

**The Maplewood City Council Serves as the  
Maplewood Area Economic Development Authority.  
This Meeting Will Be Held Preceding the City Council Meeting**

**AGENDA  
MAPLEWOOD AREA ECONOMIC DEVELOPMENT AUTHORITY**

Monday, September 14, 2015  
City Hall, Council Chambers

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. Approval of December 08, 2014 Economic Development Authority Meeting Minutes

**E. PUBLIC HEARING**

None

**F. UNFINISHED BUSINESS**

None

**G. NEW BUSINESS**

1. Consider Preliminary Approval of Proposed Tax Levy Payable in 2016 and Setting Budget Public Hearing Date

**H. ADJOURNMENT**

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Chair Koppen closed the public hearing.

Councilmember Cardinal further stated that for the 2015-2019 CIP Commercial Property Redevelopment Programs to prevent neighborhoods from deteriorating the tax levy is needed in order fund this program and to allow for economic development and opportunities. He further applauded Larkin Dance for moving from a renter to a property tax generator.

Member Cardinal moved to approve the Resolution Certifying EDA Taxes Payable in 2015 that is already included in the 2015 budget.

Resolution 14-12-1156  
CERTIFYING TAXES PAYABLE IN 2015

BE IT RESOLVED BY THE MAPLEWOOD AREA ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF MAPLEWOOD, MINNESOTA that:

1. The following amounts of taxes be levied for 2014, payable in 2015, upon the net tax capacity in said City of Maplewood, for the following purposes:

EDA	\$89,270
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2. The 2015 Budget for the Maplewood Area Economic Development Authority is included in the City Budget document and will be adopted along with all the other funds of the City. A summary of the budget is as follows:

Revenues	\$90,210
Expenditures	137,370
Net change in fund balance	(47,160)

Seconded by Member Juenemann Ayes – All

The motion passed.

**F. UNFINISHED BUSINESS**

None

**G. NEW BUSINESS**

None

**H. ADJOURMENT**

EDA Chair Koppen adjourned the meeting at 8:47 p.m.

**EDA MEMORANDUM**

**TO:** Melinda Coleman, City Manager  
**FROM:** Gayle Bauman, Finance Director  
**DATE:** September 8, 2015  
**SUBJECT:** Consider Preliminary Approval of Proposed Tax Levy Payable in 2016 and Setting Budget Public Hearing Date

**Introduction**

State law requires that cities certify their proposed property tax levies to the county auditor by September 30<sup>th</sup>. The proposed tax levy that is given preliminary approval cannot be increased. Therefore, it is important that the proposed tax levy provides adequate revenues to finance the 2016 Budget. The Proposed 2016 Budget for the Maplewood Area EDA requires a tax levy of \$89,270 which is 0.5% of the 2013 total levy. This is the fourth year that a levy is being introduced to continue funding the Maplewood Area EDA Fund. The Authority needs to decide the maximum levy that it is willing to approve and then adopt the attached resolution.

**Background**

The 2016-2020 CIP talks about a Commercial Property Redevelopment Program to prevent neighborhoods from deteriorating. A tax levy is needed in order to fund this program and to allow for other economic development opportunities.

A budget statement for the Maplewood Area EDA Fund is attached.

**Recommendation**

It is recommended that the Maplewood Area Economic Development Authority adopt the attached resolution setting the maximum tax levy for payable 2016 at \$89,270 and setting the date for the Public Hearing on the 2016 Levy and Budget for Monday, December 14, 2015, in correlation with the Regular City Council Meeting.

**Attachments**

1. 2016 Budget for Maplewood Area EDA Fund
2. Resolution

CITY OF MAPLEWOOD  
**MAPLEWOOD AREA EDA FUND (280)**  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 RE-EST.	2016
<u>Property Taxes:</u>					
3011 Current	87,747	87,915	88,460	88,460	88,020
3012 Delinquent	-	182	-	-	-
<u>Miscellaneous Revenue:</u>					
3801 Investment earnings	5,152	3,483	1,750	1,750	-
3809 Miscellaneous	19	6,652	-	-	-
Total revenues	<u>92,918</u>	<u>98,232</u>	<u>90,210</u>	<u>90,210</u>	<u>88,020</u>
<u>Expenditures:</u>					
Personnel	-	-	24,220	24,220	24,220
Commodities	-	-	1,000	1,000	1,000
Contractual services	496	81,530	12,150	12,150	12,360
Land	-	-	100,000	100,000	100,000
4752 Outside engineering fees	12,375	-	-	-	-
Total expenditures	<u>12,871</u>	<u>81,530</u>	<u>137,370</u>	<u>137,370</u>	<u>137,580</u>
Excess (deficit) of revenue over expenditures	80,047	16,702	(47,160)	(47,160)	(49,560)
Fund balance - January 1	178,542	258,588	237,288	275,290	228,130
Fund balance - December 31	<u>258,588</u>	<u>275,290</u>	<u>190,128</u>	<u>228,130</u>	<u>178,570</u>

**RESOLUTION PROVIDING PRELIMINARY APPROVAL OF A PROPOSED TAX  
LEVY PAYABLE IN 2016  
and  
SETTING BUDGET PUBLIC HEARING DATE**

WHEREAS, State law requires that the Maplewood Area Economic Development Authority give preliminary approval of a proposed tax levy for 2015 payable in 2016 by September 30, 2015 and

WHEREAS, the Maplewood Area Economic Development Authority has reviewed preliminary information on the Proposed 2016 Budget and has determined the amount of the proposed tax levy payable in 2016 which is the maximum amount that will be levied.

NOW THEREFORE BE IT RESOLVED BY THE MAPLEWOOD AREA ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF MAPLEWOOD, MINNESOTA THAT:

1. The proposed tax levy for 2015 payable in 2016 in the amount of \$89,270 is hereby given preliminary approval and shall be certified to the Ramsey County Auditor.
2. The date for consideration of the final levy and consideration of the 2016 Budget shall be set as Monday, December 14, 2015 at 7:00 pm in the Maplewood City Council Chambers.