

**AGENDA**  
**MAPLEWOOD CITY COUNCIL**  
7:00 P.M. Monday, June 10, 2013  
City Hall, Council Chambers  
Meeting No. 10-13

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

1. *Acknowledgement of Maplewood Residents Serving the Country.*

**C. ROLL CALL**

Mayor's Address on Protocol:

***“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”***

**D. APPROVAL OF AGENDA**

**E. APPROVAL OF MINUTES**

1. Approval of May 13, 2013 City Council Workshop Minutes
2. Approval of May 13, 2013 City Council Meeting Minutes

**F. APPOINTMENTS AND PRESENTATIONS**

1. Resolution in Remembrance of Gary Pearson
2. Resolution of Appreciation for Stephen Wensman – Planning Commission
3. Resolution Approving Commission Appointments
  - a. Heritage Preservation Commission
  - b. Human Rights Commission

**G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.***

1. Approval Of Claims
2. Approval to Maintain Statutory Tort Liability Limits
3. Approval of Resolution Authorizing Purchase of Insurance Agent Services
4. Approval of Resolution for a Temporary Gambling Permit for the White Bear Avenue Business Association
5. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 3, Bartelmy-Meyer Area Street Improvements, City Project 11-14
6. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 2, Gladstone Area Phase I Bid Package 2 Improvements, City Project 04-21
7. Approval of Cooperative Agreement (PW 2013-11) with Ramsey County, Ramsey County Concrete Rehabilitation, City Project 13-02,
8. Approval to Purchase Robotic Total Station with GPS Ability
9. Approval of Resolution Accepting Donation to Maplewood Nature Center
10. Approval of Resolution Accepting Donation for a Park Bench for Hillside Park

11. Authorize Waiver to Maplewood Purchasing Procedures to Allow for Contract Negotiation for Geranium Park Improvements
12. Approval of a Lawful Gambling Premise License for Oakdale Athletic Association at Gulden's Restaurant
13. Approval of Resolution for a Temporary Gambling Permit and Fee Waiver for MMFL Media

**H. PUBLIC HEARINGS**

None

**I. UNFINISHED BUSINESS**

1. Approval of Resolution Terminating the Joint Powers Agreement (JPA) with the City of North St. Paul for Recreational Services
2. Approval of Joint Powers Agreement Between the City of Maplewood and the City of North St. Paul for the Operation of Silver Lake Beach
3. Resolution Accepting Legislation Authorizing Tax Increment Financing District Provision on 3M Campus
4. Resolution Calling Public Hearing to Modify Development Program and Establish TIF District No. 1-12 for Research and Development Facility on 3M Campus
5. Approve Resolution Awarding Bond Sale – General Obligation Bonds 2013A

**J. NEW BUSINESS**

1. Approve Intoxicating Liquor License Manager Khushuinder Singh for A1 Liquor, 19 Century Avenue North
2. Approval for Design Review and a Parking Waiver Request – Concordia Arms, 2030 Lydia Avenue East
3. Approve Resolution for Conditional Use Permit Revision and Design Review for a Planned Unit Development for First Evangelical Free Church, 2696 Hazelwood Street
4. Approval to Forward a Letter of Support for the Granting of Minnesota Housing Funds for the Rehabilitation of the Maple Knoll Townhomes
5. Approval of Employment Contract with Chuck Ahl as City Manager

**K. AWARD OF BIDS**

None

**L. VISITOR PRESENTATIONS**

None

**M. ADMINISTRATIVE PRESENTATIONS**

None

**N. COUNCIL PRESENTATIONS**

None

**O. ADJOURNMENT**

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

**RULES OF CIVILITY FOR OUR COMMUNITY**

*Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.*



- 2. Maplewood Recycling Program**
  - a. Tennis Sanitation, LLC**
    - i. 2012 Annual Report**
    - ii. Work Plans**
    - iii. Extension of Recycling Contract**
  - b. Purchase and Delivery of Recycling Carts**
  - c. Recycling Rates**

Environmental Planner Finwall gave the staff report and answered questions of the council. Willie Tennis from Tennis Sanitation was present to answer additional questions of the council.

General consensus of the council was for staff to negotiate a two year extension now with Tennis Sanitation, LLC for recycling and bring back the issue of the carts within six months.

**F. ADJOURNMENT**

Mayor Rossbach adjourned the meeting at 6:52 p.m.

DRAFT

**MINUTES**  
**MAPLEWOOD CITY COUNCIL**  
 7:00 p.m., Monday, May 13, 2013  
 Council Chambers, City Hall  
 Meeting No. 09-13

**A. CALL TO ORDER**

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:03 p.m. by Mayor Rossbach.

**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

Councilmember Juenemann acknowledged the passing of former Planning Commissioner Gary Pierson.

**D. APPROVAL OF AGENDA**

- N1. Cable Commission
- N2. Maplewood Community Center
- N3. Maplewood Review
- N4. Art Exhibit
- N5. Maplewood Residence Financial Health
- N6. Maplewood Nature Center
- N7. Parks System Plan
- N8. Maplewood Students, Independent School District 623
- N9. Filing for City Council Office
- N10. Visitor Presentations on the Agenda
- N11. Senior Expo at Maplewood Community Center

Councilmember Cave moved to approve the agenda as amended.

Seconded by Councilmember Koppen                      Ayes – All

The motion passed.

**E. APPROVAL OF MINUTES**

1. Approval of April 29, 2013 City Council Workshop Minutes.

Councilmember Juenemann moved to approve the April 29, 2013 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen                      Ayes – All



Councilmember Cardinal moved to approve the Resolution to appoint Robert Creager to the Heritage Preservation Commission; and Marurice Fortin and Jeffrey Kringle to the Human Rights Commission.

RESOLUTION 13-5-907

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

**Heritage Preservation Commission**

- Robert Creager, term expires April 30, 2016

**Human Rights Commission**

- Maurice Fortin, term expires May 1, 2016
- Jeffrey Kringle, term expires May 1, 2016

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**3. Approval of Proclamation Recognizing National Public Works Week: May 19-25, 2013**

Public Works Director Thompson gave the staff report. Mayor Rossbach read the Proclamation in recognition of Public Works Week, May 19 through May 25, 2013.

Councilmember Juenemann moved to approve the Proclamation Recognizing May 19-25, 2013 as National Public Works Week.

CITY OF MAPLEWOOD  
PROCLAMATION  
PUBLIC WORKS WEEK  
May 19 through May 25, 2013

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, traffic safety and water quality; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of all public works professionals; and

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council hereby proclaim the week of May 19 through May 25, 2013 as Public Works Week and encourages all citizens and civic organizations to acquaint themselves with the various aspects of public works



**2. Approval of Resolution to Adopt State Performance Measures**

Councilmember Cardinal moved to approve the Resolution to Adopt State Performance Measures.

RESOLUTION 13-5-908  
RESOLUTION ADOPTING STATE PERFORMANCE MEASURES

WHEREAS, the Minnesota Legislature created a Council on Local Results and Innovation;  
and

WHEREAS, participation in the program may assist the City of Maplewood in improving service delivery and enhancing communication with residents;

BE IT RESOLVED THAT

the City does hereby adopt and will implement the minimum 10 performance measures developed by the Council on Local Results and Innovation;

the City has implemented a local performance measurement system;

the City will survey its residents by the end of the calendar year on the services included in the performance benchmarks;

the City will report the results of the 10 adopted measure to its residents before the end of the calendar year through publication, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

**3. Update on 2013 Spring Clean Up Event**

Councilmember Juenemann gave a brief report on the annual 2013 Spring Clean Up event.

**4. Approval to Enter Into Contract With Parallel Technologies for Server Room Construction**

Councilmember Cardinal moved to approve to enter into Contract with Parallel Technologies not to exceed \$80,000 for the Server Room Construction.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

**5. Approval of Resolution for a Temporary Gambling Permit and Waive Permit Fee for St. Paul East Parks Lions – Ramsey County Fair**

Councilmember Cardinal moved to approve the Resolution for a Temporary Gambling Permit and Waive the 3.2 Beer Permit Fee of \$275 for St. Paul East Park Lions for the Ramsey County Fair located at 2020 White Bear Avenue.



Accountant	\$10.00-30.00	per hour
Accounting Technician	\$9.00-22.00	per hour
Administrative Assistant	\$9.00-23.00	per hour
Background Investigator	\$25.00-35.00	per hour
Building Inspector	\$14.00-35.00	per hour
Building Attendant	\$7.25-15.00	per hour
Customer Service Assistant	\$7.25-15.00	per hour
CSO	\$8.00-16.00	per hour
Data Entry Operator	\$8.00-12.00	per hour
Election Judge	\$7.25-12.00	per hour
Election Judge - Assistant Chair	\$9.00-15.00	per hour
Election Precinct Chair	\$9.00-16.00	per hour
Engineering Aide	\$7.00-16.00	per hour
Engineering Technician	\$10.00-16.00	per hour
<b>Fire Maintenance/Engineer **</b>	<b>\$14.28 (1/1/13)</b>	<b>per hour</b>
	<b>\$14.42 (7/1/13)</b>	<b>per hour</b>
<b>Firefighter-in-Training (new hire) **</b>	<b>\$10.20 (1/1/13)</b>	<b>per hour</b>
	<b>\$10.30 (7/1/13)</b>	<b>per hour</b>
<b>Firefighter/EMT **</b>	<b>\$12.24 (1/1/13)</b>	<b>per hour</b>
	<b>\$12.36 (7/1/13)</b>	<b>per hour</b>
<b>Firefighter/Paramedic **</b>	<b>\$13.26 (1/1/13)</b>	<b>per hour</b>
	<b>\$13.39 (7/1/13)</b>	<b>per hour</b>
<b>Firefighter/EMT Captain **</b>	<b>\$14.28 (1/1/13)</b>	<b>per hour</b>
	<b>\$14.42 (7/1/13)</b>	<b>per hour</b>
<b>Firefighter/Paramedic Captain **</b>	<b>\$15.30 (1/1/13)</b>	<b>per hour</b>
	<b>\$15.45 (7/1/13)</b>	<b>per hour</b>
<b>Battalion Chief **</b>	<b>\$16.32 (1/1/13)</b>	<b>per hour</b>
	<b>\$16.48 (7/1/13)</b>	<b>per hour</b>
Intern	\$7.25-20.00	per hour
IT Technician	\$15.00-20.00	per hour
Laborer	\$7.25-14.00	per hour
Lifeguard	\$7.25-14.00	per hour
Manager-on-Duty Differential	\$1.00	per hour
Office Specialist	\$8.50-18.00	per hour
Receptionist	\$8.00-16.00	per hour
Recreation Instructor/Leader	\$7.25-32.00	per hour
Recreation Official	\$7.25-30.00	per hour
Recreation Worker	\$7.25-18.00	per hour
Theater Technician	\$20.00-30.00	per hour
Vehicle Technician	\$9.00-15.00	per hour
Video Coordinator*	\$11.00-19.00	per hour
Video Technician*	\$10.00-18.00	per hour
Water Safety Instructor (WSP) Differential	\$2.00	per hour
Head Lifeguard (HG) Differential	\$1.00	per hour
Water Safety Aide (WSA) Differential	\$.50	per hour

\*Video positions shall be paid a guaranteed minimum flat fee of \$50 for 4 hours or less.

\*\* Fire Department positions shall receive a \$2 per hour differential for working the following holidays: New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day and Christmas Day.

BE IT FURTHER RESOLVED, that the City Manager shall have the authority to set the pay rate within the above ranges.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

## H. PUBLIC HEARING

1. Arkwright-Sunrise Area Improvements, City Project 12-09
  - a. Public Hearing 7:00 pm
  - b. Resolution Ordering Improvement After Public Hearing (4 votes)

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council.

Mayor Rossbach opened the public hearing. The following people spoke:

1. Warren Dickson, 481 County Road B East
2. Donald Anderson, 480 County Road B East
3. Robert M. Prettyman, 2196 Desoto Street
4. Doris Calhoun, 2205 Arkwright Street
5. Theresa Milsch, 410 County Road B East
6. Carol Koval, 2191 Arkwright Street
7. Judy McCauley, 506 County Road B East
8. Mary Phillippi, 407 Laurie Road
9. Bob Zick, North St. Paul Resident

Mayor Rossbach closed the public hearing.

Public Works Director/City Engineer Thompson and Civil Engineer Jarosch answered additional questions of the council.

Resident Judy McCauley addressed the council to request all residents affected by the project be notified of additional meetings regarding the sidewalks.

Assistant City Manager Ahl suggested item 3 of the resolution be changed to “The City Engineer, or his designee, to prepare plans and specifications excluding sidewalks from the area. A decision on sidewalks and trails is deferred to a future meeting to be determined by the City Engineer.

Councilmember Cardinal moved to approve a Public Hearing and the amended Resolution Ordering the Improvement for the Arkwright-Sunrise Area Improvements, City Project 12-09.

### RESOLUTION 13-5-911 ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted the 8<sup>th</sup> day of April 2013, fixed a date for a council hearing on the proposed street improvements for the Arkwright-Sunrise Area Improvements, City Project 12-09.

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was duly held on May 13, 2013, and the council has heard all persons desiring to be heard on the matter and has fully considered the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That it is necessary, cost-effective and feasible, as detailed in the feasibility report, that the City of Maplewood make improvements to the Arkwright-Sunrise Area Improvements, City Project 12-09.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 13th day of May, 2013.
3. The City Engineer, or his designee, is the designated engineer for this improvement and is hereby directed to prepare final plans and specifications, excluding sidewalks from the project area, for the making of said improvement as previously directed by the City Council at the April 8, 2013 council meeting. The decision on sidewalks and trails is deferred to a future council meeting as a separate action at a date to be determined by the City Engineer.
4. The finance director was authorized to make the financial transfers necessary to implement the financing plan for the project by the city council at the April 8, 2013 council meeting. A project budget of \$4,996,000 was established. The approved financing plan is as follows and shall be implemented:

FUNDING SOURCE	FEASIBILITY ESTIMATE
G.O. IMPROVEMENT BONDS	\$2,529,000
RAMSEY COUNTY (SIDEWALKS)	\$176,000
SANITARY SEWER FUND	\$279,000
I & I GRANT	\$39,000
ENVIRONMENTAL UTILITY FUND	\$460,000
SPECIAL BENEFIT ASSESSMENT	\$697,000
ST. PAUL WATER	\$480,000
W.A.C. FUND	\$58,000
CITY OF LITTLE CANADA	\$243,000
DRIVEWAY REPLACEMENT PROGRAM	\$35,000
<b>TOTAL FUNDING</b>	<b>\$4,996,000</b>

Approved this 13<sup>th</sup> day of May 2013.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

**I. UNFINISHED BUSINESS**

None

**J. NEW BUSINESS**

**1. Acceptance of Comprehensive Annual Financial Report – 2012**

Finance Director Bauman gave the staff report.

Councilmember Cave moved to approve the 2012 Comprehensive Annual Financial Report and the City's responses to the audit findings.

Seconded by Councilmember Juenemann

Ayes – all

The motion passed.

## 2. Preliminary Approval for Issuance of Bonds

Finance Director Bauman gave the staff report. Terry Heaton from Springsted was present and addressed the council to give additional information to the council.

Councilmember Cardinal moved to approve the Resolution providing preliminary approval for the sale of \$6,380,000 General Obligation Bonds, Series 2013A.

### RESOLUTION 13-5-912 RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$6,380,000 GENERAL OBLIGATION BONDS, SERIES 2013A

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$6,380,000 General Obligation Bonds, Series 2013A (the "Bonds") to (i) refund the August 1, 2016 through August 1, 2024 maturities of the City's General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004; (ii) finance the expansion of and improvements to the City's existing police department building; (iii) finance various improvement projects within the City; and

B. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

## 3. Conditional Use Permit Revision for the Tubman Center East Planned Unit Development, 1725 Monastery Way (Simple Majority Vote Required to Approve)

Senior Planner Ekstrand gave the staff report.

Councilmember Juenemann moved to approve the Resolution, with revisions to number six as requested by the applicant, amending the Conditional Use Permit the St. Paul's Priory planned unit development which allowed the Tubman Family Shelter facility in the former monastery building located at 1725 Monastery Way.

RESOLUTION 13-5-913  
PLANNED UNIT DEVELOPMENT  
REVISION RESOLUTION

WHEREAS, the Harriet Tubman Center East has applied to revised the conditional use permit for a planned unit development that included the development of the former 31-acre St. Paul's Priory site. This development included a 50-unit town house development; a 40-unit seniors housing apartment building; the conversion of the former monastery into a multi-use family-violence shelter for Tubman and a future monastery building on the north end of their property.

WHEREAS, the Harriet Tubman Center East is requesting amendment of this permit to expand their services and shelter housing. The shelter housing will expand to occupy the upper two floors of the building. The expanded services and programming will include the following uses: temporary shelter housing, legal services, counseling services, youth and family services, community training and education, child care, creative art studios and administrative offices. In addition to those, Tubman would add therapeutic and community gardens, a bus shelter for the community and Tubman clients, a community health clinic which will work in collaboration with Tubman counseling services, and renew the existing commercial kitchen to provide meals to Tubman residents and other facility users as well as partner with a community college and others to provide training in basic food preparation.

WHEREAS, Section 44-1092(3) of the city ordinances requires a conditional use permit for institutions of any educational, philanthropic and charitable nature.

WHEREAS, this permit applies to the property located at 1725 Monastery Way. The legal description is:

Lot 2, Block 1, St. Paul's Monastery

WHEREAS, the history of this conditional use permit revision is as follows:

1. On May 7, 2013, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On May 13, 2013, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit revision, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.

2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. This planned unit development shall follow the concept plans date-stamped January 11, 2007 and the subsequent, specific design approvals for new town homes, apartments and monastery approved by the community design review board. Staff may approve minor changes.
2. This planned unit development does not give any approvals for Lot 1, Block 1 since this site has not been proposed for any future development and its future use is unknown. The development of this site would require a revision of this planned unit development and must comply with all city development requirements.
3. This permit revision allows the Tubman Center East to expand their shelter housing to the remaining two upper floors in the building. This permit also permits the applicant's support activities such as: a legal center, offices, counseling services group rooms, child care, playground, classrooms, community gathering spaces, space for collaborative community partnerships, community gardens, bus shelters and expanded use of the commercial kitchen for residents and other facility users and collaborative community groups.
4. The applicant shall work with city staff to on the placement and possible screening of future community gardens.
5. The applicant shall work with city staff on the appearance and location of bus shelters. These bus shelters may require the review and approval of the community design review board.
6. The applicant shall work to inform, educate, and encourage their residents and staff to park in Tubman parking lots and abide by all Maplewood parking regulations. City staff will





#### **4. Art Exhibit**

Councilmember Cardinal received a call in response to a note he put in the Maplewood Monthly that an individual would like to donate his entire art exhibit to a nonprofit in Maplewood. He indicated that if there are any Maplewood nonprofit businesses in the community that are interested to please contact him.

#### **5. Maplewood Residence Financial Health**

Councilmember Cardinal requested Finance Director Bauman obtain the number of foreclosures in the City so the financial health of the City can be recognized and determine how it is impacting the City.

#### **6. Maplewood Nature Center**

Councilmember Cardinal wanted to know about a large oak tree that was cut down at the Maplewood Nature Center. Parks and Recreation Director Konewko informed the council and residents that a Pin Oak Tree was cut down last fall because it was struck by lightning. Pieces of the tree have been saved with the intention of making some furniture.

#### **7. Parks System Plan**

Councilmember Cardinal informed residents that the Park System Task Force is proceeding well under the direction of the Parks and Recreation Director Mr. Konewko. Notice will be put out that there are public meetings scheduled for June, July and August.

#### **8. Maplewood Students, Independent School District 623**

Councilmember Cardinal made a correction to a statement that he had made in the May edition of the Maplewood Monthly clarifying that there are 940 Maplewood Residents attending Roseville School District 623.

#### **9. Filing for Office**

Councilmember Cardinal informed residents that filing for city council offices opens on Tuesday, May 21. City Clerk Guilfoile informed the council and residents that the filing period for mayor and two councilmember seats will run from Tuesday, May 21<sup>st</sup> through Tuesday, June 4<sup>th</sup>.

#### **10. Visitor Presentations**

This item was addressed earlier in the meeting. Councilmember Cardinal indicated that he had nothing further to add.

#### **11. Senior Expo at Maplewood Community Center**

Councilmember Juenemann reminded residents that the Senior Expo is being held at the Maplewood Community Center next Thursday, May 23<sup>rd</sup> from 10:00 a.m. to 2:00 p.m.

### **O. ADJOURNMENT**

Mayor Rossbach adjourned the meeting at 9:41 p.m.

## MEMORANDUM

TO: James Antonen, City Manager  
FROM: Tom Ekstrand, Senior Planner  
Chuck Ahl, Assistant City Manger  
SUBJECT: **In Remembrance of Gary Pearson**  
DATE: June 1, 2013

### INTRODUCTION

Gary Pearson served the City of Maplewood in many ways—as a good neighbor, manager of the Beaver Lake Estates Manufactured Home Community, and notably, as members of the Maplewood Planning Commission and Housing and Redevelopment Authority.

Gary served on the Maplewood Planning Commission and Housing and Redevelopment Authority for 23 years. We are very saddened by Gary's passing on April 26, 2013 and wish to acknowledge his service to the City of Maplewood by the attached remembrance.

P:\Planning Commission\Remembrance Acknowledgement\Remembering Gary Pearson June 2013  
Attachment:

**IN REMEMBRANCE OF COLLEAGUE AND FRIEND  
GARY PEARSON**

*Gary Pearson served the City of Maplewood as a member of the Maplewood Housing and Redevelopment Authority since November 13, 1989, and the Maplewood Planning Commission since December 10, 1990. In his 23 years of service, Gary regularly gave of his time, expertise and good judgment as a planning commissioner and HRA member to improve the quality of our community, the City of Maplewood.*

*Gary will always have our complete appreciation for the many years he contributed to the improvement of the city.*

*Gary will be missed by us all.*

*This Is In Remembrance of  
Gary Pearson by the Maplewood  
City Council on \_\_\_\_\_, 2013*

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*Will Rossbach, Mayor*

*Attest:*

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*Karen Guilfoile, City Clerk*

## MEMORANDUM

TO: James Antonen, City Manager  
FROM: Tom Ekstrand, Senior Planner  
Chuck Ahl, Assistant City Manger  
SUBJECT: **Resolution of Appreciation for Stephen Wensman**  
DATE: June 1, 2013

### INTRODUCTION

Stephen Wensman has submitted his resignation as a member of the Maplewood Planning Commission. Stephen has served the city on the planning commission since October 24, 2012.

### COMMISSION ACTION

May 21, 2013: The planning commission recommended approval of this resolution of appreciation.

### RECOMMENDATION

Adopt the resolution of appreciation for Stephen Wensman, planning commissioner.

P:\Planning Commission\Resolution of Appreciation for Stephen Wensman CC Report June 2013 te  
Attachment:  
Resolution of Appreciation for Stephen Wensman

**JOINT RESOLUTION OF APPRECIATION**

***WHEREAS, Stephen Wensman has been a member of the Maplewood Planning Commission since October 24, 2012 and has served faithfully in that capacity; and***

***WHEREAS, Stephen has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and***

***WHEREAS, the membership of the planning commission has appreciated the experience, insights and good judgment Stephen has provided; and***

***WHEREAS, Stephen has shown sincere dedication to his duties and has consistently contributed his leadership, time and effort for the benefit of the City.***

***NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Stephen Wensman is hereby extended our gratitude and appreciation for his dedicated service.***

***Passed by the Maplewood  
City Council on \_\_\_\_\_, 2013***

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***Will Rossbach, Mayor***

***Passed by the Maplewood  
Planning Commission  
On May 21, 2013***

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***Lorraine Fischer, Chairperson***

***Attest:***

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***Karen Guilfoile, City Clerk***

## Agenda Report

**TO:** James W. Antonen, City Manager  
**FROM:** Charles Ahl, Assistant City Manager  
Sarah Burlingame, Senior Administrative Assistant  
**DATE:** June 5, 2013  
**SUBJECT:** **Resolution Approving Commission Appointments**  
    **a. Heritage Preservation Commission**  
    **b. Human Rights Commission**

### INTRODUCTION/SUMMARY

There are currently three openings within the city's commissions. The Heritage Preservation Commission has two openings and the Human Rights Commission has one opening. These openings are due to terms expiring and resignations.

Staff recently became aware of this opening on the Human Rights Commission. During the recent round of interviews, there were three applicants for two openings. Since the interviews were so recent, conducted on April 29, 2013, staff is recommending appointment of Sarah Deeny to fill out the remainder of the open term on the Human Rights Commission. Ms. Deeny has been contacted and expressed continued interest to serve on the commission.

As for the Heritage Preservation Commission, there is one applicant, Richard Currie, who is seeking reappointment to the Commission. Mr. Currie is scheduled to be interviewed during the Workshop prior to this meeting. Ballots for both of these applicants have been filled out during Workshops prior to this meeting and on April 29<sup>th</sup> and have been tallied by staff.

### RECOMMENDATION

Staff recommends the City Council approve the attached resolution to appoint candidates to the commissions indicated.

#### Heritage Preservation Commission

- Richard Currie, term expires April 30, 2016

#### Human Rights Commission

- Sarah Deeny, term expires May 1, 2014

#### Attachments:

1. Resolution for Appointment

**RESOLUTION NO. \_\_\_\_\_**

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

**Heritage Preservation Commission**

- Richard Currie, term expires April 30, 2016

**Human Rights Commission**

- Sarah Deeny, term expires May 1, 2014

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**AGENDA REPORT**

**TO:** City Council  
**FROM:** Finance Manager  
**RE:** APPROVAL OF CLAIMS  
**DATE:** June 10, 2013

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 1,454,508.88	Checks # 89880 thru # 89932 dated 05/07/13 thru 05/14/13
\$ 261,510.44	Disbursements via debits to checking account dated 05/06/13 thru 05/10/13
\$ 316,150.55	Checks # 89933 thru # 89974 dated 05/21/13
\$ 412,342.86	Disbursements via debits to checking account dated 05/13/31 thru 05/17/13
\$ 327,004.85	Checks # 89975 thru # 90018 dated 05/17/13 thru 05/28/13
\$ 254,735.97	Disbursements via debits to checking account dated 05/20/13 thru 05/24/13
\$ 172,388.46	Checks # 90022 thru # 90053 dated 06/04/13
\$ 362,969.00	Disbursements via debits to checking account dated 05/28/13 thru 05/31/13
<hr/>	
\$ 3,561,611.01	Total Accounts Payable

PAYROLL

\$ 548,036.30	Payroll Checks and Direct Deposits dated 05/10/13
\$ 868.78	Payroll Deduction check # 9989330 thru # 9989332 dated 05/10/13
\$ 505,697.53	Payroll Checks and Direct Deposits dated 05/24/13
\$ 1,092.09	Payroll Deduction check # 9989350 thru # 9989352 dated 05/24/13
<hr/>	
\$ 1,055,694.70	Total Payroll

\$ 4,617,305.71 GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

as  
 attachments

**Check Register  
City of Maplewood**

05/10/2013

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
89880	05/07/2013	02464	US BANK	FUNDS FOR ATMS	10,000.00
89881	05/09/2013	02464	US BANK	FUNDS FOR ATMS	10,000.00
89882	05/14/2013	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 4/22 - 5/3	1,400.00
89883	05/14/2013	05114	BOLTON & MENK, INC.	PROJ 13-01 CONSULTANT SRVS	2,900.00
89884	05/14/2013	01973	ERICKSON OIL PRODUCTS INC	CAR WASHES - APRIL	44.00
89885	05/14/2013	00526	FOREST LAKE CONTRACTING INC	PROJ 09-08 HWY 36/ENGLISH PMT#2	1,225,368.74
89886	05/14/2013	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - APRIL	484.30
	05/14/2013	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - MARCH	242.15
89887	05/14/2013	03809	CASIE JACKSON	RED CROSS INSTRUCTION	117.00
89888	05/14/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROF SRVS THRU 3/31 3M FIRE STAT	16,618.25
89889	05/14/2013	00393	DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX - APRIL 16872123035	1,635.44
89890	05/14/2013	02696	MUSKA ELECTRIC CO	ELECTRICAL WORK GOODRICH PARK	820.99
89891	05/14/2013	01202	NYSTROM PUBLISHING CO INC	MAPLEWOOD MONTHLY - MAY	7,374.48
89892	05/14/2013	04265	MARIA PIRELA	ZUMBA INSTRUCTION TUE EVENINGS	316.50
89893	05/14/2013	01337	RAMSEY COUNTY-PROP REC & REV	RECORDING FEES	86.00
	05/14/2013	01337	RAMSEY COUNTY-PROP REC & REV	PROJ 11-15 RECORDING FEES	46.00
	05/14/2013	01337	RAMSEY COUNTY-PROP REC & REV	PROJ 09-08 RECORDING FEES	46.00
89894	05/14/2013	01409	S E H	PROJ 09-09 CONSULTANT SERVICES	31,720.18
	05/14/2013	01409	S E H	PROJ 09-08 CONSULTANT SERVICES	6,350.38
	05/14/2013	01409	S E H	PROJ 04-21 CONSULTANT SERVICES	3,499.02
	05/14/2013	01409	S E H	PROJ 09-08 CONSULTANT SERVICES	2,955.24
	05/14/2013	01409	S E H	CONSULTANT SERVICES	1,002.15
89895	05/14/2013	01546	SUBURBAN SPORTSWEAR	UNIFORMS	298.50
89896	05/14/2013	04528	SARA M. R. THOMPSON	ZUMBA INSTRUCTION MON/WED/FRI	275.00
89897	05/14/2013	04192	TRANS-MEDIC	EMS BILLING - APRIL	3,812.02
89898	05/14/2013	01798	YOCUM OIL CO.	CONTRACT DIESEL - MAY	9,641.74
89899	05/14/2013	02411	ALEX AIR APPARATUS INC	REPAIR SCBA COMP	254.19
89900	05/14/2013	03738	CHARLES E. BETHEL	ATTORNEY SRVS FEES/RENT - JUNE	6,625.00
89901	05/14/2013	04260	BLUE CROSS BLUE SHIELD OF MN	REFUND BC FOR TRANS MEDIC PT	1,983.92
89902	05/14/2013	03135	BROWN TRAFFIC PRODUCTS, INC.	PROJ 09-09 TRAFFIC SIGNAL EQUIP	8,436.71
	05/14/2013	03135	BROWN TRAFFIC PRODUCTS, INC.	PROJ 09-09 TRAFFIC SIGNAL EQUIP	4,114.69
89903	05/14/2013	04549	JAN ALICE CAMPBELL	ZUMBA INSTURCTION SAT MORNINGS	71.25
89904	05/14/2013	03844	CASH	CASH FOR COMM DEV DRAWER	50.00
89905	05/14/2013	05206	DAVID GRUPA PORTRAIT	SRVS AT DADDY DAUGHTER DANCE	117.03
89906	05/14/2013	05207	EQUIFAX INFORMATION SERVICES	APPLICANT BACKGROUND CHECKS	50.33
89907	05/14/2013	00472	MICHAEL A ERICSON	CONSULTING FEES 4/22 - 5/3	1,250.00
89908	05/14/2013	03725	FINANCE AND COMMERCE, INC.	PUBLICATION AD FOR BID PROJ 12-13	296.59
89909	05/14/2013	04846	HEALTHEAST	MEDICAL SUPPLIES	564.38
89910	05/14/2013	04525	EVERYDAY ETIQUETTE JULIE R FRANTZ	PROGRAM INSTRUCTION	52.00
89911	05/14/2013	05030	KANSAS STATE BANK OF MANHATTAN	EQUIP LEASE - MCC - PMT#10	4,344.07
89912	05/14/2013	04900	LASTING IMPRESSIONS BY AMY LLC	CEILING DRAPING MCC APRIL 27	400.00
89913	05/14/2013	00986	METROPOLITAN COUNCIL	MONTHLY SAC - APRIL	2,631.95
89914	05/14/2013	01111	MOTOROLA, INC	RADIO BATTERIES	720.00
89915	05/14/2013	05210	NEENAH FOUNDRY CO	FRAME & LID FOR MANHOLE REPAIRS	3,576.04
89916	05/14/2013	05208	ANN NELSON	EMS TRAINING	300.00
89917	05/14/2013	00001	ONE TIME VENDOR	REFUND V GEISENHEYNER TRANS MEDIC	1,548.84
89918	05/14/2013	00001	ONE TIME VENDOR	REIMB C NOVAK JAN MEDICA PREMIUM	608.11
89919	05/14/2013	00001	ONE TIME VENDOR	REFUND R KOWARSCH TRANS MEDIC	155.19
89920	05/14/2013	00001	ONE TIME VENDOR	REFUND D GHOSH BCBS BENEFIT	100.00
89921	05/14/2013	00001	ONE TIME VENDOR	REFUND THOMPSON HP BENEFIT	40.00
89922	05/14/2013	04112	PROFESSIONAL WIRELESS COMM	RENEWAL OF TWO FCC LICENSE	769.50
89923	05/14/2013	00396	MN DEPT OF PUBLIC SAFETY	TRAINING (KROLL)	285.00
	05/14/2013	00396	MN DEPT OF PUBLIC SAFETY	TRAINING (ALDRIDGE)	285.00
89924	05/14/2013	01345	RAMSEY COUNTY	COPIES	13.00
89925	05/14/2013	01338	RAMSEY COUNTY-VITAL RECORDS	RESTITUTION FOR CRIME VICTIM	460.00
89926	05/14/2013	03446	RICK JOHNSON DEER & BEAVER INC	DEER REMOVAL - APRIL	345.00
89927	05/14/2013	01836	ST PAUL, CITY OF	JOINT POWERS AGREE JAN/FEB/MARCH	2,700.00

89928	05/14/2013	05209	TKK ELECTRONICS, LLC	TOUGHBOOK LAPTOPS FOR SQUAD CARS	70,000.00
89929	05/14/2013	01649	TRI-STATE BOBCAT, INC.	5130 BOBCATE SKID LOADER	2,030.63
89930	05/14/2013	04357	UNIVERSAL HOSPITAL SRVS, INC.	BIOMEDICAL SERVICES	454.50
89931	05/14/2013	02464	US BANK	PAYING AGENT FEES	431.25
	05/14/2013	02464	US BANK	PAYING AGENT FEES	425.00
	05/14/2013	02464	US BANK	PAYING AGENT FEES	425.00
	05/14/2013	02464	US BANK	PAYING AGENT FEES	215.63
89932	05/14/2013	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - APRIL	325.00

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1,454,508.88

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**53 Checks in this report.**

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/6/2013	MN State Treasurer	Drivers License/Deputy Registrar	39,372.24
5/7/2013	MN State Treasurer	Drivers License/Deputy Registrar	51,018.10
5/8/2013	MN State Treasurer	Drivers License/Deputy Registrar	28,401.41
5/9/2013	MN State Treasurer	Drivers License/Deputy Registrar	23,445.08
5/9/2013	ING - State Plan	Deferred Compensation	29,975.52
5/10/2013	MN State Treasurer	Drivers License/Deputy Registrar	40,664.03
5/10/2013	MN Dept of Natural Resources	DNR electronic licenses	2,415.00
5/10/2013	US Bank VISA One Card*	Purchasing card items	38,043.44
5/10/2013	Optum Health	DCRP & Flex plan payments	4,194.97
5/10/2013	ICMA (Vantagepointe)	Deferred Compensation	3,980.65
			261,510.44

\*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
04/24/2013	04/26/2013	CARIBOU COFFEE#1197	\$60.00	LONN BAKKE
05/01/2013	05/02/2013	CUB FOODS #1599	\$12.48	LONN BAKKE
04/20/2013	04/22/2013	USAIRWAYS 0372310732963	\$25.00	GAYLE BAUMAN
04/25/2013	04/29/2013	USAIRWAYS 0372311342700	\$25.00	GAYLE BAUMAN
04/22/2013	04/24/2013	OFFICE DEPOT #1090	\$63.86	REGAN BEGGS
04/23/2013	04/25/2013	PAPER PLUS-ROS00108803	\$973.50	REGAN BEGGS
04/23/2013	04/25/2013	PAPER PLUS-ROS00108803	\$580.80	REGAN BEGGS
04/23/2013	04/25/2013	PAPER PLUS-ROS00108803	\$19.80	REGAN BEGGS
04/23/2013	04/25/2013	PAPER PLUS-ROS00108803	\$14.90	REGAN BEGGS
04/24/2013	04/26/2013	OFFICE DEPOT #1090	\$12.68	REGAN BEGGS
04/25/2013	04/29/2013	OFFICE DEPOT #1090	\$76.73	REGAN BEGGS
04/30/2013	05/01/2013	ST PAUL STAMP WORKS INC	\$55.18	REGAN BEGGS
05/01/2013	05/02/2013	LA POLICE GEAR INC	\$175.98	STANLEY BELDE
04/27/2013	04/29/2013	DISPLAYS2GOCOM	\$54.36	CHRISTINE BERNARDY
05/01/2013	05/03/2013	WEDDINGPAGES INC	\$311.16	CHRISTINE BERNARDY
05/01/2013	05/02/2013	SUREFIRE LLC	\$203.54	BRIAN BIERDEMAN
04/19/2013	04/22/2013	USPS 26833895523402076	\$13.80	OAKLEY BIESANZ
04/19/2013	04/22/2013	PAYPAL *DIALOGONELL	\$195.00	OAKLEY BIESANZ
04/26/2013	04/29/2013	THE MULCH STORE	\$246.39	OAKLEY BIESANZ
04/30/2013	05/02/2013	FOOT LOCKER 25032	\$80.00	JOHN BOHL
04/30/2013	05/02/2013	SHERATON DALLAS	\$651.25	JASON BRASH
04/19/2013	04/22/2013	DOLRTREE 751 00007518	\$6.46	NEIL BRENEMAN
04/23/2013	04/25/2013	OFFICE DEPOT #1090	\$63.17	NEIL BRENEMAN
04/30/2013	05/01/2013	FLAGHOUSE INC	\$85.43	NEIL BRENEMAN
05/01/2013	05/02/2013	WWW.DICKSSPORTNGGOODS.COM	\$50.54	NEIL BRENEMAN
04/19/2013	04/22/2013	PANERA BREAD #1305	\$103.80	SARAH BURLINGAME
04/23/2013	04/24/2013	PIONEER PRESS SUBSCRIPTI	\$166.40	SARAH BURLINGAME
04/24/2013	04/26/2013	OFFICE DEPOT #1090	\$90.92	SARAH BURLINGAME
04/26/2013	04/29/2013	OFFICE DEPOT #1090	\$65.75	SARAH BURLINGAME
04/29/2013	04/30/2013	CUB FOODS #1599	\$5.00	SARAH BURLINGAME
04/29/2013	04/30/2013	CHIPOTLE 0224	\$65.88	SARAH BURLINGAME
04/29/2013	04/30/2013	BACHMAN'S INC #0004	\$81.40	SARAH BURLINGAME
04/26/2013	04/29/2013	LAW ENFORCEMENT TARGETS	\$23.51	DAN BUSACK
04/29/2013	05/01/2013	BROWNELLS INC	\$316.50	DAN BUSACK
05/02/2013	05/03/2013	AMAZON MKTPLACE PMTS	\$268.95	DAN BUSACK
04/27/2013	04/29/2013	HENRIKSEN ACE HARDWARE	\$22.46	JOHN CAPISTRANT
04/30/2013	05/02/2013	SHERATON DALLAS	\$567.08	NICHOLAS CARVER
04/23/2013	04/25/2013	THE HOME DEPOT 2801	\$37.33	SCOTT CHRISTENSON
04/25/2013	04/29/2013	THE HOME DEPOT 2801	\$48.02	SCOTT CHRISTENSON
04/29/2013	04/30/2013	JOHN DEERE LANDSCAPES530	\$35.99	SCOTT CHRISTENSON
04/29/2013	04/30/2013	MENARDS 3022	\$10.24	SCOTT CHRISTENSON
04/29/2013	05/01/2013	THE HOME DEPOT 2801	\$13.88	SCOTT CHRISTENSON
05/01/2013	05/02/2013	VIKING ELECTRIC-CREDIT DE	\$161.85	SCOTT CHRISTENSON
04/18/2013	04/22/2013	THE HOME DEPOT 2810	\$19.65	CHARLES DEEVER
04/19/2013	04/22/2013	FRATTALLONES WOODBURY AC	\$4.60	CHARLES DEEVER
04/19/2013	04/22/2013	SUPERAMERICA 4848	\$3.36	CHARLES DEEVER
05/01/2013	05/03/2013	OFFICE MAX	\$19.60	CHARLES DEEVER
05/01/2013	05/03/2013	THE HOME DEPOT 2810	\$74.94	CHARLES DEEVER
05/01/2013	05/03/2013	MILLS FLEET FARM #2,700	\$29.41	CHARLES DEEVER
04/23/2013	04/25/2013	THE HOME DEPOT 2801	\$51.88	TOM DOUGLASS
04/25/2013	04/26/2013	LIFE FITNESS	\$17.14	TOM DOUGLASS
04/27/2013	04/29/2013	THE HOME DEPOT 2801	\$20.20	TOM DOUGLASS
04/30/2013	05/02/2013	THE HOME DEPOT 2801	\$3.21	TOM DOUGLASS
05/01/2013	05/02/2013	HENRIKSEN ACE HARDWARE	\$2.99	TOM DOUGLASS
05/01/2013	05/03/2013	COMMERCIAL POOL & SPA SUP	\$29.73	TOM DOUGLASS
05/02/2013	05/03/2013	WW GRAINGER	\$106.83	TOM DOUGLASS
04/30/2013	05/01/2013	JOHN DEERE LANDSCAPES530	\$93.66	DOUG EDGE
04/30/2013	05/02/2013	THE HOME DEPOT 2801	\$10.11	DOUG EDGE

