

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, April 11, 2016
City Hall, Council Chambers
Meeting No. 07-16

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of March 28, 2016 City Council Workshop Minutes
2. Approval of March 28, 2016 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations
 - a. Council Calendar Update
2. Council Presentations
3. Consider Approval of Proclamation Declaring April 22, 2016 as Earth Day
4. Consider Approval of the 2015 Environmental and Natural Resources Commission Annual Report
5. Consider Approval of Resolution for Commission Reappointments
6. Consider Approval of Annual Sustainability Report

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of Purchase for 2016/2017 Road Salt
3. Approval of a Conditional Use Permit Review, CarMax, 1325 Beam Avenue East
4. Approval of a Conditional Use Permit Review, Villages at Frost-English, 1955 English Street North

H. PUBLIC HEARINGS

1. Consider Approval of Revisions to City Code Changing from Odd to Even Year Elections – First Reading

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Consider Approval of Allowing Overnight Parking During a One Year Pilot Project in Legacy Village in Response to Homeowner Petition
2. Consider Approval of Design Review for a Proposed Chick-fil-A' at 3035 White Bear Avenue
 - a. Design Plans
 - b. Parking Waiver
 - c. Lot Division
 - d. Comprehensive Sign Plan Amendment
3. Quarterly Report from Maplewood Prosecuting Attorney
4. Consider Approval of Tennis Sanitation Recycling Collection Annual Review
 - a. 2015 Recycling Year End Report
 - b. 2016 Recycling Work Plan
5. Consider Approval of Republic Services Trash and Yard Waste Collection Annual Review
 - a. 2015 Trash and Yard Waste Collection Year End Report
 - b. 2016 Trash and Yard Waste Collection Work Plan

K. AWARD OF BIDS

None

L. VISITOR PRESENTATIONS – *Presentations have a limit of 3 minutes.*

M. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
6:00 P.M. Monday, March 28, 2016
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 6:03 p.m. by Mayor Slawik.

B. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Bryan Smith, Councilmember	Present
Tou Xiong, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Abrams moved to approve the agenda as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Emergency Management Review and Update

Fire Chief Lukin gave the staff presentation and answered questions of the council.

2. Update on the EMS Work Group

Police Chief/Public Safety Director Schnell gave the staff report and answered questions of the council.

F. ADJOURNMENT

Mayor Slawik adjourned the meeting at 6:55 p.m.

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, March 28, 2016
City Hall, Council Chambers
Meeting No. 06-16

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:08 p.m. by Mayor Slawik.

Mayor Slawik reported on the City Council/City Staff Executive Session that took place at the Minnesota Humanities Center on Monday, March 21, 2016. Council Members Xiong, Smith, Juenemann, and Abrams gave additional information about the session.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Bryan Smith, Councilmember	Present
Tou Xiong, Councilmember	Present

D. APPROVAL OF AGENDA

The following items were added to the agenda under Appointments and Presentation:

- F2b City Clean Ups
- F2c Paint-a-thon Reminder
- F2d Earth Day
- F2e Gateway Corridor Commission Meeting Update
- F2f Rental Licensing Ideas
- F2g Philippine Day
- F2h Day of Laughter

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of March 14, 2016 City Council Workshop Minutes

Councilmember Abrams moved to approve the March 14, 2016 City Council Workshop Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

NOW, THEREFORE, I, Nora Slawik, Mayor of the City of Maplewood, do officially proclaim May 14, 2016 as the first annual Day of Laughter in Maplewood.

Seconded by Councilmember Xiong

Ayes – All

The motion passed.

b. City Clean Ups

Councilmember Juenemann reminded residence that April 23rd is Clean Up Day, which includes the All City Clean Up at Aldrich Arena and the Parks Clean Up.

c. Paint-a-thon Reminder

Councilmember Abrams reminded residence about the Paint-a-thon for residence 60 years of age or older that are on a limited income and have a home that needs painting. The Paint-a-thon is being sponsored by the Greater Minneapolis Council of Churches.

d. Earth Day

Councilmember Abrams reported that the City's Clean-Up Events scheduled for April 23rd have been registered on the official Earth Day website.

e. Gateway Corridor Commission Meeting Update

Councilmember Smith reported on the Gateway Corridor Commission Meeting he attended on Wednesday, March 23, 2106 and going forward they will be referring to it as the Gold Line Bus Rapid Transit.

f. Rental Licensing Ideas

Councilmember Smith spoke about rental property in Maplewood and requested staff to look into the process of requiring rental property to be licensed. Smith requested information on what other cities are doing. Mayor Slawik and Councilmember Juenemann gave additional information about licensing rental property. Police Chief Schnell and City Manager Coleman gave further input into the possibility of licensing rental property.

g. Philippine Day

Mayor Slawik reported on the Philippine Day that she attended on Sunday, March 20, 2016 at Aldrich Arena.

h. Day of Laughter

Mayor Slawik reported on the Proclamation for Kid City Day of Laughter that will be presented during the council meeting. Parks & Recreation Director Konewko reported that the paid teen videographer positions are not full and applications are still being accepted, he then reported on the events that are taking place in conjunction with the Laughter Labs. Parks and Recreation Commissioner Nikki Villavicencio gave additional information about her involvement with Kid City.

Public Works Director Thompson gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the resolutions for Adopting Revised Assessment Roll for the Lakewood-Sterling Street Improvements, City Project 15-11.

Resolution 16-03-1333
Adopting Revised Assessment Roll

WHEREAS, pursuant to a resolution passed by the City Council on March 14, 2016, the assessment roll for the Beebe Road Street Improvements, City Project 15-11 was presented in a Public Hearing format, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, six (6) the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

1. Parcel N.A. – Tom Brudvig, President, Crestview Forest Townhomes Rec. Board, 610 Crestview Forest Drive is located at the southeast corner of Sterling Street and Crestview Forest Drive. It is currently proposed that the property be assessed for 532.53 feet of assessable footage. Tom Brudvig, on behalf of the Crestview Forest Townhomes Rec. Board, is objecting to the assessment and is requesting a revision to the method of assessment and an undeveloped property deferral.
2. Parcel 13-28-22-32-0024 – Susan Brennan, 1052 Lakewood Drive S. It is currently proposed that the property be assessed for 1 unit at a rate of \$3,450 per unit. Susan Brennan is requesting a revision to the assessment amount and a financial hardship deferral.
3. Parcel 12-28-22-42-0019 – Philip N. Lambert, 553 Sterling Street S. It is currently proposed that the property be assessed for 1 unit at a rate of \$2,255.69 per unit. Philip N. Lambert is requesting a revision to the assessment amount, a senior citizen deferral, and a financial hardship deferral.
4. Parcel 13-28-22-43-0022 – Kenneth Perry, President, St. Paul Educational Foundation, 1210 Sterling Street South, It is currently proposed that the property be assessed for 325 feet of front footage. Kenneth Perry, on behalf of St. Paul Educational Foundation, is objecting to the assessment on the basis that the assessment will create a financial hardship and is requesting a revision to the assessment amount.
5. Parcel 24-28-22-12-0006 – Patricia J. Paczkowski, 1240 Sterling Street S. It is currently proposed that the property be assessed for 4 units at a rate of \$3,450 per unit. Patricia J. Paczkowski is requesting an undeveloped property deferral.
6. Parcel 24-28-22-12-0012 – Beverly J Stielow, 1285 Sterling Street S. It is currently proposed that the property be assessed for 2 units at a rate of \$3,450 per unit. Beverly J Stielow is requesting an undeveloped property deferral.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

- A. That the City Engineer and City Clerk are hereby instructed to make the following adjustments to the assessment roll for the Beebe Road Street Improvements, City Project 13-10:

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1. Parcel N.A. – Tom Brudvig, President, Crestview Forest Townhomes Rec. Board, 610 Crestview Forest Drive is located at the southeast corner of Sterling Street and Crestview Forest Drive. It is currently proposed that the property be assessed for 532.53 feet of assessable footage. Tom Brudvig, on behalf of the Crestview Forest Townhomes Rec. Board, is objecting to the assessment and is requesting a revision to the method of assessment and an undeveloped property deferral.

Staff recommendation is to **deny** the request for revision of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal. Staff further recommends **granting** an undeveloped property deferral (8 years) for 275 feet of the 532.53 feet of assessable footage being assessed upon approval of necessary paperwork. If the undeveloped property adjacent to the 275 feet of deferred footage lying south of the recreation facility remains undeveloped during the entire 8 year deferral time period the deferred assessment will be cancelled. If at any point during the 8 year deferral period the property is developed the assessment would come due with interest.

2. Parcel 13-28-22-32-0024 – Susan Brennan, 1052 Lakewood Drive S. It is currently proposed that the property be assessed for 1 unit at a rate of \$3,450 per unit. Susan Brennan is requesting a revision to the assessment amount and a financial hardship deferral.

Staff recommendation is to **deny** the request for revision of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal. Staff further recommends **granting** a financial hardship deferral (8 years) upon approval of necessary paperwork. After the 8 year deferral time period the assessment would become due in total with interest.

3. Parcel 12-28-22-42-0019 – Philip N. Lambert, 553 Sterling Street S. It is currently proposed that the property be assessed for 1 unit at a rate of \$2,255.69 per unit. Philip N. Lambert is requesting a revision to the assessment amount, a senior citizen deferral, and a financial hardship deferral.

Staff recommendation is to **deny** the request for revision of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal. Staff further recommends **granting** a senior citizen or financial hardship deferral (8 years) upon approval of necessary paperwork. After the 8 year deferral time period the assessment would become due in total with interest.

4. Parcel 13-28-22-43-0022 – Kenneth Perry, President, St. Paul Educational Foundation, 1210 Sterling Street South, It is currently proposed that the property be assessed for 325 feet of front footage. Kenneth Perry, on behalf of St. Paul Educational Foundation, is objecting to the assessment on the basis that the assessment will create a financial hardship and is requesting a revision to the assessment amount.

The City's Special Assessment Policy allows for the use of an adjustment factor to the assessable footage for properties that have little to no direct frontage adjacent to the improvement, but access is available directly to and from the improvement. Staff recommendation is to **grant** a revision of assessment based on applying an

adjustment factor that takes into account the sites unique conditions. The revised equivalent front footage is 29.64 feet.

5. Parcel 24-28-22-12-0006 – Patricia J. Paczkowski, 1240 Sterling Street S. It is currently proposed that the property be assessed for 4 units at a rate of \$3,450 per unit. Patricia J. Paczkowski is requesting an undeveloped property deferral.

Staff recommendation is to **grant** an undeveloped property deferral (8 years) for 3 of the 4 assessed units upon approval of necessary paperwork. If the property remains undeveloped during the entire 8 year deferral time period the assessment will be cancelled. If at any point during the 8 year deferral period the property is developed the assessment would come due with interest.

6. Parcel 24-28-22-12-0012 – Beverly J Stielow, 1285 Sterling Street S. It is currently proposed that the property be assessed for 2 units at a rate of \$3,450 per unit. Beverly J Stielow is requesting an undeveloped property deferral.

Staff recommendation is to **grant** an undeveloped property deferral (8 years) for 1 of the 2 assessed units upon approval of necessary paperwork. If the property remains undeveloped during the entire 8 year deferral time period the assessment will be cancelled. If at any point during the 8 year deferral period the property is developed the assessment would come due with interest.

- B. The assessment roll for the Lakewood-Sterling Street Improvements, City Project 15-11, as amended, is hereby accepted, a copy of which is attached hereto and made a part hereof. Said assessment roll shall constitute the special assessment against the lands named therein, and each track of land therein included is hereby found to be benefited by the proposed improvements in the amount of the assessment levied against it.
- C. Such assessments shall be payable in equal annual installments extending over a period of 8 years for residential, commercial, townhomes, and multi-family properties, the first installments to be payable on or before the first Monday in January 2017 and shall bear interest at the rate of 3.75 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2016. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
- D. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, but no later than November 15, 2016, pay the whole of the assessment on such property, with interest accrued to the date of the payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and they may, at any time after November 15, 2016, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 16 or interest will be charged through December 31 of the next succeeding year.
- E. The City Engineer and City Clerk shall forthwith after November 15, 2016, but no later than November 16, 2016, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the county. Such assessments shall be collected and paid over the same manner as other municipal

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taxes.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

2. Consider Approval of Resolution Adopting Revised Assessment Roll, Beebe Road Street Improvements, Project 13-10

Public Works Director Thompson gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the resolution for Adopting Revised Assessment Roll for the Beebe Road Street Improvements, City Project 13-10.

Resolution 16-03-1334
Adopting Revised Assessment Roll

WHEREAS, pursuant to a resolution passed by the City Council on March 14, 2016, the assessment roll for the Beebe Road Street Improvements, City Project 13-10 was presented in a Public Hearing format, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, five (5) the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

1. Parcel 14-29-22-43-0006 – Adam Kopp, 1689 Beebe Road North
It is currently proposed that the property be assessed for 1 unit at a rate of \$3,450.00 per unit. Adam Kopp is requesting a revision of assessment.
2. Parcel 14-29-22-42-0031 – William Symoniak, 1897 Beebe Road North
It is currently proposed that the property be assessed for 1 unit at a rate of \$3,318.56 per unit. William Symoniak is requesting a revision of assessment.
3. Parcel 14-29-22-43-0002 – Diane M Mencke, 2135 Larpenteur Avenue East
It is currently proposed that the property be assessed for 8 units at a rate of \$3,450.00 per unit. Diane M. Mencke is requesting an undeveloped property deferral.
4. Parcel 14-29-22-43-0022 – Jayda Miller, Trustee, 2119 Southwind Drive
It is currently proposed that the property be assessed for 1 unit at a rate of \$1,056.49 per unit. Jayda Miller, Trustee, is requesting a revision of assessment, disability deferral, and financial hardship deferral.
5. Parcel 14-29-22-43-0032 – Donald Sundin, 2132 Southwind Drive
It is currently proposed that the property be assessed for 1 unit at a rate of \$1,056.49 per unit. Donald Sundin, is requesting a disability deferral.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

- A. That the City Engineer and City Clerk are hereby instructed to make the following adjustments to the assessment roll for the Beebe Road Street Improvements, City Project 13-10:

1. Parcel 14-29-22-43-0006 – Adam Kopp, 1689 Beebe Road North
It is currently proposed that the property be assessed for 1 unit at a rate of \$3,450.00 per unit. Adam Kopp is requesting a revision of assessment.

Staff recommendation is to **deny** the request for revision of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.

2. Parcel 14-29-22-42-0031 – William Symoniak, 1897 Beebe Road North
It is currently proposed that the property be assessed for 1 unit at a rate of \$3,318.56 per unit. William Symoniak is requesting a revision of assessment.

Staff recommendation is to **deny** the request for revision of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.

3. Parcel 14-29-22-43-0002 – Diane M Mencke, 2135 Larpenteur Avenue East
It is currently proposed that the property be assessed for 8 units at a rate of \$3,450.00 per unit. Diane M. Mencke is requesting an undeveloped property deferral.

Staff recommendation is to **grant** an undeveloped property deferral (8 years) for the entire property (8 units) upon approval of necessary paperwork. If the property remains undeveloped during the entire 8 year deferral time period the assessment will be cancelled. If at any point during the 8 year deferral period the property is developed the assessment would come due with interest.

4. Parcel 14-29-22-43-0022 – Jayda Miller, Trustee, 2119 Southwind Drive
It is currently proposed that the property be assessed for 1 unit at a rate of \$1,056.49 per unit. Jayda Miller, Trustee, is requesting a revision of assessment, disability deferral, and financial hardship deferral.

Staff recommendation is to **deny** the request for revision of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal. Staff further recommends **granting** a disability or financial hardship deferral (8 years) upon approval of necessary paperwork. After the 8 year deferral time period the assessment would become due in total with interest.

5. Parcel 14-29-22-43-0032 – Donald Sundin, 2132 Southwind Drive
It is currently proposed that the property be assessed for 1 unit at a rate of \$1,056.49 per unit. Donald Sundin, is requesting a disability deferral.

Staff recommendation is to **grant** a disability deferral (8 years) upon approval of necessary paperwork. After the 8 year deferral time period the assessment would become due in total with interest.

- B. The assessment roll for the Beebe Road Street Improvements, City Project 13-10, as amended, is hereby accepted, a copy of which is attached hereto and made a part hereof. Said assessment roll shall constitute the special assessment against the lands named therein, and each track of land therein included is hereby found to be benefited

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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. Such plans and specifications, a copy of which are attached hereto and made a part hereof, are hereby approved and ordered placed on file in the office of the City Engineer.

2. The City Clerk or office of the City Engineer shall prepare and cause to be inserted into the official paper and Finance and Commerce an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published twice, at least twenty-one days before the date set for bid opening, shall specify the work to be done, shall state that bids will be publicly opened and considered by the council at 10:00 a.m. on the 21st day of April, 2016, at city hall and that no bids shall be considered unless sealed and filed with the clerk and accompanied by a certified check or bid bond, payable to the City of Maplewood, Minnesota for five percent of the amount of such bid.

3. The City Clerk and City Engineer are hereby authorized and instructed to receive, open, and read aloud bids received at the time and place herein noted, and to tabulate the bids received. The council will consider the bids, and the award of a contract, at the regular city council meeting of May 9, 2016.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

2. Consider Adoption of Data Request Policies and Procedures Manuals and the Policy for Ensuring the Security of Not Public Data

City Clerk/Citizen Services Director Haag introduced the staff report. Citizen Services Staff Member Ajla Arnold gave the staff report and answered questions of the council. City Clerk/Citizen Services Director Haag answered additional questions of the council.

Councilmember Abrams moved to approve the Data Practices Policy for Data Subjects, Data Practices Policy for Members of the Public, Policy for Ensuring the Security of Not Public Data and Resolution Adopting Data Practices Policies and a Policy for Ensuring the Security of Not Public Data.

Resolution 16-03-1336
A Resolution Adopting the Data Practices Policies for
Data Subjects and Members of the Public and the
Policy for Ensuring the Security of Not Public Data

WHEREAS, Minnesota Statutes, Chapter 13, the Minnesota Government Data Practices Act (MGDPA), requires that the City of Maplewood have policies setting out the process by which individuals can inspect or get copies of government data; and

WHEREAS, the MGDPA requires that the City of Maplewood must have one policy explaining the rights the public has to get access to public data (Minnesota Statutes, section 13.025, subd.2) and one policy explaining the rights data subjects have to get access to data about themselves (Minnesota Statutes, section 13.025, subd. 3); and

WHEREAS, Minnesota Statutes, section 13.05, subd.5, as amended, further requires that the City of Maplewood create procedures ensuring that data that are not public are only

accessible to persons whose work assignment reasonably requires access to the data and develop an additional policy incorporating these procedures; and

WHEREAS, Minnesota Statutes, section 13.025, subd.1, further requires that the City of Maplewood create a data inventory document that identifies and describes any private or confidential data maintained by the City; and

WHEREAS, the Maplewood City Council desires to comply with the requirements of the MGDPA and wishes to adopt the above referenced policies as required under the statute.

NOW, THEREFORE, BE IT RESOLVED that the City Council adopts the Data Practices Policy for Data Subjects, the Data Practices Policy for Members of the Public and the Policy for Ensuring the Security of Not Public Data.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

3. Consider Approval of a Resolution Amending the Rules of Procedure for City Council and Council Meetings Authorizing Disposal of the City Council and Council Meetings Audio/Video Recordings in Accordance With Adopted Schedule

City Clerk/Citizen Services Director Haag gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the revisions to the Rules of Procedure for City Council and Council Meetings, Section 14, Council Administrative Policies, D. Other Matters and the resolution amending the Rules of Procedure for City Council and Council Meetings Authorizing Disposal of the City Council and Council Meetings Audio/Video Recordings in Accordance with Adopted Schedule.

Resolution 16-03-1337

Amending the Rules of Procedure for City Council and Council Meetings
Authorizing Disposal of the City Council and Council Meetings Audio/Video Recordings in
Accordance with Adopted Schedule

WHEREAS, it is the responsibility of the City Council of the City of Maplewood to establish and maintain an active, continuing program for the economical and efficient management of the records for the City, according to Minn. Stats. 138.17, subd.7; and

WHEREAS, the City Council of the City of Maplewood has formally adopted the “Minnesota General Records Retention Schedule for Cities” which authorizes the city to dispose of municipal records according to said schedule; and

WHEREAS, in accordance with the General Records Retention Schedule, the City Council of the City of Maplewood authorizes disposal of all city council/commissions/boards meetings currently stored on any type of physical media storage currently in the possession of the city; and

WHEREAS, in accordance with the Rules of Procedure for City Council and Council Meetings, web streaming of city council and council meetings will be available on the city

MEMORANDUM

TO: City Council
FROM: Melinda Coleman, City Manager
DATE: April 6, 2016
SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Agenda Items & Work Session Schedule

1. April 25th
 - a. Workshop: Ashland Productions / MCC Theater Overview, Discuss Park Improvement Plan, Update on Fire/EMS Work Group
 - b. City Council Meeting: Strategic Objectives Review – Add Environmental, Quarterly Report from City Attorney Alan Kantrud

2. May 9th
 - a. Workshop: Fire/EMS Work Group Findings

Budget Impact

None

Recommendation

No action required.

Attachments

None

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
DATE: April 5, 2016
SUBJECT: Consider Approval of Proclamation Declaring April 22, 2016 as Earth Day

Introduction

Earth Day is an annual event, celebrated on April 22 each year. It is a day of events worldwide that are held to demonstrate support for environmental protection. It was first celebrated in 1970 when Senator Gaylord Nelson created Earth Day as a way to force environmental issues onto the national agenda. Later that year the United States Environmental Protection Agency (EPA) was created to ensure a cleaner, healthier environment for American people. The day is now celebrated globally.

Discussion

The Environmental Protection Agency's 2016 Earth Day theme is reducing food loss and waste. The goal is to feed people, not landfills and combustion facilities. The EPA reports that about 95 percent of the food we throw away ends up in landfills or combustion facilities. The EPA has created the [food recovery hierarchy](#) which starts with reducing the volume of surplus food generated by taking simple steps to reduce food waste and ends with proper management of leftover food by composting. Maplewood has committed to this goal as well with the onset of urban agriculture policies that support local foods, reducing food travel miles and potential for loss. And with the City and County organics collection programs that turn leftover food into compost.

Budget Impact

None

Recommendation

Consider approval of a proclamation declaring April 22, 2016 as Earth Day (attached).

Attachment

1. Proclamation Declaring April 22, 2016 as Earth Day

Proclamation Declaring April 22, 2016 as Earth Day

WHEREAS, the global community faces extraordinary challenges, such as global health issues, food and water shortages, and economic struggles; and

WHEREAS, it is understood that the citizens of the global community must step forward and take action to combat the aforementioned global challenges; and

WHEREAS, all people, regardless of race, gender, income, or geography, have a moral right to a healthy, sustainable environment with economic growth; and

WHEREAS, the City of Maplewood is committed to conservation, environmental stewardship, and the creation of a green economy; and

WHEREAS, Earth Day is the beginning of a new year for environmental stewardship commitments, to implement sustainability efforts, and commit to an Earth Day proclamation; and

FURTHERMORE, let it be known that the Maplewood City Council hereby encourages its residents, businesses, and institutions to use Earth Day to celebrate the Earth and commit to building a sustainable and green economy;

NOW THEREFORE LET IT BE PROCLAIMED, the Maplewood City Council hereby pledges this Earth Day, April 22, 2016, to support conservation, environmental stewardship, and green economy initiatives in Maplewood, Minnesota and to encourage others to undertake similar actions.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Mollie Miller, Environmental and Natural Resources Commission Chair

DATE: April 5, 2016

SUBJECT: Consider Approval of the 2015 Environmental and Natural Resources Commission Annual Report

Introduction

Annually the Environmental and Natural Resources (ENR) Commission submits a report to the City Council. The report outlines actions and activities taken by the Commission during the preceding year, recommendations needed to existing ordinances or policies based on past reviews, and goals envisioned for the upcoming year. The report serves as a means of updating the City Council on the Commission's accomplishments and obtaining feedback on proposed goals.

Discussion

The Environmental and Natural Resources (ENR) Commission is charged with protecting, preserving, and enhancing the environment of the City of Maplewood.

Commissioners

The ENR Commission consists of seven Commissioners appointed by the City Council. Commission terms are for three years, with extensions for additional terms approved by the City Council. Following are the Commissioners that served on the ENR Commission in 2015:

<u>Commissioner</u>	<u>Membership Began</u>	<u>Term Expires</u>
Dale Trippler	02/25/08	09/30/18 (resigned 1/27/16)
Ginny Yingling	11/30/06	09/30/16
Ann Palzer	07/25/11	09/30/16
Mollie Miller	09/22/14	09/30/17
Tim Sinn	09/22/14	09/30/17
Ryan Ries	08/10/15	09/30/18

Commissioners Randee Edmundson and Deborah Fideldy resigned in 2015. Commissioner Edmundson had been a member of the ENR Commission for five years and two months, serving from February 8, 2010 to April 20, 2015. Commissioner Fideldy had been a member of the ENR Commission for one year and eleven months, serving from November 14, 2013 to September 21, 2015.

Ryan Ries was appointed on August 10, 2015. He replaced Commissioner Fideldy.

In 2016 the ENR Commission said goodbye to Commissioner Dale Trippler whose last meeting on the Commission was January 27, 2016. Commissioner Trippler served on the Commission for seven years and eleven months, from February 25, 2008 to January 27, 2016. Commissioner Trippler also served on the Environmental Committee prior to the Commission. Two new Commissioners were appointed on January 25, 2016 – Mary Henderson and Keith Buttleman.

Chair and Vice Chair

Each year the ENR Commission appoints a Chair and Vice Chair to run the Commission meetings. On January 27, 2016, the Commission appointed Commissioner Miller to be the Chair and Commissioner Sinn to be the Vice Chair. Previously (2015) the Chair was Commissioner Trippler and the Vice Chair was Commissioner Miller.

Meetings

The ENR Commission meetings are held the third Monday of every month at 7:00 p.m. In 2015, the ENR Commission held 10 of their 12 regularly scheduled monthly meetings; two were rescheduled due to national holidays that fall on a Monday in January and February, one was cancelled due to a lack of a quorum, and one was cancelled due to summer holiday schedules.

2015 Attendance

Commissioner	Attendance
Mollie Miller	10 of 10
Tom Sinn	10 of 10
Dale Trippler	10 of 10
Ann Palzer	9 of 10
Ginny Yingling	8 of 10
Randee Edmundson	5 of 10 (Resigned in April)
Deborah Fideldy	4 of 10 (Resigned in September)
Ryan Ries	4 of 10 (Appointed in August)

Reviews and Accomplishments

The ENR Commission is an important element to the City's environmental planning efforts. The City's ENR Commission ordinance outlines the Commission's mission to include developing and promoting sustainable practices for City policies and procedures. In 2015 the ENR Commission worked on the following environmental issues:

1. Review of Maplewood Recycling Program
2. Review of Maplewood Trash Program
3. Spring Clean Up
4. Amendments to the Stormwater Management Ordinances and Standards
5. NPDES Phase II and MS4 Permit, 2014 SWPPP Annual Report
6. Partners in Energy – Review of Maplewood's Energy Action Plan
7. Tree City USA and Arbor Day
8. Waterfest
9. Community Solar – Presentation by Trevor Drake of the Great Plains Institute
10. 2016-2020 Capital Improvement Plan

11. Farm Program at Harvest Park
12. National Night Out
13. Urban Agriculture – Zoning Review
14. Galilee Lutheran Church Community Garden Concept Plan – 1958 Rice Street
15. Strategic Materials and RRT Facility Tour
16. Promoting Civility in Public Meetings and Parliamentary
17. Fish Creek Master Plan Update
18. Pollinator Resolution

2015 Goal Status

1. Urban Agriculture – In 2015 the Commission appointed three members to serve on the urban agriculture subcommittee. The subcommittee was created to review the City's ordinances and zoning code to determine where urban agriculture is allowed or could be interpreted for such uses. In the summer of 2015 the urban agriculture subcommittee took a tour of community garden sites in Maplewood and discussed challenges and successes, especially as they relate to the City's zoning code. From this information, the subcommittee will compile recommendations that will remove barriers and promote urban agriculture in the City. The subcommittee report to the ENR Commission is pending.
2. Environmental Education – In 2015 the Commission appointed three members to serve on the environmental education subcommittee. The subcommittee met once to plan the educational focus for the Waterfest booth. The subcommittee participated in Waterfest, National Night Out, and the Strategic Materials and the RRT Facility tour.
3. Stormwater Management – In 2015 the ENR Commission reviewed and recommended approval of new stormwater ordinance updates. The updates were required as part of the City's Municipal Separate Storm System (MS4) permit.

2016 Goals

During the January 2016 Commission meeting, the ENR Commissioners adopted the following goals for 2016:

1. Urban Agriculture – In 2016 the ENR Commission will continue to review the City's ordinances and recommend a new ordinance or zoning code amendments that will remove barriers and promote urban agriculture, while ensuring no negative impacts to surrounding properties.
2. Environmental Education – In 2016 the ENR Commission will continue to work on environmental education and outreach. The Commission will identify key environmental messages to be shared during events and public service announcements throughout the year. Examples of environmental education include energy awareness, increased recycling, and urban agriculture.
3. *Energize Maplewood!* Energy Action Plan: The City of Maplewood adopted the Energy Action Plan in April 2015 as part of the Partners in Energy program. The plan outlines energy actions that will be implemented over a two-year period. In 2016 the ENR Commission will continue to play a supporting role in implementation of the energy

actions. Specifically in 2016 the ENR Commission will assist with energy awareness and outreach to auto dealerships, restaurants, and churches.

Conclusion

The ENR Commission will continue to carry out their mission as follows:

1. Establish environmental priorities for the City.
2. Make recommendations on policies, procedures and ordinances that control, protect, preserve, and enhance the City's environmental assets.
3. Participate in the mission and goal of the Maplewood Nature Center and Neighborhood Preserves.
4. Promote greater use and appreciation of the City's environmental assets.
5. Sponsor environmental projects to enhance, repair, replace, or restore neglected or deteriorating environmental assets of the City.
6. Develop educational programs that foster the mission of the Commission.
7. Develop and promote sustainable practices for City policies and procedures.

Budget Impact

None

Recommendation

Consider approval of the 2015 Environmental and Natural Resources Commission Annual Report.

Attachments

None

MEMORANDUM

TO: City Council

FROM: Melinda Coleman, City Manager
Lois Knutson, Senior Administrative Assistant

DATE: April 6, 2016

SUBJECT: Approval of Resolution for Commission Reappointments

Introduction

The City Council will review the list of commissioners whose terms are to expire on April 30, 2016. The commissioners were asked to fill out an assessment to evaluate their time on the commission and to provide input to the council. Those commissioners approved for reappointment will serve a three year term, ending on April 30, 2019.

Background

There are eight commissioners whose terms are ending on April 30, 2016.

Commissioners seeking reappointment are:

Community Design Review Board

Ananth Shankar, member since 8/08/1994, term expires 4/30/16
Attendance: (2013) 7 / 7 (2014) 5 / 6 (2015) 6 / 8 (2016) 1 / 1

Heritage Preservation Commission

Richard Currie, member since 7/26/2004, term expires 4/30/2016
Attendance: (2013) 4 / 4 (2014) 10 / 10 (2015) 7 / 7

Frank Gilbertson, member since 9/9/2013, term expires 4/30/2016
Attendance: (2014) 9 / 10 (2015) 5 / 7

Parks & Recreation Commission

Rick Brandon, member since 11/14/2013, term expires 4/30/2016
Attendance: (2014) 11 / 11 (2015) 7 / 8

Commissioners who will not be returning:

Community Design Review Board

Leo Burger – Unable to contact. Staff liaison believes that Mr. Burger has moved and did not give the City any forwarding information.

Heritage Preservation Commission

Robert Creager – No longer a Maplewood resident.

Human Rights Commission

Amy Stedman – Not seeking reappointment.

Parks & Recreation Commission

Ron Cockriel – Not seeking reappointment.

Budget Impact

None.

Recommendation

Staff recommends that the Council review the attached reappointment assessments and approve the attached resolution for reappointments.

Attachments

1. Resolution for Reappointments
2. Reappointment Assessments

RESOLUTION

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who the Maplewood City Council has reviewed, to be reappointed to the following commissions:

Community Design Review Board

Ananth Shankar, term expires 4/30/19

Heritage Preservation Commission

Richard Currie, term expires 4/30/2019

Frank Gilbertson, term expires 4/30/2019

Parks & Recreation Commission

Rick Brandon, term expires 4/30/2019



Maplewood Commission
Reappointment Assessment



(Please print or type clearly)

Name: ANANTH SHANKAR Date: APRIL 4, 2016

Commission: CDRB

Would you like to be reappointed? Yes No (Check One)

If Yes, why? _____

How do you feel you contribute to the Commission? BY MY SENSITIVITY TO DESIGN ISSUES, AND MY ATTENTION TO DETAILS.

What successes do you feel the Commission has had during your term? IMPROVED THE DESIGN AND SITE PLAN FOR SEVERAL PROJECTS OVER THE TWO DECADES OF MY SERVICE

Do you have any suggestions to help the Commission function more efficiently? TO BE MORE RESPONSIVE TO APPLICANTS, MAYBE LEAVE OPEN THE SECOND TUESDAY OF THE MONTH TO MEET

What are some bigger issues/projects the Commission will be facing in the next 6 months? SUSTAINABILITY
PARKING VARIANCE.

Any other comments for the City Council regarding your reappointment or the commission? (i.e. new topics or projects to explore, processes to consider, etc.) _____

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office Fax to: 651-249-2059
1830 County Road B. East Email to: lois.knutson@maplewoodmn.gov
Maplewood, MN 55109



Maplewood Commission Reappointment Assessment



(Please print or type clearly)

Name: RICHARD CURRIE Date: 3/30/16

Commission: HERITAGE PRESERVATION

Would you like to be reappointed? Yes No (Check One)

If Yes, why? _____

How do you feel you contribute to the Commission? Knowledge of the City past

What successes do you feel the Commission has had during your term? Become a
Historical City grant recd.

Do you have any suggestions to help the Commission function more efficiently?
none Right now

What are some bigger issues/projects the Commission will be facing in the next 6 months?
100 year old home, 60 story, 60 year

Any other comments for the City Council regarding your reappointment or the commission?
(i.e. new topics or projects to explore, processes to consider, etc.) money it takes
a Dept. ~~and~~

****If you would prefer to relay your responses verbally to the City Council, please contact the
City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office Fax to: 651-249-2059
1830 County Road B. East Email to: lois.knutson@maplewoodmn.gov
Maplewood, MN 55109



**Maplewood Commission
Reappointment Assessment**



(Please print or type clearly)

Name: FRANK GILBERTSON Date: 4/5/2016

Commission: HERITAGE PRESERVATION COMMISSION

Would you like to be reappointed? Yes No (Check One)

If Yes, why? WOULD LIKE TO FINISH 60 STORIES OF MAPLEWOOD PROJECT.

How do you feel you contribute to the Commission? I AM WILLING TO DO PROJECTS WITH/FOR THE COMMISSION. I HAVE A LONG HISTORY LIVING IN MAPLEWOOD AND I ENJOY BRINGING HISTORY TO THE COMMUNITY.

What successes do you feel the Commission has had during your term? STARTING THE 60 STORIES PROJECT WITH OTHER COMMISSIONERS, ATTENDING REGIONAL SEMINARS, CONTINUATIONS OF 100 YEAR OLD HOMES.

Do you have any suggestions to help the Commission function more efficiently? WILL STAFFED ENJOY WORKING WITH COMMISSIONERS - WOULD LIKE TO SEE EACH COMMISSIONER ASSIGN'D TO MANAGE A 2016 GOAL AND REPORT ON PROGRESS MONTHLY.

What are some bigger issues/projects the Commission will be facing in the next 6 months?

- GRANT FUNDING.
- WRITTEN PROCEDURES FOR 100 YEAR OLD HOMES.
- ROUTINE AND DEEPER CITIZEN INVOLVEMENT IN MAPLEWOOD HISTORY.
- INCORPORATION OF DIVERSITY IN RECORDS OF MAPLEWOODS HISTORY

Any other comments for the City Council regarding your reappointment or the commission?

(i.e. new topics or projects to explore, processes to consider, etc.) I WOULD LIKE TO SEE US WORK/INVITE LOCAL HIGH SCHOOL HISTORY STUDENTS TO WORK WITH A COMMISSIONER TO WRITE A SHORT PAPER ON A MAPLEWOOD HISTORICAL TOPIC.

****If you would prefer to relay your responses verbally to the City Council, please contact the**

City Manager's Office at 651-249-2051 to schedule a time**

Return this form to: City Manager's Office Fax to: 651-249-2059
1830 County Road B. East Email to: lois.knutson@maplewoodmn.gov
Maplewood, MN 55109

Please return by Monday, April 4, 2016



Maplewood Commission
Reappointment Assessment



(Please print or type clearly)

Name: Rick Brandon Date: 3-28-16

Commission: Parks and Recreation

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I think everyone should contribute to their community in some way.

How do you feel you contribute to the Commission? Much experience, as a parent & grandparent, a long career at the DNR, a world traveler, a hiker, biker, ball player and a nature lover.

What successes do you feel the Commission has had during your term? Finishing the Master Plan, Co-Road B Trail, the snapping turtle play area & shelter at Joy Park.

Do you have any suggestions to help the Commission function more efficiently?

I think it would be helpful to get the group out to the sites that we are discussing.

What are some bigger issues/projects the Commission will be facing in the next 6 months?

Expansion of playground & picnic shelter at Hazelwood Park, closing gaps in our trail system. Addressing the needs of all age groups and cultures in our community.

Any other comments for the City Council regarding your reappointment or the commission?

(i.e. new topics or projects to explore, processes to consider, etc.) A couple of issues needing more attention. Littering - I picked up 92 garbage bags of litter on my walks last year. Buckthorn - the city has done a lot, but needs to do a lot more.

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office Fax to: 651-249-2059
 1830 County Road B. East Email to: lois.knutson@maplewoodmn.gov
 Maplewood, MN 55109

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
DATE: April 5, 2016
SUBJECT: Consider Approval of Annual Sustainability Report

Introduction

Local governments are in a unique position to implement and influence sustainability by the policies they set, by the approaches they use in city operations, and by the promotion of sustainability through city-wide education. For this reason, local governments should lead by example. Maplewood is committed to educating and engaging community members as partners in envisioning and building a more sustainable city. One way of accomplishing that is to report on the city's sustainability progress and accomplishments.

Discussion

The Annual Sustainability Report is intended to engage community members in a public process that results in City Council adoption of and commitment to measure and report progress on sustainability indicators. It is also a requirement of the City's participation in the GreenStep Cities program to educate community members about the City's vision and desired outcomes so that these become a shared vision and outcomes.

Commission Review

The Environmental and Natural Resources Commission reviewed and approved the 2015 Annual Sustainability Report on February 25, 2016.

Budget Impact

None

Recommendation

Consider approval of the Annual Sustainability Report (attached).

Attachments

1. 2015 Annual Sustainability Report
2. 2015 Annual Sustainability Report Power Point Presentation



CITY OF MAPLEWOOD 2015 ANNUAL SUSTAINABILITY REPORT

Introduction

Maplewood's annual sustainability report provides a vehicle for the City to report on accomplishments of multiple and often interlinked City goals, programs and projects, including GreenStep Cities best practices and comprehensive plan goals. The report allows the City to be transparent and accountable to community members about the City's sustainability efforts. It also serves to educate and engage community members as partners in envisioning and building a more sustainable city.

Sustainability is described as meeting the needs of the present without compromising the ability of future generations to meet their own needs. Local governments are in a unique position to implement and influence sustainability by the policies they set, by the approaches they use in City operations, and by the promotion of sustainability through City-wide education. For this reason, local governments should lead by example.

Following is a recap of the City of Maplewood's 2015 sustainability goals and achievements. The recap will reflect that sustainability comes from all levels of an organization. The goals and achievements are accomplished through supportive leadership and policy, and follow through by all departments and programs involved in the City's day to day operations.

Discussion

Environmental and Natural Resources Commission

The [Environmental and Natural Resources Commission](#) is charged with developing and promoting sustainable practices for City policies and procedures. Following is a list of environmental initiatives and events the Commission undertook in 2015:

Environmental Initiatives

1. Review of Maplewood Recycling Program
2. Review of Maplewood Trash Program
3. Amendments to the Stormwater Management Ordinances and Standards
4. NPDES Phase II and MS4 Permit, 2014 SWPPP Annual Report
5. Partners in Energy – Review of Maplewood's Energy Action Plan
6. Tree City USA
7. Community Solar – Presentation by Trevor Drake of the Great Plains Institute and Review of the Community Solar Garden Collaborative
8. 2016-2020 Capital Improvement Plan
9. Farm Program at Harvest Park
10. Urban Agriculture – Zoning Review
11. Galilee Lutheran Church Community Garden Concept Plan – 1958 Rice Street



12. Promoting Civility in Public Meetings and Parliamentary
13. Fish Creek Master Plan Update
14. Pollinator Resolution

Environmental Events

1. Spring Clean Up
2. Arbor Day Event
3. Waterfest
4. Urban Agriculture Tour
5. National Night Out
6. Strategic Materials and RRT Facility Tour

Minnesota Green Step Cities

Program Details

[Minnesota GreenStep Cities](#) is a challenge, assistance, and recognition program to help cities achieve their sustainability and quality-of-life goals. The free continuous improvement program is based on 28 best practices that are tailored to Minnesota cities, focus on cost savings and energy use reduction, and encourage civic innovation. Maplewood has been participating in the program since December 2010. As one of 102 participating cities, Maplewood is helping to lead the way in sustainability across the State of Minnesota.

Step 3 Award

In 2015 Maplewood was recognized for the third year as a Step 3 city, the highest achievement award at this time. The Step 3 award is received when a city implements 16 sustainability best practices across the five topical areas, including high-value best practices.

Step 4 Pilot Project

In 2015 Maplewood was one of six cities in the State that participated in the new Step 4 pilot project involving metrics. Step 4 provides guidance and recognition for cities that maintain the Step 3 level of participation and want to progress to the next stage of achieving sustainability and quality-of-life goals. It also allows a city to mitigate and adapt to a changing climate. The metrics provide a scientific approach to gauge baseline conditions and take actions to see if those actions “move the needle” forward. The primary purpose and benefit of Step 4 is self-evaluation, not peer-city comparison.

Beginning in 2016 the GreenStep Cities program will open up the Step 4 challenge and reporting to all cities. Examples of metrics measured include city fleet vehicle efficiency, solid waste/energy/water use from government operations, residential density, complete streets, safe routes to school, urban tree canopy, etc. These sustainability indicators will be reported with numbers -- the aggregate, quantitative results of taking multiple actions.



Maplewood's 2016 sustainability metrics are currently under way. The metrics and updates to best practices are due to the GreenStep Cities' coordinators in May. Once complete the City will be able to gauge progress or regression towards meeting sustainability goals, and respond most effectively.

Step 5 Award

The final recognition level for the GreenStep Cities program is Step 5 which will challenge cities to show improvement in the Step 4 metrics. The Step 5 award will be rolled out in 2017.

Green Team

The [Green Team](#) is made up of a group of staff who work together on environmental and sustainability issues at a City operation level. The Green Team acts as the steering committee for the GreenStep Cities program.

In 2015 the Green Team focused on organics and energy with the implementation of the City Hall Campus Organics Collection Program, *Energize Maplewood!* Pilot Challenge, participation in the Power Down plug load study, and several Green Team events.

City Hall Campus Organics Collection Program

In March 2015 the Green Team, along with Minnesota Waste Wise, performed a waste sort of trash collected in City buildings. Results of the waste sort found that over 70% of the City's waste could be composted, recycled, or reused.

In June 2015 the Green Team rolled out new organics collection bins to all buildings on City Hall campus. In addition, the location and size of existing recycling and trash bins were accessed and modified to create unified recycling/organics/trash stations. Organics are collected by Republic Services and disposed of at the Mulch Store in Rosemount for processing into compost.

Prior to and after the new and improved bin roll out, staff promoted the new organics collection program to staff and visitors through employee newsletters, internal e-mails, signage, and Green Team outreach. A second waste sort was conducted on March 23, 2016, to measure the City Hall Organics Collection program's success. Results of the 2016 waste sort are expected soon and will be presented to the City Council when complete.

Energize Maplewood! Pilot Challenge

In August the Green Team introduced the *Energize Maplewood!* Pilot Challenge. The City of Maplewood adopted the *Energize Maplewood!* Energy Action Plan in April 2015 as part of the Partners in Energy program with Xcel Energy. One of the energy goals outlined in the plan is a residential energy challenge. The pilot was put in place to learn how best to implement the energy challenge. The Green Team used the roll out of the organics collection program as a pilot challenge, with employees forming teams and earning points for items such as recycling organics, turning off lights, hanging clothes out to dry, etc. The pilot challenge was a fun way to



educate employees on the new organics collection program and the City's *Energize Maplewood!* Energy Action Plan.

Power Down Plug Load Study

The Green Team and employees of the 1902 Building participated in the Power Down plug load study. The study evaluated methods of reducing unnecessary plug load energy use (energy used by products that are powered by an AC plug). Plug loads account for 15 to 20 percent of office electricity use. Reducing plug loads is also one of the required GreenStep Cities best practices.

The study was funded by the State of Minnesota to identify and prioritize plug load reduction strategies based on their potential to help achieve Minnesota's energy saving goals. The Center for Energy and Environment (CEE) and LHB Engineering/Planning conducted the study which included plug load energy monitors, plug load management, and plug load education and incentives. The results of the study will be available mid-year 2016.

Green Team Events

- City Hall Campus Clean Up Day (Earth Day) – The Green Team invited City and County employees to assist in the annual spring clean up of City Hall Campus, picking up trash that accumulates over the winter.
- Reuse Center (America Recycles Day) – This yearly event recognizes America Recycles Day (November 15). Employees bring unwanted office supplies to the Reuse Center (City Hall lunchroom) for display and reuse by other employees. All remaining office supplies after the event are donated to a nonprofit organization.
- Junior Green Team – Each year the Green Team joins forces with the Maplewood Community Center Day Camp counselors to deputize the Day Campers as the Junior Green Team. Green Team members assist in several environmental education programs with the Day Camp that are designed to educate the next generation of environmentally responsible citizens. In 2015 the Junior Green Team learned about waste reduction, pollinators, and energy.

Natural Resources

Maplewood made progress on several natural resource projects in 2015. At Fish Creek, partners and contractors restored over 22 acres of grassland to native prairie vegetation, and volunteers planted trees and prairie plugs. In addition, a two-day community archeology project was conducted at the Fish Creek site, uncovering several pottery shards and chips from stone tools. Prairie restoration, tree planting, and landscaping continued at Gladstone Savanna, including the planting of 1000's of plugs in the storm basin.

Contractors, staff, and volunteers removed buckthorn at four sites: City Hall, Prairie Farm Preserve, Priory Preserve, and Maplewood Nature Center. Thirty-seven households and two townhome associations participated in the curbside pickup program. In addition, residents removed buckthorn at Nebraska Park with some support from City staff. City crews picked up

120 cubic yards of buckthorn from the curbside collection and 63 cubic yards of buckthorn from the Nebraska Park removal.

Deer continue to be over abundant in some neighborhoods. The City continued its partnership with Metro Bow Hunters Resource Base for deer removal at one Neighborhood Preserve and contracted the United States Department of Agriculture-Wildlife Services to remove deer (sharpshooting) in early 2015.

The City continues to meet requirements to maintain its status as a Tree City USA. Over 400 trees were planted on Maplewood projects in 2015. Arbor Day festivities featured an Arbor Day History Mystery – The Case of the Missing Groves. This was an opportunity to research the historic groves in Keller Regional Park, including receiving assistance from the University of Minnesota for taking tree cores to determine tree age.

Our citizen monitoring programs continued including the Invasive Plant Patrol, Frog Monitoring, and Neighborhood Preserve Monitoring

In December, two City commissions approved a pollinator resolution. The resolution was adopted by the City Council in January 2016.

Green Building Code

In September of 2013, the Maplewood City Council adopted the Maplewood Green Building Program. The Green Building Program is based on the 2012 International Green Construction Code (IgCC). Maplewood was the first city in the country to adopt a Green Building Code based on the new international standards. Fire Station No. 1 (600 McKnight Road) was the first building in the nation designed and built to the specifications of the new code.

The City tracks the energy use for all City buildings through the B3 benchmarking program. After reviewing the energy use from the first year of operation, Fire Station No. 1 is using significantly less energy than its counterparts in the City and around the State. The largest impact has been the decrease in the amount of natural gas used to heat the building. Fire Station No. 1 had a decrease of 38 percent in natural gas use in 2015 compared to the other fire stations in the City. This energy reduction equates to \$5,000 in energy savings per year.

The Villages at Frost-English will be the first private building constructed using Maplewood's Green Building Code. The Code requires that reconstruction of buildings divert at least 75 percent of the material from the waste stream. Reconstruction of the Maplewood Bowl building to make room for the new development was successful in diverting 90 percent of the materials from the waste stream.

Education

Nature Center

The [Nature Center](#)'s mission is to enhance awareness and understanding of land, water, and wildlife resources; to empower the community to become stewards of the environment. The



naturalists at the Maplewood Nature Center offer environmental education programming throughout the year. Programs are designed for adults and families, as well as school groups, preschools, scouts, and birthday parties.

The Parks and Recreation Department, with leadership from Maplewood Nature Center, held its first annual Outdoor Family Expo in April 2015. Over 475 people attended. Education and activity stations exposed families to outdoor knowledge, activities, and skills, from how to remove a tick, to paddleboarding, to birding.

In July, Nature Center naturalists began work on the Fish Creek Pollinator Project. Partner Great River Greening secured a grant to work with Maplewood Nature Center and Xerces Society on habitat enhancement, pollinator education, and pollinator monitoring at Fish Creek. The partners hosted an education workshop on bee monitoring and tested their monitoring protocol at Fish Creek. Nature Center naturalists took five classes of school children to the site in September to learn about pollinators and help plant prairie plugs. During the three-year grant period, 800 school children will visit the site.

Service learning, such as planting many of the City's large rain gardens, is an important component of the Nature Center's programs. In 2015 naturalists worked with several classes from Weaver Elementary to replant the large rain garden on Manton, north of Frost Avenue.

The Nature Center is also a resource. Visitors can access the nature library to identify a bird, or browse through the interactive exhibits and informational handouts to learn more about local ecology, buckthorn removal, and native landscaping.

The Nature Center participates in sustainability projects for the City including submitting articles for the Seasons environmental newsletter, working with the Rain Garden Program, conducting tree disease education, participating in the Green Team, and administering and coordinating the Buckthorn Program, tree rebate program, and community gardens.

Environmental Insert - Seasons

The City publishes a quarterly environmental newsletter called [Seasons](#). Each quarter the Seasons focuses on important environmental topics designed to educate, inspire, and promote sustainability City-wide. The 2015 Seasons focused on the following: Spring – Getting Outdoors; Summer – Partners in Energy; Fall – Gladstone Revitalization; Winter – Water.

Environmental Webpages

The City's website is a main source of information for residents. The [Environment and Natural Resources](#) webpages spotlight several departments' efforts to work together on programs and projects to protect the environment and the City's natural resources.



