

**AGENDA**  
**MAPLEWOOD CITY COUNCIL**  
7:00 P.M. Monday, November 10, 2014  
City Hall, Council Chambers  
Meeting No. 20-14

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mayor's Address on Protocol:

***“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”***

**D. APPROVAL OF AGENDA**

**E. APPROVAL OF MINUTES**

1. Approval of October 27, 2014 City Council Workshop Minutes
2. Approval of October 27, 2014 City Council Meeting Minutes

**F. APPOINTMENTS AND PRESENTATIONS**

1. Approval of Resolution of Appreciation for Judith Johannessen and Cynthia Schafer, Environmental and Natural Resources Commission

**G. CONSENT AGENDA** – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of Resolution Certifying Special Assessments for Unpaid Ambulance Bills
3. Approval of Resolution Certifying Special Assessments for Unpaid Miscellaneous Charges
4. Approval of Resolution Certifying Special Assessments for Unpaid Trash Bills
5. Approval of a Ramsey County Public Innovation Grant Submittal for the City Hall Campus Organics Collection Program
6. Approval of the 2015 SCORE Funding Grant Application
7. Approval of a Temporary Lawful Gambling—Local Permit for the Ramsey County Pheasants Forever at Gulden's Restaurant, 2999 Maplewood Drive

**H. PUBLIC HEARINGS**

None

**I. UNFINISHED BUSINESS**

1. Approval of Next Step in City Manager Search (No Report)

**J. NEW BUSINESS**

1. Approval of Resolution for a Lawful Gambling Premise Permit for the Roseville Area Youth Hockey Association at Jammin' Wings LLC, 1900 County Road D East
2. Preliminary Approval for Issuance of Refunding Bonds
3. Approval of a Resolution for a Conditional Use Permit Revision, Bruentrup Heritage Farm, 2170 County Road D East
4. Approval of the following requests for the Former Maplewood Parkside Fire Station, 2001 McMenemy Street North:
  - a. A Resolution for a Comprehensive Plan Amendment from G (Government) to C (Commercial)
  - b. A Resolution for a Zoning Map Amendment from F (Farm) to BC (Business Commercial)
  - c. A Lot Division

**K. AWARD OF BIDS**

None

**L. VISITOR PRESENTATIONS – All presentations have a limit of 3 minutes.**

**M. ADMINISTRATIVE PRESENTATIONS**

1. Council Calendar Update
2. Selection of Legal RFP Committee (No Report)

**N. COUNCIL PRESENTATIONS**

**O. ADJOURNMENT**

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

**RULES OF CIVILITY FOR OUR COMMUNITY**

*Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.*

**MINUTES**  
**MAPLEWOOD CITY COUNCIL**  
**MANAGER WORKSHOP**  
6:00 P.M. Monday, October 27, 2014  
Council Chambers, City Hall

**A. CALL TO ORDER**

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 6:00 p.m. by Mayor Slawik.

**B. ROLL CALL**

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Absent

**C. APPROVAL OF AGENDA**

Councilmember Abrams moved to approve the agenda as submitted.

Seconded by Councilmember Juenemann      Ayes – All

The motion passed.

**D. UNFINISHED BUSINESS**

None

**E. NEW BUSINESS****1. Update on Parks System Plan**

Park & Recreation Director Konewko gave the introduction and provided specifics of the report. Consultants from HKGI provide the council with an update on the development of the Parks Master Plan.

**F. ADJOURNMENT**

Mayor Slawik adjourned the meeting at 7:03 p.m.



Workshop Minutes as submitted.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

**2. Approval of October 13, 2014 City Council Meeting Minutes**

Councilmember Cardinal moved to approve the October 13, 2014 City Council Meeting Minutes as submitted.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

**F. APPOINTMENTS AND PRESENTATIONS**

None

**G. CONSENT AGENDA**

Councilmember Abrams requested agenda item G2 be discussed separately.

Councilmember Juenemann requested a question for items G5 and G8.

Mayor Slawik requested items G10 be highlighted.

Councilmember Juenemann moved to approve consent agenda items G1 and G3-G10.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

**1. Approval of Claims**

Councilmember Juenemann moved to approve the Approval of Claims.

ACCOUNTS PAYABLE:

\$ 217,413.14	Checks # 93441 thru # 93488 dated 10/14/14 thru 10/15/14
\$ 275,912.88	Disbursements via debits to checking account dated 10/06/14 thru 10/10/14
\$ 1,683,145.64	Checks # 93489 thru # 93538 dated 10/16/14 thru 10/21/14
\$ 609,339.35	Disbursements via debits to checking account dated 10/14/14 thru 10/17/14

\$ 2,785,811.01 Total Accounts Payable

PAYROLL

\$ 522,145.24 Payroll Checks and Direct Deposits dated 10/10/14

\$ 640.00 Payroll Deduction check # 9993261 thru # 9993262 dated 10/10/14

\$ 522,785.24 Total Payroll

\$ 3,308,596.25 GRAND TOTAL

Seconded by Councilmember Abrams Ayes – All

The motion passed.

**2. Approval of Annual Maplewood Historical Society Payment**

Councilmember Abrams moved to approve the annual payment of \$2,000 to the Maplewood Historical Society and provide the City with documentation of how the funds are spent.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

**3. Approval of Clarification to September 22, 2014 City Council Meeting Minutes, Item G13**

Councilmember Juenemann moved to approve the amended minutes, item G13, of the September 22, 2014 City Council Meeting.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

**4. Approval of an Annual Currency Exchange License Renewal for EZ Cash Maplewood LLC, 3035 White Bear Avenue**

Councilmember Juenemann moved to approve the currency exchange license renewal for EZ Cash Maplewood, LLC.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

**5. Approval of a Conditional Use Permit Review, Xcel Substation, 1480 County Road D**

City Attorney Kantrud answered questions of the council.

Councilmember Juenemann moved to approve to review the conditional use permit for Xcel Energy's electrical substation and related electrical system operations in one year.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

**6. Approval of a Conditional Use Permit Review, Maplewood Fire Station No. 1, 600 McKnight Road North**

Councilmember Juenemann moved to approve to review the conditional use permit for the Maplewood Fire Station No. 1 located at 600 McKnight Road North again in one year to check on the project's progress.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

**7. Approval of Purchase Order Change Amount for Robinhood Park**

Councilmember Juenemann moved to approve the new purchase price of \$24,756 for the Robinhood Park purchase.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

**8. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, East Metro Public Safety Training Center Phase I Bid Package 3**

Public Works Director/City Engineer Thompson answered questions of the council.

Councilmember Juenemann moved to approve the resolution Directing Modification of Existing Construction Contract, Change Order No. 1, for the East Metro Public Safety Training Center Phase 1 Bid Package 3 Improvements, City Project 09-09.

Resolution 14-10-1127

DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT  
PROJECT 09-09, PHASE 1 BID PACKAGE 3 - CHANGE ORDER NO. 1

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-09, East Metro Public Safety Training Center Phase I Bid Package 3 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-09, Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:



Seconded by Councilmember Abrams

Ayes – All

The motion passed.

#### H. PUBLIC HEARING

None

#### I. UNFINISHED BUSINESS

##### 1. Update on Pavement Study Findings, English Street Petition, City Project 14-16

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

The following resident spoke: Bill Diesslin, Maplewood Resident

#### J. NEW BUSINESS

##### 1. Approval of Decision to Deny Massage Practitioner License, Yan Xu, New Dragon Acupressure Massage, 3001 White Bear Avenue North

Citizen Services Director Haag gave the staff report and answered questions of the council.

Councilmember Abrams moved to approve the decision to deny a Massage Practitioner's License to Yan Xu for employment at New Dragon Acupressure Massage, 3001 White Bear Avenue.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

##### 2. Approval of Resolution Adopting 2015 Rates for Utilities

Public Works Director/City Engineer gave the staff report and answered questions of the council. Citizen Services Director Haag answered additional questions of the council.

Councilmember Juenemann moved to approve the resolution Adopting the 2015 Rates for Utilities: Environmental Utility (Storm Water) and Water Surcharge (St. Paul) Recycling.

Councilmember Cardinal moved to make a friendly amendment to delay voting on this item until the first meeting in December after it has been posted.

Councilmember Juenemann moved to deny friendly amendment.

Resolution 14-10-1129  
ADOPTION OF THE 2015 RATES FOR UTILITIES:  
ENVIRONMENTAL UTILITY (STORM WATER)

October 27, 2014  
City Council Meeting Minutes

WATER SURCHARGE (ST PAUL)  
RECYCLING

WHEREAS, the City of Maplewood has established utility rates, and

WHEREAS, city staff has reviewed the utility rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
MAPLEWOOD, MINNESOTA, that:

1. The updated Environmental Utility Fund rates with a 3% increase shall become effective beginning January 1, 2015, with quarterly rates set at \$22.44 (\$7.48 per month).
2. The updated water surcharge rates for the St. Paul Water District shall become effective beginning January 1, 2015, with fees set as follows:  
  
8.5% of the St. Paul water charge.
3. The updated recycling fees with a 3% increase shall become effective beginning January 1, 2015, with fees set as follows:  
  
\$3.03 per account per month for multi-family units  
\$9.09 per account per quarter for single-family residents
4. The updated utility rates are approved for all related services received on or after January 1, 2015.
5. The rates shown will be reviewed by staff on an annual basis with recommendations for revisions brought to the city council for consideration.

Seconded by Councilmember Abrams

Ayes – Mayor Slawik, Council  
Members Abrams,  
Juenemann

Nays – Councilmember Cardinal

The motion passed.

**3. Consent to Assignment and Agreement Related to Maplewood Senior Living, LLC**

City Attorney Kantrud gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the resolution Authorizing the Execution of a Consent to Assignment and Agreement in order for Maplewood Senior Living, LLC to complete their refinancing transaction.

Resolution 14-10-1130  
RESOLUTION AUTHORIZING THE EXECUTION OF  
A CONSENT TO ASSIGNMENT AND AGREEMENT

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota (the "City"), as follows:

1. The City Council entered into a Development Agreement, dated May 24, 2011 (the "Development Agreement"), with Maplewood Senior Living, LLC, a Minnesota limited liability company (the "Developer"). The Developer and Bell State Bank & Trust, a North Dakota banking corporation (the "Lender") are parties to that certain Loan Agreement, secured by that certain Mortgage, Security Agreement, Assignment of Lease and Rents and Fixture Financing Statement (the "Mortgage") pursuant to which the Developer has pledged all of its rights, title and interest in and to (i) Development Agreement for The Shores Senior Housing (Development Project: 10-11; Associated City Project: 04-21) by and between the Developer and the City dated May 24, 2011; (ii) the Tax Increment Revenue Note (Maplewood Senior Living, LLC Housing Project) issued pursuant to the Development Agreement; and (iii) the Development Agreement (collectively, the "Project Agreements").
2. The Lender has requested that the City consent to the security interest and assignment of the Project Agreements as contemplated by the Mortgage and as further set forth in a Consent to Assignment and Agreement, by and between the City, the Developer and the Lender, a draft of which has been submitted to the City Council for approval,
3. The City Council hereby approves the Consent to Assignment and Agreement in substantially the form submitted, and the Mayor and the Manager are hereby authorized and directed to execute the Consent to Assignment and Agreement on behalf of the City. In the absence of the Mayor or the Manager, any document authorized by this resolution to be executed may be executed by an acting or duly designated official.
4. The approval hereby given to Consent to Assignment and Agreement includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City officials authorized by this resolution to execute the above documents. The execution of the above documents by the appropriate officer or officers of the City shall be conclusive evidence of the approval of the Consent to Assignment and Agreement in accordance with the terms hereof.

Adopted: October 27, 2014

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

**K. AWARD OF BIDS**

None

**L. VISITOR PRESENTATION**

1. Dave Johnson, Maplewood Resident
2. Diana Longrie, Maplewood Resident
3. Laurie Johnson, Maplewood Resident

4. John Wykoff, Maplewood Resident
5. Bob Zick, North St. Paul Resident
6. Mark Bradley, Maplewood Resident

## M. ADMINISTRATIVE PRESENTATIONS

### 1. Council Calendar Update

Citizen Services Director Haag gave the update to the city council calendar and answered questions of the council.

2. **Review Proposed Negotiated Settlement in Condemnation, Summit Bank Vacant Land Parcels, TH 36 & English Interchange Project (Report Distributed at Meeting)**
  - a. **Intent to Close Meeting (§13D.05 subd.3c)**

Councilmember Juenemann moved to close the meeting.

Councilmember Juenemann withdrew the motion.

Councilmember Cardinal moved to complete the council presentations and then return to M2.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

City Attorney Kantrud stated the meeting will be closed as permitted by section 13D.05 subd. 3c to discuss the Proposed Negotiated Settlement in Condemnation, Summit Bank Vacant Land Parcels, TH 36 & English Interchange Project.

Councilmember Juenemann moved to close the meeting.

Seconded by Councilmember Abrams                      Ayes – All

The motion passed.

Aside from the city council the following were present for the closed session:

City Attorney Kantrud  
Public Works Director Michael Thompson  
Citizen Services Director Karen Haag

Mayor Slawik closed the meeting.

Mayor Slawik opened the meeting.

City Attorney Kantrud gave a summary of the closed session regarding the Proposed Negotiated Settlement in Condemnation, Summit Bank Vacant Land Parcels, TH 36 & English Interchange Project.

## **N. COUNCIL PRESENTATIONS**

### **1. Manager Search Update**

Councilmember Juenemann gave a report on the city manager search update.

### **2. Gladstone Tax Equity Credits**

Councilmember Juenemann reported on the Gladstone Tax Equity Credits of 7.5 million that the Developer received from Minnesota Housing Finance.

### **3. Planning Commission Update**

Councilmember Cardinal reported on the Planning Commission Meeting he attended on October 21, 2014.

### **4. GTN Meeting**

Mayor Slawik reported on a meeting she and staff members had with GTN and plans for the cable show "Spotlight on Maplewood."

### **5. TAB**

Mayor Slawik reported on the Transportation Advisory Board meeting she attended.

### **6. 3M and IYD**

Mayor Slawik reported on a meeting she had with 3M regarding the Integrated Youth Development Program that the City hopes to put in place with leaders and businesses in the community.

### **7. Community Breakfast at St. John's Hospital**

Councilmember Abrams reported on the community leadership breakfast she attended at St. John's Hospital.

## **O. ADJOURNMENT**

Mayor Slawik adjourned the meeting at 9:40 p.m.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Shann Finwall, AICP, Environmental Planner  
**DATE:** November 4, 2014  
**SUBJECT:** Resolution of Appreciation for Judith Johannessen and Cynthia Schafer,  
Environmental and Natural Resources Commission

**Introduction**

Judith Johannessen has been a member of the Environmental and Natural Resources Commission for six years and three months, serving from August 14, 2008 to September 30, 2014. Cynthia Schafer has been a member of the Environmental and Natural Resources Commission for one year and nine months, serving from November 15, 2012 to September 30, 2014.

**Background**

Commission terms for Commissioner Johannessen and Schafer ended on September 30, 2014. Both commissioners chose not to seek reappointment.

**Commission Reviews**

The Environmental and Natural Resources Commission recommended approval of the attached resolutions of appreciation for Commissioners Johannessen and Schafer on October 20, 2014.

**Recommendation**

Approve the attached Resolutions of Appreciation for Judith Johannessen and Cynthia Schafer for their years of service on the Environmental and Natural Resources Commission.

**Attachment**

1. Resolution of Appreciation for Judith Johannessen
2. Resolution of Appreciation for Cynthia Schafer

*RESOLUTION OF APPRECIATION*

*WHEREAS, Judith Johannessen has been a member of the Maplewood Environmental and Natural Resources Commission for six years and three months, serving from August 14, 2008 to September 30, 2014. Ms. Johannessen has served faithfully in those capacities; and*

*WHEREAS, the Environmental and Natural Resources Commission has appreciated her experience, insights and good judgment; and*

*WHEREAS, Ms. Johannessen has freely given of her time and energy, without compensation, for the betterment of the City of Maplewood; and*

*WHEREAS, Ms. Johannessen has shown dedication to her duties and has consistently contributed her leadership and efforts for the benefit of the City.*

*NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Judith Johannessen is hereby extended our gratitude and appreciation for her dedicated service.*

*Passed by the Maplewood  
City Council on November 10, 2014.*

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*Nora Slawik, Mayor*

*Passed by the Maplewood  
Environmental and Natural  
Resources Commission on  
October 20, 2014.*

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*Ann Palzer, Chairperson*

*Attest:*

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*Karen Haag, City Clerk*

*RESOLUTION OF APPRECIATION*

*WHEREAS, Cynthia Schafer has been a member of the Maplewood Environmental and Natural Resources Commission for one year and nine months, serving from November 15, 2012 to September 30, 2014. Ms. Schafer has served faithfully in those capacities; and*

*WHEREAS, the Environmental and Natural Resources Commission has appreciated her experience, insights and good judgment; and*

*WHEREAS, Ms. Schafer has freely given of her time and energy, without compensation, for the betterment of the City of Maplewood; and*

*WHEREAS, Ms. Schafer has shown dedication to her duties and has consistently contributed her leadership and efforts for the benefit of the City.*

*NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Cynthia Schafer is hereby extended our gratitude and appreciation for her dedicated service.*

*Passed by the Maplewood  
City Council on November 10, 2014.*

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*Nora Slawik, Mayor*

*Passed by the Maplewood  
Environmental and Natural  
Resources Commission on  
October 20, 2014.*

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*Ann Palzer, Chairperson*

*Attest:*

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*Karen Haag, City Clerk*

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 3, 2014  
**SUBJECT:** Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 321,336.88	Checks # 93539 thru # 93571 dated 10/28/14
\$ 249,730.21	Disbursements via debits to checking account dated 10/20/14 thru 10/24/14
\$ 998,893.72	Checks # 93572 thru # 93612 dated 10/28/2014 thru 11/04/2014
\$ 426,145.48	Disbursements via debits to checking account dated 10/27/14 thru 10/31/14
\$ 1,996,106.29	Total Accounts Payable

PAYROLL

\$ 536,146.23	Payroll Checks and Direct Deposits dated 10/24/14
\$ 874.20	Payroll Deduction check # 9993288 thru # 9993290 dated 10/24/14
\$ 537,020.43	Total Payroll
\$ 2,533,126.72	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

**Check Register**  
**City of Maplewood**

10/23/2014

Check	Date	Vendor	Description	Amount	
93539	10/28/2014	04911	DECKCI DECOR	TABLECLOTHS SENIOR EXPO 10/16	128.25
93540	10/28/2014	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - NOV	15,766.67
93541	10/28/2014	04944	HILLCREST VENTURES LLC	SUBWAY ORDERS - SEPT	341.36
93542	10/28/2014	00767	KEVIN A JOHNSON	REIMB FOR MEAL 10/10	9.31
93543	10/28/2014	00985	METROPOLITAN COUNCIL	WASTEWATER - NOVEMBER	230,271.57
93544	10/28/2014	01337	RAMSEY COUNTY-PROP REC & REV	SA RECORD KEEPING	5,977.50
93545	10/28/2014	01337	RAMSEY COUNTY-PROP REC & REV	PLANTS MNC YARD PROJ	72.00
93546	10/28/2014	04943	JOE RUEB	REIMB FOR PARKING & MILEAGE 1/1-10/21	315.34
93547	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371083	439.79
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371999	439.78
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0328559	212.30
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0380041	104.73
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0395052	100.01
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0395065	64.15
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0373496	64.15
	10/28/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0349366	64.15
93548	10/28/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	3,194.62
	10/28/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	2,447.99
	10/28/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	222.19
	10/28/2014	01190	XCEL ENERGY	FIRE SIRENS	51.55
93549	10/28/2014	00230	BRYAN ROCK PRODUCTS, INC.	RIP RAP - STERLING BRIDGE EROSION	305.43
93550	10/28/2014	05369	CINTAS CORPORATION #470	BATHROOM CLEANING CHEMICALS	90.80
93551	10/28/2014	00479	EULL'S MANUFACTURING CO., INC.	BLOCK & MORTAR MIX FOR CATCH-BASIN	1,658.60
93552	10/28/2014	03906	GOODMANSON CONSTRUCTION, INC.	PROJ 14-14 P&R ENTRANCE 2nd PMT	13,583.00
93553	10/28/2014	00857	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES 9/1/14 - 8/31/15	23,377.00
93554	10/28/2014	00983	METRO SALES INC	LEASE PMT 10/15 - 11/14	453.00
93555	10/28/2014	02948	MN HUMANITIES CENTER	MANAGEMENT TEAM RETREAT	558.00
93556	10/28/2014	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - SEPTEMBER	3,821.30
	10/28/2014	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - OCTOBER	1,000.00
93557	10/28/2014	00001	ONE TIME VENDOR	REFUND S ABUALZAIN TRANS MEDIC	778.12
93558	10/28/2014	05153	PENGUIN MANAGEMENT, INC.	VOICE NOTIFICATION 11/1/14 - 04/30/15	774.00
93559	10/28/2014	03151	PETTY CASH	REPLENISH PETTY CASH	232.87
93560	10/28/2014	00396	MN DEPT OF PUBLIC SAFETY	SRVS (CJDN) PROVIDED TO PD-3RD QTR	1,920.00
93561	10/28/2014	05338	REPUBLIC SERVICES #923	WASTE REMOVAL	1,243.69
93562	10/28/2014	02001	CITY OF ROSEVILLE	PHONE SERVICE - OCTOBER	2,353.75
93563	10/28/2014	05038	SIMON YOUTH FOUNDATION, INC.	CHARITABLE GAMBLING	49.28
93564	10/28/2014	00198	ST PAUL REGIONAL WATER SRVS	METER REMOVAL/IRRIGATION OFF	121.53
93565	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-COUNTER CARDS	587.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-SWIM LESSONS	427.83
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-THEATER	240.80
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-SWIM LESSONS	93.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-MEMBER SPECIAL	76.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-BRIDAL EXPO	55.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-SENIOR EXPO	39.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-SPOOKY SPLASH	39.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-TRY BEFOR BUY	39.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC - THEATER	38.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC - E AFRICA CARDS	38.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-MU DARKO CARD	38.00
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC - KIDS FEST	31.05
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-MAT PERFORMER	29.10
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-THEATER	20.25
	10/28/2014	01836	ST PAUL, CITY OF	ADVERTISING FOR MCC-MEMBER MAILING	17.50

93566	10/28/2014	01026	DEPT OF TRANSPORTATION	PROJ 09-09 EQUIP USAGE	18.69
93567	10/28/2014	00013	TREE REBATE	REFUND E ERICKSON - TREE REBATE	89.88
93568	10/28/2014	00013	TREE REBATE	REFUND N HODEK - TREE REBATE	59.99
93569	10/28/2014	03682	USA INFLATABLES	INFLATABLES FOR 4TH OF JULY	4,598.20
93570	10/28/2014	02159	WHITE BEAR AREA YMCA	CHARITABLE GAMBLING	1,310.00
93571	10/28/2014	05013	YALE MECHANICAL LLC	REPAIR RTU#2 PW BUILDING	843.81
					321,336.88

**33 Checks in this report.**

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/20/2014	MN State Treasurer	Drivers License/Deputy Registrar	18,358.31
10/21/2014	MN State Treasurer	Drivers License/Deputy Registrar	14,007.11
10/23/2014	MN State Treasurer	Drivers License/Deputy Registrar	71,963.35
10/24/2014	MN State Treasurer	Drivers License/Deputy Registrar	44,966.54
10/20/2014	MN Dept of Natural Resources	DNR electronic licenses	345.00
10/24/2014	MN Dept of Natural Resources	DNR electronic licenses	67.50
10/24/2014	US Bank VISA One Card*	Purchasing card items	56,732.28
10/24/2014	Pitney Bowes	Postage	2,985.00
10/20/2014	MN Dept of Revenue	Fuel Tax	296.12
10/20/2014	MN Dept of Revenue	Sales Tax	5,354.00
10/24/2014	ICMA (Vantagepointe)	Deferred Compensation	4,269.00
10/24/2014	Voya - State Plan	Deferred Compensation	30,386.00
			249,730.21

