

A Reception honoring outgoing Mayor Will Rossbach and Council Member Rebecca Cave will begin at 6:30pm in the Council Chamber; the Public is invited to attend.

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Thursday, December 19, 2013
City Hall, Council Chambers
Meeting No. 23-13

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country.*

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of December 09, 2013 City Council Workshop Minutes
2. Approval of December 09, 2013 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Approval of a Resolution in Honor of Planning Commissioner Lorraine Fischer
2. Presentation by Ramsey County Sheriff Matt Bostrom (No Report)
3. Maplewood Parks System Plan Update

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of Budget Adjustments
3. Approval of Stormwater Maintenance Agreement for Truck Utilities' Properties, Highway 36 / English Street Interchange Improvements, City Project 09-08
4. Approval of Temporary Construction Access Agreement from 3M Company for Fire Station 1 Improvements, City Project 12-14

5. Approval of Resolution Adopting Atlas 14 Precipitation Frequency Standards
6. Approval of Resolution Accepting State Aid Advancement
7. Approval of Bartelmy-Meyer Area Improvements, City Project 11-14
 - a. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 4
 - b. Approval of Resolution for Final Payment and Acceptance of Project
8. Approval to Hire Consultant to Develop a Facilities Asset Management Plan for the MCC
9. Approval of City Health Care Contribution Rates for Employment Contracts for 2014
10. Approval for the Fire Department to Accept the AFG Federal Fire Grant
11. Approval for the Fire Department to Accept a Grant from Ramsey County Emergency Management
12. Approval of Vehicle Lease Agreement-Ramsey County Violent Crime Enforcement Team

H. PUBLIC HEARINGS

1. Highway 36/English Street Interchange Improvements, Project 09-08
 - a. New Assessment Hearing, 7:00 p.m.
 - b. Resolution Adopting Assessment Roll

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Approval of an On-Sale Intoxicating Liquor License for Blue Bell Enterprises, Inc, Doing Business As Lancer Catering, at Keller Golf Course, 2166 Maplewood Drive
2. Approval of Arkwright-Sunrise Area Street Improvements, Project 12-09
 - a. Project Design Feature Petition Update
 - b. Approval of Resolution Approving Plans and Specifications and Advertising for Bids
 - c. Approval of Resolution Ordering Preparation of Assessment Roll
 - d. Approval of Joint-Powers Agreement with the City of Little Canada
3. Approval of a Memorandum of Understanding with Allied Waste/Republic Services to Establish Rate Price Adjustments

K. AWARD OF BIDS

1. Approve Resolution Receiving Bids and Awarding Contract, Fire Station 1 Improvements, City Project 12-14

L. VISITOR PRESENTATIONS

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

[Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.]

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
 5:00 P.M. Monday, December 9, 2013
 Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:00 p.m. by Mayor Rossbach.

B. ROLL CALL

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Koppen moved to approve the agenda as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Presentation on 2013 Community Safety Survey and 2014 Policies and Strategies

Police Chief Schnell gave the staff report and answered questions of the council. City Manager Ahl gave additional information.

F. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 6:16 p.m.

Seconded by Councilmember Juenemann

Ayes – Mayor Rossbach, Council
Members Cardinal, Juenemann
and Koppen
Abstain – Councilmember Cave

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Approval of a Resolution in Honor of Planning Commissioner Lorraine Fischer

Mayor Rossbach moved to table the resolution in honor of Planning Commissioner Lorraine Fischer until the next council meeting.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

2. Ramsey County League Presentation

Mayor Rossbach gave the report and presented Councilmember Cave with a Certificate of Appreciation from the Ramsey County League.

G. CONSENT AGENDA

Councilmember Juenemann requested agenda item G8 be highlighted and had a question about G14.

Councilmember Juenemann moved to approve agenda items G1-G14.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Juenemann moved to approve the Approval of Claims.

ACCOUNTS PAYABLE:

\$ 1,409,491.78 Checks # 91277 thru # 91318
dated 11/19/13

\$ 307,546.29 Disbursements via debits to checking account
dated 11/18/13 thru 11/22/13

\$ 675,079.32 Checks # 91319 thru # 91415
dated 11/20/13 thru 12/03/13

\$ 359,266.08 Disbursements via debits to checking account dated 11/25/13 thru 11/29/13

\$ 2,751,383.47 Total Accounts Payable

PAYROLL

\$ 513,321.50 Payroll Checks and Direct Deposits dated 11/22/13

\$ 1,698.50 Payroll Deduction check # 9989668 thru # 9989670 dated 11/22/13

\$ 515,020.00 Total Payroll

\$ 3,266,403.47 GRAND TOTAL

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

2. Approval of Transfers

Councilmember Juenemann moved to approve the transfers and direct the Finance Director to make the entries necessary to complete the transactions.

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

3. Authorization to Enter Into Contract with Allied Waste for Waste Hauling Services at City Facilities

Councilmember Juenemann moved to approve a one-year contract with Allied Waste/Republic Services for waste hauling services at City facilities.

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

4. Approval of Additional Office Furniture for Police Department Expansion Project

Councilmember Juenemann moved to approve the purchase and installation of office furniture for section 1 (predominantly offices on the south side of the building) of Phase 3 from Commercial Furniture Services (CFS) not to exceed \$36,000 utilizing US Communities pricing.

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

5. Authorization to Request Funding from Ramsey/Washington Suburban Cable Commission for Council Chambers Improvements

Councilmember Juenemann moved to approve the Conditional Use Permit for a planned unit development for Buffalo Wild Wings at Chesapeake Retail Center, 3085 White Bear Avenue and review this permit again only if a problem arises or if changes are proposed.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

13. Approval of a Conditional Use Permit Review, Cornerstone Community Church, 1616 Gervais Avenue

Councilmember Juenemann moved to approve the Conditional Use Permit for Cornerstone Community Church, 1616 Gervais Avenue; and review this permit again only if a problem arises or if changes are proposed.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

14. Approval of a Conditional Use Permit Review, Kline Auto World, 2610 Maplewood Drive

Senior Planner Ekstrand answered questions of the council.

Councilmember Juenemann moved to approve the Conditional Use Permit for a planned unit development for Kline Auto World, 2610 Maplewood Drive; and review this permit again in one year to ensure continued compliance.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

H. PUBLIC HEARING

- 1. 2014 Tax Levy and Budget**
 - a. Resolution Certifying Taxes Payable in 2014**
 - b. Resolution Adopting a Budget for 2014**

Finance Director Bauman gave the staff report and answered questions of the council.

Mayor Rossbach opened the public hearing. No one spoke.

Mayor Rossbach closed the public hearing.

Mayor Rossbach moved to approve the resolution certifying taxes payable in 2014 with 0% increase in the 2014 levy in the amount of 18,439,130.

Resolution 13-12-1013
Certifying Taxes Payable in 2014

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that:

- The following amounts of taxes be levied for 2013, payable in 2014, upon the net tax capacity in said City of Maplewood, for the following purposes:

General Fund	\$12,330,530
Ambulance Service	450,000
Community Center	525,000
Recreation Programs	175,000
Capital Improvement Projects	180,000
Fire Truck Replacement	50,000
Park Development	30,000
Redevelopment	40,000
Debt Service	4,042,840
TOTAL LEVY	\$17,823,370

- In addition, there is a \$615,760 market value based referendum levy for 2013 payable in 2014 to finance the debt service on the 2002 Open Space Refunding Bonds and the 2004 Fire Safety Refunding Bonds. **This results in a total certified City levy of \$18,439,130.** There is also a proposal for an EDA levy of \$89,270. This would bring the total levy up to \$18,528,400 (no change from 2013).
- The net tax capacity based levy of \$4,042,840 for Debt Service and the market value based referendum levy of \$615,760 total \$4,658,600. This is a net decrease of \$1,911,378.91 in the scheduled levy of \$6,569,978.91. The breakdown by Debt Service Fund is attached.

City of MAPLEWOOD BOND ISSUES	Debt Service Fund breakdown			ADDITIONS OR REDUCTIONS BY RESOLUTION	CERTIFIED DEBT LEVY
	ORIGINAL PRINCIPAL	DATE ISSUED	PAYABLE 2014 DEBT LEVY		
GO O SPACE REFUND 2002D	3,425,000	1-Nov-02	398,580.00	-53,880.00	344,700.00
GO REF 2004A	2,940,000	1-Apr-04	316,411.09	-29,111.09	287,300.00
GO IMP 2004B	13,010,000	1-Aug-04	289,650.88	299,449.12	589,100.00
GO TAX ABMT 2004C	5,025,000	1-Aug-04	122,941.00	342,059.00	465,000.00
GO IMP 2004D	700,000	1-Aug-04	0.00	57,400.00	57,400.00
GO IMP 2005A	2,115,000	1-Aug-05	56,370.00	-56,370.00	0.00
GO IMP 2006A	6,085,000	1-Apr-06	368,292.44	48,707.56	417,000.00
GO IMP 2007A	10,060,000	1-Jul-07	323,570.44	-121,770.44	201,800.00
GO IMP 2007B	5,090,000	15-Oct-07	332,026.47	-73,626.47	258,400.00
GO IMP 2008A	9,970,000	1-Jul-08	627,234.00	-459,534.00	167,700.00
GO IMP REFUNDING 2008B	1,070,000	1-Jul-08	148,215.38	-148,215.38	0.00
GO IMP REFUNDING 2009A	4,680,000	1-Apr-09	431,366.36	-11,766.36	419,600.00
GO IMP REFUNDING 2009B	2,690,000	1-Dec-09	335,910.78	-50,910.78	285,000.00
GO 2010A	11,790,000	10-May-10	648,240.12	-323,540.12	324,700.00

TAX INCREMENT HOUSING DISTRICT #1-3	2,060
TAX INCREMENT HOUSING DISTRICT #1-4	620
TAX INCREMENT HOUSING DISTRICT #1-5	620
TAX INCREMENT HOUSING DISTRICT #1-6	650
TAX INCREMENT HOUSING DISTRICT #1-7	22,850
TAX INCREMENT HOUSING DISTRICT #1-8	61,000
TAX INCREMENT HOUSING DISTRICT #1-10	116,540
WATER AVAILABILITY CHARGE – N. ST. PAUL	1,550
WATER AVAILABILITY CHARGE – ST. PAUL	7,300
TOTAL CAPITAL IMPROVEMENTS	
BUDGET APPROPRIATIONS	<u>\$9,484,510</u>

BE IT FURTHER RESOLVED that the Finance Director shall establish a budget for each public improvement project when the Council orders the project and that the budget amounts shall be recorded at amounts specified in the feasibility study for the project.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2014 Debt Service Budget:

\$9,674,670	Principal
2,789,310	Interest
9,030	Paying Agent Fees
14,350	Fees for Service
29,440	Investment Management Fees
<u>\$12,516,800</u>	TOTAL DEBT SERVICE BUDGET APPROPRIATIONS

BE IT FURTHER RESOLVED that the above budgets for Governmental Funds are hereby adopted for financial reporting and management control.

BE IT FURTHER RESOLVED that the above budgets for all other funds are hereby adopted for management purposes only.

BE IT FURTHER RESOLVED that the transfer of appropriations among the various accounts, within a fund, shall only require the approval of the City Manager or his designee. However, City Council approval is required for transfers from contingency accounts.

BE IT FURTHER RESOLVED that all appropriations which are not encumbered or expended at the end of the fiscal year shall lapse and shall become part of the unencumbered fund balance which may be appropriated for the next fiscal year except appropriations for capital improvement projects which shall not lapse until the project is completed or canceled by the City Council.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

2. Meeting of Economic Development Authority (EDA) – The City Council Serves as the EDA

Mayor Rossbach recessed the council meeting at 7:39 p.m. so that the EDA meeting could be

held.

Mayor Rossbach opened the council meeting at 7:45 p.m.

I. UNFINISHED BUSINESS

1. New Assessment Hearing Set for December 19, 2013, TH 36/ English Street Interchange Improvements, City Project 09-08

Public Works Director/City Engineer Thompson gave the staff report.

Councilmember Juenemann moved to approve to continue the assessment hearing for December 19, 2013 for TH 36/English Street Interchange Improvements, City Project 09-08.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of the Conversion to Recycling Carts for the City's Residential Recycling Program

Environmental Planner Finwall gave the staff report and answered questions of the council. City Manager Ahl gave additional information. Willie Tennis with Tennis Sanitation was present and answered additional questions of the council.

Mayor Rossbach moved to continue the current two year contract with Tennis with City purchasing carts.

Seconded by Councilmember Juenemann Ayes – Mayor Rossbach and
Councilmember Juenemann
Nays – Council Members Koppen,
Cardinal and Cave

The motion failed.

Councilmember Koppen moved to approve the six year contact with contractor supplied carts.

Seconded by Councilmember Cardinal

After discussion Councilmember Koppen withdrew his motion.

Councilmember Koppen moved to execute the provision within the existing contract with Tennis Sanitation for the purchase of recycling carts such that rates for the first two years of the contract shall be at \$2.50 per household per month for 2014-2015 and \$2.75 per household per month for 2016-2017. The provision for cart rollout by Tennis sanitation is hereby confirmed within the existing contract.

Seconded by Councilmember Cardinal Ayes – Mayor Rossbach, Council
Members Cardinal, Cave and
Koppen
Nays – Councilmember Juenemann

The motion passed.

J. NEW BUSINESS

1. Approval of Transfer of City-Owned Real Property Between City and EDA, Castle Avenue and Van Dyke Street
 - a. Approval of Transfer

Assistant City Manager Coleman gave the staff report.

Councilmember Juenemann moved to approve the transfer of city-owned real property located on the southeast corner of Castle Avenue and Van Dyke Street from the city of Maplewood to the Maplewood Area Economic Development Authority; this approval authorizes the city manager and city attorney to legally transfer ownership of the property.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

2. **Approval of a Conditional Use Permit Revision and Design Plans for Agropur, 2080 Rice Street**

Senior Planner Ekstrand gave the staff report. Planning Commissioner Tripler was present and addressed the council to give the report from the Planning Commission.

Councilmember Juenemann moved to:

- A. Adopt the resolution amending the conditional use permit for Agropur (formerly the Schroeder Milk site), located at 2080 Rice Street for their proposed 3,540-square-foot building addition. Approval is based on the findings required by city ordinance and subject to the following conditions (additions are underlined):
 1. All construction shall follow the site plan approved by the city date-stamped October 31, 2013. The director of community development may approve minor changes.
 2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 3. The city council shall review this permit in one year.
 4. If the city council determines there is not enough on-site parking, the council may require that the property owner provide additional parking.
- B. Approve the plans date-stamped October 31, 2013 for the proposed tank room addition to Agropur, located at 2080 Rice Street. Approval is subject to the following conditions:
 1. The materials and color of the proposed tank room addition shall match the exterior materials and color of the contiguous part of the existing building.

2. The applicant shall comply with all requirements of the assistant fire chief and building official.
3. The applicant shall comply with all requirements of the city's engineering department.

Resolution 13-12-1016
CONDITIONAL USE PERMIT
REVISION RESOLUTION

WHEREAS, Agropur, Inc. has applied for a conditional use permit revision to construct a 3,540-square-foot tank room addition at their facility.

WHEREAS, Section 44-512(2) of the city ordinances requires a conditional use permit for processing and distributing stations for beverages.

WHEREAS, this permit applies to the property located at 2080 Rice Street. The property identification numbers for these properties are:

182922220016 and 182922220017

WHEREAS, the history of this conditional use permit is as follows:

1. On November 19, 2013, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On December 9, 2013, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police

rain water garden project does not take place. The trash enclosure shall be constructed by May 30, 2014.

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

4. Approval of an Off-Sale Intoxicating Liquor License for 61 Liquors, 2700 Maplewood Drive

City Clerk Guilfoile gave the staff report and answered questions of the council. Eric Atzmilller, owner of 61 Liquors was present and answered questions of the council.

Councilmember Cave moved to approve an off-sale intoxicating liquor license for The Front Crew, LLC, doing business as 61 Liquors, 2700 Maplewood Drive.

Seconded by Councilmember Cardinal Ayes – All

The motion passed.

K. AWARD OF BIDS

1. Approval of Bid for Printing Services for the Maplewood Monthly and Additional City Publications

Citizen Services/Communications Director Guilfoile gave the staff report.

Councilmember Cardinal moved to award the bid to Nystrom Printing Company, Inc. in the amount of \$350,388.30 for publishing, printing and postage beginning January 1, 2014 through December 31, 2015 for the Maplewood Monthly, Maplewood Season, Residents Guide and Maplewood Parks & Recreation brochures.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

L. VISITOR PRESENTATION

1. Bob Zick, North St. Paul Resident

M. ADMINISTRATIVE PRESENTATIONS

1. Council Calendar Update

City Manager Ahl gave the update to the council calendar.

2. Report on Swearing in Ceremony on January 6, 2014

City Clerk Guilfoile gave the staff report.

3. 2013 Sustainability Report

Environmental Planner Finwall gave the staff report.

N. COUNCIL PRESENTATIONS

1. Commercial Recycling

Councilmember Koppen would like the City to look into a commercial recycling program to take advantage of more recycling opportunities.

2. Neighborhood Watch Group

Councilmember Juenemann reported on the importance of the Neighborhood Watch Group where neighbors help watch out for each other.

O. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 9:27 p.m.

DRAFT

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Tom Ekstrand, Senior Planner
Melinda Coleman, Assistant City Manager

DATE: December 11, 2013

SUBJECT: Approval of a Resolution in Honor of Planning Commissioner
Lorraine Fischer

Introduction

Lorraine Fischer has submitted her resignation as a member of the Maplewood Planning Commission. Lorraine is an original member of the Maplewood Planning Commission and has served since 1970.

On November 19, 2013, the planning commission approved this resolution and forwarded it to the city council for their approval, acknowledging Commissioner Fisher's 43 years of service to the city.

Budget Impact

None.

Recommendation

Approve the attached resolution in honor of Planning Commissioner Fisher.

Attachment

1. Resolution in Honor of Lorraine Fischer
2. November 19, 2013 Planning Commission Minutes

P: Planning Commission\Resolution of Appreciation for Lorraine Fischer
CC Report #3 12 13 te

Resolution in Honor of Lorraine Fischer

Whereas, the Maplewood City Council passed an ordinance to increase the number of Planning Commissioners to serve on that commission from nine members to eleven members on April 2, 1970;

Whereas, the council then appointed Lorraine Fischer to fill one of those newly created positions on the Planning Commission;

Whereas, Lorraine has served continually since her appointment to the Planning Commission in 1970 and has served as its chair since the 1990's through 2013;

Whereas, along with her colleagues on the Planning Commission, Lorraine continually advised the City Council on wise development decisions;

Whereas, in addition to her service on the Planning Commission Lorraine has also served on the Maplewood Housing and Redevelopment Authority, the Maplewood Human Relations Commission, on numerous special committees and study groups and as an election judge for numerous years;

Whereas, it is difficult to adequately express sufficient gratitude to Lorraine for her 43 years of caring, intelligent and unending service to the city;

Whereas, the city council and city staff acknowledge her untiring service to the city in guiding its growth and development from a city that was largely rural in 1970 to an almost fully developed community;

NOW, THEREFORE, I Will Rossbach, through my authority as the Mayor of the City of Maplewood, extend my gratitude and heartfelt appreciation to Lorraine for her 43 years of dedicated and enduring service to the City of Maplewood.

**Passed by the Maplewood
City Council on _____, 2013**

Will Rossbach, Mayor

**Passed by the Maplewood
Planning Commission
On November 19, 2013**

Tushar Desai, Chairperson

Attest:

Karen Guilfoile, City Clerk

DRAFT
MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, NOVEMBER 19, 2013

6. NEW BUSINESS

a. Resolution in Honor of Planning Commissioner Lorraine Fischer

- i. Senior Planner, Tom Ekstrand gave the report and read the resolution of appreciation in honor of Lorraine Fischer.

Commissioner Arbuckle moved to approve the resolution of appreciation in honor of Lorraine Fischer.

Seconded by Commissioner Trippler.

Ayes - All

The motion passed.

This item will go to the city council on December 9, 2013.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: DuWayne Konewko, Parks and Recreation Director
Jim Taylor, Parks Manager

DATE: December 12, 2013

SUBJECT: Maplewood Parks System Plan Update

Introduction

The City's Consultant Bob Bierscheid will give a detailed final report from the Parks System Plan Task Force and the community driven process staff has followed to gather input from our many stakeholder's. Following the presentation staff and the Consultant will answer any questions that the Council may have.

Background

See attachment

Budget Impact

There are no budget implications at this time.

Recommendation

No recommendation is needed at this time. Staff will be bringing the final draft report to the Parks and Recreation Commission in January for a recommendation. Once that is complete staff will bring it back to the City Council for adoption.

Attachments

1. Parks and Recreation Master Plan Update Community Study



Maplewood Parks and Recreation

Parks and Recreation Master Plan Update Community Study

Final Report

December 11, 2013

1. Purpose

On January 25, 2010 the City Council adopted the City of Maplewood Comprehensive Plan. In February of 2013, City Council authorized the beginning of an update of the Maplewood Parks and Recreation Master Plan that is based on the 2030 Comprehensive Plan. The first phase of the Parks and Recreation Master Plan update involves the engagement of Maplewood residents, businesses, and the users of the Parks and Recreation system. Through this process, comments and concerns regarding issues, needs, updates, trends and improvements are documented that will influence the update of the Parks and Recreation Master Plan.

2. Process

a. Task Force

The Council appointed a citizen task force comprised of 16 members that began meeting monthly in April 2013. Bob Bierscheid, of Bierscheid Consulting, was selected to guide this process along with DuWayne Konewko, Parks and Recreation Director, and James Taylor, Parks Manager. The Maplewood Parks System Task Force met 11 times from 4:00pm-6:00pm.

- Task Force Members

- | | |
|--------------------|-----------------------|
| ○ Roy Adams | ○ Mark Jenkins |
| ○ Paul Arbuckle | ○ Marv Koppen |
| ○ Margaret Behrens | ○ Jason Lamers |
| ○ Al Bierbaum | ○ Alysyn Morris |
| ○ Peter Boulay | ○ Mark Nichols |
| ○ Bob Cardinal | ○ Scott Schaller |
| ○ Don Christianson | ○ Dale Trippler |
| ○ Ron Cockriel | ○ Nikki Villavicencio |

- Task Force Goals and Objectives

- Align our Park Systems Plan with the city's 2030 Comprehensive Plan relying on a strong public input process that involves both residents and stakeholders.
- Identify the needs and desires of our community, and create opportunities for active lifestyles based on current and future demographic trends.
- Develop a better understanding of current City parks, green spaces, and recreational components in order to better address existing limitations as they compare to local, regional and national standards and trends.
- Establish a vision for our parks, greenways, and recreation facilities with an eye towards sustainable maintenance practices.

- Identify sustainable funding sources and strive to match available resources with prioritized park system needs.
 - Seek opportunities to promote connectivity within our parks system
 - Foster and promote a sense of community pride and stewardship in regards to our parks system.
 - Establish policies and priorities for preserving and restoring existing natural features and amenities for the benefit of the community as a whole.
- b. Staff Involvement
Meetings were held with staff to request their input in the planning process. The key staff involved has been, DuWayne Konewko, Parks and Recreation Director, Jim Taylor, Parks Manager, Audra Robbins, Recreation Manager, Shann Finwall, Environmental Planner, Ginny Gaynor, Natural Resources Coordinator, and Steve Love, Assistant City Engineer.
- c. Community Meetings
The following community meetings were held:
June 12, 7:00pm, Maplewood Community Center
July 10, 7:00pm, Carver Community Gym
July 11, (business outreach), 7:30am, Maplewood Community Center
July 24, 7:00pm, Gladstone Fire Station
August 7, 7:00pm, Gladstone Fire Station
August 15, 5:00pm, Hmong Outreach meeting, Hmong American Alliance Church
September 5, 5:00pm, Hmong Outreach meeting, Maplewood Community Center



Additional outreach has been made to representatives of the handicapped community. A joint meeting of the Parks and Recreation Commission and the Task Force was held to further discuss accessibility issues. A tour of parks and recreation facilities and amenities was held on August 22. Additionally, DuWayne Konewko, Parks and Recreation Director and Jim Taylor, Parks Manager have visited local parks and have interviewed the individuals at the parks about potential parks and recreation issues.

- d. Community Surveys
A City-Wide Parks Needs Assessment Survey is a critical piece in the development of the parks master plan. The statically valid survey will provide the task force, commissions, and council with meaningful data regarding Maplewood's parks, trail, and open spaces. Survey questions will address a full range of strategically important issues to the city including funding. The survey will gauge the resident's attitude on whether or not they support paying for these improvements with tax dollars.

Other general surveys will be conducted on the Internet to assess additional public input.

- e. Benchmark Surveys (attachment E)
- f. Trends Analysis (attachment G)
- g. Planning Consultants and process



The final phase of the project will be the selection and involvement of a park planning consulting firm to complete the Draft 2013-2033 Parks and Recreation Master Plan. The selection process is expected to begin in early 2014.

3. Study Questions Posed (Data in Attachments)

- Who lives here?
- Who works here?

- Who plays here?
- What is there?
- What are the standards?
- What do others have?
- What are trends?
- What is missing?
- What is underutilized?
- What is un-accessible?
- What is outdated?
 - Specifics
 - Categories
- What is not maintained?
- What are priorities?
- What other information would be helpful?



4. Master Plan Study Categories

- a. Funding
- b. Programming
- c. Parks and Park Amenities
- d. Trails
- e. Environmental and Sustainability
- f. General Land Use
- g. Administrative

5. Findings by Category

a. Funding

- Study Options for funding park improvements/maintenance/programming
 - Referendum
 - Sales tax
 - User fees
 - Sponsorships
 - Rental revenue
 - Grants
 - Partnerships with other organizations and entities
 - Infrastructure Replacement Reserve Fund
 - Park Foundation
 - PAC Funds
 - Increase Parks and Recreation share of current levy
 - Other such as (park districts etc.)
- Review Funding Issues
 - Create fees and charges policy
 - Compare Maplewood to other cities
 - Create Asset Management System
 - Review fee scholarship program



Funding Summary: Finding resources to insure the sustainability of the current system and being able to provide desired amenity upgrades is clearly the highest priority in the future for parks and recreation.

b. Programming

- Study Program Attributes
 - Assess race and cultural – activities



- Measure outreach to different demographics
- Compare revenue vs. non-revenue programs
- Determine program accessibility
- Review volunteer program and externships
- Consider more interpretive signage
- Study program locations and where in city they are offered
- Review partnering more with neighboring cities
- Review hosting more Maplewood celebrations/special events
- Research mobile recreation:
- Review status of Maplewood Nature Center
- Review programming status
 - Complete Programming Needs Assessment
 - Review need for more self directed activities that are organized and conducted by the participant (geocaching)

Review need for more general programs of education

Programming Summary: *Assessing program needs, improving activity affordability and increasing community outreach are keys to future recreation programs and services.*

c. Parks and Park Amenities

- Study park system issues
 - Provide amenity lists
 - Compare amenities to other cities
 - Bundling of facilities
- Quantify Playground Replacement Program
- Review Current Park Amenities
- Review New Park Amenities and Accessories
- Review Maintenance Issues
- Review Need for Design Standard Consistency
- Consider Underutilized Park Amenities
- Park Accessibility Issues
 - ADA and Inclusion (add language) – status analysis
 - Include playgrounds and park areas for autism and sensory need



Parks and Park Amenities Summary: *Significantly upgrading CIP resources, asset management and determining maintenance standards are the significant future needs in parks and park amenities.*

d. Trails

- Update trail plan
 - Missing link analysis on trail system
- Review entire trail system connectivity
- Prioritize trail hierarchy



- Review trail maintenance
- Increase trail education and marketing
- Outreach to people with disabilities
- Consider linkage to future mass transit development
- Improve trail signage

Trails Summary: *Completing the Trail Plan analysis and projected trail maintenance needs are the significant issues for trails.*

e. Environmental and Sustainability

- Organizational issues
 - Need to prioritize sensitive areas
 - Clearly identify where and where not access to open space and wetlands
 - Review and update policy for use of parks for stormwater filtration/infiltration purposes
 - Review vision and guidelines of the preserves
 - Create management plans
 - Analyze parking in/near natural areas
- Review educating and marketing environmental spaces
- Review vegetation management
- Review greenway system
- Study community gardens
- Study the environmental impacts and best practices in park development.

Environmental and Sustainability Summary: *Sensitive area accessibility vs. non-intrusive preservation, best practices and park development, stormwater management in and near parks and greenway planning are future planning essentials.*

f. General Land Use

- Complete analysis of current and future park land needs
- Review Park Management Policies
- Review Park Classifications Categories
- Benefit Analysis of Parks and Open Spaces



General Land Use Summary: *Future acquisition needs and use transfers; land management policy development and overall land management are the future general land use demands.*

g. Administrative

- Policy and Procedure Issues
 - Update ADA plan- “Access is more than the facility”

- Create marketing plan
- Develop communications plan
- Develop Parks and Recreation general security plan
- Study community center usage (24 Hour Access)
- Review school use (public and private) use agreements
- Update demographic information
 - Update Risk Management Plan
 - Create park usage stats
- Review Community Partnerships
 - Data Information
 - GIS, GPS
 - Program surveys
 - Evaluation Plan
- Review Comprehensive Plan Language
 - Use of word acquire
 - People first language in goal statement
- Study the Sustainability of the Maplewood Community Center Funding
- Re-evaluate Parks plan every five years
- Achieve CAPRA Accreditation



Administrative Summary: *An analysis of current and potential partnerships, inclusive accessibility planning, management policies and procedures review and organization and development of an upgraded marketing plan are the top administrative demands.*

Attachments:

- A. Who Lives Here Data
- B. Who Works Here Data
- C. Who Plays Here Data
- D. Parks and Amenities Data
- E. Benchmark Comparisons
- F. NRPA Guidelines
- G. Trends Data

Who Lives Here?

<u>Population</u>			
1990	2000	2010	2030 Estimate
30,954	35,258	37,500	40,900
<u>Households</u>			
1990	2000	2010	2030 Estimate
11,496	13,758	15,561	18,150
<u>Race</u>			
White	Asian	Two or More Races	Black
28,719	3,963	1,097	3,122
Other Race	American Indian	Native Hawaiian	
899	197	21	



Who Works Here?

Employee and Employers	2010	2020	2030
	29,259	36,600	41,000
		41,000	44,500



Major Employers

Employer Products/Services	Total Employees
• 3M Company Diversified Production	11,960
• Health East General Medical and Surgical Hospitals	950
• Macy's Department Stores	450
• Maplewood School District Education	400
• Sears Roebuck Department Stores	350
• Cub Foods East Grocery Stores	250
• Cub Foods West Grocery Stores	250
• Volunteers of America Community Care Facilities	190
• Home Depot Building Materials	185
• Menard's Building Materials	180
• City of Maplewood Local Government	178

Who Plays Here?

Youth Outdoor Programs: Youth Soccer, Youth Softball, Spring/Summer Soccer, Tennis, and T-Ball:

- Residents 467 Individuals
- Non-Residents 105 Individuals

Meaning 83% of the participants in Maplewood youth programs are City Residents. In addition there are 3 Athletic Association made up of residents that play on our parks: Maplewood Athletic Association, Northeast Soccer Association, and North Polars Fastpitch.

Adult Softball

- Residents 71 Teams
- Non-Residents 202 Teams

Meaning only 26% of the adult softball teams are residents of the community.

Picnic Shelters

- 51 Total Rentals

The percentage is 50-50 on residents to non-residents for these rentals. There are a lot of St. Paul residents that rent the shelters.

Field Permits

There were issued 137 Baseball, Softball, and Soccer Field permits in 2012. Resident to non-resident permits are not tracked. It is estimated to be 80% residents, since most of them are for Maplewood local associations.

	Maplewood	New Brighton	Roseville	Inver Grove Heights	Cottage Grove
Population		22,206	34,058	33,000	34,500
Total Acreage	860	172.6	680	581	2035 Includes 238 State and 558 County
Full Time Staff	13.6	9 Full Time 7 Part Time	24 FTE	6	12
Maintenance Staff	7	3.5 and (2) 180 Day		7	14 Seasonal
Operating Budget	\$3,881,300	2,963,100	\$4,500,000	Park \$1,628,600 Rec. \$666,700	1,789,000
Capital Budget	Parks \$100,000	\$4,829,539	\$19,000,000 Renewel Program	\$200,000	\$100,000
Amenity					
Total Parks	36	15	30	26	30
Mini Park	1	2	2		1
Neighborhood Park	28	13	16	12	23
Community Park	2	0	3	1	5
Youth Athletic Park	4	0	4	5	0
Community Athletic Park	2	0	2	1	1
Park-School		1	2		0
Special Use	2	0	7	2	0
Neighborhood Preserve	14	0	3	5	0
Natural Area Greenway	4	1		1	20 Acres
City Open Space	308	0	133 acres		10
County Open Space	1,175	1	90 acres		1
Agency Open Space		0			1
Other (Note Below)		0		1	0
Community Centers	1	1	1 Skating Center	1	0
County Parks	6	1	3		1
Park Trails (Distance)	81.1	6.58 Miles	25 Miles	26 Miles	50 Miles
Connector Trail (Distance)	47.35		0	45 Miles	
On Street Bike Way	Included in 81.1	Yes	30 Miles		
Notes					
New Brighton		Community Center and Gold Course			

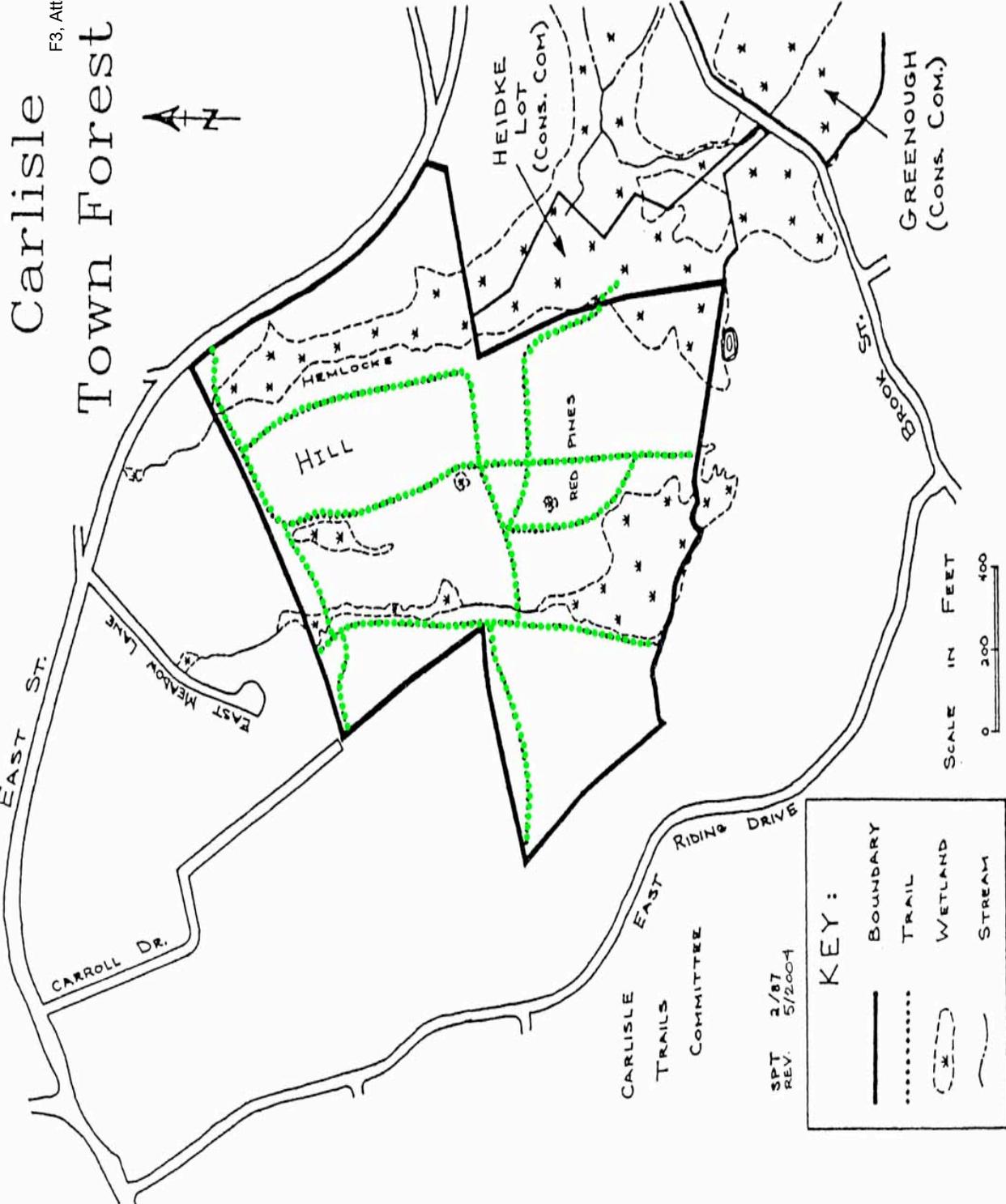
Trends In Park Facilities

- Dog Park
- Neighborhood Trails
- Splash Pads
- More Community Gardens
- Climbing Mazes
- Pickleball Courts
- Shared Facilities
- Adlt Exer. Equip. in Pks
- Outdoor Refrigerated Ice Rinks/Trails
- Skate Parks
- Coffee Stands
- Community Built Play Lots
- Play Trails
- Shaded Play Areas



Carlisle Town Forest

F3, Attachment 1G



CARLISLE TRAILS COMMITTEE

SPT 2/87
REV. 5/2004

KEY:

	BOUNDARY
	TRAIL
	WETLAND
	STREAM











OPPORTUNITIES FOR SHARED FACILITIES

Opportunities for Shared Facilities determine if public service costs can be reduced as a result of identification and development of opportunities for sharing facilities and resources. As part of the MSR process, LAFCO is responsible for evaluating possible opportunities for sharing facilities and resources between jurisdictions and districts. The benefits of sharing building/up - keep costs for facilities are numerous, including:

1. pooling of funds to enjoy economies of scale,
2. reduced service duplications,
3. diversion of administrative functions of some facilities,
4. reduced costs, and
5. providing better overall services.

