

**REMINDER: There is no 5:00pm Council Manager Workshop scheduled**

**AMENDED AGENDA**

**MAPLEWOOD CITY COUNCIL**

7:00 P.M. Thursday, November 14, 2013

City Hall, Council Chambers

Meeting No. 20-13

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

1. *Acknowledgement of Maplewood Residents Serving the Country.*

**C. ROLL CALL**

Mayor's Address on Protocol:

***“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”***

**D. APPROVAL OF AGENDA**

**E. APPROVAL OF MINUTES**

1. Approval of October 28, 2013 City Council Workshop Minutes
2. Approval of October 28, 2013 City Council Meeting Minutes

**F. APPOINTMENTS AND PRESENTATIONS**

1. Approval of a Proclamation Establishing November 15, 2013, as America Recycles Day in Maplewood
2. Resolution for Appointment to Commissions
  - a. Environmental & Natural Resources
  - b. Planning Commission
  - c. **Parks & Recreation Commission**

- G. CONSENT AGENDA** – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*
1. Approval of Claims
  2. Approval of Resolution Certifying Special Assessments for Unpaid Ambulance Bills
  3. Approval of Resolution Certifying Special Assessments for Unpaid Miscellaneous Charges
  4. Approval of Resolution Certifying Special Assessments for Unpaid Trash Bills
  5. Approval of 2013 Budget Adjustments and Transfers to Close TIF Funds
  6. Approval of Resolution Adopting Ambulance Rates for 2014
  7. Approval of Additional Office Furniture for Police Department Expansion Project
  8. Approval of Summary Ordinance for the Maplewood Green Building Program Ordinance
  9. Approval of Summary of the City of Maplewood's First Annual Fall Clean Up Campaign
  10. Approval of Planned Unit Development Review for the Metro Transit Park and Ride Parking Ramp, 1793 Beam Avenue

11. Approval of Conditional Use Permit Review for Walser Automotive Used Car Sales and Vehicle Repair, 2590 Maplewood Drive
12. Approval of Conditional Use Permit Review for the Ramsey County Family Service Center, 2001 Van Dyke Street
13. Approval of a Motor Fuel Station License for Arnie's Market, 1690 McKnight Rd N, Suite A
14. Approval of 3M Land Donation, Easements, and Revised Developer Agreement Projects 12-14 and 12-15
15. Approval of the Construction Grant Agreement East Metro Public Safety Training Center with the State of Minnesota Department of Public Safety

**H. PUBLIC HEARINGS**

None

**I. UNFINISHED BUSINESS**

1. Approval of Resolution Authorizing the Issuance and Awarding the Sale of General Obligation Refunding Bonds, Series 2013B

**J. NEW BUSINESS**

1. Approval of Resolution for Community Development Fees for 2014
2. Approval of a Resolution Calling a Public Hearing on the Proposed Adoption of a Modification to the Development Program for Development District No. 1, the Proposed Establishment of Tax Increment Financing (Housing) District No. 1-13 Therein, and the Proposed Adoption of a Tax Increment Financing Plan
3. Approval of Resolution Canvassing the Results of the November 5, 2013 Municipal General Election
4. Approval of Settlement for Damages in Condemnation Case – Craemer Parcel
  - a. Declaration of Intent to Consider Closed Session (§13D.04 subd.5)

**K. AWARD OF BIDS**

None

**L. VISITOR PRESENTATIONS**

**M. ADMINISTRATIVE PRESENTATIONS**

1. Council Calendar Update
2. Update on Progress Toward 2012-2014 City Council Goals
3. Cancellation of the December 2, 2013 Council Manager Workshop

**N. COUNCIL PRESENTATIONS**

**O. ADJOURNMENT**

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

**RULES OF CIVILITY FOR OUR COMMUNITY**

*Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.*



Agenda item 4 was moved to 3 because of time concerns.

**3. Discussion on 2014 Budget Options and Use of 2.0% Levy Increase**

Finance Director Bauman gave the staff report and answered questions of the council. City Manager Ahl gave additional information.

**4. Update on Progress Toward 2012-2014 City Council Goals**

This item will be addressed at the next City Council Workshop Meeting.

**F. ADJOURNMENT**

Mayor Rossbach adjourned the meeting at 6:53 p.m.

DRAFT

**MINUTES**  
**MAPLEWOOD CITY COUNCIL**  
 7:00 p.m., Monday, October 28, 2013  
 Council Chambers, City Hall  
 Meeting No. 19-13

**A. CALL TO ORDER**

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:02 p.m. by Mayor Rossbach.

**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

**D. APPROVAL OF AGENDA**

- N1. School Election
- N2. Cable Franchise Brief

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Koppen                      Ayes – All

The motion passed.

**E. APPROVAL OF MINUTES****1. Approval of October 14, 2013 City Council Workshop Minutes**

Mayor Rossbach moved to approve the October 14, 2013 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen                      Ayes – All

The motion passed.

**2. Approval of October 14, 2013 City Council Meeting Minutes**

Councilmember Cave moved to approve the October 14, 2013 City Council Meeting Minutes as submitted.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

## F. APPOINTMENTS AND PRESENTATIONS

### 1. Presentation by Roseville Superintendant John Thein (No Report)

Roseville Superintendant Thein addressed the council and gave a brief presentation on Roseville Area Schools.

### 2. APWA Sustainability Award Presentation

Angela Popenhagen, Delegate and Member of the APWA Awards Committee and Bob Cockriel, Secretary/Treasurer/Co-Chair of the APWA Conference Planning Committee were present and addressed the council. Angela Popenhagen gave the report and Bob Cockriel represented the APWA Sustainability Award to the council.

### 3. Resolution for Appointment to Commissions

- a. Environmental & Natural Resources
- b. Planning Commission

City Manager Ahl gave the staff report.

Councilmember Cardinal moved to approve the Resolution to appoint all five applicants to the Environmental & Natural Resources Commission and to the Planning Commission.

Seconded by Councilmember Cave

City Attorney Kantrud and City Clerk Guilfoile gave additional information and answered questions of the council. City Manager Ahl provided additional input.

Councilmember Cardinal withdrew his motion.

Councilmember Juenemann moved to table the Resolution to Appoint Candidates to the Commissions until the next meeting so staff can review policies to appoint all candidates.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

### 4. Approval of a Resolution of Appreciation for Environmental Commissioner Carol Mason Sherrill

Mayor Rossbach read the resolution of appreciation for Carol Mason Sherrill.

Councilmember Juenemann moved to approve the Resolution of Appreciation for Carol Mason Sherrill for her years of service on the Environmental & Natural Resources Commission.

RESOLUTION 13-10-982  
RESOLUTION OF APPRECIATION

October 28, 2013  
City Council Meeting Minutes



\$ 483,790.78 Disbursements via debits to checking account dated 10/15/13 thru 10/18/13

\$ 2,238,939.13 Total Accounts Payable

PAYROLL:

\$ 527,398.77 Payroll Checks and Direct Deposits dated 10/11/13

\$ 1,084.00 Payroll Deduction check # 9989593 thru # 9989595 dated 10/11/13

\$ 528,482.77 Total Payroll

\$ 2,767,421.90 GRAND TOTAL

Seconded by Councilmember Cave Ayes – All

The motion passed.

**2. Approval of 2013 Budget Adjustment and Transfers**

Councilmember Koppen moved to approve the transfer of \$17,020.65 and direct the finance director to make the budget adjustment of (\$2,480).

Seconded by Councilmember Cave Ayes – All

The motion passed.

**3. Approval of a Grant Submittal to Minnesota Clean Energy Resource Teams for Educational Kiosks and Signs for the City Hall and Community Center Solar Panels**

Councilmember Koppen moved to approve to submit the grant application to the Minnesota Clean Energy Resource Teams for Educational Kiosks and Signs for City Hall and Community Center Solar Panel Projects. The grant will fund the design, construction and installation costs in the amount of \$10,500.

Seconded by Councilmember Cave Ayes – All

The motion passed.

**4. Approval of a Conditional Use Permit Review, Xcel Substation, 1480 County Road D**

Councilmember Koppen moved to review the Conditional Use Permit for Xcel Energy's electrical substation and related electrical system operations in one year.

Seconded by Councilmember Cave Ayes – All

The motion passed.

**5. Approval of a Lawful Gambling Permit for the Church of the Presentation of the Blessed Virgin Mary, 1725 Kennard Street**

Councilmember Koppen moved to approve the Lawful Gambling Permit for the Church of the Blessed Virgin Mary's Turkey Bingo Night on Saturday, November 23, 2013 at 1725 Kennard Street; and acknowledge the application for Exempt Permit and waive any objection to the timeliness of said permit as governed by MN Statute 349.166.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**6. Approval of Joint Powers Agreement (JPA) With Ramsey County for Election Equipment Acquisition and Operation**

Councilmember Koppen moved to approve the Joint Powers Agreement with Ramsey County for Election Equipment Acquisition and Operation; authorizing the City Manager and the City Clerk to sign and execute the agreements and naming the City Clerk the project implementation liaison with the County.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**7. Resolution of Support for the 2014 July 4<sup>th</sup> Event**

City Clerk/Citizen Services and Communications Director Guilfoile gave the staff report.

Councilmember Koppen moved to approve the Resolution of Support for the 2014 July 4<sup>th</sup> Light It Up Event.

RESOLUTION 13-10-983

Support for the 2014 July 4<sup>th</sup> Light It Up Event

Whereas the City of Maplewood has established July 4<sup>th</sup> Light It Up as an annual event that is an outreach to the surrounding community;

Whereas the July 4<sup>th</sup> Light it Up Event brings the community together and gives local food and entertainment businesses the opportunity to showcase their offerings while providing families an opportunity to experience a family friendly environment;

Whereas the July 4<sup>th</sup> Light It Up Event is an annual city-wide event and each department within the city plays a part in its success;

Whereas city staff will work diligently soliciting sponsors including local businesses for the event to offset incurred costs;

Therefore Let it Be Resolved that the city council supports the 2014 July 4<sup>th</sup> Light It Up Event at Hazelwood Park.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**8. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order 6 with Weber, Police Department Expansion Project - Phase 2**

Councilmember Koppen moved to approve the Resolution Directing Modification of Existing Construction Contract, Change Order No. 6 for the Police Department Expansion Project – Phase 2.

RESOLUTION 13-10-984  
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT  
POLICE DEPARTMENT EXPANSION PROJECT - PHASE 2, CHANGE ORDER NO. 6

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Police Department Expansion Project – Phase 2, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Police Department Expansion Project – Phase 2, Change Order No. 6.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The Mayor is hereby authorized and directed to modify the existing contract by executing said Change Order No. 6 which is an increase of \$1,397.75.

The revised contract amount is \$372,020.63.

Adopted by the Maplewood City Council on this 28th day of October 2013.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**9. Approval of Resolution Accepting Grant Funds from Friends of the Mississippi River for Fish Creek Acquisition**

Councilmember Koppen moved to approve the Resolution to accept \$162,000 in grant funding secured by Friends of the Mississippi River to be used towards acquisition of Fish Creek property.

RESOLUTION 13-10-985  
RESOLUTION TO ACCEPT GRANT FUNDING FROM FRIENDS OF THE MISSISSIPPI RIVER FOR ACQUISITION OF THE FISH CREEK PARCEL

WHEREAS the City of Maplewood city is securing funding to acquire the 70-acre Fish Creek parcel; and



Greening to do an additional \$20,000 of restoration work at the Fish Creek site.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**12. Approval of Resolution Adopting Assessment Roll for the Rice Street Water Services, Project 11-28**

Councilmember Koppen moved to approve the Resolution for the Adoption of the Assessment Roll for the Rice Street Water Service Project, City Project 11-28.

RESOLUTION 13-10-987  
ADOPTING ASSESSMENT ROLL

WHEREAS, on April 29, 2013 the City Council approved the Public Works Director to enter into a contract for the installation of water services to the properties of 1986 and 2000 Rice Street;

WHEREAS, the costs for the installation of water services have been initially paid by the City of Maplewood;

WHEREAS, the property owners of 1986 and 2000 Rice Street were given the options of paying for the water service installation after the completion of work, at the time of connection, or to sign a waiver of assessment agreement and have the amount assessed to the property over a period of 8 years.

WHEREAS, the property owners of 1986 and 2000 Rice Street have both signed and returned the waiver of assessment hearing agreement and have chosen to have to have the full amount assessed to their property over a period of 8 years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

- a. Such waiver of assessment agreements signed by the property owners of 1986 and 2000 Rice Street are hereby acknowledged and considered valid; such that no revision to the proposed assessment shall be considered.
- b. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land therein is hereby found to be benefited by the final construction costs for the installation of a water service to each property in the amount of the assessment levied against it.
- c. The assessment roll for the Rice Street Water Service Installation, a copy of which is attached hereto and made a part hereof, is hereby adopted. Said assessment roll shall constitute the assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the final construction costs for the installation of a water service to each property in the amount of the assessment levied against it.



owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.

2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owners of all property affected by said assessment.

The notice of hearing shall state the date, time and place of hearing, the general nature of the improvement, the area to be assessed, that the proposed assessment roll is on file with the clerk and city engineer and that written or oral objections will be considered.

Adopted this 28<sup>th</sup> day of October 2013

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**14. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 4, TH 36/ English Street Interchange Improvements, City Project 09-08**

Councilmember Koppen moved to approve Resolution Directing Modification of Existing Construction Contract, Change Order No. 4, for the Highway 36/English Street Interchange Improvements, City Project 09-08.

RESOLUTION 13-10-989  
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT  
PROJECT 09-08, CHANGE ORDER NO. 4

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-08, Highway 36/English Street Interchange Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-08, Change Order No. 4.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

2. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 4 which is an increase of \$328,663.38.

The revised contract amount is \$17,047,166.78.

Adopted by the Maplewood City Council on this 28th day of October 2013.

Seconded by Councilmember Cave

Ayes – All

The motion passed.



Monthly and Maplewood Seasons newsletters, Residents Guide and Maplewood Parks & Recreation brochures.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**18. Adoption of Proclamation to Pancreatic Cancer Action Network: Pancreatic Cancer Awareness Month**

City Clerk/Citizen Services and Communications Director Guilfoile gave the staff report.

Councilmember Koppen moved to approve the Proclamation declaring November as Pancreatic Cancer Awareness Month.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**H. PUBLIC HEARING**

None

**I. UNFINISHED BUSINESS**

**1. Authorize a Contract for Services for a City-Wide Parks Needs Assessment Survey with ETC Institute**

Parks & Recreation Director Konewko gave the staff report.

Councilmember Cardinal moved to approve the Mayor and City Manager enter into a Contract for Services for a City-Wide Parks Needs Assessment Survey with ETC Institute in the amount of \$21,050.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

**J. NEW BUSINESS**

- 1. Approval of a Resolution for a Comprehensive Plan Amendment, Resolution for a Conditional Use Permit, Design Review, Parking Waiver and Wetland Buffer Requirements Waiver for Maplewood Fire Station No. 1, McKnight Road**
  - a. Planning Commission Report**
  - b. Community Design Review Board Report**
  - c. Environmental and Natural Resources Commission Report**
  - d. Approval of a Resolution for a Comprehensive Plan Amendment**
  - e. Approval of a Resolution for a Conditional Use Permit**
  - f. Approval of Design Review**
  - g. Approval of a Parking Waiver**

#### **h. Approval of a Waiver of Wetland Buffer Requirements for a Public Use**

Planner Martin gave the staff report and answered questions of the council. Bill Kempe from the Planning Commission and Community Design Review Board addressed the council and gave the reports from the commission.

Councilmember Koppen moved to approve the resolution adopting a comprehensive land use plan amendment from I (industrial) to G (government) for the property located north of the 3M Company's campus along McKnight Road. Approval is based on the following reasons:

1. The property is presently vacant and is to be used by the city for a fire station which would be compatible with a land use classification of G (government).
2. Government uses and buildings are allowed in all zoning districts in the city with an approved conditional use permit.

This action is subject to the approval of a comprehensive plan amendment by the Metropolitan Council.

#### RESOLUTION 13-10-991 COMPREHENSIVE PLAN AMENDMENT RESOLUTION

WHEREAS, Fire Chief Steve Lukin of City of Maplewood has requested a change to the City of Maplewood's land use plan from I (Industrial) to G (government) for consistency between the plan and actual use of the land.

WHEREAS, this change applies to the property located north of the 3M Campus, on McKnight Road. The legal description is:

The west 437.85 feet of Tract B, Registered Land Survey No. 524, on file and of record in the Office of the Registrar of Titles, Ramsey County, Minnesota, and;

All that part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota described as follows:

Beginning at the southwest corner of Registered Land Survey No. 524, thence North 89 degrees 09 minutes 58 seconds East, bearings orientated to the Ramsey county Coordinate System NAD 83, along the south line of Tract B of said Registered Land Survey No. 524, a distance of 437.86 feet to the southeast corner of said west 437.85 feet of said Tract B; thence South 34 degrees 33 minutes 40 seconds West, a distance of 292.96 feet; thence South 89 degrees 11 minutes 41 seconds West, a distance of 270.00 feet, more or less, to its intersection with the west line of said Northwest Quarter of the Northwest Quarter of Section 36; thence North 00 degrees 23 minutes 48 seconds West, along the west line of said Northwest Quarter of the Northwest Quarter, a distance of 238.69 feet, more or less, to the point of beginning.

This parcel contains 3.23 acres, more or less, and is subject to the roadway easement of McKnight Road North and all other easements of record.

WHEREAS, the history of this change is as follows:

1. On October 1, 2013, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council adopt the land use plan change.
2. On October 28, 2013 the city council discussed the land use plan change. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above described change for the following reasons:

1. The property is presently vacant and is to be used by the city for a fire station which would be compatible with a land use classification of G (government).
2. Government uses and buildings are allowed in all zoning districts in the city with an approved conditional use permit.

This action is subject to the approval of this land use plan amendment by the Metropolitan Council.

The Maplewood City Council approved this resolution on October 28, 2013.

Seconded by Mayor Rossbach

Ayes – All

The motion passed.

Councilmember Koppen moved to approve the resolution approving a conditional use permit for the proposed fire station. This development will be on the east side of McKnight Road, north of the 3M Company's campus. Approval is subject to the findings required by ordinance and subject to the following conditions:

1. All construction shall follow the site plan date-stamped September 11, 2013. Staff may approve minor changes.
2. The city council shall review this permit in one year.
3. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
4. Comply with the requirements of the city's engineering department.
5. The applicant shall work with the building official, fire marshal and environmental planner to ensure compliance with applicable codes.

RESOLUTION 13-10-992

October 28, 2013  
City Council Meeting Minutes

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## CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Fire Chief Steve Lukin of City of Maplewood has applied for a conditional use permit to build a fire station.

WHEREAS, Section 44-1092 of the city ordinance provides that a conditional use permit must be approved for all public uses and buildings.

WHEREAS, the site will be used for a new fire station.

WHEREAS, this change applies to the property located north of the 3M Campus, on McKnight Road. The legal description is:

The west 437.85 feet of Tract B, Registered Land Survey No. 524, on file and of record in the Office of the Registrar of Titles, Ramsey County, Minnesota, and;

All that part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota described as follows:

Beginning at the southwest corner of Registered Land Survey No. 524, thence North 89 degrees 09 minutes 58 seconds East, bearings orientated to the Ramsey county Coordinate System NAD 83, along the south line of Tract B of said Registered Land Survey No. 524, a distance of 437.86 feet to the southeast corner of said west 437.85 feet of said Tract B; thence South 34 degrees 33 minutes 40 seconds West, a distance of 292.96 feet; thence South 89 degrees 11 minutes 41 seconds West, a distance of 270.00 feet, more or less, to its intersection with the west line of said Northwest Quarter of the Northwest Quarter of Section 36; thence North 00 degrees 23 minutes 48 seconds West, along the west line of said Northwest Quarter of the Northwest Quarter, a distance of 238.69 feet, more or less, to the point of beginning.

This parcel contains 3.23 acres, more or less, and is subject to the roadway easement of McKnight Road North and all other easements of record.

WHEREAS, the history of this conditional use permit is as follows:

1. On October 1, 2013, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the conditional use permit request.
2. On October 28, 2013 the city council discussed the conditional use permit. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated

to be in conformity with the City's Comprehensive Plan and this Code.

2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan date-stamped September 11, 2013. Staff may approve minor changes.
2. The city council shall review this permit in one year.
3. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
4. Comply with the requirements of the city's engineering department.
5. The applicant shall work with the building official, fire marshal and environmental planner to ensure compliance with applicable codes.

The Maplewood City Council approved this resolution on October 28, 2013.

Seconded by Mayor Rossbach

Ayes – All

The motion passed.

Councilmember Koppen moved to approve the plans, date-stamped September 11,

2013 for the proposed Maplewood Fire Station No. 1, based on the findings required by the code. The property owner shall do the following:

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Submit a revised photometric plan showing compliance with code at all property lines.
3. Complete the following before occupying the building:
  - a. Install all landscaping as shown on the approved plan.
  - b. Screen any roof-top mechanical equipment that would be visible from the homes along McKnight Road. All other roof-top units that are visible from non residential areas must be painted to match the building.
  - c. Provide handicap-accessible parking spaces and signs as required by the ADA (American's with Disabilities Act).
4. All work shall follow the approved plans. The director of community development may approve minor changes.

Seconded by Mayor Rossbach

Ayes – All

The motion passed.

Councilmember Koppen moved to approve a parking waiver to allow for 23 surface parking spaces. This is a parking reduction of 43 parking spaces (66 parking spaces are required per city code).

Seconded by Mayor Rossbach

Ayes – All

The motion passed.

Councilmember Koppen moved to approve a waiver to the buffer requirements for the fire station public improvement. Approval is subject to the following conditions:

1. After grading and planting of the site the applicant must install city approved wetland signs at the edge of the approved wetland and creek buffer that specify that no building, mowing, cutting, grading, filling or dumping be allowed within the buffer. The signs must be placed every 100-feet along the edge of the buffer at a minimum. The placement of these signs must be verified with a survey to ensure proper placement.
2. City's wetland ordinance requires that native plants within the buffer be established within a three-year period.

Seconded by Mayor Rossbach

Ayes – All

The motion passed.

## 2. Approval of a Resolution Adopting 2014 Rates for Utilities

City Manager Ahl gave the staff report.

Councilmember Cardinal moved to approve the Resolution Authorizing 2014 Rates for Utilities.

RESOLUTION 13-10-993  
ADOPTION OF THE 2014 RATES FOR UTILITIES:  
ENVIRONMENTAL UTILITY (STORM WATER)  
WATER SURCHARGE (ST PAUL)  
RECYCLING

WHEREAS, the City of Maplewood has established utility rates, and

WHEREAS, city staff has reviewed the utility rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The updated Environmental Utility Fund rates with a 5% increase shall become effective beginning January 1, 2014, with quarterly rates set at \$21.78 (\$7.26 per month).
2. The updated water surcharge rates for the St. Paul Water District shall become effective beginning January 1, 2014, with fees set as follows:  
  
7.5% of the St. Paul water charge.
3. The updated recycling fees with a 15% increase shall become effective beginning January 1, 2014, with fees set as follows:  
  
\$2.94 per account per month for multi-family units  
\$8.82 per account per quarter for single-family residents
4. The updated utility rates are approved for all related services received on or after January 1, 2014.
5. The rates shown will be reviewed by staff on an annual basis with recommendations for revisions brought to the city council for consideration.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

## K. AWARD OF BIDS

1. **Approval to Receive Quotes and Award Construction Contract – Police Department Expansion Project - Phase 3**

IT Director Fowlds gave the staff report and answered questions of the council. City Manager Ahl gave additional information.

Councilmember Koppen moved to approve the low bid along with bid alternates 4 and 5 for Police Department Expansion Phase 3 in the amount of \$2,185,000 to Jorgenson Construction Inc.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

#### **L. VISITOR PRESENTATION**

1. Tim Kinley, Maplewood Resident
2. Laurie and Dave Johnson, Maplewood Residents

#### **M. ADMINISTRATIVE PRESENTATIONS**

##### **1. Council Meeting Calendar Update**

City Manager Ahl gave the staff report.

##### **2. Change of Council Meeting Date from December 23, 2013 to December 19, 2013**

Councilmember Juenemann moved to approve changing the council meeting date from Monday, December 23, 2013 to Thursday, December 19, 2013.

Seconded by Councilmember Cave                      Ayes – All

The motion passed.

##### **3. Discussion On Request from N. St. Paul for Annexation of Property on Joy Road**

###### **a. Declaration of Intent to Consider Closed Session to Discuss Litigation (§13D.05 subd. 3c)**

City Attorney Kantrud gave the staff report.

Aside from the City Council, City Manager Ahl and City Attorney Kantrud the following individuals were present: City Clerk Guilfoile, Police Chief Schnell, Fire Chief Lukin.

Councilmember Koppen moved to close the meeting pursuant to §13D.05 subd. 3c to discuss pending litigation.

Seconded by Councilmember Juenemann                      Ayes – Mayor Rossbach, Council Members Cardinal, Juenemann and Koppen  
Nays – Councilmember Cave

The motion passed.

Mayor Rossbach opened the meeting at 9:21 p.m. and summarized the closed session.

4. **TH 36 / English Interchange Improvements, Project 09-08, Cramer Parcel Property Negotiations (No Report)**
  - a. **Declaration of Intent to Consider Closed Session (§13D.05 subd. 3c)**

City Attorney Kantrud gave the staff report.

Aside from the City Council, City Manager Ahl and City Attorney Kantrud the following individuals were present: City Clerk Guilfoile and City Engineer Thompson.

Councilmember Koppen moved to close the meeting pursuant to §13D.05 subd. 3c to discuss Cramer Parcel Property Negotiations.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

Mayor Rossbach opened the meeting 9:46 p.m. and summarized the closed session.

#### **N. COUNCIL PRESENTATIONS**

##### **1. School Elections**

Councilmember Juenemann reminded residents of the Municipal Election on November 5, 2013. There will also be a School Board election for District 623; and Referendum Question and School Board Election for District 624.

##### **2. Cable Franchise Brief**

Councilmember Cardinal informed resident that the Cable Franchise is up November 2014. City Manager Ahl informed the council that Kim Facile will be updating the council at the November 25, 2013 city council meeting.

#### **O. ADJOURNMENT**

Mayor Rossbach adjourned the meeting at 9:48 p.m.

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Shann Finwall, Environmental Planner  
**DATE:** November 6, 2013  
**SUBJECT:** Approval of a Proclamation Establishing November 15, 2013, as America Recycles Day in Maplewood

**Introduction**

America Recycles Day is a national program of Keep America Beautiful, and is the only nationally recognized day and community-driven awareness event dedicated to promoting and celebrating recycling in the United States. Since its inception in 1997, communities across the country have participated in America Recycles Day on November 15 to educate, promote environmental citizenship, and encourage action.

**Background**

The average American produces 4.4 pounds of trash a day, and on the whole the United States produces over 250 million tons of trash a year. But only about 35 percent of that trash is recycled according to the Environmental Protection Agency. Recycling is the easiest thing we all can do 365 days a year to save energy, conserve natural resources, and create green jobs.

**Recommendation**

To increase awareness of the importance of recycling, staff recommends the City Council recognize November 15, 2013, as America Recycles Day by adopting the attached Proclamation.

**Attachments**

1. Proclamation by the Mayor of Maplewood establishing November 15, 2013 as America Recycles Day

**Proclamation by the Mayor of Maplewood establishing  
November 15, 2013 as America Recycles Day**

**Whereas**, Maplewood recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will improve our daily lives and bring about a cleaner, safer, and more sustainable environment; and

**Whereas**, although Maplewood residents have a high participation rate in the City's recycling program, we must also continue to focus on other initiatives such as waste reduction, composting, the reuse of products and materials, and purchasing recycled products; and

**Whereas**, by encouraging businesses, state agencies, nonprofit organizations, schools and individuals to celebrate America Recycles Day 2013, we can further promote recycling as an environmentally efficient and economically smart habit; and

**Whereas**, state and community leaders can help encourage recycling by informing citizens about local recycling options, they can also help foster greater awareness of the need to expand collections programs by promoting the benefits of recycling investments for businesses; and

**Whereas**, it is important that all Maplewood citizens become involved in recycling activities and learn more about the many recycled and recyclable products available to them as consumers; it is also fitting for Maplewood to celebrate America Recycles Day 2013 and take action by educating citizens about the recycling options available in our community;

Now, therefore, I Mayor Rossbach, do hereby recognize November 15, 2013 as **America Recycles Day**.

## MEMORANDUM

**TO:** City Council

**FROM:** Charles Ahl, City Manager

**DATE:** November 5, 2013

**SUBJECT:** Resolution for Appointment to Commissions

- a. Environmental & Natural Resources
- b. Planning Commission
- c. **Parks & Recreation Commission**

### Introduction

The Planning Commission has 2 openings, one due to a resignation and one to fill a term that expires at the end of the year for a Commissioner that is not seeking re-appointment. The Environmental & Natural Resources Commission has one opening due to a term ending in September. Staff advertised for these positions and received 5 applications. The City Council interviewed the candidates on October 14 and October 28 and filled out ballots during the Workshop prior to the October 28<sup>th</sup> meeting. There was no consensus in the ballots to indicate a clear Council choice to fill the vacancies; although the Council indicated that all five candidates were good choices to serve on the Council's advisory boards. A motion to table the action for appointment was approved to allow staff to determine a method to have all 5 candidates appointed.

### Background/Options

The Planning Commission was created and is governed by City Code as an Advisory Body exclusively to advise the City Council [Section 2-246]. Section 2-248 provides that the Planning Commission shall have nine members. Similarly, the Environmental and Natural Resources Commission [ENRC], is governed through Section 2-311 and advises the Council with seven members.

An appointment of all candidates would create a 10-member Planning Commission and 8-member ENRC. This would not be advisable, since the code would need to be revised prior to any appointment, and the longer term goal is to remain at a 9-member Planning Commission and a 7-member ENRC. In October and November 2012, the City Council approved the combination of the HRA and BEDC into the HEDC, as well considered the combination of the Planning Commission and Community Design Review Board, but that proposal was rejected. As part of the combination efforts, the City Council approved a temporary increase in the numbers of members on the Commissions, with a specific date to reduce the membership.

### **Option 1:**

#### Planning Commission:

- Appoint Yaya Diatta to the term expiring on 12/31/2016
- Appoint Rick Brandon to the term that expires on 12/31/2014
- Appoint Donn Lindstrom to a term as an Alternate, with said term to expire on 12/31/2014; to attend all meetings, but to vote only if a member of the Planning Commission is absent. Also, designate the Council's intent that Donn Lindstrom would assume any vacant term for a member who resigns during 2014.

PAGE TWO  
COMMISSION APPOINTMENTS

Environmental and Natural Resources Commission

- Appoint Deborah Fidely to a term that expires on 9/30/2016
- Appoint Jessica Fosberg to a term as an Alternate, with said term to expire on 9/30/2014, to attend all meetings, but to vote only if a member of the Environmental and Natural Resources Commission is absent and designate the Council's intent that Jessica Fosberg would assume any vacant term for a member who resigns during 2014.

Code Amendment:

Direct staff to prepare an amendment to the Planning Commission and ENRC code with language such that:

*An alternate(s) may be appointed at the discretion of the council and serve as a voting member(s) in the event of an absent member(s). Alternates are expected to attend all meetings and abide by all expectations of a fully appointed member. In the event there is a vacancy of an appointed member an alternate may be appointed to complete the vacated term.*

**Option 2:**

Planning Commission:

- Appoint Yaya Diatta to the term expiring on 12/31/2016
- Appoint Rick Brandon and Donn Lindstrom to terms that expire on 12/31/2014
- Adopt the attached resolution that designates the Council's intent to temporarily vary [granting a variance] from the City Code to have up to 10 members on the Planning Commission until December 31, 2014 or until a resignation and/or vacancy occurs at which point the Council would designate that Rick Brandon would assume any vacant term for a member who resigns during 2014.

Environmental and Natural Resources Commission

- Appoint Deborah Fidely to a term that expires on 9/30/2016
- Appoint Jessica Fosberg to a term that expires on 9/30/2014
- Adopt the attached resolution that designates the Council's intent to temporarily vary [granting a variance] from the City Code to have up to 8 members on the Environmental and Natural Resources Commission until September 30, 2014 or until a resignation and/or vacancy occurs at which point the Council would designate that Jessica Fosberg would assume any vacant term for a member who resigns during 2014.

**Option 3:**

Planning Commission:

- Appoint Yaya Diatta to the term expiring on 12/31/2016.
- Appoint Rick Brandon to a term that expires on 12/31/2014.
- Donn Lindstrom would not be appointed, but would be encouraged to re-apply for future vacancies.

Environmental and Natural Resources Commission

- Appoint Deborah Fidely to a term that expires on 9/30/2016
- Jessica Fosberg would not be appointed, but would be encouraged to re-apply for future vacancies.

PAGE THREE  
COMMISSION APPOINTMENTS

**Budget Impact**

None.

**Recommendation**

Staff recommends the City Council select one of three options available to consider appointment of Commissioners and then approve the attached resolution to appoint candidates to the commissions vacancies as indicated.

Planning Commission

- \_\_\_\_\_, term expires 12/31/2014
- \_\_\_\_\_, term expires 12/31/2016

Environmental & Natural Resources Commission

- \_\_\_\_\_, term expires 9/30/2016

**Attachments**

1. Resolution for Appointment – Option 1
2. Resolution for Appointment – Option 2
3. Resolution for Appointment – Option 3

**RESOLUTION NO. \_\_\_\_\_**  
**[for Option 1]**

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

**Planning Commission:**

- Yaya Diatta, term expires on 12/31/2016
- Rick Brandon, term expires on 12/31/2014
- Donn Lindstrom as an Alternate, term to expire on 12/31/2014; to attend all meetings, but to vote only if a member of the Planning Commission is absent. Also, that Donn Lindstrom would assume any vacant term for a member who resigns during 2014.

**Environmental and Natural Resources Commission**

- Deborah Fideldy, term expires on 9/30/2016
- Jessica Fosberg, as an Alternate, term to expire on 9/30/2014; to attend all meetings, but to vote only if a member of the Environmental and Natural Resources Commission is absent and that Jessica Fosberg would assume any vacant term for a member who resigns during 2014.

**Code Amendment:**

Staff is hereby directed to prepare an amendment to the Planning Commission and ENRC code with language such that:

*An alternate(s) may be appointed at the discretion of the council and serve as a voting member(s) in the event of an absent member(s). Alternates are expected to attend all meetings and abide by all expectations of a fully appointed member. In the event there is a vacancy of an appointed member an alternate may be appointed to complete the vacated term.*

**RESOLUTION NO. \_\_\_\_\_**  
**[ALTERNATIVE-Option 2 ]**

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

**Planning Commission**

- Rick Brandon and Donn Lindstrom, terms expire-12/31/2014
- Yaya Diatta, term expires 12/31/2016

And designates the Council's intent to vary from the City Code to have up to 10 members on the Planning Commission until December 31, 2014 or until a resignation and/or vacancy occurs at which point the Council would designate that Rick Brandon would assume any vacant term for a member who resigns during 2014.

**Environmental & Natural Resources Commission**

- Deborah Fidely, term expires 9/30/2016
- Jessica Fosberg, term expires 9/30/2014

And designates the Council's intent to vary from the City Code to have up to 8 members on the Environmental and Natural Resources Commission until September 30, 2014 or until a resignation and/or vacancy occurs at which point the Council would designate that Jessica Fosberg would assume any vacant term for a member who resigns during 2014.

**RESOLUTION NO. \_\_\_\_\_**  
**[ALTERNATIVE – Option 3]**

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

**Planning Commission**

- Rick Brandon, term expire-12/31/2014
- Yaya Diatta, term expires 12/31/2016

**Environmental & Natural Resources Commission**

- Deborah Fidely, term expires 9/30/2016

**MEMORANDUM**

**TO:** City Council

**FROM:** Charles Ahl, City Manager

**DATE:** November 13, 2013

**SUBJECT:** Resolution for Appointment to Commissions

- a. Environmental & Natural Resources
- b. Planning Commission
- c. Parks & Recreation Commission

**Introduction/Background**

On November 13, 2013, Mayor – Elect Nora Slawik has resigned her position on the Parks and Recreation Commission. This leaves one vacancy on the commission. On October 14, 2013 the City Council interviewed candidate Rick Brandon for a different vacancy on the Parks and Recreation Commission. However, there were more candidates than vacancies at the time and he was not appointed. Mr. Brandon then expressed interest in consideration for the Planning Commission, and is currently being considered for appointment to that commission during this meeting.

**Budget Impact**

None.

**Recommendation**

Due to the recent vacancy on the Parks & Recreation Commission created by Mayor-Elect Slawik's resignation, staff recommends that the City Council appoint Rick Brandon to fulfill the remainder of the Parks & Recreation Commission term, which expires April 30, 2016.

This appointment would then allow for the Council appoint the remaining candidates for the Planning Commission to the following terms:

- Donn Lindstrom, term expires 12/31/2014
- Yaya Diatta, term expires 12/31/2016

Consideration of candidates to fill the vacancy on the Environmental & Natural Resources Commission is addressed in the original report from staff, which precedes this report.

