

AMENDED AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, July 27, 2015
City Hall, Council Chambers
Meeting No. 14-15

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of July 13, 2015 City Council Workshop Minutes
2. Approval of July 13, 2015 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Approval of Proclamation Designating September as Hunger Action Month
2. Approval of Resolution of Appreciation for Al Bierbaum – Planning Commission
3. Recognition of League of Minnesota Cities Legislator of Distinction Awards for 2015
 - a. Senator Susan Kent
 - b. Representative Peter Fischer

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of a Conditional Use Permit Review, Our City, Our Neighborhood Church, 1812 North Saint Paul Road
3. Approval of a Conditional Use Permit Review, Maple Hill Senior Living, 3030 Southlawn Drive
4. Approval of Resolution Establishing Pay Rates for Temporary/Seasonal and Casual Part-Time Employees
5. Approval of Schedule of Fees Pursuant to Maplewood Tree Ordinance
6. Approval of a Temporary Lawful Gambling – Local Permit for the St. Paul East Parks Lions Club, 2100 White Bear Avenue

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Consideration of Appeal of Decision to Deny Small Kennel License – Cynthia Birchem, 1262 Belmont Lane E
2. Consideration of a Resolution Adopting the 2016-2020 Capital Improvement Plan
3. Consideration of an Ordinance Amendment to Allow Temporary Exterior Sales in Business Commercial Districts – First Reading
4. Consideration of Improvements to City Hall Variable Air Volume Boxes, Controls, and Systems Integration
5. Consideration of a Resolution Ordering Preparation of Feasibility Study, Lakewood/Sterling Area Street Improvements, City Project 15-11
6. Consideration to Change to the Rules of Procedure for City Council Meetings – Section 9 Decorum and Its Enforcement
7. Call Special Meeting of the City Council to Canvass the Results of the August 11, 2015 Primary Election
8. Status of Labor Contract Negotiations - Intent to Close Meeting per Minnesota State Statute §13D.03
 - a. International Association of Fire Fighters, Fire Fighters Local 4470- Fire Fighters
 - b. International Association of Fire Fighters, Fire Fighters Local 4470- Officers

K. AWARD OF BIDS

None

L. VISITOR PRESENTATIONS – All presentations have a limit of 3 minutes.

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language

**MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP**

5:30 P.M. Monday, July 13, 2015
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:33 p.m. by Councilmember Abrams.

B. ROLL CALL

Nora Slawik, Mayor	Present – Arrived at 5:55 p.m.
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Cardinal moved to approve the agenda as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Presentation on City Employee Wellness Program

Assistant City Manager/Human Resource Director Funk introduced the report. Human Resource Assistant Sarah Burlingame gave the presentation and answered questions of the council. Ann Benson, Senior Benefit Executive from NFP Benefit Consulting Firm addressed the council and gave additional information.

2. 2016 – 2020 CIP Discussion/Review, Continued

Finance Director Bauman gave the presentation and answered questions of the council. City Manager Coleman gave additional information. Police Chief Schnell and Parks and Recreation Director Konewko answered additional questions of the council.

3. Strategic Objectives, Continued

Assistant City Manager/Human Resource Director Funk gave the staff report and answered questions of the council. Finance Director Bauman gave additional information and answered questions of the council. City Manager Coleman gave additional information.

F. ADJOURNMENT

Mayor Slawik adjourned the meeting at 6:55 p.m.

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, July 13, 2015
Council Chambers, City Hall
Meeting No. 13-15

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:08 p.m. by Mayor Slawik.

Mayor Slawik noted that the memorial sign honoring Sergeant Joseph Bergeron, who was murdered in the line of duty, has been installed on Highway 36.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

The following items were added to the agenda:

- N1 National Night Out
- N2 Open Space
- N3 Planning Commission
- N4 Cable Commission
- N5 MCC Green Business Information
- N6 Light it Up Maplewood Event
- N7 National Housing Conference

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of June 22, 2015 City Council Workshop Minutes

Councilmember Abrams moved to approve the June 22, 2015 City Council Workshop Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – All

Whereas, Dr. John Thein's vision led to the incorporation of Harambee Elementary School into the Roseville Area Schools' family; and

WHEREAS, the City of Maplewood has appreciated his leadership, cooperation, experience, and insight within District 623 and the community; and

Whereas, Dr. John Thein is retiring from Roseville Area Schools after twenty-seven years of service including seventeen years as superintendent;

THEREFORE, be it resolved that the City of Maplewood expresses its gratitude and appreciation for Dr. Thein's twenty-seven years of service and dedication to the students, staff and families of School District 623 and the communities of Roseville and Maplewood.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

G. CONSENT AGENDA

Councilmember Cardinal requested agenda item G7 be pulled and voted on separately.

Councilmember Juenemann moved to approve consent agenda items G1-G6 and G8-G9.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Juenemann moved to approve the Approval of Claims.

ACCOUNTS PAYABLE:

\$ 912,483.45	Checks # 95198 thru # 95234 dated 05/29/15 thru 06/09/15
\$ 386,992.66	Disbursements via debits to checking account dated 06/01/15 thru 06/05/15
\$ 66,261.85	Checks #95235 thru #95270 dated 06/16/2015
\$ 519,787.57	Disbursements via debits to checking account dated 06/08/15 thru 06/12/15
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\$ 1,885,525.53	Total Accounts Payable

PAYROLL

\$ 580,848.08	Payroll Checks and Direct Deposits dated 06/05/15
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Seconded by Councilmember Koppen Ayes – All

The motion passed.

6. Approval of a Conditional Use Permit Review, Holiday Station Store, 1285 Cope Avenue East

Councilmember Juenemann moved to approve to review the conditional use permit for the Holiday Station Store again in one year.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

7. Approval of a Conditional Use Permit Review, Whitaker Sports and Classic Cars, 1081 Highway 36

Economic Development Coordinator Martin answered questions of the council. Building Official Carver gave additional information.

Councilmember Juenemann moved to approve to review the conditional use permit for 1081 Highway 36 again in one year to ensure all conditions of approval are being met.

Seconded by Councilmember Koppen Ayes – Mayor Slawik, Council Members Abrams, Juenemann and Koppen
Abstain – Councilmember Cardinal

The motion passed.

8. Approval of Resolution Certifying Election Judges for the August 11, 2015 Municipal Primary Election

Councilmember Juenemann moved to approve the resolution certifying election judges for the August 11, 2015 Municipal Primary Election.

Resolution 15-7-1227
CERTIFYING ELECTION JUDGES

RESOLVED, that the City Council of Maplewood, Minnesota, accepts the following list of Election Judges for the 2015 Municipal Primary Election to be held on Tuesday, August 11, 2015.

Kevin Achmeier
Meridith Aikens
Jim Allen
Nancy Anderson
Carole Anderson
Beverly Anderson
Theodore Anderson
Sam Anderson
Suzanne Anderson

Ahsan Ansari
Ajla Arnold
Patti Ascherman
Paul Babin
David Bedor
Regan Beggs
Jeanette Behr
Jaime Belland
Mary Betts

Al Bierbaum
Sharon Bierwerth
Diane Bjorklund
Donita Bolden
Michele Booher
Jeanne Bortz
Richard Brandon
Ginny Brandon
Denise Bricher

Diane Brown
 Bernice Bunkowske
 Eugene Bunkowske
 Ruth Burch
 Jeanette Carle
 Fannie Carson
 Justin Carson
 Kiley Cermak
 Ann Cleland
 Barb Clothier
 Edward Combe
 Thomas Connelly
 Colleen Connolly
 Ann Crist
 Bonnie Dahl
 Jay Delveaux
 Kalpana Desai
 Phil DeZelar
 Charlene Dickerson
 Glendell Dickerson
 Helen Jean Dickson
 Steve Diebel
 Albin Dittli
 Tom Dougherty
 Audrey Duellman
 Bob Dunham
 Marilyn Duscher
 Carolyn Eickhoff
 John Ek
 Susan Ek
 Michael Elliott
 Herbert Engelmayer
 Jeanne Ewald
 Cynthia Fowler
 Gretchen Francis
 Robert Francis
 Nick Franzen
 Mary Jo Freer
 Mary Katherine Fuller
 Barbara Funk
 Shirley Gaboury
 Gary Gardner
 Richard Garner
 Terrence Garvey
 Nora Germain
 John Gerten
 Mary Glaeser
 Diane Golaski
 Tacita Gonzalez
 Ane Gravelle
 Barb Gravink
 Jamie Gudknecht
 Dianne Gustafson
 Joyce Haddad
 Michael Hafner
 Sandra Hahn
 Vonna Hahn

Linda Hale
 Kathryn Hallestad
 Mary Harder
 Robert Hart
 Barbara Hart
 Jean Heininger
 Darlene Herber
 Cindy Hervig
 Gary Hinnenkamp
 Robert Hulet
 Jeanette Hulet
 John Hunt
 Raymond Huth
 Patricia Huth
 Mary Claire Inhofer
 Carol Jagoe
 David Jahn
 Gwendolyn Jefferson
 Robert Jensen
 Judith Johannessen
 Cheryle Johnson
 Warren Johnson
 Shirley Jones
 Myrna Kane
 Deb Kapfer
 Judy Kiges
 Judy Kipka
 Lois Knutson
 Dennis Kramer
 John Krebsbach
 Elaine Kruse
 Jackie Kwapick
 Thomas Labarre
 Annette LaCasse
 Cameo Laibson-
 Brown
 Charlotte Lampe
 Michelle Larson
 Tom Layer
 Stephanie Layer
 Joanne Leach
 Claudette Leonard
 James Leonard
 Sandra Letourneau
 Sandy Lewis
 Rosella Limon
 Steve Lincowski
 Vi Lincowski
 Marianne Liptak
 Darlene Loipersbeck
 Jules Loipersbeck
 Claudia Lonetti
 Shari Lowe-Adams
 Paul Lowery, Jr.
 Valerie Mahowald
 Jeri Mahre
 Edward Malecki

Donald Mammenga II
 Clarence Manke
 Luke Mantalica
 John Manthey
 Thomas Maskrey
 Arianne Maxwell
 Shance McCain
 John McCann
 Peggy McCarthy
 Larry McCarthy
 Ryan McCarthy
 Judy McCauley
 Joan McDonough
 Carol McDonough
 James Millette
 Michael Mireau
 Dorothy Molstad
 Doris Moritz
 Betty Motz
 Mike Muenchow
 Frederick Nazarian
 Percy Nelson
 Frankie Nesbitt
 Mary Newcomb
 Miranda Nichols
 Helen Nissen
 Ann Norberg
 D. William O'Brien
 Anita Olson
 Mary Overson
 Shantal Pai
 Dian Parent
 John Parnell
 Susan Parnell
 Laura Paulsen
 Bernard Pedersen
 Marilyn Peper
 Devrie Perzichilli
 Linda Petrie
 Rae Plaster
 Orlin Plath
 Joseph Plumbo
 Roger Posch
 Steve Putz
 Shelly Putz
 Claudia Reeve
 Andrew Reichow
 Roy Reichow
 Rita Renslow
 Rita Roadfeldt
 Vincent Rodriguez
 Kathleen Rose
 Teresa Rossbach
 Shirley Rubbert
 Elaine Rudeen
 Crystal Rygg
 Chris Sagert

AMENDMENT TO ORDINANCE
REGULATING DISCHARGE OF FIREARMS

DIVISION 2. - WEAPONS AND EXPLOSIVES

Sec. 24-171. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: *Pistol* and *revolver* mean any firearm with a barrel less than 12 inches in length.

(Code 1982, § 20-71)

Cross reference— Definitions generally, § 1-2.

Sec. 24-172. - Exemptions from division.

This division shall not apply to police officers; members of the United States armed forces, the national guard and the reserve; or other authorized personnel when using firearms or other weapons in the regular course of performing their duties.

(Code 1982, § 20-72)

Sec. 24-173. - Discharge of firearms; possession or detonation of explosives or fireworks.

- (a) It shall be unlawful for any person to shoot or discharge any gun, revolver, pistol or firearm of any kind or description, including BB guns, pellet guns and airguns, spring guns, or air- or gas-propelled guns, including CO guns, within the city, whether they are loaded with powder and ball, live ammunition or blank cartridges, or any kind of explosive or propellant capable of throwing or projecting any missile, including bullets, pellets, BBs, artillery shells, rockets or other missiles. Requests for exemptions from this restriction for the purpose of organized athletic events shall be made to the city's police chief who shall make the final decision. In order for requests to be considered, the zoning of the proposed site must permit organized athletic activities.
- (b) It shall be unlawful for any person in the city to have in his possession or to shoot, discharge or explode any preparation of potash, mixture of sulphur and saltpeter, nitroglycerin, dynamite, plastic explosive, fireworks or any other kind of explosive material. All such acts are hereby prohibited, unless specifically authorized by permit issued by the department of public safety or by permit issued by the state department of conservation.

(Code 1982, § 20-73)

Sec. 24-174. - Prohibited weapons, prohibited acts.

- (a) It shall be unlawful for any person within the city to possess any device or weapon known as a slungshot, slingshot, sand club, metal knuckles, switchblade knife, dagger, stiletto, dirk, blackjack, chain club, pipe club, bowie knife, Molotov cocktail, grenade, throwing star, or similar device.
- (b) It shall be unlawful for any person within the city to carry or wear concealed about his person any pistol, BB gun, airgun or CO gun.

(Code 1982, § 20-75)

Sec. 24-175. - Confiscation and disposition.

- (a) Any weapons or explosive materials duly adjudged by a court of competent jurisdiction to have been discharged, worn or carried in the city in violation of any ordinance, law, rule or regulation shall be confiscated by the city. Such weapons or explosive materials shall be turned over to the police chief to be kept, sold or disposed of in the manner provided in this section.
- (b) Any weapons or materials confiscated pursuant to this section may be kept and used by the department of public safety if the weapons or materials are adaptable to police purposes. Such weapons and materials which would be dangerous to reintroduce into channels of private sale or use may, in the discretion of the police chief, be destroyed. Such weapons or materials which may be safely placed into the hands of private owners may be sold by the police chief at public auction in a sealed bid sale pursuant to at least two weeks' published notice of such sale.

(Code 1982, § 20-76)

Sec. 24-176. - Bows and arrows.

- (a) A bow and arrow, for purposes of this section, is hereby defined as a bowed shaft of material such as metal, wood or plastic, the ends of which are pulled into bow formation by a string, cord, wire or any other type of material and used for the purpose of propelling an arrow by means of the power developed in pulling the string against the tension of the bow, provided that such bow is rated at more than ten pounds pull, and further provided that the arrow used is pointed or is equipped with a pointed head of metal, plastic or other material capable of penetrating an object when propelled by the bow.
- (b) Every person in the city who shall aim any bow and arrow, as defined in this section, at or toward any human being, or who shall willfully discharge an arrow from a bow in any public place or in any place where there is any person to be endangered, although no injury actually results, shall be guilty of a misdemeanor and, upon conviction, shall be punished in accordance with section 1-15. The city's deer (wildlife) management plan shall be exempt from this subsection.
- (c) No minor in the city under the age of 14 years shall handle or have in his possession or under his control, except while accompanied by or under the immediate charge of his parent or guardian, any bow and arrow as defined in this section for hunting or target practice or any other purpose. Every person violating any this subsection or aiding or knowingly permitting any such minor to violate this subsection shall be guilty of a misdemeanor and, upon conviction, shall be punished in accordance with section 1-15.

(Code 1982, § 20-77; Ord. No. 806A, § 20-77, 1-10-2000)

Secs. 24-177—24-205. - Reserved.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Approval of Vacation of Public Easements, Villages at Frost-English, 1955 English Street

Economic Development Coordinator Martin gave the staff report and answered questions of the council. Commissioner Desai gave the planning commission report.

Councilmember Koppen moved to approve the resolution vacating the sanitary sewer easement, established by Document No. 1791895 and 1800344, located near the middle of the property at 1955 English Street, since:

1. The easement would serve no public purpose after the applicant redevelops the property into the Villages at Frost-English.

This vacation is conditioned upon the following:

1. The applicant meets all and any conditions within Steve Love's June 25, 2015 report.

Resolution 15-7-1228
EASEMENT VACATION RESOLUTION

WHEREAS, Shane LaFave of Sherman Associates, applied for the vacation of a sanitary sewer easement established and defined by Document No. 1791895 and 1800344.

WHEREAS, on July 7, 2015, the planning commission held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered reports and recommendations from the city staff. The planning commission recommended that the city council approve this request.

WHEREAS, on July 13, 2015, the city council reviewed this request after considering the recommendations of staff and the planning commission.

WHEREAS, after the city approved this vacation, the public interest in the property will go to the adjoining property.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described vacation because:

1. The easement would serve no public purpose after the applicant redevelops the property into the Villages at Frost-English.

This vacation is conditioned upon the following:

1. The applicant meets all and any conditions within Steve Love's June 25, 2015 report.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

Councilmember Abrams moved to approve the resolution vacating the electrical easement, established by Document No. 1791896, and utility easement, established by Document No. 1820782 (Abstract) and 567589 (Torrens), located near the northwest corner of the property at 1955 English Street, since:

1. The easements would serve no public purpose after the applicant redevelops the property into the Villages at Frost-English.

This vacation is conditioned upon the following:

1. The applicant meets all and any conditions within Steve Love's June 25, 2015 report.

Resolution 15-7-1229
EASEMENT VACATION RESOLUTION

WHEREAS, Shane LaFave of Sherman Associates, applied for the vacation of an electrical easement established and defined by Document No. 1791896.

WHEREAS, the City of Maplewood additionally recommends the vacation of a utility easement established and defined by Document No. 1820782 (Abstract Document) and 567589 (Torrens Document).

WHEREAS, on July 7, 2015, the planning commission held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered reports and recommendations from the city staff. The planning commission recommended that the city council approve this request.

WHEREAS, on July 13, 2015, the city council reviewed this request after considering the recommendations of staff and the planning commission.

WHEREAS, after the city approved this vacation, the public interest in the property will go to the adjoining property.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described vacation because:

1. The easement would serve no public purpose after the applicant redevelops the property into the Villages at Frost-English.

This vacation is conditioned upon the following:

1. The applicant meets all and any conditions within Steve Love's June 25, 2015 report.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

Councilmember Juenemann moved to approve the resolution vacating the drainage easement established by Documents No. 2421636 and 2431846, located near the southern property line of the property at 1955 English Street, since:

1. The easement would serve no public purpose after the applicant redevelops the property into the Villages at Frost-English.

This vacation is conditioned upon the following:

1. The applicant meets all and any conditions within Steve Love's June 25, 2015 report.

Resolution 15-7-1230
EASEMENT VACATION RESOLUTION

WHEREAS, Shane LaFave of Sherman Associates, applied for the vacation of a drainage easement established and defined by Document No. 2421636 and 2431846.

WHEREAS, on July 7, 2015, the planning commission held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered reports and recommendations from the city staff.

WHEREAS, on July 13, 2015, the city council reviewed this request after considering the recommendations of staff and the planning commission.

WHEREAS, after the city approved this vacation, the public interest in the property will go to the adjoining property.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described vacation because:

1. The easement would serve no public purpose after the applicant redevelops the property into the Villages at Frost-English.

This vacation is conditioned upon the following:

1. The applicant meets all and any conditions within Steve Love's June 25, 2015 report.

The Maplewood City Council approved this resolution on July 13, 2015.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

2. Approval of a Conditional Use Permit for Used Motor Vehicles, Maplewood Collision Center, 2020 Rice Street

Economic Development Coordinator Martin gave the staff report. Commissioner Desai gave the planning commission report. Applicant Hue Vang addressed the council to give additional information and answer questions of the council.

Councilmember Koppen moved to approve the conditional use permit resolution to allow a used motor vehicles business located at 2020 Rice Street North. Approval is based on the findings required by ordinance and subject to the following conditions:

1. All use of the property shall follow the submitted site plan and approved by the city. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year after review and good-cause is shown.
3. The city council shall review this permit in one year.
4. Prior to the city issuing a business license, the property owner shall prepare the site in the following manner:
 - a. Restripe the all areas of the parking lot to meeting parking space dimension and drive aisle requirements.
 - b. Remove all unapproved rental vehicles from the site.
5. New signs must comply with the current sign ordinance requirements.
6. No use of attention-getting advertising devices including, but not limited to: banners, flags, stingers, streamers or similar (unless they are allowed by the city's sign ordinance).
7. All cars for sale must be kept in the fenced-in-area of the parking lot as indicated by the applicant's site plan.
8. All vehicles and the site shall always be kept in neat, clean and orderly condition.

Resolution 15-7-1231
CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Hue Vang of Maplewood Collision Center applied for a conditional use permit to be allowed to sell used motor vehicles at 2020 Rice Street North.

WHEREAS, Section 44-512(5) of the city ordinance requires a conditional use permit for used motor vehicles sales in a BC (business commercial) zoning district.

WHEREAS, this permit applies to the property at 2020 Rice Street. The legal description is:

SECTION 18 TOWN 29 RANGE 22 N 142 FT OF W 455.6 FT OF PART OF W 1/2 OF NW 1/4 LYING S OF A LINE RUN FROM A PT ON WL OF SD W 1/2 DIST 525 FT N FROM NW COR OF S 675 FT OF SD W 1/2 TO A PT ON EL OF SD W 1/2 DIST 1214 FT N OF SE COR OF SD W 1/2 OF NW 1/4. (PIN 18-29-22-23-0016)

WHEREAS, on July 7, 2015, the planning commission held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered reports and recommendations from the city staff. The planning commission recommended that the city council approve this request.

WHEREAS, on July 13, 2015, the city council reviewed this request after considering the recommendations of staff and the planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described conditional use permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All use of the property shall follow the submitted site plan and approved by the city. Staff may approve minor changes.

2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year after review and good-cause is shown.
3. The city council shall review this permit in one year.
4. Prior to the city issuing a business license, the property owner shall prepare the site in the following manner:
 - a. Restripe the all areas of the parking lot to meeting parking space dimension and drive aisle requirements.
 - b. Remove all unapproved rental vehicles from the site.
5. New signs must comply with the current sign ordinance requirements.
6. No use of attention-getting advertising devices including, but not limited to: banners, flags, stingers, streamers or similar (unless they are allowed by the city's sign ordinance).
7. All cars for sale must be kept in the fenced-in-area of the parking lot as indicated by the applicant's site plan.
8. All vehicles and the site shall always be kept in neat, clean and orderly condition.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

3. Approval of Resolution Approving and Authorizing the Execution of Assignment and Assumption of Rights and Obligations Agreement related to The Shores Senior Housing Development

Finance Director Bauman gave the staff report. City Attorney Kantrud answered questions of the council.

Councilmember Koppen moved to approve the resolution approving and authorizing the execution of Assignment and Assumption of Rights and Obligations Agreement.

Resolution 15-7-1232

RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF ASSIGNMENT AND ASSUMPTION OF RIGHTS AND OBLIGATIONS AGREEMENT

WHEREAS, the City entered into a Development Agreement for the Shores Senior Housing Development, dated May 11, 2011, and a First Amendment to Development Agreement for the Shores Senior Housing Development dated September 9, 2013 (collectively, the "City Development Agreement") with Maplewood Senior Living, LLC (the "Developer").

WHEREAS, the City entered into a Development Agreement, dated May 11, 2011

(the "TIF Development Agreement"), with the Developer.

WHEREAS, the City issued a Tax Increment Revenue Note dated October 30, 2014 (the "TIF Note"), and the Developer is the registered holder.

WHEREAS, the City entered into a Maintenance Agreement, dated November 29, 2012 (the "Maintenance Agreement"), with the Developer.

WHEREAS, the Developer desires to assign its rights, and be released from all of its duties, obligations and responsibilities under the City Development Agreement, TIF Development Agreement, TIF Note and Maintenance Agreement to CHP Maplewood MN Owner, LLC (the "Assignee") and the Assignee is willing to accept and assume such rights and assume all duties, obligations and responsibilities under the City Development Agreement, TIF Development Agreement, TIF Note and Maintenance Agreement.

WHEREAS, an Assignment and Assumption of Rights and Obligation Agreement by and among the City, the Developer and CHP Maplewood MN Owner, LLC, A Minnesota limited liability company, the Assignee, has been submitted to the City Council for approval.

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, that the City Council hereby approves the Assignment in substantially the form submitted, and the Mayor and the City Clerk are hereby authorized and directed to execute the Assignment on behalf of the City. In the absence of the Mayor or the City Clerk, any document authorized by this resolution to be executed may be executed by an acting or duly designated official.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

4. Approval of Resolution Authorizing the Execution of Assignment of Development Agreement and TIF Note Related to the Sherman/Maplewood Bowl Site

Finance Director Bauman gave the staff report and answered questions of the council. Shane Lafave, Project Manager with Sherman & Associates address the council to give additional information.

Councilmember Juenemann moved to approve the resolution authorizing the execution of Assignment of Development Agreement and TIF Note in order for Maplewood Apartments Limited Partnership to complete their loan transaction.

Resolution 15-7-1233
RESOLUTION AUTHORIZING THE EXECUTION OF ASSIGNMENT OF
DEVELOPMENT AGREEMENT AND TIF NOTE

WHEREAS, the City entered into a Development Agreement, dated _____, 2015 (the "Development Agreement") with the Maplewood Apartments Limited Partnership, a Minnesota limited partnership (the "Developer").

WHEREAS, the Developer desires to assign its interest in the Development Agreement and Tax Increment Financing Note (the "Note") pursuant to an Assignment of

Development Agreement and TIF Note (the "Assignment") by and among the Developer, Central Bank, a Minnesota state banking corporation, and the City. Pursuant to the terms of the Development Agreement and the Note the Developer must obtain the consent of the City prior to making any assignment of its interests under the Development Agreement and the Note.

WHEREAS, a draft of the Assignment has been submitted to the City Council for approval.

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, that the City Council hereby approves the Assignment in substantially the form submitted, and the Mayor and the City Clerk are hereby authorized and directed to execute the Assignment on behalf of the City. In the absence of the Mayor or the City Clerk, any document authorized by this resolution to be executed may be executed by an acting or duly designated official.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

5. Approve Resolution in Support of Application for the Temporary Classification of Body Worn Camera Data

Police Chief Schnell gave the staff report and answered questions of the council.

The following people spoke:

1. Andrew Henderson

Councilmember Juenemann moved to the Resolution in Support of Application of a Temporary Classification of Body Worn Camera Data.

Resolution 15-7-1234
Resolution In Support of Application for a
Temporary Classification of Body Worn Camera Data

Whereas, critical incidents between law enforcement officers and community members across the United States have resulted in demands for increased accountability and transparency in police operations, and

Whereas, a June 2015 survey sponsored by the Minnesota Police and Peace Officers Association showed that Minnesota law enforcement is well-respected and highly regarded by members of their respective communities, and

Whereas, the Maplewood Police Department has had a successful limited deployment of body worn cameras since mid-2014 and seeks to expand use of body worn camera technology to strongly affirm its commitment to high quality community oriented policing, and

Whereas, the Maplewood Police Department solicited public input through an online survey pertaining to body worn camera use and found that:

- 97% of those surveyed said they are aware of the fact that law enforcement agencies are using or exploring the use of body cameras, and

- 65% agreed that using body cameras could help improve police community relations, and
- 62% said video taken in their home during a police call for service should be private except to them as a subject of the data,

Whereas, the City of Maplewood has an interest in protecting the privacy of individuals who have contact with our police officers while ensuring that involved persons can access video for purposes of ensuring police accountability, and

Whereas, the Maplewood Police Department intends to partner with other law enforcement agencies and allied community organizations to prepare and submit an application to Minnesota's Commissioner of Administration seeking a temporary classification of body worn camera data until such time as the Minnesota legislature establishes law governing such data.

NOW, THEREFORE, BE IT RESOLVED, the Maplewood City Council supports the police department's plan to actively participate in the development and submission of a multi-jurisdictional application for the temporary classification of body worn camera data.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

6. Discussion of Status of Labor Contract Negotiations - Intent to Close Meeting per Minnesota State Statute §13D.03

a. Law Enforcement Labor Services, Local 153, Police Officers

City Attorney Kantrud introduced the staff reported and stated the meeting will be closed to discuss the status of labor contract negotiations as permitted by Minnesota State Statute §13D.03.

The following were present during the closed session, Mayor Slawik, Councilmember Abrams, Councilmember Cardinal, Councilmember Juenemann, Councilmember Koppen, City Attorney Kantrud, City Manager Coleman, Assistant City Manager/Human Resource Director Funk and Deputy City Clerk Schmidt.

Councilmember Juenemann moved to close the meeting at 8:45 p.m. to discussion the status of labor contract negotiations as permitted by Minnesota State Statute §13D.03.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

Mayor Slawik opened the meeting at 9:05 p.m.

City Attorney Kantrud gave a brief summary of the closed session and requested the council to entertain a motion to approve the Mayor and City Manager to execute the contract with Law Enforcement Labor Services, Local 153, Police Officers; with corrections made to the typos within the proposed contract.

Councilmember Abrams moved to approve the 2015-2016 Collective Bargaining Agreement for Law Enforcement Labor Services, Local 153, Police Officers and authorize the Mayor

and City Manager to execute said contract on behalf of the City; with corrections made to the typos within the proposed contract.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. VISITOR PRESENTATION

None

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

City Manager Coleman gave the update to the council calendar.

N. COUNCIL PRESENTATIONS

Councilmember Juenemann announced that the City of Maplewood received the Step 4 Pilot City award for the Minnesota GreenStep Cities program from the League of Minnesota Cities.

1. National Night Out

Councilmember Juenemann reminded residents to register their block parties for National Night Out on Tuesday, August 4th. Police Chief Schnell gave additional information.

2. Open Space

Councilmember Cardinal attended the Heritage Preservation Commission meeting last Thursday and requested definitions of open space.

3. Planning Commission

Councilmember Cardinal reported on the July 7th Planning Commission meeting he attended.

4. Cable Commission/Century Link

Councilmember Abrams reported on the progress of the bylaw issues for the Cable Commission she raised. She then reported on the progress of working with Century Link as it relates to franchising with the Cable Commission.

5. Maplewood Community Center, Green Business Information

Councilmember Abrams reported on the Green Business Expo that will be taking place on Tuesday, October 27th at the Maplewood Community Center.

6. Light it Up Maplewood

Councilmember Abrams reported on the July 4th/Light it Up Maplewood event and thanked staff for the time and effort put into the successful event.

7. National Housing Conference

Mayor Slawik reported on the Regional Council of Mayors meeting that took place earlier in the day and the discussion about the National House Conference.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 9:36 p.m.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: DuWayne Konewko, Parks and Recreation Director
DATE: July 27, 2015
RE: Approval of Proclamation Designating September as Hunger Action Month

Introduction

Second Harvest Heartland is a non-profit food bank located in Maplewood that serves the needs of Maplewood Residents and surrounding areas by providing food to individuals and families. Second Harvest Heartland has requested that the City of Maplewood help raise awareness of Hunger Action Month by approving the following proclamation. In addition, the City of Maplewood will provide space for food collection receptacles at the Maplewood Community Center, Maplewood Nature Center, City Hall, and Public Works.

Heather Olson, Corporate Engagement Manager for Second Harvest Heartland, will be present at the council meeting to address the council and respond to any questions that council may have.

Recommendation

Staff recommends approval of the attached proclamation designating September as Hunger Action Month in Maplewood.

Attachments

1. Proclamation Declaring September is Hunger Action Month



PROCLAMATION

September is Hunger Action Month

WHEREAS, hunger and poverty are issues of grave concern in the United States, the State of Minnesota and the City of Maplewood; and

WHEREAS, the City of Maplewood is committed to taking steps to raise awareness about the need to combat hunger in every part of our city and to provide additional resources that citizens of Maplewood need; and

WHEREAS, the City of Maplewood is committed to working with Second Harvest Heartland in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, more than one in 10 individuals in Minnesota rely on food provided by Second Harvest Heartland and Minnesota’s Feeding America Food Banks annually; and

WHEREAS, Second Harvest Heartland distributed more than 89 million pounds of food in 2014 through its network of food shelves, pantries and other partner programs; and

WHEREAS, food banks across the country, including Second Harvest Heartland – will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community;

NOW, THEREFORE, I, Nora Slawik do hereby recognize September, as **HUNGER ACTION MONTH** in our **CITY OF MAPLEWOOD** and I call this observance to the attention of our citizens.

SIGNATURE _____

DATE _____

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Daniela Lorenz, Community Development Intern
DATE: July 22, 2015
SUBJECT: Approval of Resolution of Appreciation for Al Bierbaum

Introduction

Al Bierbaum has submitted his resignation as a member of the Maplewood Planning Commission. The city council appointed Al to the planning commission on February 8, 2010 and he served until May 5, 2015. Commissioner Bierbaum expressed regret to leave the planning commission.

Commission Review

The planning commission recommended approval of this resolution at its meeting on July 21, 2015.

Budget Impact

None

Recommendation

Approve a resolution of appreciation for Planning Commissioner Bierbaum.

Attachment

1. Resolution of Appreciation for Al Bierbaum

RESOLUTION OF APPRECIATION

WHEREAS, Al Bierbaum has been a member of the Maplewood Planning Commission since February 8, 2010 and has served faithfully in that capacity to the present time; and

WHEREAS, the Planning Commission has appreciated Al's experience, insights and good judgment; and

WHEREAS, Al has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, Al has shown sincere dedication to his duties and has consistently contributed his leadership, time and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Al Bierbaum is hereby extended our gratitude and appreciation for his dedicated service.

***Passed by the Maplewood
City Council on _____, 2015***

Nora Slawik, Mayor

***Passed by the Maplewood
Planning Commission
On July 21, 2015***

Paul Arbuckle , Chairperson

Attest:

Karen Haag, City Clerk

MEMORANDUM

TO: City Council

FROM: Melinda Coleman, City Manager

DATE: July 22, 2015

SUBJECT: Recognition of League of Minnesota Cities Legislator of Distinction Awards for 2015

- a. Senator Susan Kent
- b. Representative Peter Fischer

Introduction

Senator Susan Kent and Representative Peter Fischer were selected as League of Minnesota Cities Legislators of Distinction for 2015.

Background

The League of Minnesota Cities' Board of Directors recognized a total of 28 legislators this year, including 17 House members and 11 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. Senator Susan Kent and Representative Peter Fischer were among those recognized.

Senator Kent served as vice chair of the Transportation and Public Safety Committee, where she was a strong advocate for the Senate's omnibus transportation finance bill, which incorporated several provisions that would have benefitted cities of all sizes statewide.

Representative Fischer worked with the League to focus state efforts on addressing groundwater supply issues in ways that avoid unintended consequences on city residents and businesses and to improve city representation in state and regional water planning.

Budget Impact

None.

Recommendation

The City of Maplewood recognizes Senator Susan Kent and Representative Peter Fischer as League of Minnesota Cities Legislators of Distinction for 2015.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: July 22, 2015
SUBJECT: Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 253,078.53	Checks # 95392 thru # 95427 dated 07/08/15 thru 07/14/15
\$ 442,988.55	Disbursements via debits to checking account dated 07/06/15 thru 07/10/15
\$ 110,106.20	Checks #954285 thru #95469 dated 07/15/2015 thru 07/21/2015
\$ 378,776.51	Disbursements via debits to checking account dated 07/13/15 thru 07/17/15
<u>\$ 1,184,949.79</u>	Total Accounts Payable

PAYROLL

\$ 545,263.72	Payroll Checks and Direct Deposits dated 07/17/15
\$ 1,495.33	Payroll Deduction check # 9995039 thru #9995041 dated 07/17/15
<u>\$ 546,759.05</u>	Total Payroll
<u><u>\$ 1,731,708.84</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

Check Register
City of Maplewood

07/09/2015

Check	Date	Vendor	Description	Amount	
95392	07/08/2015	04508	BETWEEN THE LINES	UMPIRE FEE APRIL-JULY ADULT SBALL	6,863.50
95393	07/14/2015	05234	BOLER EXPRESS CAR WASH	CAR WASHES - APRIL/MAY/JUNE	85.48
95394	07/14/2015	01973	ERICKSON OIL PRODUCTS INC	CAR WASHES AT FREEDOM - JUNE	22.40
95395	07/14/2015	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - JUNE	1,090.50
95396	07/14/2015	05353	MANSFIELD OIL CO	CONTRACT GASOLINE - JULY	10,947.27
	07/14/2015	05353	MANSFIELD OIL CO	CONTRACT DIESEL - JULY	7,847.37
95397	07/14/2015	05311	WILLIE MCCRAY	UMPIRE 2 GAMES JUNE 9	50.00
	07/14/2015	05311	WILLIE MCCRAY	UMPIRE 2 GAMES JUNE 16	50.00
	07/14/2015	05311	WILLIE MCCRAY	UMPIRE 2 GAMES JULY 2	50.00
	07/14/2015	05311	WILLIE MCCRAY	UMPIRE 1 GAMES JUNE 24	35.00
95398	07/14/2015	01202	NYSTROM PUBLISHING CO INC	MAPLEWOOD LIVING,SEASONS-JUN/JUL	9,526.46
95399	07/14/2015	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - JUNE	30,453.91
	07/14/2015	01337	RAMSEY COUNTY-PROP REC & REV	CAD SERVICES - JUNE	5,824.07
	07/14/2015	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - JUNE	458.64
	07/14/2015	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - JUNE	427.44
95400	07/14/2015	01409	S E H	MCC AQUATIC CENTER HVAC SYSTEM	4,661.40
95401	07/14/2015	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	1,370.56
	07/14/2015	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	1,037.51
95402	07/14/2015	05305	TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0264726	507.40
	07/14/2015	05305	TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0264717	342.42
	07/14/2015	05305	TOSHIBA FINANCIAL SERVICES (1)	CONTRACT 500-0264705	62.18
95403	07/14/2015	01830	ALPHA VIDEO & AUDIO INC	A/V WORK AT FIRE STATION 2	150.00
95404	07/14/2015	00036	CHARITABLE GAMBLING	WEBSTER ELEM CHARITABLE GAMBLING	920.00
95405	07/14/2015	00036	CHARITABLE GAMBLING	GETHSEMANE CHARITABLE GAMBLING	640.00
95406	07/14/2015	05369	CINTAS CORPORATION #470	CLEANING SUPPLIES - PARK MAINT	39.28
95407	07/14/2015	00309	COMMISSIONER OF TRANSPORTATION	PROJ 12-09 MATERIAL TESTING	298.59
95408	07/14/2015	00460	CRETEX CONCRETE PRODUCTS NORTH	CONCRETE PIPE-REPAIR-MINNEHAHA	1,877.40
95409	07/14/2015	05547	FOREST TO FLOOR HARDWOOD	RACQUETBALL FLOOR REFINISHING	2,385.00
95410	07/14/2015	05476	JESSICA HUANG	SRVS FOR ART GRANT ASSISTANCE	937.50
95411	07/14/2015	05014	ICABOD PRODUCTIONS LLC	FINAL PMT- SOUND,LIGHTING,STAGE	1,150.00
95412	07/14/2015	05030	KANSAS STATE BANK OF MANHATTAN	EQUIP LEASE - MCC - PMT#36	4,344.07
95413	07/14/2015	00827	L M C I T	WORK COMP QTR JUL-SEPT 2015	118,031.25
95414	07/14/2015	00857	LEAGUE OF MINNESOTA CITIES	DIRECTORY OF MN CITY OFFICIALS	197.30
95415	07/14/2015	05364	CRYSTALIN MONTGOMERY	ACUPUNCTURE SESSIONS APRIL-JUNE	3,060.00
95416	07/14/2015	00396	MN DEPT OF PUBLIC SAFETY	SRVS (CJDN) PROVIDED TO PD-2ND QTR	1,920.00
95417	07/14/2015	03446	RICK JOHNSON DEER & BEAVER INC	DEER PICK UP - JUNE	115.00
95418	07/14/2015	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - JULY	100.00
95419	07/14/2015	00198	ST PAUL REGIONAL WATER SRVS	KENNARD IRRIGATION SYSTEMS	155.30
	07/14/2015	00198	ST PAUL REGIONAL WATER SRVS	PROJ 09-08 2228 MAPLEWOOD DR	119.17
95420	07/14/2015	05546	TACTICAL PRODUCTS & SRVS INC	BULLET RESISTANT VEST J OLSON	991.80
95421	07/14/2015	05528	TOSHIBA FINANCIAL SERVICES (2)	CONTRACT 7950665-003	670.55
	07/14/2015	05528	TOSHIBA FINANCIAL SERVICES (2)	CONTRACT 7950665-001	331.22
	07/14/2015	05528	TOSHIBA FINANCIAL SERVICES (2)	CONTRACT 7950665-002	249.19
95422	07/14/2015	05382	TURNING POINT CONSULTING GROUP	MARKETING FOR CITY 6/15 - 6/26	2,000.00
95423	07/14/2015	02464	US BANK	PAYING AGENT FEES	450.00
95424	07/14/2015	05241	WARNING LITES OF MN, INC.	TEMP TRAFFIC CONTROL - MINNEHAHA	341.40
95425	07/14/2015	02159	WHITE BEAR AREA YMCA	MGMT & MARKETING SRVS MCC	29,482.00
95426	07/14/2015	03948	AARON WULFF	HP CREDIT FORM APRIL	20.00
95427	07/14/2015	05013	YALE MECHANICAL LLC	HVAC MAINTENANCE - S FIRE STATION	252.75
	07/14/2015	05013	YALE MECHANICAL LLC	HVAC MAINTENANCE - NATURE CTR	136.25
				36 Checks in this report.	<u>253,078.53</u>

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
7/6/2015	Delta Dental	Dental Premium	1,740.55
7/6/2015	U.S. Treasurer	Federal Payroll Tax	98,952.33
7/6/2015	P.E.R.A.	P.E.R.A.	98,068.97
7/7/2015	MN State Treasurer	Drivers License/Deputy Registrar	35,902.74
7/7/2015	MidAmerica	HRA Flex plan	13,841.76
7/7/2015	Labor Unions	Union Dues	2,208.98
7/7/2015	MN State Treasurer	State Payroll Tax	20,877.97
7/8/2015	MN State Treasurer	Drivers License/Deputy Registrar	40,788.07
7/9/2015	MN State Treasurer	Drivers License/Deputy Registrar	32,147.25
7/10/2015	MN State Treasurer	Drivers License/Deputy Registrar	92,344.51
7/10/2015	MN Dept of Natural Resources	DNR electronic licenses	1,485.50
7/10/2015	Optum Health	DCRP & Flex plan payments	4,629.92
			442,988.55

Check Register
City of Maplewood

07/16/2015

Check	Date	Vendor	Description	Amount
95428	07/15/2015	00396 MN DEPT OF PUBLIC SAFETY	POLICE LICENSE PLATES FOR MARKED SC	48.00
95429	07/15/2015	02464 US BANK	FUNDS FOR CITY HALL ATM	10,000.00
95430	07/15/2015	02464 US BANK	FUNDS FOR MCC ATM	10,000.00
95431	07/21/2015	00120 AQUA LOGIC INC	UV SYSTEM INSTALL, HOT TUB	16,750.00
	07/21/2015	00120 AQUA LOGIC INC	POOL SUMPS	9,220.00
	07/21/2015	00120 AQUA LOGIC INC	POOL IMPELLER	568.14
95432	07/21/2015	00211 BRAUN INTERTEC CORP.	PROJ 12-09 PROF SRVS THRU 6/12	761.00
95433	07/21/2015	05028 ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-JULY	397.00
	07/21/2015	05028 ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - JULY	369.00
95434	07/21/2015	00393 MN DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX - JUNE 22779123035	2,724.18
95435	07/21/2015	00393 MN DEPT OF LABOR & INDUSTRY	ELEVATOR OPERATIONAL PERMIT PW	100.00
	07/21/2015	00393 MN DEPT OF LABOR & INDUSTRY	PRESSURE VESSEL 1810 E CNTY RD B	20.00
95436	07/21/2015	02617 ALESIA METRY	SECURITY OFFICER FOR MCC 6-13	260.00
95437	07/21/2015	04316 CITY OF MINNEAPOLIS RECEIVABLES	WORKFORCE DIRECTOR SUPPORT	2,030.00
95438	07/21/2015	01190 XCEL ENERGY	ELECTRIC & GAS UTILITY	1,096.61
95439	07/21/2015	01974 BLUE CROSS REFUNDS	REFUND FOR TRANS MEDIC PATIENT	2,225.57
95440	07/21/2015	02120 CAPRA'S UTILITIES INC	STORM SEWER REPAIR - MAPLE HILLS	4,200.00
95441	07/21/2015	05369 CINTAS CORPORATION #470	CLEANING SUPPLIES - CITY HALL	85.59
95442	07/21/2015	05548 COPELAND BUILDING CORP.	ESCROW RELEASE 3094 WHITE BEAR AVE	5,021.64
95443	07/21/2015	03645 CUMMINS NPOWER LLC	GENERATOR RENTAL FOR 4TH OF JULY	645.24
95444	07/21/2015	05538 FIREFLIES PLAY ENVIRONMENTS	DESIGN CONCEPT FOR JOY PARK	2,000.00
95445	07/21/2015	00671 HIRSHFIELD'S	ALTHLETIC FIELDMARK WHITE TOTE	1,416.00
95446	07/21/2015	00846 LANGUAGE LINE SERVICES	PD PHONE-BASED INTERPRETIVE SRVS	85.50
95447	07/21/2015	00532 MADDEN GALANTER HANSEN, LLP	HR ATTORNEY FEE - JUNE	26.00
95448	07/21/2015	04373 MN NATIVE LANDSCAPES	PRESCRIBED BURN GLADSTONE SAVANNA	2,612.50
	07/21/2015	04373 MN NATIVE LANDSCAPES	MOWING PRAIRIE GLADSTONE SAVANNA	1,125.75
95449	07/21/2015	00001 ONE TIME VENDOR	REFUND J SAPPA TRANS MEDIC	1,403.00
95450	07/21/2015	00001 ONE TIME VENDOR	REIMB S RAWITZER RAIN GARDEN PLANT	724.70
95451	07/21/2015	00001 ONE TIME VENDOR	REFUND R HUDALLA TRANS MEDIC	98.47
95452	07/21/2015	00001 ONE TIME VENDOR	REFUND L ROBINSON TRANS MEDIC	96.75
95453	07/21/2015	00001 ONE TIME VENDOR	REFUND K NOWICKI TRANS MEDIC	96.32
95454	07/21/2015	00001 ONE TIME VENDOR	REFUND M DUFOUR TRANS MEDIC	91.45
95455	07/21/2015	00001 ONE TIME VENDOR	REFUND F MORELLI TRANS MEDIC	86.87
95456	07/21/2015	00001 ONE TIME VENDOR	REFUND P MOTTER TRANS MEDIC	80.95
95457	07/21/2015	00001 ONE TIME VENDOR	REFUND M SWENSON MEMBERSHIP	66.42
95458	07/21/2015	00001 ONE TIME VENDOR	REFUND M RANCHE TRANS MEDIC	53.78
95459	07/21/2015	04054 STEVEN REED	DJ DADDY DAUGHTER/FRIDAY NIGHTS	600.00
95460	07/21/2015	01359 REGAL AUTO WASH BILLING	VEHICLE WASHES - JUNE	37.34
95461	07/21/2015	05338 REPUBLIC SERVICES #923	TRASH ASSESSMENTS - 1ST HALF 2015	23,495.26
95462	07/21/2015	05338 REPUBLIC SERVICES #923	WASTE & RECYCLING SRVS - JULY	968.11
95463	07/21/2015	02001 CITY OF ROSEVILLE	PHONE SERVICE - JULY	2,757.70
95464	07/21/2015	01565 SWEEPER SERVICES	REBUILT SIDE BROOM TOWER-SWEEPER	352.42
95465	07/21/2015	00013 TREE REBATE	REIMB W TUPPER - TREE REBATE	100.00
95466	07/21/2015	00013 TREE REBATE	REIMB M BJORNSTAD - TREE REBATE	100.00
95467	07/21/2015	04357 UNIVERSAL HOSPITAL SRVS, INC.	BIOMEDICAL SERVICE	360.00
95468	07/21/2015	05541 WENCK ASSOCIATES, INC.	GAS STATION HWY 61 & CO RD B	4,499.59
95469	07/21/2015	05013 YALE MECHANICAL LLC	REPAIR WATER LEAK 1902	249.35

42 Checks in this report.

110,106.20

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
7/13/2015	MN State Treasurer	Drivers License/Deputy Registrar	31,401.42
7/14/2015	MN State Treasurer	Drivers License/Deputy Registrar	32,909.46
7/14/2015	MN Dept of Revenue	MN Care Tax	7,482.00
7/15/2015	MN State Treasurer	Drivers License/Deputy Registrar	36,954.88
7/15/2015	US Bank Merchant Services	Credit Card Billing fee	117.85
7/15/2015	Delta Dental	Dental Premium	2,852.22
7/16/2015	MN State Treasurer	Drivers License/Deputy Registrar	150,261.96
7/17/2015	MN State Treasurer	Drivers License/Deputy Registrar	55,511.78
7/17/2015	US Bank VISA One Card*	Purchasing card items	54,890.80
7/17/2015	Optum Health	DCRP & Flex plan payments	965.14
7/17/2015	ICMA (Vantagepointe)	Deferred Compensation	3,875.00
7/17/2015	MN Dept of Natural Resources	DNR electronic licenses	1,554.00
			378,776.51

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
07/03/2015	07/06/2015	L A POLICE GEAR INC	\$44.20	CLINT ABEL
07/04/2015	07/06/2015	221B RESOURCES LLC	\$89.99	CLINT ABEL
06/25/2015	06/29/2015	RADISSON HOTEL DULUTH HAR	\$248.24	REGAN BEGGS
07/02/2015	07/06/2015	PAPER PLUS	\$370.51	REGAN BEGGS
07/02/2015	07/06/2015	PAPER PLUS	\$474.32	REGAN BEGGS
07/02/2015	07/06/2015	PAPER PLUS	\$632.42	REGAN BEGGS
07/02/2015	07/06/2015	PAPER PLUS	\$210.81	REGAN BEGGS
07/02/2015	07/06/2015	PAPER PLUS	\$70.95	REGAN BEGGS
07/08/2015	07/08/2015	PITNEY BOWES*	(\$59.00)	REGAN BEGGS
06/30/2015	07/01/2015	MOBILEFUN	(\$31.99)	CHAD BERGO
07/08/2015	07/09/2015	BEST BUY MHT 00000109	\$428.46	CHAD BERGO
06/26/2015	06/29/2015	COMO PARK ANIMAL HOSPITAL	\$1,331.65	BRIAN BIERDEMAN
06/30/2015	07/02/2015	US PATRIOT- WEB ORDERS	\$154.49	BRIAN BIERDEMAN
07/07/2015	07/08/2015	IN *STROHMAN ENTERPRISE	\$4,616.62	BRIAN BIERDEMAN
07/08/2015	07/09/2015	BATES FOOTWEAR.COM	\$200.00	BRIAN BIERDEMAN
07/04/2015	07/06/2015	PAW*GOLDEMANS GARDENS	\$26.00	OAKLEY BIESANZ
07/05/2015	07/06/2015	TARGET 00020461	\$35.94	OAKLEY BIESANZ
07/06/2015	07/07/2015	FRATTALLONE'S EVA ST	\$11.83	OAKLEY BIESANZ
07/09/2015	07/10/2015	WALGREENS #6995	\$12.90	OAKLEY BIESANZ
07/01/2015	07/03/2015	MALL OF AMERICA	\$840.00	NEIL BRENEMAN
07/07/2015	07/08/2015	PLYMOUTH PLAYHOUSE-ECOMM	\$254.25	NEIL BRENEMAN
07/09/2015	07/10/2015	CVS/PHARMACY #01751	\$3.95	NEIL BRENEMAN
06/26/2015	06/29/2015	GARY CARLSON EQUIPMENT	\$177.00	TROY BRINK
06/26/2015	06/29/2015	RU2 SYSTEMS	\$157.50	TROY BRINK
06/26/2015	06/29/2015	WALMART.COM 8009666546	(\$179.10)	SARAH BURLINGAME
06/26/2015	06/29/2015	L A POLICE GEAR INC	\$173.23	DANIEL BUSACK
07/08/2015	07/10/2015	EVEREST EMERGENCY VEHICLE	\$87.04	JOHN CAPISTRANT
06/25/2015	06/29/2015	CROWNE PLAZA HOTEL F&B	\$15.68	SCOTT CHRISTENSON
06/29/2015	06/30/2015	MENARDS OAKDALE	\$7.36	SCOTT CHRISTENSON
06/30/2015	07/02/2015	THE HOME DEPOT 2801	\$76.78	SCOTT CHRISTENSON
07/02/2015	07/06/2015	MINVALCO INC	(\$62.43)	SCOTT CHRISTENSON
06/26/2015	06/29/2015	THE HOME DEPOT 2810	\$116.39	CHARLES DEAVER
07/09/2015	07/10/2015	OAKDALE RENTAL CENTER	\$214.00	THOMAS DEBILZAN
06/30/2015	07/02/2015	THE HOME DEPOT 2801	\$115.76	TOM DOUGLASS
07/01/2015	07/02/2015	POOL SUPPLY WORLD	\$166.99	TOM DOUGLASS
07/02/2015	07/06/2015	THE HOME DEPOT 2801	\$63.34	TOM DOUGLASS
07/03/2015	07/06/2015	COMMERCIAL POOL & SPA SUP	\$626.25	TOM DOUGLASS
07/07/2015	07/08/2015	NUCO2 LLC	\$148.81	TOM DOUGLASS
07/07/2015	07/08/2015	NUCO2 LLC	\$153.41	TOM DOUGLASS
07/07/2015	07/08/2015	NUCO2 LLC	\$221.14	TOM DOUGLASS
07/07/2015	07/08/2015	NUCO2 LLC	\$190.04	TOM DOUGLASS
07/07/2015	07/08/2015	COMMERCIAL POOL & SPA SUP	\$86.97	TOM DOUGLASS
06/29/2015	06/30/2015	US FOODS 3F	\$839.10	CHRISTINE EVANS
07/02/2015	07/03/2015	PAYPAL EBAY MARKTPLC USD	\$312.29	CHRISTINE EVANS
07/02/2015	07/06/2015	FIRST SHRED	\$13.00	CHRISTINE EVANS
07/09/2015	07/10/2015	US FOODS 3F	\$650.52	CHRISTINE EVANS
07/02/2015	07/06/2015	SUPERAMERICA 4022	\$23.56	PAUL E EVERSON
06/26/2015	06/29/2015	EDGEWATER RESORT	\$158.29	SHANN FINWALL
06/27/2015	06/29/2015	EDGEWATER RESORT	(\$12.00)	SHANN FINWALL
06/27/2015	06/29/2015	EDGEWATER RESORT	\$158.29	SHANN FINWALL
07/06/2015	07/07/2015	EDGEWATER RESORT	(\$146.29)	SHANN FINWALL
07/06/2015	07/07/2015	TARGET 00011858	\$50.33	MYCHAL FOWLDS
07/06/2015	07/07/2015	LINE 1 PARTNERS INC	\$1,769.94	MYCHAL FOWLDS
07/06/2015	07/08/2015	APS, A TRIMBLE CO	\$59.85	MYCHAL FOWLDS
07/07/2015	07/08/2015	IDU*INSIGHT PUBLIC SEC	\$2,059.76	MYCHAL FOWLDS

