

MAPLEWOOD HERITAGE PRESERVATION COMMISSION

COUNCIL CHAMBERS – CITY HALL

February 13, 2014 – 7:00 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. January 9, 2014 HPC Meeting
5. New Business
 - a. 2013 Demolition Report
 - b. Maplewood Heritage Award Nomination for 2013
6. Old Business
 - a. 2014 Goals
 - b. 2014 Project Assignments
 - c. Historic Context Study
7. Visitor Presentations
8. Maplewood Area Historical Society Update
9. Commission Presentations
10. Staff Presentations
 - a. Council Liaison
 - b. Electronic Commission Packets
11. Adjournment

MINUTES
 MAPLEWOOD HERITAGE PRESERVATION COMMISSION
 7:00p.m., Thursday, January 9, 2014
 Council Chambers, City Hall

1. CALL TO ORDER

A meeting of the Heritage Preservation Commission was held in the City Hall Council Chambers and called to order by Chair Boulay at 7:03p.m.

2. ROLL CALL

Commissioners

Chairperson Peter Boulay	Present
Commissioner Robert Creager	Present
Commissioner Richard Currie	Present
Commissioner John Gaspar	Present
Commissioner Frank Gilbertson	Present
Commissioner Leonard Hughes	Absent
Commissioner Brenda Rudberg	Present

Staff

Natural Resources Coordinator, Ginny Gaynor	Present
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3. APPROVAL OF THE AGENDA

Commissioner Currie moved to approve the agenda.

Seconded by Commissioner Creager	Ayes – All
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The motion passed.

4. APPROVAL OF MINUTES

a. December 12, 2013 HPC Meeting

Commissioner Currie moved to approve the December 12, 2013 minutes.

Seconded by Commissioner Gaspar	Ayes – All
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The motion passed.

5. NEW BUSINESS

a. 2013 Draft Annual Report

Ginny Gaynor, Natural Resources Coordinator, discussed the 2013 Draft Annual Report and answered questions of the commission. The commission requested that staff add the demolition building report and staff liaison changes to the annual report.

Commissioner Currie moved to approve the HPC 2013 Draft Annual Report as amended.

Seconded by Commissioner Gaspar

Ayes – All

The motion passed.

b. 2014 Goals

Ginny Gaynor, Natural Resources Coordinator, discussed the 2014 goals with the commission. Staff will prepare a draft of 2014 goals for review at the 2014 February meeting of the Heritage Preservation Commission.

6. OLD BUSINESS

a. Historic Context Study

i. MAHS Archives – Bob Jensen

Bob Jensen, President of the Maplewood Area Historical Society, reviewed materials archived at the Maplewood Area Historical Society.

ii. Historic Buildings Inventory – Pete Boulay

Chair Boulay provided background on the historic properties survey and discussed it with the commission.

iii. Completed Questionnaires

Commissioners discussed the completed questionnaires.

7. VISITOR PRESENTATIONS

a. Ron Cockriel, 943 Century Avenue N

- i. Mr. Cockriel discussed the development Veterans Park and the Fish Creek Area with the commission.

8. MAPLEWOOD AREA HISTORICAL SOCIETY UPDATE

Bob Jensen, President of the Maplewood Area Historical Society, presented an update of the Maplewood Area Historical Society.

9. COMMISSION PRESENTATIONS

- a.

10. STAFF PRESENTATIONS

a. Commission Terms Ending in 2014

Ginny Gaynor, Natural Resources Coordinator, updated the commission on the commission terms ending in 2014.

b. Annual Conference, September 17 – 20, in conjunction with American Association for State and Local History

Ginny Gaynor, Natural Resources Coordinator, discussed interest in attending the annual conference with the commission.

11. ADJOURNMENT

Commissioner Currie moved to adjourn the meeting.

Seconded by Commissioner Gilbertson

Ayes – All

The motion passed.

The meeting was adjourned at 9:05PM.

Next meeting is February 13, 2014.

DRAFT

MEMORANDUM

TO: Heritage Preservation Commission
FROM: David Fisher, Building Official
DATE: January 31, 2014
SUBJECT: 2013 Demolition Report

Introduction

The Heritage Preservation Commission (HPC) has requested photos of building demolitions or sites at year end. This request was made by the HPC to help provide a record of the buildings or sites that were demolished and provide comments of their historical significance in the city.

