

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, January 12, 2015
Council Chambers, City Hall
Meeting No. 01-15

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:02 p.m. by Mayor Slawik.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

The following items were added to the agenda:

M2	Human Rights Community Listening Session
N1	Bruentrup Farm Holiday Tea
N2	Marnita's Table

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of December 2, 2014 City Council Workshop Minutes

Councilmember Abrams moved to approve the December 2, 2014 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of December 3, 2014 City Council Workshop Minutes

Councilmember Juenemann moved to approve the December 3, 2014 City Council Workshop Minutes as submitted.

ACCOUNTS PAYABLE:

\$ 464,683.12	Checks #93946 thru # 94049 dated 12/05/14 thru 12/09/14
\$ 329,590.63	Disbursements via debits to checking account dated 12/01/14 thru 12/05/14
\$ 681,743.13	Checks #94051 thru # 91404 dated 12/10/14 thru 12/16/14
\$ 576,972.99	Disbursements via debits to checking account dated 12/08/14 thru 12/12/14
\$ 332,488.02	Checks #94105 thru # 94160 dated 12/17/14 thru 12/23/14
\$ 352,761.14	Disbursements via debits to checking account dated 12/15/14 thru 12/19/14
\$ 123,419.90	Checks #94162 thru # 94200 dated 12/30/14 thru 12/30/14
\$ 384,675.38	Disbursements via debits to checking account dated 12/22/14 thru 12/26/14
\$ 738,789.23	Checks # 94201 thru # 94259 dated 01/06/15
\$ 170,735.86	Disbursements via debits to checking account dated 12/29/14 thru 01/02/15
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\$ 4,155,859.40	Total Accounts Payable

PAYROLL

\$ 538,816.38	Payroll Checks and Direct Deposits dated 12/05/14
\$ 640.00	Payroll Deduction check # 9993631 thru # 9993632 dated 12/05/14
\$ 533,979.34	Payroll Checks and Direct Deposits dated 12/19/14
\$ 874.20	Payroll Deduction check # 9993651 thru # 9993653 dated 12/19/14
\$ 565,349.39	Payroll Checks and Direct Deposits dated 01/02/15
\$ 640.00	Payroll Deduction check # 9993675 thru # 9993676 01/02/15
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\$ 1,640,299.31	Total Payroll
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\$ 5,796,158.71	GRAND TOTAL

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

2. Approval of Resolution Designation of Depositories for Investments

Councilmember Koppen moved to approve the Resolution Designation of Depositories for Investments.

Resolution 15-1-1157
DESIGNATION OF DEPOSITORIES FOR INVESTMENTS

BE IT RESOLVED, that the following be and hereby are selected as depositories for time deposits of the City of Maplewood:

Alerus Financial (fka Prosperan Bank, Washington County Bank)
Wells Fargo Bank
US Bank
4M Fund

BE IT FURTHER RESOLVED, that the deposits in any of the above depositories shall not exceed the amount of F.D.I.C. insurance covering such deposit unless collateral or a bond is furnished as additional security, and

BE IT FURTHER RESOLVED, that funds in the above depositories may be withdrawn and wire transferred to any other depository of the city by the request of the Finance Director or his/her designee.

BE IT FURTHER RESOLVED, that these depository designations are effective until December 31, 2015.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

3. Approval of a Fee Waiver for a Temporary Intoxicating Liquor License for the Maplewood Area Historical Society, 2170 E County Road D

Councilmember Koppen moved to approve to waiver the \$204.00 fee for a Temporary On-Sale Intoxicating Liquor License for the Maplewood Area Historical Society, 2170 E County Road D.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

4. Approval to Make Payment for Eden Systems Yearly Support Contract

Councilmember Koppen moved to approve the 2015 Contract for Eden Systems Support in the amount of \$53,743.97 for system updates and staff support.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

5. Approval to Enter Into Agreement with ElectroWatchman to Complete Security System Migration

Councilmember Koppen moved to approve to enter into an agreement with Electro Watchman, Inc. to complete the security system migration in an amount not to exceed \$25,000.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

6. Approval of Resolution Approving Final Payment and Acceptance of Project, Lift Station 14 Rehabilitation, City Project 12-13

Councilmember Koppen moved to approve the Resolution Approving Final Payment and Acceptance of Project, Lift Station 14 Rehabilitation, City Project 12-13.

Resolution 15-1-1158

APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT

WHEREAS, the City Engineer for the City of Maplewood has determined that the Lift Station 14 Rehabilitation, City Project 12-13, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that City Project 12-13 is complete and maintenance of these improvements is accepted by the city; and the final construction cost is \$178,301.07. Final payment to Veit & Company, Inc. and the release of any retainage or escrow is hereby authorized.

