

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, May 13, 2013
Council Chambers, City Hall
Meeting No. 09-13

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:03 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

Councilmember Juenemann acknowledged the passing of former Planning Commissioner Gary Pierson.

D. APPROVAL OF AGENDA

- N1. Cable Commission
- N2. Maplewood Community Center
- N3. Maplewood Review
- N4. Art Exhibit
- N5. Maplewood Residence Financial Health
- N6. Maplewood Nature Center
- N7. Parks System Plan
- N8. Maplewood Students, Independent School District 623
- N9. Filing for City Council Office
- N10. Visitor Presentations on the Agenda
- N11. Senior Expo at Maplewood Community Center

Councilmember Cave moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

- 1. Approval of April 29, 2013 City Council Workshop Minutes.

Councilmember Juenemann moved to approve the April 29, 2013 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

RESOLUTION 13-5-907

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

Heritage Preservation Commission

- Robert Creager, term expires April 30, 2016

Human Rights Commission

- Maurice Fortin, term expires May 1, 2016
- Jeffrey Kringle, term expires May 1, 2016

Seconded by Councilmember Cave

Ayes – All

The motion passed.

3. Approval of Proclamation Recognizing National Public Works Week: May 19-25, 2013

Public Works Director Thompson gave the staff report. Mayor Rossbach read the Proclamation in recognition of Public Works Week, May 19 through May 25, 2013.

Councilmember Juenemann moved to approve the Proclamation Recognizing May 19-25, 2013 as National Public Works Week.

CITY OF MAPLEWOOD
PROCLAMATION
PUBLIC WORKS WEEK
May 19 through May 25, 2013

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, traffic safety and water quality; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of all public works professionals; and

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council hereby proclaim the week of May 19 through May 25, 2013 as Public Works Week and encourages all citizens and civic organizations to acquaint themselves with the various aspects of public works service delivery and to recognize the contributions made by public works professionals every day to our health, safety, comfort, and quality of life.

Seconded by Councilmember Koppen

Ayes – All

b. Resolution Ordering Improvement After Public Hearing (4 votes)

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

Mayor Rossbach opened the public hearing. The following people spoke:

1. Warren Dickson, 481 County Road B East
2. Donald Anderson, 480 County Road B East
3. Robert M. Prettyman, 2196 Desoto Street
4. Doris Calhoun, 2205 Arkwright Street
5. Theresa Milsch, 410 County Road B East
6. Carol Koval, 2191 Arkwright Street
7. Judy McCauley, 506 County Road B East
8. Mary Phillippi, 407 Laurie Road
9. Bob Zick, North St. Paul Resident

Mayor Rossbach closed the public hearing.

Public Works Director/City Engineer Thompson and Civil Engineer Jarosch answered additional questions of the council.

Resident Judy McCauley addressed the council to request all residents affected by the project be notified of additional meetings regarding the sidewalks.

Assistant City Manager Ahl suggested item 3 of the resolution be changed to "The City Engineer, or his designee, to prepare plans and specifications excluding sidewalks from the area. A decision on sidewalks and trails is deferred to a future meeting to be determined by the City Engineer.

Councilmember Cardinal moved to approve a Public Hearing and the amended Resolution Ordering the Improvement for the Arkwright-Sunrise Area Improvements, City Project 12-09.

RESOLUTION 13-5-911
ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted the 8th day of April 2013, fixed a date for a council hearing on the proposed street improvements for the Arkwright-Sunrise Area Improvements, City Project 12-09.

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was duly held on May 13, 2013, and the council has heard all persons desiring to be heard on the matter and has fully considered the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That it is necessary, cost-effective and feasible, as detailed in the feasibility report, that the City of Maplewood make improvements to the Arkwright-Sunrise Area Improvements, City Project 12-09.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 13th day of May, 2013.

3. The City Engineer, or his designee, is the designated engineer for this improvement and is hereby directed to prepare final plans and specifications, excluding sidewalks from the project area, for the making of said improvement as previously directed by the City Council at the April 8, 2013 council meeting. The decision on sidewalks and trails is deferred to a future council meeting as a separate action at a date to be determined by the City Engineer.