\*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
10/08/2014	10/10/2014	UNIFORMS UNLIMITED INC.	\$21.60	CLINT ABEL
10/09/2014	10/13/2014	MINNESOTA GOVERNMENT F	\$15.00	GAYLE BAUMAN
10/03/2014	10/06/2014	PAPER PLUS	\$476.71	REGAN BEGGS
10/03/2014	10/06/2014	PAPER PLUS	\$632.42	REGAN BEGGS
10/03/2014	10/06/2014	PAPER PLUS	\$474.32	REGAN BEGGS
10/03/2014	10/06/2014	PAPER PLUS	\$22.49	REGAN BEGGS
10/06/2014	10/07/2014	PAKOR, INC.	\$223.94	REGAN BEGGS
10/10/2014	10/13/2014	OFFICE DEPOT #1090	\$141.37	REGAN BEGGS
10/06/2014	10/07/2014	UNIFORMS UNLIMITED INC.	\$116.99	MARKESE BENJAMIN
10/13/2014	10/15/2014	ASPEN MILLS INC.	\$127.30	MARKESE BENJAMIN
10/07/2014	10/09/2014	SOUTHWES 5262451557501	\$190.20	CHAD BERGO
10/13/2014	10/14/2014	SPIGEN INC	\$34.99	CHAD BERGO
10/15/2014	10/17/2014	APPLE STORE #R022	\$37.44	CHAD BERGO
10/06/2014	10/08/2014	COMO PARK ANIMAL HOSPITAL	\$89.55	BRIAN BIERDEMAN
10/04/2014	10/06/2014	PAWFECTON	\$5.89	OAKLEY BIESANZ
10/08/2014	10/09/2014	PAWFECTON	\$1.00	OAKLEY BIESANZ
10/06/2014	10/08/2014	ALPHA VIDEO + AUDIO IN	\$1,271.86	NEIL BRENEMAN
10/07/2014	10/08/2014	MENARDS 3059	\$111.32	TROY BRINK
10/10/2014	10/13/2014	OAKDALE RENTAL CENTER	\$194.00	TROY BRINK
10/03/2014	10/06/2014	MENARDS 3059	\$165.47	BRENT BUCKLEY
10/06/2014	10/07/2014	U OF M - BBE EROSION	\$215.00	NATHAN BURLINGAME
10/08/2014	10/09/2014	HEALTHSOURCE SOLUTIONS	\$170.00	SARAH BURLINGAME
10/13/2014	10/14/2014	SUREFIRE LLC	\$253.07	DAN BUSACK
10/15/2014	10/16/2014	MENARDS 3022	\$119.09	DAN BUSACK
10/15/2014	10/17/2014	THE HOME DEPOT 2801	\$74.08	DAN BUSACK
10/09/2014	10/10/2014	EMERGENCY AUTOMOTIVE	\$154.50	JOHN CAPISTRANT
10/06/2014	10/07/2014	VIKING ELECTRIC-CREDIT DE	(\$15.25)	SCOTT CHRISTENSON
10/06/2014	10/07/2014	VIKING ELECTRIC-CREDIT DE	(\$32.59)	SCOTT CHRISTENSON
10/06/2014	10/07/2014	VIKING ELECTRIC-CREDIT DE	\$94.06	SCOTT CHRISTENSON
10/06/2014	10/07/2014	VIKING ELECTRIC-CREDIT DE	\$91.74	SCOTT CHRISTENSON
10/06/2014	10/07/2014	STATE SUPPLY	\$301.28	SCOTT CHRISTENSON
10/06/2014	10/07/2014	MINNESOTA AIR OAKDALE	\$79.41	SCOTT CHRISTENSON
10/06/2014	10/07/2014	MINNESOTA AIR CORPORATE	\$15.81	SCOTT CHRISTENSON
10/08/2014	10/09/2014	VIKING ELECTRIC-CREDIT DE	\$94.85	SCOTT CHRISTENSON
10/09/2014	10/10/2014	VIKING ELECTRIC-CREDIT DE	(\$94.06)	SCOTT CHRISTENSON
10/09/2014	10/10/2014	VIKING ELECTRIC-CREDIT DE	\$99.96	SCOTT CHRISTENSON
10/09/2014	10/10/2014	VIKING ELECTRIC-CREDIT DE	\$213.36	SCOTT CHRISTENSON
10/09/2014	10/13/2014	STATE SUPPLY	\$29.15	SCOTT CHRISTENSON
10/10/2014	10/13/2014	THE HOME DEPOT 2801	\$52.34	SCOTT CHRISTENSON
10/14/2014	10/16/2014	THE HOME DEPOT 2801	(\$16.28)	SCOTT CHRISTENSON
10/14/2014	10/16/2014	THE HOME DEPOT 2801	\$50.09	SCOTT CHRISTENSON
10/16/2014	10/17/2014	THE TRANE COMPANY	\$990.00	SCOTT CHRISTENSON
10/05/2014	10/06/2014	IN *VIRTUE PRINTING	\$131.71	LUANNE CORTESI
10/09/2014	10/13/2014	THE HOME DEPOT 2801	\$10.98	KERRY CROTTY
10/03/2014	10/09/2014	VIKING ELECTRIC - ST PAUL	\$19.18	CHARLES DEAVER
10/10/2014	10/13/2014	FRATTALLONES WOODBURY AC	\$20.34	CHARLES DEAVER
10/11/2014	10/13/2014	KNOWLAN'S MARKET #2	\$12.41	CHARLES DEAVER
10/06/2014	10/07/2014	UNIFORMS UNLIMITED INC.	\$74.25	JOSEPH DEMULLING
10/03/2014	10/06/2014	BATTERIES PLUS #31	\$47.94	RICHARD DOBLAR
10/07/2014	10/07/2014	TI *TASER INTL	\$411.96	RICHARD DOBLAR
10/08/2014	10/08/2014	TI *TASER INTL	\$42.91	RICHARD DOBLAR
10/03/2014	10/06/2014	G&K SERVICES AR	\$1,055.56	TOM DOUGLASS
10/06/2014	10/08/2014	MED FIT SYSTEMS INC	\$35.00	TOM DOUGLASS
10/06/2014	10/08/2014	MED FIT SYSTEMS INC	\$3.64	TOM DOUGLASS
10/06/2014	10/08/2014	OFFICE MAX	\$25.60	TOM DOUGLASS

10/06/2014	10/08/2014	THE HOME DEPOT 2801	\$17.94	TOM DOUGLASS
10/07/2014	10/08/2014	NUCO2	\$206.06	TOM DOUGLASS
10/07/2014	10/08/2014	NUCO2	\$191.10	TOM DOUGLASS
10/07/2014	10/08/2014	NUCO2	\$281.73	TOM DOUGLASS
10/07/2014	10/08/2014	NUCO2	\$157.27	TOM DOUGLASS
10/07/2014	10/08/2014	SUPPLYHOUSE.COM	\$232.09	TOM DOUGLASS
10/08/2014	10/09/2014	MUSKA ELECTRIC CO.	\$543.50	TOM DOUGLASS
10/09/2014	10/13/2014	THE HOME DEPOT 2801	\$9.17	TOM DOUGLASS
10/10/2014	10/10/2014	SPORTSMITH	\$41.93	TOM DOUGLASS
10/16/2014	10/17/2014	SHERWIN WILLIAMS #3127	\$74.49	TOM DOUGLASS
10/06/2014	10/07/2014	MIKES LP GAS INC	\$17.00	DOUG EDGE
10/03/2014	10/06/2014	INN LAKE SUPERIOR	\$283.44	SHANN FINWALL
10/03/2014	10/06/2014	PAYFLOW/PAYPAL	\$59.95	MYCHAL FOWLDS
10/08/2014	10/08/2014	SPRINT *WIRELESS	\$358.88	MYCHAL FOWLDS
10/09/2014	10/10/2014	LINE 1 PARTNERS INC	\$2,862.45	MYCHAL FOWLDS
10/09/2014	10/10/2014	LINE 1 PARTNERS INC	\$815.30	MYCHAL FOWLDS
10/09/2014	10/10/2014	AT&T*BILL PAYMENT	\$36.14	MYCHAL FOWLDS
10/09/2014	10/10/2014	ELECTRO WATCHMAN INC	\$585.44	MYCHAL FOWLDS
10/10/2014	10/13/2014	HANCE UTILITY SERVICES IN	\$218.60	MYCHAL FOWLDS
10/16/2014	10/17/2014	WALMART.COM	(\$152.72)	MYCHAL FOWLDS
10/16/2014	10/17/2014	BEST BUY MHT 00000109	\$107.10	MYCHAL FOWLDS
10/16/2014	10/17/2014	IDU*INSIGHT PUBLIC SEC	\$729.90	MYCHAL FOWLDS
10/02/2014	10/06/2014	CRABTREE COMPANIES INC	\$3,411.00	NICK FRANZEN
10/07/2014	10/08/2014	IDU*INSIGHT PUBLIC SEC	\$2,406.96	NICK FRANZEN
10/07/2014	10/08/2014	THE UPS STORE 2171	\$14.71	NICK FRANZEN
10/08/2014	10/09/2014	AMAZON.COM	\$222.99	NICK FRANZEN
10/09/2014	10/10/2014	MPLS METERS MULTI	\$2.00	NICK FRANZEN
10/10/2014	10/13/2014	IDU*INSIGHT PUBLIC SEC	\$731.68	NICK FRANZEN
10/10/2014	10/13/2014	IDU*INSIGHT PUBLIC SEC	\$764.25	NICK FRANZEN
10/03/2014	10/06/2014	BILL'S GUNSHOP & RANGE-HU	\$31.60	DEREK FRITZE
10/02/2014	10/06/2014	THE HOME DEPOT 2801	\$34.67	VIRGINIA GAYNOR
10/03/2014	10/06/2014	CUB FOODS, INC.	\$29.92	VIRGINIA GAYNOR
10/13/2014	10/15/2014	INTERNATIONAL ASSOCIAT	\$209.00	CLARENCE GERVAIS
10/14/2014	10/15/2014	MENARDS 3022	\$45.40	CLARENCE GERVAIS
10/07/2014	10/08/2014	VZWRLSS*APOCC VISN	\$97.25	KAREN GUILFOILE
10/02/2014	10/06/2014	GARELICK STEEL	\$403.00	MARK HAAG
10/09/2014	10/13/2014	STATE SUPPLY	\$266.01	MARK HAAG
10/13/2014	10/14/2014	MILLS FLEET FARM #2,700	\$6.40	MARK HAAG
10/16/2014	10/17/2014	MILLS FLEET FARM #2,700	\$13.34	MARK HAAG
10/13/2014	10/15/2014	THE HOME DEPOT 2801	\$6.97	TAMARA HAYS
10/14/2014	10/15/2014	FASTENAL COMPANY01	\$633.78	TAMARA HAYS
10/14/2014	10/16/2014	THE HOME DEPOT 2801	\$157.17	TAMARA HAYS
10/03/2014	10/06/2014	MINNESOTA KARATE SUPPLIES	\$44.99	STEVEN HIEBERT
10/14/2014	10/16/2014	HENRIKSEN ACE HARDWARE	\$104.33	GARY HINNENKAMP
10/06/2014	10/07/2014	THE UPS STORE 2171	\$18.20	TIMOTHY HOFMEISTER
10/03/2014	10/06/2014	OFFICE DEPOT #1090	\$72.36	RON HORWATH
10/07/2014	10/08/2014	CUB FOODS #1599	\$34.59	RON HORWATH
10/14/2014	10/15/2014	ARC*SERVICES/TRAINING	\$133.00	RON HORWATH
10/16/2014	10/17/2014	PIONEER PRESS SUBSCRIPTI	\$480.18	RON HORWATH
10/05/2014	10/06/2014	KNOWLAN'S MARKET #2	\$16.58	ANN HUTCHINSON
10/10/2014	10/13/2014	GTC UNITED WAY	\$130.00	MARY JACKSON
10/08/2014	10/09/2014	QUALIFIEDHARCWARE.COM	\$258.00	DAVID JAHN
10/16/2014	10/17/2014	DALCO ENTERPRISES, INC	\$918.56	DAVID JAHN
10/15/2014	10/16/2014	CUB FOODS #1599	\$15.96	AMANDA JASKOWIAK
10/08/2014	10/09/2014	25LIVE	\$80.00	LOIS KNUTSON
10/08/2014	10/09/2014	CURTIS 1000 INC.	\$1,360.75	LOIS KNUTSON

10/13/2014	10/14/2014	RAINBOW #7300	\$7.38	LOIS KNUTSON
10/13/2014	10/14/2014	CHIPOTLE 0224	\$74.99	LOIS KNUTSON
10/13/2014	10/14/2014	CHIPOTLE 0224	\$13.93	LOIS KNUTSON
10/14/2014	10/14/2014	COMCAST CABLE COMM	\$44.65	DAVID KVAM
10/03/2014	10/06/2014	AIRGASS NORTH	\$19.00	STEVE LUKIN
10/06/2014	10/07/2014	IN *EMERGENCY RESPONSE SO	\$160.00	STEVE LUKIN
10/06/2014	10/07/2014	IN *EMERGENCY RESPONSE SO	\$1,130.07	STEVE LUKIN
10/08/2014	10/10/2014	GOODIN COMPANY	\$95.52	STEVE LUKIN
10/10/2014	10/13/2014	MENARDS 3059	\$183.92	STEVE LUKIN
10/10/2014	10/13/2014	CONCEPT ENGINEERING LTD	\$3,336.50	STEVE LUKIN
10/12/2014	10/13/2014	MENARDS 3059	\$34.88	STEVE LUKIN
10/12/2014	10/14/2014	MINUTEKEY 800.539.7571	\$12.86	STEVE LUKIN
10/14/2014	10/15/2014	ABLE HOSE	\$124.25	STEVE LUKIN
10/16/2014	10/17/2014	TWIN CITY GARAGE DOOR	\$317.50	STEVE LUKIN
10/17/2014	10/17/2014	AIRGASS NORTH	\$232.72	STEVE LUKIN
10/17/2014	10/17/2014	AIRGASS NORTH	\$155.52	STEVE LUKIN
10/14/2014	10/15/2014	JOES SPORTING GOODS	\$37.47	JERROLD MARTIN
10/14/2014	10/15/2014	MENARDS 3059	\$32.09	JERROLD MARTIN
10/15/2014	10/16/2014	ANIMAL CARE EQUIPMENT	\$198.55	JERROLD MARTIN
10/15/2014	10/17/2014	CAMPBELL PET CO - ONLINE	\$141.30	JERROLD MARTIN
10/03/2014	10/06/2014	HOLIDAY INNS	\$201.82	MIKE MARTIN
10/03/2014	10/06/2014	MINNESOTA KARATE SUPPLIES	\$44.99	GLEN MCCARTY
10/03/2014	10/06/2014	PARTY CITY #768	\$158.01	SASHA MEYER
10/07/2014	10/08/2014	CVS/PHARMACY #01751	\$11.99	SASHA MEYER
10/07/2014	10/09/2014	DOROTHY ANN BAKERY & CAFE	\$72.09	SASHA MEYER
10/14/2014	10/16/2014	BROADWAY RENTAL	\$734.46	SASHA MEYER
10/03/2014	10/06/2014	CUB FOODS #1599	\$6.69	MICHAEL MONDOR
10/03/2014	10/06/2014	CHANNING BETE CO AHA	\$216.91	MICHAEL MONDOR
10/08/2014	10/09/2014	ANCOM COMMUNICATIONS INC	\$201.00	MICHAEL MONDOR
10/08/2014	10/09/2014	ANCOM COMMUNICATIONS INC	\$140.50	MICHAEL MONDOR
10/14/2014	10/16/2014	BOUND TREE MEDICAL LLC	\$12.00	MICHAEL MONDOR
10/14/2014	10/16/2014	BOUND TREE MEDICAL LLC	\$1,240.88	MICHAEL MONDOR
10/08/2014	10/10/2014	OFFICE DEPOT #1090	\$279.98	MARY KAY PALANK
10/08/2014	10/10/2014	OFFICE DEPOT #1090	\$10.43	MARY KAY PALANK
10/15/2014	10/17/2014	OFFICE DEPOT #1090	\$159.47	MARY KAY PALANK
10/03/2014	10/06/2014	KOHL'S #0052	\$59.99	ROBERT PETERSON
10/06/2014	10/07/2014	AN FORD WHITE BEAR LAK	\$237.16	STEVEN PRIEM
10/07/2014	10/08/2014	AUTO PLUS LITTLE CANADA	\$4.07	STEVEN PRIEM
10/07/2014	10/08/2014	AN FORD WHITE BEAR LAK	\$139.35	STEVEN PRIEM
10/07/2014	10/08/2014	BAUER BUILT TIRE 18	\$412.52	STEVEN PRIEM
10/07/2014	10/09/2014	METRO PRODUCTS INC	\$28.01	STEVEN PRIEM
10/08/2014	10/09/2014	AUTO PLUS LITTLE CANADA	\$118.32	STEVEN PRIEM
10/10/2014	10/13/2014	AUTO PLUS LITTLE CANADA	\$56.71	STEVEN PRIEM
10/13/2014	10/14/2014	AUTO PLUS LITTLE CANADA	\$100.52	STEVEN PRIEM
10/13/2014	10/14/2014	AUTO PLUS LITTLE CANADA	\$66.95	STEVEN PRIEM
10/13/2014	10/14/2014	AN FORD WHITE BEAR LAK	\$74.68	STEVEN PRIEM
10/13/2014	10/15/2014	METRO PRODUCTS INC	\$45.20	STEVEN PRIEM
10/14/2014	10/15/2014	DELEGARD TOOL COMPANY	\$144.38	STEVEN PRIEM
10/14/2014	10/15/2014	AUTO PLUS LITTLE CANADA	\$130.28	STEVEN PRIEM
10/14/2014	10/15/2014	AUTO PLUS LITTLE CANADA	\$8.32	STEVEN PRIEM
10/14/2014	10/15/2014	AUTO PLUS LITTLE CANADA	\$47.76	STEVEN PRIEM
10/14/2014	10/15/2014	AN FORD WHITE BEAR LAK	\$152.70	STEVEN PRIEM
10/15/2014	10/16/2014	BORGEN RADIATOR CO	\$386.30	STEVEN PRIEM
10/15/2014	10/16/2014	AUTO PLUS LITTLE CANADA	\$29.07	STEVEN PRIEM
10/02/2014	10/06/2014	THE HOME DEPOT 2801	\$8.97	KELLY PRINS
10/02/2014	10/06/2014	THE HOME DEPOT 2801	\$70.62	KELLY PRINS

10/06/2014	10/07/2014	MENARDS 3059	\$13.97	KELLY PRINS
10/13/2014	10/14/2014	CONTINENTAL RESEARCH COR	\$468.11	KELLY PRINS
10/13/2014	10/14/2014	AMERICAN FLAGPOLE & FLAG	\$84.55	KELLY PRINS
10/11/2014	10/13/2014	PIONEER PRESS ADVERTISING	\$1,124.25	TERRIE RAMEAUX
10/07/2014	10/08/2014	DALCO ENTERPRISES, INC	\$430.14	MICHAEL REILLY
10/10/2014	10/13/2014	DALCO ENTERPRISES, INC	\$58.84	MICHAEL REILLY
10/13/2014	10/14/2014	HILLYARD INC MINNEAPOLIS	\$1,148.75	MICHAEL REILLY
10/03/2014	10/06/2014	APPOINTMENT-PLUS/STORMSO	(\$10.00)	LORI RESENDIZ
10/08/2014	10/10/2014	STAGES THEATRE COMPANY	\$182.50	AUDRA ROBBINS
10/13/2014	10/14/2014	FGA*OAKDALE - 11762	\$3,506.25	AUDRA ROBBINS
10/14/2014	10/15/2014	CTC*CONSTANTCONTACT.COM	\$60.00	AUDRA ROBBINS
10/15/2014	10/16/2014	MICHAELS STORES 2744	\$44.18	AUDRA ROBBINS
10/16/2014	10/17/2014	CUB FOODS #1599	\$44.60	AUDRA ROBBINS
10/13/2014	10/14/2014	WARNING LITES	\$184.00	ROBERT RUNNING
10/13/2014	10/14/2014	SHARROW LIFTING PRODUCTS	\$143.06	ROBERT RUNNING
10/02/2014	10/06/2014	OFFICE DEPOT #1090	\$54.51	DEB SCHMIDT
10/03/2014	10/06/2014	LILLIE SUBURBAN NEWSPAPE	\$82.88	DEB SCHMIDT
10/09/2014	10/10/2014	LILLIE SUBURBAN NEWSPAPE	\$108.38	DEB SCHMIDT
10/13/2014	10/14/2014	FEDEXOFFICE 00006171	\$24.94	DEB SCHMIDT
10/13/2014	10/15/2014	SECRETARY OF STATE	\$120.00	DEB SCHMIDT
10/13/2014	10/15/2014	SECRETARY OF STATE	\$120.00	DEB SCHMIDT
10/15/2014	10/16/2014	AT&T*BILL PAYMENT	\$53.00	DEB SCHMIDT
10/16/2014	10/17/2014	LILLIE SUBURBAN NEWSPAPE	\$184.88	DEB SCHMIDT
10/16/2014	10/17/2014	IN *ENCOMPASS TELEMATICS,	\$572.00	PAUL SCHNELL
10/07/2014	10/08/2014	FLEXIBLE PIPE TOOL COMPAN	\$377.35	SCOTT SCHULTZ
10/09/2014	10/10/2014	FLEXIBLE PIPE TOOL COMPAN	\$310.25	SCOTT SCHULTZ
10/14/2014	10/15/2014	FLEXIBLE PIPE TOOL COMPAN	\$109.95	SCOTT SCHULTZ
10/14/2014	10/16/2014	ON SITE SANITATION INC	\$1,410.00	SCOTT SCHULTZ
10/14/2014	10/16/2014	ON SITE SANITATION INC	\$55.00	SCOTT SCHULTZ
10/15/2014	10/16/2014	REPUBLIC SERVICES TRASH	\$713.85	SCOTT SCHULTZ
10/15/2014	10/17/2014	ON SITE SANITATION INC	(\$55.00)	SCOTT SCHULTZ
10/03/2014	10/06/2014	GOODWILL	\$7.46	CAITLIN SHERRILL
10/03/2014	10/06/2014	CUB FOODS #1599	\$53.60	CAITLIN SHERRILL
10/03/2014	10/06/2014	MICHAELS STORES 2744	\$12.83	CAITLIN SHERRILL
10/07/2014	10/08/2014	CVS/PHARMACY #01751	\$4.99	CAITLIN SHERRILL
10/07/2014	10/08/2014	CVS/PHARMACY #01751	\$8.49	CAITLIN SHERRILL
10/08/2014	10/09/2014	CUB FOODS #1599	\$3.42	CAITLIN SHERRILL
10/14/2014	10/15/2014	CVS/PHARMACY #01751	\$7.69	CAITLIN SHERRILL
10/15/2014	10/17/2014	ORIENTAL TRADING CO	\$205.70	CAITLIN SHERRILL
10/08/2014	10/09/2014	USPS 26834500133401316	\$11.75	MICHAEL SHORTREED
10/09/2014	10/10/2014	THOMSON WEST*TCD	\$642.82	MICHAEL SHORTREED
10/13/2014	10/14/2014	MINNESOTACO	\$120.55	MICHAEL SHORTREED
10/16/2014	10/17/2014	MENARDS 3059	\$703.81	MICHAEL SHORTREED
10/08/2014	10/09/2014	SPORTSMANS GUIDE	\$184.78	WILLIAM SYPNIEWSKI
10/09/2014	10/10/2014	CUB FOODS #1599	\$4.58	JAMES TAYLOR
10/09/2014	10/10/2014	MICHAELS STORES 2744	\$34.17	JAMES TAYLOR
10/10/2014	10/13/2014	CVS/PHARMACY #01751	\$8.90	JAMES TAYLOR
10/15/2014	10/17/2014	SPORTS AUTHORI00007112	\$21.40	JAMES TAYLOR
10/03/2014	10/06/2014	BCA TRAINING EDUCATION	\$75.00	PAUL THIENES
10/06/2014	10/08/2014	OFFICE MAX	\$402.77	MICHAEL THOMPSON
10/10/2014	10/13/2014	U OF M CCE NONCREDIT	\$245.00	MICHAEL THOMPSON
10/03/2014	10/06/2014	OFFICE DEPOT #1090	\$86.67	TAMMY YOUNG
10/02/2014	10/06/2014	OFFICE DEPOT #1079	(\$3.70)	SUSAN ZWIEG
10/02/2014	10/06/2014	OFFICE DEPOT #1090	(\$9.83)	SUSAN ZWIEG
10/02/2014	10/06/2014	OFFICE DEPOT #1090	(\$3.70)	SUSAN ZWIEG
10/02/2014	10/06/2014	OFFICE DEPOT #1090	(\$5.57)	SUSAN ZWIEG

