

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, January 27, 2014
City Hall, Council Chambers
Meeting No. 02-14

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country.*

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of January 13, 2014 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Resolution of Appreciation for Kim Facile – Ramsey/Washington Suburban Cable Commission
2. Review of Commission & Board Reappointment Assessments
 - a. Resolution for Reappointment

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval to Purchase Lockers for Police Department Expansion Project
3. Approval of 2014 Service Agreement between City of Maplewood and Financial Concepts, Inc. (FCI)
4. Approval of a Conditional Use Permit Review, LaMettry Collision Auto Repair, 2951 Maplewood Drive
5. Approval of a Conditional Use Permit Review, Woodland Hills Church, 1740 Van Dyke Street
6. Approval of a Conditional Use Permit Review, Midwest Grounds Maintenance Company, 1949 Atlantic Street
7. Approval of a Conditional Use Permit Review, Commercial Truck Parking and Storage, 1003 Century Avenue North
8. Approval of a Resolution of Support for Ramsey County's Request for TCAAP Road Improvements at 35W/Highway96 and 35W/County Road H
9. Approval of Resolution Supporting Washington County Request for State Bond Funds for Gateway Corridor Project

10. Approval of Purchase of Cushman Turf Truckster
11. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, East Metro Public Safety Training Center, Bid Package 5, City Project 09-09
12. Approval of East Metro Public Safety Training Center Phase I Bid Package 1 Improvements, City Project 09-09
 - a. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 2
 - b. Approval of Resolution Approving Final Payment and Acceptance of Project
13. Approval of Bartelmy Lane Sidewalk Easement, Bartelmy-Meyer Area Improvements, City Project 11-14
14. Approval of Resolution Supporting the 2014 Safe Routes to School Infrastructure Grant Application, County Road B Trail and Safety Improvements, City Project 14-02
15. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 5, TH 36/English Street Interchange Improvements, City Project 09-08
16. Approval of Joint Powers Agreement with the City of Mahtomedi for Operation of Mahtomedi Beach
17. Approval of the Parks and Recreation Master Plan Update Community Study
18. Approval of a Resolution Accepting Donation to Maplewood Nature Center
19. Approval of a Temporary Lawful Gambling Permit for the Minnesota Waterfowl Association East Metro Chapter, 1946 English Street

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

None

K. AWARD OF BIDS

1. East Metro Public Safety Training Center, City Project 09-09, Approval of Resolution Receiving Bids and Awarding Contract for Burn Room Thermal Liner

L. VISITOR PRESENTATIONS

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

The Maplewood City Council Serves as the Maplewood Area Economic Development Authority and Will Conduct a Meeting as Such Preceding the City Council Meeting.

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, January 13, 2014
Council Chambers, City Hall
Meeting No. 01-14

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:05 p.m. by Mayor Slawik.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Nora Slawik, Mayor	Present
Marylee Abrams, Councilmember	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

- N1 Comcast PEG Fees
- N2 Swearing In

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

- 1. Approval of December 19, 2013 City Council Meeting Minutes**

Councilmember Juenemann moved to approve the December 19, 2013 City Council Meeting Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

None

G. CONSENT AGENDA

Councilmember Juenemann requested agenda items G10 and G11 be highlighted.

The motion passed.

6. Approval of Resolution for 2014 Pay Rates for Temporary/Seasonal, and Casual Part-Time Employees

Councilmember Juenemann moved to approve the Resolution for 2014 Pay Rates for Temporary/Seasonal, and Casual Part-Time Employees.

Resolution 13-1-1025

WHEREAS, according to the Minnesota Public Employees Labor Relations act, part-time employees who do not work more than 14 hour per week and temporary/seasonal employees who work in positions that do not exceed 67 days in a calendar year, or 100 days for full-time students, are not public employees and are therefore not eligible for membership in a public employee union.

NOW, THEREFORE, BE IT RESOLVED, that the following pay ranges and job classifications are hereby established for temporary/seasonal, casual part-time employees effective January 1, 2014 upon Council approval.

Accountant	\$10.00-30.00	per hour
Accounting Technician	\$9.00-22.00	per hour
Administrative Assistant	\$9.00-23.00	per hour
Background Investigator	\$25.00-35.00	per hour
Building Inspector	\$14.00-35.00	per hour
Building Attendant	\$7.25-15.00	per hour
Customer Service Assistant	\$7.25-15.00	per hour
CSO	\$14.50-19.50	per hour
Data Entry Operator	\$8.00-12.00	per hour
Election Judge	\$7.25-12.00	per hour
Election Judge - Assistant Chair	\$9.00-15.00	per hour
Election Precinct Chair	\$9.00-16.00	per hour
Engineering Aide	\$7.00-16.00	per hour
Engineering Technician	\$10.00-16.00	per hour
Fire Maintenance/Engineer **	\$14.71	per hour
Firefighter-in-Training (new hire) **	\$10.51	per hour
Firefighter/EMT **	\$12.61	per hour
Firefighter/Paramedic **	\$13.66	per hour
Firefighter/EMT Captain **	\$14.71	per hour
Firefighter/Paramedic Captain **	\$15.76	per hour
Battalion Chief **	\$16.81	per hour
Intern	\$7.25-20.00	per hour
IT Technician	\$15.00-20.00	per hour
Laborer	\$7.25-14.00	per hour
Lifeguard	\$7.25-14.00	per hour
Manager-on-Duty Differential	\$1.00	per hour
Office Specialist	\$8.50-18.00	per hour
Receptionist	\$8.00-16.00	per hour
Recreation Instructor/Leader	\$7.25-32.00	per hour
Recreation Official	\$7.25-30.00	per hour
Recreation Worker	\$7.25-18.00	per hour
Theater Technician	\$20.00-30.00	per hour
Vehicle Technician	\$9.00-15.00	per hour

Seconded by Councilmember Koppen Ayes – All

The motion passed.

11. Acceptance of Grant from Ramsey County for a Truck Mounted Command Lighting System

Fire Chief Lukin gave the staff report.

Councilmember Juenemann moved to approve the grant from Ramsey County Emergency Management in the amount of \$14,800 for a Truck Mounted Command Lighting System.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

12. Approval of a Fee Waiver for a Temporary On-Sale Liquor Permit for the Maplewood Historical Society, 2170 East County Road D

Councilmember Juenemann moved to approve to waive the fee for a Temporary On-Sale Liquor Permit for the Maplewood Historical Society, 2170 East County Road D.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

H. PUBLIC HEARING

None

I. UNFINISHED BUSINESS

1. Highway 36 / English Street Interchange Improvements, Project 09-08, Approval of Resolution Adopting Revised Assessment Roll

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

The following people spoke:

- 1. Jon Morphew, Attorney representing Cramer Maplewood LLC, 2385 English Street

Councilmember Koppen moved to approve the Resolution for Adopting Revised Assessment Roll for the Highway 36 / English Street Interchange Improvements, City Project 09-08; and recommended the City Attorney work with the property owners to resolve any outstanding concerns.

Resolution 13-1-1026
Adopting Revised Assessment Roll

WHEREAS, pursuant to a resolution adopted by the City Council on October 28, 2013 (and confirmed on December 9, 2013), calling for an Assessment Public Hearing, the

assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08 was presented in a Public Hearing format on December 19, 2013, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

- a. Parcel 09-29-22-34-0002 – Roger and Naomi Inc., 2228 Maplewood Dr N: The property owner is objecting to the assessment because they feel that the property has received no benefit from the improvement.
- b. Parcel 09-29-22-43-0049 - Menard Inc., 2280 Maplewood Dr N: The property owner is objecting because they feel that this project is a community improvement and the entire community should be assessed.
- c. Parcel 09-29-22-41-0007 – BBD Investments, Inc., 0 Highway 36: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- d. Parcel 09-29-22-41-0029 – BBD Investments, Inc., 1285 Cope Ave. E: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- e. Parcel 09-29-22-42-0004 – Soukup Realty, 1167 Viking Dr E: The property owner is objecting to the assessment because the assessment is unjust and unfair.
- f. Parcel 09-29-22-41-0003 – Three D Sac Self Storage, 1195 Viking Dr E: The property owner is objecting because they feel that they are receiving no benefits or increase in property value.
- g. Parcel 09-29-22-41-0025 – Aa Metcalf Moving Storage Inc., 1255 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- h. Parcel 09-29-22-41-0026 – Maplewood Business Center, Inc., 1261 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- i. Parcel 09-29-22-42-0001 – Second Harvest Heartland, 1140 Gervais Ave. E: The property owner respectfully requests a full abatement of the assessment as they do not feel that the project provided any increase to the fair market value of the property.
- j. Parcel 09-29-22-41-0019 – Cramer Maplewood, LLC, 2385 English Street North: The property owner is “appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken.”
- k. Parcel 10-29-22-32-0006 – Camada Limited Partnership (Vomela); 2354 English Street North: The property owner is objecting to the assessment because there is no benefit to the property from the project.
- l. Parcel 09-29-22-14-0010 – Land of Lakes Properties, LLC, 1259 Gervais Ave E: The property owner is objecting to the assessment because not all properties benefitting from improvements are subject to the special assessment.
- m. Parcel 10-29-22-32-0017 – Summit Community Bank, 0 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- n. Parcel 10-29-22-32-0018 – Summit Community Bank, 0 Cope Ave E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. That the City Engineer and City Clerk are hereby instructed to make the following adjustments to the assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08:
 - a. Parcel 09-29-22-34-0002 – Roger and Naomi Inc., 2228 Maplewood Dr N: The property owner is objecting to the assessment because they feel that the property has received no benefit from the improvement. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - b. Parcel 09-29-22-43-0049 - Menard Inc., 2280 Maplewood Dr N: The property owner is objecting because they feel that this project is a community improvement and the entire community should be assessed. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - c. Parcel 09-29-22-41-0007 – BBD Investments, Inc., 0 Highway 36: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.” Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - d. Parcel 09-29-22-41-0029 – BBD Investments, Inc., 1285 Cope Ave. E: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.” Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - e. Parcel 09-29-22-42-0004 – Soukup Realty, 1167 Viking Dr E: The property owner is objecting to the assessment because the assessment is unjust and unfair. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
 - f. Parcel 09-29-22-41-0003 – Three D Sac Self Storage, 1195 Viking Dr E: The property owner is objecting because they feel that they are receiving no benefits or increase in property value. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City’s assessment policy and the assessment does not

- exceed the benefit to the property as determined through the special benefit appraisal.
- g. Parcel 09-29-22-41-0025 – Aa Metcalf Moving Storage Inc., 1255 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- h. Parcel 09-29-22-41-0026 – Maplewood Business Center, Inc., 1261 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- i. Parcel 09-29-22-42-0001 – Second Harvest Heartland, 1140 Gervais Ave. E: The property owner respectfully requests a full abatement of the assessment as they do not feel that the project provided any increase to the fair market value of the property. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- j. Parcel 09-29-22-41-0019 – Cramer Maplewood, LLC, 2385 English Street North. The property owner is "appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken." Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- k. Parcel 10-29-22-32-0006 – Camada Limited Partnership (Vomela); 2354 English Street North: The property owner is objecting to the assessment because there is no benefit to the property from the project. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- l. Parcel 09-29-22-14-0010 – Land of Lakes Properties, LLC, 1259 Gervais Ave E: The property owner is objecting to the assessment because not all properties benefitting from improvements are subject to the special assessment. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
- m. Parcel 10-29-22-32-0017 – Summit Community Bank, 0 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit

- appraisal.
- n. Parcel 10-29-22-32-0018 – Summit Community Bank, 0 Cope Ave E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements. Staff recommendation is to **deny** the request for revision or cancellation of assessment as this property is being assessed per the City's assessment policy and the assessment does not exceed the benefit to the property as determined through the special benefit appraisal.
2. The assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08, as amended, is hereby accepted, a copy of which is attached hereto and made a part hereof. Said assessment roll shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
 3. Such assessments shall be payable in equal annual installments extending over a period of 8 years, the first installments to be payable on or before the first Monday in January 2015 and shall bear interest at the rate of 4.5 percent per annum beginning on January 1, 2015. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
 4. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, but no later than November 15, 2014, pay the whole of the assessment on such property to the city clerk, no interest shall be charged if the entire assessment is paid by November 15, 2014; and they may, at any time after November 15, 2014, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
 5. The City Engineer and City Clerk shall forthwith after November 15, 2014, but no later than November 16, 2014, transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over the same manner as other municipal taxes.

Adopted by the council on this 13th day of January, 2014.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

J. NEW BUSINESS

1. Approval of 2014 Rules of Procedure for City Council and Council Meetings Manual

City Clerk Guilfoile gave the staff report.

Councilmember Cardinal moved to direct staff to make changes to the *City Council Rules of Procedure for City Council and Council Meetings* as directed by the city council.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of 2014 Policy and Procedures for a Public Hearing

City Clerk Guilfoile gave the staff report.

Councilmember Cardinal moved to approve the 2014 Policy and Procedures for a Public Hearing.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

3. Consideration of 2014 City Council Appointments

City Clerk Guilfoile gave the staff report.

Councilmember Koppen moved to approve the 2014 City Council Appointments as follows:

<u>Board, Commission or Group</u>	<u>2014 Appointment</u>
Acting Mayor	Robert Cardinal
Auditor Contact	Marylee Abrams Kathleen Juenemann (Alternate)
Community Design Review Board (2 nd & 4 th Tuesday 7:00 p.m.)	Marylee Abrams Mike Martin (Staff Liaison)
Data Compliance Officers: Responsible Authority City Personnel Officer City Law Enforcement Officer	Karen Guilfoile Terrie Rameaux Paul Schnell
Environment & Natural Resources Commission (1 st Wednesday of the Month)	Kathleen Juenemann Shann Finwall (Staff Liaison)
Fire Relief Association Relief By-Laws require Mayor to be member of the Board	Nora Slawik Gayle Bauman (Staff Liaison)
Gateway Corridor Group	Nora Slawik Marv Koppen (Alternate) Michael Thompson (Alternate)
Heritage Preservation Commission (2nd Thursday at 7:00 p.m.)	Marv Koppen Ginny Gaynor (Staff Liaison)

Board, Commission or Group**2014 Appointment****Housing & Economic
Development Commission**Marv Koppen
Mike Martin (Staff Liaison)**Human Rights Commission**
(2nd Tuesday at 7:00 p.m.)Kathleen Juenemann
Karen Guilfoile (Staff Liaison)**Joint Ice Arena Board**Bob Cardinal
Marv Koppen
Nora Slawik (Alternate)**Maplewood Green Team**
(Monthly as Needed)Kathleen Juenemann
Shann Finwall (Staff Liaison)**Municipal Legislative Commission**
(Monthly, Wed. 11:30 a.m.–1:00 p.m.)Chuck Ahl
Nora Slawik (Alternate)
Kathleen Juenemann (Alternate)**Official Newspaper**Maplewood Review
Pioneer Press (Alternate)**Parks & Recreation
Commission**
(3rd Wednesday at 7:00 p.m.)
Representatives)Marylee Abrams
DuWayne Konewko
Jim Taylor/Audra Robbins (Staff**Park System Plan Task Force**

Bob Cardinal

Planning Commission
(1st & 3rd Tuesdays at 7:00 p.m.)Bob Cardinal
Tom Ekstrand (Staff Liaison)**Police Civil Service Commission**
(Meets as Needed)Kathleen Juenemann
Terrie Rameaux (Staff Liaison)**Ramsey County Dispatch
Policy Committee**

Kathleen Juenemann

**Ramsey County League
of Local Governments**Bob Cardinal
Marv Koppen (Alternate)**Ramsey/Washington
Suburban Cable Commission**Marylee Abrams
Bob Cardinal (Alternate)
Marv Koppen (Alternate)**Regional Mayors**

Nora Slawik

Rush Line CorridorNora Slawik
Melinda Coleman (Staff Liaison)

Board, Commission or Group**2014 Appointment****Suburban Area Chamber
of Commerce**

Chuck Ahl
 Karen Guilfoile (Alternate)
 Kathleen Juenemann (Alternate)
 Bob Cardinal (Alternate)

**Suburban Rate Authority
(First month of quarter)**

Michael Thompson

St. Paul Water Utility

Will Rossbach

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. VISITOR PRESENTATION

1. Bob Zick, North St. Paul Resident

M. ADMINISTRATIVE PRESENTATIONS**1. Council Calendar Update**

City Manager Ahl gave the staff report.

2. Set Council Management Team Retreat Date

City Clerk Guilfoile gave the staff report.

Councilmember Cardinal moved to approve scheduling the Council-Management Team Retreat for Wednesday, March 5, 2014 from 8:30 a.m. to 4:00 p.m. at the Fire Station 2.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

3. Cancellation of the February 3, 2014 Council Workshop

City Manager Ahl gave the staff report.

Councilmember Juenemann moved to approve to cancel the Council Workshop scheduled for Monday, February 3, 2014.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

N. COUNCIL PRESENTATIONS

1. Comcast PEG Fees

Councilmember Cardinal noted that Comcast PEG fees have changed which will be reflected on the Comcast customers future bills.

2. Swearing In

Councilmember Juenemann thanked everyone that worked on the event.

O. ADJOURNMENT

Mayor Slawik adjourned the meeting at 7:50 p.m.

DRAFT

MEMORANDUM

TO: Charles Ahl, City Manager
FROM: Mychal Fowlds, IT Director
DATE: January 21, 2014
SUBJECT: Resolution of Appreciation for Kim Facile – Ramsey/Washington Suburban Cable Commission

Introduction

Kim Facile has dutifully represented the City of Maplewood on the Ramsey/Washington Suburban Cable Commission from 2006 to 2013. This resolution serves as a formal thank you for her years of service to the City of Maplewood and its residents.

Budget Impact

None

Recommendation

Approve a resolution of appreciation for Ramsey/Washington Suburban Cable Commission member Kim Facile.

Attachments

1. Resolution of Appreciation for Kim Facile

City of Maplewood

RESOLUTION OF APPRECIATION

WHEREAS, Kim Facile has been a member of the Ramsey/Washington Suburban Cable Commission since 2006, and has served faithfully in that capacity; and

WHEREAS, Kim has freely given of her time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, Kim has served as an Officer for the Commission and chaired the Public Access Advisory Committee and Local Programming Committee while also serving on numerous other committees including the Nominating Committee and Franchise Renewal Committee; and

WHEREAS, Kim has shown sincere dedication to her duties and has consistently contributed her leadership, time and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Kim Facile is hereby extended our gratitude and appreciation for her dedicated service.

**Passed by the Maplewood
City Council on January 27, 2014**

Nora Slawik, Mayor

Attest:

Karen Guilfoile, City Clerk

MEMORANDUM

TO: City Council
FROM: Charles Ahl, Assistant City Manager
 Sarah Burlingame, Senior Administrative Assistant
DATE: January 21, 2014
SUBJECT: Review of Commission & Board Reappointment Assessments
 a. Resolution for Reappointment

Introduction

The City Council will review the list of commissioner's whose terms are to expire either on April 30th or May 1st of this year. The commissioners we asked to fill out an assessment to evaluate their time on the commission and to provide input to the council.

Background

There are 9 terms that are ending in the next few months. 8 of the commissioners chose to seek reappointment. Nate Danielson of the Human Rights Commission has chosen not to seek reappointment. A posting process will occur to fill this vacancy.

The following commissioners are seeking reappointment:

Community Design Review Board

Matt Ledvina, member since 3/10/1997, term expires 4/30/2014
 Attendance: (2011) 9/10 (2012) 8/9 (2013) 6/7

Heritage Preservation Commission

Brenda Rudberg, member since 4/11/2011, term expires 4/30/2014
 Attendance: (2011) 5/5 (2012) 6/8 (2013) 4/5

John Gaspar, member since 1/14/2013, term expires 4/30/2014
 Attendance: (2011) N/A (2012) N/A (2013) 4/4

Human Rights Commission

Jon Brandt, member since 11/8/2010, term expires 5/1/2014
 Attendance: (2011) 8/8 (2012) 10/10 (2013) 9/9

Sarah Deeny, member since 6/10/2013, term expires 5/1/2014
 Attendance: (2011) N/A (2012) N/A (2013) 4/4

Park & Recreation Commission

Craig Brannon, member since 1/1/1997, term expires 4/30/2014
 Attendance: (2011) 13/13 (2012) 10/12 (2013) 11/11

Terri Mallet, member since 2/11/2013, term expires 4/30/2014
 Attendance: (2011) N/A (2012) N/A (2013) 10/10

Nikki Villavicencio, member since 10/14/2013, term expires 4/30/2014
 Attendance: (2011) N/A (2012) N/A (2013) 1/1

Budget Impact

None.

Recommendation

Staff recommends that the Council review the attached assessments for reappointment, and then approve the attached resolution for reappointment.

Attachments

1. Resolution for Reappointment
2. Reappointment Assessments in order listed above.

RESOLUTION NO. _____

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who the Maplewood City Council has reviewed, to serve on the following commissions:

Community Design Review Board

Matt Ledvina, term expires 4/30/2017

Heritage Preservation Commission

Brenda Rudberg, term expires 4/30/2017

John Gaspar, term expires 4/30/2017

Human Rights Commission

Jon Brandt, term expires 5/1/2017

Sarah Deeny, term expires 5/1/2017

Park & Recreation Commission

Craig Brannon, term expires 4/30/2017

Terri Mallet, term expires 4/30/2017

Nikki Villavicencio, term expires 4/30/2017



Maplewood Commission
Reappointment Assessment



(Please print or type clearly)

Name: Matt Ledvina Date: 12/30/13

Commission: CDRB

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I enjoy working on the CDRB.

How do you feel you contribute to the Commission? I have developed an understanding of the community. My technical skills enable me to provide a constructive review to help improve developments.

What successes do you feel have the Commission has had during your term? The CDRB assists applicants in improving the quality of development in Maplewood.

Any suggestions to help the Commission function more efficiently? I think we work very efficiently. We focus on the prescribed scope of review and quickly identify concerns and potential solutions. We work well w/ city staff.

What are some bigger issues/projects the Commission will be facing in the next 6 months? I don't know what bigger developments are anticipated. I look forward to seeing more "Living Streets" projects.

Any other comments for the City Council regarding your reappointment or the commission? (i.e. new topics or projects to explore, processes to consider, etc.) I would like to see more in service presentations on sustainable development and the role of cities in improving projects. What are other cities doing?

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office
1830 County Road B. East
Maplewood, MN 55109



Maplewood Commission Reappointment Assessment



(Please print or type clearly)

Name: Brenda Rudberg Date: 12/29/13

Commission: Heritage Preservation Commission

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I would like to see the historic context study that is currently underway utilized to develop an overall historic preservation plan for the city.

How do you feel you contribute to the Commission? By having an interest in state and national history as well as local history I feel I can bring a perspective that questions how Maplewood fits into the bigger historical preservation picture. I also have an interest in the preservation process and am willing to learn about the various preservation programs and grants available for historic preservation.

What successes do you feel have the Commission has had during your term? _____

Achieved local Certified Government status but the work for that was done before my term began. As a result of LCG, HPC commissioners started attending state preservation conferences which provide a wealth of ideas. One of those was to apply for a grant for a historic context study.

Any suggestions to help the Commission function more efficiently? _____

Not at this time.

What are some bigger issues/projects the Commission will be facing in the next 6 months?

Completion of the context study grant and using the results of that study to determine next steps for city-wide preservation planning.

Any other comments for the City Council regarding your reappointment or the commission?

(i.e. new topics or projects to explore, processes to consider, etc.) It would be helpful to have an event to encourage more citizens to be involved in Maplewood heritage preservation. Inviting them to 1-2 hour commission meetings isn't likely to generate much participation. Perhaps a city-wide open house or services fair where people could stop by a booth to give the HPC ideas or local history information would appeal to more people.

If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time*

Return this form to: City Manager's Office
1830 County Road B. East
Maplewood, MN 55109



Maplewood Commission
Reappointment Assessment



(Please print or type clearly)

Name: JOHN K. GASPAR Date: 1/15/2014

Commission: HERITAGE PRESERVATION COMMISSION

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I AM INTERESTED IN THE HISTORY OF MAPLEWOOD

How do you feel you contribute to the Commission? BY MY ARCHITECTURAL BACKGROUND, I HAVE WORKED WITH PROJECTS THAT HAD TO GO BEFORE HERITAGE PRESERVATION COMMISSIONS IN OTHER CITIES.

What successes do you feel have the Commission has had during your term? GETTING THE HISTORIC CONTEXT STUDY STARTED.

Any suggestions to help the Commission function more efficiently?

What are some bigger issues/projects the Commission will be facing in the next 6 months? HISTORIC CONTEXT STUDY AND INVENTORY OF HISTORIC BUILDINGS, PLACES AND PEOPLE IN MAPLEWOOD.

Any other comments for the City Council regarding your reappointment or the commission? (i.e. new topics or projects to explore, processes to consider, etc.) I FEEL IT IS IMPORTANT TO GET THE INVENTORY OF BUILDINGS, PEOPLE AND PLACES DONE BEFORE THEY ARE LOST FOR EVER.

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office
1830 County Road B. East
Maplewood, MN 55109

Jon Brandt

January 16, 2014

To: Charles Ahl,
City Manager
City of Maplewood

From: Jon Brandt, Chair and Commissioner
Human Rights Commission

Re: Human Rights Commission Reappointment

Dear Chuck,

I would be interested in continuing for another term in my capacity as a commissioner on the Maplewood Human Rights Commission.

How do you feel you contribute to the Commission?

I have attended nearly all the HRC meetings during my three-year term. I have been the Chair of the HRC for the last two years. As Chair, helped to organize and moderate community education forums in 2012 to address the Minnesota constitutional amendments regarding gay marriage and voter identification. Attended meetings and networked with other Human Rights Commissions in Ramsey County suburbs. Helped to organize student essay contests and student art contests for Maplewood school students. As Chair, invited community members to speak at HRC meetings to educate the public about human rights. Have been invited to speak to kids in Maplewood schools about human rights.

What successes do you feel have the Commission has had during your term?

According to an attorney for the MN-ACLU, the Maplewood HRC-sponsored public debates were instrumental in generating public education that resulted in the defeat of the voter identification amendment. The HRC helped to defeat the 2012 marriage amendment, and in 2013 helped to champion gay marriage as a human rights concern. We increased awareness of human rights concerns through the HRC meeting agenda, and the student essay and art contests sponsored by the HRC. Encouraged a sense of inclusiveness in the city of Maplewood by promoting an understanding of human rights and civil rights as a community responsibility.

Any suggestions to help the Commission function more efficiently?

The HRC is different from the other City Commissions in that the other Commissions have their monthly agenda established by the business (or lack thereof) of the City Staff and City Council. The HRC agenda every month is typically generated by the commissioners themselves. The HRC Chair needs greater latitude to communicate with other commissioners, establish the monthly agenda, coordinate HRC events, and to efficiently carry-out the mission of the HRC.

What are some bigger issues/projects the Commission will be facing in the next six months?

HRC commissioners monitor Human Rights in the News and use the HRC meetings to share information. With the Minnesota Legislature meeting during the first five months of each calendar year there are ongoing legislative concerns that are relevant to the mission of the HRC. The HRC will be sponsoring another student art contest in the Maplewood schools in the spring of 2014, and a new student essay contest in the fall of 2014.

Any other comments for the City Council regarding your reappointment on the commission?

In 2014, after two years as the Chair of the HRC, I intend to step-down as the Chair but would be glad to continue to serve another term as a commissioner. The citizens of Maplewood should be proud of the human rights record that has been established by the Maplewood City Council and promoted by the HRC since it was reconstituted three years ago.



Maplewood Commission Reappointment Assessment



(Please print or type clearly)

Name: Sarah Deeny Date: 1-12-14

Commission: Human Rights

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I'm passionate about Human Rights issues and want to be instrumental in addressing issues that impact our community

How do you feel you contribute to the Commission?
- Bringing topics of discussion from projects and events I'm involved with through personal + professional connections, knowledgeable re: Human Rights issues. I actively engage in discussions during our mtgs.

What successes do you feel have the Commission has had during your term?
I have been part of the Commission for less than 1 yr. so I'm just starting to understanding the process + function. I plan to bring Speakers in the upcoming yr.

Any suggestions to help the Commission function more efficiently?
Stronger commitment re: attendance from all members, clear plan of agenda topics, better communication between mtgs, expectations.

What are some bigger issues/projects the Commission will be facing in the next 6 months?
Goal is to get presentation from relevant community members at all mtgs.

Possibly implementing suggestion for the group to explore Human Rights Initiatives from local churches

Any other comments for the City Council regarding your reappointment or the commission?
(i.e. new topics or projects to explore, processes to consider, etc.)
When new members start, they should be appointed a mentor to provide info re: the Commission and role expectations.

- Possibly get a list from the City of relevant Human Rights organizations so we can build awareness of resources

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****
Supports

Return this form to: City Manager's Office
1830 County Road B. East
Maplewood, MN 55109

Work more closely with the MN Human Rights Commission



Maplewood Commission
Reappointment Assessment



(Please print or type clearly)

Name: Craig Brannon Date: 1/15/14

Commission: Parks and Recreation

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I feel that I can continue to contribute to this commission.

How do you feel you contribute to the Commission?

I have been a dedicated Parks and Recreation Commission member for about 20 years. The Parks Commission has many new members and my experience helps bring historical reference to why decisions were made in the past and also helps make good decisions for the future.

What successes do you feel have the Commission has had during your term?

The Parks and Recreation Commission has overseen many very successful park developments, park redevelopments, and open space master plans/developments during my time as a commissioner.

Any suggestions to help the Commission function more efficiently?

I would like to see a comprehensive rank ordering of our spending priorities.

What are some bigger issues/projects the Commission will be facing in the next 6 months?

Identifying a reliable and long term source of funding for the parks, trails, and open spaces in Maplewood is a top priority for me.

Any other comments for the City Council regarding your reappointment or the commission?

(i.e. new topics or projects to explore, processes to consider, etc.)

I have a strong interest in parks, trails, open spaces, and recreational programs. My 20 years of experience on the Parks and Recreation Commission have given me insight into the planning and execution of parks and open space plans.

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office
 1830 County Road B. East
 Maplewood, MN 55109



Maplewood Commission Reappointment Assessment



(Please print or type clearly)

Name: Terri Mallet Date: 12/28/13

Commission: Parks and Rec.

Would you like to be reappointed? Yes No (Check One)

If Yes, why? I have enjoyed the last year and would like to continue to help our community.

How do you feel you contribute to the Commission? _____

My opinions and research to make changes to better our parks for the families in Maplewood.

What successes do you feel have the Commission has had during your term? _____

I was able to be more familiar with parks I wasn't aware of and what changes that need to be made. The equipment for Autism and other nationalities was very exciting.

Any suggestions to help the Commission function more efficiently? _____

What are some bigger issues/projects the Commission will be facing in the next 6 months?

Upgrading playgrounds and wet ~~lands~~ lands.

Any other comments for the City Council regarding your reappointment or the commission?

(i.e. new topics or projects to explore, processes to consider, etc.) _____

I have heard comments regarding Maplewood Community Center and the installation of Sadina.

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office
1830 County Road B. East
Maplewood, MN 55109



Maplewood Commission
Reappointment Assessment



(Please print or type clearly)

Name: Nichole Villavicencio Date: 01/15/2014

Commission: Parks & Rec

Would you like to be reappointed? Yes No (Check One)

If Yes, why? My work on the commission has just begun.

How do you feel you contribute to the Commission? My contribution to the Park Commission is my experience and expertise in disability issues. Also, as a mother, I have a pulse on the community.

What successes do you feel have the Commission has had during your term? We accomplished an informative "workshop" on the potential options surrounding disability. ~~Three~~ of the commissioners presented, including myself.

Any suggestions to help the Commission function more efficiently? _____

My suggestion for efficiency would to have a more interactive website. Also, to post the resources we use during meetings.

What are some bigger issues/projects the Commission will be facing in the next 6 months? _____

The Commission will be facing the "competition" of near-by communities and the development of the cities (ie. public transit, multiple types of housing, etc.).

Any other comments for the City Council regarding your reappointment or the commission? _____

(i.e. new topics or projects to explore, processes to consider, etc.) _____

I would really like to see Maplewood be the leader in "Accessible Community Gardens!"

****If you would prefer to relay your responses verbally to the City Council, please contact the City Manager's Office at 651-249-2051 to schedule a time****

Return this form to: City Manager's Office
 1830 County Road B. East
 Maplewood, MN 55109

MEMORANDUM

TO: Chuck Ahl, City Manager
FROM: Gayle Bauman, Finance Director
DATE: January 27, 2014
SUBJECT: APPROVAL OF CLAIMS

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 173,863.87	Checks # 91611 thru # 91644 dated 12/31/13
\$ 360,823.17	Disbursements via debits to checking account dated 12/23/13 thru 12/27/13
\$ 627,175.07	Checks # 91647 thru # 91688 dated 01/07/14
\$ 190,958.59	Disbursements via debits to checking account dated 12/30/13 thru 01/03/14
\$ 501,353.14	Checks # 91689 thru # 91750 dated 01/07/14 thru 01/15/14
\$ 371,121.85	Disbursements via debits to checking account dated 01/06/14 thru 01/10/14
\$ 246,543.52	Checks # 91751 thru # 91817 dated 01/21/14
\$ 259,799.40	Disbursements via debits to checking account dated 01/13/14 thru 01/17/14
<u>\$ 2,731,638.61</u>	Total Accounts Payable

PAYROLL

\$ 516,093.71	Payroll Checks and Direct Deposits dated 01/03/14
\$ 821.50	Payroll Deduction check # 9989747 thru # 9989748 dated 01/03/14
\$ 650,745.65	Payroll Checks and Direct Deposits dated 01/17/14
\$ 1,321.65	Payroll Deduction check # 9989780 thru # 9989784 dated 01/17/14
<u>\$ 1,168,982.51</u>	Total Payroll
<u>\$ 3,900,621.12</u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

Check Register
City of Maplewood

12/27/2013

Check	Date	Vendor	Description	Amount	
91611	12/31/2013	01936	CHAD BERGO	REIMB FOR MILEAGE & INTERNET	166.62
91612	12/31/2013	02407	H & B SPECIALIZED PRODUCTS	B-BALL BACK BOARD LIFT REPAIR	744.38
91613	12/31/2013	02696	MUSKA ELECTRIC CO	INSTALL LIGHTS ON SALT SHED	6,140.00
91614	12/31/2013	01149	NATURAL RESOURCES RESTOR INC	BUCKTHORN REMOVAL AT JOY PARK	9,477.68
91615	12/31/2013	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - DEC	28,851.06
	12/31/2013	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - DEC	458.64
	12/31/2013	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - DEC	414.96
91616	12/31/2013	01574	T A SCHIFSKY & SONS, INC	PROJ 11-14 BARTELMY-MEYER PMT#11 FINAL	61,071.25
	12/31/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES-	1,156.39
91617	12/31/2013	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371083	720.55
	12/31/2013	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0371999	658.69
	12/31/2013	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0380041	112.19
	12/31/2013	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0349366	74.57
	12/31/2013	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0373496	68.72
91618	12/31/2013	04252	TOWMASTER TRUCK EQUIP. INC.	CUTTING EDGES FOR STREET PLOWS	2,627.20
91619	12/31/2013	01798	YOCUM OIL CO.	DIESEL FUEL FOR PUBLIC WORKS	16,430.50
91620	12/27/2013	00001	ONE TIME VENDOR	J CUSICK DIRECT DEPOSIT REJECTED	149.15
91621	12/31/2013	04047	ASHLAND PRODUCTIONS	WORK FOR EVENTS - MCC	327.00
91622	12/31/2013	05277	BIERSCHIED CONSULTING LLC	CONSULTING SRVS - PARK SYS PLAN	3,280.00
91623	12/31/2013	03486	BUBERL BLACK DIRT INC	DISPOSAL OF LEAVES-FALL SWEEPING	370.00
91624	12/31/2013	05314	CES IMAGING	CANON iPF765MFP COPY/PRINT/SCAN	7,280.29
91625	12/31/2013	03874	COMMERCIAL FURNITURE SERVICES	FINANCE AREA REORG	4,178.62
91626	12/31/2013	04311	JOSEPH DEMULLING	K-9 BOARDING	158.00
91627	12/31/2013	00412	DONALD SALVERDA & ASSOCIATES	BOOKS FOR MANAGEMENT CLASS	119.64
91628	12/31/2013	00462	EMBEDDED SYSTEMS, INC.	REPAIR TORNADO SIRENS	744.28
91629	12/31/2013	04035	ENVIRONMENTAL HEALTH	AIR QUALITY CHECK	3,269.87
91630	12/31/2013	05313	G D I	PD BUSINESS CARDS	611.33
91631	12/31/2013	02995	INTEGRATED LOSS CONTROL INC	PD TRAINING AWAIR-RIGHT TO KNOW	680.00
91632	12/31/2013	00789	KATH FUEL OIL SERVICE CO	10W30 OIL BULK ATF OIL & TUBE GREASE	4,356.11
91633	12/31/2013	03875	JASON KREGER	REIMB FOR PANTS - PER AFSCME	24.03
91634	12/31/2013	05269	LEE ERICKSON, MA, LPCC	OFFICER CONSULTATION	75.00
91635	12/31/2013	03886	MN SECRETARY OF STATE - NOTARY	FEE FOR NOTARY	120.00
91636	12/31/2013	05270	PARALLEL TECHNOLOGIES, INC.	ADD'L WIRE MANAGEMENT INSERTS	465.55
91637	12/31/2013	04964	POINTS TO HEALTH LLC	ACUPUNCTURE SESSIONS OCT-NOV	150.00
91638	12/31/2013	02001	CITY OF ROSEVILLE	PHONE SERVICE - DEC	1,436.20
91639	12/31/2013	01418	SAM'S CLUB DIRECT	REFRESHMENTS EMPLOYEE BENEFIT	114.04
	12/31/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS	85.36
91640	12/31/2013	01836	ST PAUL, CITY OF	SHARE OF TRANS COSTS - BOND TOUR	150.00
91641	12/31/2013	01578	T R F SUPPLY CO.	MISC SUPPLIES	260.20
91642	12/31/2013	01649	TRI-STATE BOBCAT, INC.	GRAPPLE BUCKET FOR PARK MAINT	2,911.92
91643	12/31/2013	04334	ULTRAMAX	AMMUNITION FOR TRAINING & DUTY	5,860.00
	12/31/2013	04334	ULTRAMAX	AMMUNITION FOR TRAINING & DUTY	5,040.00
91644	12/31/2013	04106	W L HALL CO.	OPERABLE WALL REPAIR - MCC	1,869.00
	12/31/2013	04106	W L HALL CO.	OPERABLE WALL REPAIR - MCC	604.88

173,863.87

34 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/23/2013	MN State Treasurer	Drivers License/Deputy Registrar	60,614.78
12/23/2013	U.S. Treasurer	Federal Payroll Tax	102,128.90
12/23/2013	P.E.R.A.	P.E.R.A.	90,817.85
12/24/2013	MN State Treasurer	Drivers License/Deputy Registrar	24,868.38
12/24/2013	MidAmerica - ING	HRA Flex plan	22,944.59
12/24/2013	Labor Unions	Union Dues	3,653.06
12/24/2013	MN State Treasurer	State Payroll Tax	21,269.35
12/26/2013	MN State Treasurer	Drivers License/Deputy Registrar	25,373.58
12/27/2013	MN State Treasurer	Drivers License/Deputy Registrar	9,152.68
			360,823.17

**Check Register
City of Maplewood**

01/02/2014

Check	Date	Vendor	Description	Amount	
91647	01/07/2014	05114	BOLTON & MENK, INC.	ENG FEES LIVING STREET BROCHURE	941.00
91648	01/07/2014	02149	HEIDI CAREY	MARKETING & ADVERTISING - DEC	4,000.00
91649	01/07/2014	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - JAN	15,766.67
91650	01/07/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 12-14 PROF SRVS THRU 11/30	86,907.68
	01/07/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 04-21 PROF SRVS THRU 11/30	3,184.17
	01/07/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 12-15 PROF SRVS THRU 11/30	846.67
	01/07/2014	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 11-14 PROF SRVS THRU 11/30	597.58
91651	01/07/2014	00985	METROPOLITAN COUNCIL	WASTEWATER - JANUARY	230,271.57
91652	01/07/2014	04265	MARIA PIRELA	ZUMBA INSTRUCTION TUE EVE DEC	104.00
91653	01/07/2014	05304	CHRISTOPHER RICE	C RICE - POLICE RESERVE	8.50
91654	01/07/2014	01409	S E H	PROJ 09-08 CONSULTANT SERVICES	3,670.71
	01/07/2014	01409	S E H	PROJ 11-19 CONSULTANT SERVICES	1,780.16
	01/07/2014	01409	S E H	CONSULTANT SERVICES	1,403.58
91655	01/07/2014	02274	SPRINT	SPRINT SRVS 11/15 - 12/14	6,752.64
91656	01/07/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0264726	199.10
	01/07/2014	05305	TOSHIBA FINANCIAL SERVICES	CONTRACT 500-0264705	61.39
91657	01/07/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	23,303.32
	01/07/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	16,465.23
	01/07/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	15,549.99
	01/07/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	64.37
	01/07/2014	01190	XCEL ENERGY	ELECTRIC UTILITY	15.25
91658	01/07/2014	04419	LOUISE A. BEAMAN	VOLLEYBALL REFEREE 11/6 - 12/30	300.00
91659	01/07/2014	03738	CHARLES E. BETHEL	ATTORNEY SRVS FEES/RENT - JAN	6,625.00
91660	01/07/2014	01865	DON BOWMAN	REFEREE & ASSIGNMENTS 11/6 - 12/30	820.50
91661	01/07/2014	00036	CHARITABLE GAMBLING	CHARITABLE GAMBLING - ST JEROME	580.00
91662	01/07/2014	00036	CHARITABLE GAMBLING	CHARITABLE GAMBLING - CHILD INC	80.00
91663	01/07/2014	01871	KENNETH COOPER	VOLLEYBALL REFEREE 11/6 - 12/30	300.00
91664	01/07/2014	03939	LUANNE CORTESI	REIMB FOR MILEAGE 7/1 - 11/15	159.33
91665	01/07/2014	05316	DAYTRIPPERS DINNER THEATRE	ADULT SPECIAL EVENT TICKETS	352.50
91666	01/07/2014	00412	DONALD SALVERDA & ASSOCIATES	REGISTRATION FEE - LEADERSHIP CLASS	600.00
91667	01/07/2014	05312	ENCOMPASS TELEMATICS, LLC	PD VEHICLE MONITORING SYSTEM	6,147.69
91668	01/07/2014	00003	ESCROW REFUND	TREE ESCROW - TIER 2 FUNDING GRP	14,099.58
91669	01/07/2014	05285	CHASSITY HALL	VOLLEYBALL REFEREE 11/6 - 12/30	200.00
91670	01/07/2014	03538	PATRICK JAMES HUBBARD	VOLLEYBALL REFEREE 11/6 - 12/30	700.00
91671	01/07/2014	00827	L M C I T	WORK COMP QTR JAN-MAR	108,312.50
	01/07/2014	00827	L M C I T	INSURANCE QTR PREMIUM JAN-MAR	44,361.25
91672	01/07/2014	00891	M A M A	MAMA LUNCHEON - CHUCK AHL 11-20	20.00
91673	01/07/2014	04420	ROBIN MCNULTY	VOLLEYBALL REFEREE 11/6 - 12/30	200.00
91674	01/07/2014	04208	MNSPE	ANNUAL DUES	358.00
91675	01/07/2014	01863	ROGER PACKER	VOLLEYBALL REFEREE 11/6 - 12/30	825.00
91676	01/07/2014	05315	THE RAMSEY CONSERVATION DISTRICT	PROJ 13-12 MAPS	400.00
91677	01/07/2014	04787	RICHARD ALAN PRODUCTIONS	MCC TEDDY BEAR BAND JAN 25	700.00
91678	01/07/2014	04432	EUGENE E. RICHARDSON	VOLLEYBALL REFEREE 11/6 - 12/30	300.00
91679	01/07/2014	02663	CARL SAARION	VOLLEYBALL REFEREE 11/6 - 12/30	50.00
91680	01/07/2014	03879	SANSIO	EMS FEES - JAN	738.67
91681	01/07/2014	05120	RICH SCHELL	VOLLEYBALL REFEREE 11/6 - 12/30	200.00
91682	01/07/2014	00006	SILVER SNEAKERS	REFUND C MCKENNA MEMBERSHIP	214.69
91683	01/07/2014	02653	SIMPLEX GRINNELL LP	FIRE PROTECTION SYS SRVS AGREE	6,616.99
91684	01/07/2014	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,125.42
	01/07/2014	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	121.24
91685	01/07/2014	04154	TARGET SOLUTIONS	ON LINE TRAINING	4,845.00
91686	01/07/2014	04577	SANDRA JEAN WEBER	VOLLEYBALL REFEREE 11/6 - 12/30	275.00
91687	01/07/2014	05284	BOB WOSICK	VOLLEYBALL REFEREE 11/6 - 12/30	225.00
91688	01/07/2014	01805	ZIEGLER INC.	NITEPRO LIGHT PLANTS	14,428.13
					627,175.07
42 Checks in this report.					

