

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, June 9, 2014
City Hall, Council Chambers
Meeting No. 10-14

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of May 12, 2014 City Council Workshop Minutes
2. Approval of May 12, 2014 City Council Meeting Minutes
3. Approval of May 20, 2014 Special City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Human Rights Commission Appointment

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of a Fee Waiver for a Temporary Food Sales Permit for Maplewood Athletic Association
3. Approval of a Fee Waiver for a Temporary Food Sales Permit for North East Soccer Association
4. Approval of Temporary Lawful Gambling Permits for Ramsey Nursing Home Foundation, 2000 White Bear Avenue
5. Approval Authorizing Construction of Code Compliant Entrance at 1902 City Building (Parks and Recreation Entrance)
6. Approval of Purchase of Tandem Axle Plow Truck
7. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, South Fire Station Improvements, City Project 12-14
8. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 6, TH 36/English Street Interchange Improvements, City Project 09-08
9. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order 2 with Jorgenson Construction, Police Department Expansion Project – Phase 3
10. Approval of Contribution for Sponsorship of District 622 Educational Foundation's STAARS Banquet

11. Approval of Resolution Authorizing Purchase of Insurance Agent Services
12. Approval of Resolution to Adopt State Performance Measures
13. Approval of Joint Powers Agreement Between the Saint Paul Police Department and the Maplewood Police Department for Reimbursement of Expenses Associated With the Gerald D. Vick Human Trafficking Task Force

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

1. Approval of Warehousing in Business Commercial Districts by Conditional Use Permit Ordinance—First Reading

J. NEW BUSINESS

1. Letter of Intent to Purchase Fire Station No. 1 (East County Line)
 - a. Intent to Close Meeting (§13D.05 subd.3c)
2. Preliminary Approval for Issuance of Bonds
3. Approval of Home Occupation License for Just Rita’s, a Hair Salon Located at 2139 Edgerton Street
4. Approval of Design Plans and a Parking Reduction Authorization for the Mudslinger’s Coffee Kiosk at Bachmann’s, 2600 White Bear Avenue
5. Approval of a Conditional Use Permit for Used-Car Sales at the Maplewood Office Park, 1705 Cope Avenue
6. Approval of the Following Requests for a Holiday Station Store, 1285 Cope Avenue East
 - a. Approval of a Resolution for a Conditional Use Permit Revision to Allow a Motor Fuel Station to be Open 24 hours a Day and to Have a Reduced Proximity to a Residential District
 - b. Approval of a Resolution for Building and Parking Lot Setback Variances
 - c. Approval of Design Plans
7. Gladstone Improvements Phase 2, City Project 14-01, Resolution Accepting Feasibility Study and Authorizing Preparation of Plans and Specifications
8. Approval of Resolution In Support of Integrative Youth Development Programming

K. AWARD OF BIDS

None

L. VISITOR PRESENTATIONS

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk’s Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone’s opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

**MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP**

6:00 P.M. Monday, May 12, 2014
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 6:02 p.m. by Mayor Slawik.

B. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Absent
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Juenemann moved to approve the agenda as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Presentation of Comprehensive Annual Financial Report – 2013

Andy Grice, auditor at Kern , DeWenter, Viere, Ltd. addressed the council to give the presentation and answered questions. Finance Director Bauman answered additional questions of the council.

F. ADJOURNMENT

Mayor Slawik adjourned the meeting at 6:32 p.m.

2. Approval of April 28, 2014 City Council Meeting Minutes

Councilmember Cardinal moved to approve the April 28, 2014 City Council Meeting Minutes as submitted.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

Police Chief Schnell thanked everyone that participated in the memorial service held for Sergeant Joe Bergeron on May 1st which marks the 4th anniversary of his death. He then informed everyone that this week is National Police Week. The Minnesota Association of Women Police (MAWP) presented Maplewood Police Detective Alesia Metry with the Officer of the Year Award at their annual conference this year. Lieutenant Kerry Crotty along with law enforcement command staff from all over Minnesota graduated from the ten week Northwestern Staff and Command School.

1. Lieutenant Michael Shortreed Promotion - Police Department – No Report

Police Chief Schnell gave the staff report; he then presented the badge to Commander Shortreed's wife, Jill Shortreed, for pinning of the badge.

2. Life Saving Award – Police Department – No Report

Police Chief Schnell gave the staff report; he then presented officers Clint Abel and Jason Marino with the Live Saving Award.

3. League of Women Voters 60 Year Anniversary – Presentation of Historical Booklet

Florence Sprague from the League of Women Voters addressed the council to give the report and answered questions of the council.

4. Approval of Resolution Proclamation Recognizing National Public Works Week: May 18-24, 2014

Public Works Director Thompson gave the staff report, then read the Proclamation Recognizing May 18-24, 2014 as Public Works Week.

Councilmember Juenemann moved to approve the Proclamation Recognizing National Public Works Week, May 18-24.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

G. CONSENT AGENDA

Councilmember Juenemann requested agenda items G5, G6 and G10 be highlighted.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

6. Approval of a Resolution of Support to Host a Minnesota GreenCorp Member

Assistant City Manager Coleman gave the staff report.

Councilmember Juenemann moved to approve the Resolution of Support to Host a Minnesota GreenCorps Member for the project year 2014-2015.

Resolution 14-5-1060

Resolution of Support to Host a Minnesota GreenCorps Member

WHEREAS, the City of Maplewood has applied to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2014-2015 program year; and

WHEREAS, if the MPCA selects the City of Maplewood, the organization is committed to implementing the proposed Energy Conservation Project to assist with the implementation of the City's Green Building Code and other energy and sustainability goals as described in the host site application, and in accordance with pre-scoped position description; and

WHEREAS, MPCA requires that the City of Maplewood enter into a host site agreement with MPCA that identifies the terms, conditions, roles and responsibilities.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Maplewood hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement. The Maplewood City Council authorizes and directs Shann Finwall, Environmental Planner, to sign the grant agreement on its behalf.

Adopted this 12th day of May, 2014.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

7. Approval of Payment to Ramsey-Washington Metro Watershed District (RWMWD) for Wicklanders Pond Dredging, City Project 13-12

Councilmember Juenemann moved to approve the final payment to Ramsey-Washington Metro Watershed District in the amount of \$177,502.92 for Wicklanders Pond Dredging, City Project 13-12; and authorize the Finance Director to adjust the budget to \$182,000 to allow final payment and closure of City Project 13-12.

Seconded by Councilmember Koppen

Ayes – All

Improvements, City Project 14-02 to proceed and utilize the services of Bolton and Menk, Inc. as the project engineer; and authorize the Finance Director to make the necessary transfers and establish City Project 14-02 to be finance by CIP Funds and PAC Funds once the funds are identified.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

H. PUBLIC HEARING

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. **Approval of a Resolution to Create and Administer a Tax Increment Finance District for the Villages at Frost and English Project**

Assistant City Manager Coleman gave the staff report. Andy Huse from Sherman and Associates addressed the council to give additional information.

Councilmember Juenemann moved to approve the Resolution Expressing Intent to Create and Administer a Tax Increment Finance District for Development of a Senior Living Project; and the Resolution Expressing Intent to Create and Administer a Tax Increment Finance District for Development of a Multi-Family Low to Moderate Income Housing Project.

Resolution 14-5-1061

Resolution Expressing Intent to Create and Administer a
Tax Increment Finance District for Development of a Senior Living Project

WHEREAS:

A. It has been proposed that the City of Maplewood, Minnesota (the "City") redevelop an area in the City known as the "Maplewood Bowl" site (the "Maplewood Bowl Site"). The City has received a proposal from Sherman Associates, Inc. (the "Developer") that a portion of the Maplewood Bowl Site be developed for a project containing approximately 65 affordable senior living rental units (the "Senior Living Project") which would revitalize the Maplewood Bowl Site and would meet the community needs for affordable senior housing within the area; and

B. A need has been identified for additional affordable housing within the City; and an opportunity for an adaptive re-use redevelopment of the Maplewood Bowl Site; and

C. The Developer has been working on redevelopment plans for the re-use

of the Maplewood Bowl Site, and has asked the City to undertake the development of a tax increment financing plan to assist in financing the rehabilitation and development of the Senior Living Project; and

D. It is anticipated that successful redevelopment of the Maplewood Bowl Site and the development of the Senior Living Project will require assistance in the form of tax increment financing in order to achieve financial feasibility; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maplewood that (i) subject to the City Council holding a public hearing; (ii) determining that tax increment financing assistance is necessary for the Senior Living Project; and (iii) verification of development financing need that substantiates that “but for” the use of tax increment financing the Senior Living Project would be unable to proceed, the City intends to create and administer a tax increment financing district limited in terms sufficient to minimally meet financial requirements of the development in compliance with Minnesota Statutes, Section 469.174 through 469.1794, as amended.

Resolution 14-5-1062

Resolution Expressing Intent to Create and administer a
Tax Increment Finance District for Development of a
Multi-Family Low to Moderate Income Housing Project

WHEREAS:

A. It has been proposed that the City of Maplewood, Minnesota (the "City") redevelop an area in the City known as the “Maplewood Bowl” site (the “Maplewood Bowl Site”). The City has received a proposal from Sherman Associates, Inc. (the “Developer”) that a portion of the Maplewood Bowl Site be developed for a project containing approximately 50 multi-family low to moderate income rental housing units (the “Multi-Family Project”) which would revitalize the Maplewood Bowl Site and would meet the community needs for affordable multi-family housing within the area; and

B. A need has been identified for additional affordable housing within the City; and an opportunity for an adaptive re-use redevelopment of the Maplewood Bowl Site; and

C. The Developer has been working on redevelopment plans for the re-use of the Maplewood Bowl Site, and has asked the City to undertake the development of a tax increment financing plan to assist in financing the rehabilitation and development of the Multi-Family Project; and

D. It is anticipated that successful redevelopment of the Maplewood Bowl Site and the development of the Multi-Family Project will require assistance in the form of tax increment financing in order to achieve financial feasibility; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maplewood that (i) subject to the City Council holding a public hearing; (ii) determining that tax increment financing assistance is necessary for the Multi-Family Project; and (iii) verification of development financing need that substantiates that “but for” the use of tax increment financing the Multi-Family Project would be unable to proceed, the City intends to create and administer a tax increment financing district limited in terms

sufficient to minimally meet financial requirements of the development in compliance with Minnesota Statutes, Section 469.174 through 469.1794, as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of an Off-Sale Intoxicating Liquor License for White Bear Liquor, 2223 White Bear Avenue

Deputy Clerk Schmidt gave the staff report. Bereket Tsegi Medhania, applicant for White Bear Liquor addressed the council to give additional information and answer questions.

Councilmember Cardinal moved to approve an Off-Sale Intoxicating Liquor License for White Bear Liquor, 2223 White Bear Avenue.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

3. Acceptance of Comprehensive Annual Financial Report – 2013

Councilmember Cardinal moved to approve the City's Comprehensive Annual Financial Report.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

4. Approval of a Side Yard Setback Variance Resolution for the Construction of a New Garage, 798 McKnight Road North

Senior Planner Ekstrand gave the staff report.

Councilmember Juenemann moved to approve the Resolution approving a side yard setback variance; approval is based on the following reasons:

- A. Strict enforcement of the ordinance would cause the applicant practical difficulties because complying with the side yard setback requirement stipulated by the ordinance would prohibit the building of a new garage because of the existing locations of the driveway and house.
- B. Approval of the requested side yard setback variance would benefit the adjacent properties because the site will be improved.
- C. Approval would meet the spirit and intent of the ordinance since the proposed garage would be built in an area that is already maintained as a garage.

and; approval of the side yard setback variance is based on the findings required by ordinance and subject to the following conditions:

- A. Shall comply with all zoning and building code regulations regarding the building of garages.
- B. Must replace tree that was removed to build new garage.

Resolution 14-5-1063
Site Yard Setback Variance Resolution

WHEREAS, Stephen Mosner applied for a variance from the shoreland protection ordinance.

WHEREAS, this variance applies to property located at 2843 Meadowlark Lane North. The property identification number for this property is:

25-29-22-33-0056

WHEREAS, Ordinance Section 44-108 of the R-1 Residence District, requires a setback of 5 feet from the side yard property line for garages and accessory buildings.

WHEREAS, the applicant is proposing a setback of 3 feet, requiring a variance of 2 feet, from the side yard property line.

WHEREAS, the history of this variance is as follows:

1. On May 6, 2014, the planning commission held a public hearing to review this proposal. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the report and recommendation of the city staff. The planning commission recommended that the city council approve the variance request.
3. The city council held a public meeting on May 12, 2014, to review this proposal. The council considered the report and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described variance based on the following reasons:

- A. Strict enforcement of the ordinance would cause the applicant practical difficulties because complying with the side yard setback requirement stipulated by the ordinance would prohibit the building of a new garage because of the existing locations of the driveway and house.
- B. Approval of the requested side yard setback variance would benefit the adjacent properties because the site will be improved.
- C. Approval would meet the spirit and intent of the ordinance since the proposed garage would be built in an area that is already maintained as a garage.

Conditions of Approval:

ordinance would prohibit the building of any permanent structures, substantially diminishing the potential of this lot.

- B. Approval of the requested shoreland setback variance would benefit the adjacent lake because the site will have its impervious surface area reduced.
- C. Approval would meet the spirit and intent of the ordinance since the proposed addition would be built in an area that is already maintained as lawn, which is also allowed by ordinance.
- D. The Minnesota Department of Natural Resources has reviewed the applicant's plans and does not require a permit or have any state statutes that prevent the addition from being built.

and approval of the shoreland setback variance shall be subject to complying with all of the conditions of approval in Shann Finwall and Virginia Gaynor's Environmental Review.

Resolution 14-5-1065
Shoreland Setback Variance Resolution

WHEREAS, David and Kathleen Gabel applied for a variance from the shoreland protection ordinance.

WHEREAS, this variance applies to property located at 2843 Meadowlark Lane North. The property identification number for this property is:

04-29-22-31-0005

WHEREAS, Ordinance Section 44-1242 of the Shoreland Overlay District, requires a setback of 75 feet in width adjacent to a Class 4 Public Water.

WHEREAS, the applicant is proposing a setback of 45 feet, requiring a variance of 30 feet, from the Class 4 Public Water.

WHEREAS, the history of this variance is as follows:

1. On May 6, 2014, the planning commission held a public hearing to review this proposal. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the report and recommendation of the city staff. The planning commission recommended that the city council approve the variance request.
3. The city council held a public meeting on May 12, 2014, to review this proposal. The council considered the report and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described variances based on the following reasons:

- A. Strict enforcement of the ordinance would cause the applicant practical difficulties because complying with the shoreland setback requirement stipulated by the ordinance would prohibit the building of any permanent structures, substantially diminishing the potential of this lot.
- B. Approval of the requested shoreland setback variance would benefit the adjacent lake because the site will have its impervious surface area reduced.
- C. Approval would meet the spirit and intent of the ordinance since the proposed addition would be built in an area that is already maintained as lawn, which is also allowed by ordinance.
- D. The Minnesota Department of Natural Resources has reviewed the applicant's plans and does not require a permit or have any state statutes that prevent the addition from being built.

Conditions of Approval:

Approval of the shoreland setback variance shall be subject to complying with all of the conditions of approval in Shann Finwall and Virginia Gaynor's Environmental Review.

The Maplewood City Council approved this resolution on May 12, 2014.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

7. Approval of a Conditional Use Permit Resolution and Design Plans for a Building Addition to Beaver Lake Elementary School, 1060 Sterling Street

Senior Planner Ekstrand gave the staff report. Mike Boland, ISD622 Operations & Maintenance Supervisor address the council to give additional information and answer questions.

Councilmember Juenemann moved to approve the conditional use permit resolution approving the plans for the addition to Beaver Lake Elementary, located at 1060 Sterling Street North. Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped April 15, 2014. Staff may approve minor changes.
2. The proposed construction shall be substantially started within one year of council approval or this permit shall be null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicant shall plant four trees to replace the four that are to be removed. Replacement trees shall be at least two inches in caliper if they are deciduous or at least six feet tall if they are evergreens. The applicant shall work with staff on this landscaping plan.

5. The applicant shall repair the pot holes in the parking lots and driveway from Stillwater Road. The graveled area on the north side of the building shall be paved within one year.
6. The applicant shall work with staff on the construction of a trash enclosure for the north side of the building to contain the two trash dumpsters. The trash enclosure shall be a material compatible with the building and have closeable gates. The trash enclosure shall be completed along with the construction of the proposed addition.
7. The applicant shall comply with all requirements of the city's engineering department report dated April 15, 2014.

Resolution 14-5-1066
Conditional Use Permit

WHEREAS, Independent School District 622, has applied for a conditional use permit to construct a building addition to the Beaver Lake Elementary School.

WHEREAS, Section 44-1092 (3) requires a CUP for any educational institution.

WHEREAS, this permit applies to the property located at 1060 Sterling Street North. The legal description of this property is:

This property lies within the NE ¼ of Section 25, Township 29, Range 22, Ramsey County, Minnesota. PID #252922130064

WHEREAS, the history of this conditional use permit is as follows:

1. On May 6, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On May 12, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.

4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.

6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.

7. The use would not create excessive additional costs for public facilities or services.

8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.

9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped April 15, 2014. Staff may approve minor changes.

2. The proposed construction shall be substantially started within one year of council approval or this permit shall be null and void. The council may extend this deadline for one year.

3. The city council shall review this permit in one year.

4. The applicant shall plant four trees to replace the four that are to be removed. Replacement trees shall be at least two inches in caliper if they are deciduous or at least six feet tall if they are evergreens. The applicant shall work with staff on this landscaping plan.

5. The applicant shall repair the pot holes in the parking lots and driveway from Stillwater Road. The graveled area on the north side of the building shall be paved within one year.

6. The applicant shall work with staff on the construction of a trash enclosure for the north side of the building to contain the two trash dumpsters. The trash enclosure shall be a material compatible with the building and have closeable gates. The trash enclosure shall be completed along with the construction of the proposed addition.

7. The applicant shall comply with all requirements of the city's engineering department report dated April 15, 2014.

The Maplewood City Council approved this resolution on May 12, 2014.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

8. Approval of a Conditional Use Permit Resolution to Reduce the Parking Lot Setback for the Hobby Lobby Dock Addition at the Plaza 3000 Shopping Center, 3000 White Bear Avenue

City Planner Ekstrand gave the staff report and answered questions of the council. Tom Schuette of Azure Properties addressed the council to give additional information and answer questions.

Councilmember Cardinal moved to approve the conditional use permit resolution approving the plans for the widening of the Plaza 3000 Shopping Center parking lot on the south side of the building. This approval allows a parking lot setback reduction from 11.5 feet to six feet 10 inches. Approval is based on the findings required by ordinance and subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped March 27, 2014. Staff may approve minor changes.
2. The proposed parking lot widening shall be substantially started within one year of council approval of this permit shall be null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The property owner shall replace the six trees that would be removed due to this parking lot widening. They shall plant shrub varieties that grow tall enough to provide some screening, but not massive enough to have a substantial root spread that would interfere with nearby buried cables in the street boulevard. The property owner shall plant six planting groupings of three shrubs each (18 shrubs total) to replace the six trees to be removed. The planting plan shall be subject to staff approval.

Resolution 14-5-1067
Conditional Use Permit

WHEREAS, Azure Properties has applied for a conditional use permit to reduce their parking lot setback on the south side of the building from the Lydia Avenue right-of-way.

WHEREAS, Section 44-12 (e) of the city ordinances requires a conditional use permit to enlarge, reconstruct or structurally alter a non-confirming use.

WHEREAS, this permit applies to the property located at 3000 White Bear Avenue. The legal description of this property is:

That part of the South $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, lying southerly of the north line of Woodlynn Avenue, subject to Woodlynn Avenue, and lying easterly of White Bear Avenue as now located by Final Certificate recorded as Document Number 1813704, Section 2, Township 29 North, Range 22 West, City of Maplewood, Ramsey County, Minnesota.

And

The west 329.31 feet of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ Section 2, Township 29 North, Range 22 West, except the north 1321.33 feet, thereof, City of Maplewood, Ramsey County, Minnesota.

And

Part of the south 640.00 feet of the north 1321.33 feet of the west 329.31 feet of the Northwest $\frac{1}{4}$, of the Northeast $\frac{1}{4}$, Section 2, Township 29 North, Range 22 West, City of Maplewood, Ramsey County, Minnesota.

WHEREAS, the history of this conditional use permit is as follows:

1. On May 6, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.

2. On May 12, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council _____ the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.

2. The use would not change the existing or planned character of the surrounding area.

3. The use would not depreciate property values.

4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.

6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.

7. The use would not create excessive additional costs for public facilities or services.

8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.

9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped March 27, 2014. Staff may approve minor changes.

2. The proposed parking lot widening shall be substantially started within one year of council approval of this permit shall be null and void. The council may extend this deadline for one year.

3. The city council shall review this permit in one year.

4. The property owner shall replace the six trees that would be removed due to this parking lot widening. They shall plant shrub varieties that grow tall enough to provide some screening, but not massive enough to have a substantial root spread that would interfere with nearby buried cables in the street boulevard. The property owner shall plant six planting groupings of three shrubs each (18 shrubs total) to replace the six trees to be removed. The shrubs shall be at least three feet tall upon planting. The planting plan shall be subject to staff approval.

The Maplewood City Council approved this resolution on May 12, 2014.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

9. Approval of a Conditional Use Permit Revision Resolution and Design Plans for Verizon Wireless Ground Equipment at Hillwood Drive and Sterling Street

City Planner Ekstrand gave the staff report. Steven Wegland of Verizon Wireless addressed the council to give additional information and answer questions.

Councilmember Cardinal moved to:

- A. Adopt the conditional use permit revision resolution approving the expansion of the cell phone and public safety communications facility at the St. Paul Regional Water Services water tower site at the corner of Hillwood Drive and Sterling Street. Approval is based on the findings required by ordinance and subject to the following conditions (additions are underlined):

1. All construction shall follow the site plan approved by the city date-stamped February 18, 2014. The director of community development may approve minor changes.
 2. The proposed construction of the new antenna facility must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 3. The city council shall review this permit in one year.
 4. Any antenna or equipment that is not used for a year shall be deemed abandoned and the city may require the owner to remove it.
 5. Ramsey County shall be responsible for costs and implementation of any corrections or changes necessary because of interference or other problems caused by this facility. The county shall make any such corrections or changes in a timely manner. Ramsey County shall be responsible only for their communications equipment.
 6. Verizon shall be responsible for costs and implementation of any corrections or changes necessary because of interference or other problems caused by their communications equipment.
 7. The applicant shall comply with the conditions noted in the engineering report by Steve Love dated February 13, 2014.
 8. The applicant shall provide written approval of this project by the St. Paul Regional Water Services since the proposal is on their site.
- B. Approve the plans date-stamped February 18, 2014 for the proposed equipment building for Verizon Wireless to locate on the water tower site at the corner of Hillwood Drive and Sterling Street. Approval is subject to the following conditions:
1. Approval of design plans is good for two years. If the applicant has not begun construction within two years, this design review shall be repeated. Staff may approve minor changes to these plans.
 2. The applicant shall obtain a conditional use permit from the city council for the proposed expanded use of the site with an additional building and equipment by Verizon Wireless.
 3. The applicant shall revise the landscape plan to show the planting locations of the trees to be staggered into two rows, instead of a single row. The applicant shall also work with staff on increasing the number of trees to the landscape plan to bolster the screening provided. The minimum height of these trees shall be six feet tall. The applicant shall make sure to maintain these trees and keep them watered.
 4. If the building project results in a need for a retaining wall at the base of the proposed pre-fabricated building due to grades, the applicant shall provide a

detail of this wall for staff approval.

5. The proposed structure shall match the pattern and color of the existing structure.
6. The applicant shall comply with the conditions noted in the engineering report by Steve Love dated February 13, 2014.
7. The applicant shall provide an irrevocable letter of credit or cash escrow in the amount of 150 percent of the cost of installing the landscaping, before getting a building permit.

Resolution 14-5-1068
Conditional Use Permit Revision

WHEREAS, Verizon Wireless has applied for a conditional use permit revision be allowed to expand the wireless communications facility which is in place at the St. Paul Regional Water Services water tower site.

WHEREAS, Section 44-1327 of the city ordinances requires a conditional use permit for communications towers, including their support equipment, in residential zoning districts.

WHEREAS, this permit applies to the property located at the southwest corner of Hillwood Drive and Sterling Street. The legal description of this property is:

Outlot B, Beth Heights First Addition, according to the recorded plat in Section 12, Township 28, Range 22 in Ramsey County, Minnesota. (PIN 12-28-22-43-0012)

WHEREAS, the history of this conditional use permit is as follows:

1. On March 18, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On May 12, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approved the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.

3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city date-stamped February 18, 2014. The director of community development may approve minor changes.
2. The proposed construction of the new antenna facility must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. Any antenna or equipment that is not used for a year shall be deemed abandoned and the city may require the owner to remove it.
5. Ramsey County shall be responsible for costs and implementation of any corrections or changes necessary because of interference or other problems caused by this facility. The county shall make any such corrections or changes in a timely manner. Ramsey County shall be responsible only for their communications equipment.
6. Verizon shall be responsible for costs and implementation of any corrections or changes necessary because of interference or other problems caused by their communications equipment.
7. The applicant shall comply with the conditions noted in the engineering report by Steve Love dated February 13, 2014.

4. Cable Commission

Councilmember Cardinal reported that a Subcommittee of the Cable Commission will be reviewing the Cable Commission's By-Laws to make update recommendations.

5. North St. Paul City Council

Councilmember Cardinal reported on the article about the City of North St. Paul that was in the Star Tribune newspaper on Thursday, May 8, 2014, discussing prayer at public meetings.

6. Transportation Related Items

Mayor Slawik reported on the Rush Line, Gateway and TAB transportation projects.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 8:56 p.m.

DRAFT

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

b. Consider Options for Permanent City Manager Appointment

City Manager Ahl gave the staff report and answered questions of the council.

Councilmember Abrams moved to delay making a decision on the permanent City Manager until after the budget has been set in September.

Seconded by Councilmember Juenemann

Ayes – Council Members Abrams and Juenemann

Nays – Mayor Slawik and Council Members Cardinal and Koppen

The motion failed.

Councilmember Cardinal moved to table the options for a permanent City Manager appointment until the June 23, 2014 City Council Meeting.

Seconded by Councilmember Juenemann

Ayes – Council Members Abrams, Cardinal and Juenemann

Nays – Mayor Slawik and Councilmember Koppen

The motion passed.

F. ADJOURNMENT

Mayor Slawik adjourned the meeting at 6:30 p.m.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Lois Knutson, Senior Administrative Assistant
DATE: June 3, 2014
SUBJECT: Human Rights Commission Appointment

Introduction

There is one opening on the Human Rights Commission. This opening is due to terms expiring and resignations. The City has advertised and accepted applications from interested individuals. The City Council then interviewed the candidate for the commission and filled out ballots during the Workshop prior to this meeting, which staff has tallied.

Recommendation

Staff recommends the City Council approve the attached resolution to appoint a candidate to the commission indicated.

Human Rights Commission
Annastacia Belladonna-Carrera, term expires May 1, 2015

Attachment

1. Resolution for Appointment

RESOLUTION

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individual, who has interviewed with the Maplewood City Council, to serve on the following commission:

Human Rights Commission

Annastacia Belladonna-Carrera, term expires May 1, 2015

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Gayle Bauman, Finance Director
DATE: June 4, 2014
SUBJECT: APPROVAL OF CLAIMS

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 462,256.89	Checks #92484 thru # 92533 dated 05/13/2014 thru 05/5/2014
\$ 278,355.61	Disbursements via debits to checking account dated 05/05/2014 thru 05/09/2014.
\$ 1,607,505.05	Checks # 92534 thru #92568 dated 05/20/2014
\$ 387,042.86	Disbursements via debits to checking account dated 05/12/14 thru 05/16/14
\$ 325,761.31	Checks #92571 thru #92605 dated 05/16/14 thru 05/27/14
\$ 256,986.14	Disbursements via debits to checking account dated 05/19/14 thru 05/23/14
\$ 477,943.42	Checks # 92606 thru # 92655 dated 05/29/14 thru 06/03/14
\$ 415,926.57	Disbursements via debits to checking account dated 05/27/14 thru 05/30/14
<u>\$ 4,211,777.85</u>	Total Accounts Payable

PAYROLL

\$ 540,397.52	Payroll Checks and Direct Deposits dated 05/09/2014
\$ 1,104.95	Payroll Deduction check # 9990000 thru # 9990002 dated 05/09/2014
\$ 515,635.41	Payroll Checks and Direct Deposits dated 05/23/2014
\$ 961.71	Payroll Deduction check # 9990018 thru # 9990021 dated 05/23/2014
<u>\$ 1,058,099.59</u>	Total Payroll
<u><u>\$ 5,269,877.44</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

Check Register
City of Maplewood

05/08/2014

Check	Date	Vendor	Description	Amount	
92484	05/13/2014	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - APRIL	636.55
92485	05/13/2014	03988	JODI HALWEG	REIMB FOR WORKOUT SHOES	75.00
92486	05/13/2014	00393	MN DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX - APRIL 19769123035	2,228.75
92487	05/13/2014	00881	STEVE LUKIN	REIMB FOR MEALS & TAXI 4/8-4/11	253.50
92488	05/13/2014	01546	SUBURBAN SPORTSWEAR	SHIRTS FOR SPRING SOCCER	1,156.75
92489	05/13/2014	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS ~	1,081.67
92490	05/13/2014	04845	TENNIS SANITATION LLC	RECYCLING FEE - APRIL	38,828.25
92491	05/13/2014	04192	TRANS-MEDIC	EMS BILLING - APRIL	3,880.02
92492	05/13/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	22,081.89
	05/13/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	15,168.62
	05/13/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	1,227.41
	05/13/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	66.56
	05/13/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	15.88
92493	05/13/2014	04419	LOUISE A. BEAMAN	REFS 1ST HALF SPRING VOLLEYBALL	300.00
92494	05/13/2014	05324	CHRISTIE BERNARDY	RETAINER FEE/ADD'L WORK - APRIL	1,750.00
92495	05/13/2014	01865	DON BOWMAN	ASSIGNMENTS 1ST HALF V-BALL	202.50
92496	05/13/2014	01871	KENNETH COOPER	REFS 1ST HALF SPRING VOLLEYBALL	75.00
92497	05/13/2014	05215	CORESTRONG FITNESS LLC	SOCCER CLINIC INSTRUCTION	706.80
92498	05/13/2014	05203	DANCE & ENTERTAINMENT, LLC	LINE DANCE INSTRUCTION SATURDAYS	138.00
92499	05/13/2014	05206	DAVID GRUPA PORTRAIT	PHOTOGRAPHY SERVICE APRIL 11	132.00
92500	05/13/2014	05325	DEUCES WILD, LLC	MCC SHOW MAY 17 FINAL PMT	2,000.00
92501	05/13/2014	05025	DIST 622 EDUCATION FOUNDATION	TABLE SPONSORSHIP STAARS BANQUET	475.00
92502	05/13/2014	05207	EQUIFAX INFORMATION SERVICES	APPLICANT BACKGROUND CHECKS	60.00
92503	05/13/2014	03538	PATRICK JAMES HUBBARD	REFS 1ST HALF SPRING VOLLEYBALL	375.00
92504	05/13/2014	05030	KANSAS STATE BANK OF MANHATTAN	EQUIP LEASE - MCC - PMT#22	4,344.07
92505	05/13/2014	03218	KLINE NISSAN	REJECT CVR INCORRECT TOTAL	329.75
92506	05/13/2014	04790	MAYER ARTS, INC.	COSTUME FEES FOR SPRING RECITAL	1,125.00
92507	05/13/2014	04142	POLLY MEYER	DANCE INSTRUCTION APRIL 11	70.00
92508	05/13/2014	05350	MARK NILES NEWSTROM	SPEAKER FOR BIRD BANDING PROG	150.00
92509	05/13/2014	00001	ONE TIME VENDOR	REFUND J CARLSON SOCCER	130.00
92510	05/13/2014	00001	ONE TIME VENDOR	T TRUONG ART CONTEST WINNER	65.00
92511	05/13/2014	00001	ONE TIME VENDOR	M JOHNSON ART CONTEST WINNER	65.00
92512	05/13/2014	00001	ONE TIME VENDOR	REFUND C HOPPER DENTAL COBRA INS	46.61
92513	05/13/2014	00001	ONE TIME VENDOR	J TRUONG ART CONTEST WINNER	45.00
92514	05/13/2014	00001	ONE TIME VENDOR	D BROWN ART CONTEST WINNER	45.00
92515	05/13/2014	00001	ONE TIME VENDOR	REFUND CHAMPION PLUMBING PERMIT	41.00
92516	05/13/2014	00001	ONE TIME VENDOR	J KLEIN ART CONTEST WINNER	35.00
92517	05/13/2014	00001	ONE TIME VENDOR	REFUND J JANSEN LINE DANCE	33.00
92518	05/13/2014	00001	ONE TIME VENDOR	E SELLIE ART CONTEST WINNER	30.00
92519	05/13/2014	02008	RAMSEY COUNTY PUBLIC WORKS	BRIDGE INSPECTIONS	570.00
92520	05/13/2014	04264	RAMSEY-WASHINGTON	WATERFEST - ZERO WASTE EVENT 5/31	300.00
92521	05/13/2014	05212	RETROFIT COMPANIES, INC.	SPRING CLEAN UP	3,580.00
92522	05/13/2014	03446	RICK JOHNSON DEER & BEAVER INC	DEER PICK UP - APRIL	115.00
92523	05/13/2014	01886	ROSENBAUER MINNESOTA, LLC	L325 REPAIR	588.00
92524	05/13/2014	05120	RICH SCHELL	REFS 1ST HALF SPRING VOLLEYBALL	150.00
92525	05/13/2014	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,422.51
92526	05/13/2014	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	37.00
92527	05/13/2014	01550	SUMMIT INSPECTIONS	ELECTRICAL INSPECTIONS - APRIL	2,408.60
92528	05/13/2014	01565	SWEEPER SERVICES	PARTS & LABOR SWEEPER UNIT #714	4,702.79
	05/13/2014	01565	SWEEPER SERVICES	PARTS & LABOR SWEEPER UNIT #703	3,942.41
92529	05/13/2014	05213	TENNIS ROLL OFF LLC	SPRING CLEAN UP	2,552.74
92530	05/13/2014	05342	TERRA GERERAL CONTRACTORS	PROJ 12-14 FIRE DEPT SOUTH PMT#3	334,368.26
92531	05/13/2014	02464	US BANK	PAYING AGENT FEES	450.00
92531	05/13/2014	02464	US BANK	PAYING AGENT FEES	450.00
	05/13/2014	02464	US BANK	PAYING AGENT FEES	225.00

92532	05/13/2014	05284	BOB WOSICK	REFS 1ST HALF SPRING VOLLEYBALL	225.00
92533	05/15/2014	03738	CHARLES E. BETHEL	ATTORNEY SRVS FEES/RENT - JUNE	6,700.00
					<hr/>
					462,256.89
					<hr/> <hr/>

50 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/5/2014	MN State Treasurer	Drivers License/Deputy Registrar	27,284.80
5/6/2014	MN State Treasurer	Drivers License/Deputy Registrar	54,593.37
5/7/2014	MN State Treasurer	Drivers License/Deputy Registrar	42,109.06
5/8/2014	MN State Treasurer	Drivers License/Deputy Registrar	19,691.99
5/9/2014	MN State Treasurer	Drivers License/Deputy Registrar	49,222.04
5/9/2014	MN Dept of Natural Reso	DNR electronic licenses	1,836.00
5/9/2014	US Bank VISA One Card	Purchasing card items	47,351.01
5/9/2014	Optum Health	DCRP & Flex plan payments	1,742.34
5/9/2014	ICMA (Vantagepointe)	Deferred Compensation	4,014.00
5/9/2014	ING - State Plan	Deferred Compensation	30,511.00
			278,355.61

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
04/18/2014	04/21/2014	RUN N FUN	\$112.00	CLINT ABEL
04/18/2014	04/21/2014	BOARD OF AELSLAGID	\$134.50	R CHARLES AHL
04/21/2014	04/22/2014	U OF M CCE NONCREDIT	\$235.00	R CHARLES AHL
04/24/2014	04/29/2014	GRAND VIEW LODGE & TENNIS	\$254.75	R CHARLES AHL
04/25/2014	04/28/2014	UNIFORMS UNLIMITED INC.	\$17.10	MARK ALDRIDGE
04/17/2014	04/21/2014	OFFICE DEPOT #1090	\$51.28	REGAN BEGGS
04/29/2014	05/01/2014	OFFICE DEPOT #1090	\$73.43	REGAN BEGGS
04/30/2014	05/02/2014	OFFICE DEPOT #1090	\$105.80	REGAN BEGGS
04/19/2014	04/21/2014	UNIFORMS UNLIMITED INC.	\$32.50	STANLEY BELDE
04/24/2014	04/28/2014	APPLE STORE #R054	\$10.72	CHAD BERGO
04/24/2014	04/28/2014	APPLE STORE #R054	\$62.12	CHAD BERGO
04/28/2014	04/29/2014	BESTBUY.COM 00009944	\$0.02	CHAD BERGO
04/28/2014	04/29/2014	BESTBUY.COM 00009944	\$2,024.61	CHAD BERGO
04/30/2014	05/02/2014	IMPARK 00200149	\$10.00	CHAD BERGO
04/25/2014	04/28/2014	CUB FOODS #1599	\$21.13	OAKLEY BIESANZ
05/01/2014	05/02/2014	TARGET 00011858	\$26.97	NEIL BRENEMAN
04/23/2014	04/25/2014	VERIZON WRLS N7845-01	\$128.51	TROY BRINK
04/24/2014	04/25/2014	U OF M PARKING AND TRANS	\$6.00	TROY BRINK
04/22/2014	04/24/2014	RED WING SHOE STORE	\$212.49	BRENT BUCKLEY
04/30/2014	05/01/2014	TARGET 00011858	\$24.00	NATHAN BURLINGAME
04/30/2014	05/01/2014	MILLS FLEET FARM #2,700	\$35.97	NATHAN BURLINGAME
04/23/2014	04/24/2014	03.WWW.ELREYJESUS.ORG	\$1.00	SARAH BURLINGAME
04/22/2014	04/24/2014	COPS PLUS, INC	\$95.68	DAN BUSACK
05/01/2014	05/02/2014	UNIFORMS UNLIMITED INC.	\$224.00	DANIEL BUSACK
04/23/2014	04/24/2014	EMERGENCY AUTOMOTIVE	\$133.00	JOHN CAPISTRANT
04/29/2014	04/30/2014	EVEREST EMERGENCY VEHICL	\$18.54	JOHN CAPISTRANT
04/17/2014	04/21/2014	SPRINT STORE #226	\$85.67	NICHOLAS CARVER
04/23/2014	04/25/2014	SPRINT STORE #226	\$53.55	NICHOLAS CARVER
04/28/2014	04/28/2014	INT'L CODE COUNCIL INC	\$34.23	NICHOLAS CARVER
04/18/2014	04/21/2014	HENRIKSEN ACE HARDWARE	(\$11.99)	SCOTT CHRISTENSON
04/18/2014	04/21/2014	KNOWLAN'S MARKET #2	\$20.66	SCOTT CHRISTENSON
04/23/2014	04/25/2014	THE HOME DEPOT 2801	\$71.82	SCOTT CHRISTENSON
04/28/2014	04/30/2014	INTERNATIONAL CHEMTEX	\$33.56	SCOTT CHRISTENSON
04/28/2014	04/30/2014	INTERNATIONAL CHEMTEX	\$502.52	SCOTT CHRISTENSON
04/29/2014	04/30/2014	VIKING ELECTRIC-CREDIT DE	(\$139.86)	SCOTT CHRISTENSON
04/29/2014	04/30/2014	VIKING ELECTRIC-CREDIT DE	\$103.19	SCOTT CHRISTENSON
04/23/2014	04/25/2014	HOLIDAY STNSTORE 0309	\$53.50	KERRY CROTTY
04/18/2014	04/21/2014	USPS 26833800033400730	\$17.45	CHARLES DEAVER
04/23/2014	04/25/2014	THE HOME DEPOT 2810	\$19.25	CHARLES DEAVER
04/24/2014	04/29/2014	BULBTRONICS INC FARMINGDA	(\$37.53)	CHARLES DEAVER
04/29/2014	04/30/2014	MENARDS 3022	\$7.69	CHARLES DEAVER
04/18/2014	04/21/2014	JOHN DEERE LANDSCAPES530	(\$111.30)	THOMAS DEBILZAN
04/18/2014	04/21/2014	JOHN DEERE LANDSCAPES530	\$103.90	THOMAS DEBILZAN
04/29/2014	04/30/2014	CC MILITARY SURPLU	\$31.46	JOSEPH DEMULLING
04/18/2014	04/21/2014	PET FOOD EXPERTS	\$1,669.90	RICHARD DOBLAR
04/24/2014	04/24/2014	TI *TASER INTL	\$610.96	RICHARD DOBLAR
04/24/2014	04/25/2014	BEST BUY MHT 00000109	\$37.49	RICHARD DOBLAR
04/22/2014	04/24/2014	COMMERCIAL POOL & SPA SUP	\$175.65	TOM DOUGLASS
04/23/2014	04/25/2014	THE HOME DEPOT 2801	\$34.44	TOM DOUGLASS
04/26/2014	04/28/2014	TABLE TOTER, INC	\$162.55	TOM DOUGLASS
04/30/2014	05/01/2014	CONTINENTAL RESEARCH COR	\$497.85	TOM DOUGLASS
05/01/2014	05/02/2014	HENRIKSEN ACE HARDWARE	\$10.47	TOM DOUGLASS
04/24/2014	04/24/2014	AMAZON.COM	\$34.95	JOHN DUCHARME
04/18/2014	04/21/2014	UNIFORMS UNLIMITED INC.	\$256.84	MICHAEL DUGAS
04/26/2014	04/28/2014	ST JOSEPH'S HOSPITAL	\$34.10	MICHAEL DUGAS

04/30/2014	05/01/2014	SHARROW LIFTING PRODUCTS	\$105.00	DOUG EDGE
04/30/2014	05/01/2014	MILLS FLEET FARM #2,700	\$10.55	DOUG EDGE
04/30/2014	05/02/2014	SEARS ROEBUCK 1122	\$74.96	DOUG EDGE
04/23/2014	04/24/2014	BEST BUY MHT 00000109	\$21.41	THOMAS EKSTRAND
04/28/2014	04/29/2014	BEST BUY MHT 00000109	\$107.10	ANDREW ENGSTROM
04/19/2014	04/21/2014	UNIFORMS UNLIMITED INC.	\$325.98	VIRGINIA ERICKSON
04/23/2014	04/24/2014	TARGET 00011858	\$9.42	PAUL E EVERSON
04/18/2014	04/21/2014	WW GRAINGER	\$345.08	LARRY FARR
04/18/2014	04/23/2014	WW GRAINGER	(\$421.21)	LARRY FARR
04/21/2014	04/22/2014	MENARDS 3022	(\$69.18)	LARRY FARR
04/21/2014	04/22/2014	STATE SUPPLY	\$439.89	LARRY FARR
04/21/2014	04/22/2014	MENARDS 3022	\$5.75	LARRY FARR
04/24/2014	04/25/2014	CINTAS 470	\$25.00	LARRY FARR
04/26/2014	04/28/2014	MENARDS 3022	\$11.51	LARRY FARR
04/29/2014	04/30/2014	MENARDS 3022	\$47.99	LARRY FARR
04/30/2014	05/01/2014	METROPOLITAN MECHANICAL	\$791.00	LARRY FARR
05/01/2014	05/02/2014	CINTAS 470	\$82.76	LARRY FARR
04/18/2014	04/21/2014	TARGET 00024067	\$34.36	SHANN FINWALL
04/18/2014	04/21/2014	CARIBOU COFFEE CO #1152	\$25.69	SHANN FINWALL
04/19/2014	04/21/2014	DOROTHY ANN BAKERY & CAFE	\$27.00	SHANN FINWALL
04/30/2014	05/01/2014	BRO-TEX, INC.	\$250.00	SHANN FINWALL
04/21/2014	04/21/2014	COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
04/19/2014	04/21/2014	IDU*INSIGHT PUBLIC SEC	\$859.15	NICK FRANZEN
04/22/2014	04/22/2014	AMAZON.COM	\$559.96	NICK FRANZEN
04/26/2014	04/28/2014	IDU*INSIGHT PUBLIC SEC	\$69.74	NICK FRANZEN
04/26/2014	04/28/2014	IDU*INSIGHT PUBLIC SEC	\$266.38	NICK FRANZEN
04/29/2014	04/30/2014	SHI CORP	\$244.00	NICK FRANZEN
04/30/2014	05/01/2014	AWL*PEARSON EDUCATION	\$47.98	NICK FRANZEN
04/30/2014	05/01/2014	AMAZON MKTPLACE PMTS	\$73.17	NICK FRANZEN
05/01/2014	05/01/2014	AMAZON MKTPLACE PMTS	\$77.29	NICK FRANZEN
04/18/2014	04/21/2014	UNIFORMS UNLIMITED INC.	\$76.49	DEREK FRITZE
04/23/2014	04/24/2014	DICK'S CLOTHING&SPORTING	\$99.99	DEREK FRITZE
04/21/2014	04/22/2014	BACHMAN'S INC #0004	\$13.65	VIRGINIA GAYNOR
04/28/2014	04/29/2014	LORMAN EDUCATION SERVICE	\$458.00	KAREN GUILFOILE
04/29/2014	05/01/2014	VERIZON WRLS M3099-01	\$455.24	KAREN GUILFOILE
04/17/2014	04/21/2014	THE HOME DEPOT 2801	\$37.46	MARK HAAG
04/23/2014	04/25/2014	VERIZON WRLS N7845-01	\$53.55	MARK HAAG
04/23/2014	04/25/2014	MILLS FLEET FARM #2,700	\$52.38	MARK HAAG
04/28/2014	04/29/2014	VIKING INDUSTRIAL CENTER	\$812.04	MARK HAAG
04/30/2014	05/01/2014	FASTENAL COMPANY01	\$85.28	MARK HAAG
04/29/2014	04/30/2014	HENRIKSEN ACE HARDWARE	\$9.07	MILES HAMRE
04/23/2014	04/24/2014	HENRIKSEN ACE HARDWARE	\$5.99	TAMARA HAYS
04/30/2014	05/01/2014	JOHN DEERE LANDSCAPES530	\$43.98	TAMARA HAYS
04/30/2014	05/02/2014	THE HOME DEPOT 2801	\$4.97	TAMARA HAYS
04/21/2014	04/23/2014	THE HOME DEPOT 2801	\$152.78	GARY HINNENKAMP
04/25/2014	04/28/2014	HENRIKSEN ACE HARDWARE	\$19.44	GARY HINNENKAMP
04/29/2014	04/30/2014	HENRIKSEN ACE HARDWARE	\$7.49	GARY HINNENKAMP
04/29/2014	04/30/2014	MENARDS 3059	\$56.95	GARY HINNENKAMP
05/01/2014	05/02/2014	HENRIKSEN ACE HARDWARE	\$10.47	GARY HINNENKAMP
04/20/2014	04/21/2014	COMCAST CABLE COMM	\$83.89	RON HORWATH
04/23/2014	04/23/2014	COMCAST CABLE COMM	\$326.32	RON HORWATH
04/29/2014	04/29/2014	TARGET.COM *	\$43.46	RON HORWATH
04/29/2014	05/01/2014	DOLRTREE 3150 00031500	\$26.78	RON HORWATH
04/18/2014	04/21/2014	DALCO ENTERPRISES, INC	\$741.70	DAVID JAHN
04/17/2014	04/21/2014	OFFICE MAX	\$66.85	TOM KALKA
04/18/2014	04/21/2014	THE UPS STORE 2171	\$9.92	TOM KALKA

04/24/2014	04/25/2014	FIRST SHRED	\$59.40	LOIS KNUTSON
04/28/2014	04/30/2014	OFFICE DEPOT #1090	\$200.04	LOIS KNUTSON
04/29/2014	04/30/2014	NOODLESANDCOMPANYONLIN	\$86.19	LOIS KNUTSON
04/22/2014	04/24/2014	HP HOME STORE	\$83.53	JASON KREGER
04/23/2014	04/25/2014	OFFICE MAX	\$96.38	JASON KREGER
04/23/2014	04/25/2014	THE HOME DEPOT 2801	\$85.64	JASON KREGER
04/24/2014	04/28/2014	THE HOME DEPOT 2801	\$53.24	JASON KREGER
04/26/2014	04/28/2014	THE HOME DEPOT 2801	\$69.67	JASON KREGER
04/28/2014	04/30/2014	OFFICE MAX	\$51.36	JASON KREGER
04/30/2014	05/01/2014	CDW GOVERNMENT	\$257.54	JASON KREGER
05/01/2014	05/02/2014	RADIOSHACK COR00161455	\$26.77	JASON KREGER
04/22/2014	04/23/2014	BATTERIES PLUS #31	\$56.56	NICHOLAS KREKELER
04/22/2014	04/23/2014	UNIFORMS UNLIMITED INC.	\$118.85	NICHOLAS KREKELER
04/28/2014	04/29/2014	PETSMART INC 461	\$85.61	NICHOLAS KREKELER
04/28/2014	04/29/2014	MENARDS 3059	\$51.36	NICHOLAS KREKELER
04/21/2014	04/22/2014	UNIFORMS UNLIMITED INC.	(\$1,151.99)	DAVID KVAM
04/21/2014	04/22/2014	UNIFORMS UNLIMITED INC.	\$1,151.99	DAVID KVAM
04/22/2014	04/23/2014	UNIFORMS UNLIMITED INC.	\$628.99	DAVID KVAM
04/22/2014	04/23/2014	UNIFORMS UNLIMITED INC.	\$10.00	DAVID KVAM
04/28/2014	04/29/2014	BEST BUY MHT 00000109	\$128.52	RANDY LINDBLOM
04/18/2014	04/21/2014	UNIFORMS UNLIMITED INC.	\$149.85	STEVE LUKIN
04/20/2014	04/21/2014	REPUBLIC SERVICES TRASH	\$138.36	STEVE LUKIN
04/25/2014	04/29/2014	ASPEN MILLS INC.	\$118.50	STEVE LUKIN
04/29/2014	04/30/2014	CELLAIRIS	\$42.84	STEVE LUKIN
04/29/2014	04/30/2014	UNIFORMS UNLIMITED INC.	\$54.64	STEVE LUKIN
04/30/2014	05/01/2014	MENARDS 3059	\$139.60	STEVE LUKIN
04/18/2014	04/21/2014	HEJNY RENTAL INC	\$95.21	SASHA MEYER
04/19/2014	04/21/2014	CUB FOODS #1599	\$3.33	SASHA MEYER
04/22/2014	04/24/2014	BROADWAY RENTAL	\$308.98	SASHA MEYER
04/25/2014	04/28/2014	QNS*QUEENSBORO SHIRT	\$27.90	SASHA MEYER
05/01/2014	05/02/2014	WELCOME WAGON	\$138.00	SASHA MEYER
04/18/2014	04/21/2014	BOUND TREE MEDICAL LLC	\$138.99	MICHAEL MONDOR
04/23/2014	04/24/2014	MASIMO AMERICAS, INC	\$304.23	MICHAEL MONDOR
04/23/2014	04/25/2014	BOUND TREE MEDICAL LLC	\$252.26	MICHAEL MONDOR
04/24/2014	04/25/2014	MOTION COMPUTING INC	\$60.87	MICHAEL MONDOR
04/28/2014	04/30/2014	BOUND TREE MEDICAL LLC	\$225.00	MICHAEL MONDOR
04/30/2014	05/02/2014	BOUND TREE MEDICAL LLC	\$98.40	MICHAEL MONDOR
04/30/2014	05/02/2014	BOUND TREE MEDICAL LLC	\$3,034.89	MICHAEL MONDOR
05/01/2014	05/02/2014	BEST BUY MHT 00000109	\$85.69	MICHAEL MONDOR
05/01/2014	05/02/2014	IN *CHOICE1 HEALTH CARE S	\$249.50	MICHAEL MONDOR
04/23/2014	04/24/2014	MENARDS 3059	\$20.72	JOHN NAUGHTON
04/28/2014	04/29/2014	HENRIKSEN ACE HARDWARE	\$21.98	JOHN NAUGHTON
04/30/2014	05/01/2014	MENARDS 3022	\$135.90	JOHN NAUGHTON
04/24/2014	04/25/2014	HEJNY RENTAL INC	\$111.17	ERICK OSWALD
04/17/2014	04/21/2014	OFFICE DEPOT #1090	\$67.62	MARY KAY PALANK
04/23/2014	04/25/2014	OFFICE DEPOT #1090	\$152.66	MARY KAY PALANK
04/18/2014	04/21/2014	BEARING DIST*	\$36.65	STEVEN PRIEM
04/18/2014	04/21/2014	BARNETT CHRYJEEPkia	\$63.48	STEVEN PRIEM
04/18/2014	04/21/2014	AN FORD WHITE BEAR LAK	\$25.41	STEVEN PRIEM
04/18/2014	04/21/2014	TRUCK UTILITIES INC ST PA	\$6.80	STEVEN PRIEM
04/21/2014	04/22/2014	AUTO PLUS LITTLE CANADA	\$50.05	STEVEN PRIEM
04/21/2014	04/22/2014	AUTO PLUS LITTLE CANADA	\$55.52	STEVEN PRIEM
04/21/2014	04/22/2014	BARNETT CHRYJEEPkia	\$162.00	STEVEN PRIEM
04/21/2014	04/22/2014	BARNETT CHRYJEEPkia	\$103.20	STEVEN PRIEM
04/21/2014	04/23/2014	BOYER TRUCKS - PARTS	(\$68.53)	STEVEN PRIEM
04/21/2014	04/23/2014	DELMEDICO MACHINE SHOP	\$90.00	STEVEN PRIEM

04/21/2014	04/23/2014	BOYER TRUCKS - PARTS	\$141.18	STEVEN PRIEM
04/21/2014	04/23/2014	BOYER TRUCKS - PARTS	\$68.53	STEVEN PRIEM
04/22/2014	04/23/2014	TOWMASTER	\$237.45	STEVEN PRIEM
04/22/2014	04/23/2014	AUTO PLUS LITTLE CANADA	\$77.95	STEVEN PRIEM
04/22/2014	04/23/2014	MIDWEST LIFT WORKS	\$150.00	STEVEN PRIEM
04/22/2014	04/23/2014	BAUER BUILT TIRE 18	\$722.18	STEVEN PRIEM
04/23/2014	04/24/2014	ASPEN EQUIPMENT-BLOOMIN	\$1,713.24	STEVEN PRIEM
04/23/2014	04/24/2014	AUTO PLUS LITTLE CANADA	\$18.81	STEVEN PRIEM
04/23/2014	04/24/2014	AUTO PLUS LITTLE CANADA	\$13.09	STEVEN PRIEM
04/23/2014	04/28/2014	COMO LUBE & SUPPLIES	\$160.69	STEVEN PRIEM
04/24/2014	04/25/2014	U OF M PARKING AND TRANS	\$6.00	STEVEN PRIEM
04/24/2014	04/25/2014	AUTO PLUS LITTLE CANADA	\$230.00	STEVEN PRIEM
04/24/2014	04/25/2014	PIONEER RIM & WHEEL HQ	\$155.32	STEVEN PRIEM
04/24/2014	04/25/2014	BAUER BUILT TIRE 18	\$515.18	STEVEN PRIEM
04/28/2014	04/29/2014	BARNETT CHRYJEEPkia	\$259.20	STEVEN PRIEM
04/28/2014	04/29/2014	MACQUEEN EQUIPMENT INC	\$843.38	STEVEN PRIEM
04/28/2014	04/29/2014	MACQUEEN EQUIPMENT INC	\$371.07	STEVEN PRIEM
04/28/2014	05/02/2014	MACQUEEN EQUIPMENT INC	(\$371.07)	STEVEN PRIEM
04/28/2014	05/02/2014	MACQUEEN EQUIPMENT INC	(\$745.56)	STEVEN PRIEM
04/29/2014	04/30/2014	FACTORY MTR PTS #1	\$162.89	STEVEN PRIEM
04/29/2014	04/30/2014	AUTO PLUS LITTLE CANADA	\$17.32	STEVEN PRIEM
04/29/2014	04/30/2014	AUTO PLUS LITTLE CANADA	\$14.26	STEVEN PRIEM
04/29/2014	04/30/2014	AN FORD WHITE BEAR LAK	\$39.65	STEVEN PRIEM
04/29/2014	04/30/2014	AN FORD WHITE BEAR LAK	\$515.00	STEVEN PRIEM
04/29/2014	04/30/2014	TRUCK UTILITIES INC ST PA	\$36.60	STEVEN PRIEM
04/30/2014	05/01/2014	KATH FUEL OFFICE	\$347.12	STEVEN PRIEM
04/30/2014	05/01/2014	AUTO PLUS LITTLE CANADA	\$102.58	STEVEN PRIEM
04/30/2014	05/01/2014	BAUER BUILT TIRE 18	\$870.10	STEVEN PRIEM
05/01/2014	05/02/2014	AUTO PLUS LITTLE CANADA	\$7.25	STEVEN PRIEM
05/01/2014	05/02/2014	AUTO PLUS LITTLE CANADA	\$16.36	STEVEN PRIEM
05/01/2014	05/02/2014	AUTO PLUS LITTLE CANADA	\$21.46	STEVEN PRIEM
05/01/2014	05/02/2014	AUTO PLUS LITTLE CANADA	\$53.40	STEVEN PRIEM
05/01/2014	05/02/2014	BARNETT CHRYJEEPkia	\$39.20	STEVEN PRIEM
04/23/2014	04/24/2014	JERRYS FLOOR STORE	\$102.84	KELLY PRINS
04/28/2014	04/30/2014	THE HOME DEPOT 2801	\$122.68	KELLY PRINS
04/29/2014	05/01/2014	WALLY S UPHOLS80110026	\$1,169.08	KELLY PRINS
04/29/2014	05/01/2014	THE HOME DEPOT 2801	\$18.33	KELLY PRINS
04/30/2014	05/02/2014	WEBER AND TROSETH INC	\$124.35	KELLY PRINS
04/21/2014	04/22/2014	HILLYARD INC MINNEAPOLIS	\$1,508.21	MICHAEL REILLY
04/30/2014	05/01/2014	DALCO ENTERPRISES, INC	\$895.34	MICHAEL REILLY
04/30/2014	05/01/2014	AMAZON MKTPLACE PMTS	\$86.24	LORI RESENDIZ
05/01/2014	05/02/2014	AMAZON MKTPLACE PMTS	\$99.00	LORI RESENDIZ
04/18/2014	04/21/2014	PAYPAL *ASHLANDPROD	\$200.00	AUDRA ROBBINS
04/24/2014	04/28/2014	NATIONAL RECREATION &	\$78.13	AUDRA ROBBINS
04/26/2014	04/28/2014	CUB FOODS #1599	\$18.14	AUDRA ROBBINS
04/18/2014	04/21/2014	RED WING SHOE STORE	\$191.24	RICK RUIZ
04/22/2014	04/23/2014	VL OAKDALE CONTRAC	\$13.47	ROBERT RUNNING
04/29/2014	04/30/2014	VIKING INDUSTRIAL CENTER	\$931.68	ROBERT RUNNING
04/18/2014	04/21/2014	T-MOBILE #1065	\$32.00	DEB SCHMIDT
04/24/2014	04/25/2014	CUB FOODS #1599	\$13.56	DEB SCHMIDT
04/29/2014	04/30/2014	LILLIE SUBURBAN NEWSPAPE	\$76.50	DEB SCHMIDT
05/01/2014	05/02/2014	HOLIDAY INN RAMP	\$4.00	DEB SCHMIDT
04/26/2014	04/28/2014	FEDEXOFFICE 00006205	\$241.02	PAUL SCHNELL
04/22/2014	04/23/2014	HENRIKSEN ACE HARDWARE	\$6.41	SCOTT SCHULTZ
04/25/2014	04/28/2014	VERIZON WRLS N7845-01	\$53.55	SCOTT SCHULTZ
04/29/2014	05/01/2014	USA MOBILITY WIRELE	\$39.65	SCOTT SCHULTZ

04/30/2014	05/02/2014	ON SITE SANITATION INC	\$1,548.62	SCOTT SCHULTZ
04/24/2014	04/25/2014	TARGET 00011858	\$30.39	CAITLIN SHERRILL
04/24/2014	04/28/2014	A-1 LAUNDRY	\$48.74	CAITLIN SHERRILL
04/18/2014	04/21/2014	KATANA FORENSICS INC	\$300.00	MICHAEL SHORTREED
04/22/2014	04/23/2014	POLAR CHEVROLET MAZDA	\$880.55	MICHAEL SHORTREED
04/30/2014	05/01/2014	UNIFORMS UNLIMITED INC.	\$45.48	MICHAEL SHORTREED
04/25/2014	04/28/2014	PUBLIC AGENCY TRAINING C	\$295.00	JOANNE SVENDSEN
04/26/2014	04/29/2014	GRAND VIEW LODGE & TENNIS	\$322.77	JOANNE SVENDSEN
04/29/2014	04/30/2014	PAYPAL *MINNESOTAAS	\$45.00	JOANNE SVENDSEN
04/25/2014	04/28/2014	NAPA STORE 3279016	\$19.25	RONALD SVENDSEN
04/27/2014	04/29/2014	NAPA STORE 3279016	\$7.59	RONALD SVENDSEN
04/17/2014	04/21/2014	VERIZON WRLS M3099-01	\$160.66	DAVID SWAN
04/18/2014	04/21/2014	BEST BUY MHT 00000109	\$19.27	JAMES TAYLOR
04/26/2014	04/28/2014	CARIBOU COFFEE CO # 155	\$38.53	JAMES TAYLOR
04/28/2014	04/29/2014	UNIVERSAL ATHLETIC	\$4,178.90	JAMES TAYLOR
04/24/2014	04/28/2014	NAPA STORE 3279016	\$54.98	TODD TEVLIN
04/22/2014	04/24/2014	SCHULER SHOES	\$54.00	PAUL THEISEN
04/29/2014	04/30/2014	LANDS END INTERNET	\$62.29	PAUL THEISEN
04/22/2014	04/23/2014	U OF M CCE NONCREDIT	\$235.00	MICHAEL THOMPSON
04/24/2014	04/29/2014	GRAND VIEW LODGE & TENNIS	\$254.75	MICHAEL THOMPSON
04/18/2014	04/21/2014	UNIFORMS UNLIMITED INC.	\$27.50	JAY WENZEL
04/24/2014	04/25/2014	STREICHER'S MO	\$62.11	JAY WENZEL
04/25/2014	04/28/2014	OFFICE DEPOT #1090	\$111.38	TAMMY YOUNG
04/30/2014	04/30/2014	FRANKLINCOVEYPRODUCTS	\$40.11	TAMMY YOUNG
04/18/2014	04/21/2014	MINN FIRE SVC CERT BOARD	\$20.00	SUSAN ZWIEG
04/18/2014	04/21/2014	DALCO ENTERPRISES, INC	\$34.40	SUSAN ZWIEG
04/18/2014	04/21/2014	RELIABLE	\$71.23	SUSAN ZWIEG
04/19/2014	04/21/2014	RELIABLE	\$25.98	SUSAN ZWIEG
			\$47,351.01	

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City of Maplewood

05/16/2014

Check	Date	Vendor	Description	Amount	
92534	05/20/2014	00120	AQUA LOGIC INC	MCC POOL CHEMICALS	1,036.97
92535	05/20/2014	00216	BRIGGS & MORGAN, P.A.	LONDIN LANE TIF 1-13	4,000.00
	05/20/2014	00216	BRIGGS & MORGAN, P.A.	LEGACY VILLAGE TAX ABATEMENT RES	750.00
92536	05/20/2014	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-MAY	397.00
	05/20/2014	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - MAY	369.00
92537	05/20/2014	01973	ERICKSON OIL PRODUCTS INC	CAR WASHES - APRIL	56.14
92538	05/20/2014	00393	MN DEPT OF LABOR & INDUSTRY	66452 PRESSURE VESSEL	10.00
92539	05/20/2014	05353	MANSFIELD OIL CO	CONTRACT GASOLINE - MAY	14,046.94
	05/20/2014	05353	MANSFIELD OIL CO	CONTRACT DIESEL - MAY	10,341.56
92540	05/20/2014	01202	NYSTROM PUBLISHING CO INC	MAPLEWOOD MONTHLY - MAY	7,590.38
92541	05/20/2014	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - APRIL	31,877.31
	05/20/2014	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - APRIL	458.64
	05/20/2014	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - APRIL	414.96
92542	05/20/2014	05352	CHRISTOPHER SWANSON	REIMB FOR SOLID WASTE SEMINAR	55.00
92543	05/20/2014	04199	YOUTH SERVICE BUREAU, INC.	JUVENILE REFERRAL SRVS PMT 1 OF 3	9,098.50
92544	05/20/2014	04311	JOSEPH DEMULLING	REIMB FOR K9 BOARDING CAMP	87.00
92545	05/20/2014	05234	BOLER EXPRESS CAR WASH	CAR WASHES - APRIL	41.82
92546	05/20/2014	05313	GRAPHIC DESIGN, INC.	CRIME VICTIM INFO CARDS	655.84
92547	05/20/2014	04982	HILDI, INC.	OPEB ACTUARIAL VALUATION	530.00
92548	05/20/2014	02263	HILLCREST ANIMAL HOSPITAL PA	BOARDING & DESTRUCTION FEES-APRIL	1,465.50
92549	05/20/2014	03597	MARY JO HOFMEISTER	REIMB FOR MILEAGE 4/10 - 5/8	13.72
92550	05/20/2014	05355	LARKIN DANCE STUDIO	BUSINESS SUBSIDY FROM EDA	50,000.00
92551	05/20/2014	00983	METRO SALES INC	LEASE PMT 5/15 - 6/15	453.00
92552	05/20/2014	00986	METROPOLITAN COUNCIL	MONTHLY SAC - APRIL	4,920.30
92553	05/20/2014	05351	MIDWEST LIFT WORKS	JACKING BEAM SAFETY SWITCH KIT	1,470.00
92554	05/20/2014	00001	ONE TIME VENDOR	REFUND G MOHL FOR TRANS MEDIC	2,060.72
92555	05/20/2014	00001	ONE TIME VENDOR	REFUND J FISHER MEDICA BENEFIT	120.00
92556	05/20/2014	00001	ONE TIME VENDOR	REFUND GILBERT HP & BC BENEFIT	60.00
92557	05/20/2014	00001	ONE TIME VENDOR	REFUND J CARLSON HP BENEFIT	20.00
92558	05/20/2014	05354	POLLINATION PRESS LLC	SPEAKER FEE - 5/19	100.00
92559	05/20/2014	01345	RAMSEY COUNTY	PROJ 09-08 COPY OF DOCUMENT	48.00
92560	05/20/2014	02008	RAMSEY COUNTY PUBLIC WORKS	PROJ 08-13 CONSTRUCTION COST	1,170,000.00
	05/20/2014	02008	RAMSEY COUNTY PUBLIC WORKS	PROJ 08-13 CONSTRUCTION COSTS	272,387.49
92561	05/20/2014	05290	RED POWER DIESEL SERVICE, INC.	TRUCK SWITCH	48.00
92562	05/20/2014	01359	REGAL AUTO WASH BILLING	VEHICLE WASHES - APRIL	47.54
92563	05/20/2014	01340	REGIONS HOSPITAL	MEDICAL SUPPLIES	154.69
92564	05/20/2014	01886	ROSENBAUER MINNESOTA, LLC	REPAIR TO L325	874.60
92565	05/20/2014	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - MAY	100.00
92566	05/20/2014	01836	ST PAUL, CITY OF	CAD FEE JAN - MARCH	2,700.00
	05/20/2014	01836	ST PAUL, CITY OF	RADIO MAINTENANCE CHARGES	290.80
	05/20/2014	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	85.00
	05/20/2014	01836	ST PAUL, CITY OF	PRINTING FEES FOR MARKETING	37.00
92567	05/20/2014	05023	TIER 2 FUNDING GROUP, INC.	ESCROW RELEASE 2286 CO RD D E	3,527.59
92568	05/20/2014	00063	VERIZON WIRELESS	MONTHLY PMT 03/17 - 04/16	14,704.04
				35 Checks in this report.	<u>1,607,505.05</u>

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/12/2014	MN State Treasurer	Drivers License/Deputy Registrar	18,344.85
5/12/2014	U.S. Treasurer	Federal Payroll Tax	109,761.01
5/12/2014	P.E.R.A.	P.E.R.A.	94,312.42
5/13/2014	MN State Treasurer	Drivers License/Deputy Registrar	34,057.77
5/13/2014	MN State Treasurer	State Payroll Tax	22,616.33
5/13/2014	MidAmerica - ING	HRA Flex plan	23,213.82
5/13/2014	Labor Unions	Union Dues	2,114.90
5/14/2014	MN State Treasurer	Drivers License/Deputy Registrar	25,023.44
5/15/2014	MN State Treasurer	Drivers License/Deputy Registrar	29,992.38
5/15/2014	VANCO	Billing fee	114.25
5/16/2014	MN State Treasurer	Drivers License/Deputy Registrar	24,336.53
5/16/2014	MN Dept of Natural Resources	DNR electronic licenses	2,280.00
5/16/2014	Optum Health	DCRP & Flex plan payments	875.16
			387,042.86

*Detailed listing of VISA purchases is attached.