04/30/2013	05/02/2013	RED WING SHOE STORE	\$199.74	DOUG EDGE
04/23/2013	04/25/2013	BOUND TREE MEDICAL LLC	\$220.80	PAUL E EVERSON
05/02/2013	05/03/2013	PARKING RAMP	\$18.00	PAUL E EVERSON
04/18/2013	04/22/2013	THE HOME DEPOT 2810	\$141.13	LARRY FARR
04/19/2013	04/22/2013	GOODIN COMPANY	\$375.47	LARRY FARR
04/19/2013	04/22/2013	CERTIFIED LABORATORIES	\$1,990.84	LARRY FARR
04/24/2013	04/25/2013	CINTAS 470	\$287.10	LARRY FARR
04/25/2013	04/26/2013	UNITED RENTALS #018320	\$211.21	LARRY FARR
04/30/2013	05/02/2013	THE HOME DEPOT 2810	\$338.53	LARRY FARR
04/30/2013	05/02/2013	ADAM'S PEST CONTROL INC	\$159.49	LARRY FARR
05/01/2013	05/02/2013	WM EZPAY	\$500.50	LARRY FARR
05/01/2013	05/02/2013	CINTAS 470	\$287.10	LARRY FARR
05/02/2013	05/03/2013	TARGET 00024067	\$184.79	LARRY FARR
04/19/2013	04/22/2013	TARGET 00006940	\$21.83	SHANN FINWALL
04/19/2013	04/22/2013	HOLIDAY STNSTORE 0310	\$3.18	SHANN FINWALL
04/20/2013	04/22/2013	BYERLY'S ST PAUL	\$10.68	SHANN FINWALL
04/20/2013	04/22/2013	CARIBOU COFFEE CO # 135	\$12.80	SHANN FINWALL
04/21/2013	04/23/2013	USAIRWAYS 0372310801098	\$25.00	DAVID FISHER
04/23/2013	04/24/2013	SPARTAN PROMOTIONAL GRP	\$83.83	DAVID FISHER
04/25/2013	04/29/2013	USAIRWAYS 0372311362708	\$25.00	DAVID FISHER
04/21/2013	04/22/2013	COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
03/28/2013	04/24/2013	INFOGREFFE CB	(\$8.12)	NICK FRANZEN
03/28/2013	04/24/2013	MERCOEUR NUMERIQ8397117	(\$2,881.67)	NICK FRANZEN
03/29/2013	04/24/2013	INFOGREFFE CB	(\$8.15)	NICK FRANZEN
03/31/2013	04/24/2013	INFOGREFFE CB	(\$8.12)	NICK FRANZEN
04/01/2013	04/24/2013	INFOGREFFE CB	(\$8.12)	NICK FRANZEN
04/22/2013	04/23/2013	SHI CORP	\$620.93	NICK FRANZEN
04/23/2013	04/24/2013	IDU*INSIGHT PUBLIC SEC	\$175.30	NICK FRANZEN
04/24/2013	04/25/2013	IDU*INSIGHT PUBLIC SEC	\$314.24	NICK FRANZEN
04/26/2013	04/29/2013	IDU*INSIGHT PUBLIC SEC	\$1,063.47	NICK FRANZEN
04/22/2013	04/23/2013	RUNNING WAREHOUSE	\$110.46	DEREK FRITZE
04/18/2013	04/22/2013	THE HOME DEPOT 2801	(\$12.83)	CAROLE GERNES
04/18/2013	04/22/2013	THE HOME DEPOT 2801	\$321.09	CAROLE GERNES
04/18/2013	04/22/2013	MILLS FLEET FARM #2,700	\$3.20	CAROLE GERNES
04/20/2013	04/22/2013	FEDEX 468839915113914	\$10.78	CLARENCE GERVAIS
04/20/2013	04/22/2013	DELTA AIR 0068213588667	\$25.00	CLARENCE GERVAIS
04/23/2013	04/25/2013	DAVE & JANE'S CRABHOUSE	\$20.00	CLARENCE GERVAIS
04/26/2013	04/29/2013	DELTA AIR 0068214666598	\$25.00	CLARENCE GERVAIS
04/27/2013	04/29/2013	BEST BUY MHT 00000109	\$53.55	CLARENCE GERVAIS
04/29/2013	05/01/2013	OFFICE DEPOT #1090	\$54.87	JEAN GLASS
04/30/2013	05/02/2013	OFFICE DEPOT #1090	\$54.31	JEAN GLASS
04/29/2013	04/30/2013	APL*APPLE ITUNES STORE	\$1.06	JAN GREW HAYMAN
04/24/2013	04/26/2013	THE HOME DEPOT 2801	\$1.84	MILES HAMRE
04/24/2013	04/26/2013	THE HOME DEPOT 2801	\$14.77	MILES HAMRE
04/26/2013	04/26/2013	AMAZON MKTPLACE PMTS	\$55.92	TIMOTHY HAWKINSON JR.
04/27/2013	04/29/2013	AMAZON.COM	\$6.51	TIMOTHY HAWKINSON JR.
04/18/2013	04/22/2013	MICHAELS #2744	\$8.96	TAMARA HAYS
04/22/2013	04/23/2013	HENRIKSEN ACE HARDWARE	\$54.93	GARY HINNENKAMP
04/24/2013	04/25/2013	HENRIKSEN ACE HARDWARE	\$54.23	GARY HINNENKAMP
04/24/2013	04/26/2013	GRUBERS POWER EQUIPMENT	\$26.76	GARY HINNENKAMP
04/25/2013	04/26/2013	MENARDS 3059	\$28.41	GARY HINNENKAMP
04/29/2013	04/30/2013	HENRIKSEN ACE HARDWARE	\$23.33	GARY HINNENKAMP
05/02/2013	05/03/2013	MENARDS 3059	\$76.74	GARY HINNENKAMP
04/23/2013	04/24/2013	TARGET 00011858	\$9.08	RON HORWATH
04/23/2013	04/25/2013	DOLRTREE 3150 00031500	\$32.14	RON HORWATH
04/27/2013	04/29/2013	ARC*SERVICES/TRAINING	\$19.00	RON HORWATH
04/19/2013	04/22/2013	WILD BIRD STORE	\$143.35	ANN HUTCHINSON
04/18/2013	04/22/2013	GTC UNITED WAY	\$160.00	MARY JACKSON
04/22/2013	04/23/2013	DALCO ENTERPRISES, INC	\$739.38	DAVID JAHN

04/29/2013	04/30/2013	DALCO ENTERPRISES, INC	\$589.55	DAVID JAHN
04/30/2013	05/01/2013	HYDROCAD SOFTWARE	\$185.00	JON JAROSCH
04/19/2013	04/22/2013	OFFICE DEPOT #5910	\$2.96	LOIS KNUTSON
04/19/2013	04/22/2013	OFFICE DEPOT #1090	\$271.89	LOIS KNUTSON
04/20/2013	04/22/2013	COMCAST CABLE COMM	\$266.48	DUWAYNE KONEWKO
04/23/2013	04/24/2013	BEST BUY MHT 00000109	\$16.06	NICHOLAS KREKELER
04/23/2013	04/24/2013	MENARDS 3059	\$7.93	NICHOLAS KREKELER
04/29/2013	04/30/2013	MENARDS 3059	\$2.74	NICHOLAS KREKELER
04/20/2013	04/22/2013	USAIRWAYS 0372310761974	\$25.00	DAVID KVAM
04/25/2013	04/29/2013	USAIRWAYS 0372176893483	\$30.00	DAVID KVAM
04/25/2013	04/29/2013	USAIRWAYS 0372311348377	\$25.00	DAVID KVAM
05/03/2013	05/03/2013	COMCAST CABLE COMM	\$67.45	DAVID KVAM
04/19/2013	04/22/2013	U OF M CCE NONCREDIT	\$225.00	STEVE LOVE
04/26/2013	04/30/2013	GRAND VIEW LODGE & TENNIS	\$375.82	STEVE LOVE
04/18/2013	04/22/2013	THE UPS STORE 2171	\$21.13	STEVE LUKIN
04/20/2013	04/22/2013	REPUBLIC SERVICES TRASH	\$138.36	STEVE LUKIN
04/23/2013	04/25/2013	ASPEN MILLS INC.	\$6.43	STEVE LUKIN
04/26/2013	04/26/2013	AIRGASS NORTH	\$197.29	STEVE LUKIN
04/26/2013	04/26/2013	AIRGASS NORTH	\$187.66	STEVE LUKIN
04/26/2013	04/29/2013	MSP AIRPORT PARKING	\$140.00	STEVE LUKIN
04/30/2013	05/01/2013	EMERGENCY APPARATUS MAINT	\$303.75	STEVE LUKIN
04/25/2013	04/29/2013	UNIFORMS UNLIMITED INC.	\$294.89	KATHERINE LYNCH
04/30/2013	05/02/2013	STREICHER'S MO	\$32.13	JASON MARINO
04/22/2013	04/23/2013	U OF M PARKING	\$3.00	MIKE MARTIN
05/01/2013	05/02/2013	GANDER MOUNTAIN	\$107.11	GLEN MCCARTY
04/21/2013	04/22/2013	DELTA AIR 0068213194170	\$25.00	MICHAEL MONDOR
04/22/2013	04/24/2013	BOUND TREE MEDICAL LLC	\$7.00	MICHAEL MONDOR
04/22/2013	04/24/2013	BOUND TREE MEDICAL LLC	\$175.89	MICHAEL MONDOR
04/22/2013	04/24/2013	BOUND TREE MEDICAL LLC	\$252.21	MICHAEL MONDOR
04/26/2013	04/29/2013	DELTA AIR 0068214266957	\$25.00	MICHAEL MONDOR
04/30/2013	05/01/2013	CENTURY COLLEGE-BO	\$192.00	MICHAEL MONDOR
04/30/2013	05/02/2013	BOUND TREE MEDICAL LLC	\$7.00	MICHAEL MONDOR
04/30/2013	05/02/2013	BOUND TREE MEDICAL LLC	\$18.72	MICHAEL MONDOR
05/02/2013	05/03/2013	SCIENCE MUSEUM OF MN	\$138.00	MICHAEL MONDOR
05/02/2013	05/03/2013	SCIENCE MUSEUM OF MN	\$253.00	MICHAEL MONDOR
04/23/2013	04/24/2013	LTG POWER EQUIPMENT	\$522.43	JOHN NAUGHTON
04/26/2013	04/29/2013	HENRIKSEN ACE HARDWARE	\$23.51	JOHN NAUGHTON
04/29/2013	04/30/2013	SUPERAMERICA 4022	\$34.75	MICHAEL NYE
04/18/2013	04/22/2013	OFFICE DEPOT #1090	\$115.46	MARY KAY PALANK
04/22/2013	04/24/2013	OFFICE DEPOT #1079	\$13.68	MARY KAY PALANK
04/22/2013	04/24/2013	OFFICE DEPOT #1090	\$253.23	MARY KAY PALANK
05/01/2013	05/02/2013	TARGET 00021352	\$35.22	MARY KAY PALANK
04/20/2013	04/22/2013	FRATTALLONES WOODBURY AC	\$9.39	ROBERT PETERSON
04/22/2013	04/23/2013	AUTOZONE3948	\$22.01	ROBERT PETERSON
04/23/2013	04/25/2013	SERVPRO OF NORTHEAST	\$485.80	PHILIP F POWELL
04/24/2013	04/25/2013	EVIDENT INC	\$262.50	PHILIP F POWELL
04/25/2013	04/26/2013	THE COLEMAN COMPANY	\$86.71	PHILIP F POWELL
04/18/2013	04/22/2013	FLEETPRIDE 570	\$49.48	STEVEN PRIEM
04/19/2013	04/22/2013	BAUER BUILT TIRE 18	\$358.68	STEVEN PRIEM
04/22/2013	04/23/2013	AUTO PLUS NO ST PAUL 392	\$8.01	STEVEN PRIEM
04/22/2013	04/23/2013	AUTO PLUS NO ST PAUL 392	\$80.00	STEVEN PRIEM
04/23/2013	04/24/2013	TOUSLEY FORD	\$416.59	STEVEN PRIEM
04/24/2013	04/25/2013	NATIONAL PARTS CORP	\$211.57	STEVEN PRIEM
04/24/2013	04/25/2013	TOUSLEY FORD	\$97.50	STEVEN PRIEM
04/24/2013	04/25/2013	BAUER BUILT TIRE 18	\$1,494.81	STEVEN PRIEM
04/24/2013	04/29/2013	H AND L MESABI COMPANY	\$841.08	STEVEN PRIEM
04/25/2013	04/26/2013	AUTO PLUS NO ST PAUL 392	\$72.25	STEVEN PRIEM
04/25/2013	04/26/2013	AUTO PLUS NO ST PAUL 392	\$56.84	STEVEN PRIEM
04/26/2013	04/29/2013	AUTO PLUS NO ST PAUL 392	\$82.54	STEVEN PRIEM

04/26/2013	04/29/2013	POLAR CHEVROLET MAZDA	\$304.76	STEVEN PRIEM
04/29/2013	05/01/2013	FACTORY MTR PTS #1	(\$129.48)	STEVEN PRIEM
05/01/2013	05/02/2013	CONTINENTAL RESEARCH COR	\$326.73	STEVEN PRIEM
05/01/2013	05/03/2013	GRUBERS POWER EQUIPMENT	\$11.77	STEVEN PRIEM
05/02/2013	05/03/2013	POMPS TIRE SERVICE, INC	\$489.95	STEVEN PRIEM
05/02/2013	05/03/2013	FASTENAL COMPANY01	\$62.18	STEVEN PRIEM
05/02/2013	05/03/2013	ASPEN EQUIPMENT-BLOOMIN	\$1,313.80	STEVEN PRIEM
04/23/2013	04/24/2013	WW GRAINGER	\$884.11	KELLY PRINS
04/29/2013	04/30/2013	MENARDS 3059	\$38.97	KELLY PRINS
05/01/2013	05/03/2013	PARK SUPPLY OF AMERICA IN	\$896.64	KELLY PRINS
05/01/2013	05/03/2013	VINYL DISORDER	\$35.00	KELLY PRINS
05/01/2013	05/03/2013	THE HOME DEPOT 2801	\$35.29	KELLY PRINS
04/25/2013	04/26/2013	HILLYARD INC MINNEAPOLIS	\$1,052.58	MICHAEL REILLY
04/26/2013	04/29/2013	HILLYARD INC MINNEAPOLIS	\$1,052.58	MICHAEL REILLY
04/29/2013	04/30/2013	DALCO ENTERPRISES, INC	\$353.95	MICHAEL REILLY
05/01/2013	05/03/2013	SCW FITNESS EDUCATION	\$270.00	LORI RESENDIZ
04/19/2013	04/22/2013	CUB FOODS #1599	\$61.00	AUDRA ROBBINS
04/19/2013	04/22/2013	CUB FOODS #1599	\$272.26	AUDRA ROBBINS
04/23/2013	04/24/2013	THE STAR TRIBUNE ADVERTIS	\$53.50	AUDRA ROBBINS
04/26/2013	04/29/2013	TARGET 00011858	\$10.67	AUDRA ROBBINS
04/19/2013	04/22/2013	DELTA AIR 0068213571290	\$25.00	ROBERT RUNNING
04/25/2013	04/26/2013	DELTA AIR 0068214056381	\$25.00	ROBERT RUNNING
04/30/2013	05/02/2013	THE HOME DEPOT 2801	\$130.04	ROBERT RUNNING
04/24/2013	04/25/2013	LILLIE SUBURBAN NEWSPAPE	\$400.50	DEB SCHMIDT
05/01/2013	05/02/2013	LILLIE SUBURBAN NEWSPAPE	\$84.00	DEB SCHMIDT
05/02/2013	05/03/2013	T-MOBILE.COM*PAYMENT	\$33.60	DEB SCHMIDT
04/30/2013	05/02/2013	USA MOBILITY WIRELE	\$16.07	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$11.90	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$111.16	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$55.58	SCOTT SCHULTZ
05/01/2013	05/03/2013	ON SITE SANITATION INC	\$5.95	SCOTT SCHULTZ

04/26/2013	04/29/2013	A-1 LAUNDRY	\$71.24	CAITLIN SHERRILL
04/23/2013	04/24/2013	SPRINT CORPORATE SECURITY	\$30.00	MICHAEL SHORTREED
04/23/2013	04/24/2013	SPRINT CORPORATE SECURITY	\$100.00	MICHAEL SHORTREED
04/25/2013	04/26/2013	SAFELITE AUTOGLASS	\$50.00	MICHAEL SHORTREED
04/26/2013	04/29/2013	MAGNET FORENSICS INC	\$345.00	MICHAEL SHORTREED
04/30/2013	05/01/2013	HEJNY RENTAL INC	\$46.67	MICHAEL SHORTREED
04/24/2013	04/25/2013	PAYPAL *CENTERFORSO	\$75.00	JOANNE SVENDSEN
04/24/2013	04/25/2013	USI ED GOV	\$74.00	JOANNE SVENDSEN
04/23/2013	04/24/2013	WWW COMMED ISD622 ORG	\$3,999.00	JAMES TAYLOR
04/29/2013	05/01/2013	GATEWAY CYCLE	\$21.41	PAUL THIENES
05/01/2013	05/03/2013	GATEWAY CYCLE	\$237.80	PAUL THIENES
04/23/2013	04/24/2013	OAKLEY.COM	\$130.00	JOSEPH TRAN
04/24/2013	04/26/2013	OFFICE DEPOT #1079	\$5.65	KAREN WACHAL
04/24/2013	04/26/2013	OFFICE DEPOT #1090	\$48.39	KAREN WACHAL
05/01/2013	05/02/2013	HENRIKSEN ACE HARDWARE	\$4.93	JEFF WILBER
05/01/2013	05/03/2013	THE HOME DEPOT 2801	\$35.48	JEFF WILBER
04/30/2013	05/02/2013	MINN FIRE SVC CERT BOARD	\$200.00	SUSAN ZWIEG

\$38,043.44

CITY OF MAPLEWOOD  
EMPLOYEE GROSS EARNINGS REPORT  
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	05/10/13	CARDINAL, ROBERT	435.16
	05/10/13	CAVE, REBECCA	435.16
	05/10/13	JUENEMANN, KATHLEEN	435.16
	05/10/13	KOPPEN, MARVIN	435.16
	05/10/13	ROSSBACH, WILLIAM	494.44
	05/10/13	STRAUTMANIS, MARIS	104.00
	05/10/13	AHL, R. CHARLES	5,495.72
	05/10/13	ANTONEN, JAMES	6,304.16
	05/10/13	BURLINGAME, SARAH	2,178.90
	05/10/13	KANTRUD, HUGH	184.62
	05/10/13	CHRISTENSON, SCOTT	2,320.19
	05/10/13	FARR, LARRY	3,255.27
	05/10/13	JAHN, DAVID	1,887.91
	05/10/13	RAMEAUX, THERESE	3,099.15
	05/10/13	BAUMAN, GAYLE	4,438.53
	05/10/13	ANDERSON, CAROLE	1,809.72
	05/10/13	DEBILZAN, JUDY	1,346.92
	05/10/13	JACKSON, MARY	2,156.11
	05/10/13	KELSEY, CONNIE	2,626.68
	05/10/13	RUEB, JOSEPH	2,801.00
	05/10/13	SINDT, ANDREA	2,294.20
	05/10/13	BEGGS, REGAN	1,520.99
	05/10/13	GUILFOILE, KAREN	4,609.10
	05/10/13	SCHMIDT, DEBORAH	2,920.74
	05/10/13	SPANGLER, EDNA	1,156.91
	05/10/13	LARSON, MICHELLE	1,892.19
	05/10/13	MECHELKE, SHERRIE	1,016.46
	05/10/13	MOY, PAMELA	1,542.55
	05/10/13	OSTER, ANDREA	1,935.11
	05/10/13	RICHTER, CHARLENE	1,164.43
	05/10/13	SCHOENECKER, LEIGH	1,671.39
	05/10/13	VITT, SANDRA	956.27
	05/10/13	WEAVER, KRISTINE	2,388.99
	05/10/13	CARLE, JEANETTE	465.00
	05/10/13	CORCORAN, THERESA	1,928.19
	05/10/13	KVAM, DAVID	4,687.84
	05/10/13	PALANK, MARY	1,932.80
	05/10/13	POWELL, PHILIP	2,970.49
	05/10/13	SVENDSEN, JOANNE	2,160.89
	05/10/13	THOMFORDE, FAITH	1,520.99
	05/10/13	ABEL, CLINT	3,026.01
	05/10/13	ALDRIDGE, MARK	3,507.68
	05/10/13	BAKKE, LONN	2,991.93
	05/10/13	BARTZ, PAUL	3,249.17
	05/10/13	BELDE, STANLEY	3,144.30
	05/10/13	BENJAMIN, MARKESE	3,240.96
	05/10/13	BIERDEMAN, BRIAN	3,667.43
	05/10/13	BOHL, JOHN	3,222.23
	05/10/13	BUSACK, DANIEL	3,499.98

05/10/13	CARNES, JOHN	2,217.56
05/10/13	CROTTY, KERRY	3,647.20
05/10/13	DEMULLING, JOSEPH	2,990.70
05/10/13	DOBLAR, RICHARD	4,054.83
05/10/13	DUGAS, MICHAEL	3,852.40
05/10/13	ERICKSON, VIRGINIA	3,222.23
05/10/13	FORSYTHE, MARCUS	2,728.51
05/10/13	FRASER, JOHN	48,080.43
05/10/13	FRITZE, DEREK	3,021.58
05/10/13	GABRIEL, ANTHONY	3,456.21
05/10/13	HAWKINSON JR, TIMOTH	3,004.03
05/10/13	HER, PHENG	2,859.07
05/10/13	HIEBERT, STEVEN	3,284.06
05/10/13	JOHNSON, KEVIN	4,351.15
05/10/13	KALKA, THOMAS	954.09
05/10/13	KONG, TOMMY	3,321.24
05/10/13	KREKELER, NICHOLAS	910.81
05/10/13	KROLL, BRETT	3,079.79
05/10/13	LANGNER, SCOTT	3,135.14
05/10/13	LANGNER, TODD	3,021.58
05/10/13	LU, JOHNNIE	3,554.32
05/10/13	LYNCH, KATHERINE	2,762.64
05/10/13	MARINO, JASON	3,281.62
05/10/13	MARTIN, JERROLD	3,456.88
05/10/13	MCCARTY, GLEN	3,250.82
05/10/13	METRY, ALESIA	3,080.97
05/10/13	NYE, MICHAEL	3,378.79
05/10/13	OLSON, JULIE	3,010.23
05/10/13	PARKER, JAMES	2,488.41
05/10/13	REZNY, BRADLEY	3,242.90
05/10/13	RHUDE, MATTHEW	2,932.08
05/10/13	SHORTREED, MICHAEL	4,141.66
05/10/13	STEINER, JOSEPH	3,148.65
05/10/13	SYPNIEWSKI, WILLIAM	2,945.35
05/10/13	SZCZEPANSKI, THOMAS	3,398.21
05/10/13	TAUZELL, BRIAN	3,030.36
05/10/13	THEISEN, PAUL	3,080.97
05/10/13	THIENES, PAUL	3,763.74
05/10/13	TRAN, JOSEPH	3,080.97
05/10/13	WENZEL, JAY	3,184.03
05/10/13	XIONG, KAO	3,012.75
05/10/13	ANDERSON, BRIAN	193.92
05/10/13	BAHL, DAVID	724.71
05/10/13	BASSETT, BRENT	548.43
05/10/13	BAUMAN, ANDREW	2,810.00
05/10/13	BOURQUIN, RON	711.04
05/10/13	CAPISTRANT, JACOB	242.40
05/10/13	CAPISTRANT, JOHN	738.85
05/10/13	CRAWFORD - JR, RAYMON	902.94
05/10/13	CRUMMY, CHARLES	303.00
05/10/13	DABRUZZI, THOMAS	2,319.19
05/10/13	DAWSON, RICHARD	3,525.57
05/10/13	EATON, PAUL	436.32
05/10/13	EVERSON, PAUL	3,553.48
05/10/13	FASULO, WALTER	498.95
05/10/13	HAGEN, MICHAEL	587.82
05/10/13	HALE, JOSEPH	339.38
05/10/13	HALWEG, JODI	2,932.56

05/10/13	HAWTHORNE, ROCHELLE	2,177.95
05/10/13	HUTCHINSON, JAMES	707.03
05/10/13	JANSEN, CHAD	387.84
05/10/13	JUREK, GREGORY	2,262.69
05/10/13	KANE, ROBERT	947.42
05/10/13	KARRAS, JAMIE	596.91
05/10/13	KERSKA, JOSEPH	509.04
05/10/13	KONDER, RONALD	690.84
05/10/13	KUBAT, ERIC	2,646.90
05/10/13	LINDER, TIMOTHY	2,819.55
05/10/13	LOCHEN, MICHAEL	759.52
05/10/13	MILLER, LADD	480.78
05/10/13	MILLER, NICHOLAS	478.74
05/10/13	MONDOR, MICHAEL	3,300.70
05/10/13	MONSON, PETER	387.84
05/10/13	MORGAN, JEFFERY	29.54
05/10/13	NIELSEN, KENNETH	197.98
05/10/13	NOVAK, JEROME	3,058.35
05/10/13	NOWICKI, PAUL	378.75
05/10/13	OLSON, JAMES	2,721.20
05/10/13	OPHEIM, JOHN	569.17
05/10/13	PACHECO, ALPHONSE	751.44
05/10/13	PETERSON, MARK	512.59
05/10/13	PETERSON, ROBERT	3,021.45
05/10/13	POWERS, KENNETH	351.48
05/10/13	RAINEY, JAMES	824.16
05/10/13	RANK, NATHAN	315.12
05/10/13	RANK, PAUL	751.44
05/10/13	REYNOSO, ANGEL	339.36
05/10/13	RICE, CHRISTOPHER	311.11
05/10/13	RODRIGUEZ, ROBERTO	145.44
05/10/13	SCHULTZ, JEROME	296.94
05/10/13	SEDLACEK, JEFFREY	2,932.56
05/10/13	STREFF, MICHAEL	2,827.76
05/10/13	SVENDSEN, RONALD	3,229.93
05/10/13	WHITE, JOEL	109.08
05/10/13	GERVAIS-JR, CLARENCE	4,035.01
05/10/13	LUKIN, STEVEN	4,674.56
05/10/13	ZWIEG, SUSAN	2,042.29
05/10/13	CORTESI, LUANNE	1,392.60
05/10/13	KNUTSON, LOIS	2,084.19
05/10/13	NIVEN, AMY	6.99
05/10/13	BRINK, TROY	2,432.22
05/10/13	BUCKLEY, BRENT	2,333.41
05/10/13	DEBILZAN, THOMAS	2,226.60
05/10/13	EDGE, DOUGLAS	2,593.89
05/10/13	JONES, DONALD	2,216.60
05/10/13	MEISSNER, BRENT	2,035.39
05/10/13	NAGEL, BRYAN	3,595.60
05/10/13	OSWALD, ERICK	2,691.06
05/10/13	RUIZ, RICARDO	1,668.14
05/10/13	RUNNING, ROBERT	2,388.99
05/10/13	TEVLIN, TODD	2,493.86
05/10/13	BURLINGAME, NATHAN	2,124.99
05/10/13	DUCHARME, JOHN	2,776.80
05/10/13	ENGSTROM, ANDREW	2,666.59
05/10/13	JAROSCH, JONATHAN	2,966.61
05/10/13	KREGER, JASON	3,334.66

05/10/13	LINDBLOM, RANDAL	2,830.05
05/10/13	LOVE, STEVEN	3,629.51
05/10/13	THOMPSON, MICHAEL	4,514.71
05/10/13	ZIEMAN, SCOTT	195.00
05/10/13	JANASZAK, MEGHAN	1,593.79
05/10/13	KONEWKO, DUWAYNE	4,667.89
05/10/13	HAMRE, MILES	1,635.38
05/10/13	HAYS, TAMARA	1,655.95
05/10/13	HINNENKAMP, GARY	2,373.49
05/10/13	NAUGHTON, JOHN	2,202.71
05/10/13	NORDQUIST, RICHARD	2,205.01
05/10/13	BIESANZ, OAKLEY	1,627.76
05/10/13	DEAVER, CHARLES	718.36
05/10/13	GERNES, CAROLE	986.00
05/10/13	HAYMAN, JANET	1,183.98
05/10/13	HUTCHINSON, ANN	2,682.02
05/10/13	SOUTTER, CHRISTINE	344.25
05/10/13	WACHAL, KAREN	927.29
05/10/13	GAYNOR, VIRGINIA	1,584.18
05/10/13	KROLL, LISA	1,928.19
05/10/13	SWANSON, CHRIS	792.00
05/10/13	THOMPSON, DEBRA	772.20
05/10/13	YOUNG, TAMELA	2,044.99
05/10/13	EKSTRAND, THOMAS	3,867.33
05/10/13	FINWALL, SHANN	3,636.75
05/10/13	MARTIN, MICHAEL	2,799.39
05/10/13	BRASH, JASON	2,544.99
05/10/13	CARVER, NICHOLAS	3,284.18
05/10/13	FISHER, DAVID	3,845.86
05/10/13	SWAN, DAVID	2,802.59
05/10/13	WELLENS, MOLLY	1,731.57
05/10/13	ACEITUNO, FELIPE	24.50
05/10/13	BERGER, STEPHANIE	187.63
05/10/13	BJORK, BRANDON	341.00
05/10/13	BRENEMAN, NEIL	2,296.28
05/10/13	LARSON, KATELYN	28.00
05/10/13	ROBBINS, AUDRA	3,209.84
05/10/13	ROBBINS, CAMDEN	175.50
05/10/13	SCHALLER, SCOTT	208.13
05/10/13	SCHALLER, TYLER	34.00
05/10/13	SHERWOOD, CHRISTIAN	528.00
05/10/13	TAYLOR, JAMES	2,912.48
05/10/13	VUKICH, CANDACE	168.00
05/10/13	ADAMS, DAVID	1,960.50
05/10/13	HAAG, MARK	2,778.77
05/10/13	ORE, JORDAN	1,646.07
05/10/13	SCHULTZ, SCOTT	3,384.95
05/10/13	WILBER, JEFFREY	1,575.62
05/10/13	AKEY, SHELLEY	126.25
05/10/13	BERNARDY, CHRISTINE	2,479.65
05/10/13	CRAWFORD - JR, RAYMOND	267.88
05/10/13	EVANS, CHRISTINE	1,582.09
05/10/13	GLASS, JEAN	2,151.73
05/10/13	HER, PETER	181.10
05/10/13	HOFMEISTER, MARY	1,100.10
05/10/13	HOFMEISTER, TIMOTHY	457.03
05/10/13	KELLEY, CAITLIN	965.94
05/10/13	KULHANEK-DIONNE, ANNE	678.25

05/10/13	MUSKAT, JULIE	125.00
05/10/13	PELOQUIN, PENNYE	661.93
05/10/13	VANG, TIM	540.50
05/10/13	VUE, LOR PAO	393.26
05/10/13	AICHELE, MEGAN	227.76
05/10/13	ANDERSON, ALYSSA	64.75
05/10/13	ANDERSON, JOSHUA	470.50
05/10/13	BAETZOLD, CLAIRE	69.83
05/10/13	BAETZOLD, SETH	36.25
05/10/13	BAUDE, SARAH	50.88
05/10/13	BRUSOE, CRISTINA	40.95
05/10/13	BUCKLEY, BRITTANY	243.60
05/10/13	BUTLER, ANGELA	108.00
05/10/13	CLARK, PAMELA	97.75
05/10/13	CRANDALL, KRISTA	291.00
05/10/13	DEMPSEY, BETH	44.20
05/10/13	DIONNE, DANIELLE	27.90
05/10/13	DRECHSEL, SARAH	58.75
05/10/13	DUNN, RYAN	1,143.27
05/10/13	EHLE, DANIEL	128.63
05/10/13	ERICKSON-CLARK, CARO	55.68
05/10/13	ERICSON, RACHEL	55.80
05/10/13	FLORES, LUIS	96.00
05/10/13	FONTAINE, KIM	611.44
05/10/13	FOX, KELLY	90.00
05/10/13	FRAMPTON, SAMANTHA	130.00
05/10/13	GIEL, NICOLE	33.69
05/10/13	GRUENHAGEN, LINDA	311.15
05/10/13	HAGSTROM, EMILY	80.40
05/10/13	HANSEN, HANNAH	89.70
05/10/13	HASSAN, KIANA	67.53
05/10/13	HEINRICH, SHEILA	420.64
05/10/13	HOLMBERG, LADONNA	427.77
05/10/13	HORWATH, RONALD	2,772.88
05/10/13	JOHNSON, BARBARA	577.35
05/10/13	JOHNSON, KAITLYN	37.29
05/10/13	JOYER, ANTHONY	66.60
05/10/13	KOHLER, ROCHELLE	74.00
05/10/13	KOZDROJ, GABRIELLA	137.50
05/10/13	LAMEYER, BRENT	108.75
05/10/13	LAMSON, ELIANA	13.50
05/10/13	LEKO, LINDSAY	94.50
05/10/13	MCCANN, NATALIE	28.88
05/10/13	MCCOMAS, LEAH	73.50
05/10/13	MCCORMACK, MELISSA	47.78
05/10/13	MEDD, KELLY	39.00
05/10/13	NADEAU, TAYLOR	77.70
05/10/13	NITZ, CARA	234.00
05/10/13	NORTHOUSE, KATHERINE	94.95
05/10/13	PROESCH, ANDY	664.96
05/10/13	RANEY, COURTNEY	908.00
05/10/13	RESENDIZ, LORI	2,285.54
05/10/13	RICHTER, DANIEL	113.40
05/10/13	ROLLERSON, TERRANCE	60.00
05/10/13	SCHMIDT, EMILY	38.68
05/10/13	SCHREIER, ROSEMARIE	435.00
05/10/13	SCHREINER, MICHELLE	61.81
05/10/13	SMITH, ANN	195.22

05/10/13	SMITH, CASEY	191.57	
05/10/13	SMITLEY, SHARON	349.68	
05/10/13	TAYLOR, MYLES	33.08	
05/10/13	TREPANIER, TODD	201.25	
05/10/13	TRUE, ANDREW	66.83	
05/10/13	TUPY, HEIDE	22.90	
05/10/13	TUPY, MARCUS	95.00	
05/10/13	VANG, XANG	141.00	
05/10/13	WARNER, CAROLYN	79.20	
05/10/13	WEINHAGEN, SHELBY	286.75	
05/10/13	WHITE, DANICA	32.73	
05/10/13	YUNKER, JOSEPH	66.00	
05/10/13	BOSLEY, CAROL	126.00	
05/10/13	HITE, ANDREA	170.00	
05/10/13	LANGER, CHELSEA	34.00	
05/10/13	LANGER, KAYLYN	106.25	
05/10/13	BORCHERT, JONATHAN	238.00	
05/10/13	CRAWFORD, SHAWN	504.00	
05/10/13	DOUGLASS, TOM	1,835.40	
05/10/13	DYER, KATELYN	153.00	
05/10/13	MAIDMENT, COLIN	229.50	
05/10/13	MALONEY, SHAUNA	346.50	
05/10/13	PRINS, KELLY	1,809.61	
05/10/13	REILLY, MICHAEL	1,962.59	
05/10/13	SINDT, DARIEN	68.00	
05/10/13	THOMPSON, BENJAMIN	425.00	
05/10/13	COUNTRYMAN, BRENDA	1,280.00	
05/10/13	AICHELE, CRAIG	2,231.39	
05/10/13	PRIEM, STEVEN	2,463.85	
05/10/13	WOEHRLE, MATTHEW	2,256.33	
05/10/13	BERGO, CHAD	2,741.49	
05/10/13	FOWLDS, MYCHAL	4,072.29	
05/10/13	FRANZEN, NICHOLAS	2,789.40	
9989322	05/10/13	SCHREIER, ABIGAIL	60.78
9989323	05/10/13	SCOTT, HALEY	113.58
9989324	05/10/13	SMITH, JEROME	48.00
9989325	05/10/13	WALES, ABIGAIL	188.89
9989326	05/10/13	RANGEL, SAMANTHA	84.00
9989327	05/10/13	CUSICK, JESSICA	308.14
9989328	05/10/13	SPEARS, SHYTIANA	204.01
9989329	05/10/13	STEFFEN, MICHAEL	102.00
			548,036.30

**Check Register  
City of Maplewood**

05/17/2013

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
89933	05/21/2013	03877	ASSOC OF RECYCLING MANAGERS	MEMBERSHIP FEES	40.00
89934	05/21/2013	03576	EUREKA RECYCLING	RED RECYCLING BINS	3,724.59
89935	05/21/2013	01941	PATRICK TROPHIES	FLOOR HOCKEY TROPHIES	245.70
89936	05/21/2013	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - APRIL	28,851.06
	05/21/2013	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - APRIL	458.64
89937	05/21/2013	01546	SUBURBAN SPORTSWEAR	SOCCER SHIRTS	885.25
	05/21/2013	01546	SUBURBAN SPORTSWEAR	MCC STAFF T-SHIRTS	150.00
	05/21/2013	01546	SUBURBAN SPORTSWEAR	BBALL CLINIC SHIRTS	100.00
89938	05/21/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	1,274.74
89939	05/21/2013	03860	ABSOLUTE ATM	REPLACE CARD READ FOR MCC ATM	124.46
89940	05/21/2013	05211	AK MATERIAL HANDLING SYSTEMS	BLUE PRINT RACKING FOR CD & PW	5,726.38
89941	05/21/2013	04419	LOUISE A. BEAMAN	REFS 1ST HALF SPRING VOLLEYBALL	300.00
89942	05/21/2013	04886	KAREN MARIE BOWMAN	REFS 1ST HALF SPRING VOLLEYBALL	180.00
89943	05/21/2013	05187	WHITE BEAR AREA CHAMBER OF COMMERCE	LUNCHEON MIKE ERICSON APRIL 24	25.00
89944	05/21/2013	04818	BRENDA DANNER	B-DAY/SCOUT PROGRAM LEADER	120.00
89945	05/21/2013	05181	DERAU CONSTRUCTION	POLICE DEPT EXPANSION PROJ	57,599.45
89946	05/21/2013	00644	HEALTHPARTNERS	MONTHLY PREMIUM - JUNE	12,241.29
89947	05/21/2013	00671	HIRSHFIELD'S	ATHLETIC FIELDMARK WHITE TOTE	1,469.53
89948	05/21/2013	03538	PATRICK JAMES HUBBARD	REFS 1ST HALF SPRING VOLLEYBALL	375.00
89949	05/21/2013	02795	INSIGHT PUBLIC SECTOR	4 MOTION COMPUTING TABLET COMPUTERS ~	10,485.00
	05/21/2013	02795	INSIGHT PUBLIC SECTOR	4 THREE YEAR COMPLETE COVERAGE	1,550.67
89950	05/21/2013	03908	L H B, INC.	2ND PHASE REGIONAL INDICATORS	500.00
89951	05/21/2013	00827	L M C I T	CLAIM DEDUCTIBLE C0021830	1,912.67
89952	05/21/2013	03818	MEDICA	MONTHLY PREMIUM - JUNE	155,454.31
89953	05/21/2013	00983	METRO SALES INC	LEASE PMT 04/15 - 05/15	484.14
	05/21/2013	00983	METRO SALES INC	LEASE PMT 05/15 - 06/15	484.14
89954	05/21/2013	01175	CITY OF NORTH ST PAUL	REIMB SOFTBALL FEES	16,807.24
89955	05/21/2013	00001	ONE TIME VENDOR	REFUND S MILLER TRANS MEDIC	667.55
89956	05/21/2013	00001	ONE TIME VENDOR	REFUND K WINDINGSTAD GYMNASTICS	47.00
89957	05/21/2013	00001	ONE TIME VENDOR	REFUND C KREPEL BCBS	40.00
89958	05/21/2013	00001	ONE TIME VENDOR	REFUND A THAMMAVONGSA BOOTCAMP	32.00
89959	05/21/2013	00001	ONE TIME VENDOR	REFUND P DANKERT REGISTRATION	10.00
89960	05/21/2013	01863	ROGER PACKER	REFS 1ST HALF SPRING VOLLEYBALL	375.00
89961	05/21/2013	04779	PPL INDUSTRIES, INC.	SPRING CLEAN UP RECYCLING	993.00
89962	05/21/2013	03359	RECYCLING ASSN OF MN	SPRING CLEAN UP RECYCLING	210.00
89963	05/21/2013	05212	RETROFIT COMPANIES, INC.	SPRING CLEAN UP COLLECTIONS	2,475.00
89964	05/21/2013	01397	RYAN PLUMBING & HEATING CO.	REPLACEMENT VALVE-IRRIGATION SYS	700.00
89965	05/21/2013	00006	SILVER SNEAKERS	REFUND J BIDON MEMBERSHIP	121.11
89966	05/21/2013	00006	SILVER SNEAKERS	REFUND C LOIDA MEMBERSHIP	20.34
89967	05/21/2013	05038	SIMON YOUTH FOUNDATION, INC.	CHARITABLE GAMBLING	74.12
89968	05/21/2013	04292	ST PAUL AUDUBON SOCIETY	ADULT BIRD ID CLASS INSTRUCTION	320.00
89969	05/21/2013	01915	NANCY STEFFEN	REFS 1ST HALF SPRING VOLLEYBALL	75.00
89970	05/21/2013	05213	TENNIS ROLL OFF LLC	SPRING CLEAN UP	4,668.21
89971	05/21/2013	01649	TRI-STATE BOBCAT, INC.	WACKER 4" TRASH PUMP	3,420.00
89972	05/21/2013	03985	KAREN WACHAL	REIMB FOR MILEAGE 1/10 - 4/30	115.26
89973	05/21/2013	03378	MATT WOEHRLE	REIMB FOR SAFETY SHOES 4/29	200.00
89974	05/21/2013	01807	SUSAN ZWIEG	REIMB FOR MEALS 4/21	17.70
				<u>316,150.55</u>	

42 Checks in this report.

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/13/2013	MN State Treasurer	Drivers License/Deputy Registrar	47,429.71
5/13/2013	U.S. Treasurer	Federal Payroll Tax	99,995.58
5/13/2013	P.E.R.A.	P.E.R.A.	87,335.75
5/14/2013	MN State Treasurer	Drivers License/Deputy Registrar	33,466.10
5/14/2013	MidAmerica - ING	HRA Flex plan	18,925.78
5/14/2013	Labor Unions	Union Dues	1,972.80
5/15/2013	MN State Treasurer	Drivers License/Deputy Registrar	32,955.65
5/15/2013	VANCO	Billing fee	122.00
5/15/2013	MN State Treasurer	State Payroll Tax	20,709.48
5/16/2013	MN State Treasurer	Drivers License/Deputy Registrar	21,968.08
5/17/2013	MN State Treasurer	Drivers License/Deputy Registrar	43,716.51
5/17/2013	MN Dept of Natural Resources	DNR electronic licenses	2,683.00
5/17/2013	Optum Health	DCRP & Flex plan payments	1,062.42
			<u><u>412,342.86</u></u>

