

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, December 8, 2014
City Hall, Council Chambers
Meeting No. 22-14

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of November 24, 2014 City Council Workshop Minutes
2. Approval of November 24, 2014 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Swearing In Ceremony for Brett Merkatoris and Brett Roddy – Fire Department (*No Report*)
2. Presentation of Retirement Plaque for Joel White – Fire Department (*No Report*)
3. Approval of Resolution of Appreciation for Tom Ekstrand, Senior Planner for 38 Years of Service with the City of Maplewood

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of 2014 Budget Adjustments and Transfers
3. Approval of Transfer to Close Fish Creek Acquisition Fund
4. Approval of 2015 Trash Hauling Contract for City Facilities
5. Approval of 2015 Residential Trash Hauling Rate Price Adjustments
6. Approval to Purchase ToolCat 5600 G-Series Work Machine
7. Approval to Purchase Towmaster T-14DT Trailer
8. Approval of Resolution Approving Final Payment and Acceptance of Project, East Metro Public Safety Training Center Bid Package 2 Improvements, City Project 09-09
9. Approval of Resolution Calling for Public Hearing, Gladstone Redevelopment Phase 2, City Project 14-01
10. Approval of Resolution Reducing Retainage from 1% to 0.25%, TH36/English Street Interchange Improvements, City Project 09-08

H. PUBLIC HEARINGS

1. Public Hearing on 2015 Tax Levy and Budget
 - a. Approval of Resolution Certifying Taxes Payable in 2015
 - b. Approval of Resolution Adopting a Budget for 2015
2. Meeting of Economic Development Authority (EDA) - The City Council Serves as the EDA

I. UNFINISHED BUSINESS

1. Approval of Resolution Authorizing the Issuance and Awarding the Sale of General Obligation Refunding Bonds, Series 2015A

J. NEW BUSINESS

1. Approval to Enter into Contract with Yale Mechanical to Replace Boilers and Water Heaters at MCC
2. Approval to Extend Contract for City Attorney and City Prosecution Services with H. Alan Kantrud Through 2015
3. Approval to Extend Contract for Human Resource Attorney Services with Charles Bethel Through 2015

K. AWARD OF BIDS

None

L. VISITOR PRESENTATIONS – All presentations have a limit of 3 minutes.

M. ADMINISTRATIVE PRESENTATIONS

1. Update to Civil and Prosecution Selection Process (*No Report*)
2. Council Calendar Update

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
 5:00 P.M. Monday, November 24, 2014
 Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:07 p.m. by Mayor Slawik.

B. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Abrams moved to approve the agenda as submitted.

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

1. Department Presentations on the 2015 Budget

Department heads finished giving their department budget presentations for the 2015 Budget.

E. NEW BUSINESS

1. Update on Cable Franchise Agreement Negotiations.

IT Director Fowlds gave the report.

F. ADJOURNMENT

Mayor Slawik adjourned the meeting at 6:58 p.m.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

2. Approval of November 17, 2014 City Council Workshop Minutes

Councilmember Juenemann requested a motion be made to approve the agenda for the November 17, 2014 City Council Workshop Minutes.

Councilmember Cardinal moved to approve the November 17, 2014 agenda as submitted. Seconded by Councilmember Koppen. The motion passed.

Councilmember Abrams moved to approve the November 17, 2014 City Council Workshop Meeting Minutes as amended.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

3. Approval of November 10, 2014 City Council Meeting Minutes

Councilmember Cardinal moved to approve the November 10, 2014 City Council Meeting Minutes as submitted.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Review of Commissioner Reappointment Assessments
a. Approval of Resolution of Reappointment to Commissions

Councilmember Juenemann moved to approve the Resolution for reappointment to the Planning Commission and Police Civil Service Commission.

Resolution 14-11-1141

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who the Maplewood City Council has reviewed, to serve on the following commissions:

Planning Commission

Paul Arbuckle, term expires 12/31/2017

John Donofrio, term expires 12/31/2017

Police Civil Service Commission

James Meehan, term expires 12/31/2017

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

2. Approval of a Memorandum of Understanding (MOU) for the Great Plains Institute Grant for Commercial/Industrial Energy Efficiency Project

Councilmember Koppen moved to approve the Memorandum of Understanding for funding arrangements between the City of Maplewood and the Great Plains Institute Grant for a \$5,000 grant for the Commercial/Industrial Energy Efficiency Project (Green Building Code Incentive Program).

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

3. Approval of a Memorandum of Understanding (MOU) with Sherman and Associates for the Livable Communities Program Grant

Andrew Hughes, Project Manager with Herman and Associates addressed the council and gave the report.

Councilmember Koppen moved to approve the city manager sign the attached Memorandum of Understanding between the City and Maplewood Acquisition LLC.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

4. Approval of a Resolution Authorizing the MPCA Environmental Assistance Grant for the Commercial/Industrial Energy Efficiency Project

Councilmember Koppen moved to approve the Resolution authorizing the MPCA Environmental Assistance grant for the Commercial/Industrial Energy Efficiency Project (Green Building Code Incentive Program) and authorize the City Manager to sign the grant agreement on behalf of the City.

Resolution 14-11-1142

Resolution Authorizing the MPCA Environmental Assistance Grant for the Commercial/Industrial Energy Efficiency Project

WHEREAS, in July 2014 the City of Maplewood has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY 2014-2015 Environmental Assistance Grant Program; and

WHEREAS, in August 2014 the MPCA awarded Maplewood \$20,000 for a Commercial/Industrial Energy Efficiency Project called the Green Building Code Incentive Program;

WHEREAS, MPCA requires that the City of Maplewood enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award

based on the objectives outlined below:

1. Objective 1 of 8 -- Property Assessed Clean Energy Program
Task: Implement a Property Assessed Clean Energy (PACE) program in Maplewood to offer financial lending opportunities for energy efficiency projects to all commercial and industrial buildings.
2. Objective 2 of 8 – Partners in Energy
Task: Implement the Partners in Energy program in Maplewood. The program includes a partnership with Xcel Energy for community support program offering tools and resources to develop and implement an energy action plan. As part of the program, the City will appoint an energy action team that will meet over a three-month period to create the City's energy goals. One of the goals that will be outlined in the energy action plan is the implementation of the Green Building Code incentive program to assist commercial and industrial buildings with energy efficiency projects.
3. Objective 3 of 8 - Education and Outreach
Task: Provide education and outreach to all commercial and industrial building owners in Maplewood on the City's Green Building Code and opportunities for energy efficiency and sustainability.
4. Objective 4 of 8 -- Incentive Program
Task: Create an incentive program to promote voluntary compliance with the Maplewood Green Building Code by funding building recommissioning studies and recommended improvements for commercial and industrial buildings. Properties participating in the incentive program will be required to implement as many energy efficiency or sustainability projects specified in the study as the City's funding can cover. Properties must also submit three years of energy use performance data to the City. This data will be entered into separate accounts associated with the City of Maplewood's Minnesota B3 program.
5. Objective 5 of 8 – B3 Account for Private Properties
Task: Create separate B3 accounts for private properties participating in the Maplewood Green Building Program.
6. Objective 6 of 8 -- Partnerships
Task: Through education, outreach, and reporting on the Green Building Code the City will build partnerships with commercial and industrial building owners. This will allow the City to offer technical assistance and guidance on future building, energy efficiency, and sustainability projects.
7. Objective 7 of 8 -- Evaluation
Task: Evaluate results of the Maplewood Green Building Program.
8. Objective 8 of 8 - Reporting
Task: Submit reports to the MPCA.

BE IT RESOLVED THAT the City of Maplewood hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement

and authorizes and directs Melinda Coleman, City Manager, to sign the grant agreement on its behalf.

The Maplewood City Council adopts this resolution on November 24, 2014.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

5. Approval of a Conditional Use Permit Review, Kline Auto World, 2610 Maplewood Drive

Councilmember Koppen moved to approve to review the conditional use permit for Kline Auto World, 2610 Maplewood Drive permit again only if a problem arises or if changes are proposed.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

6. Approval of a Conditional Use Permit Review, St. Paul Hmong Alliance Church, 1770 McMenemy Street

Councilmember Koppen moved to approve to extend the approval of the conditional use permit for the St. Paul Hmong Alliance Church and review again in one year.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

7. Approval of a Conditional Use Permit Review, Agropur, 2080 Rice Street

Councilmember Koppen moved to approve the conditional use permit for a planned unit development for Agropur, 2080 Rice Street, and review the permit only if problem arises or if changes are proposed.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

8. Approval of a Conditional Use Permit Review, The Shores at Lake Phalen, 1870 East Shore Drive

Councilmember Abrams had a question regarding the temporary overflow parking lot that was installed without communicating with City.

City Planner Ekstrand answered questions of council.

Councilmember Abrams moved to approve to review the conditional use permit for The Shores planned unit development again in April 2015. By that time, the owner of The

Shores shall begin work with the city for the Phase II expansion of The Shores to rectify the non-conforming parking lot they installed without city approval. If owner hasn't started Phase II with the city, the applicant shall remove the unapproved gravel parking lot to comply with city ordinance.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

9. Approval of Resolution Accepting Insurance Labor-Management Committee's (LMC) Recommendations for Employee Insurance Benefits for 2015

Councilmember Koppen moved to approve the resolution Accepting Insurance Labor-Management Committee's (LMC) Recommendations for Employee Insurance Benefits for 2015.

Resolution 14-11-1143

Be it resolved that the Maplewood City Council hereby affirms the recommendations of Insurance Labor Management Committee regarding 2015 employee insurance benefits for the City of Maplewood.

Approved this 24th day of November 2014.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

Mayor Slawik requested to go back to Agenda Item D so council members could add items under Council Presentations.

The following items were added:

- N1 Cable Commission
- N2 Multi-Ethnic Business Event
- N3 Parks & Recreation Commission
- N4 Housing & Economic Commission
- N5 Historic Preservation Commission
- N6 TAB
- N7 622 Superintendent Search
- N8 Suburban Ramsey Family Collaborative

Councilmember Juenemann moved to approve the added items to council presentations.

Seconded by Councilmember Abrams Ayes – All

The motion passed.

H. PUBLIC HEARING

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Approval of Resolution for 2015 Annual Liquor License Renewals for Club, Off-Sale, On-Sale, and Wine

City Clerk/Citizen Services Director Haag gave the staff report.

Councilmember Juenemann moved to approve the Resolution for 2015 Annual Liquor License Renewals for Club, Off-Sale, On-Sale, and Wine.

Resolution 14-11-1144
2015 ANNUAL LIQUOR LICENSE RENEWALS
FOR CLUB, OFF-SALE, ON-SALE AND WINE

RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA, that the following On-Sale, Off-Sale, Club and Wine Liquor Licenses, having been previously duly issued by this Council, are hereby approved for renewal for one year, effective January 1, 2015, with approvals granted herein subject to satisfactory results of required Police, Fire, health inspections, and required documentation submitted:

Off-Sale 3.2 Beer Licenses

Cub Foods #30244
100 County Road B West

Rainbow Foods #7300
2501 White Bear Avenue

Cub Foods #31264
2390 White Bear Avenue

SuperAmerica #4022
1750 White Bear Avenue

Maplewood Kwik Mart
2150 McMenemy Street North

SuperAmerica #4089
11 Century Avenue South

Off-Sale Intoxicating Liquor Licenses

61 Liquors
2700 Maplewood Dr North

Cub Discount Liquor
100 West County Road B

A-1 Liquor
19 Century Avenue North

Heritage Liquor LLC
1347 Frost Avenue

Big Discount Liquor
2515 White Bear Avenue

Maddie's Liquor
1690 McKnight Road North

Costco Wholesale #1021
1431 Beam Avenue East

Maplewood Wine Cellar
1281 Frost Avenue

Merwin Liquors
1700-D Rice Street

MGM Liquor Warehouse
2950 White Bear Avenue

Party Time Liquor
1835 East Larpenteur Avenue

Princess Liquor 'n Tobacco
2728 Stillwater Road

On-Sale Club License

Maplewood Moose Lodge #963
1946 English Street

On-Sale Intoxicating Liquor Licenses

5-8 Tavern & Grill
2289 Minnehaha Avenue

Acapulco Mexican Restaurant
3069 White Bear Avenue

Aramark
2350 Minnehaha Avenue East

Bleachers Bar & Grill
2220 White Bear Avenue

Buffalo Wild Wings #118
3085 White Bear Avenue

Chili's Grill & Bar #224
1800 Beam Avenue

Chipotle Mexican Grill #224
2303 White Bear Avenue

Freddy's Tiki Hut
1820 Rice Street North

Goodrich Golf Course
1820 North Van Dyke

Guldens Roadhouse
2999 North Highway 61

Huey's Saloon
2425 North Highway 61

Sarrack's Int'l. Wine & Spirits
2305 Stillwater Road

White Bear Liquor & Wine
2223 White Bear Avenue

On-Sale 3.2 Beer Licenses

Chipotle Mexican Grill #1438
3095 White Bear Ave North

Jake's City Grille
1745 Beam Avenue East

Lancer Catering at Keller Golf Course
2166 Maplewood Drive North

McCarron's Pub and Grill
1986 Rice Street N

Myth
3090 Southlawn Drive North

Olive Garden #1200
1749 Beam Avenue

Osaka Sushi & Hibachi
1900 County Road D E

Outback Steakhouse #2412
1770 Beam Avenue

Red Lobster #0283
2925 White Bear Avenue

Stargate Dance Club
1700 Rice Street, Suite J

T.G.I. Friday's #0472
3087 White Bear Avenue

The Dog House Bar & Grill
2029 Woodlynn Avenue East

The Ponds at Battle Creek
601 Century Avenue South

On-Sale Wine/Strong Beer Licenses

Bambu Asian Cuisine
1715-A Beam Avenue

Taste of India
1745 Cope Avenue East

Noodles & Company
2865 White Bear Avenue

Seconded by Councilmember Abrams

Ayes – All

The motion passed.

2. **Approval of the Following Resolutions for U-Haul to Expand its Business to the Former Goodwill Property, 2250 White Bear Avenue**
 - a. **A Conditional Use Permit for Indoor Storage in a Commercial Zoning District**
 - b. **A Conditional Use Permit to Lease Motor Vehicles**
 - c. **A Variance to Lease Trucks and Trailers Within 350 Feet of Residentially Zoned Property**

Senior Planner Ekstrand gave the staff report and answered questions of the council. Planning Commissioner Bill Kempe addressed the council and gave the planning commission report. Christopher Bohlman, President of Southern U-Haul in Minnesota was present and addressed the council to give additional information and answered questions of the council.

Councilmember Koppen moved to approve

A. The conditional use permit resolution to allow indoor storage and the leasing of trucks and trailers in a BC (business commercial) zoning district, located at 2250 White Bear Avenue. Approval is based on the findings required by ordinance and subject to the following conditions:

1. All construction shall follow the site plan date-stamped September 15, 2014 approved by the city in addition to the required changes below. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicant shall submit plans for their site and building improvements to the community design review board for approval.
5. The building and site changes and improvements shall include the following requirements:

- a. A decorative six-foot-tall solid screening fence along the easterly lot line to screen the proposed site from the New Horizon day care center building and playground. The screening fence shall be also placed in the southeast corner of the site to fill in a gap in screening. Fencing in this area is subject to the requirements of the city engineer due to the drainage swale in this corner.
 - b. Clean-up, maintenance and repair of the former Goodwill building.
 - c. Resurfacing of the parking lot.
 - d. Providing a connecting driveway between the existing U-Haul property and the former Goodwill site. This connecting driveway shall be curbed with concrete curbing to meet the requirements of city code.
 - e. Restriping of the parking lot with no parking lot stripes for rental vehicles any closer than 100 feet to the south property line.
 - f. Removal of the tall freestanding sign structure. This sign is no longer considered legal-nonconforming.
6. The applicant shall comply with the requirements of the city's building official, assistant fire chief and city engineer.
- B. Approval of a variance resolution to allow the leasing of motor vehicles within 350 feet of property zoned and planned as residential. This variance is based on the findings that:
1. The proposed setback reduction to 100 feet from the southerly lot line would be in harmony with the general purposes and intent of the ordinance since the site would be screened from view from the residential properties to the south and the east by six-foot-tall screening fences.
 2. The proposal is for a commercial venture which is consistent with the Maplewood Comprehensive Plan for this property.
 3. There are practical difficulties in complying with the ordinance. The applicant would not be able to utilize this site for truck and trailer leasing without a variance since the entire site is within 350 feet of residential property.

This approval is conditioned upon all rental vehicles being kept at least 100 feet from the abutting residential property to the south.

Resolution 14-11-1145
CONDITIONAL USE PERMIT

WHEREAS, U-Haul, has applied for a conditional use permit be allowed to lease trucks and trailers and to operate an indoor-storage facility in a BC (business commercial) district.

WHEREAS, Sections 44-512 (4 and 5) of the city ordinances requires a conditional use permit for used car sales or leasing and for indoor storage facilities in a BC (business commercial) zoning district.

WHEREAS, this permit applies to the property located at 2255 White Bear Avenue. The property identification number of this property is:

112922330059

WHEREAS, the history of this conditional use permit is as follows:

1. On November 18, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On November 24, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural

and scenic features into the development design.

9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the plans date-stamped September 15, 2014, approved by the city. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year after review and good-cause is shown.
3. The city council shall review this permit in one year.
4. The applicant shall submit plans for their site and building improvements to the community design review board for approval.
5. The building and site changes and improvements shall include the following requirements:
 - a. A decorative six-foot-tall solid screening fence along the easterly lot line to screen the proposed site from the New Horizon day care center building and playground. The screening fence shall be also placed in the southeast corner of the site to fill in a gap in screening. Fencing in this area is subject to the requirements of the city engineer due to the drainage swale in this corner.
 - b. Clean-up, maintenance and repair of the former Goodwill building.
 - c. Resurfacing of the parking lot.
 - d. Providing a connecting driveway between the existing U-Haul property and the former Goodwill site. This connecting driveway shall be curbed with concrete curbing to meet the requirements of city code.
 - e. Restriping of the parking lot with no parking lot stripes for rental vehicles any closer than 100 feet to the south property line.
 - f. Removal of the tall freestanding sign structure. This sign is no longer considered legal-nonconforming.
6. The applicant shall comply with the requirements of the city's building official, assistant fire chief and city engineer.

The Maplewood City Council approved this resolution on November 24, 2014.

Resolution 14-11-1146
VARIANCE RESOLUTION

WHEREAS, U-Haul has applied for a variance to be allowed to lease trucks and

trailers closer than 350 feet to a residential zoning district.

WHEREAS, this variance applies to the property at 2255 White Bear Avenue. The property identification numbers for this property is:

112922330059

WHEREAS, Sections 44-512 (5) of the city ordinances requires that used motor vehicle rental activities be at least 350 feet from a residential district.

WHEREAS, the applicant's proposed use would be totally within this 350 foot proximity of two nearby residential districts.

WHEREAS, the history of this variance is as follows:

1. The planning commission held a public hearing on November 18, 2014. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing an opportunity to speak and present written statements. The council also considered reports and recommendations from the city staff. The planning commission recommended that the city council approve this variance.
2. On November 24, 2014, the city council considered the recommendations of city staff and the planning commission and the testimony of persons present at the meeting.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described variances since:

1. The proposed setback reduction to 100 feet from the southerly lot line would be in harmony with the general purposes and intent of the ordinance since the site would be screened from view from the residential properties to the south and the east by six-foot-tall screening fences.
2. The proposal is for a commercial venture which is consistent with the Maplewood Comprehensive Plan for this property.
3. There are practical difficulties in complying with the ordinance. The applicant would not be able to utilize this site for truck and trailer leasing without a variance since the entire site is within 350 feet of residential property.

This approval is conditioned upon all rental vehicles be kept at least 100 feet away from the abutting residential property to the south.

The Maplewood City Council approved this resolution on November 24, 2014.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

3. Approval of Resolution Adopting 2015 Assessment Rates, Public Works Permit Fees and Park Availability Charges

Assistant City Engineer Love gave the staff report.

Councilmember Cardinal moved to approve the resolution for Adoption of the 2015 Assessment Rates, Public Works Permit Fees, and Park Availability Charges.

Resolution 14-11-1147
ADOPTION OF THE 2015 ASSESSMENT RATES,
PUBLIC WORKS PERMIT FEES, AND PARK AVAILABILITY CHARGES

WHEREAS, the City of Maplewood has established assessment rates, permit fees, and park availability charges, and

WHEREAS, city staff has reviewed the assessment rates, permit fees, and park availability charges.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The proposed assessment and improvement rates hereby attached shall become effective beginning January 1, 2015. Furthermore the special assessment rates shall be officially established through a benefit appraisal analysis.
2. The updated public works fees are approved for all related permit applications received on or after January 1, 2015.
3. The park availability charge (which has not changed from 2014) shall be effective beginning January 1, 2015.
4. The rates attached will be reviewed by staff on an annual basis with recommendations for revision brought to the City Council for consideration.