\$56,732.28

**Check Register**  
**City of Maplewood**

10/30/2014

Check	Date	Vendor	Description	Amount	
93572	10/28/2014	00001	ONE TIME VENDOR	K RUSS T/S NOT SUBMITTED BY SUP	62.79
93573	10/28/2014	00001	ONE TIME VENDOR	B GUSTAFSON DD REJECTED	362.14
93574	10/28/2014	05424	A.A. METCALF MOVING & STORAGE, INC.	PROJ 09-08 EASEMENT 17 & 29	491,700.00
93575	11/04/2014	00120	AQUA LOGIC INC	UV LAMP	1,679.92
	11/04/2014	00120	AQUA LOGIC INC	CHEMICALS	728.00
93576	11/04/2014	05324	CHRISTIE BERNARDY	RETAINER FEE/ADD'L WORK - SEPT	1,375.00
93577	11/04/2014	02149	HEIDI CAREY	MARKETING & ADVERTISING - OCT	4,000.00
93578	11/04/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 12-14 PROF SRVS THRU 09/30	32,938.83
	11/04/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 14-01 PROF SRVS THRU 09/30	23,142.41
	11/04/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 09/30	1,417.21
93579	11/04/2014	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - SEPTEMBER	695.70
93580	11/04/2014	01085	MN LIFE INSURANCE	MONTHLY PREMIUM - NOV	2,987.15
93581	11/04/2014	01409	S E H	PROJ 09-09 E METRO REG FIRE TRAINING	3,059.78
	11/04/2014	01409	S E H	MCC AQUATIC CENTER HVAC SYSTEM	1,041.49
	11/04/2014	01409	S E H	GENERAL TRANSPORTATION SRVS	305.33
93582	11/04/2014	01546	SUBURBAN SPORTSWEAR	T-SHIRTS	418.00
	11/04/2014	01546	SUBURBAN SPORTSWEAR	T-SHIRTS	314.00
	11/04/2014	01546	SUBURBAN SPORTSWEAR	SHIRTS FOR BASEBALL CLINIC	310.00
93583	11/04/2014	03985	KAREN WACHAL	REIMB FOR MILEAGE 7/31 - 10/16	52.42
93584	11/04/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	21,179.85
	11/04/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	7,970.22
	11/04/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	607.32
93585	11/04/2014	04848	AVESIS	MONTHLY PREMIUM - NOVEMBER	257.73
93586	11/04/2014	00221	BROCK WHITE COMPANY, LLC.	CRACK SEALING MATERIAL	1,408.11
93587	11/04/2014	05369	CINTAS CORPORATION #470	ULTRA CLEAN SERVICE - CITY HALL	311.90
93588	11/04/2014	02929	GLTC PREMIUM PAYMENTS	LTC MONTHLY PREMIUM - NOV	244.14
93589	11/04/2014	03774	MILES HAMRE	CREATE A BUCKTHORN PEN & CASE	40.00
93590	11/04/2014	00644	HEALTHPARTNERS	MONTHLY PREMIUM - NOV	11,841.20
93591	11/04/2014	04933	HILL-MURRAY SCHOOL	ESCROW RELEASE 2625 LARPENTEUR	30,310.55
93592	11/04/2014	05395	KIDCREATE STUDIO	INSTRUCTION OF KIDCREATE CLASS	160.00
93593	11/04/2014	00827	L M C I T	CLAIM DEDUCTIBLE C0028599 13/14	3,198.00
93594	11/04/2014	00942	MARSDEN BLDG MAINTENANCE CO	JANITORIAL SERVICES - JUNE	1,837.00
93595	11/04/2014	03818	MEDICA	MONTHLY PREMIUM - NOV	158,022.69
93596	11/04/2014	01089	MN UC FUND	QTR UNEMPLOYMENT - 3RD QTR	6,017.53
93597	11/04/2014	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - NOV (OCT DEDS)	496.00
93598	11/04/2014	04198	NORTHLAND MECHANICAL CONT INC	REPLACE SENSORS - GLADSTONE	1,000.00
93599	11/04/2014	00001	ONE TIME VENDOR	REIMB B JOHNSON DRIVEWAY APRON	878.63
93600	11/04/2014	00001	ONE TIME VENDOR	REIMB S MARIER SPRINKLER SYS REPAIR	450.00
93601	11/04/2014	00001	ONE TIME VENDOR	REFUND Y LIN GUITAR LESSONS	110.00
93602	11/04/2014	00001	ONE TIME VENDOR	REFUND WEATHERSPOON RM RENTAL	107.13
93603	11/04/2014	00001	ONE TIME VENDOR	REFUND M COLLOVA SOCCER	68.00
93604	11/04/2014	04264	RAMSEY-WASHINGTON	WICKLANDER'S POND CLEANOUT	141,258.04
93605	11/04/2014	04054	STEVEN REED	DJ FOR YOUTH DANCE	200.00
93606	11/04/2014	01418	SAM'S CLUB DIRECT	CONCESSIONS	253.64
	11/04/2014	01418	SAM'S CLUB DIRECT	CONCESSIONS	231.48
	11/04/2014	01418	SAM'S CLUB DIRECT	CONCESSIONS	180.18
	11/04/2014	01418	SAM'S CLUB DIRECT	SCHOOLS OUT AND OFFICE SUPPLIES	68.68
93607	11/04/2014	00006	SILVER FIT	REFUND K DOMEIER MEMBERSHIPS	99.12
93608	11/04/2014	05265	SKB ENVIRONMENTAL	DISPOSAL OF OLD HOCKEY RINK BOARDS	348.59
93609	11/04/2014	05342	TERRA GENERAL CONTRACTORS	PROJ 09-09 EAST METRO BID5B PMT#1	39,331.50
93610	11/04/2014	03598	PAUL THEISEN	REIMB FOR TUITION & BOOKS 8/25-10/18	1,957.32
93611	11/04/2014	05382	TURNING POINT CONSULTING GROUP	SALES REPRESENTATION 9/22 - 10/10	864.00
	11/04/2014	05382	TURNING POINT CONSULTING GROUP	SALES REPRESENTATION 10/13-10/24	788.00

93612 11/04/2014 03948 AARON WULFF

BALLROOM INSTRUCTION

207.00

**41 Checks in this report.**

998,893.72

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/27/2014	MN State Treasurer	Drivers License/Deputy Registrar	62,896.81
10/27/2014	U.S. Treasurer	Federal Payroll Tax	101,097.21
10/27/2014	P.E.R.A.	P.E.R.A.	96,330.42
10/27/2014	ICMA (Vantagepointe)	Retiree Health Savings	4,591.69
10/28/2014	MN State Treasurer	Drivers License/Deputy Registrar	16,343.37
10/28/2014	MidAmerica - ING	HRA Flex plan	13,300.34
10/28/2014	Labor Unions	Union Dues	3,570.54
10/28/2014	MN State Treasurer	State Payroll Tax	21,173.67
10/29/2014	MN State Treasurer	Drivers License/Deputy Registrar	53,192.95
10/30/2014	MN State Treasurer	Drivers License/Deputy Registrar	30,406.10
10/31/2014	MN State Treasurer	Drivers License/Deputy Registrar	22,565.25
10/31/2014	MN Dept of Natural Resources	DNR electronic licenses	454.05
10/31/2014	Optum Health	DCRP & Flex plan payments	223.08
			426,145.48

CITY OF MAPLEWOOD  
EMPLOYEE GROSS EARNINGS REPORT  
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	10/24/14	ABRAMS, MARYLEE	448.23
	10/24/14	CARDINAL, ROBERT	448.23
	10/24/14	JUENEMANN, KATHLEEN	448.23
	10/24/14	KOPPEN, MARVIN	448.23
	10/24/14	SLAWIK, NORA	509.26
	10/24/14	COLEMAN, MELINDA	5,373.89
	10/24/14	KNUTSON, LOIS	2,397.05
	10/24/14	KANTRUD, HUGH	184.62
	10/24/14	CHRISTENSON, SCOTT	2,069.31
	10/24/14	JAHN, DAVID	2,366.35
	10/24/14	BURLINGAME, SARAH	2,334.10
	10/24/14	RAMEAUX, THERESE	3,192.50
	10/24/14	BAUMAN, GAYLE	4,852.91
	10/24/14	OSWALD, BRENDA	1,905.06
	10/24/14	ANDERSON, CAROLE	1,163.68
	10/24/14	DEBILZAN, JUDY	1,441.05
	10/24/14	JACKSON, MARY	2,219.29
	10/24/14	KELSEY, CONNIE	2,705.98
	10/24/14	RUEB, JOSEPH	2,999.40
	10/24/14	ARNOLD, AJLA	1,832.43
	10/24/14	BEGGS, REGAN	1,720.21
	10/24/14	HAAG, KAREN	4,542.41
	10/24/14	SCHMIDT, DEBORAH	3,158.62
	10/24/14	SPANGLER, EDNA	1,190.51
	10/24/14	LARSON, MICHELLE	1,984.20
	10/24/14	MECHELKE, SHERRIE	1,190.51
	10/24/14	MOY, PAMELA	1,587.36
	10/24/14	OSTER, ANDREA	1,991.11
	10/24/14	RICHTER, CHARLENE	1,112.75
	10/24/14	SCHOENECKER, LEIGH	1,854.59
	10/24/14	VITT, SANDRA	1,032.11
	10/24/14	WEAVER, KRISTINE	2,459.40
	10/24/14	CARLE, JEANETTE	87.00
	10/24/14	JAGOE, CAROL	87.00
	10/24/14	MAHRE, GERALDINE	87.00
	10/24/14	THOMALLA, CAROL	87.00
	10/24/14	CORCORAN, THERESA	1,986.49
	10/24/14	KVAM, DAVID	4,390.72
	10/24/14	PALANK, MARY	1,991.11
	10/24/14	SCHNELL, PAUL	5,033.64
	10/24/14	SHORTREED, MICHAEL	4,266.69
	10/24/14	SVENDSEN, JOANNE	2,194.22
	10/24/14	THOMFORDE, FAITH	1,720.19
	10/24/14	WYLIE, TAMMY	855.07
	10/24/14	ZAPPA, ANDREW	815.71

10/24/14	ABEL, CLINT	3,151.27
10/24/14	ALDRIDGE, MARK	3,915.12
10/24/14	BAKKE, LONN	3,366.08
10/24/14	BARTZ, PAUL	3,345.76
10/24/14	BELDE, STANLEY	3,237.74
10/24/14	BENJAMIN, MARKESE	2,998.13
10/24/14	BIERDEMAN, BRIAN	3,463.90
10/24/14	BUSACK, DANIEL	4,250.58
10/24/14	CARNES, JOHN	2,585.56
10/24/14	CROTTY, KERRY	3,908.01
10/24/14	DEMULLING, JOSEPH	3,567.65
10/24/14	DOBLAR, RICHARD	4,177.12
10/24/14	DUGAS, MICHAEL	4,614.73
10/24/14	ERICKSON, VIRGINIA	3,318.01
10/24/14	FISHER, CASSANDRA	1,160.00
10/24/14	FORSYTHE, MARCUS	3,076.49
10/24/14	FRITZE, DEREK	3,226.08
10/24/14	GABRIEL, ANTHONY	3,392.83
10/24/14	HAWKINSON JR, TIMOTHY	2,943.89
10/24/14	HER, PHENG	2,943.89
10/24/14	HIEBERT, STEVEN	3,943.53
10/24/14	HOEMKE, MICHAEL	2,003.97
10/24/14	HOFMEISTER, TIMOTHY	496.00
10/24/14	JASKOWIAK, AMANDA	240.00
10/24/14	JOHNSON, KEVIN	4,425.70
10/24/14	KONG, TOMMY	3,179.92
10/24/14	KREKELER, NICHOLAS	962.89
10/24/14	KROLL, BRETT	3,264.37
10/24/14	LANGNER, SCOTT	3,228.28
10/24/14	LANGNER, TODD	3,523.66
10/24/14	LYNCH, KATHERINE	3,111.30
10/24/14	MARINO, JASON	3,405.74
10/24/14	MARTIN, JERROLD	3,693.43
10/24/14	MCCARTY, GLEN	3,347.44
10/24/14	METRY, ALESIA	3,233.85
10/24/14	MICHELETTI, BRIAN	2,303.93
10/24/14	MULVIHILL, MARIA	2,003.97
10/24/14	NYE, MICHAEL	4,203.81
10/24/14	OLDING, PARKER	2,104.83
10/24/14	OLSON, JULIE	3,095.09
10/24/14	PARKER, JAMES	2,943.89
10/24/14	REZNY, BRADLEY	4,482.06
10/24/14	RHUDE, MATTHEW	3,005.06
10/24/14	SCHOEN, ZACHARY	2,022.29
10/24/14	SLATER, BENJAMIN	2,251.35
10/24/14	STEINER, JOSEPH	3,282.04
10/24/14	SYPNIEWSKI, WILLIAM	3,032.76
10/24/14	TAUZELL, BRIAN	2,998.13
10/24/14	THEISEN, PAUL	3,289.54
10/24/14	THIENES, PAUL	5,045.38
10/24/14	VANG, PAM	480.00
10/24/14	WENZEL, JAY	3,207.82
10/24/14	XIONG, KAO	3,151.64
10/24/14	ANDERSON, BRIAN	353.09
10/24/14	BAHL, DAVID	367.76
10/24/14	BASSETT, BRENT	542.26

10/24/14	BAUMAN, ANDREW	3,310.63
10/24/14	BEITLER, NATHAN	529.65
10/24/14	BOURQUIN, RON	958.22
10/24/14	CAPISTRANT, JOHN	684.03
10/24/14	CONCHA, DANIEL	346.78
10/24/14	COREY, ROBERT	453.98
10/24/14	CRAWFORD - JR, RAYMOND	2,682.86
10/24/14	CRUMMY, CHARLES	453.99
10/24/14	DABRUZZI, THOMAS	2,734.92
10/24/14	DAWSON, RICHARD	3,772.31
10/24/14	EVERSON, PAUL	3,503.55
10/24/14	HAGEN, MICHAEL	762.92
10/24/14	HALE, JOSEPH	614.16
10/24/14	HALWEG, JODI	3,958.12
10/24/14	HAWTHORNE, ROCHELLE	3,146.83
10/24/14	HUTCHINSON, JAMES	463.38
10/24/14	IMM, TRACY	504.42
10/24/14	JANSEN, CHAD	775.53
10/24/14	KANE, ROBERT	941.46
10/24/14	KARRAS, JAMIE	453.98
10/24/14	KERSKA, JOSEPH	967.83
10/24/14	KONDER, RONALD	819.66
10/24/14	KUBAT, ERIC	3,447.97
10/24/14	LINDER, TIMOTHY	3,471.66
10/24/14	LOCHEN, MICHAEL	285.79
10/24/14	MERKATORIS, BRETT	214.38
10/24/14	MILLER, LADD	794.35
10/24/14	MILLER, NICHOLAS	558.01
10/24/14	MONDOR, MICHAEL	3,731.87
10/24/14	MONSON, PETER	163.94
10/24/14	MORGAN, JEFFERY	218.58
10/24/14	NOVAK, JEROME	3,809.47
10/24/14	NOWICKI, PAUL	390.92
10/24/14	OLSON, JAMES	3,103.44
10/24/14	O'NEILL, KEVIN	1,052.95
10/24/14	OPHEIM, JOHN	566.35
10/24/14	PACHECO, ALPHONSE	264.82
10/24/14	PARROW, JOSHUA	1,078.18
10/24/14	PETERSON, MARK	397.17
10/24/14	PETERSON, ROBERT	3,002.25
10/24/14	POWERS, KENNETH	649.44
10/24/14	RAINEY, JAMES	832.29
10/24/14	RANGEL, DERRICK	680.94
10/24/14	RANK, PAUL	769.23
10/24/14	RICE, CHRISTOPHER	1,173.15
10/24/14	RODDY, BRETT	252.20
10/24/14	RODRIGUEZ, ROBERTO	277.43
10/24/14	SEDLACEK, JEFFREY	3,419.29
10/24/14	STREFF, MICHAEL	3,324.78
10/24/14	SVENDSEN, RONALD	3,374.73
10/24/14	GERVAIS-JR, CLARENCE	4,157.26
10/24/14	LUKIN, STEVEN	4,815.66
10/24/14	ZWIEG, SUSAN	1,186.96
10/24/14	CORTESI, LUANNE	1,799.17
10/24/14	SINDT, ANDREA	2,480.20
10/24/14	BRINK, TROY	2,459.39

10/24/14	BUCKLEY, BRENT	2,281.97
10/24/14	DEBILZAN, THOMAS	2,273.29
10/24/14	EDGE, DOUGLAS	2,767.65
10/24/14	JONES, DONALD	2,243.29
10/24/14	MEISSNER, BRENT	2,207.79
10/24/14	NAGEL, BRYAN	3,702.80
10/24/14	OSWALD, ERICK	2,374.51
10/24/14	RUIZ, RICARDO	1,765.79
10/24/14	RUNNING, ROBERT	2,459.39
10/24/14	TEVLIN, TODD	2,250.99
10/24/14	BURLINGAME, NATHAN	2,299.20
10/24/14	DUCHARME, JOHN	2,859.21
10/24/14	ENGSTROM, ANDREW	3,169.54
10/24/14	JAROSCH, JONATHAN	3,134.59
10/24/14	LINDBLOM, RANDAL	2,861.52
10/24/14	LOVE, STEVEN	3,852.46
10/24/14	THOMPSON, MICHAEL	4,783.38
10/24/14	ZIEMAN, SCOTT	232.00
10/24/14	JANASZAK, MEGHAN	1,720.19
10/24/14	KONEWKO, DUWAYNE	4,603.18
10/24/14	HAMRE, MILES	1,730.40
10/24/14	HAYS, TAMARA	1,765.79
10/24/14	HINNENKAMP, GARY	2,464.00
10/24/14	NAUGHTON, JOHN	2,240.99
10/24/14	NORDQUIST, RICHARD	2,245.60
10/24/14	PURVES, JUSTIN	1,684.19
10/24/14	BIESANZ, OAKLEY	1,624.40
10/24/14	DEAVER, CHARLES	626.25
10/24/14	GERNES, CAROLE	552.50
10/24/14	HAYMAN, JANET	1,218.77
10/24/14	HUTCHINSON, ANN	2,762.97
10/24/14	SOUTTER, CHRISTINE	399.50
10/24/14	WACHAL, KAREN	992.09
10/24/14	GAYNOR, VIRGINIA	3,383.30
10/24/14	KROLL, LISA	2,048.19
10/24/14	YOUNG, TAMELA	473.31
10/24/14	EKSTRAND, THOMAS	3,984.62
10/24/14	FINWALL, SHANN	3,371.39
10/24/14	MARTIN, MICHAEL	2,939.39
10/24/14	BRASH, JASON	2,696.99
10/24/14	CARVER, NICHOLAS	3,810.34
10/24/14	SWAN, DAVID	2,884.99
10/24/14	SWANSON, CHRIS	1,827.39
10/24/14	WEIDNER, JAMES	1,600.00
10/24/14	WELTI, ANDREW	600.00
10/24/14	WELLENS, MOLLY	1,747.32
10/24/14	AYD, GWEN	63.00
10/24/14	BARTZ, BAYLEE	78.00
10/24/14	BJORK, BRANDON	297.00
10/24/14	BRENEMAN, NEIL	2,483.78
10/24/14	CLINE, ABBY	314.00
10/24/14	COLLOVA, MATT	75.00
10/24/14	DIEZ, ANTONIO	90.00
10/24/14	GORACKI, GERALD	109.25
10/24/14	MCPMAHON, ALLISON	78.00
10/24/14	PETERSON, MADELINE	130.00

10/24/14	PIEPER, THEODORE	25.00
10/24/14	ROBBINS, AUDRA	3,473.33
10/24/14	ROBBINS, CAMDEN	285.00
10/24/14	TAYLOR, JAMES	3,149.54
10/24/14	VUKICH, CANDACE	576.50
10/24/14	ADAMS, DAVID	2,100.00
10/24/14	HAAG, MARK	2,459.40
10/24/14	ORE, JORDAN	2,038.99
10/24/14	SCHULTZ, SCOTT	3,964.97
10/24/14	WILBER, JEFFREY	1,796.47
10/24/14	EVANS, CHRISTINE	1,952.25
10/24/14	GLASS, JEAN	5,198.05
10/24/14	HOFMEISTER, MARY	1,167.40
10/24/14	KELLEY, CAITLIN	1,199.77
10/24/14	KULHANEK-DIONNE, ANN	591.50
10/24/14	MCCORMACK, HANNAH	10.06
10/24/14	MCKILLOP, AMANDA	63.76
10/24/14	MEYER, SASHA	4,916.38
10/24/14	MILLER, KAREN	207.50
10/24/14	MONGE, NOAH	42.00
10/24/14	PELOQUIN, PENNYE	602.59
10/24/14	RUZICHKA, JANICE	237.50
10/24/14	SKRYPEK, JOSHUA	400.00
10/24/14	SMITH, CORTNEY	250.75
10/24/14	ST SAUVER, CRAIG	399.01
10/24/14	STAHLMANN, ELLEN	240.13
10/24/14	VUE, LOR PAO	103.42
10/24/14	AKEY, SHELLEY	54.76
10/24/14	ANDERSON, JOSHUA	747.50
10/24/14	BAUDE, SARAH	32.81
10/24/14	BEAR, AMANDA	173.25
10/24/14	BERGLUND, ERIK	41.00
10/24/14	BESTER, MICHAEL	133.70
10/24/14	BICKFORD, JACKLINE	40.00
10/24/14	BLOEMENDAL, AMY	251.75
10/24/14	BUCKLEY, BRITTANY	442.01
10/24/14	BUTLER, ANGELA	91.25
10/24/14	CAMPESINO, ANA-SOFIA	84.00
10/24/14	CLARK, PAMELA	29.70
10/24/14	CORCORAN, JOSHUA	25.65
10/24/14	CRANDALL, ALYSSA	69.18
10/24/14	CRANDALL, KRISTA	209.78
10/24/14	DEMPSEY, BETH	63.75
10/24/14	DUCHARME, DANIELLE	196.00
10/24/14	DUNN, RYAN	498.21
10/24/14	EKSTRAND, TAMERA	287.00
10/24/14	EPLAND, PETER	154.00
10/24/14	ERICKSON-CLARK, CAROL	37.50
10/24/14	ERICSON, WESTIN	17.00
10/24/14	FARRELL, DANIEL	111.30
10/24/14	FONTAINE, KIM	776.50
10/24/14	FREDRICKS, MARTHA	36.00
10/24/14	GRAY, SOPHIE	56.56
10/24/14	GRUENHAGEN, LINDA	237.27
10/24/14	GUSTAFSON, BRENDA	411.00
10/24/14	HAASCH, ANGELA	66.50

10/24/14	HAGSTROM, EMILY	53.55
10/24/14	HANSEN, HANNAH	174.67
10/24/14	HASSAN, KIANA	131.89
10/24/14	HOLMBERG, LADONNA	240.88
10/24/14	HORWATH, RONALD	3,000.03
10/24/14	HUNTLEY, NATALIE	48.01
10/24/14	JOHNSON, BARBARA	481.00
10/24/14	JOHNSON, MICHELLE	51.06
10/24/14	KEMP, MAYA	32.82
10/24/14	KOHLER, ROCHELLE	32.81
10/24/14	KOLLER, NINA	187.50
10/24/14	KOZDROJ, GABRIELLA	50.00
10/24/14	LAMEYER, BRENT	67.20
10/24/14	LAMEYER, ZACHARY	279.38
10/24/14	LAMSON, ELIANA	27.38
10/24/14	LY, RASSACIN	100.00
10/24/14	MASON, AMY	167.30
10/24/14	MCCOMAS, LEAH	250.50
10/24/14	MUSKAT, JULIE	151.07
10/24/14	NITZ, CARA	507.17
10/24/14	OHS, CYNTHIA	186.00
10/24/14	PROESCH, ANDY	336.00
10/24/14	RANEY, COURTNEY	875.02
10/24/14	REHLING-ANDERSON, LORIE	324.25
10/24/14	RENSTROM, KEVIN	159.00
10/24/14	RESENDIZ, LORI	2,597.77
10/24/14	RHYNER, ALEXANDER	36.13
10/24/14	RICHTER, DANIEL	114.90
10/24/14	ROLLERSON, TERRANCE	60.76
10/24/14	ROSAND, WALKER	132.00
10/24/14	SCHERER, KATHLENE	25.25
10/24/14	SCHMIDT, VICTORIA	76.00
10/24/14	SCHREIER, ABIGAIL	261.16
10/24/14	SCHREIER, ROSEMARIE	230.69
10/24/14	SMITH, ANN	83.20
10/24/14	SMITH, JEROME	173.75
10/24/14	SMITLEY, SHARON	339.94
10/24/14	SYME, LAUREN	141.10
10/24/14	TREPANIER, TODD	290.64
10/24/14	TUPY, HEIDE	46.30
10/24/14	TUPY, MARCUS	96.00
10/24/14	WARNER, CAROLYN	213.22
10/24/14	YANG, JUDY	144.00
10/24/14	YUNKER, JOSEPH	46.50
10/24/14	BOSLEY, CAROL	137.25
10/24/14	LANGER, CHELSEA	137.75
10/24/14	LANGER, KAYLYN	25.50
10/24/14	WISTL, MOLLY	394.75
10/24/14	AUSTIN, CATHERINE	96.00
10/24/14	BOWMAN, CHRIS	64.00
10/24/14	CRAWFORD, SHAWN	528.00
10/24/14	DOUGLASS, TOM	1,942.60
10/24/14	INDA, ANTHONY	120.00
10/24/14	KRECH, ELAINE	747.50
10/24/14	LOONEY, RAYJEANIA	232.00
10/24/14	MAIDMENT, COLIN	669.00

	10/24/14	MALONEY, SHAUNA	127.50
	10/24/14	NESVACIL, BRENNAN	112.00
	10/24/14	PRINS, KELLY	2,141.11
	10/24/14	REILLY, MICHAEL	2,022.49
	10/24/14	STEFFEN, MICHAEL	102.00
	10/24/14	COUNTRYMAN, BRENDA	1,320.00
	10/24/14	PRIEM, STEVEN	2,520.89
	10/24/14	WOEHRLE, MATTHEW	2,314.27
	10/24/14	XIONG, BOON	1,553.63
	10/24/14	BERGO, CHAD	2,824.09
	10/24/14	FOWLDS, MYCHAL	3,989.58
	10/24/14	FRANZEN, NICHOLAS	2,988.47
	10/24/14	KREGER, JASON	2,353.80
9993275	10/24/14	GRANADOS, ERWIN	15.00
9993276	10/24/14	GREER, MADELINE	52.00
9993277	10/24/14	KOSTECKI, JAKOB	152.50
9993278	10/24/14	LARSON, MARIAH	76.50
9993279	10/24/14	LONETTI, KELLY	112.50
9993280	10/24/14	MOUA, CHEE	90.00
9993281	10/24/14	MOUA, PETER	48.00
9993282	10/24/14	RYDEL, MICHAEL	42.00
9993283	10/24/14	SWIECH, TAYLOR	130.00
9993284	10/24/14	WESTEMEIER, EMILY	78.00
9993285	10/24/14	MADSEN, JEFFREY	37.50
9993286	10/24/14	VANG, XEE	55.25
9993287	10/24/14	EKSTRAND, RYAN	28.88
			536,146.23

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 3, 2014  
**SUBJECT:** Approval of Resolution Certifying Special Assessments for Unpaid Ambulance Bills

**Introduction**

Annually the City levies special assessments for unpaid ambulance bills on property within Ramsey County. During the past 12 months, notifications were made to individuals that had unpaid ambulance bills. The notices indicated that the balance due for ambulance services along with 10% interest would be added to their 2015 property taxes if payment was not made within 30 days. A few payments were received in response to these notifications. The remaining unpaid bills in the amount of \$6,990.99 plus 10% interest of \$699.10 should be certified as special assessments.