Adopted by the Maplewood City Council on this 12th day of January 2015.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

7. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 4, East Metro Public Safety Training Center Phase I Bid Package 5, City Project 09-09

Councilmember Koppen moved to approve the Resolution Directing Modification of Existing Construction Contract, Change Order No. 4, East Metro Public Safety Training Center Phase I Bid Package 5, City Project 09-09.

Resolution 15-1-1159

DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT

WHEREAS, the City of Maplewood is an active member of the Commission; and

WHEREAS, the Gateway Corridor is located in Ramsey and Washington Counties, Minnesota, extending approximately 12 miles, and connecting downtown Saint Paul with its East Side neighborhoods and the suburbs of Maplewood, Landfall, Oakdale, Lake Elmo, and Woodbury, and;

WHEREAS, the Gateway Corridor is experiencing robust employment and population growth; and

WHEREAS, the Gateway Corridor will connect the eastern metropolitan area to the region's transit system via Union Depot and will provide economic development opportunities and is a critical link for employees commuting to their workplace; and

WHEREAS, the Gateway Corridor project recently received the important Presidential designation as a Federal Infrastructure Permitting Dashboard Project, and;

WHEREAS, the Gateway Corridor Commission is in the process of preparing a Draft Environmental Impact Statement (DEIS) for the project; and

WHEREAS, after an extensive public engagement and rigorous technical evaluation a locally preferred alternative (LPA) of Bus Rapid Transit within a dedicated guideway that would run generally parallel to I-94 has been determined to be the most cost-effective and economically viable transit solution; and

WHEREAS, the six cities and two counties in which the LPA travels have all passed resolutions supporting the LPA decision; and

WHEREAS, the LPA for the Gateway Corridor has been included in the Metropolitan Council's 2040 Transportation Policy Plan (TPP) which is scheduled for adoption in January 2015; and

WHEREAS, the next step in the development of this transitway will be to transition the project to the State and conduct engineering and additional environmental analysis; and

WHEREAS, additional resources will be needed to advance the transitway through the next phase; and

WHEREAS, Washington County requested \$5 million in funding in the 2014 legislative session for this work and was awarded \$2 million in state bond funds; and

WHEREAS, the balance of \$3 million in State funding is requested by Washington County in the 2015 legislative session; and

WHEREAS, the City of Maplewood recognizes that the \$3,000,000 gap is needed to fully fund the State's share of the next phase of work, referred to as Project Development, and to keep the project moving forward without delay.

NOW THEREFORE, BE IT RESOLVED, that City of Maplewood hereby supports

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

Mayor Slawik opened the public hearing. No one spoke.

Mayor Slawik closed the public hearing.

Councilmember Koppen moved to approve the Resolution Approving 2015-2019 Street Reconstruction and Bituminous Overlay Plan and Authorizing Issuance of Obligation Bonds.

Resolution 15-1-1162
Approving 2015-2019 Street Reconstruction and Bituminous Overlay Plan and
Authorizing Issuance of Obligation Bonds

WHEREAS, pursuant to resolutions of the council adopted May 12, 2014, a report has been prepared with reference to the improvement of the Gladstone Phase 2 Improvements, City Project 14-01, and this report was received by the council on June 9, 2014, and

WHEREAS, the feasibility report provides information regarding whether the proposed project is necessary, cost-effective, and feasible, and

WHEREAS, the feasibility report was accepted and the preparation of plans and specifications was authorized by the council on June 9, 2014, and

WHEREAS, a Public Hearing was called by the City Council on December 8, 2014 regarding the approval of a city-wide Street Reconstruction and Bituminous Overlay Plan and Issuance of Obligations, and notice was published in the local newspaper on December 24 and 31 of 2014, and

WHEREAS, in accordance with Minnesota Statute 475.58 subdivision 3b the Public Hearing was held at 7:00 pm at City Hall on January 12, 2015 regarding the approval of the Street Reconstruction and Bituminous Overlay Plan and Issuance of Obligations, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

- 1) The 2015-19 Street Reconstruction and Bituminous Overlay Plan is hereby approved and the issuance of obligation bonds is authorized as part of said Plan and in accordance with State Statute 475.58 subdivision 3b.
- 2) Furthermore, the maximum amount of Obligation Bonding authority for the Gladstone Redevelopment Improvements Phase 2, City Project 14-01, is \$1,488,200.

Approved this 12th day of January, 2015.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

1. Approval of Resolution Authorizing Project Budget Adjustment, Arkwright-Sunrise Area Street Improvements, Project 12-09

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the resolution adjusting the project budget to \$5,477,000 for the Arkwright Sunrise Area Streets Improvements, City Project 12-09.