Discussion

Listed below are demolished building from 2013:

- 2009 Arcade St – House
- 2010 Clarence St – House
- 797 Belmont LN – House
- 2292 County Rd D E – House
- 345 Lewis St - House
- 954 Bartelmy LN - House

Recommendation

Review, comment and accept the HPC demolition report for 2013.

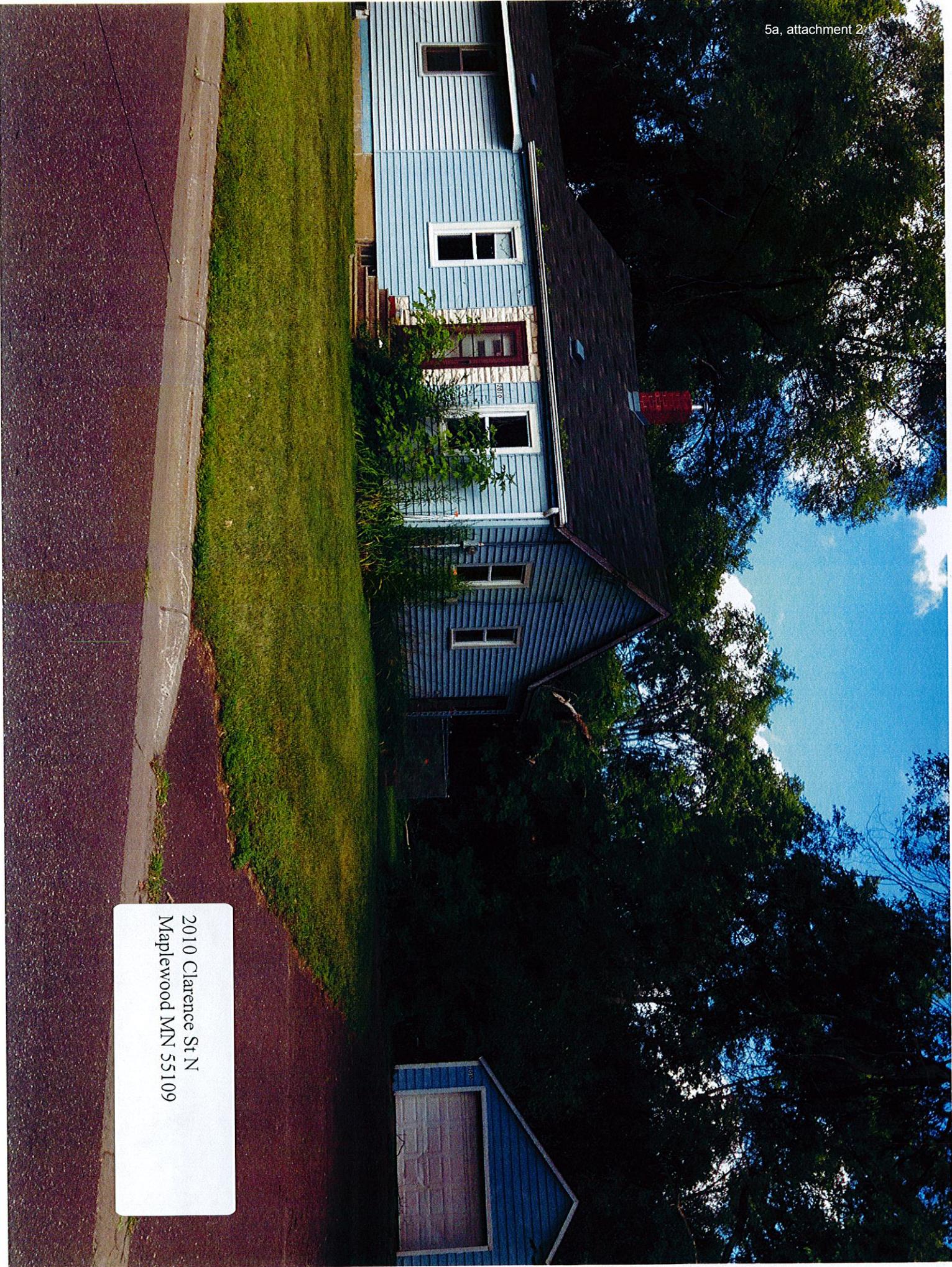
Attachments

1. 2009 Arcade St – Photo
2. 2010 Clarence St – Photos 1
3. 2010 Clarence St – Photos 2
4. 797 Belmont LN - Photo
5. 2292 County Rd D E - Photo 1
6. 2292 County Rd D E - Photo 2
7. 345 Lewis St - Photo
8. 954 Bartelmy LN - Photo 1
9. 954 Bartelmy LN – Photo 2
10. List of demo permits issued