Adopted by the Maplewood City Council on this 24th day of November 2014.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

4. Approval of Resolution Authorizing a Wetland Buffer Variance for the Construction of a Garage, 1703 Jessie Street

Environmental Planner Finwall presented the staff report and answered questions of the council. Planning Commissioner Bill Kempe addressed the council to give the report from the Planning Commission. Scott Miller, applicant/owner addressed the council to give additional information.

Councilmember Juenemann moved to approve the resolution authorizing a wetland buffer variance for the construction of a garage at 1703 Jessie Street. Approval is based on the

following reasons:

1. Strict enforcement of the ordinance would cause the applicant practical difficulties because complying with the wetland buffer requirement stipulated by the ordinance would prohibit the building of any permanent structures, substantially diminishing the potential of this lot.
2. Approval of the wetland buffer variance will redirect stormwater from the garage and future hard surface driveway to a rain garden and areas near the wetland will no longer be maintained as a mowed lawn, but allowed to grow as a naturalized area.
3. Approval would meet the spirit and intent of the ordinance since the proposed garage would be built in an area that is already maintained as lawn.

Approval of the wetland buffer variance shall be subject to the following:

1. Shift the garage 3 feet to the south to maintain a 5-foot setback from the house and increase the setback to the wetland from 30 feet to 33 feet.
2. Install a gutter on the north side of the garage and a downspout on the northeast corner of the garage which directs water to a rain garden.
3. Install a rain garden on the northeast corner of the garage, adjacent the driveway. The rain garden will be designed to infiltrate water from the garage roof and future hard surface driveway. Rain garden design plans to be approved by the City engineer prior to issuance of a building permit.
4. Discontinue maintaining the area to the north of the applicants' property line, within the City property, as mowed lawn area. Allow this area to grow as a naturalized area adjacent the wetland. If the owner would prefer to restore this portion of the lawn to native plants at their own expense, the City would allow for that but would need to approve restoration plans.
5. The applicants should submit an escrow to cover up to 150 percent of the cost of the gutter, downspout, and rain garden. The escrow will be released when the gutter, downspout, and rain garden are installed per the City's approval.

Resolution 14-11-1148
VARIANCE RESOLUTION

WHEREAS, Scott and Ann Miller applied for a variance from the wetland ordinance.

WHEREAS, this variance applies to the property located at 1703 Jessie Street, Maplewood, MN. The property identification number is 17-29-22-34-0052. The legal description is Lot 4, Block 7, Kings Addition to the City of St. Paul, Ramsey Co., Minnesota.

WHEREAS, Section 12-310 of the City's ordinances (Wetlands and Streams) requires a wetland buffer of 75 feet adjacent to Manage B wetlands.

WHEREAS, the applicants are proposing to construct a garage to within 30 feet of a

Manage B wetland, requiring a 42-foot wetland buffer variance.

WHEREAS, the history of this variance is as follows:

1. On November 17, 2014, the Environmental and Natural Resources Commission reviewed the variance and recommended approval of the wetland buffer variance to the Planning Commission and City Council.
2. On November 18, 2014, the Planning Commission held a public hearing to review this proposal. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The Planning Commission gave everyone at the hearing a chance to speak and present written statements. The Planning Commission also considered the report and recommendation of the city staff and Environmental and Natural Resources Commission. The Planning Commission recommended approval of the wetland buffer variance to the City Council.
3. The City Council held a public meeting on November 24, 2014, to review this proposal. The City Council considered the report and recommendations of the city staff, the Environmental and Natural Resources Commission, and the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approved the above-described variance based on the following reasons:

1. Strict enforcement of the ordinance would cause the applicant practical difficulties because complying with the wetland buffer requirement stipulated by the ordinance would prohibit the building of any permanent structures, substantially diminishing the potential of this lot.
2. Approval of the wetland buffer variance will redirect stormwater from the garage to a rain garden and areas near the wetland will no longer be maintained as a mowed lawn, but allowed to grow as a naturalized area.
3. Approval would meet the spirit and intent of the ordinance since the proposed garage would be built in an area that is already maintained as lawn.

Approval of the wetland buffer variance shall be subject to the following:

1. Shift the garage 3 feet to the south to maintain a 5-foot setback from the house and increase the setback to the wetland from 30 feet to 33 feet.
2. Install a gutter on the north side of the garage and a downspout on the northeast corner of the garage which directs water to a rain garden.
3. Install a rain garden on the northeast corner of the garage, adjacent the driveway. The rain garden will be designed to infiltrate water from the garage roof and future hard surface driveway. Rain garden design plans to be approved by the City engineer prior to issuance of a building permit.
4. Discontinue maintaining the area to the north of the applicant's property line, within the City property, as mowed lawn area. Allow this area to grow as a naturalized area adjacent the wetland. If the owner would prefer to restore this portion of the lawn to

1. Housing and Economic Development Commission (HEDC) Representative
 - a. Commissioners Gansluckner and Tkachuck were appointed to the energy action team by the HEDC Commission on November 12.
2. Environmental and Natural Resources (ENR) Commission Representative
 - a. Commissioners Miller and Sinn were appointed to the energy action team by the Commission on November 17.
3. City Council Representative
4. Resident Member at Large
 - a. Matt Ledvina, resident and Community Design Review Board member, has volunteered to serve on the energy action team.
5. Business Member at Large
 - a. Jill Skogheim, owner of the 5-8 Club and member of the St. Paul Area Chamber of Commerce, has volunteered to serve on the energy action team.
6. Business Associations
 - a. St. Paul Area Chamber of Commerce (Jill Skogheim – see above)
 - b. White Bear Avenue Business Association
7. Staff Members
 - a. Nick Carver, Building Official
 - b. Shann Finwall, Environmental Planner
 - c. Chris Swanson, Environmental Specialist
 - d. Joe Ballandby, GreenCorps Member
 - e. One representative from building operations

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

6. Discussion on Municipal Continuing Disclosure Cooperative Initiative Compliance.

Finance Director Bauman gave the staff report and answered questions of the council. Terri Heaton from Springsted addressed the council to provide additional information and answer questions of the council. All council members participated in the discussion and felt it was immaterial to self-report at this time.

The following agenda item J7 was moved to the end of the agenda (after N8).

7. Approval of Employment Agreement – City Manager Melinda Coleman.

Human Resource Attorney Bethel stated the meeting will be closed as permitted by Section 13D to discuss Labor Negotiations with City Manager Melinda Coleman.

Mayor Slawik moved to enter into closed session for the purpose of discussing the Employment Agreement with Melinda Coleman.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

The following individuals were present during the closed session:
Mayor Slawik

department expenses be financed using PEG grant money which will result in an increase for Maplewood's equipment of about \$101,000.

2. Multi-Ethnic Business Event

Councilmember Abrams reported on the Multi-Ethnic Business event that is scheduled for February 26, 2014.

3. Parks & Recreation Commission

Councilmember Abrams reported on the Parks and Recreation Commission meeting held on November 19, 2014.

4. Housing & Economic Commission

Councilmember Koppen reported on the Housing & Economic Commission meeting held on November 12, 2014.

5. Historic Preservation Commission

Councilmember Koppen reported that at the Historic Preservation Commission meeting they conducted a secret ballot for person of the year which will soon be announced.

6. TAB

Mayor Slawik reported on the last TAB meeting she attended.

7. 622 Superintendent Search

Mayor Slawik reported that Patty Phillips is retiring from her position of Superintendent from District 622. She encouraged council members to attend an elected officials meeting to comment on what kind of leader they would like to see as her replacement.

8. Suburban Ramsey Family Collaborative

Mayor Slawik reported on the Suburban Ramsey Family Collaborative meeting that she and Chief Schnell attended. Chief Schnell gave additional information about the meeting.

Mayor Slawik requested Chief Schnell comment from a public safety standpoint regarding the current situation in Ferguson, Missouri.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 9:46 p.m.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Environmental and Economic Development Department
DATE: December 2, 2014
SUBJECT: Approval of a Resolution of Appreciation for Tom Ekstrand, Senior Planner for 38 Years of Service with the City of Maplewood

Introduction

Tom Ekstrand will be retiring from his position as Senior Planner on December 31, 2014. The Environmental and Economic Development Department would like to acknowledge Mr. Ekstrand's 38 years of service with the City of Maplewood with the adoption of the attached Resolution of Appreciation.

Background

Mr. Ekstrand began his employment on August 25, 1976, as Maplewood's first City Planner. Over his many years of service, Mr. Ekstrand has guided the City's growth and redevelopment from a city that is largely rural to an almost fully developed community.

Recommendation

Approve the attached Resolution of Appreciation for Tom Ekstrand for his 38 years of service with the City of Maplewood.

Attachment

1. Resolution of Appreciation for Tom Ekstrand

RESOLUTION OF APPRECIATION

WHEREAS, Tom Ekstrand was hired as the first City Planner for the City of Maplewood, beginning his employment on August 25, 1976; and

WHEREAS, Mr. Ekstrand has served faithfully in a planning capacity for over 38 years; and

WHEREAS, the City Council, Commissions, and City employees have appreciated his experience, insights, and good judgment in guiding the City's growth and redevelopment from a city that was largely rural to an almost fully developed community; and

WHEREAS, Mr. Ekstrand has given of his knowledge, skills, wit, and abilities during his service with the City; and

WHEREAS, Mr. Ekstrand has shown dedication to his duties and has consistently contributed his leadership and efforts for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Tom Ekstrand, Senior Planner, is hereby extended our gratitude and appreciation for his 38 years of dedicated service.

*Passed by the Maplewood
City Council on December 8, 2014.*

Nora Slawik, Mayor

Attest:

Karen Haag, City Clerk

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: December 3, 2014
SUBJECT: Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 1,531,833.11	Checks # 93867 thru # 93925 dated 11/14/14 thru 11/25/14
\$ 421,216.51	Disbursements via debits to checking account dated 11/17/14 thru 11/21/14
\$ 115,887.65	Checks # 93927 thru # 93944 dated 12/02/14
\$ 426,653.03	Disbursements via debits to checking account dated 11/24/14 thru 11/25/14
\$ 2,495,590.30	Total Accounts Payable

PAYROLL

\$ 533,970.98	Payroll Checks and Direct Deposits dated 11/21/14
\$ 874.20	Payroll Deduction check # 9993612 thru # 9993614 dated 11/21/14
\$ 534,845.18	Total Payroll
\$ 3,030,435.48	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

Check Register
City of Maplewood

11/20/2014

Check	Date	Vendor	Description	Amount	
93867	11/14/2014	04431	EVEREST EMERGENCY VEHICLES INC	2014 AMBULANCE	166,712.00
93868	11/17/2014	02464	US BANK	FUNDS FOR ATM CITY HALL	10,000.00
93869	11/25/2014	04508	BETWEEN THE LINES	UMPIRE FEE FALL SOFTBALL	6,042.00
	11/25/2014	04508	BETWEEN THE LINES	UMPIRE FEE SUMMER SOFTBALL AUG	2,173.00
93870	11/25/2014	00363	DLT SOLUTIONS, INC.	2014-2015 AUTODESK SUBSCRIPTION	5,843.04
93871	11/25/2014	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - DEC	15,766.67
93872	11/25/2014	03597	MARY JO HOFMEISTER	REIMB FOR MILEAGE 10/16 - 11/13	12.82
93873	11/25/2014	00393	MN DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX - OCT 21277123035	2,549.33
93874	11/25/2014	00985	METROPOLITAN COUNCIL	WASTEWATER - DECEMBER	230,271.57
93875	11/25/2014	01202	NYSTROM PUBLISHING CO INC	MAPLEWOOD LIVING & POSTAGE - NOV	7,595.03
93876	11/25/2014	01941	PATRICK TROPHIES	SEASON AWARDS YOUTH VB	1,282.40
93877	11/25/2014	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - OCTOBER	29,632.51
	11/25/2014	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - OCTOBER	2,244.80
	11/25/2014	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - OCTOBER	414.96
93878	11/25/2014	01337	RAMSEY COUNTY-PROP REC & REV	PROPERTY TAXES 2228 MAPLEWOOD DR	5,223.96
93879	11/25/2014	04899	LORI RESENDIZ	REIMB FOR MISC SUPPLIES	73.49
93880	11/25/2014	01190	XCEL ENERGY	PROJ 12-14 STREET LIGHTING	7,512.00
	11/25/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,930.87
	11/25/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	2,881.08
	11/25/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	218.12
	11/25/2014	01190	XCEL ENERGY	FIRE SIRENS	51.82
93881	11/25/2014	04808	ALADTEC, INC.	ONLINE SCHEDULING & TIME SHEETS	2,128.00
93882	11/25/2014	05434	AUTO NATION	REPAIR AMBULANCE #001	3,042.25
93883	11/25/2014	05438	B&J EVERGREEN	INSTALL TREES MAPLEWOOD SQUARE	406.13
93884	11/25/2014	00230	BRYAN ROCK PRODUCTS, INC.	RIP RAP FOR STORM SEWER REPAIRS	229.99
93885	11/25/2014	04549	JAN ALICE CAMPBELL	ZUMBA INSTRUCTION SAT MORNINGS	30.75
93886	11/25/2014	00309	COMMISSIONER OF TRANSPORTATION	PROJ 09-09 MATERIALS TESTING	151.60
93887	11/25/2014	00371	DAKOTA CTY TECHNICAL COLLEGE	DEFENSIVE DRIVING COURSE FOR 15	3,000.00
93888	11/25/2014	05444	LOIS EVERSON	PERMANENT EASEMENT PURCHASES	3,100.00
93889	11/25/2014	05435	FIRE STATION OUTFITTERS LLC	RECLINERS FOR NEW STATION 1	3,375.00
93890	11/25/2014	00531	FRA-DOR INC.	BLACK DIRT FOR STORM SEWER	532.00
93891	11/25/2014	04846	HEALTHFAST	MEDICAL SUPPLIES	648.45
93892	11/25/2014	05442	SAMIA AND BRANDYN L HENDERSON	PERMANENT EASEMENT PURCHASES	4,300.00
93893	11/25/2014	05443	JUAN C & REYNA G HERNANDEZ	PERMANENT EASEMENT PURCHASES	4,300.00
93894	11/25/2014	02263	HILLCREST ANIMAL HOSPITAL PA	BOARDING & DESTRUCTION FEES-OCT	2,416.37
93895	11/25/2014	05436	THE JAVELIN GROUP, INC.	PROJ 14-19 PHASE 1 ESA MCMEMENY	1,600.00
93896	11/25/2014	05431	KELLY'S KORNER	FOOD FOR 20TH ANNIVERSARY DINNER	121.24
93897	11/25/2014	00393	MN DEPT OF LABOR & INDUSTRY	PRESSURE VESSEL 1955 CLARENCE ST	10.00
	11/25/2014	00393	MN DEPT OF LABOR & INDUSTRY	PRESSURE VESSEL 1177 CENTURY N	10.00
93898	11/25/2014	00846	LANGUAGE LINE SERVICES	PHONE-BASED INTERPRETIVE SRVS	33.52
93899	11/25/2014	02197	MASTERPIECE HOMES INC	ESCROW RELEASE 2556 DAHL AVE E	5,035.62
93900	11/25/2014	04790	MAYER ARTS, INC.	DANCE INSTRUCTION - FALL	7,386.00
93901	11/25/2014	05437	MERKLE PROPERTIES	ESCROW RELEASE 3129 FURNESS PL	1,500.00
	11/25/2014	05437	MERKLE PROPERTIES	ESCROW RELEASE 3131 FURNESS PL	1,500.00
93902	11/25/2014	00983	METRO SALES INC	LEASE PMT 11/15 - 12/14	453.00
93903	11/25/2014	00986	METROPOLITAN COUNCIL	MONTHLY SAC - OCTOBER	7,380.45
93904	11/25/2014	05441	TIFFANY ANN MORVARI	PERMANENT EASEMENT PURCHASES	3,100.00
93905	11/25/2014	05445	MYHOMESOURCE, LLC	PERMANENT EASEMENT PURCHASES	2,900.00
93906	11/25/2014	00001	ONE TIME VENDOR	REFUND H LIN CLASS CANCELLED	60.00
93907	11/25/2014	00001	ONE TIME VENDOR	REFUND C SCHILLER ACUPUNCTURE	20.00
93908	11/25/2014	02270	PALDA & SONS INC	PROJ 12-09 ARKWRIGHT-SUNRISE PMT#6	671,228.20
93909	11/25/2014	01359	REGAL AUTO WASH BILLING	VEHICLE WASHES - OCT	71.77
93910	11/25/2014	05439	JAMES J REGNIER	PERMANENT EASEMENT PURCHASES	1,300.00

G1, Attachments

93911	11/25/2014	02001	CITY OF ROSEVILLE	PHONE SERVICE - NOVEMBER	2,353.75
93912	11/25/2014	04578	S & S TREE SPECIALISTS	TREE INSPECTIONS FOR 2014	60.00
93913	11/25/2014	03879	SANSIO	EMS FEES - DECEMBER	738.67
93914	11/25/2014	04074	ELAINE SCHRADE	TAI CHI INSTRUCTION 10/15 - 12/17	220.80
93915	11/25/2014	05265	SKB ENVIRONMENTAL	DISPOSAL OF PARK WOOD TOYS	127.13
93916	11/25/2014	04547	ST CROIX VALLEY LANDSCAPING	ESCROW RELEASE 2170 CO RD D	500.00
93917	11/25/2014	01836	ST PAUL, CITY OF	CAD FEE APRIL JULY - SEPT	2,700.00
93918	11/25/2014	01578	T R F SUPPLY CO.	SILICONE SPRAY FOR SHOP USE	99.00
93919	11/25/2014	05287	TACTICAL SOLUTIONS	ANNUAL RADAR & LIDAR CALIBRATIONS	747.00
93920	11/25/2014	05342	TERRA GENERAL CONTRACTORS	PROJ 12-14 FIRE DEPT SOUTH PMT#9	290,755.95
93921	11/25/2014	05382	TURNING POINT CONSULTING GROUP	SALES REPRESENTATION 10/25-11/7	1,000.00
93922	11/25/2014	01669	TWIN CITIES TRANSPORT &	FORFEITED VEHICLE TOWING FEE-OCT	410.00
93923	11/25/2014	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - OCT	325.00
93924	11/25/2014	05013	YALE MECHANICAL LLC	ROOFTOP HEATING UNIT REPAIR	469.00
93925	11/25/2014	05440	SOUA YANG AND YEE HER	PERMANENT EASEMENT PURCHASES	525.00

59 Checks in this report.

1,531,833.11

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
11/17/2014	MN State Treasurer	Drivers License/Deputy Registrar	155,123.07
11/18/2014	MN State Treasurer	Drivers License/Deputy Registrar	44,102.65
11/19/2014	MN State Treasurer	Drivers License/Deputy Registrar	38,812.45
11/20/2014	MN State Treasurer	Drivers License/Deputy Registrar	114,378.96
11/21/2014	MN State Treasurer	Drivers License/Deputy Registrar	19,959.93
11/17/2014	MN Dept of Natural Resources	DNR electronic licenses	281.00
11/21/2014	MN Dept of Natural Resources	DNR electronic licenses	442.00
11/21/2014	US Bank VISA One Card*	Purchasing card items	29,887.07
11/17/2014	VANCO	Billing fee	121.20
11/19/2014	MN Dept of Revenue	Fuel Tax	364.52
11/18/2014	MN Dept of Revenue	Sales Tax	12,968.00
11/21/2014	Optum Health	DCRP & Flex plan payments	636.66
11/21/2014	ICMA (Vantagepointe)	Deferred Compensation	4,139.00
			421,216.51