07/07/2015	07/08/2015	ELECTRO WATCHMAN INC	\$2,340.00	MYCHAL FOWLDS
07/07/2015	07/08/2015	ELECTRO WATCHMAN INC	\$780.00	MYCHAL FOWLDS
07/07/2015	07/08/2015	ELECTRO WATCHMAN INC	\$2,098.20	MYCHAL FOWLDS
07/07/2015	07/08/2015	ELECTRO WATCHMAN INC	\$339.40	MYCHAL FOWLDS
07/07/2015	07/08/2015	ELECTRO WATCHMAN INC	\$419.40	MYCHAL FOWLDS
07/07/2015	07/10/2015	SAGE SOFTWARE INC	\$1,639.00	MYCHAL FOWLDS
07/08/2015	07/08/2015	SPRINT *WIRELESS	\$66.81	MYCHAL FOWLDS
07/08/2015	07/09/2015	IDU*INSIGHT PUBLIC SEC	\$81.08	MYCHAL FOWLDS
06/28/2015	06/29/2015	IDU*INSIGHT PUBLIC SEC	\$1,094.52	NICK FRANZEN
06/30/2015	07/01/2015	IDU*INSIGHT PUBLIC SEC	\$1,805.76	NICK FRANZEN
07/01/2015	07/02/2015	SHI CORP	\$924.00	NICK FRANZEN
07/04/2015	07/06/2015	IDU*INSIGHT PUBLIC SEC	\$514.33	NICK FRANZEN
07/05/2015	07/06/2015	TARGET 00006940	\$26.22	NICK FRANZEN
07/06/2015	07/07/2015	MILLS FLEET FARM 2700	\$897.00	VIRGINIA GAYNOR
07/08/2015	07/09/2015	MENARDS OAKDALE	\$8.84	CAROLE GERNES
06/26/2015	06/29/2015	NFPA NATL FIRE PROTECT	\$165.00	CLARENCE GERVAIS
07/06/2015	07/07/2015	IN *GEAR WASH, LLC	\$148.61	CLARENCE GERVAIS
07/09/2015	07/10/2015	IN *BECKER FIRE & SAFETY	\$65.50	CLARENCE GERVAIS
06/26/2015	06/29/2015	A-1 LAUNDRY	\$12.00	CHRISTINE GIBSON
06/26/2015	06/29/2015	THE HOME DEPOT 2801	\$23.52	CHRISTINE GIBSON
06/29/2015	07/01/2015	ACE OF SALES	\$20.00	CHRISTINE GIBSON
06/29/2015	07/01/2015	A-1 LAUNDRY	\$44.56	CHRISTINE GIBSON
07/01/2015	07/02/2015	WEDDINGPAGES INC	\$335.80	CHRISTINE GIBSON
07/02/2015	07/03/2015	STU*SHINDIGZ DECORATIO	\$58.86	CHRISTINE GIBSON
07/02/2015	07/03/2015	SQ *THE COVERED CHAIR	\$96.25	CHRISTINE GIBSON
07/08/2015	07/09/2015	RESTAURANT SUPPLY	\$285.01	CHRISTINE GIBSON
07/09/2015	07/10/2015	USPS 26833500033400409	\$49.00	CHRISTINE GIBSON
06/28/2015	06/29/2015	AMAZON.COM	\$52.80	JAN GREW HAYMAN
07/02/2015	07/03/2015	FEDEXOFFICE 00006171	\$139.68	KAREN HAAG
07/02/2015	07/03/2015	MILLS FLEET FARM 2700	\$190.01	KAREN HAAG
06/24/2015	06/30/2015	HEJNY RENTAL INC	(\$60.25)	MARK HAAG
06/26/2015	06/29/2015	HENRIKSEN ACE HARDWARE	\$16.78	TAMARA HAYS
06/29/2015	06/30/2015	HENRIKSEN ACE HARDWARE	\$19.48	GARY HINNENKAMP
06/30/2015	07/01/2015	FASTENAL COMPANY01	\$254.08	GARY HINNENKAMP
07/07/2015	07/08/2015	HENRIKSEN ACE HARDWARE	\$1.29	GARY HINNENKAMP
07/01/2015	07/02/2015	THE UPS STORE 2171	\$11.58	TIMOTHY HOFMEISTER
07/02/2015	07/03/2015	CUB FOODS #1599	\$3.78	TIMOTHY HOFMEISTER
07/09/2015	07/10/2015	WALGREENS #3122	\$44.74	ANN HUTCHINSON
07/09/2015	07/10/2015	IN *DL BOOKWORM	\$13.68	ANN HUTCHINSON
06/25/2015	06/29/2015	THE HOME DEPOT 2801	(\$12.57)	DAVID JAHN
06/25/2015	06/29/2015	THE HOME DEPOT 2801	\$81.60	DAVID JAHN
07/06/2015	07/08/2015	THE HOME DEPOT 2801	\$3.44	DAVID JAHN
07/09/2015	07/10/2015	DALCO ENTERPRISES, INC	\$625.56	DAVID JAHN
06/25/2015	06/29/2015	HOLIDAY INNS	\$124.13	LOIS KNUTSON
06/29/2015	06/30/2015	CUB FOODS #1599	\$26.16	LOIS KNUTSON
06/26/2015	06/29/2015	NATIONAL RECREATION &	\$425.00	DUWAYNE KONEWKO
07/08/2015	07/09/2015	THOMSON WEST*TCD	\$337.49	DAVID KVAM
07/09/2015	07/10/2015	UNIFORMS UNLIMITED INC.	\$1,147.25	DAVID KVAM
06/26/2015	06/29/2015	THE HOME DEPOT 2801	\$28.41	STEVE LUKIN
06/26/2015	06/29/2015	THE HOME DEPOT 2801	\$3.28	STEVE LUKIN
06/26/2015	06/29/2015	MENARDS MAPLEWOOD	\$21.88	STEVE LUKIN
07/01/2015	07/03/2015	ASPEN MILLS INC.	(\$56.95)	STEVE LUKIN
07/01/2015	07/03/2015	ASPEN MILLS INC.	\$186.00	STEVE LUKIN
07/02/2015	07/02/2015	COMCAST CABLE COMM	\$2.25	STEVE LUKIN
07/03/2015	07/03/2015	AIRGASS NORTH	\$27.71	STEVE LUKIN
07/09/2015	07/10/2015	AIRGASS NORTH	\$203.04	STEVE LUKIN

07/09/2015	07/10/2015	AIRGASS NORTH	\$89.01	STEVE LUKIN
07/01/2015	07/02/2015	NDC TRAINING	\$1,125.00	MIKE MARTIN
07/01/2015	07/03/2015	SUNCTRYAIR 3372108618058	\$627.20	MIKE MARTIN
06/29/2015	06/30/2015	FISDAP	\$75.00	MICHAEL MONDOR
06/29/2015	06/30/2015	FISDAP	\$75.00	MICHAEL MONDOR
06/29/2015	07/01/2015	BOUND TREE MEDICAL LLC	\$1,109.00	MICHAEL MONDOR
07/06/2015	07/08/2015	BOUND TREE MEDICAL LLC	\$2,456.34	MICHAEL MONDOR
07/09/2015	07/10/2015	BEST BUY MHT 00000109	\$12.84	MICHAEL MONDOR
06/29/2015	07/01/2015	KEEPRS INC 2	\$385.30	MARIA MULVIHILL
06/29/2015	07/01/2015	RED WING SHOE #727	\$212.49	ERICK OSWALD
07/07/2015	07/09/2015	GARY CARLSON EQUIPMENT	\$260.00	ERICK OSWALD
07/08/2015	07/10/2015	GARY CARLSON EQUIPMENT	(\$215.00)	ERICK OSWALD
06/25/2015	06/29/2015	OFFICE DEPOT #1090	\$53.77	MARY KAY PALANK
06/26/2015	06/29/2015	GIH*GLOBALINDUSTRIALEQ	\$28.07	MARY KAY PALANK
06/26/2015	06/29/2015	HENRIKSEN ACE HARDWARE	\$19.80	STEVEN PRIEM
06/26/2015	06/29/2015	AUTO PLUS LITTLE CANADA	\$17.20	STEVEN PRIEM
06/26/2015	06/29/2015	AN FORD WHITE BEAR LAK	\$172.27	STEVEN PRIEM
06/29/2015	06/30/2015	AN FORD WHITE BEAR LAK	\$119.01	STEVEN PRIEM
06/29/2015	07/01/2015	PERFORMANCE TRANSMISSI	\$87.15	STEVEN PRIEM
06/29/2015	07/01/2015	COMO LUBE & SUPPLIES	\$208.19	STEVEN PRIEM
06/30/2015	07/01/2015	FASTENAL COMPANY01	\$17.33	STEVEN PRIEM
06/30/2015	07/01/2015	AUTO PLUS LITTLE CANADA	\$52.60	STEVEN PRIEM
06/30/2015	07/01/2015	AUTO PLUS LITTLE CANADA	\$137.30	STEVEN PRIEM
06/30/2015	07/01/2015	AUTO PLUS LITTLE CANADA	\$11.39	STEVEN PRIEM
07/01/2015	07/02/2015	FASTENAL COMPANY01	\$19.61	STEVEN PRIEM
07/01/2015	07/03/2015	PERFORMANCE TRANSMISSI	\$90.16	STEVEN PRIEM
07/01/2015	07/03/2015	TRI-STATE BOBCAT	\$54.24	STEVEN PRIEM
07/01/2015	07/03/2015	AN FORD WHITE BEAR LAK	\$100.00	STEVEN PRIEM
07/06/2015	07/07/2015	AUTO PLUS LITTLE CANADA	\$85.02	STEVEN PRIEM
07/06/2015	07/07/2015	AN FORD WHITE BEAR LAK	\$172.98	STEVEN PRIEM
07/07/2015	07/08/2015	POMP'S TIRE #021	\$339.50	STEVEN PRIEM
07/07/2015	07/08/2015	AN FORD WHITE BEAR LAK	\$22.90	STEVEN PRIEM
07/08/2015	07/09/2015	AUTO PLUS LITTLE CANADA	(\$19.42)	STEVEN PRIEM
07/08/2015	07/09/2015	AUTO PLUS LITTLE CANADA	\$34.24	STEVEN PRIEM
07/08/2015	07/09/2015	AUTO PLUS LITTLE CANADA	\$3.95	STEVEN PRIEM
07/08/2015	07/09/2015	MTI	\$23.39	STEVEN PRIEM
07/09/2015	07/10/2015	AN FORD WHITE BEAR LAK	\$308.48	STEVEN PRIEM
07/09/2015	07/10/2015	AN FORD WHITE BEAR LAK	\$46.34	STEVEN PRIEM
07/09/2015	07/10/2015	MACQUEEN EQUIPMENT INC	\$40.30	STEVEN PRIEM
06/30/2015	07/01/2015	ECOLAB INC	\$187.00	KELLY PRINS
07/08/2015	07/09/2015	HOBART SERVICE-CW	(\$4.40)	KELLY PRINS
06/26/2015	06/29/2015	DALCO ENTERPRISES, INC	\$297.14	MICHAEL REILLY
06/29/2015	07/01/2015	APPOINTMENT-PLUS/STORMSO	\$39.00	LORI RESENDIZ
07/07/2015	07/08/2015	CRAIGSLIST.ORG	\$25.00	LORI RESENDIZ
07/08/2015	07/09/2015	LES MILLS WEST COAST INC	\$270.00	LORI RESENDIZ
07/09/2015	07/10/2015	POLAR ELECTRO	\$308.18	LORI RESENDIZ
07/09/2015	07/10/2015	POLAR ELECTRO	\$12.80	LORI RESENDIZ
06/29/2015	06/30/2015	BCS*ISD 622 COMMUNITY ED	\$1,342.00	AUDRA ROBBINS
06/29/2015	06/30/2015	MICHAELS STORES 2744	\$119.85	AUDRA ROBBINS
06/29/2015	07/01/2015	STARS AND STRIKES	\$384.00	AUDRA ROBBINS
06/29/2015	07/01/2015	STARS AND STRIKES	\$379.69	AUDRA ROBBINS
06/29/2015	07/01/2015	GRUBERS POWER EQUIPMENT	\$48.27	ROBERT RUNNING
06/29/2015	06/30/2015	INTERNATIONAL INSTITUTE O	\$95.00	DEB SCHMIDT
07/04/2015	07/06/2015	IN *TWIN CITIES INFLATABL	\$1,750.15	DEB SCHMIDT
06/26/2015	06/29/2015	MARATHON PETRO088229	\$40.55	PAUL SCHNELL
06/29/2015	07/01/2015	ON SITE SANITATION INC	\$1,286.00	SCOTT SCHULTZ

06/30/2015	07/02/2015	USA MOBILITY WIRELE	\$16.11	SCOTT SCHULTZ
07/01/2015	07/02/2015	FLEXIBLE PIPE TOOL COMPAN	\$424.50	SCOTT SCHULTZ
07/04/2015	07/06/2015	CINTAS 60A SAP	\$68.29	SCOTT SCHULTZ
07/04/2015	07/06/2015	CINTAS 60A SAP	\$72.67	SCOTT SCHULTZ
06/26/2015	06/29/2015	UNIFORMS UNLIMITED INC.	\$287.60	MICHAEL SHORTREED
06/29/2015	06/30/2015	FEDEX 497728511	\$34.50	MICHAEL SHORTREED
06/29/2015	06/30/2015	UNIFORMS UNLIMITED INC.	\$212.45	MICHAEL SHORTREED
06/29/2015	06/30/2015	UNIFORMS UNLIMITED INC.	\$20.00	MICHAEL SHORTREED
07/03/2015	07/03/2015	COMCAST CABLE COMM	\$73.82	MICHAEL SHORTREED
07/08/2015	07/09/2015	SAFELITE AUTOGLASS	\$156.96	MICHAEL SHORTREED
07/09/2015	07/10/2015	UNIFORMS UNLIMITED INC.	\$389.94	MICHAEL SHORTREED
07/09/2015	07/10/2015	UNIFORMS UNLIMITED INC.	\$410.40	MICHAEL SHORTREED
07/02/2015	07/03/2015	MENARDS MAPLEWOOD	\$4.03	CHRIS SWANSON
07/08/2015	07/10/2015	ON SITE SANITATION INC	\$60.92	CHRIS SWANSON
07/09/2015	07/10/2015	MENARDS MAPLEWOOD	\$12.83	CHRIS SWANSON
07/01/2015	07/02/2015	TARGET 00011858	\$45.31	JAMES TAYLOR
07/06/2015	07/08/2015	TUNASKIN AQUATIC APPAR	\$78.98	PAUL THEISEN
06/26/2015	06/29/2015	EB TWIN CITIES ORGANI	\$148.69	TAMMY WYLIE
07/01/2015	07/01/2015	ULINE *SHIP SUPPLIES	\$215.97	TAMMY WYLIE
07/07/2015	07/08/2015	PEAVEY CORP.	\$282.00	TAMMY WYLIE
07/01/2015	07/03/2015	GREEN STUFF OUTDOOR SE	\$58.92	SUSAN ZWIEG
07/06/2015	07/07/2015	MINUTEMAN PRESS	\$118.39	SUSAN ZWIEG

\$54,890.80

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	Exp Reimb, Severance, Conversion incl in Amount
	07/17/15	ABRAMS, MARYLEE	616.69	185.70
	07/17/15	CARDINAL, ROBERT	430.99	
	07/17/15	JUENEMANN, KATHLEEN	551.12	120.13
	07/17/15	KOPPEN, MARVIN	430.99	
	07/17/15	SLAWIK, NORA	489.68	
	07/17/15	COLEMAN, MELINDA	5,425.56	
	07/17/15	FUNK, MICHAEL	4,679.30	
	07/17/15	KNUTSON, LOIS	2,503.61	
	07/17/15	CHRISTENSON, SCOTT	2,248.53	
	07/17/15	JAHN, DAVID	2,697.62	
	07/17/15	BURLINGAME, SARAH	2,380.50	
	07/17/15	RAMEAUX, THERESE	3,283.59	
	07/17/15	BAUMAN, GAYLE	4,977.29	
	07/17/15	OSWALD, BRENDA	1,942.60	
	07/17/15	ANDERSON, CAROLE	1,232.15	
	07/17/15	DEBILZAN, JUDY	2,257.97	
	07/17/15	RUEB, JOSEPH	3,180.20	
	07/17/15	ARNOLD, AJLA	1,867.10	
	07/17/15	BEGGS, REGAN	1,990.91	187.71
	07/17/15	HAAG, KAREN	4,660.99	
	07/17/15	LO, CHING	834.99	
	07/17/15	SCHMIDT, DEBORAH	3,248.90	
	07/17/15	SPANGLER, EDNA	1,322.88	
	07/17/15	CRAWFORD, LEIGH	1,888.37	
	07/17/15	LARSON, MICHELLE	2,020.38	
	07/17/15	MECHELKE, SHERRIE	1,212.22	
	07/17/15	MOY, PAMELA	1,763.84	
	07/17/15	OSTER, ANDREA	2,027.02	
	07/17/15	RICHTER, CHARLENE	1,224.78	
	07/17/15	VITT, SANDRA	1,547.62	
	07/17/15	WEAVER, KRISTINE	2,507.39	
	07/17/15	CARLE, JEANETTE	24.00	
	07/17/15	JAGOE, CAROL	24.00	
	07/17/15	MAHRE, GERALDINE	24.00	
	07/17/15	THOMALLA, CAROL	24.00	
	07/17/15	CORCORAN, THERESA	2,022.59	
	07/17/15	KVAM, DAVID	4,506.18	
	07/17/15	PALANK, MARY	3,223.26	2,770.00
	07/17/15	SCHNELL, PAUL	5,161.92	
	07/17/15	SHORTREED, MICHAEL	4,379.47	
	07/17/15	THOMFORDE, FAITH	1,836.37	
	07/17/15	WYLIE, TAMMY	1,781.97	
	07/17/15	ABEL, CLINT	3,252.91	
	07/17/15	ALDRIDGE, MARK	3,386.10	
	07/17/15	BAKKE, LONN	3,287.93	
	07/17/15	BARTZ, PAUL	4,457.28	
	07/17/15	BELDE, STANLEY	3,371.37	
	07/17/15	BENJAMIN, MARKESE	3,122.66	
	07/17/15	BIERDEMAN, BRIAN	4,246.83	
	07/17/15	BUSACK, DANIEL	5,978.95	
	07/17/15	CARNES, JOHN	2,839.02	

07/17/15	CROTTY, KERRY	3,986.44	
07/17/15	DEMULLING, JOSEPH	4,187.71	287.61
07/17/15	DUGAS, MICHAEL	5,307.80	
07/17/15	ERICKSON, VIRGINIA	3,315.98	
07/17/15	FISHER, CASSANDRA	1,535.19	
07/17/15	FORSYTHE, MARCUS	3,330.58	
07/17/15	FRITZE, DEREK	4,770.66	
07/17/15	GABRIEL, ANTHONY	3,539.32	
07/17/15	HAWKINSON JR, TIMOTHY	3,003.03	
07/17/15	HER, PHENG	2,941.86	
07/17/15	HIEBERT, STEVEN	3,148.56	
07/17/15	HOEMKE, MICHAEL	2,301.90	
07/17/15	HOFMEISTER, TIMOTHY	507.63	
07/17/15	JOHNSON, KEVIN	3,973.40	
07/17/15	KONG, TOMMY	3,064.41	
07/17/15	KREKELER, NICHOLAS	1,231.42	
07/17/15	KROLL, BRETT	3,252.91	
07/17/15	LANGNER, SCOTT	3,003.03	
07/17/15	LANGNER, TODD	3,210.95	
07/17/15	LYNCH, KATHERINE	2,941.86	
07/17/15	MARINO, JASON	3,691.36	
07/17/15	MCCARTY, GLEN	3,231.82	
07/17/15	METRY, ALESIA	5,549.59	
07/17/15	MICHELETTI, BRIAN	2,619.12	
07/17/15	MULVIHILL, MARIA	2,280.97	
07/17/15	NYE, MICHAEL	4,488.76	
07/17/15	OLDING, PARKER	2,324.42	43.45
07/17/15	OLSON, JULIE	3,064.41	
07/17/15	PARKER, JAMES	3,303.46	
07/17/15	PETERSON, JARED	2,001.94	
07/17/15	REZNY, BRADLEY	3,740.56	
07/17/15	SCHOEN, ZACHARY	2,804.10	
07/17/15	SLATER, BENJAMIN	3,669.00	
07/17/15	STEINER, JOSEPH	3,986.48	
07/17/15	SYPNIEWSKI, WILLIAM	3,612.38	
07/17/15	TAUZELL, BRIAN	3,303.46	
07/17/15	THEISEN, PAUL	3,231.82	
07/17/15	THIENES, PAUL	4,352.83	
07/17/15	VANG, PAM	2,047.85	
07/17/15	WENZEL, JAY	4,270.81	
07/17/15	XIONG, KAO	3,092.69	
07/17/15	ZAPPA, ANDREW	2,148.46	
07/17/15	ANDERSON, BRIAN	173.62	
07/17/15	BAHL, DAVID	382.50	
07/17/15	BASSETT, BRENT	154.33	
07/17/15	BAUMAN, ANDREW	4,743.52	
07/17/15	BOURQUIN, RON	1,294.82	
07/17/15	CAPISTRANT, JACOB	231.49	
07/17/15	CAPISTRANT, JOHN	420.00	
07/17/15	COREY, ROBERT	385.82	
07/17/15	CRAWFORD - JR, RAYMOND	3,492.55	
07/17/15	CRUMMY, CHARLES	332.66	
07/17/15	DABRUZZI, THOMAS	2,926.79	
07/17/15	DAWSON, RICHARD	3,587.39	
07/17/15	EVERSON, PAUL	5,142.01	
07/17/15	HAGEN, MICHAEL	360.10	
07/17/15	HALE, JOSEPH	974.01	
07/17/15	HALWEG, JODI	3,565.08	
07/17/15	HAWTHORNE, ROCHELLE	3,570.06	
07/17/15	HUTCHINSON, JAMES	630.00	
07/17/15	IMM, TRACY	421.17	

07/17/15	JANSEN, CHAD	154.33
07/17/15	JUREK, GREGORY	462.97
07/17/15	KANE, ROBERT	300.00
07/17/15	KERSKA, JOSEPH	1,818.01
07/17/15	KONDER, RONALD	1,491.82
07/17/15	KUBAT, ERIC	4,181.87
07/17/15	LINDER, TIMOTHY	4,111.49
07/17/15	LOCHEN, MICHAEL	42.88
07/17/15	MERKATORIS, BRETT	553.01
07/17/15	MONDOR, MICHAEL	3,958.19
07/17/15	MONSON, PETER	173.62
07/17/15	MORGAN, JEFFERY	668.64
07/17/15	NEILY, STEVEN	405.54
07/17/15	NIELSEN, KENNETH	202.50
07/17/15	NOVAK, JEROME	3,173.90
07/17/15	NOWICKI, PAUL	205.77
07/17/15	OLSON, JAMES	3,137.79
07/17/15	OPHEIM, JOHN	405.00
07/17/15	PACHECO, ALPHONSE	732.21
07/17/15	PETERSON, MARK	707.50
07/17/15	PETERSON, ROBERT	3,438.22
07/17/15	POWERS, KENNETH	434.10
07/17/15	RAINEY, JAMES	308.65
07/17/15	RANK, PAUL	617.30
07/17/15	RODRIGUEZ, ROBERTO	462.97
07/17/15	SEDLACEK, JEFFREY	3,695.18
07/17/15	STREFF, MICHAEL	3,137.79
07/17/15	SVENDSEN, RONALD	4,424.35
07/17/15	TROXEL, REID	498.98
07/17/15	GERVAIS-JR, CLARENCE	4,239.86
07/17/15	LUKIN, STEVEN	4,939.44
07/17/15	ZWIEG, SUSAN	1,238.02
07/17/15	CORTESI, LUANNE	2,020.44
07/17/15	SINDT, ANDREA	2,654.60
07/17/15	BRINK, TROY	2,555.66
07/17/15	BUCKLEY, BRENT	2,300.27
07/17/15	DEBILZAN, THOMAS	2,302.49
07/17/15	EDGE, DOUGLAS	2,690.18
07/17/15	JONES, DONALD	2,323.40
07/17/15	MEISSNER, BRENT	2,300.27
07/17/15	NAGEL, BRYAN	3,803.10
07/17/15	OSWALD, ERICK	2,395.97
07/17/15	RUIZ, RICARDO	1,902.67
07/17/15	RUNNING, ROBERT	2,555.66
07/17/15	TEVLIN, TODD	2,310.27
07/17/15	BURLINGAME, NATHAN	2,463.21
07/17/15	DUCHARME, JOHN	2,915.02
07/17/15	ENGSTROM, ANDREW	2,935.90
07/17/15	JAROSCH, JONATHAN	3,287.57
07/17/15	LINDBLOM, RANDAL	2,915.04
07/17/15	LOVE, STEVEN	3,929.30
07/17/15	THOMPSON, MICHAEL	4,952.44
07/17/15	ZIEMAN, SCOTT	1,112.00
07/17/15	JANASZAK, MEGHAN	1,985.97
07/17/15	KONEWKO, DUWAYNE	4,722.81
07/17/15	DELISLE JR, JACQUES	352.00
07/17/15	HAMRE, MILES	2,006.58
07/17/15	HAYS, TAMARA	2,057.25
07/17/15	HINNENKAMP, GARY	3,222.29
07/17/15	NAUGHTON, JOHN	2,425.70
07/17/15	NORDQUIST, RICHARD	2,287.20

07/17/15	ORE, JORDAN	2,125.95	
07/17/15	RANWEILER, GABRIEL	616.00	
07/17/15	SALCHOW, CONNOR	792.00	
07/17/15	BIESANZ, OAKLEY	1,601.91	
07/17/15	DEAVER, CHARLES	637.82	
07/17/15	GERNES, CAROLE	783.16	
07/17/15	HAYMAN, JANET	1,361.18	
07/17/15	HUTCHINSON, ANN	2,845.81	
07/17/15	SOUTTER, CHRISTINE	595.01	
07/17/15	WACHAL, KAREN	985.60	
07/17/15	GAYNOR, VIRGINIA	3,478.53	
07/17/15	KROLL, LISA	2,077.88	
07/17/15	FINWALL, SHANN	3,708.33	
07/17/15	LORENZ, DANIELA	1,102.50	
07/17/15	MARTIN, MICHAEL	3,338.93	
07/17/15	BRASH, JASON	2,855.87	
07/17/15	CARVER, NICHOLAS	4,473.03	
07/17/15	SWAN, DAVID	2,939.57	
07/17/15	SWANSON, CHRIS	1,951.57	
07/17/15	WEIDNER, JAMES	1,584.00	
07/17/15	WELLENS, MOLLY	1,898.61	
07/17/15	BALLESTRAZZE, THAD	320.00	
07/17/15	BJORK, BRANDON	1,360.00	
07/17/15	BRENEMAN, NEIL	2,533.34	
07/17/15	ETTER, LAURA	42.00	
07/17/15	GORACKI, GERALD	23.75	
07/17/15	GUENTHER, THOMAS	360.00	
07/17/15	JACOBS, ROCHELLE	75.00	
07/17/15	KONEWKO, QUINN	411.25	
07/17/15	KONG, KATELYNE	91.51	
07/17/15	LARSON, KATELYN	666.00	
07/17/15	LARSON, MARIAH	467.50	
07/17/15	MOUA, CHEE	45.00	
07/17/15	ROBBINS, AUDRA	3,570.21	
07/17/15	ROBBINS, CAMDEN	99.75	
07/17/15	RYCHLICKI, NICHOLE	551.00	
07/17/15	SIEVERT, ALEXIS	518.50	
07/17/15	SLAWIK, VICTORIA	490.00	
07/17/15	TAYLOR, JAMES	3,400.88	
07/17/15	VUKICH, CANDACE	773.50	
07/17/15	ADAMS, DAVID	2,185.60	
07/17/15	HAAG, MARK	2,975.52	
07/17/15	JENSEN, JOSEPH	1,815.47	
07/17/15	SCHULTZ, SCOTT	3,727.15	
07/17/15	WILBER, JEFFREY	1,933.99	
07/17/15	BARAHONA, FREYA	360.00	
07/17/15	DIONNE, ANN	672.01	
07/17/15	EVANS, CHRISTINE	2,049.31	
07/17/15	GIBSON, CHRISTINE	2,136.91	56.94
07/17/15	HOFMEISTER, MARY	1,355.96	15.24
07/17/15	KUHN, MATTHEW	258.75	
07/17/15	MILLER, KAREN	7.50	
07/17/15	RUZICHKA, JANICE	237.50	
07/17/15	SKRYPEK, JOSHUA	227.50	
07/17/15	SMITH, CORTNEY	282.50	
07/17/15	ST SAUVER, CRAIG	462.00	
07/17/15	THOMASSON, NANCY	47.25	
07/17/15	WISTL, MOLLY	832.78	
07/17/15	BAUDE, JANE	26.65	
07/17/15	BAUDE, SARAH	14.06	
07/17/15	BEAR, AMANDA	288.75	

07/17/15	BESTER, MICHAEL	104.64
07/17/15	BLANKENFELD, RUSSELL	40.00
07/17/15	BUTLER, ANGELA	264.63
07/17/15	CRANDALL, KRISTA	42.53
07/17/15	CURLEY, ELAINE	40.00
07/17/15	DEMPSEY, BETH	140.25
07/17/15	ERICKSON-CLARK, CAROL	37.50
07/17/15	GARTNER, DARYL	29.75
07/17/15	GRUENHAGEN, LINDA	243.52
07/17/15	GUSTAFSON, BRENDA	202.00
07/17/15	HAASCH, ANGELA	142.50
07/17/15	JOHNSON, BARBARA	392.27
07/17/15	LAMSON, ELIANA	27.38
07/17/15	MCKILLOP, AMANDA	73.13
07/17/15	NITZ, CARA	384.79
07/17/15	OHS, CYNTHIA	186.00
07/17/15	RANEY, COURTNEY	953.77
07/17/15	REHLING-ANDERSON, LORIE	153.00
07/17/15	RESENDIZ, LORI	2,809.47
07/17/15	RICHTER, DANIEL	210.65
07/17/15	ROLLERSON, TERRANCE	45.57
07/17/15	ROMERO, JENNIFER	23.50
07/17/15	SCHERER, KATHLENE	88.38
07/17/15	SCHREIER, ROSEMARIE	301.09
07/17/15	SMITH, ANN	124.80
07/17/15	SMITH, JEROME	161.75
07/17/15	SMITLEY, SHARON	104.60
07/17/15	SYME, LAUREN	71.83
07/17/15	TREPANIER, TODD	244.14
07/17/15	TRUONG, CHAU	28.00
07/17/15	TUPY, MARCUS	96.00
07/17/15	WAGNER, JODY	216.00
07/17/15	WALLNER, KRISTIN	40.00
07/17/15	YANG, JUDY	110.00
07/17/15	BILJAN, MERANDA	127.50
07/17/15	BOSLEY, CAROL	105.75
07/17/15	BUTLER-MILLER, JADE	127.51
07/17/15	CHRISTAL, JENNIFER	147.50
07/17/15	ELLISON, LELIA	126.00
07/17/15	FRANZMEIER, EILEEN	166.25
07/17/15	LANGER, CHELSEA	28.50
07/17/15	MOSLOSKI, JESSICA	76.50
07/17/15	AUSTIN, CATHERINE	128.00
07/17/15	CRAWFORD, SHAWN	437.50
07/17/15	DOUGLASS, TOM	2,238.15
07/17/15	DUNKEL, TYLER	121.50
07/17/15	HEINTZ, JOSHUA	64.00
07/17/15	KRECH, ELAINE	726.88
07/17/15	LOONEY, RAYJEANIA	160.00
07/17/15	MAIDMENT, COLIN	930.36
07/17/15	MALONEY, SHAUNA	277.00
07/17/15	PRINS, KELLY	2,005.40
07/17/15	REILLY, MICHAEL	2,059.40
07/17/15	STEFFEN, MICHAEL	102.00
07/17/15	COUNTRYMAN, BRENDA	1,190.00
07/17/15	PRIEM, STEVEN	2,585.69
07/17/15	WOEHRLE, MATTHEW	2,365.71
07/17/15	XIONG, BOON	1,665.07
07/17/15	BERGO, CHAD	2,907.76
07/17/15	FOWLDS, MYCHAL	4,096.38
07/17/15	FRANZEN, NICHOLAS	3,328.24

G1, Attachments

	07/17/15	KREGER, JASON	4,973.52	4,477.64
9995035	07/17/15	WELCHLIN, KATHLEEN	1,305.00	
9995036	07/17/15	CHRISTOPHER, KYLE	131.25	
9995037	07/17/15	KRECH, TRAVIS	310.25	
9995038	07/17/15	CRAYNE, WILLIAM	103.50	
			545,263.72	

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Michael Martin, AICP, Economic Development Coordinator
DATE: July 21, 2015
SUBJECT: Approval of a Conditional Use Permit Review, Our City, Our Neighborhood Church, 1812 North Saint Paul Road

Introduction

The conditional use permit (CUP) for the Our City, Our Neighborhood Church, at 1812 North Saint Paul Road is due for its annual review. City ordinance requires a conditional use permit for churches.

Background

On July 22, 2013, the city council approved a CUP to allow a church at this site.

On July 28, 2014, the city council reviewed this CUP and approved for one year.

Code Requirement

Section 44-1100(a) of the zoning code states that CUPs shall be reviewed by the city council within one year of approval. At the one-year review, the council may specify an indefinite term for a subsequent review or a specific term not to exceed five years.

Discussion

Our City, Our Neighborhood was issued a building permit in November 2014 for its conversion of the building at 1812 North St. Paul Road into a church. Staff is not aware of any neighborhood complaints or concerns at this point of the project. Staff recommends reviewing the permit for the church again in one year or sooner if a major problem arises.

Budget Impact

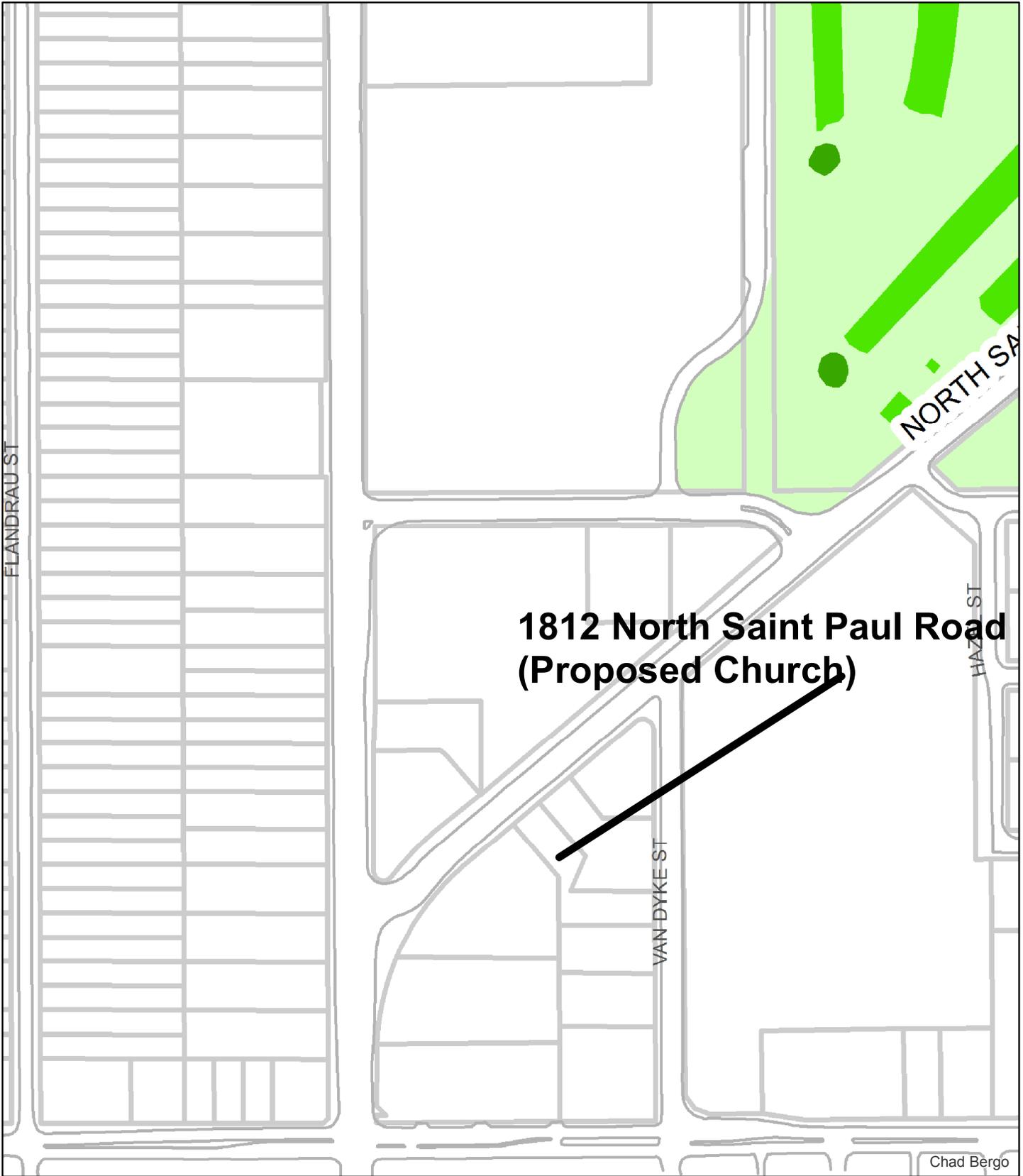
None.

Recommendation

Review the conditional use permit for the Our City, Our Neighborhood Church again in one year or sooner if a major problem arises.

Attachments

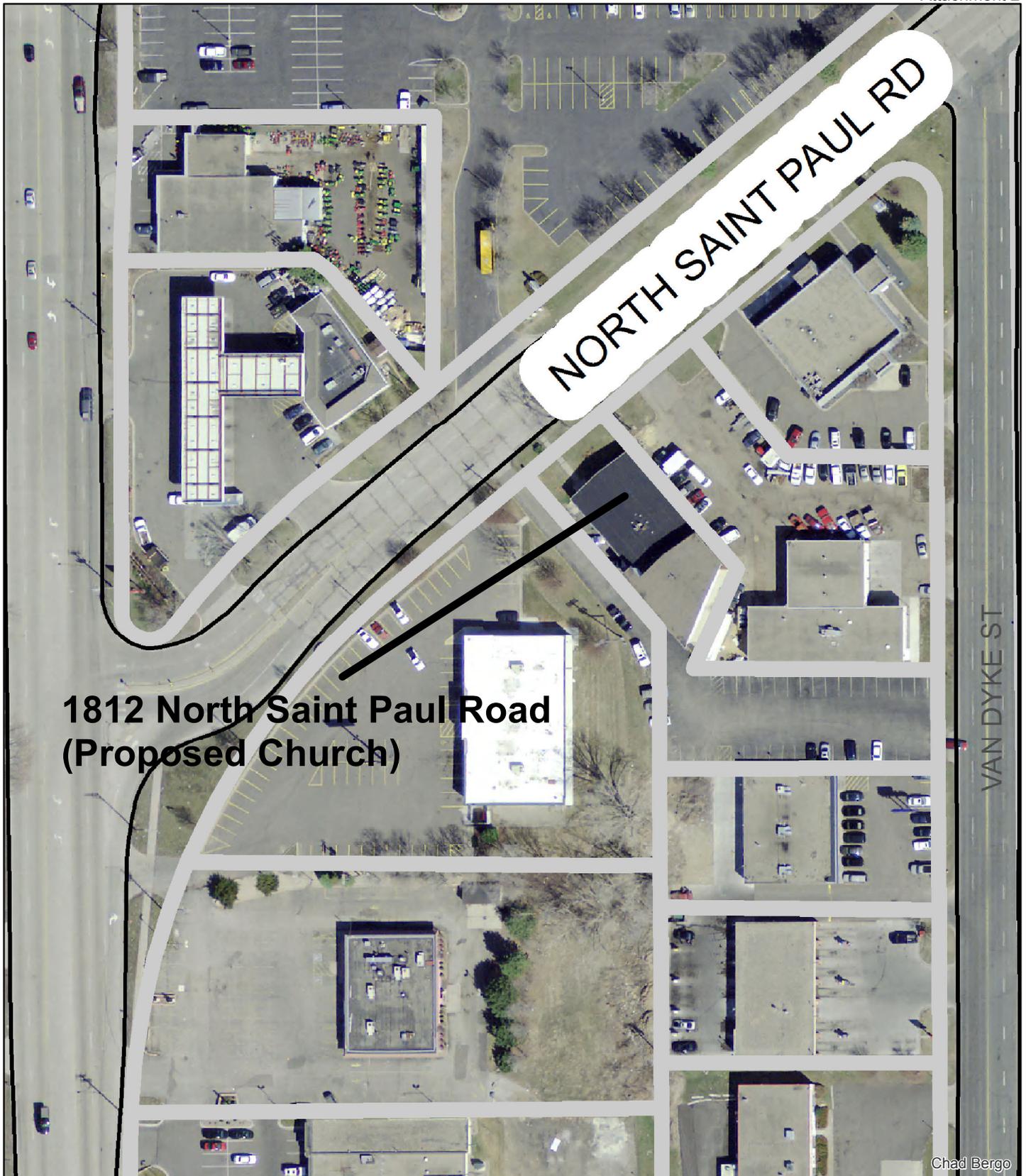
1. Location Map
2. Aerial Map
3. Applicant's Proposed Floor Plan
4. City Council Minutes, July 22, 2013



Chad Bergo

Proposed Church - 1812 North Saint Paul Road

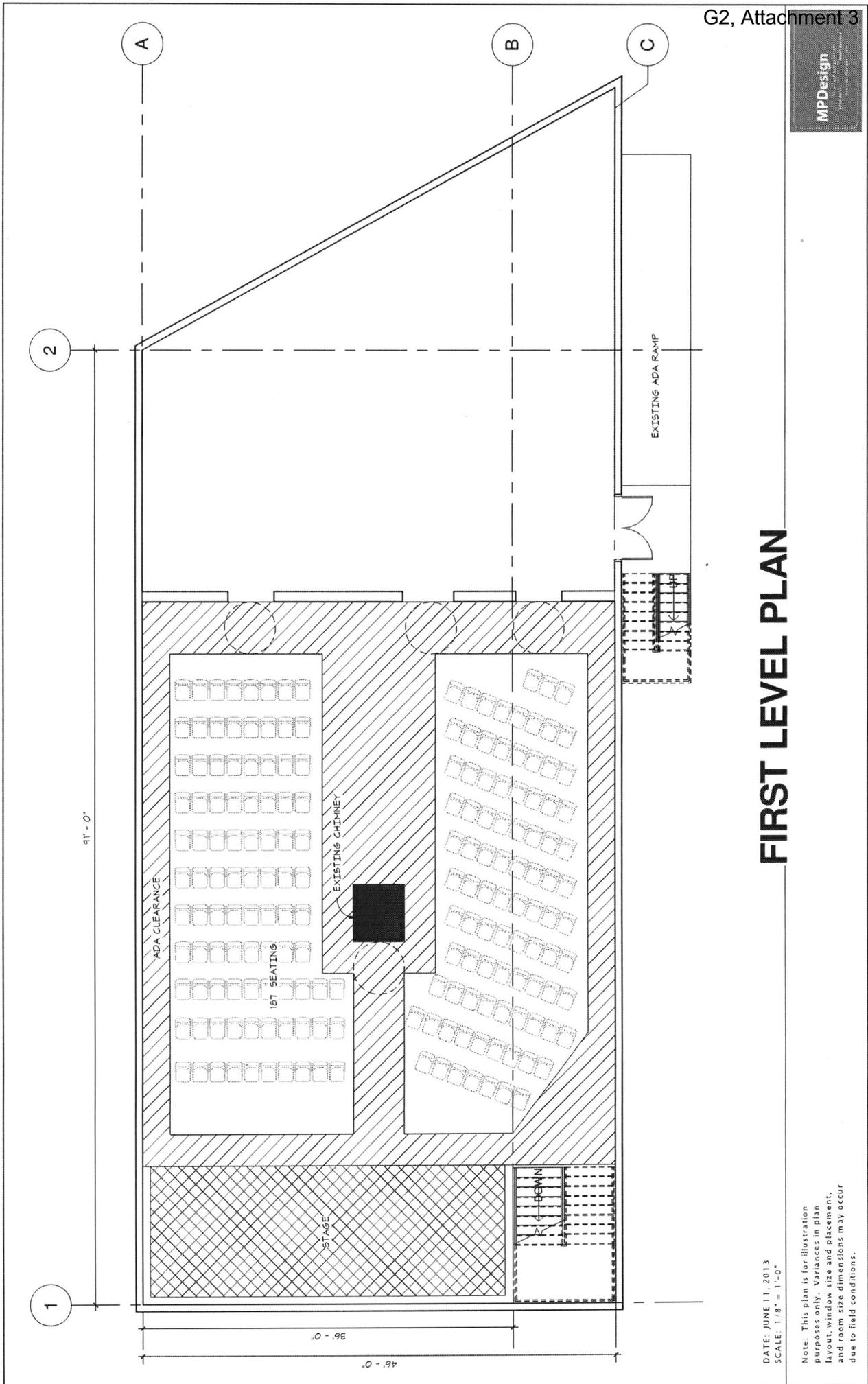
Location Map



Chad Bergo

Proposed Church - 1812 North Saint Paul Road

Aerial Map



FIRST LEVEL PLAN

DATE: JUNE 11, 2013
SCALE: 1/8" = 1'-0"

Note: This plan is for illustration purposes only. Variances in plan layout, window size and placement, and room size dimensions may occur due to field conditions.

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, July 22, 2013
Council Chambers, City Hall
Meeting No. 13-13

1. Approval of Resolution for a Conditional Use Permit, Our City/Our Neighborhood Church at 1812 North St. Paul Road

City Planner Martin gave the staff report and answered questions of the council. Samuel Ly, Pastor of Our City-Our Neighborhood Church addressed and answered questions of the council. Planning Commissioner Tripler addressed and gave the report from the Planning Commission.

Mayor Rossbach moved to approve the resolution approving a Conditional Use Permit for Our City – Our Neighborhood Church, located at 1812 North Saint Paul Road including the 8 conditions listed with condition number five being reworded to clarify that the applicant’s parking be confined to the site and not allowed on city streets that prohibit on-street parking or neighboring properties, unless approved by a neighboring property owner and the city council.

RESOLUTION 13-7-946
CONDITIONAL USE PERMIT

WHEREAS, the Our City – Our Neighborhood Church applied for a conditional use permit to operate a church.

WHEREAS, Section 44-1092(3) of the city ordinances requires a conditional use permit for churches and institutions of any educational, philanthropic and charitable nature.

WHEREAS, this permit applies to the property located at 1616 Gervais Avenue. The property identification number is:

14-29-22-33-0012

WHEREAS, the history of this conditional use permit is as follows:

1. On July 16, 2013, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the report and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On July 22, 2013, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and this Code.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions:

1. No exterior site or building exterior changes, except signage, shall take place unless approved by the city. Signs shall follow the city's sign ordinance. Signs shall not be installed unless the applicant first obtains sign permits.
2. Any and all trash receptacles shall be contained within an enclosed structure. Any design of a new structure shall be subject to the city's design review process.
3. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
4. The city council shall review this permit in one year.
5. All of the applicant's parking shall be confined to the site and not allowed on city streets that prohibit on-street parking or neighboring properties, unless approved by a neighboring property owner and the city council.
6. The city shall monitor any parking complaints and report to the city council about compliance annually during the CUP review.

7. The applicant shall submit a parking restriping plan for staff approval.
8. The applicant shall comply with all requirements of the building official, assistant fire chief and city engineer.

The Maplewood City Council approved this resolution on July 22, 2013.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Michael Martin, AICP, Economic Development Coordinator
DATE: July 21, 2015
SUBJECT: Approval of a Conditional Use Permit Review, Maple Hill Senior Living, 3030 Southlawn Drive

Introduction

The conditional use permit (CUP) for Maple Hill Senior Living is due for its annual review. This CUP is for a 115-unit senior housing facility at 3030 Southlawn Drive.

Background

July 28, 2014, the city council approved the following land use requests for the Maple Hill Senior Living development project:

1. Conditional use permit
2. Parking reduction for fewer spaces
3. Unit-size reduction variance
4. Design approval

Discussion

Construction on this project is on-going. The applicant has indicated they are aiming to have construction completed by the end of October 2015. Upon staff's review, the site has overgrown vegetation as a result of the site being under construction all summer. Staff has contacted the property owner and instructed them to mow the vegetation so the site is maintained and the sidewalk near the mall ring road is accessible and passable. The property owner said this issue will be taken care of. Staff is not aware of any other concerns related to this project.

Budget Impact

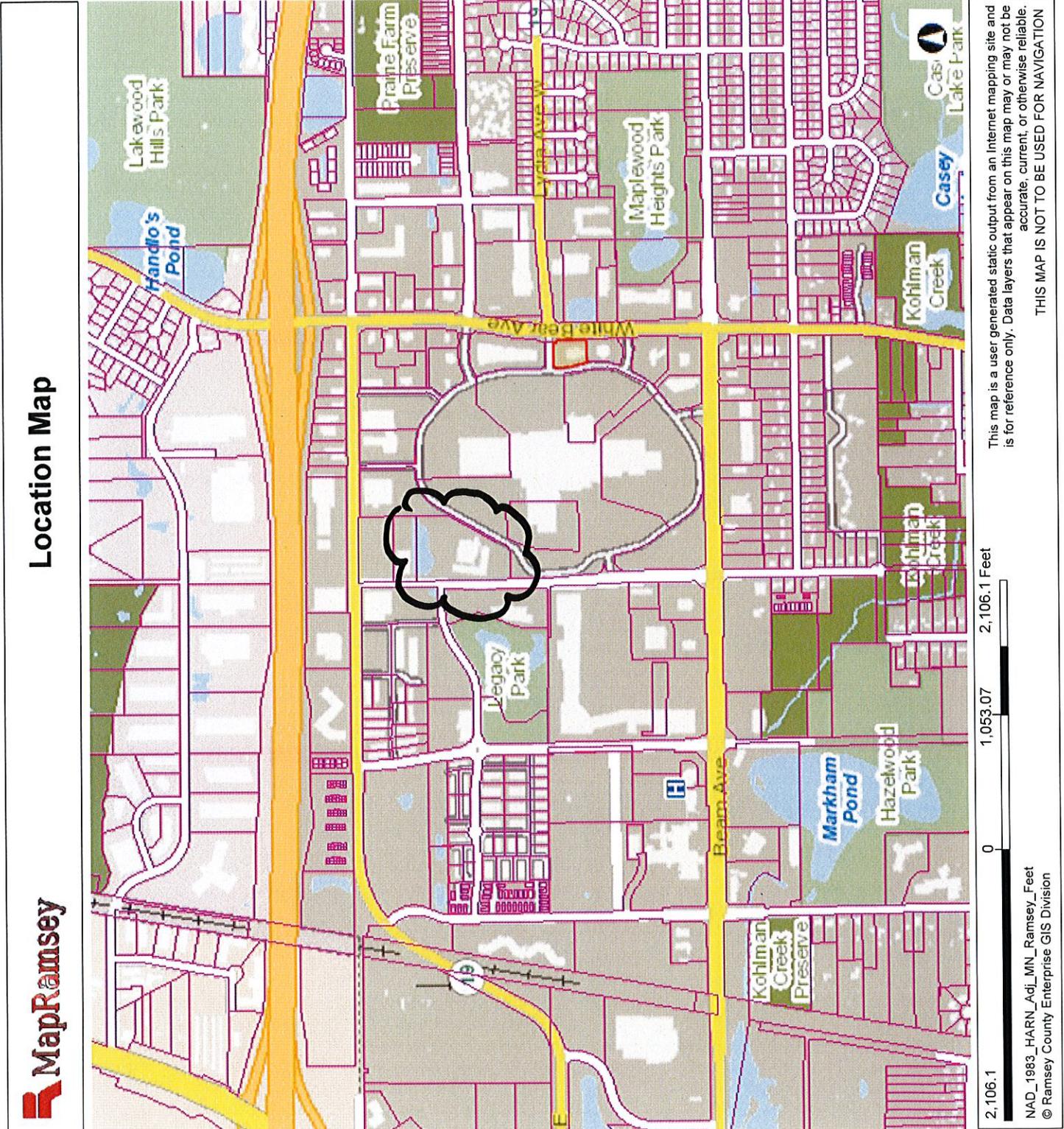
None.

