

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, May 13, 2013
City Hall, Council Chambers
Meeting No. 09-13

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country.*

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of April 29, 2013 City Council Workshop Minutes
2. Approval of April 29, 2013 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Resolution of Appreciation for Joe Boeser, Planning Commissioner
2. Commission Appointments
 - a. Heritage Preservation Commission
 - b. Human Rights Commission
3. Approval of Resolution Recognizing National Public Works Week: May 19-25, 2013

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval Of Claims
2. Approval of Resolution to Adopt State Performance Measures
3. Update on 2013 Spring Clean Up Event
4. Approval to Enter Into Contract With Parallel Technologies for Server Room Construction
5. Approval of Resolution for a Temporary Gambling Permit and Waive Permit Fee for St. Paul East Parks Lions – Ramsey County Fair
6. Approval of Exception of Purchasing Policy for City Manager Retirement Reception
7. Approval of Resolution for 2013 Pay Rates for Temporary/Seasonal, and Casual Part-Time Employees

H. PUBLIC HEARINGS

1. Arkwright-Sunrise Area Improvements, City Project 12-09
 - a. Public Hearing 7:00 pm
 - b. Resolution Ordering Improvement After Public Hearing (4 votes)

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Acceptance of Comprehensive Annual Financial Report – 2012
2. Preliminary Approval for Issuance of Bonds
3. Conditional Use Permit Revision for the Tubman Center East Planned Unit Development, 1725 Monastery Way (Simple Majority Vote Required to Approve)
4. Consider Process for Appointment of City Manager

K. AWARD OF BIDS

1. Lift Station 14 Rehabilitation, Project 12-13, Resolution Receiving Bids and Awarding Construction Contract

L. VISITOR PRESENTATIONS

None

M. ADMINISTRATIVE PRESENTATIONS

1. Cancellation of the June 3, 2013 Council Manager Workshop

N. COUNCIL PRESENTATIONS

None

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
5:00 P.M. Monday, April 29, 2013
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:03 p.m. by Mayor Rossbach.

B. ROLL CALL

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

C. APPROVAL OF AGENDA

D. UNFINISHED BUSINESS

1. Parks & Recreation Commission and Parks System Task Force Candidate Interviews

The following individuals were interviewed for the Parks System Task Force and Commissions as indicated:

- | | |
|-------------------------|---------------------------------|
| 1. Allan Ige | Planning Commission |
| 2. Ananth Shankar | Community Design Review Board |
| 3. Maurice Fortin | Human Rights Commission |
| 4. Kim Schmidt | Parks and Recreation Commission |
| 5. Nicole Villavicencio | Parks System Task Force |
| 6. Margaret Behrens | Parks System Task Force |
| 7. Sarah Deeny | Human Rights Commission |
| 8. Don Christianson | Parks System Task Force |

The following individuals were unable to attend the meeting and were rescheduled to the next council meeting.

- | | |
|--------------------|----------------------------------|
| 1. Jeffrey Kringle | Human Rights Commission |
| 2. Richard Currie | Heritage Preservation Commission |

E. NEW BUSINESS

None

F. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 6:56 p.m.

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, April 29, 2013
Council Chambers, City Hall
Meeting No. 08-13

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:07 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

Mayor Rossbach requested the following items be moved on the agenda: F5 before item F4 and J4 after M1.

The following items were added to the agenda.

- N2 Government Cable Channels
- N3 Maplewood Community Center Memberships
- N4 Maplewood Police Retirement
- N5 Maplewood Mall
- N6 Senior Wellness Expo
- N7 Remembrance of Sgt. Joe Bergeron

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of April 08, 2013 City Council Workshop Minutes

Councilmember Juenemann moved to approve the April 08, 2013 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

RESOLUTION 13-4-894

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

Community Design Review Board

- Anantha Shankar, term expires April 30, 2016

Parks & Recreation Commission

- Kim Schmidt, term expires April 30, 2016

Planning Commission

- Allan Ige, term expires December 31, 2015

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

4. Resolution of Appreciation for Bruce Roman – Parks Commission

Parks and Recreation Commissioner Bruce Roman was present and addressed the council. Mayor Rossbach read and presented Commission Roman with a resolution of appreciation.

Mayor Rossbach moved to approve the Resolution of Appreciation for Parks and Commissioner Bruce Roman.

RESOLUTION 13-4-895
RESOLUTION OF APPRECIATION

WHEREAS, Bruce Roman has been a member of the Maplewood Parks and Recreation Commission since February 27, 2006 and has served faithfully in that capacity; and

WHEREAS, Bruce has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, the membership of the commission has appreciated the experience, insights and good judgment Bruce has provided over these many years; and

WHEREAS, Bruce has shown sincere dedication to his duties and has consistently contributed his leadership, time and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Bruce Roman is hereby extended our gratitude and appreciation for his dedicated service.

Passed by the Maplewood
City Council on April 29, 2013

Seconded by Councilmember Juenemann

Ayes – all

The motion passed.

\$ 1,695,851.64 Disbursements via debits to checking account dated 04/01/13 thru 04/05/13

\$ 332,458.06 Checks # 89686 thru # 89739 dated 04/16/13

\$ 272,782.50 Disbursements via debits to checking account dated 04/08/13 thru 04/12/13

\$ 236,919.64 Checks # 89745 thru # 89790 dated 04/19/13 thru 04/23/13

\$ 396,644.84 Disbursements via debits to checking account dated 04/15/13 thru 04/19/13

\$ 3,811,419.61 Total Accounts Payable

PAYROLL

\$ 512,800.28 Payroll Checks and Direct Deposits dated 04/12/13

\$ 974.82 Payroll Deduction check # 9989280 thru # 9989282 dated 04/12/13

\$ 513,775.10 Total Payroll

\$ 4,325,194.71 GRAND TOTAL

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of Resolution Directing Modification of Existing Construction Contract, Change Orders with Derau Construction, Police Department Expansion Project – Phase 1

Councilmember Juenemann moved to approve the Resolution Directing Modification of Existing Construction Contract, Change Order No. 2, for the Police Department Expansion Project – Phase 1.

RESOLUTION 13-4-897
 DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
 POLICE DEPARTMENT EXPANSION PROJECT - PHASE 1, CHANGE ORDER NO. 2

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Police Department Expansion Project – Phase 1, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Police Department Expansion Project – Phase 1, Change Order No. 2.

The motion passed.

7. Resolution Adoption Retiree Health Savings Plan for LELS Police Officer Employees

Councilmember Juenemann moved to approve the Resolution for Adoption of the VantageCare Retirement Health Savings Plan Adoption Agreement and RHS Plan for the LELS Police Officers employee group.

RESOLUTION 13-4-898
RESOLUTION FOR ADOPTION OF THE
VANTAGECARE RETIREMENT HEALTH SEAVINGS (RHS) PLAN

Plan Number: 803411

Name of Employer: City of Maplewood

State: Minnesota

Resolution of the above-named Employer (the "Employer"):

WHEREAS, the employer has employees rendering valuable services; and

WHEREAS, the establishment of a retiree health savings plan for such employees serves the interests of the Employer by enabling it to provide reasonable security regarding such employees' health needs during retirement, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of the retiree health Savings plan (the "Plan") serves the above objectives; and

WHEREAS, the Employer desires that its retiree health savings plan (the "Plan") be administered by ICMA Retirement Corporation and/or its affiliates;

NOW, THEREFORE BE IT RESOLVED, that the Employer hereby adopts the Plan in the form of the ICMA Retirement Corporation's VantageCare Retirement Health Savings program.

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the Employer serving as the trustee ("Trustee") for the exclusive benefit of Plan participants and their beneficiaries, and the assets of the Plan shall not be diverted to any other purpose.

BE IT FURTHER RESOLVED that the Human Resource Coordinator shall be the coordinator and contact for the Plan and shall receive necessary repots, notices, etc.

I, Karen Guilfoile, Clerk of the City of Maplewood, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting thereof assembled this 29th day of April, 2013, by the Maplewood City Council.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

9. Approval for Police Department to Purchase Toughbook Computers

Councilmember Juenemann moved to authorize the purchase of 20 Panasonic Toughbook computers from TKK Electronics at a total cost of \$70,000 plus tax.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

10. Approval of Resolution Reducing Retainage on Existing Construction Contract, Western Hills Area Street Improvements, City Project 10-14

Councilmember Juenemann moved to approve the Resolution directing the City Engineer to reduce retainage on the existing construction contract for City Project 10-14 to 0.1%.

RESOLUTION 13-4-900
DIRECTING REDUCTION OF RETAINAGE ON EXISTING CONSTRUCTION CONTRACT
PROJECT 10-14

WHEREAS, the City Council of Maplewood, Minnesota has previously ordered Improvement Project 10-14, Western Hills Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the contractor, T.A. Schifsky and Sons, Inc., has requested, by written notice, a reduction in contract retainage,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the retainage within the construction contract is hereby authorized to be reduced, at the discretion of the City Engineer, from 1% to 0.1%.

Adopted by the council on this 29th day of April, 2013

Seconded by Councilmember Koppen Ayes – All

The motion passed.

11. Approval of Resolution Directing Modification of Existing Construction Contract, Change Order 1, TH 36/English Street Interchange Improvements, City Project 09-08

Councilmember Juenemann moved to approve the Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, for the Highway 36/English Street Interchange Improvements, City Project 09-08.

RESOLUTION 13-4-901
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 09-08, CHANGE ORDER NO. 1

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-08, Highway 36/English Street Interchange Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-08, Change Order No. 1.

None

I. UNFINISHED BUSINESS

1. Approve Purchase Agreement with Ramsey County Regional Rail Authority for Sale of Bruce Vento Railroad Right of Way from Bean Avenue to North of Interstate 694.

City Attorney Kantrud gave the staff report. Assistant City Manager Ahl answered questions of the council.

Councilmember Cardinal moved to approve the Purchase Agreement for the sale of the property contemplated to the Ramsey County Regional Rail Authority.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

J. NEW BUSINESS

1. Approval of New On-Sale Intoxicating Liquor Manager for Champps of Maplewood

Citizen Services Director/City Clerk Guilfoile gave the staff report. Wesley Kenton Isaacs addressed and answered questions of the council. Acting Chief Kvam answered additional questions of the council.

Councilmember Koppen moved to approve Wesley Kenton Isaacs as the on-sale intoxicating liquor license manager for Champps of Maplewood.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

2. 3M Company Environmental Assessment Worksheet – Consideration of a Finding of No Negative Environmental Impact for a Proposed Research and Development Building at 3M Center

Sherri Buss, Senior Planner with TKDA gave the report. Roger Spinner, Project Engineer with 3M Company addressed and answered questions of the council.

Councilmember Cardinal moved to approve the Resolution Approving the Findings of Fact, Conclusions and Record of Decision for the 3M Company Research and Development Building Environmental Assessments Worksheet. This approval makes the determination that there is no significant environmental impact and no need for 3M Company to conduct an environmental impact statement for this building construction project.

RESOLUTION 13-4-903

Resolution Approving the Findings of Fact, Conclusions and Record of Decision for the 3M Research and Development Building Environmental Assessment Worksheet (EAW)

WHEREAS, 3M Company, located at 3M Center in the City of Maplewood, is proposing to construct a new Research and Development Building on its corporate campus, and

WHEREAS, the proposed project required completion of an Environmental Assessment Worksheet (EAW) that meets the requirement of Minnesota Rules Chapter 4410, Sections 4410.1000 through 4410.1700; and

WHEREAS, Minnesota Rules 4410.4300, Subpart 14 specifies that the local governmental unit shall serve as the Responsible Governmental Unit (RGU) for construction of new industrial and commercial facilities proposed within its boundaries that exceed the minimum threshold for environmental review; and

WHEREAS, the City Council approved a Resolution on November 15, 2012 that authorized the City to act as the RGU for the 3M Research and Development Building EAW, and the EAW was prepared to meet the requirements of Minnesota Rules Chapter 4410 and reviewed by the City's Planning Commission and Environment and Natural Resources Commission; and

WHEREAS, the notice of the EAW availability was published in the *EQB Monitor* on March 4, 2013, and the 30-day review and comment period began on March 4 and ended on April 3, 2013; and

WHEREAS, the City held a public hearing on the EAW at a publicly-noticed Planning Commission meeting on March 19, 2013; and

WHEREAS, based on the information contained in the 3M Research and Development Building EAW and the comments received on the EAW from the reviewing agencies and the public, the Findings of Fact include:

The type and extent of environmental effects are not significant;

No cumulative potential effects of related or anticipated future projects exist that would pose significant environmental effects.

The anticipated environmental effects are subject to mitigation as required by ongoing regulatory authorities.

The extent of environmental effects can be anticipated and controlled through the proposed mitigation actions and the permit requirements; and

WHEREAS, no regulatory reviewing agencies indicated a need for an EIS; and

WHEREAS, based on criteria in Minnesota Rule 4410.1770 the project does not have significant environmental effects;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA, that the EAW for the project is adequate and it should and hereby does declare a negative need for an Environmental Impact Statement for the 3M Research and Development Building.

BE IT FURTHER RESOLVED that the Maplewood City Council approves the distribution of the Notice of Decision documenting this decision.

Adopted by the Maplewood City Council this 29th day of April, 2013.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

3. Approval of Shared Services of Joint Powers Agreement with the City of Lake Elmo for Inspection Services

Public Works Director/City Engineer Thompson gave the staff report.

Councilmember Juenemann moved to approve the Joint Powers Agreement with the City of Lake Elmo for shared services and authorize the Mayor and City Manager to execute said agreement. Furthermore, minor adjustments to the agreement, if needed prior to obtaining signatures, are hereby authorized to be made by the City Attorney.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

4. Meeting of Economic Development Authority

Moved to agenda section M Council Presentations.

K. AWARD OF BIDS

1. Approval to Receive Quotes and Award Construction Contract – Police Department Expansion Phase 2

Assistant City Manager gave the staff report.

Councilmember Koppen moved to award the low bid of \$359,000 for Police Department Expansion Phase 2 to Weber, Inc.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

2. East Metro Public Safety Training Center, City Project 09-09
a. Resolution Receiving Bids and Awarding of Contract for Burn Equipment Supplier
b. Resolution Authorizing Payment to the City of Oakdale for Purchasing Reclaimed Base Material

Public Works Director/City Engineer Thompson gave the staff report.

Councilmember Juenemann moved to approve the Resolutions for the East Metro Public Safety Training Center, City Project 09-09, Receiving Bids and Awarding the Contract to Kidde Fire Trainers for Supplying the Gas Fired Burn Equipment in the amount of \$531,587.

RESOLUTION 13-4-904
RECEIVING BIDS AND AWARDING CONTRACT

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Kidde Fire Trainers in the amount of \$531,587.00, is the lowest responsible bid for supplying and delivering the gas-fired burn equipment for the East Metro Public

Councilmember Cardinal moved to close the meeting and use the review forms provided to review Mr. Antonen's performance, and then summarize conclusions at the next open meeting.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

Mayor Rossbach reopened the meeting of the City Council.

Mayor Rossbach gave a brief overview of the discussion held.

2. Government Cable Channels

Councilmember Cardinal informed residents that when subscribing to the free Government Channel through Comcast, there is a scrambler fee the subscriber will need to pay for.

3. Maplewood Community Center Membership

Councilmember Cardinal received a call from an individual regarding recipients of public assistance getting free membership to the Maplewood Community Center possible through Ramsey County; and he wanted to know why they would get free membership when he has to pay for his membership. City Manager Antonen will look into this and report back to the council.

4. Maplewood Police Retirement

Councilmember Cardinal informed residents that Police Officer John Frazer retired today from the Maplewood Police Department. Officer Frazer served from January 9, 1989 through Monday, April 29, 2013.

5. Maplewood Mall

Councilmember Cardinal wanted to make the public aware of the rain gardens at Maplewood Mall and how significant they are. He also informed them of the 7x8 foot wall mural that tracks how rain water is absorbed through the lakes that is posted in the mall.

6. Senior Wellness Expo

Councilmember Juenemann informed residents that the Senior Wellness Expo at the Maplewood Community Center will be held on Thursday, May 16th from 10:00 a.m. to 2:00 p.m.

7. Remembrance of Sgt. Joe Bergeron

Councilmember Juenemann reminded residents that May 1st is the third anniversary of the very unfortunate murder of Sergeant Joe Bergeron from the Maplewood Police Department. She asked that everyone take a moment to remember Sergeant Bergeron for his service to the City and his family for making the ultimate sacrifice by allowing him to be with us for the 26 years he was as a Maplewood Police Officer.

O. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 10:21 p.m.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Tom Ekstrand, Senior Planner
Chuck Ahl, Assistant City Manger
SUBJECT: **Resolution of Appreciation for Joe Boeser, Planning
Commissioner**
DATE: May 6, 2013

INTRODUCTION

Joe Boeser has served on the planning commission since July 9, 2007, but has recently resigned from the commission due to his move out of Maplewood. Joe continued to serve until the city council appointed a new member to his seat on the commission. The commission is very grateful that Joe continued to serve and provide his expertise in the interim until the council appointed a new member to fill his position.

COMMISSION ACTION

On March 19, 2013, the planning commission recommended approval of the attached resolution of appreciation for Mr. Boeser.

RECOMMENDATION

Adopt the resolution of appreciation for Joe Boeser, planning commissioner.

P:\Planning Commission\Resolution of Appreciation for Joe Boeser CC Report 2013 te
Attachment:
Resolution of Appreciation for Joe Boeser

JOINT RESOLUTION OF APPRECIATION

WHEREAS, Joe Boeser has been a member of the Planning Commission since July 9, 2007 and has served faithfully in that capacity; and

WHEREAS, Joe has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, the planning commission has appreciated the experience, insights and good judgment Joe has provided; and

WHEREAS, Joe has shown sincere dedication to his duties and has consistently contributed his leadership, time and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Joe Boeser is hereby extended our gratitude and appreciation for his dedicated service.

***Passed by the Maplewood
City Council on _____, 2013***

Will Rossbach, Mayor

***Passed by the Maplewood
Planning Commission
On March 19, 2013***

Lorraine Fischer, Chairperson

Attest:

Karen Guilfoile, City Clerk

Agenda Report

TO: James W. Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
Sarah Burlingame, Senior Administrative Assistant
DATE: May 7, 2013
SUBJECT: **Commission Appointments**
 a. Heritage Preservation Commission
 b. Human Rights Commission

INTRODUCTION/SUMMARY

There are currently four openings within the city's commissions. The Heritage Preservation Commission has three openings and the Human Rights Commission has one opening. These openings are due to terms expiring and resignations. The City has advertised and accepted applications from interested individuals. The City Council then interviewed the candidates for these commissions and filled out ballots during the Workshop prior to this meeting and during the April 29th workshop, which staff has tallied.

RECOMMENDATION

Staff recommends the City Council approve the attached resolution to appoint candidates to the commissions indicated.

Heritage Preservation Commission

- Richard Currie, term expires April 30, 2016
- Robert Creager, term expires April 30, 2016

Human Rights Commission

- _____, term expires May 1, 2016
- _____, term expires May 1, 2016

Attachments:

1. Resolution for Appointment

RESOLUTION NO. _____

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

Heritage Preservation Commission

- Richard Currie, term expires April 30, 2016
- Robert Creager, term expires April 30, 2016

Human Rights Commission

- _____, term expires May 1, 2016
- _____, term expires May 1, 2016

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, Director of Public Works / City Engineer
SUBJECT: **Approval of Resolution Recognizing National Public Works Week: May 19-25, 2013**
DATE: May 6, 2013

INTRODUCTION

The council will consider adopting a resolution recognizing National Public Works Week: May 19-25, 2013.

BACKGROUND / DISCUSSION

This is an opportunity to recognize the importance public works plays in the daily lives of residents. Whether plowing snow, maintaining roads, ensuring the sewer systems are flowing, prepping park fields, engineering new streets & utilities, or responding to public concerns... each is a key component in providing quality services to the residents of Maplewood.

At times many of these important tasks are taken for granted. This is an opportunity to recognize public works and its vital contributions to improving quality of life both nationally and within Maplewood. I would also like to recognize the City of Maplewood’s Public Works staff for its dedication in enhancing the health, safety, and quality of life for all of our residents.

The dedicated group of Maplewood public works servants is as follows:

<u>NAME</u>	<u>YEARS OF SERVICE</u>
ADAMS, DAVE	5
AICHELE, CRAIG	15
BRINK, TROY	12
BUCKLEY, BRENT	7
BURLINGAME, NATE	6
CORTESI, LU	1
DEBILZAN, TOM	14
DUCHARME, JOHN	24
EDGE, DOUG	19
ENGSTROM, ANDY	10
HAAG, MARK	13
HAMRE, MILES	2
HAYS, TAMARA	2
HINNENKAMP, GARY	20
JAROSCH, JON	8
JONES, DON	14
KNUTSON, LOIS	9
KREGER, JASON	6
LINDBLOM, RANDY	25

LOVE, STEVE	5
MEISSNER, BRENT	5
NAGEL, BRYAN	25
NAUGHTON, JOHN	12
NORDQUIST, RICHARD	19
ORE, JORDAN	2
OSWALD, ERICK	26
PRIEM, STEVEN	17
RUIZ, RICARDO	2
RUNNING, BOB	8
SCHULTZ, SCOTT	15
TEVLIN, TODD	12
WILBER, JEFF	1
WOEHRLE, MATT	8

RECOMMENDATION

It is recommended that the city council adopt the attached Resolution Recognizing National Public Works Week: May 19-25.

- Attachments:
1. Resolution

**CITY OF MAPLEWOOD
PROCLAMATION
PUBLIC WORKS WEEK
May 19 through May 25, 2013**

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, traffic safety and water quality; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of all public works professionals; and

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council hereby proclaim the week of May 19 through May 25, 2013 as Public Works Week and encourages all citizens and civic organizations to acquaint themselves with the various aspects of public works service delivery and to recognize the contributions made by public works professionals every day to our health, safety, comfort, and quality of life.

CITY OF MAPLEWOOD
CITY COUNCIL

By: _____
Its Mayor

Attest: _____
Its Clerk

Motion made by:
Seconded by:
Those in favor:
Those against:
Dated:

CERTIFICATION

I, _____, Clerk of the City of Maplewood, Minnesota, do hereby certify that the foregoing resolution was duly passed and adopted by the City Council of the City of Maplewood, Minnesota, in a regular meeting thereof assembled this 13th day of May, 2013.

_____, City Clerk

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AGENDA REPORT

TO: City Council
FROM: Finance Manager
RE: APPROVAL OF CLAIMS
DATE: May 13, 2013

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 489,235.88	Checks # 89791 thru # 89830 dated 04/30/13
\$ 221,892.71	Disbursements via debits to checking account dated 04/22/13 thru 04/26/13
\$ 304,460.91	Checks # 89834 thru # 89879 dated 04/26/13 thru 05/07/13
\$ 430,941.59	Disbursements via debits to checking account dated 04/29/13 thru 05/03/13
\$ 1,446,531.09	Total Accounts Payable

PAYROLL

\$ 506,268.60	Payroll Checks and Direct Deposits dated 04/26/13
\$ 1,349.32	Payroll Deduction check # 9989302 thru # 9989304 dated 04/26/13
\$ 507,617.92	Total Payroll
\$ 1,954,149.01	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

as
attachments

**Check Register
City of Maplewood**

04/26/2013

Check	Date	Vendor	Description	Amount	
89791	04/30/2013	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 4-8 THRU 4-19	1,400.00
89792	04/30/2013	05114	BOLTON & MENK, INC.	PROJ 12-13 PROF SRVS 03/02 - 03/29	2,977.55
89793	04/30/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE-APRIL	397.00
	04/30/2013	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - APRIL	369.00
89794	04/30/2013	04206	H A KANTRUD	ATTORNEY SRVS FEES/RENT - MAY	15,433.33
89795	04/30/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 08-13 PROF SRVS THRU 11/30/12	10,461.49
89796	04/30/2013	00985	METROPOLITAN COUNCIL	WASTEWATER - MAY	217,290.63
89797	04/30/2013	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - MARCH	639.90
89798	04/30/2013	01085	MN LIFE INSURANCE	MONTHLY PREMIUM - MAY	2,998.20
89799	04/30/2013	01546	SUBURBAN SPORTSWEAR	T-SHIRTS	710.00
89800	04/30/2013	01798	YOCUM OIL CO.	CONTRACT GASOLINE - APRIL	17,859.54
	04/30/2013	01798	YOCUM OIL CO.	SCAVAGE DIESEL TANK	446.50
	04/30/2013	01798	YOCUM OIL CO.	CHECK/INSPECTION DIESEL TANK	167.00
89801	04/30/2013	00412	DONALD SILVERDA & ASSOCIATES	TRAINING JAN-NOV LEADERSHIP GROUP	600.00
89802	04/30/2013	00472	MICHAEL A ERICSON	CONSULTING FEES 4/8 - 4/19	1,250.00
89803	04/30/2013	04064	DEREK FRITZE	SECURITY OFFICER FOR MCC APRIL 20	245.00
89804	04/30/2013	02929	GLTC PREMIUM PAYMENTS	LTC MONTHLY PREMIUM - MAY	366.84
89805	04/30/2013	00644	HEALTHPARTNERS	MONTHLY PREMIUM - MAY	12,373.74
89806	04/30/2013	03597	MARY JO HOFMEISTER	REIMB FOR MILEAGE 3/14 - 4/10	13.84
89807	04/30/2013	05202	INDUSTRIAL ENGRAVING INC.	PAR TAGS ENGRAVED & VELCROD	649.00
89808	04/30/2013	04239	L3 COM MOBILE-VISION, INC.	MAINT AGREEMENT IN-CAR VIDEO SYS	8,075.00
	04/30/2013	04239	L3 COM MOBILE-VISION, INC.	MAINT AGREEMENT IN-CAR VIDEO SYS	1,500.00
	04/30/2013	04239	L3 COM MOBILE-VISION, INC.	MAINT AGREE INTERVIEW RM VIDEO	1,125.00
89809	04/30/2013	04329	LITTLE FALLS MACHINE, INC.	REPLACEMENT PARTS - SNOWPLOWS	182.96
89810	04/30/2013	02215	JASON MARINO	SECURITY OFFICER FOR MCC APRIL 13	157.50
89811	04/30/2013	00942	MARSDEN BLDG MAINTENANCE CO	JANITORIAL SERVICES - APRIL	6,578.16
89812	04/30/2013	03818	MEDICA	MONTHLY PREMIUM - MAY	155,884.02
89813	04/30/2013	01088	MN POLLUTION CONTROL AGENCY	PROJ 09-09 INVESTIGATION CLEANUP	62.50
89814	04/30/2013	01088	MN POLLUTION CONTROL AGENCY	CERTIFICATION FEE - JORDAN ORE	45.00
89815	04/30/2013	01089	MN UC FUND	QTR UNEMPLOYMENT - 1ST QTR	3,089.08
89816	04/30/2013	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - MARCH	2,942.45
	04/30/2013	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - APRIL	1,068.75
89817	04/30/2013	00001	ONE TIME VENDOR	REFUND R VANDERZEE REC 6772/6775	158.00
89818	04/30/2013	00001	ONE TIME VENDOR	REFUND K SANDBERG SWIM LESSONS	146.00
89819	04/30/2013	00001	ONE TIME VENDOR	REFUND K NIKULA SOCCER	65.00
89820	04/30/2013	00001	ONE TIME VENDOR	REFUND EWALD HP PMT	60.00
89821	04/30/2013	02043	OVERHEAD DOOR COMPANY	REPAIR GARAGE DOOR #1 PW	7,371.72
89822	04/30/2013	00264	TERRIE RAMEAUX	REIMB FOR FOOD POLICE CHIEF PANEL	29.97
89823	04/30/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS	217.88
	04/30/2013	01418	SAM'S CLUB DIRECT	PROGRAM SUPPLIES	117.24
	04/30/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS	116.66
	04/30/2013	01418	SAM'S CLUB DIRECT	EGG HUNT SUPPLIES & GYM SUPPLIES	110.61
89824	04/30/2013	03879	SANSIO	EMS FEES - MAY	738.67
89825	04/30/2013	00006	SILVER SNEAKERS	REFUND M CARROLL MEMBERSHIP	285.70
89826	04/30/2013	01511	ST PAUL POLICE DEPT - PDI	TRAINING (BELDE)	285.00
89827	04/30/2013	01836	ST PAUL, CITY OF	PRINTING FOR MISC MCC PROJECTS	2,590.76
	04/30/2013	01836	ST PAUL, CITY OF	PRINTING FOR MISC MCC PROJECTS	1,952.29
89828	04/30/2013	05199	SWANEE'S MUSIC INC.	BALANCE APRIL 13 PERFORMANCE MCC	570.00
89829	04/30/2013	01578	T R F SUPPLY CO.	ICE MELT FOR PARKS DEPT	1,063.51
89830	04/30/2013	00529	UNION SECURITY INSURANCE CO	LTD PLAN 4043120-2 - MAY	3,451.91
	04/30/2013	00529	UNION SECURITY INSURANCE CO	STD PLAN 4043120-1 - MAY	2,545.98
				489,235.88	

40 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/22/2013	MN State Treasurer	Drivers License/Deputy Registrar	10,711.16
4/23/2013	MN State Treasurer	Drivers License/Deputy Registrar	38,193.92
4/23/2013	MN Dept of Revenue	Fuel Tax	743.57
4/24/2013	MN State Treasurer	Drivers License/Deputy Registrar	17,372.65
4/25/2013	MN State Treasurer	Drivers License/Deputy Registrar	31,559.40
4/26/2013	MN State Treasurer	Drivers License/Deputy Registrar	26,517.98
4/26/2013	MN Dept of Natural Resources	DNR electronic licenses	562.50
4/26/2013	US Bank VISA One Card*	Purchasing card items	60,116.79
4/26/2013	Optum Health	DCRP & Flex plan payments	2,397.99
4/26/2013	ICMA (Vantagepointe)	Deferred Compensation	3,985.75
4/26/2013	ING - State Plan	Deferred Compensation	29,731.00
TOTAL			221,892.71