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/05/2014	11/05/2014	TOSHIBA BUSINESS SOLUTIO	\$32.14	CHAD BERGO
11/10/2014	11/11/2014	SP * X-DORIA.COM	\$25.91	CHAD BERGO
11/13/2014	11/14/2014	PAYPAL *MNATURALIST	\$230.00	OAKLEY BIESANZ
11/13/2014	11/14/2014	TARGET 00011858	\$30.11	RON BOURQUIN
11/03/2014	11/04/2014	TARGET 00011858	\$31.43	NEIL BRENEMAN
11/03/2014	11/04/2014	MICHAELS STORES 2744	\$34.81	NEIL BRENEMAN
10/31/2014	11/03/2014	NEWMAN SIGNS	\$1,147.50	TROY BRINK
11/12/2014	11/13/2014	WINNICK SUPPLY	(\$28.28)	BRENT BUCKLEY
11/12/2014	11/14/2014	IMPARK 00200149	\$10.00	SARAH BURLINGAME
10/31/2014	11/03/2014	EMERGENCY AUTOMOTIVE	\$36.40	JOHN CAPISTRANT
11/08/2014	11/10/2014	MENARDS OAKDALE	\$50.49	JOHN CAPISTRANT
11/05/2014	11/06/2014	G&K SERVICES AR	\$398.98	SCOTT CHRISTENSON
11/12/2014	11/14/2014	HOLIDAY INNS	\$197.28	KERRY CROTTY
11/05/2014	11/06/2014	FRATTALLONES WOODBURY AC	\$8.00	CHARLES DEAVER
11/05/2014	11/06/2014	G&K SERVICES AR	\$63.55	CHARLES DEAVER
11/07/2014	11/10/2014	MENARDS OAKDALE	\$9.09	CHARLES DEAVER
11/04/2014	11/05/2014	L A POLICE GEAR INC	\$50.85	JOSEPH DEMULLING
10/31/2014	11/03/2014	COMMERCIAL POOL & SPA SUP	\$192.76	TOM DOUGLASS
11/01/2014	11/03/2014	LOWES #00907*	\$27.19	TOM DOUGLASS
11/05/2014	11/07/2014	THE HOME DEPOT 2801	\$15.74	TOM DOUGLASS
11/06/2014	11/07/2014	G&K SERVICES AR	\$847.49	TOM DOUGLASS
11/06/2014	11/07/2014	NUCO2	\$157.27	TOM DOUGLASS
11/06/2014	11/07/2014	NUCO2	\$236.26	TOM DOUGLASS
11/06/2014	11/07/2014	NUCO2	\$226.29	TOM DOUGLASS
11/06/2014	11/07/2014	NUCO2	\$139.10	TOM DOUGLASS
11/06/2014	11/07/2014	NOR*NORTHERN TOOL	\$100.15	TOM DOUGLASS
11/07/2014	11/10/2014	NOR*NORTHERN TOOL	\$129.24	TOM DOUGLASS
11/10/2014	11/12/2014	AVAC CORPORATION	\$44.90	TOM DOUGLASS
11/13/2014	11/14/2014	HENRIKSEN ACE HARDWARE	\$14.98	TOM DOUGLASS
11/13/2014	11/14/2014	WW GRAINGER	\$385.93	TOM DOUGLASS
11/13/2014	11/14/2014	INTOXIMETERS	\$105.00	MICHAEL DUGAS
11/07/2014	11/10/2014	THE HOME DEPOT 2801	\$58.90	PAUL E EVERSON
10/29/2014	11/04/2014	HOLIDAY INNS	(\$100.91)	SHANN FINWALL
11/07/2014	11/10/2014	THE HOME DEPOT 2801	\$46.25	SHANN FINWALL
10/31/2014	11/03/2014	BARRACUDA NETWORKS INC	\$1,421.91	MYCHAL FOWLDS
11/04/2014	11/05/2014	PAYFLOW/PAYPAL	\$59.95	MYCHAL FOWLDS
11/13/2014	11/14/2014	VIMEO PLUS+	\$59.95	MYCHAL FOWLDS
10/31/2014	11/03/2014	BEST BUY MHT 00000109	\$53.55	NICK FRANZEN
11/06/2014	11/07/2014	LSOFT TECHNOLOGIES INC	\$92.39	NICK FRANZEN
11/12/2014	11/12/2014	AMAZON.COM	\$93.55	ANTHONY GABRIEL
11/12/2014	11/13/2014	AMAZON MKTPLACE PMTS	\$35.38	ANTHONY GABRIEL
11/12/2014	11/13/2014	IN *EMERGENCY RESPONSE SO	\$382.88	CLARENCE GERVAIS
10/31/2014	11/03/2014	HOME SCIENCE TOOLS	\$36.90	JAN GREW HAYMAN
11/07/2014	11/10/2014	ALDI 72011	\$8.03	JAN GREW HAYMAN
11/07/2014	11/10/2014	VZWRLSS*APOCC VISN	\$97.26	KAREN GUILFOILE
11/05/2014	11/06/2014	OXYGEN SERVICE COMPANY,	\$261.43	MARK HAAG
11/13/2014	11/14/2014	MILLS FLEET FARM #2,700	\$71.72	MARK HAAG
10/30/2014	11/03/2014	HENRIKSEN ACE HARDWARE	\$27.98	TAMARA HAYS
11/07/2014	11/10/2014	FASTENAL COMPANY01	\$321.77	TAMARA HAYS
11/05/2014	11/07/2014	HENRIKSEN ACE HARDWARE	\$32.57	GARY HINNENKAMP
11/01/2014	11/03/2014	WEDDINGPAGES INC	\$319.50	RON HORWATH
11/06/2014	11/07/2014	ARC*SERVICES/TRAINING	\$38.00	RON HORWATH
11/10/2014	11/12/2014	NIHCA	\$307.55	RON HORWATH
11/04/2014	11/05/2014	DALCO ENTERPRISES, INC	\$77.76	DAVID JAHN
11/03/2014	11/04/2014	U OF M CCE NONCREDIT	\$245.00	JON JAROSCH

11/13/2014	11/14/2014	UNIFORMS UNLIMITED INC.	\$54.00	AMANDA JASKOWIAK
11/08/2014	11/10/2014	FIRST SHRED	\$59.40	LOIS KNUTSON
11/10/2014	11/11/2014	PANERA BREAD #1305	\$10.26	LOIS KNUTSON
11/11/2014	11/11/2014	PANERA BREAD #601305	\$90.31	LOIS KNUTSON
11/13/2014	11/14/2014	PP*ESABA	\$150.00	DUWAYNE KONEWKO
10/30/2014	11/03/2014	OFFICE MAX	\$77.09	JASON KREGER
11/05/2014	11/06/2014	SUNRAY TRUE VALUE	\$9.68	JASON KREGER
11/07/2014	11/10/2014	IKEA HOME SHOPPING	\$61.58	JASON KREGER
11/10/2014	11/11/2014	UPGRADEBAY	\$32.94	JASON KREGER
11/04/2014	11/05/2014	BATTERIES PLUS #31	\$25.68	NICHOLAS KREKELER
11/04/2014	11/05/2014	UNIFORMS UNLIMITED INC.	\$174.29	NICHOLAS KREKELER
10/30/2014	11/03/2014	UNIFORMS UNLIMITED INC.	\$738.00	DAVID KVAM
11/05/2014	11/07/2014	CUB FOODS #1599	\$35.65	DAVID KVAM
11/13/2014	11/13/2014	COMCAST CABLE COMM	\$47.87	DAVID KVAM
10/31/2014	11/03/2014	NM CLEAN 1	\$7.00	STEVE LUKIN
10/31/2014	11/03/2014	LAMETTRY'S COLLISION	\$783.26	STEVE LUKIN
11/02/2014	11/03/2014	COMCAST CABLE COMM	\$2.25	STEVE LUKIN
11/04/2014	11/05/2014	IN *HUGO'S TREE CARE	\$1,480.00	STEVE LUKIN
11/05/2014	11/06/2014	GRAYBAR ELECTRIC COMPANY	\$96.09	STEVE LUKIN
11/05/2014	11/06/2014	AIRGASS NORTH	\$19.56	STEVE LUKIN
11/07/2014	11/10/2014	INTERNATIONAL ASSOCIAT	\$234.00	STEVE LUKIN
11/07/2014	11/10/2014	MENARDS OAKDALE	\$198.41	STEVE LUKIN
11/10/2014	11/12/2014	ASPEN MILLS INC.	\$233.80	STEVE LUKIN
11/11/2014	11/12/2014	MENARDS OAKDALE	\$21.48	STEVE LUKIN
11/11/2014	11/12/2014	MENARDS MAPLEWOOD	\$295.83	STEVE LUKIN
11/14/2014	11/14/2014	AIRGASS NORTH	\$162.75	STEVE LUKIN
11/14/2014	11/14/2014	AIRGASS NORTH	\$208.56	STEVE LUKIN
11/12/2014	11/13/2014	UNIFORMS UNLIMITED INC.	\$50.00	JASON MARINO
11/13/2014	11/14/2014	UNIFORMS UNLIMITED INC.	\$43.50	JASON MARINO
11/06/2014	11/07/2014	UNIFORMS UNLIMITED INC.	\$63.90	GLEN MCCARTY
10/31/2014	11/03/2014	CHIEF SUPPLY	\$264.47	MICHAEL MONDOR
11/04/2014	11/06/2014	BOUND TREE MEDICAL LLC	\$66.19	MICHAEL MONDOR
11/04/2014	11/06/2014	BOUND TREE MEDICAL LLC	\$215.99	MICHAEL MONDOR
11/07/2014	11/10/2014	BOUND TREE MEDICAL LLC	\$19.59	MICHAEL MONDOR
11/10/2014	11/12/2014	BOUND TREE MEDICAL LLC	\$57.56	MICHAEL MONDOR
11/11/2014	11/13/2014	BOUND TREE MEDICAL LLC	\$119.50	MICHAEL MONDOR
11/13/2014	11/14/2014	MED ALLIANCE GROUP INC	\$1,013.25	MICHAEL MONDOR
11/13/2014	11/14/2014	CHIEF SUPPLY	\$328.98	MICHAEL MONDOR
11/03/2014	11/05/2014	THE HOME DEPOT 2801	\$24.97	JOHN NAUGHTON
11/05/2014	11/06/2014	FASTENAL COMPANY01	\$19.44	JOHN NAUGHTON
11/09/2014	11/10/2014	AMAZON MKTPLACE PMTS	\$25.08	MICHAEL NYE
11/11/2014	11/11/2014	AMAZON MKTPLACE PMTS	\$156.49	MICHAEL NYE
11/11/2014	11/12/2014	UNIFORMS UNLIMITED INC.	\$32.29	MICHAEL NYE
10/28/2014	11/03/2014	GENERATOR SPECIALTY CO	\$499.50	STEVEN PRIEM
10/31/2014	11/03/2014	FACTORY MTR PTS #1	(\$23.66)	STEVEN PRIEM
10/31/2014	11/03/2014	WHEELCO BRAKE &SUPPLY	\$36.14	STEVEN PRIEM
10/31/2014	11/03/2014	ALLSTATE SALES AND LEASIN	\$378.29	STEVEN PRIEM
10/31/2014	11/03/2014	NORTHERN TOOL EQUIP-MN	\$31.00	STEVEN PRIEM
11/03/2014	11/04/2014	BAUER BUILT TIRE 18	\$635.78	STEVEN PRIEM
11/04/2014	11/05/2014	FACTORY MTR PTS #1	\$50.33	STEVEN PRIEM
11/05/2014	11/06/2014	AUTO PLUS LITTLE CANADA	\$53.52	STEVEN PRIEM
11/05/2014	11/06/2014	AUTO PLUS LITTLE CANADA	\$122.91	STEVEN PRIEM
11/05/2014	11/06/2014	AUTO PLUS LITTLE CANADA	\$12.44	STEVEN PRIEM
11/05/2014	11/06/2014	AUTO PLUS LITTLE CANADA	\$126.18	STEVEN PRIEM
11/05/2014	11/06/2014	AUTO PLUS LITTLE CANADA	\$26.68	STEVEN PRIEM
11/06/2014	11/07/2014	FACTORY MTR PTS #1	\$379.29	STEVEN PRIEM

11/07/2014	11/10/2014	FACTORY MTR PTS #1	\$273.48	STEVEN PRIEM
11/07/2014	11/10/2014	OREILLY AUTO 00020743	\$37.76	STEVEN PRIEM
11/07/2014	11/10/2014	THE HOME DEPOT 2801	\$33.04	STEVEN PRIEM
11/07/2014	11/10/2014	AN FORD WHITE BEAR LAK	\$132.34	STEVEN PRIEM
11/07/2014	11/10/2014	HUNT ELECTRIC CORPORATION	\$493.36	STEVEN PRIEM
11/08/2014	11/10/2014	AUTO PLUS LITTLE CANADA	\$180.00	STEVEN PRIEM
11/10/2014	11/11/2014	POLAR CHEVROLET MAZDA	\$105.06	STEVEN PRIEM
11/10/2014	11/12/2014	ZARNOTH BRUSH WORKS INC	\$391.80	STEVEN PRIEM
11/12/2014	11/13/2014	CRYSTEEL TRUCK EQUIP INC	\$438.30	STEVEN PRIEM
11/13/2014	11/14/2014	MINNESOTA WANNER CO.	\$148.00	STEVEN PRIEM
11/13/2014	11/14/2014	FORCE AMERICA DISTRIB LLC	\$49.14	STEVEN PRIEM
11/13/2014	11/14/2014	MACQUEEN EQUIPMENT INC	\$160.34	STEVEN PRIEM
10/30/2014	11/03/2014	THE HOME DEPOT 2801	\$29.91	KELLY PRINS
11/06/2014	11/10/2014	THE HOME DEPOT 2801	\$45.50	KELLY PRINS
11/11/2014	11/13/2014	VIKING ELECTRIC-CREDIT DE	\$260.16	KELLY PRINS
11/03/2014	11/04/2014	HILLYARD INC MINNEAPOLIS	\$56.87	MICHAEL REILLY
11/06/2014	11/07/2014	DALCO ENTERPRISES, INC	\$177.61	MICHAEL REILLY
11/06/2014	11/07/2014	HILLYARD INC MINNEAPOLIS	\$10.64	MICHAEL REILLY
11/06/2014	11/07/2014	HILLYARD INC MINNEAPOLIS	\$731.23	MICHAEL REILLY
11/03/2014	11/05/2014	SCW FITNESS EDUCATION	\$270.00	LORI RESENDIZ
11/08/2014	11/10/2014	PIVOTAL 5, INC.	\$215.00	LORI RESENDIZ
11/12/2014	11/13/2014	POLAR ELECTRO	\$792.07	LORI RESENDIZ
11/12/2014	11/13/2014	POLAR ELECTRO	\$12.45	LORI RESENDIZ
11/12/2014	11/14/2014	POWDER BLUE PRODUCTIONS	\$26.70	LORI RESENDIZ
10/31/2014	11/03/2014	BEARING DIST*	\$24.60	ROBERT RUNNING
11/12/2014	11/14/2014	MNSCU	\$726.36	ROBERT RUNNING
11/01/2014	11/03/2014	THE OLIVE GARD00012005	\$87.29	DEB SCHMIDT
11/03/2014	11/04/2014	CUB FOODS #1599	\$49.37	DEB SCHMIDT
11/04/2014	11/05/2014	ACAPULCO MEXICAN RESTAURA	\$128.42	DEB SCHMIDT
11/13/2014	11/14/2014	LILLIE SUBURBAN NEWSPAPE	\$153.01	DEB SCHMIDT
11/11/2014	11/12/2014	IN *ENCOMPASS TELEMATICS,	\$572.00	PAUL SCHNELL
10/30/2014	11/03/2014	ON SITE SANITATION INC	(\$183.75)	SCOTT SCHULTZ
11/05/2014	11/06/2014	G&K SERVICES AR	\$1,410.94	SCOTT SCHULTZ
11/12/2014	11/14/2014	ON SITE SANITATION INC	(\$66.25)	SCOTT SCHULTZ
11/12/2014	11/14/2014	ON SITE SANITATION INC	(\$27.50)	SCOTT SCHULTZ
11/12/2014	11/14/2014	ON SITE SANITATION INC	\$17.68	SCOTT SCHULTZ
11/04/2014	11/05/2014	TARGET 00011858	\$38.11	CAITLIN SHERRILL
11/12/2014	11/13/2014	BAKERS-SQUARE-REST #0670	\$107.90	CAITLIN SHERRILL
11/12/2014	11/14/2014	BROADWAY RENTAL	\$989.74	CAITLIN SHERRILL
11/02/2014	11/03/2014	COMCAST CABLE COMM	\$73.82	MICHAEL SHORTREED
11/05/2014	11/06/2014	PEAVEY CORP.	\$17.95	MICHAEL SHORTREED
11/05/2014	11/06/2014	THOMSON WEST*TCD	\$321.41	MICHAEL SHORTREED
11/13/2014	11/14/2014	CUB FOODS #1599	\$61.88	MICHAEL SHORTREED
11/06/2014	11/10/2014	DRAIN KING	\$405.00	ANDREA SINDT
11/07/2014	11/10/2014	OFFICE DEPOT #1090	\$137.41	ANDREA SINDT
11/07/2014	11/10/2014	OFFICE DEPOT #1079	\$24.85	ANDREA SINDT
10/31/2014	11/03/2014	STOKKE'S MEAT MARKET	\$11.65	RONALD SVENDSEN
11/05/2014	11/07/2014	SUPERAMERICA 4848	\$49.75	RONALD SVENDSEN
10/31/2014	11/03/2014	SPORTS AUTHORI00007112	\$144.55	JAMES TAYLOR
10/31/2014	11/03/2014	DISCOUNT STEEL -MN	\$211.06	JEFF WILBER
11/05/2014	11/06/2014	MENARDS MAPLEWOOD	\$21.32	SUSAN ZWIEG
11/06/2014	11/07/2014	DALCO ENTERPRISES, INC	\$168.57	SUSAN ZWIEG

\$29,887.07

Check Register
City of Maplewood

11/25/2014

Check	Date	Vendor	Description	Amount	
93927	12/02/2014	02149	HEIDI CAREY	MARKETING & ADVERTISING - NOV	4,000.00
93928	12/02/2014	03067	CRAIG RAPP LLC	MEMBERSHIP FEE	1,200.00
93929	12/02/2014	04572	ETTEL & FRANZ ROOFING CO.	ROOF REPAIRS - PW & CITY HALL	4,500.00
	12/02/2014	04572	ETTEL & FRANZ ROOFING CO.	ROOF REPAIRS - PW & CITY HALL	451.00
93930	12/02/2014	02134	CAROLE GERNES	REIMB FOR MILEAGE 4/3 - 10/30	126.22
93931	12/02/2014	00668	STEVEN HIEBERT	REIMB FOR MEALS & GAS 11/12 - 11/14	74.57
93932	12/02/2014	01497	SPRINGSTED INC	PROF SRVS-CITY MANAGER SCREENING	3,000.00
93933	12/02/2014	04845	TENNIS SANITATION LLC	RECYCLING FEE - OCTOBER	38,836.75
93934	12/02/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	20,321.91
	12/02/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	10,460.43
93935	12/02/2014	05369	CINTAS CORPORATION #470	CLEANING SUPPLIES - CITY HALL	90.80
93936	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	R CARDINAL & K JUENEMANN MEETINGS	80.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	M COLEMAN REGIONAL MEETINGS	40.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	M ALDRIDGE - REGISTRATION FEE	15.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	T KONG - REGISTRATION FEE	15.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	M RHUDE - REGISTRATION FEE	15.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	K CROTTY - REGISTRATION FEE	15.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	W SYPNIEWSKI - REGISTRATION FEE	15.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	P HER - REGISTRATION FEE	15.00
	12/02/2014	00857	LEAGUE OF MINNESOTA CITIES	M BENJAMIN - REGISTRATION FEE	15.00
93937	12/02/2014	00942	MARSDEN BLDG MAINTENANCE CO	JANITORIAL SERVICES - NOVEMBER	2,656.00
93938	12/02/2014	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - OCTOBER	2,905.65
	12/02/2014	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - NOVEMBER	1,000.00
93939	12/02/2014	00001	ONE TIME VENDOR	T KOVANDA WASTE SURVEY WINNER	50.00
93940	12/02/2014	00001	ONE TIME VENDOR	K VANG WASTE SURVEY WINNER	50.00
93941	12/02/2014	00001	ONE TIME VENDOR	M MONAHAN WASTE SURVEY WINNER	50.00
93942	12/02/2014	01270	PITNEY BOWES INC	SERVICE AGREEMENT 12/14 - 11/15	3,336.00
	12/02/2014	01270	PITNEY BOWES INC	SERVICE AGREEMENT 12/14 - 11/15	315.00
93943	12/02/2014	05391	PUBLIC SECTOR PROFESSIONALS	CONSULTANT LABOR NEGOTIATIONS	2,040.00
93944	12/02/2014	02008	RAMSEY COUNTY PUBLIC WORKS	STREET STRIPING-	20,198.32
				115,887.65	

18 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
11/24/2014	MN State Treasurer	Drivers License/Deputy Registrar	20,450.78
11/25/2014	MN State Treasurer	Drivers License/Deputy Registrar	29,205.50
11/26/2014	MN State Treasurer	Drivers License/Deputy Registrar	42,350.39
11/28/2014	MN State Treasurer	Drivers License/Deputy Registrar	68,507.14
11/24/2014	U.S. Treasurer	Federal Payroll Tax	100,464.84
11/24/2014	P.E.R.A.	P.E.R.A.	97,949.34
11/25/2014	Voya - State Plan	Deferred Compensation	29,633.00
11/25/2014	MidAmerica - ING	HRA Flex plan	13,065.72
11/25/2014	Labor Unions	Union Dues	3,515.76
11/25/2014	MN State Treasurer	State Payroll Tax	21,510.56
			426,653.03