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City of Maplewood

05/22/2014

Check	Date	Vendor	Description	Amount	
92571	05/16/2014	00001	ONE TIME VENDOR	REFUND T MCNEELY MEMBERSHIP	72.85
92572	05/27/2014	00353	CURTIS 1000, INC. - MINNESOTA	TRESPASS NOTICE FORMS	723.84
92573	05/27/2014	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - JUNE	15,766.67
92574	05/27/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 12-14 PROF SRVS THRU 4/30	33,917.15
	05/27/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 4/30	3,423.79
92575	05/27/2014	00985	METROPOLITAN COUNCIL	WASTEWATER - JUNE	230,271.57
92576	05/27/2014	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - APRIL	750.60
	05/27/2014	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - MARCH	703.80
92577	05/27/2014	02105	MN TRANSPORTATION ALLIANCE	MEMBERSHIP FEE JUNE 2014-MAY 2015	1,100.00
92578	05/27/2014	01239	MARY KAY PALANK	REIMB FOR MILEAGE 5/9 - 5/12	16.24
92579	05/27/2014	04502	BRADLEY REZNY	REIMB FOR DRY CLEANING UNIFORM	17.04
92580	05/27/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	5,078.67
	05/27/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,142.06
	05/27/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	371.41
	05/27/2014	01190	XCEL ENERGY	FIRE SIRENS	51.55
92581	05/27/2014	03874	COMMERCIAL FURNITURE SERVICES	PW LOWER OFFICE FURNITURE	7,228.25
92582	05/27/2014	04846	HEALTHHEAST	MEDICAL SUPPLIES	512.17
92583	05/27/2014	04384	LAMETTRYS COLLISION	REPAIR TO SQUAD 951 CN 14012245	5,868.88
92584	05/27/2014	04790	MAYER ARTS, INC.	DANCE INSTRUCTION	5,056.00
92585	05/27/2014	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - APRIL	2,708.16
	05/27/2014	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - MAY	1,000.00
92586	05/27/2014	00001	ONE TIME VENDOR	PROJ 09-15 PHOENIX RES SETTLEMENT	1,020.00
92587	05/27/2014	00001	ONE TIME VENDOR	PROJ 09-15 DUFNER SETTLEMENT	1,020.00
92588	05/27/2014	00001	ONE TIME VENDOR	PROJ 09-15 PHOENIX RES SETTLEMENT	945.00
92589	05/27/2014	00001	ONE TIME VENDOR	PROJ 09-15 R GURROIA SETTLEMENT	780.00
92590	05/27/2014	00001	ONE TIME VENDOR	PROJ 09-15 P THOMASON SETTLEMENT	780.00
92591	05/27/2014	00001	ONE TIME VENDOR	PROJ 09-15 J GRUETT SETTLEMENT	600.00
92592	05/27/2014	00001	ONE TIME VENDOR	REFUND N MAGELL MEMBERSHIP	56.78
92593	05/27/2014	00001	ONE TIME VENDOR	REFUND SHEEHAN HP BENEFIT	40.00
92594	05/27/2014	00001	ONE TIME VENDOR	REFUND STUEVE HP BENEFIT	40.00
92595	05/27/2014	00001	ONE TIME VENDOR	REFUND TETZLAFF HP BENEFIT	40.00
92596	05/27/2014	00001	ONE TIME VENDOR	REFUND THORWICK HP BENEFIT	40.00
92597	05/27/2014	00001	ONE TIME VENDOR	REFUND B LAVELL MEMBER ON HOLD	27.49
92598	05/27/2014	04964	POINTS TO HEALTH LLC	ACUPUNCTURIST - FEB, MARCH, APRIL	480.00
92599	05/27/2014	01345	RAMSEY COUNTY	ACTIVITY AT THE RECORDER/REG APRIL	390.00
92600	05/27/2014	03879	SANSIO	EMS FEES - MAY	738.67
	05/27/2014	03879	SANSIO	EMS FEES - JUNE	438.67
92601	05/27/2014	01647	TRI-COUNTY LAW ENFORCEMENT	ANNUAL DUES	75.00
92602	05/27/2014	01691	U S POLICE CANINE ASSN INC	TRAINING - BIERDEMAN	100.00
92603	05/27/2014	04357	UNIVERSAL HOSPITAL SRVS, INC.	BIOMEDICAL SERVICES	144.00
92604	05/27/2014	02464	US BANK	PAYING AGENT FEES	450.00
	05/27/2014	02464	US BANK	PAYING AGENT FEES	450.00
92605	05/27/2014	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - APRIL	325.00
				325,761.31	

35 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/19/2014	MN State Treasurer	Drivers License/Deputy Registrar	47,288.04
5/19/2014	MN Dept of Revenue	Sales Tax	7,712.00
5/19/2014	MN Dept of Revenue	Fuel Tax	428.07
5/20/2014	MN State Treasurer	Drivers License/Deputy Registrar	27,758.79
5/21/2014	MN State Treasurer	Drivers License/Deputy Registrar	23,694.07
5/22/2014	MN State Treasurer	Drivers License/Deputy Registrar	25,168.23
5/22/2014	Pitney Bowes	Postage	2,985.00
5/22/2014	ING - State Plan	Deferred Compensation	30,249.00
5/23/2014	MN State Treasurer	Drivers License/Deputy Registrar	28,031.95
5/23/2014	MN Dept of Natural Resources	DNR electronic licenses	2,282.00
5/23/2014	US Bank VISA One Card*	Purchasing card items	57,349.99
5/23/2014	ICMA (Vantagepointe)	Deferred Compensation	4,039.00
			256,986.14

*Detailed listing of VISA purchases is attached.

Transaction D	Posting Date	Merchant Name	Transaction Amount	Name
05/09/2014	05/13/2014	GRAND VIEW LODGE & TENNIS	\$254.77	R CHARLES AHL
05/06/2014	05/07/2014	L A POLICE GEAR INC	\$115.97	PAUL BARTZ
04/25/2014	05/05/2014	PAKOR, INC.	\$44.93	REGAN BEGGS
05/13/2014	05/14/2014	CUB FOODS #1599	\$29.53	REGAN BEGGS
05/02/2014	05/05/2014	BESTBUY.COM 00009944	\$417.76	CHAD BERGO
05/09/2014	05/12/2014	MACLOCKS-COMPULOCKS	\$227.59	CHAD BERGO
05/12/2014	05/13/2014	APL*APPLE ONLINE STORE	\$19.00	CHAD BERGO
05/13/2014	05/15/2014	THE HOME DEPOT 2801	\$53.23	CHAD BERGO
05/06/2014	05/07/2014	USPS 26833800033400730	\$49.00	OAKLEY BIESANZ
05/13/2014	05/14/2014	SEED SAVERS EXCHANGE INC.	\$32.01	OAKLEY BIESANZ
05/05/2014	05/07/2014	HUDSON HOUSE GRAND HOTEL	\$440.00	NEIL BRENEMAN
05/06/2014	05/07/2014	HENRIKSEN ACE HARDWARE	\$11.74	NEIL BRENEMAN
05/10/2014	05/12/2014	SUN RAY LANES	\$251.01	NEIL BRENEMAN
05/14/2014	05/15/2014	HENRIKSEN ACE HARDWARE	\$10.66	NEIL BRENEMAN
05/06/2014	05/08/2014	GARFIELD SUITES HOTEL	\$279.06	TROY BRINK
05/08/2014	05/09/2014	NEWMAN SIGNS	\$381.75	TROY BRINK
05/13/2014	05/14/2014	JOHN DEERE LANDSCAPES530	\$158.90	TROY BRINK
05/14/2014	05/15/2014	HEJNY RENTAL INC	\$75.20	TROY BRINK
05/09/2014	05/12/2014	BROCK WHITE 180	\$101.07	BRENT BUCKLEY
05/05/2014	05/07/2014	OFFICE MAX	\$32.12	DAN BUSACK
05/05/2014	05/07/2014	THE HOME DEPOT 2801	\$32.12	DAN BUSACK
05/11/2014	05/12/2014	GREEN MILL	\$15.84	DAN BUSACK
05/11/2014	05/14/2014	SPECIALIZED ARMAMENT	\$1,800.00	DAN BUSACK
05/12/2014	05/14/2014	SCSU PARKING RAMP	\$12.00	DAN BUSACK
05/12/2014	05/14/2014	GREEN MILL	\$13.91	DAN BUSACK
05/13/2014	05/15/2014	GREEN MILL	\$19.00	DAN BUSACK
05/03/2014	05/05/2014	PAYPAL *JACKSONLW	\$85.00	DANIEL BUSACK
05/05/2014	05/06/2014	MIDWAY USA	\$31.57	DANIEL BUSACK
04/16/2014	05/13/2014	ZOHO CORPORATION	(\$87.34)	JOHN CARNES
04/16/2014	05/13/2014	ZOHO CORPORATION	(\$174.67)	JOHN CARNES
05/07/2014	05/12/2014	THE HOME DEPOT 2801	\$25.86	SCOTT CHRISTENSON
05/12/2014	05/14/2014	THE HOME DEPOT 2801	\$63.44	SCOTT CHRISTENSON
05/15/2014	05/16/2014	ELECTRIC MOTOR REPAIR	\$164.51	SCOTT CHRISTENSON
05/02/2014	05/05/2014	ACT*GTS EDUCATIONAL EV	\$225.00	MELINDA COLEMAN
05/02/2014	05/05/2014	KWIK TRIP 45400004549	\$51.33	KERRY CROTTY
05/13/2014	05/14/2014	TWIN CITIES TRANS & REC	\$760.00	KERRY CROTTY
05/15/2014	05/16/2014	UNIFORMS UNLIMITED INC.	\$324.48	KERRY CROTTY
05/01/2014	05/05/2014	THE HOME DEPOT 2810	\$85.59	CHARLES DEAVER
05/08/2014	05/09/2014	MENARDS 3022	\$76.03	CHARLES DEAVER
05/09/2014	05/12/2014	THE HOME DEPOT 2810	\$171.08	CHARLES DEAVER
05/10/2014	05/12/2014	G&K SERVICES 182	\$126.90	CHARLES DEAVER
05/12/2014	05/14/2014	THE HOME DEPOT 2810	\$34.43	CHARLES DEAVER
05/14/2014	05/15/2014	FRATTALLONES WOODBURY AC	\$8.74	CHARLES DEAVER
05/15/2014	05/16/2014	FRATTALLONES WOODBURY AC	\$9.63	CHARLES DEAVER
05/06/2014	05/08/2014	GARY CARLSON EQUIPMENT	\$880.00	THOMAS DEBILZAN
05/15/2014	05/16/2014	HEJNY RENTAL INC	\$266.49	THOMAS DEBILZAN
05/01/2014	05/05/2014	ELECTRICAL MECHANICAL SER	\$128.00	TOM DOUGLASS
05/02/2014	05/05/2014	HENRIKSEN ACE HARDWARE	\$3.84	TOM DOUGLASS
05/02/2014	05/05/2014	WW GRAINGER	\$56.59	TOM DOUGLASS
05/05/2014	05/06/2014	HENRIKSEN ACE HARDWARE	\$7.81	TOM DOUGLASS
05/06/2014	05/07/2014	WW GRAINGER	\$10.72	TOM DOUGLASS

05/06/2014	05/08/2014	NUCO2	\$154.97	TOM DOUGLASS
05/06/2014	05/08/2014	NUCO2	\$245.50	TOM DOUGLASS
05/06/2014	05/08/2014	NUCO2	\$345.89	TOM DOUGLASS
05/07/2014	05/09/2014	OFFICE MAX	\$61.68	TOM DOUGLASS
05/08/2014	05/12/2014	THE HOME DEPOT 2801	\$57.60	TOM DOUGLASS
05/09/2014	05/12/2014	US PLASTICS/NEATLY SMART	\$128.86	TOM DOUGLASS
05/14/2014	05/15/2014	THE TRANE COMPANY	\$46.55	TOM DOUGLASS
05/14/2014	05/15/2014	THE TRANE COMPANY	\$103.80	TOM DOUGLASS
05/14/2014	05/15/2014	COMMERCIAL POOL & SPA SUP	\$37.49	TOM DOUGLASS
05/08/2014	05/09/2014	UNIFORMS UNLIMITED INC.	(\$19.14)	MICHAEL DUGAS
05/05/2014	05/06/2014	MOGREN LANDSCAPING	\$97.50	DOUG EDGE
05/06/2014	05/07/2014	OAKDALE RENTAL CENTER	\$194.00	DOUG EDGE
05/06/2014	05/12/2014	OAKDALE RENTAL CENTER	(\$194.00)	DOUG EDGE
05/06/2014	05/12/2014	OAKDALE RENTAL CENTER	\$194.00	DOUG EDGE
05/12/2014	05/13/2014	MILLS FLEET FARM #2,700	(\$15.65)	DOUG EDGE
05/12/2014	05/14/2014	GRUBERS POWER EQUIPMENT	\$1.95	DOUG EDGE
05/12/2014	05/14/2014	THE HOME DEPOT 2801	\$27.21	DOUG EDGE
05/12/2014	05/13/2014	SAFETYDEPOT.COM	\$50.10	ANDREW ENGSTROM
05/14/2014	05/16/2014	BOUND TREE MEDICAL LLC	\$28.00	PAUL E EVERSON
05/14/2014	05/16/2014	BOUND TREE MEDICAL LLC	\$650.20	PAUL E EVERSON
05/02/2014	05/05/2014	VERIZON WRLS N7845-01	\$160.65	LARRY FARR
05/05/2014	05/06/2014	WM EZPAY	\$929.37	LARRY FARR
05/05/2014	05/06/2014	WM EZPAY	\$501.91	LARRY FARR
05/06/2014	05/07/2014	SCHINDLER ELEVATOR CORP	\$654.63	LARRY FARR
05/07/2014	05/08/2014	CINTAS 470	\$334.12	LARRY FARR
05/08/2014	05/09/2014	CINTAS 470	\$25.00	LARRY FARR
05/08/2014	05/12/2014	MARSDEN BLDG MAINTENANCE	\$1,837.00	LARRY FARR
05/08/2014	05/12/2014	MARSDEN BLDG MAINTENANCE	\$1,837.00	LARRY FARR
05/08/2014	05/12/2014	ADAM S PEST CONTROL INC	\$159.49	LARRY FARR
05/09/2014	05/12/2014	CERTIFIED LABORATORIES	\$398.21	LARRY FARR
05/09/2014	05/12/2014	CERTIFIED LABORATORIES	\$1,023.99	LARRY FARR
05/10/2014	05/12/2014	G&K SERVICES 182	\$1,099.52	LARRY FARR
05/10/2014	05/12/2014	CINTAS 470	\$124.16	LARRY FARR
05/10/2014	05/12/2014	CINTAS 470	\$46.97	LARRY FARR
05/14/2014	05/16/2014	THE HOME DEPOT 2801	\$97.88	LARRY FARR
05/15/2014	05/16/2014	REPUBLIC SERVICES TRASH	\$1,141.69	LARRY FARR
05/15/2014	05/16/2014	MUSKA ELECTRIC CO.	\$295.16	LARRY FARR
05/15/2014	05/16/2014	CINTAS 470	\$82.76	LARRY FARR
05/02/2014	05/05/2014	PAYFLOW/PAYPAL	\$59.95	MYCHAL FOWLDS
05/13/2014	05/14/2014	AT&T*BILL PAYMENT	\$71.28	MYCHAL FOWLDS
05/13/2014	05/14/2014	ELECTRO WATCHMAN INC	\$353.00	MYCHAL FOWLDS
05/13/2014	05/15/2014	THE PERCS INDEX	\$514.42	MYCHAL FOWLDS
05/05/2014	05/06/2014	BESTBUY.COM 00009944	\$99.62	NICK FRANZEN
05/06/2014	05/07/2014	BESTBUY.COM 00009944	\$99.62	NICK FRANZEN
05/06/2014	05/07/2014	AMAZON.COM	\$15.27	NICK FRANZEN
05/08/2014	05/09/2014	HP DIRECT-PUBLICSECTOR	(\$598.00)	NICK FRANZEN
05/08/2014	05/09/2014	HP DIRECT-PUBLICSECTOR	\$3,509.42	NICK FRANZEN
05/12/2014	05/14/2014	THE HOME DEPOT 2801	\$41.75	NICK FRANZEN
05/15/2014	05/16/2014	BEST BUY MHT 00000109	\$401.69	NICK FRANZEN
05/16/2014	05/16/2014	AMAZON MKTPLACE PMTS	\$39.99	NICK FRANZEN
05/09/2014	05/12/2014	SPARTAN PROMOTIONAL GRP	\$78.25	VIRGINIA GAYNOR
05/08/2014	05/09/2014	BAT CONSERVATION INTL	\$30.00	CAROLE GERNES

05/07/2014	05/08/2014	BEST BUY MHT 00000109	\$53.55	CLARENCE GERVAIS
05/08/2014	05/09/2014	FEDEXOFFICE 00006171	\$96.41	CLARENCE GERVAIS
05/09/2014	05/12/2014	BECKER FIRE & SAFETY SERV	\$87.00	CLARENCE GERVAIS
05/09/2014	05/12/2014	OFFICE DEPOT #1090	\$120.56	JEAN GLASS
05/07/2014	05/08/2014	VZWRLSS*APOCC VISN	\$97.29	KAREN GUILFOILE
05/02/2014	05/05/2014	THE HOME DEPOT 2801	\$61.12	TAMARA HAYS
05/02/2014	05/05/2014	TESSMAN COMPANY SAINT PAU	\$951.62	GARY HINNENKAMP
05/09/2014	05/12/2014	FASTENAL COMPANY01	\$15.27	GARY HINNENKAMP
05/07/2014	05/09/2014	OFFICE MAX	\$43.64	TIMOTHY HOFMEISTER
05/09/2014	05/12/2014	NORTHERN TOOL EQUIP-MN	\$32.13	TIMOTHY HOFMEISTER
05/01/2014	05/05/2014	WEDDINGPAGES INC	\$319.50	RON HORWATH
05/05/2014	05/06/2014	ELIFEGUARD INC.	\$193.50	RON HORWATH
05/05/2014	05/06/2014	SWIMOUTLET.COM	\$108.75	RON HORWATH
05/09/2014	05/12/2014	MICHAELS STORES 2744	\$29.45	RON HORWATH
05/07/2014	05/09/2014	MINNESOTA GOVERNMENT F	\$60.00	MARY JACKSON
05/06/2014	05/08/2014	THE HOME DEPOT 2801	\$6.94	DAVID JAHN
05/07/2014	05/12/2014	THE HOME DEPOT 2801	\$48.96	DAVID JAHN
05/08/2014	05/09/2014	TRADEMARK HARDWARE	\$121.12	DAVID JAHN
05/15/2014	05/16/2014	AMAZON MKTPLACE PMTS	\$38.08	JON JAROSCH
05/15/2014	05/16/2014	TARGET 00011858	\$31.01	AMANDA JASKOWIAK
05/01/2014	05/05/2014	THE LIFFEY	\$11.96	LOIS KNUTSON
05/01/2014	05/05/2014	HONEYBAKED HAM	\$123.05	LOIS KNUTSON
05/02/2014	05/05/2014	SUN COUNTRY 3372107571761	\$434.00	LOIS KNUTSON
05/08/2014	05/09/2014	FIRST SHRED	\$94.60	LOIS KNUTSON
05/08/2014	05/12/2014	OFFICE DEPOT #1090	\$121.30	LOIS KNUTSON
05/12/2014	05/13/2014	FIREHOUSE SUBS #60	\$76.67	LOIS KNUTSON
05/14/2014	05/16/2014	THE STAR TRIBUNE CIRCULAT	\$286.00	LOIS KNUTSON
05/09/2014	05/12/2014	WWW.NEWEGG.COM	\$26.98	JASON KREGER
05/13/2014	05/14/2014	SYX*TIGERDIRECT.COM	\$54.17	JASON KREGER
05/13/2014	05/14/2014	SYX*TIGERDIRECT.COM	\$199.98	JASON KREGER
05/16/2014	05/16/2014	AMAZON MKTPLACE PMTS	\$69.74	JASON KREGER
05/12/2014	05/13/2014	MENARDS 3059	(\$19.24)	NICHOLAS KREKELER
05/03/2014	05/05/2014	COMCAST CABLE COMM	\$70.60	DAVID KVAM
05/07/2014	05/08/2014	UNIFORMS UNLIMITED INC.	\$8.00	DAVID KVAM
05/13/2014	05/14/2014	HE MEDICAL TRANSPORT	\$452.62	DAVID KVAM
05/14/2014	05/14/2014	COMCAST CABLE COMM	\$44.65	DAVID KVAM
05/02/2014	05/05/2014	BEST BUY 00023911	\$117.81	STEVE LUKIN
05/03/2014	05/05/2014	AIRGASS NORTH	\$12.07	STEVE LUKIN
05/05/2014	05/06/2014	BEST BUY 00023911	(\$117.81)	STEVE LUKIN
05/05/2014	05/06/2014	OVERHEAD DOOR COMP	\$279.47	STEVE LUKIN
05/05/2014	05/07/2014	ASPEN MILLS INC.	\$84.90	STEVE LUKIN
05/06/2014	05/07/2014	APL*APPLE ITUNES STORE	\$2.13	STEVE LUKIN
05/12/2014	05/13/2014	AIRGASS NORTH	\$269.25	STEVE LUKIN
05/09/2014	05/12/2014	BROADWAY RENTAL	\$658.84	SASHA MEYER
05/09/2014	05/12/2014	BROADWAY RENTAL	\$107.13	SASHA MEYER
05/14/2014	05/15/2014	GREEN MILL - WOODBURY	\$559.84	SASHA MEYER
05/07/2014	05/08/2014	ANCOM TECHNICAL CENTER IN	\$2,083.25	MICHAEL MONDOR
05/09/2014	05/12/2014	ANCOM TECHNICAL CENTER IN	\$430.00	MICHAEL MONDOR
05/14/2014	05/16/2014	PRIMARY PRODUCTS COMPANY	\$348.00	MICHAEL MONDOR
05/13/2014	05/15/2014	CERTIFIED LABORATORIES	(\$143.75)	BRYAN NAGEL
05/14/2014	05/15/2014	CERTIFIED LABORATORIES	\$631.26	BRYAN NAGEL
05/02/2014	05/05/2014	AMAZON MKTPLACE PMTS	\$16.90	MICHAEL NYE

05/02/2014	05/05/2014	CHANNING BETE CO AHA	\$48.15	MICHAEL NYE
05/02/2014	05/07/2014	SIRCHIE FINGER PRINT LABO	\$173.10	MICHAEL NYE
05/09/2014	05/12/2014	UNIFORMS UNLIMITED INC.	\$72.90	MICHAEL NYE
05/09/2014	05/12/2014	UNIFORMS UNLIMITED INC.	\$2.50	MICHAEL NYE
05/13/2014	05/15/2014	ZAGG OF ROSEDALE CENTER	\$59.44	MICHAEL NYE
05/13/2014	05/15/2014	APPLE STORE #R022	\$288.17	MICHAEL NYE
05/07/2014	05/09/2014	OFFICE DEPOT #1090	\$138.85	MARY KAY PALANK
05/02/2014	05/05/2014	SOL*SNAP-ON INDUSTRIAL	\$867.34	STEVEN PRIEM
05/05/2014	05/06/2014	BARNETT CHRYJEEPKIA	\$63.80	STEVEN PRIEM
05/05/2014	05/06/2014	BARNETT CHRYJEEPKIA	\$18.00	STEVEN PRIEM
05/05/2014	05/06/2014	AN FORD WHITE BEAR LAK	\$3.80	STEVEN PRIEM
05/05/2014	05/06/2014	POLAR CHEVROLET MAZDA	\$71.25	STEVEN PRIEM
05/06/2014	05/07/2014	FACTORY MTR PTS #1	\$306.09	STEVEN PRIEM
05/06/2014	05/07/2014	AUTO PLUS LITTLE CANADA	\$35.59	STEVEN PRIEM
05/07/2014	05/08/2014	AUTO PLUS LITTLE CANADA	\$317.66	STEVEN PRIEM
05/07/2014	05/08/2014	BAUER BUILT TIRE 18	\$1,126.22	STEVEN PRIEM
05/08/2014	05/09/2014	AUTO PLUS LITTLE CANADA	(\$15.00)	STEVEN PRIEM
05/08/2014	05/09/2014	AUTO PLUS LITTLE CANADA	\$335.45	STEVEN PRIEM
05/08/2014	05/09/2014	BAUER BUILT TIRE 18	\$517.00	STEVEN PRIEM
05/08/2014	05/12/2014	TRI-STATE BOBCAT	\$2.42	STEVEN PRIEM
05/11/2014	05/12/2014	SOL*SNAP-ON INDUSTRIAL	\$408.39	STEVEN PRIEM
05/12/2014	05/13/2014	AUTO PLUS LITTLE CANADA	\$6.14	STEVEN PRIEM
05/12/2014	05/13/2014	AN FORD WHITE BEAR LAK	\$121.24	STEVEN PRIEM
05/12/2014	05/14/2014	AUTOZONE3948	\$42.84	STEVEN PRIEM
05/13/2014	05/14/2014	AN FORD WHITE BEAR LAK	(\$121.24)	STEVEN PRIEM
05/13/2014	05/14/2014	D & D INSTRUMENTS	\$199.00	STEVEN PRIEM
05/13/2014	05/14/2014	AUTO PLUS LITTLE CANADA	\$87.58	STEVEN PRIEM
05/06/2014	05/07/2014	WW GRAINGER	\$121.85	KELLY PRINS
05/06/2014	05/08/2014	THE HOME DEPOT 2801	\$49.01	KELLY PRINS
05/07/2014	05/08/2014	MUSKA ELECTRIC CO.	\$527.50	KELLY PRINS
05/13/2014	05/14/2014	HUFCOR	\$1,350.00	KELLY PRINS
05/06/2014	05/08/2014	MINNESOTA OCCUPATIONAL HE	\$383.20	TERRIE RAMEAUX
05/08/2014	05/12/2014	PIONEER PRESS ADVERTISING	\$1,162.50	TERRIE RAMEAUX
05/07/2014	05/08/2014	HILLYARD INC MINNEAPOLIS	\$1,060.57	MICHAEL REILLY
05/01/2014	05/05/2014	SCW FITNESS EDUCATION	\$270.00	LORI RESENDIZ
05/07/2014	05/09/2014	OFFICE DEPOT #1079	\$16.59	AUDRA ROBBINS
05/07/2014	05/09/2014	OFFICE DEPOT #1090	\$164.04	AUDRA ROBBINS
05/08/2014	05/09/2014	TARGET 00011858	\$20.35	AUDRA ROBBINS
05/08/2014	05/09/2014	CUB FOODS #1599	\$31.19	AUDRA ROBBINS
05/14/2014	05/15/2014	CTC*CONSTANTCONTACT.COM	\$55.00	AUDRA ROBBINS
05/08/2014	05/09/2014	VIKING INDUSTRIAL CENTER	\$226.24	ROBERT RUNNING
05/08/2014	05/09/2014	MILLS FLEET FARM #2,700	\$61.79	ROBERT RUNNING
05/12/2014	05/13/2014	MENARDS 3059	\$19.88	ROBERT RUNNING
05/12/2014	05/14/2014	THE HOME DEPOT 2801	(\$3.32)	ROBERT RUNNING
05/12/2014	05/14/2014	THE HOME DEPOT 2801	\$49.95	ROBERT RUNNING
05/13/2014	05/15/2014	THE HOME DEPOT 2801	\$113.20	ROBERT RUNNING
05/14/2014	05/15/2014	FASTENAL COMPANY01	\$60.30	ROBERT RUNNING
05/15/2014	05/16/2014	WINNICK SUPPLY	\$389.78	ROBERT RUNNING
05/01/2014	05/05/2014	THE LIFFEY	\$6.92	DEB SCHMIDT
05/05/2014	05/06/2014	LILLIE SUBURBAN NEWSPAPE	\$337.88	DEB SCHMIDT
05/14/2014	05/15/2014	LILLIE SUBURBAN NEWSPAPE	\$255.00	DEB SCHMIDT
05/07/2014	05/12/2014	HOLIDAY STNSTORE 0388	\$55.76	PAUL SCHNELL

05/13/2014	05/14/2014	IN *ENCOMPASS TELEMATICS,	\$455.92	PAUL SCHNELL
05/07/2014	05/08/2014	FEDEXOFFICE 00006171	\$68.71	SCOTT SCHULTZ
05/09/2014	05/12/2014	ON SITE SANITATION INC	\$31.43	SCOTT SCHULTZ
05/10/2014	05/12/2014	G&K SERVICES 182	\$1,537.32	SCOTT SCHULTZ
05/10/2014	05/12/2014	CINTAS 60A SAP	\$106.61	SCOTT SCHULTZ
05/10/2014	05/12/2014	CINTAS 60A SAP	\$105.79	SCOTT SCHULTZ
05/15/2014	05/16/2014	REPUBLIC SERVICES TRASH	\$1,196.85	SCOTT SCHULTZ
05/09/2014	05/12/2014	AMAZON MKTPLACE PMTS	\$10.46	CAITLIN SHERRILL
05/14/2014	05/15/2014	BAKERS-SQUARE-REST #0670	\$93.92	CAITLIN SHERRILL
05/15/2014	05/16/2014	AMAZON MKTPLACE PMTS	\$64.22	CAITLIN SHERRILL
05/03/2014	05/05/2014	TPA TAXI 18	\$25.00	MICHAEL SHORTREED
05/03/2014	05/05/2014	DELTA AIR 0068240043324	\$25.00	MICHAEL SHORTREED
05/08/2014	05/09/2014	SMITH PIERRE TAXI	\$25.00	MICHAEL SHORTREED
05/08/2014	05/09/2014	DELTA AIR 0068240515028	\$25.00	MICHAEL SHORTREED
05/09/2014	05/12/2014	MARRIOTT 337UA WATERSIDE	\$520.80	MICHAEL SHORTREED
05/15/2014	05/16/2014	TOTAL REFRIGERATION SYSTE	\$133.59	MICHAEL SHORTREED
05/09/2014	05/12/2014	DEPARTMENT OF LABOR AND I	\$110.00	DAVID SWAN
05/06/2014	05/07/2014	STROMBERGS CHICKS & GAME	\$35.54	CHRIS SWANSON
05/12/2014	05/14/2014	OFFICE MAX	\$13.38	BRIAN TAUZELL
05/02/2014	05/05/2014	WWW COMMED ISD622 ORG	\$4,374.00	JAMES TAYLOR
05/09/2014	05/13/2014	GRAND VIEW LODGE & TENNIS	\$254.77	MICHAEL THOMPSON
05/04/2014	05/05/2014	VIRTUE PRINTING	\$257.22	TAMMY YOUNG
05/12/2014	05/14/2014	OFFICE DEPOT #1090	\$94.02	TAMMY YOUNG
05/15/2014	05/16/2014	COMMERCIAL POOL & SPA SUP	\$21.79	TAMMY YOUNG
05/03/2014	05/05/2014	MENARDS 3028	\$16.04	SUSAN ZWIEG
			\$57,349.99	

Check Register
City of Maplewood

05/29/2014

Check	Date	Vendor	Description	Amount	
92606	05/29/2014	01190	XCEL ENERGY	XCEL TO DIRECTIONAL BORE CABLE	1,160.50
92607	06/03/2014	05114	BOLTON & MENK, INC.	GIS ASSISTANCE FOR NEW PROJ	440.00
92608	06/03/2014	02149	HEIDI CAREY	MARKETING & ADVERTISING - MAY	4,000.00
92609	06/03/2014	03658	CHARLES DEEVER	REIMB FOR MILEAGE 3/15 - 4/30	46.65
92610	06/03/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 14-01 PROF SRVS THRU 4/30	17,986.87
92611	06/03/2014	01202	NYSTROM PUBLISHING CO INC	RECREATION BROCHURE & POSTAGE	14,050.78
92612	06/03/2014	01409	S E H	PDEP PROJ CONSULTING FEES	13,676.56
92613	06/03/2014	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - APRIL 1 - 15	640.50
	06/03/2014	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - APRIL 16 - 30	567.00
92614	06/03/2014	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS ~	2,082.67
92615	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371083	723.20
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371999	546.67
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0282620	457.74
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0264726	356.53
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0264717	282.77
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0380041	261.82
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0328559	212.30
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0395052	164.16
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0373496	78.46
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0349366	67.71
	06/03/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0264705	39.79
92616	06/03/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	24,219.24
92617	05/30/2014	00896	M C M A	MEMBERSHIP RENEWAL	160.00
92618	06/03/2014	01047	3M	ROLL GOODS FOR SIGN FABRICATION	1,368.75
	06/03/2014	01047	3M	ROLL GOODS FOR SIGN FABRICATION	1,038.75
	06/03/2014	01047	3M	ROLL GOODS FOR SIGN FABRICATION	918.75
92619	06/03/2014	04848	AVESIS	MONTHLY PREMIUM - JUNE	274.79
92620	06/03/2014	03958	MARKESE BENJAMIN	REIMB FOR MEAL & BOOT REPAIR	88.99
92621	06/03/2014	02750	RICHARD DAWSON	REIMB FOR TUITION & BOOKS	677.98
92622	06/03/2014	00420	DOWNTOWNER DETAIL CENTER	VEHICLE CLEANING & DETAILING	209.00
92623	06/03/2014	00003	ESCROW REFUND	ESCROW REL DERCON 2023 DULUTH	500.00
92624	06/03/2014	02929	GLTC PREMIUM PAYMENTS	LTC MONTHLY PREMIUM - JUNE	366.84
92625	06/03/2014	00644	HEALTHPARTNERS	MONTHLY PREMIUM - JUNE	12,287.26
92626	06/03/2014	05032	IMAGING PATH	PRINTING SRVS 01/01 - 03/31	4,829.99
92627	06/03/2014	04992	KERN, DEWENTER, VIERE, LTD	2013 AUDIT FINAL PMT	1,375.00
92628	06/03/2014	00827	L M C I T	INSURANCE 13/14 VACANT PROPERTY	516.00
92629	06/03/2014	05355	LARKIN DANCE STUDIO	BUSINESS SUBSIDY FROM EDA-PERMITS	20,000.00
92630	06/03/2014	02823	JERROLD MARTIN	REIMB FOR COMPACT PISTOL	400.00
92631	06/03/2014	03818	MEDICA	MONTHLY PREMIUM - JUNE	167,753.90
92632	06/03/2014	04007	MN DEPT OF HEALTH	HOSPITALITY FEE FOR 2014	35.00
92633	06/03/2014	01095	MODERN FENCE & CONST INC	NEW FENCING AT THE MCC	4,100.00
92634	06/03/2014	01125	N C I T E	TRAFFIC & TRAN ENG SYMPOSIUM	50.00
92635	06/03/2014	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - JUNE	496.00
92636	06/03/2014	05210	NEENAH FOUNDRY CO	CASTINGS/COVERS FOR MANHOLES	3,478.29
92637	06/03/2014	04244	NELSON AUTO CENTER	2014 FORD POLICE UTILITY VEHICLES	26,273.82
	06/03/2014	04244	NELSON AUTO CENTER	2014 FORD POLICE UTILITY VEHICLES	26,273.82
	06/03/2014	04244	NELSON AUTO CENTER	2014 FORD POLICE UTILITY VEHICLE	26,273.82
92638	06/03/2014	05356	NORTH SUBURBAN ACCESS CORP	VIDEOGRAPHER SRVS - MARCH	874.00
	06/03/2014	05356	NORTH SUBURBAN ACCESS CORP	VIDEOGRAPHER SRVS - APRIL	874.00
92639	06/03/2014	00001	ONE TIME VENDOR	REFUND C LIEDER MEDICA BENEFIT	300.00
92640	06/03/2014	00001	ONE TIME VENDOR	REFUND R SAFFORD MEDICA BENEFIT	180.00
92641	06/03/2014	00001	ONE TIME VENDOR	REFUND S BRUNNER HP BENEFIT	100.00
92642	06/03/2014	00001	ONE TIME VENDOR	REFUND M WALLISCH HP BENEFIT	80.00

92643	06/03/2014	00001	ONE TIME VENDOR	REFUND S ROESSLER MEDICA BENEFIT	60.00
92644	06/03/2014	00001	ONE TIME VENDOR	REFUND T QUINN MEDICA BENEFIT	40.00
92645	06/03/2014	00001	ONE TIME VENDOR	REFUND B MILLER AUTOPAY	40.00
92646	06/03/2014	00001	ONE TIME VENDOR	REFUND ASPHALT & CONCRETE PERMIT	28.00
92647	06/03/2014	00001	ONE TIME VENDOR	REFUND D SUBY HP BENEFIT	20.00
92648	06/03/2014	00396	MN DEPT OF PUBLIC SAFETY	TRAINING - ALDRIDGE	75.00
92649	06/03/2014	02001	CITY OF ROSEVILLE	PHONE SERVICE - MAY	2,353.75
	06/03/2014	02001	CITY OF ROSEVILLE	ADD'L UNITS OF AIRWATCH MOBILE	1,530.00
92650	06/03/2014	00006	SILVER FIT	REFUND DITMORE/MEYER HP BENEFIT	380.00
92651	06/03/2014	00006	SILVER FIT	REFUND B CARLSON MEMBERSHIP	219.83
92652	06/03/2014	00006	SILVER FIT	REFUND G SMITH BCBS BENEFIT	120.00
92653	06/03/2014	01836	ST PAUL, CITY OF	JAN/FEB WIRELESS/RMS SRVS	15,457.30
	06/03/2014	01836	ST PAUL, CITY OF	ASPHALT	333.90
92654	06/03/2014	05357	WELDON COMPANY, LLC	LOCKERS FOR PD & FIRE STATION	67,548.97
92655	06/03/2014	01876	WHAT WORKS INC	CONSULTATION FEE COUNCIL STAFF	5,520.00

50 Checks in this report.

477,943.42

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/27/2014	MN State Treasurer	Drivers License/Deputy Registrar	58,130.49
5/27/2014	U.S. Treasurer	Federal Payroll Tax	97,836.59
5/27/2014	P.E.R.A.	P.E.R.A.	93,941.86
5/27/2014	MidAmerica - ING	HRA Flex plan	13,590.74
5/27/2014	Labor Unions	Union Dues	3,551.62
5/28/2014	MN State Treasurer	Drivers License/Deputy Registrar	34,343.68
5/28/2014	MN State Treasurer	State Payroll Tax	20,518.35
5/29/2014	MN State Treasurer	Drivers License/Deputy Registrar	45,148.04
5/30/2014	MN State Treasurer	Drivers License/Deputy Registrar	47,469.79
5/30/2014	Optum Health	DCRP & Flex plan payments	1,395.41
			415,926.57

*Detailed listing of VISA purchases is attached.

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	05/09/14	ABRAMS, MARYLEE	448.23
	05/09/14	CARDINAL, ROBERT	448.23
	05/09/14	JUENEMANN, KATHLEEN	448.23
	05/09/14	KOPPEN, MARVIN	448.23
	05/09/14	SLAWIK, NORA	509.26
	05/09/14	AHL, R. CHARLES	5,959.42
	05/09/14	COLEMAN, MELINDA	5,213.95
	05/09/14	KNUTSON, LOIS	2,397.07
	05/09/14	KANTRUD, HUGH	184.62
	05/09/14	CHRISTENSON, SCOTT	2,020.19
	05/09/14	FARR, LARRY	3,353.56
	05/09/14	JAHN, DAVID	2,237.03
	05/09/14	BURLINGAME, SARAH	244.66
	05/09/14	RAMEAUX, THERESE	3,395.44
	05/09/14	BAUMAN, GAYLE	4,893.93
	05/09/14	ANDERSON, CAROLE	1,108.43
	05/09/14	DEBILZAN, JUDY	1,412.96
	05/09/14	JACKSON, MARY	2,219.29
	05/09/14	KELSEY, CONNIE	2,705.98
	05/09/14	RUEB, JOSEPH	2,999.40
	05/09/14	BEGGS, REGAN	1,640.21
	05/09/14	GUILFOILE, KAREN	4,742.41
	05/09/14	SCHMIDT, DEBORAH	3,158.62
	05/09/14	SPANGLER, EDNA	1,190.51
	05/09/14	LARSON, MICHELLE	1,984.20
	05/09/14	MECHELKE, SHERRIE	804.75
	05/09/14	MOY, PAMELA	1,587.35
	05/09/14	OSTER, ANDREA	1,991.11
	05/09/14	RICHTER, CHARLENE	1,082.03
	05/09/14	SCHOENECKER, LEIGH	1,803.39
	05/09/14	VITT, SANDRA	1,048.11
	05/09/14	WEAVER, KRISTINE	2,459.40
	05/09/14	CORCORAN, THERESA	1,992.19
	05/09/14	KVAM, DAVID	4,390.70
	05/09/14	PALANK, MARY	1,988.80
	05/09/14	POWELL, PHILIP	21,885.66
	05/09/14	SCHNELL, PAUL	4,840.36
	05/09/14	SHORTREED, MICHAEL	4,266.68
	05/09/14	SVENDSEN, JOANNE	2,194.22
	05/09/14	THOMFORDE, FAITH	1,640.19
	05/09/14	ABEL, CLINT	3,066.44
	05/09/14	ALDRIDGE, MARK	3,252.33
	05/09/14	BAKKE, LONN	3,441.80

05/09/14	BARTZ, PAUL	874.52
05/09/14	BELDE, STANLEY	3,252.33
05/09/14	BENJAMIN, MARKESE	3,174.59
05/09/14	BIERDEMAN, BRIAN	4,600.28
05/09/14	BUSACK, DANIEL	4,453.89
05/09/14	CARNES, JOHN	2,562.02
05/09/14	CROTTY, KERRY	3,757.60
05/09/14	DEMULLING, JOSEPH	3,649.01
05/09/14	DOBLAR, RICHARD	4,177.08
05/09/14	DUGAS, MICHAEL	4,417.11
05/09/14	ERICKSON, VIRGINIA	3,318.01
05/09/14	FORSYTHE, MARCUS	3,115.90
05/09/14	FRITZE, DEREK	3,355.40
05/09/14	GABRIEL, ANTHONY	3,503.62
05/09/14	HAWKINSON JR, TIMOTHY	2,998.13
05/09/14	HER, PHENG	3,093.23
05/09/14	HIEBERT, STEVEN	3,885.93
05/09/14	HOEMKE, MICHAEL	2,003.97
05/09/14	HOFMEISTER, TIMOTHY	496.00
05/09/14	JASKOWIAK, AMANDA	480.00
05/09/14	JOHNSON, KEVIN	4,538.66
05/09/14	KALKA, THOMAS	982.09
05/09/14	KONG, TOMMY	3,066.44
05/09/14	KREKELER, NICHOLAS	962.89
05/09/14	KROLL, BRETT	3,066.44
05/09/14	LANGNER, SCOTT	3,228.28
05/09/14	LANGNER, TODD	3,231.01
05/09/14	LU, JOHNNIE	3,066.44
05/09/14	LYNCH, KATHERINE	3,285.75
05/09/14	MARINO, JASON	3,066.44
05/09/14	MARTIN, JERROLD	3,541.95
05/09/14	MCCARTY, GLEN	3,362.53
05/09/14	METRY, ALESIA	3,233.85
05/09/14	MICHELETTI, BRIAN	2,278.70
05/09/14	MULVIHILL, MARIA	2,003.97
05/09/14	NYE, MICHAEL	3,508.32
05/09/14	OLDING, PARKER	2,351.96
05/09/14	OLSON, JULIE	3,066.44
05/09/14	PARKER, JAMES	2,841.05
05/09/14	REZNY, BRADLEY	3,552.73
05/09/14	RHUDE, MATTHEW	3,157.58
05/09/14	SCHOEN, ZACHARY	2,214.72
05/09/14	SLATER, BENJAMIN	2,306.29
05/09/14	STEINER, JOSEPH	3,365.13
05/09/14	SYPNIEWSKI, WILLIAM	3,614.41
05/09/14	TAUZELL, BRIAN	2,943.89
05/09/14	THEISEN, PAUL	3,172.48
05/09/14	THIENES, PAUL	4,201.79
05/09/14	WENZEL, JAY	3,236.09
05/09/14	XIONG, KAO	3,066.44
05/09/14	ANDERSON, BRIAN	334.17
05/09/14	BAHL, DAVID	459.70

05/09/14	BASSETT, BRENT	517.01
05/09/14	BAUMAN, ANDREW	3,120.95
05/09/14	BEITLER, NATHAN	245.90
05/09/14	BOURQUIN, RON	966.62
05/09/14	CAPISTRANT, JOHN	764.93
05/09/14	COREY, ROBERT	517.02
05/09/14	CRAWFORD - JR, RAYMOND	2,572.47
05/09/14	CRUMMY, CHARLES	151.32
05/09/14	DABRUZZI, THOMAS	2,589.11
05/09/14	DAWSON, RICHARD	3,097.26
05/09/14	EVERSON, PAUL	3,365.09
05/09/14	FASULO, WALTER	191.25
05/09/14	HAGEN, MICHAEL	643.13
05/09/14	HALE, JOSEPH	286.85
05/09/14	HALWEG, JODI	2,936.25
05/09/14	HAWTHORNE, ROCHELLE	2,768.94
05/09/14	HUTCHINSON, JAMES	934.11
05/09/14	IMM, TRACY	252.20
05/09/14	JANSEN, CHAD	264.81
05/09/14	KANE, ROBERT	1,015.00
05/09/14	KARRAS, JAMIE	970.97
05/09/14	KERSKA, JOSEPH	933.16
05/09/14	KONDER, RONALD	479.18
05/09/14	KUBAT, ERIC	3,091.06
05/09/14	LINDER, TIMOTHY	3,031.02
05/09/14	LOCHEN, MICHAEL	247.96
05/09/14	MILLER, LADD	470.72
05/09/14	MILLER, NICHOLAS	390.94
05/09/14	MILLER, RACHEL	37.83
05/09/14	MONDOR, MICHAEL	3,570.80
05/09/14	MONSON, PETER	189.15
05/09/14	MORGAN, JEFFERY	163.93
05/09/14	NEILY, STEVEN	37.83
05/09/14	NIELSEN, KENNETH	735.51
05/09/14	NOVAK, JEROME	2,843.32
05/09/14	NOWICKI, PAUL	296.35
05/09/14	OLSON, JAMES	2,954.80
05/09/14	O'NEILL, KEVIN	290.04
05/09/14	OPHEIM, JOHN	485.43
05/09/14	PACHECO, ALPHONSE	731.38
05/09/14	PETERSON, MARK	294.20
05/09/14	PETERSON, ROBERT	3,488.73
05/09/14	POWERS, KENNETH	721.95
05/09/14	RAINEY, JAMES	1,029.32
05/09/14	RANK, PAUL	983.60
05/09/14	RICE, CHRISTOPHER	1,103.27
05/09/14	RODRIGUEZ, ROBERTO	63.05
05/09/14	SEDLACEK, JEFFREY	3,270.73
05/09/14	STREFF, MICHAEL	2,920.86
05/09/14	SVENDSEN, RONALD	3,454.14
05/09/14	TRACY, DANIEL	189.15
05/09/14	GERVAIS-JR, CLARENCE	4,157.26

05/09/14	LUKIN, STEVEN	4,815.66
05/09/14	ZWIEG, SUSAN	1,780.44
05/09/14	CORTESI, LUANNE	1,799.16
05/09/14	SINDT, ANDREA	2,480.20
05/09/14	BRINK, TROY	2,869.19
05/09/14	BUCKLEY, BRENT	2,246.99
05/09/14	DEBILZAN, THOMAS	2,284.99
05/09/14	EDGE, DOUGLAS	2,210.60
05/09/14	JONES, DONALD	2,240.99
05/09/14	MEISSNER, BRENT	2,155.39
05/09/14	NAGEL, BRYAN	3,702.80
05/09/14	OSWALD, ERICK	3,549.22
05/09/14	RUIZ, RICARDO	1,765.79
05/09/14	RUNNING, ROBERT	2,459.39
05/09/14	TEVLIN, TODD	2,260.99
05/09/14	BURLINGAME, NATHAN	2,299.20
05/09/14	DUCHARME, JOHN	2,859.21
05/09/14	ENGSTROM, ANDREW	2,799.39
05/09/14	JAROSCH, JONATHAN	3,134.59
05/09/14	LINDBLOM, RANDAL	2,861.51
05/09/14	LOVE, STEVEN	3,852.46
05/09/14	THOMPSON, MICHAEL	4,821.90
05/09/14	ZIEMAN, SCOTT	192.00
05/09/14	JANASZAK, MEGHAN	1,720.19
05/09/14	KONEWKO, DUWAYNE	4,803.18
05/09/14	HAMRE, MILES	1,890.75
05/09/14	HAYS, TAMARA	1,765.79
05/09/14	HINNENKAMP, GARY	2,464.00
05/09/14	NAUGHTON, JOHN	2,240.99
05/09/14	NORDQUIST, RICHARD	788.52
05/09/14	PURVES, JUSTIN	1,609.79
05/09/14	BIESANZ, OAKLEY	2,074.27
05/09/14	DEAVER, CHARLES	866.88
05/09/14	GERNES, CAROLE	595.00
05/09/14	HAYMAN, JANET	1,263.02
05/09/14	HUTCHINSON, ANN	2,762.97
05/09/14	SOUTTER, CHRISTINE	187.00
05/09/14	WACHAL, KAREN	1,044.64
05/09/14	GAYNOR, VIRGINIA	3,383.30
05/09/14	KROLL, LISA	1,984.19
05/09/14	YOUNG, TAMELA	2,144.99
05/09/14	EKSTRAND, THOMAS	3,984.62
05/09/14	FINWALL, SHANN	3,371.40
05/09/14	MARTIN, MICHAEL	2,939.40
05/09/14	BRASH, JASON	2,696.99
05/09/14	CARVER, NICHOLAS	3,628.62
05/09/14	SWAN, DAVID	2,884.99
05/09/14	SWANSON, CHRIS	1,827.39
05/09/14	WEIDNER, JAMES	1,440.00
05/09/14	WELLENS, MOLLY	1,818.77
05/09/14	BJORK, BRANDON	277.75
05/09/14	BRENEMAN, NEIL	2,483.78

05/09/14	FRANK, PETER	165.00
05/09/14	GORACKI, GERALD	92.63
05/09/14	KONG, KATELYNE	108.00
05/09/14	LARSON, KATELYN	409.50
05/09/14	LARSON, TRISTA	112.00
05/09/14	ROBBINS, AUDRA	3,473.33
05/09/14	ROBBINS, CAMDEN	321.75
05/09/14	RUSS, KAYLA	70.00
05/09/14	SCHALLER, SAM	69.38
05/09/14	SCHALLER, SCOTT	138.75
05/09/14	TAYLOR, JAMES	3,149.54
05/09/14	VUKICH, CANDACE	328.13
05/09/14	ADAMS, DAVID	2,040.00
05/09/14	HAAG, MARK	2,832.03
05/09/14	ORE, JORDAN	1,765.79
05/09/14	SCHULTZ, SCOTT	3,487.37
05/09/14	WILBER, JEFFREY	1,684.19
05/09/14	AKEY, SHELLEY	196.38
05/09/14	EVANS, CHRISTINE	1,584.70
05/09/14	GLASS, JEAN	2,216.16
05/09/14	HAUBLE, AMANDA	187.00
05/09/14	HOFMEISTER, MARY	1,210.24
05/09/14	KELLEY, CAITLIN	913.61
05/09/14	KULHANEK-DIONNE, ANN	419.00
05/09/14	MEYER, SASHA	1,775.33
05/09/14	PELOQUIN, PENNYE	582.27
05/09/14	SKRYPEK, JOSHUA	159.75
05/09/14	SMITH, CORTNEY	318.64
05/09/14	ST SAUVER, CRAIG	199.50
05/09/14	STAHLMANN, ELLEN	85.00
05/09/14	VUE, LOR PAO	169.91
05/09/14	AICHELE, MEGAN	204.88
05/09/14	AMUNDSON, DANIKA	50.00
05/09/14	ANDERSON, AARON	34.88
05/09/14	ANDERSON, ALYSSA	41.62
05/09/14	ANDERSON, JOSHUA	451.68
05/09/14	BAETZOLD, CLAIRE	14.70
05/09/14	BAUDE, JANE	25.55
05/09/14	BAUDE, SARAH	101.76
05/09/14	BERGLUND, ERIK	72.50
05/09/14	BESTER, MICHAEL	163.50
05/09/14	BUCKLEY, BRITTANY	472.50
05/09/14	BURES, KAREN	21.25
05/09/14	BUTLER, ANGELA	126.00
05/09/14	CLARK, PAMELA	48.87
05/09/14	CRANDALL, ALYSSA	34.88
05/09/14	CRANDALL, KRISTA	411.31
05/09/14	DEMPSEY, BETH	239.87
05/09/14	DRECHSEL, HEIDI	27.48
05/09/14	DUNN, RYAN	949.54
05/09/14	EKSTRAND, DANIEL	179.98
05/09/14	ERICKSON-CLARK, CAROL	37.12