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/30/2013	MN State Treasurer	Drivers License/Deputy Registrar	30,386.52
12/30/2013	MN Dept of Natural Resources	DNR electronic licenses	3,228.00
12/30/2013	US Bank	Bank fees	103.03
12/31/2013	MN State Treasurer	Drivers License/Deputy Registrar	30,454.51
1/2/2014	MN State Treasurer	Drivers License/Deputy Registrar	31,188.22
1/2/2014	US Bank Merchant Services	Credit Card Billing fee	72.94
1/3/2014	MN State Treasurer	Drivers License/Deputy Registrar	28,830.38
1/3/2014	US Bank VISA One Card*	Purchasing card items	31,379.99
1/3/2014	Optum Health	DCRP & Flex plan payments	2,205.00
1/3/2014	ICMA (Vantagepointe)	Deferred Compensation	4,137.50
1/3/2014	ING - State Plan	Deferred Compensation	28,972.50
			190,958.59

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/13/2013	12/16/2013	TRADER JOE'S #727 QPS	\$13.13	REGAN BEGGS
12/19/2013	12/20/2013	CUB FOODS #1599	\$5.66	REGAN BEGGS
12/14/2013	12/16/2013	CUB FOODS #1599	\$10.61	BRIAN BIERDEMAN
12/19/2013	12/23/2013	MILLS FLEET FARM #2,700	\$31.06	TROY BRINK
12/12/2013	12/16/2013	OFFICE DEPOT #1090	\$11.83	SARAH BURLINGAME
12/12/2013	12/16/2013	OFFICE DEPOT #1090	\$75.90	SARAH BURLINGAME
12/19/2013	12/20/2013	FIRST SHRED	\$41.00	SARAH BURLINGAME
12/12/2013	12/16/2013	THE HOME DEPOT 2801	\$46.04	DAN BUSACK
12/17/2013	12/18/2013	EMERGENCY AUTOMOTIVE	\$109.20	JOHN CAPISTRANT
12/13/2013	12/16/2013	RED WING SHOE STORE	\$91.00	NICHOLAS CARVER
12/12/2013	12/16/2013	THE HOME DEPOT 2801	\$13.90	SCOTT CHRISTENSON
12/17/2013	12/18/2013	VIKING ELECTRIC-CREDIT DE	\$265.05	SCOTT CHRISTENSON
12/20/2013	12/23/2013	VIKING ELECTRIC-CREDIT DE	\$46.96	SCOTT CHRISTENSON
12/20/2013	12/23/2013	VIKING ELECTRIC-CREDIT DE	\$241.47	SCOTT CHRISTENSON
12/23/2013	12/24/2013	VIKING ELECTRIC-CREDIT DE	\$46.96	SCOTT CHRISTENSON
12/23/2013	12/24/2013	VIKING ELECTRIC-CREDIT DE	\$16.48	SCOTT CHRISTENSON
12/23/2013	12/24/2013	VIKING ELECTRIC-CREDIT DE	\$80.80	SCOTT CHRISTENSON
12/23/2013	12/26/2013	THE HOME DEPOT 2810	\$53.46	CHARLES DEAVER
12/13/2013	12/16/2013	NAPA STORE 3279016	\$38.47	THOMAS DEBILZAN
12/17/2013	12/19/2013	OFFICE DEPOT #375	\$79.25	RICHARD DOBLAR
12/17/2013	12/26/2013	MOBILE VISION	\$370.72	RICHARD DOBLAR
12/13/2013	12/16/2013	HENRIKSEN ACE HARDWARE	\$12.79	TOM DOUGLASS
12/14/2013	12/17/2013	THE TRANE COMPANY	\$131.17	TOM DOUGLASS
12/17/2013	12/19/2013	COMMERCIAL POOL & SPA SUP	\$374.94	TOM DOUGLASS
12/20/2013	12/23/2013	THE HOME DEPOT 2801	\$22.70	TOM DOUGLASS
12/20/2013	12/23/2013	THE HOME DEPOT 2801	\$8.72	TOM DOUGLASS
12/20/2013	12/23/2013	WW GRAINGER	\$30.47	TOM DOUGLASS
12/13/2013	12/16/2013	CINTAS 470	\$86.96	LARRY FARR
12/17/2013	12/19/2013	DEPARTMENT OF LABOR AND I	\$10.00	LARRY FARR
12/17/2013	12/19/2013	DEPARTMENT OF LABOR AND I	\$60.00	LARRY FARR
12/17/2013	12/19/2013	DEPARTMENT OF LABOR AND I	\$50.00	LARRY FARR
12/17/2013	12/19/2013	DEPARTMENT OF LABOR AND I	\$50.00	LARRY FARR
12/19/2013	12/20/2013	CINTAS 470	\$334.12	LARRY FARR
12/19/2013	12/20/2013	CINTAS 470	\$117.72	LARRY FARR
12/19/2013	12/20/2013	CINTAS 470	\$26.78	LARRY FARR
12/19/2013	12/20/2013	CINTAS 470	\$63.92	LARRY FARR
12/20/2013	12/23/2013	TARGET 00006197	\$42.84	LARRY FARR
12/20/2013	12/23/2013	SIMPLEX GRINNELL WEB P	\$482.00	LARRY FARR
12/23/2013	12/24/2013	WHEELER HARDWARE COMPANY	\$770.00	LARRY FARR
12/24/2013	12/26/2013	OVERHEAD DOOR COMP	\$1,069.70	LARRY FARR
12/24/2013	12/27/2013	MARSDEN BLDG MAINTENANCE	\$1,897.03	LARRY FARR
12/26/2013	12/27/2013	HOTSY EQUIPMENT OF MN	\$79.14	LARRY FARR
12/23/2013	12/26/2013	CHINOOK BOOK	\$110.00	SHANN FINWALL
12/22/2013	12/23/2013	COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
12/24/2013	12/26/2013	BESTBUY.COM 00009944	\$224.95	MYCHAL FOWLDS
12/17/2013	12/18/2013	RACKSOLUTIONS	\$87.59	NICK FRANZEN
12/21/2013	12/23/2013	HP DIRECT-PUBLICSECTOR	\$2,532.45	NICK FRANZEN
12/26/2013	12/27/2013	LA POLICE GEAR INC	\$152.98	DEREK FRITZE
12/12/2013	12/16/2013	THE HOME DEPOT 2801	\$38.31	JEAN GLASS
12/20/2013	12/23/2013	CUB FOODS #3123	\$7.88	JAN GREW HAYMAN
12/14/2013	12/16/2013	BARRACOS	\$24.50	KAREN GUILFOILE
12/18/2013	12/20/2013	THINGS REMEMBERED 0956	\$223.89	KAREN GUILFOILE
12/19/2013	12/23/2013	THE HOME DEPOT 2801	\$71.75	MARK HAAG
12/17/2013	12/19/2013	MILLS FLEET FARM #3,100	\$9.99	TIMOTHY HAWKINSON JR.
12/20/2013	12/23/2013	ARC*SERVICES/TRAINING	\$19.00	RON HORWATH
12/16/2013	12/18/2013	XERCES SOCIETY	\$35.00	ANN HUTCHINSON
12/16/2013	12/18/2013	XERCES SOCIETY	\$42.00	ANN HUTCHINSON

12/13/2013	12/16/2013	DALCO ENTERPRISES, INC	\$57.38	DAVID JAHN
12/24/2013	12/26/2013	THE HOME DEPOT 2801	\$6.01	KEVIN JOHNSON
12/19/2013	12/20/2013	ABLE HOSE RUBBER LLC	\$108.82	DON JONES
12/19/2013	12/23/2013	THE HOME DEPOT 2801	\$26.75	DON JONES
12/20/2013	12/23/2013	UNIFORMS UNLIMITED INC.	\$9.08	TOM KALKA
12/21/2013	12/23/2013	COMCAST CABLE COMM	\$162.01	DUWAYNE KONEWKO
12/13/2013	12/16/2013	MICHAELS STORES 2744	\$5.35	NICHOLAS KREKELER
12/14/2013	12/16/2013	COMCAST CABLE COMM	\$44.65	DAVID KVAM
12/16/2013	12/17/2013	THOMSON WEST*TCD	\$306.10	DAVID KVAM
12/17/2013	12/19/2013	IACP	\$120.00	DAVID KVAM
12/14/2013	12/16/2013	AIRGASS NORTH	\$200.64	STEVE LUKIN
12/17/2013	12/18/2013	RAINBOW FOODS 00088617	\$2.38	STEVE LUKIN
12/17/2013	12/18/2013	EMERGENCY RESPONSE SOLUTI	\$465.63	STEVE LUKIN
12/17/2013	12/19/2013	ASPEN MILLS INC.	\$78.45	STEVE LUKIN
12/17/2013	12/19/2013	ASPEN MILLS INC.	\$500.00	STEVE LUKIN
12/20/2013	12/23/2013	REPUBLIC SERVICES TRASH	\$138.36	STEVE LUKIN
12/24/2013	12/26/2013	ONE HOUR ROOTER	\$138.00	STEVE LUKIN
12/18/2013	12/20/2013	REI 42 ROSEVILLE	\$21.37	JASON MARINO
12/16/2013	12/18/2013	ST PAUL PUBLIC WORKS PARK	\$0.75	MIKE MARTIN
12/23/2013	12/24/2013	RED WING SHOE STORE	\$148.74	BRENT MEISSNER
12/18/2013	12/19/2013	MENARDS 3181 ST PAUL MIDW	\$34.42	ALESIA METRY
12/21/2013	12/23/2013	THE SALVATION ARMY 11	\$22.95	ALESIA METRY
12/13/2013	12/16/2013	WAL-MART #2643	\$29.69	SASHA MEYER
12/19/2013	12/20/2013	PP*7530CODE	\$1.95	SASHA MEYER
12/12/2013	12/16/2013	BOUND TREE MEDICAL LLC	\$63.84	MICHAEL MONDOR
12/16/2013	12/18/2013	BOUND TREE MEDICAL LLC	\$147.54	MICHAEL MONDOR
12/17/2013	12/18/2013	EVEREST EMERGENCY VEHICL	\$322.38	MICHAEL MONDOR
12/26/2013	12/27/2013	MED ALLIANCE GROUP INC	\$515.38	MICHAEL MONDOR
12/26/2013	12/27/2013	MED ALLIANCE GROUP INC	\$515.34	MICHAEL MONDOR
12/26/2013	12/27/2013	MED ALLIANCE GROUP INC	\$1,013.29	MICHAEL MONDOR
12/15/2013	12/17/2013	REGAL AUTO WASH XX	\$7.00	MICHAEL NYE
12/17/2013	12/18/2013	UNIFORMS UNLIMITED INC.	\$56.75	MICHAEL NYE
12/24/2013	12/26/2013	OXYGEN SERVICE COMPANY,	\$41.21	ERICK OSWALD
12/12/2013	12/16/2013	OFFICE DEPOT #1090	\$13.65	MARY KAY PALANK
12/12/2013	12/16/2013	OFFICE DEPOT #1090	\$308.20	MARY KAY PALANK
12/13/2013	12/16/2013	OFFICE DEPOT #1090	\$92.45	MARY KAY PALANK
12/16/2013	12/18/2013	NATL/PADGET 8006825061	\$59.44	MARY KAY PALANK
12/19/2013	12/23/2013	OFFICE DEPOT #1090	\$305.22	MARY KAY PALANK
12/20/2013	12/23/2013	OFFICE DEPOT #1090	\$98.35	MARY KAY PALANK
12/20/2013	12/23/2013	OFFICE DEPOT #1090	\$31.26	MARY KAY PALANK
12/23/2013	12/26/2013	OFFICE DEPOT #1090	(\$92.45)	MARY KAY PALANK
12/22/2013	12/24/2013	FREEDOM 65 11010600	\$112.00	ROBERT PETERSON
12/18/2013	12/19/2013	PAYPAL *IAPE	\$50.00	PHILIP F POWELL
12/10/2013	12/16/2013	BORGEN RADIATOR CO	\$220.37	STEVEN PRIEM
12/12/2013	12/16/2013	AN FORD WHITE BEAR LAK	\$33.54	STEVEN PRIEM
12/12/2013	12/16/2013	VIKING INDUSTRIAL CENTER	\$200.12	STEVEN PRIEM
12/13/2013	12/16/2013	POMP'S TIRE #021	\$593.46	STEVEN PRIEM
12/16/2013	12/17/2013	AUTO PLUS LITTLE CANADA	(\$51.75)	STEVEN PRIEM
12/16/2013	12/17/2013	AUTO PLUS LITTLE CANADA	(\$200.00)	STEVEN PRIEM
12/16/2013	12/17/2013	AUTO PLUS LITTLE CANADA	(\$15.00)	STEVEN PRIEM
12/16/2013	12/17/2013	AUTO PLUS LITTLE CANADA	\$51.75	STEVEN PRIEM
12/16/2013	12/17/2013	AUTO PLUS LITTLE CANADA	\$41.63	STEVEN PRIEM
12/16/2013	12/17/2013	AUTO PLUS LITTLE CANADA	\$51.36	STEVEN PRIEM
12/16/2013	12/17/2013	AN FORD WHITE BEAR LAK	\$445.19	STEVEN PRIEM
12/17/2013	12/18/2013	AUTO PLUS LITTLE CANADA	\$115.34	STEVEN PRIEM
12/17/2013	12/18/2013	HUNT ELECTRIC CORPORATION	\$518.11	STEVEN PRIEM
12/17/2013	12/19/2013	BOYER TRUCKS - PARTS	\$43.04	STEVEN PRIEM
12/18/2013	12/19/2013	AUTO PLUS LITTLE CANADA	(\$36.00)	STEVEN PRIEM

12/18/2013	12/19/2013	AUTO PLUS LITTLE CANADA	\$130.59	STEVEN PRIEM
12/18/2013	12/19/2013	AUTO PLUS LITTLE CANADA	\$19.26	STEVEN PRIEM
12/18/2013	12/19/2013	AUTO PLUS LITTLE CANADA	\$747.06	STEVEN PRIEM
12/18/2013	12/19/2013	EMERGENCY AUTOMOTIVE	\$59.10	STEVEN PRIEM
12/18/2013	12/20/2013	TRI-STATE BOBCAT	\$27.98	STEVEN PRIEM
12/18/2013	12/20/2013	AN FORD WHITE BEAR LAK	\$33.21	STEVEN PRIEM
12/19/2013	12/20/2013	KATH FUEL OFFICE	\$79.86	STEVEN PRIEM
12/19/2013	12/20/2013	LITTLE FALLS MACHINE INC	\$314.36	STEVEN PRIEM
12/19/2013	12/23/2013	AN FORD WHITE BEAR LAK	\$540.09	STEVEN PRIEM
12/20/2013	12/23/2013	AUTO PLUS LITTLE CANADA	\$10.89	STEVEN PRIEM
12/20/2013	12/23/2013	I-STATE TRUCK CENTER 242	\$468.17	STEVEN PRIEM
12/20/2013	12/23/2013	AMERICAN FASTENER AND SUP	\$51.42	STEVEN PRIEM
12/21/2013	12/24/2013	BAUER BUILT TIRE 18	\$727.20	STEVEN PRIEM
12/23/2013	12/24/2013	TOWMASTER	\$654.12	STEVEN PRIEM
12/24/2013	12/26/2013	WHEELCO BRAKE &SUPPLY	\$196.32	STEVEN PRIEM
12/26/2013	12/27/2013	TOWMASTER	\$93.51	STEVEN PRIEM
12/26/2013	12/27/2013	AUTO PLUS LITTLE CANADA	\$152.80	STEVEN PRIEM
12/26/2013	12/27/2013	CERTIFIT AUTO PARTS-MN	\$110.87	STEVEN PRIEM
12/18/2013	12/19/2013	VIKING ELECTRIC-CREDIT DE	\$277.60	KELLY PRINS
12/26/2013	12/27/2013	WW GRAINGER	\$217.23	KELLY PRINS
12/13/2013	12/16/2013	RED WING SHOE STORE	\$200.00	JUSTIN PURVES
12/18/2013	12/19/2013	HILLYARD INC MINNEAPOLIS	\$944.91	MICHAEL REILLY
12/17/2013	12/18/2013	UNIFORMS UNLIMITED INC.	\$176.81	BRADLEY REZNY
12/13/2013	12/16/2013	CUB FOODS #1599	\$93.32	AUDRA ROBBINS
12/14/2013	12/16/2013	DOLRTREE 2396 00023960	\$20.35	AUDRA ROBBINS
12/14/2013	12/16/2013	CTC*CONSTANTCONTACT.COM	\$16.13	AUDRA ROBBINS
12/23/2013	12/24/2013	CUB FOODS #1599	\$18.94	AUDRA ROBBINS
12/26/2013	12/27/2013	GRAND SLAM SPORTS	\$75.75	AUDRA ROBBINS
12/13/2013	12/16/2013	NORTHERN TOOL EQUIP-MN	\$70.58	ROBERT RUNNING
12/17/2013	12/19/2013	SECRETARY OF STATE	\$120.00	DEB SCHMIDT
12/18/2013	12/19/2013	LILLIE SUBURBAN NEWSPAPE	\$438.75	DEB SCHMIDT
12/19/2013	12/20/2013	CUB FOODS #1599	\$5.74	DEB SCHMIDT
12/23/2013	12/26/2013	IACP	\$120.00	PAUL SCHNELL
12/19/2013	12/20/2013	OMNISITE	\$53.69	SCOTT SCHULTZ
12/23/2013	12/24/2013	CINTAS CORP # 060A	\$121.89	SCOTT SCHULTZ
12/23/2013	12/24/2013	CINTAS CORP # 060A	\$111.69	SCOTT SCHULTZ
12/12/2013	12/16/2013	A-1 LAUNDRY	\$21.85	CAITLIN SHERRILL
12/18/2013	12/19/2013	USPS 26834500133401316	\$22.50	MICHAEL SHORTREED
12/18/2013	12/20/2013	TWIN CITIES TRANSPORT & R	\$139.37	MICHAEL SHORTREED
12/12/2013	12/16/2013	OFFICE DEPOT #1090	\$58.35	ANDREA SINDT
12/13/2013	12/16/2013	METRO SALES INC	\$750.26	JOANNE SVENDSEN
12/16/2013	12/18/2013	STRAUSS SKATES AND BIC	\$2,660.00	JAMES TAYLOR
12/16/2013	12/18/2013	STRAUSS SKATES AND BIC	\$385.00	JAMES TAYLOR
12/19/2013	12/20/2013	MN ST IAP ADM PMD PARK	\$6.00	MICHAEL THOMPSON
12/16/2013	12/17/2013	LILLIE SUBURBAN NEWSPAPE	\$35.95	KAREN WACHAL
12/18/2013	12/19/2013	UNIFORMS UNLIMITED INC.	\$134.97	JAY WENZEL
12/19/2013	12/20/2013	VIRTUE PRINTING	\$319.82	TAMMY YOUNG

\$31,379.99

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	01/03/14	ABRAMS, MARYLEE	448.23
	01/03/14	CARDINAL, ROBERT	448.23
	01/03/14	JUENEMANN, KATHLEEN	448.23
	01/03/14	KOPPEN, MARVIN	448.23
	01/03/14	SLAWIK, NORA	509.26
	01/03/14	STRAUTMANIS, MARIS	56.00
	01/03/14	VALLE, EDWARD	56.25
	01/03/14	AHL, R. CHARLES	5,959.42
	01/03/14	BURLINGAME, SARAH	2,200.50
	01/03/14	COLEMAN, MELINDA	5,119.94
	01/03/14	KANTRUD, HUGH	184.62
	01/03/14	CHRISTENSON, SCOTT	2,078.11
	01/03/14	FARR, LARRY	3,287.48
	01/03/14	JAHN, DAVID	2,315.50
	01/03/14	METRY, THOMAS	204.00
	01/03/14	RAMEAUX, THERESE	3,130.54
	01/03/14	BAUMAN, GAYLE	4,802.02
	01/03/14	ANDERSON, CAROLE	1,313.06
	01/03/14	DEBILZAN, JUDY	1,385.92
	01/03/14	JACKSON, MARY	2,176.90
	01/03/14	KELSEY, CONNIE	2,653.11
	01/03/14	RUEB, JOSEPH	2,829.00
	01/03/14	SINDT, ANDREA	2,240.21
	01/03/14	ARNOLD, AJLA	1,754.83
	01/03/14	BEGGS, REGAN	1,608.99
	01/03/14	GUILFOILE, KAREN	4,652.98
	01/03/14	SCHMIDT, DEBORAH	3,096.67
	01/03/14	SPANGLER, EDNA	1,167.95
	01/03/14	LARSON, MICHELLE	1,707.68
	01/03/14	MECHELKE, SHERRIE	1,203.41
	01/03/14	MOY, PAMELA	1,557.27
	01/03/14	OSTER, ANDREA	1,953.51
	01/03/14	RICHTER, CHARLENE	938.23
	01/03/14	SCHOENECKER, LEIGH	1,769.00
	01/03/14	VITT, SANDRA	1,043.07
	01/03/14	WEAVER, KRISTINE	2,412.19
	01/03/14	CORCORAN, THERESA	1,962.59
	01/03/14	KVAM, DAVID	4,304.38
	01/03/14	PALANK, MARY	1,957.70
	01/03/14	POWELL, PHILIP	2,999.29
	01/03/14	SCHNELL, PAUL	4,745.37
	01/03/14	SVENDSEN, JOANNE	2,152.62
	01/03/14	THOMFORDE, FAITH	1,608.99

01/03/14	ABEL, CLINT	3,001.33
01/03/14	ALDRIDGE, MARK	3,316.38
01/03/14	BAKKE, LONN	3,226.45
01/03/14	BARTZ, PAUL	4,316.10
01/03/14	BELDE, STANLEY	3,062.31
01/03/14	BENJAMIN, MARKESE	2,887.16
01/03/14	BIERDEMAN, BRIAN	3,703.59
01/03/14	BUSACK, DANIEL	3,868.13
01/03/14	CARNES, JOHN	2,239.22
01/03/14	CROTTY, KERRY	3,684.00
01/03/14	DEMULLING, JOSEPH	3,410.20
01/03/14	DOBLAR, RICHARD	4,095.31
01/03/14	DUGAS, MICHAEL	3,418.18
01/03/14	ERICKSON, VIRGINIA	3,253.95
01/03/14	FORSYTHE, MARCUS	2,582.04
01/03/14	FRITZE, DEREK	3,170.84
01/03/14	GABRIEL, ANTHONY	3,630.78
01/03/14	HAWKINSON JR, TIMOTHY	3,170.84
01/03/14	HER, PHENG	2,887.16
01/03/14	HIEBERT, STEVEN	3,062.31
01/03/14	JOHNSON, KEVIN	4,586.61
01/03/14	KALKA, THOMAS	963.29
01/03/14	KONG, TOMMY	3,386.14
01/03/14	KREKELER, NICHOLAS	919.60
01/03/14	KROLL, BRETT	3,159.95
01/03/14	LANGNER, SCOTT	518.05
01/03/14	LANGNER, TODD	3,111.27
01/03/14	LU, JOHNNIE	3,007.30
01/03/14	LYNCH, KATHERINE	2,888.94
01/03/14	MARINO, JASON	3,270.83
01/03/14	MARTIN, JERROLD	3,974.56
01/03/14	MCCARTY, GLEN	3,165.98
01/03/14	METRY, ALESIA	3,111.27
01/03/14	MICHELETTI, BRIAN	2,073.40
01/03/14	NYE, MICHAEL	3,753.22
01/03/14	OLSON, JULIE	3,007.30
01/03/14	PARKER, JAMES	2,811.99
01/03/14	REZNY, BRADLEY	3,990.36
01/03/14	RHUDE, MATTHEW	2,974.29
01/03/14	SHORTREED, MICHAEL	4,183.06
01/03/14	STEINER, JOSEPH	3,286.09
01/03/14	SYPNIEWSKI, WILLIAM	3,110.08
01/03/14	TAUZELL, BRIAN	3,064.46
01/03/14	THEISEN, PAUL	3,556.23
01/03/14	THIENES, PAUL	4,349.30
01/03/14	WENZEL, JAY	3,229.06
01/03/14	XIONG, KAO	3,386.14
01/03/14	ANDERSON, BRIAN	177.48
01/03/14	BAHL, DAVID	440.40
01/03/14	BAUMAN, ANDREW	3,073.17
01/03/14	BOURQUIN, RON	1,104.44
01/03/14	CAPISTRANT, JOHN	642.60

01/03/14	CONCHA, DANIEL	153.00
01/03/14	COREY, ROBERT	391.68
01/03/14	CRAWFORD - JR, RAYMOND	2,512.86
01/03/14	CRUMMY, CHARLES	146.88
01/03/14	DABRUZZI, THOMAS	2,969.34
01/03/14	DAWSON, RICHARD	3,974.58
01/03/14	EVERSON, PAUL	3,547.76
01/03/14	FASULO, WALTER	119.35
01/03/14	HAGEN, MICHAEL	580.92
01/03/14	HALE, JOSEPH	342.72
01/03/14	HALWEG, JODI	3,070.10
01/03/14	HAWTHORNE, ROCHELLE	3,844.03
01/03/14	HUTCHINSON, JAMES	518.08
01/03/14	IMM, TRACY	446.04
01/03/14	JANSEN, CHAD	293.76
01/03/14	JONES, JONATHAN	293.76
01/03/14	KANE, ROBERT	828.24
01/03/14	KELLOGG, JOHNATHAN	489.60
01/03/14	KERSKA, JOSEPH	905.76
01/03/14	KONDER, RONALD	257.04
01/03/14	KUBAT, ERIC	2,951.68
01/03/14	LINDER, TIMOTHY	3,532.93
01/03/14	LOCHEN, MICHAEL	620.16
01/03/14	MILLER, LADD	726.00
01/03/14	MILLER, NICHOLAS	563.04
01/03/14	MONDOR, MICHAEL	3,500.59
01/03/14	MONSON, PETER	24.48
01/03/14	MORGAN, JEFFERY	328.20
01/03/14	NEILY, STEVEN	514.08
01/03/14	NIELSEN, KENNETH	592.62
01/03/14	NOVAK, JEROME	3,179.00
01/03/14	NOWICKI, PAUL	125.46
01/03/14	OLSON, JAMES	3,034.76
01/03/14	OPHEIM, JOHN	378.42
01/03/14	PACHECO, ALPHONSE	599.52
01/03/14	PETERSON, MARK	357.00
01/03/14	PETERSON, ROBERT	3,361.75
01/03/14	POWERS, KENNETH	318.24
01/03/14	RAINEY, JAMES	899.64
01/03/14	RANK, NATHAN	654.84
01/03/14	RANK, PAUL	612.00
01/03/14	RICE, CHRISTOPHER	813.96
01/03/14	SEDLACEK, JEFFREY	3,070.10
01/03/14	STREFF, MICHAEL	3,086.42
01/03/14	SVENDSEN, RONALD	4,037.43
01/03/14	WHITE, JOEL	146.88
01/03/14	GERVAIS-JR, CLARENCE	4,075.48
01/03/14	LUKIN, STEVEN	4,721.04
01/03/14	ZWIEG, SUSAN	1,745.76
01/03/14	CORTESI, LUANNE	1,493.38
01/03/14	KNUTSON, LOIS	2,223.39
01/03/14	BRINK, TROY	3,255.00

01/03/14	BUCKLEY, BRENT	3,030.42
01/03/14	DEBILZAN, THOMAS	2,259.41
01/03/14	EDGE, DOUGLAS	2,994.30
01/03/14	JONES, DONALD	3,166.07
01/03/14	MEISSNER, BRENT	2,659.03
01/03/14	NAGEL, BRYAN	3,630.80
01/03/14	OSWALD, ERICK	3,373.53
01/03/14	RUIZ, RICARDO	2,146.83
01/03/14	RUNNING, ROBERT	3,289.85
01/03/14	TEVLIN, TODD	3,019.23
01/03/14	BURLINGAME, NATHAN	2,402.35
01/03/14	DUCHARME, JOHN	2,804.00
01/03/14	ENGSTROM, ANDREW	2,947.60
01/03/14	JAROSCH, JONATHAN	3,584.08
01/03/14	KREGER, JASON	2,385.09
01/03/14	LINDBLOM, RANDAL	2,806.31
01/03/14	LOVE, STEVEN	3,665.80
01/03/14	THOMPSON, MICHAEL	4,731.65
01/03/14	ZIEMAN, SCOTT	224.00
01/03/14	JANASZAK, MEGHAN	1,687.39
01/03/14	KONEWKO, DUWAYNE	4,712.71
01/03/14	HAMRE, MILES	2,074.02
01/03/14	HAYS, TAMARA	1,951.59
01/03/14	HINNENKAMP, GARY	2,829.24
01/03/14	NAUGHTON, JOHN	2,596.64
01/03/14	NORDQUIST, RICHARD	2,735.69
01/03/14	PURVES, JUSTIN	1,846.17
01/03/14	BIESANZ, OAKLEY	1,571.53
01/03/14	DEAVER, CHARLES	436.02
01/03/14	HAYMAN, JANET	1,658.29
01/03/14	HUTCHINSON, ANN	2,709.28
01/03/14	WACHAL, KAREN	932.10
01/03/14	GAYNOR, VIRGINIA	3,317.22
01/03/14	KROLL, LISA	1,960.59
01/03/14	YOUNG, TAMELA	2,104.19
01/03/14	EKSTRAND, THOMAS	3,906.16
01/03/14	FINWALL, SHANN	3,489.47
01/03/14	MARTIN, MICHAEL	2,882.59
01/03/14	BRASH, JASON	2,569.79
01/03/14	CARVER, NICHOLAS	3,317.22
01/03/14	FISHER, DAVID	3,884.68
01/03/14	SWAN, DAVID	2,829.79
01/03/14	WELLENS, MOLLY	1,818.75
01/03/14	ACEITUNO, FELIPE	102.00
01/03/14	BERGER, STEPHANIE	161.50
01/03/14	BJORK, BRANDON	387.75
01/03/14	BRENEMAN, NEIL	2,435.05
01/03/14	FISHER, CHANCE	25.00
01/03/14	FISHER, QUINN	24.00
01/03/14	FRANK, PETER	400.00
01/03/14	GORACKI, GERALD	152.00
01/03/14	JOHNSON, ALEXANDER	39.75

01/03/14	KLEIN, AARON	72.00
01/03/14	LAMB, JIM	48.00
01/03/14	ROBBINS, AUDRA	3,242.05
01/03/14	ROBBINS, CAMDEN	199.50
01/03/14	SCHALLER, SCOTT	32.25
01/03/14	SHERWOOD, CHRISTIAN	434.50
01/03/14	TAYLOR, JAMES	3,088.41
01/03/14	VUKICH, CANDACE	318.75
01/03/14	ADAMS, DAVID	2,817.85
01/03/14	HAAG, MARK	3,275.33
01/03/14	ORE, JORDAN	1,834.33
01/03/14	SCHULTZ, SCOTT	3,418.81
01/03/14	WILBER, JEFFREY	1,866.76
01/03/14	AKEY, SHELLEY	83.00
01/03/14	EVANS, CHRISTINE	1,449.58
01/03/14	GLASS, JEAN	2,173.21
01/03/14	HAUBLE, AMANDA	110.50
01/03/14	HOFMEISTER, MARY	1,070.52
01/03/14	HOFMEISTER, TIMOTHY	520.17
01/03/14	KELLEY, CAITLIN	850.63
01/03/14	KULHANEK-DIONNE, ANN	566.50
01/03/14	MEYER, SASHA	1,789.04
01/03/14	PELOQUIN, PENNYE	581.15
01/03/14	ST SAUVER, CRAIG	193.38
01/03/14	STAHLMANN, ELLEN	85.00
01/03/14	VUE, LOR PAO	103.42
01/03/14	AICHELE, MEGAN	84.50
01/03/14	ANDERSON, JOSHUA	73.85
01/03/14	BAETZOLD, CLAIRE	18.38
01/03/14	BAETZOLD, SETH	23.25
01/03/14	BAUDE, JANE	32.85
01/03/14	BAUDE, SARAH	32.38
01/03/14	BERGLUND, ERIK	29.00
01/03/14	BESTER, MICHAEL	92.00
01/03/14	BRUSOE, AMY	222.99
01/03/14	BUCKLEY, BRITTANY	429.75
01/03/14	BUTLER, ANGELA	72.00
01/03/14	CRANDALL, KRISTA	460.78
01/03/14	DEMPSEY, BETH	107.31
01/03/14	DUNN, RYAN	1,151.14
01/03/14	ERICKSON-CLARK, CAROL	18.56
01/03/14	FARRELL, DANIEL	21.75
01/03/14	FONTAINE, KIM	499.02
01/03/14	FRAMPTON, SAMANTHA	110.25
01/03/14	GRUENHAGEN, LINDA	222.25
01/03/14	HAGSTROM, EMILY	11.40
01/03/14	HANSEN, HANNAH	383.91
01/03/14	HEINRICH, SHEILA	309.51
01/03/14	HOLMBERG, LADONNA	318.96
01/03/14	HORWATH, RONALD	2,941.39
01/03/14	HUNTLEY, NATALIE	78.75
01/03/14	JOHNSON, BARBARA	488.85

01/03/14	KOHLER, ROCHELLE	64.76
01/03/14	KOZDROJ, GABRIELLA	25.00
01/03/14	LAMEYER, BRENT	65.26
01/03/14	LAMSON, ELIANA	27.00
01/03/14	MCCOMAS, LEAH	150.00
01/03/14	MUSKAT, JULIE	52.50
01/03/14	NITZ, CARA	282.50
01/03/14	OHS, CYNTHIA	46.00
01/03/14	PIEPER, THEODORE	45.00
01/03/14	POVLITZKI, MARINA	19.00
01/03/14	PROESCH, ANDY	900.99
01/03/14	RANEY, COURTNEY	732.50
01/03/14	RAU, COLE	18.13
01/03/14	RESENDIZ, LORI	663.76
01/03/14	RICHTER, DANIEL	94.50
01/03/14	ROLLERSON, TERRANCE	30.00
01/03/14	SCHERER, KATHLENE	75.00
01/03/14	SCHREIER, ABIGAIL	128.64
01/03/14	SCHREIER, ROSEMARIE	300.00
01/03/14	SCHREIER, ZACHARY	110.63
01/03/14	SCHREINER, MARK	73.00
01/03/14	SMITH, ANN	195.22
01/03/14	SMITH, CASEY	130.96
01/03/14	SMITH, JEROME	69.00
01/03/14	SMITLEY, SHARON	284.92
01/03/14	SYME, LAUREN	33.08
01/03/14	TREPANIER, TODD	264.50
01/03/14	TRUE, ANDREW	66.83
01/03/14	TUPY, HEIDE	45.80
01/03/14	TUPY, MARCUS	71.25
01/03/14	WARNER, CAROLYN	138.60
01/03/14	WHITE, DANICA	29.40
01/03/14	YUNKER, JOSEPH	46.00
01/03/14	BOSLEY, CAROL	67.50
01/03/14	LANGER, CHELSEA	108.26
01/03/14	LANGER, KAYLYN	61.63
01/03/14	RANGEL, SAMANTHA	120.00
01/03/14	WISTL, MOLLY	395.01
01/03/14	CRAWFORD, SHAWN	750.00
01/03/14	CUSICK, JESSICA	153.00
01/03/14	DOUGLASS, TOM	2,257.51
01/03/14	KRECH, ELAINE	252.00
01/03/14	LOONEY, RAYJEANIA	120.00
01/03/14	MAIDMENT, COLIN	204.00
01/03/14	MALONEY, SHAUNA	287.25
01/03/14	MCCLENNON, MATTHEW	156.00
01/03/14	NESVACIL, BRENNAN	176.00
01/03/14	PRINS, KELLY	1,800.19
01/03/14	REILLY, MICHAEL	1,981.79
01/03/14	STEFFEN, MICHAEL	76.50
01/03/14	THOMPSON, BENJAMIN	327.25
01/03/14	SWANSON, CHRIS	1,564.19

	01/03/14	PRIEM, STEVEN	2,578.58
	01/03/14	WOEHRLE, MATTHEW	3,000.56
	01/03/14	XIONG, BOON	1,565.60
	01/03/14	BERGO, CHAD	2,768.75
	01/03/14	FOWLDS, MYCHAL	4,111.11
	01/03/14	FRANZEN, NICHOLAS	2,817.49
9989728	01/03/14	ABRAHAMSON, TYLER	66.25
9989729	01/03/14	AYD, GWEN	31.00
9989730	01/03/14	BONKO, JACK	54.25
9989731	01/03/14	BONKO, NICHOLAS	27.50
9989732	01/03/14	BRADY, MADYSON	64.00
9989733	01/03/14	GREENER, DOUGLAS	69.00
9989734	01/03/14	HANNIGAN, RACHEL	50.00
9989735	01/03/14	KENNEDY, DANIEL	72.00
9989736	01/03/14	MERRITT, JACOB	136.00
9989737	01/03/14	O'BRIEN, PATRICIA	38.75
9989738	01/03/14	RYAN, NICOLE	64.00
9989739	01/03/14	TARR-JR, GUS	90.00
9989740	01/03/14	WISTL, MARK	68.00
9989741	01/03/14	SMITH, CORTNEY	199.75
9989742	01/03/14	AMUNDSON, DANIKA	92.25
9989743	01/03/14	CORCORAN, JOSHUA	54.38
9989744	01/03/14	EKSTRAND, DANIEL	153.19
9989745	01/03/14	MILLER, MELISSA	30.00
9989746	01/03/14	WALES, ABIGAIL	242.18
			516,093.71

**Check Register
City of Maplewood**

01/09/2014

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
91689	01/07/2014	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - JANUARY	528.00
91690	01/07/2014	02929	GLTC PREMIUM PAYMENTS	LTC MONTHLY PREMIUM - JANUARY	366.84
91691	01/07/2014	04848	AVESIS	MONTHLY PREMIUM - JANUARY	280.99
91692	01/07/2014	00644	HEALTHPARTNERS	MONTHLY PREMIUM - JANUARY	12,248.83
91693	01/07/2014	03818	MEDICA	MONTHLY PREMIUM - JANUARY	170,145.31
91694	01/14/2014	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 12/16 THRU 12/31	1,295.00
91695	01/14/2014	00283	CENTURY COLLEGE	LAW ENFORCEMENT COURSES	1,300.00
	01/14/2014	00283	CENTURY COLLEGE	CPR TRAINING	1,200.00
91696	01/14/2014	00353	CURTIS 1000, INC. - MINNESOTA	ACCIDENT ENVELOPES	269.56
91697	01/14/2014	04944	HILLCREST VENTURES LLC	SUBWAY ORDERS ADDL OCT & NOV	809.04
91698	01/14/2014	00393	MN DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX - DEC 18732123035	3,683.99
91699	01/14/2014	04845	TENNIS SANITATION LLC	RECYCLING FEE - DECEMBER	27,156.50
41649	01/14/2014	04252	TOWMASTER TRUCK EQUIP. INC.	TOWMASTER DUMP BODY, PLOW & EQUIP	105,671.90
91701	01/14/2014	01798	YOCUM OIL CO.	CONTRACT GASOLINE - DEC	15,393.50
91702	01/14/2014	04916	BRADLEY PLUMBING	PLUMBING WORK	875.00
	01/14/2014	04916	BRADLEY PLUMBING	PLUMBING WORK	730.00
	01/14/2014	04916	BRADLEY PLUMBING	PLUMBING WORK	423.00
	01/14/2014	04916	BRADLEY PLUMBING	PLUMBING WORK	270.00
91703	01/14/2014	04549	JAN ALICE CAMPBELL	ZUMBA INSTRUCTION FOR SAT	93.00
91704	01/14/2014	05318	CAMPION, BARROW & ASSOCIATES	PSYCHOLOGICAL SCREENING	1,950.00
91705	01/14/2014	05319	CHIRON TRAINING	WEAPON RETENTION TRAINING	200.00
91706	01/14/2014	00382	DAVIS LOCK & SAFE	PDEPP2 DOOR LOCKS	4,432.11
91707	01/14/2014	03619	DRAIN KING INC	PROJ 12-09 SEWER TELEVISIONING/CLEAN	190.00
91708	01/14/2014	04371	ELECTRO WATCHMAN INC.	INVESTIGATIONS DOOR HARDWARE	7,657.79
91709	01/14/2014	05283	EMERGENCY RESPONSE SOLUTIONS	RESCUEAIRE II HP 4500 STC WITH CYL	9,226.03
91710	01/14/2014	05207	EQUIFAX INFORMATION SERVICES	APPLICANT BACKGROUND CHECKS	60.00
91711	01/14/2014	00472	MICHAEL A ERICSON	UMPIRE TWO SOFTBALL GAMES	40.00
91712	01/14/2014	00527	FOREST PRODUCTS SUPPLY CO	OAK SLAB INTO TABLES & BENCHES	3,152.82
	01/14/2014	00527	FOREST PRODUCTS SUPPLY CO	OAK SLAB INTO TABLE TOP	1,068.75
91713	01/14/2014	05313	G D I	BUSINESS CARD ORDER	1,652.29
91714	01/14/2014	02958	GOODPOINTE TECHNOLOGY INC	ICON SOFTWARE MAINT AGREEMENT	4,250.00
91715	01/14/2014	03988	JODI HALWEG	REIMB FOR TUITION & BOOKS 9/30-12/13	462.45
91716	01/14/2014	03321	JTM ENTERPRISES INC	ESCROW REL 2335 STILLWATER RD	5,460.00
91717	01/14/2014	05030	KANSAS STATE BANK OF MANHATTAN	EQUIP LEASE - MCC - PMT#18	4,344.07
91718	01/14/2014	00857	LEAGUE OF MINNESOTA CITIES	CONFERENCE FEE FOR M ABRAMS	315.00
	01/14/2014	00857	LEAGUE OF MINNESOTA CITIES	CONFERENCE FEE FOR N SLAWIK	315.00
91719	01/14/2014	02336	M A TAYLOR INC	FITNESS CONSULTANT SRVS 4TH QTR	1,100.00
91720	01/14/2014	05321	MN GOVERNMENT	SALES TAX TRAINING/LUNCH	30.00
91721	01/14/2014	04807	NUSS TRUCK & EQUIPMENT	2013 MACK GU712 SINGLE AXLE CHASSIS	84,917.99
91722	01/14/2014	01302	STEVEN PRIEM	REIMB FOR SAFETY BOOTS	200.00
91723	01/14/2014	01345	RAMSEY COUNTY	RANGE RENTAL	1,200.00
91724	01/14/2014	03446	RICK JOHNSON DEER & BEAVER INC	DEER REMOVAL - DEC	230.00
91725	01/14/2014	03344	WILLIAM ROSSBACH	REIMB FOR INTERNET AUG - DEC	294.75
91726	01/14/2014	03389	ROTO-ROOTER	ESCROW RELEASE 1725 SANDHURST	805.10
91727	01/14/2014	01455	MICHAEL SHORTREED	SECURITY OFFICER FOR MCC DEC 28	175.00
91728	01/14/2014	00006	SILVER SNEAKERS	REFUND T SMITH MEMBERSHIP	548.08
91729	01/14/2014	00006	SILVER SNEAKERS	REFUND L OTT MEMBERSHIP	396.32
91730	01/14/2014	00006	SILVER SNEAKERS	REFUND K HENNING MEMBERSHIP/BCBS	304.28
91731	01/14/2014	00006	SILVER SNEAKERS	REFUND M HOLES BCBS	260.00
91732	01/14/2014	00006	SILVER SNEAKERS	REFUND M DOLAN MEMBERSHIP	193.18
91733	01/14/2014	00006	SILVER SNEAKERS	REFUND P SIMONS MEMBERSHIP	128.96
91734	01/14/2014	00006	SILVER SNEAKERS	REFUND P BAUER/P CRETILLI MEMBERSHIP	127.79
91735	01/14/2014	00006	SILVER SNEAKERS	REFUND BERGSTROM MEMBERSHIP	75.88

91736	01/14/2014	00006	SILVER SNEAKERS	REFUND B VAUGHAN MEMBERSHIP	60.56
91737	01/14/2014	00006	SILVER SNEAKERS	REFUND POLZER MEMBERSHIP	56.91
91738	01/14/2014	00006	SILVER SNEAKERS	REFUND R SMITH BCBS	40.00
91739	01/14/2014	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	748.13
	01/14/2014	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	118.95
91740	01/14/2014	01836	ST PAUL, CITY OF	JOINT POWERS AGREEMENT OCT-DEC	2,700.00
	01/14/2014	01836	ST PAUL, CITY OF	STREET LIGHT MAINTENANCE - NOV	1,001.57
91741	01/14/2014	03919	RICHARD STARK	UMPIRE THREE SOFTBALL GAMES	60.00
91742	01/14/2014	01550	SUMMIT INSPECTIONS	ELECTRICAL INSPECTIONS - DEC	2,602.60
91743	01/14/2014	03598	PAUL THEISEN	REIMB FOR TUITION & BOOKS 10/28-12/21	1,864.79
91744	01/14/2014	01669	TWIN CITIES TRANSPORT &	TOW AMB	267.18
91745	01/14/2014	01683	UNIFORMS UNLIMITED INC	UNIFORM	99.95
91746	01/14/2014	00529	UNION SECURITY INSURANCE CO	LTD PLAN 4043120-2 - JANUARY	3,038.65
	01/14/2014	00529	UNION SECURITY INSURANCE CO	STD PLAN 4043120-1 - JANUARY	2,448.51
91747	01/14/2014	02464	US BANK	PAYING AGENT FEES	425.00
91748	01/14/2014	05317	DIANA VAN WORMER	ACLS/PALS INSTRUCTION	500.00
91749	01/14/2014	05310	BOON XIONG	REIMB FOR SAFETY BOOTS	191.24
91750	01/15/2014	03738	CHARLES E. BETHEL	ATTORNEY SRVS FEES/RENT - FEB	6,625.00