2009 Arcade St N
Maplewood MN 55117

03/26/2012 13:00





2010 Clarence St N
Maplewood MN 55109



2010 Clarence St N
Maplewood MN 55109

797 Belmont Lane



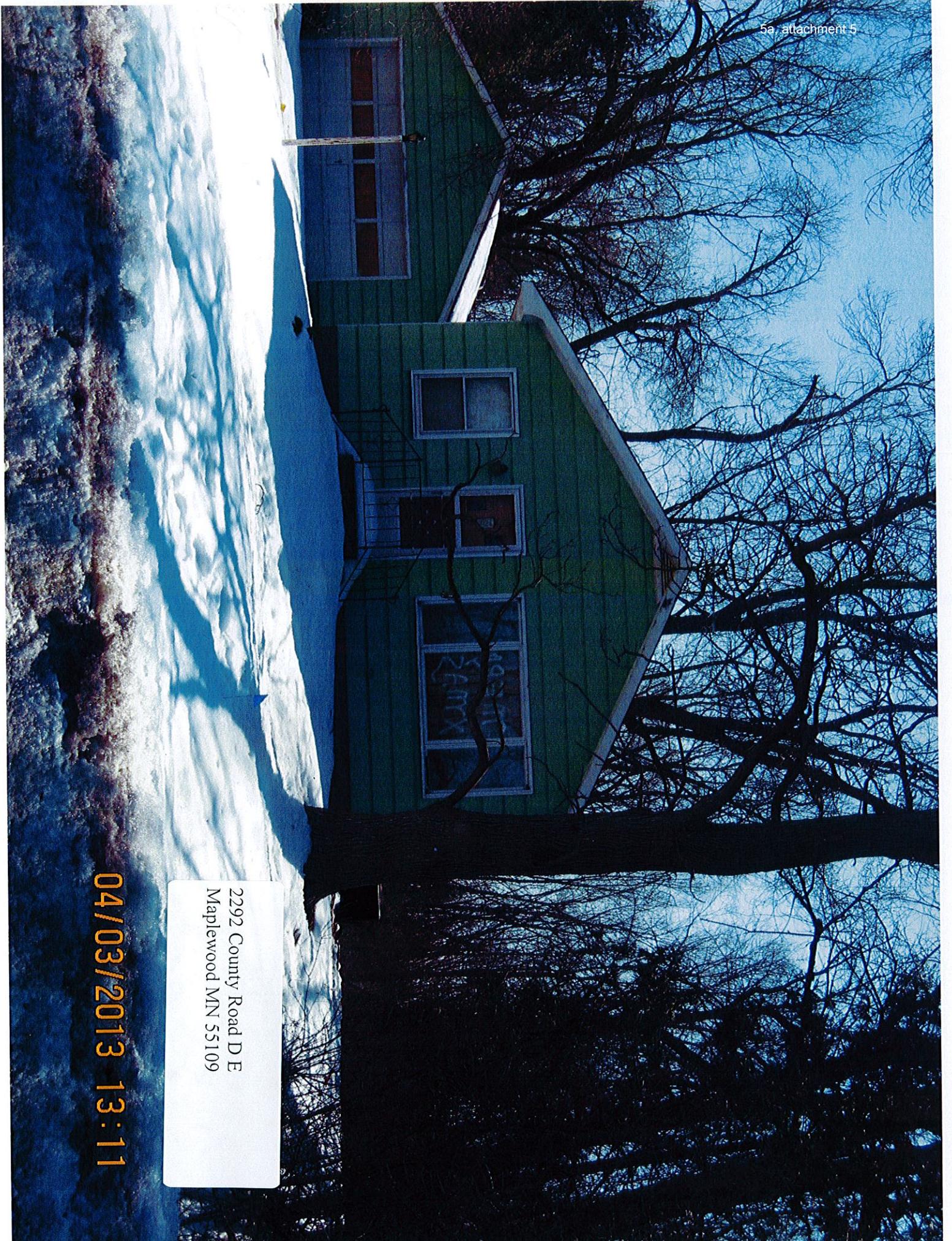
Address ~~865~~ East Belmont Lane

Address is approximate



797 Belmont Lane E
Maplewood MN 55117

797
55117

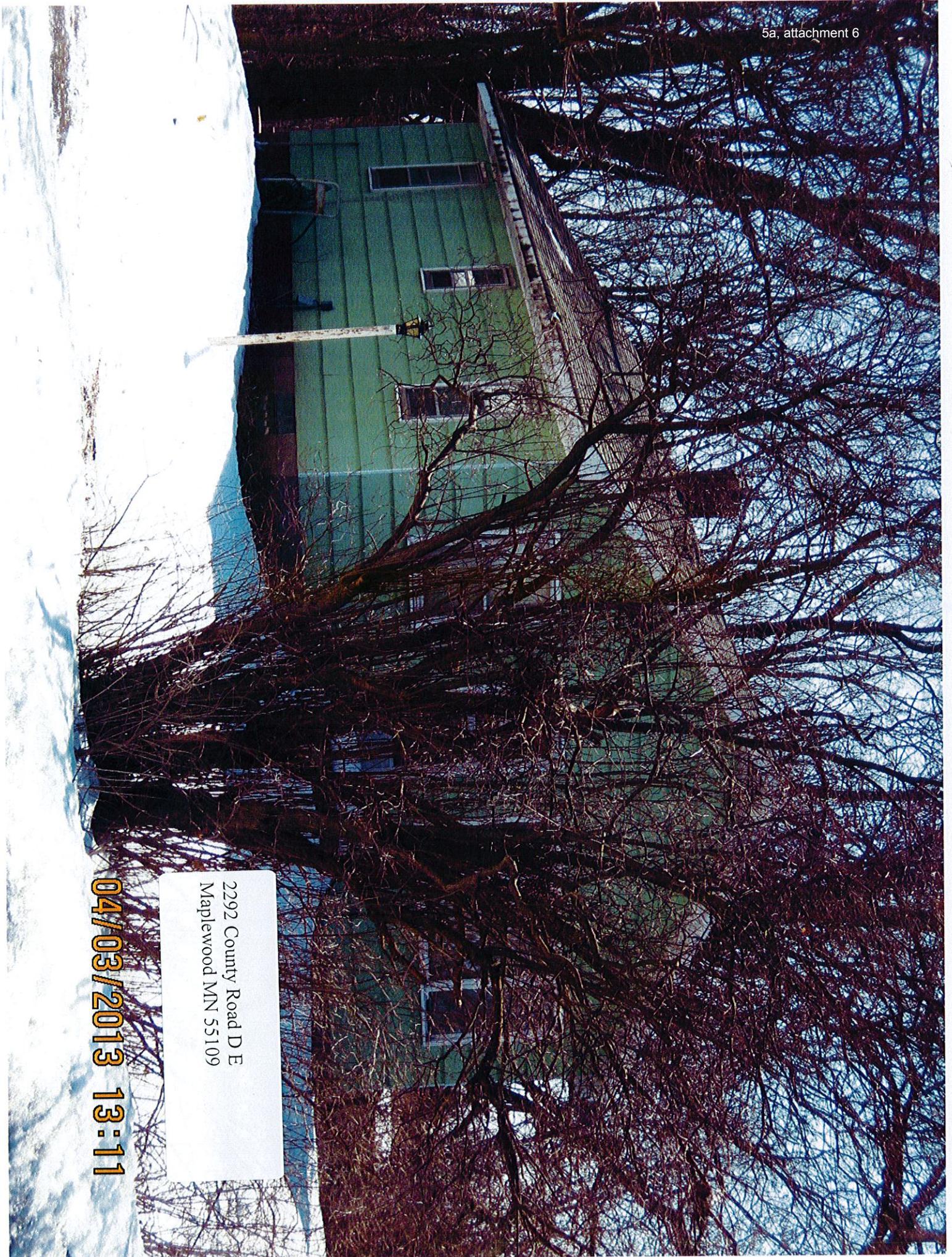


2292 County Road D E
Maplewood MN 55109

04/03/2013 13:11

2292 County Road D E
Maplewood MN 55109

04/03/2013 13:11





345 Lewis St
Maplewood MN 55117

954 Bartelmy Ln



Address ~~959~~ Bartelmy Lane

Address is approximate



9
N 954 Bartelmy Lane N
Maplewood MN 55119

954 Bartelmy Lane N
Maplewood MN 55119



Permit number	Permit type	Permit type name	Permit description	Full Permit Address	Customer Last Name	Issue date	Approval status
BL-13-38688	demo	Demolition	Demo/Remove house 2007 MN	2009 ARCADE ST N MAPLEWOOD MN 55117	GENADEK LANDSCAPING	5/21/2013	issued
BL-13-39599	demo	Demolition	House Demo - Building new home on lot	2010 CLARENCE ST N MAPLEWOOD MN 55109	CROCKETT & CROCKETT BUILDERS	10/9/2013	issued
BL-13-40945	demo	Demolition	House Demolition & backfill 2007 MN	797 BELMONT LNE MAPLEWOOD MN 55117	FRATTALONE COMPANIES INC	11/15/2013	issued
