

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, December 14, 2015
Council Chambers, City Hall
Meeting No. 23-15

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:05 p.m. by Mayor Slawik.

Mayor Slawik reported on calls from residents regarding the Gateway Trail not being plowed during the last snow fall. City Manager Coleman gave additional information.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

The following items were added to the agenda under Council Presentations:

1. Natural Living Expo
2. Recycle Your Holidays
3. Wage Negotiations of the City Manager
4. Bruentrup Heritage Farm
5. Human Rights Commission Meeting from December 7, 2015
6. Rush Line Corridor

The following item was added to the agenda under New Business:

Consider Approval of Transition Agreement between City of Maplewood and Ramsey Washington County Suburban Cable Commission & Comcast

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. **Approval of November 23, 2015 City Council Workshop Minutes**

Councilmember Juenemann moved to approve the November 23, 2015 City Council Workshop

Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of November 23, 2015 City Council Meeting Minutes

Councilmember Abrams noted a correction under Approval of Agenda and Council Presentations item 6; the word Hart should be spelled Heart.

Councilmember Juenemann noted that “No action taken” should be added to the end of agenda item H3.

Councilmember Juenemann moved to approve the November 23, 2015 City Council Meeting Minutes as amended.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

None

G. CONSENT AGENDA

Councilmember Juenemann moved to approve consent agenda items G1-G13.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Juenemann moved to approve the Approval of Claims.

ACCOUNTS PAYABLE:

\$ 437,313.51	Checks #96287 thru #96324 dated 11/19/15 thru 11/24/15
\$ 286,462.39	Disbursements via debits to checking account dated 11/16/15 thru 11/20/15
\$ 112,131.21	Checks # 96325 thru # 96361 dated 11/23/15 thru 12/01/15
\$ 421,375.10	Disbursements via debits to checking account dated 11/23/15 thru 11/27/15

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the City of Maplewood enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the City Council.
2. That the proper City officers are authorized to execute such contract and any amendments thereto.
3. That the City Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Engineer may execute such work order contracts on behalf of the City of Maplewood without further approval by this City Council.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

6. Approval of Fuel Contracts for 2016

Councilmember Juenemann moved to approve to ratify the gas and diesel fuel contracts with Mansfield Oil Company of Gainesville, Inc and authorize the City Manager or her designee to sign said agreement signifying council approval.

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

7. Approval of a Resolution Accepting Donation of Laptops to Maplewood Police Department

Councilmember Juenemann moved to approve the resolution accepting the donation of two laptops from Dell for the Maplewood Police Department.

Resolution 15-12-1286 EXPRESSING ACCEPTANCE OF AND APPRECIATION OF A DONATION TO THE MAPLEWOOD POLICE DEPARTMENT

WHEREAS, Dell has presented to the Maplewood Police Department a donation of 2 computers; and

WHEREAS, the Maplewood City Council is appreciative of the donation and commends Dell for their generous donation,

1. Diane Longrie, Maplewood Resident
2. Bob Zick, North St. Paul Resident
3. Kevin Berglund, Maplewood Resident
4. Tim Kinley, Maplewood Resident

Mayor Slawik closed the public hearing.

Councilmember Koppen moved to approve the Resolution Certifying Taxes Payable in 2016.

Resolution 15-12-1288
CERTIFYING TAXES PAYABLE IN 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that:

1. The following amounts of taxes be levied for 2015, payable in 2016, upon the net tax capacity in said City of Maplewood, for the following purposes:

General Fund	\$13,131,520
Ambulance Service	310,000
Community Center	500,000
Recreation Programs	200,000
Capital Improvement Projects	292,660
Police Vehicle & Equipment	300,000
General Building Replacement	50,000
Fire Truck Replacement	60,000
Redevelopment	25,000
Debt Service	4,476,760
TOTAL LEVY	\$19,345,940

2. In addition, there is a \$316,060 market value based referendum levy for 2015 payable in 2016 to finance the debt service on the 2013B Fire Safety Refunding Bonds. **This results in a total certified City levy of \$19,662,000.** There is also a proposal for an EDA levy of \$89,270. This would bring the total levy up to \$19,751,270 (4.0% increase from 2015).