Other Noteworthy Environmental Endeavors

Partners in Energy

The City of Maplewood is participating in the Partners in Energy program. This is community support program sponsored by Xcel Energy. As part of the program Maplewood adopted the [Energize Maplewood! Energy Action Plan](#) in April 2015. The plan outlines energy goals that can be implemented over two-years. In 2015 the City began implementing two of the energy goals: 1) Building Tune Up Program – with support from a Minnesota Pollution Control Agency and Great Plains Institute Grant the City will work with seven local businesses to conduct energy audits and implement energy efficiency improvements. The City will monitor energy use for success of the program and spotlight the businesses through City education and outreach. 2) *Energize Maplewood!* Team Energy Challenge. Teams of residential properties will compete to be the biggest energy losers in the five-month challenge. Teams will earn points for reducing energy use and participating in Xcel Energy rebate programs and City sponsored energy events.

Stormwater

SWPP: The City is required to prepare an annual [storm water pollution prevent plan](#) that details the progress made in the previous year toward satisfying the City's stormwater permit requirements. This plan was presented to the Environmental and Natural Resources Commission in May 2015.

Rain Garden Retrofit Program: The City received a Clean Water Fund grant to help support a Rain Garden Retrofit Program. We targeted rain gardens from the earliest City projects and 50 households participated. The grant provided three weeks of labor from Minnesota Conservation Corps and the City matched this with over \$7,500 of plants and materials. Refurbishing of the gardens included one or more of the following: weed removal, installation of edging, installation of stepping stone inlets, replanting, and mulching.

Recycling Association of Minnesota

Each year the City of Maplewood partners with the Recycling Association of Minnesota to offer the following programs to the City's residents:

- Compost Bin and Rainbarrel Sale – Reduced price, pre-purchase sale for compost bins and rain barrels.
- Recycle Your Holidays – Recycling of unused or unwanted holiday lights. One hundred percent of the light and chord is recycled.

Living Streets

A majority of the Gladstone Phase 2 Street project was complete in 2015. This project is the third street project designed under the [Living Streets Policy](#). The Living Streets Policy is a guide for upgrading streets to better accommodate biking, walking, and transit users while incorporating green infrastructure such as trees and rain gardens on street edges.

Safe Routes to School

The City's first Safe Routes to School trail and safety improvements were complete in 2015 along County Road B, between White Bear Avenue and Birmingham Street. The ¾-mile trail and safety improvements will allow safe access to two schools, John Glenn Junior High and Weaver Elementary School.

Sustainable Operations

The City continues to review its City operations to look for ways to eliminate waste, lower long-term maintenance and operating costs, and reduce impacts to the environment. These sustainable City operations also translate into good economic sense. The City's fleet is an area the City will be focusing efforts on sustainable operations in 2016. In 2015 some improvements were made to the City's fleet including the purchase of more efficient vehicles and equipment. The City purchased a 2015 Mack tandem axle plow truck which is equipped with a new improved pre-wetting system that reduces the amount of salt use and a 2015 John Deere maintenance machine used for winter snow removal and summer mowing with EPA Tier 4 compliant emissions.

Recycling and Trash Work Plan

The City's contracted recycling and trash hauling companies follow a work plan yearly that will help the City make improvements to its [solid waste programs](#). Following are projects completed in 2015 as part of the work plans:

- Spring Clean Up
- Fall Clean Up Campaign
- Recycling and Trash Facility Tour
- Small Business and Church Recycling Program – In 2015 the City added four additional businesses to the City's recycling program, for a total of 20.

Chicken Permits

As part of the City's goal to promote urban agriculture, the City's [chicken ordinance](#) allows the keeping of up to ten chickens (hens) on residentially guided property. The City has 21 approved chicken permits with 170 chickens in Maplewood. The City is reviewing five new chicken permit applications at this time.

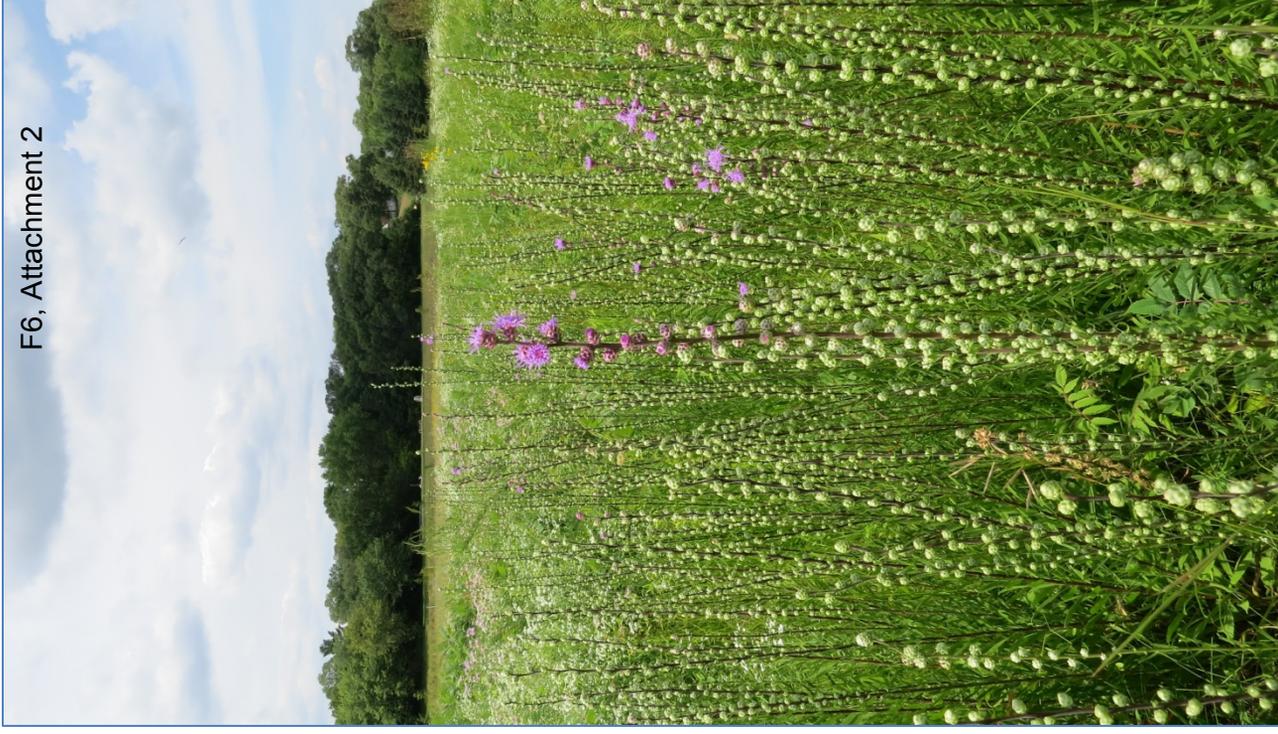
Summary

Maplewood is in a unique position to implement and influence sustainability by the policies we set, by the approaches we use in City operations, and by the promotion of sustainability through City-wide education. The City should continue to strive to be a leader in the area of sustainability.

City of Maplewood
2015
Annual Sustainability Report
Presented to the City Council on
April 11, 2016



F6, Attachment 2



Gladstone Savanna

Sustainability - meeting the needs of the present without compromising the ability of future generations to meet their own needs.



Oak Fern Along Rain Channel



2015 Environmental Commission Reviews Stormwater Management Ordinance and Standards



Stormwater Rock Weeper at the Nature Center



A program of the Minnesota Pollution Control Agency



Minnesota GreenStep Cities



Building
and
Lighting



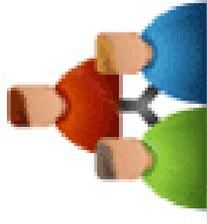
Land Use



Transportation



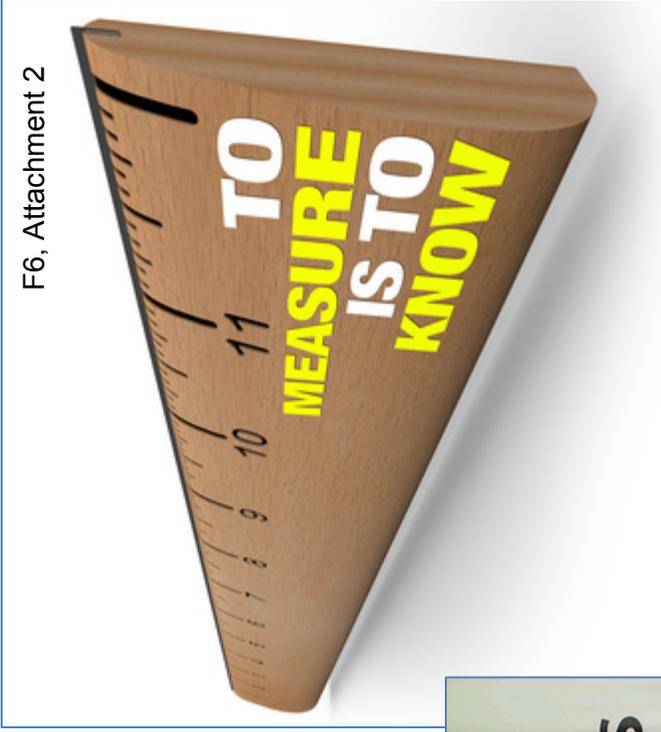
Environmental
Management



Economic and
Community
Development



GreenStep Cities



GreenStep City - Step 3 Award



Step 4 Metrics Pilot

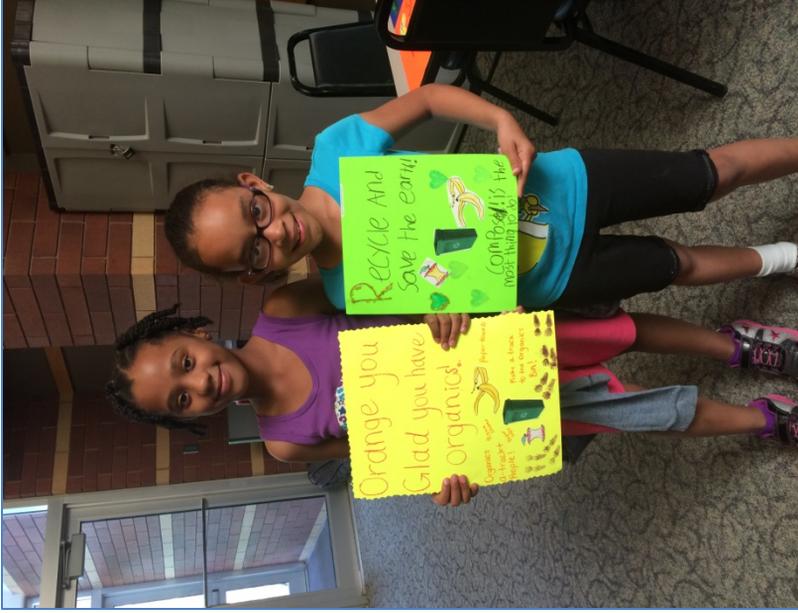


GreenStep Cities

Green Team's Annual Spring Clean Up



Green Team



Junior Green Team – Composting Posters



Sustainable City Operations

- Plug Load Study
- Organics Collection



Dept of Commerce
Plug Load Study



BizRecycling® Label Placement Guide

Labels are critical for a successful recycling program. They serve as both reminders to recycle and guides for proper sorting. Label all of your bins as soon as your labels arrive.

How to Use Labels

AS SIGNS



Labels as signs above the bins:

Hang the label above the container so it can be used as a reminder to recycle and as a guide for sorting.

Affix labels directly to bins as follows:

- > One label per lid
- > Two side labels per container
 - Place labels about 1/3 of the way down, on front and side of bin.
 - Allow room for liner bags to drape over the outside of the container.



BizRecycling® is a program of the Ramsey/Washington Recycling and Energy Board
LessTrash.com • 651.266.1199 • twitter: BizRecyclingMN

Organics Collection at All City Facilities

Maplewood Nature Center



Raingarden Classes



Fur Trade

Environmental Programming and Education



Environmental Programming and Education

Seasons Environmental Newsletter



Seasons The Greening of Maplewood

F6, Attachment 2

Summer 2015

A Vision Toward Carbon Neutrality By Shann Finwall, Environmental Planner

Maplewood was the second community in the State of Minnesota to participate in the Partners in Energy offering from Xcel Energy. Partners in Energy is a two year project that will leverage the resources and knowledge of Xcel Energy to support Maplewood's own energy goals and community assets. Tami Gunderzik, Project Manager with Xcel Energy, states that "Maplewood's track record of leadership in sustainability made it a strong candidate for Partners in Energy, leading the way for other communities in the State."

This past winter and spring, a group of 15 Maplewood residents, business leaders, and City representatives got together with support from Xcel Energy to envision the City's energy future and develop an implementation plan for how to get there. The group's energy action plan, called *Energize Maplewood*, calls out a vision to educate and empower the community to participate in energy actions that will move Maplewood towards carbon neutrality.

Carbon neutrality means we all take responsibility for the greenhouse gas emissions we create when we turn on our computers or heat our homes and businesses. This means a future where we reduce our total energy use as much as we can, and offset the rest through renewable energy and carbon sequestration (see article on page 4 for more on carbon sequestration).

Power plants and natural gas use are currently responsible for about 60% of greenhouse gas emissions, and are accelerating the change in global and regional climate patterns. In Maplewood, we may see different weather patterns, changing plant and animal migrations, or disease outbreaks from warming winters. Some of the community statistics we learned in Partners in Energy show that the Maplewood community used 320 million kWh of electricity and 21 million therms of natural gas in 2013. Residential customers used 37% of the electricity and 54% of the natural gas. Commercial and industrial customers used 63% of the electricity and 46% of the natural gas.

The Environmental Protection Agency reports that more efficient products and buildings could save Americans 10-30% on energy bills, cost-effectively. Studies show that these

efforts could help reduce the nation's total energy demand by 20% by 2025.

Advancing renewable energy is equally as important to achieving carbon neutrality. Each year renewable energy becomes more affordable. The American Solar Energy Society reports that the price of solar, as one example, has dropped 53% since 2010. Not everyone can install renewable energy technology at their home or business, but everyone can buy renewable energy directly from their utility company.

Energy actions outlined in *Energize Maplewood* will assist businesses and residents in achieving carbon neutrality with direct energy business programs (see page 2) and an *Energize Maplewood* Energy Challenge to motivate residents to reduce their energy impact (see page 3). If all energy actions outlined in the plan are met, Maplewood will reduce its annual carbon footprint by 1.8 million pounds, approximately equivalent to the carbon emitted from 170 passenger vehicles per year.



For more information visit the City's Energy webpage at www.ci.maplewood.mn.us/energy
Resources: Xcel Energy, EPA, American Solar Energy Society



Energy Programs for Auto Dealerships/Restaurants



Green Building Code Education



Maplewood Building Tune-Up



Energize Maplewood Energy Challenge

Energize Maplewood! Energy Actions

- Partners in Energy
- Green Building Code
- Safe Routes to School



Maplewood Bowl Redevelopment



Co Rd. B Safe Routes to School

Other Noteworthy Environmental Endeavors



- Chicken Permits
- Urban Agriculture



Chicken Permits
are Increasing



Edgerton Community Garden

Other Noteworthy Environmental Endeavors



Maplewood Should Strive to be a Leader in the Area of Sustainability



Winter Shadows



Additional Information

www.maplewoodmn.gov/sustainability

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Joe Rueb, Accounting Supervisor
DATE: April 6, 2016
SUBJECT: Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 694,271.33	Checks # 97049 thru # 97090 dated 03/24/16 thru 03/29/16
\$ 248,459.90	Disbursements via debits to checking account dated 03/21/16 thru 03/25/16
\$ 299,153.13	Checks #97091 thru #97141 dated 04/05/16
\$ 1,697,330.53	Disbursements via debits to checking account dated 03/28/16 thru 04/01/16
<u>\$ 2,939,214.89</u>	Total Accounts Payable

PAYROLL

\$ 522,320.27	Payroll Checks and Direct Deposits dated 03/18/16
\$ 1,741.63	Payroll Deduction check # 99102123 thru # 99102126 dated 03/25/16
<u>\$ 524,061.90</u>	Total Payroll
<u><u>\$ 3,463,276.79</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

Check Register
City of Maplewood

03/25/2016

Check	Date	Vendor	Description	Amount
97049	03/24/2016	02464 US BANK	FUNDS FOR ATM	10,000.00
97050	03/29/2016	00211 BRAUN INTERTEC CORP.	PROJ 09-09 PROF SRVS THRU 02/19	789.00
97051	03/29/2016	04206 H A KANTRUD	ATTORNEY SERVICES - APRIL	8,000.00
97052	03/29/2016	02728 KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 02/29	4,677.96
97053	03/29/2016	00985 METROPOLITAN COUNCIL	WASTEWATER - APRIL	253,253.08
97054	03/29/2016	01933 MUNICIPAL CODE CORP	ANNUAL WEB HOSTING 3/1/16-2/28/17	800.00
97055	03/29/2016	04244 NELSON AUTO CENTER	2016 FORD POLICE VEHICLE VIN 2191	26,336.95
97056	03/29/2016	01819 PAETEC	LOCAL PHONE SERVICE 02/15 - 03/14	720.65
97057	03/29/2016	04272 PARAGON SOLUTIONS GROUP, INC.	APPLICATION TROUBLESHOOTING	337.50
97058	03/29/2016	05488 SUN LIFE FINANCIAL	PREMIUM - LIFE,LTD,STD - MARCH	7,745.23
97059	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0371999	1,056.59
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0371083	866.85
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0395052	328.38
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0328559	317.18
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0395065	129.46
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0380041	104.94
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0373496	94.33
	03/29/2016	05305 TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0349366	75.00
97060	03/29/2016	04252 TOWMASTER, INC.	TOWMASTER DUMP BODY & EQUIPMENT	17,028.00
97061	03/29/2016	01750 THE WATSON CO INC	POPCORN MACHINE FOR MCC	569.00
	03/29/2016	01750 THE WATSON CO INC	MDSE FOR RESALE	471.51
	03/29/2016	01750 THE WATSON CO INC	MDSE FOR RESALE	454.77
	03/29/2016	01750 THE WATSON CO INC	MDSE FOR RESALE	157.32
97062	03/25/2016	05618 ENTERPRISE FM TRUST	LEASE CHARGES FIRE VEH FEB/MARCH	8,906.10
97063	03/29/2016	04992 BERGANKDV	2015 AUDIT	26,000.00
97064	03/29/2016	03310 CDW GOVERNMENT INC	VEHICLE DOCKING STATIONS	2,068.36
97065	03/29/2016	05507 COCA-COLA REFRESHMENTS	MDSE FOR RESALE	443.28
97066	03/29/2016	05634 CORNERHOUSE	INTERVIEW CN:15500752	650.00
97067	03/29/2016	04371 ELECTRO WATCHMAN INC.	CITY HALL SECURITY SYSTEM UPDATES	2,459.35
	03/29/2016	04371 ELECTRO WATCHMAN INC.	UPDATING S2 SOFTWARE/RENEW SP	2,260.00
	03/29/2016	04371 ELECTRO WATCHMAN INC.	SECURITY SYSTEM SERVER UPDATES	1,687.25
	03/29/2016	04371 ELECTRO WATCHMAN INC.	MCC SECURITY SYSTEM UPDATES	1,217.80
97068	03/29/2016	05313 GRAPHIC DESIGN, INC.	BUSINESS CARDS	530.13
	03/29/2016	05313 GRAPHIC DESIGN, INC.	BUSINESS CARDS	224.34
97069	03/29/2016	00827 L M C I T	WORK COMP QTR APRIL-JUNE 2016	118,031.25
	03/29/2016	00827 L M C I T	INSURANCE PREMIUM APRIL-JUNE 2016	57,168.75
97070	03/29/2016	00244 LINE 1 PARTNERS, INC	INSTALL ANALOG LINES	2,085.45
97071	03/29/2016	05356 NORTH SUBURBAN ACCESS CORP	VIDEOGRAPHER SRVS - FEBRUARY	961.40
	03/29/2016	05356 NORTH SUBURBAN ACCESS CORP	VIDEOGRAPHER SRVS - JANUARY	961.40
97072	03/29/2016	02629 NOVACARE REHABILITATION	PRE-EMPLOYMENT PHYSICALS	330.00
97073	03/29/2016	00001 ONE TIME VENDOR	REFUND K BROWN LIQUOR LICENSE	1,750.00
97074	03/29/2016	00001 ONE TIME VENDOR	REFUND NEUMANN'S BAR - SOFTBALL	540.00
97075	03/29/2016	00001 ONE TIME VENDOR	REFUND MINN ST PAUL PLUMBING/HEAT	161.00
97076	03/29/2016	00001 ONE TIME VENDOR	REFUND C HANSEN HP BENEFIT	120.00
97077	03/29/2016	01261 PHYSIO-CONTROL, INC.	EMS REPORTING SOFTWARE - MARCH	738.67
97078	03/29/2016	05354 POLLINATION PRESS LLC	SPEAKER ON POLLINATORS 3/19	175.00
97079	03/29/2016	04054 STEVEN REED	DJ FOR YOUTH DANCE 3/11	200.00
97080	03/29/2016	02001 CITY OF ROSEVILLE	FIBER OPTIC LOCATE - S FIRE STATION	2,640.84
97081	03/29/2016	04256 SHI INTERNATIONAL CORP	MCAFFEE ANTIVIRUS RENEWAL 3/16-3/17	615.42
97082	03/29/2016	01836 ST PAUL, CITY OF	RADIO MAINT & SRVS - FEBRUARY	721.98
	03/29/2016	01836 ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	101.00
	03/29/2016	01836 ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	66.00
	03/29/2016	01836 ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	39.00
97082	03/29/2016	01836 ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	37.00
	03/29/2016	01836 ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	37.00

G1, Attachments

97083	03/29/2016	05320	SUN BADGE CO	POLICE DEPARTMENT BADGES	92.75
97084	03/29/2016	01565	SWEEPER SERVICES	PARTS USED ON STREET SWEEPERS	1,211.06
	03/29/2016	01565	SWEEPER SERVICES	PARTS USED ON STREET SWEEPERS	616.54
97085	03/29/2016	01026	DEPT OF TRANSPORTATION	SIGNAL & EVP ON 94 & MCKNIGHT	34,611.30
97086	03/29/2016	01699	UNIVERSITY OF MINNESOTA	REGISTRATION FOR T BRINK TREE CARE	455.00
97087	03/29/2016	02464	US BANK	PAYING AGENT FEES	450.00
	03/29/2016	02464	US BANK	PAYING AGENT FEES	450.00
	03/29/2016	02464	US BANK	PAYING AGENT FEES	450.00
97088	03/29/2016	05220	WEBER, INC.	PROJ 09-09 EMPSTC PMT#9 FINAL PMT	73,021.45
97089	03/29/2016	02159	WHITE BEAR AREA YMCA	AQUATIC SWIM MGMT SRVS FEB 2016	13,832.76
97090	03/29/2016	05013	YALE MECHANICAL LLC	MCC COLD WATER LOOP MOTOR ALIGN	596.50
	03/29/2016	05013	YALE MECHANICAL LLC	MCC COLD WATER LOOP LEAK	242.50

694,271.33

42 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
3/21/2016	MN State Treasurer	Drivers License/Deputy Registrar	44,626.83
3/22/2016	MN State Treasurer	Drivers License/Deputy Registrar	58,513.71
3/22/2016	MN Dept of Revenue	Sales Tax	7,495.00
3/22/2016	MN Dept of Revenue	Fuel Tax	549.48
3/23/2016	MN State Treasurer	Drivers License/Deputy Registrar	54,946.13
3/23/2016	Delta Dental	Dental Premium	4,704.37
3/24/2016	MN State Treasurer	Drivers License/Deputy Registrar	40,227.74
3/25/2016	MN State Treasurer	Drivers License/Deputy Registrar	33,505.41
3/25/2016	MN Dept of Natural Resources	DNR electronic licenses	837.50
3/25/2016	Optum Health	DCRP & Flex plan payments	3,053.73

248,459.90

*Detailed listing of VISA purchases is attached.

Check Register
City of Maplewood

04/01/2016

Check	Date	Vendor	Description	Amount	
97091	04/05/2016	05324	CHRISTIE BERNARDY	RETAINER FEE - FEBRUARY	500.00
97092	04/05/2016	02149	HEIDI CAREY	MARKETING & ADVERTISING - MARCH	4,000.00
97093	04/05/2016	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - FEBRUARY	563.40
97094	04/05/2016	01409	S E H	REDESIGN MCC'S ENTRANCE AREA	2,126.52
97095	04/05/2016	01546	SUBURBAN SPORTSWEAR	AWARD SHIRTS FOR VB LEAGUE	322.00
	04/05/2016	01546	SUBURBAN SPORTSWEAR	ADVANCED SOCCER CLINIC SHIRTS	191.54
97096	04/05/2016	01574	T A SCHIFSKY & SONS, INC	2 - 5 GALLON TACK OIL	84.00
97097	04/05/2016	01750	THE WATSON CO INC	MDSE FOR RESALE	182.27
	04/05/2016	01750	THE WATSON CO INC	MDSE FOR RESALE	16.26
	04/05/2016	01750	THE WATSON CO INC	MDSE FOR RESALE	-97.55
97098	04/05/2016	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	17,172.60
	04/05/2016	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	10,453.22
97099	04/05/2016	01047	3M	ROLL GOODS FOR VEHICLE DECALS	1,200.75
	04/05/2016	01047	3M	ROLL GOODS FOR SIGN FABRICATION	892.51
	04/05/2016	01047	3M	ROLL GOODS FOR SIGN FABRICATION	693.00
	04/05/2016	01047	3M	ROLL GOODS FOR SIGN FABRICATION	213.00
97100	04/05/2016	05511	KATIE ALVAREZ	ASSIGNMENTS 2ND HALF WINTER VB	550.00
97101	04/05/2016	03092	AMERICAN ACCOUNTS & ADV INC	REC COLLECTIONS PMT AT MCC	21.03
97102	04/05/2016	00089	AMERICAN PUBLIC WORKS ASSN	ANNUAL MEMBERSHIP 5/1/16 TO 4/30/17	1,162.50
97103	04/05/2016	04848	AVESIS	MONTHLY PREMIUM - APRIL	275.40
97104	04/05/2016	01869	DALE BOETTCHER	VOLLEYBALL REFEREE 02/17 - 03/23	243.00
97105	04/05/2016	01865	DON BOWMAN	ASSIGNMENTS 2ND HALF WINTER VB	80.00
97106	04/05/2016	05369	CINTAS CORPORATION #470	CLEANING SUPPLIES - CITY HALL	106.71
97107	04/05/2016	05624	CNA INSURANCE COMPANY	LTC MONTHLY PREMIUM - APRIL	201.38
97108	04/05/2016	01871	KENNETH COOPER	VOLLEYBALL REFEREE 02/17 - 03/23	405.00
97109	04/05/2016	05629	DENNIS HARRIS	VOLLEYBALL REFEREE 02/17 - 03/23	81.00
97110	04/05/2016	03538	PATRICK JAMES HUBBARD	VOLLEYBALL REFEREE 02/17 - 03/23	540.00
97111	04/05/2016	05604	MORGAN MAGNUSON	VOLLEYBALL REFEREE 02/17 - 03/23	54.00
97112	04/05/2016	03818	MEDICA	MONTHLY PREMIUM - APRIL	172,644.87
97113	04/05/2016	05173	MN ENVIRONMENTAL FUND	PLEDGES - 1ST QTR	385.00
97114	04/05/2016	05364	CRYSTALIN MONTGOMERY	ACUPUNCTURE SESSIONS MARCH	1,530.00
97115	04/05/2016	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - APRIL	496.00
97116	04/05/2016	00001	ONE TIME VENDOR	REFUND K GIEFER - SOFTBALL	540.00
97117	04/05/2016	00001	ONE TIME VENDOR	REFUND P MEYER FOR TRANS MEDIC	476.62
97118	04/05/2016	00001	ONE TIME VENDOR	REFUND K KUEHL-A MASSAGE ESCAPE	362.25
97119	04/05/2016	00001	ONE TIME VENDOR	REFUND COMPLETE WED-BRIDAL EXPO	190.00
97120	04/05/2016	00001	ONE TIME VENDOR	REFUND PAMPERED CHEF BRIDAL EXPO	175.00
97121	04/05/2016	00001	ONE TIME VENDOR	REFUNDCUSTOM REMODEL BRIDAL EXPO	175.00
97122	04/05/2016	00001	ONE TIME VENDOR	REFUND CAMP VA CLAIM# 74167793415	97.72
97123	04/05/2016	00001	ONE TIME VENDOR	REFUND A CLEMEN FOR TRANS MEDIC	96.46
97124	04/05/2016	00001	ONE TIME VENDOR	REFUND R FILIPKOWSKI - HP CREDITS	80.00
97125	04/05/2016	05603	KATHERINE OTTEN	VOLLEYBALL REFEREE 02/17 - 03/23	459.00
97126	04/05/2016	02441	TONY PEREZ	VOLLEYBALL REFEREE 02/17 - 03/23	162.00
97127	04/05/2016	03151	PETTY CASH	INCREASE EEDD'S DRAWER	25.00
97128	04/05/2016	01359	REGAL AUTO WASH BILLING	VEHICLE WASHES - FEBRUARY	145.73
97129	04/05/2016	04432	EUGENE E. RICHARDSON	VOLLEYBALL REFEREE 02/17 - 03/23	540.00
97130	04/05/2016	01418	SAM'S CLUB DIRECT	MDSE FOR RESALE	262.45
	04/05/2016	01418	SAM'S CLUB DIRECT	MDSE FOR RESALE	221.61
	04/05/2016	01418	SAM'S CLUB DIRECT	CONCESSIONS	118.12
	04/05/2016	01418	SAM'S CLUB DIRECT	MDSE FOR RESALE	48.02
97131	04/05/2016	05120	RICH SCHELL	VOLLEYBALL REFEREE 02/17 - 03/23	378.00
97132	04/05/2016	05498	RICHARD A. SCHMIDT	VOLLEYBALL REFEREE 02/17 - 03/23	378.00
97133	04/05/2016	04074	ELAINE SCHRADE	TAI CHI INSTRUCTION 3/16 - 5/18	343.20
97134	04/05/2016	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	2,348.86
97135	04/05/2016	01578	T R F SUPPLY CO.	SHOP TOWELS & SAFETY GLOVES-PARKS	473.60

G1, Attachments

97136	04/05/2016	05287	TACTICAL SOLUTIONS	EQUIPMENT FOR LASER	89.00
97137	04/05/2016	01626	TIERNEY BROTHERS INC.	COUNCIL CHAMBERS VIDEO EQUIP	44,409.00
	04/05/2016	01626	TIERNEY BROTHERS INC.	COUNCIL CHAMBERS VIDEO EQUIP	28,438.64
97138	04/05/2016	05625	MERCEDES TUMA-HANSEN	SPEAKER AT NC 03/29	200.00
97139	04/05/2016	01665	TWIN CITY HARDWARE	DOOR REPAIR FOR HAZELRIDGE	425.44
97140	04/05/2016	01872	MARK WEBER	VOLLEYBALL REFEREE 02/17 - 03/23	162.00
97141	04/05/2016	03186	WELLS FARGO SERVICES CO	PROCESSING SUBPOENA CN#14701796	43.00
					299,153.13

51 Checks in this report.

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CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
3/28/2016	MN State Treasurer	Drivers License/Deputy Registrar	34,088.08
3/28/2016	US Bank VISA One Card*	Purchasing card items	30,999.09
3/28/2016	Pitney Bowes	Postage	2,985.00
3/28/2016	U.S. Treasurer	Federal Payroll Tax	98,625.73
3/28/2016	P.E.R.A.	P.E.R.A.	101,126.11
3/28/2016	MN State Treasurer	State Payroll Tax	20,146.99
3/29/2016	MN State Treasurer	Drivers License/Deputy Registrar	48,129.62
3/29/2016	Empower - State Plan	Deferred Compensation	31,488.00
3/29/2016	MidAmerica	HRA Flex plan	13,779.27
3/29/2016	Labor Unions	Union Dues	3,965.82
3/29/2016	ICMA (Vantagepointe)	Deferred Compensation	4,846.00
3/30/2016	MN State Treasurer	Drivers License/Deputy Registrar	29,986.36
3/30/2016	Delta Dental	Dental Premium	4,481.88
3/31/2016	MN State Treasurer	Drivers License/Deputy Registrar	34,453.94
4/1/2016	MN State Treasurer	Drivers License/Deputy Registrar	79,991.05
4/1/2016	MN Dept of Natural Resources	DNR electronic licenses	1,248.50
4/1/2016	US Bank Merchant Services	Credit Card Billing fee	89.99
4/1/2016	US Bank	Debt Service payments	1,151,512.50
4/1/2016	Optum Health	DCRP & Flex plan payments	5,386.60
			1,697,330.53

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
03/11/2016	03/14/2016	OFFICE DEPOT #1090	\$74.23	REGAN BEGGS
03/14/2016	03/15/2016	BEST BUY MHT 00000109	\$674.87	CHAD BERGO
03/17/2016	03/17/2016	APL* ITUNES.COM/BILL	\$321.36	CHAD BERGO
03/17/2016	03/17/2016	PET FOOD EXPERTS	\$1,778.90	BRIAN BIERDEMAN
03/07/2016	03/08/2016	EB LEADING WITH ATTIT	\$37.92	RON BOURQUIN
03/12/2016	03/14/2016	EB VADNAIS HEIGHTS-20	\$220.00	JASON BRASH
03/04/2016	03/07/2016	OLD LOG THEATRE	\$405.34	NEIL BRENEMAN
03/04/2016	03/07/2016	DICK'S CLOTHING&SPORTING	\$32.08	NEIL BRENEMAN
03/11/2016	03/14/2016	TARGET 00011858	\$42.84	NEIL BRENEMAN
03/11/2016	03/14/2016	PICKLEBALLCENTRAL	\$25.84	NEIL BRENEMAN
03/15/2016	03/16/2016	AMAZON.COM AMZN.COM/BILL	\$51.25	NEIL BRENEMAN
03/07/2016	03/08/2016	THE STAR TRIBUNE CIRCULAT	\$14.99	SARAH BURLINGAME
03/13/2016	03/15/2016	THE HOME DEPOT 2801	\$19.98	JOHN CAPISTRANT
03/17/2016	03/18/2016	EB 10000 LAKES CHAPTE	\$160.00	NICHOLAS CARVER
03/04/2016	03/07/2016	BEARING DIST*	\$584.26	SCOTT CHRISTENSON
03/07/2016	03/08/2016	G&K SERVICES AR	\$449.22	SCOTT CHRISTENSON
03/07/2016	03/08/2016	NORTHERN DOOR CO INC	\$913.85	SCOTT CHRISTENSON
03/07/2016	03/08/2016	AMERICAN FLAGPOLE & FLAG	\$231.60	SCOTT CHRISTENSON
03/08/2016	03/09/2016	VIKING ELECTRIC-CREDIT DE	\$38.04	SCOTT CHRISTENSON
03/08/2016	03/09/2016	VIKING ELECTRIC-CREDIT DE	\$308.11	SCOTT CHRISTENSON
03/08/2016	03/09/2016	VIKING ELECTRIC-CREDIT DE	\$67.72	SCOTT CHRISTENSON
03/14/2016	03/15/2016	VIKING ELECTRIC-CREDIT DE	\$192.60	SCOTT CHRISTENSON
03/16/2016	03/17/2016	STATE SUPPLY	\$743.65	SCOTT CHRISTENSON
03/11/2016	03/14/2016	ACT*GTS MCMA CONFERENC	\$515.00	MELINDA COLEMAN
03/15/2016	03/17/2016	MINNESOTA CHIEFS OF POLIC	\$90.00	KERRY CROTTY
03/15/2016	03/17/2016	MINNESOTA CHIEFS OF POLIC	\$90.00	KERRY CROTTY
03/07/2016	03/08/2016	G&K SERVICES AR	\$40.74	CHARLES DEAVER
03/11/2016	03/14/2016	THE HOME DEPOT 2810	(\$26.75)	CHARLES DEAVER
03/11/2016	03/14/2016	THE HOME DEPOT 2810	\$26.75	CHARLES DEAVER
03/11/2016	03/14/2016	THE HOME DEPOT 2810	\$30.95	CHARLES DEAVER
03/14/2016	03/15/2016	FRATTALLONES WOODBURY AC	\$18.19	CHARLES DEAVER
03/07/2016	03/08/2016	G&K SERVICES AR	\$439.90	TOM DOUGLASS
03/08/2016	03/09/2016	COMMERCIAL POOL & SPA SUP	\$423.50	TOM DOUGLASS
03/08/2016	03/09/2016	FASTSIGNS OF MAPLEWOOD	\$50.00	TOM DOUGLASS
03/15/2016	03/16/2016	STATE SUPPLY	\$977.59	TOM DOUGLASS
03/16/2016	03/17/2016	RADWELL INTL INC	\$92.50	TOM DOUGLASS
03/04/2016	03/07/2016	INTOXIMETERS	\$100.70	MICHAEL DUGAS
03/09/2016	03/10/2016	NATIONAL TACTICAL OFFICE	\$40.00	MICHAEL DUGAS
03/09/2016	03/10/2016	CUB FOODS, INC.	\$4.92	ANDREW ENGSTROM
02/09/2016	03/14/2016	QEP PROFESSIONAL BOOKS	(\$884.00)	CHRISTINE EVANS
02/10/2016	03/14/2016	CREATESPACE	(\$1,399.64)	CHRISTINE EVANS
02/10/2016	03/14/2016	CREATESPACE	(\$1,589.49)	CHRISTINE EVANS
02/10/2016	03/14/2016	CREATESPACE	(\$1,475.39)	CHRISTINE EVANS
03/10/2016	03/10/2016	CSI SOFTWARE POS	\$1,145.00	CHRISTINE EVANS
03/10/2016	03/11/2016	FIRST SHRED	\$13.00	CHRISTINE EVANS
03/10/2016	03/11/2016	PRICE CHOPPER	\$715.47	CHRISTINE EVANS
03/10/2016	03/11/2016	SPRINT AQUATICS	\$268.74	CHRISTINE EVANS
03/16/2016	03/17/2016	AMAZON.COM	\$39.67	CHRISTINE EVANS
03/04/2016	03/07/2016	TARGET 00000687	\$410.00	SHANN FINWALL
03/10/2016	03/11/2016	AT&T*BILL PAYMENT	\$37.26	MYCHAL FOWLDS
03/12/2016	03/14/2016	SUCCESS STORE	(\$29.95)	MYCHAL FOWLDS
03/17/2016	03/17/2016	COMCAST CABLE COMM	\$11.45	MYCHAL FOWLDS
03/04/2016	03/07/2016	MENARDS OAKDALE MN	\$12.95	CAROLE GERNEIS
03/09/2016	03/10/2016	PAYPAL *FORDPIMODS	\$25.00	CLARENCE GERVAIS
03/10/2016	03/11/2016	PAYPAL *FORDPIMODS	\$25.00	CLARENCE GERVAIS
03/10/2016	03/11/2016	AN FORD WHITE BEAR LAK	\$82.90	CLARENCE GERVAIS

03/11/2016	03/14/2016	AN FORD WHITE BEAR LAK	\$82.01	CLARENCE GERVAIS
03/09/2016	03/10/2016	GRANDMAS BAKERY INC	\$154.08	CHRISTINE GIBSON
03/15/2016	03/16/2016	GRANDMAS BAKERY INC	\$80.16	CHRISTINE GIBSON
03/17/2016	03/18/2016	TRENCHERS PLUS INC - BUR	\$1,005.00	MARK HAAG
03/08/2016	03/09/2016	HENRIKSEN ACE HARDWARE	\$4.58	MILES HAMRE
03/17/2016	03/18/2016	HENRIKSEN ACE HARDWARE	\$22.77	MILES HAMRE
03/10/2016	03/11/2016	FASTENAL COMPANY01	\$29.21	GARY HINNENKAMP
03/10/2016	03/11/2016	HENRIKSEN ACE HARDWARE	\$19.26	GARY HINNENKAMP
03/14/2016	03/15/2016	FASTENAL COMPANY01	\$148.20	GARY HINNENKAMP
03/14/2016	03/15/2016	HENRIKSEN ACE HARDWARE	\$1.99	TIMOTHY HOFMEISTER
03/15/2016	03/17/2016	THE HOME DEPOT 2801	\$10.50	TIMOTHY HOFMEISTER
03/10/2016	03/11/2016	DISPLAYS2GOCOM	\$115.57	DAVID JAHN
03/11/2016	03/14/2016	STACKCHAIRS4LESS.COM	\$178.11	DAVID JAHN
03/12/2016	03/14/2016	AMAZON MKTPLACE PMTS	\$49.90	DAVID JAHN
03/04/2016	03/07/2016	THE HOME DEPOT 2801	\$13.89	JUSTIN JAMES
03/10/2016	03/11/2016	CUB FOODS #1599	\$19.98	JUSTIN JAMES
03/14/2016	03/16/2016	THE HOME DEPOT 2801	\$4.54	KEVIN JOHNSON
03/04/2016	03/07/2016	RED WING SHOE #727	\$199.74	DON JONES
03/03/2016	03/07/2016	OFFICE DEPOT #1090	\$57.52	LOIS KNUTSON
03/04/2016	03/07/2016	OFFICE DEPOT #1090	\$365.98	LOIS KNUTSON
03/07/2016	03/08/2016	CUB FOODS #1599	\$42.33	LOIS KNUTSON
03/09/2016	03/09/2016	AMER ASSOC NOTARIESWE	\$25.90	LOIS KNUTSON
03/10/2016	03/11/2016	FIRST SHRED	\$47.30	LOIS KNUTSON
03/10/2016	03/11/2016	ACT*GTS MCMA CONFERENC	\$515.00	LOIS KNUTSON
03/11/2016	03/15/2016	GRANDVIEW LODGE AND TENNI	\$228.06	LOIS KNUTSON
03/14/2016	03/16/2016	BAMBU ASIAN CUISINE	\$118.69	LOIS KNUTSON
03/11/2016	03/14/2016	WHITE BEAR AREA CHAMBE	\$10.00	DUWAYNE KONEWKO
03/07/2016	03/08/2016	THOMSON WEST*TCD	\$337.49	DAVID KVAM
03/16/2016	03/17/2016	BEST BUY MHT 00000109	\$19.27	JESSICA LANDEROS CRUZ
03/07/2016	03/08/2016	RAINBOW #7300	\$22.30	STEVE LUKIN
03/09/2016	03/10/2016	AIRGASS NORTH	\$252.18	STEVE LUKIN
03/09/2016	03/10/2016	AIRGASS NORTH	\$47.49	STEVE LUKIN
03/11/2016	03/14/2016	JAKE'S CITY GRILLE - M	\$115.05	STEVE LUKIN
03/15/2016	03/15/2016	COMCAST CABLE COMM	\$178.02	STEVE LUKIN
03/07/2016	03/08/2016	PANERA BREAD #1305	\$29.03	MICHAEL MONDOR
03/07/2016	03/08/2016	CHIPOTLE 0224	\$44.89	MICHAEL MONDOR
03/08/2016	03/10/2016	NORTH ST. PAUL PIZZA FACT	\$80.75	MICHAEL MONDOR
03/08/2016	03/10/2016	BOUND TREE MEDICAL LLC	\$49.14	MICHAEL MONDOR
03/09/2016	03/11/2016	BOUND TREE MEDICAL LLC	\$95.90	MICHAEL MONDOR
03/09/2016	03/11/2016	BOUND TREE MEDICAL LLC	\$1,529.24	MICHAEL MONDOR
03/14/2016	03/16/2016	BOUND TREE MEDICAL LLC	\$27.00	MICHAEL MONDOR
03/14/2016	03/16/2016	MENARDS OAKDALE MN	\$2.53	MICHAEL MONDOR
03/14/2016	03/16/2016	HEALTH CARE LOGISTICS	\$326.70	MICHAEL MONDOR
03/15/2016	03/17/2016	BOUND TREE MEDICAL LLC	\$275.04	MICHAEL MONDOR
03/11/2016	03/14/2016	HENRIKSEN ACE HARDWARE	\$4.58	RICHARD NORDQUIST
03/15/2016	03/16/2016	HENRIKSEN ACE HARDWARE	\$24.08	RICHARD NORDQUIST
03/17/2016	03/18/2016	HENRIKSEN ACE HARDWARE	\$46.85	RICHARD NORDQUIST
03/16/2016	03/17/2016	CUB FOODS #1599	\$36.08	MICHAEL NYE
03/04/2016	03/07/2016	AUTO PLUS-LITTLE CANADA	\$256.14	STEVEN PRIEM
03/04/2016	03/07/2016	AN FORD WHITE BEAR LAK	\$930.61	STEVEN PRIEM
03/04/2016	03/07/2016	TRUCK UTILITIES INC ST PA	\$96.32	STEVEN PRIEM
03/07/2016	03/08/2016	AUTO PLUS-LITTLE CANADA	\$36.47	STEVEN PRIEM
03/08/2016	03/09/2016	AN FORD WHITE BEAR LAK	\$44.03	STEVEN PRIEM
03/10/2016	03/11/2016	AN FORD WHITE BEAR LAK	\$402.32	STEVEN PRIEM
03/10/2016	03/14/2016	TERMINAL SUPPLY-MINN 7	\$58.92	STEVEN PRIEM
03/11/2016	03/14/2016	AUTO PLUS-LITTLE CANADA	\$66.16	STEVEN PRIEM
03/12/2016	03/14/2016	AUTO PLUS-LITTLE CANADA	\$59.08	STEVEN PRIEM

03/14/2016	03/15/2016	FASTENAL COMPANY01	\$208.99	STEVEN PRIEM
03/15/2016	03/16/2016	AUTO PLUS-LITTLE CANADA	\$15.90	STEVEN PRIEM
03/15/2016	03/16/2016	MACQUEEN EQUIPMENT INC	\$55.16	STEVEN PRIEM
03/16/2016	03/17/2016	GILLUND ENTERPRISES	\$103.48	STEVEN PRIEM
03/16/2016	03/18/2016	TURFWERKS EAGAN	\$103.71	STEVEN PRIEM
03/17/2016	03/18/2016	AUTO PLUS-LITTLE CANADA	\$228.22	STEVEN PRIEM
03/04/2016	03/07/2016	PARK SUPPLY OF AMERICA IN	\$513.29	KELLY PRINS
03/07/2016	03/08/2016	PIONEER PRESS ADVERTISING	\$2,917.50	TERRIE RAMEAUX
03/09/2016	03/10/2016	HILLYARD INC MINNEAPOLIS	\$727.01	MICHAEL REILLY
03/15/2016	03/16/2016	HILLYARD INC MINNEAPOLIS	\$679.53	MICHAEL REILLY
03/12/2016	03/14/2016	FEDEX 422473531	\$43.14	MICHAEL RENNER
03/15/2016	03/16/2016	MAG TEK	\$172.95	MICHAEL RENNER
03/07/2016	03/09/2016	OFFICEMAX/OFFICE DEPOT616	\$26.97	LORI RESENDIZ
03/10/2016	03/11/2016	G&K SERVICES AR	\$99.09	LORI RESENDIZ
03/11/2016	03/11/2016	LES MILLS US TRADING	\$270.00	LORI RESENDIZ
03/12/2016	03/14/2016	BEACHBODY LLC	\$24.95	LORI RESENDIZ
03/14/2016	03/15/2016	CTC*CONSTANTCONTACT.COM	\$60.00	AUDRA ROBBINS
03/15/2016	03/17/2016	FUN EXPRESS	\$132.01	AUDRA ROBBINS
03/16/2016	03/17/2016	TARGET 00011858	\$25.33	AUDRA ROBBINS
03/16/2016	03/18/2016	AMCARNIVALMART-PARTYLN	\$390.50	AUDRA ROBBINS
03/09/2016	03/10/2016	OFFICE DEPOT #1090	\$160.68	JOSEPH RUEB
03/07/2016	03/09/2016	HOULE S FARM, GARDEN & PE	\$72.00	ROBERT RUNNING
03/04/2016	03/07/2016	BRUEGGERS #313	\$38.73	PAUL SCHNELL
03/04/2016	03/07/2016	STORCHAK CLEANERS	\$7.56	PAUL SCHNELL
03/04/2016	03/07/2016	STORCHAK CLEANERS	\$19.31	PAUL SCHNELL
03/04/2016	03/07/2016	STORCHAK CLEANERS	\$7.56	PAUL SCHNELL
03/06/2016	03/07/2016	BEST BUY 00000067	\$428.49	PAUL SCHNELL
03/07/2016	03/09/2016	STORCHAK CLEANERS	\$63.97	PAUL SCHNELL
03/08/2016	03/09/2016	STORCHAK - ST. PAUL	(\$16.95)	PAUL SCHNELL
03/09/2016	03/10/2016	IN *ENCOMPASS TELEMATICS,	\$3,785.00	PAUL SCHNELL
03/09/2016	03/14/2016	HOLIDAY STNSTORE 3510	\$29.75	PAUL SCHNELL
03/12/2016	03/14/2016	EXXONMOBIL 99101834	\$31.40	PAUL SCHNELL
03/14/2016	03/15/2016	PANERA BREAD #1305	\$31.21	PAUL SCHNELL
03/17/2016	03/17/2016	DMI* DELL K-12/GOVT	\$262.49	PAUL SCHNELL
03/04/2016	03/07/2016	WARNING LITES	\$159.80	SCOTT SCHULTZ
03/07/2016	03/08/2016	G&K SERVICES AR	\$914.56	SCOTT SCHULTZ
03/08/2016	03/09/2016	CINTAS 60A SAP	\$89.56	SCOTT SCHULTZ
03/08/2016	03/09/2016	CINTAS 60A SAP	\$89.72	SCOTT SCHULTZ
03/09/2016	03/11/2016	ON SITE SANITATION INC	(\$42.75)	SCOTT SCHULTZ
03/16/2016	03/17/2016	REPUBLIC SERVICES TRASH	\$199.61	SCOTT SCHULTZ
03/10/2016	03/14/2016	OFFICE DEPOT #1090	\$167.37	FAITH SHEPPERD
03/10/2016	03/11/2016	CUB FOODS #1599	\$26.97	MICHAEL SHORTREED
03/09/2016	03/11/2016	OFFICE DEPOT #1090	\$145.07	ANDREA SINDT
03/11/2016	03/14/2016	SALERNO'S RESTAURANT	\$18.52	PAUL THIENES
03/10/2016	03/11/2016	FITZCO, INC.	\$40.65	TAMMY WYLIE
03/11/2016	03/11/2016	ULINE *SHIP SUPPLIES	\$81.79	TAMMY WYLIE
03/11/2016	03/14/2016	OFFICE DEPOT #1090	\$44.40	TAMMY WYLIE
03/14/2016	03/16/2016	OFFICE DEPOT #1090	\$24.63	TAMMY WYLIE
03/16/2016	03/16/2016	TASER TRAINING ACADEMY	\$225.00	TAMMY WYLIE
03/17/2016	03/17/2016	ULINE *SHIP SUPPLIES	\$86.64	TAMMY WYLIE
03/17/2016	03/18/2016	DALCO ENTERPRISES	\$254.08	SUSAN ZWIEG