**Budget Impact**

This process assists with the collection of past due amounts.

**Recommendation**

It is recommended that the attached resolution be adopted to certify \$7,690.09 of unpaid ambulance bills for collection with 2015 property taxes which includes interest at the rate of ten percent on the total amount for one year.

**Attachments**

Attachment 1: Resolution

RESOLUTION NO.

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following ambulance bills totaling \$7,690.09 for collection with the taxes of said property owner for the year 2014, collectible in 2015, which includes interest at the rate of ten percent (10%) on the total amount for one year.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 3, 2014  
**SUBJECT:** Approval of Resolution Certifying Special Assessments for Unpaid Miscellaneous Charges

**Introduction**

Annually the City levies special assessments for unpaid miscellaneous charges on property within Ramsey County. These miscellaneous charges include items such as false alarms, lawn mowing and other code enforcement issues. During the past 12 months, letters were sent to individuals that had unpaid bills. The letters indicated that the balance due for the services along with 10% interest would be added to their 2015 property taxes if payment was not made within 30 days. A few payments were received in response to these letters. The remaining unpaid bills in the amount of \$8,829.74 plus 10% interest of \$882.97 should be certified as special assessments.

**Budget Impact**

This process assists with the collection of past due amounts.

**Recommendation**

It is recommended that the attached resolution be adopted to certify \$9,712.71 of unpaid miscellaneous charges for collection with 2015 property taxes which includes interest at the rate of ten percent on the total amount for one year.

**Attachments**

Attachment 1: Resolution

RESOLUTION NO.

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following miscellaneous charges totaling \$9,712.71 for collection with the taxes of said property owner for the year 2014, collectible in 2015, which includes interest at the rate of ten percent (10%) on the total amount for one year.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 3, 2014  
**SUBJECT:** Approval of Resolution Certifying Special Assessments for Unpaid Trash Bills

**Introduction**

Beginning in 2013, the City levied special assessments for unpaid trash bills on property within Ramsey County. The accounts affected are those that have amounts due that are at least two billing periods old. 722 notices were sent to individuals that had unpaid bills. The notices indicated that the balance due for the services along with 10% interest would be added to their 2015 property taxes if payment was not made within 30 days. Many payments have been received in response to these notices. Almost half of the 722 accounts are now paid in full. The remaining unpaid bills in the amount of \$56,880.37 plus 10% interest of \$5,688.61 should be certified as special assessments.

**Budget Impact**

This process assists with the collection of past due amounts.

**Recommendation**

It is recommended that the attached resolution be adopted to certify \$62,568.98 of unpaid trash bills for collection with 2015 property taxes which includes interest at the rate of ten percent on the total amount for one year.

**Attachments**

Attachment 1: Resolution

RESOLUTION NO.

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following trash bills totaling \$62,568.98 for collection with the taxes of said property owner for the year 2014, collectible in 2015, which includes interest at the rate of ten percent (10%) on the total amount for one year.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager

**FROM:** Shann Finwall, AICP, Environmental Planner

**DATE:** November 5, 2014

**SUBJECT:** Approval of a Ramsey County Public Innovation Grant Submittal for the City Hall Campus Organics Collection Program

**Introduction**

The Ramsey County Public Innovation Grant provides financial assistance to public entities for the purpose of creating and implementing innovative programs to increase source reduction and residential recycling efforts, initiate organic management programs, expand public space recycling, and address bulky waste management. Eligible applicants include municipalities, independent school districts, park boards, watershed districts, libraries, and other public entities in Ramsey County.

**Background**

Maplewood's 2014 Ramsey County Recycling Work Plan requires that the City learn more about organics collection in anticipation of having a curbside residential organics program in place by 2016. The City's solid waste program currently includes residential recycling and trash collection only.

**Discussion**

City staff is proposing to submit a Public Innovation Grant to help fund our Maplewood City Hall Campus Organics Collection Program. The Program will involve the collection of organics, including food waste and compostable paper, at all four City Hall Campus buildings. The City will contract with Republic Services, our City facility trash hauling contractor, to collect the organics once a week from three dumpster locations on the City Hall Campus. Organics will then be brought to Specialized Environmental Technologies in Empire Township where it will be processed into compost material.

The design of the Program includes education for employees and guests and new organics collection bins and signage in City Hall, Community Center, and the 1902 Building on the City Hall Campus. The grant request is for \$11,762 to fund new organics/recycling/trash container stations for City facilities, organics collection bags, and one year of collection service. The Program will represent an organics collection pilot project and will allow City staff an opportunity to learn more about organics collection in anticipation of having curbside organics collection in place by 2016.

**Budget Impact**

If awarded the Ramsey County Public Innovation Grant the City will use the \$11,762 grant funding to cover the cost of new organics/recycling/trash container stations for City facilities, organics collection bags, and one year of organic collection service for the City Hall Campus Organics Collection Program. No matching funds are required for the grant. Future budget impacts for the collection of organics at City Hall Campus beginning 2016 is estimated at \$189 per month, or \$2,268 per year.

**Recommendation**

Approve the Ramsey County Public Innovation grant submittal for the City Hall Campus Organics Collection Program. If awarded, the grant funding would cover the cost of new organics/recycling/trash container stations for City facilities, organics collection bags, and one year of organic collection service for the City Hall Campus Organics Collection Program. The full grant application is scheduled to be submitted to Ramsey County on November 17, 2014, for their review.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Shann Finwall, AICP, Environmental Planner  
**DATE:** November 4, 2014  
**SUBJECT:** Approval of the 2015 SCORE Funding Grant Application

**Introduction**

Attached is the 2015 SCORE Funding Grant Application from the Ramsey County Department of Public Health. The City of Maplewood has the opportunity to apply for a grant in the amount of \$79,766. SCORE grant funding is based on a per capita basis and is intended to help fund the City's recycling program. Submittal deadline for the grant application is December 1, 2014, with grant awards funding 2015 budget expenses. In 2014, the City was awarded \$79,766 in SCORE grant funds.

**Background**

In 1989, the Minnesota Legislature adopted comprehensive waste reduction and recycling legislation based on the recommendations of the Governor's Select Committee on Recycling and the Environment (SCORE). This set of laws is part of Minnesota's Waste Management Act. The SCORE legislation has provided counties with a funding source to develop effective recycling and solid waste management programs. Ramsey County in turn offers SCORE grants to cities to enhance or improve their recycling efforts.

**Discussion**

Maplewood has historically used SCORE funding to help offset the cost of collecting recyclables through the City's recycling contract. SCORE funds can also be used for administration, promotion activities, organics collection, or to cover the cost of equipment. The 2014 SCORE application identifies the use of the City's \$79,766 SCORE funds for the collection of recyclables.

**Budget Impact**

The 2015 Recycling program budget will be subsidized by the Ramsey County SCORE grant in the amount of \$79,766 to help fund the collection of recyclables in the City.

**Recommendation**

Approve the submittal of the 2015 SCORE Funding Grant Application to Ramsey County.

**Attachments**

1. 2015 SCORE Funding Grant Application

SAINT PAUL RAMSEY COUNTY PUBLIC HEALTH  
ENVIRONMENTAL HEALTH DIVISION

2015 SCORE FUNDING GRANT APPLICATION

CITY/TOWNSHIP: Maplewood  
 CONTACT PERSON: Shann Finwall, Environmental Planner  
 ADDRESS: 1902 County Road B East, Maplewood, MN 55109  
 PHONE: (651) 249-2304  
 FAX: (651) 249-2310  
 EMAIL: shann.finwall@ci.maplewood.mn.us

SCORE GRANT REQUEST

1. **What goals does your municipality have for waste reduction and recycling activities in 2015? What strategies will you use to improve your recycling performance?** Please describe how progress toward these goals will be measured and evaluated. These goals and strategies will be used in the development of the 2015 Recycling Performance Work Plan.

What goals does your municipality have for waste reduction and recycling activities in 2015?

- Maplewood will implement an organics collection program at City facilities. This will help to reduce the volume of waste generated internally and will help to educate residents on commercial organics collection programs.
- Increased recycling and solid waste outreach to minority populations in the City.
- Increased recycling outreach to multi-family buildings by creating a "best practices" recycling scorecard to provide management companies or owners of multi-family housing properties.
- Continue to improve and expand the City's business recycling program with outreach to the local chamber and business groups.
- Targeting education to low and non-participating residents with curbside recycling.

What strategies will you use to improve your recycling performance? Please describe how progress toward these goals will be measured and evaluated.

- The City will track the volume of municipal solid waste collected in City facilities before and after the City Hall Campus Organics Collection project and publish the findings.
- Work with the County and other organizations within the area to disseminate trash, recycling, and household hazardous waste disposal information to minority populations in the City.
- Visit multi-family sites and fill out best practices scorecard for their property. Provide the management company or owner the tools to understand and implement the practices outlined on the scorecard.
- Track the number of recycling educational visits to multi-family units.
- Provide information to local chamber and business groups on cost savings from pilot waste management projects in and around Maplewood.
- Track and report the number of businesses which have opted into the City's recycling program.
- Work with the City's recycling contractor to identify properties that do not participate in the recycling program and determine the best outreach and education.

2. **Identify expenses for activities within each applicable budget category:**

PROPOSED SCORE BUDGET—SCORE EXPENSES ONLY

ADMINISTRATION Total: \$ \_\_\_\_\_  
 Please detail activities and expenses:

PROMOTION ACTIVITIES Total: \$ \_\_\_\_\_  
 Please detail activities and expenses:

EQUIPMENT Total: \$ \_\_\_\_\_  
 Please detail activities and expenses:

COLLECTION OF RECYCLABLES Total: \$79,766  
 Please detail activities and expenses:

ORGANICS COLLECTION Total: \$ \_\_\_\_\_  
 Please detail activities and expenses:

TOTAL SCORE GRANT Requested \$79,766

**3. List any additional expenses the city anticipates to incur implementing the 2015 Recycling Performance Work Plan:**

Ramsey County will complete the City's 2015 Recycling Performance Work Plan on January 15, 2015, at which point the City can assess anticipated expenses for implementation.

**RECYCLING BUDGET**

**4. Attach a copy of your 2015 municipal budget for all recycling activities, including all funding sources. If your governing body has not adopted the 2015 budget, attach the most current draft budget. If the budget does not list all expenditures and revenues specific to recycling, add a supplemental table that identifies this information.**

Refer to draft 2015 recycling budget attached (exhibit 1).

**PUBLIC ENTITIES LAW COMPLIANCE**

**5. Attach a copy of the disclosure from your hauler(s), or a copy of the relevant portion of any contracts with haulers, that specifies the facility at which waste collected from municipal facilities is deposited. A hauler's generic waste disclosure form that lists multiple facilities where waste may be delivered is not acceptable.**

Refer to Republic Services' letter attached which specifies where the City's municipal facilities waste is deposited (exhibit 2).

**RESOLUTION**

**6. Attach a resolution from your governing body requesting the SCORE funding allocation, or a certified copy of the official proceedings at which the request was approved. SCORE grants agreements cannot be issued without such an attachment.**

Refer to Maplewood's certified copy of the November 10, 2014 City Council meeting (exhibit pending).

\_\_\_\_\_  
 NAME OF PERSON AUTHORIZED TO SUBMIT GRANT

\_\_\_\_\_  
 SIGNATURE (electronic signature is acceptable)

\_\_\_\_\_  
 TITLE

\_\_\_\_\_  
 DATE

Applications will be considered complete when items 1 – 6 above are submitted and a signature is on file.

Please return the completed grant application form and attachments by **DECEMBER 1, 2014**.

SCORE Program  
 Saint Paul – Ramsey County Public Health  
 Environmental Health Division  
 2785 White Bear Avenue N., Suite 350  
 Maplewood, MN 55109-1320  
 Rachel.Frank@co.ramsey.mn.us

CITY OF MAPLEWOOD  
**RECYCLING PROGRAM FUND (605)**  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2012 ACTUAL	2013 ACTUAL	2014 ORIGINAL BUDGET	2014 RE-EST.	2015
<u>Operating revenues:</u>					
3781 Recycling charges	413,032	476,709	547,710	547,710	564,140
Total revenues	<u>413,032</u>	<u>476,709</u>	<u>547,710</u>	<u>547,710</u>	<u>564,140</u>
<u>Operating expenses:</u>					
Personnel services	84,142	79,816	86,940	84,500	51,510
Commodities	9,514	3,929	9,500	1,250	1,000
Contractual services	412,423	384,983	472,450	494,000	528,350
4950 Administration	49,290	49,580	49,580	51,000	49,580
Total expenses	<u>555,368</u>	<u>518,308</u>	<u>618,470</u>	<u>630,750</u>	<u>630,440</u>
Operating income (loss)	(142,336)	(41,599)	(70,760)	(83,040)	(66,300)
Nonoperating revenues (expenses):					
3534 County - other grants	78,753	78,629	77,680	77,680	78,630
3801 Investment earnings	1,733	505	1,000	2,380	1,600
3809 Miscellaneous	(39)	-	-	-	-
4930 Investment management fees	(1,800)	(1,341)	(800)	(1,430)	(1,080)
Total nonoperating revenues (expenses)	<u>78,648</u>	<u>77,793</u>	<u>77,880</u>	<u>78,630</u>	<u>79,150</u>
Change in net assets	<u>(63,688)</u>	<u>36,194</u>	<u>7,120</u>	<u>(4,410)</u>	<u>12,850</u>
Net assets - January 1	391,471	327,782	245,939	363,976	359,566
Net assets - December 31	<u><u>327,782</u></u>	<u><u>363,976</u></u>	<u><u>253,059</u></u>	<u><u>359,566</u></u>	<u><u>372,416</u></u>

CITY OF MAPLEWOOD  
EXPENDITURES BY ACCOUNT

605 RECYCLING PROGRAM					
706 RECYCLING PROGRAM					
		2012 EXPENDED	2013 EXPENDED	2014 ORIG BUDGT	2015 DEPT REQ
4010	WAGES/FULL-TIME EMPLOYEES	46,064	41,571	52,850	30,740
4011	OVERTIME PAY	538	1,382	500	500
4025	WAGES/TEMPORARY	9,928	5,664	-	-
4030	LEAVE BENEFITS	6,948	7,656	9,170	5,270
4040	RETIREMENT BENEFITS	9,408	9,840	10,370	6,450
4050	INSURANCE BENEFITS	11,256	13,704	14,050	8,550
	<i>TOTAL PERSONNEL SERVICES</i>	84,142	79,816	86,940	51,510
4120	PROGRAM SUPPLIES	241	204	500	-
4160	SUPPLIES - EQUIPMENT	9,273	3,725	9,000	1,000
	<i>TOTAL COMMODITIES</i>	9,514	3,929	9,500	1,000
4330	POSTAGE	3,747	122	-	150
4360	PUBLISHING	2,612	-	1,800	-
4370	INSURANCE	1,140	1,360	1,420	3,010
4380	SUBSCRIPTIONS & MEMBERSHIPS	150	265	250	250
4390	TRAVEL & TRAINING	-	320	600	300
4400	VEHICLE ALLOWANCE	240	40	100	100
4480	FEES FOR SERVICE	362,782	335,481	420,700	475,300
4485	FEES FOR UTILITY BILLING	40,623	46,106	46,200	47,800
4580	INTERNAL I. T. CHARGES	1,128	1,289	1,380	1,440
	<i>TOTAL CONTRACTUAL SERVICES</i>	412,423	384,983	472,450	528,350
4930	INVESTMENT MANAGEMENT FEES	1,800	1,341	800	1,080
4950	ADMINISTRATION CHGS - GEN FUI	49,290	49,580	49,580	49,580
	<i>TOTAL OTHER CHARGES</i>	51,090	50,921	50,380	50,660
	DEPT/DIV TOTALS	557,167	519,650	619,270	631,520



October 31, 2014

Shann Finwall  
Environmental Planner  
City of Maplewood  
1902 County Road B East  
Maplewood, MN 55109

Dear Ms. Finwall,

This letter is to confirm that the solid waste collected at the City of Maplewood's public buildings serviced by Republic Services is delivered to the Washington/Ramsey County processing facility located in Newport, MN.

Please contact me if you have any questions or if you need any more information.

Sincerely,

Doug Link  
Municipal Manager  
Republic Services  
4325 66<sup>th</sup> St E  
Inver Grove Heights, MN 77077  
651-755-4744  
dlink@republicservices.com

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Karen Haag, Citizen Services Director  
**DATE:** November 3, 2014  
**SUBJECT:** Approval of a Lawful Gambling Local permit for the Ramsey County Pheasants Forever at Gulden's Restaurant, 2999 Maplewood Drive

**Introduction**

An application for a Lawful Gambling Local permit has been submitted by Daniel Jambor on behalf of the Ramsey County Pheasants Forever, 1555 Iglehart Ave in Saint Paul.

**Background**

This permit will be used for the organization's banquet, which will be held at Gulden's Restaurant in Maplewood on Sunday, March 15, 2015 from 4:00pm to 10:00pm. Proceeds from the event will go towards promoting conservation and restoration of wildlife habitat, specifically, but not exclusively, to pheasants. In addition, funds will be used for the education on conservation, as well as engage youth in the outdoors.

The applicant has also submitted an Application for Exempt Permit, which is required by MN Statute §349.166, and processed and approved by the Minnesota Gambling Control Board. MN Statute §349.166 also requires that the applying organization notify the local government unit 30 days before the lawful gambling occasion, or 60 days for an occasion held in a city of the first class.

**Budget Impact**

None

**Recommendation**

Staff recommends that Council approve the Lawful Gambling Local permit for the Ramsey County Pheasants Forever's fundraising banquet on March 15, 2015 at Gulden's Restaurant, 2999 Maplewood Dr, in Maplewood.

In addition, staff recommends that Council acknowledge the Application for Exempt Permit and waive any objection to the timeliness of said permit, as governed by MN Statute §349.166.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Karen Haag, Citizen Services Director  
**DATE:** November 3, 2014  
**SUBJECT:** Approval of a Resolution for a Lawful Gambling Premise Permit for the Roseville Area Youth Hockey Association at Jammin' Wings LLC, 1900 County Road D East

**Introduction**

April Borash, on behalf of the Roseville Area Youth Hockey Association, has submitted an application and is requesting approval of a premise permit to conduct lawful gambling at Jammin' Wings LLC, 1900 County Road D East in Maplewood.

At this time, Jammin' Wings, LLC is still undergoing steps to finalize the licensing requirements to allow gambling activity to be conducted at its location. The approval of the Lawful Gambling Premise permit for the Roseville Area Youth Hockey Association is contingent upon the issuance of such licenses.

**Background**

The Roseville Area Youth Hockey Association is a non-profit organization dedicated promoting amateur youth ice hockey within the boundaries of ISD 623; it has been in existence and registered with the State of Minnesota since 1987.

In order for the State of Minnesota to issue a gambling premise permit, approval of the attached resolution from the City is required.

**Recommendation**

It is recommended that council approve the Resolution for a Lawful Gambling Premise permit for the Roseville Area Youth Hockey Association to operate at Jammin' Wings LLC, located at 1900 County Road D East, contingent upon Jammin' Wings obtaining all necessary licenses to allow gambling activity. .

**Attachments**

1. Resolution for a Lawful Gambling Premise Permit

## **RESOLUTION**

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premise permit for lawful gambling is approved for the Roseville Area Youth Hockey Association to operate at Jammin' Wings, LLC, 1900 County Road D East in Maplewood, MN.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

**MEMORANDUM**

**TO:** Melinda Coleman, Interim City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 5, 2014  
**SUBJECT:** Preliminary Approval for Issuance of Refunding Bonds

**Introduction**

Refunding bonds are proposed to be issued to refinance the G.O. Improvement Refunding Bonds Series 2005A (current) and the G.O. Improvement Refunding Bonds Series 2006A (crossover). Issuance of the refunding bonds will allow the City to take advantage of the current low interest rates. The estimated net present value (NPV) of savings to the City for this issue is estimated at \$293,137 or 7.3% of the principal amount of the refunding bonds. Please note that the NPV benefit shown is an estimate and is variable based on the actual true interest cost on the refunding bonds as determined at the sale date. City policy states that any refunding, whether crossover or current, needs to have a NPV benefit of at least 3.5%.

Additional information regarding the refunding of these bonds is included in the attached report from Springsted, Inc. It suggests a bid award on the bond sale at the Council meeting at 7:00 p.m. on Monday, December 8, 2014.

**Budget Impact**

Estimated net present value of savings to the City is estimated at \$293,137.

**Recommendation**

It is recommended that the City Council adopt the attached resolutions providing preliminary approval for the sale of \$4,020,000 General Obligation Refunding Bonds Series 2015A.

**Attachments**

1. Resolution for Series 2015A bonds
2. Recommendations from Springsted, Inc.

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL  
CITY OF MAPLEWOOD, MINNESOTA

HELD: November 10, 2014

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly held at the City Hall on November 10, 2014, at 7:00 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$4,020,000  
GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2015A

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A (the "Bonds") to refund (i) the February 1, 2016 through February 1, 2021 maturities of the City's General Obligation Improvement Bonds, Series 2005A, dated August 1, 2005; and (ii) the August 1, 2017 through August 1, 2026 maturities of the City's General Obligation Improvement Bonds, Series 2006A, dated April 1, 2006; and

B. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting City Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A.

WITNESS my hand on November \_\_\_\_, 2014.

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City Clerk

**THE CITY HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:**

**TERMS OF PROPOSAL**

**\$4,020,000\***

**CITY OF MAPLEWOOD, MINNESOTA**

**GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2015A**

**(BOOK ENTRY ONLY)**

Proposals for the Bonds and the Good Faith Deposit (“Deposit”) will be received on Monday, December 8, 2014, until 11:30 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

**SUBMISSION OF PROPOSALS**

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the Issuer to purchase the Obligations regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

**OR**

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY<sup>®</sup>. For purposes of the electronic bidding process, the time as maintained by PARITY<sup>®</sup> shall constitute the official time with respect to all proposals submitted to PARITY<sup>®</sup>. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY<sup>®</sup> for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of proposal.* Neither the Issuer, its agents nor PARITY<sup>®</sup> shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the Issuer, its agents nor PARITY<sup>®</sup> shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY<sup>®</sup>. The Issuer is using the services of PARITY<sup>®</sup> solely as a communication mechanism to conduct the electronic bidding for the Obligations, and PARITY<sup>®</sup> is not an agent of the Issuer.

If any provisions of this Terms of proposal conflict with information provided by PARITY<sup>®</sup>, this Terms of proposal shall control. Further information about PARITY<sup>®</sup>, including any fee charged, may be obtained from:

PARITY<sup>®</sup>, 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018  
Customer Support: (212) 849-5000

DETAILS OF THE BONDS

The Bonds will be dated January 1, 2015 and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2015. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature August 1 in the years and amounts\* as follows:

2015	\$ 20,000	2018	\$400,000	2021	\$395,000	2023	\$305,000	2025	\$315,000
2016	\$180,000	2019	\$395,000	2022	\$405,000	2024	\$310,000	2026	\$325,000
2017	\$575,000	2020	\$395,000						

\* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread is the differential between the price paid to the City for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on August 1, 2023, and on any day thereafter, to prepay Bonds due on or after August 1, 2024. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge special assessments against benefited properties. The proceeds will be used to refund (i) the February 1, 2016 through February 1, 2021 maturities of the City’s General Obligation Improvement Bonds, Series 2005A, dated August 1, 2005; and (ii) the August 1, 2017 through August 1, 2026 maturities of the City’s General Obligation Improvement Bonds, Series 2006A, dated April 1, 2006.