Maximizing the opportunities to share facilities allows for a level of service to citizens that may not otherwise be possible under normal funding constraints. Liabilities of such facility - sharing opportunities are not to be forgotten, however. When a municipality enters into a shared agreement it generally relinquishes a portion of its control of the respective facilities. Additionally, the facilities may not be entirely suited to what the municipality's needs are (e.g., facilities may be at an inconvenient locale, be under - sized or over - sized to suit needs, or have limited facility availability).









www.houma.com



MAPLEWOOD
MINNESOTA





F3- Attachment 1G



PLAY TRAILS



MEMORANDUM

TO: Chuck Ahl, City Manager
FROM: Gayle Bauman, Finance Director
DATE: December 6, 2013
SUBJECT: Approval of Claims

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 875,058.64	Checks # 91416 thru # 91531 dated 11/27/13 thru 12/10/13
\$ 221,811.04	Disbursements via debits to checking account dated 12/02/13 thru 12/06/13
<hr/>	
\$ 1,096,869.68	Total Accounts Payable

PAYROLL

\$ 525,972.41	Payroll Checks and Direct Deposits dated 12/06/13
\$ 1,685.33	Payroll Deduction check # 9989689 thru # 9989691 dated 12/06/13
<hr/>	
\$ 527,657.74	Total Payroll
<hr/>	
<u>\$ 1,624,527.42</u>	<u>GRAND TOTAL</u>

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

**Check Register
City of Maplewood**

12/06/2013

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
91416	11/27/2013	02923	OAKDALE FIRE DEPARTMENT	2008 USED CHEVY TAHOE	25,000.00
91417	12/02/2013	05116	SCHNITKER LAW OFFICE, P.A.	PROPERTY ACQUISITION LEGAL SETTLEMENT	351,300.00
91418	12/10/2013	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 11/11 THRU 12/01	1,820.00
91419	12/10/2013	00120	AQUA LOGIC INC	POOL CHEMICALS - MCC	1,223.72
	12/10/2013	00120	AQUA LOGIC INC	POOL CHEMICALS - MCC	97.41
91420	12/10/2013	02639	ARNT CONSTRUCTION INC	PROJ 11-22 MAPLEWOOD DUMP SITE #2	1,882.01
91421	12/10/2013	00216	BRIGGS & MORGAN, P.A.	TIF 1-12 LEGAL WORK (3M)	15,250.00
91422	12/10/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-DEC	397.00
	12/10/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - DEC	369.00
91423	12/10/2013	02396	SHANN FINWALL	REIMB FOR MILEAGE 9/25 - 11/26	34.47
91424	12/10/2013	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - NOV	464.00
91425	12/10/2013	00687	HUGO'S TREE CARE INC	TREE TRIMMING	1,069.50
	12/10/2013	00687	HUGO'S TREE CARE INC	EQUIP RENTAL WITH OPERATOR	450.00
91426	12/10/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 12-14 PROF SRVS THRU 10/31	33,953.02
	12/10/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 10/31	11,801.75
	12/10/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 04-21 PROF SRVS THRU 10/31	6,356.02
	12/10/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROF SRVS THRU 10/31	343.18
91427	12/10/2013	01202	NYSTROM PUBLISHING CO INC	MAPLEWOOD MONTHLY - DEC	10,479.20
91428	12/10/2013	04265	MARIA PIRELA	ZUMBA INSTRUCTION TUE EVENINGS	145.50
91429	12/10/2013	01337	RAMSEY COUNTY-PROP REC & REV	RECORDING FEE ROW VACATION	46.00
91430	12/10/2013	01409	S E H	ENGINEERING CONSULTING FEES	35,462.10
	12/10/2013	01409	S E H	PROJ 11-19 CONSULTANT SERVICES	5,720.27
	12/10/2013	01409	S E H	CONSULTANT SERVICES	5,471.48
	12/10/2013	01409	S E H	FISH CREEK 20 ACRE PHASE 1	2,695.00
	12/10/2013	01409	S E H	PROJ 13-09 CONSULTANT SERVICES	1,860.00
	12/10/2013	01409	S E H	PROJ 09-08 CONSULTANT SERVICES	1,169.85
	12/10/2013	01409	S E H	FISH CREEK 20 ACRE PHASE 1	1,155.00
	12/10/2013	01409	S E H	CONSULTANT SERVICES	307.13
91431	12/10/2013	01497	SPRINGSTED INC	TIF 1-12 WORK (3M)	22,936.95
91432	12/10/2013	02274	SPRINT	SPRINT SRVS 10/15 - 11/14	6,576.31
91433	12/10/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES--	1,368.38
	12/10/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES--	950.24
	12/10/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES--	816.76
91434	12/10/2013	04845	TENNIS SANITATION LLC	RECYCLING FEE - NOV	27,153.00
91435	12/10/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	16,078.24
	12/10/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	67.62
	12/10/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	14.69
91436	12/10/2013	01798	YOCUM OIL CO.	CONTRACT GASOLINE - NOV	13,238.41
	12/10/2013	01798	YOCUM OIL CO.	CONTRACT DIESEL FUEL - DEC	9,884.39
91437	12/10/2013	01830	ALPHA VIDEO & AUDIO INC	EQUIP MONITOR COUNCIL CHAMBERS	112.22
91438	12/10/2013	04848	AVESIS	MONTHLY PREMIUM - DEC	293.39
91439	12/10/2013	03870	BASIAGO LAW OFFICE	O&E/ABSTRACTING FEE 2501 LONDIN LN	400.00
91440	12/10/2013	05102	REGAN M. BEGGS	REIMB FOR MEAL, PARKING & MILEAGE	29.02
91441	12/10/2013	04549	JAN ALICE CAMPBELL	ZUMBA INSTRUCTION SATURDAYS	124.00
91442	12/10/2013	03874	COMMERCIAL FURNITURE SERVICES	FURNITURE PDEPP-1/1A AT PW	8,888.58
91443	12/10/2013	03096	ROBERT CREAGER	REIMB FOR EXP AT CONF (CLGRANT)	282.00
91444	12/10/2013	00371	DAKOTA CTY TECHNICAL COLLEGE	DEFENSIVE DRIVING -SNOW PLOW	2,200.00
91445	12/10/2013	04911	DECKCI DECOR	CHAIR COVERS & SASHES FOR MCC	721.41
	12/10/2013	04911	DECKCI DECOR	TAX ON INVOICE 1268	0.55
91446	12/10/2013	04311	JOSEPH DEMULLING	REIMB FOR K9 EQUIP 11/03	76.96
91447	12/10/2013	00412	DONALD SALVERDA & ASSOCIATES	BOOKS FOR LEADERSHIP CLASS (LOVE)	72.66
91448	12/10/2013	05207	EQUIFAX INFORMATION SERVICES	APPLICANT BACKGROUND CHECKS	99.62
91449	12/10/2013	04928	FIRST CHOICE ENTERTAINMENT	DJ FOR WOMEN'S EXPO DEC 7	495.00

91450	12/10/2013	02929	GLTC PREMIUM PAYMENTS	LTC MONTHLY PREMIUM - DEC	366.84
91451	12/10/2013	05055	HEALTHEAST VEHICLE SERVICES	SQUAD BUILD EXPENSES - SQUAD 955	10,916.59
	12/10/2013	05055	HEALTHEAST VEHICLE SERVICES	SQUAD BUILD EXPENSES - SQUAD 947	8,679.15
	12/10/2013	05055	HEALTHEAST VEHICLE SERVICES	SQUAD BUILD EXPENSES - SQUAD 907	3,769.24
91452	12/10/2013	02950	CHAD HERMANSON	C HERMANSON - POLICE RESERVE	654.00
91453	12/10/2013	03597	MARY JO HOFMEISTER	REIMB FOR MILEAGE 10/17 - 11/26	13.84
91454	12/10/2013	05030	KANSAS STATE BANK OF MANHATTAN	EQUIP LEASE - MCC - PMT#17	4,344.07
91455	12/10/2013	03218	KLINE NISSAN	DENIED TRANSACTION IN CVR	423.75
91456	12/10/2013	05303	MENARDS	TREATED WOOD FOR HOCKEY RINK	2,081.66
91457	12/10/2013	04373	MN NATIVE LANDSCAPES	GLADSTONE RESTERATION - MOWING	940.50
91458	12/10/2013	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - DEC	512.00
91459	12/10/2013	02300	OAKDALE LOCKSMITHS	DUPLICATION OF KEYS	20.84
91460	12/10/2013	00001	ONE TIME VENDOR	REIMB J OPHEIM DRIVEWAY REPAIR	11,347.00
91461	12/10/2013	00001	ONE TIME VENDOR	K ELMASRY LEGAL SETTLEMENT	2,700.00
91462	12/10/2013	00001	ONE TIME VENDOR	K GUTHE - LEGAL JUDGEMENT	2,284.95
91463	12/10/2013	00001	ONE TIME VENDOR	REIMB S KORF CONSULTING COSTS	1,500.00
91464	12/10/2013	00001	ONE TIME VENDOR	REFUND S ARIAS YOUTH B-BALL	125.00
91465	12/10/2013	00001	ONE TIME VENDOR	REFUND K JAVLAND YOUTH B-BALL	125.00
91466	12/10/2013	00001	ONE TIME VENDOR	REFUND S PLASTER YOUTH B-BALL	125.00
91467	12/10/2013	00001	ONE TIME VENDOR	REFUND G SOWADA YOUTH B-BALL	125.00
91468	12/10/2013	00001	ONE TIME VENDOR	REFUND M WILLIAMS B-BALL	125.00
91469	12/10/2013	00001	ONE TIME VENDOR	REIMB D ARNOLD DENTAL DEC	44.15
91470	12/10/2013	00001	ONE TIME VENDOR	REFUND K MILLER YOUTH B-BALL	41.67
91471	12/10/2013	00001	ONE TIME VENDOR	REFUND HOFMEISTER HP BENEFIT	40.00
91472	12/10/2013	00001	ONE TIME VENDOR	REFUND M MENDEZ BCBS BENEFIT	40.00
91473	12/10/2013	00001	ONE TIME VENDOR	REFUND J SCHAEFER MEMBER CHG	33.21
91474	12/10/2013	00001	ONE TIME VENDOR	REFUND B LABELLE INSURANCE BENEFIT	20.00
91475	12/10/2013	05159	PLAYPOWER LT FARMINGTON INC	GERANIUM PLAYGROUND~	90,000.00
91476	12/10/2013	00020	POLICE RESERVE	M KUNZE - POLICE RESERVE	549.50
91477	12/10/2013	00020	POLICE RESERVE	N KREKELER - POLICE RESERVE	508.25
91478	12/10/2013	00020	POLICE RESERVE	T OTTUM - POLICE RESERVE	474.75
91479	12/10/2013	00020	POLICE RESERVE	T TOUSIGNANT - POLICE RESERVE	454.00
91480	12/10/2013	00020	POLICE RESERVE	K MAUSTON - POLICE RESERVE	391.00
91481	12/10/2013	00020	POLICE RESERVE	S HEFFERNAN - POLICE RESERVE	382.50
91482	12/10/2013	00020	POLICE RESERVE	R GUND - POLICE RESERVE	253.25
91483	12/10/2013	00020	POLICE RESERVE	T HOFMEISTER - POLICE RESERVE	249.50
91484	12/10/2013	00020	POLICE RESERVE	C NGUYEN - POLICE RESERVE	236.00
91485	12/10/2013	00020	POLICE RESERVE	J MCKENZIE - POLICE RESERVE	222.75
91486	12/10/2013	00020	POLICE RESERVE	A CERVANTES - POLICE RESERVE	215.50
91487	12/10/2013	00020	POLICE RESERVE	L ALDAMA - POLICE RESERVE	201.50
91488	12/10/2013	00020	POLICE RESERVE	C WASMUNDT - POLICE RESERVE	191.50
91489	12/10/2013	00020	POLICE RESERVE	J TSCHIDA - POLICE RESERVE	181.00
91490	12/10/2013	00020	POLICE RESERVE	L LILLY - POLICE RESERVE	180.50
91491	12/10/2013	00020	POLICE RESERVE	T OLSON - POLICE RESERVE	177.00
91492	12/10/2013	00020	POLICE RESERVE	J SORENSEN - POLICE RESERVE	166.50
91493	12/10/2013	00020	POLICE RESERVE	V GREENE - POLICE RESERVE	165.00
91494	12/10/2013	00020	POLICE RESERVE	M SCHLENKER - POLICE RESERVE	162.00
91495	12/10/2013	00020	POLICE RESERVE	C LINDSTROM - POLICE RESERVE	153.75
91496	12/10/2013	00020	POLICE RESERVE	J NOTEBAART - POLICE RESERVE	149.50
91497	12/10/2013	00020	POLICE RESERVE	T MARTINEZ - POLICE RESERVE	127.50
91498	12/10/2013	00020	POLICE RESERVE	G NAUMANN - POLICE RESERVE	126.00
91499	12/10/2013	00020	POLICE RESERVE	R YAUCH - POLICE RESERVE	125.50
91500	12/10/2013	00020	POLICE RESERVE	L LONDROCHE - POLICE RESERVE	114.00
91501	12/10/2013	00020	POLICE RESERVE	M KONG - POLICE RESERVE	106.00
91502	12/10/2013	00020	POLICE RESERVE	L MOUA - POLICE RESERVE	93.75
91503	12/10/2013	00020	POLICE RESERVE	R SCHAEFER - POLICE RESERVE	86.50
91504	12/10/2013	00020	POLICE RESERVE	K WAGNER - POLICE RESERVE	79.50
91505	12/10/2013	00020	POLICE RESERVE	P WOLFGRAM - POLICE RESERVE	74.25
91506	12/10/2013	00020	POLICE RESERVE	N NEIS - POLICE RESERVE	72.00
91507	12/10/2013	00020	POLICE RESERVE	D TOFT - POLICE RESERVE	69.00
91508	12/10/2013	00020	POLICE RESERVE	A HANSEN - POLICE RESERVE	54.00

91509	12/10/2013	00020	POLICE RESERVE	M VANG - POLICE RESERVE	50.00
91510	12/10/2013	00020	POLICE RESERVE	S ERIKSEN - POLICE RESERVE	47.50
91511	12/10/2013	00020	POLICE RESERVE	M KROGMAN - POLICE RESERVE	47.00
91512	12/10/2013	00020	POLICE RESERVE	A RICHARDS - POLICE RESERVE	26.00
91513	12/10/2013	00020	POLICE RESERVE	A PEARSON - POLICE RESERVE	6.00
91514	12/10/2013	00020	POLICE RESERVE	A STILL - POLICE RESERVE	6.00
91515	12/10/2013	00020	POLICE RESERVE	T VANG - POLICE RESERVE	6.00
91516	12/10/2013	01295	PREMIER BANK	SAFE DEPOSIT BOX 427 RENTAL FEE	80.00
	12/10/2013	01295	PREMIER BANK	SAFE DEPOSIT BOX 524 RENTAL FEE	80.00
	12/10/2013	01295	PREMIER BANK	SAFE DEPOSIT BOX 543 RENTAL FEE	80.00
	12/10/2013	01295	PREMIER BANK	SAFE DEPOSIT BOX 549 RENTAL FEE	80.00
91517	12/10/2013	00396	MN DEPT OF PUBLIC SAFETY	TRANSFER TITLES FORFEITED VEHICLES	269.75
91518	12/10/2013	00396	MN DEPT OF PUBLIC SAFETY	TRAINING - NYE	75.00
	12/10/2013	00396	MN DEPT OF PUBLIC SAFETY	TRAINING - JOHNSON	75.00
91519	12/10/2013	03446	RICK JOHNSON DEER & BEAVER INC	DEER REMOVAL - NOV	115.00
91520	12/10/2013	01418	SAM'S CLUB DIRECT	FOOD FOR HALLOWEEN STATION 3	750.96
	12/10/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS FOR CARVER GYM	234.17
	12/10/2013	01418	SAM'S CLUB DIRECT	VENDING MACHINE SUPPLIES	177.42
	12/10/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS FOR CARVER GYM	142.01
	12/10/2013	01418	SAM'S CLUB DIRECT	SUPPLIES CITY COUNCIL	108.26
	12/10/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS FOR CARVER GYM	74.76
	12/10/2013	01418	SAM'S CLUB DIRECT	COFFEE FOR SENIOR PROGRAM	19.96
91521	12/10/2013	03879	SANSIO	EMS FEES - NOV	738.67
91522	12/10/2013	00006	SILVER SNEAKERS	REFUND KRESSIN MEMBERSHIP	64.48
91523	12/10/2013	05265	SKB ENVIRONMENTAL	DISPOSAL OF WOOD - HOCKEY RINKS	173.77
	12/10/2013	05265	SKB ENVIRONMENTAL	DISPOSAL OF WOOD - HOCKEY RINKS	42.28
91524	12/10/2013	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	2,290.72
91525	12/10/2013	01836	ST PAUL, CITY OF	SRVS (RMS) PROVIDED TO PD - OCT	5,196.09
	12/10/2013	01836	ST PAUL, CITY OF	SRVS (RMS) PROVIDED TO PD - SEPT	5,196.09
	12/10/2013	01836	ST PAUL, CITY OF	3RD QTR WATER USAGE - SWEEPING	430.96
	12/10/2013	01836	ST PAUL, CITY OF	RADIO SHOP SERVICES - OCT	121.01
91526	12/10/2013	01550	SUMMIT INSPECTIONS	ELECTRICAL INSPECTIONS - NOV	2,458.20
91527	12/10/2013	00529	UNION SECURITY INSURANCE CO	LTD PLAN 4043120-2 - DEC	3,170.26
	12/10/2013	00529	UNION SECURITY INSURANCE CO	STD PLAN 4043120-1 - DEC	2,494.60
91528	12/10/2013	03606	URBAN COMPANIES	PROJ 11-19 RAINWATER GARDENS PMT#1	41,600.27
91529	12/10/2013	05291	VEIT & COMPANY	PROJ 12-13 LIFT STATION #14 PMT#2	27,230.23
91530	12/10/2013	05260	VISUALPRO 360 INC.	MOUNTING EQUIP - LICENSE PLATE READ	1,776.55
91531	12/10/2013	01730	W W GOETSCH ASSOCIATES, INC.	REPAIR SEWAGE PUMP STATION 20	2,128.95
					875,058.64

116 Checks in this report.

875,058.64

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/2/2013	MN Dept of Natural Resources	DNR electronic licenses	709.00
12/2/2013	US Bank Merchant Services	Credit Card Billing fee	114.47
12/3/2013	MN State Treasurer	Drivers License/Deputy Registrar	38,622.49
12/4/2013	MN State Treasurer	Drivers License/Deputy Registrar	40,767.97
12/5/2013	MN State Treasurer	Drivers License/Deputy Registrar	31,883.88
12/6/2013	MN State Treasurer	Drivers License/Deputy Registrar	19,587.80
12/6/2013	MN Dept of Natural Resources	DNR electronic licenses	412.50
12/6/2013	US Bank VISA One Card*	Purchasing card items	54,230.07
12/6/2013	Optum Health	DCRP & Flex plan payments	1,963.86
12/6/2013	ICMA (Vantagepointe)	Deferred Compensation	4,137.50
12/6/2013	ING - State Plan	Deferred Compensation	29,381.50
			221,811.04

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/14/2013	11/18/2013	OFFICE DEPOT #1090	\$19.68	REGAN BEGGS
11/14/2013	11/18/2013	OFFICE DEPOT #1090	\$103.42	REGAN BEGGS
11/20/2013	11/22/2013	OFFICE DEPOT #1090	\$92.29	REGAN BEGGS
11/25/2013	11/27/2013	PAKOR, INC.	\$473.33	REGAN BEGGS
11/20/2013	11/22/2013	KEEPRS INC 2	\$21.90	MARKESE BENJAMIN
11/25/2013	11/26/2013	MENARDS 3059	\$21.50	BRIAN BIERDEMAN
11/26/2013	11/27/2013	GUN DOG HOUSE DOOR CO	\$114.67	BRIAN BIERDEMAN
11/20/2013	11/21/2013	BLUE RIBBON BAIT & TACKLE	\$7.48	OAKLEY BIESANZ
11/21/2013	11/22/2013	OLD LOG THEATRE	\$410.00	NEIL BRENEMAN
11/21/2013	11/22/2013	FLAGHOUSE INC	\$255.50	NEIL BRENEMAN
11/27/2013	11/29/2013	FLAGHOUSE INC	(\$170.33)	NEIL BRENEMAN
11/19/2013	11/21/2013	TRI-STATE BOBCAT INC.	\$175.31	TROY BRINK
11/22/2013	11/25/2013	GTS EDUCATIONAL EVE	\$75.00	SARAH BURLINGAME
11/22/2013	11/25/2013	FIRST SHRED	\$44.50	SARAH BURLINGAME
11/25/2013	11/26/2013	CHIPOTLE 0224	\$87.84	SARAH BURLINGAME
11/18/2013	11/20/2013	DHW BUCKSTAFF	\$198.90	DAN BUSACK
11/19/2013	11/21/2013	BROWNELLS INC	\$263.18	DAN BUSACK
11/16/2013	11/18/2013	CVS PHARMACY #1751 Q03	\$12.84	JOHN CAPISTRANT
11/25/2013	11/26/2013	FIRE EQUIPMENT SPECIALTI	\$27.21	JOHN CAPISTRANT
11/18/2013	11/19/2013	VIKING ELECTRIC-CREDIT DE	(\$302.80)	SCOTT CHRISTENSON
11/18/2013	11/19/2013	VIKING ELECTRIC-CREDIT DE	(\$165.89)	SCOTT CHRISTENSON
11/20/2013	11/21/2013	WW GRAINGER	\$194.36	SCOTT CHRISTENSON
11/21/2013	11/22/2013	VIKING ELECTRIC-CREDIT DE	\$346.28	SCOTT CHRISTENSON
11/22/2013	11/25/2013	HEJNY RENTAL INC	\$124.80	SCOTT CHRISTENSON
11/18/2013	11/19/2013	TWIN CITIES TRANS & REC	\$438.18	KERRY CROTTY
11/18/2013	11/19/2013	J&R SOUND/MAILORDER	\$99.95	KERRY CROTTY
11/22/2013	11/25/2013	FORMS AND SYSTEMS OF M	\$1,570.04	KERRY CROTTY
11/26/2013	11/29/2013	ADAM'S PEST CONTROL INC	\$73.81	CHARLES DEAVER
11/27/2013	11/29/2013	DALCO ENTERPRISES, INC	\$243.56	CHARLES DEAVER
11/27/2013	11/29/2013	MENARDS 3022	\$40.70	CHARLES DEAVER
11/25/2013	11/26/2013	LA POLICE GEAR INC	\$161.45	JOSEPH DEMULLING
11/26/2013	11/29/2013	UNIFORMS UNLIMITED INC.	\$48.46	JOSEPH DEMULLING
11/20/2013	11/21/2013	FASTENAL COMPANY01	\$3.80	TOM DOUGLASS
11/20/2013	11/22/2013	THE HOME DEPOT 2801	\$6.90	TOM DOUGLASS
11/21/2013	11/25/2013	THE HOME DEPOT 2801	\$9.62	TOM DOUGLASS
11/25/2013	11/26/2013	HIRSHFIELDS/MAPLEWOOD	\$53.59	TOM DOUGLASS
11/26/2013	11/29/2013	THE HOME DEPOT 2801	\$4.81	TOM DOUGLASS
11/27/2013	11/29/2013	WW GRAINGER	\$105.80	TOM DOUGLASS
11/25/2013	11/27/2013	THE HOME DEPOT 2801	\$23.21	DOUG EDGE
11/21/2013	11/22/2013	BLUE RIBBON BAIT & TACKLE	\$18.74	PAUL E EVERSON
11/25/2013	11/27/2013	THE HOME DEPOT 2801	\$46.02	PAUL E EVERSON
11/15/2013	11/18/2013	CINTAS 470	\$86.96	LARRY FARR
11/20/2013	11/21/2013	MOBILE RADIO ENGINEERIN	\$241.99	LARRY FARR
11/20/2013	11/21/2013	CUMMINS NPOWER LLC	\$1,237.76	LARRY FARR
11/20/2013	11/21/2013	CINTAS 470	\$318.70	LARRY FARR
11/20/2013	11/22/2013	MARSDEN BLDG MAINTENANCE	\$1,897.03	LARRY FARR
11/22/2013	11/25/2013	CINTAS 470	\$26.78	LARRY FARR
11/22/2013	11/25/2013	CINTAS 470	\$63.92	LARRY FARR
11/22/2013	11/25/2013	CINTAS 470	\$117.72	LARRY FARR
11/26/2013	11/29/2013	THE TRANE COMPANY	\$2,774.48	LARRY FARR
11/28/2013	11/29/2013	CINTAS 470	\$86.96	LARRY FARR
11/18/2013	11/19/2013	HUGO'S TREE CARE	\$2,404.69	DAVID FISHER
11/21/2013	11/21/2013	COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
11/21/2013	11/22/2013	ASSET RECOVERY	\$151.17	MYCHAL FOWLDS
11/22/2013	11/25/2013	OFFICE MAX	\$81.37	MYCHAL FOWLDS

11/15/2013	11/18/2013	IDU*INSIGHT PUBLIC SEC	\$371.09	NICK FRANZEN
11/19/2013	11/20/2013	SHI CORP	\$130.70	NICK FRANZEN
11/20/2013	11/21/2013	BEST BUY MHT 00000109	\$83.52	NICK FRANZEN
11/25/2013	11/26/2013	IDU*INSIGHT PUBLIC SEC	\$3,831.55	NICK FRANZEN
11/25/2013	11/27/2013	DRI*NUANCE	\$182.05	NICK FRANZEN
11/27/2013	11/29/2013	IDU*INSIGHT PUBLIC SEC	\$2,851.10	NICK FRANZEN
11/18/2013	11/19/2013	CUB FOODS #1599	\$44.99	JEAN GLASS
11/19/2013	11/20/2013	FIRST SHRED	\$169.26	JEAN GLASS
11/26/2013	11/27/2013	KNOWLAN'S MARKET #2	\$11.38	JAN GREW HAYMAN
11/20/2013	11/21/2013	HENRIKSEN ACE HARDWARE	\$27.81	MILES HAMRE
11/20/2013	11/22/2013	THE HOME DEPOT 2801	\$34.21	MILES HAMRE
11/22/2013	11/25/2013	MILLS FLEET FARM #2,700	\$14.99	TAMARA HAYS
11/27/2013	11/29/2013	HENRIKSEN ACE HARDWARE	\$39.52	TAMARA HAYS
11/15/2013	11/18/2013	HENRIKSEN ACE HARDWARE	\$107.62	GARY HINNENKAMP
11/18/2013	11/20/2013	GRUBERS POWER EQUIPMENT	\$108.96	GARY HINNENKAMP
11/26/2013	11/27/2013	LTG POWER EQUIPMENT	\$1,218.36	GARY HINNENKAMP
11/26/2013	11/27/2013	FRATTALLONES WOODBURY AC	\$138.72	GARY HINNENKAMP
11/26/2013	11/29/2013	GRUBERS POWER EQUIPMENT	\$177.25	GARY HINNENKAMP
11/27/2013	11/29/2013	DISPLAYS2GOCOM	\$73.77	RON HORWATH
11/20/2013	11/22/2013	STATE SUPPLY	\$107.15	DAVID JAHN
11/21/2013	11/22/2013	STATE SUPPLY	(\$109.83)	DAVID JAHN
11/22/2013	11/25/2013	THE HOME DEPOT 2801	\$19.00	DAVID JAHN
11/27/2013	11/29/2013	THE HOME DEPOT 2801	\$30.38	DAVID JAHN
11/15/2013	11/18/2013	HEJNY RENTAL INC	\$185.38	DON JONES
11/15/2013	11/18/2013	OFFICE DEPOT #1090	\$263.31	LOIS KNUTSON
11/20/2013	11/20/2013	COMCAST CABLE COMM	\$162.01	DUWAYNE KONEWKO
11/18/2013	11/19/2013	FEDEXOFFICE 00006171	\$53.35	NICHOLAS KREKELER
11/19/2013	11/20/2013	UNIFORMS UNLIMITED INC.	\$8.02	NICHOLAS KREKELER
11/19/2013	11/20/2013	MENARDS 3059	\$2.96	NICHOLAS KREKELER
11/21/2013	11/22/2013	GRAPHIC DESIGN	\$227.15	DAVID KVAM
11/22/2013	11/25/2013	THE GRAFIX SHOPPE	\$641.25	DAVID KVAM
11/22/2013	11/25/2013	UNIFORMS UNLIMITED INC.	\$15.98	DAVID KVAM
11/25/2013	11/27/2013	MINNESOTA CHIEFS OF POLIC	\$130.00	DAVID KVAM
11/27/2013	11/29/2013	HE MEDICAL TRANSPORT	\$103.04	DAVID KVAM
11/27/2013	11/29/2013	HE MEDICAL TRANSPORT	\$917.61	DAVID KVAM
11/27/2013	11/29/2013	HE MEDICAL TRANSPORT	\$371.90	DAVID KVAM
11/27/2013	11/29/2013	HE MEDICAL TRANSPORT	\$407.25	DAVID KVAM
11/27/2013	11/29/2013	HE MEDICAL TRANSPORT	\$3,480.41	DAVID KVAM
11/27/2013	11/29/2013	G & A COLORTECH INC	\$665.00	DAVID KVAM
11/16/2013	11/18/2013	VAN HEUSEN #430/OUTLETS	\$173.95	TODD LANGNER
11/15/2013	11/18/2013	LA POLICE GEAR INC	\$52.35	JOHNNIE LU
11/15/2013	11/18/2013	ASPEN MILLS INC.	\$196.75	STEVE LUKIN
11/25/2013	11/26/2013	TWIN CITY HARDWARE HADLEY	\$5.28	STEVE LUKIN
11/27/2013	11/29/2013	OFFICE MAX	\$6.96	STEVE LUKIN
11/26/2013	11/27/2013	LA POLICE GEAR INC	\$161.49	JASON MARINO
11/22/2013	11/25/2013	BROADWAY RENTAL	\$500.00	SASHA MEYER
11/26/2013	11/27/2013	MYTALK 107 1	\$1,520.00	SASHA MEYER
11/14/2013	11/18/2013	CHANNING BETE CO AHA	\$550.65	MICHAEL MONDOR
11/19/2013	11/21/2013	PRIMARY PRODUCTS COMPANY	\$348.00	MICHAEL MONDOR
11/21/2013	11/25/2013	VIDACARE CORPORATION	\$527.53	MICHAEL MONDOR
11/22/2013	11/25/2013	N AMERICA RESCUE PRODUCT	\$36.66	MICHAEL MONDOR
11/26/2013	11/29/2013	BOUND TREE MEDICAL LLC	\$224.99	MICHAEL MONDOR
11/26/2013	11/29/2013	BOUND TREE MEDICAL LLC	\$1,916.80	MICHAEL MONDOR
11/15/2013	11/18/2013	UNIFORMS UNLIMITED INC.	\$10.69	MICHAEL NYE
11/15/2013	11/18/2013	CCBILLEU.COM	\$75.00	MICHAEL NYE
11/18/2013	11/19/2013	EL TORO SHAKOPEE	\$23.53	MICHAEL NYE

11/23/2013	11/25/2013	THE HOME DEPOT 2801	\$17.24	MICHAEL NYE
11/22/2013	11/25/2013	SEARS ROEBUCK 1122	\$64.25	JORDAN ORE
11/26/2013	11/27/2013	MENARDS 3022	\$24.65	ERICK OSWALD
11/20/2013	11/21/2013	MENARDS 3022	\$32.08	MARY KAY PALANK
11/20/2013	11/22/2013	OFFICE DEPOT #1090	\$32.13	MARY KAY PALANK
11/20/2013	11/22/2013	OFFICE DEPOT #1090	\$228.82	MARY KAY PALANK
11/26/2013	11/27/2013	ULINE *SHIP SUPPLIES	\$115.97	PHILIP F POWELL
11/18/2013	11/19/2013	BOYER TRUCKS - PARTS	\$93.21	STEVEN PRIEM
11/19/2013	11/20/2013	FACTORY MTR PTS #1	\$227.42	STEVEN PRIEM
11/19/2013	11/20/2013	FACTORY MTR PTS #1	\$223.12	STEVEN PRIEM
11/19/2013	11/20/2013	FACTORY MTR PTS #1	\$84.16	STEVEN PRIEM
11/19/2013	11/20/2013	FACTORY MTR PTS #1	\$111.54	STEVEN PRIEM
11/19/2013	11/20/2013	AUTO PLUS LITTLE CANADA	\$6.86	STEVEN PRIEM
11/19/2013	11/21/2013	AN FORD WHITE BEAR LAK	\$11.19	STEVEN PRIEM
11/19/2013	11/26/2013	BAUER BUILT TIRE 18	(\$32.06)	STEVEN PRIEM
11/21/2013	11/22/2013	AUTO PLUS LITTLE CANADA	\$82.28	STEVEN PRIEM
11/21/2013	11/22/2013	AUTO PLUS LITTLE CANADA	\$1,398.99	STEVEN PRIEM
11/21/2013	11/22/2013	AUTO PLUS LITTLE CANADA	\$1,357.85	STEVEN PRIEM
11/21/2013	11/25/2013	BOYER TRUCKS - PARTS	\$322.74	STEVEN PRIEM
11/22/2013	11/25/2013	AUTO PLUS LITTLE CANADA	\$149.57	STEVEN PRIEM
11/22/2013	11/25/2013	AUTO PLUS LITTLE CANADA	\$26.91	STEVEN PRIEM
11/25/2013	11/26/2013	AUTO PLUS LITTLE CANADA	\$11.23	STEVEN PRIEM
11/25/2013	11/26/2013	AN FORD WHITE BEAR LAK	\$381.48	STEVEN PRIEM
11/25/2013	11/27/2013	TRI-STATE BOBCAT	\$8.69	STEVEN PRIEM
11/26/2013	11/27/2013	FACTORY MTR PTS #1	\$160.45	STEVEN PRIEM
11/27/2013	11/29/2013	AUTO PLUS LITTLE CANADA	\$40.72	STEVEN PRIEM
11/18/2013	11/20/2013	THE HOME DEPOT 2801	\$40.57	KELLY PRINS
11/22/2013	11/25/2013	THE HOME DEPOT 2801	\$14.71	KELLY PRINS
11/18/2013	11/19/2013	HILLYARD INC MINNEAPOLIS	\$1,725.61	MICHAEL REILLY
11/19/2013	11/21/2013	SCW FITNESS EDUCATION	\$40.45	LORI RESENDIZ
11/14/2013	11/18/2013	AR 500 ARMOR	\$282.00	BRADLEY REZNY
11/20/2013	11/20/2013	CHEAPER THAN DIRT	\$45.09	BRADLEY REZNY
11/20/2013	11/22/2013	KEEPRS INC 2	\$53.81	BRADLEY REZNY
11/20/2013	11/22/2013	SUBWAY 00052159	\$37.49	AUDRA ROBBINS
11/21/2013	11/22/2013	FGA*OAKDALE - 11762	\$290.00	AUDRA ROBBINS
11/21/2013	11/22/2013	FGA*OAKDALE - 11762	\$190.00	AUDRA ROBBINS
11/21/2013	11/22/2013	FGA*OAKDALE - 11762	\$240.00	AUDRA ROBBINS
11/21/2013	11/22/2013	FGA*OAKDALE - 11762	\$330.00	AUDRA ROBBINS
11/18/2013	11/19/2013	WINNICK SUPPLY	\$146.55	ROBERT RUNNING
11/20/2013	11/21/2013	FASTENAL COMPANY01	\$30.95	ROBERT RUNNING
11/21/2013	11/25/2013	REEDS SALES AND SERVIC	\$62.79	ROBERT RUNNING
11/21/2013	11/25/2013	NEEDELS SUPPLY INC.	\$156.79	ROBERT RUNNING
11/25/2013	11/27/2013	EMERGENCY RESPONSE SOLUTI	\$392.37	ROBERT RUNNING
11/19/2013	11/20/2013	LILLIE SUBURBAN NEWSPAPE	\$438.75	DEB SCHMIDT
11/22/2013	11/25/2013	SECRETARY OF STATE	\$120.00	DEB SCHMIDT
11/22/2013	11/25/2013	MINNESOTA BOOKSTORE	\$70.85	DEB SCHMIDT
11/21/2013	11/25/2013	MINNESOTA CHIEFS OF POLIC	\$320.00	PAUL SCHNELL
11/15/2013	11/18/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
11/18/2013	11/20/2013	TESSMAN COMPANY SAINT PAU	\$504.45	SCOTT SCHULTZ
11/25/2013	11/27/2013	ON SITE SANITATION INC	(\$55.57)	SCOTT SCHULTZ
11/26/2013	11/29/2013	USA MOBILITY WIRELE	\$16.07	SCOTT SCHULTZ
11/18/2013	11/19/2013	TARGET 00011858	\$5.97	CAITLIN SHERRILL
11/19/2013	11/20/2013	WAL-MART #2087	\$99.60	CAITLIN SHERRILL
11/19/2013	11/21/2013	A-1 LAUNDRY	\$26.50	CAITLIN SHERRILL
11/26/2013	11/26/2013	NORWEX USA INC.	\$111.35	CAITLIN SHERRILL
11/27/2013	11/29/2013	USPS 26834500133401316	\$93.84	CAITLIN SHERRILL