**Attachments**

1. Resolution for Appointment

**RESOLUTION NO. \_\_\_\_\_**

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

**Planning Commission:**

- Yaya Diatta, term expires on 12/31/2016
- Donn Lindstrom, term expires on 12/31/2014

**Parks & Recreation Commission:**

- Rick Brandon, term expires on 4/30/2016

**Environmental & Natural Resources Commission**

- \_\_\_\_\_, term expires 9/30/2016

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 14, 2013  
**SUBJECT:** Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 323,403.52	Checks # 90935 thru # 90975 dated 10/15/13 thru 10/22/13
\$ 277,349.68	Disbursements via debits to checking account dated 10/21/13 thru 10/25/13
\$ 1,086,482.21	Checks # 90976 thru # 91025 dated 10/23/13 thru 10/29/13
\$ 381,987.44	Disbursements via debits to checking account dated 10/28/13 thru 11/01/13
\$ 2,069,222.85	Total Accounts Payable

PAYROLL

\$ 512,649.08	Payroll Checks and Direct Deposits dated 10/25/13
\$ 821.50	Payroll Deduction check # 9989622 thru # 9989623 dated 10/25/13
\$ 513,470.58	Total Payroll
\$ 2,582,693.43	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

**Check Register  
City of Maplewood**

10/17/2013

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
90935	10/15/2013	04222	SYNERGY MOTOR CAR COMPANY	2013 CHEVROLET IMPALA V#8715	14,934.25
90936	10/22/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 04-21 PROF SRVS THRU 08/31	6,203.64
90937	10/22/2013	04943	JOE RUEB	REIMB FOR MILEAGE & PARKING	222.56
90938	10/22/2013	01546	SUBURBAN SPORTSWEAR	V-BALL SHIRTS LEAGUE CHAMPIONS	322.00
90939	10/22/2013	01574	T A SCHIFSKY & SONS, INC	RECYCLE BASE FILL REPAIR 8/30	1,069.72
	10/22/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES~	966.21
	10/22/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES~	712.27
90940	10/22/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	1,127.09
90941	10/22/2013	01798	YOCUM OIL CO.	CONTRACT DIESEL FUEL - OCT	9,491.10
90942	10/18/2013	00001	ONE TIME VENDOR	D AMUNDSON EMPLOYEE ACCT CLOSED	152.35
90943	10/22/2013	01830	ALPHA VIDEO & AUDIO INC	SETUP FOR MOVIE EQUIP	551.17
90944	10/22/2013	04602	ROBERT BERRY	TRAINING & PRIMARY ELECTION	161.88
90945	10/22/2013	00207	BOYER TRUCKS INC	ENGINE REPAIRS ON TRUCK 544	7,041.02
90946	10/22/2013	00211	BRAUN INTERTEC CORP.	PROJ 11-15 PROF SRVS THRU 10/4	753.00
90947	10/22/2013	00258	CARDINAL HOMEBUILDERS INC	ESCROW RELEASE 982 FARRELL	1,500.00
	10/22/2013	00258	CARDINAL HOMEBUILDERS INC	ESCROW RELEASE 986 FARRELL	1,500.00
	10/22/2013	00258	CARDINAL HOMEBUILDERS INC	ESCROW RELEASE 989 FARRELL	1,500.00
	10/22/2013	00258	CARDINAL HOMEBUILDERS INC	ESCROW RELEASE 990 FARRELL	1,500.00
90948	10/22/2013	00309	COMMISSIONER OF TRANSPORTATION	TRAINING COURSE FEES - JON JAROSCH	125.00
90949	10/22/2013	05215	CORESTRONG FITNESS LLC	SOCCER INSTRUCTION 2ND HALF FALL	600.00
90950	10/22/2013	04311	JOSEPH DEMULLING	K-9 KENNEL SETUP/TRAINING EQUIP	241.55
90951	10/22/2013	00472	MICHAEL A ERICSON	CONSULTING FEES 9/23 - 10/4	875.00
90952	10/22/2013	05156	KETTLER CONSTRUCTION INC.	ESCROW RELEASE 1749 EDGEMONT	1,500.00
90953	10/22/2013	04666	HAROLD KIRCHOFF	TRAINING & PRIMARY ELECTION	152.63
90954	10/22/2013	00827	L M C I T	CLAIM DEDUCTIBLE C0024999	657.95
90955	10/22/2013	00935	MAPLEWOOD FIRE FIGHTERS RELIEF	2013 FIRE AID	218,054.66
90956	10/22/2013	00936	MAPLEWOOD HISTORICAL SOCIETY	ANNUAL CITY CONTRIBUTION 2013	2,000.00
90957	10/22/2013	05280	SASHA MEYER	REIMB FOR SUPPLIES 10/4	10.95
90958	10/22/2013	00001	ONE TIME VENDOR	REFUND C HERRMANN - TREE REBATE	139.82
90959	10/22/2013	00001	ONE TIME VENDOR	REFUND M PHILLIPS - HP BENEFIT	100.00
90960	10/22/2013	00001	ONE TIME VENDOR	REFUND B ROERS - INTRO BASKETBALL	57.00
90961	10/22/2013	00001	ONE TIME VENDOR	REFUND T GUNDERSON - TREE REBATE	37.49
90962	10/22/2013	00001	ONE TIME VENDOR	DNR REFUNDED D VANCE TITLE FEE	17.00
90963	10/22/2013	00001	ONE TIME VENDOR	REFUND D JOSEPH - DAY TRIP	15.00
90964	10/22/2013	04964	POINTS TO HEALTH LLC	ACUPUNCTURE SESSIONS JUNE-SEPT	495.00
90965	10/22/2013	00396	MN DEPT OF PUBLIC SAFETY	MARKED POLICE VEH LICENSE PLATES	60.00
90966	10/22/2013	02008	RAMSEY COUNTY PUBLIC WORKS	PROJ 03-15 AGREEMENT PW2008-04	17,358.75
90967	10/22/2013	01359	REGAL AUTO WASH BILLING	VEHICLE WASHES - SEPTEMBER	80.00
90968	10/22/2013	03344	WILLIAM ROSSBACH	REIMB FOR INTERNET JAN-JULY	412.65
90969	10/22/2013	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - OCT	100.00
90970	10/22/2013	05225	ROYAL CONCRETE PIPE, INC.	BASE SLAB-MORELAND CT DRAINAGE	251.16
90971	10/22/2013	01836	ST PAUL, CITY OF	JOINT SEWER USE 2013	7,053.00
	10/22/2013	01836	ST PAUL, CITY OF	JOINT SEWER USE 2013	2,827.00
	10/22/2013	01836	ST PAUL, CITY OF	JOINT SEWER USE 2013	1,629.00
	10/22/2013	01836	ST PAUL, CITY OF	RADIO SHOP SERVICES - SEPT	243.75
90972	10/22/2013	03869	JOSEPH STEINER	REIMB FOR RIFLE & ACCESSORIES	2,154.25
90973	10/22/2013	05199	SWANEE'S MUSIC INC.	BALANCE OCT 12/13 PERFORMANCE MCC	535.00
90974	10/22/2013	03493	INTERNAL REVENUE SERVICE UNITED S	VISUAL IMAGE - RUGG LEVY - AUG	325.00
	10/22/2013	03493	INTERNAL REVENUE SERVICE UNITED S	VISUAL IMAGE - RUGG LEVY - SEPT	325.00
90975	10/22/2013	05279	WARNER'S OUTDOOR SOLUTIONS	PROJ 10-14 LANDSCAPING	15,261.65
					323,403.52

**41 Checks in this report.**

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/21/2013	MN State Treasurer	Drivers License/Deputy Registrar	21,867.92
10/21/2013	MN Dept of Natural Resources	DNR electronic licenses	735.00
10/21/2013	MN Dept of Revenue	Fuel Tax	339.15
10/21/2013	MN Dept of Revenue	Sales Tax	6,307.00
10/22/2013	MN State Treasurer	Drivers License/Deputy Registrar	22,385.23
10/23/2013	MN State Treasurer	Drivers License/Deputy Registrar	38,750.96
10/24/2013	MN State Treasurer	Drivers License/Deputy Registrar	25,688.35
10/25/2013	MN State Treasurer	Drivers License/Deputy Registrar	51,790.61
10/25/2013	MN Dept of Natural Resources	DNR electronic licenses	576.00
10/25/2013	US Bank VISA One Card*	Purchasing card items	75,615.28
10/25/2013	Optum Health	DCRP & Flex plan payments	48.98
10/25/2013	ICMA (Vantagepointe)	Deferred Compensation	4,137.50
10/25/2013	ING - State Plan	Deferred Compensation	29,107.70
			277,349.68

\*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
10/15/2013	10/17/2013	UNIFORMS UNLIMITED INC.	\$109.62	PAUL BARTZ
10/09/2013	10/11/2013	MINNESOTA GOVERNMENT F	\$15.00	GAYLE BAUMAN
10/17/2013	10/18/2013	EB *2013 SPRINGSTED UP	\$125.00	GAYLE BAUMAN
10/11/2013	10/14/2013	OFFICE DEPOT #1090	\$14.24	REGAN BEGGS
10/11/2013	10/14/2013	OFFICE DEPOT #1090	\$110.77	REGAN BEGGS
10/11/2013	10/14/2013	OFFICE DEPOT #1090	\$25.78	REGAN BEGGS
10/14/2013	10/16/2013	PAPER PLUS-ROS00108803	\$120.00	REGAN BEGGS
10/14/2013	10/16/2013	PAPER PLUS-ROS00108803	\$160.00	REGAN BEGGS
10/14/2013	10/16/2013	PAPER PLUS-ROS00108803	\$994.00	REGAN BEGGS
10/14/2013	10/16/2013	PAPER PLUS-ROS00108803	\$480.00	REGAN BEGGS
10/14/2013	10/16/2013	PAPER PLUS-ROS00108803	\$758.80	REGAN BEGGS
10/14/2013	10/16/2013	PAPER PLUS-ROS00108803	\$40.80	REGAN BEGGS
10/16/2013	10/18/2013	UNIFORMS UNLIMITED INC.	\$46.15	STANLEY BELDE
10/03/2013	10/07/2013	HIGH SPEED GEAR	\$219.48	BRIAN BIERDEMAN
10/03/2013	10/07/2013	RAVEN CONCEALMENT SYSTEMS	\$35.99	BRIAN BIERDEMAN
10/03/2013	10/07/2013	LC INDUSTRIES INC	\$25.94	BRIAN BIERDEMAN
10/03/2013	10/07/2013	AR 500 ARMOR	\$91.00	BRIAN BIERDEMAN
10/03/2013	10/07/2013	TACTIC TAILOR INC	\$29.44	BRIAN BIERDEMAN
10/04/2013	10/07/2013	MAXPEDITION COM	\$43.96	BRIAN BIERDEMAN
10/07/2013	10/08/2013	LA POLICE GEAR INC	\$161.49	BRIAN BIERDEMAN
10/06/2013	10/07/2013	MENARDS 3059	\$35.69	OAKLEY BIESANZ
10/16/2013	10/17/2013	SUNTACTICS	\$173.89	OAKLEY BIESANZ
10/16/2013	10/17/2013	PAWFLECTION	\$12.61	OAKLEY BIESANZ
10/16/2013	10/18/2013	VALU THRIFT STORE #106	\$8.56	OAKLEY BIESANZ
10/09/2013	10/11/2013	MCDONALD'S F6493	\$4.48	RON BOURQUIN
10/15/2013	10/16/2013	BATTERIES PLUS #31	\$133.85	TROY BRINK
10/15/2013	10/16/2013	THE UPS STORE 2171	\$13.29	TROY BRINK
10/15/2013	10/17/2013	JOHNSON PLASTICS	\$80.19	TROY BRINK
10/15/2013	10/17/2013	JOHNSON PLASTICS	\$9.55	TROY BRINK
10/04/2013	10/07/2013	JOHN DEERE LANDSCAPES530	\$80.34	BRENT BUCKLEY
10/08/2013	10/09/2013	MOGREN LANDSCAPING	\$187.03	BRENT BUCKLEY
10/07/2013	10/09/2013	OFFICE DEPOT #1079	\$22.75	SARAH BURLINGAME
10/07/2013	10/09/2013	OFFICE DEPOT #1090	\$27.83	SARAH BURLINGAME
10/08/2013	10/10/2013	OFFICE DEPOT #1090	\$11.09	SARAH BURLINGAME
10/11/2013	10/14/2013	FIRST SHRED	\$54.00	SARAH BURLINGAME
10/14/2013	10/15/2013	PANERA BREAD #1305	\$119.93	SARAH BURLINGAME
10/16/2013	10/17/2013	I D WHOLESALERS	\$55.74	SARAH BURLINGAME
10/16/2013	10/17/2013	HEALTHSOURCE SOLUTIONS	\$170.00	SARAH BURLINGAME
10/09/2013	10/11/2013	BROWNELLS INC	\$278.61	DAN BUSACK
10/10/2013	10/11/2013	AMAZON.COM	\$245.00	DAN BUSACK
10/17/2013	10/18/2013	AMAZON.COM	(\$245.00)	DAN BUSACK
10/07/2013	10/08/2013	MENARDS 3059	\$31.55	JOHN CAPISTRANT
10/10/2013	10/14/2013	TAJ MAHAL - FRONT DESK	\$673.84	NICHOLAS CARVER
10/07/2013	10/08/2013	HENRIKSEN ACE HARDWARE	\$1.98	SCOTT CHRISTENSON
10/06/2013	10/07/2013	MIDAMERICA AUCTIONS INC	\$2,350.00	KERRY CROTTY
10/09/2013	10/10/2013	COMPUTECH INTERNATIONAL	\$784.40	KERRY CROTTY
10/15/2013	10/16/2013	TWIN CITIES TRANS & REC	\$2,062.66	KERRY CROTTY
10/08/2013	10/10/2013	THE HOME DEPOT 2810	\$24.56	CHARLES DEEVER
10/09/2013	10/10/2013	MENARDS 3022	\$28.78	CHARLES DEEVER
10/10/2013	10/11/2013	G&K SERVICES 182	\$109.94	CHARLES DEEVER
10/08/2013	10/09/2013	HEJNY RENTAL INC	\$106.13	THOMAS DEBILZAN
10/09/2013	10/10/2013	MOGREN LANDSCAPING	\$383.79	THOMAS DEBILZAN
10/15/2013	10/17/2013	UNIFORMS UNLIMITED INC.	\$11.22	JOSEPH DEMULLING
10/08/2013	10/09/2013	MOBILE VISION	\$70.44	RICHARD DOBLAR

10/11/2013	10/14/2013	CMI INC MOTO	\$60.93	RICHARD DOBLAR
10/04/2013	10/07/2013	INDUSTRIAL-SURPLUS.COM LL	\$36.66	TOM DOUGLASS
10/07/2013	10/08/2013	NUCO2 01 OF 01	\$233.97	TOM DOUGLASS
10/07/2013	10/08/2013	NUCO2 01 OF 01	\$153.36	TOM DOUGLASS
10/07/2013	10/08/2013	NUCO2 01 OF 01	\$214.59	TOM DOUGLASS
10/07/2013	10/08/2013	NUCO2 01 OF 01	\$257.12	TOM DOUGLASS
10/07/2013	10/08/2013	NUCO2 01 OF 01	\$289.55	TOM DOUGLASS
10/08/2013	10/09/2013	HENRIKSEN ACE HARDWARE	\$67.56	TOM DOUGLASS
10/08/2013	10/10/2013	THE HOME DEPOT 2801	\$41.99	TOM DOUGLASS
10/08/2013	10/10/2013	WW GRAINGER	\$66.05	TOM DOUGLASS
10/09/2013	10/09/2013	SPORTSMITH	\$30.71	TOM DOUGLASS
10/11/2013	10/14/2013	HIRSHFIELDS CREDIT	\$177.82	TOM DOUGLASS
10/11/2013	10/14/2013	THE TRANE COMPANY	\$353.42	TOM DOUGLASS
10/14/2013	10/15/2013	TIERNEY BROTHERS INC	\$94.90	TOM DOUGLASS
10/07/2013	10/08/2013	U OF M BLOSYS/AG ENG OL	\$215.00	ANDREW ENGSTROM
10/07/2013	10/08/2013	ARM OF MINNESOTO	\$200.00	ANDREW ENGSTROM
10/04/2013	10/07/2013	OFFICE MAX	\$25.70	PAUL E EVERSON
10/03/2013	10/07/2013	THE TRANE COMPANY	\$465.50	LARRY FARR
10/03/2013	10/07/2013	THE HOME DEPOT 2801	\$26.43	LARRY FARR
10/04/2013	10/08/2013	COMMERCIAL FURNITURE SERV	\$3,535.10	LARRY FARR
10/05/2013	10/07/2013	WM EZPAY	\$213.57	LARRY FARR
10/05/2013	10/07/2013	WM EZPAY	\$190.68	LARRY FARR
10/05/2013	10/07/2013	WM EZPAY	\$527.67	LARRY FARR
10/07/2013	10/08/2013	SQ *CHRIS MASTELL TRAILER	\$250.00	LARRY FARR
10/07/2013	10/09/2013	GRAZZINI BROTHERS AND COM	\$3,440.00	LARRY FARR
10/10/2013	10/11/2013	G&K SERVICES 182	\$725.36	LARRY FARR
10/10/2013	10/11/2013	G&K SERVICES 182	\$394.96	LARRY FARR
10/10/2013	10/14/2013	MIDWEST MECHANICAL SOLUTI	\$199.75	LARRY FARR
10/11/2013	10/14/2013	THE HOME DEPOT 2801	\$10.61	LARRY FARR
10/14/2013	10/15/2013	TWIN CITY HARDWARE HADLEY	\$70.50	LARRY FARR
10/14/2013	10/16/2013	COMMERCIAL FURNIT00 OF 00	\$2,479.02	LARRY FARR
10/16/2013	10/17/2013	CERTIFIED LABORATORIES	\$468.83	LARRY FARR
10/16/2013	10/17/2013	JCPENNEY 2864	\$32.14	LARRY FARR
10/16/2013	10/17/2013	MENARDS 3022	\$363.01	LARRY FARR
10/17/2013	10/18/2013	CINTAS 470	\$86.96	LARRY FARR
10/10/2013	10/11/2013	ACT*RAM/SWANA CONF	\$190.00	SHANN FINWALL
10/04/2013	10/07/2013	DELTA AIR 0068226455635	\$25.00	DAVID FISHER
10/04/2013	10/07/2013	TAJ MAHAL - FRONT DESK	\$716.64	DAVID FISHER
10/14/2013	10/15/2013	REPUBLIC SERVICES TRASH	\$493.52	DAVID FISHER
10/06/2013	10/07/2013	VZWRLSS*APOCC VISB	\$999.05	MYCHAL FOWLDS
10/11/2013	10/14/2013	METRO SALES INC	\$921.73	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$666.88	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$131.78	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$3,034.65	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$1,443.62	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$1,082.08	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$276.22	MYCHAL FOWLDS
10/14/2013	10/15/2013	TOSHIBA BUSINESS SOLUTION	\$1,020.96	MYCHAL FOWLDS
10/03/2013	10/07/2013	DATA Q DIRECT	\$228.00	NICK FRANZEN
10/05/2013	10/07/2013	DMI* DELL BUS ONLINE	\$642.72	NICK FRANZEN
10/05/2013	10/07/2013	IDU*INSIGHT PUBLIC SEC	\$892.67	NICK FRANZEN
10/07/2013	10/08/2013	HP DIRECT-PUBLICSECTOR	\$93.06	NICK FRANZEN
10/07/2013	10/08/2013	AMAZON.COM	\$7.99	NICK FRANZEN
10/07/2013	10/09/2013	DATA Q DIRECT	\$656.00	NICK FRANZEN
10/07/2013	10/16/2013	DATA Q DIRECT	(\$842.00)	NICK FRANZEN
10/08/2013	10/09/2013	IDU*INSIGHT PUBLIC SEC	(\$506.16)	NICK FRANZEN

10/08/2013	10/09/2013	I D WHOLESALERS	\$294.98	NICK FRANZEN
10/08/2013	10/09/2013	SHI CORP	\$130.70	NICK FRANZEN
10/09/2013	10/10/2013	WEBROOT SOFTWARE, INC.	\$53.54	NICK FRANZEN
10/10/2013	10/11/2013	IDU*INSIGHT PUBLIC SEC	\$354.46	NICK FRANZEN
10/11/2013	10/14/2013	IDU*INSIGHT PUBLIC SEC	\$64.02	NICK FRANZEN
10/14/2013	10/15/2013	BESTBUY.COM 00009944	\$37.48	NICK FRANZEN
10/15/2013	10/16/2013	IDU*INSIGHT PUBLIC SEC	\$80.42	NICK FRANZEN
10/09/2013	10/10/2013	KNOWLAN'S MARKET #2	\$6.92	CAROLE GERNES
10/09/2013	10/10/2013	MENARDS 3022	\$9.88	CAROLE GERNES
10/09/2013	10/11/2013	DEGE GARDEN CENTER	\$20.24	CAROLE GERNES
10/05/2013	10/07/2013	THE HOME DEPOT 2801	\$27.79	CLARENCE GERVAIS
10/05/2013	10/07/2013	SARPINOS PIZZERIA	\$89.67	CLARENCE GERVAIS
10/10/2013	10/14/2013	SARPINOS PIZZERIA	\$69.67	CLARENCE GERVAIS
10/11/2013	10/14/2013	INTERNATIONAL ASSOCIAT	\$209.00	CLARENCE GERVAIS
10/17/2013	10/18/2013	MACS RESTAURANT	\$30.00	CLARENCE GERVAIS
10/04/2013	10/07/2013	NIHCA	\$253.58	JEAN GLASS
10/09/2013	10/11/2013	HOLMESSTAMP	\$34.45	JEAN GLASS
10/09/2013	10/10/2013	PRAIRIE MOON	\$58.25	JAN GREW HAYMAN
10/07/2013	10/08/2013	VZWRLLS*APOCC VISN	\$107.15	KAREN GUILFOILE
10/14/2013	10/15/2013	GANDER MOUNTAIN	\$64.24	MARK HAAG
10/14/2013	10/16/2013	MILLS FLEET FARM #3,100	\$138.15	MARK HAAG
10/16/2013	10/18/2013	SEARS ROEBUCK 1122	\$169.79	MARK HAAG
10/03/2013	10/07/2013	THE HOME DEPOT 2801	\$8.06	TAMARA HAYS
10/07/2013	10/09/2013	THE HOME DEPOT 2801	\$196.49	TAMARA HAYS
10/15/2013	10/16/2013	HENRIKSEN ACE HARDWARE	\$46.58	TAMARA HAYS
10/04/2013	10/07/2013	DAVIS LOCK & SAFE	\$85.50	GARY HINNENKAMP
10/07/2013	10/08/2013	LTG POWER EQUIPMENT	\$283.26	GARY HINNENKAMP
10/07/2013	10/08/2013	DAVIS LOCK & SAFE	\$84.86	GARY HINNENKAMP
10/07/2013	10/08/2013	FASTENAL COMPANY01	\$32.94	GARY HINNENKAMP
10/14/2013	10/16/2013	TESSMAN COMPANY SAINT PAU	\$846.45	GARY HINNENKAMP
10/04/2013	10/07/2013	KLBB RADIO	\$825.00	RON HORWATH
10/07/2013	10/09/2013	THE HOME DEPOT 2801	\$29.20	RON HORWATH
10/14/2013	10/15/2013	SHERWIN WILLIAMS #3127	\$53.12	RON HORWATH
10/16/2013	10/17/2013	BAKERS-SQUARE-REST #0670	\$95.90	RON HORWATH
10/10/2013	10/11/2013	KNOWLAN'S MARKET #2	\$15.73	ANN HUTCHINSON
10/14/2013	10/15/2013	DEGE GARDEN CENTER	\$44.97	ANN HUTCHINSON
10/14/2013	10/16/2013	DALCO ENTERPRISES, INC	\$381.40	DAVID JAHN
10/16/2013	10/17/2013	TARGET 00011858	\$30.74	DAVID JAHN
10/08/2013	10/09/2013	U OF M CCE NONCREDIT	\$235.00	JON JAROSCH
10/08/2013	10/09/2013	U OF M BLOSYS/AG ENG OL	\$155.00	JON JAROSCH
10/14/2013	10/16/2013	ADVANCE AUTO PARTS #7152	\$12.84	KEVIN JOHNSON
10/08/2013	10/10/2013	GRUBERS POWER EQUIPMENT	\$82.23	DON JONES
10/17/2013	10/18/2013	VL OAKDALE CONTRAC	\$18.10	DON JONES
10/07/2013	10/09/2013	A-1 LAUNDRY	\$24.51	NICHOLAS KREKELER
10/04/2013	10/07/2013	UNIFORMS UNLIMITED INC.	(\$27.41)	DAVID KVAM
10/04/2013	10/07/2013	DRI*WWW.ELEMENT5.INFO	\$535.63	DAVID KVAM
10/04/2013	10/07/2013	UNIFORMS UNLIMITED INC.	\$45.00	DAVID KVAM
10/07/2013	10/08/2013	THOMSON WEST*TCD	\$306.10	DAVID KVAM
10/14/2013	10/14/2013	COMCAST CABLE COMM	\$44.65	DAVID KVAM
10/16/2013	10/17/2013	THE GRAFIX SHOPPE	\$159.24	DAVID KVAM
10/10/2013	10/14/2013	SARPINOS PIZZERIA	\$110.78	MICHAEL LOCHEN
10/04/2013	10/07/2013	U OF M CCE NONCREDIT	\$265.00	STEVE LOVE
10/04/2013	10/07/2013	U OF M CCE NONCREDIT	\$235.00	STEVE LOVE
10/04/2013	10/07/2013	NIKE.COM	(\$80.00)	JOHNNIE LU
10/17/2013	10/18/2013	NIKE.COM	\$65.00	JOHNNIE LU
10/07/2013	10/08/2013	OVERHEAD DOOR COMP	\$171.95	STEVE LUKIN

10/07/2013	10/08/2013	OVERHEAD DOOR COMP	\$721.24	STEVE LUKIN
10/07/2013	10/10/2013	ASPEN MILLS INC.	\$4.00	STEVE LUKIN
10/16/2013	10/17/2013	EMERGENCY APPARATUS MAINT	\$3,569.13	STEVE LUKIN
10/07/2013	10/09/2013	UNIFORMS UNLIMITED INC.	\$276.43	KATHERINE LYNCH
10/04/2013	10/07/2013	WILSON'S GUN SHOP, INC.	\$91.85	GLEN MCCARTY
10/15/2013	10/16/2013	ABLE HOSE RUBBER LLC	\$432.46	BRENT MEISSNER
10/14/2013	10/16/2013	BOUND TREE MEDICAL LLC	\$474.44	MICHAEL MONDOR
10/15/2013	10/17/2013	ALLIED PARKING - TN SQ	\$8.00	MICHAEL MONDOR
10/16/2013	10/18/2013	BOUND TREE MEDICAL LLC	\$4.98	MICHAEL MONDOR
10/17/2013	10/18/2013	ANCOM TECHNICAL CENTER IN	\$1,393.81	MICHAEL MONDOR
10/15/2013	10/17/2013	GRUBERS POWER EQUIPMENT	\$25.65	BRYAN NAGEL
10/09/2013	10/10/2013	JOHN DEERE LANDSCAPES530	\$52.35	JOHN NAUGHTON
10/03/2013	10/07/2013	THE HOME DEPOT 2801	\$19.95	RICHARD NORDQUIST
10/04/2013	10/07/2013	JOHN DEERE LANDSCAPES530	\$856.14	RICHARD NORDQUIST
10/11/2013	10/14/2013	OFFICE DEPOT #1090	\$10.88	MARY KAY PALANK
10/11/2013	10/14/2013	OFFICE DEPOT #1090	\$70.90	MARY KAY PALANK
10/11/2013	10/14/2013	OFFICE DEPOT #1079	\$89.92	MARY KAY PALANK
10/15/2013	10/17/2013	OFFICE DEPOT #1090	\$45.44	MARY KAY PALANK
10/15/2013	10/17/2013	OFFICE DEPOT #1090	\$18.38	MARY KAY PALANK
10/16/2013	10/18/2013	OFFICE DEPOT #1090	\$12.97	MARY KAY PALANK
10/16/2013	10/18/2013	OFFICE DEPOT #1090	\$20.12	MARY KAY PALANK
10/16/2013	10/18/2013	OFFICE DEPOT #1090	\$31.04	MARY KAY PALANK
10/11/2013	10/14/2013	GUNNY SURPLUS	\$239.84	PHILIP F POWELL
10/15/2013	10/16/2013	ARROWHEAD SCIENTIFIC INC	\$199.97	PHILIP F POWELL
10/16/2013	10/17/2013	MIDWEST LOCK AND SAFE INC	\$342.78	PHILIP F POWELL
10/17/2013	10/18/2013	IMS PLUS	\$33.75	PHILIP F POWELL
10/08/2013	10/09/2013	TRUCK UTILITIES INC ST PA	\$9.58	STEVEN PRIEM
10/09/2013	10/10/2013	FACTORY MTR PTS #1	\$273.17	STEVEN PRIEM
10/09/2013	10/10/2013	FACTORY MTR PTS #1	\$104.54	STEVEN PRIEM
10/09/2013	10/10/2013	AN FORD WHITE BEAR LAK	\$113.81	STEVEN PRIEM
10/09/2013	10/10/2013	BAUER BUILT TIRE 18	\$213.64	STEVEN PRIEM
10/09/2013	10/10/2013	MTI	\$124.97	STEVEN PRIEM
10/10/2013	10/11/2013	FACTORY MTR PTS #1	\$341.53	STEVEN PRIEM
10/10/2013	10/11/2013	AUTO PLUS LITTLE CANADA	\$94.11	STEVEN PRIEM
10/10/2013	10/11/2013	AN FORD WHITE BEAR LAK	\$10.86	STEVEN PRIEM
10/11/2013	10/14/2013	AN FORD WHITE BEAR LAK	\$348.00	STEVEN PRIEM
10/14/2013	10/15/2013	FACTORY MTR PTS #1	\$282.91	STEVEN PRIEM
10/14/2013	10/15/2013	AN FORD WHITE BEAR LAK	\$772.69	STEVEN PRIEM
10/15/2013	10/16/2013	AN FORD WHITE BEAR LAK	(\$160.68)	STEVEN PRIEM
10/15/2013	10/16/2013	TOWMASTER	\$1,531.49	STEVEN PRIEM
10/15/2013	10/16/2013	ZEP SALES AND SERVICE	\$86.09	STEVEN PRIEM
10/15/2013	10/16/2013	PIONEER RIM & WHEEL	\$89.29	STEVEN PRIEM
10/15/2013	10/16/2013	AMERICAN FASTENER AND SUP	\$27.82	STEVEN PRIEM
10/15/2013	10/16/2013	MACQUEEN EQUIPMENT INC	\$231.59	STEVEN PRIEM
10/15/2013	10/17/2013	CRYSTEEL TRUCK EQUIP INC	\$31.40	STEVEN PRIEM
10/16/2013	10/17/2013	FACTORY MTR PTS #1	\$78.38	STEVEN PRIEM
10/16/2013	10/17/2013	AUTO PLUS LITTLE CANADA	\$115.84	STEVEN PRIEM
10/16/2013	10/18/2013	NORTHERN TOOL EQUIP-MN	\$74.98	STEVEN PRIEM
10/09/2013	10/10/2013	VIKING ELECTRIC-CREDIT DE	\$126.33	KELLY PRINS
10/16/2013	10/17/2013	HENRIKSEN ACE HARDWARE	\$47.46	KELLY PRINS
10/16/2013	10/18/2013	THE HOME DEPOT 2801	\$22.40	KELLY PRINS
10/07/2013	10/09/2013	PIONEER PRESS ADVERTISING	\$2,174.75	TERRIE RAMEAUX
10/10/2013	10/11/2013	FREDPRYOR CAREERTRACK	\$99.00	TERRIE RAMEAUX
10/11/2013	10/14/2013	LILLIE SUBURBAN NEWSPAPE	\$360.00	TERRIE RAMEAUX
10/09/2013	10/10/2013	HILLYARD INC MINNEAPOLIS	\$1,151.55	MICHAEL REILLY
10/15/2013	10/16/2013	FGA*OAKDALE - 11762	\$1,262.50	AUDRA ROBBINS

10/08/2013	10/09/2013	LILLIE SUBURBAN NEWSPAPE	\$42.00	DEB SCHMIDT
10/09/2013	10/10/2013	POLLUTION CONTROL AGENCY	\$655.00	SCOTT SCHULTZ
10/10/2013	10/11/2013	G&K SERVICES 182	\$1,525.60	SCOTT SCHULTZ
10/16/2013	10/17/2013	MENARDS 3059	\$3,018.70	SCOTT SCHULTZ
10/09/2013	10/10/2013	CUB FOODS #1599	\$21.31	CAITLIN SHERRILL
10/09/2013	10/11/2013	DOLRTREE 3150 00031500	\$7.50	CAITLIN SHERRILL
10/15/2013	10/17/2013	GTC UNITED WAY	\$250.00	ANDREA SINDT
10/16/2013	10/18/2013	OFFICE DEPOT #1090	\$63.78	ANDREA SINDT
10/07/2013	10/08/2013	KOHL'S #0052	\$50.00	JOSEPH STEINER
10/14/2013	10/16/2013	LIFELINE TRAINING - CA	\$258.00	JOANNE SVENDSEN
10/09/2013	10/11/2013	STRAUSS SKATES AND BIC	\$2,015.50	JAMES TAYLOR
10/10/2013	10/11/2013	FASTSIGNS OF MAPLEWOOD	\$328.88	JAMES TAYLOR
10/11/2013	10/14/2013	TARGET 00011858	\$33.08	JAMES TAYLOR
10/16/2013	10/18/2013	OFFICE MAX	\$13.26	JAMES TAYLOR
10/08/2013	10/09/2013	CUB FOODS #1599	\$37.16	PAUL THIENES
10/15/2013	10/16/2013	CUB FOODS, INC.	\$30.09	PAUL THIENES
10/09/2013	10/10/2013	PAYPAL *FRESHWATERS	\$21.95	KAREN WACHAL
10/08/2013	10/10/2013	UNIFORMS UNLIMITED INC.	\$147.58	JAY WENZEL
10/07/2013	10/09/2013	DALCO ENTERPRISES, INC	\$386.26	SUSAN ZWIEG

\$75,615.28

CITY OF MAPLEWOOD  
EMPLOYEE GROSS EARNINGS REPORT  
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	10/25/13	CARDINAL, ROBERT	435.16
	10/25/13	CAVE, REBECCA	435.16
	10/25/13	JUENEMANN, KATHLEEN	435.16
	10/25/13	KOPPEN, MARVIN	435.16
	10/25/13	ROSSBACH, WILLIAM	494.44
	10/25/13	STRAUTMANIS, MARIS	80.00
	10/25/13	VALLE, EDWARD	150.00
	10/25/13	AHL, R. CHARLES	5,459.42
	10/25/13	BURLINGAME, SARAH	2,200.51
	10/25/13	COLEMAN, MELINDA	4,719.95
	10/25/13	KANTRUD, HUGH	184.62
	10/25/13	CHRISTENSON, SCOTT	2,246.67
	10/25/13	FARR, LARRY	3,287.48
	10/25/13	JAHN, DAVID	1,906.31
	10/25/13	METRY, THOMAS	276.00
	10/25/13	RAMEAUX, THERESE	3,301.09
	10/25/13	BAUMAN, GAYLE	4,602.02
	10/25/13	ANDERSON, CAROLE	1,186.68
	10/25/13	DEBILZAN, JUDY	1,385.92
	10/25/13	JACKSON, MARY	2,176.92
	10/25/13	KELSEY, CONNIE	2,653.11
	10/25/13	RUEB, JOSEPH	2,829.00
	10/25/13	SINDT, ANDREA	2,240.22
	10/25/13	ARNOLD, AJLA	1,746.84
	10/25/13	BEGGS, REGAN	1,609.01
	10/25/13	GUILFOILE, KAREN	4,452.98
	10/25/13	SCHMIDT, DEBORAH	3,096.67
	10/25/13	SPANGLER, EDNA	1,179.77
	10/25/13	LARSON, MICHELLE	1,910.60
	10/25/13	MECHELKE, SHERRIE	1,167.95
	10/25/13	MOY, PAMELA	1,592.73
	10/25/13	OSTER, ANDREA	1,953.51
	10/25/13	RICHTER, CHARLENE	1,061.39
	10/25/13	SCHOENECKER, LEIGH	1,769.00
	10/25/13	VITT, SANDRA	965.39
	10/25/13	WEAVER, KRISTINE	2,412.23
	10/25/13	CARLE, JEANETTE	114.00
	10/25/13	JAGOE, CAROL	114.00
	10/25/13	THOMALLA, CAROL	72.00
	10/25/13	CORCORAN, THERESA	1,946.59
	10/25/13	KVAM, DAVID	4,304.38
	10/25/13	PALANK, MARY	1,951.20
	10/25/13	POWELL, PHILIP	2,999.29