## BIDDING PARAMETERS

Proposals shall be for not less than \$3,990,855 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

## GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$40,200, in the form of a certified or cashier's check or a wire transfer, and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check or wire transfer. Neither the City nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the City and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the City's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104  
 ABA #121000248  
 for credit to Springsted Incorporated, Account #635-5007954  
 Ref: Maplewood, MN Series 2015A Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to [bond\\_services@springsted.com](mailto:bond_services@springsted.com), including the following information; (i) indication that a wire transfer has been made (including the fed reference number and time released), (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the City following the award of the Bonds. Any Deposit made by check or wire transfer by an unsuccessful bidder will be returned to such bidder following City action relative to an award of the Bonds.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the City and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

## AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

## BOND INSURANCE AT PURCHASER'S OPTION

The City has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must

be set forth on the bidder's proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

#### CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

#### SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

#### CONTINUING DISCLOSURE

On the date of actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the City will covenant for the benefit of the owners of the Bonds to provide certain financial and other information about the City and notices of certain occurrences to information repositories as specified in and required by SEC Rule 15c2-12(b)(5).

#### OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to an underwriter or underwriting syndicate, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the sole underwriter or to the senior managing underwriter of the syndicate (the "Underwriter" for purposes of this paragraph) to which the Bonds are awarded up to 25 copies of the Final Official Statement. The City designates the Underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Such Underwriter agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated November 10, 2014

BY ORDER OF THE CITY COUNCIL

/s/ Karen Haag  
City Clerk

## City of Maplewood, Minnesota Recommendations for Issuance of Bonds

### \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A

The City Council has under consideration the issuance of Bonds to refund the callable maturities of the City's (i) General Obligation Improvement Bonds, Series 2005A (the "Current Refunding Portion"), and (ii) General Obligation Improvement Bonds, Series 2006A (the "Advance Refunding Portion"). This document provides information relative to the proposed issuance.

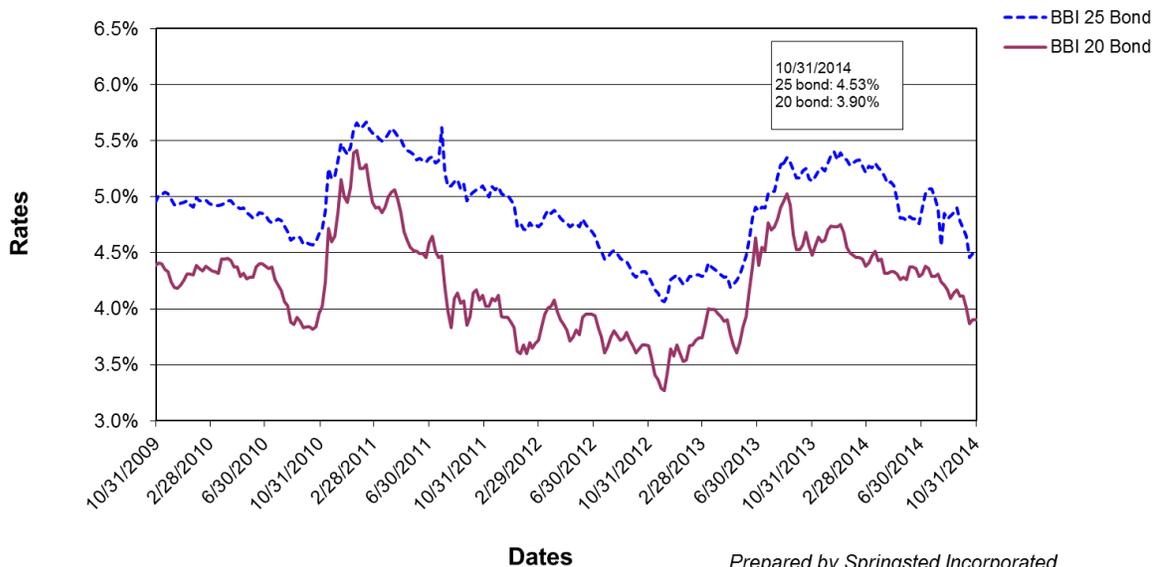
**KEY EVENTS:** The following summary schedule includes the timing of some of the key events that will occur relative to the bond issuance.

November 10, 2014	City Council sets sale date and terms
Week of November 24, 2014	Rating conference is conducted
<b>December 8, 2014, 11:30 a.m.</b>	<b>Competitive bids are received</b>
<b>December 8, 2014, 7:00 p.m.</b>	<b>City Council considers award of the Bonds</b>
Mid-January, 2015	Proceeds are received
March 1, 2015	Redeem the 2005A Bonds

**RATING:** An application will be made to Standard & Poor's Rating Services for a rating on the Bonds. The City's general obligation debt is currently rated AA+ by S&P.

**THE MARKET:** Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20<sup>th</sup> year for general obligation bonds (the BBI 20 Bond Index) and the 30<sup>th</sup> year for revenue bonds (the BBI 25 Bond Index). The following chart illustrates these two indices over the past five years.

**BBI 25-bond (Revenue) and 20-bond (G.O.) Rates for 5 Years Ending 10/31/2014**



Prepared by Springsted Incorporated



**POST ISSUANCE COMPLIANCE:**

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: i) compliance with federal arbitrage requirements and ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as your issue has been structured. Post-issuance compliance responsibilities for your tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any “excess earnings” will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not “excess earnings” as defined by the IRS Code.

The arbitrage rules provide spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or 24-month period in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds will have to meet the spending criteria to qualify for the exclusion.

Regardless of whether the issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to the debt service fund under certain conditions and the fund should be monitored throughout the life of the Bonds. The current expectations related to the Bonds are as follows:

- *The Current Refunding Portion*- the proceeds will be used within 60 days to redeem the Series 2005A Bonds and will therefore qualify for the six-month spending exception from rebate.
- *The Advance Refunding Portion* – will not qualify for a spending exception. However, that portion of the Bonds will be placed in an escrow account in which the investment earnings cannot exceed the yield on the new issue; therefore no arbitrage will be earned.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

Springsted currently provides post issuance compliance services to the City under separate contracts. Contract amendments adding the Bonds will be provided to the City.

**PURPOSE:**

Proceeds of the Bonds along with a City cash contribution of \$500,000 will be used as follows:

*The Current Refunding Portion* – will refund the February 1, 2016 through 2021 maturities of the City’s General Obligation Improvement Bonds, Series 2005A, dated August 1, 2005 (the “2005A Bonds”). The aggregate principal amount of the refunded maturities is \$860,000. The refunding of the 2005A Bonds is being conducted as a “current” refunding in which the 2005A Bonds will be redeemed within 90 days from the date of issuance of the

Bonds. The February 1, 2015 maturity is not callable and is not included in this refunding transaction. The City will need to make the scheduled February 1, 2015 principal and interest payment on the 2005A Bonds.

*The Advance Refunding Portion* – will refund the August 1, 2017 through 2026 maturities of the City’s General Obligation Improvement Bonds, Series 2006A, dated April 1, 2006 (the “2006A Bonds”). The aggregate principal amount of the refunded maturities is \$3,500,000. The refunding of the 2006A Bonds is being conducted as a “crossover advance” refunding. The August 1, 2015 through 2016 maturities are not callable and are not included in this refunding. The City will need to make the scheduled principal and interest payments due through and including August 1, 2016 on the 2006A Bonds.

These refunding transactions are being conducted to provide interest costs savings.

Proceeds of the 2005A Bonds were originally used to finance five street improvement projects within the City. Proceeds of the 2006A Bonds were originally used to finance three street improvement projects within the City.

**AUTHORITY:**

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429 and 475.

**SECURITY AND  
SOURCE OF  
PAYMENT:**

The Bonds will be a general obligation of the City, secured by its full faith and credit and taxing power and will be repaid with a combination of ad valorem property tax levies and special assessments filed against benefited properties.

*The Current Refunding Portion* - On March 1, 2015, the call date of the 2005A Bonds, the City will use (i) cash of \$500,000 and (ii) proceeds of the Current Refunding Portion to redeem the 2005A Bonds. Beginning with the August 1, 2015 principal and interest payment, the City will begin to make debt service payments on the Current Refunding Portion of the Bonds.

The City will make their regularly scheduled principal and interest payment due on February 1, 2015 on the 2005A Bonds with tax levies and assessments previously levied for and collected. Debt service payments due through August 1, 2016 will be paid from taxes and assessments previously levied for (levy year’s 2013 and 2014). The City expects to collect assessments of \$45,900 annually. The City will make their first levy for the Current Refunding Portion of the Bonds in 2015 for collection in 2016. Each year’s collection of taxes and assessments will be used to pay the February 1 interest payment and the August 1 principal and interest payment due in the following year.

*The Advance Refunding Portion* – The issuance of the Advance Refunding Portion is being conducted as a “crossover” advance refunding in which the proceeds of that portion will be placed in an escrow account with a major bank and invested in government securities. These securities and their earnings are structured to pay interest on the Advance Refunding Portion of the Bonds to and including August 1, 2016 (the call ate of the 2006A Bonds), at which time the escrow account will prepay the remaining principal on the 2006A Bonds. The City will continue to pay the originally scheduled debt service on the 2006A Bonds until the call date, taking advantage of the lower interest rates. After the call date, the City will begin making debt service payments on the Advance Refunding Portion of the Bonds. The August 1, 2015 and 2016 maturities are not callable and are not being refunded.

The current levies (general ad valorem and special assessments) in place for the 2006A Bonds will remain through levy year 2015 (collect 2016). The City will make their first levy

for the Advance Refunding Portion of the Bonds in 2016 for collection in 2017. The City expects to collect assessments of \$55,600 annually through collection year 2021. Each year's collection of taxes and assessments will be used to pay the February 1 interest payment and the August 1 principal and interest payment due in the following year.

**STRUCTURING  
SUMMARY:**

*The Current Refunding Portion* – At the direction of the City, the principal repayment for the Current Refunding Portion (i) has been shortened by 3 ½ years; (ii) the principal payment dates have been changed from February 1 to August 1 to match the principal repayment dates of the Advance Refunding Portion; and (iii) structured to result in no savings in the first three years with approximately even annual savings thereafter..

Based on current interest rate estimates, the Current Refunding Portion is projected to result in the City realizing future value savings of approximately \$110,518, with a net present value benefit to the City of approximately \$65,350. These estimates are net of all costs associated with the refunding.

*The Advance Refunding Portion* – At the direction of the City, principal repayment for the Advance Refunding Portion has been amortized to result in approximately even annual savings.

Based on current interest rate estimates, the Advance Refunding Portion is projected to result in the City realizing an average cash flow savings of approximately \$26,010 per year. This results in future value savings of approximately \$256,760, with a net present value benefit to the City of approximately \$227,785. These estimates are net of all costs associated with the refunding.

**SCHEDULES  
ATTACHED:**

Schedules attached include; preliminary feasibility summary, net debt service schedules for the Bonds as a whole and by purpose; and debt service comparison schedules for the Bonds as a whole and by purpose.

**RISKS/SPECIAL  
CONSIDERATIONS:**

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

Levy projections shown in the attached schedules are in large part based on the projected assessment income. If actual assessment collections are different than projected, the resulting levy requirement could differ significantly than what is shown in these schedules.

**SALE TERMS AND  
MARKETING:**

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after August 1, 2024 may be prepaid at a price of par plus accrued interest on or after August 1, 2023.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for 2015 calendar year; therefore, the Bonds will be designated as bank qualified.

**FEDERAL  
CONSIDERATIONS  
AND/OR  
REQUIREMENTS:**

An issue that is an advance refunding may only be advanced refunded once as a tax-exempt obligation. If market conditions permit, a current refunding of the Advance Refunding Portion could be done at or after the optional call date. Additionally, tax-exempt advance refunding transactions have federal arbitrage limitations that pertain specifically to the investment of the escrow account. At the time of the sale of the Bonds, a verification

agent will be retained on behalf of the City to confirm that the adequacy of the refunding escrow satisfies all cash flow requirements of the refunding and that it is in compliance with federal yield restrictions.

**SUPPLEMENTAL  
INFORMATION AND  
BOND RECORD:**

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

**\$4,020,000**

**City of Maplewood, Minnesota**  
**General Obligation Improvement Refunding Bonds, Series 2015A**  
**Current and Crossover Refunding of Series 2005A, 2006A**

**Preliminary Feasibility Summary**

**Dated 01/01/2015 | Delivered 01/01/2015**

	Series 2015 Ref 2005A	Series 2015 Ref 2006A	Issue Summary
<b>Sources Of Funds</b>			
Par Amount of Bonds.....	\$375,000.00	\$3,645,000.00	\$4,020,000.00
Planned Issuer Equity contribution.....	500,000.00	-	500,000.00
<b>Total Sources.....</b>	<b>\$875,000.00</b>	<b>\$3,645,000.00</b>	<b>\$4,520,000.00</b>
<b>Uses Of Funds</b>			
Deposit to Crossover Escrow Fund.....	862,961.25	3,574,777.31	4,437,738.56
Costs of Issuance.....	4,850.75	47,149.25	52,000.00
Total Underwriter's Discount (0.725%).....	2,718.75	26,426.25	29,145.00
Rounding Amount.....	4,469.25	(3,352.81)	1,116.44
<b>Total Uses.....</b>	<b>\$875,000.00</b>	<b>\$3,645,000.00</b>	<b>\$4,520,000.00</b>
<b>Flow of Funds Detail</b>			
State and Local Government Series (SLGS) rates for.....		10/06/2014	10/06/2014
Date of OMP Candidates.....			
Primary Purpose Fund Solution Method.....	Gross Funded	Net Funded	Net Funded
Total Cost of Investments.....	\$862,961.25	\$3,574,777.31	\$4,437,738.56
Interest Earnings @ 0.330%.....	-	19,019.36	19,019.36
Total Draw s.....	\$862,961.25	\$3,593,796.67	\$4,456,757.92
<b>PV Analysis Summary (Net to Net)</b>			
Net PV Cashflow Savings @ 1.801%(Bond Yield).....	560,881.73	231,139.04	792,020.77
Total Cash contribution.....	(500,000.00)	-	(500,000.00)
Contingency or Rounding Amount.....	4,469.25	(3,352.81)	1,116.44
Net Present Value Benefit.....	\$65,350.98	\$227,786.23	\$293,137.21
Net PV Benefit / \$4,360,000 Refunded Principal.....	7.599%	6.508%	6.723%
Net PV Benefit / \$4,020,000 Refunding Principal.....	17.427%	6.249%	7.292%
<b>Bond Statistics</b>			
Average Life.....	1.997 Years	6.815 Years	6.366 Years
Average Coupon.....	0.6001669%	1.8499941%	1.8134249%
Net Interest Cost (NIC).....	0.9632721%	1.9563747%	1.9273170%
Bond Yield for Arbitrage Purposes.....	1.8005326%	1.8005326%	1.8005326%
True Interest Cost (TIC).....	0.9676043%	1.9530616%	1.9228402%
All Inclusive Cost (AIC).....	1.6326266%	2.1603423%	2.1440689%

Series 2015 Ref 2005A, 20 | Issue Summary | 10/7/2014 | 7:41AM

**\$4,020,000**

**City of Maplewood, Minnesota**  
 General Obligation Improvement Refunding Bonds, Series 2015A  
 Current and Crossover Refunding of Series 2005A, 2006A

**NET DEBT SERVICE SCHEDULE**

Levy/Collect	Payment Date	Principal	Coupon	Interest	Total P+I	Escrow	Net D/S 105% Overlevy	Assessment	105% Overlevy
2013/2014	08/01/2015	20,000.00	0.400%	35,790.42	55,790.42	(34,556.67)	22,295.44	-	22,295.44
2014/2015	08/01/2016	180,000.00	0.450%	61,275.00	241,275.00	(59,240.00)	191,136.75	45,900.00	145,236.75
2015/2016	08/01/2017	575,000.00	0.700%	60,465.00	635,465.00	-	667,238.25	101,500.00	565,738.25
2016/2017	08/01/2018	400,000.00	1.000%	56,440.00	456,440.00	-	479,262.00	55,600.00	423,662.00
2017/2018	08/01/2019	395,000.00	1.200%	52,440.00	447,440.00	-	469,812.00	55,600.00	414,212.00
2018/2019	08/01/2020	395,000.00	1.450%	47,700.00	442,700.00	-	464,835.00	55,600.00	409,235.00
2019/2020	08/01/2021	395,000.00	1.650%	41,972.50	436,972.50	-	458,821.13	55,600.00	403,221.13
2020/2021	08/01/2022	405,000.00	1.850%	35,455.00	440,455.00	-	462,477.75	55,600.00	406,877.75
2021/2022	08/01/2023	305,000.00	2.050%	27,962.50	332,962.50	-	349,610.63	-	349,610.63
2022/2023	08/01/2024	310,000.00	2.150%	21,710.00	331,710.00	-	348,295.50	-	348,295.50
2023/2024	08/01/2025	315,000.00	2.300%	15,045.00	330,045.00	-	346,547.25	-	346,547.25
2024/2025	08/01/2026	325,000.00	2.400%	7,800.00	332,800.00	-	349,440.00	-	349,440.00
<b>Total</b>		<b>\$4,020,000.00</b>	<b>-</b>	<b>\$464,055.42</b>	<b>\$4,484,055.42</b>	<b>(93,796.67)</b>	<b>\$4,609,771.69</b>	<b>\$425,400.00</b>	<b>\$4,184,371.69</b>

**SIGNIFICANT DATES**

Dated Date.....	1/01/2015
Delivery Date.....	1/01/2015
First Coupon Date.....	8/01/2015

**Yield Statistics**

Bond Year Dollars.....	\$25,590.00
Average Life.....	6.366 Years
Average Coupon.....	1.8134249%
Net Interest Cost (NIC).....	1.9273170%
True Interest Cost (TIC).....	1.9228402%
Bond Yield for Arbitrage Purposes.....	1.8005326%
All Inclusive Cost (AIC).....	2.1440689%

**IRS Form 8038**

Net Interest Cost.....	1.9273170%
Weighted Average Maturity.....	6.366 Years

*Series 2015 Ref 2005A, 20 | Issue Summary | 10/29/2014 | 1:55 PM*

**\$375,000**

**City of Maplewood, Minnesota**  
 General Obligation Improvement Refunding Bonds, Series 2015  
 Current Refunding of Series 2005A (Shortened to 2017)

**NET DEBT SERVICE SCHEDULE**

Levy/ Collect	Payment Date	Principal	Coupon	Interest	Total P+I	105% Overlevy	Assessments	Levy Required
2013/2014	08/01/2015	20,000.00	0.400%	1,233.75	21,233.75	22,295.44	-	22,295.44
2014/2015	08/01/2016	180,000.00	0.450%	2,035.00	182,035.00	191,136.75	45,900.00	145,236.75
2015/2016	08/01/2017	175,000.00	0.700%	1,225.00	176,225.00	185,036.25	45,900.00	139,136.25
Total		\$375,000.00	-	\$4,493.75	\$379,493.75	\$398,468.44	\$91,800.00	\$306,668.44

**SIGNIFICANT DATES**

Dated Date.....	1/01/2015
Delivery Date.....	1/01/2015
First Coupon Date.....	8/01/2015

**Yield Statistics**

Bond Year Dollars.....	\$748.75
Average Life.....	1.997 Years
Average Coupon.....	0.6001669%
Net Interest Cost (NIC).....	0.9632721%
True Interest Cost (TIC).....	0.9676043%
Bond Yield for Arbitrage Purposes.....	1.8005326%
All Inclusive Cost (AIC).....	1.6326266%

**IRS Form 8038**

Net Interest Cost.....	0.9632721%
Weighted Average Maturity.....	1.997 Years

**\$3,645,000**

**City of Maplewood, Minnesota**  
**General Obligation Improvement Refunding Bonds, Series 2015**  
**Crossover Refunding of Series 2006A**

**NET DEBT SERVICE SCHEDULE**

Levy/Collect	Payment Date	Principal	Coupon	Interest	Total P+I	Escrow	Net D/S 105% Overlevy	Assessment	105% Overlevy
2013/2014	08/01/2015	-	-	34,556.67	34,556.67	(34,556.67)	-	-	-
2014/2015	08/01/2016	-	-	59,240.00	59,240.00	(59,240.00)	-	-	-
2015/2016	08/01/2017	400,000.00	0.700%	59,240.00	459,240.00	-	482,202.00	55,600.00	426,602.00
2016/2017	08/01/2018	400,000.00	1.000%	56,440.00	456,440.00	-	479,262.00	55,600.00	423,662.00
2017/2018	08/01/2019	395,000.00	1.200%	52,440.00	447,440.00	-	469,812.00	55,600.00	414,212.00
2018/2019	08/01/2020	395,000.00	1.450%	47,700.00	442,700.00	-	464,835.00	55,600.00	409,235.00
2019/2020	08/01/2021	395,000.00	1.650%	41,972.50	436,972.50	-	458,821.13	55,600.00	403,221.13
2020/2021	08/01/2022	405,000.00	1.850%	35,455.00	440,455.00	-	462,477.75	55,600.00	406,877.75
2021/2022	08/01/2023	305,000.00	2.050%	27,962.50	332,962.50	-	349,610.63	-	349,610.63
2022/2023	08/01/2024	310,000.00	2.150%	21,710.00	331,710.00	-	348,295.50	-	348,295.50
2023/2024	08/01/2025	315,000.00	2.300%	15,045.00	330,045.00	-	346,547.25	-	346,547.25
2024/2025	08/01/2026	325,000.00	2.400%	7,800.00	332,800.00	-	349,440.00	-	349,440.00
<b>Total</b>		<b>\$3,645,000.00</b>	<b>-</b>	<b>\$459,561.67</b>	<b>\$4,104,561.67</b>	<b>(93,796.67)</b>	<b>\$4,211,303.25</b>	<b>\$333,600.00</b>	<b>\$3,877,703.25</b>

**SIGNIFICANT DATES**

Dated Date.....	1/01/2015
Delivery Date.....	1/01/2015
First Coupon Date.....	8/01/2015

**Yield Statistics**

Bond Year Dollars.....	\$24,841.25
Average Life.....	6.815 Years
Average Coupon.....	1.8499941%
Net Interest Cost (NIC).....	1.9563747%
True Interest Cost (TIC).....	1.9530616%
Bond Yield for Arbitrage Purposes.....	1.8005326%
All Inclusive Cost (AIC).....	2.1603423%

**IRS Form 8038**

Net Interest Cost.....	1.9563747%
Weighted Average Maturity.....	6.815 Years

Series 2015 Ref 2005A, 20 | Series 2015 Ref 2006A | 10/29/2014 | 1:49 PM

**\$4,020,000**

**City of Maplewood, Minnesota**  
 General Obligation Improvement Refunding Bonds, Series 2015A  
 Current and Crossover Refunding of Series 2005A, 2006A

**Debt Service Comparison**

Date	Total P+I	Escrow	Existing D/S	Net New D/S	Old Net D/S	Savings
08/01/2015	55,790.42	(34,556.67)	663,483.75	684,717.50	681,251.25	(3,466.25)
08/01/2016	241,275.00	(3,559,240.00)	3,989,797.50	671,832.50	667,432.50	(4,400.00)
08/01/2017	635,465.00	-	-	635,465.00	658,232.50	22,767.50
08/01/2018	456,440.00	-	-	456,440.00	648,596.25	192,156.25
08/01/2019	447,440.00	-	-	447,440.00	628,485.00	181,045.00
08/01/2020	442,700.00	-	-	442,700.00	618,135.00	175,435.00
08/01/2021	436,972.50	-	-	436,972.50	612,278.75	175,306.25
08/01/2022	440,455.00	-	-	440,455.00	463,997.50	23,542.50
08/01/2023	332,962.50	-	-	332,962.50	358,197.50	25,235.00
08/01/2024	331,710.00	-	-	331,710.00	355,845.00	24,135.00
08/01/2025	330,045.00	-	-	330,045.00	357,930.00	27,885.00
08/01/2026	332,800.00	-	-	332,800.00	359,317.50	26,517.50
<b>Total</b>	<b>\$4,484,055.42</b>	<b>(3,593,796.67)</b>	<b>\$4,653,281.25</b>	<b>\$5,543,540.00</b>	<b>\$6,409,698.75</b>	<b>\$866,158.75</b>

**PV Analysis Summary (Net to Net)**

Net FV Cashflow Savings.....	866,158.75
Gross PV Debt Service Savings.....	792,020.77
Net PV Cashflow Savings @ 1.801%(Bond Yield).....	792,020.77
Total Cash contribution.....	(500,000.00)
Contingency or Rounding Amount.....	1,116.44
Net Future Value Benefit.....	\$367,275.19
Net Present Value Benefit.....	\$293,137.21
Net PV Benefit / \$821,680.39 PV Refunded Interest.....	35.675%
Net PV Benefit / \$4,719,981.99 PV Refunded Debt Service.....	6.211%
Net PV Benefit / \$4,360,000 Refunded Principal.....	6.723%
Net PV Benefit / \$4,020,000 Refunding Principal.....	7.292%

**Refunding Bond Information**

Refunding Dated Date.....	1/01/2015
Refunding Delivery Date.....	1/01/2015

**\$375,000**

**City of Maplewood, Minnesota**  
 General Obligation Improvement Refunding Bonds, Series 2015A  
 Current Refunding of Series 2005A