501,353.14

62 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
1/6/2014	MN State Treasurer	Drivers License/Deputy Registrar	30,867.34
1/6/2014	MN Dept of Natural Resources	DNR electronic licenses	3,508.00
1/6/2014	U.S. Treasurer	Federal Payroll Tax	100,491.73
1/6/2014	P.E.R.A.	P.E.R.A.	92,700.38
1/7/2014	MN State Treasurer	Drivers License/Deputy Registrar	17,937.50
1/7/2014	MidAmerica - ING	HRA Flex plan	14,225.39
1/7/2014	Labor Unions	Union Dues	1,872.15
1/7/2014	MN State Treasurer	State Payroll Tax	20,497.15
1/8/2014	MN State Treasurer	Drivers License/Deputy Registrar	41,106.88
1/9/2014	MN State Treasurer	Drivers License/Deputy Registrar	23,583.86
1/10/2014	MN State Treasurer	Drivers License/Deputy Registrar	19,620.92
1/10/2014	MN Dept of Natural Resources	DNR electronic licenses	1,852.50
1/10/2014	Optum Health	DCRP & Flex plan payments	2,858.05
			371,121.85

**Check Register
City of Maplewood**

01/17/2014

Check	Date	Vendor	Description	Amount	
91751	01/21/2014	00120	AQUA LOGIC INC	POOL CHEMICALS MCC	1,024.93
91752		05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-JAN	397.00
	01/21/2014	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - JAN	369.00
91753	01/21/2014	01973	ERICKSON OIL PRODUCTS INC	CAR WASHES - DEC	48.00
91754	01/21/2014	01819	PAETEC	LOCAL PHONE SERVICE 12/15 - 01/14	790.61
	01/21/2014	01819	PAETEC	LOCAL PHONE SERVICE 11/15 - 12/14	778.43
	01/21/2014	01819	PAETEC	LOCAL PHONE SERVICE 10/15 - 11/14	766.93
91755	01/21/2014	01941	PATRICK TROPHIES	INTRO TO BASKETBALL MEDALS	168.48
91756	01/21/2014	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - DECEMBER 1 - 15	666.50
	01/21/2014	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - NOVEMBER 1 - 15	561.50
	01/21/2014	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - NOVEMBER 16 - 30	332.00
91757	01/21/2014	04192	TRANS-MEDIC	EMS BILLING - DEC	4,362.08
91758	01/21/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	6,697.66
	01/21/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	1,970.76
	01/21/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	506.94
	01/21/2014	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	406.65
	01/21/2014	01190	XCEL ENERGY	FIRE SIRENS	9.56
91759	01/17/2014	01632	TONIC SOL - FA, L.C.	MCC JAN 10 & 11 FINAL PMT	6,400.00
91760	01/21/2014	03816	AARBOR HOMES, INC.	ESCROW RELEASE 2526 DAHL AVE E	2,659.25
	01/21/2014	03816	AARBOR HOMES, INC.	ESCROW RELEASE 2535 DAHL AVE E	2,656.78
91761	01/21/2014	00052	ADVANCED GRAPHIX INC	NUMBERING FOR TRUCK & AMB	2,586.63
91762	01/21/2014	04047	ASHLAND PRODUCTIONS	LIGHT TECH FOR MCC 12/14	50.00
91763	01/21/2014	04312	BRANCH & BOUGH	DISEASE TREE INSPECTION	2,166.68
91764	01/21/2014	02472	CAPITAL TITLE CORPORATION	ESCROW RELEASE 2214 & 2224 WOODLYN	4,334.77
91765	01/21/2014	02624	CARGILL INCORPORATED	TREATED ROAD SALT~	8,858.28
	01/21/2014	02624	CARGILL INCORPORATED	TREATED ROAD SALT~	2,220.48
	01/21/2014	02624	CARGILL INCORPORATED	TREATED ROAD SALT~	2,116.75
91766	01/21/2014	03874	COMMERCIAL FURNITURE SERVICES	FURNITURE ITEMS PDEPP#2	7,136.72
	01/21/2014	03874	COMMERCIAL FURNITURE SERVICES	FURNITURE ITEMS PDEPP#2	6,187.99
91767	01/21/2014	00336	COUNTRY HOME BUILDERS INC	ESCROW RELEASE 11 FROM 2003	5,992.03
	01/21/2014	00336	COUNTRY HOME BUILDERS INC	ESCROW RELEASE NEW CENTURY PL E	5,272.72
	01/21/2014	00336	COUNTRY HOME BUILDERS INC	ESCROW RELEASE 2654 NEW CENTURY	2,153.40
	01/21/2014	00336	COUNTRY HOME BUILDERS INC	ESCROW RELEASE 2656 NEW CENTURY	1,304.86
91768	01/21/2014	04311	JOSEPH DEMULLING	REIMB FOR K9 BOARDING CAMP K9	29.00
91769	01/21/2014	00412	DONALD SALVERDA & ASSOCIATES	LEADERSHIP GROWTH GROUP PROG	600.00
91770	01/21/2014	00420	DOWNTOWNER DETAIL CENTER	VEHICLE CLEANING & DETAILING	181.68
91771	01/21/2014	03569	ELPIS ENTERPRISES	MATERIALS FOR NC WORKSHOP	145.00
91772	01/21/2014	05283	EMERGENCY RESPONSE SOLUTIONS	GAS MONITOR-CALIBRATOR/RECHARGER	2,740.24
91773	01/21/2014	00003	ESCROW REFUND	ESCROW REL SHEEHY CONST 1791 BEAM	3,043.59
91774	01/21/2014	00003	ESCROW REFUND	ESCROW REL K VANG 2421 TEVLIN CT	2,705.27
91775	01/21/2014	00003	ESCROW REFUND	ESCROW REL RAYCO 1762 HOWARD	2,622.88
91776	01/21/2014	00003	ESCROW REFUND	ESCROW REL RSW CONST 70 CO RD B	1,559.66
91777	01/21/2014	00003	ESCROW REFUND	ESCROW-MM HOME-2601 KNOLLWOOD	1,100.30
91778	01/21/2014	00003	ESCROW REFUND	ESCROW STATE MECH 181 LARPENTEUR	1,073.92
91779	01/21/2014	00003	ESCROW REFUND	ESCROW REL SCHERPING 1055 GERVAIS	1,072.77
91780	01/21/2014	00003	ESCROW REFUND	ESCROW REL BEAUCLAIR 2263 DAHL	896.01
91781	01/21/2014	00003	ESCROW REFUND	ESCROW REL MADBROOK 801 CENTURY	525.77
91782	01/21/2014	00003	ESCROW REFUND	ESCROW REL R LOWE 1600 MCKNIGHT	314.57
91783	01/21/2014	00003	ESCROW REFUND	ESCROW REL ZERWAS 1866 E SHORE DR	250.00
91784	01/21/2014	04846	HEALTH EAST	MEDICAL SUPPLIES	221.35
91785	01/21/2014	02263	HILLCREST ANIMAL HOSPITAL PA	BOARDING & DESTRUCTION FEES - DEC	229.56
91786	01/21/2014	00896	M C M A	PROF DEVELOPMENT SEMINAR	175.00
91787	01/21/2014	00932	MAPLEWOOD BAKERY	BIRTHDAY PROMOTION MCC	48.00

91788	01/21/2014	03141	MAXWELL HOMES	ESCROW RELEASE 2631 WHITE OAK	1,104.05
91789	01/21/2014	04790	MAYER ARTS, INC.	COSTUME FEES FOR DEC RECITAL	660.00
91790	01/21/2014	02599	MCGOUGH CONSTRUCTION CO INC	ESCROW REL 1725 MONASTERY WAY	3,038.90
91791	01/21/2014	03818	MEDICA	REFUND INSURANCE FOR TRANS MEDIC	3,504.20
91792	01/21/2014	00001	ONE TIME VENDOR	REIMB REYES VEHICLE STORAGE	200.00
91793	01/21/2014	03151	PETTY CASH	REPLENISH PETTY CASH	99.06
91794	01/21/2014	01295	PREMIER BANK	SAFE DEPOSIT BOX 149 RENTAL FEE	80.00
91795	01/21/2014	00396	MN DEPT OF PUBLIC SAFETY	SRVS (CJDN) PROVIDED TO PD-4TH QTR	1,920.00
91796	01/21/2014	00396	MN DEPT OF PUBLIC SAFETY	FINGERPRINT BACKGROUND FEES	365.00
91797	01/21/2014	04054	STEVEN REED	DJ FOR YOUTH DANCE CARVER JAN 13	200.00
91798	01/21/2014	01359	REGAL AUTO WASH BILLING	VEHICLE WASHES - DECEMBER	57.28
91799	01/21/2014	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - JAN	100.00
91800	01/21/2014	03616	SIBLEY COVE, LTD PARTNERSHIP	TIF PMT TO DEVELOPER 2ND HALF 2013	30,830.34
91801	01/21/2014	00006	SILVER FIT	REFUND DICKHAUSEN MEMBERSHIP/HP	270.94
91802	01/21/2014	00006	SILVER FIT	REFUND K SAVAGE MEMBERSHIP/HP	270.34
91803	01/21/2014	00006	SILVER FIT	REFUND J LILLIS MEMBERSHIP	171.40
91804	01/21/2014	00006	SILVER FIT	REFUND S STUTTGEN MEMBERSHIP	66.06
91805	01/21/2014	00006	SILVER FIT	REFUND M WOHLFEIL MEMBERSHIP	22.76
91806	01/21/2014	02704	ST PAUL HMONG ALLIANCE CHURCH	ESCROW RELEASE 1770 MCMENEMY	1,103.75
91807	01/21/2014	01836	ST PAUL, CITY OF	PRINTING ORDERS	2,511.03
91808	01/21/2014	01578	T R F SUPPLY CO.	ICE MELT FOR PARKS DEPT	1,122.70
91809	01/21/2014	05323	THOMAS R. ZAHN & ASSOC.	SRVS DEVELOPING CONTEXT STUDY	1,500.00
91810	01/21/2014	03085	TOWN & COUNTRY HOMES	ESCROW RELEASE 1240 CO RD D	5,412.47
91811	01/21/2014	00449	TYLER TECHNOLOGIES INC	SUPPORT CONTRACT FOR 2014	52,052.26
91812	01/21/2014	05231	UNITED HEALTH CARE SRVS., INC.	REFUND FOR TRANS MEDIC	2,146.74
91813	01/21/2014	03825	VAN DYKE STREET HOMES	TIF PAYMENT TO DEVELOPER 2ND HALF	10,001.54
91814	01/21/2014	05260	VISUALPRO 360 INC.	PANASONIC G1 TABLETS (WINDOWS 8 PRO)	9,266.06
	01/21/2014	05260	VISUALPRO 360 INC.	PANASONIC G1 TABLETS (WINDOWS 8 PRO)	8,974.29
91815	01/21/2014	01876	WHAT WORKS INC	1902 CUSTOMER SERVICE PROJECT	3,700.00
91816	01/21/2014	01771	CITY OF WHITE BEAR LAKE	RAMSEY CO GIS USER GROUP FEES	3,828.41
91817	01/21/2014	05310	BOON XIONG	TOOL ALLOWANCE FOR 2014	475.00

246,543.52

67 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
1/13/2014	MN State Treasurer	Drivers License/Deputy Registrar	41,882.57
1/14/2014	MN State Treasurer		27,544.35
1/15/2014	MN State Treasurer	Drivers License/Deputy Registrar	31,192.60
1/15/2014	VANCO	Billing fee	123.50
1/15/2014	MN Dept of Revenue	MN Care Tax	7,050.00
1/16/2014	MN State Treasurer	Drivers License/Deputy Registrar	28,264.68
1/17/2014	MN State Treasurer	Drivers License/Deputy Registrar	38,922.09
1/17/2014	MN Dept of Natural Resources	DNR electronic licenses	2,635.75
1/17/2014	US Bank VISA One Card*	Purchasing card items	69,121.47
1/17/2014	Optum Health	DCRP & Flex plan payments	140.61
1/17/2014	ICMA (Vantagepointe)	Deferred Compensation	12,921.78
			259,799.40

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/26/2013	12/30/2013	UNIFORMS UNLIMITED INC.	\$768.63	CLINT ABEL
01/03/2014	01/06/2014	GARY CARLSON EQUIPMENT	\$178.15	DAVE ADAMS
01/03/2014	01/06/2014	FRATTALLONES WOODBURY AC	\$35.97	DAVE ADAMS
01/03/2014	01/06/2014	CONTINENTAL SAFETY EQUI	\$122.10	DAVE ADAMS
01/03/2014	01/06/2014	THE HOME DEPOT 2801	\$66.42	DAVE ADAMS
01/03/2014	01/06/2014	MENARDS 3059	\$32.13	DAVE ADAMS
12/30/2013	12/31/2013	KOHL'S #0052	\$118.38	LONN BAKKE
12/30/2013	12/31/2013		\$261.88	LONN BAKKE
12/30/2013	12/31/2013	KOHL'S #0052	\$132.75	LONN BAKKE
12/31/2013	01/02/2014	KOHL'S #0052	\$144.74	LONN BAKKE
12/27/2013	12/30/2013	UNIFORMS UNLIMITED INC.	\$14.95	PAUL BARTZ
01/06/2014	01/07/2014	LA POLICE GEAR INC	\$127.87	PAUL BARTZ
12/30/2013	01/02/2014	ST PAUL STAMP WORKS INC	\$69.86	REGAN BEGGS
01/06/2014	01/07/2014	CUB FOODS #1599	\$10.80	REGAN BEGGS
01/07/2014	01/09/2014	OFFICE DEPOT #1090	\$17.17	REGAN BEGGS
01/07/2014	01/09/2014	OFFICE DEPOT #1090	\$103.30	REGAN BEGGS
01/07/2014	01/09/2014	OFFICE DEPOT #1090	\$20.30	REGAN BEGGS
01/08/2014	01/10/2014	OFFICE DEPOT #1090	\$81.40	REGAN BEGGS
01/01/2014	01/02/2014	DICK'S SPORTING GOODS	\$34.99	MARKESE BENJAMIN
01/07/2014	01/09/2014	KEEPRS INC 2	\$115.14	MARKESE BENJAMIN
12/27/2013	12/30/2013	OFFICE DEPOT #1090	\$112.27	CHAD BERGO
12/27/2013	12/30/2013	PAYPAL *KEYMETRICSO	\$40.00	CHAD BERGO
12/06/2013	12/31/2013	SCOTTISH CITYLINK COACHE	(\$105.17)	BRIAN BIERDEMAN
12/09/2013	12/31/2013	WP-SCOACH ETICKET	(\$144.35)	BRIAN BIERDEMAN
12/10/2013	12/31/2013	WP-SCOACH ETICKET	(\$92.27)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$51.50)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$169.31)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$152.48)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$152.48)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$161.06)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$115.46)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$95.25)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$68.33)	BRIAN BIERDEMAN
12/11/2013	12/31/2013	WP-SCOACH ETICKET	(\$76.74)	BRIAN BIERDEMAN
01/08/2014	01/10/2014	STILLWATER VETERINARY	\$60.00	BRIAN BIERDEMAN
01/03/2014	01/06/2014	U OF M CCE NONCREDIT	\$240.00	JASON BRASH
01/02/2014	01/03/2014	TARGET 00011858	\$13.45	NEIL BRENEMAN
01/02/2014	01/03/2014	MICHAELS STORES 2744	\$12.86	NEIL BRENEMAN
12/31/2013	12/31/2013	RED WING SHOE STORE	\$195.49	BRENT BUCKLEY
12/30/2013	01/02/2014	OFFICE DEPOT #1090	\$125.13	SARAH BURLINGAME
01/02/2014	01/06/2014	ST PAUL AREA CHAMBER OF C	\$95.00	SARAH BURLINGAME
01/03/2014	01/06/2014	OFFICE DEPOT #1090	\$21.55	SARAH BURLINGAME
01/03/2014	01/06/2014	FIRST SHRED	\$34.50	SARAH BURLINGAME
01/03/2014	01/06/2014	FIRST SHRED	\$34.50	SARAH BURLINGAME
01/08/2014	01/09/2014	OFFICE DEPOT #1090	\$37.30	SARAH BURLINGAME
01/09/2014	01/10/2014	CURTIS 1000 INC.	\$271.66	SARAH BURLINGAME
01/02/2014	01/06/2014	LAW ENFORCEMENT TARGETS	\$29.66	DAN BUSACK
01/07/2014	01/09/2014	NAPA STORE 3279016	\$80.29	JOHN CAPISTRANT
01/08/2014	01/09/2014	U OF M CCE NONCREDIT	\$145.00	NICHOLAS CARVER
01/07/2014	01/08/2014	VIKING ELECTRIC-CREDIT DE	\$53.76	SCOTT CHRISTENSON
12/29/2013	12/31/2013	THE HOME DEPOT 2810	\$46.06	CHARLES DEAVER
12/30/2013	01/02/2014	THE HOME DEPOT 2810	(\$16.07)	CHARLES DEAVER
12/31/2013	01/02/2014	THE HOME DEPOT 2810	\$4.26	CHARLES DEAVER
01/07/2014	01/09/2014	WILD BIRD STORE	\$27.31	CHARLES DEAVER
01/07/2014	01/09/2014	MILLS FLEET FARM #2,700	\$82.96	CHARLES DEAVER

01/06/2014	01/07/2014	LTG POWER EQUIPMENT	\$18.13	THOMAS DEBILZAN
01/06/2014	01/08/2014	GRUBERS POWER EQUIPMENT	\$4.01	THOMAS DEBILZAN
01/06/2014	01/07/2014	UNIFORMS UNLIMITED INC.	\$185.40	JOSEPH DEMULLING
12/27/2013	12/30/2013	OFFICE MAX	\$16.05	RICHARD DOBLAR
12/27/2013	12/30/2013	MINNESOTACO	\$129.15	RICHARD DOBLAR
12/26/2013	12/30/2013	THE HOME DEPOT 2801	\$13.90	TOM DOUGLASS
12/27/2013	12/30/2013	COMMERCIAL POOL & SPA SUP	\$141.36	TOM DOUGLASS
12/30/2013	01/02/2014	THE HOME DEPOT 2801	\$81.35	TOM DOUGLASS
12/31/2013	01/02/2014	THE HOME DEPOT 2801	\$32.04	TOM DOUGLASS
12/31/2013	01/02/2014	WW GRAINGER	\$47.33	TOM DOUGLASS
01/02/2014	01/03/2014	WW GRAINGER	\$434.99	TOM DOUGLASS
01/03/2014	01/06/2014	TRI DIM FILTER CORP	\$761.92	TOM DOUGLASS
01/06/2014	01/07/2014	SCOTT MACHINE& E-BADGE	\$123.02	TOM DOUGLASS
01/08/2014	01/10/2014	NUCO2 01 OF 01	\$345.97	TOM DOUGLASS
01/08/2014	01/10/2014	NUCO2 01 OF 01	\$153.36	TOM DOUGLASS
01/08/2014	01/10/2014	NUCO2 01 OF 01	\$183.94	TOM DOUGLASS
01/08/2014	01/10/2014	NUCO2 01 OF 01	\$218.20	TOM DOUGLASS
01/08/2014	01/10/2014	NUCO2 01 OF 01	\$182.41	TOM DOUGLASS
01/08/2014	01/10/2014	NUCO2 01 OF 01	\$239.93	TOM DOUGLASS
01/08/2014	01/10/2014	COMMERCIAL POOL & SPA SUP	\$597.71	TOM DOUGLASS
01/09/2014	01/10/2014	BRIN NORTHWESTERN GLASS C	\$43.38	TOM DOUGLASS
01/09/2014	01/10/2014	MINNESOTA ELEVATOR INC	\$462.00	TOM DOUGLASS
01/09/2014	01/10/2014	BEST BUY MHT 00000109	\$10.70	TOM DOUGLASS
12/07/2013	12/31/2013	WP-SCOACH ETICKET	(\$61.65)	MICHAEL DUGAS
12/07/2013	12/31/2013	WP-SCOACH ETICKET	(\$66.70)	MICHAEL DUGAS
12/07/2013	12/31/2013	WP-SCOACH ETICKET	(\$145.83)	MICHAEL DUGAS
12/07/2013	12/31/2013	WP-SCOACH ETICKET	(\$127.18)	MICHAEL DUGAS
12/07/2013	12/31/2013	WP-SCOACH ETICKET	\$59.90	MICHAEL DUGAS
12/08/2013	12/31/2013	WP-SCOACH ETICKET	(\$135.58)	MICHAEL DUGAS
12/08/2013	12/31/2013	WP-SCOACH ETICKET	(\$128.69)	MICHAEL DUGAS
12/08/2013	12/31/2013	WP-SCOACH ETICKET	(\$128.69)	MICHAEL DUGAS
12/09/2013	12/31/2013	WP-SCOACH ETICKET	(\$92.14)	MICHAEL DUGAS
12/09/2013	12/31/2013	WP-SCOACH ETICKET	(\$80.35)	MICHAEL DUGAS
12/09/2013	12/31/2013	WP-SCOACH ETICKET	(\$135.94)	MICHAEL DUGAS
12/09/2013	12/31/2013	WP-SCOACH ETICKET	(\$127.51)	MICHAEL DUGAS
12/09/2013	12/31/2013	WP-SCOACH ETICKET	\$89.81	MICHAEL DUGAS
01/03/2014	01/06/2014	KEEPRS INC 2	\$343.32	MICHAEL DUGAS
12/27/2013	12/30/2013	DAVIS LOCK & SAFE	\$1,575.34	LARRY FARR
12/27/2013	12/30/2013	DAVIS LOCK & SAFE	\$84.49	LARRY FARR
12/27/2013	12/30/2013	WEBER AND TROSETH INC	\$1,752.56	LARRY FARR
12/27/2013	12/30/2013	CINTAS 470	\$91.30	LARRY FARR
12/30/2013	12/31/2013	MUSKA ELECTRIC CO.	\$335.00	LARRY FARR
12/30/2013	12/31/2013	MUSKA ELECTRIC CO.	\$251.25	LARRY FARR
01/07/2014	01/08/2014	BATTERIES PLUS #31	\$40.94	LARRY FARR
01/07/2014	01/08/2014	BEST BUY MHT 00000158	\$514.19	LARRY FARR
01/08/2014	01/09/2014	MINNESOTA ELEVATOR INC	\$1,672.14	LARRY FARR
01/08/2014	01/09/2014	CUMMINS NPOWER LLC	\$1,211.54	LARRY FARR
01/07/2014	01/09/2014	GRAB A GUN	\$87.35	MARCUS FORSYTHE
12/27/2013	12/30/2013	PUBLIC ENGINES INC	\$1,188.00	MYCHAL FOWLDS
12/27/2013	12/30/2013	AT&T*BILL PAYMENT	\$28.12	MYCHAL FOWLDS
12/30/2013	01/02/2014	CRABTREE COMPANIES INC	\$3,748.09	MYCHAL FOWLDS
01/02/2014	01/06/2014	PAYFLOW/PAYPAL	\$59.95	MYCHAL FOWLDS
01/06/2014	01/07/2014	BEST BUY MHT 00000109	\$160.65	MYCHAL FOWLDS
01/09/2014	01/10/2014	BEST BUY MHT 00000109	\$107.10	MYCHAL FOWLDS
12/29/2013	12/30/2013	IDU*INSIGHT PUBLIC SEC	\$985.71	NICK FRANZEN
01/01/2014	01/02/2014	HP DIRECT-PUBLICSECTOR	\$2,129.36	NICK FRANZEN

01/01/2014	01/02/2014	HP DIRECT-PUBLICSECTOR	\$2,256.43	NICK FRANZEN
01/02/2014	01/03/2014	BESTBUY.COM 00009944	\$21.41	NICK FRANZEN
01/02/2014	01/06/2014	SHI CORP	\$617.04	NICK FRANZEN
01/03/2014	01/06/2014	IDU*INSIGHT PUBLIC SEC	\$154.89	NICK FRANZEN
01/07/2014	01/08/2014	BESTBUY.COM 00009944	\$187.45	NICK FRANZEN
01/07/2014	01/08/2014	IDU*INSIGHT PUBLIC SEC	\$307.66	NICK FRANZEN
01/09/2014	01/10/2014	IDENTISYS INC	\$611.00	NICK FRANZEN
01/07/2014	01/08/2014	MINNESOTA NATIVE LANDSCAP	\$1,097.25	VIRGINIA GAYNOR
12/28/2013	12/30/2013	OREILLY AUTO 00020743	\$10.69	CLARENCE GERVAIS
01/02/2014	01/03/2014	FEDEX 797534216991	\$19.72	JEAN GLASS
01/02/2014	01/06/2014	THE HOME DEPOT 2810	\$37.13	JAN GREW HAYMAN
01/04/2014	01/06/2014	BLUE RIBBON BAIT & TACKLE	\$11.22	JAN GREW HAYMAN
01/08/2014	01/10/2014	VON HANSON'S MEATS	\$11.78	JAN GREW HAYMAN
01/02/2014	01/03/2014	FLEMINGS AUTO SERVICE	\$35.75	KAREN GUILFOILE
01/07/2014	01/08/2014	VZWRLSS*APOCC VISN	\$97.19	KAREN GUILFOILE
01/09/2014	01/10/2014	HENRIKSEN ACE HARDWARE	\$8.50	MARK HAAG
01/08/2014	01/10/2014	NAPA STORE 3279016	\$13.92	MILES HAMRE
01/07/2014	01/08/2014	RED WING SHOE STORE	\$200.00	TAMARA HAYS
01/03/2014	01/06/2014	UNIFORMS UNLIMITED INC.	\$26.99	PHENG HER
12/27/2013	12/30/2013	HENRIKSEN ACE HARDWARE	\$77.09	GARY HINNENKAMP
12/30/2013	12/31/2013	HENRIKSEN ACE HARDWARE	\$6.95	GARY HINNENKAMP
01/02/2014	01/03/2014	HENRIKSEN ACE HARDWARE	\$19.81	GARY HINNENKAMP
01/01/2014	01/02/2014	WEDDINGPAGES INC	\$319.50	RON HORWATH
01/03/2014	01/06/2014	SPRINT AQUATICS	\$202.70	RON HORWATH
01/03/2014	01/06/2014	PRICE CHOPPER WRISTBANDS	\$577.23	RON HORWATH
01/04/2014	01/06/2014	MENARDS 3059	\$34.13	RON HORWATH
01/04/2014	01/06/2014	MENARDS 3059	\$3.20	RON HORWATH
01/05/2014	01/07/2014	JOANN ETC #1902	\$43.09	ANN HUTCHINSON
01/06/2014	01/07/2014	USPS 2683380033400730	\$46.00	ANN HUTCHINSON
01/06/2014	01/07/2014	DALCO ENTERPRISES, INC	\$693.48	DAVID JAHN
12/31/2013	01/02/2014	AMAZON MKTPLACE PMTS	\$84.20	BRETT KROLL
12/31/2013	01/02/2014	AMAZON MKTPLACE PMTS	\$67.00	BRETT KROLL
12/31/2013	01/02/2014	AMAZON MKTPLACE PMTS	\$29.95	BRETT KROLL
01/02/2014	01/03/2014	AMAZON MKTPLACE PMTS	\$59.99	BRETT KROLL
01/03/2014	01/06/2014	AMAZON.COM	\$64.44	BRETT KROLL
12/27/2013	12/30/2013	UNIFORMS UNLIMITED INC.	\$2,234.73	DAVID KVAM
12/27/2013	12/30/2013	UNIFORMS UNLIMITED INC.	\$2,211.97	DAVID KVAM
12/27/2013	12/30/2013	UNIFORMS UNLIMITED INC.	\$1,896.59	DAVID KVAM
12/27/2013	12/30/2013	UNIFORMS UNLIMITED INC.	\$2,201.80	DAVID KVAM
12/28/2013	12/30/2013	UNIFORMS UNLIMITED INC.	(\$358.98)	DAVID KVAM
12/30/2013	12/31/2013	UNIFORMS UNLIMITED INC.	\$22.05	DAVID KVAM
12/30/2013	12/31/2013	UNIFORMS UNLIMITED INC.	\$53.48	DAVID KVAM
12/30/2013	12/31/2013	UNIFORMS UNLIMITED INC.	\$38.48	DAVID KVAM
12/30/2013	12/31/2013	UNIFORMS UNLIMITED INC.	\$22.05	DAVID KVAM
01/02/2014	01/02/2014	COMCAST CABLE COMM	\$70.60	DAVID KVAM
01/03/2014	01/06/2014	UNIFORMS UNLIMITED INC.	\$1,738.25	DAVID KVAM
01/03/2014	01/06/2014	UNIFORMS UNLIMITED INC.	\$33.75	DAVID KVAM
01/05/2014	01/07/2014	CROSSBREED HOLSTERS	\$75.10	DAVID KVAM
01/06/2014	01/07/2014	UNIFORMS UNLIMITED INC.	(\$44.10)	DAVID KVAM
01/06/2014	01/07/2014	UNIFORMS UNLIMITED INC.	\$192.99	DAVID KVAM
01/06/2014	01/07/2014	ITL PATCH COMPANY INC	\$1,260.59	DAVID KVAM
01/08/2014	01/09/2014	THOMSON WEST*TCD	\$306.10	DAVID KVAM
01/08/2014	01/10/2014	FBI NATIONAL ACADEMY ASSO	\$85.00	DAVID KVAM
01/06/2014	01/07/2014	U OF M CCE NONCREDIT	\$355.00	STEVE LOVE
01/06/2014	01/08/2014	MINNESOTA SOCIETY00 OF 00	\$425.00	STEVE LOVE
12/27/2013	12/30/2013	EMERGENCY APPARATUS MAINT	\$4,675.19	STEVE LUKIN

01/04/2014	01/06/2014	MENARDS 3059	\$12.84	STEVE LUKIN
12/30/2013	12/31/2013	MIDWEST ARMOR	\$824.00	JASON MARINO
12/30/2013	12/31/2013	MENARDS 3181 ST PAUL MIDW	(\$21.51)	ALESIA METRY
12/27/2013	12/30/2013	TARGET 00006940	\$4.29	SASHA MEYER
12/27/2013	12/30/2013	KOHL'S #0055	\$3.73	SASHA MEYER
12/31/2013	01/02/2014	BROADWAY RENTAL	\$658.83	SASHA MEYER
01/03/2014	01/06/2014	BROADWAY RENTAL	(\$110.34)	SASHA MEYER
01/03/2014	01/06/2014	TIGER OAK	\$650.00	SASHA MEYER
01/07/2014	01/08/2014	4IMPRINT	\$638.04	SASHA MEYER
01/08/2014	01/09/2014	TIGER OAK	\$600.00	SASHA MEYER
01/02/2014	01/03/2014	BECKER FIRE & SAFETY SERV	\$1,037.19	MICHAEL MONDOR
01/02/2014	01/06/2014	BOUND TREE MEDICAL LLC	\$186.37	MICHAEL MONDOR
01/02/2014	01/06/2014	BOUND TREE MEDICAL LLC	\$2,377.37	MICHAEL MONDOR
01/03/2014	01/06/2014	VIDACARE CORPORATION	\$558.01	MICHAEL MONDOR
01/06/2014	01/08/2014	BOUND TREE MEDICAL LLC	\$79.26	MICHAEL MONDOR
01/06/2014	01/08/2014	BOUND TREE MEDICAL LLC	\$306.01	MICHAEL MONDOR
01/07/2014	01/09/2014	BOUND TREE MEDICAL LLC	\$10.32	MICHAEL MONDOR
01/08/2014	01/10/2014	BOUND TREE MEDICAL LLC	\$225.00	MICHAEL MONDOR
01/09/2014	01/10/2014	ST PAUL PUBLIC WORKS PARK	\$4.00	MICHAEL MONDOR
12/27/2013	12/30/2013	OFFICE DEPOT #1090	\$59.47	MARY KAY PALANK
12/27/2013	12/30/2013	OFFICE DEPOT #1090	\$25.67	MARY KAY PALANK
12/30/2013	01/02/2014	OFFICE DEPOT #1090	\$74.02	MARY KAY PALANK
01/04/2014	01/06/2014	OFFICE DEPOT #1090	\$64.36	MARY KAY PALANK
12/26/2013	12/30/2013	FLEETPRIDE 570	\$44.11	STEVEN PRIEM
12/27/2013	12/30/2013	I-STATE TRUCK CENTER 242	\$435.83	STEVEN PRIEM
12/27/2013	12/30/2013	AN FORD WHITE BEAR LAK	\$326.41	STEVEN PRIEM
12/31/2013	01/02/2014	AUTO PLUS LITTLE CANADA	\$104.30	STEVEN PRIEM
12/31/2013	01/02/2014	EMERGENCY AUTOMOTIVE	\$70.70	STEVEN PRIEM
12/31/2013	01/02/2014	AN FORD WHITE BEAR LAK	\$235.84	STEVEN PRIEM
01/02/2014	01/03/2014	FACTORY MTR PTS #1	\$134.82	STEVEN PRIEM
01/02/2014	01/03/2014	FACTORY MTR PTS #1	\$30.14	STEVEN PRIEM
01/02/2014	01/03/2014	AN FORD WHITE BEAR LAK	\$31.73	STEVEN PRIEM
01/03/2014	01/06/2014	FRONTIER INC	\$669.95	STEVEN PRIEM
01/03/2014	01/06/2014	POMP'S TIRE #021	\$137.50	STEVEN PRIEM
01/03/2014	01/06/2014	AUTO PLUS LITTLE CANADA	\$80.40	STEVEN PRIEM
01/03/2014	01/06/2014	AN FORD WHITE BEAR LAK	\$105.93	STEVEN PRIEM
01/03/2014	01/06/2014	AN FORD WHITE BEAR LAK	\$62.74	STEVEN PRIEM
01/03/2014	01/06/2014	COMO LUBE & SUPPLIES	\$160.69	STEVEN PRIEM
01/06/2014	01/07/2014	AN FORD WHITE BEAR LAK	(\$194.96)	STEVEN PRIEM
01/06/2014	01/07/2014	GRAY MANUFACTURING CO	\$149.24	STEVEN PRIEM
01/06/2014	01/07/2014	AUTO PLUS LITTLE CANADA	\$42.68	STEVEN PRIEM
01/06/2014	01/07/2014	AN FORD WHITE BEAR LAK	\$350.00	STEVEN PRIEM
01/06/2014	01/07/2014	AN FORD WHITE BEAR LAK	\$296.08	STEVEN PRIEM
01/06/2014	01/07/2014	CRYSTEEL TRUCK EQUIP INC	\$86.58	STEVEN PRIEM
01/06/2014	01/07/2014	TRUCK UTILITIES INC ST PA	\$26.88	STEVEN PRIEM
01/06/2014	01/08/2014	TRI-STATE BOBCAT INC.	\$400.75	STEVEN PRIEM
01/06/2014	01/08/2014	UNLIMITED SUPPLIES INC	\$138.06	STEVEN PRIEM
01/07/2014	01/08/2014	AUTO PLUS LITTLE CANADA	\$46.62	STEVEN PRIEM
01/08/2014	01/09/2014	AUTO PLUS LITTLE CANADA	\$28.20	STEVEN PRIEM
01/08/2014	01/09/2014	AUTO PLUS LITTLE CANADA	\$106.75	STEVEN PRIEM
01/08/2014	01/10/2014	TRI-STATE BOBCAT INC.	(\$35.63)	STEVEN PRIEM
01/08/2014	01/10/2014	TRI-STATE BOBCAT INC.	\$765.00	STEVEN PRIEM
01/08/2014	01/10/2014	ZIEGLER INC COLUMBUS	\$16.30	STEVEN PRIEM
01/09/2014	01/10/2014	EMERGENCY AUTOMOTIVE	\$366.00	STEVEN PRIEM
01/06/2014	01/07/2014	VIKING ELECTRIC-CREDIT DE	\$148.13	KELLY PRINS
01/07/2014	01/08/2014	VIKING ELECTRIC-CREDIT DE	\$166.47	KELLY PRINS

01/09/2014	01/10/2014	NOVACARE REHB/HEALT	\$1,787.50	TERRIE RAMEAUX
01/03/2014	01/06/2014	DALCO ENTERPRISES, INC	\$422.87	MICHAEL REILLY
01/03/2014	01/06/2014	HILLYARD INC MINNEAPOLIS	\$1,409.46	MICHAEL REILLY
01/08/2014	01/10/2014	DALCO ENTERPRISES, INC	\$151.89	MICHAEL REILLY
01/09/2014	01/10/2014	DALCO ENTERPRISES, INC	(\$125.04)	MICHAEL REILLY
01/03/2014	01/06/2014	SCW FITNESS EDUCATION	\$270.00	LORI RESENDIZ
12/27/2013	12/30/2013	RED WING SHOE STORE	(\$69.78)	ROBERT RUNNING
12/27/2013	12/30/2013	RED WING SHOE STORE	\$69.78	ROBERT RUNNING
12/27/2013	12/30/2013	RED WING SHOE STORE	\$191.24	ROBERT RUNNING
01/09/2014	01/10/2014	EMERGENCY RESPONSE SOLUTI	\$86.67	ROBERT RUNNING
01/03/2014	01/06/2014	PARTY CITY #768	\$7.49	DEB SCHMIDT
01/06/2014	01/07/2014	T-MOBILE.COM*PAYMENT	\$32.15	DEB SCHMIDT
12/27/2013	12/30/2013	OFFICE MAX	\$26.23	PAUL SCHNELL
01/05/2014	01/07/2014	THE HOME DEPOT 2801	\$96.37	PAUL SCHNELL
12/28/2013	12/30/2013	WM EZPAY	\$324.70	SCOTT SCHULTZ
12/31/2013	01/02/2014	USA MOBILITY WIRELE	\$16.07	SCOTT SCHULTZ
01/02/2014	01/03/2014	OMNISITE	\$276.00	SCOTT SCHULTZ
01/09/2014	01/10/2014	HENRIKSEN ACE HARDWARE	\$24.88	SCOTT SCHULTZ
12/27/2013	12/30/2013	A-1 LAUNDRY	\$74.79	CAITLIN SHERRILL
12/30/2013	12/31/2013	MICHAELS STORES 2744	\$30.97	CAITLIN SHERRILL
12/31/2013	01/02/2014	CUB FOODS-PHALEN	\$8.07	CAITLIN SHERRILL
01/08/2014	01/09/2014	BAKERS-SQUARE-REST #0670	\$72.93	CAITLIN SHERRILL
12/31/2013	01/03/2014	IACIS	\$75.00	MICHAEL SHORTREED
01/08/2014	01/10/2014	FBI NATIONAL ACADEMY ASSO	\$85.00	MICHAEL SHORTREED
01/03/2014	01/06/2014	FOOT LOCKER 25032	\$105.00	JOSEPH STEINER
01/05/2014	01/07/2014	FOOT LOCKER 25032	\$39.99	JOSEPH STEINER
01/02/2014	01/06/2014	FANFARE PROMOTIONS, IN	\$83.50	DAVID SWAN
01/03/2014	01/06/2014	U OF M CCE NONCREDIT	\$120.00	DAVID SWAN
01/07/2014	01/07/2014	INT'L CODE COUNCIL INC	\$70.00	DAVID SWAN
01/03/2014	01/06/2014	STRAUSS SKATES AND BIC	\$60.00	JAMES TAYLOR
01/03/2014	01/06/2014	STRAUSS SKATES AND BIC	\$315.00	JAMES TAYLOR
01/06/2014	01/07/2014	U OF M PARKING AND TRANS	\$8.00	PAUL THIENES
01/06/2014	01/07/2014	U OF M PARKING AND TRANS	\$8.00	PAUL THIENES
01/08/2014	01/09/2014	SPARTAN PROMOTIONAL GRP	\$374.25	PAUL THIENES
12/28/2013	12/30/2013	OFFICE DEPOT #1090	\$72.36	KAREN WACHAL
12/28/2013	12/30/2013	GANDER MOUNTAIN	\$114.99	JAY WENZEL
12/30/2013	12/31/2013	TARGET 00024067	\$10.29	JAY WENZEL
01/03/2014	01/06/2014	LACROSSE - VIRTUAL	\$180.00	JAY WENZEL
01/03/2014	01/06/2014	HENRIKSEN ACE HARDWARE	\$5.25	JEFF WILBER
01/06/2014	01/08/2014	OFFICE DEPOT #1090	\$71.99	TAMMY YOUNG
01/07/2014	01/09/2014	PAYPAL *MINNESOTAEN	\$45.00	TAMMY YOUNG
01/02/2014	01/06/2014	WAL-MART #3498	\$14.14	SUSAN ZWIEG
01/07/2014	01/08/2014	RELIABLE	\$87.82	SUSAN ZWIEG
01/07/2014	01/08/2014	MEDICBATTERIES COM	\$107.49	SUSAN ZWIEG
01/08/2014	01/09/2014	RELIABLE	(\$12.32)	SUSAN ZWIEG
01/09/2014	01/10/2014	RELIABLE	\$12.32	SUSAN ZWIEG

\$69,121.47

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
		ABRAMS, MARYLEE	448.23
	01/17/14	CARDINAL, ROBERT	448.23
	01/17/14	CAVE, REBECCA	386.25
	01/17/14	JUENEMANN, KATHLEEN	448.23
	01/17/14	KOPPEN, MARVIN	448.23
	01/17/14	SLAWIK, NORA	509.26
	01/17/14	VALLE, EDWARD	100.00
	01/17/14	AHL, R. CHARLES	6,747.02
	01/17/14	BURLINGAME, SARAH	2,235.71
	01/17/14	COLEMAN, MELINDA	4,795.87
	01/17/14	KANTRUD, HUGH	184.62
	01/17/14	CHRISTENSON, SCOTT	2,012.51
	01/17/14	FARR, LARRY	3,340.76
	01/17/14	JAHN, DAVID	2,691.79
	01/17/14	METRY, THOMAS	412.00
	01/17/14	RAMEAUX, THERESE	6,213.25
	01/17/14	BAUMAN, GAYLE	9,118.13
	01/17/14	ANDERSON, CAROLE	1,514.13
	01/17/14	DEBILZAN, JUDY	1,406.72
	01/17/14	JACKSON, MARY	4,330.42
	01/17/14	KELSEY, CONNIE	2,694.14
	01/17/14	RUEB, JOSEPH	2,873.80
	01/17/14	SINDT, ANDREA	4,490.60
	01/17/14	ARNOLD, AJLA	3,487.95
	01/17/14	BEGGS, REGAN	1,634.27
	01/17/14	GUILFOILE, KAREN	8,827.53
	01/17/14	SCHMIDT, DEBORAH	3,146.62
	01/17/14	SPANGLER, EDNA	1,182.99
	01/17/14	LARSON, MICHELLE	1,940.03
	01/17/14	MECHELKE, SHERRIE	1,212.27
	01/17/14	MOY, PAMELA	1,579.83
	01/17/14	OSTER, ANDREA	3,874.79
	01/17/14	RICHTER, CHARLENE	994.63
	01/17/14	SCHOENECKER, LEIGH	1,796.51
	01/17/14	VITT, SANDRA	1,057.11
	01/17/14	WEAVER, KRISTINE	2,449.96
	01/17/14	CORCORAN, THERESA	2,930.27
	01/17/14	KVAM, DAVID	5,411.26
	01/17/14	PALANK, MARY	1,981.28
	01/17/14	POWELL, PHILIP	4,149.75
	01/17/14	SCHNELL, PAUL	4,821.96
	01/17/14	SVENDSEN, JOANNE	3,438.70
	01/17/14	THOMFORDE, FAITH	1,633.95

01/17/14	ABEL, CLINT	3,304.08
01/17/14	ALDRIDGE, MARK	4,489.80
01/17/14	BAKKE, LONN	3,277.32
01/17/14	BARTZ, PAUL	4,184.30
01/17/14	BELDE, STANLEY	3,121.99
01/17/14	BENJAMIN, MARKESE	5,942.38
01/17/14	BIERDEMAN, BRIAN	7,454.98
01/17/14	BUSACK, DANIEL	4,351.51
01/17/14	CARNES, JOHN	2,400.78
01/17/14	CROTTY, KERRY	3,742.88
01/17/14	DEMULLING, JOSEPH	4,769.71
01/17/14	DOBLAR, RICHARD	4,161.24
01/17/14	DUGAS, MICHAEL	3,861.16
01/17/14	ERICKSON, VIRGINIA	3,305.20
01/17/14	FORSYTHE, MARCUS	2,577.68
01/17/14	FRITZE, DEREK	6,637.16
01/17/14	GABRIEL, ANTHONY	6,275.26
01/17/14	HAWKINSON JR, TIMOTHY	3,459.17
01/17/14	HER, PHENG	3,435.70
01/17/14	HIEBERT, STEVEN	3,107.40
01/17/14	HOEMKE, MICHAEL	1,994.47
01/17/14	JOHNSON, KEVIN	5,237.58
01/17/14	KALKA, THOMAS	979.27
01/17/14	KONG, TOMMY	3,254.94
01/17/14	KREKELER, NICHOLAS	930.40
01/17/14	KROLL, BRETT	3,367.65
01/17/14	LANGNER, SCOTT	467.82
01/17/14	LANGNER, TODD	3,163.54
01/17/14	LU, JOHNNIE	4,671.50
01/17/14	LYNCH, KATHERINE	3,211.16
01/17/14	MARINO, JASON	6,523.70
01/17/14	MARTIN, JERROLD	3,765.36
01/17/14	MCCARTY, GLEN	3,212.70
01/17/14	METRY, ALESIA	6,229.09
01/17/14	MICHELETTI, BRIAN	2,433.81
01/17/14	MULVIHILL, MARIA	1,994.47
01/17/14	NYE, MICHAEL	5,895.83
01/17/14	OLDING, PARKER	1,994.47
01/17/14	OLSON, JULIE	3,066.05
01/17/14	PARKER, JAMES	3,120.09
01/17/14	REZNY, BRADLEY	3,769.98
01/17/14	RHUDE, MATTHEW	2,976.31
01/17/14	SCHOEN, ZACHARY	1,994.47
01/17/14	SHORTREED, MICHAEL	8,696.28
01/17/14	SLATER, BENJAMIN	1,994.47
01/17/14	STEINER, JOSEPH	2,956.96
01/17/14	SYPNIEWSKI, WILLIAM	7,327.76
01/17/14	TAUZELL, BRIAN	3,696.25
01/17/14	THEISEN, PAUL	6,685.91
01/17/14	THIENES, PAUL	4,541.85
01/17/14	WENZEL, JAY	3,320.52
01/17/14	XIONG, KAO	3,254.94

