

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, January 13, 2014
Council Chambers, City Hall
Meeting No. 01-14

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:05 p.m. by Mayor Slawik.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

N1 Comcast PEG Fees
N2 Swearing In

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of December 19, 2013 City Council Meeting Minutes

Councilmember Juenemann moved to approve the December 19, 2013 City Council Meeting Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

None

G. CONSENT AGENDA

Councilmember Juenemann requested agenda items G10 and G11 be highlighted.

The motion passed.

6. Approval of Resolution for 2014 Pay Rates for Temporary/Seasonal, and Casual Part-Time Employees

Councilmember Juenemann moved to approve the Resolution for 2014 Pay Rates for Temporary/Seasonal, and Casual Part-Time Employees.

Resolution 14-1-1025

WHEREAS, according to the Minnesota Public Employees Labor Relations act, part-time employees who do not work more than 14 hour per week and temporary/seasonal employees who work in positions that do not exceed 67 days in a calendar year, or 100 days for full-time students, are not public employees and are therefore not eligible for membership in a public employee union.

NOW, THEREFORE, BE IT RESOLVED, that the following pay ranges and job classifications are hereby established for temporary/seasonal, casual part-time employees effective January 1, 2014 upon Council approval.

Accountant	\$10.00-30.00	per hour
Accounting Technician	\$9.00-22.00	per hour
Administrative Assistant	\$9.00-23.00	per hour
Background Investigator	\$25.00-35.00	per hour
Building Inspector	\$14.00-35.00	per hour
Building Attendant	\$7.25-15.00	per hour
Customer Service Assistant	\$7.25-15.00	per hour
CSO	\$14.50-19.50	per hour
Data Entry Operator	\$8.00-12.00	per hour
Election Judge	\$7.25-12.00	per hour
Election Judge - Assistant Chair	\$9.00-15.00	per hour
Election Precinct Chair	\$9.00-16.00	per hour
Engineering Aide	\$7.00-16.00	per hour
Engineering Technician	\$10.00-16.00	per hour
Fire Maintenance/Engineer **	\$14.71	per hour
Firefighter-in-Training (new hire) **	\$10.51	per hour
Firefighter/EMT **	\$12.61	per hour
Firefighter/Paramedic **	\$13.66	per hour
Firefighter/EMT Captain **	\$14.71	per hour
Firefighter/Paramedic Captain **	\$15.76	per hour
Battalion Chief **	\$16.81	per hour
Intern	\$7.25-20.00	per hour
IT Technician	\$15.00-20.00	per hour
Laborer	\$7.25-14.00	per hour
Lifeguard	\$7.25-14.00	per hour
Manager-on-Duty Differential	\$1.00	per hour
Office Specialist	\$8.50-18.00	per hour
Receptionist	\$8.00-16.00	per hour
Recreation Instructor/Leader	\$7.25-32.00	per hour
Recreation Official	\$7.25-30.00	per hour
Recreation Worker	\$7.25-18.00	per hour
Theater Technician	\$20.00-30.00	per hour
Vehicle Technician	\$9.00-15.00	per hour

Adopting Revised Assessment Roll

WHEREAS, pursuant to a resolution adopted by the City Council on October 28, 2013 (and confirmed on December 9, 2013), calling for an Assessment Public Hearing, the assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08 was presented in a Public Hearing format on December 19, 2013, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