Recommendation

Extend the approval of the conditional use permit for Maple Hill Senior Living and review again in one year.

Attachments

1. Location Map
2. July 28, 2014 City Council Minutes



- (i) The names and addresses of persons in charge of the event.
- (j) Employee lists. The following information for each technician employed or performing body art procedures at the event:
 - (i) name;
 - (ii) home address;
 - (iii) home telephone number;
 - (iv) date of birth;
 - (v) copy of an identification photo; and
 - (vi) copy of current license as required by MN Stats. Ch. 146B.03 or current guest artist license as required by MN Stats. Ch. 146B.04

(3) License verification and issuance. The police department is empowered to conduct any and all investigations to verify the information on the application, including ordering a computerized criminal history inquiry and/or a driver's license history inquiry on the applicant. Within seven days of receipt of a complete application, the issuing authority shall grant or deny the application. An applicant who is denied a license by the issuing authority shall be granted a right to appeal to the city council.

Sec. 14-1345. Penalty.

A violation of this article shall be a misdemeanor and, upon conviction, shall be punishable in accordance with section 1-15.

Secs. 14-1346—14-1370. Reserved.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

2. **Approval of the Following Requests for the Days Inn Conversion to Senior Housing at 3030 Southlawn Drive**
 - a. **A Conditional Use Permit to Allow Multi-Family Housing in a Business Commercial District**
 - b. **A Parking Reduction for Fewer Parking Spaces than Required**
 - c. **A Unit-Size Reduction Variance**
 - d. **Design Plans**

Senior Planner Ekstrand gave the staff report and answered questions of the council. City Attorney Kantrud gave additional information and answered additional questions. Fire Chief Lukin answered additional questions. Link Wilson with Kaas Wilson Architects addressed the council and gave a presentation on the proposed senior housing. Albert Miller, the developer of the project addressed the council and gave additional information and answered questions.

The following people addressed the council:

1. Mark Bradley, Maplewood Resident
2. Bob Zick, North St. Paul Resident

Councilmember Juenemann moved to approve:

- A. Approve a conditional use permit resolution to allow multi-family seniors housing in a BC zoning district. Approval is based on the findings required by ordinance and subject to the following conditions:
1. All construction shall follow the site plan date-stamped June 2, 2014 approved by the city. Staff may approve minor changes.
 2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 3. The city council shall review this permit in one year.
 4. If there is a need for additional parking spaces in the future, the applicant shall revise the plan to provide additional parking stalls to meet their needs, subject to staff approval. The applicant shall provide an adequate number of electrical power stations in the parking lot for residents to use plug-in heaters since there will not be any underground parking.
 5. The applicant shall comply with the conditions stated in the engineering report dated June 4, 2014.
 6. The applicant shall comply with the requirements of the city's building official, assistant fire chief and health officer.
 7. This permit allows 115 senior housing units consisting of assisted living and memory care units. Minor changes to this unit count may be approved by staff.
 8. The applicant shall work with the city engineer/director of public works to provide a safe walkway across Southlawn Drive for their residents as described in the analysis by SEH dated July 21, 2014. This installation shall be paid for by the applicant. The applicant shall also provide the sidewalk and ADA compliant ramps as shown on the Public Works Director's Suggested Pedestrian Way Additions detail dated July 18, 2014.
 9. Before the applicant obtains a building permit, he shall sign an agreement with the city agreeing to pay an annual assessment of \$1,000 per year for ten years to defray the cost of police calls to the facility.
- B. Approval of a parking waiver for fewer parking spaces than code requires, allowing 73 spaces. This proposal for 115 units of senior housing would require 230 parking spaces. The city finds that the proposed reduction to 73 parking spaces would be sufficient for this assisted-living and memory-care seniors housing facility since senior housing facilities do not require the amount of parking needed for typical multi-family housing needs. Should a parking shortage develop in the future, the applicant shall revise the plan to provide enough to meet their needs, subject to staff approval.
- C. Approval of a variance resolution to allow a living-unit size reduction. This variance

allows memory-care living units beginning at 312 square feet. Code requires a minimum of 580 square feet. This variance is based on the findings that:

1. Memory-care housing facilities do not require the amount floor area that would be needed for typical multi-housing developments. Therefore, smaller unit sizes would be in harmony with the general purposes of the zoning requirements based on the industry standards for such housing.
 2. The proposed assisted-living and memory-care seniors housing facility would be consistent with the comprehensive plan since the Plan encourages the city to provide life-cycle housing for its residents.
 3. The proposed unit sizes for memory-care units is reasonable since the city ordinance does not accommodate or address living-quarter sizes for senior citizen housing or special needs housing such as for memory-care residents. The city's requirements for studio or one-bedroom housing units are excessive for those with intensive-care or memory-care housing needs.
- D. Approval of the plans date-stamped June 2, 2014, for the Days Inn Hotel Conversion to senior housing. Approval is subject to the following conditions:
1. Approval of design plans is good for two years. If the applicant has not begun construction within two years, this design review shall be repeated. Staff may approve minor changes to these plans.
 2. The applicant shall obtain a conditional use permit from the city council for the proposed housing facility in a BC (business commercial) zoning district.
 3. The applicant shall complete the site improvements as proposed in the plans. This includes all landscaping, trash enclosure upgrades, retaining wall repair, building painting and parking lot and driveway changes and improvements.
 4. After its removal, the old parking lot surface shall be restored to lawn and kept maintained and mowed.
 5. The applicant shall comply with the conditions noted in the engineering report by Jon Jarosch dated June 4, 2014.
 6. The applicant shall comply with all requirements of the city's building official, assistant fire chief and health officer.
 7. The applicant shall obtain approval of a parking waiver from the city council before beginning this project.
 8. The applicant shall provide an irrevocable letter of credit or cash escrow in the amount of 150 percent of the cost of installing the landscaping, before getting a building permit.
 9. The applicant shall work with the city engineer to provide a safe walkway across Southlawn Drive for their residents as described in the analysis by SEH dated July 21, 2014. This installation shall be paid for by the applicant. The applicant

shall also provide the sidewalk and ADA compliant ramps as shown on the Public Works Director's Suggested Pedestrian Way Additions detail dated July 18, 2014.

Resolution 14-7-1107
Conditional Use Permit

WHEREAS, Albert Miller has applied for a conditional use permit to put a multi-housing seniors housing facility in a BC (business commercial) zoning district;

WHEREAS, Section 44-512 (1) of the BC district requirements states that a conditional use permit may be granted for "all permitted uses in the R3 district."

WHEREAS, this permit applies to the property located at 3030 Southlawn Drive. The property identification number of this property is:

022922220010

WHEREAS, the history of this conditional use permit is as follows:

1. On June 17, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.

2. On July 28, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.

2. The use would not change the existing or planned character of the surrounding area.

3. The use would not depreciate property values.

4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.

6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.

7. The use would not create excessive additional costs for public facilities or services.

8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.

9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan date-stamped June 2, 2014 approved by the city. Staff may approve minor changes.

2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.

3. The city council shall review this permit in one year.

4. If there is a need for additional parking spaces in the future, the applicant shall revise the plan to provide additional parking stalls to meet their needs, subject to staff approval. The applicant shall provide an adequate number of electrical power stations in the parking lot for residents to use plug-in heaters since there will not be any underground parking.

5. The applicant shall comply with the conditions stated in the engineering report dated June 4, 2014.

6. The applicant shall comply with the requirements of the city's building official, assistant fire chief and health officer.

7. This permit allows 115 senior housing units consisting of assisted living and memory care units. Minor changes to this unit count may be approved by staff.

8. The applicant shall work with the city engineer to provide a safe walkway across Southlawn Drive for their residents.

9. All costs to the city associated with retrieving memory-care residents that "walk-away" from the proposed seniors residence shall be paid by the applicant.

The Maplewood City Council approved this resolution on July 28, 2014.

Resolution 14-7-1108
Variance Resolution

WHEREAS, Albert Miller applied for a variance from the minimum unit size requirements for multi-family housing developments. Mr. Miller is requesting that the

minimum size of memory-care living units in his proposed senior housing facility start at 312 square feet in area;

WHEARAS, city ordinance requires a minimum multi-family unit size of 580 square feet;

WHEREAS, this variance applies to the property at 3030 Southlawn Drive. The property identification number for this property is:

022922220010

WHEREAS, the history of this variance is as follows:

1. The planning commission held a public hearing on June 17, 2014. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing an opportunity to speak and present written statements. The planning commission also considered reports and recommendations from the city staff. The planning commission recommended that the city council approve this variance.

2. On July 28, 2014 the city council considered the recommendations of city staff and the planning commission and the testimony of persons present at the meeting.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described variances since:

1. Memory-care housing facilities do not require the amount floor area that would be needed for typical multi-housing developments. Therefore, smaller unit sizes would be in harmony with the general purposes of the zoning requirements based on the industry standards for such housing.

2. The proposed assisted-living and memory-care seniors housing facility would be consistent with the comprehensive plan since the Plan encourages the city to provide life-cycle housing for its residents.

3. The proposed unit sizes for memory-care units is reasonable since the city ordinance does not accommodate or address living-quarter sizes for senior citizen housing or special needs housing such as for memory-care residents. The city's requirements for studio or one-bedroom housing units are excessive for those with intensive-care or memory-care housing needs.

The Maplewood City Council approved this resolution on July 28, 2014.

Seconded by Councilmember Abrams

Ayes – Mayor Slawik, Council Member Abrams and Juenemann

Nays – Council Member Cardinal and Koppen

The motion passed.

J. NEW BUSINESS

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Mike Funk, Assistant City Manager/Human Resource Director
Terrie Rameaux, Human Resource Coordinator

DATE: July 22, 2015

SUBJECT: Approval of Resolution for Establishing Pay Rates for Temporary/Seasonal and Casual Part-Time Employees

Introduction

Annually, the City Council approves an hourly wage scale for temporary/seasonal, and casual part-time employees. However, with the change in Minnesota minimum wage law for large employers, there is a mandated change effective August 1, 2015 to \$9 per hour (from \$8 per hour), as well as the removal of some positions no longer utilized. The proposed resolution reflects the minimum wage change.

Discussion

Effective August 1, 2015, the State minimum wage law is changing from \$8 per hour to \$9 per hour. Also, due to the fact that the YMCA now oversees the aquatics portion of the MCC and all aquatics-related positions are now hired directly by the YMCA as their employees, it is recommended that those be removed from the Resolution, as well as a few other positions that are no longer utilized by the City.

Also, the resolution acknowledges a previously approved practice that compensates fire personnel an additional \$2.00 per hour if they work on the recognized holidays listed in the resolution. In essence, this is a house cleaning matter that tracks employee compensation in one document.

Budget Impact

Each department has an approved 2015 budget for temporary/seasonal, casual part-time employees, which already takes into consideration the attached wage schedule. Therefore, the budget is not adversely affected.

Recommendation

It is recommended that the Council approve the attached resolution to be effective August 1, 2015.

Attachment

- 1) Resolution for 2015 Temporary/Seasonal and Casual P/T Employees

RESOLUTION

WHEREAS, according to the Minnesota Public Employees Labor Relations act, part-time employees who do not work more than 14 hour per week and temporary/seasonal employees who work in positions that do not exceed 67 days in a calendar year, or 100 days for full-time students, are not public employees and are therefore not eligible for membership in a public employee union.

NOW, THEREFORE, BE IT RESOLVED, that the following pay ranges and job classifications are hereby established for temporary/seasonal, casual part-time employees effective August 1, 2015 upon Council approval.

Accountant	\$10.00-30.00	per hour
Accounting Technician	\$9.00-22.00	per hour
Administrative Assistant	\$9.00-23.00	per hour
Background Investigator	\$25.00-35.00	per hour
Building Inspector	\$14.00-35.00	per hour
Building Attendant**	\$9.00-15.00	per hour
Customer Service Assistant**	\$9.00-15.00	per hour
CSO	\$14.50-19.50	per hour
Election Judge	\$9.00-12.00	per hour
Election Judge - Assistant Chair	\$9.00-15.00	per hour
Election Precinct Chair	\$9.00-16.00	per hour
Engineering Aide	\$9.00-16.00	per hour
Engineering Technician	\$10.00-16.00	per hour
Fire Maintenance/Engineer ***	\$15.00	per hour
Firefighter-in-Training (new hire) ***	\$10.72	per hour
Firefighter/EMT ***	\$12.86	per hour
Firefighter/Paramedic ***	\$13.93	per hour
Firefighter/EMT Captain ***	\$15.00	per hour
Firefighter/Paramedic Captain ***	\$16.08	per hour
Battalion Chief ***	\$17.15	per hour
Gardener	\$9.00-18.00	per hour
Intern	\$9.00-20.00	per hour
IT Technician	\$15.00-20.00	per hour
Laborer	\$9.00-14.00	per hour
Manager-on-Duty Differential**	\$1.00	per hour
Office Specialist	\$9.00-18.00	per hour
Receptionist	\$9.00-16.00	per hour
Recreation Instructor/Leader	\$9.00-32.00	per hour
Recreation Official	\$9.00-30.00	per hour
Recreation Worker	\$9.00-18.00	per hour
Vehicle Technician	\$9.00-15.00	per hour
Video Coordinator*	\$11.00-19.00	per hour
Video Technician*	\$10.00-18.00	per hour

* Video positions shall be paid a guaranteed minimum flat fee of \$50 for 4 hours or less.

** Community Center positions shall receive a \$2 per hour differential for working the following holidays: New Years Eve, New Year's Day, Memorial Day, July 4th, and the day after Thanksgiving.

*** Fire Department positions shall receive a \$2 per hour differential for working the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.

BE IT FURTHER RESOLVED, this resolution will supersede previous resolutions setting pay rates for these pay classifications; and,

BE IT FURTHER RESOLVED, that the City Manager shall have the authority to set the pay rate within the above ranges.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
DATE: July 22, 2015
SUBJECT: Approval of Schedule of Fees Pursuant to Maplewood Tree Ordinance

Introduction

The Maplewood Tree Ordinance was adopted on September 11, 2006. The ordinance establishes minimum standards for tree preservation and mitigation of environmental impacts resulting from tree removal. The ordinance requires that the City Council approve a tree replacement schedule annually by resolution.

Discussion

Tree Mitigation

The ordinance requires that a developer/applicant mitigate significant trees removed during development based on a tree mitigation/replacement schedule. Once the total caliper inches for replacement trees are determined, the developer/applicant shall mitigate tree loss by either:

1. Planting replacement trees within the development.
2. Planting replacement trees on City property. This option is approved during the review process prior to issuance of a permit.
3. Paying the City a sum per caliper inch in accordance with the tree replacement schedule set forth in the City fee schedule set annually by City Council resolution.

Tree Replacement Guidelines

The City Council did not review a tree replacement schedule during the adoption of the tree ordinance in 2006. In 2007 staff drafted the attached Tree Preservation Ordinance Supplement (Attachment 1). The supplement is used when all of the required replacement trees cannot be planted on a site. A summary of the supplement guidelines follows:

1. Put as many trees as feasible on the site.
2. After putting as many trees as feasible on the site, if you have not met the replacement requirement, mulched beds of native or drought tolerant shrubs will qualify towards tree replacement.
3. If you have still not met the replacement requirement, the remaining trees will be converted to a dollar amount that will go into the Maplewood tree fund. The conversion factor is \$60 per caliper inch of significant trees that can't be replaced on site.

Approval of Fees

The Tree Preservation Ordinance Supplement has been used successfully during the review of developments since 2007. The supplement allows developers/applicants flexibility in complying

with the City's tree replacement requirements. The money collected for the replacement trees is placed in the City's tree fund, which is used to support tree programs in the City including:

1. Installing and maintaining trees and shrubs at parks and on city land.
2. Disease tree program.
3. Encouraging the planting and maintenance of trees by homeowners and businesses through educational programs and tree rebate programs.

Budget Impact

None

Recommendation

Staff recommends that the City Council adopt the attached resolution which sets the tree replacement fee (Attachment 2).

Attachments

1. Tree Preservation Ordinance Supplement
2. Resolution Setting the Tree Replacement Fees

Maplewood Tree Preservation Ordinance Supplement
Tree Replacement Program Guidelines

(To be used when all of the required replacement trees cannot be planted on the site.)

1. Put as many trees as feasible on the site.
 - a. Minimum size = 2" caliper (unless approved by staff)
 - b. Minimum conifer size = 6' (equivalent replacement value = 2" caliper)
 - c. What's feasible? You are allowed to have a sunny area on the site. Mature hardwoods are typically 30'-40' spacing, but may be planted closer to create a grove effect. Conifers are often 20'-30' spacing depending on species.

2. After putting as many trees as feasible on the site, if you have not met the replacement requirement, mulched beds of native or drought tolerant shrubs will qualify towards tree replacement.
 - a. A #2 or #3 shrub will be equivalent to 0.5 caliper inches.
 - b. The rationale for allowing shrubs is that mulched beds of hardy native shrubs require less fertilizer, pesticide, and water than lawn. Please keep this in mind when selecting shrubs. Hardy, drought tolerant, no-fuss shrubs are preferred. Invasive shrubs will not qualify (barberry, Amur maple, pea shrub).
 - c. If large areas will be covered with shrubs, several species must be used.
 - d. To qualify as tree replacement, shrub beds may NOT be mulched with plastic and rock. Beds should allow water to infiltrate. Thus, foundation shrubs plantings will typically not qualify.

3. Shrubs and trees used in rain gardens qualify as tree replacement.

4. If you have still not met the replacement requirement, the remaining trees will be converted to a dollar amount that will go in to the Maplewood Tree Fund. The conversion factor is \$60 per caliper inch.

5. The Maplewood Tree Fund is used to support tree programs in the city, including:
 - a. Installing and maintaining trees and shrubs at parks and on city land.
 - b. Disease tree program.
 - c. Encouraging the planting and maintenance of trees by homeowners and businesses through educational programs and possibly purchase of low-cost trees.

RESOLUTION NO. _____

Resolution Setting the Tree Replacement Fee

WHEREAS, the Maplewood City Council has adopted a tree ordinance which establishes minimum standards for tree preservation and mitigation of environmental impacts resulting from tree removal.

WHEREAS, the ordinance requires that the City Council approve a tree replacement schedule which outlines the conversion factors for replacement trees annually by resolution.

WHEREAS, the City reviewed the cost of replacement trees to determine the tree replacement fee; and

WHEREAS, the Maplewood City Council hereby sets the tree replacement fee as follows:

- \$60 per caliper inch of trees that cannot be replaced on site

NOW, THEREFORE BE IT RESOLVED, that the City of Maplewood adopts the above mentioned tree replacement fee schedule.

Maplewood City Council adopts this resolution on July 27, 2015.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Karen Haag, Director Citizen Services
DATE: July 24, 2015
SUBJECT: Approval of a Temporary Lawful Gambling - Local Permit for the St. Paul East Parks Lions Club, 2100 White Bear Avenue

Introduction

An application for a temporary Lawful Gambling – local permit has been submitted by Thomas O’Ryan on behalf of the St. Paul East Parks Lion Club, 1821 Myrtle St in Maplewood.

This permit will be used for the club’s participation at the Maplewood Community Center’s Children’s Activity Fundraiser, held on Thursday, August 13, 2015 from 6:00pm to 10:00pm. Proceeds from the event will be used to raise money for the Maplewood Community Center.

Budget Impact

None

Recommendation

Staff recommends that Council approve the temporary Lawful Gambling permit for the St. Paul East Parks Lion Club for the Children’s Activity Fundraiser at the Maplewood Community Center on Thursday, August 13, 2015.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Karen Haag, Director Citizen Services

DATE: July 21, 2015

SUBJECT: Consideration of Appeal of Decision to Deny Small Kennel License
Cynthia Birchem, 1262 Belmont Lane E

Introduction

On June 10, 2015 the City received an application for a Small Kennel license, submitted by Cynthia Birchem, residing at 1262 Belmont Lane East (Attachment 1). Ms. Birchem currently has in her possession three dogs two of which have been issued the proper dog permits.

Background

In accordance with Chapter 10, Article III, Division 6 of the City's Code of Ordinances (Small Kennel Licenses, referenced below), individuals who have more than two dogs over three months old are required to obtain a Small Kennel license; applications are submitted to the City Clerk's office for processing. Current procedure requires that, upon receipt of a license application, staff obtain a list from GIS identifying affected properties within 150 feet of the applying property. Written consent from 75% of these property owners or occupants must first be received before the license application is forwarded to the Police Department for inspection and final approval.

Division 6 – Small Kennel License

Sec. 10-217. - Required; limited to licensee's dogs; zoning classifications where permitted.

(a) No person shall keep more than two dogs over three months of age anywhere within the city without first obtaining a small kennel license under this division for the keeping of such dogs for breeding, sale or show purposes.

Sec. 10-218. - Application; investigation; grant or denial of license.

(a) *Application.* Any person desiring a small kennel license required under this division shall make written application to the city clerk upon a form prescribed by and containing such information as required by the city clerk. Among other things, the application shall contain the following information:

- (1) A description of the real property upon which it is desired to keep the dogs.
- (2) The species and number of dogs to be maintained on the premises.
- (3) A statement that the applicant or licensee will at all times keep the dogs in accordance with all the conditions prescribed by the police chief or a modification thereof and that failure to obey such conditions will constitute a violation of this chapter and grounds for cancellation of the license.

(b) *Consent:* Upon receipt of the completed Small Kennel license application, the City Clerk's office will obtain a list of affected properties from GIS identifying properties within 150 feet of the

applying property. Certified letters shall be sent to the affected property addresses requesting approval or objection to the Kennel license. Upon written consent of 75 percent of the owners or occupants of privately or publicly owned real estate within 150 feet of the outer boundaries of the premises for which the license is being requested the license shall be forwarded to the Police Department for inspection and final approval. Where a property within 150 feet consists of a multiple dwelling, the applicant need obtain only the written consent of the owner or manager or other person in charge of the building if the building is renter occupied; if the building is owner occupied letters of consent or objection will be sent to each individual home owner for consent or objection.

On June 11, 2015 staff sent letters to the seven owners or occupants of privately or publicly owned real estate located within 150 feet of the outer boundaries of 1262 Belmont Lane E, to obtain the required 75% of consent approval from the affected properties (Attachment 2).

June 12, 2015 through June 23, 2015 staff received owner/occupant replies from five of the seven residents contacted (Attachment 3). All five of the replies that were received strongly objected to the issuance of the Small Kennel license and permit for a third dog. Since 75% consent was not obtained by the neighboring owners/occupants, the Small Kennel license application and permit application for the third dog were denied.

On June 23, 2015 a certified letter was sent to Ms. Birchem (Attachment 4) explaining the denial of the license and permit, and a refund of \$106.00 was sent back to her for all fees paid with the applications. The certified letter explained the reason for the denial of the license and permit, and informed the applicant that she had 30 days from the date of the denial letter to appeal the decision to the City Council.

On July 7, 2015 the city received a request for appeal of denial of the Small Kennel License and dog permit for third dog from the applicant. (Attachment 5)

On July 9, 2015 Ms. Birchem was sent a certified letter informing her that her request to appeal the decision of the denial of the Small Kennel License and dog permit for third dog had been received and would be placed on the July 27, 2015 agenda for Council consideration. Certified letters were also sent to all of the affected owners/occupants located within 150 feet of the outer boundaries of 1262 Belmont Lane E, informing them of the Ms. Birchem's decision to appeal.

Budget Impact

None

Recommendation

Staff recommends that the decision to deny a Small Kennel license and dog permit for the third dog be upheld, due the fact that the 75% owner/occupants affected by the license and permit strongly object.

Attachments:

- 1 - Small Kennel License Application
- 2 – Sample letter sent to owners/occupants of property within 150 feet
- 3 – Responses from owners/occupants of property within 150 feet
- 4 – Letter of denial issued to applicant
- 5 – Applicant's letter requesting to appeal denial



Citizen Services Department
City of Maplewood
1830 County Road B East
Maplewood, MN 55109
Phone: 651-249-2001 • Fax: 651-249-2009

RECEIVED
JUN 10 2015
CITY OF MAPLEWOOD

SMALL KENNEL LICENSE
JANUARY 1st THROUGH DECEMBER 31st, YEARLY

Guidance relating to Small Kennels is contained in the Maplewood City Code, Chapter 10, Article III, Division 6. All license holders are required to be familiar with the provisions of this Chapter.

In submitting a license application, the applicant declares that they meet the requirements for issue of said license and that such location will be operated in compliance with the above regulations, statutes and ordinances.

Knowingly submitting an incomplete or inaccurate application constitutes fraudulent application; failure to comply with the aforesaid regulations, statutes and ordinances; or conviction for related felony or misdemeanor violations constitutes grounds for denial, suspension, or revocation of licenses.

LICENSE APPLICATION CHECKLIST:

To prevent delay, please ensure the following information is submitted.
Incomplete applications are not accepted and will be returned immediately.

- Small Kennel license application
- License Fee of \$85.00 (annual renewal fee is \$45.00)

RI
A 5-NO'S

Owner Name Cynthia Berchem

Site Address 1212 Belmont W E City Maplewood State MN Zip Code 55109

Telephone: Home (651) 766-5196 Telephone Alternate (651) 900-5723

Property Owner Name (if different than Owner) Same as Above

Address _____ City _____ State _____ Zip Code _____

Telephone: Home () Telephone Alternate ()

Zoning of property on which kennel is located (Unsure? Contact Community Development at 651-249-2300) RI

Legal description of property on which kennel is located (Unsure? Contact Community Development at 651-249-2300)
Lot 2 block 6 Hills + Dales

Does each dog in your possession hold a valid individual dog permit with the City? Yes No - Pending

If yes, please provide the permit numbers Applying w/ Small Kennel license

If no, please call (651)-249-2001 to obtain a dog permit application; all dogs must be issued a permit before the Small Kennel license will be issued.

Age, Breed and Description of each dog 3 Pitbull/Terrier mixes 1 female who is spayed reddish brown in color 1 male brownish in color 1 male brown/white all 3 years of age

Will an outside kennel be constructed to house the dogs at any time? Yes No They are indoor dogs. The backyard is completely fenced in with 6 foot privacy fence + 5 foot chainlink that dogs are unable to jump over or dig under.



Does the applicant or licensee agree:

To, at all times, keep the dogs in accordance with all the conditions prescribed by the police chief or a modification thereof? Yes No

That failure to obey such conditions will constitute a violation of City Code Chapter 10 and grounds for cancellation of the license? Yes No

The data in this application will be used to approve your license. Upon approval of license, the information contained in this application shall be deemed public unless private by State Statute. Private data is available to you and the City or State staff who need this information to perform their duties, but is not available to the public. You are not legally required to provide this data, but the City may not be able to approve your license if you do not provide it.

I have received from the City of Maplewood a copy of *Maplewood City Code, Chapter 10, Article III, Division 6 (Small Kennel Licenses)* and will familiarize myself with the provisions contained within it.

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Maplewood to investigate and make whatever inquiries necessary to verify the information provided.

Signature of Owner *Cynthia Bircham* Date 6-10-15

Signature of Property Owner (if different from Owner) _____ Date _____

Office Use Only

Approved by City Manager or Designee _____ Date _____

Approved by Police Department _____ Date _____

Percent Approval Received from Properties within 150 Feet _____ %

Fee Paid _____ Receipt No. _____ Date: _____ License No. _____



CITY OF MAPLEWOOD
APPLICATION FOR DOG/CAT PERMIT
TWO YEAR PERMIT: January 1, 2015 – December 31, 2016

Maplewood ordinance requires owners to obtain a permit for all dogs and cats over three months of age. If you have not already obtained a permit for your dog/cat and it is not convenient for you to come to city hall, you may obtain the permit by mail. Complete the form below indicating whether it is for a dog or cat. Mail the form, along with the appropriate payment and the original signed certificate of rabies vaccination from your veterinarian to:

Dog/Cat Permit
 City of Maplewood
 1830 County Road B East
 Maplewood, MN 55109

This form may be copied if you need to obtain a permit for more than one dog/cat. The Certificate of Vaccination will be returned to you with the permit and your receipt of payment. **REMINDER:** *No more than two dogs and/or cats over three months of age shall be kept in a residential district zoned R1-single dwelling and R2-double dwelling. No more than one dog and/or cat of any age shall be kept in a residential district zoned R3-multiple dwelling. Residential district zoned R1-single dwelling may apply for a small kennel license for three dogs; call 651-249-2001 for requirements and further information.*

FEES:

- | | |
|---|--|
| <input checked="" type="checkbox"/> \$21.00 – Female/Male | <input type="checkbox"/> \$19.00 – Senior’s Discount |
| <input type="checkbox"/> \$18.00 – Spayed or Neutered | <input type="checkbox"/> \$16.00 – Senior’s Discount |
- (Seniors – 62 years or older – are required to show/mail proof of senior status, such as driver’s license, Minnesota ID Card, etc.)

****ADD \$5 PENALTY FOR PERMITS PURCHASED AFTER DECEMBER 31**
****NEW PETS ARE EXEMPT FROM PENALTY****

I/We, Cynthia Bircham
 residing at 12102 Belmont Ln E, Maplewood, MN ZIP 55109
 Home Phone 651-766-5196 Work Phone - Cell Phone 651-900-5723

hereby apply for a license to keep the below-described cat/dog and do agree to comply with the rules and regulations duly adopted by the lawful governing body of the City of Maplewood and the provisions of Municipal Code, Chapter 10, Animals, and subsequent amendments and any other applicable state and local laws. The information contained in this application shall be deemed public unless private by State statute.

Pet’s Name Chronic Age of Pet 3yrs
 Cat Dog Male Female Sterilization Yes No Microchip Yes No
 Breed Pit bull / Terrier mix Color brown + white
 Veterinary Clinic Century Animal Clinic Clinic Phone 651-731-9024
 Vaccination Tag # 24103 Vaccination Date 10-30-13 Next Vaccination Date 10-29-16
 Signature of Owner (x) Cynthia Bircham Date 6-10-15

* 3rd Dog



June 11, 2015

CERTIFIED LETTER

[REDACTED]

An application for a Small Kennel License has been submitted to the City of Maplewood by your neighbor residing at 1262 Belmont Ln E. The approval of this license will allow the applicant to have a **maximum of three (3) dogs** in their possession.

To approve the Small Kennel license, Maplewood City Code requires that the applicant obtain the written consent from 75% of owners or occupants of privately or publicly owned real estate within 150 feet of the premise on which the dogs will be kept. As your property is within this 150 foot range, it is requested that you agree to or deny giving your consent to this license.

Please submit to us in writing- via mail or e-mail – your opinion on the issuance of this license; a pre-paid envelope has been enclosed for your convenience. **Failure to respond by Thursday, June 25th will assume you are in support of the approval of this license.**

If you have any questions, please contact me

Sincerely,

Michelle Larson

Michelle Larson
Operations Specialist
1830 County Road B E
Maplewood, MN 55109
651-249-2001 Direct
michelle.larson@ci.maplewood.mn.us



June 11, 2015

CERTIFIED LETTER

\$13.440)

[Redacted address block]

[Handwritten signature]

Dear [Redacted name]

An application for a Small Kennel License has been submitted to the City of Maplewood by your neighbor residing at 1262 Belmont Ln E. The approval of this license will allow the applicant to have a maximum of three (3) dogs in their possession.

To approve the Small Kennel license, Maplewood City Code requires that the applicant obtain the written consent from 75% of owners or occupants of privately or publicly owned real estate within 150 feet of the premise on which the dogs will be kept. As your property is within this 150 foot range, it is requested that you agree to or deny giving your consent to this license.

Please submit to us in writing- via mail or e-mail – your opinion on the issuance of this license; a pre-paid envelope has been enclosed for your convenience. **Failure to respond by Thursday, June 25th will assume you are in support of the approval of this license.**

If you have any questions, please contact me

Sincerely,

Michelle Larson

Michelle Larson
Operations Specialist
1830 County Road B E
Maplewood, MN 55109
651-249-2001 Direct
michelle.larson@ci.maplewood.mn.us

Per Call from
[Redacted]

*6/22/15 - Deny
Small Kennel
License
ML 6/22/15 9:14 AM*



June 11, 2015

CERTIFIED LETTER

[REDACTED]

Dear [REDACTED]

An application for a Small Kennel License has been submitted to the City of Maplewood by your neighbor residing at 1262 Belmont Ln E. The approval of this license will allow the applicant to have a maximum of three (3) dogs in their possession.

To approve the Small Kennel license, Maplewood City Code requires that the applicant obtain the written consent from 75% of owners or occupants of privately or publicly owned real estate within 150 feet of the premise on which the dogs will be kept. As your property is within this 150 foot range, it is requested that you agree to or deny giving your consent to this license.

Please submit to us in writing- via mail or e-mail – your opinion on the issuance of this license; a pre-paid envelope has been enclosed for your convenience. **Failure to respond by Thursday, June 25th will assume you are in support of the approval of this license.**

If you have any questions, please contact me

Sincerely,

Michelle Larson

Michelle Larson
Operations Specialist
1830 County Road B E
Maplewood, MN 55109
651-249-2001 Direct
michelle.larson@ci.maplewood.mn.us

no no !!

[REDACTED]

CITIZEN SERVICES DEPARTMENT
OFFICE OF CITY CLERK
CITY OF MAPLEWOOD

1830 COUNTY ROAD B EAST

651-249-2001
FAX: 651-249-2009
MAPLEWOOD, MN 55109



June 11, 2015

CERTIFIED LETTER

[Redacted]

§13.44(1)

Dear [Redacted]

An application for a Small Kennel License has been submitted to the City of Maplewood by your neighbor residing at 1262 Belmont Ln E. The approval of this license will allow the applicant to have a maximum of three (3) dogs in their possession.

To approve the Small Kennel license, Maplewood City Code requires that the applicant obtain the written consent from 75% of owners or occupants of privately or publicly owned real estate within 150 feet of the premise on which the dogs will be kept. As your property is within this 150 foot range, it is requested that you agree to or deny giving your consent to this license.

Please submit to us in writing- via mail or e-mail – your opinion on the issuance of this license; a pre-paid envelope has been enclosed for your convenience. Failure to respond by Thursday, June 25th will assume you are in support of the approval of this license.

If you have any questions, please contact me.

Sincerely,

Michelle Larson

ABSOLUTELY NO !!!
[Redacted]
6-15-15

Michelle Larson
Operations Specialist
1830 County Road B E
Maplewood, MN 55109
651-249-2001 Direct
michelle.larson@ci.maplewood.mn.us

Code Enforcement

Chris Swanson - 249-2305



June 11, 2015

\$13.44(1)

CERTIFIED LETTER

[Redacted address block]

Dear [Redacted name]

An application for a Small Kennel License has been submitted to the City of Maplewood by your neighbor residing at 1262 Belmont Ln E. The approval of this license will allow the applicant to have a maximum of three (3) dogs in their possession.

To approve the Small Kennel license, Maplewood City Code requires that the applicant obtain the written consent from 75% of owners or occupants of privately or publicly owned real estate within 150 feet of the premise on which the dogs will be kept. As your property is within this 150 foot range, it is requested that you agree to or deny giving your consent to this license.

Please submit to us in writing- via mail or e-mail – your opinion on the issuance of this license; a pre-paid envelope has been enclosed for your convenience. **Failure to respond by Thursday, June 25th will assume you are in support of the approval of this license.**

If you have any questions, please contact me

Sincerely,

Michelle Larson

Michelle Larson
Operations Specialist
1830 County Road B E
Maplewood, MN 55109
651-249-2001 Direct
michelle.larson@ci.maplewood.mn.us

We would like to say no because there was time their dogs jump out and came to our place. They can have dog but not too many Thanks.

CITIZEN SERVICES DEPARTMENT
OFFICE OF CITY CLERK
CITY OF MAPLEWOOD

1830 COUNTY ROAD B EAST

651-249-2001
FAX: 651-249-2009
MAPLEWOOD, MN 55109

small kennel license

[REDACTED]

Sent: Wednesday, June 17, 2015 9:48 AM

\$13.44(1)

To: Michelle Larson

Hi Michelle, In regards to the letter I received about the kennel license for 1262 Belmont Lane. First of all I have to let you know - I HATE these dogs. At the present time they have three of them. They do nothing but bark and bark and bark. If you step out into your backyard the barking starts and doesn't stop till you go back in the house. They are nothing but a nuisance. I don't think these people are capable of taking care of one dog, let alone three of them. I have never seen them taking the dogs for a walk or any activity involving the dogs. Responsibility comes with dog ownership, and I don't see it.

My answer to the license in question is NO NO NO

[REDACTED]

kennel license



Sent: Tuesday, July 14, 2015 12:41 PM

§13.44(1)

To: Michelle Larson

Hi Michelle, I received the letter about the kennel license appeal. What I'm wondering is - at the city council meeting will the council members be made aware of all the noise complaints, and input from the neighbors? I'm trying to figure out if I need to be at the meeting. Thanks

Re: Appeal of Small Kennel license 1262 Belmont Lane E.

I have concerns that I wish to properly convey in regards to the small kennel license appeal of 1262 Belmont Lane East. [REDACTED] have previously complained in-person, via website complaint form, and in response to initial license request. It is my understanding that the impetus of the license application stemmed from neighborhood complaints of barking dogs. To be clear, we are not against small kennel licenses in general or even to this particular resident. Our primary complaint is the behavior and training inadequacies of the existing dogs kept at 1262 Belmont.

§13.44(1)

Last summer [REDACTED] and were incessantly barked at by one of their dogs.

[REDACTED] Since then, we have been barked at while:

- 1) [REDACTED]
- 2) [REDACTED] but making noise which the dog can hear i.e. [REDACTED]
- 3) Inside the house [REDACTED]
- 4) [REDACTED]

I'm certain that we are not the only people the dog barks at since I've heard barking at various hours of the day when none of us are outside; I can only assume it is another neighbor's actions provoking it. I have witnessed the dog barking at our neighbors while doing things such as mowing their grass and playing on backyard swing sets. The barking that occurs can be very loud and go on for quite a while. During this time, no correction is heard and no owner visible despite the fact that cars are present in the driveway. A car does not necessarily mean that someone is home but I would hope that they would not leave a dog unattended in the backyard while away.

When discussing our views with other neighbors we find that they feel similarly. One neighbor was even advised by a co-worker to spray the dog with bitter spray when he barks, in an effort to train him out of the behavior. The co-worker then admitted that it's likely too late for training by this point. The real "loser" in the whole scenario are the dogs. They don't have enough stimulation so they run along the fence, barking. I feel that these residents are not good pet owners. If granting the small kennel license is one avenue for the City to issue infractions to 1262 Belmont, then I support it. But I think that the residents need to understand how their neighbors feel about these dogs' behaviors since they haven't corrected it so far. We deserve the right to use our yards in peace.



June 23, 2015

CERTIFIED LETTER

Cynthia Birchem
 1262 Belmont Ln E
 Maplewood, MN 55109

Re: Small Kennel License Application

Dear Ms. Birchem,

Thank you for the submission of your Small Kennel License Application on June 10, 2015. It is the responsibility of city staff to ensure the Small Kennel license requirements are met, as established by Sections 10-216 through 10-220 of City Code, before issuing a license.

As with all license applications, city staff has worked diligently to assist you in meeting the requirements to hold a Small Kennel license. Unfortunately, Section 10-218 subd. b), consent of 75% of the property owners within 150 feet of the outer boundaries 1262 Belmont Ln E, has not been fulfilled. Because of this, the City is unable to issue you a Small Kennel license.

It is your right to appeal this decision to the City Council; if you choose to appeal, please notify the City Clerk's office, in writing, within 30 days of this letter's date. If the decision is upheld by City Council, or if the City Clerk's office is not notified of appeal within 30 days, you will have ten (10) days to humanely remove the third dog from your property. Please know that refusal to comply with these requirements is considered a misdemeanor offense.

Enclosed is your check, number 4934 for \$106.00. This is a return of the \$85.00 Small Kennel License Application Fee, and \$21.00 Dog Permit Application Fee for the third dog, Chronic.

If you have any questions, please contact me

Sincerely,

Michelle Larson

Michelle Larson
 Operations Specialist
 1830 County Road B E
 Maplewood, MN 55109
 651-249-2001 Direct
michelle.larson@ci.maplewood.mn.us

City Clerk's Office
1830 Co Rd B East
Maplewood, MN 55109

6/25/15

RECEIVED
JUL 07 2015
CITY OF MAPLEWOOD

RE: Small Kennel License Application

Dear City Council,

I am writing this letter to exercise my right to appeal the denial of the Small Kennel License that I applied for on June 10, 2015.

I am with a heavy heart as I write this and the license did not get approved. I am asking for you to please reconsider my application. I am confused by any concerns the neighbors expressed as there have not been any issues brought to my attention in all the time I have had my dogs. I have always been respectful of my neighbors. When the neighbor children come out and play and the dog barks, I bring the dog in. Two of these dogs I have had since they were born (June 12, 2012) and the third one is from the same litter that the owner returned to me because of a hardship they had and were unable to keep the dog.

My dogs rarely bark. They bark if someone they do not know comes into my drive, house or yard. They bark at the neighbor kids when they are teasing them at the fence, at which time I immediately bring the dog(s) in the house and occasionally they will bark if another neighborhood dog barks. If you please take into the consideration the history of complaints that I have had in the past 3 years regarding my dogs, there are only 2. One complaint is from 2012 shortly after the nine puppies were born and still whimpering for their momma when they were hungry. The 2nd complaint was just a week or so ago right after the neighbors received the letters regarding my Small Kennel License application.

My dogs do not run loose in the neighborhood. My backyard is completely fenced in partially with a 6' privacy fence and the other part is with a 4 ½ ' chain link fence where I have the gate bolted shut with no change of the dogs popping open the gate.

There are several people in my neighborhood with 2 and in one case 3 dogs (1265 Belmont, I don't know if they have a Small kennel License or not which doesn't matter to me) that bark considerably more than my dogs do. Dogs are supposed to bark when unfamiliar

people approach their territory. My dogs have never bit or harmed anyone. I have people in my neighborhood who have their dogs out with no leash and they are not fenced in.

If the concern is the chain link fence, I would be more than happy to replace it with 6' privacy fencing like the rest of my yard. My dogs go to the vet routinely and are well taken care of. They are up to date on their shots and when they are not feeling up to par they go to the doctor (Century Animal Clinic). If there is anything else I can do to get my Small Kennel License application granted, PLEASE let me know and I would be more than happy to comply. I am asking for the chance to be a responsible dog owner and keep them out of the shelters and humane societies as there is an over abundance already and these shelters are unable to afford the care for the animals they have. I hope that you will take into consideration that in 3 years there have been no major issues. Please, please, please reconsider granting me the chance with my Small Kennel License application. Asking me to remove one of my 3 dogs is like asking me to give up a 3 year old child.

Again, if there is anything else I can do to get this application approved, please let me know.

Sincerely,



Cynthia Birchem

1262 Belmont Ln E

Maplewood, MN 55109

651-900-5723

cbirchem@comcast.net

cynthia.birchem@ramsey.co.mn.us

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: July 16, 2015
SUBJECT: Consideration of Resolution Adopting the 2016-2020 Capital Improvement Plan (4 votes)

Introduction

The Capital Improvement Plan (CIP) is an annually prepared document that coordinates the planning, financing and timing of major equipment purchases and construction projects. It is proposed that the CIP be formally adopted with a commitment to follow the construction and financing schedule in the CIP for the proposed capital projects.

The draft CIP was presented to the Commissions over the past month. Questions were answered by staff and the Planning Commission held a public hearing finding that the 2016-2020 CIP is consistent with the goals of the Comprehensive Plan. Adopting the CIP does not commit the council to the proposed projects, nor implement the assumptions made during the preparation; however, this is the basis for the 2016 Budget as we continue with its preparation.

Background

Capital projects for the Maplewood CIP are defined as major equipment purchases and construction projects costing in excess of \$50,000 (with some exceptions). The 2016-2020 CIP replaces the 2015-2019 CIP that was approved by the Council last year. The five-year total expenditures in the 2016-2020 CIP are \$35,198,220.

The CIP is based on goals established at the City Council and management staff retreats. Many of the projects scheduled for 2016-2020 will result in the accomplishment of several City goals that are as follows:

1. Redevelopment efforts are reflected by the inclusion of the following three projects in the 2016-2020 CIP Plan: 1) Housing Replacement Program; 2) Commercial Property Redevelopment; and 3) Gladstone Area Redevelopment (phase III).
2. A city initiative under the direction of the Housing and Economic Development Commission is the Commercial Property Redevelopment Program. If a commercial property deteriorates to the point of becoming a detriment or an eyesore, it will have an effect on the surrounding area. Other property owners may not be motivated to care for or to improve their properties if they live near or next to a rundown property. The cost estimate is based on the premise of purchasing a minimum of one property every other year until the goals of the program change. It is anticipated that the EDA function of property resale is net neutral.
3. An analysis of all of our City buildings was recently completed which calls for major investment in our aging infrastructure. The City is exploring the option of issuing \$1.5 - \$3.0 million in CIP bonds over the next five years to jump start some of the items listed in the study. These costs are NOT reflected in this 2016-2020 CIP document. The City plans to have more information available on these projects and financing in fall 2015.
4. The Park Development Fund is continuing to show a slow down of revenues as the housing market and building of commercial industrial facilities slows due to the fact that Maplewood is

nearly fully developed. Park projects listed in this plan will only move forward if the Park Availability Charge (PAC) revenue comes in as projected.

5. A Parks System Master Plan was completed in 2014 which called for major investment in our existing parks. The City is exploring the option of issuing \$1.5 - \$3.0 million in Tax Abatement bonds over the next five years to jump start some of items listed in the plan. These costs are NOT reflected in this 2016-2020 CIP document. The City plans to have more information available on these projects and financing in fall 2015.
6. It is proposed that \$50,000 of tax levy funds be dedicated in 2016 for Community Field Upgrades, as well as an additional \$50,000 in tax levy for Park Equipment replacements. This item will eventually be combined with projects being covered by Tax Abatement bonds identified in the Parks System Master Plan.
7. An annual expenditure of \$300,000 to \$350,000 is proposed for the planning period for replacement of vehicles and equipment in the Fleet Management Fund. This investment is necessary to keep maintenance costs to a minimum.
8. A new fund was established in 2014 to account for vehicle and equipment purchases for the Police Department that had previously been funded from the General Fund. A levy of \$300,000 is needed in 2016 with an ongoing levy of \$200,000 needed for years 2017-2020.
9. Five major street projects and one bridge replacement are proposed for 2016-2020. The costs of these projects range from \$670,000 to \$7,760,000. One of the factors that will be considered before any project is authorized will be the City's debt capacity. We have also been informed that Ramsey County has two projects in their pipeline that will require a cost share from the City. A financing source will need to be established for these projects.
10. A Gas Franchise Fee was adopted in 2015 which will be dedicated to street improvements. This will be a pay-as-you-go fund with the City bonding for some of the assessment charges in the initial years to jump start much needed repairs. Project costs related to these improvements are NOT reflected in this 2016-2020 CIP document. These projects should have minimal effect on the City's debt and no effect on its tax levy. More information will be available by September 2015.

Budget Impact

The property tax impact of projects included in this CIP was evaluated. Estimates were prepared of the new tax levies that will be required to support these projects assuming that new bonds will be issued to finance CIP projects. For 2015, the city's total tax levy was \$18,991,610 and of that amount, \$4,792,820 was for debt service on bond issues. It is estimated that a levy of \$4,792,820 (no change) will be needed in 2016 to cover the debt service on bonds issued through 2015. Also, there is an increase of \$65,000 anticipated in the capital levy which has to do with re-establishing levies in the Fire Truck Replacement Fund and Redevelopment Fund, decreasing the levy in the Capital Improvement Project Fund and increasing the levy in the Police Squad & Equipment Replacement Fund.

Recommendation

It is recommended that the City Council receive reports from any commissions present and approve the attached resolution adopting the 2016-2020 Capital Improvement Plan. Since the CIP is part of the Comprehensive Plan, it requires four votes for adoption.

Attachments

1. Changes to original requests
2. Resolution
3. 2016-2020 Capital Improvement Plan

	2016	2017	2018	2019	2020	TOTAL
ORIGINAL REQUEST 5/21/15	7,669,870	10,373,260	10,305,590	19,119,520	9,879,980	57,348,220
ADDITIONS						
Pond/Dorland area streets	80,000	2,420,000				2,500,000
Franchise fee projects	60,000	1,250,000	1,010,000	1,780,000	1,050,000	5,150,000
MOVE/CHANGE/DELETE						
Replace Rehab/Air Truck			(300,000)	300,000		0
Records Management		(5,000)	(10,000)	(15,000)	(20,000)	(50,000)
Server storage				(60,000)	60,000	0
Replacement of Police/Fire 800 MHz radios	(296,250)	(296,250)	(296,250)	(296,250)	35,000	(1,150,000)
Farrell/Ferndale area streets		(100,000)	0	(7,460,000)	7,560,000	0
Lakewood/Sterling area streets	990,000	(3,180,000)				(2,190,000)
Park Upgrades to Existing Parks	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(250,000)
Lift station upgrade program	40,000	(5,000)	(5,000)	(5,000)	(25,000)	0
DECLINE (to future years)						
Dennis/McClelland area streets			(100,000)	(100,000)	(6,760,000)	(6,960,000)
Veteran's Memorial Park	(150,000)	(450,000)	(850,000)	(750,000)	(200,000)	(2,400,000)
Asset Management Software	(115,000)					(115,000)
Regional Police Firearms Range	(25,000)	(100,000)	(100,000)	(100,000)	(100,000)	(425,000)
EAB Ash Removal and Planting	(100,000)	(100,000)	(150,000)	(150,000)	(150,000)	(650,000)
REMOVE THE FOLLOWING - SEPARATE PLANS						
Projects related to Parks System Master Plan	(580,000)	(350,000)	(350,000)	(390,000)	(350,000)	(2,020,000)
Projects related to Parks System Master Plan	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(5,000,000)
Projects related to Franchise Fee	(1,150,000)	(1,250,000)	(1,010,000)	(1,780,000)	(1,050,000)	(6,240,000)
Projects related to Asset Management Plan	(320,000)	(320,000)	(320,000)	(1,070,000)	(320,000)	(2,350,000)
UPDATED REQUEST	5,053,620	6,837,010	6,774,340	7,973,270	8,559,980	35,198,220

**RESOLUTION ADOPTING THE
2016-2020 CAPITAL IMPROVEMENT PLAN**

WHEREAS, the 2016-2020 Capital Improvement Plan coordinates the timing and financing of major equipment purchases and construction projects, and

WHEREAS, the 2016-2020 Capital Improvement Plan is a planning tool for City staff and elected officials, and

WHEREAS, it is important to follow the construction and financing schedule contained in the Capital Improvement Plan in order to fully utilize the City's engineering staff and manage the need for consultant engineers, and

NOW THEREFORE, BE IT RESOLVED, that the 2016-2020 Capital Improvement Plan is hereby adopted as a planning document, and

BE IT FURTHER RESOLVED, the construction and financing schedule contained in the Capital Improvement Plan will be followed to the greatest extent possible.