The net tax capacity based levy of \$4,476,760 for Debt Service and the market value based referendum levy of \$316,060 total \$4,792,820. This is a net decrease of \$2,178,716.90 in the scheduled levy of \$6,971,536.90. The breakdown by Debt Service Fund is attached.

City of MAPLEWOOD	Debt Service Fund breakdown				
BOND ISSUES	ORIGINAL PRINCIPAL	DATE ISSUED	PAYABLE 2016 DEBT LEVY	ADDITIONS OR REDUCTIONS BY RESOLUTION	CERTIFIED DEBT LEVY
GO IMP 2004B	13,010,000	1-Aug-04	\$ 288,938.32	31,361.68	\$ 320,300.00
GO IMP 2005A	2,115,000	1-Aug-05	0.00	0.00	0.00
GO IMP 2006A	6,085,000	1-Apr-06	368,506.04	36,493.96	405,000.00
GO IMP 2007A	10,060,000	1-Jul-07	307,484.68	-75,084.68	232,400.00

GO IMP 2007B	5,090,000	15-Oct-07	326,497.71	-73,497.71	253,000.00
GO IMP 2008A	9,970,000	1-Jul-08	600,974.18	-437,974.18	163,000.00
GO IMP REFUNDING 2008B	1,070,000	1-Jul-08	57,553.13	-51,153.13	6,400.00
GO IMP REFUNDING 2009A	4,680,000	1-Apr-09	442,911.04	-63,411.04	379,500.00
GO IMP REFUNDING 2009B	2,690,000	1-Dec-09	363,855.64	-72,255.64	291,600.00
GO 2010A	11,790,000	10-May-10	0.00	0.00	0.00
GO TIF Refunding 2010B	4,050,000	8-Jul-10	379,417.50	-351,617.50	27,800.00
GO IMP 2011A	10,000,000	1-Jun-11	430,029.41	-163,129.41	266,900.00
GO 2012A	5,780,000	1-Jul-12	522,351.27	-466,951.27	55,400.00
GO 2013A refunding	6,180,000	1-Jun-13	445,625.31	-19,525.31	426,100.00
GO 2013B refunding	3,700,000	18-Dec-13	345,581.25	45,518.75	391,100.00
GO 2014A	7,745,000	1-Aug-14	517,830.76	-66,830.76	451,000.00
GO 2014B refunding	1,255,000	1-Aug-14	296,126.50	59,173.50	355,300.00
GO Imp 2015A refunding	3,790,000	1-Jan-15	562,730.00	-206,030.00	356,700.00
GO 2015B	1,215,000	8-Jul-15	114,765.00	-42,865.00	71,900.00
GO 2015C refunding	7,990,000	8-Jul-15	600,359.16	-260,939.16	339,420.00
			\$6,971,536.90	-\$2,178,716.90	\$4,792,820.00

Seconded by Councilmember Juenemann

Ayes – Mayor Slawik, Council Members
Abrams, Juenemann and Koppen
Nays – Councilmember Cardinal

The motion passed.

Councilmember Koppen moved to approve the Resolution Adopting a Budget for 2016.

Resolution 15-12-1289
ADOPTING A BUDGET FOR 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that a budget for 2016 is hereby adopted as outlined in the following summary:

	OPERATING BUDGET	CAPITAL IMPROVEMENTS BUDGET	DEBT SERVICE BUDGET	TOTAL
Revenues	\$35,575,640	\$4,040,360	\$7,469,510	\$47,085,510
Net other increases (decreases)	(1,102,660)	(178,500)	1,429,650	148,490
Expenditures	(34,413,870)	(1,560,260)	(13,419,790)	(49,393,920)
Net change in fund balance	\$59,110	\$2,301,600	(\$4,520,630)	(\$2,159,920)

BE IT FURTHER RESOLVED that the department appropriations totaling \$34,413,870 as listed in the budget booklet are hereby approved for the 2016 Operating Budget.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2016 Capital Improvements Budget:

