

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, February 9, 2015
City Hall, Council Chambers
Meeting No. 03-15

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of January 26, 2015 City Council Workshop Minutes
2. Approval of January 26, 2015 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

None

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of 2015 Master Group Contract between City of Maplewood and Medica Insurance Company
3. Approval of 2015 Pay Equity Report
4. Approval for Police Department to Accept Donation from Schmelz Countryside Volkswagen
5. Approval of Resolution Adopting Ambulance Rates for 2015
6. Approval of Transfers from Tax Increment Funds for 2014
7. Approval of 2014 Carryovers and Transfers
8. Approval of 2014 Transfers to Close Capital and Debt Service Funds
9. Approval to Transfer Funds Regarding Tax Abatement Note

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Approval of New Liquor License Manager for Chipotle Mexican Grill, Armando Abla, Jr
2. Approval of New Liquor License Manager for SuperAmerica, Rebecca L. Griglak
3. Approval of New Liquor License Manager for Maddie's Liquor, Akberali Punjwani

K. AWARD OF BIDS

None

L. VISITOR PRESENTATIONS – *All presentations have a limit of 3 minutes.*

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
5:00 P.M. Monday, January 26, 2015
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:02 p.m. by Mayor Slawik.

B. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Koppen moved to approve the agenda as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Presentation on Plan B Form of Government by Kevin Frazel, League of Minnesota Cities

Kevin Frazel, Director of Member Services at the League of Minnesota Cities gave a presentation on the Roles and Responsibilities of city officials in a Plan B Statutory form of Government.

Bruce Sanders, Retired Councilmember of 12 years for the City of Coon Rapids reiterated the importance and gave further clarification on the role between the City Council and City Manager/Staff.

Mayor Slawik recessed the council meeting for a five minute break at 5:59 p.m.

Mayor Slawik called the meeting back to order at 6:05 p.m.

2. Discussion on Status of Labor Contract Negotiations
a. Intent to Close Meeting (§ 13D.05 subd. 3c)

City Clerk Haag stated that the purpose of the closed session is to discuss the status of Labor Contract Negotiations.

Those present for the closed session were all member of the City Council, City Manager Coleman, Finance Director Bauman, Police Chief Schnell, and City Clerk Haag.

Councilmember Juenemann moved to go into closed session for the purpose of discussing contract negotiations.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

Mayor Slawik opened the public meeting at 6:46 p.m.

City Clerk Haag gave a summary of the closed session.

F. ADJOURNMENT

Mayor Slawik adjourned the meeting at 6:47 p.m.

DRAFT

\$ 2,537,327.00 Total Accounts Payable

PAYROLL

\$ 717,612.71 Payroll Checks and Direct Deposits dated 01/16/15

\$ 1,015.70 Payroll Deduction check # 9993693 thru # 9993695
dated 01/16/15

\$ 718,628.41 Total Payroll

\$ 3,255,955.41 GRAND TOTAL

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. **South Fire Station Improvements, City Project 12-14**
 - a. **Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 3**
 - b. **Approval of Resolution Directing Reduction of Retainage on Existing Construction Contract**

Fire Chief Lukin gave the staff report.

Councilmember Juenemann moved to approve the Resolution Directing Modification of Existing Construction Contract, Change Order No. 3 for Fire Station 1 Improvements, City Project 12-14.

Resolution 15-2-1164
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 12-14, CHANGE ORDER NO. 3

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 12-14, South Fire Station Improvements, and has let a construction contract pursuant to Minnesota Statutes, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 12-14, Change Order No. 3.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The Mayor and City Engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 3 which is an increase of \$30,022.50.

The revised contract amount is \$3,723,609.50.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

5. Approval of Group Dental Plan Contract Between City of Maplewood and Delta Dental of Minnesota for 2015-2017

Councilmember Juenemann moved to approve the Group Dental Plan Contract with Delta Dental of Minnesota for a three-year term, 2015 through 2017.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

H. PUBLIC HEARING

None

I. UNFINISHED BUSINESS

1. Approval of Adoption of the Parks System Master Plan

Parks & Recreation Director Konewko and Manager Taylor gave the staff report on the Parks System Master Plan and answered questions of the council.

Councilmember Juenemann moved to approve the adoption of the Parks System Master Plan.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

J. NEW BUSINESS

1. Approval of a Resolution for a Conditional Use Permit for Indoor Storage, 2728 Geranium Avenue East

City Planner Martin gave the staff report. Planning Commissioner Tripler gave the planning commission report. Katie Nath, Donald Regan's daughter was present and addressed the council to give additional information on the items to be stored on the property.

Councilmember Koppen moved to approve the conditional use permit resolution to allow indoor storage in a BC (business commercial) zoning district, located at 2728 Geranium Avenue East; approval is based on the findings required by ordinance and subject to the following conditions:

1. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.

2. The city council shall review this permit in one year.
3. If the applicant ever proposed changes to the building or site, plans shall be submitted to the community design review board for approval.
4. The applicant shall submit to the city for staff approval agreements between the owners of 2728 Geranium Avenue East and 2719 Stillwater Road for access, parking and use of the trash enclosure.
5. The applicant shall comply with the requirements of the city's building official, assistant fire chief and city engineer.

Resolution 15-2-1166
CONDITIONAL USE PERMIT

WHEREAS, Donald B. Regan, has applied for a conditional use permit be allowed to operate an indoor-storage facility in a BC (business commercial) district.

WHEREAS, Sections 44-512 (4) of the city ordinances requires a conditional use permit for indoor storage facilities in a BC (business commercial) zoning district.

WHEREAS, this permit applies to the property located at 2728 Geranium Avenue. The property's legal description is:

Lots 10, 11, 12, 13, and 14, Block 5, Midvale Acres No. 2, according to the plat on file in the Office of the County Recorder, Ramsey County, Minnesota;

EXCEPT:

That part of Lots 12, 13, and 14, Block 5, Midvale Acres No.2, according to the plat on file in the office of the County Recorder, Ramsey County, Minnesota, described as follows:

Commencing at the northeast corner of said Block 5, thence South 00 degrees 04 minutes 14 seconds West, assumed bearing, along the east line of said Block 5 a distance of 226.80 feet to the point of beginning; thence North 89 degrees 55 minutes 46 seconds West 134.67 feet; thence South 48 degrees 10 minutes 15 seconds West 94.63 feet to the southwesterly line of said Lot 14; thence South 33 degrees 56 minutes 06 seconds East along said southwesterly line 145.00 feet to the southwesterly corner of said Lot 14; thence North 56 degrees 03 minutes 54 seconds East along the southeasterly line of said Block 5 a distance of 149.59 feet (recorded as 150 feet) to the southeasterly corner of said Block 5; thence North 00 degrees 04 minutes 14 seconds East along said east line of Block 5 a distance of 99.74 feet to the point of beginning.

WHEREAS, the history of this conditional use permit is as follows:

1. On January 20, 2015, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and

present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.

2. On January 26, 2015, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
2. The city council shall review this permit in one year.
3. If the applicant ever proposed changes to the building or site, plans shall be submitted to the community design review board for approval.
4. The applicant shall submit to the city for staff approval agreements between the owners of 2728 Geranium Avenue East and 2719 Stillwater Road for access, parking and use of the trash enclosure.

Resolution 15-2-1167
VACATION RESOLUTION

WHEREAS, Brent Hislop, representing Synergy Land Company, applied for the vacation of the following:

The northern half of the Laurie Street right-of-way lying south of Lot: 1 Block: 9, SMITH AND TAYLOR'S ADDITION TO NORTH ST. PAUL;

The alley located within Block: 9, SMITH AND TAYLOR'S ADDITION TO NORTH ST. PAUL;

WHEREAS, the history of this vacation is as follows:

1. On January 20, 2015, the planning commission held a public hearing. The city staff published a notice in the Maplewood Review. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve these requests;
2. On January 26, 2015, the city council considered reports and recommendations from the city staff and planning commission.

WHEREAS, after the city approves these vacations, public interest will go to the abutting owners of the following properties:

1. The vacation of the north half of Laurie Street: The owner of Lot: 1 Block: 9, SMITH AND TAYLOR'S ADDITION TO NORTH ST. PAUL.
2. The vacation of the alley: The owner of Lot: 1 Block: 9, SMITH AND TAYLOR'S ADDITION TO NORTH ST. PAUL;

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described vacation for the following reasons:

It is in the public interest to approve these vacations since:

- a. Allowing the use of the north half of Laurie Street for the applicant's proposed subdivision allows efficient use of underutilized land.
- b. The remaining south half of Laurie Street right-of-way is sufficient to access the existing homes south of the proposed subdivision.
- c. The alley east of Hazelwood Street North is not needed for traffic use or vehicular access.

These vacations are subject to the applicable conditions stipulated in the engineering report by Jon Jarosch, Maplewood Staff Engineer, dated January 12, 2015.

The Maplewood City Council approved this resolution on January 26, 2015.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

3. Approval of an Ordinance Amendment for Senior Housing Unit-Size Requirements

City Planner Martin gave the staff report and answered questions of the council. Planning Commissioner Tripler gave the report from the Planning Commission.

Councilmember Juenemann moved to approve the ordinance amendment establishing minimum habitable-space requirements for living unit size for assisted-living and memory-care housing. The ordinance would base this amendment on the minimum habitable-space requirements of the Minnesota Department of Health.

Ordinance 945
AN ORDINANCE AMENDMENT ESTABLISHING
A MINIMUM HABITABLE LIVING SPACE AND
UNIT SIZE FOR SENIOR HOUSING

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Additions are underlined.)

Section 1. Sections 44-323, 44-353 and 44-384 of the Maplewood Code of Ordinances are hereby amended as follows:

Sec. 44-323. Floor area. (Pertaining to R-3A multi-family development—those with 3–17 units within one structure.)

The minimum habitable floor area for each R-3A multiple dwelling shall be at least: 580 square feet per efficiency or one-bedroom unit; 740 square feet per two-bedroom unit; 860 square feet per three-bedroom unit; 1,040 square feet per four-bedroom unit. The minimum habitable floor area for “independent” senior housing shall follow the above room-size requirements. The minimum habitable floor area for “assisted-living” and “memory-care” senior housing shall not be less than that required by the Minnesota Department of Health.

Sec. 44-353. Floor area. (Pertaining to R-3B multi-family development—those with more than 17 units within one structure.)

The minimum habitable floor area for each R-3B multiple dwelling shall be at least: 580 square feet per efficiency or one-bedroom unit; 740 square feet per two-bedroom unit; 860 square feet per three-bedroom unit; 1,040 square feet per four-bedroom unit. The minimum habitable floor area for “independent” senior housing shall follow the above room-size requirements. The minimum habitable floor area for “assisted-living” and “memory-care” senior housing shall not be less than that required by the Minnesota Department of Health.

Sec. 44-384. Floor area. (Pertaining to R-3C multi-family development—this category is

to the Cable Commission. It was decided to leave the appointments to the Cable Commission as one contact and two alternates for 2015.

N. COUNCIL PRESENTATIONS

1. Multi-Cultural Business Event at the Maplewood Community Center

Councilmember Abrams invited the Council and City Manager Coleman to the first Multi-Cultural Business Event at the Maplewood Community Center on February 26, 2015 from 5:30 p.m. to 8:30 p.m. The purpose of the event is to connect businesses together and to hold panel discussions of the dos and don'ts of doing business with specific ethnic communities.

2. Parks & Recreation Update

Councilmember Abrams reported on the Park System Master Plan and commended the Parks & Recreation Commission and staff for working so hard on the plan.

3. Planning Commission

The items Councilmember Cardinal was going to report on for the Planning Commission were covered as part of the regular council meeting earlier in the evening.

4. Rush Line Corridor Update

Mayor Slawik reported on the Rush Line Open House that was held in Maplewood and St. Paul. She also reported that Maplewood is going to have two transit lines; Gateway from downtown St. Paul to Woodbury and Rush Line from downtown St. Paul to Rush City/Forest Lake area. She encouraged citizens to get involved as they have an opportunity to express their concerns and/or support at these meetings.

5. TAB Update

Mayor Slawik reported on the Travel Behavior Inventory that is conducted every 10 years that was discussed at the last TAB meeting she attended.

6. League of Women Voters Meeting

Mayor Slawik reported on the League of Women Voters Forum meeting she attended.

7. Community Engagement Seminar by the League of Minnesota Cities

Mayor Slawik reported that she, City Manager Coleman and Councilmember Abrams will be attending a forum on Community Engagement that will focus on how to foster and encourage more community involvement.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 8:37 p.m.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: February 4, 2015
SUBJECT: Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 346,385.08	Checks # 94355 thru # 94399 dated 01/21/15 thru 01/27/15
\$ 552,649.68	Disbursements via debits to checking account dated 01/20/15 thru 01/23/15
\$ 393,226.68	Checks #94401 thru #94441 dated 01/29/15 thru 02/03/15
\$ 296,880.63	Disbursements via debits to checking account dated 01/26/15 thru 01/30/15
<u>\$ 1,589,142.07</u>	Total Accounts Payable

PAYROLL

\$ 553,327.90	Payroll Checks and Direct Deposits dated 01/30/15
\$ 390.00	Payroll Deduction check # 9993716 dated 01/30/15
<u>\$ 553,717.90</u>	Total Payroll
<u><u>\$ 2,142,859.97</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

Check Register
City of Maplewood

01/23/2015

Check	Date	Vendor	Description	Amount
94355	01/21/2015	02464 US BANK	FUNDS FOR CITY HALL ATM	10,000.00
94356	01/21/2015	00001 ONE TIME VENDOR	S SCHALLER PAYROLL DD DENIED	105.98
94357	01/27/2015	00120 AQUA LOGIC INC	POOL CHEMICALS	68.76
94358	01/27/2015	00159 PAUL BARTZ	REIMB FOR SUPPLIES & FOOD/TRAINING	62.41
94359	01/27/2015	02149 HEIDI CAREY	4TH QTR COMMISSION	44.31
94360	01/27/2015	04911 DECKCI DECOR	TABLE LINENS FOR MCC JAN 31	160.31
	01/27/2015	04911 DECKCI DECOR	CHAIR COVERS FOR MCC JAN 31	34.20
94361	01/27/2015	05028 ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-JAN	397.00
	01/27/2015	05028 ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - JAN	369.00
94362	01/27/2015	04206 H A KANTRUD	ATTORNEY SERVICES - FEB	8,000.00
94363	01/27/2015	05311 WILLIE MCCRAY	REC OFFICIALS JAN 10 & 11	1,528.00
	01/27/2015	05311 WILLIE MCCRAY	BASKETBALL OFFICIALS DEC 13TH	371.00
94364	01/27/2015	00985 METROPOLITAN COUNCIL	WASTEWATER - FEBRUARY	245,317.42
94365	01/27/2015	05484 BRENDA OSWALD	REIMB FOR MILEAGE & PARKING 1/22	27.25
94366	01/27/2015	02043 OVERHEAD DOOR COMPANY	GARAGE DOOR REPAIR - PD	344.65
	01/27/2015	02043 OVERHEAD DOOR COMPANY	GARAGE DOOR REPAIR - PARKS	200.90
94367	01/27/2015	01819 PAETEC	LOCAL PHONE SERVICE 12/15 - 01/14	694.19
94368	01/27/2015	04943 JOE RUEB	REIMB FOR RETIREMENT - M JACKSON	100.00
94369	01/27/2015	01546 SUBURBAN SPORTSWEAR	SOCCER CLINIC SHIRTS	180.00
94370	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371999	439.78
	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0328559	212.30
	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0380041	104.73
	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0395052	100.01
	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0373496	64.15
	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0395065	64.15
	01/27/2015	05305 TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0349366	64.15
94371	01/27/2015	01805 ZIEGLER INC.	PUSH BEAM ASY FOR HENKE WING ASY	2,137.60
94372	01/27/2015	05369 CINTAS CORPORATION #470	ULTRA CLEAN SERVICE - CITY HALL	311.90
94373	01/27/2015	02909 COMPASS MINERALS AMERICA INC.	ROAD SALT~	18,827.95
94374	01/27/2015	00412 DONALD SALVERDA & ASSOCIATES	LEADERSHIP GROWTH GROUP S LOVE	600.00
94375	01/27/2015	05482 TAMERA EKSTRAND	REIMB FOR UNIFORM 10/23	68.80
94376	01/27/2015	01965 HEALTH PARTNERS	REFUND FOR TRANS MEDIC MW42799	88.73
94377	01/27/2015	05368 HEALTHEAST VEHICLE SERVICES	POLICE VEHICLE REPAIR	10,361.58
	01/27/2015	05368 HEALTHEAST VEHICLE SERVICES	POLICE VEHICLE REPAIR	10,361.58
	01/27/2015	05368 HEALTHEAST VEHICLE SERVICES	POLICE VEHICLE REPAIR	487.60
94378	01/27/2015	02995 INTEGRATED LOSS CONTROL INC	IN-DOOR AIR QUALITY SURVEY PARKS	1,400.00
94379	01/27/2015	00735 INTOXIMETERS INC	ALCO-SENSOR IV PRELIMINARY BREATH	1,725.00
94380	01/27/2015	04992 KERN, DEWENTER, VIERE, LTD	AUDIT 2014	6,500.00
94381	01/27/2015	03218 KLINE NISSAN	REJECT CVR	1,828.75
94382	01/27/2015	04162 MEDICA REFUND DEPT	REFUND FOR TRASN MEDIC MW42084A	1,808.04
94383	01/27/2015	01175 CITY OF NORTH ST PAUL	MONTHLY UTILITIES - DECEMBER	3,921.61
94384	01/27/2015	03861 NORTHWEST LASERS, INC	LOCATE FLAGS	155.00
94385	01/27/2015	00001 ONE TIME VENDOR	REIMB N SCANLON REPAIR DRIVEWAY	2,300.00
94386	01/27/2015	00001 ONE TIME VENDOR	KLINE VOLVO - REJECT CVR	666.65
94387	01/27/2015	00001 ONE TIME VENDOR	REFUND T BAUMAN GIFT CARD	100.00
94388	01/27/2015	00001 ONE TIME VENDOR	REFUND M KLINE MCC SPECIAL EVENT	60.00
94389	01/27/2015	00001 ONE TIME VENDOR	REFUND J WYSS TRANS MEDIC	50.00
94390	01/27/2015	05481 PET FOOD EXPERTS	K9 DOG FOOD	1,115.60
94391	01/27/2015	05391 PUBLIC SECTOR PROFESSIONALS	CONSULTANT LABOR NEGOTIATIONS	2,960.00
	01/27/2015	05391 PUBLIC SECTOR PROFESSIONALS	CONSULTANT LABOR NEGOTIATIONS	600.00
94392	01/27/2015	01359 REGAL AUTO WASH BILLING	VEHICLE WASHES - DEC	84.83
94393	01/27/2015	05483 ROGER VADNAIS PLUMBING	INSTALL SUMP PUMP 1234 DENNIS LN	619.00
94394	01/27/2015	01387 DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - JAN	100.00
94395	01/27/2015	05486 MICHAEL RYCHLICKI	PERMANENT EASEMENT PURCHASE	3,100.00
94396	01/27/2015	04074 ELAINE SCHRADER	TAI CHI INSTRUCTION 1/7 - 3/11	208.80