10/25/13	SCHNELL, PAUL	4,745.37
10/25/13	SVENDSEN, JOANNE	2,201.56
10/25/13	THOMFORDE, FAITH	1,608.99
10/25/13	ABEL, CLINT	2,947.13
10/25/13	ALDRIDGE, MARK	3,203.46
10/25/13	BAKKE, LONN	3,171.44
10/25/13	BARTZ, PAUL	4,431.99
10/25/13	BELDE, STANLEY	3,330.68
10/25/13	BENJAMIN, MARKESE	2,878.35
10/25/13	BIERDEMAN, BRIAN	4,107.32
10/25/13	BUSACK, DANIEL	3,818.41
10/25/13	CARNES, JOHN	2,239.22
10/25/13	CROTTY, KERRY	3,684.00
10/25/13	DEMULLING, JOSEPH	3,259.49
10/25/13	DOBLAR, RICHARD	4,095.31
10/25/13	DUGAS, MICHAEL	5,510.33
10/25/13	ERICKSON, VIRGINIA	3,253.95
10/25/13	FORSYTHE, MARCUS	2,535.87
10/25/13	FRITZE, DEREK	2,782.37
10/25/13	GABRIEL, ANTHONY	3,544.60
10/25/13	HAWKINSON JR, TIMOTHY	2,953.83
10/25/13	HER, PHENG	2,887.16
10/25/13	HIEBERT, STEVEN	3,584.75
10/25/13	JOHNSON, KEVIN	5,006.85
10/25/13	KALKA, THOMAS	401.93
10/25/13	KONG, TOMMY	3,215.39
10/25/13	KREKELER, NICHOLAS	919.60
10/25/13	KROLL, BRETT	3,049.07
10/25/13	LANGNER, SCOTT	167.59
10/25/13	LANGNER, TODD	3,111.27
10/25/13	LU, JOHNNIE	3,243.11
10/25/13	LYNCH, KATHERINE	3,042.84
10/25/13	MARINO, JASON	3,561.70
10/25/13	MARTIN, JERROLD	3,320.23
10/25/13	MCCARTY, GLEN	3,165.98
10/25/13	METRY, ALESIA	3,111.27
10/25/13	MICHELETTI, BRIAN	1,965.67
10/25/13	NYE, MICHAEL	3,416.66
10/25/13	OLSON, JULIE	3,007.30
10/25/13	PARKER, JAMES	2,799.34
10/25/13	REZNY, BRADLEY	4,780.22
10/25/13	RHUDE, MATTHEW	3,300.18
10/25/13	SHORTREED, MICHAEL	4,183.06
10/25/13	STEINER, JOSEPH	2,887.16
10/25/13	STRAND, ZACHARY	5.98
10/25/13	SYPNIEWSKI, WILLIAM	3,341.10
10/25/13	TAUZELL, BRIAN	2,900.64
10/25/13	THEISEN, PAUL	3,111.27
10/25/13	THIENES, PAUL	3,979.65
10/25/13	WENZEL, JAY	3,243.11
10/25/13	XIONG, KAO	3,055.76
10/25/13	ANDERSON, BRIAN	434.52

10/25/13	BAHL, DAVID	364.14
10/25/13	BASSETT, BRENT	287.64
10/25/13	BAUMAN, ANDREW	3,575.49
10/25/13	BOURQUIN, RON	228.48
10/25/13	CAPISTRANT, JACOB	250.92
10/25/13	CAPISTRANT, JOHN	649.74
10/25/13	COREY, ROBERT	330.48
10/25/13	CRAWFORD - JR, RAYMOND	2,341.68
10/25/13	CRUMMY, CHARLES	183.60
10/25/13	DABRUZZI, THOMAS	2,569.92
10/25/13	DAWSON, RICHARD	3,221.96
10/25/13	EATON, PAUL	660.96
10/25/13	EVERSON, PAUL	3,101.10
10/25/13	HAGEN, MICHAEL	697.68
10/25/13	HALE, JOSEPH	271.32
10/25/13	HALWEG, JODI	2,852.30
10/25/13	HAWTHORNE, ROCHELLE	3,200.64
10/25/13	HUTCHINSON, JAMES	642.60
10/25/13	IMM, TRACY	330.48
10/25/13	JANSEN, CHAD	208.08
10/25/13	JONES, JONATHAN	146.88
10/25/13	KANE, ROBERT	785.40
10/25/13	KARRAS, JAMIE	740.52
10/25/13	KELLOGG, JOHNATHAN	281.52
10/25/13	KERSKA, JOSEPH	758.88
10/25/13	KONDER, RONALD	771.12
10/25/13	KUBAT, ERIC	3,544.68
10/25/13	LINDER, TIMOTHY	3,893.47
10/25/13	LOCHEN, MICHAEL	310.08
10/25/13	MILLER, LADD	856.80
10/25/13	MILLER, NICHOLAS	746.64
10/25/13	MONDOR, MICHAEL	3,500.59
10/25/13	MONSON, PETER	651.78
10/25/13	MORGAN, JEFFERY	444.23
10/25/13	NEILY, STEVEN	434.52
10/25/13	NIELSEN, KENNETH	685.44
10/25/13	NOVAK, JEROME	3,278.83
10/25/13	NOWICKI, PAUL	501.84
10/25/13	OLSON, JAMES	3,483.26
10/25/13	OPHEIM, JOHN	474.81
10/25/13	PACHECO, ALPHONSE	379.44
10/25/13	PARROW, JOSHUA	195.84
10/25/13	PETERSON, MARK	806.82
10/25/13	PETERSON, ROBERT	3,905.14
10/25/13	POWERS, KENNETH	397.80
10/25/13	RAINEY, JAMES	991.44
10/25/13	RANK, NATHAN	801.72
10/25/13	RANK, PAUL	832.32
10/25/13	RICE, CHRISTOPHER	1,356.60
10/25/13	RIEKEN, NICHOLAS	367.20
10/25/13	RODRIGUEZ, ROBERTO	810.90
10/25/13	SEDLACEK, JEFFREY	3,796.10

10/25/13	STREFF, MICHAEL	3,164.88
10/25/13	SVENDSEN, RONALD	3,300.16
10/25/13	WHITE, JOEL	538.56
10/25/13	GERVAIS-JR, CLARENCE	4,075.48
10/25/13	LUKIN, STEVEN	4,721.04
10/25/13	ZWIEG, SUSAN	1,773.93
10/25/13	CORTESI, LUANNE	1,528.17
10/25/13	KNUTSON, LOIS	2,223.39
10/25/13	BRINK, TROY	2,412.19
10/25/13	BUCKLEY, BRENT	2,185.39
10/25/13	DEBILZAN, THOMAS	2,197.79
10/25/13	EDGE, DOUGLAS	2,177.40
10/25/13	JONES, DONALD	2,207.79
10/25/13	MEISSNER, BRENT	2,114.59
10/25/13	NAGEL, BRYAN	3,630.80
10/25/13	OSWALD, ERICK	2,530.19
10/25/13	RUIZ, RICARDO	1,652.19
10/25/13	RUNNING, ROBERT	2,412.19
10/25/13	TEVLIN, TODD	2,217.79
10/25/13	BURLINGAME, NATHAN	2,172.00
10/25/13	DUCHARME, JOHN	2,804.00
10/25/13	ENGSTROM, ANDREW	2,745.83
10/25/13	JAROSCH, JONATHAN	2,995.39
10/25/13	KREGER, JASON	3,367.87
10/25/13	LINDBLOM, RANDAL	2,883.49
10/25/13	LOVE, STEVEN	3,665.82
10/25/13	THOMPSON, MICHAEL	4,531.67
10/25/13	ZIEMAN, SCOTT	352.00
10/25/13	JANASZAK, MEGHAN	1,608.99
10/25/13	KONEWKO, DUWAYNE	4,512.71
10/25/13	BUTTWEILER, TYLER	847.00
10/25/13	HAMRE, MILES	1,616.80
10/25/13	HAYS, TAMARA	1,652.19
10/25/13	HINNENKAMP, GARY	2,370.40
10/25/13	NAUGHTON, JOHN	2,326.94
10/25/13	NORDQUIST, RICHARD	2,200.09
10/25/13	PURVES, JUSTIN	1,579.39
10/25/13	BIESANZ, OAKLEY	1,643.83
10/25/13	DEAVER, CHARLES	803.00
10/25/13	GERNES, CAROLE	544.00
10/25/13	HAYMAN, JANET	1,426.93
10/25/13	HUTCHINSON, ANN	2,709.28
10/25/13	SOUTTER, CHRISTINE	191.25
10/25/13	WACHAL, KAREN	955.30
10/25/13	GAYNOR, VIRGINIA	3,317.22
10/25/13	KROLL, LISA	1,946.59
10/25/13	THOMPSON, DEBRA	111.70
10/25/13	YOUNG, TAMELA	2,104.19
10/25/13	EKSTRAND, THOMAS	3,906.16
10/25/13	FINWALL, SHANN	3,306.59
10/25/13	MARTIN, MICHAEL	2,882.59
10/25/13	BRASH, JASON	2,569.79

10/25/13	CARVER, NICHOLAS	3,317.22
10/25/13	FISHER, DAVID	3,884.68
10/25/13	SWAN, DAVID	2,829.79
10/25/13	WELLENS, MOLLY	1,766.24
10/25/13	ACEITUNO, FELIPE	53.00
10/25/13	BARTZ, BAYLEE	65.00
10/25/13	BERGER, STEPHANIE	413.25
10/25/13	BJORK, BRANDON	412.50
10/25/13	BRENEMAN, NEIL	2,435.05
10/25/13	LAMB, JIM	30.00
10/25/13	LAMB, JONATHON	30.00
10/25/13	LARSON, KATELYN	49.50
10/25/13	LARSON, TRISTA	84.00
10/25/13	LIVELY, BRANDON	42.00
10/25/13	PETERSON, MADELINE	130.00
10/25/13	ROBBINS, AUDRA	3,242.05
10/25/13	ROBBINS, CAMDEN	294.50
10/25/13	SHERWOOD, CHRISTIAN	385.00
10/25/13	TAYLOR, JAMES	2,941.39
10/25/13	VUKICH, CANDACE	108.75
10/25/13	ZILLEY, MATTHEW	42.00
10/25/13	HAAG, MARK	2,423.24
10/25/13	ORE, JORDAN	1,652.19
10/25/13	SCHULTZ, SCOTT	3,418.81
10/25/13	WILBER, JEFFREY	1,579.39
10/25/13	AKEY, SHELLEY	212.75
10/25/13	EVANS, CHRISTINE	1,489.32
10/25/13	GLASS, JEAN	2,173.21
10/25/13	HAUBLE, AMANDA	136.00
10/25/13	HOFMEISTER, MARY	1,145.23
10/25/13	HOFMEISTER, TIMOTHY	484.83
10/25/13	KELLEY, CAITLIN	854.31
10/25/13	KULHANEK-DIONNE, ANN	488.50
10/25/13	MEYER, SASHA	1,781.07
10/25/13	PELOQUIN, PENNYE	635.10
10/25/13	ST SAUVER, CRAIG	127.50
10/25/13	STAHLMANN, ELLEN	85.00
10/25/13	VUE, LOR PAO	204.38
10/25/13	AICHELE, MEGAN	158.50
10/25/13	ANDERSON, ALYSSA	41.62
10/25/13	ANDERSON, JOSHUA	474.18
10/25/13	BAUDE, JANE	25.55
10/25/13	BAUDE, SARAH	50.88
10/25/13	BERGLUND, ERIK	170.38
10/25/13	BESTER, MICHAEL	149.50
10/25/13	BUCKLEY, BRITTANY	338.25
10/25/13	BUTLER, ANGELA	126.00
10/25/13	CRANDALL, KRISTA	536.50
10/25/13	DEMPSEY, BETH	88.37
10/25/13	DRECHSEL, HEIDI	27.48
10/25/13	DUNN, RYAN	1,178.84
10/25/13	ERICKSON-CLARK, CAROL	37.12

10/25/13	ERICSON, RACHEL	60.46
10/25/13	FLORES, LUIS	72.00
10/25/13	FONTAINE, KIM	657.28
10/25/13	GRAY, SOPHIE	21.59
10/25/13	GRUENHAGEN, LINDA	266.70
10/25/13	HAGSTROM, EMILY	142.50
10/25/13	HANSEN, HANNAH	386.63
10/25/13	HASSAN, KIANA	103.25
10/25/13	HEINRICH, SHEILA	331.19
10/25/13	HOLMBERG, LADONNA	344.27
10/25/13	HORWATH, RONALD	2,800.97
10/25/13	HUNTLEY, NATALIE	82.50
10/25/13	JOHNSON, BARBARA	463.55
10/25/13	KOHLER, ROCHELLE	55.50
10/25/13	KOZDROJ, GABRIELLA	100.00
10/25/13	LAMEYER, BRENT	32.63
10/25/13	LAMSON, ELIANA	36.00
10/25/13	MCCOMAS, LEAH	183.75
10/25/13	MEDD, KELLY	9.75
10/25/13	MUSKAT, JULIE	170.00
10/25/13	NADEAU, TAYLOR	112.20
10/25/13	NITZ, CARA	448.00
10/25/13	OHS, CYNTHIA	92.00
10/25/13	POVLITZKI, MARINA	104.50
10/25/13	PROESCH, ANDY	910.67
10/25/13	RANEY, COURTNEY	850.00
10/25/13	RAU, COLE	137.76
10/25/13	RESENDIZ, LORI	2,425.96
10/25/13	RICHTER, DANIEL	113.40
10/25/13	ROLLERSON, TERRANCE	60.00
10/25/13	SCHERER, KATHLENE	75.00
10/25/13	SCHREIER, ROSEMARIE	333.75
10/25/13	SCHREINER, MARK	102.20
10/25/13	SMITH, ANN	179.81
10/25/13	SMITH, CASEY	203.78
10/25/13	SMITH, JEROME	256.00
10/25/13	SMITLEY, SHARON	284.92
10/25/13	SYME, LAUREN	51.44
10/25/13	TREPANIER, TODD	287.50
10/25/13	TUPY, HEIDE	45.80
10/25/13	TUPY, MARCUS	95.00
10/25/13	WARNER, CAROLYN	184.80
10/25/13	WHITE, DANICA	22.05
10/25/13	YUNKER, JOSEPH	213.00
10/25/13	BOSLEY, CAROL	137.25
10/25/13	LANGER, CHELSEA	150.89
10/25/13	RANGEL, SAMANTHA	186.00
10/25/13	WISTL, MOLLY	435.13
10/25/13	CRAWFORD, SHAWN	480.00
10/25/13	CUSICK, JESSICA	267.75
10/25/13	DOUGLASS, TOM	1,853.00
10/25/13	LOONEY, RAYJEANIA	208.00

	10/25/13	LOONEY, RAYNIA	168.00
	10/25/13	MAIDMENT, COLIN	265.00
	10/25/13	MALONEY, SHAUNA	299.00
	10/25/13	MCCLENNON, MATTHEW	216.00
	10/25/13	NESVACIL, BRENNAN	120.00
	10/25/13	PRINS, KELLY	1,800.20
	10/25/13	REILLY, MICHAEL	1,981.79
	10/25/13	STEFFEN, MICHAEL	76.50
	10/25/13	THOMPSON, BENJAMIN	425.00
	10/25/13	COUNTRYMAN, BRENDA	128.00
	10/25/13	SWANSON, CHRIS	1,564.19
	10/25/13	PRIEM, STEVEN	2,472.89
	10/25/13	WOEHRLE, MATTHEW	2,898.76
	10/25/13	BERGO, CHAD	2,768.75
	10/25/13	FOWLDS, MYCHAL	3,911.11
	10/25/13	FRANZEN, NICHOLAS	2,817.49
9989606	10/25/13	BOEHM, BRIAN	62.00
9989607	10/25/13	COLLOVA, MATT	75.00
9989608	10/25/13	HACKETT, ASHLEY	65.00
9989609	10/25/13	KOSTECKI, JAKOB	30.00
9989610	10/25/13	MASON, KYLE	33.00
9989611	10/25/13	MCMAHON, ALLISON	104.00
9989612	10/25/13	MEISSNER, MICHAEL	102.00
9989613	10/25/13	O'BRIEN, PATRICIA	68.00
9989614	10/25/13	RYDEL, MICHAEL	42.00
9989615	10/25/13	SWIECH, TAYLOR	65.00
9989616	10/25/13	WESTEMEIER, EMILY	104.00
9989617	10/25/13	ADAMS, DAVID	2,132.12
9989618	10/25/13	SMITH, CORTNEY	131.75
9989619	10/25/13	AMUNDSON, DANIKA	139.50
9989620	10/25/13	CORCORAN, JOSHUA	145.14
9989621	10/25/13	WALES, ABIGAIL	298.59
			512,649.08

**Check Register  
City of Maplewood**

10/25/2013

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
90976	10/23/2013	02464	US BANK	FUNDS FOR ATMS	10,000.00
90977	10/23/2013	02464	US BANK	FUNDS FOR ATMS	10,000.00
90978	10/29/2013	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 10/6 - 10/20	1,400.00
90979	10/29/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-OCT	397.00
	10/29/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - OCT	369.00
90980	10/29/2013	00526	FOREST LAKE CONTRACTING INC	PROJ 09-08 HWY 36/ENGLISH PMT#12	490,429.04
90981	10/29/2013	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - SEPT	788.80
90982	10/29/2013	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - NOV	15,433.33
90983	10/29/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 12-14 PROF SRVS THRU 09/30	33,482.15
	10/29/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 09/30	17,974.92
90984	10/29/2013	04060	MES - MIDAM	CMC RESCUE STROBE LIGHT	40.89
90985	10/29/2013	00985	METROPOLITAN COUNCIL	WASTEWATER - NOVEMBER	217,290.63
90986	10/29/2013	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - SEPTEMBER	713.70
90987	10/29/2013	01085	MN LIFE INSURANCE	MONTHLY PREMIUM - NOVEMBER	3,073.35
90988	10/29/2013	02696	MUSKA ELECTRIC CO	INSTALL CONDUIT/ WIRE SPEED DISPLAY	545.22
90989	10/29/2013	01202	NYSTROM PUBLISHING CO INC	MAPLEWOOD MONTHLY - OCT	7,474.25
90990	10/29/2013	01337	RAMSEY COUNTY-PROP REC & REV	MULCH FOR PARKS DEPT	480.94
90991	10/29/2013	01497	SPRINGSTED INC	CONTINUING DISCLOSURE REPORT 2012	2,000.00
90992	10/29/2013	04252	TOWMASTER TRUCK EQUIP. INC.	PLOW ASSEMBLY FOR UNIT 532	4,854.26
90993	10/29/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	6,275.41
	10/29/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	3,968.31
	10/29/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	3,167.13
	10/29/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	227.73
	10/29/2013	01190	XCEL ENERGY	FIRE SIRENS	56.51
90994	10/29/2013	01047	3M	ROLL GOODS FOR SIGN FABRICATION	2,666.00
90995	10/29/2013	05026	ADVANTAGE SPORTS LLC	TENNIS INSTRUCTION FALL SESSION	385.00
90996	10/29/2013	04047	ASHLAND PRODUCTIONS	SOUND & LIGHTING MCC PERFORMANCES	708.00
	10/29/2013	00230	BRYAN ROCK PRODUCTS, INC.	RED REC-ROCK FOR BALL FIELD MAINT	701.21
Attachments	10/29/2013	03874	COMMERCIAL FURNITURE SERVICES	INVESTIGATIONS AREA FURNITURE	39,257.52
90999	10/29/2013	04345	DAHLEN, DWYER & FOLEY INC.	APPRAISAL REPORT CENTURY FIRE ST	1,500.00
91000	10/29/2013	00382	DAVIS LOCK & SAFE	DOOR LOCK KEYING PDEPP1/1A	8,861.01
91001	10/29/2013	02743	RICHARD DOBLAR	SECURITY OFFICER FOR MCC OCT 19	245.00
91002	10/29/2013	00420	DOWNTOWNER DETAIL CENTER	VEHICLE CLEANING & DETAILING	128.24
91003	10/29/2013	03784	ENVIRONMENTAL SYS RES INST INC	SOFTWARE MAINT ARCVIEW & GIS SERVER	4,848.32
91004	10/29/2013	00472	MICHAEL A ERICSON	CONSULTING FEES 10/7 - 10/18	1,250.00
91005	10/29/2013	04834	FERGUSON WATERWORKS #2516	DRAIN BASIN - MORELAND CT DRAINAGE	1,037.40
91006	10/29/2013	04898	JULIE A GILBERTSON	VIDEO SHOOT - RAINBARREL INSTALL	45.00
91007	10/29/2013	00644	HEALTHPARTNERS	MONTHLY PREMIUM - NOVEMBER	12,379.54
91008	10/29/2013	02506	HUNT ELECTRIC CORP	LIGHT REPAIR HAZELWOOD/GOODRICH	2,514.85
91009	10/29/2013	04152	ISD 622 COMMUNITY EDUCATION	CHARITABLE GAMBLING	520.00
91010	10/29/2013	00857	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES MCSC	1,240.00
	10/29/2013	00857	LEAGUE OF MINNESOTA CITIES	REGIONAL MEETING - CHUCK AHL	40.00
	10/29/2013	00857	LEAGUE OF MINNESOTA CITIES	REGIONAL MEETING - BOB CARDINAL	40.00
91011	10/29/2013	03818	MEDICA	MONTHLY PREMIUM - NOVEMBER	152,910.58
91012	10/29/2013	00983	METRO SALES INC	LEASE PMT 09/15 - 10/15	484.14
91013	10/29/2013	01089	MN UC FUND	QTR UNEMPLOYMENT - 3RD QTR	7,164.00
91014	10/29/2013	01933	MUNICIPAL CODE CORP	COPIES OF SUPPLEMENT PAGES ECT	4,353.17
91015	10/29/2013	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - SEPTEMBER	4,076.07
	10/29/2013	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHARGE - OCT	1,068.75
91016	10/29/2013	00001	ONE TIME VENDOR	REIMB G LONETTI - TURF RESTORATION	756.89
91017	10/29/2013	00001	ONE TIME VENDOR	CHARITABLE GAMBLING-NORTHERN LIGHTS	400.00
91018	10/29/2013	00001	ONE TIME VENDOR	K ALWIN - PD CASE #12--00730	374.00
91019	10/29/2013	00001	ONE TIME VENDOR	REFUND D BARK - JUST GO SPORTS	42.00
91020	10/29/2013	00001	ONE TIME VENDOR	REFUND M KOZLOWSKI - CRAFT SHOW	15.00
91021	10/29/2013	05153	PENGUIN MANAGEMENT, INC.	VOICE NOTIFICATION DISPATCH	774.00
91022	10/29/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS	251.66
	10/29/2013	01418	SAM'S CLUB DIRECT	C-BARS - COMMITTEE APPRECIATION	94.48
91023	10/29/2013	01836	ST PAUL, CITY OF	LOCATES-STREET LIGHT/POLE REPAIR	2,221.97
	10/29/2013	01836	ST PAUL, CITY OF	AC ASPHALT	138.08
91024	10/29/2013	01578	T R F SUPPLY CO.	ICE MELT - PARKS DEPT & CITY CAMPUS	2,147.76
91025	10/29/2013	03685	TUBMAN	CHARITABLE GAMBLING	400.00
					1,086,482.21
<b>50 Checks in this report.</b>					

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

## Settlement

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/28/2013	MN State Treasurer	Drivers License/Deputy Registrar	21,996.60
10/28/2013	MN Dept of Revenue	Fuel Tax	25.00
10/28/2013	U.S. Treasurer	Federal Payroll Tax	98,772.37
10/28/2013	P.E.R.A.	P.E.R.A.	88,526.22
10/29/2013	MN State Treasurer	Drivers License/Deputy Registrar	42,183.52
10/29/2013	MidAmerica - ING	HRA Flex plan	12,806.13
10/29/2013	Labor Unions	Union Dues	3,665.52
10/29/2013	MN State Treasurer	State Payroll Tax	20,339.71
10/30/2013	MN State Treasurer	Drivers License/Deputy Registrar	24,475.29
10/30/2013	US Bank	Bank fees	103.19
10/31/2013	MN State Treasurer	Drivers License/Deputy Registrar	41,286.50
11/1/2013	MN State Treasurer	Drivers License/Deputy Registrar	25,942.80
11/1/2013	MN Dept of Natural Resources	DNR electronic licenses	922.25
11/1/2013	US Bank Merchant Services	Credit Card Billing fee	76.96
11/1/2013	Optum Health	DCRP & Flex plan payments	865.38
			<u><u>381,987.44</u></u>

**MEMORANDUM**

**TO:** R. Charles Ahl, City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 5, 2013  
**SUBJECT:** Approval of Resolution Certifying Special Assessments for Unpaid Ambulance Bills

**Introduction**

Annually the City levies special assessments for unpaid ambulance bills on property within Ramsey County. During the past 12 months, notifications were made to individuals that had unpaid ambulance bills. The notices indicated that the balance due for ambulance services along with 10% interest would be added to their 2014 property taxes if payment was not made within 30 days. A few payments were received in response to these notifications. The remaining unpaid bills in the amount of \$16,067.76 plus 10% interest of \$1,606.77 should be certified as special assessments.

**Budget Impact**

This process assists with the collection of past due amounts.

**Recommendation**

It is recommended that the attached resolution be adopted to certify \$17,674.53 of unpaid ambulance bills for collection with 2014 property taxes which includes interest at the rate of ten percent on the total amount for one year.

**Attachments**

Attachment 1: Resolution

P:\COUNCIL FILES\AGENDAS\2013\111 certify ambulance CONSENT.doc

RESOLUTION NO.

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following ambulance bills totaling \$17,674.53 for collection with the taxes of said property owner for the year 2013, collectible in 2014, which included interest at the rate of ten percent (10%) on the total amount for one year.

**MEMORANDUM**

**TO:** R. Charles Ahl, City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 5, 2013  
**SUBJECT:** Approval of Resolution Certifying Special Assessments for Unpaid Miscellaneous Charges

**Introduction**

Annually the City levies special assessments for unpaid miscellaneous charges on property within Ramsey County. These miscellaneous charges include items such as false alarms, lawn mowing and other code enforcement issues. During the past 12 months, letters were sent to individuals that had unpaid bills. The letters indicated that the balance due for the services along with 10% interest would be added to their 2014 property taxes if payment was not made within 30 days. A few payments were received in response to these letters. The remaining unpaid bills in the amount of \$21,474.89 plus 10% interest of \$2,147.45 should be certified as special assessments.

**Budget Impact**

This process assists with the collection of past due amounts.

**Recommendation**

It is recommended that the attached resolution be adopted to certify \$23,622.34 of unpaid miscellaneous charges for collection with 2014 property taxes which includes interest at the rate of ten percent on the total amount for one year.

**Attachments**

Attachment 1: Resolution

RESOLUTION NO.

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following miscellaneous charges totaling \$23,622.34 for collection with the taxes of said property owner for the year 2013, collectible in 2014, which included interest at the rate of ten percent (10%) on the total amount for one year.

**MEMORANDUM**

**TO:** R. Charles Ahl, City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 5, 2013  
**SUBJECT:** Approval of Resolution Certifying Special Assessments for Unpaid Trash Bills

**Introduction**

Beginning this year, the City will levy special assessments for unpaid trash bills on property within Ramsey County. The accounts affected are those that have amounts due that are at least 6 months old. 266 notices were sent to individuals that had unpaid bills. The notices indicated that the balance due for the services along with 10% interest would be added to their 2014 property taxes if payment was not made within 30 days. A few payments were received in response to these notices. The remaining unpaid bills in the amount of \$41,519.92 plus 10% interest of \$4,152.26 should be certified as special assessments.

**Budget Impact**

This process assists with the collection of past due amounts.

**Recommendation**

It is recommended that the attached resolution be adopted to certify \$45,672.18 of unpaid trash bills for collection with 2014 property taxes which includes interest at the rate of ten percent on the total amount for one year.

**Attachments**

Attachment 1: Resolution

P:\COUNCIL FILES\AGENDAS\2013\111 certify trash CONSENT.doc

RESOLUTION NO.

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following trash bills totaling \$45,672.18 for collection with the taxes of said property owner for the year 2013, collectible in 2014, which included interest at the rate of ten percent (10%) on the total amount for one year.

**MEMORANDUM**

**TO:** R. Charles Ahl, City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** November 5, 2013  
**SUBJECT:** Approve 2013 Budget Adjustments and Transfers to Close TIF Funds

**Introduction**

Financial transfers and budget adjustments are needed to close two funds for TIF projects that were decertified in 2012 (TIF Economic Development District No. 1-5, Schroeder Milk and TIF Housing District No. 1-9, Gethsemane Senior Housing Project).

There is a small balance remaining in the TIF 1-5 fund due to the fact the Administrative Charges came in lower than originally budgeted. There is a deficit in the TIF 1-9 fund because the district never moved forward and TIF revenues were never collected. Based on the TIF pooling rules, we are proposing to use part of the balance in TIF 1-5 to take care of the deficit in TIF 1-9 and move the rest of it to TIF Housing District 1-2, where additional shortages are still anticipated.

Transfers are recommended as follows:

- (1) A transfer of \$1,008.44 from fund 426 (TIF 1-5) to fund 438 (TIF 1-9),
- (2) A transfer of \$10,448.98 from fund 426 (TIF 1-5) to fund 414 (TIF 1-2).

**Budget Impact**

There is no financial impact to the City as the proposal is to transfer money between funds.

**Recommendation**

It is recommended that the Council authorize the transfers noted above and direct the Finance Director to make the appropriate budget adjustments.

## MEMORANDUM

**TO:** R. Charles Ahl, City Manager

**FROM:** Gayle Bauman, Finance Director

**DATE:** November 5, 2013

**SUBJECT:** Approval of Resolution Adopting Ambulance Rates for 2014

### **Introduction**

Staff is asking the City Council to consider this request to approve a 3% increase in ambulance rates for 2014.

### **Background**

Ambulance rates have been increased over the past several years, most notably with a 21% increase for 2008. The Medicare law that became effective in 2002 has resulted in decreasing collection rates from 65.3% to less than 50%. A property tax subsidy was established in 2012 to help cover the cost of Medicare runs and alleviate the deficit in this fund. The Medicare law limits reimbursements as follows (an increase of 0.8% from 2012 to 2013):

	<u>2012</u>	<u>2013</u>
Basic life support	\$ 352.96	\$355.79
Advanced life support 1	419.13	422.50
Advanced life support 2	606.64	611.51
Charge per mile	7.03	7.09

The City's established rates for 2013 and proposed for 2014 are as follows:

	<u>2013</u>	<u>2014</u>
Non-transport	\$ 618.00	\$637.00
Basic life support	1,634.00	\$1,683.00
Advanced life support 1	2,148.00	\$2,212.00
Advanced life support 2	2,369.00	\$2,440.00
Charge per mile	21.20	\$21.84

### **Budget Impact**

The additional fees charged to users of the service are needed to support budgeted City expenditures.

### **Recommendation**

Staff recommends approval of the attached resolution authorizing the above rates for 2014.

### **Attachments**

Attachment 1: Resolution Adoption of the 2014 Ambulance Rates

RESOLUTION  
ADOPTION OF THE 2014 AMBULANCE RATES

WHEREAS, the City of Maplewood has established ambulance rates, and

WHEREAS, city staff has reviewed the ambulance rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The updated ambulance rates with a 3% increase shall become effective beginning January 1, 2014, with rates set as follows:

Non-transport	\$637.00
Basic life support	\$1,683.00
Advanced life support 1	\$2,212.00
Advanced life support 2	\$2,440.00
Charge per mile	\$21.84

2. The updated ambulance rates are approved for all related ambulance runs received on or after January 1, 2014.
3. The rates shown will be reviewed by staff on an annual basis with recommendations for revisions brought to the city council for consideration.

**MEMORANDUM**

**TO:** Charles Ahl, City Manager  
**FROM:** Mychal Fowlds, IT Director  
**DATE:** November 5, 2013  
**SUBJECT:** Approval of Additional Office Furniture for Police Department Expansion Project

**Introduction**

The City Council has approved Police Department Expansion phases 1, 1A and 2. The majority of the construction in each of those phases was put out for bid and awarded to the low bidder. Certain items were not part of the bid package. As these items arise staff will present them to the City Council for approval.

**Background**

Phase 1 and 1A of the Police Department Expansion Project predominately involves moving Community Development and Parks and Recreation from City Hall to 1902 County Road B East. Phase 2 then involves moving the Investigations division of the Police Department in to the space vacated by Community Development. In doing so staff has needs for the item shown below. This item consists of many smaller invoices that we're grouping together for approval as shown below. This item is considered to be outside the scope of the construction bid but is certainly part of the Police Department Expansion Project.

Commercial Furniture Systems (CFS) – Office furniture purchases and installation for Phases 1, 1A and 2 utilizing US Communities pricing not to exceed \$27,750.

**Budget Impact**

The item listed above has been planned for and will be funded from the Police Department Expansion Project fund.

**Recommendation**

It is recommended that approval be given to proceed with the Police Department Expansion Project item listed above.

**Attachments**

1. CFS Invoices



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>60263-0</b>
<b>DATE</b>	<b>10/23/13</b>
<b>PROJECT NUMBER</b>	<b>30166</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>1</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PICK UP @ CFS		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A23102472	CFS	CFS	Customer P/O#PICK UP @ CFS Who Called : LARRY FARR WS,24X72,SQ EDGE A2310.2472L SUB'D WITH A23102472 CFS 72W HT Innertone - TO BE CUT TO 24D 48W	2		2	50.25	100.50
LABSHP	CFS	CFS	LABOR-SHOP - SHOP LABOR TO CUT QTY (2) - 24D 72W WORK SURFACES TO - CREATE QTY (2) 24D 48W WORK - SURFACES	1		1	80.00	80.00
A23103072	CFS	CFS	WS,30X72,SQ EDGE,RECT A2310.3072L SUB'D WITH A23103072 CFS 30D 72W HT Innertone - TO BE CUT TO 30D 48W	1		1	39.00	39.00
LABSHP	CFS	CFS	LABOR-SHOP - SHOP LABOR TO CUT QTY (1) - 30D 72W WORK SURFACE TO - CREATE QTY (1) 30D 48W WORK - SURFACE	1		1	40.00	40.00
A23103072	CFS	CFS	WS,30X72,SQ EDGE,RECT A2310.3048L SUB'D WITH A23103072 CFS Cut down to 30" X 48" HT Innertone --- 10/2/13 - PICKED UP @ CFS ---	1		1	39.00	39.00

<b>Remit To:</b>  Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	298.50
	<b>Tax</b>	20.52
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>319.02</b>



# INVOICE

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>60049-0</b>
<b>DATE</b>	<b>10/23/13</b>
<b>PROJECT NUMBER</b>	<b>30166</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>1</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
POLICE INV ADDNS		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A2350.3060L	PDA		Customer P/O#POLICE INV ADDNS Who Called : LARRY FARR *Penin,Sq-Edge Round-End Lam 30D 60W HT *inner tone MT *medium tone	1		1	205.32	205.32
A2350.3060L	PDA		*Penin,Sq-Edge Round-End Lam 30D 60W HF *inner tone light MT *medium tone	1		1	205.32	205.32
TX5D15	HTX		KIRA 2 - Ash	7		7	49.20	344.40
LABREGX	CFS	CFS	LABOR-STRAIGHT --- 10/2/13 - PICKED UP @ CFS --- NOTE: FABRIC TO BE STORED @ CFS FOR CLIENT'S FUTURE UPHOLSTERY PROJECT FOR POLICE INVESTIGATIONS AREA ---	1		1	58.75	58.75

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	813.79
	<b>Tax</b>	55.95
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>869.74</b>



**COMMERCIAL FURNITURE SERVICES**  
 SUITE 200  
 4301 HIGHWAY 7  
 ST LOUIS PARK MN 55416  
 952-922-6683

G7, Attachment 1

942-401-000-14500

**INVOICE**

PDEPP2  
 Police Invest<sup>ts</sup>ation  
 Conf. in chain -

INVOICE NUMBER	60005-0
DATE	09/30/13
PROJECT NUMBER	32747
SALESPERSON	JIM GOOD
PAGE	1

BILLING ADDRESS	SHIPPING ADDRESS	
CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098	CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER/DEPT	TERMS
POLICE INVESTIGATI	CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
5623YB1.A92	Customer P/O#POLICE INVESTIGATIONS Who Called : LARRY FARR Focus Task, Mesh Back, Enhanced Synchro Cntrl, A92 Adjustable Arms MC2 Slate FABRIC Fabric Grade Selections 26-GRD3 Fabric Grade 3 MILESTONE Milestone Standard Color Selection 058 Milestone Bison ~ No Selection Z2 Silver ~ No Heavy Duty Upgrade ~ Std Black Base C5 Std Carpet Casters E3 Seat Depth Adjustment Upgrade ~ No Selection ~ No Selection ~ Std Packaging --- SHIPPED DIRECT ---	10		10	330.77	3307.70

V 10-4

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	3307.70
	<b>Tax</b>	227.40
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>3535.10</b>



G7, Attachment 1

442-401-000-7460 INVOICE

**COMMERCIAL FURNITURE SERVICES**  
 SUITE 200  
 4301 HIGHWAY 7  
 ST LOUIS PARK MN 55416  
 952-922-6683

INVOICE NUMBER	59907-0
DATE	09/24/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
PAGE	1

*NDÉPP-1/1A*  
*mic furniture*  
*to complete area*

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS AREA		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
			Customer P/O#PUBLIC WORKS AREA A240 Who Called : LARRY FARR					
LABREGX	CFS	CFS	LABOR-STRAIGHT LABREG CFS SUB'D WITH LABREGX CFS	1		1	795.25	795.25
			ADDITIONAL TIME - 2 WORKSTATIONS@ PUBLIC WORKS/MOVE FURNITURE TO STORAGE TRAILER/MOVE BOXES FOR PEOPLE MOVING TO PUBLIC WORKS.					
63607	CFS	CFS	BC, LAC, 70SERIES, 24X24, CRNR, ERT	1		1	195.00	195.00
79734		CFS	USED 42" ROUND WITH DRUM BASE	1		1	175.00	175.00
NOINV#		CFS	OTG CONF TABLE RACETRACK WITH SLAB BASE	1		1	400.00	400.00
A23322448	CFS	CFS	WS, 24X48, SQ EDGE, COR - INNER TONE - 3MM INNER TONE EDGE	2		2		.00
A23102448	CFS	CFS	WS, 24X48, SQ EDGE - INNER TONE - 3MM INNER TONE EDGE - << TO BE CUT TO 38W (EXACT) >>	1		1		.00
LABSHP	CFS	CFS	LABOR-SHOP - CUT QTY (1) 24D 48W RECT WORK SURF - TO 38W (EXACT)	1		1		.00
A23102424	CFS	CFS	WS, 24X24, SQ EDGE - INNER TONE - 3MM INNER TONE EDGE - << TO BE CUT TO 18W (EXACT) >>	1		1		.00
LABSHP	CFS	CFS	LABOR-SHOP - CUT QTY (1) 24W 24D RECT WORK SURF - TO 18W (EXACT)	1		1		.00
A23102472	CFS	CFS	WS, 24X72, SQ EDGE A2310.2448L SUB'D WITH A23102472 CFS 72W HT +inner tone - << TO BE CUT TO 24D 48W >>	5		5	33.50	167.50
LABSHPX	CFS	CFS	SHOP LABOR	1		1	200.00	200.00