BL-13-38304	demo	Demolition	Demolition Demo of existing house & garage including foundation	2292 COUNTY ROAD D E MAPLEWOOD MN 55109	CITY CONSTRUCTION SERVICES LLC	4/23/2013	final
BL-13-40004	demo	Demolition	demo of house from lighting strike - total loss - sewer and water to remain. Kettler Construction to rebuild house BL-13-39941.	345 LEWIS ST MAPLEWOOD MN 55117	PROFESSIONAL GROUNDS MAINTENAN	9/11/2013	final
BL-13-40893	demo	Demolition	house demo including foundation	954 BARTELMY LN N MAPLEWOOD MN 55119	NITTI ROLLOFF SERVICES	11/20/2013	final

Count: 6

MEMORANDUM

TO: Heritage Preservation Commission

FROM: Ginny Gaynor, Natural Resources Coordinator

DATE: February 6, 2014

SUBJECT: Maplewood Heritage Award Nomination for 2013

Introduction

The Maplewood Heritage Award is an annual award recognizing an individual who has positively influenced our City's past or significantly contributed to the preservation of Maplewood history. In 2013 the Heritage Preservation Commission nominated and selected Ann Fosburgh for the 2012 Maplewood Heritage Award.

Discussion

The Heritage Preservation Commission (HPC) shall nominate a person for the annual Maplewood Heritage Award 2012. This recommendation will be submitted to the City Council. Listed below are the names that were on the ballot for 2012 (not including Ann Fosburgh), along with new suggestions that staff received from commissioners:

Lois Behm	William Ceil Little
Peter Boulay	Arlene Morgen
Leo Capeder	Caroline Peterson
Lorraine Fischer	Wally Wakefield
Bob Jensen	Paul Yocum
Don Kortis	

Because there are so many nominees, staff suggests the commission takes two votes. The first vote would include all nominees; the second vote would just include the three nominees that received the most votes.

Recommendation

Nominate a person for the annual Maplewood Heritage Award for 2013.

MEMORANDUM

TO: Heritage Preservation Commission
FROM: Ginny Gaynor, Natural Resources Coordinator
DATE: February 6, 2014
SUBJECT: 2014 HPC Goals

Introduction

At the January 2014 Heritage Preservation Commission meeting, commissioners drafted goals for 2014. Commissioners will review and finalize goals.

Discussion

A draft of the HPC's 2014 goals is provided below. This draft reflects the HPC's January discussion except: 1) one goal was added, and 2) two goals suggested are *not* on the list. These are addressed below and require further discussion.