05/09/14	ERICSON, RACHEL	30.23
05/09/14	FARRELL, DANIEL	123.26
05/09/14	FONTAINE, KIM	655.43
05/09/14	GRUENHAGEN, LINDA	387.35
05/09/14	HAGSTROM, EMILY	62.75
05/09/14	HANSEN, HANNAH	304.13
05/09/14	HASSAN, KIANA	221.40
05/09/14	HEINRICH, SHEILA	334.77
05/09/14	HOLMBERG, LADONNA	222.76
05/09/14	HORWATH, RONALD	3,000.03
05/09/14	JOHNSON, BARBARA	475.70
05/09/14	KEEFE, ANDEE	29.26
05/09/14	KEMP, MAYA	35.10
05/09/14	KOHLER, ROCHELLE	46.26
05/09/14	KOZDROJ, GABRIELLA	125.00
05/09/14	LAMEYER, BRENT	32.63
05/09/14	LAMSON, ELIANA	63.00
05/09/14	MASON, AMY	48.45
05/09/14	MCCOMAS, LEAH	217.50
05/09/14	MEDD, KELLY	19.50
05/09/14	MUSKAT, JULIE	90.00
05/09/14	NITZ, CARA	370.00
05/09/14	OHS, CYNTHIA	138.00
05/09/14	PROESCH, ANDY	91.00
05/09/14	RANEY, COURTNEY	846.00
05/09/14	RAU, COLE	116.01
05/09/14	REHLING-ANDERSON, LORIE	225.50
05/09/14	RESENDIZ, LORI	2,474.70
05/09/14	RICHTER, DANIEL	113.40
05/09/14	ROLLERSON, TERRANCE	30.00
05/09/14	SCHERER, KATHLENE	75.00
05/09/14	SCHREIER, ROSEMARIE	301.25
05/09/14	SCHREINER, MARK	40.15
05/09/14	SMITH, ANN	92.47
05/09/14	SMITH, CASEY	256.44
05/09/14	SMITH, JEROME	233.00
05/09/14	SMITLEY, SHARON	336.72
05/09/14	SYME, LAUREN	84.51
05/09/14	TREPANIER, TODD	241.50
05/09/14	TRUONG, CHAU	54.00
05/09/14	TUPY, HEIDE	22.90
05/09/14	TUPY, MARCUS	47.50
05/09/14	WALES, ABIGAIL	299.26
05/09/14	WARNER, CAROLYN	79.20
05/09/14	WHITE, DANICA	29.40
05/09/14	YUNKER, JOSEPH	69.00
05/09/14	BOSLEY, CAROL	99.00
05/09/14	LANGER, CHELSEA	152.00
05/09/14	LANGER, KAYLYN	34.00
05/09/14	MOSLOSKI, JESSICA	25.50
05/09/14	RANGEL, SAMANTHA	120.00
05/09/14	WISTL, MOLLY	200.26

	05/09/14	CRAWFORD, SHAWN	438.00
	05/09/14	CUSICK, JESSICA	225.25
	05/09/14	DOUGLASS, TOM	1,942.59
	05/09/14	KRECH, ELAINE	270.00
	05/09/14	LOONEY, RAYJEANIA	120.00
	05/09/14	MAIDMENT, COLIN	225.25
	05/09/14	MALONEY, SHAUNA	279.50
	05/09/14	NESVACIL, BRENNAN	152.00
	05/09/14	PRINS, KELLY	1,852.08
	05/09/14	REILLY, MICHAEL	2,093.87
	05/09/14	STEFFEN, MICHAEL	102.00
	05/09/14	THOMPSON, BENJAMIN	374.00
	05/09/14	COUNTRYMAN, BRENDA	1,320.00
	05/09/14	PRIEM, STEVEN	2,520.89
	05/09/14	WOEHRLE, MATTHEW	2,423.55
	05/09/14	XIONG, BOON	1,544.99
	05/09/14	BERGO, CHAD	2,824.09
	05/09/14	FOWLDS, MYCHAL	4,189.58
	05/09/14	FRANZEN, NICHOLAS	2,988.47
	05/09/14	KREGER, JASON	2,373.80
9989996	05/09/14	EKSTRAND, RYAN	81.38
9989997	05/09/14	MILLER, MELISSA	145.38
9989998	05/09/14	BOWMAN, CHRIS	216.00
9989999	05/09/14	INDA, ANTHONY	108.00
			540,397.52

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	05/23/14	ABRAMS, MARYLEE	448.23
	05/23/14	CARDINAL, ROBERT	448.23
	05/23/14	JUENEMANN, KATHLEEN	448.23
	05/23/14	KOPPEN, MARVIN	448.23
	05/23/14	SLAWIK, NORA	509.26
	05/23/14	AHL, R. CHARLES	5,459.42
	05/23/14	COLEMAN, MELINDA	4,813.95
	05/23/14	KNUTSON, LOIS	2,397.06
	05/23/14	KANTRUD, HUGH	184.62
	05/23/14	CHRISTENSON, SCOTT	2,044.75
	05/23/14	FARR, LARRY	3,353.56
	05/23/14	JAHN, DAVID	2,154.73
	05/23/14	BURLINGAME, SARAH	244.66
	05/23/14	RAMEAUX, THERESE	3,192.50
	05/23/14	BAUMAN, GAYLE	4,776.11
	05/23/14	ANDERSON, CAROLE	1,596.43
	05/23/14	DEBILZAN, JUDY	1,412.96
	05/23/14	JACKSON, MARY	2,219.29
	05/23/14	KELSEY, CONNIE	2,705.98
	05/23/14	RUEB, JOSEPH	2,999.40
	05/23/14	BEGGS, REGAN	1,640.19
	05/23/14	GUILFOILE, KAREN	4,542.41
	05/23/14	SCHMIDT, DEBORAH	3,158.62
	05/23/14	SPANGLER, EDNA	1,190.51
	05/23/14	LARSON, MICHELLE	1,984.20
	05/23/14	MECHELKE, SHERRIE	1,190.51
	05/23/14	MOY, PAMELA	1,587.36
	05/23/14	OSTER, ANDREA	1,991.11
	05/23/14	RICHTER, CHARLENE	1,082.03
	05/23/14	SCHOENECKER, LEIGH	1,803.39
	05/23/14	VITT, SANDRA	1,032.11
	05/23/14	WEAVER, KRISTINE	2,459.39
	05/23/14	CORCORAN, THERESA	1,984.19
	05/23/14	KVAM, DAVID	4,390.70
	05/23/14	PALANK, MARY	1,988.80
	05/23/14	SCHNELL, PAUL	4,840.36
	05/23/14	SHORTREED, MICHAEL	4,266.68
	05/23/14	SVENDSEN, JOANNE	2,194.22
	05/23/14	THOMFORDE, FAITH	1,640.19
	05/23/14	ABEL, CLINT	3,066.44
	05/23/14	ALDRIDGE, MARK	3,151.34
	05/23/14	BAKKE, LONN	3,289.96
	05/23/14	BARTZ, PAUL	1,698.26
	05/23/14	BELDE, STANLEY	3,122.54
	05/23/14	BENJAMIN, MARKESE	2,998.13
	05/23/14	BIERDEMAN, BRIAN	3,864.91
	05/23/14	BUSACK, DANIEL	3,774.69
	05/23/14	CARNES, JOHN	2,609.11
	05/23/14	CROTTY, KERRY	3,757.60
	05/23/14	DEMULLING, JOSEPH	3,310.19
	05/23/14	DOBLAR, RICHARD	4,177.08
	05/23/14	DUGAS, MICHAEL	4,865.95
	05/23/14	ERICKSON, VIRGINIA	3,318.01
	05/23/14	FORSYTHE, MARCUS	2,841.05
	05/23/14	FRITZE, DEREK	3,111.30
	05/23/14	GABRIEL, ANTHONY	3,392.83

05/23/14	HAWKINSON JR, TIMOTHY	2,943.89
05/23/14	HER, PHENG	3,052.37
05/23/14	HIEBERT, STEVEN	3,165.93
05/23/14	HOEMKE, MICHAEL	2,046.95
05/23/14	HOFMEISTER, TIMOTHY	496.00
05/23/14	JASKOWIAK, AMANDA	480.00
05/23/14	JOHNSON, KEVIN	4,916.89
05/23/14	KALKA, THOMAS	982.09
05/23/14	KONG, TOMMY	3,113.94
05/23/14	KREKELER, NICHOLAS	986.27
05/23/14	KROLL, BRETT	3,066.44
05/23/14	LANGNER, SCOTT	3,228.28
05/23/14	LANGNER, TODD	3,172.48
05/23/14	LU, JOHNNIE	3,066.44
05/23/14	LYNCH, KATHERINE	3,008.47
05/23/14	MARINO, JASON	3,250.42
05/23/14	MARTIN, JERROLD	3,760.82
05/23/14	MCCARTY, GLEN	3,496.39
05/23/14	METRY, ALESIA	3,950.07
05/23/14	MICHELETTI, BRIAN	2,040.60
05/23/14	MULVIHILL, MARIA	2,003.97
05/23/14	NYE, MICHAEL	3,637.46
05/23/14	OLDING, PARKER	2,040.60
05/23/14	OLSON, JULIE	3,292.64
05/23/14	PARKER, JAMES	2,841.05
05/23/14	REZNY, BRADLEY	3,794.21
05/23/14	RHUDE, MATTHEW	3,088.15
05/23/14	SCHOEN, ZACHARY	2,178.09
05/23/14	SLATER, BENJAMIN	2,168.81
05/23/14	STEINER, JOSEPH	3,669.80
05/23/14	SYPNIEWSKI, WILLIAM	3,060.46
05/23/14	TAUZELL, BRIAN	3,215.09
05/23/14	THEISEN, PAUL	3,289.54
05/23/14	THIENES, PAUL	4,148.20
05/23/14	WENZEL, JAY	3,207.82
05/23/14	XIONG, KAO	3,066.44
05/23/14	ANDERSON, BRIAN	308.95
05/23/14	BAHL, DAVID	397.17
05/23/14	BASSETT, BRENT	542.23
05/23/14	BAUMAN, ANDREW	2,980.15
05/23/14	BEITLER, NATHAN	605.29
05/23/14	BOURQUIN, RON	933.01
05/23/14	CAPISTRANT, JOHN	687.71
05/23/14	CONCHA, DANIEL	617.90
05/23/14	COREY, ROBERT	460.29
05/23/14	CRAWFORD - JR, RAYMOND	2,426.37
05/23/14	CRUMMY, CHARLES	390.92
05/23/14	DABRUZZI, THOMAS	2,698.45
05/23/14	DAWSON, RICHARD	2,886.67
05/23/14	EVERSON, PAUL	3,392.76
05/23/14	FASULO, WALTER	198.08
05/23/14	HAGEN, MICHAEL	504.42
05/23/14	HALE, JOSEPH	573.70
05/23/14	HALWEG, JODI	3,098.85
05/23/14	HAWTHORNE, ROCHELLE	2,750.68
05/23/14	HUTCHINSON, JAMES	669.32
05/23/14	IMM, TRACY	283.74
05/23/14	JANSEN, CHAD	453.97
05/23/14	KANE, ROBERT	676.66
05/23/14	KARRAS, JAMIE	567.45
05/23/14	KERSKA, JOSEPH	907.92
05/23/14	KUBAT, ERIC	3,068.84
05/23/14	LINDER, TIMOTHY	2,920.86
05/23/14	LOCHEN, MICHAEL	369.82
05/23/14	MILLER, LADD	720.80
05/23/14	MILLER, NICHOLAS	636.82
05/23/14	MILLER, RACHEL	409.83

05/23/14	MONDOR, MICHAEL	4,030.91
05/23/14	MONSON, PETER	340.47
05/23/14	MORGAN, JEFFERY	573.75
05/23/14	NEILY, STEVEN	37.83
05/23/14	NIELSEN, KENNETH	323.62
05/23/14	NOVAK, JEROME	3,103.43
05/23/14	NOWICKI, PAUL	252.22
05/23/14	OLSON, JAMES	2,973.37
05/23/14	PACHECO, ALPHONSE	655.72
05/23/14	PETERSON, MARK	382.47
05/23/14	PETERSON, ROBERT	3,200.80
05/23/14	POWERS, KENNETH	554.86
05/23/14	RAINEY, JAMES	1,034.03
05/23/14	RANK, PAUL	756.62
05/23/14	RICE, CHRISTOPHER	970.86
05/23/14	RODRIGUEZ, ROBERTO	189.15
05/23/14	SEDLACEK, JEFFREY	3,066.27
05/23/14	STREFF, MICHAEL	2,810.70
05/23/14	SVENDSEN, RONALD	3,057.05
05/23/14	TRACY, DANIEL	252.20
05/23/14	GERVAIS-JR, CLARENCE	4,157.26
05/23/14	LUKIN, STEVEN	4,815.66
05/23/14	ZWIEG, SUSAN	1,780.44
05/23/14	CORTESI, LUANNE	1,799.16
05/23/14	SINDT, ANDREA	2,480.20
05/23/14	BRINK, TROY	2,459.39
05/23/14	BUCKLEY, BRENT	2,240.99
05/23/14	DEBILZAN, THOMAS	2,284.99
05/23/14	EDGE, DOUGLAS	2,319.88
05/23/14	JONES, DONALD	2,243.29
05/23/14	MEISSNER, BRENT	2,155.39
05/23/14	NAGEL, BRYAN	3,702.80
05/23/14	OSWALD, ERICK	2,442.40
05/23/14	RUIZ, RICARDO	1,765.79
05/23/14	RUNNING, ROBERT	2,459.39
05/23/14	TEVLIN, TODD	2,270.99
05/23/14	BURLINGAME, NATHAN	2,299.20
05/23/14	DUCHARME, JOHN	2,859.20
05/23/14	ENGSTROM, ANDREW	2,799.39
05/23/14	JAROSCH, JONATHAN	3,134.62
05/23/14	LINDBLOM, RANDAL	3,045.25
05/23/14	LOVE, STEVEN	3,852.46
05/23/14	THOMPSON, MICHAEL	4,621.90
05/23/14	ZIEMAN, SCOTT	256.00
05/23/14	JANASZAK, MEGHAN	1,720.19
05/23/14	KONEWKO, DUWAYNE	4,603.18
05/23/14	HAMRE, MILES	1,730.40
05/23/14	HAYS, TAMARA	1,765.79
05/23/14	HINNENKAMP, GARY	2,599.24
05/23/14	NAUGHTON, JOHN	2,249.63
05/23/14	NORDQUIST, RICHARD	2,245.60
05/23/14	PURVES, JUSTIN	1,609.79
05/23/14	BIESANZ, OAKLEY	1,735.02
05/23/14	DEAVER, CHARLES	882.92
05/23/14	GERNES, CAROLE	276.25
05/23/14	HAYMAN, JANET	982.77
05/23/14	HUTCHINSON, ANN	2,762.97
05/23/14	SOUTTER, CHRISTINE	573.75
05/23/14	WACHAL, KAREN	973.69
05/23/14	GAYNOR, VIRGINIA	3,383.30
05/23/14	KROLL, LISA	1,994.19
05/23/14	YOUNG, TAMELA	2,144.99
05/23/14	EKSTRAND, THOMAS	3,984.62
05/23/14	FINWALL, SHANN	3,371.39
05/23/14	MARTIN, MICHAEL	2,939.40
05/23/14	BRASH, JASON	2,696.99
05/23/14	CARVER, NICHOLAS	3,628.62

05/23/14	SWAN, DAVID	2,884.99
05/23/14	SWANSON, CHRIS	1,827.39
05/23/14	WEIDNER, JAMES	1,440.00
05/23/14	WELLENS, MOLLY	1,747.34
05/23/14	BJORK, BRANDON	297.00
05/23/14	BRENEMAN, NEIL	2,483.78
05/23/14	GORACKI, GERALD	109.26
05/23/14	KONG, KATELYNE	134.00
05/23/14	LARSON, KATELYN	146.00
05/23/14	LARSON, TRISTA	84.00
05/23/14	ROBBINS, AUDRA	3,473.33
05/23/14	ROBBINS, CAMDEN	302.25
05/23/14	RUSS, KAYLA	180.50
05/23/14	SCHALLER, SAM	67.50
05/23/14	SCHALLER, SCOTT	135.00
05/23/14	TAYLOR, JAMES	3,149.54
05/23/14	VUKICH, CANDACE	212.75
05/23/14	ADAMS, DAVID	2,507.68
05/23/14	HAAG, MARK	2,514.03
05/23/14	ORE, JORDAN	1,765.79
05/23/14	SCHULTZ, SCOTT	3,487.37
05/23/14	WILBER, JEFFREY	1,715.74
05/23/14	AKEY, SHELLEY	118.50
05/23/14	EVANS, CHRISTINE	1,496.01
05/23/14	GLASS, JEAN	2,216.17
05/23/14	HAUBLE, AMANDA	195.50
05/23/14	HOFMEISTER, MARY	1,157.88
05/23/14	KELLEY, CAITLIN	917.53
05/23/14	KULHANEK-DIONNE, ANN	506.50
05/23/14	MEYER, SASHA	1,750.72
05/23/14	PELOQUIN, PENNYE	645.89
05/23/14	SKRYPEK, JOSHUA	187.50
05/23/14	SMITH, CORTNEY	224.13
05/23/14	ST SAUVER, CRAIG	294.51
05/23/14	STAHLMANN, ELLEN	46.75
05/23/14	VUE, LOR PAO	278.25
05/23/14	AICHELE, MEGAN	351.45
05/23/14	AMUNDSON, DANIKA	50.00
05/23/14	ANDERSON, AARON	34.88
05/23/14	ANDERSON, ALYSSA	37.00
05/23/14	ANDERSON, JOSHUA	742.29
05/23/14	BAETZOLD, SETH	131.75
05/23/14	BAUDE, JANE	36.50
05/23/14	BAUDE, SARAH	101.76
05/23/14	BERGLUND, ERIK	130.51
05/23/14	BESTER, MICHAEL	149.50
05/23/14	BÜCKLEY, BRITTANY	520.25
05/23/14	BURES, KAREN	12.75
05/23/14	BUTLER, ANGELA	81.00
05/23/14	CLARK, PAMELA	29.32
05/23/14	CRANDALL, ALYSSA	52.32
05/23/14	CRANDALL, KRISTA	237.17
05/23/14	DEMPSEY, BETH	290.37
05/23/14	DRECHSEL, HEIDI	27.48
05/23/14	DUNN, RYAN	833.91
05/23/14	EKSTRAND, DANIEL	212.03
05/23/14	ERICKSON-CLARK, CAROL	18.56
05/23/14	ERICSON, RACHEL	83.71
05/23/14	FARRELL, DANIEL	150.45
05/23/14	FONTAINE, KIM	741.57
05/23/14	GRUENHAGEN, LINDA	342.90
05/23/14	HAGSTROM, EMILY	62.70
05/23/14	HANSEN, HANNAH	346.01
05/23/14	HASSAN, KIANA	249.65
05/23/14	HEINRICH, SHEILA	372.64
05/23/14	HOLMBERG, LADONNA	237.95
05/23/14	HORWATH, RONALD	3,000.03

	05/23/14	HUNTLEY, NATALIE	28.13
	05/23/14	JOHNSON, BARBARA	378.50
	05/23/14	KEEFE, ANDEE	29.26
	05/23/14	KEMP, MAYA	31.20
	05/23/14	KOHLER, ROCHELLE	74.01
	05/23/14	KOZDROJ, GABRIELLA	75.00
	05/23/14	LAMEYER, BRENT	65.26
	05/23/14	LAMSON, ELIANA	27.00
	05/23/14	MASON, AMY	100.76
	05/23/14	MCCOMAS, LEAH	266.25
	05/23/14	MEDD, KELLY	19.50
	05/23/14	MUSKAT, JULIE	125.00
	05/23/14	NITZ, CARA	461.00
	05/23/14	OHS, CYNTHIA	161.00
	05/23/14	PROESCH, ANDY	94.50
	05/23/14	RANEY, COURTNEY	784.00
	05/23/14	RAU, COLE	83.38
	05/23/14	REHLING-ANDERSON, LORIE	141.50
	05/23/14	RESENDIZ, LORI	2,474.70
	05/23/14	RICHTER, DANIEL	113.40
	05/23/14	ROLLERSON, TERRANCE	60.00
	05/23/14	SCHERER, KATHLENE	50.00
	05/23/14	SCHREIER, ROSEMARIE	274.00
	05/23/14	SMITH, ANN	195.22
	05/23/14	SMITH, CASEY	290.92
	05/23/14	SMITH, JEROME	181.00
	05/23/14	SMITLEY, SHARON	336.72
	05/23/14	SYME, LAUREN	93.50
	05/23/14	TREPANIER, TODD	241.50
	05/23/14	TRUONG, CHAU	28.00
	05/23/14	TUPY, HEIDE	22.90
	05/23/14	TUPY, MARCUS	47.50
	05/23/14	WALES, ABIGAIL	211.94
	05/23/14	WARNER, CAROLYN	79.20
	05/23/14	WHITE, DANICA	22.05
	05/23/14	YUNKER, JOSEPH	23.00
	05/23/14	BOSLEY, CAROL	108.00
	05/23/14	LANGER, CHELSEA	36.13
	05/23/14	LANGER, KAYLYN	80.76
	05/23/14	RANGEL, SAMANTHA	90.00
	05/23/14	WISTL, MOLLY	237.75
	05/23/14	CRAWFORD, SHAWN	480.00
	05/23/14	CUSICK, JESSICA	291.13
	05/23/14	DOUGLASS, TOM	2,414.45
	05/23/14	INDA, ANTHONY	184.00
	05/23/14	KRECH, ELAINE	274.50
	05/23/14	LOONEY, RAYJEANIA	40.00
	05/23/14	MAIDMENT, COLIN	204.00
	05/23/14	MALONEY, SHAUNA	346.50
	05/23/14	NESVACIL, BRENNAN	152.00
	05/23/14	PRINS, KELLY	1,835.40
	05/23/14	REILLY, MICHAEL	2,020.19
	05/23/14	STEFFEN, MICHAEL	102.00
	05/23/14	THOMPSON, BENJAMIN	408.00
	05/23/14	COUNTRYMAN, BRENDA	1,320.00
	05/23/14	PRIEM, STEVEN	2,532.44
	05/23/14	WOEHRLE, MATTHEW	2,580.18
	05/23/14	XIONG, BOON	1,549.65
	05/23/14	BERGO, CHAD	2,824.09
	05/23/14	FOWLDS, MYCHAL	3,989.58
	05/23/14	FRANZEN, NICHOLAS	2,988.47
	05/23/14	KREGER, JASON	2,353.80
9990014	05/23/14	HANNIGAN, RACHEL	98.00
9990015	05/23/14	COUGHLIN, NATALIE	23.38
9990016	05/23/14	EKSTRAND, RYAN	77.50
9990017	05/23/14	MILLER, MELISSA	25.50
			515,635.41

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Karen Guilfoile, Director Citizen Services
DATE: June 2, 2014
SUBJECT: Approval of a Fee Waiver for a Temporary Food Sales Permit for Maplewood Athletic Association

Introduction

On Monday, May 12, 2014 Erv Carlson submitted an application for a temporary Food Sales permit on behalf of the Maplewood Athletic Association, to be used at the association's annual baseball tournament fundraiser at Harvest Park on Saturday, May 17 through 18, 2014. The proceeds garnered from the tournament and food sales will go towards supporting youth recreational baseball in Maplewood.

Upon application, Mr. Carlson requested that the Food Sales permit fee of \$110.00 be waived since the funds raised from sales were being donated to benefit the association and community. Due to the timeframe of the event, and the next regularly scheduled Council meeting, staff administratively waived the fee and is now requesting that the city council retro-actively approve the waiver.

Recommendation

Staff recommends the approval to waive the \$110.00 fee associated with the temporary Food Sales permit for the Maplewood Athletic Association, used for their event on Saturday, May 17 through 18, 2014.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Karen Guilfoile, Director Citizen Services
DATE: June 2, 2014
SUBJECT: Approval of a Fee Waiver for a Temporary Food Sales Permit for North East Soccer Association

Introduction

On Tuesday, May 13, 2014, Karen Thole submitted an application for a Temporary Food Sales permit on behalf of the North East Soccer Association, to be used at the annual NESAs Classic Soccer Tournament on June 6 through 9, 2014. The proceeds garnered from the tournament and food sales will be used to promote soccer in the community, in addition to being put back into maintaining the Hazelwood Soccer Complex fields and equipment.

Upon application, Ms. Thole requested that the Food Sales permit fee of \$165.00 be waived since the funds raised from sales were being donated to benefit the association and community. Due to the timeframe of the event, and the next regularly scheduled Council meeting, staff administratively waived the fee and is now requesting that the city council retro-actively approve the waiver.

Recommendation

Staff recommends the approval to waive the \$165.00 fee associated with the temporary Food Sales permit for the North East Soccer Association, used for their event on Friday June 6 through 9, 2014.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Karen Guilfoile, Director Citizen Services
DATE: June 2, 2014
SUBJECT: Approval of Temporary Lawful Gambling Permits for Ramsey Nursing Home Foundation, 2000 White Bear Avenue

Introduction

An application for four (4) temporary Lawful Gambling permits has been submitted by Valerie Anderson on behalf of Ramsey Nursing Home Foundation, to be used at Ramsey County Care Center, 2000 White Bear Avenue, in Maplewood.

Background

This permits will be used for the Care Center's Bingo Night on the following dates in 2014: July 14, August 14, September 15, and October 14, from 5:00pm to 8:30pm, each. Proceeds from the event will go towards raising funds to support services needed at the Care Center, not typically covered by traditional funding.

Budget Impact

None

Recommendation

Staff recommends that Council approve the temporary Lawful Gambling permits for Ramsey Nursing Home Foundation, 2000 White Bear Avenue

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Michael Thompson, Director of Public Works / City Engineer

DATE: June 3, 2014

SUBJECT: Approval Authorizing Construction of Code Compliant Entrance at 1902 City Building (Parks and Recreation Entrance)

Introduction

The City Council will consider approval authorizing construction of a code compliant entrance for the new Park and Recreation addition that was recently completed at the 1902 Building.

Background

With the recent conversion of the 1902 Building storage area into the new Parks and Recreation staffing location an official code compliant and ADA approved entrance is needed both for proper accessibility and work flow to better serve the public. The city solicited four quotes for the work and received two while the others decided not to submit a proposal:

<u>Company</u>	<u>Proposal Total</u>
Goodmanson Construction	\$23,866.00
RAK, Inc	\$47,932.00
Hamline Construction	Did not submit proposal
Halverson Concrete Concepts	Did not submit proposal

Goodmanson Construction is the low quote and the proposal includes all items in the City's solicitation and also includes prevailing wage for laborers which was a requirement.

Goodmanson recently completed the landing and new steps at the main entrance at the "1902 Building" so they are familiar with the site conditions and the City's expectation of workmanship. Staff recommends awarding to Goodmanson Construction.

Budget Impact

The cost of improvements will be covered by the following 2014 operating or CIP budget programs and cuts will need to be made to offset expenses:

Public Works Department	PW Operations	\$7,956.00
Environmental/Economic Dev. Department	EEDD Operations	\$7,956.00
Parks and Recreation Department	C.I.P Fund	\$7,956.00

Recommendation

Based on the lowest, responsible quote for services, the reputation of the company and the ability to provide responsive service, staff recommends the council authorize the City Engineer to enter into a contract for services with Goodmanson Construction for the construction of a code compliant Parks and Recreation Department entrance at the 1902 Building.

Attachments

1. Goodmanson Construction Proposal
2. RAK, Inc. Proposal
3. Quote Solicitation Information

PROPOSAL

Developing Concrete Relationships

2500 County Road B W, Suite 2A
 Roseville, MN 55113
 GoodmansonConstruction.com

Date: 5/13/14

Proposal Submitted To:

City of Maplewood
 Michael Thompson, P.E.
 Director of Public Works/City Engineer
 651-249-2403 direct
 651-249-2409 fax
michael.thompson@ci.maplewood.mn.us

Work To Be Performed At:

1902 County Rd B East
 Maplewood, MN 55109

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Install Reinforced Concrete Entry Steps

- Haul away, and recycle old steel steps.
- Install (6) new frost footings. 12" diameter x 42" deep.
- Install new reinforced concrete steps per Goodmanson Signature Service. (New steps will be installed with 8'x10' landing, (5) 8' wide risers and 12" deep treads.)
 - ✓ Install recycled concrete base.
 - ✓ 3/8" steel rebar in 2' grid pattern entire length and width of steps.
 - ✓ 4,500# granite mix (no fillers).
 - ✓ Pour concrete minimum of 5"-9" thick around recycled concrete base.
 - ✓ Finish smooth with trowel.
 - ✓ Lightly brush for texture.
 - ✓ Apply cure and seal.
 - ✓ Fill form cavities with black dirt and grass seed.
 - ✓ Thoroughly clean affected area.

Install Railings With Handrail

- Install railings with handrails on entry steps and ramp.
 - ✓ Railings will match existing at main entrance.
 - ✓ Railing will include handrail as required by code.

***See attached drawing for further detail.**

****Worker to be paid prevailing wage.**

Initial _____

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Install Reinforced Concrete Sidewalks and Ramp

- Remove, haul away, and recycle all old concrete.
- Bring in fill (approx. 36cu) and grade as necessary to ensure even slope from existing sidewalk to new entry step landing.
- Install a 22'x6' sidewalk from parking lot to new entry steps. (Walk will flare 6' to 8' wide at entry steps.)
- Install a 63'x6' sidewalk with curb and (2) pedestrian access points w/ truncated dome panels. (Install includes asphalt patching.)
- Install a 47'x5' sloped sidewalk with concrete wall along 33' of the north side as it slopes increases above grade.
- All sidewalks will be installed per Goodmanson Signature Service.
 1. Install 2"-6" of new class 5 **recycled concrete** base and power compact area 3 times.
 - ✓ Over time recycled concrete rehydrates and becomes extremely dense therefore reducing issues such as frost heaving and settling.
 2. Install 3/8" steel rebar in 2' grid pattern, set rebar on 2" chairs.
 - ✓ Rebar maximizes tensile strength and ensures that each section of concrete will not move independently of other sections thus eliminating tripping edges and gaps between concrete sections. Rebar outperforms fiber mesh and wire reinforcement.
 3. 4,500p.s.i falkstone aggregate mix (no fillers).
 - ✓ Concrete mix is designed by Goodmanson Construction and tested by engineers to resist cracking and eliminate surface scaling and rock pop problems.
 4. Pour concrete at least 5½-6" thick, trowel smooth and lightly broom for texture.
 5. Cut control joints 2" deep with a diamond saw.
 6. Apply industrial concrete sealer to slow curing and to protect concrete against salts, stains and weathering.
 7. Thoroughly clean affected area.

Provide Engender Approved Plans

- Goodmanson will provide specified designed plans stamped by professional engineer.

Total Project Total: \$23,886.00

*See attached drawing for further detail.

Initial _____

Terms of Proposal

Length of Proposal:

This proposal may be withdrawn by Goodmanson Construction if not accepted within 7 days.

Permits (if necessary):

Cost of permit(s), if needed, not included in this proposal. Goodmanson Construction will obtain and asked to be reimbursed.

Concrete/Asphalt Removal (if applicable):

Cost includes up to 5½” of existing concrete/asphalt removal. If thicker than 5½”, \$0.25 per inch of extra thickness per square foot will be charged following discussion and signed change order from owner.

Sub Soil (if applicable)

Cost includes up to 6” of recycled concrete base installation. If additional base is required, \$0.10 per inch of base per square foot will be charged following discussion and signed change order from owner.

Railings (if applicable):

Goodmanson does not replace or install railings. We recommend Joe Hughes with Dakota Unlimited 651-322-6462.

Irrigation Systems/Electrical/Utilities (if applicable):

Not responsible for damage to irrigation lines and heads/electrical lines/utilities. Goodmanson will use the best care possible to prevent any damage and will repair unexposed services at additional charge.

Payment Schedule:

1/3 Down Payment, Payments Due as Work Progresses, Balance Due Day of Completion

18% per Year (1.5% month) Late Fee Applies on All Late Payments

CASH, CHECK, MASTERCARD, VISA ACCEPTED



Developing Concrete Relationships

MN License #BC627075

AA ADA EEO Employer

Any alteration or deviation from specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by: Goodmanson Construction, Inc. All concrete cracks. Every measure possible will be taken to control cracks so they cannot be seen.

PRE-LIEN NOTICE:

ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLY LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

CUSTOMER'S THREE DAY RIGHT TO TERMINATE:

CUSTOMER IS ADVISED THAT IF THE WORK INVOLVES THE CUSTOMER'S HOMESTEAD, FEDERAL LAW ALLOWS CUSTOMER TO TERMINATE THIS AGREEMENT FOR ANY REASON WITHIN THREE (3) DAYS AFTER SIGNING IT. CUSTOMER ACKNOWLEDGES THAT THEY HAVE RECEIVED SUCH NOTICE PURSUANT TO THIS SECTION AND PURSUANT TO THE NOTICE OF RESCISSION ATTACHED HERETO.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Goodmanson Construction is authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

Respectfully Submitted:

Billing Information

Name: _____

Mailing Address: _____

City, State, Zip: _____

E-mail Address: _____

JP Turner
Project Estimator/Designer

Thank you!



RAK Construction, Inc.

An Affirmative Action, Equal Opportunity Employer

21435 Johnson Street NE
 East Bethel, MN 55011
 Phone (763) 434-4210 Fax (763) 434-8380

Bid Proposal

DATE April 15, 2014
Bid # 10943
Customer ID Maplewood
Customer # 651-249-2400
 michael.thompson@ci.maplewood.mn.us
 Prepared by: Roxy

Bid To:
 City of Maplewood
 1902 County Road B East
 Maplewood, MN 55109
 Attn: Michael Thompson

RAK Construction purposes to furnish labor and material to complete the work as follows:

Entrance to 1902 Building:

Description	AMOUNT
Entrance to 1902 Building:	
1. Remove existing blacktop, concrete sidewalk and old steps as needed for new	
2. Install concrete sidewalk along parking lot with new ADA entrances	
3. Install new 5' ramp along building up to platform at door with steps and sidewalk down to parking area	
4. Add fill as needed to create a mowable area at new ramp	
5. Install galvanized hand rail to meet code	
6. Sod area of new ramp and steps and all disturbed areas	
7. Dumpsters, safety protection, architect drawings, clean up, supervision in this proposal	
TOTAL	\$47,932.00

Note: City to pay for permits, striping, watering, lawn sprinklers
Note: No interior work on this building

This proposal may be withdrawn or prices may be subject to change if not accepted within 30 days.
 If you have any questions concerning this quotation, contact Randy Pederson 763-434-4210

Yours truly
 RAK Construction Inc.

President
randy.pederson@rakconstruction.com

Thank you for the opportunity to quote this work

Acceptance of Proposal

The work described above is approved by:

Signed: _____

Date: _____

March 26, 2014

Attn: JP Turner
Goodmanson Construction
2630 Fairview Ave N
St. Paul, MN 55113
651-636-4996

RE: City of Maplewood, 1902 County Road B East, Building Entrance Construction

The City of Maplewood is seeking quotes for the construction of a building entrance that is compliant with all applicable codes and requirements. You are one of four contractors being solicited for this work.

Rather than the City working up full plans and specifications, since this work is limited to mainly earthwork, concrete, and railing we are seeking quotes from contractors whereby the Contractor proposes a solution in meeting the general concept accompanied by a lump sum, not to exceed, quote for fully completing the necessary work including the cost of all permitting, etc. Attached is the general concept that should be used in helping submit a proposal.

The City will review proposals to ensure they include adequate detail, meet code requirements (including ADA), and clearly describe the construction services that will be received. All included plans and specifications in the proposal must be signed by a Minnesota Registered Design Professional.

The proposal does not necessarily have to replicate the attached concept; however the City seeks a proper ramp entrance in addition to stairs as shown in the concept. If the proposer has a creative proposal the City is willing to consider any and all proposals.

Proposals will be considered for cost, value, and fitting into existing conditions (i.e.... incorporate similar type railing as is located at the main entrance) for example. Please note the selection is solely at the City's discretion and the City reserves the right to reject all quotes. **A pre-proposal meeting will be held at the site on Thursday April 10th from 10am-11am** with the intent for the City to answer and address questions of contractors in attendance.

In summary, the City is interested in receiving a quote from you. **If you are interested please submit your proposal/quote to Michael Thompson, Public Works Director, via e-mail in PDF format at michael.thompson@ci.maplewood.mn.us by Thursday May 1st at 2pm.** No late submittals will be considered.

Please contact me if you have any questions or need additional information regarding this RFQ at 651-249-2403. Thank you for the consideration.

Sincerely,
CITY OF MAPLEWOOD

Michael Thompson, P.E
City Engineer/Director of Public Works

C: Nick Carver, Maplewood Chief Building Official

Attachment: Concept Plan

March 26, 2014

Attn: Tim Griffin
Hamline Construction
1901 Oakcrest Ave, Suite 10
Roseville, MN 55113
651-646-2935

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March 26, 2014

Randy Pederson
RAK Construction
21435 Johnson St NE, Suite 2
East Bethel, MN 55011

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City Engineer/Director of Public Works

C: Nick Carver, Maplewood Chief Building Official

Attachment: Concept Plan

March 26, 2014

Attn: Darren Schlueter
Halverson Concrete Concepts
579 Schommer Drive
Hudson, WI 54016
715-690-2277

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Attachment: Concept Plan

April 10, 2014

Attn: JP Turner
Goodmanson Construction
2630 Fairview Ave N
St. Paul, MN 55113
651-636-4996

RE: City of Maplewood, 1902 County Road B East, Building Entrance Construction
Addendum as a Result of Pre-Proposal Site Meeting on April 10, 2014

This letter is being sent to all four contractors as a result of questions and discussions at the pre-proposal meeting this morning.

Here are a few points of clarification:

- 1) A Registered Engineer will not need to sign the proposed design at the time of submittal. If your proposal is selected you would then be asked to have it signed and certified thereafter.
- 2) Attached you will find a color copy mark up of the draft concept. Hopefully this provides a little more detail to the discussion. The main points are:
 - a. Pedestrian site approach shall be concrete. The concrete walk is not required to abut the exterior building wall however positive slope must be made away from the building and concrete walk.
 - b. The sidewalk adjacent to the parking lot (approx. 63' x 6') shall be replaced and include two pedestrian accesses from the parking lot as shown in the locations circled in the drawing.
 - c. No work is needed on the existing door (you will see that comment crossed out on the drawing now). However the landing area must continue to properly account for ADA requirements.
 - d. A few other mark-ups are made on the drawing (refer to drawing).
 - e. Additional questions or clarification shall be e-mailed directly to me at michael.thompson@ci.maplewood.mn.us. All of my responses will be copied to all contractors at the same time via e-mail.

As a reminder please **submit your proposal/quote to Michael Thompson, Public Works Director, via e-mail in PDF format at michael.thompson@ci.maplewood.mn.us by Thursday May 1st at 2pm.** No late submittals will be considered.

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CITY OF MAPLEWOOD

Michael Thompson, P.E
City Engineer/Director of Public Works

C: Nick Carver, Maplewood Chief Building Official

Attachment: Updated Concept Plan w/ Mark-ups

April 10, 2014

Attn: Tim Griffin
Hamline Construction
1901 Oakcrest Ave, Suite 10
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651-646-2935

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RE: City of Maplewood, 1902 County Road B East, Building Entrance Construction
Addendum as a Result of Pre-Proposal Site Meeting on April 10, 2014

This letter is being sent to all four contractors as a result of questions and discussions at the pre-proposal meeting this morning.

Here are a few points of clarification:

- 1) A Registered Engineer will not need to sign the proposed design at the time of submittal. If your proposal is selected you would then be asked to have it signed and certified thereafter.
- 2) Attached you will find a color copy mark up of the draft concept. Hopefully this provides a little more detail to the discussion. The main points are:
 - a. Pedestrian site approach shall be concrete. The concrete walk is not required to abut the exterior building wall however positive slope must be made away from the building and concrete walk.
 - b. The sidewalk adjacent to the parking lot (approx. 63' x 6') shall be replaced and include two pedestrian accesses from the parking lot as shown in the locations circled in the drawing.
 - c. No work is needed on the existing door (you will see that comment crossed out on the drawing now). However the landing area must continue to properly account for ADA requirements.
 - d. A few other mark-ups are made on the drawing (refer to drawing).
 - e. Additional questions or clarification shall be e-mailed directly to me at michael.thompson@ci.maplewood.mn.us. All of my responses to questions will be copied to all contractors at the same time.

As a reminder please **submit your proposal/quote to Michael Thompson, Public Works Director, via e-mail in PDF format at michael.thompson@ci.maplewood.mn.us by Thursday May 1st at 2pm**. No late submittals will be considered.

Sincerely,
CITY OF MAPLEWOOD

Michael Thompson, P.E
City Engineer/Director of Public Works

C: Nick Carver, Maplewood Chief Building Official

Attachment: Updated Concept Plan w/ Mark-ups

April 10, 2014

Attn: Darren Schlueter
Halverson Concrete Concepts
579 Schommer Drive
Hudson, WI 54016
715-690-2277

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Michael Thompson, P.E
City Engineer/Director of Public Works

C: Nick Carver, Maplewood Chief Building Official

Attachment: Updated Concept Plan w/ Mark-ups

Michael Thompson

From: Michael Thompson
Sent: Monday, April 14, 2014 3:18 PM
To: Proposing Contractors
Subject: RE: City of Maplewood Entrance Work - Addendum

Labor shall be prevailing wage.

Michael Thompson, P.E.

Director of Public Works/City Engineer | City of Maplewood
1902 County Rd B East | Maplewood, MN 55109
651-249-2403 direct | 651-249-2409 fax
www.ci.maplewood.mn.us

From: Michael Thompson
Sent: Thursday, April 10, 2014 2:14 PM
To: Proposing Contractors
Subject: City of Maplewood Entrance Work - Addendum

See attached.

Michael Thompson, P.E.

Director of Public Works/City Engineer | City of Maplewood
1902 County Rd B East | Maplewood, MN 55109
651-249-2403 direct | 651-249-2409 fax
www.ci.maplewood.mn.us

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Scott Schultz, Utility/Fleet/Parks Superintendent

DATE: June 3, 2014

SUBJECT: Approval of Purchase of Tandem Axle Plow Truck

Introduction

The 2015 capital outlay budget includes funding for the replacement of one Tandem Axle plow truck. Council approval is needed to move forward with this purchase.

Background

The current 1999 truck is in need of replacement. This unit is one of two tandem trucks in the fleet. The tandem axle trucks are the workhorses for the street department. The old truck has high mileage and two high cost repairs needed currently. Body work is also needed in order to meet D.O.T. inspection requirements. It also needs engine repairs in excess of \$25,000.00.

This truck is used for winter snow and ice control for a large portion of south Maplewood, and is the primary unit used for the street sweeping operations. The new truck will be equipped with new and improved plow equipment and a pre-wetting system to help reduce salt use (more efficient and environmentally friendly).

Budget Impact

The 2015 capital improvement plan identified \$235,000.00 under project number PW14.020 for the replacement of the unit described above. Due to increasing truck and equipment pricing and the high repair costs needed on the old unit, staff is requesting the truck be ordered several months earlier than normal. The delivery date will be near the end of 2014. The city will be invoiced in January 2015. This truck will be purchased under MN State Contract pricing. The old truck will be sent to auction with an anticipated sale price of \$25,000.00 which would go back into the Fleet Management Fund. The following are the costs for the replacements including sales tax (on chassis only, not equipment), training and delivery:

Mack GU813 Tandem Axle Chassis	\$112,042.00
Sales tax	\$7,282.73
<u>Towmaster Dump body, Plow and equipment</u>	<u>\$102,232.20</u>
Total cost	\$221,556.93

The total cost less the estimated auction revenue equates to a net charge to the fleet fund of \$196,556.93 which is well under the anticipated \$235,000.00 originally allocated.

Recommendation

It is recommended that the City Council approve the purchase of the tandem axle plow truck and to enter into contracts with the following vendors for these purchases under MN State Contracts in an amount of \$221,556.93:

Nuss Truck & Equipment 2015 Mack GU813 chassis MN State Contract # 77950
Towmaster Truck Equipment 2015 Dump Body, Plow and Equip. MN State Contract # 61353

Attachments

1. Quote/Specs from Nuss Truck and Equipment
2. Quote/Specs from Towmaster Truck Equipment

STATE OF MINNESOTA
PRICING PAGE

350-113
1-Feb-14

Tandem Axle Cab & Chassis

VENDOR NAME **NUSS TRUCK & EQUIPMENT**

YEAR, MAKE AND MODEL **2015 MACK GU813 SBA**

This section for Customer ordering use	
WB	212"
CA	126"
AF	62"
Rear Ratio	TBD
Cab Color	SCHOOL BUS YELLOW
Wheel Color	ALUM
Note	CITY OF MAPLEWOOD
	UPDATED 5-29-14
	Grand Total \$ 112,042.00

Spec #	Description	Qty	Price	Subtotal
1.0	PRICE FOR BASE UNIT:	1	\$ 80,756.00	\$ 80,756.00
2.0	FRAME OPTIONS			
2.1	Front frame extension	1	\$ 823.00	\$ 823.00
2.17	2.820,000 23.5 120,000 113 - 133 CA	1	\$ 538.00	\$ 538.00
3.5	20,000 front axle and matching suspension - Mack FXL20	1	\$ 2,355.00	\$ 2,355.00
3.7	Heavy duty front axle shocks	1	STD	
3.8	Front brake dust shields	1	\$ 17.00	\$ 17.00
3.20	Meritor front slack adjusters - Need same slack on rear axle	1	STD	
4.10	Meritor MT-40-14X4DP, both axles driver differential lock and pump, HMX400 40,000 # walking beam suspension	1	\$ 3,131.00	\$ 3,131.00
4.12	1/2 round universal joints	1	STD	
4.14	Rear Dust Shields	1	\$ 31.00	\$ 31.00
4.15	Meritor 18 MXL extended lube	1	\$ 39.00	\$ 39.00
6.1	Nylon wafers or wheel guards on all wheels (6 ea)	1	\$ 41.00	\$ 41.00
6.3	Heavier 7500 lb 22.5 x 8.25 Steel rims in lieu of standard 7300# rims (8 ea) in rear only	1	STD	
6.8	10,500 lb 22.5 x 12.25 front steel rims, 385/65R 22.5 J front tires	1	\$ 769.00	\$ 769.00
6.24	12R 22.5 H rear tires	1	\$ 1,012.00	\$ 1,012.00
6.29	Aluminum front wheel - 22.5 x 12.25	1	\$ 329.00	\$ 329.00
6.32	Aluminum rear wheels - 22.5 x 8.25	1	\$ 530.00	\$ 530.00
7.1	Wabco System Saver 1200 E heated air dryer	1	STD	
7.2	Manual cable drain valves on air tanks	1	\$ 22.00	\$ 22.00
7.6	S.S. pins on slack adjuster yoke (2 ea per yoke) For all air brake chambers	1	\$ 98.00	\$ 98.00
7.19	Lanyard control on supply wet tank	1	\$ 16.00	\$ 16.00
8.12	Mack MP8-455M, 455 HP @ 1500 - 1900 RPM, 1650 LB FT Max Torque @ 1100 - 1300 RPM	1	\$ 3,160.00	\$ 3,160.00
8.18	Single (R/S) Vertical Straight Exhaust Stack Turned Out	1	STD	
8.26	Single, Bright finish heat shield & stack	1	\$ 61.00	\$ 61.00
8.58	88 Gallon LH Aluminum D-Shape with Integral DEF Tank	1	\$ 362.00	\$ 362.00

STATE OF MINNESOTA
PRICING PAGE

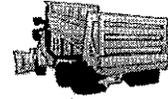
Spec #	Description	Qty	Price	Subtotal
8.84	Bright Finish Fuel Tank Straps - Single Tank	1	\$ 30.00	\$ 30.00
9.3	Delco 24 SI Alternator, 145 AMP	1	\$ 17.00	\$ 17.00
9.5	Donaldson Single Stage Air cleaner per spec 12.1	1	\$ 259.00	\$ 259.00
9.7	Coolant spin on filter/conditioner	1	\$ 18.00	\$ 18.00
9.8	Front engine powered take off adapter and radiator cut out	1	\$ 96.00	\$ 96.00
9.9	Air applied fan drive, Borg Warner Cool Logic Fan	1	\$ 57.00	\$ 57.00
9.12	Silicone hoses, spring clamps on radiator & heater, 1/4 turn ball valve heater hose	1	\$ 51.00	\$ 51.00
9.13	Curved exhaust pipe end	1	STD	
9.16	Radiator bug screen	1	STD	
9.18	Extended life anti-freeze	1	\$ 18.00	\$ 18.00
9.19	Starter motor options - Delco 39MT-MXT	1	STD	
9.29	Corrosion resistant oil pan - Recommended for snow plow trucks	1	\$ 118.00	\$ 118.00
9.33	Electric preheater	1	\$ 49.00	\$ 49.00
9.34	Tether device -furnish cap retainer for oil fill, radiator overflow tank, battery box & tool box when furnish	1	\$ 22.00	\$ 22.00
10.4	Synthetic (TranSynd) lubrication for Automatic Transmission	1	\$ 347.00	\$ 347.00
10.9	Allison 4500-RDS 6 spd, push button, PTO	1	\$ 11,600.00	\$ 11,600.00
10.44	Transmission oil cooler	1	\$ 300.00	\$ 300.00
10.47	Allison shift to neutral when park brake engaged	1	STD	
10.49	Stainless steel transmission coolant pipes	1	\$ 169.00	\$ 169.00
11.3	Remote jump start terminals	1	\$ 104.00	\$ 104.00
11.6	3 each 650/1950 CCA batteries in lieu of 2 each batteries	1	STD	
11.9	Switch for snowplow lights mounted on instrumental panel. Includes wiring terminated near headlights, for customer mounted auxiliary snowplow lights.	1	\$ 75.00	\$ 75.00
11.10	Vehicle speed sensor with speed signal at fuse panel for sander ground speed control system.	1	\$ 10.00	\$ 10.00
11.11	Dash mounted indicator body/hoist up body/builder lamp	1	\$ 67.00	\$ 67.00
11.16	Body Link w/o cab floor pass thru hole/rubber boot	1	STD	
11.21	Eight switches - front strobe, rear strobes, wing light, wing strobe, sander light, tail gate lock, and vibrator	1	\$ 221.00	\$ 221.00
11.23	Ecco back-up alarm 575 constant sound level	1	\$ 70.00	\$ 70.00
12.4	Fender mirrors per Spec 12.4	1	\$ 124.00	\$ 124.00
12.7	Remote control for dual mirrors & heated - <input checked="" type="checkbox"/> Bulldog <input type="checkbox"/> West Coast <input type="checkbox"/> Aero	1	\$ 443.00	\$ 443.00
12.10	Imron paint option	1	STD	
12.11	Imron and clear coat paint option	1	\$ 143.00	\$ 143.00
12.13	Cab Air Ride Suspension	1	STD	
12.14	Tilting hood per Spec 12.8	1	STD	
12.15	Butterfly option on hood	1	\$ 419.00	\$ 419.00
12.16	Cab visor, external, painted to match cab color	1	\$ 135.00	\$ 135.00
12.17	Front fender extensions	1	\$ 98.00	\$ 98.00
12.18	Front fender mud flaps	1	STD	
12.20	Optional windshield washer tank	1	\$ 25.00	\$ 25.00
12.23	Front tow hooks	1	STD	
12.26	Heated windshield	1	\$ 425.00	\$ 425.00
12.29	Bright finish hood intake	1	\$ 15.00	\$ 15.00
12.31	Bright finish bars with surround grille with front frame extension	1	\$ 225.00	\$ 225.00

STATE OF MINNESOTA
PRICING PAGE

Spec #	Description	Qty	Price	Subtotal
12.34	Led type marker & clearance lights	1	\$ 61.00	\$ 61.00
13.2D	Slate Gray Color with brushed metallic instrument panel	1	\$ 1,062.00	\$ 1,062.00
13.3	Round universal gauge package	1	STD	
13.7	AM/FM premium stereo CD w/weatherband, MP3, WMA, & bluetooth	1	\$ 356.00	\$ 356.00
13.8	O.E.M factory installed, air conditioning	1	STD	
13.10	Dash mounted air cleaner air restriction gauge	1	STD	
13.15	Transmission oil sensor (check & fill) Allison only	1	STD	
13.17	Tilt & telescope steering wheel	1	STD	
13.19	Self canceling turn signals	1	\$ 24.00	\$ 24.00
13.24	National 2000 hi-back air driver seat - single chamber air lumbar, 2 position front cushion adjustable	1	\$ 97.00	\$ 97.00
13.36	Inboard mounted driver arm rest	1	STD	
13.38	Cloth with vinyl driver & rider seat	1	STD	
13.39	Driver seat dust cover	1	STD	
13.44	Diagonal grab handle on inside of driver door	1	\$ 28.00	\$ 28.00
13.45	Co-pilot driver display (enhanced 4.5" diagonal graphic LCD display w/4-button stalk control - includes guarddog routine maintenance monitoring	1	STD	
13.49	5lb fire extinguisher between LH seat base and door with valve aimed	1	\$ 62.00	\$ 62.00
13.50	Reflector kit parallel to inside of rider base seat	1	\$ 21.00	\$ 21.00
13.52	Cab cleanout - includes in cab pneumatic line	1	\$ 43.00	\$ 43.00
15.1	Trailer tow package extended to rear of frame	1	\$ 337.00	\$ 337.00
15.3	Single 7 pins Std SAE type, end of frame	1	\$ 111.00	\$ 111.00



Towmaster, Inc.
61381 US Hwy. 12, Litchfield, MN
Phone: 800-462-4517 / 320-693-7900



Attend The Towmaster EXPO '14 - - July 15, 2014

FX: 320-693-7921

STATE CONTRACT #61353

Parts FX: 320-593-5703

Bill To:	Cust#: 3088	Phone:	Ship To:	Phone:
MAPLEWOOD, CITY OF		651-249-2000	MAPLEWOOD, CITY OF	651-249-2000
1830 E COUNTY RD B		FAX:	1830 E COUNTY RD B	FAX:
MAPLEWOOD, MN 55109		651-249-2009	MAPLEWOOD, MN 55109	651-249-2009

Contact:

Contact:

PO#	QUOTE No.	Terms	Created Date	Latest Rev Date	Appx. Ship Date
	12631-TME	NET 30 DAYS	05/27/2014	6/2/2014	
Trk VIN	MO #	CO #	Salesman	Tim Erickson	
Freight Instructions:	Build Instructions:	Other Credit:	Other Charge:		
F.O.B. LITCHFIELD, MN	FRONT WING - REV II				

ATTENTION: SCOTT SCHULTZ

61353

Qty	Part No.	Description	Discount Rate:	0.00%	Price Each	Net Amt
1	9900140	Body 146EDGE-RS/CS-56-46-46 - - - - 56" 7ga Stainless Front w/CS hoist doghouse, 46" 7ga Stainless radius sides (no pockets), 46" 7ga Stainless w/Hardox 450 face Tailgate, 1/4" Hardox-450 Floor, 8" I-Beam Longsills, Air-trip ready linkage, Underside Black			16,366.00	16,366.00
1	9901701	Installation of Dump Body to hoist			1,023.00	1,023.00
1	9900145	Body acc'y TMTE Air trip kit, w/solenoid valve,			249.00	249.00
1	9901702	Installation of air operated tailgate latch kit			289.00	289.00
1	9900147	Body acc Box Vibrator - Cougar model DC3200			727.00	727.00
1	9901703	Installation of Box Vibrator			337.00	337.00
1	9900144	Body acc'y Frame End cap w/OEM type Stop-Tail-Turn Light and Back-Up lights w/mounts Installed			394.00	394.00
1	9900156	Cabshield, 1/2 type Stationary Free-Standing style,w/plain STAINLESS STEEL canopy, Hot-Dipped Galvanized tubing construction support stand, (2) shovel holders, & reservoir mounts, Installed.			2,214.00	2,214.00
1	9900185	Walkrail removable both sides of 14' RC & RS body, Installed			1,251.00	1,251.00
1	9900207	Ladder Flip-A-Way Access ladder (STAINLESS STEEL) ea, Installed			453.00	453.00
1	9900211	Body acc'y Dual "split" sander manifolds in rear corner posts			192.00	192.00
1	9900217	Light Warning TMTE-1-5 PKG: (2) 23H 3-light LED Micro-Edge, (2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights Installed			3,661.00	3,661.00
1	9900244	Light Mirror mt HOH plow light pkg INSTALLED			561.00	561.00
1	9900267	Fender set Minimzer M400, for Tandem Axle, black Poly, Installed			1,184.00	1,184.00
1	9900277	Tarp AERO EZ-Cover (SGL or TDM) model 575 Weighted electric tarp, w/alum side arms, & weighted Asphalt type tarp, Installed.			2,265.00	2,265.00



Towmaster, Inc.
61381 US Hwy. 12, Litchfield, MN
Phone: 800-462-4517 / 320-693-7900

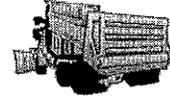


Attend The Towmaster EXPO '14 - - July 15, 2014

1	9902909	Tarp Front Tension Bow -- HOLD DOWN SYSTEM -- Installed.	565.00	565.00
1	9900957	Pre-Wet Towmaster/Varitech LDS-TMR-190-EGF Body Side Mt Sys for Elliptical body W/EXISTING REMOVABLE WALKRAIL. (2) 95 gal tanks, mtg hardware, plumbing, Electric Gravity Feed valve	1,911.00	1,911.00
1	9902483	Installation of TMR pre-wet system (New Towmaster Body)	768.00	768.00
1	9900970	Tire Chains ON-SPOT for 1 Axle Installed	2,186.00	2,186.00
1	9900317	Hoist Towmaster/MAILHOT CS130-5.5-3 DOUBLE ACTING	2,803.00	2,803.00
1	9901711	Installation of Telescopic DOUBLE acting hoist	1,053.00	1,053.00
1	9900311	Hoist TMTE 48" Stabilizer	1,297.00	1,297.00
1	9902503	Installation of TMTE Stabilizer & Safety Props	385.00	385.00
1	9902983	Wing Falls RHTDL10A/FM-HYDPB Primed LESS CUTTING EDGES	8,318.00	8,318.00
2	9902818	VBL Vallite HIGHWEAR Fab Wing Blade, 5/8" x 6" x 3'	164.00	328.00
1	9902819	VBL Vallite HIGHWEAR Fab Wing Blade, 5/8" x 6" x 4'	218.00	218.00
1	9900476	Wing Falls Safety Yellow - Paint Wing Moldboard	269.00	269.00
1	9900430	Installation Falls TDL/NOSCR/FM Wing - w/Bulkhead Couplers	2,574.00	2,574.00
1	9900555	Plow Hitch Falls 44XB2/STD/STD/SA/SPR-RET/HITCH	2,661.00	2,661.00
1	9900589	Installation Falls Plow Hitch - 40 Series 3Line/STDBLKHD	1,552.00	1,552.00
1	9903074	Plow Falls PTE-1248/TRP-EDG/NOSHU/POLY-BLK Plow LESS CUTTING EDGES	7,953.00	7,953.00
1	9900625	Plow Push Unit Falls 24/44 Series Std	777.00	777.00
3	9902827	VBL PolarFlex 4' Front Mount Complete System (includes bolts & nuts)	819.40	2,458.20
1	9900639	Plow Falls Rubber Belt Deflector Kit - Installed	296.00	296.00
1	9900637	Plow Falls High Visibility Marker Set	82.00	82.00
1	9900730	Plow Falls SCR-ADJ/SHOE/REV-PLW/STD	564.00	564.00
1	9900757	Hitch TMTE Heavy Duty plate assembly,	248.00	248.00
1	9900762	Hitch PREMIER 2300 Air Cushion Pintle, Installed	683.00	683.00
1	9902494	Hitch 7 contact RV socket installed	105.00	105.00
1	9900773	Hitch Furnish and install gladhands on truck	196.00	196.00
1	9900791	Sander Falls 1ASD-6CDSS-6P-1D-1S-LM, Salt Special 6", Stainless Steel Unit, LH Discharge, Single Poly Spinner Ass'y, complete sander (includes extra salt shield)	4,332.00	4,332.00
1	9901718	Sander Install & dual manifold RH & LH rear	814.00	814.00
1	9900823	Sander TMTE Exterior (removable) sander/tailgate spill plates, Stainless Steel	360.00	360.00



Towmaster, Inc.
 61381 US Hwy. 12, Litchfield, MN
 Phone: 800-462-4517 / 320-693-7900



Attend The Towmaster EXPO '14 - - July 15, 2014

1	9900850	Valve System, Force Add-A-Fold MCV-ISO Valve 8 Functions , INSTALLED -- Box Hoist, Plow Lift, Plow Angle, Wing Toe, Wing Heel, Wing Push- Bar, Auger, & Spinner	8,611.00	8,611.00
1	9902497	Control System Force ULTRA-4-6100 Commander control, Installed	11,469.00	11,469.00
1	9900874	Filter Force IN-TANK mounted filter installed	439.00	439.00
1	9900882	Reservoir TMTE Cabshield mt (stainless steel) w/intank filter provision, installed	1,599.00	1,599.00
1	9900888	Pump Force FASD45L LS (6 ci) installed	2,687.00	2,687.00
1	9900871	Switch TMTE BODY UP Installed (electric controls only)	283.00	283.00
1	9900884	Sensor Force Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab installed	222.00	222.00

NOTE: If changes are made to an order after a P.O. has been issued, a FEE may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

Visit us online at www.towmastertruck.com

Accepted By: Date:

Price:	\$102,232.20
Discount:	\$0.00
Other Credit (see above):	\$0.00
Net Cost:	\$102,232.20
Sales Tax:	\$0.00
Other Charge (see	\$0.00
Freight	\$0.00
Total:	\$102,232.20

Budget Impact

Approval of Change Order No. 1 will increase the project construction contract amount by \$47,554.00 from \$3,629,000 to \$3,676,554.00. No adjustment to the approved budget is needed at this time.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, for the South Fire Station Improvements, City Project 12-14.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 1
2. Change Order No. 1

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 12-14, CHANGE ORDER NO. 1**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 12-14, Fire Station 1 (South Fire Station) Improvements, and has let a construction contract pursuant to Minnesota Statutes, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 12-14, Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 1 which is an increase of \$47,554.00.