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
03/17/2013	04/19/2013	BARRACOS	(\$24.50)	DAVE ADAMS
04/11/2013	04/15/2013	GRAND VIEW LODGE & TENNIS	\$489.32	JAMES ANTONEN
04/05/2013	04/08/2013	HEJNY RENTAL INC	\$198.63	LONN BAKKE
04/09/2013	04/10/2013	CUB FOODS #1599	\$65.46	LONN BAKKE
04/17/2013	04/18/2013	COMMUNITY PRINTING INC	\$38.66	LONN BAKKE
04/04/2013	04/08/2013	MINNESOTA GOVERNMENT F	\$15.00	GAYLE BAUMAN
04/08/2013	04/10/2013	OFFICE DEPOT #1090	\$110.98	REGAN BEGGS
04/16/2013	04/18/2013	STREICHER'S MPLS	\$124.98	MARKESE BENJAMIN
04/05/2013	04/08/2013	RAY ALLEN WEBSITE	\$449.85	BRIAN BIERDEMAN
04/10/2013	04/11/2013	TPC*GOPHER	\$337.05	NEIL BRENEMAN
04/08/2013	04/10/2013	THE HOME DEPOT 2801	\$64.15	TROY BRINK
04/18/2013	04/19/2013	UNITED RENTALS	\$152.28	TROY BRINK
04/08/2013	04/10/2013	TOKYO GRILL	\$119.34	SARAH BURLINGAME
04/10/2013	04/11/2013	EMERGENCY AUTOMOTIVE	\$37.80	JOHN CAPISTRANT
04/06/2013	04/08/2013	UNIFORMS UNLIMITED INC.	\$93.82	JOHN CARNES
04/16/2013	04/18/2013	UNIFORMS UNLIMITED INC.	\$149.23	JOHN CARNES
04/08/2013	04/09/2013	HENRIKSEN ACE HARDWARE	\$6.96	SCOTT CHRISTENSON
04/09/2013	04/10/2013	VIKING ELECTRIC-CREDIT DE	\$80.53	SCOTT CHRISTENSON
04/11/2013	04/15/2013	THE HOME DEPOT 2801	\$15.99	SCOTT CHRISTENSON
04/12/2013	04/15/2013	THE HOME DEPOT 2801	\$2.65	SCOTT CHRISTENSON
04/16/2013	04/18/2013	THE HOME DEPOT 2801	\$64.41	SCOTT CHRISTENSON
04/17/2013	04/19/2013	THE HOME DEPOT 2801	(\$31.54)	SCOTT CHRISTENSON
04/17/2013	04/19/2013	THE HOME DEPOT 2801	\$524.09	SCOTT CHRISTENSON
04/05/2013	04/08/2013	FRATTALLONES WOODBURY AC	\$1.93	CHARLES DEAVER
04/05/2013	04/08/2013	TARGET 00006940	\$12.79	CHARLES DEAVER
04/06/2013	04/08/2013	MENARDS 3022	\$16.05	CHARLES DEAVER
04/10/2013	04/11/2013	FRATTALLONES WOODBURY AC	\$4.22	CHARLES DEAVER
04/11/2013	04/12/2013	G&K SERVICES 182	\$97.66	CHARLES DEAVER
04/16/2013	04/18/2013	THE HOME DEPOT 2801	\$21.39	CHARLES DEAVER
04/17/2013	04/18/2013	DALCO ENTERPRISES, INC	\$23.84	CHARLES DEAVER
04/17/2013	04/19/2013	THE HOME DEPOT 2810	\$28.72	CHARLES DEAVER
04/10/2013	04/12/2013	OFFICE MAX	\$49.12	RICHARD DOBLAR
04/03/2013	04/09/2013	WW GRAINGER	(\$72.88)	TOM DOUGLASS
04/10/2013	04/11/2013	STATE SUPPLY	\$343.23	TOM DOUGLASS
04/12/2013	04/15/2013	HENRIKSEN ACE HARDWARE	\$1.82	TOM DOUGLASS
04/12/2013	04/15/2013	COMMERCIAL POOL & SPA SUP	\$305.29	TOM DOUGLASS
04/15/2013	04/17/2013	WHITE BEAR LOCKSMITH	\$535.00	TOM DOUGLASS
04/16/2013	04/18/2013	MED FIT SYSTEMS INC	\$100.00	TOM DOUGLASS
04/16/2013	04/18/2013	MED FIT SYSTEMS INC	\$2.95	TOM DOUGLASS
04/16/2013	04/18/2013	COMMERCIAL POOL & SPA SUP	\$267.80	TOM DOUGLASS
04/17/2013	04/18/2013	STATE SUPPLY	\$181.14	TOM DOUGLASS
04/17/2013	04/18/2013	ALL POOLSIDE SERVICES	\$406.38	TOM DOUGLASS
04/17/2013	04/19/2013	THE HOME DEPOT 2801	\$116.27	TOM DOUGLASS
04/17/2013	04/19/2013	WW GRAINGER	\$60.03	TOM DOUGLASS
04/18/2013	04/19/2013	MINNESOTA ELEVATOR INC	\$559.70	TOM DOUGLASS
04/18/2013	04/19/2013	METROPOLITAN MECHANICAL	\$1,802.66	TOM DOUGLASS
04/05/2013	04/08/2013	RAVEN CONCEALMENT SYSTEMS	\$117.96	MICHAEL DUGAS
04/11/2013	04/12/2013	LCEO LLC	\$235.00	MICHAEL DUGAS
04/11/2013	04/12/2013	MIRACOMM R-MAPS 888 22468	\$99.00	MICHAEL DUGAS
04/17/2013	04/19/2013	TACTICAL COMMAND INDUSTRI	\$124.63	MICHAEL DUGAS
04/05/2013	04/08/2013	BEST BUY MHT 00000109	\$53.55	THOMAS EKSTRAND
04/05/2013	04/08/2013	HIGHWAY TECHNOLOGIES #229	\$67.86	ANDREW ENGSTROM
04/06/2013	04/09/2013	MIKES LP GAS INC	\$17.00	PAUL E EVERSON
04/08/2013	04/10/2013	THE HOME DEPOT 2801	\$9.26	PAUL E EVERSON
04/16/2013	04/17/2013	KNOWLAN'S MARKET #2	\$8.55	PAUL E EVERSON
04/05/2013	04/08/2013	WM EZPAY	\$1,052.52	LARRY FARR
04/05/2013	04/08/2013	WM EZPAY	\$454.68	LARRY FARR
04/05/2013	04/08/2013	WM EZPAY	\$224.00	LARRY FARR

04/09/2013	04/09/2013	ULINE *SHIP SUPPLIES	\$1,351.49	LARRY FARR
04/10/2013	04/11/2013	CINTAS 470	\$287.10	LARRY FARR
04/11/2013	04/12/2013	A & K EQUIPMENT CO	\$5,000.00	LARRY FARR
04/11/2013	04/12/2013	A & K EQUIPMENT CO	\$726.38	LARRY FARR
04/11/2013	04/12/2013	G&K SERVICES 182	\$352.32	LARRY FARR
04/11/2013	04/12/2013	G&K SERVICES 182	\$647.20	LARRY FARR
04/11/2013	04/12/2013	SQ *CHRIS MASTELL TRAILER	\$675.00	LARRY FARR
04/11/2013	04/12/2013	CINTAS 470	\$26.78	LARRY FARR
04/11/2013	04/12/2013	CINTAS 470	\$62.85	LARRY FARR
04/11/2013	04/12/2013	CINTAS 470	\$110.22	LARRY FARR
04/13/2013	04/15/2013	ULINE *SHIP SUPPLIES	\$669.01	LARRY FARR
04/14/2013	04/16/2013	WM EZPAY	\$496.02	LARRY FARR
04/16/2013	04/18/2013	THE HOME DEPOT 2801	\$872.10	LARRY FARR
04/17/2013	04/18/2013	CINTAS 470	\$287.10	LARRY FARR
04/18/2013	04/19/2013	CINTAS 470	\$89.20	LARRY FARR
04/06/2013	04/08/2013	VZWRLSS*APOCC VISB	\$798.80	MYCHAL FOWLDS
04/08/2013	04/10/2013	OFFICE MAX	\$63.38	MYCHAL FOWLDS
04/11/2013	04/12/2013	MOBILE VISION	\$4,223.66	MYCHAL FOWLDS
04/11/2013	04/12/2013	CABLING SERVICES	\$223.10	MYCHAL FOWLDS
04/11/2013	04/15/2013	METRO SALES INC	\$378.34	MYCHAL FOWLDS
04/11/2013	04/15/2013	PAYFLOW/PAYPAL	\$143.65	MYCHAL FOWLDS
04/11/2013	04/15/2013	THE PERCS INDEX	\$513.42	MYCHAL FOWLDS
04/12/2013	04/15/2013	TOSHIBA BUSINESS SOLUTION	\$938.11	MYCHAL FOWLDS
04/12/2013	04/15/2013	TOSHIBA BUSINESS SOLUTION	\$63.69	MYCHAL FOWLDS
04/12/2013	04/15/2013	TOSHIBA BUSINESS SOLUTION	\$253.87	MYCHAL FOWLDS
04/14/2013	04/15/2013	IDU*INSIGHT PUBLIC SEC	\$4.18	NICK FRANZEN
04/14/2013	04/15/2013	IDU*INSIGHT PUBLIC SEC	\$261.71	NICK FRANZEN
04/14/2013	04/15/2013	IDU*INSIGHT PUBLIC SEC	\$1,059.29	NICK FRANZEN
04/16/2013	04/17/2013	IDU*INSIGHT PUBLIC SEC	\$178.73	NICK FRANZEN
04/09/2013	04/11/2013	FORESTRY SUPPLIERS	\$98.59	CAROLE GERNES
04/09/2013	04/10/2013	INTERNATIONAL ASSOC	\$75.00	CLARENCE GERVAIS
04/10/2013	04/12/2013	OFFICE DEPOT #1079	\$22.67	JEAN GLASS
04/10/2013	04/12/2013	OFFICE DEPOT #1090	\$51.44	JEAN GLASS
04/16/2013	04/18/2013	OFFICE DEPOT #1090	\$133.83	JEAN GLASS
04/07/2013	04/08/2013	VZWRLSS*APOCC VISN	\$107.45	KAREN GUILFOILE
04/05/2013	04/08/2013	KEEPRS INC 2	\$20.00	TIMOTHY HAWKINSON JR.
04/05/2013	04/08/2013	KEEPRS INC 2	\$180.00	TIMOTHY HAWKINSON JR.
04/08/2013	04/09/2013	LA POLICE GEAR INC	\$161.45	TIMOTHY HAWKINSON JR.
04/12/2013	04/15/2013	PAYPAL *REDLINEOPTI	\$62.99	TIMOTHY HAWKINSON JR.
04/16/2013	04/17/2013	LA POLICE GEAR INC	(\$147.24)	TIMOTHY HAWKINSON JR.
04/15/2013	04/16/2013	HENRIKSEN ACE HARDWARE	\$26.31	TAMARA HAYS
04/16/2013	04/17/2013	MENARDS 3022	\$73.29	TAMARA HAYS
04/17/2013	04/18/2013	MENARDS 3022	(\$53.92)	TAMARA HAYS
04/17/2013	04/18/2013	MENARDS 3022	\$25.62	TAMARA HAYS
04/04/2013	04/08/2013	TESSMAN COMPANY SAINT PAU	\$1,411.18	GARY HINNENKAMP
04/16/2013	04/17/2013	LTG POWER EQUIPMENT	\$132.42	GARY HINNENKAMP
04/16/2013	04/17/2013	FASTSIGNS OF MAPLEWOOD	\$106.60	RON HORWATH
04/10/2013	04/11/2013	USPS 26833800033400730	\$18.36	ANN HUTCHINSON
04/10/2013	04/11/2013	NAS*AUDUBON MEMBERSHIP	\$50.00	ANN HUTCHINSON
04/12/2013	04/15/2013	BLUE RIBBON BAIT & TACKLE	\$22.43	ANN HUTCHINSON
04/15/2013	04/16/2013	KNOWLAN'S MARKET #2	\$13.04	ANN HUTCHINSON
04/15/2013	04/16/2013	WALGREENS #3122	\$11.77	ANN HUTCHINSON
04/15/2013	04/16/2013	TOSHIBA BUSINESS SOLUTION	\$471.13	ANN HUTCHINSON
04/05/2013	04/08/2013	DALCO ENTERPRISES, INC	\$748.17	DAVID JAHN
04/11/2013	04/12/2013	HENRIKSEN ACE HARDWARE	\$19.55	DAVID JAHN
04/16/2013	04/18/2013	THE HOME DEPOT 2801	\$59.07	DAVID JAHN
04/17/2013	04/18/2013	HENRIKSEN ACE HARDWARE	\$11.77	DAVID JAHN
04/17/2013	04/18/2013	SQ *FAMILY CONNECTIONS CO	\$145.23	TOM KALKA
04/08/2013	04/09/2013	PIONEER PRESS SUBSCRIPTI	\$169.00	LOIS KNUTSON

04/15/2013	04/16/2013	BEST BUY MHT 00000109	\$131.73	DUWAYNE KONEWKO
04/05/2013	04/08/2013	MENARDS 3059	\$17.42	JASON KREGER
04/15/2013	04/17/2013	UNIFORMS UNLIMITED INC.	\$4.54	NICHOLAS KREKELER
04/16/2013	04/18/2013	OFFICE MAX	(\$5.34)	NICHOLAS KREKELER
04/16/2013	04/18/2013	OFFICE MAX	\$5.34	NICHOLAS KREKELER
04/04/2013	04/08/2013	STREICHER'S MO	\$331.29	DAVID KVAM
04/05/2013	04/08/2013	THOMSON WEST*TCD	\$303.40	DAVID KVAM
04/08/2013	04/09/2013	G & A COLORTECH INC	\$1,514.06	DAVID KVAM
04/11/2013	04/15/2013	UNIFORMS UNLIMITED INC.	\$75.24	DAVID KVAM
04/13/2013	04/15/2013	COMCAST CABLE COMM	\$41.00	DAVID KVAM
04/04/2013	04/08/2013	NIKE ALBERTVILLE FS 16	\$69.99	TODD LANGNER
04/05/2013	04/08/2013	STREICHER'S MO	(\$170.99)	JOHNNIE LU
04/04/2013	04/08/2013	THE HOME DEPOT 2801	\$4.47	STEVE LUKIN
04/09/2013	04/11/2013	ASPEN MILLS INC.	(\$7.00)	STEVE LUKIN
04/12/2013	04/15/2013	MENARDS 3059	(\$10.65)	STEVE LUKIN
04/12/2013	04/15/2013	MENARDS 3059	\$69.56	STEVE LUKIN
04/16/2013	04/17/2013	METRO FIRE	\$959.05	STEVE LUKIN
04/18/2013	04/19/2013	BEST BUY MHT 00000109	\$89.86	STEVE LUKIN
04/18/2013	04/19/2013	EMERGENCY AUTOMOTIVE	\$376.03	STEVE LUKIN
04/05/2013	04/08/2013	THE SALVATION ARMY 11	\$24.66	ALESIA METRY
04/09/2013	04/11/2013	BOUND TREE MEDICAL LLC	\$103.10	MICHAEL MONDOR
04/09/2013	04/11/2013	BOUND TREE MEDICAL LLC	\$781.18	MICHAEL MONDOR
04/10/2013	04/10/2013	ULINE *SHIP SUPPLIES	\$239.75	MICHAEL MONDOR
04/10/2013	04/10/2013	ULINE *SHIP SUPPLIES	\$151.69	MICHAEL MONDOR
04/10/2013	04/11/2013	N AMERICA RESCUE PRODUCT	\$153.89	MICHAEL MONDOR
04/10/2013	04/12/2013	BOUND TREE MEDICAL LLC	\$51.32	MICHAEL MONDOR
04/11/2013	04/15/2013	BOUND TREE MEDICAL LLC	\$81.00	MICHAEL MONDOR
04/16/2013	04/17/2013	EVEREST EMERGENCY VEHICL	\$35.09	MICHAEL MONDOR
04/16/2013	04/17/2013	STERICYCLE INC	\$233.14	MICHAEL MONDOR
04/05/2013	04/08/2013	FASTENAL COMPANY01	\$248.18	JOHN NAUGHTON
04/15/2013	04/16/2013	MENARDS 3059	\$1.42	JOHN NAUGHTON
04/17/2013	04/18/2013	MENARDS 3022	\$11.74	JOHN NAUGHTON
04/10/2013	04/11/2013	USPS 26833895523402076	\$12.45	MICHAEL NYE
04/10/2013	04/11/2013	MENARDS 3059	\$57.80	ERICK OSWALD
04/05/2013	04/08/2013	OFFICE DEPOT #1090	\$486.92	MARY KAY PALANK
04/08/2013	04/10/2013	OFFICE DEPOT #1090	\$83.00	MARY KAY PALANK
04/12/2013	04/15/2013	OFFICE DEPOT #1090	\$39.06	MARY KAY PALANK
04/12/2013	04/15/2013	FREEDOM 65 11010600	\$125.00	ROBERT PETERSON
04/12/2013	04/15/2013	FREEDOM 65 11010600	\$82.03	ROBERT PETERSON
04/05/2013	04/10/2013	SIRCHIE FINGER PRINT LABO	\$110.80	PHILIP F POWELL
04/06/2013	04/08/2013	ULINE *SHIP SUPPLIES	\$285.24	PHILIP F POWELL
04/09/2013	04/10/2013	EVIDENT INC	\$87.00	PHILIP F POWELL
04/10/2013	04/10/2013	AMAZON.COM	\$71.07	PHILIP F POWELL
04/15/2013	04/16/2013	PEAVEY CORP.	\$209.25	PHILIP F POWELL
04/05/2013	04/08/2013	AUTO PLUS NO ST PAUL 392	\$102.28	STEVEN PRIEM
04/05/2013	04/08/2013	FORCE AMERICA DISTRIB LLC	\$361.67	STEVEN PRIEM
04/08/2013	04/09/2013	AUTO PLUS NO ST PAUL 392	\$81.87	STEVEN PRIEM
04/08/2013	04/09/2013	BAUER BUILT TIRE 18	\$457.15	STEVEN PRIEM
04/08/2013	04/09/2013	WESTSIDE EQUIPMENT COMPAN	\$305.00	STEVEN PRIEM
04/09/2013	04/10/2013	BOYER TRUCK PARTS	(\$1,277.08)	STEVEN PRIEM
04/09/2013	04/10/2013	AUTO PLUS NO ST PAUL 392	\$281.42	STEVEN PRIEM
04/09/2013	04/10/2013	POLAR CHEVROLET MAZDA	\$34.75	STEVEN PRIEM
04/10/2013	04/11/2013	ASPEN EQUIPMENT-BLOOMIN	\$57.33	STEVEN PRIEM

04/10/2013	04/11/2013	AUTO PLUS NO ST PAUL 392	\$91.20	STEVEN PRIEM
04/10/2013	04/11/2013	AUTO PLUS NO ST PAUL 392	\$34.88	STEVEN PRIEM
04/11/2013	04/12/2013	EMERGENCY AUTOMOTIVE	\$291.02	STEVEN PRIEM
04/11/2013	04/12/2013	SIP*STATEINDUSTRIAL US	\$254.48	STEVEN PRIEM
04/11/2013	04/12/2013	BAUER BUILT TIRE 18	\$125.83	STEVEN PRIEM
04/12/2013	04/15/2013	NORTHERN POWER PRODUCTS	\$172.74	STEVEN PRIEM
04/12/2013	04/15/2013	POLAR CHEVROLET MAZDA	\$109.49	STEVEN PRIEM
04/15/2013	04/16/2013	AUTO PLUS NO ST PAUL 392	\$35.48	STEVEN PRIEM
04/16/2013	04/17/2013	FACTORY MTR PTS #1	\$299.20	STEVEN PRIEM
04/16/2013	04/17/2013	TOUSLEY FORD	\$75.47	STEVEN PRIEM
04/17/2013	04/18/2013	BOYER TRUCK PARTS	(\$316.03)	STEVEN PRIEM
04/17/2013	04/18/2013	ZARNOTH BRUSH WORKS INC	\$978.98	STEVEN PRIEM
04/17/2013	04/18/2013	AUTO PLUS NO ST PAUL 392	\$14.98	STEVEN PRIEM
04/17/2013	04/19/2013	THE HOME DEPOT 2801	\$9.18	STEVEN PRIEM
04/18/2013	04/19/2013	PIONEER RIM & WHEEL HQ	\$439.00	STEVEN PRIEM
04/07/2013	04/11/2013	WALLY'S UPHOLS80110026	\$245.00	KELLY PRINS
04/08/2013	04/09/2013	FOREST PRODUCTS SUPPLY	\$835.58	KELLY PRINS
04/18/2013	04/19/2013	CONTINENTAL RESEARCH COR	\$234.60	KELLY PRINS
04/17/2013	04/18/2013	NOVACARE REHB/HEALT	\$100.00	TERRIE RAMEAUX
04/05/2013	04/08/2013	HILLYARD INC MINNEAPOLIS	\$1,354.11	MICHAEL REILLY
04/17/2013	04/18/2013	DALCO ENTERPRISES, INC	\$405.47	MICHAEL REILLY
04/05/2013	04/08/2013	FITNESS WHOLESale	\$50.93	LORI RESENDIZ
04/16/2013	04/17/2013	FITNESS WHOLESale	\$50.93	LORI RESENDIZ
04/17/2013	04/18/2013	POLAR ELECTRO	\$10.46	LORI RESENDIZ
04/17/2013	04/18/2013	POLAR ELECTRO	\$372.00	LORI RESENDIZ
04/04/2013	04/08/2013	OFFICE DEPOT #1090	\$247.35	AUDRA ROBBINS
04/09/2013	04/10/2013	BESTBUY.COM 00009944	\$64.23	AUDRA ROBBINS
04/09/2013	04/11/2013	OFFICE DEPOT #1079	\$14.01	AUDRA ROBBINS
04/09/2013	04/11/2013	OFFICE DEPOT #1090	\$89.29	AUDRA ROBBINS
04/12/2013	04/15/2013	STAYWELL - KRAMES	\$399.13	AUDRA ROBBINS
04/17/2013	04/18/2013	BALLOON CONNECTION INC	\$263.51	AUDRA ROBBINS
04/18/2013	04/19/2013	TARGET 00006197	\$38.87	AUDRA ROBBINS
04/18/2013	04/19/2013	PARTY CITY #768	\$180.62	AUDRA ROBBINS
04/12/2013	04/15/2013	THE HOME DEPOT 2801	\$3.43	ROBERT RUNNING
04/15/2013	04/17/2013	MIKES LP GAS INC	\$53.56	ROBERT RUNNING
04/09/2013	04/10/2013	GETTY IMAGES	\$1,500.00	DEB SCHMIDT
04/11/2013	04/12/2013	G&K SERVICES 182	\$1,320.00	SCOTT SCHULTZ
04/16/2013	04/17/2013	POLLUTION CONTROL AGENCY	\$300.00	SCOTT SCHULTZ
04/10/2013	04/11/2013	BAKERS-SQUARE-REST #0670	\$137.88	CAITLIN SHERRILL
04/11/2013	04/12/2013	USPS 26834500133401316	\$303.60	CAITLIN SHERRILL
04/11/2013	04/15/2013	MICHAELS #2744	(\$12.82)	CAITLIN SHERRILL
04/04/2013	04/08/2013	MINNESOTACO	\$182.97	MICHAEL SHORTREED
04/12/2013	04/15/2013	SAFELITE AUTOGLASS	\$173.76	MICHAEL SHORTREED
04/05/2013	04/08/2013	PUBLIC AGENCY TRAINING C	\$295.00	JOANNE SVENDSEN
04/12/2013	04/17/2013	BCA TRAINING EDUCATION	(\$125.00)	JOANNE SVENDSEN
04/17/2013	04/17/2013	CHICK-FIL-A L	\$79.00	JOANNE SVENDSEN
04/14/2013	04/15/2013	SUPERAMERICA 4022	\$94.04	RONALD SVENDSEN
04/11/2013	04/12/2013	LA POLICE GEAR INC	\$241.10	BRIAN TAUZELL
04/05/2013	04/08/2013	UNIVERSAL ATHLETIC	\$3,751.58	JAMES TAYLOR
04/05/2013	04/08/2013	USPS 26834500133401316	\$17.04	JAMES TAYLOR
04/13/2013	04/15/2013	MALL OF AMERICA O STOR	\$65.00	JOSEPH TRAN
04/16/2013	04/18/2013	SCS LTD	\$172.15	KAREN WACHAL
04/11/2013	04/12/2013	TARGET 00024067	\$8.99	JAY WENZEL
04/11/2013	04/12/2013	DICK'S CLOTHING&SPORTING	\$112.11	JAY WENZEL
04/16/2013	04/17/2013	KOHL'S #0052	\$24.84	SUSAN ZWIEG
04/16/2013	04/17/2013	MENARDS 3059	\$3.77	SUSAN ZWIEG
04/17/2013	04/18/2013	DALCO ENTERPRISES, INC	\$475.47	SUSAN ZWIEG

\$60,116.79

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	04/26/13	CARDINAL, ROBERT	435.16
	04/26/13	CAVE, REBECCA	435.16
	04/26/13	JUENEMANN, KATHLEEN	435.16
	04/26/13	KOPPEN, MARVIN	435.16
	04/26/13	ROSSBACH, WILLIAM	494.44
	04/26/13	VALLE, EDWARD	290.00
	04/26/13	AHL, R. CHARLES	5,070.72
	04/26/13	ANTONEN, JAMES	5,352.58
	04/26/13	BURLINGAME, SARAH	2,178.90
	04/26/13	KANTRUD, HUGH	184.62
	04/26/13	CHRISTENSON, SCOTT	1,962.59
	04/26/13	FARR, LARRY	3,255.27
	04/26/13	JAHN, DAVID	2,138.93
	04/26/13	RAMEAUX, THERESE	3,296.13
	04/26/13	BAUMAN, GAYLE	4,238.53
	04/26/13	ANDERSON, CAROLE	1,434.34
	04/26/13	DEBILZAN, JUDY	1,346.92
	04/26/13	JACKSON, MARY	2,158.10
	04/26/13	KELSEY, CONNIE	2,626.68
	04/26/13	RUEB, JOSEPH	2,801.00
	04/26/13	SINDT, ANDREA	2,134.61
	04/26/13	BEGGS, REGAN	1,520.99
	04/26/13	GUILFOILE, KAREN	4,409.10
	04/26/13	SCHMIDT, DEBORAH	2,920.74
	04/26/13	SPANGLER, EDNA	1,168.62
	04/26/13	LARSON, MICHELLE	1,892.19
	04/26/13	MECHELKE, SHERRIE	1,262.26
	04/26/13	MOY, PAMELA	1,835.19
	04/26/13	OSTER, ANDREA	1,935.10
	04/26/13	RICHTER, CHARLENE	1,406.83
	04/26/13	SCHOENECKER, LEIGH	1,671.39
	04/26/13	VITT, SANDRA	461.52
	04/26/13	WEAVER, KRISTINE	2,389.00
	04/26/13	CARLE, JEANETTE	765.00
	04/26/13	CORCORAN, THERESA	1,928.19
	04/26/13	KVAM, DAVID	4,687.84
	04/26/13	PALANK, MARY	1,932.80
	04/26/13	POWELL, PHILIP	2,970.49
	04/26/13	SVENDSEN, JOANNE	2,131.82
	04/26/13	THOMFORDE, FAITH	1,520.99
	04/26/13	ABEL, CLINT	2,918.46
	04/26/13	ALDRIDGE, MARK	3,130.51
	04/26/13	BAKKE, LONN	3,019.38

04/26/13	BARTZ, PAUL	3,848.87
04/26/13	BELDE, STANLEY	3,088.40
04/26/13	BENJAMIN, MARKESE	2,898.73
04/26/13	BIERDEMAN, BRIAN	4,324.14
04/26/13	BOHL, JOHN	3,222.23
04/26/13	BUSACK, DANIEL	3,499.98
04/26/13	CARNES, JOHN	2,237.88
04/26/13	CROTTY, KERRY	3,647.20
04/26/13	DEMULLING, JOSEPH	2,951.38
04/26/13	DOBLAR, RICHARD	4,054.83
04/26/13	DUGAS, MICHAEL	4,476.86
04/26/13	ERICKSON, VIRGINIA	3,222.23
04/26/13	FORSYTHE, MARCUS	2,671.23
04/26/13	FRASER, JOHN	3,225.63
04/26/13	FRITZE, DEREK	3,021.58
04/26/13	GABRIEL, ANTHONY	3,509.99
04/26/13	HAWKINSON JR, TIMOTHY	3,030.36
04/26/13	HER, PHENG	2,925.06
04/26/13	HIEBERT, STEVEN	3,591.54
04/26/13	JOHNSON, KEVIN	4,531.56
04/26/13	KALKA, THOMAS	954.09
04/26/13	KONG, TOMMY	3,005.47
04/26/13	KREKELER, NICHOLAS	894.96
04/26/13	KROLL, BRETT	3,066.52
04/26/13	LANGNER, SCOTT	3,135.14
04/26/13	LANGNER, TODD	3,021.58
04/26/13	LU, JOHNNIE	3,129.15
04/26/13	LYNCH, KATHERINE	2,488.41
04/26/13	MARINO, JASON	3,039.63
04/26/13	MARTIN, JERROLD	3,191.87
04/26/13	MCCARTY, GLEN	3,135.14
04/26/13	METRY, ALESIA	3,080.97
04/26/13	NYE, MICHAEL	4,076.82
04/26/13	OLSON, JULIE	2,978.03
04/26/13	PARKER, JAMES	2,488.41
04/26/13	REZNY, BRADLEY	3,215.30
04/26/13	RHUDE, MATTHEW	2,918.46
04/26/13	SHORTREED, MICHAEL	4,141.66
04/26/13	STEINER, JOSEPH	3,991.05
04/26/13	SYPNIEWSKI, WILLIAM	3,133.56
04/26/13	SZCZEPANSKI, THOMAS	3,200.76
04/26/13	TAUZELL, BRIAN	3,096.00
04/26/13	THEISEN, PAUL	3,080.97
04/26/13	THIENES, PAUL	4,742.27
04/26/13	TRAN, JOSEPH	3,080.97
04/26/13	WENZEL, JAY	2,978.03
04/26/13	XIONG, KAO	2,918.46
04/26/13	ANDERSON, BRIAN	581.76
04/26/13	BAHL, DAVID	590.38
04/26/13	BASSETT, BRENT	436.32
04/26/13	BAUMAN, ANDREW	2,827.76
04/26/13	BOURQUIN, RON	1,034.24

04/26/13	CAPISTRANT, JACOB	290.88
04/26/13	CAPISTRANT, JOHN	1,003.98
04/26/13	CRAWFORD - JR, RAYMOND	730.23
04/26/13	CRUMMY, CHARLES	218.16
04/26/13	DABRUZZI, THOMAS	2,108.72
04/26/13	DAWSON, RICHARD	3,064.34
04/26/13	EATON, PAUL	654.48
04/26/13	EVERSON, PAUL	3,248.68
04/26/13	FASULO, WALTER	367.64
04/26/13	HAGEN, MICHAEL	787.80
04/26/13	HALE, JOSEPH	509.07
04/26/13	HALWEG, JODI	2,752.86
04/26/13	HAWTHORNE, ROCHELLE	2,290.94
04/26/13	HUTCHINSON, JAMES	452.50
04/26/13	IMM, TRACY	318.15
04/26/13	JANSEN, CHAD	157.56
04/26/13	JUREK, GREGORY	2,368.63
04/26/13	KANE, ROBERT	905.01
04/26/13	KARRAS, JAMIE	548.43
04/26/13	KERSKA, JOSEPH	751.44
04/26/13	KONDER, RONALD	557.52
04/26/13	KUBAT, ERIC	2,646.90
04/26/13	LINDER, TIMOTHY	2,646.90
04/26/13	LOCHEN, MICHAEL	719.12
04/26/13	MILLER, LADD	961.52
04/26/13	MILLER, NICHOLAS	557.52
04/26/13	MONDOR, MICHAEL	3,300.70
04/26/13	MONSON, PETER	145.44
04/26/13	MORGAN, JEFFERY	656.52
04/26/13	NIELSEN, KENNETH	926.17
04/26/13	NOVAK, JEROME	2,977.49
04/26/13	NOWICKI, PAUL	121.20
04/26/13	OLSON, JAMES	3,111.92
04/26/13	OPHEIM, JOHN	448.97
04/26/13	PACHECO, ALPHONSE	581.76
04/26/13	PETERSON, MARK	130.80
04/26/13	PETERSON, ROBERT	3,021.45
04/26/13	POWERS, KENNETH	290.88
04/26/13	RAINEY, JAMES	481.77
04/26/13	RANK, NATHAN	872.64
04/26/13	RANK, PAUL	581.76
04/26/13	REYNOSO, ANGEL	145.44
04/26/13	RICE, CHRISTOPHER	876.73
04/26/13	RODRIGUEZ, ROBERTO	315.12
04/26/13	SCHULTZ, JEROME	293.91
04/26/13	SEDLACEK, JEFFREY	3,048.18
04/26/13	STREFF, MICHAEL	2,943.20
04/26/13	SVENDSEN, RONALD	3,229.93
04/26/13	WHITE, JOEL	436.32
04/26/13	GERVAIS-JR, CLARENCE	4,035.01
04/26/13	LUKIN, STEVEN	4,674.56
04/26/13	ZWIEG, SUSAN	1,749.34

04/26/13	CORTESI, LUANNE	1,392.60
04/26/13	KNUTSON, LOIS	2,084.19
04/26/13	BRINK, TROY	2,472.40
04/26/13	BUCKLEY, BRENT	2,220.85
04/26/13	DEBILZAN, THOMAS	2,486.36
04/26/13	EDGE, DOUGLAS	2,566.62
04/26/13	JONES, DONALD	2,281.62
04/26/13	MEISSNER, BRENT	2,081.10
04/26/13	NAGEL, BRYAN	3,595.60
04/26/13	OSWALD, ERICK	2,687.36
04/26/13	RUIZ, RICARDO	1,669.64
04/26/13	RUNNING, ROBERT	2,434.22
04/26/13	TEVLIN, TODD	2,233.10
04/26/13	BURLINGAME, NATHAN	2,108.01
04/26/13	DUCHARME, JOHN	2,776.80
04/26/13	ENGSTROM, ANDREW	2,666.59
04/26/13	JAROSCH, JONATHAN	2,966.60
04/26/13	KREGER, JASON	3,073.09
04/26/13	LINDBLOM, RANDAL	3,209.79
04/26/13	LOVE, STEVEN	3,629.48
04/26/13	THOMPSON, MICHAEL	4,314.71
04/26/13	ZIEMAN, SCOTT	172.50
04/26/13	JANASZAK, MEGHAN	1,593.79
04/26/13	KONEWKO, DUWAYNE	4,467.89
04/26/13	HAMRE, MILES	1,620.56
04/26/13	HAYS, TAMARA	1,655.95
04/26/13	HINNENKAMP, GARY	2,373.49
04/26/13	NAUGHTON, JOHN	2,189.46
04/26/13	NORDQUIST, RICHARD	2,205.01
04/26/13	BIESANZ, OAKLEY	1,384.41
04/26/13	DEAVER, CHARLES	682.76
04/26/13	GERNES, CAROLE	1,105.00
04/26/13	HAYMAN, JANET	954.93
04/26/13	HUTCHINSON, ANN	2,682.02
04/26/13	SOUTTER, CHRISTINE	51.00
04/26/13	WACHAL, KAREN	927.29
04/26/13	GAYNOR, VIRGINIA	3,284.18
04/26/13	KROLL, LISA	1,928.19
04/26/13	SWANSON, CHRIS	612.00
04/26/13	THOMPSON, DEBRA	772.20
04/26/13	YOUNG, TAMELA	2,044.99
04/26/13	EKSTRAND, THOMAS	3,867.33
04/26/13	FINWALL, SHANN	3,636.75
04/26/13	MARTIN, MICHAEL	2,799.39
04/26/13	BRASH, JASON	2,544.99
04/26/13	CARVER, NICHOLAS	3,284.18
04/26/13	FISHER, DAVID	3,845.86
04/26/13	SWAN, DAVID	2,802.59
04/26/13	WELLENS, MOLLY	1,800.89
04/26/13	ACEITUNO, FELIPE	196.00
04/26/13	BERGER, STEPHANIE	266.01
04/26/13	BJORK, BRANDON	294.25