G1, Attachments

94397	01/27/2015	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	617.00
	01/27/2015	01836	ST PAUL, CITY OF	TUITION (3) REPORT WRITING CLASS	297.00
	01/27/2015	01836	ST PAUL, CITY OF	ELECTION ENVELOPES	230.14
	01/27/2015	01836	ST PAUL, CITY OF	ELECTION ENVELOPES	191.99
	01/27/2015	01836	ST PAUL, CITY OF	ELECTION ENVELOPES	45.28
94398	01/27/2015	05382	TURNING POINT CONSULTING GROUP	SALES REPRESENTATION 1/5 - 1/16	1,000.00
94399	01/27/2015	05485	TASHI YANGCHEN	PERMANENT EASEMENT PURCHASE	2,400.00

346,385.08

45 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
1/20/2015	MN State Treasurer	Drivers License/Deputy Registrar	39,948.79
1/20/2015	U.S. Treasurer	Federal Payroll Tax	155,479.44
1/20/2015	P.E.R.A.	P.E.R.A.	99,493.66
1/20/2015	Voya - State Plan	Deferred Compensation	51,833.75
1/20/2015	ICMA (Vantagepointe)	Retiree Health Savings	17,828.06
1/20/2015	MidAmerica - ING	HRA Flex plan	14,714.63
1/20/2015	Labor Unions	Union Dues	3,765.38
1/20/2015	MN State Treasurer	State Payroll Tax	30,803.77
1/21/2015	MN State Treasurer	Drivers License/Deputy Registrar	58,133.20
1/21/2015	MN Dept of Revenue	Fuel Tax	632.99
1/22/2015	MN State Treasurer	Drivers License/Deputy Registrar	54,889.97
1/23/2015	MN State Treasurer	Drivers License/Deputy Registrar	20,913.30
1/23/2015	Pitney Bowes	Postage	2,985.00
1/23/2015	Optum Health	DCRP & Flex plan payments	1,227.74
			552,649.68

Check Register
City of Maplewood

01/30/2015

Check	Date	Vendor	Description	Amount	
94401	01/29/2015	01455	MICHAEL SHORTREED	PAYROLL - CVR HRS	2,031.31
94402	01/30/2015	01574	T A SCHIFSKY & SONS, INC	ESCROW RELEASE 05-04 WOODLANDS	27,846.28
94403	02/03/2015	02149	HEIDI CAREY	MARKETING & ADVERTISING - JAN	4,000.00
	02/03/2015	02149	HEIDI CAREY	DESIGN 2015 SOLID WASTE GUIDE	450.00
94404	02/03/2015	00283	CENTURY COLLEGE	CEU FIREFIGHTER PROGRAM	2,175.00
94405	02/03/2015	00463	EMERGENCY APPARATUS MAINT	325 TRUCK REPAIR	9,699.79
94406	02/03/2015	00585	GOPHER STATE ONE-CALL	ANNUAL FEE 2015	100.00
94407	02/03/2015	05311	WILLIE MCCRAY	REC OFFICIALS JAN 24 & 25	1,528.00
	02/03/2015	05311	WILLIE MCCRAY	REC OFFICIALS JAN 17 & 18	1,475.00
94408	02/03/2015	04316	CITY OF MINNEAPOLIS RECEIVABLES	WORKFORCE DIRECTOR - 4TH QTR	1,925.00
	02/03/2015	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - DECEMBER	642.60
94409	02/03/2015	01337	RAMSEY COUNTY-PROP REC & REV	TRUTH IN TAXATION NOTICE 2014	2,931.06
94410	02/03/2015	01409	S E H	PROJ 14-12 BLDG ASSET MGMT	8,924.00
	02/03/2015	01409	S E H	PROJ 09-09 E METRO REG FIRE TRAINING	4,685.10
	02/03/2015	01409	S E H	MISC WATER RESOURCES SERVICE	1,607.19
	02/03/2015	01409	S E H	MCC AQUATIC CENTER HVAC SYSTEM	146.00
94411	02/03/2015	03334	UNIQUE PAVING MATERIALS CORP	PATCHING MATERIAL	230.10
94412	02/03/2015	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	16,455.52
	02/03/2015	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	15,904.79
	02/03/2015	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	11,895.60
94413	02/03/2015	05369	CINTAS CORPORATION #470	CLEANING SUPPLIES - CITY HALL	110.80
	02/03/2015	05369	CINTAS CORPORATION #470	CLEANING SUPPLIES - PARK MAINT	50.16
94414	02/03/2015	02789	COMCAST CABLE COMM INC	INTERNET STATION 1	360.27
	02/03/2015	02789	COMCAST CABLE COMM INC	INTERNET STATION 1	159.00
94415	02/03/2015	05215	CORESTRONG FITNESS LLC	SOCCER INSTRUCTION (YOUTH)	1,048.00
94416	02/03/2015	00412	DONALD SALVERDA & ASSOCIATES	BOOKS - LEADERSHIP GROWTH GROUP	144.79
94417	02/03/2015	05330	JENNIFER JEAN ECKES	TICKET SPLIT FOR CONCERT JAN 10	275.00
94418	02/03/2015	03330	HOISINGTON KOEGLER GROUP INC	PARK SYSTEM PLAN PROF SRVS - DEC	7,202.93
94419	02/03/2015	04909	KIDZIBITS	SOLAR WALL DISPLAY FINAL PMT	3,250.00
94420	02/03/2015	00827	L M C I T	CLAIM DEDUCTIBLE C0026910 (13/14)	1,755.13
94421	02/03/2015	04900	LASTING IMPRESSIONS BY AMY LLC	CEILING DRAPING FOR MCC JAN 31	600.00
94422	02/03/2015	00857	LEAGUE OF MINNESOTA CITIES	SUB ONLINE TRAINING COURSES PD	4,165.00
94423	02/03/2015	00857	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES	30.00
94424	02/03/2015	00910	M S S A	MEMBERSHIP FEE	50.00
94425	02/03/2015	00942	MARSDEN BLDG MAINTENANCE CO	JANITORIAL SERVICES - JANUARY	2,776.00
94426	02/03/2015	03818	MEDICA	MONTHLY PREMIUM - FEBRUARY	176,556.62
94427	02/03/2015	03910	METRO MECH CONTRACTORS, INC.	REPAIR HOT WATER HEATER	554.50
94428	02/03/2015	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - FEBRUARY	464.00
94429	02/03/2015	02270	PALDA & SONS INC	PROJ 12-09 ARKWRIGHT-SUNRISE PMT#7	34,108.49
94430	02/03/2015	04276	PARTNERS IN EDUCATION INC	INSTRUCTION FEE 1/8 - 2/12	510.00
	02/03/2015	04276	PARTNERS IN EDUCATION INC	INSTRUCTION FEE 9/18 - 10/30	255.00
94431	02/03/2015	01341	RAMSEY CO FIRE CHIEFS ASSN	MEMBERSHIP DUES	60.00
94432	02/03/2015	02008	RAMSEY COUNTY PUBLIC WORKS	SALT BRINE - DEC	308.10
94433	02/03/2015	05338	REPUBLIC SERVICES #923	TRASH ASSESSMENTS - FINAL 2014	667.47
94434	02/03/2015	04787	RICHARD ALAN PRODUCTIONS	MCC TEDDY BEAR BAND JAN 24	720.00
94435	02/03/2015	04074	ELAINE SCHRADE	TAI CHI INSTRUCTION 1/7 - 3/11 ADD'L	40.80
94436	02/03/2015	03616	SIBLEY COVE, LTD PARTNERSHIP	TIF PMT TO DEVELOPER 2ND HALF 2014	30,505.98
94437	02/03/2015	01488	CHRISTINE SOUTTER	REIMB FOR MILEAGE 1/1 - 12/31	122.80
	02/03/2015	01488	CHRISTINE SOUTTER	REIMB FOR MILEAGE 1/1 - 12/31	40.99
94438	02/03/2015	01836	ST PAUL, CITY OF	RADIO MAINT CHGS - DEC	346.80
	02/03/2015	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	175.50
	02/03/2015	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	39.00
	02/03/2015	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	20.00
94439	02/03/2015	05291	VEIT & COMPANY	PROJ 12-13 LIFT STATION #14 FINALPMT	500.00
94440	02/03/2015	00063	VERIZON WIRELESS	MONTHLY PMT 12/17 - 01/16	9,306.21

94441	02/03/2015	01876	WHAT WORKS INC	EEDD ORG STUDY	1,017.50
	02/03/2015	01876	WHAT WORKS INC	EEDD ORG STUDY	277.50
					<u>393,226.68</u>

41 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
1/26/2015	MN State Treasurer	Drivers License/Deputy Registrar	67,144.03
1/26/2015	MN Dept of Natural Resources	DNR electronic licenses	1,131.00
1/27/2015	MN State Treasurer	Drivers License/Deputy Registrar	38,666.05
1/28/2015	MN State Treasurer	Drivers License/Deputy Registrar	14,569.75
1/29/2015	MN State Treasurer	Drivers License/Deputy Registrar	44,091.04
1/30/2015	MN State Treasurer	Drivers License/Deputy Registrar	49,843.23
1/30/2015	MN Dept of Natural Resources	DNR electronic licenses	749.50
1/30/2015	US Bank VISA One Card*	Purchasing card items	41,681.76
1/30/2015	Optum Health	DCRP & Flex plan payments	2,260.88
1/30/2015	ICMA (Vantagepointe)	Deferred Compensation	3,918.00
1/30/2015	Voya - State Plan	Deferred Compensation	32,825.39
			296,880.63

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
01/21/2015	01/23/2015	GTC UNITED WAY	\$60.00	GAYLE BAUMAN
01/13/2015	01/15/2015	PAPER PLUS	\$22.00	REGAN BEGGS
01/13/2015	01/15/2015	PAPER PLUS	\$474.32	REGAN BEGGS
01/13/2015	01/15/2015	PAPER PLUS	\$744.21	REGAN BEGGS
01/13/2015	01/15/2015	PAPER PLUS	\$210.81	REGAN BEGGS
01/15/2015	01/19/2015	ST PAUL STAMP WORKS INC	\$88.49	REGAN BEGGS
01/21/2015	01/22/2015	TARGET 00011858	\$65.73	CHAD BERGO
01/22/2015	01/23/2015	AMAZON MKTPLACE PMTS	\$8.77	CHAD BERGO
01/12/2015	01/14/2015	MIDWEST INDUSTRIES INC	\$53.04	BRIAN BIERDEMAN
01/19/2015	01/20/2015	CUB FOODS #1599	\$10.69	BRIAN BIERDEMAN
01/20/2015	01/21/2015	ANIMAL INN PET RESORT AND	\$481.21	BRIAN BIERDEMAN
01/20/2015	01/21/2015	INTLCODECOUNCL LBX2544	\$420.00	JASON BRASH
01/10/2015	01/12/2015	MN RECREATION AND PARK A	\$249.00	NEIL BRENEMAN
01/13/2015	01/14/2015	TARGET 00011858	\$16.02	NEIL BRENEMAN
01/15/2015	01/19/2015	EPIC SPORTS	\$28.72	NEIL BRENEMAN
01/21/2015	01/22/2015	GOPHER SPORT	\$179.88	NEIL BRENEMAN
01/13/2015	01/14/2015	VIKING INDUSTRIAL CENTER	(\$92.40)	TROY BRINK
01/13/2015	01/14/2015	VIKING INDUSTRIAL CENTER	\$93.72	TROY BRINK
01/14/2015	01/16/2015	UNITED 0167518600582	\$379.70	DAN BUSACK
01/15/2015	01/16/2015	EXPEDIA*195457270258	\$168.08	DAN BUSACK
01/14/2015	01/16/2015	COPS PLUS, INC	\$96.80	DANIEL BUSACK
01/18/2015	01/19/2015	MENARDS MAPLEWOOD	\$16.85	JOHN CAPISTRANT
01/19/2015	01/21/2015	NAPA STORE 3279016	\$86.08	JOHN CAPISTRANT
01/21/2015	01/22/2015	DICKS SPORTING GOODS#393	\$69.99	JOHN CARNES
01/21/2015	01/22/2015	UNIFORMS UNLIMITED INC.	\$56.69	JOHN CARNES
01/21/2015	01/22/2015	UNIFORMS UNLIMITED INC.	\$221.46	JOHN CARNES
01/09/2015	01/12/2015	TWIN CITY HARDWARE HADLEY	\$27.60	SCOTT CHRISTENSON
01/13/2015	01/15/2015	THE HOME DEPOT 2801	\$17.74	SCOTT CHRISTENSON
01/15/2015	01/16/2015	VIKING ELECTRIC-CREDIT DE	(\$20.57)	SCOTT CHRISTENSON
01/15/2015	01/16/2015	VIKING ELECTRIC-CREDIT DE	\$6.46	SCOTT CHRISTENSON
01/15/2015	01/16/2015	VIKING ELECTRIC-CREDIT DE	\$4.49	SCOTT CHRISTENSON
01/20/2015	01/21/2015	CUMMINS NPOWER LLC	\$711.21	SCOTT CHRISTENSON
01/21/2015	01/22/2015	VIKING ELECTRIC-CREDIT DE	\$495.05	SCOTT CHRISTENSON
01/21/2015	01/22/2015	WALTERS CLIMATE INC	\$162.49	SCOTT CHRISTENSON
01/22/2015	01/23/2015	VIKING ELECTRIC-CREDIT DE	\$137.34	SCOTT CHRISTENSON
01/16/2015	01/19/2015	BATTERIES PLUS #31	\$26.02	JOSEPH DEMULLING
01/08/2015	01/12/2015	THE HOME DEPOT 2801	\$21.09	TOM DOUGLASS
01/09/2015	01/12/2015	THE TRANE COMPANY	\$244.00	TOM DOUGLASS
01/12/2015	01/13/2015	TRI DIM FILTER CORP	\$801.41	TOM DOUGLASS
01/13/2015	01/14/2015	CORE HEALTH & FITNESS	\$77.33	TOM DOUGLASS
01/13/2015	01/15/2015	THE HOME DEPOT 2801	\$28.70	TOM DOUGLASS
01/14/2015	01/15/2015	HENRIKSEN ACE HARDWARE	\$8.98	TOM DOUGLASS
01/14/2015	01/16/2015	ADAM S PEST CONTROL INC	\$159.49	TOM DOUGLASS
01/15/2015	01/16/2015	MINNESOTA ELEVATOR INC	\$1,716.55	TOM DOUGLASS
01/16/2015	01/16/2015	DKC*DIGI KEY CORP	\$11.15	TOM DOUGLASS
01/16/2015	01/19/2015	CORE HEALTH & FITNESS	\$20.59	TOM DOUGLASS
01/16/2015	01/19/2015	CINTAS 470	\$137.76	TOM DOUGLASS
01/17/2015	01/19/2015	HENRIKSEN ACE HARDWARE	\$18.19	TOM DOUGLASS
01/19/2015	01/20/2015	HENRIKSEN ACE HARDWARE	\$9.09	TOM DOUGLASS
01/19/2015	01/21/2015	THE HOME DEPOT 2801	\$7.10	TOM DOUGLASS
01/21/2015	01/22/2015	HENRIKSEN ACE HARDWARE	\$39.14	TOM DOUGLASS
01/21/2015	01/23/2015	THE HOME DEPOT 2801	\$107.20	TOM DOUGLASS
01/22/2015	01/23/2015	LOCKPICKS	\$81.97	TOM DOUGLASS
01/12/2015	01/13/2015	SHARROW LIFTING PRODUCTS	\$513.04	DOUG EDGE
01/17/2015	01/19/2015	OREILLY AUTO 00020743	\$14.98	PAUL E EVERSON
01/17/2015	01/19/2015	SUPERAMERICA 4022	\$23.56	PAUL E EVERSON