The revised contract amount is \$3,676,554.00.

Adopted by the Maplewood City Council on this 9th day of June 2014.

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Fire Station 1 Improvements
PROJECT NO: City Project 12-14
CONTRACTOR: Terra General Contractors
CHANGE ORDER NO.: One (1)
DATE: May 30, 2014

The following changes shall be made in the contract documents:

CHANGE ORDER NO. 1

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
PR#3	Police Office Enlargement	LS	1	\$2,659.00	\$2,659.00
COR#4	Door Hardware Revision	LS	1	-\$114.00	-\$114.00
PR#4	Door Hardware Revision	LS	1	\$541.00	\$541.00
COR#6	Additional Erosion Control	LS	1	\$1,509.00	\$1,509.00
PR#8	McKnight Driveway Relocation	LS	1	\$9,369.00	\$9,369.00
COR#8	Additional Erosion Control	LS	1	\$2,725.00	\$2,725.00
PR#6	Water Heater Revision	LS	1	-\$1,000.00	-\$1,000.00
COR#12	Embed Plates on Jib Crane	LS	1	\$296.00	\$296.00
COR#14	Removal of Buried Debris	LS	1	\$866.00	\$866.00
PR#1	Building Official Comments	LS	1	\$30,703.00	\$30,703.00
TOTAL CHANGE ORDER #1					\$47,554.00

TOTAL NET CHANGE ORDER NO. 1 **\$47,554.00**

CONTRACT STATUS:

Original Contract: \$3,629,000.00
Net Change of Prior Change: \$0.00
Change this Change Order: \$47,554.00
Revised Contract: \$3,676,554.00

Recommended By: Kimley-Horn and Associates, Inc.

By: _____ Date: _____

Agreed to By: Terra General Contractors

By: _____ Date: _____

Approved By: City of Maplewood

By: _____
Mayor

Date: _____

By: _____
City Engineer

Date: _____

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Michael Thompson, City Engineer / Public Works Director

DATE: June 2, 2014

SUBJECT: Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 6, TH 36/English Street Interchange Improvements, City Project 09-08

Introduction

The City Council will consider approving the attached resolution directing the modification of the existing construction contract for the TH 36/English Street Interchange Improvements, City Project 09-08.

Background

The council awarded a construction contract to Forest Lake Contracting, Inc. for the TH 36/English Street Interchange Improvements, City Project 09-08 on January 28, 2013 in the amount of \$16,577,185.42. There have been five change orders to date in the total amount of \$2,424,202.40 with a revised approved contract total of \$19,001,387.82.

Discussion

On the following page is a summary of the work included in Change Order No. 6. This change order includes several Minor Extra Work Orders, as well as Supplemental Agreements 2B and 4B.

A funding summary for each extra work order has been included as an attachment to this report.

CHANGE ORDER NO. 6			Total
MEW	SA	Brief Description	Cost
58		Clean out, re-grade, and install mulch in pond 200	\$ 5,293.81
61		Remove excavated material from pond 201, add topsoil on pond 201 and re-grade	\$ 2,301.73
72		Clean out, re-grade, and install mulch in pond 201, cap storm sewer	\$ 8,414.81
73		Water main offset at Cope and English labor (revised)	\$ 2,820.85
74		Bituminous driveways (Group 6)	\$ 8,941.41
75		Bituminous driveways (Group 7)	\$ 20,077.27
76		Bituminous driveways (Group 8)	\$ 8,821.21
77		Bituminous driveways (Group 9)	\$ 3,337.42
78		Bituminous driveways (Group 10)	\$ 12,281.95
79		Bituminous driveways (Group 12)	\$ 36,637.61
80		Bituminous driveways (Group 13)	\$ 9,937.64
88		Additional concrete for deck on bridge 62004	\$ 2,222.42
		Minor Extra Work Order Subtotal	\$ 121,088.13
	2B	Place granular pipe bedding material in trenches for water main and storm sewer	\$ (12,306.10)
	4B	Gervais Avenue sidewalk construction	\$ 22,877.86
		Supplemental Agreement Subtotal	\$ 10,571.76
		Total Change Order No. 6	\$ 131,659.89

Budget Impact

Approval of Change Order No. 6 will increase the project construction contract amount by \$131,659.89 from 19,001,387.82 to \$19,133,047.71. A revised construction budget will be considered within the next few months after final negotiations with partnering agencies such as MnDOT.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 6, for the Highway 36/English Street Interchange Improvements, City Project 09-08.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 6
2. Change Order No. 6
3. Change Order No. 6 Summary

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 09-08, CHANGE ORDER NO. 6**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-08, Highway 36/English Street Interchange Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-08, Change Order No. 6 and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 6 which is an increase of \$131,659.89.

The revised contract amount is \$19,133,047.71

Adopted by the Maplewood City Council on this 9th day of June 2014.

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Highway 36/English Street Interchange Improvements
PROJECT NO: City Project 09-08, S.P. 138-010-018, S.P. 138-010-012,
 S.P. 138-104-008, S.P. 138-110-004, S.P. 138-153-001,
 S.P. 138-153-001, S.P. 138-154-001, S.A.P. 062-625-036
CONTRACTOR: Forest Lake Contracting, Inc.
CHANGE ORDER NO.: Six (6)
DATE: June 2, 2014

The following changes shall be made in the contract documents:

ADD BID SCHEDULE CO #6 – CHANGE ORDER NO. 6

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Minor Extra Work Order #58	LS	1	\$5,293.81	\$5,293.81
2	Minor Extra Work Order #61	LS	1	\$2,301.73	\$2,301.73
3	Minor Extra Work Order #72	LS	1	\$8,414.81	\$8,414.81
4	Minor Extra Work Order #73	LS	1	\$2,820.85	\$2,820.85
5	Minor Extra Work Order #74	LS	1	\$8,941.41	\$8,941.41
6	Minor Extra Work Order #75	LS	1	\$20,077.27	\$20,077.27
7	Minor Extra Work Order #76	LS	1	\$8,821.21	\$8,821.21
8	Minor Extra Work Order #77	LS	1	\$3,337.42	\$3,337.42
9	Minor Extra Work Order #78	LS	1	\$12,281.95	\$12,281.95
10	Minor Extra Work Order #79	LS	1	\$36,637.61	\$36,637.61
11	Minor Extra Work Order #80	LS	1	\$9,937.64	\$9,937.64
12	Minor Extra Work Order #88	LS	1	\$2,222.42	\$2,222.42
13	Supplemental Agreement #2B	LS	1	-\$12,306.10	-\$12,306.10
14	Supplemental Agreement #4B	LS	1	\$22,877.86	\$22,877.86
TOTAL SCHEDULE CO #6					\$131,659.89

TOTAL NET CHANGE ORDER NO. 6 **\$131,659.89**

CONTRACT STATUS:

Original Contract: \$16,577,185.42
Net Change of Prior Change: \$2,424,202.40
Change this Change Order: \$131,659.89
Revised Contract: \$19,133,047.71

Recommended By: Minnesota Department of Transportation

By: _____ Date: _____

Agreed to By: Forest Lake Contracting, Inc.

By: _____

Date: _____

Approved By: City of Maplewood

By: _____

Mayor

Date: _____

By: _____

City Engineer

Date: _____

TH 36 and English Street Change Order 6 Summary

MEW	SA	CHANGE ORDER NO. 6	Brief Description	Funding Group	Total Cost	Funding											
						State/MnDOT Funds	Federal Funds	MnDOT Cooperative Agreement Funds	Maplewood MSAS Funds	Ramsey City CSAH Funds	SPRWS Funds	RWMWD Funds	Maplewood Funds	Maplewood Funds			
58			Clean out, re-grade, and install mulch in pond 200	13	\$ 5,293.81		X					X					
61			Remove excavated material from pond 201, add topsoil on pond 201 and re-grade	13	\$ 2,301.73		X					X					
72			Clean out, re-grade, and install mulch in pond 201, cap storm sewer	13	\$ 8,414.81		X					X					
73			Water main offset at Cope and English labor (revised)	11	\$ 2,820.85										X		
74			Bituminous driveways (Group 6)	6	\$ 8,941.41		X					X					
75			Bituminous driveways (Group 7)	7	\$ 20,077.27		X			X		X					
76			Bituminous driveways (Group 8)	8	\$ 8,821.21		X					X					
77			Bituminous driveways (Group 9)	9	\$ 3,337.42		X			X		X					
78			Bituminous driveways (Group 10)	10	\$ 12,281.95		X					X					
79			Bituminous driveways (Group 12)	12	\$ 36,637.61							X			X		
80			Bituminous driveways (Group 13)	13	\$ 9,937.64					X		X			X		
88			Additional concrete for deck on bridge 62004	1	\$ 2,222.42		X			X		X					
			Minor Extra Work Order Subtotal		\$ 121,088.13												
	2B		Place granular pipe bedding material in trenches for water main and storm sewer	Multiple	\$ (12,306.10)				X	X		X		X		X	
	4B		Genvals Avenue sidewalk construction	7	\$ 22,877.86				X	X		X					
			Supplemental Agreement Subtotal		\$ 10,571.76												
			Total Change Order No. 6		\$ 131,659.89												

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Mychal Fowlds, IT Director

DATE: June 3, 2014

SUBJECT: Approval of Resolution Directing Modification of Existing Construction Contract, Change Order 2 with Jorgenson Construction, Police Department Expansion Project – Phase 3

Introduction

The City Council will consider approving the attached resolution directing the modification of the existing construction contract for the Police Department Expansion Project – Phase 3.

Background

On October 28, 2013, the Council awarded Jorgenson Construction a construction contract for the build out of offices and modification of existing areas in 1830 County Road B East in the amount of \$2,185,000. There has been one change order to the contract to date.

The modifications consist primarily of changes due to items found during the demolition of existing areas. These modifications result in an increase to the overall construction contract.

Office Carpet & Paint Along With Flooring Changes (Addition)

There are a number of offices and spaces where there are no new construction happening. In order to be consistent with look and feel and also to improve those spaces as well we will be installing new carpet and painting these offices. Also, the existing report writing room has a false floor that was used for running large amounts of cables when the dispatch center was there. We've now made the decision to move forward with polished concrete in high traffic areas like this space. With that being said we need to remove the false floor and refill it with concrete. This work is included in this item.

Change Doors to Wood (Addition)

This item is to remove a few metal doors that were originally in the contract with wood doors to match the rest of the project.

Exterior Doors & Locker Room Venting Changes (Addition)

The existing "night entrance" door will no longer be used by the public. Therefore we need to move the lock to the exterior door and that is the work that is included in this item. Along with that, this item included additional venting needed to properly vent the new lockers along with an electrical change to provide the needed power to each locker.

Removal of New Lobby Work (Subtraction)

We will be looking at handling the front lobby and the receptionist area differently than originally planned at the beginning of this project. As such, we will no longer need a separate entrance or a separate counter for the Police Department. This item is a reduction for removing those items.

The change order costs are summarized below:

<u>Change Order #2</u>	<u>Amount</u>
1 Office carpet & paint along with flooring changes	\$41,456.00
2 Change doors to wood	\$ 125.00
3 Exterior doors & locker room venting changes	\$17,178.00
4 Removal of new lobby work	(\$41,018.00)
	<u>\$17,741.00</u>

Budget Impact

Approval of Change Order No. 2 will increase the project construction contract amount by \$12,702.00 from \$2,224,290 to \$2,242,031. No adjustments to the approved budget are needed at this time.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 2, for the Police Department Expansion Project – Phase 3.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 2
2. Change Order Form

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
POLICE DEPARTMENT EXPANSION PROJECT - PHASE 3, CHANGE ORDER NO. 2**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Police Department Expansion Project – Phase 3, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Police Department Expansion Project – Phase 3, Change Order No. 2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The Mayor is hereby authorized and directed to modify the existing contract by executing said Change Order No. 2 which is an increase of \$17,741.00.

The revised contract amount is \$2,242,031.00.

Adopted by the Maplewood City Council on this 9th day of June 2014.

**CHANGE ORDER
CITY OF MAPLEWOOD**

PROJECT NAME: Police Department Expansion Project - Phase 3
CONTRACTOR: Jorgenson Construction
CHANGE ORDER NO.: Two (2)
DATE: June 9, 2014

The following changes shall be made in the contract documents:

ADD BID SCHEDULE CO #2 – CHANGE ORDER NO. 2

Item No.	Item Description	Amount
<u>Change Order #2</u>		<u>Amount</u>
1	Office carpet & paint along with flooring changes	\$41,456.00
2	Change doors to wood	\$ 125.00
3	Exterior doors & locker room venting changes	\$17,178.00
4	Removal of new lobby work	(\$41,018.00)
		<u>\$17,741.00</u>
TOTAL SCHEDULE CO #2		\$17,741.00
TOTAL NET CHANGE ORDER NO. 2		\$17,741.00

CONTRACT STATUS:

Original Contract: \$2,185,000.00
Net Change of Prior Changes: \$39,290.00
Change this Change Order: \$17,741.00
Revised Contract: \$2,242,031.00

Recommended By: SEH, Inc.

By: _____ Date: _____

Agreed to By: Jorgenson Construction

By: _____ Date: _____

Approved By: City of Maplewood

By: _____ Date: _____

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Lois Knutson, Senior Administrative Assistant on behalf of the City Council

DATE: June 3, 2014

SUBJECT: Approval of Contribution for Sponsorship of District 622 Educational Foundation's STAARS Banquet

Introduction

The 622 Education Foundation generates and distributes resources to ISD 622 schools to create, enrich and expand programs that enhance the quality of education and provide learners with opportunities to become contributing citizens in our democratic society and in our increasingly complex world.

Each year the Foundation sponsors the STAARS (Students and Teachers Achieving Academic Recognition and Success) Banquet to recognize students who have excelled during their high school careers. Table sponsorship provides community members the opportunity to meet many of the outstanding young people and builds community among the teachers, parents and business leaders. Money raised through sponsorships at the STAARS banquet allows the Foundation to distribute funds in the form of *Innovative Teaching Grants* and through the *Angel Fund*.

Budget Impact

The \$475 sponsorship will come from the council budget (101-101-000-4380).

Recommendation

It is recommended that the council approve a \$475 contribution to the District 622 Education Foundation.

Attachments

1. Sponsor Letter



March 9, 2014

No. St. Paul-Maplewood-Oakdale

P. O. Box 9979
 Maplewood, MN 55109
 Phone: 651.748.7595
 www.622educationfoundation.com

BOARD OF DIRECTORS

CO-PRESIDENT
 Mike Cavallaro

CO-PRESIDENT
 Stan Karwoski

VICE-PRESIDENT
 Open

SECRETARY
 Doug Ronsberg

TREASURER
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Amy Coborn

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David Lameyer

Betti Marx

Jennifer McNeil

Pat Myckleby

Patty Phillips

Sue Carter

Lynn Berens

Dear Sir/Madam:

On behalf of the 622 Education Foundation, we would like to invite you to become a primary event sponsor, table sponsor, or alumnus donor at our **18th Annual STA²RS Banquet**, held on Wednesday, May 21, 2014 at the Prom Center in Oakdale, MN. Our program begins at 6:30 p.m.

STA²RS stands for "Students and Teachers Achieving Academic Recognition and Success" and honors the top 10 percent of graduating students at North and Tartan High Schools. At past banquets the Education Foundation has recognized more than 1600 students for their academic excellence.

The STA²RS banquet has a unique, two-fold approach: to recognize outstanding students and their teachers, and to raise funds that benefit our district students and staff. Money raised through sponsorships at the STA²RS banquet allows the Foundation to distribute funds in the form of *Innovative Teaching Grants* and through the *Angel Fund*. This would not be possible without the generous support of people like you!

If you choose to be a table sponsor, sponsorship includes: tickets to the banquet, an elegant dinner, recognition in the event program, and the opportunity to visit with some of the district's most talented graduates, their parents and other community supporters.

If you choose to become a primary event sponsor you will be head lined in our brochure given to all attendees. Also, you will be verbally noted as such during our program. Please call Stan below for details about becoming our primary event sponsor. Please also see additional sponsorship benefits below, and consider making a gift at the Platinum, Gold, or Silver level. You can contact one of our chairpersons below with questions.

Lastly, we are reaching out to past student recipients and their families and asking for donation consideration. If you thought this was a rewarding experience and want to help keep this dinner going and our Foundation strong please visit our attached sponsorship form.

Together you are helping our students soar!

Sincerely,

Stan Karwoski
 622 Education Foundation
 651-249-7684

Angie Laska
 622 Education Foundation
 651-762-3561

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Gayle Bauman, Finance Director
DATE: May 29, 2014
SUBJECT: Approval of Resolution Authorizing Purchase of Insurance Agent Services

Introduction

Council authorization is requested to purchase insurance agent and broker of record services from Arthur J. Gallagher and Company at a cost of \$12,000 for the period from 7/1/14 through 6/30/15. The current cost is \$12,000. This company serves as the broker of record for the city's property and liability insurance coverage that is with the League of Minnesota Cities Insurance Trust. This is a recurring contract. Arthur J. Gallagher and Company was selected through a request for proposals (RFP) process in 2004.

Budget Impact

This cost is budgeted for in the 2014 budget.

Recommendation

Staff recommends approval of the attached resolution to retain Arthur J. Gallagher and Company as insurance agent for the city of Maplewood at a cost of \$12,000.

Attachment

1. Resolution

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Gayle Bauman, Finance Director
DATE: May 29, 2014
SUBJECT: Approval of Resolution to Adopt State Performance Measures

Introduction

The Council on Local Results and Innovation was created by the 2010 Legislature to set benchmarks for city and county operations. Through several meetings, the group adopted standards which may aid residents, taxpayers, and state and local elected officials in determining the efficiency of counties and cities in providing services, and measure residents' opinions of those services. Participation is voluntary and participants are eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000, and are also exempt from levy limits for pay 2015, if they are in effect.

Background

Based on the 2010 census, adoption of these standards would allow Maplewood to collect \$5,322 in 2014. When this program first came out, the City anticipated it would have to spend thousands of dollars to perform a useful and thorough survey. The League of MN Cities summarized the reporting requirements and created a survey tool to help cities fulfill the citizen survey requirement. Staff is not anticipating producing a formal mailed survey. Instead it will create an on-line survey hosted by Survey Monkey and share the survey link with residents on the city website, in the city newsletter and through social media.

Budget Impact

Staff time will be needed to create the survey and process the results. The funding being provided by the State should be sufficient to cover these costs.

Recommendation

Staff recommends approval of the Resolution to Adopt State Performance Measures.

Attachments

1. Model Performance Measures for Cities
2. Resolution Adopting State Performance Measures

Model Performance Measures for Cities

The following are the recommended model measures of performance outcomes for cities, with alternatives provided in some cases. Key output measures are also suggested for consideration by local city officials.

General:

1. Rating of the overall quality of services provided by your city (*Citizen Survey: excellent, good, fair, poor*)
2. Percent change in the taxable property market value
3. Citizens' rating of the overall appearance of the city (*Citizen Survey: excellent, good, fair, poor*)

Police Services:

4. Part I and II crime rates (*Submit data as reported by the Minnesota Bureau of Criminal Apprehension. Part I crimes include murder, rape, aggravated assault, burglary, larceny, motor vehicle theft, and arson. Part II crimes include other assaults, forgery/counterfeiting, embezzlement, stolen property, vandalism, weapons, prostitution, other sex offenses, narcotics, gambling, family/children crime, D.U.I., liquor laws, disorderly conduct, and other offenses.*)

OR

Citizens' rating of safety in their community (*Citizen Survey: very safe, somewhat safe, neither safe nor unsafe, somewhat unsafe, very unsafe*)

Output Measure:

Police response time (*Time it takes on top priority calls from dispatch to the first officer on scene.*)

Fire Services:

5. Insurance industry rating of fire services (*The Insurance Service Office (ISO) issues ratings to Fire Departments throughout the country for the effectiveness of their fire protection services and equipment to protect their community. The ISO rating is a numerical grading system and is one of the primary elements used by the insurance industry to develop premium rates for residential and commercial businesses. ISO analyzes data using a Fire Suppression Rating Schedule (FSRS) and then assigns a Public Protection Classification from 1 to 10. Class 1 generally represents superior property fire protection and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.*)

OR

Citizens' rating of the quality of fire protection services (*Citizen Survey: excellent, good, fair, poor*)

Output Measure:

Fire response time (*Time it takes from dispatch to apparatus on scene for calls that are dispatched as a possible fire.*)

Emergency Medical Services (EMS) response time (if applicable) (*Time it takes from dispatch to arrival of EMS*)

Streets:

6. Average city street pavement condition rating (*Provide average rating and the rating system program/type. Example: 70 rating on the Pavement Condition Index (PCI)*)

OR

- Citizens' rating of the road condition in their city (*Citizen Survey: good condition, mostly good condition, many bad spots*)
7. Citizens' rating the quality of snowplowing on city streets (*Citizen Survey: excellent, good, fair, poor*)

Water:

8. Citizens' rating of the dependability and quality of city water supply (centrally-provided system) (*Citizen Survey: excellent, good, fair, poor*)

Output Measure:

Operating cost per 1,000,000 gallons of water pumped/produced (centrally-provided system) (*Actual operating expense for water utility / (total gallons pumped/1,000,000)*)

Sanitary Sewer:

9. Citizens' rating of the dependability and quality of city sanitary sewer service (centrally provided system) (*Citizen Survey: excellent, good, fair, poor*)

Output Measure:

Number of sewer blockages on city system per 100 connections (centrally provided system) (*Number of sewer blockages on city system reported by sewer utility / (population/100)*)

Parks and Recreation:

10. Citizens' rating of the quality of city recreational programs and facilities (parks, trails, park buildings) (*Citizen Survey: excellent, good, fair, poor*)

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Paul Schnell, Chief of Police

DATE: June 2, 2014

SUBJECT: Approval of Joint Powers Agreement Between the Saint Paul Police Department and the Maplewood Police Department for Reimbursement of Expenses Associated With the Gerald D. Vick Human Trafficking Task Force

Introduction

This Joint Powers Agreement (JPA) is entered into by the City of Saint Paul on behalf of its Saint Paul Police Department ("SPPD") and the City of Maplewood on behalf of its Maplewood Police Department (referenced in this JPA as the "Grantee") for the purpose of reimbursement of overtime salary costs and other costs, with prior SPPD approval, including but not limited to travel, fuel, and training, incurred by the Maplewood Police Department in providing resources to assist the SPPD.

Background

Human trafficking is a crime of considerable consequence to its victims and the community generally. The Saint Paul Police Department has been a regional leader in conducting human trafficking investigations and providing much-needed training to other law enforcement agencies in and around Minnesota.

The Maplewood Police Department command staff believes that the department stands to benefit from specialized training into the investigation of human trafficking cases. The department has been involved in cases where it is believed there was a potential human trafficking nexus.

This JPA will allow for the Maplewood Police Department to invoice the SPPD Gerald D. Vick Human Trafficking Task Force for payment of reimbursable expenses, with prior SPPD approval, including but not limited to travel, fuel, and training, directly related to work performed by its officers assigned to assist the SPPD in Task Force investigations.

Budget Impact

No adverse budget impact as pre-approved expenses are fully reimbursable.

Recommendation

Approval of Joint Powers Agreement Between the Saint Paul Police Department and the Maplewood Police Department for Reimbursement of Expenses Associated with the Gerald D. Vick Human Trafficking Task Force.

Attachments

1. Joint Powers Agreement

JOINT POWERS AGREEMENT

Between the Saint Paul Police Department and the Maplewood Police Department for Reimbursement of Expenses Associated with the Gerald D. Vick Human Trafficking Task Force

This Joint Powers Agreement (JPA) is entered into by the City of Saint Paul on behalf of its Saint Paul Police Department (SPPD) and the City of Maplewood on behalf of its Maplewood Police Department, (referenced in this JPA as the "Grantee") for the purpose of reimbursement of overtime salary costs and other costs, with prior SPPD approval, including but not limited to travel, fuel, and training, incurred by the Maplewood Police Department in providing resources to assist the SPPD.

Payments may be made to the extent they are included in SPPD's fiscal year plan and the monies are available to satisfy the request(s) for reimbursable overtime expenses.

I. DURATION OF THIS JPA

This JPA is effective with the signatures of all parties and terminates at the close of business on September 30, 2016, subject to Section VI of the JPA.

II. PURPOSE

This JPA establishes the procedures and responsibilities of both the Maplewood Police Department and the SPPD for reimbursement of certain overtime, training, and other pre-approved expenses ("Reimbursable Expenses").

III. NAME OF JOINT OPERATION/TASK FORCE

The name of the task force is the **Gerald D. Vick Human Trafficking Task Force**.

IV. CONDITIONS AND PROCEDURES

A. The Maplewood Police Department will collaborate with the SPPD on investigations of federal, state, and local laws. The Maplewood Police Department will provide SPPD with the name(s), title(s), and employee identification number(s) of the officer(s) assigned to the investigation(s).

B. The Maplewood Police Department will provide SPPD, within ten (10) calendar days of the signing of this JPA, with a contact name, title, telephone number and address. The Maplewood Police Department will also provide the name of the official responsible for providing audit information under paragraph V of this JPA, and the name of the official authorized to submit an invoice to SPPD under paragraph IV, subparagraph E.

C. The Maplewood Police Department may request reimbursement for payment of Reimbursable Expenses, with prior SPPD approval, including but not limited to travel, fuel, and training, directly related to work performed by its officers assigned to assist the SPPD in Task Force investigations.

D. Invoices submitted to SPPD for Reimbursable Expenses must be submitted on the appropriate forms as provided by SPPD. The invoices must be signed by an authorized representative of the Maplewood Police Department and submitted to SPPD for signature and verification of the invoice.

E. The Maplewood Police Department will submit all requests for reimbursement, together with the appropriate documentation, to SPPD by the 10th day of each subsequent month the agency is seeking reimbursement.

(1) If the reimbursement request is not received by the SPPD by the 10th of the subsequent month, the SPPD will advise the agency, in writing, that the reimbursement request is late, and if the reimbursement request is not received within the next 10 working days, the Reimbursable Expenses will not be reimbursed.

(2) No waivers or extensions will be granted or honored. The Maplewood Police Department will submit the request for reimbursement to the following address:

Sergeant Ray Gainey, HT Task Force
367 Grove Street, Saint Paul, MN 55101

F. The Maplewood Police Department will cooperate with the SPPD to fulfill grant requirements. The SPPD supervisor will certify that a request for reimbursement is for Reimbursable Expenses incurred in assisting the SPPD in Task Force investigations. The Maplewood Police Department will certify that a request for reimbursement of the same expenses has not been made to any other law enforcement agency.

G. The Maplewood Police Department acknowledges that it remains fully responsible for its obligations as the employer of the officer(s) assigned assist the SPPD and is responsible for the payment of overtime earnings, withholdings, insurance coverage, and all other requirements by law, regulations, ordinance or contract regardless of actual Reimbursable Expenses incurred.

H. All Reimbursable Expenses must be approved in advance by the SPPD supervisor.

I. **This document does not obligate funds.** Funding authority, with maximum reimbursement costs to any one law enforcement officer during the fiscal year (October 1 – September 30), will be provided through other documents. Grantee will not provide services under this JPA prior to SPPD authorization.

J. The Maplewood Police Department and SPPD are each responsible for the acts and omissions of their employees and for loss or damage resulting therefrom. Nothing herein constitutes a waiver by either party of its defenses or immunities under statute or common law. Liability of the parties is governed by Minnesota Statutes chapter 466 and all other applicable laws, rules, and regulations.

K. The parties will comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and the FBI CJIS Security Policy as applied to all data under the grant agreement, and as applied to all data created, received, stored, used, maintained or disseminated by the parties under the grant agreement.

L. Grantee certifies that it is in compliance with Minnesota statutes, 176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered SPPD employees. Any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the SPPD's obligation or responsibility.

M. The Maplewood Police Department will provide the SPPD supervisor with case information about all human trafficking investigations initiated or conducted by said agency to include, but not limited to: victim information, suspect information, investigation synopsis and all police reports generated within that investigation.

V. **PROGRAM AUDIT**

This JPA and its procedures are subject to audit by SPPD, the Department of Justice, Office of Inspector General, the Government Accountability Office, and other auditors authorized by the federal government. Grantee agrees to permit such audits and agrees to maintain all records relating to these transactions for a period of not less than three years; and in the event of an on-going audit, until such time as the audit is completed. Grantee further agrees to comply with all applicable state records retention schedules.

These audits include reviews of any and all records, documents, reports, accounts, invoices, receipts, or expenditures relating to this agreement; as well as, the interview of any and all personnel involved in these transactions.

VI. **REVISIONS**

The terms of this JPA may be amended upon written approval by the original parties, or their designated representatives. Any amendment to this

JPA becomes effective upon the date of approval as stated in the amendment. Either party can cancel this JPA upon 60-calendar days written notice to the other party. The SPPD will only process requests for Reimbursable Expenses incurred before the date of cancellation, absent a specific written agreement to the contrary.

VII. NO PRIVATE RIGHT CREATED

This agreement between SPPD and the Maplewood Police Department is not intended to confer any right or benefit to any private person or party.

For the City of Maplewood:

Nora Slawik, Mayor
City of Maplewood

Paul Schnell, Chief of Police
Maplewood Police Department

Approved as to form:

H. Alan Kantrud
City Attorney

For the City of Saint Paul:

Christopher B. Coleman, Mayor
City of Saint Paul

Thomas E. Smith, Chief of Police
Saint Paul Police Department

Approved as to form:

Todd Hurley, Director, Financial Services

Daphne A. Lundstrom
Assistant City Attorney

Jessica Kingston, Director
Human Rights and Equal Economic Opportunity

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Tom Ekstrand, Senior Planner

DATE: June 2, 2014

SUBJECT: Approval of Warehousing in Business Commercial Districts by Conditional Use Permit Ordinance—First Reading

Introduction

Previously

Last year U-Haul, located at 2242 White Bear Avenue, requested a code amendment to allow indoor warehousing in a BC (business commercial) district. Their plan was to purchase the neighboring Goodwill Store property and expand their business to that site. They planned to use the building for indoor storage.

On August 20, 2013, the planning commission recommended that the city council adopt this code amendment. The planning commission also expressed their support of a variance from the 350-foot spacing requirement for U-Haul to park trucks and trailers on the former Goodwill Store parking lot.

On September 9, 2013, the city council considered this request and took no action on the proposed ordinance amendment. By taking no-action, no change occurred and the ordinance remained the same, which does not allow indoor storage or warehousing in BC districts.

Request

U-Haul is requesting again that the city council amend the zoning ordinance to allow indoor warehousing in a BC district so they can expand their business to the former Goodwill Store site. Refer to the letter from Christopher Bohlman of Amerco Real Estate Company.

Background

Sections 44-511 (permitted uses) and 44-512 (conditional uses), in the BC District regulations, do not permit warehousing. Since “warehousing” is not mentioned it is not allowed.

Warehouses are allowed in the M1 (light manufacturing) district, indicating that it was clearly the intent of the code to allow warehousing in those areas but not in other zoning districts.

Discussion

Code Amendment to Allow Warehousing by CUP

The BC ordinance already allows “exterior storage” by a CUP as follows: “the exterior storage, display, sale or distribution of goods or materials, but not including a junkyard, salvage automobile, or other wrecking yard. The city may require screening of such uses pursuant to the screening requirements of subsection (6.a.) of this section.”

Staff does not see a problem with the applicant’s request to amend the ordinance for indoor storage or warehousing by CUP, since the code already allows exterior storage by CUP. It should be understood, though, that the city has land zoned BC in some highly visible locations that would not be appropriate for warehousing, such as the Maplewood Mall area as an example. If the council amends the ordinance to allow warehousing by CUP, this would permit warehouses by CUP in any BC district, not just the former Goodwill site.

Findings to Approve a CUP

The zoning ordinance requires that the city council determine that all nine “standards” for CUP approval be met to allow a CUP. Therefore, to approve a CUP for warehousing, the council would need to determine that a proposed warehouse would:

- Comply with the city’s comprehensive plan and zoning code.
- Maintain the existing or planned character of the neighborhood.
- Not depreciate property values.
- Not cause any disturbance or nuisance.
- Not cause excessive traffic.
- Be served by adequate public facilities and police/fire protection.
- Not create excessive additional costs for public services.
- Maximize and preserve the site’s natural and scenic features.
- Not cause adverse environmental effects.

Truck and Trailer Rental on the Former Goodwill Site

Section 44-512(5), under conditional uses, states the following:

- (5) For motor vehicles, the following activities (allowed conditionally), if not within 350 feet of any property that the city is planning for residential use:
- a. The sale or leasing of used motor vehicles.
 - b. The storage or rental of motor vehicles.

The important point in this ordinance is that vehicle sale, storage or rental activities must be at least 350 feet from property planned for residential use. The former Goodwill site is directly next to (north of) the townhomes to the south and is 170 feet from the residential land across Van Dyke Street.

Amending the ordinance to allow indoor storage activities by CUP would not allow U-Haul the full use of the Goodwill property since code prohibits vehicle rentals closer than 350 feet to residential property. The applicant would have to apply for a variance from the 350-foot setback requirements from residential property to expand their rental activities to this site.

Summary

If the city council agrees with this proposed ordinance amendment, the process would require that the applicant submit a CUP application for warehousing in the former Goodwill building. The applicant would also need to apply for a variance to park rental trucks and trailers within 350 feet of the nearby and abutting residential properties. Even though the planning commission supported a setback variance for rental vehicle parking, the community design review board, planning commission and finally the city council would need to review these requests. Staff would study the need for screening at that time when considering warehousing and a reduced parking setback.

Commission Actions

On August 20, 2013, the planning commission recommended that the city council adopt this code amendment. The planning commission also expressed their support of a variance from the 350-foot spacing requirement for U-Haul to park trucks and trailers on the former Goodwill Store parking lot.

Budget Impact

None

Recommendation

Adopt the resolution amending Section 44-512(4) to allow warehousing in BC (business commercial) districts by conditional use permit.

Attachments

1. Ordinance Amendment to Section 44-512
2. Zoning Map U-Haul/Goodwill Area
3. Land Use Plan Map of U-Haul/Goodwill Area
4. Aerial Photo
5. BC Zoning Ordinance
6. Letter from Christopher Bohlman dated April 21, 2014
7. Certificate of Survey
8. Planning Commission Minutes dated August 20, 2013

p:\ ORD\Warehousing in BC Districts\Code Amendment Report for Warehousing in BC Districts
CC Report #3 6 14 te

ORDINANCE NO. ____

**AN ORDINANCE AMENDMENT TO ALLOW
WAREHOUSING IN BC (BUSINESS COMMERCIAL) ZONING DISTRICTS BY
CONDITIONAL USE PERMIT**

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Additions are underlined.)

Section 1. Section 44-512(4) of the Maplewood Code of Ordinances is hereby amended as follows:

Sec. 44-512. Conditional Uses.

In a BC business commercial district, the following uses must have a conditional use permit:

- (4) Interior storage or warehouses, the exterior storage, display, sale or distribution of goods or materials, but not including a junkyard, salvage automobile, or wrecking yard. The city may require screening of such uses pursuant to the screening requirements of subsection (6.a.) of this section.

Section 2. This ordinance shall take effect after the approval by the city council and publishing in the official newspaper.

The Maplewood City Council approved this ordinance revision on _____.

Mayor

Attest:

City Clerk

Zoning Map

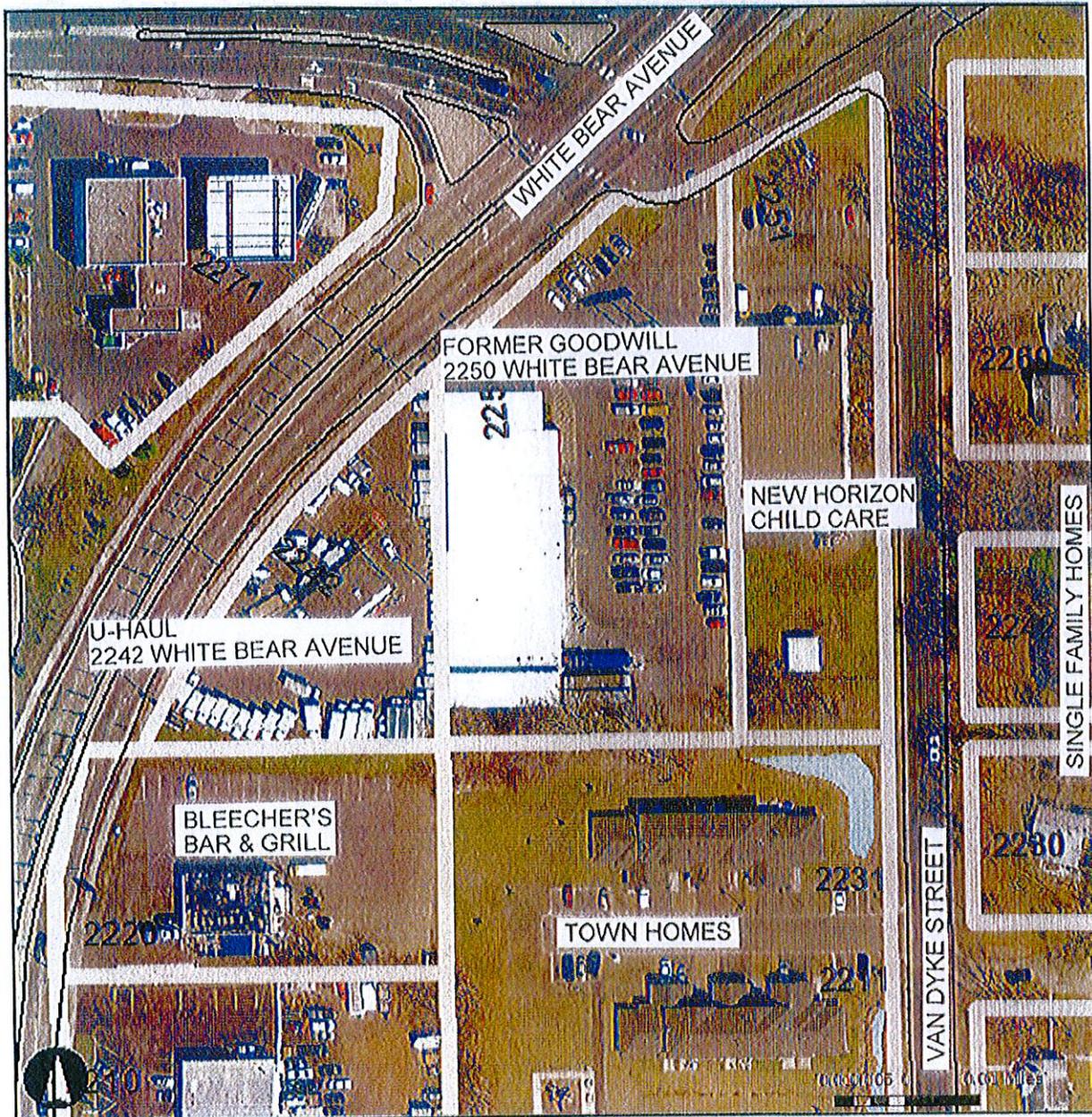


Copyright

MaplewoodBaseMap
Chad Bergo

Zoning Classifications: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

Aerial Photo



Copyright

MaplewoodBaseMap
Chad Bergo

Zoning Classifications: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

Maplewood, Minnesota, Code of Ordinances >> - CODE OF ORDINANCES >> [Chapter 44 - ZONING](#) >> [ARTICLE II. - DISTRICT REGULATIONS](#) >> [DIVISION 10. - BC BUSINESS COMMERCIAL DISTRICT](#) >> [Subdivision I. In General](#) >>

Subdivision I. In General

[Sec. 44-511. Permitted uses.](#)

[Sec. 44-512. Conditional uses.](#)

[Secs. 44-513—44-535. Reserved.](#)

Sec. 44-511. Permitted uses.

The city shall only permit the following uses by right in a BC business commercial district:

- (1) A dwelling unit for one family is permitted with a business use. The dwelling unit and the principal business use must be in the same structure.
- (2) Hotel, motel or tourist cabins.
- (3) Retail or commercial rental activities, office, clinic, studio, bank, personal service, day care center, mortuary or funeral home, restaurant or on-sale liquor business subject to license. All on-sale liquor business not associated with a restaurant shall be at least 350 feet from any property that the city is planning for residential use. All business, storage or display, except signs and parking, shall be in a closed building.
- (4) For motor vehicles, the following activities if not within 350 feet of any property that the city is planning for residential use:
 - a. The sale or leasing of new motor vehicles.
 - b. The sale or leasing of new and used motor vehicles when all such activities are on the same property.
 - c. The rental of motor vehicles as an accessory use to the sale or leasing of new motor vehicles.
- (5) Publishing, photocopying or printing establishment.
- (6) Indoor theater.
- (7) Laundry.
- (8) Bakery or candy shop, which produces goods for on-premises retail sale.
- (9) Parking lot as a principal use.
- (10) Motor vehicle accessory installation center.
- (11) CNG (compressed natural gas) or LPG (liquid petroleum gas) dispensing facilities. Tanks shall not exceed a water capacity of 1,500 gallons for those dispensing facilities whose primary purpose is to produce power and light for nonvehicle uses, such as at 3M, NSP's facility on Century Avenue, or for temporary use on construction sites. Refer to the licensing requirements in [chapter 14](#), article X.
- (12) CNG (compressed natural gas) or LPG (liquid petroleum gas) retail dispensing facilities—Limited capacity. Tanks shall not exceed a water capacity of 1,000 gallons for dispensing facilities as an accessory use to a motor fuel station or convenience store, the primary purpose of which is the filling of LPG tanks for recreational vehicles, portable heaters and gas grills. These limited-capacity dispensing facilities shall be at least 350 feet from any property the city is planning for residential use.

- (13) Repair shop, except motor fuel stations or maintenance garages. All business, storage or display, except signs and parking, shall be in a closed building.
- (14) Organized athletic activities, such as dance, physical fitness or karate, that are conducted indoors.
- (15) Itinerant carnivals, subject to the licensing requirements in chapter 8, article IV.
- (16) Any use that would be similar to any of the uses in subsections (1) through (15) of this section, if it is not noxious or hazardous.
- (17) Adult use accessory, subject to the requirements in chapter 14, article III.

(Code 1982, § 36-151(a); Ord. No. 825, § 1, 4-8-2002; Ord. No. 835, § 2, 11-13-2002)

Sec. 44-512. Conditional uses.

In a BC business commercial district, the following uses must have a conditional use permit:

- (1) All permitted uses in the R-3 district.
- (2) Processing and distributing station for beverages.
- (3) Place of amusement, recreation or assembly, other than an indoor theater, indoor athletic activity or itinerant carnival.
- (4) The exterior storage, display, sale or distribution of goods or materials, but not including a junkyard, salvage automobile, or other wrecking yard. The city may require screening of such uses pursuant to the screening requirements of subsection (6)a of this section.
- (5) For motor vehicles, the following activities, if not within 350 feet of any property that the city is planning for residential use:
 - a. The sale or leasing of used motor vehicles.
 - b. The storage or rental of motor vehicles.
- (6) Metal storage buildings, if the building meets the findings for a conditional use permit and the following findings:
 - a. No more than 20 percent of the building would be visible from streets or the highest topographical point of the nearest residential lot lines.
 - b. The building would not be of lesser quality than surrounding development. If the screening is removed or dies and the owner does not replace it, the city council may require that the owner remove the building. If the value of the building exceeds \$25,000.00, the city council shall allow at least a five-year amortization period.
- (7) Craftsman shop.
- (8) Motor fuel stations, motor vehicle wash or maintenance garages, if they meet the findings for a conditional use permit and the following findings:
 - a. The setback of any overhead canopy shall be at least 15 feet from the street right-of-way line and five feet from a nonresidential property line.
 - b. The setbacks to a residential lot line in section 44-20(c)(6) shall include motor vehicle washes, fuel dispensers or canopies.
 - c. All parts of major motor fuel stations, motor vehicle washes or maintenance garages shall be at least 350 feet from any property the city is planning for residential use.
 - d. No unlicensed or inoperable vehicles shall be stored on the premises for more than 48 hours, except in storage areas that are fully screened from public view.
 - e. All trash, waste materials and obsolete parts shall be stored within an enclosed trash container.
 - f.

AMERCO[®]

REAL ESTATE COMPANY

2727 NORTH CENTRAL AVENUE, 5-N • PHOENIX, ARIZONA 85004
PHONE: 602.263.6555 • FAX: 602.277.5824

April 21, 2014

Maplewood City Council
1830 County Road B East
Maplewood, MN 55109

RE: U-Haul Request for an Ordinance Amendment to the 'BC Business Commercial District'

Honorable City Council:

For over 35 years U-Haul has been serving do-it-yourself movers and their households in the City of Maplewood. We have a long-term commitment to our community and a vested interest in our community's quality of life. U-Haul has been a major contributor to the community's economy and tax base. U-Haul has been a stable business and plays a vital role in the City of Maplewood.

Amerco Real Estate, a Nevada Corporation (the real estate branch for U-Haul) is the owner of the property which is located at 2250 White Bear Avenue North and abutting the existing U-Haul center. We are proposing an adaptive re-use of the existing building. U-Haul would like to provide additional convenience for our customers by proposing a quiet self-storage facility that would provide a buffer between White Bear Avenue N and Maplewood residential property. The property is currently zoned 'BC Business Commercial District.' The proposed property has primarily been designated for business commercial uses and U-Haul prides itself on being a business comprised of commercial rental activity, service, and retail.

Self-storage would be an additional use to the proposed leasing of used motor vehicles/U-Haul trucks and trailers. The leasing of U-Haul trucks and trailers joint with self-storage not only allows us a more convenient service for customers, but also promotes one of our most important objectives, which is to contribute to a

better environment. By providing a one-stop moving and storage facility for our customers we would be able to reduce both the number and length of moving trips contributing to both customer convenience and a reduction in carbon emission levels. Renting a truck from one location and then driving to another to load and unload household goods releases an unnecessary amount of carbon emissions into the environment. Reducing vehicular trips has a positive impact on traffic congestion.

The property at 2250 White Bear Avenue N has a Future Land Use designation of 'Commercial': *Commercial use* means a principal use of land or buildings for the sale, lease, rental or trade of products, goods or services (Municipal Code, Sec. 44-6 Definitions). Self-storage is a principal use of leasing and service. There is an existing U-Haul abutting and this makes the proposed use compatible with the surrounding area. The property has less than desirable visibility, ingress, and egress -It is an odd property/location and it is not being used. This property has been vacant for over 2 years and U-Haul wants to be located here in Maplewood and meet the community's demands for service. Maplewood's zoning code has an objective of 'Encouraging the most appropriate use of land (Sec. 44-2)' and U-Haul strongly believes that we are not only an appropriate use but also a good neighbor.

The proposed use of self-storage and truck and trailer rental/leasing would have compliance with conditions imposed on it by the City of Maplewood. The uses would be located, designed, maintained, and operated to be in conformity with the City Council's standards and regulations. The proposed uses would not dominate the immediate vicinity or interfere with the use and development of neighboring property. The proposed use would not have a substantial or undue adverse effect upon adjacent property, the character of the area, or public health, safety, and general welfare.

It is U-Haul's request that the City Council amend the Maplewood code to allow inside storage as a conditional use in the 'BC Business Commercial District.'

The Maplewood Code, *Division 10. BC Business Commercial District, Subdivision I. In General, Sec. 44-512. Conditional uses* have uses; (5) For motor vehicles, the following activities, if not within 350 feet of any property that the city is planning for residential use: a. The sale or leasing of used motor vehicles. b. The storage or rental of motor vehicles and (6) Metal storage buildings, if the building meets the findings for a conditional use permit and the following findings.... Use (10) states 'Any use that would be similar to any of the uses in subsections (1) through (10) of this section, if it is not noxious or hazardous.

We are requesting that the City of Maplewood would consider interior self-storage as an addition to this list of conditional uses in the 'BC Business Commercial District.' The use of interior self-storage is a use that would be

similar to use (5) rental/leasing of motor vehicles/truck and trailers because these uses go hand in hand with one another. This close association has been our focus and the strength and success of our business. According to use (6) storage buildings are listed and U-Haul provides self-storage that would be similar-the storage of all household/personal items would be interior to the building on-site. Our proposed interior storage would not be noxious or hazardous to the Maplewood Community.

U-Haul believes that this is a critical decision for U-Haul's future in this community and we thank you for your consideration of the ordinance amendment. Please do not hesitate to contact us with any questions you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christopher J. Bohlman", followed by a horizontal line extending to the right.

Christopher Bohlman
AMERCO Real Estate Company

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, AUGUST 20, 2013**

6. NEW BUSINESS

a. Ordinance Amendment for Warehousing in BC (business commercial) districts.

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.
- ii. President U-Haul, Bill Piette, 9890 Highway 65, Blaine, addressed and answered questions of the commission.

Commissioner Tripler moved to approve the resolution amending Section 44-512 (4) to allow warehousing in BC (business commercial) districts by conditional use permit.

Seconded by Commissioner Kempe.

Ayes - All

The motion passed.

Commissioner Donofrio moved that the commission is in support of the parking variance as discussed at the August 20, 2013, Planning Commission meeting.

Seconded by Commissioner Tripler.

Ayes – All

The motion passed.

This item goes to the city council September 9, 2013.

MEMORANDUM

TO: City Council

FROM: Interim City Manager, Melinda Coleman

DATE: June 3, 2014

SUBJECT: Letter of Intent to Purchase Fire Station No. 1 (East County Line)
a. Intent to Close Meeting (§13D.05 subd.3c)

Introduction

During the past several years the City, with the recommendation from Chief Steve Lukin, has been consolidating Fire Stations due to the construction of the new Station on the 3M campus and the move to a fulltime staff contingent. As a result several Stations have been declared “excess property” and are being actively marketed with the assistance of Mike Brass of Collier’s International. Those stations include the Londin Lane and McMenemy Street locations.

Prior to listing property with Mr. Brass the City was approached by a party interested in the Century Avenue site and consequently that site is not included in our listing agreement with Mr. Brass yet. That party, L.C.S. Lawn Service, met with City Staff yesterday including Chief Lukin, City Attorney Kantrud and myself.

Discussion

The City received a Letter of Intent/Offer to Purchase from L.C.S. Lawn Service to purchase the Fire Station at 1177 Century Avenue. A copy of the Letter is included under separate cover in a sealed envelope to protect the confidentiality of the offer. Representatives from L.C.S. Lawn Service will be present at the meeting to introduce the Council to the Company and to describe their operations.

Budget Impact

The proceeds from the sale of the city property will be earmarked for existing fire station remodeling and upgrades.

Recommendation

The City Council is authorized pursuant to the Open Meeting Law (§13D.05) to close the meeting to go into closed session to discuss the Letter of Intent and to direct staff how to proceed in negotiations toward a Purchase Agreement with L.C.S. Lawn Service. Once the closed session has ended, Council will return to open session to handle the New Business items.

Attachments

1. Sealed/Confidential Copy of Letter of Intent

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Gayle Bauman, Finance Director
DATE: May 29, 2014
SUBJECT: Preliminary Approval for Issuance of Bonds

Introduction

Bonds need to be issued to finance the following:

- CIP bonds totaling \$2,865,000 are planned to cover construction costs associated with the new Fire Station on the 3M campus. This project is already underway.
- TIF bonds totaling \$1,125,000 are also planned to cover site work associated with the new Fire Station on the 3M campus.
- One public works project – Improvement bonds totaling \$3,300,000 will be used to finance the Arkwright/Sunrise Area Street Improvements which has special assessments that total at least 20% of the project costs.
- Equipment certificates will be issued in the amount of \$615,000 to cover the cost of the new HVAC unit needed to service the aquatic area at the Community Center.
- Refunding bonds totaling \$1,290,000 will be used to refund maturities of the City's G.O. Tax Abatement Bonds, Series 2004C. The City will also be contributing \$700,000 of cash on hand towards this refunding.

With regard to the refunding bonds, crossover refunding bonds are proposed to be issued to refund G.O. Tax Abatement Bonds 2004C with an outstanding amount of \$2,695,000 and maturities through 2020. The estimated net present value (NPV) of savings to the City for this issue is \$117,315 or over 5.6% of the principal amount of the refunding bonds. Please note that the NPV benefit shown is an estimate and is variable based on the actual true interest cost of the refunding bonds as determined at the sale date. City policy states that any refunding, whether advanced or current, needs to have a NPV benefit of at least 3.5%.

The projects and financing plans are listed in the attached report from Springsted Incorporated. The report lists annual tax levies for the improvement bonds, CIP bonds and equipment certificates of \$198,377-\$497,222, payable 2015-2034, which are required to finance the unassessed project costs. The report also suggests a bid award on the bond sale at the Council meeting at 7:00 p.m. on Monday, July 14, 2014.

Budget Impact

Estimated net present value of savings to the City for the refunding bonds is \$117,315.

Recommendation

It is recommended that the City Council approve the attached resolutions providing preliminary approval for the sale of \$7,905,000 General Obligation Bonds, Series 2014A and General Obligation Tax Abatement Refunding Bonds, Series 2014B.

Attachments

1. Resolution for Series 2014A bonds
2. Resolution for Series 2014B bonds
3. Recommendations from Springsted

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF MAPLEWOOD, MINNESOTA

HELD: June 9, 2014

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly held at the City Hall on June 9, 2014, at 7:00 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$7,905,000 General Obligation Bonds, Series 2014A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$7,905,000
GENERAL OBLIGATION BONDS, SERIES 2014A

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$7,905,000,000 General Obligation Bonds, Series 2014A (the "Bonds") to (i) various street improvement projects; (ii) the construction of a new fire station located in the City, including the related infrastructure; (iii) the purchase of capital equipment; and

B. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting City Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$7,905,000 General Obligation Bonds, Series 2014A.

WITNESS my hand on June _____, 2014.

City Clerk

EXHIBIT A

THE CITY HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$7,905,000*

**CITY OF MAPLEWOOD, MINNESOTA
GENERAL OBLIGATION BONDS, SERIES 2014A**

(BOOK ENTRY ONLY)

Proposals for the Bonds and the Good Faith Deposit (“Deposit”) will be received on Monday, July 14, 2014, until 10:30 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of proposal.* Neither the City, its agents nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents nor PARITY® shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The City is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the City.

If any provisions of this Terms of proposal conflict with information provided by PARITY®, this Terms of proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.

DETAILS OF THE BONDS

The Bonds will be dated August 1, 2014, and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2015. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1, in the years and amounts* as follows:

2016 \$310,000	2020 \$480,000	2024 \$515,000	2028 \$490,000	2032 \$170,000
2017 \$410,000	2021 \$490,000	2025 \$455,000	2029 \$500,000	2033 \$175,000
2018 \$445,000	2022 \$495,000	2026 \$465,000	2030 \$515,000	2034 \$180,000
2019 \$480,000	2023 \$510,000	2027 \$475,000	2031 \$160,000	2035 \$185,000

* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread is the differential between the price paid to the City for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2022, and on any day thereafter, to prepay Bonds due on or after February 1, 2023. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge special assessments against benefitted properties and tax increment revenues derived from the City's Tax Increment Financing District No. 1-12. The proceeds will be used to finance (i) various street improvement projects (ii) the construction of a new fire station located in the City, including the related infrastructure, and (iii) the purchase of capital equipment.

BIDDING PARAMETERS

Proposals shall be for not less than \$7,810,140 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$79,050, in the form of a certified or cashier's check, a wire transfer, or Financial Surety Bond and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check, wire transfer or Financial Surety Bond. Neither the City nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the City and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the City's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104
 ABA #121000248
 for credit to Springsted Incorporated, Account #635-5007954
 Ref: Maplewood, MN Series 2014A Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to bond_services@springsted.com, including the following information; (i) indication that a wire transfer has been made (including the fed reference number and time released), (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the City following the award of the Bonds. Any Deposit made by check or wire transfer by an unsuccessful bidder will be returned to such bidder following City action relative to an award of the Bonds.

If a **Financial Surety Bond** is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota and pre-approved by the City. Such bond must be submitted to Springsted Incorporated prior to the opening of the proposals. The Financial Surety Bond must identify each underwriter whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to an underwriter using a Financial Surety Bond, then that underwriter is required to submit its Deposit to the City in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time on the next business day following the award. If such Deposit is

not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the City and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The City has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the City will covenant for the benefit of the owners of the Bonds to provide certain financial and other information about the City and notices of certain occurrences to information repositories as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to an underwriter or underwriting syndicate, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the sole underwriter or to the senior managing underwriter of the syndicate (the "Underwriter" for purposes of this paragraph) to which the Bonds are awarded up to 25 copies of the Final Official Statement. The City designates the Underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Such Underwriter agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated June 9, 2014

BY ORDER OF THE CITY COUNCIL

/s/ Karen Guilfoile
City Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF MAPLEWOOD, MINNESOTA

HELD: June 9, 2014

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly held at the City Hall on June 9, 2014, at 7:00 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$1,290,000 General Obligation Tax Abatement Refunding Bonds, Series 2014B.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$1,290,000
GENERAL OBLIGATION TAX ABATEMENT REFUNDING BONDS, SERIES 2014B

C. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$1,290,000 General Obligation Tax Abatement Refunding Bonds, Series 2014B (the "Bonds") to refund in full the August 1, 2016 through August 1, 2020 maturities of the City's General Obligation Tax Abatement Bonds, Series 2004C, dated August 1, 2004; and

D. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and

participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting City Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$1,290,000 General Obligation Tax Abatement Refunding Bonds, Series 2014A.

WITNESS my hand on June ____, 2014.

City Clerk

EXHIBIT A

THE CITY HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$1,290,000*

CITY OF MAPLEWOOD, MN

GENERAL OBLIGATION TAX ABATEMENT REFUNDING BONDS, SERIES 2014B

(BOOK ENTRY ONLY)

Proposals for the Bonds and the Good Faith Deposit (“Deposit”) will be received on Monday, July 14, 2014 until 10:30 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of proposal.* Neither the City, its agents nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents nor PARITY® shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The City is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the City.

If any provisions of this Terms of proposal conflict with information provided by PARITY®, this Terms of proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.

DETAILS OF THE BONDS

The Bonds will be dated August 1, 2014 and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2015.

The Bonds will mature August in the years and amounts* as follows:

2016	\$285,000	2017	\$275,000	2018	\$255,000	2019	\$245,000	2020	\$230,000
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* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread is the differential between the price paid to the City for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The Bonds will not be subject to payment in advance of their respective stated maturity dates.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge available tax abatement revenue. The proceeds will be used to refund the August 1, 2016 through August 1, 2020 maturities of the City’s General Obligation Tax Abatement Bonds, Series 2004C, dated August 1, 2004.

BIDDING PARAMETERS

Proposals shall be for not less than \$1,282,583 plus accrued interest, if any, on the total principal amount of the Bonds.

No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$12,900, in the form of a certified or cashier's check, a wire transfer, or Financial Surety Bond and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check, wire transfer or Financial Surety Bond. Neither the City nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the City and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the City's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104
 ABA #121000248
 for credit to Springsted Incorporated, Account #635-5007954
 Ref: Maplewood, MN Series 2014B Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to bond_services@springsted.com, including the following information; (i) indication that a wire transfer has been made (including the fed reference number and time released), (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the City following the award of the Bonds. Any Deposit made by check or wire transfer by an unsuccessful bidder will be returned to such bidder following City action relative to an award of the Bonds.

