

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, January 11, 2016
City Hall, Council Chambers
Meeting No. 01-16

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:04 p.m. by Mayor Slawik.

B. PLEDGE OF ALLEGIANCE

Leon Xiong, Councilmember Xiong's younger brother led the council in the pledge of allegiance.

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Bryan Smith, Councilmember	Present
Tou Xiong, Councilmember	Present

D. APPROVAL OF AGENDA

The following items were added to the agenda:

N1	Recycle Your Holidays
N2	Grow Minnesota
N3	Third Annual Biz Recycling Expo
N4	Welcome and Thanks
N5	Thank You
N6	State of the City
N7	Gateway Corridor Commission

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of December 21, 2015 City Council Meeting Minutes

Councilmember Abrams moved to approve the December 21, 2015 City Council Meeting Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – Mayor Slawik, Council
Members Abrams and
Juenemann

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. A Resolution Pertaining to the Retirement and Ownership Status of Maplewood Police Service Dog (K-9) “Rebel”

Police Chief Schnell gave the staff report; he then presented Sergeant Bierdeman and Rebel with the department’s Meritorious Service Award.

Councilmember Juenemann moved to approve the Resolution Pertaining to the Retirement and Ownership Status of Maplewood Police Service Dog (K-9) “Rebel”, and approved the Agreement to Assume Ownership of Retired Canine “Bill of Sale” between the Maplewood Police Department and Sergeant Brian Bierdeman.

Resolution 16-01-1292

A RESOLUTION PERTAINING TO THE RETIREMENT AND OWNERSHIP STATUS OF MAPLEWOOD POLICE SERVICE DOG (K-9) “Rebel.”

WHEREAS, the Maplewood Police Department has had a successful police service dog (K-9) program that has honorably and ably served the City for many years; and

WHEREAS, in 2007 then-Maplewood Police Officer Brian Bierdeman (now Sergeant Brian Bierdeman) was selected to serve as the department’s police service dog handler and completed a comprehensive and demanding training program with his canine partner “Rebel;” and

WHEREAS, upon completion of the training program Sergeant Bierdeman and Rebel began a successful partnership of service to the City; and

WHEREAS, Sergeant Bierdeman and Rebel were responsible for the apprehension of more than 225 criminal suspects, and the effective and efficient execution of countless building and evidence searches; and

WHEREAS, during their partnership, Rebel and Sergeant Bierdeman demonstrated the unique skills and abilities of police service dogs to thousands of local residents and visitors at community, civic, and school events; and

WHEREAS, Rebel was retired from service with the City of Maplewood at the completion of his tour of duty on the morning of January 1, 2016; and

WHEREAS, the relationship between the police officer handler and K-9 is unique and storied, and it is commonplace for official ownership of the retired police service dog to be transferred to the handler/partner; and

WHEREAS, Sergeant Bierdeman has agreed to assume full ownership, responsibility, and care of Rebel for the remainder of his days.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Maplewood, Minnesota;

1. That the faithful, valued, and committed service of Maplewood police service dog, Rebel, is hereby acknowledged and lauded; and
2. That the care and training of Rebel provided by Maplewood Police Sergeant Brian Bierdeman is recognized and commended; and
3. That full ownership, responsibility, and care for Rebel shall be transferred to Sergeant Bierdeman in accordance with the separate Agreement and “Bill of Sale” document; and
4. That transfer of ownership to Sergeant Bierdeman shall be without remuneration in recognition of the special bond and unique characteristics of police service dogs; and
5. That the City Attorney prepared Agreement and “Bill of Sale” transferring ownership from the City to Sergeant Bierdeman as executed by Sergeant Bierdeman and the Chief of Police is accepted and approved, and, finally
6. That the City Council extends its gratitude to Sergeant Bierdeman for the competent care of his canine partner and publically acknowledges Rebel’s well-deserved transition from police service to family pet.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

2. Maplewood Communications Update

Chad Bergo, GIS Analyst gave the staff report and answered questions of the council.