01/17/14	ANDERSON, BRIAN	151.32
01/17/14	BAHL, DAVID	279.50
01/17/14	BASSETT, BRENT	499.61
01/17/14	BAUMAN, ANDREW	4,090.03
01/17/14	BOURQUIN, RON	800.52
01/17/14	CAPISTRANT, JACOB	320.08
01/17/14	CAPISTRANT, JOHN	886.91
01/17/14	CONCHA, DANIEL	327.89
01/17/14	COREY, ROBERT	356.12
01/17/14	CRAWFORD - JR, RAYMON	2,864.67
01/17/14	CRUMMY, CHARLES	476.05
01/17/14	DABRUZZI, THOMAS	2,594.39
01/17/14	DAWSON, RICHARD	3,502.86
01/17/14	EATON, PAUL	285.96
01/17/14	EVERSON, PAUL	5,978.89
01/17/14	FASULO, WALTER	321.45
01/17/14	HAGEN, MICHAEL	830.95
01/17/14	HALE, JOSEPH	446.75
01/17/14	HALWEG, JODI	3,010.54
01/17/14	HAWTHORNE, ROCHELLE	3,157.63
01/17/14	HUTCHINSON, JAMES	526.12
01/17/14	IMM, TRACY	208.07
01/17/14	JONES, JONATHAN	160.78
01/17/14	KANE, ROBERT	759.77
01/17/14	KARRAS, JAMIE	560.42
01/17/14	KERSKA, JOSEPH	764.77
01/17/14	KONDER, RONALD	283.72
01/17/14	KUBAT, ERIC	3,938.61
01/17/14	LINDER, TIMOTHY	3,335.75
01/17/14	LOCHEN, MICHAEL	504.32
01/17/14	MILLER, NICHOLAS	516.41
01/17/14	MONDOR, MICHAEL	3,557.20
01/17/14	MONSON, PETER	302.65
01/17/14	MORGAN, JEFFERY	116.12
01/17/14	NEILY, STEVEN	499.96
01/17/14	NOVAK, JEROME	3,289.20
01/17/14	NOWICKI, PAUL	601.61
01/17/14	OLSON, JAMES	3,097.77
01/17/14	OPHEIM, JOHN	444.98
01/17/14	PACHECO, ALPHONSE	705.73
01/17/14	PETERSON, MARK	778.74
01/17/14	PETERSON, ROBERT	3,702.53
01/17/14	POWERS, KENNETH	655.73
01/17/14	RAINEY, JAMES	942.57
01/17/14	RANK, PAUL	554.85
01/17/14	RIEKEN, NICHOLAS	222.55
01/17/14	RODRIGUEZ, ROBERTO	419.12
01/17/14	SEDLACEK, JEFFREY	3,716.50
01/17/14	STREFF, MICHAEL	6,149.02
01/17/14	SVENDSEN, RONALD	3,367.48
01/17/14	WHITE, JOEL	146.88
01/17/14	GERVAIS-JR, CLARENCE	8,088.62

01/17/14	LUKIN, STEVEN	9,347.82
01/17/14	ZWIEG, SUSAN	2,899.25
01/17/14	CORTESI, LUANNE	1,505.12
01/17/14	KNUTSON, LOIS	2,257.95
01/17/14	BRINK, TROY	5,162.27
01/17/14	BUCKLEY, BRENT	4,776.92
01/17/14	DEBILZAN, THOMAS	2,267.13
01/17/14	EDGE, DOUGLAS	3,215.42
01/17/14	JONES, DONALD	4,656.41
01/17/14	MEISSNER, BRENT	2,372.07
01/17/14	NAGEL, BRYAN	7,269.20
01/17/14	OSWALD, ERICK	3,187.87
01/17/14	RUIZ, RICARDO	1,922.03
01/17/14	RUNNING, ROBERT	2,479.41
01/17/14	TEVLIN, TODD	4,651.17
01/17/14	BURLINGAME, NATHAN	2,290.24
01/17/14	DUCHARME, JOHN	2,848.17
01/17/14	ENGSTROM, ANDREW	2,788.67
01/17/14	JAROSCH, JONATHAN	3,429.02
01/17/14	KREGER, JASON	2,486.34
01/17/14	LINDBLOM, RANDAL	4,222.47
01/17/14	LOVE, STEVEN	3,725.08
01/17/14	THOMPSON, MICHAEL	7,345.88
01/17/14	ZIEMAN, SCOTT	378.00
01/17/14	JANASZAK, MEGHAN	1,713.63
01/17/14	KONEWKO, DUWAYNE	8,935.34
01/17/14	HAMRE, MILES	1,707.68
01/17/14	HAYS, TAMARA	1,799.95
01/17/14	HINNENKAMP, GARY	3,705.17
01/17/14	NAUGHTON, JOHN	2,232.35
01/17/14	NORDQUIST, RICHARD	2,439.55
01/17/14	PURVES, JUSTIN	1,603.71
01/17/14	BIESANZ, OAKLEY	1,615.41
01/17/14	DEAVER, CHARLES	621.21
01/17/14	HAYMAN, JANET	1,332.13
01/17/14	HUTCHINSON, ANN	2,752.57
01/17/14	WACHAL, KAREN	947.74
01/17/14	GAYNOR, VIRGINIA	3,370.50
01/17/14	KROLL, LISA	1,984.67
01/17/14	YOUNG, TAMELA	2,136.83
01/17/14	EKSTRAND, THOMAS	3,969.43
01/17/14	FINWALL, SHANN	3,358.44
01/17/14	MARTIN, MICHAEL	2,928.03
01/17/14	BRASH, JASON	2,671.55
01/17/14	CARVER, NICHOLAS	3,370.50
01/17/14	FISHER, DAVID	7,380.47
01/17/14	SWAN, DAVID	2,873.95
01/17/14	WELLENS, MOLLY	1,738.92
01/17/14	ABRAHAMSON, AMANDA	50.00
01/17/14	ACEITUNO, FELIPE	63.50
01/17/14	BJORK, BRANDON	222.75
01/17/14	BRENEMAN, NEIL	4,832.74

01/17/14	FORTIER, JESSICA	36.00
01/17/14	GORACKI, GERALD	285.00
01/17/14	JOHNSON, ALEXANDER	26.50
01/17/14	KLEIN, AARON	72.00
01/17/14	KUSTERMAN, KEVIN	37.50
01/17/14	MCKANE, COLLIN	192.00
01/17/14	ROBBINS, AUDRA	6,434.66
01/17/14	ROBBINS, CAMDEN	218.50
01/17/14	SHERWOOD, CHRISTIAN	324.50
01/17/14	TAYLOR, JAMES	6,128.90
01/17/14	VUKICH, CANDACE	253.25
01/17/14	ZILLEY, MATTHEW	30.00
01/17/14	ADAMS, DAVID	1,828.00
01/17/14	HAAG, MARK	2,774.51
01/17/14	ORE, JORDAN	1,787.07
01/17/14	SCHULTZ, SCOTT	3,887.99
01/17/14	WILBER, JEFFREY	1,956.99
01/17/14	AKEY, SHELLEY	87.25
01/17/14	EVANS, CHRISTINE	3,384.32
01/17/14	GLASS, JEAN	2,207.84
01/17/14	HAUBLE, AMANDA	127.50
01/17/14	HOFMEISTER, MARY	1,156.81
01/17/14	HOFMEISTER, TIMOTHY	404.02
01/17/14	KELLEY, CAITLIN	900.62
01/17/14	KULHANEK-DIONNE, ANN	594.00
01/17/14	MEYER, SASHA	1,866.66
01/17/14	PELOQUIN, PENNYE	631.74
01/17/14	ST SAUVER, CRAIG	140.25
01/17/14	STAHLMANN, ELLEN	42.50
01/17/14	VUE, LOR PAO	155.13
01/17/14	AICHELE, MEGAN	363.75
01/17/14	ANDERSON, AARON	17.44
01/17/14	ANDERSON, ALYSSA	20.81
01/17/14	ANDERSON, JOSHUA	528.55
01/17/14	BAETZOLD, CLAIRE	18.38
01/17/14	BAETZOLD, SETH	89.39
01/17/14	BAUDE, JANE	18.25
01/17/14	BAUDE, SARAH	101.76
01/17/14	BERGLUND, ERIK	43.50
01/17/14	BESTER, MICHAEL	135.75
01/17/14	BRUSOE, AMY	206.38
01/17/14	BUCKLEY, BRITTANY	261.00
01/17/14	BUTLER, ANGELA	85.50
01/17/14	CRANDALL, KRISTA	587.43
01/17/14	DEMPSEY, BETH	157.81
01/17/14	DRECHSEL, HEIDI	13.74
01/17/14	DUNN, RYAN	1,175.08
01/17/14	ERICKSON-CLARK, CAROL	18.56
01/17/14	FARRELL, DANIEL	68.88
01/17/14	FONTAINE, KIM	642.66
01/17/14	FRAMPTON, SAMANTHA	257.00
01/17/14	GRAY, MEGAN	118.60

01/17/14	GRUENHAGEN, LINDA	402.20
01/17/14	HANSEN, HANNAH	332.00
01/17/14	HASSAN, KIANA	67.05
01/17/14	HEINRICH, SHEILA	196.51
01/17/14	HODGE, AMY	24.00
01/17/14	HOLMBERG, LADONNA	307.27
01/17/14	HORWATH, RONALD	5,837.47
01/17/14	HUNTLEY, NATALIE	52.50
01/17/14	JOHNSON, BARBARA	453.40
01/17/14	KEMP, MAYA	9.75
01/17/14	KOHLER, ROCHELLE	64.76
01/17/14	LAMEYER, BRENT	65.26
01/17/14	LAMSON, ELIANA	27.00
01/17/14	MCCOMAS, LEAH	269.00
01/17/14	MUSKAT, JULIE	162.50
01/17/14	NADEAU, TAYLOR	40.50
01/17/14	NITZ, CARA	186.50
01/17/14	NORTHOUSE, KATHERINE	26.70
01/17/14	OHS, CYNTHIA	184.00
01/17/14	POVLITZKI, MARINA	28.50
01/17/14	PROESCH, ANDY	819.60
01/17/14	RANEY, COURTNEY	707.75
01/17/14	RAU, COLE	18.13
01/17/14	RESENDIZ, LORI	675.92
01/17/14	RICHTER, DANIEL	94.50
01/17/14	ROLLERSON, TERRANCE	75.00
01/17/14	SCHERER, KATHLENE	50.00
01/17/14	SCHREIER, ABIGAIL	148.57
01/17/14	SCHREIER, ROSEMARIE	329.50
01/17/14	SCHREIER, ZACHARY	95.00
01/17/14	SCHREINER, MARK	36.50
01/17/14	SMITH, CASEY	96.22
01/17/14	SMITH, JEROME	61.00
01/17/14	SMITLEY, SHARON	286.92
01/17/14	SYME, LAUREN	33.08
01/17/14	TREPANIER, TODD	207.00
01/17/14	TUPY, HEIDE	45.80
01/17/14	TUPY, MARCUS	71.25
01/17/14	WARNER, CAROLYN	39.60
01/17/14	WHITE, DANICA	21.04
01/17/14	YUNKER, JOSEPH	23.00
01/17/14	BOSLEY, CAROL	36.00
01/17/14	LANGER, CHELSEA	102.00
01/17/14	RANGEL, SAMANTHA	114.00
01/17/14	WISTL, MOLLY	548.25
01/17/14	BORCHERT, JONATHAN	76.50
01/17/14	CRAWFORD, SHAWN	480.00
01/17/14	CUSICK, JESSICA	204.00
01/17/14	DOUGLASS, TOM	1,984.93
01/17/14	KRECH, ELAINE	217.00
01/17/14	LOONEY, RAYJEANIA	216.00
01/17/14	MAIDMENT, COLIN	283.38

	01/17/14	MALONEY, SHAUNA	296.00
	01/17/14	MCCLENNON, MATTHEW	184.00
	01/17/14	NESVACIL, BRENNAN	112.00
	01/17/14	PRINS, KELLY	1,895.11
	01/17/14	REILLY, MICHAEL	3,938.91
	01/17/14	STEFFEN, MICHAEL	82.50
	01/17/14	THOMPSON, BENJAMIN	42.50
	01/17/14	SWANSON, CHRIS	1,587.87
	01/17/14	PRIEM, STEVEN	4,938.04
	01/17/14	WOEHRLE, MATTHEW	2,298.70
	01/17/14	XIONG, BOON	1,546.05
	01/17/14	BERGO, CHAD	2,813.37
	01/17/14	FOWLDS, MYCHAL	3,974.38
	01/17/14	FRANZEN, NICHOLAS	5,592.25
9989760	01/17/14	BONKO, JACK	31.00
9989761	01/17/14	BONKO, NICHOLAS	55.00
9989762	01/17/14	BRADY, MADYSON	64.00
9989763	01/17/14	GREENER, DOUGLAS	69.00
9989764	01/17/14	KENNEDY, DANIEL	135.00
9989765	01/17/14	KONG, KATELYNE	104.00
9989766	01/17/14	MEISSNER, MICHAEL	51.00
9989767	01/17/14	MERRITT, JACOB	136.00
9989768	01/17/14	MERRITT, MICHAEL	136.00
9989769	01/17/14	MODER, AUTUMN	48.00
9989770	01/17/14	O'BRIEN, PATRICIA	38.75
9989771	01/17/14	ROCKETTE, KIYESHA	36.00
9989772	01/17/14	RYAN, NICOLE	160.00
9989773	01/17/14	THIELMAN, RICHARD	32.00
9989774	01/17/14	WISTL, MARK	102.00
9989775	01/17/14	SMITH, CORTNEY	80.75
9989776	01/17/14	AMUNDSON, DANIKA	40.50
9989777	01/17/14	EKSTRAND, DANIEL	78.51
9989778	01/17/14	MILLER, MELISSA	143.75
9989779	01/17/14	WALES, ABIGAIL	132.01
			650,745.65

MEMORANDUM

TO: Charles Ahl, City Manager
FROM: Mychal Fowlds, IT Director
DATE: January 20, 2014
SUBJECT: Approval to Purchase Lockers for Police Department Expansion Project

Introduction

The City Council has approved Police Department Expansion Phase 3. The majority of the construction was put out for bid and awarded to the low bidder, Jorgenson Inc. Certain items were not part of the bid package. As these items arise staff will present them to the City Council for approval.

Background

Phase 3 of the Police Department Expansion Project involves the remodeling of the majority of the existing Police Department. Existing work spaces will be remodeled and new work spaces will be created. One of the new spaces being built is the Police locker room and therefore, new lockers are needed. The new lockers are fully equipped for the needs of today's officers. Each of the 70 lockers is fully ventilated, has power ran to each and provides adequate shelving and storage for our officer's needs.

Budget Impact

The item listed above has been planned for and will be funded from the Police Department Expansion Project fund in the amount of \$68,555.00.

Recommendation

It is recommended that approval be given to purchase lockers for the Police Department Expansion Project.

Attachments

1. Requisition

WELDON COMPANY, LLC

P.O. Box 14151 Saint Paul, MN 55114
 E: sanderson@weldoncompany.com T: 952.270.7878

REVISED PRICE QUOTATION

Date: 20-Jan-14

To: Mr. Mychal Fowlds
 City of Maplewood
 1830 County Road B East
 Maplewood, MN 55109

<u>ITEM/No.</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>\$ Ea.</u>	<u>\$ TOTAL</u>
1	Tiffin Metal Products-Infinity Personnel Lockers per the floor plan (64 ea.) plus 6 ea. additional lockers and required accessories per the discussion on 6 January 2014 and the site visit to the City of Richfield, Fire Station #2:	70	Lot	\$ 69,009.00 (GSA Discount Applied) \$ (2,054.00) (Tiffin Incentive) \$ 66,955.00
	Locker-single door (fully ventilated), 24"W x 24"D x 72"H Combination lock Base Unit with "full depth" drawer, 24"W x 36"D x 18"H Benches-solid maple laminate with varnish, 12"D x 1.25"H Electrical modual (duplex/USB with wiring supplies) Drying Rack/Shelf (vest storage), 24"W x 24"D Shelf with hanger, 24"W x 24"D Drawer with lock, 24"W x 24"D x 6"H Lockable compartment Shelf with rubber mat, 24" x 8" Boot tray with rubber mat Steno holder (door) Mirror (door) Slope tops Filler trim (as needed per submittal drawings) Shipping (full truck load) to: City of Maplewood, 55109			\$ 1,600.00 Subtotal \$ 68,555.00 MN Sales Tax-exempt \$ - NEW TOTAL \$ 68,555.00
	Shipping is 8-weeks from date submittal is received (coordinated with general contractor's schedule) Truck unloading: by general contractor Installation including electrical: by general contractor			

Authorized by: Scot Anderson



HALDEMAN HOMME, INC.

430 Industrial Blvd, Minneapolis, MN 55413
Tel: 612-331-4880 Fax: 612-378-2236

SERVING EDUCATION, HEALTH CARE, AND INDUSTRY SINCE 1924

"Exceeding Customer Expectations Since 1924"

PROPOSAL HH35161R-2

To: **Mr. Larry Farr**
Chief Bldg Engineer
Mr. Mychel Fowlds
IT Director

Date: **1/21/2014**
Project: **Maplewood Police Department**
Location: **Maplewood MN**

SERVICES

- *Construction
- *Consulting / Training
- *Service & Maintenance
- *Layout & Design
- *Project Management

PRODUCTS

- *Athletic & Wood Flooring
- *Athletic Equipment
- *Auditorium Seating
- *Bleachers
- *Casework
- *Clean Rooms
- *Divider Walls
- *Laboratory Equipment
- *Laboratory Furniture
- *Library & File Systems
- *Lockers
- *School Equipment
- *Storage Systems
- *Tracks
- *Turf Fields

We are happy to supply a budget on the following as manufactured by Spacesaver using standard design, materials, construction sizes and colors.

Spacesaver Personal Storage Lockers – Total of 70

- a. Lockers to include wood bench
- b. Extra shelf with mat
- c. Gun locker
- d. Top shelf with an integral hanger bar
- e. 6" drawer perforated drawer
- f. Document Holder
- g. Magnetic Personal Mirror
- h. Three plug and play electrical duplex (six outlets per locker)
(Final connection by Electrical contractor)
- i. Sloped tops to allow mechanical to connect to the locker for circulation
(Mechanical connections by mechanical contractor)
- j. Each locker to include air baffle to precisely balance air flow.

Spacesaver material based on state contract #21435

Material delivered, not installed.....\$108,900.00

Excludes:

1. State Sales & Use Taxes. Purchaser by acceptance of this quotation agrees to furnish Tax Exemption Certificates when requested, otherwise any applicable tax will be added at time of invoicing.
2. Any Liquidated, Consequential and/or Actual Damages clauses.
3. Installation

SEE PAGE 2 for Terms & Conditions

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition or a subcontract form otherwise acceptable to Haldeman-Homme, Inc.

TERMS: Net 30 Days

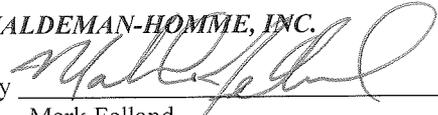
ACCEPTED: Company _____

RESPECTFULLY,

Name _____

HALDEMAN-HOMME, INC.

Date _____

By 
Mark Felland
612-362-2124

Note: This quotation is offered for acceptance within 30 days and is subject to revision beyond that time.

The Haldeman
Homme Family of
Companies:

- *Academic Specialties
- *Academic Specialties TX
- *Anderson Ladd
- *IDEA



Employee Owned

www.haldemanhomme.com

www.hhbestlab.com



HALDEMAN HOMME, INC.

430 Industrial Blvd, Minneapolis, MN 55413
Tel: 612-331-4880 Fax: 612-378-2236

SERVING EDUCATION, HEALTH CARE, AND INDUSTRY SINCE 1924

"Exceeding Customer Expectations Since 1924"

PROPOSAL HH35161R-2

Haldeman-Homme, Inc. Terms and Conditions

Academic Specialties, Inc. / Academic Specialties TX / Anderson Ladd Inc. / Iowa Direct Equipment & Appraisal

SERVICES

- *Construction
- *Consulting / Training
- *Service & Maintenance
- *Layout & Design
- *Project Management

PRODUCTS

- *Athletic & Wood Flooring
- *Athletic Equipment
- *Auditorium Seating
- *Bleachers
- *Casework
- *Clean Rooms
- *Divider Walls
- *Laboratory Equipment
- *Laboratory Furniture
- *Library & File Systems
- *Lockers
- *School Equipment
- *Storage Systems
- *Tracks
- *Turf Fields

The Haldeman Homme Family of Companies:

- *Academic Specialties
- *Academic Specialties TX
- *Anderson Ladd
- *IDEA



Employee Owned

General

These terms and conditions are a component part of the attached proposal and constitute the entire agreement between Haldeman-Homme, Inc. and any of its subsidiaries. By signing the proposal, Customer acknowledges that they understand and accept the proposal and the following terms and conditions. All work shall be done in accordance with the attached proposal unless otherwise provided for in writing and signed by Haldeman-Homme, Inc. Applicable sales, excise and use taxes are not included unless otherwise stated in the proposal. Tax exempt entities hereby agree to furnish tax exemption certificates when requested on non-taxable materials. Material Only Contracts: Responsibility for the unloading, handling, storage and installation of material transfers to the Customer upon shipment from the factory. Customer is responsible for receiving, unloading and inspecting materials and filing freight claim for any shortage or damage of materials. Delivery and freight charges are not included unless otherwise stated in the proposal.

Site Conditions

A smooth, level and clean sub-floor shall be provided or as required by Haldeman-Homme, Inc. Maintain environment at proper temperature (55-80 degrees F.) and humidity (35-50%) before, during and 30 days following installation. Delays due to circumstances beyond the control of Haldeman-Homme, Inc. shall entitle Haldeman-Homme, Inc. to an equitable adjustment of time and contract price.

Acceptance

This proposal may be accepted within 30 days subject to credit approval. Haldeman-Homme, Inc. reserves the right to revoke this offer prior to acceptance by customer. Customer agrees that, by signing, grant authority to credit bureaus to release credit history information for the purpose of establishing credit with Haldeman-Homme, Inc. and its subsidiaries. Haldeman-Homme, Inc. and its subsidiaries may, at its sole discretion, require a credit application, joint check agreement with the property owner/end user if the property owner/end user is a separate entity from the Customer, a copy of the Customer's payment bond, a personal guarantee, or a combination of said documents as a condition of credit approval.

Installation

This proposal assumes unloading and elevator use shall be conducted during normal business hours. This proposal is based on completing the work during normal business hours. Overtime, evening and weekend work is available at additional charge. Customer agrees to provide Haldeman-Homme, Inc. with sufficient and timely unloading facilities, dock and elevator access as needed at no additional cost to Haldeman-Homme, Inc. Customer shall provide temporary, secure storage for materials prior to installation. Customer shall provide adequate electrical power, lighting, water and restroom facilities during installation. Customer shall provide area that is free and clear and prepared for installation.

Engineering

All engineering, proposal drawings, specifications shall represent Haldeman-Homme, Inc.'s investment in engineering skill and development and remain the property of Haldeman-Homme, Inc. Such are submitted with the understanding that the information will not be disclosed or used in any way detrimental to Haldeman-Homme, Inc.'s interests.

Changes

Any requests for changes to the scope of work shall be made in writing with signed acceptance by authorized personnel from Haldeman-Homme, Inc. and Customer.

Liability

Haldeman-Homme, Inc. shall not be liable for damages in any form or any other claim arising out of strikes, floods, fire, accidents, or any other causes beyond our control. Haldeman-Homme, Inc. shall not be liable for liquidated, consequential or any other damages or penalties of any kind for delays in completion of work. Haldeman-Homme, Inc. indemnity obligations to the Customer and owner are limited to the liability created by the gross negligence of Haldeman-Homme, Inc., its employees or subcontractors. In the event the terms of this agreement conflicts with the Customer's proposal or purchase order the parties acknowledge and agree the terms of this agreement shall control.

Payment

Payment in full will be due and payable thirty (30) days from invoice date. Customer agrees to pay progress-billing invoices during the course of the project reflecting partial shipment of material and/or partial completion of labor work performed. Where materials are stored or staged temporarily at the job site or in offsite or bonded warehouse, customer shall pay for materials and reasonable storage charges. The failure of the Customer to make payments within contract terms shall entitle Haldeman-Homme, Inc., in addition to all other rights, to suspend all work and shipments and shall further entitle Haldeman-Homme, Inc. to an extension of time of performance of the work. No payments shall be withheld from or penalties assessed against Haldeman-Homme, Inc. due to causes for which Haldeman-Homme, Inc. is not responsible.

Customer agrees that, if the billed amount is not paid within terms, a service charge will be charged on the overdue balance at a percentage rate of 1.5% (18% ANNUAL PERCENTAGE RATE) for all accounts. If the customer fails to pay the entire unpaid balance on the account when due Haldeman-Homme, Inc. may without further notice or demand, exercise all rights and remedies available by law for the collection of the balance due on the account. Haldeman-Homme, Inc. reserves the option to exercise its lien rights at all times in accordance with applicable law to secure collection of amounts due. Applicant will be liable for all expenses of collection with or without suit, including all court costs and reasonable attorney's fees to the extent under applicable state law. Venue shall be the State District Court of Minnesota.

Disputes

Customer and Haldeman-Homme, Inc. hereby agree that disputes between the parties which cannot be settled amicably, shall be settled through the State District Court of Minnesota.

Cancellation

An officer of Haldeman-Homme, Inc. must approve cancellation requests in writing. In order to compensate Haldeman-Homme, Inc. for its investment in engineering, time, processing and administrative work, approved cancellations shall be subject to cancellation charge of 25% of the contract amount plus the cost of materials produced or in production, labor or other services performed, freight, taxes and any other out of pocket expenses incurred by Haldeman-Homme, Inc.

Warranty

THE MANUFACTURER EXPRESS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY HH/AL.

Insurance

Haldeman-Homme, Inc. maintains insurance and will provide certificates of insurance if requested on coverage and limits as provided by its insurance policy. No other insurance coverage is provided including waiver of subrogation or additional named insureds.

Codes

Customer, architect and/or contractor shall be responsible for all local, state and federal agency code compliance, permits, fees, design, engineering and testing. Haldeman-Homme, Inc. does not provide professional liability insurance for any of these services. Costs for any and all such services are not included in this proposal.

Signature: _____ Name: _____ Date: _____
(Please Print)

www.haldemanhomme.com

www.hhbestlab.com

MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Terrie Rameaux, Human Resource Coordinator

DATE: January 17, 2014

SUBJECT: Approval of 2014 Service Agreement between City of Maplewood and Financial Concepts, Inc. (FCI)

Introduction

FCI has provided the City of Maplewood with insurance broker services since April 2004. In 2009 the City and FCI renegotiated FCI's fee from \$76,000/year to \$45,000/year starting in 2010. This was a reduction of \$31,000 from 2009. They are paid directly by Medica through insurance premiums paid by the City and the employees. Their reduced cost of \$45,000 has remained consistent since 2010. There is no increase in cost from 2013 to 2014.

FCI works closely with Terrie Rameaux and the Insurance Labor-Management Committee to represent the City and Committee's interests in securing competitive bids, successfully bringing insurance costs down and providing compliance services. They have a demonstrated track record of responsiveness, professionalism and attention to detail and have provided excellent customer service to the City. They have also provided additional ongoing support in the past few years to the City's Wellness Committee. The service agreement is provided for approval and execution as part of this agenda item.

Budget Impact

No budget impact.

Recommendation

It is recommended that the City Council approve the attached service agreement with Financial Concepts, Inc. for the year 2014.

Attachments

1. 2014 Service Agreement between City of Maplewood and Financial Concepts, Inc.



January 7, 2014

Terrie Rameaux
 City of Maplewood
 1830 County Rd B East
 Maplewood, MN 55109

Dear Terrie:

The following outlines the services Financial Concepts, Inc. (FCI) will provide to the City of Maplewood relative to your employee benefit plans (health, dental, FSA, HSA & COBRA) for the period of January 1, 2014 through December 31, 2014.

Strategic Plan

Financial Concepts, Inc. provides financial consulting and support to assist the City of Maplewood with development of a strategic benefits plan, including:

- Perform separate analysis of each employee benefit plan to determine efficiency and integration.
- Review insurance plan designs and claims experience, as needed, for each benefit.
- Analyze competitiveness of plan positioning, taking into account plan design, employee choice, and both employer and employee costs.
- Recommend plan design and financial funding alternatives based on analysis and strategic objectives.
- Assist in preparation of budget projections.
- Work with the City of Maplewood to establish a renewal strategy encompassing all the components of a cost effective, high quality benefit plan for the upcoming, and future, benefit renewals.

Compliance

Financial Concepts, Inc. provides compliance services that are critical to managing your benefit plans, including:

- Assist Human Resources staff with compliance related issues through training seminars, newsletters and correspondence.
- Review industry, legislative and regulatory developments and consultative recommendations relating to employee benefits.

9655 Schmidt Lake Road \ Plymouth, MN 55442 \ Ph 763.450.1800 F 763.450.1801 \ www.fci-benefits.com

Securities offered through NFP Securities, Inc., Member FINRA/SIPC.
 Investment Advisory Services offered through Financial Concepts, Inc., a Registered Investment Advisor.
 Financial Concepts, Inc. is an affiliate of NFP Securities, Inc., and a subsidiary of National Financial Partners Corp. (NFP).
 Not all individuals using these materials may be registered to offer Securities or Investment Advisory Services.

- Provide consultation on employee relations issues, as needed.
- Grant access to FCI's online human resources library of explanations and analysis of laws, trends and developments in benefits and related areas.
- Offer ten hours of legal services annually with an attorney named by FCI.

Renewal and Plan Service

Financial Concepts, Inc. provides full carrier management services critical to the renewal process and maintenance of your benefit plans. It is our understanding that the objective is to provide a high level of benefits to the City of Maplewood and to keep these benefits within current and future budgets. FCI employs our proprietary benefits management process to help the City of Maplewood anticipate cost increases and proactively implement cost containment measures, including:

- Negotiate with each carrier on renewals.
- Manage the proposal process to ensure competitive programs and pricing.
- Recommend plan design alternatives to best manage costs and offer a competitive benefits package for employees.
- Secure attractive financial alternatives.
- Negotiate rate guarantees and caps with the carriers, if available.
- Resolve escalated and non-standard carrier issues, including assistance with irreconcilable claims, enrollment and billing concerns.
- Improve access to claims reporting through our Decision Master Report powered by Zywave once a year, as needed.

Employee Communication

Financial Concepts, Inc. provides assistance to the City of Maplewood in designing and delivering an employee communications strategy that aligns with your strategic benefit initiatives. Deliverables may include:

- Conduct/review employee surveys to provide objective and subjective feedback to management, if applicable.
- Develop and continuously review effective communication methods to educate the City of Maplewood's employees on their benefits package and the strategic benefit objectives.
- Conduct employee education meetings related to the City of Maplewood's health & welfare benefits.

The City of Maplewood Support

Financial Concepts, Inc. may require the assistance of the City of Maplewood personnel, including:

- Management's input on the City of Maplewood's strategic benefit objectives – short-, mid- and long-term.
- Direction on management objectives related to the adoption of the various plans.
- Communications strategy input and support.
- Support in obtaining benefit plan claims data.
- Confidential census information for renewal purposes.

Service Agreement

Financial Concepts Inc. will receive compensation based on their services, for the health and welfare plans, in the amount of \$45,000, beginning January 1, 2014 through December 31, 2014. This amount is paid by the product vendors on a monthly basis. The City of Maplewood and Financial Concepts will review the fee annually to determine if any adjustments need to be made for the upcoming benefits plan year.

The City of Maplewood agrees that Financial Concepts, Inc. will remain the broker of record with all vendors for the entire contract period between The City of Maplewood and said vendors. If for some reason, other than Cause, Financial Concepts, Inc. is not the broker of record with the vendors, we agree to pay Financial Concepts, Inc. for the balance of the compensation not yet received through the vendors for the contract period.

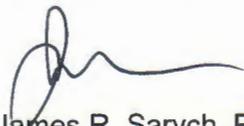
Either party may terminate this agreement with 30 days advance written notice delivered to the party with "Cause". Cause shall be defined as (i) the failure to perform any material term of this Agreement, or (ii) material dishonesty in the performance of services under this Agreement.

The parties hereby acknowledge that the services described above, which are provided by Financial Concepts, Inc. under the letter agreement, "do not relate to an employee benefit plan" in the context of Section 514 of ERISA.

As a subsidiary of National Financial Partners Corp. ("NFP"), we are a member of a financial services network containing approximately 200 owned firms and approximately 300 affiliated firms. Firms within the NFP network engage in one or more of its primary lines of business, which include corporate and executive benefits and property and casualty insurance brokerage. Firms are compensated through fee and commissions for services provided to clients in each of these lines of business. In addition to the standard commissions received for the services provided to you, we or our affiliates may earn additional compensation for our role in providing certain products and services to you under separate contracts with insurance companies and group benefits providers. Insurance companies and group benefits providers may pay us or our affiliate's contingent compensation upon satisfaction of factors such as volume, persistency or profitability of the business placed with such insurance company or group benefits provider. In addition, such product and service providers may pay us or our affiliates fixed amounts related to the support of NFP company conferences, conventions and other marketing efforts.

If the foregoing is in accordance with your understanding, please sign and return to us the duplicate copy of this letter.

Sincerely yours,



James R. Sarych, Principal
Financial Concepts, Inc.

Accepted By: _____

Date: _____

Renewal Rate Verification Agreement

Group Name:	The City of Maplewood
Group Number(s):	47983, 58669, 58671
Insurance Type:	Medical
Insurance Carrier:	Medica
Renewal Date:	January 1, 2014

Category	Current Rates	Category	Renewal Rates
MIC HRA \$2500-100%		MIC HRA \$2500-100%	
Single	\$608.11	Single	\$671.96
Family	\$1,491.92	Family	\$1,648.57
ME/MES HRA \$2500-100%		ME/MES HRA \$2500-100%	
Single	\$559.46	Single	\$618.20
Family	\$1,372.57	Family	\$1,516.69

The City of Maplewood agrees that Financial Concepts, Inc. will remain the Broker of Record and receive all compensation for this contract between The City of Maplewood & Medica for the contract period of January 1, 2014 through December 31, 2014.



 Financial Concepts, Inc.

1/7/2014

 Date

 The City of Maplewood

 Date

Renewal Rate Verification Agreement

Group Name:	The City of Maplewood
Group Number(s):	3199
Insurance Type:	Dental
Insurance Carrier:	HealthPartners
Renewal Date:	January 1, 2014

Category	Current Rates	Renewal Rates
Employee	\$44.15	\$45.70
Employee + Spouse	\$90.18	\$93.34
Employee + Child(ren)	\$110.57	\$114.44
Family	\$156.68	\$162.16

The City of Maplewood agrees that Financial Concepts, Inc. will remain the Broker of Record and receive all compensation for this contract between The City of Maplewood & HealthPartners for the contract period of January 1, 2014 through December 31, 2014.



 Financial Concepts, Inc.

 Date 1/7/2014

 The City of Maplewood

 Date

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Michael Martin, AICP, Planner
Melinda Coleman, Assistant City Manager

DATE: January 21, 2014

SUBJECT: Approval of a Conditional Use Permit Review, LaMettry Collision Auto Repair, 2951 Maplewood Drive

Introduction

The conditional use permit (CUP) for LaMettry Collision Auto Repair at 2951 Maplewood Drive is due for its annual review. The CUP allows LaMettry Collision Auto Repair to operate an auto body repair shop. The city council gave approval to build a new building on this site which is just north of the applicant's old building.

Background

August 8, 2005: The city council approved a conditional use permit for Steve McDaniels, of Maplewood Toyota, to build a temporary parking lot on the proposed site. The back half of the parking lot was constructed of a pervious parking material to comply with shoreland ordinance requirements. The front half was constructed with a temporary gravel surface. Mr. McDaniels' intention was to build a permanent building on the graveled area.

October 10, 2011: The city council approved a condition use permit for an auto body repair shop to operate on this site.

January 28, 2013: the city council reviewed this permit.

Discussion

LaMettry has completed the construction of its new building at 2951 Maplewood Drive. The landscaping is in and all the required site work has been completed. Staff recommends reviewing this permit again only if a problem arises or if changes are proposed.

Budget Impact

None.

Recommendations

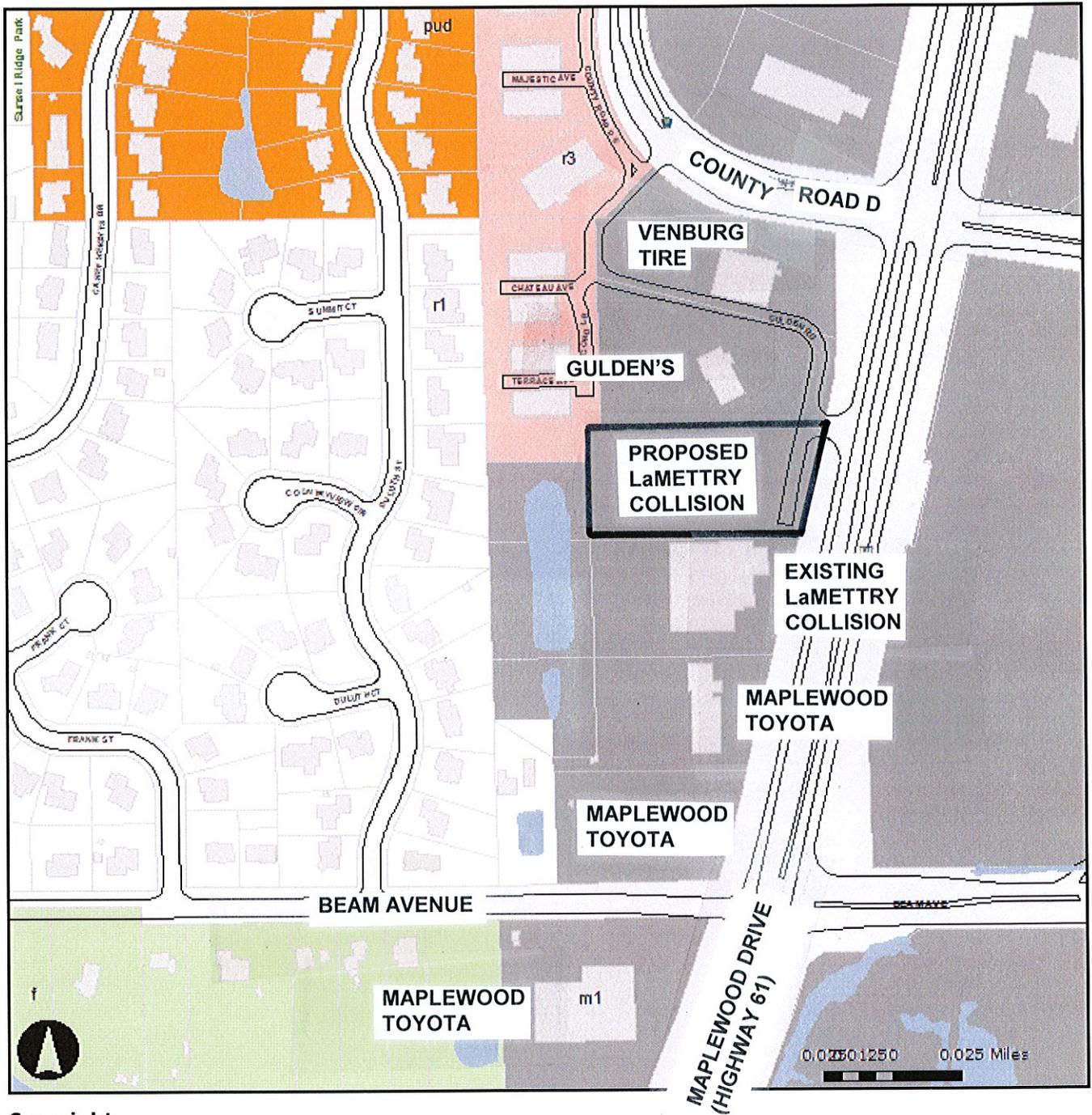
Review the conditional use permit for LaMettry Collision Auto Repair again only if a problem

arises or if changes are proposed.