If a **Financial Surety Bond** is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota and pre-approved by the City. Such bond must be submitted to Springsted Incorporated prior to the opening of the proposals. The Financial Surety Bond must identify each underwriter whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to an underwriter using a Financial Surety Bond, then that underwriter is required to submit its Deposit to the City in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the City and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The City has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

Within 40 days following the date of their award, , the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the City will covenant for the benefit of the owners of the Bonds to provide certain financial and other information about the City and notices of certain occurrences to information repositories as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to an underwriter or underwriting syndicate, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the sole underwriter or to the senior managing underwriter of the syndicate (the "Underwriter" for purposes of this paragraph) to which the Bonds are awarded up to 25 copies of the Final Official Statement. The City designates the Underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Such Underwriter agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated June 9, 2014

BY ORDER OF THE CITY COUNCIL

/s/ Karen Guilfoile
City Clerk

City of Maplewood, Minnesota Recommendations for Issuance of Bonds

\$7,905,000 General Obligation Bonds, Series 2014A

\$1,290,000 General Obligation Tax Abatement Refunding Bonds, Series 2014B

The Council has under consideration the issuance of two series of bonds; (i) the Series 2014A Bonds will fund street improvement projects, the construction of a fire station located within the City and related infrastructure costs, and the purchase of capital equipment; and (ii) the Series 2014B Bonds will refund the callable maturities of the City's General Obligation Tax Abatement Bonds, Series 2004C (the "Series 2004C Bonds"). The Series 2014A Bonds and Series 2014B Bonds will be referred to as the Bonds. This document provides information relative to the proposed issuance.

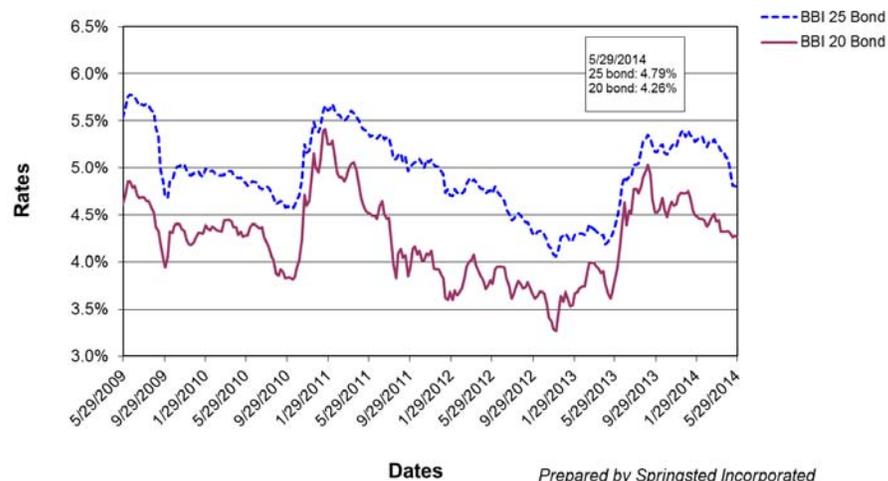
KEY EVENTS: The following summary schedule includes the timing of some of the key events that will occur relative to the bond issuance.

June 9, 2014	Council sets sale date and terms
Week of June 30, 2014	Rating conference is conducted and receipt of rating
July 14, 2014, 10:30 a.m.	Competitive proposals are received
July 14, 2014, 7:00 p.m.	Council considers award of the Bonds
Mid-August, 2014	Proceeds are received

RATING: The City is in the process of determining whether to request a rating from Moody's Investors Service or Standard & Poor Rating Services for these issues. The City's general obligation debt is currently rated "Aa1" by Moody's.

THE MARKET: Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20th year for general obligation bonds (the BBI 20 Bond Index) and the 30th year for revenue bonds (the BBI 25 Bond Index). The following chart illustrates these two indices over the past five years.

**BBI 25-bond (Revenue) and 20-bond (G.O.) Rates for 5 Years
Ending 5/29/2014**



POST ISSUANCE COMPLIANCE:

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: i) compliance with federal arbitrage requirements and ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as your issue has been structured. Post-issuance compliance responsibilities for your tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. The arbitrage rules provide spend-down exceptions for proceeds that are spent within either a 6-month, 18-month, and 24-month period in accordance with certain spending criteria. The City expects to meet the 18-month spending exception for the 2014A Bonds. The Series 2014B Bonds will not qualify for a spending exception since the issue is an advance refunding in which the proceeds will be placed in an escrow account until the August 1, 2015 call date of the Series 2004C Bonds. The Yield restriction provisions will apply to the debt service funds and any project proceeds unspent after three years under certain conditions and the funds should be monitored throughout the life of each issue.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

Springsted currently provides arbitrage and continuing disclosure to the City under a separate contract. Contract amendments adding the Bonds will be provided to the City.

SUPPLEMENTAL INFORMATION AND BOND RECORD:

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

\$7,905,000 General Obligation Bonds, Series 2014A

Description of Issue

PURPOSE:

Proceeds of the Series 2014A Bonds along with a City contribution of \$450,000 will be used to finance the following:

- The Arkwright/Sunrise Area street improvements (the "Improvement Portion");
- The construction of a new fire station building (the "CIP Portion");
- The infrastructure related to the new fire station (the "TIF Portion"); and
- The purchase of a themodyne unit for the City's community center (the "Equipment Certificates").

AUTHORITY: Statutory Authority: The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 469, 475 and Section 412.301.

Statutory Requirements:

In regard to the CIP Portion and pursuant to Minnesota Statutes Chapter 475.521, the maximum calendar year debt service on all outstanding capital improvement plan bonds including the proposed issue cannot exceed an amount equal to 0.16% of the estimated market value of the property within the City for taxes payable in the year the bonds are issued or sold. The City has two outstanding bond issues under this statute; the 2004D Bonds and the 2013A Bonds. Based on the City's 2013/2014 estimated market value of \$3,174,211,200, the statutory maximum allowable for annual debt service is \$5,078,738. The projected maximum debt service on the outstanding and projected CIP debt is \$496,376, which is within the statutory limit.

In regard to the Equipment Certificates and pursuant to Minnesota Statutes, Section 412.301, the City may issue certificates of indebtedness without exposure to a petition requirement calling for a referendum if the total amount of the issue does not exceed $\frac{1}{4}$ of 1% of the estimated market value of the taxable property in the City. Based on the City's 2013/2014 estimated market value of \$3,174,211,200 this represents a maximum issue size of \$7,935,528. The principal amount of the Equipment Portion is \$615,000 and is therefore within that limitation and not subject to taxpayer petition for a referendum.

**SECURITY AND
SOURCE OF
PAYMENT:**

The 2014A Bonds are a general obligation of the City, secured by its full faith and credit and taxing power. The Series 2014A Bonds will be repaid with a combination of ad valorem tax levies, special assessments filed against benefited properties and tax increment revenue derived from Tax Increment Financing District No. 1-12.

Assessments in the principal amount of \$697,000 will be filed in the fall of 2014 and collected over a term of 15 years with level payments of principal and interest. Interest on the unpaid balance will be charged at a rate of 2.0% over the true interest cost of the Improvement Portion. For structuring purposes, we have assumed a rate of 4.50%.

Tax increment revenue (TIF) will be used to pay debt service due on the TIF Portion of the Series 2014A Bonds. It is anticipated that the TIF revenues will be sufficient to pay the debt service in full on the TIF Portion of the Series 2014A Bonds and that there will be no levy requirement on this portion. The projected TIF revenues were developed by Springsted in collaboration of the City.

The City will be required to levy ad valorem taxes to pay a portion of the debt service not paid from special assessments or tax increment revenues. The City will make their first levy in 2014 for collection in 2015. Each year's collection of taxes, assessments and tax increment revenue will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due the following year.

**STRUCTURING
SUMMARY:**

Per direction from the City, the Series 2014A Bonds have been structured by purpose/statutory authority as follows:

The Improvement Portion has been structured with a repayment term of 15 years around the projected assessment income to result in a level annual levy requirement. The levy requirement on the Improvement Portion is estimated to be approximately \$214,400 annually.

The CIP Portion has been structured with a repayment term of 20 years with level annual payments of debt service.

The TIF Portion has been structured with a repayment term of 15 years around the projected TIF revenue resulting in little or no principal payments in the first 3 years. The principal and interest payments on the remaining term of the TIF Portion have been structured to achieve level debt service.

The Equipment Certificates has been structured with a repayment term of 9 years to result in level annual payments of debt service.

SCHEDULES ATTACHED:

Schedules attached for the Series 2014A Bonds include: (i) the sources and uses; (ii) net debt service schedules for the Series 2014A Bonds as a whole and by purpose; (iii) assessment income; and (iv) outstanding and projected CIP debt and statutory calculation.

RISKS/SPECIAL CONSIDERATIONS:

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

SALE TERMS AND MARKETING:

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after February 1, 2023 may be prepaid at a price of par plus accrued interest on or after February 1, 2022.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for this calendar year; therefore, the Series 2014A Bonds are designated as bank qualified.

\$1,290,000 General Obligation Tax Abatement Refunding Bonds, Series 2014B

Description of Issue

PURPOSE:

Proceeds of the Series 2014B Bonds along with a City cash contribution of \$700,000 will be used to refund the August 1, 2016 through 2020 maturities of the City's General Obligation Tax Abatement Bonds, Series 2004C, dated August 1, 2004. The maturities to be refunded are outstanding in the aggregate principal amount of \$1,925,000. The August 1, 2014 and 2015 maturities are not callable and are not included in this refunding transaction. This refunding transaction is being conducted to provide interest cost savings.

The Series 2004C Bonds were originally issued to finance street, utility, right of way and drainage improvements related to Legacy Village and Hazelwood Redevelopment projects.

AUTHORITY:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 469 and 475.

SECURITY AND SOURCE OF PAYMENT:

The Series 2014B Bonds are a general obligation of the City, secured by its full faith and credit and taxing power. Tax abatement revenues are expected to be sufficient to pay the principal payments on the Series 2014B Bonds. Interest on the Series 2014B Bonds will be paid with excess abatement revenues or general ad valorem taxes.

The issuance of the Series 2014B Bonds is being conducted as a “crossover” advance refunding in which the proceeds of the Series 2014B Bonds and the \$700,000 cash contribution of the City will be placed in an escrow account with a major bank and invested in U.S. Treasury obligations or State and Local Government Securities. These investments and their earnings are structured to pay interest on the Series 2014B Bonds to and including the August 1, 2015 interest payment (the call date of the Series 2004C Bonds), at which time the escrow account will pay the callable maturities of the Series 2004C Bonds. The City will continue to pay the originally scheduled debt service payments on the Series 2004C Bonds through the August 1, 2015 call date. After the call date, the City will begin making debt service payments on the Series 2014B Bonds, taking advantage of the lower interest rates.

The City will make their first levy for the Series 2014B Bonds in 2014 for collection in 2015. Each year's collection of taxes will be used to make the interest payment due on February 1 and the principal and interest payment due on August 1 in the year of collection. Debt service payments on the Series 2014B Bonds are due prior to the City's receipt of semi-annual tax collections. Therefore, the City will make temporary transfers of available funds to meet the debt service requirements on the Series 2014B Bonds.

**STRUCTURING
SUMMARY:**

At the direction of the City, the principal amortization of the Series 2014B Bonds has been structured to result in approximately even annual savings.

Based on current interest rate estimates, the refunding is projected to result in future value savings of approximately \$151,311 with a net present value benefit to the City of approximately \$117,315. These estimates are net of all costs associated with the refunding and the \$700,000 cash contribution.

**SCHEDULES
ATTACHED:**

Schedules attached for the Series 2014B Bonds include (i) refunding summary; (ii) debt service comparison that shows the projected savings as a result of the refunding; and (iii) debt service schedule.

**SALE TERMS AND
MARKETING:**

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Based on the short duration of the Series 2014B Bonds, and to avoid possible negative pricing impacts, the Series 2014B Bonds will not be subject to redemption prior to their stated maturities.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for this calendar year; therefore, the Series 2014B Bonds are designated as bank qualified.

**RISKS/SPECIAL
CONSIDERATIONS:**

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

**FEDERAL
CONSIDERATIONS
AND/OR
REQUIREMENTS:**

Upon the sale of the Series 2014B Bonds, a verification agent will be retained by the City to confirm that the refunding escrow is in compliance with federal restrictions and also to verify the adequacy of the escrow to satisfy its cash flow requirements.

\$7,905,000
City of Maplewood, Minnesota
General Obligation Bonds, Series 2014A

Total Issue Sources And Uses

Dated 08/01/2014 | Delivered 08/01/2014

	Improvement Portion	CIP Portion	TIF Portion	Equipment Certificates	Issue Summary
Sources Of Funds					
Par Amount of Bonds.....	\$3,300,000.00	\$2,865,000.00	\$1,125,000.00	\$615,000.00	\$7,905,000.00
Planned Issuer Equity contribution.....	-	450,000.00	-	-	450,000.00
Total Sources.....	\$3,300,000.00	\$3,315,000.00	\$1,125,000.00	\$615,000.00	\$8,355,000.00
Uses Of Funds					
Deposit to Project Construction Fund.....	3,226,000.00	3,250,000.00	1,100,000.00	600,000.00	8,176,000.00
Total Underwriter's Discount (1.200%).....	39,600.00	34,380.00	13,500.00	7,380.00	94,860.00
Costs of Issuance.....	33,918.39	29,447.35	11,563.09	6,321.17	81,250.00
Rounding Amount.....	481.61	1,172.65	(63.09)	1,298.83	2,890.00
Total Uses.....	\$3,300,000.00	\$3,315,000.00	\$1,125,000.00	\$615,000.00	\$8,355,000.00

\$7,905,000
City of Maplewood, Minnesota
 General Obligation Bonds, Series 2014A

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessment	TIF Revenue	Required Levy
02/01/2015	-	-	-	-	-	-	-	-
02/01/2016	310,000.00	0.500%	253,957.50	563,957.50	592,155.38	65,599.01	37,777.00	488,779.37
02/01/2017	410,000.00	0.800%	167,755.00	577,755.00	606,642.75	65,599.01	51,982.88	489,060.87
02/01/2018	445,000.00	1.050%	164,475.00	609,475.00	639,948.75	65,599.00	78,022.88	496,326.88
02/01/2019	480,000.00	1.250%	159,802.50	639,802.50	671,792.63	65,599.01	108,971.63	497,221.99
02/01/2020	480,000.00	1.500%	153,802.50	633,802.50	665,492.63	65,599.01	107,921.63	491,971.99
02/01/2021	490,000.00	1.700%	146,602.50	636,602.50	668,432.63	65,599.02	106,661.63	496,171.98
02/01/2022	495,000.00	1.900%	138,272.50	633,272.50	664,936.13	65,599.00	105,233.63	494,103.50
02/01/2023	510,000.00	2.050%	128,867.50	638,867.50	670,810.88	65,599.01	108,887.63	496,324.24
02/01/2024	515,000.00	2.150%	118,412.50	633,412.50	665,083.13	65,599.02	107,058.00	492,426.11
02/01/2025	455,000.00	2.300%	107,340.00	562,340.00	590,457.00	65,599.02	110,389.13	414,468.86
02/01/2026	465,000.00	2.400%	96,875.00	561,875.00	589,968.75	65,599.02	108,215.63	416,154.11
02/01/2027	475,000.00	2.600%	85,715.00	560,715.00	588,750.75	65,599.02	105,947.63	417,204.11
02/01/2028	490,000.00	2.800%	73,365.00	563,365.00	591,533.25	65,599.01	108,740.63	417,193.62
02/01/2029	500,000.00	2.950%	59,645.00	559,645.00	587,627.25	65,599.02	105,947.63	416,080.61
02/01/2030	515,000.00	3.100%	44,895.00	559,895.00	587,889.75	65,599.01	108,255.00	414,035.74
02/01/2031	160,000.00	3.150%	28,930.00	188,930.00	198,376.50	-	-	198,376.50
02/01/2032	170,000.00	3.250%	23,890.00	193,890.00	203,584.50	-	-	203,584.50
02/01/2033	175,000.00	3.350%	18,365.00	193,365.00	203,033.25	-	-	203,033.25
02/01/2034	180,000.00	3.400%	12,502.50	192,502.50	202,127.63	-	-	202,127.63
02/01/2035	185,000.00	3.450%	6,382.50	191,382.50	200,951.63	-	-	200,951.63
Total	\$7,905,000.00	-	\$1,989,852.50	\$9,894,852.50	\$10,389,595.13	\$983,985.19	\$1,460,012.50	\$7,945,597.44

Dated.....
 Delivery Date.....
 First Coupon Date.....

Yield Statistics

Bond Year Dollars.....
 Average Life.....
 Average Coupon.....
 Net Interest Cost (NIC).....
 True Interest Cost (TIC).....
 Bond Yield for Arbitrage Purposes.....
 All Inclusive Cost (AIC).....

IRS Form 8038
 Net Interest Cost.....
 Weighted Average Maturity.....

2014 Bonds (I) / Issue Summary / 5/30/2014 / 9:33 AM



\$3,300,000
City of Maplewood, Minnesota
General Obligation Bonds, Series 2014A
Improvement Portion

NET DEBT SERVICE vs. REVENUE

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy	Assessments	Required Levy
02/01/2015	-	-	-	-	-	-	-
02/01/2016	165,000.00	0.500%	99,690.00	264,690.00	277,924.50	65,599.01	212,325.49
02/01/2017	200,000.00	0.800%	65,635.00	265,635.00	278,916.75	65,599.01	213,317.74
02/01/2018	205,000.00	1.050%	64,035.00	269,035.00	282,486.75	65,599.00	216,887.75
02/01/2019	205,000.00	1.250%	61,882.50	266,882.50	280,226.63	65,599.01	214,627.62
02/01/2020	205,000.00	1.500%	59,320.00	264,320.00	277,536.00	65,599.01	211,936.99
02/01/2021	210,000.00	1.700%	56,245.00	266,245.00	279,557.25	65,599.02	213,958.23
02/01/2022	215,000.00	1.900%	52,675.00	267,675.00	281,058.75	65,599.00	215,459.75
02/01/2023	220,000.00	2.050%	48,590.00	268,590.00	282,019.50	65,599.01	216,420.49
02/01/2024	220,000.00	2.150%	44,080.00	264,080.00	277,284.00	65,599.02	211,684.98
02/01/2025	225,000.00	2.300%	39,350.00	264,350.00	277,567.50	65,599.02	211,968.48
02/01/2026	235,000.00	2.400%	34,175.00	269,175.00	282,633.75	65,599.02	217,034.73
02/01/2027	240,000.00	2.600%	28,535.00	268,535.00	281,961.75	65,599.02	216,362.73
02/01/2028	245,000.00	2.800%	22,295.00	267,295.00	280,659.75	65,599.01	215,060.74
02/01/2029	250,000.00	2.950%	15,435.00	265,435.00	278,706.75	65,599.02	213,107.73
02/01/2030	260,000.00	3.100%	8,060.00	268,060.00	281,463.00	65,599.01	215,863.99
Total	\$3,300,000.00	-	\$700,002.50	\$4,000,002.50	\$4,200,002.63	\$983,985.19	\$3,216,017.44

Dated..... 8/01/2014
 Delivery Date..... 8/01/2014
 First Coupon Date..... 8/01/2015

Yield Statistics

Bond Year Dollars..... \$29,480.00
 Average Life..... 8.933 Years
 Average Coupon..... 2.3744997%

Net Interest Cost (NIC)..... 2.5088280%
 True Interest Cost (TIC)..... 2.5006893%
 Bond Yield for Arbitrage Purposes..... 2.5116444%
 All Inclusive Cost (AIC)..... 2.6334147%

\$2,865,000
City of Maplewood, Minnesota
General Obligation Bonds, Series 2014A
CIP Portion

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2015	-	-	-	-	-
02/01/2016	85,000.00	0.500%	104,013.75	189,013.75	198,464.44
02/01/2017	120,000.00	0.800%	68,917.50	188,917.50	198,363.38
02/01/2018	125,000.00	1.050%	67,957.50	192,957.50	202,605.38
02/01/2019	125,000.00	1.250%	66,645.00	191,645.00	201,227.25
02/01/2020	125,000.00	1.500%	65,082.50	190,082.50	199,586.63
02/01/2021	130,000.00	1.700%	63,207.50	193,207.50	202,867.88
02/01/2022	130,000.00	1.900%	60,997.50	190,997.50	200,547.38
02/01/2023	135,000.00	2.050%	58,527.50	193,527.50	203,203.88
02/01/2024	135,000.00	2.150%	55,760.00	190,760.00	200,298.00
02/01/2025	140,000.00	2.300%	52,857.50	192,857.50	202,500.38
02/01/2026	140,000.00	2.400%	49,637.50	189,637.50	199,119.38
02/01/2027	145,000.00	2.600%	46,277.50	191,277.50	200,841.38
02/01/2028	150,000.00	2.800%	42,507.50	192,507.50	202,132.88
02/01/2029	155,000.00	2.950%	38,307.50	193,307.50	202,972.88
02/01/2030	155,000.00	3.100%	33,735.00	188,735.00	198,171.75
02/01/2031	160,000.00	3.150%	28,930.00	188,930.00	198,376.50
02/01/2032	170,000.00	3.250%	23,890.00	193,890.00	203,584.50
02/01/2033	175,000.00	3.350%	18,365.00	193,365.00	203,033.25
02/01/2034	180,000.00	3.400%	12,502.50	192,502.50	202,127.63
02/01/2035	185,000.00	3.450%	6,382.50	191,382.50	200,951.63
Total	\$2,865,000.00	-	\$964,501.25	\$3,829,501.25	\$4,020,976.31

SIGNIFICANT DATES

Dated.....	8/01/2014
Delivery Date.....	8/01/2014
First Coupon Date.....	8/01/2015

Yield Statistics

Bond Year Dollars.....	\$34,087.50
Average Life.....	11.898 Years
Average Coupon.....	2.8294866%
Net Interest Cost (NIC).....	2.9303447%
True Interest Cost (TIC).....	2.9095142%
Bond Yield for Arbitrage Purposes.....	2.5116444%
All Inclusive Cost (AIC).....	3.0160190%

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Net Interest Cost.....	2.8294866%
Weighted Average Maturity.....	11.898 Years

\$1,125,000
City of Maplewood, Minnesota
General Obligation Bonds, Series 2014A
TIF Portion

NET DEBT SERVICE vs. REVENUE

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy	Revenue	Srpls(Shrtfall)
02/01/2015	-	-	-	-	-	-	-
02/01/2016	-	-	36,761.25	36,761.25	38,599.31	37,777.00	(822.31)
02/01/2017	25,000.00	0.800%	24,507.50	49,507.50	51,982.88	76,309.00	24,326.13
02/01/2018	50,000.00	1.050%	24,307.50	74,307.50	78,022.88	157,921.00	79,898.13
02/01/2019	80,000.00	1.250%	23,782.50	103,782.50	108,971.63	161,080.00	52,108.38
02/01/2020	80,000.00	1.500%	22,782.50	102,782.50	107,921.63	164,301.00	56,379.38
02/01/2021	80,000.00	1.700%	21,582.50	101,582.50	106,661.63	167,587.00	60,925.38
02/01/2022	80,000.00	1.900%	20,222.50	100,222.50	105,233.63	170,939.00	65,705.38
02/01/2023	85,000.00	2.050%	18,702.50	103,702.50	108,887.63	174,358.00	65,470.38
02/01/2024	85,000.00	2.150%	16,960.00	101,960.00	107,058.00	177,845.00	70,787.00
02/01/2025	90,000.00	2.300%	15,132.50	105,132.50	110,389.13	181,402.00	71,012.88
02/01/2026	90,000.00	2.400%	13,062.50	103,062.50	108,215.63	185,030.00	76,814.38
02/01/2027	90,000.00	2.600%	10,902.50	100,902.50	105,947.63	188,730.00	82,782.38
02/01/2028	95,000.00	2.800%	8,562.50	103,562.50	108,740.63	192,505.00	83,764.38
02/01/2029	95,000.00	2.950%	5,902.50	100,902.50	105,947.63	196,355.00	90,407.38
02/01/2030	100,000.00	3.100%	3,100.00	103,100.00	108,255.00	200,282.00	92,027.00
Total	\$1,125,000.00	-	\$266,271.25	\$1,391,271.25	\$1,460,834.81	\$2,432,421.00	\$2,039,131.19

Dated..... 8/01/2014
 Delivery Date..... 8/01/2014
 First Coupon Date..... 8/01/2015

Yield Statistics

Bond Year Dollars..... \$11,002.50
 Average Life..... 9.780 Years
 Average Coupon..... 2.4200977%
 Net Interest Cost (NIC)..... 2.5427971%
 True Interest Cost (TIC)..... 2.5376587%
 Bond Yield for Arbitrage Purposes..... 2.5116444%
 All Inclusive Cost (AIC)..... 2.6596090%

\$615,000
City of Maplewood, Minnesota
General Obligation Bonds, Series 2014A
Equipment Certificates

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2015	-	-	-	-	-
02/01/2016	60,000.00	0.500%	13,492.50	73,492.50	77,167.13
02/01/2017	65,000.00	0.800%	8,695.00	73,695.00	77,379.75
02/01/2018	65,000.00	1.050%	8,175.00	73,175.00	76,833.75
02/01/2019	70,000.00	1.250%	7,492.50	77,492.50	81,367.13
02/01/2020	70,000.00	1.500%	6,617.50	76,617.50	80,448.38
02/01/2021	70,000.00	1.700%	5,567.50	75,567.50	79,345.88
02/01/2022	70,000.00	1.900%	4,377.50	74,377.50	78,096.38
02/01/2023	70,000.00	2.050%	3,047.50	73,047.50	76,699.88
02/01/2024	75,000.00	2.150%	1,612.50	76,612.50	80,443.13
Total	\$615,000.00	-	\$59,077.50	\$674,077.50	\$707,781.38

SIGNIFICANT DATES

Dated.....	8/01/2014
Delivery Date.....	8/01/2014
First Coupon Date.....	8/01/2015

Yield Statistics

Bond Year Dollars.....	\$3,467.50
Average Life.....	5.638 Years
Average Coupon.....	1.7037491%
Net Interest Cost (NIC).....	1.9165826%
True Interest Cost (TIC).....	1.9211526%
Bond Yield for Arbitrage Purposes.....	2.5116444%
All Inclusive Cost (AIC).....	2.1182995%

IRS Form 8038

Net Interest Cost.....	1.7037491%
Weighted Average Maturity.....	5.638 Years

\$697,000

City of Maplewood, Minnesota
General Obligation Bonds, Series 2014A
Improvement Bonds Assessments

ASSESSMENT INCOME

Date	Principal	Coupon	Interest	Total P+I
12/31/2014	-	-	-	-
12/31/2015	26,392.76	4.500%	39,206.25	65,599.01
12/31/2016	35,421.69	4.500%	30,177.32	65,599.01
12/31/2017	37,015.66	4.500%	28,583.34	65,599.00
12/31/2018	38,681.37	4.500%	26,917.64	65,599.01
12/31/2019	40,422.03	4.500%	25,176.98	65,599.01
12/31/2020	42,241.02	4.500%	23,358.00	65,599.02
12/31/2021	44,141.86	4.500%	21,457.14	65,599.00
12/31/2022	46,128.25	4.500%	19,470.76	65,599.01
12/31/2023	48,204.02	4.500%	17,395.00	65,599.02
12/31/2024	50,373.20	4.500%	15,225.82	65,599.02
12/31/2025	52,640.00	4.500%	12,959.02	65,599.02
12/31/2026	55,008.80	4.500%	10,590.22	65,599.02
12/31/2027	57,484.19	4.500%	8,114.82	65,599.01
12/31/2028	60,070.98	4.500%	5,528.04	65,599.02
12/31/2029	62,774.17	4.500%	2,824.84	65,599.01
Total	\$697,000.00	-	\$286,985.19	\$983,985.19

SIGNIFICANT DATES

Filing Date..... 10/01/2014
 First Payment Date..... 12/31/2015

City of Maplewood, Minnesota
Outstanding and Projected Capital Improvement Plan Debt

Aggregate Debt Service -- Accrual Basis

Calendar Year	2004D GO CIP Bonds Non-Ref DS	2013A GO Bonds - CIP Purpose	2013A GO Bonds - Ref Purpose (04D)	2014A Bonds - CIP Portion	TOTAL
2014	36,443.75	44,700.00	4,387.50		85,531.25
2015	36,487.50	252,750.00	8,775.00	69,342.50	367,355.00
2016	-	254,400.00	53,325.00	154,130.00	461,855.00
2017	-	251,000.00	52,425.00	188,437.50	491,862.50
2018	-	252,550.00	51,525.00	192,301.25	496,376.25
2019	-	254,000.00	50,625.00	190,863.75	495,488.75
2020	-	255,350.00	49,725.00	189,145.00	494,220.00
2021	-	251,650.00	48,825.00	192,102.50	492,577.50
2022	-	252,662.50	47,868.75	189,762.50	490,293.75
2023	-	253,087.50	46,800.00	192,143.75	492,031.25
2024	-	252,900.00	45,618.75	189,308.75	487,827.50
2025	-	252,331.25	-	191,247.50	443,578.75
2026	-	251,362.50	-	187,957.50	439,320.00
2027	-	249,987.50	-	189,392.50	439,380.00
2028	-	253,106.25	-	190,407.50	443,513.75
2029	-	250,712.50	-	191,021.25	441,733.75
2030	-	252,775.00	-	186,332.50	439,107.50
2031	-	249,287.50	-	186,410.00	435,697.50
2032	-	-	-	191,127.50	191,127.50
2033	-	-	-	190,433.75	190,433.75
2034	-	-	-	189,442.50	189,442.50
2035	-	-	-	188,191.25	188,191.25
-	\$72,931.25	\$4,334,612.50	\$459,900.00	\$3,829,501.25	\$8,696,945.00

CIP Statutory Calculation (MN Statute 475.521)

Maximum P+I	\$496,376
2013 Estimated MV	\$3,174,211,200
Statutory Limit	0.16%
Statutory Max	\$5,078,738

\$1,290,000

City of Maplewood, Minnesota
General Obligation Tax Abatement Refunding Bonds, Series 2014B
Crossover Refunding of Series 2004C

Refunding Summary

Dated 08/01/2014 | Delivered 08/01/2014

Sources Of Funds

Par Amount of Bonds.....	\$1,290,000.00
Planned Issuer Equity contribution.....	700,000.00
Total Sources.....	\$1,990,000.00

Uses Of Funds

Deposit to Crossover Escrow Fund.....	1,935,015.10
Costs of Issuance.....	46,000.00
Total Underwriter's Discount (0.575%).....	7,417.50
Rounding Amount.....	1,567.40
Total Uses.....	\$1,990,000.00

ISSUES REFUNDED AND CALL INFORMATION

Prior Issue Call Price.....	100.000%
Prior Issue Call Date.....	8/01/2015

SAVINGS INFORMATION

Net Future Value Benefit.....	\$151,311.16
Net Present Value Benefit.....	\$117,314.91
Net PV Benefit / \$2,094,086.43 PV Refunded Debt Service.....	5.602%

BOND STATISTICS

Average Life.....	3.891 Years
Average Coupon.....	1.0468625%
Net Interest Cost (NIC).....	1.1946215%
True Interest Cost (TIC).....	1.1961903%

\$1,290,000

City of Maplewood, Minnesota
 General Obligation Tax Abatement Refunding Bonds, Series 2014B
 Crossover Refunding of Series 2004C

Debt Service Comparison

Date	Total P+I	Escrow	Existing D/S	Net New D/S	Old Net D/S	Savings
08/01/2014	-	-	-	-	-	-
08/01/2015	11,752.50	(1,936,752.50)	2,408,752.50	483,752.50	483,752.50	-
08/01/2016	296,752.50	-	-	296,752.50	468,737.50	171,985.00
08/01/2017	285,612.50	-	-	285,612.50	453,337.50	167,725.00
08/01/2018	263,825.00	-	-	263,825.00	436,493.76	172,668.76
08/01/2019	251,275.00	-	-	251,275.00	419,650.00	168,375.00
08/01/2020	233,335.00	-	-	233,335.00	402,325.00	168,990.00
Total	\$1,342,552.50	(1,936,752.50)	\$2,408,752.50	\$1,814,552.50	\$2,664,296.26	\$849,743.76

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings.....	849,743.76
Gross PV Debt Service Savings.....	815,747.51
Net PV Cashflow Savings @ 1.044%(Bond Yield).....	815,747.51
Total Cash contribution.....	(700,000.00)
Contingency or Rounding Amount.....	1,567.40
Net Future Value Benefit.....	\$151,311.16
Net Present Value Benefit.....	\$117,314.91
Net PV Benefit / \$247,449.20 PV Refunded Interest.....	47.410%
Net PV Benefit / \$2,094,086.43 PV Refunded Debt Service.....	5.602%
Net PV Benefit / \$1,925,000 Refunded Principal.....	6.094%
Net PV Benefit / \$1,290,000 Refunding Principal.....	9.094%

Refunding Bond Information

Refunding Dated Date.....	8/01/2014
Refunding Delivery Date.....	8/01/2014

Series 2014 Ref 2004C (S7 | SINGLE PURPOSE | 5/29/2014 | 10:34 AM

\$1,290,000
City of Maplewood, Minnesota
 General Obligation Tax Abatement Refunding Bonds, Series 2014B
 Crossover Refunding of Series 2004C

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
08/01/2014	-	-	-	-
08/01/2015	-	-	11,752.50	11,752.50
08/01/2016	285,000.00	0.400%	11,752.50	296,752.50
08/01/2017	275,000.00	0.650%	10,612.50	285,612.50
08/01/2018	255,000.00	1.000%	8,825.00	263,825.00
08/01/2019	245,000.00	1.200%	6,275.00	251,275.00
08/01/2020	230,000.00	1.450%	3,335.00	233,335.00
Total	\$1,290,000.00	-	\$52,552.50	\$1,342,552.50

Yield Statistics

Bond Year Dollars.....	\$5,020.00
Average Life.....	3.891 Years
Average Coupon.....	1.0468625%
Net Interest Cost (NIC).....	1.1946215%
True Interest Cost (TIC).....	1.1961903%
Bond Yield for Arbitrage Purposes.....	1.0444228%
All Inclusive Cost (AIC).....	2.1630033%

IRS Form 8038

Net Interest Cost.....	1.1946215%
Weighted Average Maturity.....	3.891 Years

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Tom Ekstrand, Senior Planner
DATE: June 2, 2014
SUBJECT: Approval of Home Occupation License for Just Rita's a Hair Salon Located at 2139 Edgerton Street

Introduction

Rita Johnson, at 2139 Edgerton Street, is requesting approval of a home occupation license to operate a hair salon from her home called Just Rita's. Ms. Johnson would use the ground level of her home next to the garage. She estimates this space would consist of about four percent of her home's floor area and anticipates about 25 customers each week. Refer to the attachments.

Background

Section 14-56, the home occupation requirements state a homeowner must obtain a home occupation license if their home business activities occur more than 30 days a year.

The code requires the following for home occupations:

1. No traffic shall be generated by a home occupation in greater volumes than would normally be expected in a residential neighborhood. The need for off-street parking shall not exceed more than three off-street parking spaces for home occupation at any given time, in addition to the parking spaces required by the residents.
2. No more than one nonresident employee shall be allowed to work on the premises. Nonresident employees who work off the premises may be allowed to visit the premises. If an on-site employee is parking on site, off-site employees shall not leave their vehicles on site. If there is no on-site employee vehicle parked on site, one off-site employee vehicle may be parked on site.
3. No vehicle associated with the home occupation, including customers or employees, shall be parked on the street or block sidewalks or public easements. Private vehicles used by the residents shall not be included in this subsection.

4. An area equivalent to no more than 20 percent of each level of the house, including the basement and garage, shall be used in the conduct of a home occupation.
5. There shall be no change visible off the premises in the outside appearance of the building or premises that would indicate the conduct of a home occupation, other than one sign meeting the requirements of the city sign code.
6. No more than 20 percent of business income shall come from the sale of products produced off site unless approved by the city council.
7. No equipment or process shall be used in such home occupation which creates noise, vibration, light, glare, fumes, smoke, dust, odors or electrical interference detectable to the normal senses off the lot. If electrical interference occurs, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises or causes fluctuations in line voltage off the premises.
8. There shall be no fire, safety or health hazards.
9. A home occupation shall not include the repair of internal combustion engines, body repair shops, spray painting, machine shops, welding, ammunition manufacturing or sales, the sale or manufacture of firearms or knives or other objectionable uses as determined by the city. Machine shops are defined as places where raw metal is fabricated, using machines that operate on more than 120 volts of current.
10. Any noncompliance with this subsection shall constitute grounds for the denial or revocation of the home occupation license.
11. The city may waive any of these requirements if the home occupation is located at least 350 feet from a residential lot line.
12. The city council may add any additional requirements that it deems necessary to ensure that the operation of the home occupation will be compatible with nearby land uses.

Discussion

Neighbors' Comments

Staff surveyed the 62 surrounding property owners within 500 feet of the applicant's home. Of the 17 replies, four had no comment, ten were supportive and three were against this request.

For

- We have no objections to this proposal. (Clemens, 2177 Edgerton Street)
- We believe this small project will work out ok and not be a problem to the neighborhood. However, we do not want this project to become encouragement for more commercial growth in this designated residential area. (Erickson, 2094 Edgerton Street)
- As long as Rita abides by the laws that are within the code, she has my blessing and can go forward with her beauty shop. (Bean, 2098 Burr Street)
- My comment is that I believe Rita Johnson is a responsible and caring person and I see no reason why this shouldn't be granted to her. (Smith, 608 County Road B)
- I believe the request should be granted. The operation is admirable and will not disturb the neighborhood. (Price/Madison, 2086 Burr Street)
- We have been neighbors for 33 years. Never had a problem and we don't see any. Good for her new shop. (Rygwalski, 2086 Edgerton Street)
- We see no problems with Rita Johnson's plans to open a hair salon. (Casadecalvo, 2167 Edgerton Street)
- We have no objection to this in fact we encourage small businesses. It will be nice to have this service available so close to home. (Cash, 2512 Clarence Street)
- We have no concerns with Ms. Johnson moving forward with the proposed salon. We support her business endeavor and hope our neighbors share the same consensus. (Pronschinske)
- I've had a business in Roseville. The city makes it literally impossible for anyone to do so. No signs allowed and other ridiculous rules that discourage future businesses. Absolutely, here's a woman trying to find a way to support her family instead of sitting on her butt collecting welfare. More power to her. Now if you really want to do your job, spend some time ridding the city of people with signs around their necks asking for work but won't work when asked. These people are making a thousand dollars a day intimidating people and paying no taxes as well. Your priorities are really screwed up. Let the woman open her business and support her family in an honest way. She has my vote definitely. (McGuire, 2080 Bradley Street)

Against

- Allowing this home business would start others to want to have home businesses. (no name or address)
- I don't think there should be commercial businesses on Edgerton because of traffic, parking, etc. They would be backing out of driveway into Edgerton Street and the school doesn't need more traffic on Edgerton Street. (Cecka, North St. Paul)

- We don't feel that this use should be in a residential neighborhood. Home businesses don't help the city's commerce. (Bradley, 391 Belmont Lane)

Department Comments

Building Official

Permits will be required for any building, plumbing, electrical or mechanical work that might be proposed.

Engineering Department

There are no issues.

Police and Fire

There are no issues.

Conclusion

Staff is supportive of this request. Ms. Johnson's proposal would comply with the requirements for a home occupation. The additional customer cars coming and going would not create an increase in traffic over what may be expected on Edgerton Street or in this neighborhood.

Commission Actions

May 6, 2014: The planning commission recommended approval of this home occupation.

Budget Impact

None.

Recommendation

Approval of a home occupation license for Just Rita's, a hair salon to be operated from 2139 Edgerton Street by Rita Johnson. Approval is subject to the following conditions:

1. The applicant shall always comply with the requirements of the Home Occupation License requirements of the city ordinances.
2. The applicant shall obtain building permits for work she may do on her house for this home occupation, for example, building, plumbing, electrical or mechanical work.
3. The city council may review this approval, as needed, if there are any complaints received due to neighborhood impact.

4. The applicant may install one home-occupation sign up to two-square feet in area (code requirement).

Reference Information

Site Description

Site size: .68 acres
Existing land use: Single Dwelling

Surrounding Land Uses

Single dwellings, with the exception of an auto towing business across the street.

Planning

Land Use Plan designation: LDR (low density residential)
Zoning: R1 (single dwelling residential)

Application Date

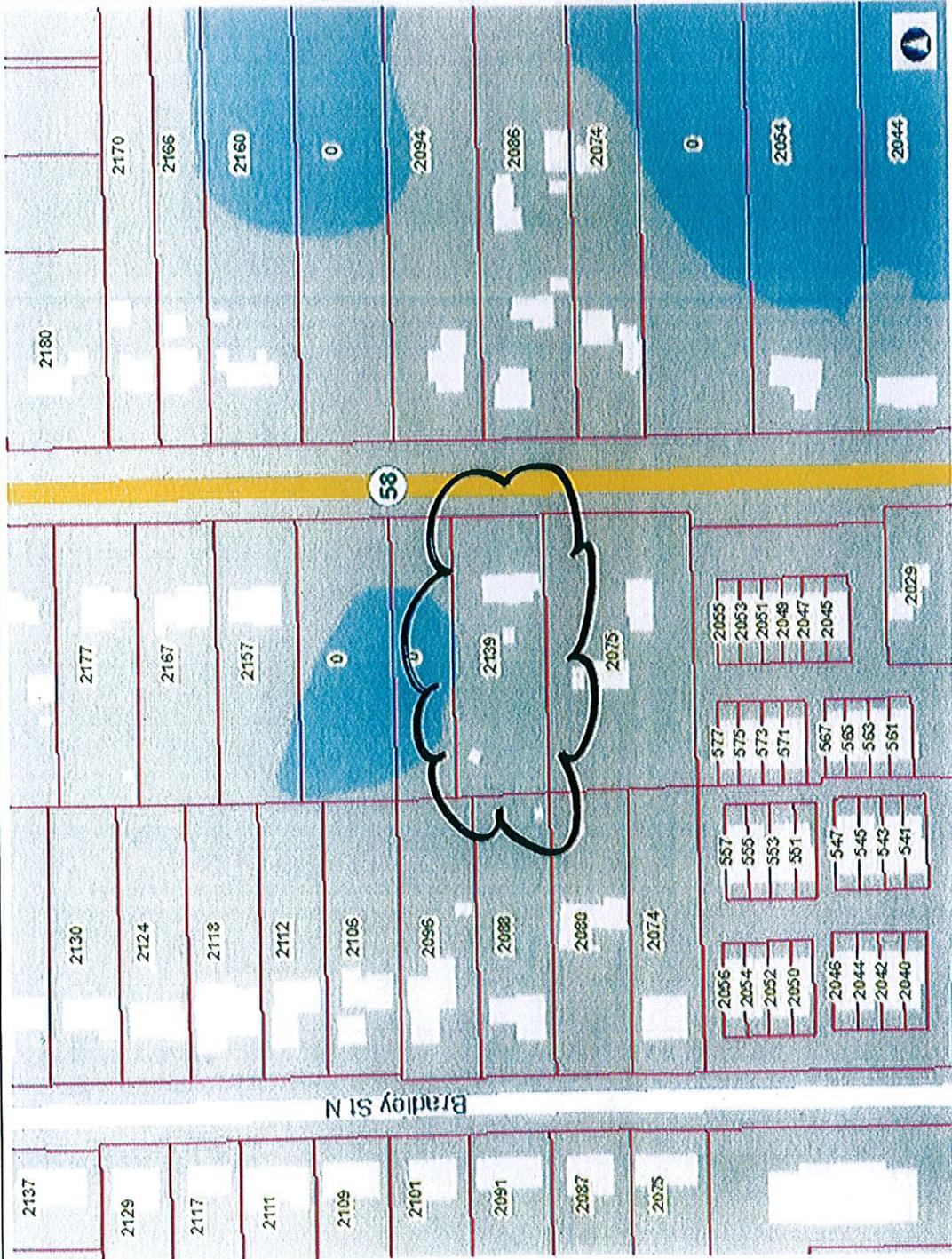
The application for this request was complete on April 3, 2014. State law requires that the city decide on zoning applications within 60 days. However, the city may extend the review period an additional 60 days if more time is needed to conclude the review. Staff has extended the review period an additional 60 days because of the cancellation of the May 26, 2014 city council meeting which falls on Memorial Day. The deadline for city council action is now August 1, 2014.

Attachments

1. Location Map
2. Land Use Plan Map
3. Applicant's Home Occupation Questionnaire
4. Floor Plan
5. May 6, 2014 Planning Commission Minutes

p:\sec17\Just Rita's Home Occupation License CC Report 6 14 te

Home Occupation Request for "Just Rita's" 2139 Edgerton Street



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

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THIS MAP IS NOT TO BE USED FOR NAVIGATION.

315.9 0 157.96 315.9 Feet

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© Ramsey County Enterprise GIS Division

HOME OCCUPATION QUESTIONNAIRE
(Attach a separate page if additional space is needed)

1. Describe your home occupation: Hair Salon
2. How many nonresident employees would work on-site? How many nonresident employees would work off-site? How often would off-site employees visit your home?
3. What percentage of each level of your home's floor area, including the basement, would you use in conducting the home occupation? 4%
4. If the business would be in an accessory building, what percentage of that structure's floor area would be used? none
5. Where on the premises would the home occupation be conducted?
ground level of the Home
6. Describe any changes in the outside appearance of the building or property, other than one wall-mounted sign of not more than two square feet?
none
7. What percentage of gross sales would come from the sale of a product(s) produced off-site? 0%
8. How many customer or employee vehicles would be parked on the premises at any one time?
2
9. Describe the type, payload capacity and number of each type of vehicle to be used in the home occupation and where they would be parked. in driveway
2 cars
10. What would be the average number of customers expected to visit the premises each week? 25 The average number of employee/subcontractor visits to the premises each week? 0 What time of day and which days of the week would you expect these visits to occur?
Monday, Tuesday, Wednesday, Friday - 9:00 AM to 7:00 PM
11. Describe any delivery vehicles that will make deliveries or ship products from the property. Include the type, amount, hours and frequency of deliveries.
none

12. Describe the type of equipment, including ventilation systems, which would be used. Describe how you would keep the use of this equipment unnoticeable to your neighbors.

Does not apply

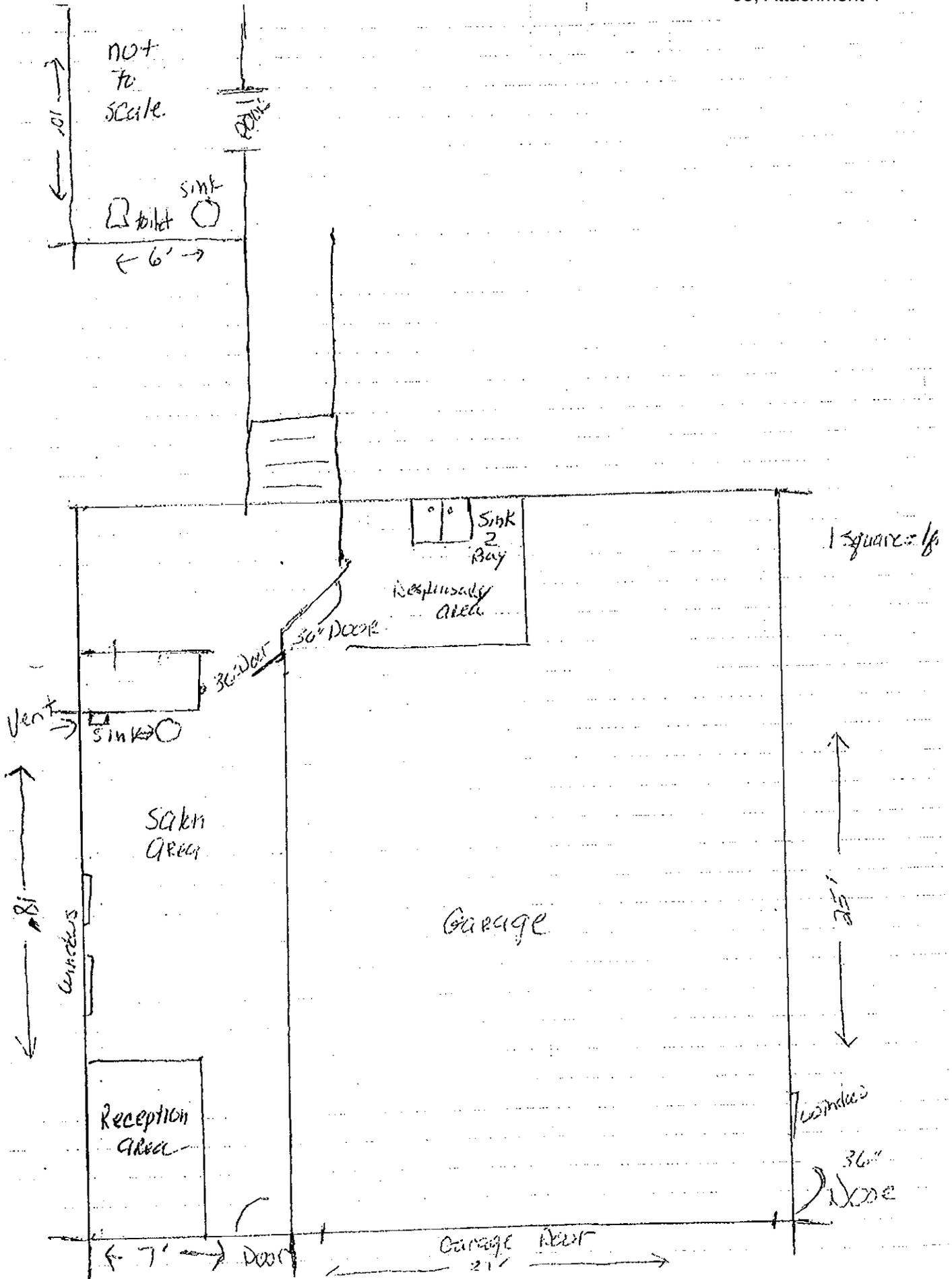
13. Describe the amount and type of any chemicals, gasoline, hazardous substances or similar material that would be used. Also, describe where these materials will be stored.

None

14. Describe how you would dispose of any hazardous materials.

Does not apply

Revised: 12/13
Plcom_dvpt\word\home occupation application 2014



**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, MAY 6, 2014**

- a. 7:00 p.m. or later: Approval of Home Occupation License for Just Rita's a Hair Salon located at 2139 Edgerton Street.**
- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.
 - ii. The applicants, Rita and Tom Johnson, addressed and answered questions of the commission.

Acting Chairperson Arbuckle opened the public hearing.

Nobody came forward to address the commission.

Acting Chairperson Arbuckle closed the public hearing.

Commissioner Trippler moved to approve the home occupation license for Just Rita's, a hair salon to be operated from 2139 Edgerton Street by Rita Johnson. Approval is subject to the following conditions:

1. The applicant shall always comply with the requirements of the Home Occupation License requirements of the city ordinances.
2. The applicant shall obtain building permits for work she may do on her house for this home occupation, for example, building, plumbing, electrical or mechanical work.
3. The city council may review this approval, as needed, if there are any complaints received due to neighborhood impact.
4. The applicant may install one home-occupation sign up to two-square feet in area (code requirement).

Seconded by Commissioner Ige.

Ayes - All

The motion passed.

This item goes to the city council on June 9, 2014.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Tom Ekstrand, Senior Planner
DATE: June 2, 2014
SUBJECT: Approval of Design Plans and a Parking Reduction Authorization for the Mudslinger's Coffee Kiosk at Bachman's, 2600 White Bear Avenue

Introduction

Vince Hunt and Van Harvieux, of Peak Investments, LLC, are requesting approval of plans to place a drive-up coffee kiosk in the northerly Bachman's Nursery parking lot. Their coffee service is called Mudslingers. Mudslingers would be open from six a.m. to six p.m. Monday through Saturday.

To install the kiosk, they would need to eliminate ten parking spaces. To do that, they would need city council approval of a parking reduction authorization. On April 20, 1989, the city council granted Bachman's a parking reduction authorization to have 123 parking spaces fewer than are required by code. Code would have required 321 spaces and Bachman's was proposing to provide 198.

Requests

- Approval of site and building design plans.
- Approval of a parking reduction authorization to eliminate ten parking stalls to allow room for the proposed Mudslinger's Coffee Kiosk. Refer to the attached letter from Van Harvieux and Paul Bachman.

Background

Bachman's was approved by the city council on April 20, 1989 along with the mentioned parking waiver.

Discussion

Building Design

The proposed Mudslinger's drive-up coffee kiosk would be placed on a concrete foundation. The design of this eight-foot, six-inch by 22 foot prefabricated structure would be attractive. It would have an exterior of stone and brick look fiber cement panels and hardy plank horizontal-lap siding. The roof would be a standing seam metal roof.

Site Changes/Parking Reduction

The only site alteration would be the placement of the proposed Mudslingers Coffee kiosk in the northerly parking lot. The applicant has stated that this would use the space of three parking stalls for the building and another seven spaces for vehicle stacking.

Bachman's president, Paul Bachman, has stated in his letter that this proposal would not interfere with his parking needs or traffic flow. Bachman's is the only site impacted by this use. If there is a parking conflict that develops in the future, Mr. Bachman should terminate his agreement for the Mudslingers on his site, or find another way to resolve any future traffic or parking conflicts.

Staff is not concerned about parking or on-site traffic flow under most circumstances. The Bachman's northerly parking lot is often unused.

Landscaping

No new landscaping is needed or proposed.

Department Comments

Building Official

This pre built gable roofed structure will need to meet all the requirements of the building code. Also, they will need a foundation or some other approved method to keep this building secured to the ground. A plumbing, mechanical and electrical permit may be required

Health Officer

They would need indoor plumbing—i.e.: employee bathroom, dishwashing and hand-washing sinks. Also, the other requirements of the MN Food Code would be enforced (i.e.: NSF/commercial equipment, approved surfaces).

Assistant Fire Chief

I would recommend a fire alarm system with a couple of smoke detectors. Fire extinguishers will be required. If they decide to install a cooking hood they would be required to install a fire protection system for the hood only.

Engineer

Since there is no grading or ground disturbance proposed, there should be no engineering issues except for the proper connection to utilities.

Police

There are no issues with the proposal.

Commission Actions

May 27, 2014: The community design review board recommended approval. The board required that the applicant look at matching the color closer to that of Bachman's and also to use one material, not two as shown, on the building—brick- or stone-look siding.

Budget Impact

None.

Recommendation

Approve the plans date-stamped May 19, 2014 for the proposed Mudslingers' drive-up coffee kiosk in the Bachman's northerly parking lot located at 2600 White Bear Avenue. This approval allows a parking reduction of 10 parking spaces since the site has an abundance of parking available and they have not experienced any parking shortages. Approval is subject to the following conditions:

1. Approval of design plans is good for two years. If the applicant has not begun construction within two years, this design review shall be repeated. Staff may approve minor changes to these plans.
2. The applicant shall comply with all conditions of the building official, assistant fire chief, health officer and engineering department.
3. The applicant shall choose a single material for the wainscot on the building and submit that choice to staff for approval.
4. The final color selection shall be submitted to staff for approval. The applicant shall consider colors that complement those of the Bachman's building.

Reference Information**Application Date**

The application for this request was considered complete on May 19, 2014. State law requires that the city decide on these applications within 60 days. The deadline for city council action on this proposal is July 18, 2014.