**Check Register  
City of Maplewood**

05/24/2013

<b>Check</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	
89975	05/17/2013	02464	US BANK	FUNDS FOR ATMS	10,000.00
89976	05/28/2013	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 5/7 - 5/17	1,453.00
89977	05/28/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-MAY	397.00
	05/28/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - MAY	369.00
89978	05/28/2013	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - JUNE	15,433.33
89979	05/28/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROF SRVS THRU 4/30 3M FIRE STAT	27,090.39
89980	05/28/2013	00985	METROPOLITAN COUNCIL	WASTEWATER - JUNE	217,290.63
89981	05/28/2013	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - APRIL	794.70
89982	05/28/2013	01085	MN LIFE INSURANCE	MONTHLY PREMIUM - JUNE	3,077.90
89983	05/28/2013	01819	PAETEC	LOCAL PHONE SERVICE 04/15 - 05/14	788.17
	05/28/2013	01819	PAETEC	LOCAL PHONE SERVICE 02/15 - 03/14	776.68
	05/28/2013	01819	PAETEC	LOCAL PHONE SERVICE 03/15 - 04/14	776.50
89984	05/28/2013	01463	SISTER ROSALIND GEFRE	MCC MESSAGES - APRIL 1-15	982.50
	05/28/2013	01463	SISTER ROSALIND GEFRE	MCC MESSAGES - APRIL 16-30	880.00
89985	05/28/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES-	3,218.50
89986	05/28/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	5,421.39
	05/28/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,115.72
	05/28/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	388.91
	05/28/2013	01190	XCEL ENERGY	FIRE SIRENS	56.51
89987	05/28/2013	01190	XCEL ENERGY	RELOCATION OF OVERHEAD LINES	4,961.79
89988	05/28/2013	01798	YOCUM OIL CO.	LEAK TEST - VENT CAP	600.00
89989	05/28/2013	04199	YOUTH SERVICE BUREAU, INC.	PD JUVENILE REFERRAL SRVS - 2ND QTR	6,630.00
89990	05/28/2013	01809	AGGREGATE INDUSTRIES, INC.	AGLIME GRAVEL FOR PARKS - FIELDS	151.32
89991	05/28/2013	00230	BRYAN ROCK PRODUCTS, INC.	RED BALL DIAMOND ROCK FOR PARKS	251.78
89992	05/28/2013	05215	CORESTRONG FITNESS LLC	1ST HALF SOCCER INSTRUCTION	600.00
89993	05/28/2013	03658	CHARLES DEAVER	REIMB FOR MILEAGE 4/6 - 5/17	49.33
89994	05/28/2013	04911	DECKCI DECOR	RENTAL FOR WEDDING MCC JUNE 1	213.75
	05/28/2013	04911	DECKCI DECOR	TABLE LINENS FOR SENIOR EXPO MCC	160.31
89995	05/28/2013	00472	MICHAEL A ERICSON	CONSULTING FEES 5/6 - 5/17	1,250.00
89996	05/28/2013	00531	FRA-DOR INC.	BLACK DIRT - RESTORATION WORK	69.47
89997	05/28/2013	00550	GAMETIME	REPLACEMENT PARTS-PLAYGROUNDS	1,122.39
89998	05/28/2013	02263	HILLCREST ANIMAL HOSPITAL PA	BOARDING & DESTRUCTION FEE - APRIL	445.67
89999	05/28/2013	04152	ISD 622 COMMUNITY EDUCATION	POOL RENTAL	40.00
90000	05/28/2013	00809	TOMMY KONG	SECURITY OFFICER FOR MCC MAY 18	245.00
90001	05/28/2013	00857	LEAGUE OF MINNESOTA CITIES	REGISTRATION FEE - ANTONEN & AHL	700.00
	05/28/2013	00857	LEAGUE OF MINNESOTA CITIES	REGISTRATION FEE FOR R CARDINAL	350.00
90002	05/28/2013	00891	M A M A	LUNCHEON FOR J ANTONEN MAY 09	20.00
	05/28/2013	00891	M A M A	LUNCHEON FOR J ANTONEN APRIL 11	20.00
90003	05/28/2013	00942	MARSDEN BLDG MAINTENANCE CO	JANITORIAL SERVICES - MAY	6,578.16
90004	05/28/2013	04537	MU PERFORMING ARTS	PERFORMANCE MCC SEPT 14	1,000.00
90005	05/28/2013	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - APRIL	3,570.48
	05/28/2013	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - MAY	1,068.75
90006	05/28/2013	00001	ONE TIME VENDOR	REFUND C BLEISE TRANS MEDIC	618.00
90007	05/28/2013	00001	ONE TIME VENDOR	REFUND R YANG SWIM LESSONS	116.00
90008	05/28/2013	00001	ONE TIME VENDOR	REFUND J KURTH MEMBERSHIP CHG	77.16
90009	05/28/2013	00001	ONE TIME VENDOR	REFUND MILL CITY ELECTRICAL PERMIT	33.00
90010	05/28/2013	01225	OSWALD HOSE & ADAPTERS	REPAIR SWEEPER HOSE	24.75
90011	05/28/2013	04054	STEVEN REED	DJ FOR DADDY DAUGHTER DANCE	200.00
90012	05/28/2013	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - MAY	100.00
90013	05/28/2013	05214	JOSEPH C. SCHMITZ	SPEAKER FOR NC EVENT MAY 14	55.00
90014	05/28/2013	01455	MICHAEL SHORTREED	SECURITY OFFICER FOR MCC MAY 11	210.00
90015	05/28/2013	00006	SILVER SNEAKERS	REFUND Z IVORY MEMBERSHIP	540.64
90016	05/28/2013	00006	SILVER SNEAKERS	REFUND R RASCHKE MEMBERSHIP	189.70
90017	05/28/2013	01836	ST PAUL, CITY OF	RADIO SHOP SERVICES - APRIL	794.11
	05/28/2013	01836	ST PAUL, CITY OF	ASPHALT MATERIALS - APRIL	759.45
90018	05/28/2013	03598	PAUL THEISEN	REIMB FOR TUITION & BOOKS 3/6-5/4	1,878.01

**327,004.85**

**44 Checks in this report.**

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/20/2013	MN State Treasurer	Drivers License/Deputy Registrar	22,846.65
5/21/2013	MN State Treasurer	Drivers License/Deputy Registrar	48,170.97
5/21/2013	MN Dept of Revenue	Sales Tax	12,258.00
5/22/2013	MN State Treasurer	Drivers License/Deputy Registrar	19,709.37
5/22/2013	MN Dept of Revenue	Fuel Tax	594.80
5/23/2013	MN State Treasurer	Drivers License/Deputy Registrar	26,224.85
5/23/2013	ING - State Plan	Deferred Compensation	30,496.50
5/24/2013	MN State Treasurer	Drivers License/Deputy Registrar	47,882.36
5/24/2013	MN Dept of Natural Resources	DNR electronic licenses	2,200.50
5/24/2013	US Bank VISA One Card*	Purchasing card items	40,185.87
5/24/2013	Optum Health	DCRP & Flex plan payments	185.45
5/24/2013	ICMA (Vantagepointe)	Deferred Compensation	3,980.65
			<u><u>254,735.97</u></u>

\*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
05/09/2013	05/13/2013	MILLS FLEET FARM #2,700	\$10.80	DAVE ADAMS
05/02/2013	05/06/2013	FINANCE AND COMMERCE INC	\$29.00	R CHARLES AHL
05/03/2013	05/06/2013	KEEPRS INC 2	\$10.75	PAUL BARTZ
05/08/2013	05/10/2013	MINNESOTA GOVERNMENT F	\$15.00	GAYLE BAUMAN
05/03/2013	05/07/2013	PAKOR, INC.	\$473.33	REGAN BEGGS
05/08/2013	05/10/2013	OFFICE DEPOT #1090	\$105.83	REGAN BEGGS
05/07/2013	05/08/2013	SPIGEN SGP	\$31.99	CHAD BERGO
05/08/2013	05/09/2013	BESTBUY.COM 00009944	\$32.12	CHAD BERGO
05/14/2013	05/15/2013	BEST BUY MHT 00000109	\$32.12	CHAD BERGO
05/02/2013	05/06/2013	BROADWAY RENTAL	\$845.90	CHRISTINE BERNARDY
05/07/2013	05/09/2013	BROADWAY RENTAL	\$539.11	CHRISTINE BERNARDY
05/02/2013	05/06/2013	STREICHER'S MPLS	\$17.00	BRIAN BIERDEMAN
05/12/2013	05/14/2013	SUBWAY 00387928	\$16.25	BRIAN BIERDEMAN
05/08/2013	05/10/2013	ACORN NATURALISTS-INTE	\$52.75	OAKLEY BIESANZ
05/09/2013	05/10/2013	KOHL'S #0052	\$26.00	JOHN BOHL
05/02/2013	05/06/2013	LAKESHORE PLAYERS INC	\$144.00	NEIL BRENEMAN
05/06/2013	05/07/2013	HENRIKSEN ACE HARDWARE	\$8.00	NEIL BRENEMAN
05/11/2013	05/13/2013	SUN RAY LANES	\$337.37	NEIL BRENEMAN
05/11/2013	05/13/2013	CUB FOODS #1599	\$106.86	NEIL BRENEMAN
05/12/2013	05/14/2013	WAL-MART #5089	\$9.28	NEIL BRENEMAN
05/15/2013	05/16/2013	FLAGHOUSE INC	\$170.33	NEIL BRENEMAN
05/08/2013	05/09/2013	JOHN DEERE LANDSCAPES530	\$192.32	TROY BRINK
05/14/2013	05/15/2013	JOHN DEERE LANDSCAPES530	\$93.66	TROY BRINK
05/16/2013	05/17/2013	HEJNY RENTAL INC	\$55.62	TROY BRINK
05/07/2013	05/08/2013	FIRST SHRED	\$99.00	SARAH BURLINGAME
05/07/2013	05/09/2013	OFFICE DEPOT #1090	(\$58.20)	SARAH BURLINGAME
05/08/2013	05/10/2013	OFFICE DEPOT #1090	\$45.42	SARAH BURLINGAME
05/08/2013	05/10/2013	OFFICE DEPOT #1090	\$12.84	SARAH BURLINGAME
05/14/2013	05/15/2013	CUB FOODS #1599	\$33.13	SARAH BURLINGAME
05/13/2013	05/14/2013	NORTHEAST TACTICAL INC	\$293.75	DAN BUSACK
05/13/2013	05/14/2013	LA POLICE GEAR INC	\$204.80	DANIEL BUSACK
05/04/2013	05/06/2013	NAPA STORE 3279016	\$29.97	JOHN CAPISTRANT
05/09/2013	05/13/2013	SPRINT STORE #226	\$37.49	NICHOLAS CARVER
05/03/2013	05/06/2013	ARMCOM DISTRBUTING CO	\$147.83	SCOTT CHRISTENSON
05/09/2013	05/13/2013	THE HOME DEPOT 2801	\$64.97	SCOTT CHRISTENSON
05/14/2013	05/15/2013	WW GRAINGER	\$194.36	SCOTT CHRISTENSON
05/09/2013	05/13/2013	UNIFORMS UNLIMITED INC.	\$298.75	KERRY CROTTY
05/02/2013	05/06/2013	THE HOME DEPOT 2810	(\$37.47)	CHARLES DEAVER
05/03/2013	05/06/2013	THE HOME DEPOT 2810	\$26.67	CHARLES DEAVER
05/08/2013	05/10/2013	THE HOME DEPOT 2810	\$77.59	CHARLES DEAVER
05/09/2013	05/13/2013	THE HOME DEPOT 2801	\$20.30	CHARLES DEAVER
05/09/2013	05/13/2013	THE HOME DEPOT 2801	\$2.22	CHARLES DEAVER
05/10/2013	05/13/2013	G&K SERVICES 182	\$97.66	CHARLES DEAVER
05/11/2013	05/13/2013	FRATTALLONES WOODBURY AC	\$13.48	CHARLES DEAVER
05/13/2013	05/14/2013	WW GRAINGER	\$95.27	CHARLES DEAVER
05/08/2013	05/10/2013	OFFICE MAX	\$59.32	RICHARD DOBLAR
05/03/2013	05/06/2013	MED FIT SYSTEMS INC	\$21.54	TOM DOUGLASS
05/03/2013	05/06/2013	HENRIKSEN ACE HARDWARE	\$4.48	TOM DOUGLASS
05/06/2013	05/08/2013	THE HOME DEPOT 2801	(\$213.18)	TOM DOUGLASS
05/08/2013	05/09/2013	JOHNSON HEALTH TECH	\$221.01	TOM DOUGLASS
05/09/2013	05/10/2013	NUCO2 01 OF 01	\$151.96	TOM DOUGLASS
05/09/2013	05/10/2013	NUCO2 01 OF 01	\$268.15	TOM DOUGLASS
05/09/2013	05/10/2013	NUCO2 01 OF 01	\$285.40	TOM DOUGLASS
05/09/2013	05/10/2013	NUCO2 01 OF 01	\$276.02	TOM DOUGLASS
05/09/2013	05/10/2013	NUCO2 01 OF 01	\$287.51	TOM DOUGLASS
05/10/2013	05/13/2013	LIFE FITNESS	\$23.46	TOM DOUGLASS
05/11/2013	05/13/2013	LIFE FITNESS	\$8.97	TOM DOUGLASS
05/13/2013	05/14/2013	WW GRAINGER	\$132.11	TOM DOUGLASS
05/14/2013	05/15/2013	THERMO DYNE INC	\$850.00	TOM DOUGLASS
05/15/2013	05/16/2013	TRI DIM FILTER CORP	\$108.93	TOM DOUGLASS

05/15/2013	05/16/2013	VIKING SPRINKLER COMPANY	\$500.00	TOM DOUGLASS
05/16/2013	05/17/2013	TRI DIM FILTER CORP	\$648.18	TOM DOUGLASS
05/16/2013	05/17/2013	MOGREN LANDSCAPING	\$281.30	DOUG EDGE
05/08/2013	05/09/2013	TARGET 00009316	\$16.06	ANDREW ENGSTROM
05/13/2013	05/15/2013	RED WING SHOE STORE	\$144.49	ANDREW ENGSTROM
05/10/2013	05/13/2013	WALGREENS #01751	\$354.95	PAUL E EVERSON
05/03/2013	05/06/2013	CINTAS 470	\$89.20	LARRY FARR
05/03/2013	05/06/2013	UPBEAT	\$2,120.22	LARRY FARR
05/04/2013	05/06/2013	TARGET 00024067	\$22.46	LARRY FARR
05/05/2013	05/06/2013	WM EZPAY	\$525.27	LARRY FARR
05/05/2013	05/06/2013	WM EZPAY	\$1,061.92	LARRY FARR
05/05/2013	05/06/2013	WM EZPAY	\$537.00	LARRY FARR
05/07/2013	05/08/2013	SCHINDLER ELEVATOR CORP	\$634.89	LARRY FARR
05/08/2013	05/09/2013	CINTAS 470	\$287.10	LARRY FARR
05/10/2013	05/13/2013	G&K SERVICES 182	\$352.32	LARRY FARR
05/10/2013	05/13/2013	G&K SERVICES 182	\$647.20	LARRY FARR
05/10/2013	05/13/2013	CINTAS 470	\$110.22	LARRY FARR
05/10/2013	05/13/2013	CINTAS 470	\$26.78	LARRY FARR
05/10/2013	05/13/2013	CINTAS 470	\$62.85	LARRY FARR
05/13/2013	05/15/2013	A & K EQUIPMENT CO	(\$5,000.00)	LARRY FARR
05/13/2013	05/15/2013	A & K EQUIPMENT CO	(\$726.38)	LARRY FARR
05/15/2013	05/16/2013	CINTAS 470	\$287.10	LARRY FARR
05/15/2013	05/16/2013	MENARDS 3059	\$477.52	LARRY FARR
05/16/2013	05/17/2013	OVERHEAD DOOR COMP	\$304.67	LARRY FARR
05/16/2013	05/17/2013	OVERHEAD DOOR COMP	\$360.90	LARRY FARR
05/16/2013	05/17/2013	HUNT ELECTRIC CORPORATION	\$380.36	LARRY FARR
05/10/2013	05/13/2013	FOTH PRODUCTION SOLUTION	\$110.00	SHANN FINWALL
05/03/2013	05/07/2013	KEEFE CO PARKING	\$6.75	DAVID FISHER
05/06/2013	05/07/2013	VZWRLSS*APOCC VISB	\$789.44	MYCHAL FOWLDS
05/09/2013	05/10/2013	TARGET 00011858	\$11.13	MYCHAL FOWLDS
05/13/2013	05/15/2013	PAYFLOW/PAYPAL	\$89.15	MYCHAL FOWLDS
05/01/2013	05/06/2013	CDW GOVERNMENT	\$75.04	NICK FRANZEN
05/05/2013	05/06/2013	IDU*INSIGHT PUBLIC SEC	\$152.25	NICK FRANZEN
05/14/2013	05/14/2013	IDU*INSIGHT PUBLIC SEC	\$156.56	NICK FRANZEN
05/14/2013	05/15/2013	HP DIRECT-PUBLICSECTOR	\$171.40	NICK FRANZEN
05/15/2013	05/16/2013	IDU*INSIGHT PUBLIC SEC	\$210.36	NICK FRANZEN
05/15/2013	05/16/2013	IDU*INSIGHT PUBLIC SEC	\$152.24	NICK FRANZEN
05/03/2013	05/06/2013	BAT CONSERVATION INTL	\$35.00	CAROLE GERNES
05/07/2013	05/09/2013	GEAR WASH	\$126.13	CLARENCE GERVAIS
05/15/2013	05/17/2013	OFFICE MAX	\$26.49	CLARENCE GERVAIS
05/06/2013	05/07/2013	PRAIRIE MOON NURSERY	\$108.16	JAN GREW HAYMAN
05/09/2013	05/13/2013	DEGE GARDEN CENTER	\$18.20	JAN GREW HAYMAN
05/16/2013	05/17/2013	U OF M EXTENSION STORE	\$26.71	JAN GREW HAYMAN
05/07/2013	05/08/2013	VZWRLSS*APOCC VISN	\$107.37	KAREN GUILFOILE
05/13/2013	05/15/2013	TOKYO GRILL	\$77.66	KAREN GUILFOILE
05/07/2013	05/08/2013	STATE SUPPLY	\$96.51	MARK HAAG
05/07/2013	05/09/2013	GOODIN COMPANY	\$49.46	MARK HAAG
05/14/2013	05/16/2013	THE HOME DEPOT 2801	\$23.48	MARK HAAG
05/14/2013	05/16/2013	THE HOME DEPOT 2801	\$25.10	TAMARA HAYS
05/04/2013	05/06/2013	TARGET 00011858	\$21.41	STEVEN HIEBERT
05/06/2013	05/07/2013	HENRIKSEN ACE HARDWARE	\$26.81	GARY HINNENKAMP
05/09/2013	05/10/2013	HENRIKSEN ACE HARDWARE	\$52.41	GARY HINNENKAMP
05/09/2013	05/10/2013	DISPLAYS2GOCOM	\$65.31	RON HORWATH
05/11/2013	05/13/2013	RUBBER STAMP CHAMP	\$136.98	RON HORWATH
05/07/2013	05/08/2013	ELECTRO WATCHMAN INC	\$267.19	ANN HUTCHINSON
05/07/2013	05/08/2013	ELECTRO WATCHMAN INC	\$192.38	ANN HUTCHINSON
05/13/2013	05/15/2013	WILL STEGER FOUNDATION	\$300.00	ANN HUTCHINSON
05/10/2013	05/13/2013	DALCO ENTERPRISES, INC	\$372.01	DAVID JAHN
05/15/2013	05/17/2013	THE HOME DEPOT 2801	\$39.45	DAVID JAHN
05/16/2013	05/17/2013	HENRIKSEN ACE HARDWARE	\$8.53	DAVID JAHN
05/03/2013	05/06/2013	PARTY CITY #768	\$8.55	TOM KALKA

05/10/2013	05/13/2013	THE UPS STORE 2171	\$13.69	TOM KALKA
05/10/2013	05/13/2013	OFFICE DEPOT #1090	\$55.56	LOIS KNUTSON
05/10/2013	05/13/2013	OFFICE DEPOT #1090	\$140.10	LOIS KNUTSON
05/03/2013	05/06/2013	LA POLICE GEAR INC	\$155.95	TOMMY KONG
05/06/2013	05/08/2013	BOEHMS CYCLING & FITNE	\$279.96	NICHOLAS KREKELER
05/07/2013	05/08/2013	MENARDS 3059	\$44.97	NICHOLAS KREKELER
05/07/2013	05/09/2013	STREICHER'S MPLS	\$289.57	NICHOLAS KREKELER
05/08/2013	05/09/2013	SAFELITE AUTOGLASS	\$176.15	NICHOLAS KREKELER
05/15/2013	05/16/2013	FEDEX 078085641499	\$7.49	NICHOLAS KREKELER
05/15/2013	05/17/2013	THE COVER STORE	\$134.24	NICHOLAS KREKELER
05/08/2013	05/09/2013	THOMSON WEST*TCD	\$306.10	DAVID KVAM
05/14/2013	05/14/2013	COMCAST CABLE COMM	\$41.00	DAVID KVAM
05/03/2013	05/06/2013	TARGET 00021352	\$114.51	MICHAEL LOCHEN
05/07/2013	05/08/2013	ASPEN MILLS INC.	\$630.80	STEVE LUKIN
05/13/2013	05/15/2013	ASPEN MILLS INC.	\$163.90	STEVE LUKIN
05/14/2013	05/15/2013	EMERGENCY APPARATUS MAINT	\$893.57	STEVE LUKIN
05/06/2013	05/08/2013	UNIFORMS UNLIMITED INC.	\$63.80	JASON MARINO
05/02/2013	05/06/2013	BOUND TREE MEDICAL LLC	\$374.18	MICHAEL MONDOR
05/07/2013	05/09/2013	BOUND TREE MEDICAL LLC	\$167.40	MICHAEL MONDOR
05/08/2013	05/10/2013	BOUND TREE MEDICAL LLC	\$98.91	MICHAEL MONDOR
05/08/2013	05/10/2013	BOUND TREE MEDICAL LLC	\$241.74	MICHAEL MONDOR
05/08/2013	05/10/2013	VIDACARE CORPORATION	\$1,623.47	MICHAEL MONDOR
05/14/2013	05/16/2013	BOUND TREE MEDICAL LLC	\$288.05	MICHAEL MONDOR
05/02/2013	05/06/2013	OFFICE MAX	\$40.47	BRYAN NAGEL
05/05/2013	05/06/2013	CINTAS CORP # 060A	\$53.51	BRYAN NAGEL
05/05/2013	05/06/2013	CINTAS CORP # 060A	\$113.34	BRYAN NAGEL
05/07/2013	05/08/2013	HENRIKSEN ACE HARDWARE	\$25.83	JOHN NAUGHTON
05/03/2013	05/06/2013	OFFICE DEPOT #1090	\$54.43	MARY KAY PALANK
05/10/2013	05/13/2013	OFFICE DEPOT #1079	\$7.26	MARY KAY PALANK
05/10/2013	05/13/2013	OFFICE DEPOT #1090	\$188.94	MARY KAY PALANK
05/10/2013	05/13/2013	OFFICE DEPOT #1090	\$10.88	MARY KAY PALANK
05/15/2013	05/17/2013	OFFICE DEPOT #1090	\$73.76	MARY KAY PALANK
05/13/2013	05/15/2013	OFFICE MAX	\$170.30	ROBERT PETERSON
05/15/2013	05/17/2013	THE HOME DEPOT 2801	\$4.25	ROBERT PETERSON
05/06/2013	05/09/2013	SIRCHIE FINGER PRINT LABO	\$138.69	PHILIP F POWELL
05/08/2013	05/08/2013	AMAZON.COM	\$44.60	PHILIP F POWELL
05/11/2013	05/13/2013	AMAZON.COM	\$36.93	PHILIP F POWELL
05/16/2013	05/17/2013	ONLINE LABELS	\$65.10	PHILIP F POWELL
05/02/2013	05/06/2013	TRI-STATE BOBCAT	\$609.19	STEVEN PRIEM
05/02/2013	05/06/2013	WHEELCO BRAKE &SUPPLY	\$228.60	STEVEN PRIEM
05/02/2013	05/06/2013	CRYSTEEL TRUCK EQUIP INC	\$296.65	STEVEN PRIEM
05/06/2013	05/07/2013	FACTORY MTR PTS #1	\$281.45	STEVEN PRIEM
05/07/2013	05/08/2013	AUTO PLUS NO ST PAUL 392	\$271.39	STEVEN PRIEM
05/07/2013	05/08/2013	AN FORD WHITE BEAR LAK	\$101.39	STEVEN PRIEM
05/08/2013	05/09/2013	HENRIKSEN ACE HARDWARE	\$9.51	STEVEN PRIEM
05/08/2013	05/09/2013	AUTO PLUS NO ST PAUL 392	\$175.85	STEVEN PRIEM
05/08/2013	05/09/2013	WESTSIDE EQUIPMENT COMPAN	\$344.34	STEVEN PRIEM
05/09/2013	05/13/2013	TRI-STATE BOBCAT	\$80.90	STEVEN PRIEM
05/10/2013	05/13/2013	SOL*SNAP-ON INDUSTRIAL	(\$350.86)	STEVEN PRIEM
05/10/2013	05/13/2013	RMS-CORPORATE	\$42.19	STEVEN PRIEM
05/10/2013	05/13/2013	MACQUEEN EQUIPMENT INC	\$64.53	STEVEN PRIEM
05/13/2013	05/14/2013	FIRST AYD CORPORATION	\$143.36	STEVEN PRIEM
05/14/2013	05/15/2013	AUTO PLUS NO ST PAUL 392	\$38.97	STEVEN PRIEM
05/14/2013	05/15/2013	AUTO PLUS NO ST PAUL 392	\$82.51	STEVEN PRIEM
05/15/2013	05/15/2013	MINNESOTA TRUCKING ASS	\$180.00	STEVEN PRIEM
05/15/2013	05/16/2013	TOWMASTER	\$68.82	STEVEN PRIEM
05/15/2013	05/16/2013	FACTORY MTR PTS #1	\$238.97	STEVEN PRIEM
05/15/2013	05/16/2013	BOYER TRUCK PARTS	\$64.11	STEVEN PRIEM
05/15/2013	05/16/2013	BOYER TRUCK PARTS	\$351.38	STEVEN PRIEM
05/15/2013	05/16/2013	AUTO PLUS NO ST PAUL 392	\$18.91	STEVEN PRIEM
05/16/2013	05/17/2013	POMPS TIRE SERVICE, INC	\$722.97	STEVEN PRIEM

05/16/2013	05/17/2013	AUTO PLUS NO ST PAUL 392	\$400.62	STEVEN PRIEM
05/16/2013	05/17/2013	AUTO PLUS NO ST PAUL 392	\$29.71	STEVEN PRIEM
05/05/2013	05/10/2013	WALLY'S UPHOLS80110026	\$185.00	KELLY PRINS
05/06/2013	05/08/2013	THE HOME DEPOT 2801	\$38.38	KELLY PRINS
05/08/2013	05/10/2013	THE HOME DEPOT 2801	\$81.42	KELLY PRINS
05/15/2013	05/17/2013	THE HOME DEPOT 2801	\$19.08	KELLY PRINS
05/07/2013	05/09/2013	MINNESOTA OCCUPATIONAL HE	\$1,494.00	TERRIE RAMEAUX
05/09/2013	05/13/2013	PIONEER PRESS ADVERTISING	\$975.00	TERRIE RAMEAUX
05/16/2013	05/17/2013	PERSONNEL DECISIONS INT'L	\$3,174.00	TERRIE RAMEAUX
05/07/2013	05/08/2013	HILLYARD INC MINNEAPOLIS	\$833.43	MICHAEL REILLY
05/15/2013	05/16/2013	DALCO ENTERPRISES, INC	\$867.59	MICHAEL REILLY
05/06/2013	05/07/2013	GRAFFIC TRAFFIC LLC	\$142.50	LORI RESENDIZ
05/14/2013	05/15/2013	TARGET 00000687	\$29.47	LORI RESENDIZ
05/14/2013	05/16/2013	WATER GEAR INC.	\$68.48	LORI RESENDIZ
05/03/2013	05/06/2013	TARGET 00006197	\$6.17	AUDRA ROBBINS
05/10/2013	05/13/2013	DOLRTREE 2396 00023960	\$17.14	AUDRA ROBBINS
05/13/2013	05/14/2013	MINNESOTA PREMIER PUBLICA	\$200.00	AUDRA ROBBINS
05/02/2013	05/06/2013	THE HOME DEPOT 2801	\$160.60	ROBERT RUNNING
05/07/2013	05/09/2013	REEDS SALES AND SERVIC	\$484.31	ROBERT RUNNING
05/09/2013	05/10/2013	LILLIE SUBURBAN NEWSPAPE	\$148.50	DEB SCHMIDT
05/14/2013	05/15/2013	LILLIE SUBURBAN NEWSPAPE	\$414.75	DEB SCHMIDT
05/14/2013	05/15/2013	RAINBOW FOO 00088617	\$9.90	DEB SCHMIDT
05/10/2013	05/13/2013	G&K SERVICES 182	\$1,307.11	SCOTT SCHULTZ
05/15/2013	05/17/2013	ON SITE SANITATION INC	\$37.68	SCOTT SCHULTZ
05/15/2013	05/17/2013	ON SITE SANITATION INC	\$37.72	SCOTT SCHULTZ
05/03/2013	05/06/2013	BROADWAY RENTAL	\$493.33	CAITLIN SHERRILL
05/08/2013	05/09/2013	BAKERS-SQUARE-REST #0670	\$45.96	CAITLIN SHERRILL
05/08/2013	05/09/2013	BAKERS-SQUARE-REST #0670	\$57.94	CAITLIN SHERRILL
05/09/2013	05/13/2013	CVS PHARMACY #1751 Q03	\$16.97	CAITLIN SHERRILL
05/10/2013	05/13/2013	TARGET 00011858	\$72.66	CAITLIN SHERRILL
05/13/2013	05/14/2013	CUB FOODS #1599	\$53.24	CAITLIN SHERRILL
05/15/2013	05/16/2013	PARTY CITY #768	\$16.02	CAITLIN SHERRILL
05/15/2013	05/16/2013	PARTY CITY #768	\$19.22	CAITLIN SHERRILL
05/15/2013	05/17/2013	A-1 LAUNDRY	\$18.75	CAITLIN SHERRILL
05/15/2013	05/17/2013	OFFICE MAX	\$22.47	CAITLIN SHERRILL
05/15/2013	05/17/2013	MICHAELS #2744	\$19.22	CAITLIN SHERRILL
05/03/2013	05/06/2013	OFFICE DEPOT #1090	\$58.13	ANDREA SINDT
05/07/2013	05/09/2013	LIFELINE TRAINING - CA	\$139.00	JOANNE SVENDSEN
05/10/2013	05/13/2013	LIFELINE TRAINING - CA	\$129.00	JOANNE SVENDSEN
05/06/2013	05/08/2013	GRUBERS POWER EQUIPMENT	\$34.66	RONALD SVENDSEN
05/06/2013	05/08/2013	OFFICE MAX	\$22.48	BRIAN TAUZELL
05/06/2013	05/08/2013	MSP AIRPORT TAXI	\$38.40	MICHAEL THOMPSON
05/11/2013	05/13/2013	NIKE ALBERTVILLE FS 16	\$105.00	JOSEPH TRAN
05/10/2013	05/13/2013	OFFICE DEPOT #1090	\$79.23	TAMMY YOUNG

\$40,185.87

CITY OF MAPLEWOOD  
EMPLOYEE GROSS EARNINGS REPORT  
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	05/24/13	CARDINAL, ROBERT	435.16
	05/24/13	CAVE, REBECCA	435.16
	05/24/13	JUENEMANN, KATHLEEN	435.16
	05/24/13	KOPPEN, MARVIN	435.16
	05/24/13	ROSSBACH, WILLIAM	494.44
	05/24/13	STRAUTMANIS, MARIS	96.00
	05/24/13	VALLE, EDWARD	275.00
	05/24/13	AHL, R. CHARLES	5,070.72
	05/24/13	ANTONEN, JAMES	5,406.00
	05/24/13	BURLINGAME, SARAH	2,178.90
	05/24/13	KANTRUD, HUGH	184.62
	05/24/13	CHRISTENSON, SCOTT	1,962.59
	05/24/13	FARR, LARRY	3,255.27
	05/24/13	JAHN, DAVID	2,264.44
	05/24/13	RAMEAUX, THERESE	3,099.15
	05/24/13	BAUMAN, GAYLE	4,433.60
	05/24/13	ANDERSON, CAROLE	1,130.48
	05/24/13	DEBILZAN, JUDY	1,346.93
	05/24/13	JACKSON, MARY	2,156.11
	05/24/13	KELSEY, CONNIE	2,626.68
	05/24/13	RUEB, JOSEPH	2,801.00
	05/24/13	SINDT, ANDREA	2,218.60
	05/24/13	BEGGS, REGAN	1,520.99
	05/24/13	GUILFOILE, KAREN	4,409.10
	05/24/13	SCHMIDT, DEBORAH	2,920.74
	05/24/13	SPANGLER, EDNA	1,133.50
	05/24/13	LARSON, MICHELLE	1,892.19
	05/24/13	MECHELKE, SHERRIE	1,063.27
	05/24/13	MOY, PAMELA	1,542.56
	05/24/13	OSTER, ANDREA	1,935.10
	05/24/13	RICHTER, CHARLENE	1,164.43
	05/24/13	SCHOENECKER, LEIGH	1,671.39
	05/24/13	VITT, SANDRA	956.27
	05/24/13	WEAVER, KRISTINE	2,389.00
	05/24/13	CARLE, JEANETTE	600.00
	05/24/13	CORCORAN, THERESA	1,928.19
	05/24/13	KVAM, DAVID	4,687.84
	05/24/13	PALANK, MARY	1,932.80
	05/24/13	POWELL, PHILIP	2,970.49
	05/24/13	SVENDSEN, JOANNE	2,131.82
	05/24/13	THOMFORDE, FAITH	1,520.99
	05/24/13	ABEL, CLINT	2,972.24
	05/24/13	ALDRIDGE, MARK	3,214.37

05/24/13	BAKKE, LONN	3,156.59
05/24/13	BARTZ, PAUL	4,448.57
05/24/13	BELDE, STANLEY	3,032.49
05/24/13	BENJAMIN, MARKESE	2,859.07
05/24/13	BIERDEMAN, BRIAN	3,496.12
05/24/13	BOHL, JOHN	3,222.23
05/24/13	BUSACK, DANIEL	3,807.43
05/24/13	CARNES, JOHN	2,217.56
05/24/13	CROTTY, KERRY	3,647.20
05/24/13	DEMULLING, JOSEPH	2,859.07
05/24/13	DOBLAR, RICHARD	4,054.83
05/24/13	DUGAS, MICHAEL	4,718.56
05/24/13	ERICKSON, VIRGINIA	3,222.23
05/24/13	FORSYTHE, MARCUS	2,488.41
05/24/13	FRITZE, DEREK	3,662.25
05/24/13	GABRIEL, ANTHONY	3,294.89
05/24/13	HAWKINSON JR, TIMOTHY	2,872.41
05/24/13	HER, PHENG	2,872.41
05/24/13	HIEBERT, STEVEN	3,647.45
05/24/13	JOHNSON, KEVIN	4,368.95
05/24/13	KALKA, THOMAS	954.09
05/24/13	KONG, TOMMY	3,019.38
05/24/13	KREKELER, NICHOLAS	910.81
05/24/13	KROLL, BRETT	2,918.46
05/24/13	LANGNER, SCOTT	3,135.14
05/24/13	LANGNER, TODD	3,021.58
05/24/13	LU, JOHNNIE	3,060.36
05/24/13	LYNCH, KATHERINE	2,488.41
05/24/13	MARINO, JASON	3,241.11
05/24/13	MARTIN, JERROLD	3,662.99
05/24/13	MCCARTY, GLEN	3,337.58
05/24/13	METRY, ALESIA	3,592.35
05/24/13	NYE, MICHAEL	3,508.32
05/24/13	OLSON, JULIE	2,991.93
05/24/13	PARKER, JAMES	2,488.41
05/24/13	REZNY, BRADLEY	3,436.10
05/24/13	RHUDE, MATTHEW	2,918.46
05/24/13	SHORTREED, MICHAEL	4,141.66
05/24/13	STEINER, JOSEPH	3,543.52
05/24/13	SYPNIEWSKI, WILLIAM	2,918.46
05/24/13	SZCZEPANSKI, THOMAS	3,059.72
05/24/13	TAUZELL, BRIAN	3,030.36
05/24/13	THEISEN, PAUL	3,080.97
05/24/13	THIENES, PAUL	3,683.68
05/24/13	TRAN, JOSEPH	3,080.97
05/24/13	WENZEL, JAY	3,142.69
05/24/13	XIONG, KAO	2,972.24
05/24/13	ANDERSON, BRIAN	487.95
05/24/13	BAHL, DAVID	463.97
05/24/13	BASSETT, BRENT	393.23
05/24/13	BAUMAN, ANDREW	2,827.76
05/24/13	BOURQUIN, RON	999.66

05/24/13	CAPISTRANT, JACOB	206.78
05/24/13	CAPISTRANT, JOHN	707.27
05/24/13	CRAWFORD - JR, RAYMON	809.18
05/24/13	CRUMMY, CHARLES	207.17
05/24/13	DABRUZZI, THOMAS	2,305.08
05/24/13	DAWSON, RICHARD	3,085.31
05/24/13	EATON, PAUL	757.07
05/24/13	EVERSON, PAUL	3,292.18
05/24/13	FASULO, WALTER	427.31
05/24/13	HAGEN, MICHAEL	760.84
05/24/13	HALE, JOSEPH	249.20
05/24/13	HALWEG, JODI	2,896.62
05/24/13	HAWTHORNE, ROCHELLE	2,799.46
05/24/13	HUTCHINSON, JAMES	748.33
05/24/13	IMM, TRACY	358.42
05/24/13	JANSEN, CHAD	277.49
05/24/13	JONES, JONATHAN	59.35
05/24/13	JUREK, GREGORY	2,312.14
05/24/13	KANE, ROBERT	872.89
05/24/13	KARRAS, JAMIE	834.14
05/24/13	KERSKA, JOSEPH	787.94
05/24/13	KONDER, RONALD	656.02
05/24/13	KUBAT, ERIC	2,974.94
05/24/13	LINDER, TIMOTHY	2,750.49
05/24/13	LOCHEN, MICHAEL	694.82
05/24/13	MILLER, LADD	704.09
05/24/13	MILLER, NICHOLAS	328.21
05/24/13	MONDOR, MICHAEL	3,417.90
05/24/13	MONSON, PETER	550.56
05/24/13	MORGAN, JEFFERY	342.24
05/24/13	NIELSEN, KENNETH	360.70
05/24/13	NOVAK, JEROME	2,950.53
05/24/13	NOWICKI, PAUL	359.42
05/24/13	OLSON, JAMES	3,893.36
05/24/13	OPHEIM, JOHN	640.13
05/24/13	PACHECO, ALPHONSE	667.00
05/24/13	PETERSON, MARK	723.09
05/24/13	PETERSON, ROBERT	3,021.46
05/24/13	POWERS, KENNETH	136.13
05/24/13	RAINEY, JAMES	518.10
05/24/13	RANK, NATHAN	975.69
05/24/13	RANK, PAUL	686.17
05/24/13	REYNOSO, ANGEL	354.27
05/24/13	RICE, CHRISTOPHER	617.16
05/24/13	RODRIGUEZ, ROBERTO	255.74
05/24/13	SCHULTZ, JEROME	666.08
05/24/13	SEDLACEK, JEFFREY	2,752.86
05/24/13	STREFF, MICHAEL	3,005.36
05/24/13	SVENDSEN, RONALD	3,153.10
05/24/13	WHITE, JOEL	356.45
05/24/13	GERVAIS-JR, CLARENCE	4,035.01
05/24/13	LUKIN, STEVEN	4,674.56

05/24/13	ZWIEG, SUSAN	1,742.37
05/24/13	CORTESI, LUANNE	1,392.60
05/24/13	KNUTSON, LOIS	2,084.19
05/24/13	BRINK, TROY	2,425.47
05/24/13	BUCKLEY, BRENT	2,564.78
05/24/13	DEBILZAN, THOMAS	2,191.21
05/24/13	EDGE, DOUGLAS	2,198.96
05/24/13	JONES, DONALD	2,240.60
05/24/13	MEISSNER, BRENT	2,065.39
05/24/13	NAGEL, BRYAN	3,595.60
05/24/13	OSWALD, ERICK	2,485.56
05/24/13	RUIZ, RICARDO	1,666.19
05/24/13	RUNNING, ROBERT	2,668.68
05/24/13	TEVLIN, TODD	2,201.20
05/24/13	BURLINGAME, NATHAN	2,150.40
05/24/13	DUCHARME, JOHN	2,776.80
05/24/13	ENGSTROM, ANDREW	3,058.27
05/24/13	JAROSCH, JONATHAN	2,966.60
05/24/13	KREGER, JASON	4,425.20
05/24/13	LINDBLOM, RANDAL	3,721.50
05/24/13	LOVE, STEVEN	3,629.46
05/24/13	THOMPSON, MICHAEL	4,314.71
05/24/13	ZIEMAN, SCOTT	172.50
05/24/13	JANASZAK, MEGHAN	1,593.79
05/24/13	KONEWKO, DUWAYNE	4,467.89
05/24/13	HAMRE, MILES	1,600.80
05/24/13	HAYS, TAMARA	1,636.19
05/24/13	HINNENKAMP, GARY	2,495.01
05/24/13	NAUGHTON, JOHN	2,176.19
05/24/13	NORDQUIST, RICHARD	2,178.49
05/24/13	BIESANZ, OAKLEY	1,384.40
05/24/13	DEAVER, CHARLES	891.24
05/24/13	GERNES, CAROLE	816.00
05/24/13	HAYMAN, JANET	1,570.49
05/24/13	HUTCHINSON, ANN	2,682.02
05/24/13	SOUTTER, CHRISTINE	136.00
05/24/13	WACHAL, KAREN	927.29
05/24/13	GAYNOR, VIRGINIA	2,944.18
05/24/13	KROLL, LISA	1,928.19
05/24/13	SWANSON, CHRIS	684.00
05/24/13	THOMPSON, DEBRA	772.20
05/24/13	YOUNG, TAMELA	2,084.19
05/24/13	EKSTRAND, THOMAS	3,867.33
05/24/13	FINWALL, SHANN	3,274.59
05/24/13	MARTIN, MICHAEL	2,799.39
05/24/13	BRASH, JASON	2,544.99
05/24/13	CARVER, NICHOLAS	3,284.18
05/24/13	FISHER, DAVID	3,845.86
05/24/13	SWAN, DAVID	2,802.59
05/24/13	WELLENS, MOLLY	1,748.90
05/24/13	ACEITUNO, FELIPE	119.00
05/24/13	BERGER, STEPHANIE	342.00

05/24/13	BJORK, BRANDON	209.00
05/24/13	BRENEMAN, NEIL	2,296.28
05/24/13	FRANK, PETER	117.00
05/24/13	LARSON, KATELYN	56.00
05/24/13	ROBBINS, AUDRA	3,209.84
05/24/13	SCHALLER, SCOTT	162.75
05/24/13	SCHALLER, TYLER	63.44
05/24/13	SHERWOOD, CHRISTIAN	484.00
05/24/13	TAYLOR, JAMES	2,912.48
05/24/13	ADAMS, DAVID	1,965.45
05/24/13	HAAG, MARK	2,564.03
05/24/13	ORE, JORDAN	1,651.01
05/24/13	SCHULTZ, SCOTT	3,384.95
05/24/13	WILBER, JEFFREY	1,582.84
05/24/13	AKEY, SHELLEY	197.76
05/24/13	BERNARDY, CHRISTINE	2,479.65
05/24/13	CRAWFORD - JR, RAYMON	420.86
05/24/13	EVANS, CHRISTINE	1,435.90
05/24/13	GLASS, JEAN	2,151.73
05/24/13	HER, PETER	127.95
05/24/13	HOFMEISTER, MARY	1,125.18
05/24/13	HOFMEISTER, TIMOTHY	388.85
05/24/13	KELLEY, CAITLIN	962.29
05/24/13	KULHANEK-DIONNE, ANN	463.00
05/24/13	MUSKAT, JULIE	91.00
05/24/13	PELOQUIN, PENNYE	612.40
05/24/13	VANG, TIM	438.00
05/24/13	VUE, LOR PAO	328.21
05/24/13	AICHELE, MEGAN	55.88
05/24/13	ANDERSON, ALYSSA	32.38
05/24/13	ANDERSON, JOSHUA	622.50
05/24/13	BAETZOLD, CLAIRE	73.50
05/24/13	BAETZOLD, SETH	18.13
05/24/13	BAUDE, SARAH	50.88
05/24/13	BESTER, MICHAEL	86.25
05/24/13	BRUSOE, CRISTINA	40.95
05/24/13	BUCKLEY, BRITTANY	169.50
05/24/13	BUTLER, ANGELA	90.00
05/24/13	CLARK, PAMELA	58.65
05/24/13	CRANDALL, KRISTA	278.25
05/24/13	DEMPSEY, BETH	63.12
05/24/13	DIONNE, DANIELLE	13.95
05/24/13	DRECHSEL, SARAH	29.38
05/24/13	DUNN, RYAN	1,145.53
05/24/13	EHLE, DANIEL	141.64
05/24/13	ERICKSON-CLARK, CAROI	74.24
05/24/13	ERICSON, RACHEL	27.90
05/24/13	FLORES, LUIS	202.00
05/24/13	FONTAINE, KIM	634.01
05/24/13	FOX, KELLY	120.00
05/24/13	FRAMPTON, SAMANTHA	209.00
05/24/13	GIEL, NICOLE	33.69