01/09/2015	01/12/2015	IDU*INSIGHT PUBLIC SEC	\$115.61	MYCHAL FOWLDS
01/10/2015	01/12/2015	AT&T*BILL PAYMENT	\$37.00	MYCHAL FOWLDS
01/13/2015	01/14/2015	HP DIRECT-PUBLICSECTOR	\$1,840.00	MYCHAL FOWLDS
01/13/2015	01/14/2015	ELECTRO WATCHMAN INC	\$320.00	MYCHAL FOWLDS
01/13/2015	01/15/2015	MANAGERPLUS	\$898.00	MYCHAL FOWLDS
01/13/2015	01/19/2015	GHG CORPORATION	\$2,300.00	MYCHAL FOWLDS
01/19/2015	01/20/2015	AT SCENE LLC	\$675.00	MYCHAL FOWLDS
01/20/2015	01/21/2015	LINE 1 PARTNERS INC	\$998.77	MYCHAL FOWLDS
01/21/2015	01/21/2015	COMCAST CABLE COMM	\$68.95	MYCHAL FOWLDS
01/22/2015	01/23/2015	B&H PHOTO, 800-606-6969	\$57.90	MYCHAL FOWLDS
01/09/2015	01/12/2015	F AHORRO PEBN BLVD NT	\$31.70	NICK FRANZEN
01/09/2015	01/12/2015	F AHORRO PESI S ISIDRO	\$32.13	NICK FRANZEN
01/09/2015	01/12/2015	FARM GUADALAJARA 351	\$33.12	NICK FRANZEN
01/09/2015	01/12/2015	ADO PUEBLA	\$91.88	NICK FRANZEN
01/09/2015	01/22/2015	F AHORRO PEBN BLVD NT	(\$31.70)	NICK FRANZEN
01/09/2015	01/22/2015	F AHORRO PESI S ISIDRO	(\$32.13)	NICK FRANZEN
01/09/2015	01/22/2015	FARM GUADALAJARA 351	(\$33.12)	NICK FRANZEN
01/09/2015	01/22/2015	ADO PUEBLA	(\$91.88)	NICK FRANZEN
01/22/2015	01/23/2015	SOLARWINDS	\$109.00	NICK FRANZEN
01/17/2015	01/19/2015	EXPRESS#0655	\$89.78	DEREK FRITZE
01/19/2015	01/21/2015	HERBERGERS #0342	\$347.90	DEREK FRITZE
01/19/2015	01/21/2015	TJ MAXX #222	\$17.98	DEREK FRITZE
01/17/2015	01/19/2015	OAKDALE CUB FOODS	\$17.17	JAN GREW HAYMAN
01/20/2015	01/21/2015	JOANN ETC #1902	\$27.79	JAN GREW HAYMAN
01/20/2015	01/21/2015	PETSMART INC 467	\$27.83	JAN GREW HAYMAN
01/13/2015	01/14/2015	UNIFORMS UNLIMITED INC.	\$96.30	TIMOTHY HAWKINSON JR.
01/22/2015	01/23/2015	L A POLICE GEAR INC	\$217.48	TIMOTHY HAWKINSON JR.
01/22/2015	01/23/2015	MILLS FLEET FARM #2,700	\$56.39	GARY HINNENKAMP
01/09/2015	01/12/2015	MICHAELS STORES 2744	\$13.92	RON HORWATH
01/14/2015	01/15/2015	FIRST SHRED	\$6.50	RON HORWATH
01/20/2015	01/20/2015	COMCAST CABLE COMM	\$83.89	RON HORWATH
01/21/2015	01/22/2015	CONNEY SAFETY	\$357.22	RON HORWATH
01/23/2015	01/23/2015	COMCAST CABLE COMM	\$326.32	RON HORWATH
01/22/2015	01/23/2015	RAINBOW #7300	\$22.30	ANN HUTCHINSON
01/12/2015	01/13/2015	DALCO ENTERPRISES, INC	\$796.62	DAVID JAHN
01/08/2015	01/12/2015	HOLIDAY STNSTORE 0440	\$20.00	AMANDA JASKOWIAK
01/17/2015	01/19/2015	HENRIKSEN ACE HARDWARE	\$21.32	AMANDA JASKOWIAK
01/09/2015	01/12/2015	ST PAUL AREA CHAMBER OF C	\$95.00	LOIS KNUTSON
01/12/2015	01/13/2015	RAINBOW #7300	\$4.49	LOIS KNUTSON
01/12/2015	01/13/2015	NOODLES & CO WEB 313	\$87.18	LOIS KNUTSON
01/13/2015	01/13/2015	PANERA BREAD #601305	\$8.56	LOIS KNUTSON
01/13/2015	01/14/2015	CURTIS 1000 INC.	\$114.59	LOIS KNUTSON
01/15/2015	01/16/2015	FIRST SHRED	\$73.15	LOIS KNUTSON
01/14/2015	01/15/2015	WWW.NEWEGG.COM	\$211.90	JASON KREGER
01/14/2015	01/15/2015	WWW.NEWEGG.COM	\$54.90	JASON KREGER
01/15/2015	01/19/2015	OFFICE MAX	\$117.82	JASON KREGER
01/17/2015	01/19/2015	IDU*INSIGHT PUBLIC SEC	\$179.87	JASON KREGER
01/19/2015	01/20/2015	CDW GOVERNMENT	\$892.86	JASON KREGER
01/22/2015	01/23/2015	WWW.NEWEGG.COM	\$67.94	JASON KREGER
01/22/2015	01/23/2015	FS *MACROPLANT	\$34.99	JASON KREGER
01/13/2015	01/13/2015	COMCAST CABLE COMM	\$47.87	DAVID KVAM
01/15/2015	01/16/2015	TARGET 00011858	\$37.48	DAVID KVAM
01/16/2015	01/19/2015	UNIFORMS UNLIMITED - MPLS	\$742.99	DAVID KVAM
01/12/2015	01/14/2015	ASPEN MILLS INC.	\$36.00	STEVE LUKIN
01/12/2015	01/14/2015	ASPEN MILLS INC.	\$46.50	STEVE LUKIN
01/12/2015	01/14/2015	ASPEN MILLS INC.	\$209.80	STEVE LUKIN
01/14/2015	01/15/2015	AIRGASS NORTH	\$194.31	STEVE LUKIN

01/14/2015	01/15/2015	AIRGASS NORTH	\$88.13	STEVE LUKIN
01/15/2015	01/19/2015	CARIBOU COFFEE CO # 155	\$69.63	STEVE LUKIN
01/19/2015	01/20/2015	AIRGASS NORTH	\$133.44	STEVE LUKIN
01/21/2015	01/22/2015	OVERHEAD DOOR COMP	\$197.45	STEVE LUKIN
01/21/2015	01/23/2015	SEARS ROEBUCK 1122	\$182.07	STEVE LUKIN
01/09/2015	01/12/2015	CORPORATE MARK INC.	\$15.00	JASON MARINO
01/13/2015	01/14/2015	GAL*UNIFORM&EQUIPMENT	(\$52.94)	JERROLD MARTIN
01/13/2015	01/14/2015	STREICHER'S MO	\$173.51	JERROLD MARTIN
01/14/2015	01/14/2015	GALLS INTERN*	\$30.89	JERROLD MARTIN
01/16/2015	01/19/2015	STREICHER'S MPLS	\$3.23	JERROLD MARTIN
01/16/2015	01/19/2015	UNIFORMS UNLIMITED INC.	\$141.54	JERROLD MARTIN
01/17/2015	01/19/2015	SKD TACTICAL	\$93.75	JERROLD MARTIN
01/08/2015	01/12/2015	BOUND TREE MEDICAL LLC	\$332.40	MICHAEL MONDOR
01/09/2015	01/12/2015	BOUND TREE MEDICAL LLC	\$1.92	MICHAEL MONDOR
01/12/2015	01/14/2015	EVEREST EMERGENCY VEHICLE	\$45.66	MICHAEL MONDOR
01/13/2015	01/15/2015	PRIMARY PRODUCTS COMPA	\$17.20	MICHAEL MONDOR
01/14/2015	01/16/2015	BOUND TREE MEDICAL LLC	\$65.78	MICHAEL MONDOR
01/14/2015	01/16/2015	BOUND TREE MEDICAL LLC	\$123.48	MICHAEL MONDOR
01/15/2015	01/19/2015	BOUND TREE MEDICAL LLC	\$22.58	MICHAEL MONDOR
01/17/2015	01/19/2015	AMAZON.COM	\$91.85	MICHAEL MONDOR
01/12/2015	01/13/2015	UNIFORMS UNLIMITED INC.	\$566.43	MICHAEL NYE
01/16/2015	01/19/2015	DISTRICT - 3066 BLAINE	\$185.52	ERICK OSWALD
01/16/2015	01/19/2015	DISTRICT - 3066 BLAINE	\$68.77	ERICK OSWALD
01/08/2015	01/12/2015	OFFICE DEPOT #1090	\$53.87	MARY KAY PALANK
01/09/2015	01/12/2015	OFFICE DEPOT #1090	\$86.40	MARY KAY PALANK
01/13/2015	01/15/2015	OFFICEMAX/OFFICEDEPOT #63	\$5.13	MARY KAY PALANK
01/14/2015	01/16/2015	OFFICE DEPOT #1090	\$68.78	MARY KAY PALANK
01/15/2015	01/19/2015	OFFICE DEPOT #1090	(\$28.38)	MARY KAY PALANK
01/15/2015	01/19/2015	OFFICE DEPOT #1090	\$89.85	MARY KAY PALANK
01/16/2015	01/19/2015	OFFICE DEPOT #1090	\$69.10	MARY KAY PALANK
01/16/2015	01/19/2015	OFFICE DEPOT #1090	\$117.03	MARY KAY PALANK
01/16/2015	01/19/2015	MENARDS MAPLEWOOD	\$15.87	ROBERT PETERSON
01/08/2015	01/12/2015	AUTO PLUS LITTLE CANADA	\$113.24	STEVEN PRIEM
01/09/2015	01/12/2015	BOYER TRUCKS - PARTS	\$106.25	STEVEN PRIEM
01/09/2015	01/12/2015	GOODYEAR AUTO SRV CT 6920	\$52.00	STEVEN PRIEM
01/09/2015	01/12/2015	ZIEGLER INC COLUMBUS	\$122.42	STEVEN PRIEM
01/09/2015	01/12/2015	BAUER BUILT TIRE 18	\$1,141.28	STEVEN PRIEM
01/09/2015	01/13/2015	AUTO PLUS LITTLE CANADA	\$4.86	STEVEN PRIEM
01/09/2015	01/13/2015	CRYSTEEL TRUCK EQUIP INC	\$165.00	STEVEN PRIEM
01/12/2015	01/13/2015	AUTO PLUS LITTLE CANADA	\$60.00	STEVEN PRIEM
01/12/2015	01/14/2015	FRONTIER INC	\$226.17	STEVEN PRIEM
01/13/2015	01/14/2015	AUTO PLUS LITTLE CANADA	\$18.82	STEVEN PRIEM
01/13/2015	01/14/2015	BAUER BUILT TIRE 18	\$426.78	STEVEN PRIEM
01/13/2015	01/15/2015	BOYER TRUCKS - PARTS	\$29.54	STEVEN PRIEM
01/13/2015	01/15/2015	COMO LUBE & SUPPLIES	\$88.38	STEVEN PRIEM
01/14/2015	01/15/2015	TOWMASTER	\$918.84	STEVEN PRIEM
01/14/2015	01/15/2015	AUTO PLUS LITTLE CANADA	\$137.05	STEVEN PRIEM
01/14/2015	01/15/2015	AUTO PLUS LITTLE CANADA	\$79.95	STEVEN PRIEM
01/14/2015	01/15/2015	AN FORD WHITE BEAR LAK	\$39.48	STEVEN PRIEM
01/16/2015	01/19/2015	AUTO PLUS LITTLE CANADA	\$80.92	STEVEN PRIEM
01/20/2015	01/21/2015	AUTO PLUS LITTLE CANADA	\$131.57	STEVEN PRIEM
01/20/2015	01/21/2015	AN FORD WHITE BEAR LAK	\$17.45	STEVEN PRIEM
01/21/2015	01/22/2015	IN *MIDWEST LIFT WORKS	\$131.83	STEVEN PRIEM
01/22/2015	01/23/2015	TERMINAL SUPPLY, INC.	\$62.58	STEVEN PRIEM
01/22/2015	01/23/2015	METRO PRODUCTS INC	\$70.80	STEVEN PRIEM
01/12/2015	01/14/2015	THE HOME DEPOT 2801	\$65.85	KELLY PRINS
01/13/2015	01/15/2015	WALLY S UPHOLS80110026	\$694.00	KELLY PRINS

01/14/2015	01/15/2015	BARRIER FREE ARCHITECTUAL	\$440.00	KELLY PRINS
01/16/2015	01/19/2015	CONTINENTAL RESEARCH COR	\$22.18	KELLY PRINS
01/09/2015	01/12/2015	HILLYARD INC MINNEAPOLIS	\$68.82	MICHAEL REILLY
01/13/2015	01/14/2015	HILLYARD INC MINNEAPOLIS	\$635.21	MICHAEL REILLY
01/19/2015	01/21/2015	DALCO ENTERPRISES, INC	\$357.57	MICHAEL REILLY
01/22/2015	01/23/2015	DALCO ENTERPRISES, INC	\$107.12	MICHAEL REILLY
01/12/2015	01/14/2015	POWDER BLUE PRODUCTIONS	\$26.70	LORI RESENDIZ
01/16/2015	01/19/2015	PTONTHENET/COURSES	\$540.00	LORI RESENDIZ
01/21/2015	01/22/2015	G&K SERVICES AR	\$185.47	LORI RESENDIZ
01/21/2015	01/22/2015	AV NOW INC	\$606.97	LORI RESENDIZ
01/11/2015	01/12/2015	TARGET 00006940	\$69.45	BRADLEY REZNY
01/11/2015	01/13/2015	MARSHALLS #0721	\$24.99	BRADLEY REZNY
01/16/2015	01/19/2015	MENARDS OAKDALE	\$106.05	BRADLEY REZNY
01/17/2015	01/19/2015	MILLS FLEET FARM #2,700	\$57.98	BRADLEY REZNY
01/14/2015	01/15/2015	CTC*CONSTANTCONTACT.COM	\$60.00	AUDRA ROBBINS
01/22/2015	01/23/2015	SAGAMORE PUBLISHING LLC	\$48.30	AUDRA ROBBINS
01/13/2015	01/14/2015	LILLIE SUBURBAN NEWSPAPER	\$135.00	DEB SCHMIDT
01/15/2015	01/19/2015	AT&T*BILL PAYMENT	\$53.05	DEB SCHMIDT
01/07/2015	01/12/2015	HOLIDAY STNSTORE 3510	\$29.86	PAUL SCHNELL
01/15/2015	01/16/2015	IN *ENCOMPASS TELEMATICS,	\$598.00	PAUL SCHNELL
01/09/2015	01/12/2015	ON SITE SANITATION INC	\$5.89	SCOTT SCHULTZ
01/09/2015	01/12/2015	ON SITE SANITATION INC	\$55.00	SCOTT SCHULTZ
01/10/2015	01/14/2015	CINTAS 60A SAP	\$36.26	SCOTT SCHULTZ
01/10/2015	01/14/2015	CINTAS 60A SAP	\$109.80	SCOTT SCHULTZ
01/14/2015	01/15/2015	REPUBLIC SERVICES TRASH	\$374.31	SCOTT SCHULTZ
01/09/2015	01/12/2015	WELCOME WAGON	\$276.00	CAITLIN SHERRILL
01/10/2015	01/12/2015	WELCOME WAGON	\$138.00	CAITLIN SHERRILL
01/14/2015	01/15/2015	BAKERS-SQUARE-REST #0670	\$83.92	CAITLIN SHERRILL
01/16/2015	01/19/2015	BROADWAY RENTAL	(\$49.65)	CAITLIN SHERRILL
01/16/2015	01/19/2015	BROADWAY RENTAL	\$1,039.39	CAITLIN SHERRILL
01/08/2015	01/12/2015	MINNESOTA CHIEFS OF POLIC	\$130.00	MICHAEL SHORTREED
01/09/2015	01/12/2015	OFFICE DEPOT #375	\$115.65	MICHAEL SHORTREED
01/19/2015	01/20/2015	THOMSON WEST*TCO	\$321.41	MICHAEL SHORTREED
01/21/2015	01/22/2015	PAYPAL *MACIA	\$25.00	MICHAEL SHORTREED
01/21/2015	01/22/2015	MENARDS MAPLEWOOD	\$414.57	MICHAEL SHORTREED
01/22/2015	01/23/2015	UNIFORMS UNLIMITED INC.	\$504.49	MICHAEL SHORTREED
01/12/2015	01/14/2015	OFFICE DEPOT #1090	\$23.86	ANDREA SINDT
01/21/2015	01/23/2015	OFFICE DEPOT #1090	\$36.24	ANDREA SINDT
01/13/2015	01/15/2015	STREICHER'S MPLS	\$285.71	JOSEPH STEINER
01/21/2015	01/22/2015	H2O OUTFITTERS JERRY'S CE	\$29.68	PAUL THEISEN
01/09/2015	01/12/2015	AUTOZONE3948	\$10.59	PAUL THIENES
01/13/2015	01/14/2015	UNIFORMS UNLIMITED INC.	\$195.97	PAUL THIENES
01/12/2015	01/13/2015	U OF M CCE NONCREDIT	\$370.00	MICHAEL THOMPSON
01/14/2015	01/16/2015	AMERICAN AI 0012397129573	\$443.70	TAMMY WYLIE
01/15/2015	01/16/2015	LIFELINE TRAINING - CA	\$139.00	TAMMY WYLIE
01/15/2015	01/16/2015	LIFELINE TRAINING - CA	\$139.00	TAMMY WYLIE
01/15/2015	01/16/2015	LIFELINE TRAINING - CA	\$139.00	TAMMY WYLIE
01/15/2015	01/19/2015	DOUBLETREE WALT DISNEY	\$594.20	TAMMY WYLIE
01/16/2015	01/19/2015	LIFELINE TRAINING - CA	\$109.00	TAMMY WYLIE
01/16/2015	01/19/2015	RUBBERMAID FOR LESS	\$78.61	TAMMY WYLIE
01/20/2015	01/21/2015	PEAVEY CORP.	\$151.95	TAMMY WYLIE
01/14/2015	01/16/2015	OFFICE DEPOT #1090	\$78.34	TAMMY YOUNG