*V-10-14*

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	CONTINUED



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>59907-0</b>
<b>DATE</b>	<b>09/24/13</b>
<b>PROJECT NUMBER</b>	<b>30166</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>2</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS AREA		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A23102436	CFS	CFS	LABSHP CFS SUB'D WITH LABSHPX CFS - LABOR TO CUT QTY (5) - 24D 72W WORK SURFACES TO - 24D 48W WS,24X36, SQ EDGE A2310.2424L SUB'D WITH A23102436 CFS 36W HT +inner tone - << TO BE CUT TO 24D 24W >>	1		1	23.40	23.40
LABSHPX	CFS	CFS	SHOP LABOR LABSHP CFS SUB'D WITH LABSHPX CFS - LABOR TO CUT QTY (1) - 24D 36W WORK SURFACE TO - 24D 24W	1		1	40.00	40.00
A23102472	CFS	CFS	WS,24X72,SQ EDGE A2310.2472L SUB'D WITH A23102472 CFS 72W HT +inner tone	1		1	50.40	50.40
UI.0005.01.MT	CFS	CFS	LEG,H,24"SURFACE,UNISOURCE,MT CFB SUB'D WITH UI.0005.01.MT CFS - FOR 24D SURF - MT	3		3	65.00	195.00
HANDLING	CFS	CFS	HANDLING CHARGE ---- 9/5/13 - DELIVERED/INSTALLED PRODUCT FOR (2) STATIONS IN PUBLIC WORKS; ALSO USED SOME OF CLIENT'S EXISTING PRODUCT (ALREADY ON SITE); DELIVERED (4) BOOKCARTS & MISC EQUIPMENT ---- 9/6/13 - MOVED OFFICE CONTENTS & SOME FILE CABINETS FROM CITY HALL BLDG TO PUBLIC WORKS BLDG ---- 9/12/13 - DELIVERED/INSTALLED ADDL	1		1	78.00	78.00

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>CONTINUED</b>



G7, Attachment 1

**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>59907-0</b>
<b>DATE</b>	<b>09/24/13</b>
<b>PROJECT NUMBER</b>	<b>30166</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>3</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS AREA		CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
	WORK SURFACES & MISC ITEMS FOR (2) STATIONS IN PUBLIC WORKS AREA ---					

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	2319.55
	<b>Tax</b>	159.47
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>2479.02</b>



**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

INVOICE NUMBER	58886-0
DATE	09/24/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
PAGE	1

*PDEPP-1/1A*  
*Misc furniture*  
*Public works Bldg*

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS PUNCH		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A3312.1330	PDA		Customer P/O#PUBLIC WORKS PUNCHLIST Who Called : BLANKET *Flip Dr,B-Style Fabric,W/Lock 13D 30W 15-1/2H KD *keyed differently MT *medium tone 5T *resonance-Pr Cat 1 22 *resonance marsh	1		1	84.10	84.10
AO1204224	CFS	CFS	PANEL,HM,A01,42X24W A1120.4724J SUB'D WITH AO1204224 CFS Pt Lc 47H 24W - NPWR MT +medium tone - Guilford FR701 Lavender Neutral 405	2		2	51.24	102.48
AO1203424	CFS	CFS	PANEL,HM,A01,34X24W A1120.3924J SUB'D WITH AO1203424 CFS Pt Lc 39H 24W - NPWR MT +medium tone - Guilford FR701 Lavender Neutral 405	2		2	48.36	96.72
FABRIC	GUI		Guilford FR701 Lavender Neutral 405	6		6	15.85	95.10
FREIGHT	GUI		Freight on Guilford Fabric	1		1	20.00	20.00
PAINT-PAN	FUR		Panel, Painting of - +medium tone	4		4	19.27	77.08
LABREUP	CFS	CFS	LABOR-UPHOLSTERY - 4 PANEL/S @ \$50.00/EA (LABOR) - Guilford FR701 Lavender Neutral 405	1		1	200.00	200.00
A1220.47H	PDA		*Conn,2-Way 90 Deg Hard 47H MT *medium tone MT *medium tone	3		3	36.25	108.75
AO259.	PDA		*Fin End,Chg-Of-Ht,Panel/Conn MT *medium tone	3		3	8.12	24.36
SA292207	HMI		Squared-Edge Round-End - Peninsula	1		1	262.16	262.16

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>CONTINUED</b>

*Called 10/23  
 will call back*

*Not facted*



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>58886-0</b>
<b>DATE</b>	<b>09/24/13</b>
<b>PROJECT NUMBER</b>	<b>30166</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>2</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS PUNCH		CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
	- Effectivity Date: 1/29/2009 - 6/6/2014					
	- Order Qty 1+, Unit List \$904.00					
	- Standard Product					
	- Reference:A2350.3072LLAMT					
	- Modified Product					
	- Reference:A2350.3084LLAMT					
	- Deviation:Width					
	- Back Edge/Cord Drop:S7:no grommet 7/8"					
	- gap (std A02 gap)					
	- Legs:A:standard h-leg					
	- Support Type:C:cantilever					
	- Depth:30:30" deep					
	- Width:84:84" wide, to include hat					
	- section to prevent bowing.					
	- Surface Material:L:laminate					
	- Top/Edge Finish:LA:light ash					
	- Leg Finish:MT:medium tone					
A2310.3048L	PDA *Work Surf,Sq-Edge Rect Lam 30D 48W LA *light ash MT *medium tone	1		1	120.35	120.35
A3312.1336	PDA *Flip Dr,B-Style Fabric,W/Lock 13D 36W 15-1/2H KD *keyed differently MT *medium tone 5T *resonance-Pr Cat 1 22 *resonance marsh	4		4	90.77	363.08
A3312.1348	PDA *Flip Dr,B-Style Fabric,W/Lock 13D 48W 15-1/2H KD *keyed differently MT *medium tone 5T *resonance-Pr Cat 1 22 *resonance marsh	2		2	104.98	209.96
A3410.1636	PDA *Tackboard,B-Style 16H 36W 1Z *penumbra-Pr Cat 1	1		1	51.91	51.91

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>CONTINUED</b>



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

INVOICE NUMBER	58886-0
DATE	09/24/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
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BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS PUNCH		CITMAP	NET 10

ITEM NUMBER		PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A3615.1648	PDA	02 *penumbra phoebe *Tile,Rail Action Office Series 2 48W	1		1	71.63	71.63
A3615.1630	PDA	MT *medium tone *Tile,Rail Action Office Series 2 30W	2		2	56.55	113.10
A3312.1324	PDA	MT *medium tone *Flip Dr,B-Style Fabric,W/Lock 13D 24W 15-1/2H	1		1	77.72	77.72
A3312.1348	PDA	KD *keyed differently MT *medium tone 2M *silkworm-Pr Cat 1 04 *silkworm tussah *Flip Dr,B-Style Fabric,W/Lock 13D 48W 15-1/2H	1		1	104.98	104.98
A3312.1324	PDA	KD *keyed differently MT *medium tone 2M *silkworm-Pr Cat 1 04 *silkworm tussah *Flip Dr,B-Style Fabric,W/Lock 13D 24W 15-1/2H	1		1	77.72	77.72
A3312.1348	PDA	KD *keyed differently MT *medium tone 2M *silkworm-Pr Cat 1 04 *silkworm tussah *Flip Dr,B-Style Fabric,W/Lock 13D 48W 15-1/2H	1		1	104.98	104.98
A3410.1624	PDA	04 *silkworm tussah *Tackboard,B-Style 16H 24W 1Z *penumbra-Pr Cat 1 02 *penumbra phoebe	1		1	46.40	46.40
SHIM	CFS	CFS SHIM	3		3	5.76	17.28

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	CONTINUED



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

INVOICE NUMBER	58886-0
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SALESPERSON	JIM GOOD
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BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS PUNCH		CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
	SHIM SUB'D WITH SHIM CFS					
	- MEDIUM TONE					
PAINT-SHM	FUR Shim, Painting of	3		3	4.24	12.72
	- MEDIUM TONE					
A1110.3930J	HAO @Panel,Hard Npwr W/Rcp & Com	6		6	120.64	723.84
	Pt Lc 39H 30W					
	LT @light tone					
	MT @medium tone					
	MT @medium tone					
A1110.4742J	HAO @Panel,Hard Npwr W/Rcp & Com	2		2	166.75	333.50
	Pt Lc 47H 42W					
	LT @light tone					
	MT @medium tone					
	MT @medium tone					
A1110.3948J	HAO @Panel,Hard Npwr W/Rcp & Com	3		3	152.54	457.62
	Pt Lc 39H 48W					
	LT @light tone					
	MT @medium tone					
	MT @medium tone					
A1230.47H	HAO +Conn,3-Way 90 Deg Hard 47H	1		1	216.00	216.00
	MT +medium tone					
	MT +medium tone					
A1220.39H	PDA *Conn,2-Way 90 Deg Hard 39H	2		2	32.48	64.96
	MT *medium tone					
	MT *medium tone					
A1260.39H	PDA *Spacer Hard 39H	1		1	39.15	39.15
	MT *medium tone					
	MT *medium tone					
A1271.39H	PDA *Fin End 39H	4		4	15.08	60.32
	MT *medium tone					
	MT *medium tone					
A3410.1636	PDA *Tackboard,B-Style 16H 36W	1		1	51.91	51.91
	1Z *penumbra-Pr Cat 1					
	02 *penumbra phoebe					
A3410.1660	PDA *Tackboard,B-Style 16H 60W	1		1	74.53	74.53

*Box  
MCA*

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>CONTINUED</b>



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

INVOICE NUMBER	58886-0
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BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS PUNCH		CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION		ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
AO210.42	PDA	1Z *penumbra-Pr Cat 1 02 *penumbra phoebe *Wall Start 42H	1		1	15.95	15.95
AO210.34	PDA	MT *medium tone *Wall Start 34H	2		2	15.95	31.90
AO215.42	PDA	*Draw Rod 42H	2		2	6.67	13.34
AO215.34	PDA	*Draw Rod 34H	7		7	6.67	46.69
WS2596	WIN	Custom Worksurface for Cabinet. - 25.5D (exact) 98.25W (exact) - RADIUS CORNERS 2" ON ONE END - SEE ATTACHED DRAWING - Black 3 Mill - Plam Formica Mineral Jet 3450 RD	1		1	341.67	341.67
CARTAGE	CFS	CARTAGE CHARGE	1		1	75.00	75.00
A3312.1324	PDA	*Flip Dr,B-Style Fabric,W/Lock 13D 24W 15-1/2H	1		1	77.72	77.72
A3352.1324	PDA	KD *keyed differently MT *medium tone 2M *silkworm-Pr Cat 1 04 *silkworm tussah *Flip Dr Unit,B-Style Fab,W/Lock 13D 24W 15-1/2H	2		2	121.51	243.02
G6120.24NS	PDA	KD *keyed differently MT *medium tone 2M *silkworm-Pr Cat 1 04 *silkworm tussah *Task Light,E.E.,No Dim,AO/Etho/Canvas,Canada 24W	2		2	84.97	169.94
WS3842	WIN	MT *medium tone File Laminate top - 38 (exact) x 42 (exact) - Black 3 Mill - Plam Formica Mineral Jet 3450 RD	1		1	200.00	200.00

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	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	CONTINUED



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>58886-0</b>
<b>DATE</b>	<b>09/24/13</b>
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<b>SALESPERSON</b>	<b>JIM GOOD</b>
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BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS PUNCH		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
CARTAGE	CFS	CFS	CARTAGE CHARGE	1		1	50.00	50.00
A23103048	CFS	CFS	WS,30X48, SQ EDGE	1		1	45.80	45.80
			A2310.3048L SUB'D WITH A23103048 CFS					
			Lam 30D 48W					
			HT +inner tone					
			- << PICKED UP @ CFS >>					
LABREGX	CFS	CFS	LABOR-STRAIGHT	1		1	2075.00	2075.00
			- Labor Charges are Portal to Portal					
			- Receive, Inspect, Deliver, Install;					
			- Straight Time					
VEHICLEX	CFS	CFS	VEHICLE CHARGES	1		1	205.00	205.00
SUPPLIES	CFS	CFS	SUPPLIES	1		1	150.00	150.00
			- CONSUMABLE SUPPLIES					
LABDES	CFS	CFS	LABOR-DESIGN	1		1	130.00	130.00
			- DESIGN LABOR/CAD UPDATES					
A1910.24C	CFS	CFS	PANEL CONV KIT,24,HM	4		4		.00
			----					
			BEGINNING 9/12/13 - DELIVERED/ INSTALLED PUNCHLIST ITEMS FOR PUBLIC WORKS					
			----					
			MOVED EXCESS COMPONENTS FROM THE LUNCH ROOM CITY HALL BLDG TO THE STORAGE TRAILER BY PUBLIC WORKS					
			----					
			MOVED CONTENTS FOR 3-4 PEOPLE FROM CITY HALL TO PUBLIC WORKS					
			----					

<b>Remit To:</b>  Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	8335.44
	<b>Tax</b>	<i>OK</i> 553.14
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>8888.58</b>



G7, Attachment 1 <sup>442-401-000</sup> **INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>58462-0</b>
<b>DATE</b>	<b>05/20/13</b>
<b>PROJECT NUMBER</b>	<b>31472</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>1</b>

*PO 15 PP 1-1A*

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD		CITY OF MAPLEWOOD	
1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
CFB PRODUCT		CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION		ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
	Customer P/O#CFB PRODUCT						
	Who Called : LARRY FARR						
LABREGX	CFS	CFS LABOR-STRAIGHT	1		1	503.75	503.75
79918	CFS	LABREG CFS SUB'D WITH LABREGX CFS	1		1	75.00	75.00
79915	CFS	SHELVING UNIT, DATUM, 48" 79918 SUB'D WITH 79918 CFS	1		1	75.00	75.00
79916	CFS	SHELVING UNIT, DATUM, 36" 79915 SUB'D WITH 79915 CFS	1		1	75.00	75.00
79919	CFS	SHELVING UNIT, DATUM, 36" 79916 SUB'D WITH 79916 CFS	1		1	75.00	75.00
79959	CFS	SHELVING UNIT, STAXFILE 79919 SUB'D WITH 79919 CFS	1		1	75.00	75.00
79900	CFS	FILE, STEELCASE, LAT, 2-DRW, 36" 79959 SUB'D WITH 79959 CFS	1		1	150.00	150.00
79905	CFS	FILE, HM, LAT, 2-DRW, 36" 79900 SUB'D WITH 79900 CFS	1		1	150.00	150.00
79969	CFS	FILE, HM, LAT, 2-DRW, 36" 79905 SUB'D WITH 79905 CFS	1		1	150.00	150.00
79900	CFS	STORAGE CABINET, STEELCASE 79969 SUB'D WITH 79969 CFS	1		1	150.00	150.00
79835	CFS	FILE, HM, LAT, 2-DRW, 36" 79900 SUB'D WITH 79900 CFS	1		1	150.00	150.00
80105	CFS	STORAGE CABINET, HON, 36X18X72 79835 SUB'D WITH 79835 CFS	1		1	150.00	150.00
80107	CFS	Used Aeron Chair (C) - No Warranty	1		1	450.00	450.00
80092	CFS	Used Aeron Chair (C) - No Warranty	1		1	450.00	450.00
80093	CFS	Used Aeron Chair (B) - No Warranty	1		1	450.00	450.00
80095	CFS	Used Aeron Chair (B) - No Warranty	1		1	450.00	450.00
80096	CFS	Used Aeron Chair (B) - No Warranty	1		1	450.00	450.00

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>CONTINUED</b>



# INVOICE

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>58462-0</b>
<b>DATE</b>	<b>05/20/13</b>
<b>PROJECT NUMBER</b>	<b>31472</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>2</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
CFB PRODUCT		CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
80097	- No Warranty CFS Used Aeron Chair (B)	1		1	450.00	450.00
80098	- No Warranty CFS Used Aeron Chair (B)	1		1	450.00	450.00
VEHTRX	- No Warranty CFS VEHICLE-TRUCK --- 5/3/13 - DELIVERED/PLACED OF USED FURNITURE PURCHASED FROM CFS AND MISC TASKS. ---	1		1	185.00	185.00

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	5488.75
	<b>Tax</b>	<i>on</i> 377.36
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>5866.11</b>



G7, Attachment 1

442-401-000-7270 INVOICE

COMMERCIAL FURNITURE SERVICES  
SUITE 200  
4301 HIGHWAY 7  
ST LOUIS PARK MN 55416  
952-922-6683

INVOICE NUMBER	58069-0
DATE	05/20/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
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P O E M P I - 1 A

BILLING ADDRESS	SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098	CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS A242	CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A1271.39H	Customer P/O#PUBLIC WORKS A242 ADDL Who Called : LARRY FARR PDA *Fin End 39H MT *medium tone MT *medium tone	3		3	14.86	44.58
A3220.1324	PDA *Shelf,Storage/Display B-Style 13D 24W MT *medium tone	1		1	40.86	40.86
A3615.1624	PDA *Tile,Rail Action Office Series 2 24W MT *medium tone	1		1	50.29	50.29
A3352.1360	PDA *Flip Dr Unit,B-Style Fab,W/Lock 13D 60W 15-1/2H KD *keyed differently MT *medium tone 5T *resonance-Pr Cat 1 22 *resonance marsh	2		2	187.14	374.28
A3410.1660	PDA *Tackboard,B-Style 16H 60W 1Z *penumbra-Pr Cat 1 03 *penumbra rhea	1		1	73.43	73.43
A3410.1624	PDA *Tackboard,B-Style 16H 24W 1Z *penumbra-Pr Cat 1 03 *penumbra rhea	1		1	45.71	45.71
LABREGX	CFS CFS LABOR-STRAIGHT - Labor Charges are Portal to Portal - Receive, Inspect, Deliver, Install; - Straight Time	1		1	240.00	240.00
VEHICLEX	CFS CFS VEHICLE CHARGES VEH SUB'D WITH VEHICLEX CFS	1		1	50.00	50.00
LABREGX	CFS CFS LABOR-STRAIGHT --- ADDITIONAL CHANGES AND TASKS PER LARRY FARR. ---	1		1	377.50	377.50

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	1296.65
	<b>Tax</b>	89.15
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>1385.80</b>



442-401-000 529<sup>0</sup> INVOICE  
G7, Attachment 1

COMMERCIAL FURNITURE SERVICES  
SUITE 200  
4301 HIGHWAY 7  
ST LOUIS PARK MN 55416  
952-922-6683

INVOICE NUMBER	57258-0
DATE	03/26/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
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*office furniture  
PDE P1*

BILLING ADDRESS	SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098	CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS	CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
	Customer P/O#PUBLIC WORKS Who Called : LARRY FARR					
UI.0005.01.MT CFS CFS	LEG,24" H-LEG,UNISOURCE,MT 2214 SUB'D WITH UI.0005.01.MT CFS - MT - TAG: STEVE & JOHN	2		2	60.00	120.00
UI.0005.02.MT CFS CFS	LEG,30" DBL P-LEG,UNISOURCE,MT 2220 SUB'D WITH UI.0005.02.MT CFS - MT - TAG: STEVE & JOHN	2		2	75.00	150.00
MOUNTBRACKET CFS CFS	BRACKETS, MOUNTING 755848 SUB'D WITH MOUNTBRACKET CFS - TAG: STEVE & JOHN	2		2	10.00	20.00
STRETCH CFS	Stretcher bar for worksurface - TAG: STEVE & JOHN	2		2	50.00	100.00
2214MT CFS CFS	LEG,GIB,H,MT 2214 SUB'D WITH 2214MT CFS - MT - TAG: PUBLIC WORKS - ADMIN	7		7	60.00	420.00
MOUNTBRACKET CFS CFS	BRACKETS, MOUNTING 755848 SUB'D WITH MOUNTBRACKET CFS - TAG: PUBLIC WORKS - ADMIN	5		5	10.00	50.00
A1220.67H PDA	*Conn,2-Way 90 Deg Hard 67H MT *medium tone MT *medium tone	1		1	40.86	40.86
A1271.39H PDA	*Fin End 39H MT *medium tone MT *medium tone	4		4	14.86	59.44
A1271.67H PDA	*Fin End 67H MT *medium tone MT *medium tone	1		1	16.86	16.86
A2310.2472L PDA	*Work Surf,Sq-Edge Rect Lam 24D 72W LA *light ash MT *medium tone	1		1	144.00	144.00

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	CONTINUED



**INVOICE**

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

<b>INVOICE NUMBER</b>	<b>57258-0</b>
<b>DATE</b>	<b>03/26/13</b>
<b>PROJECT NUMBER</b>	<b>30166</b>
<b>SALESPERSON</b>	<b>JIM GOOD</b>
<b>PAGE</b>	<b>2</b>

BILLING ADDRESS		SHIPPING ADDRESS	
CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098		CITY OF MAPLEWOOD  1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER		ACCOUNT NUMBER/DEPT	TERMS
PUBLIC WORKS		CITMAP	NET 10

ITEM NUMBER			PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
AO259.	PDA		*Fin End, Chg-Of-Ht, Panel/Conn MT *medium tone	1		1	8.00	8.00
AO213.84	PDA		*Wall Strip 84H MT *medium tone	20		20	16.58	331.60
AO213.84	PDA		*Wall Strip 84H MT *medium tone	24		24	16.58	397.92
AO213.60	PDA		*Wall Strip 60H MT *medium tone	8		8	14.85	118.80
AO213.60	PDA		*Wall Strip 60H MT *medium tone	24		24	14.85	356.40
A2350.3072L	PDA		*Penin, Sq-Edge Round-End Lam 30D 72W IA *light ash MT *medium tone	1		1	186.37	186.37
LABREGX	CFS	CFS	LABOR-STRAIGHT	1		1	278.00	278.00
VEHICLEX	CFS	CFS	VEHICLE CHARGES	1		1	45.00	45.00
			---					
			PRODUCT FOR STEVE & JOHN + PUBLIC WORKS DELIVERED ON 2/28/13					
			---					

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	2843.25
	<b>Tax</b>	195.48
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>3038.73</b>



G7, Attachment 1

444-22401-000-5 270 INVOICE

**COMMERCIAL FURNITURE SERVICES**  
 SUITE 200  
 4301 HIGHWAY 7  
 ST LOUIS PARK MN 55416  
 952-922-6683

*Office Furniture*  
 P P P P P

INVOICE NUMBER	57318-0
DATE	03/26/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
PAGE	1

BILLING ADDRESS	SHIPPING ADDRESS
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098	CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109
CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER/DEPT
COMMUNITY DEVELOPM	CITMAP
TERMS	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
	Customer P/O#COMMUNITY DEVELOPMENT					
	Who Called : LARRY FARR					
A1355.42E PDA	*Base Pwr Adapter,W/O Covers 4-Circ 42W	1		1	50.57	50.57
UI.0005.01.MT CFS	LEG,24" H-LEG,UNISOURCE,MT 2214 SUB'D WITH UI.0005.01.MT CFS - MT	1		1	60.00	60.00
UI.0005.02.MT CFS	LEG,30" DBL P-LEG,UNISOURCE,MT 2220 SUB'D WITH UI.0005.02.MT CFS - MT	1		1	75.00	75.00
U1.0004.01.BU CFS	LEG,UNISOURCE,2" POST 2310 SUB'D WITH U1.0004.01.BU CFS - MT	1		1	25.00	25.00
MOUNTBRACKET CFS	BRACKETS, MOUNTING 755848 SUB'D WITH MOUNTBRACKET CFS	1		1	10.00	10.00
A1120.3930J PDA	*Panel,Fabric Npwr W/Rcp Com Pt Lc 39H 30W MT *medium tone MT *medium tone 2I *grasscloth-Pr Cat 1 07 *grasscloth lea 2I *grasscloth-Pr Cat 1 07 *grasscloth lea	2		2	126.00	252.00
A1120.3936J PDA	*Panel,Fabric Npwr W/Rcp Com Pt Lc 39H 36W MT *medium tone MT *medium tone 2I *grasscloth-Pr Cat 1 07 *grasscloth lea 2I *grasscloth-Pr Cat 1 07 *grasscloth lea	1		1	142.86	142.86
A1120.3942J PDA	*Panel,Fabric Npwr W/Rcp Com Pt Lc 39H 42W MT *medium tone MT *medium tone	2		2	150.00	300.00

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	
	<b>Tax</b>	
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>CONTINUED</b>



# INVOICE

**COMMERCIAL FURNITURE SERVICES**  
**SUITE 200**  
**4301 HIGHWAY 7**  
**ST LOUIS PARK MN 55416**  
**952-922-6683**

INVOICE NUMBER	57318-0
DATE	03/26/13
PROJECT NUMBER	30166
SALESPERSON	JIM GOOD
PAGE	2

BILLING ADDRESS	SHIPPING ADDRESS	
CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109 651-755-3098	CITY OF MAPLEWOOD 1830 COUNTY ROAD B EAST MAPLEWOOD MN 55109	
CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER/DEPT	TERMS
COMMUNITY DEVELOPM	CITMAP	NET 10

ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
A1220.39H	2I *grasscloth-Pr Cat 1 07 *grasscloth lea 2I *grasscloth-Pr Cat 1 07 *grasscloth lea PDA *Conn,2-Way 90 Deg Hard 39H MT *medium tone MT *medium tone	3		3	32.00	96.00
A1260.39H	PDA *Spacer Hard 39H MT *medium tone MT *medium tone	1		1	38.57	38.57
A1271.39H	PDA *Fin End 39H MT *medium tone MT *medium tone	1		1	14.86	14.86
AO215.34	PDA *Draw Rod 34H	2		2	6.57	13.14
JH24H-MT	CFS CFS LEG,JH MILLER,H-LEG,24",MT 2214 SUB'D WITH JH24H-MT CFS - MT	2		2	60.00	120.00
MOUNTBRACKET	CFS CFS BRACKETS, MOUNTING 755848 SUB'D WITH MOUNTBRACKET CFS	3		3	10.00	30.00
A1271.39H	PDA *Fin End 39H MT *medium tone MT *medium tone	2		2	14.86	29.72
SHIM	CFS CFS SHIM SHIM SUB'D WITH SHIM CFS - MT	2		2	5.76	11.52
PAINT-SHM	FUR Shim, Painting of - COLOR: MT	2		2	4.24	8.48
LABREG	CFS CFS LABOR-STRAIGHT --- COMMUNITY DEVELOPEMENT - PRODUCT DELIVERED ON 2/28/13 ---	1		1	.00	.00

<b>Remit To:</b> Commercial Furniture Services, Inc. Suite 200 4301 Highway 7 St. Louis Park, MN 55416	<b>Subtotal</b>	1277.72
	<b>Tax</b>	87.26
	<b>Less Deposit</b>	
	<b>Total Amount Due</b>	<b>1364.98</b>

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Nick Carver, Assistant Building Official  
**DATE:** October 28, 2013  
**SUBJECT:** Approval of Summary Ordinance for the Maplewood Green Building Program Ordinance

**Introduction**

The City Council adopted the Maplewood Green Building Program Ordinance on September 23, 2013. The ordinance goes into effect upon publication. According to state law, the City Council may direct that a summary of an ordinance be published rather than the entire ordinance text. The Green Building ordinance contains four pages of text, tables, and five pages of memorandum of understanding discussion which would be costly to publish. As such, staff is recommending the City Council authorize a summary ordinance for publication.

**Background**

State statute requires that summary ordinances give an accurate synopsis of the essential elements of the ordinance. Staff proposes the following language for the summary ordinance:

**Ordinance No. 933****An Ordinance to the Maplewood Municipal Code Regarding Green Building program**

On September 23, 2013, the Maplewood City Council adopted a Green building ordinance to assist with building sustainability and durability. Following is a summary of the new ordinance:

1. It is the goal of the City of Maplewood to provide green building program provisions consistent with the scope of a green construction code. This green building program is intended to safeguard the environment, public health, safety and general welfare through the establishment of requirements to reduce the negative impacts and increase the positive impacts of the built environment on the natural environment and building occupants. The green building program is not intended to abridge or supersede safety, health or environmental requirements under other applicable codes or ordinances.
2. This ordinance applies to the regulations of "green building" within the City of Maplewood, Ramsey County, Minnesota. This ordinance focuses on residential,

commercial and industrial buildings in the City of Maplewood. This ordinance applies to City of Maplewood owned and financed buildings as determined by the City Manager and approved by the City Council. Other buildings within the City of Maplewood are **NOT** subject to the code provisions of this ordinance unless the building owner or representative accepts these provisions as a volunteer commitment. The City of Maplewood shall establish an incentive plan for private property choosing the voluntary commitment.

3. The base documents used are the ICC 700-2008 National Green Building Standards and the 2012 International Green Construction Code, with amendments.

**Budget Impact**

Limited

**Recommendation**

Adopt the above-mentioned Green Building ordinance summary publication. Once approved by the City Council, staff will publish the summary ordinance in the city's official newspaper.

**Attachments**

1. Green Building Summary Ordinance

**Ordinance No. 933**

**An Ordinance to the Maplewood Municipal Code Regarding  
Green Building program**

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2. This ordinance applies to the regulations of “green building” within the City of Maplewood, Ramsey County, Minnesota. This ordinance focuses on residential, commercial and industrial buildings in the City of Maplewood. This ordinance applies to City of Maplewood owned and financed buildings as determined by the City Manager and approved by the City Council. Other buildings within the City of Maplewood are **NOT** subject to the code provisions of this ordinance unless the building owner or representative accepts these provisions as a volunteer commitment. The City of Maplewood shall establish an incentive plan for private property choosing the voluntary commitment.
3. The base documents used are the ICC 700-2008 National Green Building Standards and the 2012 International Green Construction Code, with amendments.

The Maplewood Green Building Program Ordinance goes into effect after publication. An official copy of the Green Building Ordinance is on file in the office of the Maplewood City Clerk, 1830 County Road B East, Maplewood, MN. Questions regarding this ordinance should be directed to Nick Carver, Assistant Building Official at (651) 249-2321 or [nick.carver@ci.maplewood.mn.us](mailto:nick.carver@ci.maplewood.mn.us)

## MEMORANDUM

**TO:** Chuck Ahl, City Manager

**FROM:** Chris Swanson, Environmental Technician  
Shann Finwall, Environmental Planner

**DATE:** November 8, 2013

**SUBJECT:** Approval of Summary of the City of Maplewood's First Annual Fall Clean Up Campaign

### Introduction

Maplewood took a new approach to City-wide bulky item collection this fall with its first annual Fall Clean Up Campaign. The Campaign was held the second and third weeks in October (Oct. 7 – 11 and Oct. 14 – 18) and included half-price bulky item curbside collection by the City's contracted trash hauler, Allied Waste/Republic Services. The Campaign also included an educational component with articles featuring reducing, reusing, and recycling published in the fall edition of Seasons. The event was a success with 312 properties participating, which exceeds participation rates of previous spring and fall clean up events.

### Background

Following is the number of residents/properties that participated in the Fall Clean Up Campaign and the breakdown of materials collected.

Attendance and # of Items Collected	Year					
	2011		2012		2012	
	Spring	Fall	Spring	Fall	Spring	Fall Clean Up Campaign
Attendance (# of vehicles and pickups)	276	289	260	266	252	312 pickups
Garbage/MSW (tons)	9.64 tons	13.76 tons	12.5 tons	5.94 tons	11.31 tons	25.4 tons
Demo/Construction (tons)	12.06 tons	12.56 tons	31.19 tons	28.75 tons	7.83 tons	N/A
Appliances (#)	83	64	74	64	115	71
Tires (# at event)	17	23	32	17	18	20

Attendance and # of Items Collected	Year					
	2011		2012		2013	
	Spring	Fall	Spring	Fall	Spring	Fall Clean Up Campaign
Tires (# from illegal dumping and city vehicles)	202	297	182	192	152	172
Electronic Waste (lbs and #)	12,007 lbs	10,608 lbs	12,398 lbs	6,287 lbs	14,695 lbs	64 screens, 12 misc. electronics
Mattresses (#)	60	61	41	65	79	80

### **2014 Clean Up Events**

The Spring 2014 Clean Up event is scheduled for April 26, 2014, at Aldrich Arena and will allow residents to dispose or recycle their bulky items at the Aldrich Arena facility. The second annual Fall Clean Up Campaign is tentatively scheduled for two weeks in October 2014 and will allow residents to schedule curbside pickup of bulky items at a reduced rate.

### **Budget Impact**

Since 2010 the City has subsidized approximately 60 percent of the disposal cost associated with Spring and Fall Clean Up events (an average of \$9,000 per event). During the 2013 Fall Clean Up Campaign, Allied Waste/Republic Services discounted bulky item collection as an incentive to residents as part of their trash hauling contract with the City. The only City costs associated with the Fall Clean Up Campaign was the distribution of educational materials included in the City's environmental newsletter, Seasons.

### **Recommendation**

No action required.

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Tom Ekstrand, Senior Planner  
**DATE:** November 1, 2013  
**SUBJECT:** Approval of Planned Unit Development Review for the Metro Transit Park and Ride Parking Ramp, 1793 Beam Avenue

**Introduction**

The conditional use permit (CUP) for the Metro Transit Park and Ride Parking Ramp planned unit development (PUD) is due for review. This PUD allowed Metro Transit, a division of the Metropolitan Council, to build a three-level (a ground-floor level and two above-ground levels), 1,000-space parking ramp at the park and ride site located west of Sears at 1793 Beam Avenue.

**Background**

September 27, 2010: The city council approved the PUD for this project. The council also approved a front setback reduction for the proposed parking ramp of 15 feet from the Southlawn Drive right-of-way and a reduction in parking stall widths from 9 ½ feet to 8 ½ feet. Refer to the attached conditions of approval.

January 11, 2011: The community design review board approved the project design plans and a comprehensive sign plan.

January 23, 2012: The city council reviewed this permit and stated that construction must begin within two years of the granting of this approval. Work must commence by September 27, 2012.

**Discussion**

The applicant has completed the construction and landscaping at the parking ramp site. Staff recommends no further review of this permit unless the applicant proposes a change or a problem arises.

**Budget Impact**

None.

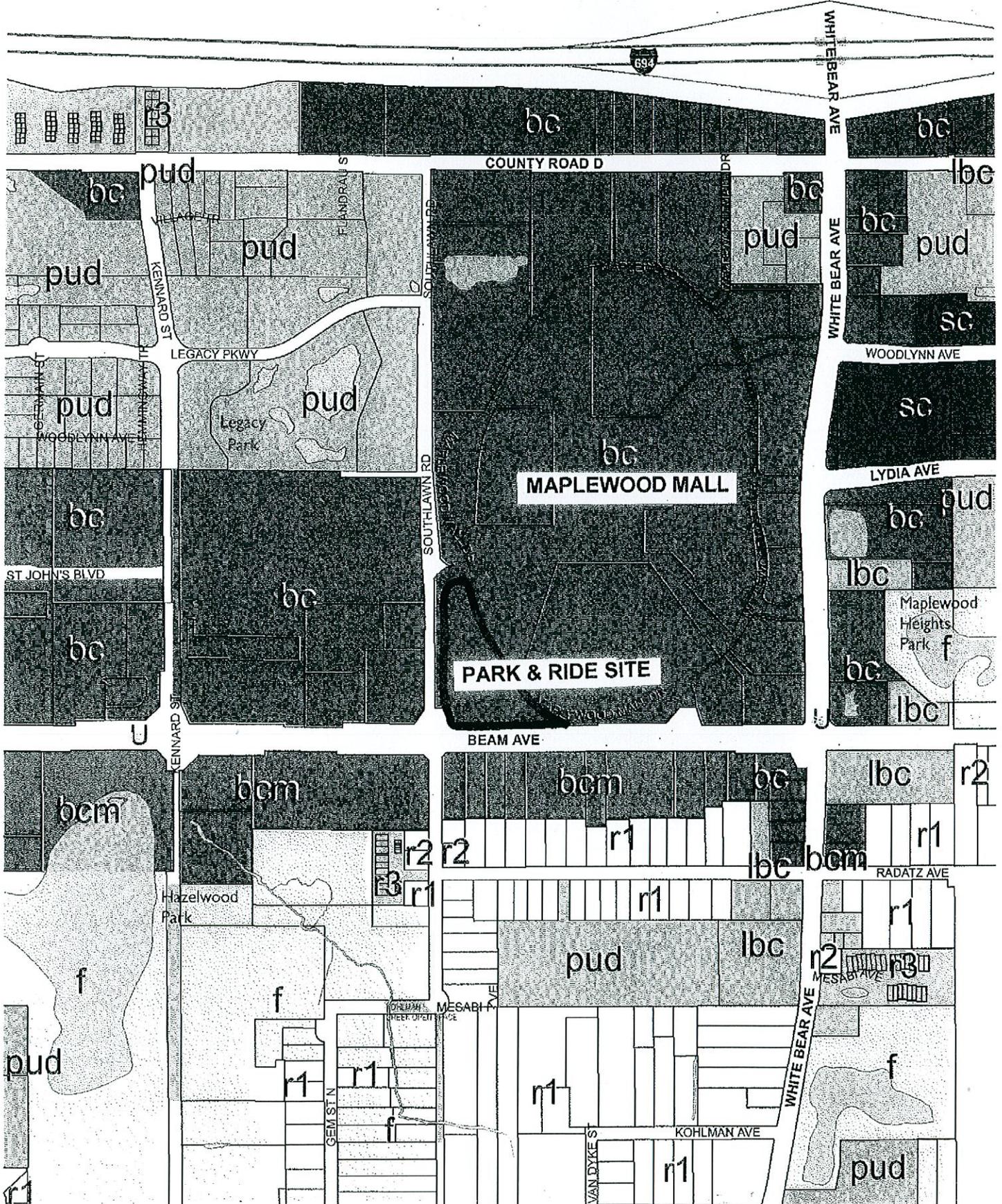
**Recommendation**

Review the conditional use permit for the Metro Transit Park and Ride facility only if the applicant proposes a change or if a problem arises.