City of Maplewood Capital Improvement Plan 2016-2020



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CITY OF MAPLEWOOD, MINNESOTA
PRINCIPAL CITY OFFICIALS

JANUARY 2015

CITY COUNCIL

NORA SLAWIK, MAYOR
 Term Expires 12-31-2017

KATHLEEN JUENEMANN, COUNCILMEMBER
 Term Expires 12-31-2017

MARYLEE ABRAMS, COUNCILMEMBER
 Term Expires 12-31-2017

ROBERT CARDINAL, COUNCILMEMBER
 Term Expires 01-04-2016

MARV KOPPEN, COUNCILMEMBER
 Term Expires 01-04-2016

CITY MANAGERIAL STAFF

<u>Employee</u>	<u>Position</u>	<u>Date Appointed</u>
Melinda Coleman	City Manager	February 6, 2015
Mike Funk	Assistant City Manager/HR Director	February 23, 2015
Nick Carver	Interim Director of Environmental & Economic Development	December 19, 2014
Gayle Bauman	Finance Director	May 13, 2013
DuWayne Konewko	Director of Parks & Recreation	January 1, 2011
Mychal Fowlds	Director of Information Technology	February 6, 2006
Karen Haag	Director of Citizen Services	August 5, 1996
Steve Lukin	Fire Chief	March 17, 2000
Michael Thompson	Director of Public Works	June 4, 2012
Paul Schnell	Police Chief	July 29, 2013

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Mayor and City Council

Honorable Mayor and Council Members:

The 2016 – 2020 Proposed Capital Improvement Plan (CIP) for the City of Maplewood is submitted herewith. The intent of this document is to coordinate the planning, financing and timing of major equipment purchases and construction projects. The document is divided into four sections: Introduction, Debt Capacity and Financing Strategy, Project Details, and Appendix.

The focus of the CIP is on the maintenance and protection of the City's existing assets, redevelopment, and investment in new initiatives. In previous years (2007-2012), the City focused most of its resources on expanding its street improvement program, including adding a once-in-a-decade interchange improvement at TH 36-English. Because there are many needs in the City including public safety, redevelopment, parks, buildings and the desire to control City debt, not as many resources can be allocated to street improvements.

Many of the projects scheduled for 2016-2020 will result in the accomplishment of several City goals that are as follows:

1. Redevelopment efforts are reflected by the inclusion of the following three projects in the 2016-2020 CIP Plan: 1) Housing Replacement Program; 2) Commercial Property Redevelopment; and 3) Gladstone Area Redevelopment (phase III).
2. A city initiative under the direction of the Housing and Economic Development Commission is the Commercial Property Redevelopment Program. If a commercial property deteriorates to the point of becoming a detriment or an eyesore, it will have an effect on the surrounding area. Other property owners may not be motivated to care for or to improve their properties if they live near or next to a rundown property. The cost estimate is based on the premise of purchasing a minimum of one property every other year until the goals of the program change. It is anticipated that the EDA function of property resale is net neutral.
3. An analysis of all of our City buildings was recently completed which calls for major investment in our aging infrastructure. The City is exploring the option of issuing \$1.5 - \$3.0 million in CIP bonds over the next five years to jump start some of the items listed in the study. These costs are NOT reflected in this 2016-2020 CIP document. The City plans to have more information available on these projects and financing in fall 2015.
4. The Park Development Fund is continuing to show a slow down of revenues as the housing market and building of commercial industrial facilities slows due to the fact that Maplewood is nearly fully developed. Park projects listed in this plan will only move forward if the Park Availability Charge (PAC) revenue comes in as projected.
5. A Parks System Master Plan was completed in 2014 which called for major investment in our existing parks. The City is exploring the option of issuing \$1.5 - \$3.0 million in Tax Abatement bonds over the next five years to jump start some of items listed in the plan. These costs are NOT reflected in this 2016-2020 CIP document. The City plans to have more information available on these projects and financing in fall 2015.



6. It is proposed that \$50,000 of tax levy funds be dedicated in 2016 for Community Field Upgrades, as well as an additional \$50,000 in tax levy for Park Equipment replacements. This item will eventually be combined with projects being covered by Tax Abatement bonds identified in the Parks System Master Plan.
7. An annual expenditure of \$300,000 to \$350,000 is proposed for the planning period for replacement of vehicles and equipment in the Fleet Management Fund. This investment is necessary to keep maintenance costs to a minimum.
8. A new fund was established in 2014 to account for vehicle and equipment purchases for the Police Department that had previously been funded from the General Fund. A levy of \$300,000 is needed in 2016 with an ongoing levy of \$200,000 needed for years 2017-2020.
9. Five major street projects and one bridge replacement are proposed for 2016-2020. The costs of these projects range from \$670,000 to \$7,760,000. One of the factors that will be considered before any project is authorized will be the City's debt capacity. We have also been informed that Ramsey County has two projects in their pipeline (Rice Street and White Bear Avenue/I694 Interchange) that will require a cost share from the City. A financing source will need to be established for these projects.
10. A Gas Franchise Fee was adopted in 2015 which will be dedicated to street improvements. This will be a pay-as-you-go fund with the City bonding for some of the assessment charges in the initial years to jump start much needed repairs. Project costs related to these improvements are NOT reflected in this 2016-2020 CIP document. These projects should have minimal effect on the City's debt and no effect on its tax levy. More information will be available by September 2015.

The 2015 – 2019 CIP was a \$48.2 Million plan, while the proposed 2016 – 2020 CIP is listed for \$35.2 Million in expenditures. This is a 27.0% decrease from the previous year's program or \$13,014,660. City staff is still developing plans for the use of Tax Abatement and CIP bonds for major parks and city building projects. Costs related to these project are NOT included in this 2016-2020 CIP document. Also, projects being financed with the new Gas Franchise Fee have NOT been included either.

As with the previous year, Deferred Projects are listed within the Appendix section of this CIP. These are projects that were recommended by staff and Commissions and are significant needs within the City. An analysis of the impacts of these projects identified that funding is not available under current programs.

The property tax impact of projects included in this CIP was evaluated. Estimates were prepared of the new tax levies that will be required to support these projects assuming that new bonds will be issued to finance CIP projects. For 2015, the city's total tax levy was \$18,991,610 and of that amount, \$4,792,820 was for debt service on bond issues. It is estimated that a levy of \$4,792,820 will be needed in 2016 to cover the debt service on bonds issued through 2015.

The total Debt outstanding for Maplewood is proposed to be \$70,269,631 in 2015 based upon the current plan within this CIP. 2014 total debt is \$81,130,167. The City's total debt is limited by statute to not more than 3% of market value of taxable property of the City. Very little of the debt of the City, approximately \$9,635,000 in 2014, is actually subject to the legal debt margin. Staff continues to monitor total city debt as a percent of market value with the intention of keeping total debt within 2%. With the new debt projected by this CIP, the City will remain at or below that objective of 2.0%.



It is recommended that the CIP be formally adopted by the City Council following a Public Hearing that is required to be held by the Planning Commission. As part of this adoption process, a strong commitment is needed to follow the construction and financing schedule for the public improvement projects planned for 2016. This allows the City's engineering staff to be fully utilized and will minimize the need for consultant engineers. Also, it will facilitate the planning for the year 2016 bond issue by the Finance Department.

The CIP, by design, is a planning tool for City staff and elected officials. The CIP gives the City Council the flexibility to proceed with the proposed projects based on the political, economic, and financial realities of each year. After the CIP has been formally adopted by the City Council, the projects scheduled for 2016 will be included in the Proposed 2016 Budget document. This will provide the City Council another opportunity to review the proposed 2016 projects.

The 2016 – 2020 CIP presents an excellent combination of maintenance and redevelopment projects. By proceeding with these scheduled improvements, the City Council can be assured the City's infrastructure, facility and equipment needs will be met.

A handwritten signature in cursive script that reads "Melinda Coleman".

Melinda Coleman
City Manager

HIGHLIGHTS OF THE CAPITAL IMPROVEMENT PLAN

The five-year total expenditures within the 2016-2020 C.I.P. are \$35,198,220. Changes by project category over the last C.I.P. are as follows:

	2014-2018 C.I.P	2015-2019 C.I.P	2016-2020 C.I.P	Increase Amount	(Decrease) Percent
Buildings	\$11,500,000	\$9,930,000	\$3,400,000	(\$6,530,000)	-65.8%
Redevelopment	8,050,000	6,785,000	3,540,000	(3,245,000)	-47.8%
Equipment	2,671,500	4,684,880	4,520,720	(164,160)	-3.5%
Parks	4,217,000	3,900,000	2,370,000	(1,530,000)	-39.2%
Public Works	20,246,000	22,913,000	21,367,500	(1,545,500)	-6.7%
TOTALS	\$46,684,500	\$48,212,880	\$35,198,220	(\$13,014,660)	-27.0%

The six largest projects within the C.I.P. are as follows:

- 1. Farrell/Ferndale Area Streets - \$7,760,000**
Construction of this project is planned for 2020. The streets will require full reconstruction including significant drainage improvements.
- 2. Ferndale/Ivy Area Streets - \$3,400,000**
Construction of this project is planned for 2018. Some of the streets will require full reconstruction.
- 3. Pond/Dorland Area Streets - \$2,500,000**
Construction of this project is planned for 2017. The watermain is in need of replacement and the streets are in need of repair.
- 4. Rice Street - \$2,239,000**
This is the City's share of a county led street reconstruction project planned for 2019 on Rice Street from Larpenteur Avenue to County Road B.
- 5. Gladstone Area Redevelopment - \$2,000,000**
This third phase of the Gladstone Area Redevelopment includes acquisition of property for redevelopment. Work will be completed in accordance with the approved Gladstone Master Plan.
- 6. Rehabilitaiton of Fire Station - \$2,000,000**
Our northern most fire station at Hazelwood and County Road C is in need of some upgrades. The current station was built over 40 years ago.

Details regarding the projects included within the C.I.P. are in the third section of this document. The projects are grouped by neighborhoods and there is a separate page for each project. There are 63 projects in the current C.I.P. The 2015-2019 C.I.P. had 59 projects.

NEW PROJECTS IN THE CAPITAL IMPROVEMENT PLAN

Changes in project expenditures for the years 2016-2020 within this C.I.P. compared to the previous C.I.P. are as follows:

Year	2015-2019 C.I.P.	2016-2020 C.I.P.	Increase (Decrease)	
			Amount	Percent
2016	9,660,260	5,053,620	(4,606,640)	-47.7%
2017	8,174,110	6,837,010	(1,337,100)	-16.4%
2018	11,727,490	6,774,340	(4,953,150)	-42.2%
2019	9,698,050	7,973,270	(1,724,780)	-17.8%
TOTALS	\$39,259,910	\$26,638,240	(\$12,621,670)	-32.1%

Some of the changes listed above are due to changes in the time schedule for projects. The new projects total \$6,561,000. These projects are as follows:

EQUIPMENT

\$300,000	Replacement of Rehab/Air Truck
70,000	Replacement of a 1992 Grass Rig
60,000	Server Storage
<u>\$430,000</u>	

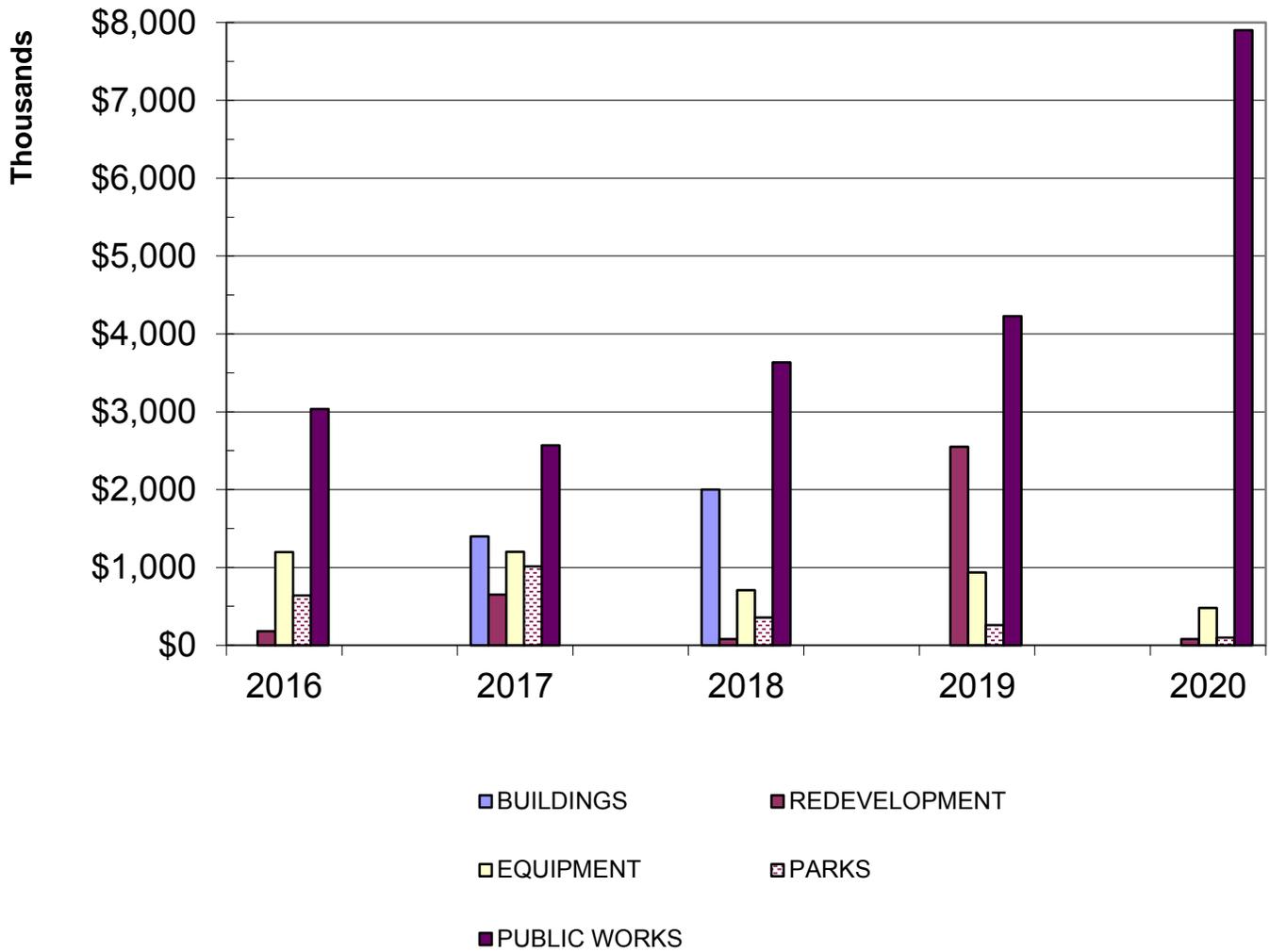
PARKS

\$75,000	Maplewood Nature Center Master Plan
260,000	Maplewood Nature Center Land Acquisition
610,000	Fish Creek Open Space
<u>\$945,000</u>	

PUBLIC WORKS

\$52,000	2 - 1/2 ton pickup trucks
200,000	Street sweeper
40,000	ToolCat 5610-F
30,000	Asphalt tack trailer
30,000	3 Felling trailers
2,239,000	Rice Street
95,000	Bellaire Avenue
2,500,000	Pond/Dorland area streets
<u>\$5,186,000</u>	
<u><u>\$6,561,000</u></u>	Grand Total

PROJECTS BY CATEGORY 2016-2020



**FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
BY PROJECT CATEGORY**

<u>PROJECT CATEGORY</u>	<u>TOTAL</u>	<u>ALLOCATION OF COSTS BY YEAR</u>				
		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
BUILDINGS	\$3,400,000	\$0	\$1,400,000	\$2,000,000	\$0	\$0
REDEVELOPMENT	3,540,000	180,000	650,000	80,000	2,550,000	80,000
EQUIPMENT	4,520,720	1,197,120	1,202,010	707,340	934,270	479,980
PARKS	2,370,000	640,000	1,015,000	355,000	260,000	100,000
PUBLIC WORKS	21,367,500	3,036,500	2,570,000	3,632,000	4,229,000	7,900,000
TOTALS	\$35,198,220	\$5,053,620	\$6,837,010	\$6,774,340	\$7,973,270	\$8,559,980

SCHEDULE FOR CONSTRUCTION AND FINANCING OF 2016 PROJECTS

The Capital Improvement Plan coordinates the financing and timing of major equipment purchases and construction projects. Therefore, it is very important that the C.I.P. be followed as much as possible.

This is especially important for the Public Works and Finance Departments. Public improvement projects need to be scheduled to avoid peaks and valleys in workloads. This will allow the engineering staff in the Public Works Department to provide the engineering services required and minimize the need to hire engineering consultants. A closely followed schedule for construction projects will also facilitate Finance Department planning for bond issues.

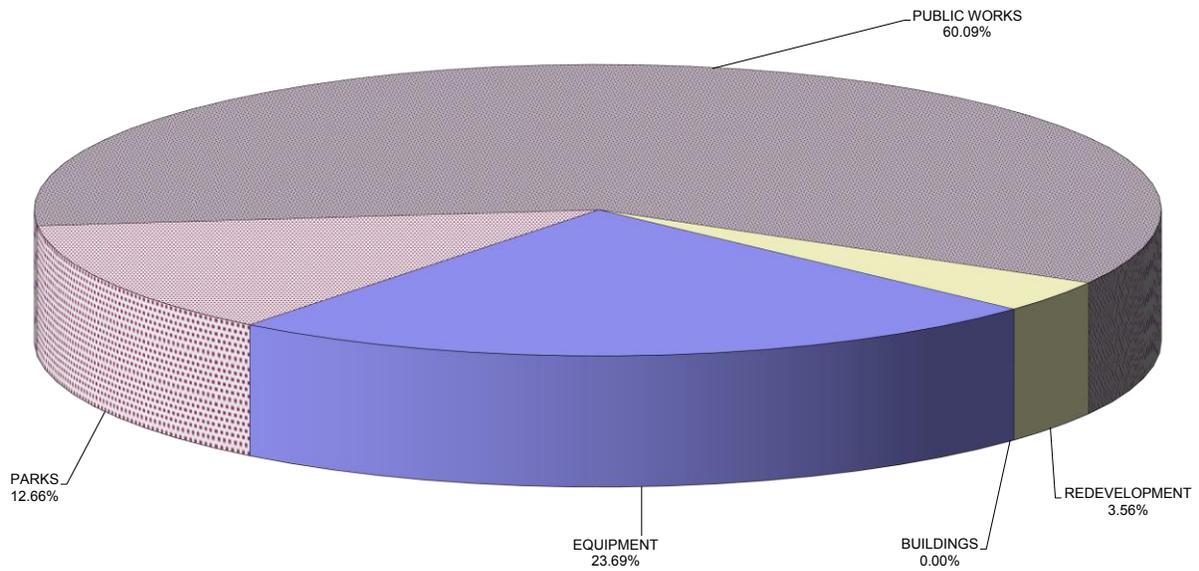
The schedule that needs to be followed for construction of the public improvement projects listed in this document for 2016 is as follows:

SCHEDULE FOR PUBLIC IMPROVEMENT PROJECTS TO BE CONSTRUCTED IN 2016	
August 2015	Begin Neighborhood Meetings
November 2015	Council receives Engineer's Report and orders Public Hearing
November 2015	Publish Legal Notice
December thru February 2016	Public Hearings; Order Improvement and Preparation Plans and Specifications
February 2016	Approve Plans and Specifications; Authorization to Advertise for Bids
March 2016	Award Bids

It is planned that bonds will be sold in May 2016 to finance the capital improvement projects that will be constructed in 2016. The schedule for the issuance of these bonds is as follows:

SCHEDULE FOR 2016 BOND ISSUE	
March 24, 2016	Last day for City Council to order projects to be financed by the bond issue
March 28, 2016	Financial data on projects to be financed due to financial consultant
April 11, 2016	Resolution setting bond sale due from bond council bond sale details due from financial consultant
April 21, 2016	City Council adoption of resolution authorizing bond issue
May 12, 2016	Official statement (prospectus) distributed to rating agency, City, and prospective bidders
May 14, 2016	Bond rating due from Standard and Poor's.
May 19, 2016	Bid opening and award of bids
June 16, 2016	Bond proceeds delivered to City

PROJECTS BY CATEGORY 2016



- REDEVELOPMENT
- BUILDINGS
- EQUIPMENT
- PARKS
- PUBLIC WORKS

PROJECTS SCHEDULED FOR 2016

PROJECT NUMBER	PROJECT TITLE	PROJECT CATEGORY	COST
FD15.010	Replacement of Police & Fire 800 MHz radios	Equipment	\$35,000
FD16.030	Replacement of a 1992 Grass Rig	Equipment	70,000
FD08.010	Ambulance replacement	Equipment	200,000
IT12.010	Election Equipment	Equipment	45,000
IT15.030	Laserfiche update	Equipment	40,000
IT15.040	Microsoft license upgrade	Equipment	50,000
IT15.050	Council Chambers Improvements	Equipment	25,000
PD14.040	Police Department Mobile Video	Equipment	193,480
PD15.010	Squad Replacement	Equipment	186,650
PD15.020	Records Management System	Equipment	30,000
PD15.030	Squad Computer Replacement	Equipment	19,990
PW11.040	Single axle Plow Truck	Equipment	210,000
PW12.050	1 Ton Truck	Equipment	72,000
PW15.040	Crack filler	Equipment	20,000
			<u>\$1,197,120</u>
PM14.030	Park Systems Plan	Parks	\$50,000
PM15.010	Deer Removal	Parks	20,000
PM15.430	Wakefield Park	Parks	50,000
PM16.005	Fish Creek Open Space	Parks	15,000
PM07.010	Park Upgrades to Existing Parks	Parks	100,000
PM08.050	Gladstone Savanna Improvements	Parks	330,000
PM08.060	Open Space Improvements	Parks	75,000
			<u>\$640,000</u>
PW03.210	Lift Station Upgrade Program	Public Works	\$65,000
PW14.010	Pond clean out/dredging projects	Public Works	100,000
PW14.060	Beebe Road Street Improvements	Public Works	1,770,000
PW15.060	Flood Remediation Projects	Public Works	30,000
PW15.090	Sterling Street - Linwood Ave to Londin Ln	Public Works	610,000
PW15.100	Ramsey County Signal Projects	Public Works	206,500
PW15.110	Ferndale/Ivy area streets	Public Works	100,000
PW16.070	Bellaire Avenue	Public Works	75,000
PW16.130	Pond/Dorland area streets	Public Works	80,000
			<u>\$3,036,500</u>
CD2.010	Housing Replacement Program	Redevelopment	\$80,000
CD15.010	Gladstone area redevelopment	Redevelopment	100,000
			<u>\$180,000</u>
	Grand Total		\$5,053,620

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FUNDING SOURCES FOR THE CAPITAL IMPROVEMENT PLAN

Bonds and Notes:

Capital Notes – these are a form of short-term indebtedness that are backed by the full faith, credit, and taxing powers of the City of Maplewood. They are usually issued with a five-year term to finance large equipment purchases.

General Obligation Bonds – G.O. bonds are backed by the full faith, credit, and taxing powers of the City of Maplewood. Within this C.I.P. document, general obligation bonds means bonds that are 100% supported by tax levies. Bonds that are more than 80% supported by tax levies require voter approval before they can be issued.

General Obligation Improvement Bonds – these bonds are similar to General Obligation Bonds except they do not require voter approval for issuance. This is because they represent the portion of public improvement project costs that are not assessed. At least 20% of the project cost must be assessed to issue these bonds.

Municipal State Aid Bonds – these bonds are issued to finance improvements to municipal state-aid streets. Under state law, future allotments of state street aid are pledged to pay the principal and interest on the bonds. The bonds are also backed by the full faith, credit, and taxing powers of the city.

Special Assessment Bonds – these bonds are payable from charges made to property owners who benefit from public improvements. These charges are referred to as special assessments and are billed to property owners with their property taxes. Under state law, special assessment bonds can be issued without voter approval provided that at least 20% of the improvement cost has been assessed. Special assessment bonds issued by Maplewood also are backed by the full faith, credit, and taxing powers of the city.

Tax Abatement Bonds – these bonds can be issued for economic development (e.g., to pay for a site for a business), construction of public facilities or infrastructure, and redevelopment of blighted areas. The bonds can be revenue bonds or general obligation and are not subject to referendum approval.

Tax Increment Bonds – these bonds can be issued for housing, economic development (e.g., to pay for a site for a business), construction of public facilities or infrastructure, and redevelopment of blighted areas. The bonds can be revenue bonds or general obligation and are not subject to referendum approval.

Ambulance Service Fund –this fund was established in 2005 to account for customer service charges that are used to finance emergency medical services.

Capital Improvement Projects Fund – this fund was established to finance major capital outlay expenditures that cannot be easily financed by alternative revenue sources. Property taxes are levied annually for this fund. On the project detail pages it is referred to as the C.I.P. Fund.

Economic Development Authority – within this C.I.P. document this is used to identify a portion of improvement costs that are paid by the Maplewood Area Economic Development Authority.

Environmental Utility Fund – this fund was established to finance maintenance and improvements to the storm water utility system. Revenues for the fund are generated by a utility charge for surface water runoff.

Fire Truck Replacement Fund – this fund was established to finance all future purchases of fire trucks. Property taxes are levied annually as needed to provide for planned purchases.

Fleet Management Fund – this fund accounts for the operating expenses of all city vehicles and major pieces of equipment (except for public safety vehicles). These operating expenses, including depreciation, are used as a basis to establish rental rates that are charged to the departments using the vehicles. The accounting procedures used in this fund result in a cash reserve for the replacement of vehicles and major pieces of equipment. On the project detail pages in Section 3 this fund is referred to as the V.E.M. Fund.

General Building Replacement Fund – this fund is being established to provide a funding mechanism for the replacement and/or rehabilitation of City buildings. Property taxes are proposed to be levied annually for this fund.

General Fund – this fund accounts for all financial resources except those required to be accounted for in another fund. The fund accounts for the majority of the City's operating budget.

Information Technology Fund – accounts for the maintenance, repair, and operation of the city's computer hardware and software.

Little Canada – within this C.I.P. document this is used to identify that portion of public works improvement costs that are paid by the City of Little Canada. When roads on the border between Maplewood and Little Canada are improved, the two governments jointly finance the cost of the improvement.

MnDOT – within this C.I.P. document this is used to identify a portion of public works improvement costs that are paid by the Minnesota Department of Transportation.

North St. Paul – within this C.I.P. document this is used to identify that portion of public works improvement costs that are paid by the City of North St. Paul. When roads on the border between Maplewood and North St. Paul are improved, the two governments jointly finance the cost of the improvement.

Oakdale – within this C.I.P. document this is used to identify that portion of public works improvement costs that are paid by the City of Oakdale. When roads on the border between Maplewood and Oakdale are improved, the two governments jointly finance the cost of the improvement.

Park Development Fund – this fund accounts for the receipt and disbursement of park availability charges. These charges are levied against all new buildings constructed and are paid when the building permit is issued. Money from P.A.C. on residential buildings can only be spent on park developments within the neighborhood where the building is constructed. Money from commercial park availability charges can be spent on any park development.

PD Squad/Equipment Replacement Fund – this fund is being established to finance squad and major equipment expenditures related to the Police Department. Property taxes are proposed to be levied annually for this fund.

Police Services Fund – this fund accounts for money that is legally restricted for police services. Most of the fund revenues are from confiscated money that is split between the city, county and state.

Ramsey County – within this C.I.P. document this is used to identify that portion of public works improvement costs that are paid for by Ramsey County. When county roads within the city are improved, the cost of the improvements is jointly financed by the two governments.

RWMWD – within this C.I.P. document this is used to identify a portion of public works improvement costs that are paid by the Ramsey Washington Metro Watershed District.

Redevelopment Fund – accounts for cash assets that are for a redevelopment and housing rehabilitation and replacement program that is designed to eliminate scattered blighted housing, provide new housing, and provide funds for rehabilitation and repair.

Sale of Property – within this C.I.P. document this is used to identify a portion of the costs that are paid for with the proceeds of the sale of other City assets.

Sewer Fund – this fund accounts for customer sanitary sewer service charges that are used to finance the sanitary sewer system operating expenses.

St. Paul Water – within this C.I.P. document this is used to identify a portion of public works improvement costs that are paid by the St. Paul Regional Water Services.

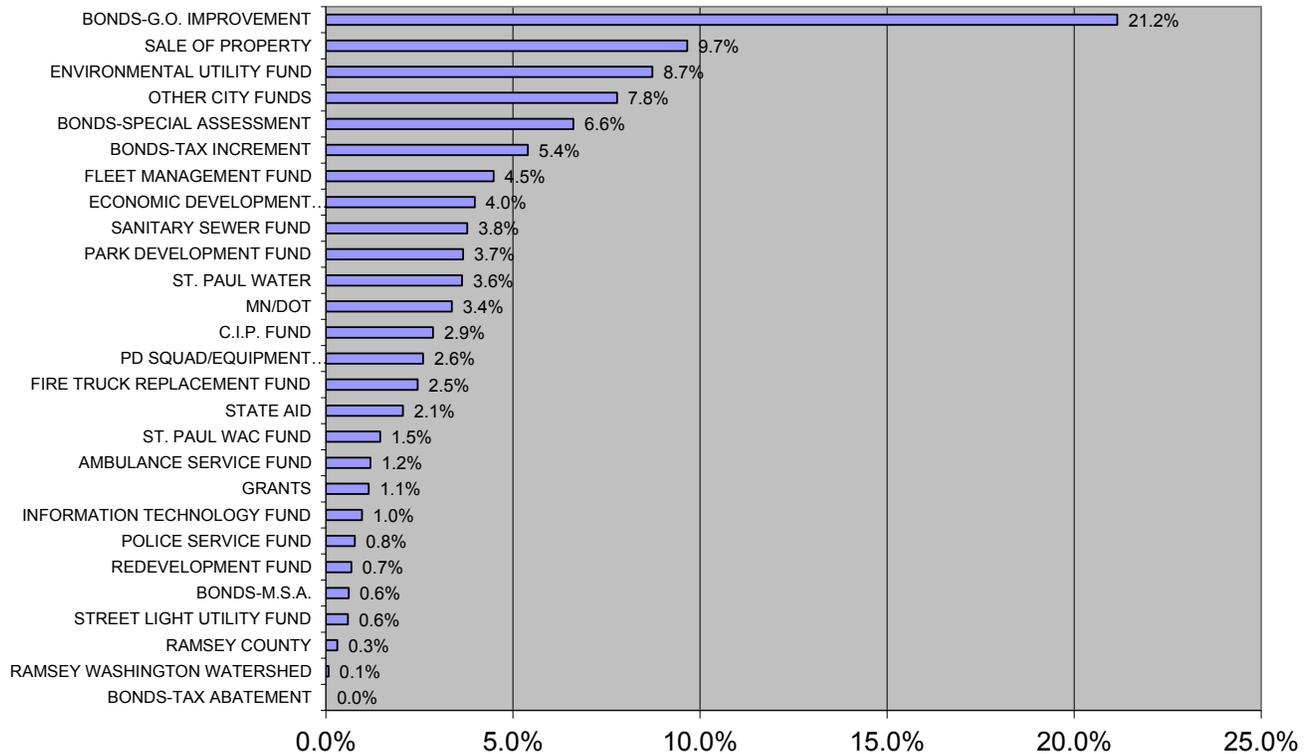
St. Paul Water Availability Charge Fund – this fund accounts for revenue from water connection charges and a water surcharge that is paid by the owners of property that receive water from St. Paul Regional Water Services. These revenues are used to finance water system costs that cannot be assessed.

State Aid – within this C.I.P. document under project funding source on the project detail pages the term State Aid refers to money received from the state for street construction projects. State aid allotments for street construction are based on two factors: population and fiscal need. Fiscal need is determined by the estimated costs of construction and maintenance of the city's state aid streets over 25 years.

Street Light Utility Fund – this fund accounts for revenues established through a franchise agreement with electricity providers to property within the City. A charge is placed on all electric bills and the funds raised from that charge are provided to the City for the use on street light, power system and traffic control systems.

Tree Preservation Fund – developers who are unable to comply with city policies on tree preservation may be allowed to deposit funds for furtherance of city tree goals in other parts of the city.

FIVE - YEAR CAPITAL IMPROVEMENT PLAN BY FUNDING SOURCES



BONDS-G.O. IMPROVEMENT	7,444,750
SALE OF PROPERTY	3,400,000
ENVIRONMENTAL UTILITY FUND	3,071,250
OTHER CITY FUNDS	2,739,000
BONDS-SPECIAL ASSESSMENT	2,328,600
BONDS-TAX INCREMENT	1,900,000
FLEET MANAGEMENT FUND	1,578,000
ECONOMIC DEVELOPMENT AUTHORITY	1,400,000
SANITARY SEWER FUND	1,330,050
PARK DEVELOPMENT FUND	1,290,000
ST. PAUL WATER	1,279,800
MN/DOT	1,185,000
C.I.P. FUND	1,008,480
PD SQUAD/EQUIPMENT REPLACEMENT FUND	914,400
FIRE TRUCK REPLACEMENT FUND	863,490
STATE AID	725,000
ST. PAUL WAC FUND	510,550
AMBULANCE SERVICE FUND	420,000
GRANTS	403,000
INFORMATION TECHNOLOGY FUND	340,000
POLICE SERVICE FUND	273,350
REDEVELOPMENT FUND	240,000
BONDS-M.S.A.	215,000
STREET LIGHT UTILITY FUND	206,500
RAMSEY COUNTY	107,000
RAMSEY WASHINGTON WATERSHED	25,000
BONDS-TAX ABATEMENT	0
TOTAL	\$35,198,220

GENERAL COMMUNITY DEVELOPMENT INFORMATION

Community Growth

The population of Maplewood has been increasing steadily. The city’s population, as estimated by the Metropolitan Council in 2014, is 39,054. The previous 2010 Census count was 38,018. The following table shows the recent and projected population and housing trends:

Population, Households and Household Size

	<u>2000</u>	<u>2010</u>	<u>2014*</u>	<u>2030**</u>	<u>2040**</u>
Occupied Housing Units	13,758	14,882	15,243	18,400	19,700
Household Size (people per household)	2.56	2.55	2.56	2.43	2.43
Population	35,258	38,018	39,054	44,800	47,900

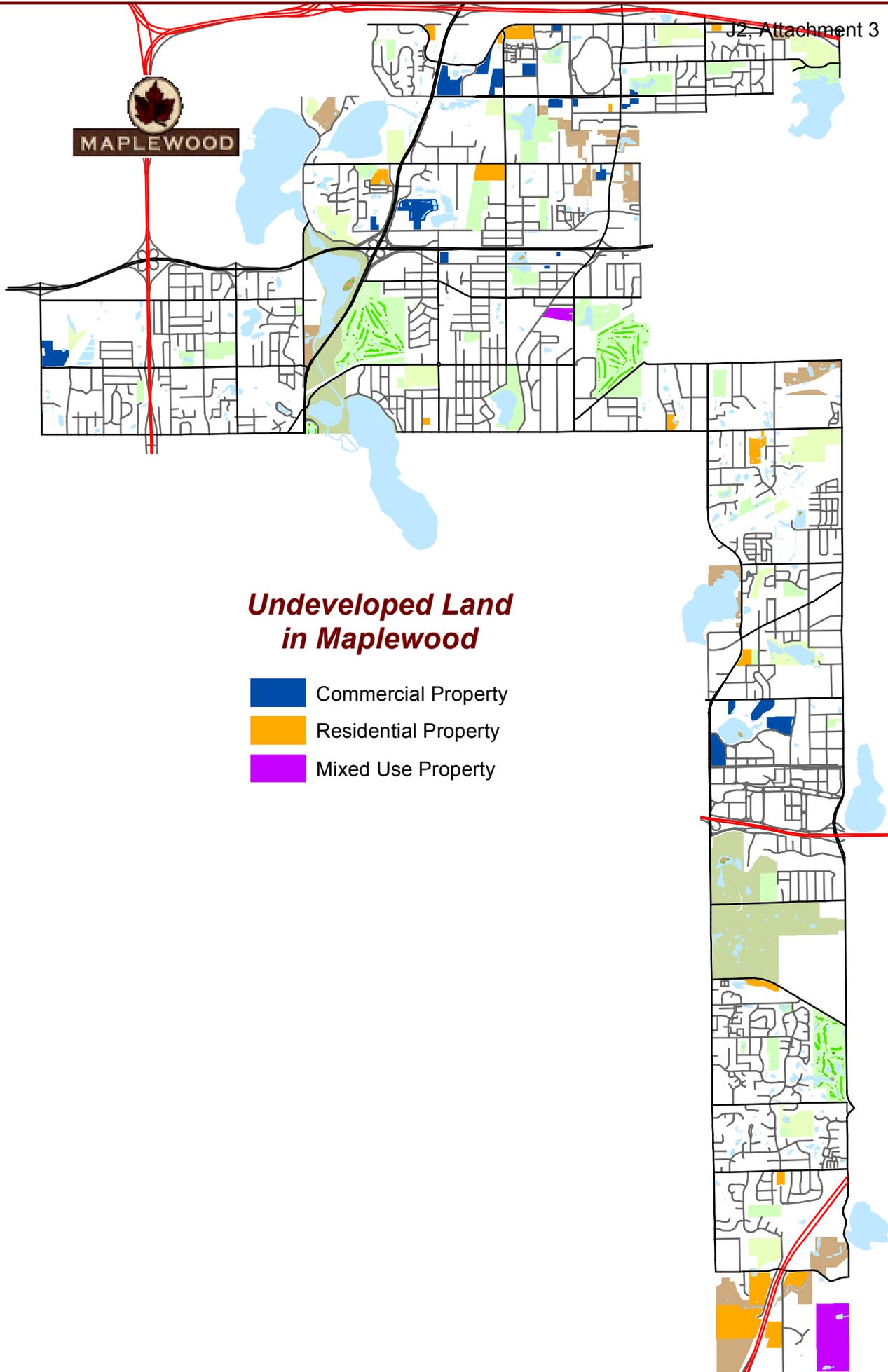
Sources: Metropolitan Council and City Staff
 * Metropolitan Council Estimate from April 1, 2014
 **Metropolitan Proposed Estimate, yet to be adopted.

Undeveloped Land

The following map shows the location of the undeveloped land in the City. The largest concentration of undeveloped residential land is in the southerly area of Maplewood, south of Carver Avenue. Maplewood, however, has pockets of undeveloped land throughout the City. The largest amount of undeveloped commercial land in Maplewood is found at 3M Center and near Highway 61 between Highway 36 and I-694. There are areas of vacant commercially-zoned land around the City.

Projected Population

The 2010 census gives the recent population count for Maplewood at 38,018 persons. The following table of population and household statistics and estimates are derived from the Metropolitan Council’s data and projections.



***Undeveloped Land
in Maplewood***

-  Commercial Property
-  Residential Property
-  Mixed Use Property

MAPLEWOOD POPULATION STATISTICS				
YEAR	ESTIMATED POPULATION	POPULATION GAIN	NEW DWELLING UNITS	OCCUPIED HOUSEHOLD UNITS
1997	33,943	648	182	13,335
1998	34,412	469	139	13,517
1999	34,723	311	263	13,656
2000	35,258	535	129	13,758
2001	35,080	(178)	293	13,818
2002	35,600	520	191	14,171
2003	35,763	163	233	14,263
2004	35,892	129	143	14,365
2005	36,279	387	94	14,436
2006	36,397	118	49	14,643
2007	36,663	266	19	14,818
2008	36,717	54	41	14,890
2009	37,755	1,038	20	15,094
2010	38,018	263	16	14,882
2011	38,374	356	16	15,033
2012	39,065	691	20	15,168
2013	38,950	(115)	23	15,289
2014	39,054	104	25	15,243
2015	39,314	260	20	15,273
2016	39,574	260	20	15,303
2017	39,834	260	20	15,333
2018	40,094	260	20	15,363
2019	40,354	260	20	15,393
2020	40,614	260	20	15,423

Sources:**Estimated Population**

2000 & 2010 - U.S. CENSUS

1997-2014 - Met Council Estimates

2015-2020 - City of Maplewood Staff Estimates

New Dwelling Units

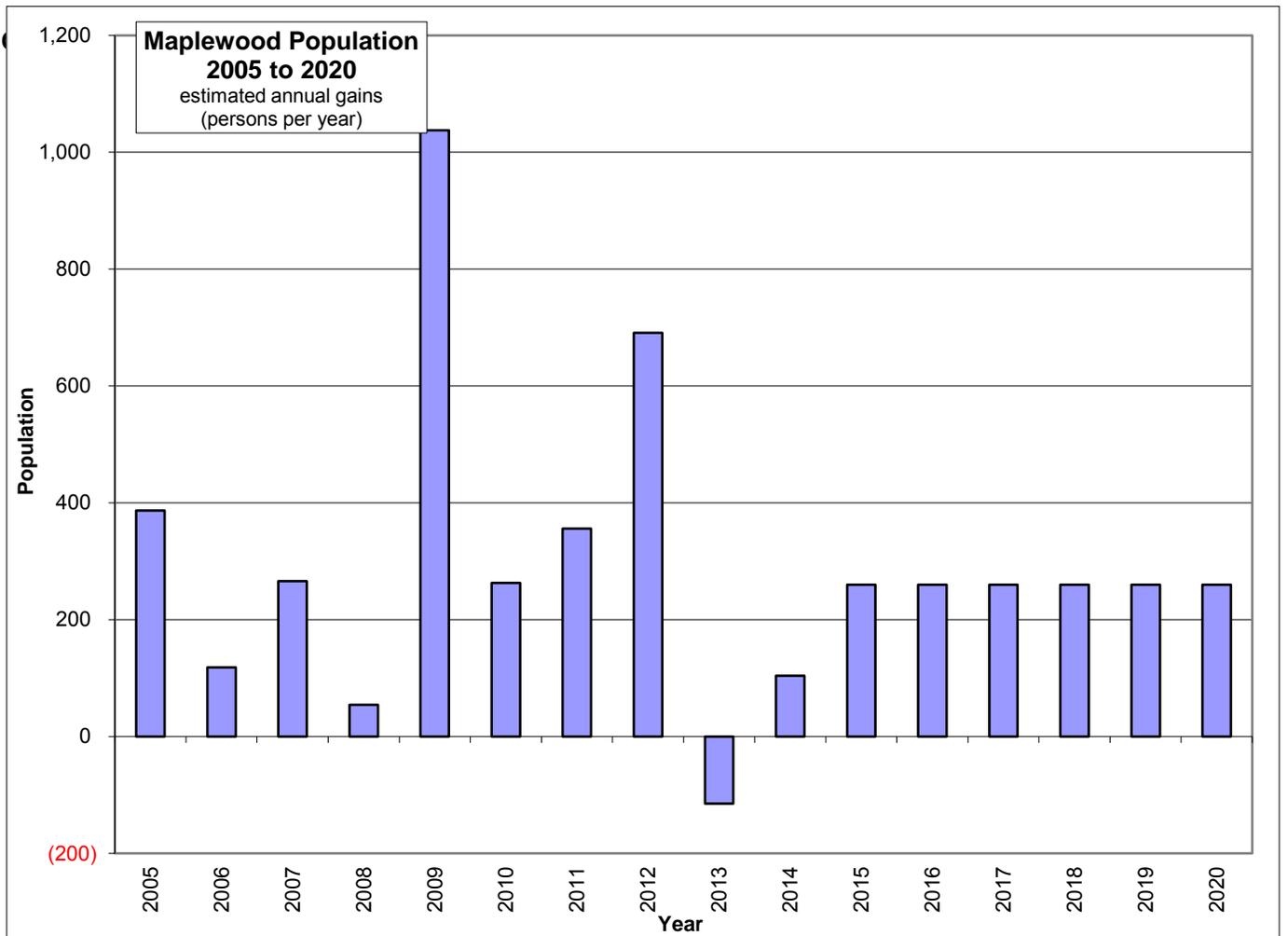
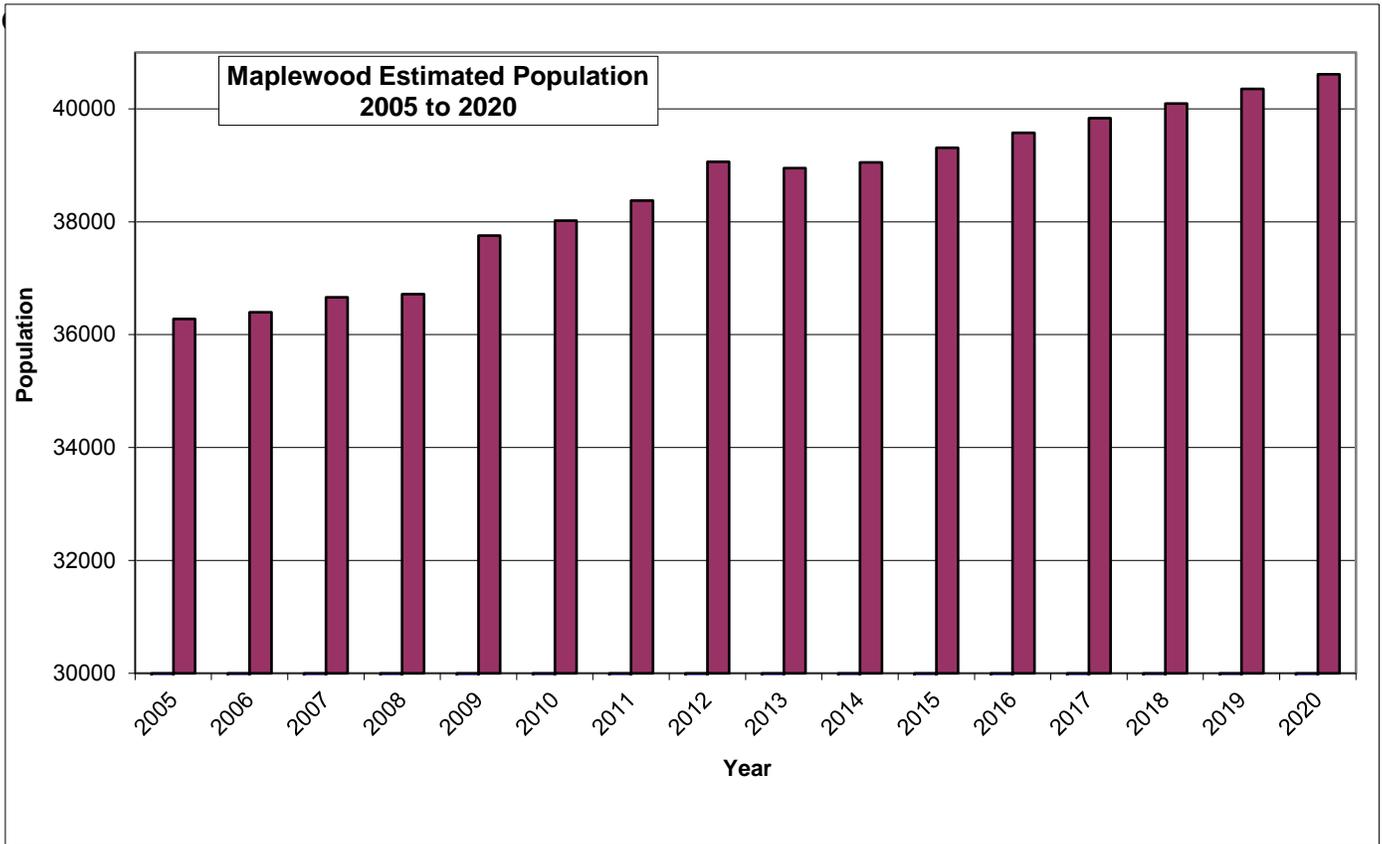
City of Maplewood Permit Applications

Occupied Household Units

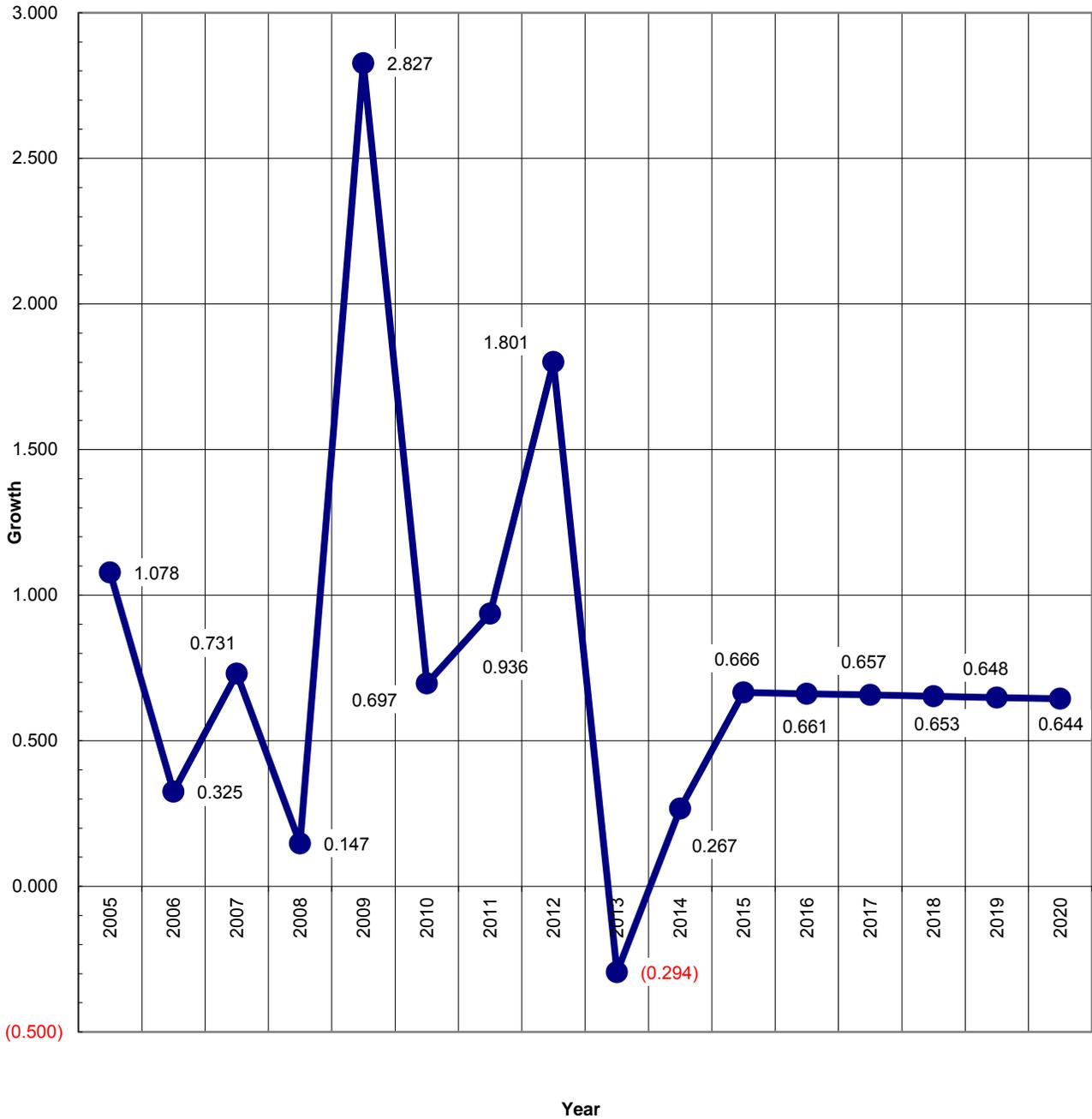
2000 & 2010 - U.S. CENSUS

1997-2014 - Met Council Estimates

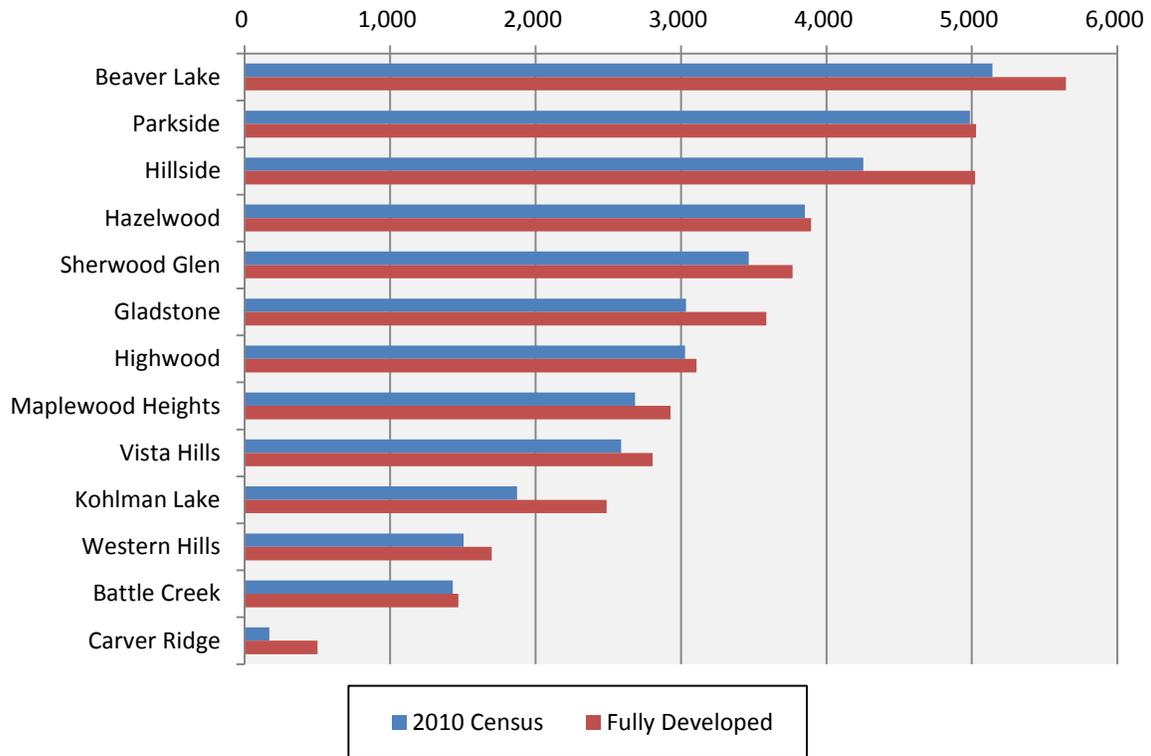
2015-2020 - City of Maplewood Staff Estimates



Maplewood Population 2005- 2020
 ANNUAL ESTIMATED RATES OF GROWTH
 (percentage population increase each year)



City of Maplewood Population by Neighborhood



	<u>2010 Census</u>	<u>Fully Developed</u>
Beaver Lake	5,142	5,646
Parkside	4,987	5,028
Hillside	4,253	5,023
Hazelwood	3,853	3,895
Sherwood Glen	3,466	3,767
Gladstone	3,034	3,586
Highwood	3,028	3,106
Maplewood Heights	2,685	2,929
Vista Hills	2,589	2,805
Kohlman Lake	1,874	2,490
Western Hills	1,505	1,700
Battle Creek	1,432	1,470
Carver Ridge	170	501
Total	38,018	41,946

DEBT CAPACITY

During the preparation of this Capital Improvement Plan, the City's present and future debt capacity was evaluated. This was done to determine the amount of additional bonds that could be issued to finance the projects that were requested by departments for the Capital Improvement Plan. The primary emphasis of the debt capacity analysis was to determine the amount of debt that could be issued without causing a downgrading of the City's bond rating. Also, the analysis included a projection of the City's legal debt margin which is the difference between the maximum debt allowed under state law and the amount of debt outstanding.