\$30,999.09

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK</u>	<u>EMPLO</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversio</u>
	03/25/16	ABRAMS, MARYLEE	456.30	
	03/25/16	JUENEMANN, KATHLEEN	456.30	
	03/25/16	SLAWIK, NORA	518.43	
	03/25/16	SMITH, BRYAN	456.30	
	03/25/16	XIONG, TOU	456.30	
	03/25/16	COLEMAN, MELINDA	5,911.41	
	03/25/16	FUNK, MICHAEL	4,887.30	
	03/25/16	KNUTSON, LOIS	2,528.39	
	03/25/16	CHRISTENSON, SCOTT	2,216.39	
	03/25/16	JAHN, DAVID	2,326.88	
	03/25/16	BURLINGAME, SARAH	2,433.30	
	03/25/16	RAMEAUX, THERESE	3,315.82	
	03/25/16	BAUMAN, GAYLE	2,611.76	
	03/25/16	OSWALD, BRENDA	2,048.63	
	03/25/16	ANDERSON, CAROLE	2,459.96	
	03/25/16	DEBILZAN, JUDY	2,282.59	
	03/25/16	RUEB, JOSEPH	3,488.20	
	03/25/16	ARNOLD, AJLA	1,942.03	
	03/25/16	BEGGS, REGAN	1,820.80	
	03/25/16	HAAG, KAREN	4,707.36	
	03/25/16	LO, CHING	884.91	
	03/25/16	SCHMIDT, DEBORAH	3,281.11	
	03/25/16	CRAWFORD, LEIGH	1,964.19	
	03/25/16	LARSON, MICHELLE	2,042.59	
	03/25/16	MECHELKE, SHERRIE	1,250.39	
	03/25/16	MOY, PAMELA	1,634.07	
	03/25/16	OSTER, ANDREA	2,049.51	
	03/25/16	RICHTER, CHARLENE	1,143.51	
	03/25/16	VITT, SANDRA	1,293.79	
	03/25/16	WEAVER, KRISTINE	2,534.49	
	03/25/16	BERG, TERESA	1,120.00	
	03/25/16	CORCORAN, THERESA	2,044.89	
	03/25/16	KVAM, DAVID	4,551.02	
	03/25/16	SCHNELL, PAUL	5,248.65	
	03/25/16	SHEA, STEPHANIE	1,610.59	
	03/25/16	SHEPPERD, FAITH	2,023.70	
	03/25/16	SHORTREED, MICHAEL	4,423.37	
	03/25/16	WYLIE, TAMMY	1,801.79	
	03/25/16	ABEL, CLINT	3,191.25	
	03/25/16	ALDRIDGE, MARK	3,958.11	
	03/25/16	BAKKE, LONN	3,392.41	
	03/25/16	BARTZ, PAUL	3,287.73	
	03/25/16	BELDE, STANLEY	3,441.30	20.00
	03/25/16	BENJAMIN, MARKESE	3,270.08	

03/25/16	BIERDEMAN, BRIAN	3,619.80	
03/25/16	BUSACK, DANIEL	3,928.85	
03/25/16	CARNES, JOHN	3,131.84	
03/25/16	CROTTY, KERRY	4,167.21	
03/25/16	DEMULLING, JOSEPH	3,569.84	
03/25/16	DUGAS, MICHAEL	5,308.67	
03/25/16	ERICKSON, VIRGINIA	3,264.00	
03/25/16	FISHER, CASSANDRA	1,615.40	
03/25/16	FORSYTHE, MARCUS	3,147.66	
03/25/16	FRITZE, DEREK	3,391.98	
03/25/16	GABRIEL, ANTHONY	3,682.41	
03/25/16	HAWKINSON JR, TIMOTHY	3,355.67	
03/25/16	HER, PHENG	3,175.61	
03/25/16	HIEBERT, STEVEN	3,421.30	
03/25/16	HOEMKE, MICHAEL	2,776.04	
03/25/16	HOFMEISTER, TIMOTHY	248.00	
03/25/16	JAMES JR, JUSTIN	696.00	
03/25/16	JASKOWIAK, AMANDA	480.00	
03/25/16	JOHNSON, KEVIN	4,000.91	
03/25/16	KONG, TOMMY	3,409.87	
03/25/16	KREKELER, NICHOLAS	1,003.39	
03/25/16	KROLL, BRETT	3,497.23	
03/25/16	LANDEROS CRUZ, JESSICA	464.00	
03/25/16	LANGNER, SCOTT	3,162.13	
03/25/16	LANGNER, TODD	3,384.20	
03/25/16	LYNCH, KATHERINE	3,035.88	
03/25/16	MARINO, JASON	3,453.36	
03/25/16	MCCARTY, GLEN	3,334.60	
03/25/16	METRY, ALESIA	3,964.12	76.15
03/25/16	MICHELETTI, BRIAN	2,836.52	
03/25/16	MULVIHILL, MARIA	2,642.48	
03/25/16	NYE, MICHAEL	4,677.03	
03/25/16	OLDING, PARKER	2,642.48	
03/25/16	OLSON, JULIE	3,162.13	
03/25/16	PARKER, JAMES	241.65	
03/25/16	PETERSON, JARED	2,293.93	
03/25/16	REZNY, BRADLEY	3,533.48	
03/25/16	SCHOEN, ZACHARY	2,739.50	
03/25/16	SLATER, BENJAMIN	2,860.78	
03/25/16	STARKEY, ROBERT	500.25	
03/25/16	STEINER, JOSEPH	4,257.33	
03/25/16	SYPNIEWSKI, WILLIAM	3,142.87	
03/25/16	TAUZELL, BRIAN	3,203.55	
03/25/16	THEISEN, PAUL	3,580.54	
03/25/16	THIENES, PAUL	3,786.81	
03/25/16	VANG, PAM	2,624.71	
03/25/16	WELCHLIN, KATHLEEN	423.75	
03/25/16	WENZEL, JAY	3,351.62	
03/25/16	XIONG, KAO	3,162.13	
03/25/16	ZAPPA, ANDREW	2,355.03	
03/25/16	ANDERSON, BRIAN	360.48	
03/25/16	BAHL, DAVID	465.87	
03/25/16	BASSETT, BRENT	467.65	
03/25/16	BAUMAN, ANDREW	5,154.67	

03/25/16	BEITLER, NATHAN	389.71
03/25/16	BOURQUIN, RON	744.76
03/25/16	CAPISTRANT, JACOB	155.88
03/25/16	CAPISTRANT, JOHN	227.28
03/25/16	COREY, ROBERT	467.64
03/25/16	CRAWFORD - JR, RAYMOND	3,841.55
03/25/16	CRUMMY, CHARLES	363.73
03/25/16	DABRUZZI, THOMAS	2,921.36
03/25/16	DAWSON, RICHARD	4,325.95
03/25/16	EVERSON, PAUL	4,655.82
03/25/16	HAGEN, MICHAEL	318.26
03/25/16	HALE, JOSEPH	727.20
03/25/16	HALWEG, JODI	2,927.10
03/25/16	HAWTHORNE, ROCHELLE	3,516.30
03/25/16	HUTCHINSON, JAMES	412.84
03/25/16	IMM, TRACY	240.33
03/25/16	JANSEN, CHAD	35.72
03/25/16	KANE, ROBERT	590.86
03/25/16	KARRAS, JAMIE	201.35
03/25/16	KERSKA, JOSEPH	688.49
03/25/16	KONDER, RONALD	805.38
03/25/16	KUBAT, ERIC	3,366.37
03/25/16	LINDER, TIMOTHY	4,534.86
03/25/16	LOCHEN, MICHAEL	519.60
03/25/16	MERKATORIS, BRETT	643.03
03/25/16	MONDOR, MICHAEL	4,025.34
03/25/16	MORGAN, JEFFERY	365.84
03/25/16	NEILY, STEVEN	389.70
03/25/16	NIELSEN, KENNETH	60.61
03/25/16	NOVAK, JEROME	3,861.21
03/25/16	NOWICKI, PAUL	357.23
03/25/16	OPHEIM, JOHN	393.90
03/25/16	PACHECO, ALPHONSE	331.25
03/25/16	PARROW, JOSHUA	798.89
03/25/16	PETERSON, MARK	371.20
03/25/16	PETERSON, ROBERT	3,292.64
03/25/16	POWERS, KENNETH	756.69
03/25/16	RAINEY, JAMES	1,006.74
03/25/16	RODRIGUEZ, ROBERTO	373.47
03/25/16	SEDLACEK, JEFFREY	3,501.30
03/25/16	STREFF, MICHAEL	3,960.66
03/25/16	SVENDSEN, RONALD	4,161.36
03/25/16	GERVAIS-JR, CLARENCE	4,281.98
03/25/16	LUKIN, STEVEN	4,988.41
03/25/16	ZWIEG, SUSAN	1,249.98
03/25/16	CORTESI, LUANNE	632.92
03/25/16	SINDT, ANDREA	2,814.60
03/25/16	BRINK, TROY	2,559.69
03/25/16	BUCKLEY, BRENT	2,332.89
03/25/16	DEBILZAN, THOMAS	2,327.22
03/25/16	EDGE, DOUGLAS	2,866.47
03/25/16	JONES, DONALD	2,375.19
03/25/16	MEISSNER, BRENT	2,324.89
03/25/16	NAGEL, BRYAN	3,876.10

03/25/16	OSWALD, ERICK	2,496.30	
03/25/16	RUIZ, RICARDO	2,023.29	
03/25/16	RUNNING, ROBERT	2,699.01	
03/25/16	TEVLIN, TODD	2,356.89	
03/25/16	BURLINGAME, NATHAN	2,612.01	
03/25/16	DUCHARME, JOHN	2,946.31	
03/25/16	ENGSTROM, ANDREW	2,966.89	
03/25/16	JAROSCH, JONATHAN	3,511.51	
03/25/16	LINDBLOM, RANDAL	2,946.31	
03/25/16	LOVE, STEVEN	4,167.27	
03/25/16	THOMPSON, MICHAEL	5,001.32	
03/25/16	ZIEMAN, SCOTT	440.00	
03/25/16	JANASZAK, MEGHAN	655.59	
03/25/16	KONEWKO, DUWAYNE	4,770.12	
03/25/16	SONNEK, MELISSA	506.25	
03/25/16	HAMRE, MILES	1,962.40	
03/25/16	HAYS, TAMARA	461.37	
03/25/16	HINNENKAMP, GARY	2,536.80	
03/25/16	NAUGHTON, JOHN	1,874.49	
03/25/16	NORDQUIST, RICHARD	2,329.28	
03/25/16	ORE, JORDAN	2,015.29	
03/25/16	BIESANZ, OAKLEY	1,801.40	
03/25/16	DEAVER, CHARLES	600.59	
03/25/16	GERNES, CAROLE	1,514.21	
03/25/16	HUTCHINSON, ANN	2,873.90	
03/25/16	SOUTTER, CHRISTINE	593.76	
03/25/16	WACHAL, KAREN	1,033.71	
03/25/16	GAYNOR, VIRGINIA	3,513.22	
03/25/16	JOHNSON, ELIZABETH	1,610.59	
03/25/16	KROLL, LISA	2,114.59	
03/25/16	FINWALL, SHANN	3,703.14	149.25
03/25/16	LORENZ, DANIELA	476.00	
03/25/16	MARTIN, MICHAEL	3,371.97	
03/25/16	BRASH, JASON	2,941.29	
03/25/16	CARVER, NICHOLAS	4,517.64	
03/25/16	SWAN, DAVID	2,970.59	
03/25/16	SWANSON, CHRIS	1,992.03	
03/25/16	WEIDNER, JAMES	1,584.00	
03/25/16	WELLENS, MOLLY	1,942.24	
03/25/16	ABRAHAMSON, AMANDA	26.50	
03/25/16	ANDERSON, JOSHUA	84.00	
03/25/16	BJORK, BRANDON	154.00	
03/25/16	BRENEMAN, NEIL	2,558.95	
03/25/16	GORACKI, GERALD	38.00	
03/25/16	JACOBS, ROCHELLE	367.50	
03/25/16	JORGENSEN, SETH	84.00	
03/25/16	KUSTERMAN, KEVIN	79.50	
03/25/16	NORDLING, AARON	75.00	
03/25/16	PHENGPHAENG, MAICHOUA	126.00	
03/25/16	PHENGPHAENG, RICKY	92.25	
03/25/16	PIEPER, THEODORE	159.50	
03/25/16	RASMUSSEN, BRADLEY	57.00	
03/25/16	ROBBINS, AUDRA	3,605.73	
03/25/16	ROBBINS, CAMDEN	583.00	

03/25/16	RYCHLICKI, NICHOLE	60.00
03/25/16	TAYLOR, JAMES	3,605.73
03/25/16	THIELMAN, RICHARD	97.50
03/25/16	WILLIAMS, JAMES	265.50
03/25/16	XIONG, BLONG	43.50
03/25/16	ADAMS, DAVID	2,215.84
03/25/16	HAAG, MARK	2,561.99
03/25/16	JENSEN, JOSEPH	1,835.29
03/25/16	SCHULTZ, SCOTT	3,894.83
03/25/16	WILBER, JEFFREY	2,187.29
03/25/16	BIDWELL JR, GEORGE	189.00
03/25/16	CRANDALL, KRISTA	99.23
03/25/16	DIONNE, ANN	415.25
03/25/16	EVANS, CHRISTINE	2,174.03
03/25/16	FINNEY, LINDA	215.25
03/25/16	GIBSON, CHRISTINE	2,012.36
03/25/16	HENDRICKS, JENNIFER	808.68
03/25/16	HERMANN, MICHELLE	330.75
03/25/16	HOFMEISTER, MARY	1,289.85
03/25/16	KRECH, TRAVIS	252.00
03/25/16	KUHN, MATTHEW	234.00
03/25/16	O'CONNER, TERRINA	783.00
03/25/16	ORTIZ, ROSALIA	359.63
03/25/16	RUZICHKA, JANICE	260.09
03/25/16	SKRYPEK, JOSHUA	664.25
03/25/16	ST SAUVER, CRAIG	550.00
03/25/16	WISTL, MOLLY	324.00
03/25/16	BASSETT, ANDREA	126.00
03/25/16	BEAR, AMANDA	210.00
03/25/16	BUTLER, ANGELA	13.69
03/25/16	DEMPSEY, BETH	452.64
03/25/16	ERICKSON-CLARK, CAROL	37.50
03/25/16	GARTNER, DARYL	51.00
03/25/16	GREGG, PETER	161.50
03/25/16	GRUENHAGEN, LINDA	492.03
03/25/16	GUSTAFSON, BRENDA	124.00
03/25/16	HAASCH, ANGELA	95.00
03/25/16	HOLMBERG, LADONNA	153.76
03/25/16	JOHNSON, BARBARA	391.70
03/25/16	KRASS, JEFFERY	112.00
03/25/16	LAMSON, ELIANA	13.69
03/25/16	MCKILLOP, AMANDA	160.89
03/25/16	MUSKAT, JULIE	136.51
03/25/16	NITZ, CARA	329.16
03/25/16	OHS, CYNTHIA	127.88
03/25/16	RANEY, COURTNEY	1,056.77
03/25/16	RESENDIZ, LORI	2,837.55
03/25/16	RICHTER, DANIEL	114.90
03/25/16	ROLLERSON, TERRANCE	60.76
03/25/16	ROMERO, JENNIFER	47.00
03/25/16	SCHERER, KATHLENE	44.19
03/25/16	SCHREIER, ROSEMARIE	135.76
03/25/16	SMITLEY, SHARON	248.42
03/25/16	TREPANIER, TODD	331.32

	03/25/16	TRUONG, CHAU	56.00
	03/25/16	TUPY, MARCUS	114.00
	03/25/16	WAGNER, JODY	234.00
	03/25/16	WAKEM, CAITLYN	36.00
	03/25/16	YANG, JUDY	121.00
	03/25/16	ZIMMERMAN, JANE	295.65
	03/25/16	AUBUCHON, IMAGINARA	153.60
	03/25/16	BOSLEY, CAROL	129.25
	03/25/16	BUTLER-MILLER, JADE	95.01
	03/25/16	CHRISTAL, JENNIFER	85.25
	03/25/16	ELLISON, LELIA	35.00
	03/25/16	GRACE, EMILY	246.76
	03/25/16	AUSTIN, CATHERINE	225.00
	03/25/16	CRAWFORD, SHAWN	550.00
	03/25/16	DOUGLASS, TOM	2,079.39
	03/25/16	HEINTZ, JOSHUA	306.00
	03/25/16	KRECH, ELAINE	696.64
	03/25/16	MALONEY, SHAUNA	216.00
	03/25/16	PRINS, KELLY	2,023.71
	03/25/16	REILLY, MICHAEL	2,271.44
	03/25/16	STEFFEN, MICHAEL	108.00
	03/25/16	TRAUTMAN, JACOB	288.00
	03/25/16	OJCZYK, CYNTHIA	264.00
	03/25/16	PRIEM, STEVEN	2,612.79
	03/25/16	WOEHRLE, MATTHEW	2,382.49
	03/25/16	XIONG, BOON	1,879.29
	03/25/16	BERGO, CHAD	2,936.67
	03/25/16	FOWLDS, MYCHAL	4,136.85
	03/25/16	FRANZEN, NICHOLAS	3,244.77
	03/25/16	RENNER, MICHAEL	2,085.65
99102115	03/25/16	BONKO, NICHOLAS	45.00
99102116	03/25/16	DIEZ, ANTONIO	132.00
99102117	03/25/16	GREENER, DOUGLAS	51.75
99102118	03/25/16	WAGNER, ERIC	14.00
99102119	03/25/16	WILLIAMS III, WALLACE	130.00

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, Public Works Director
Bryan P. Nagel, Street Superintendent

DATE: March 23, 2016

SUBJECT: Consider Approval of Purchase for 2016/2017 Road Salt

Introduction

Each year the street maintenance division purchases de-icing salt under a state cooperative purchasing agreement. The council should consider approval of this purchase.

Background

In order to be included in this program, the state requires the city to submit estimated salt needs for the 2016/2017 season in April. This year the state will have two separate contracts, one for regular road salt and one for treated road salt. Both contracts will have the 80/120 rule which requires the city to purchase at least 80% of the estimated order quantity and the vendor guarantees to supply 120% of the city's estimated order quantity at the locked price.

Early orders are required to be included in the cooperative purchasing contract. Based on usage and carry over from this past season, we estimate regular road salt needs of 650 tons (estimated at \$70.65/ton) and treated road salt needs of 400 tons (estimated at \$86.04/ton).

Budget Impact

It is anticipated regular road salt would cost about \$46,000.00 with treated road salt at \$35,000.00 for a total of about \$81,000.00. The current status of budget allocation for salt in 2016 is \$88,950.00 available for expenditure. No additional allocations are needed as this amount is included in the approved 2016 operating budget for maintenance materials within the snow and ice program.

Recommendation

It is recommended that the City Council authorize the purchase of de-icing salt under state contract in an amount estimated at \$88,950.00.

Attachment

None

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Martin, AICP, Economic Development Coordinator
Daniela Lorenz, Planning Technician

DATE: April 5, 2016

SUBJECT: Approval of a Conditional Use Permit Review, CarMax, 1325 Beam Avenue East

Introduction

The conditional use permit (CUP) for the CarMax Automobile Dealership located at 1325 Beam Avenue East is due for its annual review. CarMax dealership consists of used auto sales and auto repair which required a CUP by city ordinance. CarMax was built as part of the Mogren Retail Addition, which consisted of four building site. On the other three sites, Costco has been built, but the city has not received any development proposals for the remaining two sites.

Background

December 12, 2006: The Community Design Review Board (CDRB) recommended approval of the CarMax plans.

December 18, 2006: The city council approved a CUP for a PUD, the preliminary plat and approved the design plans. The council also adopted a resolution ordering the public improvements for the Mogren Retail Addition, which was then called the CarMax/Mogren Addition.

January 9, 2007: The CDRB reviewed revisions to the building elevations and approved those changes.

February 12, 2007: The city council approved the final plat.

January 14, 2008, March 9, 2009, March 8, 2010, February 28, 2011, February 27, 2012, February 25, 2013, March 24, 2014 and March 23, 2015: The city council reviewed the CUP for this PUD and moved to review this permit again in one year.

Code Requirement

Section 44-1100 (a) of the city ordinances requires the periodic review of CUPs. This ordinance allows the council to specify a specific term or an indefinite term for subsequent reviews. Annual reviews are typical.

Discussion

All building construction work on the site has been finished and the property is meeting all requirements outlined in the conditional use permit. Staff recommends reviewing again in one year to ensure all vegetation has been planted and has survived.

Budget Impact

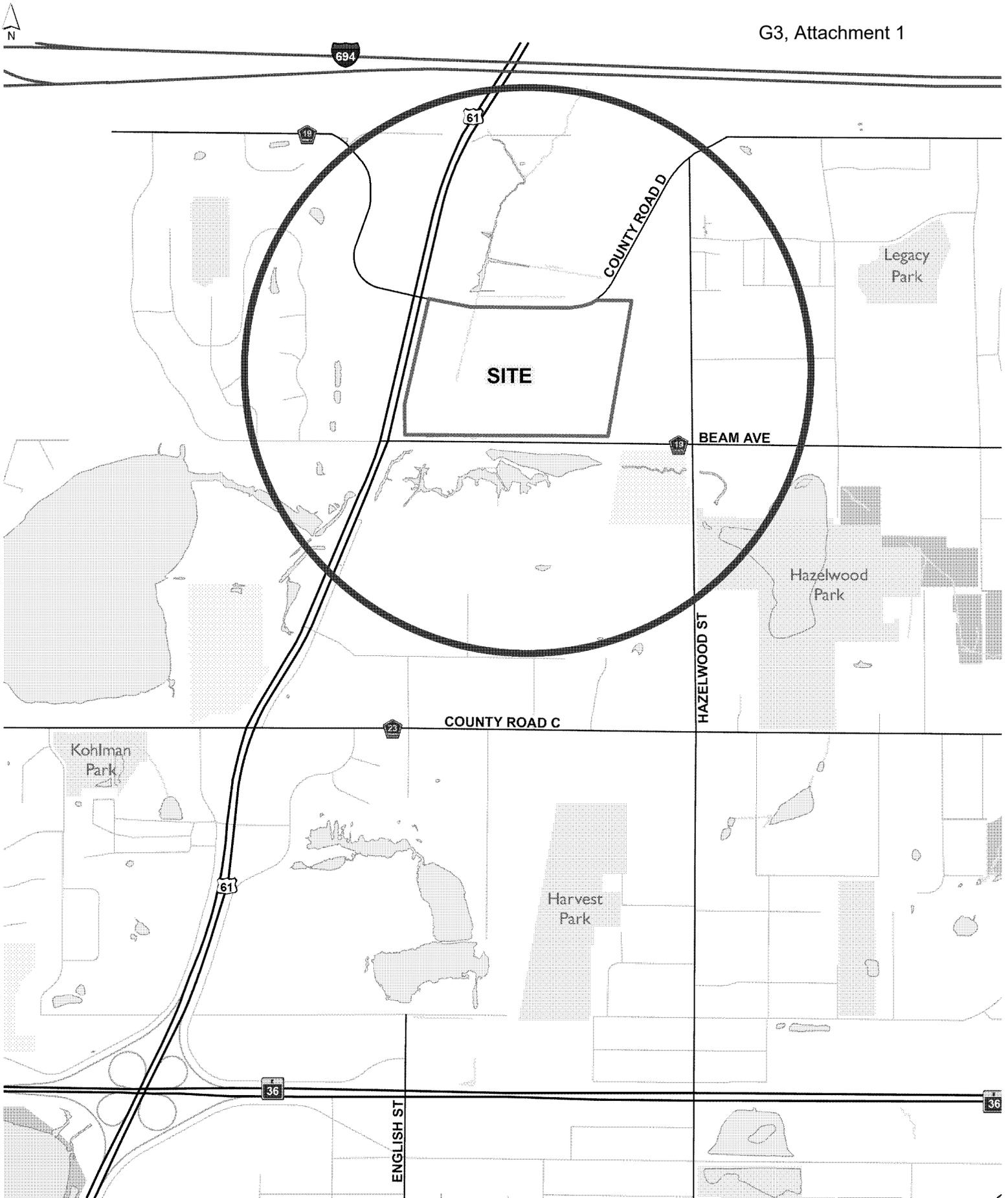
None

Recommendation

Review the CarMax conditional use permit again in one year.

Attachments

1. Location Map
2. Project Site Plan
3. December 18, 2006 PUD conditions



Location Map



DEVELOPER'S NOTES

1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.
2. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
3. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
4. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
5. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.

PROPOSED LOT SUMMARY

LOT NO.	AREA (AC)	USE
LOT 1	12.64	RESIDENTIAL
LOT 2	18.83	RESIDENTIAL
LOT 3	49.1	RESIDENTIAL
OUTLOT A	9.96	RESIDENTIAL
OUTLOT B	4.45	RESIDENTIAL

CARMAX

STORE NO. 7633
MAPLEWOOD, MN

PROJECT INFORMATION

PROJECT NO. 2015-001
DATE: 01/15/15

SCALE: 1/8" = 1'-0"

GENERAL NOTES

1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.
2. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
3. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
4. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
5. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.

SITE PLAN NOTES

1. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
2. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
3. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
4. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.
5. THE DEVELOPER HAS OBTAINED ALL NECESSARY PERMITS FROM THE CITY OF MAPLEWOOD AND THE STATE OF MINNESOTA.

PROPOSED LOT SUMMARY

LOT NO.	AREA (AC)	USE
LOT 1	12.64	RESIDENTIAL
LOT 2	18.83	RESIDENTIAL
LOT 3	49.1	RESIDENTIAL
OUTLOT A	9.96	RESIDENTIAL
OUTLOT B	4.45	RESIDENTIAL

AREA SUMMARY

TOTAL AREA: 107.01 AC

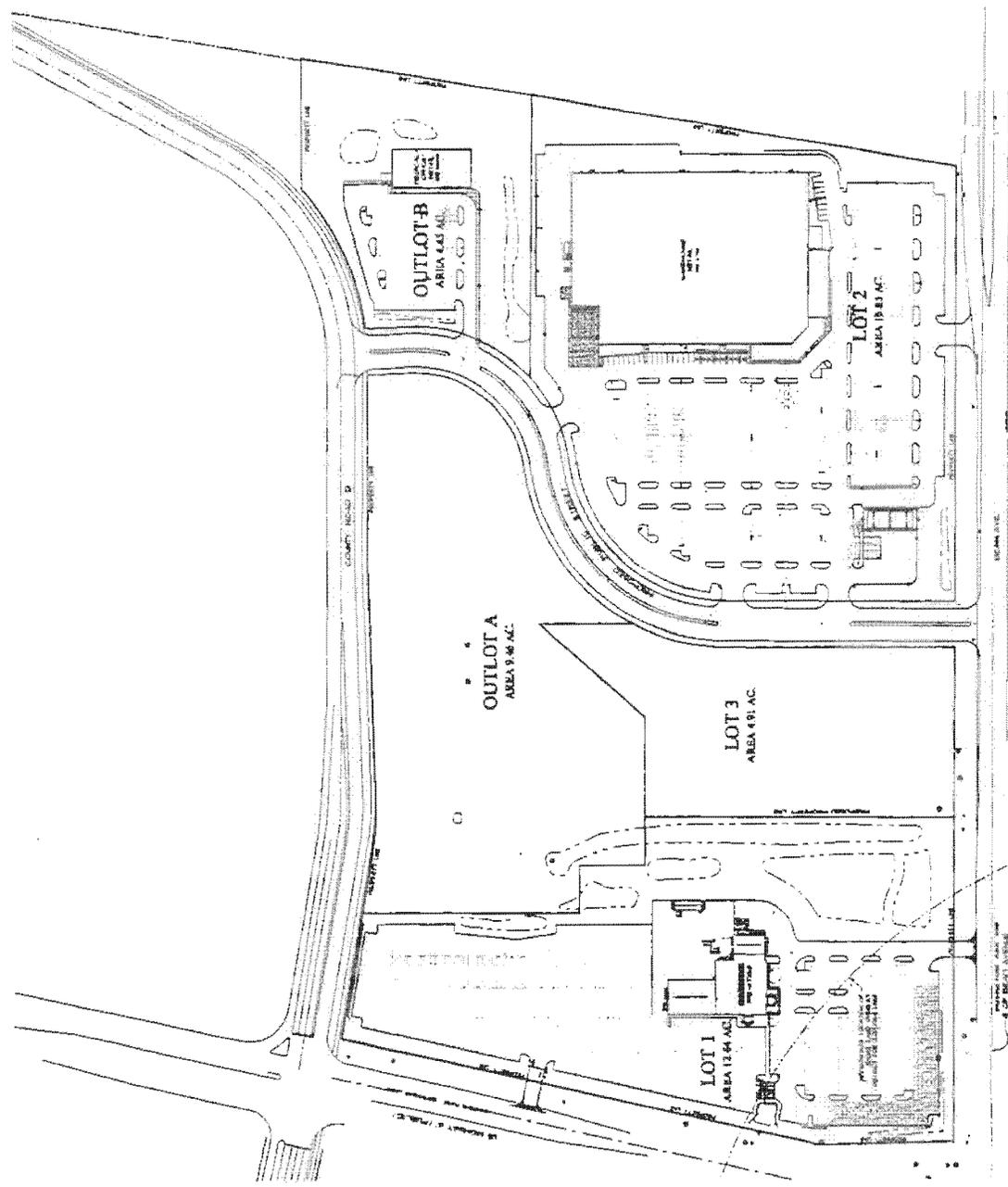
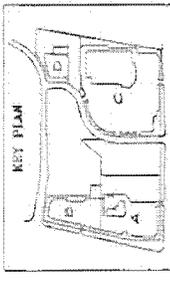
RESIDENTIAL: 107.01 AC

STREET LAND AREA SUMMARY

STREET LAND AREA: 107.01 AC

PROPOSED LOT SUMMARY

LOT NO.	AREA (AC)	USE
LOT 1	12.64	RESIDENTIAL
LOT 2	18.83	RESIDENTIAL
LOT 3	49.1	RESIDENTIAL
OUTLOT A	9.96	RESIDENTIAL
OUTLOT B	4.45	RESIDENTIAL



ENTIRE PROJECT SITE PLAN

CONDITIONAL USE PERMIT RESOLUTION FOR A PLANNED UNIT DEVELOPMENT

WHEREAS, Carmax and Bruce Mogren applied for a conditional use permit for a planned unit development to develop a Carmax used-car dealership on the former Country View Golf Course property;

WHEREAS, this permit applies to the northeast corner of Beam Avenue and Highway 61. The legal description is:

Lot 1, Carmax/Mogren Addition

WHEREAS, the history of this conditional use permit is as follows:

1. On December 5, 2006, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve this conditional use permit.
2. The city council reviewed this request on December 18, 2006. The council considered the reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approves the above-described conditional use permit revision because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The development shall follow the plans date-stamped October 20, 2006, except where the city requires changes. The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the permit shall end. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. This approval permits the development of the Carmax site subject to the conditions of the city council. The future development sites are not approved at this time. The developers of these sites must submit all necessary applications and materials for evaluation of those plans as required by the city ordinance.
5. If the watershed district allows their twin drainage pipes to be relocated above grade as an open channel, the PUD shall also require that all developments within the Carmax/Mogren Addition actively and regularly pick up all litter from their parking lots to keep debris from entering this open channel.
6. The applicants shall comply with the requirements in the Engineering Plan Review dated November 21, 2006, by Erin Laberee and Michael Thompson.
7. The applicants shall also comply with the requirements listed in these plan-review reports as follows:
 - The Drainage and Wetland Report by DuWayne Konewko dated November 22, 2006.
 - The wetland and rainwater garden landscaping comments by Ginny Gaynor dated November 22, 2006.

- The watershed district comments by Tina Carstens dated November 21, 2006.
8. The outdoor vehicle storage area is allowed. The outward-facing façade of the screening wall shall be brick to match the building.
 9. The pervious paving method proposed within the shoreland boundary area shall meet the requirements of the shoreland ordinance. This shall be subject to the approval of the city engineer.
 10. Vehicle transports shall not use public right-of-way for loading or unloading.
 11. The site plan shall be revised for the city engineer's approval relocating the Highway 61 driveway to the north at County Road D. This driveway shall be located as far east as possible. This driveway shall remain gated at all times except when needed for vehicle test drives which is its proposed and permitted use.
 12. The dealership shall not store any materials or supplies on the outside of the building, except for what they store in the dumpster enclosure.
 13. The dealership shall only park vehicles on designated paved surfaces.
 14. The applicants shall obtain any required permits from the Ramsey Washington Metro Watershed District, Ramsey County and the State of Minnesota and meet the requirements of those agencies.
 15. The site plan shall be revised to move the driveway on Beam Avenue as far to the east as possible. This revision shall be subject to the approval of the city engineer.
 16. The city engineer shall get the necessary approvals for wetland mitigation from the watershed district as part of the public improvements needed for this subdivision and development as stated in the report by DuWayne Konewko, Environmental Management Specialist.
 17. All buildings, paving, unneeded utilities, etc. within the proposed subdivision shall be demolished and removed from the site by the applicants.
 18. The applicants shall provide all development agreements, maintenance agreements and escrows required by the city. These agreements shall be executed and escrows paid before the issuance of building permits.

The Maplewood City Council approved this resolution on Dec. 18, 2006.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Martin, AICP, Economic Development Coordinator

DATE: April 5, 2016

SUBJECT: Approval of a Conditional Use Permit Review, Villages at Frost and English, 1955 English Street North

Introduction

The conditional use permit (CUP) review for the Villages at Frost and English located at 1955 English Street North is due for its annual review. This CUP allowed for a building over three stories tall to be constructed in a Mixed Use (MU) district.

Background

April 13, 2015 the city council approved a lot division, design review and CUP for the property.
Code Requirement

Section 44-1100 (a) of the city ordinances requires the periodic review of CUPs. This ordinance allows the council to specify a specific term or an indefinite term for subsequent reviews. Annual reviews are typical.

Discussion

Construction on building one is substantially underway. The main structure of building one is largely complete and the building facades are now being installed. Interior work on the individual living units have also started. The entire site is currently being graded in preparation for the construction of buildings two and three.

The city is anticipating the applicant will submit plans for the second building for city review before the end of the year. Landscaping elements

Photo of Construction Progress, from Frost Avenue looking east



surrounding building one will start to be installed later this summer. Staff recommends reviewing this project again in one year to check on the progress.

Budget Impact

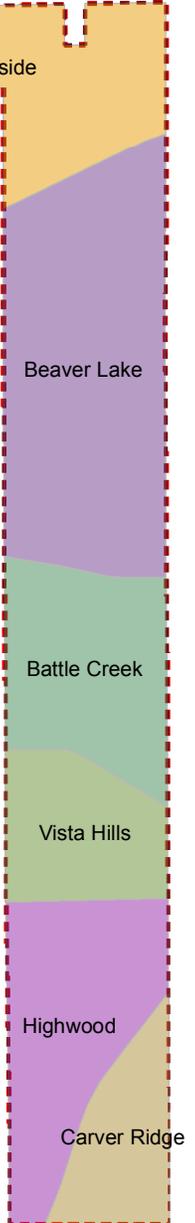
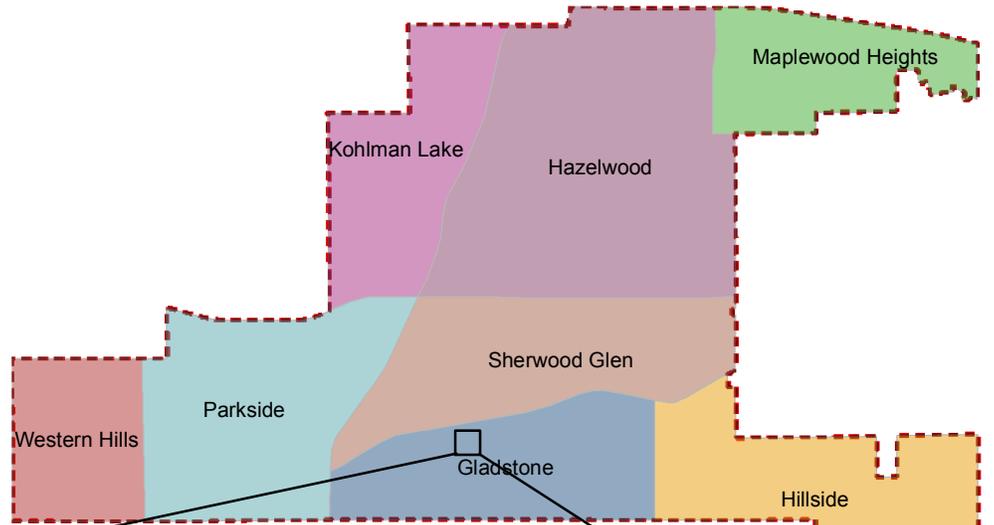
None

Recommendation

Review the conditional use permit for the Villages conditional use permit again in one year.

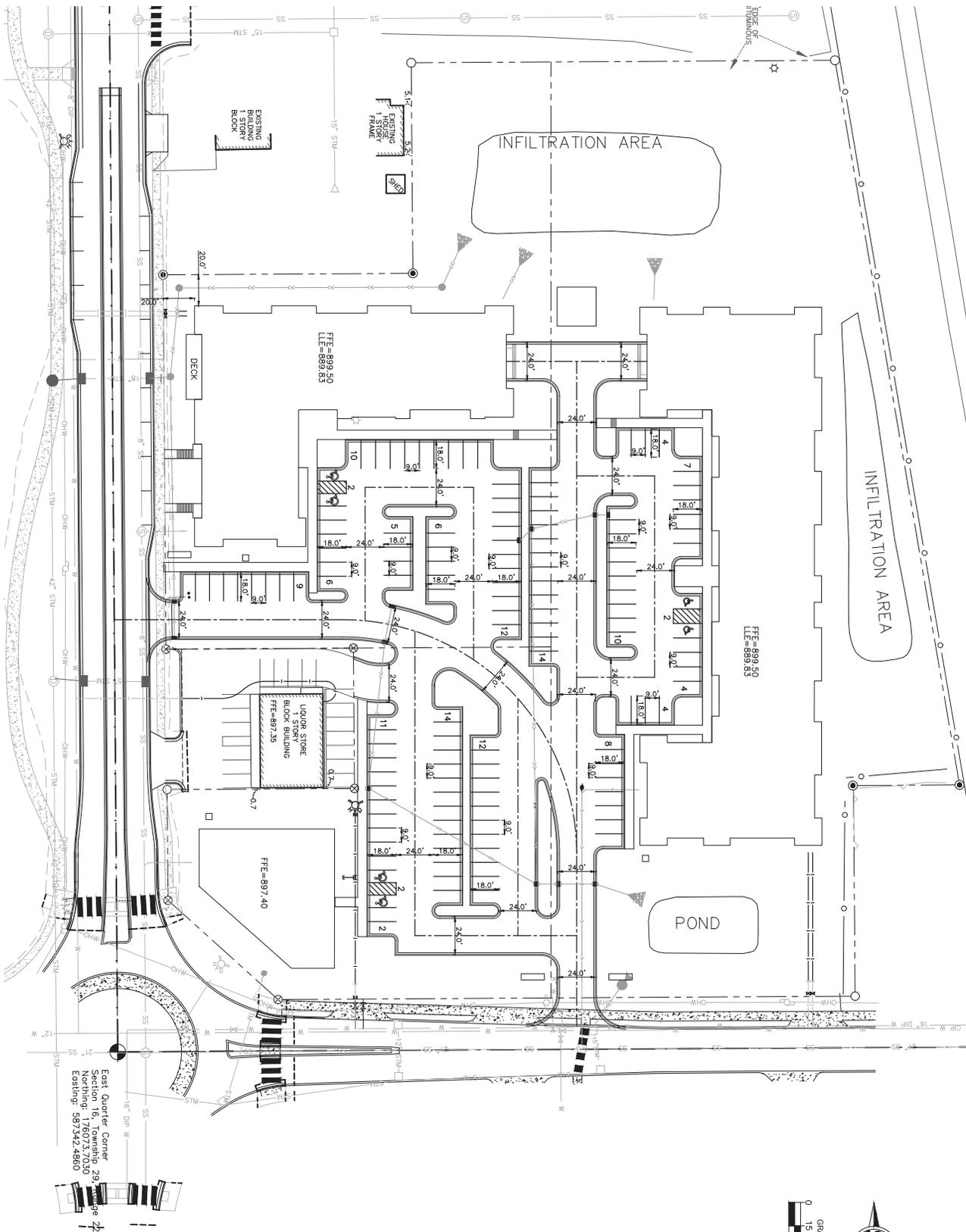
Attachments

1. Location Map
2. Project Site Plan
3. April 13, 2015 CUP conditions



1955 English Street - Villages at Frost and English

Former Maplewood Bowl site - Overview Map



East Quarter Corner
 Section 16, Township 29,
 Northings: 176073.7030
 Eastings: 587342.4480



<p>C500</p> <p>SITE PLAN</p>	<p>Rev. No.</p>	<p>Revision</p>	<p>Date</p>
	<p>NOT FOR CONSTRUCTION</p>		
<p>Project Number</p>	<p>144</p>	<p>Drawn By</p>	<p>LMJ</p>
<p>Checked By</p>	<p>RAJ</p>	<p>Date</p>	<p>01/02/2014</p>
<p>Client/Project</p>	<p>The Villages at Frost-English (Family)</p>		
<p>Architect</p>	<p>1955 English Street Maplewood, MN 55109 Sherman Assoc. LLC 233 Park Ave S Minneapolis, MN 55413 (612) 332-3000 www.sherman-assoc.com</p>		
<p>Mechanical/Plumbing</p>	<p>1301 American Blvd E, Suite 100 Bloomington, MN 55425 (612) 879-6000 www.kaaswilson.com</p>		
<p>Structural</p>	<p>318 Cedar St St Paul, MN 55108 (612) 793-0018 skeltonbc.com</p>		

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Shane LaFave, of Sherman Associates, has applied for a conditional use permit for a four-story building in a MU (mixed use) district.

WHEREAS, Sections 44-681 of the city ordinances requires a conditional use permit for residential buildings taller than 35 feet or three stories in a MU (mixed use) zoning district.

WHEREAS, this permit applies to the property located at 1955 English Street. The property's legal description is:

Lots 4, 5, 6, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 19, 20, 21 and 22, Block 1, together with the vacated alley adjacent thereto and the East half of vacated Chambers Street adjacent thereto, and Lots 23, 24 and 25, Block 1, except the East 80 feet thereof, together with the vacated East half of vacated Chambers Street adjacent thereto. And Lots 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16, Block 2, together with the vacated alley adjacent thereto and the West half of vacated Chamber Street adjacent thereto, all in Lincoln Park, according to the recorded plat thereof, Ramsey County, Minnesota.

Lots 1, 2 and 3, Block 1, together with the East half of the vacated alley adjacent thereto, all in Lincoln Park, according to the recorded plat thereof, Ramsey County, Minnesota; excepting therefrom that part of said Lots 1, 2 and 3, Block 1, Lincoln Park, conveyed to the City of Maplewood by Quit Claim Deed dated August 19, 2002, filed December 15, 2004, as Document No. 3815861, and described as follows:

Beginning at the Southeast corner of Lot 1, Block 1, said Lincoln Park, according to the recorded plat thereof; thence Westerly along the South line of said Lot 1, a distance of 64.00 feet; thence Northeasterly to a point on the East line of said Lot 2, distant 70.00 feet North of the Southeast corner of said Lot 1, as measured along the East line of said Lots 1 and 2; thence Southerly along said East line of Lots 1 and 2, a distance of 70.00 feet to the point of beginning.

Lots 1, 2, 3, 4 and 5, Block 1, Kuhl's Rearrangement of Lots 1, 2, 3, 20, 21 and 22, Block 2, Lincoln Park, together with the vacated alley adjacent thereto and together with the West half of vacated Chambers Street adjacent thereto, according to the recorded plat thereof, Ramsey County, Minnesota.

And

Lots 17 and 18, Block 2, together with the West half of the vacated alley adjacent thereto, all in Lincoln Park, according to the recorded plat thereof, Ramsey County, Minnesota.

WHEREAS, the history of this conditional use permit is as follows:

1. On March 17, 2015, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On April 13, 2015, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approves the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The engineering department shall review and determine approval of all final construction and engineering plans. These plans shall comply with all requirements as specified in the city engineering department's February 26, 2015 review.

2. All construction shall follow the plans date-stamped February 23, 2015, and with revisions as noted in this approval. The city council may approve major changes to the plans. City staff may approve minor changes to the plans.
3. This approval is for the phase one, 50-unit multi-family building only. Any future phases with buildings taller than 35-feet or three stories must seek separate approval for a conditional use permit.
4. The proposed construction must be substantially started within one year of city council approval or the permit shall end. The city council may extend this deadline for one year.
5. The Frost Avenue building elevation shall follow the plan submitted at the March 24, 2015 CDRB meeting, which steps the fourth floor back from the rest of the building.
6. The city council shall review this permit in one year.

The Maplewood City Council approved this resolution on April 13, 2015

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MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Karen Haag, Director Citizen Services

DATE: April 5, 2016

SUBJECT: Consider Approval of Revisions to City Code Changing from Odd to Even Year Elections – First Reading

Background

At the March 14, 2016 city council meeting, staff was directed to bring a first reading of an ordinance changing the city's municipal election from odd to even year.

State Statute 205.07 Subd. 3 directs that within 180 days after passage and publication of the ordinance, a petition requesting a referendum on the ordinance may be filed with the city clerk. The petition must be signed by eligible voters equal to ten percent of the total number of votes cast in the last municipal general election. There were 6,036 voters casting votes which would be 636 voters signing the petition.

Should an eligible petition be submitted the new ordinance would not become effective until it has been placed on the ballot and been approved by a majority of voters voting on the question at a special election held at least 60 days after petition's submission. At the time that a petition is filed, the city council may reconsider adopting the ordinance.

Councilmember Terms

There are provisions in Statute § 205.07 directing that the governing body may adopt supplementary ordinances shortening or lengthening the terms of incumbents and those elected at the initial election.

If the City Council chooses not to address this issue State Statutes dictates, Councilmember terms expiring in an odd-numbered year be automatically extend one year until the date of the next (even-numbered year) election.

If council would shorten terms in the ordinance revision, an election cycle would be held in 2017 for the office of Mayor and two Councilmembers. This would be an estimated cost of \$65,000 in addition to the cost of a special election held if an eligible petition is filed.

While there is a statutory option to shorten terms it would be costly to do so and staff recommends that it not be addressed in the ordinance revision.

Following are scenarios for consideration if an ordinance changing from odd to even year elections is approved:

- If an eligible petition is filed, the council would call a Special Election to see if the referendum changing from odd to even years passes.

- If the referendum passes the ordinance goes into effect and the next municipal election would be held in 2018.
- If the referendum fails the 2017 odd year municipal election will be conducted.
- If an eligible petition is filed, the council may reconsider its action adopting the ordinance and conduct the 2017 odd year municipal election.
- If no petition is filed the ordinance will go into effect after the adoption and 240 days after publication and the next municipal election will be held in 2018.

If the first reading of the ordinance is approved the second reading will be on the April 25, 2016 agenda an outline of important dates follows:

April 11	First reading of the ordinance
April 24	Second reading of the ordinance
May 4	Publication and start of 240 days and 180 days for petition to be filed
October 31	Deadline for petition to be filed
December 31	240 th day if petition is not filed ordinance is in effect
January 4	First possible day of special election if petition is filed (56 days after a State election and at least 60 days after a petition is filed)

Recommendation

Consider approval first reading of the ordinance changing municipal elections from odd to even years.

Attachments

1. Ordinance Amendment Changing The City Election From Odd To Even Year

ORDINANCE NO. ____

AN ORDINANCE AMENDMENT CHANGING THE CITY ELECTION FROM ODD TO EVEN YEAR

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Deletions are struck through additions are underlined.)

ARTICLE II. CITY COUNCIL

Sec. 2-36. Terms of office; biennial elections in ~~odd~~even-numbered years.

(a) Pursuant to Minn. Stats. § 412.022, the terms of office of the mayor and each of the four councilmembers shall be four years.

(b) The regular election of city officers shall be held on the first Tuesday after the first Monday of November in each ~~odd~~even-numbered year. The first such election in Maplewood shall be held in November, ~~1969~~2018. ~~All terms of office ending in January 1970, under laws in force at the time of the adoption of this section (July 25, 1968) shall be filled by candidates elected at the first biennial election in November, 1969. All terms of office ending in January of 1971, under laws in force at the time of adoption of this section (July 25, 1968) shall end in January, 1972. All persons elected to the offices enumerated in subsection (a) of this section shall be elected for a term of four years commencing with the election of November of 1969.~~

~~(Code 1982, § 2-21)~~

~~Editor's note Pursuant to Minn. Stats. § 412.022, the council adopted Ordinance No. 242 on July 25, 1968, subject to the approval of the electors at the general election of November 5, 1968. The ordinance was approved at that election.~~

~~Under Minn. Stats. § 205.07, subd. 1, and Minn. Stats. § 412.023, subd. 1, the citys biennial elections in odd-numbered years shall continue to be held until changed pursuant to Minn. Stats. § 205.07.~~

~~State law references Municipal elections, Minn. Stats. ch. 205; terms of office of mayor and councilmen, Minn. Stats. § 412.02, subds. 1, 2, § 412.022, subd. 1.~~

All terms of office ending in January 2018 at the time of the adoption of this section shall be extended to January 2019. All terms of office ending in January 2018 at the time of the adoption of this section shall be extended to January 2019.

Sec. 2-37. Primary elections.

The Tuesday following the second Monday in ~~September~~August in each ~~odd~~even-numbered year in which a municipal general election is to be held for the purpose of electing officers is hereby designated as the primary election day for the city.

(Code 1982, § 2-22)

State law reference Municipal primary elections, Minn. Stats. § 205.065.

First Reading: April 11, 2016

Mayor

ATTEST: _____
City Clerk

City of Maplewood Sign-Up Sheet

By putting your name and address on this sheet, you are requesting to address the City Council on the following topic for up to three minutes.

Public Hearing: H1 - Consider Approval of Revisions to City Code Changing from Odd to Even Year Elections - First Reading

Date: April 11, 2016 Time: 7:00 PM

Name - First & Last
(please print clearly)

Address

- | <u>Name - First & Last</u>
(please print clearly) | <u>Address</u> |
|--|---|
| 1. <u>Bill Kempe</u> | <u>3010 Furness Ct</u> |
| 2. <u>Sandra Duke</u> | <u>1742 Frank</u> |
| 3. <u>Dale Ingles</u> | <u>2891 Barclay St N / 400 Wilkinson Lake Blvd Apt 207</u>
<i>South Circle, MN 55127</i> |
| 4. _____ | _____ |
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MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, Director of Public Works

DATE: April 5, 2016

SUBJECT: Consider Approval of Allowing Overnight Parking During a 1-Yr Pilot Project in Legacy Village in Response to Homeowner Petition

Introduction

The council will consider moving forward with a 1-year pilot project as a result of a petition submitted to the City on March 2, 2016 requesting 24-hour parking along sections of Hazelwood Street and Legacy Parkway adjacent to the Cottages of Legacy Village development.

Background

A petition was received on March 2, 2016 signed by 43 residents reading:

“We, the undersigned residents of the Cottages of Legacy Village, request that 24hr parking be allowed on the two sections of Hazelwood and one of Legacy Pkwy adjacent to our property and designated on the attached map.”

The 24-hour parking request conflicts with the current city ordinance which prohibits overnight on-street parking between 2:00 a.m. and 6:00 a.m. The relevant language from city ordinance is shown below:

Section 36-39. - Parking prohibited in certain locations.