Resolution 15-1-1163
PROJECT BUDGET ADJUSTMENT
ARKWRIGHT SUNRISE AREA STREET IMPROVEMENTS, CITY PROJECT 12-09

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 12-09, Arkwright Sunrise Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, On May 13, 2013 the City Council ordered the public improvements to the Arkwright Sunrise Area Improvements and established a project budget of \$4,996,000, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. The project budget adjustment reflects updated cost share amounts with Saint Paul Regional Water, City of Little Canada, and Ramsey County. No increase to the amount G.O. Improvement Bonds are proposed as part of the project budget adjustment. The increase to Environmental Utility Fund represents the increase of stormwater related costs required to meet water quality and rate control requirements.
2. Furthermore, the finance manager is hereby authorized to adjust the project budget from \$4,996,000 to \$5,477,000.

FUNDING SOURCE	APPROVED BUDGET	PROPOSED BUDGET
G.O. IMPROVEMENT BONDS	\$2,529,000	\$2,648,000
RAMSEY COUNTY (SIDEWALKS & TRAILS)	\$176,000	\$176,000
SANITARY SEWER FUND	\$279,000	\$291,000
I & I GRANT	\$39,000	\$59,000
ENVIRONMENTAL UTILITY FUND	\$460,000	\$925,000
SPECIAL BENEFIT ASSESSMENT	\$697,000	\$695,000
ST. PAUL WATER	\$480,000	\$357,000
W.A.C. FUND	\$58,000	\$93,000
CITY OF LITTLE CANADA	\$243,000	\$212,000
DRIVEWAY REPLACEMENT PROGRAM	\$35,000	\$21,000
TOTAL FUNDING	\$4,996,000	\$5,477,000

Approved this 12th day of January 2015.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

J. NEW BUSINESS

1. Approval of an On-Sale Intoxicating Liquor License for Stargate Night Club, 1700 Rice Street Ste J & K

City Clerk/Citizen Services Director Haag gave the staff report. Paul Paoye Xiong, new owner, addressed and answered questions of the council.

Councilmember Koppen moved to approve an on-sale intoxicating Liquor License for Stargate Night Club, 1700 Rice Street.

Seconded by Mayor Slawik

Ayes – All

The motion passed.

Mayor Slawik requested City Manager Coleman, Councilmember Abrams and Councilmember Koppen to report on the process that was used to hire attorneys for civil and criminal prosecution.

City Manager Coleman reported on the hiring process and then gave an overview of the current structure for attorney services and the changes that are being implemented to that structure. She further reported on State Statute that references the hiring of the City Attorney. Mayor Slawik read State Statute 412.651 City Manager; Powers and Duties, Subd. 3. Appointment of personnel.

Councilmember Abrams and Councilmember Koppen further reported on the process used to hire attorneys for civil and criminal prosecution.

2. Approval of Recommendation to Hire City Attorney for Criminal Prosecution Representation

Police Chief Schnell gave the staff report and answered questions of the council. City Manager Coleman answered additional questions of the council. Elliott Knetsch, Vice President of Campbell Knutson addressed and answered questions of the council.

Councilmember Abrams moved approval for the City Manager to contract with the Campbell Knutson Law Firm to serve as the Maplewood City Attorney for Prosecution Services.

Seconded by Mayor Slawik

Ayes – Mayor Slawik, Council Members Abrams and Juenemann

Nays – Council Members Cardinal and Koppen

<u>Appointment</u>	<u>2014 Appointments</u>	<u>2015 Appointments</u>
Acting Mayor*	Councilmember Cardinal	Councilmember Abrams
<i>*Rotation of acting mayors: 2012 Councilmember Koppen, 2013 Councilmember Juenemann, 2014 Councilmember Cardinal</i>		
Auditor Contact	Councilmember Abrams Councilmember Juenemann (Alternate)	Councilmember Abrams Councilmember Juenemann (Alternate)
Community Design Review Board	Councilmember Abrams Mike Martin (Staff Liaison)	Councilmember Abrams Mike Martin (Staff Liaison)
Data Compliance Officers:		
Responsible Authority	Karen Guilfoile	Karen Guilfoile
City Personnel Officer	Terrie Rameaux	Terrie Rameaux
City Law Enforcement Officer	Paul Schnell	Paul Schnell
Environment & Natural Resources Commission	Kathleen Juenemann Shann Finwall (Staff Liaison)	Kathy Juenemann Shann Finwall (Staff Liaison)
Fire Relief Association Relief By-Laws require Mayor to be member of the Board	Mayor Slawik Gayle Bauman (Staff Liaison)	Mayor Slawik Gayle Bauman (Staff Liaison)
Gateway Corridor Group	Mayor Slawik Councilmember Koppen (Alternate) Michael Thompson (Alternate)	Mayor Slawik Councilmember Koppen (Alternate) Michael Thompson (Alternate)
Heritage Preservation Commission	Marv Koppen Ginny Gaynor (Staff Liaison)	Marv Koppen Ginny Gaynor (Staff Liaison)
Housing & Economic Development Commission	Councilmember Koppen Mike Martin (Staff Liaison)	Councilmember Koppen Mike Martin (Staff Liaison)
Human Rights Commission	Councilmember Juenemann Karen Haag (Staff Liaison)	Councilmember Juenemann Karen Haag (Staff Liaison)
Joint Ice Arena Board	Councilmember Cardinal Councilmember Koppen Mayor Slawik (Alternate)	Councilmember Cardinal Councilmember Koppen Mayor Slawik (Alternate)
Maplewood Green Team	Kathleen Juenemann Shann Finwall (Staff Liaison)	Kathleen Juenemann Shann Finwall (Staff Liaison)
Municipal Legislative Commission	Melinda Coleman Mayor Slawik (Alternate) Councilmember Juenemann (Alternate)	Melinda Coleman Mayor Slawik (Alternate) Councilmember Juenemann (Alternate)
Official Newspaper	Maplewood Review Pioneer Press (Alternate)	Maplewood Review Pioneer Press (Alternate)