04/26/13	BRENEMAN, NEIL	2,296.28
04/26/13	LARSON, KATELYN	38.50
04/26/13	ROBBINS, AUDRA	3,209.84
04/26/13	ROBBINS, CAMDEN	324.00
04/26/13	SCHALLER, SCOTT	190.88
04/26/13	SCHALLER, TYLER	38.00
04/26/13	SHERWOOD, CHRISTIAN	484.00
04/26/13	TAYLOR, JAMES	2,912.48
04/26/13	VUKICH, CANDACE	176.00
04/26/13	ADAMS, DAVID	2,230.54
04/26/13	HAAG, MARK	2,410.88
04/26/13	ORE, JORDAN	1,651.01
04/26/13	SCHULTZ, SCOTT	3,384.95
04/26/13	WILBER, JEFFREY	1,573.62
04/26/13	AKEY, SHELLEY	147.61
04/26/13	BERNARDY, CHRISTINE	2,479.65
04/26/13	CRAWFORD - JR, RAYMOND	236.01
04/26/13	EVANS, CHRISTINE	1,458.40
04/26/13	GLASS, JEAN	2,151.73
04/26/13	HER, PETER	205.40
04/26/13	HOFMEISTER, MARY	1,112.84
04/26/13	HOFMEISTER, TIMOTHY	471.70
04/26/13	KELLEY, CAITLIN	918.84
04/26/13	KULHANEK-DIONNE, ANN	395.50
04/26/13	PELOQUIN, PENNYE	610.46
04/26/13	VANG, TIM	632.00
04/26/13	VUE, LOR PAO	537.30
04/26/13	AICHELE, MEGAN	288.76
04/26/13	ANDERSON, ALYSSA	32.38
04/26/13	ANDERSON, JOSHUA	443.00
04/26/13	BAETZOLD, CLAIRE	18.38
04/26/13	BAETZOLD, SETH	50.75
04/26/13	BAUDE, SARAH	83.26
04/26/13	BRUSOE, CRISTINA	122.85
04/26/13	BUCKLEY, BRITTANY	256.20
04/26/13	BUTLER, ANGELA	90.00
04/26/13	CLARK, PAMELA	78.20
04/26/13	CRANDALL, KRISTA	208.00
04/26/13	DEMPSEY, BETH	25.26
04/26/13	DIONNE, DANIELLE	35.20
04/26/13	DRECHSEL, SARAH	58.75
04/26/13	DUNN, RYAN	1,169.05
04/26/13	EHLE, DANIEL	190.08
04/26/13	ERICKSON-CLARK, CAROL	74.24
04/26/13	FLORES, LUIS	168.00
04/26/13	FONTAINE, KIM	577.25
04/26/13	FOX, KELLY	60.00
04/26/13	FRAMPTON, SAMANTHA	240.25
04/26/13	GIEL, NICOLE	86.63
04/26/13	GRUENHAGEN, LINDA	215.90
04/26/13	HAGSTROM, EMILY	80.40
04/26/13	HANSEN, HANNAH	110.40

04/26/13	HEINRICH, SHEILA	256.76
04/26/13	HOLMBERG, LADONNA	501.14
04/26/13	HORWATH, RONALD	2,772.88
04/26/13	JOHNSON, BARBARA	633.10
04/26/13	JOHNSON, KAITLYN	47.10
04/26/13	JOYER, ANTHONY	59.20
04/26/13	KOHLER, ROCHELLE	74.00
04/26/13	KOZDROJ, GABRIELLA	81.25
04/26/13	LAMEYER, BRENT	83.38
04/26/13	LAMSON, ELIANA	27.00
04/26/13	MCCANN, NATALIE	57.76
04/26/13	MCCOMAS, LEAH	136.50
04/26/13	NADEAU, TAYLOR	59.45
04/26/13	NITZ, CARA	296.50
04/26/13	NORTHOUSE, KATHERINE	114.70
04/26/13	PROESCH, ANDY	708.50
04/26/13	RANEY, COURTNEY	1,008.00
04/26/13	RESENDIZ, LORI	2,285.54
04/26/13	RICHTER, DANIEL	132.30
04/26/13	ROLLERSON, TERRANCE	15.00
04/26/13	SCHMIDT, EMILY	82.88
04/26/13	SCHREIER, ROSEMARIE	288.00
04/26/13	SCHREINER, MARK	21.90
04/26/13	SCHREINER, MICHELLE	131.63
04/26/13	SMITH, ANN	215.77
04/26/13	SMITH, CASEY	139.31
04/26/13	SMITLEY, SHARON	330.25
04/26/13	TREPANIER, TODD	241.50
04/26/13	TRUE, ANDREW	62.33
04/26/13	TUPY, HEIDE	85.88
04/26/13	TUPY, MARCUS	172.19
04/26/13	VANG, XANG	96.00
04/26/13	WARNER, CAROLYN	99.00
04/26/13	WEINHAGEN, SHELBY	327.25
04/26/13	YUNKER, JOSEPH	24.00
04/26/13	BOSLEY, CAROL	135.00
04/26/13	HITE, ANDREA	159.50
04/26/13	LANGER, KAYLYN	102.00
04/26/13	BORCHERT, JONATHAN	161.50
04/26/13	CRAWFORD, SHAWN	504.00
04/26/13	DOUGLASS, TOM	2,185.88
04/26/13	DYER, KATELYN	93.50
04/26/13	MAIDMENT, COLIN	263.50
04/26/13	MALONEY, SHAUNA	197.74
04/26/13	PRINS, KELLY	1,934.17
04/26/13	REILLY, MICHAEL	2,141.39
04/26/13	SINDT, DARIEN	289.00
04/26/13	THOMPSON, BENJAMIN	397.38
04/26/13	COUNTRYMAN, BRENDA	1,280.00
04/26/13	AICHELE, CRAIG	2,231.39
04/26/13	PRIEM, STEVEN	2,463.84
04/26/13	WOEHRLE, MATTHEW	2,446.89

	04/26/13	BERGO, CHAD	2,741.49
	04/26/13	FOWLDS, MYCHAL	3,872.29
	04/26/13	FRANZEN, NICHOLAS	2,760.42
9989295	04/26/13	BAUDE, JANE	11.70
9989296	04/26/13	SCHREIER, ABIGAIL	74.48
9989297	04/26/13	WALES, ABIGAIL	196.96
9989298	04/26/13	RANGEL, SAMANTHA	56.00
9989299	04/26/13	CUSICK, JESSICA	257.13
9989300	04/26/13	SPEARS, SHYTIANA	269.88
9989301	04/26/13	STEFFEN, MICHAEL	102.00
			506,268.60

**Check Register
City of Maplewood**

05/03/2013

Check	Date	Vendor	Description	Amount	
89834	04/26/2013	00986	METROPOLITAN COUNCIL	MONTHLY SAC - MARCH	33,917.85
89835	05/01/2013	02464	US BANK	FUNDS FOR ATMS	10,000.00
89836	05/07/2013	02149	HEIDI CAREY	MARKETING & ADVERTISING - APRIL	4,000.00
89837	05/07/2013	04137	THE EDGE MARTIAL ARTS	KARATE INSTRUCTION JAN/FEB	1,045.50
89838	05/07/2013	00687	HUGO'S TREE CARE INC	TREE REMOVAL 1645 S STERLING	694.69
89839	05/07/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 09-08 PROF SRVS THRU 03/31	14,635.93
	05/07/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROF SRVS THRU 03/31	2,938.85
89840	05/07/2013	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - APRIL	414.96
89841	05/07/2013	01409	S E H	ARCHITECT SRVS - PD EXPANSION PROJ	38,032.14
89842	05/07/2013	01546	SUBURBAN SPORTSWEAR	SHIRTS- GYM PROGRAMS	182.50
89843	05/07/2013	01574	T A SCHIFSKY & SONS, INC	PROJ 10-14 WESTERN HILLS PMT#12	68,048.09
	05/07/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES-	2,393.39
	05/07/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES-	1,998.08
	05/07/2013	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS PURCHASES-	426.21
89844	05/07/2013	04845	TENNIS SANITATION LLC	RECYCLING FEE - APRIL	27,151.25
89845	05/07/2013	03334	UNIQUE PAVING MATERIALS CORP	WINTER PATCHING MATERIALS	764.16
	05/07/2013	03334	UNIQUE PAVING MATERIALS CORP	WINTER PATCHING MATERIALS	223.69
89846	05/07/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	18,087.96
	05/07/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	15,664.99
	05/07/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	6,283.16
	05/07/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	4,691.18
	05/07/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	90.99
	05/07/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	71.49
	05/07/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	14.78
89847	05/07/2013	00120	AQUA LOGIC INC	MCC POOL CHEMICALS, SUPPLIES	975.77
	05/07/2013	00120	AQUA LOGIC INC	MCC POOL CHEMICALS, SUPPLIES	949.05
	05/07/2013	00120	AQUA LOGIC INC	MCC POOL CHEMICALS, SUPPLIES	619.88
	05/07/2013	00120	AQUA LOGIC INC	MCC POOL CHEMICALS, SUPPLIES	472.85
89848	05/07/2013	04848	AVESIS	MONTHLY PREMIUM - MAY	240.67
89849	05/07/2013	03874	COMMERCIAL FURNITURE SERVICES	POLICE DEPT OFFICE FURNITURE	8,773.88
	05/07/2013	03874	COMMERCIAL FURNITURE SERVICES	POLICE DEPT OFFICE FURNITURE	3,038.73
	05/07/2013	03874	COMMERCIAL FURNITURE SERVICES	POLICE DEPT OFFICE FURNITURE	1,364.98
89850	05/07/2013	05203	DANCE & ENTERTAINMENT, LLC	BALLROOM INSTRUCTION APRIL/MAY	397.50
89851	05/07/2013	00668	STEVEN HIEBERT	REIMB FOR MEAL 4/25	25.48
89852	05/07/2013	04992	KERN, DEWENTER, VIERE, LTD	2012 AUDIT	5,000.00
89853	05/07/2013	00827	L M C I T	CLAIM DEDUCTIBLE C0015474	15,000.00
89854	05/07/2013	04900	LASTING IMPRESSIONS BY AMY LLC	BANQUET ROOM DRAPING APRIL 20	600.00
89855	05/07/2013	04142	POLLY MEYER	DANCE INSTRUCTION	70.00
89856	05/07/2013	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - MAY	528.00
89857	05/07/2013	00001	ONE TIME VENDOR	REFUND AIR-AD PROM - CONT LICENSE	130.00
89858	05/07/2013	00001	ONE TIME VENDOR	B CAPOCASA - ART CONTEST	75.00
89859	05/07/2013	00001	ONE TIME VENDOR	J TRUONG - ART CONTEST	50.00
89860	05/07/2013	00001	ONE TIME VENDOR	I BIBEAU - ART CONTEST	50.00
89861	05/07/2013	00001	ONE TIME VENDOR	REFUND E BERG BCBS BENEFIT	40.00
89862	05/07/2013	00001	ONE TIME VENDOR	A MASON - ART CONTEST	40.00
89863	05/07/2013	00001	ONE TIME VENDOR	REFUND E IBRAHIM MEMBERSHIP	31.07
89864	05/07/2013	00001	ONE TIME VENDOR	T TRUONG - ART CONTEST	30.00
89865	05/07/2013	00001	ONE TIME VENDOR	K KENDALL - ART CONTEST	25.00
89866	05/07/2013	00001	ONE TIME VENDOR	REFUND C MOUA HP BENEFIT	20.00
89867	05/07/2013	00001	ONE TIME VENDOR	N JACKSON - ART CONTEST	15.00
89868	05/07/2013	05205	ORINATION, INC.	ICE MELT	175.81
	05/07/2013	05205	ORINATION, INC.	FLOOR DRY	160.95
89869	05/07/2013	01886	ROSENBAUER MINNESOTA, LLC	TRUCK REPAIR	3,601.22
89870	05/07/2013	04264	RWMWD	SPONSORSHIP TO WATERFEST	850.00
89871	05/07/2013	01418	SAM'S CLUB DIRECT	WATER	71.64
89872	05/07/2013	04133	JEFF SEDLACEK	REIMB FOR PRINTER INK (AMB PRINTER)	33.20
89873	05/07/2013	00006	SILVER SNEAKERS	REFUND C KRINGS MEMBERSHIP	227.60
89874	05/07/2013	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,269.13

89875	05/07/2013	01550	SUMMIT INSPECTIONS	ELECTRICAL INSPECTIONS - APRIL	2,852.40
89876	05/07/2013	01565	SWEEPER SERVICES	PARTS FOR STREET SWEEPER	527.21
89877	05/07/2013	01669	TWIN CITIES TRANSPORT &	FORFEITED VEHICLE TOWING - MARCH	1,252.05
89878	05/07/2013	05204	WINDOWS PLUS OF MPLS. LLC	WINDOW FILM/INSTALLATION - PW	2,973.00
89879	05/07/2013	01807	SUSAN ZWIEG	REIMB FOR PARKING @ AIRPORT	132.00

304,460.91

46 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/29/2013	MN State Treasurer	Drivers License/Deputy Registrar	41,384.62
4/29/2013	U.S. Treasurer	Federal Payroll Tax	97,956.49
4/29/2013	P.E.R.A.	P.E.R.A.	87,772.94
4/29/2013	US Bank	Bank fees	117.47
4/30/2013	MN State Treasurer	Drivers License/Deputy Registrar	27,738.50
4/30/2013	MidAmerica - ING	HRA Flex plan	25,903.55
4/30/2013	Labor Unions	Union Dues	3,523.12
5/1/2013	MN State Treasurer	Drivers License/Deputy Registrar	34,674.94
5/1/2013	Pitney Bowes	Postage	2,985.00
5/1/2013	US Bank Merchant Services	Credit Card Billing fee	2,606.52
5/1/2013	MN State Treasurer	State Payroll Tax	20,146.59
5/2/2013	MN State Treasurer	Drivers License/Deputy Registrar	50,674.22
5/2/2013	MN State Treasurer	Drivers License/Deputy Registrar	33,329.99
5/2/2013	MN Dept of Natural Resources	DNR electronic licenses	1,265.00
5/2/2013	Optum Health	DCRP & Flex plan payments	862.64
			<u><u>430,941.59</u></u>

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: **Approval of Resolution to Adopt State Performance Measures**
DATE: May 2, 2013 for May 13, 2013 council meeting

INTRODUCTION

The Council on Local Results and Innovation was created by the 2010 Legislature to set benchmarks for city and county operations. Through several meetings, the group adopted standards which may aid residents, taxpayers, and state and local elected officials in determining the efficiency of counties and cities in providing services, and measure residents' opinions of those services. Participation is voluntary and participants are eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000, and are also exempt from levy limits for pay 2014, if they are in effect.

DISCUSSION

Based on the 2010 census, adoption of these standards would allow Maplewood to collect \$5,322 in 2013. When this program first came out, the City anticipated it would have to spend thousands of dollars to perform a useful and thorough survey. The League of MN Cities summarized the reporting requirements and created a survey tool to help cities fulfill the citizen survey requirement. Staff is not anticipating producing a formal mailed survey. Instead it will create an on-line survey hosted by Survey Monkey and share the survey link with residents on the city website, in the city newsletter and through social media.

FINANCIAL IMPACT

Staff time will be needed to create the survey and process the results. The funding being provided by the State should be sufficient to cover these costs.

RECOMMENDATION

Staff recommends approval of the Resolution to Adopt State Performance Measures.

Attachment(s):

1. Model Performance Measures for Cities
2. Resolution Adopting State Performance Measures

S:\Citizen Services\CITY CLERK\AGENDA REPORTS 2013\05-13-2013\Excel and Word Files\G2 OSA performance measures CONSENT.docx

Model Performance Measures for Cities

The following are the recommended model measures of performance outcomes for cities, with alternatives provided in some cases. Key output measures are also suggested for consideration by local city officials.

General:

1. Rating of the overall quality of services provided by your city (*Citizen Survey: excellent, good, fair, poor*)
2. Percent change in the taxable property market value
3. Citizens' rating of the overall appearance of the city (*Citizen Survey: excellent, good, fair, poor*)

Police Services:

4. Part I and II crime rates (*Submit data as reported by the Minnesota Bureau of Criminal Apprehension. Part I crimes include murder, rape, aggravated assault, burglary, larceny, motor vehicle theft, and arson. Part II crimes include other assaults, forgery/counterfeiting, embezzlement, stolen property, vandalism, weapons, prostitution, other sex offenses, narcotics, gambling, family/children crime, D.U.I., liquor laws, disorderly conduct, and other offenses.*)

OR

Citizens' rating of safety in their community (*Citizen Survey: very safe, somewhat safe, neither safe nor unsafe, somewhat unsafe, very unsafe*)

Output Measure:

Police response time (*Time it takes on top priority calls from dispatch to the first officer on scene.*)

Fire Services:

5. Insurance industry rating of fire services (*The Insurance Service Office (ISO) issues ratings to Fire Departments throughout the country for the effectiveness of their fire protection services and equipment to protect their community. The ISO rating is a numerical grading system and is one of the primary elements used by the insurance industry to develop premium rates for residential and commercial businesses. ISO analyzes data using a Fire Suppression Rating Schedule (FSRS) and then assigns a Public Protection Classification from 1 to 10. Class 1 generally represents superior property fire protection and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.*)

OR

Citizens' rating of the quality of fire protection services (*Citizen Survey: excellent, good, fair, poor*)

Output Measure:

Fire response time (*Time it takes from dispatch to apparatus on scene for calls that are dispatched as a possible fire.*)

Emergency Medical Services (EMS) response time (if applicable) (*Time it takes from dispatch to arrival of EMS*)

Streets:

6. Average city street pavement condition rating (*Provide average rating and the rating system program/type. Example: 70 rating on the Pavement Condition Index (PCI)*)

OR

- Citizens' rating of the road condition in their city (*Citizen Survey: good condition, mostly good condition, many bad spots*)
7. Citizens' rating the quality of snowplowing on city streets (*Citizen Survey: excellent, good, fair, poor*)

Water:

8. Citizens' rating of the dependability and quality of city water supply (centrally-provided system) (*Citizen Survey: excellent, good, fair, poor*)

Output Measure:

Operating cost per 1,000,000 gallons of water pumped/produced (centrally-provided system) (*Actual operating expense for water utility / (total gallons pumped/1,000,000)*)

Sanitary Sewer:

9. Citizens' rating of the dependability and quality of city sanitary sewer service (centrally provided system) (*Citizen Survey: excellent, good, fair, poor*)

Output Measure:

Number of sewer blockages on city system per 100 connections (centrally provided system) (*Number of sewer blockages on city system reported by sewer utility / (population/100)*)

Parks and Recreation:

10. Citizens' rating of the quality of city recreational programs and facilities (parks, trails, park buildings) (*Citizen Survey: excellent, good, fair, poor*)

AGENDA REPORT

TO: James Antonen, City Manager
 FROM: Shann Finwall, AICP, Environmental Planner and Chris Swanson, Sustainability Intern
 SUBJECT: **Update on 2013 Spring Clean-Up Event**
 DATE: May 13, 2013 for the May 13 City Council Meeting

INTRODUCTION

The Spring Clean-Up Event was held on Saturday, April 20, 2013, at Aldrich Arena. This memorandum summarizes the event. The City worked with Tennis Sanitation, LLC, for this year's event.

DISCUSSION

Clean Up Comparisons

Following is a comparison of attendance and materials collected during clean up events since 2010.

Attendance and # of Items Collected	Year						
	2010		2011		2012		2013
	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Attendance (# of vehicles)	382	341	276	289	260	266	252
Garbage /MSW	22.56 tons	14.73 tons	9.64 tons	13.76 tons	12.5 tons	5.94 tons	11.31 tons
Demo/Construction	15.41 tons	9.32 tons	12.06 tons	12.56 tons	31.19 tons	28.75 tons	7.83 tons
Appliances (#)	136	119	83	64	74	64	115
Tires (# at event)	68	44	17	23	32	17	18
Tires (# from illegal dumping and city vehicles)	224	198	202	297	182	192	152
Electronic Waste	14,868 lbs	15,946 lbs	12,007 lbs	10,608 lbs	12,398 lbs	6,287 lbs	14,695 lbs
Mattresses Recycled (#)	N/A	61	60	61	41	65	79
Furniture Collected for Reuse	6,750 lbs	11,000 lbs	11,000 lbs	6,750 lbs	9,000 lbs	6,000lbs	6,000 lbs
Carpet Recycled	N/A	N/A	N/A	N/A	800 lbs	4,750 lbs	2,315 lbs
Bicycles Collected for Reuse	700 lbs 29 bikes	2,000 lbs 76 bikes	1,500 lbs 60 bikes	1,300 lbs 53 bikes	1,250 lbs 54 bikes	1,600 lbs 64 Bikes	850 lbs 29 bikes
Food/Donations (Donated to Second Harvest Heartland)	70 lbs \$44	94 lbs \$55	33 lbs	46 lbs \$15	22 lbs	76 lbs/ \$30	39 lbs

Other Items Collected

For the first year the City collected unwanted, expired, or unused medicine during the Spring Clean Up. The Maplewood Police Department had an officer on site for the collection. Over 113 pounds of medicine were collected, assisting in the prevention of crime and protecting the environment.

The City worked with two additional re-use vendors this year: ReSeat, a Recycling Association of Minnesota program, which collected 14 children's car seats. Roy Bailey, a local mechanic, collected over 1,000 pounds of reusable small engine parts. A majority of the items collected are recycled or reused, with the garbage and portions of the nonrecyclable components disposed of properly.

Volunteers and Staff

Acknowledgement of volunteer efforts who donated their time and resources to the Spring Clean Up: Mayor Rossbach, Environmental and Natural Resources Commissioners Trippler and Johannessen who volunteered during the event; John and Ann Gutteter, owners of Papa Murphy's Pizza (2303 White Bear Avenue), who donated pizzas for the staff and volunteers for lunch and offered one-half off pizza coupons to participants of the event.

Acknowledgement of Maplewood staff who worked during the event: Maplewood Police Officer Paul Bartz, for organizing the medicine collection, the Maplewood Police Reserves for assisting with layout and traffic control, and four Public Work's crew members who assisted with the clean up.

2013 Fall Clean Up Campaign and 2014 Spring Clean Up

The Fall Clean Up Campaign will be held during two weekends in October. Staff will be working on the details of the event and will present them to the City Council in the next few months. The 2013 Spring Clean Up is tentatively scheduled for April 26, 2013, at Aldrich Arena.

SUMMARY

No action is required on this item.

AGENDA REPORT

TO: City Manager, Jim Antonen
FROM: IT Director, Mychal Fowlds
SUBJECT: Approval to Enter Into Contract with Parallel Technologies for Server Room Construction
DATE: May 6, 2013

Introduction

The City Council approved Police Department Expansion Project Phase 2 at the March 11, 2013 City Council meeting to be funded by the Police Department Expansion Fund. Phase 2 involves the migration of the City server room along with the migration of the Investigations division from the Police wing to what is currently referred to as the City Hall side.

Background

Staff has been working with Larry Koch and Gayle Mack from SEH on the layout details and finalized plans for the project areas. On March 11, 2013 Council approved the Police Department Expansion Project Phase 2 along with a budget not to exceed \$650,000. Once the plans were finalized SEH proceeded with project details and going out to bid as approved by council for this project, following city policy and procedures. The 8 bids received were opened and recorded on April 11, 2013 at 9:00 A.M. in the Council Chambers with the bid being awarded to Weber on April 29, 2013 in the amount of \$359,000.

Due to the specific equipment and room requirements for the server room the work within that space was not included in the general contractors bid. Parallel Technologies is a State contract vendor and was contacted to provide an assessment of our existing server room and what would be needed to build out a new space. They presented this assessment to staff and from that we created the attached project scope. With the approval of this contract Parallel Technologies will be installing a new Uninterruptible Power Supply (UPS), new cabinets and raceways along with all electrical and low-voltage runs within room.

Budget Impact

As stated above, Council has previously approved funding for Phase 2 of the Police Department Expansion Project in the amount of \$650,000. The build out of the new server room is part of Phase 2 and was included in that original estimate. Therefore this item will be funded from the Police Department Expansion Fund in an amount not to exceed \$80,000.

Recommendation

It is recommended that authorization be given to enter into a contract with Parallel Technologies not to exceed \$80,000 for the construction of the new City server room.

Action Required

Submit to City Council for review and approval.

Attachments:

1. Parallel Technologies quote

MRF



Quote To: City of Maplewood
Mychal Fowlds
1830 County Rd B East
Maplewood MN 55109

Ship To: City of Maplewood
Mychal Fowlds
1830 County Rd B East

Maplewood, MN 55109

Quote ID: 005808

Date: Wednesday, 08 May 2013

Expires: Thursday, 02 May 2013

Created By: Mike Daust

RE: City of Maplewood- DC Design/Build

Scope of Work

Parallel Technologies will provide engineering, design and project management construction services for the new Technology Room for the City of Maplewood. Parallel will provide our design services, construction management services and the services of the required sub-contractors under a fixed price proposal agreement.

After the final design has been approved by the City of Maplewood, Parallel Technologies will manage and select approved sub-contractors using the construction bid design set (drawings and specifications). After selection and approval of the appropriate sub-contractors, Parallel Technologies will then provide project management services to construct and build the approved design.

Project Overview

Parallel Technologies has been retained to provide an assessment for professional design and construction management services under a fixed price design/build construction management contract. This effort will require design services consisting of electrical, and network/telecom for the City of Maplewood.

The professional design services include the schematic design phase, preliminary design phase and construction documents phase.

The professional construction management services will include site analysis, detailed design, design review, equipment bidding and procurement, sub-contractors bidding and procurement, on-site project management, project administration, commissioning and project closeout.

The design will specify the following construction tasks:

- Provide and install new electrical system including uninterruptable power system (UPS), power distribution from the building utility system to provide conditioned power to the data center server and network equipment
- Provide and install server racks, rack pdu's and necessary fiber run.

Parallel Scope of Services

General Conditions:

- Parallel Technologies to secure required permits.
- Parallel Technologies to provide proper insurance as listed under the proposed agreement.
- Travel/Communications is included.
- Site disposal included

Electrical Construction

- Provide and install a 15 kva UPS with bypass cabinet and one(1) 42 pole distribution panel



- Startup and test
- Provide and install feed to UPS from main panel
- Provide and install distribution to racks

Network/Communications

- Provide and install and ground four (4) new server cabinets.
- Provide and install eight (8) cabinet vertical outlet strips (non-metering type).
- Provide and install 48 CAT6 cables from one of the cabinets in the data center, to each of the other three cabinets for a total of 144 CAT6 connections between cabinets.
- Provide and install a 12-strand 62.5um MM armored plenum fiber cable from the building demarc to the new data center.
- Provide and install 40Ft. of 12in. cable tray above new server cabinets.

Parallel Project Approach

Parallel Technologies, Inc. will function as the prime design professional as it relates to electrical, and Cable Support for completion of the City of Maplewood's Technology Room. The final construction documents for the project will be used for procurement of contractors to complete the construction of the Server Room.

The project will consist of the following phases:

- Schematic design
- Preliminary Design
- Final Construction Documents Phase
- Equipment and Sub-contractor Procurement
- Construction Administration
- Commissioning of Data Center
- Project Closeout

The proposed scope of services is detailed below under each section of design and construction services.

****Please see Gantt Chart outlining Project Schedule, to be provided at External Project Kickoff****

Schematic Design Phase:

Length of Phase: 1 Week

One (1) meeting anticipated (Project Kickoff, Schematic design Review)

Parallel Technologies work will include:

- Project kickoff meeting at City of Maplewood
- Review of original basis of design.

Preliminary Design Phase:

Length of Phase: 2 Week

One meeting anticipated (50% Design Review)

Parallel Technologies work will include:

- Develop list of construction documents (drawings and technical specifications sections) to be issued, along with a schedule for their completion.



- Finalize layout of server racks, power and cooling equipment for Server Room
- 50% Design Review Meeting via WebEx

Construction Documents Phase:

Length of Phase: 1 Weeks

One (1) meeting anticipated (95% Design Review)

Parallel Technologies work will include:

- Prepare final electrical infrastructure construction plans including all design details as necessary to completely describe the work.
- Develop server rack UPS circuiting schedules
- Prepare final specification sections
- Prepare Construction Documents to the City of Maplewood
- Final Design Review Meeting

Equipment and Subcontractor Procurement Phase:

Length of Phase: 1.5 weeks

One site visit anticipated

Parallel Technologies work will include:

- Parallel Construction manager to procure equipment and prepare bid documents for equipment
- Prepare Bid specifications for contractors, review qualifications of contractors (as required)
- Review contractor bids
- Interview prospective contractors (as required) for thoroughness of bid, means and methods and potential risks to the project
- Provide VE review with contractors and Parallel Design Team
- Review and approve submittals for equipment
- Review and qualify the contractor bids with City of Maplewood and Parallel's PM
- Execute contracts with vendors

Project Management/Construction Administration Phase:

Length of Phase: 2 Months

Weekly meetings onsite

Parallel Technologies work will include:

- Parallel PM will be responsible construction meeting minutes and agendas.
- Respond to Requests for Information (RFI) from contractors
- Review of all submittals.
- Develop change orders (as necessary), evaluate the impact and cost of all electrical modifications to the contract proposed during the term of construction.
- Inspect work in progress and maintain written documentation of findings, alerting the contractor's superintendent of all issues of concern.
- Provide necessary documentation relative to electrical issues, pay applications, substantial completion and final completion inspections.



Project Closeout Phase:

Length of Phase: 1 weeks

Onsite

Parallel Technologies work will include:

- Conduct substantial completion inspection and generation of punch list.
- Conduct final completion inspection with report.
- Provide electrical project closeout documentation.

Assumptions

- All engineering work shall be in accordance with laws of the State of Minnesota and all applicable local rules and regulations.
- Scope of services assumes no material or significant modifications to the concept layout will occur after the Design Development phase that would require redesign of any portions of the site plan
- All work done on normal hours.
- The design has been and is approved before the start of the project recognizing that minor adjustments may need to be made.
- All work areas are assumed to be in an asbestos free environment.
- All active network hardware, data ties, and ties to outside services are excluded.
- Lighting by others
- The City of Maplewood is not tax-exempt.
- Quantities are limited to those as specified by this document only with minor reasonable adjustments.
- Payments Terms: Net 30
 - *Billing Schedule attached*
- All taxes, shipping, and handling costs are included in the attached quote.