Bond ratings are based on economic, debt, administrative, and fiscal factors. Consequently, ratings are subjective and there is not a formula that can be followed to calculate a bond rating. However, there are two quantitative measures for comparing relative debt burdens: debt per capita and the ratio of debt to tax base. Unfortunately there are not any absolute benchmarks as to what these ratios should be. Until 1998 Moody's Investors Service annually published medians that indicated averages based upon population categories of cities.

The analysis of Maplewood's debt capacity included a review of data for the past five years on debt ratios and bond ratings. Also, the analysis included a projection of future debt transactions, population changes, tax base growth, and debt ratios.

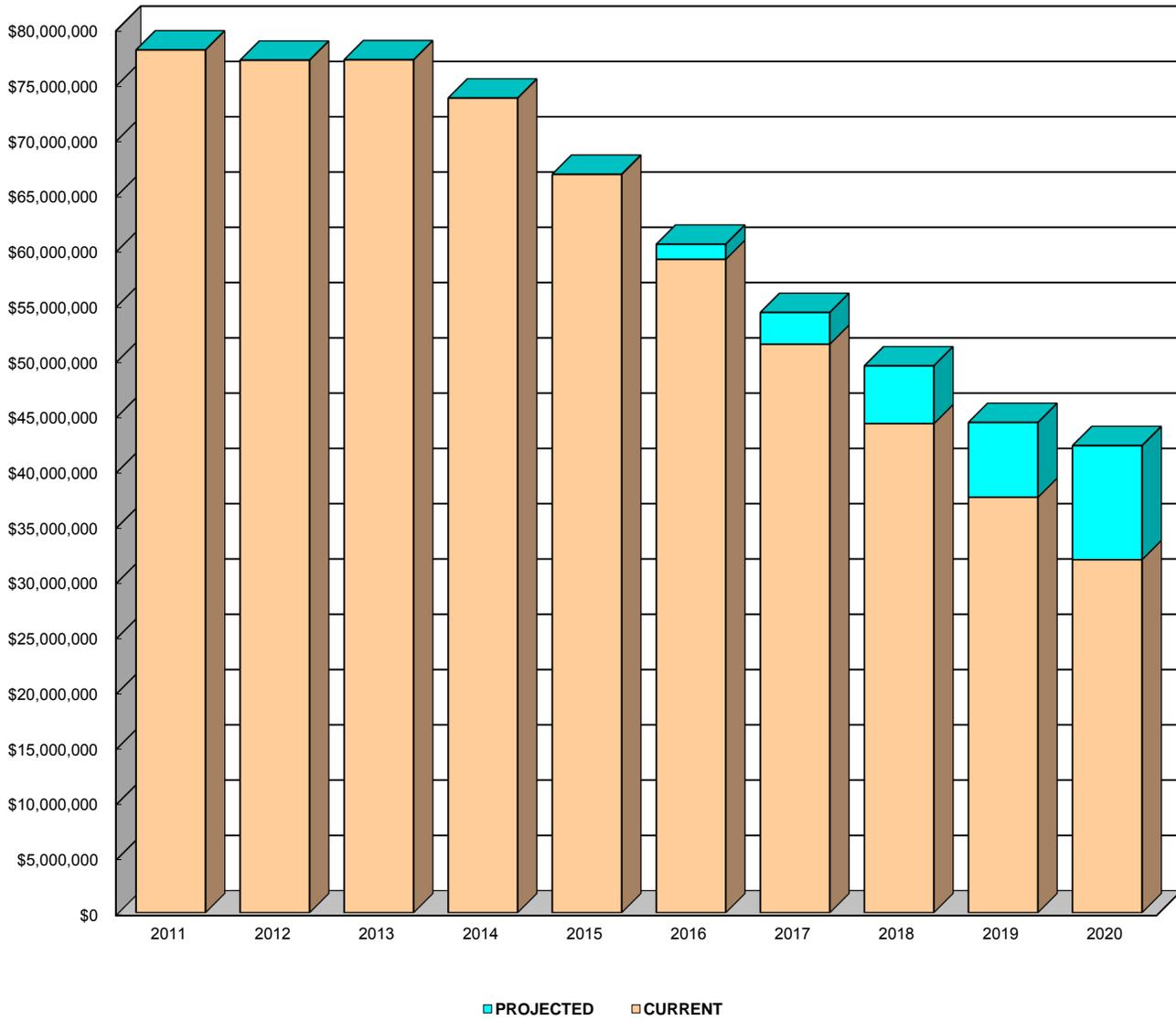
The amount of debt anticipated to be issued in 2016-2020 is \$11,814,000, which is all for public works improvements. Additional debt will be needed to begin implementation of the Parks System Master Plan and the City Building Asset Management Plan. Information on these two items will be available in fall 2015. Debt transactions and outstanding debt for 2011-2020 related to projects included in this plan are shown on the next two pages.

**DEBT TRANSACTIONS
PAST FIVE YEARS AND NEXT FIVE YEARS**

Year	New Debt Issued	Debt Paid	Debt Outstanding	Less Escrow Funds	Net Debt Outstanding
2011	Balance Forward		78,017,297	0	78,017,297
2012	8,285,000	(6,825,000)	79,477,297	(2,385,000)	77,092,297
2013	9,880,000	(7,552,458)	81,804,839	(4,675,000)	77,129,839
2014	9,000,000	(9,674,672)	81,130,167	(7,460,000)	73,670,167
2015	12,995,000	(23,855,537)	70,269,631	(3,500,000)	66,769,631
2016	1,366,000	(11,186,101)	60,449,530	0	60,449,530
2017	1,594,000	(7,767,818)	54,275,712	0	54,275,712
2018	2,546,000	(7,374,227)	49,447,486	0	49,447,486
2019	1,900,000	(7,021,288)	44,326,198	0	44,326,198
2020	4,408,000	(6,503,033)	42,231,165	0	42,231,165

C.I.P IMPACT ON CITY DEBT

2011 TO 2020 - CURRENT AND PROJECTED



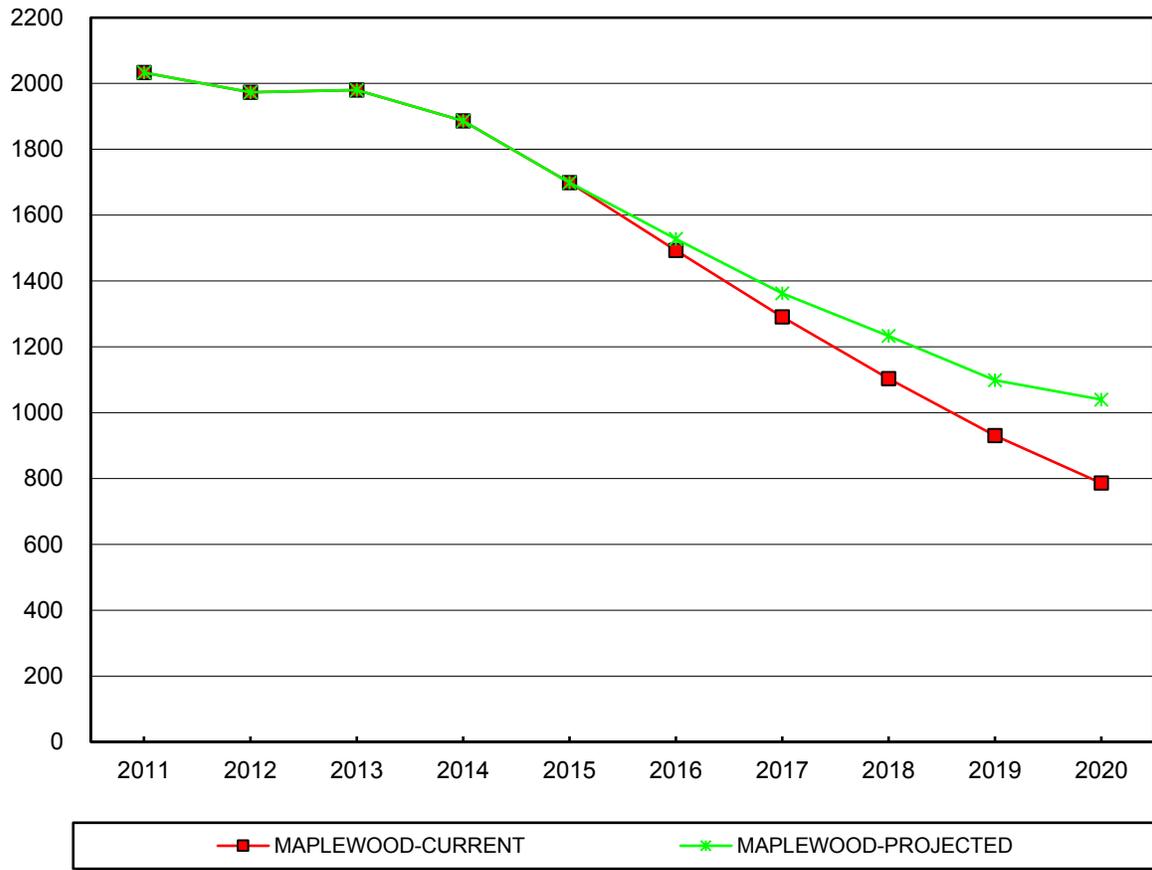
Population projections for the next five years were made in order to project the debt per capita. (Debt per capita is calculated by dividing the outstanding debt by the population.) These projections are explained at the end of Section 1 under the heading General Community Development Information. The following table is a compilation of the preceding projections:

PROJECTED DEBT PER CAPITA					
Year	Debt Outstanding		Projected Population	Debt Per Capita	
	Without New Debt	With New Debt		Without New Debt	With New Debt
2016	59,083,530	60,449,530	39,574	1,493	1,528
2017	51,405,712	54,275,712	39,834	1,290	1,363
2018	44,221,486	49,447,486	40,094	1,103	1,233
2019	37,560,198	44,326,198	40,354	931	1,098
2020	31,917,165	42,231,165	40,614	786	1,040

The data in the above table is displayed in the graph on the next page.

DEBT PER CAPITA

2011 TO 2020 - CURRENT AND PROJECTED

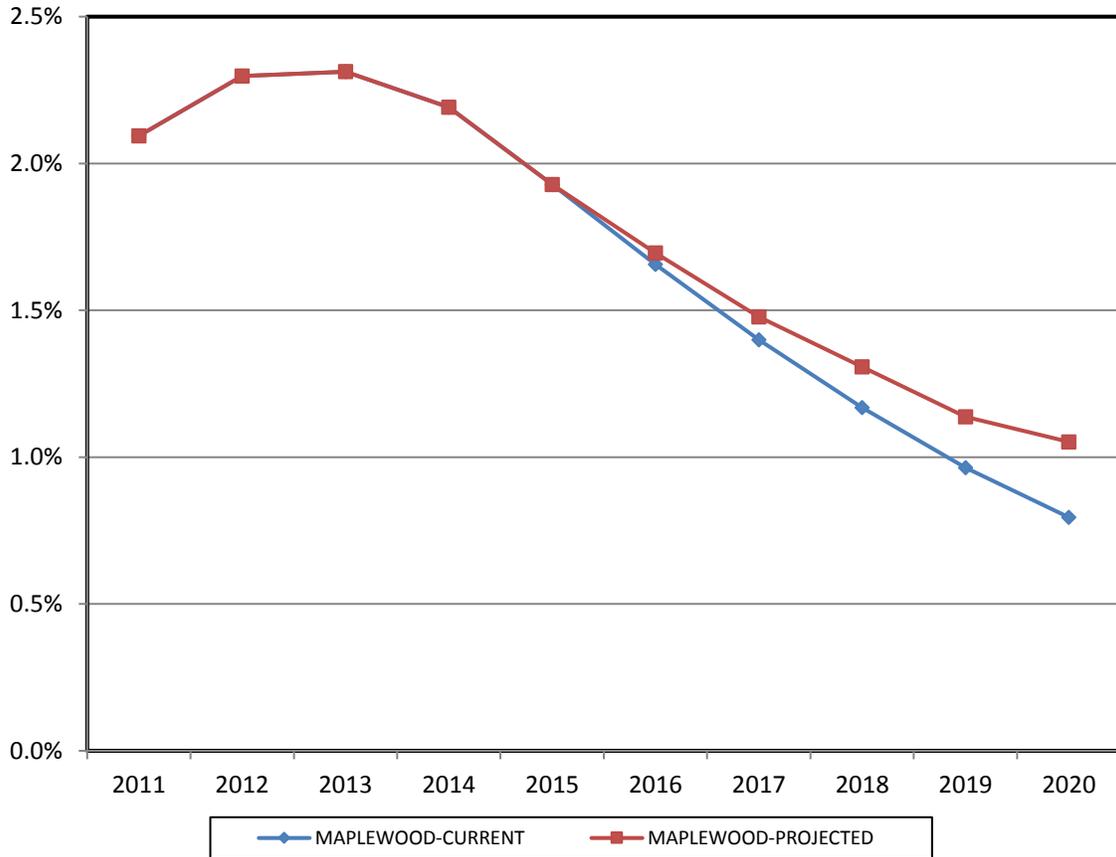


The ratio of debt to tax base was also analyzed. This ratio is calculated by dividing the debt outstanding by the estimated full market value of Maplewood's tax base. The estimated full market value of the City's tax base was projected for 2016-2020 based upon the assumption that it would increase by 3% in 2016 - 2020. The following table is a compilation of the preceding projections:

PROJECTED DEBT TO MARKET VALUE					
Year	<u>Debt Outstanding</u>		Projected Tax Base Market Value	<u>Debt To Market Value</u>	
	Without New Debt	With New Debt		Without New Debt	With New Debt
2016	59,083,530	60,449,530	3,566,156,000	1.7%	1.7%
2017	51,405,712	54,275,712	3,673,141,000	1.4%	1.5%
2018	44,221,486	49,447,486	3,783,335,000	1.2%	1.3%
2019	37,560,198	44,326,198	3,896,835,000	1.0%	1.1%
2020	31,917,165	42,231,165	4,013,740,000	0.8%	1.1%

The data in the above table is graphically displayed on the next page.

RATIO OF DEBT TO MARKET VALUE 2011 TO 2020 - Current and Projected



City bonds have a “AA+” rating from Standard and Poor’s Investor Rating Service according to their report dated June 5, 2015. Since 2010, Maplewood has received either a “Aa1” rating from Moody’s Investors Service or a “AA+” rating from Standard and Poor’s Investor Rating Service. Prior to that, the City maintained an “Aa2” rating with Moody’s Investors Service for many years. A rating of “AA+” from Standard and Poor’s is comparable to an “Aa1” rating by Moody’s which means an increase for the City. The last rating increase from “A-1” to “Aa” in 1989 was due to “continued growth and diversification of the City’s economy, strength and long-term stability of its dominant taxpayer and well maintained finances add to margins of protection for debt which poses a moderate burden.” The more current increase in the rating was partially due to a globalization by the rating industry to make ratings of government general obligation debt comparable to the ratings of corporate debt of equal risk. In addition, Moody’s noted “the city’s sizable tax base favorably located in the Twin Cities metro area; stable financial operations, supported by satisfactory General Fund reserves and sound fiscal policies; and above-average though manageable debt profile with some additional future borrowing planned.” Only a small percentage of Standard and Poor’s ratings for cities nationwide are “AA+” or better. The projected debt ratios indicate that Maplewood will most likely maintain its present bond rating through 2020.

Another important factor related to the City’s debt capacity is the State legal debt limit. This limit is 3.0% of the assessor’s market value of the City’s tax base. Bond issues covered by this limit are those that are financed by property taxes unless at least 20% of the annual debt service costs are financed by special assessments or tax increments. With the issuance of Street Reconstruction/Equipment Certificate bonds in 2015 for the Gladstone phase II project and Community Center equipment, Maplewood will have five debt issues that are subject to the debt limit in 2016-2020.

The difference between the statutory debt limit and the bonds outstanding that are covered by the debt limit is referred to as the legal debt margin. The table below shows Maplewood’s legal debt margin for the years 2016-2020. It indicates that the City is currently and will be significantly under the legal debt limit for the entire period.

**Projection of Legal Debt Margin
December 31**

	2016	2017	2018	2019	2020
Market value of taxable property	\$3,566,156,000	\$3,673,141,000	\$3,783,335,000	\$3,896,835,000	\$4,013,740,000
Statutory debt limit: 3.0% of market value	106,984,680	110,194,230	113,500,050	116,905,050	120,412,200
<u>Amount of debt applicable to debt limit:</u>					
Equipment Certificates 2012A	260,000	195,000	130,000	65,000	0
Capital Improvement Plan Bonds 2013A	3,410,000	3,195,000	2,975,000	2,750,000	2,520,000
Fire Safety Refunding Bonds 2013B	1,235,000	995,000	750,000	500,000	255,000
CIP & Equip Cert Bonds 2014A	3,230,000	3,065,000	2,895,000	2,725,000	2,550,000
Street Recon & Equip Cert Bonds 2015B	1,215,000	1,135,000	1,050,000	960,000	870,000
Total debt applicable to debt limit	9,350,000	8,585,000	7,800,000	7,000,000	6,195,000
Legal debt margin	97,634,680	101,609,230	105,700,050	109,905,050	114,217,200

CAPITAL IMPROVEMENT PLAN FINANCING STRATEGY

The five-year total for the projects in the C. I. P. is \$35,198,220. Funding sources by year for the C.I.P. are as follows:

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS GROUPED BY FUNDING SOURCE

FUNDING SOURCE	TOTAL	ALLOCATION OF COSTS BY YEAR				
		2016	2017	2018	2019	2020
AMBULANCE REPLACEMENT	\$420,000	\$200,000	\$0	\$220,000	\$0	\$0
BONDS-G.O. IMPROVEMENT	7,444,750	986,370	982,400	1,996,180	100,000	3,379,800
BONDS-M.S.A.	215,000	0	0	100,000	115,000	0
BONDS-SP. ASSESSMENT	2,328,600	419,880	630,700	449,820	0	828,200
BONDS-TAX ABATEMENT	0	0	0	0	0	0
BONDS-TAX INCREMENT	1,900,000	0	0	0	1,900,000	0
C.I.P. FUND	1,008,480	393,480	190,000	145,000	145,000	135,000
ENVIRONMENTAL UTILITY FUND	3,071,250	340,750	443,500	565,000	40,000	1,682,000
FIRE TRUCK REPLACEMENT FUND	863,490	70,000	493,490	0	300,000	0
FLEET MANAGEMENT FUND	1,578,000	302,000	317,000	309,000	300,000	350,000
GRANTS	403,000	75,000	318,000	10,000	0	0
INFORMATION TECHNOLOGY FUND	340,000	90,000	90,000	0	100,000	60,000
MnDOT	1,185,000	0	0	0	1,185,000	0
PARK DEVELOPMENT FUND	1,290,000	445,000	460,000	235,000	150,000	0
RAMSEY COUNTY	107,000	0	107,000	0	0	0
REDEVELOPMENT FUND	240,000	80,000	0	80,000	0	80,000
SANITARY SEWER FUND	1,330,050	245,950	191,100	265,000	20,000	608,000
SAINT PAUL W.A.C. FUND	510,550	57,450	71,100	87,000	0	295,000
SAINT PAUL WATER	1,279,800	54,600	271,200	87,000	0	867,000
STATE AID	725,000	725,000	0	0	0	0
STREET LIGHT UTILITY FUND	206,500	206,500	0	0	0	0
RAMSEY WASHINGTON WATERSHED	25,000	25,000	0	0	0	0
ECONOMIC DEVELOPMENT AUTH.	1,400,000	100,000	650,000	0	650,000	0
SALE OF PROPERTY	3,400,000	0	1,400,000	2,000,000	0	0
POLICE SERVICES FUND	273,350	74,660	38,080	38,840	39,620	82,150
PD SQUAD/EQUIP REPLACEMENT FUND	914,400	161,980	183,440	186,500	189,650	192,830
OTHER CITY FUNDS	2,739,000	0	0	0	2,739,000	0
TOTALS	\$35,198,220	\$5,053,620	\$6,837,010	\$6,774,340	\$7,973,270	\$8,559,980

The financial resources available and appropriate for each project are partly determined by its category. General obligation improvement bonds, special assessment bonds and City utility funds will be used for public works projects. Tax increment bonds and the Redevelopment Fund will be used for redevelopment projects. The Ambulance Service Fund can only be used for ambulances. The Environmental Utility Fund can only be used for storm water system improvements. The Fleet Management Fund can only be used for non-public safety vehicles and equipment. The Park Development Fund can only be used for park development projects and the Sanitary Sewer Fund can only be used for sanitary sewer utility system items.

General obligation bonds and the Capital Improvement Projects Fund can be used for more than one type of project. General obligation bonds (that are not supported by special assessments) require voter approval and can be generally issued for any public purpose. Tax increment bonds and the tax increment funds can be used

for redevelopment, park development and public works improvements provided they are done within a reasonable proximity of the property development that created the increment. There should also be a relationship between the need for the improvement projects and the property development.

The 2016-2020 C.I.P. assumes that no bond issue referendums will be held during this five-year period. Bonds totaling \$11,814,000 are planned to be issued in 2016-2020 to finance project costs. Under state law, at least 20% of a project’s costs must be assessed in order to issue special assessment and general obligation improvement bonds without a referendum. Projects from 2016-2020 will have 20 - 40% of costs assessed.

Several projects and major purchases in the C.I.P. will be financed by the Ambulance Service Fund, Capital Improvement Projects (CIP) Fund, Environmental Utility Fund, Fire Truck Replacement Fund, Fleet Management Fund, Information Technology Fund, Park Development Fund, Redevelopment Fund, Sanitary Sewer Fund, St. Paul Water Availability Charges (WAC) Fund, Street Light Utility Fund, Maplewood Area EDA Fund, Police Services Fund and the Police Vehicle and Equipment Replacement Fund. Financial resources have been and will be accumulated in these funds for the specified projects.

Impact on Property Taxes

General obligation improvement bonds are issued to finance public works project costs that are not assessed and not financed by other revenue sources (e.g., state aid, Sanitary Sewer Fund, Ramsey County, or other cities). The annual principal and interest payments on these bonds are financed by property taxes in the debt service portion of the city’s annual budget. These debt service property tax levies were \$4,658,600 for 2014 and \$4,792,820 for 2015. New general obligation improvement bonds totaling \$7,585,000 are anticipated to be issued over the next five years to finance projects. The tax levies required for the principal and interest payments on existing and new bonds are listed in the table below. Property taxes are also levied for several funds to finance other projects in the Capital Improvement Plan. The property tax levies for projects by fund are also listed in the table below.

FUND	TOTAL	Planned Levies Per CIP				
		2016	2017	2018	2019	2020
DEBT SERVICE:						
FOR BONDS ISSUED PRIOR TO 2015	\$16,385,477	\$4,024,800	\$3,710,972	\$3,258,024	\$3,084,785	\$2,306,896
FOR BONDS ISSUED IN 2015	4,991,992	768,020	1,117,997	1,086,737	1,020,644	998,594
FOR IMPROVEMENT BONDS ISSUED 2016-2020	985,000	0	86,000	173,000	363,000	363,000
DEBT SERVICE TOTAL	22,362,469	4,792,820	4,914,969	4,517,761	4,468,429	3,668,490
CAPITAL IMPROVEMENT PROJECTS	375,000	75,000	75,000	75,000	75,000	75,000
CIP-STREET IMPROVEMENTS	1,250,000	250,000	250,000	250,000	250,000	250,000
FIRE TRUCK REPLACEMENT	300,000	60,000	60,000	60,000	60,000	60,000
PD SQUAD/EQUIP REPLACEMENT	1,100,000	300,000	200,000	200,000	200,000	200,000
REDEVELOPMENT	125,000	25,000	25,000	25,000	25,000	25,000
MAPLEWOOD AREA EDA	446,350	89,270	89,270	89,270	89,270	89,270
TOTAL	\$25,958,819	\$5,592,090	\$5,614,239	\$5,217,031	\$5,167,699	\$4,367,760

The financial resources within the Capital Improvement Projects Fund are derived primarily from property taxes. This fund is used to finance major capital outlay expenditures that cannot be easily financed by alternative methods and that individually cost in excess of \$50,000. The tax levy for the Capital Improvement Projects Fund was \$390,000 for 2015. In order to finance the 2016-2020 C.I.P., the tax levy will need to total \$1,625,000 over the next five years. This includes an annual levy of \$250,000 for street improvement cost overruns on the TH36/English interchange project. This levy will be removed once the costs have been covered.

The Fire Truck Replacement Fund was established in 1999. The tax levy for this fund was \$0 in 2015. An annual tax levy of \$60,000 for years 2016-2020 is required in order to replace fire trucks after they are 20 years old.

The PD Squad/Equipment Replacement Fund was established for 2015. The fund is being used to finance squad and equipment replacement for the police department. These costs have previously been included in the General Fund. It is proposed that an annual tax levy of \$200,000 be established to help offset future costs with a higher amount of \$300,000 required in 2016.

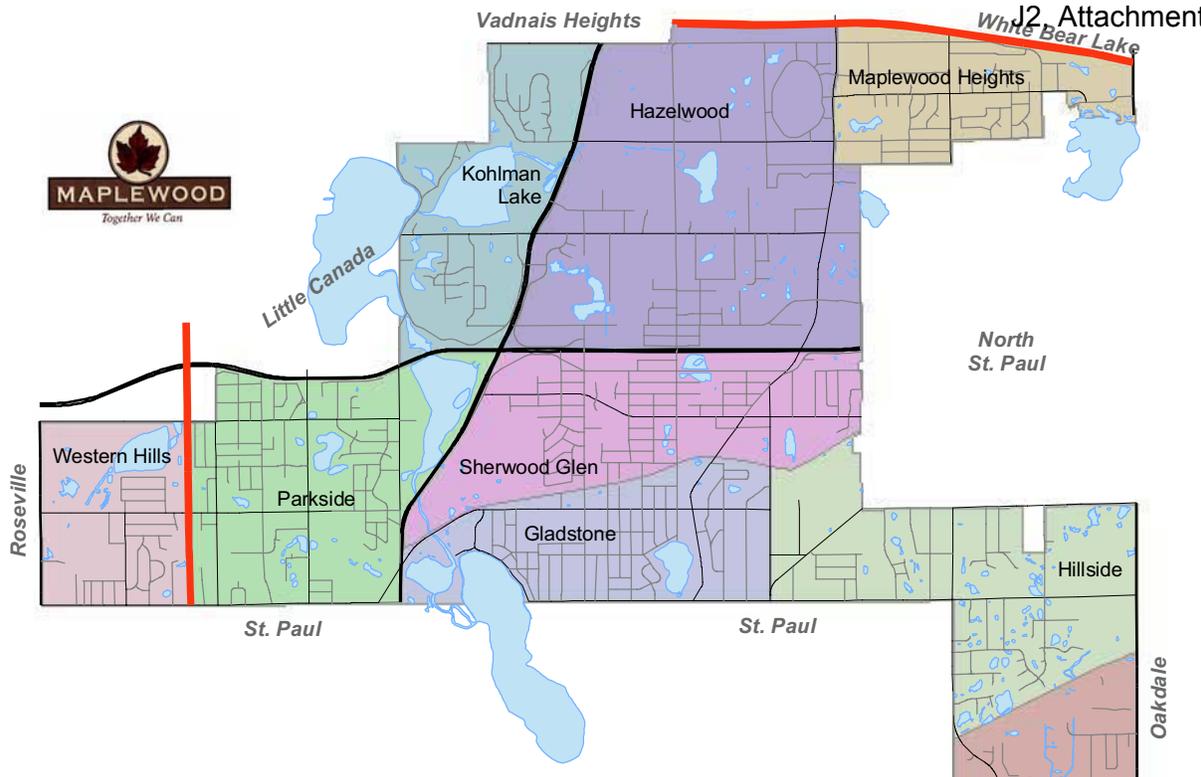
The Redevelopment Fund accounts for cash assets that are for redevelopment including a housing rehabilitation and replacement program that is designed to eliminate scattered blighted housing, provide new housing, and provide funds for rehabilitation and repair. The tax levy for this fund was \$0 in 2015. A continued annual tax levy of \$25,000 for years 2016-2020 is required to finance the housing program and other redevelopment.

The Maplewood Area EDA was established in 2009 and implemented a .5% tax levy beginning with taxes payable in 2013.

Overall, the projects included within the 2016-2020 C.I.P. can be financed without depleting the City's financial resources. Each year when a new C.I.P. is prepared, the financing plans will be reviewed and refined as necessary.

PROJECT DETAILS

The pages in this section consist of a one-page summary for each project and maps showing the location of each project. The projects are grouped by neighborhood beginning with Western Hills-Neighborhood #1 which is in the northwest corner of the city. There are 13 neighborhoods in Maplewood and the location of each is shown on the map on the next page. The 14th part of this section consists of projects without a neighborhood designation. Most of these projects are large equipment purchases which will be used throughout the city.

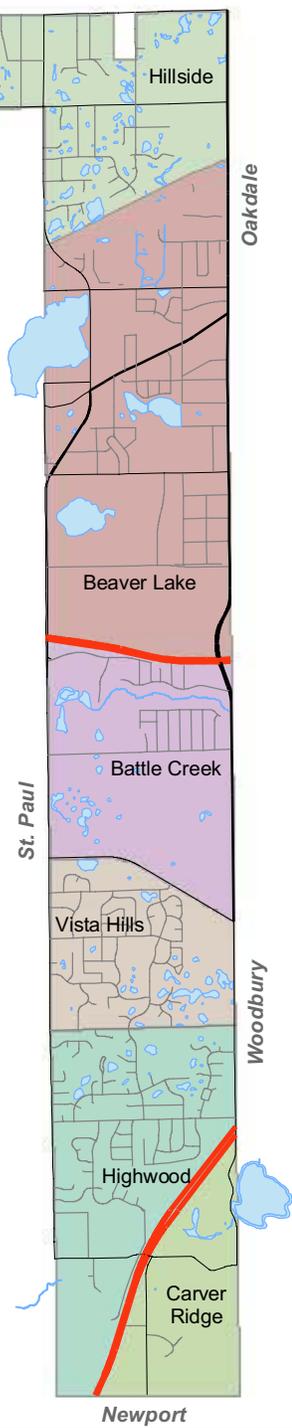


Maplewood Neighborhoods

- 1 Western Hills
- 2 Parkside
- 3 Kohlman Lake
- 4 Hazelwood
- 5 Maplewood Heights
- 6 Sherwood Glen
- 7 Gladstone
- 8 Hillside
- 9 Beaver Lake
- 10 Battle Creek
- 11 Vista Hills
- 12 Highwood
- 13 Carver Ridge

visit us on the web at: www.ci.maplewood.mn.us

This map is for planning purposes only and should not be used where precise measurement is required.



Projects Located in Western Hills - Neighborhood #1

Map Legend	Project Description	C.I.P. Project #
A	Rice Street	PW16.060

Neighborhood Population

2010 – 1,505

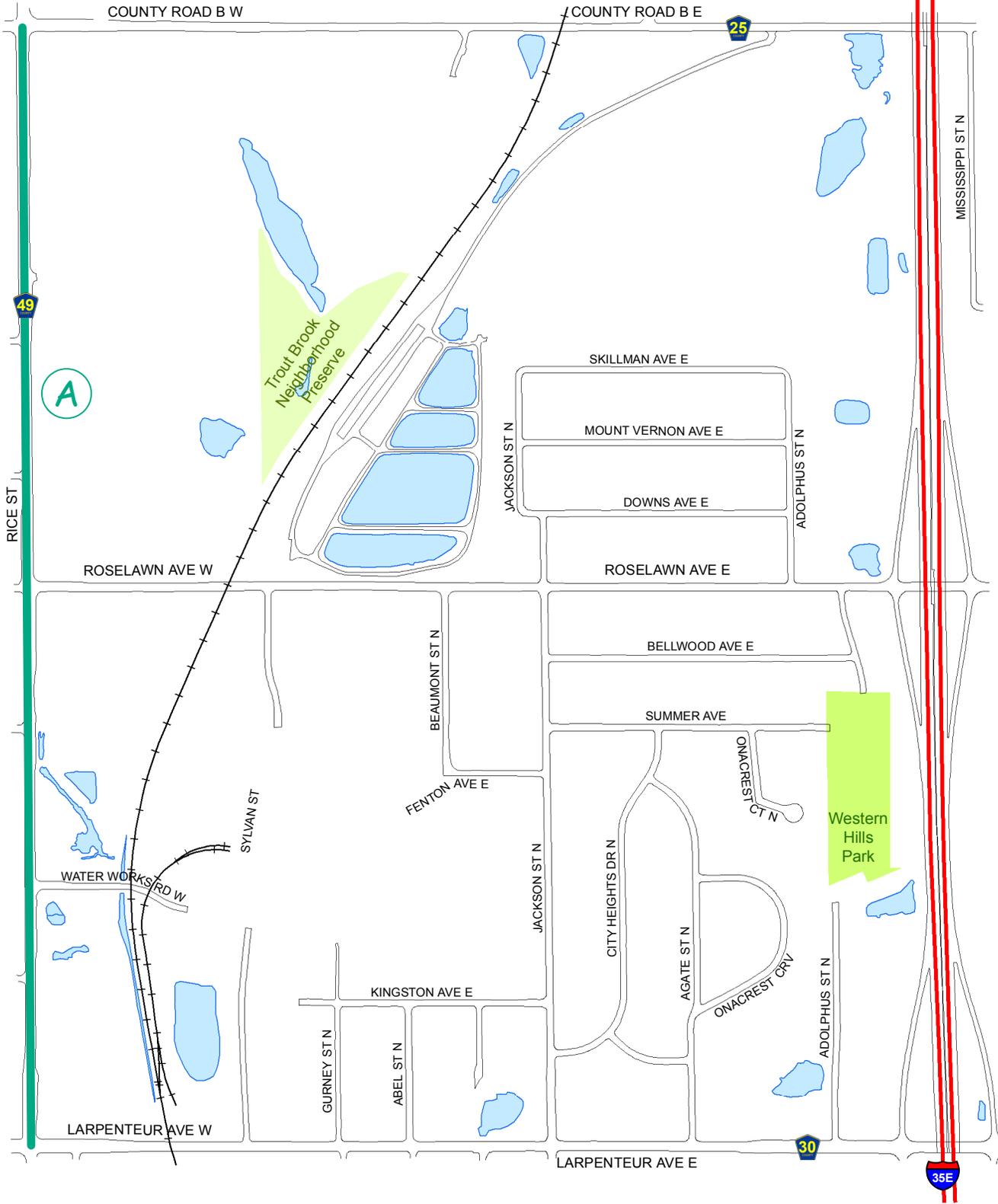
Breakdown by density:

Fully developed – 1,700

790 – Low density

37 – medium density

873 – High density



Western Hills Neighborhood #1

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CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Rice Street **TOTAL COST:** \$2,239,000

PROJECT NUMBER: PW16.060 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Ramsey County Street Reconstruction Project

JUSTIFICATION:

According to Ramsey County's TIP (Transportation Improvement Plan) the county is leading a street reconstruction project on Rice Street from Larpenteur Avenue to County Road B. This project is currently proposed to be constructed in 2019. The city's estimated share for these would be scheduled to be paid in the year the project is constructed. It should be noted that the date for this project is subject to change and this project serves as a place holder for the proposed project.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
City Funds	0	0	0	0	2,239,000	0	2,239,000

PROJECT STARTING DATE: June 2019 PROJECT COMPLETION DATE: June 2019 NEIGHBORHOOD: 01 - Western Hills	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$2,239,000
	Equipment and Other:	\$0
	Project Costs:	\$2,239,000

Projects Located in Parkside - Neighborhood #2

Map Legend	Project Description	C.I.P. Project #
---------------	---------------------	---------------------

No projects are planned for this neighborhood.

Neighborhood Population

2010 – 4,987

Breakdown by density:

Fully developed – 5,028

3,572 – Low density

481 – medium density

975 – High density



Parkside Neighborhood #2

Projects Located in Kohlman Lake - Neighborhood #3

Map Legend	Project Description	C.I.P. Project #
---------------	---------------------	---------------------

No projects are planned for this neighborhood.

Neighborhood Population

2010 – 1,874

Breakdown by density:

Fully developed – 2,490

2,133 – Low density

357 – medium density

0 – High density



Kohlman Lake Neighborhood #3

**CITY OF MAPLEWOOD
CAPITAL IMPROVEMENT PLAN
2016 – 2020**

**Projects Located in
Hazelwood - Neighborhood #4**

Map Legend	Project Description	C.I.P. Project #
A	White Bear Ave/I694 Interchange Project	PW15.080
B	Rehabilitation of Fire Station	FD10.011
C	Harvest Park	PM14.020

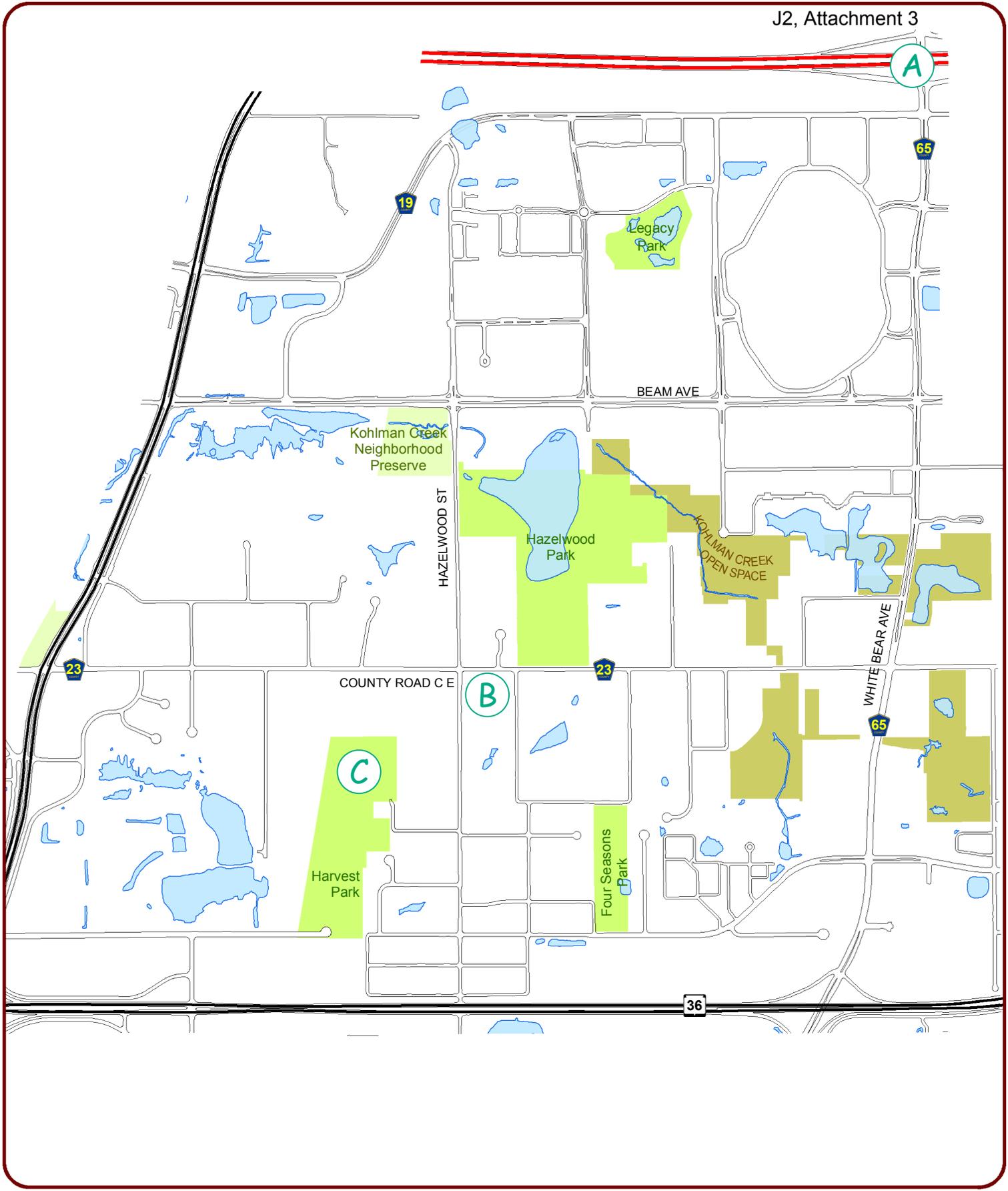
Neighborhood Population

2010 – 3,853

Breakdown by density:

Fully developed – 3,895

2,538 – Low density
 228 – medium density
 1,129 – High density



Hazelwood Neighborhood #4

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CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: White Bear Ave / I694 Interchange Project **TOTAL COST:** \$500,000

PROJECT NUMBER: PW15.080 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Ramsey County Interchange Project

JUSTIFICATION:

According to Ramsey County's TIP (Transportation Improvement Plan) the county is leading an interchange project at the intersection of White Bear Avenue and Interstate 694. This project is currently proposed to be constructed in 2019. The city's estimated share for these would be scheduled to be paid in the year the project is constructed. It should be noted that the date for this project is subject to change and this project serves as a place holder for the proposed project.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
City Funds	0	0	0	0	500,000	0	500,000

<p>PROJECT STARTING DATE: June 2019</p> <p>PROJECT COMPLETION DATE: October 2019</p> <p>NEIGHBORHOOD: 04 - Hazelwood</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$500,000
	Equipment and Other:	\$0
	Project Costs:	\$500,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Rehabilitation of Fire Station **TOTAL COST:** \$2,000,000

PROJECT NUMBER: FD10.011 **PROJECT CATEGORY:** Building Maintenance

DESCRIPTION: Remodel Hazelwood Fire Station #3

JUSTIFICATION:

In 2011, the city council received information on new staffing scenarios for the fire department and at the same time approved the fire department going from five fire stations to three. In order to better serve our community, one new station needed to be built in the middle of the city's leg. The plan is for the other two to be remodeled at their current locations.

In 2018, our goal is to start remodeling the station that is located at the intersection of Hazelwood and County Road C. This station will become our North District Station Number Three. Currently, the facility is only capable of having two firefighters staffed around the clock. Our goal, over the next one to six years, is to have all of our stations staffed with six firefighters around the clock. The current station was built over 40 years ago with the energy efficiencies that were available at that time. With the remodeling of this station, today's energy efficiencies will be built in along with additional storage and sleeping quarters that will meet our needs into the foreseeable future. Our goal is to start construction in the spring of 2018 and be operational by November 2018. The necessary changes to this station will allow the Maplewood Fire Department to continue to provide outstanding service to its residents and those that visit and work in our fine city. Any delay in remodeling this station has a high potential for a decrease in our service level as we continue to have substantial increases in our calls for emergency services.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Proceeds from Sale of Property	0	0	0	2,000,000	0	0	2,000,000

<p>PROJECT STARTING DATE: January 2018</p> <p>PROJECT COMPLETION DATE: December 2018</p> <p>NEIGHBORHOOD: 04 - Hazelwood</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$2,000,000
	Equipment and Other:	\$0
	Project Costs:	\$2,000,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Harvest Park	TOTAL COST: \$50,000
PROJECT NUMBER: PM14.020	PROJECT CATEGORY: Parks
DESCRIPTION: Harvest Park Master Plan	

JUSTIFICATION:

Harvest Park is a 25 acres park located at 2561 Barclay. The park is reaching its effective life cycle, and many of the amenities are in poor condition. Staff will work with residents to develop a master plan for this park in 2018 and begin implementation of that plan in 2021. The plan will likely include a re-configuration of the ball fields, a picnic shelter, new playground, new internal trails, and additional amenities.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Park Development Fund	0	0	0	50,000	0	0	50,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2018	Preliminaries: \$50,000
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2018	Construction: \$0
	Equipment and Other: \$0
NEIGHBORHOOD: 04 - Hazelwood	Project Costs: \$50,000

Projects Located in Maplewood Heights - Neighborhood #5

Map Legend	Project Description	C.I.P. Project #
A	Bellaire Avenue	PW16.070

Neighborhood Population

2010 – 2,685

Fully developed – 2,929

Breakdown by density:

1,549 – Low density

1,300 – medium density

80 – High density



Maplewood Heights Neighborhood #5

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CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Bellaire Avenue **TOTAL COST:** \$95,000

PROJECT NUMBER: PW16.070 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Neighborhood Area Street Reconstruction

JUSTIFICATION:

The City of North Saint Paul is planning a pavement rehabilitation project for Bellaire Avenue in 2016. The portion of Bellaire Avenue from Beam Avenue to Lydia Avenue is considered a border street with each city responsible for the maintenance of one half of the road. This project is anticipated to be a full depth reclamation project led by North Saint Paul.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
St. Paul W.A.C. Fund	0	2,850	0	0	0	0	2,850
Environmental Utility Fund	0	4,750	0	0	0	0	4,750
Sanitary Sewer Fund	0	2,850	0	0	0	0	2,850
Bonds-G.O. Improvement	20,000	38,550	0	0	0	0	58,550
Bonds-Special Assessment	0	26,000	0	0	0	0	26,000

<p>PROJECT STARTING DATE: June 2016</p> <p>PROJECT COMPLETION DATE: October 2016</p> <p>NEIGHBORHOOD: 05 - Maplewood Heights</p>	PROJECT COSTS	
	Preliminaries:	\$20,000
	Land Acquisition:	\$0
	Construction:	\$75,000
	Equipment and Other:	\$0
	Project Costs:	\$95,000

Projects Located in Sherwood Glen - Neighborhood #6

Map Legend	Project Description	C.I.P. Project #
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No projects are planned for this neighborhood.

Neighborhood Population

2010 – 3,466

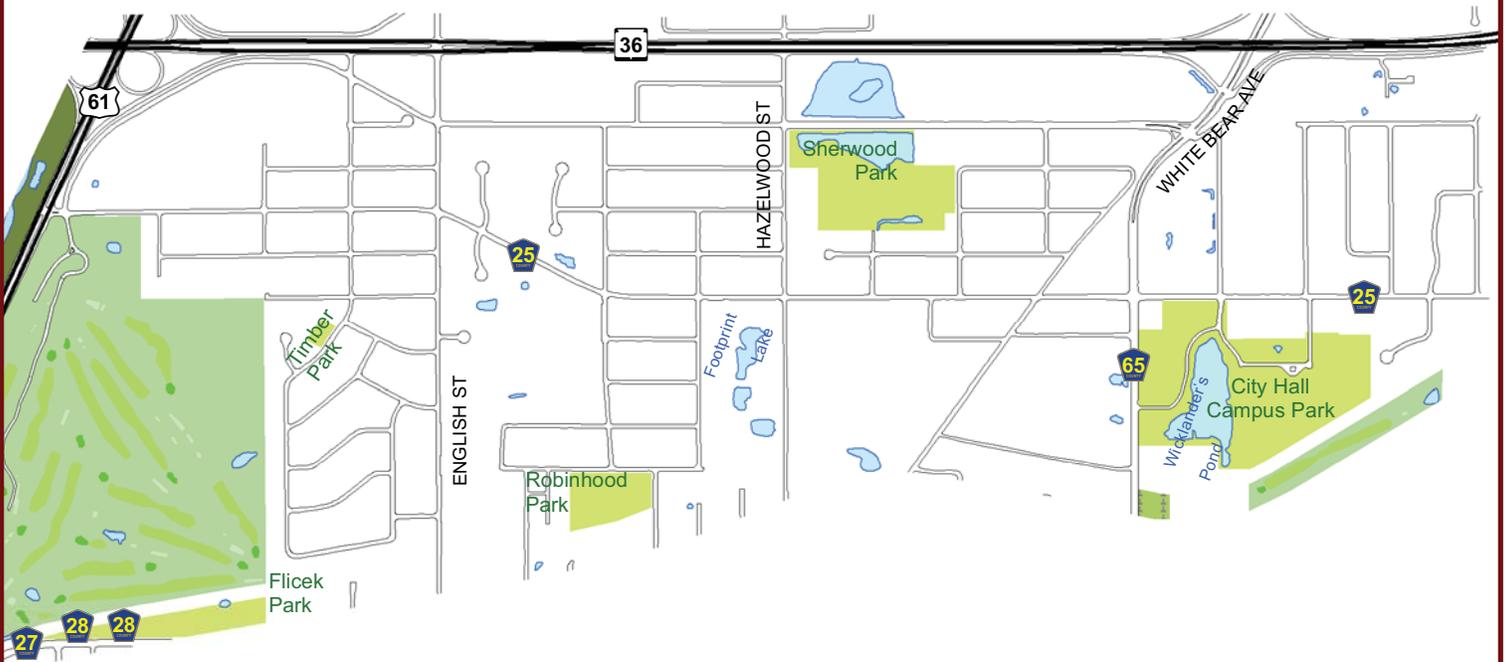
Breakdown by density:

Fully developed – 3,767

2,721 – Low density

712 – medium density

334 – High density



Sherwood Glen Neighborhood #6

Projects Located in Gladstone - Neighborhood #7

Map Legend	Project Description	C.I.P. Project #
A	Rehabilitation of Fire Station	FD10.012
B	Wakefield Park	PM15.430
C	Gladstone Savanna Improvements	PM08.050
D	Gladstone Area Redevelopment	CD15.010

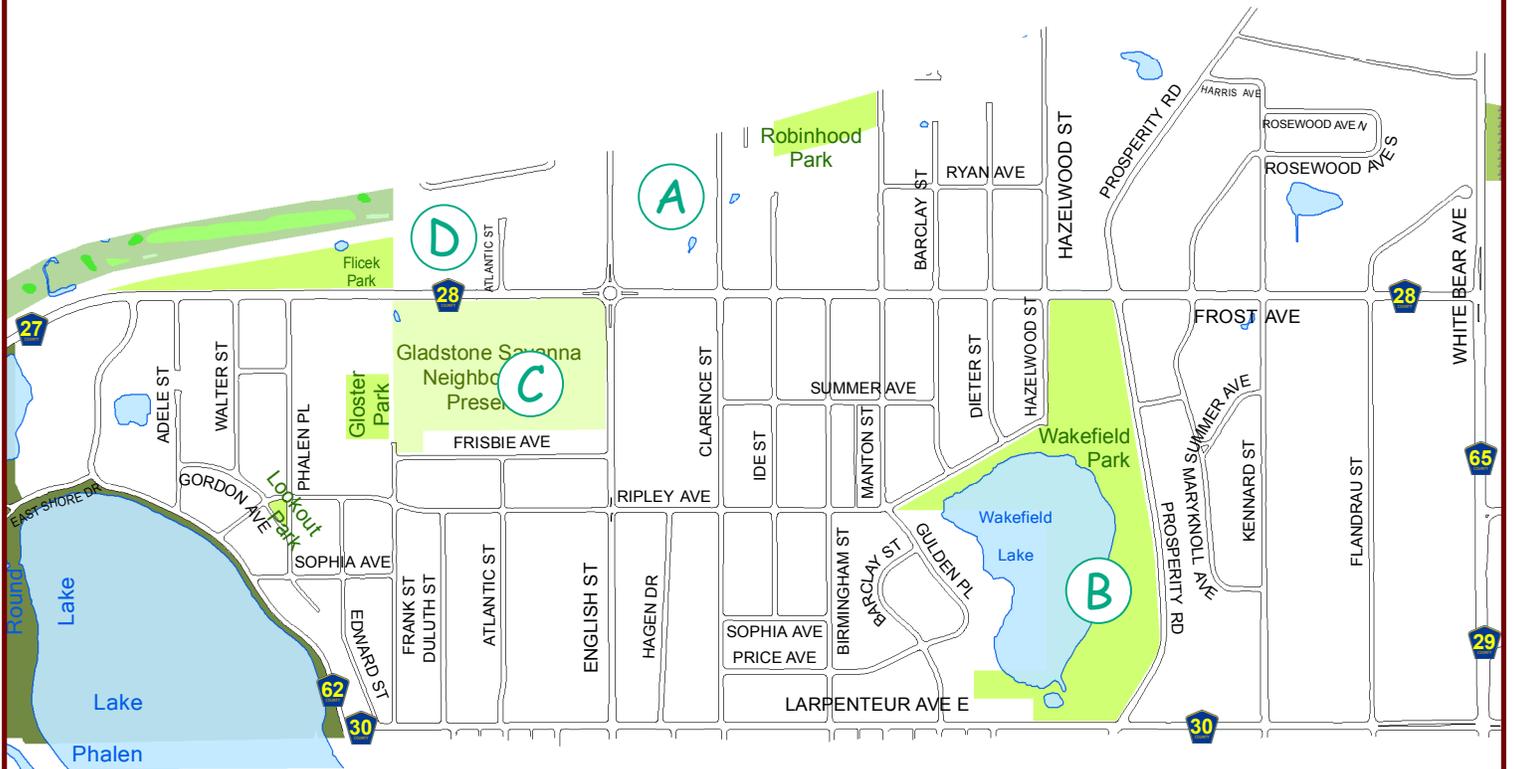
Neighborhood Population

2010 – 3,034

Breakdown by density:

Fully developed – 3,586

3,027 – Low density
 422 – medium density
 137 – High density



Gladstone Neighborhood #7

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Rehabilitation of Fire Station	TOTAL COST: \$1,400,000
PROJECT NUMBER: FD10.012	PROJECT CATEGORY: Building Maintenance
DESCRIPTION: Rehab Gladstone Fire Station #2	

JUSTIFICATION:

In 2011, the city council received information on new staffing scenarios for the fire department and at the same time approved the fire department going from five fire stations to three. In order to better serve our community, one new station needed to be built in the middle of the city's leg. The plan is for the other two to be remodeled at their current locations.