05/24/13	GRUENHAGEN, LINDA	361.95
05/24/13	HAGSTROM, EMILY	108.04
05/24/13	HASSAN, KIANA	113.15
05/24/13	HEINRICH, SHEILA	574.64
05/24/13	HOLMBERG, LADONNA	384.77
05/24/13	HORWATH, RONALD	2,772.88
05/24/13	JOHNSON, BARBARA	407.25
05/24/13	JOHNSON, KAITLYN	32.73
05/24/13	JOYER, ANTHONY	66.60
05/24/13	KOHLER, ROCHELLE	74.00
05/24/13	KOZDROJ, GABRIELLA	112.50
05/24/13	LAMEYER, BRENT	36.25
05/24/13	LAMSON, ELIANA	27.00
05/24/13	LEKO, LINDSAY	47.25
05/24/13	MCCOMAS, LEAH	150.50
05/24/13	MCCORMACK, MELISSA	110.25
05/24/13	MEDD, KELLY	39.00
05/24/13	NADEAU, TAYLOR	55.80
05/24/13	NITZ, CARA	192.00
05/24/13	NORTHOUSE, KATHERINE	100.80
05/24/13	PROESCH, ANDY	650.46
05/24/13	RANEY, COURTNEY	832.25
05/24/13	RESENDIZ, LORI	2,285.54
05/24/13	RICHTER, DANIEL	113.40
05/24/13	ROLLERSON, TERRANCE	30.00
05/24/13	SCHMIDT, EMILY	38.68
05/24/13	SCHREIER, ROSEMARIE	374.00
05/24/13	SMITH, ANN	195.22
05/24/13	SMITH, CASEY	189.54
05/24/13	SMITLEY, SHARON	356.15
05/24/13	TREPANIER, TODD	287.50
05/24/13	TRUE, ANDREW	13.35
05/24/13	TUPY, HEIDE	22.90
05/24/13	TUPY, MARCUS	47.50
05/24/13	VANG, XANG	93.00
05/24/13	WARNER, CAROLYN	138.60
05/24/13	WEINHAGEN, SHELBY	260.75
05/24/13	YUNKER, JOSEPH	182.00
05/24/13	BOSLEY, CAROL	108.00
05/24/13	HITE, ANDREA	168.50
05/24/13	LANGER, CHELSEA	199.75
05/24/13	LANGER, KAYLYN	112.63
05/24/13	PENN, CAYLA	75.00
05/24/13	BORCHERT, JONATHAN	210.38
05/24/13	CRAWFORD, SHAWN	531.00
05/24/13	DOUGLASS, TOM	2,269.33
05/24/13	DYER, KATELYN	216.75
05/24/13	MAIDMENT, COLIN	259.25
05/24/13	MALONEY, SHAUNA	333.00
05/24/13	PRINS, KELLY	1,716.19
05/24/13	REILLY, MICHAEL	1,962.59
05/24/13	SINDT, DARIEN	161.50

	05/24/13	SPEARS, SHYTIANA	327.26
	05/24/13	THOMPSON, BENJAMIN	382.50
	05/24/13	COUNTRYMAN, BRENDA	1,280.00
	05/24/13	AICHELE, CRAIG	2,231.39
	05/24/13	PRIEM, STEVEN	2,463.84
	05/24/13	WOEHRLE, MATTHEW	2,262.27
	05/24/13	BERGO, CHAD	2,741.50
	05/24/13	FOWLDS, MYCHAL	3,872.29
	05/24/13	FRANZEN, NICHOLAS	2,789.40
9989343	05/24/13	SCHREIER, ABIGAIL	30.39
9989344	05/24/13	SCOTT, HALEY	72.15
9989345	05/24/13	SMITH, JEROME	96.00
9989346	05/24/13	WALES, ABIGAIL	294.86
9989347	05/24/13	RANGEL, SAMANTHA	28.00
9989348	05/24/13	CUSICK, JESSICA	297.50
9989349	05/24/13	STEFFEN, MICHAEL	102.00
			505,697.53

**Check Register  
City of Maplewood**

05/31/2013

Check	Date	Vendor	Description	Amount	
90022	06/04/2013	03877	ASSOC OF RECYCLING MANAGERS	REGISTRATION FEE - C SWANSON	20.00
90023	06/04/2013	01936	CHAD BERGO	REIMB FOR MILEAGE & INTERNET	405.69
90024	06/04/2013	02149	HEIDI CAREY	MARKETING & ADVERTISING - MAY	4,000.00
90025	06/04/2013	04137	THE EDGE MARTIAL ARTS	KARATE INSTRUCTION	1,161.84
90026	06/04/2013	02396	SHANN FINWALL	REIMB FOR MILEAGE	66.39
90027	06/04/2013	01949	GARY L FISCHLER & ASSOC PA	SCREENING PART-TIME FIREFIGHTERS	1,950.00
90028	06/04/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 04/30	13,178.43
	06/04/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 04-21 PROF SRVS THRU 04/30	5,248.32
	06/04/2013	02728	KIMLEY-HORN & ASSOCIATES INC	TIF ELIGIBLE IMPROVEMENT	1,990.15
	06/04/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 10-12 PROF SRVS THRU 04/30	400.16
90029	06/04/2013	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - MAY	414.96
90030	06/04/2013	01409	S E H	ENGINEERING CONSULTING FEES	7,787.72
90031	06/04/2013	02274	SPRINT	SPRINT SRVS 03/15 - 04/14	8,075.99
	06/04/2013	02274	SPRINT	SPRINT SRVS 04/15 - 05/14	7,653.55
90032	06/04/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	20,746.36
	06/04/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	6,733.55
	06/04/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,665.83
90033	06/04/2013	01798	YOCUM OIL CO.	CONTRACT GASOLINE - MAY	17,859.54
90034	06/04/2013	03964	ACCESS COMMUNICATIONS INC	LOCATES FOR SOIL BORING ANALYSIS	165.69
90035	06/04/2013	04848	AVESIS	MONTHLY PREMIUM - JUNE	259.27
90036	06/04/2013	05160	JOSE D CARBAJAL	GUITAR INSTRUCTION	354.00
90037	06/04/2013	04345	DAHLEN, DWYER & FOLEY INC.	APPRAISAL REPORT LONDIN LN FIRE ST	2,250.00
90038	06/04/2013	02929	GLTC PREMIUM PAYMENTS	LTC MONTHLY PREMIUM - JUNE	366.84
90039	06/04/2013	05216	ROCHELLE HAWTHORNE	REIMB FOR TUITION & BOOKS 1/14-5/6	1,638.79
90040	06/04/2013	03597	MARY JO HOFMEISTER	REIMB FOR MILEAGE 4/18 - 5/16	13.84
90041	06/04/2013	04992	KERN, DEWENTER, VIERE, LTD	2012 AUDIT - FINAL PMT	2,650.00
90042	06/04/2013	04584	LEXIPOL LLC	ANNUAL SUB DAILY TRAINING BULLETINS	5,400.00
90043	06/04/2013	00982	METRO FIRE INC	STRUCTURAL LEATHER BOOTS	18,202.20
	06/04/2013	00982	METRO FIRE INC	FIRE GEAR	8,329.74
90044	06/04/2013	00993	MID-AMERICA BUSINESS SYSTEMS	SCANNING OF HOUSE FILES - CYCLE 5	5,185.11
	06/04/2013	00993	MID-AMERICA BUSINESS SYSTEMS	SCANNING OF HOUSE FILES - CYCLE 6	4,893.34
	06/04/2013	00993	MID-AMERICA BUSINESS SYSTEMS	SCANNING OF HOUSE FILES - CYCLE 4	4,468.87
	06/04/2013	00993	MID-AMERICA BUSINESS SYSTEMS	SCANNING OF HOUSE FILES - CYCLE 2	4,300.75
90045	06/04/2013	04007	MN DEPT OF HEALTH	HOSPITALITY FEE FOR 2013	35.00
90046	06/04/2013	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - JUNE	480.00
90047	06/04/2013	00001	ONE TIME VENDOR	REIMB M MULLIGAN TOPSOIL & SEED	100.00
90048	06/04/2013	01302	STEVEN PRIEM	REIMB FOR MILEAGE 05/14	9.04
90049	06/04/2013	01327	RDJ SPECIALTIES INC	KIDS FIRE PREVENTION ITEMS	398.58
90050	06/04/2013	02001	CITY OF ROSEVILLE	PHONE SERVICE - MAY	1,436.20
90051	06/04/2013	03879	SANSIO	EMS FEES - JUNE	738.67
90052	06/04/2013	01669	TWIN CITIES TRANSPORT &	FORFEITED VEHICLE TOWING FEE-APRIL	374.05
90053	06/04/2013	04334	ULTRAMAX	RIFLE AMMUNITION FOR RANGE	9,980.00
				<b>172,388.46</b>	

32 Checks in this report.

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement Date	Payee	Description	Amount
5/28/2013	MN State Treasurer	Drivers License/Deputy Registrar	29,643.00
5/28/2013	U.S. Treasurer	Federal Payroll Tax	97,696.35
5/28/2013	P.E.R.A.	P.E.R.A.	87,447.60
5/28/2013	MidAmerica - ING	HRA Flex plan	14,571.94
5/28/2013	Labor Unions	Union Dues	3,523.12
5/29/2013	MN State Treasurer	Drivers License/Deputy Registrar	29,637.35
5/29/2013	MN State Treasurer	State Payroll Tax	20,093.10
5/30/2013	MN State Treasurer	Drivers License/Deputy Registrar	28,387.68
5/30/2013	US Bank	Bank fees	111.08
5/31/2013	MN State Treasurer	Drivers License/Deputy Registrar	50,085.13
5/31/2013	Optum Health	DCRP & Flex plan payments	1,772.65
			<u><u>362,969.00</u></u>

## AGENDA REPORT

TO: James Antonen, City Manager  
FROM: Gayle Bauman, Finance Director  
SUBJECT: **Approval to Maintain Statutory Tort Liability Limits**  
DATE: May 15, 2013 for June 10, 2013 council meeting

### BACKGROUND

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide each year whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- *If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- *If the city waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$1,500,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000, regardless of the number of claimants.
- *If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision. This decision must be made by the City Council.

The City has elected to not waive the statutory tort limits in the past which would limit recovery to \$500,000 per claimant and \$1,500,000 per occurrence for the upcoming policy period. A resolution is not required unless the Council changes their decision from one year to the next.

### RECOMMENDATION

It is recommended that the council keep the election in place to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

## AGENDA REPORT

TO: James Antonen, City Manager  
FROM: Gayle Bauman, Finance Director  
SUBJECT: **Approval of Resolution Authorizing Purchase of Insurance Agent Services**  
DATE: May 15, 2013 for June 10, 2013 council meeting

### INTRODUCTION

Council authorization is requested to purchase insurance agent and broker of record services from Arthur J. Gallagher and Company at a cost of \$12,000 for the period from 7/1/13 through 6/30/14. The current cost is \$12,000. This company serves as the broker of record for the city's property and liability insurance coverage that is with the League of Minnesota Cities Insurance Trust. This is a recurring contract. Arthur J. Gallagher and Company was selected through a request for proposals (RFP) process in 2004.

### FINANCIAL IMPACT

This cost is budgeted for in the 2013 budget.

### RECOMMENDATION

Staff recommends adoption of the attached resolution to retain Arthur J. Gallagher and Company as insurance agent for the city of Maplewood at a cost of \$12,000.

Attachment

P:\council files\agendas\2012\061 insurance agent 12-13 consent



**MEMORANDUM**

**TO:** Jim Antonen, City Manager  
**FROM:** Karen Guilfoile, Citizen Services Director  
**DATE:** June 6, 2013  
**SUBJECT:** Approval of Resolution for a Temporary Gambling Permit for White Bear Avenue Business Association

**Introduction**

Leslie Nelson, on behalf of the White Bear Avenue Business Association, has applied for a temporary gambling permit for the Ramsey County Fair that will be held from July 10 through July 14, 2013. The Ramsey County Fair is an annual event and funds raised will be used for community events in the area.

In order for the State of Minnesota to issue a temporary gambling permit, approval of the following resolution from the City is required.

**RESOLUTION**

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary gambling permit is approved for White Bear Avenue Business Association to be used at the Ramsey County Fair, 2020 White Bear Avenue, Maplewood, MN from July 10 through July 14, 2013.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

**Recommendation**

It is recommended that the City Council approve the Resolution for a temporary gambling permit for White Bear Avenue Business Association for the Ramsey County Fair, 2020 White Bear Avenue.

## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Michael Thompson, Director of Public Works/City Engineer  
Steve Love, Assistant City Engineer  
**SUBJECT:** **Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 3, Bartelmy-Meyer Area Street Improvements, City Project 11-14**  
**DATE:** May 16, 2013

### INTRODUCTION

The City Council will consider approving the attached resolution directing the modification of the existing construction contract for the Bartelmy-Meyer Area Street Improvements, City Project 11-14. The modifications include the addition of bituminous sawing and sealing of all the roadways within the project limits.

### BACKGROUND

On May 14, 2012, the council awarded T.A. Schifsky and Sons, Inc. a construction contract for grading, aggregate base, bituminous surfacing, concrete curb and gutter, concrete sidewalk, bituminous trail, storm sewer, and utility improvements in the amount of \$2,879,389.33. There have been two previous change orders for a total amount of \$151,334.02 to the contract to date. The current approved construction contract total is \$3,030,723.35.

### DISCUSSION

#### Change Order No. 3

The City of Maplewood policy on recent street reconstruction projects is to perform sawing and sealing of the bituminous roadways once final paving has been completed. The bituminous sawing will force the location of the transverse cracking that typically occurs on bituminous roadways. The sealing of the sawcuts will prevent moisture from penetrating the pavement section through these cracks, which will decrease roadway pavement life expectancy.

The Engineer has estimated the total quantity to be 6,000 linear feet. The Contractor provided a price of \$3.00 per linear foot to perform this work. The total estimated cost for this additional work is \$18,000.

### BUDGET

Approval of Change Order No. 3 will increase the project construction contract amount by \$18,000.00 from \$3,030,723.35 to \$3,048,723.35. No adjustments to the approved budget are needed at this time as overall expenditures (including this change order) are expected to come in under the approved budget by roughly \$200,000.

## **RECOMMENDATION**

Staff recommends that the City Council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 3 for the Bartelmy-Meyer Area Street Improvements, City Project 11-14.

Attachments:

1. Resolution
2. Change Order Form

**RESOLUTION**  
**DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT**  
**PROJECT 11-14, CHANGE ORDER NO. 3**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 11-14, Bartelmy-Meyer Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 11-14, Change Order No. 3.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order No. 3 which is an increase of \$18,000.00.

The revised contract amount is \$3,048,723.35.

Adopted by the Maplewood City Council on this 10th day of June 2013.

**CHANGE ORDER  
CITY OF MAPLEWOOD  
DEPARTMENT OF PUBLIC WORKS**

**PROJECT NAME:** Bartelmy-Meyer Area Street Improvements  
**PROJECT NO:** City Project 11-14  
**CONTRACTOR:** T.A. Schifsky and Sons, Inc.  
**CHANGE ORDER NO.:** Three (3)  
**DATE:** May 16, 2013

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**The following changes shall be made in the contract documents:**

**ADD BID SCHEDULE CO #3 – CHANGE ORDER NO. 3**

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Bituminous Saw and Seal	LF	6,000.00	\$3.00	\$18,000.00
<b>TOTAL SCHEDULE CO #3</b>					<b>\$18,000.00</b>
<b>TOTAL NET CHANGE ORDER NO. 3</b>					<b>\$18,000.00</b>

**CONTRACT STATUS:**

**Original Contract:** \$2,879,389.33  
**Net Change of Prior Change:** \$151,334.02  
**Change this Change Order:** \$18,000.00  
**Revised Contract:** \$3,048,723.35

Recommended By: Kimley-Horn and Associates, Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Agreed to By: T.A. Schifsky and Sons, Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: City of Maplewood

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer

T. A. Schifsky & Sons, Inc.  
2370 Highway 36 East  
North St. Paul, MN 55109  
Phone (651) 777-1313  
Fax (651) 777-7843  
[www.taschifsky.com](http://www.taschifsky.com)



**EXTRA WORK ORDER**

<b>Project Name:</b>	City of Maplewood (Bartelmy and Meyer Area)
<b>Project #:</b>	12-028 (Kimley-Horn)
<b>Work Order #:</b>	37 (TAS)
<b>Date:</b>	5/15/2013

**The following changes were made to contract documents:** The city would like to proceed with saw and sealing the asphalt on the Bartelmy-Meyer Project. This extra work order reflects the agreed upon price

**Description:** Complete a saw and seal on the existing asphalt surface and the approx. length is 6000 LF

<u>Items</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Saw and Seal Existing Asphalt Surface	LF	6000	\$3.00	\$18,000.00
<b>Lump Sum Total =</b>				<b>\$18,000.00</b>

**Notes:**

**Prepared By:** \_\_\_\_\_  
Chris Grimes - Project Manager/Estimator (Sign Above)

**Date:** 5/15/2013

**Accepted By:** \_\_\_\_\_  
Engineer/Owner (Sign Above)

**Date:** \_\_\_\_\_

***Contractor's Guarantee***

*We guarantee all material used and workmanship on this extra work order. Quantities to be as specified above and prices guaranteed for 30 days.*

## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Michael Thompson, Director of Public Works/City Engineer  
**SUBJECT:** **Approval of Resolution Directing Modification of Existing Construction Contract, Change Order No. 2, Gladstone Area Phase I Bid Package 2 Improvements, City Project 04-21**  
**DATE:** June 4, 2013

### INTRODUCTION

The City Council will consider approving the attached resolution directing the modification of the existing construction contract for the Gladstone Area Phase I Bid Package 2 Improvements, City Project 04-21. The modifications include additional landscaping at the southeast corner of the Frost Avenue and East Shore Drive intersection.

### BACKGROUND

On May 14, 2012, the council awarded Arnt Construction Company a construction contract for grading, trail, retaining wall, and landscaping improvements in the amount of \$990,186.60. There has been one previous change order in the amount of \$26,986.40 to the contract to date. The current approved construction contract total is \$1,017,173.00.

### DISCUSSION

The Gladstone Phase I Improvements included the construction of a roundabout at the intersection of Frost Avenue and East Shore Drive. The roundabout required the construction of a retaining wall at the southeast corner of this intersection adjacent the Virginia Davis property.

City staff coordinated extensively with Virginia Davis on the acquisition of an easement to construct the retaining wall and adjacent sidewalk. Once construction was complete, Ms. Davis expressed concern about her ability to maintain the slope above the new retaining wall. After reviewing the field conditions and meeting with Ms. Davis, City staff agreed that this slope should be covered with a low-maintenance landscaping plan in lieu of grass that would need to be mowed on a regular basis. A landscaping plan was developed and provided to the Contractor.

### BUDGET

Approval of Change Order No. 2 will increase the project construction contract amount by \$14,477.10 from \$1,017,173.00 to \$1,031,650.10. No adjustments to the approved budget are needed at this time.

### RECOMMENDATION

Staff recommends that the City Council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 2, for the Gladstone Phase 1 Bid Package 2 Improvements, City Project 04-21.

#### Attachments:

1. Resolution
2. Change Order Form

**RESOLUTION**  
**DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT**  
**PROJECT 04-21, CHANGE ORDER NO. 2**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 04-21, Gladstone Area Phase I Bid Package 2 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 04-21, Change Order No. 2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order No. 2 which is an increase of \$14,477.10.

The revised contract amount is \$1,031,650.10.

Adopted by the Maplewood City Council on this 10th day of June 2013.

**CHANGE ORDER  
CITY OF MAPLEWOOD  
DEPARTMENT OF PUBLIC WORKS**

**PROJECT NAME:** Gladstone Area Phase 1 Bid Package 2 Improvements  
**PROJECT NO:** City Project 04-21  
**CONTRACTOR:** Arnt Construction Company  
**CHANGE ORDER NO.:** Two (2)  
**DATE:** May 17, 2013

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**The following changes shall be made in the contract documents:**

**ADD BID SCHEDULE CO #2 – ADDITIONAL LANDSCAPING**

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Additional Landscaping	LS	1	\$14,477.10	\$14,477.10
<b>TOTAL SCHEDULE CO #2</b>					<b>\$14,477.10</b>
<b>TOTAL NET CHANGE ORDER NO. 2</b>					<b>\$14,477.10</b>

**CONTRACT STATUS:**

<b>Original Contract:</b>	<b>\$990,186.60</b>
<b>Net Change of Prior Change:</b>	<b>\$26,986.40</b>
<b>Change this Change Order:</b>	<b>\$14,477.10</b>
<b>Revised Contract:</b>	<b>\$1,031,650.10</b>

Recommended By: Kimley-Horn and Associates, Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Agreed to By: Arnt Construction Company

By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: City of Maplewood

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer

# ARNT CONSTRUCTION COMPANY INC.

P.O. BOX 549  
OFFICE: 651/426-1296

HUGO, MINNESOTA 55038  
FAX: 651/426-3760

May 15, 2013

RE: Maplewood, Minnesota  
Gladstone Area Phase 1 Bid Package 2  
Improvements  
City Project: CP 04-21  
Arnt File No: 3204

Mr. Chadd Larson, P.E.  
Kimley Horn & Associates Inc.  
Suite 238N  
2550 University Ave W  
St. Paul, MN 55114

Dear Mr. Larson:

We have enclosed our revised pricing for the additional landscaping on the above referenced project. We are requesting \$14,477.10 in additional compensation.

If you have any questions or require further information, please feel free to contact me.

Sincerely,



Nicholas J. Arnt, P.E.

NJA/map  
Enclosure



## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Michael Thompson, City Engineer/ Deputy Director of Public Works  
**SUBJECT:** **Approval of Cooperative Agreement (PW 2013-11) with Ramsey County, Ramsey County Concrete Rehabilitation, City Project 13-02**  
**DATE:** May 29, 2013

### INTRODUCTION/ DISCUSSION

The City Council should consider approving a cooperative agreement with Ramsey County for the traffic signal improvement costs associated with the Ramsey County Concrete Rehabilitation project, City Project 13-02. The agreement outlines the financial obligations of the two entities for this project which is focused on signal improvements at the intersection of Larpenteur Avenue and Parkway Drive.

### BACKGROUND

Ramsey County has initiated a maintenance project that includes concrete rehabilitation, concrete grinding, pedestrian ramps, and traffic signal systems. The project entails work on Larpenteur Avenue (CSAH 30), Old Highway 8 (CSAH 77, Parkway Drive (CSAH 27), White Bear Avenue (CSAH 65) and County Highway 96 (CSAH 96); and all are designated as Ramsey County State Aid Highway roads. This project includes work in the cities of White Bear Lake, St. Paul, Roseville, New Brighton, Maplewood, Arden Hills, Shoreview, Vadnais Heights, and North Oaks.

Ramsey County applied for and received Surface Transportation Program (STP) funds in the amount up to \$2,678,502.00. The STP funding will be applied evenly throughout the project based on the ratio of STP funds to total project cost. Ramsey County's engineering estimate for the total project cost is approximately \$5,828,000. Maplewood's share of the project is estimated at approximately \$32,400. STP funds are estimated to cover \$16,200, one-half, of Maplewood's share. The estimated final cost for Maplewood's share of the project, including 24% for engineering and construction management, is approximately \$22,000.

The final obligation amount will be based on final construction costs associated with the City of Maplewood's share for work on the signal improvements at the intersection of Larpenteur Avenue and Parkway Drive.

### BUDGET

The city's final obligation per the agreement is estimated at \$22,000 after STP funds are applied. The final obligation amount for the City of Maplewood will be paid through State Aid Funds.

## **RECOMMENDATION**

It is recommended that the City Council approve the attached cooperative agreement with Ramsey County for the Ramsey County Concrete Rehabilitation, City Project 13-02, and the Mayor and City Manager are authorized to sign the agreement signifying council approval. Minor revisions as approved by the City Attorney are authorized as needed for the agreement.

Attachments:

1. Cooperative Agreement (PW 2013-11)
2. Ramsey County Engineer Estimate
3. Location Map

Agreement PW2013-11

RAMSEY COUNTY  
COOPERATIVE AGREEMENT  
WITH THE CITY OF MAPLEWOOD

Concrete Rehabilitation  
S.A.P. 062-630-013, S.A.P. 164-232-023,  
S.A.P. 164-178-003, S.A.P. 160-221-008,  
S.A.P. 138-596-001, North Oaks Local Funds

Attachments:  
Engineers Estimate-Exhibit A  
Location Map

THIS AGREEMENT is between the City of Maplewood, Minnesota ("City") or ("City of Maplewood"), and Ramsey County, Minnesota ("County") or ("Ramsey County");

WITNESSETH:

WHEREAS, the Cities of White Bear Lake, St. Paul, Roseville, New Brighton, Maplewood, Arden Hills, Shoreview, Vadnais Heights, North Oaks and Ramsey County desire to perform concrete rehabilitation, concrete grinding, pedestrian ramps and traffic signal systems at various locations in Ramsey County; and

WHEREAS, Larpenteur Avenue (CSAH 30), Old Highway 8 (CSAH 77, Parkway Drive (CSAH 27), White Bear Avenue (CSAH 65) and County Highway 96 (CSAH 96); and all are designated as Ramsey County State Aid Highway roads; and

WHEREAS, the Project is designated as eligible to receive Surface Transportation Program ("STP") funds in an amount up to \$2,678,502.00, the STP funds will be applied as a ratio of STP funds to total project cost and applied to the federally eligible pay items; and

WHEREAS, the City and County agree to distribute the STP funds as a percentage over the federally eligible items on the project; and

WHEREAS, this project has been designated as eligible for County State Aid Highway funds (CSAH) and Municipal State Aid Funds (MSA), reimbursement as S.A.P. 062-630-013, S.A.P. 164-232-023, S.A.P. 164-178-003, S.A.P. 160-221-008, S.A.P. 138-596-001 and North Oaks Local Funds; and

WHEREAS, Larpenteur Avenue at the intersection of Parkway Drive is in the City's of Maplewood and St. Paul in Ramsey County; and

WHEREAS, preliminary study reports indicate it is feasible, practical and technically proper to provide for the concrete rehabilitation concrete grinding, pedestrian ramps and updating of traffic signal systems; and the Plans have been presented to the City; and

WHEREAS, a preliminary estimate of project costs has been prepared and attached to this agreement as Exhibit A "Cost Participation Summary";

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall prepare the necessary plans, specifications, estimates and proposals in accordance with funding requirements to take bids for this project. Costs of project revisions after the completion of plans and specifications; will be paid for by the party requesting the revisions. Revisions must be consistent with State Aid requirements and are subject to County approval.
2. All City owned rights of way and easements within the limits of the project for roads, utilities and storm water are hereby granted to the County for the project use during construction.
3. The County shall take bids, prepare an abstract of bids and cost participation summary and award a contract for the project. Prior to County award of a contract, the County shall first receive concurrence from the City for award of the contract to the lowest responsible bidder.
4. Upon award of a construction contract the County shall perform or contract the performance of construction inspection.
5. The County and City shall participate, in principle, on the basis of construction costs and shares identified in accordance with Exhibit A, "Estimated Cost Participation Summary", attached and incorporated herein except as modified below. It is understood actual costs will be adjusted to reflect final construction elements as submitted to the City for approval at the time of final project completion.
6. The estimated total construction cost of the bid items is \$5,828,025.76. The costs will be paid by a combination of CSAH and City of Maplewood MSA, City of Roseville MSA funds, a City of Maplewood MSA funds and North Oaks Local funds.
7. Any utilities or facilities modified or added to those provisions presently made in the plans and specifications may be incorporated in the construction contract by supplemental agreement and shall be paid for as specified in the supplemental agreement. Design and construction engineering fees shall be negotiated at the time of supplemental agreement preparation.
8. The City of St. Paul shall pay to Ramsey County 37.50% of the cost of the traffic control signal system with APS and EVP on Larpenteur Ave at Parkway Drive; the City of Maplewood will pay 12.5% of the cost and the balance will be paid by Ramsey County after the application of STP funds. The traffic signals on Larpenteur Ave at the intersection at Parkway Drive shall be maintained in accordance with a separate Agreement for Maintenance of Traffic Control Signals and EVP System PW2013-14.
9. The County and City shall cost-share for the pay items: Mobilization; Field Office; Traffic Control; and Erosion Control Supervisor. Participation will be determined based on a ratio of construction costs which will be distributed to the City and County as shown in the Engineer's Estimate Exhibit A attached

10. The City shall reimburse the County for engineering costs incurred on its share of project design and administration, as set forth in Exhibit A, as a design engineering fee. Said fee shall be 12% of item costs for which the City is responsible for, as determined at the time of contract award.
11. The City shall reimburse the County for engineering costs incurred on its share of project construction, as set forth in Exhibit A, as a construction engineering fee. Said fee shall be 12% of item costs for which the City is responsible for, as determined upon completion of the project.
12. Quantity distributions are identified as shown in Exhibit A. Actual Cost shall be based on the contractor's unit prices and the quantities constructed. St. Paul's, North Oak's and Roseville's concurrence to their respective responsibilities are provided for in separate agreements -- Ramsey County Agreement No. PW2013-10, PW2013-12 and PW2013-13; respectively.
13. All liquidated damages assessed to the contractor in connection with the work performed on the project shall result in a credit shared by the Cities of St. Paul, North Oaks and Maplewood and by Ramsey County in the same proportion as their responsibility for the cost of the element of the project for which the liquidated damages were assessed.
14. The City of Maplewood shall not specially assess or otherwise recover any portion of its cost for this project through levy or special assessments on County-owned property.
15. Throughout project design and construction, the County shall prepare partial cost and payment estimates for preliminary engineering fees, construction costs, and construction engineering fees and, at appropriate intervals, notify the City of its share of the costs for the City's items of work. The City shall pay its share of engineering fees and construction costs within twenty-one calendar days of receipt of the County invoice.
16. The City shall pay to the County all additional remaining costs for its share of the work upon notification by the County of the final amounts due to the contractor.
17. All payments by the City shall be to the Treasurer of Ramsey County, Minnesota.
18. The City of Maplewood and Ramsey County shall indemnify, defend and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.
19. This Agreement shall remain in full force and effect until terminated by mutual agreement of the City and the County.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed.

WHEREFORE, this Agreement is duly executed on the last date written below.

CITY OF MAPLEWOOD,  
MINNESOTA

By: \_\_\_\_\_

Its \_\_\_\_\_

By: \_\_\_\_\_

Its \_\_\_\_\_

Date: \_\_\_\_\_

**RAMSEY COUNTY**

\_\_\_\_\_  
Julie Kleinschmidt, County Manager

Date: \_\_\_\_\_

Approval recommended:

\_\_\_\_\_  
James E. Tolaas, Director  
Public Works Department

Approved as to form and insurance:

\_\_\_\_\_  
Assistant County Attorney

ENGINEER'S ESTIMATE - 2013 CONCRETE REHABILITATION PROJECTS

ITEM NUMBER	ITEM	UNIT	TOTAL QUANTITY	UNIT PRICE	AMOUNT	S.P. 062-630-058		S.P. 062-677-027		S.P. 062-627-006		S.P. 062-665-050		COUNTY HIGHWAY # 96	PARTICIPATING
						LARPEUR AVE.	OLD HIGHWAY # 8	AMOUNT	DRIVE	AMOUNT	BEAR AVE.	WHITE	AMOUNT		
2021.501	MOBILIZATION	L.S.	1	\$280,000.00	\$280,000.00	0.39	\$109,200.00	0.01	\$2,800.00	0.08	\$22,400.00	0.28	\$78,400.00	0.19	\$53,200.00
2031.501	FIELD OFFICE TYPE D, MODIFIED	EACH	1	\$12,000.00	\$12,000.00	0.39	\$4,680.00	0.01	\$120.00	0.08	\$960.00	0.28	\$53,600.00	0.19	\$2,280.00
2102.501	PAVEMENT MARKING REMOVAL	S.F.	120	\$210.00	\$25,200.00	120	\$210.00	180	\$135.00	1592	\$1,944.00	11840	\$8,880.00	500	\$375.00
2102.502	PAVEMENT MARKING REMOVAL	S.F.	24542	\$70.75	\$1,734,065.50	10430	\$7,622.50	110	\$22,250.00	199	\$945.25	358	\$1,700.50	1267	\$6,018.25
2104.501	REMOVE CURB AND GUTTER	L.F.	3204	\$4.75	\$15,219.00	40	\$60.00	40	\$60.00	654	\$1,046.10	1830	\$3,019.50	2842	\$4,689.30
2104.503	REMOVE BITUMINOUS WALK	S.F.	8883	\$1.65	\$14,656.95	3577	\$5,902.06	27	\$243.00	224	\$900.00	190	\$1,710.00	1	\$400.00
2104.505	REMOVE CONCRETE SIDEWALK	S.Y.	27	\$90.00	\$2,430.00	159	\$1,431.00	100	\$900.00	224	\$2,016.00	190	\$1,710.00	1	\$400.00
2104.509	REMOVE BITUMINOUS PAVEMENT	S.Y.	673	\$400.00	\$269,200.00	1	\$800.00	1	\$800.00	224	\$2,016.00	190	\$1,710.00	1	\$400.00
2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	2	\$400.00	\$800.00	1	\$400.00	1	\$400.00	224	\$2,016.00	190	\$1,710.00	1	\$400.00
2104.501	REMOVE SEWER PIPE (STORM)	L.F.	26	\$8.00	\$208.00	1720	\$8,600.00	366	\$1,830.00	235	\$1,175.00	999	\$4,995.00	26	\$208.00
2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L.F.	4498	\$5.00	\$22,490.00	1720	\$8,600.00	366	\$1,830.00	235	\$1,175.00	999	\$4,995.00	26	\$208.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L.F.	4498	\$2.25	\$10,120.50	213	\$479.25	80	\$1,800.00	109	\$245.25	100	\$225.00	1178	\$5,890.00
2104.602	SALVAGE AND INSTALL SIGN PANEL, TYPE C	EACH	306	\$300.00	\$91,800.00	18	\$3,600.00	18	\$3,600.00	4	\$800.00	14	\$2,800.00		
2104.618	SALVAGE BRICK PAVERS	SF	921	\$7.00	\$6,447.00	221	\$1,547.00	221	\$1,547.00	29	\$580.00	68	\$1,360.00	2711	\$54,220.00
2105.501	COMMON EXCAVATION (EV)	C.Y.	3351	\$20.00	\$67,020.00	295	\$5,900.00	248	\$4,960.00	29	\$580.00	68	\$1,360.00	2711	\$54,220.00
2105.521	SELECT GRANULAR BORROW (LV)	C.Y.	1481	\$10.00	\$14,810.00	295	\$5,900.00	248	\$4,960.00	29	\$580.00	68	\$1,360.00	2711	\$54,220.00
2105.525	TOPSOIL BORROW (LV)	C.Y.	253	\$50.00	\$12,650.00	54	\$2,700.00	36	\$1,800.00	10	\$500.00	41	\$2,050.00	112	\$5,600.00
2123.610	STREET SWEEPER (WITH VACUUM PICKUP)	HR	175	\$180.00	\$31,500.00	75	\$13,500.00	25	\$4,500.00	25	\$4,500.00	25	\$4,500.00	25	\$4,500.00
2123.610	TRACTOR MOUNTED BACKHOE	HR	75	\$150.00	\$11,250.00	15	\$2,250.00	15	\$2,250.00	15	\$2,250.00	15	\$2,250.00	15	\$2,250.00
2130.501	WATER	M.G.A.L.	100	\$5.00	\$5,000.00	20	\$1,000.00	20	\$1,000.00	20	\$1,000.00	20	\$1,000.00	20	\$1,000.00
2211.503	AGGREGATE BASE CLASS 6 (CV) (P)	C.V.	448	\$25.00	\$11,200.00	128	\$3,200.00	105	\$2,625.00	16	\$400.00	37	\$925.00	162	\$4,050.00
2301.529	REINFORCEMENT BARS (EPOXY COATED)	L.B.	5409	\$9.00	\$48,681.00	500	\$1,500.00	2932	\$8,796.00	500	\$1,500.00	500	\$1,500.00	977	\$2,931.00
2301.538	POWEL BAR	EACH	1670	\$9.00	\$15,030.00	650	\$3,850.00	308	\$2,772.00	122	\$1,098.00	110	\$990.00	40	\$360.00
2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	2211	\$15.00	\$33,165.00	1198	\$17,970.00	85	\$1,275.00	225	\$3,375.00	100	\$1,500.00	603	\$9,045.00
2301.603	STRUCTURAL SEALING JOINT SYSTEM	L.F.	148	\$740.00	\$109,520.00	1	\$740.00	1	\$740.00	225	\$3,375.00	100	\$1,500.00	148	\$7,400.00
2302.603	JOINT REPAIR (TYPE A1)	L.F.	19083	\$3.00	\$57,249.00	8171	\$24,513.00	150	\$450.00	1667	\$5,001.00	9245	\$27,735.00	148	\$7,400.00
2302.603	JOINT REPAIR (TYPE A2)	L.F.	9271	\$3.00	\$27,813.00	8171	\$24,513.00	150	\$450.00	1667	\$5,001.00	9245	\$27,735.00	148	\$7,400.00
2302.603	JOINT & CRACK REPAIR (TYPE B)	L.F.	944	\$32.00	\$30,208.00	350	\$11,200.00	150	\$450.00	200	\$6,800.00	200	\$6,800.00	550	\$17,850.00
2303.603	JOINT & CRACK REPAIR (TYPE B)	L.F.	944	\$40.00	\$37,760.00	350	\$14,000.00	150	\$6,000.00	200	\$8,000.00	200	\$8,000.00	330	\$13,200.00
2303.603	FULL DEPTH JOINT REPAIR (TYPE CD-LV)	L.F.	3200	\$100.00	\$320,000.00	13147	\$920,290.00	13147	\$920,290.00	2178	\$152,460.00	15418	\$1,079,260.00	1267	\$88,690.00
2302.604	CONCRETE GRINDING	S.Y.	77053	\$5.00	\$385,265.00	37995	\$189,975.00	531	\$48,321.00	3684	\$18,420.00	31504	\$157,520.00	2075	\$207,500.00
2302.604	PAVEMENT REPLACEMENT (TYPE CS)	S.Y.	6079	\$91.00	\$553,189.00	2356	\$214,996.00	531	\$48,321.00	528	\$48,321.00	864	\$78,654.00	1800	\$163,800.00
2302.618	PAVEMENT REPLACEMENT (TYPE CS) (SPECIAL RED)	S.Y.	1479	\$136.00	\$201,144.00	880	\$30,800.00	150	\$450.00	220	\$7,700.00	242	\$8,470.00	1479	\$101,144.00
2303.618	PARTIAL DEPTH REPAIR (TYPE BA)	S.F.	1929	\$35.00	\$67,515.00	880	\$30,800.00	150	\$450.00	220	\$7,700.00	242	\$8,470.00	1479	\$101,144.00
2303.618	PARTIAL DEPTH REPAIR (TYPE BB)	S.F.	100	\$50.00	\$5,000.00	880	\$30,800.00	150	\$450.00	220	\$7,700.00	242	\$8,470.00	1479	\$101,144.00
2303.618	PARTIAL DEPTH REPAIR (TYPE BC)	S.F.	444	\$55.00	\$24,420.00	187	\$10,285.00	150	\$450.00	220	\$7,700.00	242	\$8,470.00	1479	\$101,144.00
2303.618	PARTIAL DEPTH REPAIR (TYPE BE) (SPECIAL RED)	S.F.	100	\$75.00	\$7,500.00	880	\$30,800.00	150	\$450.00	220	\$7,700.00	242	\$8,470.00	1479	\$101,144.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	38	\$50.00	\$1,900.00	8	\$400.00	8	\$400.00	14	\$700.00	8	\$400.00	100	\$7,500.00
2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4-B)	TON	235	\$75.00	\$17,625.00	46	\$3,450.00	36	\$2,700.00	100	\$7,500.00	53	\$3,975.00	148	\$3,700.00
2402.603	FURNISH AND INSTALL WATERPROOF GLAND	L.F.	148	\$25.00	\$3,700.00	46	\$3,450.00	36	\$2,700.00	100	\$7,500.00	53	\$3,975.00	148	\$3,700.00
2433.606	SEAL BRIDGE DECK CRACKS	GALLON	12	\$853.33	\$10,240.00	2	\$1,000.00	6	\$2,100.00	7	\$2,450.00	33	\$11,550.00	15	\$5,250.00
2503.511	1" RCP CLASS V PIPE	L.F.	26	\$34.00	\$884.00	2	\$1,000.00	6	\$2,100.00	7	\$2,450.00	33	\$11,550.00	15	\$5,250.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	2	\$600.00	\$1,200.00	1	\$600.00	1	\$600.00	2	\$700.00	1	\$500.00	1	\$800.00
2504.602	ADJUST VALVE BOX	EACH	7	\$350.00	\$2,450.00	5	\$1,750.00	2	\$700.00	2	\$700.00	1	\$500.00	4.5	\$1,575.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DIES G or H	EACH	7.6	\$300.00	\$2,280.00	3.1	\$930.00	3.1	\$930.00	7	\$2,100.00	7	\$2,100.00	1	\$600.00
2506.503	RECONSTRUCT DRAINAGE STRUCTURE	EACH	4	\$600.00	\$2,400.00	3	\$1,800.00	3	\$1,800.00	6	\$2,100.00	6	\$2,100.00	15	\$5,250.00
2506.516	CASTING ASSEMBLY	EACH	7	\$400.00	\$2,800.00	3	\$1,200.00	3	\$1,200.00	6	\$2,100.00	6	\$2,100.00	1	\$600.00
2506.522	ADJUST FRAME RING AND CASTING	EACH	115	\$350.00	\$40,250.00	54	\$18,900.00	6	\$2,100.00	7	\$2,450.00	33	\$11,550.00	15	\$5,250.00
2506.602	CONSTRUCT SURVEY CONTROL STRUCTURE	EACH	3	\$500.00	\$1,500.00	2	\$1,000.00	2	\$1,000.00	2	\$1,000.00	1	\$500.00	1	\$500.00
2519.607	CELLULAR CONCRETE CLSM LOW DENSITY	C.Y.	1185	\$100.00	\$118,500.00	2	\$1,000.00	2	\$1,000.00	2	\$1,000.00	1	\$500.00	1185	\$118,500.00
2521.501	4" CONCRETE WALK	S.F.	1542	\$4.00	\$6,168.00	168	\$4,200.00	110	\$2,790.00	100	\$1,850.00	358	\$8,950.00	1542	\$61,680.00
2521.501	4" CONCRETE WALK (SPECIAL RED)	S.F.	500	\$8.00	\$4,000.00	168	\$4,200.00	110	\$2,790.00	100	\$1,850.00	358	\$8,950.00	1542	\$61,680.00
2521.501	6" CONCRETE WALK	S.F.	5748	\$6.00	\$34,488.00	3592	\$21,552.00	226	\$8,475.00	587	\$14,675.00	1300	\$7,800.00	500	\$4,000.00
2521.501	6" CONCRETE WALK (SPECIAL RED)	S.F.	187	\$10.00	\$1,870.00	112	\$1,120.00	110	\$2,790.00	100	\$1,850.00	358	\$8,950.00	1542	\$61,680.00
2531.501	CONCRETE CURB AND GUTTER DESIGN B-24	L.F.	1267	\$25.00	\$31,675.00	281	\$7,025.00	281	\$7,025.00	684	\$4,104.00	1300	\$7,800.00	172	\$1,032.00
2531.501	CONCRETE CURB AND GUTTER DESIGN B6	L.F.	281	\$25.00	\$7,025.00	281	\$7,025.00	281	\$7,025.00	684	\$4,104.00	1300	\$7,800.00	172	\$1,032.00
2531.501	CONCRETE CURB AND GUTTER DESIGN B612	L.F.	28	\$25.00	\$700.00	28	\$700.00	28	\$700.00	133	\$3,325.00	358	\$8,950.00	1267	\$31,675.00
2531.501	CONCRETE CURB AND GUTTER DESIGN B618	L.F.	659	\$25.00	\$16,475.00	168	\$4,200.00	110	\$2,790.00	100	\$1,850.00	358	\$8,950.00	1542	\$61,680.00
2531.501	CONCRETE CURB AND GUTTER DESIGN B624	L.F.	697	\$25.00	\$17,425.00	587	\$14,675.00	226	\$8,475.00	587	\$14,675.00	1300	\$7,800.00	172	\$1,032.00
2531.502	CONCRETE CURB DESIGN V (ADA)	L.F.	270	\$18.50	\$4,995.00	170	\$3,145.00	110	\$2,025.00	100	\$1,850.00	358	\$8,950.00	1542	\$61,680.00
2531.502	CONCRETE CURB DESIGN V (ADA)	L.F.	270	\$50.00	\$13,500.00	20	\$1,000.00	20	\$1,000.00	20	\$1,000.00	14	\$4,200.00	14	\$4,200.00
2531.602	CONCRETE MEDIAN NOSE DESIGN 7113	S.Y.	48	\$300.00	\$14,400.00	16	\$4,800.00	16	\$4,800.00	4	\$1,200.00	14	\$4,200.00	14	\$4,200.00
2531.618	TRUNCATED DOMES	S.F.	610	\$36.00	\$21,960.00	316	\$11,376.00	184	\$6,624.00	110	\$3,960.				