\$41,681.76

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	01/30/15	ABRAMS, MARYLEE	430.99
	01/30/15	CARDINAL, ROBERT	430.99
	01/30/15	JUENEMANN, KATHLEEN	430.99
	01/30/15	KOPPEN, MARVIN	430.99
	01/30/15	SLAWIK, NORA	489.68
	01/30/15	COLEMAN, MELINDA	5,890.61
	01/30/15	KNUTSON, LOIS	2,397.05
	01/30/15	CHRISTENSON, SCOTT	2,067.09
	01/30/15	JAHN, DAVID	1,987.64
	01/30/15	BURLINGAME, SARAH	2,334.10
	01/30/15	RAMEAUX, THERESE	4,429.31
	01/30/15	BAUMAN, GAYLE	6,728.43
	01/30/15	OSWALD, BRENDA	1,905.05
	01/30/15	ANDERSON, CAROLE	2,810.59
	01/30/15	DEBILZAN, JUDY	2,342.69
	01/30/15	JACKSON, MARY	2,216.99
	01/30/15	KELSEY, CONNIE	2,705.98
	01/30/15	RUEB, JOSEPH	2,999.40
	01/30/15	ARNOLD, AJLA	1,831.10
	01/30/15	BEGGS, REGAN	935.64
	01/30/15	HAAG, KAREN	6,297.93
	01/30/15	SCHMIDT, DEBORAH	3,158.62
	01/30/15	SPANGLER, EDNA	1,092.74
	01/30/15	CRAWFORD, LEIGH	1,869.24
	01/30/15	LARSON, MICHELLE	1,981.97
	01/30/15	MECHELKE, SHERRIE	1,249.46
	01/30/15	MOY, PAMELA	1,595.71
	01/30/15	OSTER, ANDREA	1,988.62
	01/30/15	RICHTER, CHARLENE	1,029.90
	01/30/15	VITT, SANDRA	947.54
	01/30/15	WEAVER, KRISTINE	2,457.19
	01/30/15	CORCORAN, THERESA	2,146.93
	01/30/15	KVAM, DAVID	4,972.62
	01/30/15	PALANK, MARY	1,988.62
	01/30/15	SCHNELL, PAUL	6,983.72
	01/30/15	SHORTREED, MICHAEL	5,488.98
	01/30/15	THOMFORDE, FAITH	1,717.99
	01/30/15	WYLIE, TAMMY	975.05
	01/30/15	ZAPPA, ANDREW	795.39
	01/30/15	ABEL, CLINT	3,064.41
	01/30/15	ALDRIDGE, MARK	3,711.10
	01/30/15	BAKKE, LONN	3,996.51
	01/30/15	BARTZ, PAUL	3,924.38
	01/30/15	BELDE, STANLEY	3,120.51

01/30/15	BENJAMIN, MARKESE	3,194.98
01/30/15	BIERDEMAN, BRIAN	4,093.70
01/30/15	BUSACK, DANIEL	3,773.59
01/30/15	CARNES, JOHN	2,716.94
01/30/15	CROTTY, KERRY	3,908.00
01/30/15	DEMULLING, JOSEPH	3,936.26
01/30/15	DUGAS, MICHAEL	4,928.66
01/30/15	ERICKSON, VIRGINIA	3,326.19
01/30/15	FISHER, CASSANDRA	1,280.00
01/30/15	FORSYTHE, MARCUS	3,430.02
01/30/15	FRITZE, DEREK	3,109.27
01/30/15	GABRIEL, ANTHONY	3,201.71
01/30/15	HAWKINSON JR, TIMOTHY	3,050.34
01/30/15	HER, PHENG	3,176.90
01/30/15	HIEBERT, STEVEN	3,466.11
01/30/15	HOEMKE, MICHAEL	2,574.24
01/30/15	HOFMEISTER, TIMOTHY	496.00
01/30/15	JASKOWIAK, AMANDA	360.00
01/30/15	JOHNSON, KEVIN	4,061.87
01/30/15	KONG, TOMMY	3,177.51
01/30/15	KREKELER, NICHOLAS	961.79
01/30/15	KROLL, BRETT	3,064.41
01/30/15	LANGNER, SCOTT	3,058.86
01/30/15	LANGNER, TODD	3,003.03
01/30/15	LYNCH, KATHERINE	3,109.27
01/30/15	MARINO, JASON	3,389.76
01/30/15	MARTIN, JERROLD	3,610.71
01/30/15	MCCARTY, GLEN	3,582.42
01/30/15	METRY, ALESIA	3,231.82
01/30/15	MICHELETTI, BRIAN	3,006.65
01/30/15	MULVIHILL, MARIA	2,246.14
01/30/15	NYE, MICHAEL	4,523.83
01/30/15	OLDING, PARKER	2,409.46
01/30/15	OLSON, JULIE	3,252.91
01/30/15	PARKER, JAMES	3,470.88
01/30/15	REZNY, BRADLEY	3,324.01
01/30/15	SCHOEN, ZACHARY	2,389.31
01/30/15	SLATER, BENJAMIN	2,744.67
01/30/15	STEINER, JOSEPH	3,003.03
01/30/15	SYPNIEWSKI, WILLIAM	3,224.61
01/30/15	TAUZELL, BRIAN	3,389.52
01/30/15	THEISEN, PAUL	3,794.77
01/30/15	THIENES, PAUL	3,837.50
01/30/15	VANG, PAM	480.00
01/30/15	WENZEL, JAY	3,375.44
01/30/15	XIONG, KAO	3,078.74
01/30/15	ANDERSON, BRIAN	113.50
01/30/15	BAHL, DAVID	426.59
01/30/15	BASSETT, BRENT	290.06
01/30/15	BAUMAN, ANDREW	4,576.30
01/30/15	BOURQUIN, RON	1,252.35
01/30/15	CAPISTRANT, JACOB	340.47
01/30/15	CAPISTRANT, JOHN	595.79
01/30/15	CONCHA, DANIEL	662.05
01/30/15	COREY, ROBERT	624.20

01/30/15	CRAWFORD - JR, RAYMOND	4,992.31
01/30/15	CRUMMY, CHARLES	233.29
01/30/15	DABRUZZI, THOMAS	2,930.03
01/30/15	DAWSON, RICHARD	4,677.50
01/30/15	EVERSON, PAUL	4,470.28
01/30/15	HAGEN, MICHAEL	721.96
01/30/15	HALE, JOSEPH	426.60
01/30/15	HALWEG, JODI	5,775.86
01/30/15	HAWTHORNE, ROCHELLE	3,026.96
01/30/15	HUTCHINSON, JAMES	456.02
01/30/15	IMM, TRACY	416.13
01/30/15	JANSEN, CHAD	75.67
01/30/15	JUREK, GREGORY	232.23
01/30/15	KANE, ROBERT	882.62
01/30/15	KARRAS, JAMIE	365.71
01/30/15	KONDER, RONALD	498.11
01/30/15	KUBAT, ERIC	3,516.53
01/30/15	LINDER, TIMOTHY	3,101.69
01/30/15	LOCHEN, MICHAEL	487.50
01/30/15	MERKATORIS, BRETT	598.98
01/30/15	MILLER, LADD	1,092.23
01/30/15	MILLER, NICHOLAS	334.19
01/30/15	MONDOR, MICHAEL	3,731.87
01/30/15	MORGAN, JEFFERY	163.93
01/30/15	NEILY, STEVEN	472.88
01/30/15	NIELSEN, KENNETH	147.12
01/30/15	NOVAK, JEROME	5,842.79
01/30/15	NOWICKI, PAUL	564.33
01/30/15	OLSON, JAMES	3,323.59
01/30/15	O'NEILL, KEVIN	302.65
01/30/15	OPHEIM, JOHN	794.35
01/30/15	PACHECO, ALPHONSE	334.16
01/30/15	PARROW, JOSHUA	573.76
01/30/15	PETERSON, MARK	779.67
01/30/15	PETERSON, ROBERT	3,880.09
01/30/15	POWERS, KENNETH	744.01
01/30/15	RAINEY, JAMES	838.59
01/30/15	RANGEL, DERRICK	630.51
01/30/15	RANK, PAUL	825.96
01/30/15	RICE, CHRISTOPHER	907.94
01/30/15	RODDY, BRETT	151.32
01/30/15	RODRIGUEZ, ROBERTO	236.44
01/30/15	SEDLACEK, JEFFREY	5,515.78
01/30/15	STREFF, MICHAEL	5,664.38
01/30/15	SVENDSEN, RONALD	3,693.87
01/30/15	TROXEL, REID	712.51
01/30/15	GERVAIS-JR, CLARENCE	7,790.08
01/30/15	LUKIN, STEVEN	9,467.70
01/30/15	ZWIEG, SUSAN	1,186.96
01/30/15	CORTESI, LUANNE	2,150.78
01/30/15	SINDT, ANDREA	2,480.20
01/30/15	BRINK, TROY	2,655.63
01/30/15	BUCKLEY, BRENT	2,320.40
01/30/15	DEBILZAN, THOMAS	2,323.12
01/30/15	EDGE, DOUGLAS	2,285.73

01/30/15	JONES, DONALD	2,527.52
01/30/15	MEISSNER, BRENT	2,275.72
01/30/15	NAGEL, BRYAN	3,702.80
01/30/15	OSWALD, ERICK	2,610.60
01/30/15	RUIZ, RICARDO	1,828.87
01/30/15	RUNNING, ROBERT	2,758.40
01/30/15	TEVLIN, TODD	2,320.40
01/30/15	BURLINGAME, NATHAN	2,415.20
01/30/15	DUCHARME, JOHN	2,859.02
01/30/15	ENGSTROM, ANDREW	2,852.37
01/30/15	JAROSCH, JONATHAN	3,132.37
01/30/15	LINDBLOM, RANDAL	2,859.06
01/30/15	LOVE, STEVEN	3,852.46
01/30/15	THOMPSON, MICHAEL	4,783.36
01/30/15	ZIEMAN, SCOTT	104.00
01/30/15	JANASZAK, MEGHAN	1,801.17
01/30/15	KONEWKO, DUWAYNE	6,377.90
01/30/15	HAMRE, MILES	1,827.23
01/30/15	HAYS, TAMARA	1,763.57
01/30/15	HINNENKAMP, GARY	2,476.63
01/30/15	NAUGHTON, JOHN	2,250.38
01/30/15	NORDQUIST, RICHARD	2,256.86
01/30/15	ORE, JORDAN	1,779.61
01/30/15	BIESANZ, OAKLEY	1,748.22
01/30/15	DEAVER, CHARLES	556.06
01/30/15	GERNES, CAROLE	38.25
01/30/15	HAYMAN, JANET	1,571.22
01/30/15	HUTCHINSON, ANN	2,762.98
01/30/15	SOUTTER, CHRISTINE	131.75
01/30/15	WACHAL, KAREN	1,123.60
01/30/15	GAYNOR, VIRGINIA	3,383.30
01/30/15	KROLL, LISA	1,981.97
01/30/15	YOUNG, TAMELA	2,142.77
01/30/15	FINWALL, SHANN	3,555.71
01/30/15	MARTIN, MICHAEL	2,937.17
01/30/15	BRASH, JASON	2,773.97
01/30/15	CARVER, NICHOLAS	3,810.34
01/30/15	SWAN, DAVID	2,882.77
01/30/15	SWANSON, CHRIS	1,825.17
01/30/15	WEIDNER, JAMES	1,440.00
01/30/15	WELLENS, MOLLY	2,647.69
01/30/15	ABRAHAMSON, AMANDA	79.50
01/30/15	AYD, GWEN	147.25
01/30/15	BJORK, BRANDON	319.00
01/30/15	BRENEMAN, NEIL	2,483.78
01/30/15	CHUHEL, KAYLA	76.50
01/30/15	CLINE, ABBY	346.50
01/30/15	DIAZ, JACQUEZ	96.00
01/30/15	DIEZ, ANTONIO	80.00
01/30/15	FORTIER, JESSICA	24.50
01/30/15	FRANK, PETER	425.00
01/30/15	GORACKI, GERALD	258.88
01/30/15	KONG, KATELYNE	165.00
01/30/15	KUSTERMAN, KEVIN	133.50
01/30/15	LAMB, JIM	49.00

01/30/15	MCKANE, COLLIN	99.00
01/30/15	MURRAY, LYND SAY	144.00
01/30/15	PIEPER, THEODORE	97.50
01/30/15	RASMUSSEN, BRADLEY	32.00
01/30/15	ROBBINS, AUDRA	3,473.33
01/30/15	ROBBINS, CAMDEN	555.00
01/30/15	RUSS, KAYLA	131.75
01/30/15	SALINAS, DANIEL	48.00
01/30/15	SCHALLER, SAM	192.00
01/30/15	TAYLOR, JAMES	3,307.30
01/30/15	THIELMAN, RICHARD	48.75
01/30/15	VUKICH, CANDACE	582.00
01/30/15	WISTL, MARK	153.00
01/30/15	XIONG, BLONG	48.00
01/30/15	ADAMS, DAVID	2,109.85
01/30/15	HAAG, MARK	2,569.84
01/30/15	SCHULTZ, SCOTT	3,626.97
01/30/15	WILBER, JEFFREY	1,779.61
01/30/15	EVANS, CHRISTINE	2,452.48
01/30/15	HOFMEISTER, MARY	1,148.36
01/30/15	KELLEY, CAITLIN	1,426.60
01/30/15	KULHANEK-DIONNE, ANN	756.02
01/30/15	MILLER, KAREN	425.00
01/30/15	PELOQUIN, PENNYE	676.62
01/30/15	SKRYPEK, JOSHUA	708.00
01/30/15	SMITH, CORTNEY	337.25
01/30/15	ST SAUVER, CRAIG	522.53
01/30/15	WISTL, MOLLY	461.14
01/30/15	AKEY, SHELLEY	82.14
01/30/15	ANDERSON, JOSHUA	636.25
01/30/15	BAETZOLD, CLAIRE	25.65
01/30/15	BAUDE, JANE	36.90
01/30/15	BAUDE, SARAH	117.18
01/30/15	BEAR, AMANDA	262.50
01/30/15	BERGLUND, ERIK	57.40
01/30/15	BESTER, MICHAEL	151.14
01/30/15	BUCKLEY, BRITTANY	571.67
01/30/15	BUTLER, ANGELA	109.50
01/30/15	CLARK, PAMELA	29.70
01/30/15	CORCORAN, JOSHUA	391.73
01/30/15	CRANDALL, ALYSSA	148.62
01/30/15	CRANDALL, KRISTA	138.13
01/30/15	DEMPSEY, BETH	357.00
01/30/15	DRECHSEL, HEIDI	15.23
01/30/15	DUCHARME, DANIELLE	196.50
01/30/15	DUNN, RYAN	541.25
01/30/15	EKSTRAND, DANIEL	231.75
01/30/15	EPLAND, PETER	36.00
01/30/15	ERICKSON-CLARK, CAROL	37.50
01/30/15	FARRELL, DANIEL	129.58
01/30/15	FONTAINE, KIM	857.25
01/30/15	FREDRICKS, MARTHA	18.00
01/30/15	GRAY, MEGAN	495.82
01/30/15	GRAY, SOPHIE	34.80
01/30/15	GRUENHAGEN, LINDA	294.99

01/30/15	GUSTAFSON, BRENDA	92.00
01/30/15	HAASCH, ANGELA	85.50
01/30/15	HAGSTROM, EMILY	85.20
01/30/15	HANSEN, HANNAH	148.86
01/30/15	HASSAN, KIANA	79.13
01/30/15	HODGE, AMY	58.00
01/30/15	HOLMBERG, LADONNA	205.00
01/30/15	HORWATH, RONALD	3,149.54
01/30/15	IACARELLA-FUDALI, BARBARA	124.50
01/30/15	JOHNSON, BARBARA	541.55
01/30/15	KEMP, MAYA	43.75
01/30/15	KOHLER, ROCHELLE	28.12
01/30/15	KOLLER, NINA	264.75
01/30/15	LAMEYER, BRENT	75.60
01/30/15	LAMSON, ELIANA	27.38
01/30/15	LARSON, KIRA	22.50
01/30/15	LORENTZEN, CHRISTINE	116.00
01/30/15	LY, RASSACIN	60.00
01/30/15	MASON, AMY	125.55
01/30/15	MCCOMAS, LEAH	161.00
01/30/15	MCKILLOP, AMANDA	273.02
01/30/15	MONGE, NOAH	82.00
01/30/15	MUSKAT, JULIE	197.14
01/30/15	NITZ, CARA	301.52
01/30/15	OHS, CYNTHIA	232.50
01/30/15	PROESCH, ANDY	98.00
01/30/15	RANEY, COURTNEY	897.15
01/30/15	REHLING-ANDERSON, LORIE	270.50
01/30/15	RENSTROM, KEVIN	134.00
01/30/15	RESENDIZ, LORI	2,597.77
01/30/15	ROETTGER, MOLLY	105.26
01/30/15	ROLLERSON, TERRANCE	60.76
01/30/15	ROMERO, JENNIFER	23.50
01/30/15	ROSAND, WALKER	80.00
01/30/15	SCHERER, KATHLENE	37.88
01/30/15	SCHMIDT, VICTORIA	40.00
01/30/15	SCHREIER, ROSEMARIE	271.95
01/30/15	SMITH, ANN	124.80
01/30/15	SMITH, CASEY	82.00
01/30/15	SMITH, JEROME	149.00
01/30/15	SMITLEY, SHARON	392.24
01/30/15	SYME, LAUREN	25.35
01/30/15	TREPANIER, TODD	244.14
01/30/15	TRUONG, CHAU	230.00
01/30/15	TUPY, HEIDE	46.30
01/30/15	TUPY, MARCUS	96.00
01/30/15	YANG, JUDY	66.00
01/30/15	BILJAN, MERANDA	57.38
01/30/15	BOSLEY, CAROL	123.75
01/30/15	FRANZMEIER, EILEEN	286.89
01/30/15	LANGER, CHELSEA	121.00
01/30/15	LANGER, KAYLYN	71.25
01/30/15	AUSTIN, CATHERINE	152.00
01/30/15	BOWMAN, CHRIS	152.00
01/30/15	CRAWFORD, SHAWN	500.00

	01/30/15	DOUGLASS, TOM	2,447.62
	01/30/15	INDA, ANTHONY	120.00
	01/30/15	KRECH, ELAINE	644.00
	01/30/15	LOONEY, RAYJEANIA	144.00
	01/30/15	MAIDMENT, COLIN	669.00
	01/30/15	MALONEY, SHAUNA	216.75
	01/30/15	NESVACIL, BRENNAN	122.00
	01/30/15	PRINS, KELLY	1,886.77
	01/30/15	REILLY, MICHAEL	2,020.19
	01/30/15	STEFFEN, MICHAEL	102.00
	01/30/15	PRIEM, STEVEN	2,518.59
	01/30/15	WOEHRLE, MATTHEW	2,294.77
	01/30/15	XIONG, BOON	1,616.37
	01/30/15	BERGO, CHAD	2,824.09
	01/30/15	FOWLDS, MYCHAL	3,989.58
	01/30/15	FRANZEN, NICHOLAS	2,988.47
	01/30/15	KREGER, JASON	2,353.80
9993705	01/30/15	ABRAHAMSON, TYLER	70.00
9993706	01/30/15	BONKO, NICHOLAS	140.00
9993707	01/30/15	BRADY, MADYSON	198.00
9993708	01/30/15	GREENER, DOUGLAS	86.25
9993709	01/30/15	MERRITT, MICHAEL	102.00
9993710	01/30/15	RYAN, NICOLE	49.50
9993711	01/30/15	STAR, KARISSA	36.00
9993712	01/30/15	TARR-JR, GUS	105.00
9993713	01/30/15	EKSTRAND, RYAN	133.26
9993714	01/30/15	O'BRIEN, ELIZABETH	111.15
9993715	01/30/15	VANG, XEE	29.75
			553,327.90

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Terrie Rameaux, Human Resource Coordinator
DATE: February 4, 2016
SUBJECT: Approval of 2015 Master Group Contract between City of Maplewood and Medica Insurance Company

Introduction/Background

In November 2014, the City Council approved the Insurance Labor-Management Committee's recommendation for Medica to continue to be our health insurance provider for City of Maplewood employees for a one-year term running from January 1 through December 31st. Attached is the master group contract for our three high deductible plans. This contract is provided for approval and execution as part of this agenda item.