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	11/21/14	ABRAMS, MARYLEE	448.23
	11/21/14	CARDINAL, ROBERT	448.23
	11/21/14	JUENEMANN, KATHLEEN	448.23
	11/21/14	KOPPEN, MARVIN	448.23
	11/21/14	SLAWIK, NORA	509.26
	11/21/14	COLEMAN, MELINDA	5,373.90
	11/21/14	KNUTSON, LOIS	2,821.47
	11/21/14	KANTRUD, HUGH	184.62
	11/21/14	CHRISTENSON, SCOTT	2,069.31
	11/21/14	JAHN, DAVID	2,225.27
	11/21/14	BURLINGAME, SARAH	2,334.11
	11/21/14	RAMEAUX, THERESE	3,192.50
	11/21/14	BAUMAN, GAYLE	4,852.91
	11/21/14	OSWALD, BRENDA	1,905.05
	11/21/14	ANDERSON, CAROLE	813.79
	11/21/14	DEBILZAN, JUDY	1,441.05
	11/21/14	JACKSON, MARY	2,219.29
	11/21/14	KELSEY, CONNIE	2,705.98
	11/21/14	RUEB, JOSEPH	2,999.40
	11/21/14	ARNOLD, AJLA	1,832.43
	11/21/14	BEGGS, REGAN	1,720.19
	11/21/14	HAAG, KAREN	4,542.41
	11/21/14	SCHMIDT, DEBORAH	3,158.62
	11/21/14	SPANGLER, EDNA	1,094.07
	11/21/14	LARSON, MICHELLE	1,984.20
	11/21/14	MECHELKE, SHERRIE	1,094.07
	11/21/14	MOY, PAMELA	1,587.35
	11/21/14	OSTER, ANDREA	1,991.11
	11/21/14	RICHTER, CHARLENE	1,202.71
	11/21/14	SCHOENECKER, LEIGH	1,854.59
	11/21/14	VITT, SANDRA	948.87
	11/21/14	WEAVER, KRISTINE	2,459.39
	11/21/14	CARLE, JEANETTE	318.00
	11/21/14	JAGOE, CAROL	318.00
	11/21/14	MAHRE, GERALDINE	318.00
	11/21/14	THOMALLA, CAROL	318.00
	11/21/14	CORCORAN, THERESA	1,986.49
	11/21/14	KVAM, DAVID	4,390.72
	11/21/14	PALANK, MARY	1,991.11
	11/21/14	SCHNELL, PAUL	5,033.64
	11/21/14	SHORTREED, MICHAEL	4,266.70
	11/21/14	THOMFORDE, FAITH	1,720.19
	11/21/14	WYLIE, TAMMY	834.89

11/21/14	ZAPPA, ANDREW	796.49
11/21/14	ABEL, CLINT	3,311.49
11/21/14	ALDRIDGE, MARK	3,761.52
11/21/14	BAKKE, LONN	3,532.90
11/21/14	BARTZ, PAUL	3,345.76
11/21/14	BELDE, STANLEY	3,400.94
11/21/14	BENJAMIN, MARKESE	3,133.73
11/21/14	BIERDEMAN, BRIAN	4,333.58
11/21/14	BUSACK, DANIEL	3,893.78
11/21/14	CARNES, JOHN	2,585.56
11/21/14	CROTTY, KERRY	3,908.02
11/21/14	DEMULLING, JOSEPH	3,581.39
11/21/14	DOBLAR, RICHARD	4,177.09
11/21/14	DUGAS, MICHAEL	4,309.45
11/21/14	ERICKSON, VIRGINIA	3,318.01
11/21/14	FISHER, CASSANDRA	1,308.00
11/21/14	FORSYTHE, MARCUS	3,329.37
11/21/14	FRITZE, DEREK	3,589.55
11/21/14	GABRIEL, ANTHONY	4,076.03
11/21/14	HAWKINSON JR, TIMOTHY	2,971.01
11/21/14	HER, PHENG	3,025.25
11/21/14	HIEBERT, STEVEN	3,352.94
11/21/14	HOEMKE, MICHAEL	2,077.23
11/21/14	HOFMEISTER, TIMOTHY	496.00
11/21/14	JASKOWIAK, AMANDA	480.00
11/21/14	JOHNSON, KEVIN	4,406.53
11/21/14	KONG, TOMMY	3,476.62
11/21/14	KREKELER, NICHOLAS	997.96
11/21/14	KROLL, BRETT	3,636.84
11/21/14	LANGNER, SCOTT	3,228.28
11/21/14	LANGNER, TODD	3,172.48
11/21/14	LYNCH, KATHERINE	3,226.08
11/21/14	MARINO, JASON	3,311.49
11/21/14	MARTIN, JERROLD	3,483.98
11/21/14	MCCARTY, GLEN	3,461.83
11/21/14	METRY, ALESIA	3,860.54
11/21/14	MICHELETTI, BRIAN	2,558.65
11/21/14	MULVIHILL, MARIA	2,003.97
11/21/14	NYE, MICHAEL	4,459.23
11/21/14	OLDING, PARKER	2,327.54
11/21/14	OLSON, JULIE	3,165.97
11/21/14	PARKER, JAMES	3,328.27
11/21/14	REZNY, BRADLEY	4,657.34
11/21/14	RHUDE, MATTHEW	493.91
11/21/14	SCHOEN, ZACHARY	2,333.64
11/21/14	SLATER, BENJAMIN	2,315.57
11/21/14	STEINER, JOSEPH	3,697.50
11/21/14	SYPNIEWSKI, WILLIAM	3,143.55
11/21/14	TAUZELL, BRIAN	3,025.25
11/21/14	THEISEN, PAUL	3,406.60
11/21/14	THIENES, PAUL	4,740.10
11/21/14	VANG, PAM	480.00
11/21/14	WENZEL, JAY	3,354.09
11/21/14	XIONG, KAO	3,080.77

11/21/14	ANDERSON, BRIAN	331.01
11/21/14	BAHL, DAVID	382.46
11/21/14	BASSETT, BRENT	472.89
11/21/14	BAUMAN, ANDREW	5,091.55
11/21/14	BEITLER, NATHAN	734.54
11/21/14	CAPISTRANT, JOHN	735.52
11/21/14	CONCHA, DANIEL	453.96
11/21/14	COREY, ROBERT	403.53
11/21/14	CRAWFORD - JR, RAYMOND	3,096.90
11/21/14	CRUMMY, CHARLES	466.59
11/21/14	DABRUZZI, THOMAS	2,911.99
11/21/14	DAWSON, RICHARD	3,590.17
11/21/14	EVERSON, PAUL	3,648.98
11/21/14	HAGEN, MICHAEL	283.73
11/21/14	HALE, JOSEPH	397.17
11/21/14	HALWEG, JODI	3,939.50
11/21/14	HAWTHORNE, ROCHELLE	3,113.21
11/21/14	HUTCHINSON, JAMES	617.83
11/21/14	IMM, TRACY	554.87
11/21/14	JANSEN, CHAD	182.86
11/21/14	JUREK, GREGORY	368.86
11/21/14	KANE, ROBERT	809.06
11/21/14	KERSKA, JOSEPH	807.05
11/21/14	KONDER, RONALD	535.92
11/21/14	KUBAT, ERIC	3,126.71
11/21/14	LINDER, TIMOTHY	3,232.98
11/21/14	LOCHEN, MICHAEL	491.70
11/21/14	MERKATORIS, BRETT	195.48
11/21/14	MILLER, LADD	1,088.56
11/21/14	MILLER, NICHOLAS	857.50
11/21/14	MONDOR, MICHAEL	3,731.87
11/21/14	MONSON, PETER	302.64
11/21/14	MORGAN, JEFFERY	163.93
11/21/14	NIELSEN, KENNETH	33.10
11/21/14	NOVAK, JEROME	3,439.81
11/21/14	NOWICKI, PAUL	327.86
11/21/14	OLSON, JAMES	3,512.16
11/21/14	O'NEILL, KEVIN	1,097.08
11/21/14	OPHEIM, JOHN	573.69
11/21/14	PACHECO, ALPHONSE	378.31
11/21/14	PARROW, JOSHUA	747.15
11/21/14	PETERSON, MARK	632.55
11/21/14	PETERSON, ROBERT	3,679.24
11/21/14	POWERS, KENNETH	545.40
11/21/14	RAINEY, JAMES	961.52
11/21/14	RANGEL, DERRICK	378.31
11/21/14	RANK, PAUL	933.16
11/21/14	RICE, CHRISTOPHER	1,158.44
11/21/14	RODDY, BRETT	501.24
11/21/14	RODRIGUEZ, ROBERTO	296.35
11/21/14	SEDLACEK, JEFFREY	3,437.80
11/21/14	STREFF, MICHAEL	4,279.50
11/21/14	SVENDSEN, RONALD	3,784.25
11/21/14	TROXEL, REID	680.96

11/21/14	GERVAIS-JR, CLARENCE	4,157.26
11/21/14	LUKIN, STEVEN	4,815.66
11/21/14	ZWIEG, SUSAN	1,186.97
11/21/14	CORTESI, LUANNE	1,799.16
11/21/14	SINDT, ANDREA	2,480.20
11/21/14	BRINK, TROY	3,026.95
11/21/14	BUCKLEY, BRENT	2,659.63
11/21/14	DEBILZAN, THOMAS	2,671.45
11/21/14	EDGE, DOUGLAS	2,648.00
11/21/14	JONES, DONALD	2,648.69
11/21/14	MEISSNER, BRENT	2,462.76
11/21/14	NAGEL, BRYAN	3,702.80
11/21/14	OSWALD, ERICK	2,899.96
11/21/14	RUIZ, RICARDO	2,055.95
11/21/14	RUNNING, ROBERT	3,112.94
11/21/14	TEVLIN, TODD	2,633.15
11/21/14	BURLINGAME, NATHAN	2,415.20
11/21/14	DUCHARME, JOHN	2,861.51
11/21/14	ENGSTROM, ANDREW	2,854.59
11/21/14	JAROSCH, JONATHAN	3,134.60
11/21/14	LINDBLOM, RANDAL	2,861.52
11/21/14	LOVE, STEVEN	3,852.46
11/21/14	THOMPSON, MICHAEL	4,783.37
11/21/14	ZIEMAN, SCOTT	160.00
11/21/14	JANASZAK, MEGHAN	1,770.11
11/21/14	KONEWKO, DUWAYNE	4,603.18
11/21/14	HAMRE, MILES	1,874.72
11/21/14	HAYS, TAMARA	1,568.03
11/21/14	HINNENKAMP, GARY	3,072.58
11/21/14	NAUGHTON, JOHN	2,434.04
11/21/14	NORDQUIST, RICHARD	2,245.60
11/21/14	PURVES, JUSTIN	1,699.46
11/21/14	BIESANZ, OAKLEY	1,971.02
11/21/14	DEAVER, CHARLES	508.59
11/21/14	HAYMAN, JANET	1,395.77
11/21/14	HUTCHINSON, ANN	2,762.99
11/21/14	WACHAL, KAREN	1,016.20
11/21/14	GAYNOR, VIRGINIA	3,383.30
11/21/14	KROLL, LISA	2,024.19
11/21/14	YOUNG, TAMELA	1,413.63
11/21/14	EKSTRAND, THOMAS	3,984.62
11/21/14	FINWALL, SHANN	3,557.93
11/21/14	MARTIN, MICHAEL	2,939.39
11/21/14	BRASH, JASON	2,696.99
11/21/14	CARVER, NICHOLAS	3,810.34
11/21/14	SWAN, DAVID	2,884.99
11/21/14	SWANSON, CHRIS	1,827.39
11/21/14	WEIDNER, JAMES	1,120.00
11/21/14	WELLENS, MOLLY	1,783.03
11/21/14	BARTZ, BAYLEE	117.00
11/21/14	BJORK, BRANDON	99.00
11/21/14	BRENEMAN, NEIL	2,483.78
11/21/14	CLINE, ABBY	416.50
11/21/14	FRANK, PETER	150.00

11/21/14	GORACKI, GERALD	83.13
11/21/14	KONG, KATELYNE	72.00
11/21/14	LARSON, MARIAH	110.50
11/21/14	LARSON, TRISTA	28.00
11/21/14	LOPEZ, ANGELA	104.00
11/21/14	MCMAHON, ALLISON	156.00
11/21/14	NOEL, ABIGAIL	78.00
11/21/14	PETERSON, MADELINE	104.00
11/21/14	ROBBINS, AUDRA	3,473.33
11/21/14	ROBBINS, CAMDEN	360.00
11/21/14	RUSS, KAYLA	164.88
11/21/14	SEARLES, ABIGAIL	78.00
11/21/14	TAYLOR, JAMES	3,307.30
11/21/14	VUKICH, CANDACE	634.00
11/21/14	VUKOMANOVICH, NEVENA	156.00
11/21/14	ADAMS, DAVID	2,119.70
11/21/14	HAAG, MARK	2,481.93
11/21/14	ORE, JORDAN	1,765.79
11/21/14	SCHULTZ, SCOTT	3,626.97
11/21/14	WILBER, JEFFREY	1,781.83
11/21/14	EVANS, CHRISTINE	1,946.40
11/21/14	HOFMEISTER, MARY	1,314.96
11/21/14	KELLEY, CAITLIN	1,427.72
11/21/14	KULHANEK-DIONNE, ANN	674.14
11/21/14	MILLER, KAREN	152.50
11/21/14	PELOQUIN, PENNYE	410.23
11/21/14	RUZICHKA, JANICE	330.00
11/21/14	SKRYPEK, JOSHUA	523.00
11/21/14	SMITH, CORTNEY	401.38
11/21/14	ST SAUVER, CRAIG	294.51
11/21/14	STAHLMANN, ELLEN	95.03
11/21/14	VUE, LOR PAO	103.42
11/21/14	AKEY, SHELLEY	54.76
11/21/14	ANDERSON, JOSHUA	790.00
11/21/14	BAUDE, JANE	32.80
11/21/14	BAUDE, SARAH	46.87
11/21/14	BEAR, AMANDA	110.25
11/21/14	BESTER, MICHAEL	151.14
11/21/14	BLOEMENDAL, AMY	91.75
11/21/14	BUCKLEY, BRITTANY	493.30
11/21/14	BUTLER, ANGELA	91.25
11/21/14	CAMPESINO, ANA-SOFIA	63.00
11/21/14	CLARK, PAMELA	44.55
11/21/14	CORCORAN, JOSHUA	21.38
11/21/14	CRANDALL, ALYSSA	71.75
11/21/14	CRANDALL, KRISTA	92.46
11/21/14	DEMPSEY, BETH	254.26
11/21/14	DUCHARME, DANIELLE	148.00
11/21/14	DUNN, RYAN	458.37
11/21/14	EKSTRAND, TAMERA	36.00
11/21/14	EPLAND, PETER	83.00
11/21/14	ERICKSON-CLARK, CAROL	37.50
11/21/14	ERICSON, WESTIN	25.50
11/21/14	FARRELL, DANIEL	121.98

11/21/14	FONTAINE, KIM	775.88
11/21/14	FREDRICKS, MARTHA	54.00
11/21/14	GRAY, SOPHIE	56.56
11/21/14	GRUENHAGEN, LINDA	384.76
11/21/14	GUSTAFSON, BRENDA	303.00
11/21/14	HAASCH, ANGELA	47.50
11/21/14	HAGSTROM, EMILY	95.65
11/21/14	HANSEN, HANNAH	114.23
11/21/14	HASSAN, KIANA	153.53
11/21/14	HOLMBERG, LADONNA	307.50
11/21/14	HORWATH, RONALD	3,106.10
11/21/14	HUNTLEY, NATALIE	58.46
11/21/14	IACARELLA-FUDALI, BARBARA	208.50
11/21/14	JOHNSON, BARBARA	428.58
11/21/14	JOHNSON, MICHELLE	51.06
11/21/14	KEMP, MAYA	21.88
11/21/14	KOHLER, ROCHELLE	46.87
11/21/14	KOLLER, NINA	520.25
11/21/14	LAMEYER, BRENT	100.80
11/21/14	LAMEYER, ZACHARY	293.63
11/21/14	LAMSON, ELIANA	27.38
11/21/14	LARSON, KIRA	50.00
11/21/14	LY, RASSACIN	80.00
11/21/14	MASON, AMY	130.20
11/21/14	MCCOMAS, LEAH	77.00
11/21/14	MCCORMACK, HANNAH	18.11
11/21/14	MCKILLOP, AMANDA	68.26
11/21/14	MEDD, KELLY	43.50
11/21/14	MONGE, NOAH	74.00
11/21/14	MUSKAT, JULIE	84.63
11/21/14	NITZ, CARA	484.05
11/21/14	OHS, CYNTHIA	186.00
11/21/14	RANEY, COURTNEY	1,011.26
11/21/14	REHLING-ANDERSON, LORIE	313.50
11/21/14	RENSTROM, KEVIN	176.75
11/21/14	RESENDIZ, LORI	2,597.77
11/21/14	RHYNER, ALEXANDER	23.38
11/21/14	RICHTER, DANIEL	114.90
11/21/14	ROLLERSON, TERRANCE	30.38
11/21/14	ROMERO, JENNIFER	47.00
11/21/14	ROSAND, WALKER	148.00
11/21/14	SCHERER, KATHLENE	50.50
11/21/14	SCHMIDT, VICTORIA	88.00
11/21/14	SCHREIER, ABIGAIL	206.86
11/21/14	SCHREIER, ROSEMARIE	180.50
11/21/14	SMITH, ANN	124.80
11/21/14	SMITH, JEROME	244.00
11/21/14	SMITLEY, SHARON	339.94
11/21/14	SYME, LAUREN	144.55
11/21/14	TREPANIER, TODD	290.64
11/21/14	TRUONG, CHAU	24.00
11/21/14	TUPY, HEIDE	46.30
11/21/14	TUPY, MARCUS	96.00
11/21/14	WARNER, CAROLYN	193.23

	11/21/14	YANG, JUDY	198.00
	11/21/14	BILJAN, MERANDA	89.26
	11/21/14	BOSLEY, CAROL	108.00
	11/21/14	FRANZMEIER, EILEEN	206.14
	11/21/14	LANGER, CHELSEA	110.50
	11/21/14	WISTL, MOLLY	291.88
	11/21/14	AUSTIN, CATHERINE	160.00
	11/21/14	CRAWFORD, SHAWN	475.00
	11/21/14	DOUGLASS, TOM	1,995.68
	11/21/14	INDA, ANTHONY	104.00
	11/21/14	KRECH, ELAINE	724.50
	11/21/14	LOONEY, RAYJEANIA	160.00
	11/21/14	MAIDMENT, COLIN	669.00
	11/21/14	MALONEY, SHAUNA	127.50
	11/21/14	NESVACIL, BRENNAN	120.00
	11/21/14	PRINS, KELLY	2,141.11
	11/21/14	REILLY, MICHAEL	2,022.49
	11/21/14	STEFFEN, MICHAEL	102.00
	11/21/14	PRIEM, STEVEN	2,520.89
	11/21/14	WOEHRLE, MATTHEW	2,815.11
	11/21/14	XIONG, BOON	1,544.99
	11/21/14	BERGO, CHAD	2,824.09
	11/21/14	FOWLDS, MYCHAL	3,989.58
	11/21/14	FRANZEN, NICHOLAS	3,449.77
	11/21/14	KREGER, JASON	2,452.89
9993604	11/21/14	GREER, MADELINE	39.00
9993605	11/21/14	KRENZ, CLARA	26.00
9993606	11/21/14	SWIECH, TAYLOR	91.00
9993607	11/21/14	WESTEMEIER, EMILY	91.00
9993608	11/21/14	EKSTRAND, RYAN	65.64
9993609	11/21/14	MADSEN, JEFFREY	75.00
9993610	11/21/14	O'BRIEN, ELIZABETH	66.26
9993611	11/21/14	VANG, XEE	157.25
			533,970.98

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: December 1, 2014
SUBJECT: Approval of 2014 Budget Adjustments and Transfers

Transfer to cover costs associated with the July 4th celebration

The 2014 Budget calls for a transfer from the General Fund to the Taste of Maplewood/Light It Up – July 4th Event Fund.

The actual net costs for the 2014 annual celebration are \$19,850.26, which is more than the 2014 Budget amount of \$19,500. Also, there was a small balance left from the 2013 event (\$7.70). \$357.96 will need to come from fund balance to cover the overage. The following entries are needed to reflect this transaction:

Budget Adjustment	\$360	Transfer	\$19,857.96
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Transfers for unassessed improvements/costs

Transfers are made annually from the Sanitary Sewer Fund, Environmental Utility Fund, Water Availability Charge Fund-St. Paul Water District, and Trash Cart Fund to the Debt Service Funds for the costs of unassessed sanitary sewer, storm water, water improvements, and cart costs. When the tax levy for 2014 was adopted, a reduction was made in the debt service tax levy for the anticipated transfers scheduled for 2014. The transfers needed are as follows:

Amount	From		To	
	Fund		Fund	Series
\$45,310	407	WAC–St. Paul Water District	362	2010A Bonds
27,130	601	Sanitary Sewer	357	2007B Bonds
110,300	601	Sanitary Sewer	358	2008A Bonds
116,040	601	Sanitary Sewer	363	2010B Bonds
48,550	604	Environmental Utility	356	2007A Bonds
63,110	604	Environmental Utility	357	2007B Bonds
47,410	604	Environmental Utility	358	2008A Bonds
91,120	604	Environmental Utility	362	2010A Bonds
146,330	604	Environmental Utility	364	2011A Bonds
76,440	404	Trash Carts	365	2012A Bonds

Increase budget for General Fund department

For the General Fund, monthly reports are prepared to monitor actual revenues and expenditures compared to the budget. Unforeseen costs or changes made during the year do happen and usually a department is able to absorb the expenditure within its budget by making other changes, but this is not always the case. During 2014, a change was made with the videographer services provided to the City and the new contract costs more than the previous services provided. An increase to the 2014 budget for the Legislative Department is necessary to cover these additional expenditures in the amount of \$4,200.