**Attachments**

1. Location/Zoning Map
2. Site Plan
3. City Council Conditions of approval dated September 27, 2010

p:\sec2N\Park and Ride PUD Review 10 13 te

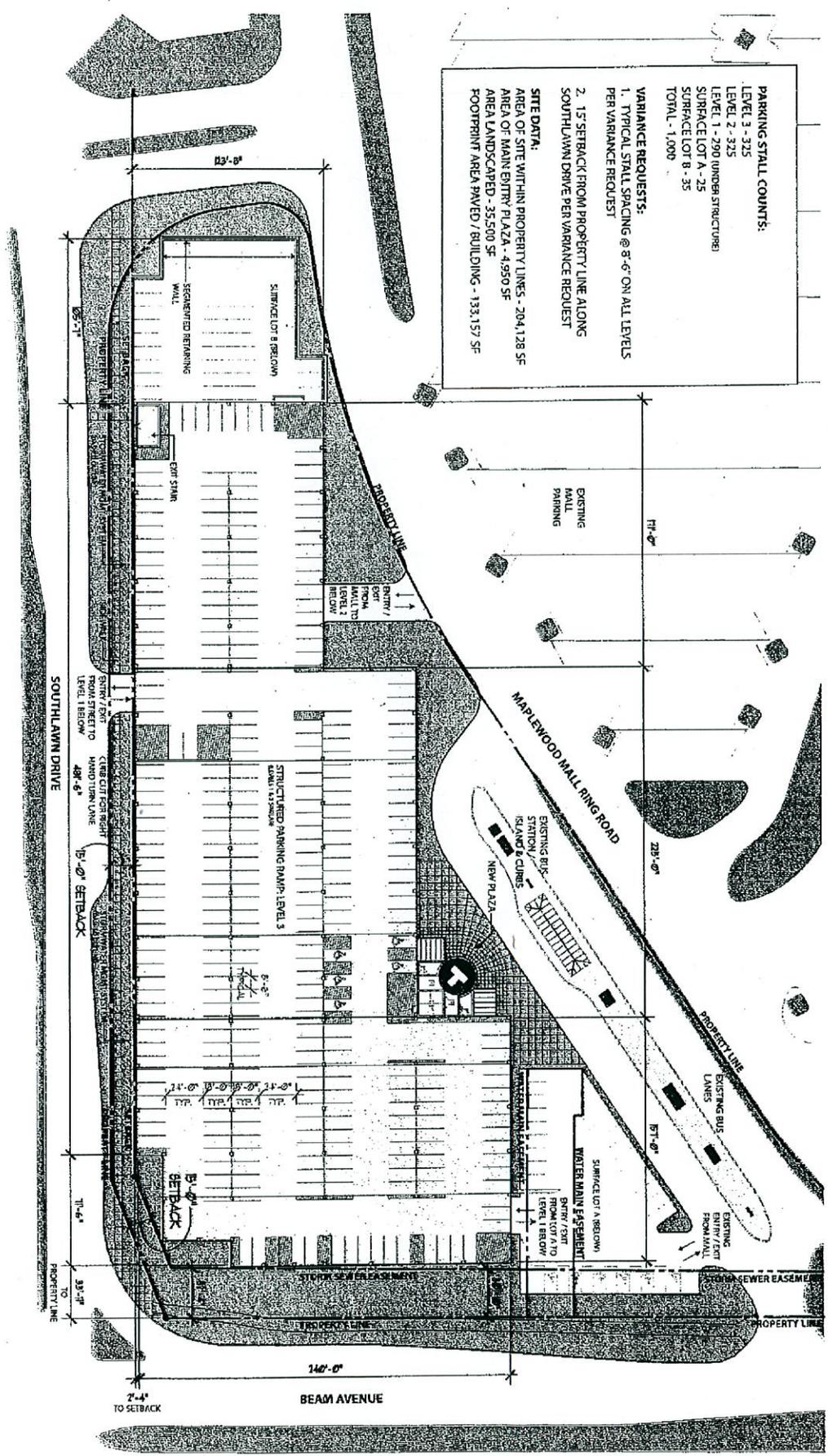


### LOCATION / ZONING MAP

**PARKING STALL COUNTS:**  
 LEVEL 3 - 325  
 LEVEL 2 - 325  
 LEVEL 1 - 290 (UNDER STRUCTURE)  
 SURFACE LOT A - 25  
 SURFACE LOT B - 35  
 TOTAL - 1,000

**VARIANCE REQUESTS:**  
 1. TYPICAL STALL SPACING @ 8'-6" ON ALL LEVELS PER VARIANCE REQUEST  
 2. 15' SETBACK FROM PROPERTY LINE ALONG SOUTHLAWN DRIVE PER VARIANCE REQUEST

**SITE DATA:**  
 AREA OF SITE WITHIN PROPERTY LINES - 204,128 SF  
 AREA OF MAIN ENTRY PLAZA - 4,950 SF  
 AREA LANDSCAPED - 35,500 SF  
 FOOTPRINT AREA PAVED / BUILDING - 133,157 SF



**Metro Transit - SITE PLAN**

Metropolitan Council Maplewood Mall Parking Structure | Maplewood, Minnesota

**RECEIVED**  
 JUL 28 2010  
 BENITZ / THOMPSON / RIETOW, INC.

July 19, 2010

BY

**SITE PLAN**

7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.
10. The proposed development and the surrounding neighborhood can be better served by relaxing the code requirements that regulate the physical development or layout of the project because of its unique nature.
11. The PUD would be consistent with the spirit, intent and purposes of this chapter.
12. The PUD would produce a development of equal or superior quality to that which would result from strict adherence to this chapter.
13. The deviations would not constitute a significant threat to the property values, safety, health or general welfare of the owners or occupants of nearby land or to the environment.
14. The deviations are required for the reasonable and practical physical development of the project.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped July 28, 2010. Staff may approve minor changes.
2. The city council shall review this permit in one year.
3. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
4. Comply with the requirements of the city's engineering department in consideration of their review and the comments provided by the Ramsey County Traffic Engineer and the city's traffic consultant at SEH.

September 27, 2010  
City Council Meeting Minutes

5. The applicant shall work with the building official and fire marshal to ensure compliance with applicable codes.
6. This approval does not include landscaping, lighting or architectural plans which shall be submitted for community design review board approval.

The Maplewood City Council passed this resolution on September 27, 2010.

Seconded by Councilmember Koppen.

Ayes – Mayor Rossbach,  
Councilmembers Koppen,  
& Nephew

Nays – Councilmembers Juenemann  
& Llanas

The motion passed.

The city council took a recess at 8:30 p.m.

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Tom Ekstrand, Senior Planner  
**DATE:** November 1, 2013  
**SUBJECT:** Approval of Conditional Use Permit Review for Walser Automotive Used Car Sales and Vehicle Repair, 2590 Maplewood Drive

**Introduction**

On September 27, 2010, the city council granted a conditional use permit (CUP) to allow used car sales and auto repair at the former Mitsubishi dealership located at 2590 Maplewood Drive. Before this approval the site was used for “new and used” car sales which the city code permitted. “Used” car sales by itself, along with auto repair, required approval of this CUP.

**Background****City Zoning Code Requirements**

Section 44-512(5) requires a CUP for the sale and leasing of “used” motor vehicles. Such used auto sales must also be at least 350 feet away from property that the city is planning for residential use.

Section 44-512(8) requires a CUP for maintenance garages.

**Discussion**

There have been no problems or complaints associated with this used car sales and auto repair business. Staff recommends an indefinite approval. This CUP should only be brought back before the city council if the property owner proposes an expansion or change to the business, or if a problem arises.

**Budget Impact**

None.

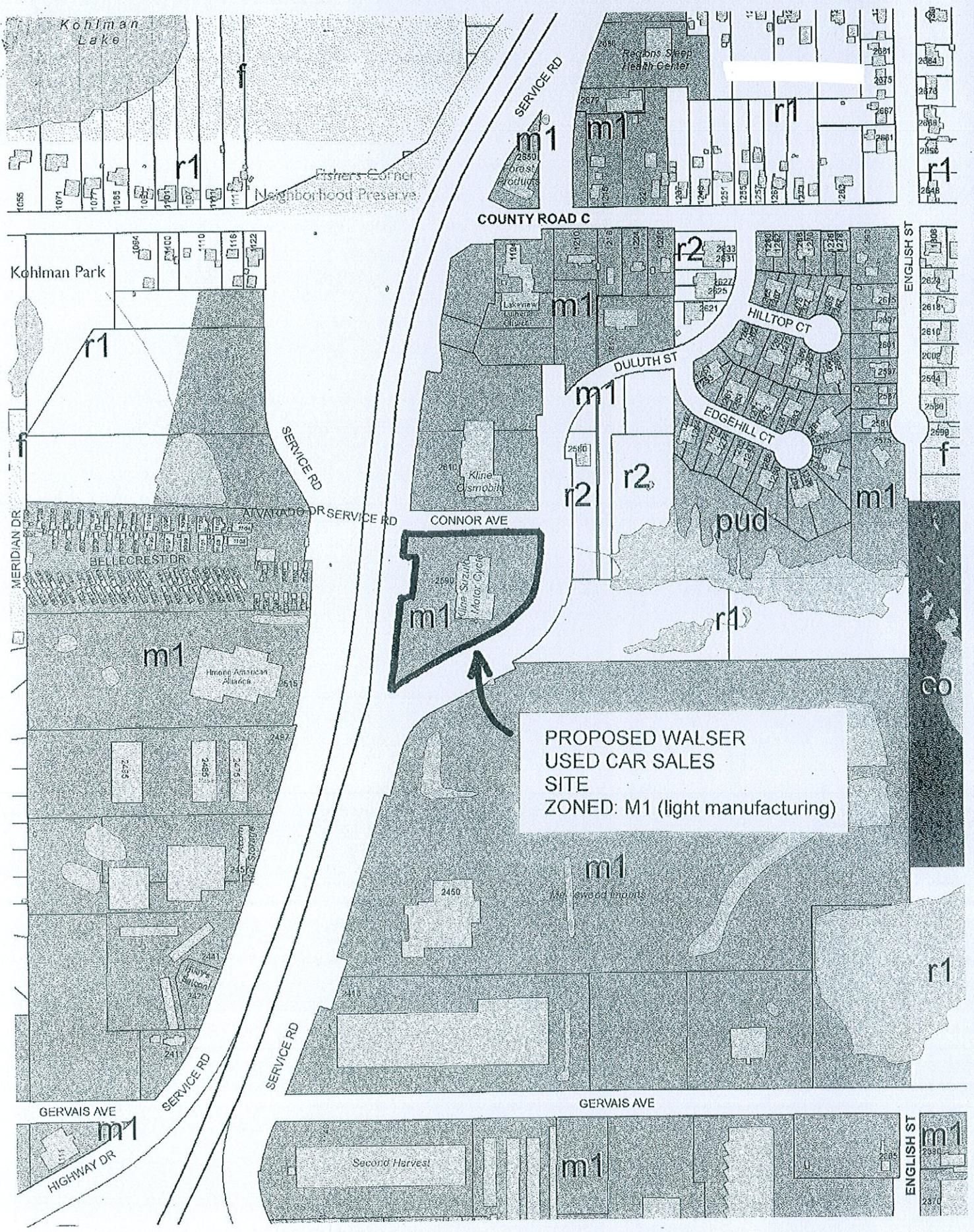
**Recommendation**

Review the conditional use permit for used car sales and auto repair at 2590 Maplewood Drive only if the property owner proposes a change or expansion of these businesses or if a problem arises.

**Attachments**

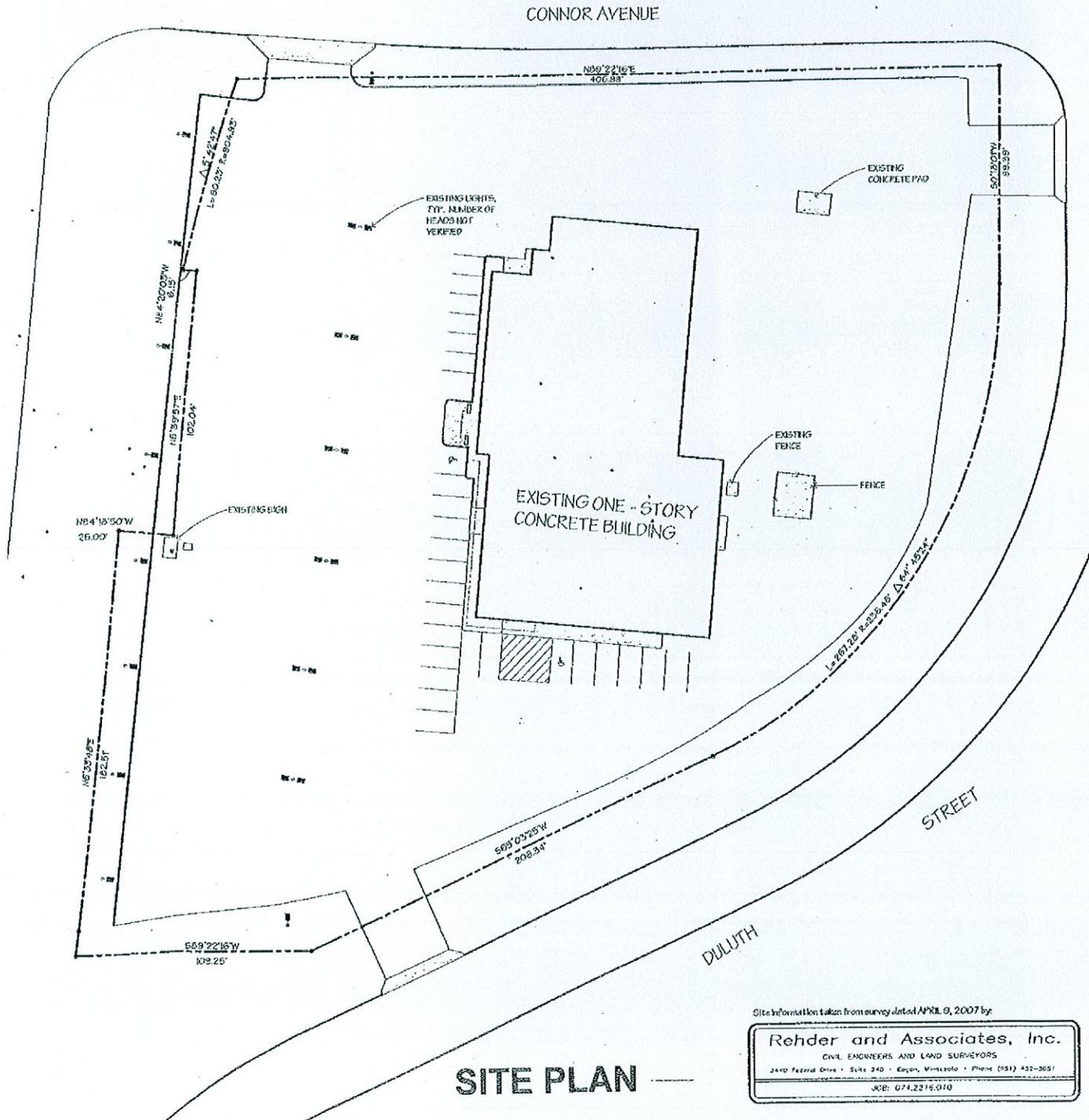
1. Location/Zoning Map
2. Site Plan
3. CUP Conditions dated September 27, 2010

p:\sec9\Walser Used Car Sales CUP Review 10 13 te



LOCATION / ZONING MAP

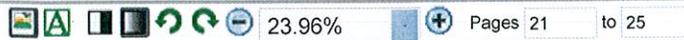
# Used Car Xpress



## SITE PLAN

Site information taken from survey dated APRIL 9, 2007 by

**Rehder and Associates, Inc.**  
 CIVIL ENGINEERS AND LAND SURVEYORS  
 2440 Federal Drive • Suite 240 • Eagan, Minnesota • Phone (551) 452-3651  
 JOB: 071.2216.010



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NOW, THEREFORE, BE IT RESOLVED that the city council passed the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and this Code.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped August 11, 2010. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. All activity shall be confined to the site. There shall be no loading or unloading of vehicles on the street rights-of-way.
5. The applicant shall comply with and observe the city's noise ordinance as it relates to PA systems or any other business activity.
6. Comply with all city ordinance requirements for signage and parking.

The Maplewood City Council passed this resolution on September 27, 2010.

Seconded by Councilmember Nephew. Ayes – All

The motion passed.

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Tom Ekstrand, Senior Planner  
**DATE:** November 1, 2013  
**SUBJECT:** Approval of Conditional Use Permit Review for the Ramsey County Family Service Center, 2001 Van Dyke Street

**Introduction**

On February 28, 2011 the city council approved a conditional use permit (CUP) revision for the Ramsey County Family Service Center to increase their housing capacity from 55 to 65 persons. There was space within the building to accommodate ten more people so no physical expansion of the building was needed.

**Background**

On January 25, 1999, the city council approved a land use plan amendment from P (parks) to G (government facility), a CUP and design plans for this facility.

Following that original approval, there were subsequent annual reviews of the CUP until the city council waived future reviews on October 14, 2002.

**Discussion**

There have not been any problems that have resulted from this expansion to 65 persons. Staff recommends no further reviews of this CUP unless the applicant proposes a change to the facility.

**Budget Impact**

None.

**Recommendation**

Review the conditional use permit for the Ramsey County Family Services Center again only if the property owner proposes a change or if a problem arises.

**Attachments**

1. Location Map
2. Ramsey County Family Service Center Campus Map
3. CUP Conditions dated February 28, 2011

p:sec14\family service center cup review 10 13 te

# LOCATION MAP



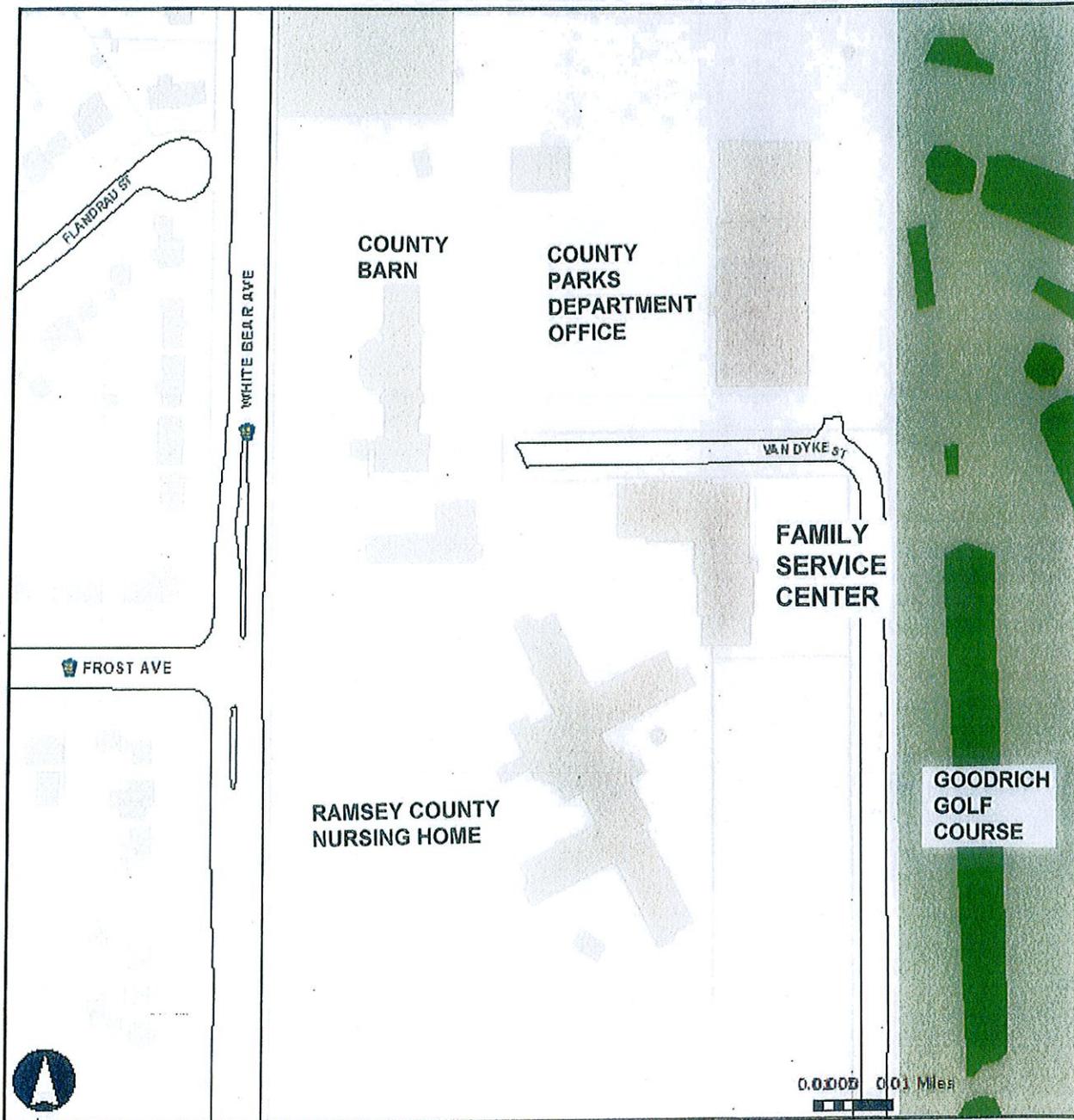
**Copyright**

MaplewoodBaseMap

Chad Bergo

Zoning Classifications: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

# Ramsey County Family Service Center



**Copyright**

MaplewoodBaseMap

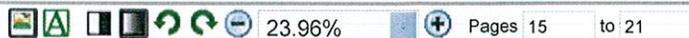
Chad Bergo

Parcels: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

Browse

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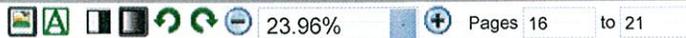
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions (additions are underlined):

1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The county shall add more parking to the site if the city council deems it necessary.
5. The allowed capacity of the facility shall be to provide shelter for 65 persons. There shall be no increase in size or capacity of the structure without city council approval.
6. The county shall assume financial responsibility for all services provided to the residents of the shelter that would normally be charged to the citizens (example: ambulance and paramedic runs).
7. All elements of the listed Emergency Housing Program Parameters shall remain in force unless a change is agreed to by the city council at a subsequent CUP review.
8. Ramsey County agrees to spend at least \$70,000 on improvements to the county fairgrounds and campus such as new lighting, a sign plan, a pedestrian/traffic safety plan and staff/consultant time for working on grants for the restoration of the county barn. All such plans or improvements shall be reviewed and approved by city staff. It is further requested that the County Fair Board review and comment on improvements on the campus. Ramsey County also shall donate \$70,000 to Maplewood for building repair or improvements at the Bruentrup Farm at 2170 County Road D. The county shall make this payment to Maplewood by October 1, 2001, unless the city council agrees to a time extension.
9. Parking spaces on the north side of the designated east-west Van Dyke Street shall be redesigned in accordance with the concerns of the Fair Board in the use of this area. The new layout shall meet with the approval of the Fair Board and the city. Each year at a prearranged time before and during fair week, all these new parking areas shall be evacuated from the use of the Fair Board at their discretion, if the use of these is to be an advantage to them.
10. If at the time the city council determines there is a need, the county will contract for, or provide from their own staff, security patrols in the complex bounded by the Willard Munger Trail, White Bear Avenue, Ripley Street and the Goodrich Golf Course. Times and extent of the patrol will be established at that point in time.
11. The conditional use permit shall be reviewed annually and, if in the opinion of the city council, any evidence of negative repercussion to the area, or valid reason that the facility has caused undue hardship to the residents, the city may revoke the conditional use permit with no financial obligation to the city and the normal amortization process would not apply. The county would then have one hundred and twenty (120) days to cease operations as a homeless shelter and

February 28, 2011  
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devote the structure to an acceptable planned backup use such as elderly care.

- 12. Ramsey County shall be responsible for the maintenance and plowing on the sidewalk along White Bear Avenue from the county facilities to the Gateway Trail. The city may take over the snow removal based upon an agreeable arrangement with the county, subject to the approval of the city engineer.

The Maplewood City Council passed this resolution on February 28, 2011.

Seconded by Councilmember Juenemann. Ayes – All

The motion passed.

**4. Rezoning of All Open Space and Park Properties**

- a. Planner, Michael Martin gave the report and answered questions of the council.
- b. Planning Commissioner, Tanya Nuss gave the planning commission report.

Councilmember Nephew moved to approve the rezoning of the properties throughout the City of Maplewood guided by the 2030 Comprehensive Plan as either open space or park and publicly-owned OSP (open space and parks).

**REZONING RESOLUTION 11-2-537**

WHEREAS, the City of Maplewood city council directed city staff to propose several changes to the city's zoning map affecting all publicly-owned open space and park parcels;

WHEREAS, the zoning map changes to OSP (open space and parks) applies to properties located throughout the city of Maplewood. The property identification numbers identifying the individual affected properties are:

PIN 363022330001	PIN 022922130035	PIN 042922320021
PIN 012922140001	PIN 022922330009	PIN 042922440038
PIN 012922110002	PIN 022922340015	PIN 092922210001
PIN 012922140003	PIN 022922330016	PIN 092922120007
PIN 012922230005	PIN 022922330012	PIN 042922320041
PIN 012922230001	PIN 022922340016	PIN 042922120072
PIN 112922210022	PIN 022922340012	PIN 042922430001
PIN 032922310002	PIN 022922330010	PIN 042922120078
PIN 022922110009	PIN 022922330011	PIN 092922340001
PIN 032922310001	PIN 022922340032	PIN 092922430040
PIN 112922210026	PIN 032922110011	PIN 092922430041
PIN 022922130034	PIN 112922240007	PIN 092922430015
PIN 022922240003	PIN 112922210027	PIN 092922340004
PIN 032922410009	PIN 112922220016	PIN 092922340005
PIN 032922440001	PIN 112922210030	PIN 162922220016
PIN 032922440012	PIN 112922240006	PIN 162922120001
PIN 022922120034	PIN 102922230001	PIN 092922310007
PIN 032922410006	PIN 102922240078	PIN 162922220021
PIN 032922410007	PIN 112922220026	PIN 162922110096
PIN 032922440004	PIN 042922320037	PIN 162922110097
PIN 032922440005	PIN 042922320025	PIN 092922240044
PIN 032922440008	PIN 042922430002	PIN 012922120003
PIN 032922440009	PIN 042922320027	PIN 012922140002
PIN 022922130033	PIN 042922320019	PIN 012922130016

February 28, 2011  
City Council Meeting Minutes

16

**MEMORANDUM**

**TO:** Charles Ahl, City Manager

**FROM:** Karen Guilfoile, Citizen Services Director  
Regan Beggs, Business License Specialist

**DATE:** October 29, 2013

**SUBJECT:** Approval of a Motor Fuel Station License for Arnie's Market, 1690 McKnight Rd N, Suite A

**Introduction**

Arnold Kubei, on behalf of Kubei Holding Group, Inc, DBA "Arnie's Market" has submitted an application for a Motor Fuel Station license; the business will be located at 1690 McKnight Rd N, within the Hillside Shopping Center. The application has met the review of the Maplewood City Planner and Fire Marshal and awaits Council approval before being issued.

**Background**

Kubei Holding Group, DBA "Arnie's Market" is a new business, having been filed with the Office of the Secretary of State on September 24, 2013. The location for which this license is being applied, 1690 McKnight Rd N, Suite A, currently operates as a Motor Fuel Station under the ownership of Samarani, Inc, DBA "Maddie's Market".

**Budget Impact**

None

**Recommendation**

It is recommended that Council approve the Motor Fuel Station license for Arnie's Market, 1690 McKnight Rd N, Suite A.

**MEMORANDUM**

**TO:** R. Charles Ahl, City Manager

**FROM:** Michael Thompson, Public Works Director / City Engineer

**DATE:** November 5, 2013

**SUBJECT:** Approval of 3M Land Donation, Easements, and Revised Developer Agreement, Projects 12-14 and 12-15

**Introduction**

The council will consider approving the land donation agreement on which the new Fire Station 1 and Police Substation (City Project 12-14) will be built, accepting easements to allow a private road to become public, in addition to approving a revised developer agreement with 3M which relates to Developer Project 12-15.

**Discussion**

The City Attorney and 3M's legal counsel have reviewed and made final edits to the items being considered for approval (Land Donation, 3M Easements, and Revised Developer Agreement). The documents and agreement are consistent with the negotiated terms. All approval items are 3M related except for the executed easement that Wells Fargo dedicated to the City for purposes of turning the private road into public. This is attached for informational purposes so there is an understanding of how this easement relates to the 3M easements. At a future date when the two 3M easements and single Wells Fargo easement are filed with the County, the city will accept ownership and maintenance.

**Budget Impact**

There is no budget impact.

**Recommendation**

It is recommended that the council approve the 3M Land Donation, Easements, and Revised Developer Agreement related to Projects 12-14 and 12-15.

**Attachments**

- 1) 3M Land Donation Agreement
- 2) 3M Easements (2)
- 3) Copy of Executed Wells Fargo Easement for Informational Purposes (Adjacent to 3M Easements)
- 4) Revised 3M Developer Agreement (Research and Development Facility)

**LAND DONATION AGREEMENT**

**THIS LAND DONATION AGREEMENT** (the "Agreement") is hereby made and entered into this \_\_\_ day of \_\_\_\_\_, 2013, by and between **3M Company**, a Delaware corporation ("Donor") and the **City of Maplewood**, a municipal corporation ("Donee"). Donor and Donee shall be referred to as the "Parties," where appropriate.

**WHEREAS**, Donor is the owner of the real estate described on **Exhibit A** attached hereto and incorporated herein by reference (the "Real Estate"); and

**WHEREAS**, Donor desires to donate the Real Estate to Donee , and Donee desires to accept same.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein the parties hereto do agree as follows:

1. Donor hereby agrees to donate, and Donee hereby agrees to accept, the Real Estate pursuant to the terms hereof.
2. Donor has requested a professional appraisal of the Real Property by Paul Bakken, a qualified appraiser (the "Appraisal"). Upon completion of the Appraisal and review and acceptance of same by the Parties, the Parties agree to execute an amendment to this Agreement attaching the Appraisal as an exhibit and further agree that the appraised value reflected therein shall be accurate.
3. The Real Estate will be transferred by Donor to Donee by Deed of Gift (the "Deed")(see **Exhibit B** attached hereto) at a closing as soon as practical following the execution of this Agreement and following satisfaction of the contingencies set forth hereinafter (the "Closing"). Any real estate taxes and special assessments, starting from the date of the Closing, levied against the Real Estate will become the responsibility of the Donee, upon acceptance of the Deed. Upon acceptance of the Deed by Donee, the Donee will execute, and deliver to Donor, the IRS Form 8283, acknowledging the donation of the Real Estate to the Donee for the Appraised Value (see **Exhibit C** attached hereto). If the Appraisal has not yet been completed at the time of

acceptance of the Deed by Donee, Donee agrees to deliver Form IRS Form 8283 as soon as practicable once the Appraisal has been delivered.

- 4. Donor represents that it is not a foreign person, as described in the Foreign Investment in Real Property Tax Act. Except for the foregoing representation, Donor makes no representation or warranty with respect to the Real Estate, the suitability of the Real Estate for Donee’s intended purposes, nor with respect to any other aspect of this transaction, and the Donee agrees that it is relying solely upon its own investigations to determine such suitability. The Donee agrees that it will accept the Real Estate in its “as is” condition.
  
- 5. Closing shall occur at the Minneapolis office of First American Title, or at such other place as shall be mutually agreed upon by the parties. Donee shall be responsible for all closing costs.

**IN WITNESS WHEREOF**, the Donee and Donor have caused this Agreement to be duly executed on the day and year first above written.

DATE: \_\_\_\_\_

Donor:  
3M COMPANY, a Delaware corporation.

\_\_\_\_\_  
By: H.W. Gjersdal, Jr.  
Its: Vice President of Real Estate

DATE: \_\_\_\_\_

Donee:  
CITY OF MAPLEWOOD, a municipal corporation.

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

**EXHIBIT A**

**LEGAL DESCRIPTION**

The west 437.85 feet of Tract B, Registered Land Survey No. 524, on file and of record in the Office of the Registrar of Titles, Ramsey County, Minnesota;

and

All that part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota described as follows:

Beginning at the southwest corner of said Registered Land Survey No. 524, thence North 89 degrees 09 minutes 58 seconds East, bearings orientated to the Ramsey County Coordinate System NAD 83, along the south line of Tract B of said Registered Land Survey No. 524, a distance of 437.86 feet to the southeast corner of said west 437.85 feet of said Tract B; thence South 34 degrees 33 minutes 40 seconds West, a distance of 292.96 feet; thence South 89 degrees 11 minutes 41 seconds West, a distance of 270.00 feet, more or less, to its intersection with the west line of said Northwest Quarter of the Northwest Quarter; thence North 00 degrees 23 minutes 48 seconds West, along the west line of said Northwest Quarter of the Northwest Quarter, a distance of 238.69 feet, more or less, to the point of beginning.

EXHIBIT B  
FORM DEED OF GIFT

**DEED OF GIFT**

**THIS DEED OF GIFT AND CONVEYANCE**, made this \_\_\_\_ day of \_\_\_\_\_, 2013, between **3M COMPANY**, a Delaware corporation (formerly known as Minnesota Mining and Manufacturing Company)(“3M”), and the **CITY OF MAPLEWOOD**, a Minnesota municipal corporation (the “City of Maplewood”).

**WITNESSETH**

That **3M** does hereby give, grant and convey unto the **CITY OF MAPLEWOOD**, its successors and assigns, Forever, all that tract and parcel of land lying and being in the County of Ramsey, State of Minnesota, described as follows:

The west 437.85 feet of Tract B, Registered Land Survey No. 524, on file and of record in the Office of the Registrar of Titles, Ramsey County, Minnesota;

and

All that part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota described as follows:

Beginning at the southwest corner of said Registered Land Survey No. 524, thence North 89 degrees 09 minutes 58 seconds East, bearings orientated to the Ramsey County Coordinate System NAD 83, along the south line of Tract B of said Registered Land Survey No. 524, a distance of 437.86 feet to the southeast corner of said west 437.85 feet of said Tract B; thence South 34 degrees 33 minutes 40 seconds West, a distance of 292.96 feet; thence South 89 degrees 11 minutes 41 seconds West, a distance of 270.00 feet, more or less, to its intersection with the west line of said Northwest Quarter of the Northwest Quarter; thence North 00 degrees 23 minutes 48 seconds West, along the west

line of said Northwest Quarter of the Northwest Quarter, a distance of 238.69 feet, more or less, to the point of beginning.

(the "Property"). The Property is Torrens property and contains 3.23 acres, more or less, and is subject to easements of record.

**TO HAVE AND TO HOLD THE SAME** as a fee simple defeasible during the time that, until, and only so long as, the Property is used primarily for a municipal fire station and/or any other municipal public safety purpose, including any public roads necessary for access to said Property; but should the Property at any time cease to be used primarily for a municipal fire station and/or any other municipal public safety purpose, this Property shall without further action by **3M**, revert to **3M** and all interest, right and title of the **CITY OF MAPLEWOOD** in the Property shall forthwith cease and determine.

**TO HAVE AND TO HOLD THE SAME**, together with all the hereditaments and appurtenances belonging thereto. **3M** hereby covenants with the **CITY OF MAPLEWOOD**, its successors and assigns, that it is the fee simple owner of the Property and it has good right to sell and convey same in the manner and form set forth herein.

**3M** certifies that it does not know of any wells on the Property.

(Signature page to follow)

Grantor:

**3M COMPANY**

\_\_\_\_\_  
By: H.W. Gjersdal, Jr.  
Its: Vice President of Real Estate

STATE OF MINNESOTA )

COUNTY OF RAMSEY )

This instrument was acknowledged before me on \_\_\_\_\_, 2013 by H.W. Gjersdal, Jr., the  
Vice President of Real Estate for 3M Company, a Delaware corporation, Grantor herein.

(Notary Stamp)

\_\_\_\_\_  
(signature of notarial officer)  
Title: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

THIS INSTRUMENT WAS DRAFTED BY:  
Anna. C. Zanko, Esq.  
3M Company

TAX STATEMENT SHOULD BE SENT TO:  
City of Maplewood  
1830 County Road B

Real Estate Department, Building 224-05-N-40  
St. Paul, MN 55144-1000

Maplewood, MN 55109

EXHIBIT C  
IRS FORM 8283

No delinquent taxes and transfer entered; Certificate of Real Estate Value ( ) filed ( ) not required.  
 Certificate of Real Estate Value No. \_\_\_\_\_  
 \_\_\_\_\_, 2013

\_\_\_\_\_  
 County Auditor

By \_\_\_\_\_  
 Deputy

(Reserved for recording data)

**EASEMENT**

THIS INDENTURE, made this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by **3M Company, a Delaware corporation**, of Ramsey County, Minnesota, Grantor, and the City of Maplewood, Minnesota, Ramsey County, a Minnesota municipal corporation, Grantee.