EXHIBIT A

ITEM NUMBER	ITEM	S.P. 164-232-023		S.P. 164-178-003		S.P. 160-221-008		S.P. 138-596-001		NON-PARTICIPATING LOCAL FUNDS	
		CITY OF ST PAUL	AMOUNT	CITY OF ST PAUL	AMOUNT	CITY OF ROSEVILLE	AMOUNT	CITY OF MAPLEWOOD	AMOUNT	AMOUNT	AMOUNT
2021.501	MOBILIZATION	0.01	\$2,800.00	0.01	\$2,800.00	0.01	\$2,800.00	0.01	\$2,800.00	0.01	\$2,800.00
2031.501	FIELD OFFICE TYPE D, MODIFIED	0.01	\$120.00	0.01	\$120.00	0.01	\$120.00	0.01	\$120.00	0.01	\$120.00
2102.501	PAVEMENT MARKING REMOVAL										
2103.502	PAVEMENT MARKING REMOVAL										
2104.501	REMOVE CURB AND GUTTER										
2104.503	REMOVE BITUMINOUS WALK										
2104.505	REMOVE CONCRETE SIDEWALK										
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT										
2104.509	REMOVE BITUMINOUS PAVEMENT										
2104.509	REMOVE MANHOLE OR CATCH BASIN										
2104.501	REMOVE SEWER PIPE (STORM)										
2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)										
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)										
2104.602	SALVAGE AND INSTALL SIGN PANEL, TYPE C			700	\$4,900.00						
2104.618	SALVAGE BRICK PAVERS										
2105.501	COMMON EXCAVATION (EV)										
2105.521	SELECT GRANULAR BORROW (LV)										
2105.525	TOPSOIL BORROW (LV)										
2123.610	STREET SWEEPER (WITH VACUUM PICKUP)										
2123.610	TRACTOR MOUNTED BACKHOE										
2130.501	WATER										
2211.503	AGGREGATE BASE CLASS 6 (CV) (P)										
2301.529	REINFORCEMENT BARS (EPOXY COATED)										
2301.538	POWEL BAR										
2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)										
2301.603	STRUCTURAL SEALING JOINT SYSTEM										
2302.603	JOINT REPAIR (TYPE A1)										
2302.603	JOINT REPAIR (TYPE A2)										
2303.603	JOINT & CRACK REPAIR (TYPE B3)										
2303.603	JOINT & CRACK REPAIR (TYPE B3) (SPECIAL RED)										
2302.603	FULL DEPTH JOINT REPAIR (TYPE CD-LV)										
2302.603	FULL DEPTH JOINT REPAIR (TYPE CD-LV) (SPECIAL RED)										
2302.604	CONCRETE GRINDING										
2302.604	PAVEMENT REPLACEMENT (TYPE CX)										
2302.604	PAVEMENT REPLACEMENT (TYPE CS) (SPECIAL RED)										
2302.618	PARTIAL DEPTH REPAIR (TYPE BA)										
2303.618	PARTIAL DEPTH REPAIR (TYPE BA) (SPECIAL RED)										
2302.618	PARTIAL DEPTH REPAIR SPECIAL (TYPE BE)										
2303.618	PARTIAL DEPTH REPAIR SPECIAL (TYPE BE) (SPECIAL RED)										
2357.502	BITUMINOUS MATERIAL FOR TACK COAT										
2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4-B)										
2402.603	FURNISH AND INSTALL WATERPROOF GLAND										
2433.606	SEAL BRIDGE DECK CRACKS										
2503.511	15" RCP CLASS V PIPE									12	\$10,239.96
2503.602	CONNECT TO EXISTING STORM SEWER										
2504.602	ADJUST VALVE BOX										
2506.501	CONSTRUCT DRAINAGE STRUCTURE DIES G or H										
2506.503	RECONSTRUCT DRAINAGE STRUCTURE										
2506.516	CASTING ASSEMBLY										
2506.522	ADJUST FRAME RING AND CASTING										
2506.602	CONSTRUCT SURVEY CONTROL STRUCTURE										
2519.607	CELLULAR CONCRETE CLSM LOW DENSITY										
2521.501	4" CONCRETE WALK										
2521.501	4" CONCRETE WALK (SPECIAL RED)										
2521.501	6" CONCRETE WALK										
2521.501	6" CONCRETE WALK (SPECIAL RED)										
2531.501	CONCRETE CURB AND GUTTER DESIGN B-24										
2531.501	CONCRETE CURB AND GUTTER DESIGN B6										
2531.501	CONCRETE CURB AND GUTTER DESIGN B612										
2531.501	CONCRETE CURB AND GUTTER DESIGN B618										
2531.501	CONCRETE CURB AND GUTTER DESIGN B624										
2531.501	CONCRETE CURB AND GUTTER DESIGN B624 MODIFIED										
2531.502	CONCRETE CURB DESIGN V (ADA)										
2531.507	6" CONCRETE DRIVEWAY PAVEMENT										
2531.602	CONCRETE MEDIAN NOSE DESIGN 7113										
2531.618	TRUNCATED DOMES										
2540.602	TEMPORARY MAIL BOXES										
2540.602	RELOCATE MAIL BOXES										
2540.618	INSTALL CONCRETE PAVERS			183	\$1,464.00						
2550.523	2" NON-METALLIC CONDUIT (INTERCONNECT)										
2550.534	FIBEROPTIC CABLE 12MM (12SM, INTERCONNECT)										
2563.601	TRAFFIC CONTROL										
2564.531	SIGN PANELS TYPE D	0.01	\$1,250.00	0.01	\$1,250.00	0.01	\$1,250.00	0.01	\$1,250.00	0.01	\$1,250.00
2564.533	FURNISH & INSTALL SIGN PANEL TYPE C										

ENGINEER'S ESTIMATE - 2013 CONCRETE REHABILITATION PROJECTS

ITEM NUMBER	ITEM	UNIT	TOTAL QUANTITY	UNIT PRICE	AMOUNT	S.P. 062-630-058		S.P. 062-677-027	S.P. 062-627-006	S.P. 062-665-050		PARTICIPATING	
						LARPEUR AVE.	AMOUNT			WHITE BEAR AVE.	AMOUNT	COUNTY HIGHWAY # 96	AMOUNT
2565.511	TRAFFIC CONTROL SIGNAL SYSTEM A	SYS	1	\$200,000.00	\$200,000.00	0.67	\$134,000.00						
2565.511	TRAFFIC CONTROL SIGNAL SYSTEM B	SYS	1	\$225,000.00	\$225,000.00	1	\$225,000.00						
2565.511	TRAFFIC CONTROL SIGNAL SYSTEM C	SYS	1	\$225,000.00	\$225,000.00	1	\$225,000.00						
2565.602	PVC HANDHOLE (INTERCONNECT)	EACH	19	\$800.00	\$15,200.00	14	\$11,200.00	0.50	\$12,500.00			5	\$4,000.00
2565.602	PEDESTRIAN PUSH BUTTON STATION	EACH	25	\$925.00	\$23,125.00	14	\$12,950.00	7	\$6,475.00				
2565.602	NNC LOOP DETECTOR 6' x 6'	EACH	8	\$1,200.00	\$9,600.00							8	\$9,600.00
2565.602	SAW CUT LOOP DETECTOR 6' x 6'	EACH	5	\$950.00	\$4,750.00							5	\$4,750.00
2565.602	PEDESTRIAN HEAD	EACH	8	\$750.00	\$6,000.00	4	\$5,000.00						
2565.616	APS SYSTEM	SYS	1	\$10,000.00	\$10,000.00	0.5	\$5,000.00						
2573.350	STORM DRAIN INLET PROTECTION	EACH	134	\$95.00	\$12,730.00	55	\$5,225.00	6	\$570.00	7	\$665.00	33	\$3,135.00
2573.350	EROSION CONTROL SUPERVISOR	L.S.	1	\$10,000.00	\$10,000.00	0.39	\$3,900.00	0.01	\$100.00	0.08	\$800.00	0.28	\$2,800.00
2575.505	SODDING TYPE LAWN	S.Y.	1688	\$10.00	\$16,880.00	404	\$4,040.00	216	\$2,160.00	50	\$500.00	230	\$2,300.00
2575.532	FERTILIZER TYPE 3 ANALYSIS 22-5-10	POUND	113	\$5.00	\$565.00	27	\$135.00	13	\$65.00	5	\$25.00	21	\$105.00
2582.501	PAVT MMSG (LT ARROW) POLY PREF-GR IN	EACH	6	\$560.00	\$3,360.00	3	\$1,680.00					3	\$1,680.00
2582.501	PAVT MMSG (RT ARROW) POLY PREF-GR IN	EACH	9	\$560.00	\$5,040.00	2	\$1,120.00			2	\$1,120.00	3	\$1,680.00
2582.501	PAVT MMSG (ONLY) POLY PREF-GR IN	EACH	1	\$560.00	\$560.00							1	\$560.00
2582.502	7" BROKEN LINE WHITE-POLY PREFORM (GR IN)	LF	3830	\$6.50	\$24,895.00	1750	\$11,375.00			120	\$780.00	1960	\$12,740.00
2582.502	11" BROKEN LINE WHITE-POLY PREFORM (GR IN)	LF	159	\$13.00	\$2,067.00					60	\$780.00	99	\$1,287.00
2582.502	11" SOLID LINE WHITE-POLY PREFORM (GR IN)	LF	400	\$11.00	\$4,400.00			200	\$2,200.00			200	\$2,200.00
2582.502	4" BROKEN LINE YELLOW-EPOXY	LF	580	\$0.30	\$174.00								
2582.502	4" BROKEN LINE YELLOW-EPOXY	LF	380	\$0.25	\$95.00	80	\$20.00						
2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LF	1744	\$0.50	\$872.00	921	\$460.50	175	\$87.50	638	\$319.00		
2582.502	4" SOLID LINE WHITE-EPOXY	LF	23222	\$0.25	\$5,805.50	9180	\$2,295.00	350	\$87.50	1053	\$263.25	10389	\$2,597.25
2582.502	4" SOLID LINE YELLOW-EPOXY	LF	19555	\$0.25	\$4,888.75	7472	\$1,868.00						
2582.502	12" SOLID LINE YELLOW-EPOXY	LF	242	\$7.00	\$1,694.00	242	\$1,694.00						
2582.503	CROSSWALK MARKING - POLY PREFORM (GR IN)	S.F.	2052	\$15.00	\$30,780.00	1098	\$16,470.00			432	\$6,480.00	522	\$7,830.00
2582.503	CROSSWALK MARKING - EPOXY	S.F.	576	\$7.00	\$4,032.00	144	\$1,008.00			432	\$3,024.00		
<b>SUBTOTAL</b>					\$58,273,997.16		\$2,791,178.30	\$97,146.50	\$456,297.60		\$1,620,912.25		\$1,125,908.55
													DESIG:
													CONSTRUCTION:

EXHIBIT A

ITEM NUMBER	ITEM	S.P. 164-232-023		S.P. 164-178-003		S.P. 160-221-008		S.P. 138-596-001		NON-PARTICIPATING LOCAL FUNDS	
		CITY OF ST PAUL	AMOUNT	CITY OF ST PAUL	AMOUNT	CITY OF ROSEVILLE	AMOUNT	CITY OF MAPLEWOOD	AMOUNT	AMOUNT	AMOUNT
2565.511	TRAFFIC CONTROL SIGNAL SYSTEM A	0.33	\$66,000.00								
2565.511	TRAFFIC CONTROL SIGNAL SYSTEM B										
2565.511	TRAFFIC CONTROL SIGNAL SYSTEM C			0.375	\$84,375.00			0.125	\$28,125.00		
2565.602	PVC HANDHOLE (INTERCONNECT)										
2565.602	PEDESTRIAN PUSH BUTTON STATION	2	\$1,850.00			2	\$1,850.00				
2565.602	NNC LOOP DETECTOR 6' x 6'										
2565.602	SAW CUT LOOP DETECTOR 6' x 6'										
2565.602	PEDESTRIAN HEAD	2	\$1,500.00			2	\$1,500.00				
2565.616	APS SYSTEM	0.25	\$2,500.00			0.25	\$2,500.00				
2573.350	STORM DRAIN INLET PROTECTION										
2573.350	EROSION CONTROL SUPERVISOR	0.01	\$100.00	0.01	\$100.00	0.01	\$100.00	0.01	\$100.00	0.01	\$100.00
2575.505	SODDING TYPE LAWN										
2575.532	FERTILIZER TYPE 3 ANALYSIS 22-5-10										
2582.501	PAVT MMSG (LT ARROW) POLY PREF-GR IN										
2582.501	PAVT MMSG (RT ARROW) POLY PREF-GR IN										
2582.501	PAVT MMSG (ONLY) POLY PREF-GR IN										
2582.502	7" BROKEN LINE WHITE-POLY PREFORM (GR IN)										
2582.502	11" BROKEN LINE WHITE-POLY PREFORM (GR IN)										
2582.502	11" SOLID LINE WHITE-POLY PREFORM (GR IN)										
2582.502	4" BROKEN LINE WHITE- EPOXY										
2582.502	4" BROKEN LINE YELLOW- EPOXY										
2582.502	4" DOUBLE SOLID LINE YELLOW- EPOXY										
2582.502	4" SOLID LINE WHITE- EPOXY										
2582.502	4" SOLID LINE YELLOW- EPOXY										
2582.502	12" SOLID YELLOW- EPOXY										
2582.503	CROSSWALK MARKING - POLY PREFORM (GR IN)										
2582.503	CROSSWALK MARKING - EPOXY										
<b>SUBTOTAL</b>			\$76,120.00		\$88,645.00		\$17,234.00		\$32,395.00		\$33,759.96
ENGINEERING			\$9,134.40		\$10,657.40		\$2,068.08		\$3,887.40		\$3,000.00
ENGINEERING			\$9,134.40		\$10,657.40		\$2,068.08		\$3,887.40		\$3,000.00
<b>TOTAL</b>			<b>\$94,388.80</b>		<b>\$109,919.80</b>		<b>\$21,370.16</b>		<b>\$40,169.80</b>		<b>\$36,759.96</b>



# Ramsey County Concrete Rehabilitation



### Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

765.9                      0                      382.97                      765.9 Feet

NAD\_1983\_HARN\_Adj\_MN\_Ramsey\_Feet

© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



1: 4,596

### Notes

Maplewood City Project 13-02  
Intersection of Larpenteur and Parkway



## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Michael Thompson, Director of Public Works/City Engineer  
 Steven Love, Assistant City Engineer  
**SUBJECT:** **Approval to Purchase Robotic Total Station with GPS Ability**  
**DATE:** May 30, 2013

### INTRODUCTION

The approved 2013 engineering budget includes funding for the purchase of one robotic total station. Council approval of this purchase is required. Since this purchase had the potential to exceed \$10,000, written quotations were obtained from vendors.

### BACKGROUND

The City of Maplewood’s engineering department currently utilizes two standard total stations for conducting survey work. With the ever growing complexity of project designs and tighter deadlines, and reduced staffing, the need to increase productivity and the ability to manage available resources remains at a forefront. Survey crews today typically utilize robotic total stations and GPS survey equipment.

The robotic total station and the GPS survey equipment has the ability to continuously track the prism pole carried by the surveyor. This greatly increases the efficiency and accuracy of the work being done by providing the surveyor with real-time information. Accuracy of the survey work performed is increased by helping eliminate mistakes such as incorrectly turned angles.

Additionally, flexibility in managing the department resources will be added by the purchase of the new survey equipment. For example, a traditional survey crew could continue staking a construction project while one person, with the robotic total station, could conduct a topographic survey for an upcoming project. This kind of flexibility will allow the public works department to continue to meet deadlines, manage our available resources, and aid other department by performing requested survey work.

### DISCUSSION

Each request for proposal included the basic information on the requested equipment, required a live demonstration of the proposed product, and asked for recommendations on additional equipment required by the robotic total stations. Three quotes were received for the purchase of a robotic total station that meet the basic requested ability. Staff evaluated the proposals on the basis of responsiveness, the live demonstration, and cost. The following is a list of the companies that submitted proposals and their proposed total cost for a robotic total station without GPS technology:

<u>Company</u>	<u>Proposal Total</u>
Leica Geosystems, Inc. (Leica Dealer)	\$32,253.80
RDO Integrated Controls (Topcon Dealer)	\$34,297.52
Frontier Precision Inc. (Trimble Dealer)	\$38,845.60

As requested in the request for quote, Leica Geosystems, Inc. provided an optional quote for a package deal that included a robotic total station with GPS survey ability for a total price of \$38,793.68. The Leica equipment was the top overall performer during the live demonstrations. The ability to add GPS technology to the new survey equipment will help increase the productivity of the survey crews and will allow them to further aid other departments by increasing the survey work that can be performed, such as quickly obtaining accurate locations of storm outlets for the public works department as part of their storm asset management tracking.

**BUDGET**

The 2013 approved budget for the engineering department identified \$37,500 for the purchase of a new robotic total station. The following are the costs of the robotic total station including, GPS, trade in of old unit, sales tax and delivery:

Robotic Total Station with GPS	\$36,228.00
Delivery	\$ 75.00
Sales tax	<u>\$ 2,490.68</u>
<b>Total cost</b>	<b>\$38,793.68</b>

The total cost is \$38,793.68. This is \$1,293.68 above the estimated expenditure identified in the Engineering budget. However the remaining balance will be covered by cuts from the Supplies – Equipment account of the approved engineering 2013 budget.

**RECOMMENDATION**

It is recommended that the City Council authorize the Mayor and City Manager to enter into a contract with Leica Geosystems, Inc. in the amount of \$38,793.68 for the purchase of a robotic total station with GPS ability.

Attachments:

- 1) Leica Geosystems, Inc. Quote (Leica Dealer)
- 2) RDO Integrated Controls (Topcon Dealer)
- 3) Frontier Precision Inc. (Trimble Dealer)

**Robotic Total Station With GPS Ability**



**Leica Geosystems, Inc.**  
5051 Peachtree Corners Circle, Suite 250  
Norcross, GA 30092  
Tel: 800 367-9453

**Quote Number**  
**18882**

Customer		Dates	
Company: <u>City Of Maplewood Engineering</u>	Address: <u>1830 County Rd B East</u>	Quote Issued:	<b>May 20, 2013</b>
Contact: <u>Andrew Engstrom</u>	City: <u>Maplewood</u>		
Email: <u>Andy.Engstrom@ci.maplewood.mn.</u>	State: <u>MN</u>		
Phone: <u>651-249-2415</u>	Zip: <u>655109</u>		
Fax: _____	Account: _____		

**Robotic Total Station 5 second with GS14 State contract Price**

Part Number	Product Description	Quantity	Price	TOTAL
733270	GEB221, Lithium-Ion battery, 7.4V/4.4Ah, rechargeable. To be used with FlexLine (plus)/TS11/TS12/TS15 and	2	\$ 144.00	\$ 288.00
734752	GKL211, Charger BASIC, for Li-Ion batteries GEB221 and GEB211, car adapter cable and net adapter included.	2	\$ 88.00	\$ 176.00
667304	Tribrach GDF121 PRO, without optical plummet, pale	1	\$ 308.00	\$ 308.00
667718	GHM007 Instruments height meter.	1	\$ 44.00	\$ 44.00
722045	GHT196 Distance holder for height meter.	1	\$ 12.00	\$ 12.00
667301	Tripod GST120-9, telescopic, selfclosing, with accessories, without pouch.	1	\$ 280.00	\$ 280.00
754389	GLS12F, 2m Telescopic aluminium pole, US Feet	1	\$ 240.00	\$ 240.00
767879	GHT62, Pole holder base plate for CS10 and CS15 field controller.	1	\$ 48.00	\$ 48.00
767880	GHT63, Clamp arrangement for attaching the GHT62 holder to all poles.	1	\$ 80.00	\$ 80.00
767909	CS SmartWorX Viva license key	1	\$ 560.00	\$ 560.00
767919	CS DTM Stakeout	1	\$ 200.00	\$ 200.00
767915	CS Reference Line	1	\$ 200.00	\$ 200.00
767921	CS RoadRunner	1	\$ 760.00	\$ 760.00
767929	CS Sets of Angles	1	\$ 232.00	\$ 232.00
767927	CS Traverse	1	\$ 160.00	\$ 160.00
767875	CBC02. DSUB Connector module with Power jack, DSUB 9-pin, USB A Host and USB Mini AB for CS10 and CS15	1	\$ 120.00	\$ 120.00
772806	GEB212, Lithium Ion battery, 7.4V / 2.6Ah, chargeable	3	\$ 104.00	\$ 312.00
773753	GEV235-1, AC/DC-adapter US, for power supply CS15	1	\$ 48.00	\$ 48.00
767907	SPF01. Anti - glare display foils for CS10 or CS15 field controller.	1	\$ 24.00	\$ 24.00
767876	GDZ68. Extra pen with screw-driver for CS10 and CS15 field controller	1	\$ 8.00	\$ 8.00
791696	GVP660, Small sized hard container for Robotic TPS Pole Setup. Fits CS10/15 with accessories	1	\$ 200.00	\$ 200.00
780858	TS15 P, 5' (1.5 mgon) R30 total station with PowerSearch, automatic target aiming, reflectorless R30	1	\$ 17,384.00	\$ 17,384.00
788855	CRT16 Communication Cap with integrated Bluetooth module and antenna for CS15 Field Controllers. Used to	1	\$ 760.00	\$ 760.00
788853	RH16, Radio Handle with integrated bluetooth module and radio antenna. Used as radio modem for Leica Nova	1	\$ 1,320.00	\$ 1,320.00
767856	MSD1000, industrial grade SD memory card 1GB for GS10/GS15 receiver and CS10/CS15 field controller	1	\$ 160.00	\$ 160.00

667217	<b>GAD31, Screw-to-stub adapter for fitting GPS antenna on carriers with stub and poles with stub.</b>	1	\$ 104.00	\$ 104.00
795980	<b>GS14 2G &amp; UHF Profesional SmartAntenna</b>	1	\$ 7,600.00	\$ 7,600.00
795992	<b>GVP708, Compact GS14 container for GS14, CS10/15 and accessories for rover setup</b>	1	\$ 160.00	\$ 160.00
777645	<b>CS RoadRunner Importer Application</b>	1	\$ 0.00	\$ 0.00
781599	<b>CS15 3.5G Field Controller. Ruggedized WinCE field controller with full VGA color touch screen, 1GB NAND,</b>	1	\$ 3,520.00	\$ 3,520.00
754384	<b>GRZ122 360° reflector with 5/8" thread adapter for mounting of GPS antenna.</b>	1	\$ 1,360.00	\$ 1,360.00
	<b>2 Sokkia Total Stations</b>	1	(\$ 1,000.00)	(\$ 1,000.00)
781305	<b>TS SmartWorx Viva License Key</b>	1	\$ 560.00	\$ 560.00

*Local Sales Tax & Delivery Costs will be added to final invoice*

<b>Sub Total:</b>	<b>\$ 36,228.00</b>
<b>Shipping:</b>	<b>\$ 75.00</b>
<b>Taxes:</b>	<b>\$ 2,490.68</b>
<b>TOTAL:</b>	<b>\$ 38,793.68</b>

**Accepted By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Order Information**

Leica Geosystems, Inc.                      Attn: Chris Rotegard  
2942 Century Place                          Tel: 800-938-0606  
Costa Mesa, CA 92626                      Fax: 800-294-1541 - Attn: Rhea  
Email: chris.rotegard@leicaus.com

**Terms & Conditions**

Offer subject to Leica Geosystems terms & conditions, available at:  
[https://portal.leicaus.com/US\\_GT\\_Cs\\_of\\_Sales.txt](https://portal.leicaus.com/US_GT_Cs_of_Sales.txt)

**Full Software License Agreement:**

[http://www.leica-geosystems.com/corporate/en/ndef/lgs\\_3295.htm](http://www.leica-geosystems.com/corporate/en/ndef/lgs_3295.htm)

**Full Standard Warranty:**

[http://www.leica-geosystems.com/corporate/en/support/lgs\\_3434.htm](http://www.leica-geosystems.com/corporate/en/support/lgs_3434.htm)



Investment Proposal for:  
CITY OF MAPLEWOOD  
1902 COUNTY ROAD B EAST  
,  
MAPLEWOOD, MN 55109  
Phone: (651) 249-2415

Fred Meyer  
9201 East Bloomington Suite JJ  
Bloomington (IC), MN 55420  
Mobile: (612) 386-8490

Thank you for allowing me the opportunity to quote you this equipment. We appreciate your business. Fred

**Equipment: NEW 2013 SOKKIA BIPOD**

---

**Key Features**

724897 ECONOMY BIPOD

**Serial Number**

A430355 (0 Approximated Hours)

Equipment Price \$119.00

**Purchase Price of this Unit: \$119.00**

**Equipment: NEW 2012 TOPCON FC-2600**

---

**Key Features**

60742 POLE CLAMP  
60743 POLE CRADLE  
61064 MAGNET FIELD COMPLETE  
61097 FC-2600 HARDWARE KIT

**Serial Number**

556-06678 (0 Approximated Hours)

Equipment Price \$5,372.25

**Purchase Price of this Unit: \$5,372.25**

**Equipment: NEW 2012 TOPCON QS-03**

---

**Key Features**

60963 QS 3" (QUICK STATION)

**Serial Number**

P10904 (0 Approximated Hours)

Equipment Price \$26,600.00

**Attachments**

NEW	2012 TOPCON 60959KIT	N81411	\$0.00
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**PROPOSAL SUMMARY**

**Purchase Price of this Unit:**

**\$26,600.00**

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Equipment Total	\$32,091.25
Sub Total	\$32,091.25
Estimated sales tax to apply (MNST MN STATE TAX 6.875%)	\$2,206.27

**Total Investment**

**\$34,297.52**

**Fred Meyer**

Account Manager  
RDO Integrated Controls - Bloomington  
fmeyer@rdoic.com



Frontier Precision, Inc.  
10900 73rd Ave, Suite 120  
Maple Grove, MN 55369  
877 698-3077  
763 898-3997 FAX

**QUOTE**

Quote Number:

**CUSTOMER INFORMATION**

COMPANY: City of maplewood  
 CONTACT: Andy Engstrom  
 EMAIL: andy.engstrom@ci.maplewood.mn.us  
 PHONE: (651) 249-2415  
 ADDRESS: Maplewood  
 CITY: STATE: ZIP:

QUOTE ISSUED ON: 3/20/2013  
 ACCEPTED BY:  
 SIGNATURE:

PRODUCT / SERVICE	PN	QTY	PER UNIT PRICE	TOTAL
Trimble S6 3" Robotic, DR Plus, Vision, TBC ADV (Promo)	SLSU-S63TVGL-TBCA	1	\$28,390.50	\$28,390.50
*Includes: S6 Robotic Instrument plus Trimble Business Center Advanced Software (\$3000 value)				
Trimble MultiTrack Target, including 7.4V Li-Ion battery	MT1000	1	\$2,583.00	\$2,583.00
SERVO/AUTOLOCK POWER KIT	SLSU-S2004	1	\$1,303.16	\$1,303.16
Rod - Trimble standard telescopic rod 2,6m	51003007	1	\$359.10	\$359.10
CU - TSC3, w/Trimble Access, internal 2.4 GHz radio, Global, ABCD keypad	TSC3111-001	1	\$6,610.50	\$6,610.50
Specialized Application Roads, perpetual license	SA-ROADS-01		\$1,125.00	
Trimble TSC3 Accessory - Robotic Accessory Kit	82769-00	1	\$382.50	\$382.50
<b>Optional Equipment:</b>				
CST Heavy Duty Wood/Fiberglass Tripod w/Quick Release	60WDF20	1	\$169.00	\$169.00
BIPOD, TRB, 1/2-13SS, UNIVERSAL	5217-04-yeel	1	\$149.00	\$149.00
Trimble S6 Total Station Trade-in	Tradein-S6	1	-\$3,600.00	-\$3,600.00

**ORDERING INFORMATION:**

Please Make out Order to:  
 Frontier Precision, Inc.  
 10900 73rd Ave, Suite 120  
 Maple Grove, MN 55369  
 877 698-3077

Please Reference State Contract  
 15679, (formerly 442051)

Shipping and Handling Included per Contract Terms  
 NOTE: this instrument is available and priced off the state contract

SUBTOTAL	\$36,346.76
SHIPPING / FREIGHT	
TAX	0.000% Not Calculated

**TOTAL \$36,346.76**  
**Tax Exempt**

QUOTE ISSUED BY: *Dustin Harr*

NOTE: QUOTE VALID WITHIN 30 DAYS OF ISSUED DATE. TERMS MUST BE ESTABLISHED PRIOR TO SALE OF ITEMS.

**Total With Tax = \$38,845.60**

## MEMORANDUM

**TO:** James Antonen, City Manager

**FROM:** DuWayne Konewko, Parks and Recreation Director  
Ginny Gaynor, Natural Resources Coordinator

**DATE:** June 3, 2013 for June 10, 2013 Council Meeting

**RE:** Approval of Resolution Accepting Donation to Maplewood Nature Center

### Introduction

Maplewood Nature Center has received a donation from the estate of Roberta Beutel of nineteen pieces of wildlife art. Ms. Beutel lived near the Nature Center and enjoyed the trails and facility. This donation is valued at \$2000.

Minnesota State Statute 465.03 states that gifts to municipalities shall be accepted by the governing body in the form of a resolution by a two-thirds vote.

### Consideration

Approve the following resolution accepting donation of nineteen pieces of art to the Maplewood Nature Center.

## RESOLUTION ACCEPTANCE OF DONATION

**WHEREAS** the City of Maplewood and the Parks and Recreation Department has received a donation of nineteen pieces of art to the Maplewood Nature Center.

**NOW, THEREFORE, BE IT RESOLVED** that the Maplewood City Council authorizes the City of Maplewood, Parks and Recreation Department to accept this donation.

**MEMORANDUM**

**TO:** James Antonen, City Manager

**FROM:** DuWayne Konewko, Director of Parks and Recreation  
Jim Taylor, Parks Manager

**DATE:** June 5, 2014

**RE:** Approval of Resolution Accepting Donation for a Park Bench for Hillside Park

**Introduction**

The City has been approached by the family of Anna Hurd to adopt Hillside Park and add a park bench for a memorial for her. The family has donated \$1200.00 to the City for the purchase and the installation of the park bench.

Minnesota State Statute 465.03 states that gifts to municipalities shall be accepted by the governing body in the form of a resolution by a two-thirds vote.

**Consideration**

Approve the following resolution accepting the donation of \$1200.00 for a park bench at Hillside Park.

**RESOLUTION  
ACCEPTANCE OF DONATION**

**WHEREAS** the City of Maplewood and the Parks and Recreation Department has received a donation of \$1200.00 for a park bench at Hillside Park;

**NOW, THEREFORE, BE IT RESOLVED** that the Maplewood City Council authorizes the City of Maplewood, Parks and Recreation Department to accept this donation.

## MEMORANDUM

**TO:** James Antonen, City Manager  
**FROM:** DuWayne Konewko, Parks and Recreation Director  
 Jim Taylor, Parks Manager  
**SUBJECT:** **Authorize Waiver to Maplewood Purchasing Procedures to Allow for Contract Negotiation for Geranium Park Improvements**  
**DATE:** June 4, 2013

### INTRODUCTION

City Council will consider the authorization of a one-time waiver to the City of Maplewood purchasing procedure to allow the city to follow Minnesota Statutes for Contracts exceeding \$25,000 but not \$100,000 for the Geranium Park improvements. This process worked very well in 2012 for the Gethsemane Park Improvements. City staff will then negotiate final park improvements pricing and contract specifics and present that information to the City Council for final approval.

### BACKGROUND

The Geranium Park playground equipment, installed in 1985, is outdated and is in need of replacement. City staff has reviewed the best methods for obtaining the most competitive quotations and quality park designs for the proposed playground improvements to ensure the best value for the City of Maplewood and its residents.

### DISCUSSION

#### State Uniform Municipal Contracting Law

Minnesota Statutes, section 471.345, subd. 4 (Uniform Municipal Contracting Law, Contracts exceeding \$25,000 but not \$100,000) states that if the amount of the contract is estimated to exceed \$25,000 but not to exceed \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase of sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof.

#### City Purchasing Procedure

The city's current purchasing procedures require that the city utilize the sealed bid process for purchases over \$50,000, unless the purchase is through State Contract or approved by the City Manager. The city's purchasing procedures currently allow for direct negotiation, by obtaining two or more quotations, for purchases over \$20,000 up to \$49,999.

Staff reviewed how to bid these improvements to best achieve the goals of best quality product, best product within a set budget, allow resident input, and allow Parks Commission input. Based on past park projects and the above goals the process must allow for the solicitation of quotations from multiple qualified park contractors to be able to submit their best possible plan within a set budget. Staff will then be able to review the plans and negotiate the contract to ensure the above goals are met. This process will also allow staff to work with the residents and the Park Commission for input into the park design. Once a contractor and a park design have been chosen this item will be brought back before the City Council for approval.

In order for the City to proceed with the solicitation of quotations process the City Council must authorize a waiver to the city's purchasing policy. The one-time waiver would allow the city to solicit quotations and negotiate a contract pricing for the proposed park improvements. The pricing and contract would then come before the City Council for consideration of final approval. Staff is currently preparing plans in preparation for bidding of this project. It is anticipated that the agenda item for the award of contract will be scheduled for a City Council meeting in late July or early August.

## **RECOMMENDATION**

Staff recommends that the City Council consider the authorization of a one-time waiver to the City of Maplewood purchasing procedure to allow the city to follow Minnesota Statutes for Contracts exceeding \$25,000 but not \$100,000 for the Geranium Park improvements. City staff will then negotiate final park improvements pricing and contract specifics and present that information to the City Council for final approval.

**AGENDA REPORT**

**TO:** Jim Antonen, City Manager  
**FROM:** Karen Guilfoile, City Clerk  
**DATE:** June 4, 2012  
**RE:** Approval of a Lawful Gambling Premise License for Oakdale Athletic Association at Gulden's Restaurant

**Introduction**

Gary M. Masterman on behalf of Oakdale Athletic Association has submitted an application and is requesting approval of a premise license for lawful gambling at Gulden's Restaurant located at 2999 Highway 61 N in Maplewood.

Oakdale Athletic Association has been in existence since 1971 and has been registered with the State of Minnesota since 2000. As required by City ordinances, a background investigation was completed by the Maplewood Police Department on Mr. Masterman for the purpose of obtaining a premise permit for lawful gambling in Maplewood. Nothing was identified at that time that would prohibit Oakdale Athletic Association from obtaining the gambling premise license.

In order for the State of Minnesota to issue a gambling premise license, approval of the following resolution from the City is required:

**RESOLUTION**

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premise license for lawful gambling is approved for Oakdale Athletic Association to operate at Gulden's Restaurant, located at 2999 Highway 61 N, Maplewood, MN.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said license application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

**Recommendation**

It is recommended that council approve the lawful gambling premise license and Resolution for Oakdale Athletic Association to operate at Gulden's Restaurant, 2999 Highway 61 N in Maplewood, MN.

**MEMORANDUM**

**TO:** James Antonen, City Manager  
**FROM:** Karen Guilfoile, City Clerk  
**DATE:** June 6, 2013  
**SUBJECT:** Approval of Resolution for a Temporary Gambling Permit and Fee Waiver for MMFL Media

**Introduction**

Tom Bye, on behalf of MMFL Media, has applied for a temporary gambling permit to be used at the Dive Bar, 3035 White Bear Ave, on July 12, 2013 from 6:00 p.m. to 10:00 p.m.

**Background**

The temporary gambling permit will be used to conduct a raffle for a fundraiser being held for Mathew Phelps, owner of the Dive Bar. Mr. Phelps is suffering from a severe medical condition and is facing mounting medical bills. Money raised from the event will go towards paying his medical bills, rent and other living expenses. Several surrounding business are donating goods and services for the event.

On behalf of the organizers, staff is requesting that the permit fee be waived. Staff is also requesting to waive the permit's requirement, put forth by City ordinances, that the organization to be in existence for three consecutive year prior to application.

**RESOLUTION**

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary gambling permit is approved for MMFL Media, to be used at the Dive Bar, 3035 White Bear Ave, Maplewood, MN, on July 12, 2013 from 6:00 p.m. to 10:00 p.m.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

### **Recommendation**

It is recommended that the City Council approve the Resolution for a temporary gambling permit for MMFL Media for their event at the Dive Bar, 3035 White Bear Avenue on July 12, 2013. It is also recommended that City Council waive the permit fee and the requirement that the organization to be in existence for three consecutive years prior to application.

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## AGENDA REPORT

**TO:** James Antonen, City Manager

**FROM:** DuWayne Konewko, Parks and Recreation Director

**SUBJECT:** **Consider Approval of Resolution Terminating the Joint Powers Agreement (JPA) with the City of North St. Paul for Recreational Services**

**DATE:** May 28, 2013 for the June 10, 2013 Council Meeting

### BACKGROUND

The City of Maplewood and the City of North St. Paul entered into a Joint Powers Agreement (JPA) in November of 2010 for recreational services. The effective start date of the agreement was December 13, 2010. The duration of the JPA was four years. The agreement covered recreation programs and services in City Parks, the North St. Paul Community Center as well as representation at Park and Recreation Commission meetings.

The City of North St. Paul entered into a lease agreement with ISD #622 for use of Community Center on April 1, 2013. As a result of this lease agreement, staff from both cities agreed that the existing JPA should be terminated and any future Joint Powers Agreement and/or partnership should be memorialized independently and require council approval. Staff will be presenting a separate JPA for council discussion and consideration regarding the operation of Silver lake Beach.

I strongly believe that staff from both cities worked very hard to ensure that this JPA was successful.

### RECOMMENDATION

Staff recommends the City Council approve the attached resolution terminating the Joint Powers Agreement with the City of North St. Paul for recreation services.

Attachment:

1. Resolution Terminating Joint Powers Agreement with the City of North St. Paul for Recreational Services

CITY OF MAPLEWOOD

**RESOLUTION NO. 2013-XXX**

**RESOLUTION AUTHORIZING TERMINATION OF THE JOINT POWERS AGREEMENT (JPA) WITH THE CITY OF NORTH ST. PAUL FOR RECREATION SERVICES**

**WHEREAS**, on November 16, 2010 the City Council approved a Joint Powers Agreement with the City of North St. Paul for recreational services that went into effect on December 13, 2010; and

**WHEREAS**, this agreement covered recreation programs and services in City Parks, the North St. Paul Community Center and also included representation at Park and Recreation Commission meetings, warming house attendants and beach staff; and

**WHEREAS**, effective April 1, 2013 the City of North St. Paul entered into a lease with the School District for the Community Center. Consequently, the Community Center was no longer available to the City of Maplewood to program; and

**WHEREAS**, subsequent discussion between the cities led to a decision to terminate the JPA; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council, it hereby supports terminating the joint powers agreement between the North St. Paul and Maplewood for recreation programming effective upon North St. Paul Council taking similar action.

**ADOPTED** this 10<sup>th</sup> day of June, 2013.

Attest: \_\_\_\_\_  
Jim Antonen, City Manager

\_\_\_\_\_  
Will Rossbach, Mayor

## AGENDA REPORT

**TO:** James Antonen, City Manager

**FROM:** DuWayne Konewko, Parks and Recreation Director

**SUBJECT:** **Consider Approval of Joint Powers Agreement Between the City Of Maplewood and the City of North St. Paul for the Operation of Silver Lake Beach**

**DATE:** May 28, 2013 for the June 10, 2013 Council Meeting

### BACKGROUND

With the pending termination of the Joint Powers Agreement (JPA) between Maplewood and North St. Paul for recreational services including aquatic operations at Silver Lake Beach, staff is recommending approval of a “new” JPA between both cities for services provided at Silver Lake Beach in North St. Paul. The proposed JPA is for a period of three years beginning in June of 2013 and expiring in August of 2015. Attached is a copy of the proposed JPA for your review. City Attorney, Mr. Kantrud has reviewed and approved the language and form of the agreement.

The City of North St. Paul agrees to provide Maplewood with an annual administrative and employee-expense fee of \$24k for services rendered pursuant to the JPA in 2013. The agreement also has a two-percent inflation adjustment for each and every year thereafter. As an example, the payment for services in 2014 will be \$24,480 and the payment for services in 2015 will be \$24,970. Payment due dates are reflected in the JPA. Either party may extend the JPA an additional year up to two years, provided both parties mutually agree.

As part of the agreement, Maplewood will hire, train, supervise and manage personnel at Silver Lake Beach. Maplewood staff will also be responsible for closing the beach and/or rescheduling programs due to poor weather conditions. All lifeguards who are selected to work at Silver lake Beach will be American Red Cross Waterfront Certified, have at least six months experience working as a lifeguard at the MCC or school district, and have demonstrated dependability and responsibility. Staff will also be working very closely with staff from North St. Paul to ensure that the provisions contained within the agreement are followed and adhered too.

The JPA does include a termination clause provided both parties mutually agree to do so. If the JPA is terminated, Maplewood shall be paid on a pro-rated basis the total numbers of days the agreement was in effect, less any payments made prior to termination.

## **RECOMMENDATION**

Staff recommends the City Council approve the attached Joint Powers Agreement between the City of Maplewood and the City of North St. Paul regarding the operation of Silver lake Beach for a three year period beginning in June of 2013 and expiring in August of 2015.

Attachment:

1. Proposed Joint Powers Agreement between the City of Maplewood and North St. Paul for Silver Lake Beach operations.

**2013 THROUGH 2015 JOINT POWERS AGREEMENT BETWEEN  
THE CITY OF NORTH SAINT PAUL AND THE CITY OF MAPLEWOOD  
REGARDING THE OPERATION OF SILVER LAKE BEACH**

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**THIS AGREEMENT**, is made and entered into on the 10 day of JUNE, 2013, by and between the City of NORTH SAINT PAUL (hereinafter referred to as North Saint Paul, or city of North Saint Paul) and the City of MAPLEWOOD/MAPLEWOOD COMMUNITY CENTER (hereinafter referred to as Maplewood, or City of Maplewood); both of which are governmental subdivisions of the State of Minnesota located in the Counties of Washington, and Ramsey, respectively.