11/22/2013	11/25/2013	FBI / LEEDA, INC	\$50.00	MICHAEL SHORTREED
11/16/2013	11/18/2013	DATA BUSINESS SYSTEMS	\$534.78	ANDREA SINDT
11/19/2013	11/21/2013	OFFICE DEPOT #1090	\$74.31	ANDREA SINDT
11/15/2013	11/18/2013	RED WING SHOE STORE	\$127.49	DAVID SWAN
11/20/2013	11/21/2013	MN RECREATION AND PARK A	\$1,785.00	JAMES TAYLOR
11/20/2013	11/21/2013	RED WING SHOE STORE	\$157.24	TODD TEVLIN
11/21/2013	11/22/2013	USPS 26833800033400730	\$36.80	KAREN WACHAL
11/27/2013	11/29/2013	OFFICE DEPOT #1090	\$79.24	KAREN WACHAL
11/15/2013	11/18/2013	FASTENAL COMPANY01	\$0.18	JEFF WILBER
11/15/2013	11/18/2013	THE HOME DEPOT 2801	\$34.31	JEFF WILBER
11/14/2013	11/18/2013	UNIFORMS UNLIMITED INC.	\$296.81	KAO XIONG
11/14/2013	11/18/2013	UNIFORMS UNLIMITED INC.	\$989.04	KAO XIONG
11/18/2013	11/19/2013	LYNN CARD COMPANY	\$111.48	SUSAN ZWIEG
11/18/2013	11/19/2013	DALCO ENTERPRISES, INC	\$237.02	SUSAN ZWIEG
11/26/2013	11/27/2013	QUILL CORPORATION	\$14.57	SUSAN ZWIEG
11/27/2013	11/29/2013	FIRST SHRED	\$81.80	SUSAN ZWIEG

\$54,230.07

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	12/06/13	CARDINAL, ROBERT	435.16
	12/06/13	CAVE, REBECCA	435.16
	12/06/13	JUENEMANN, KATHLEEN	435.16
	12/06/13	KOPPEN, MARVIN	435.16
	12/06/13	ROSSBACH, WILLIAM	494.44
	12/06/13	STRAUTMANIS, MARIS	148.00
	12/06/13	VALLE, EDWARD	160.00
	12/06/13	AHL, R. CHARLES	5,959.42
	12/06/13	BURLINGAME, SARAH	2,200.52
	12/06/13	COLEMAN, MELINDA	5,119.94
	12/06/13	KANTRUD, HUGH	184.62
	12/06/13	CHRISTENSON, SCOTT	1,981.79
	12/06/13	FARR, LARRY	3,287.48
	12/06/13	JAHN, DAVID	2,263.63
	12/06/13	METRY, THOMAS	24.00
	12/06/13	RAMEAUX, THERESE	3,130.54
	12/06/13	BAUMAN, GAYLE	4,802.03
	12/06/13	ANDERSON, CAROLE	1,177.64
	12/06/13	DEBILZAN, JUDY	1,385.92
	12/06/13	JACKSON, MARY	2,176.91
	12/06/13	KELSEY, CONNIE	2,653.11
	12/06/13	RUEB, JOSEPH	2,829.00
	12/06/13	SINDT, ANDREA	2,240.21
	12/06/13	ARNOLD, AJLA	1,746.83
	12/06/13	BEGGS, REGAN	1,608.99
	12/06/13	GUILFOILE, KAREN	4,652.98
	12/06/13	SCHMIDT, DEBORAH	3,096.67
	12/06/13	SPANGLER, EDNA	1,546.19
	12/06/13	LARSON, MICHELLE	1,910.59
	12/06/13	MECHELKE, SHERRIE	907.91
	12/06/13	MOY, PAMELA	1,707.98
	12/06/13	OSTER, ANDREA	1,953.51
	12/06/13	RICHTER, CHARLENE	1,061.39
	12/06/13	SCHOENECKER, LEIGH	1,768.99
	12/06/13	VITT, SANDRA	965.39
	12/06/13	WEAVER, KRISTINE	2,412.20
	12/06/13	CORCORAN, THERESA	1,954.59
	12/06/13	KVAM, DAVID	4,304.38
	12/06/13	PALANK, MARY	1,951.20
	12/06/13	POWELL, PHILIP	2,999.29
	12/06/13	SCHNELL, PAUL	4,745.37
	12/06/13	SVENDSEN, JOANNE	2,152.62
	12/06/13	THOMFORDE, FAITH	1,608.99

12/06/13	ABEL, CLINT	3,309.59
12/06/13	ALDRIDGE, MARK	3,725.90
12/06/13	BAKKE, LONN	3,226.45
12/06/13	BARTZ, PAUL	3,836.79
12/06/13	BELDE, STANLEY	3,598.68
12/06/13	BENJAMIN, MARKESE	3,321.90
12/06/13	BIERDEMAN, BRIAN	4,371.85
12/06/13	BUSACK, DANIEL	4,306.70
12/06/13	CARNES, JOHN	2,513.09
12/06/13	CROTTY, KERRY	3,684.00
12/06/13	DEMULLING, JOSEPH	3,326.16
12/06/13	DOBLAR, RICHARD	4,095.31
12/06/13	DUGAS, MICHAEL	5,580.77
12/06/13	ERICKSON, VIRGINIA	3,253.95
12/06/13	FORSYTHE, MARCUS	3,112.99
12/06/13	FRITZE, DEREK	3,246.37
12/06/13	GABRIEL, ANTHONY	3,725.65
12/06/13	HAWKINSON JR, TIMOTHY	3,153.11
12/06/13	HER, PHENG	3,170.84
12/06/13	HIEBERT, STEVEN	6,036.25
12/06/13	JOHNSON, KEVIN	5,372.21
12/06/13	KALKA, THOMAS	963.29
12/06/13	KONG, TOMMY	2,665.45
12/06/13	KREKELER, NICHOLAS	919.61
12/06/13	KROLL, BRETT	3,696.23
12/06/13	LANGNER, SCOTT	206.53
12/06/13	LANGNER, TODD	3,340.83
12/06/13	LU, JOHNNIE	3,035.02
12/06/13	LYNCH, KATHERINE	3,128.68
12/06/13	MARINO, JASON	4,010.03
12/06/13	MARTIN, JERROLD	3,846.64
12/06/13	MCCARTY, GLEN	3,366.13
12/06/13	METRY, ALESIA	4,775.58
12/06/13	MICHELETTI, BRIAN	1,965.67
12/06/13	NYE, MICHAEL	3,979.98
12/06/13	OLSON, JULIE	3,502.19
12/06/13	PARKER, JAMES	2,786.34
12/06/13	REZNY, BRADLEY	5,087.25
12/06/13	RHUDE, MATTHEW	3,363.91
12/06/13	SHORTREED, MICHAEL	4,183.06
12/06/13	STEINER, JOSEPH	3,312.68
12/06/13	SYPNIEWSKI, WILLIAM	3,671.33
12/06/13	TAUZELL, BRIAN	3,286.09
12/06/13	THEISEN, PAUL	3,154.50
12/06/13	THIENES, PAUL	4,964.76
12/06/13	WENZEL, JAY	3,104.51
12/06/13	XIONG, KAO	3,026.90
12/06/13	ANDERSON, BRIAN	318.24
12/06/13	BAHL, DAVID	456.96
12/06/13	BASSETT, BRENT	220.32
12/06/13	BAUMAN, ANDREW	3,647.25
12/06/13	BOURQUIN, RON	941.24

12/06/13	CAPISTRANT, JACOB	367.20
12/06/13	CAPISTRANT, JOHN	875.94
12/06/13	CONCHA, DANIEL	452.64
12/06/13	COREY, ROBERT	259.80
12/06/13	CRAWFORD - JR, RAYMOND	2,741.10
12/06/13	CRUMMY, CHARLES	550.80
12/06/13	DABRUZZI, THOMAS	3,197.58
12/06/13	DAWSON, RICHARD	3,436.13
12/06/13	EATON, PAUL	165.24
12/06/13	EVERSON, PAUL	3,872.60
12/06/13	FASULO, WALTER	477.37
12/06/13	HALE, JOSEPH	342.72
12/06/13	HALWEG, JODI	3,469.40
12/06/13	HAWTHORNE, ROCHELLE	3,078.53
12/06/13	HUTCHINSON, JAMES	737.14
12/06/13	IMM, TRACY	293.76
12/06/13	JANSEN, CHAD	514.08
12/06/13	JONES, JONATHAN	306.00
12/06/13	KANE, ROBERT	1,028.16
12/06/13	KARRAS, JAMIE	522.96
12/06/13	KELLOGG, JOHNATHAN	73.44
12/06/13	KERSKA, JOSEPH	661.48
12/06/13	KONDER, RONALD	590.58
12/06/13	KUBAT, ERIC	3,509.68
12/06/13	LINDER, TIMOTHY	3,893.31
12/06/13	MILLER, LADD	892.80
12/06/13	MILLER, NICHOLAS	477.36
12/06/13	MONDOR, MICHAEL	3,500.59
12/06/13	MONSON, PETER	146.88
12/06/13	MORGAN, JEFFERY	409.81
12/06/13	NEILY, STEVEN	342.72
12/06/13	NIELSEN, KENNETH	171.36
12/06/13	NOVAK, JEROME	3,360.50
12/06/13	NOWICKI, PAUL	146.88
12/06/13	OLSON, JAMES	4,721.12
12/06/13	PACHECO, ALPHONSE	689.44
12/06/13	PARROW, JOSHUA	293.76
12/06/13	PETERSON, MARK	371.28
12/06/13	PETERSON, ROBERT	3,982.63
12/06/13	POWERS, KENNETH	220.32
12/06/13	RAINEY, JAMES	852.56
12/06/13	RANK, NATHAN	636.48
12/06/13	RANK, PAUL	734.40
12/06/13	RICE, CHRISTOPHER	1,028.16
12/06/13	RIEKEN, NICHOLAS	293.76
12/06/13	SEDLACEK, JEFFREY	3,759.80
12/06/13	STREFF, MICHAEL	3,895.88
12/06/13	SVENDSEN, RONALD	4,309.07
12/06/13	WHITE, JOEL	293.76
12/06/13	GERVAIS-JR, CLARENCE	4,075.48
12/06/13	LUKIN, STEVEN	4,721.04
12/06/13	ZWIEG, SUSAN	1,872.56

12/06/13	CORTESI, LUANNE	1,493.36
12/06/13	KNUTSON, LOIS	2,223.39
12/06/13	BRINK, TROY	2,456.38
12/06/13	BUCKLEY, BRENT	2,505.76
12/06/13	DEBILZAN, THOMAS	2,253.96
12/06/13	EDGE, DOUGLAS	2,328.08
12/06/13	JONES, DONALD	2,237.96
12/06/13	MEISSNER, BRENT	2,114.59
12/06/13	NAGEL, BRYAN	3,630.80
12/06/13	OSWALD, ERICK	2,569.09
12/06/13	RUIZ, RICARDO	1,682.13
12/06/13	RUNNING, ROBERT	2,724.18
12/06/13	TEVLIN, TODD	2,253.96
12/06/13	BURLINGAME, NATHAN	2,254.41
12/06/13	DUCHARME, JOHN	2,804.00
12/06/13	ENGSTROM, ANDREW	2,897.17
12/06/13	JAROSCH, JONATHAN	3,131.20
12/06/13	KREGER, JASON	2,511.90
12/06/13	LINDBLOM, RANDAL	2,806.31
12/06/13	LOVE, STEVEN	3,665.81
12/06/13	THOMPSON, MICHAEL	4,731.65
12/06/13	ZIEMAN, SCOTT	152.00
12/06/13	JANASZAK, MEGHAN	1,687.39
12/06/13	KONEWKO, DUWAYNE	4,712.71
12/06/13	HAMRE, MILES	1,616.80
12/06/13	HAYS, TAMARA	1,652.19
12/06/13	HINNENKAMP, GARY	2,416.80
12/06/13	NAUGHTON, JOHN	2,197.79
12/06/13	NORDQUIST, RICHARD	2,200.09
12/06/13	PURVES, JUSTIN	1,579.39
12/06/13	BIESANZ, OAKLEY	1,846.27
12/06/13	DEAVER, CHARLES	577.58
12/06/13	HAYMAN, JANET	1,195.57
12/06/13	HUTCHINSON, ANN	2,709.28
12/06/13	WACHAL, KAREN	908.91
12/06/13	GAYNOR, VIRGINIA	3,317.22
12/06/13	KROLL, LISA	1,946.59
12/06/13	YOUNG, TAMELA	2,104.19
12/06/13	EKSTRAND, THOMAS	3,906.15
12/06/13	FINWALL, SHANN	3,306.59
12/06/13	MARTIN, MICHAEL	2,882.59
12/06/13	BRASH, JASON	2,569.79
12/06/13	CARVER, NICHOLAS	3,317.22
12/06/13	FISHER, DAVID	3,884.68
12/06/13	SWAN, DAVID	2,829.79
12/06/13	WELLENS, MOLLY	1,818.77
12/06/13	ACEITUNO, FELIPE	109.00
12/06/13	BJORK, BRANDON	220.00
12/06/13	BRENEMAN, NEIL	2,435.05
12/06/13	ROBBINS, AUDRA	3,242.05
12/06/13	ROBBINS, CAMDEN	346.75
12/06/13	SHERWOOD, CHRISTIAN	423.50

12/06/13	TAYLOR, JAMES	3,088.41
12/06/13	VUKICH, CANDACE	110.00
12/06/13	HAAG, MARK	2,544.76
12/06/13	ORE, JORDAN	1,652.19
12/06/13	SCHULTZ, SCOTT	3,418.82
12/06/13	WILBER, JEFFREY	1,652.19
12/06/13	AKEY, SHELLEY	101.50
12/06/13	EVANS, CHRISTINE	1,477.96
12/06/13	GLASS, JEAN	2,173.22
12/06/13	HAUBLE, AMANDA	85.00
12/06/13	HOFMEISTER, MARY	1,205.89
12/06/13	HOFMEISTER, TIMOTHY	462.54
12/06/13	KELLEY, CAITLIN	854.30
12/06/13	KULHANEK-DIONNE, ANN	520.00
12/06/13	MEYER, SASHA	1,728.66
12/06/13	PELOQUIN, PENNYE	769.95
12/06/13	ST SAUVER, CRAIG	197.00
12/06/13	STAHLMANN, ELLEN	85.00
12/06/13	VUE, LOR PAO	155.13
12/06/13	AICHELE, MEGAN	92.75
12/06/13	ANDERSON, JOSHUA	543.79
12/06/13	BAETZOLD, CLAIRE	55.13
12/06/13	BAETZOLD, SETH	19.38
12/06/13	BAUDE, JANE	40.15
12/06/13	BAUDE, SARAH	69.38
12/06/13	BERGLUND, ERIK	71.25
12/06/13	BESTER, MICHAEL	132.25
12/06/13	BUCKLEY, BRITTANY	375.25
12/06/13	BUTLER, ANGELA	99.00
12/06/13	CRANDALL, KRISTA	338.88
12/06/13	DEMPSEY, BETH	166.12
12/06/13	DUNN, RYAN	1,217.20
12/06/13	ERICKSON-CLARK, CAROL	37.12
12/06/13	FARRELL, DANIEL	69.63
12/06/13	FLORES, LUIS	140.00
12/06/13	FONTAINE, KIM	586.77
12/06/13	GRUENHAGEN, LINDA	211.55
12/06/13	HAGSTROM, EMILY	22.80
12/06/13	HANSEN, HANNAH	320.13
12/06/13	HASSAN, KIANA	88.30
12/06/13	HEINRICH, SHEILA	349.82
12/06/13	HOLMBERG, LADONNA	288.58
12/06/13	HORWATH, RONALD	2,941.39
12/06/13	HUNTLEY, NATALIE	115.25
12/06/13	JOHNSON, BARBARA	436.55
12/06/13	KEMP, MAYA	19.50
12/06/13	KOHLER, ROCHELLE	74.00
12/06/13	KOZDROJ, GABRIELLA	77.00
12/06/13	LAMEYER, BRENT	65.26
12/06/13	LAMSON, ELIANA	13.50
12/06/13	MCCOMAS, LEAH	97.50
12/06/13	MUSKAT, JULIE	135.00

12/06/13	NADEAU, TAYLOR	36.50	
12/06/13	NITZ, CARA	462.50	
12/06/13	OHS, CYNTHIA	92.00	
12/06/13	PROESCH, ANDY	1,069.82	
12/06/13	RANEY, COURTNEY	845.75	
12/06/13	RAU, COLE	36.25	
12/06/13	RESENDIZ, LORI	1,074.94	
12/06/13	RICHTER, DANIEL	115.40	
12/06/13	ROLLERSON, TERRANCE	45.00	
12/06/13	SCHERER, KATHLENE	93.75	
12/06/13	SCHREIER, ABIGAIL	37.40	
12/06/13	SCHREIER, ROSEMARIE	316.00	
12/06/13	SCHREINER, MARK	73.00	
12/06/13	SMITH, ANN	123.30	
12/06/13	SMITH, CASEY	307.85	
12/06/13	SMITH, JEROME	146.00	
12/06/13	SMITLEY, SHARON	246.06	
12/06/13	SYME, LAUREN	47.78	
12/06/13	TREPANIER, TODD	264.50	
12/06/13	TUPY, HEIDE	22.90	
12/06/13	TUPY, MARCUS	95.00	
12/06/13	WARNER, CAROLYN	165.00	
12/06/13	WHITE, DANICA	58.80	
12/06/13	YUNKER, JOSEPH	161.00	
12/06/13	BOSLEY, CAROL	108.00	
12/06/13	LANGER, CHELSEA	193.39	
12/06/13	RANGEL, SAMANTHA	94.00	
12/06/13	WISTL, MOLLY	247.38	
12/06/13	CRAWFORD, SHAWN	490.00	
12/06/13	CUSICK, JESSICA	161.50	
12/06/13	DOUGLASS, TOM	2,156.38	
12/06/13	KRECH, ELAINE	94.25	
12/06/13	LOONEY, RAYJEANIA	226.00	
12/06/13	LOONEY, RAYNIA	184.00	
12/06/13	MAIDMENT, COLIN	320.00	
12/06/13	MALONEY, SHAUNA	374.00	
12/06/13	MCCLENNON, MATTHEW	208.00	
12/06/13	NESVACIL, BRENNAN	144.00	
12/06/13	PRINS, KELLY	1,882.00	
12/06/13	REILLY, MICHAEL	1,981.79	
12/06/13	STEFFEN, MICHAEL	102.00	
12/06/13	THOMPSON, BENJAMIN	418.00	
12/06/13	SWANSON, CHRIS	1,564.19	
12/06/13	PRIEM, STEVEN	2,472.89	
12/06/13	WOEHRLE, MATTHEW	2,278.92	
12/06/13	XIONG, BOON	1,515.39	
12/06/13	BERGO, CHAD	2,768.75	
12/06/13	FOWLDS, MYCHAL	4,111.11	
12/06/13	FRANZEN, NICHOLAS	2,817.49	
9989683	12/06/13	ROKKE, MARISA	93.50
9989684	12/06/13	ADAMS, DAVID	2,000.00
9989685	12/06/13	SMITH, CORTNEY	85.00

9989686	12/06/13	AMUNDSON, DANIKA	16.00
9989687	12/06/13	MILLER, MELISSA	229.00
9989688	12/06/13	WALES, ABIGAIL	187.79
			525,972.41

MEMORANDUM

TO: R. Charles Ahl, City Manager
FROM: Gayle Bauman, Finance Director
DATE: December 11, 2013
SUBJECT: Approval of Budget Adjustments

Introduction

For the General Fund, monthly reports are prepared to monitor actual revenues and expenditures compared to the budget. Unforeseen costs do happen and usually a department is able to absorb the expenditure within its budget by making other changes, but this is not always the case. During 2013, the General Fund had some unforeseen costs and a few departmental budgets need adjustments made to them in order to cover the additional expenditures.

Executive – Additional costs were incurred for contractual services received from Mike Ericson.
Budget adjustment needed - \$26,760

Legislative – Additional costs were incurred during the process of hiring a new police chief.
Budget adjustment needed - \$4,500

Building Maintenance – Utility costs were higher than expected during 2013 - \$5,200; The lease for the solar panel system was not included in the original 2013 budget - \$4,760; Repairs were required on Air Handling Unit #1 - \$16,020; The main ADA door needed major repairs in order to function correctly - \$8,850.
Budget adjustment needed - \$34,830

Citizen Services – Additional pages were added to the November and December issues of the Maplewood Monthly.
Budget adjustment needed - \$2,550

Budget Impact

Budget increases are needed to department budgets as noted above. These amounts were factored into our year end projections for the General Fund.

Recommendation

It is recommended that the Council authorize the budget adjustments noted above and direct the Finance Director to make the appropriate entries.

MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, City Engineer/Public Works Director

DATE: December 6, 2013

SUBJECT: Approval of Stormwater Maintenance Agreement for Truck Utilities' Properties, Highway 36 / English Street Interchange Improvements, City Project 09-08

Introduction

The City Council will consider the approval of storm water maintenance agreements with the owners of Truck Utilities and Mfg. Co. and the City of Maplewood.

Discussion

These two agreements are intended to memorialize the stormwater emergency overflow routes from the Truck Utilities parcels. The property owners would have the responsibility to maintain grades and unobstructed pathways on private (non city easement areas) in order for the parcels to properly drain stormwater runoff.

The Truck Utilities property, addressed as 2370 and 2390 English St N, consists of four parcels with two owners. Leo Capeder is the owner of PID # 10.29.22.32.0020. Jay T. Langer is the owner of PID #'s 10.29.22.32.0002, 10.29.22.32.0003, and 10.29.22.32.0004.

Budget Impact

There is no budget impact.

Recommendation

It is recommended that the council approve the Stormwater Maintenance Agreements with the owners of Truck Utilities Mfg. Co., Leo Capeder and Jay T. Langer, for the Highway 36/English Street Interchange Improvements, City Project 09-08, and authorize the City Manager and City Attorney to execute the agreements signifying City Council approval. Minor changes are authorized as approved by the City Attorney.

Attachments

1. Stormwater Maintenance Agreement with Leo Capeder
2. Stormwater Maintenance Agreement with Jay T. Langer

Property Recorded as: Torrens Abstract

OWNER MAINTENANCE OF STORMWATER EMERGENCY OVERFLOW

C.P. 09-08 HIGHWAY 36/ENGLISH STREET INTERCHANGE IMPROVEMENTS
EMERGENCY OVERFLOW CONSTRUCTION – TRUCK UTILITIES SITE

THIS AGREEMENT, made this _____ day of _____, 2013, by and between Truck Utilities and Mfg. Co. and Leo Capeder, 2370 English Street North, City of Maplewood, Ramsey County, State of Minnesota, hereinafter called the OWNER, and the City of Maplewood, Ramsey County, Minnesota, a Minnesota municipal corporation, hereinafter called the CITY. Furthermore Parcel Identification Number 10.29.22.32.0020 as described below is herein called PROPERTY.

WITNESSETH:

WHEREAS, the OWNER is fee owner of record of the hereinafter described real property, situated within the City of Maplewood, County of Ramsey, State of Minnesota, described as follows:

That part of the north 1/2 of the west 19 acres of the NW1/4 of the SW1/4 of Section 10, Township 29, Range 22, lying north of State Highway 36, except the west 433 feet thereof and except the north 204.7 feet thereof, according to the United States Government Survey thereof and situate in Ramsey County, Minnesota.

and

the South 200 feet of the North 404.7 feet of the West 433 feet of the North Half (N) of the West 19 acres of the Northwest Quarter of the Southwest Quarter (NW1/4 of the SW1/4) of Section 10, Township 29, Range 22, according to the United States Government survey thereof.

WHEREAS, the CITY has constructed City Project 09-08 Highway 36/English Street Improvements, which included construction of an interchange at Highway 36 and English Street; and

WHEREAS, the CITY, as part of City Project 09-08 Highway 36/English Street Improvements, constructed two 30-inch emergency overflow culverts under Gervais Avenue East to provide a stormwater emergency overflow route from the PROPERTY to Gerten Pond; and

WHEREAS, said project has constructed and maintained the drainage and grading patterns as shown in Exhibit A attached to this Agreement; and

WHEREAS, drainage improvements by the CITY are currently performing as planned on the PROPERTY; and

WHEREAS, the OWNER is responsible for the maintenance and upkeep of the PROPERTY to maintain the drainage flow patterns shown on Exhibit A.

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

1. The OWNER shall maintain drainage patterns on the PROPERTY to allow the emergency overflow pipes to function as planned as shown on Exhibit A.
2. The OWNER shall not modify, restrict, or remove any storm sewer or other drainage improvements within existing Drainage and Utility Easements.
3. The OWNER shall not modify or restrict the emergency overflow pipes or drainage routes as planned and shown on Exhibit A.
4. The CITY has no liability for any deficiency in performance of the drainage improvements caused by any modifications to surrounding terrain within the PROPERTY.
5. The OWNER acknowledges and agrees that all maintenance of the drainage patterns on the PROPERTY as shown on Exhibit A will be at the cost of the OWNER with no cost to the CITY.
6. OWNER agrees to waive rights to any past, current, or future claims (release future liabilities) against the CITY as they relate to prior, current, or future drainage issues on the PROPERTY.
7. OWNER agrees that any future improvements to the PROPERTY will require the review and approval of the CITY to verify that an emergency overflow is maintained.

8. The terms and conditions of this Agreement shall be binding on the parties hereto, their respective successors and assigns and the benefits and burdens shall run with the land and may be recorded against the title to the property.

SIGNATURES OF OWNERS:

Truck Utilities and Mfg. Co

Leo Capeder

STATE OF MINNESOTA) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____ 2013, by Truck Utilities and Mfg. Co and Leo Capeder, Property Owner of 2370 English Street N, Maplewood, MN.

Notary Public

SIGNATURES OF CITY:

R. Charles Ahl, City Manager

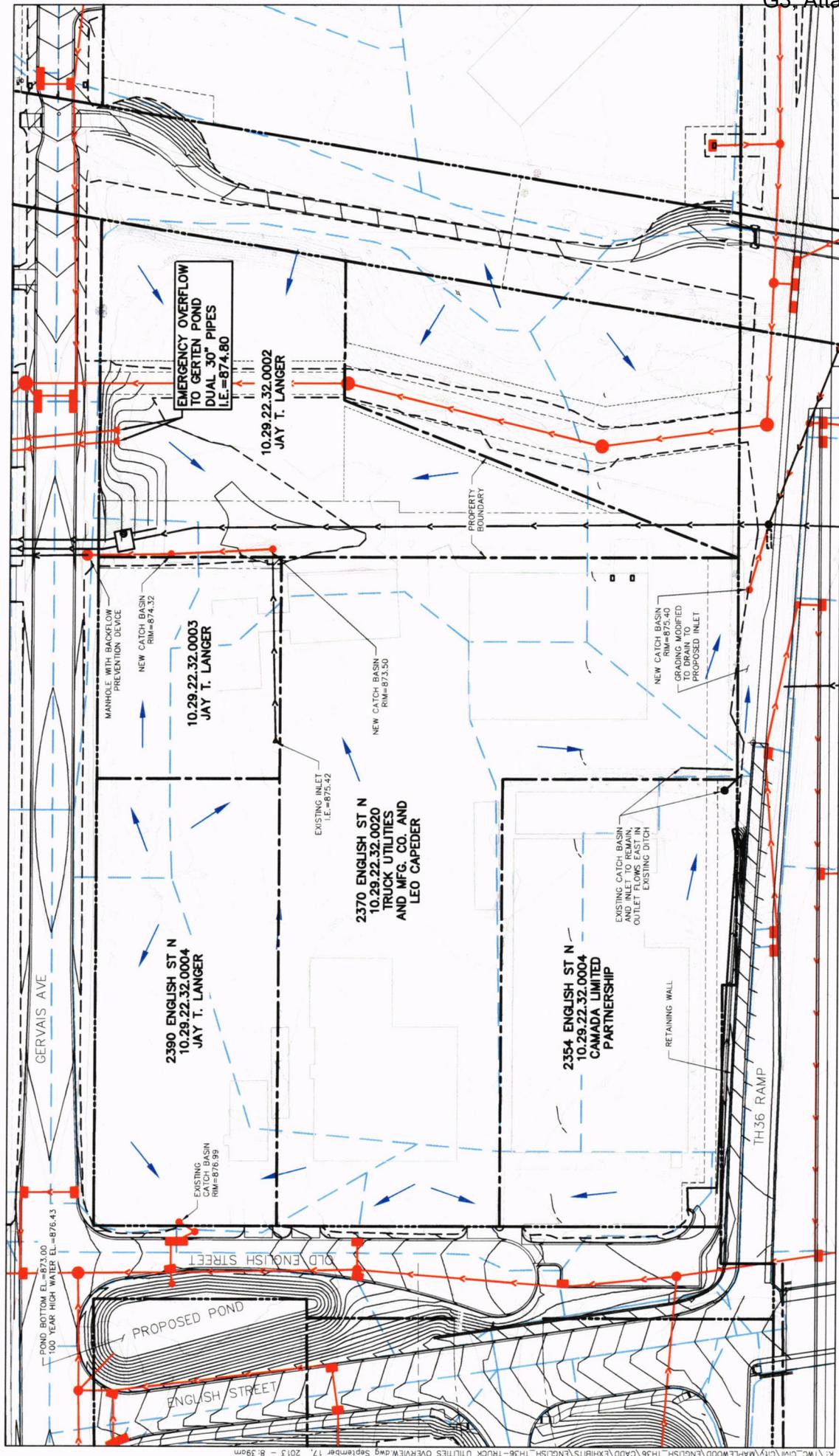
Alan Kantrud, City Attorney

STATE OF MINNESOTA) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____ 2013, by R. Charles Ahl and Alan Kantrud of the City of Maplewood, a municipal corporation.

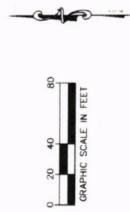
Notary Public

HIGHWAY 36/ ENGLISH STREET
 INTERCHANGE IMPROVEMENTS
 CITY PROJECT NO. 09-08
 TRUCK UTILITIES DRAINAGE
 EXHIBIT A



LEGEND

- EXISTING CONTOUR
- PROPOSED CONTOUR
- 88.3
- EXISTING STORM DRAINAGE FACILITIES
- STORM DRAINAGE FACILITIES INSTALLED AS A PART OF PROJECT
- DRAINAGE FLOW
- DRAINAGE AREA BOUNDARY
- PARCEL BOUNDARY



Property Recorded as: Torrens Abstract

OWNER MAINTENANCE OF STORMWATER EMERGENCY OVERFLOW

C.P. 09-08 HIGHWAY 36/ENGLISH STREET INTERCHANGE IMPROVEMENTS
EMERGENCY OVERFLOW CONSTRUCTION – TRUCK UTILITIES SITE

THIS AGREEMENT, made this _____ day of _____ 2013, by and between Jay T. Langer, hereinafter called the OWNER, and the City of Maplewood, Ramsey County, Minnesota, a Minnesota municipal corporation, hereinafter called the CITY. Furthermore Parcel Identification Numbers 10.29.22.32.0004, 10.29.22.32.0003, and 10.29.22.32.0002 as described below are herein called PROPERTY.

WITNESSETH:

WHEREAS, the OWNER is fee owner of record of the hereinafter described real properties, situated within the City of Maplewood, County of Ramsey, State of Minnesota, described as follows:

The West 433 feet of the North 204.7 feet of the North 1/2 of the West 19 acres of the Northwest 1/4 of the Southwest 1/4 of Section 10, Township 29, Range 22, according to the United States Government Survey thereof and situate in Ramsey County, Minnesota. (Parcel Identification Number: 10.29.22.32.0004); and

The North 204.7 feet of the North 1/2 of the West 19 acres of the Northwest 1/4 of the Southwest 1/4 of Section 10, Township 29, Range 22, except the West 433 feet thereof, according to the United States Government Survey thereof and situate in Ramsey County, Minnesota (Parcel Identification Number: 10.29.22.32.0003); and

All that part of the North 1/2 of the Southwest 1/4 of Section 10, Township 29, Range 22, Except the West 19 acres thereof, which lies Westerly of the right of way of the Northern Pacific Railroad Company, except that part of said tract described in the Notice of Lis

Pendens recorded in the Office of the Register of Deeds of Ramsey County, Minnesota in "1067" mtges 589, and except also, that part of said tract which lies Southerly of a line running parallel with and distant 112.5 feet Northerly of the following described line: Beginning at a point on the West line of said Section 10, distant 729.7 feet South of the West 1/4 corner thereof, thence run Easterly at an angle of 89° 56' with said West Section line (when measured from North to East) for 1500 feet, and there terminating, according to the United States Government Survey thereof and situate in Ramsey County, Minnesota. (Parcel Identification Number: 10.29.22.32.0002); and

WHEREAS, the CITY has constructed City Project 09-08 Highway 36/English Street Improvements, which included construction of an interchange at Highway 36 and English Street; and

WHEREAS, the CITY, as part of C.P. 09-08 Highway 36/English Street Improvements, constructed two 30-inch emergency overflow culverts under Gervais Avenue East to provide a stormwater emergency overflow route from the PROPERTY to Gerten Pond; and

WHEREAS, said project has constructed and maintained the drainage and grading patterns as shown on Exhibit A attached to this Agreement; and

WHEREAS, drainage improvements by the CITY are currently performing as planned on the PROPERTY; and

WHEREAS, the OWNER is responsible for the maintenance and upkeep of the PROPERTY to maintain the drainage flow patterns as shown on Exhibit A.

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

1. The OWNER shall maintain drainage patterns on the PROPERTY to allow the emergency overflow pipes to function as planned as shown on Exhibit A.
2. The OWNER shall not modify, restrict, or remove any storm sewer or other drainage improvements within existing Drainage and Utility Easements.
3. The OWNER shall not modify or restrict the emergency overflow pipes or drainage routes as planned and shown on Exhibit A.
4. The CITY has no liability for any deficiency in performance of the drainage improvements caused by any modifications to surrounding terrain within the PROPERTY.
5. The OWNER acknowledges and agrees that all maintenance of the drainage patterns of the PROPERTY as shown on Exhibit A will be at the cost of the OWNER with no cost to the CITY.
6. OWNER agrees to waive rights to any past, current, or future claims (release future liabilities) against the CITY as they relate to prior, current, or future drainage issues on the PROPERTY.
7. OWNER agrees that any future improvements to the PROPERTY will require the review and approval of the CITY to verify that an emergency overflow is maintained.

8. The terms and conditions of this Agreement shall be binding on the parties hereto, their respective successors and assigns and the benefits and burdens shall run with the land and may be recorded against the title to the property.

SIGNATURE OF OWNER:

Jay T. Langer

STATE OF MINNESOTA) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____ 2013, by Jay T. Langer.

Notary Public

SIGNATURES OF CITY:

R. Charles Ahl, City Manager

Alan Kantrud, City Attorney

STATE OF MINNESOTA) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____ 2013, by R. Charles Ahl and Alan Kantrud of the City of Maplewood, a municipal corporation.

Notary Public

MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, City Engineer/Public Works Director

DATE: December 6, 2013

SUBJECT: Approval of Temporary Construction Access Agreement from 3M Company for Fire Station 1 Improvements, City Project 12-14

Introduction

The council will consider approving a temporary construction access agreement from 3M Company for Fire Station 1 Improvements, City Project 12-14.

The agreement is necessary to allow a small portion of the Fire Station site to be properly sloped onto the adjacent parcel. The City Attorney and 3M's legal counsel have reviewed and made final edits to the agreement and have determined that it is consistent with the negotiated terms.

Budget Impact

There is no budget impact.

Recommendation

It is recommended that the council approve the Temporary Construction Access Agreement from 3M Company for Fire Station 1 Improvements, City Project 12-14, and authorize the Mayor and City Manager to execute the agreement signifying City Council approval. Minor changes are authorized as approved by the City Attorney.

Attachments

- 1) Temporary Construction Access Agreement

TEMPORARY ACCESS AGREEMENT
City Of Maplewood

THIS TEMPORARY ACCESS AGREEMENT (the "Agreement"), dated this 11th day of December, 2013, is by and between 3M COMPANY, a Delaware corporation (hereinafter the "Owner"), whose corporate offices are located at 3M Center, St. Paul, Minnesota, and the CITY OF MAPLEWOOD, a municipal corporation, (hereinafter the "City") (City and Owner shall be collectively referred to herein as "the Parties," where appropriate.

1. Owner is the owner of the property depicted on **Exhibit A** attached hereto (the "Site") and has the full power to grant the rights set forth in this Agreement.
2. In consideration of the mutual benefits and obligations set forth herein, Owner hereby grants to the CITY a temporary non-exclusive Temporary Access Agreement (the "Temporary Access Agreement") in, on, over, under, through, and across certain portions of the Site described herein for grading purposes (the "Work"). In performing the Work, the City will ensure: (a) that disruption and disturbance to the site will be kept to a minimum; (b) the fiber optic line at the Site will be protected in place; and (c) that the disturbed areas will be restored to equal or better condition.
3. As may be required by law, City or its contractors will contact and coordinate with local agencies to physically mark the location of all public lines (including, but not limited to, water, electric, phone and sewer lines) that are located in areas in which City intends to perform the Work. City shall be responsible for any damage to public utility lines that are located along the routes or in the location in which City performs the Work, to the extent such damage arises from City's performance of the Work.
4. The Temporary Access Agreement granted hereunder shall be exercised in accordance with and shall be subject to Owner's established security and safety policies applicable at the time of exercise.
5. The Temporary Access Agreement granted herein is subject to all utility service, access and drainage rights, easements, encumbrances, Temporary Access Agreement and restrictions currently in place ("Existing Rights"). Owner may install, construct, repair and maintain improvements, including, without limitation, parking areas, roads, and drainage and utility lines over, under and across the Site and may grant easements and other rights to third parties, provided that action will not unreasonably impair City's use and enjoyment of the Temporary Access Agreement.
6. This Temporary Access Agreement begins on the Effective Date and ends on *the earlier of*: (1) the completion of the Work or (4) November 15, 2014 (the "Term"). At the Term's end, City will remove all its property from the Site, unless an alternate arrangement has been made in writing.
7. City will indemnify Owner, its affiliates, and their employees and contractors for any claim, damage, or expense, including attorneys' fees and court costs, related in any manner to: (a) this Temporary Access Agreement; (b) City's entry on the Site, including any mechanic's lien or other claim made by City, any City employee or City contractor; or (c) City's handling, packaging, labeling storage, treatment, removal, transportation, and disposal of any waste or hazardous material made under any environmental laws, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act, the Hazardous Materials Transportation Act, the Resource Conservation and Recovery Act, or any other current or future federal, state or local environmental laws of similar effect, to the extent such claims are due to the negligence of City.
8. City will deliver to Owner, prior to entry on the Site, evidence of commercial liability insurance, including contractual liability, with minimum coverage of two million dollars (\$2,000,000.00) per occurrence, which is satisfactory to Owner. On Owner's request, City will provide to Owner insurance certificate(s) demonstrating City's compliance with these insurance requirements.