**Debt Service Comparison**

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
08/01/2015	21,233.75	165,486.25	186,720.00	183,253.75	(3,466.25)
08/01/2016	182,035.00	-	182,035.00	177,635.00	(4,400.00)
08/01/2017	176,225.00	-	176,225.00	171,835.00	(4,390.00)
08/01/2018	-	-	-	165,998.75	165,998.75
08/01/2019	-	-	-	155,087.50	155,087.50
08/01/2020	-	-	-	149,137.50	149,137.50
08/01/2021	-	-	-	148,081.25	148,081.25
<b>Total</b>	<b>\$379,493.75</b>	<b>\$165,486.25</b>	<b>\$544,980.00</b>	<b>\$1,151,028.75</b>	<b>\$606,048.75</b>

**PV Analysis Summary (Net to Net)**

Net FV Cashflow Savings.....	606,048.75
Gross PV Debt Service Savings.....	560,881.73
Net PV Cashflow Savings @ 1.801%(Bond Yield).....	560,881.73
Total Cash contribution.....	(500,000.00)
Contingency or Rounding Amount.....	4,469.25
Net Future Value Benefit.....	\$110,518.00
Net Present Value Benefit.....	\$65,350.98
Net PV Benefit / \$120,053.90 PV Refunded Interest.....	54.435%
Net PV Benefit / \$927,100.93 PV Refunded Debt Service.....	7.049%
Net PV Benefit / \$860,000 Refunded Principal.....	7.599%
Net PV Benefit / \$375,000 Refunding Principal.....	17.427%

**Refunding Bond Information**

Refunding Dated Date.....	1/01/2015
Refunding Delivery Date.....	1/01/2015

**\$3,645,000**

**City of Maplewood, Minnesota**  
 General Obligation Improvement Refunding Bonds, Series 2015A  
 Crossover Refunding of Series 2006A

**Debt Service Comparison**

Date	Total P+I	Escrow	Existing D/S	Net New D/S	Old Net D/S	Savings
08/01/2015	34,556.67	(34,556.67)	497,997.50	497,997.50	497,997.50	-
08/01/2016	59,240.00	(3,559,240.00)	3,989,797.50	489,797.50	489,797.50	-
08/01/2017	459,240.00	-	-	459,240.00	486,397.50	27,157.50
08/01/2018	456,440.00	-	-	456,440.00	482,597.50	26,157.50
08/01/2019	447,440.00	-	-	447,440.00	473,397.50	25,957.50
08/01/2020	442,700.00	-	-	442,700.00	468,997.50	26,297.50
08/01/2021	436,972.50	-	-	436,972.50	464,197.50	27,225.00
08/01/2022	440,455.00	-	-	440,455.00	463,997.50	23,542.50
08/01/2023	332,962.50	-	-	332,962.50	358,197.50	25,235.00
08/01/2024	331,710.00	-	-	331,710.00	355,845.00	24,135.00
08/01/2025	330,045.00	-	-	330,045.00	357,930.00	27,885.00
08/01/2026	332,800.00	-	-	332,800.00	359,317.50	26,517.50
<b>Total</b>	<b>\$4,104,561.67</b>	<b>(3,593,796.67)</b>	<b>\$4,487,795.00</b>	<b>\$4,998,560.00</b>	<b>\$5,258,670.00</b>	<b>\$260,110.00</b>

**PV Analysis Summary (Net to Net)**

Net FV Cashflow Savings.....	260,110.00
Gross PV Debt Service Savings.....	231,139.04
Net PV Cashflow Savings @ 1.801%(Bond Yield).....	231,139.04
Contingency or Rounding Amount.....	(3,352.81)
Net Future Value Benefit.....	\$256,757.19
Net Present Value Benefit.....	\$227,786.23
Net PV Benefit / \$701,626.49 PV Refunded Interest.....	32.465%
Net PV Benefit / \$3,792,881.06 PV Refunded Debt Service.....	6.006%
Net PV Benefit / \$3,500,000 Refunded Principal.....	6.508%
Net PV Benefit / \$3,645,000 Refunding Principal.....	6.249%

**Refunding Bond Information**

Refunding Dated Date.....	1/01/2015
Refunding Delivery Date.....	1/01/2015

## MEMORANDUM

**TO:** Melinda Coleman, Interim City Manager

**FROM:** Michael Martin, AICP, Planner

**DATE:** November 4, 2014

**SUBJECT:** Approval of a Resolution for a Conditional Use Permit Revision, Bruentrup Heritage Farm, 2170 County Road D East

### Introduction

The Bruentrup farm buildings were relocated from White Bear Avenue to a 2.36 acre site within the Prairie Farm Neighborhood Preserve in 1999. Prior to relocation of the buildings, the city council issued a conditional use permit (CUP) to the Maplewood Area Historical Society (MAHS) to operate the farm on the new site as an educational and interpretive center. City code allows “public facilities” in any zoning district with a CUP.

Since the relocation, Bruentrup Heritage Farm (BHF) has been the home of the MAHS where they host monthly society meetings and year-round educational, interpretive, and fundraising events. In 2006, the city received a \$100,000 local preservation grant from the Minnesota Historical Society to complete the restoration of the barn. The restoration improvements, which included a fire sprinkler and alarm system, were needed before the barn could be used for public functions.

In order to create a sustainable cash flow for farm expenses and other society projects, the MAHS requested an amendment to their CUP in order to sublease the Bruentrup Heritage Farm (BHF) site for large non-historical events, such as weddings. On July 27, 2009, the city council approved the amendment on the condition that MAHS limit the number of people to 290 and the number of events to six per year.

The MAHS is now requesting to increase the number of events and to extend the hours of operation.

### Background

February 8, 1999, the city council approved the relocation of the Bruentrup farm buildings to the Prairie Farm Preserve.

June 14, 1999, the city council approved a CUP for a “public facility” to be located within the Prairie Farm Preserve and a parking waiver for the reduction in the required number of parking spaces for such a use.

December 13, 1999, the city council approved a 99-year lease agreement which allows the MAHS to lease the land and buildings for interpretive and educational purposes. The lease was never formally signed by the MAHS.

July 8, 2002, the city council approved a CUP revision to allow the construction of a parking lot on the west side of the site, within the city's open space.

December 1, 2008, the city council held a workshop to discuss issues associated with MAHS including the lease, proposed fund-raising events, CUP amendment, parking, insurance, etc.

April 13, 2009, the city council approved a lease agreement with the Maplewood Area Historical Society. This lease allows the society the use of the Bruentrup Heritage Farm site and buildings located at 2170 County Road D.

July 27, 2009, the city council approved the amendment to the CUP allowing MAHS to hold a maximum of six private events a year with a maximum of 290 people per event.

February 22, 2010, the city council reviewed the CUP and approved it for another year. The city council also approved the use of a state licensed caterer to provide alcohol for large events at the BHF.

February 28, 2011, the city council reviewed the CUP and approved it for another year.

April 23, 2012, the city council reviewed the CUP and agreed to review it again in one year.

August 26, 2013, the city council approved the amendment to the CUP to allow the construction of a 24 stall reinforced- turf overflow parking area.

## **Discussion**

The MAHS would like to create additional revenue by renting out the barn for additional weddings and other large events. Currently the CUP allows the MAHS to rent out the barn for 6 large fundraising, non-historical events. Initially, the MAHS requested an increase from 6 events to 15 but also wanted to exempt what they considered non-fundraising or historical events. The CUP has not in the past specifically stated what a large event is, but it has generally been considered to be 100 or more people. Staff is recommending this language be added to the CUP.

Staff continued to discuss this proposal with the MAHS and it is staff's desire to make the CUP requirements more straightforward and easier for all to understand. It would be difficult for staff to regulate what events are fundraising focused, or considered historical in order to effectively enforce the CUP. Because of this staff requested the MAHS give the total number of large events it would like to hold, regardless if it is for fundraising or historical purposes.

The MAHS stated it would like the maximum number to be 40 large events a year. These events would include weddings or other receptions, church services and theatrical plays. Two letters from the MAHS are attached to this report. According to the MAHS, in 2014, there were 20 large events between weddings and church services. For 2015, the MAHS is planning on holding 10 weddings or other receptions, 13 church services and 6 theatrical plays. Currently,

the CUP does not consider a church service to be a fundraising event so it does not count against the maximum 6 total.

In counting the weeks between May and October, 40 the MAHS would average about 1.5 large events a week. While 40 large events seems like a great increase from 6, it largely is counting events that are already being held at the site but have previously been exempt. Staff would be comfortable allowing the 40 total large events, but only allowing up to 15 of those events operate past 10 p.m. to midnight. Otherwise, the other 25 large events would have to end by 10 p.m. The society would continue to limit bands, D.J.s, or other large-scale music venues to inside the barn.

### *Parking*

No changes are being proposed to the capacity of the site or barn so no changes are required to the on-site and off-site parking requirements. The MAHS did recently add a 24-space reinforced-turf parking lot to the site.

### *Traffic and Noise*

The major concerns from the neighborhood have been about traffic and noise. Any large scale music for outside events (such as DJs and bands) should be limited to inside the barn. Any event on the site must also comply with the city's noise ordinance which requires that no disturbing noises be generated after 7 p.m. Staff understands the neighborhood concerns and that is why it recommends only 15 of the 40 large events be allowed to run past 10 p.m. to midnight. The other 25 events must end by 10 p.m. Since 2009, when the council amended the CUP to allow large events on the site, planning staff has not received any complaints regarding the use of the farm site.

### *Insurance*

The structures and general liability are covered under the city's umbrella insurance policy. The city requires the MAHS or the renters obtain additional liability coverage for the subleasing of the site for outside events. MAHS provides proof of coverage annually to city staff.

### *City and MAHS Use of Bruentrup Heritage Farm*

As has been past practice, any use by the city and the MAHS for its own functions does not count towards the maximum number of events.

## **Committee Review**

October 21, 2014: The planning commission reviewed this request and recommended approval of allowing additional events on site but was not comfortable with allowing any events extending to midnight. The planning commission did recommend the applicant bring the issue back again in a year to consider later hours.

**Budget Impact**

None

**Recommendation**

Adopt the conditional use permit revision resolution for the Bruentrup Farm, located at 2170 County Road D East, to allow additional large events. Approval is based on the findings required by ordinance and subject to the following conditions (additions are underlined and deletions are crossed out):

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before the city issues a building permit, the city engineer shall complete the necessary grading, drainage, utility and erosion control plans.
3. The applicant or contractor shall complete the following before occupying the buildings:
  - a. Replace property irons that are removed because of this construction.
  - b. Install reflectorized stop signs at all exits, a handicap-parking sign for each handicap-parking space and an address on the building.
  - c. Construct a trash dumpster enclosure for any outside trash containers. The enclosures must be 100 percent opaque, match the color of the buildings and have a closeable gate that extends to the ground. If the trash container is not visible to the public it does not have to be screened.
  - d. Install site-security lighting as required by the code. The light source, including the lens covering the bulb, shall be concealed so the light source is not visible and so it does not cause any nuisance to drivers or neighbors.
4. If any required work is not done, the city may allow temporary occupancy if the city determines that the work is not essential to the public health, safety or welfare.
5. All work shall follow the approved plans. The director of community development may approve minor changes.
6. Update the January 2008 Bruentrup Heritage Farm Master Plan to include correct site size, site conditions, parking references, and purpose and intent of uses including any large non-historical fundraising events.
7. When the parking lot located east of the site cannot accommodate parking for an event (i.e., events where there are more than 84 people based on 4 people per vehicle in the 21 space parking lot located to the east of the site) the society must supply off-site parking to accommodate the events.

8. Off-site parking at Salvation Army (78 parking spaces at 2080 Woodlyn Avenue):
  - a. The society must supply the city with a signed parking agreement between the society and the owners of the Salvation Army for the use of the parking lot.
  - b. Transportation of guests in a wagon pulled by a tractor to and from the Salvation Army parking lot (Woodlyn Avenue) on a trail through the Prairie Farm Neighborhood Preserve is only allowed during daytime hours.
  - c. The society must ensure safe pedestrian crossing at the intersection of Woodlyn Avenue and Ariel Street for visitors parking in the Salvation Army parking lot. Safe pedestrian crossing can involve temporary signs or crossing guards.
9. Off-site parking at Harbor Pointe (278 parking spaces at 2079 to 2127 County Road D):
  - a. The society must supply the city with a signed parking agreement between the society and the owners of Harbor Pointe which allows the use of this parking lot.
  - b. The society must ensure safe pedestrian crossing at the intersection of County Road D and Ariel Street for visitors parking in the Harbor Pointe parking lot. Safe pedestrian crossing can involve temporary signs or crossing guards.
10. Any large scale music proposed for any event on the site (such as DJs and bands) should be limited to inside the barn.
11. Use of the farm must comply with the city's noise ordinance which requires that no disturbing noises be generated before 7 a.m. and after 7 p.m.
12. The society will work with Maplewood city staff to coordinate the management of the oak savanna located west of the entry drive within the Bruentrup Heritage Farm site with the intent of continuing to manage that portion of the site as oak savanna.
13. The barn must be posted with a maximum occupancy of 290 people.

Conditions Which Apply to the Subleasing of the Site by the Society for Large ~~Non-Historical~~ Fundraising Events:

14. ~~Subleased large non-historical fundraising events~~ with 100 or more people in attendance are allowed ~~six~~ 40 times per year. Historical events conducted by the MAHS, events conducted by the city of Maplewood and events with less than 100 people in attendance shall not count towards the maximum number of events held each year.
15. ~~Subleased large non-historical fundraising events~~ with 100 or more people in attendance are allowed from 10 a.m. to 10 p.m. Of the 40 total large events, 15 events shall be allowed to extend to midnight.

16. Parking for subleased ~~large non-historical fundraising~~ events in which alcohol will be served is limited to the parking lots on the east side of the site and the Harbor Pointe parking lot located about a block west of the site on the north side of County Road D.
17. Maximum number of occupants allowed *on site* for ~~large non-historical fundraising~~ events in which alcohol will be served is limited to 290 people. The maximum capacity of the barn shall not exceed the posted occupancy limits as determined by the city's Building Official and Fire Marshall.
18. Appropriate liquor licenses must be obtained prior to serving alcohol on the site.
19. The society must obtain the appropriate liability coverage for ~~large non-historical fundraising~~ events which holds the city harmless.
20. A rental agreement must be approved by the city which dictates hours of use, maximum number of people, location of parking, etc.

Conditions Relative to the Proposed Reinforced-Turf Parking Plan:

21. The site and landscaping plan dated July 17, 2013, showing the proposed turf parking plan is approved.
22. Minor revisions may be approved by staff.
- ~~23. Construction shall begin on the proposed turf parking lot within one year or this approval shall end. The city council may extend this approval for one additional year.~~
- ~~24. The city engineer, police chief and fire chief shall review the plans, as required by ordinance, before construction on the turf parking lot can begin.~~
25. 23. Screening must be provided, as proposed, to buffer the proposed parking lot from the neighbor to the east. This screening shall be completed before the parking lot may be used, unless the applicant provides escrow to guarantee its completion. Escrow shall be, as is typically required, in the amount of 150 percent of the cost of installing the landscaping.

**Citizen Comments**

Staff surveyed the owners of the 117 properties within 500 feet of the site for their comments. Of the 12 replies, six are in favor, five are not and one had no comment.

*In Favor*

1. Whatever they want is fine with me, thanks. (Cindy Koebele, 720 Arcwood Road, Mahtomedi)
2. I have no problems with the later hours or more wedding rentals. (Doris Bjostad, 2161 Woodlynn Avenue East)

3. We are in favor of the changes. This is a beautiful site and it should be used. There does need to be enforcement of noise issues and if the situation changes for the closest neighbors there may need to be another look. I think the turf parking is a great idea and it looks great. (Gene Mammenga and Charlotte Brooker, 2172 Woodlynn Avenue East)
4. I have no objections to increasing the number of events to 15 or to extending the hours to midnight. 10 p.m. seems to be too short of an end time for weddings. (Charlotte Nelson, 2187 Woodlynn Avenue East)
5. I am writing with regard to the permit related letter for the Bruentrup Farm. I have no objections personally, and the increased number of events and a later end time sounds reasonable. However, since Xcel cut out an entire wall of trees last year, we've lost basically all of our sound barrier. It would be nice if the farm helped replant some of the trees (approved kind and height by Xcel) to help give some sound barrier to the residents, in case the events (weddings mostly) got a bit loud. This seems like a reasonable quid pro quo. Also, the farm has recently come up with a \$20 photo permit requirement. I'm not sure that there are enough 'attractions' on the farm that warrant this kind of fee (that's how much the conservatory charges and there's much more to do there). I'd like to see this requirement waved to the residents (at least). (Ester Knowlen, 2215 Woodlynn Avenue East)
6. They are all good people, everything is handled nicely – I am all for their request. (Howard Nelson, 2175 County Road D East)

*Not In Favor*

1. I think 15 events are excessive especially going until midnight. Mr. Jensen obviously doesn't live in the area. I wouldn't like it but as a compromise I would be OK with 10 events and only half of them going until 11 p.m. as it would be midnight by the time it was over. Anything more than that I would start a petition to can the proposal altogether. (Kurt Merkle, 985 Oakridge Avenue, Shoreview)
2. My name is Sue Huebl and my husband and I live directly across from the Farm's parking lot at 2191 County Rd D. We do have some concerns about the changes that are being proposed. The first concern is the increased level of traffic in front of our home that would happen if the farm had 15 events next summer. Secondly, because the parking lot is directly in front of our home, the cars headlights are shining into our windows after dark. That may not seem like a problem to some, however we do not cover our windows because we enjoy our yards view. If the farm is open later, we would have lights shining into our rooms late in the evening even more so than we do now. (Sue Hueble, 2191 County Road D East)
3. Concerns: 1. Increased traffic on County Road D 2. Increased noises and alcohol use during events creating greater risks and potential for chaotic behaviors and/or actions impacting our neighborhoods. Time not permitted for midnight to reduced noises – traffic and human loitering. (Txhajcawv and Mai Yia Mouanouv, 2235 County Road D East)
4. Midnight is too late – didn't move here to live next to a banquet hall. There is already a lot of noise and this is a residential area. (Christi Glendenning, 2226 County Road D East)
5. No music concerts after 10 p.m. – or anytime (18-35 year olds). (Larry and Carol Case, 2219 Woodlynn Avenue East)

*No Comments.*

1. I have no comments. (Carol Nettleton, 2189 Woodlynn Avenue East)

## **Reference Information**

### Site Description

Site size: 2.36 acres  
Existing land use: Bruentrup Heritage Farm

### Surrounding Land Uses

North: County Road D and Single Family Homes  
South: Maplewood Prairie Farm Heritage Preserve  
East: Single Family Homes  
West: Maplewood Prairie Farm Heritage Preserve

### Planning

Land Use Plan designation: OS (open space)  
Zoning: F (farm)

### Code Requirements.

Section 44-1092(1) of the city ordinances requires a CUP for public service and public building uses.

### Findings for CUP Approval

Section 44-1097(a) requires that the city council base approval of a CUP on nine findings. Refer to the findings for approval in the resolution.

### Application Date

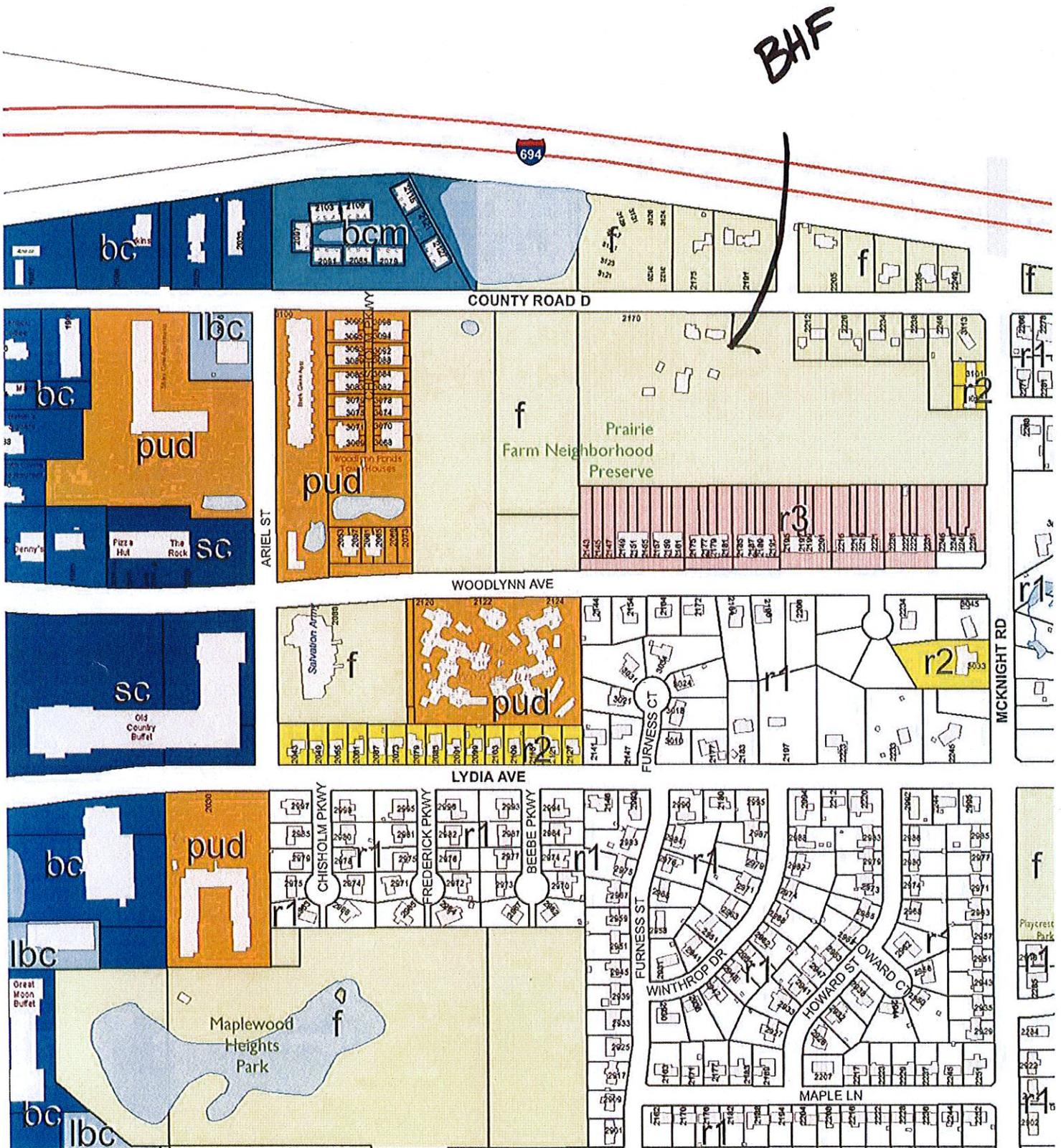
The application for this request was considered complete on September 29, 2014. State law requires that the city decide on these applications within 60 days. The deadline for city council action on this proposal is November 28, 2014.