**PURPOSE**

It is the City of North Saint Paul's desire that the City of Maplewood, through the Maplewood Community Center (MCC) hire, train, supervise, and manage personnel to work at Silver Lake Beach under the terms of, and during the time period set forth in, this agreement, below.

**AUTHORIZATION**

The Cities of North Saint Paul and Maplewood enter into this agreement pursuant to Minnesota Statute Section 471.59, (2003).

**AGREEMENT**

**NOW**, in consideration of the mutual understanding as expressed herein, the Cities of North Saint Paul and Maplewood agree as follows:

1. **Services Provided.** The City of Maplewood shall provide the following services:
  - a. Recruit, interview, hire, train, evaluate, supervise and monitor all aquatic staff. Aquatic staff shall consist of lifeguards, water safety instructors, and water safety aides. All aquatic staff shall be employees of Maplewood and Maplewood shall discipline and terminate employees, as necessary.
    - i. Lifeguards who are selected to work at Silver Lake Beach must be American Red Cross Waterfront Certified, have six months experience working as a lifeguard at MCC or ISD 622, and have demonstrated excellent dependability and

responsibility. These high expectations are to insure that all staff who are working off site are aware of and following Maplewood policies and work well independently.

- ii. All lifeguards working at Silver Lake Beach shall maintain the following certifications, at all times during employment at North Saint Paul Beach:
  - 1. Current certification in American Red Cross Lifeguarding/Waterfront/First Aid.
  - 2. Current certification in CPR/AED for Lifeguards.
  
- b. Determine and set hours of daily operation for Silver Lake Beach, subject to final approval by the City of North Saint Paul (11:00am to 7:00pm, Sunday through Saturday, has been recommended by the City of North St. Paul).
- c. Make decisions regarding closing the beach and/or canceling or rescheduling programs due to poor weather conditions.
- d. Administer and maintain Silver Lake Beach and aquatic staff beginning on June 8, 2013, through August 11, 2013 (65 open swim dates). 2014 and 2015 dates of operation will be determined based on the ISD 622 summer break schedule.
- e. Provide, at Silver Lake Beach, at all times during the hours of operation during the open swim dates, a minimum of two on-duty lifeguards, one of which shall be a Beach Coordinator, Aquatic Program Manager, or Head Lifeguard, as described below. The number of lifeguards necessary, in excess of two, will be determined by the MCC, based on demand, and is at the sole discretion of the MCC.
- f. Monitor all aquatic staff and ensure that all aquatic staff members maintain current the certifications listed above. Expiration of any required certification shall result in release from employment at Silver Lake Beach. In the event that any aquatic staff member is released from employment, for any reason, it shall be the duty of the City of Maplewood to replace that employee with another employee who meets all requirements contained in this agreement.
- g. Administer a swim test to all aquatic staff (speed and endurance), along with other skills tests, to ensure that all aquatic staff are physically and otherwise capable of performing all tasks required of a Red Cross certified Lifeguard. All aquatic staff must achieve

- “good” or passing standards in the tests before beginning or continuing employment at Silver Lake Beach.
- h. Prior to Silver Lake Beach’s opening, the MCC shall assist in the preparation, and opening, of Silver Lake Beach.
  - i. Conduct a minimum of five (5) in-service training sessions for aquatic staff working at Silver Lake Beach, throughout the summer. In-services shall consist of both in and out-of-water training sessions. Attendance at these in-service training sessions shall be mandatory. Lifeguarding, teaching or swimming skills will be evaluated at the “in-water” in-service and information vital to the success of the aquatic program will be given at the “dry-land” in-services.
  - j. In addition to any other training sessions, the City of Maplewood shall conduct training sessions on Right to Know, AWAIR, and Blood Borne Pathogens.
  - k. Ensure that MCC administrative staff visits Silver Lake Beach a minimum of once per week during the open swim dates, to critique, evaluate, and advise aquatic staff on performance and operation of Silver Lake Beach. In addition, periodic unannounced visits shall be made by MCC administrative staff to evaluate on-the-job performance of aquatic staff, and to conduct on-the-job skills testing.
  - l. After evaluating aquatic staff, meet with staff members individually and discuss the staff member’s evaluation/critique and offer feedback regarding skills at which the staff member excels and skills upon which the staff member can improve.
  - m. Ensure that, at all times during the hours of operation of Silver Lake Beach, a Head Lifeguard is on duty. A Head Lifeguard, Beach Coordinator, or Aquatic Program Manager must be a minimum of 18 years of age and have excellent lifeguarding and leadership skills, as well as customer-service experience.
  - n. Manage pay records and issue paychecks to all lifeguard staff working at Silver Lake Beach.
  - o. Assist with the daily upkeep and cleaning of the facilities at Silver Lake Beach, including the beachfront, restrooms, and guardhouse. Any maintenance or mechanical problems shall be immediately reported to the City of North Saint Paul.
  - p. Supply all equipment necessary to day-to-day lifeguarding operations at North Saint Paul Beach including, but not limited to,

one backboard, one rescue board, three rescue tubes, one megaphone, and three sets of snorkeling gear.

2. **Insurance.** The Cities of North Saint Paul and Maplewood mutually agree to indemnify and hold each other harmless for any and all occurrences relating to coordination, supervision, management, instruction, lifeguarding, and all other relevant issues relating to the coordination and operation of a comprehensive aquatics program.

The Cities of North Saint Paul and Maplewood shall list each other as coinsured for all beach-related activities and/or beach operation and maintenance. All insurance policies and/or agreements relating to beach-related activities and/or maintenance must be reviewed and approved by the respective city attorneys, City Managers for the Cities of North Saint Paul and Maplewood.

All insurance policies and/or agreements relating to beach-related activities shall require provide that the issuer notify the Cities of North Saint Paul and Maplewood, individually, at least thirty (30) days prior to the effective date of any policy cancellation, modification, or non-renewal.

3. **Compensation.** The City of North Saint Paul agrees to provide the City of Maplewood with an annual administrative and employee-expense fee of \$24,000 for 2013 for services rendered pursuant to this agreement. Every year thereafter, a 2% inflation adjustment shall be applied to the fee. For example, the fee for 2014 will be \$24,480. North Saint Paul shall pay this sum in three payments, under the following terms for 2013, 2014, 2015.
- a. The first of such payments, in the amount of \$8000, shall be made to the City of Maplewood no later than the third Friday of June.
  - b. The second payment, in the amount of \$8000, shall be made to the City of Maplewood no later than the second Friday of July.
  - c. The final payment, in the amount of \$8000, shall be made to the City of Maplewood no later than the first Friday of August.
4. **Extension.** Either party may extend the Joint Powers Agreement an additional year at a time up to two years. The inflation adjustment of 2% will apply to the fee for additional years.

5. **Data Compliance.** The City of Maplewood agrees to comply with the Minnesota Data Practices Act and all other State and Federal laws relating to data privacy of confidentiality. The city of Maplewood will immediately report to the City of North Saint Paul any request from third parties for information relating to this agreement. The City of Maplewood agrees to promptly respond to inquiries from the city of North Saint Paul concerning data requests. The City of Maplewood agrees to hold the City of North Saint Paul, its officers, and employees harmless for claims resulting from the City of Maplewood's unlawful disclosure or use of data protected under State of Federal laws.
6. **Discrimination and Harassment Compliance.** The City of Maplewood agrees to abide by the requirements of the Americans with Disabilities Act of 1990 (ADA), the Human Rights Act (Minnesota Statute Chapter 363), and Title 7 of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disability, religion, sexual preference and sexual harassment. Violation of any of the above laws will render this agreement terminable at the discretion and election of the city of North Saint Paul.
7. **Termination.** This agreement shall terminate on August 20, 2015 unless extended according to the terms of paragraph (4) above. In the event that this agreement is terminated prior to that date due to mutual agreement of both parties or pursuant to paragraph (5) above or (8) below, compensation shall be paid to the City of Maplewood on a pro-rated basis using the total compensation by number of days of the agreement multiplied by the total number of days the agreement was in effect, less any payments made prior to termination.
8. **Breach.** Upon breach of any term of this agreement, the non-breaching party shall send written notice of the breach to the breaching party. The breaching party shall have 10 days to cure the breach, or provide satisfactory remedial procedures to non-breaching party, and reimburse non-breaching party for any and all costs associated with the breach including attorney's fees. Failure to cure shall constitute grounds for termination of this agreement. Further costs incurred due to the uncured breach shall constitute "damages" payable by the breaching party.
9. **Notices.** Any notice, demand, or correspondence authorized and/or required under the agreement shall be in writing and shall be delivered by hand or sent via certified mail to the other party as listed below.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed effective this 10 day of JUNE, 2013, and shall remain binding and in effect until such time as the City of North Saint Paul makes final payment to the City of Maplewood, according to the terms set forth in this agreement. This agreement may be extended or renewed beyond the date of termination, by election and execution of and by both parties hereto of a document of renewal or extension setting forth the terms of the renewal or extension.

Dated May 9, 2013

**CITY OF NORTH SAINT PAUL**  
2400 Margaret St.  
North St. Paul, MN 55109

By Michael R. Kunk  
Mayor

AND

By [Signature]  
City Manager

**CITY OF MAPLEWOOD**  
1830 County Road B East  
Maplewood, MN 55109

Dated JUNE 10, 2013

By \_\_\_\_\_  
Mayor

AND

By \_\_\_\_\_  
City Manager

**AGENDA REPORT**

**TO:** James Antonen, City Manager  
**FROM:** Charles Ahl, Assistant City Manager  
**SUBJECT:** **Resolution Accepting Legislation Authorizing Tax Increment Financing District Provision on the 3M Campus**  
**DATE:** **June 4, 2013**

**INTRODUCTION/BACKGROUND**

The 3M Company is proposing to construct a 400,000-square foot Research and Development Laboratory on their campus in Maplewood. The estimated cost for the R&D Facility provided by 3M is estimated at \$156 million and is proposed to be constructed over the next 2 years. The proposed facility is expected to house over 700 employees. It has been testified by 3M Officials that those 700 employees, plus support personnel, will remain on the Maplewood campus, rather than be re-located to other states or elsewhere in the 3M international properties. This job retention, plus the potential for continued upgrades and expansion on the Maplewood campus are the basis for considering tax increment financing support for this project.

3M has requested Tax Increment Financing for the purpose of reinvestment in their campus and retention of these research positions in Maplewood/Minnesota. In addition, with this investment, 3M is considering future upgrades to other facilities on their campus. Management staff and 3M officials proposed legislation to provide appropriate tax increment support for 3M to consider moving forward with the facility, as well as allowing the use of TIF Funds for the cost of the City's proposed fire station. The legislation, a copy of which is attached for information, was adopted by the 2013 State Legislature and signed by Governor Dayton. The City Council must adopt a resolution of approval and a copy of the resolution must be supplied to the Secretary of State before the legislation becomes effective.

Approval of the legislation is recommended.

**Recommended Action**

It is recommended that the City Council adopt the attached resolution approving accepting the legislation, Minnesota Laws, 2013, Chapter 143, Article 9, Section 21, which authorizes a Tax Increment Financing District and Provisions for a Research and Development Facility on the 3M Campus.

## Attachments:

1. Resolution
2. Legislation

RESOLUTION OF THE CITY OF MAPLEWOOD APPROVING  
MINNESOTA LAWS, 2013  
CHAPTER 143, ARTICLE 9, SECTION 21

WHEREAS, the 2013 session of the Minnesota Legislature passed and the Governor signed Minnesota Laws, 2013, Chapter 143, Article 9, Section 21 which authorizes the City of Maplewood to establish one or more tax increment financing districts within parcel 362922240002 in the City.

WHEREAS, such legislation requires local approval in accordance with Minnesota Statute §645.021; and

WHEREAS, the City of Maplewood desires the law to become effective;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood that Minnesota Laws, 2013, Chapter 143, Article 9, Section 21 is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to submit the appropriate certificate and a copy of this Resolution to the Secretary of State of the State of Minnesota.

Dated: June 10, 2013

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## Minnesota Laws, 2013, Chapter 143, Article 9, Section 21

### Sec. 21. CITY OF MAPLEWOOD; TAX INCREMENT FINANCING DISTRICT; SPECIAL RULES.

(a) If the city of Maplewood elects, upon the adoption of a tax increment financing plan for a district, the rules under this section apply to one or more redevelopment tax increment financing districts established by the city or the economic development authority of the city. The area within which the redevelopment tax increment districts may be created is parcel 362922240002 (the "parcel") or any replatted parcels constituting a part of the parcel and the adjacent rights-of-way. For purposes of this section, the parcel is the "3M Renovation and Retention Project Area" or "project area."

(b) The requirements for qualifying redevelopment tax increment districts under Minnesota Statutes, section 469.174, subdivision 10, do not apply to the parcel, which is deemed eligible for inclusion in a redevelopment tax increment district.

(c) The 90 percent rule under Minnesota Statutes, section 469.176, subdivision 4j, does not apply to the parcel.

(d) The expenditures outside district rule under Minnesota Statutes, section 469.1763, subdivision 2, does not apply; the five-year rule under Minnesota Statutes, section 469.1763, subdivision 3, is extended to ten years; and expenditures must only be made within the project area.

(e) If, after one year from the date of certification of the original net tax capacity of the tax increment district, no demolition, rehabilitation, or renovation of property has been commenced on a parcel located within the tax increment district, no additional tax increment may be taken from that parcel, and the original net tax capacity of the parcel shall be excluded from the original net tax capacity of the tax increment district. If 3M Company subsequently commences demolition, rehabilitation, or renovation, the authority shall certify to the county auditor that the activity has commenced, and the county auditor shall certify the net tax capacity thereof as most recently certified by the commissioner of revenue and add it to the original net tax capacity of the tax increment district. The authority must submit to the county auditor evidence that the required activity has taken place for each parcel in the district.

(f) The authority to approve a tax increment financing plan and to establish a tax increment financing district under this section expires December 31, 2018.

**EFFECTIVE DATE.** This section is effective upon approval by the governing body of the city of Maplewood and upon compliance with Minnesota Statutes, section 645.021, subdivision 3.

## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Charles Ahl, Assistant City Manager  
**SUBJECT:** Resolution Calling Public Hearing to Modify Development Program and Establish TIF District No. 1-12 for Research and Development Facility on 3M Campus  
**DATE:** June 5, 2013

### INTRODUCTION/BACKGROUND

The 3M Company is proposing to construct a 400,000-square foot Research and Development Laboratory on their campus in Maplewood. The estimated cost for the R&D Facility provided by 3M is estimated at \$156 million and is proposed to be constructed over the next 2 years. The proposed facility is expected to house over 700 employees. It has been testified by 3M Officials that those 700 employees, plus support personnel, will remain on the Maplewood campus, rather than be re-located to others states or elsewhere in the 3M international properties. This job retention, plus the potential for continued upgrades and expansion on the Maplewood campus are the basis for considering tax increment financing support for this project.

3M has requested Tax Increment Financing for the purpose of reinvestment in their campus and retention of these research positions in Maplewood/Minnesota. In addition, with this investment, 3M is agreeing to additional upgrades to other facilities on their campus of at least \$50 million prior to December 2021. The City Council earlier in this meeting considered approving legislation to provide appropriate tax increment support for 3M to consider moving forward with the facility. The original plan was for the tax increment plan to use a portion of the increased taxes from the new R&D Facility to support the bond payments for a new Maplewood Fire Station to be constructed on the property immediately to the north of this new R&D Laboratory. That part of the legislation was not approved by the legislature, however, provisions in the current plan allow the City to use approximately \$1,000,000 of the TIF toward development of the property to be donated by 3M that eventually will be used to construct the Fire Station.

### 3M on TIF Plan – Tentative Agreement

Earlier this spring, the Council met to review the various issues with the TIF plan negotiations. The staff and 3M staff have reached a tentative agreement that is favorable to the City. The 3M position is that they need to upgrade their facilities to retain and attract the scientists and technical employees that will serve the company for the next 15-20 years. They have indicated that many of their current staff are nearing retirement and as they compete for the “brightest and best”, they want their Maplewood campus to reflect an attractive and state of the art facility and campus. The TIF will help make that a possibility. Attached is a report from Tom Denaway, at Springsted, our Financial Advisor, that summarizes the values to be considered for capture in the district. Following are a list of the items to be considered as well as impacts of the issues:

1. Number of years for the District varies from current law at 9 years to up to 26 years if new legislation is adopted.
  - a. Agreement: a 26-year term is necessary to capture the full impacts of the parcel and provide the needed funding.

2. Impact of fiscal disparities to be collected from within the district or outside the district.
  - a. From a City standpoint, a resolution of funding for the fire station was critical to identifying an answer to this critical question, and because the legislature has denied our request, it was a difficult discussion for the City. Finance Manager Bauman estimates that adding the fiscal disparities calculation from outside the district, as agreed with 3M, could add about \$85,000 per year in future years, probably beginning in 2016 or 2017. Given that 3M has agreed to donate land valued at \$1,250,000, as well as pay all fees, these appears to be a reasonable expense to incur.
3. Private costs for 3M versus City costs
  - a. 3M has agreed to 80% of the increment generated on a pay-as-you-go [no bonding] basis, after originally requesting a 90% level.
  - b. This provides Maplewood with 20% of the increment to be used for site development costs of approximately \$1.250 million for the property to be used for the fire station.
4. Collection of full City fees.
  - a. 3M originally requested waiver of fees on this project, but has tentatively agreed to pay all reasonable City fees for the project, including \$285,000 for Park Availability charge.
  - b. The total fees could approach \$1.0 million for building review and utility permit fees. Collection of these fees could be used to partially finance the fire station.
5. Schedule of Consideration.
  - a. Attached is a proposed schedule for consideration of the TIF District. The first step is for the Council to adopt a resolution calling for a Public Hearing on the TIF District creation for Monday, July 22<sup>nd</sup> at 7:00 pm. The Housing and Economic Development Commission [HEDC] will review a draft TIF Agreement at their meeting on June 12<sup>th</sup>. As well, the Planning Commission will review the Agreement prior to final consideration by the Council on July 22<sup>nd</sup>.

### **Recommended Action**

It is recommended that the City Council adopt the attached resolution that calls for a Public Hearing on July 22, 2013 to consider Modifying the Development Program and Establishing TIF District No. 1-12 for a Research and Development Facility on the 3M Campus.

Attachments:

1. Resolution
2. Springsted Funding Capacity Report
3. Schedule

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
MAPLEWOOD, MINNESOTA

HELD: June 10, 2013

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly held at the City Hall on Monday, the 10th day of June, 2013 at 7:00 p.m. for the purpose, in part, of calling a public hearing on the proposed adoption of a Modification to the Development Program for Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-12 therein, and the proposed adoption of a Tax Increment Financing Plan therefor.

The following Council Members were present:

and the following were absent:

Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED  
ADOPTION OF A MODIFICATION  
TO THE DEVELOPMENT PROGRAM FOR  
DEVELOPMENT DISTRICT NO. 1, THE PROPOSED  
ESTABLISHMENT OF TAX INCREMENT FINANCING  
DISTRICT NO. 1-12 THEREIN, AND  
THE PROPOSED ADOPTION OF A TAX INCREMENT  
FINANCING PLAN THEREFOR

BE IT RESOLVED by the City Council (the "Council") of the City of Maplewood, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on Monday, July 22, 2013, at approximately 7:00 p.m., to hold a public hearing on the following matters: (a) the proposed adoption of a Modification to the Development Program for Development District No. 1, (b) the proposed establishment of Tax Increment Financing District No. 1-12 therein, and (c) the proposed adoption of a Tax Increment Financing Plan therefor, all pursuant to and in accordance with Minnesota Laws, 2013, Chapter 143, Article 9, Section 21, and Minnesota Statutes, Sections 469.124 through 469.134, both inclusive, as amended and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (collectively, the "Act").

2. Notice of Hearing; Program Modification and Plan. The City Manager is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed Modification to the Development Program and Tax Increment Financing Plan on file in the Manager's Office at City Hall and to make such copies available for inspection by the public.

3. Consultation with Other Taxing Jurisdictions. The City Manager is hereby directed to mail a notice of the public hearing and a copy of the Tax Increment Financing Plan to Ramsey County and Independent School District No. 622 informing those taxing jurisdictions of the estimated fiscal and economic impact of the establishment of the proposed tax increment financing district.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.



EXHIBIT A

CITY OF MAPLEWOOD  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING  
ON ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-12  
WITHIN DEVELOPMENT DISTRICT NO. 1

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Maplewood, Ramsey County, Minnesota, will hold a public hearing on Monday, July 22, 2013, at 7:00 p.m., at the Maplewood City Hall, 1830 East County Road B, in the City of Maplewood, Minnesota, relating to the proposed adoption of a Modification to the Development Program for Development District No. 1, and the proposed establishment of Tax Increment Financing District No. 1-12 and the proposed adoption of a Tax Increment Financing Plan therefor, within Development District No. 1, pursuant to Minnesota Laws, 2013, Chapter 143, Article 9, Section 21, and Minnesota Statutes, Sections 469.124 to 469.134, inclusive, as amended and Section 469.174 through 469.1794, inclusive, as amended. The City will consider granting a business subsidy to 3M Company in connection with the development of the 3M Research and Development project. Copies of the Modification to the Development Program, the Tax Increment Financing Plan, and a summary of the terms of the business subsidy as proposed to be adopted will be on file and available for public inspection at the office of the City Manager at City Hall.

With regard to the business subsidy, any person with residence in or the owner of taxable property in the City may file a written complaint with the City if the City fails to comply with Minnesota Statutes, Sections 116J.993 to 116J.995, and no action may be filed against the City for the failure to comply unless a written complaint is filed.

The property proposed to be included in Tax Increment Financing District No. 1-12 is described in the Tax Increment Financing Plan on file in the office of the City Manager.

A map of Development District No. 1 and Tax Increment Financing District No. 1-12 is set forth below:

[INSERT MAP of Development District No. 1 and Tax Increment Financing District No. 1-12]

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: June 10, 2013.

BY ORDER OF THE CITY COUNCIL

/s/ James Antonen  
Manager



Springsted Incorporated  
380 Jackson Street, Suite 300  
Saint Paul, MN 55101-2887

Tel: 651-223-3000  
Fax: 651-223-3002  
www.springsted.com

## MEMORANDUM

TO: Jim Antonen, City Manager  
Chuck Ahl, Assistant City Manager/Public Works Director  
Gayle Bauman, Finance Director

FROM: Terri Heaton, Vice-President  
Tom Denaway, Analyst

DATE: May 22, 2013

SUBJECT: Funding Capacity per revised 3M Term Sheet

### Introduction

We have prepared updated TIF revenue projections, an analysis of the funding capacity of the City's retainage per the pooling percentage submitted by 3M in their term sheet, and an analysis of the principal amount of the 3M pay-go note, based on the parameters of the revised terms.

### Base Development Assumptions

These revenue projections assume the base development assumptions regarding value and timing which have been used previously. The revenue projections have also been updated for final pay2013 tax rates, and a 2% inflation assumption.

#### R&D Building Build-Out:

Value Constructed 2013: \$6,000,000  
Value Constructed 2014: \$6,000,000  
Value Constructed 2015: \$12,720,000  
Total Value Constructed: \$24,720,000

Inflation: These revenue projections are based on a 2% inflation assumption.

Base Value: The revenue projections are based on the R&D Building only TIF District. As a result the revenue projections are not assuming a base frozen value, and the increment is projected based only on the capture of the increased market value resulting from the proposed construction. This format does potentially underestimate the

City of Maplewood  
May 22, 2013  
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increment projections as some portion of value will be frozen, and inflationary growth may occur on that base value; however, the impact of this would be minimal.

Fiscal Disparity Sharing Factor Pay2013: Fiscal Disparity Contribution will be made from outside of the TIF District, resulting in greater TIF revenue.

TIF Eligible Tax Rate Pay 2013:

City:	48.659%
County:	65.240%
School District:	32.552%
Miscellaneous:	<u>11.520%</u>
Total Tax Rate:	157.972%

City Admin and Pooling Percentage: - We have assumed a total City retainage of 20% for pooling and administrative purposes.

**Funding Capacity**

We have estimated the maximum funding capacity of the City retaining 20% of the increment for the full 26-year term of the TIF district based on a net present value interest rate of 5%.

Additionally, we have calculated a pay-as-you-go note report illustrating the potential principal amount and repayment schedule of a pay-go note to 3M. This note is based on 80% of the annual increment being available during the 26-year term of the District; with first receipt projected for Pay2015 and final receipt projected for Pay2040. The interest on the note is to be accrued at a non-compounding annual rate of 5%.

Scenario	26-Year Term
Projected Built-Out:	R&D Building Only
Fiscal Disparity Contrib.	From <b>Outside</b> District
Percentage of Revenues available for City	20%
Gross revenue of City Retainage	\$4,918,342
NPV of City Retainage (5% Interest)	<b>\$2,379,619</b>
3M Percentage	80%
Gross revenue of 3M retainage	\$19,673,354
Pay-Go Principal Amount (5% Interest Rate)	<b>\$9,568,000</b>

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**Scenario A – 20% City Retainage – FD Contribution from Outside – 26-Year Term – 2% Market Value Inflation**

City of Maplewood, Minnesota  
Tax Increment Financing (Redevelopment) District No.  
Proposed 3M Redevelopment Project  
R&D Only - Full Term - FD Outside - 80% Captured

Annual Period Ending (1)	Total Market Value (2)	Total Net Tax Capacity (3)	Less: Original Net Tax Capacity (4)	Less: Fiscal Disp. @ 0.0000% (5)	Retained Captured Net Tax Capacity (5)	Times: Tax Capacity Rate (6)	Annual Gross Tax Increment (9)	Less: State Aud. Deduction 0.360% (10)	Subtotal Net Tax Increment (11)	Total City Pooling Retainage 20.00% (12)	Annual Net Revenue 80% (13)
12/31/12			0	0	0	157.971%	0	0	0	0	0
12/31/13	0	0	0	0	0	157.971%	0	0	0	0	0
12/31/14	0	0	0	0	0	157.971%	0	0	0	0	0
12/31/15	6,000,000	120,000	0	0	120,000	157.971%	189,565	682	188,883	37,777	151,106
12/31/16	12,120,000	242,400	0	0	242,400	157.971%	382,922	1,379	381,543	76,309	305,234
12/31/17	25,082,400	501,648	0	0	501,648	157.971%	792,458	2,853	789,605	157,921	631,684
12/31/18	25,584,048	511,681	0	0	511,681	157.971%	808,308	2,910	805,398	161,080	644,318
12/31/19	26,095,729	521,915	0	0	521,915	157.971%	824,474	2,968	821,506	164,301	657,205
12/31/20	26,617,644	532,353	0	0	532,353	157.971%	840,963	3,027	837,936	167,587	670,349
12/31/21	27,149,996	543,000	0	0	543,000	157.971%	857,782	3,088	854,694	170,939	683,755
12/31/22	27,692,996	553,860	0	0	553,860	157.971%	874,938	3,150	871,788	174,358	697,430
12/31/23	28,246,856	564,937	0	0	564,937	157.971%	892,437	3,213	889,224	177,845	711,379
12/31/24	28,811,793	576,236	0	0	576,236	157.971%	910,286	3,277	907,009	181,402	725,607
12/31/25	29,388,029	587,761	0	0	587,761	157.971%	928,491	3,343	925,148	185,030	740,118
12/31/26	29,975,790	599,516	0	0	599,516	157.971%	947,061	3,409	943,652	188,730	754,922
12/31/27	30,575,306	611,506	0	0	611,506	157.971%	966,002	3,478	962,524	192,505	770,019
12/31/28	31,186,812	623,736	0	0	623,736	157.971%	985,322	3,547	981,775	196,355	785,420
12/31/29	31,810,548	636,211	0	0	636,211	157.971%	1,005,029	3,618	1,001,411	200,282	801,129
12/31/30	32,446,759	648,935	0	0	648,935	157.971%	1,025,129	3,690	1,021,439	204,288	817,151
12/31/31	33,095,694	661,914	0	0	661,914	157.971%	1,045,632	3,764	1,041,868	208,374	833,494
12/31/32	33,757,608	675,152	0	0	675,152	157.971%	1,066,545	3,840	1,062,705	212,541	850,164
12/31/33	34,432,760	688,655	0	0	688,655	157.971%	1,087,876	3,916	1,083,960	216,792	867,168
12/31/34	35,121,415	702,428	0	0	702,428	157.971%	1,109,633	3,995	1,105,638	221,128	884,510
12/31/35	35,823,844	716,477	0	0	716,477	157.971%	1,131,826	4,075	1,127,751	225,550	902,201
12/31/36	36,540,321	730,806	0	0	730,806	157.971%	1,154,462	4,156	1,150,306	230,061	920,245
12/31/37	37,271,127	745,423	0	0	745,423	157.971%	1,177,551	4,239	1,173,312	234,662	938,650
12/31/38	38,016,550	760,331	0	0	760,331	157.971%	1,201,102	4,324	1,196,778	239,356	957,422
12/31/39	38,776,880	775,538	0	0	775,538	157.971%	1,225,125	4,410	1,220,715	244,143	976,572
12/31/40	39,552,418	791,048	0	0	791,048	157.971%	1,249,627	4,499	1,245,128	249,026	996,102
							\$24,680,546	\$88,850	\$24,591,696	\$4,918,342	\$19,673,354
										<b>NPV:</b>	
											<b>\$2,379,619</b>

City of Maplewood  
May 22, 2013  
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**Projected Pay-As-You-Go Note Report**  
City of Maplewood, Minnesota  
Tax Increment Financing (Redevelopment) District No.  
Proposed 3M Redevelopment Project  
R&D Only - Full Term - FD Outside - 80% Captured

Note Date: 06/30/13  
Note Rate: 5.00%  
Amount: \$9,568,000

Date (1)	Principal (2)	Interest (3)	P & I (4)	Cumulative Interest Due (5)	Unpaid Accrued Interest (6)	Semi-Annual Net Revenue (7)	Loan Balance Outstanding (8)
							9,568,000.00
08/01/13	0.00	0.00	0.00	41,195.56	41,195.56	0.00	9,568,000.00
02/01/14	0.00	0.00	0.00	280,395.56	280,395.56	0.00	9,568,000.00
08/01/14	0.00	0.00	0.00	519,595.56	519,595.56	0.00	9,568,000.00
02/01/15	0.00	0.00	0.00	758,795.56	758,795.56	0.00	9,568,000.00
08/01/15	0.00	75,553.00	75,553.00	997,995.56	922,442.56	75,553.00	9,568,000.00
02/01/16	0.00	75,553.00	75,553.00	1,161,642.56	1,086,089.56	75,553.00	9,568,000.00
08/01/16	0.00	152,617.00	152,617.00	1,325,289.56	1,172,672.56	152,617.00	9,568,000.00
02/01/17	0.00	152,617.00	152,617.00	1,411,872.56	1,259,255.56	152,617.00	9,568,000.00
08/01/17	0.00	315,842.00	315,842.00	1,498,455.56	1,182,613.56	315,842.00	9,568,000.00
02/01/18	0.00	315,842.00	315,842.00	1,421,813.56	1,105,971.56	315,842.00	9,568,000.00
08/01/18	0.00	322,159.00	322,159.00	1,345,171.56	1,023,012.56	322,159.00	9,568,000.00
02/01/19	0.00	322,159.00	322,159.00	1,262,212.56	940,053.56	322,159.00	9,568,000.00
08/01/19	0.00	328,602.50	328,602.50	1,179,253.56	850,651.06	328,602.50	9,568,000.00
02/01/20	0.00	328,602.50	328,602.50	1,089,851.06	761,248.56	328,602.50	9,568,000.00
08/01/20	0.00	335,174.50	335,174.50	1,000,448.56	665,274.06	335,174.50	9,568,000.00
02/01/21	0.00	335,174.50	335,174.50	904,474.06	569,299.56	335,174.50	9,568,000.00
08/01/21	0.00	341,877.50	341,877.50	808,499.56	466,622.06	341,877.50	9,568,000.00
02/01/22	0.00	341,877.50	341,877.50	705,822.06	363,944.56	341,877.50	9,568,000.00
08/01/22	0.00	348,715.00	348,715.00	603,144.56	254,429.56	348,715.00	9,568,000.00
02/01/23	0.00	348,715.00	348,715.00	493,629.56	144,914.56	348,715.00	9,568,000.00
08/01/23	0.00	355,689.50	355,689.50	384,114.56	28,425.06	355,689.50	9,568,000.00
02/01/24	88,064.44	267,625.06	355,689.50	267,625.06	0.00	355,689.50	9,479,935.56
08/01/24	125,805.11	236,998.39	362,803.50	236,998.39	0.00	362,803.50	9,354,130.45
02/01/25	128,950.24	233,853.26	362,803.50	233,853.26	0.00	362,803.50	9,225,180.21
08/01/25	139,429.49	230,629.51	370,059.00	230,629.51	0.00	370,059.00	9,085,750.72
02/01/26	142,915.23	227,143.77	370,059.00	227,143.77	0.00	370,059.00	8,942,835.49
08/01/26	153,890.11	223,570.89	377,461.00	223,570.89	0.00	377,461.00	8,788,945.38
02/01/27	157,737.37	219,723.63	377,461.00	219,723.63	0.00	377,461.00	8,631,208.01
08/01/27	169,229.30	215,780.20	385,009.50	215,780.20	0.00	385,009.50	8,461,978.71
02/01/28	173,460.03	211,549.47	385,009.50	211,549.47	0.00	385,009.50	8,288,518.68
08/01/28	185,497.03	207,212.97	392,710.00	207,212.97	0.00	392,710.00	8,103,021.65
02/01/29	190,134.46	202,575.54	392,710.00	202,575.54	0.00	392,710.00	7,912,887.19
08/01/29	202,742.32	197,822.18	400,564.50	197,822.18	0.00	400,564.50	7,710,144.87
02/01/30	207,810.88	192,753.62	400,564.50	192,753.62	0.00	400,564.50	7,502,333.99
08/01/30	221,017.15	187,558.35	408,575.50	187,558.35	0.00	408,575.50	7,281,316.84
02/01/31	226,542.58	182,032.92	408,575.50	182,032.92	0.00	408,575.50	7,054,774.26
08/01/31	240,377.64	176,369.36	416,747.00	176,369.36	0.00	416,747.00	6,814,396.62
02/01/32	246,387.08	170,359.92	416,747.00	170,359.92	0.00	416,747.00	6,568,009.54
08/01/32	260,881.76	164,200.24	425,082.00	164,200.24	0.00	425,082.00	6,307,127.78
02/01/33	267,403.81	157,678.19	425,082.00	157,678.19	0.00	425,082.00	6,039,723.97
08/01/33	282,590.90	150,993.10	433,584.00	150,993.10	0.00	433,584.00	5,757,133.07
02/01/34	289,655.67	143,928.33	433,584.00	143,928.33	0.00	433,584.00	5,467,477.40
08/01/34	305,568.06	136,686.94	442,255.00	136,686.94	0.00	442,255.00	5,161,909.34
02/01/35	313,207.27	129,047.73	442,255.00	129,047.73	0.00	442,255.00	4,848,702.07
08/01/35	329,882.95	121,217.55	451,100.50	121,217.55	0.00	451,100.50	4,518,819.12
02/01/36	338,130.02	112,970.48	451,100.50	112,970.48	0.00	451,100.50	4,180,689.10
08/01/36	355,605.27	104,517.23	460,122.50	104,517.23	0.00	460,122.50	3,825,083.83
02/01/37	364,495.40	95,627.10	460,122.50	95,627.10	0.00	460,122.50	3,460,588.43
08/01/37	382,810.29	86,514.71	469,325.00	86,514.71	0.00	469,325.00	3,077,778.14
02/01/38	392,380.55	76,944.45	469,325.00	76,944.45	0.00	469,325.00	2,685,397.59
08/01/38	411,576.06	67,134.94	478,711.00	67,134.94	0.00	478,711.00	2,273,821.53
02/01/39	421,865.46	56,845.54	478,711.00	56,845.54	0.00	478,711.00	1,851,956.07
08/01/39	441,987.10	46,298.90	488,286.00	46,298.90	0.00	488,286.00	1,409,968.97
02/01/40	453,036.78	35,249.22	488,286.00	35,249.22	0.00	488,286.00	956,932.19
08/01/40	474,127.70	23,923.30	498,051.00	23,923.30	0.00	498,051.00	482,804.49
02/01/41	482,804.49	12,070.11	494,874.60	12,070.11	0.00	494,874.60	0.00
	\$9,568,000	\$10,102,177.60	\$19,670,177.60	\$24,499,080.36	\$14,396,902.76	\$19,670,177.60	
			Surplus Tax Increment	3,176.40			
			Total Net Revenue	\$19,673,354.00			

CITY OF MAPLEWOOD  
PROPOSED  
MODIFICATIONS RELATING TO MUNICIPAL DEVELOPMENT DISTRICT NO. 1  
AND  
ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-12  
(3M RESEARCH AND DEVELOPMENT PROJECT)

-----  
The pertinent dates in connection with the above referenced matter are listed below:

- |                                  |  |
|----------------------------------|--|
| June 10 <sup>th</sup>            | At 7:00 p.m. City passes Resolution Approving Special Legislation  |
| June 10 <sup>th</sup>            | At 7:00 p.m. City passes Resolution Calling Public Hearing to Modify Development Program and Establish TIF District No. 1-12   |
| June 10 <sup>th</sup>            | Notification to County Commissioner. (Minimum of 30 days prior to publication of notice of City hearing)   |
| June 12 <sup>th</sup>            | Presentation to Housing and Economic Development Commission  |
| June 21 <sup>st</sup>            | Notification to County and School District and submission of tax increment financing plan. (Minimum of 30 days prior to City public hearing)   |
| To paper<br>July 3 <sup>rd</sup> | Notice of City Public Hearing published. (Minimum of 10 days notice) Publish by July 10th  |
| July 16 <sup>th</sup>            | At 7:00 p.m. Planning Commission passes Resolution concerning Development Program Modification and Tax Increment Financing Plan.   |
| July 22 <sup>nd</sup>            | At 7:00 p.m. City holds public hearing. City passes Resolution Modifying Development Program and establishing the Tax Increment District and Amending the Interfund Loan Resolution.           |
| After<br>July 22 <sup>nd</sup>   | Filing of Modification to the Program and Tax Increment Plan with Office of State Auditor and Commissioner of Revenue.<br><br>Request for Certification of Tax Increment District from County. |

## AGENDA REPORT

TO: James W. Antonen, City Manager  
FROM: Gayle Bauman, Finance Director  
SUBJECT: **Bid Award on Bonds – General Obligation Bonds 2013A**  
DATE: May 29, 2013 for June 10, 2013 council meeting

### BACKGROUND

On May 13, 2013, the Council gave preliminary approval for the sale of \$6,380,000 of General Obligation Bonds, Series 2013A. The bids on these bonds are scheduled to be opened on Monday, June 10, 2013.

The 2013A bonds were proposed to finance the following:

- CIP bonds totaling \$3,505,000 are planned to cover construction costs associated with the Police Department expansion plan. This project is already underway with work being done at Building 1902.
- One public works project – Improvement bonds totaling \$2,470,000 will be used to finance the TH 36 and English Interchange which has special assessments that total at least 20% of the project costs.
- Refunding bonds totaling \$405,000 will be used to refund maturities of the City's G.O. Capital Improvement Plan Bonds, Series 2004D.

With regard to the refunding bonds, crossover refunding bonds are proposed to be issued to refund G.O. Capital Improvement Plan Bonds 2004D with an outstanding amount of \$485,000 and maturities through 2024. The estimated net present value (NPV) of savings to the City for this issue is \$46,195 or over 11% of the principal amount of the refunding bonds.

The bid award is scheduled for 7:00 p.m. at the regular Council meeting on Monday, June 10, 2013. A recommendation regarding the bid award will be made by a representative of Springsted Incorporated. At that time, resolutions for the bonds issued will need to be adopted to award the bids. Draft copies of the resolutions are attached.

### RECOMMENDATION

Staff recommends approval of the resolutions pending a favorable recommendation from Springsted, Incorporated.

P:\Council Files\Agendas\2013\061-bond sale 2013A unfinished

Attachments:

1. Series 2013A Resolution

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL OF THE  
CITY OF MAPLEWOOD, MINNESOTA

HELD: June 10, 2013

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly called and held at the City Hall on June 10, 2013, at 7:00 P.M., for the purpose, in part, of considering proposals and awarding the competitive negotiated sale of \$6,380,000 General Obligation Bonds, Series 2013A.

The following members were present:

and the following were absent:

In accordance with the resolution adopted by the City Council on May 13, 2013, the City Clerk presented proposals on \$6,380,000 General Obligation Bonds, Series 2013A, which were received and tabulated at the offices of Springsted Incorporated on this same day:

Bidder

Interest Rate

Trust Interest Cost

SEE ATTACHED

The Council then proceeded to consider and discuss the proposals, after which member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING PROPOSAL ON THE COMPETITIVE NEGOTIATED SALE  
OF \$6,380,000 GENERAL OBLIGATION BONDS, SERIES 2013A, PLEDGING FOR THE  
SECURITY THEREOF SPECIAL ASSESSMENTS AND LEVYING A TAX FOR THE  
PAYMENT THEREOF AND PROVIDING FOR THEIR ISSUANCE

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue \$6,380,000 General Obligation Bonds, Series 2013A (the "Bonds" or individually a "Bond"), pursuant to Minnesota Statutes, Chapter 475 to (i) provide funds sufficient for a crossover refunding of the City's \$700,000 original principal amount of General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004 (the "Prior Bonds"), which mature on and after August 1, 2016, and (ii) pursuant to Minnesota Statutes, Chapter 429 to finance the construction of various improvement projects within the City (the "Improvements"), and (iii) pursuant to Minnesota Statutes, Chapter 472.521 to finance improvements outlined in the City's Capital Improvement Plan (the "CIP Improvements"); and

B. WHEREAS, \$\_\_\_\_\_ aggregate principal amount of the Prior Bonds which mature or is subject to mandatory redemption on and after August 1, 2016, is callable on August 1, 2015 (the "Refunded Bonds"), at a price of par plus accrued interest, as provided in the resolution adopted on August 5, 2004, authorizing the issuance of the Prior Bonds (the "Prior Resolution"); and the crossover refunding of the Refunded Bonds on August 1, 2015 (the

"Crossover Date") is consistent with covenants made with the holders thereof, and is necessary and desirable for the reduction of debt service cost to the City; and

C. WHEREAS, the Improvements and all their components have been ordered prior to the date hereof, after a hearing thereon for which notice was given describing the Improvements or all their components by general nature, estimated cost, and area to be assessed; and

D. WHEREAS, on November 26, 2012, the City held a public hearing on the proposed issuance of general obligation capital improvement plan bonds and, pursuant to resolution approved and adopted the 2013 through 2017 Five-Year Capital Improvement Plan (the "Plan"), and approved the issuance of general obligation capital improvement plan bonds to finance capital improvements described in the Plan (the "CIP Project"); and

E. WHEREAS, no petition signed by voters equal to five percent of the votes cast in the City in the last general election requesting a vote on the issuance of the general obligation capital improvement plan bonds has been filed with the Clerk within thirty days after the public hearing on the Plan and on the issuance of the general obligation capital improvement plan bonds; and the City has heretofore determined, in accordance with Minnesota Statutes, Section 475.521, Subd. 4, that the principal and interest to become due in any year on the Bonds, will be less than 0.16 percent of the taxable market value of property in the City; and other than the Bonds and the Prior Bonds, there are no other bonds issued by the City under Minnesota Statutes, Section 475.521; and

F. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Maplewood, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of \_\_\_\_\_ (the "Purchaser"), to purchase the Bonds, in accordance with the Terms of Proposal established for the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$\_\_\_\_\_, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The City Clerk is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders any good faith checks or drafts.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated as of the date of delivery, as the date of original issue and shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2015		2024	
2016		2025	
2017		2026	
2018		2027	
2019		2028	
2020		2029	
2021		2030	
2022		2031	
2023			

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Allocation. The Improvement Portion of the Bonds, being the aggregate principal amount of \$\_\_\_\_\_, maturing in each of the years and amounts hereinafter set forth, is issued to finance the Improvements. The Refunding Portion of the Bonds, being the aggregate principal amount of \$\_\_\_\_\_, maturing in each of the years and amounts hereinafter set forth, is issued to finance the refunding of the Refunded Bonds. The CIP Portion of the Bonds, being the aggregate principal amount of \$\_\_\_\_\_, maturing in each of the years and amounts herein set forth, is issued to finance the CIP Project.