3. State Senator

State Senator Foug Hawj addressed the council and congratulated the new council members.

G. CONSENT AGENDA

Councilmember Abrams moved to approve consent agenda items G1-G7.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Abrams moved to approve the approval of claims.

ACCOUNTS PAYABLE:

\$ 794,086.33	Checks #96460 thru #96513 dated 12/15/15 thru 12/22/15
\$ 215,249.21	Disbursements via debits to checking account dated 12/14/15 thru 12/18/15
\$ 204,712.84	Checks # 96514 thru # 96569 dated 12/29/15
\$ 439,222.55	Disbursements via debits to checking account dated 12/21/15 thru 12/24/15
\$ 1,663,108.29	Checks #96570 thru # 96598 dated 12/30/15 thru 01/05/15
\$ 369,642.25	Disbursements via debits to checking account dated 12/28/15 thru 12/31/15
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\$ 3,686,021.47	Total Accounts Payable

PAYROLL

\$ 513,638.09	Payroll Checks and Direct Deposits dated 12/18/15
\$ 1,553.83	Payroll Deduction check # 99101964 thru # 99101967 dated 12/18/15
\$ 540,868.44	Payroll Checks and Direct Deposits dated 12/31/15
\$ 390.00	Payroll Deduction check # 99101983 dated 12/31/15
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\$ 1,056,450.36	Total Payroll
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\$ 4,742,471.83	GRAND TOTAL

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

2. Approval of Resolution Designation of Depositories for Investments

Councilmember Abrams moved to approve the Resolution Designating Depositories for Investments.

Resolution 16-01-1293
DESIGNATION OF DEPOSITORIES FOR INVESTMENTS

BE IT RESOLVED, that the following be and hereby are selected as depositories for time deposits of the City of Maplewood:

- Alerus Financial (fka Prosperan Bank, Washington County Bank)
- Premier Bank
- Wells Fargo Bank
- US Bank
- 4M Fund

BE IT FURTHER RESOLVED, that the deposits in any of the above depositories shall not exceed the amount of F.D.I.C. insurance covering such deposit unless collateral or a bond is furnished as additional security, and

BE IT FURTHER RESOLVED, that funds in the above depositories may be withdrawn and wire transferred to any other depository of the city by the request of the Finance Director or his/her designee.

BE IT FURTHER RESOLVED, that these depository designations are effective until December 31, 2016.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

3. Approve Purchase of Crack Sealer/Pavement Cutter

Councilmember Abrams moved to approve the joint purchase (in partnership with the City of Oakdale) of the crack sealer/pavement cutting equipment, and to enter into contract with Brock White Company LLC for 50% of the cost of this purchase under the MN State Contract in an amount totaling \$36,479.14.

Crafco SS125 Crack filler and Pavement Cutter MN State Contract # 102640

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

4. Approval to Order/Purchase 2016 Police Utility Vehicles

Councilmember Abrams moved to approve to order/purchase five 2016 Ford Police Interceptor utility vehicles in accordance with the approved budget in the amount of \$131,472.75.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

5. Approval of 2016 Trash Hauling Contract for City Facilities

Councilmember Abrams moved to approve the City Manager to enter into an agreement with Republic Services for 2016 trash services at City facilities in the amount of \$1,902 per month; the new rates will go into effect February 1, 2016 through January 31, 2017.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

6. Approval to Make Payment for Eden Systems Yearly Support Contract

Councilmember Abrams moved to approve the support contract with Eden Systems to

keep current with updates and Eden Systems support available for staff in the amount of \$55,544.39.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

7. Approval of Resolution for a Massage Premise License for A Massage Escape, 1774 Cope Ave

Councilmember Abrams moved to approve the Resolution to for a Massage Center – Premise License for A Massage Escape, 1774 Cope Avenue, contingent upon satisfactory results of building, fire, health inspections, and required documentation submitted.