1. *Preserve the old city council minutes.* Chair Boulay requested that we add this as a 2014 goal. This goal would include copying the council minutes that are not yet available on the city website (all minutes are online except those from 1957-1969) and ensuring the original minutes are properly preserved. Maplewood's City Clerk would work closely with the HPC on this goal.
2. *Begin planning celebration of Maplewood's 60th anniversary, which will take place in 2017.* Staff recommends postponing this goal to 2016. The City had a major celebration for its 50th anniversary. The City's 60th anniversary celebration will be smaller in scope than that of the 50th (25th, 50th, 75th etc. are our large scale celebrations). Staff suggests that one year to plan the anniversary celebration should be sufficient.
3. *Seek having Maplewood host the 2017 State Historic Preservation Conference.* It is a huge undertaking to host a conference of this caliber, even when a well-established organization such as the State Historic Preservation Office is the lead agency. City staff does not have the time to provide the support that would be required for this goal. The city has preservation mandates to meet as a Certified Local Government and to fulfill requirements set out in our ordinance and 2030 Comprehensive Plan. At this point in time, staff needs to focus on the preliminary steps of preservation planning recommended by the State Historic Preservation Office. When the city is further along in its preservation planning, designations, and interpretation, we may be in a position to consider a goal such as this.

2014 DRAFT HPC Goals

1. Continue all necessary measures for the Certified Local Government (CLG) status by maintaining a historical site survey and providing all the documentation required to the Minnesota State Historic Preservation Office.
2. Complete Historic Context Study.
3. Develop criteria for local designations, identify site to designate, and begin process for designation of that site.
4. Submit a nomination to the city council for the Maplewood Heritage Award for 2013.
5. Submit a recommendation to the city council to have a Heritage Award for businesses.
6. Write and obtain a grant for preservation planning.
7. Write a grant to continue archeological investigation at Fish Creek.
8. Ensure proper preservation of the city council minutes and public access to copies of the minutes.
9. Review photos of demolished buildings throughout the year and make it part of the HPC's annual report.
10. Have a guest speaker from a historical site give historical presentation to the commission.
11. Continue to identify and recognize historic families.
12. Continue to identify and recognize the history of geographic features such as lakes, etc.
13. Continue to provide and add links to the city website from the Maplewood Area Historical Society, Minnesota State Historical Society and other public websites.
14. Continue to identify books, articles and media about Maplewood. Work with the Maplewood Library to provide the books, articles and media to the public.
15. Continue to promote, collaborate and work with the Maplewood Area Historical Society.

MAHS 2014 Public Events

Saturday, January 11	Holiday Tea
Saturday, February 15	Sweetheart Dinner
Friday, March 7	Card Party
Sunday, April 13	Pancake Breakfast
Saturday, April 26	Spring Cleanup
Saturday, May 31	Spring Tea
Sunday, June 22	Dairy Day
Sunday, July 20	Vintage Vehicles and BBQ

Saturday, August 23	Johnny Appleseed Day
Saturday, September 27	Barn Dance with maybe a Farmers Threshing Meal beforehand
Friday, October 17	Halloween Hoedown @ Maplewood Community Center
Friday, November 21	Card Party
Saturday, December 6	Breakfast with Santa and Open House
Wednesday, December 10	Member's Potluck supper

Recommendation

Commissioners shall finalize 2014 goals.

MEMORANDUM

TO: Heritage Preservation Commission
FROM: Ginny Gaynor, Natural Resources Coordinator
DATE: February 6, 2014
SUBJECT: 2014 HPC Project Schedule

Introduction

At the February 2014 Heritage Preservation Commission meeting, commissioners will develop a schedule and project assignments to accomplish the proposed 2014 goals.

Discussion

The worksheet below lists HPC 2014 goals and suggests some activities and deadlines. Staff recommends that the Commission designate subcommittees for a few of the goals (see worksheet). Maplewood's Commission Handbook includes the following policy and guidelines on subcommittees:

"Commissions may, from time to time, form subcommittees to focus on specific issues and make the work of the group more efficient. Subcommittees are useful when an issue needs to be studied in detail or when outside expertise is needed. The work and recommendations of subcommittees must always come back to the full commission for approval in a public meeting.

The subcommittee may not be composed of a quorum of the members of that board, commission, or committee. Subcommittee meetings for continuing or "standing" subcommittees are not considered public meetings for purposes of the Minnesota Open Meeting Law. However, the City Council generally encourages the practice of giving notice of such meetings and keeping them open to the public as practicable.