<u>Year</u>	<u>Improvement Portion (Amount)</u>	<u>Refunding Portion (Amount)</u>	<u>CIP Portion (Amount)</u>	<u>Total Amount</u>
2015				
2016				
2017				
2018				
2019				
2020				
2021				
2022				
2023				
2024				
2025				
2026				
2027				
2028				
2029				
2030				
2031				

If Bonds are prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Bonds treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment moneys is the general fund of the City, or other generally available source, the prepayment may be allocated to any of the portions of debt service in such amounts as the City shall determine. If the source of a prepayment is special assessments pledged to the Improvements, the prepayment shall be allocated to the Improvement Portion of debt service. If the source of prepayments is taxes pledged to the CIP Project, the prepayment shall be allocated to the CIP Portion.

(c) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

- (i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.
- (ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").
- (iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

- (iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.
- (v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.
- (vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").
- (vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.
- (viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.
- (ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take

any actions necessary from time to time to comply with the requirements of the Letter of Representations.

- (x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination as provided in paragraph 5, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(d) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

- (i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

- (ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

- (iii) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(e) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Improvement Portion of the Bonds shall provide funds to finance the Improvements. The Refunding Portion of the Bonds shall provide funds to finance the crossover refunding of the Refunded Bonds (the "Refunding"). The CIP Portion of the Bonds shall provide funds to finance the CIP Project. The Improvements and the CIP Project are herein referred to together as the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. The City covenants that it shall do all things and perform all acts required of it to

assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained. It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67, Subdivision 13, and as of the crossover date of the Bonds, shall result in a reduction of the present value of the dollar amount of the debt service to the City from a total dollar amount of \$\_\_\_\_\_ for the Prior Bonds to a total dollar amount of \$\_\_\_\_\_ for the Refunding Portion of the Bonds, computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12, and accordingly the dollar amount of such present value of the debt service for the Refunding Portion of the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior Bonds as required in Minnesota Statutes, Section 475.67, Subdivision 12.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2014, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2015		2024	
2016		2025	
2017		2026	
2018		2027	
2019		2028	
2020		2029	
2021		2030	
2022		2031	
2023			

5. Redemption. All Bonds maturing on February 1, 2023 and thereafter, shall be subject to redemption and prepayment at the option of the City on February 1, 2022, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however,

that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. U.S. Bank National Association, in St. Paul, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
RAMSEY COUNTY  
CITY OF MAPLEWOOD

R-\_\_\_\_\_

\$\_\_\_\_\_

GENERAL OBLIGATION BOND, SERIES 2013A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1,	_____ 1, 2013	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Maplewood, Ramsey County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, unless called for earlier redemption, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2014, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of U.S. Bank National Association, in St. Paul, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer, acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this

Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2023, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2022, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds at least thirty days prior to the date fixed for redemption.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$6,380,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on June 10, 2013 (the "Resolution"), for the purpose of providing money to finance various projects within the jurisdiction of the Issuer and to finance a crossover refunding on February 1, 2015, of the Issuer's General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004, which mature on and after February 1, 2016. This Bond is payable out of the Escrow Account and the Debt Service Account established by the Issuer pursuant to the Resolution. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Maplewood, Ramsey County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its

Mayor and its City Clerk, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

\_\_\_\_\_

**BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION**

This Bond is one of the  
Bonds described in the  
Resolution mentioned  
within.

U.S. Bank National Association  
St. Paul, Minnesota,  
Bond Registrar

By: \_\_\_\_\_  
Authorized Signature

Registrable by: U.S. BANK NATIONAL  
ASSOCIATION

Payable at: U.S. BANK NATIONAL  
ASSOCIATION

CITY OF MAPLEWOOD,  
RAMSEY COUNTY, MINNESOTA

/s/ Facsimile \_\_\_\_\_  
Mayor

/s/ Facsimile \_\_\_\_\_  
City Clerk





8. Execution; Temporary Bonds. The Bonds shall be printed (or, at the request of the Purchaser, typewritten) and shall be executed on behalf of the City by the signatures of its Mayor and City Clerk and be sealed with the seal of the City; provided, however, that the seal of the City may be a printed (or, at the request of the Purchaser, photocopied) facsimile; and provided further that both of such signatures may be printed (or, at the request of the Purchaser, photocopied) facsimiles and the corporate seal may be omitted on the Bonds as permitted by law. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. The City may elect to deliver, in lieu of printed definitive bonds, one or more typewritten temporary bonds in substantially the form set forth above, with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Such temporary bonds may be executed with photocopied facsimile signatures of the Mayor and City Clerk. Such temporary bonds shall, upon the printing of the definitive bonds and the execution thereof, be exchanged therefor and canceled.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue, which date is the date of delivery. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever

any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The City Clerk is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Manager to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby established a special fund to be designated "General Obligation Bonds, Series 2013A Fund" (the "Fund") to be administered and maintained by the Finance Manager as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. In such records there shall be established accounts or accounts shall continue to be maintained as the case may be, of the Fund for the purposes and in the amounts as follows:

(a) Escrow Account. The Escrow Account shall be maintained as an escrow account with U.S. Bank National Association (the "Escrow Agent"), in Minneapolis, Minnesota, which is a suitable financial institution within or without the State. \$\_\_\_\_\_ in proceeds of the Refunding Portion of the Bonds shall be received by the Escrow Agent and applied to fund the Escrow Account. Proceeds of the Bonds and any proceeds returned to the City are hereby irrevocably pledged and appropriated to the Escrow Account, together with all investment earnings thereon. The Escrow Account shall be invested in securities maturing or callable at the option of the holder on such dates and bearing interest at such rates as shall be required to provide sufficient funds, together with any cash or other funds retained in the Escrow Account, (i) to pay when due the interest to accrue on the Refunding Portion of the Bonds to and including the Crossover Date; and (ii) to pay when called for redemption on the Crossover Date, the principal amount of the Refunded Bonds. The Escrow Account shall be irrevocably appropriated to the payment of (i) all interest on the Refunding Portion of the Bonds to and including the Crossover Date, and (ii) the principal of the Refunded Bonds due by reason of their call for redemption on the Crossover Date. The moneys in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the City, all in accordance with an agreement (the "Escrow Agreement") by and between the City and Escrow Agent, a form of which agreement is on file in the office of the Finance Manager. Any moneys remitted to the City pursuant to the Escrow Agreement shall be deposited in the Debt Service Account.

(b) Construction Account. To the Construction Account there shall be credited \$\_\_\_\_\_ of the Refunding Portion of the Bonds and the proceeds of the sale of the Improvement Portion and CIP Portion of the Bonds, less any accrued interest and less capitalized interest. From the Construction Account there shall be paid all costs and expenses of the issuance of the Bonds and the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Improvement Portion and CIP Portion of the Bonds may also be used to the extent necessary to pay interest on the Improvement Portion and CIP Portion of the Bonds due prior to the anticipated date of commencement of the collection of taxes or special assessments herein levied or covenanted to be levied; and provided further that if upon completion of the Improvement Project there shall remain any unexpended balance (other than any special assessments) in the Construction Account, the balance shall be transferred to the Debt Service Account or the fund of any other

improvement instituted pursuant to Minnesota Statutes Chapter 429, and provided further that any special assessments credited to the Construction Account shall only be applied toward payment of the costs of the Improvements upon adoption of a resolution by the City Council determining that the application of the special assessments for such purpose will not cause the City to no longer be in compliance with Minnesota Statutes, Section 475.1, Subdivision 1.

(c) Debt Service Account. There shall be maintained two separate subaccounts in the Debt Service Account to be designated the "Improvements Debt Service Subaccount", and the "CIP Debt Service Subaccount". There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

- (i) Improvements Debt Service Subaccount. To the Improvements Debt Service Subaccount there shall be credited: (A) all collections of special assessments herein covenanted to be levied with respect to the Improvements and either initially credited to the Construction Account and not already spent as permitted above and required to pay any principal and interest due on the Improvement Portion of the Bonds or collected subsequent to the completion of the Improvements and payment of the costs thereof; (B) a pro rata share of all accrued interest received upon delivery of the Bonds; (C) capitalized interest in the amount of \$ \_\_\_\_\_; (D) any collections of all taxes herein or hereafter be levied for the payment of the Improvement Portion of the Bonds and interest thereon; (E) a pro rata share of all funds remaining in the Construction Account after completion of the Improvement Project and payment of the costs thereof; (F) all investment earnings on funds held in the Improvements Debt Service Subaccount; and (G) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Improvements Debt Service Subaccount. The Improvements Debt Service Subaccount shall be used solely to pay the principal and interest and any premium for redemption of the Improvement Portion of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said subaccount as provided by law
- (ii) CIP Debt Service Subaccount. To the CIP Debt Service Subaccount there shall be credited: (A) all taxes herein and hereafter levied for the payment of the CIP Portion of the Bonds; (B) any collections of all taxes heretofore levied for the payment of the Prior Bonds and interest therein which are not used to pay the Prior Bonds as a result of the Refunding; (C) a pro rata share of all accrued interest received upon delivery of the Bonds; (D) a pro rata share of all funds remaining in the Construction Account after completion of the CIP Project and payment of the costs thereof; (E) any sums remitted to the City upon the termination of the Escrow Agreement; (F) all investment earnings on funds held in the CIP Debt Service Subaccount; and (G) any and all other moneys which are properly available and are appropriated by the governing body of the City to the CIP Debt Service Subaccount. The CIP Debt Service Subaccount shall be used solely to pay the principal and interest and any premiums for redemption of the CIP Portion and the Refunding Portion of the Bonds.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Covenants Relating to the Improvement Portion of the Bonds.

(a) Special Assessments. It is hereby determined that no less than twenty percent of the cost to the City of each Improvement financed by the Improvement Portion of the Bonds within the meaning of Minnesota Statutes, Section 475.58, Subdivision 1(3), shall be paid by special assessments to be levied against every assessable lot, piece and parcel of land benefited by any of the Improvements. The City hereby covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Improvement by the Improvement Portion of the Bonds unless the resolution ordering the Improvement specifies a different time limit for the letting of construction contracts. The City hereby further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of the special assessments, and in the event that any special assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the City, either in the making of the special assessments or in the performance of any condition precedent thereto, the City will forthwith do all further acts and take all further proceedings as may be required by law to make the special assessments valid and binding liens upon the properties. The special assessments have heretofore been authorized. Subject to such adjustments as are required by the conditions in existence at the time the special assessments are levied, it is hereby determined that the special assessments shall be payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all special assessments at a rate of \_\_\_\_\_% per annum, as set forth opposite the years specified below:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
			\$ _____

At the time the special assessments are in fact levied the City Council shall, based on the then current estimated collections of the special assessments, make any adjustments in any ad

valorem taxes required to be levied in order to assure that the City continues to be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Improvement Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
See attached schedule		

The tax levies are such that if collected in full they, together with estimated collections of special assessments and other revenues herein pledged for the payment of the Improvement Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Improvement Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the tax levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

(c) Covenants Relating to the CIP Portion of the Bonds. To provide moneys for payment of the principal and interest on the CIP Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
See attached levy schedule (CIP Portion)		

The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the CIP Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the CIP Portion of the Bonds. The tax levies shall be irrevocable so long as any of the CIP Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. Covenants Relating to the Refunding Portion of the Bonds.

(a) Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the Refunding Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

Levy Years

Collection Years

Amount

See attached schedule

The tax levies are such that if collected in full they, together with estimated collections of any other revenues herein pledged for the payment of the Refunding Portion of the Bonds and sums held in the Escrow Account, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Refunding Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Prior Bonds, the uncollected taxes levied in the Prior Resolution authorizing the issuance of the Prior Bonds which are not needed to pay the Prior Bonds as a result of the Refunding shall be canceled.

18. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

19. Securities; Escrow Agent. Securities purchased from moneys in the Escrow Account shall be limited to securities set forth in Minnesota Statutes, Section 475.67, Subdivision 8, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased simultaneously with the delivery of the Refunding Portion of the Bonds. The City Council has investigated the facts and hereby finds and determines that the Escrow Agent is a suitable financial institution to act as escrow agent.

20. Escrow Agreement. On or prior to the delivery of the Bonds the Mayor and Finance Manager shall, and are hereby authorized and directed to, execute on behalf of the City an Escrow Agreement. The Escrow Agreement is hereby approved and adopted and made a part of this resolution, and the City covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

21. Purchase of SLGS or Open Market Securities. The Purchaser, as agent for the City, is hereby authorized and directed to purchase on behalf of the Council and in its name the appropriate United States Treasury Securities, State and Local Government Series and/or open market securities as provided in paragraph 19, from the proceeds of the Bonds and, to the extent necessary, other available funds, all in accordance with the provisions of this resolution and the Escrow Agreement and to execute all such documents (including the appropriate subscription form) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

22. Redemption of Prior Bonds. The Prior Bonds shall be redeemed and prepaid in accordance with the terms and conditions set forth in the Notice of Call for Redemption, in the form attached to the Escrow Agreement, which terms and conditions are hereby approved and incorporated herein by reference. The Notice of Call for Redemption shall be given pursuant to the Escrow Agreement.

23. Prior Bonds; Security. Until retirement of the Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

24. Supplemental Resolution. The Prior Resolution is hereby supplemented to the extent necessary to give effect to the provisions of this resolution.

25. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

26. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional

description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Project"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds and in all events within the period ending on the date which is the later of three years after payment of the Reimbursement Expenditure or one year after the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

27. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Clerk of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

28. Certificate of Registration. A certified copy of this resolution is hereby directed to be filed in the office of the County Auditor of Ramsey County, together with such other information as the County Auditor shall require, and to obtain the County Auditor's Certificate that the Bonds have been entered in the Bond Register and the tax levies required by law have been made.

29. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

30. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

31. Tax-Exempt Status of the Bonds; Rebate; Elections. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States. The City expects to satisfy the 24-month expenditure exemption for gross proceeds of the Improvement Portion of the Bonds and CIP Portion of the Bonds as provided in Section 1.148-7(d)(1) of the Regulations. The Mayor, the Clerk or either one of them, are hereby authorized and directed to make such elections as to arbitrage and rebate matters relating to the Bonds as they deem necessary, appropriate or desirable in connection with the Bonds, and all such elections shall be, and shall be deemed and treated as, elections of the City.

32. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

1. the Bonds are issued after August 7, 1986;
2. the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
3. the City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code;
4. the reasonably anticipated amount of tax exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2013 will not exceed \$10,000,000;
5. not more than \$10,000,000 of obligations issued by the City during this calendar year 2013 have been designated for purposes of Section 265(b)(3) of the Code; and
6. the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

33. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

34. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member Beaton and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_;

and the following voted against the same: \_\_\_\_\_.

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the issuance and awarding the sale of \$6,380,000 General Obligation Bonds, Series 2013A.

WITNESS my hand on June 10, 2013.

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Clerk

EXHIBIT A  
PROPOSALS

**MEMORANDUM**

TO: Jim Antonen, City Manager  
FROM: Karen Guilfoile, Citizen Services Manager  
DATE: June 5, 2013  
SUBJECT: Approve Intoxicating Liquor License Manager Khushuinder Singh for A1  
Liquor, 19 Century Avenue North

Introduction

Khushuinder Singh has submitted an off-sale intoxicating liquor license manager application for A1 Liquor, 19 Century Avenue N. Mr. Singh assumes the day-to-day operations for A1 Liquor when the owner Guneet Arneja is out of the Country.

Background

A background check was conducted on Mr. Singh and nothing has been identified in the background check that would prohibit him from assuming the manager responsibilities for A1 Liquor.

Acting Chief Kvam met with Mr. Singh to discuss measures to eliminate the sale of alcoholic beverages to underage persons, general security and retail crime issues, and the Maplewood Liquor Ordinances.

Consideration

It is recommended that the City Council approve Mr. Singh as the on-sale intoxicating liquor license manager for A1 Liquor.

## MEMORANDUM

TO: James Antonen, City Manager  
 FROM: Michael Martin, AICP, Planner  
 Charles Ahl, Assistant City Manager  
 SUBJECT: **Approval for Design Review and Parking Waiver Request –  
 Concordia Arms**  
 LOCATION: 2030 Lydia Avenue East  
 DATE: June 4, 2013

### INTRODUCTION

#### Project Description

CommonBond Communities is proposing to rehabilitate the exterior and interior of the Concordia Arms senior housing complex. CommonBond has managed this facility for three years and is in the process of purchasing the property.

#### Requests

CommonBond Communities is requesting the city approve the following requests to move forward with its remodel plans:

1. Design review.
2. Parking waiver to reduce the number of required parking stalls.

#### Background

January 3, 1980, the city council approved the original plans (including architectural styles and colors) for this development. The approvals included a parking waiver of 147 spaces.

### DISCUSSION

#### Building Design

CommonBond is proposing to replace the existing metal lap siding on the Concordia Arms building. The applicant's letter indicated the new siding with either be vinyl or fiber cement lap siding. Colors for the siding have yet to be determined. The current ratio of brick to siding will remain. Currently 40 percent of the building is brick and 60 percent is siding. In addition to the siding replacement, all the complex's windows will also be replaced.

#### Landscaping

The Concordia Arms complex has a courtyard which is approximately a half acre in size and faces out towards Maplewood Heights Park. The applicant is proposing to add new

sidewalk connections and additional landscaping. The applicant will be required to follow the city's tree replacement ordinance for any trees removed.

### Parking

The city's parking ordinance would require this housing complex to have 250 spaces, with half of them required to be covered spaces. In 1980 the city council granted a waiver allowing 103 parking spaces. When CommonBond started managing this site they found the lot to have been restriped to include 98 parking spaces but with more handicap parking spaces than what would be required. The applicant would prefer to keep the additional handicap spaces and have requested a further waiver to provide 98 spaces. Staff does not have any issues with this request and has visited the site multiple times and can confirm the parking lot has not been at capacity.

### **OTHER COMMENTS**

Building Department: Dave Fisher, building official, stated the applicant will need a building permit and signed plans from Minnesota licensed design professionals.

Fire Department: Butch Gervais, fire marshal, stated the applicant will need to comply with all fire codes for any work that is done inside the building and they will be required to obtain the proper permits for such work prior to starting any work.

Public Works Department: Jon Jarosch, staff engineer, reviewed the plans and his report is attached to this memo.

### **COMMISSION ACTIONS**

May 28, 2013: The community design review board recommended approval of the design plans. The design board added two conditions of approval, directing the applicant to submit any exterior colors for siding to staff for approval and to consider the use of a rain garden within the courtyard area.

### **RECOMMENDATIONS**

1. Approve the design and landscape plans date-stamped May 15, 2013 for Concordia Arms to revise its exterior facades and courtyard area for its location at 2030 Lydia Avenue East. Approval is subject to the following conditions:
  - a. Repeat this review in two years if the city has not issued a building permit for the approved work.
  - b. If any existing trees are removed the applicant must comply with the city's tree replacement ordinance.
  - c. Any rooftop equipment must be screened from residential properties, as required by city ordinance.
  - d. Submit color samples of any new exterior siding for staff approval.

- e. Consider the use of a rain garden within the courtyard area for the purposes of stormwater management.
  - f. Comply with Jon Jarosch's engineering report, dated May 17, 2013
  - g. Submit a cash escrow or an irrevocable letter of credit prior to receiving a building permit for all required landscape improvements. The amount shall be 125 percent of the cost of the work.
  - h. All work shall follow the approved plans. The city council may approve major changes to the plans. The Director of Community Development may approve minor changes to the plans.
2. Approve a parking waiver to allow for 98 surface parking spaces. The parking spaces shall be at least 9.5 feet in width. This is a parking reduction of 152 parking spaces (250 parking spaces are required per city code).

## REFERENCE

### SITE DESCRIPTION

Site size: 4.13 Acres  
Existing Use: Senior housing complex

### SURROUNDING LAND USES

North: Shopping center  
South: Maplewood Heights park  
East: Single-family homes  
West: Shopping center

### PLANNING

Land Use Plan: High Density Residential (HDR)  
Zoning: Planned Unit Development (PUD)

### Criteria for Approval

Design Review: Section 2-290 of the city code requires that the community design review board make the following findings to approve plans:

1. That the design and location of the proposed development and its relationship to neighboring, existing or proposed developments, and traffic is such that it will not impair the desirability of investment or occupation in the neighborhood; that it will not unreasonably interfere with the use and enjoyment of neighboring, existing or proposed developments; and that it will not create traffic hazards or congestion.
2. That the design and location of the proposed development is in keeping with the character of the surrounding neighborhood and is not detrimental to the harmonious, orderly and attractive development contemplated by this article and the city's comprehensive municipal plan.
3. That the design and location of the proposed development would provide a desirable environment for its occupants, as well as for its neighbors, and that it is aesthetically of good composition, materials, textures and colors.

Design Review: Section 44-17 of the city code allows the city council to reduce the number of required parking spaces.

## **Application Date**

Staff received the complete application and plans for this proposal on May 15, 2013. State law requires that the city take action within 60 days of receiving complete applications for a proposal. City council action is required on this proposal by July 14, 2013, unless the city needs an extension.

P:\SEC2N\Concordia Arms\2030 Lydia\_Parking\_DESIGN\_CC\_061013

### Attachments:

1. Location Map
2. Applicant's Narrative
3. Site/Landscaping Plan
4. Parking Waiver City Council Minutes, January 1, 1980
5. Engineering Report, dated May 17, 2013
6. Draft CDRB Minutes, May 28, 2013
7. Proposed Building Elevations
8. Large Plans (Separate Attachment)



Chad Bergo

**2030 Lydia Avenue East**  
Location Map and Aerial Photo

**Narrative:**

CommonBond will acquire and rehabilitate the 125-unit senior Section 8 Concordia Arms housing development. The property is currently owned by Concordia Arms, Inc. and has been managed by CommonBond Communities for three years. In late 2012, CommonBond received funding awards from Ramsey County, Minnesota Housing Finance Agency and the Metropolitan Council for acquisition and long-term, comprehensive preservation of the Concordia property. The property has been well maintained but is in need of major capital improvements, particularly the mechanical systems and interior spaces. The rehabilitation of the property will include new kitchens, bathrooms, flooring, lighting, asbestos abatement, new exterior siding, common area (corridor) HVAC systems, and site improvements. The total renovation costs will be approximately \$4.8 million.

Design Review: The project consists primarily of the following components:

- Interior modernization
- Residing of the exterior by removing the metal lap siding and replacing with either fiber cement lap siding or vinyl lap siding. About 60% of the exterior has lap siding and balance is brick that will remain
- Window replacement
- Renovation of the interior courtyard to make it more tenant friendly by adding a walking path circuit and revising the number and location of trees to provide more shade
- Correct some slow drainage in the courtyard by adding a second catch basin that will connect to the existing and adjust grades in the courtyard.

The courtyard/patio in the rear of the property will be improved and new sidewalk connections installed as shown in the attached plans. Other than the courtyard renovations, the exterior improvements will not materially change the site plan nor the building footprint.

Variance: The City approved two parking variances on January 3, 1980, allowing the site to not have any garages dedicated to tenant parking and to permit 103 parking spaces instead of the required 250. At some subsequent point, the surface parking lot was restriped to its current 98 spaces, 20 of which are designated as handicapped. Our architect has analyzed the parking lot configuration and has determined that it is not possible to re-create 103 spaces on this site. As shown in the attached plans, we are proposing to re-stripe the parking lot for 98 spaces. There will be 12 handicapped spaces brought up to current spacing requirements. It should be noted that many of the elderly residents at Concordia do not own cars. There is a bus stop right at the property and Concordia also provides regular bus service for the residents to WalMart and other locations. The parking lot is never fully utilized and typically has many unused spaces.



## 1. Variance - Lydia Avenue - Concordia Arms - 7:30 P.M. 1-3-80

- 2
- a. Chairman Nelson convened the meeting for a public hearing regarding a request from Zion Lutheran Church for a variance from the required number of parking stalls and the number of covered parking stalls. Also a variance is requested for the minimum floor area per unit. The Clerk stated the hearing notice was found to be in order and noted the dates of publication.
  - b. Manager Evans presented the staff report and the Community Design Review Board recommendations.
  - c. Chairman Les Axdahl presented the Planning Commission recommendation.
  - d. Chairman Nelson called for proponents. None were heard.
  - e. Chairman Nelson called for opponents. None were heard.
  - f. Chairman Nelson closed the public hearing.
  - g. Councilman Anderson moved to approve the three (3) variances as requested by Zion Lutheran Church for Concordia Arms Senior Citizen building subject to the Community Design Review Board and the Planning Commission recommendations. (Variances approved - 1) No garages to be built with this building; 2) The project would have 103 parking spaces instead of the required 250; 3) The units would have 624 square feet of gross floor area instead of the required 650 square feet).

Seconded by Mayor Greavu.

Ayes - all.

**Engineering Plan Review**

**PROJECT:** Concordia Arms  
**PROJECT NO:** 13-04  
**COMMENTS BY:** Jon Jarosch, P.E. – Staff Engineer

**DATE:** 5-17-2013

**PLAN SET:** Preliminary Plans dated 5-8-2013

**REPORTS:** Project Narrative

The Applicant is proposing a significant renovation to the existing Concordia Arms housing development. The majority of the improvements are limited to the interior of the building, however a significant modification to the existing courtyard area is proposed. The proposed courtyard modifications include the removal of the existing patio, the installation of a new patio, the installation of sidewalks throughout the courtyard, the installation of additional storm sewer, and the grading of the courtyard area. According to the plans submitted, the project will disturb 0.69 acres of the property. This amount of disturbance will require the project to meet the City's water quality and rate control requirements detailed in the Stormwater Management Standards.

The following are engineering review comments on the design review, and act as conditions prior to issuing permits:

**Drainage and Stormwater Management**

- 1) As this project disturbs more than ½ acre of land it shall adhere to the requirements set forth in Maplewood's stormwater management standards. This includes rate control and water quality requirements. Additionally, stormwater computations shall be provided for the proposed storm sewer and any water quality or rate control facilities.
- 2) The applicant shall provided calculations showing the existing and proposed impervious surfaces on the site (specifically as it pertains to the courtyard area).
- 3) The existing storm sewer is shown to terminate near the southwest corner of the existing building. According to the City's records, this system ties into the 72-inch trunk line which discharges into the pond in Maplewood Height's Park. These storm sewer lines shall be shown on the plans.
- 4) Any roof drains discharging into the courtyard area shall be identified on the plans.
- 5) Emergency overland overflows shall be identified for the low areas shown on the plans. These areas shall be adequately stabilized to prevent erosion.

- 6) Details shall be provided for the construction of new catch-basins as well as the connection to the existing catch-basin.

Grading and Erosion Control

- 7) Slopes shall be 3H:1V or flatter.
- 8) All pedestrian facilities (sidewalks and patio area) shall be ADA compliant.
- 9) It appears from the preliminary grading plan that runoff will not be able to reach the proposed catch-basin #1. It appears that this may be due to a simple typographical error. The grading in this area shall be reviewed by the applicant to ensure proper drainage.

Other

- 10) The developer shall submit a copy of the MPCA's construction stormwater permit (SWPPP) to the city before the city will issue a grading permit for this project.
- 11) The Owner shall satisfy all requirements of all other permitting and reviewing agencies.
- 12) The Owner shall sign a maintenance agreement, prepared by the City, for all storm-water treatment devices (sumps, basins, infiltration basins, etc.).

**DRAFT**  
**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD**  
**1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA**  
**TUESDAY, MAY 28, 2013**

**6. DESIGN REVIEW**

**a. Design Review and Parking Waiver Request - Concordia Arms, 2030 Lydia Avenue East**

- i. Planner, Michael Martin, gave the presentation for Concordia Arms and answered questions of the board.
- ii. Associate Vice President of Housing Development with CommonBond Communities, Cynthia Lee addressed the board.
- iii. Housing Focus Leader, Kim Breithheim, LHB Architects, the architect for the project, addressed and answered questions of the board.

Boardmember Shankar moved to approve the design and landscape plans for Concordia Arms to revise its exterior facades and courtyard area for its location at 2030 Lydia Avenue East. Approval is subject to the following conditions: **(changes or additions are bolded and underlined.)**

1. Repeat this review in two years if the city has not issued a building permit for the approved work.
2. If any existing trees are removed the applicant must comply with the city's tree replacement ordinance.
3. Submit a cash escrow or an irrevocable letter of credit prior to receiving a building permit for all required landscape improvements. The amount shall be 125 percent of the cost of the work.
4. All work shall follow the approved plans. The city council may approve major changes to the plans. The Director of Community Development may approve minor changes to the plans.
5. **The applicant shall submit exterior color choices to staff for final approval.**
6. **The applicant shall explore the potential installation of a rain garden.**

Seconded by Boardmember Kempe.

Ayes – All

The motion passed.

Boardmember Shankar moved to approve a parking waiver to allow for 98 surface parking spaces. The parking spaces shall be at least 9.5 feet in width. This is a parking reduction of 152 parking spaces (250 parking spaces are required per city code).

Seconded by Boardmember Kempe.

Ayes – All

The motion passed.

This item will be heard by the city council in June.





## MEMORANDUM

**TO:** James Antonen, City Manager  
**FROM:** Tom Ekstrand, Senior Planner  
 Chuck Ahl, Assistant City Manager  
**SUBJECT:** **Conditional Use Permit Revision and Design Review for the First Evangelical Free Church Planned Unit Development**  
**LOCATION:** 2696 Hazelwood Street  
**VOTE REQUIRED:** Simple Majority Vote Required to Approve  
**DATE:** June 3, 2013

### INTRODUCTION

First Evangelical Free Church, located at 2696 Hazelwood Street, is requesting an amendment of the conditional use permit (CUP) for their planned unit development (PUD). The reason for the proposed revision is to add onto their gymnasium. As stated in the applicant's letter, the proposed addition is needed to "enhance ministry opportunities to the youth of the church and further develop ministry to youth in the community. The addition will consist of added equipment storage, gender specific and handicap accessible restrooms, classrooms and a large gathering space." Refer to the attached letter from the applicant. The applicant is also requesting approval of the building and site design plans for the proposed addition.

### Requests

City ordinance requires a conditional use permit for churches and schools. Expansions of facilities with an existing CUP must also obtain a CUP revision from the city council.

- Approval of a CUP revision to construct the proposed building addition.
- Approval of site and building design plans.

### BACKGROUND

The church building previously was an elementary school (Hazelwood School) (for grades K – 8) until about 1978. This school had about 20 classrooms with an average of 20 students per room.

On August 13, 1990, the city council approved a revision to the existing conditional use permit. This revision was to allow the church to remodel the building for a church and day-care center. At that time, Health East had been using the building for office and wellness functions related to St. Johns Hospital and a day care center. This site is part of a larger PUD which includes the Hazel Ridge Seniors' Residence.

The church uses this building for church programs such as Sunday school, youth activities, church dinners, administration and day care. Since 1990, the church expanded the existing parking lot to the south and east and added a looped drive and parking for day care drop-off. They also added a new sanctuary and expanded the gymnasium on the west side of the building.

On July 24, 1995, the city council approved a CUP revision and approved a revised site plan for the church for a parking lot expansion.

On July 10, 2006, the city council approved a CUP revision for the PUD to allow Liberty Classical Academy to use the classrooms at First Evangelical for school.

## **DISCUSSION**

### **Proposed Expansion/Parking**

Staff does not see any problem with the proposal. Even though there would be 24 parking spaces lost because of the gymnasium addition, there will still be enough parking spaces to comply with code requirements. Code requires one parking space for each four seats in the church. The applicant stated that the church has a seating capacity of 620 persons. Therefore, code would require 155 parking spaces. Presently, the parking lot has 337 parking spaces. After the removal of 24 for the expansion, there would be 313 remaining.

### **Design Review**

The existing gymnasium is built of rock-face concrete block with a center band of vertical-scored block. The proposed building addition would match the existing structure in materials and color.

### **Engineer's Report**

Refer to the engineer's report from Jon Jarosch.

### **Assistant Fire Chief and Building Official Comments**

The assistant fire chief and building official commented that all code requirements shall be met.

### **CUP Findings for Approval**

The zoning ordinance requires that the city council find that all nine "standards" for CUP approval be met to allow a CUP. In short, these state that the use would (refer to the resolution for the complete wording):

- Comply with the city's comprehensive plan and zoning code.
- Maintain the existing or planned character of the neighborhood.
- Not depreciate property values.
- Not cause any disturbance or nuisance.
- Not cause excessive traffic.
- Be served by adequate public facilities and police/fire protection.
- Not create excessive additional costs for public services.
- Maximize and preserve the site's natural and scenic features.
- Not cause adverse environmental effects.

The proposed gymnasium addition would meet the above criteria and would not create any negative issues.

### Revision to Previous Conditions

Many of the existing PUD conditions have been met and are no longer needed. Staff has deleted those that are no longer relevant.

### COMMISSION ACTIONS

May 21, 2013: The planning commission recommended approval of this CUP revision.

May 28, 2013: The community design review board recommended approval of the design plans.

### RECOMMENDATION

- A. Adopt the resolution amending the conditional use permit for the First Evangelical Free Church, located at 2696 Hazelwood Street, to allow the expansion of the gymnasium. (Deletions are crossed out and additions are underlined.)
1. All construction shall follow the plans that the city stamped July 24, 1995 with the building addition shown on plans date-stamped subject to the following conditions: April 18, 2013. City staff may approve minor changes.
    - ~~a. All construction shall follow the site plan approved by the city and the school shall follow the building and floor plans submitted to the city. The interim director of community development may approve minor changes. The city council may approve major changes.~~
    - ~~b. Dropping the two parking spaces along the south property line at the east end of the parking lot.~~
  2. The proposed gymnasium expansion shall begin in one year or this approval shall end. ~~school use on the property parking lot expansion construction must be started within one year after the council approves this permit or the permit shall end.~~ The council may extend this deadline for one year.
  3. The council shall review this permit revision in one year.
  4. The school shall have no more than 500 students.
  - ~~5. The property owner or manager shall sweep and restripe the parking lot before the school occupies their space. This includes having the required handicapped parking spaces in the parking area near the building entrance.~~ The applicant shall comply with all requirements of the engineer's report dated May 9, 2013.

6. The applicant shall comply with all conditions of the assistant fire chief and building official.  
~~The school, the church, the fire marshal and the city building official shall agree on a plan for the school and church to make any necessary or required life safety and building improvements to the building. This plan shall include the installation and maintenance of:~~
- ~~a. The required fire protection (sprinkler) systems.~~
  - ~~b. An early warning fire protection system (smoke detection and monitoring).~~
  - ~~c. Additional emergency lights and exit signs (if necessary).~~
  - ~~d. Updated doors and hardware (if necessary).~~
  - ~~e. A proper address on the building.~~
  - ~~f. Any other changes the fire marshal or the building official deem necessary.~~

- B. Approve the design plans date-stamped April 18, 2013 for the gymnasium addition to First Evangelical Free Church, located at 2696 Hazelwood Street, subject to the following conditions:
1. The materials and color of the proposed gymnasium addition shall match the existing building.
  2. The applicant shall comply with all requirements of the assistant fire chief and building official.
  3. The applicant shall comply with all requirements of the engineer's report dated May 9, 2013.
  4. The applicant shall provide maintained lawn around the proposed addition as shown on the plans.

## REFERENCE INFORMATION

### SITE DESCRIPTION

Site size: 6.68 acres  
Existing land use: First Evangelical Free Church

### SURROUNDING LAND USES

North: Hazel Ridge Senior's Housing  
South: Single dwellings  
East: Hazelwood Park  
West: Hazelwood Street and single dwellings

### PLANNING

Land Use Plan designation: I (institution)  
Zoning: PUD

### CODE REQUIREMENTS

Section 44-1092(3) of the city ordinances requires a CUP for churches and schools.

### Findings for CUP Approval

Section 44-1097(a) requires that the city council base approval of a CUP on nine findings. Refer to the findings for approval in the resolution.

### APPLICATION DATE

The application for this request was considered complete on April 18, 2013. State law requires that the city decide on these applications within 60 days. The deadline for city council action on this proposal is June 17, 2013.

p:\sec3\First Evangelical Free Church\First Evangelical CUP for Gym Addition CC Report 6 13 te  
Attachments:

1. PUD Revision Resolution
2. Location/Zoning Map
3. Land Use Plan Map
4. Site Plan
5. Aerial Photo/Proposed Addition Location
6. Building Elevations
7. Building Schematic
8. Applicant's Narrative dated April 8, 2013
9. Engineer's Report Dated May 9, 2013
10. Plans date-stamped April 18, 2013 (separate attachment)

**PLANNED UNIT DEVELOPMENT  
REVISION RESOLUTION**

WHEREAS, First Evangelical Free Church has applied for a conditional use permit revision to their planned unit development to construct a gymnasium addition at their church campus.

WHEREAS, Section 44-1092(3) of the city ordinances requires a conditional use permit for churches and schools.

WHEREAS, this permit applies to the property located at 2696 and 2730 Hazelwood Street. The property identification numbers for these properties are:

032922430008 and 032922430007

WHEREAS, the history of this conditional use permit is as follows:

1. On May 21, 2013, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On \_\_\_\_\_, 2013, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council \_\_\_\_\_ the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.

6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the plans that the city stamped July 24, 1995 with the building addition shown on plans date-stamped April 18, 2013. City staff may approve minor changes.
2. The proposed gymnasium expansion shall begin in one year or this approval shall end. The council may extend this deadline for one year.
3. The council shall review this permit revision in one year.
4. The school shall have no more than 500 students.
5. The applicant shall meet all requirements of the engineer's report dated May 9, 2013.
6. The applicant shall comply with all conditions of the assistant fire chief and building official.

The Maplewood City Council \_\_\_\_\_ this resolution on \_\_\_\_\_, 2013.

# LOCATION/ZONING MAP



**Copyright**

MaplewoodBaseMap

Chad Bergo

Zoning Classifications: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

# LAND USE MAP



### Copyright

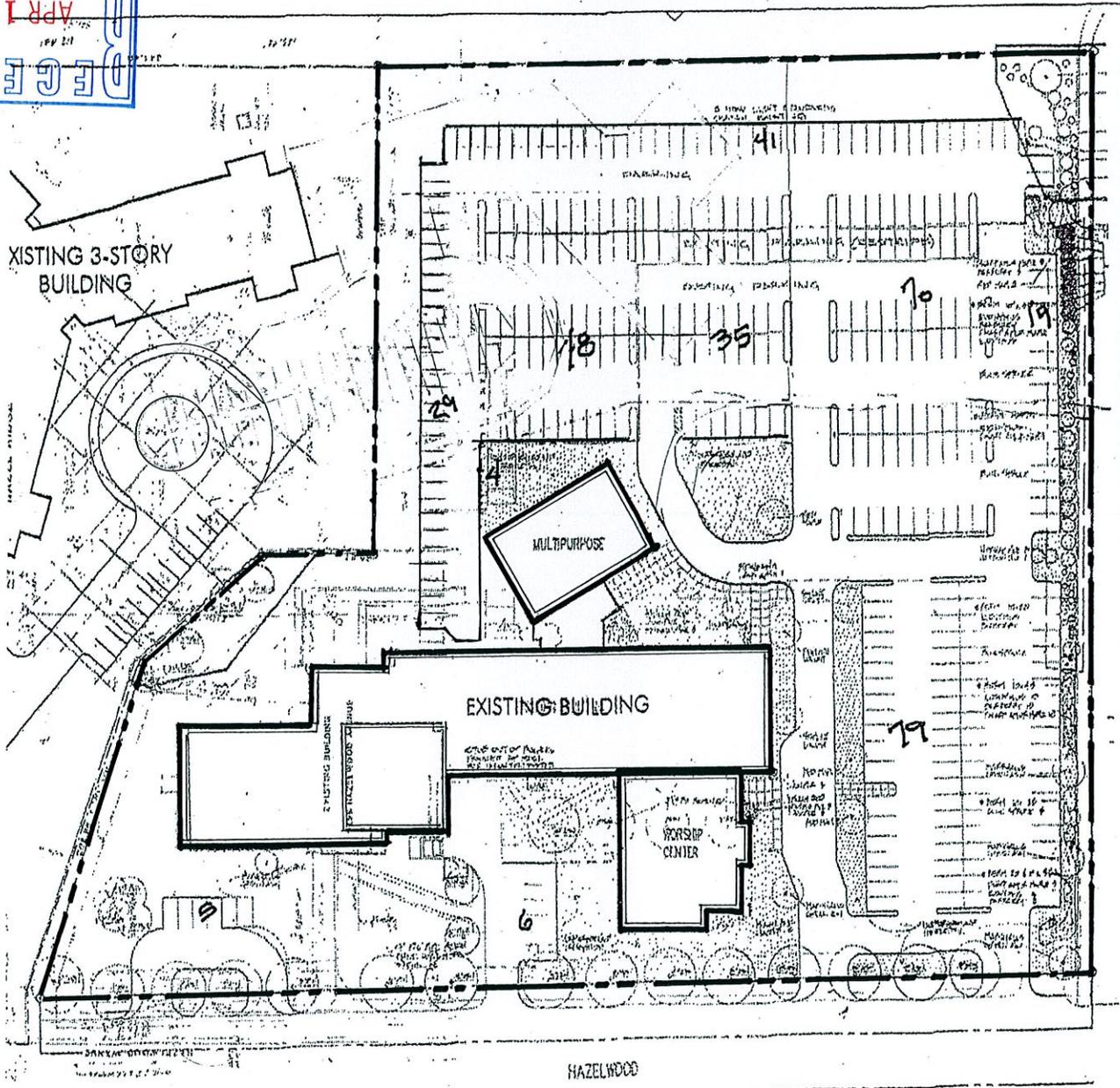
MaplewoodBaseMap

Chad Bergo

Zoning Classifications: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.