- (a) *Parking on bridge approaches or upon any boulevard median strip, lawn or grass plot is prohibited in the city.*
- (b) *No person shall park or leave his motor vehicle standing upon the private property in the city of any person without first receiving consent of the owner of such property.*
- (c) *Parking of any vehicle upon any street or road in the city for more than 30 minutes during the time intervening between a snowfall of two inches or more and the plowing or removal of snow is hereby prohibited.*
- (d) *Parking of any vehicle upon any street or road in the city between the hours of 2:00 a.m. and 6:00 a.m. is hereby prohibited. Any owner, tenant, occupant or resident of property abutting a city street in an emergency or a temporary hardship may apply to the chief of*

police for a temporary exception permitting on-street vehicular parking between the hours of 2:00 a.m. and 6:00 a.m., which permitted exception shall not extend beyond 14 calendar days.

- (e) *Special parking areas in the city may be designated by the council from time to time, by resolution, for truck parking or for taxicab parking. When so designated, no other vehicles may stand, stop or park in such areas.*

It should be noted a similar petition was submitted and considered at the August 13, 2012 council meeting. The council, at that time, tabled the item and the petition was ultimately acted upon and denied on a 3-2 vote on September 24, 2012. The background report and council minutes from 2012 are attached as exhibits to this staff report.

Cottages of Legacy Village Homeowners Association reports continued overnight parking issues. It has proactively reached out to various neighboring commercial sites to negotiate an agreement to allow overnight parking; however those discussions have not proven successful. Thus the Association continues to claim the overnight parking need exceeds the existing off-street parking capacity.

The Cottages of Legacy Village was approved in the 2004/2005 timeframe and contains 33 housing units. The city code required 2 parking spaces per unit which was met through the construction of 2 car garages for each unit. During the original review, staff applied the same visitor-parking ratio that was applied for Legacy Village. This parking requirement is one visitor parking space for each two units (one-half space for each unit). Thus, for the 33 proposed units at The Cottages of Legacy Village, there should be a minimum of 17 visitor parking spaces. The project exceeded this requirement by showing 21 visitor parking spaces along the private driveways plus an additional 11 spaces along the east side of Hazelwood Street and 8 spaces along the north side of Legacy Parkway.

The Association is claiming a hardship because the approximately 17 spaces along the public streets currently do not allow parking from 2:00 a.m. to 6:00 a.m. per city ordinance. This restricts overnight visitors and also families that have more than 2 vehicles. Further complicating the matter, the Association has banned all originally identified visitor parking spaces within the private development. When the development was approved those 23 spaces were shown located along one side of Cottage Lane (private internal drive) in the area between each garage door as shown in the attachment and mentioned above. Upon inspection of the site, small cars could fit in these locations however trucks or larger vehicles would impede and block access to garage door access.

The Association has claimed the fire chief said emergency vehicle access would be blocked if parking was allowed on the internal road (Cottage Lane) however that is not accurate. The fire chief said if parking was allowed on both sides then it would become an access issue. With parking on one side as originally approved this would still provide approximately 20' of clear access. The Association could consider being part of the solution by allowing small cars to park as originally identified in the approved plan for visitor parking, especially at the location where the existing parking bay cutout was built at the northeast corner of the development. This location could easily accommodate 2 large trucks.

Planning Commission

On March 15, 2016 the Planning Commission (PC) considered this resident petition and the staff recommendation for a pilot project. The PC heard testimony from representatives from the Association along with background from city staff. Ultimately the PC voted 4-2 against recommending the pilot project due to concerns with potential crime overnight parking could bring, possible equity concerns in that this may not be applied similarly throughout the city, and also the precedence this may set moving forward.

Discussion

The Public Works Director and Public Safety Director discussed the idea of implementing a 1-year pilot project rather than recommending approval or denial of the petition. This would allow for data collection and a better understanding of actual (rather than perceived) associated impacts to snow plowing, street sweeping, and public safety for example.

Signs would be installed at either end of the three parking bays on Hazelwood and Legacy Parkway that would read "Overnight Parking Permitted Between Signs Except Per Ordinance 36-39(c) For Snowfall Events."

It is important to note that if the city proceeds with this pilot, that parking would be based on a first come first serve basis. The city does not intend to issue parking passes and does not recommend the Association implement a parking pass system since the parking spaces belong to the public and not solely the Association. However, given proximity certainly the residents of the Association would be the likely beneficiaries.

Legal Basis

The City regulates its public streets and thoroughfares through its general police powers as authorized in Minnesota Statutes Chapter 412 and specifically in Chapter 169:

169.04 LOCAL AUTHORITY.

(a) The provisions of this chapter shall not be deemed to prevent local authorities, with respect to streets and highways under their jurisdiction, and with the consent of the commissioner, with respect to state trunk highways, within the corporate limits of a municipality, or within the limits of a town in a county in this state now having or which may hereafter have, a population of 500,000 or more, and a land area of not more than 600 square miles, and within the reasonable exercise of the police power from:

- (1) regulating the standing or parking of vehicles;

The City currently has two "exceptions" to its general prohibition on overnight parking in city code section 36-39 part (d) and (e) as cited above.

This pilot is being conducted as a joint-study between both the Public Safety and Public Works Departments to study the impact of overnight parking on their respective services in this very specific area. Much like an interim ordinance under Chapter 462.355 if a change in the City's Comprehensive Plan were being contemplated, cities are authorized and even encouraged to study the effects of long-term decisions prior to making them permanently effective, and the use of special parking districts is certainly not novel.

This area is somewhat unique in geography, use and, in particular, available parking relative to the number of residents in the area. The study of this area and its unique parking needs through this study is an example of responsible government and the data obtained will be used to make informed decisions for future parking needs and potential remedies to localized parking issues. This project has the support of the City's legal staff.

Budget Impact

The cost of the sign installations to allow for overnight parking including labor and materials would be \$600 or less. The Homeowners Association would be required to pay this amount up front to the Public Works Department in order for the city to proceed with this pilot project provided council decides to move forward with the recommendation.

Recommendation

Due to the unique circumstances at this location it is recommended that the City Council authorize approval of a 1-year pilot project to allow overnight parking as depicted in the attached map on both Hazelwood Street and Legacy Parkway. It is further recommended that after 1-year the staff shall report back to the City Council and make a permanent recommendation based on the lessons learned from the pilot project.

Attachments

1. Resident Petition with Requested Overnight Parking Areas Highlighted
2. Original Approved Plat Showing Visitor Parking Locations (40 spaces; 21 internal & 19 external)
3. Resident E-mails (2)
4. City Council Packet Report from 2012
5. City Council Minutes from August 13, 2012 (Tabled)
6. City Council Minutes from September 24, 2012 (Denied on 3-2 Vote)

We, the undersigned residents of the Cottage of Legacy Village, request that 24hr parking be allowed on the two sections of Hazelwood and one of Legacy Pkwy adjacent to our property and designated on the attached map.

NAME	ADDRESS	EMAIL
1 Suzanne Fry	3060 Cottage Ln	sfry@skypoint.com
2 Tammi Vale	3050 Hazelwood	tammiv709@msn.com
3 LAWRENCE TAFT	3030 COTTAGE LN.	larry.taft@comcast.net
4 Joel McElister	3016 Cottage Ln. N	joel@mcElistermbtz.com
5 Sharon Falvey	3022 Cottage Lane N	falveyskarm@yahoo.com
6 Rick VanWagner	3010 Hazelwood st.	rickvw@g.com
7 Matt Everson	1553 Legacy Pkwy E.	eversonm@gmail.com
8 Jeremy Kittel	1551 Legacy Pkwy E	jeremy.kittel@mac.com
9 Nick Quick	3056 Hazelwood	nick@winona.edu
10 Taylor Henthorne	3054 Hazelwood	taylor.henthorne@gmail.com
11 Ciara Meidinger	1548 Legacy Pkwy E	cmeidinger1125@gmail.com
12 Kelly Snedeker	1550 Legacy Pkwy E	ksnedek@gmail.com jason.snedeker@gmail.com
13 Natasha Hinkle	3014 Hazelwood St N.	nm-hinkle@msn.com
14 Ben Rowe	1552 Legacy Pkwy E	frjrodeo@comcast.net
15 Jessica Rowe	1552 Legacy Pkwy E	beedhg@comcast.net
16 Marc Betinsky	3032 Cottage Lane N	mbetinsky@yahoo.com
17 Melissa Bauer	3016 Cottage Lane N	mbauer@mercuryzzeitgeist.com
18 Maureen Connelly	3012 Cottage Lane N	maliburn@msn.com
19 Cheryl Whitcomb	3010 Hazelwood	cheriwhitcomb@aol.com

NAME	ADDRESS	EMAIL
20 RAYMOND WATTS	3004 COTTAGE LANE N MAPLEWOOD	raymond.watts3004@aol.com
21 JESSE SHEA	3018 HAZELWOOD ST MAPLEWOOD	SHEAJESSE29@gmail.com
22 KEN/MARY HARTMAN	3022 HAZELWOOD ST MAPLEWOOD	MHART2000@comcast.net
23 Kelly Ottley	3020 cottage ln N maplewood	itzayana1224@gmail.com
24 Joel Ottley	3020 cottage ln N maplewood	JoaOttley@yahoo.com
25 SAM MANN	3020 COTTAGE LN N MAPLEWOOD	topark10@gmail.com
26 Ramon Santa Ana	3028 COTTAGE Lane N. Maplewood	ramdel3197@gmail.com
Mrs. 27 Madeline Santa Ana	3028 COTTAGE Lane N. Maplewood	
28 Bruce Rix	1556 Legacy Pkwy E	bruce.rix@comcast.net
29 Kate Shea	1554 Legacy Parkway E	KFShea4@yahoo.com
30 Garrett Driscoll	1549 Legacy Parkway E	garrett.driscoll@bethel.edu
31 Jackie Driscoll	1549 Legacy Pkwy E	jacqueline-kramer@bethel.edu
32 ALYA JAWAD	3010 COTTAGE LN N	jawaidalya@yahoo.com
33 MOHAMMAD N. JAMEEL	3010 COTTAGE LN N	nurjameel@yahoo.com
34 FRAN DEMPSTER	3030 COTTAGE LN. N.	fran.dempster@comcast.net
35 Shelly Kaufman	3036 Cottage Ln N.	skylimited@comcast.net
36 Joe Kaufman	3036 Cottage Ln N	"
37 Peggy Keenan	3020 Hazelwood	peggy.v.d.watts33@yahoo.com
38 Kimberly Shea	3018 Hazelwood	shea.kimberly@gmail.com
39 Mary Hartman	3022 Hazelwood	Mhart2000@comcast.net

NAME

ADDRESS

EMAIL

40 Corrin Duque 3026 Cottage Ln N comindugue@gmail.com

41 CARLOS DUQUE 3026 COTTAGE LN N

42 Patrick & Holly Maddox 3014 HAZELWOODS phmaddox@msn.com

43 Aleksandra Alex ^{BLAKU} ~~Plaza~~ 3006 Cottage Ln N. Plazaaleksandra@yahoo.com

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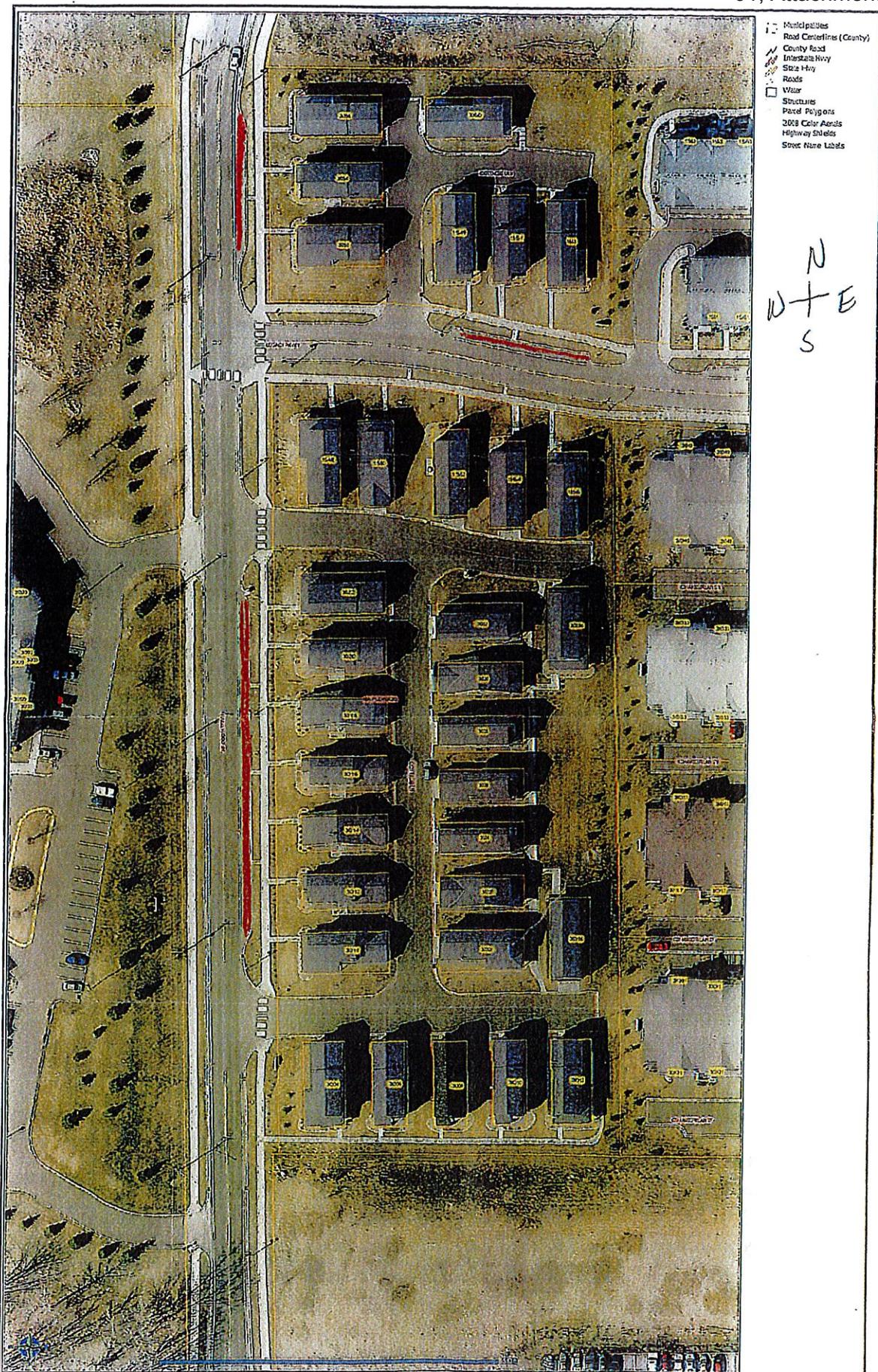
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DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.
 SOURCES: Ramsey County (April 2, 2012), The Lawrence Group/April 2, 2012 for County parcel and property records data; April 2012 for commercial and residential data; April 2009 for color aerial imagery. All other

Michael Thompson, P.E.

From: pamela quist [pamelaquist@yahoo.com]
Sent: Sunday, March 20, 2016 4:37 PM
To: Michael Thompson, P.E.
Subject: Pilot parking proposal for CLV

Mr Thompson,

My name is Pamela Quist and I live at 3056 Hazelwood in the Cottages of Legacy Village Development. Somehow I was not aware of this proposal for overnight parking or I would have communicated earlier. I am a nurse and work weird hours so I will not be able to attend the meeting on April 11th. I understand that there is no overnight parking on most of the streets in Maplewood including Hazelwood.

The biggest problem that I have with this is that our street is not a normal street, There are actual cut-out places for parking. I don't see how a car in a designated parking space is going to interfere with the flow of traffic or be a problem at all. Why would it be more of a problem overnight than during the day?

Right now I only have two vehicles but I also have a child who will be needing a car this summer. Most homes in Maplewood have a driveway or designated parking lot where they can park their cars. We do not, We have small aprons that would not fit a car. I do not want my 17 year old daughter parking her car blocks away and walking home late at night after work in the dark! It makes me wonder if you really want families in this development because as soon as the kids start driving there is no place for them! When I moved here I was given a plan of the proposed park next door. It included things for toddlers and teenagers like a playground and basketball courts. We ended up with a school age playground. This proposal again makes me think that you want families to move out when the kids grow up.

Developments without driveways are special circumstances and I would love it if you could make an exception to make it easier for us to stay in Maplewood without being ticketed because we need a safe place to park a third car.

Thank you for your consideration,
Pamela Quist

Michael Thompson, P.E.

From: CenturyLink Customer [rickvw@q.com]
Sent: Tuesday, April 05, 2016 4:15 AM
To: Nora Slawik; Kathleen Juenemann; Marylee Abrams; Bryan Smith; Tou Xiong; Melinda Coleman; Michael Thompson, P.E.
Subject: Council Meeting April 11, 2016

City of Maplewood Mayor, Council Members, and Staff

Thank you for the opportunity to address you with our parking concerns. I am out of town otherwise I would have preferred to attend in person. Rather than spending allot of this email presenting the issue and arguing points, as I assume this will take place the night of April 11, 2016; I would simply ask that the Council vote for the One year Pilot Project that would allow 24 hour parking on the public streets adjacent to the Cottages at Legacy Development. While there are residents that were mislead by the developer as to additional parking, I was not one of them. I bought my house with the understanding that parking was limited, it was short sighted on my part as life is full changes. Some of those changes involve family members who may not have needed a place to live and a year later that situation has changed greatly. I have seen other residents who have children that will soon be of driving age and I would hate to lose them as neighbors. Again life is about changes and this change would create a better quality for the residents in Cottages at Legacy.

Again Thank you for your time.

Rick VanWagner

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, Public Works Director/City Engineer
David Thomalla, Police Chief
Steve Lukin, Fire Chief
Tom Ekstrand, City Planner
SUBJECT: **Consideration of Petition Requesting 24-Hour Parking Adjacent to Cottages of Legacy Village (Hazelwood Street and Legacy Parkway)**
DATE: July 27, 2012

INTRODUCTION

The council will consider a petition submitted to the City on July 9, 2012 requesting 24-hour parking along sections of Hazelwood Street and Legacy Parkway adjacent to the Cottages of Legacy Village development.

BACKGROUND

Suzanne Fry and the Board of Directors from the Cottages at Legacy Village is requesting approval for their residents to be allowed to park overnight on the street-side "cutouts" for parallel parking along Hazelwood Street and Legacy Parkway (refer to attachment).

These cutouts were intended as guest-parking areas since the double garages serve the parking needs for residents according to code.

There is no CUP/PUD requirement prohibiting overnight parking along the streets in these cutouts. This is regulated by city ordinance which states:

Sec. 36-39. - Parking prohibited in certain locations.

- (a) Parking on bridge approaches or upon any boulevard median strip, lawn or grass plot is prohibited in the city.
- (b) No person shall park or leave his motor vehicle standing upon the private property in the city of any person without first receiving consent of the owner of such property.
- (c) Parking of any vehicle upon any street or road in the city for more than 30 minutes during the time intervening between a snowfall of two inches or more and the plowing or removal of snow is hereby prohibited.
- (d) Parking of any vehicle upon any street or road in the city between the hours of 2:00 a.m. and 6:00 a.m. is hereby prohibited. Any owner, tenant, occupant or resident of property abutting a city street in an emergency or a temporary hardship may apply to the chief of police for a temporary exception permitting on-street vehicular parking between the hours of 2:00 a.m. and 6:00 a.m., which permitted exception shall not extend beyond 14 calendar days.

- (e) Special parking areas in the city may be designated by the council from time to time, by resolution, for truck parking or for taxicab parking. When so designated, no other vehicles may stand, stop or park in such areas.

This ordinance prohibits overnight on-street parking between 2:00 a.m. and 6:00 a.m. to facilitate snow removal and to prevent possible crimes involving parked cars. Paragraph (d) allows the Chief of Police to allow temporary exceptions to the no-overnight-parking rule.

DISCUSSION

The following is staff feedback regarding the petitioned request.

Public Works:

Adjusting the overall ordinance would be problematic especially related to snow removal. Our snow plow crews start at 4 am to ensure we can make a pass throughout the City without vehicles parked along public streets. Currently it is well known that there is No Parking in the City from 2-6am, and to get away from that, winter parking problems are envisioned. This could affect the level of service for snow plowing and street sweeping for example.

Police Department:

A big reason for the ordinance is to keep vehicles off the street at night. This prevents vehicles on the street from becoming targets for thefts and vandalism. It also creates a situation where if no vehicles are on the street, persons up to “no good” can’t blend in as easily with other cars on the street. A car parked on the street should attract the attention of an officer on patrol. Although we don’t get on every street, every night, if we get a call in an area, less suspicion arises if there are NO vehicles to look at as potential suspect vehicles.

We get numerous requests for exceptions either for driveway work or just extra people at the house. If you are proposing the language change in the ordinance, you might as well do away with it. Leaving it open-ended as far as a time limit will result in creating an enforcement nightmare as far as who does and does not have permission and for how long.

I am very much against creating little pockets of neighborhoods where overnight parking is allowed. As this number increases, the ordinance gets more watered down and we might as well do away with it at that point. It makes enforcement more difficult also. Officers aren’t always aware of where it is allowed and not allowed. Creating exceptions will create confusion and end up in vehicles being tagged in the areas where parking is allowed. What one person is granted, another will want. Other people or areas become aware of exceptions and then will ask for their own exception. If we have an ordinance that says it is illegal to park on the street at night, let’s do that and not say it is illegal unless you live on this block or this development.

Why should the City make an exception for what their own Association prohibits? I have told homeowners that ask for permission all summer to make arrangements with a neighbor or a private business to use their lot overnight. If they need to park on the street, why not change their rules rather than ask the City to change ours? Perhaps they could purchase a strip of land to the south of their development from St. John’s and create a visitor/overflow lot. I know of other townhome developments that have overflow lots.

Fire Department:

Parking on the streets can cause a big problem for our emergency vehicles when we respond, the Code requires a 20 foot wide access at all times. With or without parking the 20 foot clearance will continue to be met.

DISCUSSION WITH PETITIONER

Staff spoke with the petitioner about its position of recommending denial of the 24 hour on-street parking to the City Council. She provided background that the Association also did not want parking within the internal site because of similar concerns that the City had. Staff suggested that the Association work with its neighbors to explore partnerships that would allow for overnight parking (overflow parking) that would not violate City Code.

Staff mailed out notices to all petitioners conveying the staff recommendation in addition to the date and time in which the City Council would consider this petition.

RECOMMENDATION

It is recommended that the city council deny the petition request for 24 hour parking on the two identified sections of Hazelwood Street and Legacy Parkway, which are public roadways.

It is recommended that the Cottages of Legacy Village Association explore other means in which to find overnight parking for its members which does not conflict with City Code.

Attachments:

1. Petition
2. Letter from Cardinal Pointe
3. Staff Letter to Petitioners
4. Map

To: Michael Thompson
City Engineer/Deputy Dir PW
1902 E County Rd B
Maplewood, MN 55109

Cc: Jim Antonen City Planner
David Thomalla Police Chief
Will Rossbach Mayor

Fr: Board of Directors
Cottage of Legacy Village

Re: Petition to allow 24-hr Parking
Date: July 9, 2012

Michael,

At the June 11th City Council Listening Forum, we opened a discussion on the possibility of our Town Home Association being granted a request for 24-hour parking on three cutouts adjacent to our property. These cutouts are indicated on the attached map: two on Hazelwood Street and one on Legacy Parkway.

Our Association rules prohibit overnight parking on our internal streets, and we have no off-street parking. We are the only ones who routinely use these cutouts, since Cardinal Pointe, across Hazelwood from us, has plenty of underground and off-street parking.

We're submitting here, a petition signed by our residents, asking that our request be reviewed by all appropriate City Departments and submitted to the City Council for their consideration, as soon as possible.

I'm the Board's Vice-President and the contact person on this issue. I welcome any questions or updates on our request's progress.

Many thanks,



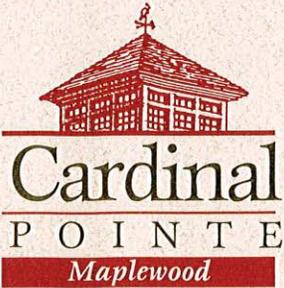
Suzanne Fry
3060 Cottage Lane
651 493-4255
sfry@skypoint.com

We, the undersigned, request that 24 hour parking be allowed on the two sections of Hazelwood St and one of Legacy Pkwy designated on the attached map of our neighborhood.

NAME	ADDRESS	CONTACT (phone or email)
1 Suzanne Fry	3060 Cottage Lane	sfry@skypoint.com
2 Tammi Veale	3050 Hazelwood St	tammiv909@msn.com
3 Joel Medister	3016 Cottage Ln	joel.medister@comcast.net
4 Jonell Pacyga	1551 Legacy Pkwy E.	jonell@pacyga.com
5 Matt Pacyga	1551 Legacy Pkwy E	matt@pacyga.com
6 T. P.	1553 Legacy Pkwy E	
7 Kelly Beaudoin	1548 Legacy Pkwy E	kelbeaudoin@gmail.com
8 Shelly Supan	3036 Cottage Ln N.	skylimited@comcast.net
9 Cindy Conner	3054 Hazelwood St	mike-cindyle@comcast.net
10 Michael Conner	3054 Hazelwood St	
11 Walter	3016 Hazelwood St	xontari@gmail.com
12 Chelle Watts	3004 Hazelwood St	dogosaur@aol.com
13 Sarah Chaudhry	3012 Cottage Ln, N	sarahch100@gmail.com
14 John	3016 Cottage Ln, N.	jbauer@mercuryzeitgeist.com
15 Justin Gagnelius	3024 Cottage Ln N	DJGagnelius@comcast.net
16 Ryan Franzen	3028 Cottage Ln N.	ryan.franzen@gmail.com
17 Stephanie Franzen	3032 Cottage Ln N.	61743@gmail.com
18 Chris McBride	3032 Cottage Ln N	cmc...@yahoo.com
19 Ben Rowe	1552 Legacy Pkwy E	frogrodeo@comcast.net
20 Jessica Rowe	1552 Legacy Pkwy E	beadbug@comcast.net
21 Matt Everson	1553 Legacy Parkway E.	eversomr@gmail.com
22 RAYMOND WATTS	3004 Cottage Lane N	r.watts@lakeview.org
23 Rob Knapp	3012 Hazelwood St	rknapp@msn.com
24 Carol Bell	3012 Hazelwood St	cbtack@msn.com

We, the undersigned, request that 24 hour parking be allowed on the two sections of Hazelwood St and one of Legacy Pkwy designated on the attached map of our neighborhood.

NAME	ADDRESS	CONTACT (phone or email)
25 Kim Shea	3018 Hazelwood St. N.	651-208-8663
26 Jesse Shea	3018 Hazelwood St	651 497 1156
27 Megan Pix	1556 Legacy Pkwy E	651 283-0845
28 MUSTAFA ARAIN	3012 COTTAGE LN N	651 645 5481
29 RILEY SOLZ	3000 cottage Ln N	612-202-4394
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RECEIVED

JUL 11 2012

Maplewood Public Works

July 10, 2012

Mr. Michael Thompson
City Planner and Deputy Director of Public Works
1902 East County Road B
Maplewood, MN 55109

Dear Mr. Thompson:

This letter is to inform you that as near neighbors of the Cottages of Legacy, Cardinal Pointe of Maplewood Cooperative supports the petition asking the City of Maplewood to consider 24-hour parking in the cut-out areas along Hazelwood Avenue between Beam Avenue and County Road D. We hope that the City officials will give this matter careful consideration.

Sincerely,

A handwritten signature in blue ink that reads "F. Raymond Belting". The signature is written in a cursive style with a large, looping initial "F".

F. Raymond Belting, President of the Board

Representing the full Board and the members of Cardinal Pointe of
Maplewood

Cc: Suzanne Fry, Vice President, Cottages of Legacy Village Board of
Directors



July 30, 2012

RE: Petition Requesting 24-Hr. Parking on Hazelwood Street and Legacy Parkway

NOTICE OF CITY COUNCIL CONSIDERATION

Dear Maplewood Property Owner,

This letter is being mailed to all property owners that signed the attached petition. This letter is being mailed to you to provide notice of the date and time that the Maplewood City Council will consider this petition request.

The City Council will consider this item on **Monday, August 13th, 2012 at 7:00 p.m.** in the Council Chambers at City Hall (1830 County Road B East).

After review of the petition by city departments, the staff is recommending that the request for 24-hr parking not be approved for public safety and maintenance related reasons. However, this is a recommendation and the City Council will take final action.

I encourage you to attend the council meeting if you would like to address the City Council and speak to this issue.

If you have any questions or concerns, please contact me at 651-249-2400.

Sincerely,

Michael Thompson, P.E.
Public Works Director and City Engineer

- C: Dave Thomalla, Police Chief
- Butch Gervais, Fire Marshal
- James Antonen, City Manager

To: Melinda Coleman, City Manager
From: Suzanne Fry, for the Cottage at Legacy Village HOA Board
Date: March 21, 2016

Subject: Material for Council Packets on 1-Year Parking Pilot to be considered at the April 11, 2016 Council Meeting.

Knowing that the Mayor and Council are diligent in doing their homework, we are sharing this material to speed the discussion and deliberation when this item comes up for a vote.

This Overnight Parking Allowed 1-Year Pilot Project was not authored by us, but by Michael Thompson after discussions with us, Public Safety, and Chief Schnell.

Background

The residential portion of the Legacy Village plat began being developed in 2003.

There are three townhome developments.

Heritage Square I is 220 units.

Heritage Square II is 81 units.

The Cottages at Legacy Village are 33 detached units.

The PUD approvals of all three mandated that 0.5 space/unit be set aside for visitor parking. This exceeded the 2 spaces/unit Ordinance for multiple dwellings and **was planning for the future.**

The developers of Heritage Square I and II satisfied this by providing, beyond two-car garages, driveways long enough to park two more vehicles, and small lots plus a number of cut-outs on their internal streets.

The Cottages also have two-car garages, but 3-foot garage aprons. Visitor parking for the 33 Cottages would equal 17 spaces. Our developer presented maps with visitor parking indicated by cut-outs on Hazelwood St and Legacy Pkwy, and between garages along Cottage Lane, our one internal street. These same maps were used for our May, 2005 PUD approval and to market the homes to buyers. Our original owners purchased their homes believing these spaces to be visitor parking.

Parking on Cottage Lane was soon congested. It is 29 feet curb-to-curb. Parking on both sides severely limits garage access and trash pick-up, and does not allow enough clearance for emergency vehicles. Our HOA moved to ban overnight parking on Cottage Lane as a Public Safety hazard.

This left us with only the cut-outs on Hazelwood and Legacy for overnight visitor parking. City Ordinance bans parking 2-6 am, except 14 days/unit/year by pre-arrangement with police.

2012 Petition

Our Board approached the Council in the August of 2012 with a 29-signature petition asking for 24hr parking to be considered in the Legacy and Hazelwood cut-outs.

At that time, Staff recommended our petition be denied. The Council voted 3-2 to do so on 9/24/12.

Currently

Our parking shortage is acute. 6-10 of our vehicles regularly park overnight on Hazelwood and Legacy cut-outs, risking and receiving tickets.

Our 3 and 4 bedroom homes (109 bedrooms with 66 parking spaces) now house families whose children are driving too. Some residents have company vehicles as well as personal ones. A quarter of our homes are now rented, some to 3 and 4 adults. At least two owners have left due to the parking shortage. It is increasingly difficult to sell or even rent our homes for the same reason.

In late 2015 we approached Michael Thompson to discuss our options. We have exhausted all the ones he and Staff put forward.

- 1) There is no space on our property that could provide parking approaching the 17 spaces mandated by our PUD. Watershed requirement rule out paving our designated common-area greenspaces.
- 2) Cardinal Pointe, across from us on Hazewood, a 55+ Co-Op, declined renting us overnight parking in their surface lot. They cited a lack of even 10 extra spaces, and security concerns of having non-owners on their property after dark.
- 3) St John's Hospital, two blocks away, says their lots are already filled with visitors, so full that they need to shuttle bus people to their entrances.
- 4) Buying a portion of the City's commercial-zoned property a block north and west of our development is not feasible.

Conclusions

We are grateful that our discussions with City Staff has resulted in this possible 1-Year Overnight Parking Pilot Project. **This would finally give us the 17 parking spaces mandated by our PUD and bring us into parity with the rest of our neighboring Legacy Village townhomes.**

We see our Cottages at Legacy Village parking shortage as a unique circumstance that called for a unique solution. This pilot project is common sense, innovative, and low-risk.

Our residents are the only ones who park in these cut-outs overnight, already risking vandalism. In the past several years, we have documented none.

Our HOA will gladly cover the cost of any signage changes.

We understand this would be only a 1-year pilot and welcome the opportunity to provide data for the City.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Martin, AICP, Economic Development Coordinator

DATE: April 5, 2016

SUBJECT: Consider Approval of Design Review for a Proposed Chick-fil-A at 3035 White Bear Avenue

- a. Design Plans
- b. Parking Waiver
- c. Lot Division
- d. Comprehensive Sign Plan Amendment

Introduction

Chick-fil-A is proposing to build a new 4,668 restaurant at 3035 White Bear Avenue – Maplewood Square Shopping Center. The project would require the demolition of the north portion of the existing shopping center on site in order to build the new building.

Background

The portion of the building that is to be demolished was most recently used as the Dive Bar, which is no longer in business. The property is guided by the city's comprehensive plan as Commercial and zoned Business Commercial. This proposal includes a drive-thru restaurant which is a permitted use.

Discussion

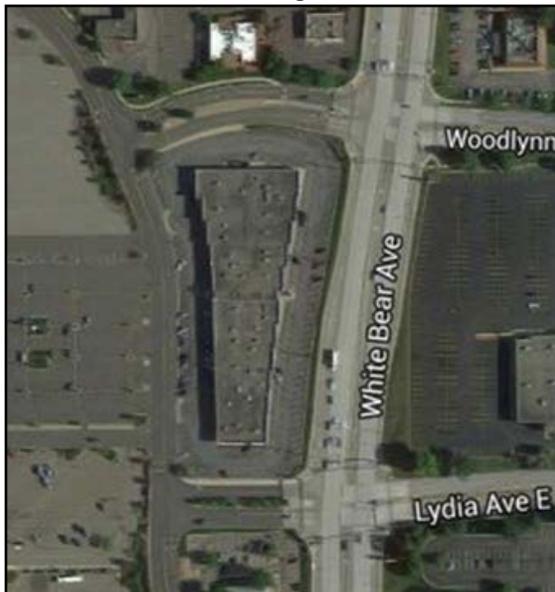
Design Plans

The proposed structure will be attractive as designed. The building is proposed to be a mixture of brick, prefinished metal/aluminum and glass. Brick colors currently proposed to be a combination of Red Velour and Silverstone. Mechanical units for heating and cooling will be located on the roof and will be screened via a parapet wall. Accent light via wall sconces are proposed around the building to provide nighttime interest. A trash enclosure is proposed which will be constructed out of CMU blocks with brick veneer to match the building. The gates for the enclosure will be constructed out of a plastic resin. The north wall of the existing strip center will be rebuilt to match the existing colors and building materials of the building. Prior to issuing any permits the applicant should be required to submit a north building elevation for the shopping center to be approved by city staff.

The drive-thru restaurant is proposed to have two stacking lanes up to the order points that will merge into one lane leading up to the pickup window. Vehicular access to the proposed restaurant will be provided via the existing internal private access drive (Mall Perimeter Road) located on the west side of the site. This access drive routes traffic to White Bear Avenue, Beam Avenue, Southlawn Drive and County Road D East. Three of these access points are fully signalized. The one at Southlawn Drive is non-signalized. Having multiple controlled access points will minimize impacts to the overall operation of the existing parking lot and public roadway network. Staff is recommending the applicant be required to submit cross-access agreements with the Maplewood Mall that allow for this movement.

Currently traffic circulation around the existing strip center occurs in a counter-clockwise manner around the building. The proposed project would reverse traffic circulation to flow clockwise around the center to better match the circulation patterns of the restaurant. The existing parking spaces will be restriped to match the proposed circulation.

Aerial Photo – Existing Conditions



Aerial Photo – Proposed Building Massing



Landscaping

The site is currently void of any landscaping. The proposed Chick-fil-A will improve the site conditions immensely in terms of landscaping. Eight trees are proposed to be planted throughout the site, as are a large number of shrubs and perennials. In the planting materials schedule, Norway Maple and Crimson Pygmy Barberry are proposed but are potentially invasive and should be avoided. The applicant should be required to select another tree and shrub species instead of using these – the city's naturalist can serve as a resource on selecting acceptable replacements.

Parking Waiver

The city's parking ordinance requires restaurants to provide one stall for every 50 square feet of floor area devoted to patron use. As noted above, the Chick-fil-A is proposed to be 4,668 square feet with 1,600 square feet for patron use, which equates to the 32 stalls required. The Chick-fil-A portion of the site plan proposes 50 parking stalls yielding a surplus of 18 stalls which will be

shared with the rest of the Maplewood Square center. For retail areas the ordinance requires one space for each 200 square feet of leasable floor area. The remaining area of Maplewood Square will be 29,703 square feet of leasable retail floor area and approximately 1,000 square feet of restaurant floor area (Vietnam Star Restaurant) dedicated to patron use. This yields a total required parking count of 169 stalls. The overall combined stalls required for the site amounts to 201 stalls and the total provided are 189. The applicant is requesting approval of a parking waiver for 12 stalls. Staff feels this is a reasonable request. Given the range of uses and users accessing this site there are differing "peak times" for each of the businesses and this shared parking arrangement is an efficient plan for this site.

Lot Division

The applicant is also seeking approval for a simple lot division. The shopping center and Chick-fil-A would be on separate parcels. The site's existing owner would maintain ownership over both parcels as Chick-fil-A would be leasing the land for its restaurant. This type of request is typically approved administratively by city staff and there are no concerns related to this specific request. Staff recommends requiring the applicant submit to the city cross-access and parking agreements for the two parcels before any permits are issued.

Comprehensive Sign Plan

The applicant is proposing to amend the site's comprehensive sign plan to allow for signage for the new Chick-fil-A. The site currently has a comprehensive sign plan in place that regulates the placement and size of signs for each tenant. Comprehensive sign plans are required for commercial premises with five or more tenants. In 2011, the city approved an amendment to this site's comprehensive sign plan to allow for a dynamic display sign to be used by Dive Bar. The Dive Bar has since closed and staff is recommending revising the sign plan to rescind the use of a dynamic display for this site and also eliminate any language that was specific to the bar space since this is located in the part of the building that will be demolished.

For signage serving the Chick-fil-A building, the applicant is proposing four wall-signs and one freestanding sign. All proposed wall signs would be 58.75 square feet in size which is under the 80 square foot maximum size requirement. City ordinance allows one wall sign for each street frontage the property faces. The city has always treated the private drives surrounding the Maplewood Mall and adjacent properties as street frontages, meaning the Chick-fil-A property will have three frontages – allowing three wall signs. The city's comprehensive sign plan process allows for flexibility in the number of and sizes of signs. Because the building will have attractive four-sided architecture, staff feels it is reasonable to allow the inclusion of a fourth wall sign.

The proposed freestanding sign would be 20 feet in height which meets the height requirement and the size itself would be 76 square feet which is less than the maximum allowed (140 square feet). Staff is recommending the applicant submit a revised site plan showing the sign meeting the city's 25 foot site triangle requirements. The proposed menu boards on site meet all ordinance requirements.

Department Comments

Building Official

Jason Brash, building inspector, commented the applicant will need to meet the following requirements:

1. They need a demolition permit and Ramsey County approval.
2. Reestablish exterior wall at building demo.
3. Build per 2012 IBC, 2012 IMC, 2012 IFGC, 2014 NEC, 2012 Minnesota State Plumbing Code, 2015 Minnesota State Building Code 1323 Commercial Energy Code 2012 IECC, 2015 Minnesota State Building Code with ANSI A117. 1-2009 accessibility rules.

Assistant Fire Chief

Butch Gervais, assistant fire chief, commented the applicant is required to have fire protection in the entire building; hood fire protection system is also required to be monitored. Permits are required for work and must be on site. Work must be done by a licensed contractor. Fire department lock box is required.

Engineer

Refer to the engineering report from Jon Jarosch, staff engineer. The applicant would need to comply with Mr. Jarosch's conditions as stated in his report.

Police

Chief Paul Schnell has no issues with the proposal.

Commission Review

Community Design Review Board

On March 22, 2016 the Community Design Review Board reviewed the design plans for this project and recommended approval. The board added a condition requiring the rooftop mechanical units match the roof in color to ensure it blends into the surroundings.

Budget Impact

None.

Recommendation

- A. Approve the plans date-stamped March 7, 2016 for the proposed building, site and landscaping plans for 3035 White Bear Avenue. Approval is subject to the following conditions:

1. Approval of design plans is good for two years. If the applicant has not begun construction within two years, this design review shall be repeated. Staff may approve minor changes to these plans.
 2. Prior to issuance of a grading or building permit, the applicant shall submit a north building elevation for the shopping center to be approved by staff.
 3. Prior to issuance of a grading or building permit, the applicant shall submit a revised landscaping plan to be approved by staff which shows the elimination of Norway Maple and Crimson Pygmy Barberry species and replacing them with acceptable plant species.
 4. Prior to issuance of a grading or building permit, the applicant shall submit a revised site plan showing the placement of the freestanding pylon sign which would meet the city's site triangle requirements.
 5. The applicant shall comply with the conditions noted in the engineering report by Jon Jarosch dated March 15, 2016.
 6. Submit to staff a copy of executed cross-access easement and parking agreements between the two newly created parcels.
 7. Submit to staff a copy of the executed cross-access easement agreement allowing access to the mall ring road.
 8. The applicant shall patch and fix any potholes and other cracks within the existing parking lot that surrounds the shopping center.
 9. The applicant shall provide an irrevocable letter of credit or cash escrow in the amount of 150 percent of the cost of installing the landscaping, before getting a building permit.
 10. All work shall follow the approved plans. The director of the Environmental and Economic Development Department may approve minor changes.
 11. The factory finish color of the roof-top units shall match the color of the roof.
- B. Approve the parking waiver of 12 spaces for 3035 White Bear Avenue. City ordinance requires 201 stalls for this site and proposed project and 189 will be provided. If a parking shortage develops, the city council may require the applicant to secure more parking spaces.
- C. Approve the lot division request to subdivide the 3.43 acre property located at 3035 White Bear Avenue into two parcels. This lot division approval is subject to the following conditions:
1. Satisfy the requirements set forth in the staff report authored by staff engineer Jon Jarosch, dated March 15, 2016.

2. Prior to issuance of a grading or building permit for development on the new lots the following must be submitted to staff for approval:
 - a. Proof that Ramsey County has recorded the lot division.
 - b. A signed certificate of survey showing the location of all property lines.
- D. Approve the plans date-stamped March 7, 2016 for a comprehensive sign plan amendment to allow signage for a new stand alone restaurant at the Maplewood Square Shopping Center, 3035 White Bear Avenue. Approval of the comprehensive sign plan amendment is subject to the following conditions (additions are underlined and deletions are crossed out):

Fascia Signs (North and South Elevations)

1. The allocated sign area shall be the upper fascia.
2. Signs shall be individual letters and shall be no more than thirty inches in height. ~~Dive Bar's existing sign shall comply with the previous approvals.~~
3. Signs shall be internally illuminated.
4. A sign shall not cover more than eighty percent of the linear distance of the store to which it is attached. However, all signs shall be set in at least twenty-four inches from the borders of the tenant's lease area. All signs must be centered on the fascia.
5. Logos may be used in the allocated sign area but are subject to a maximum height of thirty inches. There shall be no more than one logo per tenant sign panel.

Fascia Signs (East and West Elevations)

1. The allocated sign area shall be the upper fascia.
2. Signs shall be individual letters and shall be no more than twenty-four inches in height. ~~Dive Bar's existing sign shall comply with the previous approvals.~~
3. Signs shall be internally illuminated.
4. A sign shall not cover more than eighty percent of the linear distance of the store to which it is attached. However, all signs shall be set in at least twelve inches from the borders of the tenant's lease area. All signs must be centered on the fascia.
5. Logos may be used in the allocated sign area but are subject to a maximum height of twenty-four inches. There shall be no more than one logo per tenant sign panel.

Fascia Signs (Standalone Restaurant)

The standalone restaurant building is allowed one fascia sign for each wall face. All signs must meet ordinance requirements for maximum size.

Pylon Signs

There may be one pylon sign at each end of the walkway (two signs total) and the stand alone restaurant is allowed one pylon sign. All signs are required to meet ordinance requirements for size and height. The restaurant building is also allowed menu boards that comply with city ordinance requirements.

Dynamic Display Signs

There may be one dynamic display sign on the north side of the building as shown on the plans dated February 28, 2011. This sign must meet all requirements contained within the city's sign ordinance and must be licensed by the city annually.

Reference Information

Site size: 3.43 acres

Existing land use: Maplewood Square Shopping Center

Surrounding Land Uses

North: Wedding Day Jewelers and Acapulco Mexican Restaurant

South: TCF Bank

West: Maplewood Mall

East: White Bear Avenue and Plaza 3000

Planning

Land Use Plan designation: C (commercial)

Zoning: BC (business commercial)

Application Date

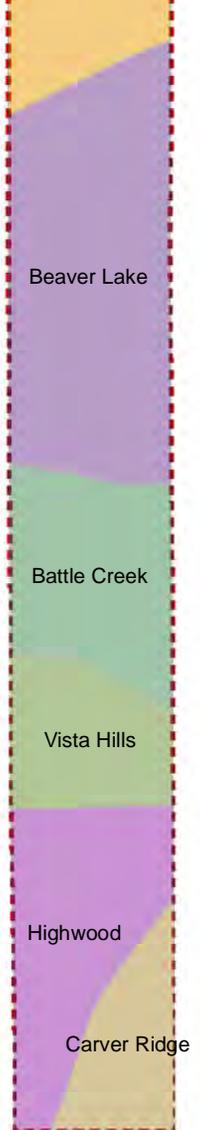
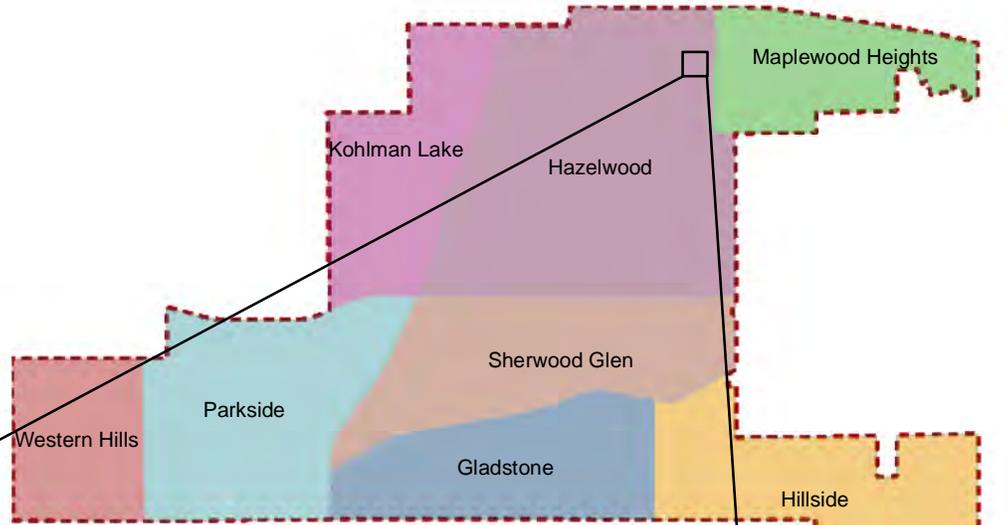
The application for this request was considered complete on March 7, 2016. State law requires that the city decide on these applications within 60 days. The deadline for city action on this proposal is May 6, 2016.

Attachments

1. Location Map
2. Applicant's Letter
3. Site Plan
4. Building Elevations
5. Engineer's Report dated March 15, 2016
6. Draft CDRB Minutes, March 22, 2016
7. Plans date-stamped March 7, 2016 (separate attachment)



Maplewood



Sources: Esri, HERE, DeLorme, TomTom, Intermap.

3035 White Bear Avenue - Chick-fil-A

Design Review - Overview Map

Chick-fil-A, Inc.
5200 Buffington Road
Atlanta, Georgia 30349-2998
Telephone 404-765-8900



Project Narrative

March 1, 2016

Introduction

The following narrative outlines the proposed Chick-fil-A restaurant to be constructed within the Maplewood Square Shopping Mall. In addition to this narrative, HR Green has submitted a complete application consisting of plan documents to support a site plan review, variance, and Preliminary Plat. Please refer to these applications and plans for additional information which is outlined in this narrative.

Project Description

The subject property is proposed to be a 1.05 acre carve-out lot from the 3.57 acre tract located at 3035 White Bear Avenue, Maplewood, MN 55109. The site is currently improved and is a portion of Maplewood Square Shopping Mall parking lot. The subject property is zoned BC Business Commercial. As part of this zoning district, a freestanding restaurant with drive-thru is allowed. The project will consist of removing portions of the parking lot and building and constructing the proposed restaurant which will contain approximately of 4,668 square feet of floor area, will be attractively landscaped, and will feature an outdoor seating area adjacent to White Bear Avenue.

A drive-thru service facility is proposed which will feature two stacking lanes up to the order points that will merge into one lane leading up to the pickup window. Chick-fil-A has found that this drive-thru configuration increases efficiency and minimizes vehicle overflow into the parking lot. Vehicular access to the proposed restaurant will be provided via the existing internal private access drive (Mall Perimeter Road) located on the west side of the site. This access drive routes traffic to White Bear Ave, Beam Ave., Southlawn Dr., and County Road D. Three of these access points are full signalized. The one at Southlawn Dr. is non-signalized. Having multiple controlled access points will minimize impacts to the overall operation of the existing parking lot/public roadway network.

Looking at overall parking counts/requirements for the entire development, the Chick-fil-A will require 32 parking stalls, which are based upon the ordinance which requires one stall for every 50 square feet of floor area devoted to patron use. As noted above, the Chick-fil-A is proposed to be 4,668 square feet with 1,600 sq. ft. for patron use, which equates to the 32 stalls required. The plans currently proposed provides 50 parking stalls yielding a surplus of 18 stalls which will be shared with the Shopping Mall. For the remaining Maplewood Square Shopping Center, the code requires one space for each 200 square feet of leasable floor area. The area of remaining Maplewood Square Shopping Mall will be 29,703 square feet of leasable retail floor area and approximately 1,000 square feet of restaurant floor area (Vietnam Star Restaurant) dedicated to patron use. This yields a total required parking count of 169 stalls. The overall combined stalls

Chick-fil-A, Inc.
5200 Buffington Road
Atlanta, Georgia 30349-2998
Telephone 404-765-8900



required for the site amounts to 201 stalls and the total provided 189. The owner of the Maplewood Square Shopping Center is requesting a waiver from the City on the parking requirement for the deficiency of 12 stalls.

The site has been oriented to maximize visibility to the store given the grade drop from White Bear Avenue. Additionally, this layout allowed us to isolate the drive-thru traffic from the dine-in traffic to eliminate the need for customers accessing the building to cross over multiple drive-thru lanes. The drive-thru lanes have been laid out to provide for ample stacking both before the order boards and between the order boards and pick-up window to minimize overflow into the parking lot. The main parking field that is situated south and west of the building has been laid out with 90 degree parking stalls to maximize the number of available parking stalls. The existing one way traffic circulation around the remaining retail building will be reversed and flow in a clockwise direction to prevent conflicts at the entrance to the drive-thru lane.