Attachments

1. Location/Zoning Map
2. Land Use Plan Map
3. Site Plan
4. City Council Minutes, October 10, 2011
5. Community Design Review Board Minutes, September 27, 2011

LOCATION/ZONING MAP



Copyright

MaplewoodBaseMap

Chad Bergo

Parcels: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

Kohlman Lake - Future Land Use Map

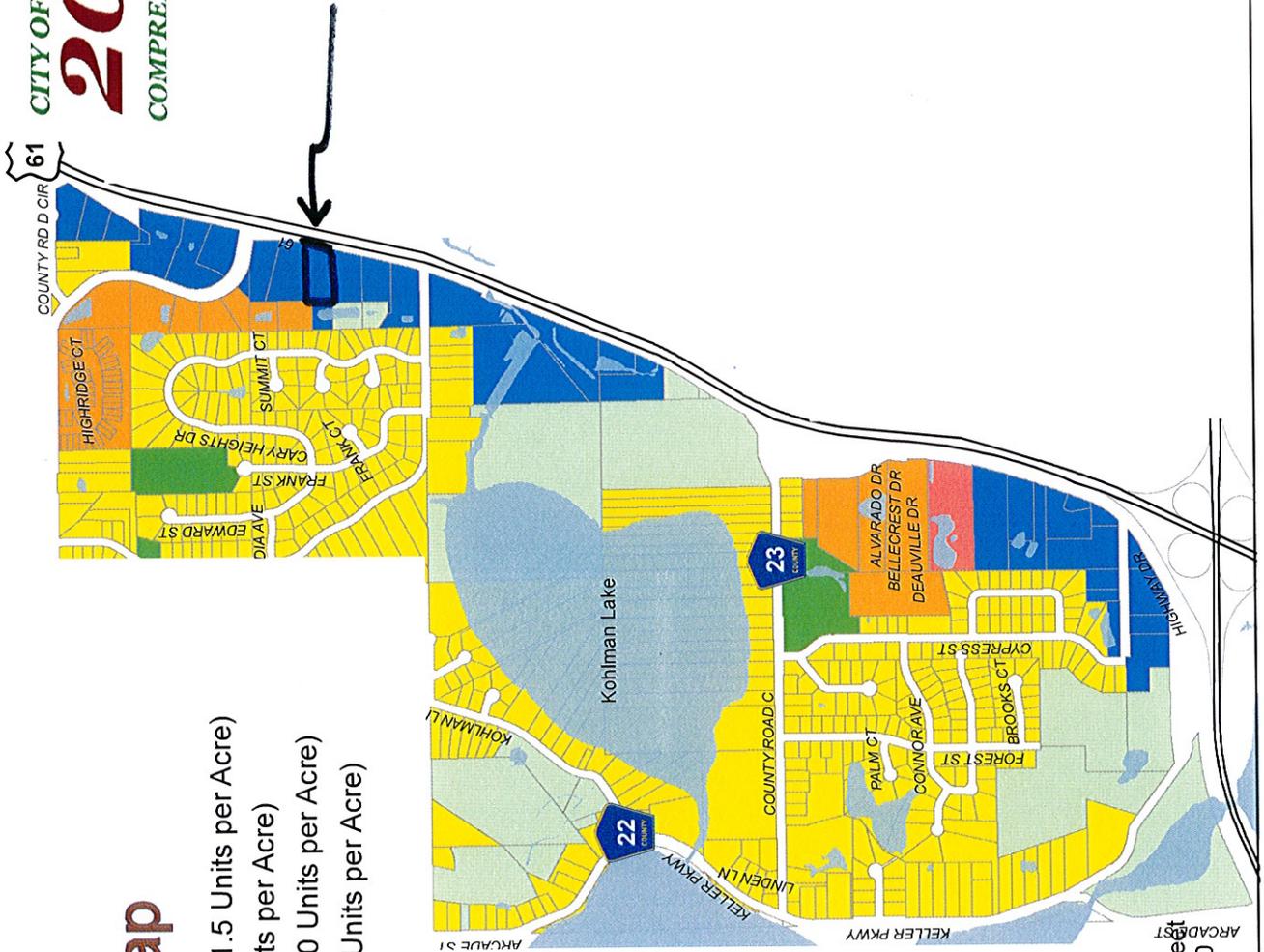
CITY OF MAPLEWOOD
2030
COMPREHENSIVE PLAN

-  Rural/ Low Density Residential (0.5 - 1.5 Units per Acre)
-  Low Density Residential (2.6 - 6.0 Units per Acre)
-  Medium Density Residential (6.1 - 10.0 Units per Acre)
-  High Density Residential (10.1 - 25.0 Units per Acre)
-  Mixed Use (6.0 - 31.0 Units per Acre)

-  Commercial
-  Industrial
-  Government
-  Institutional
-  Park
-  Open Space
-  Water

Neighborhoods
January 25, 2010

PROPOSED
LaMETTRY
COLLISION
SITE



LAMETTRY COLLISION

City of Maplewood
Ramsey County, Minnesota

BRODSHO CONSULTING
Landscape Architecture
688 NORTHBOGE COURT
LACUNA, MN 55123
PHONE: 651-688-8023
FAX: 651-688-2748

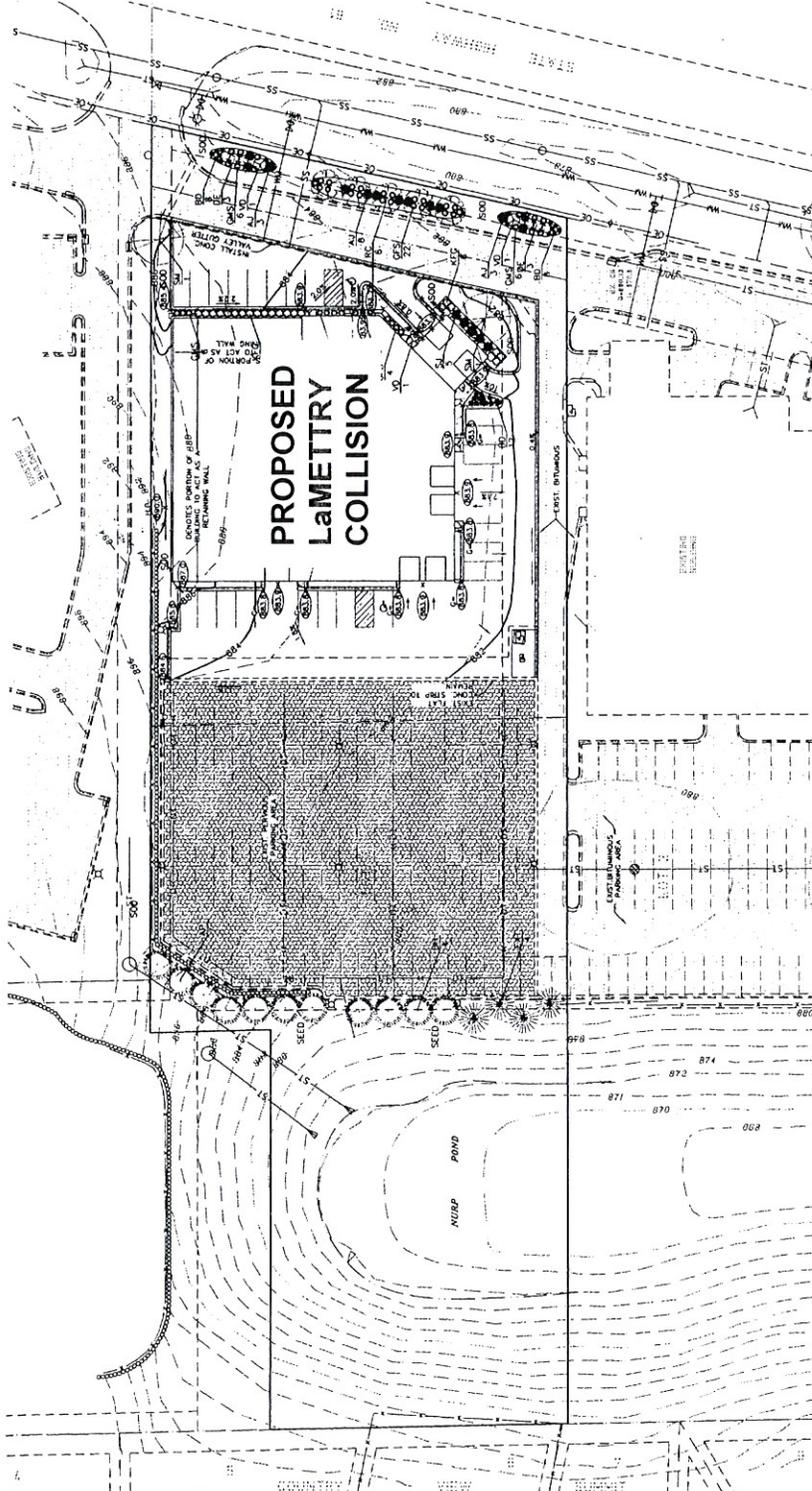
REC. NO. 2.9849 DATE _____

HEADLUND
LANDSCAPE ARCHITECTURE
2005 Pk Oak Drive
Chanhassen, MN 55317
Phone: (612) 445-1454
Fax: (612) 445-8806

RICK LAMETTRY
LANDSCAPE PLAN
Landscape Architecture
4949 FOXGROVE ROAD
CHANHASSEN, MN 55317
Phone: (612) 445-1454

PRELIMINARY
NOT FOR CONSTRUCTION

Scale 1" = 60'



PLANT LIST: Site Plantings

CITY NET BOTANICAL NAME	COMMON NAME	SIZE/FOOT
TREES		
1. AC	Norway Spruce	2-1/2' T
2. BK	Black Spruce	2-1/2' T
3. BK	Black Spruce	4-1/2' T
4. BK	Black Spruce	6-1/2' T
5. BK	Black Spruce	8-1/2' T
6. BK	Black Spruce	10-1/2' T
7. BK	Black Spruce	12-1/2' T
8. BK	Black Spruce	14-1/2' T
9. BK	Black Spruce	16-1/2' T
10. BK	Black Spruce	18-1/2' T
11. BK	Black Spruce	20-1/2' T
12. BK	Black Spruce	22-1/2' T
13. BK	Black Spruce	24-1/2' T
14. BK	Black Spruce	26-1/2' T
15. BK	Black Spruce	28-1/2' T
16. BK	Black Spruce	30-1/2' T
17. BK	Black Spruce	32-1/2' T
18. BK	Black Spruce	34-1/2' T
19. BK	Black Spruce	36-1/2' T
20. BK	Black Spruce	38-1/2' T
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24. BK	Black Spruce	46-1/2' T
25. BK	Black Spruce	48-1/2' T
26. BK	Black Spruce	50-1/2' T
27. BK	Black Spruce	52-1/2' T
28. BK	Black Spruce	54-1/2' T
29. BK	Black Spruce	56-1/2' T
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32. BK	Black Spruce	62-1/2' T
33. BK	Black Spruce	64-1/2' T
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35. BK	Black Spruce	68-1/2' T
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222. BK	Black Spruce	442-1/2' T
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227. BK	Black Spruce	452-1/2' T
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263. BK	Black Spruce	524-1/2' T
264. BK	Black Spruce	526-1/2' T
265. BK	Black Spruce	528-1/2' T
266. BK	Black Spruce	530-1/2' T
267. BK	Black Spruce	532-1/2' T
268. BK	Black Spruce	534-1/2' T
269. BK	Black Spruce	536-1/2' T
270. BK	Black Spruce	538-1/2' T
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272. BK	Black Spruce	542-1/2' T
273. BK	Black Spruce	544-1/2' T
274. BK	Black Spruce	546-1/2' T
275. BK	Black Spruce	548-1/2' T
276. BK	Black Spruce	550-1/2' T
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MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, October 10, 2011
Council Chambers, City Hall
Meeting No. 20-11

J . NEW BUSINESS

1. Conditional Use Permit for LaMettry Collision Auto Repair North of 2923 Maplewood Drive

City Planner Ekstrand presented the staff report and answered questions of the council. Co-owner of LeMettry Collision Richards LaMettry addressed the council and answered questions of the council.

Councilmember Nephew moved to approve the Conditional Use Permit for LaMettry Collision Auto Repair, North of 2923 Maplewood Drive with the Design Review Boards recommendations.

Seconded by Councilmember Koppen Ayes All

The motion passed.

**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, SEPTEMBER 27, 2011**

1. DESIGN REVIEW

a. LaMettry Collision Auto Repair, 2923 Maplewood Drive.

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the board.
- ii. Owner of LaMettry Collision, Richard LaMettry addressed and answered questions of the board.

Boardmember Shankar moved to approve the plans date-stamped July 25, 2011, for the proposed LaMettry Collision building north of 2923 Maplewood Drive: Approval is subject to the applicant doing the following: (additions to the motion are underlined).

1. Repeating this plan review if construction has not started within two years.
2. Any new light poles that are installed shall match those on the site presently in place.
3. An in-ground landscaping irrigation system shall be installed as required by code for all landscaped areas. The proposed evergreen trees to the west may not be irrigated, but the applicant shall assure the watering of these trees for their survival.
4. The applicant shall not plow snow or dump snow into the city's holding pond west of the site.
5. The applicant shall submit cash escrow or an irrevocable letter of credit before the issuance of a grading permit to cover the cost of installing all required landscaping. This escrow shall be in the amount of 150 percent of the cost of all landscaping.
6. The metal fascia for the canopy shall be composite metal panel in lieu of vertical flat metal panels with vertical joints with no less than 3 feet on center horizontal joint in the middle is not required and it is noted the color of the panel is grayish blue rather than the intense shown in the photographs.
7. The pre-finished metal coping on the top of the tip up panels and wall pack lights shall match the color of the tip up panels.

Seconded by Boardmember Lamers.

Ayes – All

The motion passed.

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Michael Martin, AICP, Planner
Melinda Coleman, Assistant City Manager

DATE: January 21, 2014

SUBJECT: Approval of a Conditional Use Permit Review, Woodland Hills Church, 1740 Van Dyke Street

Introduction

The conditional use permit (CUP) for the temporary homeless shelter and food shelf at Woodland Hills Church is due for its annual review.

Last year, Woodland Hills Church, located at 1740 Van Dyke Street, requested the city council revise its conditional use permit (CUP) to operate food shelf.

Background

January 10, 2000: The city council approved a CUP for a church, a comprehensive land use plan amendment from BC (business commercial) C (church) and amended the liquor license requirements to exempt the 100-foot spacing requirement for churches from on-sale/off-sale liquor establishments in instances where the liquor store was in operation before the church entered the neighborhood. (Note: at the time of the 2030 Comprehensive Land Use Plan adoption on January 25, 2010, the land use classification was changed from C to MU, mixed use.)

February 1, 2001: The city council approved a one-year extension of Woodland Hill's CUP in order to check the progress of the church's construction.

April 8, 2002: The city council approved a one-year extension of Woodland Hill's CUP in order to check the progress of the church's construction.

June 9, 2003: The city council moved to review the CUP for Woodland Hills Church again only if there are changes proposed to the CUP, there is an expansion to the facility or if a problem arises.

January 24, 2011: The city council approved an amendment to the CUP for Woodland Hills Church to permit a temporary homeless shelter twice a year. Each occasion would be for up to a one month period—two months per year total.

January 28, 2013: The city council approved an amendment to the CUP for Woodland Hills Church to permit a food shelf.

Discussion

Since the city council approved the CUP amendment, staff is not aware of any issues or concerns regarding the food shelf or the temporary homeless shelter. Staff recommends reviewing this permit again only if a problem arises or if changes are proposed.

Budget Impact

None.

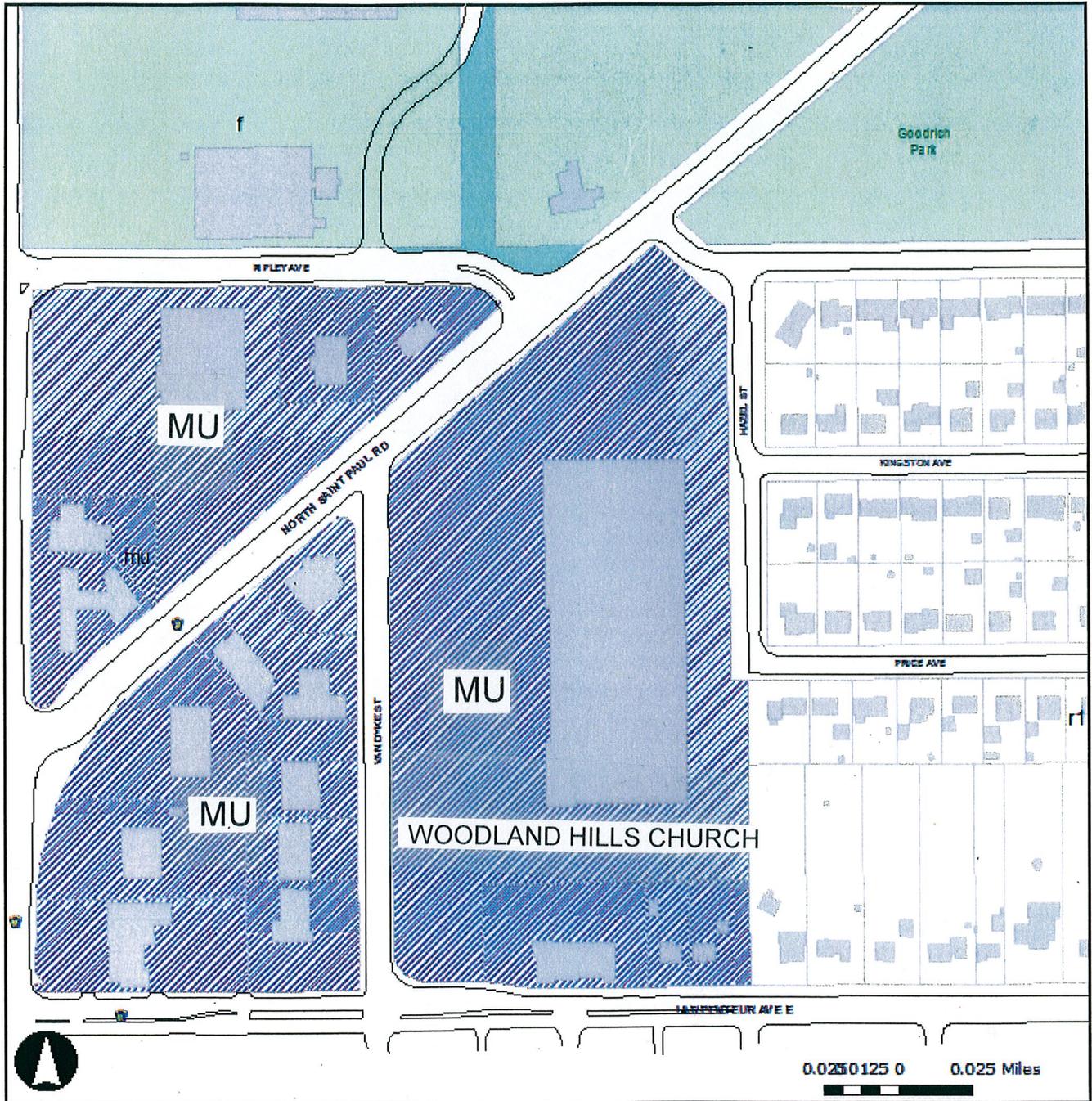
Recommendation

Review the conditional use permit for Woodland Hills Church again only if a problem arises or if changes are proposed. .

Attachments

1. Zoning Map
2. City Council minutes, dated January 28, 2013

ZONING MAP



MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, January 28, 2013
Council Chambers, City Hall
Meeting No. 01-12

A. NEW BUSINESS

- 1. Conditional Use Permit Revision – Woodland Hills Church Food Shelf Proposal, 1740 Van Dyke Street (Simple-Majority Vote Required for Approval)**
 - a. Planning Commission Report**
 - b. CUP Revision Consideration**

Senior Planner Ekstrand gave the staff report and answered questions of the council.

The following people spoke:

1. Mary Vidas, Associate Director, Merrick Community Services
2. Courtney Roessler, Merrick Food Shelf Director

Councilmember Cave moved to approve the resolution for a Conditional Use Permit Revision for Woodland Hills Church, located at 1740 Van Dyke Street, to operate a food shelf.

RESOLUTION 13-1-848
CONDITIONAL USE PERMIT REVISION

WHEREAS, Woodland Hills Church applied for a conditional use permit revision to operate a temporary homeless shelter.

WHEREAS, Section 44-1092(3) of the city ordinances requires a conditional use permit for churches and institutions of any educational, philanthropic and charitable nature.

WHEREAS, this permit applies to the property located at 1740 Van Dyke Street. The legal description is:

PID # 14 29 22 33 0001

WHEREAS, the history of this conditional use permit is as follows:

1. On December 7, 2010, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the report and recommendation of city staff. The planning commission recommended that the city council approve this permit.

2. On January 10, 2011, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and this Code.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city. Staff may approve minor changes.
2. The proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The temporary homeless shelter shall be limited to a period of two months each year. The number of residents sheltered shall not exceed 20 persons at a time as proposed.

5. Woodland Hills Church shall provide constant supervision when the temporary shelter is in operation.
6. Woodland Hills Church shall comply with all requirements of the Maplewood Building Official, Fire Marshal and Health Officer prior to beginning the operation of the temporary shelter.
7. Any changes in use or the operation of the temporary shelter or expansion of the church shall require review by the city council.
8. Any plans for changes to the building exterior, other than painting or repairs, shall be submitted to the community design review board, for review and approval.
9. The applicant shall notify city staff prior to operating the temporary shelter so the city can assure compliance with the allowed two months per year of the homeless shelter.

The Maplewood City Council approved this resolution on January 28, 2013.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Michael Martin, AICP, Planner
Melinda Coleman, Assistant City Manager

DATE: January 21, 2014

SUBJECT: Approval of a Conditional Use Permit Review, Midwest Grounds Maintenance Company, 1949 Atlantic Street

Introduction

The conditional use permits (CUP) for Midwest Grounds Maintenance Company located at 1949 Atlantic Street (Gladstone neighborhood) are due for review. The CUPs were issued to Midwest Grounds Maintenance but now a company called Homemasters Real Estate Services owns and operates from the site. The CUPs were required for exterior storage and the construction of a metal building within the business commercial zoning district. The site has since been rezoned to mixed use, which is consistent with the neighborhood master plan and the city comprehensive plan.

Background

February 9, 2004: The city council approved a minor subdivision to subdivide 1949 Atlantic Street into two separate lots and also approved three CUPs as follows: 1) exterior storage for Ohlson Landscaping at 1949 Atlantic Street; 2) construction of a 3,264-square-foot metal building within the business commercial zoning district at 1949 Atlantic Street for Ohlson Landscaping; and 3) exterior storage for Oehrlein Property Maintenance at the newly subdivided and vacant lot located north of 1949 Atlantic Street. Refer to the attached city council minutes (Attachment 3).

August 22, 2005: The city council reviewed Ohlson Landscaping's CUPs. The city council waived the requirement to pave Ohlson Landscaping's parking lot for one year (August 22, 2006) pending the outcome of the Gladstone redevelopment concept plan. The city council required the owners to complete all other exterior improvements including fencing, landscaping, and grading by October 31, 2005, with review again in November 2005 to ensure this completion.

November 28, 2005: The city council reviewed Ohlson Landscaping's CUPs and requested review again to ensure completion of all required exterior improvements which were not installed by the November 2005 deadline as specified above.

November 27, 2006: The city council reviewed the CUPs and requested review again in two years to ensure completion of the parking lot.

September 27, 2010: The city council reviewed the CUPs and requested review again in 18 months to ensure completion of the parking lot.

April 23, 2012: The city council reviewed the CUPs and requested review again in 18 months to ensure completion of the parking lot.

Discussion

After the original CUPs for exterior storage and a metal building were approved in 2004, Farid Atiyeh purchased the property 2005 from Erik and Stephanie Ohlson. Mr. Atiyeh operated a similar landscaping business as the Ohlson's. The CUPs run with the property regardless of the current owner. The purchase agreement between Mr. Atiyeh and the Ohlson's stated that Mr. Atiyeh was responsible for the paving of the parking lot. Mr. Atiyeh sought a waiver for this requirement from council in 2006. The waiver request was rejected meaning the paving of the parking lot is still a requirement of the CUPs for 1949 Atlantic Street. The council required the parking lot to be paved within two years.

Since 2006, Mr. Atiyeh has passed away and the property was sold to Andrew McNattin approximately three years ago. Prior to Mr. McNattin's purchase staff talked with him and his mortgage company several times regarding the conditions attached to the CUPs for this site. The buyer and his mortgage company were fully aware of the paving requirement, as well as the other requirements of the CUPs for this site. With that said, council required the parking lot to be paved in 2004, well before Mr. McNattin assumed control of the property.

In April of 2012, Mr. McNattin submitted a letter to the city detailing his reasons for why the parking lot has yet to be paved. Mr. McNattin requested a three year extension to have the parking lot paved and was granted 18 months. In the fall of 2013, Mr. McNattin submitted another letter detailing the imminent changes that will take place within the neighborhood which causes him hesitation in making the costly investment of paving his parking lot. Mr. McNattin submitted two estimates for having the paving work done – one for \$10,000 and another for \$19,850. These estimates are consistent with the city staff's 2012 estimate of approximately \$13,900.

This has been a difficult issue to resolve. On one hand, the various property owners have been given considerable time to meet the city council's requirement and pave the site. However, Mr. McNattin is correct that spending more than \$10,000 seems potentially wasteful given that his use of the site may be short lived if redevelopment envelopes his property. Staff does see merit in the idea of seeing what occurs with the recent closure of the Maplewood Bowl site and its potential redevelopment. With a successful redevelopment of the Maplewood Bowl site, along with the Shores development and the improvements along Frost Avenue, market pressures could extend to the properties to the west. Staff recommends reviewing this permit again in three years. Within that timeframe the site either needs to be redeveloped or the parking lot must be paved. Failing to pave the parking lot could result in the CUPs being revoked.

Also of note, staff did visit the property during its review and found some areas to have piles of rubbish and debris and the property owner has been instructed to clean up his site.

Budget Impact

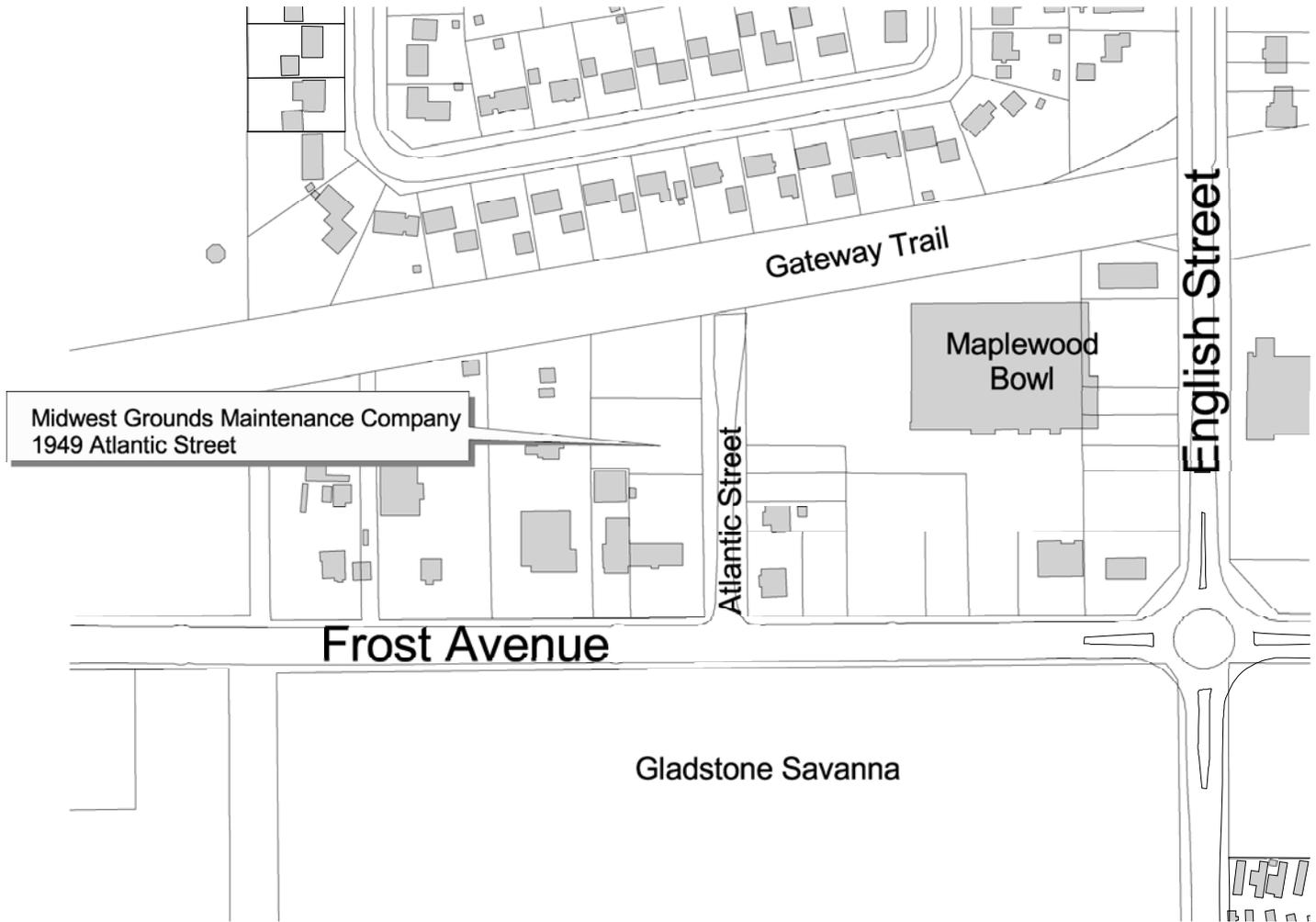
None.

Recommendation

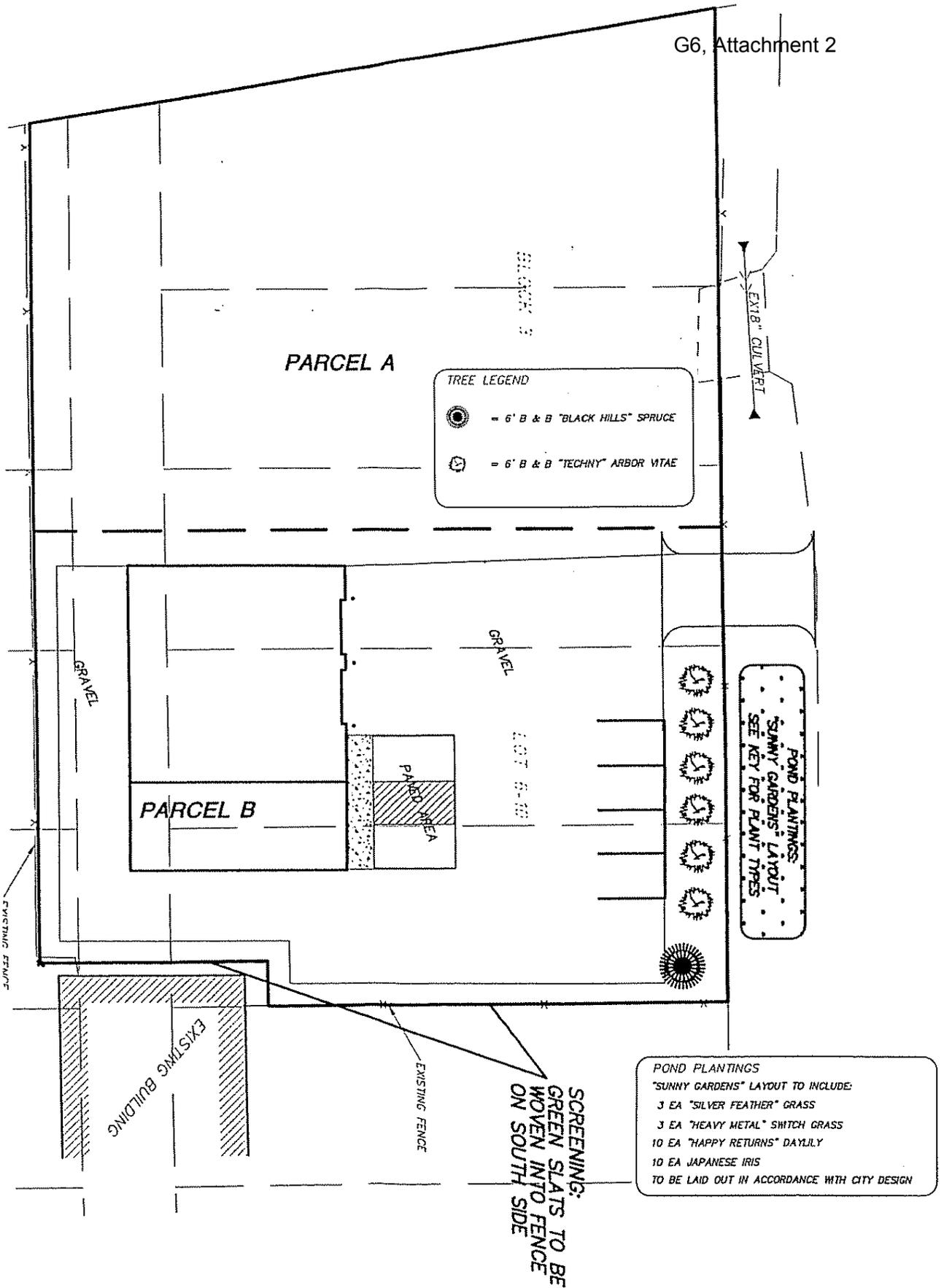
Approve the conditional use permits for 1949 Atlantic Street and review again in January 2017 to ensure completion of the required parking lot pavement.

Attachments

1. Location Map
2. Landscape Plan
3. February 9, 2004, City Council Minutes
4. Mr. McNattin's Letter
5. Paving Estimates



Location Map



Landscape Plan

MINUTES
MAPLEWOOD CITY COUNCIL
7:07 P.M., Monday, February 9, 2004
Council Chambers, Municipal Building
Meeting No. 04-03

H. PUBLIC HEARINGS

1. 7:10 p.m. Ohlson Landscaping-1949 Atlantic Street
Lot Division
Conditional Use Permit for Outdoor Storage
Conditional Use Permit for Metal Building
Conditional Use Permit for exterior storage within the Business Commercial
Zoning District
Design Approval
 - a. City Manager Fursman presented the staff report.
 - b. Associate Planner Finwall presented specifics from the report.
 - c. Commissioner Desai presented the Planning Commission Report.
 - d. Boardmember Ledvina presented the Community Design Review Board Report.
 - e. Mayor Cardinal opened the public hearing, calling for proponents or opponents.
The following person was heard:

Stephanie Jacques, the applicant, 1706 Barclay Street, Maplewood
 - f. Mayor Cardinal closed the public hearing.

Councilmember Rossbach moved to approve the lot division request to subdivide the property at 1949 Atlantic Street into two lots based on the following conditions:

- a. Provide a certified land survey showing the existing and proposed property lines and proposed building and parking lot.
- b. Deeds describing the two new legal descriptions, which must be stamped by the city. Ramsey County requires the city acknowledgment of approval to record the deeds. City code requires that the deeds be recorded with Ramsey County within one year of the date of lot division approval (February 9, 2005) or the lot division becomes null and void.
- c. There are pending assessments on this property. In order for the city to approve the lot division the applicants must submit confirmation that the payment of assessments are resolved between the two property owners to the satisfaction of the city engineer.

Seconded by Councilmember Juenemann

Ayes-All

Councilmember Rossbach moved to adopt the following resolution approving a conditional use permit for Thor and Jenny Oehrlein for exterior storage within the Business Commercial (VC) zoning district in order to store lawn care maintenance vehicles on Parcel A (north parcel) at 1949 Atlantic Street:

CONDITIONAL USE PERMIT RESOLUTION 04-02-019

WHEREAS, Thor and Jenny Oehrlein applied for a conditional use permit for exterior storage within the business commercial zoning district for their property maintenance business;

WHEREAS, this permit applies to property located at 1949 Atlantic Street, Maplewood, Minnesota. The legal description is:

The northerly ½ of the following lot: Vacated alley adjacent and accruing and except the South 10 feet, the East 8.57 feet of Lot 14; also, the East 8.57 feet of Lots 11 through 13; also Lot 6, except the South 10 feet of that part West of the East 103.57 feet of said Lot 6; and all of Lots 7 through 10, all in Block 3, Lincoln Park, Ramsey County, Minnesota.

WHEREAS, the Ramsey County Property Identification Number for this property is 16-29-22-14-0089;

WHEREAS, the history of this conditional use permit is as follows:

1. On January 20, 2004, the planning commission recommended that the city council approve the conditional use permit.
2. On February 9, 2004, the city council held a public hearing. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners. The council conducted the public hearing whereby all public present were given a chance to speak and present written statements. The city council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approves the above-described conditional use permit based on the building and site plans. The city approved this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval of the conditional use permit is subject to the following conditions:

1. Exterior storage is limited to vehicles associated with a property maintenance business. All vehicles must be licensed and operable. No landscape material can be stored on the property, including but not limited to, lawn clippings, landscape rock, etc.
2. A 6-foot-high, solid wood, screening fence must be installed and maintained on the north property line.
3. There shall be no noise-making business activity conducted in the lot, or made by vehicles entering or leaving the lot, between 7 p.m. and 7 a.m., Monday through Saturday, or all day Sunday as required by city code.
4. The city council must approve a revision to this permit if the owner wants to put a permanent building on the site.
5. The city council shall review this permit in one year.

Seconded by Councilmember Koppen

Ayes-All

Councilmember Rossbach moved to adopt the following resolution approving Erik Ohlson and Stephanie Jacques request for a conditional use permit to construct a 3,264-square-foot metal building within the Business Commercial (BC) zoning district on Parcel B (south parcel) at 1949 Atlantic Street:

CONDITIONAL USE PERMIT RESOLUTION 04-02-020

WHEREAS, Erik Ohlson and Stephanie Jacques applied for a conditional use permit for the construction of a metal storage building that is 3,264 square feet in area and 25 feet in height within the Business Commercial zoning district;

WHEREAS, this permit applies to property located at 1949 Atlantic Street, Maplewood, Minnesota. The legal description is:

The southerly ½ of the following lot: Vacated alley adjacent and accruing and except the

South 10 feet, the East 8.57 feet of Lot 14; also, the East 8.57 feet of Lots 11 through 13; also Lot 6, except the South 10 feet of that part West of the East 103.57 feet of said Lot 6; and all of Lots 7 through 10, all in Block 3, Lincoln Park, Ramsey County, Minnesota.

WHEREAS, the Ramsey County Property Identification Number for this property is 16-29-22-14-0089;

WHEREAS, the history of this conditional use permit is as follows:

1. On January 20, 2004, the planning commission recommended that the city council approve the conditional use permit.
2. On February 9, 2004, the city council held a public hearing. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners. The council conducted the public hearing whereby all public present were given a chance to speak and present written statements. The city council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approves the above-described conditional use permit based on the building and site plans. The city approved this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval of the conditional use permit is subject to the following conditions:

1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of city council approval or the permit shall become null and void.
3. The conditional use permit shall be reviewed by the city council in one year.

Seconded by Councilmember Koppen

Ayes-All

Councilmember Rossbach moved to adopt the following resolution approving Erik Ohlson and Stephanie Jacques request for a conditional use permit for exterior storage on Parcel B (south parcel) at 1849 Atlantic Street:

CONDITIONAL USE PERMIT RESOLUTION 04-02-021

WHEREAS, Erik Ohlson and Stephanie Jacques applied for a conditional use permit for exterior storage within the business commercial zoning district for their landscape business;

WHEREAS, this permit applies to property located at 1949 Atlantic Street, Maplewood, Minnesota. The legal description is:

The southerly ½ of the following lot: Vacated alley adjacent and accruing and except the South 10 feet, the East 8.57 feet of Lot 14; also, the East 8.57 feet of Lots 11 through 13; also Lot 6, except the South 10 feet of that part West of the East 103.57 feet of said Lot 6; and all of Lots 7 through 10, all in Block 3, Lincoln Park, Ramsey County, Minnesota.

WHEREAS, the Ramsey County Property Identification Number for this property is 16-29-22-14-0089;

WHEREAS, the history of this conditional use permit is as follows:

1. On January 20, 2004, the planning commission recommended that the city council approve the conditional use permit.
2. On February 9, 2004, the city council held a public hearing. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners. The council conducted the public hearing whereby all public present were given a chance to speak and present written statements. The city council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approves the above-described conditional use permit based on the building and site plans. The city approved this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city’s comprehensive plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.

3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval of the conditional use permit is subject to the following conditions:

1. Exterior storage is limited to four landscape bins (8 feet wide x 8 feet deep x 6 feet high in size). Storage within the bins is limited to landscape goods or materials such as rock, mulch, sand, woodchips, etc.
2. The four landscape bins must be placed on the southeast side of the lot and must be screened from Atlantic Street with landscaping.
3. There shall be no noise-making business activity conducted in the lot, or made by vehicles entering or leaving the lot, between 7 p.m. and 7 a.m., Monday through Saturday, or all day Sunday as required by code.
4. The conditional use permit shall be reviewed by the city council in one year.

Seconded by Councilmember Juenemann

Ayes-All

Councilmember Rossbach moved to approve the plans (grading, utility, and landscape plans date-stamped November 18, 2003) FOR A 3,264 SQUARE FOOT METAL BUILDING AT 1949 Atlantic Street with following conditions:

- a. Repeat this review in two years if the city has not issued a building permit for this project.
- b. Provide the following for city staff approval before the city issues a grading or building permit:

- 1) A revised grading and drainage plan that addresses all engineering conditions as outlined in the January 5, 2004, engineering review and includes that the entire parking lot and driveway be paved. This plan must be approved by the city engineer prior to issuance of a grading permit.
- 2) A revised utility plan, subject to the city engineer's approval. The applicants must sign a developer's agreement with the City of Maplewood to ensure proper extension of city sewer and water to the site.
- 3) A revised site plan showing the following:
 - a) The parking lot layout including the location of at least four striped parking spaces, with one of those spaces handicap accessible as required by the Americans with Disabilities Act.
 - b) The driveway with a width of at least 20 feet is paved between the street and the parking lot. Any gate along this driveway must also open to a 20-foot width.
 - c) The location of four landscape bins a maximum size of 8 feet wide x 8 feet deep x 6 feet high.
- 4) Revised elevations showing one exterior faucet located on the building, the proposed landscape bins to be constructed of concrete block, painted to match the building, and the southern chain-link fence with beige colored slats to match the building which creates an 80 percent opaque screen.
- 5) Building samples of metal panels, standing seam roof, trim, doors, wainscot, and fence slats.
- 6) A revised landscape plan that shows the following:
 - a) Replacement of gravel on the north side of the building with grass or native plantings.
 - b) Replacement of gravel on the west and south side of the building with landscaping rock three feet out from the building and sod used to cover the remaining ground.
 - c) An infiltration basin/rainwater garden planting plan showing an adequate number of native plantings to address infiltration needs as required by the city's engineering department.
- 7) The requirement for underground irrigation is waived if the applicants sign an agreement with the City of Maplewood stating that the owners will hand-water all landscaping, and any required landscape material that dies will be replaced.
- 8) A revised photometric plan showing the freestanding lights not to exceed 25 feet in height, including the base, and the light illumination from any outdoor light not to exceed .4 foot candles at all property lines.

- 9) If trash is to be stored outside of the building, plans for a trash-dumpster enclosure is required. The enclosure must have gates that are 100 percent opaque, and the materials and colors of the enclosure shall be compatible with those of the metal building.
 - 10) A letter of credit or cash escrow for all required exterior improvements. The amount shall be 150 percent of the cost of the work.
- c. Install all required exterior improvements including paving and striping the parking lot, installation of landscaping, installation of beige fence slats, installation of outdoor lighting, etc., before occupying the building.
 - d. If any required work is not done, the city may allow temporary occupancy if:
 - 1) The city determines that the work is not essential to the public health, safety or welfare.
 - 2) The above-required letter of credit or cash escrow is held by the City of Maplewood for all required exterior improvements. The owner or contractor shall complete any unfinished exterior improvements by June 1 if occupancy of the building is in the fall or winter, or within six weeks of occupancy of the building if occupancy is in the spring or summer.
 - e. All work shall follow the approved plans. The director of community development may approve minor changes.

Seconded by Councilmember Koppen

Ayes-All



City of Maplewood
Attn: Michael Martin

Re: 1949 Atlantic Street

To whom it may concern;

This letter is intended to request a waiver for the CUP currently in place for the property located at 1949 Atlantic Street.

I, Andrew McNattin, have owned the property at 1949 Atlantic Street for approximately three years. During that time I have made efforts to satisfy the CUP involving paving the lot at this property but have been unsuccessful in doing so.

During the time that I have owned the property located at 1949 Atlantic I have observed significant changes to the area surrounding this location:

- The bowling alley which long occupied a large parcel immediately east of my location has vacated and the building and lot are currently for sale.
- Work was completed along Frost to include extensive landscaping along with a newly erected retirement community.
- The area directly south of my location has been transformed to create the Gladstone Savanna to include walking paths and native plants.
- Work on Highway 36 to the north has significantly improved access to English street and facilitated easier access to the area surrounding my property.

These items of change along with continual improvements along the Gateway and Bruce Vento Trails have led me to request this waiver for the CUP attached to my property.

I fully understand why a requirement to pave the lot would have been put in place when the structure was approved for this property. The improvement would seem logical with a newly divided lot and approval for a permanent building. This was however completed long ago and would seem to be unnecessary with what appears to be imminent changes to the area as a whole.

(P) 651-235-9971 (F) 651-490-3160
(E-MAIL) INFO@HOMEMASTERSLLC.COM



The City of Maplewood Gladstone Project does not include in its master plan, a business or structure such as mine to operate in its current location. I understand that should the Gladstone Project progress further I will likely need to relocate my business. With so many indicators in the past three years alone that the city's vision for this area may be coming to fruition, it seems that the additional expense, which is not insignificant, to satisfy the CUP for paving the lot could be waived or postponed.

I have attached two proposals that clearly demonstrate a large pricing gap in options to satisfy the paving requirement. As I stated in my previous request, the cost for me to operate my business in a larger structure has not come easily or without financial strain. My business operations are not equipped to easily handle such a large financial burden without repercussions internally. This is not to say that is the Council's problem, but rather to point out that we are still adjusting to the increased operating expenses associated with business expansion in our current location.

I have appreciated the Council's willingness to work with me in the past and hope that it will again find my request reasonable.

Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Andrew McNattin".

Andrew McNattin
Homemasters, LLC.
andrew@homemastersllc.com

T. A. SCHIFSKY & SONS, INC

2370 E. Highway 36 • North St. Paul, Minnesota 55109-2996

Bituminous Driveways • Street Surfacing

Hot Mix • Gravel • Crushed Rock

Tennis Courts

66, Attachment 5

651-777-1313

651-777-1314

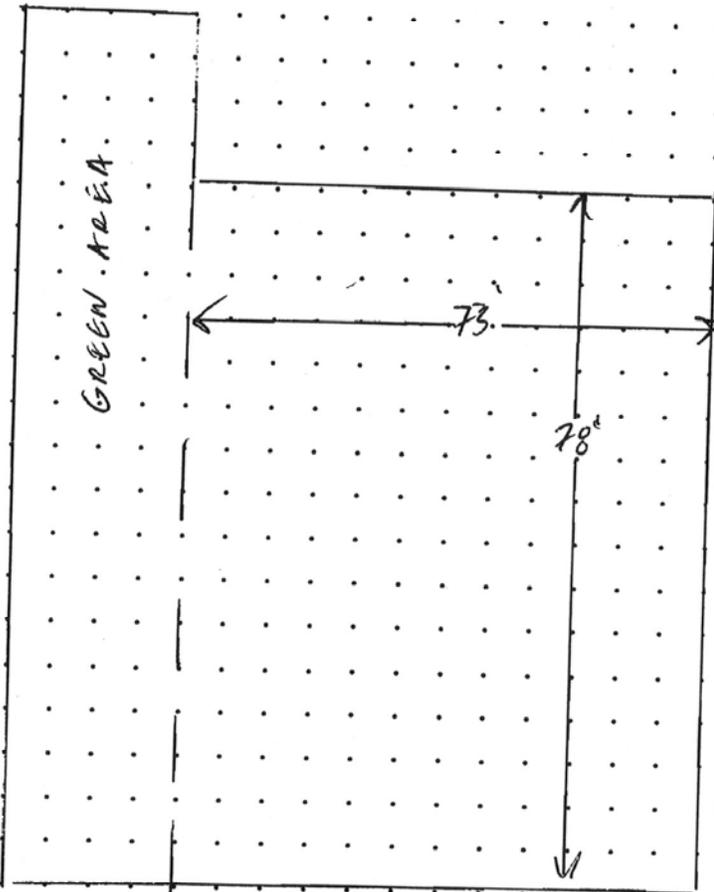
PROPOSAL SUBMITTED TO:

Name HOMEMASTERS LLC
 Address 1949 ATLANTIC ST
MAPLEWOOD, MN 55109

Phone 235-9977 Date 9-14-13
 Job Address ANDREW@HOMEMASTERSLLC.COM

We hereby submit specifications and estimates for: PARKING LOT

REMOVE EXCESS FILL ADD CLASS FIVE BASE AS NEEDED. FINE GRADE
TO PROPER DRAIN AND CONTOUR. FURNISH AND INSTALL A 3" COMPACTED
MAT OF 2331 TYPE 3180B, BITUMINOUS.



Andrew Tuesday
10/9

Bid by: Michael

We propose to furnish labor and materials complete with the above specifications for:

\$ 10,000.00

30% DOWN PAYMENT REQUIRED

BALANCE DUE IN FULL UPON COMPLETION

1% per month charge on past due accounts.

CONTRACTOR'S GUARANTEE

We guarantee all material used in this contract to be as specified above and the entire job to be done in a neat, workmanlike manner. Any variations from plan or alterations requiring extra labor or material will be performed only upon written order and billed in addition to the sum covered by this contract.

ACCEPTANCE OF PROPOSAL

Signed _____

Date _____

This bid is good for 30 days.

We accept Master Card, VISA, Discover and American Express. There will be a 4% service charge.

Proposal



Asphalt & Concrete Today
Asphalt Specialties Co.