General Conditions

Description	Qty	Price	Ext. Price
Permits (to be covered in EC only)		\$0.00	\$0.00
Travel to site	12	\$34.00	\$408.00
Cleaning	1	\$1,250.00	\$1,250.00
Contingency	1	\$1,800.00	\$1,800.00
Total General Conditions			\$3,458.00

Electrical

Description	Qty	Price	Ext. Price
Mobilization	1	\$1,333.33	\$1,333.33
Accept & Set UPS	4	\$94.44	\$377.76
85A Feed from Panel to UPS	30	\$38.89	\$1,166.70
85A Breaker	1	\$222.22	\$222.22
Startup & Loadbank UPS	1	\$1,666.67	\$1,666.67
Distribution Circuits (2 per rack)	8	\$333.33	\$2,666.64
Total Electrical			\$7,433.32

Electrical Equipment

Description	Qty	Price	Ext. Price
15kva MGE Galaxy 3500 UPS w/bypass cabinet & 42 pole panel	1	\$12,678.82	\$12,678.82
Taxes (0.06875)	1	\$871.67	\$871.67
Total Electrical Equipment			\$13,550.49

Network/Comm/Security

Description	Qty	Price	Ext. Price
TS1018212 GLOBALFRAME CABINET, 48U 700MM W 1200MM D, W/CABLE MANAGEMENT	4	\$3,698.21	\$14,792.84
FREIGHT COSTS	4	\$105.00	\$420.00
12848-708 110V SINGLE-PH, 20A VERTICAL POWER STRIP	8	\$223.31	\$1,786.48
25140-701 VERTICAL PDU MOUNTING BRACKET FOR GR-SERIES CABINET	8	\$49.41	\$395.28
11252-712 12IN LADDER RACKING, BK 10FT.	1	\$120.13	\$120.13
11301-701 BUTT SPLICE 1.5 STRG BKZ	2	\$10.18	\$20.36



Network/Comm/Security

Description		Qty	Price	Ext. Price
11302-701	JUNCTION SPLICE 1 1/2 STG	3	\$10.64	\$31.92
10506-716	CABINET ELEVATION BLACK	4	\$87.56	\$350.24
11421-712	WALL ANGL SPVRT 12IN BLK	1	\$26.12	\$26.12
11746-712	BRACKET FORM TRI 12IN BLK	2	\$44.77	\$89.54
	LADDER RACK GROUNDING	4	\$14.00	\$56.00
	CABINET GROUNDING	4	\$49.00	\$196.00
10136226	CAT 6 CABLE BLUE PLENUM	5	\$357.95	\$1,789.75
61110-RE6	CAT 6 JACK BLACK	288	\$7.62	\$2,194.56
49255-H24	24-PORT MODULAR PATCH PANEL	6	\$62.34	\$374.04
49256-H24	24-PORT MODULAR ANGLED PATCH PANEL	6	\$82.61	\$495.66
PDPK012CB3510/25	12STRAND, 62.5 MM, ARMORED	360	\$2.80	\$1,008.00
5R1UM-F03	1U FIBER ENCLOSURE	1	\$169.95	\$169.95
5W110-00N	SMALL OPT-X WALL MOUNT ENCLOSURE	1	\$84.59	\$84.59
5F100-2IC	SC DUPLEX 62.5 MM DUPLEX ADAPTER PLATE	2	\$62.99	\$125.98
49991-MSC	SC 62.5 MM FastCAM CONNECTOR	26	\$15.50	\$403.00
GT.75X1800	3/4" VELCRO	3	\$39.20	\$117.60
	MISC MATERIAL	1	\$175.00	\$175.00
	LADDER RACK INSTALL	11.5	\$55.00	\$632.50
	CABINET INSTALL	17.5	\$55.00	\$962.50
	FIBER INSTALL	15.5	\$55.00	\$852.50
	COPPER CABLE INSTALL	53	\$55.00	\$2,915.00
Total Network/Comm/Security				\$30,585.54

Project Management

Description		Qty	Price	Ext. Price
	Construction PM	40	\$150.00	\$6,000.00
	Project Coordinator	5	\$65.00	\$325.00
Total Project Management				\$6,325.00

Design

Description		Qty	Price	Ext. Price
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Design

Description	Qty	Price	Ext. Price
Design Lead PM	20	\$200.00	\$4,000.00
Electrical Design	40	\$200.00	\$8,000.00
Submittal Review	4	\$200.00	\$800.00
Total Design			\$12,800.00

Alternate #1 Electrical

Optional

Description	Qty	Price	Ext. Price
200 Amp Service Disconnect	1	\$1,333.33	\$1,333.33
200A Feeder from Switchboard to Server Room (300FT)	300	\$111.11	\$33,333.00
125A Breaker	1	\$444.44	\$444.44
125Amp Panel	1	\$1,111.11	\$1,111.11
50 Amp Feed to Air Conditioner (ft)	20	\$28.89	\$577.80
60 Amp Feed to Condenser (ft)	100	\$28.89	\$2,889.00
GFI Install	100	\$21.11	\$2,111.00
Total Alternate #1 Electrical			\$41,799.68

Alternate #2 Mechanical

Optional

Description	Qty	Price	Ext. Price
5-ton Minimate/condenser	5	\$2,777.78	\$13,888.90
Tax (.07125)	1	\$989.00	\$989.00
Refrigerant Piping	100	\$83.33	\$8,333.00
Moblization	1	\$1,111.11	\$1,111.11
Accept and install	1	\$1,666.67	\$1,666.67
Start-up and test	1	\$888.89	\$888.89
Condensate and Make-up	50	\$38.89	\$1,944.50
Core-drilling	1	\$833.33	\$833.33
Total Alternate #2 Mechanical			\$29,655.40

Add Alternate #3: UPS Warranty Options

Optional

Description	Qty	Price	Ext. Price
1 Year On-Site Warranty Extension for (1) Galaxy 3500	1	\$1,956.27	\$1,956.27



Add Alternate #3: UPS Warranty Options

Optional

Description	Qty	Price	Ext. Price
or SUVT 20 kVA UPS 1 Year On-site Warranty Extension Srv for up to (4) Internal Batteries for (1) G3500 or SUVT UPS	1	\$1,696.22	\$1,696.22
Total Add Alternate #3: UPS Warranty Options			\$3,652.49

Quote Summary

Description		
General Conditions		\$3,458.00
Electrical		\$7,433.32
Electrical Equipment		\$13,550.49
Network/Comm/Security		\$30,585.54
Project Management		\$6,325.00
Design		\$12,800.00
Subtotal		\$74,152.35
Sales Tax		\$0,000.00
Total		\$74,152.35

Acceptance

City of Maplewood

Parallel Technologies, Inc

Signature: _____
 Title: _____
 Date: _____
 PO # _____

Signature: _____
 Title: _____
 Date: _____

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Karen Guilfoile, Citizen Services Director
DATE: May 3, 2013
SUBJECT: Approval of Resolution for a Temporary Gambling Permit and Waive Permit Fee for St. Paul East Parks Lions – Ramsey County Fair

Introduction

An application has been submitted for a temporary gambling permit by Thomas O’Ryan on behalf of St. Paul East Parks Lions, 1821 Myrtle Street. The permit is to conduct excluded bingo to raise funds to give back to the community. Bingo will be held at the Ramsey County Fair, 2020 White Bear Avenue from July 10, 2013 to July 14, 2013 from 12:00 p.m. to 12:00 a.m.

As part of the event, an application for a temporary permit for on-sale 3.2 beer has also been submitted. The organizer of the event is requesting the fee of \$275 for this permits be waived.

In order for the State of Minnesota to issue a temporary gambling permit, approval of the following resolution from the City is required:

RESOLUTION

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary gambling permit is approved for St. Paul East Park Lions to conduct excluded bingo at the Ramsey County Fair, 2020 White Bear Avenue.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

Recommendation

It is recommended that the Council approve the resolution for a temporary gambling permit for St. Paul East Parks Lions to conduct excluded bingo at the Ramsey County Fair, 2020 White Bear Avenue. It is further recommended that the Council approve the fees in the amount of \$275 be waived for a temporary permit for on-sale 3.2 beer.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: May 6, 2013
RE: Approval of Exception of Purchasing Policy for City Manager Retirement Reception

City Manager Antonen has tendered his resignation effective June 28, 2013 after serving the public for 47 years; the last five of those as the Maplewood City Manager.

The City Purchasing Procedure Policy states the following:

The City of Maplewood may contribute up to \$100 toward a retirement or farewell recognition event when an employee retires or resigns after a minimum of 10 years with the City. The money may be used for a cake, beverages, decoration and a plaque of appreciation for the promotion of the City. The money may not be used for a gift. Gifts must be paid for by contributions by other employees. Individual departments are responsible for organizing and communicating farewell or retirement parties. The expense will be charged to the Administrative Division of the department in which the person was employed.

City staff is in the process of organizing a reception to recognize Mr. Antonen's years of service and to wish him well in his retirement. As stated above, the Purchasing Policy indicates that the city may contribute towards retirement recognition for employees that have been with the city after a minimum of 10 years. Staff is requesting that the city council waive the minimum of ten years and increase the contribution not to exceed \$500.

AGENDA REPORT

DATE: May 7, 2013

TO: James Antonen, City Manager

FROM: Terrie Rameaux, Human Resource Coordinator
Chuck Ahl, Assistant City Manager

**SUBJECT: Approval of Resolution for 2013 Pay Rates for
Temporary/Seasonal, and Casual Part-Time Employees**

BACKGROUND

It is recommended that this resolution be adopted to replace the existing resolution establishing pay rates for temporary, seasonal, and casual part-time employees.

The only change to the resolution is a 1% cost of living adjustment (COLA) to the casual part-time Fire Department positions retroactive to January 1, 2013 and then an additional 1% COLA effective July 1, 2013. These COLA adjustments are consistent with the 2013 COLA adjustments for the City's various collective bargaining groups. These pay rates are indicated in bold on the attached resolution.

RECOMMENDATION

Adoption of the attached resolution increasing the Fire Department positions by a 1% COLA effective 1/1/13 and an addition 1% COLA effective 7/1/13 is recommended.

Attachment:

1. Resolution for 2013 Temporary/Seasonal and Casual P/T Employees

RESOLUTION

WHEREAS, according to the Minnesota Public Employees Labor Relations act, part-time employees who do not work more than 14 hour per week and temporary/seasonal employees who work in positions that do not exceed 67 days in a calendar year, or 100 days for full-time students, are not public employees and are therefore not eligible for membership in a public employee union.

NOW, THEREFORE, BE IT RESOLVED, that the following pay ranges and job classifications are hereby established for temporary/seasonal, casual part-time employees effective January 1, 2013 upon Council approval.

Accountant	\$10.00-30.00	per hour
Accounting Technician	\$9.00-22.00	per hour
Administrative Assistant	\$9.00-23.00	per hour
Background Investigator	\$25.00-35.00	per hour
Building Inspector	\$14.00-35.00	per hour
Building Attendant	\$7.25-15.00	per hour
Customer Service Assistant	\$7.25-15.00	per hour
CSO	\$8.00-16.00	per hour
Data Entry Operator	\$8.00-12.00	per hour
Election Judge	\$7.25-12.00	per hour
Election Judge - Assistant Chair	\$9.00-15.00	per hour
Election Precinct Chair	\$9.00-16.00	per hour
Engineering Aide	\$7.00-16.00	per hour
Engineering Technician	\$10.00-16.00	per hour
Fire Maintenance/Engineer **	\$14.28 (1/1/13)	per hour
	\$14.42 (7/1/13)	per hour
Firefighter-in-Training (new hire) **	\$10.20 (1/1/13)	per hour
	\$10.30 (7/1/13)	per hour
Firefighter/EMT **	\$12.24 (1/1/13)	per hour
	\$12.36 (7/1/13)	per hour
Firefighter/Paramedic **	\$13.26 (1/1/13)	per hour
	\$13.39 (7/1/13)	per hour
Firefighter/EMT Captain **	\$14.28 (1/1/13)	per hour
	\$14.42 (7/1/13)	per hour
Firefighter/Paramedic Captain **	\$15.30 (1/1/13)	per hour
	\$15.45 (7/1/13)	per hour
Battalion Chief **	\$16.32 (1/1/13)	per hour
	\$16.48 (7/1/13)	per hour
Intern	\$7.25-20.00	per hour
IT Technician	\$15.00-20.00	per hour
Laborer	\$7.25-14.00	per hour
Lifeguard	\$7.25-14.00	per hour
Manager-on-Duty Differential	\$1.00	per hour
Office Specialist	\$8.50-18.00	per hour
Receptionist	\$8.00-16.00	per hour
Recreation Instructor/Leader	\$7.25-32.00	per hour
Recreation Official	\$7.25-30.00	per hour
Recreation Worker	\$7.25-18.00	per hour
Theater Technician	\$20.00-30.00	per hour
Vehicle Technician	\$9.00-15.00	per hour
Video Coordinator*	\$11.00-19.00	per hour
Video Technician*	\$10.00-18.00	per hour
Water Safety Instructor (WSP) Differential	\$2.00	per hour
Head Lifeguard (HG) Differential	\$1.00	per hour
Water Safety Aide (WSA) Differential	\$.50	per hour

*Video positions shall be paid a guaranteed minimum flat fee of \$50 for 4 hours or less.

** Fire Department positions shall receive a \$2 per hour differential for working the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.

BE IT FURTHER RESOLVED, that the City Manager shall have the authority to set the pay rate within the above ranges.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer / Public Works Director
 Steve Love, Assistant City Engineer
 Jon Jarosch, Civil Engineer I
SUBJECT: **Arkwright-Sunrise Area Improvements, City Project 12-09**
a. Public Hearing 7:00 pm
b. Resolution Ordering Improvement after Public Hearing (4 votes)
DATE: May 8, 2013

INTRODUCTION

The public hearing for this project has been scheduled for 7:00 p.m., Monday, May 13, 2013. Notices of the public hearing have been mailed and published. As previously directed by council, all residents within 500 feet of any street improvement have also been notified for this public hearing in addition to those living on the subject streets. The feasibility study was accepted by the City Council on April 8, 2013, with a resolution authorizing the preparation of plans and specifications, and calling for a public hearing. The City Council will consider ordering the improvement following the public hearing.

BACKGROUND

This project is proposed to replace deteriorated infrastructure and this work will help towards meeting set goals of the council, as identified in the adopted budget, to attain a minimum pavement condition index rating of 70 out of 100 for 75% of the 135 miles of local streets. Currently roughly 66% of the local streets are rated at 70 or higher, about 9% shy of the set goal. In order to meet this goal the Public Works department plans neighborhood reconstruction projects according to the five year Capital Improvement Plan (CIP). The city's street reconstruction program began in 1999 and many neighborhoods have seen investment through this program. Post construction surveys have been incorporated into these projects and residents have been very favorable to the neighborhood investment. The reconstruction program is also the best opportunity to reduce the volume of stormwater runoff and pollutants before reaching lakes and wetlands. The city is required to do this as part of the NPDES MS4 Permit requirements mandated through the Minnesota Pollution Control Agency under the Clean Water Act.

Main Project Area

The proposed main project area can be seen on the attached project location map and is generally located east of McMenemy Street, north of County Road B, west of Edgerton Street, and south of Highway 36. These streets have a combined length of approximately 2.2 miles with an average PCI rating of 35. The average Pavement Condition Index (PCI) method was used to determine the condition of existing streets. The PCI rating is based on a visual survey of the pavement and results in a number between 0 and 100, with 0 being the worst possible pavement condition and 100 being a newly constructed road. This is the most deteriorated pavement in the entire city and needs to be fixed.

The feasibility report was ordered at the July 23, 2012 City Council meeting. Subsequently a letter and information packet was mailed to the residents on October 9, 2012. This mailing provided information on the council's action and to inform residents that preliminary engineering, such as soil borings and a

topographic survey, would begin within the neighborhood. The information packet contained an article discussing the city's street reconstruction program, an article providing information about special assessments, a rain garden pamphlet, a driveway reconstruction program pamphlet, a questionnaire, and information about the questionnaire. Response questionnaires mailed back to the city by residents along with a summary of written comments are attached to this report.

An informational neighborhood meeting was held on January 11, 2013 from 5:30-7:30 P.M. at the Maplewood Community Center. Invitations were mailed to 153 property owners and approximately 40 residents attended the informational meeting. Staff gave a presentation about the project and what a standard street reconstruction project entails. The presentation included the public improvement process, the construction process, existing conditions, proposed improvements, proposed assessments, and an estimated project timeline. The initial design concept was based on the Living Streets Policy. The initial design concept called for the narrowing of roads, a sidewalk located on one side of every street, rain gardens, boulevard trees, and repairs/upgrades to the utility infrastructure (see attached Original Layout).

After the presentation residents asked questions, expressed concerns, and gave input about the project. Staff opened up the meeting for a brainstorming session to get ideas from residents about how a Maplewood street project could resolve some long-standing issues in their neighborhood. Staff made themselves available to discuss the project one-on-one after the general question and answer period of the presentation. Based on discussion with the residents most were opposed to the proposed sidewalks being installed on all the neighborhood streets. Items that residents brought up and felt needed to be improved included localized drainage issues, street lighting, and there was discussion about the proposed sidewalk along County Road B. Following the meetings, staff made themselves available via phone, email, and meetings with the residents to discuss the proposed improvements.

Following the January 11th meeting staff reviewed the comments received at the meeting and evaluated possible design opportunities to address these concerns. Localized drainage issues are normally solved by installing/upgrading storm sewer catch basins and pipe, providing an adequate crown to the street, installing concrete curb and gutters, and constructing rain gardens. Staff reviewed options to address the concerns for the amount of proposed walk within the neighborhood. Sidewalks were scaled back to be included only on McMenemy St., Arkwright St., Desoto St. lying south of Lark Avenue in order to provide a connection to the proposed sidewalk along County Road B, and at the north end of Desoto St. and Burr St. that would connect the two neighborhood areas.

A revised design concept was developed (see attached Revised Layout) which reduced the amount of proposed sidewalk while still adhering to the Living Streets Policy. A questionnaire was sent out to the 153 property owners to solicit feedback from the residents regarding the revised layout. Of the 40 questionnaire responses received the vast majority were opposed to sidewalks being constructed. Staff received a petition from 8 properties along DeSoto Street in opposition to the sidewalk proposed along their street as part of the revised layout.

A second informational neighborhood meeting was held on February 21, 2013 from 5:30-7:30 P.M. at the Maplewood Community Center. Invitations were mailed to 153 property owners and approximately 35 residents attended the informational meeting. Staff gave a presentation about the revised concept design. The presentation included a recap of the public improvement process, review of the first design concept, and discussed the revised design concept.

After the presentation residents asked questions, expressed concerns, and gave input about the project. Staff made themselves available to discuss the project one-on-one after the general question and answer period of the presentation. The majority of residents attending the meeting were opposed to sidewalks being constructed within the neighborhood. The primary reason expressed was that the neighborhood was

not a “through neighborhood” as it is bounded by highways on the north and west sides. Additionally they felt the streets were safe enough for walking at their current width. Three residents spoke in favor of the walks due to safety concerns for children in the neighborhood. A few residents expressed concern regarding the proposed closure of access from Sunrise Drive to Edgerton Street as well.

Following the February 21st meeting staff reviewed the input from the residents and developed the final design concept (see attached Final Feasibility Layout). This concept maintains the sidewalk connection between the two neighborhoods from Desoto St. to Burr St. at the north end of the project. Sidewalk is also proposed along Arkwright St. from Lark Ave. to County Road B. Staff feels that providing a minimum of one north/south sidewalk to serve as a main connection and crossing point to the proposed sidewalk along County Road B is necessary. A letter detailing the final design concept was mailed out to the residents the week of April 1, 2013. This letter also included information regarding the proposed assessment rates for this project that are based on the special benefits appraisal report.

A petition was received on May 6, 2013 from residents in the vicinity of the proposed Arkwright Street sidewalk. The petition notes a strong opposition to the proposed Arkwright Street sidewalk. A copy of this petition has been included as an attachment to this report.

Burr Street and Eldridge Avenue

Staff reviewed the feasibility of including pavement rehabilitation for Burr Street and Eldridge Avenue as part of the proposed project. On January 14, 2013 a neighborhood meeting was held from 5:30-7:30 P.M. at the Maplewood Community Center. Invitations were mailed to 16 property owners and 4 residents attended the informational meeting. Staff gave a presentation about the proposed project. The presentation included the public improvement process, the construction process, existing conditions, proposed improvements, proposed assessments, and an estimated project timeline. The proposed improvements include the mill and overlay of the Burr Street and Eldridge Avenue.

After the presentation residents asked questions, expressed concerns, and gave input about the project. Staff made themselves available to discuss the project one-on-one after the general question and answer period of the presentation. Based on discussion with the residents the main questions were about localized drainage issue and if rain gardens could be included as part of the improvements. And the answer was “yes.”

County Road B and Edgerton Street Sidewalk

Staff also reviewed the feasibility of constructing a sidewalk along County Road B from Mississippi Street to Edgerton Street and along Edgerton Street from County Road B to the existing sidewalk that extends over Highway 36. On January 19, 2013 a neighborhood meeting was held from 5:30-7:30 P.M. at the Maplewood Community Center. Invitations were mailed to 45 property owners and approximately 20 residents attended the informational meeting. Staff gave a presentation about the proposed sidewalk project. The presentation included the public improvement process, the construction process, existing conditions, proposed improvements, and an estimated project timeline.

After the presentation residents asked questions, expressed concerns, and gave input about the project. Staff made themselves available to discuss the project one-on-one after the general question and answer period of the presentation. Based on discussion with the residents there were questions about how the sidewalk route was chosen, maintenance, and grading impacts. There were residents both in favor and opposed to the proposed sidewalk. Staff also met with the City’s Parks Department to discuss the sidewalk and trail improvements that are proposed to be included as part of the project. These pedestrian improvements were proposed consistent with the approved Comprehensive Plan.

City Commissions and Boards

Staff brought the project design concept before the Community Design Review Board, the Parks and Recreation Commission, the Environmental and Natural Resources Commission, and the Planning Commission. Staff presented the revised design concept (see attached Revised Layout), showed how the design addressed concerns of residents, answered questions, and solicited feedback from the various commissions. Overall the commissions were supportive of the proposed design concepts.

DISCUSSION

Main Project Area

The main neighborhood improvement project generally consists of the following streets: Arkwright St., Burr St., Clark St., Desoto St., Hendry Pl., Highway Dr., Lark Ave., Laurie Rd., McMenemy St., Sunrise Dr. and Viking Dr. These streets are listed in the approved 2013 – 2017 Maplewood Capital Improvement Plan (CIP) as a proposed project for the 2013 construction season (however it has since been delayed to 2014 construction as a result of balancing bonding needs amongst other city projects).

The streets in the main neighborhood improvement project area currently do not have concrete curb and gutter. New concrete curb and gutter would be installed along all of the neighborhood streets. The full roadway throughout the main project area will need to be removed and replaced as part of the street reconstruction due to the lack of an adequate existing road cross-section and deteriorating pavement condition. The majority of the existing neighborhood streets are currently constructed without the necessary aggregate base to provide a firm base to support the bituminous section of the road. Poor subgrade soils will need to be removed and replaced with a granular material to allow proper subsurface drainage in order to prevent frost heaving.

The neighborhood street widths range from 24 to 30 feet wide. The proposed streets are to be designed to standards recommended in the City's Living Streets Policy. The proposed streets will range from 24-foot to 28-foot wide. The streets with proposed sidewalk are designed similar to the attached Local Street Option 1 diagram (see attachment). These streets will be 24 feet wide with sidewalk on one side. The majority of the streets are designed to be 28 feet wide, similar to the Local Street Option 3 diagram (see attachment), and do not include sidewalks. The existing access to Edgerton Street from Sunrise Drive is proposed to be closed to improve the intersection safety and reduce the amount of cut-through traffic through the neighborhood.

Saint Paul Regional Water Services (SPRWS) owns and operates the water mains within the Arkwright Sunrise neighborhood. SPRWS has identified that the majority of the water main in this area is cast iron pipe installed in the 1960's and is in need of replacement. SPRWS has agreed to replace the approximately 9,700 L.F. of cast iron pipe with new 8" ductile iron pipe. Additionally, 1,000 L.F. of new water main will be extended down Burr Street to provide city water to 14 properties that currently do not have access to the city water system.

Limited storm sewer is present within the project area. An expansion of the existing system is a major part of the proposed improvements to relieve drainage issues, reduce street ponding problems, and reduce the amount of storm water runoff in the roadway section. A significant portion of the existing system was found to be in need of replacement.

Currently there are no water quality treatment practices in the project area. Proposed treatment features such as regional rainwater gardens, boulevard rainwater gardens, and underground infiltration systems will

provide the means to capture and reduce pollutants from reaching downstream water bodies. Staff will be working with the residents on the location and design of the rainwater gardens.

The Sanitary Sewer Superintendent has noted that this neighborhood's sanitary sewer system has a history of root intrusion, structural deficiencies, and has identified need for spot repairs to the main line, 4,100 L.F. of sewer main lining, and manhole reconstruction. Additionally the city will pay for a free sewer service cleaning/televising for homeowners who have a history of issues. Any deficiencies found within the right of way would be paid for by the city during the project.

McMenemy is a border street with Little Canada and costs would be shared and a Joint Powers Agreement will be drafted and brought forward to council prior to awarding a construction contract. The city has met with Little Canada staff and they are aware and supportive of the proposed project.

Burr Street and Eldridge Avenue

Burr Street and Eldridge Avenue are in need of a mill and overlay. By inclusion of these streets as part of the project it will allow for an overall neighborhood improvement approach to the design and would represent a cost savings over rehabilitating them as a standalone project.

County Road B and Edgerton Street Sidewalk

Staff is proposing the construction of a concrete sidewalk along the south side of County Road B from Mississippi Street to Edgerton Street and along Edgerton Street from County Road B to the existing sidewalk crossing Highway 36. In the City of Maplewood's 2030 Comprehensive Plan County Road B is identified as an east/west corridor and Edgerton Avenue is identified as a north/south corridor for trails and sidewalk improvements. The proposed walk along the south side of County Road B will connect to the existing walk along Mississippi Street and tie into the small tot lot at the intersection of County Road B and Mississippi Street. This walk will extend east to Edgerton Street and north along both sides of Edgerton Street to the existing walk adjacent to the Trinity Baptist Church and the existing sidewalk that crosses Highway 36. Ramsey County would pay half the cost.

McKnight Road Sidewalk

Staff is proposing the construction of a short segment of concrete sidewalk along the east side of McKnight Road from 320 McKnight Road to the intersection of Londin Lane. Staff has received a request from a disabled resident in the area to make this connection to provide a dedicated pedestrian route to access the businesses and bus stops in the area. Ramsey County would pay for half of this cost.

Neighborhood Fog Seal

To extend the life of bituminous pavement in neighborhoods that have previously been reconstructed staff recommends applying a fog seal to the existing streets. As part of this project staff will review past projects to determine which will benefit the most from a fog seal. A fog seal helps seal the pavement surface, provides protection from moisture intrusion, and helps restore flexibility by rejuvenating the upper layer of the bituminous.

ASSESSMENTS

Based on the City of Maplewood's Assessment Policy, parcels will be assessed on an equal "unit" basis. The City's current residential unit assessment rate for a full street reconstruction including storm sewer is

\$7,690. However, per Minnesota State Statute 429, the assessment amount cannot be greater than the benefit received by the property from the improvement.

An independent appraisal firm was hired to ascertain an opinion of special benefit received by properties within the project area. This information was used to set the proposed special benefit assessment amounts for the project area. There are 137 assessable residential parcels within the Arkwright-Sunrise project area. Of these parcels, 14 along Burr Street are proposed to be assessed for watermain where service is currently unavailable. There are an additional 16 assessable residential parcels along the proposed project addition of Burr Street (south of County Road B) and Eldridge Avenue. Refer to proposed assessment roll and maps attached. Note that the Assessment Hearing would not be held until later this year.

Based on the City of Maplewood’s Pavement Management Policy, parcels will be assessed on an equal “unit” basis. The project assessment “unit” rates have been set based on the special benefit appraisal as follows:

- Residential
 - Area 1 Special Benefit Assessment Rate = \$4,125/unit
 - Full Reconstruction
 - Area 2 Special Benefit Assessment Rate = \$4,500/unit
 - Full Reconstruction (Slightly Larger Lots)
 - Area 3 Special Benefit Assessment Rate = \$1,950/unit
 - Pavement Rehabilitation
 - Watermain Assessment Rate = \$5,770/Unit
 - Based on 2013 City of Maplewood Cash Connection Charges (Main and Service)
 - For those properties on Burr Street north of Hendry Place.

BUDGET

The total project budget approved at the April 8, 2013 city council meeting is \$4,996,000. The following is a breakdown of the estimated projects cost, including 10% for construction contingencies and 28% for engineering and administration, as identified through the feasibility process:

DESCRIPTION	ESTIMATED COST
Main Project Area Full Reconstruction =	\$4,487,000.00
Burr St & Eldridge Ave Pavement Rehabilitation =	\$115,000.00
County Rd B & Edgerton St sidewalk =	\$322,000.00
McKnight Rd. Sidewalk =	\$30,000.00
Neighborhood Fog Seal	\$42,000.00
Total Estimated Project Cost =	\$4,996,000.00

The project budget detailed in the proposed 2014-2018 Capital Improvement Plan (CIP) is \$4,991,000 not including the Driveway Replacement Program.

FUNDING SOURCE	FEASIBILITY ESTIMATE
G.O. IMPROVEMENT BONDS	\$2,529,000
RAMSEY COUNTY (SIDEWALKS)	\$176,000
SANITARY SEWER FUND	\$279,000
I & I GRANT	\$39,000
ENVIRONMENTAL UTILITY FUND	\$460,000
SPECIAL BENEFIT ASSESSMENT	\$697,000
ST. PAUL WATER	\$480,000
W.A.C. FUND	\$58,000
CITY OF LITTLE CANADA	\$243,000
DRIVEWAY REPLACEMENT PROGRAM	\$35,000
TOTAL FUNDING	\$4,996,000

The estimated project recovery table above shows the proposed funding for the total estimated project cost. It should be noted that Saint Paul Regional Water Services (SPRWS) will reimburse the city for the costs associated with the replacement of existing water main. The estimated reimbursement amount, shown above, is \$480,000. The city has received a grant from Metropolitan Council for Inflow/Infiltration improvements and it is estimated that \$39,000 will be applied to this project to help offset some of the proposed sanitary sewer improvements. Ramsey County will reimburse the City for 50% of the proposed sidewalk improvements. This is currently estimated to be \$176,000 as shown in the estimated project recovery table above.

The Living Streets design has the added advantage that from a budgetary standpoint there will be continued cost savings over the life of the road with reduced costs in maintenance, seal-coating/mill and overlay projects, and when the road surface requires replacement. This is all in addition to the benefits of slowing traffic, providing a safe route for pedestrians, and enhancing stormwater quality and the urban forest.

CONCLUSION

The proposed project improvements are necessary to replace and upgrade city infrastructure and to meet storm water regulatory requirements. The water system is in need of replacement. The sanitary sewer and storm sewer systems are in need of significant repairs and upgrades. The full reconstruction of the streets is necessary due to numerous pavement distresses and inadequate supporting materials. Street reconstruction will also address street ponding and icing issues by creating a proper street section to include concrete curb and gutter and proper slopes.

In order to meet storm water regulatory requirements, volume reduction measures must be implemented to capture pollutants before reaching lakes and wetlands. As part of the city’s obligation, volume reduction of 1” over the impervious areas must be met. The Living Street Concept represents an innovative and economical design that helps meet these requirements.

Overall the proposed design was generally well received by area residents, while the installation of neighborhood sidewalks was met with opposition.

RECOMMENDATION

It is recommended that the City Council hold a Public Hearing and consider approval of the Resolution Ordering the Improvement for the Arkwright-Sunrise Area Improvements, City Project 12-09. (Four affirmative votes are required to approve this resolution).

Attachments:

1. Resolution Ordering Improvement
2. Feasibility Report – Executive Summary
3. Questionnaire Results
4. Location Map
5. Original Layout
6. Revised Layout
7. Final Feasibility Layout
8. Living Streets Design Concept Option 1
9. Living Streets Design Concept Option 3
10. Arkwright Street Sidewalk Petition
11. Proposed Assessment Roll and Maps

RESOLUTION
ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted the 8th day of April 2013, fixed a date for a council hearing on the proposed street improvements for the Arkwright-Sunrise Area Improvements, City Project 12-09.

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was duly held on May 13, 2013, and the council has heard all persons desiring to be heard on the matter and has fully considered the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That it is necessary, cost-effective and feasible, as detailed in the feasibility report, that the City of Maplewood make improvements to the Arkwright-Sunrise Area Improvements, City Project 12-09.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 13th day of May, 2013.
3. The City engineer, or his designee, is the designated engineer for this improvement and is hereby directed to prepare final plans and specifications for the making of said improvement as previously directed by the city council at the April 8, 2013 council meeting.
4. The finance director was authorized to make the financial transfers necessary to implement the financing plan for the project by the city council at the April 8, 2013 council meeting. A project budget of \$4,996,000 was established. The approved financing plan is as follows and shall be implemented:

FUNDING SOURCE	FEASIBILITY ESTIMATE
G.O. IMPROVEMENT BONDS	\$2,529,000
RAMSEY COUNTY (SIDEWALKS)	\$176,000
SANITARY SEWER FUND	\$279,000
I & I GRANT	\$39,000
ENVIRONMENTAL UTILITY FUND	\$460,000
SPECIAL BENEFIT ASSESSMENT	\$697,000
ST. PAUL WATER	\$480,000
W.A.C. FUND	\$58,000
CITY OF LITTLE CANADA	\$243,000
DRIVEWAY REPLACEMENT PROGRAM	\$35,000
TOTAL FUNDING	\$4,996,000

Approved this 13th day of May 2013.

ARKWRIGHT-SUNRISE AREA IMPROVEMENTS CITY PROJECT 12-09

EXECUTIVE SUMMARY

ARKWRIGHT STREET, BURR STREET, CLARK STREET, DESOTO STREET, HENDRY PLACE,
HIGHWAY DRIVE, LARK AVENUE, LAURIE ROAD, MCMENEMY STREET, SUNRISE DRIVE,
VIKING DRIVE

Project Summary

This feasibility report has been prepared for the Arkwright-Sunrise Area Improvement Project, City of Maplewood Project 12-09. The above referenced streets total approximately 2.2 miles in length. The neighborhood area is generally bounded by Highway 36 to the North, Edgerton Street to the East, County Road B to the South, and Interstate 35E to the West. The proposed improvements include the following:

- 1) The full reconstruction of all streets listed above. Full reconstruction of these streets will include removal and replacement of the existing aggregate base and bituminous. The street reconstruction will also include sub grade corrections consisting of replacing the sub grade fill material with a sand sub base, drain tile, and a geo-textile fabric.
- 2) Concrete curb and gutter installation for all streets.
- 3) Street layouts that reflect the City's "Living Streets" policy. These layouts include narrower street widths and the addition of sidewalks on select neighborhood streets. The closure of Sunrise Drive at Edgerton Street is recommended to reduce the amount of cut-through traffic in the neighborhood.
- 4) Installation of a new storm sewer system throughout the neighborhood to relieve drainage issues.
- 5) Evaluate and implement storm water best management practices as required to meet Ramsey-Washington Metro Watershed District and City of Maplewood requirements as well as the City's non-degradation and MS4 permit obligations.
- 6) Conduct repairs to the existing sanitary sewer system. The sanitary sewer system for the project area has a history of root intrusion and structural deficiencies. Review of the existing sanitary sewer system shows that spot repairs and lining of the main line will be required.
- 7) Conduct private sewer service televising, cleaning, and inspection as needed. Evaluate televising data to determine needs for sanitary sewer service repairs within the street right-of-way.
- 8) Conduct watermain replacement and repairs in the area in conjunction with Saint Paul Regional Water Services' (SPRWS) capital improvement plan. SPRWS has identified approximately 7,500 linear feet of watermain replacement and 1,000 linear feet of watermain extension. SPRWS is currently evaluating other water system repairs, replacements, and enhancements for items such as gate valves, hydrants, curb stops and other system components.
- 9) Sidewalk along the south side of County Road B from Mississippi Street to Edgerton

Street.