In 2017, our goal is to start remodeling the station that is located at 1955 Clarence Street. This station will become our Central District Station Number Two. Currently, the facility is only capable of having four firefighters staffed around the clock. Our goal, over the next one to six years, is to have all stations staffed with six firefighters around the clock. The current station was built in 2000 and had to be scaled back due to the high cost of construction at that time. Even though this station is only 14 years old, many changes have been made in energy efficiencies in this short period of time. With the remodeling of this station, today's energy efficiencies will be built in along with additional storage, more office space and sleeping quarters that will meet our needs into the foreseeable future. Our goal is to start construction in the spring of 2017 and be in operation by November of 2017. The necessary changes to this station will allow the Maplewood Fire Department to continue to provide outstanding service to its residents and those that visit and work in our fine city. Any delay in remodeling this station has a high potential for a decrease in our service level as we continue to have substantial increases in our calls for emergency services.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Proceeds from Sale of Property	0	0	1,400,000	0	0	0	1,400,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2017	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2017	Construction: \$1,400,000
	Equipment and Other: \$0
NEIGHBORHOOD: 07 - Gladstone	Project Costs: \$1,400,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Wakefield Park	TOTAL COST: \$50,000
PROJECT NUMBER: PM15.430	PROJECT CATEGORY: Parks
DESCRIPTION: Plan and Redevelop Wakefield Park	

JUSTIFICATION:

Wakefield is a 41 Acre park located at 1590 Frost Avenue. Over the past 10 years the use of the park has changed. Until recently it was an important part of our adult softball program. However, with the addition of lights on field #1 at Goodrich, that is no longer the case. The project proposes to redevelop Wakefield Park, including the removal of ball fields, and create a diverse park for a multitude of uses. The plan would incorporate public art, cultural elements and play features. Wakefield has also been identified as one of the signature parks in our Parks System Plan. The City will be working closely with the Watershed District on this redevelopment to improve water quality in the area. The Wakefield Park concept includes a mix of active and passive programming, providing new and improved areas for picnicking and gathering, while preserving much of the park for passive recreation and exploration. Key features include:

- Signature splash pad
- Winter recreation destination includes ice skating, hockey, snowshoeing, and sledding
- Rentable, multi-purpose building featuring flexible classroom space, kitchen facilities, warming house, restrooms, and changing rooms

THIS PROJECT WILL BEGIN SOONER IF GRANT MONEY BECOMES AVAILABLE

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Park Development Fund	0	25,000	0	0	0	0	25,000
RWMWD	0	25,000	0	0	0	0	25,000

	PROJECT COSTS
PROJECT STARTING DATE: March 2016	Preliminaries: \$50,000
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2016	Construction: \$0
	Equipment and Other: \$0
NEIGHBORHOOD: 07 - Gladstone	Project Costs: \$50,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Gladstone Savanna Improvements **TOTAL COST:** \$350,000

PROJECT NUMBER: PM08.050 **PROJECT CATEGORY:** Parks

DESCRIPTION: Restore Native Plant Communities and Install Trails and Interpretive Signage

JUSTIFICATION:

Gladstone Savanna is a 23-acre Neighborhood Preserve that formerly housed railroad maintenance facilities. Located in a neighborhood undergoing redevelopment, the improvements at the preserve will be a focal point of the neighborhood and will celebrate Maplewood's cultural and natural heritage.

Phase I improvements were completed in 2012 and Phase II will be completed in 2015. Improvements include soil remediation, brush removal, trails, storm basins, entry landscaping, corner gathering area, and site restoration with native prairie grasses.

Future improvements include: play area, rail-to-trail feature, sitting area near well, additional tree planting and restoration, and interpretive features (historical and natural resources).

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Environmental Utility Fund	0	0	20,000	0	0	0	20,000
Park Development Fund	0	295,000	0	0	0	0	295,000
Grants	0	35,000	0	0	0	0	35,000

<p>PROJECT STARTING DATE: July 2016</p> <p>PROJECT COMPLETION DATE: November 2017</p> <p>NEIGHBORHOOD: 07 - Gladstone</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$350,000
	Equipment and Other:	\$0
	Project Costs:	\$350,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Gladstone Area Redevelopment **TOTAL COST:** \$2,000,000

PROJECT NUMBER: CD15.010 **PROJECT CATEGORY:** Redevelopment

DESCRIPTION: Gladstone Area Land Acquisition and Business Relocation

JUSTIFICATION:

The redevelopment of the Gladstone area is underway. Phase 1 street, landscape and roadway improvements have been completed. Plans are underway for Phase 2 public improvements beginning in 2015. The Shores senior housing project on Phalen Place was constructed in 2012 and 50 future units are to be completed by 2017. In addition, redevelopment is planned to occur in 2015 on the Maplewood Bowl site, resulting in 120 affordable and market rate senior housing.

The third phase will include funding for the acquisition of property for redevelopment. Specific properties will be identified and the City may act as developer or in agreement with a private developer to acquire and demolish existing buildings and property for development in accordance with the approved Gladstone Master Plan.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Bonds-Tax Increment	0	0	0	0	1,900,000	0	1,900,000
Economic Development Authority	0	100,000	0	0	0	0	100,000

<p>PROJECT STARTING DATE: June 2016</p> <p>PROJECT COMPLETION DATE: November 2019</p> <p>NEIGHBORHOOD: 07 - Gladstone</p>	PROJECT COSTS	
	Preliminaries:	\$100,000
	Land Acquisition:	\$1,900,000
	Construction:	\$0
	Equipment and Other:	\$0
	Project Costs:	\$2,000,000

Projects Located in Hillside - Neighborhood #8

Map Legend	Project Description	C.I.P. Project #
A	Beebe Road Street Improvements	PW14.060

Neighborhood Population

2010 – 4,253

Fully developed – 5,023

Breakdown by density:

2,257 – Low density

2,517 – medium density

249 – High density



Hillside Neighborhood #8

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CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Beebe Road Street Improvements **TOTAL COST:** \$1,830,000

PROJECT NUMBER: PW14.060 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Neighborhood Area Street Reconstruction

JUSTIFICATION:

Beebe Road is a state aid route approximately ½ mile in length. A majority of funding will come from gas taxes (MSA Funds). Beebe Road is proposed for partial reconstruction in 2016. The pavement condition rating in recent years has dropped significantly and is currently at 13 out of 100. The existing project area currently has concrete curb and gutter along with a storm sewer system. The proposed project will also include pavement replacement, sidewalks, trails and storm water quality features. The engineering department has received a number of complaints about the rough driving conditions. We will continue to work with the area townhome association, school, and others area stakeholders to help shape a future project. Project includes \$30,000 for fog seal preventative maintenance treatment (area to be determined) and \$100,000 for sanitary sewer main lining (location to be determined).
0.5 miles of streets, Average PCI 13/100

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Environmental Utility Fund	0	172,500	0	0	0	0	172,500
Bonds-G.O. Improvement	60,000	458,620	0	0	0	0	518,620
State Aid	0	725,000	0	0	0	0	725,000
St. Paul Water	0	34,500	0	0	0	0	34,500
St. Paul W.A.C. Fund	0	34,500	0	0	0	0	34,500
Sanitary Sewer Fund	0	158,000	0	0	0	0	158,000
Bonds-Special Assessment	0	186,880	0	0	0	0	186,880

PROJECT STARTING DATE: June 2016 PROJECT COMPLETION DATE: October 2016 NEIGHBORHOOD: 08 - Hillside	PROJECT COSTS	
	Preliminaries:	\$60,000
	Land Acquisition:	\$0
	Construction:	\$1,770,000
	Equipment and Other:	\$0
	Project Costs:	\$1,830,000

Projects Located in Beaver Lake - Neighborhood #9

Map Legend	Project Description	C.I.P. Project #
A	Farrell/Ferndale Area Street Improvements	PW09.080
B	Maplewood Nature Center Master Plan	PM16.003
C	Maplewood Nature Center Land Acquisition	PM16.004
D	Ferndale/Ivy Area Streets	PW15.110

Neighborhood Population

2010 – 5,142

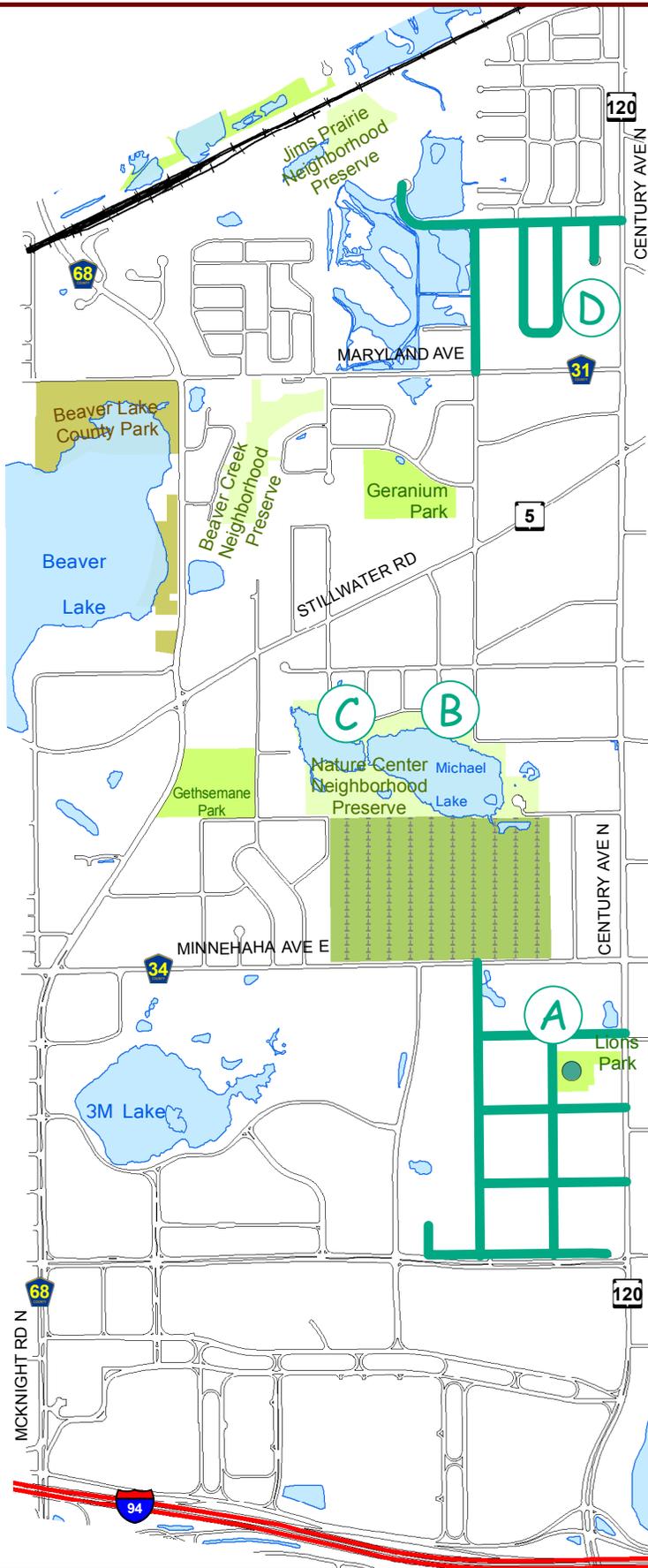
Breakdown by density:

Fully developed – 5,646

2,173 – Low density

2,958 – medium density

515 – High density



Beaver Lake Neighborhood #9

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Farrell/Ferndale Area Street Improvements **TOTAL COST:** \$7,760,000

PROJECT NUMBER: PW09.080 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Neighborhood Area Street Reconstruction

JUSTIFICATION:

The streets just east of 3M and south of Minnehaha Ave are in need of full street reconstruction including significant drainage improvements. Most streets have no curbing and water cannot properly be channeled out of the street section. Storm water pipe and BMPs will be required in the neighborhood. Infiltration basins, rainwater gardens, and other techniques will have to be explored to address drainage and treatment deficiencies. The proposed project will also include new trails and sidewalks. The following streets are included in the improvements: Margaret Ave, 5th Ave, Fremont Ave, Farrell St, Ferndale St, Conway Service Dr, Mayhill Rd and 7th St. Project includes \$30,000 for fog seal preventative maintenance treatment (area to be determined) and \$100,000 for sanitary sewer main lining (location to be determined).

2.0 miles of street, Average PCI: 30/100.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Bonds-G.O. Improvement	0	0	0	100,000	100,000	3,379,800	3,579,800
Bonds-Special Assessment	0	0	0	0	0	828,200	828,200
Sanitary Sewer Fund	0	0	0	0	0	608,000	608,000
St. Paul W.A.C. Fund	0	0	0	0	0	295,000	295,000
Environmental Utility Fund	0	0	0	0	0	1,582,000	1,582,000
St. Paul Water	0	0	0	0	0	867,000	867,000

PROJECT COSTS

PROJECT STARTING DATE: June 2019	Preliminaries:	\$200,000
	Land Acquisition:	\$0
PROJECT COMPLETION DATE: October 2020	Construction:	\$7,560,000
	Equipment and Other:	\$0
NEIGHBORHOOD: 09 - Beaver Lake	Project Costs:	\$7,760,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Maplewood Nature Center Master Plan **TOTAL COST:** \$75,000

PROJECT NUMBER: PM16.003 **PROJECT CATEGORY:** Parks

DESCRIPTION: Creation of the Maplewood Nature Center Master Plan

JUSTIFICATION:

The Park System Master Plan identifies the need for a Master Plan to be completed for the Maplewood Nature Center. The first step in development of the Master Plan is to conduct a feasibility study to 1) evaluate short-term and long-term environmental and nature programming needs, 2) determine whether the existing Visitor Center and site and meet those needs, 3) recommend a course of action (renovation, new center, or new site). The Master Plan would then develop concepts for the Visitor Center and site improvements, development, or redevelopment.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Park Development Fund	0	0	0	75,000	0	0	75,000

<p>PROJECT STARTING DATE: January 2018</p> <p>PROJECT COMPLETION DATE: December 2018</p> <p>NEIGHBORHOOD: 09 - Beaver Lake</p>	PROJECT COSTS	
	Preliminaries:	\$75,000
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$0
	Project Costs:	\$75,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Maplewood Nature Center Land Acquisition **TOTAL COST:** \$260,000

PROJECT NUMBER: PM16.004 **PROJECT CATEGORY:** Parks

DESCRIPTION: Purchase Additional Properties Adjacent to the Nature Center

JUSTIFICATION:

Maplewood Nature Center was built in 1978, and added onto in 1994. Indoor exhibits were redone in 2005 and stormwater improvements and landscape demonstrations were done in 2008. Over half of the 40-acre site is wetland. The visitor center and yard take up just over one acre of land and include the main building, shed, parking lot, demonstration garden, and picnic and nature play areas. This is a small footprint for the amount and the type of use the center receives. Due to the wetland and property boundaries, we cannot expand on the existing site. The project would acquire an adjacent lot to the east, and a lot to the northeast. These acquisitions would allow for significant enhancements of the picnic and play area, the addition of a garage/storage area, and the opportunity to make a bike trail connection between Brand and East 7th Street.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Park Development Fund	0	0	160,000	100,000	0	0	260,000

PROJECT STARTING DATE: January 2017 PROJECT COMPLETION DATE: December 2018 NEIGHBORHOOD: 09 - Beaver Lake	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$260,000
	Construction:	\$0
	Equipment and Other:	\$0
	Project Costs:	\$260,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Ferndale/Ivy Area Streets **TOTAL COST:** \$3,400,000

PROJECT NUMBER: PW15.110 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Neighborhood Area Street Reconstruction

JUSTIFICATION:

The streets north of Maryland Avenue and west of Century Avenue are in poor condition and in need of repair. The streets include Dennis Street, Farrell Street, Ferndale Street, Hawthorne Avenue, Ivy Avenue and Mayhill Road. These streets have curb and gutter which for most areas will remain. However, there are known areas with poor drainage and the curb and gutter will be removed and replaced. The existing pavement will be removed and replaced. The proposed project will also include sidewalks, trails and storm water quality features. The project includes \$30,000 for fog seal preventative maintenance treatment (area to be determined) and \$100,000 for sanitary sewer main lining (location to be determined).
1.2 miles of street, Average PCE 43/100

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Bonds-G.O. Improvement	0	100,000	100,000	1,896,180	0	0	2,096,180
Bonds-Special Assessment	0	0	0	449,820	0	0	449,820
Sanitary Sewer Fund	0	0	0	245,000	0	0	245,000
St. Paul Water	0	0	0	87,000	0	0	87,000
Environmental Utility Fund	0	0	0	435,000	0	0	435,000
St. Paul W.A.C. Fund	0	0	0	87,000	0	0	87,000

		PROJECT COSTS	
PROJECT STARTING DATE: June 2018		Preliminaries:	\$200,000
		Land Acquisition:	\$0
PROJECT COMPLETION DATE: October 2018		Construction:	\$3,200,000
		Equipment and Other:	\$0
NEIGHBORHOOD: 09 - Beaver Lake		Project Costs:	\$3,400,000

Projects Located in Battle Creek - Neighborhood #10

Map Legend	Project Description	C.I.P. Project #
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No projects are planned for this neighborhood.

Neighborhood Population

2010 – 1,432

Fully developed – 1,470

Breakdown by density:

1,270 – Low density

0 – medium density

200 – High density



Battle Creek Neighborhood #10

Projects Located in Vista Hills - Neighborhood #11

Map Legend	Project Description	C.I.P. Project #
A	Sterling Street – Linwood Ave to Londin Ln	PW15.090
B	Pond/Dorland Area Streets	PW16.130

Neighborhood Population

2010 – 2,589

Breakdown by density:

Fully developed – 2,805

1,143 – Low density

1,642 – medium density

20 – High density



Vista Hills Neighborhood #11

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Sterling Street - Linwood Avenue to Londin Lane **TOTAL COST:** \$670,000

PROJECT NUMBER: PW15.090 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Pavement Replacement

JUSTIFICATION:

The condition of Sterling Street from Linwood Avenue to Londin Lane is in poor condition and in need of repair. This section of Sterling Street has existing concrete curb and gutter that will be maintained. The pavement shows signs of delamination or raveling of the top 1/2" to 1" of the bituminous surface. This proposed project will be designed and administered with the Beebe Road Street Improvements (Project No. PW14.060).
0.7 miles of streets, Average PCI 38/100

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Bonds-G.O. Improvement	60,000	309,200	0	0	0	0	369,200
Bonds-Special Assessment	0	207,000	0	0	0	0	207,000
St. Paul Water	0	20,100	0	0	0	0	20,100
St. Paul W.A.C. Fund	0	20,100	0	0	0	0	20,100
Environmental Utility Fund	0	33,500	0	0	0	0	33,500
Sanitary Sewer Fund	0	20,100	0	0	0	0	20,100

<p>PROJECT STARTING DATE: June 2016</p> <p>PROJECT COMPLETION DATE: October 2016</p> <p>NEIGHBORHOOD: 11 - Vista Hills</p>	PROJECT COSTS	
	Preliminaries:	\$60,000
	Land Acquisition:	\$0
	Construction:	\$610,000
	Equipment and Other:	\$0
	Project Costs:	\$670,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Pond/Dorland Area Streets **TOTAL COST:** \$2,500,000

PROJECT NUMBER: PW16.130 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Neighborhood Area Street Reconstruction

JUSTIFICATION:

The streets of Pond Avenue, Dorland Road and Boxwood Avenue are in poor condition and in need of repair. The water main beneath Pond Avenue and Dorland Road consists of cast iron pipe which is susceptible to breaks. The proposed project includes water main replacement, street reconstruction, stormwater quality improvements and pavement reclamation. Project includes \$30,000 for fog seal preventative maintenance treatment (area to be determined) and \$100,000 for sanitary sewer main lining (location to be determined).
0.83 miles of street, Average PCI 56/100

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Bonds-G.O. Improvement	0	80,000	882,400	0	0	0	962,400
Bonds-Special Assessment	0	0	630,700	0	0	0	630,700
Sanitary Sewer Fund	0	0	171,100	0	0	0	171,100
St. Paul Water	0	0	271,200	0	0	0	271,200
Environmental Utility Fund	0	0	393,500	0	0	0	393,500
St. Paul W.A.C. Fund	0	0	71,100	0	0	0	71,100

<p>PROJECT STARTING DATE: June 2016</p> <p>PROJECT COMPLETION DATE: October 2017</p> <p>NEIGHBORHOOD: 11 - Vista Hills</p>	PROJECT COSTS	
	Preliminaries:	\$80,000
	Land Acquisition:	\$0
	Construction:	\$2,420,000
	Equipment and Other:	\$0
	Project Costs:	\$2,500,000

Projects Located in Highwood - Neighborhood #12

Map Legend	Project Description	C.I.P. Project #
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No projects are planned for this neighborhood.

Neighborhood Population

2010 – 3,028

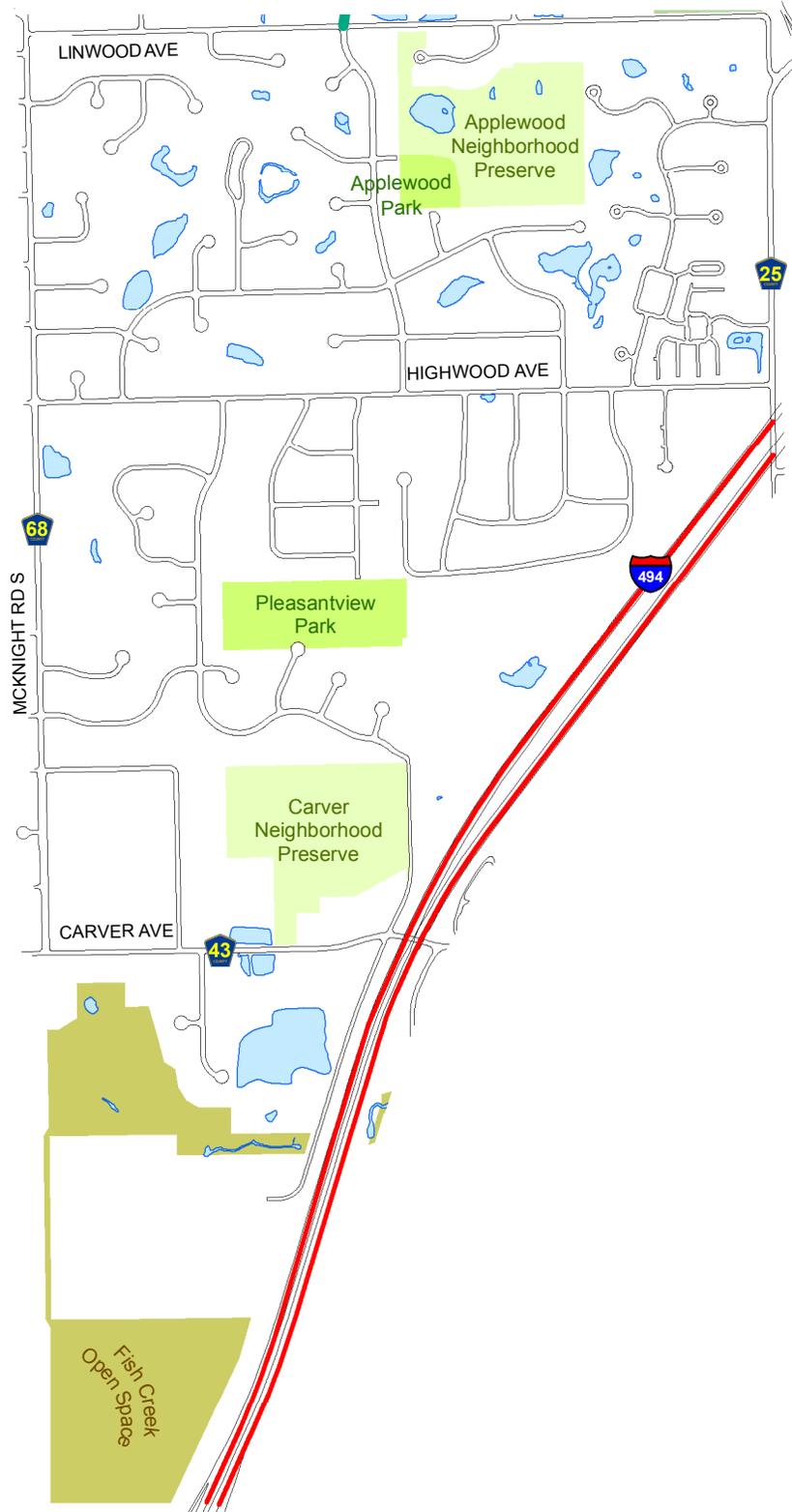
Fully developed – 3,106

Breakdown by density:

2,906 – Low density

200 – medium density

0 – High density



Highwood Neighborhood #12

Projects Located in Carver Ridge - Neighborhood #13

Map Legend	Project Description	C.I.P. Project #
A	Sterling Street Bridge Replacement	PW12.020
B	Fish Creek Open Space	PM16.005

Neighborhood Population

2010 – 170

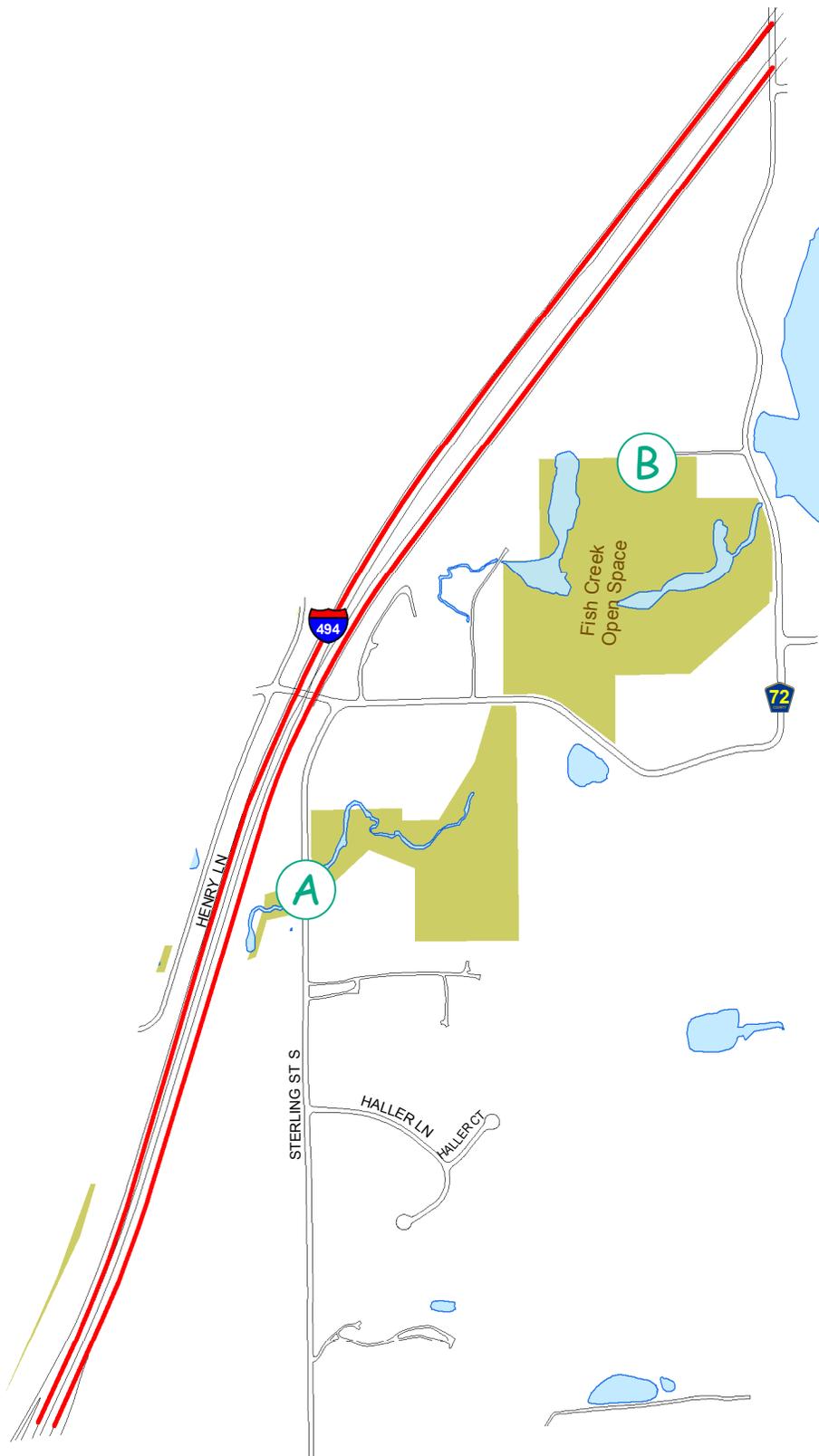
Breakdown by density:

Fully developed – 501

501 – Low density

0 – medium density

0 – High density



Carver Ridge Neighborhood #13

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Sterling Street Bridge Replacement **TOTAL COST:** \$1,400,000

PROJECT NUMBER: PW12.020 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Replacement of bridge

JUSTIFICATION:

The bridge on Sterling Street in south Maplewood is in need of replacement in the coming years and programmed for a 2019 replacement in accordance with the council adopted bridge program. State Bridge Funds are expected to pay for a majority of the cost of the project once it qualifies for funding as a result of its condition.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Bonds-M.S.A.	0	0	0	100,000	115,000	0	215,000
Mn/DOT	0	0	0	0	1,185,000	0	1,185,000

<p>PROJECT STARTING DATE: January 2018</p> <p>PROJECT COMPLETION DATE: October 2019</p> <p>NEIGHBORHOOD: 13 - Carver Ridge</p>	PROJECT COSTS	
	Preliminaries:	\$100,000
	Land Acquisition:	\$0
	Construction:	\$1,300,000
	Equipment and Other:	\$0
	Project Costs:	\$1,400,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Fish Creek Open Space **TOTAL COST:** \$610,000

PROJECT NUMBER: PM16.005 **PROJECT CATEGORY:** Parks

DESCRIPTION: Fish Creek Open Space

JUSTIFICATION:

Maplewood acquired the 70-acre Fish Creek site in 2013. A Master Plan for the site was approved in 2012 and partner Great River Greening (GRG) conducted woodland and prairie restoration at the site in 2012-2015. Ramsey County owns the adjacent land and the City and County have begun working on a long-term vision for the city and county parcels.

Phase I Improvements at the site are scheduled for 2017 and will include installation of parking lot, trailhead, kiosk, asphalt trail, overlook sitting areas, and signage.

An archeological investigation is being conducted on the site in 2015. Depending on the outcome, archeological work would continue on the site in 2016. Interpretation of site history and natural resources is scheduled for 2018.

Future phases will include the installation of rustic trails on the site, including the Fish Creek Greenway Hiking trail along the creek. In addition, the northern 8 acres of the site is not restricted to conservation uses and the City and County are exploring ideas for that area.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Ramsey County	0	0	107,000	0	0	0	107,000
Grants	0	15,000	318,000	10,000	0	0	343,000
Park Development Fund	0	0	150,000	10,000	0	0	160,000

<p>PROJECT STARTING DATE: June 2016</p> <p>PROJECT COMPLETION DATE: December 2018</p> <p>NEIGHBORHOOD: 13 - Carver Ridge</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$610,000
	Equipment and Other:	\$0
	Project Costs:	\$610,000

**CITY OF MAPLEWOOD
CAPITAL IMPROVEMENT PLAN
2016 – 2020**

**Projects without a
Neighborhood Designation**

Project Description	CIP Project #
Housing Replacement Program	CD02.010
Commercial Property Redevelopment	CD09.010
Replacement of Fire Truck	FD03.020
Ambulance Replacement	FD08.010
Ambulance Replacement	FD09.020
Replacement of Police & Fire 800 MHz Radios	FD15.010
Replacement of Rehab/Air Truck	FD16.010
Replacement of a 1992 Grass Rig	FD16.030
Election Equipment	IT12.010
Eden Systems Replacement	IT15.020
Laserfiche Update	IT15.030
Microsoft License Upgrade	IT15.040
Council Chambers Improvements	IT15.050
Server Storage	IT16.010
Police Department Mobile Video	PD14.040
Squad Replacement	PD15.010
Records Management System	PD15.020
Squad Computer Replacement	PD15.030
Parks Upgrades to Existing Parks	PM07.010
Open Space Improvements	PM08.060
Park Systems Plan	PM14.030
Deer Removal	PM15.010
Lift Station Upgrade Program	PW03.210
Two Trailers	PW06.010
Three Wheel Truckster	PW06.060
1-Ton Truck	PW07.030
Toro Mower	PW09.020
Single Axle Plow Truck	PW11.040
One ½ Ton Pickup	PW12.040
One Ton Truck	PW12.050
Single Axle Plow Truck	PW13.030

Street Sweeper	PW13.040
Pond Clean Out/Dredging Projects	PW14.010
Single Axle Plow Truck	PW15.010
Water Tanker	PW15.020
One ½ Ton Truck	PW15.030
Crack Filler	PW15.040
Wood Chipper	PW15.050
Flood Remediation Projects	PW15.060
Ramsey County Signal Projects	PW15.100
½ Ton Pickup Truck	PW16.010
Street Sweeper	PW16.020
ToolCat 5610-F	PW16.030
Asphalt Tack Trailer	PW16.040
Three Felling Trailers	PW16.050

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CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Housing Replacement Program	TOTAL COST: \$240,000
PROJECT NUMBER: CD02.010	PROJECT CATEGORY: Redevelopment
DESCRIPTION: Purchase vacant or dilapidated properties and prepare sites for new housing	

JUSTIFICATION:

The primary purpose of the Housing Replacement Program is to prevent neighborhoods from deteriorating. If a single dwelling deteriorates to the point of becoming a detriment or an eyesore, it will have an effect on the surrounding area. Other property owners may not be motivated to care for or to improve their properties if they live near or next to a rundown house. With this in mind, the city council established the Housing Replacement Program. The city council also has adopted policy guidelines that set standards for the purchase and resale of these properties. The cost estimate is based on the premise of purchasing a minimum of one property every other year until the goals of the program change. The last use of funds for this program provided an upgrade to the property at Larpenteur and Adolphus to redevelop this property. Revenues for this program were dedicated to the Gladstone Neighborhood Redevelopment Program in 2005. No funds were allocated in 2006 - 2012. Monies in 2016 will begin to be utilized for a housing survey/10 year vision for the EDA/HEDC to work with.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Redevelopment Fund	0	80,000	0	80,000	0	80,000	240,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2016	Preliminaries: \$0
	Land Acquisition: \$240,000
PROJECT COMPLETION DATE: December 2020	Construction: \$0
	Equipment and Other: \$0
NEIGHBORHOOD: Not Designated	Project Costs: \$240,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Commercial Property Redevelopment	TOTAL COST: \$1,300,000
PROJECT NUMBER: CD09.010	PROJECT CATEGORY: Redevelopment
DESCRIPTION: Purchase vacant or dilapidated comm'l properties and prepare sites for new development	

JUSTIFICATION:

The primary purpose of the Commercial Property Redevelopment Program is to prevent neighborhoods from deteriorating. If a Commercial Property deteriorates to the point of becoming a detriment or an eyesore, it will have an effect on the surrounding area. Other property owners may not be motivated to care for or to improve their properties if they live near or next to a rundown property. The city council also has adopted policy guidelines that set standards for the purchase and resale of these properties. The cost estimate is based on the premise of purchasing a minimum of one property every other year until the goals of the program change. This is a city initiative under the direction of the HEDC working with the EDA.

Assumed revenue from sale of property:
 2017: \$650,000
 2019: \$650,000
 Note: EDA function of property resale is net neutral.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Economic Development Authority	0	0	650,000	0	650,000	0	1,300,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2017	Preliminaries: \$0
	Land Acquisition: \$1,300,000
PROJECT COMPLETION DATE: December 2019	Construction: \$0
	Equipment and Other: \$0
NEIGHBORHOOD: Not Designated	Project Costs: \$1,300,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Replacement of Fire Truck	TOTAL COST: \$493,490
PROJECT NUMBER: FD03.020	PROJECT CATEGORY: Equipment
DESCRIPTION: 1500GPM Fire Truck	

JUSTIFICATION:

This truck will replace a 1997 fire truck which has significant rust issues as well as ongoing maintenance costs. The goal of our replacement program for fire trucks is to have all first line pumpers replaced every 20 years. Due to the downsizing from two fire trucks to one fire truck per station starting in 2017, this truck will need to be replaced one year earlier and will be built to accommodate rescue equipment and other specialty equipment that is currently being used on that vehicle. The new engine will have the additional space as well as have the capabilities of doing the function of both trucks, i.e., rescue and fire suppression.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fire Truck Replacement Fund	0	0	493,490	0	0	0	493,490

	PROJECT COSTS
PROJECT STARTING DATE: January 2017	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2017	Construction: \$0
	Equipment and Other: \$493,490
NEIGHBORHOOD: Not Designated	Project Costs: \$493,490

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Ambulance Replacement	TOTAL COST: \$200,000
PROJECT NUMBER: FD08.010	PROJECT CATEGORY: Equipment
DESCRIPTION: Modular ALS Ambulance	

JUSTIFICATION:

Replacement of a 2006 Ford Road Rescue ambulance. At the time this ambulance is replaced, it will have approximately 175,000 miles on it. The repair and maintenance costs of this ambulance have become significant over the past few years and it is old and wearing out.

Currently, we normally have one of our ambulances down for some type of repair weekly. We are also very concerned that due to the age and the condition of these vehicles, we could develop a breakdown causing a delay in our response time or when transporting a patient to a hospital.

Now that we are operating out of three fire stations, we no longer have the need for six ambulances to be in service. We have revised our ambulance fleet program from six ambulances to four that are necessary to be in service in order to meet our call volume. This will have a significant positive impact with replacing ambulances.

Plan is to go to 3 ambulances and 1 spare. Replacement schedule would be 1 ambulance every 2-3 years.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Ambulance Service Fund	0	200,000	0	0	0	0	200,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2016	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: September 2016	Construction: \$0
	Equipment and Other: \$200,000
NEIGHBORHOOD: Not Designated	Project Costs: \$200,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Ambulance Replacement	TOTAL COST: \$220,000
PROJECT NUMBER: FD09.020	PROJECT CATEGORY: Equipment
DESCRIPTION: Modular ALS Ambulance	

JUSTIFICATION:

Replacement of a 2005 Ford Road Rescue ambulance. At the time this ambulance is replaced, it will have over 150,000 miles on it. The repair and maintenance costs of this ambulance have become significant over the past few years and it is old and wearing out. Our goal is to replace an ambulance every five years based on its condition.

Currently, we normally have one of our ambulances down for some type of repair weekly. We are also very concerned that due to the age and the condition of these vehicles, we could develop a breakdown causing a delay in our response time or when transporting a patient to a hospital.

Now that we are operating out of three fire stations, we no longer have the need for six ambulances to be in service. We have revised our ambulance fleet program from six ambulances to four that are necessary to be in service in order to meet our call volume. This will have a significant positive impact with replacing ambulances.

Plan is to go to 3 ambulances and 1 spare. Replacement schedule would be 1 ambulance every 2-3 years.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Ambulance Service Fund	0	0	0	220,000	0	0	220,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2018	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: September 2018	Construction: \$0
	Equipment and Other: \$220,000
NEIGHBORHOOD: Not Designated	Project Costs: \$220,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Replacement of Police & Fire 800 MHz Radios	TOTAL COST: \$175,000
PROJECT NUMBER: FD15.010	PROJECT CATEGORY: Equipment
DESCRIPTION: 800 MHz Mobile and Portable Radios	

JUSTIFICATION:

In 2007, all public safety agencies within Ramsey County moved from the old UHF VHF radio system to the new 800 MHz system. This new system provided interoperability between all public safety disciplines and improved total state communications., Moving to the new system required a total replacement of all existing radio devices within Ramsey County. Through a grant process at that time, Ramsey County was able to replace all existing radios within Ramsey County used by public safety disciplines. There was no cost to the city of Maplewood for this replacement. Starting in 2015, those radios purchased back in 2007 will no longer be supported by the manufacturer which in turn will require us to purchase newer models. Currently within the city of Maplewood's public safety, we have 265 radios. We are looking at reducing that number, but with an average cost of \$3,500 per radio, this item still requires a lot of funding. Starting in 2016, we would like to start replacing about 10 of these a year as needed. The technology has not changed, we just won't be able to get the current radios repaired as they begin to break down. We will continue to look for grant opportunities as they become available as well as work with our neighboring departments to ensure the best possible pricing.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
C.I.P. Fund	0	35,000	35,000	35,000	35,000	35,000	175,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2016	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2020	Construction: \$0
	Equipment and Other: \$175,000
NEIGHBORHOOD: Not Designated	Project Costs: \$175,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Replacement of Rehab/Air Truck	TOTAL COST: \$300,000
PROJECT NUMBER: FD16.010	PROJECT CATEGORY: Equipment
DESCRIPTION: Rehab/Air Truck	

JUSTIFICATION:

This new rehab/air truck will replace the existing truck that was purchased in 1992 and will be 26 years old at the time of its replacement. This truck plays a major role within the Maplewood Fire Department. Its main function is to provide an area in which our firefighters can get out of the winter and summer elements when fighting a fire or performing other dangerous tasks. NFPA recommends that each firefighter must take a break after using an air pack for more than 45 minutes to either get warmed up or cooled off depending on the outside conditions. Blood pressures and carbon dioxide readings must be taken as well as providing fluids to keep the firefighters hydrated. Another major role that this truck performs is providing an air supply to refill air tanks at fires. Currently, we can fill over 60 bottles of air at a fire. Our goal for the new truck would be to have a constant air supply available. This truck also provides us with additional space to carry other supplies and equipment as it relates to both rehab and air supply functions and is also used in partnership with the Oakdale Fire Department. In turn, the Oakdale Fire Department provides a command vehicle to the Maplewood Fire Department. These two shared pieces of equipment not only provide a cost savings to both communities, they enhance our sharing of services.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fire Truck Replacement Fund	0	0	0	0	300,000	0	300,000

<p>PROJECT STARTING DATE: January 2018</p> <p>PROJECT COMPLETION DATE: December 2018</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS
	Preliminaries: \$0
	Land Acquisition: \$0
	Construction: \$0
	Equipment and Other: \$300,000
	Project Costs: \$300,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Replacement of a 1992 Grass Rig	TOTAL COST: \$70,000
PROJECT NUMBER: FD16.030	PROJECT CATEGORY: Equipment
DESCRIPTION: Replacement of a 1992 Grass Rig	

JUSTIFICATION:

Currently, the Maplewood Fire Department grass rig is a 1992 Ford 1-Ton four-wheel drive pickup with the skid load grass attached pump and water tank in the back. This piece of equipment is due to be replaced in 2016 and will have been in service for 24 years. Currently, both the vehicle and the water tank are severely rusted and in need of repair. Based on the age of both of these pieces of equipment, it is not cost effective to make the repairs. This grass rig provides us with the capabilities of fighting grass fires and other types of fires off the road where our larger fire trucks are unable to go. Due to the open space that Maplewood has; especially in the Fish Creek area, this piece of equipment is critical in helping us to contain grass fires and put them out.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fire Truck Replacement Fund	0	70,000	0	0	0	0	70,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2016	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2016	Construction: \$0
	Equipment and Other: \$70,000
NEIGHBORHOOD: Not Designated	Project Costs: \$70,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Election Equipment **TOTAL COST:** \$135,000

PROJECT NUMBER: IT12.010 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Purchase of New Election Equipment

JUSTIFICATION:

Existing equipment will be replaced to upgrade computer capabilities and to meet state statute requirements.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
C.I.P. Fund	45,000	45,000	45,000	0	0	0	135,000

PROJECT STARTING DATE: February 2015

PROJECT COMPLETION DATE: February 2017

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$135,000
Project Costs:	\$135,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Eden Systems replacement	TOTAL COST: \$165,000
PROJECT NUMBER: IT15.020	PROJECT CATEGORY: Equipment
DESCRIPTION: Replacement of portions of Eden Systems software	

JUSTIFICATION:

Currently we are using the application Eden Systems by Tyler Technologies to manage a variety of items within various City departments. While Eden Systems is not going away any time soon, they are not actively improving the application either. In some departments we have a need to become more mobile while also bringing resources closer to our applications/customers. This item would be to replace some modules of Eden Systems with a new application that would allow us those capabilities.

2017 - look at more mobile based modules for workers in the field.

2019 - upgrade the current Eden Systems module - no longer supported by Tyler Technologies.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Information Technology Fund	0	0	65,000	0	100,000	0	165,000

	PROJECT COSTS
PROJECT STARTING DATE: September 2016	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: June 2019	Construction: \$0
	Equipment and Other: \$165,000
NEIGHBORHOOD: Not Designated	Project Costs: \$165,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Laserfiche Update	TOTAL COST: \$65,000
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PROJECT NUMBER: IT15.030	PROJECT CATEGORY: Equipment
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DESCRIPTION: Upgrade of Laserfiche software & infrastructure

JUSTIFICATION:

The latest version of Laserfiche has been rolled out and is utilizing a different license structure. The new structure requires that we purchase an individual license for each person that will be uploading items into Laserfiche but will also allow those users additional access to modules and features that we currently do not have. These additional features will allow us to create workflow processes to automate much of our routine work. With this upgrade and with the recent interest in scanning of documents, this proposal also includes funds for additional storage to support the growing storage requirements.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Information Technology Fund	0	40,000	25,000	0	0	0	65,000

	PROJECT COSTS
PROJECT STARTING DATE: September 2016	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: August 2017	Construction: \$0
	Equipment and Other: \$65,000
NEIGHBORHOOD: Not Designated	Project Costs: \$65,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Microsoft License Upgrade	TOTAL COST: \$50,000
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PROJECT NUMBER: IT15.040	PROJECT CATEGORY: Equipment
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DESCRIPTION: Upgrading Server CAL's & Microsoft Office to the current version

JUSTIFICATION:

Currently, a majority of our users are using Microsoft Office 2007 as their primary application for word processing, spreadsheet and presentation creation. The current version for the software is Microsoft 2013 and we would anticipate timing this purchase to coincide with the release of Office 2015 sometime in the first quarter of 2016. There are many other options that we will continue to explore between now and when the purchase will be made. This item also includes updating our client access licenses with Microsoft so that they are compatible with current and future server installations.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Information Technology Fund	0	50,000	0	0	0	0	50,000

	PROJECT COSTS
PROJECT STARTING DATE: October 2015	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: April 2016	Construction: \$0
	Equipment and Other: \$50,000
NEIGHBORHOOD: Not Designated	Project Costs: \$50,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Council Chambers Improvements **TOTAL COST:** \$100,000

PROJECT NUMBER: IT15.050 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Technology and space improvements to the Council Chambers

JUSTIFICATION:

The City utilizes the Council Chambers for numerous commission and board meetings. Those meetings are also to be broadcast live and recorded for playback. A large amount of our current equipment is nearing its end of life. This proposal would replace the majority of our core systems while adding additional functionality to the space. A large portion of this request is the replacement of our cameras and corresponding controls and new equipment for the recording and playback of meetings. Beyond that, this item also includes upgrades to our audio system, wireless microphones and improvements to the room itself (dais improvements and new displays). This item will be funded at least in part by equipment grants from the RWSCC.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Grants	75,000	25,000	0	0	0	0	100,000

<p>PROJECT STARTING DATE: June 2014</p> <p>PROJECT COMPLETION DATE: January 2016</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$100,000
	Project Costs:	\$100,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Server Storage	TOTAL COST: \$60,000
PROJECT NUMBER: IT16.010	PROJECT CATEGORY: Equipment
DESCRIPTION: Additional SAN nodes for servers.	

JUSTIFICATION:

Our storage area network (SAN) provides disk space to all of our servers. This item is being included to replace older nodes within that SAN and to add additional storage in the future if need be. By 2020 we will be ready to retire some of the current SAN nodes in use. Also, with the large volume of video that we are beginning to see recorded we will need additional storage in the future. This item will provide a solution to both of those challenges.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Information Technology Fund	0	0	0	0	0	60,000	60,000

PROJECT STARTING DATE: February 2020	PROJECT COSTS
	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: April 2020	Construction: \$0
	Equipment and Other: \$60,000
NEIGHBORHOOD: Not Designated	Project Costs: \$60,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Police Department Mobile Video **TOTAL COST:** \$193,480

PROJECT NUMBER: PD14.040 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Mobile video system

JUSTIFICATION:

The police department deployed its current in-car mobile video system in 2009. The equipment is aging and failure rates have increased. Presently, due to equipment failure, we typically have 2-4 mobile video units out of service at any given time. The current provider has not proven to have satisfactory customer service in response to ongoing problems. In the replacement of the current system we would be looking toward other providers and would seek an integrated body camera solution. The purchase includes all marked patrol vehicles and the CSO and Reserve squads, which are regularly used to transport prisoners for which video technology can aid in the reduction of liability. This purchase also includes the deployment of body camera technology for all sworn personnel.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
C.I.P. Fund	0	193,480	0	0	0	0	193,480

<p>PROJECT STARTING DATE: January 2016</p> <p>PROJECT COMPLETION DATE: December 2016</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$193,480
	Project Costs:	\$193,480

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Squad Replacement **TOTAL COST:** \$1,040,390

PROJECT NUMBER: PD15.010 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Squad Replacement

JUSTIFICATION:

In recognition that effective policing efforts require high visibility and high mobility, the department needs to maintain and invest in fleet operations. As vehicles become more efficient and as we collect and evaluate data about the best fleet resources for specific types of police work, maintaining a current and operational fleet is critical. With establishment of the South Maplewood Police Substation, the department will need to expand its marked squad fleet by two. This also reflects needs resulting from the 2014 addition of the Retail Crime Beat Officer assignment, which serves the City's extensive retail corridor and is the source of more than 3,000 calls for service annually. Costs are based on vehicle type, including equipment, build cost, and taxes (if applicable) - Marked Squad:\$36,600 each, marked CSO/Animal Control truck: \$37,800, unmarked investigations/administrative squad: \$30,300. In each year subsequent to 2015, a 2% inflation rate was added. Replacement/purchasing plan: 2015 - 4 marked patrol and 1 marked CSO/Animal Control pick-up. 2016 through 2020 - 4 to 5 marked patrol squads. This will allow for replacement of current marked squad fleet within 5 years with +/-120,000 miles. In previous years, this has been expensed in the General Fund. The new fund will help ensure that funds are set aside for these types of purchases in the future and levy money will be redirected from the General Fund to this fund to cover the costs.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Police Services Fund	36,600	74,660	38,080	38,840	39,620	82,150	309,950
PD Squad/Equip Replacement Fund	147,600	111,990	114,240	116,520	118,860	121,230	730,440

<p>PROJECT STARTING DATE: January 2015</p> <p>PROJECT COMPLETION DATE: December 2020</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$1,040,390
	Project Costs:	\$1,040,390

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Records Management System **TOTAL COST:** \$356,620

PROJECT NUMBER: PD15.020 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Records Management System

JUSTIFICATION:

The department previously purchased records management system (RMS) access from the St. Paul Police Department and had for the past 5 years. The St. Paul system was at end of life and was discontinued in the first quarter of 2015. The Maplewood Police Department joined with the Ramsey County Sheriff's Office and several other law enforcement agencies in identifying a new, single platform records system to interface with the new CAD and Mobile system. The cost reflected in 2015 demonstrates what became the scenario. 2016 through 2020 amounts reflect the development of a replacement fund for RMS, which may ultimately come under a JPA similar to the Ramsey County ECC.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
PD Squad/Equip Replacement Fund	206,620	30,000	30,000	30,000	30,000	30,000	356,620

PROJECT STARTING DATE: January 2015 PROJECT COMPLETION DATE: December 2020 NEIGHBORHOOD: Not Designated	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$356,620
	Project Costs:	\$356,620

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Squad Computer Replacement **TOTAL COST:** \$196,260

PROJECT NUMBER: PD15.030 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Squad Computer Acquisition and Replacement

JUSTIFICATION:

As the department endeavors to move toward data-driven and evidence-based policing, focused on strategic problem solving, the need for expanded use of technology is evident. At present, squad/street and office-based computing rely on two separate systems and hardware modalities. With the 2015 deployment of new computer-aided dispatch, mobile, and records management systems, the department is developing plans to both expand deployment of mobile computing technology, as well as replace and upgrade current squad-based mobile computers. Future plans include the deployment of computer tablets that can be utilized in a secure mobile environment and serve as desktop systems with a docking solution. These computers will be used in the field by patrol and investigations personnel and by command staff who will need to closely monitor crime and problem trends to ensure swift deployment of resources. The 2015 purchase represents an overall expansion for 2 squad computers to address the addition of the South Substation and for office and mobile deployment by command staff (desktop replacement). The pricing includes the mobile computer tablet, along with mobile and desktop docking stations. The purchases in 2016 through 2020 represent replacement of existing squad-based computers. 4@\$4,900 in 2016; 8@\$4,900 in 2017-2020 (with a 2% inflationary factor).