Budget Impact

N/A

Recommendation

It is recommended that the Master Group Contract with Medica Insurance Company for 2015 be approved.

Attachment

1. Master Group Contract for High Deductible Plans, Group #47983, #58669 & #58671

**MASTER GROUP CONTRACT
BETWEEN
CITY OF MAPLEWOOD
AND
MEDICA INSURANCE COMPANY**

**MEDICA INSURANCE COMPANY ("MEDICA")
MASTER GROUP CONTRACT**

**ARTICLE 1
INTRODUCTION**

This Master Group Contract ("Contract") is entered into by and between Medica Insurance Company ("Medica") and the employer group identified in Exhibit 1 ("Employer"). This Contract includes Exhibit 1, Exhibit 2, the Group Application, Member enrollment forms, the Certificate of Coverage ("Certificate"), and any Amendments, all of which together shall constitute the entire agreement between Medica and Employer concerning the health insurance coverage provided under this Contract. This Contract includes the coverage option(s) set forth in Exhibit 2, offered by the Employer under a single group health plan. This Contract is delivered in the state of Minnesota.

The capitalized terms used in this Contract have the same meanings given to those terms defined in the Certificate, unless otherwise specifically defined in this Contract.

If this Contract is purchased by Employer to provide benefits under an employee welfare benefit plan governed by the Employee Retirement Income Security Act, 29 U.S.C. 1001, et seq. ("ERISA"), this Contract is governed by ERISA and, to the extent state law applies, the laws of the State of Minnesota. If this Contract is not governed by ERISA, it is governed by the laws of the State of Minnesota. If this Contract is governed by ERISA, any legal action arising out of or relating to this Contract shall be brought in the federal district court for the district of Minnesota. If this Contract is not governed by ERISA, any legal action arising out of or relating to this Contract shall be brought in state court in Hennepin County, Minnesota.

In consideration of payment of the Premiums by the Employer and payment of applicable Deductibles, Copayments, and Coinsurance by or for Members, Medica will provide coverage to Members for the Benefits set forth in the Certificate and any amendments, subject to all terms and conditions, including limitations and exclusions, in this Contract.

This Contract replaces and supersedes any previous agreements between Employer and Medica relating to Benefits.

Medica shall not be deemed or construed to be an employer for any purpose with respect to the administration or provision of benefits under Employer's welfare benefit plan. Medica shall not be responsible for fulfilling any duties or obligations of Employer with respect to Employer's benefit plan.

**ARTICLE 2
TERM OF CONTRACT**

Section 2.1 Term and Renewal. The initial Term of this Contract is set forth in Exhibit 1.

At least 30 days before each Expiration Date, as set forth in Exhibit 1, Medica shall notify Employer of any modifications to this Contract, including Premiums and Benefits for the next term of this Contract ("Renewal Terms"). If Employer accepts the Renewal Terms or if Employer and Medica agree on different Renewal Terms, this Contract is renewed for the additional term, unless Medica terminates this Contract pursuant to Section 2.2.

Section 2.2 Termination of This Contract. Employer may terminate this Contract after at least 30 days written notice to Medica. This Contract is guaranteed renewable and will not be terminated by Medica except for the following reasons, and such terminations will be effective as stated below. Except as specified otherwise, terminations for the reasons stated below require at least 30 days written notice from Medica:

- (a) Upon notice to an authorized representative of the Employer that Employer failed to pay the required Premium when due, provided, however, that this Contract can be reinstated pursuant to Section 5.2. If Employer fails to pay the required Premium within the grace period described in Section 5.2, the Contract will be terminated, subject to a 30-day advance written notice of termination by Medica to Employer. The date of the termination shall be retroactive to not more than 30 days prior to the effective date of the notice of termination;
- (b) On the date specified by Medica because Employer committed fraud (through act, practice, or omission) or intentionally provided Medica with false information material to the execution of this Contract or to the provision of Benefits under this Contract. Medica has the right to rescind this Contract back to the original effective date;
- (c) On the date specified by Medica due to Employer's violation of the participation or contribution rules as determined by Medica;
- (d) Automatically on the date Employer ceases to do business pursuant to 11 U.S.C. Chapter 7;
- (e) Automatically on the date Employer ceases to do business for any reason;
- (f) On the date specified by Medica, after at least 90 days prior written notice to Employer, that this Contract is terminated because Medica will no longer issue this particular product within the large employer market;
- (g) On the date specified by Medica, after at least 180 days prior written notice to the applicable state authority and Employer, that this Contract will be terminated because Medica will no longer renew or issue any employer health benefit plan within the large employer market;
- (h) On the date specified by Medica when there is no longer any Member who resides or works in Medica's service area;
- (i) Automatically on the date that Employer fails to maintain any active employees who are Subscribers;
- (j) Any other reasons or grounds permitted by the licensing laws and regulations governing Medica.

Notwithstanding the above, Medica may modify the Premium rate and/or the coverage at renewal. Nonrenewal of coverage as a result of failure of Medica and the Employer to reach agreement with respect to modifications in the Premium rate or coverage shall not be considered a failure of Medica to provide coverage on a guaranteed renewable basis.

Section 2.3 Notice of Termination.

Medica will notify Employer in writing if Medica terminates this Contract for any reason.

In accordance with applicable law, Medica will notify Subscribers in writing if Medica terminates this Contract pursuant to Section 2.2(a), (b), (d), (f), or (g).

Employer will provide timely written notification to Subscribers in all circumstances for which Medica does not provide written notification to Subscribers.

Section 2.4 Effect of Termination. In the event of termination of this Contract:

- (a) All Benefits under this Contract will end at 12:00 midnight Central Time on the effective date of termination;
- (b) Medica will not be responsible for any Claims for health services received by Members after the effective date of the termination; and
- (c) Employer shall be and shall remain liable to Medica for the payment of any and all Premiums that are unpaid at the time of termination.

**ARTICLE 3
ENROLLMENT AND ELIGIBILITY**

Section 3.1 Eligibility. The Eligibility conditions stated in Exhibit 1 of this Contract govern who is eligible to enroll under this Contract. The eligibility conditions stated in Exhibit 1 are in addition to those specified in the Certificate.

Section 3.2 Enrollment. The Certificate governs when eligible employees and eligible dependents may enroll for coverage under this Contract, including the Initial Enrollment Period, Open Enrollment Period, and any applicable Special Enrollment Periods. Employer shall conduct the Initial Enrollment Period and Open Enrollment Period. Employer shall cooperate with Medica to ensure appropriate enrollment of Members under the Contract.

Section 3.3 Qualified Medical Child Support Orders. Employer will establish, maintain, and enforce all written procedures for determining whether a child support order is a qualified medical child support order as defined by ERISA. Employer will provide Medica with notice of such determination and a copy of the order, along with an application for coverage, within the greater of 30 days after issuance of the order or the time in which Employer provides notice of its determination to the persons specified in the order.

When and if Employer receives notice that the child has designated a representative or of the existence of a legal guardian or custodial parent of the child, Employer shall promptly notify Medica of such person(s).

Medica shall have no responsibility for:

- (i) establishing, maintaining, or enforcing the procedures described above;
- (ii) determining whether a support order is qualified; or
- (iii) providing required notices to the child or the designated representative.

Section 3.4 Eligibility and Enrollment Decisions. Subject to applicable law and the terms of this Contract, Employer has discretion to determine whether employees and their dependents are eligible to enroll for coverage under this Contract. Medica is entitled to rely upon Employer's determination regarding an employee's and/or dependent's eligibility to enroll for coverage under this Contract. The Employer will be responsible for maintaining information verifying its continuing eligibility and the continuing eligibility of its eligible Subscribers and eligible Dependents. This information shall be provided to Medica as reasonably requested by Medica. The Employer shall also maintain written documentation of a waiver of coverage by an eligible Subscriber or eligible Dependent and provide this documentation to Medica upon reasonable request.

Section 3.5 Notification. The Employer must notify Medica within 30 days of an individual's initial enrollment application, changes to a Member's name or address, changes to a Member's eligibility for coverage (including a loss of eligibility), or other changes to enrollment.

Section 3.6 Multiple Benefit Package Options. Subscribers and enrolled Dependents may only switch between Employer's health coverage options offered under the Contract during a

Special Enrollment Period, or the Open Enrollment Period, if applicable, as described in the Certificate.

ARTICLE 4 ELECTRONIC DELIVERY OF INSURANCE DOCUMENTS

The Employer agrees to deliver, as Medica's agent, insurance documents required by law to be furnished to Subscribers. These documents shall be furnished by Medica to the Employer for delivery to Subscribers. The Employer shall not modify these documents in any way. The Employer agrees to deliver such documents electronically to the extent permissible under Title I of the Employee Retirement Income Security Act of 1974, Department of Labor Regulation § 2520.104b-1(c), if applicable, and Minn. Stat. § 72A.20, subd. 37. Such documents shall be delivered electronically only to Subscribers who meet the following requirements: (a) has the ability to access an electronic document effectively at any location where the Subscriber is reasonably expected to perform his or her duties as an employee, and (b) with respect to whom access to the plan sponsor's electronic information system is an integral part of those duties.

The Employer shall implement procedures that ensure actual receipt of these documents and notify Subscribers of the significance of the materials at the time of delivery. In addition, the Employer shall inform the recipient of his or her right to request a paper version of these documents, and an expedient process for doing so. Upon such a request, Employer shall furnish the recipient with paper copies supplied by Medica. Employer shall inform Medica of individuals who do not qualify for electronic delivery because they do not meet the requirements regarding access to a computer, or they are not in the workplace, including but not limited to those on continuation coverage, on retiree coverage, or covered pursuant to a qualified medical child support order. Employer shall provide the individual's mailing information to Medica so that Medica can provide the documents.

ARTICLE 5 PREMIUMS

Section 5.1 Monthly Premiums.

The monthly Premium rates for this Contract are set forth in Exhibit 2.

The Premiums are due on the **first** day of each calendar month. Employer shall pay the Premiums to Medica in accordance with the method set forth in the invoice.

Employer shall notify Medica in writing:

- (a) each month of any changes in the coverage classification of any Subscriber; and
- (b) within 30 days after the effective date of enrollments, terminations or other changes regarding Members.

Section 5.2 Grace Period and Reinstatement. Employer has a grace period of 10 days after the due date stated in Section 5.1 to pay the monthly Premiums. If Employer fails to pay the Premium, the Contract will be terminated in accordance with Section 2.2(a). This Contract will be reinstated if Employer pays all of the Premiums owed on or before the end of the grace period. In the event this Contract is not reinstated pursuant to this Section, Medica shall not be responsible for any Claims for health services received by Members after the effective date of the termination.

Section 5.3 Premium Calculation. The monthly Premiums owed by Employer shall be calculated by Medica in accordance with Exhibit 2 using the number of Subscribers in each coverage classification according to Medica's records at the time of the calculation.

A full calendar month's Premiums shall be charged for Members whose effective date falls on or before the 15th day of that calendar month. No Premium shall be charged for Members whose effective date falls after the 15th day of that calendar month. With the exception of termination of coverage due to a Member's death, a Member's coverage may be terminated only at the end of a calendar month and a full Premium amount for that month will apply. In the case of a Member's death, that Member's coverage will be terminated on the date of death.

Section 5.4 Retroactive Adjustments. In accordance with applicable law and this Contract, retroactive adjustments may be made for addition of Members, changes in Members' coverage classifications, and certain terminations of Members not reflected in Medica's records at the time the monthly Premiums were calculated by Medica. Employer understands and acknowledges that federal law prohibits the retroactive termination of a Member's coverage except in instances of fraud, intentional misrepresentation of material fact, or failure to timely pay premiums or premium contributions. Employer agrees that it will not request retroactive termination of any Member's coverage if such termination is prohibited by law. Notwithstanding the foregoing, no retroactive credit will be granted for any month in which a Member received Benefits. No retroactive adjustments to enrollment or Premium refund shall be granted for any change occurring more than 60 days prior to the date Medica received notification of the change from Employer.

Notwithstanding the foregoing, Employer shall pay a Premium for any month during which a Member received Benefits (except as described in Section 5.3).

Section 5.5 Premium Changes. Medica may change the Premiums after 30 days prior written notice to Employer.

Section 5.6 Employer Fees. Medica may charge Employer:

- (a) a late payment charge in the form of a finance charge of 12% per annum for any Premiums not received by the due date; and
- (b) a service charge for any non-sufficient-fund check received in payment of the Premiums; and
- (c) an administrative service fee of \$250.00 at time of request for reinstatement.

Section 5.7 Premium Rebate Administration (When Applicable).

- (a) **General Obligation.** In accordance with the Patient Protection and Affordable Care Act ("PPACA"), Medica is obligated to provide a premium rebate to Employer if Medica's medical loss ratio ("MLR") for the group market applicable to Employer's coverage does not meet or exceed the minimum percentage required by PPACA for such group market. PPACA requires Medica to make such determinations on a calendar year basis, regardless of the Effective Date and Expiration Date of this Contract. For purposes of this Section 5.7, "medical loss ratio" shall be defined in accordance with PPACA and the group market size applicable to Employer's coverage shall be determined in accordance with PPACA's MLR provisions and applicable state law and requirements.
- (b) **Rebate Determinations and Remittances.** Medica agrees to determine whether such rebates are owed under this Contract and, if applicable, remit such rebates to Employer within the timeframe required by applicable law. Notwithstanding the foregoing, in the event that Employer's group health plan has been terminated at the time rebate payment is due and, despite reasonable efforts, Medica is unable to locate Employer, Medica will distribute the entire rebate to Subscribers, in accordance with applicable law.
- (c) **Form of Rebates.** Medica may, in its sole discretion, elect to provide any such rebates owed in the form of a premium credit, a lump-sum check, or a lump-sum credit to the account used to pay the premium.

- (d) **Employer's Responsibility Concerning Rebates.** Employer agrees that it is Employer's responsibility to determine how to treat any rebate funds remitted to Employer by Medica in accordance with applicable law, including but not limited to 45 C.F.R. §158.242 and ERISA requirements. Additionally, in no way limiting the foregoing, if Employer's group health plan is not a governmental plan and is not subject to ERISA, Employer agrees that Employer shall use the amount of any rebate that is proportionate to the total amount of premium paid by all Subscribers for the coverage in a manner that benefits Subscribers and is specifically provided in 45 C.F.R. §158.242(b)(1) and (2).

ARTICLE 6 INDEMNIFICATION

Medica will hold harmless and indemnify Employer against any and all claims, liabilities, damages, or judgments asserted against, imposed upon or incurred by Employer, including reasonable attorney fees and costs, that arise out of Medica's negligent acts or omissions in the discharge of its responsibilities to a Member.

Employer will hold harmless and indemnify Medica against any and all claims, liabilities, damages, or judgments asserted against, imposed upon, or incurred by Medica, including reasonable attorney fees and costs, that arise out of Employer's or Employer's employees', agents', and representatives' negligent acts or omissions in the discharge of its or their responsibilities under this Contract.

Employer and Medica shall promptly notify the other of any potential or actual claim for which the other party may be responsible under this Article 6.

ARTICLE 7 ADMINISTRATIVE SERVICES

The services necessary to administer this Contract and the Benefits provided under it will be provided in accordance with Medica's or its designee's standard administrative procedures. If Employer requests such administrative services be provided in a manner other than in accordance with these standard procedures, including requests for non-standard reports, and if Medica agrees to provide such non-standard administrative services, Employer shall pay for such services or reports at Medica's or its designee's then-current charges for such services or reports.

ARTICLE 8 CLERICAL ERROR

A Member will not be deprived of coverage under the Contract because of a clerical error. Furthermore, a Member will not be eligible for coverage beyond the scheduled termination date because of a clerical error, such as a failure to record the termination.

ARTICLE 9 ERISA

When this Contract is entered into by Employer to provide benefits under an employee welfare benefit plan governed by ERISA, Medica shall not be named as and shall not be the plan administrator of the employee welfare benefit plan, as that term is used in ERISA. Medica shall only be considered a named fiduciary for purposes of claims adjudication.

The parties agree that Medica has sole, final, and exclusive discretion to:

- (a) interpret and construe the Benefits under the Contract;

- (b) interpret and construe the other terms, conditions, limitations, and exclusions set out in the Contract;
- (c) change, interpret, modify, withdraw, or add Benefits without approval by Members; and
- (d) make factual determinations related to the Contract and the Benefits.

For purposes of overall cost savings or efficiency, Medica may, in its sole discretion, provide services that would otherwise not be Benefits. The fact that Medica does so in any particular case shall not in any way be deemed to require it to do so in other similar cases.

Medica may, from time to time, delegate discretionary authority to other persons or entities providing services under this Contract.