- 10) Sidewalk along the east side of Edgerton Street, from the proposed County Road B sidewalk to the existing sidewalk near Trinity Baptist Church.
- 11) Sidewalk along the east side of Mcknight road, from Londin Lane to the existing sidewalk 450 feet to the north.
- 12) Pavement rehabilitation on the Burr Street and Eldridge Avenue culs-de-sac east of DeSoto Street.
- 13) The fog seal of past neighborhood improvement project streets.

Project Cost

The estimated costs for the proposed improvements are detailed below. These costs include a 10% construction cost contingency and a 28% allowance for indirect costs.

ESTIMATED PROJECT COST SUMMARY		
PROPOSED IMPROVEMENTS	TOTAL AMOUNT	% OF TOTAL PROJECT
STREET IMPROVEMENTS	\$ 3,034,000	61%
SIDEWALK IMPROVEMENTS	\$ 352,000	7%
DRAINAGE IMPROVEMENTS	\$ 719,000	14%
SANITARY SEWER IMPROVEMENTS	\$ 318,000	6%
WATER SYSTEM IMPROVEMENTS	\$ 538,000	11%
DRIVEWAY REPLACEMENT PROGRAM	\$ 35,000	1%
TOTAL ESTIMATE OF PROJECT COSTS	\$4,996,000	100%

Proposed Financing

The improvements are proposed to be financed through a combination of special assessments to the benefiting properties, G.O. Improvement Bonds, Ramsey County, the Environmental Utility Fund, an I&I grant, W.A.C. funds, other City of Maplewood funds, and the St. Paul Water fund. Additionally, 50 percent of the costs associated with McMenemy Street are proposed to be funded by the City of Little Canada. The following is a summary of the estimated financing for the proposed project.

ESTIMATED PROJECT COST RECOVERY		
FUNDING SOURCE	TOTAL AMOUNT	% OF TOTAL PROJECT
G.O. IMPROVEMENT BONDS	\$2,529,000	50%
RAMSEY COUNTY (SIDEWALKS)	\$176,000	3%
SANITARY SEWER FUND	\$279,000	6%
I & I GRANT	\$39,000	1%
ENVIRONMENTAL UTILITY FUND	\$460,000	9%
SPECIAL BENEFIT ASSESSMENT	\$697,000	14%
ST. PAUL WATER	\$480,000	10%
W.A.C. FUND	\$58,000	1%
CITY OF LITTLE CANADA	\$243,000	5%
DRIVEWAY REPLACEMENT PROGRAM	\$35,000	1%
TOTAL FUNDING	\$4,996,000	100%

Schedule

The following schedule may be implemented, should it be determined to proceed with the project:

Receive feasibility study	4/8/2013
Order public hearing	4/8/2013
Public hearing	5/13/2013
Approve plans and specs/authorize advertisement for bids	10/14/2013
Bid date	11/6/2013
Assessment hearing	11/11/2013
Accept bids/award contract	11/11/2013
Begin construction	5/1/2014
Assessments certified to Ramsey County	11/1/2014
Complete construction	11/1/2014

Arkwright Sunrise Area Streets
City Project 12-09
Questionnaire Results

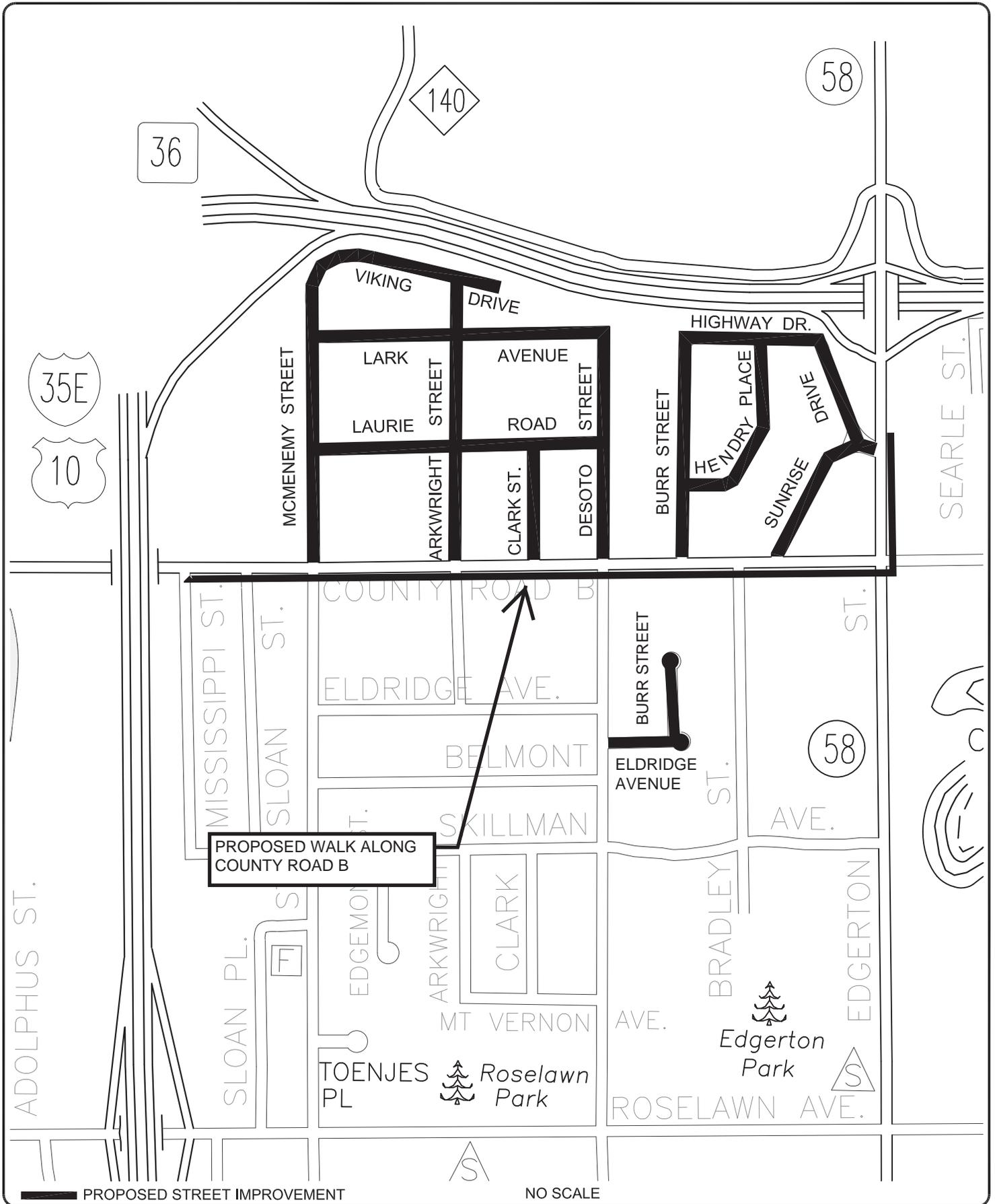
Street	Years Lived @ Address	Sanitary Issue	Require Regular Cleaning	Drainage Issue (basement)	When	Comment	Standing Water (y/n)	Comment	Direct Flooding	Comment	Rain Garden	Driveway Program	General Comments
Arkwright St	25	n	n	y	after big rain storms	Not if I keep gutters clean	y	Stays a couple of days; 37 S.	n		n	n	The cost we will incur
Arkwright St	16	n	n	y			n		n		y	y	We just had landscaping done in front of the house and around the mailbox and across the driveway w/ decorative rock and plants (perennials) summer of 2010. Will this be redesigned for us?
Arkwright St	24	n	n	n		Had main drain, shower, and laundry room cleaned on 9/12/12 due to backup. tree roots; want new PVC service	n		n		n	n	Please add street lights to my block
Arkwright St	20	y	y	n			n		n		y	y	Driveway has paver edging. When do we need to remove some landscaping posts at our corner - We want to keep them - Will you help or do we need to do it - Remove and replace later?
Arkwright St	39	n	n	n			n		n		n	n	The streets have gotten worse each year and I am happy that you are going to replace them. Also, I reported the finding of major growth of roots that were viewed via video that were out into the city's main system.
Arkwright St	46	n	n	y	after big rain storms		n	standing water in street is nuisance	n		n	y	
Arkwright St	41	n	n	n		About 50' towards the street the clay outgoing sewer line has roots that we cut out every other year. Last cleaned spring of 2012	n		n		n	n	
Arkwright St	14	n	y	n			n		n		y	n	
Arkwright St	7	n	n	n			n		n		n	y	
Burr St	0.5	n	n	n			y	Stays a couple of hours; North side of house 5'-10' away; nuisance	n		n	n	
Burr St	4	n	n	n			n		n		y	n	
Burr St	4	n	n	n			n		n		n	n	
Burr St	45	n	n	n			n		n		n	n	
Burr St	35	n	n	n			n		n		n	n	
Burr St	1	n	n	n			n		n		n	n	
Burr St	6	y	y	n		Water back-up in basement floor drain; Once a month; cleans out the drain line up to 50' with a small snake	n		n		n	n	We currently have a well. Will we get city water? Can we keep the well for watering the lawn?
Burr St	3	n	n	y	after big rain storms; in the spring during snow melt		y		n		y	n	
Burr St	59	y		n		Neighbor's tree roots blocked sewer; had service cleaned in 2009	n		n		n	n	I do not want sidewalks. Water - we are on a well
Burr St	60	n	n	n			n		n		n	n	We don't need sidewalks. The streets need speed bumps.
Clark St	47	n	n	n			n	Stays 12-24 hours in backyard; 50' NW of house; Nuisance	n		n	n	
Clark St	10	n	n	y	after big rain storms		y		n		n	n	
Clark St	41	n	n	n			n		n		y	n	
Clark St	22	n	n	n			n		n		n	n	Please no sidewalks
County Road B	50	y	y	y	after big rain storms; in the spring during snow melt	Roots; cleaned every 1-2 years; last cleaned 11/2011; Connection is on Co. Rd. B;	n		y	Put longer gutter extensions on, and covers on the window wells	y	n	How much is the environmental utility fund fee?
Desoto St	11	n	y	n		Roots; cleaned every 18 - 24 months	n		n		n	n	
Desoto St	15	n	y	y	after big rain storms	Ground roots, cleaned every 1 - 2 years. Last cleaned 9/30/2010	n	Foundation might be cracked west side	n		n	n	
Desoto St	35	n	n	n		Basement floor drain back up due to build up of hair and garbage disposal deposits and tree roots. Cleaned every 5 years. Last cleaned 2009.	y	Low spot, 40' from house; water sits for 2 - 3 days. Want rain water garden there?	n		y	n	

Arkwright Sunrise Area Streets
City Project 12-09
Questionnaire Results

Street	Years Lived @ Address	Sanitary Issue	Require Regular Cleaning	Comment	Drainage Issue (basement)	When	Comment	Standing Water (yard)	Comment	Direct Flooding	Comment	Rain Garden	Driveway Program	General Comments
Desoto St	7	n	n	Slow drain - Roto Rooter - 2006 - Problem was at street tree roots.	n			n		n		y	y	
Desoto St	43	n	n	Roots all the way out the main line. Cleans it himself 4 times a year.	n							n	n	
Desoto St	6	y	y	Tree roots; cleaned about every year; last done 1.5 years ago; contacted City; problem was encountered at the very end of the line.	n			n		n		y	y	
Desoto St	16	y	y	Roots; cleaned in 2003, 2006, and 2008	n	not since the last repair in 2008		n		n		n	n	No sidewalks please
Desoto St	56	y	n	Tree roots; cleaned every 5 to 8 years; last done 2 years ago	n			n		n		n	y	Keep the cost down
Desoto St	50	y	n	Water comes up basement floor drain; yearly cleaning last completed 6/9/2012	y	after big rain storms	Standing water right next to south side of house for a couple of hours	y		n		n	y	
Desoto St	18	y	y	We had it cleaned maybe 3 times - roots from tree midway in yard. Last cleaned 3 years ago	n					n				I look forward to not having water in front of mail box.
Hendry Place	45	n	n		n			n		n		n	n	When will we know how much this will cost and the additional price of the assessment. I just bought this house and this is a huge surprise
Hendry Place	0.1	?	?	only lived there 1 month; unknown issues	?		no basement; crawl space	?		n		n	n	
Hendry Place	59	y	y	Roots; cleaned every 3-4 years; last cleaned about a year ago	used to	after big rain storms; in the spring during snow melt	Drain tile system installed 10/17/12	n		n		n	y	Window wells dug out and river rocks 2 feet down; done 10/17/12
Hendry Place	55	n	n				No basement	n		n		n	y	
Hendry Place	60 +	n	n		n			n		n		n	y	
Hendry Place	4	n	n		y	after big rain storms; in the spring during snow melt; after almost any rain or melting event	We rarely see standing water except after large amounts of rain or melting in a short period, but we often get moisture/condensation	y		n		y	y	Curbs along our street would be fine, but we wouldn't want a sidewalk. However a sidewalk along County B would be nice.
Hendry Place	4	n	n							n				We do not need sidewalks on our street. The street is one block long and the only traffic we have are the residents of the street
Hendry Place	52	n	n		n			n		n		y	y	Fix the streets without adding curbs
Hendry Place	25	n	n		n			n		n		y	y	Previously I sent a letter about my concerns about sidewalks. I never received a response but my neighbor said they were not planning sidewalks in our community.
Lark Ave	22	n	n	Slow drain - Roto Rooter - 2002	n			n		n		n	y	
Lark Ave	37	n	n		y	after big rain storms		n		n		n	n	There is a storm drain in our front yard/boulevard. Can it be removed?
Lark Ave	19	n	n		y	after big rain storms	We did until last year when we re-did all landscaping near the house	y	10 feet away from house, for 2-24 hours, depending on rain amount & ground saturation	y		y	y	Look forward to it. Very much needed in our neighborhood
Lark Ave	15	n	n		y	after big rain storms		n		n		n	n	
Lark Ave	26	n	n		n			y	15-20' from house, for a couple hours after 1" rainfall in flat spot in front yard. Not a problem.	y		n	n	We walk our larger neighborhood area every day, rain, snow, sleet - just like the mallard. Our observation is that most of the rain gardens we have seen do not collect water and often go unkept. The concept is good, the implementation is not good and unsightly when not kept up.
Lark Ave	8	n	n		y	after big rain storms		n		n		y	y	I am concerned about the cost. My house value is down, property taxes are up. This is going to add a lot of money to my property taxes!
Lark Ave	16	n	n		y	after big rain storms		n		n		y	n	
Lark Ave	16	n	n		y	after big rain storms		n		n		y	n	

Arkwright Sunrise Area Streets
City Project 12-09
Questionnaire Results

Street	Years Lived @ Address	Sanitary Issue	Require Regular Cleaning	Comment	Drainage Issue (basement)	When	Comment	Standing Water (yard)	Comment	Direct Flooding	Comment	Rain Garden	Driveway Program	General Comments	
Laurie Rd	10	n	y	Tree roots; cleaned every 3 years; last done 2 years ago	y	in the spring - during snow melt	Had sump pump and drain tile installed	y	Less than a day; 100 away in middle of back yard; nuisance	n		n		Good communication is essential between work being done and community	
Laurie Rd	22	n	n	Roots in mainline; cleaned every 3 years	n	after big rain storms; in the spring during snow melt		n		n	Replaced windows	y			
Laurie Rd	20	n	y		y			n		y		n			
Laurie Rd	54	n	n		n			n		n		n			
Laurie Rd	30	n	n		n			n		n		y		We do not want a sidewalk - we have no heavy traffic, therefore we do not need a sidewalk - nor want it	
Laurie Rd	56	n	n		n			n		n		n			
Laurie Rd	1	n	?	Unknown - we cleaned it when we moved in 1 year ago	y	after big rain storms	We have a significant amount of mold and subsequent damage throughout the basement. The heavy rain on 10/25/12 flooded our basement	n		?	unknown	y	y		
Laurie Rd	57	n	n		n			n		n		n	n	No on sidewalks	
McMenemy St	58	n	n		y	after big rain storms; in the spring during snow melt	A river of water courses through front and back yard - Ends up 2 houses down. Water rushes down driveway making huge gulleys which need to be filled in. Front yards' bank is very loose and is eroding away. Having trouble growing grass on slope.	y		y	Happened last winter; Tried to regrade the driveway - added soil to foundation, raised cement sidewalks all to drain water away from house	n	y		Loose sandy bank - unstable loose sand washes down; into front yard after it rains
McMenemy St	4	n	n		n			y		n		y	n	I'm 75 and don't really relish the idea of a large assessment at this stage of my life!!	
McMenemy St	32	n	n		n			y		n		n	n		
McMenemy St	35	n	n		n			n		n		n	y	We have a ravine (ditch) next to our street. I would like our street even with our yard. I feel that ravine is dangerous to people getting in and out of their cars.	
McMenemy St	18	n	n		y	after big rain storms		n		n		n	n	High concerns about handicapped adults at group home who share our driveway.	
Sunrise Dr.	26	y	y	Roots; cleaned annually	y	in the spring - during snow melt		y		n		y	y		
Sunrise Dr.	51	n	y	new sewer system	n	hard rain		n		n		n	n		
Sunrise Dr.	14	y	y	There were mature tree roots in street (below pavement but before main line) sewer line. Replaced cracked & broken line - sleeved remaining line with pvc. & installed cleanout with roots; cleaned every 2-3 years	y	after big rain storms	Or after a winter with lots of snow	y	Standing water by back door; sits 5 - 8 hours. Nuisance.	n		n	n		
Sunrise Dr.	35	y	y	First 10 years sewer had to be cleaned annually; now cleaned about every 2 year. Last cleaned 7/2011	n	after big rain storms		n	Spring snow melt stands in far back yard for 2-3 days; 50' NW of house; has rotted shed floor	n		n	y		
Sunrise Dr.	24	y	y		y	after big rain storms		y		y	Only when downspouts are not properly attached	y	y		
Sunrise Dr.	19	n	n		n			n		n		n	n		
Viking Dr	13	y	y	Roots; cleaned annually; last done spring of 2012	y	after big rain storms	Often during continuous rain for a few days	n		n		y	y	When will we be informed about more meetings that we were originally told would occur. It stated we would be able to have input - and it may not even take place.	
Viking Dr	16	n	n	Vacant lot; no sewer/water	y	after big rain storms		n	Water stands in road for 2-3 days	n		n	y		



PROPOSED WALK ALONG
COUNTY ROAD B

Arkwright/Sunrise Area Streets
 Project Location Map
 City Project 12-09



12-09

CAPITAL IMPROVEMENT PROJECT ARKWRIGHT-SUNRISE AREA STREETS



LEGEND

- FULL RECONSTRUCTION
- PROPOSED SIDEWALK



Original Layout

12-09

CAPITAL IMPROVEMENT PROJECT ARKWRIGHT-SUNRISE AREA STREETS



LEGEND

-  FULL RECONSTRUCTION
-  PROPOSED SIDEWALK



Revised Layout

12-09

CAPITAL IMPROVEMENT PROJECT ARKWRIGHT-SUNRISE AREA STREETS

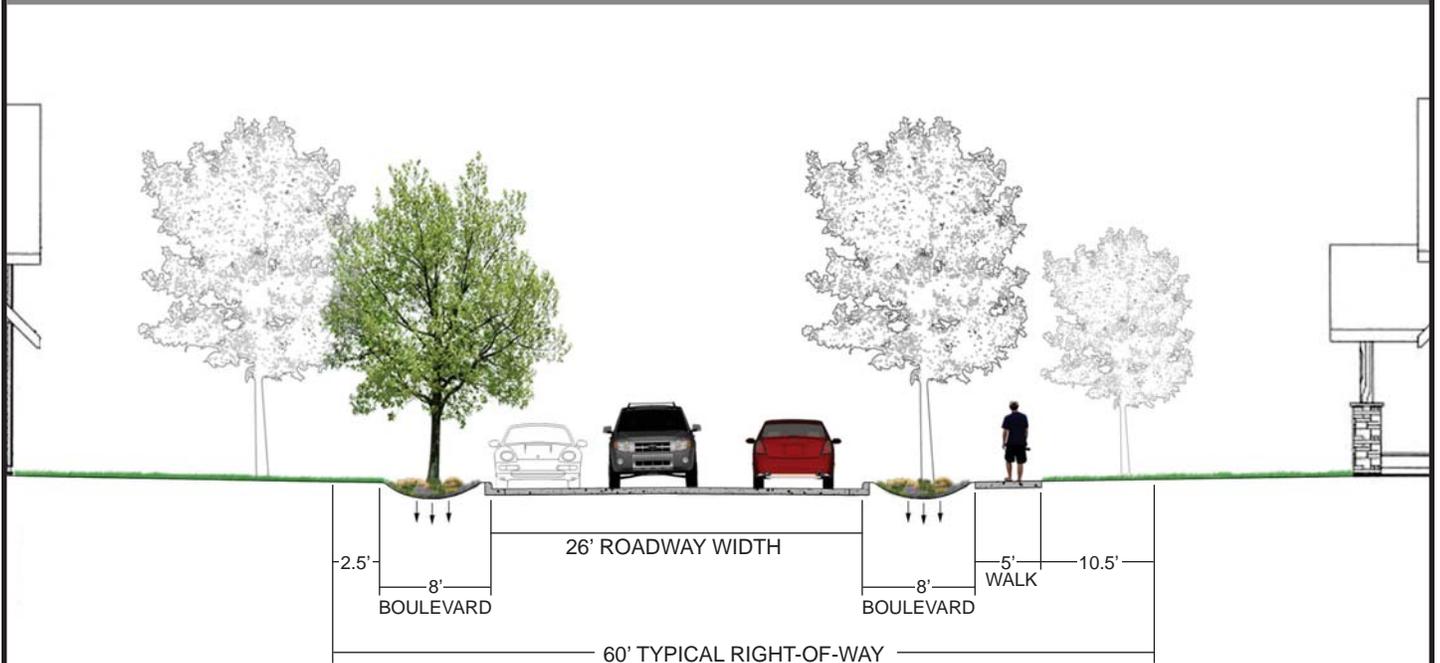


LEGEND

- FULL RECONSTRUCTION
- PROPOSED SIDEWALK / BITUMINOUS TRAIL



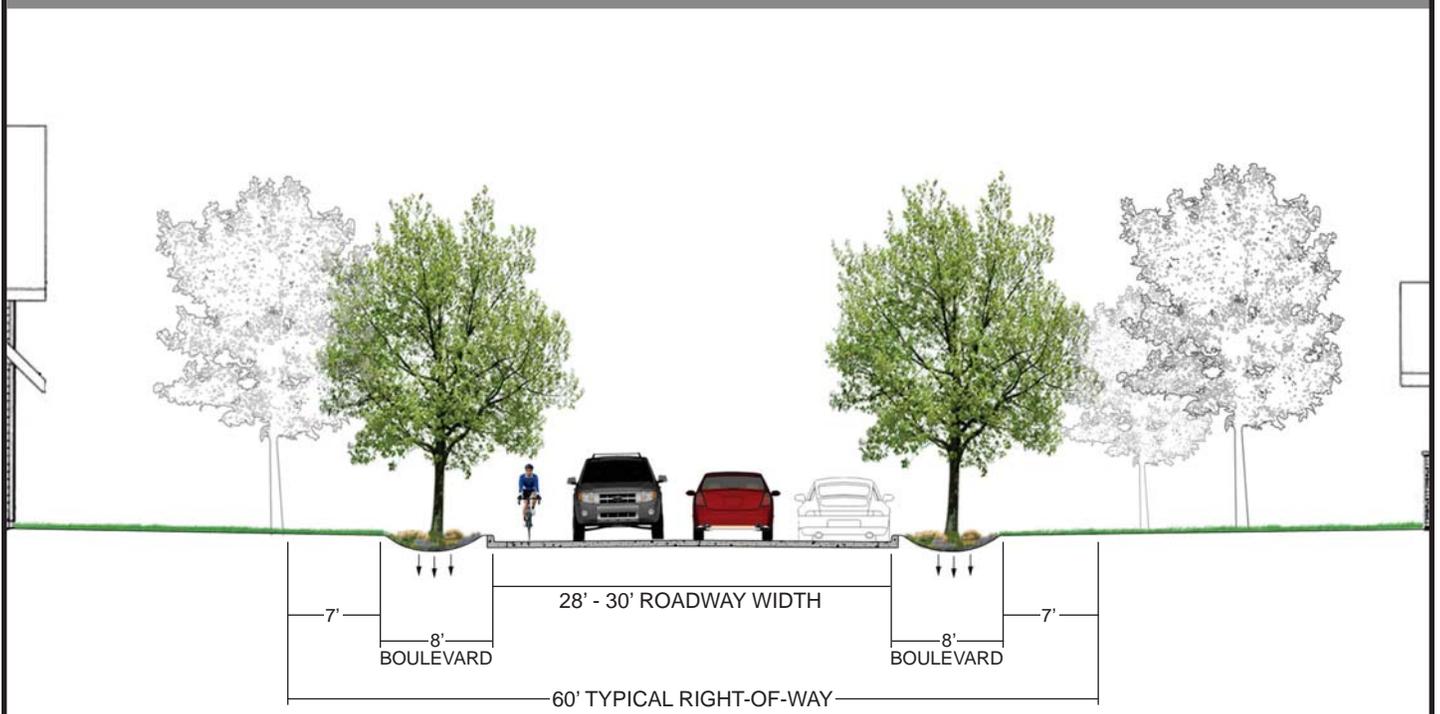
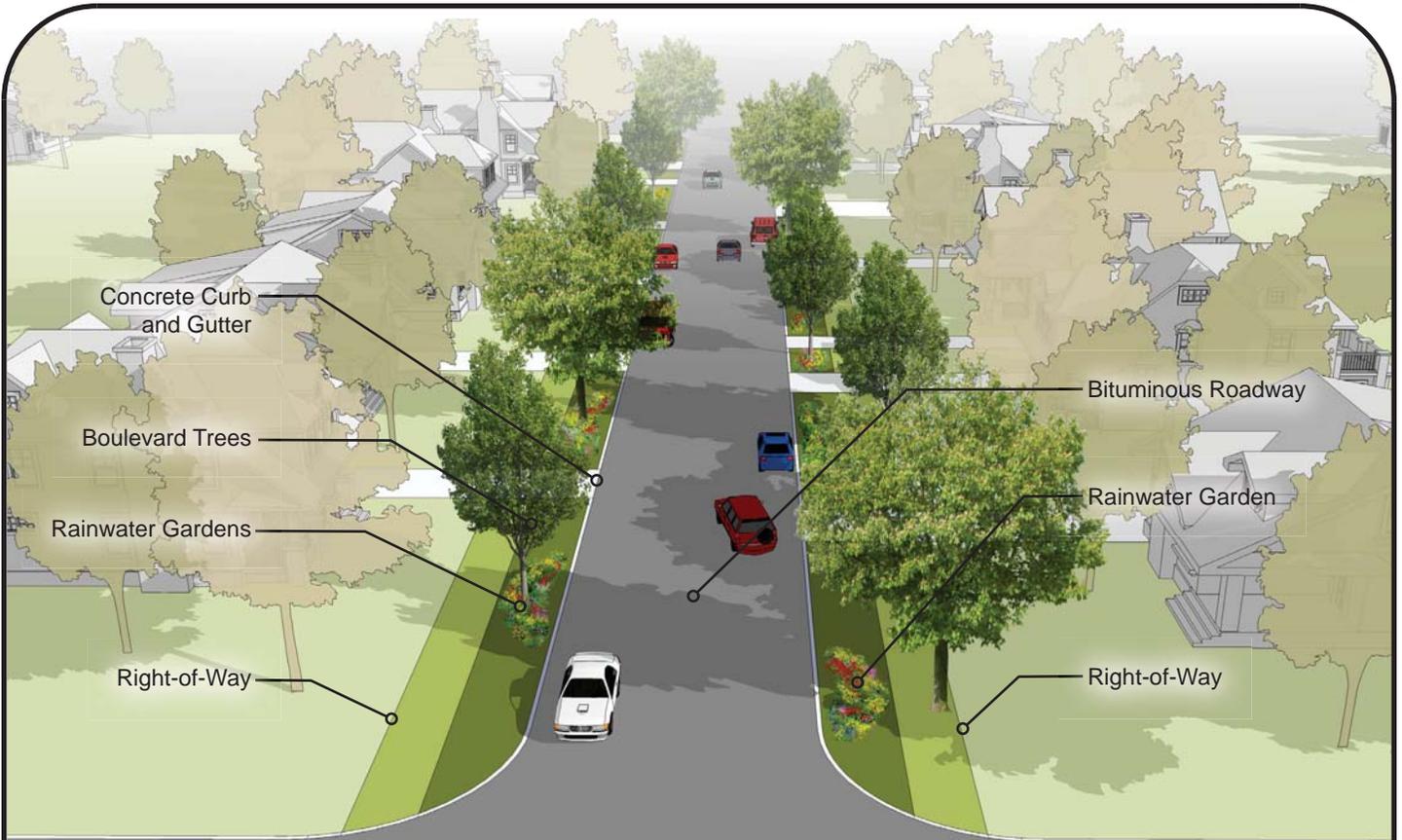
Final Feasibility Layout



Note: 24' roadway width may be considered in appropriate context

Local Street | Option 1





Note: Sidewalk required if street abuts or is in vicinity of a school or park

Local Street | Option 3



Petition regarding the Arkwright-Sunrise Area Improvements City Project 12-09

We have been told the feasibility report for the Arkwright-Sunrise Area Improvements has been completed and went to the City Council on April 8th, 2013. The Public hearing is scheduled for May 13, 2013 at 7 PM at the Council Chambers at City Hall - 1830 County Road B East. **This final report still keeps two small sidewalk areas within the area being developed, instead of all the streets.** A vast majority of residents conveyed a strong opposition to all these proposed sidewalks at two neighborhood meetings. In addition 38 out of 40 surveys for feedback opposed to the sidewalk. **The residents along Arkwright Street still strongly oppose these sidewalks. We do not want our street parking limited to one side of the street due to installation of sidewalks with a 24 foot width street.** These sidewalks are not even required to be shoveled during the winter. We live in a quiet dead ended area. **We need sidewalks only on the busy streets of County Road B and Edgerton.**

Signatures

Address

Doris Calhoun	2205 ARKWRIGHT
Larry Calhoun	2205 Arkwright St.
Jane Brigley	410 E. Laurie Rd Spaul
Lynon Mottan	2192 Arkwright St.
Nancy Thompson	2176 Arkwright St.
Gayle Thompson	2176 Arkwright St.
Robin Carlisle	2169 Arkwright St.
Frank Carletta	2169 Arkwright
Coral Koval	2191 Arkwright St.
Shirley Koval	2191 Arkwright St.
Louis Chammak	384 Laurie Rd E.
Rich Chammak	384 LAURIE RD E
Mary Phillip	407 Laurie Rd E.
Virginia Fitzpatrick	383 Laurie Rd. E.
John Fitzpatrick	383 E. Laurie Rd.
Bob Ball	294 Lark Ave.
Bob Ball	394 Lark Ave.
Bob Ball	2756 Arkwright St.