4. The finance director was authorized to make the financial transfers necessary to implement the financing plan for the project by the city council at the April 8, 2013 council meeting. A project budget of \$4,996,000 was established. The approved financing plan is as follows and shall be implemented:

FUNDING SOURCE	FEASIBILITY ESTIMATE
G.O. IMPROVEMENT BONDS	\$2,529,000
RAMSEY COUNTY (SIDEWALKS)	\$176,000
SANITARY SEWER FUND	\$279,000
I & I GRANT	\$39,000
ENVIRONMENTAL UTILITY FUND	\$460,000
SPECIAL BENEFIT ASSESSMENT	\$697,000
ST. PAUL WATER	\$480,000
W.A.C. FUND	\$58,000
CITY OF LITTLE CANADA	\$243,000
DRIVEWAY REPLACEMENT PROGRAM	\$35,000
TOTAL FUNDING	\$4,996,000

Approved this 13th day of May 2013.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Acceptance of Comprehensive Annual Financial Report – 2012

Finance Director Bauman gave the staff report.

Councilmember Cave moved to approve the 2012 Comprehensive Annual Financial Report and the City's responses to the audit findings.

Seconded by Councilmember Juenemann

Ayes – all

The motion passed.

2. Preliminary Approval for Issuance of Bonds

Finance Director Bauman gave the staff report. Terry Heaton from Sprinsted was present and addressed the council to give additional information to the council.

Councilmember Cardinal moved to approve the Resolution providing preliminary approval for the sale of \$6,380,000 General Obligation Bonds, Series 2013A.

RESOLUTION 13-5-912
RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED
SALE OF \$6,380,000 GENERAL OBLIGATION BONDS, SERIES 2013A

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$6,380,000 General Obligation Bonds, Series 2013A (the "Bonds") to (i) refund the August 1, 2016 through August 1, 2024 maturities of the City's General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004; (ii) finance the expansion of and improvements to the City's existing police department building; (iii) finance various improvement projects within the City; and

B. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

3. Conditional Use Permit Revision for the Tubman Center East Planned Unit Development, 1725 Monastery Way (Simple Majority Vote Required to Approve)

Senior Planner Ekstrand gave the staff report.

Councilmember Juenemann moved to approve the Resolution, with revisions to number six as requested by the applicant, amending the Conditional Use Permit the St. Paul's Priory planned unit development which allowed the Tubman Family Shelter facility in the former monastery building located at 1725 Monastery Way.

RESOLUTION 13-5-913
PLANNED UNIT DEVELOPMENT
REVISION RESOLUTION

WHEREAS, the Harriet Tubman Center East has applied to revised the conditional use permit for a planned unit development that included the development of the former 31-acre St. Paul's Priory site. This development included a 50-unit town house development; a 40-unit seniors housing apartment building; the conversion of the former monastery into a multi-use family-violence shelter for Tubman and a future monastery building on the north end of their property.

WHEREAS, the Harriet Tubman Center East is requesting amendment of this permit to expand their services and shelter housing. The shelter housing will expand to occupy the upper two floors of the building. The expanded services and programming will include the following uses: temporary shelter housing, legal services, counseling services, youth and family services, community training and education, child care, creative art studios and administrative offices. In addition to those, Tubman would add therapeutic and community gardens, a bus shelter for the community and Tubman clients, a community health clinic which will work in collaboration with Tubman counseling services, and renew the existing commercial kitchen to provide meals to Tubman residents and other facility users as well as partner with a community college and others to provide training in basic food preparation.

WHEREAS, Section 44-1092(3) of the city ordinances requires a conditional use permit for institutions of any educational, philanthropic and charitable nature.

WHEREAS, this permit applies to the property located at 1725 Monastery Way. The legal description is:

Lot 2, Block 1, St. Paul's Monastery

WHEREAS, the history of this conditional use permit revision is as follows:

1. On May 7, 2013, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On May 13, 2013, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit revision, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

Councilmember Cardinal made a motion for issues not otherwise set forth in the current employment contract between the City and City Manager Antonen, be resolved by following normal procedures followed by Human Resources with regard to any employee that is terminating employment.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

Councilmember Cardinal made a motion to appoint an internal candidate for the City Manager position stating that Assistant City Manager Ahl was qualified for the position.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

Mayor Rossbach made a motion to direct staff to begin the appropriate contract negotiations with Mr. Ahl to be the next City Manager.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

K. AWARD OF BIDS

1. Lift Station 14 Rehabilitation, Project 12-13, Resolution Receiving Bids and Awarding Construction Contract

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the Resolution Receiving Bids and Awarding the Construction Contract for Lift Station 14 Rehabilitation in the amount of \$178,317 to Veit & Company, City Project 12-13.

RESOLUTION 13-5-914
AWARD OF BID

BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Veit & Company, Inc. in the amount of \$178,317.00, is the lowest responsible bid for the upgrades to Lift Station No.14, City Project 12-13, and the mayor and city manager are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary from the Sanitary Sewer Fund to implement the financing plan for the project.