9. Any notice permitted or required under this Temporary Access Agreement must be given in writing and delivered by certified mail or by any nationally recognized overnight service:

To OWNER: 3M Company
 Real Estate Department
 3M Center, Building 224-05-N-40
 St. Paul, MN 55417-1000
 Attn: Real Estate Manager

To CITY: City of Maplewood
 Attn: City Planner
 1830 County Road B East
 Maplewood, MN 55109

10. This Temporary Access Agreement may be executed in any number of counterparts, and by the different parties hereto in separate counterparts, each of which will be deemed an original for all purposes and all of which together will constitute one and the same instrument. This Lease may be executed by facsimile or electronic copy by any party and such signature will be deemed binding for all purposes hereof without delivery of an original signature being thereafter required.

11. This Agreement constitutes the entire agreement between the Parties and supersedes all previous agreements, if any.

[SIGNATURE PAGE TO FOLLOW]

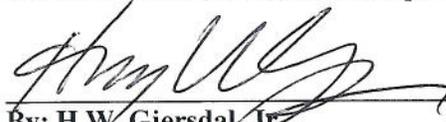
CITY:

CITY OF MAPLEWOOD, a municipal corporation.

By: _____
Its: _____

Owner:

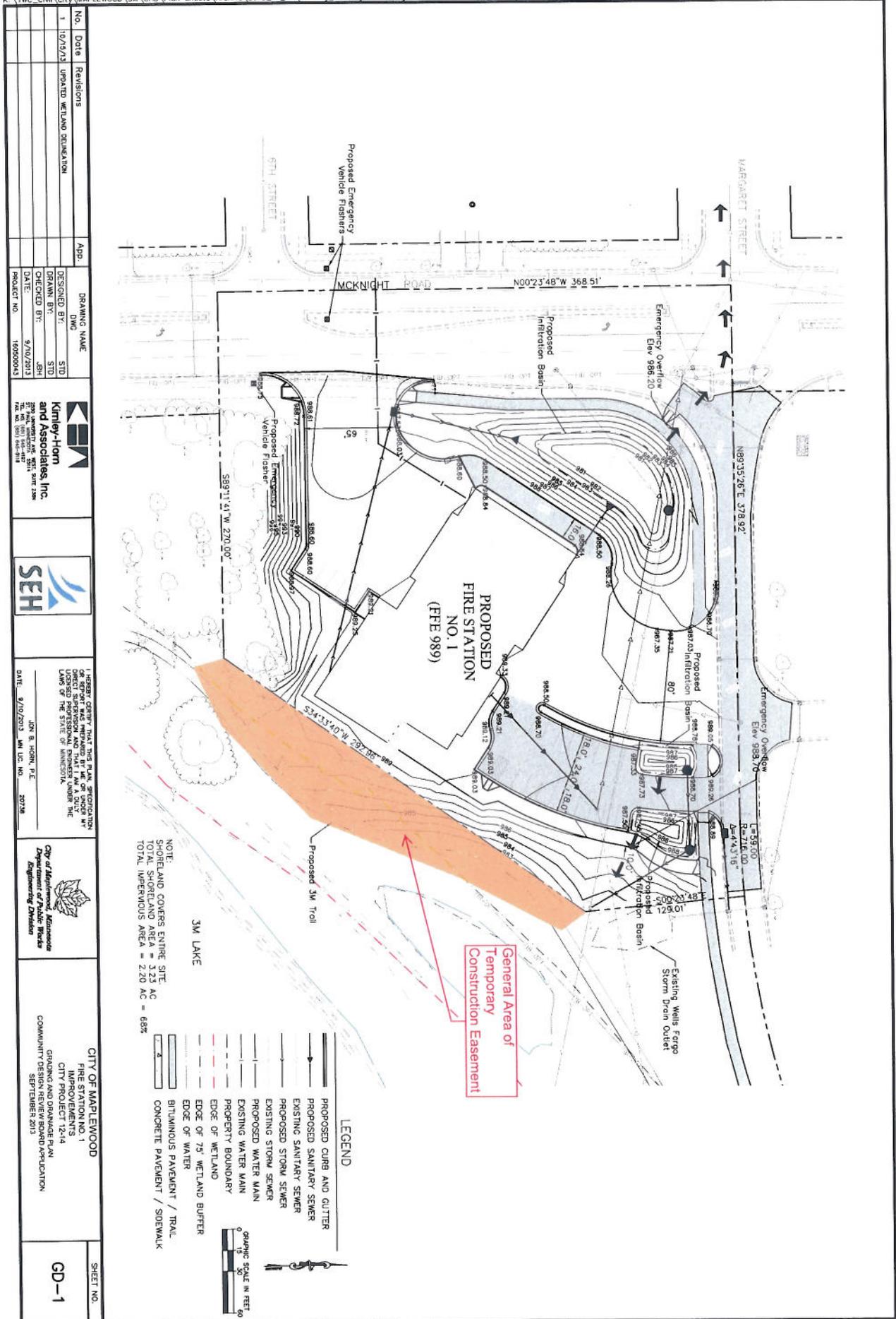
3M COMPANY, a Delaware corporation.



By: H.W. Gjersdal, Jr.
Its: Vice President of Real Estate

**EXHIBIT A:
DEPICTION OF THE SITE**

K:\TWC_Civil\City\MAPLEWOOD\3M\CA0\Plan Sheets\Archive\2013_10_15\Grading_Drainage_Plan.dwg October 15, 2013 - 7:20pm



No.	Date	Revisions	App.	DRAWING NAME
1	10/15/13	ISSUED FOR PERMITS	DMO	STD
			DESIGNED BY:	STD
			DRAWN BY:	STD
			CHECKED BY:	STD
			DATE:	9/10/2013
			PROJECT NO.:	10000043

<p>Kinley-Horn and Associates, Inc. 220 UNIVERSITY AVE. SUITE 200 MINNEAPOLIS, MN 55401 TEL: (612) 338-8811 FAX: (612) 338-8813</p>		I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A duly Licensed Professional Engineer Under the Laws of the State of Minnesota.
		JOHN B. HORN, P.E. DATE: 9/10/2013 MIN. LIC. NO. 20738

<p>City of Maplewood, Minnesota Engineering Division</p>	CITY OF MAPLEWOOD FIRE STATION NO. 1 IMPROVEMENTS CITY PROJECT 12514 GRADING AND DRAINAGE PLAN COMMUNITY DESIGN REVIEW BOARD APPROVAL SEPTEMBER 2013
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SHEET NO.	GD-1
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MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, City Engineer/Public Works Director
Steven Love, Assistant City Engineer

DATE: December 6, 2013

SUBJECT: Approval of Resolution Adopting Atlas 14 Precipitation Frequency Standards

Introduction

The City Council will consider authorizing the City Engineer to implement the Atlas 14 Standards beginning January 1, 2014.

Background

New rainfall frequency estimates across the United States have recently been published and subsequently reviewed by staff. City standards, policies, and ordinance sections will need revisions in 2014.

The National Oceanic and Atmospheric Administration (NOAA) published new precipitation frequency estimates for the Midwestern States in Atlas 14 Volume 8. This information supersedes Technical Paper (TP)-40 published in 1961 and NOAA Technical Memorandum NWS Hydro 35 published in 1977 that are the sources of precipitation frequency data and Intensity-Duration-Frequency (IDF) curves recommended in the MnDOT Drainage Manual and that have been the basis of design throughout much of Minnesota for highway and municipal drainage design.

The net result of these updated rainfall estimates in Maplewood is a greater depth for the 100-year (or 1% chance) rainfall event which effectively changes from a 6.0 inch depth to a 7.5 inch depth.

For additional information please refer to the attached memo.

Recommendation

It is recommended that the city council approve the attached resolution Authorizing the City Engineer to Update and Implement Design Standards and Guidelines for Revised Rainfall Frequency Estimates.

Attachments

1. Resolution Adopting Atlas 14 Precipitation Frequency Standards
2. Memorandum from SEH, Review of Stormwater Standards and Ordinances Relative to Atlas 14 Updates

RESOLUTION
AUTHORIZING CITY ENGINEER TO UPDATE AND IMPLEMENT DESIGN STANDARDS AND
GUIDELINES FOR REVISED RAINFALL FREQUENCY ESTIMATES

WHEREAS, the City Council of Maplewood, Minnesota adopted a Surface Water Management Plan (December 2009) that established goals, policies and standards relating to surface water management, and

WHEREAS, the City Engineer for the City of Maplewood has created and maintained engineering design guidelines for surface water management that are applied to public and private projects throughout the City, and

WHEREAS, the City Engineer for the City of Maplewood has reviewed the revisions to the widely accepted rainfall frequency estimates developed by the National Oceanic and Atmospheric Administration for the areas covering the City and has determined that updates to City standards and guidelines are necessary to be protective of residents and property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that

1. The City Engineer shall establish and implement revised standards and guidelines for requiring use of the updated rainfall frequency estimates on projects as of January 1, 2014.

Approved this 19th day of December 2013.



MEMORANDUM

TO: Steve Love, PE, PLS
Assistant City Engineer
City of Maplewood

FROM: Ron Leaf, PE,
Principal | Sr. Engineer
SEH Inc

DATE: November 22, 2013

RE: Review of Stormwater Standards and Ordinances Relative to Atlas 14 Updates
SEH No. MAPLE 102842

Background

The National Oceanic and Atmospheric Administration (NOAA) published new precipitation frequency estimates for the Midwestern States in Atlas 14 Volume 8. This information supersedes Technical Paper (TP)-40 published in 1961 and NOAA Technical Memorandum NWS Hydro 35 published in 1977 that are the sources of precipitation frequency data and Intensity-Duration-Frequency (IDF) curves recommended in the MnDOT Drainage Manual and that have been the basis of design throughout much of Minnesota for highway and municipal drainage design.

MnDOT Technical Memorandum No. 13-08-B-04 establishes the State of Minnesota's policy and guidelines for use of the new precipitation estimates for design of drainage systems. The MnDOT memorandum states the following:

Implementation

The guidelines contained in this Memorandum are effective immediately for trunk highway projects where feasible. Use the Atlas 14 precipitation data for hydraulic design on all trunk highway projects let after June 30, 2014.

Local road authorities are encouraged to adopt these or similar guidelines.

Guidelines

Use Atlas 14 Precipitation Frequency Estimates when using rainfall-runoff models to compute hydrology for the design of hydraulic infrastructure. The data is obtained from NOAA's Precipitation Frequency Data Server (PFDS) at <http://hdsc.nws.noaa.gov/hdsc/pfds/> based on the project location.

For rainfall-runoff models that use the Natural Resources Conservation Service (NRCS) rainfall distributions, if feasible, use a rainfall distribution based on the Atlas 14 data. Use the NRCS Type II rainfall distribution for NRCS peak flow methodology or for other projects where developing a rainfall distribution is not feasible.

Atlas 14 precipitation data should be used immediately for trunk highway projects using rainfall-runoff models provided its application does not jeopardize letting dates of projects already in

the design phase. Use the Atlas 14 precipitation data for the hydraulic design of all trunk highway projects let after June 30, 2014. Where use of Atlas 14 is not feasible, evaluate the impacts of using Atlas 14 and document the justification for using the criteria from the Drainage Manual (2000). Notify the State Hydraulics Engineer about projects designed with rainfall-runoff models let after June 30, 2014 that are not designed with Atlas 14 precipitation data.

As a result of the updated rainfall frequency estimates, the City of Maplewood has initiated this review of its current design standards and ordinances to identify areas that need updates to reflect the new information.

Maplewood Engineering Regulations (April 9, 2010)

The City's current stormwater standards are documented in its "Maplewood Engineering Regulations, April 9, 2010" and include several references and requirements that relate to the rainfall frequency estimates previously established in TP-40. The following list summarizes the sections of the standards that we recommend be updated or evaluated further.

Section 3. Rate Control

Replace the existing text with the following:

- a) Discharge rates leaving the site must not exceed the current rates for the 2, 10 and 100-year, critical duration (24-hour) storm events, using the updated Atlas 14 rainfall depths and antecedent moisture conditions 2 (AMC-2). The storm distribution shall be a NRCS Type II standard distribution until such time as the nested distribution for Atlas 14 based data becomes widely available in standard modeling software packages.

As an alternate to using the Type II storm distribution, designers may develop their own nested distribution using Atlas 14 data.

Section 4. Design Computations

Replace the existing text with the following:

- b) Rainfall amounts for hydrologic analysis shall be based on Atlas 14 data. Maplewood analyses shall use the values in the following table.

Rainfall Frequency	Rainfall (Inches)
2-Year / 24-Hour	2.9
10-Year / 24-Hour	4.3
100-Year / 24-Hour	7.5

Designers using the Type II distribution are encouraged to run additional modeling scenarios with rainfall depths greater than the 100-year event listed above. For example, modeling an 8 inch or 10-inch event will allow the designer to evaluate the sensitivity of the system response to larger events relative to detention/retention area high water levels and emergency overflow paths.

- g) High water elevations for landlocked areas (basins where no outlet exists) shall be established by first estimating the normal or initial water surface elevation at the beginning of a rainfall or runoff event using a documented water budget, evidence of mottled soil, and/or an established ordinary high water level. The high water level analysis shall be based on runoff volume resulting from a 100-year/10-day runoff (7.2 inches and saturated or frozen soil conditions [CN=100]) and/or the runoff resulting from a 100-year back-to-back event. The high water elevation shall be the higher of these two conditions.
- h) The lowest floor elevation (LFE) of all buildings shall be set:
- 1) At least two (2) feet above the 100-year high water elevation and at least one (1) foot above a designated emergency overflow. The City Engineer may require an analysis of storm event depths greater than the 100-year event to evaluate the sensitivity of the system response to larger events relative to detention/retention area high water levels and emergency overflow paths.
 - 2) For landlocked basins, at least five (5) feet above the higher of the elevations determined in Part 4.g.

**Maplewood Code of Ordinances – Chapter 18 Environment
Article III. Erosion and Sediment Control**

No changes are needed relative to Atlas 14 updates.

**Maplewood Code of Ordinances – Chapter 18 Environment
Article VI. Floodplain Ordinance**

We spoke to Minnesota Department of Natural Resources staff (Suzanne Jiwanni) on October 15, 2013, to understand the DNR's plans to incorporate Atlas 14 data into floodplain mapping and requirements. DNR's plans at this point are as follows:

- No plans to update the flood maps recently created including the Ramsey County map.
- New maps that are scheduled to be updated will use the new Atlas 14 data.

**Maplewood Code of Ordinances – Chapter 18 Environment
Article VII. Stormwater Management**

No changes are needed relative to Atlas 14 updates.

Maplewood Surface Water Management Plan (December 2009)

No changes are needed relative to Atlas 14 updates at this time. Section II.C of the plan discusses the changing precipitation trends but does not include specific reference to rainfall depths or storm distribution data.

rbl

MEMORANDUM

TO: R. Charles Ahl, City Manager
FROM: Michael Thompson, Director of Public Works/City Engineer
DATE: December 6, 2013
SUBJECT: Approval of Resolution Accepting State Aid Advancement

Introduction

The City Council will consider approving the attached resolution accepting state aid advancement.

Background

Over the past five years the city has improved a number of its state aid roadways and partnered with MnDOT on projects utilizing state aid funding. To that end our state aid account needs an infusion of cash to pay for projects that are made possible by the City advancing construction.

The city received pre-approval from MnDOT State Aid for an advance of \$2 million namely for Highway 36/English Interchange Improvements, Frost Avenue Bridge and Road Reconstruction, and Stillwater Road Projects.

This advance is an interest free loan and is paid back over time with the City's yearly allocation of state aid funds from the Highway Users Tax Distribution Fund.

Budget Impact

There is no budget impact, rather this assists in cash flow and serves as an interest free loan that will be paid back with yearly dedicated state aid funds. The finance director has worked with city staff and state aid staff on this request.

Recommendation

It is recommended that the council approve the attached Resolution Accepting State Aid Advancement.

Attachments

1. Resolution Accepting State Aid Advancement

**MUNICIPAL STATE AID STREET FUNDS ADVANCE RESOLUTION
CITY OF MAPLEWOOD, MINNESOTA**

WHEREAS, the City of Maplewood is planning or has implemented Municipal State Aid Street Project(s) which require State Aid funds in excess of those available in its State Aid Construction Account, and

WHEREAS, said municipality is prepared to proceed with the construction of said project(s) through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account, and

WHEREAS, said listed project numbers are not all encompassing; and additional or existing state aid project numbers may arise that require advancement as part of this advancement resolution, and

WHEREAS, said state aid advance request exceeds allowable advancing limit guidelines, and the State Aid Engineer has the authority to administratively adjust the limit and

WHEREAS, the advance is based on, but not limited to, the following determination of estimated projects and expenditures:

Account Balance as of December 6, 2013	\$ -1,906,805.00
Less estimated disbursements:	
Project(s):	
• Highway 36 / English Street Interchange Improvements (6211-90, 138-010-018, 138-010-012, 138-104-008, 138-154-001, 138-110-004, 138-153-001, 62-625-036, STP-TEAX 6212(278))	
• Frost Avenue Bridge and Road Reconstruction Improvements (138-151-003, 138-152-001)	
• Stillwater Road Improvements (138-010-17, 6230-28, ES 10ES(058))	
Total Estimated Disbursements	\$2,000,000.00
Advance Amount (amount in excess of acct balance)	\$2,000,000.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b, and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Project(s) of the City of Maplewood in an amount up to **\$2,000,000.00**. I hereby authorize repayments from subsequent accruals to the Municipal State Aid Street Construction Account of

said Municipality from future year allocations until fully repaid and will not request future advances until the City is back within the allowable advancing limits.

I HEREBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the City of Maplewood, County of Ramsey, State of Minnesota, at a duly authorized City Council Meeting held in the City of Maplewood, Minnesota on the 19th day of December, 2013, as disclosed by the records of said City on file and of record in the office.

Approved by the City of Maplewood, MN

This 19th day of December 2013

City Clerk

MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, Director of Public Works/City Engineer
Steven Love, Assistant City Engineer
Jon Jarosch, Civil Engineer II

DATE: December 12, 2013

SUBJECT: Bartelmy-Meyer Area Improvements, City Project 11-14
a) Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 4
b) Approval of Resolution for Final Payment and Acceptance of Project

Introduction

The council will consider approving the attached resolutions directing the modification of the existing construction contract and approving final payment and acceptance of project for the Bartelmy-Meyer Area Street Improvements, City Project 11-14.

Background

On May 14, 2012, the council awarded T.A. Schifsky and Sons, Inc. a construction contract for grading, aggregate base, bituminous surfacing, concrete curb and gutter, concrete sidewalk, bituminous trail, storm sewer, and utility improvements in the amount of \$2,879,389.33. There have been three previous change orders for a total amount of \$169,334.02 to the contract to date.

The revised approved construction contract total is \$3,048,723.35.

Discussion

The change order reflects an increase in the construction contract due to additional rain garden work, sod replacement and tree relocation work. Below is a summary of the items included in Change Order No. 4:

Schedule A – Street Improvements

The contract included sod placement to restore disturbed areas on residential properties that were impacted due to the construction activities. The project disturbed more area than originally anticipated and the contractor was required to place additional sod that was above the contract quantity. The contractor agreed to perform this work at the existing contract unit price.

Change Order No. 4 Schedule

Rain Garden Repair

The contract included the construction of a rain garden at the intersection of Bartelmy Lane and Minnehaha Avenue. A large rain event this spring damaged the rain garden. The contractor was directed to repair this rain garden this summer for an additional cost. The contractor submitted a cost to perform this work on a time and materials basis.

Reconstruction Infiltration Basin

The contract included the construction of a large infiltration basin at the intersection of Sterling Street and 7th Street. A large rain event this spring damaged this infiltration basin. The contractor was directed to repair this infiltration basin for an additional cost. The contractor submitted a cost to perform this work on a time and materials basis.

Sod Replacement

During the final inspection of the project in the summer of 2013, a number of areas were identified to have dead sod requiring replacement. The cause of the dead sod was evaluated to determine if replacement would be a contractor cost or city cost. The city agreed to pay for sod replacement that was due to snow plowing, vehicle tracking, and other circumstances beyond the contractor's control. The contractor submitted a cost to perform this work which included the removal of the dead sod, re-grading as necessary, and placement of new sod.

Tree Relocations

The contract included the placement of several trees within the project limits. In coordination with property owners, the contractor was directed to relocate 2 trees after they were already placed. The contractor submitted an additional cost to relocate these trees.

A summary of the costs included in Change Order No. 4 are as follows:

Revise Schedule A – Street Improvements	\$ 1,422.00
<u>Add Change Order No. 4 Schedule</u>	<u>\$11,099.15</u>
Net Contract Increase	\$12,521.15

The contractor, T.A. Schifsky and Sons, Inc., has completed the project improvements. The four change orders to date will increase the contract amount by \$181,855.17 to a final contract amount of \$3,061,244.50. The final construction cost of the project is \$3,061,129.71.

Budget Impact

The current approved budget is \$4,157,000 with total project expenditures to date amounting to \$3,927,634. No adjustments to the approved budget are required.

Recommendation

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 4, for the Bartelmy-Meyer Area Street Improvements, City Project 11-14. It is also recommended that the council approve the Resolution Approving Final Payment and Acceptance of Project.

Attachments

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 4
2. Resolution Approving Final Payment and Acceptance of Project
3. Change Order No. 4
4. Final Payment Application
5. Engineer's Recommendation for Final Acceptance

**RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 11-14, CHANGE ORDER NO. 4**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 11-14, Bartelmy-Meyer Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 11-14, Change Order No. 4.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The Mayor and City Manager are hereby authorized and directed to modify the existing contract by executing said Change Order No. 4 which is an increase of \$12,521.15.

The revised contract amount is \$3,061,244.50.

Adopted by the Maplewood City Council on this 19th day of December 2013.

**RESOLUTION
APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT
CITY PROJECT 11-14**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 11-14, Bartelmy-Meyer Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the City Engineer for the City of Maplewood has determined that the, Bartelmy-Meyer Area Street Improvements, City Project 11-14 is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

- 1 City Project 11-14 is complete and maintenance of these improvements is accepted by the city; and the final construction cost is \$3,061,129.71. Final payment to T. A. Schifsky and Sons, Inc. and the release of any retainage or escrow is hereby authorized.

Adopted by the Maplewood City Council on this 19th day of December 2013.

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Bartelmy-Meyer Area Street Improvements
PROJECT NO: City Project 11-14
CONTRACTOR: T.A. Schifsky and Sons, Inc.
CHANGE ORDER NO.: Four (4)
DATE: November 21, 2013

The following changes shall be made in the contract documents:

REVISE BID SCHEDULE A – STREET IMPROVEMENTS

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
38	Sodding Type Mineral	SY	600	\$2.37	\$1,422.00

TOTAL SCHEDULE A REVISION **\$1,422.00**

ADD BID SCHEDULE CO #4 – CHANGE ORDER NO. 4

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Rain Garden Repair	LS	1	\$928.55	\$928.55
2	Reconstruct Infiltration Basin	LS	1	\$2,136.20	\$2,136.20
3	Sod Replacement	LS	1	\$7,704.40	\$7,704.40
4	Tree Relocations	LS	1	\$330.00	\$330.00

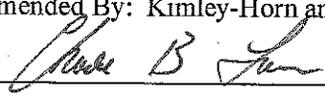
TOTAL SCHEDULE CO #4 **\$11,099.15**

TOTAL NET CHANGE ORDER NO. 4 **\$12,521.15**

CONTRACT STATUS:

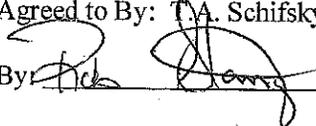
Original Contract: \$2,879,389.33
Net Change of Prior Change: \$169,334.02
Change this Change Order: \$12,521.15
Revised Contract: \$3,061,244.50

Recommended By: Kimley-Horn and Associates, Inc.

By: 

Date: 12/3/13

Agreed to By: T.A. Schifsky and Sons, Inc.

By: 

Date: 11-20-13

Approved By: City of Maplewood

By: _____
Mayor

Date: _____

By: _____
City Engineer

Date: _____

APPLICATION FOR PAYMENT PAYMENT NO. 11 - FINAL

Contract: 11-14
 Owner: City of Maplewood
 Contractor: T.A. Schifsky & Sons, Inc.
 Project: Bartelmy-Meyer Area Street Improvements
 KHA Job No. 160500041

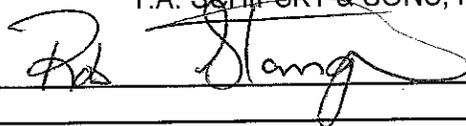
Application Date: 11/21/2013
 For Period Ending: 9/30/2013

Original Contract Amount:	\$	2,879,389.33
Contract Amendments:	\$	181,855.17
Contract Amount to Date:	\$	3,061,244.50
Total Amount of Work Completed to Date:	\$	3,061,129.71
Material Stored On-Site but not in Work:	\$	-
Gross Amount Due to Date:	\$	3,061,129.71
Less 0.00% Retainage:	\$	-
Amount Due to Date:	\$	3,061,129.71
Less Previous Payments:	\$	3,000,058.46
Total Due This Application:	\$	61,071.25

I hereby certify that all items and amounts shown are correct for the work completed to-date.

Contractor: T.A. SCHIESKY & SONS, INC.

By:



Date: 11-21-13

The Work on this project and application for payment have been reviewed and the amount shown is recommended for payment.

Engineer: KIMLEY-HORN AND ASSOCIATES, INC.

By:



Date: 12/3/13

APPROVED FOR PAYMENT

Owner: CITY OF MAPLEWOOD

By:

Date:

FINAL PAYMENT APPLICATION									
Contract:		11 - 14							
Owner:		CITY OF MAPLEWOOD							
Project:		BARTELMY-MEYER AREA STREET IMPROVEMENTS							
KHA Job No:		KHA 160500041							
Schedule: A		T.A. SCHIFSKY & SONS INC							
Description: STREET IMPROVEMENTS									
Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount	
1	2021.501	MOBILIZATION	LUMP SUM	1	\$ 185,000.00	\$ 185,000.00	1	\$ 185,000.00	
2	2101.501	CLEARING	ACRE	0.15	\$ 5,150.00	\$ 772.50	0.217	\$ 1,117.55	
3	2101.502	CLEARING	TREE	74	\$ 180.25	\$ 13,338.50	96	\$ 17,304.00	
4	2101.502	GRUBBING	ACRE	0.15	\$ 5,150.00	\$ 772.50	0.217	\$ 1,117.55	
5	2101.507	GRUBBING	TREE	74	\$ 77.25	\$ 5,716.50	97	\$ 7,493.25	
6	2104.501	REMOVE CONCRETE CURB AND GUTTER	LIN FT	275	\$ 2.32	\$ 638.00	586	\$ 1,359.52	
7	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	1900	\$ 2.58	\$ 4,902.00	2223.33	\$ 5,736.19	
8	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	25150	\$ 1.60	\$ 40,240.00	25,150	\$ 40,240.00	
9	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	150	\$ 5.15	\$ 772.50	960.9	\$ 4,948.64	
10	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	450	\$ 2.06	\$ 927.00	447.5	\$ 921.85	
11	2105.501	COMMON EXCAVATION (P)	CU YD	6443	\$ 9.79	\$ 63,076.97	6443	\$ 63,076.97	
12	2105.507	SUBGRADE EXCAVATION (P)	CU YD	12042	\$ 7.70	\$ 92,723.40	11494	\$ 88,503.80	
13	2105.522	SELECT GRANULAR BORROW (CV) (P)	CU YD	12042	\$ 9.59	\$ 115,482.78	11494	\$ 110,227.46	
14	2105.526	SELECT TOPSOIL BORROW (LV)	CU YD	1545	\$ 10.30	\$ 15,913.50	3335	\$ 34,350.50	
15	2105.604	GEOTEXTILE FABRIC TYPE V	SQ YD	2000	\$ 1.39	\$ 2,780.00		\$ -	
16	2105.607	HAUL & DISPOSE OF CONTAMINATED MATERIAL (LV)	CU YD	1075	\$ 41.20	\$ 44,290.00	1077.25	\$ 44,392.70	
17	2123.610	3 CY FRONT-END LOADER	HOUR	20	\$ 90.00	\$ 1,800.00	22	\$ 1,980.00	
18	2123.610	LABORER	HOUR	20	\$ 70.00	\$ 1,400.00	30.5	\$ 2,135.00	
19	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	\$ 100.00	\$ 4,000.00	125	\$ 12,500.00	
20	2130.501	WATER FOR DUST CONTROL	M GAL	50	\$ 48.50	\$ 2,425.00	212	\$ 10,282.00	
21	2211.501	AGGREGATE BASE CLASS 6	TON	11500	\$ 9.50	\$ 109,250.00	12083	\$ 114,788.50	
22	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (B)	TON	1900	\$ 67.00	\$ 127,300.00	1751.14	\$ 117,328.38	
23	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (B)	TON	2550	\$ 64.00	\$ 163,200.00	2195.32	\$ 140,500.48	
24	2360.604	TYPE SP 12.5 WEARING COURSE MIXTURE (B) 3.0" THICK	SQ YD	1900	\$ 16.85	\$ 32,015.00	1666.53	\$ 28,131.58	
25	2521.501	4" CONCRETE WALK	SQ FT	31000	\$ 2.55	\$ 79,050.00	27749.3	\$ 70,760.72	
26	2531.501	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	15750	\$ 8.74	\$ 137,655.00	15826.96	\$ 138,327.63	
27	2531.507	6" CONCRETE DRIVEWAY PAVEMENT, TYPE 3Y32	SQ YD	500	\$ 38.11	\$ 19,055.00	2259.4	\$ 86,105.73	
28	2531.602	PEDESTRIAN CURB RAMP	EACH	23	\$ 463.50	\$ 10,660.50	21	\$ 9,733.50	
29	2531.603	RIBBON CURB	LIN FT	50	\$ 463.50	\$ 23,175.00	52	\$ 24,102.00	
30	2531.618	TRUNCATED DOMES	SQ FT	184	\$ 32.96	\$ 6,064.64	160	\$ 5,273.60	
31	2540.602	FURNISH AND INSTALL MAILBOX SUPPORT	EACH	5	\$ 50.00	\$ 250.00	75	\$ 3,750.00	
32	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 50,000.00	\$ 50,000.00	1	\$ 50,000.00	
33	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	500	\$ 2.00	\$ 1,000.00		\$ -	
34	2573.512	TEMPORARY DITCH CHECK, TYPE 2 (BIOROLLS)	LIN FT	250	\$ 2.06	\$ 515.00	30	\$ 61.80	
35	2573.530	STORM DRAIN INLET PROTECTION	EACH	85	\$ 66.95	\$ 5,690.75	57	\$ 3,816.15	
36	2573.601	EROSION CONTROL, CONTRACTOR'S PLAN	LUMP SUM	1	\$ 5,150.00	\$ 5,150.00	1	\$ 5,150.00	
37	2573.609	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	4	\$ 412.00	\$ 1,648.00	10	\$ 4,120.00	
38	2575.505	SODDING TYPE MINERAL	SQ YD	18600	\$ 2.37	\$ 44,082.00	21496	\$ 50,950.26	
39	2575.523	EROSION CONTROL BLANKET, CATEGORY 3	SQ YD	100	\$ 2.58	\$ 258.00	2618	\$ 6,754.44	
40	2575.532	WATER FOR TURF ESTABLISHMENT	M GAL	100	\$ 20.60	\$ 2,060.00	24	\$ 494.40	
41	2575.570	RAPID STABILIZATION METHOD 2	ACRE	1	\$ 3,090.00	\$ 3,090.00		\$ -	
Schedule A Subtotal:						\$ 1,416,801.04		\$ 1,492,824.15	
Schedule: B		T.A. SCHIFSKY & SONS INC							
Description: STORM SEWER IMPROVEMENTS									
Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount	
1	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	1766	\$ 10.61	\$ 18,737.26	1494	\$ 15,851.34	
2	2104.509	REMOVE MANHOLE OR CATCHBASIN	EACH	20	\$ 343.40	\$ 6,868.00	20	\$ 6,868.00	
3	2451.507	GRANULAR BEDDING (CV)	CU YD	250	\$ 12.12	\$ 3,030.00		\$ -	
4	2501.602	15" RC PIPE APRON AND TRASH GUARD	EACH	1	\$ 989.80	\$ 989.80	1	\$ 989.80	
5	2501.602	18" RC PIPE APRON AND TRASH GUARD	EACH	1	\$ 1,050.40	\$ 1,050.40	1	\$ 1,050.40	
6	2502.541	4" PERF PE PIPE DRAIN	LIN FT	14447	\$ 3.08	\$ 44,496.76	13129	\$ 40,437.32	
7	2503.541	12" RC PIPE SEWER DESIGN 3006 V	LIN FT	1022	\$ 20.20	\$ 20,644.40	844	\$ 17,048.80	
8	2503.541	15" RC PIPE SEWER DESIGN 3006 V	LIN FT	466	\$ 22.22	\$ 10,354.52	442	\$ 9,821.24	
9	2503.541	18" RC PIPE SEWER DESIGN 3006 III	LIN FT	510	\$ 24.24	\$ 12,362.40	482	\$ 11,626.08	
10	2503.541	21" RC PIPE SEWER DESIGN 3006 III	LIN FT	292	\$ 27.78	\$ 8,111.76	292	\$ 8,111.76	
11	2503.541	24" RC PIPE SEWER DESIGN 3006 III	LIN FT	1076	\$ 29.29	\$ 31,516.04	1091	\$ 31,955.39	
12	2503.541	60" PERFORATED HDPE PIPE	LIN FT	921	\$ 157.06	\$ 144,652.26	921	\$ 144,652.26	
13	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	4	\$ 1,111.00	\$ 4,444.00	4	\$ 4,444.00	
14	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2' X 3' BOX	EACH	19	\$ 838.30	\$ 15,927.70	19	\$ 15,927.70	
15	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	27	\$ 1,181.70	\$ 31,905.90	25	\$ 29,542.50	
16	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EACH	2	\$ 2,312.90	\$ 4,625.80	1	\$ 2,312.90	
17	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 66-4020	EACH	8	\$ 7,827.50	\$ 62,620.00	9	\$ 70,447.50	
18	2506.516	CASTING ASSEMBLY (STORM)	EACH	58	\$ 565.80	\$ 32,816.40	56	\$ 31,673.60	
19	2511.501	RANDOM RIPRAP CL III	CU YD	10	\$ 101.00	\$ 1,010.00	10.4	\$ 1,050.40	
Schedule B Subtotal:						\$ 455,020.60		\$ 444,110.96	

Schedule: C
Description: SANITARY SEWER IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	20	\$ 12.12	\$ 242.40	86.7	\$ 1,050.80
2	2104.523	SALVAGE CASTING (SANITARY)	EACH	32	\$ 80.90	\$ 2,908.80	32	\$ 2,908.80
3	2451.507	GRANULAR BEDDING (CV)	CU YD	5	\$ 30.30	\$ 151.50		\$ -
4	2451.511	COURSE FILTER AGGREGATE FOUNDATION	TON	15	\$ 37.37	\$ 560.55	49.53	\$ 1,850.94
5	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	6	\$ 1,111.00	\$ 6,666.00	9	\$ 9,999.00
6	2503.602	SANITARY SEWER SERVICE REPLACEMENT - 6" DIP	EACH	5	\$ 1,949.30	\$ 9,746.50	5	\$ 9,746.50
7	2503.602	SANITARY SEWER SERVICE REPLACEMENT - 6" PVC	EACH	15	\$ 1,661.45	\$ 24,921.75	22	\$ 36,551.90
8	2503.603	8" PVC PIPE SEWER, SDR 35 (SEWER MAIN)	LIN FT	42	\$ 56.56	\$ 2,375.52	86.7	\$ 4,903.75
9	2503.603	LINE SEWER PIPE (SANITARY)	LIN FT	300	\$ 58.71	\$ 17,613.00	300	\$ 17,613.00
10	2505.518	CASTING ASSEMBLY (SANITARY)	EACH	32	\$ 818.10	\$ 26,179.20	34	\$ 27,815.40
Schedule C Subtotal:						\$ 91,365.22		\$ 112,440.09

Schedule: D
Description: WATERMAIN IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2451.507	GRANULAR BEDDING (CV)	CU YD	370	\$ 12.12	\$ 4,484.40		\$ -
2	2451.609	GRANULAR BACKFILL	TON	50	\$ 9.09	\$ 454.50		\$ -
3	2504.602	6" GATE VALVE INSTALLATION	EACH	13	\$ 1,090.80	\$ 14,180.40	10	\$ 10,908.00
4	2504.602	8" GATE VALVE INSTALLATION	EACH	23	\$ 1,565.50	\$ 36,006.50	27	\$ 42,268.50
5	2504.602	ADJUST SERVICE CURB STOP BOX	EACH	25	\$ 95.95	\$ 2,398.75	3	\$ 287.85
6	2504.602	ADJUST VALVE BOX	EACH	25	\$ 202.00	\$ 5,050.00		\$ -
7	2504.602	EXCAVATION FOR WATERMAIN OFFSET OR REPLACEMENT	EACH	25	\$ 505.00	\$ 12,625.00	2	\$ 1,010.00
8	2504.602	HYDRANT INSTALLATION	EACH	13	\$ 3,181.50	\$ 41,359.50	13	\$ 41,359.50
9	2504.602	REPAIR SERVICE CURB STOP BOX	EACH	25	\$ 363.60	\$ 9,090.00	2	\$ 727.20
10	2504.602	REPAIR VALVE BOX	EACH	25	\$ 242.40	\$ 6,060.00	3	\$ 727.20
11	2504.602	REPLACE VALVE BOX	EACH	5	\$ 505.00	\$ 2,525.00		\$ -
12	2504.602	WATER UTILITY HOLE	EACH	5	\$ 1,515.00	\$ 7,575.00	2	\$ 3,030.00
13	2504.603	HORIZONTAL DIRECTIONAL BORE 2" COPPER	LIN FT	95	\$ 57.57	\$ 5,469.15	95	\$ 5,469.15
14	2504.603	WATER SERVICE REPLACEMENT	LIN FT	5	\$ 126.25	\$ 631.25		\$ -
15	2504.603	WATERMAIN REPLACEMENT	LIN FT	7282	\$ 47.77	\$ 347,861.14	7282	\$ 347,861.14
16	2504.604	2" INSULATION	SQ YD	100	\$ 22.22	\$ 2,222.00	124.3	\$ 2,761.95
17	2504.608	DUCTILE AND GREY IRON FITTINGS	POUND	2385	\$ 5.05	\$ 12,044.25	4261	\$ 21,518.05
18	2505.521	FURNISH AND INSTALL CASTING ASSEMBLY FOR DRIVEWAY	EACH	25	\$ 151.50	\$ 3,787.50	5	\$ 909.00
Schedule D Subtotal:						\$ 513,824.34		\$ 478,837.54