Arkwright-Sunrise Area Improvements
City Project 12-09

Preliminary Assessment Roll

Parcel ID	TAXPAYER	Street Number	Street	UNITS	FULL RECONSTRUCTION ASSESSMENT	MILL AND OVERLAY ASSESSMENT	WATERMAIN ASSESSMENT	TOTAL ASSESSMENT
082922330043	Frank R Carletta	2169	Arkwright St N	1	\$4,500			\$4,500
082922330042	William P Huddleson	2175	Arkwright St N	1	\$4,125			\$4,125
082922330035	Joseph J Fuenffinger	2176	Arkwright St N	1	\$4,125			\$4,125
082922330041	Shari Lowenthal	2183	Arkwright St N	1	\$4,125			\$4,125
082922330036	Anna Lisa Johansson	2184	Arkwright St N	1	\$4,125			\$4,125
082922330040	Harry H Koval	2191	Arkwright St N	1	\$4,125			\$4,125
082922330037	Sharon A Mottaz	2192	Arkwright St N	1	\$4,125			\$4,125
082922330039	Larry P Calhoun	2205	Arkwright St N	1	\$4,500			\$4,500
082922330052	Hieu Vo	2225	Arkwright St N	1	\$4,500			\$4,500
082922330012	Tou Moua	2238	Arkwright St N	1	\$4,125			\$4,125
082922330011	Daniel D Olson	2244	Arkwright St N	1	\$4,125			\$4,125
082922330083	Mayko Lee Lo	2250	Arkwright St N	1	\$4,125			\$4,125
082922330079	Rodwan N Nakshabandi	2255	Arkwright St N	1	\$4,125			\$4,125
082922330082	Pai Yang	2256	Arkwright St N	1	\$4,125			\$4,125
172922210049	Lambert W Motz	2078	Burr St N	1		\$1,950		\$1,950
172922210048	Scott L Price	2086	Burr St N	1		\$1,950		\$1,950
172922210039	Omar N Olson	2087	Burr St N	1		\$1,950		\$1,950
172922210047	Lenon Bean	2098	Burr St N	1		\$1,950		\$1,950
172922210040	Herbert E Douglas	2099	Burr St N	1		\$1,950		\$1,950
172922210046	Peng Yang	2104	Burr St N	1		\$1,950		\$1,950
172922210041	Rocklyn H Duerr	2105	Burr St N	1		\$1,950		\$1,950
172922210045	Mark E Simone	2112	Burr St N	1		\$1,950		\$1,950
172922210042	Anh Minh Dam	2113	Burr St N	1		\$1,950		\$1,950
172922210043	Thomas E Zappa	2119	Burr St N	1		\$1,950		\$1,950
172922210068	Barbara J Graf	2120	Burr St N	1		\$1,950		\$1,950
172922210044	Linden R Kissell	2126	Burr St N	1		\$1,950		\$1,950
082922340055	Shannon M Taggart	2181	Burr St N	1	\$4,125			\$4,125
082922340021	Teresa L Conway	2184	Burr St N	1	\$4,500			\$4,500
082922340054	George L Soler	2187	Burr St N	1	\$4,125			\$4,125
082922340053	Patrick Cokley	2195	Burr St N	1	\$4,125			\$4,125
082922340052	Kathleen A Youmans	2203	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340051	Christina Struntz	2209	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340039	Koua Thao	2214	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340050	John L Clifton	2221	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340040	Jeffrey A Chase	2222	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340049	Jan M Svendsen	2225	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340041	Kelsey J Degoey	2228	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340048	Robert F Hess	2231	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340042	Mariano J Stella	2238	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340047	Veronica H Engquist	2239	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340043	Richard J Wilson	2244	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340046	Nicholas A Smith	2245	Burr St N	1	\$4,125		\$5,770	\$9,895
082922340044	Soren G Sorenson	2250	Burr St N	1	\$4,125		\$5,770	\$9,895
082922330024	Chue T Vang	2168	Clark St N	1	\$4,125			\$4,125
082922330032	Kenneth E Newton	2175	Clark St N	1	\$4,125			\$4,125
082922330025	Katherine M Bourke	2176	Clark St N	1	\$4,125			\$4,125
082922330031	Juli A Kislenger Zaspel	2183	Clark St N	1	\$4,125			\$4,125
082922330026	Richard L Mcgrane	2184	Clark St N	1	\$4,125			\$4,125
082922330030	Brenda L Jones	2193	Clark St N	1	\$4,125			\$4,125
082922330027	Julie A L Lackner	2194	Clark St N	1	\$4,125			\$4,125
082922330029	Edward C Lunzer	2199	Clark St N	1	\$4,125			\$4,125
082922330028	Michael E Savard	2202	Clark St N	1	\$4,125			\$4,125
082922330085	Khai Van Dang	351	County Road B E	1	\$4,500			\$4,500
082922340017	Eugene F Picha	525	County Road B E	1	\$4,500			\$4,500
172922210053	Chuck Moua	2076	Desoto St N	1		\$1,950		\$1,950
082922340057	Joel R Millard	2166	Desoto St N	1	\$4,125			\$4,125
082922340058	Scott C Anderson	2174	Desoto St N	1	\$4,125			\$4,125
082922330022	M Linda S Hauck	2175	Desoto St N	1	\$4,125			\$4,125
082922330021	Sherri A McClure	2181	Desoto St N	1	\$4,125			\$4,125
082922340059	Bonnie M Peterson	2182	Desoto St N	1	\$4,125			\$4,125
082922340060	Michael D Urban	2188	Desoto St N	1	\$4,125			\$4,125
082922330020	Lisa M Ritland	2193	Desoto St N	1	\$4,125			\$4,125
082922340061	Robert M Prettyman	2196	Desoto St N	1	\$4,125			\$4,125
082922330019	Norman J Barrett	2201	Desoto St N	1	\$4,125			\$4,125
082922340062	Douglas R Bello	2204	Desoto St N	1	\$4,125			\$4,125
082922340063	Monica M Walton	2210	Desoto St N	1	\$4,125			\$4,125
082922340064	Kristoffer J Schlueter	2218	Desoto St N	1	\$4,125			\$4,125
082922340065	Brent M Bixby	2226	Desoto St N	1	\$4,125			\$4,125
082922340066	David R Lowery	2232	Desoto St N	1	\$4,125			\$4,125
082922340067	Betty R Johnson	2240	Desoto St N	1	\$4,125			\$4,125
082922330006	Roger A Clark	2243	Desoto St N	1	\$4,500			\$4,500

Arkwright-Sunrise Area Improvements
City Project 12-09

Preliminary Assessment Roll

Parcel ID	TAXPAYER	Street Number	Street	UNITS	FULL RECONSTRUCTION ASSESSMENT	MILL AND OVERLAY ASSESSMENT	WATERMAIN ASSESSMENT	TOTAL ASSESSMENT
082922340068	Terrence L Mcgging	2246	Desoto St N	1	\$4,125			\$4,125
172922210052	Mai Lee Yang	470	Eldridge Ave E	1		\$1,950		\$1,950
172922210051	Sovie Y Ly	478	Eldridge Ave E	1		\$1,950		\$1,950
172922210050	711 Building Holdings Llc	486	Eldridge Ave E	1		\$1,950		\$1,950
082922340022	Daniel J Shea	2190	Hendry Pl N	1	\$4,125			\$4,125
082922340023	William Dwe	2194	Hendry Pl N	1	\$4,500			\$4,500
082922340024	Perry J Shortridge	2196	Hendry Pl N	1	\$4,125			\$4,125
082922340038	W T Studtmann	2201	Hendry Pl N	1	\$4,125			\$4,125
082922340025	Elizabeth A Terry	2202	Hendry Pl N	1	\$4,125			\$4,125
082922340037	Nghia Tran	2203	Hendry Pl N	1	\$4,500			\$4,500
082922340026	Judith A Roelofs	2208	Hendry Pl N	1	\$4,125			\$4,125
082922340027	Kenneth Petersen	2214	Hendry Pl N	1	\$4,500			\$4,500
082922340036	Donald Edward Nelson	2215	Hendry Pl N	1	\$4,500			\$4,500
082922340028	Beverly J Wermus	2220	Hendry Pl N	1	\$4,125			\$4,125
082922340035	James L McDowell	2227	Hendry Pl N	1	\$4,125			\$4,125
082922340029	Dorothy M Kreyer	2228	Hendry Pl N	1	\$4,125			\$4,125
082922340071	Casey W Clay	2235	Hendry Pl N	1	\$4,125			\$4,125
082922340030	Richard T Goar	2240	Hendry Pl N	1	\$4,125			\$4,125
082922340031	Charles R Devore	2242	Hendry Pl N	1	\$4,125			\$4,125
082922340070	Russell J Thomas	2243	Hendry Pl N	1	\$4,125			\$4,125
082922340033	Marian E Woodford	2251	Hendry Pl N	1	\$4,125			\$4,125
082922340069	Karl F Wittner	466	Highway Dr E	1	\$4,125			\$4,125
082922340045	David M Kermes	480	Highway Dr E	1	\$4,125		\$5,770	\$9,895
082922340032	Angella M Geraghty	534	Highway Dr E	1	\$4,125			\$4,125
082922330071	Thomas R Dooley	349	Lark Ave E	1	\$4,500			\$4,500
82922330060	Beverly Jane R Selander	358	Lark Ave E	1	\$4,500			\$4,500
082922330070	Robert J Effinger	359	Lark Ave E	1	\$4,125			\$4,125
082922330061	Richard J Lang	366	Lark Ave E	1	\$4,500			\$4,500
082922330069	James E Tomaszewski	367	Lark Ave E	1	\$4,125			\$4,125
082922330068	Mark A Lopez	375	Lark Ave E	1	\$4,125			\$4,125
082922330062	Alexander Kempe	376	Lark Ave E	1	\$4,500			\$4,500
082922330067	Douglas Saum	379	Lark Ave E	1	\$4,125			\$4,125
082922330063	Michael S Busse	384	Lark Ave E	1	\$4,500			\$4,500
082922330064	Jesse R Behnke	394	Lark Ave E	1	\$4,500			\$4,500
082922330002	Xee Xiong	415	Lark Ave E	1	\$4,125			\$4,125
082922330010	Grant R Farnsworth	416	Lark Ave E	1	\$4,500			\$4,500
082922330003	Nicholas J Svendsen	425	Lark Ave E	1	\$4,500			\$4,500
082922330009	Jill T Anderson	426	Lark Ave E	1	\$4,500			\$4,500
082922330004	Timothy K Asplund	431	Lark Ave E	1	\$4,125			\$4,125
082922330008	Alice M Wheaton	434	Lark Ave E	1	\$4,500			\$4,500
082922330007	444 Lark Avenue Llc	444	Lark Ave E	1	\$4,500			\$4,500
082922330005	Kim C Bowman	445	Lark Ave E	1	\$4,500			\$4,500
082922330057	Marcus J Johnson	347	Laurie Rd E	1	\$4,125			\$4,125
082922330056	Phet S Humdala	357	Laurie Rd E	1	\$4,500			\$4,500
082922330048	Kevin D Vnuk	358	Laurie Rd E	1	\$4,500			\$4,500
082922330055	Nicole D Fitzpatrick	365	Laurie Rd E	1	\$4,500			\$4,500
082922330049	Sur La Rue Inc	374	Laurie Rd E	1	\$4,500			\$4,500
082922330054	Julie K Becker	375	Laurie Rd E	1	\$4,500			\$4,500
082922330050	Bavong Thao	380	Laurie Rd E	1	\$4,500			\$4,500
082922330053	John T Fitzpatrick	383	Laurie Rd E	1	\$4,500			\$4,500
082922330051	Richard J Chermak	384	Laurie Rd E	1	\$4,500			\$4,500
082922330013	John E Phillippi	407	Laurie Rd E	1	\$4,500			\$4,500
082922330038	Ione A Brigley	410	Laurie Rd E	1	\$4,125			\$4,125
082922330014	Gary A Pundsack	415	Laurie Rd E	1	\$4,500			\$4,500
082922330015	James Edward Linell	425	Laurie Rd E	1	\$4,500			\$4,500
082922330016	Lawrence Brilla	433	Laurie Rd E	1	\$4,500			\$4,500
082922330017	Sierra Jade Armien Funk	443	Laurie Rd E	1	\$4,500			\$4,500
082922330018	Doris Bauer	453	Laurie Rd E	1	\$4,500			\$4,500
082922330088	Kevin J Westphall	2178	Mcmenemy St	1	\$4,500			\$4,500
082922330087	Michael R Lessard	2190	Mcmenemy St	1	\$4,500			\$4,500
082922330086	Luke A Vestrum	2198	Mcmenemy St N	1	\$4,500			\$4,500
082922330058	Roger O White	2224	Mcmenemy St N	1	\$4,125			\$4,125
082922330080	Martin J Hayes	2234	Mcmenemy St N	1	\$4,125			\$4,125
082922330081	Donald W Hoff	2244	Mcmenemy St N	1	\$4,125			\$4,125
082922340016	David A Stark	2173	Sunrise Dr N	1	\$4,125			\$4,125
082922340015	Donald E Letourneau	2181	Sunrise Dr N	1	\$4,125			\$4,125
082922340014	Stacey Lou Kappes	2185	Sunrise Dr N	1	\$4,125			\$4,125
082922340013	Citimortgage Inc	2193	Sunrise Dr N	1	\$4,125			\$4,125
082922340012	Beverly J Jacobson	2199	Sunrise Dr N	1	\$4,125			\$4,125
082922340011	John T Seibel	2205	Sunrise Dr N	1	\$4,500			\$4,500
082922340010	Donald P Meysembourg	2217	Sunrise Dr N	1	\$4,500			\$4,500

Arkwright-Sunrise Area Improvements
City Project 12-09
Preliminary Assessment Roll

Parcel ID	TAXPAYER	Street Number	Street	UNITS	FULL RECONSTRUCTION ASSESSMENT	MILL AND OVERLAY ASSESSMENT	WATERMAIN ASSESSMENT	TOTAL ASSESSMENT
082922340009	Charles J Kral	2227	Sunrise Dr N	1	\$4,125			\$4,125
082922340008	Donald E Haugen	2233	Sunrise Dr N	1	\$4,125			\$4,125
082922340007	Jeffrey Alan Hammer	2239	Sunrise Dr N	1	\$4,125			\$4,125
082922340006	Steven M Marier	2249	Sunrise Dr N	1	\$4,125			\$4,125
082922330076	Thomas R Dooley	0	Viking Dr E	1	\$4,125			\$4,125
082922330077	Federal Home Loan Mtg Assn	350	Viking Dr E	1	\$4,500			\$4,500
082922330073	Zang Her Thao	368	Viking Dr E	1	\$4,125			\$4,125
082922330074	Ryan P Giacomini	376	Viking Dr E	1	\$4,125			\$4,125
082922330075	Michael A Londo	380	Viking Dr E	1	\$4,125			\$4,125
082922330066	Jason D Macdonald	388	Viking Dr E	2	\$8,250			\$8,250
082922330078	Theresa M Mayette	396	Viking Dr E	1	\$4,125			\$4,125
TOTALS				137	\$585,375	\$31,200	\$80,780	\$697,355

ASSESSMENT RATES:

RESIDENTIAL - AREA 1 SPECIAL BENEFIT ASSESSMENT RATE = \$4,125 PER UNIT

RESIDENTIAL - AREA 2 SPECIAL BENEFIT ASSESSMENT RATE = \$4,500 PER UNIT

RESIDENTIAL - AREA 3 SPECIAL BENEFIT ASSESSMENT RATE = \$1,950 PER UNIT

NOTE: THE ABOVE ASSESSMENT RATES ARE BASED UPON SPECIAL BENEFIT APPRAISALS

WATERMAIN ASSESSMENT RATE = \$5,770 PER UNIT (CASH CONNECTION CHARGE + WATER SERVICE WITH NEW MAIN)

Arkwright-Sunrise Area Improvements

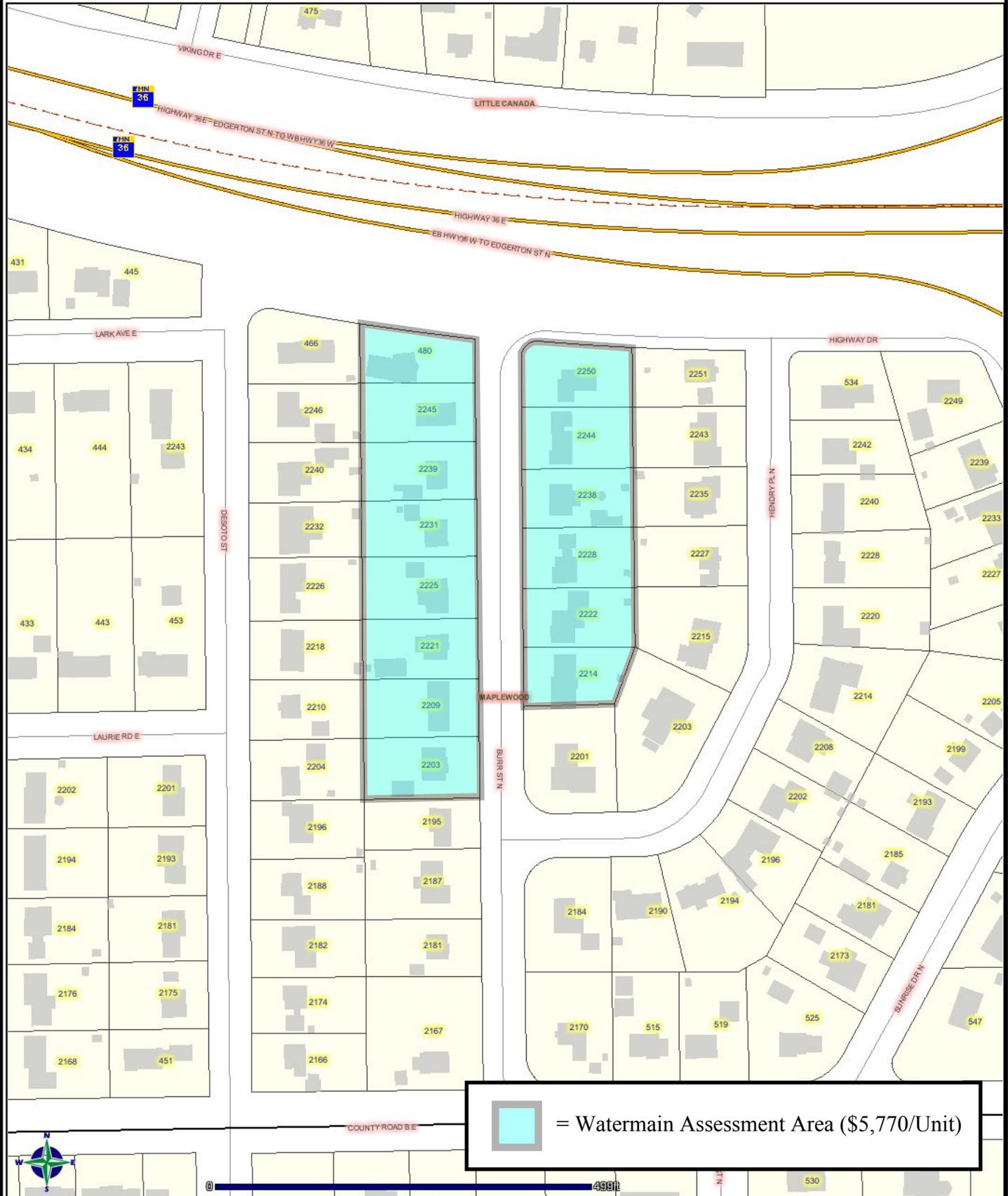
Preliminary Assessment Map



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.
SOURCES: Ramsey County (December 3, 2012), NCompass; December 3, 2012 for County parcel and property records data; December 2012 for commercial and

Arkwright-Sunrise Area Improvements

Preliminary Watermain Assessment Map



 = Watermain Assessment Area (\$5,770/Unit)

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.
 SOURCES: Ramsey County (December 3, 2012), NCompass; December 3, 2012 for County parcel and property records data; December 2012 for commercial and

AGENDA REPORT

To: Jim Antonen, City Manager
From: Gayle Bauman, Finance Manager
Subject: **Acceptance of Comprehensive Annual Financial Report - 2012**
Date: May 6, 2013 for May 13, 2013 council meeting

BACKGROUND

The Comprehensive Annual Financial Report (CAFR) of the City has been completed for the year-ended December 31, 2012. The CAFR is the City's official annual report and is prepared by the Finance Department. It has been audited by the certified public accounting firm of Kern DeWenter, Viere, Ltd. and their unqualified opinion on the fair presentation of the financial statements is included within the CAFR. The CAFR includes the Independent Auditor's Report the Reports on Compliance with Government Auditing Standards and Legal Compliance and, finally, the Communications Letter. Also included in the packet is the Finance Department's written response to the audit findings, identifying the actions that have been or will be taken to resolve these findings.

Members of the City Council have received a copy of the Comprehensive Annual Financial Report (CAFR) and an electronic version is available on our website as well.

Presentations on significant aspects of the CAFR were given to the Council by a representative of Kern, DeWenter, Viere, Ltd. at the May 13th Council Workshop.

RECOMMENDATION

Accept the City's Comprehensive Annual Financial Report and approve the City's responses to the audit findings.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: **Preliminary Approval for Issuance of Bonds**
DATE: May 7, 2013 for May 13, 2013 council meeting

BACKGROUND

Bonds need to be issued to finance the following:

- CIP bonds totaling \$3,505,000 are planned to cover construction costs associated with the Police Department expansion plan. This project is already underway with work being done at Building 1902.
- One public works project – Improvement bonds totaling \$2,470,000 will be used to finance the TH 36 and English Interchange which has special assessments that total at least 20% of the project costs.
- Refunding bonds totaling \$405,000 will be used to refund maturities of the City's G.O. Capital Improvement Plan Bonds, Series 2004D.

With regard to the refunding bonds, crossover refunding bonds are proposed to be issued to refund G.O. Capital Improvement Plan Bonds 2004D with an outstanding amount of \$485,000 and maturities through 2024. The estimated net present value (NPV) of savings to the City for this issue is \$46,195 or over 11% of the principal amount of the refunding bonds. Please note that the NPV benefit shown is an estimate and is variable based on the actual true interest cost of the refunding bonds as determined at the sale date. City policy states that any refunding, whether advanced or current, needs to have a NPV benefit of at least 3.5%.

The projects and financing plans are listed in the attached report from Springsted Incorporated. The report lists annual tax levies for the improvement and CIP bonds of \$41,613-\$380,638, payable 2014-2031, which are required to finance the unassessed project costs. The report also suggests a bid award on the bond sale at the Council meeting at 7:00 p.m. on Monday, June 10, 2013.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolutions providing preliminary approval for the sale of \$6,380,000 General Obligation Bonds, Series 2013A.

P:\COUNCIL FILES\AGENDAS\2012\051-BOND SALE APPROVAL.DOC

Attachments

1. Resolution for Series 2013A bonds
2. Recommendations from Springsted

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF MAPLEWOOD, MINNESOTA

HELD: May 13, 2013

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly held at the City Hall on May 13, 2013, at 7:00 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$6,380,000 General Obligation Bonds, Series 2013A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$6,380,000
GENERAL OBLIGATION BONDS, SERIES 2013A

A. WHEREAS, the City Council of the City of Maplewood, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue \$6,380,000 General Obligation Bonds, Series 2013A (the "Bonds") to (i) refund the August 1, 2016 through August 1, 2024 maturities of the City's General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004; (ii) finance the expansion of and improvements to the City's existing police department building; (iii) finance various improvement projects within the City; and

B. WHEREAS, the City has retained Springsted Incorporated, in Saint Paul, Minnesota ("Springsted"), as its independent financial advisor and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Springsted to solicit proposals for the competitive negotiated sale of the Bonds.

2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The proposals shall be received at the offices of Springsted and shall be opened at the time specified in such Terms of Proposal.

3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with the sale, the City Clerk, Mayor and other officers or employees of the City are hereby authorized to cooperate with Springsted and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF MAPLEWOOD

I, the undersigned, being the duly qualified and acting City Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$6,380,000 General Obligation Bonds, Series 2013A.

WITNESS my hand on May ____, 2013.

City Clerk

EXHIBIT A

THE CITY HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$6,380,000*

**CITY OF MAPLEWOOD, MINNESOTA
GENERAL OBLIGATION BONDS, SERIES 2013A**

(BOOK ENTRY ONLY)

Proposals for the Bonds and the Good Faith Deposit ("Deposit") will be received on Monday, June 10, 2013, until 10:00 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the Proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed Proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final Proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted Proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all Bids submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic Bid in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the City, its agents nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents nor PARITY[®] shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The City is using the services of PARITY[®] solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY[®] is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY[®], this Terms of Proposal shall control. Further information about PARITY[®], including any fee charged, may be obtained from:

PARITY[®], 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.

DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2014. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts* as follows:

2015	\$400,000	2019	\$460,000	2023	\$350,000	2026	\$320,000	2029	\$340,000
2016	\$445,000	2020	\$460,000	2024	\$355,000	2027	\$325,000	2030	\$230,000
2017	\$445,000	2021	\$460,000	2025	\$315,000	2028	\$330,000	2031	\$235,000
2018	\$445,000	2022	\$465,000						

* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread is the differential between the price paid to the City for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the Proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2022, and on any day thereafter, to prepay Bonds due on or after February 1, 2023. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge special assessments against benefited properties. The proceeds will be used to (i) refund the August 1, 2016 through August 1, 2024 maturities of the City's General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004; (ii) finance the expansion of and improvements to the City's existing police department building; and (iii) finance various improvement projects within the City.

BIDDING PARAMETERS

Proposals shall be for not less than \$6,316,200 plus accrued interest, if any, on the total principal amount of the Bonds.

No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. Rates are not required to be in level or ascending order; however, the rate for any maturity cannot be more than 2% lower than the highest rate of any of the preceding maturities. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$63,800, in the form of a certified or cashier's check, a wire transfer, or Financial Surety Bond and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check, wire transfer or Financial Surety Bond. Neither the City nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the City and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the City's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104
ABA #121000248
for credit to Springsted Incorporated, Account #635-5007954
Ref: Maplewood, MN Series 2013A Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to bond_services@springsted.com, including the following information; (i) indication that a wire transfer has been made, (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the City following the award of the Bonds. Any Deposit made by check or wire transfer by an unsuccessful bidder will be returned to such bidder following City action relative to an award of the Bonds.

If a **Financial Surety Bond** is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota and pre-approved by the City. Such bond must be submitted to Springsted Incorporated prior to the opening of the proposals. The Financial Surety Bond must identify each underwriter whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to an underwriter using a Financial Surety Bond, then

that underwriter is required to submit its Deposit to the City in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the City and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The City has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's Proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

SETTLEMENT

On or about July 18, 203, the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Briggs and Morgan, Professional Association, of Saint Paul and Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the City will covenant for the benefit of the owners of the Bonds to provide certain financial and other information about the City and notices of certain occurrences to information repositories as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded up to 25 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated May 13, 2013

BY ORDER OF THE CITY COUNCIL

/s/ Karen Guilfoile
City Clerk

City of Maplewood, Minnesota Recommendations for Issuance of Bonds

\$6,380,000 General Obligation Bonds, Series 2013A

The Council has under consideration the issuance of bonds to finance (i) various improvement projects within the City (the "Improvement Purpose"); (ii) a police department expansion (the "CIP Purpose"); and (iii) refund the callable maturities of City's 2004 General Obligation Capital Improvement Plan Bonds (the "Refunding Purpose"). The Bonds have been structured by purpose and combined into one bond issue. This document provides information relative to the proposed issuance.

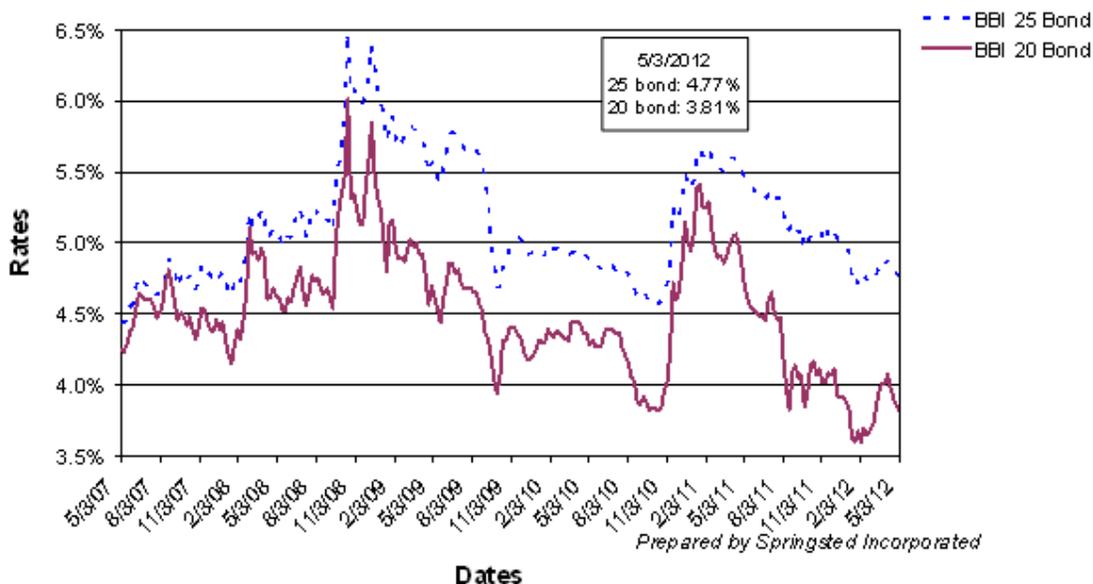
KEY EVENTS: The following summary schedule includes the timing of some of the key events that will occur relative to the bond issuance.

May 13, 2013	Council sets sale date and terms
Week of June 3, 2013	Rating conference conducted and receipt of rating
June 10, 2013, 10:00 a.m.	Competitive bids are received
June 10, 2013, 7:00 p.m.	Council considers award of Bonds
July 18, 2013	Settlement of the Bonds; receipt of proceeds

RATING: An application will be made to Moody's Investors Service for a rating on the Bonds. The City's general obligation debt is currently rated "Aa1" by Moody's.

THE MARKET: Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20th year for general obligation bonds (the BBI 20 Bond Index) and the 30th year for revenue bonds (the BBI 25 Bond Index). The following chart illustrates these two indices over the past five years.

**BBI 25-bond (Revenue) and 20-bond (G.O.) Rates for 5 Years
Ending 5/3/2012**



POST ISSUANCE COMPLIANCE:

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: i) compliance with federal arbitrage requirements and ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as your issue has been structured. Post-issuance compliance responsibilities for your tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Since the proceeds of the Bonds are being used for two distinctly different purposes, new money projects and refunding, each purpose will be treated independently for purpose of arbitrage compliance.

- The new money projects of the Bonds include the Improvement Purpose and the CIP Purpose. The arbitrage rules provide an exception from rebate provisions for gross proceeds that are spent within a 24-month period in accordance with certain spending criteria. The City expects to meet the 24-month spending exception in regard to the new money projects. Gross proceeds that meet the test will qualify for an exception to rebate.
- The Refunding Purpose is being conducted as an advance refunding in which the proceeds will be invested in an escrow account until the call date of the prior bonds. Federal regulations do not permit investment earnings on the escrow account to exceed the yield on the Bonds; therefore, no excess arbitrage will be earned.

Yield restriction provisions will apply to the debt service fund and any project proceeds unspent after three years under certain conditions. The funds should be monitored throughout the life of the Bonds.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

The City contracts with Springsted to assist them in meeting these responsibilities and will continue that practice with the Bonds.

SUPPLEMENTAL INFORMATION AND BOND RECORD:

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

SALE TERMS AND MARKETING:

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after February 1, 2023 may be prepaid at a price of par plus accrued interest on or after February 1, 2022.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that counts against the \$10 million limit for this calendar year; therefore, the Bonds are designated as bank qualified.

**SCHEDULES
ATTACHED:**

A project summary and net debt service schedule, given the current interest rate environment are attached for the Bonds as a whole. In addition, the following schedules are included:

- Improvement Purpose: debt service schedules and an assessment income schedule.
- CIP Purpose: debt service schedule.
- Refunding Purpose: debt service schedule, debt service comparison schedule, which shows the projected savings as a result of the refunding and debt service to maturity and to call schedule.

\$2,470,000 Improvement Purpose

Description of Purpose

PURPOSE:	Proceeds of the Improvement Purpose will be used to finance the TH 36 and English Interchange street improvement project within the City. The Improvement Purpose is structured as two portions: the assessment portion and the levy portion.
AUTHORITY:	The Improvement Purpose is being issued pursuant to Minnesota Statutes, Chapters 429 and 475.
SECURITY AND SOURCE OF PAYMENT:	<p>The Improvement Purpose is a general obligation of the City, secured by its full faith and credit and taxing power. In addition, the City will pledge special assessments against benefited properties.</p> <p>Assessments in the principal amount of \$919,990 will be filed in the fall of 2013 and collected over a term of 8 years with equal payments of principal and interest. Interest on the unpaid balance will be charged at a rate of 2.0% over the true interest cost of the Improvement Purpose portion of the Bonds. For structuring purposes, we have assumed a rate of 3.194%.</p> <p>The City will be required to levy for a portion of the Improvement Purpose. The City will make their first levy in 2013 for collection in 2014. Each year's collection of taxes and assessments will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due the following year. The City will use funds on hand to make the interest payment due on February 1, 2014.</p>
STRUCTURING SUMMARY:	<p>The assessment portion of the Improvement Purpose has been structured with a repayment term of 8 years around the projected assessment income for a level annual surplus.</p> <p>The levy portion of the Improvement Purpose has been structured with approximately level annual payments of debt service for a term of 15 years.</p>

\$3,505,000 CIP Purpose

Description of Purpose

PURPOSE: Proceeds of the CIP Purpose will be used to finance the expansion and improvements to the City's existing police department. The proposed expansion will include the construction of work area "pods", enclosing the police vehicle parking area and relocate the undersized and poorly ventilated locker rooms to the area above the parking space. The project is expected to be completed within two years.