Adopted by the council on this 13th day of May, 2013.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

L. VISITOR PRESENTATION

The following people spoke:

1. Bob Zick, North St. Paul Resident
2. Mark Bradley

M. ADMINISTRATIVE PRESENTATIONS

1. Cancellation of the June 3, 2013 Council Manager Workshop

City Manager Antonen gave the staff report.

Councilmember Juenemann moved to approve the Cancellation of the June 3, 2013 Council Manager Workshop.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

N. COUNCIL PRESENTATIONS

1. Cable Commission

Councilmember Cardinal informed residents that the Ramsey-Washington County Cable Commission Open House was not well attended. He suggested the city council give more emphasis to the Cable Commission.

2. Maplewood Community Center

In response to a question posed by Councilmember Cardinal, Parks and Recreation Director Konewko gave a report informing Councilmembers and residents that the Community Center does not offer free memberships to special groups.

3. Maplewood Review

Councilmember Cardinal received a comment form a resident about notices not being published in the Maplewood Review for Roseville School District 623. There is a section of Maplewood that is in Roseville School District 623 and because the notices are not published in the Maplewood review, they do not get the published notices. Councilmember Juenemann suggested the Roseville School District be contacted and request they publish noticed in the Maplewood Review as well as the Roseville Review.

4. Art Exhibit

Councilmember Cardinal received a call in response to a note he put in the Maplewood Monthly that an individual would like to donate his entire art exhibit to a nonprofit in Maplewood. He indicated that if there are any Maplewood nonprofit businesses in the community that are interested to please contact him.

5. Maplewood Residence Financial Health

Councilmember Cardinal requested Finance Director Bauman obtain the number of foreclosures in the City so the financial health of the City can be recognized and determine how it is impacting the City.

6. Maplewood Nature Center

Councilmember Cardinal wanted to know about a large oak tree that was cut down at the Maplewood Nature Center. Parks and Recreation Director Konewko informed the council and residents that a Pin Oak Tree was cut down last fall because it was struck by lightning. Pieces of the tree have been saved with the intention of making some furniture.

7. Parks System Plan

Councilmember Cardinal informed residents that the Park System Task Force is proceeding well under the direction of the Parks and Recreation Director Mr. Konewko. Notice will be put out that there are public meetings scheduled for June, July and August.

8. Maplewood Students, Independent School District 623

Councilmember Cardinal made a correction to a statement that he had made in the May edition of the Maplewood Monthly clarifying that there are 940 Maplewood Residents attending Roseville School District 623.

9. Filing for Office

Councilmember Cardinal informed residents that filing for city council offices opens on Tuesday, May 21. City Clerk Guilfoile informed the council and residents that the filing period for mayor and two councilmember seats will run from Tuesday, May 21st through Tuesday, June 4th.

10. Visitor Presentations

This item was addressed earlier in the meeting. Councilmember Cardinal indicated that he had nothing further to add.

11. Senior Expo at Maplewood Community Center

Councilmember Juenemann reminded residents that the Senior Expo is being held at the Maplewood Community Center next Thursday, May 23rd from 10:00 a.m. to 2:00 p.m.

O. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 9:41 p.m.

City of Maplewood Public Hearing Sign-Up Sheet

By putting your name and address on this sheet, you are requesting to address the Maplewood City Council on the following topic for up to five minutes.

Public Hearing: H1 - Arkwright - Sunrise Area Improvements, City Project 12-09

Date: May 13, 2013

Time: 07:00 PM

Name - First & Last

(please print clearly)

Address

1. WARREN DICKSON 418 E. CO RD B
2. DONALD ANDERSON 480 EAST CO. RD "B"
3. ROBERT M. PRETTYMAN 2196 DESOTO ST.
4. DORIS CALHOUN 2205 ARKWRIGHT
5. Theresa Mitsch 410 E. Co. Rd. B
6. Carol Koval 2191 Arkwright ST.
7. Judy McCauley 506 E. County Rd B
8. Al McCauley 506 E. County Rd B
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

City of Maplewood
City Council Meeting Sign-Up Sheet

*By putting your name and address on this sheet,
you are indicating which agenda item you would
like to discuss with the City Council*

Date: May 13, 2013

	<u>Name - First & Last</u> <i>(please print clearly)</i>	<u>Address</u>	<u>Agenda Item</u>
1.	<i>Bob Zick</i>		<i>Visitor Presentation</i>
2.	<i>Mark Bradley</i>	<i>2164 Woodlyon Ave</i>	<i>Visitor Presentation</i>
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