Subcommittee Guidelines:

- *Clearly define the purpose.*
- *Set deadlines for reports and establish sunset provisions.*
- *Limit the number of members.*
- *Involve all sides of the issue.*
- *Appoint a chairperson.*
- *Require meeting agendas, minutes, and periodic reports.*
- *Enforce sunset provisions."*

2014 HPC Project Schedule Worksheet

Goal	Proposed Dates	Staff/Commissioners
1. Continue all necessary measures for the Certified Local Government (CLG) status by maintaining a historical site survey and providing all the documentation required to the Minnesota State Historic Preservation Office.	Annual report: due Oct	Staff – with support as needed
2. Complete Historic Context Study.	Aug - Completion	All HPC members
3. Develop criteria for local designations, identify site to designate, and begin process for designation of that site.	<ul style="list-style-type: none"> - develop criteria - present to commission - Select site - develop supporting documentation - make recommendation to council 	<ol style="list-style-type: none"> 1. Ginny Gaynor 2. 3.
4. Submit a nomination to the city council for the Maplewood Heritage Award for 2013.	<ul style="list-style-type: none"> Feb - nominations / vote Mar - submit to council Mar/Apr - present award 	All, at HPC meeting
5. Submit a recommendation to the city council to have Heritage Award for businesses.	<ul style="list-style-type: none"> - present purpose of award and criteria to HPC - make recommendation to council 	<ol style="list-style-type: none"> 1. 2.
6. Write and obtain a grant for preservation planning.	<ul style="list-style-type: none"> Sept - meet Oct - HPC reviews concept Nov - Submit grant 	<ol style="list-style-type: none"> 1. Ginny Gaynor 2.
7. Write a grant to continue archeological investigation at Fish Creek.	<ul style="list-style-type: none"> July - meet with an archeologist Oct - HPC reviews concept Dec - submit grant 	<ol style="list-style-type: none"> 1. Ginny Gaynor 2. Bob Jensen 3. County rep 4. 5.
8. Preserve the city council minutes.	<ul style="list-style-type: none"> - Meet with staff to discuss issues - Present to HPC - 	<ol style="list-style-type: none"> 1. Pete Boulay 2. Ginny Gaynor
9. Review photos of demolished buildings throughout the year and make it part of the HPC's annual report.	Ongoing	Staff presentation
10. Have a guest speaker from a historical site give historical presentation to the commission.		
11. Continue to identify and recognize historic families.		
12. Continue to identify and recognize the history of geographic features such as lakes, etc.		

13. Continue to provide and add links to the city website from the Maplewood Area Historical Society, Minnesota State Historical Society and other public websites.		
14. Continue to identify books, articles and media about Maplewood. Work with the Maplewood Library to provide the books, articles and media to the public.		
15. Continue to promote, collaborate and work with the Maplewood Area Historical Society.	2014: context study, Fish Creek grant	

Recommendation

Discuss project schedule, activities, and assignments.

MEMORANDUM

TO: Heritage Preservation Commission
FROM: Ginny Gaynor, Natural Resources Coordinator
DATE: February 6, 2014
SUBJECT: Historic Context Study

Introduction

Maplewood has hired consultant Thomas R. Zahn and Associates to conduct a Historic Context Study. At the February Heritage Preservation Commission (HPC) meeting, commissioners will review preliminary contexts and provide input.

Background

Maplewood received a grant from the Arts and Cultural Heritage Fund to conduct a Historic Context Study. This type of study organizes history based on cultural themes and their geographical and chronological limits. It is a framework for evaluating the relative significance of cultural resources. Rather than concentrating on individual properties, it focuses on broad themes that the city can use to organize and evaluate resources. The contexts established create a foundation for future preservation planning and projects.

The following meetings have been held in conjunction with the context study:

- December 2013 HPC meeting – Consultant Thomas Zahn explained the process, scheduled, and reviewed a sample context study
- December 2013 -- staff and Bob Jensen from Maplewood Area Historical Society met with consultants
- January 2014 HPC meeting – commissioners provided input on Maplewood History which was forwarded to consultants

Discussion

Consultant Thomas Zahn and his associate Bethany Gladhill have drafted a list of preliminary contexts for Maplewood (Attachment 1), along with several questions that will be addressed as the project moves forward. At the February meeting, Ms. Gladhill will discuss the preliminary contexts and gather input from commissioners.

Recommendation

Provide input for the historic context study.