CAPITAL IMPROVEMENT PROJECTS	\$200,340
FIRE STATION FUND	9,500
FIRE TRUCK REPLACEMENT FUND	73,900
GENERAL BUILDING REPLACEMENT	1,400
LEGACY VILLAGE PARK DEVELOPMENT DISTRICT	40
LEGACY VILLAGE TAX ABATEMENT DISTRICT	3,990
PARK DEVELOPMENT	449,660
POND CLEAN OUT/DREDGING	100,000
POLICE VEHICLES & EQUIPMENT	161,980
REDEVELOPMENT	81,100
RIGHT-OF-WAY	20
STORM CLEANUP	30,000
STREET USE REVITALIZATION	30
TAX INCREMENT ECON. DEV. DISTRICT #1-12	166,000
TAX INCREMENT HOUSING DISTRICT #1-1	5,010
TAX INCREMENT HOUSING DISTRICT #1-2	6,280
TAX INCREMENT HOUSING DISTRICT #1-3	2,170
TAX INCREMENT HOUSING DISTRICT #1-4	470
TAX INCREMENT HOUSING DISTRICT #1-5	470
TAX INCREMENT HOUSING DISTRICT #1-6	490
TAX INCREMENT HOUSING DISTRICT #1-7	22,760
TAX INCREMENT HOUSING DISTRICT #1-8	61,320
TAX INCREMENT HOUSING DISTRICT #1-10	167,900
TRASH CARTS	730
WATER AVAILABILITY CHARGE - N. ST. PAUL	1,550
WATER AVAILABILITY CHARGES - ST. PAUL	13,150
TOTAL CAPITAL IMPROVEMENTS BUDGET APPROPRIATIONS	<u>\$1,560,260</u>

BE IT FURTHER RESOLVED that the Finance Director shall establish a budget for each public improvement project when the Council orders the project and that the budget amounts shall be recorded at amounts specified in the feasibility study for the project.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2016 Debt Service Budget:

\$11,186,100	Principal
2,160,990	Interest
9,000	Paying Agent Fees
12,600	Fees for Service
51,100	Investment Management Fees
<u>\$13,419,790</u>	TOTAL DEBT SERVICE BUDGET APPROPRIATIONS

BE IT FURTHER RESOLVED that the above budgets for Governmental Funds are hereby adopted for financial reporting and management control.

BE IT FURTHER RESOLVED that the above budgets for all other funds are hereby adopted for management purposes only.

BE IT FURTHER RESOLVED that the transfer of appropriations among the various accounts, within a fund, shall only require the approval of the City Manager or his designee. However, City Council approval is required for transfers from contingency accounts.

BE IT FURTHER RESOLVED that all appropriations which are not encumbered or expended at the end of the fiscal year shall lapse and shall become part of the unencumbered fund balance which may be appropriated for the next fiscal year except appropriations for capital improvement projects which shall not lapse until the project is completed or canceled by the City Council.

Seconded by Councilmember Abrams

Ayes – Mayor Slawik, Council Members
Abrams, Juenemann and Koppen
Nays – Councilmember Cardinal

The motion passed.

2. Meeting of Economic Development Authority (EDA) - The City Council Serves as the EDA

Mayor Slawik recessed the City Council Meeting at 8:10 p.m. in order to convene the EDA meeting.

Mayor Slawik called the Meeting of the City Council back to order at 8:22 p.m.

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

- 1. Consider Amendments to the Tree Ordinance and Environmental Chapters – First Reading**
 - a. Approval of Ordinance Regulating Trees in the City of Maplewood**
 - b. Approval of Tree Standards**
 - c. Approval of Ordinance Reconfiguring the City’s Environmental Chapters**

Interim Environmental and Economic Development Director Carver introduced the staff report. Environmental Planner Finwall gave the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the first reading of an ordinance regulating trees in the City of Maplewood.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

O. COUNCIL PRESENTATIONS

- 1. Natural Living Expo**
- 2. Recycle Your Holidays**
- 3. Wage Negotiations of the City Manager**
- 4. Bruentrup Heritage Farm**
- 5. Human Rights Commission Meeting from December 7, 2015**
- 6. Rush Line Corridor**