Schedule: E
Description: PRIVATE DRIVEWAY IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2104.604	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	175	\$ 5.00	\$ 875.00	81.1	\$ 405.50
2	2104.604	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	175	\$ 8.00	\$ 1,400.00	17.5	\$ 140.00
3	2104.618	REMOVE CONCRETE WALK	SQ FT	225	\$ 1.00	\$ 225.00		\$ -
4	2105.607	COMMON EXCAVATION (EV)	CU YD	75	\$ 18.00	\$ 1,350.00	19	\$ 342.00
5	2105.607	SELECT GRANULAR BORROW (LV)	CU YD	125	\$ 10.00	\$ 1,250.00		\$ -
6	2105.607	SELECT TOPSOIL BORROW (LV)	CU YD	125	\$ 30.00	\$ 3,750.00		\$ -
7	2105.607	SUBGRADE EXCAVATION (EV)	CU YD	125	\$ 12.00	\$ 1,500.00		\$ -
8	2211.609	AGGREGATE BASE CLASS 6	TON	250	\$ 10.00	\$ 2,500.00	21.6	\$ 216.00
9	2231.603	BITUMINOUS DRIVEWAY PAVEMENT CRACK GROUT AND SEAL	LIN FT	50	\$ 2.50	\$ 125.00		\$ -
10	2360.604	TYPE SP 12.5 WEARING COURSE MIXTURE (B) 3.0" THICK	SQ YD	175	\$ 26.00	\$ 4,550.00		\$ -
11	2503.603	BITUMINOUS SEALCOAT (PRIVATE)	SQ YD	25	\$ 2.50	\$ 62.50		\$ -
12	2521.618	4" CONCRETE WALK	SQ FT	225	\$ 5.20	\$ 1,170.00		\$ -
13	2531.604	6" CONCRETE DRIVEWAY PAVEMENT, TYPE 3Y32	SQ YD	175	\$ 46.00	\$ 8,050.00	112.46	\$ 5,174.08
14	2575.604	SODDING TYPE MINERAL	SQ YD	175	\$ 5.00	\$ 875.00	2	\$ 10.00
Schedule E Subtotal:						\$ 27,692.50		\$ 6,287.58

Schedule: F
Description: NATURE CENTER IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2101.501	CLEARING	ACRE	0.05	\$ 10,000.00	\$ 500.00	0.14	\$ 1,400.00
2	2101.502	GRUBBING	ACRE	0.05	\$ 10,000.00	\$ 500.00	0.14	\$ 1,400.00
3	2104.601	REMOVE CHAIN LINK FENCE	LIN FT	115	\$ 5.00	\$ 575.00	115	\$ 575.00
4	2521.501	4" CONCRETE WALK	SQ FT	120	\$ 5.20	\$ 624.00	161	\$ 837.20
5	2527.501	CHAIN LINK FENCE	LIN FT	115	\$ 13.00	\$ 1,495.00	135	\$ 1,755.00
6	2557.517	VEHICULAR GATE - DOUBLE	EACH	1	\$ 1,500.00	\$ 1,500.00		\$ -
7	2572.501	TEMPORARY FENCE	LIN FT	600	\$ 1.00	\$ 600.00	20	\$ 20.00
8	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	500	\$ 2.50	\$ 1,250.00	605	\$ 1,512.50
9	2573.609	ROCK WEEPER	TON	25	\$ 65.00	\$ 1,625.00	23.4	\$ 1,521.00
10	2575.501	SEEDING	ACRE	0.05	\$ 7,500.00	\$ 375.00		\$ -
11	2575.502	SEED MIX 310	POUND	5	\$ 30.00	\$ 150.00		\$ -
12	2575.511	MULCH MATERIAL TYPE 4	TON	0.1	\$ 2,500.00	\$ 250.00	0.955	\$ 2,387.50
Schedule F Subtotal:						\$ 9,344.00		\$ 11,408.20

Schedule: G
Description: MINNEHAHA TRAIL IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2101.502	CLEARING	TREE	4	\$ 175.00	\$ 700.00	5	\$ 875.00
2	2101.507	GRUBBING	TREE	4	\$ 75.00	\$ 300.00	5	\$ 375.00
3	2105.526	SELECT TOPSOIL BORROW (LV)	CU YD	250	\$ 20.00	\$ 5,000.00	350	\$ 7,000.00
4	2521.501	4" CONCRETE WALK	SQ FT	4650	\$ 3.85	\$ 17,902.50	4370	\$ 16,824.50
5	2521.511	2.5" BITUMINOUS WALK	SQ FT	4043	\$ 2.65	\$ 10,713.95	4411.6	\$ 11,690.74
6	2531.602	PEDESTRIAN CURB RAMP	EACH	4	\$ 400.00	\$ 1,600.00	6	\$ 2,400.00
7	2531.618	TRUNCATED DOMES	SQ FT	48	\$ 36.00	\$ 1,728.00	68	\$ 2,448.00
8	2575.505	SODDING TYPE MINERAL	SQ YD	1500	\$ 2.65	\$ 3,975.00	2654	\$ 7,033.10
Schedule G Subtotal:						\$ 41,919.45		\$ 48,646.34

Schedule: H
Description: RAIN GARDEN IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2105.501	Common Excavation for Rainwater Gardens and Underdrains (P)	CU YD	3450	\$ 12.50	\$ 43,125.00	3450	\$ 43,125.00
2	2105.526	Premium Topsoil Borrow, MnDOT 3877 (P, LV)	CU YD	205	\$ 26.00	\$ 5,330.00	190.12	\$ 4,943.12
3	2105.604	Subgrade Loosening (P)	SQ YD	1300	\$ 0.70	\$ 910.00	1300	\$ 910.00
4	2105.607	Rainwater Garden Planting Soil (P, LV)	CU YD	1260	\$ 20.00	\$ 25,200.00	1260	\$ 25,200.00
5	2411.602	Splash Block (Special) Inlet to Gethsemane Filtration Garden (P)	EACH	1	\$ 400.00	\$ 400.00	1	\$ 400.00
6	2411.604	Gravity Boulder Retaining Walls w/ Sand and Geotextile	TON	160	\$ 65.00	\$ 10,400.00	176.81	\$ 11,482.65
7	2451.513	Clean Coarse Sand (Fine Filter Aggregate) MnDOT 3126.2F (P,CV)	CU YD	300	\$ 12.55	\$ 3,765.00	300	\$ 3,765.00
8	2502.541	4" Drain/W/ (Rainwater Garden Underdrain) w/ slits, no fabric sock (P)	LIN FT	1130	\$ 4.10	\$ 4,633.00	1130	\$ 4,633.00
9	2502.541	4" Valterra Gate Valve at Underdrain w/ Extension Rod and Riser Barrel	EACH	5	\$ 400.00	\$ 2,000.00	5	\$ 2,000.00
10	2502.602	Underdrain Clean Out w/ Cover Unit	EACH	90	\$ 150.00	\$ 13,500.00	57	\$ 8,550.00
11	2503.511	10" Ductile Iron Pipe Sewer CL 54 (P)	LIN FT	10	\$ 101.00	\$ 1,010.00	10	\$ 1,010.00
12	2503.511	12" Ductile Iron Pipe Sewer CL 54 (P)	LIN FT	105	\$ 78.00	\$ 8,190.00	105	\$ 8,190.00
13	2503.511	15" Ductile Iron Pipe Sewer CL 54 (P)	LIN FT	13	\$ 133.00	\$ 1,729.00	13	\$ 1,729.00
14	2503.511	18" RCP Class 3 (P)	LIN FT	71	\$ 33.00	\$ 2,343.00	71	\$ 2,343.00
15	2506.502	STR1001 48" ID (Special), with Sump and Porous Water Quality Baffle	EACH	1	\$ 5,930.00	\$ 5,930.00	1	\$ 5,930.00
16	2506.502	STR1002 2' X 3' Catch Basins with Sump	EACH	1	\$ 1,760.00	\$ 1,760.00	1	\$ 1,760.00
17	2506.502	STR1003 60" Filtration Garden Outlet Structures	EACH	1	\$ 4,360.00	\$ 4,360.00	1	\$ 4,360.00
18	2506.502	STR1004 2' X 3' Catch Basins with Sump and Snout Hood	EACH	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00
19	2506.502	STR1005 2' X 3' Catch Basins with Sump	EACH	1	\$ 1,610.00	\$ 1,610.00	1	\$ 1,610.00
20	2531.602	Splash Block Assembly, Complete	EACH	37	\$ 500.00	\$ 18,500.00	33	\$ 16,500.00
21	2571.502	Coniferous Tree 5' B&B	EACH	18	\$ 240.00	\$ 4,320.00	18	\$ 4,320.00
22	2571.502	Deciduous Tree 2.5" Cal. B&B	EACH	204	\$ 300.00	\$ 61,200.00	129	\$ 38,700.00
23	2571.505	Deciduous Shrub No. 2 Cont.	EACH	418	\$ 25.00	\$ 10,450.00	418	\$ 10,450.00
24	2571.507	Perennial No. 1 Cont.	EACH	822	\$ 10.00	\$ 8,220.00	822	\$ 8,220.00
25	2571.507	Perennial Plug	EACH	4850	\$ 3.75	\$ 18,187.50	4850	\$ 18,187.50
26	2575.502	Seed	LBS	1	\$ 100.00	\$ 100.00		\$ -
27	2575.603	Landscape Edging, 6" Plastic (P)	LIN FT	1300	\$ 2.50	\$ 3,250.00	1300	\$ 3,250.00
28	2575.607	Shredded Hardwood Mulch (P)	CU YD	180	\$ 42.00	\$ 7,560.00	200	\$ 8,400.00
Schedule H Subtotal:						\$ 270,462.50		\$ 242,478.27

Schedule: 1
Description: BID ALTERNATE 1 - SANITARY SEWER LINING IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2503.603	LINE SEWER PIPE (SANITARY)	LIN FT	1187	\$ 47.84	\$ 56,786.08	937	\$ 44,826.08
Schedule 1 Subtotal:						\$ 56,786.08		\$ 44,826.08

Schedule: 3
Description: GETHSEMANE PARK IMPROVEMENTS
T.A. SCHIFSKY & SONS INC

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2104.501	REMOVE CONCRETE SLAB	SQ FT	54	\$ 2.50	\$ 135.00	54	\$ 135.00
2	2104.501	REMOVE WOOD EDGER	LIN FT	252	\$ 3.00	\$ 756.00	252	\$ 756.00
3	2104.509	REMOVE BENCH	EACH	2	\$ 100.00	\$ 200.00	2	\$ 200.00
4	2104.601	REMOVE PLAYGROUND EQUIPMENT	LUMP SUM	1	\$ 600.00	\$ 600.00	1	\$ 600.00
5	2105.501	COMMON EXCAVATION (P)	CU YD	208	\$ 12.00	\$ 2,496.00	266	\$ 3,192.00
6	2105.526	SELECT TOPSOIL BORROW (LV)	CU YD	75	\$ 20.00	\$ 1,500.00	189	\$ 3,380.00
7	2502.541	4" PERF PE PIPE DRAIN	LIN FT	21	\$ 4.10	\$ 86.10	21	\$ 86.10
8	2521.501	4" CONCRETE WALK	SQ FT	1350	\$ 3.50	\$ 4,725.00	1439.2	\$ 5,037.20
9	2531.602	PEDESTRIAN RAMP SPECIAL	EACH	1	\$ 800.00	\$ 800.00	1	\$ 800.00
10	2531.603	CONCRETE EDGER	LIN FT	292	\$ 15.00	\$ 4,380.00	293	\$ 4,395.00
11	2572.501	TEMPORARY FENCE	LIN FT	500	\$ 1.00	\$ 500.00		\$ -
12	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	262	\$ 2.50	\$ 655.00		\$ -
13	2575.604	SODDING TYPE MINERAL	SQ YD	650	\$ 3.75	\$ 2,437.50	1000	\$ 3,750.00
Schedule 3 Subtotal:						\$ 19,270.60		\$ 22,331.30

Schedule: CO 1		T.A. SCHIFSKY & SONS INC						
Description: CHANGE ORDER NO. 1								
Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1		MAGELLAN PIPELINE CONFLICTS	LUMP SUM	1	\$ 17,659.25	\$ 17,659.25	1	\$ 17,659.25
2		STORM SEWER MODIFICATIONS	LUMP SUM	1	\$ 4,430.52	\$ 4,430.52	1	\$ 4,430.52
3		CONSTRUCTION SIGNS	LUMP SUM	1	\$ 866.25	\$ 866.25	1	\$ 866.25
4		RAINGARDEN SOIL REVISION	LUMP SUM	1	\$ 12,804.00	\$ 12,804.00	1	\$ 12,804.00
5		SANITARY SEWER SERVICE REPAIRS	LUMP SUM	1	\$ 1,508.18	\$ 1,508.18	1	\$ 1,508.18
Schedule CO 1 Subtotal:						\$ 37,268.20		\$ 37,268.20

Schedule: CO 2		15						
Description: CHANGE ORDER NO. 2								
Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1		SANITARY SEWER MANHOLE REPAIRS	LUMP SUM	1	\$ 20,703.69	\$ 20,703.69	1	\$ 20,703.69
2		SANITARY SEWER SERVICE REPAIRS	LUMP SUM	1	\$ 15,545.89	\$ 15,545.89	1	\$ 15,545.89
3		ROADWAY CONSTRUCTION MODIFICATIONS	LUMP SUM	1	\$ 6,641.92	\$ 6,641.92	1	\$ 6,641.92
4		EVERGREEN TREES	LUMP SUM	1	\$ 2,488.20	\$ 2,488.20	1	\$ 2,488.20
5		SEEDING	LUMP SUM	1	\$ 13,491.72	\$ 13,491.72	1	\$ 13,491.72
6		WATER SERVICE REPLACEMENT	LIN FT	530.8	\$ 63.13	\$ 33,509.40	530.8	\$ 33,509.40
Schedule CO 2 Subtotal:						\$ 92,380.82		\$ 92,380.82

Schedule: CO 3		866.25						
Description: CHANGE ORDER NO. 3								
Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1		BITUMINOUS SAW AND SEAL	LIN FT	6000	\$ 3.00	\$ 18,000.00	5397	\$ 16,191.00
Schedule CO 3 Subtotal:						\$ 18,000.00		\$ 16,191.00

Schedule: CO 4		0						
Description: CHANGE ORDER NO. 4								
Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1		RAIN GARDEN REPAIR AT BARTELMY AND MINNEHAHA	LUMP SUM	1	\$ 928.55	\$ 928.55	1	\$ 928.55
2		RECONSTRUCT INFILTRATION BASIN AT STERLING AND 7TH STREET	LUMP SUM	1	\$ 2,136.20	\$ 2,136.20	1	\$ 2,136.20
3		SOD REPLACEMENT - UNFORESEEN CONDITIONS	LUMP SUM	1	\$ 7,704.40	\$ 7,704.40	1	\$ 7,704.40
4		TREE RELOCATIONS	LUMP SUM	1	\$ 330.00	\$ 330.00	1	\$ 330.00
Schedule CO 4 Subtotal:						\$ 11,099.15		\$ 11,099.15

Contract: 11 - 14
 Owner: CITY OF MAPLEWOOD
 Project: BARTELMY-MEYER AREA STREET IMPROVEMENTS

T.A. SCHIFSKY & SONS INC

Schedule	Description	Contract Amount	To-Date Amount
A	STREET IMPROVEMENTS	\$ 1,416,801.04	\$ 1,492,824.15
B	STORM SEWER IMPROVEMENTS	\$ 455,020.60	\$ 444,110.99
C	SANITARY SEWER IMPROVEMENTS	\$ 91,385.22	\$ 112,440.08
D	WATERMAIN IMPROVEMENTS	\$ 513,824.34	\$ 478,837.54
E	PRIVATE DRIVEWAY IMPROVEMENTS	\$ 27,682.50	\$ 6,287.55
F	NATURE CENTER IMPROVEMENTS	\$ 9,344.00	\$ 11,408.20
G	MINNEHAHA TRAIL IMPROVEMENTS	\$ 41,919.45	\$ 48,646.34
H	RAIN GARDEN IMPROVEMENTS	\$ 270,482.50	\$ 242,478.27

Total Base Bid \$ 2,828,439.65 \$ 2,837,033.15

BID ALTERNATES

Schedule	Description	Contract Amount	To-Date Amount
1	BID ALTERNATE 1 - SANITARY SEWER LINING IMPROVEMENTS	\$ 58,786.08	\$ 44,828.08
3	BID ALTERNATE 3 - GETHSEMANE PARK IMPROVEMENTS	\$ 19,270.60	\$ 22,331.30
Total Base Bid + Alternates		\$ 2,902,496.33	\$ 2,904,190.53

CHANGE ORDERS

Schedule	Description	Contract Amount	To-Date Amount
CO 1	CHANGE ORDER NO. 1	\$ 37,268.20	\$ 37,268.20
CO 2	CHANGE ORDER NO. 2	\$ 92,380.82	\$ 92,380.82
CO 3	CHANGE ORDER NO. 3	\$ 18,000.00	\$ 16,191.00
CO 4	CHANGE ORDER NO. 4	\$ 11,099.15	\$ 11,099.15
Total Change Orders		\$ 158,748.17	\$ 156,939.17

Total Base Bid + Alternates + Change Orders \$ 3,061,244.50 \$ 3,061,129.71

PAYMENT HISTORY

Payment No.	Payment End-Date	Payment Application Date	Amount
1	5/31/2012	6/6/2012	\$ 42,090.70
2	6/22/2012	6/27/2012	\$ 250,650.11
3	7/13/2012	7/18/2012	\$ 258,439.07
4	8/3/2012	8/7/2012	\$ 352,004.03
5	8/24/2012	8/29/2012	\$ 430,718.14
6	9/14/2012	9/19/2012	\$ 227,197.64
7	10/19/2012	10/24/2012	\$ 524,065.68
8	11/9/2012	11/14/2012	\$ 341,617.25
9	12/18/2012	12/18/2012	\$ 259,164.66
10	2/20/2012	2/20/2012	\$ 314,111.18
11	9/30/2013	11/21/2013	\$ 61,071.25
Total Payments:			\$ 3,061,129.71



Kimley-Horn
and Associates, Inc.

December 11, 2013

Mr. Jon Jarosch, P.E.
City of Maplewood
1902 East County Road B
Maplewood, MN 55109

■
Suite 238N
2550 University Avenue West
St. Paul, Minnesota
55114

TEL 651 645 4197

Re: Engineer's Recommendation for Final Acceptance
Bartelmy-Meyer Area Street Improvements
City Project 11-14

Dear Mr. Jarosch:

I have viewed the work under contract for the Bartelmy-Meyer Area Improvements City Project No. 11-14 and find that the project has been fully completed in all respects according to the contract. I therefore recommend that the final payment be made from the fund for the improvements to T.A. Schifsky and Sons, Inc. for the balance of the contract as follows:

Contract Price	\$2,879,389.33
Contract Amendments	\$ 181,855.17
Contract Amount to Date	\$3,061,244.50
Final Amount for Work Completed	\$3,061,129.71
Less Previous Payments	<u>\$3,000,058.46</u>
Total Due for Final Payment	\$ 61,071.25

The contractor has reviewed the final payment and is in agreement on all of the final quantities. The contractor has provided the Contractor's Affidavit of Release of Liens, Contractor's Withholding Affidavits, Consent of Surety and signed copies of the final payment. Please call me if you have any questions or you need any additional information.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Chadd B. Larson, P.E.
Project Manager

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: DuWayne Konewko, Parks and Recreation Director

SUBJECT: Approval to Hire Consultant to Develop an Asset Management Plan for the MCC

DATE: December 9, 2013

INTRODUCTION

In order to better understand the Maplewood Community Center's (MCC) equipment needs and future enhancements to the facility, staff is recommending that we hire a consultant to develop an Asset Management Plan. The Asset Management Plan will identify current and future resources needed to ensure that we maintain quality facilities for our members. Furthermore, the Asset Management Plan will prioritize repair and maintenance issues on an on-going basis and provide up-to-date cost information for budgeting purposes.

BACKGROUND

This data collected from the Asset Management Plan will be very useful in preparing budget documents such as the CIP (Capital Improvement Plan) and will provide staff and council with meaningful information regarding the operational budget (day-to-day), as well as suggesting future revenue targets that might come into play in years to come.

The Asset Management Plan when complete will address the following components (internally and externally):

- Identify immediate concerns
- Identify short term concerns (1-2 years)
- Identify long term concerns (3-5 years)
- Identify concerns beyond five years
- Identify improvements aimed at upgrading the facility (child play area and studio additions)
- Examine building integrity
- Examine building functionality
- Identify building appearance and aesthetic concerns
- Examine energy use and opportunities for improvements
- Examine plumbing, HVAC, fire protection, electrical, and all equipment and furnishings, both internally and externally
- Examine air and water quality (pool area)
- Identify hazardous materials
- Address issue with the building code and accessibility

The final report, which will be broken down into four categories, will include detailed descriptions and recommendations with respect to the following areas:

1. **Asset Detail Report** – Provides an overall description of the structure as well as a quick reference of deficiencies. Also included are the current replacement values.
2. **Funding Needs Report** – Allows for understanding when certain large items will need to be addressed as well as dates to remedy deficiencies. This will provide a “lump sum” cost of what should be budgeted for in upcoming years.
3. **Requirement Detail Report** – Provides a detailed look at each requirement (deficiencies). This generally shows a picture of the deficiency with detailed description and line-item costs for improvements.
4. **System Detail Report** – Provides a detailed look at each system. This shows quantities and line-item costs for systems and renewals (big-picture).

To that end, staff is recommending that we hire SEH as consultants in the form of a professional service contract to develop an Asset Management Plan for the MCC. The fee for this work is \$25,800 not including reimbursable expenses, i.e., mileage, printing costs, related to the project. The reimbursable expenses will be capped at \$600.00. Staff did reach out to other consultants to perform this work and we were told that they did not have in-house capabilities to do so. The work is expected to be completed by February of next year and staff will report findings to council sometime in March of 2014.

BUDGET IMPACT

This cost, not to exceed \$26,400, will be paid for out of the Community Center Operations Fund. This is a necessary step to continue the process of looking at the long-term sustainability of the MCC. The Finance Director has reviewed this expense and supports the effort to develop an Asset Management Plan for the MCC.

RECOMMENDATION

Staff recommends that the City Council authorize the Mayor and the City Manager to enter into a contract for services with SEH to develop an Asset Management Plan for the MCC. Furthermore, staff is recommending a not-to-exceed budget of \$26,400 for these services.

AGENDA REPORT

TO: City Council

FROM: Charles Ahl, City Manager

DATE: December 11, 2013

SUBJECT: Approval of City Health Care Contribution Rates for Employment Contracts for 2014

Introduction/Background

On November 25, 2013, the City Council approved the annual renewal for employee insurance benefits. The renewal was based on the contracts with each of our 7 bargaining groups that call for an Insurance Labor-Management Committee (LMC). After some discussion and some negotiations by our insurance agent, Financial Concepts, Inc. (FCI), on our health insurance, the Insurance LMC proposed the following changes effective January 1, 2014. In accordance with MN State Statute 471.6161, the City will be required to go to market next year (for 2015) for health, dental and long-term disability insurance.

Health Insurance:

The Insurance LMC proposed to continue with Medica as the health care provider. Medica's initial renewal came back at 15.7%, 3.8% of which was for Affordable Care Act (ACA) fees which all health insurance plans are subject to. That brought the actual claims renewal to 11.9%. The city did have a base rate cap of 17%, plus 3.8% ACA fees which would bring the final rate cap to 20.8%. FCI went back to Medica to renegotiate and countered with the notion of going out to market to see if we could receive a better renewal. Medica came back with a 10.5% increase less the 3.8% ACA fees brought the actual claims renewal down to a 6.7% increase. The Committee agreed, at the recommendation of FCI, that this would be a better option versus going out for bid.

This renewal rate also includes the Core+ Program fee—a per member per month fee. This added program has played an integral part of the City's Wellness Program. It has also been a useful tool in negotiations with Medica, showing them that the City is encouraging employee participation in both the Wellness and Core+ Programs. The Insurance LMC proposes to maintain all three high deductible/HRA plans—Medica Choice Open Access network, and Elect/Essentials networks. Currently 28% of our employees are on either the Elect or Essentials plan and 72% on the open access plan. If employees are able to switch to either the Elect or Essentials plan option, the City would save \$645/year per employee for single coverage and \$1,114/year per employee for those who have family coverage. The employee who has family coverage would save over \$469 per year out of their pocket in premiums. The contract with Medica was approved by the Council based on this recommendation.

Employee Contract Contribution Rate

The City has 7 bargaining groups as follows:

AFSCME, Police Officers, Police Sergeants, Fire Fighters, Fire Fighter Officers, Metro Supervisory Association, and Maplewood Confidential and Supervisory Association; in addition, these rates also apply to the non-union personnel

Each of these seven groups have provisions in their contracts with the City that provide the terms for this health insurance for 2013. Following are a summary of the terms:

1. The city pays 100% of the cost for single coverage for full-time employees less \$20 per month with said single coverage providing a \$2,500 deductible that is the employee's responsibility.
2. The city pays 50% plus \$45 per month of the cost for dependent coverage that includes an additional \$2,500 deductible that is the employee's responsibility up to a maximum employee expense of \$5,000.
3. Employees hired after January 1, 2013 the City restricts its coverage to the Elect/Essential program with the employee responsible for the additional cost.
4. Employees are eligible to receive City paid contributions to assist with deductibles as follows:
 - a. \$20 per month to participate in the City Wellness Plan.
 - b. \$1,900 per year into Health Reimbursement Account [HRA] if single coverage.
 - c. \$3,200 per year into a Health Reimbursement Account if dependent coverage.
 - d. Up to \$450 per year for meeting goals of the Wellness Plan.
 - e. For Employees hired after January 1, 2013, the amounts are:
 - i. \$20 per month for Wellness participation
 - ii. \$1,700 per year into a HRA if single coverage.
 - iii. \$2,700 per year into a HRA if dependent coverage.
 - iv. Up to \$450 per year for meeting goals of the Wellness Plan.

2014 Contract Provisions

All contracts have the following wording:

The City shall match the health insurance rate contribution formulas and HRA contributions defined within this contract for 2013 if 60% of those employees determined to be "active employees" (non COBRA) plus one additional person achieve participation in the Core Plus/Scorecard program as determined by Medica through November 30, 2013 or substantial progress toward such participation is made by the employees as determined by the City or, if health care cost increases for the City for any Health Care plan selected by the Labor-Management Health Care Committee, including renewal of Medica Elect/Essential and Medica Choice, do not exceed 4.0%.

Discussion

The contract provision of exceeding 4.0% is not valid, as the 2014 increase is 10.5%, although due to ACA fees, the actual increase is 6.8%. The provision that will apply is the provision relating to the participation in the Core Plus / Scorecard program. Our goal was to have a 75% participation with a minimum of 60% within the contract, or reduced rates apply.

Core Plus Participation

The final reports from Medica are not currently available, but we can see the staff participation through the last reporting period which ended on October 31, 2013. Participation in the three main portions of the program are:

- Biometric Screening: 72.2%
- Personal Health Profile: 88.9%
- 8 Health Topics and Goals: 83.3%

There are specific tasks based upon the profile results that employees can choose to participate with Medica as follows:

- Health Coaching: 57.1%
- Preventive Services: 70.8%

- Employees at 100% completed: 58.3%
 - This is a 24.5% increase from 2012!

Budget Impact

The recommended contractual provision is to maintain existing rates for 2014 as employees have greatly implemented [88.9% participation] the Core Plus / Scorecard program. Medica representatives have indicated that this participation rate is nearly unheard of within their networks. It was a big factor in their decision to reduce our 2014 health care cost increase from 15.7% increase to the 10.5% increase. This reduction will save over \$100,000 in health care expense during 2014.

The 10.5% increase in the health care plan equates to roughly \$153,000 additional cost to the City if the same number of employees maintain coverage as in 2013. However, as noted in this report, those employees who switch to the more cost-effective restricted network Elect/Essential program have the potential to reduce some of that increase.

The City ended 2012 with a positive fund balance in the Employee Benefits Fund. We are projected to use a portion of that balance to cover 2013 and 2014 costs, but still anticipate ending 2014 with a positive fund balance despite the increases listed above. The 2014 budget includes a \$152,000 increase to insurance benefits in the Employee Benefits Fund.

Recommendation

It is recommended that the City Council approve maintaining health care rates and contributions at 2013 levels for 2014, as provided in all employment contracts, for all employees to be effective January 1, 2014.

MEMORANDUM

TO: Chuck Ahl, City Manager
C: Gayle Bauman, Finance Director
FROM: Steve Lukin, Fire Chief
DATE: December 11, 2013
SUBJECT: Approval for the Fire Department to Accept the AFG Federal Fire Grant

Introduction

In 2012, the Maplewood Fire Department applied for a FEMA Grant known as The Assistance to Firefighters Grant. Our request was for three (3) RIT packs. A RIT pack is a piece of safety equipment used at working fires. If a firefighter runs out of air; is trapped and needs to stay longer in a hazardous area, this piece of equipment gives them the ability of plugging it into the existing SCBA which provides additional time of breathing air.

The Fire Department was awarded the Grant in the amount of \$17,530. 90% of this shared Grant is picked up by FEMA in the amount of \$15,777 and the city's share is 10% or \$1,753.

Budget Impact

The \$1,753 is available in the Fire Department's 2013 budget.

Recommendation

Recommend the approval of the city council to accept the Assistance to Firefighters Grant in the amount of \$15,777.

Attachments

None.

MEMORANDUM

TO: Chuck Ahl, City Manager
C: Gayle Bauman, Finance Director
FROM: Steve Lukin, Fire Chief
DATE: December 11, 2013
SUBJECT: Approval for the Fire Department to Accept A Grant from Ramsey County Emergency Management

Introduction

In 2012, the Maplewood Fire Department applied for a grant from Ramsey County Emergency Management for one (1) mobile power light plant. Currently, the city of Maplewood doesn't have any major lighting resource that can be used on an emergency scene by police, fire and/or public works.

We were awarded the grant in the amount of \$14,300 from Ramsey County Emergency Management to purchase an Allmand portable light plant.

Budget Impact

There is no impact to the budget as this is a 100% funded grant by Ramsey County.

Recommendation

Recommend the approval of the city council to accept the grant from Ramsey County Emergency Management in the amount of \$14,300.

Attachments

None.

MEMORANDUM

TO: Charles Ahl, City Manager
FROM: Paul Schnell, Chief of Police
DATE: December 10, 2013
SUBJECT: Approval of Vehicle Lease Agreement—Ramsey County Violent Crime Enforcement Team

Introduction

City Council approval is requested to enter into a Vehicle Lease Agreement for the Ramsey County Violent Crime Enforcement Team.

Background

The City of Maplewood entered into a Joint Powers Agreement with Ramsey County for the purpose of forming the Ramsey County Violent Crime Enforcement Team (RCVCET); and, as part of the RCVCET, the City was assigned a County-owned vehicle for use for RCVCET activities.

The attached Vehicle Lease Agreement is being executed to clarify the roles and responsibilities of the City and the County regarding the use of County-owned vehicles being used for RCVCET activities.

The City of Maplewood will be responsible for paying the premium for automobile liability coverage for the vehicle, adding the RCVCET and Ramsey County as additional insured and loss payee on the automobile liability policy, be responsible for all maintenance costs, pay the deductible under the automobile coverage obtained by the City for the vehicle, be responsible for any third-party injury or damage to or loss of property, be responsible for physical damage to the vehicle, and pay the County any insurance proceeds received for damage to the vehicle which results in total loss.

The County will provide fuel for the vehicle, provide the City another County-owned vehicle while the regularly assigned vehicle is temporarily unavailable for use by the City, and provide a replacement leased vehicle in the event of a total loss to the vehicle (the County will apply proceeds received from an insurance claim toward the cost of the replacement leased vehicle).

This Vehicle Lease Agreement will remain in effect from the date of execution through December 31, 2014. If the term of the Ramsey County Violent Crime Enforcement Team Joint Powers Agreement is extended beyond December 31, 2014, this Vehicle Lease Agreement will be automatically extended for the same period of time. If the Joint Powers Agreement is terminated, this Vehicle Lease Agreement will terminate as of the same date.

Budget Impact

The City will be responsible for paying the insurance and maintenance costs for this leased vehicle.

Recommendation

It is recommended that the City Council approve entering into this Vehicle Lease Agreement with Ramsey County.

Attachments

1. Vehicle Lease Agreement

Ramsey County Violent Crime Enforcement Team

Vehicle Lease Agreement

This is an agreement between Ramsey County, a political subdivision of the State of Minnesota, through the Ramsey County Sheriff's Office, 425 Grove Street, St. Paul, MN ("County") and the City of Maplewood, through its Police Department, 1830 County Road B East, Maplewood, MN ("City").

WHEREAS, the County, the City, and other cities within Ramsey County have entered into a Joint Powers Agreement ("JPA") under the provisions of Minn. Stat. §471.59 for the purpose of forming the Ramsey County Violence Crime Enforcement Team ("RCVCET"); and

WHEREAS, the City has been assigned a County-owned vehicle(s) for its use for RCVCET activities; and

WHEREAS, the County and the City are executing this Vehicle Lease Agreement in order to clarify their roles and responsibilities in regards to the use of County-owned vehicles by the City for RCVCET activities;

THEREFORE, the Parties agree as follows:

1. During the time period that the City is assigned a County-owned vehicle(s) for RCVCET activities, the City will, at its own expense:
 - a. obtain and pay the premium for automobile liability coverage for the County-owned vehicle(s) leased to the City ("Leased Vehicle");
 - b. add RCVCET and Ramsey County as additional insured and loss payee on the automobile liability policy for the Leased Vehicle;
 - c. notify the Insurer of any change in the covered Leased Vehicle;
 - d. be responsible for all maintenance costs associated with the use of the Leased Vehicle;
 - e. be responsible for the payment of the deductible under the automobile coverage obtained by the City for the Leased Vehicle;
 - f. be responsible for any third party injury or damage to or loss of property, including defense and indemnification of the County, its officials and employees, arising from use by the City of the Leased Vehicle; and
 - g. be responsible for physical damage to the Leased Vehicle; and
 - h. pay the County any insurance proceeds it receives for damage to the Leased Vehicle which results in total loss.
2. It is intended that the Leased Vehicle be used primarily for VCET activities; however, the City may, at its discretion, use the Leased Vehicle for non-VCET law enforcement purposes.

3. During the time period that the City is assigned a County-owned vehicle for RCV CET activities, the County will:
 - a. provide fuel for the Leased Vehicle;
 - b. provide the City another County-owned vehicle while the regularly assigned vehicle is temporarily unavailable for use by the City; and
 - c. if use of the Leased Vehicle by the City results in total loss, provide a replacement Leased Vehicle; County will apply proceeds received from an insurance claim towards the cost of the replacement Leased Vehicle.

4. This Vehicle Lease Agreement shall remain in effect from the date of execution through December 31, 2014 ("Initial Term"). If the term of the RCV CET JPA is extended beyond December 31, 2014, this Vehicle Lease Agreement shall be automatically extended for the same period of time. If the RCV CET JPA is terminated, this Vehicle Lease Agreement shall terminate as of the same date of termination.

WHEREFORE, the County and the City have executed this Vehicle Lease Agreement as of the last date written below.

RAMSEY COUNTY

CITY OF MAPLEWOOD

Commander Rich Clark
Ramsey County VCET

Print Name: _____
Title: _____

Date: _____

Date: _____

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MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, City Engineer/Public Works Director

DATE: December 13, 2013

SUBJECT: Highway 36/English Street Interchange Improvements, Project 09-08

- a. New Assessment Hearing, 7:00 p.m.
- b. Resolution Adopting Assessment Roll

Introduction

A New Assessment Hearing is being held for this project. All property owners have been mailed a new notice of the exact amount of their assessment, as well as notice that they must submit a written objection (if not already done so at the November 25, 2013 meeting) either at, or prior to, the hearing if they disagree with the assessment amount.

The City Council should conduct the New Assessment Hearing, receive any additional objections, refer those objections to the staff for action at the January 13, 2014 council meeting and consider approving the attached resolution adopting the assessment roll less those property owners who have submitted objections.

Background/Discussion

This project is substantially complete and a portion of the funding comes from special assessments as authorized by Minnesota State Statute Chapter 429. Assessment rates for this project were set for each individual property based on a market value benefit appraisal as identified in the adopted feasibility study in March of 2012.

At the October 28, 2013 meeting the council then ordered the assessment hearing to be held on November 25, 2013 for consideration of adoption of the roll.

On November 25, 2013 the council held an Assessment Hearing. The correct assessment roll was accepted by council at the October 28, 2013 which called for an Assessment Hearing to be held. However, at the November 25, 2013 Assessment Hearing it was discovered the assessment roll in the agenda packet up for consideration was incorrect and a possible error in mailed assessment statements could have occurred. Thus no action was taken by council on the assessment roll.

As a precaution it was decided to hold a New Assessment Hearing on December 19, 2013 and consider adoption of the roll at that time. The council authorized the December 19, 2013 as the New Hearing date. All property owners were mailed a new notice of the exact amount of their assessment, as well as notice that they must submit a written objection either at, or prior to, the hearing if they disagree with the assessment amount. The hearing date has also been published in the local newspaper as required.

Property owner objections received for the November 25, 2013 Assessment Hearing will continue to remain valid for the New Assessment Hearing on December 19, 2013. Owners were mailed a letter to that effect so they understand they do not have to re-object.