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
PD Squad/Equip Replacement Fund	14,700	19,990	39,200	39,980	40,790	41,600	196,260

PROJECT STARTING DATE: January 2015 PROJECT COMPLETION DATE: December 2020 NEIGHBORHOOD: Not Designated	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$196,260
	Project Costs:	\$196,260

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Park Upgrades to Existing Parks **TOTAL COST:** \$600,000

PROJECT NUMBER: PM07.010 **PROJECT CATEGORY:** Parks

DESCRIPTION: Community Field Upgrades, Equipment, Fences, Courts

JUSTIFICATION:

General upgrades of various parks. This proposal will provide the City with resources to continue updating and/or replacing basketball and tennis courts, fields, fences and playgrounds. Additional upgrades to parks as determined by the Parks and Recreation Commission are also included in this fund. The plan is to eventually roll this into the improvements outlined in the recently completed Parks System Master Plan document and create a funding source for park maintenance.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
C.I.P. Fund	100,000	100,000	100,000	100,000	100,000	100,000	600,000

<p>PROJECT STARTING DATE: January 2015</p> <p>PROJECT COMPLETION DATE: December 2020</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$600,000
	Equipment and Other:	\$0
	Project Costs:	\$600,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Open Space Improvements	TOTAL COST: \$525,000
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PROJECT NUMBER: PM08.060	PROJECT CATEGORY: Parks
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DESCRIPTION: Provide funding for open space improvements

JUSTIFICATION:

Maplewood’s Neighborhood Preserve system includes 15 preserves. Seven of the sites have maintained trails and nine sites have received major restoration or active management. Future improvements focus on trails, restoration, and creating high-quality demonstration areas that showcase Maplewood native plant communities. 2016 projects include doing restoration and demonstration projects with signage at City Hall (shoreline and woodland), Prairie Farm Preserve (pollinators), Priory Preserve (woodland, prairie, wetland), and buffer improvements at Jim’s Prairie. 2017 improvements include installing a trail system at Spoon Lake Preserve and a short trail segment at Prairie Farm Preserve. 2019 improvements include installing a trail system at Joy Park Preserve (north of Joy Road).

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Park Development Fund	150,000	75,000	150,000	0	150,000	0	525,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2015	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2019	Construction: \$525,000
	Equipment and Other: \$0
NEIGHBORHOOD: Not Designated	Project Costs: \$525,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Parks Systems Plan	TOTAL COST: \$165,000
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PROJECT NUMBER: PM14.030	PROJECT CATEGORY: Parks
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DESCRIPTION: Develop a comprehensive Park Systems Plan

JUSTIFICATION:

The City Council has made one of their 2012-2014 goals to explore a sustainable parks system and to develop a comprehensive parks system plan. The City of Maplewood has a large park, open space and trail system that requires extensive management, maintenance and planning. The Parks System Staff will be working with the residents and businesses to develop this plan. Although staff anticipates completion of this plan in late 2014, the final phase of this project is to achieve CAPRA certification. This process will begin in 2015 and we anticipate receiving accreditation in late 2016.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Park Development Fund	115,000	50,000	0	0	0	0	165,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2014	Preliminaries: \$165,000
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2016	Construction: \$0
	Equipment and Other: \$0
NEIGHBORHOOD: Not Designated	Project Costs: \$165,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Deer Removal	TOTAL COST: \$68,000
PROJECT NUMBER: PM15.010	PROJECT CATEGORY: Parks
DESCRIPTION: Control Maplewood's Deer Population	

JUSTIFICATION:

The goals of Maplewood's deer management program are to: 1) preserve a balance of wildlife, 2) accept tolerable levels of deer browse, 3) reduce property damage, and 4) minimize deer-vehicle collisions.

Management strategies include: 1) ordinance preventing feeding of deer, 2) annual aerial count of deer, 3) bow hunts by Metro Bowhunters Resource Base, and 4) sharpshooting.

The aerial deer surveys conducted by the County help identify the area and number of deer for sharpshooting. In the winter of 2014-2015, the City contracted with United States Department of Agriculture-Wildlife Services to remove 120 deer north of Highway 94. The City is working on partnerships with adjacent cities for deer removal south of Highway 94 in 2015-2016. The City would then be in a position to do annual maintenance removals to prevent the population from increasing to such high levels.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
C.I.P. Fund	18,000	20,000	10,000	10,000	10,000	0	68,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2015	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2019	Construction: \$0
	Equipment and Other: \$68,000
NEIGHBORHOOD: Not Designated	Project Costs: \$68,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Lift Station Upgrade Program **TOTAL COST:** \$125,000

PROJECT NUMBER: PW03.210 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Annual program to refurbish lift stations

JUSTIFICATION:

This program involves the refurbishing of lift stations. This expenditure is a preventive maintenance expenditure to help reduce backups and failures due to emergency situations. The program includes pump rebuilds, wet well inspections and general site improvements for the nine lift stations located throughout the City. The dollars allocated for the years 2016 and 2017 will be for valve work at lift station #6 at 1035 Lakewood Dr N and for pump and electrical upgrades to lift station #20 at 2345 Keller Parkway N. The remaining funds will be for technological upgrades to the telemetry at other lift stations throughout the city.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Sanitary Sewer Fund	0	65,000	20,000	20,000	20,000	0	125,000

<p>PROJECT STARTING DATE: January 2016</p> <p>PROJECT COMPLETION DATE: October 2019</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$0
	Equipment and Other:	\$125,000
	Project Costs:	\$125,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Two Trailers	TOTAL COST: \$18,000
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PROJECT NUMBER: PW06.010	PROJECT CATEGORY: Equipment
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DESCRIPTION: Replacement of two trailers

JUSTIFICATION:

Replacement of two 12,000 lb. capacity trailers. (\$18,000)

Trailer units 721 and 722 are at the end of useful life and require replacement. Both units will be replaced in 2017.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	18,000	0	0	0	18,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2017	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: July 2017	Construction: \$0
	Equipment and Other: \$18,000
NEIGHBORHOOD: Not Designated	Project Costs: \$18,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Three Wheel Truckster **TOTAL COST:** \$15,000

PROJECT NUMBER: PW06.060 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of one truckster for athletic field painting / maintenance

JUSTIFICATION:

Replacement is scheduled for one three wheel truckster (\$15,000) Unit 655.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	15,000	0	0	0	15,000

PROJECT STARTING DATE: January 2017

PROJECT COMPLETION DATE: July 2017

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$15,000
Project Costs:	\$15,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: 1-Ton Truck **TOTAL COST:** \$72,000

PROJECT NUMBER: PW07.030 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of one 1-ton truck with plow attachment

JUSTIFICATION:

Replacement is scheduled for one 1-ton truck with dump body for snow plowing and hauling material, etc. Unit 646 is scheduled to be replaced in 2017.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	72,000	0	0	0	72,000

PROJECT STARTING DATE: January 2017

PROJECT COMPLETION DATE: August 2017

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$72,000
Project Costs:	\$72,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Toro Mower **TOTAL COST:** \$35,000

PROJECT NUMBER: PW09.020 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replace Toro lawn mower

JUSTIFICATION:

Replacement is scheduled for one Toro mower - Unit 652.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	35,000	0	35,000

PROJECT STARTING DATE: January 2019

PROJECT COMPLETION DATE: July 2019

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$35,000
Project Costs:	\$35,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Single Axle Plow Truck **TOTAL COST:** \$210,000

PROJECT NUMBER: PW11.040 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replace Single Axle Plow Truck

JUSTIFICATION:

The 2000 model year plow truck is due for replacement. (Unit 535)

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	210,000	0	0	0	0	210,000

PROJECT STARTING DATE: January 2016

PROJECT COMPLETION DATE: August 2016

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$210,000
Project Costs:	\$210,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: One 1/2 Ton Pickup **TOTAL COST:** \$22,000

PROJECT NUMBER: PW12.040 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of one 1/2 ton pickup

JUSTIFICATION:

One 1997 1/2 ton pickup is due for replacement. Unit 508

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	22,000	0	0	0	22,000

PROJECT STARTING DATE: January 2017

PROJECT COMPLETION DATE: June 2017

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$22,000
Project Costs:	\$22,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: One Ton Truck **TOTAL COST:** \$72,000

PROJECT NUMBER: PW12.050 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of 1 ton utility dump/plow truck

JUSTIFICATION:

The 1999 1-ton utility dump/plow truck is due for replacement. \$72,000 (Unit 613)

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	72,000	0	0	0	0	72,000

PROJECT STARTING DATE: January 2016

PROJECT COMPLETION DATE: July 2016

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$72,000
Project Costs:	\$72,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Single Axle Plow Truck **TOTAL COST:** \$205,000

PROJECT NUMBER: PW13.030 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of Single Axle Plow Truck

JUSTIFICATION:

The 2000 model year plow truck is due for replacement. (Unit 538)

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	205,000	0	0	205,000

PROJECT STARTING DATE: January 2018

PROJECT COMPLETION DATE: June 2018

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$205,000
Project Costs:	\$205,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Street Sweeper	TOTAL COST: \$190,000
PROJECT NUMBER: PW13.040	PROJECT CATEGORY: Equipment
DESCRIPTION: Replacement of Street Sweeper	

JUSTIFICATION:

The 2007 Elgin street sweeper is in need of replacement. These heavy wear machines require replacement every 7 to 10 years. (Unit 714)

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	190,000	0	0	0	190,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2017	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: June 2017	Construction: \$0
	Equipment and Other: \$190,000
NEIGHBORHOOD: Not Designated	Project Costs: \$190,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Pond Clean Out/Dredging Projects **TOTAL COST:** \$300,000

PROJECT NUMBER: PW14.010 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Dredge and clean out ponds

JUSTIFICATION:

Stormwater ponds, also known as wet ponds, "NURP" ponds, or retention basins, are a necessary component for land development in order to manage stormwater runoff. These basins within the City of Maplewood were typically built to control runoff rates to minimize downstream flooding and erosion. These ponds are now also viewed as a mechanism to capture and settle pollutants. Due to the buildup of sediment over time, maintenance is required to ensure these basins are providing the designed rate control and maintain their ability to improve quality of stormwater runoff. Maintaining the City's stormwater ponds requires the removal of sediment by conducting dredging projects. The City is required to have a pond maintenance program as part of its NPDES MS4 general permit. This program would also coordinate with our flood mitigation projects and may be used for finalizing out identified projects as a result of the July 2011 flood event if they are of a higher priority than a pond cleanout.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Environmental Utility Fund	0	100,000	0	100,000	0	100,000	300,000

PROJECT STARTING DATE: April 2016 PROJECT COMPLETION DATE: September 2020 NEIGHBORHOOD: Not Designated	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$300,000
	Equipment and Other:	\$0
	Project Costs:	\$300,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Single Axle Plow Truck **TOTAL COST:** \$205,000

PROJECT NUMBER: PW15.010 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of one single axle plow truck

JUSTIFICATION:

The 2003 model year plow truck is due for replacement - unit 537.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	205,000	0	205,000

PROJECT STARTING DATE: January 2019

PROJECT COMPLETION DATE: October 2019

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$205,000
Project Costs:	\$205,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Water Tanker	TOTAL COST: \$110,000
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PROJECT NUMBER: PW15.020	PROJECT CATEGORY: Equipment
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DESCRIPTION: Replacement of Water Tanker

JUSTIFICATION:

The 1996 tanker truck is in need of replacement. This truck is utilized year round by all divisions in Public Works. (Unit 543)

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	0	110,000	110,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2020	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: October 2020	Construction: \$0
	Equipment and Other: \$110,000
NEIGHBORHOOD: Not Designated	Project Costs: \$110,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: One 1/2 ton truck **TOTAL COST:** \$22,000

PROJECT NUMBER: PW15.030 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of 1/2 ton truck

JUSTIFICATION:

The 1999 1/2 ton truck is due for replacement - unit 645.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	22,000	0	0	22,000

PROJECT STARTING DATE: January 2018

PROJECT COMPLETION DATE: October 2018

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$22,000
Project Costs:	\$22,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Crack Filler **TOTAL COST:** \$20,000

PROJECT NUMBER: PW15.040 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of Crack Filler and Router

JUSTIFICATION:

The 1995 Crack Filling machine and Router (Units 711/713) used for repairing city streets are in need of replacement. These pieces of equipment are owned jointly by the City of Maplewood and the City of Oakdale. The replacement costs will be split between the two cities. This is for Maplewood's portion.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	20,000	0	0	0	0	20,000

PROJECT STARTING DATE: January 2016

PROJECT COMPLETION DATE: October 2016

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$20,000
Project Costs:	\$20,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Wood Chipper **TOTAL COST:** \$30,000

PROJECT NUMBER: PW15.050 **PROJECT CATEGORY:** Equipment

DESCRIPTION: Replacement of wood chipper

JUSTIFICATION:

The 1997 model year wood chipper is due for replacement - unit 705. This piece of equipment is utilized year round by all divisions in Public Works.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	30,000	0	30,000

PROJECT STARTING DATE: January 2019

PROJECT COMPLETION DATE: October 2019

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$30,000
Project Costs:	\$30,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Flood Remediation Projects **TOTAL COST:** \$130,000

PROJECT NUMBER: PW15.060 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Flood Studies & Remediation Projects

JUSTIFICATION:

In response to the flood that occurred in July 2011, the city has completed several flood remediation projects. The city has also identified several projects to be completed over the next several years. These projects include a regional study of the storm sewer system near the intersection of McKnight Rd and Larpenteur Avenue, a study of Wicklander's Pond, and a regional study of the storm sewer system near the intersection of Harvester Avenue and Sterling Street. The studies will help identify the extent of necessary remediation work and estimated costs for future CIP projects.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Environmental Utility Fund	0	30,000	30,000	30,000	40,000	0	130,000

<p>PROJECT STARTING DATE: May 2016</p> <p>PROJECT COMPLETION DATE: October 2019</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$130,000
	Equipment and Other:	\$0
	Project Costs:	\$130,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Ramsey County Signal Projects **TOTAL COST:** \$338,000

PROJECT NUMBER: PW15.100 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Ramsey County Signal Improvements

JUSTIFICATION:

As part of Ramsey County's mill and overlay projects, signal upgrades are required at the intersections of Larpenteur Avenue & Jackson Street and White Bear Avenue & Cope Avenue. The city of Maplewood's share for these improvements are scheduled to be paid in 2015. In 2016, the signal at Larpenteur Avenue and Van Dyke Street is scheduled to be replaced as part of a Ramsey County mill and overlay project.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Street Light Utility Fund	131,500	206,500	0	0	0	0	338,000

<p>PROJECT STARTING DATE: May 2015</p> <p>PROJECT COMPLETION DATE: October 2016</p> <p>NEIGHBORHOOD: Not Designated</p>	PROJECT COSTS	
	Preliminaries:	\$0
	Land Acquisition:	\$0
	Construction:	\$338,000
	Equipment and Other:	\$0
	Project Costs:	\$338,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: 1/2 Ton Pick-up Trucks	TOTAL COST: \$52,000
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PROJECT NUMBER: PW16.010	PROJECT CATEGORY: Public Works
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DESCRIPTION: Replacement of two 1/2 ton pick-up trucks

JUSTIFICATION:

Two 2002 1/2 ton pick-up trucks are due for replacement. These units are arrow board trucks are utilized by the Public Works and Police departments for traffic control - Units 513 and 514. The plan is that these two new trucks would be utilized by the Superintendents and their 2010 trucks would be put into the fleet.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	52,000	0	0	52,000

	PROJECT COSTS
PROJECT STARTING DATE: January 2018	Preliminaries: \$0
	Land Acquisition: \$0
PROJECT COMPLETION DATE: December 2018	Construction: \$0
	Equipment and Other: \$52,000
NEIGHBORHOOD: Not Designated	Project Costs: \$52,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Street Sweeper **TOTAL COST:** \$200,000

PROJECT NUMBER: PW16.020 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Replacement of Elgin street sweeper

JUSTIFICATION:

The 2010 Elgin street sweeper, Unit 703, is due for replacement. These heavy wear machines require replacement every 7 to 10 years.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	0	200,000	200,000

PROJECT STARTING DATE: January 2020

PROJECT COMPLETION DATE: July 2020

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$200,000
Project Costs:	\$200,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: ToolCat 5610-F **TOTAL COST:** \$40,000

PROJECT NUMBER: PW16.030 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Replacement of ToolCat 5610-F

JUSTIFICATION:

The 2011 ToolCat work machine, Unit 732, is in need of replacement. This high use piece of equipment is utilized year round by all divisions in Public Works.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	0	40,000	40,000

PROJECT STARTING DATE: January 2020

PROJECT COMPLETION DATE: July 2020

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$40,000
Project Costs:	\$40,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Asphalt Tack Trailer **TOTAL COST:** \$30,000

PROJECT NUMBER: PW16.040 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Replacement of asphalt tack trailer

JUSTIFICATION:

The 2006 asphalt tack trailer, Unit 729, is in need of replacement. This piece of equipment is utilized to patch potholes throughout the city. It is an important asset to the street department as it can be utilized in spring with cooler temperatures when using dump trucks for patching and asphalt hauling isn't possible.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	30,000	0	0	30,000

PROJECT STARTING DATE: January 2018

PROJECT COMPLETION DATE: July 2018

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$30,000
Project Costs:	\$30,000

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2016 - 2020

PROJECT TITLE: Three felling trailers **TOTAL COST:** \$30,000

PROJECT NUMBER: PW16.050 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Replacement of three felling trailers

JUSTIFICATION:

The 2001 felling trailers, Units 718, 719 and 720, are in need of replacement. These trailers are utilized year round by all three maintenance divisions in Public Works.

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2016	2017	2018	2019	2020	Funding Total
Fleet Management Fund	0	0	0	0	30,000	0	30,000

PROJECT STARTING DATE: January 2019

PROJECT COMPLETION DATE: July 2019

NEIGHBORHOOD: Not Designated

PROJECT COSTS

Preliminaries:	\$0
Land Acquisition:	\$0
Construction:	\$0
Equipment and Other:	\$30,000
Project Costs:	\$30,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY DEPARTMENT

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
				2016	2017	2018	2019	2020
CD02.010	Housing Replacement Program	240,000	0	80,000	0	80,000	0	80,000
CD15.010	Gladstone Area Redevelopment	2,000,000	0	100,000	0	0	1,900,000	0
CD09.010	Commercial Property Redevelopment	1,300,000	0	0	650,000	0	650,000	0
		3,540,000	0	180,000	650,000	80,000	2,550,000	80,000
FD10.011	Rehabilitation of Fire Station	2,000,000	0	0	0	2,000,000	0	0
FD10.012	Rehabilitation of Fire Station	1,400,000	0	0	1,400,000	0	0	0
FD03.020	Replacement of Fire Truck	493,490	0	0	493,490	0	0	0
FD15.010	Replacement of Police & Fire 800 MHz Radios	175,000	0	35,000	35,000	35,000	35,000	35,000
FD16.010	Replacement of Rehab/Air Truck	300,000	0	0	0	0	300,000	0
FD16.030	Replacement of a 1992 Grass Rig	70,000	0	70,000	0	0	0	0
FD08.010	Ambulance Replacement	200,000	0	200,000	0	0	0	0
FD09.020	Ambulance Replacement	220,000	0	0	0	220,000	0	0
		4,858,490	0	305,000	1,928,490	2,255,000	335,000	35,000
IT12.010	Election Equipment	135,000	45,000	45,000	45,000	0	0	0
IT15.020	Eden Systems replacement	165,000	0	0	65,000	0	100,000	0
IT15.030	Laserfiche Update	65,000	0	40,000	25,000	0	0	0
IT15.040	Microsoft License Upgrade	50,000	0	50,000	0	0	0	0
IT15.050	Council Chambers Improvements	100,000	75,000	25,000	0	0	0	0
IT16.010	Server Storage	60,000	0	0	0	0	0	60,000
		575,000	120,000	160,000	135,000	0	100,000	60,000
PD14.040	Police Department Mobile Video	193,480	0	193,480	0	0	0	0
PD15.010	Squad Replacement	1,040,390	184,200	186,650	152,320	155,360	158,480	203,380
PD15.020	Records Management System	356,620	206,620	30,000	30,000	30,000	30,000	30,000
PD15.030	Squad Computer Replacement	196,260	14,700	19,990	39,200	39,980	40,790	41,600
		1,786,750	405,520	430,120	221,520	225,340	229,270	274,980
PM14.020	Harvest Park	50,000	0	0	0	50,000	0	0
PM14.030	Parks Systems Plan	165,000	115,000	50,000	0	0	0	0
PM15.010	Deer Removal	68,000	18,000	20,000	10,000	10,000	10,000	0
PM15.430	Wakefield Park	50,000	0	50,000	0	0	0	0
PM16.003	Maplewood Nature Center Master Plan	75,000	0	0	0	75,000	0	0
PM16.004	Maplewood Nature Center Land Acquisition	260,000	0	0	160,000	100,000	0	0
PM16.005	Fish Creek Open Space	610,000	0	15,000	575,000	20,000	0	0
PM07.010	Park Upgrades to Existing Parks	600,000	100,000	100,000	100,000	100,000	100,000	100,000
PM08.050	Gladstone Savanna Improvements	350,000	0	330,000	20,000	0	0	0
PM08.060	Open Space Improvements	525,000	150,000	75,000	150,000	0	150,000	0
		2,753,000	383,000	640,000	1,015,000	355,000	260,000	100,000
PW11.040	Single Axle Plow Truck	210,000	0	210,000	0	0	0	0
PW12.020	Sterling Street Bridge Replacement	1,400,000	0	0	0	100,000	1,300,000	0
PW12.040	One 1/2 Ton Pickup	22,000	0	0	22,000	0	0	0
PW12.050	One Ton Truck	72,000	0	72,000	0	0	0	0
PW13.030	Single Axle Plow Truck	205,000	0	0	0	205,000	0	0
PW13.040	Street Sweeper	190,000	0	0	190,000	0	0	0
PW03.210	Lift Station Upgrade Program	125,000	0	65,000	20,000	20,000	20,000	0
PW14.010	Pond Clean Out/Dredging Projects	300,000	0	100,000	0	100,000	0	100,000
PW14.060	Beebe Road Street Improvements	1,830,000	60,000	1,770,000	0	0	0	0
PW15.010	Single Axle Plow Truck	205,000	0	0	0	0	205,000	0
PW15.020	Water Tanker	110,000	0	0	0	0	0	110,000
PW15.030	One 1/2 ton truck	22,000	0	0	0	22,000	0	0
PW15.040	Crack Filler	20,000	0	20,000	0	0	0	0
PW15.050	Wood Chipper	30,000	0	0	0	0	30,000	0
PW15.060	Flood Remediation Projects	130,000	0	30,000	30,000	30,000	40,000	0
PW15.080	White Bear Ave / I694 Interchange Project	500,000	0	0	0	0	500,000	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	670,000	60,000	610,000	0	0	0	0
PW15.100	Ramsey County Signal Projects	338,000	131,500	206,500	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	3,400,000	0	100,000	100,000	3,200,000	0	0
PW06.010	Two Trailers	18,000	0	0	18,000	0	0	0
PW16.010	1/2 Ton Pick-up Trucks	52,000	0	0	0	52,000	0	0
PW16.020	Street Sweeper	200,000	0	0	0	0	0	200,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY DEPARTMENT

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
				2016	2017	2018	2019	2020
PW16.030	ToolCat 5610-F	40,000	0	0	0	0	0	40,000
PW16.040	Asphalt Tack Trailer	30,000	0	0	0	30,000	0	0
PW16.050	Three felling trailers	30,000	0	0	0	0	30,000	0
PW06.060	Three Wheel Truckster	15,000	0	0	15,000	0	0	0
PW16.060	Rice Street	2,239,000	0	0	0	0	2,239,000	0
PW16.070	Bellaire Avenue	95,000	20,000	75,000	0	0	0	0
PW16.130	Pond/Dorland Area Streets	2,500,000	0	80,000	2,420,000	0	0	0
PW07.030	1-Ton Truck	72,000	0	0	72,000	0	0	0
PW09.020	Toro Mower	35,000	0	0	0	0	35,000	0
PW09.080	Farrell/Ferndale Area Street Improvements	7,760,000	0	0	0	100,000	100,000	7,560,000
		<u>22,865,000</u>	<u>271,500</u>	<u>3,338,500</u>	<u>2,887,000</u>	<u>3,859,000</u>	<u>4,499,000</u>	<u>8,010,000</u>
		<u>36,378,240</u>	<u>1,180,020</u>	<u>5,053,620</u>	<u>6,837,010</u>	<u>6,774,340</u>	<u>7,973,270</u>	<u>8,559,980</u>

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY FUNDING SOURCE

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	FUNDING SOURCE	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
					2016	2017	2018	2019	2020
FD08.010	Ambulance Replacement	Ambulance Service Fund	200,000	0	200,000	0	0	0	0
FD09.020	Ambulance Replacement	Ambulance Service Fund	220,000	0	0	0	220,000	0	0
			420,000	0	200,000	0	220,000	0	0
PW14.060	Beebe Road Street Improvements	Bonds-G.O. Improvement	518,620	60,000	458,620	0	0	0	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	Bonds-G.O. Improvement	369,200	60,000	309,200	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	Bonds-G.O. Improvement	2,096,180	0	100,000	100,000	1,896,180	0	0
PW16.070	Bellaire Avenue	Bonds-G.O. Improvement	58,550	20,000	38,550	0	0	0	0
PW16.130	Pond/Dorland Area Streets	Bonds-G.O. Improvement	962,400	0	80,000	882,400	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	Bonds-G.O. Improvement	3,579,800	0	0	0	100,000	100,000	3,379,800
			7,584,750	140,000	986,370	982,400	1,996,180	100,000	3,379,800
PW12.020	Sterling Street Bridge Replacement	Bonds-M.S.A.	215,000	0	0	0	100,000	115,000	0
			215,000	0	0	0	100,000	115,000	0
PW14.060	Beebe Road Street Improvements	Bonds-Special Assessment	186,880	0	186,880	0	0	0	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	Bonds-Special Assessment	207,000	0	207,000	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	Bonds-Special Assessment	449,820	0	0	0	449,820	0	0
PW16.070	Bellaire Avenue	Bonds-Special Assessment	26,000	0	26,000	0	0	0	0
PW16.130	Pond/Dorland Area Streets	Bonds-Special Assessment	630,700	0	0	630,700	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	Bonds-Special Assessment	828,200	0	0	0	0	0	828,200
			2,328,600	0	419,880	630,700	449,820	0	828,200
CD15.010	Gladstone Area Redevelopment	Bonds-Tax Increment	1,900,000	0	0	0	0	1,900,000	0
			1,900,000	0	0	0	0	1,900,000	0
FD15.010	Replacement of Police & Fire 800 MHz Radios	C.I.P. Fund	175,000	0	35,000	35,000	35,000	35,000	35,000
IT12.010	Election Equipment	C.I.P. Fund	135,000	45,000	45,000	45,000	0	0	0
PD14.040	Police Department Mobile Video	C.I.P. Fund	193,480	0	193,480	0	0	0	0
PM15.010	Deer Removal	C.I.P. Fund	68,000	18,000	20,000	10,000	10,000	10,000	0
PM07.010	Park Upgrades to Existing Parks	C.I.P. Fund	600,000	100,000	100,000	100,000	100,000	100,000	100,000
			1,171,480	163,000	393,480	190,000	145,000	145,000	135,000
PM08.050	Gladstone Savanna Improvements	Environmental Utility Fund	20,000	0	0	20,000	0	0	0
PW14.010	Pond Clean Out/Dredging Projects	Environmental Utility Fund	300,000	0	100,000	0	100,000	0	100,000
PW14.060	Beebe Road Street Improvements	Environmental Utility Fund	172,500	0	172,500	0	0	0	0
PW15.060	Flood Remediation Projects	Environmental Utility Fund	130,000	0	30,000	30,000	30,000	40,000	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	Environmental Utility Fund	33,500	0	33,500	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	Environmental Utility Fund	435,000	0	0	0	435,000	0	0
PW16.070	Bellaire Avenue	Environmental Utility Fund	4,750	0	4,750	0	0	0	0
PW16.130	Pond/Dorland Area Streets	Environmental Utility Fund	393,500	0	0	393,500	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	Environmental Utility Fund	1,582,000	0	0	0	0	0	1,582,000
			3,071,250	0	340,750	443,500	565,000	40,000	1,682,000
FD03.020	Replacement of Fire Truck	Fire Truck Replacement Fund	493,490	0	0	493,490	0	0	0
FD16.010	Replacement of Rehab/Air Truck	Fire Truck Replacement Fund	300,000	0	0	0	0	300,000	0
FD16.030	Replacement of a 1992 Grass Rig	Fire Truck Replacement Fund	70,000	0	70,000	0	0	0	0
			863,490	0	70,000	493,490	0	300,000	0
PW11.040	Single Axle Plow Truck	Fleet Management Fund	210,000	0	210,000	0	0	0	0
PW12.040	One 1/2 Ton Pickup	Fleet Management Fund	22,000	0	0	22,000	0	0	0
PW12.050	One Ton Truck	Fleet Management Fund	72,000	0	72,000	0	0	0	0
PW13.030	Single Axle Plow Truck	Fleet Management Fund	205,000	0	0	0	205,000	0	0
PW13.040	Street Sweeper	Fleet Management Fund	190,000	0	0	190,000	0	0	0
PW15.010	Single Axle Plow Truck	Fleet Management Fund	205,000	0	0	0	0	205,000	0
PW15.020	Water Tanker	Fleet Management Fund	110,000	0	0	0	0	0	110,000
PW15.030	One 1/2 ton truck	Fleet Management Fund	22,000	0	0	0	22,000	0	0
PW15.040	Crack Filler	Fleet Management Fund	20,000	0	20,000	0	0	0	0

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY FUNDING SOURCE

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	FUNDING SOURCE	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
					2016	2017	2018	2019	2020
PW15.050	Wood Chipper	Fleet Management Fund	30,000	0	0	0	0	30,000	0
PW06.010	Two Trailers	Fleet Management Fund	18,000	0	0	18,000	0	0	0
PW16.010	1/2 Ton Pick-up Trucks	Fleet Management Fund	52,000	0	0	0	52,000	0	0
PW16.020	Street Sweeper	Fleet Management Fund	200,000	0	0	0	0	0	200,000
PW16.030	ToolCat 5610-F	Fleet Management Fund	40,000	0	0	0	0	0	40,000
PW16.040	Asphalt Tack Trailer	Fleet Management Fund	30,000	0	0	0	30,000	0	0
PW16.050	Three felling trailers	Fleet Management Fund	30,000	0	0	0	0	30,000	0
PW06.060	Three Wheel Truckster	Fleet Management Fund	15,000	0	0	15,000	0	0	0
PW07.030	1-Ton Truck	Fleet Management Fund	72,000	0	0	72,000	0	0	0
PW09.020	Toro Mower	Fleet Management Fund	35,000	0	0	0	0	35,000	0
			1,578,000	0	302,000	317,000	309,000	300,000	350,000
IT15.050	Council Chambers Improvements	Grants	100,000	75,000	25,000	0	0	0	0
PM16.005	Fish Creek Open Space	Grants	343,000	0	15,000	318,000	10,000	0	0
PM08.050	Gladstone Savanna Improvements	Grants	35,000	0	35,000	0	0	0	0
			478,000	75,000	75,000	318,000	10,000	0	0
IT15.020	Eden Systems replacement	Information Technology Fund	165,000	0	0	65,000	0	100,000	0
IT15.030	Laserfiche Update	Information Technology Fund	65,000	0	40,000	25,000	0	0	0
IT15.040	Microsoft License Upgrade	Information Technology Fund	50,000	0	50,000	0	0	0	0
IT16.010	Server Storage	Information Technology Fund	60,000	0	0	0	0	0	60,000
			340,000	0	90,000	90,000	0	100,000	60,000
PW12.020	Sterling Street Bridge Replacement	Mn/DOT	1,185,000	0	0	0	0	1,185,000	0
			1,185,000	0	0	0	0	1,185,000	0
PM14.020	Harvest Park	Park Development Fund	50,000	0	0	0	50,000	0	0
PM14.030	Parks Systems Plan	Park Development Fund	165,000	115,000	50,000	0	0	0	0
PM15.430	Wakefield Park	Park Development Fund	25,000	0	25,000	0	0	0	0
PM16.003	Maplewood Nature Center Master Plan	Park Development Fund	75,000	0	0	0	75,000	0	0
PM16.004	Maplewood Nature Center Land Acquisition	Park Development Fund	260,000	0	0	160,000	100,000	0	0
PM16.005	Fish Creek Open Space	Park Development Fund	160,000	0	0	150,000	10,000	0	0
PM08.050	Gladstone Savanna Improvements	Park Development Fund	295,000	0	295,000	0	0	0	0
PM08.060	Open Space Improvements	Park Development Fund	525,000	150,000	75,000	150,000	0	150,000	0
			1,555,000	265,000	445,000	460,000	235,000	150,000	0
PM16.005	Fish Creek Open Space	Ramsey County	107,000	0	0	107,000	0	0	0
			107,000	0	0	107,000	0	0	0
CD02.010	Housing Replacement Program	Redevelopment Fund	240,000	0	80,000	0	80,000	0	80,000
			240,000	0	80,000	0	80,000	0	80,000
PW03.210	Lift Station Upgrade Program	Sanitary Sewer Fund	125,000	0	65,000	20,000	20,000	20,000	0
PW14.060	Beebe Road Street Improvements	Sanitary Sewer Fund	158,000	0	158,000	0	0	0	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	Sanitary Sewer Fund	20,100	0	20,100	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	Sanitary Sewer Fund	245,000	0	0	0	245,000	0	0
PW16.070	Bellaire Avenue	Sanitary Sewer Fund	2,850	0	2,850	0	0	0	0
PW16.130	Pond/Dorland Area Streets	Sanitary Sewer Fund	171,100	0	0	171,100	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	Sanitary Sewer Fund	608,000	0	0	0	0	0	608,000
			1,330,050	0	245,950	191,100	265,000	20,000	608,000
PW14.060	Beebe Road Street Improvements	St. Paul W.A.C. Fund	34,500	0	34,500	0	0	0	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	St. Paul W.A.C. Fund	20,100	0	20,100	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	St. Paul W.A.C. Fund	87,000	0	0	0	87,000	0	0
PW16.070	Bellaire Avenue	St. Paul W.A.C. Fund	2,850	0	2,850	0	0	0	0
PW16.130	Pond/Dorland Area Streets	St. Paul W.A.C. Fund	71,100	0	0	71,100	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	St. Paul W.A.C. Fund	295,000	0	0	0	0	0	295,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY FUNDING SOURCE

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	FUNDING SOURCE	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
					2016	2017	2018	2019	2020
			510,550	0	57,450	71,100	87,000	0	295,000
PW14.060	Beebe Road Street Improvements	St. Paul Water	34,500	0	34,500	0	0	0	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	St. Paul Water	20,100	0	20,100	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	St. Paul Water	87,000	0	0	0	87,000	0	0
PW16.130	Pond/Dorland Area Streets	St. Paul Water	271,200	0	0	271,200	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	St. Paul Water	867,000	0	0	0	0	0	867,000
			1,279,800	0	54,600	271,200	87,000	0	867,000
PW14.060	Beebe Road Street Improvements	State Aid	725,000	0	725,000	0	0	0	0
			725,000	0	725,000	0	0	0	0
PW15.100	Ramsey County Signal Projects	Street Light Utility Fund	338,000	131,500	206,500	0	0	0	0
			338,000	131,500	206,500	0	0	0	0
PM15.430	Wakefield Park	RWMWD	25,000	0	25,000	0	0	0	0
			25,000	0	25,000	0	0	0	0
CD15.010	Gladstone Area Redevelopment	Economic Development Autho	100,000	0	100,000	0	0	0	0
CD09.010	Commercial Property Redevelopment	Economic Development Autho	1,300,000	0	0	650,000	0	650,000	0
			1,400,000	0	100,000	650,000	0	650,000	0
FD10.011	Rehabilitation of Fire Station	Proceeds from Sale of Proper	2,000,000	0	0	0	2,000,000	0	0
FD10.012	Rehabilitation of Fire Station	Proceeds from Sale of Proper	1,400,000	0	0	1,400,000	0	0	0
			3,400,000	0	0	1,400,000	2,000,000	0	0
PD15.010	Squad Replacement	Police Services Fund	309,950	36,600	74,660	38,080	38,840	39,620	82,150
			309,950	36,600	74,660	38,080	38,840	39,620	82,150
PD15.010	Squad Replacement	PD Squad/Equip Replacemen	730,440	147,600	111,990	114,240	116,520	118,860	121,230
PD15.020	Records Management System	PD Squad/Equip Replacemen	356,620	206,620	30,000	30,000	30,000	30,000	30,000
PD15.030	Squad Computer Replacement	PD Squad/Equip Replacemen	196,260	14,700	19,990	39,200	39,980	40,790	41,600
			1,283,320	368,920	161,980	183,440	186,500	189,650	192,830
PW15.080	White Bear Ave / I694 Interchange Project	City Funds	500,000	0	0	0	0	500,000	0
PW16.060	Rice Street	City Funds	2,239,000	0	0	0	0	2,239,000	0
			2,739,000	0	0	0	0	2,739,000	0
			36,378,240	1,180,020	5,053,620	6,837,010	6,774,340	7,973,270	8,559,980

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FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY PROJECT CATEGORY

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	PROJECT CATEGORY	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
					2016	2017	2018	2019	2020
FD10.011	Rehabilitation of Fire Station	Building Maintena	2,000,000	0	0	0	2,000,000	0	0
FD10.012	Rehabilitation of Fire Station	Building Maintena	1,400,000	0	0	1,400,000	0	0	0
			3,400,000	0	0	1,400,000	2,000,000	0	0
FD03.020	Replacement of Fire Truck	Equipment	493,490	0	0	493,490	0	0	0
FD15.010	Replacement of Police & Fire 800 MHz Radios	Equipment	175,000	0	35,000	35,000	35,000	35,000	35,000
FD16.010	Replacement of Rehab/Air Truck	Equipment	300,000	0	0	0	0	300,000	0
FD16.030	Replacement of a 1992 Grass Rig	Equipment	70,000	0	70,000	0	0	0	0
FD08.010	Ambulance Replacement	Equipment	200,000	0	200,000	0	0	0	0
FD09.020	Ambulance Replacement	Equipment	220,000	0	0	0	220,000	0	0
IT12.010	Election Equipment	Equipment	135,000	45,000	45,000	45,000	0	0	0
IT15.020	Eden Systems replacement	Equipment	165,000	0	0	65,000	0	100,000	0
IT15.030	Laserfiche Update	Equipment	65,000	0	40,000	25,000	0	0	0
IT15.040	Microsoft License Upgrade	Equipment	50,000	0	50,000	0	0	0	0
IT15.050	Council Chambers Improvements	Equipment	100,000	75,000	25,000	0	0	0	0
IT16.010	Server Storage	Equipment	60,000	0	0	0	0	0	60,000
PD14.040	Police Department Mobile Video	Equipment	193,480	0	193,480	0	0	0	0
PD15.010	Squad Replacement	Equipment	1,040,390	184,200	186,650	152,320	155,360	158,480	203,380
PD15.020	Records Management System	Equipment	356,620	206,620	30,000	30,000	30,000	30,000	30,000
PD15.030	Squad Computer Replacement	Equipment	196,260	14,700	19,990	39,200	39,980	40,790	41,600
PW11.040	Single Axle Plow Truck	Equipment	210,000	0	210,000	0	0	0	0
PW12.040	One 1/2 Ton Pickup	Equipment	22,000	0	0	22,000	0	0	0
PW12.050	One Ton Truck	Equipment	72,000	0	72,000	0	0	0	0
PW13.030	Single Axle Plow Truck	Equipment	205,000	0	0	0	205,000	0	0
PW13.040	Street Sweeper	Equipment	190,000	0	0	190,000	0	0	0
PW15.010	Single Axle Plow Truck	Equipment	205,000	0	0	0	0	205,000	0
PW15.020	Water Tanker	Equipment	110,000	0	0	0	0	0	110,000
PW15.030	One 1/2 ton truck	Equipment	22,000	0	0	0	22,000	0	0
PW15.040	Crack Filler	Equipment	20,000	0	20,000	0	0	0	0
PW15.050	Wood Chipper	Equipment	30,000	0	0	0	0	30,000	0
PW06.010	Two Trailers	Equipment	18,000	0	0	18,000	0	0	0
PW06.060	Three Wheel Truckster	Equipment	15,000	0	0	15,000	0	0	0
PW07.030	1-Ton Truck	Equipment	72,000	0	0	72,000	0	0	0
PW09.020	Toro Mower	Equipment	35,000	0	0	0	0	35,000	0
			5,046,240	525,520	1,197,120	1,202,010	707,340	934,270	479,980
PM14.020	Harvest Park	Parks	50,000	0	0	0	50,000	0	0
PM14.030	Parks Systems Plan	Parks	165,000	115,000	50,000	0	0	0	0
PM15.010	Deer Removal	Parks	68,000	18,000	20,000	10,000	10,000	10,000	0
PM15.430	Wakefield Park	Parks	50,000	0	50,000	0	0	0	0
PM16.003	Maplewood Nature Center Master Plan	Parks	75,000	0	0	0	75,000	0	0
PM16.004	Maplewood Nature Center Land Acquisition	Parks	260,000	0	0	160,000	100,000	0	0
PM16.005	Fish Creek Open Space	Parks	610,000	0	15,000	575,000	20,000	0	0
PM07.010	Park Upgrades to Existing Parks	Parks	600,000	100,000	100,000	100,000	100,000	100,000	100,000
PM08.050	Gladstone Savanna Improvements	Parks	350,000	0	330,000	20,000	0	0	0
PM08.060	Open Space Improvements	Parks	525,000	150,000	75,000	150,000	0	150,000	0
			2,753,000	383,000	640,000	1,015,000	355,000	260,000	100,000
PW12.020	Sterling Street Bridge Replacement	Public Works	1,400,000	0	0	0	100,000	1,300,000	0
PW03.210	Lift Station Upgrade Program	Public Works	125,000	0	65,000	20,000	20,000	20,000	0
PW14.010	Pond Clean Out/Dredging Projects	Public Works	300,000	0	100,000	0	100,000	0	100,000
PW14.060	Beebe Road Street Improvements	Public Works	1,830,000	60,000	1,770,000	0	0	0	0
PW15.060	Flood Remediation Projects	Public Works	130,000	0	30,000	30,000	30,000	40,000	0
PW15.080	White Bear Ave / I694 Interchange Project	Public Works	500,000	0	0	0	0	500,000	0
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	Public Works	670,000	60,000	610,000	0	0	0	0
PW15.100	Ramsey County Signal Projects	Public Works	338,000	131,500	206,500	0	0	0	0
PW15.110	Ferndale/Ivy Area Streets	Public Works	3,400,000	0	100,000	100,000	3,200,000	0	0
PW16.010	1/2 Ton Pick-up Trucks	Public Works	52,000	0	0	0	52,000	0	0
PW16.020	Street Sweeper	Public Works	200,000	0	0	0	0	0	200,000
PW16.030	ToolCat 5610-F	Public Works	40,000	0	0	0	0	0	40,000
PW16.040	Asphalt Tack Trailer	Public Works	30,000	0	0	0	30,000	0	0
PW16.050	Three felling trailers	Public Works	30,000	0	0	0	0	30,000	0
PW16.060	Rice Street	Public Works	2,239,000	0	0	0	0	2,239,000	0
PW16.070	Bellaire Avenue	Public Works	95,000	20,000	75,000	0	0	0	0
PW16.130	Pond/Dorland Area Streets	Public Works	2,500,000	0	80,000	2,420,000	0	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	Public Works	7,760,000	0	0	0	100,000	100,000	7,560,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY PROJECT CATEGORY

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	PROJECT CATEGORY	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
					2016	2017	2018	2019	2020
			21,639,000	271,500	3,036,500	2,570,000	3,632,000	4,229,000	7,900,000
CD02.010	Housing Replacement Program	Redevelopment	240,000	0	80,000	0	80,000	0	80,000
CD15.010	Gladstone Area Redevelopment	Redevelopment	2,000,000	0	100,000	0	0	1,900,000	0
CD09.010	Commercial Property Redevelopment	Redevelopment	1,300,000	0	0	650,000	0	650,000	0
			3,540,000	0	180,000	650,000	80,000	2,550,000	80,000
			36,378,240	1,180,020	5,053,620	6,837,010	6,774,340	7,973,270	8,559,980

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY NEIGHBORHOOD

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	NEIGHBORHOOD	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
					2016	2017	2018	2019	2020
PW16.060	Rice Street	01 - Western Hills	2,239,000	0	0	0	0	2,239,000	0
			<u>2,239,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,239,000</u>	<u>0</u>
FD10.011	Rehabilitation of Fire Station	04 - Hazelwood	2,000,000	0	0	0	2,000,000	0	0
PM14.020	Harvest Park	04 - Hazelwood	50,000	0	0	0	50,000	0	0
PW15.080	White Bear Ave / I694 Interchange Project	04 - Hazelwood	500,000	0	0	0	0	500,000	0
			<u>2,550,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,050,000</u>	<u>500,000</u>	<u>0</u>
PW16.070	Bellaire Avenue	05 - Maplewood Heig	95,000	20,000	75,000	0	0	0	0
			<u>95,000</u>	<u>20,000</u>	<u>75,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CD15.010	Gladstone Area Redevelopment	07 - Gladstone	2,000,000	0	100,000	0	0	1,900,000	0
FD10.012	Rehabilitation of Fire Station	07 - Gladstone	1,400,000	0	0	1,400,000	0	0	0
PM15.430	Wakefield Park	07 - Gladstone	50,000	0	50,000	0	0	0	0
PM08.050	Gladstone Savanna Improvements	07 - Gladstone	350,000	0	330,000	20,000	0	0	0
			<u>3,800,000</u>	<u>0</u>	<u>480,000</u>	<u>1,420,000</u>	<u>0</u>	<u>1,900,000</u>	<u>0</u>
PW14.060	Beebe Road Street Improvements	08 - Hillside	1,830,000	60,000	1,770,000	0	0	0	0
			<u>1,830,000</u>	<u>60,000</u>	<u>1,770,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
PM16.003	Maplewood Nature Center Master Plan	09 - Beaver Lake	75,000	0	0	0	75,000	0	0
PM16.004	Maplewood Nature Center Land Acquisition	09 - Beaver Lake	260,000	0	0	160,000	100,000	0	0
PW15.110	Ferndale/Ivy Area Streets	09 - Beaver Lake	3,400,000	0	100,000	100,000	3,200,000	0	0
PW09.080	Farrell/Ferndale Area Street Improvements	09 - Beaver Lake	7,760,000	0	0	0	100,000	100,000	7,560,000
			<u>11,495,000</u>	<u>0</u>	<u>100,000</u>	<u>260,000</u>	<u>3,475,000</u>	<u>100,000</u>	<u>7,560,000</u>
PW15.090	Sterling Street - Linwood Avenue to Londin Lane	11 - Vista Hills	670,000	60,000	610,000	0	0	0	0
PW16.130	Pond/Dorland Area Streets	11 - Vista Hills	2,500,000	0	80,000	2,420,000	0	0	0
			<u>3,170,000</u>	<u>60,000</u>	<u>690,000</u>	<u>2,420,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
PM16.005	Fish Creek Open Space	13 - Carver Ridge	610,000	0	15,000	575,000	20,000	0	0
PW12.020	Sterling Street Bridge Replacement	13 - Carver Ridge	1,400,000	0	0	0	100,000	1,300,000	0
			<u>2,010,000</u>	<u>0</u>	<u>15,000</u>	<u>575,000</u>	<u>120,000</u>	<u>1,300,000</u>	<u>0</u>
CD02.010	Housing Replacement Program	Not Designated	240,000	0	80,000	0	80,000	0	80,000
CD09.010	Commercial Property Redevelopment	Not Designated	1,300,000	0	0	650,000	0	650,000	0
FD03.020	Replacement of Fire Truck	Not Designated	493,490	0	0	493,490	0	0	0
FD15.010	Replacement of Police & Fire 800 MHz Radios	Not Designated	175,000	0	35,000	35,000	35,000	35,000	35,000
FD16.010	Replacement of Rehab/Air Truck	Not Designated	300,000	0	0	0	0	300,000	0
FD16.030	Replacement of a 1992 Grass Rig	Not Designated	70,000	0	70,000	0	0	0	0
FD08.010	Ambulance Replacement	Not Designated	200,000	0	200,000	0	0	0	0
FD09.020	Ambulance Replacement	Not Designated	220,000	0	0	0	220,000	0	0
IT12.010	Election Equipment	Not Designated	135,000	45,000	45,000	45,000	0	0	0
IT15.020	Eden Systems replacement	Not Designated	165,000	0	0	65,000	0	100,000	0
IT15.030	Laserfiche Update	Not Designated	65,000	0	40,000	25,000	0	0	0
IT15.040	Microsoft License Upgrade	Not Designated	50,000	0	50,000	0	0	0	0
IT15.050	Council Chambers Improvements	Not Designated	100,000	75,000	25,000	0	0	0	0
IT16.010	Server Storage	Not Designated	60,000	0	0	0	0	0	60,000
PD14.040	Police Department Mobile Video	Not Designated	193,480	0	193,480	0	0	0	0
PD15.010	Squad Replacement	Not Designated	1,040,390	184,200	186,650	152,320	155,360	158,480	203,380
PD15.020	Records Management System	Not Designated	356,620	206,620	30,000	30,000	30,000	30,000	30,000
PD15.030	Squad Computer Replacement	Not Designated	196,260	14,700	19,990	39,200	39,980	40,790	41,600
PM14.030	Parks Systems Plan	Not Designated	165,000	115,000	50,000	0	0	0	0
PM15.010	Deer Removal	Not Designated	68,000	18,000	20,000	10,000	10,000	10,000	0
PM07.010	Park Upgrades to Existing Parks	Not Designated	600,000	100,000	100,000	100,000	100,000	100,000	100,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY NEIGHBORHOOD

Status: Proposed

PROJECT NUMBER	PROJECT TITLE	NEIGHBORHOOD	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR						
					2016	2017	2018	2019	2020		
PM08.060	Open Space Improvements	Not Designated	525,000	150,000	75,000	150,000	0	150,000	0		
PW11.040	Single Axle Plow Truck	Not Designated	210,000	0	210,000	0	0	0	0		
PW12.040	One 1/2 Ton Pickup	Not Designated	22,000	0	0	22,000	0	0	0		
PW12.050	One Ton Truck	Not Designated	72,000	0	72,000	0	0	0	0		
PW13.030	Single Axle Plow Truck	Not Designated	205,000	0	0	0	205,000	0	0		
PW13.040	Street Sweeper	Not Designated	190,000	0	0	190,000	0	0	0		
PW03.210	Lift Station Upgrade Program	Not Designated	125,000	0	65,000	20,000	20,000	20,000	0		
PW14.010	Pond Clean Out/Dredging Projects	Not Designated	300,000	0	100,000	0	100,000	0	100,000		
PW15.010	Single Axle Plow Truck	Not Designated	205,000	0	0	0	0	205,000	0		
PW15.020	Water Tanker	Not Designated	110,000	0	0	0	0	0	110,000		
PW15.030	One 1/2 ton truck	Not Designated	22,000	0	0	0	22,000	0	0		
PW15.040	Crack Filler	Not Designated	20,000	0	20,000	0	0	0	0		
PW15.050	Wood Chipper	Not Designated	30,000	0	0	0	0	30,000	0		
PW15.060	Flood Remediation Projects	Not Designated	130,000	0	30,000	30,000	30,000	40,000	0		
PW15.100	Ramsey County Signal Projects	Not Designated	338,000	131,500	206,500	0	0	0	0		
PW06.010	Two Trailers	Not Designated	18,000	0	0	18,000	0	0	0		
PW16.010	1/2 Ton Pick-up Trucks	Not Designated	52,000	0	0	0	52,000	0	0		
PW16.020	Street Sweeper	Not Designated	200,000	0	0	0	0	0	200,000		
PW16.030	ToolCat 5610-F	Not Designated	40,000	0	0	0	0	0	40,000		
PW16.040	Asphalt Tack Trailer	Not Designated	30,000	0	0	0	30,000	0	0		
PW16.050	Three felling trailers	Not Designated	30,000	0	0	0	0	30,000	0		
PW06.060	Three Wheel Truckster	Not Designated	15,000	0	0	15,000	0	0	0		
PW07.030	1-Ton Truck	Not Designated	72,000	0	0	72,000	0	0	0		
PW09.020	Toro Mower	Not Designated	35,000	0	0	0	0	35,000	0		
					9,189,240	1,040,020	1,923,620	2,162,010	1,129,340	1,934,270	999,980
					36,378,240	1,180,020	5,053,620	6,837,010	6,774,340	7,973,270	8,559,980

FIVE-YEAR CAPITAL IMPROVEMENT PLAN PROJECTS
GROUPED BY DEPARTMENT

Status: Declined

PROJECT NUMBER	PROJECT TITLE	TOTAL COST	PRIOR YEARS	ALLOCATION OF COSTS BY YEAR				
				2016	2017	2018	2019	2020
IT15.010	Asset Management Software	155,000	40,000	115,000	0	0	0	0
		<i>155,000</i>	<i>40,000</i>	<i>115,000</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
PD15.060	Regional Police Firearms Training Range	425,000	0	25,000	100,000	100,000	100,000	100,000
		<i>425,000</i>	<i>0</i>	<i>25,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>
PM11.020	Veteran's Memorial Park	2,400,000	0	150,000	450,000	850,000	750,000	200,000
		<i>650,000</i>	<i>0</i>	<i>100,000</i>	<i>100,000</i>	<i>150,000</i>	<i>150,000</i>	<i>150,000</i>
PM15.020	EAB Ash Removal and Planting	650,000	0	100,000	100,000	150,000	150,000	150,000
		<i>3,050,000</i>	<i>0</i>	<i>250,000</i>	<i>550,000</i>	<i>1,000,000</i>	<i>900,000</i>	<i>350,000</i>
PW09.100	Dennis/McClelland Area Street Improvements	6,960,000	0	0	0	100,000	100,000	6,760,000
		<i>6,960,000</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>100,000</i>	<i>100,000</i>	<i>6,760,000</i>
		<i>10,590,000</i>	<i>40,000</i>	<i>390,000</i>	<i>650,000</i>	<i>1,200,000</i>	<i>1,100,000</i>	<i>7,210,000</i>

PROJECTS DEFERRED/DECLINED

In the course of preparation of this Capital Improvement Plan, several noteworthy projects were proposed but deemed by staff to not be appropriate for inclusion at this time. These projects are discussed below and included for your review.