Resolution 16-01-1294
Approval of a Massage Center – Premise License to
A Massage Escape, 1774 Cope Avenue

HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA, that Massage Center – Premise license for A Massage Escape is approved, with approval granted herein subject to satisfactory results of required Police, Fire, health inspections, and required documentation submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Consider Approval of Agreement with Computer Forensic Services for Investigative Digital Equipment Forensics Services

Police Chief Schnell gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the City Manager to finalize and execute the purchase of services agreement between the City of Maplewood and Computer Forensics Services not to exceed \$45,000.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

2. Review and Consider Approval for the Establishment of a City Work Group for the Purpose of Analyzing Emergency Medical Services Delivery Models

City Manager Coleman introduced the staff report. Public Safety Director Schnell gave the staff report and answered questions of the council.

Councilmember Abrams moved to approve the establishment of a City work group for the purpose of analyzing Fire/Emergency Medical Services delivery models.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

3. Approval of 2016 City Council Appointments to Boards, Commissions and Miscellaneous Groups

City Clerk/Citizen Services Director Haag gave the staff report.

Councilmember Juenemann moved to approve the 2016 Council Appointments to Boards, Commissions and Miscellaneous Groups.

<u>Appointment</u>	<u>2015 Appointments</u>	<u>2016 Appointments</u>
Acting Mayor*	Councilmember Abrams	Councilmember Xiong
<i>*Rotation of acting mayors: 2012 Councilmember Koppen, 2013 Councilmember Juenemann, 2014 Councilmember Cardinal, 2015 Councilmember Abrams</i>		
Auditor Contact	Councilmember Abrams Councilmember Juenemann	Councilmember Abrams Councilmember Juenemann (Alternate)
Community Design Review Board	Councilmember Abrams Mike Martin (Staff Liaison)	Councilmember Xiong Mike Martin (Staff Liaison)
Data Compliance Officers:		
Responsible Authority	Karen Haag	Karen Haag
City Personnel Officer	Terrie Rameaux	Terrie Rameaux
City Law Enforcement Officer	Paul Schnell	Paul Schnell
Economic Development Authority Chair	Councilmember Koppen	Councilmember Abrams
Environment & Natural Resources Commission	Councilmember Juenemann Shann Finwall (Staff Liaison)	Councilmember Juenemann Shann Finwall (Staff Liaison)
Fire Relief Association Relief By-Laws require Mayor to be member of the Board	Mayor Slawik Gayle Bauman (Staff Liaison)	Mayor Slawik Melinda Coleman (Staff Liaison)
Gateway Corridor Commission	Mayor Slawik Councilmember Koppen (Alternate) Michael Thompson (Alternate)	Councilmember Smith Nora Slawik (Alternate) Michael Thompson (Alternate)
Heritage Preservation Commission	Marv Koppen	Councilmember Xiong

