

Please Note Change in Start Time

AGENDA
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
6:00 P.M. Monday, June 9, 2014
City Hall, Council Chambers

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Commission & Board Interviews
 - a. Human Rights Commission
2. Parks System Plan Update

F. ADJOURNMENT

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MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Lois Knutson, Senior Administrative Assistant

DATE: June 3, 2014

SUBJECT: Commission & Board Interviews
 a. Human Rights Commission

Introduction

The City Council will be conducting an interview of a candidate for one opening on the Human Rights Commission. This opening is due to terms expiring and resignations.

Budget Impact

None.

Recommendation

Staff recommends that the Council interview the candidate as indicated in the schedule below. The suggested questions will be submitted under separate cover to the Council. During the interview process, Council Members should fill out their ballots. Once the Interviews have concluded, Council Members should submit their ballots to staff, which will be tallied with the results brought back to the Council during the following regular meeting with recommendations for appointments.

Time	Candidate
6:00	Annastacia Belladonna-Carrera

Attachments

1. Candidate Application

**CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION FORM**

Name: Annastacia Belladonna-CarreraDate: March 10, 2014**Personal Information**

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
(2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: _____ Zip _____

PHONE: Home _____ Work _____ Cell _____

EMAIL: _____

1. Please check which Board and/or Commission you are interested in serving?

- | | |
|--|---|
| <input type="checkbox"/> Housing & Economic Development Commission | <input checked="" type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Police & Civil Service Commission |
| <input type="checkbox"/> Heritage Preservation Commission | |

2. How long have you lived in Maplewood? 9.2yrs.**3. Will other commitments make regular attendance at meetings difficult?** Yes No **4. Please list specific reasons why you would like to serve on this Board or Commission?**

As a Civil Rights Attorney, I've served as Assist. to the Director for the City of Saint Paul Dept. of Human Rights, Interim EEOC Area Office Director, & DBE Program Manager for MnDOT's Office of Civil Rights. I would like to contribute my professional experience and expertise to the Commission and further its mission and objectives.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

I would like to work with the Commission & City's outreach efforts to educate our diverse City Constituency as to the wealth of resources the City offers. One of my goals is to leverage our City's diversity and differences into a valued strength and asset.

6. List any community organizations or activities in which you have recently or are now an active participant.

ClearWay Policy Champions, Troop #187, MN State Bar Association, Human Rights Commission & American Cancer Society (lobby efforts).

Please share any additional comments on why you should be selected by the City Council.

I have a proven record of public service. My desire is to learn how I can use my skill sets, experience and expertise within civil/human rights to make my community the BEST place to call home for everyone.

You may attach a resume or other summary of your background and experience for appointment to this Commission

THE INFORMATION CONTAINED IN THIS APPLICATION SHALL BE CLASSIFIED AS PUBLIC EXCEPT FOR TELEPHONE NUMBERS, HOME ADDRESS AND E-MAIL ADDRESS.

Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: DuWayne Konewko, Parks and Recreation Director
Jim Taylor, Parks Manager

DATE: June 9, 2014

SUBJECT: Parks System Plan Update

Introduction

In March of 2014 Council authorized staff to enter into contract with Hoisington Kogler Group (HKGi). Since that authorization staff has been working closely with HKGi to develop a process that includes multiple opportunities to hear resident input. Staffs will present this detailed approach to Parks Planning.

Background

The purpose of the Parks System Master Plan will be the following:

1. A strategic plan for Parks and Recreation improvements and operations.
2. Assure that the parks system continues to fully meet community needs now and in the future.
3. Staff wants to build champions for parks and recreation and enhance partnerships as part of the process.

In addition, the plan will provide strategies for all areas of Parks and Recreation as well as some implementation recommendations. The project approach will be an inclusive process with forward thinking vision driven planning.

The plan is a partnership with the public, stakeholders, the Parks System Plan Task Force, City Officials, and Staff. Staff and HKGi will use a wide variety of methods to solicit input from these partnerships.

Budget Impact

No additional budget impact at this time.

Recommendation

No recommendation at this time this is just an update.

Attachments

1. Parks System Plan Update Presentation



**Parks System Plan
Update To
City Council**

Monday, June 9, 2014



HKGi

- Have prepared more than 50 parks and recreation system plans across the Midwest
- Depth of community and stakeholder input expertise
- In partnership with Forecast Public Art
- The process is a partnership with city staff, stakeholders, Parks System Plan Task Force, public, and city officials



MASTER PLAN PURPOSE

- A **STRATEGIC PLAN** for parks and recreation improvements and operations
- Assure the parks system continues to fully **MEET THE COMMUNITY NEEDS** now and in the future.
- **BUILD CHAMPIONS** for parks and recreation and **ENHANCE PARTNERSHIPS** as part of the process.



MASTER PLAN ELEMENTS

<p>STRATEGIES FOR:</p> <ul style="list-style-type: none"> • Parks • Recreation Programs • Greenways / Open Space • Trails & Bikeways • Art • System Sustainability 	<p>IMPLEMENTATION RECOMMENDATIONS:</p> <ul style="list-style-type: none"> • Priority Actions • Sustainability review and asset management recommendations. • Concepts and cost estimates for key projects • Finance, maintenance, service, and asset management tools.
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PROJECT APPROACH

- An Inclusive Process
- Natural Resources Integration
- Creating a Memorable Experience
- Vision Driven Planning
- Forward Thinking
- Prioritization & Funding



COMMUNITY MEETINGS

PROCESS AND SCHEDULE



BENEFITS OF PARKS AND RECREATION

- Parks and Recreation are an important aspect of community, family, and individual health and well-being
- Parks and Recreation are vital to the economy, environment, livability, development, and identity of Maplewood.



TASK FORCE THOUGHTS ON PLANNING

- REFLECTIVE OF CITIZENS
- STANDARDIZATION, UNIQUENESS & CONNECTIVITY
- FUNDING
- ASSET MANAGEMENT
- IMPLEMENTATION



Questions/Comments