G6, Attachment 5
547 West County Road E
Shoreview, MN 55126

phone 651-484-1696 • fax 651-484-8063

Serving the Twin Cities Metro Area since 1979

PROPOSAL SUBMITTED TO <i>Andrew McMartin</i>		MAP CO-ORDINATES	DATE <i>10-9-15</i>
STREET <i>1949 Atlantic St</i>		E-MAIL	
CITY, STATE AND ZIP CODE <i>Madelwood</i>		JOB LOCATION	
PHONE <i>651-235-9971</i>	JOB PHONE	STATE ID NUMBER CR005132 LICENSED & BONDED TO \$10,000	WEATHER PERMITTING START JOB WEEK OF

We hereby submit specifications and estimate.

8,800
 Shape existing base and pave 3" of MV3

Price \$18,100

Shape existing base and pave 2" of MV3

Price \$15,550

Base and compact 2" and pave 3" of MV3

Price 19,850

THINGS TO CONSIDER:	ACT	OTHERS
DEPTH OF BASE		
BASE MATERIAL		
THICKNESS OF ASPHALT		
TYPE OF ASPHALT		
WARRANTY		

Payment to be made as follows: *Half down, Half upon completion*

We Propose hereby to furnish material and labor, complete with above specifications, for the sum of

Price \$

Unforeseen conditions may result in additional charges.

PLUS ANY REQUIRED PERMIT FEES

Down Payment \$

Past due accounts – add \$10.00 per week, collection fee

Balance Due \$

All material is guaranteed to be as specified. All work is to be completed in a workmanship-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. A.C.T. Asphalt Specialties is fully covered by Workmans' Compensation and General Liability Insurance.

Authorized Signature *M M*

Subject to Office Approval _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Date of acceptance: _____

Signature _____

Signature _____

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Michael Martin, AICP, Planner
Melinda Coleman, Assistant City Manager

DATE: January 21, 2014

SUBJECT: Approval of a Conditional Use Permit Review, Commercial Truck Parking and Storage, 1003 Century Avenue North

Introduction

The conditional use permit (CUP) to park and store a commercial truck at 1003 Century Avenue North is due for review. The city code requires a conditional use permit to keep a heavy commercial vehicle (more than one ton) on a residential property.

Background

On November 26, 2007, the city council approved a CUP for 1003 Century Avenue North to keep a heavy commercial vehicle (more than one ton) on a residential property. This CUP contains seven conditions of approval, including reviewing the permit in one year.

On January 26, 2009, the city council reviewed this permit and approved it for five years.

Discussion

The city regulates the keeping of commercial vehicles in residential areas to help insure that residential properties stay residential in use and in character. Keeping commercial trucks and other commercial equipment in a residential area could create a disturbance or could change the character of the neighborhood. Section 44-102 of the city code lists the potential conditional uses for property owners to have in the R-1 (single dwelling) residential district.

Specifically, Section 44-102(1) states “the storage or parking of heavy commercial vehicles or commercial equipment or more than one light commercial vehicle on a residential property as follows:

- a. The storage or parking is subject to the approval of the city council and subject to the following standards:
 1. The owner or operator of the vehicle or commercial equipment must reside on the property.
 2. The vehicle or commercial equipment shall be parked in an enclosed structure or on a driveway that meets the applicable zoning district requirements.

3. Noise from idling the engine shall not exceed the L50 standards provided for in state statutes. The owner or operator shall not let the vehicle's engine idle for more than 30 minutes in any one-hour period. In no circumstances may the owner or operator run or let the engine idle for more than two periods, lasting 30 minutes each, in one 24 hour period."

Staff has not heard of any concerns from any neighbors concerning this CUP since it was originally issued in November of 2007. In addition, staff made a site visit to ensure that the conditions of approval were being met and found no problems. As long as the owner continues to keep and operate the truck in a respectful and peaceful manner, staff does not foresee any problems. Staff recommends reviewing this permit again only if a problem arises or if changes are proposed.

Budget Impact

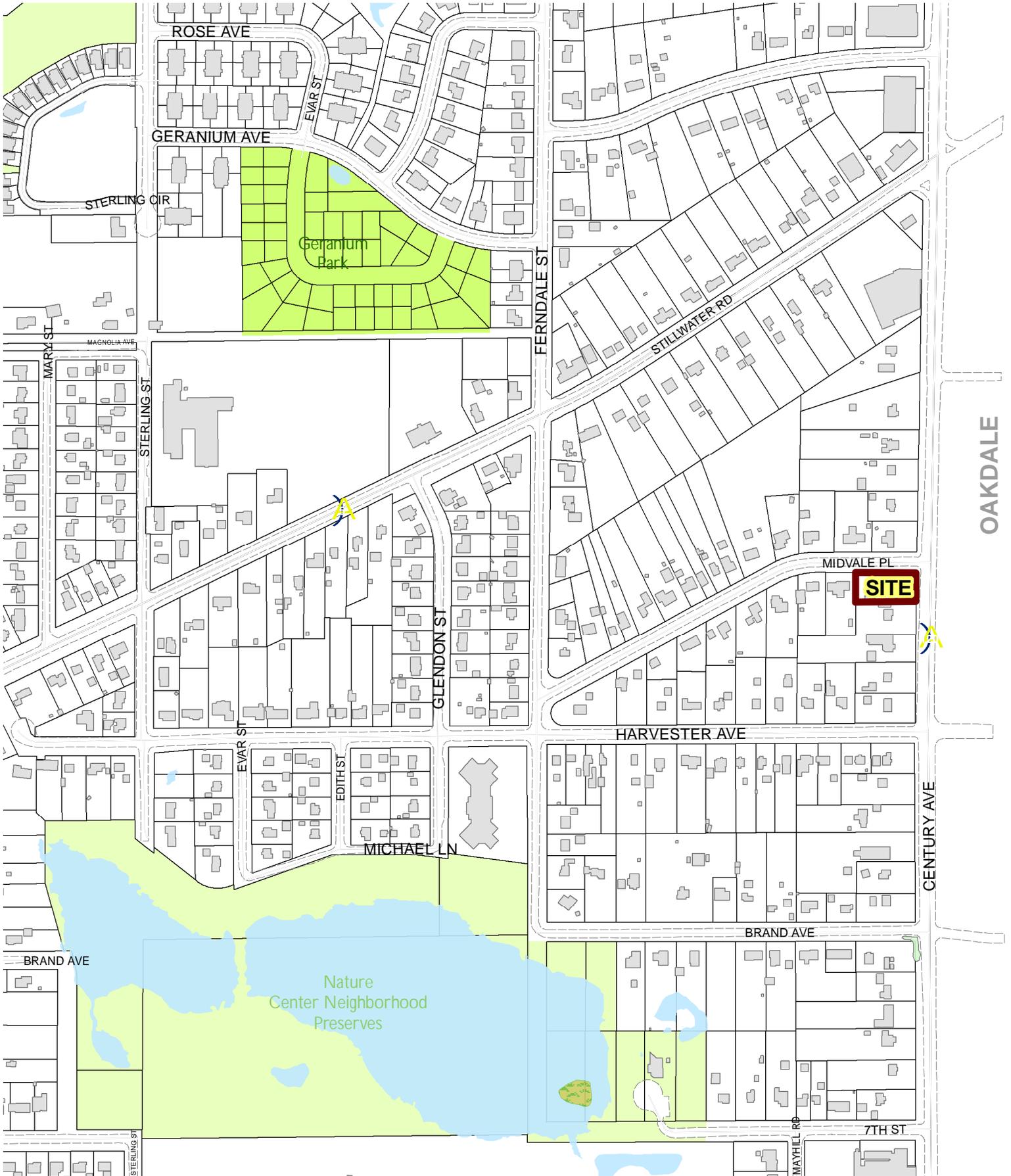
None.

Recommendation

Review the permit for 1003 Century Avenue North again only if a problem arises or if changes are proposed.

Attachments

1. Location Map
2. Property Line Map
3. Aerial Photo
4. Approved Site Plan
5. November 26, 2007 City Council Minutes



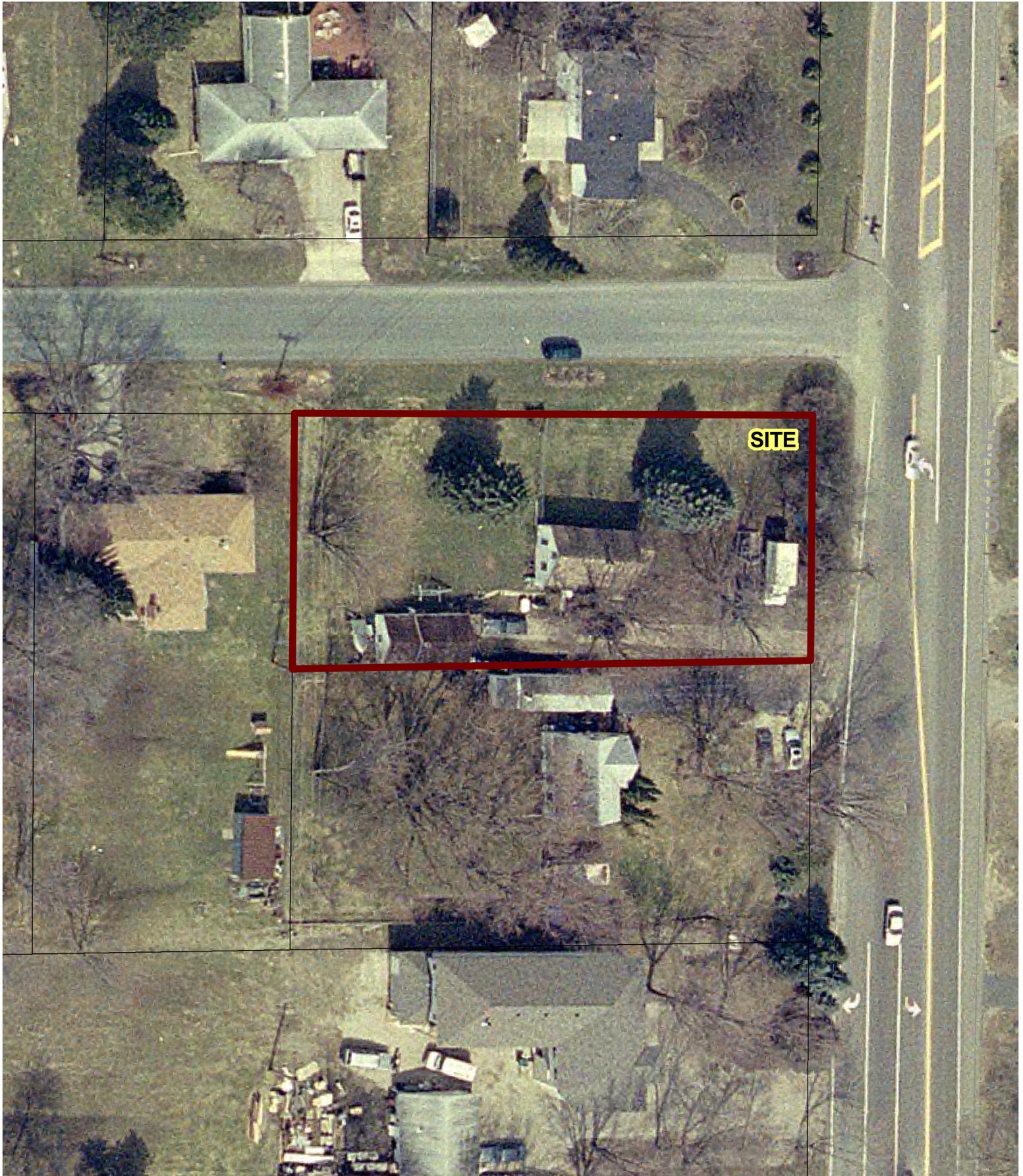
Location Map

1003 Century Ave N

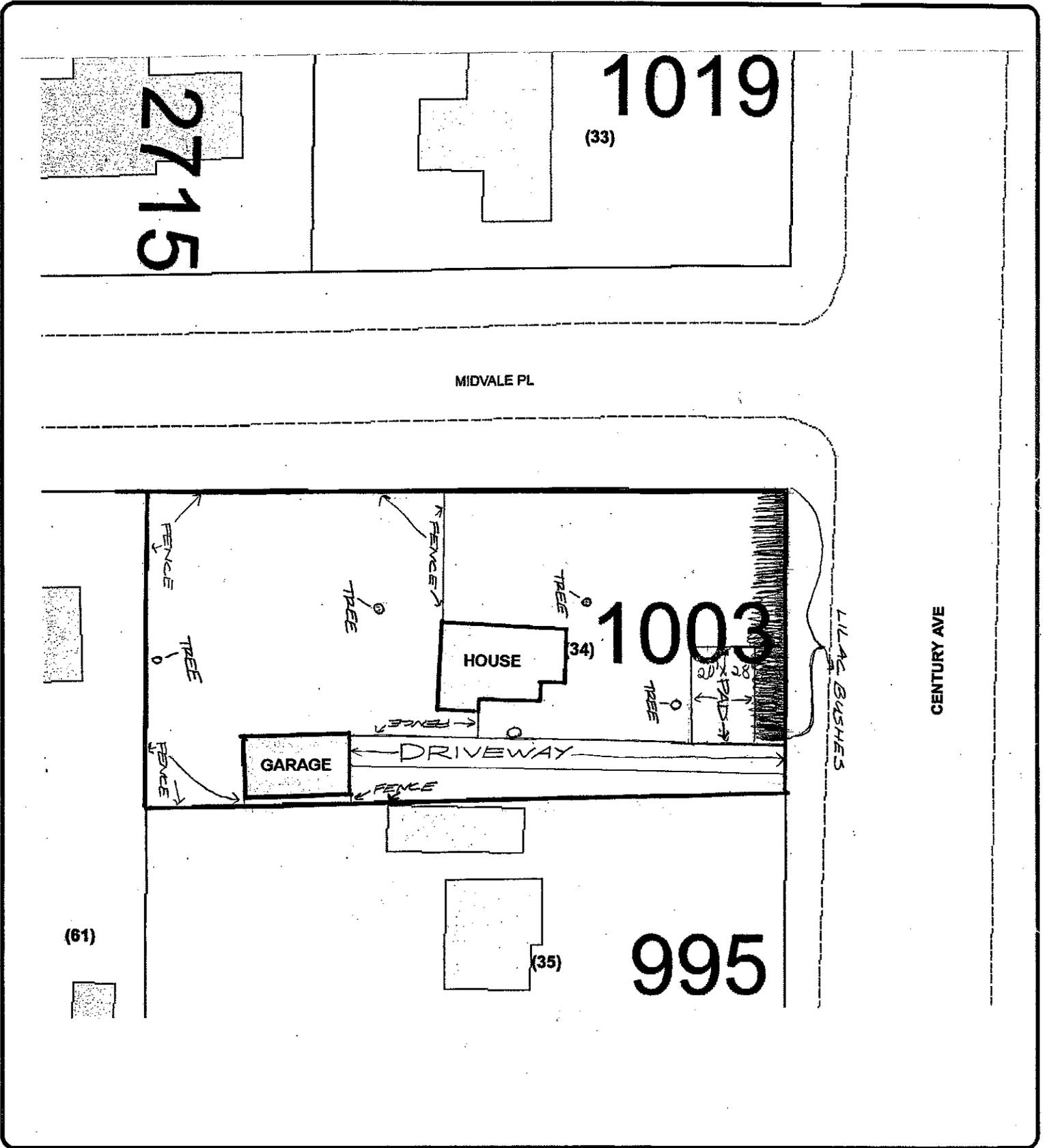


Address Map

1003 Century Ave N



Aerial Photo
1003 Century Ave N
5



SITE PLAN



**MINUTES
MAPLEWOOD CITY COUNCIL**

7:00 p.m., Monday, November 26, 2007
Council Chambers, City Hall
Meeting No. 20

L. NEW BUSINESS

4. Conditional Use Permit – Commercial Truck Parking – 1003 Century Avenue North

- a. Planner, Ken Roberts presented the report.
- b. Joe Boeser, 3054 Hazelwood Street, Maplewood, Planning Commissioner, addressed the council and gave the planning commission report.
- c. Thomas Tachney, 1003 Century Avenue North, Maplewood, addressed the council.

Councilmember Hjelle moved to approve the resolution which approves a conditional use permit for Mr. Thomas Tachney to store or park one heavy commercial vehicle (one enclosed delivery truck) on the property at 1003 Century Avenue North. **Changing condition 6. from a 6 month review to 1 (one) year and that the property owner shall maintain the vegetative screening along Century Avenue.**

RESOLUTION 07-11-201

**CONDITIONAL USE PERMIT HEAVY COMMERCIAL
VEHICLE STORAGE AND PARKING**

WHEREAS, Mr. Thomas Tachney is requesting that Maplewood approve a conditional use permit (CUP) to store a heavy commercial vehicle (one enclosed delivery truck) on the property he owns at 1003 Century Avenue North.

WHEREAS, this permit applies to the property at 1003 Century Avenue North. The legal description is:

Midvale Acres, the east one-half of Lot 1, Block 2 (PIN 25-29-22-14-0034)

WHEREAS, the history of this conditional use permit is as follows:

1. On November 5, 2007, the planning commission held a public hearing to review this request. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered reports and recommendations of the city staff. The planning commission did not make a recommendation about the proposed permit to the city council.

2. The city council reviewed this proposal and considered the planning commission's review and action on November 26, 2007. The council gave everyone at the meeting a chance to speak and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approves the above-described conditional use permit based on the building and site plans. The city approves this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The owner or operator of the truck doing the following:
 - a. Residing on the property.
 - b. Parking the truck on the existing driveway or on the gravel parking pad.

- c. Not parking the truck on a public street.
 - d. Maintaining the driveway and parking pad in good condition.
2. The owner or operator shall not let the truck's engine idle for more than thirty (30) minutes in any one (1) hour period. In no circumstances may the owner or operator idle the engine for more than two periods, lasting thirty (30) minutes each, in one twenty-four (24) hour period. There shall not be any engine idling that disturbs the neighbors between 9 p.m. and 7 a.m.
 3. The owner or operator shall not do any maintenance or repair of the truck or commercial equipment on the property.
 4. The owner or operator shall not load or unload the truck on the property or on adjacent properties.
 5. The owner or operator of the truck shall not have any hazardous materials stored in the truck when he has it on the residential property.
 6. The city council shall review this permit in 1 (one) year.
 7. The property owner shall maintain the vegetative screening along Century Avenue.

The Maplewood City Council adopted this resolution on November 26, 2007.

Seconded by Councilmember Juenemann.

Ayes - All

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Michael Martin, AICP, Planner
Melinda Coleman, Assistant City Manager

DATE: January 21, 2014

SUBJECT: Approval of a Resolution of Support for Ramsey County's Request for TCAAP Road Improvements at 35W/Highway 96 and 35W/County Road H

Introduction

The City of Arden Hills has partnered with Ramsey County to best determine future land uses for the 430 acres of the Twin Cities Army Ammunition Plant (TCAAP) site, which has been purchased by the county from the United States Government for pollution remediation and redevelopment purposes.

Background

Ramsey County of requesting \$35 million from State of Minnesota funds for improvements to the interchanges at I-35W/CSAH 96, I-35/County Road H and a new intersection at Highway 96 and interior spine road on the TCAAP site. This transportation corridor already supports more than 37,000 jobs, making it a major economic engine for the East Metro and the proposed improvements will benefit commuters throughout the region. Attached to this report is a resolution, which will demonstrate Maplewood's support of using state monies for this important transportation project.

Budget Impact

None.

Recommendation

Approve the attached resolution of support for Ramsey County's Request for TCAAP Road Improvements at 35W/Highway 96 and 35W/County Road H.

Attachments

1. Resolution of Support

**RESOLUTION OF SUPPORT FOR RAMSEY COUNTY'S
REQUEST FOR TCAAP ROAD IMPROVEMENTS AT 35W/HIGHWAY 96 AND 35W/COUNTY
ROAD H**

WHEREAS, 430 acres of the Twin Cities Army Ammunition Plant (TCAAP) site have been purchased by Ramsey County from the United States Government for pollution remediation and redevelopment ; and

WHEREAS, The City of Arden Hills has partnered with Ramsey County to best determine future land uses that will serve residents of the City and region well into the future, and

WHEREAS, Redevelopment of this site will build new tax base, create living wage jobs, and meet regional housing goals; and

WHEREAS, To assure the development of this site in a timely manner, \$35 million is needed from State funds for improvements to the interchanges at I-35W/CSAH 96, I-35/County Road H and a new intersection at Highway 96 and interior spine road on the TCAAP site, and

WHEREAS, the bridge at 35W/Hwy. 96, and the Interchange/Bridge at 35W and County Road H are slated for maintenance in the 2015 and 2016 MnDOT capital improvement plan, and

WHEREAS, These improvements will benefit the cities of Arden Hills, Moundsvie, Shoreview, New Brighton as well as large and small employers in the burgeoning "medical alley" corridor in the vicinity of 35W and 694, and

WHEREAS, the 694/35W Corridor already supports more than 37,000 jobs, making it a major economic engine for the East Metro, and

WHEREAS, these improvements will benefit commuters throughout the region, Now Therefore, Be it

RESOLVED, The City of Maplewood supports these important roadway improvements and urges our legislative and state leaders to support Ramsey County's request for \$35 million for the important capacity and safety improvements to these two interchanges.

The Maplewood City Council _____ this resolution on January 27, 2014.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, City Engineer/Director of Public Works

DATE: January 21, 2014

SUBJECT: Approval of Resolution Supporting Washington County Request for State Bond Funds for Gateway Corridor Project

Introduction

The council will consider approving a resolution of support for Washington County's request for State Bond Funds for the Gateway Corridor Project.

Discussion

The Gateway Corridor Commission was established in March of 2009 to address transportation needs in the I-94 Corridor. The City of Maplewood is an active member of the commission.

The Commission has finalized an Alternatives Analysis (AA) that preliminarily examined mode, ridership, alignment, and costs for a future transitway generally following the I-94 corridor. The next step in the development of this transitway will be the completion of a Draft Environmental Impact Statement (Draft EIS) which began in 2013.

A locally preferred alternative (LPA) will be officially adopted as part of the Draft EIS process. Washington County and Ramsey County Regional Railroad Authorities have committed to fully fund the DEIS. Additional resources will be needed to advance the transitway through preliminary engineering and construction. Washington County is requesting \$5,000,000 in state bond funds for preliminary engineering work following the selection of the locally preferred alternative for the Gateway Corridor.

Budget Impact

No budget impacts to the City.

Recommendation

It is recommended that the council adopt the attached Resolution Supporting the Washington County Request of \$5,000,000 in State Bond Funds for the Gateway Corridor.

Attachment

1. Resolution

RESOLUTION SUPPORTING THE WASHINGTON COUNTY REQUEST FOR \$5,000,000 IN STATE BOND FUNDS FOR THE GATEWAY CORRIDOR

WHEREAS, the Gateway Corridor Commission (Commission) was established in March of 2009 to address transportation needs in the I-94 Corridor; and

WHEREAS, the City of Maplewood is an active Member on the Commission; and

WHEREAS, the Gateway Corridor is the principal east/west transportation route through Ramsey and Washington Counties connecting St. Paul to the eastern metropolitan area; and

WHEREAS, the Gateway Corridor is an identified Regional Transitway; and

WHEREAS, the Gateway Corridor is experiencing robust employment and population growth; and

WHEREAS, the Gateway Corridor connects the eastern metropolitan area to the region's transit system via Union Depot and will provide economic development opportunities and is a critical link for employees commuting to their workplace; and

WHEREAS, the Commission has finalized an Alternatives Analysis (AA) that preliminarily examined mode, ridership, alignment, and costs for a future transitway generally following the I-94 corridor; and

WHEREAS, the next step in the development of this transitway will be the completion of a Draft Environmental Impact Statement (Draft EIS) which began in 2013; and

WHEREAS, a locally preferred alternative (LPA) will be officially adopted as part of the Draft EIS process; and

WHEREAS, Washington County and Ramsey County Regional Railroad Authorities have committed to fully fund the DEIS; and

WHEREAS, additional resources will be needed to advance the transitway through preliminary engineering and construction; and

WHEREAS, Washington County is requesting \$5,000,000 in state bond funds for preliminary engineering work following the selection of the locally preferred alternative for the Gateway Corridor; and

WHEREAS, the City of Maplewood recognizes that the \$5,000,000 is a down payment on the State's overall investment in the Gateway Corridor.

NOW THEREFORE, BE IT RESOLVED, that the City of Maplewood hereby supports Washington County's request for the State of Minnesota to provide \$5,000,000 in state bond funds to Washington County for preliminary engineering work post the locally preferred alternative decision and/or New Starts submittal application preparation for the Gateway Corridor, based on the recommendations from the AA study and Draft EIS.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, Public Works Director/City Engineer
Scott Schultz, Fleet Superintendent

DATE: January 17, 2014

SUBJECT: Approval of Purchase of Cushman Turf Truckster

Introduction

The 1996 Turf Truckster is in need of replacement. Council approval is requested to move forward with this purchase.

Discussion

The Turf Truckster is used daily in the Park Maintenance division from April through October. This machine has multiple uses, but its primary function is for ball field maintenance.

Budget Impact

Under the Fleet Capital Improvement Plan, the 1996 Truckster is not scheduled to be replaced for another three years. However, it currently requires \$5,700.00 in repair work to remain viable. It would not be cost effective to repair the machine for nearly 30% of the cost of a new machine. The fleet management fund can absorb this cost, as staff is not planning to backfill this equipment purchase that was slotted for the 2017 Fleet Capital Improvement Plan.

Following is the cost for the replacement including delivery and training:

Cushman Turf Truckster – 24.8 hp Kubota	\$19,790.00	TOTAL
---	--------------------	-------

Recommendation

It is recommended that the city council approve the purchase of the Cushman Turf Truckster from TurfWerks under the Municipal Bid Assist program (MN State Contract #62405). The total cost including delivery and training is **\$19,790.00**.

Attachment

1. TurfWerks Quote

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Steve Lukin, Fire Chief

DATE: January 14, 2014

SUBJECT: Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, East Metro Public Safety Training Center, Bid Package 5, City Project 09-09

Introduction

The council will consider approving the attached resolution directing the modification of the existing construction contract for Bid Package 5 for the East Metro Public Safety Training Center, City Project 09-09.

Background

On July 8, 2013, the council awarded Weber Construction Company a construction contract for the burn and tower buildings at the East Metro site in the amount of \$1,518,000.00. There have been no change orders to the contract to date.

Discussion

The modifications include extending and modifying a footing to accommodate the tower structure and additional sand backfill around the buildings to protect the foundation concrete work.

The change order costs are summarized below:

Change Order #1		Unit	Amount
Item PR#1	Extend Footing	LS	2,580.82
Item PR#2	Additional Sand Backfill	LS	4,183.83
Item PR#3	Modify Footing	LS	815.85
Net Project Cost Increase			\$7,850.50

Approval of Change Order No. 1 will increase the project construction contract amount by \$7,850.50 from \$1,518,000.00 to \$1,525,580.50.

Budget Impact

No adjustments to the approved project budget are needed at this time.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, for the East Metro Public Safety Training Center, Bid Package 5, City Project 09-09.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 1
2. Change Order 1

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 09-09, BID PACKAGE 5, CHANGE ORDER NO. 1**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-09, East Metro Public Safety Training Center Phase I Bid Package 5 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-09, Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 1 which is an increase of \$7,580.50

The revised contract amount is \$1,525,580.50.

Adopted by the Maplewood City Council on this 27th day of January 2014.

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Change Order

PROJECT <i>(Name and address):</i> East Metro Public Safety Training Center 34th St. & Century Ave. N. Maplewood, MN	CHANGE ORDER NUMBER: 001 DATE: December 5, 2013	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Weber, Inc. 110 Franklin Center 2497 7th Avenue East North St. Paul, MN 55109	ARCHITECT'S PROJECT NUMBER: Maple 117956 CONTRACT DATE: August 26, 2013 CONTRACT FOR: General Construction	

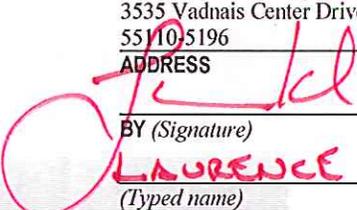
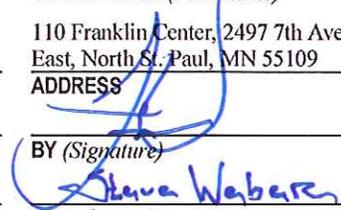
THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
 Provide revised footings as shown in PR #1 and PR#3. (\$2,580.82 and \$815.85)
 Provide additional sand backfill as described in PR #2, items #1 and #3. Item #2 not provided at this time. (\$4,183.83) Unit price for additional sand backfill if required accepted at \$16.10/cubic yard.
 See attached Proposal Requests and associated pricing.

The original Contract Sum was	\$ 1,518,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,518,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,580.50
The new Contract Sum including this Change Order will be	\$ 1,525,580.50

The Contract Time will be increased by Zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>S.E.H. Inc.</u> ARCHITECT <i>(Firm name)</i>	<u>Weber, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>City of Maplewood</u> OWNER <i>(Firm name)</i>
<u>3535 Vadnais Center Drive, St. Paul MN 55105196</u> ADDRESS	<u>110 Franklin Center, 2497 7th Avenue East, North St. Paul, MN 55109</u> ADDRESS	<u>City Hall, 1830 County Road B East, Maplewood MN 55109</u> ADDRESS
 BY <i>(Signature)</i> <u>LAURENCE KOZL</u> <i>(Typed name)</i>	 BY <i>(Signature)</i> <u>Diana Wabara</u> <i>(Typed name)</i>	 BY <i>(Signature)</i> <i>(Typed name)</i>
<u>12.5.13</u> DATE	<u>12-9-13</u> DATE	 DATE

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User Notes:

(1701334096)


AIA® Document G709™ – 2001
Work Changes Proposal Request

PROJECT (Name and address):
East Metro Public Safety Training
Center
34th St. & Century Ave. N.
Maplewood, MN

PROPOSAL REQUEST NUMBER: 001

OWNER:

ARCHITECT:

CONSULTANT:

CONTRACTOR:

FIELD:

OTHER:

DATE OF ISSUANCE: October 17, 2013

OWNER (Name and address):
City of Maplewood
City Hall
1830 County Road B East
Maplewood MN 55109

CONTRACT FOR: General Construction

CONTRACT DATE: August 26, 2013

FROM ARCHITECT (Name and address):
S.E.H. Inc.
3535 Vadnais Center Drive
St. Paul MN 55110-5196

ARCHITECT'S PROJECT NUMBER: Maple
117956

TO CONTRACTOR (Name and address):
Weber, Inc.
110 Franklin Center
2497 7th Avenue East
North St. Paul, MN 55109

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Zero (0) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

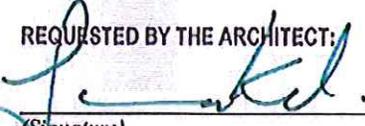
THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION (Insert a written description of the Work):

Sheet S151 - Detail 1: Provide a 24" wide by 12" deep concrete footing with 2 #5's steel reinforcing bars and a concrete foundation wall per Detail 2/S250, at Grid 1.6. Top of footing elevation = 96'-0".

ATTACHMENTS (List attached documents that support description):

REQUESTED BY THE ARCHITECT:


(Signature)

Laurence Koch

(Printed name and title)

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User Notes:

(1666865718)



October 23, 2013

Change Order Request
PR #001

SEH Architects
3535 Vadnais Center Drive
St. Paul, MN 55110-5196

RE: East Metro Public Safety Training Center

DESCRIPTION OF CHANGE

Proposal Request #001

Additional Footing/Concrete Work

	Extend Footing		\$133.00	Semple
	Add Footing/Concrete/Rebar		\$2,110.42	Goebel
	Supervision		\$214.50	Weber
	Subtotal		<u>\$2,457.92</u>	
	Commission	5.00%	\$122.90	
	Total Change		<u>\$2,580.82</u>	

If you have any questions, please call.

Sincerely,

WEBER, INC.

George Sinn

Semple Excavating & Trucking, Inc.
We specialize in all your excavating needs



Proposal Request # 1

Weber Inc.
110 Franklin Center
2497 7th Ave East
North St. Paul, MN 55109
651-770-5350

Project: East Metro Public Safety Training
Location: Maplewood
Bid Date: Friday, October 18, 2013

Bid Items: Extend Footing

Proposal Request # 1 cost is @ \$ 133.00

Any questions, please call Mike Minnaert at 651.772.1449

Any alterations or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above this proposal.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Terms: Net 30 days. All Past due Accounts Will Be Charged a FINANCE CHARGE OF 1.5% Per Month WHICH is an ANNUAL PERCENTAGE RATE OF 18%

Signature: _____

Date: _____

Semple Excavating & Trucking is Certified as a Small and Woman-Owned Business
Semple Excavating & Trucking • 91 Ridder Circle • St. Paul, MN 55107 • phone (651) 772-1449

Goebel Construction Co., Inc.
316 Broadway North
Jordan, MN. 55352

PROPOSAL

Date: 10-22-13

Phone: 952-492-6547 Fax: 952-492-3834 Tom Cell: 612-759-1533
 goebelconstruction@yahoo.com

WEBER, INC

Job Name:	PUBLIC SAFETY TRAINING CENTER		
Job Location:	WAPLEWOOD		
Architect:		Date of Plans:	
Phone:	651-770-5350	Fax:	651-770-5325

WE HEREBY SUBMIT ESTIMATES FOR ALL LABOR AND MATERIALS FOR CONCRETE WORK AS PER PLAN:

ACT. #1 - ADD FOOTING AND Poured wall AT TOWER FOUNDATION. ~~REBAR~~

WF 5" - 12'-1"
 WALL - 12'-0"

FOOTING:	CONCRETE	66.47	C.F.	@	9.00	=	\$ 598.23
	FORMS	24.17	S.F.	@	4.00	=	96.68
	REBAR	208	#	@	1.30	=	270.40
WALL	CONCRETE	40.16	C.F.	@	9.00	=	361.44
	FORMS	119.88	S.F.	@	5.00	=	599.40
	REBAR	141.74	#	@	1.30	=	184.27
TOTAL							\$ 2110.42

MATERIAL IS 40% / LABOR 60%

WE PROPOSE hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of: **dollars \$ 2110**

Payment to be made at the time of completion or within (10) days thereafter. At the end of thirty (30) days from the completion of said work there shall be one and one-half percent (1 1/2%) service charge for each month with said service charge to be calculated at the rate of one percent (1%) of the firm price. IT IS UNDERSTOOD BY THE UNDERSIGNED THAT THIS PROPOSAL IS A LEGAL NOTICE TO OWNER AND THAT THE CONTRACTOR MAY FILE A LIEN AGAINST THE ABOVE DESCRIBED PROPERTY WITHIN NINETY DAYS OF THE COMPLETION IF THE CONTRACTOR IS NOT PAID WITHIN SAID NINETY DAYS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control when to carry fire, tornado, and other necessary insurance.

Authorized Signature: Thomas W. Goebel, Inc.
 Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
 DATE OF ACCEPTANCE _____

Signature _____
 Signature _____


AIA® Document G709™ – 2001
Work Changes Proposal Request

PROJECT (Name and address):
 East Metro Public Safety Training
 Center
 34th St. & Century Ave. N.
 Maplewood, MN

PROPOSAL REQUEST NUMBER: 002

OWNER:

ARCHITECT:

CONSULTANT:

CONTRACTOR:

FIELD:

OTHER:

OWNER (Name and address):
 City of Maplewood
 City Hall
 1830 County Road B East
 Maplewood MN 55109

CONTRACT FOR: General Construction

CONTRACT DATE: August 26, 2013

FROM ARCHITECT (Name and address):
 S.E.H. Inc.
 3535 Vadnais Center Drive
 St. Paul MN 55110-5196

ARCHITECT'S PROJECT NUMBER: Maple
 117956

TO CONTRACTOR (Name and address):
 Weber, Inc.
 110 Franklin Center
 2497 7th Avenue East
 North St. Paul, MN 55109

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Zero (0) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION (Insert a written description of the Work):

- 1) Provide additional sand cushion for below floor slabs to bring to scheduled elevation. This is required due to soil surcharge removal. Civil engineers estimate of 188 cubic yards.
- 2) Provide unit price per cubic yard for providing select granular fill for footing frost protection around the exterior of the burn building and the burn tower. This material is in addition to the material generated from footing excavation which will be placed outside of the buildings. Extend from building out to approximately 20'. (Engineers estimate 200 -600 cu.yards required).
- 3) Provide ramp from top of aggregate stock pile for site access. (Engineers estimate of 2 hours dozer or backhoe work).

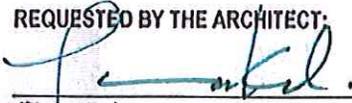
ATTACHMENTS (List attached documents that support description):

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User Notes:

(1669433722)

REQUESTED BY THE ARCHITECT:



(Signature)

Laurence Koch

(Printed name and title)

Semple
Companies, Inc.



Dig It, Move It, Recycle It, It's Semple



Project: EAST METRO
 Subject: SOILS
 Date: 10-16-13 By: Jeff TN
 Checked by: _____ Date: _____
 Sheet No: 1

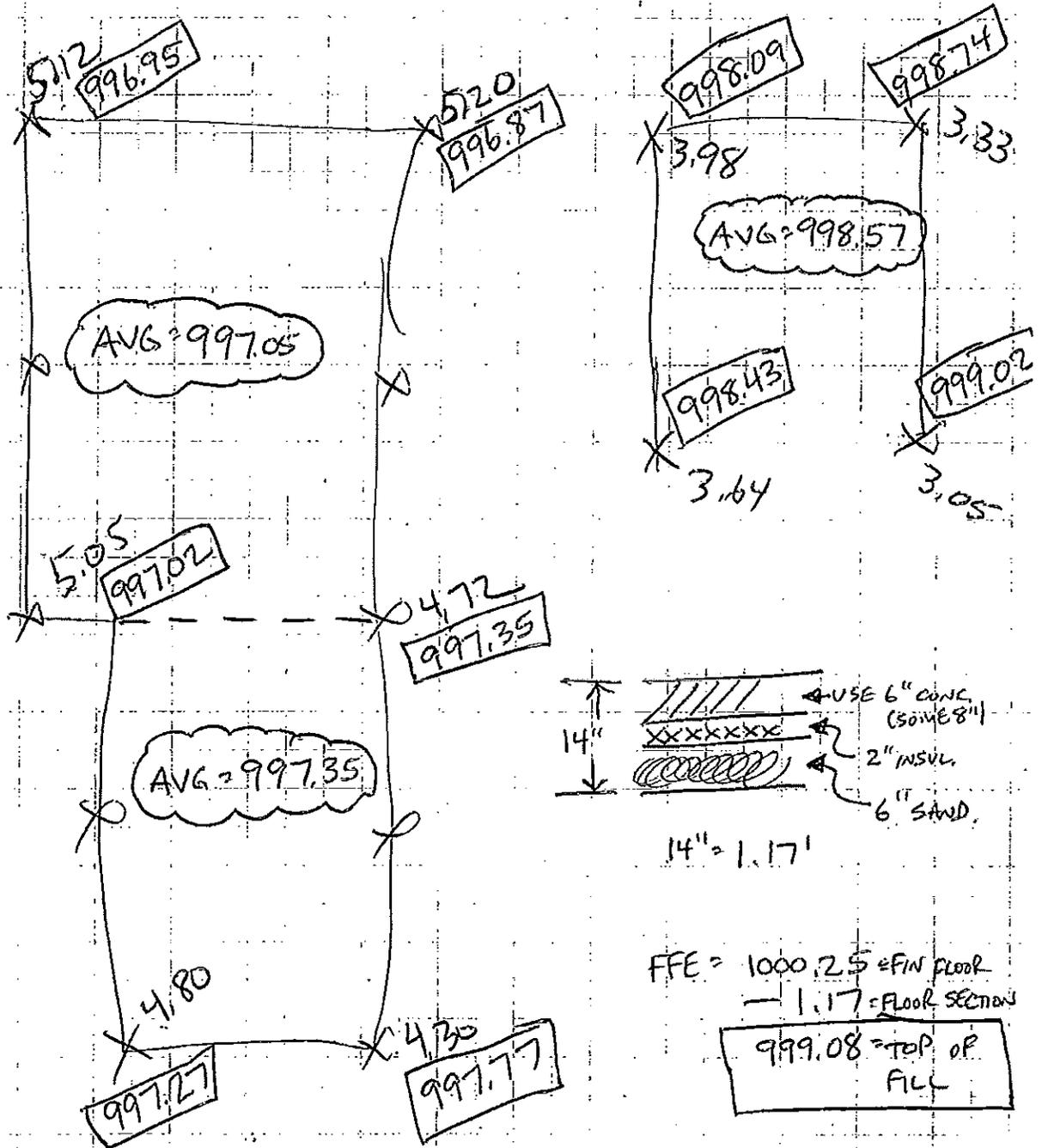
Building Movers
 Excavation
 Structural Demolition
 Trucking

91 Ridder Circle
 St. Paul, MN 55107
 (651) 772-1449 phone
 (651) 222-3831 fax

Concrete & Asphalt Recycling
 On Site Processing

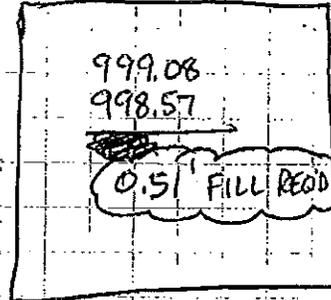
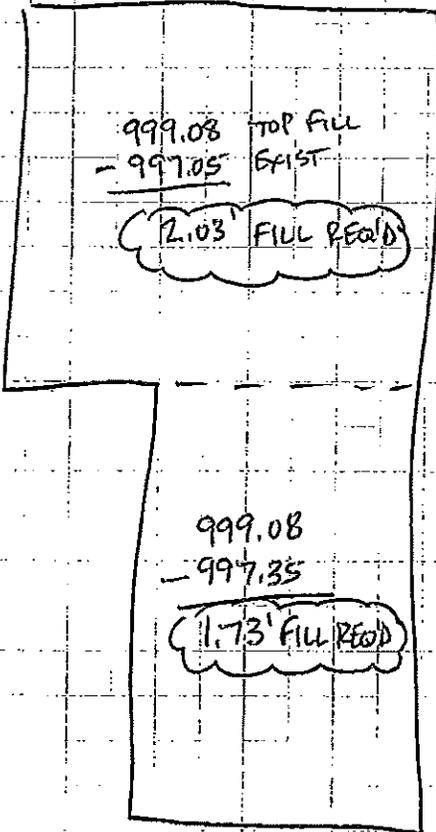
Mike Minnaert - Estimator
 mike.minnaert@semplecompanies.com

HI 1002.07



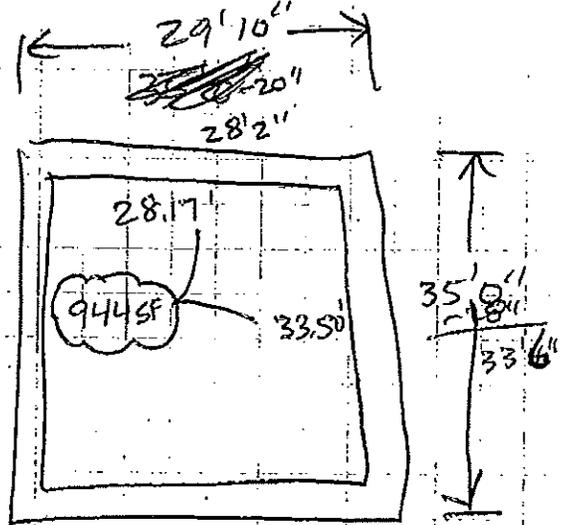
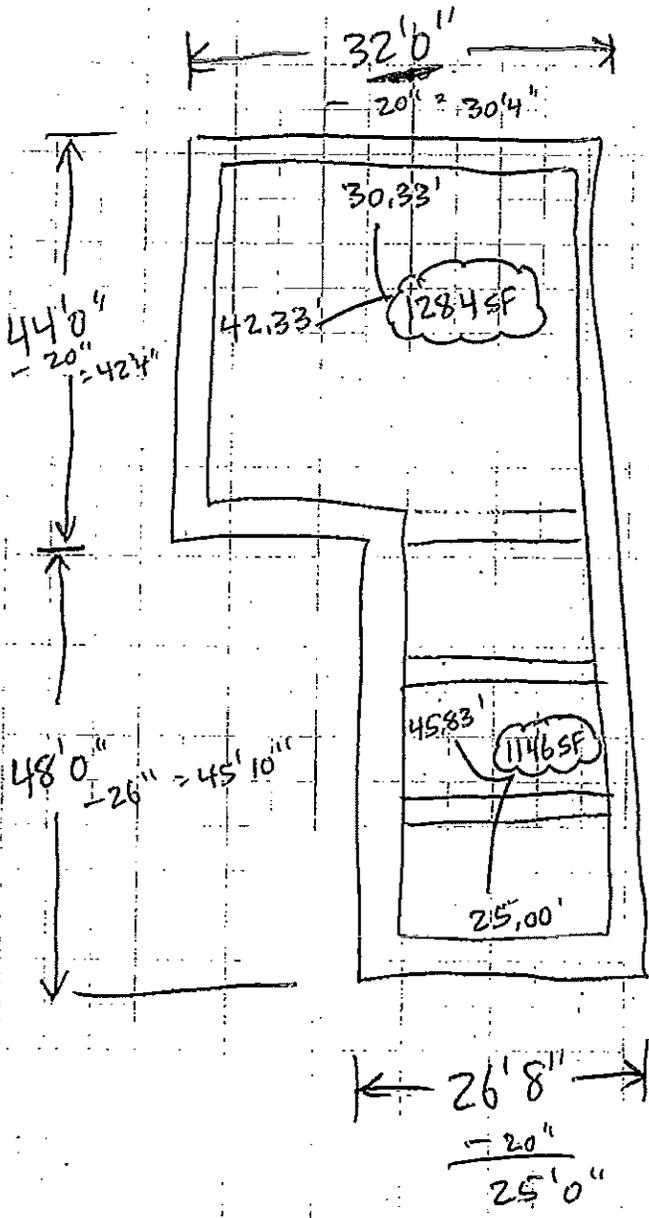


Project: EAST METRO
Subject: SOILS
Date: 10-16-13 By: Jeff Thorne SEH #:
Checked by: _____ Date: _____ Office: _____ File #:
Sheet No: 2 Of: 4



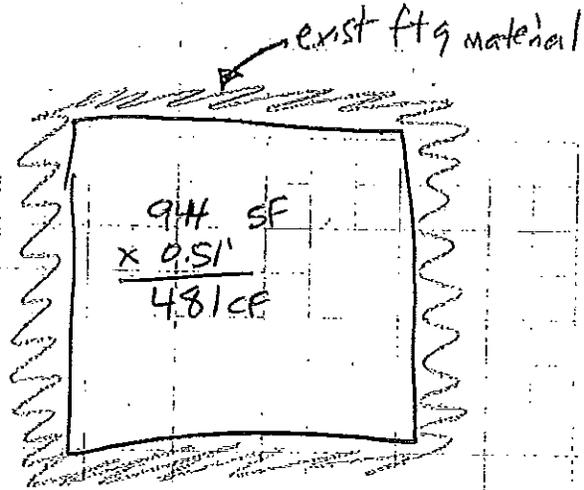
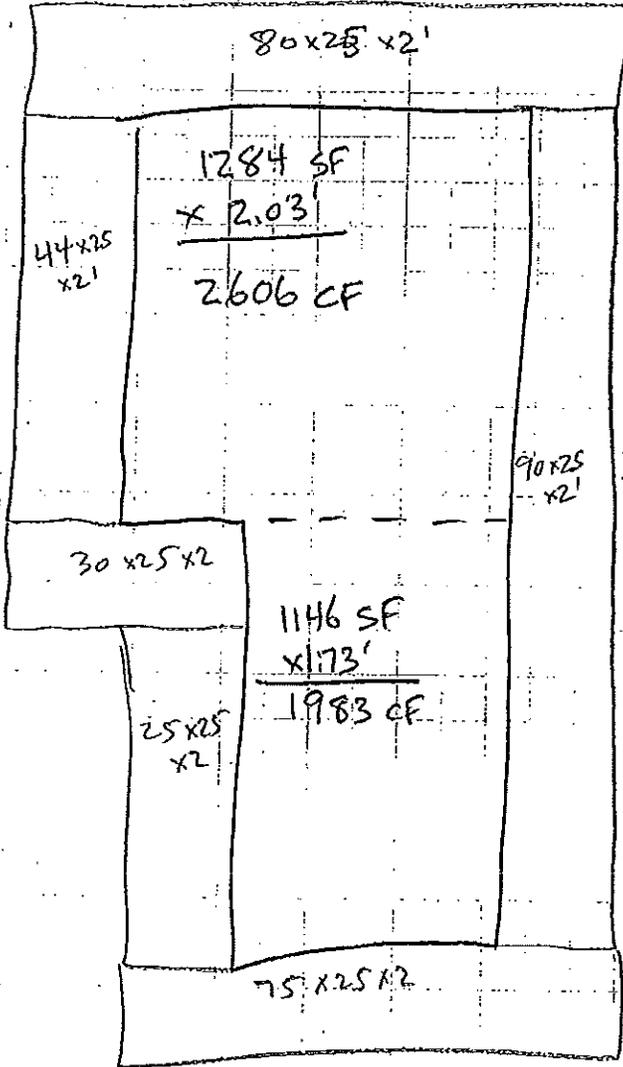


Project: EAST METRO
Subject: SOILS
Date: 10-16-13 By: Jeff Thorne SEH #: _____
Checked by: _____ Date: _____ Office: _____ File #: _____
Sheet No: 3 Of: 4





Project: EAST METRO
 Subject: SOLCS
 Date: 10-16-13 By: Jeff Thorne SEH #:
 Checked by: _____ Date: _____ Office: _____ File #:
 Sheet No: 4 Of: 4



$$\begin{array}{r} 2606 \\ + 1983 \\ + 481 \\ \hline \end{array}$$

5070 CF / 27 = 188 CY

$(80+44+30+25+75+90) \times 2 \div 27$

high est im = $344 \times 2 \times 2.3 \div 27 = 637$ CY - FOOTING EXCAVATION
 $\frac{-100}{537}$ est

USE 400-500 CY



October 29, 2013

Change Order Request
PR #002 - Revised

SEH Architects
3535 Vadnais Center Drive
St. Paul, MN 55110-5196

RE: East Metro Public Safety Training Center

DESCRIPTION OF CHANGE

Proposal Request #002

Additional Excavating Work Required.