AUTHORITY: Statutory Authority: The CIP Purpose is being issued pursuant to Minnesota Statutes, Chapter 475.521.

Statutory Requirements: Pursuant to Minnesota Statutes, Chapter 475.521, the maximum calendar year debt service on all outstanding bonds issued under this authority, including the proposed issue, cannot exceed an amount equal to 0.16% of the taxable market value of the property within the City for taxes payable in the year the bonds are issued or sold. The City has only one other issue outstanding issued under this statute; the 2004D Bonds. The 2004D Bonds are being refunded pursuant to the issuance of the Bonds. The maximum calendar year debt service which includes the CIP Purpose, the Refunding Purpose and the non-callable maturities of the City's 2004D Bonds is estimated to be \$290,997.50, which is below the maximum annual debt service limitation of \$4,653,491 as detailed below.

<u>Taxable Market Value for Taxes Payable in 2013</u>	<u>Statutory Principal & Interest Limitation</u>	<u>Statutory Max Principal & Interest</u>
\$2,908,432,100	0.16%	\$4,653,491

SECURITY AND SOURCE OF PAYMENT: The CIP Purpose is a general obligation of the City, secured by its full faith and credit and taxing power and will be repaid with general ad valorem property taxes.

The City will make their first levy in 2013 for collection in 2014. Each year's collection of taxes will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due the following year. The City will use funds on hand to make the interest payment due on February 1, 2014.

STRUCTURING SUMMARY: The CIP Purpose has been structured with approximately level annual payments of debt service for a term of 15 years.

\$405,000 Refunding Purpose

Description of Purpose

PURPOSE: Proceeds of the Refunding Purpose will be used to refund the August 1, 2016 through 2024 maturities of the City's General Obligation Capital Improvement Plan Bonds, Series 2004D, dated August 1, 2004 and outstanding in the principal amount of \$485,000

(the "Prior Bonds"). The August 1, 2013 through 2015 maturities are not callable and are not included in this refunding. This refunding transaction is being conducted to provide interest cost savings to the City.

AUTHORITY:

Statutory Authority: The Refunding Purpose is being issued pursuant to Minnesota Statutes, Chapter 475.521.

Statutory Requirements: Minnesota Statutes, Chapter 475.521 has a limitation to the amount of bonds that can be issued under this authority. This limitation and calculation is detailed above under the "Statutory Requirements" section for the CIP Purpose.

SECURITY AND SOURCE OF PAYMENT:

The Refunding Purpose is a general obligation of the City, secured by its full faith and credit and taxing power and will be repaid with general ad valorem property taxes.

The issuance of the Refunding Purpose is being conducted as a "crossover" advance refunding in which the proceeds of the Refunding Purpose are placed in an escrow account with a major bank and invested in U.S. Treasury obligations or State and Local Government Securities. These investments and their earnings are structured to pay interest on the Refunding Purpose of the Bonds to and including the August 1, 2015 interest payment (the call date of the Prior Bonds), at which time the escrow account will prepay the August 1, 2016 through 2024 principal of the Prior Bonds. The City will continue to pay the originally scheduled debt service payments on the Prior Bonds through the August 1, 2015 call date. After the call date, the debt service requirements will cross over to the new issue and the City will begin making debt service payments on the Refunding Purpose, taking advantage of the lower interest rates.

The City will make their first levy for the Refunding Purpose in 2014 for collection in 2015. Each year's collection of taxes will be used to make the August 1 interest payment due in the collection year and the February 1, principal and interest payment due the following year. The current levy in place for the Prior Bonds for 2013 will remain in place.

STRUCTURING SUMMARY:

At the direction of the City, the principal amortization of the Refunding Purpose has been structured to result in approximately even annual savings with the same term as the Prior Bonds.

Based on current interest rate estimates, the refunding is projected to result in the City realizing an average cash flow savings of approximately \$5,600 per year. This results in future value savings of approximately \$55,000, with a net present value benefit to the City of approximately \$46,195. These estimates are net of all costs associated with the refunding.

RISKS/SPECIAL CONSIDERATIONS:

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions. For advance refunding issues, a Minnesota statutory test exists which establishes a minimum present value interest cost savings level of 3% of the present value of refunded debt service. Based on the current interest rate market the present estimate of the refunding savings is over 11.0%.

FEDERAL CONSIDERATIONS AND/OR REQUIREMENTS:

Upon the sale of the Bonds, a verification agent will be retained by the City to confirm that the refunding escrow is in compliance with federal restrictions and also to verify the adequacy of the escrow to satisfy its cash flow requirements.

The Refunding Purpose of the Bonds is an advance refunding under federal tax law and may not be advance refunded in the future on a tax-exempt basis. The Bonds can be refunded as tax-exempt if done as a current refunding at or after the call date.

\$6,380,000

**City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A**

Project Summary

Dated 07/18/2013 | Delivered 07/18/2013

	Improvement Purpose		CIP Purpose	Refunding Purpose	Issue Summary
	Assmt Portion	Levy Portion		Crossover Ref 2004D	
Sources Of Funds					
Par Amount of Bonds.....	\$940,000.00	\$1,530,000.00	\$3,505,000.00	\$405,000.00	\$6,380,000.00
Total Sources.....	\$940,000.00	\$1,530,000.00	\$3,505,000.00	\$405,000.00	\$6,380,000.00
Uses Of Funds					
Deposit to Project Construction Fund.....	919,990.00	1,500,000.00	3,435,000.00	-	5,854,990.00
Deposit to Crossover Escrow Fund.....	-	-	-	391,883.94	391,883.94
Costs of Issuance.....	9,551.13	15,545.98	35,613.50	4,539.39	65,250.00
Total Underwriter's Discount (1.000%).....	9,400.00	15,300.00	35,050.00	4,050.00	63,800.00
Rounding Amount.....	1,058.87	(845.98)	(663.50)	4,526.67	4,076.06
Total Uses.....	\$940,000.00	\$1,530,000.00	\$3,505,000.00	\$405,000.00	\$6,380,000.00
Flow of Funds Detail					
State and Local Government Series (SLGS) rates for.....				4/16/2013	
Date of OMP Candidates.....					
Primary Purpose Fund Solution Method.....	Net Funded	Net Funded	Net Funded	Net Funded	Net Funded
Total Cost of Investments.....	\$919,990.00	\$1,500,000.00	\$3,435,000.00	\$391,883.94	\$6,246,873.94
Interest Earnings @ 0.230%.....	-	-	-	1,820.44	1,820.44
Total Draw s.....	\$919,990.00	\$1,500,000.00	\$3,435,000.00	\$393,704.38	\$6,248,694.38
PV Analysis Summary (Net to Net)					
Net PV Cashflow Savings.....	-	-	-	41,537.40	-
Contingency or Rounding Amount.....	-	-	-	4,526.67	-
Net Present Value Benefit.....	-	-	-	\$46,064.07	-
Net PV Benefit / - Refunded Principal.....	-	-	-	11.965%	-
Net PV Benefit / - Refunding Principal.....	-	-	-	11.374%	-
Bond Statistics					
Average Life.....	5.079 Years	8.778 Years	9.871 Years	6.536 Years	8.691 Years
Average Coupon.....	0.9931450%	1.6721869%	1.8393215%	1.2051520%	1.6957160%
Net Interest Cost (NIC).....	1.1900472%	1.7861088%	1.9406249%	1.3581482%	1.8107738%
Bond Yield for Arbitrage Purposes.....	1.6758166%	1.6758166%	1.6758166%	1.6758166%	1.6758166%
True Interest Cost (TIC).....	1.1943898%	1.7816217%	1.9324486%	1.3610395%	1.8018413%
All Inclusive Cost (AIC).....	1.4046283%	1.9100416%	2.0488795%	1.5437577%	1.9325792%

\$6,380,000

City of Maplewood, Minnesota
 General Obligation Bonds, Series 2013A

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	Escrow	Existing D/S	Net New D/S	105% of Total	Assessment	Levy Required
02/01/2014	-	-	46,206.09	46,206.09	(2,291.88)	50,875.00	94,789.21	99,528.67	-	99,528.67
02/01/2015	400,000.00	0.400%	86,187.50	486,187.50	(4,275.00)	54,575.00	536,487.50	563,311.88	133,155.58	430,156.30
02/01/2016	445,000.00	0.500%	84,587.50	529,587.50	(387,137.50)	429,437.50	571,887.50	600,481.88	133,155.58	467,326.30
02/01/2017	445,000.00	0.600%	82,362.50	527,362.50	-	-	527,362.50	553,730.63	133,155.58	420,575.05
02/01/2018	445,000.00	0.750%	79,692.50	524,692.50	-	-	524,692.50	550,927.13	133,155.58	417,771.55
02/01/2019	460,000.00	0.900%	76,355.00	536,355.00	-	-	536,355.00	563,172.75	133,155.58	430,017.16
02/01/2020	460,000.00	1.050%	72,215.00	532,215.00	-	-	532,215.00	558,825.75	133,155.58	425,670.17
02/01/2021	460,000.00	1.200%	67,385.00	527,385.00	-	-	527,385.00	553,754.25	133,155.58	420,598.67
02/01/2022	465,000.00	1.350%	61,865.00	526,865.00	-	-	526,865.00	553,208.25	133,155.58	420,052.66
02/01/2023	350,000.00	1.500%	55,587.50	405,587.50	-	-	405,587.50	425,866.88	-	425,866.88
02/01/2024	355,000.00	1.650%	50,337.50	405,337.50	-	-	405,337.50	425,604.38	-	425,604.38
02/01/2025	315,000.00	1.800%	44,480.00	359,480.00	-	-	359,480.00	377,454.00	-	377,454.00
02/01/2026	320,000.00	1.950%	38,810.00	358,810.00	-	-	358,810.00	376,750.50	-	376,750.50
02/01/2027	325,000.00	2.050%	32,570.00	357,570.00	-	-	357,570.00	375,448.50	-	375,448.50
02/01/2028	330,000.00	2.150%	25,907.50	355,907.50	-	-	355,907.50	373,702.88	-	373,702.88
02/01/2029	340,000.00	2.250%	18,812.50	358,812.50	-	-	358,812.50	376,753.13	-	376,753.13
02/01/2030	230,000.00	2.350%	11,162.50	241,162.50	-	-	241,162.50	253,220.63	-	253,220.63
02/01/2031	235,000.00	2.450%	5,757.50	240,757.50	-	-	240,757.50	252,795.38	-	252,795.38
Total	\$6,380,000.00	-	\$940,281.09	\$7,320,281.09	(393,704.38)	\$534,887.50	\$7,461,464.21	\$7,834,537.42	\$1,065,244.66	\$6,769,292.76

Dated..... 7/18/2013
 Delivery Date..... 7/18/2013
 First Coupon Date..... 2/01/2014

Yield Statistics

Bond Year Dollars..... \$55,450.39
 Average Life..... 8.691 Years
 Average Coupon..... 1.6957160%
 Net Interest Cost (NIC)..... 1.8107738%
 True Interest Cost (TIC)..... 1.8018413%
 Bond Yield for Arbitrage Purposes..... 1.6758166%
 All Inclusive Cost (AIC)..... 1.9228969%

IRS Form 8038

Net Interest Cost..... 1.6957160%
 Weighted Average Maturity..... 8.691 Years

2013A GO Bonds / Issue Summary / 4/18/2013 / 2:40 PM

\$940,000

City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A
Improvement Purpose - Assmt Portion

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessment	Levy Required
02/01/2014	-	-	4,282.19	4,282.19	4,496.30	-	4,496.30
02/01/2015	115,000.00	0.400%	7,987.50	122,987.50	129,136.88	133,155.58	(4,018.70)
02/01/2016	115,000.00	0.500%	7,527.50	122,527.50	128,653.88	133,155.58	(4,501.70)
02/01/2017	115,000.00	0.600%	6,952.50	121,952.50	128,050.13	133,155.58	(5,105.45)
02/01/2018	115,000.00	0.750%	6,262.50	121,262.50	127,325.63	133,155.58	(5,829.95)
02/01/2019	120,000.00	0.900%	5,400.00	125,400.00	131,670.00	133,155.59	(1,485.59)
02/01/2020	120,000.00	1.050%	4,320.00	124,320.00	130,536.00	133,155.58	(2,619.58)
02/01/2021	120,000.00	1.200%	3,060.00	123,060.00	129,213.00	133,155.58	(3,942.58)
02/01/2022	120,000.00	1.350%	1,620.00	121,620.00	127,701.00	133,155.59	(5,454.59)
Total	\$940,000.00	-	\$47,412.19	\$987,412.19	\$1,036,782.80	\$1,065,244.66	(28,461.86)

Dated..... 7/18/2013
Delivery Date..... 7/18/2013
First Coupon Date..... 2/01/2014

\$1,530,000

City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A
Improvement Purpose - Levy Portion

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2014	-	-	11,266.38	11,266.38	11,829.70
02/01/2015	95,000.00	0.400%	21,015.00	116,015.00	121,815.75
02/01/2016	95,000.00	0.500%	20,635.00	115,635.00	121,416.75
02/01/2017	95,000.00	0.600%	20,160.00	115,160.00	120,918.00
02/01/2018	95,000.00	0.750%	19,590.00	114,590.00	120,319.50
02/01/2019	100,000.00	0.900%	18,877.50	118,877.50	124,821.38
02/01/2020	100,000.00	1.050%	17,977.50	117,977.50	123,876.38
02/01/2021	100,000.00	1.200%	16,927.50	116,927.50	122,773.88
02/01/2022	100,000.00	1.350%	15,727.50	115,727.50	121,513.88
02/01/2023	100,000.00	1.500%	14,377.50	114,377.50	120,096.38
02/01/2024	105,000.00	1.650%	12,877.50	117,877.50	123,771.38
02/01/2025	105,000.00	1.800%	11,145.00	116,145.00	121,952.25
02/01/2026	105,000.00	1.950%	9,255.00	114,255.00	119,967.75
02/01/2027	110,000.00	2.050%	7,207.50	117,207.50	123,067.88
02/01/2028	110,000.00	2.150%	4,952.50	114,952.50	120,700.13
02/01/2029	115,000.00	2.250%	2,587.50	117,587.50	123,466.88
Total	\$1,530,000.00	-	\$224,578.88	\$1,754,578.88	\$1,842,307.82

SIGNIFICANT DATES

Dated.....	7/18/2013
Delivery Date.....	7/18/2013
First Coupon Date.....	2/01/2014

\$919,990

City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A
Assessment Income

ASSESSMENT INCOME

Date	Principal	Coupon	Interest	Total P+I
12/31/2013	-	-	-	-
12/31/2014	96,447.37	3.194%	36,730.60	133,155.58
12/31/2015	106,860.96	3.194%	26,304.66	133,155.58
12/31/2016	110,269.83	3.194%	22,891.84	133,155.58
12/31/2017	113,787.43	3.194%	19,370.02	133,155.58
12/31/2018	117,417.25	3.194%	15,735.72	133,155.59
12/31/2019	121,162.86	3.194%	11,985.32	133,155.58
12/31/2020	125,027.96	3.194%	8,115.14	133,155.58
12/31/2021	129,016.35	3.194%	4,121.36	133,155.59
Total	\$919,990.01	-	\$145,254.66	\$1,065,244.66

SIGNIFICANT DATES

Filing Date..... 10/01/2013
First Payment Date..... 12/31/2014

\$3,505,000

City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A
CIP Purpose

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2014	-	-	28,365.64	28,365.64	29,783.92
02/01/2015	190,000.00	0.400%	52,910.00	242,910.00	255,055.50
02/01/2016	190,000.00	0.500%	52,150.00	242,150.00	254,257.50
02/01/2017	190,000.00	0.600%	51,200.00	241,200.00	253,260.00
02/01/2018	190,000.00	0.750%	50,060.00	240,060.00	252,063.00
02/01/2019	195,000.00	0.900%	48,635.00	243,635.00	255,816.75
02/01/2020	195,000.00	1.050%	46,880.00	241,880.00	253,974.00
02/01/2021	195,000.00	1.200%	44,832.50	239,832.50	251,824.13
02/01/2022	200,000.00	1.350%	42,492.50	242,492.50	254,617.13
02/01/2023	205,000.00	1.500%	39,792.50	244,792.50	257,032.13
02/01/2024	205,000.00	1.650%	36,717.50	241,717.50	253,803.38
02/01/2025	210,000.00	1.800%	33,335.00	243,335.00	255,501.75
02/01/2026	215,000.00	1.950%	29,555.00	244,555.00	256,782.75
02/01/2027	215,000.00	2.050%	25,362.50	240,362.50	252,380.63
02/01/2028	220,000.00	2.150%	20,955.00	240,955.00	253,002.75
02/01/2029	225,000.00	2.250%	16,225.00	241,225.00	253,286.25
02/01/2030	230,000.00	2.350%	11,162.50	241,162.50	253,220.63
02/01/2031	235,000.00	2.450%	5,757.50	240,757.50	252,795.38
Total	\$3,505,000.00	-	\$636,388.14	\$4,141,388.14	\$4,348,457.55

SIGNIFICANT DATES

Dated.....	7/18/2013
Delivery Date.....	7/18/2013
First Coupon Date.....	2/01/2014

Yield Statistics

Bond Year Dollars.....	\$34,599.07
Average Life.....	9.871 Years
Average Coupon.....	1.8393215%
Net Interest Cost (NIC).....	1.9406249%
True Interest Cost (TIC).....	1.9324486%
Bond Yield for Arbitrage Purposes.....	1.6758166%
All Inclusive Cost (AIC).....	2.0398666%

IRS Form 8038

Net Interest Cost.....	1.8393215%
Weighted Average Maturity.....	9.871 Years

\$405,000
City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A
Refunding Purpose - Crossover Refunding of Series 2004D

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2014	-	-	2,291.88	2,291.88	2,406.47
02/01/2015	-	-	4,275.00	4,275.00	4,488.75
02/01/2016	45,000.00	0.500%	4,275.00	49,275.00	51,738.75
02/01/2017	45,000.00	0.600%	4,050.00	49,050.00	51,502.50
02/01/2018	45,000.00	0.750%	3,780.00	48,780.00	51,219.00
02/01/2019	45,000.00	0.900%	3,442.50	48,442.50	50,864.63
02/01/2020	45,000.00	1.050%	3,037.50	48,037.50	50,439.38
02/01/2021	45,000.00	1.200%	2,565.00	47,565.00	49,943.25
02/01/2022	45,000.00	1.350%	2,025.00	47,025.00	49,376.25
02/01/2023	45,000.00	1.500%	1,417.50	46,417.50	48,738.38
02/01/2024	45,000.00	1.650%	742.50	45,742.50	48,029.63
Total	\$405,000.00	-	\$31,901.88	\$436,901.88	\$458,746.97

SIGNIFICANT DATES

Dated.....	7/18/2013
Delivery Date.....	7/18/2013
First Coupon Date.....	2/01/2014

Yield Statistics

Bond Year Dollars.....	\$2,647.13
Average Life.....	6.536 Years
Average Coupon.....	1.2051520%
Net Interest Cost (NIC).....	1.3581482%
True Interest Cost (TIC).....	1.3610395%
Bond Yield for Arbitrage Purposes.....	1.6758166%
All Inclusive Cost (AIC).....	1.5384572%

IRS Form 8038

Net Interest Cost.....	1.3581482%
Weighted Average Maturity.....	6.536 Years

\$405,000

City of Maplewood, Minnesota
General Obligation Bonds, Series 2013A
Refunding Purpose - Crossover Refunding of Series 2004D

Debt Service Comparison -- Accrual Basis

Calendar Year	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
2013	-	-	40,737.50	40,737.50	40,737.50	-
2014	4,429.38	(4,429.38)	55,275.00	55,275.00	55,275.00	-
2015	4,275.00	(389,275.00)	438,875.00	53,875.00	53,875.00	-
2016	49,162.50	-	-	49,162.50	52,387.50	3,225.00
2017	48,915.00	-	-	48,915.00	50,900.00	1,985.00
2018	48,611.25	-	-	48,611.25	54,412.50	5,801.25
2019	48,240.00	-	-	48,240.00	52,612.50	4,372.50
2020	47,801.25	-	-	47,801.25	55,812.50	8,011.25
2021	47,295.00	-	-	47,295.00	53,787.50	6,492.50
2022	46,721.25	-	-	46,721.25	51,706.26	4,985.01
2023	46,080.00	-	-	46,080.00	54,625.00	8,545.00
2024	45,371.25	-	-	45,371.25	52,312.50	6,941.25
-	\$436,901.88	(393,704.38)	\$534,887.50	\$578,085.00	\$628,443.76	\$50,358.76

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings.....	50,358.76
Gross PV Debt Service Savings.....	41,537.40
Net PV Cashflow Savings @ 1.676%(Bond Yield).....	41,537.40
Contingency or Rounding Amount.....	4,657.44
Net Future Value Benefit.....	\$55,016.20
Net Present Value Benefit.....	\$46,194.84
Net PV Benefit / \$85,305.32 PV Refunded Interest.....	54.152%
Net PV Benefit / \$426,185.56 PV Refunded Debt Service.....	10.839%
Net PV Benefit / \$385,000 Refunded Principal.....	11.999%
Net PV Benefit / \$405,000 Refunding Principal.....	11.406%

Refunding Bond Information

Refunding Dated Date.....	7/18/2013
Refunding Delivery Date.....	7/18/2013

\$700,000
City of Maplewood, Minnesota
General Obligation CIP Bonds, Series 2004D

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
08/01/2013	-	8,693.75	8,693.75	-	4.000%	8,693.75	8,693.75
02/01/2014	-	8,693.75	8,693.75	-	-	8,693.75	8,693.75
08/01/2014	-	8,693.75	8,693.75	-	4.000%	8,693.75	8,693.75
02/01/2015	-	8,693.75	8,693.75	-	-	8,693.75	8,693.75
08/01/2015	385,000.00	8,693.75	393,693.75	-	4.250%	8,693.75	8,693.75
02/01/2016	-	-	-	-	-	8,693.75	8,693.75
08/01/2016	-	-	-	35,000.00	4.250%	8,693.75	43,693.75
02/01/2017	-	-	-	-	-	7,950.00	7,950.00
08/01/2017	-	-	-	35,000.00	4.250%	7,950.00	42,950.00
02/01/2018	-	-	-	-	-	7,206.25	7,206.25
08/01/2018	-	-	-	40,000.00	4.500%	7,206.25	47,206.25
02/01/2019	-	-	-	-	-	6,306.25	6,306.25
08/01/2019	-	-	-	40,000.00	4.500%	6,306.25	46,306.25
02/01/2020	-	-	-	-	-	5,406.25	5,406.25
08/01/2020	-	-	-	45,000.00	4.500%	5,406.25	50,406.25
02/01/2021	-	-	-	-	-	4,393.75	4,393.75
08/01/2021	-	-	-	45,000.00	4.625%	4,393.75	49,393.75
02/01/2022	-	-	-	-	-	3,353.13	3,353.13
08/01/2022	-	-	-	45,000.00	4.625%	3,353.13	48,353.13
02/01/2023	-	-	-	-	-	2,312.50	2,312.50
08/01/2023	-	-	-	50,000.00	4.625%	2,312.50	52,312.50
02/01/2024	-	-	-	-	-	1,156.25	1,156.25
08/01/2024	-	-	-	50,000.00	4.625%	1,156.25	51,156.25
Total	\$385,000.00	\$43,468.75	\$428,468.75	\$385,000.00	-	\$137,025.01	\$522,025.01

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation.....	7/18/2013
Average Life.....	7.348 Years
Average Coupon.....	4.5586276%
Weighted Average Maturity (Par Basis).....	7.348 Years

Refunding Bond Information

Refunding Dated Date.....	7/18/2013
Refunding Delivery Date.....	7/18/2013

MEMORANDUM

TO: James Antonen, City Manager
FROM: Tom Ekstrand, Senior Planner
 Chuck Ahl, Assistant City Manager
SUBJECT: **Conditional Use Permit Revision for the Tubman Center East Planned Unit Development**
LOCATION: 1725 Monastery Way
VOTE REQUIRED: Simple Majority Vote Required to Approve
DATE: May 8, 2013

INTRODUCTION

Beverly Dusso, of the Tubman Center East, is requesting city council approval to amend their conditional use permit (CUP) for their facility which is part of the St. Paul's Priory planned unit development (PUD). The CUP was granted on May 14, 2007 to allow this facility in the former monastery building, a six-story structure, previously used as housing for the sisters at the Priory. The original CUP was granted to allow shelter housing for 37 rooms of shelter housing for women and their children. The initial phase of their operation also included a legal center, offices, counseling service group rooms, child care and a playground. Floors one and two are used for support services and offices and floors three and four are used for housing.

The applicant is now proposing to utilize the two upper floors to expand to expand their shelter housing and services. As stated in Ms. Dusso's letter (attached) they now propose to expand their facility as follows:

"Phase II and III will complete the two remaining shelter floors, improve classroom and community spaces, renovate space for two significant collaborative community partnerships, create community gardens and a bus shelter for community and our families and children. The first partnership will add a community health and dental center, the second, will renovate an existing commercial kitchen to provide meals for Tubman residents, other facility users, and collaborative community groups."

The proposed expansion of the applicant's facility is entirely internal with the exception of the proposed community gardens and bus shelters. They are not proposing to add onto the building.

BACKGROUND

May 14, 2007: The city council approved the CUP for the St. Paul's Priory PUD which included the following on the 31 acre Priory site:

- The 40-unit Century Trails Senior Housing apartments by CommonBond Communities.
- The 50-unit Trails Edge Town Houses by CommonBond Communities.
- The new monastery on the north side of the property.
- The change in use of the existing monastery building to allow the Tubman shelter facility.

DISCUSSION

Proposed Expansion

Typically, staff's main concern would be about any potential impact on the neighborhood with a building expansion. Because this request would be to utilize the two remaining vacant floors for housing, staff is not concerned that there would be a significant intensification of use that would affect any neighbor. The applicant's plans to add community gardens and to provide bus shelters are positive elements and staff has no problem with either of those ideas. Since the applicant has not decided where the gardens or bus shelters would go, staff would work with them as they develop their plans to make sure these would not impact any neighbors.

Police and Fire Calls

The applicant has occupied the first two floors for offices and support services for a couple years, but began housing people in need last December. Staff requested a list of police and fire calls to the facility since the shelter housing began and received the following comment from Dave Kvam, acting chief of police:

"Since December, there have been 5 assist fire/ambulance calls (at least with some of those it appears the dispatcher created a case number, but no officer was dispatched. The communications center typically notifies officers when our fire department is sent to an address, and an officer may assist if he/she is close by), 1 call about recovered property, 1 missing person, 1 vehicle lockout, 1 theft, 1 assist citizen, and 1 arrest for possession of cocaine and an outstanding warrant for prostitution.

I imagine more residents might mean a few more calls, but it shouldn't impact us too much so long as Tubman manages their program."

City Attorney Involvement

The city attorney indicated that there have not been any matters concerning the Tubman Center that he has had to prosecute.

Parking lot

The applicant constructed two parking lots. The southerly parking lot is large with 108 spaces. The northeasterly parking lot was proposed to provide 33 parking spaces. The applicant built it considerably smaller with six parking spaces due to funds available. The applicant stated that they propose to enlarge this six-space parking lot, but not to the originally-proposed 33 spaces. They don't want to diminish the size of their playground that is adjacent to this parking lot.

Staff has some concern about the small size of this parking lot. The city has received calls from the neighbors across the street about Tubman residents or staff parking on Monastery Way. Staff had recommended to the planning commission that Tubman enlarge this parking lot to the originally-proposed size of 33 parking spaces to alleviate this matter. Ms. Dusso stated that they

Prefer to add some spaces to this parking lot, but not the full 33. They would rather require their residents and staff to park in the large parking lot on the south side of the building which is very adequate for all parking needs.

Staff agrees with this approach if Tubman can succeed in this direction for their residents and staff. If that can happen, there is really no need to require the expansion of the northeasterly parking lot.

The CUP conditions should require that the applicant assure that their residents and staff park in the southerly parking lot as opposed to using the street for parking. Staff can monitor this and report back to the city council at the annual review of this CUP. If on-street parking continues for Tubman, the city council should consider requiring the applicant to build the 33-car parking lot as originally proposed.

Density – Increase in Number of Units

With the expansion of the Tubman Center into the remaining upper two floors, there will not be any concern with housing density in this development. The HDR (high density residential) land use classification of this PUD allows up to 25 units per acre. At 31 acres x 25 units per acre, the PUD could support a total of 775 housing units. With the current 50 townhomes, 40 apartments, 35 housing units at the monastery and the applicant's 37 units (the applicant has stated that there are 9 units per floor and a resident manager's housing unit), the total proposed is 162 housing units on the site. This is well under the maximum allowed density for the total PUD development.

Room/Unit Sizes

The PUD approval limited the Tubman facility to 37 units initially. The four floors of units are comprised of the original "dormitory" style housing once occupied by the sisters at the Priory. Based on the family size of the shelter occupants, these original units may be used individually by one occupant, or two or three may be combined to serve a larger family. Staff feels the PUD should limit the facility to a specific number of units since the land use plan would allow far in excess of what would be provided. Furthermore, the applicant should be allowed to manage their own facility and adjust room sizes as needed to suit the family size of shelter occupants.

CUP Findings for Approval

The zoning ordinance requires that the city council find that all nine "standards" for CUP approval be met to allow a CUP. In short, these state that the use would (refer to the resolution for the complete wording):

- Comply with the city's comprehensive plan and zoning code.
- Maintain the existing or planned character of the neighborhood.
- Not depreciate property values.
- Not cause any disturbance or nuisance.
- Not cause excessive traffic.
- Be served by adequate public facilities and police/fire protection.
- Not create excessive additional costs for public services.
- Maximize and preserve the site's natural and scenic features.
- Not cause adverse environmental effects.

The proposed temporary shelter meets these nine criteria. Staff feels that there would not be any noticeable effect on the neighborhood or site since the applicant is only asking for permission to expand to the remaining two empty floors within the building. The only outside changes would be construction of the community gardens and bus stops. Since the applicant does not know yet where they would place the gardens and the bus shelters, staff would work with them as they develop these plans.

Revision to Previous Conditions

Most of the original PUD conditions are met and no longer needed. They refer to starting up the development and pertain to site improvements that have already been made. Staff suggests deleting those conditions that do not need to be noted in a revised PUD resolution.

For clarity in the re-drafting of these conditions, condition #1 was kept but updated, #2 was kept as written. All other conditions have been met and there is no need to keep them in this approval.

COMMISSION ACTION

May 7, 2013: The planning commission recommended approval of the proposed CUP revision.

RECOMMENDATION

Adopt the resolution amending the conditional use permit the St. Paul's Priory planned unit development which allowed the Tubman Family Shelter facility in the former monastery building located at 1725 Monastery Way. (Deletions are crossed out and additions are underlined.)