Grantor hereby conveys and grants to the Grantee, its successors, and assigns a perpetual easement for roadway, sidewalk, trail, utility, and drainage purposes in, over, under, and across the following described property in Ramsey County, Minnesota:

**Property Description:**

From Certificate No. 275581: That part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22, lying South of the North 785 feet thereof AND the Southwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22

From Certificate No. 375585: Tract B, Registered Land Survey No. 524

**PIN 362922240002**

**Permanent Street and Utility Easement:**

Which easement shall include the perpetual right of said Grantee to freely enter upon, over, across, through and under the real estate designated as the Permanent Street and Utility Easement as described below and depicted by drawing on Easement Acquisition Exhibit "A" and at any time the Grantee may see fit, for the purpose of constructing, reconstructing, operating, maintaining, and/or repairing said Street and Utility appurtenances; including but not limited to boulevards, sidewalks, trails, pipes, signage, utility structures, excavations, embankments, equipment, and any other items related to street, drainage, and utility functions. Grantor shall dedicate the easement at no cost to the Grantee. Grantee agrees to assume ownership and maintenance responsibilities for the existing Street and Utility appurtenances within the Permanent Street and Utility Easement.

Grantor further agrees not to place any permanent structure upon said perpetual easement or do anything that will materially interfere with the operation or maintenance of said perpetual easement, without first securing the written approval of said Grantee; such consent not to be unreasonably withheld.

Grantee acknowledges and agrees that Grantor has made no representations or warranties, express or implied, regarding: (i) the physical condition of the easement area; or (ii) the suitability of the easement area for the purposes contemplated by Grantee. Grantee further acknowledges and agrees that: (a) Grantee is experienced in land acquisition and development; (b) that Grantee has conducted all necessary and appropriate inspections of the easement area; and (c) that Grantee accepts the easement areas in "AS-IS," "WHERE-IS," and "WITH ALL FAULTS" condition, and without any warranty, expressed or implied, of any sort from Grantor.

**Permanent Street and Utility Easement Description:**

A 30.00 foot wide roadway easement for ingress, egress and utility purposes, over, under and across Tract B, Registered Land Survey Number 524 (R.L.S. No. 524), located in the Northwest Quarter of the Northwest Quarter, Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota, said 30.00 foot wide roadway easement lies southerly and adjacent to the following described line:

COMMENCING at the northwest corner of said Section 36, also being the northwest corner of said R.L.S. No. 524; thence North 89 degrees 09 minutes 58 seconds East, assigned bearing, along the north line of said R.L.S. No. 524, a distance of 736.13 feet to the northwest corner of said Tract B; thence South 00 degrees 24 minutes 34 seconds East, along the westerly line of said Tract B, 33.00 feet to the southerly right-of-way line of Minnehaha Avenue; thence continue South 00 degrees 24 minutes 26 seconds East, along said westerly line, 75.00 feet to a point hereinafter referred to as "Point A"; thence continue South 00 degrees 24 minutes 26 seconds East, along said westerly line, 457.11 feet; thence southwesterly 315.13 feet, along said westerly line, being a non-tangential curve, concave to the northwest, having a radius of 716.00 feet, a central angle of 25 degrees 13 minutes 03 seconds, a chord distance of 312.60 feet and a chord bearing of South 72 degrees 15 minutes 38 seconds West to the point of beginning of the line to be herein described; thence continue westerly 59.00 feet, along said curve and westerly line, having a radius of 716.00 feet, a central angle of 04 degrees 43 minutes 16 seconds, a chord distance of 58.98 feet and a chord direction of South 87 degrees 13 minutes 48 seconds West; thence South 89 degrees 35 minutes 26 seconds West, along said westerly line, 227.42 feet to a point hereinafter referred to as "Point B"; thence continue South 89 degrees 35 minutes 26 seconds West, along said westerly line, 75.00 feet to the easterly right-of-way line of McKnight Road and said described line there terminating.

The sidelines of said 30.00 foot wide roadway easement shall be prolonged or shortened to terminate on said easterly right-of-way line of McKnight Road and on a line bearing South 00 degrees 23 minutes 48 seconds East from

said point of beginning.

TOGETHER WITH that part of said Tract B described as follows:

BEGINNING at said "Point B"; thence South 44 degrees 35 minutes 35 seconds West 106.09 feet to said easterly right-of-way line of McKnight Road; thence North 00 degrees 23 minutes 48 seconds West, along said right-of-way line, 75.00 feet to a point that bears South 89 degrees 35 minutes 26 seconds West from said point of beginning; thence North 89 degrees 35 minutes 26 seconds East 75.00 feet to the point of beginning.

TO HAVE AND TO HOLD THE SAME, together with all the hereditaments and appurtenances there unto belonging, or in anyway appertaining, to the Grantee, its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has hereunto set their hands the day and year first above written.

Exempt from Deed Tax per MSA 287.22F

\_\_\_\_\_  
Owner or Official

STATE OF MINNESOTA ) ss.  
COUNTY OF RAMSEY )

This instrument was acknowledged before me on \_\_\_\_\_, 2013, by \_\_\_\_\_, the \_\_\_\_\_ of **3M Company, a Delaware corporation**, a Corporation under the laws of the State of Delaware, on behalf of said Corporation, the Grantor.

Notarial Stamp or Seal

\_\_\_\_\_  
Signature of person taking acknowledgment

RETURN TO:  
Public Works Department  
1902 County Road B East  
Maplewood Minnesota 55109

Document prepared by:  
  
Maplewood Public Works  
1902 County Road B East  
Maplewood, Minnesota 55109

Tax statements for the real property described in this instrument should be sent to:

3M Company (a Delaware corporation)  
2301 McKnight Road N  
Maplewood, MN 55117

**EXISTING LEGAL DESCRIPTION**

From Certificate No. 27558: That part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22, lying South of the North 785 feet thereof AND the Southwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22.

From Certificate No. 375585: Tract B, Registered Land Survey No. 524.

**PROPOSED ROADWAY DESCRIPTION-3M COMPANY-WESTERLY**

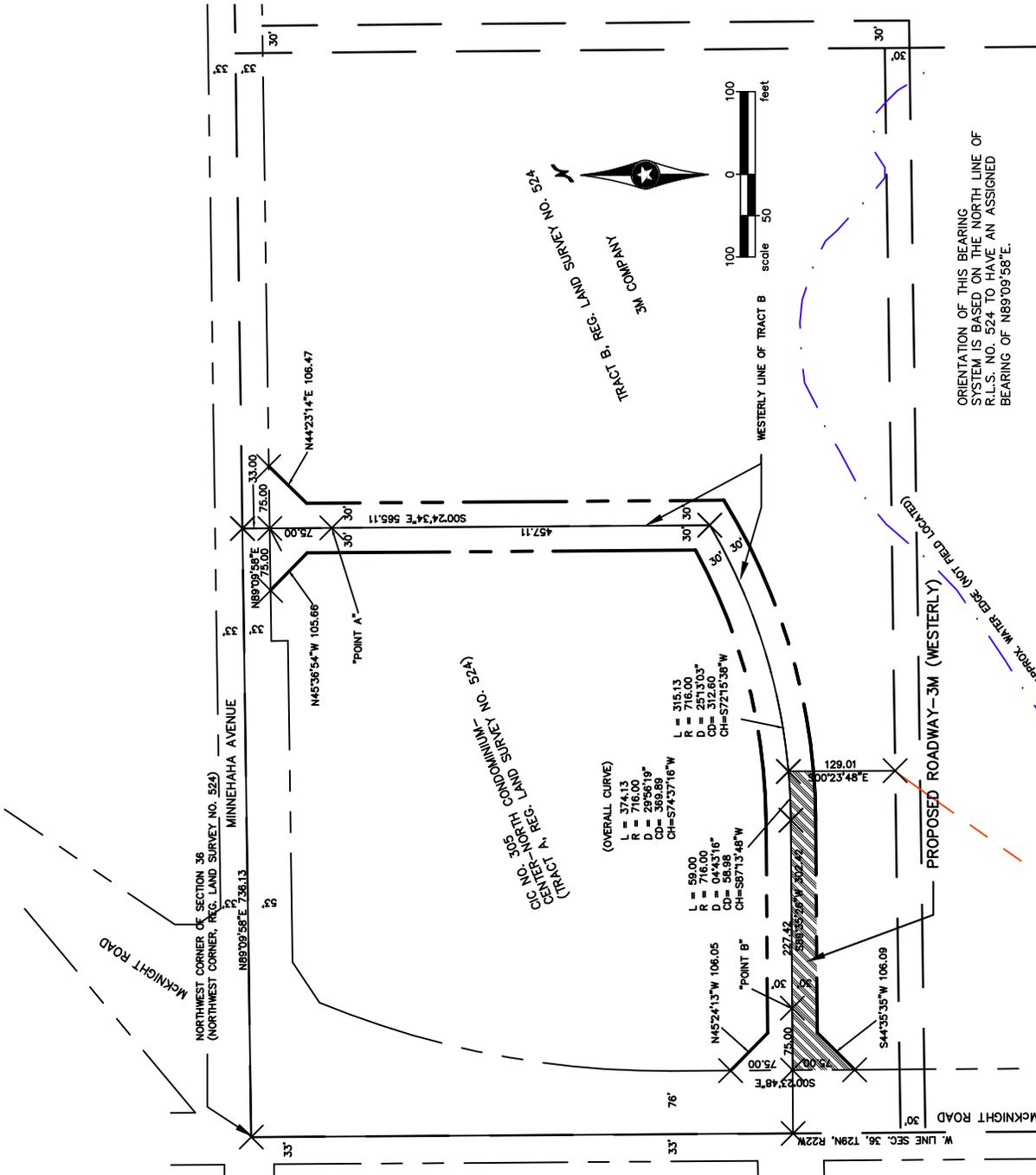
A 30.00 foot wide roadway easement for ingress, egress and utility purposes, over, under and across Tract B, Registered Land Survey Number 524 (R.L.S. No. 524), located in the Northwest Quarter of the Northwest Quarter, Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota, said 30.00 foot wide roadway easement lies southerly and adjacent to the following described line:

COMMENCING at the northwest corner of said Section 36, also being the northwest corner of said R.L.S. No. 524; thence North 89 degrees 09 minutes 58 seconds East, assigned bearing, along the north line of said R.L.S. No. 524, a distance of 736.13 feet to the northwest corner of said Tract B; thence South 00 degrees 24 minutes 34 seconds East, along the westerly line of said Tract B, 33.00 feet to the southerly right-of-way line of Minnehaha Avenue; thence continue South 00 degrees 24 minutes 26 seconds East, along said westerly line, 75.00 feet to a point hereinafter referred to as "Point A"; thence continue South 00 degrees 24 minutes 26 seconds East, along said westerly line, 457.11 feet; thence southwesterly 315.13 feet, along said westerly line, being a non-tangential curve, concave to the northwest, having a radius of 716.00 feet, a central angle of 25 degrees 13 minutes 03 seconds, a chord distance of 312.60 feet and a chord bearing of South 72 degrees 15 minutes 38 seconds West to the point of beginning of the line to be herein described; thence continue westerly 59.00 feet, along said curve and westerly line, having a radius of 716.00 feet, a central angle of 04 degrees 43 minutes 16 seconds, a chord distance of 58.98 feet and a chord direction of South 87 degrees 13 minutes 48 seconds West; thence South 89 degrees 35 minutes 26 seconds West, along said westerly line, 227.42 feet to a point hereinafter referred to as "Point B"; thence continue South 89 degrees 35 minutes 26 seconds West, along said westerly line, 75.00 feet to the easterly right-of-way line of McKnight Road and said described line there terminating.

The sidelines of said 30.00 foot wide roadway easement shall be prolonged or shortened to terminate on said easterly right-of-way line of McKnight Road and on a line bearing South 00 degrees 23 minutes 48 seconds East from said point of beginning.

TOGETHER WITH that part of said Tract B described as follows:

BEGINNING at said "Point B"; thence South 44 degrees 35 minutes 35 seconds West, 106.09 feet to said easterly right-of-way line of McKnight Road; thence North 00 degrees 23 minutes 48 seconds West, along said right-of-way line, 75.00 feet to a point that bears South 89 degrees 35 minutes 26 seconds West from said point of beginning; thence North 89 degrees 35 minutes 26 seconds East 75.00 feet to the point of beginning.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF R.L.S. NO. 524, TO HAVE AN ASSIGNED BEARING OF N89°09'58"E.

FILE NO.	KIMLE 122983
DATE	7/18/2013
SHEET	1 OF 1

**EXHIBIT "A"**  
**3M (WESTERLY)**  
**FOR:**  
**KIMLEY-HORN & ASSOC., INC**

**CITY OF**  
**MAPLEWOOD,**  
**MINNESOTA**

PHONE: 651.490.2000  
 3535 VADNAIS CENTER DRIVE  
 ST. PAUL, MN 55110-5196  
 www.sehinc.com

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: *Dennis J. Warner* Lic. No. 42656  
 Printed Name: DENNIS J. WARNER Date: 7-18-2013

NO.	BY	DATE	REVISIONS

DRAWN BY: DJW  
 CHECKED BY: JML  
 SURVEYED BY: XXX

No delinquent taxes and transfer entered; Certificate of Real Estate Value ( ) filed ( ) not required.  
 Certificate of Real Estate Value No. \_\_\_\_\_  
 \_\_\_\_\_, 2013

\_\_\_\_\_  
 County Auditor

By \_\_\_\_\_  
 Deputy

(Reserved for recording data)

**EASEMENT**

THIS INDENTURE, made this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by **3M Company, a Delaware corporation**, of Ramsey County, Minnesota, Grantor, and the City of Maplewood, Minnesota, Ramsey County, a Minnesota municipal corporation, Grantee.

Grantor hereby conveys and grants to the Grantee, its successors, and assigns a perpetual easement for roadway, sidewalk, trail, utility, and drainage purposes in, over, under, and across the following described property in Ramsey County, Minnesota:

**Property Description:**

From Certificate No. 275581: That part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22, lying South of the North 785 feet thereof AND the Southwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22

From Certificate No. 375585: Tract B, Registered Land Survey No. 524

**PIN 362922240002**

**Permanent Street and Utility Easement:**

Which easement shall include the perpetual right of said Grantee to freely enter upon, over, across, through and under the real estate designated as the Permanent Street and Utility Easement as described below and depicted by drawing on Easement Acquisition Exhibit "A" and at any time the Grantee may see fit, for the purpose of constructing, reconstructing, operating, maintaining, and/or repairing said Street and Utility appurtenances; including but not limited to boulevards, sidewalks, trails, pipes, signage, utility structures, excavations, embankments, equipment, and any other items related to street, drainage, and utility functions. Grantor shall dedicate the easement at no cost to the Grantee. Grantee agrees to assume ownership and maintenance responsibilities for the existing Street and Utility appurtenances within the Permanent Street and Utility Easement.

Grantor further agrees not to place any permanent structure upon said perpetual easement or do anything that will materially interfere with the operation or maintenance of said perpetual easement, without first securing the written approval of said Grantee; such consent not to be unreasonably withheld.

Grantee acknowledges and agrees that Grantor has made no representations or warranties, express or implied, regarding: (i) the physical condition of the easement area; or (ii) the suitability of the easement area for the purposes contemplated by Grantee. Grantee further acknowledges and agrees that: (a) Grantee is experienced in land acquisition and development; (b) that Grantee has conducted all necessary and appropriate inspections of the easement area; and (c) that Grantee accepts the easement areas in "AS-IS," "WHERE-IS," and "WITH ALL FAULTS" condition, and without any warranty, expressed or implied, of any sort from Grantor.

**Permanent Street and Utility Easement Description:**

A 30.00 foot wide roadway easement for ingress, egress and utility purposes, over, under and across Tract B, Registered Land Survey Number 524 (R.L.S. No. 524), located in the Northwest Quarter of the Northwest Quarter, Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota, said 30.00 foot wide roadway easement lies easterly, southerly and adjacent to the following described line:

COMMENCING at the northwest corner of said Section 36, also being the northwest corner of said R.L.S. No. 524; thence North 89 degrees 09 minutes 58 seconds East, assigned bearing, along the north line of said R.L.S. No. 524, a distance of 736.13 feet to the northwest corner of said Tract B; thence South 00 degrees 24 minutes 34 seconds East, along the westerly line of said Tract B, 33.00 feet to the southerly right-of-way line of Minnehaha Avenue and the point of beginning of the line to be herein described; thence continue South 00 degrees 24 minutes 34 seconds East, along said westerly line, 75.00 feet to a point hereinafter referred to as "Point A"; thence continue South 00 degrees 24 minutes 34 seconds East, along said westerly line, 457.11 feet; thence southwesterly 315.13 feet, along said westerly line, being a non-tangential curve, concave to the northwest, having a radius of 716.00 feet, a central angle of 25 degrees 13 minutes 03 seconds, a chord distance of 312.60 feet and a chord bearing of South 72 degrees 15 minutes 38 seconds West and said described line there terminating.

The sidelines of said 30.00 foot wide roadway easement shall be prolonged or shortened to terminate on said southerly right-of-way line of Minnehaha Avenue and on a line bearing South 00 degrees 23 minutes 48 seconds East from said point of termination.

TOGETHER WITH that part of said Tract B described as follows:

BEGINNING at said "Point A"; thence North 44 degrees 23 minutes 14 seconds East 106.47 feet to said

southerly right-of-way line of Minnehaha Avenue; thence South 89 degrees 09 minutes 58 seconds West, along said right-of-way line, 75.00 feet to a point that bears North 00 degrees 24 minutes 26 seconds West from said point of beginning; thence South 00 degrees 24 minutes 26 seconds East 75.00 feet to the point of beginning.

TO HAVE AND TO HOLD THE SAME, together with all the hereditaments and appurtenances there unto belonging, or in anyway appertaining, to the Grantee, its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has hereunto set their hands the day and year first above written.

Exempt from Deed Tax per MSA 287.22F

\_\_\_\_\_  
Owner or Official

STATE OF MINNESOTA ) ss.  
COUNTY OF RAMSEY )

This instrument was acknowledged before me on \_\_\_\_\_, 2013, by \_\_\_\_\_, the \_\_\_\_\_ of **3M Company, a Delaware corporation**, a Corporation under the laws of the State of Delaware, on behalf of said Corporation, the Grantor.

Notarial Stamp or Seal

\_\_\_\_\_  
Signature of person taking acknowledgment

RETURN TO:  
Public Works Department  
1902 County Road B East  
Maplewood Minnesota 55109

Document prepared by:  
  
Maplewood Public Works  
1902 County Road B East  
Maplewood, Minnesota 55109

Tax statements for the real property described in this instrument should be sent to:

3M Company (a Delaware corporation)  
3M Center, Building 224-05-N-40  
St. Paul, MN 55144-1000

EXISTING LEGAL DESCRIPTION

From Certificate No. 27558: That part of the Northwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22, lying South of the North 785 feet thereof AND the Southwest Quarter of the Northwest Quarter of Section 36, Township 29, Range 22.

From Certificate No. 375585: Tract B, Registered Land Survey No. 524.

PROPOSED ROADWAY DESCRIPTION-3M COMPANY-EASTERLY

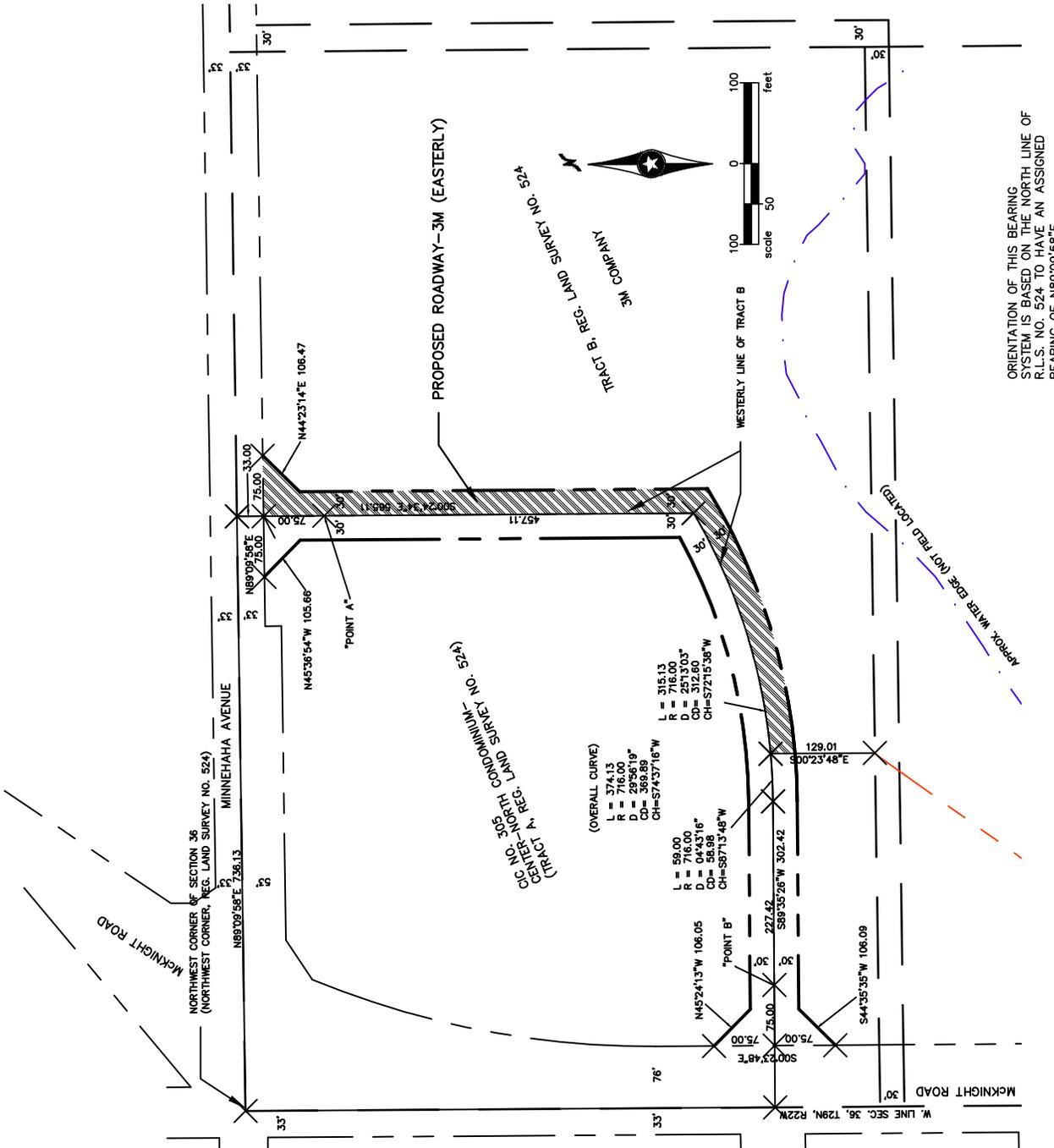
A 30.00 foot wide roadway easement for ingress, egress and utility purposes, over, under and across Tract B, Registered Land Survey Number 524 (R.L.S. No. 524), located in the Northwest Quarter of the Northwest Quarter, Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota, said 30.00 foot wide roadway easement lies easterly, southerly and adjacent to the following described line:

COMMENCING at the northwest corner of said Section 36, also being the northwest corner of said R.L.S. No. 524; thence North 89 degrees 09 minutes 58 seconds East, assigned bearing, along the north line of said R.L.S. No. 524, a distance of 736.13 feet to the northwest corner of said Tract B; thence South 00 degrees 24 minutes 34 seconds East, along the westerly line of said Tract B, 33.00 feet to the southerly right-of-way line of Minnehaha Avenue and the point of beginning of the line to be herein described; thence continue South 00 degrees 24 minutes 34 seconds East, along said westerly line, 75.00 feet to a point hereinafter referred to as "Point A"; thence continue South 00 degrees 24 minutes 34 seconds East, along said westerly line, 457.11 feet; thence southwesterly 315.13 feet, along said westerly line, being a non-tangential curve, concave to the northwest, having a radius of 716.00 feet, a central angle of 25 degrees 13 minutes 03 seconds, a chord distance of 312.60 feet and a chord bearing of South 72 degrees 15 minutes 38 seconds West and said described line there terminating.

The sidelines of said 30.00 foot wide roadway easement shall be prolonged or shortened to terminate on said southerly right-of-way line of Minnehaha Avenue and on a line bearing South 00 degrees 23 minutes 48 seconds East from said point of termination.

TOGETHER WITH that part of said Tract B described as follows:

BEGINNING at said "Point A"; thence North 44 degrees 23 minutes 14 seconds East 106.47 feet to said southerly right-of-way line of Minnehaha Avenue; thence South 89 degrees 09 minutes 58 seconds West, along said right-of-way line, 75.00 feet to a point that bears North 00 degrees 24 minutes 26 seconds West from said point of beginning; thence South 00 degrees 24 minutes 26 seconds East 75.00 feet to the point of beginning.



FILE NO.	KIMLE 122983
DATE	7/18/2013
SHEET	1 OF 1

EXHIBIT "A"  
3M (EASTERLY)  
FOR:  
KIMLEY-HORN & ASSOC., INC

CITY OF  
MAPLEWOOD,  
MINNESOTA

PHONE: 651.490.2000  
3535 VAUNAIS CENTER DRIVE  
ST. PAUL, MN 55110-5196  
www.sehinc.com

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: *Dennis J. Warner* Lic. No. 426556  
Printed Name: DENNIS J. WARNER Date: 7-18-2013

DRAWN BY:	DJW
CHECKED BY:	JML
SURVEYED BY:	XXX

NO.	BY	DATE	REVISIONS

No delinquent taxes and transfer entered; Certificate of Real Estate Value (    ) filed (    ) not required.  
 Certificate of Real Estate Value No. \_\_\_\_\_  
 \_\_\_\_\_, 2013

\_\_\_\_\_  
 County Auditor

By \_\_\_\_\_  
 Deputy

(Reserved for recording data)

**EASEMENT**

THIS INDENTURE, made this 15<sup>th</sup> day of August, 2013, by **Wells Fargo Bank, National Association** as successor by acquisition and merger to Eastern Heights Bank, of Ramsey County, Minnesota, Grantor, and the City of Maplewood, Minnesota, Ramsey County, a Minnesota municipal corporation, Grantee.

Grantor hereby conveys and grants to the Grantee, its successors, and assigns a perpetual easement for roadway, sidewalk, trail, utility, and drainage purposes in, over, under, and across the following described property in Ramsey County, Minnesota:

**Property Description:**

COMMON INTEREST COMMUNITY NUMBER 305 CENTER-NORTH CONDOMINIUM, according to the recorded plat thereof, Ramsey County, Minnesota.

**PIN 36292220005**

**Permanent Street and Utility Easement:**

Which easement shall include the perpetual right of said Grantee to freely enter upon, over, across, through and under the real estate designated as the Permanent Street and Utility Easement as described below and depicted by drawing on Easement Acquisition Exhibit "A" and at any time the Grantee may see fit, for the purpose of constructing, reconstructing, operating, maintaining, and/or repairing said Street and Utility appurtenances; including but not limited to boulevards, sidewalks, trails, pipes, signage, utility structures, excavations, embankments, equipment, and any other items related to street, drainage, and utility functions except that Grantee shall have no right to take any actions that interfere with Grantor's access to and use of Grantor's real estate adjacent to the Permanent Street and Utility Easement area. Grantor shall dedicate the easement at no cost to the Grantee. Grantee agrees to assume ownership and maintenance responsibilities for the existing Street and Utility appurtenances within the Permanent Street and Utility Easement and to keep such easement area in good order, condition, and state of repair.

Grantor further agrees not to place any permanent structure upon said perpetual easement or do anything that will tend to interfere with the operation or maintenance of said perpetual easement, without first securing the written approval of said Grantee.

**Permanent Street and Utility Easement Description:**

A 30.00 foot wide roadway easement for ingress, egress and utility purposes, over, under and across Common Interest Community Number 305, CENTER-NORTH CONDOMINIUM (CIC No. 305), located in the Northwest Quarter of the Northwest Quarter, Section 36, Township 29 North, Range 22 West, Ramsey County, Minnesota, said 30.00 foot wide roadway easement lies westerly, northerly and adjacent to the following described line:

COMMENCING at the northwest corner of said Section 36, also being the northwest corner of said CIC No. 305; thence North 89 degrees 09 minutes 58 seconds East, plat bearing, along the north line of said CIC No. 305, a distance of 736.13 feet to the northeast corner of said CIC No. 305; thence South 00 degrees 24 minutes 34 seconds East, along the easterly line of said CIC No. 305, 33.00 feet to the southerly right-of-way line of Minnehaha Avenue and the point of beginning of the line to be herein described; thence continue South 00 degrees 24 minutes 34 seconds East, along said easterly line, 75.00 feet to a point hereinafter referred to as "Point A"; thence continue South 00 degrees 24 minutes 34 seconds East, along said easterly line, 457.11 feet to the southeast corner of said CIC No. 305; thence southwesterly 374.13 feet, along the southerly line of said CIC No. 305, being a non-tangential curve, concave to the northwest, having a radius of 716.00 feet, a central angle of 29 degrees 56 minutes 19 seconds, a chord distance of 369.89 feet and a chord bearing of South 74 degrees 37 minutes 16 seconds West; thence South 89 degrees 35 minutes 26 seconds West, along said southerly line, 227.42 feet to a point hereinafter referred to as "Point B"; thence continue South 89 degrees 35 minutes 26 seconds West, along said southerly line, 75.00 feet to the easterly right-of-way line of McKnight Road and said described line there terminating.

The sidelines of said 30.00 foot wide roadway easement shall be prolonged or shortened to terminate on said southerly right-of-way line of Minnehaha Avenue and on said easterly right-of-way line of McKnight Road.

TOGETHER WITH that part of said CIC No. 305 described as follows:

BEGINNING at said "Point A"; thence North 45 degrees 36 minutes 54 seconds West 105.66 feet to said southerly right-of-way line of Minnehaha Avenue; thence North 89 degrees 09 minutes 58 seconds East, along said right-of-way line, 75.00 feet to a point that bears North 00 degrees 24 minutes 34 seconds West from said point of beginning; thence South 00 degrees 24 minutes 34 seconds East 75.00 feet to the point of beginning.

TOGETHER WITH that part of said CIC No. 305 described as follows:

BEGINNING at said "Point B"; thence North 45 degrees 24 minutes 13 seconds West 106.05 feet to said easterly right-of-way line of McKnight Road; thence South 00 degrees 23 minutes 48 seconds East, along said right-of-way line, 75.00 feet to a point that bears South 89 degrees 35 minutes 26 seconds West from said point of beginning; thence North 89 degrees 35 minutes 26 seconds East 75.00 feet to the point of beginning.

TO HAVE AND TO HOLD THE SAME, together with all the hereditaments and appurtenances there unto belonging, or in anyway appertaining, to the Grantee, its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has hereunto set their hands the day and year first above written.

*Brent E. Hanson, VP*  
\_\_\_\_\_  
Owner or Official

Exempt from Deed Tax per MSA 287.22F

STATE OF MINNESOTA ) ss.  
COUNTY OF ~~RAMSEY~~ )  
*of Hennepin*

This instrument was acknowledged before me on August 15, 2013, by Brent E. Hanson, the Vice President of Wells Fargo Bank, National Association, a national banking association, on behalf of said national banking association, the Grantor.



*Sheila M. Stender*  
\_\_\_\_\_  
Signature of person taking acknowledgment

RETURN TO:  
Public Works Department  
1902 County Road B East  
Maplewood Minnesota 55109

Document prepared by:  
  
Maplewood Public Works  
1902 County Road B East  
Maplewood, Minnesota 55109

Tax statements for the real property described in this instrument should be sent to:

Wells Fargo Bank NA  
670 McKnight Road North  
St. Paul, MN 55119-4140

EXISTING LEGAL DESCRIPTION

Common Interest Community Number 305, CENTER-NORTH CONDOMINIUM, according to the recorded plat thereof, Ramsey County, Minnesota.

PROPOSED ROADWAY DESCRIPTION-CENTER NORTH CONDOMINIUM

A 30.00 foot wide roadway easement for ingress, egress and utility purposes, over, under and across Common Interest Community Number 305, CENTER-NORTH CONDOMINIUM (CIC No. 305), located in the Northwest Quarter of the Northwest Quarter, Section 35, Township 29 North, Range 22 West, Ramsey County, Minnesota, said 30.00 foot wide roadway easement lies westerly, northerly and adjacent to the following described line:

COMMENCING at the northwest corner of said Section 35, also being the northwest corner of said CIC No. 305; thence North 89 degrees 09 minutes 58 seconds East, plat bearing, along the north line of said CIC No. 305, a distance of 736.13 feet to the northeast corner of said CIC No. 305; thence South 00 degrees 24 minutes 34 seconds East, along the easterly line of said CIC No. 305, 33.00 feet to the southerly right-of-way line of Minnehaha Avenue and the point of beginning of the line to be herein described; thence combine South 00 degrees 24 minutes 34 seconds East, along said easterly line, 75.00 feet to a point hereinafter referred to as "Point A"; thence easterly line, 457.11 feet to the southeast corner of said CIC No. 305; thence southwesterly 374.13 feet, along the southerly line of said CIC No. 305, being a non-tangential curve, concave to the northwest, having a radius of 716.00 feet, a central angle of 79 degrees 56 minutes 19 seconds, a chord distance of 369.89 feet and a chord bearing of South 74 degrees 37 minutes 16 seconds West; thence South 89 degrees 35 minutes 26 seconds West, along said southerly line, 227.42 feet to a point hereinafter referred to as "Point B"; thence continue South 89 degrees 35 minutes 26 seconds West, along said southerly line, 75.00 feet to the easterly right-of-way line of McKnight Road and said described line there terminating.

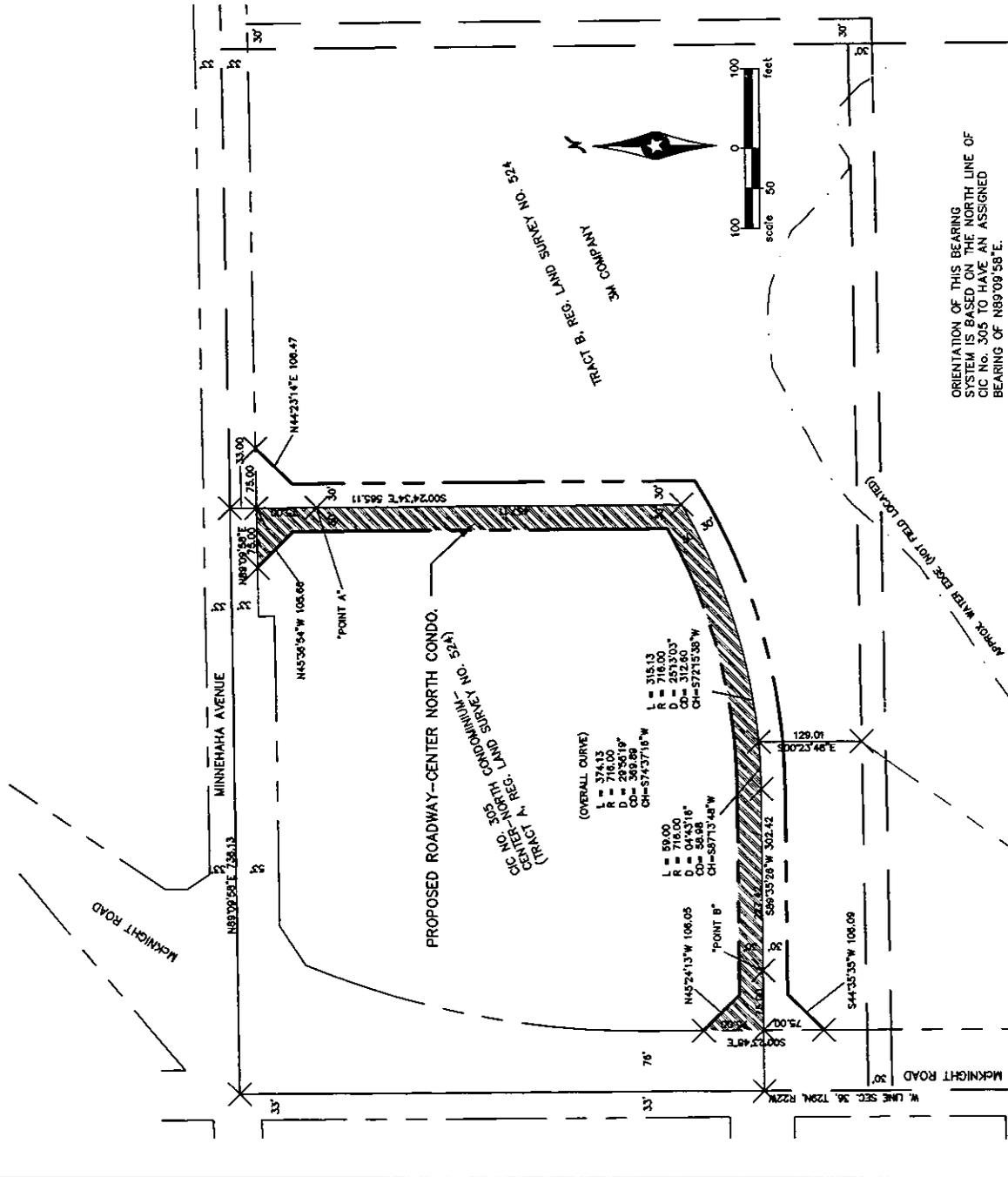
The sidelines of said 30.00 foot wide roadway easement shall be prolonged or shortened to terminate on said southerly right-of-way line of Minnehaha Avenue and on said easterly right-of-way line of McKnight Road.