ARTICLE 10 DATA OWNERSHIP AND USE

Information and data acquired, developed, generated, or maintained by Medica in the course of performing under this Contract shall be Medica's sole property. Except as this Contract or applicable law requires otherwise, Medica shall have no obligation to release such information or data to Employer. Medica may, in its sole discretion, release such information or data to Employer, but only to the extent permitted by law and subject to any restrictions determined by Medica.

ARTICLE 11 CONTINUATION OF COVERAGE

Medica shall make available coverage under this Contract to those Members who are eligible to continue coverage as required under federal or state law.

Medica will not provide any administrative duties with respect to Employer's compliance with federal or state continuation of coverage laws. All duties of the Employer, including, but not limited to, notifying Members regarding federal and state law continuation rights and Premium billing and collection, remain Employer's sole responsibility.

ARTICLE 12 SUMMARY OF BENEFITS AND COVERAGE

Medica will prepare a Summary of Benefits and Coverage ("SBC"), as described under the Patient Protection and Affordable Care Act ("PPACA") and related regulations, for each coverage option set forth in Exhibit 2 and offered by Employer. Medica will provide applicable SBCs to Employer. Employer will distribute such SBCs to individuals eligible for and covered under Employer's group health plan in accordance with applicable federal regulations.

ARTICLE 13 NONDISCRIMINATION AND EMPLOYER SHARED RESPONSIBILITY

To the extent, in accordance with the Patient Protection and Affordable Care Act ("PPACA"), fully-insured group health plans other than grandfathered plans are subject to nondiscrimination rules similar to those applicable to self-insured health plans under Section 105(h) of the Internal Revenue Code. Medica assumes no responsibility for compliance with such rules. Employer, as the sponsor of the insured employee benefit plan, shall be responsible for ensuring compliance with any and all PPACA nondiscrimination requirements applicable to the insurance coverage, including but not limited to payment of any and all governmental or regulatory taxes, penalties, interest, or other charges resulting from noncompliance with applicable nondiscrimination requirements. Employer, as the sponsor of the insured employee benefit plan, is solely responsible (1) for determining whether, with respect to its employee workforce,

the aspects of a particular insurance contract are discriminatory under PPACA, and (2) for appropriately addressing the situation if it is discriminatory under PPACA (including but not limited to correcting, self-reporting, and payment of any penalties and interest related to the discrimination).

PPACA added employer shared responsibility provisions as Section 4980H of the Internal Revenue Code, under which an applicable large employer (as defined in Section 4980H) may be subject to assessable payments in the event the employer fails to offer affordable coverage providing minimum value to its full-time employees and their dependents and at least one full-time employee is allowed a premium tax credit for coverage purchased through an insurance exchange created pursuant to PPACA. PPACA also requires that applicable large employers satisfy related information reporting requirements. The effective date of the employer shared responsibility requirements and related information reporting requirements are as prescribed by the federal government. Employer is solely responsible for ensuring compliance with PPACA's employer shared responsibility provisions and related requirements, including but not limited to (1) determining the full-time/part-time status of its employees; (2) communicating eligibility and enrollment information to Medica, in accordance with Article 3 of this Contract; (3) determining Employer and employee contributions to the payment of premium; (4) satisfying all information reporting requirements applicable to applicable large employers; and (5) paying any and all assessable payments, penalties, interest, or other charges resulting from noncompliance with the employer shared responsibility provisions and related requirements.

ARTICLE 14 AMENDMENTS AND ALTERATIONS

Section 14.1 Standard Amendments. Except as provided in Section 14.2, amendments to this Contract are effective 30 days after Medica sends Employer a written amendment. Unless regulatory authorities direct otherwise, Employer's signature will not be required. No Medica agent or broker has authority to change this Contract or to waive any of its provisions.

Section 14.2 Regulatory Amendment. Medica may amend this Contract to comply with requirements of state and federal law ("Regulatory Amendment") and shall issue to Employer such Regulatory Amendment and give Employer notice of its effective date. The Regulatory Amendment will not require Employer's consent and, unless regulatory authorities direct otherwise, Employer's signature will not be required. Any provision of this Contract that conflicts with the terms of applicable federal or state laws is deemed amended to conform to the minimum requirements of such laws.

ARTICLE 15 ASSIGNMENT

Neither party shall have the right to assign any of its rights and responsibilities under the Contract to any person, corporation, or entity without the prior written consent of the other party; provided, however, that Medica may, without the prior written consent of the Employer, assign the Contract to any entity that controls Medica, is controlled by Medica, or is under common control with Medica. In the event of assignment, the Contract shall be binding upon and inure to the benefit of each party's successors and assigns.

ARTICLE 16 DISPUTE RESOLUTION

In the event that any dispute, claim, or controversy of any kind or nature relating to this Contract arises between the parties, if acceptable to both parties, the parties will meet and make a good faith effort to resolve the dispute. The party requesting the meeting will provide the other, in advance of the meeting, with written notice of the claimed dispute. Upon receipt of the written

notice, representatives for each party will meet promptly to attempt to resolve the dispute. If a mutually agreeable resolution is not reached within thirty (30) days following receipt of the written notice, or if the parties do not agree to meet to attempt to resolve the dispute, either party may pursue legal action in accordance with the terms of this Contract.

ARTICLE 17 PROVISIONS ON CERTAIN DEFENSES

All statements made by Employer shall, in the absence of fraud, be deemed representations and not warranties. No statement made by Employer shall be used in defense to a claim under the Contract unless such statement is in writing.

No statement made by Employer, except a fraudulent statement, shall be used to void this Contract after it has been in force for a period of 2 years.

ARTICLE 18 RELATIONSHIPS

The relationship between Employer and any Member is that of Employer and Subscriber, Dependent, or other coverage classification as defined in this Contract.

The relationships between Medica and Network Providers and the relationship between Medica and Employer are **solely** contractual relationships between independent contractors. Network Providers and Employer are not agents or employees of Medica. Medica and its employees are not agents or employees of Network Providers or Employer.

The relationship between a Network Provider and any Member is that of provider and patient and the Network Provider is solely responsible for the services provided to any Member.

ARTICLE 19 EMPLOYER RECORDS

Employer shall furnish Medica with all information and proofs that Medica may reasonably require with regard to any matters pertaining to this Contract. Medica may at any reasonable time inspect all documents furnished to Employer by an individual in connection with the Benefits, Employer's payroll records, and any other records pertinent to the Benefits under this Contract.

Unless Employer provides the appropriate written assurances required by 45 CFR 164.504, Medica will only provide Employer with summary health information (for the purposes of obtaining premium bids or for modifying, amending, or terminating the group health plan only) and information on whether individuals are participating in the group health plan, or is enrolled in or has disenrolled from the health plan as provided in 45 CFR 164.504 (f)(1) and the minimum necessary information for purposes of auditing Medica's operations or services.

ARTICLE 20 NOTICE

Except as provided in Article 2, notice given by Medica to an authorized representative of Employer will be deemed notice to all Members.

All notices to Medica shall be sent to the address stated below. All notices to Employer shall be sent to the persons and addresses stated in the Group Application. All notices to Medica and Employer shall be deemed delivered:

- (a) if delivered in person, on the date delivered in person;
- (b) if delivered by a courier, on the date stated by the courier;

- (c) if delivered by an express mail service, on the date stated by the mail service vendor; or
- (d) if delivered by United States mail, 3 business days after date of mailing.

A party can change its address for receiving notices by providing the other party a written notice of the change.

**ARTICLE 21
COMMON LAW**

No language contained in the Contract constitutes a waiver of Medica's rights under common law.

ACCEPTANCE OF CONTRACT

This Contract is deemed accepted by Employer upon the earlier of Medica's receipt of Employer's first payment of the Premium or upon Employer's execution of this Contract by its duly authorized representative. This Contract is deemed accepted by Medica upon Medica's deposit of Employer's first payment of the Premium. Such acceptance renders all terms and provisions herein binding on Medica and the Employer.

IN WITNESS WHEREOF, Medica has caused this Contract to be executed on January 23, 2015, to take effect on the Effective Date stated in Exhibit 1 to this Contract.

MEDICA INSURANCE COMPANY

EMPLOYER

401 Carlson Parkway
Minnetonka, MN 55305
(952) 992-2200

City of Maplewood

Billing Address:
NW 7958
P.O. Box 1450
Minneapolis, MN 55485-7958

Address:
1830 County Road B East
Maplewood, MN 55109

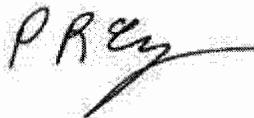
Mailing Address:
P.O. Box 9310
Minneapolis, MN 55440

By: _____

Title: _____

Date: _____

By:



Paul R. Crowley

Vice President and General Manager,
Client Retention and Growth

By:



James P. Jacobson

Senior Vice President and Assistant Secretary

EXHIBIT 1

1. **Parties.** The parties to this Master Group Contract ("Contract") are Medica Insurance Company ("Medica") and the employer group City of Maplewood ("Employer"), an employer under Minnesota law and other applicable law.
2. **Effective Date and Expiration Date of this Contract.** This Contract is effective from 01/01/2015 ("Effective Date") to 12/31/2015 ("Expiration Date"). All coverage under this Contract begins at 12:01 a.m. Central Time.
3. **Amendment(s) Number:** Amendments attached as applicable for benefit package log (BPL) as listed in Exhibit 2.
4. **Eligibility.** The following conditions are in addition to those specified in the Certificate:

4.1 Eligibility to Enroll.

A Subscriber and his or her Dependents who satisfy the eligibility conditions stated in this Contract are eligible to enroll for coverage under this Contract. Any person who does not satisfy the definition of Subscriber or Dependent is not eligible for coverage under this Contract.

A Subscriber and his or her Dependents must meet the eligibility requirements described below and in the entire Contract.

4.2 Subscriber Definition, Waiting Periods and Coverage Effective Dates

Employees. An employee eligible to enroll under the Contract as a Subscriber must be an individual who:

- (1) Satisfies either (a) or (b) below:
 - (a) Is employed on average for at least 30 hours per week by Employer. Employer shall determine the average number of hours worked and Medica is entitled to rely on Employer's representation in this regard;
 - (b) For Employers utilizing documented measurement and stability periods (as described in federal law) to determine an employee's eligibility for coverage: Is an employee who Employer determines eligible for coverage throughout the applicable stability period; provided that such determination is consistent with federal law applicable to such eligibility determinations and other applicable provisions of this Contract; and
- (2) Satisfies the Employer participation and eligibility requirements.

Coverage for Subscribers will include the conditions identified below:

Classifications and Plan Design

Coverage Effective Date

Employees:

New Hires: Coverage effective dates shall be: Date first eligible (no Waiting Period); or

For employers utilizing measurement and stability periods (as described in federal law) to determine an employee's eligibility for coverage, the date determined by employer in accordance with applicable law, including but not limited to 29 C.F.R. §2590.715-2708 and 45 C.F.R. §147.116, generally providing that both of the following must be met: the effective date of coverage must be no later than 13 months from the employee's start date (plus, if the start date is not the first day of a calendar month, the time remaining until the first day of the next calendar month); and that any waiting period imposed after a measurement period may not exceed 90 days.

Status Change: Coverage effective dates shall be: Date first eligible (no Waiting Period); or

For employers utilizing measurement and stability periods (as described in federal law) to determine an employee's eligibility for coverage, the date determined by employer in accordance with applicable law, including but not limited to 29 C.F.R. §2590.715-2708 and 45 C.F.R. §147.116.

Return: Coverage effective dates shall be: Date of return, except that no such Waiting Period may exceed 90 days as calculated under applicable law; or

For employees utilizing measurement and stability periods (as described in federal law) to determine an employee's eligibility for coverage, the date determined by employer in accordance with applicable law.

Employer shall calculate the appropriate effective date of coverage for each employee and inform Medica of such date. Medica is entitled to rely on Employer's representation herein that the effective date of coverage does not violate the applicable provisions of PPACA or any regulations or guidance issued pursuant to PPACA.

EXHIBIT 2**Premiums**

The monthly Premium rates for MIC PP MN 2500-0%, group number(s) 47983, BPL #12181 are:

Single	\$735.51
Family	\$1,804.48

The monthly Premium rates for MIC ME/MES MN 2500-0%, group number(s) 58669, 58671, BPL #12182 are:

Single	\$684.03
Family	\$1,678.17

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Terrie Rameaux, Human Resource Coordinator
DATE: January 28, 2015
SUBJECT: Approval of 2015 Pay Equity Report

Introduction

The City of Maplewood is required to submit the 2015 Pay Equity Implementation Report to Minnesota Management & Budget (formerly the Department of Finance and Department of Employee Relations) as required by the Local Government Pay Equity Act, MN Statutes 471.991 – 471.999 and Minnesota Rules, Chapter 3920. Jurisdictions are on a three-year schedule and this is the scheduled year for Maplewood. The deadline for submission is January 31, 2015. This report has been submitted, pending approval by the City Council, to Minnesota Management & Budget for review. Preliminary results find that the City is in compliance.

Budget Impact

N/A

Recommendation

It is recommended that the City Council approve the attached Pay Equity Implementation Report for submission to Minnesota Management & Budget Department for review.

Attachment

1. 2015 Pay Equity Implementation Report

Pay Equity Implementation Report

1/28/2015

Part A: Jurisdiction Identification

Jurisdiction: Maplewood
1830 East County Road B

Jurisdiction Type: City

Maplewood MN 55109

Contact: Terrie Rameaux

Phone: (651) 249-2054

E-Mail: terrie.rameaux@ci.maplewood.mn.

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was: Consultant's System

Description: PDI

PDI

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:

City Hall/Buildings--Employee Bulletin Boards

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

City Council

(governing body)

Nora Slawik

(chief elected official)

Mayor

(title)

Part C: Total Payroll

\$13,448,979.00

is the annual payroll for the calendar year just ended December 31.

- Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 01/28/2015

Job Class Data Entry Verification List

Case: 2015 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
68	BUILDING ATTENDANT	1	1	B	40	\$1,993.00	\$2,546.00	7.00	0.00	
4	MAINTENANCE TRAINEE	3	1	B	42	\$3,367.00	\$3,528.00	2.00	0.00	
5	BUILDING CUSTODIAN	1	0	M	42	\$2,899.00	\$3,707.00	7.00	0.00	
1	LIFEGUARD	1	0	M	44	\$1,887.00	\$2,412.00	7.00	0.00	
2	CUSTOMER SERVICE RE	0	2	F	45	\$2,350.00	\$3,002.00	7.00	0.00	
3	SR CUSTOMER SERVICE	0	1	F	46	\$2,582.00	\$3,300.00	7.00	0.00	
13	BUILDING MAINT WORKER	1	0	M	46	\$3,190.00	\$4,074.00	7.00	0.00	
6	COMMUNITY SRV OFFIC	1	0	M	50	\$3,237.00	\$4,135.00	7.00	0.00	
7	OFFICE SPECIALIST	0	18	F	50	\$3,271.00	\$4,178.00	7.00	0.00	
8	LEAD CUSTODIAN	1	1	B	50	\$3,331.00	\$4,256.00	7.00	0.00	
9	FACILITY TECHNICIAN	2	0	M	50	\$3,331.00	\$4,256.00	7.00	0.00	
12	ACCOUNTING TECHNICAL	0	2	F	50	\$3,665.00	\$4,683.00	7.00	0.00	
10	ADMINISTRATIVE ASSISTANT	0	1	F	52	\$3,544.00	\$4,527.00	7.00	0.00	
70	HUMAN RESOURCE ASSISTANT	0	1	F	52	\$4,035.00	\$5,152.00	0.00	1.00	
71	PAYROLL TECH/ADMIN	0	1	F	52	\$3,865.00	\$5,164.00	0.00	1.00	
14	MAINTENANCE WORKER	10	0	M	54	\$3,705.00	\$4,735.00	7.00	0.00	
15	HEAVY EQUIPMENT MECHANIC	1	0	M	54	\$3,799.00	\$4,856.00	7.00	0.00	
16	FIRE&EMERG MGMT COORD	0	1	F	54	\$3,899.00	\$4,981.00	7.00	0.00	
69	ENVIRONMENTAL CODES ENFORCE	1	0	M	54	\$3,839.00	\$4,903.00	7.00	0.00	
72	PROPERTY EVIDENCE TECHNICIAN	1	1	B	54	\$3,331.00	\$4,256.00	7.00	0.00	
74	VEM TECH	1	0	M	54	\$3,227.00	\$4,121.00	7.00	0.00	
11	MEMBER SERVICE COORDINATOR	0	1	F	55	\$3,469.00	\$4,650.00	6.00	0.00	
19	LEAD LICENSING SPECIALIST	0	1	F	56	\$4,074.00	\$5,208.00	7.00	0.00	
18	SR ADMINISTRATIVE ASSISTANT	0	1	F	58	\$4,035.00	\$5,152.00	0.00	1.00	
17	NATURALIST	0	2	F	62	\$4,000.00	\$5,112.00	7.00	0.00	
20	STREET MAINT. CREW CHIEF	1	0	M	64	\$4,074.00	\$5,208.00	7.00	0.00	
21	STORM SEWER CREW CHIEF	1	0	M	64	\$4,074.00	\$5,208.00	7.00	0.00	
22	SANITARY SEWER CREW CHIEF	1	0	M	64	\$4,074.00	\$5,208.00	7.00	0.00	
23	PARKS CREW CHIEF	1	0	M	64	\$4,074.00	\$5,208.00	7.00	0.00	
26	MECHANIC CREW CHIEF	1	0	M	64	\$4,177.00	\$5,336.00	7.00	0.00	
25	PUBLIC SAFETY IT TECHNICIAN	1	0	M	65	\$3,942.00	\$5,214.00	0.00	1.00	
39	POLICE OFFICER	34	5	M	65	\$4,232.00	\$6,046.00	3.00	0.00	longevity
24	RECREATION COORDINATOR	1	0	M	66	\$3,885.00	\$5,211.00	6.00	0.00	
27	PAYROLL COORDINATOR	0	1	F	66	\$4,251.00	\$5,681.00	0.00	8.00	
28	FITNESS SUPERVISOR	0	1	F	68	\$4,268.00	\$5,722.00	6.00	0.00	
30	FIREFIGHTER-PARAMEDIC	10	2	M	68	\$4,727.00	\$5,940.00	5.00	0.00	
35	BANQUET & EVENTS COORDINATOR	0	1	F	68	\$4,268.00	\$5,722.00	6.00	0.00	
67	ADMIN OPS SUPERVISOR	0	1	F	68	\$5,066.00	\$6,788.00	6.00	0.00	
31	GIS ANALYST	1	0	M	73	\$4,478.00	\$5,927.00	0.00	14.00	
38	ACCOUNTANT	0	1	F	73	\$4,996.00	\$6,383.00	7.00	0.00	
29	LEAD NATURALIST	0	1	F	74	\$4,324.00	\$5,797.00	6.00	0.00	
32	ENGINEERING TECHNICIAN	4	0	M	74	\$4,747.00	\$6,064.00	7.00	0.00	
37	FIRE CAPTAIN/EMT	2	0	M	74	\$5,077.00	\$6,349.00	5.00	0.00	
33	BUILDING INSPECTOR	2	0	M	75	\$4,799.00	\$6,130.00	7.00	0.00	
34	ENVIRONMENTAL HEALTH OFFICER	0	1	F	75	\$4,844.00	\$6,189.00	7.00	0.00	
36	PLANNER	1	0	M	76	\$4,885.00	\$6,247.00	7.00	0.00	
41	CITIZEN SERVICES SUPERVISOR	0	1	F	76	\$4,946.00	\$6,627.00	6.00	0.00	
42	HUMAN RESOURCE COORDINATOR	0	1	F	76	\$5,047.00	\$6,701.00	0.00	8.00	
40	FIRE CAPTAIN/PARAMEDIC	1	0	M	78	\$5,309.00	\$6,643.00	5.00	0.00	
51	SERGEANT	7	0	M	78	\$6,798.00	\$7,439.00	3.00	0.00	longevity
43	NATURAL RESOURCES COORDINATOR	0	1	F	80	\$5,298.00	\$7,098.00	6.00	0.00	
45	ENVIRONMENTAL PLANNING	0	1	F	80	\$5,618.00	\$7,183.00	7.00	0.00	
73	SYSTEMS/NETWORK ENGINEER	1	0	M	80	\$5,692.00	\$6,859.00	0.00	2.00	
75	COMMUNITY CENTER OFFICER	1	0	M	80	\$5,436.00	\$7,287.00	6.00	0.00	
46	PARKS MANAGER	1	0	M	82	\$5,436.00	\$7,287.00	6.00	0.00	
47	RECREATION MANAGER	0	1	F	82	\$5,436.00	\$7,287.00	6.00	0.00	
44	CIVIL ENGINEER II	1	0	M	84	\$5,592.00	\$7,147.00	7.00	0.00	
48	ACCOUNTING SUPERVISOR	1	0	M	84	\$5,340.00	\$6,963.00	0.00	3.00	