Item #1	Provide & Place Sand	\$3,412.60	Simple	
Item#3	Provide & Grade Ramp	\$780.00	Simple	Not req'd
	Supervision	\$572.00	Weber	
Subtotal		\$4,764.60		\$3984.6
Commission	5.00%	\$238.23		\$199.23
Total Change	Items #1 & #3	\$5,002.83		\$4183.83
Item #2	Unit Price Cost	\$16.10	Simple	
	Total confirmed after completion.			

If you have any questions, please call.

Sincerely,

WEBER, INC.

George Sinn

Semple Excavating & Trucking, Inc.
Specialize in all your excavating needs



Proposal Request # 2

*Revised Price
per phone
conversation
10-29-13*

Lc
Bio

1.) Provide & Place Sand in interior of Bldg due to low elevation

Cost for Item # 1 is at \$ 18.20 C.Y. @ 188 C.Y. = \$ 3,412.60

Bid Items: 2.) Import & Place Sand around Exterior of Building to be done on Unit Price per C. Y.

Cost for Item # 2 is @ \$ 14.00 Cubic Yard - Truck Volume + *Unsure # 110.10*

Bid Items: 3.) Grade Ramp from top of aggregate stock pile for site access

Cost for Item # 3 is @ \$ 780.00

Work can be done on a Time & Material Basis

Cat D5 Dozer \$ 145.00 Hr plus Mobilization

Any questions, please call Mike Minnaert at 651.772.1449

Any alterations or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above this proposal.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Terms: Net 30 days. All Past due Accounts Will Be Charged a FINANCE CHARGE OF 1.5% Per Month WHICH is an ANNUAL PERCENTAGE RATE OF 18%

Signature: _____

Date: _____

Semple Excavating & Trucking is Certified as a Small and Woman-Owned Business
Semple Excavating & Trucking • 91 Ridder Circle • St. Paul, MN 55107 • phone (651) 772-1449

AIA Document G709™ – 2001

Work Changes Proposal Request

PROJECT (Name and address):
 East Metro Public Safety Training
 Center
 34th St. & Century Ave. N.
 Maplewood, MN

PROPOSAL REQUEST NUMBER: 003

DATE OF ISSUANCE: October 29, 2013

OWNER (Name and address):
 City of Maplewood
 City Hall
 1830 County Road B East
 Maplewood, MN 55109

CONTRACT FOR: General Construction

CONTRACT DATE: August 26, 2013

OWNER: OWNER
 ARCHITECT: ARCHITECT
 CONSULTANT: CONSULTANT
 CONTRACTOR: CONTRACTOR
 FIELD: FIELD
 OTHER: OTHER

FROM ARCHITECT (Name and address):
 S.E.H. Inc.
 3535 Vadnais Center Drive
 St. Paul MN 55110-5196

ARCHITECT'S PROJECT NUMBER: Maple 117956

TO CONTRACTOR (Name and address):
 Weber, Inc.
 110 Franklin Center
 2497 7th Avenue East
 North St. Paul, MN 55109

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Zero (0) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION (Insert a written description of the Work):

- 1) Burn Tower - Sheet S151 Wall Footing Schedule: Add footing type WFS-4 with a Width of 5'4" and Thickness 1'-0" Reinforcing #5@10" oc EV BOT.
- 2) I/S151: Change footing WFS-4 to WFS-4 along Grid A.3

ATTACHMENTS (List attached documents that support description):

S151

REQUESTED BY THE ARCHITECT:



Lawrence Koeh, Prof. Mgr.
 (Printed name and title)

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November 20, 2013

Change Order Request
PR #003

SEH Architects
3535 Vadnais Center Drive
St. Paul, MN 55110-5196

RE: East Metro Public Safety Training Center

DESCRIPTION OF CHANGE

Proposal Request #003

Revise Footing Schedule

	Change Footings Provide and Place Supervision	\$634.00 Goebel \$143.00 Weber
Subtotal		<u>\$777.00</u>
Commission	5.00%	\$38.85
Total Change		<u>\$815.85</u>

If you have any questions, please call.

Sincerely,

WEBER, INC.

George Sinn

Goebel Construction Co., Inc.
316 Broadway North
Jordan, MN. 55352

PROPOSAL

Date: 11-19-13

Phone: 952-492-6547 Fax: 952-492-3834 Tom Cell: 612-759-1533
 goebelconstruction@yahoo.com

WEBER COS.
 ATTN: GEORGE SIMM

Job Name: ESTIMATE PUBLIC SAFETY TRAINING	
Job Location: WASHINGTON	
Architect:	Date of Plans:
Phone: 612-770-5350	Fax: 651-770-5355

WE HEREBY SUBMIT ESTIMATES FOR ALL LABOR AND MATERIALS FOR CONCRETE WORK AS PER PLAN:

TOWER - PR # 005

CHANGE WF 4" B FOOTING TO WF 5" A :

39'-2" x 8" = 27 cu. CONCRETE PROVIDE AND PLACE @ 9.00 = \$ 243.00

CHANGE RE-BAR FROM #5 @ 12" O.C. LW TO #5 @ 10" O.C. LW.

ADD 2#5 L, #17 #5 SHORT, ADD 2" TO EACH SHORT
 BAR = ADD 208# RE-BAR, PROVIDE AND PLACE

REMOVE AND REPLACE 39'-2" FORMS @ 2.00	C 1.50	=	312.00
		=	79.34
			TOTAL \$ 634.00

WE PROPOSE hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of:
 SIX HUNDRED THIRTY FOUR and ⁰⁰/₁₀₀ dollars 634.00

Payment to be made at the time of completion or within (10) days thereafter. At the end of thirty (30) days from the completion of said work there shall be one and one-half percent (1 1/2%) service charge for each month with said service charge to be calculated at the rate of one percent (1%) of the firm price. IT IS UNDERSTOOD BY THE UNDERSIGNED THAT THIS PROPOSAL IS A LEGAL NOTICE TO OWNER AND THAT THE CONTRACTOR MAY FILE A LIEN AGAINST THE ABOVE DESCRIBED PROPERTY WITHIN NINETY DAYS OF THE COMPLETION IF THE CONTRACTOR IS NOT PAID WITHIN SAID NINETY DAYS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized Signature: Thomas W. Goebel
 Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
 DATE OF ACCEPTANCE _____

Signature _____
 Signature _____

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Steve Lukin, Fire Chief

DATE: January 14, 2014

SUBJECT: Approval of East Metro Public Safety Training Center Phase I Bid Package 1 Improvements, City Project 09-09

- a. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 2
- b. Approval of Resolution Approving Final Payment and Acceptance of Project

Introduction

The council will consider approving the attached Resolutions Directing the Modification of the Existing Construction Contract, Change Order 2 and Approving Final Payment and Acceptance for the East Metro Public Safety Training Center Improvements, Bid Package 1 Improvements, City Project 09-09.

Background

The East Metro Bid Package 1 Improvements included extension of water main to the site and looping the water main from the site to the south and connecting it to existing water main just north of the intersection of Benet Road and Monastery Way. A new sanitary lift station was constructed and the sewer line was extended south along the same alignment as the water main where it connects to the sanitary sewer in the intersection of Benet Road and Monastery Way.

On August 13, 2012, the council awarded Park Construction Company a construction contract for these utility extensions to the East Metro site and improvements within the site in the amount of \$413,945.50. On February 11, 2013, the council approved Change Order No. 1 increasing the contract amount by \$153,942.00 to a new contract amount of \$567,887.50 to correct very poor soils under the sewer and water main extensions.

Discussion

Change Order 2 modifications include requirements from the SPRWS for the use of welded conductivity straps on all DIP joints and additional mobilizations required by the contractor.

St. Paul Regional Water Services Requirements (Addition):

During placement of the water main, SPRWS informed the contractor that they would require welded conductivity straps on all DIP joints on the water main instead of the approved conductivity gaskets.

Additional Mobilizations (Addition):

Park Construction and one of their subcontractors were required to remobilize after easements were obtained to complete final work.

The change order costs are summarized below:

<u>Change Order #2</u>	<u>Unit</u>	<u>Quantity</u>	<u>Amount</u>
Weld Conductivity Straps	LS	1	\$ 2,650.00
Additional Mobilizations	LS	1	\$ 1,340.00
Net Project Cost Increase			\$ 3,990.00

Approval of Change Order No. 2 will increase the project construction contract amount by \$3,990.00 from \$567,887.50 to \$571,877.50. This revised contract amount covers all final punch list items and the project is ready for acceptance and final payment.

Budget Impact

No adjustments to the approved project budget are needed at this time.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 2 and Approving Final Payment and Acceptance of Project for the East Metro Public Safety Training Center Phase 1 Bid Package 1 Improvements, City Project 09-09.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 2
2. Resolution Approving Final Payment and Acceptance of Project
3. Change Order Form
4. Final Pay Application

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 09-09, CHANGE ORDER NO. 2**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-09, East Metro Public Safety Training Center Phase I Bid Package 1 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-09, Change Order No. 2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order No. 2 which is an increase of \$3,990.00.

The revised contract amount is \$571,877.50.

Adopted by the Maplewood City Council on this 27th day of January 2014.

**RESOLUTION
APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT**

WHEREAS, the City Engineer for the City of Maplewood has determined that the East Metro Public Safety Training Center, Phase 1 Bid Package 1 Improvements, City Project 09-09, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that Bid Package 1 for City Project 09-09 is complete and maintenance of these improvements is accepted by the city; and the final construction cost is \$571,877.50. Final payment to Park Construction Company and the release of any retainage or escrow is hereby authorized.

Adopted by the Maplewood City Council on this 27th day of January 2014.

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: East Metro Public Safety Training Center - Phase 1
Bid Package 1 - Sanitary Sewer, Water Main, Lift Station
PROJECT NO.: City Project 09-09
CONTRACTOR: Park Construction Company
CHANGE ORDER NO.: Two (2)
DATE: December 11, 2013

The following changes shall be made in the contract documents:

REVISE CONTRACT AMOUNT DUE TO REQUIREMENT BY SPRWS FOR WELDED CONDUCTIVITY STRAPS ON ALL DIP JOINTS AND ADDITIONAL MOBILIZATIONS DUE TO EASEMENT ACQUISITIONS DELAYS AND ACCESS TO SITE.

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
	Weld Conductivity Straps	LS	1	\$2,650.00	\$2,650.00
	Additional Mobilizations	LS	1	\$1,340.00	\$1,340.00

TOTAL NET CHANGE ORDER NO. 2 **\$3,990.00**

CONTRACT STATUS:

Original Contract:	\$413,945.50
Net Change of Prior Change:	\$153,942.00
Change this Change Order	\$3,990.00
Revised Contract:	\$571,877.50

Recommended By: Short Elliott Hendrickson Inc.

By: *B. C. P. H.*

Date: *1/14/14*

Agreed to By: Park Construction Company

By: *Rusty Veal*

Date: *12/11/13*

Approved By: City of Maplewood

By: _____

Date: _____



Application for Payment
(Unit Price Contract)
No. 3 and Final

Eng. Project No.: MAPLE 117956

Client No.: 09-09

Location: City of Maplewood

Contractor Park Construction Company Contract Date August 12, 2012
1481 81st Ave NE
Minneapolis, MN 55432 Contract Amount \$ 413,945.50

Contract for East Metro Public Safety Training Center, Phase 1 - Utility ImprovementsApplication Date September 24, 2013 For Period Ending 9/9/13

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2021.501	MOBILIZATION	LS	1	1	\$20,500.00	\$20,500.00
2101.501	CLEARING	ACRE	1.1	1.6	\$5,000.00	\$8,000.00
2101.502	CLEARING	TREE	2	1	\$500.00	\$500.00
2101.506	GRUBBING	ACRE	1.1	1.6	\$3,000.00	\$4,800.00
2101.507	GRUBBING	TREE	2	1	\$200.00	\$200.00
2104.505	REMOVE BITUMINOUS WALK	SY	411	100	\$3.50	\$350.00
2104.505	REMOVE BITUMINOUS PAVEMENT (2"-6")	SY	2175	170	\$3.50	\$595.00
2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	LF	135	191	\$3.50	\$668.50
2104.523	SALVAGE SIGN TYPE C	EACH	1	0	\$21.00	
2104.531	SALVAGE SIGN TYPE SPECIAL	EACH	1	0	\$46.00	
2104.501	REMOVE PIPE CULVERTS	LF	50	54	\$10.00	\$540.00
2105.501	COMMON EXCAVATION (EV)	CY	4000	19868	\$4.00	\$79,472.00
2105.522	PLACE SELECT GRANULAR BORROW (CV)	CY	800	6556	\$5.00	\$32,780.00
2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	25	0	\$145.00	
2211.503	AGGREGATE BASE (CV) CLASS 6	CY	172	47	\$28.50	\$1,339.50
2350.501	TYPE MV 3 WEARING COURSE MIXTURE (TRAIL)	TON	70	24	\$122.00	\$2,928.00
2350.501	TYPE LV 3 WEARING COURSE MIXTURE	TON	22	16	\$122.00	\$1,952.00
2350.501	TYPE LV 3 NON-WEARING COURSE MIXTURE	TON	30	0	\$122.00	
2451.607	CRUSHED ROCK PIPE BEDDING MATERIAL (CV)	CY	250	1790	\$45.50	\$81,445.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2503.511	6" PVC PIPE SEWER, SDR 35	LF	28	28	\$25.50	\$714.00
2503.602	LIFT STATION	EACH	1	1	\$49,500.00	\$49,500.00
2503.603	2" HDPE DR11	LF	830	825	\$17.00	\$14,025.00
2503.603	2" HDPE DR11 (DIRECTIONAL DRILLED)	LF	102	102	\$38.00	\$3,876.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	1	\$1,000.00	\$1,000.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1	1	\$1,000.00	\$1,000.00
2504.602	8"X8" WET TAP	EACH	1	1	\$3,750.00	\$3,750.00
2504.602	6" GATE VALVE AND BOX	EACH	4	5	\$1,200.00	\$6,000.00
2504.602	8" GATE VALVE AND BOX	EACH	1	2	\$1,650.00	\$3,300.00
2504.602	12" GATE VALVE AND BOX	EACH	5	5	\$2,950.00	\$14,750.00
2504.602	HYDRANT	EACH	4	4	\$3,600.00	\$14,400.00
2504.603	6" WATER MAIN DUCTILE IRON CL 52	LF	46	45	\$33.50	\$1,507.50
2504.603	8" WATER MAIN DUCTILE IRON CL 52	LF	706	706	\$39.50	\$27,887.00
2504.603	12" WATER MAIN DUCTILE IRON CL 52	LF	1458	490	\$59.50	\$29,155.00
2503.603	14" HDPE DR11 (DIRECTIONALLY DRILLED)	LF	1160	2330	\$52.50	\$122,325.00
2504.608	DUCTILE IRON FITTINGS (COMPACT)	LB	1602	1805	\$8.50	\$15,342.50
2531.602	PEDESTRIAN CURB RAMP	SF	96	0	\$27.00	
2563.601	TRAFFIC CONTROL	LS	1	1	\$4,550.00	\$4,550.00
2564.537	INSTALL SIGN TYPE C	SF	1	0	\$87.00	
2564.537	INSTALL SIGN TYPE SPECIAL	EACH	1	0	\$117.00	
2571.501	SEEDING MNDOT MIX 240	ACRE	2.5	0.5	\$675.00	\$337.50
2571.502	DECIDUOUS TREE 5' HT BR	EACH	2	0	\$325.00	
2573.502	SILT FENCE, TYPE MACHINE SLICED	LF	2116	1570.5	\$2.00	\$3,141.00
2573.601	INLET PROTECTION	EACH	3	3	\$150.00	\$450.00
2573.603	BIOROLL	LF	250	0	\$2.25	
2575.523	EROSION CONTROL BLANKET CATEGORY 3	SY	1380	1300	\$1.50	\$1,950.00
2575.54	FILTER LOG TYPE ROCK LOG	LF	450	0	\$2.50	
	HIGHER RATED TRACER WIRE	LS	1	1	\$5,060.00	\$5,060.00
	SPRWS CONNECTION CHARGE AND INSPECTION FEES PAID BY CONTRACTOR	LS	1	1	\$7,797.00	\$7,797.00
	WELDED JOINTS & REMOBILIZATION					\$3,990.00
	Total Contract Amount					\$571,877.50

Application for Payment (continued)

\$ 571,877.50

Original Contract Amount	\$ 413,945.50	Total Amount Earned	\$ 567,887.50
Adjusted Contract Amount	\$ 567,887.50 ^{571,877.50}	Material Suitably Stored on Site, Not Incorporated into Work	<u>153,942.00</u>
Contract Change Order No. 1	<u>1</u>	Percent Complete	<u>100</u>
Contract Change Order No. 2	<u>2</u>	Percent Complete	<u>100</u>
Contract Change Order No.	<u> </u>	Percent Complete	<u> </u>
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>571,877.50</u>
AFP No. 1: 393,226.50	AFP No. 6: <u> </u>	LESS 0 % RETAINAGE	\$ <u>0.00</u>
AFP No. 2: 163,303.25	AFP No. 7: <u> </u>	AMOUNT DUE TO DATE	\$ <u>571,877.50</u>
AFP No. 3: <u> </u>	AFP No. 8: <u> </u>	LESS PREVIOUS APPLICATIONS	\$ <u>556,529.75</u>
AFP No. 4: <u> </u>	AFP No. 9: <u> </u>	AMOUNT DUE THIS APPLICATION	\$ <u>15,347.75</u>
AFP No. 5: <u> </u>			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, East Metro Public Safety Training Center, Phase 1 - Utility Improvements, City of Maplewood, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date December 11, 2013 Park Construction Company
(Contractor)

COUNTY OF Anoka)
STATE OF Minnesota) SS By Rustin Vogelgesang Project Manager
(Name and Title)

Before me on this 11th day of December, 2013, personally appeared Rustin Vogelgesang known to be, who being duly sworn did depose and say that he is the (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires January 31, 2018
JUDY A. RANGEL
NOTARY PUBLIC - MINNESOTA
My Commission Expires January 31, 2018
Judy A. Rangel (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

B. C. Peters By Barry C. Peters
Date 1/14/14

Short Elliott Hendrickson Inc.

City of Maplewood

By
Date

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Steven Love, Assistant City Engineer

DATE: January 15, 2014

SUBJECT: Approval of Bartelmy Lane Sidewalk Easement, Bartelmy-Meyer Area Improvements, City Project 11-14

Introduction

The council will consider approving the attached sidewalk easement along Bartelmy Lane for the Bartelmy-Meyer Area Street Improvements, City Project 11-14.

Background

On May 14, 2012, the City Council awarded T.A. Schifsky and Sons, Inc. a construction contract for the Bartelmy-Meyer Street Improvements, City Project 11-14. A concrete sidewalk was constructed along the west side of Bartelmy Lane between Stillwater Road and Minnehaha Avenue. In order to complete the sidewalk an easement was needed over a portion of property, owned by Magellan Pipeline Company, L.P., at 2438 Stillwater Road.

During the design phase of the project city staff worked with Magellan Pipeline Company on the proposed design and required sidewalk easement. Magellan Pipeline Company approved the construction of the sidewalk to be completed while they worked on drafting the proposed easement document. The sidewalk has been completed and the final easement document has been prepared by Magellan Pipeline Company and reviewed by city staff. This easement defines the sidewalk area and ensures that the City of Maplewood can maintain the sidewalk as constructed.

Budget Impact

No adjustments to the approved budget are required.

Recommendation

It is recommended that the City Council approve the attached sidewalk Easement. It is further recommended that the council authorize the mayor and city manager sign the document signifying council approval.

Attachments

1. Bartelmy Lane Sidewalk Easement

(Drafted by & when filed return to: Magellan Pipeline Company, L.P., P. O. Box 22186, MD 27-4 (S. Guthrie), Tulsa, Oklahoma 74121-2186, 918/574-7350.)

RIGHT-OF-WAY AND EASEMENT GRANT

This *Right of Way and Easement Grant* (hereinafter "**Agreement**") is made and entered into by and between Magellan Pipeline Company, L.P., whose address is P. O. Box 22186, Tulsa, Oklahoma 74121-2186 (hereinafter called "**Magellan**") and **City of Maplewood**, a municipal corporation, whose address is 1902 County Road B, East, Maplewood, MN 55109, its successors, grantees and assigns (hereinafter called "**Grantee**", whether one or more).

WITNESSETH:

WHEREAS, **Magellan** owns the following described tract of land known as 2438 Stillwater Road, located in Ramsey County, Minnesota (which land is hereinafter referred to as "**Magellan's Land**"):

Certificate of Title 387491 (Torrens Title), Filed September 29, 1997, Document 1163696, District Court 2229

Description:

Beginning at an iron stake at the Northeast corner of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ Southwest $\frac{1}{4}$ of Section 25, Township 29, Range 22;
Thence South a distance of 451.5 feet to a point;
Thence West a distance of 156 feet to a point;
Thence North a distance of 516.5 feet to the center of the pavement on the Stillwater Road;
Thence North 60 degrees East a distance of 178 feet to a point due north of the point of beginning;
Thence South a distance of 149.6 feet to the point of beginning;
containing two acres of land.

NOW THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration paid by **Grantee**, the receipt and adequacy of which is hereby acknowledged, **Magellan** does hereby, grant, convey and confirm, unto **Grantee** the hereinafter-described Right-of-Way and Easement Five feet in width (hereinafter referred to as "**Sidewalk Easement Tract**") on Magellan's Land to survey, construct, install, inspect, maintain, repair,

and replace and remove a 5-foot wide concrete sidewalk (hereinafter referred to as the “**Sidewalk**”), which **Sidewalk Easement Tract** is more particularly described on Exhibit “A” hereto.

The rights hereby granted for the **Sidewalk Easement Tract** are non-exclusive and are subject to any and all other easements, exceptions, reservations, encumbrances, rights-of-way, variances and/or agreements either of record or evidenced physically on **Magellan’s Land** as of the date of this **Agreement**, and are granted without any warranty of title, expressed or implied, by **Magellan**. Furthermore, this Agreement is subject to the reservation hereinafter described to Magellan Pipeline Company, L.P., its licensees and its and their successors and assigns for pipeline, telecommunications and other purposes.

Magellan reserves unto itself, both as the current fee owner of **Magellan’s Land** and as the future owner of an easement, right of way interest and/or any other rights which may be reserved in the future out of Magellan’s present fee ownership in conjunction with any future sales of all or part of **Magellan’s Land**, and reserves unto any successors or assigns of such Magellan’s future reserved rights referenced herein, but does not reserve unto a successor landowner, unless explicitly granted by Magellan to such successor landowner, the right, superior to the rights granted herein to **Grantee**, to lay, construct, maintain, inspect, operate, repair, replace, change the size of, protect and remove (a) existing and future pipelines for the transportation of liquids, gases or any other materials which can be transported through a pipeline, together with fittings, valves, cathodic protection equipment and related pipeline appurtenances, and (b) existing and future pipelines, cables, conduits and related equipment and appurtenances for telecommunications or any other purpose whether or not related to pipelines, under, over and through the easement herein granted to the City of Maplewood for the Sidewalk, together with the rights of ingress and egress on, over, under and across the Sidewalk and the Sidewalk Easement Tract. Magellan’s reservation of rights superior to the rights granted to **Grantee** as described in this paragraph shall not expire or any way be affected by any subsequent conveyance of **Magellan’s Land** by **Magellan** as long as **Magellan** and/or its licensees, successors and assigns retain an interest in any such future reserved easement or other reserved rights or assets on **Magellan’s Land**, which, for example, would reserve to **Magellan**, and/or its successors and assigns, the right to lay, construct, maintain, inspect, operate, repair, replace, change the size of, protect and/or remove (a) existing and future pipelines for the transportation of liquids, gases or any other materials which can be transported through a pipeline, together with fittings, valves, cathodic protection equipment and related pipeline appurtenances, and (b) existing and future pipelines, cables, conduits and related equipment and appurtenances for telecommunications or any other purpose whether or not related to pipelines. **Grantee** acknowledges that any future reservation by **Magellan**, and/or its successors and assigns, of an easement or other rights on **Magellan’s Land** is not required to contain any or all of the terms listed in the immediately preceding sentence and further acknowledges that the terms listed in the immediately preceding sentence are provided herein only as a general reference to the rights **Magellan** may retain in a future reservation of easement or other rights. **Grantee** further agrees that it will execute any other documents that **Magellan**, in its sole and absolute discretion, determines are necessary in order to effectuate **Magellan’s** reservation of rights, the general nature of which is described herein.

Grantee agrees to construct the **Sidewalk** and conduct its ingress and egress and all its operations in a manner that will minimize impact to the surface of **Magellan's Land** outside the area of the **Sidewalk Easement Tract**. It is understood that this **Agreement** does not constitute a conveyance of any portion of **Magellan's Land** or of the minerals therein and thereunder but grants only the specified rights of use expressed above.

Grantee agrees that following its construction and following any subsequent repair, it will restore the surface of **Magellan's Land** disturbed by **Grantee's** operations, as nearly as is practicable to the condition in which it existed prior to such construction or repair.

To the extent caused by **Grantee** or its agents, employees, contractors or sub-contractors in connection with **Grantee's** exercise or use of any of the rights granted hereunder or the breach of any of its terms, **Grantee** hereby assumes all liability for and agrees to pay for all resulting environmental and non-environmental damages, losses, costs, expenses, fines and penalties (collectively, "**Damages**"), and **Grantee** agrees to indemnify **Magellan** and save it harmless from any and all claims, demands, and causes of action for **Damages** except to the extent of such **Damages** as result directly from **Magellan's** gross negligence or willful misconduct.

Grantee shall procure or cause its contractors and subcontractors to procure and maintain in force during any construction or maintenance work on the Sidewalk Easement Tract insurance coverage described below with insurance companies acceptable to Magellan for work performed related to the construction of the Sidewalk. All costs and deductible amounts will be the responsibility and obligation of the **Grantee** or its contractors and subcontractors. Prior to commencing any activities related to the construction of the Sidewalk, **Grantee** must deliver to Magellan certificate(s) of insurance, naming Magellan Midstream Partners, L.P. and its Affiliates as an additional insured. The limits set forth below are minimum limits and will not be construed to limit the **Grantee's** liability:

- (a) Workers' Compensation insurance complying with the laws of the State or States having jurisdiction over each employee and Employer's Liability insurance with limits of \$1,000,000 per accident for bodily injury or disease.
- (b) Commercial General Liability insurance on an occurrence form with an umbrella limit of \$10,000,000 each occurrence; and for project specific, an aggregate of \$10,000,000. Coverage must include premises/operations, products/completed operations. Magellan Midstream Partners, L.P. and its Affiliates (hereinafter defined), and its and their respective directors, officers, partners, members, shareholders, employees, agents, and contractors shall be included as additional insureds. The term "Affiliate(s)" as used herein means, with respect to Magellan Midstream Partners, L.P., any individual, corporation, partnership, limited partnership, limited liability company, limited liability partnership, firm, association, joint stock company, trust, unincorporated organization, governmental body, or other entity (collectively, a "Person") that directly, or indirectly, through one or more intermediaries, controls, or

is controlled by, or is under common control with Magellan Midstream Partners, L.P. The term “control” (including the terms “controlled by” and “under common control with”), as used in the previous sentence means the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of Magellan Midstream Partners, L.P. or such Person, as applicable, whether through ownership of voting stock, ownership interest or securities, by contract, agreement or otherwise.

(c) In each of the above policies, the Grantee or its contractors and subcontractors agrees to waive and will require its insurers to waive any rights of subrogation or recovery either may have against Magellan and its affiliated companies.

(d) Regardless of the insurance requirements above, the insolvency, bankruptcy, or failure of any such insurance company providing insurance for the Grantee or its contractors and subcontractors, or the failure of any such insurance company to pay claims that occur, such requirements, insolvency, bankruptcy or failure will not be held to waive any of the provisions hereof.

(e) In the event of a loss or claim arising out of or in connection with the construction of the Approved Encroachments, the Grantee agrees, upon request of Magellan, to submit a certified copy of its insurance policies for inspection by Magellan.

(f) The Grantee shall require all of its contractors and subcontractors for work related to the construction of the Approved Encroachments to provide adequate insurance coverage, all to be endorsed with the Waiver of Subrogation wording referenced in Section (d) above; any deficiency in the coverage, policy limits, or endorsements of said contractors and subcontractors, shall be the sole responsibility of the Grantee.

In the event of release of contamination on **Magellan’s Land** from **Grantee’s** construction or other activities, regardless of the cause or circumstances of such release, **Grantee** shall immediately notify **Magellan** of such release. **Grantee** agrees to remove such contamination from the surface and subsurface and to restore the surface of the **Magellan’s Land** as nearly as is practicable to the condition in which it existed prior to such release at **Grantee’s** sole cost, risk and expense except to the extent that such release is shown to have been caused by the sole negligence or willful misconduct of **Magellan**.

Magellan hereby reserves for itself, its successors and assigns, the right to use **Magellan’s Land**, including the area of the **Sidewalk Easement Tract** for any purpose and in any manner, including, but not limited to, the right to construct or to permit others to construct other pipelines on **Magellan’s Land**, and the right to cross or to permit others to cross the **Sidewalk** with pipelines, water lines, sewer lines, and other utilities or facilities and with driveways.

All notifications under this **Agreement** shall be written and shall be forwarded through certified mail return receipt requested to the following addresses:

If to **Magellan** - Magellan Pipeline Company, L.P.
Attn: Real Estate
P.O. Box 22186
Tulsa, OK 74121-2186

If to **Grantee** - City of Maplewood
1902 County Road B East
Maplewood, MN 55109

The **Agreement** together with the above-described terms and conditions shall constitute covenants running with the land and shall be binding upon and inure to the benefit of **Magellan** and **Grantee**, their successors and assigns.

IN WITNESS WHEREOF, **Magellan** and **Grantee** have made, executed and delivered the above and foregoing **Agreement** effective as of August 8, 2012.

Magellan Pipeline Company, L.P.
By Its General Partner, Magellan Pipeline GP, LLC
By Its Undersigned, Authorized Signatory:

_____ **Date:** _____, 20__

Name: _____

STATE OF OKLAHOMA)
) SS
COUNTY OF TULSA)

Before me, the undersigned, a Notary Public in and for the county and state aforesaid, on this _____ day of _____, 20__ personally appeared _____, to me personally known to be the authorized signatory of **MAGELLAN PIPELINE GP, LLC**, a Delaware limited liability company, who being duly sworn did acknowledge to me that he executed the foregoing instrument on behalf of said limited liability company as its free and voluntary act and deed, for the uses, purposes and consideration therein set forth.

Notary Public

My commission expires:

**EXHIBIT "A", Page 1 of 5
TO RIGHT OF WAY AND EASEMENT GRANT**

Magellan's Land Description

{The Right of Way and Easement Grant is located on **Magellan's Land** which is described as:
Certificate of Title 387491 (Torrens Title), Filed September 29, 1997, Document
1163696, District Court 2229

Description:

Beginning at an iron stake at the Northeast corner of the Northwest $\frac{1}{4}$ of the
Northeast $\frac{1}{4}$ Southwest $\frac{1}{4}$ of Section 25, Township 29 North, Range 22
West, Ramsey County, Minnesota;
Thence South a distance of 451.5 feet to a point;
Thence West a distance of 156 feet to a point;
Thence North a distance of 516.5 feet to the center of the pavement on the
Stillwater Road;
Thence North 60 degrees East a distance of 178 feet to a point due north of
the point of beginning;
Thence South a distance of 149.6 feet to the point of beginning;
Containing two acres of land.

EXHIBIT “A”, Page 2 of 5

Description of Sidewalk Easement Tract

Sidewalk Easement Tract

The east 5 feet of **Magellan’s Land (being that portion of Magellan’s Land** which lies east of a line which is parallel to and 5 feet west of the east boundary line of Magellan’s Land), except that part of **Magellan’s Land** lying within the existing road right of way of Stillwater Road;

Together with that portion of **Magellan’s Land** (being triangular in shape, as depicted on Exhibit “A”, Page 4 of 5) lying northeasterly of the following described line:

Commencing at the southeast corner of the Southwest Quarter of the Southeast Quarter of the Northwest Quarter of Section 25, Township 29 North, Range 22 West, Ramsey County, Minnesota;

Thence north, along the east line of said Southwest Quarter of the Southeast Quarter of the Northwest Quarter, a distance of 92.00 feet, to the point of beginning of the line to be described;

Thence deflect to the left, at an angle of 60 degrees 32 minutes 21 seconds, to the southeasterly right of way line of Stillwater Road and there terminating, except that part of **Magellan’s Land** lying within the existing right of way of Stillwater Road.

**SE CORNER OF THE SW/4
SE/4 NW/4 SEC. 25, T-29-
N, R-22-W**

SOUTHEASTERLY RIGHT OF WAY
LINE OF STILLWATER ROAD

STILLWATER ROAD

AREAS
PE = 295 S.F.

POINT OF
BEGINNING

SOUTHEAST CORNER OF THE
SOUTHWEST QUARTER OF
THE SOUTHWEST QUARTER
OF THE NORTHWEST
QUARTER

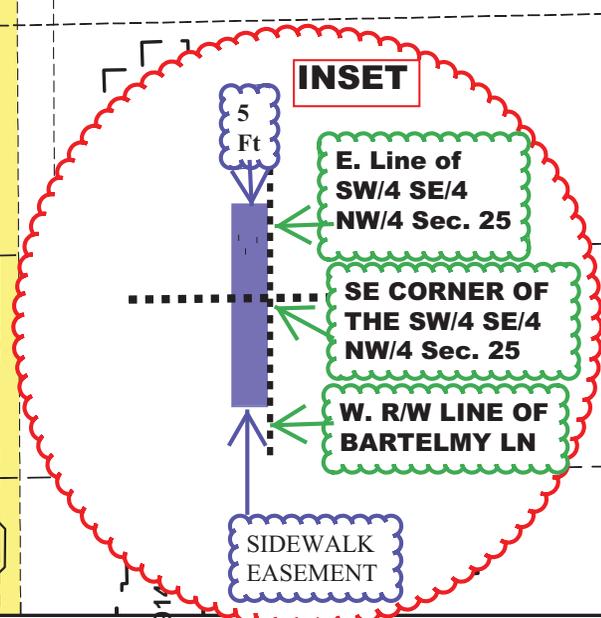
5' WIDE CONCRETE
WALK

BARTELMY LANE

LEGEND

-  **PERMANENT SIDEWALK EASEMENT**
-  **EXISTING MAGELLAN PIPELINE EASEMENT**
-  **"MAGELLAN'S LAND"**

EXHIBIT "A", Page 3 of 5

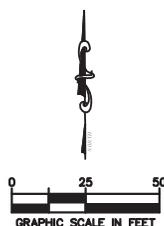


BARTELMY-MEYER AREA
STREET IMPROVEMENTS
CITY PROJECT 11-14



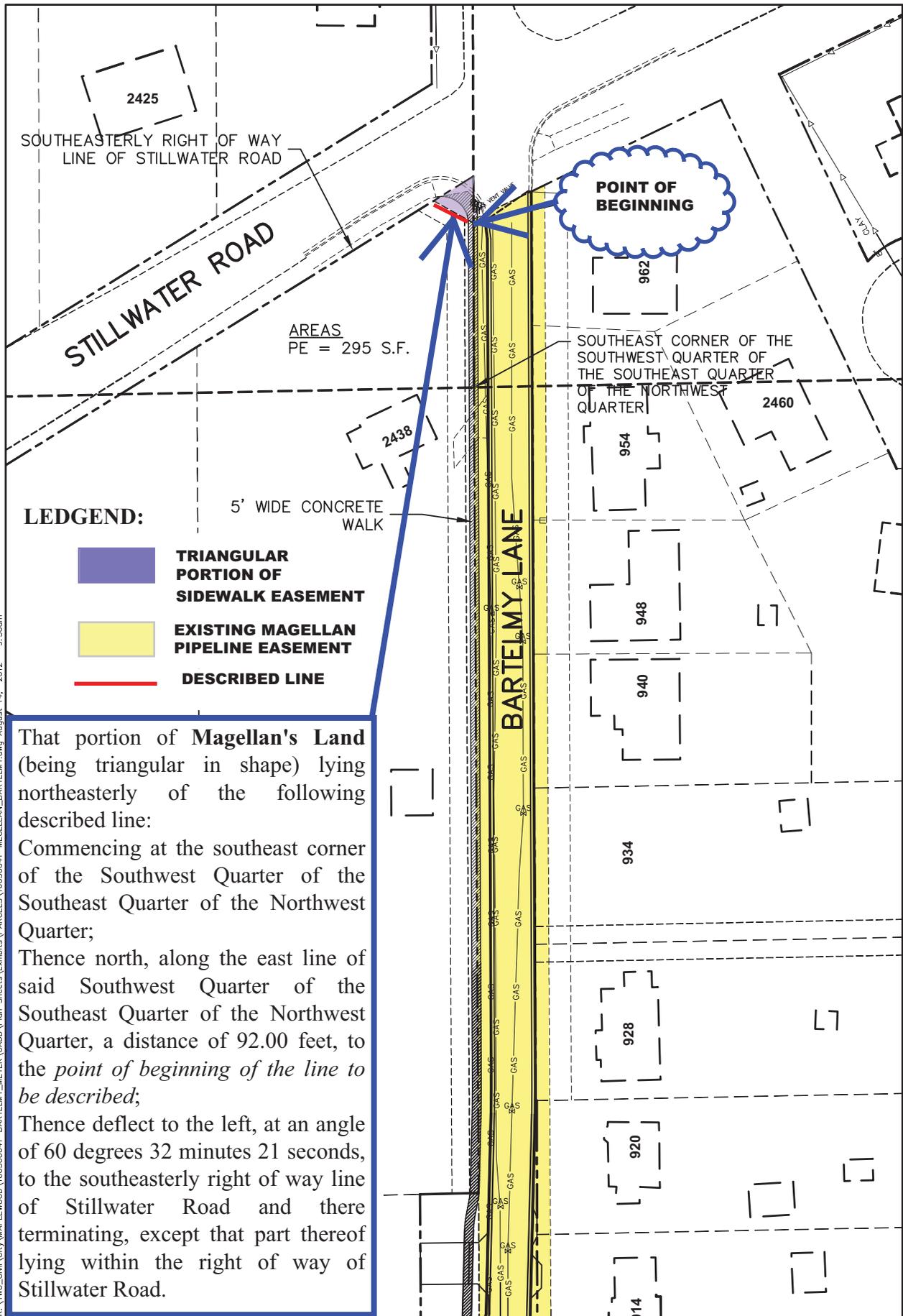
City of Maplewood, Minnesota
Department of Public Works
Engineering Division

**Kimley-Horn
and Associates, Inc.**
2550 UNIVERSITY AVE. WEST, SUITE 230N
ST. PAUL, MINNESOTA 55114
TEL. NO. (651) 645-4197
FAX. NO. (651) 645-5116

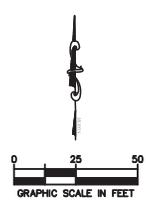


2438 STILLWATER ROAD

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BARTELMY-MEYER AREA
STREET IMPROVEMENTS
CITY PROJECT 11-14

EXHIBIT "A", PAGE 4 OF 5

2438 STILLWATER ROAD

SE CORNER OF THE SW/4
SE/4 NW/4 SEC. 25, T-29-
N, R-22-W

SOUTHEASTERLY RIGHT OF WAY
LINE OF STILLWATER ROAD

STILLWATER ROAD

AREAS
PE = 295 S.F.

SEE INSET

5' WIDE CONCRETE
WALK

POINT OF
BEGINNING

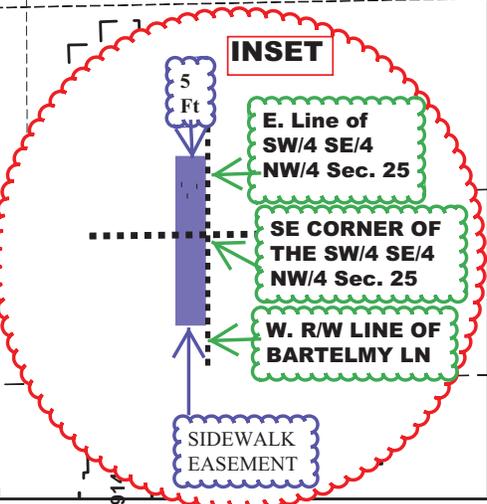
SOUTHEAST CORNER OF THE
SOUTHWEST QUARTER OF
THE SOUTHEAST QUARTER
OF THE NORTHWEST
QUARTER

LEGEND

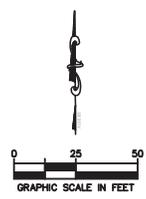
-  PERMANENT SIDEWALK EASEMENT TO BE LOCATED ON "MAGELLAN'S LAND"
-  EXISTING MAGELLAN PIPELINE EASEMENT ON LAND LOCATED ADJACENT TO "MAGELLAN'S LAND", WHICH EXISTING EASEMENT IS ADJACENT TO THE EAST OF THE PROPOSED NEW SIDEWALK WHICH IS TO BE LOCATED ON "MAGELLAN'S LAND"

BARTELMY LANE

EXHIBIT "A", Page 5 of 5



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BARTELMY-MEYER AREA
STREET IMPROVEMENTS
CITY PROJECT 11-14

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Steven Love, Assistant City Engineer

DATE: January 21, 2014

SUBJECT: Approval of Resolution Supporting the 2014 Safe Routes to School Infrastructure Grant Application, County Road B Trail and Safety Improvements, City Project 14-02

Introduction

The City Council will consider approving the attached resolution for supporting the 2014 Safe Routes to School Infrastructure Grant Application.