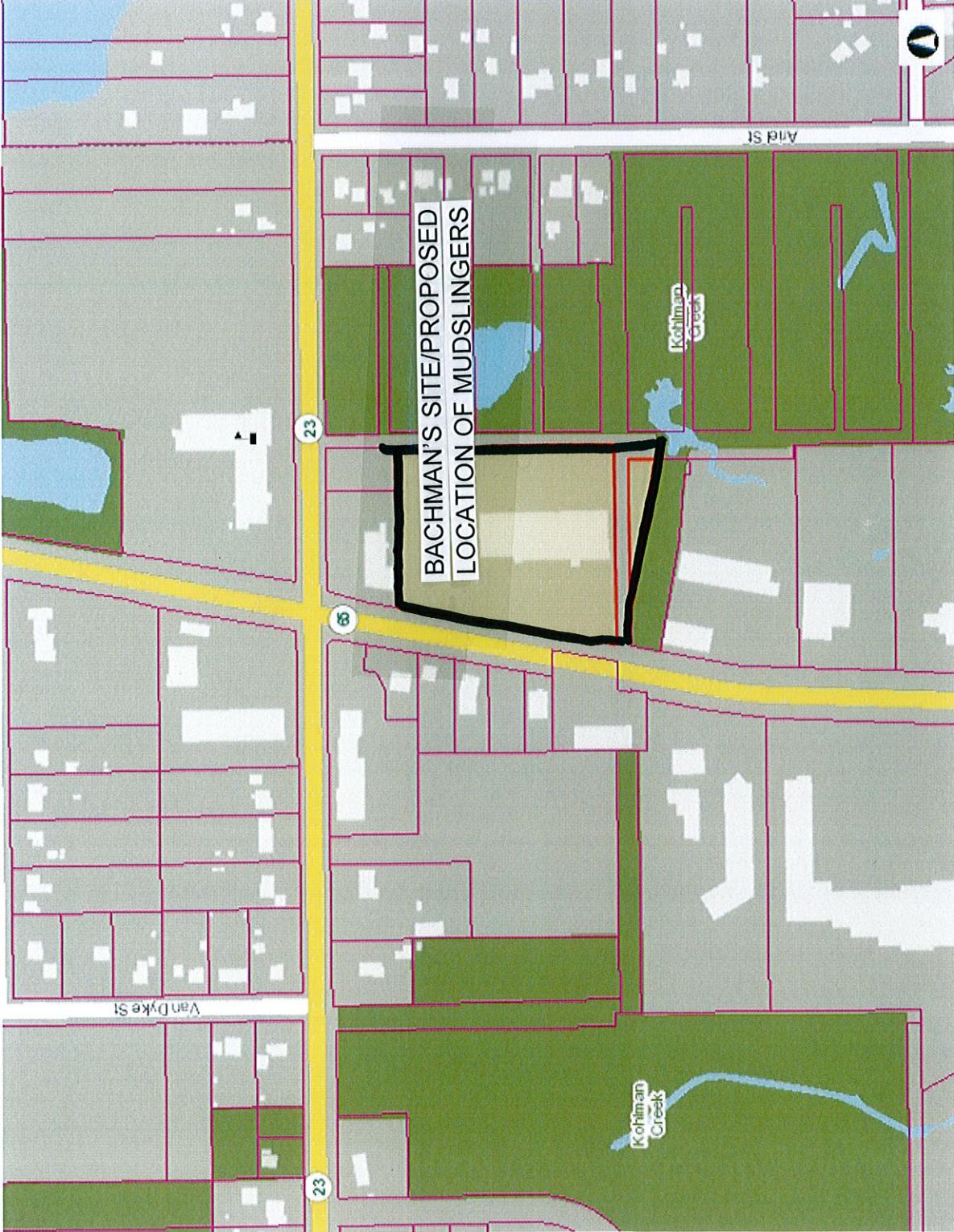
Attachments

1. Location Map
2. Land Use Plan Map
3. Zoning Map
4. Applicant's Letter for the Parking Reduction dated May 19, 2014
5. Applicant's Narrative
6. Site Plan/Aerial Photograph date-stamped May 19, 2014
7. Building Elevations
8. Building Photograph
9. Community Design Review Board Minutes dated May 27, 2014

p:\sec11\Mudslingers Coffee Kiosk CC Report 6 14 te



Location Map



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

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 © Ramsey County Enterprise GIS Division

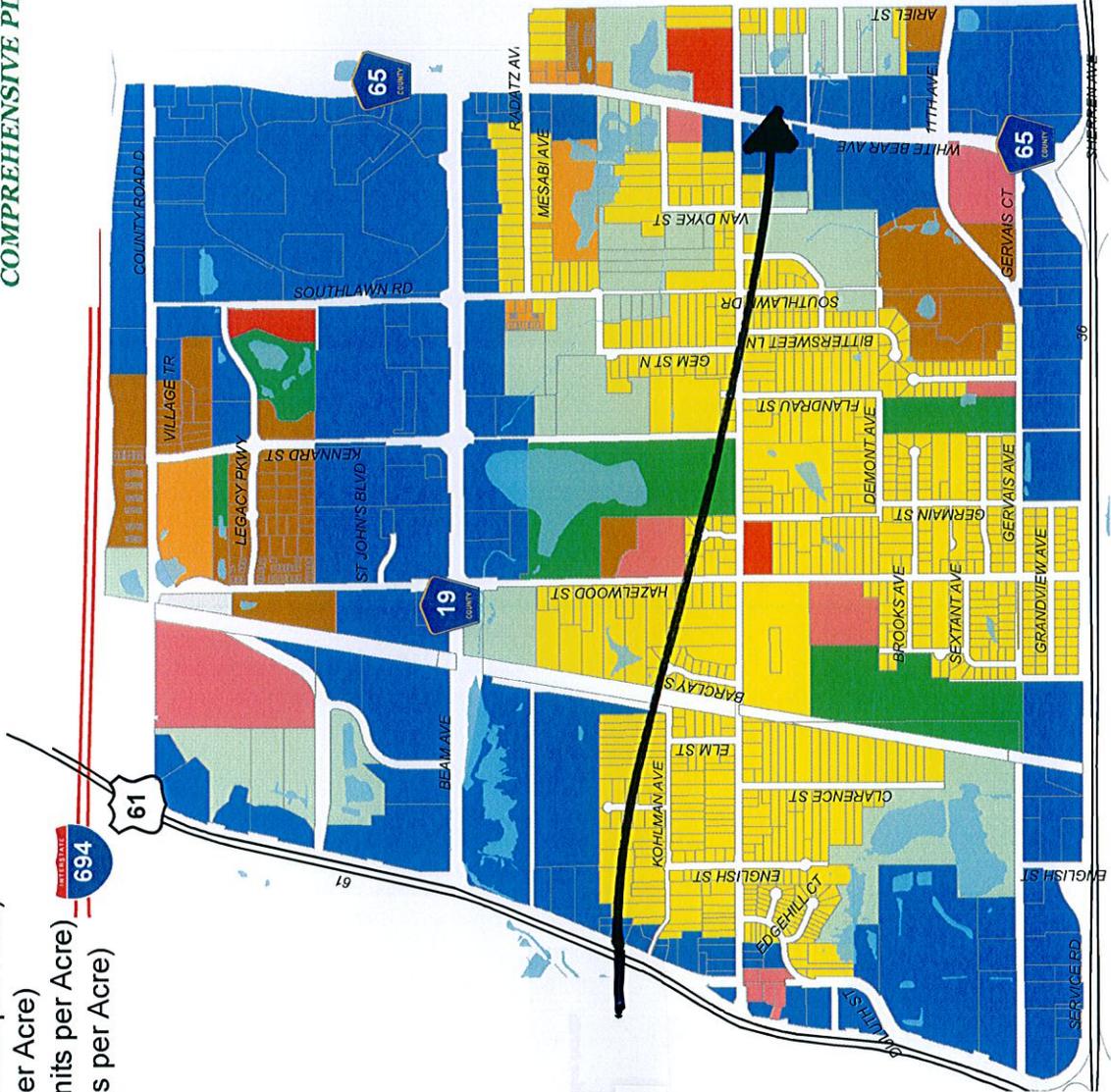
CITY OF MAPLEWOOD
2030
COMPREHENSIVE PLAN

Hazelwood - Future Land Use Map

-  Rural/ Low Density Residential (0.5 - 1.5 Units per Acre)
-  Low Density Residential (2.6 - 6.0 Units per Acre)
-  Medium Density Residential (6.1 - 10.0 Units per Acre)
-  High Density Residential (10.1 - 25.0 Units per Acre)
-  Mixed Use (6.0 - 31.0 Units per Acre)

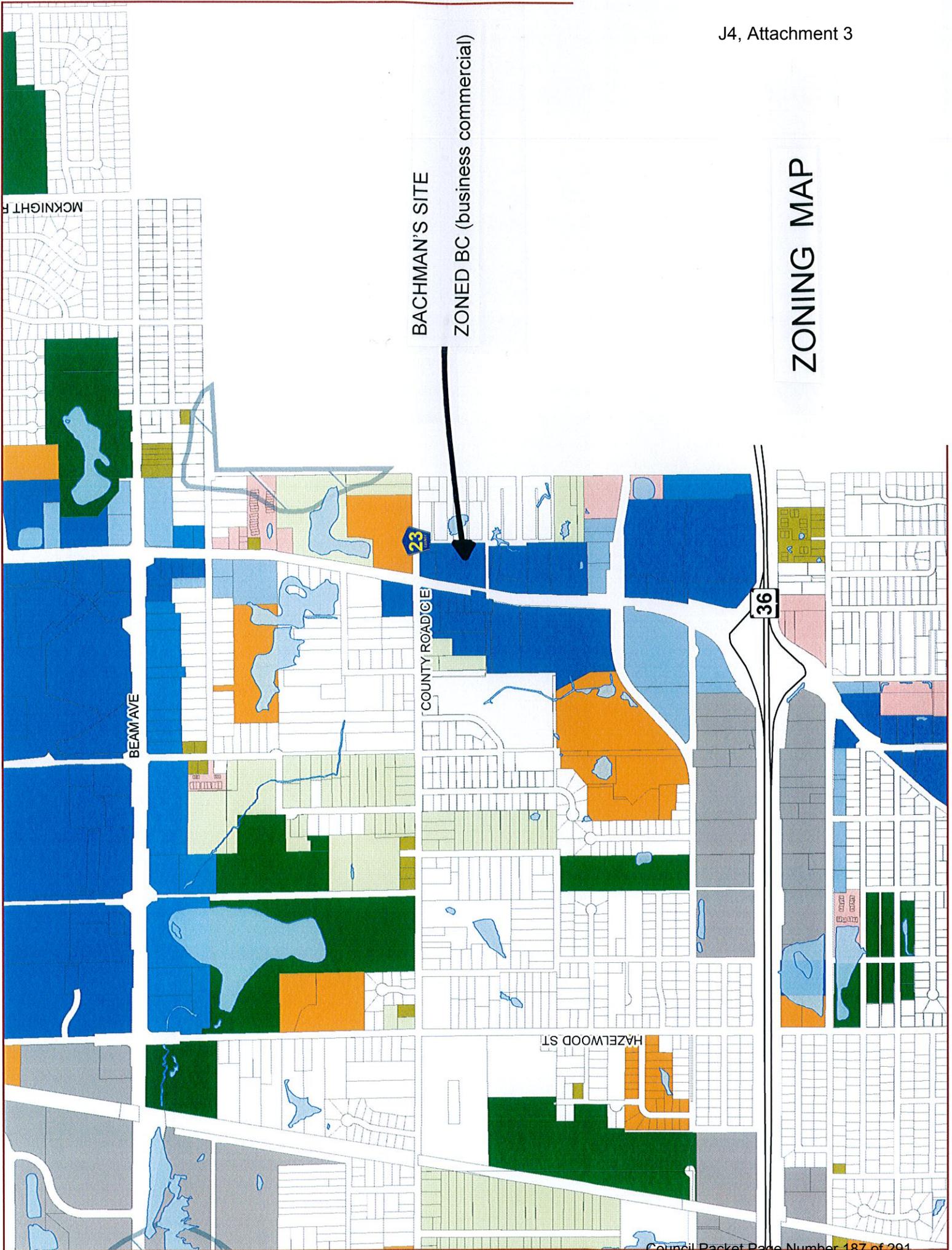
-  Commercial
-  Industrial
-  Government
-  Institutional
-  Park
-  Open Space
-  Water
-  **Neighborhoods**

January 25, 2010



**BACHMAN'S SITE/PROPOSED
 LOCATION OF MUDSLINGERS**





ZONING MAP

BACHMAN'S SITE
ZONED BC (business commercial)



Monday, May 19, 2014

Tom Ekstrand
Sr. Planner
Maplewood Planning Commission
1830 County Road B East
Maplewood, MN 55109

Dear Tom Ekstrand:

We, Mudslingers Drive-Thru Coffee and Bachman's, are writing regarding the allowable parking spaces for our proposed Mudslingers Drive-Thru Coffee kiosk on the Bachman's property located at 2600 White Bear Ave, Maplewood, MN 55109. We are requesting the use of ten parking spaces for this project. Three spaces are for our proposed kiosk and an additional seven spaces are required for the drive thru car stacking. We feel that the additional seven spaces used for stacking will not interfere with the available parking nor will it affect the flow of traffic in the parking lot. The proposed plan for the drive thru kiosk was specifically designed to have as little impact on the parking and traffic flow as possible.

We are formally requesting a parking waiver from the City of Maplewood. Both parties are in agreement that this project will not have a negative impact on Bachman's customer parking.

Please feel free to contact us with any questions or concerns.

Sincerely,

Van Harvieux

Van Harvieux
President
Peak Investments, LLC
DBA Mudslingers MN
651-500-1222

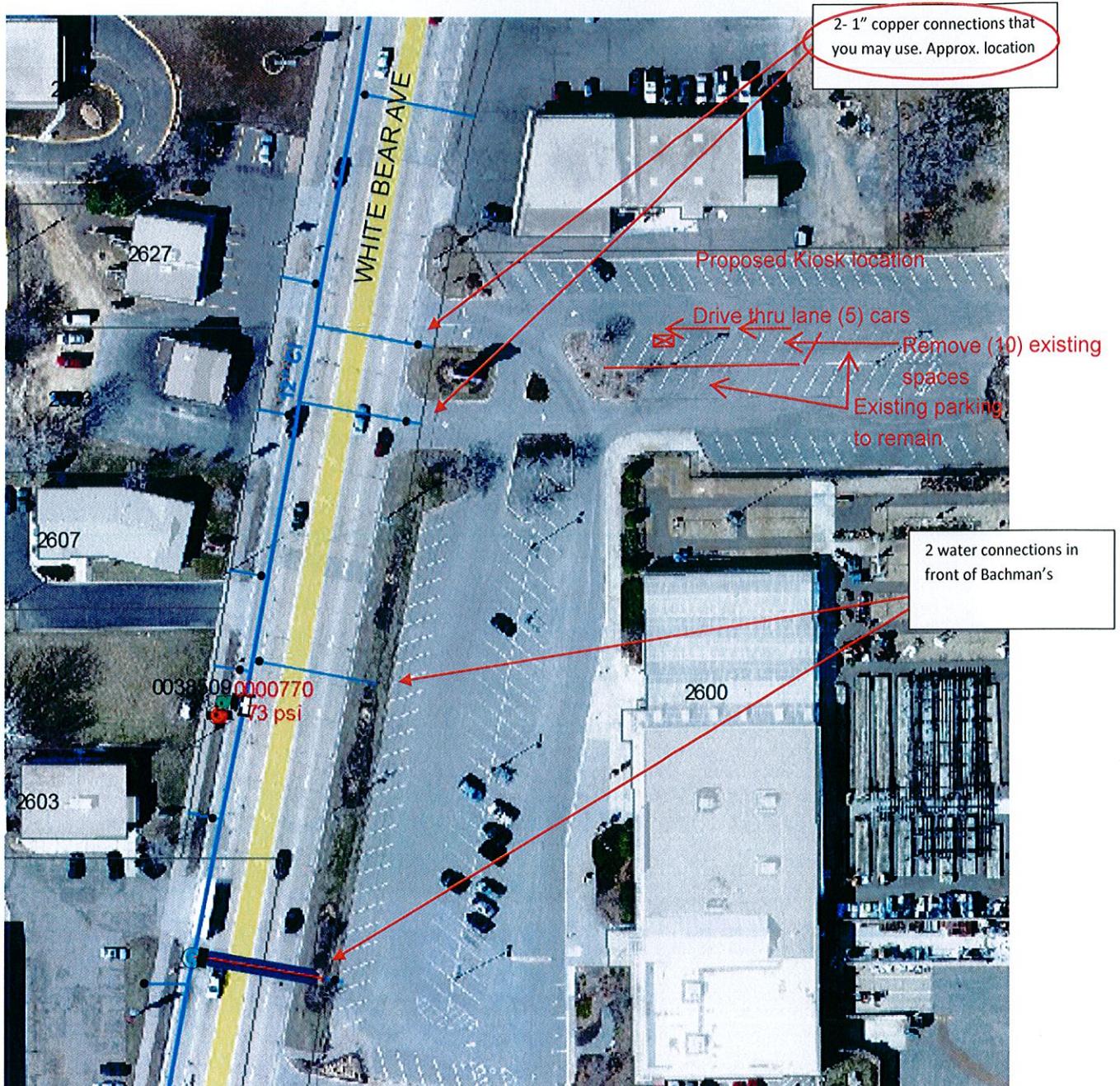
A handwritten signature in black ink that reads "Paul Bachman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Paul Bachman
President
Bachman's
612-861-7703

Notes:

1. Relocated kiosk to be delivered and installed on new 8'-6" x 22'-0" concrete foundation to meet local code requirements for frost depth. Area of site disturbance shall be limited to the saw cut of the existing parking lot at the location of the kiosk, and the installation of the foundation and underground utilities. All other pervious or impervious surfaces shall remain.
2. Location of connections to existing electrical, water, and sanitary sewer to be confirmed by contractor
3. Selected existing parking spaces shall be 'striped off' and eliminated in order to provide stacking for cars in the drive-thru lane. All other existing traffic lanes and parking access shall remain. Owner will confirm with Planning and Zoning Officials that other site parking requirements are adequate. One space shall be dedicated to the kiosk.
4. Signage to be verified with the property owner and shall conform with the sign ordinance.
5. Existing pole mounted site lighting shall remain.
6. Existing trees and landscaping shall remain.
7. Existing parking lot grading and storm drainage shall remain.
8. Owner to confirm that exterior kiosk lighting conforms with ordinance requirements for site lighting.
9. Kiosk will have one (1) drive-up window and one (1) walk-up window.
10. Owner shall confirm, and be responsible for, fee requirements for Site Plan review, building permits, and utility connections/tap fees.





Project Description - The proposed project includes the relocation and installation of an 8'-6" x 22'-0" pre-fabricated structure on a new concrete foundation in the existing parking lot on the north side of the Bachman's retail store, located at 2600 White Bear Avenue North in Maplewood, MN. The structure will be used as a retail coffee kiosk and will provide one drive-up window, and one walk-up window, with limited seating at picnic tables on site. Connection to existing utilities will provide water, power, and sanitary service to the kiosk. No other site improvements or disturbance is expected.





RECEIVED
MAY 19 2014
By _____

**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, MAY 27, 2014**

1. DESIGN REVIEW

a. Approval of Design Plans and a Parking Reduction Authorization for Mudslingers Coffee Kiosk to be Located at Bachman's 2600 White Bear Avenue.

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the board.
- ii. President, Van Harvieux, Peak Investments, LLC, representing Mudslingers, addressed and answered questions of the board.

Boardmember Lamers moved to approve the plans date-stamped May 19, 2014, for the proposed Mudslingers' drive-up coffee kiosk in the Bachman's northerly parking lot located at 2600 White Bear Avenue. This approval allows a parking reduction of 10 parking spaces since the site has an abundance of parking available and they have not experienced any parking shortages. Approval is subject to the following conditions: (changes to the motion are in bold and underlined)

1. Approval of design plans is good for two years. If the applicant has not begun construction within two years, this design review shall be repeated. Staff may approve minor changes to these plans.
2. The applicant shall comply with all conditions of the building official, assistant fire chief, health officer and engineering department.
3. **A single material for the brick wainscot shall be used.**
4. **The applicant shall work with staff the final color rendering that compliments the Bachman's building.**

Seconded by Chairperson Ledvina..

Ayes – All

The motion passed.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Tom Ekstrand, Senior Planner
DATE: June 2, 2014
SUBJECT: Approval of a Conditional Use Permit for Used-Car Sales at the Maplewood Office Park, 1705 Cope Avenue

Introduction

Dennis Newcomb, of 4 Seasons Auto Sales, is requesting approval of a conditional use permit (CUP) to sell used cars at the Maplewood Office Park, 1705 Cope Avenue. Mr. Newcomb would like to park 10 cars in the northeasterly parking lot. His rental office is in the northerly space of the easterly building. Refer to the attachments.

Background

April 8, 1976: The city council approved the development plans for the Maplewood Office Park.

Discussion

CUP Consideration

Staff must evaluate this proposal according to the guidelines in the CUP ordinance.

CUP Findings for Approval

The zoning ordinance requires that the city council find that all nine “standards” for CUP approval be met to allow a CUP. These standards for approval are:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

The proposed used-car sales business would comply with the comprehensive plan since this area is guided for commercial activities. Staff feels that the proposal would also meet the other findings for approval if this proposed business is operated in a neat and orderly fashion. If not, staff feels it could alter the existing character of this neighborhood and possibly impact property values. In past conversations with the Ramsey County Assessor's office, their opinion has been that a business, if properly and neatly operated, would not negatively affect property values. Messy business neighbors could. Therefore, if the city council approves this CUP, it should be conditioned upon keeping the site neat, which means prohibiting excessive use of advertising banners, streamers and signs.

Current Property Conditions

Presently, the Maplewood Office Park has a tenant with unapproved signs and strings of banners or flags. The site does not have a trash enclosure for the dumpster and there is brush piled along the west side of the site. Also, the applicant has also already begun business at this location. Staff has advised him to remove the cars from the site that are for sale until, and if, the city council approves the CUP.

If this CUP is approved, staff would recommend that the property owner/landlord clean up their property by building a trash enclosure as required by ordinance and require that their tenant, The Village Shoppes, comply with signage requirements. They should also remove the brush from the west side of the site.

Signage

The sign plan for the Maplewood Office Park consists of two ground-mounted tenant identification signs on the Cope Avenue frontage, white lettered tenant identification signs on the building for each tenant space and the main ground sign facing Highway 36.

Mr. Newcomb stated that he would like to put up his sign from his last location. This is a cabinet sign about three by six feet in size. To do so would require an amendment to the Maplewood Office Park sign criteria.

Neighbors' Comment

One resident to the south phoned staff and strongly opposes this request feeling that this location is not at all appropriate for used-car sales and she can't believe that the city would even consider this request.

Department CommentsBuilding Official

Nick Carver, the building official, has no comments other than if any construction is proposed within the building the applicant must apply for permits.

Engineering

No comment unless any site changing work is done such as grading or paving.

Fire Marshal

Any automobile maintenance must be in accordance with proper auto-repair licensing requirements.

Police

No issues noted.

Conclusion

If Mr. Newcomb runs a neat and well kept business, there should be no concern with his business. Staff recommends that this CUP be conditioned upon prohibiting the use of banners, streamers, temporary signs that are not allowed by the city's sign code and such typically seen, gaudy aspects of some previous used-car sales businesses. Also, a condition of this approval should be that the property owner clean up the site and all existing sign violations be removed.

Commission Actions

May 20, 2014: The planning commission recommended approval of this CUP with the additional requirement that the permitted hours of operation shall be Monday through Friday from 10 a.m. to seven p.m.; Saturdays from 10 a.m. to six p.m. and Sundays closed.

Budget Impact

None.

Recommendation

Approve the conditional use permit resolution to allow a used-car sales business located at 1705 Cope Avenue. Approval is based on the findings required by ordinance and subject to the following conditions:

1. All construction shall follow the site plan date-stamped April 14, 2014 approved by the city. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year after review and good-cause is shown.
3. The city council shall review this permit in one year.
4. The property owner shall prepare the site in the following manner to accommodate the added attention and traffic to the area (completed no later than 180 days from approval unless otherwise noted):
 - Remove brush/debris pile along the west side of the property.
 - Remove all unapproved signs immediately.
 - Install a trash enclosure with a closeable (100 percent opaque) gate.
 - Restore existing "Maplewood Office Park" signage to visually presentable condition.
5. New signs, if not in compliance with the comprehensive sign plan, shall be submitted to the community design review board as an amendment to the current sign plan. This approval must be obtained prior to the installation of any signs that do not comply with the current sign criteria.
6. No use of attention-getting advertising devices including, but not limited to: banners, flags, stingers, streamers or similar (unless they are allowed by the city's sign ordinance).
7. A maximum of ten cars for sale at any one time.
8. All vehicles and the site shall always be kept in neat, clean and orderly condition.
9. The allowed hours of operation shall be as follows: Monday through Friday from 10 a.m. to seven p.m.; Saturdays from 10 a.m. to six p.m. and Sundays closed.

Reference Information

Site Description

Site size: 3.34 acres

Existing land use: The Maplewood Office Park, a multi-tenant office complex

Surrounding Land Uses

North: Highway 36

South: Cope Avenue Professional Building

East: Vacant lot, Taste of India and Monson Insurance

West: Sheet Metal Workers Union Office and Sheet Metal Workers Federal Credit Union

Planning

Land Use Plan designation: C (commercial)

Zoning: M1 (light manufacturing)

Code Requirement

Section 44-637, conditional uses in the M1, light manufacturing District, refers to the applicable requirements of the BC, business commercial district, which would apply to M1 districts.

Section 44-512 (5) of the BC regulations requires a CUP for the sale or leasing of used motor vehicles. Also, used car sales must be at least 350 feet from a residential district.

Findings for CUP Approval

Section 44-1097 (a) requires that the city council base approval of a CUP on nine findings. Refer to the findings for approval in the resolution.

Application Date

The application for this request was complete on April 14, 2014. State law requires that the city decide on these applications within 60 days. The deadline for city council action is June 13, 2014.

Attachments

1. Conditional Use Permit Revision Resolution
2. Location Map
3. Land Use Plan Map
4. Zoning Map
5. Aerial Photograph
6. Applicant's Letter of Request
7. Applicant's Site Plan date-stamped April 14, 2014
8. Planning Commission Minutes dated May 20, 2014

p:\sec10\Maplewood Office Park 1705 Cope Avenue\Dennis Newcomb CUP for Car Sales CC
Report 6 14 te

**CONDITIONAL USE PERMIT
RESOLUTION**

WHEREAS, Dennis Newcomb, of 4 Seasons Auto Sales, has applied for a conditional use permit be allowed to sell used automobiles at the Maplewood Office Park.

WHEREAS, Sections 44-637 and 44512 (5) of the city ordinances requires a conditional use permit for used car sales in a M1 (light manufacturing) zoning district.

WHEREAS, this permit applies to the property located at 1705 Cope Avenue. The property identification number of this property is:

102922410008

WHEREAS, the history of this conditional use permit is as follows:

1. On May 20, 2014, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On _____, 2014, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council _____ the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.

7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

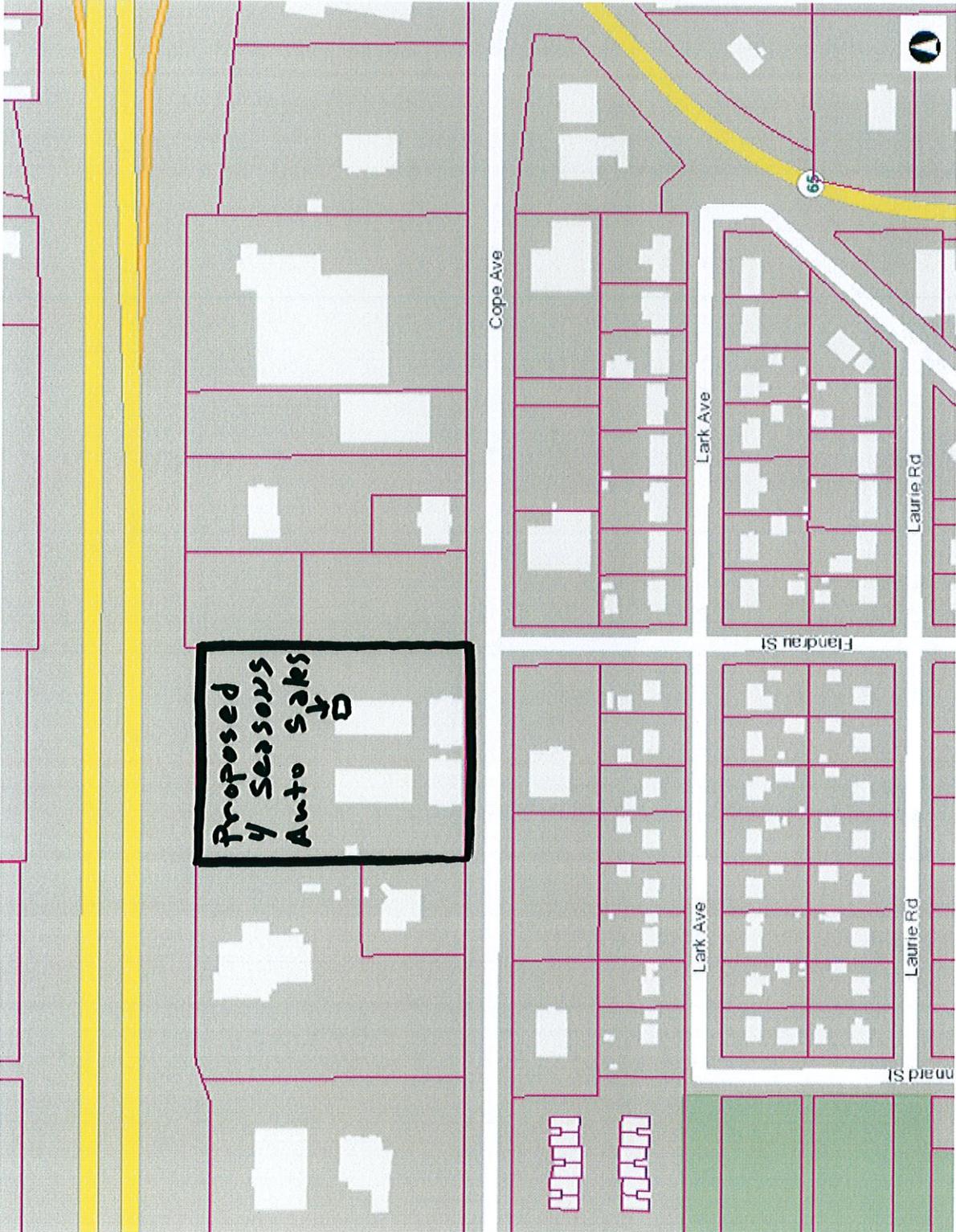
Approval is subject to the following conditions:

1. All construction shall follow the site plan date-stamped April 14, 2014 approved by the city. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year after review and good-cause is shown.
3. The city council shall review this permit in one year.
4. The property owner shall prepare the site in the following manner to accommodate the added attention and traffic to the area (completed no later than 180 days from approval unless otherwise noted):
 - Remove brush/debris pile along the west side of the property.
 - Remove all unapproved signs immediately.
 - Install a trash enclosure with a closeable (100 percent opaque) gate.
 - Restore existing "Maplewood Office Park" signage to visually presentable condition.
5. New signs, if not in compliance with the comprehensive sign plan, shall be submitted to the community design review board as an amendment to the current sign plan. This approval must be obtained prior to the installation of any signs that do not comply with the current sign criteria.
6. No use of attention-getting advertising devices including, but not limited to: banners, flags, stingers, streamers or similar (unless they are allowed by the city's sign ordinance).
7. A maximum of ten cars for sale at any one time.
8. All vehicles and the site shall always be kept in neat, clean and orderly condition.
9. The allowed hours of operation shall be as follows: Monday through Friday from 10 a.m. to seven p.m.; Saturdays from 10 a.m. to six p.m. and Sundays closed.

The Maplewood City Council _____ this resolution on _____, 2014.



LOCATION MAP



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

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 © Ramsey County Enterprise GIS Division

Sherwood Glen - Future Land Use Map

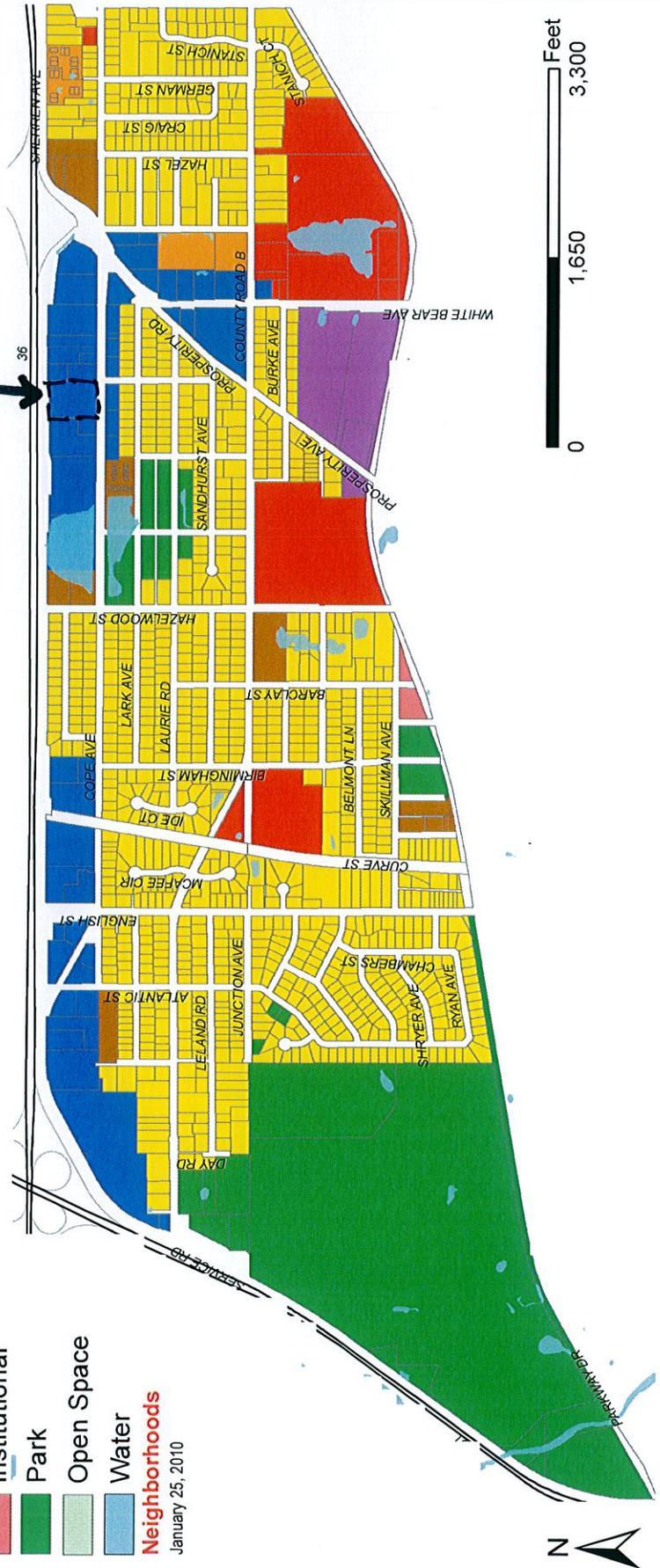
CITY OF MAPLEWOOD
2030
 COMPREHENSIVE PLAN

-  Rural/ Low Density Residential (0.5 - 1.5 Units per Acre)
-  Low Density Residential (2.6 - 6.0 Units per Acre)
-  Medium Density Residential (6.1 - 10.0 Units per Acre)
-  High Density Residential (10.1 - 25.0 Units per Acre)
-  Mixed Use (6.0 - 31.0 Units per Acre)

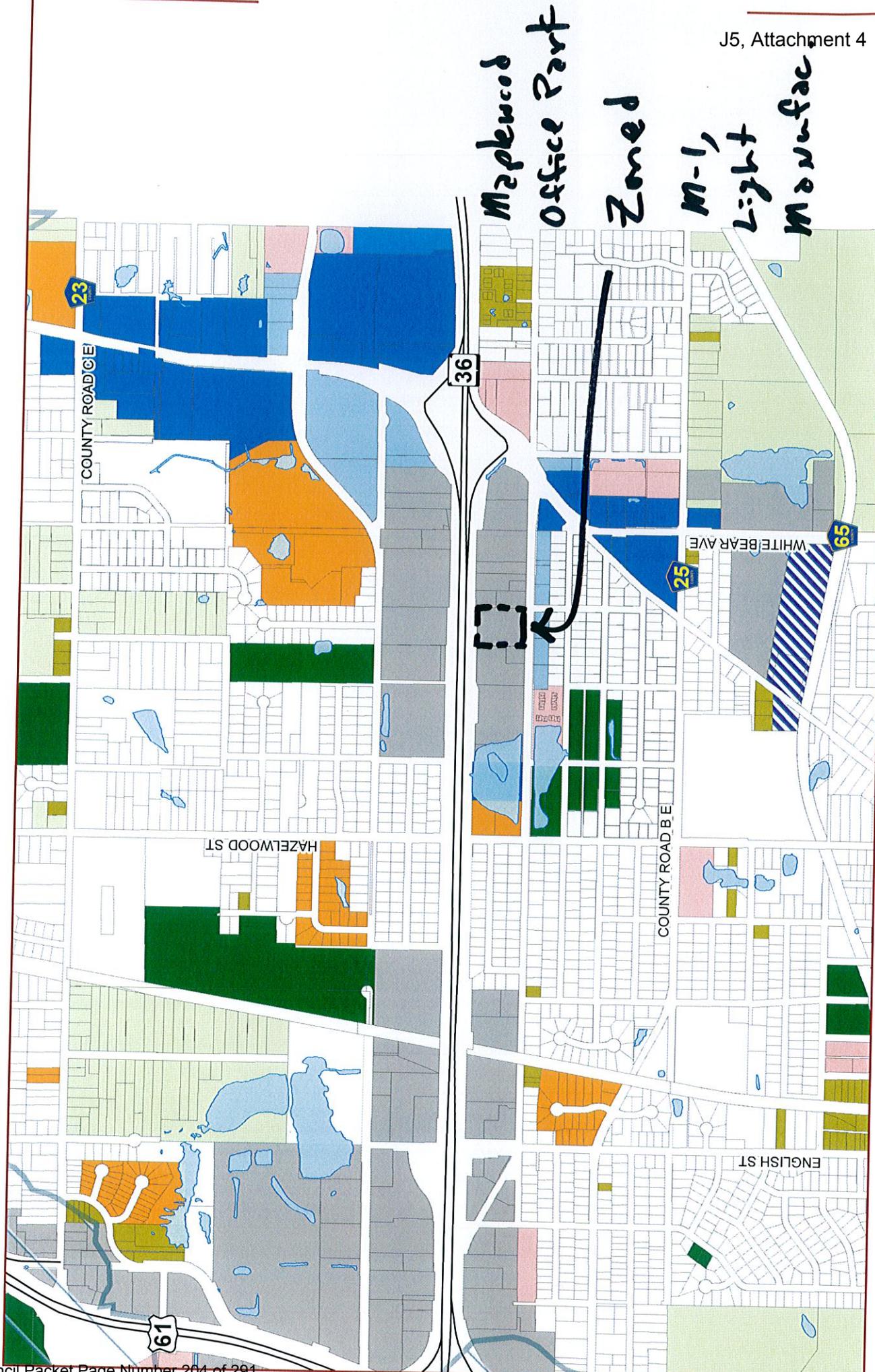
-  Commercial
-  Industrial
-  Government
-  Institutional
-  Park
-  Open Space
-  Water

Neighborhoods
 January 25, 2010

*Maplewood
 Office Park
 site*



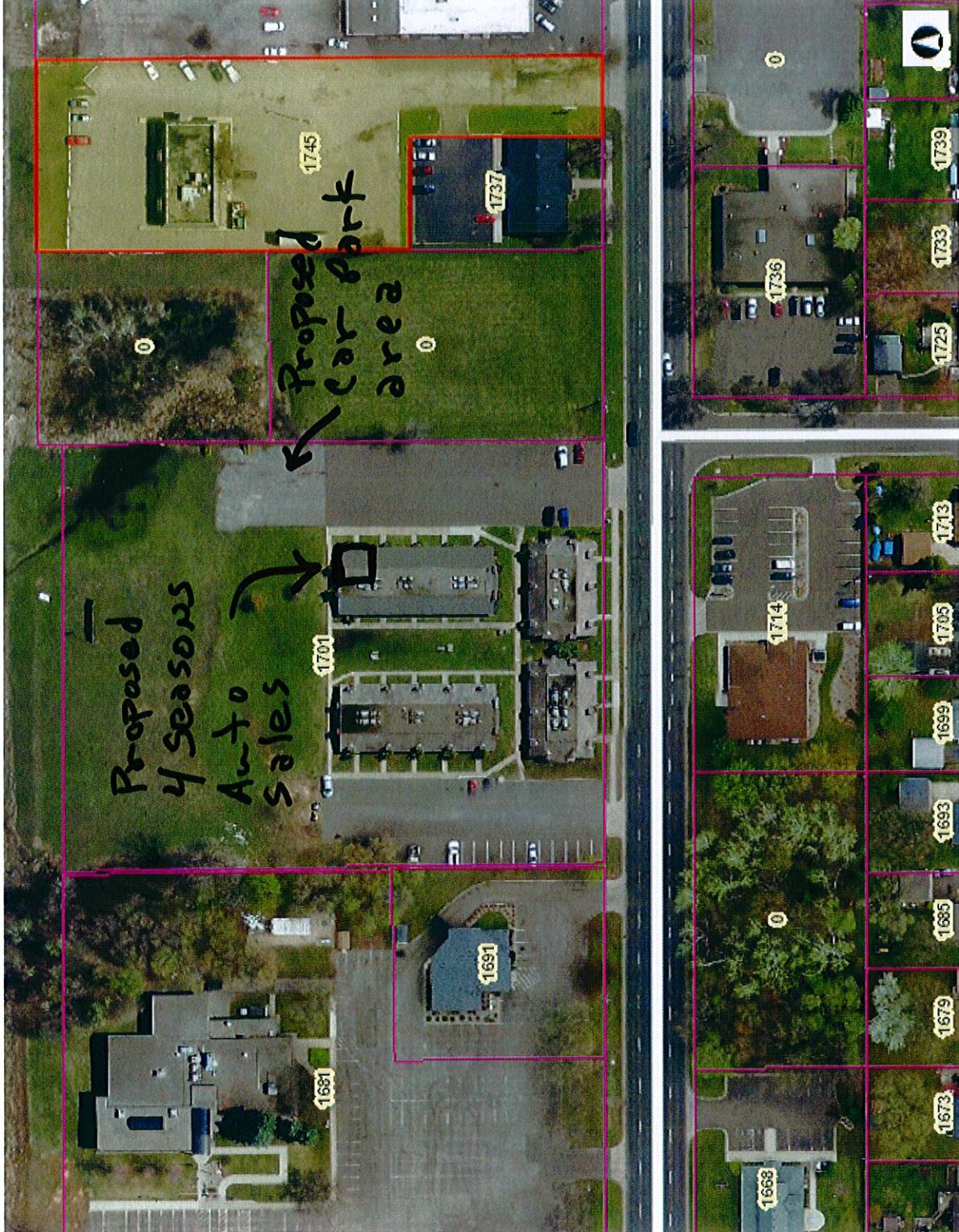
Maplewood
Office Park
Zoned
M-1,
Light
Manufact



Zoning Map



AERIAL VIEW



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

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© Ramsey County Enterprise GIS Division

2/21/14

4 SEASONS AUTO SALES, DLR 37208
1595 East County Rd E
Gem lake, MN 55110
651-276-3038



I, Dennis Newcomb, am seeking a conditional use permit to operate a small, used car dealership at the location of 1705 Cope Ave, Maplewood MN 55109 (units A and B). I am requesting that ten parking spaces be allocated to park the inventory of the dealership. These spaces are shown clearly in the drafted site plan. All signage for the dealership would be in compliance with the city ordinances and permits will be applied for through the city of Maplewood. The proposed parking spaces have been determined by Carl and Charlene Elmquist as spaces that will not interfere with the operations of the other businesses in the office park. The proposed parking spots are also directly in front of the office that will be occupied by the dealership at the end of the building. The inventory that will occupy the parking spaces as specified above, will be clean, well maintained, and ready to sell at all times. There will not be repairable or any vehicles in non working condition parked on site at any time. All detail and repair work will be contracted out to neighborhood businesses. This contract work for all repair and detailing will ensure that there will be no environmental issues or general unsightliness brought to the community as a result of the proposed dealership.

Proposed hours of operation are as follows:

Monday - Friday 10am - 7pm

Saturday 10am - 6pm

Sunday closed

Thank you for your consideration in this matter,

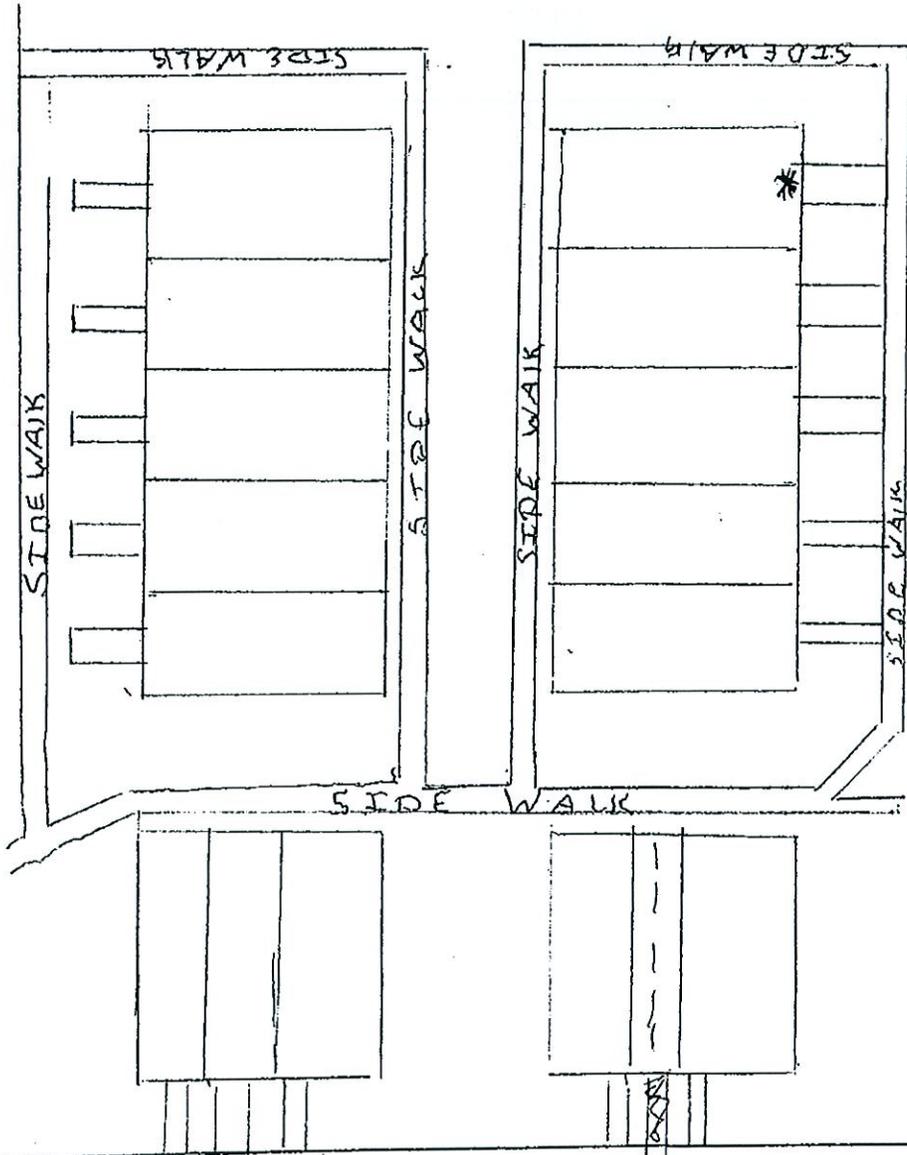
Dennis Newcomb

HIGHWAY 30 EAST →

RECEIVED
APR 14 2014
By _____

For site Erection
Proposed
Parking

vech	vech



COPE AVE EAST →

DRAFT
MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, MAY 20, 2014

5. PUBLIC HEARING

a. 7:00 p.m. or later: Approval of a Conditional Use Permit for Used Car Sales at the Maplewood Office Park, 1705 Cope Avenue

- i. Senior Planner, Tom Ekstrand gave the presentation and answered questions of the commission.
- ii. The applicant, Dennis Newcomb, 4 Seasons Auto Sales, 1705 Cope Avenue addressed and answered questions of the commission.
- iii. Employee, Jim Long, 4 Seasons Auto Sales, 1705 Cope Avenue, addressed and answered questions of the commission.

Chairperson Desai opened the public hearing.

1. Shelly Larson, Maplewood resident 1713 Lark Avenue, addressed the commission. Ms. Larson is opposed to the proposal.
2. Joe O'Brien, Maplewood resident 1706 Lark Avenue, addressed the commission. Mr. O'Brien is opposed to the proposal.

Chairperson Desai closed the public hearing.

Commissioner Tripler moved to approve the conditional use permit resolution to allow a used-car sales business located at 1705 Cope Avenue. Approval is based on the findings required by ordinance and subject to the following conditions: **(additions to the motion are underlined and in bold)**

1. All construction shall follow the site plan date-stamped April 14, 2014, approved by the city. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The property owner shall clean up the site in the following ways (to be completed in six months from this approval, unless otherwise noted):
 - The brush pile along the west side of the property shall be hauled away.
 - The unapproved signs on the site shall be removed immediately.
 - A trash enclosure with a closeable, 100 percent opaque gate, shall be built for the trash dumpster which is sitting in the open.

- The main ground sign for the Maplewood Office Park shall be repaired to be more presentable.
5. New signs, if not in compliance with the comprehensive sign plan, shall be submitted to the community design review board as an amendment to the current sign plan. This approval must be granted prior to the installation of any signs that do not comply with the current sign criteria.
 6. The applicant shall not exceed a total ten cars for sale at any one time.
 7. **Hours of operation shall be Monday – Friday 10 a.m. – 7 p.m., Saturday 10 a.m. – 6 p.m. and closed on Sunday.**

Seconded by Commissioner Lindstrom.

Donofrio,
Lindstrom &

Ayes – Chairperson Desai,
Commissioner's
Ige, Kempe,
Tripler

Bierbaum

Nay – Commissioner

Commissioner Bierbaum voted Nay because he is concerned that the owner hasn't cleaned up the property very well and the applicant has broken the city rules by putting cars on the lot before the city council has even reviewed the proposal yet.

The motion passed.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Michael Martin, AICP, Planner
Tom Ekstrand, Senior Planner

DATE: June 2, 2014

SUBJECT: Approval of the Following Requests for a Holiday Station Store, 1285 Cope Avenue East:

- A. Approval of a Resolution for a Conditional Use Permit Revision to allow a motor fuel station to be open 24 hours a day and to have a Reduced Proximity to a Residential District
- B. Approval of a Resolution for Building and Parking Lot Setback Variances
- C. Approval of Design Plans

Introduction**Project Description**

Stephen Linn, of Linn Companies, is proposing to redevelop 1285 Cope Avenue with a Holiday Station Store consisting of a motor fuel station, convenience store and car wash. The applicant will tear down the existing shopping center to build the proposed Holiday Station Store. The original conditional use permit (CUP) for this site included a motor fuel station, therefore, this CUP request is treated as a CUP revision.

The property is zoned M1 (light manufacturing), which allows motor fuel stations by CUP. The city's comprehensive plan guides this parcel as C (commercial).

Requests

To build this development, the applicant is requesting that the city approve the following:

1. A CUP revision to allow:
 - a. A motor fuel station that would be open 24 hours-a-day. Code requires motor fuel stations to be closed between 11 p.m. and 6 a.m. if the station is closer than 350 feet to a residential district. Extended hours may be permitted by CUP.
 - b. A motor fuel station to be closer than 350 feet to a residential district.

2. A 10-foot building setback variance for the proposed car wash to be placed 20 feet from the north lot line and two 10-foot parking lot setback variances on the north and east sides of the site in order to have a five-foot setback from the Highway 36 and English Street rights-of-way.
3. Design Plans.

Discussion

Conditional Use Permit Revision

Open 24 Hours

The applicant has indicated that because of the site's location along Highway 36, a major regional transportation corridor, being restricted to opening at 6 a.m. would mean missing a significant portion of the morning commute. If the city council permits the proposed Holiday Station Store to be open 24 hours a day, staff recommends that the CUP restrict the use of intercoms if they would become a noise problem for neighbors. Also, all lights on the property should be designed and installed to prevent light spillover and glare for residential neighbors.

Proximity to Residential Districts

The proposed fuel island canopy is the closest structure to the residential district to the south. At its closest point, it would be 190 feet from those properties. City code requires that any structure in a M1 district be at least 350 feet from a residential lot unless a CUP is granted. In this instance, the existing building is already nearly that close so staff sees no reason why the proposed station should not be allowed. Staff, however, recommends that appropriate landscaping be provided along the south property line to provide a reasonable buffer for the homes to the south.

Proximity of Any Part of a Major Motor Fuel Station to Residential Districts

The proposed use is an appropriate use for a highway interchange location. Other Holiday stations have been built in Maplewood and nearby in North St. Paul which seems to be compatible with nearby residents. These are the Holiday Station Store on McKnight Road and Lower Afton Road in Maplewood and the Holiday Station Store in North St. Paul at County Road B and McKnight Road.

The only complaint staff has gotten about the McKnight Road/Lower Afton Road store is because of the blue neon lights on the freestanding sign at that location. Staff does feel that these blue neon, or in this case LED, accent lights can be very glaring. The store in North St. Paul at Margaret Street and Highway 36 is this way.

The applicant has agreed to limit the blue LED lighting feature to the Highway 36 freestanding sign and to the north side of the building. They would eliminate it elsewhere on the building and canopy. Staff agrees with this approach.

CUP Findings for Approval

The zoning ordinance requires that the city council find that all nine “standards” for CUP approval be met to allow a CUP. In short, these state that the use would (refer to the resolution for the complete wording):

- Comply with the city’s comprehensive plan and zoning code.
- Maintain the existing or planned character of the neighborhood.
- Not depreciate property values.
- Not cause any disturbance or nuisance.
- Not cause excessive traffic.
- Be served by adequate public facilities and police/fire protection.
- Not create excessive additional costs for public services.
- Maximize and preserve the site’s natural and scenic features.
- Not cause adverse environmental effects.

The proposal would meet these CUP conditions if safeguards were taken against excessive lights and noise. English Street and Cope Avenue are designed to handle the traffic that would be expected by this use. Furthermore, the existing retail center has a fuel station and there had not been any traffic issues when it was open.

Outdoor Storage and Displays

Staff realizes that such fuel stations typically have some outdoor storage and sales displays for items like windshield washer fluid and water-softener salt. Staff recommends allowing such outdoor displays along the front or south elevation of the building , on the west side by the applicant’s patio area where they would have ice machines and LP tank storage and under the fuel pump canopy. Outdoor storage and sales should be prohibited anywhere else on site.

Neighborhood Pre-Application Notification

Prior to making any applications to the city, Mr. Linn sent out a letter to all property owners within 500 feet of the site offering to discuss the project and address concerns. Mr. Linn reported to the city that no residential property owners responded to his letter and two commercial property owners offered to sell him land. The city conducted its own neighbor survey and the comments can be found later in the report. The result of staff’s survey was five in favor and nine opposed to this proposal.

Setback Variances

Building Setback

The proposed building would be 20 feet from the north lot line which is the Highway 36 right-of-way line. The code requires 30 feet. The Highway 36 boulevard is very wide, however, at 82 feet. Normal street boulevards are 12 to 15 feet wide. In that instance, a 30-foot building setback would be needed. Staff does not have any problem with this variance since the proposed building would still be over 100 feet from the highway.

Parking Lot Setbacks

As with the building setback variance the parking lot setbacks of five feet from the north and east would not be a problem since the boulevard widths are very wide and essentially result in a sufficient parking lot setback. As with the 82-foot-wide Highway 36 boulevard, the English Street boulevard ranges from 50 to 70 feet, therefore, a parking lot setback on that side of five feet would not be a problem.

Design Review

Curb Cuts/Driveways

There are three existing curb cuts into the property, two along Cope Avenue East and one along English Street. The proposed site plan shows a single, right turn only curb cut from English Street serving southbound traffic. Traffic traveling north on English Street would not be able to enter this access point. The Minnesota Department of Transportation (MnDOT) is requiring that the applicant design the English Street curb cut to only allow right turns in from southbound traffic. Exiting at this point would not be allowed nor would left turns into the site along English Street. All cars exiting the site would need to exit onto Cope Avenue.

Sidewalks

There are existing sidewalks along Cope Avenue East and English Street. This project will not change the current placement of sidewalks, but any disturbance to the walks because of the placement of the new driveway access points must be repaired by the applicant.

Site Layout

The building meets or exceeds the required setbacks from Cope Avenue, English Street and the west property line (Figure 1). As described above, a variance is needed from the Highway 36 right-of-way. The fuel island canopy meets the requirements of being setback at least 15 feet from the street right-of-way line and five feet from a nonresidential property line.

Parking

City code requires retail stores to have one parking stall per 200 square feet of retail space and fuel stations to have four spaces. This site would require 35 parking spaces. The applicant is proposing 11 spaces in front of the store, five spaces in the southeast corner of the site and 18 spaces under the canopy. This leaves the site one space short of the city's parking requirements. The applicant shall amend the site plan to add an additional parking spot.

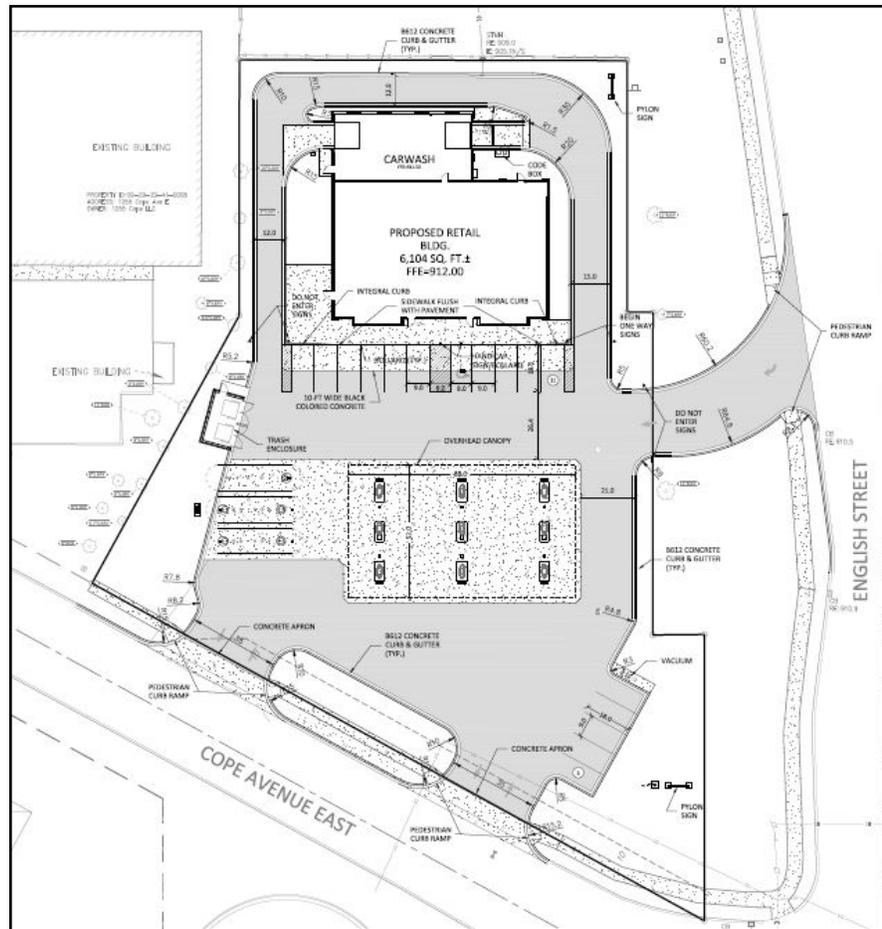
The general-use parking stalls are required to be 10 feet wide by 18 feet deep to meet city code requirement for a retail (high turnover) use. The applicant's plans show two spaces in front of the store 9 feet wide. The plan needs to be revised to show 10-foot wide spaces. The spaces in the southeast corner are shown as 9 feet wide.

Nine-foot-wide spaces are permitted if designated to be for employee-parking only.

Landscaping

The landscape plan shows 11 deciduous trees on site and 3 coniferous trees on the south side of Cope Avenue by the cul-de-sac. The applicant has proposed the three coniferous trees on the city right-of-way across Cope Avenue to provide additional screening. Though staff appreciates this effort, staff does not recommend allowing the applicant to plant landscaping off of the site on city right-of-way. This would eventually lead to maintenance issues and tree replacement problems should the trees die. There is not a great deal of room for evergreens in these locations either. If they would survive, they would soon crowd into the Cope Avenue cul-de-sac or into Cope Avenue.

Figure 1 – Site Plan



To fill in some voids in the landscaping plan, primarily along the English Street and Highway 36 frontages, staff recommends adding decorative trees, perhaps additional Snow Crabapples or Sugar Maples for site beautification. There is certainly opportunity for planting in these areas without obscuring the visibility of the site. Staff recommends that the applicant revise the landscaping plan to add plantings for staff's approval.

Lighting

City code requires the submittal of a lighting plan which ensures all freestanding lights maintain a height of 25 feet or less and that the maximum illumination at all property lines does not exceed .4-foot-candles. The plan meets the pole height requirements but does exceed the foot-candle requirements at certain points long the property line. The applicant should submit a revised photometric plan for staff approval that would meet all city requirements. Also, the lights for the fuel pump canopy area should be recessed into the canopy so they do not create any light glare from drop-down style lighting lenses. The applicant has stated that they would recess the under-canopy lights.

Trash Enclosure

The location of the proposed trash enclosure is on the west side of the site and will be built with brick and have a solid cedar gate.

Signage

Signs are not included in this review. The applicant must apply for sign permits which will be evaluated with the city's sign ordinances.

Building Elevations

The exterior of the building is attractive and will be constructed with brick, EIFS, and simulated stone for columns (Figure 2). The gas pumps will also have brick elements while the canopy will have metal panels matching the color of the EIFS on the main building. Blue awnings are proposed on the south, west and east elevations. Staff also recommends adding them to the windows on the north elevation. The plans do not show the location of any mechanical equipment. Any rooftop equipment must be screened from the residential areas.

Figure 4 – Front Elevation



Department and Agency Comments

MnDOT: Molly McCartney, senior transportation planner, reviewed this project for MnDOT. MnDOT has no concerns with the proposed variances for the setbacks but are requiring that the English Street access driveway be designed to restrict access to southbound traffic only. Ms. McCartney's comments are attached to this report.

Engineering Department: Jon Jarosch, staff engineer, reviewed the development proposal and his report, dated May 5, 2014 and is attached.

Environmental Review: Shann Finwall, environmental planner, stated that the tree replacement requirements of the city code would have to be met.

Building Department: Nick Carver, building official, reviewed the development proposal and has the following comments: Must meet all code requirements. Demo permit approval required from Ramsey County.

Fire Department: Butch Gervais, fire marshall, reviewed the development proposal and has the following comments: Applicant will need to pull permits for installing tanks and for all fire protection systems. If they plan to operate 24 hours as they state they need to make sure that all emergency shut offs are install outside according to code.

Police Department: Paul Schell, police chief, reviewed the development proposal and has the following comments: No compelling issues for concern. Police would ask and recommend the applicant install and operate high definition video both inside the store and in the parking lot/pump/carwash areas.

Commission Actions

May 20, 2014: The planning commission recommended approval of the requested CUP and variances. The planning commission was supportive of the applicant's request to be allowed to use the west side of the building for the storage and display of ice machines and LP tank-exchange tanks; to apply the blue LED accent lighting on the north side of the building and the northerly freestanding sign only and to be allowed to have the car wash in use 24 hours a day because it is located far from the homes and adjacent to Highway 36. Staff revised the report to reflect those changes.

May 27, 2014: The community design review board recommended approval of the building, site and landscaping plans. They added a condition that the blue window awnings be added to the north elevation of the car wash and that the earth berm along Cope Avenue be at least three feet tall.

Budget Impact

None.

Recommendations

1. Adopt the resolution approving a conditional use permit revision for a major motor fuel station to be located at 1285 Cope Avenue. This CUP allows the Holiday Station Store to be open 24 hours a day and to be constructed closer than 350 feet to a residential district. Approval is based on the findings required by ordinance and subject to the following conditions (additions are underlined and deletions are crossed out):
 - a. Adherence to the site plan, ~~dated May 27, 1988~~ date-stamped April 25, 2014, unless a change is approved by the ~~City's Community Design Review Board~~ City Council. Staff may approve minor changes.
 - b. The right-turn lane proposed along English Street shall be subject to the City Engineer's and MnDOT's approval.
 - c. The applicant shall ~~restripe~~ repair any damage to the sidewalk and curbs along English Street and Cope Avenue, and widen it if necessary, to provide a left-turn lane for west-bound Highway 36, subject to the MnDOT's and the City Engineer's approval.
 - d. The landscape plan shall be revised for ~~Community Design Review Board~~ staff's approval showing:
 - 1) ~~On-site berming along Cope Avenue and English Street. These berms shall be four feet tall.~~
 - 2) ~~A thick screen of evergreen plantings shall be provided, maintained and replaced when necessary on top of the berms to block headlight glare, to meet the requirements of Section 36-27 of the City code.~~
 - 3) ~~Trees shall also be planted on top of the berms.~~
 - The addition of landscaping along the English Street and Highway 36 sides of the site. Also, the applicant shall move the three Colorado Blue Spruce that were proposed on the south side of Cope Avenue onto the site. The landscaping plan shall also meet or exceed tree-replacement requirements. The site shall have in-ground irrigation provided. The revised landscaping plan shall be further developed to provide landscaping screening on the south and southeast sides of the site.
 - e. ~~Gas sales shall be limited to two dispensers on one island. There shall be no vehicle repair or maintenance.~~
 - f. ~~The upper floor uses, facing Cope Avenue, shall not be open between the hours of 10:00 P.M. and 7:00 A.M. The fuel station, convenience store and car wash are~~ allowed to be open 24 hours a day. Intercom use may be limited by the city if there are complaints about volume and late night use.
 - g. ~~There shall be no temporary or permanent outside storage or sales, except fuel~~ Outdoor storage and sales are allowed along the south and west building elevations

and under the gas canopy. Outdoor storage and sales are not allowed anywhere else on site.