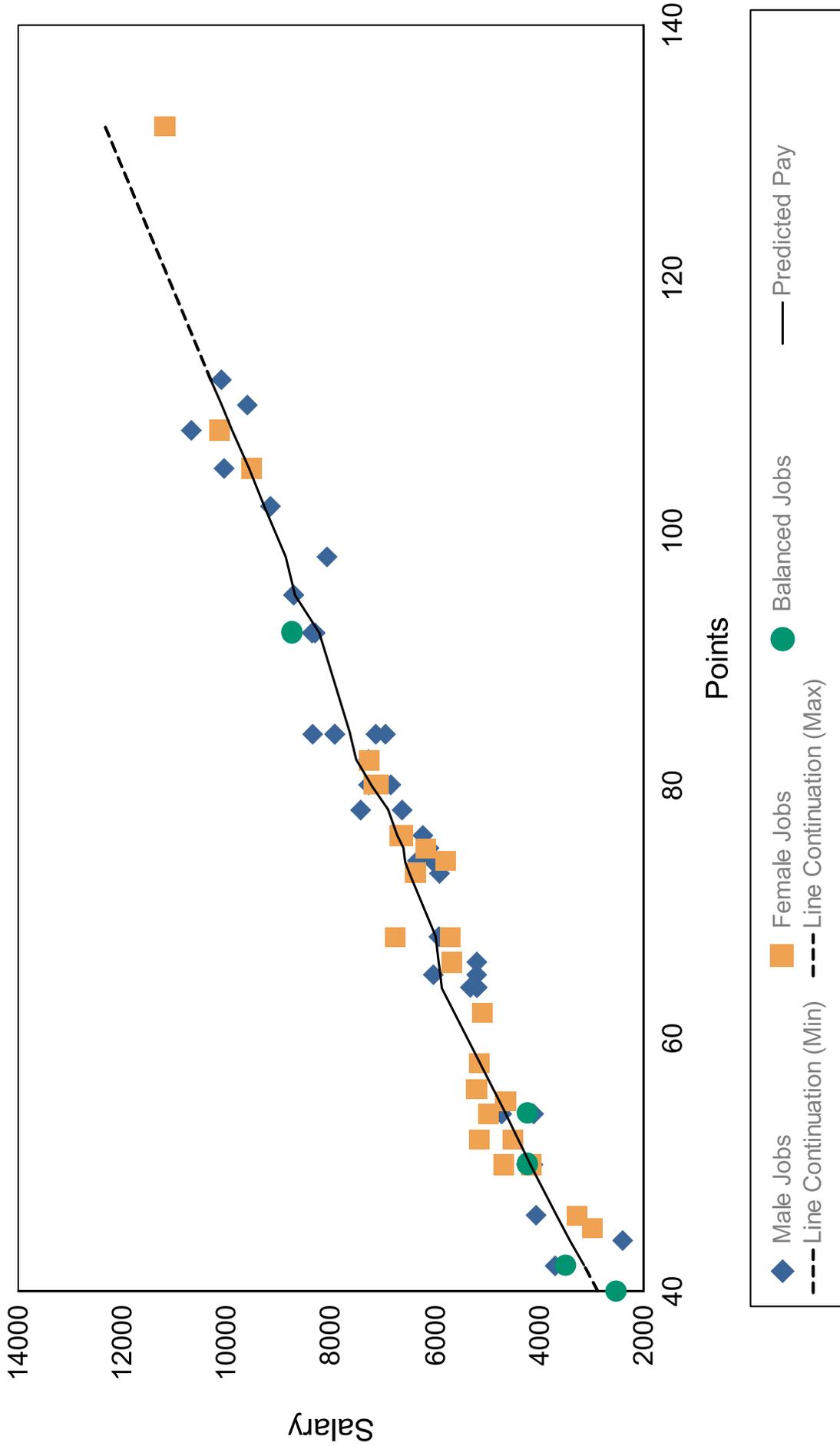
Job Class Data Entry Verification List

Case: 2015 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
49	STREET MAINT SUPERIN	1	0	M	84	\$6,137.00	\$7,938.00	0.00	10.00	
50	SAN SEWER/VEM SUPEF	1	0	M	84	\$6,136.00	\$7,938.00	0.00	5.00	
54	SENIOR PLANNER	1	0	M	84	\$6,298.00	\$8,360.00	6.00	0.00	
53	BUILDING OFFICIAL	1	0	M	92	\$6,265.00	\$8,313.00	6.00	0.00	
55	IT DIRECTOR	1	0	M	92	\$6,373.00	\$8,372.00	0.00	9.00	
59	POLICE LIEUTENANT	1	1	B	92	\$7,480.00	\$8,767.00	0.00	6.00	
56	FIRE MARSHAL/ASST. FI	1	0	M	95	\$6,829.00	\$8,724.00	0.00	8.00	
57	ASST FIRE CHIEF/EMS	1	0	M	95	\$6,829.00	\$8,724.00	0.00	3.00	
52	ASST. CITY ENGINEER	1	0	M	98	\$6,240.00	\$8,085.00	0.00	6.00	
60	POLICE COMMANDER	2	0	M	102	\$8,221.00	\$9,171.00	0.00	5.00	
62	CITIZEN SRVS DIR/CITY	0	1	F	105	\$7,702.00	\$9,526.00	0.00	8.00	
64	FIRE CHIEF	1	0	M	105	\$7,541.00	\$10,058.00	0.00	14.00	
61	FINANCE DIRECTOR	0	1	F	108	\$7,629.00	\$10,160.00	0.00	4.00	
65	POLICE CHIEF	1	0	M	108	\$8,673.00	\$10,687.00	0.00	1.00	
63	PARKS & REC DIRECTOF	1	0	M	110	\$7,883.00	\$9,614.00	0.00	5.00	
58	PW DIR/CITY ENGINEER	1	0	M	112	\$8,125.00	\$10,109.00	0.00	5.00	
66	CITY MANAGER	0	1	F	132	\$11,193.00	\$11,193.00	0.00	1.00	

Job Number Count: 75

Predicted Pay Report for Maplewood
Case : 2015 DATA



Predicted Pay Report for Maplewood
Case : 2015 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
68	BUILDING ATTENDANT	1	1	2	Balanced	40	\$2,546.00	\$2,899.56	(\$353.56)
4	MAINTENANCE TRAINEE	3	1	4	Balanced	42	\$3,528.00	\$3,157.89	\$370.11
5	BUILDING CUSTODIAN	1	0	1	Male	42	\$3,707.00	\$3,157.89	\$549.11
1	LIFEGUARD	1	0	1	Male	44	\$2,412.00	\$3,416.81	(\$1,004.81)
2	CUSTOMER SERVICE REP	0	2	2	Female	45	\$3,002.00	\$3,545.97	(\$543.97)
3	SR CUSTOMER SERVICE REP	0	1	1	Female	46	\$3,300.00	\$3,675.73	(\$375.73)
13	BUILDING MAINT WORKER	1	0	1	Male	46	\$4,074.00	\$3,675.73	\$398.27
6	COMMUNITY SRV OFFICER	1	0	1	Male	50	\$4,135.00	\$4,192.98	(\$57.98)
7	OFFICE SPECIALIST	0	18	18	Female	50	\$4,178.00	\$4,192.98	(\$14.98)
8	LEAD CUSTODIAN	1	1	2	Balanced	50	\$4,256.00	\$4,192.98	\$63.02
9	FACILITY TECHNICIAN	2	0	2	Male	50	\$4,256.00	\$4,192.98	\$63.02
12	ACCOUNTING TECHNICIAN	0	2	2	Female	50	\$4,683.00	\$4,192.98	\$490.02
10	ADMINISTRATIVE ASSISTANT	0	1	1	Female	52	\$4,527.00	\$4,427.20	\$99.80
70	HUMAN RESOURCE ASSISTANT	0	1	1	Female	52	\$5,152.00	\$4,427.20	\$724.80
71	PAYROLL TECH/ADMIN ASST	0	1	1	Female	52	\$5,164.00	\$4,427.20	\$736.80
14	MAINTENANCE WORKER	10	0	10	Male	54	\$4,735.00	\$4,660.16	\$74.84
15	HEAVY EQUIPMENT MECHANIC	1	0	1	Male	54	\$4,856.00	\$4,660.16	\$195.84
16	FIRE&EMERG MGMT COORD	0	1	1	Female	54	\$4,981.00	\$4,660.16	\$320.84
69	ENVIRONMENTAL CODE SPECIALI:	1	0	1	Male	54	\$4,903.00	\$4,660.16	\$242.84
72	PROPERTY EVIDENCE TECH	1	1	2	Balanced	54	\$4,256.00	\$4,660.16	(\$404.16)
74	VEM TECH	1	0	1	Male	54	\$4,121.00	\$4,660.16	(\$539.16)
11	MEMBER SERVICE COORD.	0	1	1	Female	55	\$4,650.00	\$4,709.32	(\$59.32)
19	LEAD LICENSING SPECIALIST	0	1	1	Female	56	\$5,208.00	\$4,917.27	\$290.73
18	SR ADMINISTRATIVE ASST	0	1	1	Female	58	\$5,152.00	\$5,142.77	\$9.23
17	NATURALIST	0	2	2	Female	62	\$5,112.00	\$5,558.19	(\$446.19)
20	STREET MAINT. CREW CHIEF	1	0	1	Male	64	\$5,208.00	\$5,888.89	(\$680.89)
21	STORM SEWER CREW CHIEF	1	0	1	Male	64	\$5,208.00	\$5,888.89	(\$680.89)
22	SANITARY SEWER CREW CHIEF	1	0	1	Male	64	\$5,208.00	\$5,888.89	(\$680.89)
23	PARKS CREW CHIEF	1	0	1	Male	64	\$5,208.00	\$5,888.89	(\$680.89)
26	MECHANIC CREW CHIEF	1	0	1	Male	64	\$5,336.00	\$5,888.89	(\$552.89)
25	PUBLIC SAFETY IT TECHNICIAN	1	0	1	Male	65	\$5,214.00	\$5,908.91	(\$694.91)
39	POLICE OFFICER	34	5	39	Male	65	\$6,046.00	\$5,908.91	\$137.09
24	RECREATION COORDINATOR	1	0	1	Male	66	\$5,211.00	\$5,934.72	(\$723.72)
27	PAYROLL COORDINATOR	0	1	1	Female	66	\$5,681.00	\$5,934.72	(\$253.72)
28	FITNESS SUPERVISOR	0	1	1	Female	68	\$5,722.00	\$5,986.82	(\$264.82)

Predicted Pay Report for Maplewood
Case : 2015 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
30	FIREFIGHTER-PARAMEDIC	10	2	12	Male	68	\$5,940.00	\$5,986.82	(\$46.82)
35	BANQUET & EVENTS COORD	0	1	1	Female	68	\$5,722.00	\$5,986.82	(\$264.82)
67	ADMIN OPS SUPERVISOR	0	1	1	Female	68	\$6,788.00	\$5,986.82	\$801.18
31	GIS ANALYST	1	0	1	Male	73	\$5,927.00	\$6,501.15	(\$574.15)
38	ACCOUNTANT	0	1	1	Female	73	\$6,383.00	\$6,501.15	(\$118.15)
29	LEAD NATURALIST	0	1	1	Female	74	\$5,797.00	\$6,584.04	(\$787.04)
32	ENGINEERING TECHNICIAN SR.	4	0	4	Male	74	\$6,064.00	\$6,584.04	(\$520.04)
37	FIRE CAPTAIN/EMT	2	0	2	Male	74	\$6,349.00	\$6,584.04	(\$235.04)
33	BUILDING INSPECTOR	2	0	2	Male	75	\$6,130.00	\$6,615.73	(\$485.73)
34	ENVIRONM HEALTH OFFICIAL	0	1	1	Female	75	\$6,189.00	\$6,615.73	(\$426.73)
36	PLANNER	1	0	1	Male	76	\$6,247.00	\$6,739.46	(\$492.46)
41	CITIZEN SERVICES SUPR	0	1	1	Female	76	\$6,627.00	\$6,739.46	(\$112.46)
42	HUMAN RESOURCE COORD	0	1	1	Female	76	\$6,701.00	\$6,739.46	(\$38.46)
40	FIRE CAPTAIN/PARAMEDIC	1	0	1	Male	78	\$6,643.00	\$6,912.37	(\$269.37)
51	SERGEANT	7	0	7	Male	78	\$7,439.00	\$6,912.37	\$526.63
43	NATURAL RESOURCES COORD	0	1	1	Female	80	\$7,098.00	\$7,223.00	(\$125.00)
45	ENVIRONMENTAL PLANNER	0	1	1	Female	80	\$7,183.00	\$7,223.00	(\$40.00)
73	SYSTEMS/NETWORK ENGR	1	0	1	Male	80	\$6,859.00	\$7,223.00	(\$364.00)
75	COMMUNITY CENTER OPS MGR	1	0	1	Male	80	\$7,287.00	\$7,223.00	\$64.00
46	PARKS MANAGER	1	0	1	Male	82	\$7,287.00	\$7,533.63	(\$246.63)
47	RECREATION MANAGER	0	1	1	Female	82	\$7,287.00	\$7,533.63	(\$246.63)
44	CIVIL ENGINEER II	1	0	1	Male	84	\$7,147.00	\$7,653.51	(\$506.51)
48	ACCOUNTING SUPERVISOR	1	0	1	Male	84	\$6,963.00	\$7,653.51	(\$690.51)
49	STREET MAINT SUPERINTENDEN	1	0	1	Male	84	\$7,938.00	\$7,653.51	\$284.49
50	SAN SEWER/VEM SUPERINTEND	1	0	1	Male	84	\$7,938.00	\$7,653.51	\$284.49
54	SENIOR PLANNER	1	0	1	Male	84	\$8,360.00	\$7,653.51	\$706.49
53	BUILDING OFFICIAL	1	0	1	Male	92	\$8,313.00	\$8,242.70	\$70.30
55	IT DIRECTOR	1	0	1	Male	92	\$8,372.00	\$8,242.70	\$129.30
59	POLICE LIEUTENANT	1	1	2	Balanced	92	\$8,767.00	\$8,242.70	\$524.30
56	FIRE MARSHAL/ASST. FIRE CHIEF	1	0	1	Male	95	\$8,724.00	\$8,697.87	\$26.13
57	ASST FIRE CHIEF/EMS	1	0	1	Male	95	\$8,724.00	\$8,697.87	\$26.13
52	ASST. CITY ENGINEER	1	0	1	Male	98	\$8,085.00	\$8,887.12	(\$802.12)
60	POLICE COMMANDER	2	0	2	Male	102	\$9,171.00	\$9,286.00	(\$115.00)
62	CITIZEN SRVS DIR/CITY CLERK	0	1	1	Female	105	\$9,526.00	\$9,590.59	(\$64.59)
64	FIRE CHIEF	1	0	1	Male	105	\$10,058.00	\$9,590.59	\$467.41

Predicted Pay Report for Maplewood
Case : 2015 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
61	FINANCE DIRECTOR	0	1	1	Female	108	\$10,160.00	\$9,895.19	\$264.81
65	POLICE CHIEF	1	0	1	Male	108	\$10,687.00	\$9,895.19	\$791.81
63	PARKS & REC DIRECTOR	1	0	1	Male	110	\$9,614.00	\$10,098.41	(\$484.41)
58	PW DIR/CITY ENGINEER	1	0	1	Male	112	\$10,109.00	\$10,301.63	(\$192.63)
66	CITY MANAGER	0	1	1	Female	132	\$11,193.00	\$12,332.90	(\$1,139.90)

Job Number Count: 75

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Paul Schnell, Chief of Police
DATE: February 2, 2015
SUBJECT: Approval for Police Department to Accept Donation from Schmelz Countryside Volkswagen

Introduction

Schmelz Countryside Volkswagen has submitted a \$2,500 donation to the Maplewood Police Department, and City Council approval is required to accept this donation. We are also requesting authorization for the establishment of a donation fund to be used for public safety prevention and intervention initiatives.