Utility service to the proposed restaurant will be via an existing water service that services the retail building. Sanitary sewer service is proposed to be extended across White Bear Avenue and tie into an existing manhole on the public main located just east of the site. Stormwater management will consist of collecting stormwater into proposed intakes within the parking lot and route the stormwater into an underground chambered system that has been sized to meet the City's infiltration requirements. Overall, the proposed project is reducing the amount of impervious area within the existing development by approximately 8,570 square feet; thereby reducing stormwater runoff.

The building is proposed to be a mixture of brick, prefinished metal/aluminum, and glass. Brick colors currently proposed to be a combination of Red Velour and Silverstone. Mechanical units for heating/cooling will be located on the roof and will be screened via a parapet wall. Building signage is being proposed on all four sides of the building. Accent light via wall sconces are proposed around the building to provide nighttime interest. A trash enclosure is proposed which will be constructed out of CMU with brick veneer to match the building. The gates for the enclosure will be constructed out of a plastic resin that we've found to be more durable than metal and certainly wood.

Freestanding signage will be provided via a proposed pylon sign which will be located just east of the building off White bear Avenue.

The Chick-fil-A Story

It's a story that actually began 91 years ago when a man named Truett Cathy was born in 1921 in the small town of Eatonton, Georgia, about 80 miles from Atlanta, where he grew up. Truett's mom ran a boarding house, which meant she had to cook a lot of meals – but Truett helped, and he paid close attention, and picked up cooking and serving tips that would come in quite handy later. Along the way, he also learned to be quite the entrepreneur. He sold magazines door to door, delivered newspapers all over

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5200 Buffington Road
Atlanta, Georgia 30349-2998
Telephone 404-765-8900



the neighborhood, and sold Coca-Colas from a stand in his front yard and all the while he was learning the importance of good customer service.

After serving his country in World War II, in 1946 Truett used the business experience he gained growing up and opened his first restaurant with his brother, Ben, calling it the Dwarf Grill (later renamed the Dwarf House). Hamburgers were on the menu but, ironically, no chicken because he said it took too long to cook. Truett worked hard with that first venture, but considered Sunday to be a day of rest, for himself and his employees and as you know, that's a practice that Chick-fil-A honors to this day.

The early 60s would be a pivotal time in Truett's life. That's when he first took a boneless breast of chicken and spent the next few years experimenting until he found the perfect mix of seasonings, he breaded and cooked the filet so that it stayed juicy, put it between two buttered buns and added two pickles for extra measure and in 1963 unveiled what we now know as the Chick-fil-A Chicken Sandwich. As far as the name, Truett says it just came to him. He had it registered that year in 1963 and created a logo that has been updated but is still very similar to the original designed 50 years ago.

The Chick-fil-A sandwich was a huge hit, and in 1967 Truett opened his first Chick-fil-A restaurant in an enclosed shopping mall where, up to that point, food normally wasn't sold. Frankly, the developer of the Greenbriar Shopping Center in Atlanta wasn't too keen on serving food inside his mall, but as we know that turned out to be a very smart decision on his part, and especially Truett's. Today, Truett is recognized as the pioneer in quick-service mall food. It wasn't until 1986 that Chick-fil-A opened its first "freestanding" restaurant on North Druid Hills Road in Atlanta. Today there are close to 1,600 restaurants locations in 39 states and it's become so popular that people literally camp out in the parking lot the night before a grand opening of a new restaurant; they're hoping to be one of the first 100 people in line because they'll be rewarded with free Chick-fil-A for a year, which gives new meaning to the phrase "happy campers!"

Chick-fil-A is now the largest quick-service chicken restaurant and one of the largest that's privately-held. Three generations of Cathy family members are involved in the business, including Truett (CEO), his sons Dan (the president and COO) and Bubba (senior VP) and now, his grandchildren.

Our Food

There are a lot of things people say they like about Chick-fil-A, but it all begins with the food, and especially the Original Chick-fil-A Chicken Sandwich. It was a significant product innovation, and it remains our best-selling item on the menu. Our innovations didn't stop with the chicken sandwich. In 1982, we were the first restaurant to sell chicken nuggets nationally, and three years later added our trademark Waffle Potato Fries to the menu, and we still use 100% fully refined peanut oil, which is cholesterol and trans fat free. In 2010, we introduced the Chick-fil-A Spicy Chicken Sandwich. With

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its special blend of peppers and other seasonings, it became such a “hot” selling item that we soon after introduced the Spicy Chicken Biscuit. More recently last year we introduced to our menu a new grilled chicken sandwich and grilled chicken nuggets. People also like the fact that we offer a variety of menu options for those wanting foods that are lower in calories, carbs or fats, such as the Chick-fil-A Chargrilled Chicken Sandwich, entrée salads and fruit cups and by the way, fruit cups are an option with our kids meals these days. In fact, Men’s Health magazine named us “America’s Healthiest Chain Restaurant for Kids.” The high quality of our food is the number one reason people keep coming back to Chick-fil-A but there are a few more reasons – and one has four legs and is a terrible speller.

Serving our Customers

Whenever you ask people what they like about Chick-fil-A, one of first things they say is “the service” and it’s an important part of our story, because it goes back to Truett’s experience as a young businessman and to the values he instilled in Chick-fil-A. We call it Second Mile Service, and it’s based on the belief that if someone asks you to carry something for them one mile, you do one better and carry it for them two. It’s doing those unexpected things that make people feel special. Our drive-thru has been voted “America’s #1 drive-thru” for six years in a row. We do our best to ensure a quick and pleasurable experience, and might even have a nugget for the family pet when you arrive at the window. But no matter if you’re being served in our restaurants, at our drive-thrus, or with an outside delivery, you can always count on our team members responding to your words of thanks with two special words of their own – “My pleasure.”

Chick-fil-A Philosophy & Operator/Employment Model

The Company’s philosophy is that their restaurants become integral parts of the communities in which they are located. Toward that end, Chick-fil-A makes scholarships available to store employees and sponsors the Winshape Foundation which supports a family of programs designed to encourage outstanding young people nationwide. The Foundation has a college program and operates a series of camps, homes, and retreats. On the local level, individual restaurant operators typically engage in community support activities such as sponsoring youth sports teams, supporting educational activities, and leadership initiatives. Finally, and in accordance with company policy, the operators and employees in each Chick-fil-A Restaurant strive for a level of customer service unequalled in the quick-service food industry. It is quite common to go into a Chick-fil-A and have your tray carried to your table, have people clear your table, and ask if they can come and refresh your beverage.

Beyond the above, Chick-fil-A’s operators model is very unique in the fast food industry. In their situation, the operator is part owner with Chick-fil-A. It’s similar to a franchise except they usually have one location. Sometimes they have two but for the most part they have one location and what that provides is a situation where they have very

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competent partners with great character in the restaurants and they are involved in the community, are part of the community, and they spend a lot of time in the community. What Chick-fil-A likes to say is that their operators are in business for themselves, but not by themselves. It is very unusual for an operator to shut down and the retention rate for operators is about 98%. A typical Chick-fil-A store will employ approximately 45 permanent jobs with approximately 120 jobs created for temporary construction employment. A typical store will operate between the hours of 6:00 am to 10:30 pm; Monday thru Saturday and are always closed on Sundays.

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Elevation - Entry

- IC-1
- BR-2
- BR-1
- BR-2
- ST-1
- MP-1
- MP-2
- BR-2
- EC-1
- BR-1
- BR-2
- ST-1
- FINISH SLAB 0'-0"
- T/ WINDOW 9'-0"
- T/ WINDOW 13'-11 1/2"
- T/ PARAPET 19'-4"
- T/ PARAPET 21'-0"
- T/ ROOF CAP 23'-4"
- T/ ROOF CAP 25'-4"



Elevation - Front

- MP-1
- MP-2
- BR-2
- EC-1
- BR-1
- BR-2
- ST-1
- FINISH SLAB 0'-0"
- T/ WINDOW 9'-4"
- T/ WINDOW 13'-11 1/2"
- T/ PARAPET 19'-4"
- T/ PARAPET 21'-0"
- T/ ROOF CAP 24'-4"
- T/ ROOF CAP 25'-4"

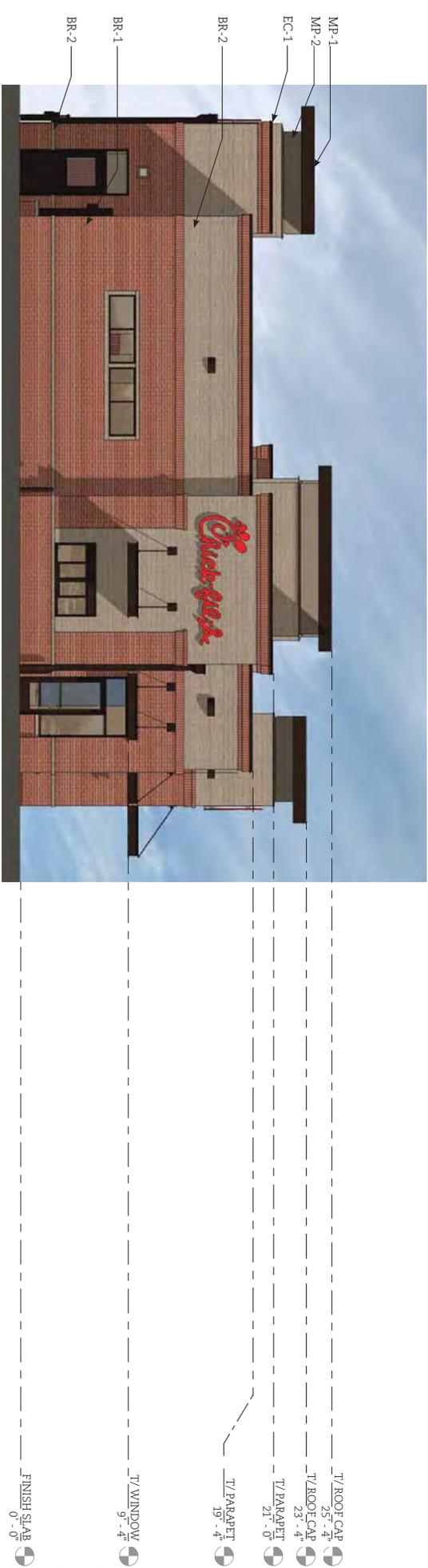
Exterior Elevations

02/25/2016
 03681 Maplewood FSU, Maplewood, MN, S08H-A, v6





Elevation - Rear



Elevation - Drive-Thru/Service

02/25/2016

03681 Maplewood FSU, Maplewood, MN, S08H-A, v6

Exterior Elevations

See Finish Schedule for more information



Engineering Plan Review**PROJECT: Chick-Fil-A****PROJECT NO: 16-03****COMMENTS BY: Jon Jarosch, P.E. – Staff Engineer****DATE: 3-15-2016****PLAN SET: Civil Plans dated 12-3-2015****REPORTS: Storm Water Management Report – Dated 3-1-2016**

The applicant is proposing to construct a new free-standing restaurant at the north end of the Maplewood Square property. In order to accommodate the new restaurant, a portion of the existing strip-mall will be demolished, and the existing parcel will be subdivided. The applicant is requesting a review of the current design.

As the amount of disturbance on this site is greater than 0.5 acre, the applicant is required to meet the City's stormwater quality, rate control, and other stormwater management requirements. The submitted stormwater management plan depicts the project meeting the City's requirements via the use of an underground infiltration system.

This review does not constitute a final review of the plans, as the applicant will need to submit construction documents for final review. The following are engineering review comments on the design and act as conditions prior to issuing permits.

Drainage and Stormwater Management

- 1) The project shall be submitted to the Ramsey-Washington Metro Watershed District (RWMWD) for review. All conditions of RWMWD shall be met. A copy of the project's RWMWD permit shall be submitted to the City prior to issuance of a grading permit.
- 2) A standalone utility plan shall be submitted depicting all new onsite storm sewer, sanitary sewer, and potable water infrastructure.
- 3) The applicant shall submit a copy of the geotechnical information utilized to establish infiltration rates in the stormwater management report.
- 4) Emergency overland overflows shall be identified on the plans for the underground infiltration system.

Grading and Erosion Control

- 5) A standalone grading and erosion control plan shall be submitted for review prior to issuance of a grading permit.
- 6) All slopes shall be 3H:1V or flatter.
- 7) Inlet protection devices shall be installed on all existing and proposed onsite storm sewer until all exposed soils onsite are stabilized.
- 8) Adjacent streets and parking areas shall be swept as needed to keep the pavement clear of sediment and construction debris.
- 9) All pedestrian facilities shall be ADA compliant.
- 10) A copy of the project SWPPP and NDPE Permit shall be submitted prior to the issuance of a grading permit.
- 11) The total grading volume (cut/fill) shall be noted on the plans.
- 12) All emergency overland overflows shall contain adequate stabilization to prevent soils from eroding during large storm events.

Sanitary Sewer and Water Service

- 13) The applicant shall be responsible for paying any SAC, WAC, or PAC charges related to the improvements proposed with this project.
- 14) If changes are proposed to the sanitary sewer or water systems, they will need to be reviewed by the City and Saint Paul regional Water Services.

Other

- 15) The plans shall be signed by a professional engineer currently licensed in the State of Minnesota.
- 16) A copy of the final lot split documents shall be submitted to the City prior to issuance of grading permits.
- 17) A right-of-way permit shall be obtained from Ramsey County for any work done within County right-of-way along White Bear Avenue.
- 18) A cross-access agreement shall be established to accommodate the ingress and egress between the newly created parcels. A copy of this agreement shall be provided to the City.

- 19) A drainage and utility agreement shall be established between the newly created parcels detailing the proposed drainage patterns, as well as the responsibilities of the two property owners as it pertains to the maintenance of the proposed storm sewer system and surface drainage.
- 20) The Owner shall submit a signed copy of the joint storm-water maintenance agreement being prepared for the Ramsey-Washington Metro Watershed District to the City.
- 21) The applicant shall satisfy the requirements of all other permitting agencies. Please provide copies of other required permits and approvals.

- END COMMENTS -

DRAFT
MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, MARCH 22, 2016

5. DESIGN REVIEW

b. Consider Approval of Design Review for a Proposed Chick-fil-A at 3035 White Bear Avenue

- a. Design Plans
- b. Parking Waiver
- c. Lot Division
- d. Comprehensive Sign Plan Amendment
 - i. Economic Development Coordinator, Michael Martin gave the report for the Design Review for a proposed Chick-fil-A at 3035 White Bear Avenue.
 - ii. Project Manager, Tim Thoreen, HR Green, 2550 University Ave West, #400, St Paul, representing Chick-fil-A addressed and answered questions of the board.

Boardmember Shankar moved to approve the plans date-stamped March 7, 2016, for the proposed building, site and landscaping plans for 3035 White Bear Avenue. Approval is subject to the following conditions: **(additions are underlined and deletions are crossed out):**

1. Approval of design plans is good for two years. If the applicant has not begun construction within two years, this design review shall be repeated. Staff may approve minor changes to these plans.
2. Prior to issuance of a grading or building permit, the applicant shall submit a north building elevation for the shopping center to be approved by staff.
3. Prior to issuance of a grading or building permit, the applicant shall submit a revised landscaping plan to be approved by staff which shows the elimination of Norway Maple and Crimson Pygmy Barberry species and replacing them with acceptable plant species.
4. Prior to issuance of a grading or building permit, the applicant shall submit a revised site plan showing the placement of the freestanding pylon sign which would met the city's site triangle requirements.
5. The applicant shall comply with the conditions noted in the engineering report by Jon Jarosch dated March 15, 2016.
6. Submit to staff a copy of executed cross-access easement and parking agreements between the two newly created parcels.
7. Submit to staff a copy of executed cross-access easement agreement allowing access to the mall ring road.

8. The applicant shall patch and fix any potholes and other cracks within the existing parking lot that surrounds the shopping center.
9. The applicant shall provide an irrevocable letter of credit or cash escrow in the amount of 150 percent of the cost of installing the landscaping, before getting a building permit.
10. All work shall follow the approved plans. The director of environmental and economic development may approve minor changes.

11. The factory finish color of the roof-top units shall match the color of the roof.

Boardmember Shankar moved to approve the parking waiver of 12 spaces for 3035 White Bear Avenue. City ordinance requires 201 stalls for this site and proposed project and 189 will be provided. If a parking shortage develops the city council may require the applicant to secure more parking spaces.

Boardmember Shankar moved to approve the lot division request to subdivide the 3.43 acre property located at 3035 White Bear Avenue into two parcels. This lot division approval is subject to the following conditions:

1. Satisfy the requirements set forth in the staff report authored by staff engineer Jon Jarosch, dated March 15, 2016.
2. Prior to issuance of a grading or building permit for development on the new lots the following must be submitted to staff for approval:
 - a. Proof that Ramsey County has recorded the lot division.
 - b. A signed certificate of survey showing the location of all property lines.

Boardmember Shankar moved to approve the plans date-stamped March 7, 2016, for a comprehensive sign plan amendment to allow signage for a new stand alone restaurant at the Maplewood Square Shopping Center, 3035 White Bear Avenue. Approval of the comprehensive sign plan amendment is subject to the following conditions (additions are underlined and deletions are crossed out):

Fascia Signs (North and South Elevations)

1. The allocated sign area shall be the upper fascia.
2. Signs shall be individual letters and shall be no more than thirty inches in height. ~~Dive Bar's existing sign shall comply with the previous approvals.~~
3. Signs shall be internally illuminated.
4. A sign shall not cover more than eighty percent of the linear distance of the store to which it is attached. However, all signs shall be set in at least twenty-four inches from the borders of the tenant's lease area. All signs must be centered on the fascia.

5. Logos may be used in the allocated sign area but are subject to a maximum height of thirty inches. There shall be no more than one logo per tenant sign panel.

Fascia Signs (East and West Elevations)

1. The allocated sign area shall be the upper fascia.
2. Signs shall be individual letters and shall be no more than twenty-four inches in height. ~~Dive Bar's existing sign shall comply with the previous approvals.~~
3. Signs shall be internally illuminated.
4. A sign shall not cover more than eighty percent of the linear distance of the store to which it is attached. However, all signs shall be set in at least twelve inches from the borders of the tenant's lease area. All signs must be centered on the fascia.
5. Logos may be used in the allocated sign area but are subject to a maximum height of twenty-four inches. There shall be no more than one logo per tenant sign panel.

Fascia Signs (Stand Alone Restaurant)

The standalone restaurant building is allowed one fascia sign for each wall face. All signs must meet ordinance requirements for maximum size.

Pylon Signs

~~There may be~~ The shopping center is allowed one pylon sign at each end of the walkway (two signs total) and the stand alone restaurant is allowed one pylon sign. All signs are required to meet ordinance requirements for size and height. The restaurant building is also allowed menu boards that comply with city ordinance requirements.

~~Dynamic Display Signs~~

~~There may be one dynamic display sign on the north side of the building as shown on the plans dated February 28, 2011. This sign must meet all requirements contained within the city's sign ordinance and must be licensed by the city annually.~~

Seconded by Boardmember Lamers.

Ayes – All

The motion passed.

This item will go to the city council on April 11, 2016.

Boardmember Kempe commented for the record he does not admire Chick-fil-A's position, record, and reputation regarding human rights, specifically pertaining to the LBGT community. He says this because his name is on this recommendation. However, in his position on the Community Design Review Board his job is to vote or make recommendations based on architectural merit, landscaping and parking. Therefore the project looks adequate so he votes in favor of it.

Boardmember Kempe volunteered to represent the CDRB during the city council meeting on April 11, 2016.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Paul Schnell, Chief of Police/Public Safety Director

DATE: April 6, 2016

SUBJECT: Quarterly Report from Maplewood Prosecuting Attorney

Introduction

The Kelly and Lemmons Law Firm began providing prosecution services to the City of Maplewood in December of 2015. Having made a seamless transition and handoff between the previous firm and the Kelly Law Firm, Mr. Kelly will provide a briefing as to the status of prosecution services

Background

Mr. Joseph Kelly will provide an update on City prosecution efforts. Specifically he will address items:

1. Case Tracking Sheet
 - a. 469 Resolved Cases
 - b. QDVRO – 37
 - c. 2 Gross Misdemeanor/Misdemeanor Trials
 - d. A number of court trials
2. Old Cases
 - a. Tracking
 - b. Charging
 - c. Resolving
3. Court Scheduling Update
 - a. Hybrid
4. Ramsey County Attorney Partnership
5. New Prosecutor

Budget Impact

Information only

Recommendation

None

Attachments

1. Maplewood Case Tracking.

Suspect Detail			Charging Presentation			Charging Decision			Disposition			Sentence			
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Date
Aerins, Aerial	150302020	62SU-CR-15-6677	Citation 9/21/2015	VOFP	1				VOFP		1		Dismissed as part of plea to second charge		1/20/2016
Aerins, Aerial	15027910	62SU-CR-15-6941	Citation 10/13/2015	VOFP	1				VOFP		1		PG VOFP		
Hooper, Orlando	15028411	62SU-CR-15-6776	Citation 9/26/2015	DOC, OLB	1				DOC, OLP		1		PG DOC	4d to serve; stay adjudication; 1 yr probation	12/1/2015
Molloy, Daren	15029995	62SU-CR-15-6914	Citation 10/11/2015	DA	1				DA; tab charge Assault-5 and DOC		1		PG DOC		1/20/2016
Mason, Taylor	15508495	62SU-CR-15-2690	8/16/2015	DWI-3	1			8/18/2015	DWI-3		1		PG DWI-4	30d stayed (serve 1 credit 1); CDE; MADD; 1 yr PO	12/1/2015
Stream, Jamie Lynn	14032680	62SU-CR-14-3975	Citation 10/24/2014	Theft	1						1		Dismissed as part of plea to 3 theft charges out of Roseville		12/1/2015
John Nicholas Demorest	15024524	62SU-CR-15-6464	Citation 08/22/2015	DOC	1			10/2/2015			1		PG DOC		12/7/2015
Demetri Marcel Barnes	15020131	62SU-CR-15-2557	Offense Date: 07/17/2015	GM DANCO	1			8/5/2015	GM DANCO		1		PG DANCO		1/20/2016
Antonio Deandre Hartfield	15019158	62SU-CR-15-6820	Offense Date: 07/09/2015	Violate OFP	1				Interrupt Emerg. Call, Domestic, Violate OFP				PG VOFP		1/20/2016
Johnathan Erin Janusz	15029413	62SU-CR-15-6852	Citation: 10/05/2015	Domestic Assault	1			10/2/2015	and 4th Deg. DTP		1		PG DOC		1/20/2016
Angela Corrine McDonough	15019189	62SU-CR-15-2340	Citation: 07/09/2015	DOC	1						1		PG DOC	CFD, 3 mon prob. To court	12/7/2015
Roi Joseph Perez Jr.	15030740	62SU-CR-15-7018	Offense Date: 10/17/2015	GM Domestic	1			10/19/2015	GM Domestic, Misd. DA, DOC		1		PG DOC		1/20/2016
Philip Dean Lutz	15027337	62SU-CR-15-6611	Offense Date: 09/16/2015	5th Degree Assault	1			9/18/2015	5th Deg. Assault, DOC		1		PG DOC		1/27/2016
Steven Lee Rime	15405921	62SU-CR-15-6376	Offense Date: 08/07/2015	3rd Degree DWI	1			8/24/2015	3rd Degree DWI, Open Bottle		1		PG DWI-4		12/4/2015
Claudia Cecilia Sandoval Meza	15016011	62SU-CR-15-6967	Citation: 09/30/2015	Parking/Storage of Veh., Cond. Use	1						1		PG Parking/Storage of Veh.	CFD, 1 year prob. To court	12/4/2015
Thae Thao	15010418	62SU-CR-15-6615	Offense Date: 04/19/2015	2nd Degree DWI, DAR	1			9/10/2015	2nd Degree DWI, DAR, Must Carry POI		1		PG 2nd Degree DWI		12/4/2015
Christopher Antwon Ballinger	15407778	62SU-CR-15-6948	Citation: 10/12/2015	DWI-4	1						1		PG DWI		12/4/2015
Joshua Thomas Charles	15029239	62SU-CR-15-6863	Citation: 06/19/1996	4th Degree DWI	1						1		PG DWI-4		12/4/2015
Allyn Lynn Cogshell	15031572	62SU-CR-15-7086	Offense Date: 10/24/2015	GM No POI	1			10/26/2015	GM No POI, DAR, Possess over 1.4 Grams of Mari.		1		PG DAR		12/4/2015
Lisa Marie Collins	15029384	62SU-CR-15-6876	Offense Date: 10/05/2015	GM DAC-IPS, No POI	1			10/6/2015	GM DAC-IPS		1		PG DAC-IPS		12/4/2015
Darryl Rodney Garth	15029102	62SU-CR-15-6865	Citation: 10/02/2015	Noise Nuisance	1						1		PG Noise Nuisance		12/4/2015
Yvonne Dolores Garth	15029102	62SU-CR-15-6866	Citation: 10/02/2015	Noise Nuisance	1						1		Dismissed with Other File		12/4/2015
Yvonne Dolores Garth	15029274	62SU-CR-15-6895	Citation: 10/04/2015	Noise Nuisance	1						1		PG Noise Nuisance		12/4/2015
Sha Ker Prue	15407448	62SU-CR-15-6822	Citation: 10/01/2015	Hit and Run, Instruction Permit Vio.	1						1		PG Careless Driving		12/4/2015
Tyrone Curtis Johnson	15031798	62SU-CR15-7077	Offense Date: 10/25/2015	GM No Insurance	1			10/26/2015	GM Uninsured Vehicle, DAR, Traffic Regulation		1		SOA Uninsured, PG No DL in Possession	2d to serve; stay adjudication; 2 yr probation	12/9/2015
Anthony James Jones	8005867	62-T8-08-604414	Citation: 908121298	Damage to Property-4th	1						1		Old case and Officer No Longer with MMWPD		12/10/2015
Shayna Ashley Barnes	62SU-VB-15-2617		Citation: 08/09/2015	DAR	1						1		PG DAR		12/8/2015
Brandon Keith Buchanan	15028014	62SU-VB-15-14976	Citation: 09/03/2015	DAR	1						1		PG Public Nuisance		12/8/2015
Romualdo Fernandez Degante	15020559	62SU-VB-15-2243	Citation: 08/01/2015	DAC	1						1		PG Public Nuisance		12/8/2015

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Anthony Bernard Forrest	12010102	625U-VB-12-620400506225	Citation: 05/30/2012	DAR	1					1			PG DAR		12/8/2015
Jamar Devohn Eason	15008502	625U-VB-15-620400542504	Citation: 03/31/2015	DAS	1					1			PG Public Nuisance		12/8/2015
Adam Gerald Garfield		625U-VB-15-2127	Citation: 07/28/2015	Drive Over, Through Barricade	1					1			PG Public Nuisance		12/8/2015
Martez Lavell Gibson		625U-VB-15-14338	Citation: 08/31/2015	DAR, Speeding	1					1			PG Public Nuisance		12/8/2015
Erik Janz Hewitson		625U-CR-15-7355	Citation: 11/13/2015	Speeding, Reckless Driving	1					1			PG Speeding		12/8/2015
Tino Andre Jones Jr.		625U-VB-11-911519108	Citation: 12/31/2011	DAS	1					1			PG DAS		12/8/2015
Roger Stanley Larson		625U-CR-15-6975	Citation: 10/07/2015	Parking/Storage of Veh., DOC, Obstruct Legal Process	1					1			PG Parking/Storage of Veh.		12/8/2015
Ralph Thomas Lee	15033790	625U-CR-15-7312	Citation: 11/12/2015	Allow/Accum. Storage of Bldg	1					1			PG DOC		12/8/2015
Gilbert Lee Mancheski	14003158	625U-CR-14-3096	Citation: 08/12/2014	DAS, NO POI	1					1			PG Allow/Accum. Storage of Bldg.	1 year Probation	12/8/2015
Sierra Gail Martin		625U-VB-13-620400500591	Citation: 07/01/2013	DAS, NO POI	1					1			PG Public Nuisance		12/8/2015
Sierra Gail Martin		881300550551	Citation: 11/07/2013	DAS, NO POI	1					1			Dismissed with Other File		12/8/2015
Crystal Lynn Omalley	14008966	620400100968	Citation: 03/17/1979	DAR, NO POI	1					1			PG Public Nuisance		12/8/2015
Tyler James Pavel	14008845	620400516627	Citation: 04/06/2014	DAS, No POI	1					1			PG Public Nuisance		12/8/2015
Marlon Cornelius Smaller-Speed	12003852	620800100901	Citation: 02/10/2012	DAS	1					1			PG DAS		12/8/2015
Jeffery Brent Tharp		620000500389	Citation: 08/30/2013	DAS, Expired Reg., No POI	1					1			PG DAS		12/8/2015
David Lang Vang	15049072	625U-CR-15-7277	Citation: 11/01/2015	DWI-4	1					1			PG DWI		12/8/2015
Megan Ryan Wilkins		625U-VB-12-620400508517	Citation: 08/09/2012	DAS, NO POI	1					1			PG Public Nuisance		12/8/2015
Megan Ryan Wilkins		889000176272	Citation: 04/13/2013	DAS	1					1			Dismissed with Other File		12/8/2015
Vang Thai Xiong		625U-VB-15-1100	Citation: 09/07/2012	DAC, Must Carry POI, Seat Belt	1					1			PG Public Nuisance		12/8/2015
Desiree Marie Brown	15023545	625U-VB-15-13431	Citation: 08/14/2015	Must Carry POI, Failure to Signal	1					1			CFD Fail to Signal for Turn	1 year Probation	12/8/2015
Jasmin Monique Crum		625U-VB-15-1695	Citation: 07/26/2015	Speeding	1					1			PG Speeding		12/8/2015
Kenneth Edwin Kirchhamer		625U-VB-15-16354	Citation: 10/04/2015	Texting while Driving	1					1			CFD Texting while Driving	1 year Probation	12/8/2015
Kristine Marie McVeigh		620400549056	Citation: 06/20/2015	Failure to Yield ROW	1					1			CFD Failure to Yield ROW	1 year Probation	12/8/2015
Abdifay Amoud Omer		625U-VB-15-15616	Citation: 09/23/2015	Speeding	1					1			PG Public Nuisance		12/8/2015
Karen Sawyer Smith	15021624	625U-VB-15-2115	Citation: 07/29/2015	Improper Change of Course	1					1			PG Improper Change of Course		12/8/2015
William Gregory Wilson		625U-VB-15-14471	Citation: 09/04/2015	Speeding	1					1			PG Speeding	Payable w/o Appearance	12/8/2015
Allen Parham Jr.	15037202	625U-CR-15-7634	Offense Date: 12/11/2015	DAC-IPS, Viol. Alcohol Restriction	1			12/11/2015	DAC-IPS, Violation of Alcohol Restriction	1			PG DAC-IPS		12/11/2015
Matthew Harley Nuhfer	15037446	625U-CR-15-7668	Offense Date: 12/13/2015	GM False Info to Police	1			12/14/2015	GM False Info to Police	1			PG Give PG False Name (Msd)		12/14/2015
Justin Ryan Walters	15025591	625U-CR-15-6563	Citation: 09/08/2015	Overwork/Mistreat Animals	1					1			PG Overwork/Mistreat Animals		12/15/2015
Kyhosia Demetrius Thacker	15025603	625U-VB-15-14940	Citation: 08/31/2015	Instruction Permit Vio., Must Carry POI	1					1			PG Instruct Permit Violation	CFD 1 year Probation	12/15/2015
Timothy Paul Daugherty	15024550	625U-CR-15-6267	Offense Date: 08/23/2015	2nd Degree DWI	1			8/24/2015	2nd Degree DWI	1			PG 2nd Degree DWI		12/21/2015
Toua Yang		625U-CR-15-6254	Citation: 07/30/2015	Reckless, No Proof of MV, NO MN DL	1					1			PG No Proof of MV Insurance		12/21/2015

Suspect Detail			Charging Presentation			Charging Decision			Disposition			Sentence			
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Date
Jose Herta Godinez	14028358	62SU-CR-14-3513	Citation: 09/09/2014	Domestic Assault	1					1			PG 5th Degree Assault		12/18/2015
Trayun Coles	15034057	62SU-CR-15-7320	Offense Date: 11/15/2015	GM Theft	1			11/16/2015	GM Theft	1			PG Msd. Theft	2d to serve; stay adjudication; 1 yr probation	12/17/2015
Hageh Kamara	15002824	62SU-CR-15-410	Citation: 01/31/2015	Theft	1						1		Dismissed with Other File as part of Plea Deal		12/17/2015
Paul Francis Labrasseur	15405789	62SU-CR-15-2544	Citation: 08/02/2015	4th Degree DWI	1					1			PG DWI	stay	12/17/2015
Daniel John Valento	15034869	62SU-CR-15-7413	Offense Date: 11/21/2015	Damage to Property-4th	1			11/23/2015	Damage to Property-4th	1			PG Damage to Property-4th	stay adjudication; 1 yr probation	12/17/2015
Myles Scott Creighton	14036412	62SU-CR-14-4449	Citation: 11/29/2014	DOC	1					1			PG DOC		12/17/2015
Adam Yer Lor	15031701	62SU-CR-15-7085	Offense Date: 10/25/2015	DWI-3 Refusal	1			10/25/2015	DWI-3 Refusal, DWI-4, Careless, Failure to Drive Single Lane, DAR	1			PG DWI-4		12/17/2015
Alfonso Ray Seals	15027981	62SU-CR-15-6667	Offense Date: 09/22/2015	DWI-2 Refusal	1			9/22/2015	Possess over 1.4 grams of marijuana	1			PG DWI-3		12/18/2015
Annie Thao	15409777	62SU-CR-15-7762	Offense Date: 12/20/2015	DWI-3, DWI-4	1			12/21/2015	DWI-3, DWI-4	1			PG DWI-3		12/21/2015
Kimberly Ann Delgrosso	15038529	62SU-CR-15-7802	Offense Date: 12/22/2015	GM Theft	1			12/23/2015	GM Theft	1			PG Misd. Theft	Robb Olson's Office at LEC	12/23/2015
Manvela Lavern Bankhead	15032154	62SU-CR-15-7146	Citation Date: 10/29/2015	Theft	1					1			PG Misd. Theft		12/22/2015
Richard Lee Castleberry	15035336	62SU-CR-15-7475	Citation Date: 11/25/2015	Theft, Possess Drugs	1						1		Dismissed		12/22/2015
Arluss Michelle Engbretson	15036587	62SU-CR-15-7577	Offense Date: 12/06/2015	GM False Info to Police	1			12/7/2015	GM False Information to Police	1			PG GM False Info to Police		12/22/2015
Heidi Jonetta Hiller	62SU-WB-15-1603		Citation Date: 07/23/2015	Drive Over, Through Barricade, POI	1					1			CFD Drive Over, Through Barricade	1 yr Probation	12/22/2015
Tanya Marie Maciodh	15025003	62SU-WB-15-14263	Citation Date: 08/26/2015	DAR, POI	1					1			PG Public Nuisance		12/22/2015
James F. Martinez	10006506	62SU-CR-10-2934	Citation Date: 09/09/2009	Theft	1					1			PG Theft		12/22/2015
Curtis Lee Montgomery	15013161	62SU-WB-15-3570	Citation Date: 07/18/2015	DAR	1					1			PG Public Nuisance		12/22/2015
James Abram Montgomery	15035285	62SU-WB-15-20047	Citation Date: 11/25/2015	DAR, Uninsured, Veh. Reg. Required	1					1			PG DAR		12/22/2015
Lambert Wayne Motz	15016779	62SU-CR-15-7563	Citation Date: 12/05/2015	Failure to Yield ROW	1					1			PG Failure to Yield ROW		12/22/2015
Raina Tonenette Pipeboyd	13009779	62SU-CR-13-1964	Citation Date: 05/27/2013	Theft	1					1			PG Theft		12/22/2015
Nicole Marie Przybylilla	881503850365		Citation Date: 07/11/2015	DAS	1					1			PG Public Nuisance		12/22/2015
Clayton Gene Rooke	15036451	62SU-CR-15-7575	Offense Date: 12/04/2015	DWI-3	1			12/7/2015	GM DWI-3	1			PG DWI-3		12/22/2015
Ann Marie Scheel	15028774	62SU-CR-15-6802	Citation Date: 09/29/2015	Theft	1					1			PG Theft		12/22/2015
Jennifer Lea Schwartz	15030829	62SU-CR-15-7012	Citation Date: 10/18/2015	DOC	1					1			PG Public Nuisance		12/22/2015
Christopher Jordan Starwood	15029405	62SU-WB-15-16427	Citation Date: 10/05/2015	Drugs, POI	1					1			PG Public Nuisance		12/22/2015
Tommy Vang	14036557	62SU-CR-14-4413	Citation Date: 11/30/2014	DOC	1					1			PG DOC		12/22/2015
Touchua Peter Vang	15035761	62SU-CR-15-7467	Citation Date: 11/29/2015	DOC, Obstruct Legal Process	1					1			PG DOC		12/22/2015
Marquis Lasalle Walker	15503541	62SU-CR-15-1688	Offense Date: 04/04/2015	DWI-2, DAR, Failure to Drive in Single Lane	1			4/7/2015	DWI-2, DAR, Failure to Drive in Single Lane	1			PG DWI-2		12/28/2015
Alicia Flores	15033920	62SU-CR-15-7359	Citation Date: 11/14/2015	Parking/Storage of Vehicles	1					1			CFD Parking/Storage	1 yr Probation	12/29/2015

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Ebony Alandra Johnson	15019793	62SU-VB-15-620400545546	Citation Date: 07/14/2015	Uninsured Vehicle	1					1			PG Public Nuisance		12/29/2015
Joshewa Allen Johnson	15018910	620400546166	Citation Date: 07/07/2015	Seat Belt/NO POI	1					1			PG Seat Belt		12/29/2015
James Richard Lindorfer	15012910	62SU-CR-15-1706	Citation Date: 05/14/2015	Theft/Drugs	1					1			PG Theft		12/29/2015
Kristin Marie Maxwell	15031883	62SU-CR-15-7110	Offense Date: 10/26/2015	DWI-2	1			10/27/2015	DWI-2	1			PG DWI-2	DWI Court	12/29/2015
James Douglas Nieman	15500630	62SU-CR-15-6816	Citation Date: 09/30/2015	Misd. Domestic, DOC	1					1			PG Trespass		2/10/2016
Tavo Ray Bowman	15026769	62SU-CR-15-6523	Citation Date: 09/11/2015	Trespass, Obstruct Legal Process, COTP-4	1					1			PG Trespass		1/4/2016
Chelsi Justine Berroteran	15025479	62SU-CR-15-6431	Citation Date: 08/30/2015	Theft	1					1			PG Theft		1/4/2016
Chante Latrice Moffett	14039375	62SU-CR-14-4668	Citation Date: 12/27/2014	Theft	1					1			PG Theft		1/4/2016
Anthony Mark Plaster	15020809	62SU-CR-15-2567	Citation Date: 07/22/2015	Theft	1					1			PG Theft	Convicted at LEC	1/5/2016
Kevin Pheng Yang	15407691	62SU-CR-15-6930	Citation Date: 10/10/2015	DWI-4	1					1			PG Careless Driving		1/4/2016
Marisa Rae Anderson	15023355	62SU-CR-15-6426	Citation Date: 08/29/2015	Theft	1					1			PG Theft		1/5/2016
Tara Lyn Bollmann	15036402	62SU-CR-15-7616	Citation Date: 12/04/2015	Theft	1					1			PG Theft		1/5/2016
Juan Bernardo Pardo Bravo	15034605	62SU-CR-15-7427	Citation Date: 11/19/2015	Use Phone while Driving, Motor Carrier DQ, Fire Ext.	1					1			PG Use of Phone while Driving		1/5/2016
Leng Chang	15037282	62SU-VB-15-20929	Citation Date: 12/11/2015	DAC, Must Carry POI	1					1			PG Public Nuisance		1/5/2016
Ernesto Deleonsanchez	15036681	62SU-VB-15-20763	Citation Date: 12/06/2015	DAR, Unregistered Cert. Revoked	1					1			PG DAR		1/5/2016
Elizabeth Jo Glader	11023757	62SU-CR-12-64	Citation Date: 12/23/2011	Theft, Drugs	1					1			PG Theft		1/5/2016
Samuel Paul Herder	15408855	62SU-CR-15-7395	Citation Date: 11/18/2015	DWI-3	1					1			PG DWI-3		1/5/2016
Joseph Theodore Howard	62SU-VB-11-911515428		Citation Date: 07/28/2011	DAS, NO POI	1					1			PG DAS, NO POI		1/5/2016
Bailey Ellen Hughes	15407161	62SU-CR-15-7503	Offense Date: 09/22/2015	DWI	1			9/29/2015	DWI	1			PG DWI		1/5/2016
Jeffrey Robert Joslin	15035054	62SU-CR-15-7549	Citation Date: 12/01/2015	No Med. Cert. Use Phone while Driving, P. Brakes	1					1			PG No Current Med. Cert.		1/5/2016
Brian Lee Krogstad	5004936	62-TO-05-603534	Citation Date: 04/02/2005	DAR	1					1			PG DAR		1/5/2016
Kristin Rae Manypenny	15032757	62SU-CR-15-7296	Citation Date: 11/03/2015	Theft	1					1			PG Theft		1/5/2016
Bradley Joseph Mather	15409409	62SU-CR-15-7613	Citation Date: 12/07/2015	Duty to Drive with Due Care	1					1			PG Duty to Drive w/ Due Care		1/5/2016
Brian Scott Oehlke	15031980	62SU-CR-15-7127	Citation Date: 10/27/2015	DAC-IPS	1			10/28/2015	DAC-IPS	1			PG Public Nuisance		1/5/2016
Daniel Elijah Pitt	8006673	62SU-CR-08-857	Citation Date: 04/11/2008	DAR, Uninsured	1						1		Dismissed with other file		1/5/2016
Daniel Elijah Pitt	910511941	62SU-VB-10-910511941	Citation Date: 11/21/2010	DAR, Lights need to be displayed	1					1			PG Public Nuisance		1/5/2016
Harold Eugene Ryman	62SU-VB-15-2126		Citation Date: 07/28/2015	Drive Over/Through Barricade	1					1			PG Drive through Barricade		1/5/2016
Roberto Santiago Sanchez	15034425	62SU-CR-15-7438	Citation Date: 11/18/2015	Tire defects, Failure to Display C.R., Failure to Correct	1					1			PG Failure to Display C. Reg.		1/5/2016
Michael Young-Beom Schroter	13021775	620400508922	Citation Date: 10/16/2013	DAS, NO POI	1					1			PG Public Nuisance		1/5/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				Sentence	
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Date	
Donnell Ishmel Singleton		62SU-WB-15-15342	Citation Date: 09/09/2015	DAR	1					1			PG Public Nuisance		1/5/2016	
Jesse Adam Voight	15560158	62SU-CR-15-7609	Citation Date: 12/04/2015	No Med. Cert. Use Phone while Driving	1					1			PG Use of Phone while Driving		1/5/2016	
Jason John Hilger	15029567	62SU-WB-15-16596	Citation Date: 10/07/2015	Improper Change of Course	1					1			PG Improper Change of Course - CFD	1 year Probation	1/5/2016	
Joseph Frank Ibrer		62SU-WB-15-2244	Citation Date: 08/02/2015	Drive Over Barricade	1								1 Acquitted		1/5/2016	
Jason Lee Jones	15023956	62SU-WB-15-13595	Citation Date: 8/17/2015	Duty to Drive with Due Care	1								1 Acquitted		1/5/2016	
Jasmine Sharoncia Whitaker	15020308 16000820 16000906	62SU-WB-15-1283	Citation Date: 7/18/2015	Speeding	1						1		Dismissed		1/5/2016	
Nancy Lou Trumbe			1/11/2016	VOFP	1			1/11/2016	VOFP X4							
Darnell Dion Hamilton	15008417	62SU-CR-15-1148	Citation Date: 03/30/15							1			PG at LEC	90 days (Credit 90)	1/15/2016	
Ulises Ariza Romero	16000417	62SU-CR-16-43	Citation Date: 01/05/16	Theft, Obstruct Legal Process						1			PG Petty theft, Dismissed interfere w/Peace Officer charge	Pay \$100 + court costs	1/6/2016	
Bianca Marie Appelhans	14004761	62SU-CR-14-646	Citation Date: 2/22/14							1			PG PM Public Nuisance	Pay \$50 + court costs	1/14/2016	
Kevin Lloyd McQuerry	15016542	62SU-CR-15-6295	Citation Date: 06/16/15	Misd. Domestic, DOC, Disrupt 911 call	1			8/18/2016	Interrupt Emerg. Call, Domestic, DOC	1			PG Int. Emerg. Call		3/1/2016	
Chantelle Sherree Mercado	15024951	62SU-CR-15-6438	Citation Date: 08/26/2015	Theft	1					1			PG Misd. Theft	45 d (serve 4 credit 4)	1/14/2016	
Latoska Suzette Chanice Jones	15014367	62SU-CR-15-1798	Citation Date: 05/27/2015	Theft	1					1			PG Theft at LEC		12/10/2015	
Greggory Ailyn Burns	15033357	62SU-CR-15-7361	Citation Date: 11/08/2015	Theft	1					1			PG Theft		1/12/2016	
Jackson Auto Group LLC	15036099	62SU-CR-15-7604	Citation Date: 12/01/2015	Noise Nuisance	1					1			PG Noise Nuisance		1/12/2016	
Kyle James Kelsey	15025903	62SU-CR-15-6559	Citation Date: 09/02/2015	Theft, Possess Drug Paraphernalia	1					1			PG Theft		1/12/2016	
Justin Levar Keys	15023584	62SU-CR-15-7819	Offense Date: 08/13/2015	Financial Transaction Card Fraud, Theft	1			1/4/2016	Financial Transaction Card Fraud, Theft	1			PG Financial Card Fraud		1/12/2016	
Thomas Jeffrey Kisselenger	15035029	62SU-WB-15-19597	Offense Date: 11/23/2015	DAR, Uninsured	1					1			PG Public Nuisance		1/12/2016	
Kevin Scott Lindell	14011027	62SU-WB-14-620400523047	Citation Date: 04/25/2014	DAS, No POI	1					1			PG Public Nuisance		1/12/2016	
Reneshia Irma Mottin	15036748	62SU-CR-15-7879	Citation Date: 12/24/2015	Theft	1					1			PG Theft		1/12/2016	
Daniel James Motz	15003672	62SU-CR-15-7681	Citation Date: 12/07/2015	CMV	1					1			PG Public Nuisance		1/12/2016	
Julie Ann Newton	15038976	62SU-CR-15-7852	Offense Date: 12/27/2015	DAC-IPS	1			12/28/2015	DAC-IPS	1			PG DAC-IPS		1/12/2016	
Cathy Ann Perri	15038460	62SU-CR-15-7783	Citation Date: 12/22/2015	Theft	1					1			PG Theft		1/12/2016	
Joel Fredrick Schally	15036273	62SU-CR-15-7711	Citation Date: 12/11/2015	Failure to Stop for Collision	1					1			PG Failure to Stop for Coll.		1/12/2016	
Jill Marie Winkel	15034968	62SU-CR-15-7432	Citation Date: 11/22/2015	Theft	1					1			PG Theft		1/12/2016	
Chee Nu Vang	15038956	62SU-CR-15-7877	Citation Date: 12/27/2015	Theft	1					1			PG Theft		1/12/2016	
Coua Vang	15035761	62SU-CR-15-7466	Citation Date: 11/29/2015	DOC, Obstruct Legal Process	1					1			PG DOC		1/12/2016	
Vilai Xiong	14027898	62SU-CR-14-3449	Citation Date: 08/15/2014	Domestic Assault	1						1		Conditions Met	LEC - Tom Hughes	1/21/2016	
Vang Dae Lor	15037361	62SU-CR-15-7708	Citation Date: 12/13/2015	DTP-4	1					1			PG DTP-4	LEC - Tom Hughes	1/21/2016	