- h. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 - i. The city council shall review this permit in one year.
2. Adopt the resolution approving the following setback variances for the proposed Holiday Station Store building and parking lot: a ten-foot building setback variance from the north property line (code requires 30 feet and 20 feet is proposed) and ten-foot parking lot setback variances for the parking lot from the north and east property lines (code requires 15 feet and five feet is proposed). These variance approvals are based on the following findings:
- a. The proposed use would be in harmony with the general purposes and intent of the zoning ordinance since the wide boulevards on the north and east would provide substantial building and parking lot setbacks on those sides.
 - b. The proposed commercial use is consistent with the commercial classification of the Maplewood Comprehensive Plan.
 - c. The applicant is proposing to use the property in a reasonable manner that would otherwise not be permitted by the city's major motor fuel station setback requirements. The plight of the landowner is due to circumstances unique to the property not created by the landowner and the variance will not alter the essential character of the locality.
3. Approve the plans date-stamped April 25, 2014, for the Holiday Station Store to be located at 1285 Cope Avenue East. Approval is subject to the applicant doing the following:
- a. Repeat this review in two years if the city has not issued a building permit for this project.
 - b. Prior to issuance of a grading or building permit, the applicant must submit to staff for approval the following items:
 - A revised landscaping plan showing landscaping along the English Street and Highway 36 sides of the site. Also, the applicant shall move the three Colorado Blue Spruce that were proposed on the south side of Cope Avenue onto the site. The landscaping plan shall also meet or exceed tree-replacement requirements. The site shall have in-ground irrigation provided. The earth berms along the Cope Avenue frontage shall be at least three feet tall.

- A revised site plan providing for all customer parking spaces to be 10 feet wide. There must be a total of 35 parking spaces. Parking spaces designated for employees may be nine feet wide and shall be signed as such. Handicap-accessible parking spaces shall comply with ADA, American's With Disabilities Act requirements.
 - A revised building elevation plan indicating that only the north and east sides of the building and the northerly, highway-frontage freestanding sign, shall have the blue LED accent light bands applied. All lighting fixtures on the under-side of the fuel island canopy shall be recessed so their lenses do not drop beneath the bottom of the canopy. The blue awnings proposed on the building shall also be applied to the windows on the north elevation.
 - A revised photometric plan which meets all city lighting requirements.
 - An irrevocable letter of credit or cash escrow for all required landscaping. The amount shall be 150 percent of the cost of the work. The city shall hold this escrow until it has been shown that the landscaping has survived one full growing season.
 - A plan to either paint roof-top mechanical equipment or to possibly screen it, as code requires, from nearby homes.
- c. Signage on the property is not part of the design review approval. The applicant shall apply for sign permits to be reviewed by staff.
- d. Comply with all requirements of the engineering report dated May 5, 2014.
- e. All work shall follow the approved plans and these conditions. Staff may approve minor changes.

Citizen's Comments

City staff surveyed the owner of the 42 properties within 500 feet of the site for their comments about the proposal. Of the 15 replies, five were in favor, nine were opposed and one had concerns.

In Favor

1. I would like a Holiday Station Store on this location. (Kurt and Christa Fechter, 1249 Lark Avenue East)
2. I have reviewed this plan from Linn Company. Love the idea. Convenience is always welcome!! I have missed having a gas station there. My vote is yes. (Sandra Webinger, 1292 Lark Avenue East)
3. Looking forward to the Holiday Station Store. Their buildings are always clean. Good choice another taxpayer that's good. (Frank and Therese Wegleitner, 1252 Cope Avenue East)
4. Great idea. We really need a station around here. 100 percent in for this. (Arnold and Joan Omath, 1270 Lark Avenue East)
5. I have received a letter from you with reference to the station store the Linn family wants to build adjacent to my building. I have no concerns with respect to the intended plans to build a station store. The benefit I see for me would be enhanced security for my building. (Peter Hoefler, 1255 Cope Avenue East)

Opposed

1. Absolutely not. No 24 hours. Never. Absolutely no variances. Why have ordinances at all if you give 1/3 of it away. Build one 210 feet from your house. (Gary and Deborah Flasch, 1268 Cope Court East)
2. I am against it for these reasons. 1. It decreases my property value. 2. A 24 hour operation – no persons or guest; close 1 – 5 a.m. 3. The car wash blower and dust vacuums will be a summer nuisance. 4. The proposed Cope exit is very close to cars crossing and turning off of English. This may require a stop and go installation at the busy crossing. English is already a hazard. (Roger Franz, 1285 Cope Avenue East)
3. We have lived kitty corner from the site for 24 years, and have seen the gas stations come and then go out of business. There are fast food options and a gas station one mile away. I am concerned about many things in this proposal - 1- Operating 24 hours a day – This area IS residential on one side and light manufacturing on the other. It should not be open 24 hours. 2 - The setback variance – Citizens count on the city keeping us safe. There is a reason for this code requiring 350 feet. The Linn proposal should work within the allowed perimeters. 3 - How bright is the lighting from the business? Will there be a berm high and large enough to block the lights and activity? Will there big sign be on Hwy 36? How large and bright will the sign be on Cope & English? (Ann Cleland, 1308 Cope Avenue East)

4. We have concerns regarding the proposed convenience store/gas station at 1285 Cope. Setback Variance from 350 feet setback : We live at 1276 E Cope Ct. We have direct line of site on to 1285 Cope from our living room and dining room table. Our house is less than 350 feet from 1285 Cope. The front of our house faces 1285 Cope - our bedrooms are in the front of our house. We object to having gas bumps less than 350 feet from our front door. Conditional Use Permit: We object to having this convenience store/gas station open 24 hours a day. We are concerned about the noise of the vehicle and trucks coming and going at all hours. We are also concerned about the possible increase in the crime rate because convenience stores/gas station which operate 24 hours a day are known to have a high crime rate. (Thomas and Mary Jane Shock, 1276 Cope Court East)
5. I do not think it is a good idea to allow the variance for the Holiday Station at the proposed site of 1285 Cope. These rules/laws are put in place to protect the residents and even with all the safety measure put in place the chances of something going wrong are probably one in a million. I do not think it is worth the income to allow that chance and then show up in the news with disaster and fatality's because we thought it wouldn't happen to us. If the zoning states 350 feet from Residential Property then Holiday Station should go back to the drawing board and redesign so it fits the zoning laws. (Carol Rydeen, 2240 English Street North)
6. I am against the setback variance. I don't live directly across from that property but if I did I would be strongly against allowing Holiday into that location. The houses along Cope Court have their front doors face directly at the proposed development. They would have bright lights and noise in their front yards 24/7. There is very little space between their yards and the proposed development. Secondly I am against the conditional use permit. I live at 2240 English St. The new English St / Hwy 36 interchange is very nice. Unfortunately for houses along English St, traffic has increased substantially from levels prior to the new interchange. There are already two houses for sale on my block as a direct effect of the increased traffic. We plan on being the third house for sale within the next year also due to the heavy traffic. Adding a Holiday station on the next block will only increase traffic that much more. Although the Holiday station would bring business and tax revenue into Maplewood I believe the cost would be too high to the people that live in the area. (Rick Rydeen, 2240 English St)
7. Please deny this; we already have too much commercial traffic on Cope. Too many cars speeding, 24 hour store draws more trouble (robberies), loud cars and not enough police patrol to protect us and our property (Gary and Debra McDonough, 1340 Cope Avenue East)
8. I am opposed to 24 hour operations at this location. The close proximity to Highway 36 may encourage late night illegal activities and robberies with use of guns in our neighborhood. (May Lou Lindeman, 1284 Lark Avenue East)
9. I feel the property is too small for all the activity and structures. There will be too many driveways too close to an already congested, confusing and accident prone intersection, especially during rush hour. You're creating more problems to two busy streets! (Tracy and Joseph Mincher, 2303 Atlantic Street North)

General Comments

1. As for any concerns that I have on the proposal, I would have to say that my main concern is the 24 hr aspect. Although this makes it convenient for the customers, it may also bring in unwanted attention in noise levels, clientele, and make it more attractive to being robbed. Concerning the setback variance, my residence is on the outer edge of those you contacted (most likely past the 350 ft rule), and although it is a concern, I feel that others should have a louder voice in the matter. (Al Benson, 1259 Lark Avenue)

Reference

Site Description

Site size: 1.14 acres

Existing Use: Shopping center and vacant motor fuel station

Surrounding Land Uses

North: Highway 36 (Right-of-way)

South: Cope Avenue East, Cope Court and single-family homes (zoned R1)

East: English Street (Right-of-way) and vacant site (zoned M1)

West: Vacant building (Zoned M1)

Planning

Existing Land Use Designation: Commercial (C)

Existing Zoning: Light Manufacturing (M1)

Criteria for Approvals

Findings for CUP Approval

Section 44-1097(a) requires that the city council base approval of a CUP on nine findings. Refer to the findings for approval in the resolution.

Motor Fuel Stations

Section 44-512 of the city code regulates motor fuel stations:

- A. The setback of any overhead canopy shall be at least 15 feet from the street right-of-way line and five feet from a nonresidential property line.
- B. The setbacks to a residential lot line in section 44-20(c)(6) shall include motor vehicle washes, fuel dispensers or canopies.
- C. All parts of major motor fuel stations, motor vehicle washes or maintenance garages shall be at least 350 feet from any property the city is planning for residential use.
- D. No unlicensed or inoperable vehicles shall be stored on the premises for more than 48 hours, except in storage areas that are fully screened from public view.
- E. All trash, waste materials and obsolete parts shall be stored within an enclosed trash container.

- F. All repair, assembly, disassembly and maintenance shall occur within an enclosed building, except minor maintenance. Minor maintenance shall include work such as tire replacement or inflation, adding oil or wiper fluid replacement.
- G. The city must approve the location and type of outdoor storage in the conditional use permit.
- H. Noise from operations, including external speakers, shall not exceed the noise standards of the state pollution control agency.
- I. No motor fuel station or maintenance garage within 350 feet of a residential lot line shall be open to the public between the hours of 11:00 p.m. and 6:00 a.m. The city council may allow or require different hours of operation as part of the approval process of a conditional use permit for maintenance garages and motor fuel stations.
- J. Fuel station dispenser islands, parking areas, and drives shall be screened from residential lot lines in conformance with section 44-19(c) and (d).
- K. Parking shall be limited to paved areas.
- L. All new or replacement underground fuel storage tanks shall meet the standards of state statutes and the standards of the state pollution control agency. Such tanks shall also have a UL listing appropriate for their use. In addition, installation plans shall be submitted to the state fire marshal's office for approval.
- M. There shall be leak detection equipment on all new and existing tanks according to U.S. Environmental Protection Agency (EPA) schedule deadlines. Leak detection facilities shall include electronic (in tank) monitoring equipment as well as manual daily measurement and recording of tank levels. Records of daily tank levels, fuel purchases and fuel sales shall always be available on site for inspection by the fire marshal.
- N. Vents from an underground fuel storage tank shall be 200 feet from a residential lot line. The city council may approve a lesser setback if the developer can prove that the topography or existing or proposed buildings will prevent fumes from reaching a residential lot line.
- O. Motor vehicle washes shall be subject to the same conditions as stated for motor vehicle fuel stations, with the following additional conditions:
 - a. Water from a motor vehicle wash shall not drain onto a public street or access. A drainage system shall be installed, subject to the approval of the city engineer.
 - b. There shall be stacking space for at least four vehicles.

Variance Findings

Section 44-13 of the city code allows the city council to grant variances. All variances must follow the requirements provided in Minnesota State Statutes. State law requires that variances shall only be permitted when they are found to be:

1. In harmony with the general purposes and intent of the official control;
2. Consistent with the comprehensive plan;
3. When there are practical difficulties in complying with the official control. "Practical difficulties" means that the property owner proposes to use the property in a reasonable manner not permitted by an official control. The plight of the landowner is due to circumstances unique to the property not created by the landowner and the variance, if granted, will not alter the essential character of the locality.

Design Review

Section 2-290 of the city code requires that the community design review board make the following findings to approve plans:

1. That the design and location of the proposed development and its relationship to neighboring, existing or proposed developments, and traffic is such that it will not impair the desirability of investment or occupation in the neighborhood; that it will not unreasonably interfere with the use and enjoyment of neighboring, existing or proposed developments; and that it will not create traffic hazards or congestion.
2. That the design and location of the proposed development is in keeping with the character of the surrounding neighborhood and is not detrimental to the harmonious, orderly and attractive development contemplated by this article and the city's comprehensive municipal plan.
3. That the design and location of the proposed development would provide a desirable environment for its occupants, as well as for its neighbors, and that it is aesthetically of good composition, materials, textures and colors.

Application Date

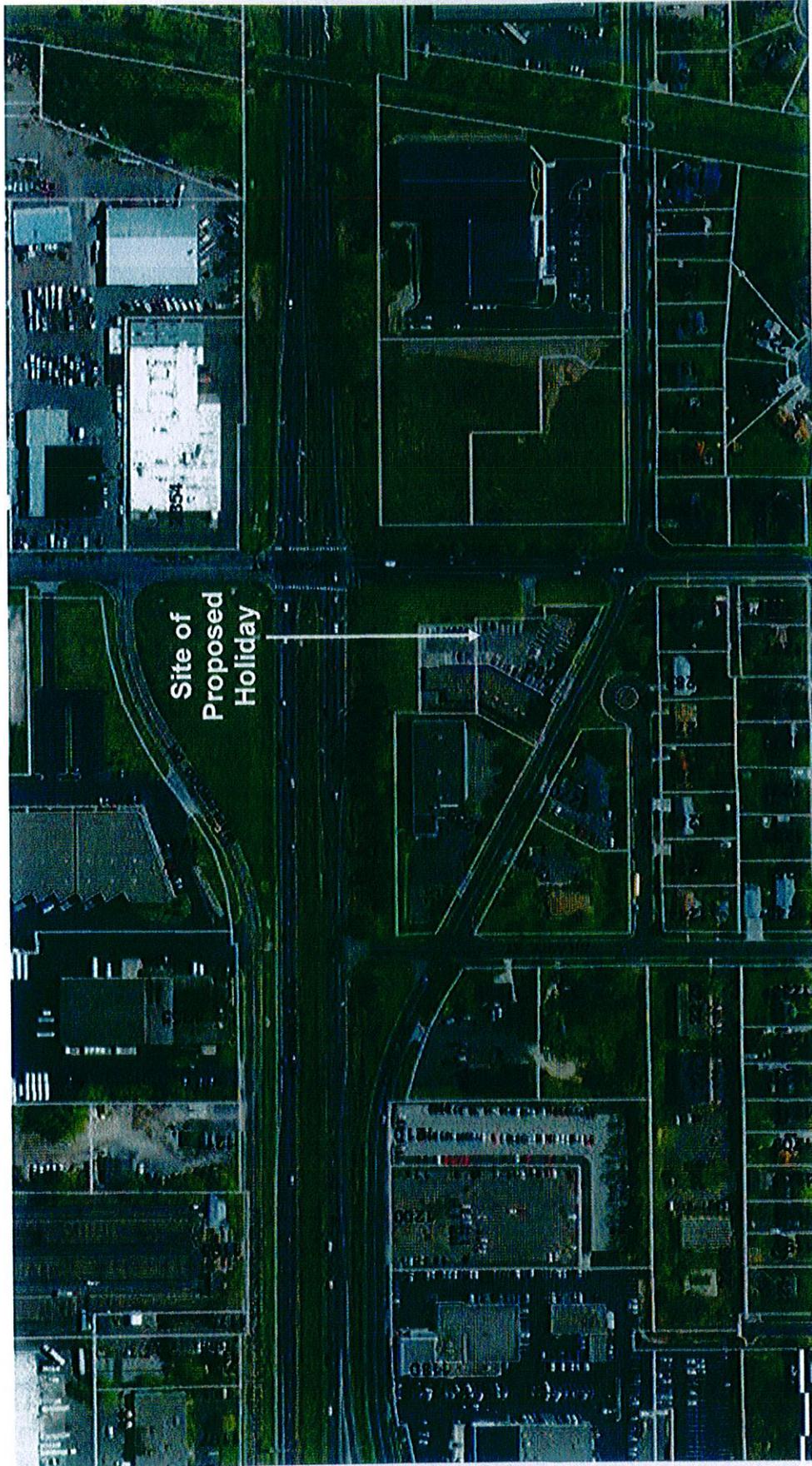
State statute requires that the city complete its review of these requests within 60 days of having a complete application. The applicant's materials were considered complete on April 25, 2014. Therefore, the deadline for the city's decisions on these requests is June 24, 2014. State statute allows the city to extend this review period an additional 60 days if needed.

Attachments

1. Location Map/Aerial Photo
2. Land Use Map
3. Zoning Map
4. Applicant's Letter, dated April 10, 2014
5. Applicant's Letter to Neighborhood, dated February 21, 2014
6. Engineering Review dated May 5, 2014
7. MnDOT Review dated April 30, 2014
8. Conditional Use Permit Revision Resolution
9. Variance Resolution
10. Planning Commission Minutes dated May 20, 2014
11. Community Design Review Board Minutes dated May 27, 2014
12. Applicant's Plans date-stamped April 25, 2014 (Separate Attachment)

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Location Map—1285 Cope Avenue—Proposed Holiday Station Store



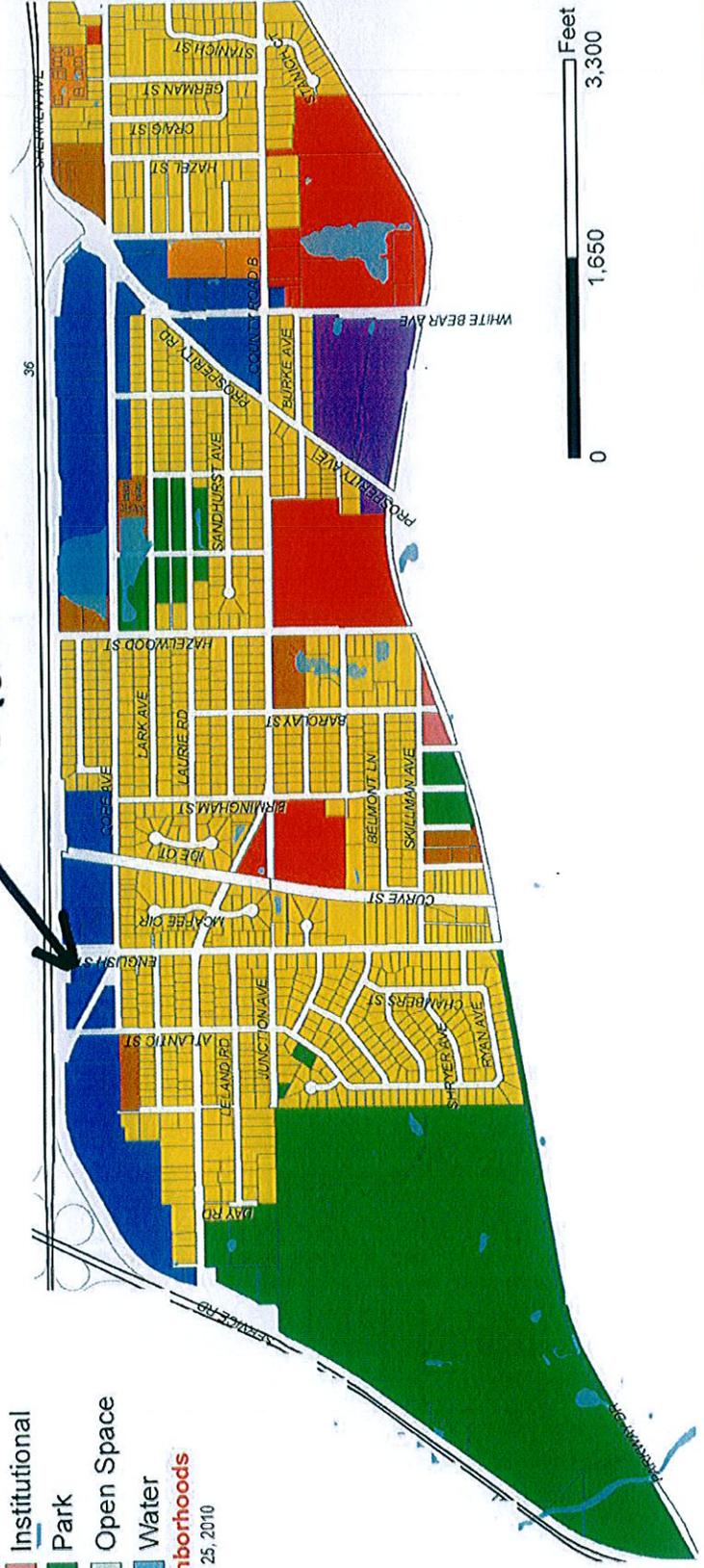
CITY OF MAPLEWOOD
2030
 COMPREHENSIVE PLAN

Sherwood Glen - Future Land Use Map

-  Rural/ Low Density Residential (0.5 - 1.5 Units per Acre)
-  Low Density Residential (2.6 - 6.0 Units per Acre)
-  Medium Density Residential (6.1 - 10.0 Units per Acre)
-  High Density Residential (10.1 - 25.0 Units per Acre)
-  Mixed Use (6.0 - 31.0 Units per Acre)
-  Commercial
-  Industrial
-  Government
-  Institutional
-  Park
-  Open Space
-  Water

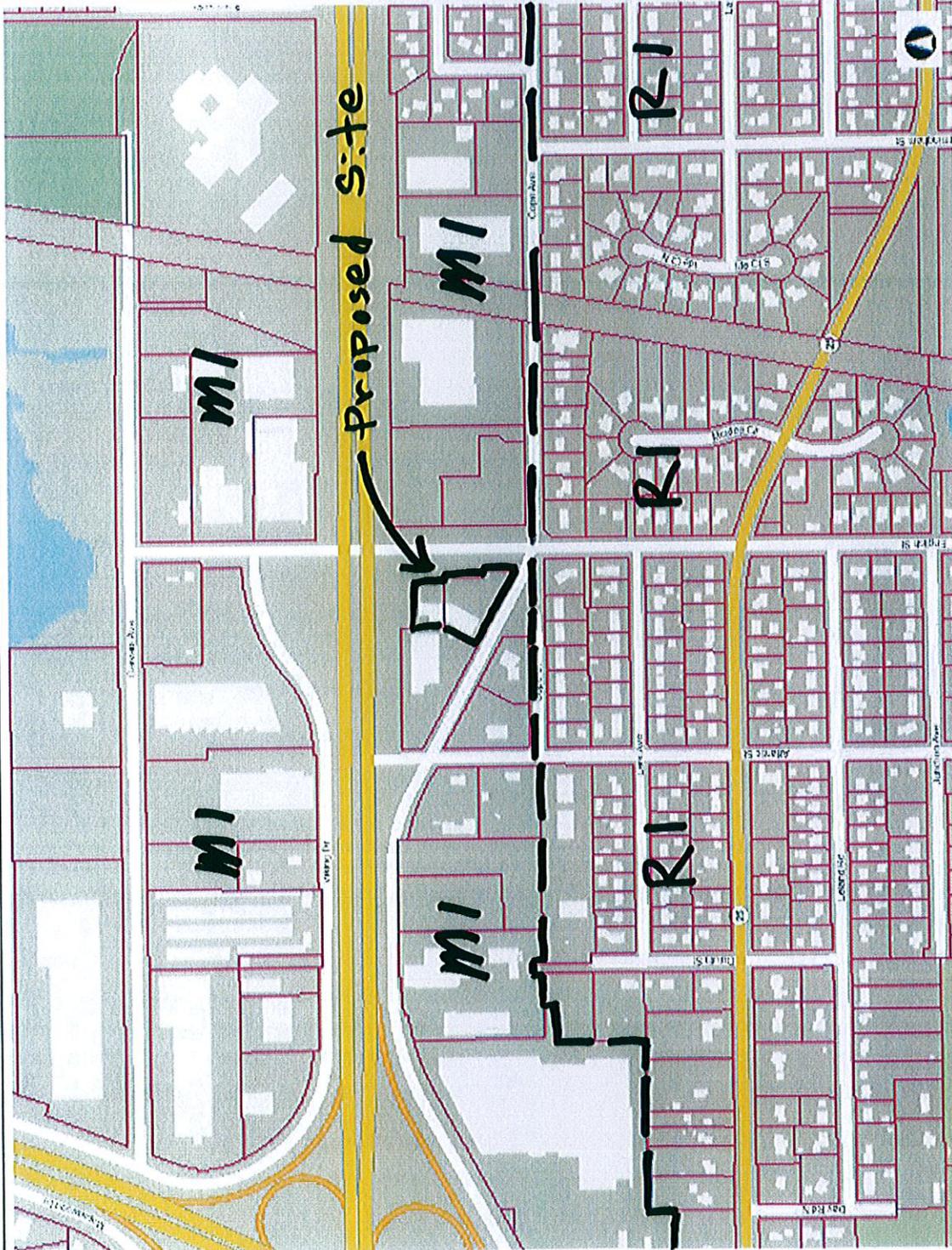
Neighborhoods
 January 25, 2010

*Proposed Holiday Station
 Store Site*





Zoning Map



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



WOODLANE PROFESSIONAL CENTER
1789 WOODLANE DRIVE, SUITE A
WOODBURY, MN 55125-3910

P 651.731.0515 F 651.731.4628

April 10, 2014

Redevelopment of 1285 Cope Avenue

As the Chief Executive Officer of The Linn Companies I am requesting consideration of the attached application to redevelop the multitenant building at 1285 Cope Ave. (southwest corner of Hwy 36 & English St.). The proposal is to tear down the existing building and build a state of the art neighborhood Holiday Stationstore.

Our company would be the developer and franchisee of the proposed Holiday Stationstore. Currently we operate 8 gasoline convenience stores throughout Minnesota including 5 Holiday Stationstores. We have also developed and currently operate multiple automotive service centers, automotive parts stores, laundry mats and multitenant buildings such as strip malls and office buildings. We have long been regarded as a premier developer and operator in such nearby communities as Oakdale, Woodbury, Cottage Grove, Newport, & Hastings among others. In 2012 we earned the Architectural Starr Award for the design of the Holiday we developed and operate in Coon Rapids.

On February 21st, The Linn Companies sent out letters to every property owner within 500 feet of the proposed development providing site plan information, pictures of recently developed sites and other pertinent information concerning the development. The letter included direct contact information and an offer to discuss or meet with residents personally to discuss any of their questions or concerns. As of the writing of this letter no contact has been made from any resident or property owner except for two commercial property owners who made contact regarding the sale of their properties.

We are very excited to bring a 24 hour Holiday Stationstore to the neighborhood and are confident that it will bring significant value to the community and especially to the nearby residents as has been shown with the Kwik Trip in Liberty on the Lake in Stillwater, or the Holiday Stationstore in the Eagle Valley development of Woodbury.

Thank you for your consideration. I look forward to being a great business citizen of Maplewood.

Sincerely,



Stephen Linn
Chief Executive Officer
The Linn Companies



WOODLANE PROFESSIONAL CENTER
1789 WOODLANE DRIVE, SUITE A
WOODBURY, MN 55125-3910

P 651.731.0515 F 651.731.4628

Proposed redevelopment of 1285 Cope Ave., Maplewood, MN.

February 21th, 2014

Dear Property Owner:

The following is a notice from The LINN Companies of a proposed redevelopment of 1285 Cope Ave., Maplewood, MN (South West Corner of Hwy 36 & English Street).

This notice is intended to allow you, the nearby property owner, an opportunity to view drawings and exhibits of the proposal, provide comments and give you my direct contact information to facilitate an open dialog.

The proposal is to tear down the existing building and build a state of the art neighborhood Holiday Stationstore that provides customers with a shopping experience that is unique...wide aisles, Blue Planet Gasoline, a variety of food offerings exclusive to Holiday, a car wash, easy accessibility and exceptional enhanced customer care.

Attached you will find the following exhibit information:

- 1) Current site plan with existing structures.
- 2) Proposed site plan of new Holiday Stationstore.
- 3) Proposed Holiday Stationstore landscaping.
- 4) Proposed Holiday Stationstore off site landscaping for additional residential screening.
- 5) Aerial proposed Holiday Stationstore site plan overlay.
- 6) Proposed Holiday Stationstore elevations.
- 7) Pictures of a recently built Holiday Stationstores.

The LINN Companies would be the developer and the franchisee of the proposed Holiday Stationstore. Our company develops and operates a variety of businesses

including, gasoline convenience stores, automotive service centers, automotive parts stores, laundromats and commercial multi tenant retail and office buildings. We operate under many different brands such as Holiday, BP, Daily Express, Goodyear, Autocare, NAPA, and Tumble Fresh and are well regarded as a premier developer and operator.

In 2012, The LINN Companies was awarded the Architectural Starr Award in design for our Holiday Stationstore franchise we developed and currently operate on the corner of Hwy 10 & Hanson Blvd in Coon Rapids, MN. For more information about us, check us out online at www.thelinnco.com.

Neighborhood convenience stores have shown to bring value to the neighborhood, not only through increased property values, but by providing a quick convenient way to buy a gallon of milk, stop in for your morning coffee, enjoy fresh bakery, or simply taking care of your vehicle's needs. Communities are realizing that our busy lifestyles are best served by providing such services close to where we live. Neighborhoods like Liberty on the Lake in Stillwater, Eagle Valley in Woodbury or Hinton Avenue in Cottage Grove have shown that a quality neighborhood convenience store brings considerable value to the neighborhood and its residents, providing quick convenient access to goods and services we purchase on a regular basis.

Although we have not yet set the timeline for this proposal, we do anticipate making a formal application to the City of Maplewood early this spring.

To learn more about the project or to address any issues you may have concerning the project, please feel free to contact me prior to March 21th, 2014 via email at slinn@thelinnco.com or call 651-731-0515 ext. 106 and I would be happy to discuss the proposal further or set up a time to meet in person.

Sincerely,



Stephen Linn
Chief Executive Officer

c.c. Michael Martin, Planner, City of Maplewood
c.c. Tom Ekstrand, Senior Planner, City of Maplewood
c.c. Jon Jarosch, Civil Engineer, City of Maplewood

Engineering Plan Review

PROJECT: Holiday Stationstore – 1285 Cope Avenue
PROJECT NO: 14-06
COMMENTS BY: Jon Jarosch, P.E. – Staff Engineer

DATE: 5-5-2014

PLAN SET: Engineering Plans dated 4-11-2014

REPORTS: Storm Water Management Report – Dated 4-11-2014

The Applicant is proposing to remove the existing strip center and gas station at 1285 Cope Avenue and redevelop the site into a Holiday Stationstore. The amount of disturbance on this site is greater than 0.5 acre which will require the applicant to meet the City's storm water quality, rate control, and other stormwater management requirements. There is an overall reduction in impervious surfaces proposed on this site. It appears that the storm-water management plan meets the City's requirements as it pertains to infiltration and rate control.

This review does not constitute a final review of the plans, as the applicant will need to submit construction documents for final review, along with ratified agreements, prior to issuing building and grading permits.

The following are engineering review comments on the design and act as conditions prior to issuing permits:

Drainage and Stormwater Management

- 1) The project shall be submitted to the Ramsey-Washington Metro Watershed District (RWMWD) for review. All conditions of RWMWD shall be met.
- 2) The applicant is proposing underground infiltration. A test of the drawdown capacity of the in-situ soils in the vicinity of the infiltration area, with City or RWMWD observation is required on site. This test is required to verify the infiltration capacity of the soils as it relates to the assumptions made in the storm water calculations.
- 3) Construction and maintenance details shall be provided for the proposed underground infiltration system.
- 4) Emergency overland overflows shall be identified for low-points and adequate stabilization shall be provided.
- 5) Provide manhole and catch basin construction details.

- 6) Provide 100-year HWL on plans for the underground infiltration system.
- 7) Provide dimensions of storm infiltration system relative to the building foundation. Infiltration systems shall not encroach to within 10 feet of the building.
- 8) CBMH 01 and CBMH 03 shall include a minimum 3-foot sump to capture sediment prior to discharge into MnDot right-of-way and the infiltration system respectively.

Grading and Erosion Control

- 9) All slopes shall be 3H:1V or flatter.
- 10) The proposed infiltration area shall be protected from sedimentation throughout construction.
- 11) Inlet protection devices shall be installed on all existing and proposed onsite storm sewer. Additionally, storm sewer inlets along Cope Avenue and English Street shall be protected throughout construction.
- 12) Cope Avenue, English Street, and any other street that receives construction related sediments shall be swept as needed to keep the road clear of sediment and construction debris.
- 13) All pedestrian facilities shall be ADA compliant.
- 14) A copy of the project SWPPP and NDPES Permit shall be submitted prior to the issuance of a grading permit.
- 15) A dedicated concrete washout area/method shall be provided per MPCA rules.
- 16) Stabilized construction entrances shall be placed at all entry/exit points to the site.

Sanitary Sewer and Water Service

- 17) Sanitary sewer service piping shall be schedule 40 PVC or SDR 35.
- 18) The applicant shall provide fixture unit design computations for the sanitary sewer service to ensure its adequacy for the buildings intended use.
- 19) Sanitary sewer cleanouts shall be provided at bends and every 100 feet in straight segments.

- 20) A sanitary sewer service cleanout is currently aligned with the drive entrance off of English Street. It is recommended that the applicant shift the cleanout out of this location to keep the drive lane open should routine maintenance be required.
- 21) The proposed water service modifications are subject to the review and conditions of Saint Paul Regional Water Services (SPRWS). The applicant shall submit plans and specifications to SPRWS for review and meet all requirements they may have prior to the issuance of a grading permit by the City..
- 22) The applicant shall be responsible for paying any SAC, WAC, or PAC charges related to the improvements proposed with this project.

Other

- 23) The applicant shall keep all vegetation installed for screening purposes within the project property. Due to the difficulty of long-term maintenance, trees planted within the public-right-of-way, utilized as the sole method of screening, shall not be allowed.
- 24) All portions of Cope Avenue disturbed by the project shall be restored per the City of Maplewood's right-of-way ordinance. The owner shall submit for a right-of-way permit prior to any work commencing within the public right-of-way.
- 25) Details shall be provided depicting the methods used to place new curbing adjacent to an existing roadway. The methods proposed shall be reviewed and approved by the City prior to the commencement of this work.
- 26) The applicant shall meet all requirements in the review for this project completed by Molly McCartney, with the Minnesota Department of Transportation, dated April 30, 2014.
- 27) The applicant shall submit all necessary permit fees and letter of credit/escrow prior to the issuance of any permits.
- 28) The applicant shall submit a copy of the MPCA's construction storm water permit (SWPPP) to the city before the city will issue a grading permit for this project.
- 29) The Owner shall satisfy all requirements of all permitting and reviewing agencies including MnDOT, MPCA, SPRWS, and RWMWD.
- 30) The Owner shall sign a maintenance agreement, prepared by the City, for all storm water treatment devices (sumps, basins, infiltration systems, etc.).

- END COMMENTS -



Minnesota Department of Transportation

Metropolitan District
 Waters Edge Building
 1500 County Road B2 West
 Roseville, MN 55113

April 30, 2014

Michael Martin
 Maplewood Community Development
 1830 County Road B East
 Maplewood, MN 55109

SUBJECT: Holiday Stationstore, MnDOT Review #P14-026
 SW Corner of MN 36 and English St.
 Maplewood, Ramsey County
 Control Section 6211

Dear Mr. Martin:

Thank you for the opportunity to review the site plan and plat for the proposed Holiday Stationstore. Note that MnDOT right of way extends past the right-in only access on English Street. Before any further development, please address the following issues:

Traffic:

The proposed widening of the southbound English right-in only access (Site Plan Sheet 3.0) is too wide and should be narrowed and re-shaped to ensure that no vehicles will use this access to exit the site. As shown, northbound English Street vehicles also may be tempted to use it to turn LEFT into the Holiday. Both situations would cause traffic conflicts on English Street. Direct questions concerning these comments to Gayle Gedstad, Metro Traffic, at 651-234-7815 or gayle.gedstad@state.mn.us.

Design:

Submit turning templates to verify the width of current access at 22 ft.-29 ft. is not sufficient for typical traffic. It is recommended to use a minimum 14 ft. width for the access with the addition of enough width to accommodate the design vehicle plus 2.5 ft. Add an approach nose to the access and refer to *MnDOT Standard Plate 7113A, Concrete Approach Nose Detail*.

If the right-in only access is rebuilt, the pedestrian sidewalk along English Street should continue through the driveways at the same grade and the access shall be designed to incorporate the pedestrian accessible route which is the sidewalk, in order to meet the most current Americans with Disabilities Act (ADA) and MnDOT policies for sidewalks and trails. Refer to the attached *MnDOT Standard Plate 7035, Concrete Walk & Curb Returns at Entrances* and MnDOT Standard Plan 5-297.250, Pedestrian Curb Ramp details. Direct questions concerning these comments to Nancy Jacobson, Metro Design, at 651-234-7647 or Nancy.L.Jacobson@state.mn.us.

Surveys:

MnDOT right of way is not correctly shown on the ALTA survey. It is identified on said survey as determined per description, not field survey. The acquisition centerline for TH36 (L3MED) is monumented and said monumentation was perpetuated through SP6212-167. It is difficult to

locate monumentation in the median of a busy highway; however, survey data on the centerline is available from MnDOT Metro Surveys office.

The underlying plat *CLIFFTON ADDITION* was very poorly measured or it is a paper plat. There is a significant shortage in the north/south direction and an overage in the east/west direction that needs to be taken into account. Running the centerline of Atlantic street from the mid-point of the south line of the southeast quarter of the southeast quarter of section 9-29-22 in a straight line to the mid-point of the north line of the northeast quarter of the southeast quarter of said section 9 fits with recovered irons at block corners in blocks 1, 2, 5, 6, 7, 8, & 12. The east and west dimensions of the lots in block 13 should be pro-rated accordingly.

The centerline of platted 4th street (Lark) is the north line of the southeast quarter of the southeast quarter of said section 9. This is confirmed by recovered irons along the north line of block 12. The north and south dimensions of blocks 13, 18, 19, & 24 should be pro-rated in between the centerline of 4th street and the north line of the northeast quarter of the southeast quarter of said section 9. Detailed survey information and CAD files are available upon request. Direct questions concerning these comments to Matt Wernet, Metro Surveys Oakdale, at 651-366-4345 or matt.wernet@state.mn.us.

Water Resources:

The proposed project includes development that affects drainage to MnDOT right of way. A MnDOT drainage permit review will be required to ensure that current drainage rates to MnDOT right-of-way will not be increased. The drainage permit application, including the information below, should be submitted to:

Minnesota Department of Transportation
Metropolitan District - Permit Office
1500 W. County Road B-2
Roseville, MN 55113

The following information must be submitted with the drainage permit application:

1. A grading plan showing existing and proposed contours,
2. Drainage area maps for the proposed project showing existing and proposed drainage areas. Any off-site areas that drain to the project area should also be included in the drainage area maps. The direction of flow for each drainage area must be indicated by arrows,
3. Drainage computations for pre and post construction conditions during the 2, 10, 50 and 100 year rain events,
4. Time of concentration calculations,
5. An electronic copy of any computer modeling used for the drainage computations, and
6. Relevant construction plan sheets.

The submitted existing site plan indicates there is an existing connection to the MnDOT storm system from this location. MnDOT will allow that connection as it maintains an existing drainage pattern. Through the drainage permit, MnDOT will make certain that rates do not increase and there are no adverse drainage impacts to MnDOT right of way during the drainage permit review. If, for some reason, the existing connection does not exist or additional drainage or a separate connection to the MnDOT system at this location is sought, that will not be allowed.

Direct questions concerning these comments to Bryce Fossand, Metro Water Resources, at 651-234-7529 or bryce.fossand@state.mn.us.

Permits:

In addition to a drainage permit, any work impacting MnDOT right-of-way will require a permit. Permit forms are available from MnDOT's utility website at <http://www.dot.state.mn.us/utility/>. Include one full size plan set and one electronic plan set in pdf format for each application. For questions concerning permits, contact Buck Craig, Metro Permits, at 651-234-7911 or buck.craig@state.mn.us.

Review Submittal Options:

MnDOT's goal is to complete the review of plans within 30 days. Submittals sent electronically can usually be turned around faster. Submit one of the following:

1. One pdf version of the plans. MnDOT accepts plans at metrodevreviews.dot@state.mn.us, provided that each e-mail is less than 20 megabytes.
2. Three sets of full size plans. Submitting seven sets of full size plans will expedite the review process. Send plans to:
MnDOT – Metro District Planning Section
Development Reviews Coordinator
1500 West County Road B-2
Roseville, MN 55113
3. One compact disk.
4. Plans can also be submitted to MnDOT's external FTP site. Send files to: <ftp://ftp2.dot.state.mn.us/pub/incoming/MetroWatersEdge/Planning>. Internet Explorer may not work using ftp, using an FTP Client or your Windows Explorer (My Computer). Send a note to metrodevreviews.dot@state.mn.us indicating that the plans have been submitted on the FTP site.

If you have any questions concerning this review contact me at 651-234-7789.

Sincerely,



Molly McCartney
Senior Transportation Planner

Copy sent via E-Mail:

Nancy Jacobson, Design
Bryce Fossand, Water Resources
Matt Wernet, Metro Surveys
Buck Craig, Permits
Dale Gade, Area Engineer

Gayle Gedstad, Traffic
Lee Williams, Right-of-Way
Craig W. Hinzman, Ramsey County Surveys
Russ Owen, Metropolitan Council

CONDITIONAL USE PERMIT REVISION RESOLUTION

WHEREAS, Stephen Linn, representing Linn Companies, applied for a conditional use permit revision to build a new motor fuel station, convenience store and car wash building.

WHEREAS, this conditional use permit would allow the following:

- a. To be open 24 hours-a-day. Code requires motor fuel stations to be closed between 11 p.m. and 6 a.m. if the station is closer than 350 feet to a residential district.
- b. To have any structure in a M1 district that is closer than 350 feet to a residential district.
- c. To have any part of a major motor fuel station closer than 350 feet to a residential district.

WHEREAS, this permit applies to the property at 1285 Cope Avenue East. The property identification numbers for this property are:

09-29-22-41-0029 and 09-29-22-41-0007

WHEREAS, the history of this conditional use permit revision is as follows:

1. The planning commission held a public hearing on May 20, 2014. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing an opportunity to speak and present written statements. The planning commission considered the reports and recommendations from the city staff. The planning commission recommended that the city council approve this conditional use permit revision.
2. On June 9, 2014, the city council considered the recommendations of city staff and the planning commission and the testimony of persons present at the meeting.

NOW, THEREFORE, BE IT RESOLVED that the city council _____ this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and this Code.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.

6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions (additions underlined, deletions crossed out):

1. Adherence to the site plan, date-stamped April 25, 2014, unless a change is approved by the City Council. Staff may approve minor changes.
2. The right-turn lane proposed along English Street shall be subject to the City Engineer's and MnDOT's approval.
3. The applicant shall repair any damage to the sidewalk and curbs along English Street and Cope Avenue, subject to the MnDOT's and the City Engineer's approval.
4. The landscape plan shall be revised for staff's approval showing:
 - The addition of landscaping along the English Street and Highway 36 sides of the site. Also, the applicant shall move the three Colorado Blue Spruce that were proposed on the south side of Cope Avenue onto the site. The landscaping plan shall also meet or exceed tree-replacement requirements. The site shall have in-ground irrigation provided. The revised landscaping plan shall be further developed to provide landscaping screening on the south and southeast sides of the site.
5. There shall be no vehicle repair or maintenance.
6. The fuel station, convenience store and car wash are allowed to be open 24 hours a day. Intercom use may be limited by the city if there are complaints about volume and late night use.
7. Outdoor storage and sales are allowed along the south and west building elevations and under the gas canopy. Outdoor storage and sales are not allowed anywhere else on site.
8. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
9. The city council shall review this permit in one year.

The Maplewood City Council _____ this resolution on _____, 2014.

VARIANCE RESOLUTION

WHEREAS, Stephen Linn, representing Linn Companies, applied for the following variances as part of his request to build a new Holiday Station Store:

- A 10-foot building setback variance for the proposed car wash to be placed 20 feet from the north lot line, and
- two 10-foot parking lot setback variances on the north and east sides of the site in order to have a five-foot setback from the Highway 36 and English Street rights-of-way.

WHEREAS, these variances apply to the property at 1285 Cope Avenue East. The property identification numbers for this property are:

09-29-22-41-0029 and 09-29-22-41-0007

WHEREAS, Section 44-20(6)(a) requires that buildings be setback 30 feet from street right-of-way, and Section 44-20(5)(a) requires that parking lots be set back 15 feet from street right-of-way.

WHEREAS, the applicant is proposing that their building have a 20 foot setback from the Highway 36 right-of way and the parking lot have a five-foot setback from the Highway 36 and English Street rights-of-way.

WHEREAS, this requires variances of 10 feet for the building and 10 feet for the parking lot on two sides.

WHEREAS, the history of this variance is as follows:

1. The planning commission held a public hearing on May 20, 2014. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing an opportunity to speak and present written statements. The council also considered reports and recommendations from the city staff. The planning commission recommended that the city council approve these variances.
2. On _____, the city council considered the recommendations of city staff and the planning commission and the testimony of persons present at the meeting.

NOW, THEREFORE, BE IT RESOLVED that the city council _____ the above-described variances since:

1. The proposed use would be in harmony with the general purposes and intent of the zoning ordinance since the wide boulevards on the north and east would provide substantial building and parking lot setbacks on those sides.
2. The proposed commercial use is consistent with the commercial classification of the Maplewood Comprehensive Plan.

3. The applicant is proposing to use the property in a reasonable manner that would otherwise not be permitted by the city's major motor fuel station setback requirements. The plight of the landowner is due to circumstances unique to the property not created by the landowner and the variance will not alter the essential character of the locality.

The Maplewood City Council _____ this resolution on _____, 2014.

DRAFT
MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, MAY 20, 2014

- a. 7:00 p.m. or later: Approval of the following requests for a Holiday Station Store, 1285 Cope Avenue East:**
- 1) Approval of a Resolution for a Conditional Use Permit Revision with Reduced Building Proximity to a Residential District
 - 2) Approval of a Resolution for Building and Parking Lot Setback Variances
 - i. Senior Planner, Tom Ekstrand gave the presentation and answered questions of the commission.
 - ii. CFO of Linn Companies, Steven Linn, Representing the Holiday Station Store, 1285 Cope Avenue East, addressed and answered questions of the commission.

Chairperson Desai opened the public hearing.

1. Ann Clelland, 1308 Cope Avenue, Maplewood, has concerns about late night early morning deliveries, having a 24-hour operation, and traffic concerns, she is mostly opposed to the proposal.
2. Richard Rydeen, 2240 English Street, Maplewood, has concerns about the traffic in the area and the lights.
3. Joe O'Brien, 1706 Lark Avenue, Maplewood, approves the proposal but has concerns about the traffic and traffic flow, and number of sales between 7 am – 8:30 a.m., and the neon lighting is a concern for him, and he would like ask for it to be built using union labor to work on the proposal.
4. Mary Jo Cocharella, Owner of Baby Zone which is hoping to be relocated at the Hostess Discount Bakery location, Ms. Cocharella approves the proposal. If the proposal does not go through she has a 2 year lease at this location.
5. Dick Hanson, Cottage Grove, knows the owners of the Holiday Station and spoke about his experience living in the neighborhood of the Cottage Grove Holiday Station Store that was built. He said he would be concerned about traffic flow in the area. He likes having his station being open 24 hours a day. It's safer to have the business operating 24 hours a day; he also stated it's nicer to have a car wash building attached to the building rather than having it a separate building. He said the neighbors could plant trees on their property to block the view of the station but planting trees on the holiday station property is a security concern.
6. Staff read an email aloud from Tom Shock, 1276 Cope Court, Maplewood.
7. Marv Cocharella, his daughter is Mary Jo Cocharella, owner of Baby Zone. He approves the proposal. The proposal is much better than what is there currently, it will improve the neighborhood.

Chairperson Desai closed the public hearing.

Commissioner Trippler suggested some wording changes in the design review recommendations. Staff said those corrections would be made to the report for the design review boards consideration.

Commissioner Bierbaum moved to approve the resolution approving a conditional use permit revision for a major motor fuel station to be located at 1285 Cope Avenue. This CUP allows the following aspects of the proposed Holiday Station Store: to be open 24 hours a day, to be constructed closer than 350 feet to a residential district. Approval is based on the findings required by ordinance and subject to the following conditions (additions are underlined and deletions are crossed out):

- a. Adherence to the site plan, dated ~~May 27, 1988~~ April 25, 2014, unless a change is approved by the ~~City's Community Design Review Board~~ City Council.
- b. The right-turn lane proposed along English Street shall be subject to the City Engineer's and MnDOT's approval.
- c. The applicant shall ~~restripe~~ repair any disturbances to the sidewalk and curbs along English Street and Cope Avenue, and widen it if necessary, to provide a left turn lane for west bound Highway 36, subject to the MnDOT's and the City Engineer's approval.
- d. The landscape plan shall be revised for ~~Community Design Review Board~~ staff's approval showing:
 - 1) On-site berming along Cope Avenue and English Street. These berms shall be four feet tall. The berm on English Street shall be in line with the south line of the gas canopy to Cope Avenue.
 - 2) A thick screen of evergreen plantings shall be provided, maintained and replaced when necessary on top of the berms to block headlight glare, to meet the requirements of Section ~~36-27-44-19~~ of the City code.
 - 3) ~~Trees shall also be planted on top of the berms.~~ A wrought-iron fence along the English Street property, from the northeast corner to the south line of the gas canopy. Additional plantings should be provided along the fence.
- e. ~~Gas sales shall be limited to two dispensers on one island.~~ There shall be no vehicle repair or maintenance.
- f. ~~The upper floor uses, facing Cope Avenue, shall not be open between the hours of 10:00 P.M. and 7:00 A.M.~~ Fuel station and convenience store allowed to be open 24 hours a day. Intercom use and car wash shall be limited to the hours of 6 a.m. through 11 p.m.
- g. There shall be no temporary or permanent outside storage or sales, except fuel Outdoor storage and sales allowed along the south building elevation and under the gas canopy. Outdoor storage and sales are not allowed anywhere else on site.
- h. Decorative lighting is prohibited on the building or any freestanding signs.
- i. All lighting within the gas canopy area must be recessed into the fuel island canopy.

Commissioner Bierbaum moved to approve the resolution approving the following setback variances for the proposed Holiday Station Store building and parking lot: a ten-

foot building setback from the north property line (code requires 30 feet and 20 feet is proposed) and a ten-foot parking lot setback for the parking lot from the north and east property lines (code requires 15 feet and five feet is proposed). These variance approvals are based on the following findings:

- a. The proposed use would be in harmony with the general purposes and intent of the zoning ordinance since the wide boulevards on the north and east would provide substantial building and parking lot setbacks on those sides.
- b. The proposed commercial use is consistent with the commercial classification of the Maplewood Comprehensive Plan.
- c. The applicant is proposing to use the property in a reasonable manner that would otherwise not be permitted by the city's major motor fuel station setback requirements. The plight of the landowner is due to circumstances unique to the property not created by the landowner and the variance will not alter the essential character of the locality.

Seconded by Commissioner Ige.

Arbuckle,

Ige,

Kempe &

The motion passed.

Commissioner's Kempe and Tripler said he voted nay because of the request to operate 24 hours.

This goes to the city council on June 9, 2014.

Ayes – Chairperson Desai,
Commissioner's

Bierbaum, Donofrio,

& Lindstrom

Nays – Commissioner's

Tripler

**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, MAY 27, 2014**

a. Approval of Design Plans for a Major Motor Fuel Station Setback Including a Building Setback Variance and Two Parking Lot Setback Variances for a Proposed Holiday Station Store, 1285 Cope Avenue East.

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the board.
- ii. CEO, Steven Linn, Linn Companies, representing Holiday Station Store, 1285 Cope Avenue, addressed and answered questions of the board.

Councilmember Marylee Abrams requested to speak further regarding variances and how design elements with the variances can protect the residents in the area such as the lighting and head light concerns.

Boardmember Lamers moved to adopt the resolution approving the following setback variances for the proposed Holiday Station Store building and parking lot: a ten-foot building setback from the north property line (code requires 30 feet and 20 feet is proposed) and a ten-foot parking lot setback for the parking lot from the north and east property lines (code requires 15 feet and five feet is proposed). These variance approvals are based on the following findings:

- a. The proposed use would be in harmony with the general purposes and intent of the zoning ordinance since the wide boulevards on the north and east would provide substantial building and parking lot setbacks on those sides.
- b. The proposed commercial use is consistent with the commercial classification of the Maplewood Comprehensive Plan.
- c. The applicant is proposing to use the property in a reasonable manner that would otherwise not be permitted by the city's major motor fuel station setback requirements. The plight of the landowner is due to circumstances unique to the property not created by the landowner and the variance will not alter the essential character of the locality.

Boardmember Lamers moved to approve the plans date-stamped April 25, 2014, for the Holiday Station Store to be located at 1285 Cope Avenue East. Approval is subject to the applicant doing the following: **(changes to the motion are in bold and underlined)**

- a. Repeat this review in two years if the city has not issued a building permit for this project.
- b. Prior to issuance of a grading or building permit, the applicant must submit to staff for approval the following items:
 - A revised landscaping plan showing landscaping along the English Street and Highway 36 sides of the site. Also, the applicant shall move the three Colorado Blue Spruce that were proposed on the south side of Cope Avenue onto the site. The landscaping plan shall also meet or exceed tree-replacement requirements.

The site shall have in-ground irrigation provided. **The earth berms along the Cope Avenue frontage shall be at least three feet tall.**

- A revised site plan providing for all customer parking spaces to be 10 feet wide. There must be a total of 36 parking spaces. Parking spaces designated for employees may be nine feet wide and shall be signed as such. Handicapped accessible parking spaces shall comply with ADA, American's With Disabilities Act requirements.
 - A revised building elevation plan indicating that only the north side of the building and the northerly, highway-frontage freestanding sign, shall have the blue LED accent light bands applied. All lighting fixtures on the under-side of the fuel island canopy shall be recessed so their lenses do not drop beneath the bottom of the canopy.
 - A revised photometric plan which meets all city lighting requirements.
 - A plan to either paint roof-top mechanical equipment or to possibly screen it, as code requires, from nearby homes.
- c. Signage on the property is not part of the design review approval. The applicant shall apply for sign permits to be reviewed by staff.
- d. Comply with all requirements of the engineering report dated May 5, 2014.
- e. All work shall follow the approved plans and these conditions. Staff may approve minor changes.
- f. **Matching blue awnings to be included on the north side of the car wash to be consistent with the other elevations.**

Seconded by Chairperson Ledvina.

Ayes – All

Boardmember Shankar made a friendly amendment the berm on the south side of the property be increased to 3 feet in height.

The motion passed.

MEMORANDUM

TO: Melinda Coleman, Interim City Manager

FROM: Michael Thompson, City Engineer/Public Works Director
Steven Love, Assistant City Engineer

DATE: June 3, 2014

SUBJECT: Gladstone Improvements Phase 2, City Project 14-01, Resolution Accepting Feasibility Study and Authorizing Preparation of Plans and Specifications

Introduction

The City Council will consider accepting the feasibility study and authorizing preparation of plans and specifications for the Gladstone Improvements Phase 2, City Project 14-01 which was identified and approved as part of the previously approved Capital Improvement Plan (CIP).

Background

Throughout 2013, city staff and a proposed developer of the Maplewood Bowl Site worked on an application to the Metropolitan Council for available grant dollars. The city was officially awarded \$1.9 million from the Metropolitan Council. Of this award, \$900,000 is planned for the infrastructure improvements along Frost Avenue.

The second phase of Gladstone is proposed to include improvements along Frost Avenue from Phalen Place (the terminus of Phase I) and extend easterly to the roundabout at English Street and including portions of English Street. The improvements will include burial of power lines, streetscape (similar to what was installed on Frost Avenue during Phase 1), pavement replacement/reconditioning, new storm water initiatives, Gladstone Savanna and Flicek Park enhancements, and utility improvements. Construction is anticipated for the 2015 construction season.

The general concept of Gladstone Phase 2 has been presented to city boards and commissions for input throughout April, 2014. The general sentiment was the boards and commissions were pleased with the concepts and provided very useful input that staff and the consultant will use at the final design stage.

On May 12, 2014 the council authorized preliminary design services and authorization to proceed. The feasibility study has now been completed and is ready for acceptance. Acceptance will set the budget and also authorize the preparation of final plans and specifications reflecting the ordering of the improvement.

Discussion

The feasibility study identifies the proposed improvements that will be included, the cost of the improvements, establishes funding sources, and establishes a project budget. The full feasibility report is attached in addition to a shorter executive summary.

Also, one of the City's approved consultants who recently worked on Gladstone Phase I and completed the preliminary engineering for Phase II, Kimley-Horn and Associates, Inc. (KHA), has provided a proposal for final design services which is attached. KHA is familiar with the corridor history and also prepared the successful LCDA grant application to allow this project to proceed.

The costs in this KHA proposal are built into the overall project budget. The attached Resolution appoints KHA as the designated engineer and authorizes them to prepare final plans and specifications after signatures are obtained on the proposal by both the City Manager and City Engineer.

When the project proceeds into construction in 2015 it is likely that city staff will have the ability to perform the majority of construction inspection and oversight.

Budget Impact

The following is the proposed budget in the feasibility study. It should be noted that the other city funds may consist of TIF Bonds, CIP Bonds, or other. As the Maplewood Bowl re-development project moves forward those funding sources will be itemized and brought back to council for an updated budget adoption request. The construction project will not be awarded until a revised budget identifies final sources of funding for the \$1,488,200.

<u>Funding Source</u>	<u>Amount</u>
Metropolitan Council Grant (LCDA)	\$ 900,000
Sanitary Sewer Fund	\$ 60,800
Environmental Utility Fund	\$ 285,000
Park Development Fund	\$ 130,000
Street Light Utility Fund	\$ 561,000
Other City Funds	<u>\$1,488,200</u>
Total	\$3,425,000

It should be understood that if project financing does not come together by the end of the year then the construction schedule may be delayed or portions of the proposed improvements must be eliminated to fit within budget constraints.

Recommendation

It is recommended the City Council adopt the Resolution: Accept Feasibility Study and Authorizing Preparation of Plans and Specifications for the Gladstone Improvements Phase 2, City Project 14-01.

Attachments

1. Resolution
2. Feasibility Study Executive Summary
3. Final Design Services Proposal
4. Feasibility Study (Full)

**RESOLUTION
ACCEPTING FEASIBILITY STUDY AND
AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS**

WHEREAS, pursuant to approval of the council on May 12, 2014, a feasibility report has been prepared by Kimley-Horn and Associates, Inc., with reference to the improvement of Gladstone Phase 2 Improvements, City Project 14-01, and this report was received by the council on or before June 9, 2014, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. The City Council accepts the Gladstone Phase 2 Improvements, City Project 14-01 in accordance with the feasibility study for which the improvement has an estimated total cost of \$3,425,000.
2. Such improvement is hereby ordered as proposed.
3. Kimley-Horn and Associates, Inc., is the designated engineer for this improvement and is hereby directed to prepare final plans and specifications for the making of said improvement. The city manager and city engineer are hereby authorized to sign the final design services contract proposal with Kimley-Horn and Associates, Inc.
4. The finance director is hereby authorized to make the financial transfers necessary for the preparation of plans and specifications. A proposed budget of \$3,425,000 shall be established. The proposed financing plan is as follows:

<u>Funding Source</u>	<u>Amount</u>
Metropolitan Council Grant (LCDA)	\$ 900,000
Sanitary Sewer Fund	\$ 60,800
Environmental Utility Fund	\$ 285,000
Park Development Fund	\$ 130,000
Street Light Utility Fund	\$ 561,000
<u>Other City Funds</u>	<u>\$1,488,200</u>
Total	\$3,425,000

Approved this 9th day of June 2014.

**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

EXECUTIVE SUMMARY

The City of Maplewood is currently planning for the next phase of redevelopment of the Gladstone neighborhood which is generally defined as the area along Frost Avenue between Trunk Highway 61 (TH 61) and Hazelwood Street and the area along English Street between Ripley Avenue and the Gateway Trail. A Master Plan and Alternative Urban Areawide Review (AUAR) for the Gladstone neighborhood was previously developed detailing proposed development concepts for the area. The Gladstone Phase 1 Improvements, which included street, bridge and signal replacement, drainage, utility, and streetscape improvements from the TH 61 intersection to Phalen Place, were constructed between 2009 and 2013.