Background

Schmelz Countryside Volkswagen has long been a supporter of the Maplewood Police Department and its various prevention efforts.

They have donated \$2,500 to the department, and Countryside President John Schmelz has requested that the donation be put toward youth and senior citizen public safety prevention programming.

The Maplewood Police Department is grateful for the incredibly generous support of departmental programs and activities that seek to reduce youth offending and efforts to minimize the exploitation of senior citizens.

Budget Impact

The donation by Schmelz Countryside Volkswagen provides the City and its Police Department with the opportunity to establish a regular donation fund that can aid in current and future crime prevention and/or community-building initiatives that are prevention and intervention focused.

Recommendation

Approval of a resolution accepting a \$2,500 donation from Schmelz Countryside Volkswagen and authorization for the establishment of a donation fund to be used for public safety prevention and intervention initiatives.

Attachments

1. Letter from Schmelz Countryside President John Schmelz
2. Donation Acceptance Resolution



January 27, 2015

1180 East Hwy. 36 at 61
St. Paul, Minnesota 55109
Tel: (651) 484-8441
Fax: (651) 484-8446
www.saabvw.com

Mr. Paul Schnell
Chief of Police
City of Maplewood
1830 County Road B
Maplewood, MN 55109

Dear Chief Schnell:

As we begin another year, I would like to take this opportunity to thank you and your staff for a job well done.

Enclosed please find a donation of \$2,500. I trust that you will put this to good use as you are aware of the needs of our community. I would like to see \$1,500 put towards a youth program and \$1,000 towards a senior citizen program.

Best wishes for a good 2015 from Schmelz Countryside Volkswagen.


John P. Schmelz
President

JPS/jjf
Encl.

**RESOLUTION
EXPRESSING ACCEPTANCE OF AND APPRECIATION OF
A DONATION TO THE MAPLEWOOD POLICE DEPARTMENT**

WHEREAS, Schmelz Countryside Volkswagen has presented to the Maplewood Police Department a donation in the amount of \$2,500; and

WHEREAS, this donation is intended for the purpose of youth and senior citizen prevention programming; and

WHEREAS, the Maplewood City Council is appreciative of the donation and commends John Schmelz and Schmelz Countryside Volkswagen for their civic efforts,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maplewood, Minnesota, that:

1. The donation is accepted and acknowledged with gratitude; and
2. The donation will be appropriated for the Police Department as designated; and
3. The appropriate budget adjustments be made.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Gayle Bauman, Finance Director

DATE: January 29, 2015

SUBJECT: Approval of Resolution Adopting Ambulance Rates for 2015

Introduction

A survey was taken of surrounding ambulance providers and staff is not seeking an increase in the base ambulance rates for 2015 due to the fact that Maplewood currently charges near the top of the group. However, staff is asking the City Council to consider this request to impose a 15% surcharge on non-residents.

Background

Ambulance rates have been increased over the past several years, most notably with a 21% increase for 2008. The Medicare law that became effective in 2002 has resulted in decreasing collection rates from 65.3% to less than 50%. Maplewood does tend to have a greater percentage of Medicare runs on an annual basis than surrounding communities, which is one of the reasons our rates are at the high end of the scale. A property tax subsidy was re-established in 2012 to help cover the cost of Medicare runs and alleviate the deficit in this fund. The Medicare law limits reimbursements as follows (an increase of 1.3% from 2013 to 2014):

	<u>2013</u>	<u>2014</u>
Basic life support	\$355.79	\$360.34
Advanced life support 1	422.50	427.90
Advanced life support 2	611.51	619.33
Charge per mile	7.09	7.16

Staff is recommending that a 15% surcharge be imposed on non-residents to compensate for the fact that non-residents do not pay property taxes in Maplewood. The City discontinued its higher non-resident fee in 2006 when the property tax subsidy for the Ambulance Service Fund was stopped. As stated above, this property tax subsidy was re-established in 2012 to help cover the costs of Medicare runs and alleviate the deficit in this fund. Residents are already paying toward ambulance service with their property tax payments. This new charge for non-residents would help balance out the cost of service between the two groups. The fee, depending on the type of call, would be between \$96 and \$366. The City's established rates for 2014 and proposed for 2015 are as follows:

	<u>2014</u>	<u>2015</u>	
		<u>Residents</u>	<u>Non-Residents</u>
Non-transport	\$637.00	\$637.00	\$733.00
Basic life support	\$1,683.00	\$1,683.00	\$1,935.00
Advanced life support 1	\$2,212.00	\$2,212.00	\$2,544.00
Advanced life support 2	\$2,440.00	\$2,440.00	\$2,806.00
Charge per mile	\$21.84	\$21.84	\$25.12

Budget Impact

The additional fees charged to users of the service are needed to support budgeted City expenditures.

Recommendation

Staff recommends approval of the attached resolution authorizing the above rates for 2015.

Attachments

Attachment 1: Resolution Adoption of the 2015 Ambulance Rates

RESOLUTION
ADOPTION OF THE 2015 AMBULANCE RATES

WHEREAS, the City of Maplewood has established ambulance rates, and

WHEREAS, city staff has reviewed the ambulance rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The updated ambulance rates with a 0% increase and an added 15% surcharge on non-resident runs shall become effective beginning February 10, 2015, with rates set as follows:

	Residents	Non-Residents
Non-transport	\$637.00	\$733.00
Basic life support	\$1,683.00	\$1,935.00
Advanced life support 1	\$2,212.00	\$2,544.00
Advanced life support 2	\$2,440.00	\$2,806.00
Charge per mile	\$21.84	\$25.12

2. The updated ambulance rates are approved for all related ambulance runs received on or after February 10, 2015.
3. The rates shown will be reviewed by staff on an annual basis with recommendations for revisions brought to the city council for consideration.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: January 21, 2015
SUBJECT: Approval of Transfers from Tax Increment Funds for 2014

Introduction

It is proposed that the Council authorize the appropriate 2014 budget adjustments and 2014 transfers totaling \$937,120 from the Tax Increment Funds to the Debt Service Funds.

Background

Annually transfers are made from Tax Increment Funds to finance debt service costs on tax increment bonds. A breakdown by fund and comparison with the original budget is listed on the attachment. The result of the recommended transfers will be to decrease the fund balance of six Tax Increment Funds to an amount close to the amount that was anticipated in the 2015 Budget.

Budget Impact

There is no financial impact to the city as the proposal is to transfer money between funds.

Recommendation

It is recommended that the Council authorize the appropriate 2014 budget adjustments and 2014 transfers totaling \$937,120 from the Tax Increment Funds to the Debt Service Funds.

Attachment

1. Transfers from Tax Increment Funds to Debt Service Funds

TRANSFERS FROM TAX INCREMENT FUNDS TO DEBT SERVICE FUNDS

	2014 BUDGET	2014 ACTUAL	BUDGET CHANGES
OPERATING TRANSFERS IN TO DEBT SERVICE FUNDS:			
Fund #336 1999B Tax Increment Bonds	154,050	190,330	36,280
Fund #363 2010B Refunding Bonds	345,070	746,790	401,720
	<hr/>		
Total transfers	499,120	937,120	438,000

	2014 BUDGET	2014 ACTUAL	BUDGET CHANGES
OPERATING TRANSFERS OUT FROM TIF FUNDS:			
Fund #413 Housing District 1-1	127,870	287,120	159,250
Fund #414 Housing District 1-2	167,870	403,350	235,480
Fund #415 Housing District 1-3	49,330	56,320	6,990
Fund #416 Housing District 1-4	43,390	47,700	4,310
Fund #417 Housing District 1-5	33,600	38,780	5,180
Fund #418 Housing District 1-6	77,060	103,850	26,790
	<hr/>		
Total transfers	499,120	937,120	438,000

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: February 3, 2015
SUBJECT: Approval of 2014 Carryovers and Transfers

Introduction

It has been past practice to permit the carry over from one year to the next of unspent monies for specific purposes. This involves reductions in the 2014 Budget and corresponding increases in the 2015 Budget. The Finance Director has determined that the following is eligible for carry over.

Fund	Amount	Account No.	For
CIP Fund	\$16,010	405-000-4720	Park projects
CIP Fund	\$40,000	405-000-4640	Election equipment
CIP Fund	\$414,370	405-000-4640	MCC equip certificate

General Fund Transfers: Per the fund balance policy, the goal of the City is to maintain a minimum level of 40% of annual general fund revenues as unreserved fund balance in the General Fund. The 2015 budget is set to maintain this fund balance level. Staff is recommending that funds in excess of the 40% level for 2014, be transferred to other funds to help alleviate deficits and fund capital items, which will reduce the reliance on future property tax dollars. This will allow the General Fund to retain a healthy fund balance within our fund balance policy requirements, and direct resources to other funds where there are funding challenges. For the past few years, the City has had the ability to use available dollars in the General Fund at the end of each year for these same purposes. These available dollars are either the result of departments coming in under budget or revenue coming in over what was projected. It is considered one-time money and should never be applied to operations because it cannot be relied upon each year. In the past, the City has been able to fund items such as a new phone system, scanning of the Lektriever files due to the changes made at City Hall, the south police substation, pool improvements and deferred maintenance items at the Community Center and deficit balances in both the Community Center Operations Fund and the Ambulance Service Fund. Current data shows we will have funds available again in 2014, mainly as a result of the vacancy in the City Manager/Asst. City Manager position, the restructuring/vacancy of the Chief Building Engineer position, and additional building permit revenue. Staff is recommending the following transfers for 2014:

Amount	Fund	Purpose
\$23,500	Police Dept Expansion (442)	Overages/missing items
\$350,000	Fire Station Fund (432)	Budgeted transfer
\$10,000	Capital Improvement Projects(405)	Shooting range work
\$150,000	Community Center (602)	Assist with deficit

Staff is also looking at the possibility of financing some of the Community Center improvements currently underway and making an initial deposit into the General Building Replacement Fund with an additional transfer of funds in 2015. This would help eliminate the need for the City to issue additional equipment certificates in 2015 and finance some deferred maintenance items. Information on this will be brought to the Council as we proceed through the audit and have a better handle on the General Fund position as of the end of 2014.

In no event would one of these transfers be completed to bring the General Fund fund balance below 40% of operating revenues.

Budget Impact

None. The budget adjustments have been factored into our year end projections and transferring money between funds has no financial impact on the city.

Recommendation

It is recommended that the City Council approve the carry over requests listed above and authorize the Finance Director to reduce the 2015 budget as needed for any carry over amount that is not used for its specified purpose during the year. It is also recommended that the Council authorize the Finance Director to make the entries necessary to account for the transfers requested from the General Fund as noted above.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: January 29, 2015
SUBJECT: Approval of 2014 Transfers to Close Capital and Debt Service Funds

Introduction

Financial transfers and budget adjustments are needed to close the debt service fund for the G.O. Open Space Refunding Bonds 2002D because the bonds have been paid off and the capital project fund for the Lift Station No. 14 project which has been completed.

Background

The G.O. Open Space Refunding Bonds 2002D were paid in full during 2014. The transfer listed below is needed to close the debt service fund for this bond issue with the G.O. Refunding Bonds 2013B debt service fund. Both of these bond issues contained monies from referendum issues and best practice when closing funds is to utilize funds which are similar in nature.

Amount	From		To	
	Fund	Series	Fund	Series
\$2,206.69	344	2002D Bonds	368	2013B Bonds

Balance sheet accounts related to taxes receivable will also need to be moved to the new fund.

Project 12-13, Lift Station No. 14 Rehabilitation, has been completed. There is a surplus balance in the project fund due to project expenditures being under budget. Surplus funds of \$7,258.05 need to be transferred back to the Sewer Fund (fund 601) which financed the project.

Budget Impact

There is no financial impact to the city as the proposal is to transfer money between funds.

Recommendation

It is recommended that the Council authorize the following:

- (1) A transfer of \$2,206.69 from fund 344 (Series 2002D) to fund 368 (Series 2013B),
- (2) A transfer of \$7,258.05 from fund 447 (12-13) to fund 601 (Sewer),
- (3) The appropriate budget changes,
- (4) Move any remaining balance sheet accounts to the new funds if necessary.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: January 29, 2015
SUBJECT: Approval to Transfer Funds Regarding Tax Abatement Note

Introduction

It is recommended that the Council approve the transfer of funds and related budget adjustments from the Legacy Village Tax Abatement District Fund to the G.O. Tax Abatement Bond Fund in the amount of \$98,700.00.

Background

In working with our bond counsel during a prior year, it was discovered that the terms of the tax abatement note for Legacy Village from 2004 had changed.

In 2004, the City became indebted in the amount of \$2,888,000 to Legacy Holdings LLC for the purchase of real estate to be used in a tax abatement development district. This note has been canceled and the Development Agreement has been amended to read that the City will make principal payments to the developer from tax abatement bond proceeds equal to the amount currently due to pay off the special assessments on such phase as of October 15 of the year in which a building permit for the improvements on such phase was issued. The City will not pay any portion of unpaid real estate taxes, installment of special assessments penalties or interest and any interest or penalties that accrue as a result of a late payment. The payments will be made as each phase of the development occurs in the form of credits on special assessments.

As of the end of 2014, there are two remaining parcels in the development. The current balance of outstanding special assessments on those two parcels is \$467,842. The balance in the Legacy Village Tax Abatement District Fund as of the end of 2014 is \$566,624. The difference between the amount of funds on hand and the balance due on the two parcels can be transferred to the debt service fund and applied to future debt service payments.

Budget Impact

This is a transfer of money between funds and has no financial impact on the City.

Recommendation

It is recommended that the Council authorize the Finance Director to make the entries necessary to account for the transfer of \$98,700 from the Legacy Village Tax Abatement District Fund (431) to the G.O. Refunding Tax Abatement Bond, Series 2014B Fund (370).

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Karen Haag, City Clerk
DATE: February 4, 2015
SUBJECT: Approve New Liquor License Manager for Chipotle Mexican Grill, Armando Abla, Jr.

Introduction

Armando Alba, Jr. has submitted an application to assume the on-sale intoxicating liquor license manager responsibilities for Chipotle Mexican Grill, 2303 White Bear Avenue.

Background

For the purposes of this license application, a background investigation was conducted on Mr. Alba. Nothing has been identified that would prohibit him from assuming the manager responsibilities for Chipotle Mexican Grill.

City staff will be making periodic onsite visits to ensure compliance to eliminate the sale of alcoholic beverages to underage persons, and compliance with the City's code of ordinances. In addition, the applicant has received a copy of the City Code and has familiarized himself with the provisions contained within it.

Budget Impact

None

Recommendation

It is recommended that the Council approve Armando Alba, Jr. as the new liquor license manager for Chipotle Mexican Grill, 2303 White Bear Avenue.

Attachments

None

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Karen Haag, City Clerk
DATE: February 4, 2015
SUBJECT: Approve New Liquor License Manager for SuperAmerica, Rebecca L. Griglak

Introduction

Rebecca L. Griglak has submitted an application to assume the off-sale liquor license manager responsibilities for SuperAmerica, 11 Century Avenue South.

Background

For the purposes of this license application, a background investigation was conducted on Ms. Griglak. Nothing has been identified that would prohibit her from assuming the manager responsibilities for SuperAmerica.

City staff will be making periodic onsite visits to ensure compliance to eliminate the sale of alcoholic beverages to underage persons, and compliance with the City's code of ordinances. In addition, the applicant has received a copy of the City Code and has familiarized herself with the provisions contained within it.

Budget Impact

None

Recommendation

It is recommended that the Council approve Rebecca L. Griglak as the new liquor license manager for SuperAmerica, 11 Century Avenue South.

Attachments

None

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Karen Haag, City Clerk
DATE: February 4, 2015
SUBJECT: Approve New Liquor License Manager for Maddie's Liquor, Akberali Punjwani

Introduction

Akberali Punjwani has submitted an application to assume the off-sale intoxicating liquor license manager responsibilities for Maddie's Liquor, 1690 McKnight Road N.

Background

For the purposes of this license application, a background investigation was conducted on Mr. Punjwani. Nothing has been identified that would prohibit him from assuming the manager responsibilities for Maddie's Liquor.

City staff will be making periodic onsite visits to ensure compliance to eliminate the sale of alcoholic beverages to underage persons, and compliance with the City's code of ordinances. In addition, the applicants has received a copy of the City Code and has familiarized himself with the provisions contained within it.

Budget Impact

None

Recommendation

It is recommended that the Council approve Akberali Punjwani as the new liquor license manager for Maddie's Liquor, 1690 McKnight Road N.

Attachments

None

MEMORANDUM

TO: City Council

FROM: Melinda Coleman, City Manager

DATE: February 3, 2015

SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Agenda Items & Work Session Schedule

1. February 23rd
 - a. Workshop – MCC/YMCA Partnership Discussion, Katie Engman from the Ramsey County Tobacco Coalition, 2015 Policing Priorities,
2. March 9th
 - a. Workshop –Commissioner Interviews, MCC Changes and Partnership Implementation Plan, Parks Project Partnership Update
3. March 23rd
 - a. Workshop –MCC Asset Management Plan Schedule, Code Enforcement Annual Report
4. April 13th
 - a. Fire/EMS Needs and Options

In addition to the topics noted staff is working toward bringing in the speakers from the RCM meeting that include Miles Shaver from the University of Minnesota and Peter Frosch from Greater MSP.

Budget Impact

None.

Recommendation

No action required.

Attachments

None.