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Deveraux Denzel Green	15025165	62SU-WB-15-14224	Citation Date: 08/28/2015 Offense Date: 12/11/2015	DAS	1				PG Public Nuisance	1					1/8/2016
Alex Derwin Horne	15037235	62SU-CR-15-7667	Offense Date: 12/14/2015	GM Theft	1			12/14/2015	GM Theft	1					1/8/2016
Alyson Nicole Johnson	15409572	62SU-CR-15-7688	Offense Date: 12/14/2015	DWI-3	1			12/15/2015	DWI-3	1					1/8/2016
Curtis Alan McEldery	15028971	62SU-CR-15-7001	Citation Date: 9/30/2015	Theft	1					1					1/8/2016
Trenika Andrea McGee	620400515708	62SU-WB-13-	Citation Date: 1/19/2013	DAS, Must Carry POI, Display Plates	1					1					1/8/2016
Trenika Andrea McGee	62SU-WB-13-620400515709		Citation Date: 1/19/2013	Ownership, Improper Address	1					1			Dismissed with Above File		1/8/2016
Chase Elliot Navarro	15407195	62SU-CR-15-6682	Citation Date: 9/22/2015	DWI	1					1			PG DWI		1/8/2016
Donald William Pniewski III	15035010	62SU-CR-15-7408	Citation Date: 11/23/2015	Domestic Assault	1					1			PG Domestic Assault		1/8/2016
Angela Ann Swenson	15033054	62SU-CR-15-7357	Citation Date: 11/05/2015	DTP-4	1					1			PG DTP-4	SOI	1/8/2016
Jean Thao	15031368	62SU-CR-15-7078	Offense Date: 10/22/2015	GM Violate OFF	1			10/23/2015	GM Violate OFF	1			PG Violate OFF	90 days, 2 days time to serve, 2 day credit, 88 days stay	1/8/2016
Robert Toe	15033972	62SU-CR-15-7331	Offense Date: 11/14/2015	DWI-2	1			11/15/2015	DWI-2	1			PG DWI-2		1/8/2016
Gerald Gene Wright	15035039	62SU-WB-15-19593	Citation Date: 11/23/2015	DAR	1					1			PG DAR		1/8/2016
Angela Diane Cleveland	15020718	62SU-CR-15-2432	Citation Date: 07/22/2015	DWI	1					1			PG DWI		1/11/2016
Anthony Ray Conner	15001029	62SU-CR-15-1287	Citation Date: 4/16/2015	5th Degree Assault, DAC	1					1			Dismissed		1/11/2016
Vong Lee	15029228	62SU-CR-15-6831	Offense Date: 10/03/2015	DWI-3, Domestic Assault	1			10/5/2015	DWI-3, Domestic Assault	1			PG DWI-3		1/11/2016
Rodriga Rozina Thompson	15028066	62SU-CR-15-6674	Citation Date: 09/22/2015	Domestic Assault	1					1			PG DOC		1/11/2016
Carlos Adrian Del Angel Jimenez	15031711	62SU-CR-15-7083	Offense Date: 10/25/2015	DWI-3, Failure to Drive Single Lane	1			10/26/2015	DWI-3, Failure to Drive Single Lane	1			PG DWI-4		1/11/2016
Jeffrey John Taylor	15023293	62SU-CR-15-2629	Offense Date: 8/12/2015	GM DAC-IPS	1			8/12/2015	DAC-IPS	1			PG DAC-IPS		1/11/2016
Floyd Anderson Berry	15034979	62SU-CR-15-7407	Citation Date: 11/22/2015	Toxic Substance, Theft, DOC	1					1			PG DOC		1/12/2016
Jeffery Robert Bailey	15404681	62SU-CR-15-7497	Offense Date: 6/22/2015	GM DAC-IPS	1			11/23/2015	GM DAC-IPS	1			PG Public Nuisance		1/13/2016
Marina Nikolaevna Belisle	15409058	62SU-CR-15-7560	Citation Date: 11/26/2015	Duty to Drive with Due Care	1					1			PG Duty to Drive with Due Care		1/13/2016
Tamarous Terrell Blair	15032768	62SU-CR-15-7305	Citation Date: 11/03/2015	Theft	1					1			PG Theft		1/13/2016
Cassandra Lynn Knodle	15005932	62SU-CR-15-882	Citation Date: 03/12/2015	Theft	1					1			PG Theft		1/13/2016
Curtis Alan McEldery	15035336	62SU-CR-15-7474	Citation Date: 11/25/2015	Theft	1					1			PG Theft		1/13/2016
Ascension Martinez Bocanegra	15020336	62SU-CR-15-2403	Offense Date: 7/18/2015	DWI-3	1			7/20/2015	DWI-3, False Name, W/O Valid License, Must Carry POI	1			PG DWI-4		1/15/2016
Andre Boston	15020328	62SU-CR-15-7392	Offense Date: 7/18/2015	Domestic Assault, DOC	1			11/18/2015	Domestic Assault, DOC	1			Dismissed	No Witness	1/19/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Rashad Yaseen Aden	15024603	62SU-WB-15-13868	Citation Date: 8/23/2015	Speeding, Must Carry POI	1					1			PG Speeding		1/19/2016
Jauston Charles Campbell		62SU-WB-15-1907	Citation Date: 8/02/2015	Speeding, No POI	1					1			PG Speeding - CFD		1/19/2016
Abdul Wahid Hassan Kariye	15035390	62SU-WB-15-20085	Citation Date: 11/25/2015	Improper Change of Course	1					1			Improper Change of Course - CFD		1/19/2016
Duane Martin Shelly	15029046	62SU-WB-15-16308	Citation Date: 10/02/2015	Failure to Obey T.C. Device	1					1			PG Public Nuisance		1/19/2016
Jatoya Shawntrice Barnes	15023492	62SU-CR-15-7829	Offense Date: 08/13/2015	CDTP-3	1			12/24/2015	CDTP-3	1			PG CDT-4		1/19/2016
Scott Gordon Clemens	15032896	62SU-CR-15-7837	Offense Date: 11/4/2015	Indecent Exposure, GM CSC-5, GM Indecent Exposure	1			12/23/2015	Indecent Exposure, GM CSC-5, GM Indecent Exposure	1			PG GM Indecent Exposure		1/19/2016
Gregory Allen Dimartino	9011604	09909239482	Citation Date: 06/30/2009	DAS	1					1			PG Public Nuisance		1/19/2016
Yolanda Angelisha Lawson		62SU-CR-15-7794	Citation Date: 06/28/1996	Parking/Storage of Vehicles	1					1			PG Public Nuisance		1/19/2016
Kelly Meghan Meadows	15018971	620400101554	Citation Date: 07/08/2015	No POI	1						1		Dismissed		1/19/2016
Lashonda Daniel Stone		62SU-WB-15-17139	Citation Date: 10/18/2015	No Proof MV Insurance	1					1			PG Public Nuisance		1/19/2016
Lisa Joanne Powell	15030190	62SU-CR-15-6972	Citation Date: 10/12/2015	Trespass	1					1			Dismissed		1/12/2016
Caitlin Rijejan Earnay	15033372	62SU-CR-15-7301	Citation Date: 11/08/2015	Theft	1					1			PG Theft	30d stay (credit 10d) LEC	1/25/2016
Sineah Marie Jones Gray	15023631	62SU-CR-15-7885	Offense Date: 08/24/2015	GM No POI	1			12/28/2015	GM No POI	1			PG GM No POI	LEC	1/25/2016
Jazmin Rae Taft	15015539	62SU-CR-15-1931	Offense Date: 06/07/2015	Theft	1						1		Theft Dismissed	Diversion Conditions Met	1/26/2016
Marquis Lasalle Walker	15020144	62SU-CR-15-7172	Offense Date: 07/17/2015	DAC-IPS	1				DAC-IPS	1			PG Misd. DAC	22d Executed Sentence - LEC	1/26/2016
Torri Deon Kennedy	4010988	62-T4-04-610086	Citation Date: 07/02/2004	Misd. Drug Possession	1					1			PG PMD Drug Possession	LEC	1/26/2016
Delano Edwin Griffiths	15027513	62SU-CR-15-6684	Citation Date: 09/18/2015	Use Fictitious Name	1					1			PG Public Nuisance		1/20/2016
Tyler John Kenefick	15407976	62SU-CR-15-7059	Citation Date: 10/20/2015	DWI-4	1					1			PG Duty to Drive with Due Care		1/20/2016
Joshua Drew Marcello	15038899	62SU-CR-15-7858	Offense Date: 12/26/2015	Intent to Escape Tax, Must Carry POI	1			12/28/2015	Must Carry POI, Intent to Escape Tax	1			PG Must Carry POI		1/20/2016
Jeremy Joseph Norm Valenzuela	13003835	62SU-CR-13-3078	Citation Date: 06/02/2014	Theft	1						1		Dismissed		1/26/2016
Darren John Bishop	14034107	62SU-CR-14-4311	Citation Date: 11/06/2014	DTP-4, Give PO False Name	1					1			PG DTP-4, Give PO False Name		1/26/2016
Terrence Orlando Carter		62SU-WB-15-2172	Citation Date: 08/05/2015	Speeding, No Proof of MV Insurance, Inst. Permit Vio	1						1		Dismissed	(Out of State at Time of Offense)	1/26/2016
Melvin Journa Culpepper	14004417	620400523027	Citation Date: 02/19/2014	DAS	1					1			PG Public Nuisance		1/26/2016
Chivon Jamil Henry	15408150	62SU-CR-15-7505	Offense Date: 10/26/2015	DWI	1			10/28/2015	DWI, Careless Driving, Duty to Drive with Due Care	1			PG DWI		1/26/2016
Sierra Jean Hernandez	15029514	62SU-WB-15-16750	Citation Date: 10/06/2015	Careless Driving, Failure to Yield ROW	1					1			PG Public Nuisance		1/26/2016
Gregory Scott Houke	15026843	62SU-WB-15-15180	Citation Date: 09/11/2015	Failure to Obey T.C. Signal	1					1			PG Public Nuisance		1/26/2016
Adrian Carolyn Matthews	16000819	62SU-CR-16-98	Citation Date: 01/09/2016	Theft	1					1			PG Theft		1/26/2016
Thomas Orville Miller	15036391	62SU-CR-15-7601	Citation Date: 12/04/2015	DWI	1					1			PG DWI		1/26/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Phyllis Elaine Osby	16000159	625U-CR-16-69	Citation Date: 01/02/2016	Trespass	1					1			PG Trespass		1/26/2016
Adea Latrice Tramble	15016200	625U-CR-15-1964	Citation Date: 06/13/2015	Theft	1					1			PG Public Nuisance		1/26/2016
Jordan Scott Tuhy	909502268	625U-VB-09-	Citation Date: 08/05/2009	DAR, Unsafe Change of Course, No POI	1						1		Dismissed with Other File		1/26/2016
Jordan Scott Tuhy	10006689	910121817	Citation Date: 4/21/2010	DAR, Illegal Uturn, No POI	1					1			PG Public Nuisance		1/26/2016
Christine Gao Chee Vajhuabm Vang	16400004	625U-CR-16-40	Citation Date: 1/1/2016	DWI, Underage Drinking and Driving, Liquor Consump	1					1			PG Careless Driving	Sentencing: 4/15	1/26/2016
Jose Ivahernandez Vivaldo	15052919	625U-CR-15-7742	Citation Date: 11/25/2015	DWI-4	1					1			PG DWI-4		1/26/2016
Mayla Vang	15034319	625U-CR-15-7714	Citation Date: 12/12/2015	DWI	1					1			PG DWI		1/26/2016
Manuel Enrique Rodriguez	15011242	625U-CR-15-1364	Citation Date: 04/28/2015	Give PO False Name	1					1			PG Give PO False Name		1/29/2016
Manuel Enrique Rodriguez	15024590	625U-CR-15-6279	Citation Date: 08/23/2015	Theft	1						1		Dismissed with Other File		1/29/2016
Edwin Togar	15015539	625U-CR-15-1930	Citation Date: 06/07/2015	Theft	1						1		Dismissed - Diversion Goals Met		1/6/2016
Samantha Cincotta	15016541	625U-CR-15-2115	Citation Date: 6/16/2015	Theft	1						1		Dismissed - Diversion Goals Met		1/28/2016
Dejuan Lesean Montgomery	110591751	625U-VB-11-WI04803	Citation Date: W04803	DAR	1					1			PG DAR-CFD		1/25/2016
Lavone McClinton	15021755	625U-CR-15-2606	Citation Date: 07/30/2015	Receiving Stolen Property	1						1		Dismissed - Charged to Latoska Jones File		1/26/2016
Latoska Suzette Jones	15021755	625U-CR-16-303	Offense Date: 7/30/2015	Receiving Stolen Property	1			1/26/2016	Possessing Stolen Property - Charged at JT				PG Possess Stolen Property		1/26/2016
Rosalee Antoinette Abrams-Carter	620400545541	625U-VB-15-	Citation Date: 7/8/2015	DAS, NO POI, Windshield	1					1			PG Public Nuisance		1/28/2016
Michael Tyler Hameister	15408936	625U-CR-15-7439	Citation Date: 11/22/2015	DWI-4	1					1			PG Careless Driving		1/28/2016
Bianca Naechell Jackson	15026167	625U-CR-15-7446	Offense Date: 9/05/2015	DTP-3, Domestic Assault, DOC, Assault-5	1			9/7/2016	DTP-3, Domestic Assault, DOC, Assault-5	1			PG DOC		1/28/2016
Catherine Lynn Jackson	15409057	625U-CR-15-7554	Citation Date: 11/26/2015	Duty to Drive with Due Care, No POI	1						1		Dismissed		1/28/2016
Jose Horacio Leal-Ramos	15034791	625U-CR-15-7431	Citation Date: 11/21/2015	Assault-5, DOC	1					1			PG DOC		1/28/2016
Shawn Michael Norring	16000165	625U-CR-16-2	Citation Date: 1/03/2016	DA NCO, Harassing Phone Calls	1					1			PG DA NCO		1/28/2016
Tedd Cheney	15010329	625U-CR-15-2360	Citation Date: 4/18/2015	DOC	1						1		Dismissed - Diversion Goals Met		2/1/2016
Mary Theresa McDermott	15014585	625U-CR-15-2059	Citation Date: 05/29/2015	Theft	1						1		Dismissed - Diversion Goals Met		2/2/2016
Rashona Le'Eile Croyer	16000609	625U-CR-16-85	Offense Date: 1/07/2016	CDTP-3	1			1/8/2016	CDTP-3	1			CFD - CDTP-3		2/3/2016
Tiffany Marie Ford	15009786	625U-VB-15-620400546002	Offense Date: 4/14/2015	DAS	1					1			PG Public Nuisance		2/3/2016
Rachel Ruth Fuller	16000847	625U-CR-16-86	Citation Date: 01/10/2016	Domestic Assault	1					1			PG DOC		2/3/2016
Andrew Chaleren Her	15035412	625U-CR-15-7484	Offense Date: 11/26/2015	DWI-3, DWI-4	1			11/30/2015	DWI-3, DWI-4	1			PG DWI-4		2/3/2016
Angelo Aaron Blair	15018217	625U-CR-15-7295	Offense Date: 7/2/2015	DWI-3, DWI-4, DAR, Must Carry POI, Drugs-Possess 1.4	1				DWI-3, DWI-4, DAR, Must Carry POI, Drugs-Possess 1.4	1			PG DWI-4		2/2/2016
Tamika Lenore Boyd	16000647	625U-CR-16-65	Offense Date: 1/7/2016	Misc. False info to Police, Theft	1					1			PG Theft		2/2/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Judah Tracy Castile	15022870	625U-VB-15-2628	08/08/2015	Must Carry POI	1					1			PG Public Nuisance		2/2/2016
Justin Roger Drake	15408254	625U-CR-15-7145	10/29/2015	False Name, DAS, Seat Belt and Marijuana	1					1			PG Giving False Name		2/2/2016
Tracie Jai Legore Gholar	15032784	625U-CR-15-7227	11/03/2015	Theft	1					1			PG Theft		2/2/2016
Laura Jean Nelson	15038263	625U-CR-15-7752	12/19/2015	Misd. DA	1					1			PG DOC		2/2/2016
Uniqua Shanai Devine	15035709	625U-CR-15-7705	11/28/2015	Theft	1					1			PG Theft		2/2/2016
Ashley Dawn Walter	15035841	625U-CR-15-7598	11/29/2015	GM No POI, Misd. Revoked Plates	1			12/7/2015	GM No POI, Misd. Revoked Plates	1			PG Misd. POI	Issue was Incorrect Statute from 2012 and No Proof	2/2/2016
Jerry Yang	12003237	625U-CR-12-4310	02/21/2012	Check Forgery	1					1			PG Attempt Theft by Check		2/4/2016
Joseph Richard Pelletier	16002092	625U-CR-16-257	01/24/2016	Violate OFF Use Fictitious Name, Unregistered	1					1			PG Violate OFF		1/28/2016
Jessica Rae Giroux	15037659	625U-CR-15-7693	12/15/2015	Theft, Trespass	1					1			PG Use Fictitious Name		2/8/2016
Bradley Robert Bembo	15015727	625U-CR-15-1986	06/09/2015	Theft, Trespass	1					1			PG Theft	LEC	2/8/2016
Jeffrey Vernon Dean	15029504	625U-CR-15-6893	10/06/2015	Receiving Stolen Property	1					1			Dismissed with Other File	LEC	2/8/2016
Jeffrey Vernon Dean	16003434	625U-CR-16-443	02/05/2016	Theft	1					1			PG Theft	LEC	2/8/2016
Jacquelyn Faye Grady	15038019	625U-CR-15-7750	12/18/2015	Misd. DA	1					1			PG DOC		2/8/2016
Antonio Cardell Johnson	909514048	625U-VB-09-909514048	10/18/2009	DAR	1					1			PG Public Nuisance		2/8/2016
Edgar Tierrablanca Carrasco	15038277	625U-CR-15-7759	12/20/2015	DWI-3, DWI-4, Must Carry POI, Uninsured, Open Bott.	1			12/21/2015	DWI-3, DWI-4, Must Carry POI, Uninsured, Open Bott.	1			PG DWI-4		2/8/2016
Gerald Lee Morriseau Jr.	15034419	625U-CR-15-7414	11/18/2015	Traffic Accident and Failure to Obey Traffic Signal	1					1			PG Failure to Obey Traffic Signal		2/8/2016
Tamarcus Terrell Blair	16001224	625U-CR-16-169	01/14/2016	Theft	1					1			PG Theft	LEC	2/9/2016
Nancy Lou Trumble	15036204	625U-CR-15-7553	12/02/2015	GM Violate OFF - 3	1			12/4/2015	GM Violate OFF - 3	1			PG Violate OFF	LEC - 90 Days to Serve	2/9/2016
Nancy Lou Trumble	16000767	625U-CR-16-136	01/09/2016	GM Violate OFF - 3 Counts	1			1/11/2016	GM Violate OFF - 3 Counts	1			Dismissed with Other File	LEC	2/9/2016
Sara Beth Bartelmy	16001772	625U-CR-16-228	01/20/2016	Theft	1					1			PG Theft		2/9/2016
Carmen Ann Dittel	16000997	625U-CR-16-155	1/11/2016	Theft	1					1			PG Theft		2/9/2016
Rhiannon Marie Flores	625U-VB-15-620400544129	625U-VB-15-620400544129	7/14/2015	DAS	1					1			PG Public Nuisance		2/9/2016
William Hollimon Jr.	16400273	625U-CR-16-88	1/10/2016	DWI-4	1					1			PG Careless Driving		2/9/2016
David William Jackson	15023941	625U-VB-15-2712	8/17/2015	DAR	1					1			PG DAR		2/9/2016
Ethan Albert Kogler	625U-VB-15-881504790285	625U-VB-15-881504790285	5/01/2015	Speeding, No POI	1					1			PG Speeding		2/9/2016
Linden Gene McKinney	625U-VB-15-166830	625U-VB-15-166830	10/14/2015	Seat Belt/NO Proof of MV Insurance	1					1			PG Seat Belt Required, No Proof of MV Insurance		2/9/2016
Brendon Lee McNeil	15038259	625U-VB-15-21774	12/19/2015	DAR	1					1			PG Public Nuisance		2/9/2016
Kristopher Earl-Jermaine Memis Sr.	625U-VB-11-911214745	625U-VB-11-911214745	7/12/2011	DAS	1					1			PG DAS		2/9/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Anne Selene Reinsch	16001202	625U-CR-16-166	Offense Date: 1/13/2016	DWI-3	1			1/14/2016	DWI-3	1			PG DWI-4		2/9/2016
Roger John Ronquist		625U-VB-11-911519720	Citation Date: 11/08/2011	Littering, Uninsured Vehicle, Improper Address	1					1			PG Public Nuisance		2/9/2016
Adekunle Babatunde Salako	15029305	625U-VB-15-16303	Citation Date: 10/05/2015	Instruction Permit Vio., Must Carry POI, Driving WW	1					1			PG Instruction Permit Violation - CFD		2/9/2016
Chou Thao	16000180	625U-CR-16-18	Offense Date: 1/02/2016	DWI-3 Refusal	1			1/4/2016	DWI-3 Refusal	1			PG DWI		2/9/2016
Kai Thao	15410100	625U-CR-16-83	Offense Date: 12/30/2015	DWI-3	1			1/7/2016	DWI-3	1			PG DWI-3		2/9/2016
Sarah Ruth Wilhelm		625U-CR-15-2380	Citation Date: 7/6/2015	DOC	1					1			PG DOC		2/9/2016
Terry Levon Young Jr.	15017963	625U-VB-15-620400544113	Citation Date: 6/30/2015	Disobey Stop Sign, DAS	1					1			PG Disobey Stop Sign, DAS		2/9/2016
Kiara Shanika Kyles		625U-VB-15-18353	Citation Date: 11/2/2015	Speeding, Marijuana in MV	1					1			PG Marijuana in MV		2/9/2016
Gaakoons Katherine Columbus	15015122	625U-CR-15-1824	Citation Date: 06/03/2015	Theft	1					1			PG Theft		2/10/2016
Houa Vang	15022023	625U-CR-15-7827	Offense Date: 08/01/2015	GM CVO, DWI-3, DWI	1			12/23/2015	GM CVO, DWI-3, DWI	1			PG CVO		2/10/2016
Domny Ray Eng	16003358	625U-CR-16-423	Citation Date: 02/04/2016	Theft	1					1			PG Theft	10 Day Demand	2/10/2016
Jamonia Tasha Brown	12007598	625U-CR-12-1906	Citation Date: 04/26/2012	Theft, DAS, Must Carry POI	1						1		Diversion Goals Met		2/10/2016
Amy Lynn Scaramuzzo	15038082	625U-CR-15-7828	Offense Date: 12/18/2015	GM Theft	1			12/23/2015	GM Theft	1			PG Theft	Stay of Adjudication - LEC	2/11/2016
Ina Daniece King	15027744	625U-VB-15-15549	Citation Date: 09/19/2015	Must Carry POI	1					1			PG Public Nuisance		2/11/2016
Jennifer Jean Schubich		625U-VB-15-887	Citation Date: 07/16/2013	DAS, Must Carry POI	1					1			PG Public Nuisance		2/11/2016
Gaocher Zenita Yang		625U-VB-15-1596	Citation Date: 7/19/2015	Drive Over Barricade	1					1			PG Drive Through Barricade	CFD	2/11/2016
Nancy Lou Trumble	15029297	625U-CR-15-6828	Citation Date: 10/05/2015	Violate OFP	1					1			PG Violate OFP	90 days to Serve (Credit 12)	2/12/2016
Nancy Lou Trumble	15029098	625U-CR-15-6827	Citation Date: 02/15/2016	Violate OFP	1						1		Dismissed with Other File		2/12/2016
Adrien Dion Hawkins	16004433	625U-CR-16-528	Citation Date: 02/15/2016	Assault-5th, DOC	1					1			PG DOC	LEC - EBBQ	2/16/2016
Michael David Parins	16001657	625U-CR-16-205	Offense Date: 01/18/2016	GM False Info to Police	1			1/19/2016	GM False Info to Police	1			PG False Info to Police	LEC - EBBQ	2/16/2016
Daniel Scott Jansen	15019782	620400545544	Citation Date: 7/14/2015	No POI	1					1			PG Public Nuisance	LEC - EBBQ	2/16/2016
Connie Jean Appleton	15036052	625U-VB-15-21067	Citation Date: 12/01/2015	Speeding, DAR, Must Carry POI	1					1			PG Speeding, DAR, Must Carry POI		2/16/2016
Jason Robert Bierwerth	16001382	625U-CR-16-310	Citation Date: 01/15/2016	Theft	1					1			PG Theft		2/16/2016
Alexander John Delmore	15030471	625U-VB-15-17003	Citation Date: 10/15/2015	DAR, NO POI	1					1			PG Public Nuisance		2/16/2016
Mohamed Omar Hassan	16001956	625U-CR-16-317	Citation Date: 01/22/2016	Theft	1					1			PG Theft		2/16/2016
Daveal Lamonte Halliburton	11009998	625U-VB-11-911511499	Citation Date: 06/11/2011	Uninsured Vehicle	1						1		Dismissed with Other File		2/16/2016
Daveal Lamonte Halliburton		625U-VB-13-620400509312	Citation Date: 06/22/2013	DAS, Uninsured, Unsafe Equipment	1					1			PG Public Nuisance		2/16/2016
Amanda Cherrille Hobbs		625U-VB-16-1655	Citation Date: 01/23/2016	DAR, Must Carry POI	1					1			PG Public Nuisance		2/16/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed Id	Other	Explanation	Detail	Sentence
Bia Kong		625U-VB-10-1215	Citation Date: 09/04/2010	DAS, Failure to Drive in Single Lane, Must Carry POI	1						1		PG Fail to Drive in Single Lane		2/16/2016
Jared William Merta	15008394	625U-CR-15-1790	Citation Date: 03/29/2015	DAR, Theft	1						1		PG Theft		2/16/2016
Timmy James Martinez	15018352	625U-CR-15-2198	Citation Date: 07/03/2015	Theft	1						1		PG Theft		2/16/2016
Shenay Lagina Oneal		625U-VB-10-910503264	Citation Date: 10/24/2010	DAS, No POI	1						1		PG Public Nuisance		2/16/2016
Steven Waynard Pater	16400930	625U-CR-16-306	Citation Date: 01/26/2016	DWI-4	1						1		PG Careless Driving		2/16/2016
Anthony Jordan Schroepfer	15024352	625U-CR-15-6278	Citation Date: 08/21/2015	Theft	1						1		PG Theft		2/16/2016
Raeanna Marie Spadino	15025329	625U-CR-16-16	Citation Date: 08/29/2015	Theft, Possession of Syringes/Needles	1						1		PG Theft		2/16/2016
Michelle Larae Thomas	15027903	625U-VB-15-16595	Citation Date: 09/21/2015	Speeding, Must Carry POI	1						1		PG Public Nuisance		2/16/2016
Joseph John Wagner	12003676	620400101211	Citation Date: 02/28/2012	Driving w/o Valid, Speeding, No POI	1						1		Dismissed with Other File		2/16/2016
Joseph John Wagner		625U-VB-12-889000043540	Citation Date: 01/30/2012	DAR, Speeding, No POI	1						1		PG DAR		2/16/2016
Kiara Shontay White		625U-VB-10-910504200	Citation Date: 09/04/2010	DAS, Failure to Signal for Turn	1						1		PG Public Nuisance		2/16/2016
Kiara Shontay White		625U-VB-10-VN00374	Citation Date: 02/25/2010	DAS, Seat Belt Required	1						1		Dismissed with Other File		2/16/2016
Keng Yang		625U-VB-15-21783	Citation Date: 12/19/2015	Careless Driving, Must Carry POI	1						1		PG Duty to Drive with Due Care		2/16/2016
Takina Patrice Naudin	15023073	625U-CR-15-6357	Citation Date: 08/19/2015	Theft by Swindle	1						1		PG Theft by Swindle	90 days Stay	2/16/2016
Melissa Brittny Amelia Williams	15003075	625U-CR-15-413	Offense Date: 02/03/2015	Uninsured Vehicle, DAR	1			2/4/2015	Uninsured, DAR		1		PG Public Nuisance		2/16/2016
Kou Vang Soua Thao	15407686	625U-CR-15-6931	Offense Date: 10/10/2015	DWI-4	1						1		PG Careless Driving		2/16/2016
Mary Lisa Cocchiarella	15026174	625U-VB-15-14971	Citation Date: 09/05/2015	Failure to Obey Traffic Control Device	1						1		PG Public Nuisance		2/16/2016
Christopher John Dirckx		625U-VB-15-15924	Citation Date: 09/24/2015	Speeding	1						1		PG Speeding		2/16/2016
Michael Sean Downing		625U-VB-15-22477	Citation Date: 12/29/2015	Failure to Obey Traffic Control Device	1						1		PG Public Nuisance		2/16/2016
William Allen Frolichman		625U-VB-15-14975	Citation Date: 09/04/2015	Speeding	1						1		PG Speeding		2/16/2016
Michael John Nagel	15034296	625U-VB-15-19535	Citation Date: 11/17/2015	Vehicle Lighting, Windshield General Prohibition	1						1		PG Windshield Prohibition		2/16/2016
Kenneth John Schult		625U-VB-15-21409	Citation Date: 12/07/2015	Failure to Obey Traffic Control Device	1						1		Dismissed		2/16/2016
Justin Joel Anderson	15028264	625U-CR-15-6708	Offense Date: 09/24/2015	DWI-3	1			9/25/2015	DWI-3		1		PG DWI-3		2/18/2016
Eric David Meiquist	15033513	625U-CR-15-7325	Citation Date: 11/10/2015	Use of Mobile, CMV, Fail to Apply USDOT, Speeding	1						1		PG Use of Hand Held Mobile		2/18/2016
Jasmine Dominique Peacock	15036653	625U-CR-15-7340	Citation Date: 11/11/2015	Theft	1						1		PG Theft		2/18/2016
Jasmine Dominique Peacock	16001740	625U-CR-16-214	Citation Date: 01/19/2016	Theft	1						1		Dismissed with Other File		2/18/2016
Giorgio Jovon Tyler		625U-VB-13-620400519250	Citation Date: 11/09/2012	Window Tint, DAR	1						1		PG DAR		2/22/2016
Giorgio Jovon Tyler	13020627	620400510255	Citation Date: 10/07/2013	DAR	1						1		Dismissed with Other File		2/22/2016
Giorgio Jovon Tyler	15009959	620400545508	Citation Date: 04/15/2015	DAR, Seat Belt Required	1						1		Dismissed with Other File		2/22/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Madison Rae Kiekhoefer	15409129	625U-CR-15-7500	Citation Date: 11/29/2015 Offense Date: 1/26/2016	DWI-4, Liquor Consumption by Persons Under 21	1					1			PG Underage Drink and Drive	30 days Stay, CDE	2/22/2016
Jeremy William Spears	16002382	625U-CR-16-291	Citation Date: 1/26/2016	DWI-2	1			1/27/2016	DWI-2	1			PG DWI-2		2/22/2016
Laquinn Lee Terry	16004892	625U-CR-16-607	Citation Date: 02/13/2016	DANCO	1					1			PG Violate DANCO Dismissed with Other File		2/22/2016
Laquinn Lee Terry	16004305	625U-CR-16-526	Citation Date: 01/23/2016	Domestic Assault-Misd.	1						1				2/22/2016
Nehemiah Arthur Dowls	16002125	625U-CR-16-315	Offense Date: 01/23/2016	Theft	1					1			PG Theft		2/22/2016
Paul Daniel Thao	16001981	625U-CR-16-246	Offense Date: 01/22/2016	DWI-3	1			1/22/2016	DWI-3	1			PG DWI-3		2/22/2016
Erik Thomas Smieja	15038660	625U-CR-15-7808	Offense Date: 12/24/2015	DWI-3, DAR, DWI-2	1			1/22/2016	DWI-3, DAR, DWI-2	1			PG DWI-3		2/19/2016
Gary Robert Fernern		625U-CR-15-7279	Citation Date: 08/26/1978	DA Violate OFF	1					1			PG Violate OFF	90 days, 30 days time to serve, 9 day credit, 60 days stay	2/24/2016
Andrew William Hammett	15038280	625U-CR-15-7761	Offense Date: 12/20/2015	GM No POI, Misc. DAC, Careless Driving	1			12/21/2015	GM No POI, DAC, Careless Driving	1			PG GM No POI		2/24/2016
Kingsley Earl Bennett	15031755	625U-CR-15-7117	Citation Date: 10/25/2015	Theft	1					1			Theft	CFD	2/23/2016
Rayvion Trebor Brooks	15033013	625U-CR-15-7339	Citation Date: 11/05/2015	Theft	1					1			PG Theft		2/23/2016
Rayvion Trebor Brooks	16003050	625U-CR-16-390	Offense Date: 02/01/2016	GM False Info to Police	1			2/2/2016	GM False Info to Police		1		Dismissed with Other File		2/23/2016
La Tia Lynette Charleston	16401003	625U-VB-16-1611	Citation Date: 01/29/2016	DAR, Must Carry POI, Open Bottle	1					1			PG Open Bottle		2/23/2016
Marcus Othella Coleman	15035842	625U-VB-15-19821	Citation Date: 11/29/2015	DAS	1					1			PG Public Nuisance	\$11.4 plus costs	2/23/2016
Sherrae Fay Ellis	16002607	625U-CR-16-383	Citation Date: 01/28/2016	Clean Up and Dispose of Its Feces, Unlicensed Dog	1					1			PG Clean Up and Dispose of	CFD - \$100	2/23/2016
Charli Rebecca Hicks	15021162	625U-CR-15-7831	Citation Date: 07/25/2015	GM No POI	1			12/24/2015	GM No POI		1		Dismissed	Had POI on OFD	2/23/2016
Eduardo Daniel Manzanares-Jimenez	16003118	625U-VB-16-1951	Citation Date: 02/02/2016	Driving w/o Valid, Must Carry POI	1					1			PG Driving w/o Valid, Must Carry POI	Payable w/o Appearance	2/23/2016
Samantha Marie Petersen	15006639	625U-CR-15-953	Citation Date: 03/13/2015	Theft	1					1			PG Theft		2/23/2016
Cortez Devell Robinson Jr.	625U-CR-16-440		Citation Date: 01/31/2016	DAR, Reckless Driving	1					1			PG DAR		2/23/2016
Davontez Vontez Robinson	15406194	625U-CR-15-7498	Offense Date: 08/18/2015	GM Must Carry POI, DAC, Speeding	1			8/18/2015	GM Must Carry POI, DAC, Speeding	1			PG Public Nuisance		2/23/2016
Darnell Armond Slater	625U-VB-11-1178		Citation Date: 08/07/2011	Instruction Permit Violation, Driver Must Carry POI	1							Vacated			2/23/2016
Michael Anthony Thompson	62T5-08-603835		Citation Date: 03/02/2008	DAR	1					1			PG Public Nuisance		2/23/2016
Jesse Peter Trujillo	625U-VB-15-1271		Citation Date: 07/16/2015	Failure to Obey Traffic Control Device	1						1		Dismissed		2/23/2016
Courtney Marie Wallgren	620400515167		Citation Date: 07/14/2012	DAR, No POI	1						1		Dismissed		2/23/2016
Isalah Walter Farrar	15409652	625U-VB-15-21411	Citation Date: 12/15/2015	Speeding, Marijuana in MV	1					1			PG Marijuana in MV		2/25/2016
Brandi Elizabeth McFartridge	9023214	625U-CR-09-9360	Citation Date: 12/17/2009	Theft	1						1		Dismissed at LEC	EBBQ	2/26/2016
Jeffrey Steven Strobel	15020485	625U-CR-15-2504	Citation Date: 07/20/2015	DAR, Display as Valid	1					1			PG DAR at LEC	EBBQ	2/26/2016
Jeffrey Steven Strobel	16000138	625U-CR-16-67	Citation Date: 01/02/2016	Theft	1					1			PG Theft	EBBQ	2/26/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Brian Paul Kussard	15035531	625U-CR-15-7470	Citation Date: 11/27/2015	Misd. DA, Assault-5, DOC	1				PG DOC	1					2/29/2016
Tonia Marie Pearson	15409128	625U-CR-15-7511	Citation Date: 11/29/2015	DWI-4	1				PG Careless Driving	1					2/29/2016
Jonathan Keith Schmalbauer	16001224	625U-CR-16-167	Offense Date: 01/14/2016	DWI-3	1			1/14/2016	DWI-3	1					2/29/2016
Florida Marie Taylor	15027773	625U-CR-15-6958	Citation Date: 09/20/2015	DOC	1				PG DOC	1				CFD	2/29/2016
Jack Yang	15031683	625U-CR-15-7084	Offense Date: 10/24/2015	DWI-2, DWI-3, Traffic Collision	1			10/26/2015	DWI-2, DWI-3, Traffic Collision	1					2/29/2016
Marco Antonio Angeles De La Cruz		625U-VB-15-19725	Offense Date: 11/25/2015	Marijuana in MV, Possess Drug Para.	1				PG Possess Drug Para.	1					3/1/2016
Tashanda Schrice Easley	110151618	625U-VB-11-VU06092	Citation Date: 07/14/2011	DAS, Child Restraint, Product Proof of Insurance	1				PG DAS, Child Restraint System, Must Produce POI	1					3/1/2016
Tashanda Schrice Easley	15015912	625U-CR-15-1960	Citation Date: 04/04/2011	DAS, Child Restraint	1				PG DAS, Child Restraint System	1					3/1/2016
Kiesha Rashenna Murray		625U-CR-15-1960	Citation Date: 06/10/2015	Theft	1				PG Theft	1					3/1/2016
Kimberly Lee Orth		625U-VB-15-3500	Citation Date: 07/16/2015	DAR	1				PG Public Nuisance	1					3/1/2016
Jashon Jackie Trammell	911501104	625U-VB-11-911501104	Citation Date: 07/20/2011	DAR	1				PG DAR	1					3/1/2016
Schmeikl Montel Wade	15016227	620400542645	Citation Date: 06/13/2015	DAS	1				PG Public Nuisance	1					3/1/2016
William Allan Wuersch	15026682	625U-VB-15-15210	Citation Date: 09/10/2015	Abandon Motor Vehicle	1				PG Abandon MV	1				CFD	3/1/2016
Jordon Alexander Vanselow	15026356	625U-CR-15-6750	Citation Date: 09/07/2015	Tamper with Motor Vehicle	1				PG Tamper with MV	1					3/1/2016
See Yee Yang	16401287	625U-CR-16-508	Citation Date: 02/04/2016	DWI-4, DAS	1				PG DWI	1					3/1/2016
Karen Patrice Bivens	620400533660	625U-VB-15-620400533660	Citation Date: 06/14/2015	Speeding	1				PG Speeding	1				CFD	3/1/2016
Elisabeth Gebreyesus	625U-VB-15-20412	625U-VB-15-20412	Citation Date: 12/01/2015	Speeding	1				PG Speeding	1					3/1/2016
Nancy Eileen Keane	625U-VB-15-14465	625U-VB-15-14465	Citation Date: 09/04/2015	Unsafe Lane	1				PG Unsafe Lane	1				CFD	3/1/2016
Justin Mario Mobley	625U-VB-15-155592	625U-VB-15-155592	Citation Date: 09/22/2015	Speeding	1				PG Public Nuisance	1					3/1/2016
Steve Anthony Mullins	15018500	620400539516	Citation Date: 07/07/2015	Right Turn Violation	1				PG Public Nuisance	1					3/1/2016
Joseph Henry Zimlich Jr.	15037387	625U-VB-15-21228	Citation Date: 12/12/2015	Failure to Obey Traffic Control Device	1				PG Failure to Obey Traffic Signal	1				CFD	3/1/2016
Denise Leanora August	15232206	625U-VB-15-18140	Citation Date: 10/29/2015	DAS	1				PG Public Nuisance	1					3/2/2016
Marissa Jame Diaz	12013640	620400508475	Citation Date: 07/16/2012	DAS, No POI	1				PG Public Nuisance	1					3/2/2016
Ivonne Aglae Zuniga-Delgado	16000995	625U-CR-16-158	Citation Date: 01/11/2016	DOC	1				PG DOC	1				CFD	3/2/2016
Jason Fredrick Ducklinsky	16001419	625U-CR-16-203	Offense Date: 01/16/2016	DWI-3	1				PG DWI-4	1					3/2/2016
James Andrew Fitzgerald	15034017	625U-CR-15-7350	Citation Date: 11/15/2015	DWI-4	1				PG DWI-4	1					3/2/2016
Lavera Chanel Jeffrie	625U-CR-08-5102	625U-CR-08-5102	Citation Date: 08/08/2008	DAS, Seat Belt Required for Child, Must Carry POI	1				D/Dismissed	1					3/2/2016
Leslie Hasan Burton	16000612	625U-CR-16-145	Citation Date: 01/07/2016	DOC	1				PG DOC	1					3/3/2016
Clifton Earl Jiles	910507007	625U-VB-10-910507007	Citation Date: 01/30/2010	Window Restriction, DAS	1				PG Public Nuisance	1					3/3/2016
Suab Lee	15039272	625U-CR-15-7913	Offense Date: 12/30/2015	Possess Firearm, DAS	1			12/31/2015	Possess Firearm, DAS	1					3/3/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				Sentence	
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Date	
Tameka Joelle Sanchez	15007412	62SU-VB-15-620400531127	Citation Date: 03/20/2015	DAR, Uninsured	1					1			PG DAR		3/3/2016	
Latasha Ann Wallace	14036082	62SU-VB-14-620400514981	Citation Date: 11/26/2014	DAS, No POI	1					1			PG Public Nuisance		3/3/2016	
Jennifer Marie Werden	16000997	62SU-CR-16-154	Citation Date: 01/11/2016	Theft	1					1			PG Theft		3/3/2016	
Alban-Macaire Ignabode	13010206	62SU-CR-13-3049	Offense Date: 12/14/2012	GM False Info to Police, Unlawful Possess of DL, DAR	1			6/2/2013	GM False Info to Police, Possess of DL, DAR, No POI, Right Turn	1			PG Misd False Info to Police		3/3/2016	
Mohamed Warsame Adan	16006201	62SU-CR-16-763	Offense Date: 03/03/2016	GM Theft	1			3/4/2016	GM Theft	1			PG GM Theft	LEC-EBBQ	3/4/2016	
Danielle Marie Plasch	15038573	62SU-CR-15-7807	Citation Date: 11/06/1967	Misd. DA	1					1			PG DOC		2/16/2016	
Kelly Kathryn Hedstrom	16006284	62SU-CR-16-776	Offense Date: 03/04/2016	GM False Info to Police, Misd. Theft	1			3/7/2016	GM False Info to Police, Misd. Theft	1			PG Misd. Theft	LEC-K&L	3/7/2016	
Peter Vladimir Harrington	15039253	62SU-CR-15-7896	Offense Date: 12/29/2015	Possess Firearm, DAS, Misd. No Insurance	1			12/30/2015	Possess Firearm, DAS, Misd. No Insurance	1			PG DAS		3/7/2016	
Anthony Eugene Brown	16400064	62SU-CR-16-55	Offense Date: 01/03/2016	DWI-3	1			1/3/2016	DWI-3	1			PG DWI-4		3/4/2016	
Jordan Joseph Babou	15023974	62SU-VB-15-13588	Citation Date: 08/17/2015	Speeding, DAS, Must Carry POI	1					1			PG Speeding		3/8/2016	
Vincent Eric Becker	16000013	62SU-CR-16-577	Offense Date: 01/01/2016	DWI-3	1			2/15/2016	DWI-3	1			PG DWI-4		3/8/2016	
Sarah Jeane Ashley Connors	62SU-VB-15-306	62SU-VB-15-306	Citation Date: 05/12/2013	DAS	1					1			PG Public Nuisance		3/8/2016	
Amina Abdirahman Dahir	62SU-VB-15-16842	62SU-VB-15-16842	Citation Date: 10/10/2015	Seat Belt Required, DAS Limited License	1					1			PG Seat Belt Required		3/8/2016	
Wyatt Esai Flores	16401627	62SU-CR-16-551	Citation Date: 02/15/2016	Violation, Inition Interlock Rest.	1					1			PG No Proof of MV Insurance		3/8/2016	
Dustin Thomas Jackson	15022388	62SU-CR-15-7883	Offense Date: 08/04/2015	GM Theft	1			12/28/2015	GM Theft	1			PG GM Theft		3/8/2016	
Cheng Lee	7001134	62-TI-07-613994	Citation Date: 11/23/2007	Drinking in Public	1					1			PG Public Nuisance		3/8/2016	
Joshua David Mendoza Ramirez	16001529	62SU-CR-16-590	Offense Date: 01/17/2016	DWI-3, DWI-4, Misd. Underage Drink and Drive	1					1			PG DWI-4		3/8/2016	
Dylan James Murphy	16004979	62SU-CR-16-625	Citation Date: 02/20/2016	Assault-5th, Liquor Consumption, DOC	1					1			PG Assault-5		3/8/2016	
Matthew Herman Ohr	881505060626	62SU-VB-15-881505060626	Citation Date: 05/11/2015	DAR	1					1			PG Public Nuisance		3/8/2016	
Michael Tyrone Powell	62SU-VB-15-14266	62SU-VB-15-14266	Citation Date: 8/26/2015	Must Carry POI	1					1			PG Public Nuisance		3/8/2016	
Sonya Johnetta Rodgers	16004192	62SU-CR-16-535	Citation Date: 02/12/2016	Theft	1					1			PG Theft		3/8/2016	
Keyarrie Antwanisha Scarver	15038736	62SU-CR-15-7886	Citation Date: 12/24/2015	Theft	1					1			PG Theft		3/8/2016	
Travis Brandon Schulze	15037691	62SU-CR-15-7792	Citation Date: 12/15/2015	Speeding, CMV, Must Carry POI, Unlawful Parking	1					1			PG No Current Med. Cert.		3/8/2016	
Kurt Steven Tufenk	16015251	62SU-CR-16-547	Citation Date: 02/08/2016	Dangerous Dogs	1					1			PG Public Nuisance		3/8/2016	
Casey Alexander Yang	16000012	62SU-CR-16-342	Citation Date: 01/01/2016	DWI	1					1			PG DWI		3/8/2016	
Lawrence William Blair	15034150	62SU-CR-15-7336	Citation Date: 11/16/2015	Theft of Gas	1					1			PG Theft of Gas	LEC	3/9/2016	
Ebony Lynnae Bovee	14035932	62SU-CR-14-4420	Citation Date: 11/24/2014	Theft	1					1			PG Theft	LEC - 30d (Credit 2d)	3/11/2016	
John Robert Engbretson	15027449	62SU-CR-15-6685	Citation Date: 09/17/2015	Solicit for Contributions while standing on road	1					1			PG Solicit for Contributions	LEC - 2d ES	3/11/2016	

Suspect Detail			Charging Presentation			Charging Decision			Disposition			Sentence			
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Dismissed	Guilty	Other	Explanation	Detail	Date
Stephanie Lynn Gorettum Kielas	15010172	625U-CR-15-1278	Citation Date: 04/17/2015	Receiving Stolen Property	1					1			PG Receiving Stolen Property	LEC-30d (Credit 9d)	3/11/2016
Kyle Christopher Konkler		625U-CR-15-7198	Citation Date: 10/30/2015	Theft	1					1			PG Theft	LEC	3/11/2016
Charles Lee Moore	16011005	625U-CR-16-840	Citation Date: 03/10/2016	Give PO False Name	1					1			PG Give PO False Name	LEC	3/11/2016
Theodore Louis Moore	15020747	625U-CR-15-7276	Citation Date: 11/07/2015	DWI	1					1			PG DWI		3/14/2016
Cesar Rafael Perez Jr.	14407629	625U-CR-14-3437	Offense Date: 09/13/2014	GM DWI-2, GM DWI-3, DAR, No MN DL	1					1			PG DWI		3/14/2016
Brian Keith Alvarez	15039334	625U-CR-16-589	Offense Date: 12/30/2015	GM Furnish Alcohol to Underage Person	1			2/15/2016	GM Furnish Alcohol to Underage Person	1			PG GM Furnish Alcohol	180 d Stay, NATS, Min. Fee	3/15/2016
Giovanni Germaine Atkins		625U-VB-12-620400500251	Citation Date: 08/28/2012	No POI	1						1		Dismissed		3/15/2016
Duane Thomas Bartone	16401208	625U-CR-16-410	Citation Date: 02/02/2016	Duty to Drive with Due Care, No Proof MV	1					1			PG Public Nuisance		3/15/2016
Portia Christina Chambers	14038961	625U-CR-14-4707	Citation Date: 12/22/2014	Obstruct Legal Process	1						1		Dismissed - Conditions Met	45 d Stay, NATS	3/15/2016
Keeonda Monique Cheers		625U-VB-12-721	Citation Date: 11/09/2011	DAS, Seat Belt Required, Child Pass, Restraint	1					1			PG DAS		3/15/2016
Nina Marie Evans-Aljets		625U-CR-16-641	Citation Date: 01/21/2016	Driving w/o Valid, Uninsured, Display Plates	1					1			PG Driving w/o Valid	30 day Stay, \$100 + Costs	3/15/2016
Extacy Nicole Figueroa	14032750	625U-VB-15-56	Citation Date: 10/25/2014	Driver Fails to Stop for Sign	1					1			PG Driver Fails to Stop for Stop Sign		3/15/2016
Jaylana Dalleshia Foster Walker		625U-VB-14-1788	Citation Date: 10/23/2014	Speeding	1					1			PG Speeding		3/15/2016
Randy Jay Grengs	16003397	625U-VB-16-3489	Citation Date: 02/24/2016	DAR	1					1			PG DAR		3/15/2016
Cory Joseph Guenther	15031057	625U-VB-15-17356	Citation Date: 10/20/2015	DAS	1					1			PG Public Nuisance		3/15/2016
Omar Alijando Hernandez	15031211	625U-VB-15-17690	Citation Date: 10/21/2015	DAR, Must Carry POI, Window Restriction	1					1			PG Public Nuisance		3/15/2016
Nathaniel Eugene Hill	14036325	625U-VB-15-130	Citation Date: 11/28/2014	DAS, Must Carry POI	1						1		Dismissed - Conditions Met		3/15/2016
Aaron Charles Hirsch	14028783	625U-CR-14-4332	Citation Date: 09/23/2014	Acc. Of Rubbish, Debris DAR, Uninsured, Fail To Deliver Title	1					1			Dismissed - Conditions Met		3/15/2016
William Kallum Josephs	8016618	625U-CR-08-6122	Citation Date: 08/22/2008		1						1		PG DAR	30 d Stay, \$100 + Costs	3/15/2016
Sarah Rose Keller		625U-VB-14-1736	Citation Date: 10/22/2009	DAS, Must Carry POI	1					1			PG DAS		3/15/2016
Sarah Rose Keller		625U-VB-14-1737	Citation Date: 10/26/2009	Must Carry POI, DAS	1					1			PG DAS		3/15/2016
Juan Carlos Morales	16007867	625U-CR-16-680	Citation Date: 02/21/2016	DWI-4, DAR	1					1			PG DWI		3/15/2016
Charles Joseph Morrison	16005664	625U-CR-16-693	Offense Date: 02/27/2016	DWI-3 Test Refusal, DWI-4, Possess Marijuana	1			2/29/2016	DWI-3 Test Refusal, DWI-4, Possess Marijuana	1			PG DWI-4		3/15/2016
Nathana Lomary Taoun	16006254	625U-CR-16-764	Offense Date: 03/03/2016	DWI-3 Test Refusal, DWI-4, GM and Misd Obstruct LP	1			3/3/2016	DWI-3 Test Refusal, DWI-4, GM and Misd Obstruct LP	1			PG DOC		3/15/2016
Benjamin Lamar Cullom	13014541	625U-CR-13-5044	Offense Date: 07/25/2013	Financial Transaction Card Fraud, Receive SP	1			12/19/2013	Financial Transaction Card Fraud, Receive SP	1			PG Financial Card Fraud	NATS, Restitution	3/15/2016
Valentin Guadarrama Gonzalez	16004588	625U-CR-16-555	Offense Date: 2/17/2016	DWI-2	1			2/17/2016	DWI-2	1			PG DWI-2		3/15/2016
Darrell Wayne Hill Jr.	16002230	625U-CR-16-314	Citation Date: 01/23/2016	Theft	1					1			PG Theft	CFD - File Box	3/15/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Christopher Patrick Royer	16002500	625U-WB-16-1527	01/27/2016	Speeding, DAR, Must Carry POI	1					1			PG Speeding		3/15/2016
Man Bahadur Budathoki	15019631	625U-WB-15-22075	07/13/2015	Failure to Yield ROW	1					1			PG Failure to Yield ROW	CFD	3/15/2016
Nathaniel Mle Clarke	15038300	625U-WB-15-22075	12/26/2015	Child Passenger Restraint System	1					1			PG Child Passenger Rest.		3/15/2016
Holly Denise Hayden		625U-WB-15-14254	08/25/2015	Speeding	1					1			PG Speeding		3/15/2016
Kudu Esha Adamu Jaafaru	15038271	625U-WB-15-21730	12/20/2015	Possess Small Amt. Marij. Use or Possess	1					1			PG Possess Drug Para.	CFD	3/15/2016
Rennie Neil Smith		625U-WB-15-21528	12/19/2015	Failure to Signal Lane Change, No Proof MV Insurance	1					1			PG Failure to Signal Lane Change		3/15/2016
Trevor Thomas Wilson		625U-WB-15-17006	10/15/2015	Failure to Yield ROW for Emergency Vehicle	1					1			PG Public Nuisance	CFD	3/15/2016
Chad Alan Wyttenbach		625U-WB-15-16168	10/01/2015	Use of Wireless Communication Device	1					1			PG Public Nuisance	CFD	3/15/2016
Jimmy Tes	16001193	625U-CR-16-352	01/13/2016	Theft	1					1			PG Theft	LEC - Tom Hughes	3/14/2016
Daniel James Bliotta		625U-WB-15-15601	09/18/2015	Careless Driving	1					1			PG Speeding		3/18/2016
Vincent Edward Britton	15032240	625U-WB-15-18137	10/30/2015	Must Carry POI	1					1			PG Public Nuisance		3/18/2016
Albert Antron Hudson	16002894	625U-CR-16-452	01/31/2016	Theft, DOC	1					1			Dismissed Per MWPDP		3/18/2016
Donald Edward Bleitsoe	1/20/1987	625U-CR-15-7822	08/01/2015	GM Theft	1				GM Theft	1			PG GM Theft		3/23/2016
Jeffrey Scott Ellstrom	12/13/1963	625U-CR-16-233	01/13/2016	Theft	1					1			PG Theft		3/22/2016
James John Pignato	1/17/2016	625U-CR-16-376	01/17/2016	Careless Driving, Involved Driver Fails to Give Info	1					1			PG Careless Driving		3/23/2016
Yu Se Yang	10/13/1983	625U-CR-16-515	02/11/2016	Theft	1					1			PG Theft Indiff. To Owner Rights	CFD	3/23/2016
Raul Lauriano Martinez	5/20/1992	625U-CR-15-6298	08/22/2015	DWI-3, DAR, Keep to the Right	1			8/23/2015	DWI-3, DAR, Keep to the Right	1			PG DWI-3		3/28/2016
Patricia Marie Collins	10/11/1981	625U-CR-16-213	01/19/2016	Theft	1					1			PG Theft		3/28/2016
Krystal Gale Bauer	12/31/1987	911511761	08/08/2011	DAR, Uninsured	1					1			PG Public Nuisance		3/29/2016
Ashley Ann Blair	5/4/1991	625U-CR-15-7683	12/10/2015	Theft	1					1			1 Vacated Theft		3/29/2016
Constance Denise Campbell	8/3/1970	625U-CR-16-660	01/22/2016	Theft	1					1			PG Theft		3/29/2016
Melissa Robin Daniels	6/1/1983	910504141	07/24/2010	DAR, Uninsured	1					1			PG DAR	SOA	3/29/2016
Delesteine Delisha Davis	9/27/1993	625U-CR-15-7435	11/21/2015	Theft	1					1			PG Theft		3/29/2016
Daron Glenn Hart	12/18/1990	625U-CR-16-720	02/19/2016	Theft of Rental Property	1					1			PG Theft of Rental Property		3/29/2016
Timothy Gregg Piffner	12/18/1984	625U-CR-16-644	02/11/2016	DOC	1					1			PG DOC		3/29/2016
Byron Allen Ross	7/29/1997	625U-CR-15-6221	08/13/2015	Theft	1					1			1 Vacated Theft		3/29/2016
Leonard Allen Sigsworth	1/3/1970	625U-CR-16-771	02/28/2016	Theft	1					1			PG Theft		3/29/2016
Marco Tulio Sosa	12/23/1977	625U-WB-16-3007	12/10/2016	No Insurance Owner	1					1			PG Public Nuisance		3/29/2016
Meagan Danielle Vinson	7/8/1989	910512072	12/19/2010	Speeding, Driving w/o Valid, No POI	1					1			PG Driving w/o Valid	SOA	3/29/2016

Suspect Detail			Charging Presentation				Charging Decision				Disposition				
Suspect Name	Case Number	Court File Number	Date Presented for Charging	Charges to Consider	Charge Id	Decline Id	Other	Date Charged	Explanation	Guilty	Dismissed	Other	Explanation	Detail	Sentence
Meagan Danielle Vinson	7/8/1989	625U-VB-10-910512073	Citation Date: 12/19/2010	No DL, Windshield, Vehicle Signals	1						1		Dismissed with other File		3/29/2016
Meagan Danielle Vinson	4/26/2011	625U-VB-11-911513005	Citation Date: 04/26/2011	DAS	1						1		Dismissed with other File		3/29/2016
Jeffrey Stuart Abbas	3/2/1970	625U-CR-15-7710	Citation Date: 12/12/2015	Solicit for Contributions while standing on road	1						1		PG Solicit for Contributions		3/29/2016
Milke Moua	6/15/1975	625U-CR-15-6565	Citation Date: 08/31/2015	Driver Fails to Stop for Collision, Uninsured	1						1		PG Uninsured		3/29/2016
Timothy Lee Stoffel	3/2/1979	625U-CR-16-522	Citation Date: 02/13/2016	DWI-4	1						1		PG Careless Driving	30 day Stay, Probation to Court	3/29/2016
Jordan Joseph Wisniewski	2/10/1995	625U-CR-16-672	Citation Date: 02/21/2016	DOC	1						1		PG DOC	SOA	3/29/2016
Douglas Theodore Meyer	10/6/1960	625U-CR-15-7141	Citation Date: 10/29/2015	Theft	1						1		PG Theft		3/25/2016
Travis Adam McGee	2/22/1988	625U-CR-15-7300	Citation Date: 11/07/2015	Theft	1						1		PG Theft		3/29/2016
Latre Lamont Anderson	11/20/1997	625U-CR-16-530	Citation Date: 02/12/2016	Theft	1						1		PG Theft	LEC, 60 day Stay, Probation to Court	4/4/2016
Omar Kenyatta Berkley	8/21/1990	625U-CR-15-7398	Citation Date: 11/19/2015	Theft	1						1		PG Theft	LEC, Serve, Credit 53, Executed Sentence	4/4/2016
Sharona Nena Jefferson	6/14/1990	625U-CR-15-7824	Offense Date: 07/26/2015	GM Theft	1			12/24/2015	GM Theft		1		PG Theft		4/4/2016
Quentin Terrell Mann	12/10/1965	625U-CR-15-7063	Citation Date: 08/23/2015	CDTP-4, Theft	1						1		PG Theft		4/4/2016

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Chris Swanson, Environmental and City Code Specialist

DATE: March 30, 2016

SUBJECT: Consider Approval Tennis Sanitation Recycling Collection Annual Review
 a. 2015 Recycling Year End Report
 b. 2016 Recycling Work Plan

Introduction

Maplewood's contract with Tennis Sanitation, LLC for city-wide residential recycling collection requires the contractor to have an annual recycling performance review with the Environmental and Natural Resources Commission and the City Council. As part of the review process, the contractor is required to submit a recycling report for the previous year and a work plan for the coming year. The report includes data on last year's recycling program including quantity of recyclable materials collected, marketed, and stored; quantity of process residual disposed; log of all education tags left because of non-targeted materials set out for recycling; and log of all complaints/compliments. The work plan includes proposals for recycling system improvements.