Background

The Minnesota Department of Transportation (MnDOT) administers a Safe Routes to School (SRTS) grants program. The purpose of this program is to enhance safety conditions for K-8 children walking and biking to school and to increase the frequency of children engaging in these activities. City staff has identified a proposed SRTS project which entails constructing an eight foot trail along the south side of County Road B between Birmingham Street and Van Dyke Street.

The City of Maplewood staff has identified County Road B as the highest priority corridor for completing pedestrian and bicycle trail improvements. These improvements are consistent with the policies and recommendations of the 2030 Comprehensive Plan and the Living Streets Policy Plan. Portions of this trail along County Road B have already been constructed such as the trail between Hwy 61 and Birmingham Street which was constructed as part of the Highway 36 & English Street project. Others are planned for construction such as the trail and sidewalks between I-35E and Edgerton Street to be constructed in 2014 as part of the Arkwright Sunrise Area Street Improvements project.

The proposed SRTS project along County Road B lies between Birmingham Street and Van Dyke Street. The project would also include the extension of the existing sidewalk along the east side of White Bear Avenue from its current terminus at Burke Avenue north to County Road B.

This project aligns very well with the goals of the SRTS program as there are two schools along this segment of County Road B; Weaver Elementary and John Glenn Elementary. The trail would link these schools to existing sidewalk facilities and neighborhoods, the Maplewood Community Center, and the Bruce Vento State trail. Staff has coordinated with representatives of the schools, who are highly supportive of the project and the SRTS application for funds.

Staff has also coordinated with Ramsey County staff regarding the project and the application process as County Road B and White Bear Avenue are Ramsey County Roads. Ramsey County is supportive of the project and understands that it will be participating in the local match, which needs to be 20 percent of the total project costs.

One of the SRTS requirements is that recipients of the funds must commit to maintaining the facility or facilities constructed with the funds. In the case of the proposed County Road B trail project, this would include the trail itself and the sidewalk segment along White Bear Avenue. Maintenance activities would be the responsibility of the City of Maplewood.

The city is currently preparing a preliminary design and associated cost estimates for the proposed SRTS County Road B project. The application will be submitted by the due date of January 31, 2014. If the City is successful in securing the funds, the project would be constructed in 2015 or 2016. Project readiness is an important criterion in the evaluation of the 2014 SRTS Infrastructure applications.

Budget Impact

There are no budget impacts at this time. The SRTS Infrastructure Grant provides 80% of the funding for the proposed project with the remaining 20% to be covered by local funds. If the city is awarded the SRTS Infrastructure Grant this item will be brought back before the council for approval and will include a proposed financing plan.

Recommendation

It is recommended that the City Council approve the attached Resolution Supporting the 2014 Safe Routes to School Infrastructure Grant Application, City Project 14-02.

Attachments

1. Resolution: Supporting the 2014 Safe Routes to School Infrastructure Grant Application
2. Location Map

CITY COUNCIL OF MAPLEWOOD, MN
RESOLUTION SUPPORTING THE 2014 SAFE ROUTES TO SCHOOL INFRASTRUCTURE
GRANT APPLICATION

WHEREAS, the Minnesota Department of Transportation (MnDOT) administers the Safe Routes to School (SRTS) grants program which provides federal funding for projects to improve safety conditions and promote K-8 students walking and biking to school, and

WHEREAS, the City of Maplewood has established the vision of providing an off-street multi-use trail along County Road B and has begun constructing portions of this trail in conjunction with Ramsey County, and

WHEREAS, the City wishes to continue the County Road B trail by constructing a segment between Birmingham Street and Van Dyke Street, and

WHEREAS, the project would also include the construction of approximately 250 feet of sidewalk along the east side of White Bear Avenue to connect with an existing sidewalk at Burke Avenue East, and

WHEREAS, this trail and sidewalk segment will enhance safety conditions for children walking and biking to Weaver Elementary School and John Glenn Middle School which are in this segment of County Road B, and

WHEREAS, City staff have coordinated with representatives of Weaver Elementary School, John Glenn Middle School, and Ramsey County regarding the trail project and associated SRTS Infrastructure grant application, and

WHEREAS, the proposed trail segment aligns well with the goals of the SRTS funding program, and

WHEREAS, Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way or property ownership acquired without prior approval from FHWA; and

WHEREAS, SRTS projects receive federal funding and MnDOT has determined that for projects implemented with SRTS funds, this requirement should be applied to the project proposer.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The City Council of Maplewood supports the identified SRTS grant application and agrees to assume full responsibility for the operation and maintenance of the SRTS trail along County Road B between Birmingham Street and Van Dyke Street and sidewalk east of White Bear Avenue between County Road B and the existing sidewalk at Burke Avenue East.

Adopted by the Maplewood City Council on this 27th day of January 2014.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, City Engineer / Public Works Director

DATE: January 21, 2014

SUBJECT: Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 5, TH 36/English Street Interchange Improvements, City Project 09-08

Introduction

The city council will consider approving the attached resolution directing the modification of the existing construction contract through Change Order No. 5 which also includes an adjustment to the retainage for the TH 36/English Street Interchange Improvements, City Project 09-08.

Background

The council awarded a construction contract to Forest Lake Contracting, Inc. for the TH 36/English Street Interchange Improvements, City Project 09-08 on January 28, 2013 in the amount of \$16,577,185.42. There have been four change orders to date in the total amount of \$469,981.36 with a revised approved contract total of \$17,047,166.78.

Discussion

On the following page is a summary of the work included in Change Order No. 5. This change order includes several Minor Extra Work Orders, as well as Supplemental Agreement 3 (Revised) and Supplemental Agreement 4A.

In addition, the project has incurred overruns of existing contract quantities. A single, lump sum line item has been included in this change order to account for these quantity overruns in order to allow payment to the contractor for work completed.

A funding summary for each extra work order has been included as an attachment to this report.

		CHANGE ORDER NO. 5	
MEW	SA	Brief Description	Total Cost
51		Additional utility crew time due to the discovery of contaminated soils on Viking Drive	\$ 2,066.61
63		Additional clay material for liner in Ponds 200 and 201	\$ 13,421.31
64		Modify ditch and drainage structure at southeast corner of Truck Utilities property	\$ 655.80
65		Raise street light base at Baby Zone driveway entrance off of English Street	\$ 870.12
66		Excavate and bulkhead existing sanitary sewer pipe for Bridge 62004 abutment	\$ 3,180.59
67		Salvage and install guardrail and end treatment assembly for overhead sign base	\$ 2,408.86
68		Cut hole in RWMWD drainage structure and furnish and install a 24" trash guard for pipe	\$ 1,313.69
69		Modify drainage structure 213 at Cope Ave/English St. due to field modifications	\$ 385.49
70		Additional storm sewer lateral pipes and catch basins on Viking Drive	\$ 8,901.50
71		Copper water service at 1255 Viking Drive	\$ 1,458.48
73		Water main offset at Cope and English	\$ 6,695.51
81		Bituminous intersection paving for County Road B trail construction	\$ 17,925.78
82		Additional traffic control and flagging operations for Gervais Avenue sidewalk	\$ 2,723.82
83		Wrapping of storm sewer pipe to Gerten Pond through contaminated soils	\$ 2,295.44
84		Remove concrete and bituminous at 1344 County Road B Driveway; regrade ditch	\$ 2,925.51
85		Remove casing pipe from TH 36 construction.	\$ 2,904.39
86		Remove temporary staircase from property at Gervais Avenue/Maplewood Avenue int.	\$ 1,772.62
87		Additional field office internet charges	\$ 6,388.43
		Minor Extra Work Order Subtotal	\$ 78,293.95
	3 (Revised)	Reduction in paving costs for County Road B Trail	\$ (37,565.00)
	4A	Gervais Avenue sidewalk construction	\$ 163,492.09
		Supplemental Agreement Subtotal	\$ 125,927.09
		Contract quantity overruns	\$ 1,750,000.00
		Contract Quantity Overruns	\$ 1,750,000.00
		Total Change Order No. 5	\$ 1,954,221.04

The contractor has fulfilled a majority of their obligation to the required project contract work. A reduction in contract retainage to 1% is justified based on the amount of completed work and remaining work to be completed.

Budget Impact

An adjustment to the retainage does not increase or decrease the total approved contract amount. Approval of Change Order No. 5 will increase the project construction contract amount by \$1,954,221.04 from \$17,047,166.78 to \$19,001,387.82. This project is financed by a number of funding groups including State, Federal, County, Local, Watershed, and grant funding. The currently approved budget of \$23 million will need to be adjusted up to reflect the increased construction cost as a result of additional work. Maplewood and MnDOT need to finalize negotiations on the financing responsibilities of the additional work and quantity overruns. It is expected a revised budget be brought back to council in March after negotiations with MnDOT have concluded.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 5, for the Highway 36/English Street Interchange Improvements, City Project 09-08.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 5
3. Change Order No. 5
4. Change Order No. 5 Summary

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 09-08, CHANGE ORDER NO. 5**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-08, Highway 36/English Street Interchange Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-08, Change Order No. 5 and,

WHEREAS, the contractor, Forest Lake Contracting, Inc., has requested, by written notice, a reduction in contract retainage,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 5 which is an increase of \$1,954,221.04.
2. The retainage within the construction contract is hereby authorized to be reduced, at the discretion of the City Engineer, from 5% to 1%.

The revised contract amount is \$19,001,387.82

Adopted by the Maplewood City Council on this 27th day of January 2014.

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Highway 36/English Street Interchange Improvements
PROJECT NO: City Project 09-08, S.P. 138-010-018, S.P. 138-010-012,
 S.P. 138-104-008, S.P. 138-110-004, S.P. 138-153-001,
 S.P. 138-153-001, S.P. 138-154-001, S.A.P. 062-625-036
CONTRACTOR: Forest Lake Contracting, Inc.
CHANGE ORDER NO.: Five (5)
DATE: January 27, 2014

The following changes shall be made in the contract documents:

ADD BID SCHEDULE CO #5 – CHANGE ORDER NO. 5

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Minor Extra Work Order #51	LS	1	\$2,066.61	\$2,066.61
2	Minor Extra Work Order #63	LS	1	\$13,421.31	\$13,421.31
3	Minor Extra Work Order #64	LS	1	\$655.80	\$655.80
4	Minor Extra Work Order #65	LS	1	\$870.12	\$870.12
5	Minor Extra Work Order #66	LS	1	\$3,180.59	\$3,180.59
6	Minor Extra Work Order #67	LS	1	\$2,408.86	\$2,408.86
7	Minor Extra Work Order #68	LS	1	\$1,313.69	\$1,313.69
8	Minor Extra Work Order #69	LS	1	\$385.49	\$385.49
9	Minor Extra Work Order #70	LS	1	\$8,901.50	\$8,901.50
10	Minor Extra Work Order #71	LS	1	\$1,458.48	\$1,458.48
11	Minor Extra Work Order #73	LS	1	\$6,695.51	\$6,695.51
12	Minor Extra Work Order #81	LS	1	\$17,925.78	\$17,925.78
13	Minor Extra Work Order #82	LS	1	\$2,723.82	\$2,723.82
14	Minor Extra Work Order #83	LS	1	\$2,295.44	\$2,295.44
15	Minor Extra Work Order #84	LS	1	\$2,925.51	\$2,925.51
16	Minor Extra Work Order #85	LS	1	\$2,904.39	\$2,904.39
17	Minor Extra Work Order #86	LS	1	\$1,772.62	\$1,772.62
18	Minor Extra Work Order #87	LS	1	\$6,388.43	\$6,388.43
19	Supplemental Agreement #3 REV	LS	1	-\$37,565.00	-\$37,565.00
20	Supplemental Agreement #4A	LS	1	\$163,492.09	\$163,492.09
21	Contract Quantity Overruns	LS	1	\$1,750,000.00	\$1,750,000.00
TOTAL SCHEDULE CO #5					\$1,954,221.04

TOTAL NET CHANGE ORDER NO. 5 **\$1,954,221.04**

CONTRACT STATUS:

Original Contract: \$16,577,185.42
Net Change of Prior Change: \$469,981.36
Change this Change Order: \$1,954,221.04
Revised Contract: \$19,001,387.82

Recommended By: Minnesota Department of Transportation

By: _____ Date: _____

Agreed to By: Forest Lake Contracting, Inc.

By: _____ Date: _____

Approved By: City of Maplewood

By: _____ Date: _____
Mayor

By: _____ Date: _____
City Engineer

TH 36 and English Street Change Order 5 Summary

MEW	SA	Brief Description	Funding Group	Total Cost	Funding															
					State/MnDOT Funds	Federal Funds	MnDOT Cooperative Agreement Funds	Maplewood MSAS Funds	Ramsey/City CSAH Funds	SPRWS Funds	RWMWD Funds	Maplewood Funds								
		CHANGE ORDER NO. 5																		
51		Additional utility crew time due to the discovery of contaminated soils on Viking Drive	10	\$ 2,046.61		X						X								
63		Additional clay material for liner in Ponds 200 and 201	13	\$ 13,421.31		X						X								
64		Modify ditch and drainage structure at southeast corner of Truck Utilities property	5	\$ 655.80		X						X								
65		Raise street light base at Baby Zone driveway entrance off of English Street	6	\$ 870.12		X						X								
66		Excavate and bulkhead existing sanitary sewer pipe for Bridge 62004 abutment	1	\$ 3,180.59		X						X								
67		Salvage and install guardrail and end treatment assembly for overhead sign base	3	\$ 2,408.86		X						X								
68		Cut hole in RWMWD drainage structure and furnish and install a 24" trash guard for pipe	4	\$ 1,313.69		X						X								X
69		Modify drainage structure 213 at Cope Ave/English St. due to field modifications	6	\$ 385.49		X						X								
70		Additional storm sewer lateral pipes and catch basins on Viking Drive	7	\$ 8,901.50		X						X								
71		Copper water service at 1255 Viking Drive	11	\$ 1,458.48																X
73		Water main offset at Cope and English	11	\$ 6,695.51																X
81		Bituminous intersection paving for County Road B trail construction	13	\$ 17,925.78		X						X								X
82		Additional traffic control and flagging operations for Gervais Avenue sidewalk	8	\$ 2,723.82																
83		Wrapping of storm sewer pipe to Garten Pond through contaminated soils	3	\$ 2,295.44		X														
84		Remove concrete and bituminous at 1344 County Road B Driveway; regrade ditch	10	\$ 2,925.51		X						X								
85		Remove casing pipe from TH 36 construction.	3	\$ 2,904.39		X														
86		Remove temporary staircase from property at Gervais Avenue/Maplewood Avenue int.	8	\$ 1,772.62		X						X								
87		Additional field office internet charges	3	\$ 6,388.43		X						X								
		Minor Extra Work Order Subtotal		\$ 78,293.95																
3 (Revised)		Reduction in paving costs for County Road B Trail	12	\$ (37,565.00)																
4A		Gervais Avenue sidewalk construction	8	\$ 163,492.09							X									
		Supplemental Agreement Subtotal		\$ 125,927.09																
		Contract quantity overruns	Multiple	\$ 1,750,000.00		X					X									
		Contract Quantity Overruns		\$ 1,750,000.00																
		Total Change Order No. 5		\$ 1,954,221.04																

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Ron Horwath, MCC Operations Manager
DuWayne Konewko, Parks and Recreation Director

SUBJECT: Approval of Joint Powers Agreement with the City of Mahtomedi for the Operation of Mahtomedi Beach

DATE: January 22, 2014

Introduction

The 2014 through 2016 Joint Powers Agreement (JPA) for operation of the Mahtomedi Beach has been approved by the City of Mahtomedi. The JPA requires an annual administrative fee of \$22,440 for services rendered pursuant to agreement. The agreement also includes an annual increase of 2% for year 2015 and 2016. Attached is a copy of the Joint Powers Agreement for council review.

The Maplewood Community Center (MCC) employs 75-80 lifeguards and other aquatic staff during the summer to manage beach operations and the MCC Aquatic Center. The outdoor beach operation provides us not only a source of revenue, but also creates employment opportunities for residents. This also increases the awareness of MCC aquatic operations and programs.

The contract outlines the services provided by the City of Maplewood. In addition to recruiting, interviewing, hiring, training, evaluating, supervising and monitoring all aquatic staff, we also provide the overall management and supervision for the site seven days a week from noon to 7 p.m. There will be a swim lesson session offered in late July for each of the three years (exact dates will be determined by May of each year). The beach will be open June 7, 2014 through August 17, 2014 and dates for 2015 and 2016 will be established based on the Mahtomedi School District's calendar. There will be 72 days of operation each summer. The City Attorney has reviewed the Joint Powers Agreement.

Budget Impact

None

Recommendation

Staff recommends City Council approve the attached Joint Powers Agreement with the City of Mahtomedi for Mahtomedi Beach operations beginning in 2014 through 2016.

Attachments

1. 2014 through 2016 Joint Powers Agreement Between the City of Mahtomedi and the City of Maplewood Regarding the Operation of Mahtomedi Beach

**2014 through 2016 JOINT POWERS AGREEMENT BETWEEN
THE CITY OF MAHTOMEDI AND THE CITY OF MAPLEWOOD
REGARDING THE OPERATION OF MAHTOMEDI BEACH**

THIS AGREEMENT, is made and entered into on the ____ day of _____, 2014, by and between the city of MAHTOMEDI (hereinafter referred to as Mahtomedi, or City of Mahtomedi) and the City of MAPLEWOOD/MAPLEWOOD COMMUNITY CENTER (hereinafter referred to as Maplewood, or City of Maplewood); both of which are governmental subdivisions of the State of Minnesota located in the Counties of Washington, and Ramsey, respectively.

PURPOSE

It is the city of Mahtomedi's desire that the city of Maplewood, through the Maplewood Community Center (MCC) hire, train, supervise, and manage personnel to work at Mahtomedi Beach under the terms of, and during the time period set forth in, this agreement, below.

AUTHORIZATION

The Cities of Mahtomedi and Maplewood enter into this agreement pursuant to Minnesota Statute Section 471.59, (2003).

AGREEMENT

NOW, in consideration of the mutual understanding as expressed herein, the Cities of Mahtomedi and Maplewood agree as follows:

1. **Services Provided.** The City of Maplewood shall provide the following services:
 - a. Recruit, interview, hire, train, evaluate, supervise and monitor all aquatic staff. Aquatic staff shall consist of lifeguards, water safety instructors, and water safety aides. All aquatic staff shall be employees of Maplewood and Maplewood shall discipline and terminate employees, as necessary.
 - i. Lifeguards who are selected to work at Mahtomedi Beach must be American Red Cross Waterfront Certified, have six months experience working as a lifeguard at MCC, and have demonstrated excellent dependability and

responsibility. These high expectations are to insure that all staff who are working off site are aware of and following Maplewood policies and work well independently.

- ii. All lifeguards working at Mahtomedi Beach shall maintain the following certifications, at all times during employment at Mahtomedi Beach:
 - 1. Current certification in American Red Cross Lifeguarding/Waterfront/First Aid.
 - 2. Current certification in CPR/AED for Lifeguards.
 - iii. All swim-class instructors working at Mahtomedi Beach shall maintain current certification as an American Red Cross Water Safety Instructor.
 - iv. All water-safety aides working at Mahtomedi Beach shall maintain current certification as a Maplewood Community Center Water Safety Aide.
- b. Determine and set hours of daily operation for Mahtomedi Beach, subject to final approval by the city of Mahtomedi (12:00pm to 7:00pm, Sunday through Saturday, has been recommended by the MCC).
 - c. Make decisions regarding closing the beach and/or canceling or rescheduling programs due to poor weather conditions.
 - d. Administer and maintain Mahtomedi Beach and aquatic staff
 - i. Beginning on June 7, 2014, through August 17, 2014, (open swim dates).
 - ii. Dates for 2014 & 2015 are to be determined based on the Mahtomedi School District Calendar for summer break. There will be 72 days of scheduled operation. (open swim dates).
 - e. Provide, at Mahtomedi Beach, at all times during the hours of operation during the open swim dates, a minimum of two on-duty lifeguards, one of which shall be a Beach Coordinator, Aquatic Program Manager, or Head Lifeguard, as described below. The number of lifeguards necessary, in excess of two, will be determined by the MCC, based on demand.
 - f. Monitor all aquatic staff and ensure that all aquatic staff members maintain current the certifications listed above. Expiration of any

required certification shall result in release from employment at Mahtomedi Beach. In the event that any aquatic staff member is released from employment, for any reason, it shall be the duty of the city of Maplewood to replace that employee with another employee who meets all requirements contained in this agreement.

- g. Administer a swim test to all aquatic staff (speed and endurance), along with other skills tests, to ensure that all aquatic staff are physically and otherwise capable of performing all tasks required of a Red Cross certified Lifeguard. All aquatic staff must be able to swim 500 or more yards in 12 minutes and complete a 25 yard sprint within 18 seconds before beginning or continuing employment at Mahtomedi Beach.
- h. Prior to Mahtomedi Beach's opening, the MCC shall assist in the preparation, and opening, of Mahtomedi Beach.
- i. Conduct a minimum of five (5) in-service training sessions for aquatic staff working at Mahtomedi Beach, throughout the summer. In-services shall consist of both in and out-of-water training sessions. Attendance at these in-service training sessions shall be mandatory. Lifeguarding, teaching or swimming skills will be evaluated at the "in-water" in-service and information vital to the success of the aquatic program will be given at the "dry-land" in-services.
- j. In addition to any other training sessions, the City of Maplewood shall conduct training sessions on Right to Know, AWAIR, and Blood Borne Pathogens.
- k. Ensure that MCC administrative staff visits Mahtomedi Beach a minimum of once per week during the open swim dates, to critique, evaluate, and advise aquatic staff on performance and operation of Mahtomedi Beach. In addition, periodic unannounced visits shall be made by MCC administrative staff to evaluate on-the-job performance of aquatic staff, and to conduct on-the-job skills testing.
- l. After evaluating aquatic staff, meet with staff members individually and discuss the staff member's evaluation/critique and offer feedback regarding skills at which the staff member excels and skills upon which the staff member can improve.
- m. Ensure that, at all times during the hours of operation of Mahtomedi Beach, a Head Lifeguard is on duty. A Head Lifeguard, Beach Coordinator, or Aquatic Program Manager must be a minimum of

18 years of age and have excellent lifeguarding and leadership skills, as well as customer-service experience.

- n. Manage pay records and issue paychecks to all lifeguard staff working at Mahtomedi Beach.
- o. Assist with the daily upkeep and cleaning of the facilities at Mahtomedi Beach, including the beachfront, restrooms, and guardhouse. Any maintenance or mechanical problems shall be immediately reported to the City of Mahtomedi.
- p. Supply all equipment necessary to day-to-day lifeguarding operations at Mahtomedi Beach including, but not limited to, one backboard, one rescue board, four rescue tubes, one megaphone, and three sets of snorkeling gear.
- q. Administer the operation of a swimming lesson program, following the guidelines of the American Red Cross Learn to Swim Program.
 - i. American Red Cross certified Water Safety Instructors shall teach the following classes:
 - 1. Parent/Child classes.
 - 2. Tot Swim classes.
 - 3. Preschool classes.
 - 4. Level 1-6 classes.
 - ii. Course descriptions for all classes shall be made available upon request.
 - iii. Registration for all swim classes shall be the responsibility of the city of Maplewood, and all fees collected in conjunction with swim classes shall be applied to payment for swim-class program and staff expenses.
 - iv. Records shall be kept and be made available regarding the numbers of residents and nonresidents enrolled in the swimming lesson program.

2. **Insurance.** The Cities of Mahtomedi and Maplewood mutually agree to indemnify and hold each other harmless for any and all occurrences relating to coordination, supervision, management, instruction, lifeguarding, and all other relevant issues relating to the coordination and operation of a comprehensive aquatics program.

The Cities of Mahtomedi and Maplewood shall list each other as coinsured for all beach-related activities and/or beach operation and maintenance. All insurance policies and/or agreements relating to beach-related activities and/or maintenance must be reviewed and approved by the respective city attorneys, City Administrator for the City of Mahtomedi, and the City Manager for the City of Maplewood.

All insurance policies and/or agreements relating to beach-related activities shall require provide that the issuer notify the Cities of Mahtomedi and Maplewood, individually, at least thirty (30) days prior to the effective date of any policy cancellation, modification, or non-renewal.

3. **Swim-area Location.** The area of Mahtomedi Beach to which this agreement pertains (swim area) shall be the southern 75 feet of the city of Mahtomedi's beach property fronting White Bear Lake.
4. **Dock Location.** The City of Maplewood will assist the City of Mahtomedi with determination of the proper location and formation of the dock structure. Factors determining the location, formation and adjustment will be based upon providing maximum safety for patrons and staff. Installation and adjustments of the dock will be performed by the city of Mahtomedi.
5. **Compensation.** The City of Mahtomedi agrees to provide the City of Maplewood with an annual administrative and employee-expense fee of \$22,440 for services rendered pursuant to this agreement in 2014 with an annual increase of 2% for each of the years 2015 and 2016 of this Joint Powers Agreement. Mahtomedi shall pay this sum in three payments, under the following terms:
 - a. The first of such payments, in the amount of \$7,480 for 2014, \$7629.60 for 2015, and \$7782.19 for 2016 and shall be made to the City of Maplewood no later than July 1 of each year.
 - b. The second payment, in the amount of \$7,480 for 2014, \$7629.60 for 2015, and \$7782.19 for 2016 shall be made to the City of Maplewood no later than August 1 of each year.
 - c. The final payment, in the amount of \$7,480 for 2014, \$7629.60 for 2015, and \$7782.19 for 2016 shall be made to the City of Maplewood no later than September 1 of each year.
6. **Data Compliance.** The city of Maplewood agrees to comply with the Minnesota Data Practices Act and all other State and Federal laws relating

to data privacy of confidentiality. The city of Maplewood will immediately report to the city of Mahtomedi any request from third parties for information relating to this agreement. The city of Maplewood agrees to promptly respond to inquiries from the city of Mahtomedi concerning data requests. The city of Maplewood agrees to hold the city of Mahtomedi, its officers, and employees harmless for claims resulting from the city of Maplewood's unlawful disclosure or use of data protected under State of Federal laws.

7. **Discrimination and Harassment Compliance.** The city of Maplewood agrees to abide by the requirements of the Americans with Disabilities Act of 1990 (ADA), the Human Rights Act (Minnesota Statute Chapter 363), and Title 7 of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disability, religion, sexual preference and sexual harassment. Violation of any of the above laws will render this agreement terminable at the discretion and election of the city of Mahtomedi.
8. **Termination.** This agreement shall terminate on August 30, 2013. In the event that this agreement is terminated prior to that date due to mutual agreement of both parties or pursuant to paragraph (7) above or (10) below, compensation shall be paid to the City of Maplewood on a pro-rated basis using the total compensation by number of days of the agreement multiplied by the total number of days the agreement was in effect, less any payments made prior to termination.
9. **Breach.** Upon breach of any term of this agreement, the non-breaching party shall send written notice of the breach to the breaching party. The breaching party shall have 10 days to cure the breach, or provide satisfactory remedial procedures to non-breaching party, and reimburse non-breaching party for any and all costs associated with the breach including attorney's fees. Failure to cure shall constitute grounds for termination of this agreement. Further costs incurred due to the uncured breach shall constitute "damages" payable by the breaching party.
10. **Notices.** Any notice, demand, or correspondence authorized and/or required under the agreement shall be in writing and shall be delivered by hand or sent via certified mail to the other party as listed below.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed effective this 5th day of December, ~~2014~~, 2013, and shall remain binding and in effect until such time as the city of Mahtomedi makes final payment to the city of Maplewood, according to the terms set forth in this agreement. This agreement may be extended or renewed beyond the date of termination, by election and execution of and by both parties hereto of a document of renewal or extension setting forth the terms of the renewal or extension.

Dated _____, 2014

CITY OF MAHTOMEDI
600 Stillwater Road
Mahtomedi, MN 55115

By Judson Marshall
Mayor

AND

By [Signature]
City Administrator

CITY OF MAPLEWOOD
1830 County Road B East
Maplewood, MN 55109

Dated _____, 2014

By _____
Mayor

AND

By _____
City Manager

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: DuWayne Konewko, Parks and Recreation Director
Jim Taylor, Parks Manager

DATE: January 20, 2014

SUBJECT: Approval of the Parks and Recreation Master Plan Update Community Study

Introduction

At the December 19, 2013 City Council meeting, staff along with Bob Bierscheid presented a detailed report of the Parks and Recreation Master Plan Community Study. This report is a product of 11 Parks System Plan Task Force meetings and seven community meetings. In addition, the Parks and Recreation Commission hosted a joint workshop with the Parks System Plan Task Force to discuss ADA and inclusion issues within the City's parks. The Park Commission was also involved in reviewing updates to the study and approved the final draft at their January meeting.

Background

This report is phase one of the Parks System Master Plan. In early February 2014, 4000 households within the community will be receiving a survey to get residents input on what's important in their parks. The City Council will be receiving a report on those findings in late March or early April. Also, staff is soliciting proposals for a planner to complete the Parks System Plan and expects to have a contract executed in early April. The Council will continue to receive updates throughout this process.

Budget Impact

There are no budget implications at this time.

Recommendation

Staff recommends approval of the Parks and Recreation Master Plan Community Study.

Attachments

1. Parks and Recreation Master Plan Update Community Study



Maplewood Parks and Recreation

Parks and Recreation Master Plan Update Community Study

Final Report

December 11, 2013

1. Purpose

On January 25, 2010 the City Council adopted the City of Maplewood Comprehensive Plan. In February of 2013, City Council authorized the beginning of an update of the Maplewood Parks and Recreation Master Plan that is based on the 2030 Comprehensive Plan. The first phase of the Parks and Recreation Master Plan update involves the engagement of Maplewood residents, businesses, and the users of the Parks and Recreation system. Through this process, comments and concerns regarding issues, needs, updates, trends and improvements are documented that will influence the update of the Parks and Recreation Master Plan.

2. Process

a. Task Force

The Council appointed a citizen task force comprised of 16 members that began meeting monthly in April 2013. Bob Bierscheid, of Bierscheid Consulting, was selected to guide this process along with DuWayne Konewko, Parks and Recreation Director, and James Taylor, Parks Manager. The Maplewood Parks System Task Force met 11 times from 4:00pm-6:00pm.

- Task Force Members

- | | |
|--------------------|-----------------------|
| ○ Roy Adams | ○ Mark Jenkins |
| ○ Paul Arbuckle | ○ Marv Koppen |
| ○ Margaret Behrens | ○ Jason Lamers |
| ○ Al Bierbaum | ○ Alysyn Morris |
| ○ Peter Boulay | ○ Mark Nichols |
| ○ Bob Cardinal | ○ Scott Schaller |
| ○ Don Christianson | ○ Dale Trippler |
| ○ Ron Cockriel | ○ Nikki Villavicencio |

- Task Force Goals and Objectives

- Align our Park Systems Plan with the city's 2030 Comprehensive Plan relying on a strong public input process that involves both residents and stakeholders.
- Identify the needs and desires of our community, and create opportunities for active lifestyles based on current and future demographic trends.
- Develop a better understanding of current City parks, green spaces, and recreational components in order to better address existing limitations as they compare to local, regional and national standards and trends.
- Establish a vision for our parks, greenways, and recreation facilities with an eye towards sustainable maintenance practices.

- Identify sustainable funding sources and strive to match available resources with prioritized park system needs.
 - Seek opportunities to promote connectivity within our parks system
 - Foster and promote a sense of community pride and stewardship in regards to our parks system.
 - Establish policies and priorities for preserving and restoring existing natural features and amenities for the benefit of the community as a whole.
- b. Staff Involvement
Meetings were held with staff to request their input in the planning process. The key staff involved has been, DuWayne Konewko, Parks and Recreation Director, Jim Taylor, Parks Manager, Audra Robbins, Recreation Manager, Shann Finwall, Environmental Planner, Ginny Gaynor, Natural Resources Coordinator, and Steve Love, Assistant City Engineer.
- c. Community Meetings
The following community meetings were held:
June 12, 7:00pm, Maplewood Community Center
July 10, 7:00pm, Carver Community Gym
July 11, (business outreach), 7:30am, Maplewood Community Center
July 24, 7:00pm, Gladstone Fire Station
August 7, 7:00pm, Gladstone Fire Station
August 15, 5:00pm, Hmong Outreach meeting, Hmong American Alliance Church
September 5, 5:00pm, Hmong Outreach meeting, Maplewood Community Center



Additional outreach has been made to representatives of the handicapped community. A joint meeting of the Parks and Recreation Commission and the Task Force was held to further discuss accessibility issues. A tour of parks and recreation facilities and amenities was held on August 22. Additionally, DuWayne Konewko, Parks and Recreation Director and Jim Taylor, Parks Manager have visited local parks and have interviewed the individuals at the parks about potential parks and recreation issues.

- d. Community Surveys
A City-Wide Parks Needs Assessment Survey is a critical piece in the development of the parks master plan. The statically valid survey will provide the task force, commissions, and council with meaningful data regarding Maplewood's parks, trail, and open spaces. Survey questions will address a full range of strategically important issues to the city including funding. The survey will gauge the resident's attitude on whether or not they support paying for these improvements with tax dollars.

Other general surveys will be conducted on the Internet to assess additional public input.

- e. Benchmark Surveys (attachment E)
- f. Trends Analysis (attachment G)
- g. Planning Consultants and process



The final phase of the project will be the selection and involvement of a park planning consulting firm to complete the Draft 2013-2033 Parks and Recreation Master Plan. The selection process is expected to begin in early 2014.

3. Study Questions Posed (Data in Attachments)

- Who lives here?
- Who works here?

- Who plays here?
- What is there?
- What are the standards?
- What do others have?
- What are trends?
- What is missing?
- What is underutilized?
- What is un-accessible?
- What is outdated?
 - Specifics
 - Categories
- What is not maintained?
- What are priorities?
- What other information would be helpful?



4. Master Plan Study Categories

- a. Funding
- b. Programming
- c. Parks and Park Amenities
- d. Trails
- e. Environmental and Sustainability
- f. General Land Use
- g. Administrative

5. Findings by Category

a. Funding

- Study Options for funding park improvements/maintenance/programming
 - Referendum
 - Sales tax
 - User fees
 - Sponsorships
 - Rental revenue
 - Grants
 - Partnerships with other organizations and entities
 - Infrastructure Replacement Reserve Fund
 - Park Foundation
 - PAC Funds
 - Increase Parks and Recreation share of current levy
 - Other such as (park districts etc.)
- Review Funding Issues
 - Create fees and charges policy
 - Compare Maplewood to other cities
 - Create Asset Management System
 - Review fee scholarship program



Funding Summary: Finding resources to insure the sustainability of the current system and being able to provide desired amenity upgrades is clearly the highest priority in the future for parks and recreation.

b. Programming

- Study Program Attributes
 - Assess race and cultural – activities



- Measure outreach to different demographics
- Compare revenue vs. non-revenue programs
- Determine program accessibility
- Review volunteer program and externships
- Consider more interpretive signage
- Study program locations and where in city they are offered
- Review partnering more with neighboring cities
- Review hosting more Maplewood celebrations/special events
- Research mobile recreation:
- Review status of Maplewood Nature Center
- Review programming status
 - Complete Programming Needs Assessment
 - Review need for more self directed activities that are organized and conducted by the participant (geocaching)

Review need for more general programs of education

Programming Summary: *Assessing program needs, improving activity affordability and increasing community outreach are keys to future recreation programs and services.*

c. Parks and Park Amenities

- Study park system issues
 - Provide amenity lists
 - Compare amenities to other cities
 - Bundling of facilities
- Quantify Playground Replacement Program
- Review Current Park Amenities
- Review New Park Amenities and Accessories
- Review Maintenance Issues
- Review Need for Design Standard Consistency
- Consider Underutilized Park Amenities
- Park Accessibility Issues
 - ADA and Inclusion (add language) – status analysis
 - Include playgrounds and park areas for autism and sensory need



Parks and Park Amenities Summary: *Significantly upgrading CIP resources, asset management and determining maintenance standards are the significant future needs in parks and park amenities.*

d. Trails

- Update trail plan
 - Missing link analysis on trail system
- Review entire trail system connectivity
- Prioritize trail hierarchy



- Review trail maintenance
- Increase trail education and marketing
- Outreach to people with disabilities
- Consider linkage to future mass transit development
- Improve trail signage

Trails Summary: *Completing the Trail Plan analysis and projected trail maintenance needs are the significant issues for trails.*

e. Environmental and Sustainability

- Organizational issues
 - Need to prioritize sensitive areas
 - Clearly identify where and where not access to open space and wetlands
 - Review and update policy for use of parks for stormwater filtration/infiltration purposes
 - Review vision and guidelines of the preserves
 - Create management plans
 - Analyze parking in/near natural areas
- Review educating and marketing environmental spaces
- Review vegetation management
- Review greenway system
- Study community gardens
- Study the environmental impacts and best practices in park development.

Environmental and Sustainability Summary: *Sensitive area accessibility vs. non-intrusive preservation, best practices and park development, stormwater management in and near parks and greenway planning are future planning essentials.*

f. General Land Use

- Complete analysis of current and future park land needs
- Review Park Management Policies
- Review Park Classifications Categories
- Benefit Analysis of Parks and Open Spaces



General Land Use Summary: *Future acquisition needs and use transfers; land management policy development and overall land management are the future general land use demands.*

g. Administrative

- Policy and Procedure Issues
 - Update ADA plan- “Access is more than the facility”

- Create marketing plan
- Develop communications plan
- Develop Parks and Recreation general security plan
- Study community center usage (24 Hour Access)
- Review school use (public and private) use agreements
- Update demographic information
 - Update Risk Management Plan
 - Create park usage stats
- Review Community Partnerships
 - Data Information
 - GIS, GPS
 - Program surveys
 - Evaluation Plan
- Review Comprehensive Plan Language
 - Use of word acquire
 - People first language in goal statement
- Study the Sustainability of the Maplewood Community Center Funding
- Re-evaluate Parks plan every five years
- Achieve CAPRA Accreditation



Administrative Summary: *An analysis of current and potential partnerships, inclusive accessibility planning, management policies and procedures review and organization and development of an upgraded marketing plan are the top administrative demands.*

MEMORANDUM

TO: Chuck Ahl, City Manager
FROM: DuWayne Konewko, Parks and Recreation Director
DATE: January 17, 2014
SUBJECT: Approval of a Resolution Accepting Donation to Maplewood Nature Center

Introduction

A donation of sixty dollars (\$60.00) was donated to the Maplewood Nature Center in remembrance of former volunteer Dotty Lane.

Minnesota State Statute 465.03 states that gifts to municipalities shall be accepted by the governing body in the form of a resolution by a two-thirds vote.

Budget Impact

None

Recommendation

Approve the Resolution accepting the donation of sixty dollars (\$60.00) in remembrance of former volunteer Dotty Lane.

Attachments

1. Resolution Accepting Donation

**RESOLUTION
ACCEPTANCE OF DONATION**

WHEREAS the City of Maplewood and the Parks and Recreation Department has received a donation of \$60.00 in memory of former volunteer Dotty Lane.

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood Parks and Recreation Department to accept this donation.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Karen Guilfoile, Citizen Services Director
Regan Beggs, Business License Specialist

DATE: January 22, 2014

SUBJECT: Approval of a Temporary Lawful Gambling Permit for the Minnesota Waterfowl Association East Metro Chapter, 1946 English Street

Introduction

An application for a temporary Lawful Gambling permit has been submitted by John Molkenbur on behalf of the Minnesota Waterfowl Association East Metro Chapter.

Background

This permit will be used for the organization's annual East Metro Chapter Banquet, which will be held at the Maplewood Moose Lodge on Thursday, April 17, 2014 from 5:00pm to 10:00pm. Proceeds from the event will go towards raising funds for the organization's "Woodie Camp", a summer youth camp.

In addition, the applicant has also submitted an Application for Exempt Permit, which is required by MN Statute §349.166 and processed by the Minnesota Gambling Control Board upon acknowledgment of the City. MN Statute §349.166 also requires that the applying organization notify the local government unit 30 days before the lawful gambling occasion.

Budget Impact

None

Recommendation

Staff recommends that Council approve the temporary Lawful Gambling permit for the Minnesota Waterfowl Association East Metro Chapter's East Metro Chapter Banquet on April 17th, 2014 at 1946 English Street, Maplewood.

In addition, staff recommends that Council acknowledge the Application for Exempt Permit and waive any objection to the timeliness of said permit, as governed by MN Statute §349.166.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Michael Thompson, City Engineer / Public Works Director
Steve Lukin, Fire Chief

DATE: January 21, 2014

SUBJECT: East Metro Public Safety Training Center, City Project 09-09, Approval of Resolution Receiving Bids and Awarding Contract for Burn Room Thermal Liner

Introduction

Bids were opened for the burn room thermal liner at 2:00 p.m. January 21, 2014 at City Hall. The award of bid will be considered by the council.

Discussion

The thermal liner is required for protection of the structural walls in the burn building and training tower where live burn training will be conducted. One bid was received and is listed below along with the Engineer's estimate:

Company	Base Bid	Alternate 1
WHP Trainingtowers	\$145,346	\$23,798
Engineer's Estimate	\$150,000	\$25,000

The Base Bid includes Type 1 liner installation in the four areas where the gas-fired training props will be installed and Type 2 liner in one half of one of the Class A rooms in the Training Tower. Alternate 1 represents the additional cost to upgrade the gas-fire burn room liner to Type 2 material which is resistant to higher temperatures and also includes an additional 14 year warranty period compared to the Type 1 material. With the added reliability and warranty it is preferred to utilize the Type 2 liner throughout and award Alternate 1 in addition to the Base Bid.

Budget Impact

The City has a total estimated budget of \$4,335,000 for the Phase 1 work including a \$3,000,000 grant from the State of Minnesota to design and construct a significant portion of the proposed improvements and \$450,000 grant from the Ramsey County Environmental Response. The following is a summary of the currently approved financing plan:

FUNDING

ITEM	FUNDING SOURCE	AMOUNT
1	STATE BONDING BILL GRANT	\$3,000,000
2	RAMSEY CO ERF GRANT	\$450,000
3	CITY EUF FUND	\$250,000
4	CITY CIP FUND	\$250,000
5	EAST METRO JPA – SPECIAL ASSESSMENT	\$175,000
6	MNDOT/MSA STREET ACCOUNT	\$55,000
7	ST PAUL REGIONAL WATER SERVICES (WATER MAIN LOOP)	\$55,000
8	SANITARY SEWER FUND	\$50,000
9	ST PAUL WAC FUND	\$50,000
TOTAL PHASE 1		\$4,335,000

The project budget estimates had anticipated that the burn room liner material would be on the order of \$150,000 and the alternate an estimated \$25,000 to upgrade the liner system.

The budget will be revised when Bid Package 3 Site Improvements are considered in March 2014. The revised budget would reflect the additional contributions of Saint Paul Water and MnDOT. Additionally the amount of work awarded for Bid Package 3 will be dependent on where contractor pricing comes in, in order to stay within budget.

Recommendation

It is recommended that the council approve the attached resolution for the East Metro Public Safety Training Center, City Project 09-09, Receiving Bids and Awarding a Contract to WHP Trainingtowers for the Base Bid and Alternate 1 for the Burn Room Thermal Liner.

Attachments

1. Resolution Receiving Bids and Awarding Contract to WHP Trainingtowers

**RESOLUTION
RECEIVING BIDS AND AWARDING CONTRACT**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the Base Bid and Alternate 1 of WHP Trainingtowers in the amount of \$169,144, is the lowest responsible bid for the East Metro Public Safety Training Center: Bid Package 5 - Burn Room Thermal Liner – City Project 09-09, and the mayor and city manager are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project as previously approved by council.

Adopted by the council on this 27th day of January 2014

MEMORANDUM

TO: City Council

FROM: Charles Ahl, City Manager

DATE: January 21, 2014

SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcement of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Events

1. Fishcreek Celebration 4:30-6:40pm – January 16
2. LMC Events:
 - i. Jan 31- Feb 1: Experienced Officials Leadership Conference
 - ii. Jan 31- Feb 1: Newly Elected Officials Leadership Conference

Upcoming Agenda Items & Work Session Schedule

1. No Work Session – February 3
2. Sherman and Associates Review of Maplewood Bowl Project – Feb 10
3. MCC Strategy – February 10
4. Community Paramedic Program – February 24
5. Future Vision Presentation – February 24
6. Connections through a web and 5 points of light – February 24
7. EDA Meeting – February 24
8. Council – Management Retreat – March 5th, 8:30am – 4:30pm
9. Ramsey – Washington Metro Watershed District Presentation – March 10/24
10. Commissioner Interviews – March 10/24 [TBD]
11. Parks Survey Results – March 10/24 [TBD]
12. Roles of City Council in Emergency Management – March 10/24 [TBD]

Budget Impact

None.

Recommendation

No action required.

Attachments

None.