Budget adjustment needed \$4,200

Budget Impact

Budget increases required for the July 4th event and the videographer services have been factored into our year end projections for the General Fund. They will not require us to fall below our minimum fund balance threshold of 40%. There is no financial impact to the City when transferring money between funds.

Recommendation

It is recommended that the Council authorize the transfers noted above and direct the Finance Director to make the budget adjustments necessary to complete the transactions.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: December 1, 2014
SUBJECT: Approval of Transfer to Close Fish Creek Acquisition Fund

Introduction

A financial transfer and budget adjustments are needed to close the Fish Creek Acquisition fund as all transactions have been completed.

Background

In 2010, the City Council approved recommendations for the Fish Creek Natural Area Greenway. One of the priorities for the greenway was the purchase of a 69.6 acre site south of Carver Road. The Fish Creek Acquisition Fund was established to account for the revenues and expenditures related to the purchase of this site.

The purchase is now complete and all known revenues and expenditures have been accounted for. There is a deficit balance in the project fund of \$353,334.59. An additional bonding request was made to the State in the amount of \$318,000 to help cover the gap. The City was awarded these bonding funds but is not able to use them to pay for the Fish Creek purchase. Instead, the grant funds will be utilized to fund a project that was anticipated to be paid for with Park Development funds (PAC) and the City will cover the deficit in the Fish Creek Acquisition Fund with PAC money.

Budget Impact

There is no financial impact to the city as the proposal is to transfer money between funds.

Recommendation

It is recommended that the Council authorize the following:

- (1) A transfer of \$353,334.59 from fund 403 (PAC) to fund 599 (Fish Creek),
- (2) The appropriate budget changes.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Chris Swanson, Environmental and City Code Specialist
DATE: December 3, 2014
SUBJECT: Approval of 2015 Trash Hauling Contract for City Facilities

Introduction

The City has trash hauling needs at its main campus and parks. The City's current trash hauling contract with Republic Services will expire on December 31, 2014. The City should enter into a new contract for 2015.

Background

Republic Services collects trash from all City buildings on campus (City Hall, 1902 Building, and the Community Center) and from three parks (Goodrich, Wakefield, and Harvest). City staff has obtained two new proposals for this service from Republic Services (Attachment 1) and Waste Management (Attachment 2). Both proposals also include organics collection at City facilities for 2015. Republic Services' proposal was the least expensive at \$23,276.69 per year (\$1,939 per month, which is a reduction of nearly \$300 per month from the 2014 rate).

Budget Impact

The City facilities trash hauling contract is planned and budgeted through the General Fund and Maplewood Community Center Fund. The cost of the contract will be \$1,939 per month (a reduction of nearly \$300 per month from the 2014 rate).

Recommendation

Approve the 2015 trash hauling contract for City facilities with Republic Services. The new rates will go into effect January 1, 2015 through December 31, 2015.

Attachments

1. Republic Services Proposal
2. Waste Management Proposal

Republic Services

Building	Container quantity	Size	Frequency	Monthly Rate	Fuel*	Env	CEC 53%	SWMT (17%)	Total	Annual
Organics										
City Hall	1	90 gal	1x	\$30.00	\$5.55	\$3.90			\$39.45	\$473.40
Public Works	1	90 gal	1x	\$30.00	\$5.55	\$3.90			\$39.45	\$473.40
Maplewood Community Center	2	2 yards	1x	\$98.00	\$18.13	\$12.74			\$128.87	\$1,546.44
Wakefield Park (all year)										
Harvest Park (April -October)										
Hazelwood (July 4 th)										
Goodrich Park (April - October)										
Trash										
City Hall	1	6	2x	\$140.00	\$25.90	\$18.20	\$97.57	\$31.30	\$312.97	\$3,755.64
Public Works	1	6	2x	\$140.00	\$25.90	\$18.20	\$97.57	\$31.30	\$312.97	\$3,755.64
Maplewood Community Center	2	4	2x	\$226.00	\$41.81	\$29.38	\$157.51	\$50.52	\$505.22	\$6,062.68
Wakefield Park	1	8	1x	\$100.00	\$18.50	\$13.00	\$69.70	\$22.36	\$223.55	\$2,682.60
Harvest Park (April-October)	2	8	1x	\$190.00	\$35.15	\$24.70	\$132.42	\$42.47	\$424.75	\$2,548.47
Hazelwood Park (July 1)	1	20	one time	\$275.00	\$50.88	\$35.75	\$191.66	\$61.48	\$614.76	\$637.12
Goodrich Park (April-October)	1	8	1	\$100.00	\$18.50	\$13.00	\$69.70	\$22.36	\$223.55	\$1,341.30
										\$23,276.69

*Fuel is a variable fee

Waste Management

	Description	Material	Size	Qty	Freq.	Unit Price	Fuel Surcharge	Enviro fee	State Tax	County Tax	Monthly Price	Annual Price
A.	Public Works	Refuse	6-Yd	1	2X/Week	\$ 153.00	\$ 27.54	\$ 18.05	\$ 33.76	\$ 105.25	\$ 337.60	\$ 4,051.20
B.	Maplewood City Hall	Refuse	6-Yd	1	2X/Week	\$ 153.00	\$ 27.54	\$ 18.05	\$ 33.76	\$ 105.25	\$ 337.60	\$ 4,051.20
C.	Maplewood Comm Center	Refuse	4-Yd	2	2X/Week	\$ 220.00	\$ 39.60	\$ 25.96	\$ 48.55	\$ 151.35	\$ 485.46	\$ 5,825.52
D.	Goodrich Park	Refuse	8-Yd	1	1X/Week	\$ 95.00	\$ 17.10	\$ 11.21	\$ 20.96	\$ 65.35	\$ 209.62	\$ 2,515.44
E.	Wakefield Park	Refuse	8-Yd	1	1X/Week	\$ 95.00	\$ 17.10	\$ 11.21	\$ 20.96	\$ 65.35	\$ 209.62	\$ 2,515.44
H.	Harvest Park	Refuse	8-Yd	2	1X/Week	\$ 185.00	\$ 33.30	\$ 21.83	\$ 40.82	\$ 127.27	\$ 408.22	\$ 4,898.64
I.	Hazelwood Park (July 4th)*	Refuse	20-yd	1	1X/Week	\$ 250.00	\$ 45.00	\$ 29.50	\$ 55.17	\$ 171.99	\$ 551.66	\$ 551.66
J.	City Hall	Organics	90gal	1	1X/Week	\$ 15.00	\$ 2.70	\$ 1.77	\$ -	\$ -	\$ 19.47	\$ 233.64
K.	Public Works	Organics	90gal	1	1X/Week	\$ 15.00	\$ 2.70	\$ 1.77	\$ -	\$ -	\$ 19.47	\$ 233.64
L.	Maplewood Comm Center	Organics	2-YD	2	1X/Week	\$ 100.00	\$ 18.00	\$ 11.80	\$ -	\$ -	\$ 129.80	\$ 1,557.60
											\$ 2,708.52	\$ 26,433.98
												\$23,344.78 *

one time per year.

* After parks turned off during winter months.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Shann Finwall, AICP, Environmental Planner

DATE: December 3, 2014

SUBJECT: Approval of 2015 Residential Trash Hauling Rate Price Adjustments

Introduction

On December 14, 2011, the City of Maplewood and Republic Services executed a contract for City-wide residential trash collection. Service under the contract began on October 1, 2012. On December 19, 2013, the City of Maplewood and Republic Services entered into a Memorandum of Understanding (MOU) as an addendum to the contract in order to better define rate price adjustments and timelines.

Background

Date of Rate Price Adjustment

The contract states that the trash hauling prices can be adjusted annually based on the Consumer Price Index (CPI), Indexed Diesel Prices, and tipping fee. The MOU clarifies that Republic Services will submit requests for price adjustments by December 1. The price adjustments and new trash hauling rates go into effect April 1 of each year.

Rate Price Adjustment Calculation

The trash hauling rates are based on the base collection fee (BCF) (the fee charged to all residents, regardless of cart size) and the disposal fee (fee charged to residents based on the size of cart). The contract states that the non-fuel portion of the BCF (76%) will be adjusted annually to reflect changes in the CPI and the fuel portion (24%) will be adjusted annually to reflect changes in the Indexed Diesel Prices. The published index for CPI and fuel are as follows:

- CPI - Federal Reserve Bank of Minneapolis, with June being defined as the benchmark CPI index month. The INCREASE in CPI from March 2013 to March 2014 is +1.4%.
- Fuel - Retail, On-Highway Diesel Prices – Average All Types, Midwest Region (Monthly History) as determined and published by the Energy Information Administration, with June being defined as the benchmark fuel index each year. The DECREASE in fuel prices from June 2013 to June 2014 is -.28%.

The tipping fee will be adjusted annually to reflect changes in actual tipping fees (fee charged to process trash at the Resource Recovery Technologies [RRT] Facility in Newport). The actual tipping fee is defined as the fee charged in 2012. The 2012 tipping fee was \$72 minus a \$14 County rebate to haulers, equaling \$58 per ton to dispose of trash at the RRT facility. Trash haulers are notified of the tipping fees in December. The 2015 tipping fee is \$86.22 per ton minus a \$28 County rebate to the hauler, equaling \$56.22. The INCREASE in the tipping fee from 2012 to 2015 is +.38%.

2015 Trash Hauling Rates

Based on the CPI, fuel index, and tipping fee changes reflected above, the MONTHLY trash hauling rates will be adjusted beginning April 1, 2015, as follows:

Service Level	Base Collection Fee			Amount of Change (2014 to 2015)
	2013	2014	2015	
Every Other Week Pick Up	\$3.14	\$3.22	\$3.25	plus \$.03
Every Week Pick Up	\$4.39	\$4.50	\$4.55	plus \$.05

Cart Size (gal.)	Disposal Fee			Amount of Change (2014 to 2015)
	2013	2014	2015	
20 (every other week)	\$1.04	\$1.06	\$1.08	plus \$.02
20 (every week)	\$1.56	\$1.59	\$1.63	plus \$.04
32 (every week)	\$2.49	\$2.53	\$2.59	plus \$.06
65 (every week)	\$3.39	\$3.45	\$3.53	plus \$.06
95 (every week)	\$4.42	\$4.49	\$4.60	plus \$.08

Cart Size (gal.)	Trash Hauling Rates (no cart fee or taxes)			Amount of Change (2014 to 2015)
	2013	2014	2015	
20 (every other week)	\$4.18	\$4.28	\$4.34	plus \$.06
20 (every week)	\$5.95	\$6.09	\$6.17	plus \$.08
32 (every week)	\$6.88	\$7.03	\$7.13	plus \$.10
65 (every week)	\$7.78	\$7.95	\$8.08	plus \$.13
95 (every week)	\$8.81	\$8.99	\$9.14	plus \$.15

Cart Size (gal.)	Trash Hauling Rates (\$.75 cart fee & taxes - 9.75% county and 28% state)			Amount of Change (2014 to 2015)
	2013	2014	2015	
20 (every other week)	\$6.79	\$6.93	\$7.02	plus \$.09
20 (every week)	\$9.23	\$9.42	\$9.53	plus \$.11
32 (every week)	\$10.51	\$10.72	\$10.85	plus \$.13
65 (every week)	\$11.76	\$11.98	\$12.16	plus \$.18
95 (every week)	\$13.17	\$13.42	\$13.62	plus \$.20

Budget Impact

No City budget impacts. However, Maplewood residents with City-wide residential trash collection through Republic Services will see a slight increase in their monthly trash bills ranging from \$.09 to \$.20 beginning April 1, 2015.

Recommendation

Approve the 2015 residential trash hauling rate price adjustments (Attachment 1). The new monthly rates will go into effect on April 1, 2015.

Attachment

1. 2015 Residential Trash Hauling Rate Price Adjustments

Maplewood 2015 Monthly Trash Hauling Rates

Based on the City-wide residential trash hauling contract between the City of Maplewood and Republic Services dated December 11, 2011, and the Memorandum of Understanding dated December 19, 2013, the 2015 MONTHLY trash hauling rates for City-wide residential trash collection will be adjusted beginning April 1, 2015, as follows:

Service Level	Base Collection Fee			Amount of Change (2014 to 2015)
	2013	2014	2015	
Every Other Week Pick Up	\$3.14	\$3.22	\$3.25	plus \$.03
Every Week Pick Up	\$4.39	\$4.50	\$4.55	plus \$.05

Cart Size (gal.)	Disposal Fee			Amount of Change (2014 to 2015)
	2013	2014	2015	
20 (every other week)	\$1.04	\$1.06	\$1.08	plus \$.02
20 (every week)	\$1.56	\$1.59	\$1.63	plus \$.04
32 (every week)	\$2.49	\$2.53	\$2.59	plus \$.06
65 (every week)	\$3.39	\$3.45	\$3.53	plus \$.06
95 (every week)	\$4.42	\$4.49	\$4.60	plus \$.08

Cart Size (gal.)	Trash Hauling Rates (no cart fee or taxes)			Amount of Change (2014 to 2015)
	2013	2014	2015	
20 (every other week)	\$4.18	\$4.28	\$4.34	plus \$.06
20 (every week)	\$5.95	\$6.09	\$6.17	plus \$.08
32 (every week)	\$6.88	\$7.03	\$7.13	plus \$.10
65 (every week)	\$7.78	\$7.95	\$8.08	plus \$.13
95 (every week)	\$8.81	\$8.99	\$9.14	plus \$.15

Cart Size (gal.)	Trash Hauling Rates (\$.75 cart fee & taxes - 9.75% county and 28% state)			Amount of Change (2014 to 2015)
	2013	2014	2015	
20 (every other week)	\$6.79	\$6.93	\$7.02	plus \$.09
20 (every week)	\$9.23	\$9.42	\$9.53	plus \$.11
32 (every week)	\$10.51	\$10.72	\$10.85	plus \$.13
65 (every week)	\$11.76	\$11.98	\$12.16	plus \$.18
95 (every week)	\$13.17	\$13.42	\$13.62	plus \$.20

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Scott Schultz, Fleet Superintendent

DATE: November 24, 2014

SUBJECT: Approval to Purchase ToolCat 5600 G-Series Work Machine

Introduction

The 2015 capital outlay budget includes funding for the replacement of one Toolcat 5600 G-series work machine. Council approval is needed to move forward with this purchase because it exceeds \$20,000.

Background

Currently the city operates two Toolcat work machines. Both Toolcats are utilized year round in all three divisions of Public Works and are the primary pieces of equipment for sidewalk snow removal. The 2007 Toolcat 5600 G-Series is in need of replacement due to high engine hours and use. The machine is continuously in need of repair, which makes it unreliable and no longer cost effective to operate.

Budget Impact

The 2015 capital outlay budget identified \$40,000.00 under project PW14.030 for this purchase. Upon council approval this item would be ordered immediately and the city would take delivery of it in January 2015 or later. Following are the costs under the MN municipal bid #6298006 (state contract) for the replacement including trade in of the old unit and delivery:

Toolcat 5600 G-series	\$44,672.37
Freight Charges	\$ 633.85
Trade in of old unit	(\$13,000.00)
Total Cost	\$32,306.22

This is \$7,693.78 less than the estimated expenditure identified in the fleet management fund. The remaining balance will be used for other fleet equipment needs in 2015.

Recommendation

It is recommended that the city council approve the purchase and trade in for the Toolcat 5600 G-Series Work Machine under MN Municipal bid #6298006 from Tri-State Bobcat, Inc including delivery and training totaling **\$32,306.22**.

Attachments

1. Quote/Spec from Tri-State Bobcat, Inc.



Product Quotation

Quotation Number: 21286D021410

Date: 2014-11-14 12:01:17

Ship to	Bobcat Dealer	Bill To
City of Maplewood 1902 E County Rd B Maplewood, MN 55109 Phone: (651) 249-2430 Fax: (651) 249-2459	Tri-State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 217-5770	City of Maplewood 1902 E County Rd B Maplewood, MN 55109 Phone: (651) 249-2430 Fax: (651) 249-2459

Contact: Patrick Schoen Phone: 651-407-3727 Fax: 651-217-5770 Cellular: 612-356-8890 E Mail: patricks@tristatebobcat.com		

Description	Part No	Qty	Price Ea.	Total
Toolcat 5600 G-Series	M1221	1	\$35,154.70	\$35,154.70
Deluxe Road Package	M1221-P01-C01	1	\$1,547.70	\$1,547.70
Cab Enclosure with Heater & Air Conditioning	M1221-R02-C03	1	\$3,242.40	\$3,242.40
High Flow Package	M1221-R03-C02	1	\$1,012.90	\$1,012.90
Keyless Ignition	M1221-R06-C02	1	\$213.50	\$213.50
Heavy Duty Battery	M1221-R07-C02	1	\$56.70	\$56.70
Attachment Control	M1221-R08-C02	1	\$133.00	\$133.00
Power Bob-Tach	M1221-R12-C02	1	\$699.30	\$699.30
Radio Option	M1221-R15-C02	1	\$310.80	\$310.80
Traction Control	M1221-R16-C02	1	\$346.50	\$346.50
Engine Block Heater	M1221-A01-C02	1	\$75.60	\$75.60
Strobe Light	6815259	1	\$124.32	\$124.32
Rhino Lining; box, door bottoms and footwells		1	\$700.00	\$700.00
Rear Window Guard	7150926	1	\$487.02	\$487.02
62" General Purpose Bucket	7114585	1	\$476.00	\$476.00
--- Bolt-On Cutting Edge, 62"	6732406	1	\$91.93	\$91.93

Total of Items Quoted		\$44,672.37
Freight Charges		\$633.85
Trade-in	2007 Bobcat 5600 s/n A0W111022 - 3060 hrs - CHVAC, High Flow, Strobe, Radio, Bucket	(\$13,000.00)
Quote Total - US dollars		\$32,306.22

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ **Sign:** _____ **Date:** _____

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Scott Schultz, Fleet Superintendent

DATE: November 24, 2014

SUBJECT: Approval to Purchase Towmaster T-14DT Trailer

Introduction

The 2015 capital outlay budget includes funding for the replacement of one tandem axle trailer. Council approval is needed to move forward with this purchase.

Background

The city has six tandem axle trailers in the fleet. These trailers are used by all three divisions in Public Works. One of the trailers is due for replacement. The new trailer will be a slight upgrade from the old, due to equipment changes that have occurred over the past several years. It will have a higher GVW (gross vehicle weight) to accommodate transporting heavier equipment. The old trailer will be kept for spare parts, as there are several similar trailers in the fleet.

Budget Impact

The 2015 capital outlay budget identified \$11,550.00 under project # PW06.010 for this purchase. Staff is requesting the trailer be ordered prior to the first of the year to avoid 2015 price increases. The city will not take delivery until after January 1st, 2015. Following are the costs for the replacement including freight and delivery:

Towmaster T-14DT trailer	\$12,104.85
Freight/Delivery	\$ 170.00
Total Cost	\$12,274.85

The cost of the trailer replacement is \$724.85 above the allocated budget. The fleet fund can absorb this small increase.

Recommendation

It is recommended that the city council approve the purchase of the T-14DT trailer under **MN State Contract #58310** from Titan Machinery including freight and delivery totaling **\$12,274.85**.

Attachments

1. Quote/Specs from Towmaster, Inc.

Towmaster, Inc.
 61381 US Hwy. 12, Litchfield, MN 55355
 Phone: 1-800-462-4517 / 320-693-7900
 Visit us online at www.towmaster.com

Reference No.
 99594-jg

FAX: 320-693-7921

Quote

Ship To:	Cust#: 3356	Phone:	Bill To:	Phone:
TITAN MACHINERY - ROGERS, MN 55374		763-428-5099	TITAN MACHINERY	763-428-5099
TITAN MACHINERY		FAX:	14375 JAMES ROAD	FAX:
14375 JAMES ROAD		763-428-5051	ROGERS, MN 55374	763-428-5051
ROGERS, MN 55374				

ATTN: Travis Hoekstra 612-741-4971 Dennis Moening

PO#	Salesman	Est. Complete	Terms	Date	Created:
	Justin Godbee		NET 30 DAYS	11/10/2014	11/10/2014

Serial No.