Discussion

2015 Recycling Report

The 2015 Recycling Report summarizes the City's single and multiple family recycling programs (Attachment 1). Following is a comparison of the 2014 and 2015 average pounds per household per month and annual net tons of materials collected:

Average pounds of recycling collected per month	2014	2015
Single-family	53.48 lbs	53.48 lbs
Multi-family	12.95 lbs	13.04 lbs
Annual net tons of recycling collected		
Single-family	2949.92 tons	2949.94 tons
Multi-family	312.64 tons	314.66 tons
Businesses/churches	15.08 tons	22.95 tons

Observations regarding the City's recycling program in 2015:

- Average pounds per single family households have flattened in the last year.
- In the future smaller growth is expected in recycling weights. Most of the Twin City Metro area has seen this trend in recent years as residents use less paper and companies switch to lighter plastics.
- The average participation rate for 2015 for single family households is 92%. Participation is counted if a household places recyclables out at least once a month.

- Total net tons collected in multi-family units have increased by 2.02 tons.
- At the end of 2015 there were 20 small businesses and churches that opted into the City's recycling program and the total weight collected from these sites has increased by 52% from 2014.
- The 2015 Composition Study reflects that a majority of Maplewood's recyclables is still comprised of paper (46.28%) and cardboard (22.63%).
- Maplewood's 2015 recycling residuals (items in the recycling that cannot be recycled) totaled 29.39 tons, or .9% of recyclables.
- There has been an increase in educational tags as people place items in the recycling cart that can't be recycled. This practice is called wish cycling and involves tossing questionable items in the recycling cart hoping they can somehow be recycled.

Review of 2015 Recycling Work Plan

Following is an update of items accomplished in 2015 from last year's Recycling Work Plan:

1. **Recycling Cart and Household Audit:** In March 2014, Tennis rolled out 65 gallon recycling carts to all single-family homes and 32 gallon recycling carts to townhomes and manufactured homes with curbside recycling. Tennis now offers three recycling cart options for the City's recycling program including a 95 gallon recycling cart in addition to the two sizes originally rolled out to residents. The recycling cart audit reflected that there are 2,307 – 32 gallon carts, 8,937 – 65 gallon carts, and 53 – 95 gallon carts in the City's recycling program. There are 42 households that have requested not to have any recycling cart.
2. **Small Business and Church Outreach:** At the end of 2015 there were 20 small businesses and churches that opted into the City's recycling program. A total of 45,885 pounds of recyclables were collected at these facilities. That is a 52% increase from 2014. This was possible through outreach efforts by the City, Tennis, and Waste Wise, a nonprofit affiliate of the Minnesota Chamber of Commerce. As part of this outreach, Tennis representatives attended an event in January that was hosted by the White Bear Area Chamber of Commerce to promote recycling to local businesses.
3. **Education to Low and Non-Participating Residents:** Tennis' monthly reports include information on low and non-participating residents. Education and outreach in 2015 included identifying formerly vacant/foreclosed properties that are now occupied, and delivering recycling cart and recycling education to these properties.
4. **Expanded Recycling Education Materials to Different Languages:** In 2015, Tennis made translations of their recycling guide available in Spanish.
5. **Recycling Education for Multi-Family Homes:** In 2015 Tennis provided a year-end recycling summary to all multi-family properties and followed up with a phone call to the property management company. Based on feedback from the managers, Tennis and the City provided additional recycling educational material including posters, brochures, and multi-family recycling bags.
6. **End Market Tour:** In the Fall of 2015, Tennis organized a tour of Strategic Materials, the glass processor used by Tennis. The glass processing tour was videotaped and edited for the City's Spotlight on Maplewood cable show.

2016 Recycling Work Plan

Tennis' 2016 Work Plan (Attachment 2) includes additional outreach to small business and church recycling, targeted education to low and non-participating residents, market tours when available, and increasing public space recycling.

Commission Review

The Environmental and Natural Resources Commission reviewed Tennis Sanitation's 2015 Annual Recycling Report and 2016 Recycling Work Plan on March 21, 2016. During the review the Commission made recommendations and comments regarding the City's recycling program. Changes were made to the reports based on their recommendations.

Budget Impact

None

Recommendations

Approve Tennis Sanitation's Recycling Collection Annual Performance Review including:

1. 2015 Recycling Year End Report
2. 2016 Recycling Work Plan

Attachments

1. 2015 Recycling Year End Report
2. 2016 Recycling Work Plan
3. April 11 2016 Recycling Powerpoint

2015

Maplewood Recycling Report



Greg & Willie Tennis

Tennis Sanitation

1/29/2016



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Appendix of Recycling Report

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Recycling Report (Multi-family).....	Appendix B (large)
Monthly Recycling Report Letter (Example).....	Appendix C
Monthly Multi-family Report Data (Example).....	Appendix D
Monthly Single Family Report Data (Example).....	Appendix E (large)

Educational Tags and Complaints/Compliments Log Report

Educational Tags.....	Appendix F
Compliments/Complaints.....	Appendix G



January 29, 2016

City of Maplewood
Maplewood, MN 55109
1830 County Road B E

RE: LETTER OF PURPOSE

Dear City of Maplewood,

This Year-end recycling report has been prepared for the City of Maplewood.

The report contains summaries of recycling data for both single family and multi-family dwellings, inquiries, composite study information, environmental impact report and a market report, along with a report summary.

This year's report we have also included four years of comparison data to help measure the success of the recycling program.

The data in this report has been utilized over the years to assist us in understanding past, present and future progress of the recycling program as well as helping us develop future strategies to enhance the recycling programs already in place.

Sincerely,

Greg & Willie Tennis

Greg and Willie Tennis
Tennis Sanitation

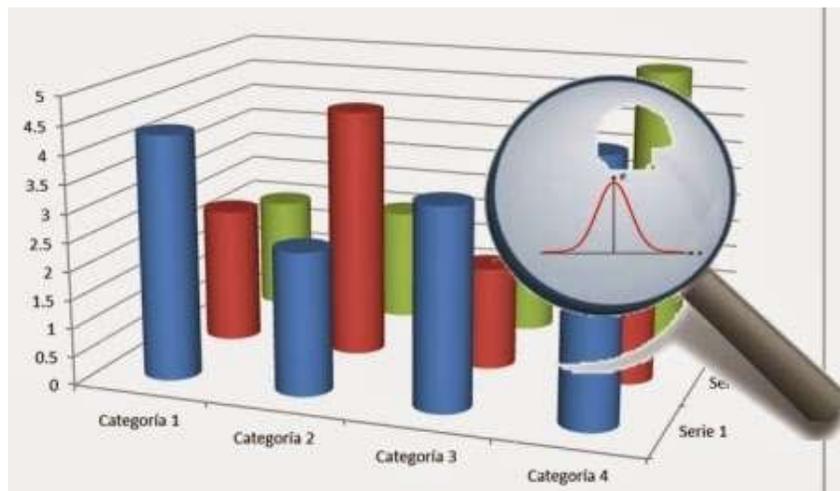


RECYCLING DATA SUMMARY

In this report we have compiled annual data from both single family and multi-family dwellings (SEE APPENDIX A). This data includes:

- Break-out of single family tonnage (yellow)
- Break-out of multi-family tonnage (blue)
- Separate measurement of weights for cardboard and linens (bottom of APPENDIX A)
- Break-out of single family recycling materials by type and weight (yellow)
- Break-out of multi-family recycling materials by type and weight (blue)
- Break-out of combined tonnages (green)
- Inquiries tracked per month (bottom of APPENDIX A)
- Also business volume, parks and cardboard are included
- Participation data is also included

The data is compiled from recyclable materials collected from our drivers on designated Maplewood routes. Loads are weighed; weights are then compiled over a month's period of time. Weights are broken out based on a composite ratio of the entire load.



RECYCLING DATA (SINGLE FAMILY)

The Single Family Data in APPENDIX A (yellow) was compiled from the single family homes after taking out the multi-family weights. From this data – we are able to illustrate the weight per home (in lbs.) per month. We also have tracked the number of residents who participated on a monthly basis.

In analyzing the single family data, we are able to provide the following observations:

- 2015 Average lbs. per household per month = 53.48 lbs. per month
Single Family comparison data average lbs. per household per month: 2011 = 38.91 lbs. per month, 2012 = 41.95 lbs. per month, 2013 = 43.78 lbs. per month, 2014 = 53.48 lbs. per month.
- Average lbs. per household remained the same from last year.
- 2015 Annual Net total tons collected for single family were 2,949.94
SF comparison data Annual Net Total Tons:
2011 = 2,146.06 tons, 2012 = 2,313.61 tons, 2013 = 2,414.62 tons, 2014 = 2,949.92 tons
- Total tons increased by .06 tons from last year.

Other Data Collected: Participation Percentage of Residents

TOTAL PARTICIPATON %

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVRG
2013	83%	80%	81%	83%	84%	84%	84%	87%	85%	84%	83%	88%	84%
2014	87%	84%	91%	93%	93%	97%	92%	92%	92%	92%	91%	92%	91%
2015	92%	91%	92%	93%	93%	93%	93%	92%	92%	92%	91%	93%	92%

Additional Trends: 2015 participation was very consistent for Single Family recycling.



RECYCLING DATA (MULTI-FAMILY)

The Data in APPENDIX A (Blue) is the actual data compiled from net total weight family homes after factoring-out the multi-family weights. From this data – we are able to illustrate the weight per unit (in lbs.) per month. To assist us in providing accurate data, we compile weights on a quarterly basis. This weight is then used to provide us with a fair average of weight generated by each multi-family unit. Our drivers then documented the number of carts dumped at each location on a weekly basis (see APPENDIX D). These weights are then added at the end of each month to provide us with a net total. From the report we are able to calculate the weight per unit per month.

In analyzing the multi-family data, we are able to provide the following observations:

- 2015 Average lbs. per unit per month = 13.04 lbs. per month
2011 comparison data: Average lbs. per unit per month = 12.96 lbs. per month
2012 comparison data: Average lbs. per unit per month = 11.47 lbs. per month
2013 comparison data: Average lbs. per unit per month = 13.24 lbs. per month
2014 comparison data: Average lbs. per unit per month = 12.95 lbs. per month
- Overall tonnage volumes were very consistent over the last four years.
- 2015 Annual Net total tons collected for multi-family (ANTMF) was 314.66 tons
2011 comparison data: ANTMF was 312.73 tons
2012 comparison data: ANTMF was 276.88 tons
2013 comparison data: ANTMF was 319.56 tons
2014 comparison data: ANTMF was 312.64 tons

How are the weights determined for the multi-family data? On a quarterly basis – we use one truck to collect all multi-family dwellings. The total weight is then divided by the number of carts emptied to get an average weight per cart. This data is then entered into multi-family spreadsheet. See APPENDIX D for an example of this report.

This data is significant because we are able to easily separate this data from the total tons collected on each day of collection. The remaining tonnage is then the actual tonnage which comes from the single family homes.



MULTI-FAMILY INDIVIDUAL SUMMARY LETTER

From the data compiled over the twelve months we are able to provide each multi-housing property with an accurate summary report of their recycling volumes (APPENDIX B). We also provide them with some information on how their efforts help with the environment along with additional information to assist them in enhancing their recycling efforts.

ENVIRONMENTAL IMPACT ANALYSIS	TENNIS SANITATION	
Property: Maplewood Apartments	ESTIMATED TOTAL TONS RECYCLED:	22.61

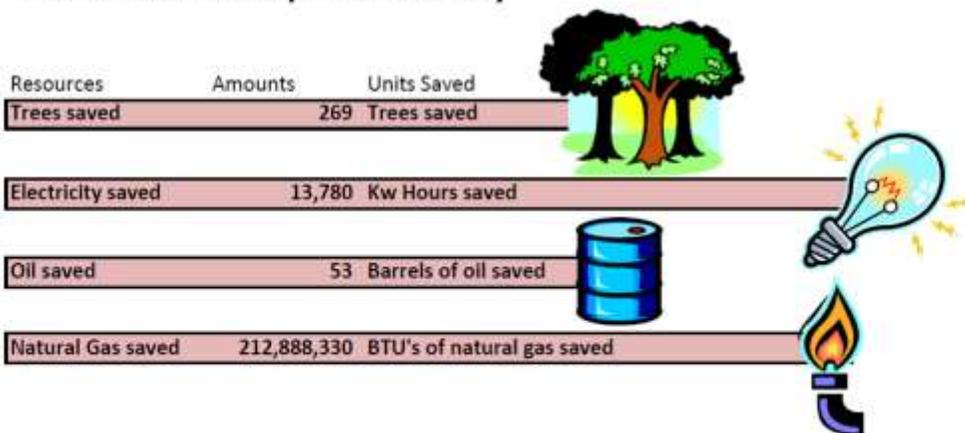
Dear Property Manager,
 Below is a recap of your recycling efforts for 2015. Please notice the amount of recycling materials your tenants recycled and the estimated resources you saved from each category.

Also, please contact us if you would like further information on ways to enhance your recycling. You can contact us at 651-459-1887. Awesome job on recycling!!

Thank you for recycling,
Greg & Willie Tennis
 Sincerely, Greg and Willie Tennis

Recycling Type	MW total Tons	Units	Resource Saved	Calc/ Resource	Total Resources Saved	Type
Paper	15.80	tons	Trees	1 ton = 17 Trees	268.6	trees
Paper	15.80	tons	Electricity	1 ton = 601 Kw Hours	9,497	Kw hours of electricity
Paper	15.80	tons	Oil	1 ton = 1.7 barrels of oil	26.86	barrels of oil
Aluminum	0.27	tons	Ore	1 ton = 4 tons of ore	1.09	tons of ore
Aluminum	0.27	tons	Electricity	1 ton = 14,000 Kw Hours	3,798	Kw hours of electricity
Aluminum	0.27	tons	Oil	1 ton = 40 barrels of oil	10.85	barrels of oil
Tin/bi-metal	0.52	tons	Ore	1 ton = 1.49 tons of ore	0.77	tons of ore
Tin/bi-metal	0.52	tons	Electricity	1 ton = 642 Kw Hours	334	Kw hours of electricity
Tin/bi-metal	0.52	tons	Oil	1 ton = 1.8 barrels of oil	0.94	barrels of oil
Plastics	2.15	tons	Oil	1 ton = 6.3 barrels of oil	13.53	barrels of oil
Plastics	2.15	tons	Electricity	1 ton = 5,774 Kw Hours	9	Kw hours of electricity
Plastics	2.15	tons	Natural Gas	1 ton = 98,000,000 btu's	210,467,167	BTU's of fuel
Glass	3.39	tons	Sand	1 ton = 1,330 tons of sand	4,510	tons of sand
Glass	3.39	tons	Electricity	1 ton = 42 Kw Hours	142	Kw hours of electricity
Glass	3.39	tons	Oil	1 ton = .12 gallons of oil	0.41	barrels of oil
Glass	3.39	tons	Natural Gas	1 ton = 714,000 btu's	2,421,164	BTU's of fuel

Environmental Impact Summary



**Disclaimer: The above numbers represent conversions from industrial and recycling markets. These numbers are ESTIMATED resources saved. All calculations are taken from annual total tons from Maplewood Final Recycling Report.

INQUIRIES SUMMARY

Below are twelve months of data documenting the number of residents that called into our office. This year the most common calls were comprised of what additional items they could recycle and when they could start services (move-ins).

We are confident that our Customer Service Staff (CSRs) resolved all inquiries to the resident's satisfaction.

TOTAL INQUIRIES FOR 2015

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
11	13	32	33	13	46	59	42	44	45	36	48	422

2011 TOTAL INQUIRIES (Comparison Data)

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
87	64	70	38	16	16	11	15	5	5	5	12	344

2012 TOTAL INQUIRIES (Comparison Data)

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
39	16	24	13	22	14	19	21	30	29	23	10	260

2013 TOTAL INQUIRIES (Comparison Data)

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
35	14	7	14	8	10	14	11	19	44	35	22	233

2014 TOTAL INQUIRIES (Comparison Data)

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
76	76	852	150	58	78	51	51	59	47	23	31	1,552

LINENS AND SHOES SUMMARY

Linens and shoes for the year 2015 totaled 5,917 pounds

Year 2011 = 6,217 lbs., Year 2012 = 3,692 lbs., Year 2013 = 8,641 lbs., Year 2014 = 6,270 lbs.,



CARDBOARD SUMMARY

Cardboard collected for 2015 from city facilities and buildings totaled 125,020 pounds.

Year 2011 = 105,615 lbs., Year 2012 = 92,850 lbs., Year 2013 = 140,650 lbs., Year 2014 = 131,346 lbs.,



BUSINESS and PARKS WEIGHTS

We also collect data from some businesses that started recycling

TOTAL POUNDS FOR 2015 BUSINESSES: 45,885 lbs CITY PARKS: 8,350 lbs

TOTAL POUNDS FOR 2013 BUSINESSES: 2,855 lbs CITY PARKS: 9,140 lbs

TOTAL POUNDS FOR 2014 BUSINESSES: 30,157 lbs CITY PARKS: 11,180 lbs

RECYCLING COMPOSITE STUDY

For the composite study we kept all loads from the entire week's worth of material and processed only Maplewood's material through our MRF. The sorting floor was cleared and the recycling was sorted into the categories (as listed below). All of the categories were then weighed and documented. The results of the composite study were then entered back into the monthly report.

Why do a composite study?

Having a good understanding of the recycling composition provides us with data that may assist us in adjusting it to fit the needs of the Residents of Maplewood. With on-going changes in the economy, cultural and even changes in the home we can develop more available markets, increase processing technologies to handle more items and enhance educational materials to instruct residents on proper recycling procedures.

Tennis Sanitation, L.L.C.
651-459-1887

RE: COMPOSITE BREAK-OUT PERCENTAGE

Dear City of Maplewood Recycling Coordinator,

Tennis Sanitation is pleased to provide the following composite sample break-out detailing the percentage ratios of each type of recycling category.

TYPE	RATIO %
Cardboard:	22.63%
Paper:	46.28%
Scrap Metal:	0.29%
Large Plastic:	0.39%
Plastic Bags:	0.56%
Z-Bale Plastic:	3.07%
PET Plastic:	4.96%
Tin:	2.95%
Colored Glass:	2.15%
Clear Glass:	1.52%
Chipped Glass:	11.34%
Aluminum:	2.48%
Milk Cartons:	0.22%
Residuals (Trash):	1.16%
	100.00%

The above percentage break-out of recycling material was based on the following sample Study done in November 2015. Our processing team had taken loads of recycling and had weighed the entire load then items were broken out into specific types as listed above and re-weighed to get the final percentage data of each type of material.

Sincerely,
Willie Tennis
Willie Tennis
Tennis Sanitation

ENVIRONMENTAL IMPACT ANALYSIS

From the detailed recycling data from this report, we are able to provide the City of Maplewood with some unique ways that the residents recycling efforts have made a difference. Over the years, recycling markets have been able to recycle more and more items out of the waste stream. They have also been able to determine what resources are saved by recycling various materials.

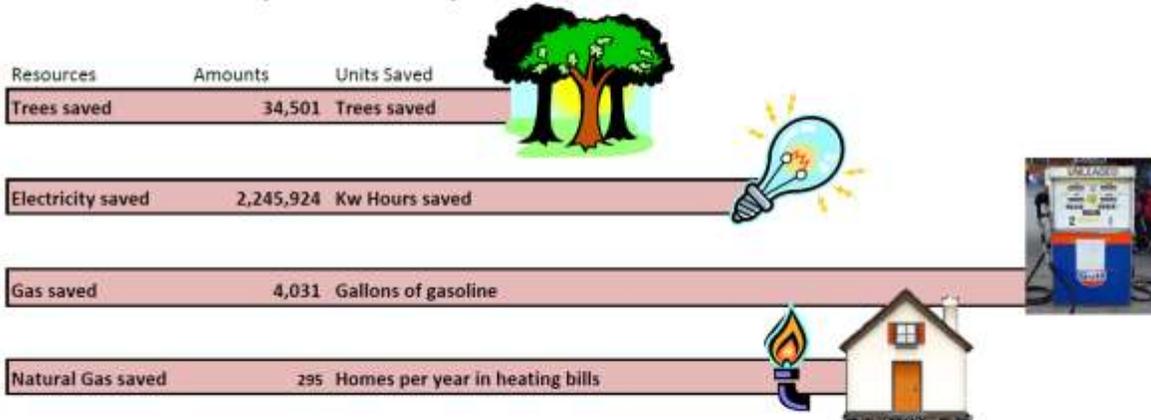
In this report we were able to convert the break-out of types of recycling materials into resources saved.

ENVIRONMENTAL IMPACT ANALYSIS

CITY OF MAPLEWOOD RECYCLING 2015

Recycling Type	MW total Tons	Resource Units Saved	Calc/ Resource	Convert unit	Total Resources Saved	Type
Paper	2,029	tons	Trees	1 ton = 17 Trees	17	34,501 trees
Paper	2,029	tons	Electricity	1 ton = 601 Kw Hours	601	1,219,727 Kw hours of electricity
Paper	2,029	tons	Oil	1 ton = 1.7 barrels of oil	1.7	3,450 barrels of oil
Aluminum	67	tons	Ore	1 ton = 4 tons of ore	4	269 tons of ore
Aluminum	67	tons	Electricity	1 ton = 14,000 Kw Hours	14,000	942,788 Kw hours of electricity
Aluminum	67	tons	Oil	1 ton = 40 barrels of oil	40	2,694 barrels of oil
Tin/bi-metal	96	tons	Ore	1 ton = 1.49 tons of ore	1	143 tons of ore
Tin/bi-metal	96	tons	Electricity	1 ton = 642 Kw Hours	642	61,790 Kw hours of electricity
Tin/bi-metal	96	tons	Oil	1 ton = 1.8 barrels of oil	1.8	173 barrels of oil
Plastics	268	tons	Oil	1 ton = 6.3 barrels of oil	6.3	1,686 barrels of oil
Plastics	268	tons	Electricity	1 ton = 5,774 Kw Hours	4	1,070 Kw hours of electricity
Plastics	268	tons	Natural Gas	1 ton = 98,000,000 btu's	98,000,000	26,222,847,397 BTU's of fuel
Glass	489	tons	Sand	1 ton = 1,330 tons of sand	1,330	650,732 tons of sand
Glass	489	tons	Electricity	1 ton = 42 Kw Hours	42	20,549 Kw hours of electricity
Glass	489	tons	Oil	1 ton = .12 gallons of oil	0.12	59 barrels of oil
Glass	489	tons	Natural Gas	1 ton = 714,000 btu's	714,000	349,340,389 BTU's of fuel

Environmental Impact Summary



**Disclaimer: The above numbers represent conversions from industrial and recycling markets. These numbers are ESTIMATED resources saved. All calculations are taken from annual total tons from Maplewood Final Recycling Report.

<http://www.quora.com/How-many-gallons-of-crude-oil-does-it-take-to-make-a-gallon-of-gasoline>

<http://www.eia.gov/todayinenergy/detail.cfm?id=6570>

GLASS RECYCLING PROCESSORS

Tennis Sanitation has managed mixed broken glass utilizing Strategic Materials as our glass processor. This is in response to the City's request to create a glass contingency plan that achieves the overall goal of recycling 100% of the material into the original raw material.

We are excited to announce that Strategic Materials has developed a technology that optically sorts broken glass mechanically without manual sorting. This results in minimizing the amount of glass being used for aggregate material. *See Strategic Materials endorsement letter below.*



January 21, 2015

Tennis Sanitation LLC

720 4th Street

Saint Paul Park, MN

David Domack

Dear David,

Strategic Materials, Inc. (SMI) in St Paul processes the glass supplied by your company, Tennis Sanitation. To process your material, we use an integrated series of high technology equipment to remove all non-glass items and fines. When possible, these non-glass items and fines are recycled or used in a beneficial use application. The end product of our process is high quality glass cullet. The glass cullet is available for the container industry to process into new glass containers and also for the fiberglass industry for the production of new fiberglass materials.

SMI sends most of this glass cullet to these high-value end customers to help promote and sustain the best possible recycling usage. To meet the rigid specification requirements these customers demand, we use advanced optical sortation equipment. This equipment allows us to produce some of the highest quality sorted glass in the industry. By using our recycled cullet, container/fiberglass manufacturers reduce their energy usage and also their emissions as compared with using virgin raw materials.

SMI places a high value on producing top quality glass cullet to the recycling industry. All material received from Tennis Sanitation undergoes our stringent processes and inspections to allow us to continue supplying this glass cullet to our end customers.

Please feel free to contact us if you have any additional questions.

Respectfully,

Daniel McClenahan

SMI Area Manager

MARKET REPORT

2015 was a very challenging year for most commodities. Fiber, plastics, tin and aluminum took their largest drop in five years – which has been driven down by the lower costs in crude oil.

The glass market is somewhat limited because there is only one processor available to sort glass in the Twin Cities. Their newest technology sorts broken glass using computerized optical sorters and a complex but innovative blower system. 90% of the broken glass is now being processed into post-consumer food and beverage containers.

The outlook for 2016

Future markets are looking like they will remain weak. The markets project the values to be flat for 2016.



ADDITIONAL ITEMS

RESIDUALS:

2015 Residuals (in tons) from recycling was as follows:

<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	.9 %	
2.35 tons	1.84 tons	2.31 tons	2.40 tons	2.55 tons	2.52 tons	2.35 tons	2.39 tons	2.51 tons	2.43 tons	2.90 tons	2.83 tons	29.38 tons

Residuals consisted of items such as Styrofoam, packing peanuts, soiled materials and general garbage.

In comparison to 2011: Residuals are 26.88 tons

In comparison to 2012: Residuals are 55.55 tons

In comparison to 2013: Residuals are 49.30 tons

In comparison to 2014: Residuals are 29.36 tons

TRUCK WEIGHTS:

During the 2015 Calendar - none of our vehicles exceeded the maximum loaded weight of 40,000 pounds when hauling the recyclables collected from the residents of Maplewood. Weight tickets are available upon request.

RECYCLING SERVICE FEE:

The recycling service fee is \$2.75 per unit per month which is based upon the contracted price.

STORAGE OF EXTRA RECYCLABLE MATERIALS:

During the 2015 calendar year our recycling facility had sorted all recyclable materials within 45 days of processing to recycling markets. The only exception are the milk cartons - which are baled and stored until there is enough volume to meet the vendor's minimum shipping requirements and "rare-type" plastics which are stored until a larger enough quantity is available to make a mill size bale.

SUMMARY OF YEAR-END RECYCLING REPORT

The 2015 Maplewood Year-end Recycling Report provides up-to-date information from the City's recycling activities over the past year. Each section of this report reflects the various ways data was collected, entered and calculated to contribute to meeting our combined goals.

In the report we have illustrated the composition of recyclables, itemized volumes of recyclables from both single family and multi-family dwellings as they relate to each break-out of each separate commodity. We also provide information on how the City's recycling efforts will impact our environment. As we evaluate the four years of data history, we are seeing a consistent pattern of strong recycling volumes and good participation. All of these results point towards success through education and expansion of recycling materials.



APPENDIX A - 2015 RECYCLING DATA SUMMARY

APPENDIX A - RECYCLING DATA SUMMARY

2015 MAPLEWOOD RECYCLE TONNAGE DATA														
MONTHLY DATA/RTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2015 TOTALS	
	UNITS	TYPE												
Single Family														
Percentage Break-out														
RECYCLED MATERIALS	Tons	Description												
Cardboard:	51.08	38.87	49.29	51.21	55.35	55.85	52.38	51.41	53.17	52.44	63.81	61.62	636.47	TONS
Paper:	111.16	84.59	107.25	111.42	120.43	121.52	113.98	111.88	115.70	114.11	138.85	134.08	1384.98	TONS
Scrap Metal:	0.93	0.71	0.90	0.93	1.01	1.02	0.96	0.94	0.97	0.96	1.17	1.13	11.62	TONS
Large Plastic:	1.15	0.87	1.11	1.15	1.24	1.25	1.18	1.16	1.19	1.18	1.43	1.38	14.30	TONS
Plastic Bags:	1.63	1.24	1.57	1.63	1.76	1.78	1.67	1.64	1.69	1.67	2.03	1.96	20.26	TONS
Z-Bale Plastic:	7.41	5.64	7.15	7.43	8.03	8.11	7.60	7.46	7.72	7.61	9.26	8.94	92.37	TONS
PET Plastic:	11.29	8.59	10.89	11.32	12.23	12.34	11.57	11.36	11.75	11.59	14.10	13.62	140.64	TONS
Tin:	6.79	5.17	6.55	6.81	7.36	7.43	6.96	6.84	7.07	6.97	8.48	8.19	84.62	TONS
Colored Glass:	5.86	4.46	5.65	5.87	6.35	6.41	6.01	5.90	6.10	6.02	7.32	7.07	73.00	TONS
Clear Glass:	3.83	2.91	3.69	3.84	4.15	4.18	3.92	3.85	3.98	3.93	4.78	4.62	47.68	TONS
Chipped Glass:	29.58	22.51	28.54	29.65	32.05	32.34	30.33	29.78	30.79	30.37	36.95	35.68	368.59	TONS
Aluminum:	5.40	4.11	5.21	5.42	5.86	5.91	5.54	5.44	5.63	5.55	6.75	6.52	67.34	TONS
Milk Cartons:	0.65	0.49	0.62	0.65	0.70	0.71	0.66	0.65	0.67	0.66	0.81	0.78	8.05	TONS
TOTAL TONS	236.76	180.18	228.44	237.33	256.52	258.84	242.77	238.30	246.43	243.06	295.75	285.58	2949.94	TONS
# of HOMES ON ROUTE	9,193													
AVERAGE LBS / HOME /	51.51	39.20	49.70	51.63	55.81	56.31	52.82	51.84	53.61	52.88	64.34	62.13	53.48	AvgLbs /Un
Multi- Family														
Percentage Break-out														
RECYCLED MATERIALS	Tons	Description												
Cardboard:	5.26	5.26	6.06	6.22	5.85	4.62	4.06	5.91	6.92	5.79	5.73	6.21	67.89	TONS
Paper:	11.44	11.44	13.19	13.54	12.73	10.06	8.83	12.86	15.06	12.60	12.48	13.51	147.73	TONS
Scrap Metal:	0.10	0.10	0.11	0.11	0.11	0.08	0.07	0.11	0.13	0.11	0.10	0.11	1.24	TONS
Large Plastic:	0.12	0.12	0.14	0.14	0.13	0.10	0.09	0.13	0.16	0.13	0.13	0.14	1.53	TONS
Plastic Bags:	0.17	0.17	0.19	0.20	0.19	0.15	0.13	0.19	0.22	0.18	0.18	0.20	2.16	TONS
Z-Bale Plastic:	0.76	0.76	0.88	0.90	0.85	0.67	0.59	0.86	1.00	0.84	0.83	0.90	9.85	TONS
PET Plastic:	1.16	1.16	1.34	1.37	1.29	1.02	0.90	1.31	1.53	1.28	1.27	1.37	15.00	TONS
Tin:	0.70	0.70	0.81	0.83	0.78	0.61	0.54	0.79	0.92	0.77	0.76	0.83	9.03	TONS
Colored Glass:	0.60	0.60	0.70	0.71	0.67	0.53	0.47	0.68	0.79	0.66	0.66	0.71	7.79	TONS
Clear Glass:	0.39	0.39	0.45	0.47	0.44	0.35	0.30	0.44	0.52	0.43	0.43	0.46	5.09	TONS
Chipped Glass:	3.04	3.04	3.51	3.60	3.39	2.68	2.35	3.42	4.01	3.35	3.32	3.59	39.32	TONS
Aluminum:	0.56	0.56	0.64	0.66	0.62	0.49	0.43	0.63	0.73	0.61	0.61	0.66	7.18	TONS
Milk Cartons:	0.07	0.07	0.08	0.08	0.07	0.06	0.05	0.07	0.09	0.07	0.07	0.08	0.86	TONS
TOTAL TONS	24.36	24.37	28.09	28.83	27.12	21.43	18.81	27.40	32.07	26.84	26.57	28.77	314.66	TONS
# of MF UNITS ON	4,023													
AVERAGE LBS / HOME /	12.11	12.11	13.96	14.33	13.48	10.65	9.35	13.62	15.94	13.34	13.21	14.30	13.04	Avg Lbs /Un
COMBINED BREAK-OUT														
RECYCLED MATERIALS	Tons	Description												
Cardboard:	56.34	44.13	55.35	57.43	61.20	60.47	56.44	57.33	60.09	58.23	69.54	67.82	704.36	TONS
Paper:	122.59	96.03	120.44	124.96	133.16	131.58	122.81	124.74	130.76	126.72	151.33	147.58	1532.71	TONS
Scrap Metal:	1.03	0.81	1.01	1.05	1.12	1.10	1.03	1.05	1.10	1.06	1.27	1.24	12.86	TONS
Large Plastic:	1.27	0.99	1.24	1.29	1.38	1.36	1.27	1.29	1.35	1.31	1.56	1.52	15.83	TONS
Plastic Bags:	1.79	1.40	1.76	1.83	1.95	1.93	1.80	1.83	1.91	1.85	2.21	2.16	22.42	TONS
Z-Bale Plastic:	8.18	6.41	8.03	8.33	8.88	8.78	8.19	8.32	8.72	8.45	10.09	9.84	102.22	TONS
PET Plastic:	12.45	9.75	12.23	12.69	13.52	13.36	12.47	12.67	13.28	12.87	15.37	14.99	155.65	TONS
Tin:	7.49	5.87	7.36	7.64	8.14	8.04	7.50	7.62	7.99	7.74	9.25	9.02	93.65	TONS
Colored Glass:	6.46	5.06	6.35	6.59	7.02	6.94	6.47	6.58	6.89	6.68	7.98	7.78	80.79	TONS
Clear Glass:	4.22	3.31	4.15	4.30	4.58	4.53	4.23	4.29	4.50	4.36	5.21	5.08	52.76	TONS
Chipped Glass:	32.63	25.56	32.05	33.26	35.44	35.02	32.68	33.20	34.80	33.72	40.27	39.28	407.91	TONS
Aluminum:	5.96	4.67	5.86	6.08	6.47	6.40	5.97	6.07	6.36	6.16	7.36	7.18	74.53	TONS
Milk Cartons:	0.71	0.56	0.70	0.73	0.77	0.76	0.71	0.72	0.76	0.74	0.88	0.86	8.90	TONS
TOTAL TONS	261.12	204.55	256.53	266.16	283.63	280.27	261.58	265.70	278.50	269.90	322.32	314.35	3264.59	TONS
CARDBOARD & LINENS														
CARDBOARD	9,872	9,410	11,012	15,170	9,726	9,840	8,990	9,400	8,580	11,740	8,540	12,740	125,020	LBS
LINENS	-	700	846	595	342	-	894	529	443	569	511	488	5,917	LBS
TOTAL INQUIRIES	11	13	32	33	13	46	59	42	44	45	36	48	422	
Business Volume lbs	2,165	2,599	3,179	4,322	4,096	3,653	2,938	4,100	4,901	5,323	5,024	3,585	45,885	
Parks Volume lbs	440	0	0	1,500	840	940	1,710	1,300	960	560	100	0	8,350	
% of contamination	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%		
Residuals (Tons)	2.35	1.84	2.31	2.40	2.55	2.52	2.35	2.39	2.51	2.43	2.90	2.83	29.38	TONS
Participation %	92%	91%	92%	93%	93%	93%	93%	92%	92%	92%	91%	93%	92%	AVG. %
Nonparticipants #	737	874	771	644	613	616	660	723	694	723	789	648	708	AVG. Nonpart.

APPENDIX B - MONTHLY RECYCLING REPORT MULTI-FAMILY

APPENDIX B RECYCLING DATA SUMMARY (MULTI-FAMILY)

2015 Annual Weight RECAP REPORT Multi-Family	Units	January		February		March		April		May		June		July		August		September		October		November		December		2015 TOTALS			
		Total Wgt	Wp/Unit	Total Wgt	Average																								
		for use	Month	for use	Month	for use	Month																						
1426 Frost Avenue	7	182	26	167	24	227	32	321	46	299	43	214	31	150	21	342	49	192	27	150	21	235	34	136	19	2614	31		
Maplewood Comforts of Home	42	364	9	606	14	606	14	641	15	727	17	855	20	641	15	1154	27	855	20	770	18	983	23	517	12	8719	17		
Emmas Place	13	0	0	91	7	121	9	0	0	0	0	0	0	0	21	2	0	0	0	43	3	0	0	0	0	276	2		
English Manor Apartments	37	561	15	576	16	621	17	791	21	748	20	898	24	599	16	1069	29	812	22	770	21	1047	28	517	14	9008	20		
Homestead at Maplewood	62	424	7	727	12	667	11	770	12	599	10	492	8	428	7	684	11	470	8	556	9	770	12	354	6	6939	9		
Maplewood Mobile Homes	17	197	12	167	10	227	13	214	13	321	19	342	20	299	18	257	15	235	14	214	13	214	13	60	4	2754	13		
Park Edge Apartments	51	364	7	515	10	546	11	684	13	641	13	684	13	428	8	770	15	684	13	599	12	770	15	517	10	7200	12		
Parkview Court Apartments	72	667	9	667	9	909	13	1026	14	983	14	1026	14	791	11	1240	17	1026	14	1026	14	1283	18	653	9	11296	13		
Phoenix Treatment Center	1	242	242	273	273	364	364	428	428	385	385	171	171	257	257	299	299	342	342	257	257	342	342	272	272	3630	303		
Sherwood Glen	96	2000	21	2091	22	2637	27	3035	32	3677	38	2736	29	2009	21	3848	40	8465	88	2907	30	3292	34	2013	21	38709	34		
Greengate Apartments	108	1303	12	1121	10	1516	14	1667	15	1625	15	1368	13	1069	10	1924	18	1539	14	1454	13	1796	17	1088	10	17469	13		
Maple Pond Homes	168	1182	7	1182	7	1819	11	1924	11	1667	10	1753	10	1112	7	2052	12	1154	7	1667	10	1881	11	1115	7	18508	9		
Maplewood Apartments	240	2819	12	2910	12	3637	15	4019	17	4147	17	3848	16	2864	12	4617	19	4275	18	4190	17	5087	21	2802	12	45213	16		
Maplewood Manor	18	455	25	485	27	606	34	684	38	684	38	684	38	556	31	983	55	684	38	684	38	812	45	490	27	7807	36		
Saint Paul's Monastery	70	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Maplewood Community Center	1	303	303	273	273	303	303	428	428	363	363	342	342	257	257	534	534	342	342	406	406	534	534	245	245	4330	361		
Maplewood City Hall	1	515	515	697	697	970	970	727	727	727	727	556	556	342	342	1454	1454	770	770	684	684	898	898	422	422	8760	730		
Maplewood Public Works	1	455	455	576	576	970	970	898	898	663	663	663	663	406	406	919	919	1197	1197	791	791	748	748	449	449	8734	728		
Fire Station 2	1	182	182	242	242	303	303	342	342	342	342	214	214	171	171	385	385	299	299	214	214	385	385	163	163	3242	270		
East Metro Fire Training Facility	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Cobblestone Court Apartments	74	469	6	440	6	557	8	433	6	379	5	406	5	298	4	379	5	542	7	379	5	406	5	607	8	5297	6		
Silver Ridge Apartments	186	1730	9	1613	9	2229	12	1734	9	1652	9	1761	9	1652	9	1761	9	2628	14	1761	9	1896	10	2938	16	23356	10		
Summer Hills Of Maplewood	45	821	18	821	18	1056	23	759	17	759	17	759	17	569	13	786	17	948	21	759	17	759	17	1118	25	9911	18		
Beaver Creek Condos	60	1144	19	1379	23	1672	28	1165	19	1111	19	813	14	840	14	1002	17	1300	22	1002	17	1002	17	1660	28	14090	20		
Century Trails Apartments	40	235	6	352	9	440	11	244	6	203	5	298	7	217	5	298	7	406	10	325	8	325	8	479	12	3822	8		
Lakeview Commons	98	264	3	205	2	293	3	163	2	135	1	203	2	149	2	217	2	230	2	190	2	203	2	319	3	2572	2		
Pondview Apartments	180	1818	10	1789	10	2229	12	1571	9	1517	8	1598	9	1192	7	1463	8	1869	10	1463	8	1273	7	2299	13	20082	9		
Nature Center	1	59	59	59	59	88	88	352	352	81	81	81	81	54	54	108	108	108	108	81	81	54	54	32	32	1158	97		
Fire Station 1	1	88	88	88	88	117	117	108	108	108	108	108	108	81	81	81	81	108	108	81	81	81	81	81	81	96	96	1148	96
Birch Glen Apartments(Maplewood)	60	515	9	515	9	515	9	629	10	519	9	393	7	378	6	519	9	629	10	441	7	472	8	781	13	6307	9		
Cardinal Pointe	108	644	6	644	6	644	6	787	7	566	5	441	4	472	4	598	6	787	7	629	6	629	6	976	9	7817	6		
Carefree Cottages	254	3961	16	3993	16	4379	17	5004	20	3997	16	3084	12	3116	12	3965	16	5035	20	4437	17	4186	16	6754	27	51910	17		
Concordia Arms	125	1803	14	1803	14	1803	14	2203	18	1794	14	1164	9	1259	10	1605	13	2171	17	1636	13	1322	11	2694	22	21258	14		
Heritage Square Condos (7100 Madison)	18	515	29	515	29	644	36	755	42	535	30	378	21	378	21	504	28	629	35	504	28	504	28	898	50	6758	31		
Heritage Square Condos (1244 Co Rd D)	12	258	21	258	21	258	21	315	26	252	21	189	16	189	16	252	21	283	24	252	21	252	21	390	33	3146	22		
Heritage Square Condos (1256 Co Rd D)	12	258	21	258	21	258	21	315	26	252	21	189	16	189	16	252	21	315	26	252	21	252	21	390	33	3177	22		
Maple Knoll Townhomes	57	612	11	467	8	419	7	692	12	504	9	409	7	346	6	362	6	2817	49	614	11	504	9	664	12	8408	12		
Maple Ridge Apartments	100	773	8	741	7	773	8	976	10	787	8	566	6	598	6	787	8	850	8	850	8	850	8	1171	12	9626	8		
Maplewood Townhomes	31	32	1	0	0	64	2	0	0	31	1	16	1	31	1	79	3	94	3	157	5	79	3	39	1	623	2		
Norgard Apartments	60	354	6	403	7	354	6	472	8	409	7	252	4	315	5	441	7	535	9	378	6	409	7	664	11	4985	7		
Seasons at Maplewood	150	741	5	676	5	612	4	598	4	535	4	220	1	189	1	205	1	346	2	16	0	252	2	820	5	5209	3		
Sibley Cove Apartments	80	902	11	773	10	1030	13	1070	13	755	9	393	5	504	6	661	8	976	12	755	9	629	8	1015	13	9463	10		
Town and Country Mobile Home Park	120	1030	9	1030	9	1127	9	1385	12	1070	9	818	7	850	7	1133	9	1416	12	1133	9	1133	9	1757	15	13882	10		
Village on Woodlynn	60	998	17	1095	18	1159	19	1322	22	1070	18	755	13	724	12	1070	18	1290	22	1070	18	1039	17	1718	29	13310	18		
Walker at Hazel Ridge	75	934	12	934	12	869	12	1259	17	1039	14	598	8	661	9	944	13	1101	15	913	12	1007	13	1444	19	11703	13		
Fire Station # 3	1	72	72	48	48	40	40	24	24	39	39	31	31	39	39	16	16	94	94	47	47	71	71	78	78	601	50		
Wyngate Apartments	50	934	19	966	19	1030	21	1227	25	976	20	755	15	661	13	724	14	1133	23	881	18	755	15						

Tennis Sanitation, L.L.C.

651-459-1887

"Recycling is Everyone's Future"

January 15th, 2015

RE: December 2015 - RECYCLING REPORT

Dear City of Maplewood Recycling Coordinator,

Tennis Sanitation is pleased to provide the following monthly recycling report detailing the materials that were collected, processed and delivered to recycling markets from both single family and multi-family dwellings.

The Community of Maplewood Recycled:

TYPE	Single Family Weight (tons)	Multi-Family Weight (tons)	NET Total Wgt	UNIT	DESCRIPTION
Cardboard: 21.36%	61.62	6.21	67.82	tons	Includes all cardboard boxes.
Paper: 46.48%	134.08	13.51	147.58	tons	Includes cardboard, paper, newspaper, junk mail
Scrap Metal: 0.39%	1.13	0.11	1.24	tons	
Large Plastic: 0.48%	1.38	0.14	1.52	tons	Toys and parts
Plastic Bags: 0.68%	1.96	0.20	2.16	tons	Includes retail plastic bags
Z-Bale Plastic: 3.10%	8.94	0.90	9.84	tons	
PET Plastic: 4.72%	13.62	1.37	14.99	tons	
Tin: 2.84%	8.19	0.83	9.02	tons	Includes all bi-metal and tin cans
Colored Glass: 2.45%	7.07	0.71	7.78	tons	Includes green, clear and brown colors
Clear Glass: 1.60%	4.62	0.46	5.08	tons	
Chipped Glass: 12.37%	35.68	3.59	39.28	tons	
Aluminum: 2.26%	6.52	0.66	7.18	tons	Includes all aluminum cans
Milk Cartons: 0.27%	0.78	0.08	0.86	tons	Beverage cartons
Total Tons:	285.58	28.77	314.35	Tons	Net total recycling for the month

Other fun facts:

TYPE	Single Family Weight (lbs)	Multi-Family Weight (lbs)	NET Calcs.	
Units:	9193	4023	13216	Units collected per week
Wgt/home:	62.13	14.30	38.22	lbs Average pounds per unit collected per month
**Linens:	Combined	Combined	488.00	lbs Includes all clothing, garments and other linens
Cardboard:	Combined	Combined	12740.00	lbs Includes all accounts that have dumpster service

Average % of serviced accounts (SF)	75%	Average % of participation (SF)	92%
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This month's homes that did not participate in weekly recycling collection were 723 residents

Total inquiries for this month were:	48	Business volume of recycling (in lbs)	3,585
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PARK WEIGHTS	Name	lbs per month
	Harvest Park	0 lbs
	Wakefield Park	0 lbs
	Comm. Garden	0 lbs
	Goodrich Park	0 lbs
	Hazelwood Pk	0 lbs

Summary of report: This month illustrates resident's recycling efforts for both SF and MF Dwellings and Businesses. Contamination was minimal with only .98 % that could not be recycled.