In order to accommodate the next phase of redevelopment for the Gladstone neighborhood, the City is planning to implement the following infrastructure improvements as City Project 14-01, Gladstone Phase 2 Improvements:

- Street and storm improvements along Frost Avenue between Phalen Place and the existing English Street roundabout including the addition of on-street parking along Frost Avenue.
- Mill and overlay improvements along English Street from the Gateway Trail to Ripley Avenue.
- Sidewalk, lighting, water quality features, and streetscape improvements along Frost Avenue between the roundabouts at East Shore Drive and English Street.
- Minor sanitary sewer and watermain improvements.
- Gladstone Savanna entrance and landscape improvements.
- Flicek Park trail amenity, parking lot, and field improvements.
- Overhead utility burial along Frost Avenue.

The estimated costs for the proposed improvements are detailed below. These costs, with the exception of the overhead utility burial costs, include a 10% construction cost contingency and a 31.5% allowance for indirect costs. Overhead utility burial costs are assumed to be direct payment to Xcel Energy, since they will be performing the work.

<u>Proposed Improvement</u>	<u>Estimated Cost</u>
Frost Avenue – Street Improvements	\$1,059,800
English Street – Street Improvements	\$ 355,200
Sidewalk and Streetscape Improvements	\$ 587,300
Stormwater Improvements	\$ 140,800
Utility Improvements	\$ 60,800
Flicek Park Improvements	\$ 179,900
Gladstone Savanna Improvements	\$ 470,200
<u>Overhead Utility Burial and Street Lighting</u>	<u>\$ 561,000</u>
Subtotal	\$3,415,000
<u>Right-of-Way/Easement Acquisition</u>	<u>\$ 10,000</u>
Total Estimated Project Cost	\$3,425,000

The improvements are proposed to be financed through a combination of grant funds and City of Maplewood funds. The City of Maplewood has been selected to receive a Livable Communities Demonstration Account (LCDA) grant through the Metropolitan Council to fund a portion of the proposed improvements. The following is a summary of the proposed financing plan for the improvements:

<u>Funding Source</u>	<u>Amount</u>
Metropolitan Council Grant (LCDA)	\$ 900,000
Sanitary Sewer Fund	\$ 60,800
Environmental Utility Fund	\$ 285,000
Park Development Fund	\$ 130,000
Street Light Utility Fund	\$ 561,000
<u>Other City Funds</u>	<u>\$1,488,200</u>
Total	\$3,425,000

The following is a proposed schedule for the project if the City Council votes to proceed.

City Council Accepts Feasibility Report and Orders Project	June 9, 2014
City Council Approves Plans & Specs and Authorizes Ad for Bids	December 8, 2014
Bid Opening	January 23, 2015
Award Contract	February 9, 2015
Start Construction	April 2015
Construction Complete	November 2015

Based upon the analysis completed as a part of this report, the Gladstone Phase 2 Improvements, Maplewood City Project 14-01, are feasible, necessary, and cost effective. We recommend the following:

- A. The Maplewood City Council accept this feasibility study and report on June 9, 2014.
- B. After receiving the appropriate staff reports and staff information, the Council must decide on the approval or rejection of the proposed public improvements. If approved, the Council should proceed to order the proposed improvements.

INDIVIDUAL PROJECT ORDER NUMBER 45A

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Maplewood (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated December 9, 2002, which is incorporated herein by reference.

Identification of Project: Gladstone Phase 2 Improvements
City Project 14-01

General Category of Services: Final Design Phase Services

Specific Scope of Basic Services: Provide final design phase services for the proposed Gladstone Phase 2 Improvements as detailed in the attached Scope of Services (Exhibit A).

Additional Services if Required: None identified at this time

Deliverables: Constructions Plans
Project Manual/Specifications

Method of Compensation: To be billed on an hourly (cost plus) basis as detailed in the attached Estimated Costs summary (Exhibit B).

Schedule: See attached Project Schedule (Exhibit C).

Special Terms of Compensation: None

Other Special Terms of Individual Project Order: None

ACCEPTED:

CITY OF MAPLEWOOD

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____

TITLE: _____

TITLE: Sr. Vice President

DATE: _____

DATE: 5/30/14

EXHIBIT A
SCOPE OF SERVICES

INDIVIDUAL PROJECT ORDER (IPO) NO. 45A
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

This IPO includes final design phase services for the proposed Gladstone Phase 2 Improvements as detailed in the June 9, 2014 Feasibility Study and Report for the project. The specific work tasks to be completed by Kimley-Horn are detailed below.

1. Data Collection

A. Geotechnical Evaluation

We will obtain soil borings and pavement cores to evaluate the existing pavement and subgrade conditions in the project area. We have assumed that this will include up to six (6) borings with a total boring depth of up to forty (40) feet, and up to four (4) pavement cores. A report will be prepared outlining the findings of the investigation and providing recommendations for the project improvements. This work will be performed by a Kimley-Horn subconsultant.

B. Topographic Survey

We will obtain topographic survey information of the project area as needed for the final design phase services. The topographic survey work will establish survey control, set project benchmarks, and include the gathering of the following information:

- Surface features including signs, light poles, utility poles, trees, and mailboxes
- Private driveway profiles and garage floor elevations
- Street and intersection plans and profiles
- Existing above ground public utility (sanitary sewer, water main, storm sewer) features
- Private utility (gas, telephone, cable TV, electric, etc.) locations as identified by Gopher One Call
- Existing property irons as readily located and available

This work will be performed by a Kimley-Horn subconsultant.

2. Landscape Architecture/Urban Design Concept Design

A. Frost Avenue Conceptual Plans

We will prepare conceptual landscape architecture/urban design enhancement plans for the project area for review with City staff and/or the City Council prior to the preparation of the final construction plans. The overall design will follow the basic concepts from the previous Frost Avenue landscape design. We have assumed that this task may include up to a total of two (2) presentations to City staff and/or the City Council.

B. Flicek Park Conceptual Plans

We will prepare conceptual plans for soccer field, trail, and parking lot improvements at Flicek Park for review with City staff and/or the City Council prior to the preparation of the final construction plans. We have assumed that this task may include up to a total of two (2) presentations to City staff and/or the City Council.

C. Gladstone Savanna Visioning Session and Conceptual Plans

We will prepare for and facilitate a visioning/brainstorming session with City staff, subconsultants, and other City selected parties to develop a vision to further enhance the Gladstone Savanna. The visioning process will take into consideration the whole Savannah but focus more specifically on the major entrance and activity space at the corner of Frost Avenue and English Street and the three minor Savanna entrances along Frost Avenue and English Street. Discussion will also focus on the application of historical elements from the project area into the proposed improvements. We have assumed that this task will include support from two subconsultants, Kathy O'Brien and Forecast Public Art.

Following the visioning process, we will prepare conceptual plans for improvements within the Gladstone Savanna for review with City staff and/or the City Council prior to the preparation of the final construction plans. We have assumed that this task may include up to a total of two (2) presentations to City staff and/or the City Council. Probable elements to be included in the concept plan and ultimately be incorporated into the final design include:

- Special pavements
- Limited but special sitting and congregation areas at entrances (this may include stone benches, low stone walls, trash receptacles, bike racks, etc.)
- Historical interpretive elements as forms and/or built elements in the landscape including round house area, well area, and former building footprint markers

- Historical wayfinding/markers QR Code
- Landscaping

3. Final Design Services

Kimley-Horn will provide final design services for the proposed Gladstone Phase 2 Improvements as follows:

A. Final Construction Plans

Final plans will be prepared detailing the roadway, roundabout, sidewalk, storm sewer, stormwater management, and urban design enhancements identified in the feasibility report. We have assumed that the plans will include the following sheets:

- Title Sheet
- Construction Details & Notes
- Traffic Control/Staging Plans
- Existing Conditions, Removals and Erosion Control Plans
- Roadway Plan & Profile and Storm Sewer Plans
- Sidewalk/Trail Plans
- Sanitary Sewer and Water Main Plans
- Signing and Striping Plans
- Frost Avenue Landscape Architecture/Urban Design Plans
- Flicek Park Improvement Plans
- Gladstone Savanna Improvement Plans

We have assumed that the project will not include any MnDOT State Aid funding and that State Aid plan standards will not apply for the project.

B. Project Manual/Specifications

A project manual will be prepared to include the bidding documents, general contract conditions, and technical specifications for the project.

C. Engineer's Opinion of Probable Cost

Upon the completion of the final plans and project manual, Kimley-Horn will prepare an engineer's opinion of probable construction cost for the proposed improvements.

D. Bidding Assistance

Kimley-Horn will assist in the bidding process for the project including the posting of the plans and project manual on QuestCDN, providing responses to contractor questions, and the preparation of any necessary addenda. We will assist in the bid opening, prepare a bid tabulation, and provide a letter summarizing the results of the bidding process.

E. Permitting Assistance

We will prepare and submit a grading/drainage permit for the project to the Ramsey Washington-Metro Watershed District. We have assumed that the City will pay any permitting fees.

We will prepare a Storm Water Pollution Prevention Plan (SWPPP) and a NPDES permit for the project. We have assumed that the contractor will sign the permit and pay the required permitting fee.

We will prepare and submit any required sanitary sewer and watermain extension permits. We have assumed that the City will pay any associated permitting fees.

F. Private Utility Coordination

We will coordinate the proposed improvements with the private utility (gas, telephone, electric, cable TV, etc.) companies who have facilities in the project area. We will also continue to coordinate with Xcel Energy on the burial of overhead utility lines along Frost Avenue.

G. Developer Coordination

We will coordinate the improvements with the proposed development at the northwest corner of Frost Avenue and English Street (Villages at Frost and English)

H. Easement Coordination

We will prepare legal descriptions and exhibits detailing additional right-of-way/easements required for the proposed improvements. We have assumed that this may include legal descriptions and exhibits for up to five (5) parcels. In addition, we will work with City staff to obtain right of entry agreements for construction impacts outside of the existing right of way. We have assumed that this may include up to nineteen (19) right of entry agreements.

I. Meetings

We have assumed that we will attend up to eight (8) general project related meetings with City staff and/or the project developer, and that we will be required to attend up to two (2) City Council meetings as a part of the final design phase of the project.

EXHIBIT B
ESTIMATED COSTS

INDIVIDUAL PROJECT ORDER (IPO) NO. 45A
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

Kimley-Horn proposes to perform all services for the project on an hourly (cost plus) basis based on our current Standard Hourly Rate Schedule. The following is a summary of the estimated costs for the services included as a part of this IPO.

1. Data Collection

We propose a total budget of \$20,000 for the data collection efforts identified in the Scope of Services including subconsultant fees and expenses.

2. Landscape Architecture/Urban Design Concept Design

We propose a total budget of \$21,000 for the landscape architecture/urban design concept design services identified in the Scope of Services including subconsultant fees and expenses.

3. Final Design Services

We propose a total budget of \$177,000 for the final design services identified in the Scope of Services.

4. Reimbursable Expenses

Reimbursable expenses (copy/printing charges, plotting, mileage, delivery charges, faxes, etc.) will be charged as an office expense at 6.0% of the labor fee. The total estimated cost for the reimbursable expenses is proposed to be \$12,000.

The total estimated fees and expenses included in this IPO are therefore \$230,000.

EXHIBIT C
SCHEDULE

INDIVIDUAL PROJECT ORDER (IPO) NO. 45A
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

The proposed schedule for the implementation of the project is as follows:

City Council Accepts Feasibility Report and Orders Project	June 9, 2014
City Council Approves Plans & Specs and Authorizes Ad for Bids	December 8, 2014
Bid Opening	January 23, 2015
Award Contract	February 9, 2015
Start Construction	April 2015
Construction Complete	November 2015



Feasibility Study and Report

Gladstone Phase 2 Improvements City Project 14-01 Maplewood, MN

Prepared for:

City of Maplewood



June 9, 2014

Honorable Mayor and Members of the City Council
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Attn: Michael Thompson, P.E.
Director of Public Works

Re: Feasibility Study
Gladstone Phase 2 Improvements
City Project 14-01

Honorable Mayor and Members of the City Council:

The enclosed feasibility report has been prepared for the Gladstone Phase 2 Improvements, City Project 14-01. This report investigates the proposed street, drainage, utility, and streetscape improvements along Frost Avenue and English Street. The proposed scope of work, estimated costs, financing, and schedule for the project are detailed in this report.

Information utilized in the preparation of this report included utility as-builts, information from other City studies/reports, previous design information, information gathered through field reviews of the project area, discussions with City staff, and input from various City board and commission meetings. All available information was reviewed and considered to determine the feasibility of the proposed project.

We believe that the proposed improvements identified in this report are feasible, and that they will benefit the City of Maplewood and the properties in the project area.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Eric Fosmo, PE
Project Engineer

Enclosure

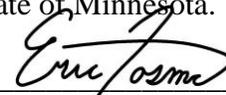
cc: File 160500045.2

FEASIBILITY STUDY
FOR
CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

Kimley-Horn and Associates, Inc.
2550 University Avenue West
Suite 238N
St. Paul, MN 55114
(651) 645-4197

I hereby certify that this plan, specification
or report was prepared by me or under my
direct supervision and that I am duly
Licensed Professional Engineer under the
laws of the State of Minnesota.

Signature: _____



Eric Fosmo, P.E.

Date: 6/9/2014

Lic. No. 48761

File: 160500045.2

FEASIBILITY STUDY
CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

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**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

EXECUTIVE SUMMARY

The City of Maplewood is currently planning for the next phase of redevelopment of the Gladstone neighborhood which is generally defined as the area along Frost Avenue between Trunk Highway 61 (TH 61) and Hazelwood Street and the area along English Street between Ripley Avenue and the Gateway Trail. A Master Plan and Alternative Urban Areawide Review (AUAR) for the Gladstone neighborhood was previously developed detailing proposed development concepts for the area. The Gladstone Phase 1 Improvements, which included street, bridge and signal replacement, drainage, utility, and streetscape improvements from the TH 61 intersection to Phalen Place, were constructed between 2009 and 2013.

In order to accommodate the next phase of redevelopment for the Gladstone neighborhood, the City is planning to implement the following infrastructure improvements as City Project 14-01, Gladstone Phase 2 Improvements:

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- Sidewalk, lighting, water quality features, and streetscape improvements along Frost Avenue between the roundabouts at East Shore Drive and English Street.
- Minor sanitary sewer and watermain improvements.
- Gladstone Savanna entrance and landscape improvements.
- Flicek Park trail amenity, parking lot, and field improvements.
- Overhead utility burial along Frost Avenue.

The estimated costs for the proposed improvements are detailed below. These costs, with the exception of the overhead utility burial costs, include a 10% construction cost contingency and a 31.5% allowance for indirect costs. Overhead utility burial costs are assumed to be direct payment to Xcel Energy, since they will be performing the work.

<u>Proposed Improvement</u>	<u>Estimated Cost</u>
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1. INTRODUCTION

The City of Maplewood is currently planning for the next phase of redevelopment of the Gladstone neighborhood which is generally defined as the area along Frost Avenue between Trunk Highway 61 (TH 61) and Hazelwood Street and the area along English Street between Ripley Avenue and the Gateway Trail. A Master Plan and Alternative Urban Areawide Review (AUAR) for the Gladstone neighborhood was previously developed detailing proposed development concepts for the area. The Gladstone Phase 1 Improvements, which included street, bridge and signal replacement, drainage, utility, and streetscape improvements from the TH 61 intersection to Phalen Place, were constructed between 2009 and 2013.

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- Sidewalk, lighting, water quality features, and streetscape improvements along Frost Avenue between the roundabouts at East Shore Drive and English Street.
- Minor sanitary sewer and watermain improvements.
- Gladstone Savanna entrance and landscape improvements.
- Flicek Park trail amenity, parking lot, and field improvements.
- Overhead utility burial along Frost Avenue.

The overall project improvements are further detailed in this report along with the estimated costs and proposed funding methods.

Exhibit 1 in Appendix B is an overall project location map.

2. PROJECT HISTORY

The Gladstone Master Plan and AUAR identified multiple phases of public infrastructure improvements for the Gladstone Area that were proposed to be implemented to support the redevelopment of the area. Over the course of the last 5 years, some of the proposed public improvements have been completed including:

- Intersection improvements at TH 61/Parkway Drive/Frost Avenue.
- Trail and sidewalk improvements along Frost Avenue between East Shore Drive and TH 61.
- Roundabout at the Frost Avenue and East Shore Drive intersection.
- Overhead utility burial along Frost Avenue from the Frost Avenue bridge over Phalen Creek to Phalen Place.

- Installation of new sanitary sewer and watermain to support redevelopment in the East Shore Drive area.
- Landscape and streetscape improvements along Frost Avenue between East Shore Drive and TH 61.
- Bituminous trail, stormwater treatment, and native restoration improvements within the Gladstone Savanna.

The proposed Gladstone Phase 2 improvements will build off the previously completed projects to maintain a consistent feel throughout the neighborhood.

3. PUBLIC INVOLVEMENT

A series of City board and commission meetings for the project have been held to present the proposed improvements and gather input. A list of these meetings is provided below.

- Housing and Economic Development Commission – April 9, 2014
- Heritage Preservation Commission – April 10, 2014
- Planning Commission – April 15, 2014
- Parks and Recreation Commission – April 16, 2014
- Environmental and Natural Resources Commission – April 21, 2014
- Community Design Review Board – April 22, 2014

The purpose of these City meetings was to inform the groups of the upcoming project and gather input on their respective interests as it relates to the proposed project. The proposed Gladstone Phase 2 Improvements are consistent with past precedence and policy set by the City for the Gladstone Area. Specific comments on the proposed improvements will be addressed during the final design phase of the project.

4. PROPOSED PUBLIC IMPROVEMENTS

The proposed public infrastructure improvements include street improvements, sidewalk improvements, landscape and urban design improvements, stormwater improvements, public utility improvements, Flicek Park improvements, Gladstone Savanna improvements, and burial of overhead utilities.

A. Street Improvements

Street improvements along Frost Avenue are proposed from Phalen Place to the existing roundabout at the intersection of Frost Avenue and English Street. The total length of improvements along Frost Avenue is approximately 2,100 feet. As part of the Phase 1 improvements project, Frost Avenue was restriped from a four-lane section to a three-lane section from Phalen Place to English Street. The current striping configuration requires Frost Avenue to be posted “No Parking” between the roundabouts at East Shore Drive and English Street.

The proposed Gladstone Phase 2 Improvements will consist of full-depth pavement reclamation and replacement of the existing curb and gutter along Frost Avenue. The existing aggregate base will be left in-place and re-graded where

necessary to accommodate the proposed improvements. The proposed street improvements include the addition of curb bump-outs for on-street parking in varying locations from Phalen Place to the Gladstone Savanna area. The existing street width will generally be maintained in areas where on-street parking is allowed on both sides of Frost Avenue. A raised median along Frost Avenue in the Gladstone Savanna area will be constructed to create a two-lane divided roadway and allow for streetscape improvements within the median, consistent with the Phase 1 improvements.

Street improvements along English Street are proposed from the Gateway Trail crossing to Ripley Avenue. The total length of improvements along English Street is approximately 1,900 feet. The proposed street improvements will consist of full-depth pavement reclamation of the English Street roundabout as an extension of the Frost Avenue improvements. The remainder of the improvements along English Street will consist of a 2" mill and overlay. The existing street section and curb lines will not be altered as a part of the improvements.

The proposed street improvements and typical sections are shown on Exhibit 2 in Appendix B.

B. Sidewalk Improvements

As identified in the Master Plan for the Gladstone Redevelopment Area, pedestrian and bike connectivity throughout the neighborhood is a priority of the redevelopment process. The Phase 2 Improvements propose to establish further connectivity to existing trails and sidewalks.

A 5-foot wide sidewalk is proposed along the south side of Frost Avenue connecting the bituminous trail near the East Shore Drive roundabout to the Gladstone Savanna. The sidewalk will transition to an 8-foot width once it reaches the Gladstone Savanna. Adjacent to the Savanna, the 8-foot concrete trail will follow a meandering alignment along the south side of Frost Avenue and west side of English Street to connect the four Gladstone Savanna trail entrances. The meandering alignment is designed to create a pedestrian environment that invites pedestrians into the Gladstone Savanna. The sidewalk will transition back to 5-foot wide and continue south of the southern Gladstone Savanna entrance along English Street to Ripley Avenue. A pedestrian crossing of Frost Avenue is also proposed to connect the Gladstone Savanna to Flicek Park. During the final design phase, multiple pedestrian crossing alternatives will be evaluated including tabled crossings, rectangular rapid flashing beacons, and in-pavement flashers.

An 8-foot concrete trail is proposed along the north side of Frost Avenue from the existing Flicek Park trail to the pedestrian crossing to the Gladstone Savanna. The trail will transition to a 5-foot wide sidewalk and continue along the north side of Frost Avenue to the existing roundabout at English Street and Frost Avenue. The sidewalk will connect to and be coordinated with the sidewalk

proposed along the west side of English Street by the Villages at Frost & English development.

Construction of the proposed 8-foot trail on the north side of Frost Avenue along Flicek Park will require the construction of retaining walls along the baseball field west of the Flicek Park parking lot. Previous design concepts for this area have included a two-tier seated retaining wall to allow spectators to watch the games and provide a bench for players; however, a single retaining wall may be more cost-effective for construction and maintenance operations. Details for the retaining wall design will be developed during the final design phase of the project. The proposed 8-foot trail east of the parking lot will require minor re-grading along the park to avoid retaining wall construction.

The proposed sidewalk improvements are shown on Exhibit 2 in Appendix B.

C. Landscape and Urban Design Improvements

This proposed landscape and urban design improvements will continue to resemble the character of the corridor established by the improvements implemented in Phase 1. Trees and other plantings will be spaced along Frost Avenue to enhance the corridor and blend in the roadway with the Gladstone Savanna. The proposed raised median will include an 18-inch wide decorative concrete maintenance edge behind both curbs with trees, low shrubs, and perennials to allow the surrounding character of the landscape to be brought into the roadway while providing a safe and maintainable median. Planting enhancements within the proposed rain gardens along the Gladstone Savanna will also be implemented.

The Legacy-style street lighting implemented as a part of the Phase 1 improvements will be continued along Frost Avenue to English Street as a part of the Phase 2 improvements. For distinct identity, custom logos or medallions are proposed to be included as a part of the street lights.

The proposed landscape and urban design improvements are shown on Exhibit 3 in Appendix B.

D. Stormwater Improvements

The Gladstone Area falls within the Ramsey Washington Metro Watershed District (RWMWD) which requires treatment for the additional impervious area created through the proposed sidewalk construction. A series of rain gardens are proposed to treat the stormwater runoff within the green space openings between the trail and back of curb created by the meandering trail alignment and parking bump-outs. Discharge from the rain gardens will be routed into the Gladstone Savanna pond system or existing Frost Avenue storm sewer.

The construction of the curb bump-outs will also require some removal and replacement of existing catch basins, manholes, and storm sewer along Frost Avenue.

Two existing rain gardens located on the south side of Frost Avenue adjacent to The Shores development will be evaluated for improvements. Soil replacement and/or drain tile installation may be considered to improve the performance of these existing drainage features.

The proposed locations of the rain gardens and the proposed storm sewer are shown on Exhibit 2 in Appendix B.

E. Public Utility Improvements

The proposed public utility improvements include the extension of new water and sanitary services to accommodate proposed and future redevelopment of the area north of Frost Avenue. Existing utility mains, valves, and castings will also be adjusted or upgraded as a part of the improvements along Frost Avenue and English Street as identified by a condition assessment to be performed during final design.

F. Flicek Park Improvements

The existing parking lot at Flicek Park is proposed to have a full-depth pavement reclamation completed as part of the proposed improvements. Similar to Frost Avenue, the pavement will be removed and aggregate base re-graded as necessary prior to re-paving the parking lot. The parking lot is proposed to be constructed to a narrower width, consistent with City of Maplewood standards, which will allow for a dedicated trail connection between Frost Avenue and the Gateway Trail. These improvements are proposed within the existing footprint of the parking lot.

A soccer field is proposed in the location of the existing baseball field east of the parking lot at Flicek Park. The proposed soccer field improvements include removal of the agricultural lime in-field dirt and ball field fencing, minor clearing, grubbing and grading, and reseeding to establish the field.

A water service stub will also be extended to the park for the future installation of a drinking fountain as part of trail wayside enhancements at the park.

G. Gladstone Savanna Improvements

The project also proposes to construct multiple improvements identified in the Gladstone Savanna Master Plan. The following improvements, as identified in the Master Plan, are included as a part of the project.

- Savanna trail entrance features (3 minor)
- Savanna trail entrance amenities at English Street roundabout
- Stormwater pond native plantings and restoration

H. Overhead Utility Burial

Overhead utilities owned by Xcel Energy exist along the south side of Frost Avenue within the project limits. As an aesthetic improvement to the Frost Avenue corridor, this project proposes to bury the existing overhead utility for the length of the project. All work associated with burial of the existing utilities lines is to be performed by Xcel Energy and paid for by the City of Maplewood.

5. RIGHT-OF-WAY AND EASEMENT REQUIREMENTS

Permanent easements and right of entry agreements will be necessary to allow for the construction of some of the proposed improvements. We have assumed that permanent sidewalk easements along the north side of Frost Avenue within the Villages at Frost & English development area will be dedicated to the City by the developer. Additional permanent sidewalk easements may need to be acquired from up to four (4) other parcels. Right of entry agreements may be needed from up to nineteen (19) parcels to accommodate the proposed sidewalk and trail construction along Frost Avenue. The permanent easement and right of entry needs will be further evaluated as a part of the final design phase of the project.

6. ESTIMATED COSTS

The estimated costs for the Gladstone Phase 2 Improvements, Maplewood City Project 14-01, are detailed below. Detailed cost estimates are provided in Appendix A. These costs, with the exception of the overhead utility burial costs, include a 10% construction cost contingency and a 31.5% allowance for indirect costs. Overhead utility burial costs are assumed to be direct payment to Xcel Energy, since they will be performing the work.

<u>Proposed Improvement</u>	<u>Estimated Cost</u>
Frost Avenue – Street Improvements	\$1,059,800
English Street – Street Improvements	\$ 355,200
Sidewalk and Streetscape Improvements	\$ 587,300
Stormwater Improvements	\$ 140,800
Utility Improvements	\$ 60,800
Flicek Park Improvements	\$ 179,900
Gladstone Savanna Improvements	\$ 470,200
<u>Overhead Utility Burial and Street Lighting</u>	<u>\$ 561,000</u>
Subtotal	\$3,415,000
<u>Right-of-Way/Easement Acquisition</u>	<u>\$ 10,000</u>
Total Estimated Project Cost	\$3,425,000

7. METHOD OF FINANCING

The Gladstone Phase 2 Improvements, Maplewood City Project 14-01, are proposed to be financed through a combination of grant funds and City of Maplewood funds. The City of Maplewood has been selected to receive a Livable Communities Demonstration Account (LCDA) grant through the Metropolitan Council to fund a portion of the proposed improvements. The following is a summary of the proposed financing plan for the improvements:

<u>Funding Source</u>	<u>Amount</u>
Metropolitan Council Grant (LCDA)	\$ 900,000
Sanitary Sewer Fund	\$ 60,800
Environmental Utility Fund	\$ 285,000
Park Development Fund	\$ 130,000
Street Light Utility Fund	\$ 561,000
Other City Funds	\$1,488,200
Total	\$3,425,000

8. PROJECT SCHEDULE

The following is a proposed schedule for the project if the City Council votes to proceed.

City Council Accepts Feasibility Report and Orders Project	June 9, 2014
City Council Approves Plans & Specs and Authorizes Ad for Bids	December 8, 2014
Bid Opening	January 23, 2015
Award Contract	February 9, 2015
Start Construction	April 2015
Construction Complete	November 2015

9. SUMMARY AND RECOMMENDATIONS

Based upon the analysis completed as a part of this report, the Gladstone Phase 2 Improvements, Maplewood City Project 14-01, are feasible, necessary, and cost effective. We recommend the following:

- A. The Maplewood City Council accept this feasibility study and report on June 9, 2014.
- B. After receiving the appropriate staff reports and staff information, the Council must decide on the approval or rejection of the proposed public improvements. If approved, the Council should proceed to order the proposed improvements.

Appendix A – Detailed Cost Estimates

FIGURE 1

CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

FROST AVENUE - STREET IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	MOBILIZATION	LS	1	\$ 35,000	\$ 35,000
2	CLEARING AND GRUBBING	LS	1	\$ 10,000	\$ 10,000
3	REMOVE BITUMINOUS PAVEMENT	SY	10,000	\$ 3	\$ 30,000
4	REMOVE RETAINING WALL	LF	15	\$ 100	\$ 1,500
5	SAWING PAVEMENT (FULL DEPTH)	LF	2,400	\$ 3	\$ 7,200
6	MISCELLANEOUS REMOVALS	LS	1	\$ 20,000	\$ 20,000
7	COMMON EXCAVATION	CY	5,500	\$ 12	\$ 66,000
8	AGGREGATE BASE, CLASS 5	TON	500	\$ 20	\$ 10,000
9	TYPE SP 19.0 NON-WEARING COURSE MIXTURE (4")	TON	1,870	\$ 70	\$ 130,900
10	TYPE SP 12.5 WEARING COURSE MIXTURE (2")	TON	935	\$ 75	\$ 70,200
11	DRIVEWAY RECONSTRUCTION	EA	11	\$ 1,500	\$ 16,500
12	CONCRETE CURB AND GUTTER	LF	5,900	\$ 13	\$ 76,700
13	MAINTENANCE EDGER	LF	2,350	\$ 4	\$ 9,400
14	MODULAR BLOCK RETAINING WALL	SY	225	\$ 360	\$ 81,000
15	PROTECTIVE RAILING	LF	275	\$ 55	\$ 15,200
16	FENCE	LF	150	\$ 20	\$ 3,000
17	UTILITY ADJUSTMENTS	LS	1	\$ 15,000	\$ 15,000
18	PEDESTRIAN CROSSING	LS	1	\$ 40,000	\$ 40,000
19	TRAFFIC CONTROL	LS	1	\$ 10,000	\$ 10,000
20	TURF ESTABLISHMENT AND EROSION CONTROL	LS	1	\$ 75,000	\$ 75,000
21	SIGNING/STRIPING	LS	1	\$ 10,000	\$ 10,000
Subtotal					\$ 732,600
10% Construction Contingency					\$ 73,300
Total Construction Cost					\$ 805,900
31.5 % Indirect Costs					\$ 253,900
Total Project Cost					\$ 1,059,800

FIGURE 2

CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

ENGLISH STREET - STREET IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	MOBILIZATION	LS	1	\$ 12,000	\$ 12,000
2	SAWING PAVEMENT (FULL DEPTH)	LF	300	\$ 3	\$ 900
3	MISCELLANEOUS REMOVALS	LS	1	\$ 5,000	\$ 5,000
4	MILL BITUMINOUS SURFACE (2")	SY	6,750	\$ 2	\$ 13,500
5	MILL BITUMINOUS SURFACE (FULL DEPTH)	SY	2,650	\$ 2.50	\$ 6,700
6	TYPE SP 19.0 NON-WEARING COURSE MIXTURE	TON	600	\$ 70	\$ 42,000
7	TYPE SP 12.5 WEARING COURSE MIXTURE	TON	1,050	\$ 75	\$ 78,800
8	CURB AND GUTTER REPLACEMENT	LF	100	\$ 16	\$ 1,600
9	4" CONCRETE WALK	SF	10,000	\$ 5	\$ 50,000
10	UTILITY ADJUSTMENTS	LS	1	\$ 15,000	\$ 15,000
11	TRAFFIC CONTROL	LS	1	\$ 5,000	\$ 5,000
12	TURF ESTABLISHMENT AND EROSION CONTROL	LS	1	\$ 5,000	\$ 5,000
13	SIGNING/STRIPING	LS	1	\$ 10,000	\$ 10,000
Subtotal					\$ 245,500
10% Construction Contingency					\$ 24,600
Total Construction Cost					\$ 270,100
31.5 % Indirect Costs					\$ 85,100
Total Project Cost					\$ 355,200

FIGURE 3

CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

SIDEWALK AND STREETScape IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	MOBILIZATION	LS	1	\$ 22,000	\$ 22,000
2	4" CONCRETE WALK	SF	34,650	\$ 5	\$ 173,300
3	SMALL TREE	EA	65	\$ 325	\$ 21,200
4	LARGE TREE	EA	120	\$ 400	\$ 48,000
5	SHRUBS/PERENNIALS/PLUGS	EA	3,100	\$ 35	\$ 108,500
6	SPECIAL SEEDING	ACRE	1	\$ 3,000	\$ 3,000
7	ENGLISH STREET ROUNDABOUT LANDSCAPING	LS	1	\$ 30,000	\$ 30,000
Subtotal					\$ 406,000
10% Construction Contingency					\$ 40,600
Total Construction Cost					\$ 446,600
31.5 % Indirect Costs					\$ 140,700
Total Project Cost					\$ 587,300

FIGURE 4

**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

**STORMWATER IMPROVEMENTS
ESTIMATED COSTS**

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	REMOVE STORM SEWER PIPE	LF	250	\$ 8	\$ 2,000
2	REMOVE DRAINAGE STRUCTURE	EA	10	\$ 400	\$ 4,000
3	CONST DRAINAGE STRUCTURE 48-4020	EA	10	\$ 2,500	\$ 25,000
4	CONST DRAINAGE STRUCTURE 72-4020	EA	2	\$ 5,000	\$ 10,000
5	18" RC PIPE SEWER	LF	200	\$ 35	\$ 7,000
6	RAIN GARDEN IMPROVEMENTS	SF	3,275	\$ 15	\$ 49,200
Subtotal					\$ 97,200
10% Construction Contingency					\$ 9,800
Total Construction Cost					\$ 107,000
31.5 % Indirect Costs					\$ 33,800
Total Project Cost					\$ 140,800

FIGURE 5

**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

**PUBLIC UTILITY IMPROVEMENTS
ESTIMATED COSTS**

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	MOBILIZATION	LS	1	\$ 2,000	\$ 2,000
2	MISC. WATERMAIN EXTENSIONS/IMPROVEMENTS	LS	1	\$ 20,000	\$ 20,000
3	MISC. SANITARY EXTENSIONS/IMPROVEMENTS	LS	1	\$ 20,000	\$ 20,000
Subtotal					\$ 42,000
10% Construction Contingency					\$ 4,200
Total Construction Cost					\$ 46,200
31.5 % Indirect Costs					\$ 14,600
Total Project Cost					\$ 60,800

FIGURE 6

**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

**FLICEK PARK IMPROVEMENTS
ESTIMATED COSTS**

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	MOBILIZATION	LS	1	\$ 15,000	\$ 15,000
2	CLEARING AND GRUBBING	LS	1	\$ 9,000	\$ 9,000
3	REMOVE BITUMINOUS PAVEMENT	SY	450	\$ 3	\$ 1,400
4	REMOVE CHAIN LINK FENCE	LF	600	\$ 5	\$ 3,000
5	REMOVE AGRICULTURAL LIME (8" DEPTH)	CY	400	\$ 5	\$ 2,000
6	MISCELLANEOUS REMOVALS	LS	1	\$ 7,500	\$ 7,500
7	COMMON EXCAVATION	CY	2,600	\$ 12	\$ 31,200
8	COMMON EMBANKMENT	CY	300	\$ 15	\$ 4,500
9	MILL BITUMINOUS SURFACE (2")	SY	1,200	\$ 2	\$ 2,400
10	TYPE SP 12.5 WEARING COURSE MIXTURE	TON	135	\$ 75	\$ 10,200
11	BITUMINOUS WALK	SF	2,400	\$ 4	\$ 9,600
12	RIBBON CURB	LF	500	\$ 12	\$ 6,000
13	TURF ESTABLISHMENT AND EROSION CONTROL	LS	1	\$ 10,000	\$ 10,000
14	SOCCER FIELD RESEEDING	LS	1	\$ 10,000	\$ 10,000
15	SIGNING/STRIPING	LS	1	\$ 2,500	\$ 2,500
Subtotal					\$ 124,300
10% Construction Contingency					\$ 12,500
Total Construction Cost					\$ 136,800
31.5 % Indirect Costs					\$ 43,100
Total Project Cost					\$ 179,900

FIGURE 7

CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01

GLADSTONE SAVANNA IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	MOBILIZATION	LS	1	\$ 15,000	\$ 15,000
2	TRAIL ENTRY IMPROVEMENTS (MINOR)	LS	3	\$ 20,000	\$ 60,000
3	TRAIL ENTRY IMPROVEMENTS (ENGLISH STREET ROUNDABOUT)	LS	1	\$ 150,000	\$ 150,000
4	STORMWATER POND PLANTINGS/ESTABLISHMENT	LS	1	\$ 100,000	\$ 100,000
Subtotal					\$ 325,000
10% Construction Contingency					<u>\$ 32,500</u>
Total Construction Cost					\$ 357,500
31.5 % Indirect Costs					<u>\$ 112,700</u>
Total Project Cost					\$ 470,200

FIGURE 8

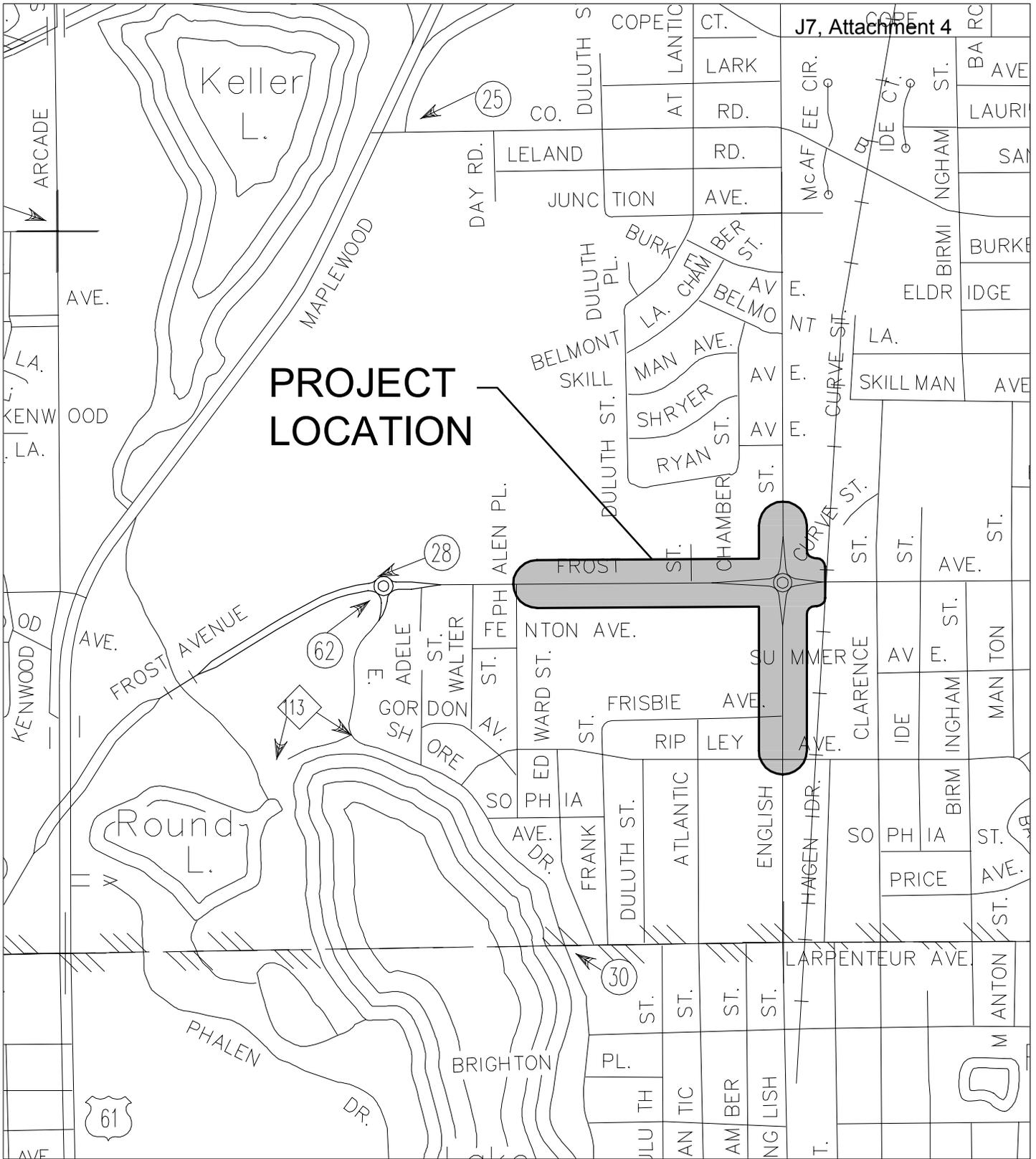
**CITY OF MAPLEWOOD
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01**

**STREET LIGHT AND OVERHEAD UTILITY BURIAL IMPROVEMENTS
ESTIMATED COSTS**

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	STREET LIGHTS	EA	24	\$ 7,500	\$ 180,000
	Subtotal				\$ 180,000
	10% Construction Contingency				\$ 18,000
	Total Construction Cost				\$ 198,000
	31.5 % Indirect Costs				\$ 63,000
	Total Project Cost (Street Lights)				\$ 261,000
	Total Project Cost (Overhead Utility Burial)				\$ 300,000
	Total Project Cost				\$ 561,000

Appendix B – Exhibits

K:\TWC_Civil\Civil\MAPLEWOOD\160500045-GLADSTONE PHASE 2\CADD\PLAN SHEETS\EXHIBITS\GLADSTONE_EXH-LOCATION MAP.dwg June 03, 2014 -- 6:39pm



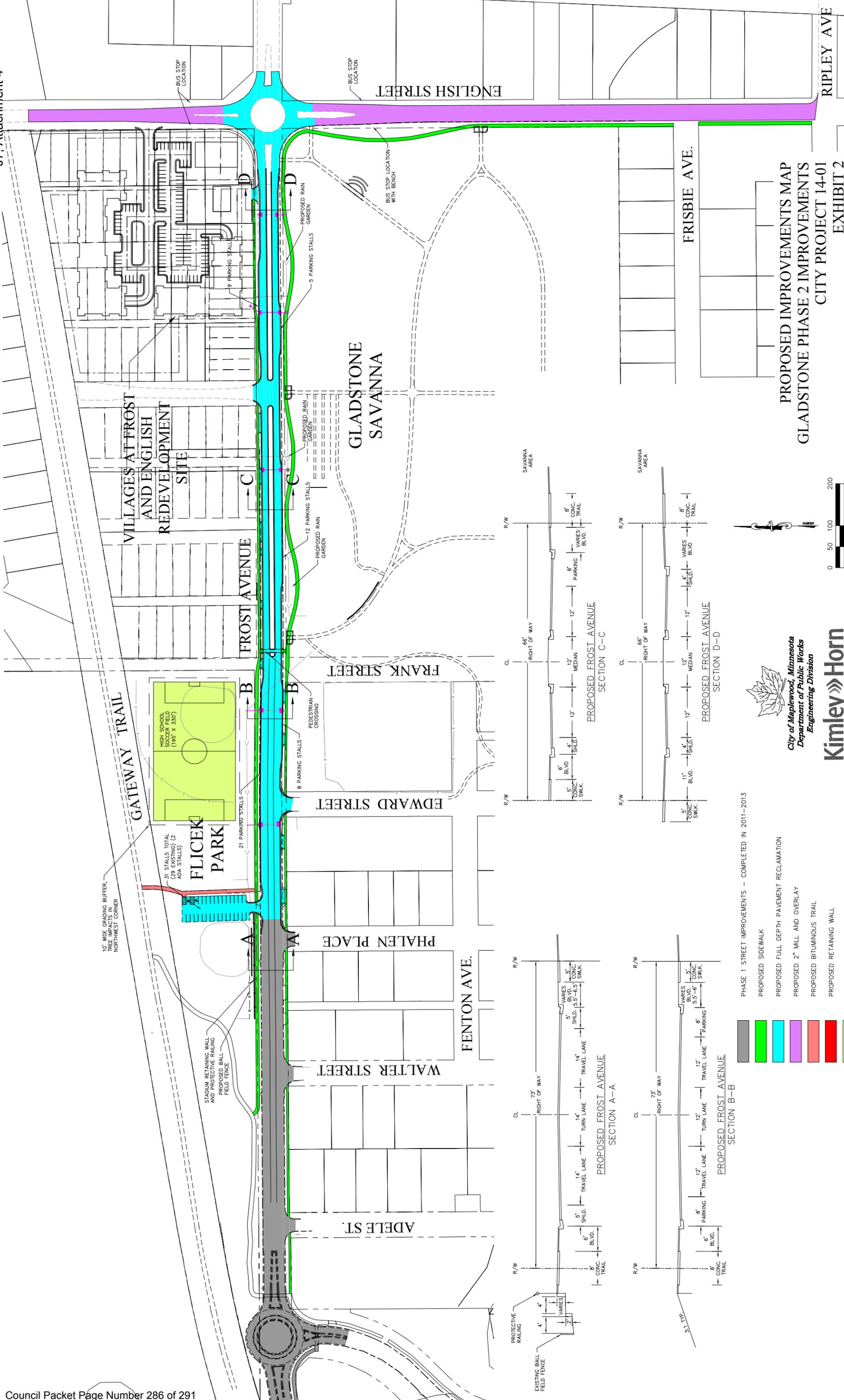
City of Maplewood, Minnesota
Department of Public Works
Engineering Division

Kimley»Horn

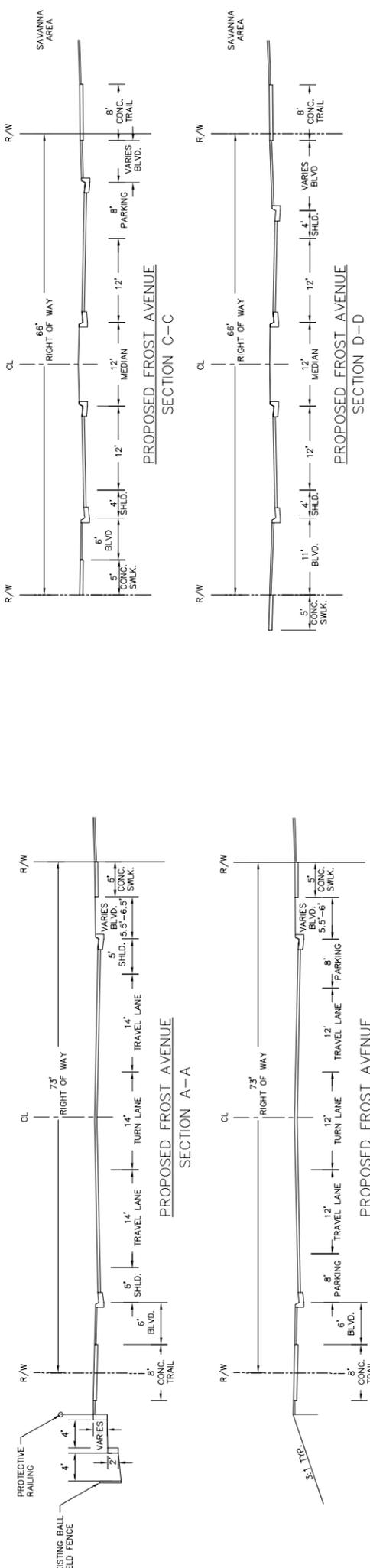
2550 UNIVERSITY AVENUE WEST, SUITE 238N, ST. PAUL, MN 55114
PHONE: 651-645-4197
WWW.KIMLEY-HORN.COM



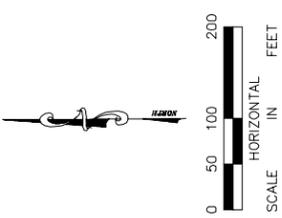
PROJECT LOCATION MAP
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01
EXHIBIT 1



PROPOSED IMPROVEMENTS MAP
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01
EXHIBIT 2

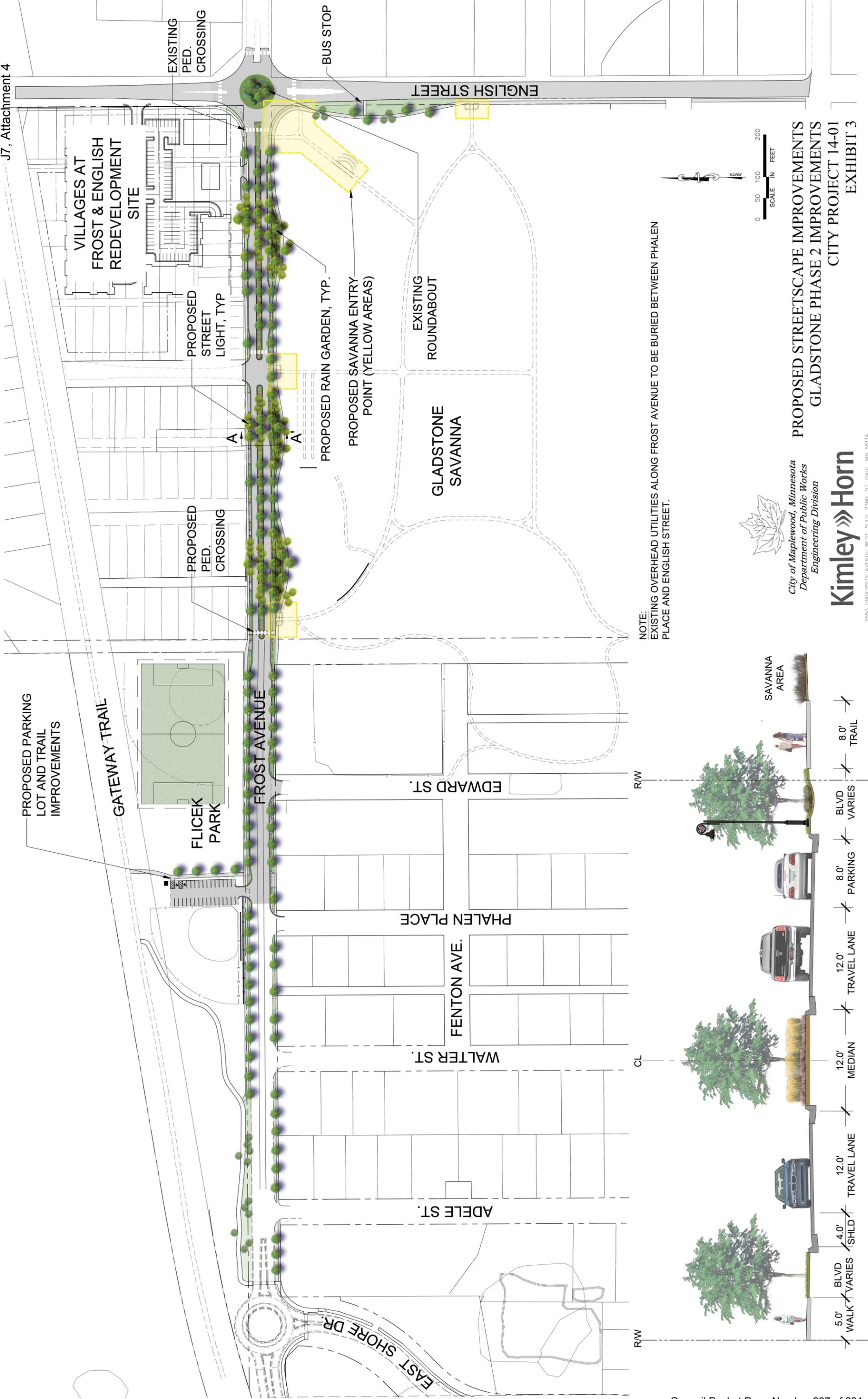


- PHASE 1 STREET IMPROVEMENTS - COMPLETED IN 2011-2013
- PROPOSED SIDEWALK
 - PROPOSED FULL DEPTH PAVEMENT RECLAMATION
 - PROPOSED 2" MILL AND OVERLAY
 - PROPOSED BITUMINOUS TRAIL
 - PROPOSED RETAINING WALL
 - PROPOSED SOCCER FIELD
 - PROPOSED STORM SEWER



City of Maplewood, Minnesota
 Department of Public Works
 Engineering Division

Kimley»Horn
 2550 UNIVERSITY AVENUE, SUITE 200N, ST. PAUL, MN 55114
 PHONE: 651-445-4197
 WWW.KIMLEY-HORN.COM



NOTE:
EXISTING OVERHEAD UTILITIES ALONG FROST AVENUE TO BE BURIED BETWEEN PHALEN PLACE AND ENGLISH STREET.

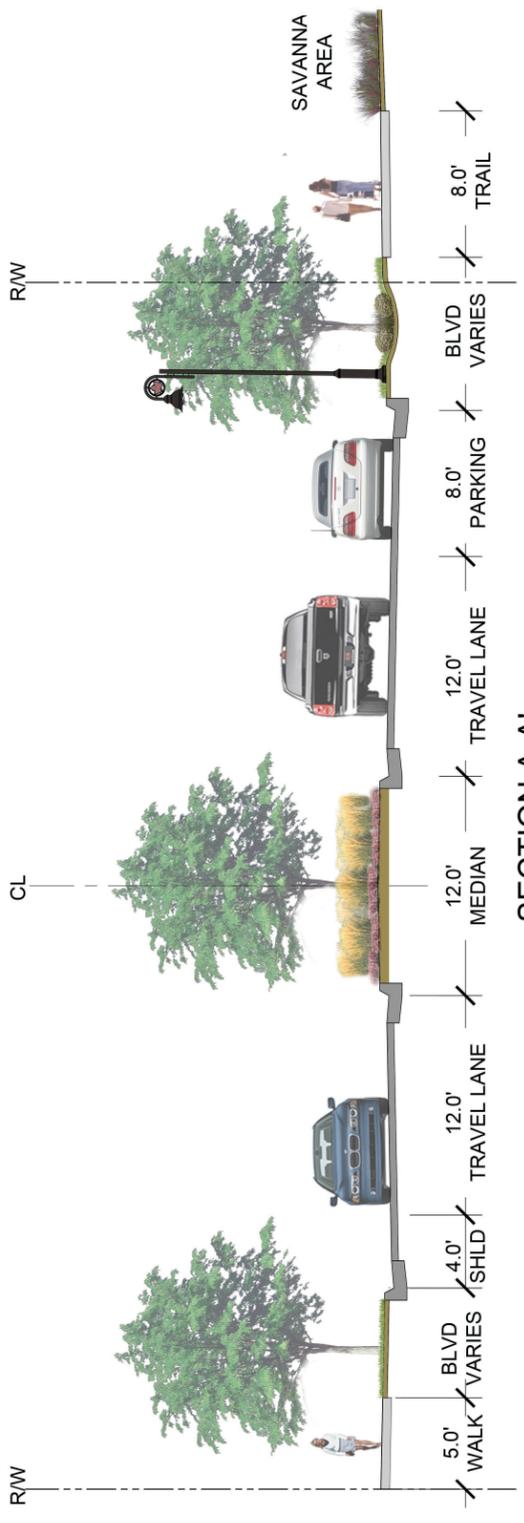


PROPOSED STREETSCAPE IMPROVEMENTS
GLADSTONE PHASE 2 IMPROVEMENTS
CITY PROJECT 14-01
EXHIBIT 3

City of Maplewood, Minnesota
Department of Public Works
Engineering Division



2550 UNIVERSITY AVENUE, WEST, SUITE 238N, ST. PAUL, MN 55114
PHONE: 651-645-4197
WWW.KIMLEY-HORN.COM



SECTION A-A'

MEMORANDUM

TO: Melinda Coleman, Interim City Manager
FROM: Paul P. Schnell, Chief of Police
DATE: June 4, 2014
SUBJECT: Approval of Resolution In Support of Integrative Youth Development Programming

Introduction

The City of Maplewood and Independent School District 622 have been collaborating on possible grant opportunities to assist with the implementation of Integrative Youth Development – Maplewood’s “Rule of 5.” In support of School District and City efforts to identify potential funding opportunities and to create a statement of purpose and intent, approval of a support resolution is sought.

Background

As has been the subject of a Council Workshop and several formal and informal discussions at various Council meetings, the plan to move forward with implementation of Integrative Youth Development in Maplewood would be greatly aided with grant support. City staff and Mayor Slawik recently met with ISD 622 administrators and Mr. Derek Peterson, who heads the International Institute for School Support, about pursuing federal grant funding for a local initiative. The formal applicant for funding will be ISD 622.

The attached resolution represents both a statement of need and benefit for such an initiative. Further, the resolution represents an explicit statement of support for pursuit and implementation of Integrative Youth Development in Maplewood.

Budget Impact

None

Recommendation

It is recommended that the Maplewood City Council approve the resolution in support of Integrative Youth Development Programming – Maplewood’s “Rule of 5.”

Attachments

1. Resolution

CITY OF MAPLEWOOD, MINNESOTA

Resolution

In Support of Integrative Youth Development Programming Maplewood's "Rule of 5"

WHEREAS, Ramsey County officials have studied current and near term future conditions showing a high number of areas of concentrated financial poverty will not only create challenges for the people living within them, but will create an even bigger divide impacting economic growth and community connectivity, and

WHEREAS, the City of Maplewood is the largest, first ring suburban Ramsey County community with a number of areas of concentrated financial poverty; and

WHEREAS, it has been determined that without focused attention on neighborhood resiliency and increasing the web of opportunity within neighborhoods, national research and case studies suggest that concentrated areas of financial poverty are likely to remain, intensify, and even spread; and

WHEREAS, data shows that "as early as elementary school, students living in concentrated poverty underperformed on standardized tests when compared with students in their larger metro region," and

WHEREAS, Ramsey County has 32% of the Region's federally subsidized housing units; twice that of neighboring Hennepin County and twenty times that of the rest of the Region, and this heavy concentration of subsidized units, enhancements to the web of opportunity, has the effect of increasing financial poverty within neighborhoods, and

WHEREAS, as the most diverse community in the Region, our area will be the bellwether for the future if ongoing disparities issues in race, wealth, health, education or employment are not addressed through a multi-pronged approach, which recognizes that people are our future and youth our hope, and

WHEREAS, there is strong body of youth development research has shown that meeting youth's developmental needs requires positive relationships with caring adults that convey high expectations and provide opportunities for ongoing participation and contribution; and

WHEREAS, data indicators clearly demonstrate that youth with five (5) or more caring and connected adults – a rich developmental ecology - yield significant gains in measures, such as school performance, educational attainment, income acquisition, optimism, self concept, and relationships with family and peers; and

WHEREAS, research shows that effective schools, families, congregations, and communities can contribute to the positive development of all youth and that all sectors of the community have a critical role to play in the enhancement of the developmental ecology of children and adolescent health status; and

WHEREAS, research further shows that the richer this youth developmental ecology, the less likely one is to use drugs and alcohol, to be sexually active, to be depressed or have suicidal thoughts, to fail in school, and to exhibit antisocial or violent behavior; and

WHEREAS, after analysis of the data, it has been determined that the difference between troubled teens and those leading healthy, productive, positive lives was strongly affected by the presence of a rich "developmental ecology;" and the research also shows that the richer the youth developmental ecology, the more likely they are to succeed in school and to exhibit positive civil and civic behaviors; and

WHEREAS, the City of Maplewood is working collaboratively with Independent School District 622 to support efforts to obtain funding to support implementation of Integrative Youth Development – what we call the “Rule of 5” to aid youth, community programs, youth serving agencies, and community members in the development of practices and programs that enrich the developmental ecology of children and youth.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Maplewood supports and endorses the prevention-based “**Rule of 5**” framework, and supports the inclusion of this information in presentations, workshops and training opportunities to better enrich the developmental ecology of children and teens, and encourages each neighborhood, congregation, business, school site, and youth program to create a community-wide dialogue and pursue activities that enrich the developmental ecology of the children and teens of Maplewood, Minnesota.

Adopted by the Maplewood City Council, this 9th day of June, 2014.

Nora Slawik, Mayor

Attest:

Karen Guilfoile, City Clerk

MEMORANDUM

TO: City Council
FROM: Melinda Coleman, Interim City Manager
DATE: June 3, 2014
SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Agenda Items & Work Session Schedule

1. June 23 – Johnson – Berwald Annexation
2. June 23 – Recreation Program Update and Quick Primer on CAPRA (Commission for Accreditation of Park and Recreation Agencies)
3. June 23 – City Manager Search Timeline / Process
4. June 25 – Tennis Sanitation Recycling Facility Tour
5. July 14 – Public Art Discussion
6. July 14 – Public Safety Closest Car Concept
7. July 14 – Disposition of City Firearms
8. July 14 – Zoning of City Owned Parcels

Budget Impact

None.

Recommendation

No action required.

Attachments

None.

City of Maplewood

City Council Meeting Sign-Up Sheet

For Agenda Items and Visitor Presentations

By putting your name and address on this sheet, you are indicating which agenda item you would like to discuss with the City Council

Date: June 09, 2014

Name - First & Last
(please print clearly)

Address

Agenda Item

- | | | | |
|-----|-----------------|--------------------|--------------------------|
| 1. | DENNIS NEWCOMB | 1725 COPE AVE | CWP JS |
| 2. | Anne Babcevic | 873 Common Ct. | L - Did not speak - left |
| 3. | Mark D Bradley | 2164 Woodlawn Ave | C |
| 4. | Roger Franz | 1257 Cope Ct. | J-6 |
| 5. | Bob Zick | NSP | L |
| 6. | Nancy Blomquist | 2541 VALLEYVIEW DR | L/VISITOR |
| 7. | | | |
| 8. | | | |
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