RECEIVED  
APR 18 2013  
BY

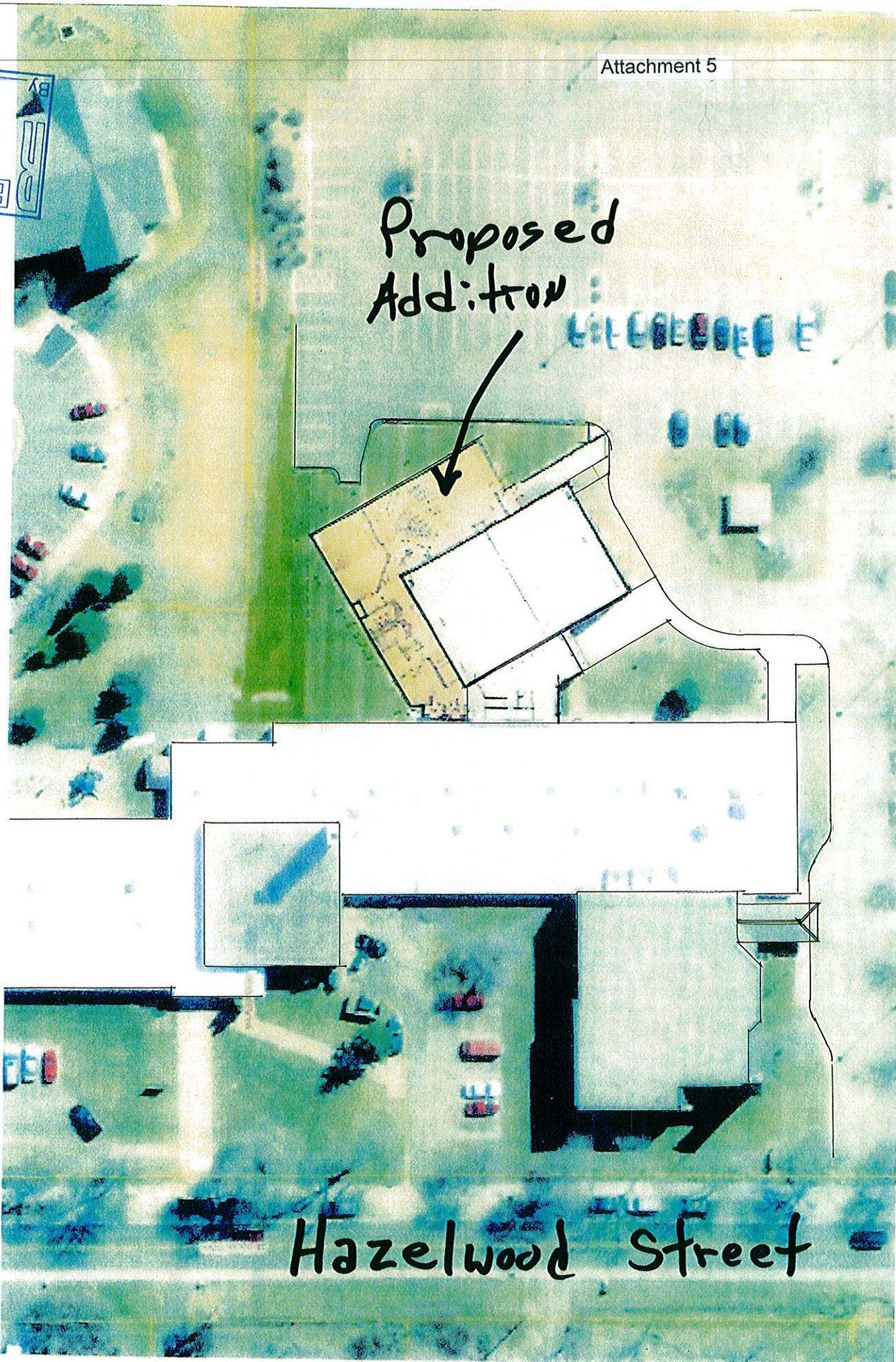


# SITE PLAN

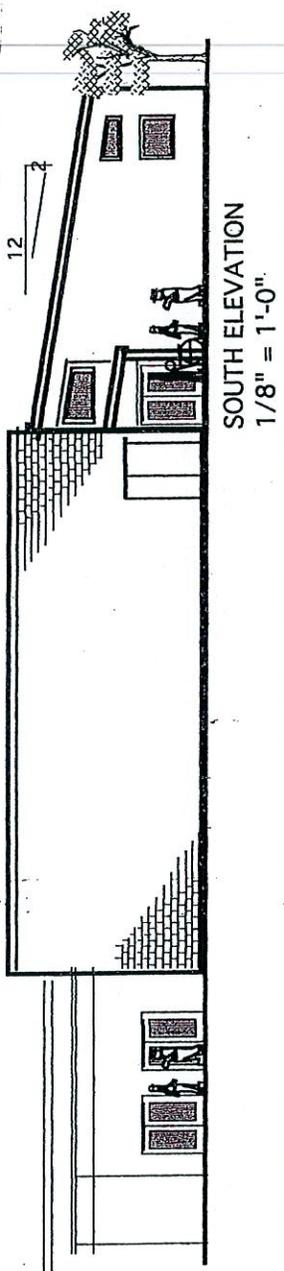
Attachment 5

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BY

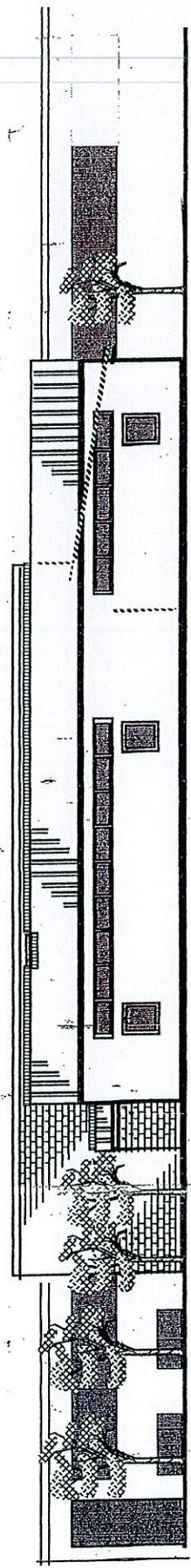
Proposed  
Addition



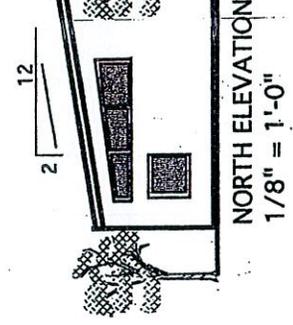
Hazelwood Street



SOUTH ELEVATION  
1/8" = 1'-0"

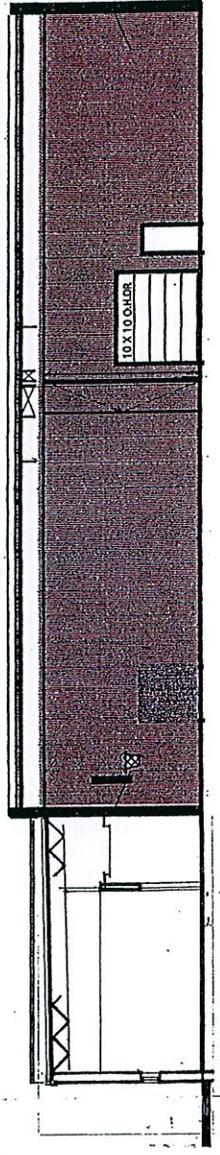


EAST ELEVATION  
1/8" = 1'-0"

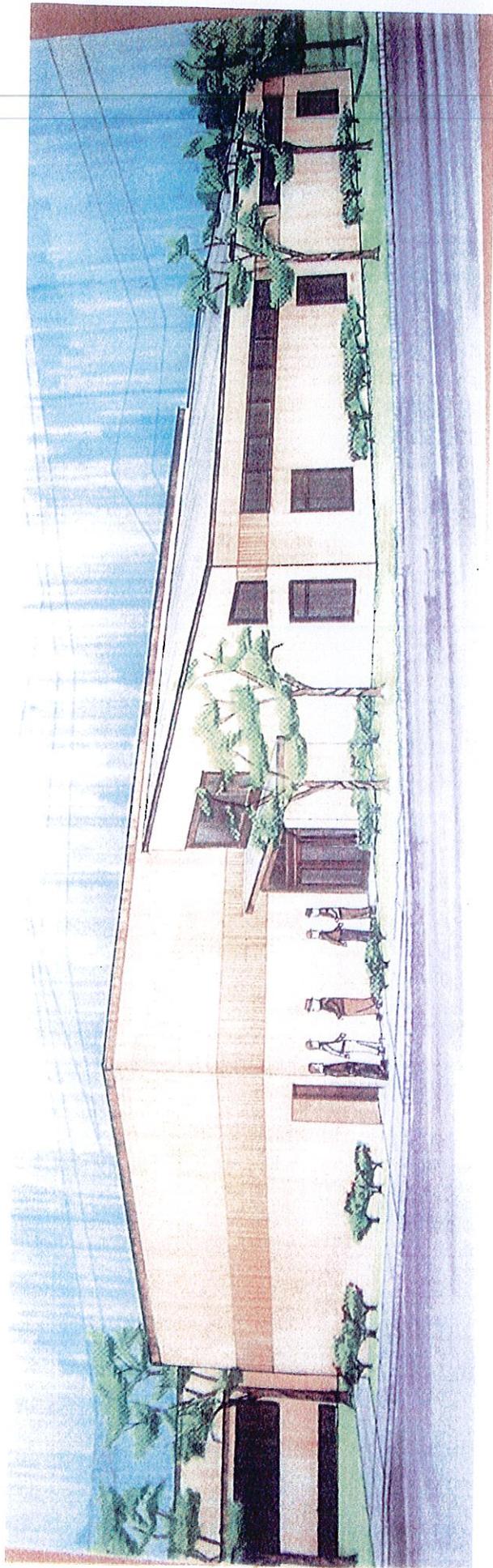


NORTH ELEVATION  
1/8" = 1'-0"

RECEIVED  
APR 18 2013  
By



WEST ELEVATION  
1/8" = 1'-0"



**FIRST EVANGELICAL FREE CHURCH**  
MAPLEWOOD, MINNESOTA

Attachment 7



**PHILLIP D. JOHNSON**  
architect  
9116 34th Avenue North  
Minneapolis, MN 55427  
763-545-1072

April 8, 2013

City of Maplewood  
1830 County Road East  
Maplewood, MN 55109

re: First Evangelical Free Church

attn, Tom Ekstrand



## FIRST EVANGELICAL FREE CHURCH

2696 HAZELWOOD STREET  
MAPLEWOOD, MN 55109

P 651-777-5180 F 651-777-1945  
WWW.FIRSTEFC.ORG

First Evangelical Free Church plans to add classroom and restroom facilities onto the current property located at 2696 Hazelwood Street, Maplewood, MN. The addition will be located on the northeast side of the existing building. This new space is designed to enhance ministry opportunities to the youth of the church and further develop ministry to youth in our community.

The addition will consist of added equipment storage, gender specific and handicap accessible restrooms, classrooms, and a large gathering space. This addition will tie into our existing gymnasium allowing for flexible multi-use of the gym.

The calculated hard surface to be removed for this project is about 7000 square feet. That includes existing 24 parking spaces and sidewalks.

Building and sidewalk additions will replace about 6600 square feet of hard surface. There is a gain of 400 square feet of pervious surface to the site.

### CRITERIA FOR CONDITIONAL USE PERMIT

- The addition will be located, designed, maintained, constructed and operated in conformity with the City's comprehensive plan and Code of Ordinances.
- The structure is designed to maintain the existing, planned character of the surrounding area.
- The use of the addition will not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing, or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage water run-off, vibration, general unsightliness, electrical interference or other nuisances.
- Vehicular traffic on the local streets will not be affected and will not create traffic congestion or unsafe access on existing or proposed streets.
- The addition will be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
- The addition will not create excessive additional costs for public facilities or services.
- The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
- The use would cause minimal adverse environmental effects.

Nathan Greenwalt, Director of Administration, FEFC



**Engineering Plan Review****PROJECT: First Evangelical Free Church Addition****COMMENTS BY: Jon Jarosch, P.E.****DATE: 5-9-2013****PLAN SET: Preliminary Planset**

The applicant is proposing an addition to the existing First Free Evangelical Church located at 2696 Hazelwood Street. The addition, located at the northeast side of the existing building, is proposed to displace approximately 6,600 square feet of existing parking lot and other impervious surfaces. A net reduction in impervious surface of 400 square feet is noted on the plans. The entire project is projected to disturb roughly 8,300 square feet of land. As such, the project as proposed falls beneath the thresholds for the City's water quality treatment requirements.

The following are engineering review comments on the current plans, and act as conditions prior to issuing any permits for the project.

**Drainage and Stormwater Management**

- 1) The existing and proposed drainage plans shall be separated onto individual sheets. The removal plan shall be separated from the drainage plans as well for clarity.
- 2) The existing storm sewer pipes in the vicinity of the proposed building expansion shall be protected throughout construction.
- 3) It appears that runoff is being directed over the proposed sidewalk at the north end of the proposed building expansion. It is recommended that the grading in this area be modified to prevent this from occurring.

**Grading and Erosion Control**

- 4) Slopes shall be 3H:1V or flatter. It appears that the slopes may be in excess of this requirement near the northernmost corner of the proposed building expansion.
- 5) A more detailed erosion and sediment control plan shall be provided prior to the issuance of any permits. This grading plan shall detail, at a minimum, perimeter control (silt fence, etc.), inlet protection for all onsite storm sewer, a stabilized entrance to the construction area, temporary and permanent soil stabilization, and methods or locations for concrete washout.

- 6) Hazelwood Street shall be swept as needed to keep the road clear of sediment and construction debris.
- 7) All new pedestrian facilities shall be ADA compliant.

Sanitary Sewer and Water Service

- 8) Provide details for construction and connection to the existing sanitary sewer service.
- 9) Calculations shall be provided detailing the adequacy of the existing sanitary sewer service considering the proposed building addition.
- 10) The proposed water service modifications are subject to the review and conditions of Saint Paul Regional Water Services (SPRWS). The applicant shall submit plans and specifications to SPRWS for review and meet all requirements they may have prior to the issuance of a grading permit by the City.

Other

- 11) It appears that there is an existing easement within the proposed building expansion area. The applicant shall clarify the status and location of this easement.
- 12) All civil plans shall be signed and dated by a licensed professional engineer.
- 13) The developer shall submit a copy of the MPCA's construction stormwater permit (SWPPP) to the city before the city will issue a grading permit for this project.
- 14) The Owner shall satisfy all requirements of all permitting and reviewing agencies including the MPCA, DNR, SPRWS and the Ramsey-Washington Metropolitan Watershed District.

**DRAFT**  
**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION**  
**1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA**  
**TUESDAY, MAY 21, 2013**

**5. PUBLIC HEARING**

**a. 7:00 p.m. or later: Conditional Use Permit Revision for the First Evangelical Free Church Planned Unit Development, 2696 Hazelwood Street**

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.
- ii. Director of Administration, First Evangelical Free Church, 2696 Hazelwood Street, Maplewood, Nathan Greenwalt, addressed and answered questions of the commission.

Chairperson Fischer opened the public hearing.

Nobody addressed the commission for the public hearing.

Chairperson Fischer closed the public hearing.

Commissioner Desai moved to approve the resolution amending the conditional use permit for the First Evangelical Free Church, located at 2696 Hazelwood Street, to allow the expansion of the gymnasium. (Deletions are crossed out and additions are underlined.)

1. All construction shall follow the plans that the city stamped July 24, 1995 with the building addition shown on plans date-stamped subject to the following conditions: April 18, 2013. City staff may approve minor changes.
  - a. ~~All construction shall follow the site plan approved by the city and the school shall follow the building and floor plans submitted to the city. The interim director of community development may approve minor changes. The city council may approve major changes.~~
  - b. ~~Dropping the two parking spaces along the south property line at the east end of the parking lot.~~
2. The proposed gymnasium expansion shall begin in one year or this approval shall end. ~~school use on the property parking lot expansion construction must be started within one year after the council approves this permit or the permit shall end. The council may extend this deadline for one year.~~
3. The council shall review this permit revision in one year.
4. The school shall have no more than 500 students.
5. ~~The property owner or manager shall sweep and restripe the parking lot before the school occupies their space. This includes having the required handicapped parking spaces in the parking area near the building entrance.~~ The applicant shall comply with all requirements of the engineer's report dated May 9, 2013.

6. ~~The applicant shall comply with all conditions of the assistant fire chief and building official. The school, the church, the fire marshal and the city building official shall agree on a plan for the school and church to make any necessary or required life safety and building improvements to the building. This plan shall include the installation and maintenance of:~~
- ~~a. The required fire protection (sprinkler) systems.~~
  - ~~b. An early warning fire protection system (smoke detection and monitoring).~~
  - ~~c. Additional emergency lights and exit signs (if necessary).~~
  - ~~d. Updated doors and hardware (if necessary).~~
  - ~~e. Updated doors and hardware (if necessary).~~
  - ~~f. A proper address on the building.~~
  - ~~g. Any other changes the fire marshal or the building official deem necessary.~~

Seconded by Commissioner Durand.

Ayes – All

The motion passed

This item goes to the city council on June 10, 2013.

DRAFT

**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD  
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA  
TUESDAY, MAY 28, 2013**

**1. DESIGN REVIEW**

**a. Design Review, First Evangelical Free Church, 2696 Hazelwood Street**

- i. Planner, Michael Martin gave the presentation on First Evangelical Free Church and answered questions of the board.
- ii. Phil Johnson, architect for the applicant, addressed and answered questions of the board.

Boardmember Shankar moved to approve the design plans date-stamped April 18, 2013, for the gymnasium addition to First Evangelical Free Church, located at 2696 Hazelwood Street, subject to the following conditions:

- 1. The materials and color of the proposed gymnasium addition shall match the existing building.
- 2. The applicant shall comply with all requirements of the assistant fire chief and building official.
- 3. The applicant shall comply with all requirements of the engineer's report dated May 9, 2013.
- 4. The applicant shall provide maintained lawn around the proposed addition as shown on the plans.

Seconded by Boardmember Kempe.

Ayes – All

The motion passed.

**MEMORANDUM**

**TO:** James Antonen, City Manager  
**FROM:** Tom Ekstrand, Senior Planner  
Charles Ahl, Assistant City Manager  
**SUBJECT:** **Approval to Forward a Letter of Support for the Granting of Minnesota Housing Funds for the Rehabilitation of the Maple Knoll Townhomes**  
**DATE:** June 3, 2013

**INTRODUCTION**

The owner of Maple Knoll Townhomes, the National Foundation for Affordable Housing Solutions, Inc, is requesting that the city council provide a letter of support for the proposed renovations planned at Maple Knoll Townhomes. The applicant, as stated in their narrative, propose to "make significant improvements to both the building and the land on which it sits and, therefore, will be making applications for financing from several sources in the next few months. A letter of support from the city would be greatly appreciated.

**Scope of Work**

In the applicant's narrative, they explain that they plan to renovate individual residential units, building exteriors and make site improvements. Refer to the applicant's written statement.

**DISCUSSION**

Staff is supportive of this request and the applicant's plans to improve and renovate their facility. This is simply a request for the city council's support by a letter signed by the mayor. The city will not have any financial obligation by showing their support of the plans.

Staff has not seen any specific plans for the site or building design, but changes may require review by the city's community design review board depending on the scope of the exterior work proposed.

**BUDGET IMPACT**

None, no city funds are involved with this project.

## **RECOMMENDATION**

Authorize the Mayor to sign a letter of support for the granting of Minnesota Housing Funds for the rehabilitation of the Maple Knoll Townhomes.

Attachments:

p:Sec2SMaple Knoll CC Support of MHFA Financing Request 6 13

1. Letter of Support from Mayor Rossbach (to be used if approved by the council)
2. Location Map
3. Site Plan
4. Applicant's Narrative

To be put on city letterhead

June 11, 2013

Rich Charlton II  
Senior Development Manager  
National Foundation for Affordable Housing Solutions, Inc.  
11200 Rockville Pike, Suite #250  
Rockville, MD 20852

**SUPPORT OF FUNDING REQUEST FOR MAPLE KNOLL TOWNHOMES,  
1881 MESABI AVENUE, MAPLEWOOD, MINNESOTA 55109**

Dear Mr. Charlton,

It is my pleasure to provide this letter of support for your application to Minnesota Housing for funds to support the rehabilitation of the Maple Knoll Townhomes.

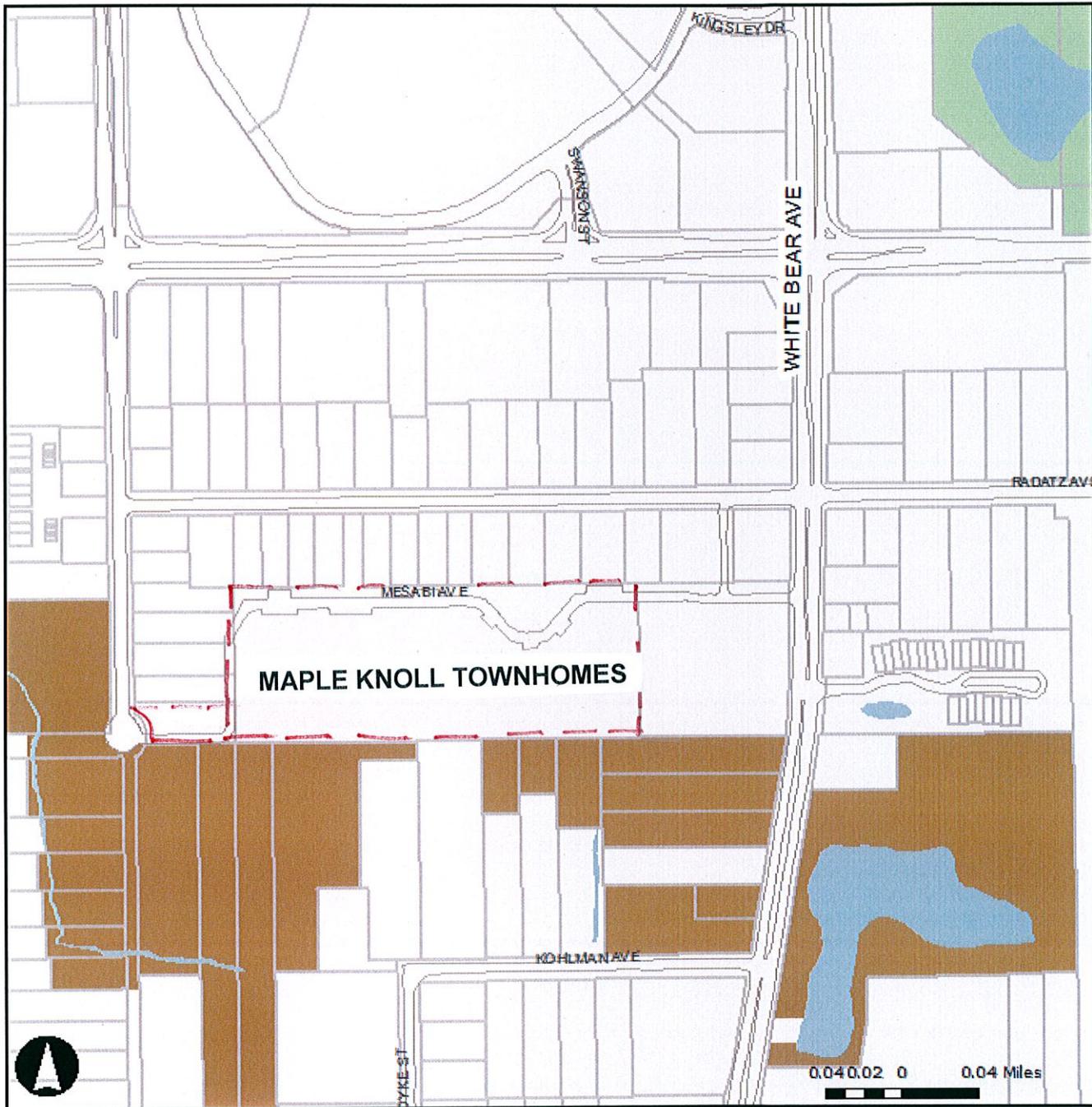
As we discussed with you on June 10, 2013, at the Maplewood City Council Meeting, the Maple Knoll Townhomes are an important facet of the affordable housing in the City of Maplewood. We are supportive of your plans to invest in your development to make needed improvements.

We are very pleased to hear from Ramsey County Commissioner Reinhardt of her leadership for the commitment of \$300,000 in funds for the Maple Knoll Project. Likewise, your partnership with the Ramsey Washington Metro Watershed District and their commitment of funds to support rain gardens at Maple Knoll is in alignment with Maplewood's Surface Water Management Plan. With these funds committed to your proposed rehabilitation of Maple Knoll Townhomes, we urge Minnesota Housing to also commit the funds needed to make this project happen in 2014.

Please share this letter with Minnesota Housing to let them know that the City of Maplewood encourages them to fund this important project. The Foundation for Affordable Housing Solutions has exhibited their expertise and the high standards they hold for their projects and we value their participation in our community. Please don't hesitate to contact me with any questions regarding our support for Maple Knoll Townhomes.

**WILL ROSSBACH, MAYOR, CITY OF MAPLEWOOD**

# Location Map

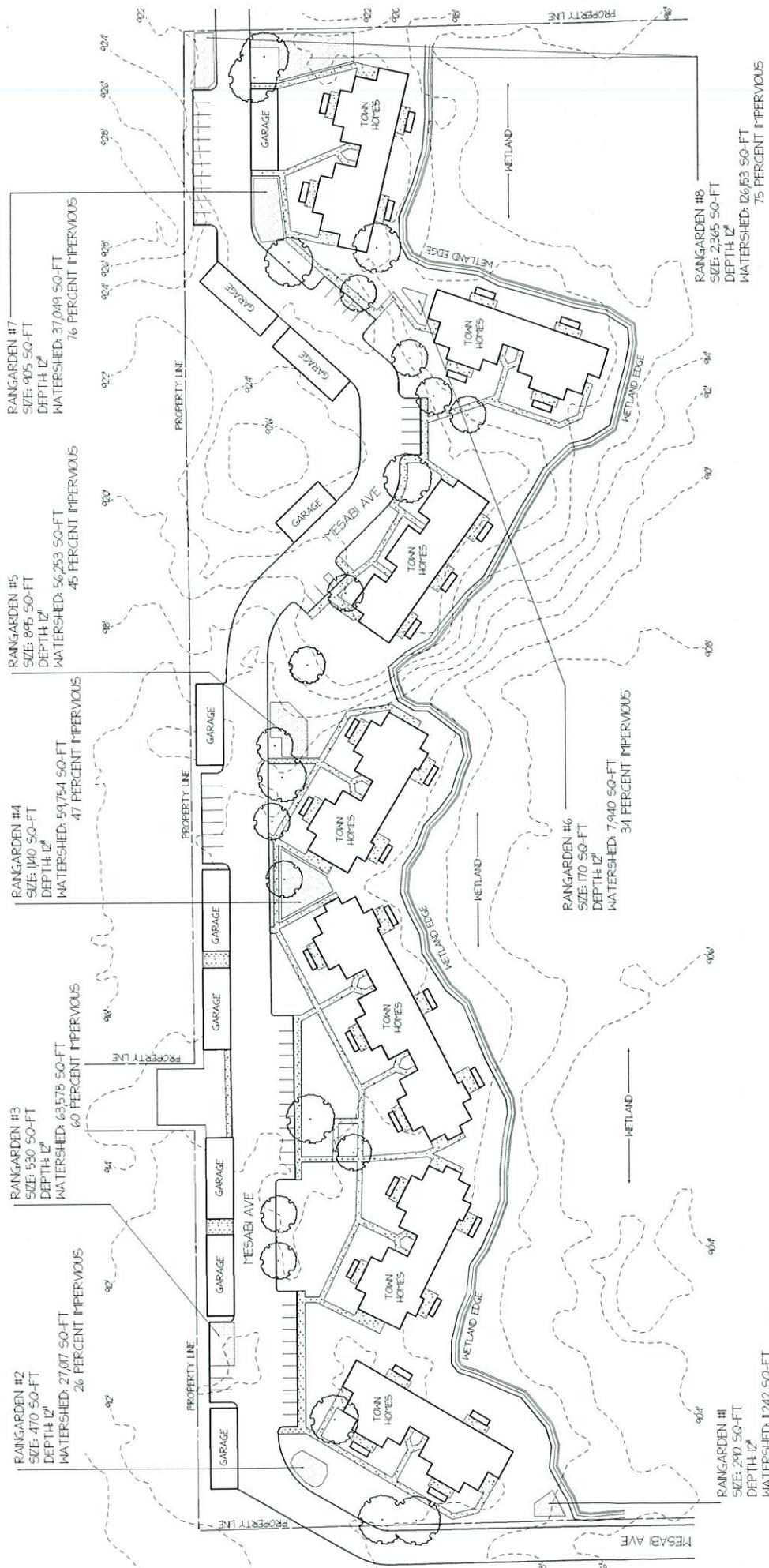


**Copyright**

**MaplewoodBaseMap**

Chad Bergo

Zoning Classifications: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.



**CONCEPTUAL SITE PLAN**  
 MAPLE KNOLL TOWNHOMES  
 2715 WHITE BEAR AVE NORTH, MAPLEWOOD, MN 55049

DEVELOPED AND PROVIDED BY:  
 RAMSEY-WASHINGTON METRO WATERSHED DISTRICT  
 (RWWD)  
 AND  
 RAMSEY CONSERVATION DISTRICT (RCD)

PAGE: 1 OF 1  
 DATE: 8-NOV-12  
 SCALE: 1" = 70'-0"  
 ORIGINAL: 11" x 17"

- NOTES:**
- CALL Gopher ONE 48 PRIOR TO DIGGING AT 651-454-0002 TO HAVE UTILITIES MARKED
  - CALL THE RCD WITH ANY QUESTIONS
  - EXCAVATE RANGARDEN WITH TRACKED EQUIPMENT ONLY (NO WHEELED MACHINES)
  - USE EXCAVATED MATERIAL TO CREATE BERM (IF NEEDED ON PLAN)
  - WRAP BERM WITH EROSION CONTROL BLANKET AND SECURE PER MANUFACTURER'S DIRECTIONS
  - RP UNDERLYING SOIL 6-12" TO REMOVE COMPACTION
  - ADD EDGING



**Maple Knoll Townhomes**  
**2715 White Bear Avenue North (AKA 1880 Mesabi Avenue)**

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**The Project**

Built in 1981, the Maple Knoll Townhomes provides 57 units of affordable housing within seven residential buildings serving individuals and families. After 30+ years of occupancy, the property is beginning to reach the end of its usable life, as systems become functionally obsolete. The owners are planning to make significant improvements to both the building and the land on which it sits and, therefore, will be making applications for financing from several sources in the next few months.

Built directly adjacent to a wetland, within the Ramsey Washington Metro Watershed District (RWMWD), the Townhomes have a history of flooding and moisture issues. As the site is nearby to Gervais Lake, a Watershed priority, therefore RWMWD has claimed the Maple Knoll Townhomes are critical for addressing storm water run-off and water quality.

In addition to applying for financing through the Watershed's Best Management Practices Incentive program, we will be pursuing applications to the Metropolitan Council, Ramsey County, and Minnesota Housing for deferred funding and Low Income Tax Credits. The application deadlines occur between January and July.

Once funded, the rehabilitation will not displace any current residents; everyone who is living in the complex will continue to do so through construction and afterwards. Major care and efforts will be undertaken to minimize any impact or inconvenience to the existing tenants.

The Maple Knoll Townhomes are now, and will continue to be, 100% project-based Section 8. The Section 8 contract ensures that residents pay no more than 30% of their income towards rent, so that all residents will always be able to pay their rent and never be left homeless or unable to afford the basic necessities.

**The Owners**

The project was purchased in December 2011 by the National Foundation for Affordable Housing Solutions, Inc. (the "Foundation"). The Foundation is a Section 501 (c) (3) non-profit organization committed to being a part of the solution to America's affordable housing crisis. Nationwide, we seek to preserve the existing stock of affordable housing, to promote additional affordable housing.

opportunities through acquisitions, and to provide for increased stabilization in communities through implementation of various strategies and transactions that encourage mixed income communities.

Since 1991 the Foundation has been integrally involved in the re-capitalization and preservation of over 12,000 units of multifamily housing with transaction values totaling in excess of \$365,000,000. The Foundation, through its 509 (a) (3) supporting organizations, in the past 18 months has acquired 14 properties with more than 2,200 affordable housing units. The Foundation owns properties in Minnesota, Maryland, Pennsylvania, Alabama, Delaware, Tennessee, Washington DC, New Jersey, Virginia, Kentucky and Illinois.

**Scope of Work/Timeline**

The rehabilitation scope of work will be developed with a project architect over the coming weeks. Developing the scope of work for the renovation of the property will include an analysis of the individual residential units and the overall building systems and exterior of the building, including the site.

We aim to incorporate green building methods to help ensure the longevity of this important affordable housing asset in the Seward neighborhood.

**The Project Team**

We appreciate the time to participate in a conversation with residents and leaders in the community. Please know that your questions, comments, and concerns are welcome at any time.

Project Owners, National Foundation for Affordable Housing Solutions, Inc.

Noah Nordheimer, [Noah@nfahs.com](mailto:Noah@nfahs.com) -  
Richard (Rich) Charlton, [rcharlton@nfahs.com](mailto:rcharlton@nfahs.com)

Project Consultants, Landon Group

Becky Landon, [becky@landon-group.com](mailto:becky@landon-group.com)  
Katya Pilling, [katya@landon-group.com](mailto:katya@landon-group.com), 612-867-3656  
Stephanie Hawkinson, [stephanie@landon-group.com](mailto:stephanie@landon-group.com), 651-214-8036

**Project Stats:**

Tenant Population: Individuals and families  
Zoning: "PUD" Planned Unit Development  
57 Apartments  
64,257 sq. ft.  
Unit mix: 2 - Handicap  
3 - 1BR  
32 - 2BR  
20 - 3BR  
57 units Total  
Frontage: The site has frontage along Radatz Avenue and is adjacent to White Bear Avenue  
Site Improvements:  
2011 New forced air furnaces installed in 29 units  
2011 New garage roofs  
2011 New tot-lot

Significant Repair Needs:

- Inoperable irrigation system
- Vertical displacement of sidewalks
- Slab repair
- Regrading and gutter repair to address flooding
- Entry post damage

**Estimated Sources and Uses**

**Scenario 1: 9% LIHTC**

**Scenario 2: Tax Exempt Bonds with 4% LIHTC**

**Uses**

Acquisition	4,500,000	4,500,000
Construction	2,859,120	2,859,120
Construction Fees	265,865	265,865
Legal Fees	125,000	175,000
Financing Fees	666,379	783,241
Syndication Fees	56,880	42,566
Reserves	466,621	466,621
Developer Fee	<u>1,042,503</u>	<u>1,059,028</u>
TOTAL	9,982,368	10,151,441

**Sources**

**Scenario 1: 9% LIHTC**

**Scenario 2: Tax Exempt Bonds with 4% LIHTC**

221 (d)(4) Loan	5,558,000	5,558,000
LIHTC Equity	4,098,891	2,258,459
Deferred Dev. Fee	0	334,982
Seller's Note	0	250,000
GAP	<u>325,477</u>	<u>1,750,000</u>
TOTAL	9,982,368	10,151,441

**AGENDA REPORT**

**TO:** City Council  
**FROM:** Chuck Bethel, City Attorney for HR/Labor Relations  
**SUBJECT:** Approval of Employment Contract with Chuck Ahl as City Manager  
**DATE:** June 10, 2013

**INTRODUCTION/SUMMARY**

Pursuant to your direction, I have met with Mr. Ahl regarding his new contract as our next city manager. Attached please find a copy of the proposed new contract. It is essentially the same contract as the City had with Mr. Antonen, with a few minor changes as follows:

The proposed hire/start date is June 29, 2013, as I believe Mr. Antonen's last day is June 28, 2013. The proposed salary is \$133,931.00. This incorporates the current salary of Mr. Antonen together with the current COLA. Note that Mr. Ahl's current salary as Assistant City Manager is \$127,733 and he is due COLA increases in the next months that will increase that amount to \$130,287. Thus, the proposed salary increase for his promotion to City Manager is only 2.8% over what his salary level would have been with his COLA increase. The only other changes arise from the fact that this is a promotion from within, rather than an outside hire such as Mr. Antonen. Therefore, rather than vesting Mr. Ahl with some days of annual leave as was done with Mr. Antonen, Mr. Ahl will merely retain the days of annual leave he currently has already vested. Likewise, I deleted the language requiring the background check, as Mr. Ahl has been employed by the City for the last 12 years and is currently the Assistant City Manager. To the extent that the Council is interested, the City HR Department could perform an expedited update on Mr. Ahl's background, but I would not recommend going to an outside agency, as I believe that would unnecessarily delay the process, as well as adding a cost that could be avoided. Finally, as was also done for Mr. Antonen, the contract reflects that Mr. Ahl will also accrue annual leave at the 20 year rate, acknowledging his 16 years of service with Maplewood and his 12 years of public service for other cities such as Shoreview and Burnsville.

**RECOMMENDATION:**

It is recommended that the Council review and approve the proposed contract with Mr. Ahl for the City Manager position.

Attachment:

1. Employment Contract for Chuck Ahl as City Manager

## **EMPLOYMENT AGREEMENT**

This AGREEMENT is hereby entered into by and between the City of Maplewood, Minnesota (hereinafter referred to as “City”) and R. Charles Ahl (hereinafter referred to as “Ahl”).

**WHEREAS**, the City desires to employ the services of Ahl as City Manager of the City of Maplewood; and

**WHEREAS**, Ahl desires to accept employment in said position.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

### **Section 1. Duties**

The City hereby agrees to employ Ahl as City Manager of the City of Maplewood to perform the functions and duties of City Manager specified in State Statutes, City Ordinances, and City Personnel Policies and to perform such other legally permissible and proper functions and duties as the City Council from time to time shall assign.

### **Section 2. Hire Date**

It is agreed the start date is anticipated to be June 29, 2013. .

### **Section 3. Salary**

The City agrees to pay Ahl for his services rendered pursuant hereto an annual base salary of One Hundred Thirty Three Thousand Nine Hundred Thirty One Dollars (\$133,931.00), payable in installments at the same time as other employees of the City, and annual deferred compensation of an amount equal to Six Percent (6%) of base salary payable in the same manner. The City also agrees to increase Ahl’ s salary and/or other financial benefits in such amounts and to such extent as the City Council may determine is desirable on the basis of an annual salary review. Adjustments are to be made on his anniversary date of June 29<sup>th</sup> of each calendar year to a maximum of 110% of the governor’s salary as allowed by State Statute.

### **Section 4. Professional Development**

The City agrees to budget and to pay eligible travel and subsistence expenses incurred by Ahl for his professional and official travel in connection with attendance at conferences, meetings, continuing education courses, seminars, and other such occasions undertaken to continue his professional growth and development and/or to pursue official City business. Conferences will include, but are not limited to: the State Manager’s Conference, ICMA Conference and the League of MN Cities Conference. Ahl agrees to use good judgment in outside activities so he will not neglect his primary duty to the City. Professional development courses, other than the conferences listed herein, will be submitted to the City Council for approval. The City agrees, pursuant to, and in accordance with, the rules established under Section 13 of its Personnel

Policy, to budget and to pay for the professional dues and subscriptions of Ahl necessary and desirable for his continued professional growth and development. Specifically covered herein shall be Ahl's dues to the International City Management Association, the Minnesota City Management Association, American Society for Public Administration and the Metropolitan Area Management Association. All other dues and subscriptions hereunder must be approved in advance by the City Council.

### **Section 5. Automobile Expenses**

The City recognizes that Ahl will make extensive use of his personal automobile to adequately fulfill the duties and functions of his position. In recognition thereof, the City agrees to pay Ahl an automobile expense allowance of Five Hundred Dollars \$500.00 per month in lieu of mileage and parking reimbursement.

### **Section 6. Annual Leave**

The City hereby acknowledges Ah will retain the days of annual leave he has currently accrued with the City. In addition, Ahl will accrue at the accrual rate for employees with 20 years of service (of 29 days of annual leave per year) on a pay period basis. The City agrees to provide annual leave in lieu of vacation and sick leave. Annual leave will be treated like vacation in that it can be used for any reason and its usage, hold-over and conversion shall be determined as set forth in the City's Personnel Policy

### **Section 7. Other Terms and Conditions of Employment**

A. The City Council shall fix such other terms and conditions of employment for Ahl as from time to time it may determine are desirable, provided such terms and conditions are not inconsistent with or do not conflict with the provisions of this Agreement or Law.

B. All regulations, rules and benefits of the City relative to terms and conditions of employment not enumerated in this agreement, as they now exist or hereafter may be amended, shall also apply to Ahl as they would to Department Heads of the City. Such terms and conditions of employment shall include, but not be limited to, retirement and pension system contributions, holiday leave, community center membership, Section 125 plans, EAP services, and coverage for health, dental, disability, and life insurance. In those situations in which the City grants different benefit packages to different groups of employees, Ahl shall be entitled to receive the same benefits provided to City key employees, except as otherwise modified by specific language in this Agreement.

### **Section 8. General Provisions**

A. The text herein shall constitute the entire Agreement between the parties hereto.

B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Ahl.

C. This Agreement shall become effective upon Ahl's initial day of employment with the City.

D. If any provision or portion thereof contained in this Agreement shall be held unconstitutional,

invalid or unenforceable, it shall be deemed severable and the remainder of this Agreement shall not be affected and shall remain in full force and effect.

### **Section 9. Termination Benefits**

The City may terminate Ahl at any time with or without cause. Ahl can voluntarily terminate employment with four weeks written notice to the City. In the event that Ahl is terminated without cause attributable to him, the City agrees to pay Ahl six months pay and benefits, consistent with pay and benefits in existence at the time. Here, solely for purposes of determining whether Ahl shall be paid the six months of severance pay as set forth above, cause shall mean malfeasance in office<sup>1</sup>, gross misconduct<sup>2</sup>, the charging of and, to a reasonable person the appearance of sustainable grounds for a conviction of, a felony, or the charging of and, to a reasonable person the appearance of sustainable grounds for a conviction for, an illegal act involving personal gain to Ahl. Ahl's rights under M.S.A. 412.641 are preserved.

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<sup>1</sup> Here, malfeasance shall be defined as: The performance of an act in official capacity which is illegal, wrongful or willful or wanton neglect of duty. [In re Olson, 211 Minn. 114, 117, 300 N.W. 398, 400 \(1941\).](#)

To constitute malfeasance or nonfeasance, conduct must "affect[ ] the performance of official duties \* \* \* [and] 'must relate to something of a substantial nature directly affecting the rights and interests of the public.'" [Jacobsen v. Nagel, 255 Minn. 300, 304, 96 N.W.2d 569, 573 \(1959\)](#) (citation omitted). In defining malfeasance, we have said that malfeasance "in an official capacity is not susceptible of an exact definition [but, it] 'has reference to evil conduct or an illegal deed, the doing of that which one ought not to do, the performance of an act by an officer in his official capacity that is wholly illegal and wrongful.'" [Id. at 304, 96 N.W.2d at 573](#)

<sup>2</sup>Here, the standard for gross misconduct shall be: whether an employee's gross misconduct interferes with and adversely affects his employment "whether, by reason of his action, he can no longer effectively perform the services for which he was employed." [Schmidt v. City of Duluth, 346 N.W.2d 671 \(Minn.App.1984\)](#) The intended meaning of the term 'misconduct' \* \* \* is limited to conduct evincing such willful or wanton disregard of an employer's interests as is found in deliberate violations or disregard of standards of behavior which the employer has the right to expect of his employee, or in carelessness or negligence of such degree or recurrence as to manifest equal culpability, wrongful intent or evil design, or to show an intentional and substantial disregard of the employer's interests or of the employee's duties and obligations to his employer. On the other hand mere inefficiency, unsatisfactory conduct, failure in good performance as the result of inability or incapacity, inadvertencies or ordinary negligence in isolated instances, or good-faith errors in judgment or discretion are not to be deemed 'misconduct'

**IN WITNESS WHEREOF**, the parties here to have signed and executed this Agreement.

**ACKNOWLEDGED BY:**

CITY OF MAPLEWOOD, MINNESOTA

DATED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

R. CHARLES AHL

DATED:

\_\_\_\_\_

\_\_\_\_\_