Freight Instructions: Build Instructions:

Lead time approx. 70-75 days plus shipping

Qty	Feature	Description	Discounts:	List
1	Base Model	T-14DT	15.00% + 0.00% + 0.00%	9,785.00
1	Std Features	24" Diamond Plate Approach		0.00
18	Deck Length	In Feet		0.00
18	Decking Type	Apitong Wood		576.00
1	Stationary Deck	4' stationary wood deck		995.00
1	Width	102" Overall with 82" Deck		0.00
2	Axles	7.2k E-Z lube Torflex		0.00
2	Brakes	Electric		0.00
4	Tires	215/75Rx17.5(H)		0.00
4	Wheels	White Mod		0.00
1	Jack	* 12K Drop Leg Mounted against front of tool box		175.00
1	Lights	L.E.D.		0.00
1	Plug	6 Pole Round		0.00
1	Hitch/Neck	3" Pintle Ring		0.00
1	Trailer Color	Galvanized		2,300.00
10	Tie Downs	D-Rings		0.00
1	Option	Tool Box Lid		115.00
1	Option	Pallet Fork Holders		295.00

NOTE: If changes are made to an order after a P.O. has been issued, a fee may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

	List Price:	\$14,241.00
Accepted by	Date	Total Discounts: \$2,136.15
		Net Cost: \$12,104.85
		Freight \$170.00
Cash disc 2% 15 days	\$242.10	
Total:	\$12,032.75	Total: \$12,274.85

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Steve Lukin, Fire Chief

SUBJECT: Approval of Resolution Approving Final Payment and Acceptance of Project, East Metro Public Safety Training Center Bid Package 2 Improvements, City Project 09-09

DATE: November 24, 2014

Introduction

The council will consider approving the attached Resolution Approving Final Payment and Acceptance for the East Metro Public Safety Training Center Improvements, Bid Package 2 Improvements, City Project 09-09.

Background / Discussion

On September 2, 2012, the council awarded Frattalone Companies a construction contract for the soils remediation and mass grading of the East Metro site in the amount of \$519,705.94.

The work completed to date conforms to the approved plans and specifications. Payment with this application primarily includes balance of the retainage previously withheld for the project. We have reviewed the project with staff and the work and associated punch list items been completed. We have also reviewed this Application for Payment and recommend payment to Frattalone Companies, Inc. in the amount of \$23,363.40. This represents 100% completion of the work. The original contract amount was \$519,705.94 and the final construction cost is \$467,268.02. There were no change orders on this project.

Budget Impact

No adjustments to the approved project budget are needed at this time.

Recommendation

Staff recommends that the council approve the attached Resolution Approving Final Payment and Acceptance of Project for the East Metro Public Safety Training Center Bid Package 2 Improvements, City Project 09-09.

Attachments

1. Resolution Approving Final Payment and Acceptance of Project
2. Final Pay Application

**RESOLUTION
APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT**

WHEREAS, the City Engineer for the City of Maplewood has determined that the East Metro Public Safety Training Center, Bid Package 2 Improvements, City Project 09-09, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that Bid Package 2 for City Project 09-09 is complete and maintenance of these improvements is accepted by the city; and the final construction cost is \$467,267.02. Final payment to Frattalone Companies and the release of any retainage or escrow is hereby authorized.

Adopted by the Maplewood City Council on this 8th day of December 2014.



Building a Better World
for All of Us®

November 25, 2014

RE: City of Maplewood
East Metro Public Safety Training Center
Bid Package 2 – Grading and
Environmental Improvements
City Project No. 09-09
SEH No. MAPLE 117956

Mr. Michael Thompson, PE
Director of Public Works/City Engineer
City of Maplewood
1902 County Road B East
Maplewood, MN 55109

Dear Mr. Thompson:

Please find enclosed three originals of Application for Payment No. 4 and Final for the East Metro Public Safety Training Center, Bid Package 2 – Grading and Environmental Improvements. The quantities completed to date have been reviewed and we hereby recommend approval for payment to Frattalone Companies, Inc. in the amount of \$23,363.40. Also attached with this final payment are:

- Consent of Surety to Final Payment
- Withholding Affidavit for Contractors and Subcontractors (IC 134 form)
- Lien Waivers

The work completed to date conforms to the approved plans and specifications. Payment with this application primarily includes balance of the retainage previously withheld for the project. We have reviewed the project with staff and the work and associated punch list items been completed. We have also reviewed this Application for Payment and recommend payment to Frattalone Companies, Inc. in the amount of \$23,363.40. This represents 100% completion of the work. The original contract amount was \$519,705.94 and the final construction cost is \$467,268.02. There were no change orders on this project.

If approved, please sign and forward payment, along with one original to Frattalone Companies, Inc..

Please don't hesitate to contact me at 651.765.2998 with any questions or comments.

Sincerely,

Ronald B. Leaf, PE | Principal
Project Manager

Enclosures



Application for Payment
(Unit Price Contract)
No. 4

Eng. Project No.: MAPLE 117956

Client No.: 09-09

Location: City of Maplewood

Contractor Frattalone Companies Inc. Contract Date September 10, 20123205 Spruce St.St. Paul, MN 55117Contract Amount \$ 519,705.94Contract for East Metro Public Safety Training Center Phase 1 - Bid Package 2 Site Grading and Environmental Imp.Application Date 11/25/14For Period Ending 11/25/14

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2021.501	MOBILIZATION	LS	1	1.32	\$15,700.00	\$20,700.00
2101.511	CLEARING AND GRUBBING	LS	1	1	\$13,750.00	\$13,750.00
2104.505	REMOVE BITUMINOUS PAVEMENT (2"-6")	SY	4551	0	\$1.16	
2104.501	REMOVE PIPE CULVERTS	LF	50	50	\$32.00	\$1,600.00
2104.509	PERMANENT BARRICADE (MN/DOT 8002)	EACH	6	6	\$235.00	\$1,410.00
2104.601	REMOVE MISCELLANEOUS DEBRIS	CY	20	0	\$40.00	
2105.501	COMMON EXCAVATION (EV)	CY	57471	69626	\$1.82	\$126,719.32
2105.607	HAUL AND STOCKPILE MN/DOT STOCKPILES (EV)	CY	11735	13248	\$1.94	\$25,701.12
2105.522	SELECT GRANULAR BORROW MOD 7% (CV)(SOIL CORRECTION BACKFILL)	CY	26010	23175	\$8.76	\$203,013.00
2105.522	SELECT GRANULAR BORROW (CV)	CY	9056	2426.87	\$8.76	\$21,259.38
2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	25	20	\$150.00	\$3,000.00
2501.515	12" RC PIPE APRON	EACH	1	1	\$868.00	\$868.00
2503.541	12" RC PIPE SEWER DESIGN 3006 CLASS V	LF	60	50	\$47.00	\$2,350.00
2503.603	12" HDPE PIPE SEWER	LF	90	163	\$25.00	\$4,075.00
2506.502	CONST DRAINAGE STRUCTURE DESIGN H	EACH	1	1	\$1,300.00	\$1,300.00
2563.601	TRAFFIC CONTROL	LS	1	1	\$4,000.00	\$4,000.00
2571.501	CONFIEROUS TREE 7' HT BR (BLACK HILLS SPRUCE)	TREE	16	16	\$358.00	\$5,728.00
2571.501	CONFIEROUS TREE 6' HT BR (AUSTRIAN PINE)	TREE	16	16	\$327.00	\$5,232.00

Short Elliott Hendrickson Inc.

Page 1 of 3

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2573.502	SILT FENCE, TYPE MACHINE SLICED	LF	2800	2008	\$2.10	\$4,216.80
2573.603	BIOROLL	LF	300	400	\$3.25	\$1,300.00
2575.502	SEED MIXTURE 250	LB	400	850	\$2.25	\$1,912.50
2575.502	SEED MIXTURE 310	LB	250	250	\$15.85	\$3,962.50
2575.523	EROSION CONTROL BLANKET CATEGORY 3	SY	6100	7900	\$1.10	\$8,690.00
2575.501	SEEDING	ACRE	9	14	\$250.00	\$3,500.00
	12" HDPE FES	EACH	1	1	\$361.00	\$361.00
	ROCK FOR MNDOT ACCESS ROAD	TON	200	203.7	\$12.00	\$2,444.40
	DOZER OPERATOR	ACRE	1	1	\$175.00	\$175.00
Total Contract Amount						\$467,268.02

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Michael Thompson, City Engineer / Public Works Director
Gayle Bauman, Finance Director

DATE: November 26, 2014

SUBJECT: Approval of Resolution Calling for Public Hearing, Gladstone Redevelopment Phase 2, City Project 14-01

Introduction

The City Council will consider ordering a public hearing to be held on January 12, 2015 in order to allow for the potential issuance of Obligation Bonds for Street Reconstruction and Bituminous Overlays.

Background

The City Council ordered a feasibility study on May 12, 2014 and subsequently on June 9, 2014 accepted the feasibility study, and authorized design services and preparation of plans and specification. Design plans are near completion and the intent is to hold a bid opening and award of contract in early 2015. The public improvement construction would commence in 2015.

The Phase 2 Redevelopment in the Gladstone Corridor does not utilize special assessments thus a typical Chapter 429 General Obligation Bond is not a financing option. However Street Reconstruction and Bituminous Overlay Bonds allow for issuance of debt to finance this improvement. Ultimately it is the intent that revenue from TIF and Developer fees will help offset the issuance amount and/or fund yearly bond payments.

The authority is granted as follows.

Minnesota State Statute 475.58:

*Subd. 3b. **Street reconstruction and bituminous overlays.** (a) A municipality may, without regard to the election requirement under subdivision 1, issue and sell obligations for street reconstruction or bi- tuminous overlays, if the following conditions are met:*

(1) the streets are reconstructed or overlaid under a street reconstruction or overlay plan that describes the street reconstruction or overlay to be financed, the estimated costs, and any planned reconstruction or overlay of other streets in the municipality over the next five years, and the plan and issuance of the obligations has been approved by a vote of all of the members of the governing body present at the meeting following a public hearing for which notice has been published in the official newspaper at least ten days but not more than 28 days prior to the hearing; and

(2) if a petition requesting a vote on the issuance is signed by voters equal to five percent of the votes cast in the last municipal general election and is filed with the municipal clerk within 30 days of the public hearing, the municipality may issue the bonds only after obtaining the approval of a

majority of the voters voting on the question of the issuance of the obligations. If the municipality elects not to submit the question to the voters, the municipality shall not propose the issuance of bonds under this section for the same purpose and in the same amount for a period of 365 days from the date of receipt of the petition. If the question of issuing the bonds is submitted and not approved by the voters, the provisions of section 475.58, subdivision 1a, shall apply.

(b) Obligations issued under this subdivision are subject to the debt limit of the municipality and are not excluded from net debt under section 475.51, subdivision 4.

(c) For purposes of this subdivision, street reconstruction and bituminous overlays includes utility re-placement and relocation and other activities incidental to the street reconstruction, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. For purposes of this sub-division, "street reconstruction" includes expenditures for street reconstruction that have been incurred by a municipality before approval of a street reconstruction plan, if such expenditures are included in a street reconstruction plan approved on or before the date of the public hearing under paragraph (a), clause (1), regarding issuance of bonds for such expenditures.

(d) Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and the local share of state and county road projects, street reconstruction and bituminous overlays does not include the portion of project cost allocable to widening a street or adding curbs and gutters where none previously existed.

Discussion

The Public Hearing is proposed to be held on January 12, 2015. A "yes" vote, at that time, of all city council members present is required in order to consider this financing option. If this test is met, then the staff would move forward with the advertisement for bids. The council would take another action in 2015 to consider the award of a construction contract and also adopt the final financing plan. The financing plan would be updated once contractor bids are submitted, and there is a defined contribution from the Maplewood Bowl Redevelopment negotiations.

Budget

The following is the financing identified in the feasibility study:

<u>Funding Source</u>	<u>Amount</u>
Metropolitan Council Grant (LCDA)	\$ 900,000
Sanitary Sewer Fund	\$ 60,800
Environmental Utility Fund	\$ 285,000
Park Development Fund	\$ 130,000
Street Light Utility Fund	\$ 561,000
Other City Funds	\$1,488,200
Total	\$3,425,000

A portion of the amount identified as "other city funds" is the authority that will be requested for issuance of the Street Reconstruction and Bituminous Overlays Bond. However it is likely that the full authority amount will not be necessary depending on Developer fees and potential TIF generation, for example. The finance director can provide additional detail on how potential TIF increments can assist in paying for debt service.

Recommendation

It is recommended that the City Council approve the attached Resolution Calling for a Public Hearing for 7:00 p.m., Monday, January 12, 2015, for the Gladstone Phase 2 Improvements, City Project 14-01.

Attachments

1. Resolution Calling for Public Hearing
2. Executive Summary from Feasibility Study

RESOLUTION
CALLING FOR PUBLIC HEARING

WHEREAS, pursuant to resolutions of the council adopted May 12, 2014, a report has been prepared with reference to the improvement of the Gladstone Phase 2 Improvements, City Project 14-01, and this report was received by the council on June 9, 2014, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

WHEREAS, a Public Hearing must be held in accordance with Minnesota Statute 475.58 subdivision 3b in order to consider issuance and sale of obligations for Street Reconstruction and Bituminous Overlays,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD,
MINNESOTA:

That a public hearing shall be held on 12th day of January, 2015 in the council chambers of city hall at 7:00 p.m., and the clerk shall give published notice of such hearing and improvement as required by law in the official local newspaper at least 10 days but not more than 28 days prior to the hearing.

Approved this 8th day of December, 2014.

**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

EXECUTIVE SUMMARY

The City of Maplewood is currently planning for the next phase of redevelopment of the Gladstone neighborhood which is generally defined as the area along Frost Avenue between Trunk Highway 61 (TH 61) and Hazelwood Street and the area along English Street between Ripley Avenue and the Gateway Trail. A Master Plan and Alternative Urban Areawide Review (AUAR) for the Gladstone neighborhood was previously developed detailing proposed development concepts for the area. The Gladstone Phase 1 Improvements, which included street, bridge and signal replacement, drainage, utility, and streetscape improvements from the TH 61 intersection to Phalen Place, were constructed between 2009 and 2013.

In order to accommodate the next phase of redevelopment for the Gladstone neighborhood, the City is planning to implement the following infrastructure improvements as City Project 14-01, Gladstone Phase 2 Improvements:

- Street and storm improvements along Frost Avenue between Phalen Place and the existing English Street roundabout including the addition of on-street parking along Frost Avenue.
- Mill and overlay improvements along English Street from the Gateway Trail to Ripley Avenue.
- Sidewalk, lighting, water quality features, and streetscape improvements along Frost Avenue between the roundabouts at East Shore Drive and English Street.
- Minor sanitary sewer and watermain improvements.
- Gladstone Savanna entrance and landscape improvements.
- Flicek Park trail amenity, parking lot, and field improvements.
- Overhead utility burial along Frost Avenue.

The estimated costs for the proposed improvements are detailed below. These costs, with the exception of the overhead utility burial costs, include a 10% construction cost contingency and a 31.5% allowance for indirect costs. Overhead utility burial costs are assumed to be direct payment to Xcel Energy, since they will be performing the work.

<u>Proposed Improvement</u>	<u>Estimated Cost</u>
Frost Avenue – Street Improvements	\$1,059,800
English Street – Street Improvements	\$ 355,200
Sidewalk and Streetscape Improvements	\$ 587,300
Stormwater Improvements	\$ 140,800
Utility Improvements	\$ 60,800
Flicek Park Improvements	\$ 179,900
Gladstone Savanna Improvements	\$ 470,200
<u>Overhead Utility Burial and Street Lighting</u>	<u>\$ 561,000</u>
Subtotal	\$3,415,000
<u>Right-of-Way/Easement Acquisition</u>	<u>\$ 10,000</u>
Total Estimated Project Cost	\$3,425,000

The improvements are proposed to be financed through a combination of grant funds and City of Maplewood funds. The City of Maplewood has been selected to receive a Livable Communities Demonstration Account (LCDA) grant through the Metropolitan Council to fund a portion of the proposed improvements. The following is a summary of the proposed financing plan for the improvements:

<u>Funding Source</u>	<u>Amount</u>
Metropolitan Council Grant (LCDA)	\$ 900,000
Sanitary Sewer Fund	\$ 60,800
Environmental Utility Fund	\$ 285,000
Park Development Fund	\$ 130,000
Street Light Utility Fund	\$ 561,000
Other City Funds	\$1,488,200
Total	\$3,425,000

The following is a proposed schedule for the project if the City Council votes to proceed.

City Council Accepts Feasibility Report and Orders Project	June 9, 2014
City Council Approves Plans & Specs and Authorizes Ad for Bids	December 8, 2014
Bid Opening	January 23, 2015
Award Contract	February 9, 2015
Start Construction	April 2015
Construction Complete	November 2015

Based upon the analysis completed as a part of this report, the Gladstone Phase 2 Improvements, Maplewood City Project 14-01, are feasible, necessary, and cost effective. We recommend the following:

- A. The Maplewood City Council accept this feasibility study and report on June 9, 2014.
- B. After receiving the appropriate staff reports and staff information, the Council must decide on the approval or rejection of the proposed public improvements. If approved, the Council should proceed to order the proposed improvements.

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Michael Thompson, Director of Public Works/City Engineer
DATE: November 24, 2014
SUBJECT: Approval of Resolution Reducing Retainage from 1% to 0.25%, TH36/English Street Interchange Improvements, City Project 09-08

Introduction

The council will consider a reduction in retainage since a majority of the project is now complete.

Background / Discussion

Council action is required because this is an adjustment to the contract which specifies a retainage holding of 5%. The council previously approved a similar contract change when the retainage was reduced from 5% to 1%.

The City withholds retainage from each contractor payment to ensure work items are completed by the contractor. Forest Lake Contracting has requested a retainage reduction from 1% to 0.25%. This is an amount owed to the contractor, not an increase in the contract amount.

This request is acceptable and is recommended for approval as a majority of the work is now complete. A small amount will continue to be held by the City in order to ensure final landscaping is completed in the spring for example.

Budget Impact

No adjustments to the approved project budget are needed at this time.

Recommendation

Staff recommends that the council approve the attached Resolution Approving Reducing Retainage from 1% to 0.25% for the TH36/English Street Interchange Improvements, City Project 09-08.

Attachments

1. Resolution Approving Reduction in Retainage

**RESOLUTION
REDUCING RETAINAGE**

WHEREAS, Forest Lake Contracting has requested a retainage reduction for the construction contract and the City Engineer for the City of Maplewood has determined that the request is reasonable for the TH36/English Street Interchange Improvements, City Project 09-08.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that a retainage reduction to 0.25% from 1% is hereby authorized.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the City Engineer has the authority to further reduce the retainage if an additional contractor request is found reasonable, however full retainage reduction will not occur until the project is accepted by the City Council.

Adopted by the Maplewood City Council on this 8th day of December 2014.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Gayle Bauman, Finance Director

DATE: December 1, 2014

SUBJECT: Public Hearing on 2015 Tax Levy and Budget

- a. Approval of Resolution Certifying Taxes Payable in 2015
- b. Approval of Resolution Adopting a Budget for 2015

Introduction

Staff is requesting City Council approval of two related matters concerning the levy certification of the final taxes payable in 2015 as well as adoption of the proposed 2015 Budget for the City of Maplewood. A public hearing on the proposed taxes and budget for 2015 has been scheduled for December 8th at 7:00 p.m. State law requires that the final property tax levy and budget be adopted at this hearing. The tax levy needs to be adopted before the budget is adopted.

At the September 22nd council meeting, a total proposed tax levy of \$19,158,620 was approved which is 3.4% (\$630,220) more than the 2014 levy. The final resolutions prepared for your consideration tonight include a 2.5% tax levy increase (\$18,991,610).

Background

At the City Council/Manager Workshops held in August, staff discussed General Fund expenditures and the trend data from revenue other than property taxes (i.e., fees, licenses, permits, fines, charges for services). It showed that revenues generated from sources other than the City's property tax levy are generally flat. Staff also talked about bonding debt and the reasons for its increase over the past several years. Operational costs and capital projects are competing for the same tax dollars and our recent levy increases have not been able to keep up with both. History on levy increases is as follows:

2012	\$17,853,523	+2.0%
2013	\$18,528,400	+3.8%
2014	\$18,528,400	Stayed the same
2015-proposed	\$18,991,610	+2.5%

The tax levy increase needed to fund initial 2015 departmental requests was between 9%-10%. At the August 25, 2014 and September 8, 2014 workshops, staff worked with Council and the following changes were proposed which reduced the levy increase needed to 3.4%:

Reduce the number of newsletters published in 2015 from 12 to 9	\$30,840
PW-reduce building repair/maintenance	\$5,000
PW-reduce consulting	\$5,000
PW-reduce street maintenance materials	\$8,000
PW-reduce engineering temp wages	\$5,000
PW-reduce forestry fees for service	\$3,000
PW-reduce park maintenance materials	\$5,000

Parks-reduce Administration	\$2,100
Parks-reduce Nature Center	\$1,040
Parks-reduce Open Space	\$1,540
PD-No longer store forfeited vehicles	\$30,000
Fire-add non-resident fee to ambulance runs	\$65,000
Parks-move .1 fte of employee to Recreation Programs	\$12,410
Further reduce CIP Fund levy	\$25,000
Proposed budget cuts	\$198,930

During the month of October, the City offered an Early Retirement Program to eligible employees where a percentage of the net savings the City was to realize during 2015 was offered to the employee. Six employees took advantage of this program and after payouts to employees, the City will realize approximately \$190,000 in savings during 2015. This savings made it possible to reduce the levy increase from 3.4% to 2.5%

Legislative Actions and Debt Service

Last year changes were made to the Local Government Aid (LGA) program which allocated LGA funding to the City of Maplewood for the first time since 2002. The City is currently set to receive \$530,709 in 2014 and \$627,108 in 2015. An analysis of City debt indicated that a majority of the new revenue from LGA should be used to hold down the levy increase by applying the new LGA funds to debt service for at least the next 5 years. Based on recent history, staff would not advocate utilizing the new LGA for operations. Changes have been made in how we operate since the State cut our MVHC funds in 2008-2011, where we lost almost \$1.95 million dollars, and the City would have a difficult time finding more cuts in operations if the State were ever to unallocate LGA funding. Applying these LGA funds to debt service and capital projects does hold down our levy increase without jeopardizing our operations budget.