Parks & Recreation Commission	Councilmember Abrams DuWayne Konewko Jim Taylor/Audra Robbins (Staff Liaisons)	Councilmember Abrams DuWayne Konewko Jim Taylor/Audra Robbins (Staff Liaisons)
Park System Plan Task Force	Councilmember Cardinal	Councilmember Abrams
Planning Commission	Councilmember Cardinal Mike Martin (Staff Liaison)	Councilmember Cardinal Mike Martin (Staff Liaison)
Police Civil Service Commission	Councilmember Juenemann Terrie Rameaux (Staff Liaison)	Councilmember Juenemann Terrie Rameaux (Staff Liaison)
Ramsey County Dispatch Policy Committee	Councilmember Juenemann	Councilmember Juenemann
Ramsey County League of Local Governments	Councilmember Cardinal Marv Koppen (Alternate)	Councilmember Cardinal Marv Koppen (Alternate)
Ramsey/Washington Suburban Cable Commission	Councilmember Abrams Councilmember Cardinal (Alternate) Councilmember Koppen (Alternate)	Councilmember Abrams Councilmember Cardinal (Alternate) Councilmember Cardinal (Alternate)
Regional Mayors	Mayor Slawik	Mayor Slawik
Rush Line Corridor	Mayor Slawik Melinda Coleman (Staff Liaison)	Mayor Slawik Melinda Coleman (Staff Liaison)
Suburban Area Chamber of Commerce	Melinda Coleman Karen Haag (Alternate) Councilmember Cardinal (Alternate) Councilmember Koppen (Alternate)	Melinda Coleman Karen Haag (Alternate) Councilmember Cardinal (Alternate) Councilmember Koppen (Alternate)
Suburban Rate Authority	Michael Thompson	Michael Thompson
St. Paul Water Utility	Will Rossbach	Will Rossbach
Transportation Advisory Board	Mayor Slawik	Mayor Slawik

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

7. Approval of Comprehensive General Buildings Renewal and Replacement Policy

Finance Director Bauman gave the staff report.

Councilmember Cardinal moved to approve the Comprehensive General Buildings Renewal and Replacement Policy.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. VISITOR PRESENTATION

1. Ron Cockriel

M. ADMINISTRATIVE PRESENTATIONS

- 1. Council Calendar Update**

City Manager Coleman gave an update to the Council Calendar.

- 2. Human Rights Community Listening Session**

City Clerk/Citizen Services Director Haag reported on the Human Rights Commission Community Listening Session on Police Accountability and Public Safety to be held on Tuesday, January 13, 2015 at 7:00 p.m. in the Council Chambers.

N. COUNCIL PRESENTATIONS

- 1. Bruentrup Farm Holiday Tea**

Councilmember Abrams commented on the Holiday Tea that was held at the Bruentrup Farm sponsored by the Maplewood Historical Society.

- 2. Marnita's Table**

Mayor Slawik reported that this Thursday, January 15, 2015 from 6:00 p.m. to 9:00 p.m. the Ramsey Suburban Family Collaborative is having an event called Marnita's Table which is an opportunity to have folks of different backgrounds and races interact and have good conversations that are sometimes hard to have.

- 3. Regional Mayor's Meeting**

Mayor Slawik reported on Regional Mayor's meeting she attended earlier in the day.

- 4. Civility**

Mayor Slawik made a comment about civility and her hopes that council members leave what happens at council meeting at council and things don't carry over afterwards.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 9:42 p.m.