Attachments

1. Preliminary contexts and questions from consultant

Maplewood Historic Context Study

Proposed Themes

Prepared by Bethany Gladhill, Project Associate, Thomas R. Zahn & Associates LLC
23 January 2014

These themes form the outline of the context study, based on our research to date. They may (or may not) each get developed into their own context. Additional contexts may also be discovered and developed as the study progresses.

1. Native American Life/Pre-Contact

Native American campsites

Indigenous peoples

What significance did the area hold for Native Americans?

What tribes were associated with the area?

What resources (if any) remain or are indicative of this?

Who were the earliest non-Native settlers? How did they relate to the Native Americans? Do any resources from their settlement still exist?

Important resources:

Fish Creek

2. Agriculture and Farming

Farmhouses

Barns and outbuildings

What kinds of farms existed (dairy, flowers, truck farms, etc.)?

What happened to them? What resources remain?

How did these farms transport to/relate to Saint Paul?

Who were the early farm leaders?

What were the larger agricultural industries? Do any resources remain?

Should the Poor Farm be considered here, or under civic?

Important resources:

Breuntrup Farm

Schroeder Milk

Any remaining farmsteads (even though not farmed)

3. Transportation

Rail lines

Arterials

Service stations

“Wagon Wheels, Iron Rails, and Automobiles”

What were the key wagon trail resources?

What were the railroad trail resources (besides the Shops)?

St. Paul and Duluth (Northern Pacific) line

Wisconsin Central railroad

What auxiliary resources were/are there? (e.g.: railroad worker housing)

What still remains?

What were the key road resources? What remains?

Was there any local transportation (such as streetcars)? Do any resources remain?

How do you think transportation affected Maplewood in the past? The present?

Important resources:

Remaining wagon trails

Gladstone Shops (archeological)

Highways

4. Cultural Life

Churches (and church schools)
Fraternal organization meeting halls
Social organizations halls

What were the main churches? Did they have associated buildings (schools, rectories, etc.) Do any remain?
Were cemeteries related to the churches?
What were the main social organizations? Do any resources still remain (e.g.: Masonic Halls, etc.)?
What other cultural institutions were there? Do any resources remain?

Important resources:

Forest Lawn cemetery

5. Civic Life

Government
City services – fire, police, utilities
Schools
Hospitals
Parks, playgrounds, and open spaces
Services (such as RC Poor Farm)

Are there any resources remaining related to the various names (Gladstone/Gloster/Maplewood)?
What civic buildings were important? Do any remain?
What schools were important? Do any remain?
What social and cultural effects did civic organizations provide (e.g.: firefighter's dances)? Do any of those resources survive?
Are there any resources related to the annexation history?
What effect did Maplewood's odd shape have on civic resources?

Important resources:

the actual physical shape of Maplewood
Ramsey County Poor Farm (only NR building in Maplewood)
Original fire station (1945)

6. Tourism and Recreation

Parks and Playgrounds
Beaches
Cottages
Motels

What tourism resources were there? (hotels, cabins, etc.) Were they popular?
What stories do you know about them? Do any resources still exist?
What did Maplewood residents do for fun? What resources still remain? (community festivals, 4th of July celebrations, etc.)
What were the key civic organizations?

Important resources:

Saints North (what year built?)
Tourist cabins?
Beaches and landscapes?

7. Commercial/Business/Industry

Late 19th, early 20th century commercial structures
Mid-century commercial buildings, malls
Industrial plants

What were the main industries?

3M (seminal)

St. Paul Plow Works

What can you tell me about 3M?

What were the other main manufacturing influences?

What were the other main retail influences?

Does any industry remain?

Does Maplewood have a downtown? What retail remains?

Important resources:

3M (Building 101)

Maplewood Mall (1974, so only 40 years old)

KSTP

Uertel's Auto Repair (734 N. McKnight)

8. Residential

Late 19th, early 20th century residential structures
Mid-century residential single and multi-family structures

What were the significant homes? Do any still exist?

What is your favorite Maplewood neighborhood?

Where are the neighborhoods where the homes seem especially suited to the surrounding area? (good relationship to the street, etc.)?

Who were the main residential developers?

Important resources:

Century Houses

mid-century modern

any historic housing developments (similar to Jonathan)

9. Lost Resources

Gladstone Shops

St. Paul Plow Works

Bali Hai?

Homes