Budget Planning

Priorities of the City include maintaining reasonable tax levies and user fees, a strong financial condition, moderate debt levels and a high bond rating.

Department Heads, along with the City Manager and Finance Director have been focused on the following:

- The need to control and/or reduce costs
- Assessment and consideration of new sources of revenue
- Review of all existing City services for possible service delivery changes
- Analysis of inter-departmental and inter-governmental service and/or resource sharing
- Identification of critical needs in City-owned buildings and facilities

The City Manager has directed Department Heads to prepare and refine both operational and capital budgets in a balanced manner using the philosophy of:

1. Responsible stewardship of the public's resources
2. Providing services and programs that will reflect a commitment to excellence; and
3. Recognizing and valuing the high quality of service and innovation of city employees through fair and equitable compensation.

Department Heads are looking at methods of addressing structural budget challenges in a way that is sustainable and makes increases in the City property tax levy based upon need and responsible decision-making. This is a multi-year process and not something that happens overnight.

Staff is also having discussions about adding a Gas Franchise Fee, part of which, if implemented, could reduce certain General Fund costs.

Governmental units of all sizes and circumstances face serious challenges, but for largely developed and established communities like Maplewood, the challenges are somewhat unique. Maplewood is in a solid economic position overall, but to ensure the future will require bold leadership to face the on-going challenges. We believe innovation presents opportunity.

Levy Impact

The annual impact of the city levy increase to Maplewood homes is as follows based on information received from Ramsey County on November 14, 2014. The scenario is based on the assumption that a home’s value is increasing by 19.3%, which is the median amount.

Set levy at \$18,991,610 (2.5% increase from 2014):

Property Value for 2014 Taxes	Property Value for 2015 Taxes	2014 City Tax	2015 City Tax	\$ Increase (Decrease)	% Increase (Decrease)
\$100,000	\$119,300	\$ 367	\$ 440	\$73	19.9%
\$125,000	\$149,100	\$ 503	\$ 593	\$90	17.8%
\$157,000	\$187,300	\$ 679	\$ 789	\$110	16.3%
\$250,000	\$298,300	\$1,187	\$1,359	\$172	14.5%
\$350,000	\$417,600	\$1,734	\$1,970	\$236	13.6%

The State Auditor recommends that cities maintain unreserved fund balances in their general fund of approximately 35 to 50 percent of fund operating revenues or no less than five months of operating expenditures. The 2015 budget projects a fund balance of at least 40% of fund operating revenues and at least 4.7 months of operating expenditures. The 2.5% levy increase puts us within the range recommended by the State Auditor.

An adequate fund balance is needed to maintain our bond rating and provide a sufficient balance for our cash flow needs.

Information from Ramsey County shows that other city proposed tax levy changes are as follows:

Gem Lake	134.26%	Little Canada	3.50%
St. Anthony	9.26%	St. Paul	2.40%
Town of White Bear	6.05%	Vadnais Heights	2.04%
North St. Paul	5.71%	Mounds View	2.00%
Arden Hills	5.05%	New Brighton	1.92%
North Oaks	4.70%	White Bear Lake	1.88%
Roseville	3.64%	Lauderdale	1.32%
Shoreview	3.52%	Falcon Heights	0.00%

Update on State Performance Measures

The City opted to participate in the State Performance Measurement Program again this year. A survey was created which contained 9 performance measures developed by the Council on Local Results and Innovation. The survey was made available to our residents during the month of November. We received about 49 responses and the results will be published in our City Newsletter and/or on our website. A snapshot of the responses and data from the previous two years is as follows:

<u>Question – 2014 (49 responses)</u>	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't Know</u>
Appearance of City	10%	65%	21%	4%	0%
Feeling of Safety	29%	57%	10%	2%	2%
Quality of Fire/EMS	42%	33%	6%	0%	19%
Condition of Streets	8%	39%	31%	22%	0%
Quality of Snowplowing	27%	47%	20%	6%	0%
Quality of Sewer	49%	33%	2%	2%	14%
Quality of Water	50%	38%	4%	4%	4%
Quality of Rec Programs/Parks	29%	57%	12%	0%	2%
Overall City Services	14%	66%	14%	2%	4%

<u>Question – 2013 (56 responses)</u>	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't Know</u>
Appearance of City	9%	57%	30%	2%	2%
Feeling of Safety	24%	65%	7%	4%	0%
Quality of Fire/EMS	29%	29%	9%	9%	24%
Condition of Streets	11%	43%	31%	13%	2%
Quality of Snowplowing	41%	28%	19%	9%	4%
Quality of Sewer	33%	37%	7%	2%	20%
Quality of Water	43%	44%	6%	0%	7%
Quality of Rec Programs/Parks	35%	48%	9%	2%	6%
Overall City Services	11%	62%	17%	9%	0%

<u>Question – 2012 (96 responses)</u>	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Don't Know</u>
Appearance of City	9%	65%	20%	6%	0%
Feeling of Safety	29%	55%	13%	1%	2%
Quality of Fire/EMS	24%	35%	11%	14%	16%
Condition of Streets	6%	49%	37%	8%	0%
Quality of Snowplowing	27%	51%	16%	6%	0%
Quality of Sewer	31%	52%	5%	0%	12%
Quality of Water	48%	45%	5%	0%	2%
Quality of Rec Programs/Parks	27%	54%	11%	5%	3%
Overall City Services	13%	60%	20%	6%	1%

Budget Impact

This will set the 2015 tax levy payable and the 2015 Budget for the City of Maplewood as required by state law. The final resolutions were prepared with a 2.5% levy increase as opposed to the 3.4% preliminary levy increase that was approved at the September 22, 2014 meeting.

Recommendation

Staff recommends approval of the following two resolutions:

- a. Resolution Certifying Taxes Payable in 2015
- b. Resolution Adopting a Budget for 2015

Attachments

1. Resolution Certifying Taxes Payable in 2015
2. Breakdown by Debt Service Fund
3. Resolution Adopting a Budget for 2015
4. 2015 Proposed Budget (under separate cover)

**RESOLUTION
CERTIFYING TAXES PAYABLE IN 2015**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that:

1. The following amounts of taxes be levied for 2014, payable in 2015, upon the net tax capacity in said City of Maplewood, for the following purposes:

General Fund	\$12,469,520
Ambulance Service	335,000
Community Center	500,000
Recreation Programs	160,000
Capital Improvement Projects	390,000
Police Vehicle & Equipment	255,000
Debt Service	4,495,520
TOTAL LEVY	\$18,605,040

2. In addition, there is a \$297,300 market value based referendum levy for 2014 payable in 2015 to finance the debt service on the 2013B Fire Safety Refunding Bonds. **This results in a total certified City levy of \$18,902,340.** There is also a proposal for an EDA levy of \$89,270. This would bring the total levy up to \$18,991,610 (2.5% increase from 2014).
3. The net tax capacity based levy of \$4,495,520 for Debt Service and the market value based referendum levy of \$297,300 total \$4,792,820. This is a net decrease of \$1,564,126.82 in the scheduled levy of \$6,356,946.82. The breakdown by Debt Service Fund is attached.

City of MAPLEWOOD	Debt Service Fund breakdown				
BOND ISSUES	ORIGINAL PRINCIPAL	DATE ISSUED	PAYABLE 2015 DEBT LEVY	ADDITIONS OR REDUCTIONS BY RESOLUTION	CERTIFIED DEBT LEVY
GO IMP 2004B	13,010,000	1-Aug-04	286,669.61	170,830.39	457,500.00
GO IMP 2005A	2,115,000	1-Aug-05	56,441.00	-33,741.00	22,700.00
GO IMP 2006A	6,085,000	1-Apr-06	365,879.24	49,920.76	415,800.00
GO IMP 2007A	10,060,000	1-Jul-07	316,003.49	-82,003.49	234,000.00
GO IMP 2007B	5,090,000	15-Oct-07	329,367.09	-65,167.09	264,200.00
GO IMP 2008A	9,970,000	1-Jul-08	612,325.66	-439,325.66	173,000.00
GO IMP REFUNDING 2008B	1,070,000	1-Jul-08	59,574.37	-55,274.37	4,300.00
GO IMP REFUNDING 2009A	4,680,000	1-Apr-09	432,808.70	-27,108.70	405,700.00
GO IMP REFUNDING 2009B	2,690,000	1-Dec-09	334,847.06	-34,847.06	300,000.00
GO 2010A	11,790,000	10-May-10	640,879.08	-220,679.08	420,200.00
GO TIF Refunding 2010B	4,050,000	8-Jul-10	388,080.00	-158,080.00	230,000.00
GO IMP 2011A	10,000,000	1-Jun-11	439,490.77	-166,790.77	272,700.00
GO 2012A	5,780,000	1-Jul-12	534,636.27	-534,636.27	0.00
GO REFUNDING 2013A	6,180,000	1-Jun-13	444,378.41	-20,478.41	423,900.00
GO REFUNDING 2013B	3,700,000	18-Dec-13	286,193.75	82,806.25	369,000.00
GO 2014A	7,745,000	1-Aug-14	518,414.82	-117,994.82	400,420.00
GO REFUNDING 2014B	1,255,000	1-Aug-14	310,957.50	88,442.50	399,400.00
			<u>\$6,356,946.82</u>	<u>-\$1,564,126.82</u>	<u>\$4,792,820.00</u>

I hereby certify that the above schedule of bond levies to be spread on the payable 2015 tax rolls agrees with the City records and is true and correct. Copies of any resolutions which increase or reduce these levies are attached.

Signed:

Date:

**RESOLUTION
ADOPTING A BUDGET FOR 2015**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that a budget for 2015 is hereby adopted as outlined in the following summary:

	OPERATING BUDGET	CAPITAL IMPROVEMENTS BUDGET	DEBT SERVICE BUDGET	TOTAL
Revenues	\$34,659,150	\$3,241,420	\$7,788,340	\$45,688,910
Net other increases (decreases)	(1,614,840)	462,840	5,334,340	\$4,182,340
Expenditures	(33,599,040)	(1,815,550)	(18,089,590)	(\$53,504,180)
Net change in fund balance	(\$554,730)	\$1,888,710	(\$4,966,910)	(\$3,632,930)

BE IT FURTHER RESOLVED that the department appropriations totaling \$33,599,040 as listed in the budget booklet are hereby approved for the 2015 Operating Budget.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2015 Capital Improvements Budget:

CAPITAL IMPROVEMENT PROJECTS	\$227,030
FIRE STATION FUND	7,140
FIRE TRUCK REPLACEMENT FUND	3,900
LEGACY VILLAGE PARK DEVELOPMENT DISTRICT	40
LEGACY VILLAGE TAX ABATEMENT DISTRICT	3,990
PARK DEVELOPMENT	828,200
POLICE VEHICLES & EQUIPMENT	407,320
REDEVELOPMENT	310
RIGHT-OF-WAY	80
STORM CLEANUP	64,000
TAX INCREMENT HOUSING DISTRICT #1-1	5,060
TAX INCREMENT HOUSING DISTRICT #1-2	6,260
TAX INCREMENT HOUSING DISTRICT #1-3	2,160
TAX INCREMENT HOUSING DISTRICT #1-4	620
TAX INCREMENT HOUSING DISTRICT #1-5	620
TAX INCREMENT HOUSING DISTRICT #1-6	830
TAX INCREMENT HOUSING DISTRICT #1-7	22,810
TAX INCREMENT HOUSING DISTRICT #1-8	61,290
TAX INCREMENT HOUSING DISTRICT #1-10	163,250
TRASH CARTS	610
WATER AVAILABILITY CHARGE – N. ST. PAUL	1,550
WATER AVAILABILITY CHARGE – ST. PAUL	8,480
TOTAL CAPITAL IMPROVEMENTS BUDGET APPROPRIATIONS	\$1,815,550

BE IT FURTHER RESOLVED that the Finance Director shall establish a budget for each public improvement project when the Council orders the project and that the budget amounts shall be recorded at amounts specified in the feasibility study for the project.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2015 Debt Service Budget:

\$15,425,540	Principal
2,502,220	Interest
9,890	Paying Agent Fees
97,470	Fees for Service
54,470	Investment Management Fees
\$18,089,590	TOTAL DEBT SERVICE BUDGET APPROPRIATIONS

BE IT FURTHER RESOLVED that the above budgets for Governmental Funds are hereby adopted for financial reporting and management control.

BE IT FURTHER RESOLVED that the above budgets for all other funds are hereby adopted for management purposes only.

BE IT FURTHER RESOLVED that the transfer of appropriations among the various accounts, within a fund, shall only require the approval of the City Manager or his designee. However, City Council approval is required for transfers from contingency accounts.

BE IT FURTHER RESOLVED that all appropriations which are not encumbered or expended at the end of the fiscal year shall lapse and shall become part of the unencumbered fund balance which may be appropriated for the next fiscal year except appropriations for capital improvement projects which shall not lapse until the project is completed or canceled by the City Council.

City of Maplewood Public Hearing Sign-Up Sheet

By putting your name and address on this sheet, you are requesting to address the Maplewood City Council on the following topic for up to five minutes.

Public Hearing: H1 – 2015 Tax Levy and Budget _____

Date: December 08, 2014 Time: 7:00 PM

Name - First & Last
(please print clearly)

Address

- | | | |
|-----|----------------------|------------------------------|
| X | <u>Joan Markgraf</u> | <u>2046 Fernon</u> |
| X | <u>Diana Longue</u> | <u>1771 Burst. 55117</u> |
| X | <u>Bob Zick</u> | <u>NSP</u> |
| X | <u>JOHN WYKOFF</u> | <u>2345 MARYLAND</u> |
| X | <u>Tim Kinley</u> | <u>1987 MESABI Ave (EDA)</u> |
| 6. | _____ | _____ |
| 7. | _____ | _____ |
| 8. | _____ | _____ |
| 9. | _____ | _____ |
| 10. | _____ | _____ |
| 11. | _____ | _____ |
| 12. | _____ | _____ |
| 13. | _____ | _____ |
| 14. | _____ | _____ |
| 15. | _____ | _____ |

MEMORANDUM

TO: Melinda Coleman, City Manager
FROM: Gayle Bauman, Finance Director
DATE: December 1, 2014
SUBJECT: Approval of Resolution Authorizing the Issuance and Awarding the Sale of General Obligation Refunding Bonds, Series 2015A

Introduction

On November 10, 2014, the Council gave preliminary approval for the sale of \$4,020,000 of General Obligation Refunding Bonds, Series 2015A. The bids on these bonds are scheduled to be opened on Monday, December 8, 2014.

The 2015A bonds are proposed to refund the G.O. Improvement Refunding Bonds Series 2005A (current) and the G.O. Improvement Refunding Bonds Series 2006A (crossover). Issuance of the refunding bonds will allow the City to take advantage of the current low interest rates. The estimated net present value (NPV) of savings to the City for this issue is \$293,137 or 7.3% of the principal amount of the refunding bonds. City policy states that any refunding, whether crossover or current, needs to have a NPV benefit of at least 3.5%.

The bid award is scheduled for 7:00 p.m. at the Council meeting on Monday, December 8, 2014. A recommendation regarding the bid award will be made by a representative of Springsted Incorporated. At that time, a resolution for the bonds issued will need to be adopted to award the bids. A draft copy of the resolution is attached.

Budget Impact

Estimated net present value of savings to the City is in the amount of \$293,137.

Recommendation

It is recommended that the City Council adopt the attached resolution pending a favorable recommendation from Springsted Incorporated.

Attachments

1. Resolution for Series 2015A bonds

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF MAPLEWOOD, MINNESOTA

HELD: December 8, 2014

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly called and held at the City Hall on December 8, 2014, at 7:00 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A.

The following members were present:

and the following were absent:

In accordance with the resolution adopted by the City Council on November 10, 2014, the City Clerk presented proposals on \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A, which were received and tabulated at the offices of Springsted Incorporated on this same day:

Bidder

Interest Rate

Trust Interest Cost

SEE ATTACHED

The Council then proceeded to consider and discuss the proposals, after which member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION ACCEPTING PROPOSAL ON THE NEGOTIATED SALE OF \$4,020,000
GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2015A, AND
LEVYING A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), hereby determines and declares that it is necessary and expedient to provide moneys for current refunding of the City's \$2,115,000 original principal amount of General Obligation Improvement Bonds, Series 2005A, dated August 1, 2005 (the "Prior 2005A Improvement Bonds") and a crossover advance refunding of the City's \$6,085,000 original principal amount of General Obligation Improvement Bonds, Series 2006A, dated April 1, 2006 (the "Prior 2006A Improvement Bonds"); and

B. WHEREAS, \$860,000 of the principal amount of the Prior 2005A Improvement Bonds which matures or is subject to mandatory redemption on and after February 1, 2016 (the "Refunded 2005A Improvement Bonds"), is callable on February 1, 2015 (the "Call Date"), at a price of par plus accrued interest, as provided in the resolution of the City Council, adopted on July 21, 2005 (the "Prior 2005A Improvement Resolution"), authorizing the issuance of the Prior 2005A Improvement Bonds; and

C. WHEREAS, \$3,500,000 of the principal amount of the Prior 2006A Improvement Bonds which matures or is subject to mandatory redemption on and after August 1, 2017 (the "Refunded 2006A Improvement Bonds"), is callable on August 1, 2016 (the "Crossover Date"), at a price of par plus accrued interest, as provided in the resolution of the City Council, adopted on March 23, 2006, authorizing the issuance of the Prior 2006A Improvement Bonds (the "Prior 2006A Improvement Resolution"); and

D. WHEREAS, the current refunding, on the Call Date, of the Refunded 2005A Improvement Bonds and the crossover refunding, on the Crossover Date, of the Refunded 2006A Improvement Bonds, is consistent with covenants made with the holders thereof; and

E. WHEREAS, the City Council has heretofore determined and declared that it is necessary and expedient to issue \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapter 475, to provide moneys for the current refunding of the Refunded 2005A Improvement Bonds and a crossover advance refunding of the Refunded 2006A Improvement Bonds; and

F. WHEREAS, the Prior 2005A Improvement Bonds and the Prior 2006A Improvement Bonds are sometimes referred to herein together as the "Prior Bonds"; the Refunded 2005A Improvement Bonds and the Refunded 2006A Improvement Bonds are sometimes referred to herein together as the "Refunded Bonds"; and the Prior 2005A Improvement Resolution and the Prior 2006A Resolution are sometimes referred to herein together as the "Prior Resolutions"; and

G. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maplewood, Minnesota, as follows:

(a) Acceptance of Proposal. The proposal of _____ (the "Purchaser"), to purchase the Bonds, in accordance with the Terms of Proposal established for the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$_____, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The City Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders any good faith checks or drafts.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities. The Bonds shall be dated January 1, 2015, as the date of original issue and shall be issued forthwith on or after such date in fully registered form. The Bonds shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations"). The Bonds shall mature on August 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2015		2021	
2016		2022	
2017		2023	
2018		2024	
2019		2025	
2020		2026	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 6 and 11 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting

rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 11, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 16 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any

actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination as provided in paragraph 6 hereof, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 11. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 11, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 11.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Allocation of Bonds to Prior 2005A Improvement Bonds Refunding Portion and Prior 2006A Improvement Bonds Refunding Portion and Allocation of Prepayments to Portions of Debt Service. The aggregate principal amount of \$_____ maturing in each of the years and amounts hereinafter set forth are issued to refund the Refunded 2005A Improvement Bonds (the "Refunded 2005A Bonds Refunding Portion"). The aggregate principal amount of \$_____ maturing in each of the years and amounts hereinafter set forth are issued to refund the Refunded 2006A Improvement Bonds (the "Refunded 2006A Bonds Refunding Portion"):

<u>Year</u>	<u>Refunded 2005 A Bonds Refunding Portion</u>	<u>Refunded 2006A Bonds Refunding Portion</u>	<u>Total</u>
2015			
2016			
2017			
2018			
2019			
2020			
2021			
2022			
2023			
2024			
2025			
2026			

If Bonds are prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Bonds treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment is the general fund of the City, or other generally available source, the prepayment may be allocated to any of the portions of debt service in such amounts as the City shall determine. If the source of the prepayment is special assessments levied for the Refunded 2005A Improvement Bonds, the prepayment shall be allocated to the Refunded 2005A Bonds Refunding Portion of debt service. If the source of a prepayment is special assessments levied for the Refunded 2006A Improvement Bonds, the prepayment shall be allocated to the Refunded 2006A Bonds Refunding Portion of debt service.