There are 25 assessable commercial parcels within the project area that total \$919,990.60. A copy of the proposed final roll is provided as a supplement to this report. All those properties being assessed are receiving street improvements and related betterments adjacent to their respective properties. The new bridges, ramps, and Highway work is paid mainly by Federal, State, County, City, and Watershed District dollars.

Assessment Objections Filed

As of December 13, 2013 staff has received the following objections to the proposed assessments. The objection forms, including the full details of each objection, are attached to the report.

- a. Parcel 09-29-22-34-0002 – Roger and Naomi Inc., 2228 Maplewood Dr N: The property owner is objecting to the assessment because they feel that the property has received no benefit from the improvement.
- b. Parcel 09-29-22-43-0049 - Menard Inc., 2280 Maplewood Dr N: The property owner is objecting because they feel that this project is a community improvement and the entire community should be assessed.
- c. Parcel 09-29-22-41-0007 – BBD Investments, Inc., 0 Highway 36: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- d. Parcel 09-29-22-41-0029 – BBD Investments, Inc., 1285 Cope Ave. E: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- e. Parcel 09-29-22-42-0004 – Soukup Realty, 1167 Viking Dr E: The property owner is objecting to the assessment because the assessment is unjust and unfair.
- f. Parcel 09-29-22-41-0003 – Three D Sac Self Storage, 1195 Viking Dr E: The property owner is objecting because they feel that they are receiving no benefits or increase in property value.
- g. Parcel 09-29-22-41-0025 – Aa Metcalf Moving Storage Inc., 1255 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- h. Parcel 09-29-22-41-0026 – Maplewood Business Center, Inc., 1261 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- i. Parcel 09-29-22-42-0001 – Second Harvest Heartland, 1140 Gervais Ave. E: The property owner respectfully requests a full abatement of the assessment as they do not feel that the project provided any increase to the fair market value of the property.
- j. Parcel 09-29-22-41-0019 – Cramer Maplewood, LLC, 2385 English Street North
The property owner is “appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken.”
- k. Parcel 10-29-22-32-0006 – Camada Limited Partnership (Vomela); 2354 English Street North: The property owner is objecting to the assessment because there is no benefit to the property from the project .
- l. Parcel 09-29-22-14-0010 – Land of Lakes Properties, LLC, 1259 Gervais Ave E: The property owner is objecting to the assessment because not all properties benefitting from improvements are subject to the special assessment.

- m. Parcel 10-29-22-32-0017 – Summit Community Bank, 0 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- n. Parcel 10-29-22-32-0018 – Summit Community Bank, 0 Cope Ave E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.

Budget Impact

The proposed assessments supplement a portion of the city's share of the project improvements. No budget impact results from action at this time.

Recommendation

It is recommended that the council hold the New Assessment Hearing and then consider approval of the attached Resolution for Adopting Assessment Roll for the Highway 36/English Street Interchange Improvements, City Project 09-08.

Attachments

1. Resolution Adopting Assessment Roll
2. Assessment Roll
3. Assessment Map
4. Objections

**RESOLUTION
ADOPTING ASSESSMENT ROLL**

WHEREAS, pursuant to a resolution adopted by the City Council on October 28, 2013 (and confirmed on December 9, 2013), calling for an Assessment Public Hearing, the assessment roll for the Highway 36/English Street Interchange Improvements, City Project 09-08 was presented in a Public Hearing format, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

- a. Parcel 09-29-22-34-0002 – Roger and Naomi Inc., 2228 Maplewood Dr N: The property owner is objecting to the assessment because they feel that the property has received no benefit from the improvement.
- b. Parcel 09-29-22-43-0049 - Menard Inc., 2280 Maplewood Dr N: The property owner is objecting because they feel that this project is a community improvement and the entire community should be assessed.
- c. Parcel 09-29-22-41-0007 – BBD Investments, Inc., 0 Highway 36: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- d. Parcel 09-29-22-41-0029 – BBD Investments, Inc., 1285 Cope Ave. E: The property owner “reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.”
- e. Parcel 09-29-22-42-0004 – Soukup Realty, 1167 Viking Dr E: The property owner is objecting to the assessment because the assessment is unjust and unfair.
- f. Parcel 09-29-22-41-0003 – Three D Sac Self Storage, 1195 Viking Dr E: The property owner is objecting because they feel that they are receiving no benefits or increase in property value.
- g. Parcel 09-29-22-41-0025 – Aa Metcalf Moving Storage Inc., 1255 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- h. Parcel 09-29-22-41-0026 – Maplewood Business Center, Inc., 1261 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- i. Parcel 09-29-22-42-0001 – Second Harvest Heartland, 1140 Gervais Ave. E: The property owner respectfully requests a full abatement of the assessment as they do not feel that the project provided any increase to the fair market value of the property.
- j. Parcel 09-29-22-41-0019 – Cramer Maplewood, LLC, 2385 English Street North: The property owner is “appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken.”
- k. Parcel 10-29-22-32-0006 – Camada Limited Partnership (Vomela); 2354 English Street North: The property owner is objecting to the assessment because there is no benefit to the property from the project.
- l. Parcel 09-29-22-14-0010 – Land of Lakes Properties, LLC, 1259 Gervais Ave E: The property owner is objecting to the assessment because not all properties benefitting from improvements are subject to the special assessment.

- m. Parcel 10-29-22-32-0017 – Summit Community Bank, 0 Viking Dr E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.
- n. Parcel 10-29-22-32-0018 – Summit Community Bank, 0 Cope Ave E: The property owner is objecting to the assessment because no special benefit has been derived from the alleged improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. That the City Engineer and City Clerk are hereby instructed to review the objections received and report to the City Council at the regular meeting on January 13, 2014, as to their recommendations for adjustments.
3. The assessment roll for the Highway 36/English Street Interchange Improvements (Project 09-08), without those property owners' assessments that have filed objections, a copy of which is attached hereto and made a part hereof, is hereby adopted. Said assessment roll shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
4. Such assessments shall be payable in equal annual installments extending over a period of 8 years, the first installments to be payable on or before the first Monday in January 2015 and shall bear interest at the rate of 4.5 percent per annum beginning on January 1, 2015. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
5. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, but no later than November 15, 2014, pay the whole of the assessment on such property to the city clerk, no interest shall be charged if the entire assessment is paid by November 15, 2014; and they may, at any time after November 15, 2014, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
6. The City Engineer and City Clerk shall forthwith after November 15, 2014, but no later than November 16, 2014, transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over the same manner as other municipal taxes.

Adopted by the council on this 19th day of December, 2013.

City of Maplewood
Highway 36/English Street Interchange Improvements
City Project 09-08

Corrected Final Assessment Roll

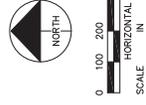
ID	ParcelID	Taxpayer	Street Number	Street	FULL RECON. FRONT FOOTAGE	PARTIAL RECON. FRONT FOOTAGE	STORM ASSESSMENT	FULL RECON. ASSESSMENT	PARTIAL RECON. ASSESSMENT	TOTAL ASSESSMENT
A	092922340002	Rogers And Naomi Inc	2228	Maplewood Dr N	210		\$ -	\$ 27,720.00	\$ -	\$ 11,800.00 *
B	092922430049	Menard Inc	2280	Maplewood Dr N	325		\$ -	\$ 42,900.00	\$ -	\$ 42,900.00
C	092922410007	Bbd Investments Inc	0	Highway 36 E	98		\$ -	\$ 12,936.00	\$ -	\$ 12,936.00
D	092922410029	Bbd Investments Inc	1285	Cope Ave E	224		\$ -	\$ 29,568.00	\$ -	\$ 29,568.00
E	102922320017	Summit Community Bank	0	Viking Dr E	153		\$ -	\$ 20,196.00	\$ -	\$ 20,196.00
F	102922320018	Summit Community Bank	0	Cope Ave E	262		\$ -	\$ 34,584.00	\$ -	\$ 34,584.00
G	092922420010	University Auto Prop Lllp	1145	Viking Dr E	217		\$ 4,730.60	\$ 28,644.00	\$ -	\$ 33,374.60 **
H	092922420004	Soukup Realty Ip	1167	Viking Dr E	180		\$ 3,924.00	\$ 23,760.00	\$ -	\$ 27,684.00
I	092922420005	Chad B Sauer	1175	Viking Dr E	90		\$ 1,962.00	\$ 11,880.00	\$ -	\$ 13,842.00
J	092922410004	Chad B Sauer	1175	Viking Dr E	40		\$ 872.00	\$ 5,280.00	\$ -	\$ 6,152.00
K	092922410003	Three D Sac Self Storage Lp	1195	Viking Dr E	210	250	\$ 4,578.00	\$ 27,720.00	\$ 24,750.00	\$ 57,048.00
L	092922410005	Scott K Smith	1211	Viking Dr E	150		\$ 3,270.00	\$ 19,800.00	\$ -	\$ 21,600.00 *
M	092922410025	Aa Metcalf Moving Storage Inc	1255	Viking Dr E	300	263	\$ -	\$ 39,600.00	\$ 26,037.00	\$ 65,637.00
N	092922410026	Maplewood Business Center Inc	1261	Viking Dr E	658	305	\$ -	\$ 86,856.00	\$ 30,195.00	\$ 112,900.00 *
O	092922420001	Second Harvest Heartland	1140	Gervais Ave E	303	595	\$ -	\$ 39,996.00	\$ 58,905.00	\$ 91,500.00 *
P	092922410002	Scott K Smith	0	Gervais Ave E		150	\$ -	\$ -	\$ 14,850.00	\$ 14,850.00
Q	092922410019	Cramer Maplewood Lc	2385	English St N	351		\$ -	\$ 46,332.00	\$ -	\$ 31,200.00 *
R	102922320004	Jay T Langer	2390	English St N	565		\$ -	\$ 74,580.00	\$ -	\$ 29,600.00 *
S	102922320003	Jay T Langer	0	Gervais Ave E	197		\$ -	\$ 26,004.00	\$ -	\$ 14,900.00 *
T	102922320020	Truck Utilities And Mfg Co	2370	English St N	200		\$ -	\$ 26,400.00	\$ -	\$ 26,400.00
U	102922320006	Camada Limited Partnership	2354	English St N	194		\$ -	\$ 25,608.00	\$ -	\$ 25,608.00
V	102922320022	Jay T Langer	0	Gervais Ave E	301		\$ -	\$ 39,732.00	\$ -	\$ 38,400.00 *
X	092922130014	Genuine Parts Company	2416	Maplewood Dr N		909	\$ -	\$ -	\$ 89,991.00	\$ 89,991.00
Y	092922140011	Goff Homes Inc	0	Gervais Ave E		297	\$ -	\$ -	\$ 29,403.00	\$ 29,403.00
Z	092922140010	Land Of Lakes Properties Lic	1259	Gervais Ave E		383	\$ -	\$ -	\$ 37,917.00	\$ 37,917.00
				Totals	5228	3152	\$19,336.60	\$690,096.00	\$312,048.00	\$ 919,990.60

* ASSESSMENT AMOUNT HAS BEEN ADJUSTED DOWN BASED ON SPECIAL BENEFITS APPRAISAL (3/01/2012)

** ADJUSTED FRONTAGE BASED ON IRREGULAR SHAPED LOT

PROPOSED COMMERCIAL ASSESSMENT RATES:

FULL STREET RECONSTRUCTION = \$132.00 per front foot
 PARTIAL STREET RECONSTRUCTION = \$99.00 per front foot
 STORM DRAINAGE = \$21.80 per front foot



2505 UNIVERSITY AVE. SUITE 208B
 ST. PAUL, MINNESOTA 55114
 TEL. NO. (651) 444-1197
 FAX. NO. (651) 444-5116

H1, Attachment 3
 PROPOSED ASSESSMENT
 AREA MAP
 HIGHWAY 36/ENGLISH STREET
 INTERCHANGE IMPROVEMENTS
 CITY PROJECT 09-008
 EXHIBIT 10



Attorneys At Law

332 Minnesota Street
Suite W2750
St. Paul, MN 55101
Telephone: 651-767-3740
Facsimile: 651-228-9161
www.martinsquires.com

November 20, 2013

John Paul Martin
Direct Dial # 651-767-3743
jpmartin@martinsquires.com

CERTIFIED MAIL-
RETURN RECEIPT REQUESTED

Karen Guilfoile
City Clerk of Maplewood
1902 County Road B East
Maplewood, MN 55109

Re: Statement of Assessment – City Project #09-08 T.H.36 and English Street
Interchange Improvements

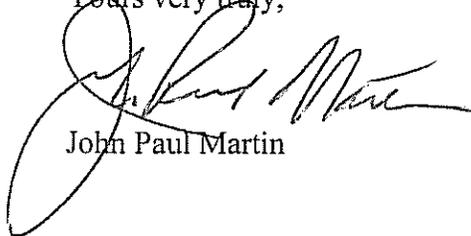
Dear Ms. Guilfoile:

Enclosed and served upon you by U.S. Mail, on behalf of our client, Roger & Naomi, Inc., is a
Notice of Objection to Assessment.

As requested, please direct all future communications regarding this objection to the
undersigned.

Thank you.

Yours very truly,



John Paul Martin

JPM:cp
Enclosure

cc: Roger and Naomi, Inc. w/enclosure by E-mail only
Alan Kantrud w/enclosure by E-mail only

November 19, 2013

Karen Guilfoile
City Clerk of Maplewood
1902 County Road B East
Maplewood, MN 55109

Re: Statement of Assessment – City Project #09-08 T.H.36 and English Street
Interchange Improvements

NOTICE OF OBJECTION TO ASSESSMENT

Pursuant to Minn. Stat. Chapter 429, formal Notice Of Objection To Assessment is hereby made with regard to the proposed total assessment of \$11,800.00 referred to in the attached Statement of Assessment for our property located 2228 Maplewood Drive North, Maplewood, MN 55109; PIN#092922340002.

Objection to the assessment is as follows:

1. The property has received no benefit from the improvements.
2. The amount of the assessment greatly exceeds whatever minimal benefit is conferred from the improvement.
3. The benefit of the improvements do not confer any special benefit but constitute a general benefit to the city as a whole and payment therefore is proper only from general obligation sources.
4. The proposed assessment is unequal, lacks uniformity and is unreasonable, arbitrary and capricious.
5. There is little or no increase in market value to the subject property from the improvements and as such the imposition of assessments constitutes a wrongful and unlawful taking of property contrary to the United States Constitution and that of the State of Minnesota.

Please direct all future communications regarding this objection to our counsel, John Paul Martin, MARTIN & SQUIRES, P.A., 332 Minnesota Street, Suite W2750, St. Paul, MN 55101.

Thank you for your consideration.

ROGER & NAOMI, INC.

By:



Roger Logan

Its: President

Enclosure: Statement of Assessment

cc: John Paul Martin by E-mail only: jpmartin@martinsquires.com

City of Maplewood
Department of Public Works / Office of the City Engineer
1902 County Road B East, Maplewood, Minnesota 55109
Phone: 651-249-2400 Fax: 651-249-2409

STATEMENT OF ASSESSMENT

CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements
Assessment Public Hearing Date - November 25, 2013 at 7:00 p.m.

Note... This is the only statement of assessment that you will receive.

It is important that you read and fully understand your rights and obligations concerning this assessment as stated on the attached NOTICE OF ASSESSMENT.

The final assessment for Parcel Identification Number (PIN) 092922340002 is as follows:
(Please refer to the PIN if calling or corresponding concerning this assessment statement.)

TOTAL ASSESSMENT for this parcel is \$11,800.00

Written objections to this assessment will be accepted by the City Clerk until the close of the assessment hearing. Absolutely no objections (oral or in writing) to any part of this assessment statement will be accepted by the City Clerk or the Maplewood City Council after the close of the assessment hearing.

ASSESSMENT HEARING DATE: November 25, 2013

PAYMENT AT THIS TIME IS OPTIONAL.

If you wish to make a payment, please detach the bottom portion and return it to the Office of the City Engineer with your payment. You may choose to make a full or partial (25% minimum) payment. No interest will be applied to payments received on or before December 25, 2013. The city will accept no more than two (2) payments up until the December 25th certification deadline date.

No payments will be accepted by the city after December 25, 2013, at which time all unpaid balances will be certified to Ramsey County for collection with property taxes.
(Payment options and financing requirements are established by MN State Statute 429)

.....
Detach here and remit with payment.

CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements

Property Owner of Record:
Rogers And Naomi Inc
2514 Adele St
Maplewood MN 55109-1971

Property Tax Legal Description

PROPERTY ADDRESS : 2228 Maplewood Dr N **PIN: 092922340002**
SECTION 9 TOWN 29 RANGE 22 S 100 Ft Of Part Of Sec 1/4 Of Sw 1/4 Ely Of Sth 61/1 And N Of Co Rd
B In Sec 9 Tn 29 Rn 22

TOTAL ASSESSMENT AS LEVIED: \$11,800.00

Payment amount to be applied * (-) _____

REMAINING BALANCE DUE

*Optional: Partial payment has been authorized by City Ordinance (Payment must be 25% or greater)

Return to: Office of the City Engineer, 1902 County Road B East, Maplewood, MN 55109
Please make check payable to: City of Maplewood
(Please note your PIN and "Project 09-08" on your check memo line)

Payment rec'd by _____ Date rec'd _____ Rec't # _____

5509DR-6000-0602-0200

ASSESSMENT HEARING OBJECTION FORM

Aug 26 / 61 IMPROVEMENTS

CITY PROJECT 09-08

Address of assessed parcel 2280 maplewood Drive

Property identification number: _____
(12 digit number)

Do you wish to address the city council at the public hearing? Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. This form must be completed and filed with the city clerk no later than the close of the city council's assessment hearing. Your request will become part of the public hearing record. I request that the city council consider (check one):

- 1. Deferral of assessment due to:
 - a. Senior citizen deferment (over 65 years of age)
 - b. Permanent and total disability
 - c. National Guard /Military in Active Service
 - d. Financial Hardship (must provide documentation as required)
 - e. Undeveloped Property
- 2. Cancellation of assessment
- 3. Revision of assessment

Reason for the request:

Basis of objection is objection, Assessment only
affects of business and not community. This is a
community improvement. Community should be
assessed. This is not properly defined

Robert EDDIE Robert Edd 11-25
Print Name Signature Date

2280 Maplewood Dr Maplewood 55109 651-415-5708
Address of Property Owner Zip Telephone

CITY OF MAPLEWOOD
by hand delivery
@ 3:23 p.m.
Debs.

November 22, 2013

John C. Holper
Direct Dial: (612) 604-6542
Direct Fax: (612) 604-6842
jholper@winthrop.com

VIA HAND DELIVERY

City of Maplewood
ATTN: City Clerk
1902 County Road B East
Maplewood, MN 55109

NOTICE OF OBJECTION TO ROAD IMPROVEMENT SPECIAL ASSESSMENT

City Project#: 09-08: T.H.36 and English Street Interchange Improvements
Property Owner: BBD Investments, Inc.
Properties: PIN # 092922410029 and PIN# 092922410007

Dear Sir/Madam:

We are legal counsel to BBD Investments, Inc. ("BBD"). BBD is the owner of the two parcels of real property identified above.

Pursuant to Minn. Stat. § 429.061, subd. 1, we are hereby filing this written objection on behalf of BBD to the proposed special assessment against each of the above-referenced properties. For your information, a copy of the Statements of Assessments received by BBD are attached hereto as Exhibits A and B. Please also be advised that BBD hereby reserves all available objections and all of its legal and other rights and remedies including, but not limited to, all rights of appeal.

Please feel free to contact the undersigned should you have any questions.

Very truly yours,

WINTHROP & WEINSTINE, P.A.


John C. Holper

JCH/mtb

Enclosures

cc: Linda Steinbaugh (via e-mail w/attachments)
8531084v1

City of Maplewood
Department of Public Works / Office of the City Engineer
1902 County Road B East, Maplewood, Minnesota 55109
Phone: 651-249-2400 Fax: 651-249-2409

STATEMENT OF ASSESSMENT

CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements
Assessment Public Hearing Date – November 25, 2013 at 7:00 p.m.

Note... This is the only statement of assessment that you will receive.

It is important that you read and fully understand your rights and obligations concerning this assessment as stated on the attached NOTICE OF ASSESSMENT.

The final assessment for Parcel Identification Number (PIN) 092922410029 is as follows:
(Please refer to the PIN if calling or corresponding concerning this assessment statement.)

TOTAL ASSESSMENT for this parcel is \$112,900.00

Written objections to this assessment will be accepted by the City Clerk until the close of the assessment hearing. Absolutely no objections (oral or in writing) to any part of this assessment statement will be accepted by the City Clerk or the Maplewood City Council after the close of the assessment hearing.

ASSESSMENT HEARING DATE: November 25, 2013

PAYMENT AT THIS TIME IS OPTIONAL.

If you wish to make a payment, please detach the bottom portion and return it to the Office of the City Engineer with your payment. You may choose to make a full or partial (25% minimum) payment. No interest will be applied to payments received on or before December 25, 2013. The city will accept no more than two (2) payments up until the December 25th certification deadline date.

No payments will be accepted by the city after December 25, 2013, at which time all unpaid balances will be certified to Ramsey County for collection with property taxes.
(Payment options and financing requirements are established by MN State Statute 429)

.....
Detach here and remit with payment.

CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements

Property Owner of Record:
Bbd Investments Inc
1221 Nicollet Ave Ste 300
Minneapolis MN 55403-2443

Property Tax Legal Description

PROPERTY ADDRESS : 1285 Cope Ave E **PIN: 092922410029**
CLIFTON ADDITION, RAMSEY CO., MINN. Subj To St Ex Part Of Lots 19 Thru 25 Desc As Beg On N Line Of Blk 13 Dist 379.62 Ft E Of Nw Cor Of Lot 16 Thence S 29 Deg 14 Min W 117.56 Ft To St As Opened In Doc 2021912 Thence Nw To N Line Of Sd Blk 13 Thence E To Beg; Vac Alley Accruing & Part Lying

TOTAL ASSESSMENT AS LEVIED: \$112,900.00

Payment amount to be applied * (-) _____

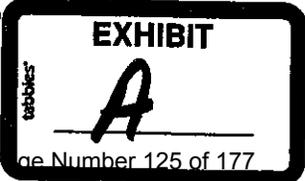
REMAINING BALANCE DUE

*Optional: Partial payment has been authorized by City Ordinance (Payment must be 25% or greater)

Return to: Office of the City Engineer, 1902 County Road B East, Maplewood, MN 55109
Please make check payable to: City of Maplewood
(Please note your PIN and "Project 09-08" on your check memo line)

Payment rec'd by _____ Date rec'd _____ Rec't # _____

550908-6000-0602-0200



City of Maplewood
Department of Public Works / Office of the City Engineer
1902 County Road B East, Maplewood, Minnesota 55109
Phone: 651-249-2400 Fax: 651-249-2409

STATEMENT OF ASSESSMENT

CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements
Assessment Public Hearing Date – November 25, 2013 at 7:00 p.m.

Note... This is the only statement of assessment that you will receive.
It is important that you read and fully understand your rights and obligations concerning this assessment as stated on the attached NOTICE OF ASSESSMENT.

The final assessment for **Parcel Identification Number (PIN) 092922410007** is as follows:
(Please refer to the PIN if calling or corresponding concerning this assessment statement.)

TOTAL ASSESSMENT for this parcel is \$12,936.00

Written objections to this assessment will be accepted by the City Clerk until the close of the assessment hearing. Absolutely no objections (oral or in writing) to any part of this assessment statement will be accepted by the City Clerk or the Maplewood City Council after the close of the assessment hearing.

ASSESSMENT HEARING DATE: November 25, 2013

PAYMENT AT THIS TIME IS OPTIONAL.

If you wish to make a payment, please detach the bottom portion and return it to the Office of the City Engineer with your payment. You may choose to make a full or partial (25% minimum) payment. No interest will be applied to payments received on or before December 25, 2013. The city will accept no more than two (2) payments up until the December 25th certification deadline date.

No payments will be accepted by the city after December 25, 2013, at which time all unpaid balances will be certified to Ramsey County for collection with property taxes.
(Payment options and financing requirements are established by MN State Statute 429)

.....
Detach here and remit with payment.

CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements

Property Owner of Record:
Bbd Investments Inc
1221 Nicollet Ave Ste 300
Minneapolis MN 55403-2443

Property Tax Legal Description

PROPERTY ADDRESS : 0 Highway 36 E **PIN: 092922410007**
CLIFTON ADDITION, RAMSEY CO., MINN. Subj To Hwy 36; Vac St Accruing & Fol; Ex The W 379 Ft
Mol Blk 18

TOTAL ASSESSMENT AS LEVIED: \$12,936.00

Payment amount to be applied * (-) _____

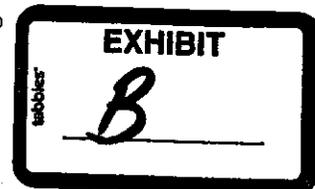
REMAINING BALANCE DUE

*Optional: Partial payment has been authorized by City Ordinance (Payment must be 25% or greater)

Return to: Office of the City Engineer, 1902 County Road B East, Maplewood, MN 55109
Please make check payable to: City of Maplewood
(Please note your PIN and "Project 09-08" on your check memo line)

Payment rec'd by _____ Date rec'd _____ Rec't # _____

550908-6000-0602-0200



ASSESSMENT HEARING OBJECTION FORM

CITY PROJECT #09-08 IMPROVEMENTS
+ H36 & ENGLISH
CITY PROJECT ___-___

Address of assessed parcel 1167 EAST HIGHWAY 36

Property identification number: 09-29-22-42-0004
(12 digit number)

Do you wish to address the city council at the public hearing? Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. This form must be completed and filed with the city clerk no later than the close of the city council's assessment hearing. Your request will become part of the public hearing record. I request that the city council consider (check one):

- 1. Deferral of assessment due to:
 - a. Senior citizen deferment (over 65 years of age)
 - b. Permanent and total disability
 - c. National Guard /Military in Active Service
 - d. Financial Hardship (must provide documentation as required)
 - e. Undeveloped Property
- 2. Cancellation of assessment
- 3. Revision of assessment

Reason for the request:

SEE ATTACHED LETTER

William Soukup [Signature] 11/25/13
Print Name Signature Date

1167 EAST HWY 36 MARLBOROUGH MA 01901 (508) 657-7666
Address of Property Owner Zip Telephone

City Council of Maplewood Minnesota
1830 County Road B East
Maplewood, MN

November 25, 2013

Hand delivered to the presiding officer at the November 25, 2013 hearing

Formal Notice: Commercial Pool & Spa Supplies (Commercial Pools) is objecting to the \$27,684.00 "Statement of Assessment"

Commercial Pool & Spa Supplies, Inc., believes this assessment is unjust and unfair for the following reasons:

-The assessment is not uniform:

Commercial Pool Assessment	\$27,000 for ~190 feet	\$142/ft
University Auto Sales Assessment	\$43,000 for ~535 feet	\$80/ft

At that comparison, Commercial should owe \$15,271 instead of \$27,684

-This is a "through" street that benefits the north east section of Highways 36 and 61. The City, local businesses and residents that share this street should contribute to the improvements.

"The property does not need to abut the improvement directly in order to have the determination that a benefit is received."

http://www.revenue.state.mn.us/local_gov/prop_tax_admin/at_manual/08_04.pdf

-The City did not provide the fair market value of properties and the increased value equal or greater than the \$27,684 assessment.

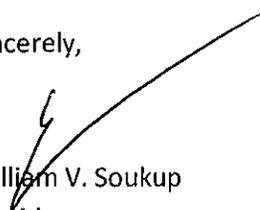
-The related assessment charges have not been properly defined.

-Commercial Pools did not benefit from most of the charges.

-Most of the work performed was a premature improvement.

-This assessment is too heavy of a burden for Commercial Pools to pay.

Sincerely,



William V. Soukup
President
Commercial Pool & Spa Supplies, Inc.
1167 East Highway 36
Maplewood, MN 55109
651-766-6666

ASSESSMENT HEARING OBJECTION FORM

English Street Interchange IMPROVEMENTS

CITY PROJECT 09-08

Address of assessed parcel 1195 Viking Dr. E

Property identification number: 09-29-22-41-0005
(12 digit number)

Do you wish to address the city council at the public hearing? Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. This form must be completed and filed with the city clerk no later than the close of the city council's assessment hearing. Your request will become part of the public hearing record. I request that the city council consider (check one):

1. Deferral of assessment due to:
 - a. Senior citizen deferment (over 65 years of age)
 - b. Permanent and total disability
 - c. National Guard /Military in Active Service
 - d. Financial Hardship (must provide documentation as required)
 - e. Undeveloped Property
2. Cancellation of assessment
3. Revision of assessment

Reason for the request:

- No Benefits - Not uniform - No increase in property value.
- Taken away drive-by visibility -

Three D. SAC Self-Storage Lp.

Christopher Bohlman
Print Name

Christopher S. Bohlman 11-25-13
Signature Date

1250 E Missouri Ave Phoenix AZ 85014 (62) 657-7903
Address of Property Owner Zip Telephone

RECEIVED

NOV 25 13

CITY OF MAPLEWOOD

by hand delivery
ds

CITY OF MAPLEWOOD

STATE OF MINNESOTA

COUNTY OF RAMSEY

SECOND JUDICIAL DISTRICT

In Re: Proposed Levy of Special
Assessments Against 1255 Viking Dr. E.
Maplewood, MN

**NOTICE OF OBJECTION TO
PROPOSED ASSESSMENT**

**TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF
THE CITY OF MAPLEWOOD AND THE MAPLEWOOD CITY CLERK.**

Notice is hereby given that the undersigned, as fee owner of the real property located at 1255 Viking Dr. E., Maplewood, Minnesota, 55109, a.k.a. 1255 Highway 36 E., Maplewood, Minnesota, 55109, Parcel Identification No. 092922410025, objects to the proposed special assessment of the subject Property for alleged improvements to the T.H. 36 and English Street Interchange, City Project # 09-08, upon the following grounds:

1. The subject parcel has not derived any special benefit from the alleged improvements. To the contrary, the property has been substantially damaged and diminished in market value as a result of the so-called improvements.
2. The City has failed to obtain any before and after market value appraisal to sustain any assessment against the subject property.
3. The proposed criteria and method used to determine the assessments upon the subject property are not proper for the imposition of a special assessment, are not in accord with the constitutional, statutory or municipal assessment policy requirements, and are, therefore, arbitrary and capricious, and thus, deprive the undersigned of property without due process of law, contrary to the requirements of the United States Constitution.

4. The proposed assessment includes costs and contingency factors not authorized under Chapter 429 and is therefore, void.
5. The proposed assessment is contrary to and violates Minnesota Statutes, Chapter 429.
6. The proposed assessment is arbitrary, capricious, confiscatory and unreasonable.
7. The proposed assessment does not result in any benefit, special or otherwise, to the subject property.
8. The subject property is not specifically benefited by the improvements.
9. The subject property has not and will not increase in market value as a result of the improvements.
10. The levying of said assessment constitutes an unconstitutional taking of the undersigned's property.
11. The public hearing in said assessment was not proper notice in conformity with Minnesota Statutes 429.061 and 429.081.
12. The subject parcel has been unfairly and unequally assessed in comparison to other similarly situated properties in violation of state and federal law.
13. The City has failed to assess every assessable lot, piece or parcel of land as required Minnesota Statutes § 429.061.

Dated: November 25, 2013



Corinne Metcalf
AA Metcalf Moving Storage, Inc.
1255 Viking Dr. E.
Maplewood, MN 55109

RECEIVED

H1, Attachment 4

NOV 25 13

STATE OF MINNESOTA
COUNTY OF RAMSEY

CITY OF MAPLEWOOD
by hand delivery

CITY OF MAPLEWOOD
SECOND JUDICIAL DISTRICT

In Re: Proposed Levy of Special
Assessments Against 1261 Viking Dr. E.
Maplewood, MN

**NOTICE OF OBJECTION TO
PROPOSED ASSESSMENT**

**TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF
THE CITY OF MAPLEWOOD AND THE MAPLEWOOD CITY CLERK.**

Notice is hereby given that the undersigned, as fee owner of the real property located at 1261 Viking Dr. E., Maplewood, Minnesota, 55109, a.k.a. 1261 Highway 36 E., Maplewood, Minnesota, 55109, Parcel Identification No. 092922410026, objects to the proposed special assessment of the subject Property for alleged improvements to the T.H. 36 and English Street Interchange, City Project # 09-08, upon the following grounds:

1. The subject parcel has not derived any special benefit from the alleged improvements. To the contrary, the property has been substantially damaged and diminished in market value as a result of the so-called improvements.
2. The City has failed to obtain any before and after market value appraisal to sustain any assessment against the subject property.
3. The proposed criteria and method used to determine the assessments upon the subject property are not proper for the imposition of a special assessment, are not in accord with the constitutional, statutory or municipal assessment policy requirements, and are, therefore, arbitrary and capricious, and thus, deprive the undersigned of property without due process of law, contrary to the requirements of the United States Constitution.

4. The proposed assessment includes costs and contingency factors not authorized under Chapter 429 and is therefore, void.

5. The proposed assessment is contrary to and violates Minnesota Statutes, Chapter 429.

6. The proposed assessment is arbitrary, capricious, confiscatory and unreasonable.

7. The proposed assessment does not result in any benefit, special or otherwise, to the subject property.

8. The subject property is not specifically benefited by the improvements.

9. The subject property has not and will not increase in market value as a result of the improvements.

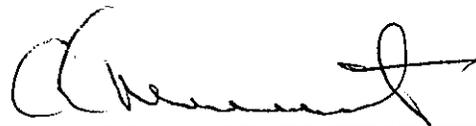
10. The levying of said assessment constitutes an unconstitutional taking of the undersigned's property.

11. The public hearing in said assessment was not proper notice in conformity with Minnesota Statutes 429.061 and 429.081.

12. The subject parcel has been unfairly and unequally assessed in comparison to other similarly situated properties in violation of state and federal law.

13. The City has failed to assess every assessable lot, piece or parcel of land as required Minnesota Statues § 429.061.

Dated: November 25, 2013.



Allen Metcalf
Maplewood Business Center, Inc.
1261 Viking Dr. E.
Maplewood, MN 55109



To: Karen Guilfoile, City Clerk, City of Maplewood, MN

Cc: Michael Thompson, Public Works Director, City of Maplewood, MN

From: Robert Zeaske, CEO
Second Harvest Heartland

Re: Statement of Assessment for City Project #09-08: T.H. 36 and English Street Interchange Improvements
Property Address: 1140 Gervais Avenue East (PIN #092922420001)

This correspondence is an appeal against the assessment made to our property which can be identified as follows:

- The address of Second Harvest Heartland, MN is: 1140 Gervais Avenue E, Maplewood, MN 55109.
- The legal description of the property provided on the special assessment is: CLIFTON ADDITION, RAMSEY CO, MINN. SUBJ. TO Hwy and Rds., Blk 22
- The property identification number (PIN) is: 09292242001

Second Harvest Heartland (and its predecessor) has owned this building for over fifteen years. Second Harvest Heartland is a MN nonprofit corporation which is tax-exempt under IRC 501(c)(3) and our property is exempt from real property taxes in Minnesota. We have been assessed an amount of \$91,500 which represents 10% of the total assessments made to the business that directly affront the project. This assessment is a significant financial burden. Second Harvest Heartland (SHH), an organization that sources and distributes mostly donated food to hunger relief organizations across a fifty-seven counties in MN and Western Wisconsin. Our financial support primarily comes through charitable donations and we spend nearly 95% of all our expenditures support feeding our hungry neighbors in need. We directly provide over 101,000 meals to eight food relief organizations in the City of Maplewood, MN and SHH directly distributes over 453,000 meals via the CSFP federal commodity program at our Maplewood location during FY 2013. In total, we distributed nearly 710,000 pounds of food to our hungry neighbors in need. We had no ability to budget for this assessment as we did not know the amount or the timing of the assessment.



We respectfully request full abatement of the assessment as we do not feel that the project provided any increase to the fair market value of our property.

Even if our property value did increase from the project, it did not increase by the full amount of the proposed \$91,500 assessment. As part of the project, we received new pavement but the benefits of new pavement do not correlate with \$91,500 in increased property value to SHH.

If this assessment is not fully abated, we request that the burden be spread out among more property owners as we do not feel the burden of this assessment should be placed solely on the businesses contiguous to the project. The improvements are used by many in the community and if our property value increased from the improvements then surely many other properties that do not directly touch the improvements experienced a similar increase and should share in the cost. Further, if our property value did increase from the improvements other than the new pavement, it did not increase by the full amount of the proposed \$91,500 assessment.

We are filing this appeal in advance of the public hearing scheduled for Monday, November 25th at 7 pm. Respectfully, we request that this assessment be abated.

Larry R. and Kathleen M. Cramer
1928 Warbler Lane
St. Paul, MN 55119

November 15, 2013

City of Maplewood
Attn: City Clerk
1902 County Road B East
Maplewood, MN 55109

Re: Objection to pending assessment of \$29,568.00 for parcel
#092922410019, 2385 English St. N

Dear City Clerk and Council Members:

We own the subject property at 2385 English St. N. The proposed assessment couldn't possibly be correct. The property value of subject parcel has been devastated because the State and City of Maplewood CONDEMNED and took over 1/3 of our property last December. This action resulted in rendering most of the remaining part useless, except for the portion where we have a cell tower.

We are appealing this proposed special assessment as arbitrary and very unfair, as it does not take into account the now very small usable portion of land left after the land taken.

The portion of the remainder that is left of the land between the cell tower and the road right of way is a "small odd sized portion" left (City appraiser's own wording) that the City's own appraiser determined of little value by. Please refer to the condemnation documents and the City's own appraisal. If you do not have access to these documents, I can readily provide.

We no longer have the access to our property that we used to have from English Street before the condemnation. Only about a 30-foot road frontage on Gervais is of any value to provide access to the cell tower.

We do not agree that a special assessment of any kind is warranted for our parcel, as our property value has been decimated. Yet, the proposed special assessment is \$29,568 for “enhanced property value” as a result of the English Street improvements.

We ask that this special property improvement assessment be deleted on our property, as there certainly was no property value enhancement. Quite the contrary, our property value was severely reduced by this “English Street improvement” project. So, there is no logical basis for a special assessment based on this huge reduction to our property value.