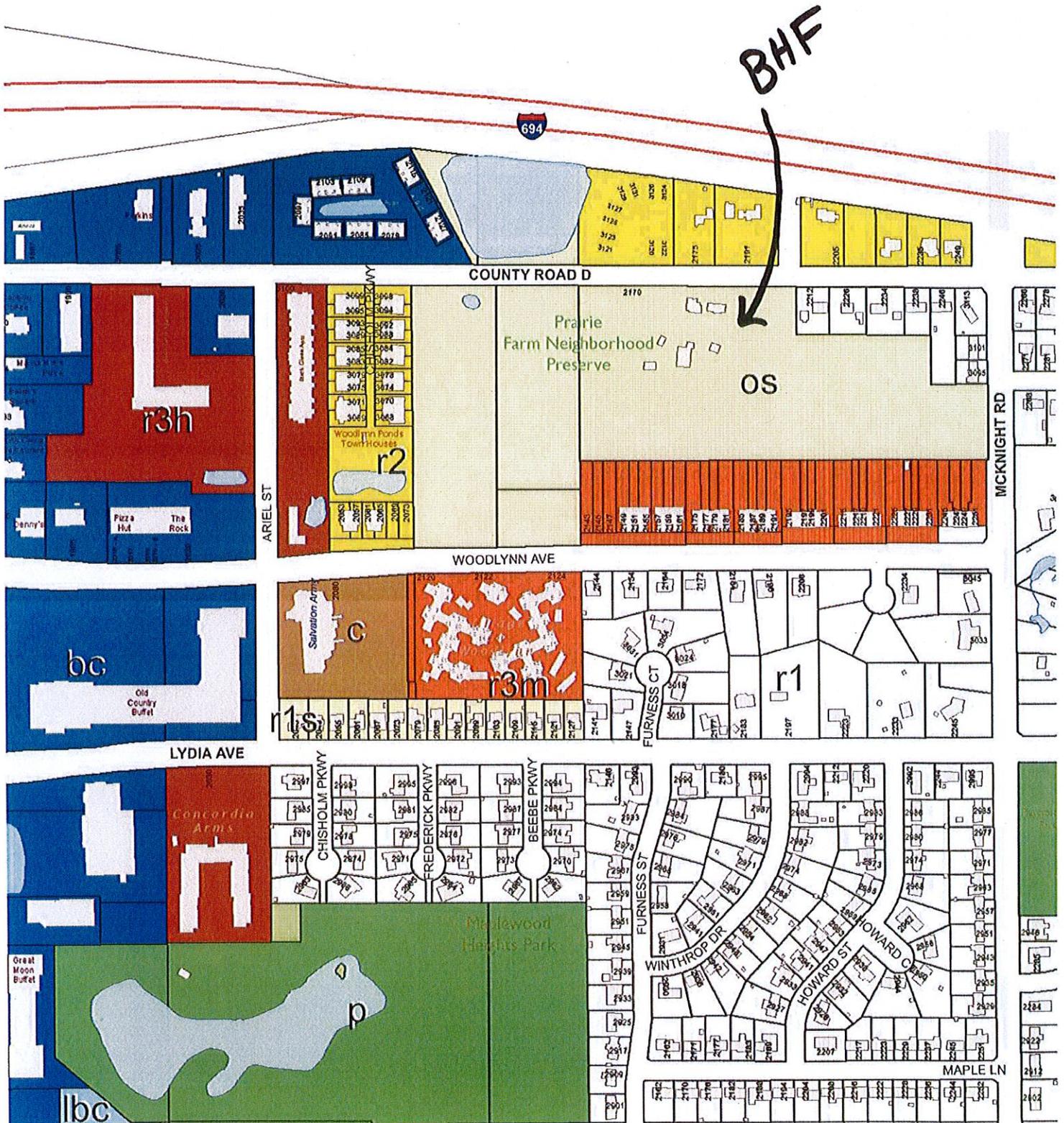
## **Attachments**

1. Aerial and Location Map
2. Zoning Map
3. Land Use Map
4. Letters from MAHS, dated September 15, 2014 and October 10, 2014
5. Draft Planning Commission Minutes, October 21, 2014
6. Conditional Use Permit Revision Resolution

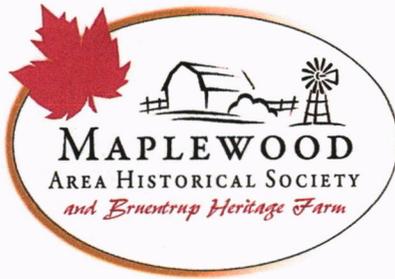
P:\SEC2N\Bruentrup Farm\2014 CUP Revision Request







# Land Use



## MAPLEWOOD AREA HISTORICAL SOCIETY

2170 EAST COUNTY ROAD D, MAPLEWOOD, MN 55109  
(651) 748-8645 - [www.maplewoodhistoricalsociety.org](http://www.maplewoodhistoricalsociety.org)

September 15, 2014

Michael Martin  
Planner  
City of Maplewood  
1830 East County Road B  
Maplewood, Minnesota 55109

Subject: Request to revise an existing Conditional Use Permit for the Bruentrup Heritage Farm, 2170 East County Road D.

Dear Mr. Martin,

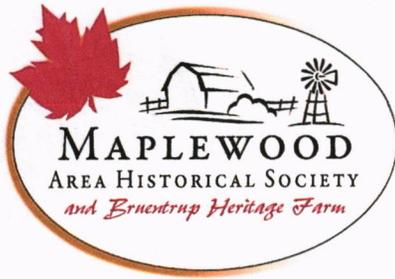
The Maplewood Area Historical Society requests a review and approval for the following changes:

- A. Change the hour of closing in Condition 16 from 10 p.m. to 12 p.m. in order to attract more wedding rentals.
- B. Increase the number of large non-historical fundraising events in Condition 15 from six to fifteen in order to raise more funds from wedding rentals and from arts and cultural events with the City Parks and Recreation Department. This assumes we continue with the Society's definition of "large" as being more than 100 guests. If we change the definition of "large" to 165 or more, than we can remain with a maximum of six "large" events per year.
- C. We also wish to define "non-historical" as any event where we do not open our historical exhibits, programs or tours to the attendees. We have some organizations who not only rent our facility for their function but who also wish to learn about the history of Maplewood or the Bruentrup Farm during the event. We consider this a historical event because it exposes additional visitors to our interpretive activities.
- D. Lastly, we wish to define "fundraising" events as those where we charge more than \$250 for a rental event. For non-profit organizations, we charge anywhere from \$0 - \$250 to cover our costs - not with the idea of making a profit but rather as a civic duty to help these organizations who also are service-oriented and have limited funds.

We have made several changes in the past year to minimize traffic problems on County Road D such as construction of a turf parking lot, improved visibility for cars exiting our parking lot and new landscaping to make the turf parking lot less visible.

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***Where Maplewood History Lives***



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We also wish to discuss an option to incorporate this agreement into our lease as was recommended by the City Council in their meeting of July 27, 2009.

Please call us when your staff has reviewed this request so we can discuss these changes in more detail before it is presented to the various commissions for their approval.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert Jensen". The signature is written in a cursive style.

Robert Jensen  
President  
651-900-3539

---

*Where Maplewood History Lives*



## MAPLEWOOD AREA HISTORICAL SOCIETY

2170 EAST COUNTY ROAD D, MAPLEWOOD, MN 55109  
(651) 748-8645 - [www.maplewoodhistoricalsociety.org](http://www.maplewoodhistoricalsociety.org)

October 10, 2014

Michael Martin  
City Planner - City of Maplewood  
1902 County Road B East  
Maplewood, Minnesota 55109

Subject: Request for additional hours and events on the C.U.P. for Bruentrup Heritage Farm

Dear Mr. Martin,

We have reviewed your recommendations of October 7, 2014 and wish to make one change where the number of subleased events would increase to 40 instead of 15 per year. We agree that elimination of the "large, non-historical, fundraising" terminology simplifies the permit but it also excludes a large number of events for non-profit organizations that we rent at minimal cost but bring in large number of visitors to view our interpretive exhibits before their event begins. In 2014, we had 14 such events that exceeded 100 or more guests. We wish to increase these events in the future. We also are considering theatrical plays with Ashland Productions which may have a historic or agricultural theme and these could potentially add 6 – 12 events per year. When we consider all these possibilities to not only raise revenue but also increase awareness of the Farm in the community and provide a farm venue for arts, cultural and theatrical events, we request the maximum be increased to 40 events per year.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert Jensen". The signature is written in a cursive style with a large initial "R".

Robert Jensen  
President  
651-900-3539

Cc: Virginia Gaynor – City of Maplewood

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***Where Maplewood History Lives***

**DRAFT**  
**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION**  
**1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA**  
**TUESDAY, OCTOBER 21, 2014**

**5. PUBLIC HEARING**

- a. 7:00 p.m. or later: Approval of a Resolution for a Conditional Use Permit Revision, Bruentrup Heritage Farm, 2170 County Road D East**
- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.
  - ii. Michael McKlich, Maplewood Area Historical Society addressed and answered questions of the commission.

Acting Chairperson Arbuckle opened the public hearing.

1. Dave Huble, 2191 County Road D, Maplewood addressed the commission about the headlight concerns.

Acting Chairperson closed the public hearing.

Commissioner Ige moved to approve the conditional use permit revision resolution for the Bruentrup Farm, located 2170 County Road D East, to allow additional large events. Approval is based on the findings required by ordinance and subject to the following conditions (additions are underlined and deletions are crossed out):

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before the city issues a building permit, the city engineer shall complete the necessary grading, drainage, utility and erosion control plans.
3. The applicant or contractor shall complete the following before occupying the buildings:
  - a. Replace property irons that are removed because of this construction.
  - b. Install reflectorized stop signs at all exits, a handicap-parking sign for each handicap-parking space and an address on the building.
  - c. Construct a trash dumpster enclosure for any outside trash containers. The enclosures must be 100 percent opaque, match the color of the buildings and have a closeable gate that extends to the ground. If the trash container is not visible to the public it does not have to be screened.
  - d. Install site-security lighting as required by the code. The light source, including the lens covering the bulb, shall be concealed so the light source is not visible and so it does not cause any nuisance to drivers or neighbors.

4. If any required work is not done, the city may allow temporary occupancy if the city determines that the work is not essential to the public health, safety or welfare.
5. All work shall follow the approved plans. The director of community development may approve minor changes.
6. Update the January 2008 Bruentrup Heritage Farm Master Plan to include correct site size, site conditions, parking references, and purpose and intent of uses including any large non-historical fundraising events.
7. When the parking lot located east of the site cannot accommodate parking for an event (i.e., events where there are more than 84 people based on people 4 people per vehicle in the 21 space parking lot located to the east of the site) the society must supply off-site parking to accommodate the events.
8. Off-site parking at Salvation Army (78 parking spaces at 2080 Woodlynn Avenue):
  - a. The society must supply the city with a signed parking agreement between the society and the owners of the Salvation Army for the use of the parking lot.
  - b. Transportation of guests in a wagon pulled by a tractor to and from the Salvation Army parking lot (Woodlynn Avenue) on a trail through the Prairie Farm Neighborhood Preserve is only allowed during daytime hours.
  - c. The society must ensure safe pedestrian crossing at the intersection of Woodlynn Avenue and Ariel Street for visitors parking in the Salvation Army parking lot. Safe pedestrian crossing can involve temporary signs or crossing guards.
9. Off-site parking at Harbor Pointe (278 parking spaces at 2079 to 2127 County Road D):
  - a. The society must supply the city with a signed parking agreement between the society and the owners of Harbor Pointe which allows the use of this parking lot.
  - b. The society must ensure safe pedestrian crossing at the intersection of County Road D and Ariel Street for visitors parking in the Harbor Pointe parking lot. Safe pedestrian crossing can involve temporary signs or crossing guards.
10. Any large scale music proposed for any event on the site (such as DJs and bands) should be limited to inside the barn.
11. Use of the farm must comply with the city's noise ordinance which requires that no disturbing noises be generated before 7 a.m. and after 7 p.m.
12. The society will work with Maplewood city staff to coordinate the management of the oak savanna located west of the entry drive within the Bruentrup Heritage Farm site with the intent of continuing to manage that portion of the site as oak savanna.
13. The barn must be posted with a maximum occupancy of 290 people.

Conditions Which Apply to the Subleasing of the Site by the Society for Large ~~Non~~  
Historical Fundraising Events:

14. Subleased large non-historical fundraising events with 100 or more people in attendance are allowed ~~six~~ 40 times per year. Historical events conducted by the MAHS, events conducted by the City of Maplewood
15. Subleased large non-historical fundraising events with 100 or more people in attendance are allowed from 10 a.m. to 10 p.m. Of the 40 total large events, 15 events shall be allowed to extend to midnight.
16. Parking for subleased large non-historical fundraising events in which alcohol will be served is limited to the parking lots on the east side of the site and the Harbor Pointe parking lot located about a block west of the site on the north side of County Road D.
17. Maximum number of occupants allowed on site for large non-historical fundraising events in which alcohol will be served is limited to 290 people. The maximum capacity of the barn shall not exceed the posted occupancy limits as determined by the city's Building Official and Fire Marshall.
18. Appropriate liquor licenses must be obtained prior to serving alcohol on the site.
19. The society must obtain the appropriate liability coverage for large non-historical fundraising events which holds the city harmless.
20. A rental agreement must be approved by the city which dictates hours of use, maximum number of people, location of parking, etc.

Conditions Relative to the Proposed Reinforced-Turf Parking Plan:

21. The site and landscaping plan dated July 17, 2013, showing the proposed turf parking plan is approved.
22. Minor revisions may be approved by staff.
- ~~23. Construction shall begin on the proposed turf parking lot within one year or this approval shall end. The city council may extend this approval for one additional year.~~
- ~~24. The city engineer, police chief and fire chief shall review the plans, as required by ordinance, before construction on the turf parking lot can begin.~~
25.     23. Screening must be provided, as proposed, to buffer the proposed parking lot from the neighbor to the east. This screening shall be completed before the parking lot may be used, unless the applicant provides escrow to guarantee its completion. Escrow shall be, as is typically required, in the amount of 150 percent of the cost of installing the landscaping.

Seconded by Acting Chairperson Arbuckle.  
Arbuckle,

Ayes – Acting Chairperson  
Commissioner Ige

Bierbaum,

**Nays** – Commissioner's

Donofrio & Lindstrom

Commissioners did not like the midnight ending time for the 15 events and wanted to keep the 10 p.m. ending time.

The motion failed.

Commissioner Donofrio moved to approve the conditional use permit revision resolution for the Bruentrup Farm, located at 2170 County Road D East, to allow additional large events. Approval is based on the findings required by ordinance and subject to the following conditions: (additions are underlined and deletions are crossed out

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before the city issues a building permit, the city engineer shall complete the necessary grading, drainage, utility and erosion control plans.
3. The applicant or contractor shall complete the following before occupying the buildings:
  - a. Replace property irons that are removed because of this construction.
  - b. Install reflectorized stop signs at all exits, a handicap-parking sign for each handicap-parking space and an address on the building.
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  - d. Install site-security lighting as required by the code. The light source, including the lens covering the bulb, shall be concealed so the light source is not visible and so it does not cause any nuisance to drivers or neighbors.
4. If any required work is not done, the city may allow temporary occupancy if the city determines that the work is not essential to the public health, safety or welfare.
5. All work shall follow the approved plans. The director of community development may approve minor changes.
6. Update the January 2008 Bruentrup Heritage Farm Master Plan to include correct site size, site conditions, parking references, and purpose and intent of uses including any large non-historical fundraising events.
7. When the parking lot located east of the site cannot accommodate parking for an event (i.e., events where there are more than 84 people based on 4 people per

- vehicle in the 21 space parking lot located to the east of the site) the society must supply off-site parking to accommodate the events.
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    - a. The society must supply the city with a signed parking agreement between the society and the owners of the Salvation Army for the use of the parking lot.
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  10. Any large scale music proposed for any event on the site (such as DJs and bands) should be limited to inside the barn.
  11. Use of the farm must comply with the city's noise ordinance which requires that no disturbing noises be generated before 7 a.m. and after 7 p.m.
  12. The society will work with Maplewood city staff to coordinate the management of the oak savanna located west of the entry drive within the Bruentrup Heritage Farm site with the intent of continuing to manage that portion of the site as oak savanna.
  13. The barn must be posted with a maximum occupancy of 290 people.

Conditions Which Apply to the Subleasing of the Site by the Society for Large ~~Non-Historical Fundraising~~ Events:

14. Subleased ~~large non-historical fundraising~~ events with 100 or more people in attendance are allowed ~~six~~ 40 times per year. Historical events conducted by the MAHS, events conducted by the city of Maplewood and events with less than 100 people in attendance shall not count towards the maximum number of events held each year.
15. Subleased ~~large non-historical fundraising~~ events with 100 or more people in attendance are allowed from 10 a.m. to 10 p.m. Of the 40 total large events, all

events shall end by 10 p.m. This time could be reevaluated with the city after one calendar year.

- 16. Parking for ~~subleased large non-historical fundraising~~ events in which alcohol will be served is limited to the parking lots on the east side of the site and the Harbor Pointe parking lot located about a block west of the site on the north side of County Road D.
- 17. Maximum number of occupants allowed on *site* for ~~large non-historical fundraising~~ events in which alcohol will be served is limited to 290 people. The maximum capacity of the barn shall not exceed the posted occupancy limits as determined by the city's Building Official and Fire Marshall.
- 18. Appropriate liquor licenses must be obtained prior to serving alcohol on the site.
- 19. The society must obtain the appropriate liability coverage for ~~large non-historical fundraising~~ events which holds the city harmless.
- 20. A rental agreement must be approved by the city which dictates hours of use, maximum number of people, location of parking, etc.

Conditions Relative to the Proposed Reinforced-Turf Parking Plan:

- 21. The site and landscaping plan dated July 17, 2013, showing the proposed turf parking plan is approved.
- 22. Minor revisions may be approved by staff.
- ~~23. Construction shall begin on the proposed turf parking lot within one year or this approval shall end. The city council may extend this approval for one additional year.~~
- ~~24. The city engineer, police chief and fire chief shall review the plans, as required by ordinance, before construction on the turf parking lot can begin.~~
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Seconded by Commissioner Lindstrom.  
Arbuckle,  
Bierbaum,

Ayes – Acting Chairperson  
Commissioner's  
Donofrio & Lindstrom  
Nay – Commissioner Ige

Commissioner Ige said he voted Nay because he had no issue with the midnight ending time.

The motion passed.

Commissioner Donofrio made a friendly amendment to revisit the 10 p.m. ending time to reevaluating the midnight ending time with city staff within one calendar year.

The friendly amendment was Seconded by Commissioner Ige. Ayes - All

The friendly amendment passed.

This item goes to the city council November 10, 2014.

## CONDITIONAL USE PERMIT REVISION RESOLUTION

WHEREAS, the Maplewood Area Historical Society has applied for a conditional use permit revision to hold additional large events and to extend the hours of operation at the Bruentrup Farm.

WHEREAS, Section 44-1092(1) of the city code requires a conditional use permit for public building uses.

WHEREAS, this permit applies to the property located at 2170 County Road D East. The property identification numbers for this property is:

022922110009

WHEREAS, the history of this conditional use permit revision is as follows:

1. On October 21, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On November 10, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council \_\_\_\_\_ the above-described conditional use permit, because (additions are underlined and deletions are crossed out):

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.

8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

NOW, THEREFORE, BE IT RESOLVED that the city council also determines that the above-described conditional use permit meets the following criteria:

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before the city issues a building permit, the city engineer shall complete the necessary grading, drainage, utility and erosion control plans.
3. The applicant or contractor shall complete the following before occupying the buildings:
  - a. Replace property irons that are removed because of this construction.
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5. All work shall follow the approved plans. The director of community development may approve minor changes.
6. Update the January 2008 Bruentrup Heritage Farm Master Plan to include correct site size, site conditions, parking references, and purpose and intent of uses including any large non-historical fundraising events.
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Conditions Relative to the Proposed Reinforced-Turf Parking Plan:

21. The site and landscaping plan dated July 17, 2013, showing the proposed turf parking plan is approved.
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- ~~23. Construction shall begin on the proposed turf parking lot within one year or this approval shall end. The city council may extend this approval for one additional year.~~
- ~~24. The city engineer, police chief and fire chief shall review the plans, as required by ordinance, before construction on the turf parking lot can begin.~~
- ~~25.~~ 23. Screening must be provided, as proposed, to buffer the proposed parking lot from the neighbor to the east. This screening shall be completed before the parking lot may be used, unless the applicant provides escrow to guarantee its completion. Escrow shall be, as is typically required, in the amount of 150 percent of the cost of installing the landscaping.

The Maplewood City Council \_\_\_\_\_ this resolution on November 10, 2014.

## MEMORANDUM

**TO:** Melinda Coleman, Interim City Manager

**FROM:** Michael Martin, AICP, Planner

**DATE:** November 4, 2014

**SUBJECT:** Approval of the Following Requests for the Former Maplewood Parkside Fire Station, 2001 McMenemy Street North:

- a. A Resolution for a Comprehensive Plan Amendment from G (Government) to C (Commercial)
- b. A Resolution for a Zoning Map Amendment from F (Farm) to BC (Business Commercial)
- c. A Lot Division

### **Introduction**

#### **Project Description**

The city council has approved a purchase agreement for the former Maplewood Parkside Fire Station, at 2001 McMenemy Street North. The proposed user for this building is an auto glass business which is permitted by the business commercial (BC) zoning. Currently the site is guided and zoned for a government use, so the comprehensive plan classification needs to be amended to C (commercial) and the zoning to BC (business commercial). In addition, the city is proposing to divide the lot into two parcels, with the city retaining the northern portion for potential development in the future.

#### **Requests**

The City of Maplewood is requesting that the city council approve:

1. A comprehensive land use plan amendment from G (government) to C (commercial).
2. A zoning map amendment from F (farm) to BC (business commercial).
3. A lot division.

### **Background**

This property is the site of the Maplewood Parkside Fire Station. It was placed for sale due to its being decommissioned as a functioning station. The city council is moving forward with a

purchase agreement from BradeRick Holdings LLC to purchase this property from the city and operate an auto glass business. BradeRick Holdings LLC is not proposing any changes to the exterior of the building and will be utilizing the parking lot as it is currently configured. Any changes to the building or the parking lot would trigger a design review process by the city. The site currently meets minimum parking requirements for the building. An auto glass business is a permitted use in the BC district and does not require a conditional use permit.

## **Discussion**

### **Comprehensive Plan Amendment**

The former Parkside fire station is a commercial building positioned between commercial and residential land uses. This building will eventually be used for a commercial purpose. The city presently has an offer for an auto glass installer to buy this building to operate their business. The building is suited for such a use and would be compatible with the neighboring commercial development. It would not be as compatible with the residential homes to the east and south but would not be too different from its previous use as a fire station in terms of the degree of this non-residential activity.

The land use plan must be changed from its current G (government) classification to C (commercial) to suit the land use classification to this commercial building. This proposed change to commercial would also be applied to the undeveloped portion to the north of the building. Future commercial development could occur in this location.

### **Zoning Map Amendment**

The city is proposing to amend its zoning map for this site to BC (business commercial) from the existing zoning of F (farm). The BC district would be compatible with the C land use designation and permit the use of an auto glass business. The nearby non-residential parcels are zoned either limited business commercial and commercial office. The BC district is compatible with the existing fire station building which was not constructed as an office building and was intended for a more intense use.

The zoning of this site to BC will not change the character of this neighborhood as the building is to remain in its present state. The site will be improved from being a vacant building to having an active user on site.

### ***Criteria for Rezoning***

Section 44-1165 of the zoning ordinance states that, to revise the zoning map, the planning commission and council shall:

1. Assure itself that the proposed change is consistent with the spirit, purpose and intent of this chapter.
2. Determine that the proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.

3. Determine that the proposed change will serve the best interests and conveniences of the community, where applicable, and the public welfare.
4. Consider the effect of the proposed change upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.
5. Be guided in its study, review and recommendation by sound standards of subdivision practice where applicable.
6. Impose such conditions, in addition to those required, as are necessary to ensure that the intent of this chapter is complied with, which conditions may include but not be limited to harmonious design of buildings; planting and the maintenance of a sight or sound screen; the minimizing of noxious, offensive or hazardous elements; and adequate standards of parking and sanitation.

### Lot Division

The city is proposing to divide the existing 1.3 acre parcel into two and retaining the north portion of the property. If approved, the north parcel would be approximately 0.6 acres and the south parcel approximately 0.7 acres. The city would consider potential development options in the future for this parcel. The proposed property line would run down the middle of the existing parking lot. Parking, access and utility agreements would be required to ensure the needs are both parcels are met. Please see the report from the city engineer regarding this action attached to the report. Staff has attached an example of a site plan showing how the north portion of the lot could be developed while meeting code requirements.

Even if the city council decides not to move forward with developing the north portion of the lot it would need to retain the agreements to ensure access to the site for maintenance purposes. The buyer of the fire station building is not interested in purchasing the entire lot as it currently exists. Typically, city staff can approve a lot division administratively but because there are needed comprehensive plan and zoning map amendments these requests has been packaged together.

### Committee Review

October 21, 2014: The planning commission reviewed this project and recommended the comprehensive plan amendment, the zoning map amendment and the lot division all be approved.

### Budget Impact

The approval of comprehensive plan and zoning map amendments and a lot division do not have any direct impact on the city's budget. The selling of the fire station property has been addressed by the city council in other actions.

## **Recommendations**

- A. Approve the resolution adopting a comprehensive land use plan amendment from G (government) to C (commercial) for 2001 McMenemy Street North. Approval is based on the following reasons:
1. The property is presently dormant and is proposed to be sold to and utilized by a private business which would be compatible with a land use classification of C (commercial).
  2. The site would be zoned business commercial which is compatible with the land use designation of C (commercial) and the other commercial properties in the area.

This action is subject to the approval of a comprehensive plan amendment by the Metropolitan Council.

- B. Approve the resolution amending the zoning map for 2001 McMenemy Street North from F (farm) to BC (business commercial) for the following reasons:
1. This proposed rezoning would enable the continued use of the existing, non-residential, building on site.
  2. This change would comply with the comprehensive land use plan commercial classification.
  3. The proposed rezoning would meet the following six criteria for a zoning map revision as required by city ordinance:
    - a. Assure itself that the proposed change is consistent with the spirit, purpose and intent of this chapter.
    - b. Determine that the proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.
    - c. Determine that the proposed change will serve the best interests and conveniences of the community, where applicable, and the public welfare.
    - d. Consider the effect of the proposed change upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.
    - e. Be guided in its study, review and recommendation by sound standards of subdivision practice where applicable.

- f. Impose such conditions, in addition to those required, as are necessary to ensure that the intent of this chapter is complied with, which conditions may include but not be limited to harmonious design of buildings; planting and the maintenance of a sight or sound screen; the minimizing of noxious, offensive or hazardous elements; and adequate standards of parking and sanitation.
- C. Approve the lot division request to subdivide the 1.3 acre parcel at 2001 McMenemy Street North. This lot division approval is subject to the following conditions:
1. Satisfy the requirements set forth in the staff report authored by Mr. Love, dated October 14, 2014.
  2. A survey must be submitted to planning staff for final approval.
  3. The lot division and any and all easement agreements must be recorded with Ramsey County within one year of approval date otherwise the approval is null and void.

## **Citizen Comments**

Staff surveyed the owners of the 51 properties within 500 feet of the site for their comments. Of the four replies, one was in favor and three were not.