TOGETHER WITH that part of said CIC No. 305 described as follows:

BEGINNING at said "Point A"; thence North 45 degrees 36 minutes 54 seconds West 105.66 feet to said southerly right-of-way line of Minnehaha Avenue; thence North 89 degrees 09 minutes 58 seconds East, along said right-of-way line, 75.00 feet to a point that bears North 00 degrees 24 minutes 34 seconds West from said point of beginning; thence South 00 degrees 24 minutes 34 seconds East 75.00 feet to the point of beginning.

TOGETHER WITH that part of said CIC No. 305 described as follows:

BEGINNING at said "Point B"; thence North 45 degrees 24 minutes 13 seconds West 106.05 feet to said easterly right-of-way line of McKnight Road; thence South 00 degrees 23 minutes 48 seconds East, along said right-of-way line, 75.00 feet to a point that bears South 89 degrees 35 minutes 26 seconds West from said point of beginning; thence North 89 degrees 35 minutes 26 seconds East 75.00 feet to the point of beginning.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF CIC No. 305 TO HAVE AN ASSIGNED BEARING OF N89°09'58" E.

DRAWN BY: DJW	CHECKED BY: JLL	SURVEYED BY: XXX	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.	Signature: <i>Dennis J. Warner</i> Lic. No. 42656 Printed Name: DENNIS J. WARNER Date: 7-18-2013	NO. BY DATE REVISIONS	CITY OF MAPLEWOOD, MINNESOTA	EXHIBIT "A" CENTER NORTH CONDOMINIUM FOR: KIMLEY-HORN & ASSOC., INC	FILE NO. KIMLE 122961
								DATE 7/18/2013

CITY OF MAPLEWOOD  
Ramsey County, Minnesota  
Development Agreement for  
3M Research and Development Facility  
Developer Project: 12-15

THIS AGREEMENT made this 5<sup>th</sup> day of November, 2013, between the City of Maplewood, a Minnesota municipal corporation, acting by and through its mayor and city manager, herein called the "CITY" and 3M COMPANY, a Delaware corporation, herein called the "DEVELOPER," whose corporate offices are located at 3M Center, Maplewood, Minnesota.

IN CONSIDERATION of the following mutual agreements and covenants, the parties hereby agree as follows:

1. In consideration of the CITY accepting the 3M Research and Development Facility, herein called "IMPROVEMENTS", the DEVELOPER shall provide all necessary improvements including but not limited to public improvements on and adjacent to Conway Avenue, internal water systems, storm water management facilities, sanitary sewers, additional facility utilities, street and parking lot improvements, concrete curb and gutter, street/parking lot lighting, signing, landscaping and other improvements, all in conformance with current City standards, more specifically outlined in the Council Adopted Special Conditions (**Exhibit A**) and approved plans and

- specifications to accommodate the improvements to the property at 2301 McKnight Road N., Maplewood, MN 55109 herein called the "PROPERTY."
2. All internal IMPROVEMENTS constructed by the DEVELOPER shall be considered private utilities and/or improvements and shall be maintained by the DEVELOPER and/or its successors and assign(s). All public infrastructure to be constructed by the DEVELOPER to accommodate the private IMPROVEMENTS (such as adjustments to Conway Avenue) shall be reviewed and approved by the CITY and shall be built in conformance with current CITY standards. The DEVELOPER warrants that it is the owner of the property proposed for the construction of the private IMPROVEMENTS and maintains all rights and obligations necessary to construct the said improvements and to incur any property obligations for said identified lot.
  3. The DEVELOPER agrees to execute a maintenance agreement with the CITY and Ramsey-Washington Metropolitan Watershed District (RWMWD) establishing the maintenance requirements and responsibilities for proposed stormwater best management practices relative to the underground storage and filtration structures, associated sump structures and storm sewer systems, as shown on the construction documents supplied to the City as part of the permit approval process.
  4. The DEVELOPER agrees to comply with the conditions and comments generated by the design review, review / approval from the City's Commissions and Boards, and review / approval by the City Council
  5. The DEVELOPER shall reimburse any reasonable costs incurred by the CITY for plan review, engineering, legal, and administrative services, associated with the IMPROVEMENTS (City Project 12-15). These services will be invoiced and shall be

- paid in a timely manner. A \$20,000.00 cash escrow (which, as of the date of this Agreement, DEVELOPER has already paid to the CITY) shall be established as a guarantee of payment at time of official plan submittal to the Community Development Department. The CITY will utilize this amount to pay for said services. If the \$20,000.00 is depleted then the CITY shall invoice the DEVELOPER directly.
6. The DEVELOPER agrees that all payments to the CITY from the DEVELOPER called for under the terms of this contract and City ordinance shall be made within 30 days of billing. Payments not made within this time period shall be obtained through the guarantees provided in this contract.
  7. The DEVELOPER agrees to pay to the CITY a Park Accessibility Charge (PAC) and for park improvements in the amount of \$285,000.00, payment paid at time of application for building permit. It is understood and agreed that this amount shall satisfy the obligation of the developer with respect to PAC fees and/or park improvements for the proposed IMPROVEMENTS.
  8. The DEVELOPER agrees to install landscaping and trees on the project site in accordance with a Final Landscape Plan meeting City Code and approved by the CITY.
  9. The DEVELOPER agrees to pay to the CITY a Sewer Availability Charge (SAC) in the amount as determined by the Metropolitan Council Environmental Services and will also include Local SAC charges as determined by the City per the set Local SAC rate. These fees shall be paid to the CITY by the DEVELOPER at the time of building permit application. CITY agrees that it will support DEVELOPER in seeking

SAC offsets and/or credits from the Metropolitan Council in connection with existing and future projects, in accordance with applicable rules and guidelines.

10. The DEVELOPER agrees to pay to the CITY a Water Availability Charge (WAC). This fee shall be paid at the time of building permit application and is based on the number of SAC units determined for the building. The WAC is the current WAC rate/unit multiplied by the number of SAC units as determined by the Metropolitan Council Environmental Services.
11. The DEVELOPER agrees to pay to the CITY all full and reasonable building and planning permit fees for the IMPROVEMENTS including a Building Permit Review Charge consistent with the current year's fee schedule. This fee shall be paid at the time of building permit application and based on estimated project valuation. The fee is Permit Cost + Plan Review + State Surcharge.
12. The DEVELOPER has previously paid to the CITY a public works permit fee consistent with the current year's rate schedule and also to establish an "erosion and sediment control" cash escrow in an amount of \$5,000.00. The permit fee and escrow shall be paid and established, respectively, at the time of grading permit application. The permit fee amount will be determined at the time plans are submitted for City review. The permit which includes grading permit/ technician plan review, manhole, connection, and storm/sewer base fees. The escrow will be refunded after full site stabilization of the seeded area(s), as shown on the approved Plans and Specifications. "Stabilization" shall be defined by the Minnesota Pollution Control Agency's construction storm water general permit.

13. The DEVELOPER agrees to dedicate all necessary public easements as determined and agreed upon during the design review process.
14. The DEVELOPER agrees by signing this agreement a right-of-entry for the CITY to access the private property within area of the IMPROVEMENTS during construction of said IMPROVEMENTS to allow for inspection and review.
15. The DEVELOPER agrees to install and maintain all required erosion control practices necessary for all construction work done by the DEVELOPER, including silt fence, sediment ponds, floating silt curtain, inlet protection, and rock construction entrances as directed by city staff.
16. Prior to the CITY issuing building permits for the IMPROVEMENTS it is agreed that the DEVELOPER will furnish the CITY with an self renewing irrevocable letter of credit in a form to be approved by the City Attorney in the amount of \$200,000.00 as a guarantee for performance. The letter of credit shall be posted prior to issuance of building permits. It is understood that funds so deposited or so committed shall guarantee all costs of the work herein specified including but not limited to public and private improvements, administrative overhead, legal, engineering, and interest expense. The letter of credit must clearly indicate that it is an irrevocable letter of credit (from a financial institution approved by the City Attorney) in the name of the City of Maplewood, payable on demand, to assure compliance with the terms of this development agreement. The letter of credit must allow for partial withdrawals as needed to guarantee partial project payments covered under the terms of the letter of credit. The letter of credit shall be of a continuing duration and must have a statement indicating its automatic renewal, and with notification to the CITY a

minimum of 60 days prior to its expiration. Reduction in the surety guarantee may be granted after written request by the DEVELOPER based on the cost of the completed and paid for improvements, restoration of the disturbed project areas and any outstanding service fees at the time of the requested reduction. The amount of the reduction will be determined by the city engineer according to the following milestone schedule generally described as:

- a. A \$40,000.00 reduction is available after obtaining all necessary permits for the IMPROVEMENTS, including payments of all necessary fees and permits to the CITY.
- b. Additional \$40,000 reduction available after successful completion of overall site grading and Stabilization (as defined in §12) and completion of Public Improvements on and adjacent to public roadways.
- c. Additional \$40,000 reduction available after building footing installation is complete in addition to the installation of private utilities, including underground storage detention structure.
- d. Additional \$40,000 reduction available after installation of the private improvements namely the final lift of bituminous pavement, concrete curb and gutter, lighting, tree replacement, landscaping, signing,, fencing, sidewalks, and building façade.
- e. Final \$40,000 reduction after all remaining Special Conditions as defined by the City as part of the permit approvals have been met, and a successful walk through inspection by the City Engineer and Building Official of all public infrastructure improvements AND private site improvements for full

completion including but not limited to permanent site stabilization, final landscaping, full building completion and Certificate of Occupancy, final lift of bituminous, paying all City issued invoices, paying all subcontractors, no liens found on public or private work/improvements.

17. The DEVELOPER has entered into a Tax Increment Financing Agreement dated July 1, 2013 (the "TIF Agreement"), with the CITY associated with this project.
18. The TIF Agreement requires in Section 3.5 that the DEVELOPER pay for the portions of the Site Improvements (as defined in the TIF Agreement) described in Section 22 of this Agreement.
19. A CITY ordinance requires that prevailing wages are required when CITY funding is provided. The DEVELOPER shall pay prevailing wages for the following Site Improvement costs:
  - Site Preparation
  - Grading/earthwork
  - Parking, Driveway, Curb and Sidewalk Improvements
  - Foundations and Footings
  - On Site Utilities
  - Storm Water/Ponding
  - Outdoor Lighting
  - Steam and Chilled Water
20. Subject to an event of Force Majeure (as defined below), the DEVELOPER shall complete the private work covered by this contract by the date given in the Special Conditions of this Agreement. No deviation from the required completion date shall be permitted unless approved in writing by the CITY. After receipt of written notice from the DEVELOPER of the existence of causes over which the DEVELOPER has no control which will delay the completion of the work, the CITY, at its discretion,

may extend the completion date and any financial sureties required shall be continued to cover the work during the extension of time. The DEVELOPER and CITY hereby agree that said work shall be completed by November 15, 2015. This date may be extended by mutual agreement of the DEVELOPER and the CITY.

For purposes of this Agreement "force majeure" shall mean the following: an event occurring resulting in Developer being unable to perform any obligation hereunder (other than the payment of money) within the time set forth herein because of strikes, lockouts, labor troubles, inability to procure materials, riots, insurrection, war, natural disaster, or other reason of a like nature not the fault of such party and not within its control.

21. The DEVELOPER shall furnish all engineering, architectural and administrative services for the private and public IMPROVEMENTS as included in the approved Plans and Specifications.
22. The DEVELOPER agrees that its work shall be done and performed in the best and most workmanlike manner; and all materials and labor shall be in strict conformity with respect to the approved Plans and Specifications and improvement standards of the City of Maplewood, and shall be subject to the inspection and approval of the CITY or a duly authorized engineer of the CITY; and in case any material or labor supplied shall be rejected by the CITY or engineer as defective or unsuitable, then such rejected material shall be removed and replaced with approved material to the satisfaction and approval of the CITY or engineer and at the sole cost and expense of the DEVELOPER. Construction and installation of all public improvements

surrounding and within the property shall be done utilizing prevailing wage labor as defined by the State of Minnesota, DOLI.

23. After completion of any work required by the DEVELOPER within public right-of-way or easements, the City Engineer or the City Engineer's designated representative and a representative of the DEVELOPER's engineer will make a final inspection of the work. This provision shall apply only to work within public right-of-way or easements. The City will not warrant any work conducted by the contractor or contractors hired by the DEVELOPER.
24. It is further agreed, anything to the contrary herein notwithstanding, that the City of Maplewood City Council and its agents or employees shall not be personally liable or responsible in any manner to the DEVELOPER, the DEVELOPER's contractor or subcontractor, material suppliers, laborers or to any other person or persons whomsoever, for any claim demand, damages, actions or causes of action of any kind or character arising out of or by reason of the execution of this Agreement or the performance and completion of the private work or the improvements provided herein to be completed by the DEVELOPER, which the DEVELOPER will save the CITY harmless from all such claims, demands, damages, actions or causes of action or the costs disbursements and expenses of defending the same, specifically including, without intending to limit the categories of said costs, cost and expenses for CITY administrative time and labor, costs of consulting engineering services, and costs of legal services rendered in connection with the defending such claims as may be brought against the CITY.

- It is further agreed that the DEVELOPER shall furnish the City of Maplewood proof of insurance in the amount as required by the approval specifications covering any public liability or property damage by reason of the operation of the DEVELOPER's equipment, laborers, and hazard caused by said improvement. The CITY agrees that DEVELOPER may provide the insurance requirements set forth in this section through DEVELOPER's self-funded corporate insurance program.
25. Breach of any terms of this agreement by the DEVELOPER shall be grounds for denial of building or occupancy permits for the 3M Research and Development Facility until the DEVELOPER corrects such breach.
  26. In case any one or more of the provisions contained in this Agreement shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein and any other application thereof shall not in any way be affected or impaired thereby.
  27. The terms and conditions of this Agreement shall be binding on the parties hereto, their respective successors and assigns and the benefits and burdens shall run with the land and may be recorded against the title to the property.
  28. Any disputes regarding the terms and conditions of this Development Agreement or that of the Redevelopment Plan associated herewith shall be resolved through appropriate non-binding ADR means. Disputes that require or lead to litigation shall be governed under the laws of the State of Minnesota and shall be pursued in the District Court of Ramsey County.
  29. Whenever it shall be required or permitted by this Agreement that notice or demand be given or served by either party to or on the other party, such notice or demand

shall be delivered personally or mailed by United States mail to the addresses hereinafter set forth by certified mail. Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail in accordance with the above. The addresses of the parties hereto for such mail purposes are as follows, until written notice of such address has been given:

As to the CITY:                   City Manager  
  City of Maplewood  
  1830 County Road B East  
  Maplewood, MN 55109

As to the DEVELOPER: 3M Company  
  Attn: Real Estate Department  
  3M Center, Building 224-05-N-40  
  St. Paul, MN 55144-1000

**IN WITNESS WHEREOF**, the CITY and DEVELOPER have caused this AGREEMENT to be duly executed on the day and year first above written.

SIGNATURE

3M Company, a Delaware corporation

By \_\_\_\_\_

STATE OF MINNESOTA )  
  )ss.  
COUNTY OF RAMSEY )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Hector A. Dalton, the Vice President of Engineering of 3M Company, a Delaware corporation.

\_\_\_\_\_  
Notary Public

SIGNATURES

CITY OF MAPLEWOOD:

By: \_\_\_\_\_

Its: Mayor

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF RAMSEY )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by \_\_\_\_\_, the Mayor of the City of Maplewood, a municipal corporation.

\_\_\_\_\_  
Notary Public

By: \_\_\_\_\_

Its: City Manager

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF RAMSEY )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by \_\_\_\_\_, the City Manager of the City of Maplewood, a municipal corporation.

\_\_\_\_\_  
Notary Public

**EXHIBIT A**

**Page 1 of 3**

DEVELOPMENT SPECIAL CONDITIONS: 3M IMPROVEMENTS

CITY OF MAPLEWOOD, MN

1. Project Information:
  - a. Project Name: 3M Research and Development Building Campus Improvements (IMPROVEMENTS)
  - b. Developer: 3M Company, a Delaware corporation
  - c. Engineer: Schwankl, 3M Facilities Civil Engineering / TKDA
  - d. Project Manager: Roger Spinner
  - d. Contractor: Kraus Anderson Construction
  - e. Financial Guarantee:
    - (1) Type: Cash Escrow (Engineering/Legal)  
Amount: \$20,000.00
    - (2) Type: Erosion Control Escrow (PW-13-02454)  
Amount: \$5,000.00 (Received 8 Aug 2013 from Kraus Anderson)
    - (3) Type: Letter of Credit or Cash Surety  
Amount: \$ 200,000.00 Surety covering both Public and Private Improvements
  
2. Scope of work contemplated under the terms of this contract and covered by escrow guarantee is outlined in conditions of development approval (see attached conditions).

## EXHIBIT A

### Page 2 of 3

- A. Approve the plans date-stamped August 12, 2013, for the proposed 3M Company Research Building. Approval is based on the findings for approval required by ordinance and subject to the developer doing the following:
1. Repeat this review in two years if the applicant has not obtained a building permit by that time. After two years this review must be repeated.
  2. Comply with the requirements in the Engineering Plan Review by Michael Thompson, the Environmental Plan Review by Shann Finwall and those of the Assistant Fire Chief, Building Official and Lieutenant Dobljar.
  3. Submit a revised landscape plan for staff approval for additional landscaping along Conway Avenue and McKnight Road.
  4. Before obtaining a building permit, the applicant shall provide an irrevocable letter of credit in the amount of \$200,000.00 (as outlined in §16 of the Development Agreement). This irrevocable letter of credit shall include the following provisions:
    - The letter of credit must clearly indicate that it is an irrevocable letter of credit in the name of the City of Maplewood, payable on demand, to assure compliance with the terms of the developer's agreement.
    - The letter of credit must allow for partial withdrawals as needed to guarantee partial project payments covered under the terms of the letter of credit.
    - The letter of credit shall be for a one-year duration and must have a condition indicating automatic renewal, with notification to the city a minimum of 60 days prior to its expiration.
  5. All landscaped areas shall have a lawn-irrigation system installed, except for those area(s) indentified to be seeded. The applicant, will provide temporary hoses and sprinklers for one growing season to help promote ground cover establishment. .
  6. If outdoor trash storage is used in the future, the applicant shall provide a screening enclosure that is compatible in design with the building.
  7. Any proposed signs shall comply with the comprehensive sign plan and shall be submitted for approval by the community design review board.
  8. The applicant must submit a summary of how the site is meeting the city's volume reduction requirements in order to qualify for the 11 percent impervious surface area bonus. The bonus shall be approved by the city engineer based on the installation and maintenance of manmade facilities for reducing stormwater flow or the treatment of runoff for non-point-source water pollutants.

**EXHIBIT A**

**Page 3 of 3**

9. The applicant must submit the following information in order to determine if the site meets the city's tree preservation ordinance:
  - a. Tree inventory which includes all significant trees located on the site (not just the developed area) and the size and number of significant trees removed with the development.
  - b. Planting schedule which shows the tree species, tree size, and number of each species being replaced on the site.
10. All work shall follow the approved plans. Staff may approve minor changes.
11. Submit for staff approval, the color chosen for glass wall and a site plan indicating any visitor parking, if provided.
- B. Approve a parking waiver to allow for 580 surface parking spaces. Any visitor parking spaces shall be at least 9.5 feet in width. This is a parking reduction of 1,420 parking spaces (2,000 parking spaces are required per city code).

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Steve Lukin, Fire Chief  
**DATE:** November 7, 2013  
**SUBJECT:** Approval of Acceptance of Construction Grant for the East Metro Regional Public Safety Training Facility with the state of Minnesota Department of Public Safety

**Introduction**

In 2011, the city of Maplewood received a bonding grant for \$3 million dollars for the construction of the East Metro Regional Public Safety Training Facility. The finalized grant agreement has been completed and reviewed by the city attorney. This grant agreement is between the city of Maplewood and Minnesota Department of Public Safety who will be dispersing the funds as receipts are submitted. This grant agreement will run from a period of five years from the date of its execution or at the completion of the utilization of the \$3 million dollars in funds, whichever comes first.

**Budget Impact**

None

**Recommendation**

Recommend the approval of the city council to accept the construction grant for the East Metro Regional Public Safety Training Facility with the state of Minnesota Department of Public Safety.

**Attachments**

The complete grant is available at request from Chief Lukin.

**MEMORANDUM**

**TO:** R. Charles Ahl, City Manager

**FROM:** Gayle Bauman, Finance Director

**DATE:** November 5, 2013

**SUBJECT:** Approval of Resolution Authorizing the Issuance and Awarding the Sale of General Obligation Refunding Bonds, Series 2013B

**Introduction**

On October 14, 2013, the Council gave preliminary approval for the sale of \$3,805,000 of General Obligation Refunding Bonds, Series 2013B. The bids on these bonds are scheduled to be opened on Thursday, November 14, 2013.

The 2013B bonds are proposed to refund the G.O. Improvement Refunding Bonds Series 2004A (current) and the G.O. Improvement Bonds Series 2004B (crossover). Issuance of the refunding bonds will allow the City to take advantage of the current low interest rates. The estimated net present value (NPV) of savings to the City for this issue is \$283,454 or over 7% of the principal amount of the refunding bonds. City policy states that any refunding, whether crossover or current, needs to have a NPV benefit of at least 3.5%.

The bid award is scheduled for 7:00 p.m. at the Council meeting on Thursday, November 14, 2013. A recommendation regarding the bid award will be made by a representative of Springsted Incorporated. At that time, a resolution for the bonds issued will need to be adopted to award the bids. A draft copy of the resolution is attached.

**Budget Impact**

Estimated net present value of savings to the City is in the amount of \$283,454.

**Recommendation**

It is recommended that the City Council adopt the attached resolution pending a favorable recommendation from Springsted Incorporated.

**Attachments**

1. Resolution for Series 2013B bonds

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL  
CITY OF MAPLEWOOD, MINNESOTA

HELD: November 14, 2013

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly called and held at the City Hall on November 14, 2013, at 7:00 P.M., for the purpose, in part, of considering proposals and awarding the competitive negotiated sale of \$3,805,000 General Obligation Refunding Bonds, Series 2013B.

The following members were present:

and the following were absent:

In accordance with the resolution adopted by the City Council on October 14, 2013, the City Clerk presented proposals on \$3,805,000 General Obligation Refunding Bonds, Series 2013B, which were received and tabulated at the offices of Springsted Incorporated on this same day:

Bidder

Interest Rate

Trust Interest Cost

SEE ATTACHED

The Council then proceeded to consider and discuss the proposals, after which member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ACCEPTING PROPOSAL ON THE COMPETITIVE NEGOTIATED SALE OF \$3,805,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013B, PLEDGING FOR THE SECURITY THEREOF SPECIAL ASSESSMENTS AND LEVYING A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), hereby determines and declares that it is necessary and expedient to provide moneys for:

1. a current refunding of the City's \$2,940,000 original principal amount of General Obligation Refunding Bonds, Series 2004A, dated April 1, 2004 (the "Prior 2004A Bonds"); and

2. a crossover advance refunding of the City's \$13,010,000 General Obligation Improvement Bonds, Series 2004B, dated August 1, 2004 (the "Prior 2004B Improvement Bonds" and together with the Prior 2004A Bonds, the "Prior Bonds"); and

B. WHEREAS, the Prior 2004A Bonds are callable on February 1, 2014 and on any date thereafter, at a price of par plus accrued interest, as provided in the Resolution adopted by

the City Council on March 18, 2004 (the "Prior 2004A Bonds Resolution"), authorizing the issuance of the Prior 2004A Bonds; and

C. WHEREAS, \$1,905,000 of the principal amount of the Prior 2004B Improvement Bonds which matures or are subject to mandatory redemption on and after August 1, 2016, is callable on August 1, 2015 and any date thereafter, at a price of par plus accrued interest, as provided in the resolution, adopted by the City Council on July 22, 2004, authorizing the issuance of the Prior 2004B Improvement Bonds (the "Prior 2004B Improvement Bonds Resolution" and together with the Prior 2004A Bonds Resolution, the "Prior Resolutions"); and

D. WHEREAS, the current refunding on February 1, 2014 (the "Call Date") of \$1,755,000 aggregate prior amount of the Prior 2004A Bonds maturing on and after February 1, 2015 (the "Refunded 2004A Bonds"); and the partial crossover advance refunding on August 1, 2015 (the "Crossover Date") of the Prior 2004B Improvement Bonds maturing on and after August 1, 2018 (the "Refunded 2004B Improvement Bonds" and, together with the Refunded 2004A Bonds, the "Refunded Bonds"), is consistent with covenants made with the holders thereof, and is necessary and desirable for the reduction of debt service cost to the City; and

E. WHEREAS, the City Council hereby determines and declares that it is necessary and expedient to issue \$3,805,000 General Obligation Refunding Bonds, Series 2013B (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapter 475, to provide moneys for (i) a current refunding of the Refunded 2004A Bonds; and (ii) a partial crossover advance refunding of the Refunded 2004B Improvement Bonds; and

F. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

(a) Acceptance of Proposal. The proposal of \_\_\_\_\_ (the "Purchaser"), to purchase the Bonds, in accordance with the Terms of Proposal established for the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$\_\_\_\_\_, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The City Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders any good faith checks or drafts.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities. The Bonds shall dated as of the date of delivery, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature, without option of prepayment, on August 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2015	
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 6 and 11 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or

premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 11, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall,

to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination as provided in paragraph 6 hereof, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 11. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 11, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 11.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Allocation of Bonds to Prior 2004A Bonds and Prior 2004B Improvement Bonds; Allocation of Prepayments to Portions of Debt Service. The aggregate principal amount of \$\_\_\_\_\_ maturing in each of the years and amounts hereinafter set forth are issued to refund the Prior 2004A Bonds (the "Prior 2004A Bonds Refunding Portion"). The aggregate principal

amount of \$\_\_\_\_\_ maturing in each of the years and amounts hereinafter set forth are issued to refund the Prior 2004B Improvement Bonds (the "Prior 2004B Improvement Bonds Refunding Portion"):

<u>Year</u>	<u>Prior 2004A Bonds Refunding Portion</u>	<u>Prior 2004B Improvement Bonds Refunding Portion</u>
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022		
2023		
2024		

The Prior 2004A Bonds Refunding Portion is further allocated as follows:

<u>Year</u>	<u>Special Assessment and Tax Levy Refunding Portion</u>	<u>Tax Levy Refunding Portion</u>
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022		
2023		
2024		

4. Purpose; Refunding Findings. The Bonds shall provide funds for (i) current refunding of the Refunded 2004A Bonds (the "Current Refunding") and (ii) a partial crossover advance refunding of the Refunded 2004B Improvement Bonds (the "Crossover Refunding" and, together with the Current Refunding, the "Refundings"). It is hereby found, determined and declared that the Refundings are pursuant to Minnesota Statutes, Section 475.67.

With respect to the Refunded 2004B Improvement Bonds, as of the Crossover Date there shall result a reduction in the present value of the dollar amount of the debt service to the City from a total dollar amount of \$\_\_\_\_\_ for the Prior 2004B Improvement Bonds to a total dollar

amount of \$\_\_\_\_\_ for the Prior 2004B Improvement Bonds Refunding Portion of the Bonds computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12. The dollar amount of such present value of the debt service for the Prior 2004B Improvement Bonds Refunding Portion of the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior 2004B Improvement Bonds as required by Minnesota Statutes, Section 475.67, Subdivision 12.

5. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2014, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>
2015	%
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	

6. No Redemption. The Bonds shall not be subject to redemption and prepayment prior to their stated maturity date.

7. Bond Registrar. U.S. Bank National Association, in St. Paul, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 13.

8. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
 STATE OF MINNESOTA  
 RAMSEY COUNTY  
 CITY OF MAPLEWOOD

R-\_\_\_\_\_ \$\_\_\_\_\_

GENERAL OBLIGATION REFUNDING BOND, SERIES 2013B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	August 1,	_____, 2013	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Maplewood, Ramsey County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, without option of prior payment, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2014, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of U.S. Bank National Association, in St. Paul, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

No Optional Redemption. The Bonds of this issue (the "Bonds") are not subject to redemption and prepayment prior to their stated maturity dates.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$3,805,000 (the "Bonds"), all of like date of original issue and tenor, except as to number, maturity, interest rate, and denomination, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on November 14, 2013 (the "Resolution"), for the purpose of providing funds sufficient for current and crossover advance refunding of certain outstanding general obligation bonds of the Issuer. This Bond is payable out of the General Obligation Refunding Bonds, Series 2013B Fund established by the Issuer pursuant to the Resolution. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Maplewood, Ramsey County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Clerk, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

\_\_\_\_\_

Registrable by: U.S. BANK NATIONAL ASSOCIATION

Payable at: U.S. BANK NATIONAL ASSOCIATION

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

CITY OF MAPLEWOOD,  
RAMSEY COUNTY, MINNESOTA

This Bond is one of the Bonds described in the Resolution mentioned within.

/s/ Facsimile  
Mayor

U.S. BANK NATIONAL  
ASSOCIATION  
St. Paul, Minnesota  
Bond Registrar

/s/ Facsimile  
Clerk

By \_\_\_\_\_  
Authorized Signature



9. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Clerk and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

10. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of the date of delivery. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

11. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 10) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Clerk is hereby authorized to negotiate and execute the terms of said agreement.

12. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

13. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

14. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 13) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

15. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Manager to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

16. Funds and Accounts. There is hereby created a special fund to be designated the "General Obligation Refunding Bonds, Series 2013B Fund" (the "Fund") to be administered and maintained by the Finance Manager as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. In such records there shall be

established accounts or accounts shall continue to be maintained as the case may be, of the Fund for the purposes and in the amounts as follows:

(a) Payment Account. Proceeds of the sale of the Prior 2004A Bonds Refunding Portion in the amount of \$\_\_\_\_\_ shall be deposited in the Payment Account. On or prior to the Call Date, the Finance Manager shall transfer \$\_\_\_\_\_ of the Prior 2004A Bonds Refunding Portion of the Bonds from the Payment Account to the paying agent for the Prior 2004A Bonds, which sum is sufficient, together with other funds on deposit in the debt service fund for the Refunded 2004A Bonds, to pay the principal and any accrued interest due on the Prior 2004A Bonds on the Call Date. Any monies remaining in the Payment Account after payment of the Refunded 2004A Bonds shall be transferred to the Debt Service Subaccount.

(b) Escrow Account. The Escrow Account is established for the Refunded 2004B Improvement Bonds and shall be maintained as an escrow account with U.S. Bank National Association (the "Escrow Agent"), in St. Paul, Minnesota, which is a suitable financial institution within or without the State. \$\_\_\_\_\_ in proceeds of the sale of the Prior 2004B Improvement Bonds Refunding Portion of the Bonds shall be received by the Escrow Agent and applied to fund the Escrow Account or to pay costs of issuing the Bonds. \$\_\_\_\_\_ in proceeds of the sale of the Prior 2004A Bonds Refunding Portion shall be received by the Escrow Agent to pay costs of issuing the Bonds. Proceeds of the Prior 2004B Improvement Bonds Refunding Portion and the Prior 2004A Bonds Refunding Portion of the Bonds not used to pay costs of issuance or any Bond proceeds returned to the City are hereby irrevocably pledged and appropriated to the Escrow Account, together with all investment earnings thereon. The Escrow Account shall be invested in securities maturing or callable at the option of the holder on such dates and bearing interest at such rates as shall be required to provide sufficient funds, together with any cash or other funds retained in the Escrow Account, (i) to pay when due the interest to accrue on the Prior 2004B Improvement Refunding Portion of the Bonds to and including the Crossover Date; and (ii) to pay when called for redemption on the Crossover Date, the principal amount of the Refunded 2004B Improvement Bonds. The Escrow Account shall be irrevocably appropriated to the payment of (i) all interest on the Prior 2004B Improvement Bonds Refunding Portion of the Bonds to and including the Crossover Date, and (ii) the principal of the Refunded 2004B Improvement Bonds due by reason of their call for redemption on the Crossover Date. The moneys in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the City, all in accordance with the Escrow Agreement, by and between the City and Escrow Agent (the "Escrow Agreement"), a form of which is on file in the office of the Finance Manager. Any moneys remitted to the City upon termination of the Escrow Agreement shall be deposited in the Debt Service Account.

(c) Debt Service Account. There shall be maintained the following separate subaccounts in the Debt Service Account to be designated the "Improvement Debt Service Subaccount" and the "Tax Levy Debt Service Subaccount". There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

(i) Improvement Debt Service Subaccount. To the Improvement Debt Service Subaccount there is hereby pledged and irrevocably appropriated and there shall

be credited: (1) after the Crossover Date, all uncollected special assessments pledged to the payment of the Prior 2004B Improvement Bonds; (2) After the Call Date, all uncollected special assessments pledged to the payment of the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds; (3) a proportionate share of any accrued interest received upon delivery of the Bonds; (4) any collections of all taxes heretofore or hereafter levied for the payment of the Prior 2004B Improvement Bonds and interest thereon and for the payment of the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds and interest thereon which are not needed to pay the Prior 2004B Improvement Bonds as a result of the Crossover Refunding and not needed to pay the Prior 2004A Bonds as a result of the current refunding; (5) all investment earnings on funds in the Improvement Debt Service Subaccount; and (6) any balance remitted to the City upon the termination of the Escrow Agreement; (7) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Improvement Debt Service Subaccount. The amount of any surplus remaining in the Improvement Debt Service Subaccount when the Prior 2004B Improvement Bonds Refunding Portion of the Bonds and interest thereon are paid and when the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The moneys in the Improvement Debt Service Subaccount shall be used solely to pay the principal of and interest on the Prior 2004B Improvement Bonds Refunding Portion of the Bonds and the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Refunding Portion of the Bonds or any other bonds hereafter issued and made payable from the Fund.

(ii) Tax Levy Debt Service Subaccount. To the Tax Levy Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (1) any collections of all taxes heretofore or hereafter levied or collected for the payment of the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and interest thereon which are not needed to pay the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds as a result of the current Refunding; (2) all investment earnings on funds held in the Tax Levy Debt Service Subaccount; and (3) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Tax Levy Debt Service Subaccount. The Tax Levy Debt Service Subaccount shall be used solely to pay the principal and interest and any premiums for redemption of the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

The moneys in the Debt Service Account shall be used solely to pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (2) in addition to the above, in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Fund (or any

other City account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the federal Internal Revenue Code of 1986, as amended (the "Code").

17. Covenants Relating to the Prior 2004A Bonds Refunding Portion of the Bonds and the Prior 2004B Improvement Bonds Refunding Portion.

(a) Special Assessments. The City has heretofore levied special assessments pursuant to the Prior 2004A Bonds Resolution, which were pledged to the payment of the principal and interest on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds and, after the Call Date, the uncollected special assessments for the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds are now pledged to the payment of principal and interest on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds. The City has heretofore levied special assessments pursuant to the Prior 2004B Improvement Bonds Resolution, which were pledged to the payment of the principal and interest on the Prior 2004B Improvement Refunding Portion of the Prior 2004B Improvement Bonds and, after the Crossover Date, the uncollected special assessments for the Prior 2004B Improvement Refunding Portion of the Bonds are now pledged to the payment of principal and interest on the Prior 2004B Improvement Bonds Refunding Portion of the Bonds. The special assessments are such that if collected in full they, together with estimated collections of taxes herein pledged for the payment of the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and Prior 2004B Improvement Bonds Refunding Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and the Prior 2004B Improvement Bonds Refunding Portion of the Bonds. The special assessments were levied as provided below, payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all such assessments at the rate shown opposite such years:

<u>Improvement Designations</u>	<u>Amounts</u>	<u>Interest Rate</u>	<u>Collection Years</u>
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See attached schedules

(b) Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and the Prior 2004B Improvement Bonds Refunding Portion of the Bonds, there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax

rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amounts</u>
See attached schedule		

The tax levies are such that if collected in full they, together with estimated collections of special assessments and any other revenues herein pledged for the payment of the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and Prior 2004B Improvement Bonds Refunding Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and the Prior 2004B Improvement Bonds Refunding Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and Prior 2004B Improvement Bonds Refunding Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds, the uncollected taxes levied in the Prior 2004A Bonds Resolution authorizing the issuance of the Prior 2004A Bonds which are not needed to pay the Prior 2004A Bonds as a result of the Current Refunding shall be canceled. Upon payment of the Prior 2004B Improvement Bonds, the uncollected taxes levied in the Prior 2004B Improvement Bonds Resolution authorizing the issuance of the Prior 2004B Improvement Bonds which are not needed to pay the Prior 2004B Improvement Bonds as a result of the Crossover Refunding shall be canceled.

(c) General Obligation Pledge. For the prompt and full payment of the principal and interest on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and the Prior 2004B Improvement Bonds Refunding Portion of the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Improvement Debt Service Subaccount is ever insufficient to pay all principal and interest then due on the Special Assessment and Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and Prior 2004B Improvement Bonds Refunding Portion of the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Improvement Debt Service Subaccount when a sufficient balance is available therein.

18. Covenants Relating to the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds.

(a) Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the Tax levy Refunding Portion of the Prior

2004A Bonds Refunding Portion of the Bonds, there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amounts</u>
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See attached schedule

The tax levies are such that if collected in full they, together with estimated collections of special assessments and any other revenues herein pledged for the payment of the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Tax Levy Refunding Portion of the Prior 2004A Bonds, the uncollected taxes levied in the Tax Levy Refunding Portion of the Prior 2004A Bonds Resolution authorizing the issuance of the Prior 2004A Bonds which are not needed to pay the Prior 2004A Bonds as a result of the Current Refunding shall be canceled.