4. Purposes; Refunding Findings. The Bonds shall provide funds for (i) current refundings of the Refunded 2005A Improvement Bonds, and (ii) a crossover refunding of the Refunded 2006A Improvement Bonds (together, the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67. Pursuant to Minnesota Statutes, Section 475.67, Subdivision 13, with respect to the crossover refunding of the Refunded 2006A Improvement Bonds, as of the Crossover Date, shall result in a reduction of the present value of the dollar amount of the debt service to the City from a total dollar amount of \$_____ for the Prior 2006A Improvement Bonds to a total dollar amount of \$_____ for the Refunded 2006A Bonds Refunding Portion, all computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12. Accordingly, the dollar amount of such present value of the debt service for the Refunded 2006A Bonds Refunding Portion is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior 2006A Improvement Bonds, as required in Minnesota Statutes, Section 475.67, Subdivision 12.

5. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2015, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2015	%	2021	%
2016		2022	
2017		2023	
2018		2024	
2019		2025	
2020		2026	

6. Optional Redemption. Bonds maturing on August 1, 2024, and thereafter, shall be subject to redemption and prepayment at the option of the City on August 1, 2023, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of the Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

7. Bond Registrar. U.S. Bank National Association, in St. Paul, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 13.

8. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
 STATE OF MINNESOTA
 RAMSEY COUNTY
 CITY OF MAPLEWOOD

R-_____ \$_____

GENERAL OBLIGATION IMPROVEMENT REFUNDING BOND, SERIES 2015A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	August 1, _____	January 1, 2015	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Maplewood, Ramsey County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2015, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of U.S. Bank National Association, in St. Paul, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. The Bonds of this issue (the "Bonds") maturing on August 1, 2024, and thereafter, shall be subject to redemption and prepayment at the option of the City on August 1, 2023, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the City to be redeemed in advance of maturity, the City will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$4,020,000 (the "Bonds"), all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on December 8, 2014 (the "Resolution"), for the purpose of providing funds sufficient for current and crossover refundings of certain outstanding general obligation bonds of the Issuer and is payable out of the Escrow Account and the Debt Service Account of the General Obligation Improvement Refunding Bonds, Series 2015A Fund. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Maplewood, Ramsey County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Clerk, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: U.S. BANK NATIONAL ASSOCIATION

Payable at: U.S. BANK NATIONAL ASSOCIATION

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

CITY OF MAPLEWOOD,
RAMSEY COUNTY, MINNESOTA

This Bond is one of the Bonds
described in the Resolution
mentioned within.

/s/ Facsimile
Mayor

U.S. BANK NATIONAL
ASSOCIATION
St. Paul, Minnesota
Bond Registrar

/s/ Facsimile
Clerk

By _____
Authorized Signature

9. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

10. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of January 1, 2015. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

11. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 10) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The City Clerk is hereby authorized to negotiate and execute the terms of said agreement.

12. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

13. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

14. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 13) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

15. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

16. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Improvement Refunding Bonds, Series 2015A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall

be maintained in the manner herein specified until all of the Bonds and the interest thereon shall have been fully paid. There shall be maintained and created in the Fund a Payment Account and a Debt Service Account:

(a) Payment Account. Proceeds of the sale of the Refunded 2005A Bonds Refunding Portion in the amount of \$_____ shall be deposited in the Payment Account. On or prior to the Call Date, the Finance Director shall transfer \$_____ of the Refunded 2005A Bonds Refunding Portion from the Payment Account to the paying agent for the Prior 2005A Improvement Bonds, which sum is sufficient to pay the principal and interest due on the Refunded 2005A Improvement Bonds on the Call Date. Any monies remaining in the Payment Account after payment of the Refunded 2005A Improvement Bonds shall be transferred to the Debt Service Account.

(b) Escrow Account. The Escrow Account is established for the Refunded 2006A Improvement Bonds and shall be maintained as an escrow account with U.S. Bank National Association (the "Escrow Agent"), in St. Paul, Minnesota, which is a suitable financial institution within or without the State. \$_____ in proceeds of the Refunded 2006A Refunding Portion of the Bonds, shall be deposited with the Escrow Agent and applied to fund the Escrow Account and \$_____ in proceeds of the Bonds shall be deposited with the Escrow Agent and applied to pay costs of issuance of the Bonds. The Escrow Account shall be invested in securities maturing or callable at the option of the holder on such dates and bearing interest at such rates as shall be required to provide sufficient funds, together with any cash or other funds retained in the Escrow Account, (i) to pay when due the interest to accrue on the Refunded 2006A Bonds Refunding Portion to and including the Crossover Date; and (ii) to pay when called for redemption on the Crossover Date, the principal amount of the Refunded 2006A Improvement Bonds. The Escrow Account shall be irrevocably appropriated to the payment of (i) all interest on the Refunded 2006A Bonds Refunding Portion to and including the Crossover Date; and (ii) the principal of the Refunded 2006A Improvement Bonds due by reason of their call for redemption on the Crossover Date. The moneys in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the City, all in accordance with the Escrow Agreement by and between the City and Escrow Agent (the "Escrow Agreement"), a form of which is on file in the office of the Administrator. Any money remitted to the City pursuant to the Escrow Agreement shall be deposited in the Debt Service Account.

(c) Debt Service Account. To the Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (i) all uncollected special assessments pledged to the payment of the Prior 2005A Improvement Bonds; (ii) after the Crossover Date, all uncollected special assessments pledged to the payment of the Prior 2006A Improvement Bonds; (iii) any collections of all taxes heretofore or hereafter levied for the payment of the Prior Bonds and interest thereon which are not needed to pay the Prior Bonds as a result of the Refunding and any taxes herein levied; (iv) any sums remitted to the City pursuant to the Escrow Agreement; (v) all investment earnings on funds in the Debt Service Account; and (vi) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The amount of any surplus remaining in the Debt Service Account when the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The moneys in the Debt Service Account shall be used solely to

pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

17. Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
20__-20__	20__-20__	See attached schedule

The tax levies are such that if collected in full they, together with any other revenues herein pledged for the payment of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Prior Bonds, the uncollected taxes levied in the Prior 2005A Improvement Resolution authorizing the issuance of the Prior 2005A Improvement Bonds which are not needed to pay the Prior Bonds as a result of the Refunding shall be canceled.

18. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City

which are available for such purpose, and such other funds may be reimbursed without interest from the Debt Service Account when a sufficient balance is available therein.

19. Securities; Escrow Agent. Securities purchased from moneys in the Escrow Account shall be limited to securities set forth in Minnesota Statutes, Section 475.67, Subdivision 8, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased simultaneously with the delivery of the Bonds. The City Council has investigated the facts and hereby finds and determines that the Escrow Agent is a suitable financial institution to act as escrow agent.

20. Escrow Agreement. On or prior to the delivery of the Bonds the Mayor and Finance Director shall, and are hereby authorized and directed to, execute on behalf of the City an Escrow Agreement. The Escrow Agreement is hereby approved and adopted and made a part of this resolution, and the City covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

21. Purchase of SLGS or Open Market Securities. The Purchaser, as agent for the City, is hereby authorized and directed to purchase on behalf of the Council and in its name the appropriate United States Treasury Securities, State and Local Government Series and/or open market securities as provided in paragraph 19, from the proceeds of the Refunded 2006A Bonds Refunding Portion and, to the extent necessary, other available funds, all in accordance with the provisions of this resolution and the Escrow Agreement and to execute all such documents (including the appropriate subscription form) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

22. Redemption of Prior Bonds. The Notice of Call for Redemption for the Refunded 2005A Improvement Bonds shall be given pursuant to the Resolution and the Refunded 2005A Improvement bonds shall be redeemed and prepaid on the Call Date in accordance with the terms and conditions set forth in the Notice of Call for Redemption, substantially in the form attached to this Resolution as Exhibit A. The Notice of Call for Redemption for the Refunded 2006A Improvement Bonds shall be given pursuant to the Escrow Agreement and the Refunded 2006A Improvement Bonds shall be redeemed and prepaid on the Crossover Date in accordance with the terms and conditions set forth in the Notice of Call for Redemption, substantially in the form attached to the Escrow Agreement, which terms and conditions are hereby approved and incorporated herein by reference.

23. Prior Bonds; Security. Until retirement of the Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

24. Supplemental Resolution. The Prior Resolution is hereby supplemented to the extent necessary to give effect to the provisions of this resolution.

25. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond

Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

26. Certificate of Registration. The Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Ramsey County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's Certificate that the Bonds have been entered in the Bond Register and that the tax levy required by law has been made.

27. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any furnished, shall be deemed representations of the City as to the facts recited therein.

28. Negative Covenant as to Use of Proceeds and Projects. The City hereby covenants not to use the proceeds of the Bonds or to use the Projects originally financed by the Prior Bonds, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Projects, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

29. Tax-Exempt Status of the Bonds; Rebate. The City is subject to the rebate requirement imposed by Section 148(f) of the Code by reason of the Prior Bonds were subject to rebate as provided in Section 148(f)(4)(D) of the Code and Section 1.148-8 of the Regulations.

30. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code;

(d) the reasonably anticipated amount of tax exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2015 will not exceed \$10,000,000;

(e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2015 have been designated for purposes of Section 265(b)(3) of the Code; and

(f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

31. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Springsted is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

32. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Clerk of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications

thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

33. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

34. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting Clerk of the City of Maplewood, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A.

WITNESS my hand on December ____, 2014.

Clerk

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION

GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2005A
CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Maplewood, Ramsey County, Minnesota, there have been called for redemption and prepayment on

February 1, 2015

those outstanding bonds of the City designated as General Obligation Improvement Bonds, Series 2005A, dated as of August 1, 2005, having stated maturity dates or subject to mandatory redemption in the years 2016 through 2021, and totaling \$860,000 in principal amount and having CUSIP numbers listed below:

<u>Year</u>	<u>CUSIP Number*</u>
2016	
2017	
2018	
2019	
2020	
2021	

The bonds are being called at a price of par plus accrued interest to February 1, 2015, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment, at U.S. Bank National Association, Attention: Paying Agent Services, 60 Livingston Avenue, St. Paul, Minnesota 55107.

Dated: December 8, 2014

BY ORDER OF THE CITY COUNCIL

*The City shall not be responsible for the selection of or use of the CUSIP numbers, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holders.

STATE OF MINNESOTA
COUNTY OF RAMSEY

COUNTY AUDITOR'S CERTIFICATE
AS TO REGISTRATION

I, the undersigned, being the duly qualified and acting County Auditor of Ramsey County, Minnesota, do hereby certify that on the date hereof, there was filed in my office a certified copy of a resolution adopted on December 8, 2014, by the City Council of the City of Maplewood, Minnesota, authorizing the issuance of \$4,020,000 General Obligation Improvement Refunding Bonds, Series 2015A (the "Bonds"), together with full information regarding the Bonds and the Bonds have been entered in my Bond Register.

WITNESS my hand and the seal of the County Auditor on _____, 20__.

County Auditor

(SEAL)

For The Permanent Record

Meeting Date: 12.08.14

Agenda Item #: 21



Springsted Incorporated
380 Jackson Street, Suite 300
Saint Paul, MN 55101-2887

Tel: 651-223-3000
Fax: 651-223-3002
Email: advisors@springsted.com
www.springsted.com

\$4,020,000^(a)

CITY OF MAPLEWOOD, MINNESOTA
GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2015A

(BOOK ENTRY ONLY)

AWARD: RAYMOND JAMES & ASSOCIATES, INC.

SALE: December 8, 2014

Standard & Poor's Rating: AA+

Bidder	Interest Rates	Price	Net Interest Cost	True Interest Rate
RAYMOND JAMES & ASSOCIATES, INC.	2.00% 2015-2016	\$4,311,505.30 ^(B)	\$484,532.20 ^(B)	1.8134% ^(B)
	3.00% 2017-2019			
	4.00% 2020-2021			
	3.50% 2022-2023			
	2.00% 2024			
	2.50% 2025-2026			
NORTHLAND SECURITIES, INC.	0.35% 2015-2016	\$4,081,283.25	\$470,103.00	1.8147%
	2.00% 2017-2023			
	2.10% 2024			
	2.25% 2025			
	2.35% 2026			

Bidder	Interest Rates	Price	Net Interest Cost	True Interest Rate
ROBERT W. BAIRD & COMPANY, INCORPORATED	2.00% 2015-2021 4.00% 2022-2023	\$4,255,558.45	\$490,716.55	1.8349%
C.L. KING & ASSOCIATES	3.00% 2024-2026			
CRONIN & COMPANY, INC.				
COASTAL SECURITIES L.P.				
SAMCO CAPITAL MARKETS, INC.				
EDWARD D. JONES & COMPANY				
VINING-SPARKS IBG, LIMITED PARTNERSHIP				
WNJ CAPITAL				
LOOP CAPITAL MARKETS, LLC				
CREWS & ASSOCIATES				
CASTLEOAK SECURITIES, L.P.				
DAVENPORT & COMPANY LLC				
ROSS, SINCLAIRE & ASSOCIATES, LLC				
DUNCAN-WILLIAMS, INC.				
DOUGHERTY & COMPANY LLC				
ISAAK BOND INVESTMENTS, INC.				
OPPENHEIMER & CO. INC.				
SUMRIDGE PARTNERS				
COUNTRY CLUB BANK				
R. SEELAUS & COMPANY, INC.				
ALAMO CAPITAL				
UNITED BANKERS' BANK				
WEDBUSH SECURITIES INC.				
J.J.B. HILLIARD, W.L. LYONS LLC				
UMB BANK, N.A.				
STERNE, AGEE & LEACH, INC.	3.00% 2015-2026	\$4,288,682.45	\$499,017.55	1.8668%
SUNTRUST ROBINSON HUMPHREY, INC.				
BANK OF OKLAHOMA				
PIPER JAFFRAY & CO.	2.00% 2015-2016 0.75% 2017 3.00% 2018 2.00% 2019-2020 2.50% 2021 3.00% 2022 2.50% 2023-2026	\$4,140,112.50	\$494,603.13	1.8890%

REOFFERING SCHEDULE OF THE PURCHASER

<u>Rate</u>	<u>Year</u>	<u>Yield</u>
2.00%	2015	0.45%
2.00%	2016	0.45%
3.00%	2017	0.65%
3.00%	2018	0.85%
3.00%	2019	1.15%
4.00%	2020	1.30%
4.00%	2021	1.55%
3.50%	2022	1.75%
3.50%	2023	1.90%
2.00%	2024	Par
2.50%	2025	2.15%
2.50%	2026	2.25%

BBI: 3.83%
Average Maturity: 6.366 Years

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MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: DuWayne Konewko, Parks and Recreation Director

DATE: December 3, 2014

SUBJECT: Approval to Enter into Contract with Yale Mechanical to Replace Boilers and Water Heaters at the MCC

Introduction

The Maplewood Community Center has now completed its 20th year of operation and a number of systems within the facility have exceeded their expected lifespan or are working in limited capacity and are in need of replacement. SEH Architects completed an Asset Management Report in March of 2014 that was approved by council. In this report a number of items are identified as “Potentially Critical” or “Currently Critical” and need to be addressed. Two of these critical items that require replacement are listed below:

- **Boilers** – MCC originally had four boilers to provide heat throughout the facility and ensure that the system had redundancy in the event one or more boilers were out of service. We currently have two of the original boilers in operation with no redundancy in the system. If a boiler were to break down, we would not have sufficient capacity to heat the facility and as a result we would have to close down the MCC. Yale Mechanical (state contractor who is part of the Cooperative Purchasing Agreement) has provided a quote of \$207,525 to replace the two boilers with high-efficiency models with back-up capabilities. Rebates from Xcel Energy will be pursued prior to purchasing these boilers – currently working with Xcel. The Asset Management Report identified this item as “Potentially Critical” and called for replacement in January at an approximate cost of \$234,883.
- **Hot Water Heaters** – MCC originally had two water heaters. We currently have one of the original heaters in operation with no redundancy in this system as well. Yale Mechanical has provided a quote of \$91,200 to replace both heaters and ensure redundancy. Rebates from Xcel Energy will be pursued prior to purchasing these water heaters. The Asset Management Report identified this item as “Currently Critical” and called for replacement in January 2015 with a projected cost of \$87,441. Due to our lack of redundancy, it is our intent to replace these units as soon as possible.

Background

At the August 25, 2014 council meeting, council approved awarding of contract for the replacement of the HVAC/Dehumidifier Unit at the MCC to Cool Air Mechanical in the amount of \$509,800. The funding for this piece of equipment and installation will be paid with proceeds from the 2014A Equipment Certificate Bond that was issued in July of 2014. Because of some issues associated with the fabrication of the HVAC unit, the delivery was delayed until sometime in March of 2015. As a result, staff made a decision to delay the installation of this until May 1,

2015. Recall that the aquatic area will need to be shut down for an entire month for the installation.

The decision to delay the project was based on data associated with membership utilization of the MCC facility. January through April are typically the busiest times for the MCC and staff believes that pushing this project back a few months will minimize the impact to our members.

Budget Impact

Working directly with Gayle Bauman, Finance Director, and the City's Bonding Counsel, we do have an option to tap into the proceeds from the Equipment Certificate Bond to pay for the replacement of the boilers and water systems. To that end, staff is requesting approval from council to move forward with these two projects. The total cost for these two projects is \$298,725 and will be paid for from proceeds from the equipment certificate bond that was issued last July. Staff will also be discussing the issuance of another Equipment Certificate Bond with council in March of 2015 to bridge-the-gap and discuss additional improvements to the aquatic area during the pool shut down period in May of 2015. In addition, staff is working directly with the Finance Department and will be preparing an implementation (action) plan/schedule for council review and discussion. Staff will be presenting this plan to council in February or March of 2015. The Asset Management Report will serve as the foundation for the implementation plan. The plan will also address future funding options in consultation with the 2015 – 2019 Capital Improvement Plan.

Recommendation

Staff recommends that the City Council authorize the Mayor and the City Manager to enter into a contract with Yale Mechanical to replace the two boilers and two water heaters at the MCC. The total cost for these projects are \$298,725. The monies will be paid for from proceeds from the equipment certificate bond that was issued last July.

Attachments

None

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Karen Haag, Director Citizen Services

DATE: December 3, 2014

SUBJECT: Approval to Extend Contract for City Attorney and City Prosecution Services with H. Alan Kantrud through January 2015

Introduction

At the November 26, 2012 City Council meeting, City Attorney Kantrud's contract was extended through December 31, 2014. Currently, the City is in the process of conducting RFP's for retaining firms for both civil and prosecution representation. To ensure coverage during this period, and until representation contracts are implemented, it is recommended to extend Mr. Kantrud's existing contract up to February 28, 2015, based upon a final approval of new contracts for civil and prosecutorial services, and completion of a transition plan.

Recommendation

It is recommended that the City Council approve a contract extension with H. Alan Kantrud up to February 28, 2015 at the rate and terms of the existing contract.

MEMORANDUM

TO: Melinda Coleman, City Manager

FROM: Karen Haag, Director Citizen Services

DATE: December 3, 2014

SUBJECT: Approval to Extend Contract for Human Resource Attorney Services with Charles Bethel Through January 2015

Introduction

At the March 4, 2013 City Council meeting, Attorney Bethel's contract was extended through December 31, 2014. To ensure completion of active and ongoing personnel matters it is recommended that Mr. Bethel's contract being extended through January 2015 at the rate and terms of the existing contract.

If the need of his service is required until the finalization of active and ongoing personnel matters, he will be paid an hourly rate to be negotiated by the city manager.

Recommendation

It is recommended that the City Council approve extension with Charles Bethel through January 2015 at the rate and terms of the existing contract and to authorize the city manager to negotiate an hourly rate with Mr. Bethel should his services be required beyond January 31, 2015.

City of Maplewood

City Council Meeting Sign-Up Sheet

For Agenda Items and Visitor Presentations

By putting your name and address on this sheet, you are indicating which agenda item you would like to discuss with the City Council

Date: December 08, 2014

	<u>Name - First & Last</u> <small>(please print clearly)</small>	<u>Address</u>	<u>Agenda Item</u>
1	JOHN WYKOFF	2345 MARYLAND	3M TIFF FEES TAXES
2	Bob Zick	NSP	
3	Diana Longnie	1771 Burr St. Maplewood	Visitor Present
4	Tim Kinley	1987 Mesabi Ave E	VP
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MEMORANDUM

TO: City Council

FROM: Melinda Coleman, City Manager
Lois Knutson, Senior Administrative Assistant

DATE: December 3, 2014

SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Agenda Items & Work Session Schedule

1. December 22nd
 - a. No meeting.
2. January 12th
 - a. Workshop-Commissioner Interviews, Discussion of Draft Park System Plan

Budget Impact

None.

Recommendation

No action required.

Attachments

None.