### *In Favor*

1. Regarding the old fire station, an auto glass business would be more low key than something like a retail store of some kind. I am thinking of the effect that would have on selling the property across the street and lot one on Toenjes Place. I have no specific objections to the rezoning plan. (Herb Toenjes, 1950 Hawthorne Avenue East)

### *Not In Favor*

1. We do not agree with the dividing of the parcel. Rezoning okay. Maintain one parcel as commercial. (MnCon Inc., 1959 Sloan Place North)
2. We would like to see something useful to the neighborhood go in here. 2. Our main concern is that the "new" property be neighborhood friendly. Understandably, the property is zoned commercial but it is still a residential neighborhood. We don't consider an auto glass business to be neighborhood friendly. My main concerns are also added lighting, signage traffic, etc than we already have! Our space and privacy is being invaded more and more. (Sharon Tarble, 1975 McMenemy Street North)
3. See attached letter. (William and JoLynn Giles, 1967 McMenemy Street North)

## **Reference Information**

### Site Description

Site size: 1.3 acres

Existing land use: Former Maplewood Fire Station

### Surrounding Land Uses

North: St. Paul Business Center East  
 South: Single dwellings  
 West: St. Paul Business Center East  
 East: Single dwellings

### Planning

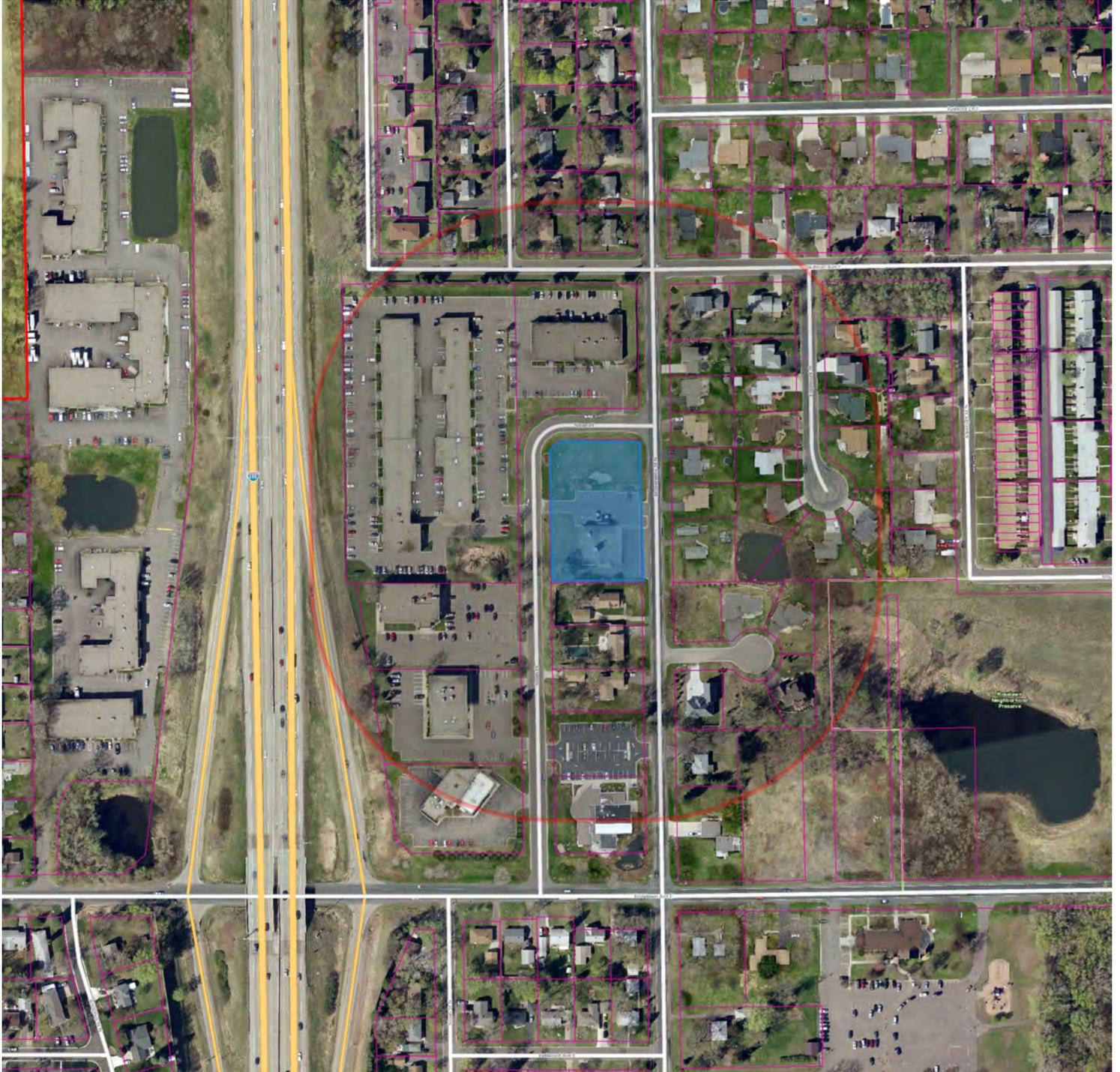
Land Use Plan designation: G (government)

Zoning: F (farm)

**Attachments**

1. Aerial and Location Map
2. Land Use Map
3. Zoning Map
4. Site and Proposed Lot Division Map
5. Steve Love, engineering report, dated October 14, 2014
6. Letter from William and JoLynn Giles
7. Example of Site Plan
8. Draft Planning Commission Minutes, October 21, 2014
9. Comprehensive Plan Amendment Resolution
10. Zoning Map Amendment Resolution

P:\SEC18\2001 McMenemy St\Land Use and Zoning Amendment\_2014



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© Ramsey County Enterprise GIS Division

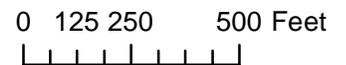
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THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

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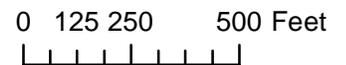
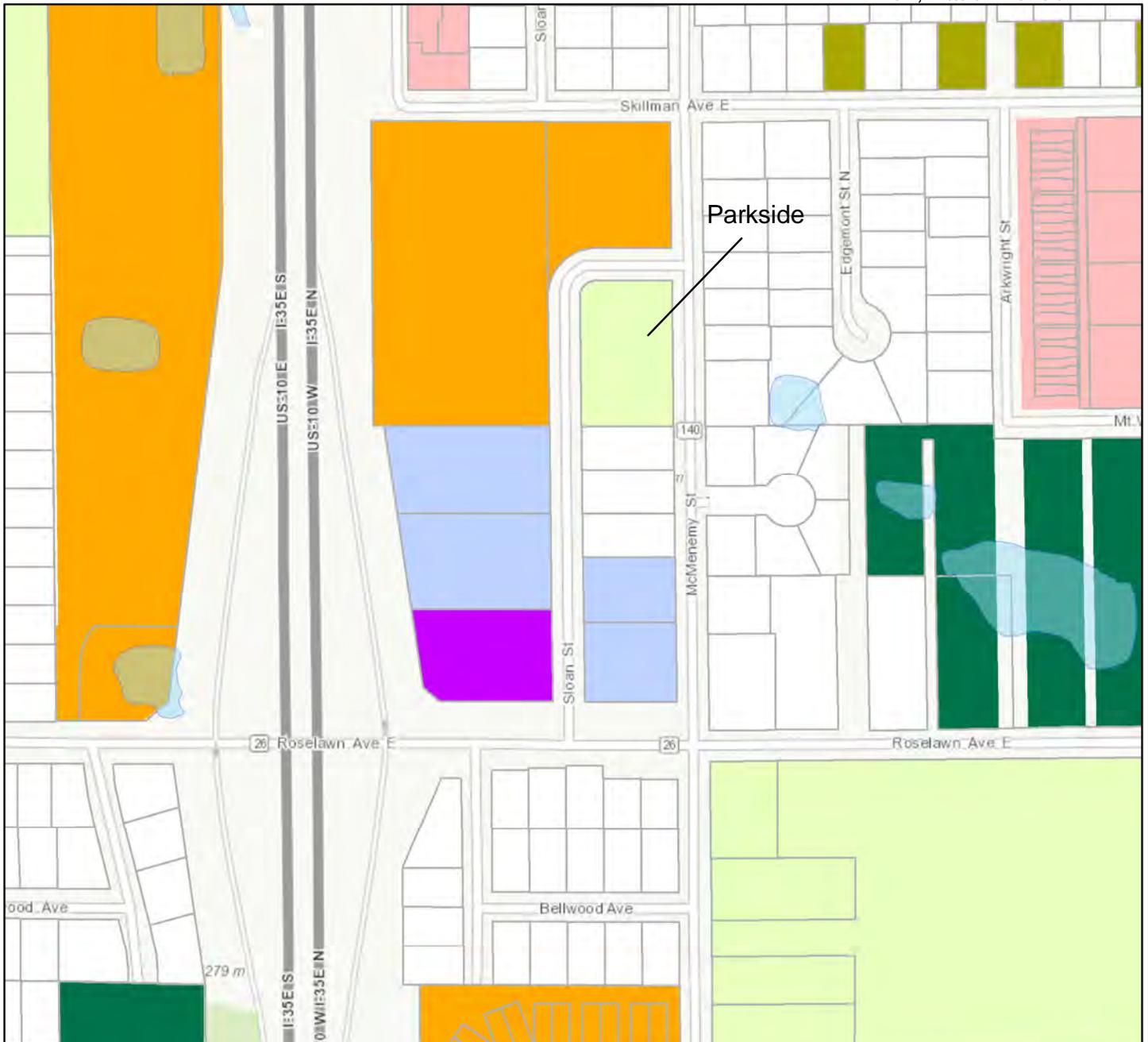


### Future Land Use Map

#### Legend

 Low Density Residential	 Park	 Mixed Use
 Rural/Low Density Residential	 Institution	 Commercial
 Medium Density Residential	 Open Space	 Industrial
 High Density Residential	 Government	





## Zoning Map

### Legend

- |  |                                |   |                                    |
|--|--------------------------------|---|------------------------------------|
|  | Open Space/Park                |  | Business Commercial (bc)           |
|  | Single Dwelling (r1)           |  | Limited Business Commercial (lbc)  |
|  | Multiple Dwelling (r3)         |  | Business Commercial Modified (bcm) |
|  | Farm (f)                       |  | Commercial Office (co)             |
|  | Planned Unit Development (pud) |  | Double Dwelling (r2)               |





**Engineering Plan Review****PROJECT: McMenemy Fire Station Lot Split – 2001 McMenemy Street N.****PROJECT NO: 14-19****COMMENTS BY: Steven W. Love – Assistant City Engineer****DATE: 10-14-2014****PLAN SET: No plans submitted to date**

The City of Maplewood is requesting a lot split of the property at 2001 McMenemy Street North. The site currently consists of an existing fire station building and parking lot. Additionally, the lot consists of a large unused area north of the parking lot. The City wishes to split the existing property to sell the portion that contains the existing fire station. The proposed lot split will not alter the existing site conditions for the proposed south lot.

The following are engineering review comments on the proposed lot split request:

- 1) The existing property is proposed to be split down the middle of the access lane for the north parking lot.
  - a. A shared parking and access easement will need to be signed and recorded. This easement should discuss parking rights, access rights, maintenance responsibilities, and cost participation.
- 2) Drainage from the McMenemy Street and the proposed south parcel will cross the north parcel.
  - a. A drainage easement will need to be signed and recorded. This easement should discuss drainage rights, maintenance responsibilities, and cost participation.
- 3) The existing site has two raingardens north of the parking lot that provide water quality treatment for the proposed south lot.
  - a. If the proposed north lot is developed in the future it will be required to meet the City's storm water quality and rate control requirements.
  - b. Additionally, any future site layout for the proposed north lot will need to account for the existing raingardens, if they are moved or replaced, to meet the City's stormwater quality and rate control requirements.

- 4) The exiting building is serviced by private utilities. The private utilities, such as water, sanitary and gas, will need to be located.
  - a. If any of the private utilities that service the existing building are found to cross the proposed north lot they will either need to be relocated or have easements created and recorded to cover them.
- 5) A survey shall be created and that shows the existing site conditions, the proposed lot split, existing utilities, and any proposed easements.
- 6) The new owners of either of the two proposed properties shall satisfy the requirements of all permitting and reviewing agencies including (but not limited to) the MPCA, Metropolitan Council, and SPRWS.
- 7) The applicant shall submit all necessary permit fees (e.g. SAC, WAC, PAC, grading, building) prior to the issuance of any permits.

- END COMMENTS -

October 8, 2014



Michael Martin

1830 County R B East

Maplewood, MN 55109

Re: 2001 McMenemy Street

Dear Planning Commission,

I am writing in response to the rezoning plan and lot division for the Parkside Fire department. I have lived at 1967 McMenemy Street for 21 years. My suggestion is if you rezone the building Commercial that ALL existing lots on the block should be rezoned Commercial also. The three existing houses have been squeezed out. We are no longer a residential neighborhood. It would be favorable for a "big" business to come in and buy the houses out. Then go ahead and develop!

I am concerned for the increased FAST traffic on McMenemy, I am concerned of the increase in section 8 housing around the neighborhood, I am concerned about renters not caring of their property and Maplewood not enforcing it. I am concerned about a business moving in next door. It seems that Maplewood only cares about the dollar and is not concerned about improving our city.

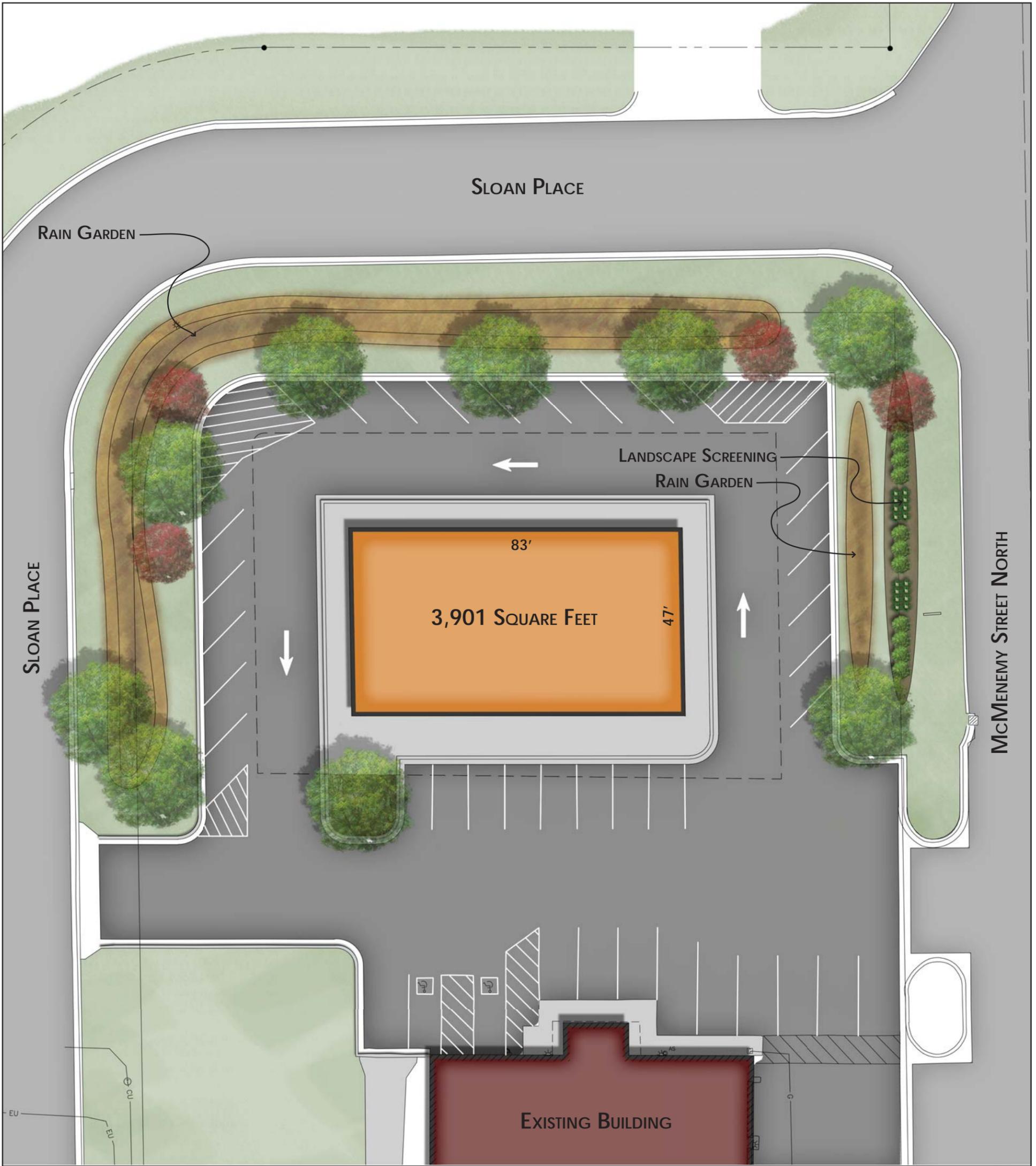
The lot division is another concern; why not keep the green space? I am sure many business would appreciate a place to enjoy. I think it could be Parkside Park? We also have many kids on McMenemy that could use that space or do we have be in Section 8 property in order to obtain playspace?

Should the glass company obtain the space, what is to happen to the business when it fails/ what type of lighting will they use? How about requiring them to plant some trees and improve the landscape area? Where till all the increased traffic and parking go?

William and JoLynn Giles

612-940-0284

Parcel ID: 182922142C0-1  
William J Giles, Jolynn M Giles  
1967 Mcmenemy St N  
Maplewood MN 55117-2053



**MAPLEWOOD**

City of Maplewood, Minnesota

October 2014



**DRAFT  
MINUTES OF THE MAPLEWOOD PLANNING COMMISSION  
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA  
TUESDAY, OCTOBER 21, 2014**

**5. PUBLIC HEARING**

**b. 7:00 p.m. or later: Approval of a Resolution for a Comprehensive Plan Amendment from G (Government) to C (Commercial), a Resolution for a Zoning Map Amendment from F (Farm) to BC (Business Commercial) and a lot division for the former Maplewood Parkside Fire Station, 2001 McMenemy Street North**

- i. Senior Planner, Tom Ekstrand gave the presentation and answered questions of the commission.
- ii. Interim City Manager, Community Development Director, Melinda Coleman addressed and answered questions of the commission.

Acting Chairperson Arbuckle opened the public hearing.

1. Maplewood resident, Sharon Tarble, 1975 McMenemy Street North, lives next door to the fire station building.

Acting Chairperson Arbuckle closed the public hearing.

Commissioner Bierbaum moved to approve the comprehensive land use plan amendment from G (government) to C (commercial) for 2001 McMenemy Street North. Approval is based on the following reasons:

1. The property is presently dormant and is proposed to be sold to and utilized by a private business which would be compatible with a land use classification of C (commercial).
2. The site would be zoned business commercial which is compatible with the land use designation of C (commercial) and the other commercial properties in the area.

This action is subject to the approval of a comprehensive plan amendment by the Metropolitan Council.

Seconded by Commissioner Ige.

Ayes - All

The motion passed.

Commissioner Donofrio moved to approve the resolution amending the zoning map for 2001 McMenemy Street North from F (farm) to BC (business commercial) for the following reasons:

1. This proposed rezoning would enable the continued use of the existing, non-residential, building on site.

2. This change would comply with the comprehensive land use plan commercial classification.
3. The proposed rezoning would meet the following six criteria for a zoning map revision as required by city ordinance:
  - a. Assure itself that the proposed change is consistent with the spirit, purpose and intent of this chapter.
  - b. Determine that the proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.
  - c. Determine that the proposed change will serve the best interests and conveniences of the community, where applicable, and the public welfare.
  - d. Consider the effect of the proposed change upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.
  - e. Be guided in its study, review and recommendation by sound standards of subdivision practice where applicable.
  - f. Impose such conditions, in addition to those required, as are necessary to ensure that the intent of this chapter is complied with, which conditions may include but not be limited to harmonious design of buildings; planting and the maintenance of a sight or sound screen; the minimizing of noxious, offensive or hazardous elements; and adequate standards of parking and sanitation.

Seconded by Commissioner Bierbaum.

Ayes - All

The motion passed.

Commissioner Ige moved to approve the lot division request to subdivide the 1.3 acre parcel at 2001 McMenemy Street North. This lot division approval is subject to the following conditions:

1. Satisfy the requirements set forth in the staff report authored by Mr. Love, dated October 14, 2014.
2. A survey must be submitted to planning staff for final approval.
3. The lot division and any and all easement agreements must be recorded with Ramsey County within one year of approval date otherwise the approval is null and void.

Seconded by Commissioner Lindstrom.  
Arbuckle,

Ayes – Acting Chairperson

Commissioner's  
Bierbaum, Ige  
& Lindstrom

Nay – Commissioner  
Donofrio

The motion passed.

This item goes to the city council November 10, 2014.

## COMPREHENSIVE PLAN AMENDMENT RESOLUTION

WHEREAS, the City of Maplewood, has requested a change to the City of Maplewood's land use plan from G (government) to C (commercial) for consistency between the plan and actual use of the land.

WHEREAS, this change applies to the property located at 2001 McMenemy Street North. The property identification number is:

18-29-22-14-0002

WHEREAS, the history of this change is as follows:

1. On October 21, 2014, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the land use plan change.
2. On November 10, 2014 the city council discussed the land use plan change. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council \_\_\_\_\_ the above described change for the following reasons:

1. The property is presently dormant and is proposed to be sold to and utilized by a private business which would be compatible with a land use classification of C (commercial).
2. The site would be zoned business commercial which is compatible with the land use designation of C (commercial) and the other commercial properties in the area.

This action is subject to the approval of this land use plan amendment by the Metropolitan Council.

The Maplewood City Council \_\_\_\_\_ this resolution on November 10, 2014.

## ZONING MAP AMENDMENT RESOLUTION

WHEREAS, the City of Maplewood, has requested a change to the City of Maplewood's zoning map from F (farm) to BC (business commercial) for consistency between the zoning map and actual use of the land.

WHEREAS, this change applies to the property located at 2001 McMenemy Street North. The property identification number is:

18-29-22-14-0002

WHEREAS, the history of this change is as follows:

1. On October 21, 2014, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the zoning map change.
2. On November 10, 2014 the city council discussed the zoning map change. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council \_\_\_\_\_ the above described change for the following reasons:

1. This proposed rezoning would enable the continued use of the existing, non-residential, building on site.
2. This change would comply with the comprehensive land use plan commercial classification.
3. The proposed rezoning would meet the following six criteria for a zoning map revision as required by city ordinance:
  - a. Assure itself that the proposed change is consistent with the spirit, purpose and intent of this chapter.
  - b. Determine that the proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.
  - c. Determine that the proposed change will serve the best interests and conveniences of the community, where applicable, and the public welfare.

- d. Consider the effect of the proposed change upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.
- e. Be guided in its study, review and recommendation by sound standards of subdivision practice where applicable.
- f. Impose such conditions, in addition to those required, as are necessary to ensure that the intent of this chapter is complied with, which conditions may include but not be limited to harmonious design of buildings; planting and the maintenance of a sight or sound screen; the minimizing of noxious, offensive or hazardous elements; and adequate standards of parking and sanitation.

The Maplewood City Council \_\_\_\_\_ this resolution on November 10, 2014.

# City of Maplewood

## City Council Meeting Sign-Up Sheet

### For Agenda Items and Visitor Presentations

*By putting your name and address on this sheet, you are  
indicating which agenda item you would like to discuss with  
the City Council*

Date: November 10, 2014

	<u>Name - First &amp; Last</u> <i>(please print clearly)</i>	<u>Address</u>	<u>Agenda Item</u>
1.	<u>SUZANNE MADISON</u>	<u>2086 Burr Maplewood</u>	<u>VP</u>
2.	<u>Diana Fongie</u>	<u>1771 Burr St Mplwd</u>	<u>VP</u>
3.	<u> </u>	<u> </u>	<u> </u>
4.	<u> </u>	<u> </u>	<u> </u>
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14.	<u> </u>	<u> </u>	<u> </u>
15.	<u> </u>	<u> </u>	<u> </u>

**MEMORANDUM**

**TO:** City Council  
**FROM:** Melinda Coleman, Interim City Manager  
**DATE:** November 10, 2014  
**SUBJECT:** Council Calendar Update

**Introduction/Background**

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

**Upcoming Agenda Items & Work Session Schedule**

1. November 17<sup>th</sup>
  - a. Special Workshop- Begin Department 2015 Budget Presentations. Meeting will be held from 5-7 pm.
2. November 24<sup>th</sup>
  - a. Workshop- Continue Department 2015 Budget Presentations, Review Status of Comcast Franchise Fee Agreement
  - b. Council Meeting- U Haul Variance and CUP Request
3. December 8<sup>th</sup>
  - a. Workshop- Domestic Violence Program Review, Follow up Questions or Discussion on 2015 Budget
4. December 22<sup>nd</sup>
  - a. Cancel or hold meeting?

**Budget Impact**

None.

**Recommendation**

No action required.

**Attachments**

None.