The above recycling break-out reflects the new composite study done in December 2014.

Great job on your recycling efforts.

Sincerely,
Willie Tennis

Willie Tennis
Tennis Sanitation

APPENDIX D - MONTHLY MULTI-FAMILY REPORT DATA

Pick-up Date	Maplewood Multi-Family	December 2015		WEEK 1			WEEK 2			WEEK 3			WEEK 4			WEEK 5			Total Wgt for mo.	Units	Wgt/unit per Month			
		Number	Street Name	Units	Average	Total	# carts	Wgt/cart	Tare Wgt	Average	Total	# carts	Wgt/cart	Tare Wgt	Average	Total	# carts	Wgt/cart				Tare Wgt	Average	Total
Monday	1426	Frost Avenue	42	2.00	69.8	54	1.00	69.8	27	1.00	69.8	27	1.00	69.8	27	1.00	69.8	27	1.00	69.8	0	136	7	19
Monday	2300	Hazelwood Street	47	5.00	69.8	136	5.00	69.8	136	5.00	69.8	136	5.00	69.8	136	5.00	69.8	136	5.00	69.8	0	69.8	42	12
Monday	2163	Van Dyke Street	13	0.00	69.8	0	0.00	69.8	0	0.00	69.8	0	0.00	69.8	0	0.00	69.8	0	0.00	69.8	0	0	13	0
Monday	1749	Frieble Avenue	37	3.00	69.8	136	4.00	69.8	109	5.00	69.8	136	4.00	69.8	136	4.00	69.8	109	5.00	69.8	0	517	37	14
Monday	1890	Sherron Ave	62	3.00	69.8	82	3.00	69.8	82	3.00	69.8	82	3.00	69.8	109	4.00	69.8	109	4.00	69.8	0	354	62	6
Monday	1876	English Street	17	1.00	69.8	27	0.50	69.8	14	0.00	69.8	0	1.00	69.8	27	0.00	69.8	27	0.00	69.8	0	68	17	4
Monday	2025	Ide Street	51	5.00	69.8	136	3.00	69.8	82	5.00	69.8	136	3.00	69.8	163	6.00	69.8	163	6.00	69.8	0	517	51	10
Monday	300	Parview Court	72	6.00	69.8	163	6.00	69.8	163	6.00	69.8	163	6.00	69.8	163	6.00	69.8	163	6.00	69.8	0	69.8	72	9
Monday	2055	White bear Ave	1	4.00	69.8	109	2.00	69.8	54	2.00	69.8	54	2.00	69.8	54	2.00	69.8	54	2.00	69.8	0	272	1	272
Monday	1312	County Road B East	96	16.00	69.8	435	16.00	69.8	435	16.00	69.8	435	16.00	69.8	707	20.00	69.8	707	20.00	69.8	0	2013	96	21
Monday	200	Wintrop Street S	108	9.00	69.8	245	12.00	69.8	326	8.00	69.8	218	11.00	69.8	299	0.00	69.8	299	0.00	69.8	0	1088	108	10
Monday	1854	Maple Pind Homes	168	10.00	69.8	680	7.00	69.8	245	8.00	69.8	218	14.00	69.8	381	4.00	69.8	381	4.00	69.8	0	1115	168	7
Monday	2391	Larpentour Ave East	240	25.00	69.8	680	22.00	69.8	598	35.00	69.8	680	31.00	69.8	843	0.00	69.8	843	0.00	69.8	0	2802	240	12
Monday	2266	Maplewood Manor	18	4.00	69.8	109	5.00	69.8	136	5.00	69.8	136	4.00	69.8	109	0.00	69.8	109	0.00	69.8	0	490	18	27
Monday	2100	White Bear Ave	1	3.00	69.8	82	3.00	69.8	82	2.00	69.8	54	1.00	69.8	27	0.00	69.8	27	0.00	69.8	0	245	1	245
Monday	1830	County Road B East	1	4.00	69.8	109	4.00	69.8	109	4.00	69.8	109	3.50	69.8	95	0.00	69.8	95	0.00	69.8	0	422	1	422
Monday	1902	County Road B East	1	3.00	69.8	82	4.50	69.8	172	4.00	69.8	109	5.00	69.8	136	0.00	69.8	136	0.00	69.8	0	449	1	449
Monday	1955	Clareise Street	1	1.00	69.8	27	2.00	69.8	54	1.00	69.8	27	2.00	69.8	54	0.00	69.8	54	0.00	69.8	0	163	1	163
Monday	1881	Century Ave N	1	0.00	69.8	0	0.50	69.8	14	0.00	69.8	0	0.00	69.8	0	0.00	69.8	0	0.00	69.8	0	0	1	0
Tuesday	346	Smelling Ave S	74	4.00	74.5	128	4.00	74.5	128	4.00	74.5	128	4.00	74.5	96	4.00	74.5	96	4.00	74.5	0	607	74	8
Tuesday	2330	Stillwater Avenue	186	22.00	74.5	702	14.00	74.5	447	18.00	74.5	575	18.00	74.5	575	20.00	74.5	575	20.00	74.5	0	639	186	16
Tuesday	935	North Ferndale St	45	7.00	74.5	224	7.00	74.5	224	7.00	74.5	224	7.00	74.5	224	7.00	74.5	224	7.00	74.5	0	1118	45	25
Tuesday	1225	Ferndale Avenue	60	9.00	74.5	287	11.00	74.5	351	12.00	74.5	383	9.00	74.5	287	11.00	74.5	287	11.00	74.5	0	351	60	28
Tuesday	1730	Monastery Way	40	3.00	74.5	96	3.00	74.5	96	3.00	74.5	96	3.00	74.5	96	3.00	74.5	96	3.00	74.5	0	1660	40	12
Tuesday	1300	Lakewood Dr North	98	2.00	74.5	64	2.00	74.5	64	2.00	74.5	64	2.00	74.5	64	2.00	74.5	64	2.00	74.5	0	479	98	3
Tuesday	2575	Lydia Avenue East	180	14.00	74.5	447	14.00	74.5	447	14.00	74.5	447	14.00	74.5	447	16.00	74.5	447	16.00	74.5	0	2299	180	13
Tuesday	2659	7th St E	1	0.00	74.5	0	0.00	74.5	0	0.00	74.5	0	0.00	74.5	0	0.00	74.5	0	0.00	74.5	0	32	1	32
Tuesday	600	McKnight Rd	1	0.00	74.5	0	1.00	74.5	32	1.00	74.5	32	1.00	74.5	32	0.00	74.5	32	0.00	74.5	0	96	1	96
Wednesday	3100	Ariel Street	60	4.00	81.6	156	4.00	81.6	156	4.00	81.6	156	4.00	81.6	156	4.00	81.6	156	4.00	81.6	0	781	60	13
Wednesday	3003	Hazelwood Street	108	5.00	81.6	195	5.00	81.6	195	5.00	81.6	195	5.00	81.6	195	5.00	81.6	195	5.00	81.6	0	976	108	9
Wednesday	2355	Polaris Lane North	254	35.00	81.6	1366	27.00	81.6	1054	37.00	81.6	1444	35.00	81.6	1366	39.00	81.6	1366	39.00	81.6	0	6754	254	27
Wednesday	2030	Lydia Avenue East	125	22.00	81.6	468	14.00	81.6	547	13.00	81.6	508	16.00	81.6	625	14.00	81.6	625	14.00	81.6	0	2694	125	22
Wednesday	7100	Madison Ave West	18	4.00	81.6	156	4.00	81.6	156	4.00	81.6	156	4.00	81.6	156	4.00	81.6	156	4.00	81.6	0	898	18	50
Wednesday	1244	County Rd D	12	2.00	81.6	78	2.00	81.6	78	2.00	81.6	78	2.00	81.6	78	2.00	81.6	78	2.00	81.6	0	390	12	33
Wednesday	1256	County Rd D	12	2.00	81.6	78	2.00	81.6	78	2.00	81.6	78	2.00	81.6	78	2.00	81.6	78	2.00	81.6	0	390	12	33
Wednesday	1880	Merabi Ave	57	1.00	81.6	39	3.00	81.6	117	5.00	81.6	195	4.00	81.6	156	4.00	81.6	156	4.00	81.6	0	664	57	12
Wednesday	1695	County Road D East	100	5.00	81.6	195	6.00	81.6	234	6.00	81.6	234	7.00	81.6	273	6.00	81.6	273	6.00	81.6	0	1171	100	12
Wednesday	2461	Ariel Street North	31	0.50	81.6	20	0.00	81.6	0	0.00	81.6	0	0.50	81.6	20	0.00	81.6	20	0.00	81.6	0	39	31	1
Wednesday	1807	Gervais Court	60	3.00	81.6	117	4.00	81.6	156	3.00	81.6	117	3.00	81.6	117	4.00	81.6	117	4.00	81.6	0	664	60	11
Wednesday	1670	Legacy Parkway East	150	6.00	81.6	324	3.00	81.6	117	4.00	81.6	156	6.00	81.6	234	2.00	81.6	234	2.00	81.6	0	820	150	5
Wednesday	1996	County Road D	80	3.00	81.6	234	7.00	81.6	234	7.00	81.6	234	7.00	81.6	234	7.00	81.6	234	7.00	81.6	0	1015	80	13
Wednesday	2557	Maplewood Drive	120	9.00	81.6	351	9.00	81.6	351	9.00	81.6	351	9.00	81.6	351	9.00	81.6	351	9.00	81.6	0	1757	120	15
Wednesday	2122	Woodhym Avenue	60	6.00	81.6	324	9.00	81.6	351	7.00	81.6	273	14.00	81.6	547	8.00	81.6	547	8.00	81.6	0	312	60	29
Wednesday	2790	Hazelwood Street	75	8.00	81.6	312	6.00	81.6	234	8.00	81.6	312	8.00	81.6	312	7.00	81.6	312	7.00	81.6	0	1718	75	19
Wednesday	1530	Fire Station # 3	1	1.00	81.6	39	0.50	81.6	0	0.50	81.6	20	0.50	81.6	20	0.00	81.6	20	0.00	81.6	0	78	1	78
Wednesday	1752	Village Trail East	50	8.00	81.6	312	7.00	81.6	273	8.00	81.6	312	8.00	81.6	312	8.00	81.6	312	8.00	81.6	0	1484	50	30
Thursday	1860	McKinney Street	12	3.00	75.4	98	5.00	75.4	164	3.00	75.4	98	3.00	75.4	98	3.00	75.4	98	3.00	75.4	0	588	12	46
Thursday	1915	Arcade Street	27	4.00	75.4	131	4.00	75.4	131	4.00	75.4	131	4.00	75.4	131	4.00	75.4	131	4.00	75.4	0	656	27	24
Thursday	844	Grand Ave	225	3.00	75.4	98	2.00	75.4	66	4.00	75.4	131	4.00	75.4	131	5.00	75.4	131	5.00	75.4	0	591	225	3
Thursday	1901	Devoia Street	70	11.00	75.4	361	8.00	75.4	263	9.00	75.4	359	9.00	75.4	295	12.00	75.4	295	12.00	75.4	0	1608	70	23
Thursday	1770	Adolphus Street	54	1.00	75.4	33	2																	

APPENDIX E - MONTHLY SINGLE FAMILY REPORT DATA

Maplewood 2015 December

MON RTE # 1							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	6.15	5.46	6.54	6.86	0.00		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	6.15	5.46	6.54	6.86	0.00	Net Total	
						25.01	
# of Stops	933	933	933	933	933	Averages	
Not outs	273	267	255	242	0	191	
% of Participation	71%	71%	73%	74%	100%	80%	
Lbs per Stop Recycled	18.64	16.40	19.29	19.86	0.00	14	

MONDAY ROUTE SUMMARY FOR							
MONDAY	Week 1	Week 2	Week 3	Week 4	Week 5		
TOTAL Tons	17.08	17.58	15.29	13.33	0.00	Net Total	63.28
# of Stops	2510	2510	2510	2510	2510	Averages	563
Not outs	690	730	707	687	0		78%
% of Set-outs	73%	71%	72%	73%	100%		14
Lbs per Stop Recycled	18.77	19.75	16.96	14.62	0.00		

MON RTE # 2							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	5.08	5.41	4.11	10.67	0.00		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	5.08	5.41	4.11	10.67	0.00	Net Total	14.60
# of Stops	553	553	553	553	553	Averages	120
Not outs	174	163	170	146	0		78%
% of Participation	69%	71%	69%	74%	100%		12
Lbs per Stop Recycled	26.81	27.74	21.46	0.00	0.00		

TUE RTE # 1							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	6.45	5.68	4.36	5.19	6.03		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	6.45	5.68	4.36	5.19	6.03	Net Total	27.71
# of Stops	736	736	736	736	736	Averages	226
Not outs	219	205	244	228	212		69%
% of Participation	70%	72%	67%	69%	71%		20
Lbs per Stop Recycled	24.95	21.39	17.72	20.43	23.02		

TUESDAY ROUTE SUMMARY FOR							
TUESDAY	Week 1	Week 2	Week 3	Week 4	Week 5		
TOTAL Tons	13.47	11.49	9.50	9.15	11.53	Net Total	55.14
# of Stops	1205	1205	1205	1205	1205	Averages	320
Not outs	331	280	347	321	307		73%
% of Set-outs	73%	77%	71%	73%	75%		25
Lbs per Stop Recycled	30.82	24.84	22.14	20.70	25.68		

TUE RTE # 2							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	7.02	5.81	5.14	3.96	5.50		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	7.02	5.81	5.14	3.96	5.50	Net Total	27.43
# of Stops	469	469	469	469	469	Averages	90
Not outs	112	75	103	93	95		81%
% of Participation	76%	84%	78%	80%	80%		26
Lbs per Stop Recycled	39.33	29.49	28.09	21.06	29.41		

WED RTE # 1							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	7.20	4.70	4.75	6.04	6.78		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	7.20	4.70	4.75	6.04	6.78	Net Total	29.47
# of Stops	516	516	516	516	516	Averages	106
Not outs	103	112	103	107	107		79%
% of Participation	80%	78%	80%	79%	79%		28
Lbs per Stop Recycled	34.87	23.27	23.00	29.54	33.15		

WEDNESDAY ROUTE SUMMARY FOR							
WEDNESDAY	Week 1	Week 2	Week 3	Week 4	Week 5		
TOTAL Tons	19.42	15.79	14.35	16.94	19.16	Net Total	85.66
# of Stops	1989	1989	1989	1989	1989	Averages	513
Not outs	543	478	457	573	535		74%
% of Set-outs	73%	76%	77%	71%	73%		23
Lbs per Stop Recycled	26.86	20.90	18.73	23.93	26.35		

WED RTE # 2							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	5.85	5.45	4.80	5.45	6.19		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	5.85	5.45	4.80	5.45	6.19	Net Total	27.74
# of Stops	707	707	707	707	707	Averages	203
Not outs	220	183	177	233	214		71%
% of Participation	69%	74%	75%	67%	70%		21
Lbs per Stop Recycled	24.02	20.80	18.11	23.00	25.11		

WED RTE # 3							
Week 1	Week 2	Week 3	Week 4	Week 5			
Tons - Load 1	6.37	5.64	4.80	5.45	6.19		
Tons - Load 2	0.00	0.00	0.00	0.00	0.00		
TOTAL Tons	6.37	5.64	4.80	5.45	6.19	Net Total	28.45
# of Stops	766	766	766	766	766	Averages	203
Not outs	220	183	177	233	214		73%
% of Participation	71%	76%	77%	70%	72%		20
Lbs per Stop Recycled	23.33	19.35	16.30	20.45	22.43		

APPENDIX E - MONTHLY SINGLE FAMILY REPORT DATA (CONTINUED)

THUR RTE # 1	Week 1	Week 2	Week 3	Week 4	Week 5	
Tons - Load 1	3.25	2.99	2.57	2.44	3.38	
Tons - Load 2	0.00	0.00	0.00	0.00	0.00	
TOTAL Tons	3.25	2.99	2.57	2.44	3.38	Net Total
# of Stops	333	333	333	333	333	14.63
Not outs	99	64	101	125	100	Averages
% of Participation	70%	81%	70%	62%	70%	97
Lbs per Stop Recycled	27.78	22.23	22.16	23.46	29.01	71%
						24
THUR RTE # 2	Week 1	Week 2	Week 3	Week 4	Week 5	
Tons - Load 1	5.92	5.76	5.47	4.71	6.23	
Tons - Load 2	0.00	0.00	0.00	0.00	0.00	
TOTAL Tons	5.92	5.76	5.47	4.71	6.23	Net Total
# of Stops	780	780	780	780	780	28.09
Not outs	246	211	217	279	205	Averages
% of Participation	68%	73%	72%	64%	74%	238
Lbs per Stop Recycled	22.17	20.25	19.43	18.80	21.67	69%
						20
THUR RTE # 3	Week 1	Week 2	Week 3	Week 4	Week 5	
Tons - Load 1	3.25	2.99	2.57	2.44	3.38	
Tons - Load 2	0.00	0.00	0.00	0.00	0.00	
TOTAL Tons	3.25	2.99	2.57	2.44	3.38	Net Total
# of Stops	482	482	482	482	482	14.63
Not outs	118	94	128	151	125	Averages
% of Participation	76%	80%	73%	69%	74%	123
Lbs per Stop Recycled	17.86	15.41	14.52	14.74	18.94	75%
						16
FRI RTE # 1	Week 1	Week 2	Week 3	Week 4	Week 5	
Tons - Load 1	2.88	2.63	3.94	5.94	0.00	
Tons - Load 2	0.00	0.00	0.00	0.00	0.00	
TOTAL Tons	2.88	2.63	3.94	5.94	0.00	Net Total
# of Stops	348	348	348	348	348	15.39
Not outs	98	89	99	107	0	Averages
% of Participation	72%	74%	72%	69%	100%	98
Lbs per Stop Recycled	23.04	20.31	31.65	49.29	0.00	72%
						31
FRI RTE # 2	Week 1	Week 2	Week 3	Week 4	Week 5	
Tons - Load 1	5.86	5.85	5.00	5.67	0.00	
Tons - Load 2	0.00	0.00	0.00	0.00	0.00	
TOTAL Tons	5.86	5.85	5.00	5.67	0.00	Net Total
# of Stops	511	511	511	511	511	22.38
Not outs	109	98	92	127	0	Averages
% of Participation	79%	81%	82%	75%	100%	107
Lbs per Stop Recycled	29.15	28.33	23.87	29.53	0.00	79%
						28
FRI RTE # 3	Week 1	Week 2	Week 3	Week 4	Week 5	
Tons - Load 1	6.63	7.12	5.11	2.35	0.00	
Tons - Load 2	0.00	0.00	0.00	0.00	0.00	
TOTAL Tons	6.63	7.12	5.11	2.35	0.00	Net Total
# of Stops	1035	1035	1035	1035	1035	21.21
Not outs	226	192	182	306	0	Averages
% of Participation	78%	81%	82%	70%	100%	227
Lbs per Stop Recycled	16.39	16.89	11.98	6.44	0.00	78%
						13

THURSDAY ROUTE SUMMARY FOR							December	2015	
THURSDAY	Week 1	Week 2	Week 3	Week 4	Week 5				
TOTAL Tons	12.42	11.74	10.61	9.59	12.99		Net Total		57.35
# of Stops	1595	1595	1595	1595	1595		Averages		
Not outs	463	369	446	555	430				458
% of Set-outs	71%	77%	72%	65%	73%				71%
Lbs per Stop Recycled	21.94	19.15	18.47	18.44	22.30				20

FRIDAY ROUTE SUMMARY FOR							December	2015	
FRIDAY	Week 1	Week 2	Week 3	Week 4	Week 5				
TOTAL Tons	15.37	15.60	14.05	13.96	0.00		Net Total		58.98
# of Stops	1894	1894	1894	1894	1894		Averages		
Not outs	433	379	373	540	0				431
% of Set-outs	77%	80%	80%	71%	100%				77%
Lbs per Stop Recycled	21.04	20.59	18.47	20.62	0.00				20

Other Recycling Materials:						
	Week 1	Week 2	Week 3	Week 4	Week 5	Net Total
Total Cardboard (lbs)	2500	2500	2520	2600	2620	12740
**Total Linens (lbs)	100	150	100	138	0	488

City of Maplewood Recycling 2016 Work Plan



Prepared by Tennis Sanitation, L.L.C.



2016 Maplewood Recycling Work Plan

A. Promote Small Business and Church Recycling:

Tennis will continue to work with the City to promote business recycling when opportunities arise. This includes:

1. Work with the City to add ten more businesses to business recycling program
2. Attend business outreach events when needed. This may include, but is not limited to HEDC meetings, City Council meetings, and Chamber of Commerce events.
3. Notify the City when Maplewood businesses contact Tennis and provide single-sort recycling information to businesses that want to participate in the City of Maplewood recycling program
4. Supply 95 gallon carts to all businesses and organizations that opt into the City's recycling program.
5. Explore the option of providing a larger dumpster to commercial recycling accounts.

B. Expand Recycling Education Materials in Bilingual Languages and Magnets:

In 2015, Tennis made translations of their recycling guide available in Spanish. In 2016, Tennis will work with the city to develop additional recycling educational materials including fridge magnets. These new educational pieces will be based on images so that recent Hmong and East African immigrants can understand what is accepted in the program. The City will contact multi-unit managers to see if they would like any of the translated educational materials.

C. Targeted Education to Low and Non-Participating Residents with Behavior Survey:

Tennis maintains a list of residents who do not participate in the City's recycling program. The nonparticipation list is based upon the number of "Not Outs" per year that the drivers record during their routes.

1. Tennis will send out a survey to a group of residents who do not participate in the Maplewood recycling program. The participation survey will try to determine what barriers exist to participating in the recycling program and the larger question of why a small amount of residents are not recycling.
2. Based on responses from the survey, Tennis will work with the City to fine tune outreach efforts to the residents who are not participating.

D. Arrange End-Market Tours:

Tennis will schedule a tour of end-market recycling vendors for the Environmental and Natural Resources Commission and City Council. The tours will spotlight how recyclable materials from Maplewood's recycling program are made into usable items.

E. Explore Options Available for Processing and Recycling Styrofoam:

Tennis will reach out to existing companies that collect and recycle Styrofoam and determine if there are sufficient markets and infrastructure available. Based on feedback from the various companies, Tennis will develop a feasibility study to determine if Styrofoam is reasonable to collect in the Maplewood recycling program.

F. Increase Public Space Recycling:

When opportunities arise, Tennis will provide recommendations and feedback to City staff on best practices for public space recycling. This includes providing feedback on recycling opportunities in City parks and at special events.

Tennis Sanitation Annual Recycling Performance Review

April 11th 2016 City Council



- Tennis Sanitation, Maplewood's Residential Recycling Contractor since 2011
- Current contract: Four Years (2014-2017)
- Contract Requires an Annual Review
 - Recycling Report
 - Recycling Work Plan



Annual Review

2015 Recycling Report

	2014	2015
Average pounds per single family household per month	53.48 lbs	53.48 lbs
Annual net total tons collected for single family households	2,949.92 tons	2949.94 tons
Average pounds per multi-family household per month	12.95 lbs	13.04 lbs
Annual net tons collected at multi-family households	312.64 tons	314.66 tons

2015 Recycling Work Plan

- Recycling cart and household audit.
- Promote business recycling.
- Targeting education to low and non-participating residents.
- Expanded recycling education materials to languages besides english.
- Recycling education for multi-family homes.
- Arrange end-market tours.
- Promote the "name that skunk" activity.



Recycling education for multi-family homes.

- Tennis worked with City staff to provide education and recycling supplies to multiunit managers.
- Direct mailers with annual recycling weight sent to managers along with a follow up call.
- Outreach included promoting materials in spanish.



2015 Recycling Work Plan

Small Businesses and Churches

- Small businesses collection weights
 - 2013 - 2,855 lbs
 - 2014 - 30,157 lbs
 - 2015 - 45,885 lbs
- 22 businesses currently in the program
- Partnership between Tennis, Waste Wise, and the City has produced results!

2015 Recycling Work Plan

2016 Work Plan Update

- **Promote Small Business and Church Recycling.**
Businesses in Ramsey County are now required to recycle at least 4 types of material (plastic, paper, cardboard, metal, or organics etc.)
- **Expanded Recycling Education Materials to other Languages and Provide Magnets.**
Work with the county to get more translated material. The educational material will be targeted to Hmong and East African immigrants.
- **Arrange End-Market Tours**
City representatives toured Strategic Materials last year and wish to see where more of our recycled material goes.

2016 Work Plan Update

- **Targeting Education to Low and Non-Participating Residents with Behavior Survey**
Tennis maintains a list of nonparticipants. A survey will be sent to the residents who currently do not recycle to determine what barriers there may be to participating in the recycling program.



2016 Work Plan Update

- **Explore Options Available for Processing and Recycling Styrofoam**
Tennis will develop a feasibility study to determine if Styrofoam is reasonable to include in the Maplewood recycling program.
- **Increase Public Space Recycling**
Tennis will provide feedback to staff about public space (special events and parks) recycling when warranted.





MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Chris Swanson, Environmental and City Code Specialist

DATE: March 30, 2016

SUBJECT: Consider Approval of Republic Services Trash and Yard Waste Collection Annual Review

- a. 2015 Trash and Yard Waste Collection Year-End Report
- b. 2016 Trash and Yard Waste Collection Work Plan

Introduction

The City-Wide Residential Trash and Yard Waste Service Agreement between the City of Maplewood and Republic Services requires the contractor to submit an Annual Report and Work Plan for review by the Environmental and Natural Resources Commission and the City Council.

The Annual Report requires, at a minimum, trash cart sizes, total tons of trash/yard waste/bulky items collected, number of trash cart repairs/warranty issues, service log of residents where education tags were left, log of complaints, and number of households served. The work plan includes proposals for system improvements. The objectives of the review include reviewing and offering feedback on the Annual Report and Work Plan and reviewing the contractor's performance based on feedback from residents.

Discussion

2015 Annual Report

The 2015 Annual Report (Attachment 1) summarizes implementation strategies taken by Republic Services and the City in 2015 to improve service:

- Public Education Tools/Enhancement
- RFID Monitoring
- Fall Clean Up Campaign
- Republic Services Moves Offices
- Newport Resource Recovery Plant Tour
- Trash and Yard Waste Data

The Year-End Trash Services Report (attached to 2015 Annual Report) summarizes materials collected in 2015 as well as households and sizes of carts participating in the City's trash and yard waste collection programs. A comparison of trash and yard waste collection in 2014 and 2015 follows:

	2014	2015
• Trash collected	8,134.45 tons	8,519.31 tons
• Bulky items (regular schedule)	45.04 tons	37.16 tons
• Bulky items (Fall Clean Up Campaign)	19.20 tons	19.83 tons
• Yard waste collected	538.30 tons	562.86 tons

A comparison of households participating in the trash and yard waste programs in 2014 and 2015 follows:

	2014	2015
• Single-family accounts	8,760	8,798
• Townhome/manufactured home accounts	144	144
• Permanent exemptions	264	264
• Walk up service	59	60
• Yard waste accounts	997	1,086

2016 Annual Work Plan

The 2016 Trash and Yard Waste Collection Work Plan (Attachment 2) outlines work items Republic Services will take in 2016 that will improve the City's trash and yard waste service as follows:

- Sustainable Trash Cart Management Plan
- RFID Monitoring
- Residential Organics Collection Study
- Organize Tour of Specialized Environmental Technology
- Fall Clean Up Campaign
- City Hall Campus Organics Collection Program
- Explore Promoting "My Resources" to Residents

Commission Review

The Environmental and Natural Resources Commission reviewed and recommended approval of the annual trash report and work plan on March 21, 2016.

Budget Impacts

None

Recommendations

Approval of Republic Services Annual Trash and Yard Waste Collection Annual Review including:

1. 2015 Trash and Yard Waste Collection Year-End Report
2. 2016 Trash and Yard Waste Collection Work Plan

Attachments

1. 2015 Trash and Yard Waste Collection Year-End Report
2. 2016 Trash and Yard Waste Collection Work Plan
3. April 11 2016 Trash Powerpoint

**CITY OF MAPLEWOOD
AND
REPUBLIC SERVICES**

**2015 YEAR-END TRASH AND YARD WASTE
SERVICES ANNUAL REPORT**



City of Maplewood and Republic Services 2015 Year End Trash and Yard Waste Report

Republic Services began residential trash and yard waste service in Maplewood on October 1, 2012. We believe that the City and its citizens are happy with the service under this agreement and are pleased to present the 2015 Year End Report which summarizes our efforts to improve upon the service.

Public education tools/enhancements: Beginning in 2014 the City began publishing a combined trash and recycling guide, instead of two separate guides. Republic worked with the City to create the guide, which has proven to be a more convenient guide to residents, offering combined information on trash, yard waste, and recycling. Republic and Tennis Sanitation covered the cost of printing and postage as part of the trash and recycling agreements.

In 2015 the City worked with Republic and Tennis to draft an updated 2016 guide which was mailed to residents in January 2016 (refer to guide below). The guide is sent to all single family homes and townhomes and manufactured homes that not yet opted into the citywide trash plan.

The annual guide has proven to be a valuable public education tool – 40 percent of residents responding to the 2014 Solid Waste Survey stated they learn about the City’s trash and recycling services through the yearly guide. Additionally, 70 percent of residents responding to the survey stated that the City does a good job at educating residents on our trash and recycling programs.

2015 Maplewood Solid Waste Management Guide

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City of Maplewood
2016 Solid Waste Management Guide
Residential Curbside Trash/Recycling

Maplewood contracts with two hauling companies for city-wide curbside collection of trash and recycling.

<p>Trash Collection Republic Services 651-455-8634 www.replicservices.com/site/minnesota</p>	<p>Recycling Collection Tennis Sanitation, LLC 651-459-1887 www.tennessanitation.com</p>
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The 2016 Solid Waste Guide is designed to inform residents about services and fees associated with the City's trash and recycling programs. It is also an opportunity to educate residents about other disposal and recycling options.

General Solid Waste Questions/Comments
City of Maplewood 651-249-2305
www.maplewoodmn.gov/solidwaste

Trash and Recycling Collection
Trash and recycling is collected once a week on one of five day-certain collection routes (Monday through Friday). Place your carts at the curb by 6:00 am on your collection day. Place carts at least three feet apart and clear of obstructions. City code requires carts to be removed from the curb by 6:00 am on the day after collection.



2016 Holiday Schedule
If your normal trash/recycling collection day falls on or after the holiday listed below, your collection will be delayed by one day for that week only.

Jan 1 Fri New Year's Day Mon-Thurs no route change Fri delayed 1 day	Sept 5 Mon Labor Day All routes delayed 1 day	Nov 24 Thurs Thanksgiving Thurs-Fri routes delayed 1 day
May 30 Mon Memorial Day All routes delayed 1 day	Dec 25 Sun Christmas Day All routes as scheduled	
July 4 Mon Independence Day All routes delayed 1 day	Jan 1 Sun New Year's Day (2017) All routes as scheduled	

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Maplewood 2016 Solid Waste Management Guide

City of Maplewood
1000 Century Blvd
Maplewood, MN 55109
www.maplewoodmn.gov/solidwaste



RESIDENTIAL TRASH SERVICE

provided by
REPUBLIC SERVICES
651-455-8634
www.replicservices.com/site/minnesota

Trash Service Rates

Monthly trash rates listed below are effective APRIL 1, 2016 THROUGH APRIL 1, 2017. Rates reflect all taxes and fees.

Size	Collection	Price
20 gal	every other week	\$6.70*
20 gal	every week	\$9.12
32 gal	every week	\$10.44
65 gal	every week	\$11.73
95 gal	every week	\$13.19

***20 Gallon Every Other Week Schedule**
This service is for low-volume trash generators and requires approval by the City. This service allows you to place a 20 gallon trash cart out for collection on your normal trash collection day, every other week as follows:
Jan 4/18, Feb 1/15/29, Mar 14/28, Apr 11/25, May 9/23, Jun 6/20, July 4/18, Aug 1/15/29, Sep 12/26, Oct 10/24, Nov 7/21, Dec 5/19.



Special Services
Vacation Credit (Trash Service Only)
Residents taking extended vacation for three or more weeks are eligible for vacation credits. Contact Republic Services to set up vacation credits.

Walk Up Service (Trash and Recycling Service)
Residents with physical limitations can apply for walk up service through the City of Maplewood. Your trash and recycling will be collected from the front of your garage. Contact the City at 651-249-2305 to set up walk up service.

Townhome/Manufactured Home Trash Collection
Townhomes and manufactured homes can opt into the City's trash service at the rates listed above. Call the City at 651-249-2305 for details.

RESIDENTIAL RECYCLING SERVICE

TENNIS Sanitation Recycling
www.tennessanitation.com | 651-459-1887

Place all your recyclables directly into your cart. No need to bag them, except for shredded paper and textiles. If you bag your recyclables, please use paper bags or dump the items out of the plastic trash bags into the cart, then reuse or recycle the bag. Loose bags cause issues for the mechanical equipment used for sorting at the Recycling Facility.

Paper

- Beverage Boxes
- Cardboard
- Cardboard Tubes
- Boxboard
- Egg Cartons
- Frozen Food Boxes
- Magazines
- Mixed Paper
- Newspapers & Inserts
- Phone Books
- Pizza Boxes
- Shredded Paper (Bagged and Sealed)
- Unwanted Mail

Glass

- Bottles
- Jars

Plastics

- Beverage Containers #1-7 (No Styrofoam)
- Clear Clamshell Packaging
- Drained Oil Bottles
- Large Plastic Items
- Yogurt Containers
- Flower and Shrub Pots
- Landscape Edging
- Plastic Bags

Cartons

- Dairy, Soup and Juice Cartons

Metals

- Cans (Tin, Aluminum and Aerosol)
- Household Metal (3 lb or Smaller)
- Pots and Pans
- Silverware

Lins

- Clothing
- Shoes (leopard)

The Following Items Should NOT Go Into Your Recycling Cart:

Boxes with Food Residue (Produce, Deli or Black Take-Out Containers)	Hoses
Ceramics/Pottery	Household Garbage
Corks	Light Bulbs
Cups (Paper & Plastic)	Mirrors
Dishware	Napkins/Paper Plates
Food Storage Bags with Zippers	Sharps/Needles
Glass Cookware	Soiled Paper
	Styrofoam
	Window Glass
	Gift Wrapping Paper
	Vinyl Siding

Household Hazardous Waste
If a container has the words Caution, Warning, Danger, or Poison on the label and still has product inside, it needs to go to the Ramsey County Household Hazardous Waste Site. For information on disposing these items visit RamseyRecycles.com or call 651-633-EASY (3279) 24/7.

Free Recycling Containers for Events
Maplewood has a supply of Clear Stream recycling and organics recycling containers for use at your next event. Contact the City at 651-249-2305 to reserve yours at no charge.

Recycling Service Rates
Monthly recycling rates are set by the City Council yearly. The 2016 monthly recycling rate is \$3.26 and is billed on your water bill.

Recycling Carts
Recycling carts are available in three sizes: 32 gal., 65 gal., and 95 gal. Contact Tennis Sanitation to change cart sizes.

Put Your Food Scraps to Work
You can bring your food waste and non-recyclable paper organics to six of the Ramsey County yard waste sites for free (does not include the Arden Hills site). This material is then made into compost. Open to Ramsey County residents only.

Drop off organics at Ramsey County yard waste sites.

For more information on organics recycling, visit RamseyRecycles.com or call 651-633-EASY (3279) 24/7.




RESIDENTIAL TRASH SERVICE

provided by
REPUBLIC SERVICES

Special Collection
Christmas Tree Pickup
Free to residents with City trash service during the first two weeks of January. No need to schedule, just place at curb on trash collection day.

Bulky Item and Appliance Collection
For an additional fee, Republic Services provides collection of appliances and bulky items. The cost of collection ranges from \$5.00 to \$30.00 per item. Contact Republic Services for pricing and to set up bulky item and appliance collection.



Mattresses and other bulky items can be collected curbside for an additional fee.

Yard Waste
Curbside Yard Waste Collection
For an additional fee, Republic Services provides collection of yard waste. A yearly yard waste subscription includes a 65 gallon yard waste cart which is picked up once a week on your regularly scheduled trash day, from April 15 - November 30, 2016 (weather permitting). Contact Republic Services to set up yard waste collection.

- Disposal of Yard Waste**
Garden waste, leaves, lawn cuttings and small tree branches (less than 3" in diameter and 5' in length) can be placed in the yard waste cart loosely or in a paper or compostable bag and placed in the cart.



Disposal of yard waste in the trash is prohibited.

- Yard Waste Service Rates**
2016 yard waste rates are as follows:
Annual Subscription \$71.04
Per Paper or Compostable Bag \$3.50
(For a one time scheduled pickup.)

Ramsey County Yard Waste Sites
Free year-round yard waste drop off at Ramsey County Yard Waste sites. For more information on yard waste drop off, visit RamseyRecycles.com or call 651-633-EASY (3279) 24/7.

RFID Monitoring: Maplewood’s trash carts are equipped with Radio Frequency Identification (RFID) tags. Per the requirements of the trash agreement, Republic purchased RFID readers and installed them in three trash trucks purchased for Maplewood’s trash service. In theory, the tags should have allowed Republic the ability to monitor cart inventory and track time and location of cart collection. Over the past years there have been issues with the existing RFID software and Republic has been unable to provide reliable data from the readers.

In late 2015, Republic worked with Fleet Mind to upgrade the existing software so the on-board readers can now provide the data required by the contract. Republic was able to provide the city with the first batch of RFID tag data in December 2015.

As this is a new technology, and because of the harsh environment that these machines operate in, there are still questions about the reliability and accuracy of that data. As part of the 2016 Work Plan Republic will work with City staff to determine how the current information provided by the RFID readers can be used in the future. Republic will also continue to work with Fleet Mind to better tune the machine to produce accurate data.

Fall Clean Up Campaign: Republic assisted the City with its third Fall Clean Up Campaign. The Campaign offers half-price curbside bulky item collection and an educational component focusing on reducing, reusing, and recycling. In 2015, the Fall Clean Up Campaign was expanded to the entire month of October, rather than just two weeks. Three-hundred and seventy two households participated with a total of 19.83 tons of bulky items collected including appliances, electronics, mattresses, old furniture, and carpet. Refer to the 2015 Year End Trash Service Report on Attachment 1 for additional information on items collected during the Campaign.

Fall Clean Up Campaign Education Material

**Fall Clean Up Campaign - Last 4 Weeks In October
Bulky Item Collection 50% Off!**

What is the Fall Clean Up Campaign? A campaign that focuses on curbside bulky item pick up and household item reuse and recycling. The main component of the campaign includes curbside collection of bulky items at 50% off the City's trash hauling contracted rate. **The event will take place Oct. 5-9, Oct. 12-16, Oct. 19-23, and Oct. 26-30.** All residents that have curbside recycling are eligible to schedule bulky item pick up during the event (including townhomes and manufactured homes that have not opted into the City's trash program). Residents who wish to use the service but are not included in the City-wide trash service (some townhomes and manufactured homes) must pre-pay via credit card. To schedule a pick up call Republic Services at (651) 455-8634.

Bulky Items	Price*	Bulky Items	Price*
Bathtub (cast iron)	\$12.00	Lawnmower or snow thrower	\$12.00
Bathtub (steel or fiberglass)	\$10.00	(liquids must be drained)	
Bed (headboard/floorboard)	\$6.00	Love Seat	\$10.00
Bed Frame	\$5.00	Mattress or Box Spring (king size)	\$12.00
Book Case	\$7.00	(queen size)	\$12.00
Couch	\$9.00	(twin size)	\$7.50
Couch w/ hide a bed	\$12.00	Office Chair	\$5.00
Desk	\$7.00	Recliner/ EZ Chair	\$7.50
Dining Room Table	\$10.00	Roll of Carpet (cut down so	\$2.50
Dresser	\$7.50	one person can handle it)	
End Table	\$5.00	Tire	\$10.00
Grill (charcoal)	\$5.00	Tire with rim	\$12.00
Grill (gas - no propane tanks)	\$7.50	Toilet	\$7.00
Hutch	\$10.00	Appliances	\$15.00
Kitchen Chair	\$3.75	Electronics	\$15.00
Kitchen Table	\$10.00		

*50% Event Price Reduction Shown



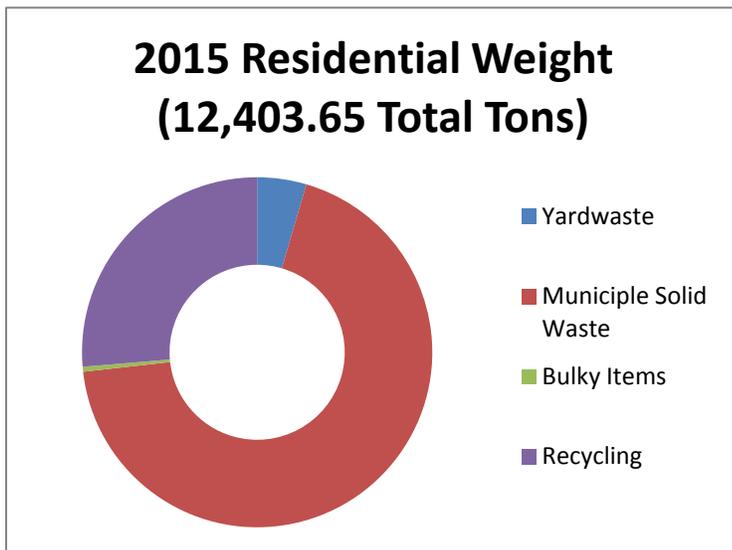
Townhomes and Manufactured Homes can opt into the City's trash plan at any time. Visit the City's trash webpage for information: www.ci.maplewood.mn.us/trash

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Republic Service Moved Offices: Republic consolidated their Customer Service teams to one Twin Cities’ office in September. All customer service calls and emails now go through their Eden Prairie office. This consolidation has made it easier for City staff to contact customer service, as several service representatives are available to answer questions in real time.

Newport Resource Recovery Plant Tour: Republic set up a tour for the Environmental and Natural Resources Commission and City Council at the Resource Recovery Facility located in Newport. All waste collected through the City’s trash service is hauled to the Resource Recovery Facility in Newport. There it is sorted to capture bulky items that are able to be recycled, with the remaining material processed into refuse derived fuel (RDF) pellets which are later used to create energy.

Trash and Yard Waste Data: This data is included on the attached Year End Trash and Yard Waste Services Report. The report contains information on the amount of municipal solid waste, yard waste, and bulky items collected throughout the year as well as the number of households and sizes of carts participating in the City’s trash and yard waste program. Moving forward this data can be used to compare the amount of trash and yard waste collected from year to year, which is helpful in determining if the City’s waste reduction education and programs are working. In addition, the total amount of residential recycling collected by Tennis Sanitation has been included in the graph to help visualize the total residential waste stream.



In 2015 Republic Services collected 8,519 tons of municipal solid waste from Maplewood residential properties, which represents a 4.7% increase over 2014. According to the Resource Recovery Facility information, this amount of waste converts to the equivalent of generating enough electricity to power 624 homes for one year!

In 2015 Republic Services also collected 562.86 tons of yard waste and 56.88 tons of bulky items during regular bulky item pick up service.

Routing Improvements: Republic has continued to fine-tune the routing in Maplewood to reduce truck traffic and be as efficient as possible. Each year Republic evaluates the Maplewood routes with their routing software to determine if changes need to be made. There have been no changes in the 2015 routing. For 2016, Republic will work with City staff to determine the feasibility of collection day changes to reduce the number of routes.



2016 TRASH AND YARD WASTE COLLECTION WORK PLAN



Developed with the City's Trash Service Provider:



CITY OF MAPLEWOOD

2016 TRASH AND YARD WASTE COLLECTION WORK PLAN

Republic Services proposes the following work items in 2016 which will improve on the City's trash and yard waste service.

Sustainable Trash Cart Management Plan: The City initially purchased over 10,600 carts for use in the residential trash collection program. Republic manages the City's carts as a requirement of the Trash Hauling Agreement. Monthly, Republic supplies the City with trash and yard waste collection reports. The reports include the number and size of carts in use, in storage, or under warranty. Over time, however, the accumulative number of carts reported monthly do not equal the original number of carts purchased. It is expected that some carts go unaccounted for when managing thousands of carts. But the rate of loss in Maplewood's cart management seems higher than the average rate expected. In 2016, Republic will work with the City to develop a Sustainable Trash Cart Management Plan. Republic will provide accurate up-to-date cart reports and give the City reasonable notice for the purchase of additional carts.

RFID Monitoring: Maplewood's trash carts are equipped with Radio Frequency Identification Devices (RFID) in the handles. The Trash Agreement required Republic to purchase RFID readers and install them in all trash trucks used in Maplewood's trash collection. The RFID tags were installed to allow Republic the ability to monitor cart inventory and track time the location and time cart collection. Republic has experienced issues with the RFID software installed in the trucks and they were not able to provide the City with reliable data from the readers.

In late 2015, Republic worked with Fleet Mind to upgrade the existing software. As RFID readers on trash carts is a newer technology, there are still questions about the reliability and accuracy of the data. Republic will work with the City to determine what information is reliable and what programming can be supported with the current information provided by the RFID readers.

Residential Organics Collection Study: A recent study by the MPCA found that 28% to 37% of the residential waste stream was material that could be captured in an organics collection program. Based on the data provided in the MPCA study there are significant opportunities for waste diversion through residential organic collection. Republic will work with the City to design and implement a residential organics collection study in Maplewood. The pilot will explore the various options available including, but not limited to, curbside collection, commingling with residential yard waste, source separated carts, or a centralized drop off location. If a feasible way to collect residential organics is identified, Republic will work with the City to implement a pilot collection program.

Organize Tour of Specialized Environmental Technology (SET) in Burnsville: The organic material collected in the City Hall Campus Organics Program is hauled to SET and processed into mulch. Republic will set up a tour of the facility for the Environmental and Natural Resources Commission, City Council, and City staff.

Fall Clean Up Campaign: For the fourth year, Republic will assist the City with our annual Fall Clean Up Campaign. The campaign will allow residents alternative options for disposing and recycling bulky items besides driving their items to the spring clean up. For 2016, Republic will work with staff on options for expanding the campaign including: increased education on reducing, reusing, and recycling in addition to the bulky item collection; and increase the types of items collected.

City Hall Campus Organics Collection Program: Republic will continue to work with the City to expand and enhance the existing City Hall Campus Organics Collection Program. Republic will monitor and report on the annual amounts of organics collected and provide feedback when issues occur or opportunities arise.

Explore promoting “My Resource” to Residents: My Resource, Republic’s new mobile and online application, allows residents to pay their bills, schedule extra pickups, discover new services, and receive weather and holiday service updates. Republic will work with their software department so the application reflects the Maplewood contract pricing and will look at promoting the online application if the program can support the city specific pricing.

Republic Services Annual Review

April 11th, 2016 City Council Meeting



- Republic Services, Maplewood's Residential Trash and Yard Waste Contractor
- Five-Year Contract (Oct. 2012-2017)
- Contract Requires an Annual Review
 - Annual Report
 - Work Plan



Annual Review

	<u>2014</u>	<u>2015</u>
Single Family Accounts	8,760	8,798
Townhome/Manufactured Home Accounts	144	144
Permanent Exemptions	264	264
Walk Up Service	59	60
Yard Waste Accounts	997	1086
Yard Waste Collected	538.30 tons	562.86 tons

2015 Annual Report

▪ Trash collected – 8,519.31 tons in 2015
8,134.45 tons in 2014 $\frac{384.86 \text{ tons}}{\text{increase}}$ ↑

▪ Bulky items (regular curbside pick up) – 37.16 tons in 2015
45.04 tons in 2014 $\frac{7.88 \text{ tons}}{\text{decrease}}$ ↓

▪ Bulky items (Fall Clean Up Campaign) – 19.83 tons in 2015
19.20 tons in 2014 $\frac{.63 \text{ tons}}{\text{increase}}$ ↑

2015 Annual Report

2015 Work Plan

- Improvements in Routing
- RFID Monitoring
- City Hall Organics Collection Program
- Fall Clean Up Campaign
- Pay As You Throw (PAYT)
- Tour of Resource Recovery Facility in Newport and/or Republic Services' Inver Grove Heights Facility
- Cart Inventory

2016 Work Plan

- Continue to improve on RFID Monitoring Data
Republic will work with City staff to determine what information is reliable and what programming can be supported with the current information provided by the RFID readers.
- Continue to improve on Cart Inventory Management
There have been some issues with maintaining a robust cart inventory. Republic will continue to work with Otto, and City staff to make sure that we are provided up-to-date cart counts.

2016 Work Plan

- **Annual Fall Clean Up Campaign**
During the month of October Republic will collect bulky items curbside for a reduced fee.
- **Residential Organics Collection Study**
Republic will work with the City to design and implement a residential organics collection study in Maplewood. The pilot will explore the various options available including, but not limited to, curbside collection, commingling with residential yard waste, source separated carts, or a centralized drop off location.



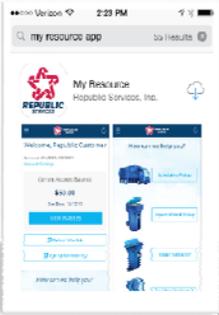
2016 Work Plan

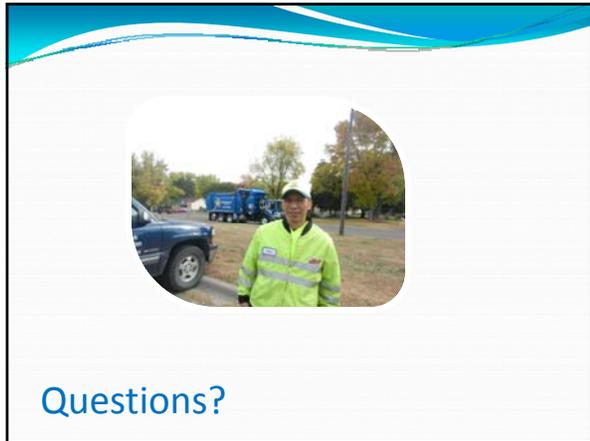
- **City Campus Organics Collection**
The City Campus Organics rolled out in June of 2015. Republic has worked with staff to address issues when they arise. Republic will continue to provide feedback to staff on the city program.
- **Organize Tour of Specialized Environmental Technology (SET) site.**
The organic material collected in the City Campus Organics Program is hauled to the SET and processed into mulch.



2016 Work Plan

- **Promote "My Resource" to Residents**
Republic will work with their software department so the application reflects the Maplewood contract pricing and will look at promoting the app if the program can support the city specific pricing





City of Maplewood
City Council Meeting Sign-Up Sheet
For Agenda Items and Visitor Presentations
*By putting your name and address on this sheet, you are indicating
which agenda item you would like to discuss with the City Council*

Date: April 11, 2016

	<u>Name - First & Last</u> <i>(please print clearly)</i>	<u>Address</u>	<u>Agenda Item</u>
1.	Bill Kempe	3010 Furness Ct	J 1
2.	Bob Zick	Inside Insight News	H 6
3.			
4.			
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