

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, March 25, 2013
Council Chambers, City Hall
Meeting No. 06-13

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:01 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

| | |
|-----------------------------------|---------|
| Will Rossbach, Mayor | Present |
| Robert Cardinal, Councilmember | Present |
| Rebecca Cave, Councilmember | Present |
| Kathleen Juenemann, Councilmember | Present |
| Marvin Koppen, Councilmember | Present |

D. APPROVAL OF AGENDA

M1 Parks Task Force
M2 Our Water Our Future
M3 Open Mic Program
M4 City Clean Up

Councilmember Koppen moved to approve the agenda as amended.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of March 11, 2013 City Council Meeting Minutes

Councilmember Cardinal moved to approve the March 11, 2013 City Council Meeting Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Life Saving Awards – Sergeant Michael Nye and Officer Brian Tazuell (No Report)

Acting Police Chief Kvam presented a Life Saving Award to Sergeant Michael Nye and Office Brian Tazuell.

G. CONSENT AGENDA

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

4. Approval to Purchase Police Vehicles

Councilmember Juenemann moved to authorize the purchase of four 2013 Ford Police Interceptor utility vehicles in the amount of \$104,435.28.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

5. Approval of Resolution of Support for Community Development Block Grant Funding for the Maplewood Townhouse Association

Councilmember Juenemann moved to approve the Resolution of Support for the Issuance of Community Development Block Grant (CDBG) Funding for the Maplewoods Townhouse Association in the amount of \$150,000.

RESOLUTION 13-3-875
RESOLUTION OF SUPPORT
FOR THE ISSUANCE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
FOR THE MAPLEWOODS TOWNHOUSE ASSOCIATION

WHEREAS, Stephen Wensman, representing the Maplewoods Townhouse Association, is requesting \$150,000 of Community Development Block Grant funds from Ramsey County; and

WHEREAS, approval of such funds is partly determined on the Maplewood City Council finding that the proposed use of such funds meets the city's goals, objectives and land use requirements; and

WHEREAS, the upkeep of multiple-family housing developments, like the Maplewoods Townhomes, is highly important and integral in maintaining the city's housing stock.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Maplewood City Council hereby determines that the granting of CDBG funds to the Maplewoods Townhouse Association for roof replacement and repairs meets the city's goals, objectives and land use requirements for the upkeep of Maplewood's housing stock.

Passed by the Maplewood City Council on March 25, 2013

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

6. Approval of the Spring Clean Up Event on April 20, 2013

Councilmember Juenemann moved to approve the 2013 Spring Clean Up Event and fee schedule.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

7. Authorization Purchase Bituminous Materials for 2013

Councilmember Juenemann moved to authorize the Street Superintendent and Finance Manger to purchase bituminous materials needed for street and trail maintenance projects in an amount up to \$75,000.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

8. Authorization for Ramsey County to Perform 2013 Street Striping

Councilmember Juenemann moved to authorize Ramsey County to perform city pavement striping needs, in an amount not to exceed \$27,000.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

9. Approval of Agreement for Street Maintenance on Border Streets with City of Vadnais Heights

Councilmember Juenemann moved to approve the agreement between the City of Vadnais Heights and the City of Maplewood for the long term maintenance of County Road D Court and County Road D Circle, and direct the Mayor and City Manager to sign the agreement signifying council approval.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

10. Municipal State Aid Streets Designation

- a. Approval of a Resolution Revoking Municipal State Aid Streets**
- b. Approval of a Resolution Establishing Municipal State Aid Streets**

Councilmember Juenemann moved to approve the Resolution Revoking Municipal State Aid Streets status for that part of Southlawn Avenue from County Road C and Radatz Avenue.

**RESOLUTION 13-3-876
REVOKING MUNICIPAL STATE AID STREETS**

WHEREAS, the City Council of the City of Maplewood desires that the streets hereinafter described as Municipal State Aid Streets be removed from consideration as Municipal State Aid Streets under the provisions of Minnesota law,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Maplewood, that the roads describe as follows, to wit:

- Part of MSAS 117 Southlawn Avenue from County Road C to Radatz Avenue be, and herby are revoked as Municipal State Aid Street of said city, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESLOVED, that the city clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for this consideration and that upon the Commissioner’s approval of the revocation of said street or

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

14. Approval of a Resolution for a Temporary Gambling Permit and Permit Fee Waiver for the Church of the Presentation of the Blessed Virgin Mary

Councilmember Juenemann moved to approve the Resolution for a Temporary Gambling Permit for the Church of the Presentation of the Blessed Virgin Mary, 1725 Kennard Street and approve the fees be waived for a Carnival Rides permit of \$381.

RESOLUTION 13-3-880

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary premises permit for lawful gambling on May 4, 2013 and May 5, 2013 is approved for the Church of the Presentation of the Blessed Virgin Mary, 1725 Kennard Street, Maplewood.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

H. PUBLIC HEARING

None

I. UNFINISHED BUSINESS

- 1. Approval of 2013-2014 Collective Bargaining Agreements**
 - a. Law Enforcement Labor Services, Inc (Local 153) – Police Officers**

Assistant City Manager Ahl gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the 2013- 2014 Contract with Law Enforcement Labor Services, Inc (Local 153) – Police Officers, and authorize the Mayor and City Manager to execute said contracts on behalf of the City pending approve by the union.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

J. NEW BUSINESS

- 1. Approval of an On-Sale Intoxicating Liquor License for McCarron’s Pub and Grill**

The motion passed.