- a. Parcel 09-29-22-34-0002 – Roger and Naomi Inc., 2228 Maplewood Dr N: The property owner is objecting to the assessment because they feel that the property has received no benefit from the improvement.
- b. Parcel 09-29-22-43-0049 - Menard Inc., 2280 Maplewood Dr N: The property owner is objecting because they feel that this project is a community improvement and the entire community should be assessed.
- c. Parcel 09-29-22-41-0007 – BBD Investments, Inc., 0 Highway 36: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- d. Parcel 09-29-22-41-0029 – BBD Investments, Inc., 1285 Cope Ave. E: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- e. Parcel 09-29-22-42-0004 – Soukup Realty, 1167 Viking Dr E: The property owner is objecting to the assessment because the assessment is unjust and unfair.
- f. Parcel 09-29-22-41-0003 – Three D Sac Self Storage, 1195 Viking Dr E: The property owner is objecting because they feel that they are receiving no benefits or increase in property value.
- g. Parcel 09-29-22-41-0025 – Aa Metcalf Moving Storage Inc., 1255 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- h. Parcel 09-29-22-41-0026 – Maplewood Business Center, Inc., 1261 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- i. Parcel 09-29-22-42-0001 – Second Harvest Heartland, 1140 Gervais Ave. E: The property owner respectfully requests a full abatement of the assessment as they do not feel that the project provided any increase to the fair market value of the property.
- j. Parcel 09-29-22-41-0019 – Cramer Maplewood, LLC, 2385 English Street North
The property owner is “appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken.”
- k. Parcel 10-29-22-32-0006 – Camada Limited Partnership (Vomela); 2354 English Street North: The property owner is objecting to the assessment because there is no benefit to the property from the project.
- l. Parcel 09-29-22-14-0010 – Land of Lakes Properties, LLC, 1259 Gervais Ave E: The property owner is objecting to the assessment because not all properties benefitting from improvements are subject to the special

assessment.

- m. Parcel 10-29-22-32-0017 – Summit Community Bank, 0 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- n. Parcel 10-29-22-32-0018 – Summit Community Bank, 0 Cope Ave E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

- 1. That the City Engineer and City Clerk are hereby instructed to make the following adjustments to the assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08:
 - a. Parcel 09-29-22-34-0002 – Roger and Naomi Inc., 2228 Maplewood Dr N: The property owner is objecting to the assessment because they feel that the property has received no benefit from the improvement. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - b. Parcel 09-29-22-43-0049 - Menard Inc., 2280 Maplewood Dr N: The property owner is objecting because they feel that this project is a community improvement and the entire community should be assessed. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - c. Parcel 09-29-22-41-0007 – BBD Investments, Inc., 0 Highway 36: The property owner "reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal." Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - d. Parcel 09-29-22-41-0029 – BBD Investments, Inc., 1285 Cope Ave. E: The property owner "reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal." Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - e. Parcel 09-29-22-42-0004 – Soukup Realty, 1167 Viking Dr E: The property owner is objecting to the assessment because the assessment is unjust and unfair. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the

- City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- f. Parcel 09-29-22-41-0003 – Three D Sac Self Storage, 1195 Viking Dr E: The property owner is objecting because they feel that they are receiving no benefits or increase in property value. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - g. Parcel 09-29-22-41-0025 – Aa Metcalf Moving Storage Inc., 1255 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - h. Parcel 09-29-22-41-0026 – Maplewood Business Center, Inc., 1261 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - i. Parcel 09-29-22-42-0001 – Second Harvest Heartland, 1140 Gervais Ave. E: The property owner respectfully requests a full abatement of the assessment as they do not feel that the project provided any increase to the fair market value of the property. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - j. Parcel 09-29-22-41-0019 – Cramer Maplewood, LLC, 2385 English Street North. The property owner is "appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken." Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - k. Parcel 10-29-22-32-0006 – Camada Limited Partnership (Vomela); 2354 English Street North: The property owner is objecting to the assessment because there is no benefit to the property from the project. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - l. Parcel 09-29-22-14-0010 – Land of Lakes Properties, LLC, 1259 Gervais Ave E: The property owner is objecting to the assessment because not all properties benefitting from improvements are subject to the special assessment. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the

- City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- m. Parcel 10-29-22-32-0017 – Summit Community Bank, 0 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - n. Parcel 10-29-22-32-0018 – Summit Community Bank, 0 Cope Ave E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
2. The assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08, as amended, is hereby accepted, a copy of which is attached hereto and made a part hereof. Said assessment roll shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
 3. Such assessments shall be payable in equal annual installments extending over a period of 8 years, the first installments to be payable on or before the first Monday in January 2015 and shall bear interest at the rate of 4.5 percent per annum beginning on January 1, 2015. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
 4. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, but no later than November 15, 2014, pay the whole of the assessment on such property to the city clerk, no interest shall be charged if the entire assessment is paid by November 15, 2014; and they may, at any time after November 15, 2014, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
 5. The City Engineer and City Clerk shall forthwith after November 15, 2014, but no later than November 16, 2014, transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over the same manner as other municipal taxes.