Thank you for your thoughtful and considerate evaluation of our appeal, as a result of this project’s impact on our land.

Sincerely,



Larry R. Cramer

**City of Maplewood
Department of Public Works / Office of the City Engineer
1902 County Road B East, Maplewood, Minnesota 55109
Phone: 651-249-2400 Fax: 651-249-2409**

STATEMENT OF ASSESSMENT

**CITY PROJECT # 09-08: T.H.36 and English Street Interchange Improvements
Assessment Public Hearing Date – November 25, 2013 at 7:00 p.m.**

Note... This is the only statement of assessment that you will receive.

It is important that you read and fully understand your rights and obligations concerning this assessment as stated on the attached NOTICE OF ASSESSMENT.

The final assessment for **Parcel Identification Number (PIN) 092922410019** is as follows:
(Please refer to the PIN if calling or corresponding concerning this assessment statement.)

TOTAL ASSESSMENT for this parcel is \$29,568.00

Written objections to this assessment will be accepted by the City Clerk until the close of the assessment hearing. Absolutely no objections (oral or in writing) to any part of this assessment statement will be accepted by the City Clerk or the Maplewood City Council after the close of the assessment hearing.

ASSESSMENT HEARING DATE: November 25, 2013

PAYMENT AT THIS TIME IS OPTIONAL.

If you wish to make a payment, please detach the bottom portion and return it to the Office of the City Engineer with your payment. You may choose to make a full or partial (25% minimum) payment. No interest will be applied to payments received on or before December 25, 2013. The city will accept no more than two (2) payments up until the December 25th certification deadline date.

No payments will be accepted by the city after December 25, 2013, at which time all unpaid balances will be certified to Ramsey County for collection with property taxes.
(Payment options and financing requirements are established by MN State Statute 429)

NOTICE OF ASSESSMENT HEARING

H1, Attachment 4

NOTICE IS HEREBY GIVEN that the City Council of Maplewood, Minnesota, will meet in the council chambers of the Maplewood Municipal Building, 1830 County Road B East, Maplewood, Minnesota at 7:00 p.m. on Monday, **November 25, 2013** to hear all persons concerning the adoption of the assessment roll for **Public Improvement 09-08, T.H. 36 and English Street Interchange Improvements** and to adopt the assessment roll as presented or amended. This hearing is scheduled pursuant to Minnesota Statutes Chapter 429. The assessment roll as herein described is on file in the office of the city clerk. Questions regarding the assessment roll may be addressed to the office of the city engineer. The total amount to be assessed is \$ 919,990.60.

The general nature of the proposed improvement includes an English Street bridge over Highway 36, entrance/exit ramps, a new Bruce Vento Regional Trail bridge over Highway 36, and improvements to the local street system including the reconstruction of the Highway 61/County Road B intersection and local roads. **The properties to be assessed for improvements are:**

PIN #	Address	PIN #	Address	PIN #	Address
092922130014	2416 Maplewood Dr N	092922410019	2385 English St N	102922320003	0 Gervais Ave E
092922140010	1259 Gervais Ave E	092922410025	1255 Viking Dr E	102922320004	2390 English St N
092922140011	0 Gervais Ave E	092922410026	1261 Viking Dr E	102922320006	2354 English St N
092922340002	2228 Maplewood Dr N	092922410029	1285 Cope Ave E	102922320017	0 Viking Dr E
092922410002	0 Gervais Ave E	092922420001	1140 Gervais Ave E	102922320018	0 Cope Ave E
092922410003	1195 Viking Dr E	092922420004	1167 Viking Dr E	102922320020	2370 English St N
092922410004	1175 Viking Dr E	092922420005	1175 Viking Dr E	102922320022	0 Gervais Ave E
092922410005	1211 Viking Dr E	092922420010	1145 Viking Dr E		
092922410007	0 Highway 36 E	092922430049	2280 Maplewood Dr N		

Persons who wish to be heard or to object with reference to this matter may present their cases at this hearing, either orally or in writing. **No appeal may be taken as to the amount of any assessment adopted unless a written objection signed by the property owner is filed with the city clerk prior to the assessment hearing or presented to the presiding officer at the hearing.**

An owner may appeal an assessment to district court pursuant to M.A. Section 429.081 by serving notice of the appeal upon the mayor or city clerk of the City of Maplewood within thirty (30) days after the adoption of the assessment and by filing such notice with the district court within ten (10) days after service upon the mayor and city clerk.

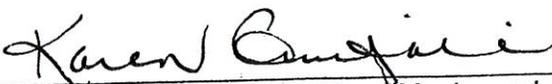
Under provisions of Minnesota Statutes Section 435.193 to 435.195 the city may, at its discretion, defer the payment of assessments for homestead property owned by a person not less than 65 years of age or homestead properties for persons retired by virtue of a certified permanent and total disability for whom it would be a hardship to make the payments. The council may also defer any homestead underdeveloped or undeveloped properties for which it would be a financial hardship to pay the assessment. The procedures for applying for such deferment are available from the office of the city engineer.

The following information shall also apply:

1. The property owner shall have the right to prepay the entire assessment. Your assessment may be paid without interest from November 26, 2013 through December 25, 2013 to the **City of Maplewood** at the Department of Public Works, 1902 County Road B East, Maplewood, Minnesota.
2. Partial prepayment of the assessment has been authorized by ordinance. Partial payment, if made, should be a minimum of 25% of the levied assessment amount.
3. The rate of interest to be accrued, if the assessment is not prepaid within the required time period, is proposed to be 4.5 % commencing on the date of adoption by the city council and running for 8 calendar years for commercial properties.
4. The amount to be specially assessed against your property is shown on the attached public improvement *Statement of Assessment*.

This is an important hearing because this is your last opportunity to be heard on the matter of this assessment, which affects your property. If you have any questions regarding this assessment, please call the Engineering Department at 651-249-2400.

Sign language interpreters are available. You must request this service at least 96 hours in advance. Call 651-249-2001 to make arrangements.


 Karen Guilfoile, City Clerk, City of Maplewood, Minnesota

Publish: Maplewood Review November 6 and 13, of 2013

NOV 14 13

CITY OF MAPLEWOOD

**CAMADA LIMITED PARTNERSHIP
274 Fillmore Avenue East
St. Paul, MN 55107**

November 11, 2013

VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Karen Guilfoile
City Clerk
City of Maplewood
1830 County Road B East
Maplewood, MN 55109

Re: Notice of Objection by Camada Limited Partnership to Special Assessment on PIN
102922320006 in the Amount of \$29,600.00

Dear Ms. Guilfoile:

I am writing to inform you that Camada Limited Partnership objects to the City's proposed special assessment of the above-referenced property for costs associated with the Highway 36 and English Street project. The bases for our objection are the following: there is no benefit to the property from the project and the assessment is therefore a taking that violates the state and federal constitutions; the assessment is not uniform and therefore disproportionately burdens the subject property; the assessment exceeds any increase in the market value of the property resulting from the project; and that the assessment is for general, not special benefits, if any.

Sincerely,



Tom Auth



RECEIVED

NOV 22 13

CITY OF MAPLEWOOD

November 22, 2013

Writer's Direct Dial: (612) 436-3282

Email: scarlson@hac-mnlaw.com

Maplewood City Council
c/o Karen Guilfoile, City Clerk
City of Maplewood
1902 County Road B East
Maplewood, MN 55109

LETTER OF OBJECTION
(Hand Delivered)

Re: Statement of Assessment
Land of Lakes Properties, LLC
Imprint Enterprises of Minnesota, LLC
1259 Gervais Ave. E.

Dear Maplewood City Council:

I have been retained by Land of Lakes Properties, LLC and Imprint Enterprises of Minnesota, LLC in regard the Statement of Assessment my clients have received relative to the above referenced property.

This letter is to serve as my clients' written objections to the proposed assessment pursuant to the Statement of Assessment and Minn. Stat. §429.061, Subd. 1 and to preserve their right to appeal to the District Court pursuant to Minn. Stat. §429.081.

My clients have had the opportunity to review the March 2012 Feasibility Study related to the improvements at Highway 36 and English Street. They have also reviewed the Special Benefits Appraisal prepared by Paul J. Gleason of BRKW Appraisals, Inc. and the Special Assessment Policy adopted by the Maplewood City Council on February 8, 2010. Based on the information available to my clients, it is apparent that the present Statement of Assessment fails to "provide for and ensure constant, uniform, fair and equitable treatment" of all benefitted property owners.¹ It is also apparent, based on the preliminary assessment roll as set for in Appendix C and Exhibit 10 of the Feasibility Study, that not "all properties benefitting from improvements are subject to the special assessment."²

Exhibit 10 of the Feasibility Study is a map which highlights or identifies twenty-six (26) parcels

¹ See Special Assessment Policy. 1.0 Policy Goals, 3).

² See Special Assessment Policy. 8.0 Assessment Considerations, 3).

Maplewood City Council
November 22, 2013
Page Two

And which corresponds to the 26 parcels on the Preliminary Assessment Roll (Appendix C). Even a cursory review of Exhibit 10 discloses that only commercial properties have been identified as benefitted properties. While geographically within the same distance of the improvements as numerous commercial properties, there are multiple residential properties which are not included on the Preliminary Assessment Roll. Even more troubling is the fact that there appears to be no less than eleven commercial properties south of Highway 36 which are inexplicably excluded from the Preliminary Assessment Roll.

The Special Benefits Appraisal states that “[t]he purpose of this appraisal is to develop an opinion of the special value benefits, if any, that will accrue to 17 *subject properties* resulting from the proposed Highway 36/English Street Interchange Improvements project in the City of Maplewood, Minnesota.” (Emphasis supplied.) In other portions of the appraisal there are additional references to the “17 subject properties”. However, nowhere in the appraisal is there any information relative to how these specific “17 subject properties” were identified as having received some kind of benefit from the improvements or why the other, similarly situated properties, both commercial and residential, do not receive benefits from the improvements. Without more, the map contained in Exhibit 10 visually appears to reflect a completely random and arbitrary selection of benefitted parcels. Accordingly, the Preliminary Assessment Roll reflects the same randomly and arbitrarily identified parcels.

It is also significant to note that my clients’ parcel is identified in both the Feasibility Study and the Special Benefits Appraisal as parcel Z. What is troubling is that the tables contained on page two of Mr. Gleason’s cover letter and on page one in the body of his special benefits appraisal are completely void of any reference to parcels X, Y or Z. As such, my clients are without any information as to how or why they appear on the Preliminary Assessment Roll when there is no reference to their parcel in the Special Benefits Appraisal and therefore no information upon which it can be reasonably concluded that they have in fact received a special benefit.

A municipality cannot levy a special assessment that exceeds the special benefit which the property derives from the improvement giving rise to the assessment. *Neighborhood Preservation Ass’n. of Detroit Lakes v. City of Detroit Lakes*, 354 N.W.2d 74 (Minn. App. 1984).

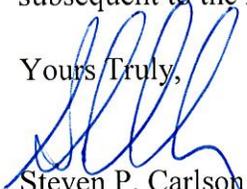
Any special assessment which does not meet the requirements that the land received a special benefit from the improvement being constructed, that the assessment be uniform on the same class of property and that the assessment not exceed the special benefit is an unconstitutional taking without compensation. *Southview Country Club v. City of Inver Grove Heights, Dakota County*, 263 N.W.2d 385 (Minn. 1978).

It is for these reasons my clients hereby submit their written objections to the Statement of Assessment to be considered by the Maplewood City Council at the Assessment Hearing

Maplewood City Council
November 22, 2013
Page Three

scheduled for November 25, 2013. My clients likewise reserve as a basis for any additional objections such further or additional information that may come to their attention during or subsequent to the Assessment Hearing.

Yours Truly,



Steven P. Carlson
SPC:msf

C: Land of Lakes Properties, LLC
Imprint Enterprises of Minnesota, LLC

RECEIVED

DEC 13 2013

STATE OF MINNESOTA

CITY OF MAPLEWOOD

COUNTY OF RAMSEY

CITY OF MAPLEWOOD

SECOND JUDICIAL DISTRICT

Received by hand delivery 11:27 am.

In Re: Proposed Levy of Special Assessments Against Summit Community Bank Property Located at Cope Avenue East Maplewood, MN

NOTICE OF OBJECTION TO PROPOSED ASSESSMENT

Karen Augie

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD AND THE MAPLEWOOD CITY CLERK.

Notice is hereby given that the undersigned, as fee owner of the real property located at Cope Avenue East, Maplewood, Minnesota, 55109, and identified as Parcel Identification Nos. 102922320018 and 102922320017, objects to the proposed special assessment of the subject Property for alleged improvements to the T.H. 36 and English Street Interchange, City Project # 09-08, upon the following grounds:

1. The subject parcel has not derived any special benefit from the alleged improvements. To the contrary, the property has been substantially damaged and diminished in market value as a result of the so-called improvements.
2. The City has failed to obtain any before and after market value appraisal to sustain any assessment against the subject property.
3. The proposed criteria and method used to determine the assessments upon the subject property are not proper for the imposition of a special assessment, are not in accord with the constitutional, statutory or municipal assessment policy requirements, and are, therefore, arbitrary and capricious, and thus, deprive the undersigned of property without due process of law, contrary to the requirements of the United States Constitution.

4. The proposed assessment includes costs and contingency factors not authorized under Chapter 429 and is therefore, void.
5. The proposed assessment is contrary to and violates Minnesota Statutes, Chapter 429.
6. The proposed assessment is arbitrary, capricious, confiscatory and unreasonable.
7. The proposed assessment does not result in any benefit, special or otherwise, to the subject property.
8. The subject property is not specifically benefited by the improvements.
9. The subject property has not and will not increase in market value as a result of the improvements.
10. The levying of said assessment constitutes an unconstitutional taking of the undersigned's property.
11. The public hearing in said assessment was not proper notice in conformity with Minnesota Statutes 429.061 and 429.081.
12. The subject parcel has been unfairly and unequally assessed in comparison to other similarly situated properties in violation of state and federal law.
13. The City has failed to assess every assessable lot, piece or parcel of land as required Minnesota Statutes § 429.061.

Dated: December 12, 2013.



Kevin Whelan
Summit Community Bank
1275 E County Road D
Suite 106
Maplewood, MN 55109

MEMORANDUM

TO: Charles Ahl, City Manager

FROM: Karen Guilfoile, City Clerk

DATE: December 13, 2013

SUBJECT: Approval of an On-Sale Intoxicating Liquor License for Blue Bell Enterprises, Inc, Doing Business as Lancer Management Services, at Keller Lake Golf Course, 2166 Maplewood Drive

Introduction

Stephen Craver and Glenn Baron, owners of Blue Bell Enterprises, Inc (doing business as Lancer Management Services) have submitted an application for an On-Sale Intoxicating Liquor license for their services at Keller Lake Golf Course located at 2166 Maplewood Drive.

Background

An On-Sale Intoxicating Liquor license has been held with the City by the applicants at Keller Lake Golf Course in the recent past; however, a lapse in licensure occurred in January 2013 due to major renovations of the property, and re-application of the license is required.

For the purposes of this license application, a new background investigation was not conducted on Mr. Craver or Mr. Baron; however, an investigation was conducted on the new manager of the location, Jeffery Dull. Nothing has been identified that would prohibit the issuance of this license.

City staff will be making periodic onsite visits to ensure compliance to eliminate the sale of alcoholic beverages to underage persons, and compliance with the City's code of ordinances. In addition, the applicants have received a copy of the City Code and have familiarized themselves with the provisions contained within it.

Budget Impact

None.

Recommendation

It is recommended that the City Council approve an On-Sale Intoxicating Liquor License for Blue Bell Enterprises, Inc, doing business as Lancer Management Services, at Keller Lake Golf Course, 2166 Maplewood Drive.

Attachments

None.

MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, City Engineer/Public Works Director
Steven Love, Assistant City Engineer
Jon Jarosch, Civil Engineer II

DATE: December 12, 2013

SUBJECT: Approval of Arkwright-Sunrise Area Street Improvements, Project 12-09

- a. Project Design Feature Petition Update
- b. Approval of Resolution Approving Plans and Specifications and Advertising for Bids
- c. Approval of Resolution Ordering Preparation of Assessment Roll
- d. Approval of Joint-Powers Agreement with the City of Little Canada

Introduction

Final plans and specifications for the above referenced project have been completed and are ready to be advertised for bids. The bid opening for this project is tentatively proposed for 10:00 a.m., Tuesday, February 18, 2014. The next step after approving the advertisement for bids is ordering the preparation of the assessment roll. Additionally this report provides an update on the petitions received regarding specific design elements of the proposed project. Lastly, the council will also consider approving a Joint Powers Agreement with the City of Little Canada for the reconstruction and long term maintenance of McMenemy Street.

Background

The feasibility report was ordered at the July 23, 2012 City Council meeting. On May 13, 2013 the project was ordered after the public hearing was held. It is anticipated an Assessment Hearing will be held on February 24, 2014 with an award of bid considered on that date as well.

The proposed project is illustrated on the attached project location map and consists of the following streets: Arkwright Street, Burr Street, Clark Street, Desoto Street, Eldridge Avenue, Hendry Place, Highway Drive, Lark Avenue, Laurie Road, McMenemy Street, Sunrise Drive, and Viking Drive.

A plan review open house was held at the Maplewood Community Center on December 16, 2013 between 5:30 p.m. and 7:30 p.m. The open house provided an opportunity for residents to view the design plans and make suggestions for staff to use in final adjustments. This also provides residents with another opportunity to sign up for the City's rain garden and driveway replacement programs.

Discussion

Design

Living Streets design concepts, the City's 2030 Comprehensive Plan, and significant input from the residents were utilized in the preparation of the final design.

The design includes the full reconstruction of approximately 2.2 miles of streets including the replacement of the existing pavement surface, replacement of poor sub-grade soils, addition of concrete curb and gutter, water main replacements, sanitary sewer repairs and lining, extensive storm sewer installations, and rain garden installations. Along with the full street reconstruction area, the project also includes the mill and overlay of Burr Street and Eldridge Avenue which lie east of Desoto Street.

Also included is the construction of a bituminous trail along the south side of County Road B between Mississippi Street and Edgerton Street. On the north side of County Road B a concrete side walk will be constructed from McMenemy Street to Edgerton Street. A concrete sidewalk will also be included along the west side of Edgerton Street. The proposed street width allows room for pedestrians in the main project area (see attached Street Layout Concept) as no sidewalks are to be installed in the internal neighborhood areas. This is a balanced approach in addressing resident concerns but also being consistent with the Comprehensive Plan in terms of sidewalk and trails.

Saint Paul Regional Water Services has agreed to replace the approximately 9,700 L.F. of cast iron pipe with new 8" ductile iron pipe. Additionally, 1,000 L.F. of new water main will be extended down Burr Street to provide city water to 14 properties that currently do not have access to the city water system.

In order to help protect the investment of Maplewood's infrastructure this project also includes the fog sealing of approximately 3.7 miles of residential streets.

Public Outreach

City staff has received feedback from residents through a number of means:

- Multiple informational neighborhood meetings held on January 11, 2013, January 14, 2013, February 19, 2013, February 21, 2013, September 23, 2013, and December 16, 2013.
- Two separate resident surveys were sent out to gather feedback on proposed sidewalks within the neighborhood and the closure of Sunrise Drive at Edgerton Street.
- A plan review open house at the Maplewood Community Center on December 16, 2013.
- City staff has been available to residents to answer questions regarding the project by phone, email, and individual meetings.
- Mailings, which included the initial informational packet and project questionnaire.

Staff brought the project design concept before the Community Design Review Board, the Parks and Recreation Commission, the Environmental and Natural Resources Commission, and the Planning Commission. Staff presented the design concept, showed how the design addressed the concerns of the residents, answered questions, and solicited feedback from the various commissions. The commissions were supportive of the proposed design for the Arkwright Sunrise Area Street Improvement project.

On September 18, 2013 staff brought the final design concept to the Parks and Recreation Commission. Staff presented the final design and how it met the goals of the Living Streets Policy, the 2030 Comprehensive Plan, and addressed feedback from the residents. The Parks and Recreation Commission passed a resolution of support for the revised design layout for the Arkwright-Sunrise Area Street Improvements, City Project 12-09 (see attached resolution). This design was then brought to the residents at the September 23, 2013 neighborhood meeting.

Petitions

During the feasibility and design phase the city received three petitions opposing specific design elements of the proposed project.

The first petition opposed installing sidewalks along Desoto Street.

The second petition stated:

1. The petitioners were against constructing sidewalks along the streets of the main project area.
2. The petitioners were against having parking limited to one side of the street due to installation of the proposed sidewalk with a 24 foot wide street.
3. The petitioners agreed that the only sidewalks needed were on the busy streets of County Road B and Edgerton Street.

The majority of the concerns expressed by the residents that signed both of these petitions have been addressed in the final design. Staff reviewed the location of the sidewalks as requested by the City Council. As part of this review staff reviewed and applied the Living Streets Policy, the 2030 Comprehensive Plan, and the input gathered from the residents to the project as a whole. This allowed staff to take a look at the needs of the County Road B corridor, Edgerton Street, and the main project neighborhood area. The final design plan was developed to address these needs. For the main project area this resulted in a design that does not include sidewalks, provides a wider street width for pedestrians, but still requires parking to be limited to one side (see attached typical section).

And the third petition was those opposed to the full closure of Sunrise Drive at Edgerton Street. Following the May 13, 2013 council meeting staff mailed out a survey to residents to gather feedback on this issue. The responses received showed that:

- 9 residents were in favor of the full closure
- 5 residents were in favor of modifying the intersection to a right out only
- 5 residents supported neither of two previous options.

Based on the survey results and input gathered from stakeholders (Maplewood Police, Maplewood Fire, Ramsey County, and Public Maintenance) staff is recommending the closure of the intersection of Sunrise Drive at Edgerton Street.

The final layout design took into account petitions received and all other input throughout the project as described earlier under the Public Outreach section. The proposed project schedule anticipates construction beginning in late May of 2014 and completion of the project in late fall of 2014.

Joint Powers Agreement with Little Canada

The west half of McMenemy Street lying north of County Road B lies in the City of Little Canada. In the past the City of Maplewood has maintained this road and the public utilities. There is an existing agreement that allows the City of Maplewood to bill the Little Canada residents for sanitary sewer and water. As part of this project it is necessary to enter into a Joint Powers Agreement with the City of Little Canada. This agreement outlines how the costs for the reconstruction of McMenemy are to be split between the cities, formally establishes who is responsible for the maintenance of the public infrastructure, and stipulates how yearly maintenance costs will be covered by both parties.

The City of Little Canada has ordered the project and the preparation of plans and specifications. Prior to the City of Maplewood awarding a contract the city council of Little Canada will approve the plans and specifications, authorize the City of Maplewood to bid the project, and approve the award of a contract.

Budget Impact

The total project budget was approved at the May 13, 2013 City Council meeting in the amount of \$4,996,000.

The following is a summary of the approved project budget:

APPROVED PROJECT BUDGET	
FUNDING SOURCE	PROJECT AMOUNT
G.O. IMPROVEMENT BONDS	\$2,529,000
RAMSEY COUNTY (SIDEWALKS & TRAILS)	\$176,000
SANITARY SEWER FUND	\$279,000
I & I GRANT	\$39,000
ENVIRONMENTAL UTILITY FUND	\$460,000
SPECIAL BENEFIT ASSESSMENT	\$697,000
ST. PAUL WATER	\$480,000
W.A.C. FUND	\$58,000
CITY OF LITTLE CANADA	\$243,000
DRIVEWAY REPLACEMENT PROGRAM	\$35,000
TOTAL FUNDING	\$4,996,000

Recommendation

It is recommended that the council approve the attached resolutions for the Arkwright Sunrise Area Street Improvements, City Project 12-09, Approving Plans and Advertisement for Bids, and Ordering the Preparation of the Assessment Roll.

It is further recommended that the City Council approve the attached Joint Powers Agreement with the City of Little Canada related to the reconstruction and maintenance of McMenemy Street as part of City Project 12-09, and authorize the Mayor and City Manager to sign the agreement signifying the City Council approval. Minor revisions as approved by the City Attorney are authorized as needed.

Attachments

1. Resolution Approving Plans and Advertising for Bid
2. Resolution Ordering Preparation of Assessment Roll
3. City of Little Canada Joint Powers Agreement
4. Project Location Map
5. Street Layout Concept
6. Park and Recreation Commission Resolution of Support
7. Project Petitions

RESOLUTION
APPROVING PLANS
ADVERTISING FOR BIDS

WHEREAS, pursuant to resolution passed by the City Council on May 13, 2013 plans and specifications for the Arkwright Sunrise Area Street Improvements, City Project 12-09, have been prepared by (or under the direction of) the City Engineer, who has presented such plans and specifications to the council for approval,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. Such plans and specifications, a copy of which are attached hereto and made a part hereof, are hereby approved and ordered placed on file in the office of the City Engineer.

2. The City Clerk or office of the City Engineer shall prepare and cause to be inserted in the official paper and in the Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published twice, at least twenty-one days before the date set for bid opening, shall specify the work to be done, shall state that bids will be publicly opened and considered by the council at 10:00 a.m. on the 18th day of February, 2014, at city hall and that no bids shall be considered unless sealed and filed with the clerk and accompanied by a certified check or bid bond, payable to the City of Maplewood, Minnesota for five percent of the amount of such bid.

3. The City Clerk and City Engineer are hereby authorized and instructed to receive, open, and read aloud bids received at the time and place herein noted, and to tabulate the bids received. The council will consider the bids, and the award of a contract, at the regular city council meeting of February 24, 2014.

RESOLUTION
ORDERING PREPARATION OF ASSESSMENT ROLL

WHEREAS, the City Clerk and City Engineer will receive bids for the Arkwright Sunrise Area Street Improvements, City Project 12-09,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the City Clerk and City Engineer shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land abutting on the streets affected, without regard to cash valuation, as provided by law, and they shall file a copy of such proposed assessment in the city office for inspection.

FURTHER, the clerk shall, upon completion of such proposed assessment notify the council thereof.

**JOINT-POWERS AGREEMENT
CITY OF MAPLEWOOD
AND
CITY OF LITTLE CANADA**

McMENEMY STREET IMPROVEMENTS – COUNTY ROAD B to VIKING DRIVE

THIS JOINT-POWERS AGREEMENT (hereinafter AGREEMENT), made and entered into this ____day of _____, 2013, by and between the City of Maplewood (hereinafter MAPLEWOOD), a municipal corporation of the State of Minnesota and the City of Little Canada (hereinafter LITTLE CANADA), a municipal corporation of the State of Minnesota.

RECITALS

WHEREAS, MAPLEWOOD and LITTLE CANADA, pursuant to the provision of Minnesota Statutes Chapter 471.59, are authorized to enter into agreements to exercise jointly the governmental power and functions each has individually; and

WHEREAS, MAPLEWOOD is proposing to reconstruct McMenemy Street, between County Road B to Viking Drive, City project 12-09; and,

WHEREAS, a portion of this segment of McMenemy Street, between County Road B to Viking Drive, is located along the boundary between the MAPLEWOOD and LITTLE CANADA; and

WHEREAS, MAPLEWOOD owns and operates a municipal sanitary sewer main that runs along McMenemy Street, and repairs to the existing municipal sanitary sewer main are proposed to be included as part of the McMenemy Street improvements; and,

WHEREAS, LITTLE CANADA owns and operates a municipal sanitary force main that runs along McMenemy Street and the abandonment of the existing municipal sanitary force main is proposed to be included as part of the McMenemy Street improvements; and

WHEREAS, Saint Paul Regional Water Services (hereinafter SPRWS) own and operates a water service system that runs along McMenemy Street and serves the project area, and the replacement of the existing water service system is proposed to be included as part of the McMenemy Street improvements; and,

WHEREAS, MAPLEWOOD and LITTLE CANADA agree to include the street reconstruction, drainage improvements, watermain replacement, sanitary sewer repairs, and abandonment of the LITTLE CANADA's sanitary force main as a part of the McMenemy Street Improvements; and

WHEREAS, MAPLEWOOD is preparing a feasibility report and final plans and specifications for said improvements to McMenemy Street, including the street reconstruction, drainage improvements, watermain replacement, sanitary sewer repairs, and abandonment of the LITTLE CANADA's sanitary force main; and,

WHEREAS, MAPLEWOOD will solicit competitive bids for City Project 12-09 which includes the construction of said McMenemy Street improvements.

NOW, THEREFORE, it is hereby agreed by and between MAPLEWOOD and LITTLE CANADA hereto as follows, to wit:

**SECTION 1
TERMS**

- 1) MAPLEWOOD and LITTLE CANADA agree that the watermain replacement work requested by SPRWS will be included as part of the McMenemy Street improvements. The proposed watermain replacement work is illustrated in attached Exhibit 1.
- 2) MAPLEWOOD and LITTLE CANADA agree that the work to abandon LITTLE CANADA's existing sanitary sewer force main will be included as part of the McMenemy Street improvements. The existing sanitary sewer force main work is illustrated in attached Exhibit 1.
- 3) MAPLEWOOD and LITTLE CANADA agree that the repair work to MAPLEWOOD's existing sanitary sewer main will be included as part of the McMenemy Street improvements. The existing sanitary sewer force main work is illustrated in the attached Exhibit 1.
- 4) MAPLEWOOD and LITTLE CANADA agree that the street reconstruction work and drainage improvement work on McMenemy will be included as part of the McMenemy Street improvements. The proposed street reconstruction work and drainage improvement work is illustrated in the attached Exhibit 2.
- 5) MAPLEWOOD and LITTLE CANADA agree that each shall be responsible for 50% of the total construction cost for the street, storm drainage, sanitary, and water main work performed on McMenemy Street, between County Road B and Viking Drive. Based upon the feasibility report, the estimated total cost for the McMenemy Street improvements is \$486,000, including estimated construction costs plus a 26.5% allowance for engineering and administrative costs. The estimated share for each party is \$243,000. The actual cost participation amount for both MAPLEWOOD and LITTLE CANADA shall be based on the final construction cost for McMenemy Street improvements. Any change orders necessary for work involving McMenemy shall be made known to LITTLE CANADA before they are approved so that LITTLE CANADA is aware of the increased cost.
- 6) LITTLE CANADA and MAPLEWOOD agree that routine maintenance will be performed by MAPLEWOOD for the street, sanitary sewer, and storm sewer on McMenemy Street, between County Road B and Viking Drive. Routine maintenance is understood to include snow plowing, winter salt application, inspection and cleaning of MAPLEWOOD's sanitary sewer main, inspection and cleaning of the proposed storm sewer system (see attached Exhibit 2), and inspection of street signs.
- 7) LITTLE CANADA and MAPLEWOOD agree that LITTLE CANADA will reimburse MAPLEWOOD for routine maintenance based on the following schedule:
 - a. Sanitary Sewer – MAPLEWOOD will continue to collect sewer fees from those LITTLE CANADA properties that are connected to MAPLEWOOD's

sewer. MAPLEWOOD shall also collect fees from any property that connects to MAPLEWOOD's sewer in the future.

- b. Storm Sewer – LITTLE CANADA will pay MAPLEWOOD the equivalent of seven Environmental Utility Fee charges for the seven LITTLE CANADA properties on McMenemy Street. Should the vacant property be developed then LITTLE CANADA will also pay that EUF annually.
 - c. Snow and Ice Control – LITTLE CANADA agrees to pay an annual fee equivalent to 0.125 of MAPLEWOOD's annual snow and ice control budget.
 - d. Street Sweeping – LITTLE CANADA agrees to pay an annual fee equivalent to 0.125 of MAPLEWOOD's annual sweeping budget
 - e. Street Maintenance – LITTLE CANADA agrees to reimburse MAPLEWOOD half the cost of any street maintenance performed on McMenemy Street on an as needed basis. For example, LITTLE CANADA would reimburse MAPLEWOOD for half of the cost of crack filling McMenemy Street once those costs were known.
- 8) LITTLE CANADA and MAPLEWOOD agree that for future repair work to the street, storm sewer, sanitary sewer, and watermain both parties will review the proposed scope of the repair work to determine the cost share for each party.

**SECTION 2
BILLING**

- 9) Upon the completion of the street reconstruction, storm drainage, watermain replacement, and sanitary sewer work, MAPLEWOOD shall invoice LITTLE CANADA for their share of the said McMenemy Street improvements based upon the actual bid prices and final quantities and including a 26.5% allowance for engineering and administrative costs. LITTLE CANADA shall pay MAPLEWOOD within 30 days of receipt of the invoice.

**SECTION 3
DURATION**

- 10) This AGREEMENT shall remain in full force and effect until terminated by mutual agreement of MAPLEWOOD and LITTLE CANADA or by an independent arbitrator in the event that there is not a natural agreement. Upon mutual consent of MAPLEWOOD and LITTLE CANADA, this AGREEMENT may be amended at any time.

**SECTION 4
AGREEMENT SUBJECT TO DATA PRACTICES ACT**

- 11) This AGREEMENT shall be subject to the Minnesota Data Practices Act, at Minnesota Chapter 13, comparable provisions and Federal Law.

**SECTION 5
CLAIMS AND DISPUTES**

- 12) MAPLEWOOD and LITTLE CANADA agree to indemnify each other and hold each other harmless from any and all claims, causes of action, lawsuits, judgments, charges, demands, costs, and expenses, including, but not limited to, interest involved therein and attorneys' fees and costs and expenses connected therewith, arising out of or resulting from failure of either party to satisfy the provisions of this agreement or for damages caused to other parties as a result of the manner in which MAPLEWOOD or LITTLE CANADA perform or fail to perform duties imposed on each party by the terms of this agreement.
- 13) It is agreed that, except as specifically provided hereby the execution of this AGREEMENT, neither party relinquishes any rights or powers possessed by it, neither party is relieved of any responsibility, duty or obligation imposed on it by law or regulation.
- 14) In the event of any controversy or claim arising out of or related to this AGREEMENT, or the interpretation, termination or breach hereof, the parties shall, upon the written request of the other, attempt to resolve the matter by agreement of the representatives of each of them. Such representatives shall be at least one management level above the individuals who have had direct responsibility for performance of the AGREEMENT, or the highest level of management of any party whose highest level of management has had direct responsibility for such performance. Such representatives shall meet in person or by telephone or teleconference at least once, and shall attempt to resolve any matter raised by either of them by the written notice requesting such resolution for a period of at least thirty (30) days.
- 15) In the event that the parties are unable to resolve the dispute by agreement of such representatives within such 30-day period, then at the written request of either party, the parties shall submit the matter to mediation under the then current rules of mediation and conciliation of the American Arbitration Association. The parties shall attempt to resolve the matter submitted to mediation under this Article 5 within thirty (30) days after the date of delivery of the written request for mediation. Neither party shall commence litigation against the other unless and until it has first complied with this Article 5. The mediation proceedings shall be held in the State of Minnesota at a location designated by City.
- 16) Except as expressly provided to the contrary in this AGREEMENT, in any dispute arising under the AGREEMENT, each party shall bear its own attorney fees, expenses and court costs.

SECTION 6 GENERAL PROVISIONS

- 17) Severability: If any word or provision of this AGREEMENT shall violate any applicable statute, ordinance or rule of law in any jurisdiction in which it is used, such provision shall be ineffective to the extent of such violation without invalidating any other provision of the AGREEMENT.
- 18) Entire Agreement; Waiver; Amendment: This AGREEMENT shall constitute the full and complete agreement between the parties hereto with respect to the subject matter hereof. There are no statements, agreements, understandings,

representations or trade customs of any kind, express or implied, concerning the subject matter which are not merged herein or superseded hereby. A waiver of any of the terms of this AGREEMENT shall not bind either party unless signed by one of its duly authorized representatives. Waiver by either party of any default by the other party hereunder shall not be deemed a waiver by such party of any default by the other which may occur thereafter. This AGREEMENT may only be modified or amended by an agreement in writing executed by both parties hereto.