(b) General Obligation Pledge. For the prompt and full payment of the principal and interest on the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Tax Levy Debt Service Subaccount is ever insufficient to pay all principal and interest then due on the Tax Levy Refunding Portion of the Prior 2004A Bonds Refunding Portion of the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Improvement Debt Service Subaccount when a sufficient balance is available therein.

19. Prior Bonds; Security. Until retirement of the Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

20. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called

for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

21. Securities; Escrow Agent. Securities purchased from moneys in the Escrow Account shall be limited to securities set forth in Minnesota Statutes, Section 475.67, Subdivision 8, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased simultaneously with the delivery of the Bonds. The City Council has investigated the facts and hereby finds and determines that the Escrow Agent is a suitable financial institution to act as escrow agent.

22. Redemption of Refunded Bonds. The Clerk is hereby authorized and directed to give a mailed notice of redemption prior to the Call Date, to the paying agent for the Refunded 2004A Bonds in substantially the form attached hereto as Exhibit A, which terms and conditions are hereby approved and incorporated herein by reference. The Refunded 2004B Improvement Bonds shall be redeemed and prepaid on the Crossover Date in accordance with the terms and conditions set forth in the Notice of Call for Redemption, in substantially the form attached to the Escrow Agreement, which terms and conditions are hereby approved and incorporated herein by reference.

23. Escrow Agreement. On or prior to the delivery of the Bonds the Mayor and Finance Manager shall, and are hereby authorized and directed to, execute the Escrow Agreement on behalf of the City. The Escrow Agreement is hereby approved and adopted and made a part of this resolution, and the City covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

24. Purchase of SLGS or Open Market Securities. The Escrow Agent, as agent for the City, is hereby authorized and directed to purchase on behalf of the City and in its name the appropriate United States Treasury Securities, State and Local Government Series and/or open market securities as provided in paragraph 21, from the proceeds of the Prior 2004B Improvement Bonds Refunding Portion of the Bonds, to the extent necessary, other available funds, all in accordance with the provisions of this resolution and the Escrow Agreement and to execute all such documents (including the appropriate subscription form) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

25. Certificate of Registration. The Clerk is hereby directed to file a certified copy of this resolution with the County Auditor of Ramsey County, Minnesota, together with such other information as each County Auditor shall require, and to obtain the County Auditor's Certificate from each County that the Bonds have been entered in the County Auditor's Bond Register and that the tax levy required by law has been made.

26. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any re furnished, shall be deemed representations of the City as to the facts recited therein.

27. Negative Covenant as to Use of Proceeds and Projects. The City hereby covenants not to use the proceeds of the Bonds or to use the projects originally financed by the Prior Bonds, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the projects, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

28. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Clerk of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

29. Tax-Exempt Status of the Bonds; Rebate. The City is subject to the rebate requirement imposed by Section 148(f) of the Code by reason of issuing (together with all

subordinate entities thereof, and all entities treated as one issuer with the Issuer) more than \$5,000,000 of tax-exempt governmental obligations during this calendar year as provided in Section 148(f)(4)(D) of the Code and Section 1.148-8 of the Regulations.

30. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2013 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2013 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

31. Official Statement. The Official Statement relating to the Bonds prepared and distributed by the Springsted Incorporated is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

32. Supplemental Resolution. The Prior Resolutions are hereby supplemented to the extent necessary to give effect to the provisions hereof.

33. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

34. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of \$3,805,000 General Obligation Refunding Bonds, Series 2013B.

WITNESS my hand on November \_\_\_\_, 2013.

\_\_\_\_\_  
Clerk

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION

GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004A  
CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Maplewood, Ramsey County, Minnesota, there have been called for redemption and prepayment on

February 1, 2014

those outstanding bonds of the City designated as General Obligation Refunding Bonds, Series 2004A, dated as of April 1, 2004, having stated maturity dates or subject to mandatory redemption in the years 2015 through 2021, inclusive, and totaling \$1,755,000 in principal amount and having CUSIP numbers listed below:

<u>Year</u>	<u>CUSIP Number*</u>
2015	
2016	
2017	
2018	
2021	

The bonds are being called at a price of par plus accrued interest to February 1, 2014, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment, at U.S. Bank National Association, Attn: Paying Agency Department, St. Paul, Minnesota .

Dated: November 14, 2013

BY ORDER OF THE CITY COUNCIL

/s/ \_\_\_\_\_, City Clerk

\*The City shall not be responsible for the selection of or use of the CUSIP numbers, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holders.

STATE OF MINNESOTA  
COUNTY OF RAMSEY

COUNTY AUDITOR'S CERTIFICATE  
AS TO TAX LEVY AND REGISTRATION

I, the undersigned, being the duly qualified and acting County Auditor of Ramsey County, Minnesota, DO HEREBY CERTIFY that on the date hereof, there was filed in my office a certified copy of a resolution adopted on November 14, 2013, by the City Council of the City of Maplewood, Minnesota, authorizing the issuance of \$3,805,000 General Obligation Refunding Bonds, Series 2013B (the "Bonds") and levying a tax for the payment thereof, together with full information regarding the Bonds for which the tax was levied; the Bonds have been entered in my Register; and the tax levy required by law has been made.

WITNESS my hand and the seal of the County Auditor on \_\_\_\_\_, 2013.

\_\_\_\_\_  
County Auditor

(SEAL)

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager

**FROM:** Melinda Coleman, Assistant City Manager  
David Fisher, Building Official  
Tom Ekstrand, Senior Planner

**DATE:** October 30, 2013

**SUBJECT:** Approval of Resolution for Community Development Fees for 2014

**Introduction**

City fees are adjusted at the beginning of each year. The fees charged by the Community Development Department include fees for building permits and associated charges (mechanical permits, electrical permit fees and the like), planning fees (zoning and land use applications) and restaurant inspection fees. Staff is proposing the community development service charges and permit fees be adjusted and increased as stated below by January 1, 2014.

**Background**

In 2004, the city conducted a User Fee Study to determine if the city was charging an adequate amount of money to cover service costs for the Community Development Department. Based on the study all fees were increased. However, the increases were proposed over a five-year period to avoid a drastic spike in cost to the public for these services. The end of 2007 was an exception, however, when the fees were raised to the top end of the five-year fee chart. From 2008 to 2013 the fees have remained consistent without many changes. In 2009 there was a plan review fee of \$325.00 added for the remodeling of an existing restaurant and the fee of \$675.00 for a new restaurant. In 2010 a fee of \$250 was added to the fee schedule to address the nuisance-abatement actions of city staff.

**Discussion**

Staff has reviewed the current fees and compared building permit fees with other communities in the area. Staff found that the City of Maplewood's building fees were about 2% to 3% lower than the other communities. In addition, most of the communities building permit fees are based on value and did not use flat fees for building permit windows, decks, residential roofs residential siding and structure over 120 square feet but not greater than 200 square foot. When a flat fee was use by adjacent cities their flat fees were more than \$150. The staff is proposing a minor fee increase of 2% for building permits that are base on value and \$30.00 increase on building permit flat fees. This would increase the fees from \$120 to \$150 for residential roofs, siding, windows, patio doors, doors, stucco, above ground pools and sheds between 120 and 200 square feet.

Staff recommends an increase of \$25.00 to the code enforcement abatement fee. This would increase the abatement fee from \$250 that was established in 2010 to \$275 for 2014. There were over 40 of these abatements to mow lawns or remove debris from properties in 2012 and 2013 has had 30 abatements. Staff feels that the city is not in the business to mow lawns and this fee should be increased to help pay for staff's time.

Staff reviewed the contractor licenses, truth-in-housing license, mechanical permits, plumbing permits, electrical permits and planning fees and is recommending no increases to:

- Contractor license fee of \$130.00 (commercial building, mechanical & truth-in-housing).
- Mechanical, plumbing or electrical permit fees.
- Planning variances, building relocations, CUPs, CUP revisions, final plats, home occupations, lot divisions, PUDs, prelim plat revisions or extensions, public vacations, rezoning, woodlot alteration permits, and Community Design Reviews fees.

### **Budget Impact**

Estimate about \$5,000 increase in building permit revenue and \$1,000 increase in abatement fees received in 2014.

### **Recommendation**

Adopt the resolution setting the 2014 Building Permit Fees and the 2014 Community Development Service Charges.

### **Attachments**

1. Community Development Fees Resolution
2. Table A-1 Building Permit Fees
3. 2014 Community Development Service Charges

**RESOLUTION NO. \_\_\_\_\_**  
**COMMUNITY DEVELOPMENT FEES**

WHEREAS, the Maplewood City Council has performed their annual evaluation of the fees charged by the city for building permits, planning reviews and restaurant inspections;

WHEREAS, the Maplewood City Council hereby sets the following fees listed in the table entitled Table A-1 Building Permit Fees;

WHEREAS, the Maplewood City Council hereby sets the Community Development Service Charges for planning and health related fees as outlined on the fee chart entitled 2014 Community Development Service Charges;

NOW, THEREFORE BE IT RESOLVED, that the City of Maplewood adopt the above mentioned 2014 fee amounts.

Maplewood City council \_\_\_\_\_ this resolution on \_\_\_\_\_, 2013.

**Table A-1  
Proposed 2014 Building Permit Fees**

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$28.05
\$501.00 to \$2,000.00	\$28.05 for the first \$500.00 plus 3.62 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$82.35 for the first \$2,000.00 plus \$16.42 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$459.92 for the first \$25,000.00 plus \$11.97 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$759.17 for the first \$50,000.00 plus \$8.36 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,177.17 for the first \$100,000.00 plus \$6.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,849.17 for the first \$500,000.00 plus \$5.57 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,634.17 for the first \$1,000,000.00 plus \$4.46 for each additional \$1,000.00, or fraction thereof

**Other Inspections and Fees:**

1. Inspections outside of normal business hours.....\$100.00 per hour  
(minimum charge – two hours)
2. Re-inspection fees ..... \$100.00 per hour
3. Re-inspection fees from Health Officer on Pools.....\$100.00 per hour
4. Inspections for which no fee is specifically indicated.....\$100.00 per hour  
(minimum charge – one-half hour)
5. Interior preparation fee .....\$100.00
6. For use of outside consultants for plan checking, inspections  
and similar costs.....Actual costs<sup>1</sup>

<sup>1</sup>Actual costs include administrative and overhead costs.

**Plan Review Fee:**

When a building permit is required and a plan is required to be submitted, a plan review fee shall be paid. Plan review fees for all buildings shall be sixty five percent (65%) of the building permit fee, except as modified in Minnesota State Building Code Section 1300. The plan review fees specified are separate fees from the permit fees specified and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged at the above rate.

**Expiration of plan review:**

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

**Refund Fee:**

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan review is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

**Investigation Fee:**

Work without a Permit If work for which a permit is required by the code has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for the work. An investigation fee, in addition to the permit fee, shall be collected. The investigation fee shall be equal to the amount of the permit fee required. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the city code nor from any penalty prescribed by law.

**Demolition Permit Fee:**

Structures not connected to utilities	\$100.00
Structures connected to City utilities	\$225.00

**Certificate of Occupancy Fee:**

Conditional Certificate of Occupancy	\$100.00
Temporary / Seasonal Certificate of Occupancy Permit	\$100.00
Occupancy Permit	\$100.00

**Manufactured Home Permit Fee:**

New installation or replacement	\$180.00
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**Moving Building Permit Fee:**

Building Relocation	\$100.00
Investigation fee	\$100.00/hour

**Swimming Pool Permit Fees:**

Above Ground	\$150.00
Below Ground	\$200.00

**Residential Permit Flat Fees:** (Windows, Decks, Roofs, Siding):

Windows	\$150.00
Deck	\$150.00
Residential roofs	\$150.00
Residential siding	\$150.00
Utility structures (over 120 sf. but not greater than 200 sf.)	\$150.00

**Miscellaneous Fees:**

Replacement inspection record card	\$50.00
Re-stamping job site plan sets	\$50.00

**Electrical Permit Fee:**

Set through contract with Contract Electrical Inspector  
 80% of the permit as it has been  
 Add \$9.50 Admin Fee to all electrical permits.

**Mechanical Permit Fees:**

Residential	
Minimum fee	\$40.00
Gas piping – Repair or new installation	\$40.00
Gas or oil fired furnace or boiler	\$40.00
Warm air furnace or hot water heating system	\$40.00
Construction or alt.of any warm air furnace per unit	\$40.00
Construction or alteration of each hot water system	\$40.00
Installation or replacement of each hot water system per unit	\$40.00
Per unit heaters based on first 100,000 BTU input	\$40.00
Air conditioning – new or replacement	\$40.00
Wood burning furnace per unit	\$40.00
Swimming pool heater per unit	\$40.00
Air exchanger	\$40.00
Gas or oil space heater per unit	\$40.00
Gas direct vent heater per unit	\$40.00
Gas fireplace, Gas log or insert	\$40.00
In floor Heat system	\$40.00
Other	\$40.00

**Mechanical Commercial Fees:**

All commercial work 1.85 % of estimated job cost plus \$78.00  
 Mechanical plan review 25% of the permit fee

**Plumbing Permit Fees:**

Residential - Minimum fee	\$45.00
Residential \$45.00 plus, \$10.00 for each fixture opening	
Commercial work 2.15 % of estimated job cost plus \$91.00	

## 2014 COMMUNITY DEVELOPMENT SERVICE CHARGES

<b>PLANNING FEES</b>	<b>2013</b>	<b>2014</b>
Administrative Variances:	500	500
Building Relocation:	925	925
Comprehensive Plan Amendment:	1,650	1,650
Conditional Use Permit:	1,650	1,650
Conditional Use Permit Revision:	1,000	1,000
Final Plat:	430	430
Front Yard Setback Authorization:	500	500
Home Occupations:	1,385	1,385
Lot Divisions:	500	500
Planned Unit Development:	2,735	2,735
Preliminary Plat:	2,050	2,050
Preliminary Plat Revision or Time Extension:	990	990
Public Vacations:	1,200	1,200
Rezoning:	1,650	1,650
Variances:	1,385	1,385
Woodlot Alteration Permit:	375	375
Community Design Review Board:		
Commercial/Multi-family reviews	1,650	1,650
Minor Construction Project	500	500
Residential	500	500
Revision	500	500
Comprehensive Sign Plan	500	500
 <b>BUILDING PERMIT FLAT FEES</b>		
*Residential Roofing	120	*150
*Residential Siding	120	*150
*Stucco	120	*150
*Residential Windows/Patio Door	120	*150
*Decks	120	*150
*Above Ground Pools	120	*150
*Sheds Over 120 Sq Ft Not over 200 Sq Ft	120	*150
*Interior Preparation for Tenant Remodels	105	*110
 <b>Demo Permit Fees</b>		
*Structures Connected to Utilities	205	*225
*Structures Not Connected to Utilities	80	*100
 <b>SIGNS</b>		
Billboard Sign Permit	500	500
Dynamic Display Sign	175	175
Freestanding Sign Permit	175	175
Temporary Sign Permit	45	45
Wall Sign Permit	110	110

**MISCELLANEOUS SERVICE CHARGES**

*Abatement Fee	250	*275
*Mobile Home Set-up Permit	170	*180
Building Moving	70	*100
Contractor License	130	130
On-site Sewage Systems	150	150
Project Notification Sign	200	200
Truth-In-Housing Evaluators License	130	130
Truth-In-Housing Filing Fee	30	30
Zoning Compliance Letter	100	100

**HEALTH FEES**

*Restaurant Plan Review - Existing	325	*330
*Restaurant Plan Review - New	675	*685

**RESIDENTIAL MECHANICAL FEES**

Minimum fee	40	40
Gas Piping	40	40
Gas/Oil Burning Appliance	40	40
Ductwork	40	40
Unit Heater	40	40
Set Fireplace - Gas or Wood	40	40
Air Exchanger	40	40
Air Conditioning	40	40
In Floor Heat	40	40
Other	40	40

**COMMERCIAL MECHANICAL FEES**

Based on Valuation X.0185 + \$78	No Changes	No Change
Mechanical Plan Review = 25% of Permit		

**RESIDENTIAL PLUMBING FEES**

Minimum fee	45	45
\$10 per fixture	No Change	No Change

**COMMERCIAL PLUMBING**

Based on Valuation X .0215 +\$91	No Change	No Change
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**ELECTRICAL FEES**

Minimum Fee \$35.00 \$9.50 Admin	44.50	44.50
Based on State Form	No Change	No Change

The \* reflects a change from 2013 to 2014

**MEMORANDUM**

**TO:** Charles Ahl, City Manager

**FROM:** Michael Martin, AICP, Planner  
Melinda Coleman, Assistant City Manager

**DATE:** November 6, 2013

**SUBJECT:** Approval of a Resolution Calling a Public Hearing on the Proposed Adoption of a Modification to the Development Program for Development District No. 1, the Proposed Establishment of Tax Increment Financing (Housing) District No. 1-13 Therein, and the Proposed Adoption of a Tax Increment Financing Plan

A. Approval of a Resolution Calling a Public Hearing

**Introduction**

Greg Johnson, of Battle Creek LLC, is proposing to purchase the city-owned property at 2501 Londin Lane and redevelop the site into 148 senior housing units. Mr. Johnson has made an application to the city requesting tax increment financing (TIF) assistance.

**Discussion**

Staff has been working with Mr. Johnson on the potential redevelopment of the former Londin Lane fire station. Mr. Johnson has also submitted land use applications to build the 148 unit senior living facility which would consist of a mix of independent living units, assisted-living units, and memory care units. The land use applications are currently being reviewed by staff and will be presented to the relevant commissions in November and be forwarded to the city council for consideration of approval in December.

The applicant is seeking TIF assistance from the City to assist in the development of the site, and the provision of a portion of the units as affordable housing options. A TIF plan for this project is currently being drafted, along with a draft development agreement and will be reviewed by the city council on December 9.

**Committee Review**

November 13, 2013: The housing and economic development commission will review this TIF request and provide a recommendation.

November 19, 2013: The planning commission will review the TIF request for consistency with the city's comprehensive plan at this meeting.

**Budget Impact**

The action of calling for a public hearing does not have any budget impact. The city council will consider, as separate agenda items, the costs and budget impacts of utilizing TIF for this project.

**Recommendations**

It is recommended the City Council adopt the attached resolution that calls for a Public Hearing on December 9, 2013 to consider Modification to the Development Program for Development District No. 1, the Proposed Establishment of Tax Increment Financing (Housing) District No. 1-13 Therein, and the Proposed Adoption of a Tax Increment Financing Plan.

**Attachments**

1. Resolution Calling for Public Hearing

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
MAPLEWOOD, MINNESOTA

HELD: November 14, 2013

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly held at the City Hall on Monday, the 14th day of November, 2013 at 7:00 p.m. for the purpose, in part, of calling a public hearing on the proposed adoption of a Modification to the Development Program for Development District No. 1, and the proposed establishment of Tax Increment Financing (Housing) District No. 1-13 therein and the proposed adoption of a Tax Increment Financing Plan therefor.

The following Council Members were present:

and the following were absent:

Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED  
ADOPTION OF A MODIFICATION TO THE DEVELOPMENT PROGRAM  
FOR DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED  
ESTABLISHMENT OF TAX INCREMENT FINANCING (HOUSING)  
DISTRICT NO. 1-13 THEREIN AND THE PROPOSED ADOPTION OF A  
TAX INCREMENT FINANCING PLAN THEREFOR

BE IT RESOLVED by the City Council (the "Council") of the City of Maplewood, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on December 9, 2013, at approximately 7:00 p.m., to hold a public hearing on the following matters: (a) the proposed adoption of a Modification to the Development Program for Development District No. 1; (b) the proposed establishment of Tax Increment Financing (Housing) District No. 1-13 therein; and (c) the proposed adoption of a Tax Increment Financing Plan therefor, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.134, both inclusive, as amended and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (collectively, the "Act").

2. Notice of Hearing; Program Modification and Plan. The City Manager is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed Modification to the Development Program and Tax Increment Financing Plan on file in the Manager's Office at City Hall and to make such copies available for inspection by the public.

3. Consultation with Other Taxing Jurisdictions. The City Manager is hereby directed to mail a notice of the public hearing and a copy of the Tax Increment Financing Plan to Ramsey County and Independent School District No. 622 informing those taxing jurisdictions of the estimated fiscal and economic impact of the establishment of the proposed tax increment financing district.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF RAMSEY    )

I, the undersigned, being the duly qualified and acting City Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Maplewood, Minnesota duly called and held, as such minutes relate to the calling of a public hearing on the City's development district and the establishment of a tax increment financing district.

Dated November \_\_\_\_, 2013

\_\_\_\_\_  
City Clerk

Exhibit A  
CITY OF MAPLEWOOD  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Maplewood, Ramsey County, Minnesota, will hold a public hearing on Monday, December 9, 2013, at 7:00 p.m., at the Maplewood City Hall, 1830 East County Road B, in the City of Maplewood, Minnesota, relating to the proposed adoption of a Modification to the Development Program for Development District No. 1, and the proposed establishment of Tax Increment Financing (Housing) District No. 1-13 and the proposed adoption of a Tax Increment Financing Plan therefor, within Development District No. 1, pursuant to Minnesota Statutes, Sections 469.124 to 469.134, inclusive, as amended, and Section 469.174 through 469.1799, inclusive, as amended. Copies of the Modification to the Development Program and the Tax Increment Financing Plan as proposed to be adopted will be on file and available for public inspection at the office of the City Manager at City Hall..

The property proposed to be included in Tax Increment Financing (Housing) District No. 1-13 is described in the Tax Increment Financing Plan on file in the office of the City Manager.

A map of Development District No. 1 and Tax Increment Financing (Housing) District No. 1-13 is set forth below:

*[INSERT MAP of Development District No. 1 and Tax Increment (Housing) Financing District No. 1-13]*

All interested persons may appear at the hearing and present their views orally or in writing prior to the hearing.

Dated: November 14, 2013

BY ORDER OF THE CITY COUNCIL

/s/ Chuck Ahl  
City Manager

**CORRECTED MEMORANDUM  
TO REFLECT FINAL FIGURES FOR ABRAMS AND JUENEMANN**

**MEMORANDUM**

TO: Chuck Ahl, City Manager  
 FROM: Karen Guilfoile, Director Citizen Services  
 DATE: November 7, 2013  
 RE: Canvass of Municipal General Election Results

It is recommended that the City Council approve the following resolution canvassing the results of the Municipal General Election held on November 5, 2013.

**RESOLUTION  
CANVASS OF ELECTION**

**RESOLVED**, that the City Council of Maplewood, Ramsey County, Minnesota, acting as a canvassing board on November 14, 2013, hereby declares the following results from the November 5, 2013 Municipal General Election.

**Mayor:**

Diana Longrie	1803
Nora Slawik	3777

**Councilmembers:**

Marylee Abrams	2988
Margret Ann Behrens	2294
Rebecca Cave	2307
Kathleen Juenemann	2891

Receiving the highest number of votes in the election for Mayor is Nora Slawik. Marylee Abrams and Kathleen Juenemann received the highest number of votes for the office of Councilmember. All elected terms are for four years.

A swearing-in and oath of office ceremony will take place on January 6, 2014.

**WRITE-IN VOTES:**

A total of 26 write-in votes were received for Mayor and a total of 45 write-in votes were received for City Council member. A complete record of the write-in votes follows.

**MAYOR:**

<b>NAME</b>	<b>VOTE TOTAL</b>
Adam Burback	1
Anyone else	1

Big John	1
Bob Cardinal	3
Bob Kane	1
Coleman	1
Corinne Walker	1
Dan Mauer	1
Diana Longrie	1
Fran Grant	2
John Savat	1
Kevin Yackel	1
No viable candidate	1
Patrick J. Eckert	1
Pete Smith	1
Sheeza Ballsniffer	1
T. Village Idiot	1
Will Rossbach	3
No Name	3

**CITY COUNCIL:****NAME**                      **VOTE TOTAL**

Adam Burback	1
Anthony Ducklow	2
Bob Cane	1
Dan Mauer	1
Dan Walker	1
Dave Katz	1
Douglas R. White	1
Edward V. Franzmeier	1
Evan Savat	1
Hal Bierwerth	1
Jacob Anderson	1
Jennifer Baldwin	1
Jim Cardinal	1
Joe Hinderer	1
John Prior	1
John Wegleitner	1
Juicy Lucy	1
Nancy J. Lerew	1
Roger Samarani	1
Ron Cockriel	1
Ron Heart	1
Ron Erickson	1
Steve Kokaisel	1
Steve Schwerr	1
Tom Cruise	1
Walter Ruen	3
Warren Wessel	4
Will Rossbach	1
No Name	11

**MEMORANDUM**

**TO:** City Council

**FROM:** Charles Ahl, City Manager  
Alan Kantrud, City Attorney

**DATE:** November 13, 2013

**SUBJECT:** Approval of Settlement for Damages in Condemnation Case – Craemer Parcel  
a. Declaration of Intent to Consider Closed Session (§13D.04 subd.5)

**Introduction/Background**

City Attorney Alan Kantrud will update the Council on litigation matters related to a settlement for damages in a condemnation case in relation to the Craemer Parcel.

It is expected that due to the litigation decisions and update on client-attorney issues, that this meeting will be closed per statute.

**Budget Impact**

None.

**Recommendation**

The City Council will receive the update during the closed session. No action will be taken during this closed session.

**Attachments**

None.

**MEMORANDUM**

**TO:** City Council  
**FROM:** Charles Ahl, City Manager  
**DATE:** November 5, 2013  
**SUBJECT:** Council Meeting Calendar Report

**Introduction/Background**

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcement of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

**Upcoming Agenda Items & Work Session Schedule**

1. Discussion on Condemnation of Property – November 25<sup>th</sup>
2. EDA Plan – November 25<sup>th</sup>
3. Discussion on Cable Commission Franchise with Kim Facile – November 25<sup>th</sup>
4. Discontinuation of DARE Program – November 25<sup>th</sup>
5. Recycling Cart Purchase – November 25<sup>th</sup>
6. December 2<sup>nd</sup> Council Workshop Cancelled
7. Police Survey and Strategies – December 9<sup>th</sup>
8. December 23<sup>rd</sup> Council Meeting Moved to December 19<sup>th</sup> at 7:00pm
9. Presentation by Ramsey County Sheriff Matt Bostrom, December 19<sup>th</sup>
10. City Hall & 1902 Closing at 1:30pm on December 24<sup>th</sup> & 31<sup>st</sup> for Christmas Eve and New Years Eve.

**Budget Impact****Recommendation**

No action required.

**Attachments**

None.

## MEMORANDUM

**TO:** City Council

**FROM:** Charles Ahl, City Manager

**DATE:** October 22, 2013

**SUBJECT:** Report on Progress on City Council Goals

- A. Public Safety
- B. Economic Development
- C. Financial Stability/Sustainability
- D. Parks and Recreation
- E. Consolidation of Services/Shared Services

### Introduction/Background

In March 2012, the City Council and staff met for a one-day session to discuss and establish goals for the City and operations for 2012 – 2014. A follow-up retreat to this goal session was held in a one-day session on March 6, 2013, at which point the Council unanimously received a report on progress for these goals, reviewed departmental priorities and reaffirmed the goals for the remainder of 2013. This agenda item is intended to continue a discussion on these goals, including updates on the progress related to each item. No action is anticipated as part of this item.

### **Summary of Goals and Progress [Goals are listed in Ranked Order]**

#### **A. Public Safety**

- a. Goal specifics: **Complete the plan for rebuilding and relocating fire stations, from five to three, including securing the 3M site. Develop and commit to a plan for meeting the space needs of the police department.**
  - i. **Fire Chief Lukin reports** that the 3M site where the new station will be located has been donated to the city of Maplewood by 3M and the final paperwork for the land transaction is in process. Plans are well underway and drawings and designs have been completed for the new station, which will be called Fire Station Number 1. We have met with all commissions regarding the design and layout of the new fire station with approvals from all. Our goal is to have the station open and operational by November 1, 2014. Meetings are currently taking place to start the designing and layout for the other two stations. The Maplewood Police Department will be adding a South Police Substation into the Facility to expand service.
  - ii. **Police Chief Schnell and IT Director Fowlds reports** that significant progress has been and continues to be made with regard to public safety facility upgrades, enhancements, and expansion. The police department facility upgrade and expansion is fully underway. Excellent intra-City

collaborations are being developed and refined in a number of areas, including: Efforts by the police, fire and IT departments to explore options for increased integration of data management systems, including paperless operations. Additionally, the fire and police departments are continuing to plan for a South Maplewood Police Substation, which will be co-located in the new fire department facility near the 3M campus. Taking advantage of this unique opportunity to better meet with needs of south Maplewood residents and businesses without significant additional expenditure represents a wise investment that we believe will pay real and received public safety dividends for years to come.

## B. Economic Development

- a. Goal specifics: **Make a concerted effort to define and develop a plan (through the EDA) that will ensure new economic development in the city with a particular focus on re-development. Commit to re-development (including housing) for the City through prioritizing and updating the Master Plan. Determine staffing needs for this effort with adequate resources. Work with BEDC.**
- b. This goal is undergoing a major revision in approach since July 2013. Assistant City Manager Melinda Coleman has been hired to implement new policies and attract new development and departmental changes. This hiring and confirmation of duties will be a major start to meet the staffing needs for this continued effort. Much of the effort has been on examining the Gladstone area and exploring the Master Plan and related issues. A new grant application has been submitted to the Metropolitan Council earlier this year and recent indications are that a purchase agreement has been signed for the Maplewood Bowl property and a developer is proposing a \$20+ million investment into the area with additional investments to follow. The major economic development focus of 2013, prior to Coleman's arrival was led by a team of current City Manager Ahl and Finance Manager Bauman working with our partners at Springsted and Briggs-Morgan to develop the necessary Tax Increment Financing package to retain 700+ jobs on the 3M Campus that will include a new \$150-million plus research and development facility.
- c. **Assistant City Manager Melinda Coleman** reports that additional efforts for economic development in 2013 and 2014 will be to develop the necessary plan. Staff will work with the BEDC during the next 4-8 months on the sale of fire stations; marketing of additional City parcels, expansion of development in Gladstone and a renewed focus on the Rush Line Corridor Transit plan.

## C. Financial Stability/Sustainability

- a. Goal Specifics: **Continue to provide quality, efficient services to our citizens while equalizing expenditures and revenues every year. Make budgeting decisions that comport with the principals of sustainability.**
- b. **Finance Manager Gayle Bauman reports** that City staff made presentations to Council this past year regarding a long range plan for Debt Management. The plan to apply new LGA funds to short term initiatives or specific projects and not use it for operations demonstrates the City's efforts toward maintaining stability/sustainability. Based on recent history, reliance on the State LGA funds

for operational support does not speak to sustainability. Staff is also working to put together an Infrastructure Replacement Policy to facilitate the financial planning necessary to accommodate the timely replacement of assets. This would be another area where LGA funds could be directed to jump start the program.

The Council and Department Heads are updated monthly on the status of the City's General Fund, which is the main operating fund for the City. Having up-to-date information available assists greatly with the decision making process. The City's General Fund balance is being maintained at 40% of general fund revenues, which is well within the guidelines provided by the State Auditor and helps the City maintain its high bond rating.

#### D. Parks and Recreation

- a. Goal Specifics: **Continue to determine how to resolve the Community Center's funding and programming issues. Explore a possible joint venture with neighboring communities and a referendum on a sustainable Parks system. Develop a comprehensive plan about our parks.**
- b. **Parks and Recreation Director Dewey Konewko reports that:**
  - i. MCC staff is working very closely with the Finance Director implementing a 5 – 7 year sustainable budget plan with the goal of eliminating the negative cash balance in the Community Center Operations Fund. Staff is also working on an asset management plan for the MCC that will be presented to council for further review and discussion when complete. The asset management plan will assist staff in preparing the Capital Improvement Plan and will look out over the next five to ten years so we can better understand and plan for future improvements to the facility. Staff continues to look at opportunities to reduce expenditures as well as increasing revenue streams at the MCC.
  - ii. With council approval, the Park System Task Force was created to assist staff in the development of a comprehensive Master Plan for the City's parks, trails, and open spaces. The Park System Task Force works very closely with the Park Commission and ultimately the City Council. One of the outcomes of the Park Master Plan is to identify options for future funding, which will include a city-wide referendum for improvements/enhancements to Maplewood's parks, trails, and open spaces. The Parks Department continues to work directly with neighboring communities to ensure that we deliver services in a cost efficient manner and seek out ways to collaborate on new programming opportunities.

#### E. Consolidation of Services/Shared Services

- a. Goal Specifics: **All departments will work collaboratively with other cities in an effort to provide more cost-effective services where possible. Consolidate or share city services where it makes sense from a sustainability standpoint.**
- b. City Manager Ahl has compiled a list of dozens of joint efforts that are new and existing over the past few years. This list includes:

- i. Finance: Utility Billing with multiple area Cities; Ambulance Billing private
- ii. IT Dept: Metro-Inet is a regional partnership of agencies saving funds for internet and phone service; N. St Paul provides joint fiber optics; St. Paul provides RMS and CAD software; Ramsey County provides GIS service and Ramsey/Washington Suburban Cable Commission for CATV
- iii. Public Works: Roseville and Lake Elmo for engineering services; Ramsey County for signal maintenance and striping; Oakdale for crack sealing; St. Paul for street light maintenance, water service, billing services; Maplewood provides service to N. St Paul and Oakdale for street signs; numerous agreements with border cities for shared utility and street maintenance.
- iv. Parks and Recreation: East Twins Babe Ruth, NESA Soccer, MAA for recreation service; ISD #622 and #623 for facilities; Kokoro for Volleyball facilities; Mahtomedi and N. St. Paul for beach service; Ashland for theater; ISD #622 for job training and aquatic programs; Tartan Ice Arena.
- v. Police: Ramsey County for drug enforcement; St. Paul PD for records and mobile sharing; Ramsey County for dispatch, SWAT, traffic grants; BCA for internet crimes.
- vi. Fire: Ramsey County for dispatch and CAD; East Metro Training facility; Fire Auto Aid in area; Ramsey County Fire and Arson Investigation and Emergency Operations coordination; Equipment share with Oakdale

**F. Other Areas:**

**a. Council Directed Staff Priorities for 2013:**

**i. Communication**

- 1. Since July 2013, Karen Guilfoile has been re-assigned to a new role as Director of Communication. This was the Council Members' top priority for the staff in 2013 and was called the Theme of the Day. It has been re-titled to "Tell Our Story"
- 2. **Director of Communications Karen Guilfoile reports that**
  - a. At your direction, I have focused on communication and what has become our coined phrase "*Telling Our Story*" every opportunity that we can find to do so. We have begun to take a different approach in writing articles for the Maplewood Monthly so that they not only inform the public but also tell the story of what it takes to get things done in the city.
  - b. In May of this year we introduced "*Business Highlights*" in the Monthly interviewing owner/managers writing articles with accompanying pictures giving our businesses an opportunity to tell their story. This has been well received.
  - c. We have begun to utilize our opportunities at GTN in a broader way by inviting GTN staff to record different events

so that we can incorporate visuals in our monthly broadcasts i.e. 3M groundbreaking and the Highway 36 ribbon cutting and grand opening event. In addition, we are working with GTN staff to record on-site happenings that will be incorporated into a new “newsy” type of program that we are working on. Clips from these programs will also be incorporated into 30 – 60 second clips that will then be posted on the website to keep our residents up to speed.

- d. In the past we have used the Clear Channel billboards as requested by varying departments. In the spirit of increased communication, we are attempting to have two rotations of city related news or events on the boards consistently. The MCC Electronic Board will continue to be used to promote and notify the public of city events.

### **Budget Impact**

None.

### **Recommended Action**

The City Council should actively participate in the discussion and staff comments on the overall goal. Areas of progress should be noted, as well as areas where additional emphasis is needed should also be addressed. No action is anticipated on this item. Staff anticipates calling for a new Staff Council Retreat in early 2014

### **Attachments**

1. 2012-2014 Council Goals

**2012- 2014 GOALS**  
**Ranked in 2012 (for two years)**

**#1 – Public Safety**

Complete the plan for rebuilding and relocating fire stations, from five to three, including securing the 3M site. Develop and commit to a plan for meeting the space needs of the Police Department.

**#1 – Economic Development** *(tie for first)*

Make a concerted effort to define and develop a plan (through the EDA) that will ensure new economic development in the City with a particular focus on re-development. Commit to a redevelopment (including housing) for the City through prioritizing and updating the master plan. Determine staffing needs for this effort with adequate resources. Work with BEDC.

**#3 – Financial Stability/Sustainability**

Continue to provide quality, efficient services to our citizens while equalizing expenditures and revenues every year. Make budgeting decisions that comport with the principals of sustainability.

**#4 – Parks and Recreation**

Continue to determine how to resolve the Community Center's funding and programming issues. Explore a possible joint venture with neighboring communities and a referendum on a sustainable Parks system. Develop a comprehensive plan about our parks.

**#5 – Consolidation of Services/Shared Services**

All departments will work collaborative with other cities to in an effort to provide more cost-effective services where possible. Consolidate or share city services where it makes sense from a sustainability standpoint (*Good Government*).

**MEMORANDUM**

**TO:** Chuck Ahl, City Manager  
**FROM:** Karen Guilfoile, Director Citizen Services  
**DATE:** November 4, 2013  
**SUBJECT:** Cancellation of the December 2, 2013 Council Manager Workshop

**Introduction**

Currently, staff does not have any time sensitive matters that would call for the need of a Council Manager Workshop on Monday, December 2, 2013.

**Recommendation**

Staff recommends the cancellation of the Council Manager Workshop on December 2, 2013.