RESOLUTION 13-3-881
APPROVING PLANS AND AUTHORIZING ADVERTISEMENT FOR BIDS
(BID PACKAGE 3 – SITE IMPROVEMENTS,
BID PACKAGE 5 – BURN EQUIPMENT SUPPLIER AND
BID PACKAGE 5 - BURN HOUSE AND TRAINING TOWER)

HEREAS, pursuant to resolution passed by the city council on May 14, 2012 plans and June 25, 2012, plans and specifications for the East Metro Public Safety Training Center Improvements, City Project 09-09, have been prepared by (or under the direction of) the city engineer, who has presented such plans and specifications to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. Such preliminary plans for Bid Packages 3 (Site Improvements) and 5 (Burn House and Training Tower/Alternate), a copy of which are available upon request, are hereby approved and ordered placed on file in the office of the city engineer.
2. The city clerk or office of the city engineer shall prepare and cause to be inserted in the official paper and in the Construction Bulletin an advertisement for bids upon the making of such improvement under such preliminary. The advertisement shall be published at least twice, and in conformance with State Statutes prior to the date set for bid opening, shall specify the work to be done, shall state that bids will be publicly opened and considered by the council at 10:00 a.m. on a date to be determined, at city hall and that no bids shall be considered unless sealed and filed with the clerk and accompanied by a certified check or bid bond, payable to the City of Maplewood, Minnesota for five percent of the amount of such bid.
3. The city clerk and city engineer are hereby authorized and instructed to receive, open, and read aloud bids received at the time and place herein noted, and to tabulate the bids received. The council will consider the bids, and the award of a contract, at a regular city council meeting for each project bid set.

Adopted by the council on this 25th day of March, 2013.

Councilmember Koppen moved to approve the donation of Translucent Panels from W.L. Hall Company.

RESOLUTION 13-3-882
ACCEPTING PRIVATE DONATION FOR COMPLETION
OF THE EAST METRO PUBLIC SAFETY TRAINING CENTER

WHEREAS, pursuant to resolution passed by the city council on May 14, 2012 plans and June 25, 2012, plans and specifications for the East Metro Public Safety Training Center Improvements, City Project 09-09, have been prepared by (or under the direction of) the city engineer, who has presented such plans and specifications to the council for approval.

WHEREAS, the City of Maplewood is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 465.03 and 465.04 for the benefit of its citizens and is specifically authorized to maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Said gifts may be limited under provisions of MN Statutes Section 471.895.

WHEREAS, the following persons and or entities have offered to contribute contributions or gifts to the City as listed:

DONOR/ENTITY DESCRIPTION

Translucent Panels for Installation with Bid Package 4
W.L. Hall Company
503 15th Avenue South
Hopkins, Minnesota 55343

Estimated donation amount = \$15,000.00

WHEREAS, said contribution is intended to aid the City in establishing the East Metro Public Safety Training Center within the city's jurisdiction either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. The contributions described above are hereby accepted by the City of Maplewood.
2. The contributions described above will be used in completion of Bid Package 4 and as designated by the donor.

Adopted by the council on this 25th day of March, 2013.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

Councilmember Koppen moved to approve the resolution to Receive Bids and Award Contract to Millerbrand Manufacturing Company in the amount of \$26,848 for supplying and delivering traffic signal mast arms and poles for the East Metro Public Safety Training Center: Bid Package 3 – City Project 09-09; and approve the resolution to Receive Bids and Award Contract to Brown Traffic Products, Inc. for supplying and delivering traffic signal materials and electrical equipment for the East Metro Public Safety Training Center: Bid Package 3 – City Project 09-09.

RESOLUTION 13-3-883
RECEIVING BIDS AND AWARDING CONTRACT

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Millerbrand Manufacturing Company in the amount of \$26,848.00, is the lowest responsible bid for supplying and delivering traffic signal mast arms and poles for the East Metro Public Safety Training Center: Bid Package 3 – City Project 09-09, and the mayor and clerk are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project as previously approved by council.

Adopted by the council on this 25th day of March, 2013.

RESOLUTION 13-3-884

RECEIVING BIDS AND AWARDING CONTRACT

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Brown Traffic Products Inc. in the amount of \$11,744.00, is the lowest responsible bid for supplying and delivering traffic signal materials and electrical equipment for the East Metro Public Safety Training Center: Bid Package 3 – City Project 09-09, and the mayor and clerk are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project as previously approved by council.

Adopted by the council on this 25th day of March, 2013.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. ADMINISTRATIVE PRESENTATIONS

None

M. COUNCIL PRESENTATIONS

1. **Parks Task Force** – Councilmember Cave had an inquiry from a Maplewood resident regarding the status of their application for the Parks Task Force. Interviews will be conducted April 8, 2013.
2. **Our Water Our Future** – Councilmember Cave informed residents about a kick-off event for a series of community forums on preserving water resources. The kick-off event entitled “Groundwater: the Hidden Source” will be held on Thursday, April 4th from 6:30-8:30 p.m. at Century College, East Campus in White Bear Lake.
3. **Open Mic** – Councilmember Koppen requested eliminating the Listening Forum that is scheduled at 6:30 p.m. before city council meetings. He requested that Visitor Presentation be put on the city council agenda in place of it. After discussion, staff was directed to put the issue on the next city council agenda.
4. **City Clean-Up** – Councilmember Juenemann informed residents that the City-Wide Clean-Up is scheduled for Saturday, April 20th from 8:00 a.m. to 1:00 p.m. at the Aldrich Arena in Maplewood.
5. Mayor Rossbach received a letter from the National Independence State Parade requesting him to submit the names of three to five high school marching bands that would represent Minnesota and the birth of our nation in Washington, DC. If there are schools that are interested, they should contact him to be nominated.

N. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 7:46 p.m.