- 19) Governing Law: This AGREEMENT shall be governed by the law of Minnesota.
- 20) Notices: Notices to be given to either Party shall be given by mail to the following addresses, unless a difference address shall be later specified in writing by either Party:

City Manager
City of Maplewood
1830 County Road B East
Maplewood, MN 55109

City Administrator
City of Little Canada
515 Little Canada Road East
Little Canada, MN 55117

IN WITNESS WHEREOF, the parties have executed this Agreement on this

_____ day of _____, 2013

CITY OF MAPLEWOOD

CITY OF LITTLE CANADA

Mayor

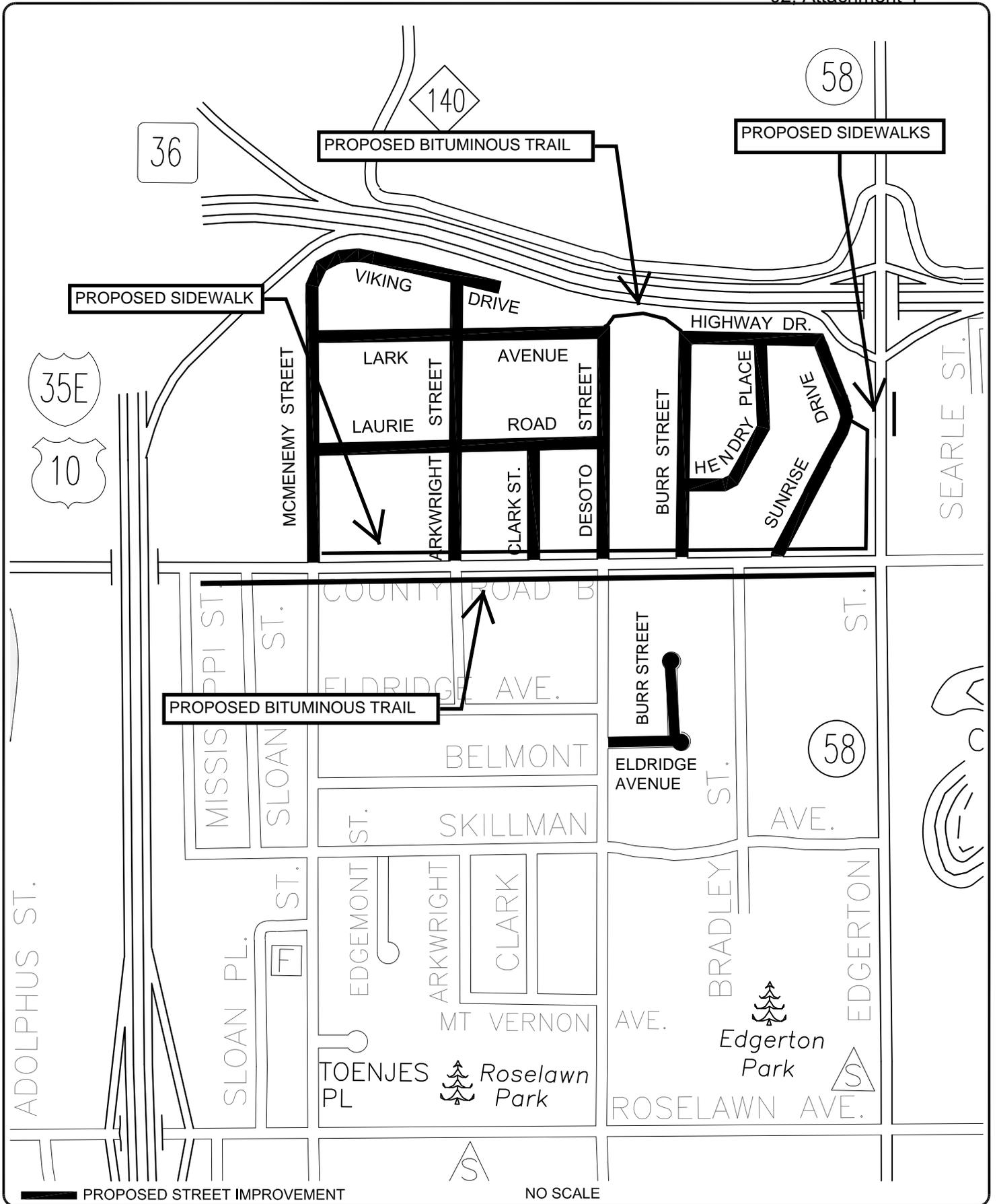
Mayor

City Manager

City Administrator

Approved as to form by Legal Counsel

Approved to form by Legal Counsel

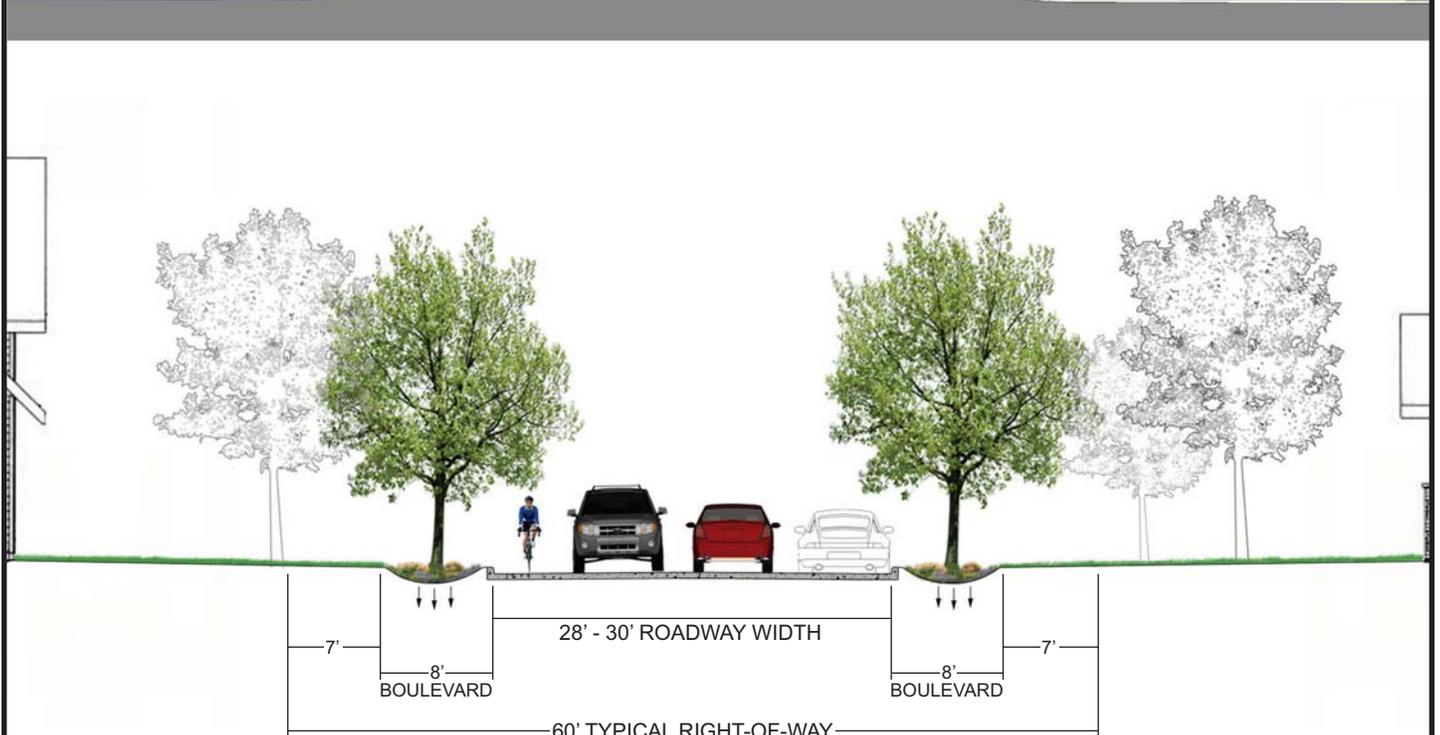
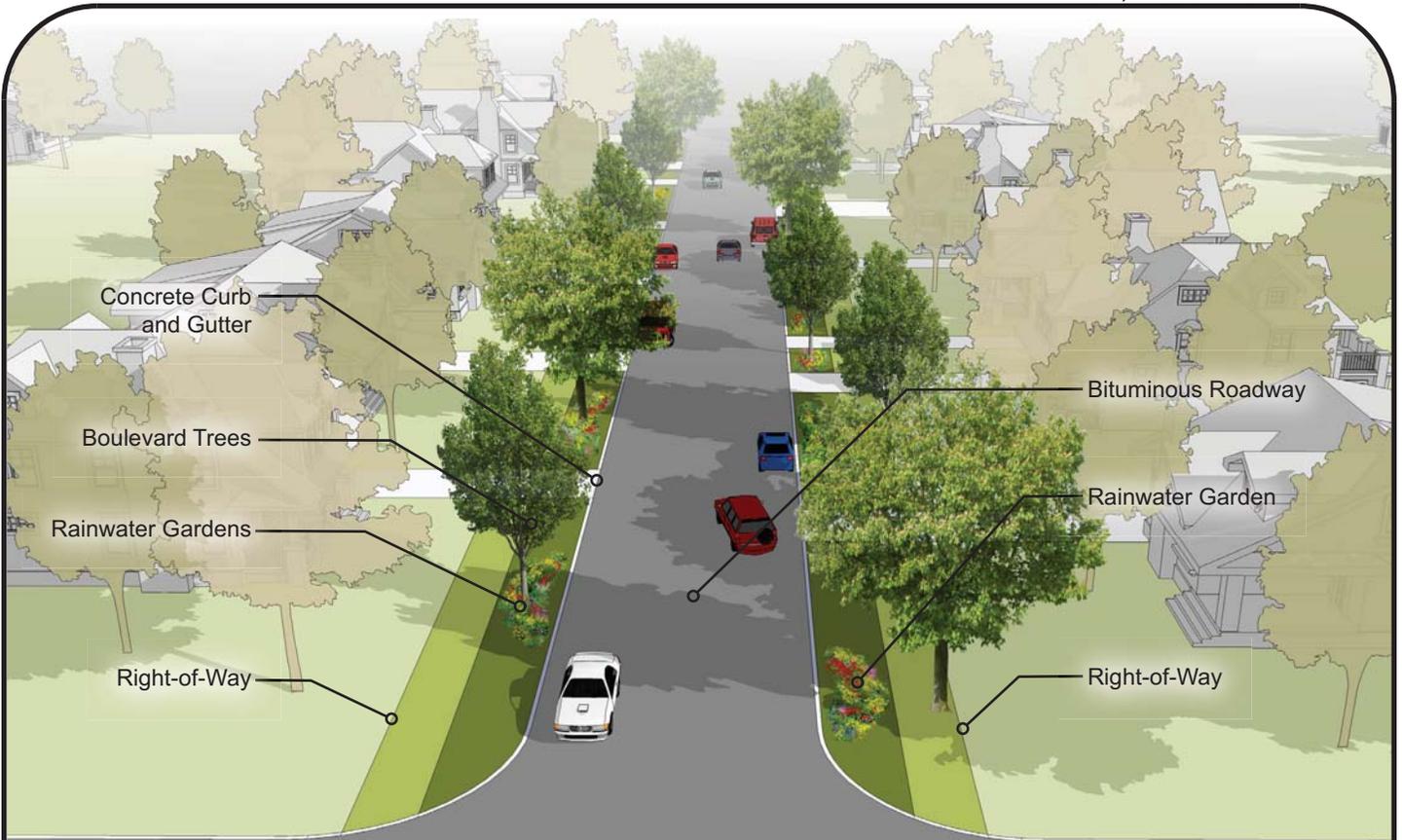


PROPOSED STREET IMPROVEMENT

NO SCALE

Arkwright/Sunrise Area Streets
 Project Location Map
 City Project 12-09





Note: Sidewalk required if street abuts or is in vicinity of a school or park

Local Street | Option 3



RESOLUTION
SUPPORT OF REVISED DESIGN LAYOUT FOR THE ARKWRIGHT-SUNRISE AREA
STREET IMPROVEMENTS, CITY PROJECT 12-09

WHEREAS, pursuant to resolutions of the City Council adopted May 13, 2013, which ordered the public improvements for the Arkwright-Sunrise Area Street Improvements, City Project 12-09.

WHEREAS, the City Council directed the location of proposed sidewalks to be reviewed.

WHEREAS, the City Staff has developed a revised design layout based on the following:

1. The City of Maplewood's Living Street Policy
2. The City of Maplewood's 2030 Comprehensive Plan
3. Resident Input
4. Characteristics of the Project Area
5. A Context Sensitive Design Approach

NOW, THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION COMMISSION OF MAPLEWOOD, MINNESOTA, as follows:

1. The Parks and Recreation Commission support the revised design layout based on the following reasons:
 - a. The 28 foot wide neighborhood streets:
 - i. Meets the goals of the Living Street Policy
 - ii. Provides a context sensitive design
 - iii. Reflects comments received from the residents of the project area
 - iv. Promotes and encourages people to travel by walking or bicycling within the neighborhood.
 - b. The revised design layout connects the two neighborhoods and provides the ability of residents to walk and bicycle throughout their neighborhoods
 - c. The proposed walk, trail, and striped shoulders along County Road B from Mississippi Street to Edgerton Street:
 - i. Meets the recommendations and goals of the Living Street Policy and the 2030 Comprehensive Plan
 - ii. Takes into account long range regional planning by matching MnDot's future plans for replacement of the Interstate 35E bridge over County Road B
 - iii. Promotes and encourages people to travel by walking or bicycling within the neighborhood and region
 - iv. Provides safe crossing points to the south side of County Road B at McMenemy Street and Edgerton Street
 - v. Provides an area for on street bicycling along County Road B
 - d. The proposed walk along Edgerton Street from County Road B to the existing sidewalks crossing over Highway 36:
 - i. Meets the recommendations and goals of the Living Street Policy and the 2030 Comprehensive Plan
 - ii. Promotes and encourages people to travel by walking or bicycling within the neighborhood
 - iii. Provides a safe crossing point over Highway 36 to the City of Little Canada

Approved this 18th day of September 2013

Petition regarding the Arkwright-Sunrise Area Improvements City Project 12-09

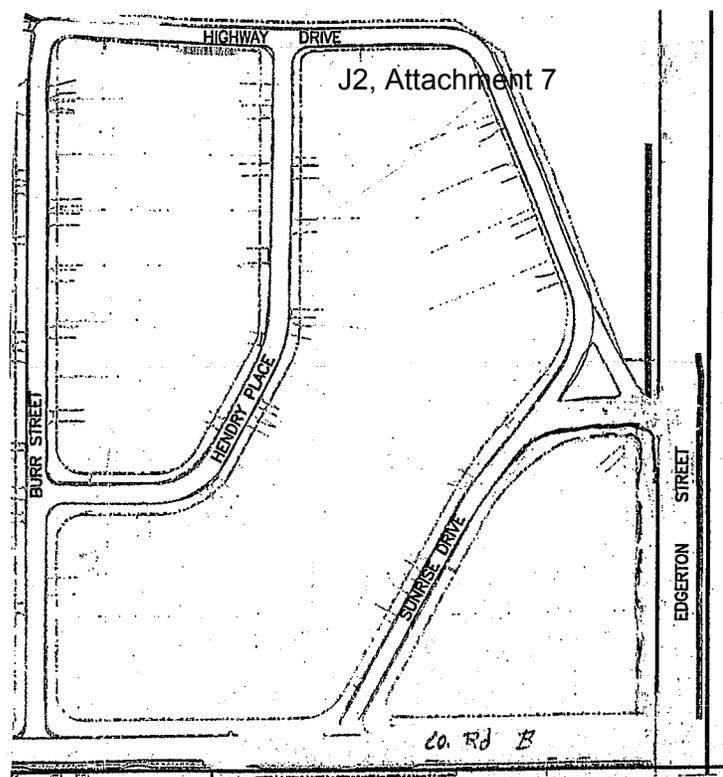
We have been told the feasibility report for the Arkwright-Sunrise Area Improvements has been completed and went to the City Council on April 8th, 2013. The Public hearing is scheduled for May 13, 2013 at 7 PM at the Council Chambers at City Hall - 1830 County Road B East. **This final report still keeps two small sidewalk areas within the area being developed, instead of all the streets.** A vast majority of residents conveyed a strong opposition to all these proposed sidewalks at two neighborhood meetings. In addition 38 out of 40 surveys for feedback opposed to the sidewalk. **The residents along Arkwright Street still strongly oppose these sidewalks. We do not want our street parking limited to one side of the street due to installation of sidewalks with a 24 foot width street.** These sidewalks are not even required to be shoveled during the winter. We live in a quiet dead ended area. **We need sidewalks only on the busy streets of County Road B and Edgerton.**

Signatures

Address

Doris Calhoun	2205 ARKWRIGHT
Larry Calhoun	2205 Arkwright St.
Jane Brigley	410 E. Laurie Rd Spaul
Lynn Mottan	2192 Arkwright St.
Nancy Thompson	2176 Arkwright St.
Gayle Thompson	2176 Arkwright St.
Robin Carlotta	2169 Arkwright St.
Frank Carlotta	2169 Arkwright
Coral Koval	2191 Arkwright St.
Shirley Koval	2191 Arkwright St.
Louise Chammak	384 Laurie Rd E.
Rich Chammak	384 Laurie Rd E.
Mary Phillip	407 Laurie Rd E.
Virginia Fitzpatrick	383 Laurie Rd. E.
John Fitzpatrick	383 E. Laurie Rd.
Bob Ball	294 Lark Ave.
Bob Ball	394 Lark Ave.
Bob Ball	2756 Arkwright St.

This petition is to revise cloaure on Edgerton & Sunrise Dr. We have a turn lane on Edgerton south from Hwy 36 to Sunrise Dr. & then stops, drivers use it for a shortcut during morning rush to get onto Cty Rd B #1 close right lane or #2 extend it to Cty Rd B that would eliminate most all morning traffic. #3 have Ramsey Cty put sign with no 90° turn for Sunrise Dr. west between 7am to 9am Monday thru Friday. #3 right turn lane, or Sunrise Dr. west could be a sidewalk, also there would be more pollution from Vehicles just idling waiting to get onto Cty Rd B



PLEASE GIVE NAME & ADDRESS BELOW

Donald Haugen	2233 Sunrise Dr
Nor Meysenbourg	2217 Sunrise DR
Mabel Neal	2227 Sunrise
Steve NAVE	2249 Sunrise Dr
Charlie Sotelo	2242 HENDRY PLACE
Marion Woodford	2251 Hendry Pl.
Casey King	2235 Hendry Pl.
William Deel	2194 hendry Pl
Mort Stalla	2238 Burr St
Nghia Tran	2203 Hendry
Ken Nelson	2215 Hendry Pl.
Marlyss Petersen	2214 Hendry Pl
Brendy Wermus	2220 Hendry Pl.
Bridget Smith	2228 Hendry Pl.
Richard Herr	2240 Hendry Pl
Jan Van	2243 Hendry Place
David Van	2243 Hendry Place
Steve Wilson	2228 Burr. St.
John	2222 Burr St
St. Mark	2199 EDGERTON ST.
Dick Belland	2180 Sunrise Dr
Hermine Belland	2180 Sunrise Dr
Susan Sniderich	2199 Edgerton St
Sheryl Chantley	2205 Sunrise Dr.
Hayley Lewis	2193 Sunrise Dr.
Kristie Lewis	2193 Sunrise Dr.

Jerry J. Shattler 2196 Hendry Pl.
 Stacy Kappner 2185 Sunrise Drive
 David J. Shea 2190 Hendry Pl.
 Beverly Jacobson 2199 Sunrise Drive

All Persons on Sunrise Dr. both North & South wants Sunrise Dr. open, except one of he wants it closed - one wasn't sure but didn't sign.
 Persons on Hendry & Burr that were contacted wants Sunrise open.

MEMORANDUM

TO: Chuck Ahl, City Manager

FROM: Shann Finwall, AICP, Environmental Planner

DATE: December 12, 2013

SUBJECT: Approval of a Memorandum of Understanding with Allied Waste/Republic Services to Establish Rate Price Adjustments

Introduction

On December 14, 2011, the City of Maplewood (City) and Allied Waste/Republic Services (Contractor) executed a Contract for City-Wide Residential Trash Collection (Contract). Service under the Contract began on October 1, 2012. A Memorandum of Understanding (MOU) is being proposed as an addendum to the Contract in order to better define rate price adjustments and delinquent account procedures and timelines.

Background

Rate Price Adjustments

Date of Adjustments: The annual date of adjustments is not clearly defined and could be interpreted as the beginning of each calendar year or October of each year, which is the anniversary of the service start date. The City and the Contractor have agreed that the price adjustments will take place on April 1 of each year moving forward. The Contractor will submit requests for price adjustments by December 1 of each year, allowing the City time to process the request by mid-December or January. This will allow pricing to be included on the annual trash hauling flyer mailed to residents in January of each year. The attached MOU defines April 1 as the date of adjustments and the procedure and timeline for processing those adjustments.

Adjustments: The trash hauling rates are based on the base collection fee (BCF) (the fee charged to all residents, regardless of cart size) and the disposal fee (fee charged to residents based on the size of cart). The Contract states that the non-fuel portion of the BCF (76%) will be adjusted annually to reflect changes in the Consumer Price Index (CPI) and the fuel portion (24%) will be adjusted annually to reflect changes in the Indexed Diesel Prices. The published index for CPI and fuel are as follows:

- CPI - Federal Reserve Bank of Minneapolis, with June being defined as the benchmark CPI index month. The increase in CPI from June 2012 to June 2013 is 1.5%.
- Fuel - Retail, On-Highway Diesel Prices – Average All Types, Midwest Region (Monthly History) as determined and published by the Energy Information Administration, with June being defined as the benchmark fuel index each year. The increase in fuel prices from June 2012 to June 2013 is 5.305%.

The tipping fee will be adjusted annually to reflect changes in actual tipping fees (fee charged to process trash at the Resource Recovery Technologies [RRT] Facility in Newport). The actual tipping fee is defined as the fee charged in 2012. The 2012 tipping fee was \$72 minus a \$14

County rebate to haulers, equaling \$58 per ton to dispose of trash at the RRT facility. Trash haulers are notified of the tipping fees in mid-December. The 2014 tipping fee is \$84.81 per ton minus a \$28 County rebate to the hauler, equaling \$56.84. The change in the tipping fee from 2012 to 2014 is -2%.

CPI: The Federal Reserve Bank of Minneapolis CPI uses semiannual averages for its numbers rather than monthly averages as outlined in the Contract. For the 2014 CPI adjustments the City used the semiannual averages to calculate the 1.5 percent increase. The MOU will define the first half as the benchmark CPI index for future adjustments.

2014 Trash Hauling Rates: Based on the CPI, fuel index, and tipping fee changes reflected above, the trash hauling rates will be adjusted beginning April 1, 2014. The MOU will memorialize the 2014 trash hauling rates as follows:

Service Level	Base Collection Fee			Amount of Change (2013 to 2014)
	2012	2013	2014	
Every Other Week Pick Up	\$3.14	\$3.14	\$3.22	plus \$.08
Every Week Pick Up	\$4.39	\$4.39	\$4.50	plus \$.11

Cart Size (gal.)	Disposal Fee			Amount of Change (2013 to 2014)
	2012	2013	2014	
20 (every other week)	\$1.08	\$1.04	\$1.06	minus \$.02
20 (every week)	\$1.62	\$1.56	\$1.59	minus \$.03
32 (every week)	\$2.58	\$2.49	\$2.53	minus \$.04
65 (every week)	\$3.52	\$3.39	\$3.45	minus \$.06
95 (every week)	\$4.58	\$4.42	\$4.49	minus \$.07

Cart Size (gal.)	Trash Hauling Rates (no cart fee or taxes)			Amount of Change (2013 to 2014)
	2012	2013	2014	
20 (every other week)	\$4.22	\$4.18	\$4.28	plus \$.10
20 (every week)	\$6.01	\$5.95	\$6.09	plus \$.14
32 (every week)	\$6.97	\$6.88	\$7.03	plus \$.15
65 (every week)	\$7.91	\$7.78	\$7.95	plus \$.17
95 (every week)	\$8.97	\$8.81	\$8.99	plus \$.18

Cart Size (gal.)	Trash Hauling Rates (\$.75 cart fee & taxes - 9.75% county and 28% state)			Amount of Change (2013 to 2014)
	2012	2013	2014	
20 (every other week)	\$6.83	\$6.79	\$6.93	plus \$.14
20 (every week)	\$9.31	\$9.23	\$9.42	plus \$.19
32 (every week)	\$10.63	\$10.51	\$10.72	plus \$.21
65 (every week)	\$11.93	\$11.76	\$11.98	plus \$.22
95 (every week)	\$13.39	\$13.17	\$13.42	plus \$.25

Delinquent Accounts

Past Due Amounts: The Solid Waste Ordinance and the Contract state that the Contractor is responsible for the collection of all trash hauling fees. Delinquent accounts are defined as those residents who have not paid and are over three months past due. The Contractor is required to make a good faith effort to collect all amounts due. The ordinance requires the delinquency to be at least three months past due before the City places the amount on the property taxes, and the Contract requires the delinquency to be at least six months past due. The MOU will specify that delinquent accounts must be at least six months past due before the City places the amount on the property taxes.

Procedure: The Solid Waste Ordinance and Contract states that the City will establish its own procedures for processing delinquent accounts via the City's powers available for collection of special service fees. The procedure includes City Council approval to certify delinquent accounts, which must be submitted to the county by the end of November for placement on taxes the coming year. The City is required to notify property owners 30 days prior to certification with the county. This allows time for the property owner to pay for the past due amount and avoid certification and additional City-imposed fees (10%) being placed on their taxes. In order to accomplish the process in the required time, the Contractor must supply the City with a list of delinquent accounts to certify by September 15. The MOU will clarify the procedure for certifying delinquent accounts.

Budget Impact

No impacts to the City budget, however, as per the annual price adjustors allowed in the Contract, Maplewood residents will pay slightly higher trash hauling rates beginning April 1, 2014.

Recommendation

Approve the attached Memorandum of Understanding between the City of Maplewood and Allied Waste/Republic Services establishing rate price adjustments, 2014 trash hauling rates, and delinquent account terms.

Attachment

1. Memorandum of Understanding between the City of Maplewood and Allied Waste/Republic Services

**Memorandum of Understanding
Between the City of Maplewood and Allied Waste/Republic Services
December 19, 2013**

WHEREAS, on December 14, 2011, the City of Maplewood (hereinafter the "City") and Allied Waste/Republic Services (hereinafter the "Contractor") executed a City-wide residential trash collection contract (hereinafter the "Contract") calling for the new service to begin October 1, 2012 with Contract term ending December 31, 2017;

WHEREAS, the Parties desire to enter into a Memorandum of Understanding setting forth the terms of the services to be provided as they relate to the specifics of the Contract as referenced herein:

1. Rate Price Adjustments

- a. Date of Adjustment: The Contract states that the trash hauling prices can be adjusted annually based on the CPI, fuel index, and tipping fee. The term annually is not clearly defined and could be interpreted as the beginning of each calendar year or October of each year, which is the anniversary of the service start date. The City and the Contractor have agreed that the price adjustments will take place on April 1 of each year moving forward. The Contractor will submit requests for price adjustments by December 1 of each year, allowing the City time to process the request by mid-December or mid-January.
- b. Adjustments: The April 1, 2014 to April 1, 2015 price adjustments are based on the following –
 - CPI - Federal Reserve Bank of Minneapolis, with June being defined as the benchmark CPI index month. The increase in CPI from June 2012 to June 2013 is 1.5%.
 - Fuel - Retail, On-Highway Diesel Prices – Average All Types, Midwest Region (Monthly History) as determined and published by the Energy Information Administration, with June being defined as the benchmark fuel index each year. The increase in fuel prices from June 2012 to June 2013 is 5.305%.
 - The tipping fee will be adjusted annually to reflect changes in actual tipping fees (fee charged to process trash at the Resource Recovery Technologies [RRT] Facility in Newport). The actual tipping fee is defined as the fee charged in 2012. The 2012 tipping fee was \$72 minus a \$14 County rebate to the hauler, equaling \$58 per ton to dispose of trash at the RRT facility. Trash haulers are notified of the tipping fees in mid-December. The 2014 tipping fee is \$84.81 per ton minus a \$28 County rebate to the hauler, equaling \$56.84. The change in the tipping fee from 2012 to 2014 is -2%.
- c. CPI: The Federal Reserve Bank of Minneapolis CPI uses semiannual averages for its numbers rather than monthly averages as outlined in the Contract. For the 2014 CPI adjustments the City used the semiannual averages to calculate the 1.5 percent

increase. Future CPI adjustments will use the first half averages of the Federal Reserve Bank of Minneapolis CPI as the benchmark.

- d. 2014 Trash Hauling Rates: Based on the CPI, fuel index, and tipping fee changes reflected above, the trash hauling rates will be adjusted beginning April 1, 2014, as follows:
- Base Collection Fee: Every other week (\$3.22), every week (\$4.50).
 - Disposal Fee: 20 every other week (\$1.06), 20 every week (\$1.59), 32 every week (\$2.53), 65 every week (\$3.45), 95 every week (\$4.49).
 - Trash Hauling Rates (no cart fee or taxes included): 20 every other week (\$4.28), 20 every week (\$6.09), 32 every week (\$7.03), 65 every week (\$7.95), 95 every week (\$8.99).

2. Delinquent Accounts

- a. Past Due Amounts: The Maplewood Solid Waste Ordinance and the Contract state that the Contractor is responsible for the collection of all trash hauling fees. Delinquent accounts are defined as those residents who have not paid and are over three months past due. The Contractor is required to make a good faith effort to collect all amounts due. The ordinance requires the delinquency to be at least three months past due before the City places the amount on the property taxes, and the Contract requires the delinquency to be at least six months past due. Moving forward future amounts placed on property taxes must be at least six months past due.
- b. Procedure: The Solid Waste Ordinance and Contract states that the City will establish its own procedures for processing delinquent accounts via the City's powers available for collection of special service fees. The procedure includes City Council approval to certify delinquent accounts, which must be submitted to the county by the end of November for placement on taxes the coming year. The City is required to notify property owners 30 days prior to certification with the county. This allows time for the property owner to pay for the past due amount and avoid certification and additional City-imposed fees being placed on their taxes. In order to accomplish the process in the required time, the Contractor must supply the City with a list of delinquent accounts to certify by September 15.

NOW, THEREFORE, it is hereby agreed by and between the City of Maplewood and Allied Waste/Republic Services as follows:

1. Rate Price Adjustments

- a. Date of Adjustment: Contractor submits request for price adjustments by December 1 of each year. Trash hauling rate changes take place April 1 of each year.
- b. Adjustments: 2014 price adjustments are based on 1.5% CPI, 5.305% fuel index, and -2% disposal fee.
- c. CPI: Moving forward the benchmark for CPI adjustments will be the first half averages of the Federal Reserve Bank of Minneapolis.

- d. 2014 Trash Hauling Rates beginning April 1, 2014 (no cart fee or taxes included): 20 every other week (\$4.28), 20 every week (\$6.09), 32 every week (\$7.03), 65 every week (\$7.95), 95 every week (\$8.99).

2. Delinquent Accounts

- a. Past Due Amounts: Moving forward amounts placed on property taxes must be at least six months past due.
- c. Procedure: The Contractor must supply the City with a list of delinquent accounts to certify by September 15 of each month.

The changes described above are to remain in effect and in force during the life of the underlying Contract as referenced above or until such time as this Memorandum of Understanding is superseded.

WE, THE UNDERSIGNED, HAVE READ AND AGREE WITH THIS MEMORANDUM OF UNDERSTANDING. It is hereby acknowledged that the terms provided for herein shall be considered a part of the Contract as signed by the parties previously and shall be binding under the same terms and conditions as the requirement and duties are in the underlying contract and shall be extended or terminated as per the requirements therein.

City of Maplewood:

By _____ Date: _____
 City Manager

By _____ Date: _____
 Chief Operating Officer

By _____ Date: _____
 Mayor

By _____ Date: _____
 City Attorney

Contractor:

By _____ Date: _____
 Area President

MEMORANDUM

TO: R. Charles Ahl, City Manager

FROM: Michael Thompson, City Engineer / Public Works Director
Steve Lukin, Fire Chief

DATE: December 13, 2013

SUBJECT: Approve Resolution Receiving Bids and Awarding Contract, Fire Station 1 Improvements, City Project 12-14

Introduction

The bid opening took place at 2:00 p.m. on December 12, 2013. The award of bid will be considered by the council.

Background

Nine (9) bids were received for the project. The following is a summary of the bid opening results:

<u>Contractor</u>	<u>Base Bid Amount</u>
Terra General Contractors	\$3,629,000
Jorgenson Construction, Inc.	\$3,759,000
Rochon	\$3,769,000
Weber, Inc.	\$3,831,000
Black & Dew, LLC	\$3,886,400
Langer Construction	\$3,887,200
Ebert Construction	\$3,966,000
Tarraf Construction	\$4,029,000
KUE Contractors, Inc.	\$4,069,927
<i>Architect's/Engineer's Estimate</i>	<i>\$3,860,000</i>

In addition to the base bid amount, each contractor was asked to provide pricing for four bid alternates to allow some flexibility in determining the final contract award amount. The four bid alternates are as follows:

Bid Alternate #1 - Apparatus Bay Doors (Deduct): Installation of overhead doors in lieu of bi-fold doors

Bid Alternate #2 - Apparatus Bay Heating (Deduct): Installation of overhead radiant heating in lieu of in-floor radiant heating

Bid Alternate #3 - Apparatus Bay Flooring (Add): Installation of polyurethane floor coating

Bid Alternate #4 - Trellis (Add): Construction of a trellis for the outdoor patio space

The bid alternate pricing provided by the contractors is summarized below:

Contractor	Bid Alt. #1	Bid Alt. #2	Bid Alt. #3	Bid Alt. #4	
		(Deduct)	(Deduct)	(Add)	(Add)
Terra General Contractors		\$197,400	\$8,400	\$22,920	\$37,600
Jorgenson Construction, Inc.		\$222,000	\$8,000	\$22,000	\$39,000
Rochon		\$191,000	\$19,300	\$21,500	\$43,000
Weber, Inc.		\$189,440	\$8,600	\$25,200	\$46,000
Black & Dew, LLC		\$201,000	\$10,800	\$13,500	\$36,200
Langer Construction		\$209,000	\$52,000	\$35,000	\$45,500
Ebert Construction		\$208,000	\$5,000 Add	\$13,000	\$36,000
Tarraf Construction		\$180,000	\$9,000	\$15,000	\$44,000
KUE Contractors, Inc.		\$198,367	\$8,200	\$28,000	\$43,000
<i>Architect's/Engineer's Estimate</i>		<i>\$200,000</i>	<i>\$45,000</i>	<i>\$60,000</i>	<i>\$30,000</i>

Based on the bid results and the project budget as summarized below, staff is recommending that the contract be awarded based on the base bid amount and that all bid alternates be rejected. Staff would prefer to keep the bi-fold doors (Bid Alternate #1) and in-floor radiant heating (Bid Alternate #2) included in the base bid and the polyurethane floor coating (Bid Alternate #3) and trellis (Bid Alternate #4) can be added at a later date if desired. It should be noted that the base bid does include the Police Sub-Station building construction.

Budget Impact

The established total project budget is \$4,350,000 including both construction and indirect costs. The proposed funding sources are as follows:

<u>Funding Source</u>	<u>Amount</u>
3M TIF	\$1,250,000
CIP Bond	\$3,179,000
2013 Transfer	\$ 100,000
Total	\$4,529,000

Based on the low base bid amount of \$3,629,000 and estimated indirect costs of \$900,000, the estimated total project cost is \$4,529,000. The Fire Station upgrade plan for the remaining two stations at Hazelwood and Gladstone must consider the overall \$7.5 million budget, as this financing plan will use roughly 60% of that overall identified allocation. The CIP Bond is the last resort for the financing as fire station lease revenue or other will continue to be pursued.

Recommendation

It is recommended that the council approve the attached resolution for the Fire Station 1 Improvements, City Project 12-14, Receiving Bids and Awarding a Contract to Terra General Contractors, LLC for the total base bid amount of \$3,629,000.

Attachments

1. Resolution Receiving Bids and Awarding Contract to Terra General Contractors, LLC
2. Bid Tabulation

**RESOLUTION
RECEIVING BIDS AND AWARDING CONTRACT**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Terra General Contractors, LLC in the amount of \$3,629,000, is the lowest responsible bid for construction of the Fire Station 1 Improvements: City Project 12-14, and the mayor and city manager are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the following financial transfers necessary to implement the financing plan for the project.

<u>Funding Source</u>	<u>Amount</u>
3M TIF	\$1,250,000
CIP Bond	\$3,179,000
<u>2013 Transfer</u>	<u>\$ 100,000</u>
Total	\$4,529,000

Adopted by the council on this 19th day of December, 2013.

BID TABULATION

Contract: CITY PROJ. 12-14
 Owner: CITY OF MAPLEWOOD
 Project: MAPLEWOOD FIRE DEPARTMENT SOUTH STATION

RFA Job No: 160500043

	ENGINEER'S ESTIMATE	TERRA GENERAL CONTRACTORS, LLC	JORGENSEN CONSTRUCTION, INC	ROCHON CORPORATION	WEBER, INC	BLACK & DEW, LLC	LANGER CONSTRUCTION	EBERT CONSTRUCTION	TARRAF CONSTRUCTION, INC	KUE CONTRACTORS, INC
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
	\$ 3,860,000.00	\$ 642,524.00 \$ 2,986,476.00 \$ 3,629,000.00	\$ 690,000.00 \$ 3,069,000.00 \$ 3,759,000.00	\$ 690,000.00 \$ 3,079,000.00 \$ 3,769,000.00	\$ 567,087.00 \$ 3,263,913.00 \$ 3,831,000.00	\$ 755,400.00 \$ 3,131,000.00 \$ 3,886,400.00	\$ 802,000.00 \$ 3,085,200.00 \$ 3,887,200.00	\$ 790,000.00 \$ 3,176,000.00 \$ 3,966,000.00	\$ 600,000.00 \$ 3,429,000.00 \$ 4,029,000.00	\$ 836,052.00 \$ 3,233,875.00 \$ 4,069,927.00
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
	\$ (200,000.00) \$ (48,000.00)	\$ (197,400.00) \$ (8,400.00)	\$ (222,000.00) \$ (8,000.00)	\$ (191,000.00) \$ (19,300.00)	\$ (189,440.00) \$ (8,600.00)	\$ (201,000.00) \$ (10,800.00)	\$ (209,000.00) \$ (52,000.00)	\$ (208,000.00) \$ 5,000.00	\$ (180,000.00) \$ (9,000.00)	\$ (198,367.00) \$ (8,200.00)
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
	\$ 60,000.00 \$ 30,000.00	\$ 22,920.00 \$ 37,600.00	\$ 22,000.00 \$ 39,000.00	\$ 21,500.00 \$ 43,000.00	\$ 25,200.00 \$ 46,000.00	\$ 13,500.00 \$ 36,200.00	\$ 35,000.00 \$ 45,500.00	\$ 13,000.00 \$ 36,000.00	\$ 15,000.00 \$ 44,000.00	\$ 28,000.00 \$ 43,000.00
	TOTAL BASE BID									
	BID ALTERNATES (DEDUCT)									
Schedule	Description									
1	APPARATUS BAY DOORS									
2	APPARATUS BAY HEATING									
	BID ALTERNATES (ADD)									
Schedule	Description									
1	APPARATUS BAY FLOORING									
2	TRELLIS									

MEMORANDUM

TO: City Council
FROM: Charles Ahl, City Manager
DATE: December 13, 2013
SUBJECT: Council Calendar Update

Introduction/Background

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcement of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars. No action is required.

Upcoming Events

1. Fishcreek Celebration 4:30-6:40pm – January 16

Upcoming Agenda Items & Work Session Schedule

1. City Hall & 1902 Closing at 1:30pm on December 24th & 31st for Christmas Eve and New Years Eve.
2. Swearing in of Police Officers – January 6th
3. Swearing in of new Mayor and Council Members – January 6th
4. City Council Special Meeting – January 6th
 - a. Swearing in of Police Officers
 - b. Swearing in of new Mayor and Council Members
5. No Work Session, Regular Meetings starts at 7pm - January 13
6. Ramsey County Areas of Growth Strategy Presentation – January 27

Budget Impact

None.

Recommendation

No action required.

Attachments

None.