	Ginny Gaynor (Staff Liaison)	Ginny Gaynor (Staff Liaison)
Housing & Economic Development Commission	Councilmember Koppen Mike Martin (Staff Liaison)	Councilmember Abrams Mike Martin (Staff Liaison)
Human Rights Commission	Councilmember Juenemann Karen Haag (Staff Liaison)	Councilmember Juenemann Paul Schnell (Staff Liaison)
Joint Ice Arena Board	Councilmember Cardinal Councilmember Koppen Mayor Slawik (Alternate)	Councilmember Smith Councilmember Xiong Mayor Slawik (Alternate)
Maplewood Communications		Councilmember Abrams Mayor Slawik (Alternate) Bryan Smith (Alternate)
Maplewood Green Team	Councilmember Juenemann Shann Finwall (Staff Liaison)	Councilmember Juenemann Shann Finwall (Staff Liaison)
Municipal Legislative Commission	Melinda Coleman Mayor Slawik (Alternate) Councilmember Juenemann (Alternate)	Melinda Coleman Mayor Slawik (Alternate) Councilmember Juenemann (Alternate)
Official Newspaper	Maplewood Review Pioneer Press (Alternate)	Maplewood Review Pioneer Press (Alternate)
Parks & Recreation Commission	Councilmember Abrams DuWayne Konewko Jim Taylor/Audra Robbins (Staff Liaisons)	Councilmember Smith DuWayne Konewko (Staff Liaison) Jim Taylor/Audra Robbins (Staff Liaisons)
Planning Commission	Councilmember Cardinal Mike Martin (Staff Liaison)	Councilmember Abrams Mike Martin (Staff Liaison)
Police Civil Service Commission	Councilmember Juenemann Terrie Rameaux (Staff Liaison)	Councilmember Juenemann Terrie Rameaux (Staff Liaison)
Ramsey County Dispatch Policy Committee	Councilmember Juenemann	Councilmember Juenemann Councilmember Abrams (Alternate)
Ramsey County League of Local Governments	Councilmember Cardinal Marv Koppen (Alternate)	Councilmember Xiong Councilmember Smith (Alternate)
Regional Mayors	Mayor Slawik	Mayor Slawik
Rush Line Corridor	Mayor Slawik Melinda Coleman (Staff Liaison)	Mayor Slawik Bryan Smith (Alternate) Melinda Coleman (Staff Liaison)
Suburban Area Chamber of Commerce	Melinda Coleman Karen Haag (Alternate) Councilmember Cardinal (Alt.) Councilmember Koppen (Alt.)	Melinda Coleman Karen Haag (Alternate) Councilmember Abrams (Representative) Councilmember Smith (Representative)
Suburban Rate Authority	Michael Thompson	Michael Thompson
St. Paul Water Utility	Will Rossbach	Will Rossbach

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

4. Consider Approval of 2016 Rules of Procedure for City Council and Council Meetings Manual

City Clerk/Citizen Services Director Haag gave the staff report and answered questions of the council.

Councilmember Abrams moved to approve 2016 Rules of Procedure for City Council and City Council Meetings Manual as indicated in the staff report.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

5. Consider Approval of 2016 Policy and Procedures for a Public Hearing

City Clerk/Citizen Services Director Haag gave the staff report.

Councilmember Juenemann moved to approve the Public Hearing Policies and Procedures as a normal part of annual business.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. VISITOR PRESENTATIONS – All presentations have a limit of 3 minutes.

- 1. Bob Zick, North St. Paul Resident
- 2. Mark Bradley, Maplewood Resident

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

City Manager Coleman gave an update to the council calendar.

2. Discussion of Upcoming Council / Staff Retreat

City Manager Coleman reported on the upcoming council/staff retreat.

N. COUNCIL PRESENTATIONS

1. Recycle Your Holidays

Councilmember Juenemann reminded resident they can bring their old Christmas lights to City Hall to be recycled.

Councilmember Juenemann reported on the Energize Maplewood program that officially started on January 1, 2016 and sign up will continue until February 29, 2016.

2. Grow Minnesota

Councilmember Abrams reported on Grow Minnesota, an initiative with the State Chamber of Commerce, regarding business retention and what needs to be done to get more active with the business community.

3. Third Annual Biz Recycling Expo

Councilmember Abrams reported on the Third Annual Biz Recycling Expo that will be held at the Maplewood Community Center.

4. Welcome and Thanks

Councilmember Smith thanked the residents of Maplewood for allowing him to serve the City and thanked the Department Heads with the City for taking the time to meet with him. He then expressed what his intentions are, reasons he's here and the philosophy he will take as a councilmember.

5. Thank You

Councilmember Xiong reiterated what councilmember Smith said and thanked everyone for the opportunity and looks forward to working with everyone.

6. State of the City

Mayor Slawik reported on the State of the City meeting that will take place at the Maplewood Community Center on Thursday, January 14, 2016.

7. Gateway Corridor Commission

Mayor Slawik gave an update on the Gateway Corridor Commission meeting. Public Works Director Thompson gave additional information.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 9:07 p.m.