Adopted by the council on this 13th day of January, 2014.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

Fire Relief Association Relief By-Laws require Mayor to be member of the Board	Nora Slawik Gayle Bauman (Staff Liaison)
Gateway Corridor Group	Nora Slawik Marv Koppen (Alternate) Michael Thompson (Alternate)
Heritage Preservation Commission (2nd Thursday at 7:00 p.m.)	Marv Koppen Ginny Gaynor (Staff Liaison)
Housing & Economic Development Commission	Marv Koppen Mike Martin (Staff Liaison)
Human Rights Commission (2 nd Tuesday at 7:00 p.m.)	Kathleen Juenemann Karen Guilfoile (Staff Liaison)
Joint Ice Arena Board	Bob Cardinal Marv Koppen Nora Slawik (Alternate)
Maplewood Green Team (Monthly as Needed)	Kathleen Juenemann Shann Finwall (Staff Liaison)
Municipal Legislative Commission (Monthly, Wed. 11:30 a.m.–1:00 p.m.)	Chuck Ahl Nora Slawik (Alternate) Kathleen Juenemann (Alternate)
Official Newspaper	Maplewood Review Pioneer Press (Alternate)
Parks & Recreation Commission (3 rd Wednesday at 7:00 p.m.)	Marylee Abrams DuWayne Konewko Jim Taylor/Audra Robbins (Staff Representatives)
Park System Plan Task Force	Bob Cardinal
Planning Commission (1 st & 3 rd Tuesdays at 7:00 p.m.)	Bob Cardinal Tom Ekstrand (Staff Liaison)
Police Civil Service Commission (Meets as Needed)	Kathleen Juenemann Terrie Rameaux (Staff Liaison)
Ramsey County Dispatch Policy Committee	Kathleen Juenemann
Ramsey County League of Local Governments	Bob Cardinal Marv Koppen (Alternate)

**Ramsey/Washington
Suburban Cable Commission**

Marylee Abrams
Bob Cardinal (Alternate)
Marv Koppen (Alternate)

Regional Mayors

Nora Slawik

Rush Line Corridor

Nora Slawik
Melinda Coleman (Staff Liaison)

**Suburban Area Chamber
of Commerce**

Chuck Ahl
Karen Guilfoile (Alternate)
Kathleen Juenemann (Alternate)
Bob Cardinal (Alternate)

Suburban Rate Authority
(First month of quarter)

Michael Thompson

St. Paul Water Utility

Will Roszbach

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. VISITOR PRESENTATION

1. Bob Zick, North St. Paul Resident

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

City Manager Ahl gave the staff report.

2. Set Council Management Team Retreat Date

City Clerk Guilfoile gave the staff report.

Councilmember Cardinal moved to approve scheduling the Council-Management Team Retreat for Wednesday, March 5, 2014 from 8:30 a.m. to 4:00 p.m. at the Fire Station 2.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

3. Cancellation of the February 3, 2014 Council Workshop

City Manager Ahl gave the staff report.

Councilmember Juenemann moved to approve to cancel the Council Workshop scheduled for Monday, February 3, 2014.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

N. COUNCIL PRESENTATIONS

1. Comcast PEG Fees

Councilmember Cardinal noted that Comcast PEG fees have changed which will be reflected on the Comcast customer's future bills.

2. Swearing In

Councilmember Juenemann thanked everyone that worked on the event.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 7:50 p.m.