- **Various Street Improvements** – The following street improvement projects are deferred to 2020 or beyond due to limited funding and a desire to reduce the level of City debt:
 - Dennis/McClelland Area Street Improvements
- **Various Park Improvements** – The following park improvement projects are deferred to 2020 or beyond due to limited funding and a desire to reduce the level of City debt:
 - Veteran’s Memorial Park

The plan is to include this project in the Parks System Master Plan group. The City is exploring funding options to provide financing for the plan and will have more information available in fall 2015.

- **Asset Management Software** – A funding source needs to be found for this software. It is staffs desire to manage all of its City assets utilizing one program as opposed to the various methods we are currently use.
- **Regional Police Firearms Training Range** – This is on the wish list of many governmental units. A viable solution needs to be found before dedicating any City funds to the project.
- **EAB Ash Removal and Planting** – The City wants to explore other avenues before dedicating City funds to the project. Options may include establishing a boulevard tree policy and/or requesting grant funds.

Projects related to the Asset Management Plan (city buildings), the Parks System Master Plan and the new Gas Franchise Fee have not been included in this document. The goal is to have information on these three items solidified by fall 2015 and incorporate them formally into next year’s CIP document. None of these items should have any effect on the City’s 2016 tax levy.

CITY OF MAPLEWOOD
AMBULANCE SERVICE FUND (606)
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2016	2017	2018	2019	2020
<u>Operating revenues:</u>					
3621 Ambulance fees	2,300,500	2,335,010	2,370,040	2,405,590	2,441,670
Total revenues	<u>2,300,500</u>	<u>2,335,010</u>	<u>2,370,040</u>	<u>2,405,590</u>	<u>2,441,670</u>
<u>Operating expenses:</u>					
Personnel services	1,689,140	1,722,920	1,757,380	1,792,530	1,828,380
Commodities	128,620	131,190	133,810	136,490	139,220
Contractual services	422,450	430,900	439,520	448,310	457,280
4950 Administration	218,370	222,740	227,190	231,730	236,360
4795 Depreciation	67,980	69,340	70,730	72,140	73,580
Total expenses	<u>2,526,560</u>	<u>2,577,090</u>	<u>2,628,630</u>	<u>2,681,200</u>	<u>2,734,820</u>
Operating income (loss)	(226,060)	(242,080)	(258,590)	(275,610)	(293,150)
Nonoperating revenues (expenses):					
Property taxes	330,310	330,310	330,310	330,310	330,310
State fire aid	136,530	136,530	136,530	136,530	136,530
Investment earnings	(8,140)	(7,390)	(5,240)	(4,830)	(2,890)
Total nonoperating revenues (expenses)	<u>458,700</u>	<u>459,450</u>	<u>461,600</u>	<u>462,010</u>	<u>463,950</u>
Change in net assets	232,640	217,370	203,010	186,400	170,800
Net assets - January 1	297,512	530,152	747,522	950,532	1,136,932
Net assets - December 31	<u><u>530,152</u></u>	<u><u>747,522</u></u>	<u><u>950,532</u></u>	<u><u>1,136,932</u></u>	<u><u>1,307,732</u></u>

STATEMENT OF CASH FLOWS

	2016	2017	2018	2019	2020
Net income (loss) before contributions and transfers	232,640	217,370	203,010	186,400	170,800
Add depreciation	67,980	69,340	70,730	72,140	73,580
Purchase of fixed assets	(200,000)	-	(220,000)	-	-
Net increase (decrease) in cash	<u>100,620</u>	<u>286,710</u>	<u>53,740</u>	<u>258,540</u>	<u>244,380</u>
Cash balance - January 1	(1,085,542)	(984,922)	(698,212)	(644,472)	(385,932)
Cash balance - December 31	<u><u>(984,922)</u></u>	<u><u>(698,212)</u></u>	<u><u>(644,472)</u></u>	<u><u>(385,932)</u></u>	<u><u>(141,552)</u></u>

CITY OF MAPLEWOOD
CAPITAL IMPROVEMENT PROJECTS FUND (405)
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Property Taxes:</u>					
3011 Current	320,450	320,450	320,450	320,450	320,450
<u>Intergovernmental:</u>					
3521 Local government aid	96,400	96,400	96,400	96,400	96,400
<u>Miscellaneous Revenue:</u>					
3801 Investment earnings	430	(1,830)	(2,080)	(1,890)	(1,690)
Total revenues	417,280	415,020	414,770	414,960	415,160
<u>Expenditures:</u>					
4480 Fees for service	20,000	10,000	10,000	10,000	-
4640 Equipment	273,480	80,000	35,000	35,000	35,000
4720 Land improvement	100,000	100,000	100,000	100,000	100,000
4930 Investment management fees	340	-	-	-	-
Total expenditures	393,820	190,000	145,000	145,000	135,000
Excess (deficit) of revenue over expenditures	23,460	225,020	269,770	269,960	280,160
Other financing sources (uses):					
Public Improvement Projects	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Net increase (decrease) in fund balance	(226,540)	(24,980)	19,770	19,960	30,160
Fund balance - January 1	43,074	(183,466)	(208,446)	(188,676)	(168,716)
Fund balance - December 31	(183,466)	(208,446)	(188,676)	(168,716)	(138,556)

We will need to do some type of financing in 2016 to cover the cost of the Police mobile video equipment (\$193,480).

CITY OF MAPLEWOOD
ENVIRONMENTAL UTILITY FUND (604)
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2016	2017	2018	2019	2020
<u>Operating revenues:</u>					
3651 Environmental utility charges	2,487,450	2,487,450	2,487,450	2,487,450	2,487,450
Total revenues	2,487,450	2,487,450	2,487,450	2,487,450	2,487,450
<u>Operating expenses:</u>					
Nature center	84,690	86,380	88,110	89,870	91,670
Planning	277,130	282,670	288,320	294,090	299,970
Storm sewer maintenance	547,530	558,480	569,650	581,040	592,660
Street sweeping	276,070	281,590	287,220	292,960	298,820
4485 Billing	47,120	48,060	49,020	50,000	51,000
4950 Administration	165,560	168,870	172,250	175,700	179,210
4795 Depreciation	544,890	555,790	566,910	578,250	589,820
Total expenses	1,942,990	1,981,840	2,021,480	2,061,910	2,103,150
Operating income (loss)	544,460	505,610	465,970	425,540	384,300
<u>Nonoperating revenues (expenses):</u>					
Investment earnings	500	3,120	4,790	5,390	9,690
Investment management fees	(300)	(1,870)	(2,870)	(3,230)	(5,810)
Total nonoperating revenues (expenses)	200	1,250	1,920	2,160	3,880
Net income (loss) before contributions and transfers	544,660	506,860	467,890	427,700	388,180
<u>Transfers in (out):</u>					
Public Improvement Projects fund (net)	(210,750)	(393,500)	(435,000)	-	(1,582,000)
Debt Service	(399,540)	(397,140)	(389,110)	(392,300)	(389,540)
Storm Cleanup	(30,000)	(30,000)	(30,000)	(40,000)	-
Pond clean up/dredging projects	(100,000)	-	(100,000)	-	(100,000)
Park Development	-	(20,000)	-	-	-
Change in net assets	(195,630)	(333,780)	(486,220)	(4,600)	(1,683,360)
Net assets - January 1	24,979,082	24,783,452	24,449,672	23,963,452	23,958,852
Net assets - December 31	24,783,452	24,449,672	23,963,452	23,958,852	22,275,492

STATEMENT OF CASH FLOWS

	2016	2017	2018	2019	2020
Net income (loss) before contributions and transfers	544,660	506,860	467,890	427,700	388,180
Add depreciation	544,890	555,790	566,910	578,250	589,820
Transfers in (out)	(740,290)	(840,640)	(954,110)	(432,300)	(2,071,540)
Net increase (decrease) in cash	349,260	222,010	80,690	573,650	(1,093,540)
Cash balance - January 1	66,891	416,151	638,161	718,851	1,292,501
Cash balance - December 31	416,151	638,161	718,851	1,292,501	198,961

CITY OF MAPLEWOOD
FIRE TRUCK REPLACEMENT FUND (424)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Property Taxes:</u>					
3011 Current	59,160	59,160	59,160	59,160	59,160
<u>Miscellaneous Revenue:</u>					
3801 Investment earnings	4,880	6,030	1,690	2,290	(110)
Total revenues	<u>64,040</u>	<u>65,190</u>	<u>60,850</u>	<u>61,450</u>	<u>59,050</u>
<u>Expenditures:</u>					
4610 Fire trucks	70,000	493,490	-	300,000	-
4930 Investment management fees	3,900	4,820	1,350	1,830	-
Total expenditures	<u>73,900</u>	<u>498,310</u>	<u>1,350</u>	<u>301,830</u>	<u>-</u>
Net increase (decrease) in fund balance	(9,860)	(433,120)	59,500	(240,380)	59,050
Fund balance - January 1	612,435	602,575	169,455	228,955	(11,425)
Fund balance - December 31	<u><u>602,575</u></u>	<u><u>169,455</u></u>	<u><u>228,955</u></u>	<u><u>(11,425)</u></u>	<u><u>47,625</u></u>

CITY OF MAPLEWOOD
FLEET MANAGEMENT FUND (702)
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2016	2017	2018	2019	2020
<u>Operating revenues:</u>					
3802 Billings to departments	940,130	958,930	978,110	997,670	1,017,620
3671 Miscellaneous	58,850	60,030	61,230	62,450	63,700
Total revenues	<u>998,980</u>	<u>1,018,960</u>	<u>1,039,340</u>	<u>1,060,120</u>	<u>1,081,320</u>
<u>Operating expenses:</u>					
Personnel services	304,090	310,170	316,370	322,700	329,150
Commodities	250,410	255,420	260,530	265,740	271,050
Contractual services	133,940	136,620	139,350	142,140	144,980
Depreciation	273,620	279,090	284,670	290,360	296,170
Total expenses	<u>962,060</u>	<u>981,300</u>	<u>1,000,920</u>	<u>1,020,940</u>	<u>1,041,350</u>
Operating income (loss)	36,920	37,660	38,420	39,180	39,970
Nonoperating revenues (expenses):					
Investment earnings	230	290	290	400	620
Investment management fees	(140)	(170)	(170)	(240)	(370)
Total nonoperating revenues (expenses)	<u>90</u>	<u>120</u>	<u>120</u>	<u>160</u>	<u>250</u>
Change in net assets	37,010	37,780	38,540	39,340	40,220
Net assets - January 1	2,265,778	2,302,788	2,340,568	2,379,108	2,418,448
Net assets - December 31	<u><u>2,302,788</u></u>	<u><u>2,340,568</u></u>	<u><u>2,379,108</u></u>	<u><u>2,418,448</u></u>	<u><u>2,458,668</u></u>

STATEMENT OF CASH FLOWS

	2016	2017	2018	2019	2020
Net income (loss) before contributions and transfers	37,010	37,780	38,540	39,340	40,220
Add depreciation	273,620	279,090	284,670	290,360	296,170
Purchase of fixed assets	(302,000)	(317,000)	(309,000)	(300,000)	(350,000)
Net increase (decrease) in cash	<u>8,630</u>	<u>(130)</u>	<u>14,210</u>	<u>29,700</u>	<u>(13,610)</u>
Cash balance - January 1	30,593	39,223	39,093	53,303	83,003
Cash balance - December 31	<u><u>39,223</u></u>	<u><u>39,093</u></u>	<u><u>53,303</u></u>	<u><u>83,003</u></u>	<u><u>69,393</u></u>

CITY OF MAPLEWOOD
INFORMATION TECHNOLOGY FUND (703)
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2016	2017	2018	2019	2020
<u>Operating revenues:</u>					
3802 Billings to departments:					
I.T. services	803,680	833,680	863,680	893,680	923,680
Total revenues	<u>803,680</u>	<u>833,680</u>	<u>863,680</u>	<u>893,680</u>	<u>923,680</u>
<u>Operating expenses:</u>					
Personnel services	376,260	383,790	391,470	399,300	407,290
Commodities	95,980	97,900	99,860	101,860	103,900
Contractual services	308,980	315,160	321,460	327,890	334,450
Depreciation	21,780	22,220	22,660	23,110	23,570
Total expenses	<u>803,000</u>	<u>819,070</u>	<u>835,450</u>	<u>852,160</u>	<u>869,210</u>
Operating income (loss)	680	14,610	28,230	41,520	54,470
Nonoperating revenues (expenses):					
Investment earnings	980	480	80	460	200
Investment management fees	(590)	(290)	(50)	(280)	(120)
Total nonoperating revenues (expenses)	<u>390</u>	<u>190</u>	<u>30</u>	<u>180</u>	<u>80</u>
Change in net assets	1,070	14,800	28,260	41,700	54,550
Net assets - January 1	257,781	258,851	273,651	301,911	343,611
Net assets - December 31	<u><u>258,851</u></u>	<u><u>273,651</u></u>	<u><u>301,911</u></u>	<u><u>343,611</u></u>	<u><u>398,161</u></u>

STATEMENT OF CASH FLOWS

	2016	2017	2018	2019	2020
Net income (loss) before contributions and transfers	1,070	14,800	28,260	41,700	54,550
Add depreciation	21,780	22,220	22,660	23,110	23,570
Purchase of fixed assets	(90,000)	(90,000)	-	(100,000)	(60,000)
Net increase (decrease) in cash	<u>(67,150)</u>	<u>(52,980)</u>	<u>50,920</u>	<u>(35,190)</u>	<u>18,120</u>
Cash balance - January 1	131,151	64,001	11,021	61,941	26,751
Cash balance - December 31	<u><u>64,001</u></u>	<u><u>11,021</u></u>	<u><u>61,941</u></u>	<u><u>26,751</u></u>	<u><u>44,871</u></u>

CITY OF MAPLEWOOD
MAPLEWOOD AREA EDA FUND (280)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Property Taxes:</u>					
3011 Current	88,020	88,020	88,020	88,020	88,020
<u>Miscellaneous Revenue:</u>					
3804 Sale of property	-	600,000	-	600,000	-
Total revenues	<u>88,020</u>	<u>688,020</u>	<u>88,020</u>	<u>688,020</u>	<u>88,020</u>
<u>Expenditures:</u>					
Personnel	24,700	25,190	25,690	26,200	26,720
Land	100,000	650,000	-	650,000	-
Total expenditures	<u>124,700</u>	<u>675,190</u>	<u>25,690</u>	<u>676,200</u>	<u>26,720</u>
Excess (deficit) of revenue over expenditures	(36,680)	12,830	62,330	11,820	61,300
Fund balance - January 1	228,130	191,450	204,280	266,610	278,430
Fund balance - December 31	<u><u>191,450</u></u>	<u><u>204,280</u></u>	<u><u>266,610</u></u>	<u><u>278,430</u></u>	<u><u>339,730</u></u>

CITY OF MAPLEWOOD
PARK DEVELOPMENT FUND (403)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Miscellaneous Revenue:</u>					
3801	6,460	4,620	2,630	2,890	3,990
3851	60,000	60,000	60,000	60,000	60,000
3852	200,000	200,000	200,000	200,000	200,000
Total revenues	<u>266,460</u>	<u>264,620</u>	<u>262,630</u>	<u>262,890</u>	<u>263,990</u>
<u>Expenditures:</u>					
4490	50,000	-	125,000	-	-
4720	395,000	460,000	110,000	150,000	-
4930	5,170	3,700	2,100	2,310	3,190
Total expenditures	<u>450,170</u>	<u>463,700</u>	<u>237,100</u>	<u>152,310</u>	<u>3,190</u>
Net increase (decrease) in fund balance	(183,710)	(199,080)	25,530	110,580	260,800
Fund balance - January 1	645,968	462,258	263,178	288,708	399,288
Fund balance - December 31	<u><u>462,258</u></u>	<u><u>263,178</u></u>	<u><u>288,708</u></u>	<u><u>399,288</u></u>	<u><u>660,088</u></u>

CITY OF MAPLEWOOD
POLICE SERVICES FUND (208)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Fines and Forfeits:</u>					
3403 Confiscated property	45,000	45,000	45,000	45,000	45,000
<u>Miscellaneous Revenue:</u>					
3801 Investment earnings	890	670	720	770	810
Total revenues	<u>45,890</u>	<u>45,670</u>	<u>45,720</u>	<u>45,770</u>	<u>45,810</u>
<u>Expenditures:</u>					
4610 Vehicles	74,660	38,080	38,840	39,620	82,150
4930 Investment management fees	530	400	430	460	490
Total expenditures	<u>75,190</u>	<u>38,480</u>	<u>39,270</u>	<u>40,080</u>	<u>82,640</u>
Excess (deficit) of revenue over expenditures	(29,300)	7,190	6,450	5,690	(36,830)
Fund balance - January 1	118,121	88,821	96,011	102,461	108,151
Fund balance - December 31	<u>88,821</u>	<u>96,011</u>	<u>102,461</u>	<u>108,151</u>	<u>71,321</u>

CITY OF MAPLEWOOD
POLICE VEHICLES & EQUIPMENT (406)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Property Taxes:</u>					
3011 Current	295,800	197,200	197,200	197,200	197,200
<u>Miscellaneous Revenue:</u>					
3801 Investment earnings	(1,160)	160	300	410	490
Total revenues	294,640	197,360	197,500	197,610	197,690
<u>Expenditures:</u>					
4610 Vehicles	111,990	114,240	116,520	118,860	121,230
4640 Equipment	49,990	69,200	69,980	70,790	71,600
4930 Investment management fees	-	130	240	330	390
Total expenditures	161,980	183,570	186,740	189,980	193,220
Net increase (decrease) in fund balance	132,660	13,790	10,760	7,630	4,470
Fund balance - January 1	(116,220)	16,440	30,230	40,990	48,620
Fund balance - December 31	16,440	30,230	40,990	48,620	53,090

CITY OF MAPLEWOOD
REDEVELOPMENT FUND (430)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Property Taxes:</u>					
3011 Current	24,650	24,650	24,650	24,650	24,650
<u>Miscellaneous Revenue:</u>					
3801 Investment earnings	1,380	830	1,080	530	780
Total revenues	26,030	25,480	25,730	25,180	25,430
<u>Expenditures:</u>					
4720 Land improvement	80,000	-	80,000	-	80,000
4930 Investment management fees	1,100	660	860	420	620
Total expenditures	81,100	660	80,860	420	80,620
Net increase (decrease) in fund balance	(55,070)	24,820	(55,130)	24,760	(55,190)
Fund balance - January 1	138,405	83,335	108,155	53,025	77,785
Fund balance - December 31	83,335	108,155	53,025	77,785	22,595

CITY OF MAPLEWOOD
SANITARY SEWER FUND (601)
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2016	2017	2018	2019	2020
<u>Operating revenues:</u>					
3305 Sewer permits	4,300	4,300	4,300	4,300	4,300
3651 Sewer billings	4,900,000	4,900,000	4,900,000	4,900,000	4,900,000
Total revenues	<u>4,904,300</u>	<u>4,904,300</u>	<u>4,904,300</u>	<u>4,904,300</u>	<u>4,904,300</u>
<u>Operating expenses:</u>					
Personnel services	562,060	573,300	584,770	596,470	608,400
Commodities	24,030	24,510	25,000	25,500	26,010
Contractual services	223,420	227,890	232,450	237,100	241,840
4485 Billing	46,920	47,860	48,820	49,800	50,800
4510 Sewage treatment	3,002,690	3,062,740	3,123,990	3,186,470	3,250,200
4950 Administration	345,950	352,870	359,930	367,130	374,470
4795 Depreciation	393,680	401,550	409,580	417,770	426,130
Total expenses	<u>4,598,750</u>	<u>4,690,720</u>	<u>4,784,540</u>	<u>4,880,240</u>	<u>4,977,850</u>
Operating income (loss)	305,550	213,580	119,760	24,060	(73,550)
Nonoperating revenues (expenses):					
Investment earnings	29,770	31,430	32,830	33,090	34,570
Investment management fees	(17,860)	(18,860)	(19,700)	(19,850)	(20,740)
Total nonoperating revenues (expenses)	<u>11,910</u>	<u>12,570</u>	<u>13,130</u>	<u>13,240</u>	<u>13,830</u>
Net income (loss) before contributions and transfers	317,460	226,150	132,890	37,300	(59,720)
Transfers in (out):					
Public Improvement Projects fund (net)	(180,950)	(171,100)	(245,000)	-	(608,000)
Debt Service	(244,340)	(249,580)	(243,480)	(237,120)	(136,020)
Change in net assets	<u>(107,830)</u>	<u>(194,530)</u>	<u>(355,590)</u>	<u>(199,820)</u>	<u>(803,740)</u>
Net assets - January 1	16,785,456	16,677,626	16,483,096	16,127,506	15,927,686
Net assets - December 31	<u>16,677,626</u>	<u>16,483,096</u>	<u>16,127,506</u>	<u>15,927,686</u>	<u>15,123,946</u>

STATEMENT OF CASH FLOWS

	2016	2017	2018	2019	2020
Net income (loss) before contributions and transfers	317,460	226,150	132,890	37,300	(59,720)
Add depreciation	393,680	401,550	409,580	417,770	426,130
Purchase of fixed assets	(65,000)	(20,000)	(20,000)	(20,000)	-
Transfers in (out)	(425,290)	(420,680)	(488,480)	(237,120)	(744,020)
Net increase (decrease) in cash	<u>220,850</u>	<u>187,020</u>	<u>33,990</u>	<u>197,950</u>	<u>(377,610)</u>
Cash balance - January 1	3,969,619	4,190,469	4,377,489	4,411,479	4,609,429
Cash balance - December 31	<u>4,190,469</u>	<u>4,377,489</u>	<u>4,411,479</u>	<u>4,609,429</u>	<u>4,231,819</u>

CITY OF MAPLEWOOD
STREET LIGHT UTILITY FUND (607)
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2016	2017	2018	2019	2020
<u>Operating revenues:</u>					
3032 Electric franchise tax	477,260	477,260	477,260	477,260	477,260
Total revenues	<u>477,260</u>	<u>477,260</u>	<u>477,260</u>	<u>477,260</u>	<u>477,260</u>
<u>Operating expenses:</u>					
Commodities	15,450	15,910	16,390	16,880	17,390
Contractual services	16,930	17,440	17,960	18,500	19,060
4320 Utilities	206,000	212,180	218,550	225,110	231,860
4950 Administration	19,470	20,050	20,650	21,270	21,910
Total expenses	<u>257,850</u>	<u>265,580</u>	<u>273,550</u>	<u>281,760</u>	<u>290,220</u>
Operating income (loss)	219,410	211,680	203,710	195,500	187,040
Nonoperating revenues (expenses):					
Investment earnings	(3,640)	(3,570)	(2,010)	(500)	960
Investment management fees	-	-	-	-	(580)
Total nonoperating revenues (expenses)	<u>(3,640)</u>	<u>(3,570)</u>	<u>(2,010)</u>	<u>(500)</u>	<u>380</u>
Change in net assets	<u>215,770</u>	<u>208,110</u>	<u>201,700</u>	<u>195,000</u>	<u>187,420</u>
Net assets - January 1	(251,191)	(35,421)	172,689	374,389	569,389
Net assets - December 31	<u>(35,421)</u>	<u>172,689</u>	<u>374,389</u>	<u>569,389</u>	<u>756,809</u>

STATEMENT OF CASH FLOWS

	2016	2017	2018	2019	2020
Net income (loss) before contributions and transfers	215,770	208,110	201,700	195,000	187,420
Purchase of fixed assets	(206,500)	-	-	-	-
Net increase (decrease) in cash	<u>9,270</u>	<u>208,110</u>	<u>201,700</u>	<u>195,000</u>	<u>187,420</u>
Cash balance - January 1	(485,457)	(476,187)	(268,077)	(66,377)	128,623
Cash balance - December 31	<u>(476,187)</u>	<u>(268,077)</u>	<u>(66,377)</u>	<u>128,623</u>	<u>316,043</u>

CITY OF MAPLEWOOD
WATER AVAILABILITY CHARGE FUND - ST. PAUL WATER DISTRICT (407)
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2016	2017	2018	2019	2020
<u>Miscellaneous Revenue:</u>					
3651 Utility billings	220,000	220,000	220,000	220,000	220,000
3801 Investment earnings	7,730	9,110	10,370	11,420	13,350
3808 Water availability charges	23,830	23,830	23,830	23,830	23,830
Total revenues	<u>251,560</u>	<u>252,940</u>	<u>254,200</u>	<u>255,250</u>	<u>257,180</u>
<u>Expenditures:</u>					
4485 Fees for utility billing	5,500	5,610	5,720	5,830	5,950
4930 Investment management fees	6,180	7,290	8,300	9,140	10,680
Total expenditures	<u>11,680</u>	<u>12,900</u>	<u>14,020</u>	<u>14,970</u>	<u>16,630</u>
Excess (deficit) of revenue over expenditures	239,880	240,040	240,180	240,280	240,550
Other financing sources (uses):					
Transfers in (out)					
Public Improvement Projects	(57,450)	(71,100)	(87,000)	-	(295,000)
Debt service funds	(44,150)	(43,430)	(47,890)	(46,880)	(45,830)
Net increase (decrease) in fund balance	<u>138,280</u>	<u>125,510</u>	<u>105,290</u>	<u>193,400</u>	<u>(100,280)</u>
Fund balance - January 1	772,819	911,099	1,036,609	1,141,899	1,335,299
Fund balance - December 31	<u><u>911,099</u></u>	<u><u>1,036,609</u></u>	<u><u>1,141,899</u></u>	<u><u>1,335,299</u></u>	<u><u>1,235,019</u></u>

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MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Daniela Lorenz, Planning Intern
Michael Martin, AICP, Economic Development Coordinator

DATE: July 21, 2015

SUBJECT: Consideration of an Ordinance Amendment to Allow Temporary Exterior Sales in Business Commercial Districts – First Reading

Introduction

Earlier this year, staff received a call inquiring about the zoning status of a fruit vendor operating on private property located on Stillwater Road and Century Avenue. The vendor who is open seasonally was operating under a transient sales permit as issued by the city clerk's office. From a zoning and land use perspective, in the business commercial (BC) zoning district businesses who wish to conduct exterior sales are required to obtain a conditional use permit (CUP).

Request

Staff is requesting that the city council amend the zoning ordinance for the BC district to allow for temporary exterior sales as a permitted use.

Background

Section 44-511 (permitted uses), in the BC district regulations, does not permit any exterior sales of goods. Section 44-512 (conditional uses), allows the sale of exterior goods with a conditional use permit in a BC district.

Currently, there is no mention of temporary exterior sales in Maplewood's city code.

Discussion*Code Amendment to Allow Temporary Exterior Sales*

The BC ordinance already allows "exterior sales" with a CUP as follows: "the exterior storage, display, sale, or distribution of goods or materials, but not including a junkyard, salvage automobile, or other wrecking yard. The city may require screening of such uses pursuant to the screening requirements of subsection (6.a.) of this section."

There have been businesses such as temporary greenhouses, fireworks stands, fruit and vegetable stands and food vendors that have operated in the city for many years, securing the appropriate licenses through the clerk's office but their zoning status was never questioned. This proposed amendment is an attempt to rectify a current gap in the city's zoning ordinance.

Staff has attached a letter to this report from Thomas Clasen who is the vice president of operations for Knowlan's Super Markets. Knowlan's has a location in Maplewood near the intersection of Stillwater Road and Century Avenue – where on an adjacent property a temporary fruit and vegetable stand has been located.

Upon conducting research, staff found cities such as Woodbury, Stillwater, Richfield and St. Louis Park, allow temporary sales within their similar business commercial districts.

Staff does not see a problem with adding an additional permitted use to section 44-511 of the city code and allowing businesses to operate temporary exterior sales within a BC district so long as they are subject to the already applied licensing requirements in chapter 14, article VI and chapter 28, article II. Staff is recommending the temporary sales be limited to 180 days per year. This would mean any business looking to conduct exterior sales on a year-round basis would be required to secure a conditional use permit.

Commission Actions

The planning commission recommended approval of the proposed amendment at its meeting on July 7, 2015.

Budget Impact

None

Recommendation

Adopt the resolution amending Section 44-511 adding an additional permitted use allowing temporary exterior sales in BC (business commercial) districts.

Attachments

1. Ordinance Amendment to Section 44-511
2. Recent Exterior Sales Permits
3. Letter from Thomas Clasen, Knowlans

ORDINANCE NO. ____

**AN ORDINANCE AMENDMENT TO ALLOW
TEMPORARY EXTERIOR SALES IN BC (BUSINESS COMMERCIAL) ZONING DISTRICTS**

The Maplewood City Council _____ the following revision to the Maplewood Code of Ordinances. (Additions are underlined.)

Section 1. Section 44-511 of the Maplewood Code of Ordinances is hereby amended as follows:

Sec. 44-511. Permitted Uses.

The city shall only permit the following uses by right in a BC business commercial district:

- (18) Temporary exterior sale of goods, up to 180 days per year, pursuant to licensing and permitting requirements in chapter 14, article VI, chapter 20, article IV and chapter 28, article II.

Section 2. This ordinance shall take effect after the approval by the city council and publishing in the official newspaper.

The Maplewood City Council _____ this ordinance revision on _____.

Mayor

Attest:

City Clerk

Addresses	Years Permits Have Been Issued	Most Common Permit Holders
1706 White Bear Ave N	Annually Since 2009	RENAISSANCE FIREWORKS INC HSA-UWC
2645 White Bear Ave N	Annually Since 2009	UNTIEDT'S GARDEN MARKET LLP
2950 White Bear Ave N	Annually Since 2009	RENAISSANCE FIREWORKS INC MISCELLANEOUS VENDORS
3001 White Bear Ave N	Annually Since 2008	THROUGHOUT THE YEARS; AT LEAST ONE VENDOR HAS APPLIED FOR PERMITS AT THIS LOCATION SINCE 2008
2425 WHITE BEAR AVE N	2009; 2013-2015	REDEEMING LOVE CHURCH
2360 White Bear Ave N	Annually Since 2012	OLIMAE'S
2223 White Bear Ave N	Annually Since 2013	CAMILAS TAQUERIA
2280 MAPLEWOOD DR N	Annually Since 2009	TNT FIREWORKS
2390 WHITE BEAR AVE N	Annually Since 2009	WILLOW FRUITS
100 COUNTY ROAD B W	Annually Since 2009	TNT FIREWORKS
		TNT FIREWORKS

From: Thomas Clasen [mailto:tclasen@knowlans.com]
Sent: Monday, July 20, 2015 12:09 PM
To: Chris Swanson
Cc: Nathan Shereck
Subject: Knowlan's Fresh Foods and Country Stop Produce Stand

Mr. Swanson,

Our Store Director Nathan Schereck has made me aware of the communication between the two of you concerning the Country Stop produce stand on the corner adjacent to our business. First of all, thank you for engaging with us on this issue. We're very thankful to have such a responsive contact with the City of Maplewood.

I'm sure Nathan has mentioned that it would not be our preference to have a competing business directly in front of our store. As a full-service grocery store Knowlan's Fresh Foods has a complete fresh produce department, available year-round, of which we're very proud. As I'm sure you know we've been serving the people of Maplewood for decades and we plan to continue for many more. Having a direct competitor in such a high-visibility spot does have an impact on our business. Note also that we are proud of our efforts to support the Maplewood community, working through the years with a wide assortment of local organizations through donations and other assistance. We would ask that you take this into consideration when licensing a business such as Country Stop.

Thank you for your consideration and understanding. I know that if Country Stop does meet all the city requirements for operating a temporary stand and is fully permitted and licensed we will accept the outcome and continue to be good neighbors.

Regards,

Tom

Thomas Clasen
Vice President of Operations

Knowlan's Super Markets, Inc.
Dba Festival Foods
111 County Road F East
Vadnais Heights, MN 55127-6933

O: 651.787.9484 • M: 612.819.9498



festivalfoods.net
facebook.com/celebrate.festivalfoods
twitter.com/#!/FestivalFoods

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Bryan Nagel, Street Superintendent

DATE: July 21, 2015

SUBJECT: Consideration of Improvements to City Hall Variable Air Volume Boxes, Controls, and Systems Integration

Introduction

The council will consider upgrades at city hall which will help improve air flow controls in addition to upgrading the outdated building automation system controls to a web based system that will allow real time monitoring and troubleshooting.

Background / Discussion

City hall has a variety of control systems all operating independently of one another. This project would retrofit 47 variable air volume (VAV) boxes to allow for direct connection to the controller system which would be also updated to allow for remote monitoring and manipulation.

The city operates on the Trane Building Automation System and the upgrades require Trane to implement the improvements listed on the attached proposal.

Budget Impact

The city established a Building Replacement Fund to help address municipal building deficiencies. This newly established fund will be utilized in the amount of \$75,477.00 to move forward with these improvements.

Because of the efficiency improvements and energy reduction created with this work Xcel Energy will provide a rebate under its Efficiency Controls program, of which the determined amount would be placed back into the Building Replacement Fund.

Recommendation

It is recommended that the council consider improvements to city hall variable air volume boxes, controls, and systems integration with Trane Building Services. If approved it is further authorized that the Public Works Director is authorized to sign the Trane Building Services proposal in order to proceed with improvements identified within the attached proposal and the Finance Director is authorized to make the appropriate budget adjustments to account for the purchase.

Attachments

1. Trane Building Services Proposal



WE MAKE BUILDINGS WORK BETTER FOR LIFE.™



Trane U.S. Inc. dba Trane
775 Vandalia Street
Saint Paul, MN 55114
Phone: (651) 468-2700
Fax: (651) 468-2720
Oppy. #1538951 Rev.2

June 10, 2015

Mr. Bryan Nagel
City of Maplewood
1830 County Road B East
Maplewood, MN 55109

Site Address:
Maplewood City Hall
1830 County Road B East
Maplewood, MN 55109

Attention: Bryan Nagel

Project Name: Maplewood City Hall – AHU-1 VAV Controls

Trane is pleased to offer you this proposal. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of a BAS Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

Trane Scope of Work:

This proposal includes the following for the upgrade of the existing Energy Management System at Maplewood City Hall.

- Project Management, engineering and technical checkout labor
- System Graphics
- Installation of the BAS components
- Owner Training (8 hours)
- As-built documentation
- One year component and labor warranty on all new controls

AHU-1, VAV, Boiler Controls Scope

- Integrate existing AHU-1 Lon controller to the Tracer SC System (provide required licenses)
- Install Trane UC controller to enable/disable boilers and send hot water setpoint control signal
- Provide and install new Trane BACnet unit controllers and electronically controlled damper actuators on forty seven (47) existing pneumatic VAV Boxes
- Provide and install electronically actuated reheat valves to replace existing pneumatic actuated valves
- Provide and install wireless zone sensors with occupancy override and thumbwheel adjustment to each VAV
- Demo existing pneumatics
- Implement duct static optimization, supply air reset and minimum outdoor air ventilation strategies



This project will provide electronic control of the AHU-1 system based on the plans obtained from the City of Maplewood. This work on AHU-1 and the boiler system will eliminate the legacy Tracer Summit System and move control to the existing Trane Tracer Enterprise Server. This move will eliminate the need for software installation on user workstations for access to the Tracer ES System and will be easily accessed with any web browser.

Total Installed Price -\$75,477.00

Notes:

1. Any service not listed is not included.
2. Work will be performed during normal Trane business hours. If overtime work is required, additional charges would apply.
3. Based on the plans provided, Trane estimated 47 VAV Boxes. If more are present, additional charges would apply to convert those boxes to electronic.
4. Customer will be responsible for installing boiler control panel provided by manufacturer to allow for control from the Trane EMS prior to upgrade.

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Russ Prososki
Account Manager

CUSTOMER ACCEPTANCE
Authorized Representative
Title
Acceptance Date

This agreement is subject to Customer's acceptance of the attached Trane U.S. Inc. Terms and Conditions

TERMS AND CONDITIONS – INSTALLATION “Company” shall mean Trane Canada ULC for Work performed in Canada, Trane U.S. Inc. for Work performed in the United States, except North Carolina and South Carolina, where Company shall mean Trane Comfort Solutions Inc.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the “Agreement”) resulting from Company's proposal (the “Proposal”) for the goods and/or services described (the “Work”). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Work in accordance with the Proposal and the applicable Company terms and conditions in effect at the time of delivery or acceptance of the Work. If Customer does not reject or object in writing to Company within 10 days, Company's counter-offer will be deemed accepted. Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Work. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Following acceptance without addition of any other terms and condition of sale or any other modification by Customer, the prices stated are firm provided that notification of release for immediate production and shipment is received at the factory not later than 3 months from order receipt. If such release is received later than 3 months from order receipt date, prices will be increased a straight 1% (not compounded) for each one-month period (or part thereof) beyond the 3 month firm price period up to the date of receipt of such release. If such release is not received within 6 months after date of order receipt, the prices are subject to renegotiation, or at Company's option, the order will be cancelled. Any delay in shipment caused by Customer's actions will subject prices to increase equal to the percentage increase in list prices during that period of delay and Company may charge Customer with incurred storage fees.

3. Exclusions from Work. Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

4. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

5. Payment. Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

6. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so.

7. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted.

8. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

9. Permits and Governmental Fees. Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

10. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

11. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

12. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement (“Pre-Existing Conditions”), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

13. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl (“PCB”), or other hazardous materials (hereinafter, collectively, “Hazardous Materials”). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered

harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

14. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

15. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice declaring termination, upon which event Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead): (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement.

16. Indemnity. Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

17. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

18. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

18. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") equipment manufactured by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Warranty"). **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty period, Company will correct the defect or furnish replacement equipment (or, at its option, parts thereof) and, if said equipment was installed pursuant hereto, labor associated with the replacement of parts or equipment not conforming to this Warranty. Defects must be reported to Company within the Warranty period. Exclusions from this Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Additional terms and conditions of warranty coverage are applicable for refrigeration equipment. Some components of Company equipment may be warranted directly from the component supplier, in which event this Company Warranty shall not apply to those components but shall be pursuant to the warranty given by such component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. Trane equipment sold on an uninstalled basis is warranted in accordance with Trane's standard warranty for supplied equipment. **THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. UNLESS EXPRESSLY WARRANTED IN WRITING FOR CERTAIN HUSSMANN BRANDED EQUIPMENT, COMPANY MAKES NO REPRESENTATION OR WARRANTY EXPRESS OR IMPLIED REGARDING PREVENTION BY THE WORK, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY SPECIFICALLY DISCLAIMS ANY LIABILITY IF THE WORK OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS.**

19. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

20. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Trane or its subcontractors physically performed work on the project site.

21. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

22. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

23. U.S. Government Work. The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement. **NOTICE: Company is restricted from receiving funds appropriated or otherwise made available under U.S Public Laws 110-161, 111-8, and 111-117.** 1-26.251-10(1011A) Supersedes 1-26.251-10(1011)1-26.130-4 (1013)

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Michael Thompson, City Engineer/Public Works Director
DATE: July 22, 2015
SUBJECT: Consideration of a Resolution Ordering Preparation of Feasibility Study, Lakewood/Sterling Area Street Improvements, City Project 15-11

Introduction

The City Council will consider initiating a pavement improvement project, identified within the attached map, by approving the attached resolution ordering the preparation of a feasibility study.

Background / Discussion

The segment of Sterling Street from Londin Lane to Linwood Avenue is identified for improvements in 2016 in addition the Lakewood/Sterling Area Streets (generally bounded by Highwood, Carver, McKnight, and Lakewood). The latter was moved up in the program as a result of the recent franchise fee approval. The franchise fee revenue enables additional pavement improvement projects to commence and this is the first step in realizing those quality of life enhancements in our local neighborhoods.

It should also be noted that on February 23, 2015 the City Council approved a resolution to increase the scope of feasibility study for City Project 13-10 (Beebe Road Street Improvements) to include Sterling Street from Londin Lane to Linwood Avenue. However that segment of Sterling Street will be added into the Lakewood/Sterling Area Street Improvements due to proximity and similar type of improvement anticipated (full depth reclaim). Refer to attachment for proposed project area. Beebe Road will be studied as originally proposed, as a standalone improvement, under City Project 13-10 which would also be completed in 2016.

Budget Impact

An initial budget of \$60,000 is proposed for this project. Staff will commence with soil borings, preliminary surveying, appraisal analysis, and all other tasks associated with preparing the feasibility study. The main funding sources for this project are franchise fee revenues and special assessments.

Recommendation

It is recommended the council approve the attached Resolution Ordering the Preparation of a Feasibility Study for City Project 15-11, Lakewood/Sterling Area Street Improvements.

Attachments

1. Resolution Ordering Preparation of Feasibility Study
2. Project Location Map

RESOLUTION
ORDERING PREPARATION OF A FEASIBILITY STUDY

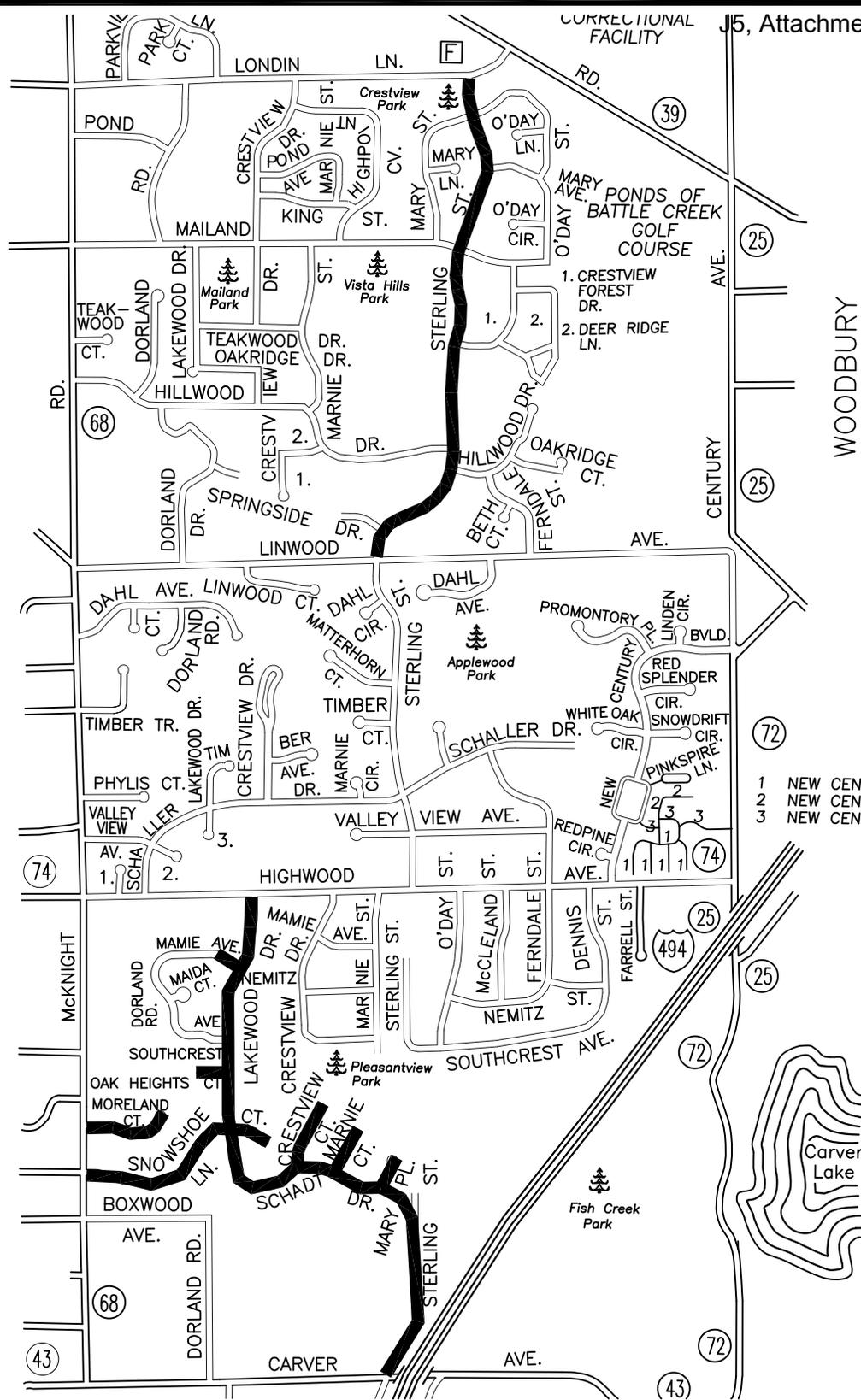
WHEREAS, it is proposed to make improvements to the Lakewood/Sterling Area including that segment of Sterling Street from Londin Lane to Linwood Avenue, all of which is depicted in the attached map, hereby called City Project 15-11 and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

That the proposed improvement be referred to the city engineer for study and that he is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost effective and feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

FURTHERMORE, funds in the amount of \$60,000 are appropriated to prepare this feasibility report.

Approved this 27th day of July, 2015.



- 1. HUNTINGTON CT.
- 2. OAKRIDGE LN.

- 1. CURRIE CT.
- 2. VALLEY VIEW CT.
- 3. LAKEWOOD CT.

- 1 NEW CENTURY PL
- 2 NEW CENTURY TER
- 3 NEW CENTURY LN

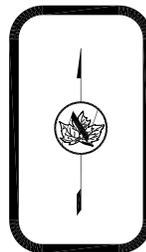
PROPOSED STREET IMPROVEMENT

NO SCALE

Lakewood / Sterling Area Street Improvements

Project Location Map

City Project 15-11



MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Karen Haag, Director, Citizen Services

DATE: July 20, 2015

RE: Consider Change to the Rules of Procedure for City Council Meetings

Introduction

The *City Council Rules of Procedure for City Council and Council Meetings* is a document that is created by the City Council and reviewed annually that governs numerous council processes and procedures and other aspects of city council meetings.

Background

During a Council Manager Workshop on June 20th discussion was held regarding rules of civility for our community and creating a civility statement that the city council, commissions and boards would abide by and citizens would be encouraged to as well.

This civility statement will be incorporated into the *City Council Rules of Procedure for city Council and Council Meetings* and also made into a poster that will be visibly posted in council chambers.

The civility statement, when approved by the council will be incorporated into Section 9 Decorum and Its Enforcement as follows:

Section 9 DECORUM AND ITS ENFORCEMENT

The Council members, while the Council is in session, must preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its Presiding Officer, except as otherwise herein provided.

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these

principles: ~~Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.~~

Speak only for yourself, not for other Councilmembers or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other

Be respectful of the process, keeping order and decorum. Do not be critical of councilmembers, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

Consideration

Consider the above changes to the Rules of Procedure for City Council Meetings incorporating Rules of Civility for Our Community.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Karen Haag, Director, Citizen Services
DATE: July 20, 2015
RE: Call Special Meeting of the City Council to Canvass the Results of the August 11, 2015 Primary Election

Background

The governing body of a city conducting any election shall act as the canvassing board, canvass the returns, and declare the results of the election.

For a municipal primary, State Statute 205.065 subd. 5 requires that the canvassing board convene on the second or third day after the primary to canvass the election results.

The canvassing board shall canvass the returns, and the two candidates for each office who receive the highest number of votes, or a number of candidates equal to twice the number of individuals to be elected to the office, who receive the highest number of votes, shall be the nominees for the office named. Their names shall be certified to the City Clerk by resolution and shall be placed on the Municipal General Election to be held November 3, 2015 ballot without partisan designation.

Recommendation

It is requested that the city council call a special meeting for the purpose of convening as the canvassing board on Friday, August 14, 2015 at 4:00 p.m. in council chambers.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Mike Funk, Assistant City Manager/Human Resource Director
Terrie Rameaux, Human Resource Coordinator

DATE: July 22, 2015

SUBJECT: Status of Labor Contract Negotiations - Intent to Close Meeting per Minnesota State Statute §13D.03

- a) International Association of Fire Fighters, Fire Fighters Local 4470- Fire Fighters
- b) International Association of Fire Fighters, Fire Fighters Local 4470- Officers

Due to the confidential nature of this item, the report will be provided to the City Council during the closed session.

City of Maplewood
City Council Meeting Sign-Up Sheet
For Agenda Items and Visitor Presentations

*By putting your name and address on this sheet, you are
indicating which agenda item you would like to discuss with
the City Council*

Date: <u>July 27, 2015</u>

	<u>Name - First & Last</u> <small>(please print clearly)</small>	<u>Address</u>	<u>Agenda Item</u>
1.	<u>Richard Curio</u>	<u>1937 W. Kenwood</u>	<u>visitor</u>
2.	<u> </u>	<u> </u>	<u> </u>
3.	<u> </u>	<u> </u>	<u> </u>
4.	<u> </u>	<u> </u>	<u> </u>
5.	<u> </u>	<u> </u>	<u> </u>
6.	<u> </u>	<u> </u>	<u> </u>
7.	<u> </u>	<u> </u>	<u> </u>
8.	<u> </u>	<u> </u>	<u> </u>
9.	<u> </u>	<u> </u>	<u> </u>
10.	<u> </u>	<u> </u>	<u> </u>
11.	<u> </u>	<u> </u>	<u> </u>
12.	<u> </u>	<u> </u>	<u> </u>
13.	<u> </u>	<u> </u>	<u> </u>
14.	<u> </u>	<u> </u>	<u> </u>
15.	<u> </u>	<u> </u>	<u> </u>

MEMORANDUM

TO: City Council
FROM: Melinda Coleman, City Manager
DATE: July 27, 2015
SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Agenda Items & Work Session Schedule

1. August 4th
 - a. National Night Out
2. August 10th
 - a. Workshop – Commissioner Interviews, Strategic Objectives, Continued, MCC Theatre Lease Agreement
3. August 14th
 - a. Special Meeting - Canvas Election Results
4. August 24th
 - a. Workshop – Preliminary Budget Discussion

Budget Impact

None.

Recommendation

No action required.

Attachments

None.