- ~~1. This planned unit development shall follow the concept plans date-stamped January 11, 2007. These plans are considered concept plans because the applicant must submit design plans to the city for approval for the proposed apartments, town houses, future monastery, shelter and any other future use. Staff may approve minor changes.~~
- ~~2. This planned unit development does not give any approvals for Lot 1, Block 1 since this site has not been proposed for any future development and its future use is unknown. The development of this site would require a revision of this planned unit development and must comply with all city development requirements.~~
- ~~3. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void.~~
- ~~4. The city council shall review this permit in one year.~~
- ~~5. The property owner shall be required to dedicate right of way for a roadway to be studied by the City Engineer during the next three to five year period. This roadway shall be located approximately between this property and the property owned by Hill Murray to the west and shall extend from Larpenteur Avenue to the intersection at TH 5 and TH 120. The final location of the roadway shall be studied by the City Engineer and reported with a recommendation to~~

~~the City Council. The final need for the roadway has not been determined but will likely be necessary if additional development occurs on this property in excess of that currently being proposed or at higher density levels than approved; and also if property sold includes a major expansion of uses that generate significant additional traffic to be generated at Hill-Murray.~~

- ~~6. The applicant must obtain all necessary and required permits from the Minnesota Department of Transportation, Ramsey County and the Ramsey-Washington Metro Watershed District.~~
- ~~7. The applicant must provide a right-turn lane on Century Avenue into the site, subject to MnDOT's approval.~~
- ~~8. The applicant shall comply with all requirements of the engineering reports by Erin Laberee and Michael Thompson dated February 22, 2007 and by R. Charles Ahl dated April 19, 2007.~~
- ~~9. The applicant shall install sidewalks wherever possible along Larpentour Avenue.~~
- ~~10. Staff may approve minor changes to the plans.~~
- ~~11. Establish a neighborhood committee of no less than nine members whose membership composite shall be one representative from Hill-Murray administration or trustees, one day care parent from Maple Tree Day Care, one parent whose child attends Hill-Murray, three neighborhood citizens who are from the yellow cards received by the city. The committee's purpose shall be to facilitate communication, develop neighborhood solutions to neighborhood concerns, and provide feedback to all parties subject to the planned unit development. The committee shall report periodically to the council and disband when no longer needed.~~
- ~~12. Establish a transportation task force for neighbors and parties to the planned unit development to work on public transportation service and option for the site, to work in coordination with the neighborhood committee.~~
- ~~13. The proposed project shall be reviewed by the community design review board and all requirements of that board shall be followed.~~
- ~~14. Include two playground areas within the planned unit development as discussed at the hearing that were to be added to the plans.~~
- ~~15. Develop a security plan in partnership with all of the parties subject to the planned unit development and the neighborhood committee.~~
- ~~16. Monastery Way and Bennett Road shall be public roads and the cost of city sewer, storm water, public street infrastructure and city water shall be borne by the developer.~~
- ~~17. The applicant shall install sidewalks along applicant's property on Larpentour Avenue and internal streets.~~

1. This planned unit development shall follow the concept plans date-stamped January 11, 2007 and the subsequent, specific design approvals for new town homes, apartments and monastery approved by the community design review board. Staff may approve minor changes.
2. This planned unit development does not give any approvals for Lot 1, Block 1 since this site has not been proposed for any future development and its future use is unknown. The development of this site would require a revision of this planned unit development and must comply with all city development requirements.
3. This permit revision allows the Tubman Center East to expand their shelter housing to the remaining two upper floors in the building. This permit also permits the applicant's support activities such as: a legal center, offices, counseling services group rooms, child care, playground, classrooms, community gathering spaces, space for collaborative community partnerships, community gardens, bus shelters and expanded use of the commercial kitchen for residents and other facility users and collaborative community groups.
4. The applicant shall work with city staff to on the placement and possible screening of future community gardens.
5. The applicant shall work with city staff on the appearance and location of bus shelters. These bus shelters may require the review and approval of the community design review board.
6. The applicant shall require that their residents and staff park in the large southerly parking lot and not along Monastery Way. Staff shall monitor this and if parking continues along Monastery Way, the city council shall consider requiring that the property owner install the 33-car parking lot at the northeast corner of the building as originally proposed.

REFERENCE INFORMATION

SITE DESCRIPTION

Site size: 31 acres
Existing land use: Tubman Center East

SURROUNDING LAND USES

North: St. Paul's Monastery
South: Larpenteur Avenue and City of Maplewood open space land
East: Century Trails Seniors Apartments and Trails Edge Town Houses
West: Hill-Murray High School and athletic fields

PLANNING

Land Use Plan designation: HDR (high density residential)
Zoning: PUD

CODE REQUIREMENTS

Section 44-1092(3) of the city ordinances requires a CUP for institutions of any educational, philanthropic and charitable nature.

Findings for CUP Approval

Section 44-1097(a) requires that the city council base approval of a CUP on nine findings. Refer to the findings for approval in the resolution.

APPLICATION DATE

The application for this request was considered complete on April 19, 2013. State law requires that the city decide on these applications within 60 days. The deadline for city council action on this proposal is June 18, 2013.

p:sec13-29\Tubman\Tubman PUD Revision CC Report 5 13 te
Attachments:

1. PUD Revision Resolution
2. Location/Zoning Map
3. Land Use Plan Map
4. January 11, 2007 Site Plan
5. Applicant's PUD Application and Narrative dated April 18, 2013

**PLANNED UNIT DEVELOPMENT
REVISION RESOLUTION**

WHEREAS, the Harriet Tubman Center East has applied to revised the conditional use permit for a planned unit development that included the development of the former 31-acre St. Paul's Priory site. This development included a 50-unit town house development; a 40-unit seniors housing apartment building; the conversion of the former monastery into a multi-use family-violence shelter for Tubman and a future monastery building on the north end of their property.

WHEREAS, the Harriet Tubman Center East is requesting amendment of this permit to expand their services and shelter housing. The shelter housing will expand to occupy the upper two floors of the building. The expanded services and programming will include the following uses: temporary shelter housing, legal services, counseling services, youth and family services, community training and education, child care, creative art studios and administrative offices. In addition to those, Tubman would add therapeutic and community gardens, a bus shelter for the community and Tubman clients, a community health clinic which will work in collaboration with Tubman counseling services, and renew the existing commercial kitchen to provide meals to Tubman residents and other facility users as well as partner with a community college and others to provide training in basic food preparation.

WHEREAS, Section 44-1092(3) of the city ordinances requires a conditional use permit for institutions of any educational, philanthropic and charitable nature.

WHEREAS, this permit applies to the property located at 1725 Monastery Way. The legal description is:

Lot 2, Block 1, St. Paul's Monastery

WHEREAS, the history of this conditional use permit revision is as follows:

1. On May 7, 2013, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On May 13, 2013, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council _____ the above-described conditional use permit revision, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.

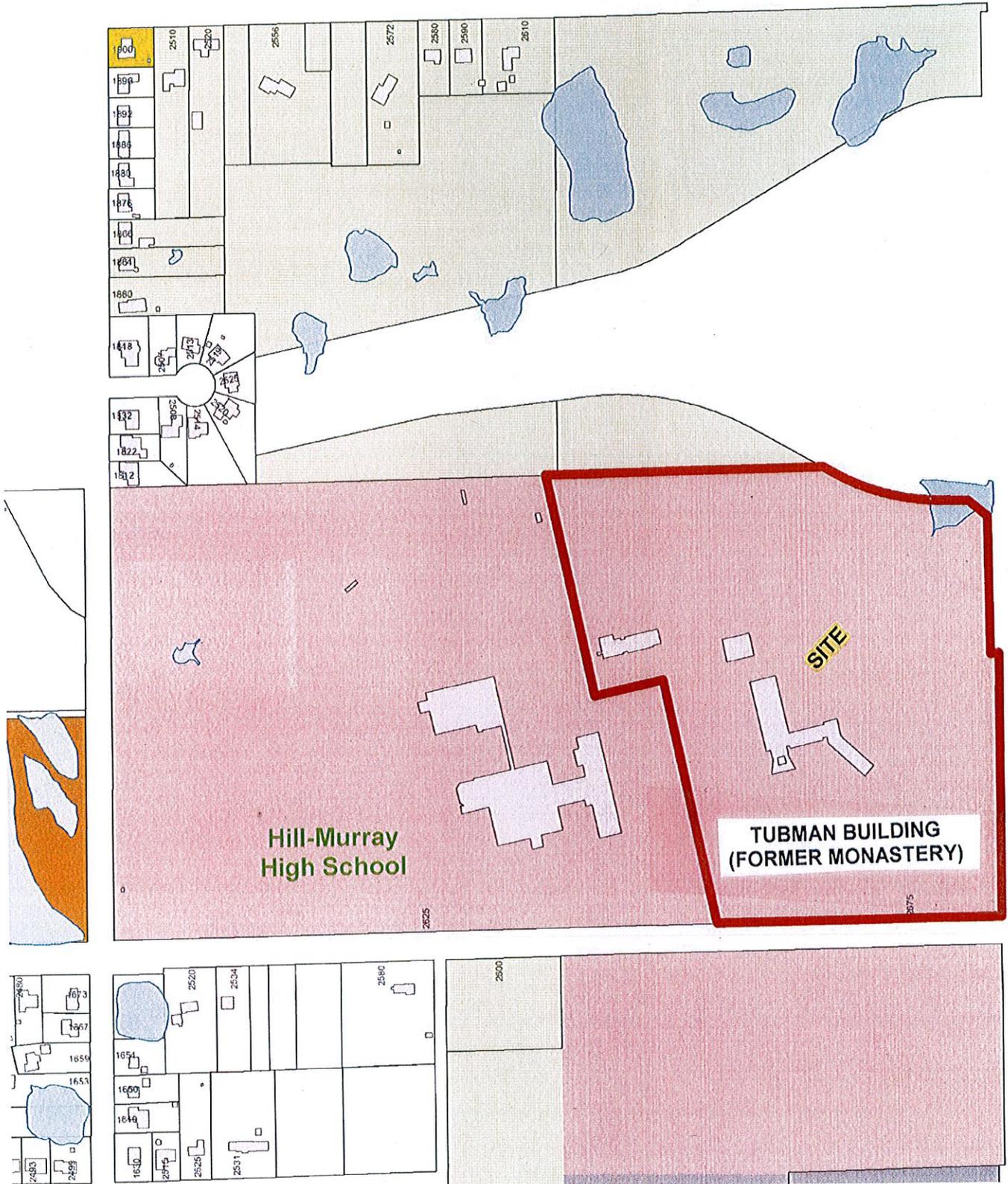
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. This planned unit development shall follow the concept plans date-stamped January 11, 2007 and the subsequent, specific design approvals for new town homes, apartments and monastery approved by the community design review board. Staff may approve minor changes.
2. This planned unit development does not give any approvals for Lot 1, Block 1 since this site has not been proposed for any future development and its future use is unknown. The development of this site would require a revision of this planned unit development and must comply with all city development requirements.
3. This permit revision allows the Tubman Center East to expand their shelter housing to the remaining two upper floors in the building. This permit also permits the applicant's support activities such as: a legal center, offices, counseling services group rooms, child care, playground, classrooms, community gathering spaces, space for collaborative community partnerships, community gardens, bus shelters and expanded use of the commercial kitchen for residents and other facility users and collaborative community groups.
4. The applicant shall work with city staff to on the placement and possible screening of future community gardens.
5. The applicant shall work with city staff on the appearance and location of bus shelters. These bus shelters may require the review and approval of the community design review board.

6. The applicant shall require that their residents and staff park in the large southerly parking lot and not along Monastery Way. Staff shall monitor this and if parking continues along Monastery Way, the city council shall consider requiring that the property owner install the 33-car parking lot at the northeast corner of the building as originally proposed.

The Maplewood City Council _____ this resolution on _____, 2013.



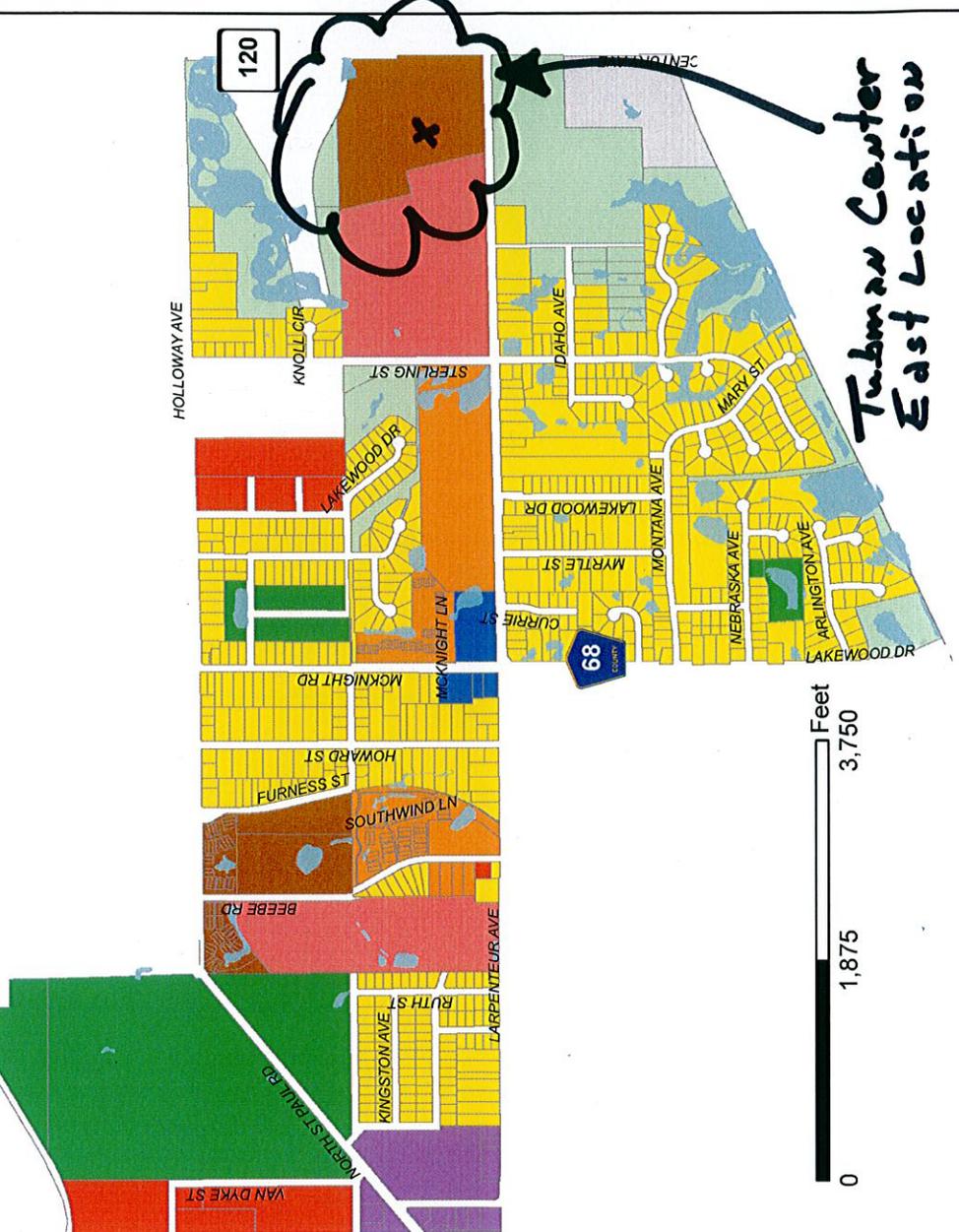
Location / Zoning Map

CITY OF MAPLEWOOD
2030
 COMPREHENSIVE PLAN

Hillside - Future Land Use Map

-  Rural/ Low Density Residential (0.5 - 1.5 Units per Acre)
-  Low Density Residential (2.6 - 6.0 Units per Acre)
-  Medium Density Residential (6.1 - 10.0 Units per Acre)
-  High Density Residential (10.1 - 25.0 Units per Acre)
-  Mixed Use (6.0 - 31.0 Units per Acre)
-  Commercial
-  Industrial
-  Government
-  Institutional
-  Park
-  Open Space
-  Water

Neighborhoods
 January 25, 2010



Pope Associates Inc.
 511 Park Ave. East
 Maplewood, MN 55126
 Phone: 612-835-1100
 Fax: 612-835-1101

**ST. PAUL'S
 MONASTERY
 PROPOSED PROPERTY
 SUBDIVISION**

2075 LAMPERTER AVENUE EAST
 MAPLEWOOD, MINNESOTA 55126

**TUBMAN FAMILY
 ALLIANCE**

**COMMON BOND
 COMMUNITIES**

**CITY OF
 MAPLEWOOD -
 DESIGN REVIEW
 PUD SUBMITTAL**

**ARCHITECTURAL
 SITE PLAN**

Issue all to: **CITY**
 Issue to: **CITY**

Attachment #1
 I hereby certify that this plan complies with the requirements of the City of Maplewood and that I am a duly licensed professional engineer or architect under the laws of the State of Minnesota.
 Date: 11/11/07
 Signature: [Signature]
 Title: [Title]
 License No.: 7767-00000A
 State: MN
 Expiration: 11/11/07
 City: MAPLEWOOD

AI

BLOCK 1

LOT 1	1.92
ACREAGE	83,619
SQUARE FOOTAGE	6%
% OF PROPERTY	R-3H
EXISTING LAND USE	R-3B
EXISTING ZONING	SAME
PROPOSED ZONING	

LOT 2	6.63
ACREAGE	268,922
SQUARE FOOTAGE	21%
% OF PROPERTY	R-3H
EXISTING LAND USE	R-3B
EXISTING ZONING	SAME-NEED SHELTER APPROVAL
PROPOSED ZONING	SAME

LOT 3	10.77
ACREAGE	38,849
SQUARE FOOTAGE	35%
% OF PROPERTY	R-3H
EXISTING LAND USE	SAME
EXISTING ZONING	R-3B
PROPOSED ZONING	SAME

LOT 4	0.9
ACREAGE	39,359
SQUARE FOOTAGE	3%
% OF PROPERTY	R-3H
EXISTING LAND USE	R-3B
EXISTING ZONING	SAME
PROPOSED ZONING	SAME

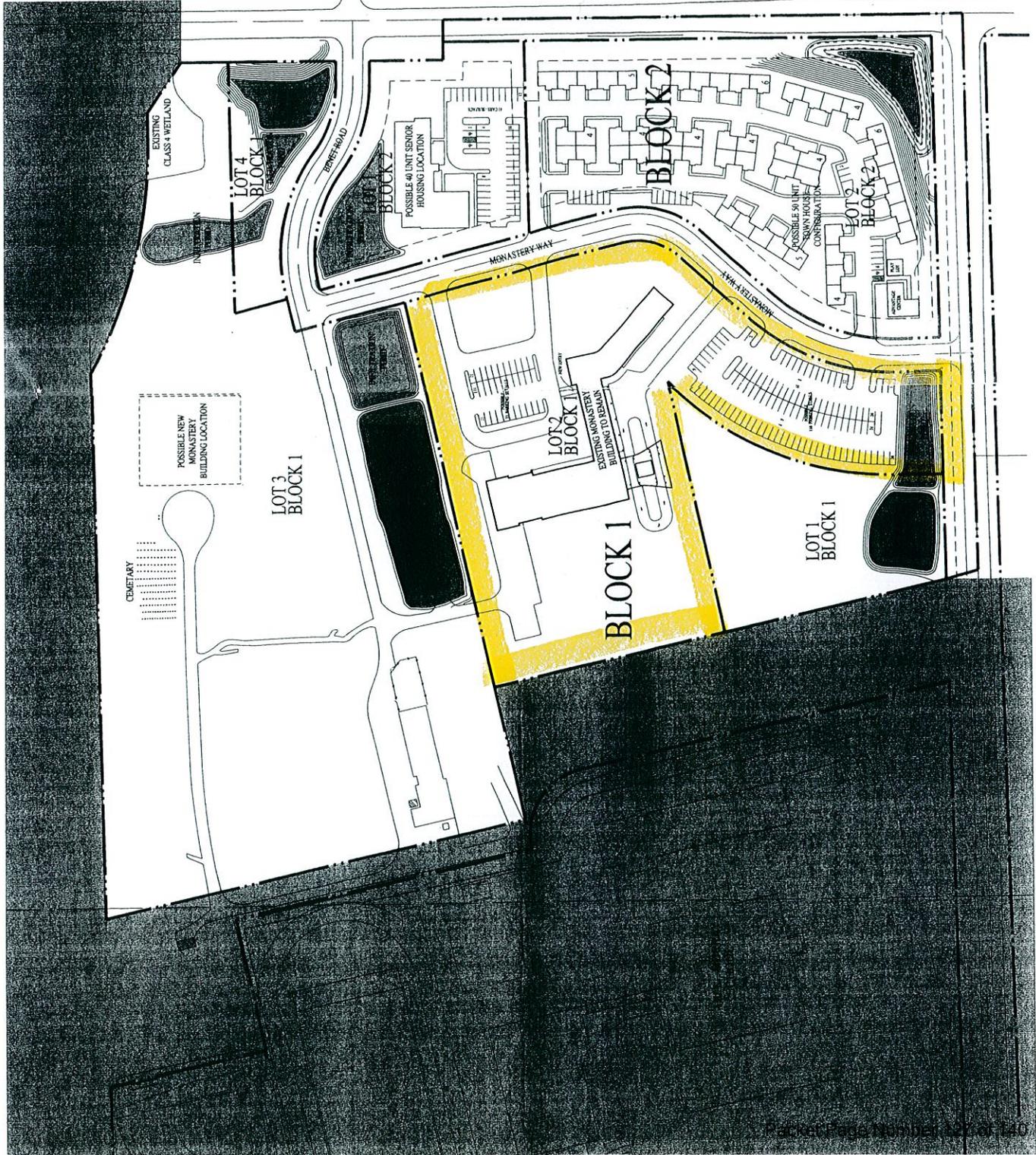
(This lot 4 to be sold as part of Block 2, Lot 1)

BLOCK 2

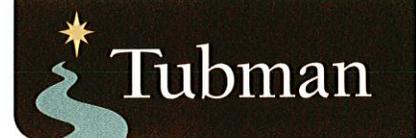
LOT 1	1.94
ACREAGE	84,543
SQUARE FOOTAGE	6%
% OF PROPERTY	R-3H
EXISTING LAND USE	SAME
EXISTING ZONING	R-3B
PROPOSED ZONING	SAME

(This lot 1 to be sold as part of Block 1, Lot 4)

LOT 2	4.85
ACREAGE	17,263
SQUARE FOOTAGE	13.5%
% OF PROPERTY	R-3H
EXISTING LAND USE	SAME
EXISTING ZONING	R-3B
PROPOSED ZONING	R-3C



Approved plan
 1-11-07



April 18, 2013

Tom Ekstrand, Senior Planner
 Maplewood
 1830 County Road B East
 Maplewood, MN 55109

Dear Mr. Ekstrand:

Attached please find Tubman's application for Conditional Use Permit for Harriet Tubman Center East (HTCE), 1725 Monastery Way. At this time we wish to acquire Maplewood City Council's approval of our long-range plans for use of HTCE.

The purpose of Tubman's three phase \$12.5 million **Safe, Sound, & Smart Campaign** is provide temporary housing and supportive services for those struggling with violence and exploitation in residence or in our community and seeking to build or sustain new healthy lives and families.

Campaign Phase I: Safe now is funded and near completion. It addressed the facility purchase, required infrastructure and life safety improvements, and renovation of two residential floors, space for Tubman's Legal Center, collaborative service partner offices, counseling offices, group rooms, childcare, and a playground.

Phase II and III will complete the two remaining shelter floors, improve classroom and community spaces, renovate space for two significant collaborative community partnerships, create community gardens and a bus shelter for community and our families and children. The first partnership will add a community health and dental center, the second, will renovate an existing commercial kitchen to provide meals for Tubman residents, other facility users, and collaborative community groups.

We ask Maplewood to provide the approvals required for Tubman's long range planned use for the benefit of our immediate clients as well as the community at large. We anticipate the completion of renovations to take several years given the type of building and depending on funding. However, we believe this will give Maplewood a national model of collaboration in services, reusing and within an historic architectural building, serving for decades to come.

Sincerely,

Beverly C. Dusso
 President

Attachments

Tubman Center West
 3111 First Ave. So.
 Minneapolis, MN
 55408

612.825.3333

Tubman Center East
 1725 Monastery Way
 Maplewood, MN
 55109

651.770.8544

Chrysalis Center
 4432 Chicago Ave. So.
 Minneapolis, MN
 55407

612.871.0118

CONDITIONAL USE OR PUD APPLICATION (2012)

			<u>OFFICE USE</u>	
Return to:	City of Maplewood		Date Received:	
	1830 County Road B East		Date of Complete App:	
	Maplewood, MN 55109		By:	
	651-249-2300		Rec. #	
			Date:	

1. Applicant/business name: Tubman
 Contact person: Christine Brinkman
 Address: 1725 Monastery Way Maplewood 55109
 Telephone: 612-870-2417
 Interest in property: Chief Operating Officer

2. Property owner of record: Tubman
 Contact person: Beverly C. Dusso
 Address: 1725 Monastery Way Maplewood 55109
 Telephone: 651-789-6791
 Interest in property: President

3. Legal description and address at site:
 Century Trails Common, Lot 2, Block 1

4. Existing use:
 Harriet Tubman Center East is currently used by Tubman to provide temporary housing, legal services, counseling services, youth and family services, community training and education, child care, creative art studios, and administrative offices.

5. Proposed use:
 In addition to existing uses, Tubman seeks to finish the remaining two floors of shelter space, add therapeutic and community gardens, a bus shelter for the community and Tubman clients; add a community health clinic which will work in collaboration with Tubman counseling services; and, renew the existing commercial kitchen to provide meals to Tubman residents and other facility users as well as partner with a community college and others to provide training in basic food preparation.

The applicant hereby grants permission for the City's employees, officials and agents to enter onto the property that is subject to this application for the purposes of viewing the property and reviewing the request.

Applicant's Signature: 
 Date: April 19 2013

Tubman
CONDITIONAL USE STANDARDS
April 18, 2013

The Code further describes nine standards for approval of Conditional Use Permits. The standards and our responses are as follows:

- 1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and this code.***

Tubman's use of the existing monastery building is consistent with the City's Comprehensive Plan. The Comprehensive Plan goals emphasize that the city minimize conflicts between land uses, prevent overcrowding or overuse of land (especially when supportive services and facilities are not available), provide a wide variety of housing types, and integrate developments with open space and significant natural features.

The building and site are already developed and the project will not disrupt or alter the significant, open space and natural features of the general area.

The project is consistent with the Residential Development Policy which protects neighborhoods from encroachment or intrusion of incompatible land uses by adequate buffering and separation. The project itself is buffered from incompatible uses by the significant open space and the adjacent high school, which is an institution of educational, philanthropic or charitable nature. Conversely, the project will *not* intrude upon, or bother already established uses because it is so well buffered.

Tubman also is an institution of a philanthropic and charitable nature. It is approved to provide temporary housing together with supportive services, and provides space for other nonprofits also serving the community and clients, and administrative office space. The new uses remain within these purposes and enhance expertise and access for the community. The additional uses are consistent with the already established use of the site.

The continued enhancement of Tubman's programs remain consistent with the programs Tubman has already established. As a result they, too, will have no adverse effect on the community. Within the project, the mix of uses will support and enhance the temporary housing by providing convenient access to services critical for the residents. To the extent Tubman's site will have a mix of uses, those uses are functionally integrated with each other, and planned and designed to be compatible with, and supportive of, each of the other uses.

There will not be negative economic, social or physical impacts on adjoining properties. To the contrary, the adjoining properties will be benefited by the additional services close to their homes. The site has adequate facilities and services, such as streets, utilities, drainage and open space.

2. *The use would not change the existing or planned character of the surrounding area.*

Tubman's expansion of services within the existing facility preserves and protects the existing open character of the area and natural space. Because Tubman's goal is to preserve as much of the historic and architectural integrity of the facility as possible and still give the facility long-term future use, we hope to maintain as much of the natural environment as the community will allow.

3. *The use would not depreciate property values.*

The additional uses of Harriet Tubman Center East will have no impact on property values. The majority of additional uses will be well buffered and within the building. The added feature is to establish therapeutic and community gardens, well maintained, that add to the beauty of the surrounding area as well as a healing environment for those we serve.

4. *The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage water runoff, vibration, general unsightliness, electrical interference or other nuisances.*

Tubman's use will not generate excessive noise or any of the other conditions described above. On the contrary, continued use of Harriet Tubman Center East much as it is now reduces potential noise, glare, and increased drainage water runoff, and supports the plans desire for open spaces.

5. *The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.*

The traffic study completed November 30, 2007, included a 20 year forecast as requested by City Staff. Data was collected from St. Paul's Monastery, CommonBond Communities, Tubman and Maple Tree Childcare to inform the study. The study concludes that all movements at the intersection of Larpenteur and Century Avenues operate at acceptable levels through 2026. The increased traffic from the new proposed uses was included in the original traffic study. As money is available we will complete parking on the north side of the facility for residential clients and staff.

- 6. *The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.***

Municipal utilities are available and adequately sized to support the proposed development. Traffic impact has been analyzed thoroughly. Storm water treatment systems were developed which will treat storm water prior to discharge and maintain a pre-development discharge rate. The Priory Preserve is directly across Larpenteur Avenue from the site.

- 7. *The use would not create excessive additional costs for public facilities or services.***

Tubman's full use of the facility will not create excessive additional costs.

- 8. *The use would maximize the preservation of and incorporate the site's natural and scenic features in the development design.***

The site's natural features are substantially preserved within this development plan. The additional uses allow the site's natural and scenic features to remain in large part intact, and be more accessible to residents and the community.

- 9. *The use would cause minimal adverse environmental effects.***

There are and will be minimal adverse environmental effects. The current and proposed new uses preserve the key attributes that exist, but also will enhance efforts to place the facility on the National Historic Register.

AGENDA REPORT

TO: City Council
FROM: Chuck Bethel, City Attorney for HR/Labor Relations
SUBJECT: Consider Process for Appointment of City Manager
DATE: May 8, 2013

INTRODUCTION/SUMMARY

As Jim Antonen, our City Manager, has now indicated that he will be retiring on or about June 28, 2013, the City Council must consider the steps it needs to take to move ahead in accepting that resignation and replacing Mr. Antonen. Two steps need to be addressed, what needs to be done with regard to the outgoing city manager, and what needs to be done with regard to installing a new city manager.

First, as the entity directly charged with supervision of the City Manager, the City Council should be certain it has met its obligations in its role of employer with regard to Mr. Antonen. For instance, all routine matters related to the resignation/retirement of the City Manager should be deferred to the City Human Resources (HR) Department to implement all such transition issues (such as pay out for vacation or deferred sick leave) in the same manner as would be administered for any other employee. To the extent there are other employment issues remaining, or that arise before Mr. Antonen's last day, the Council can address these on an as-needed basis.

Second, with regard to addressing the issue of appointing another City Manager, the City Council may look internally, externally or both internally and externally for a candidate to fill the position. Pursuant to Minnesota Statute §412.641 with regard to appointing a City Manager in a Plan B City such as Maplewood, the statute states in relevant part:

412.641 MANAGER; BASIS FOR CHOICE; RESIDENCY; TERM; PROBATION.

Subdivision 1. Appointed by council.

The city manager shall be chosen by the council solely on the basis of training, experience, and administrative qualifications and need not be a resident of the city at the time of appointment.

Likewise, the Maplewood city code at §2-101 sets forth the exact same language as the state statute. The statute and Maplewood code are quite broad in the delegation of this duty. So long as the council chooses the next City Manager on the basis of his or her training, experience and administrative qualifications, the Council has met its duty under the law. The Council may choose an interim City Manager in order to allow enough time to conduct an external search, but any manager that serves more than a year may demand written charges and a public hearing on those charges before being terminated.

While an external search can produce qualified candidates, it is also more costly and takes a greater amount of time than making an internal appointment. Internally, we have a number of department heads and/or others who may be qualified and that could possibly be considered for the position. However, from an organizational standpoint, the Assistant City Manager is the logical choice. From a strictly administrative qualifications standpoint, his current job description

is the most similar to the City Manager position and, in fact, he is required to step into the shoes of the City Manager already. While Department Heads and other high level people in the organization do collaborate in weekly meetings to help run the City, he has been the one most often charged with performing the duties of the City Manager whenever Mr. Antonen has been absent. The Assistant City Manager also has a wealth of experience from his time working as the Interim City Manager during the last transition period before Mr. Antonen was hired. Certainly the Council can and should call upon its own experience with any and all internal candidates to evaluate which of them have the necessary training, experience and administrative qualifications.

If the Council decides that it does want to appoint an internal candidate as the City Manager, whether as an Interim City Manager or as permanent City Manager, the Council should direct that individual to work with the City HR Attorney to negotiate a new contract which could then come before the Council again, presumably in June, prior to Mr. Antonen's retirement, so that the new contract can be finalized and executed prior to the departure of Mr. Antonen.

RECOMMENDATION:

For those issues not otherwise set forth in the current employment contract between the parties, the Council should direct the HR Department to follow all procedures normally followed by HR with regard to any employee that is terminating employment. Next, review the process as outlined above and decide whether to conduct an external search, or appoint an internal candidate instead. If the Council determines it will seek an external candidate, then it should immediately begin that process and decide who it will appoint as an Interim Manager, as that process will undoubtedly take longer than the time remaining in Mr. Antonen's tenure. If the City Council decides it will appoint an internal candidate, then the Council should choose the internal candidate based upon that candidate's training, experience and administrative qualifications.

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Michael Thompson, Public Works Director / City Engineer
 Scott Schultz, Utility / Fleet / Parks Superintendent
SUBJECT: **Lift Station 14 Rehabilitation, Project 12-13, Resolution Receiving Bids and Awarding Construction Contract**
DATE: May 2, 2013

INTRODUCTION

The city owns and operates nine lift stations and has implemented a plan to make necessary upgrades. Lift Station No.14, located west of highway 61 on County Road C, was built in 1985 and is next in line for repairs. This sanitary sewer lift station receives flows from Sewer Districts 65, 13, and 14. This station is in need of upgrades to improve the pumping efficiency and decrease the annual maintenance costs.

DESCRIPTION

Currently this lift station operates as a dry well - wet well system. The pumps and valves are showing increased inefficient operation, and it is becoming difficult to perform necessary routine maintenance. This work is required to also prevent sewage backups and system failures. The improvements to the lift station include renovating the current wet/dry well system to a more maintenance friendly, cost effective submersible system. The station will be equipped with new submersible pumps, new valves and valve vault, and new control cabinet.

BIDS

Bids were opened at 10:30 a.m. on Thursday, May 2, 2013 at City Hall. Below is a listing of the bids that were received.

	<u>Contractor</u>	<u>Total Bid</u>
1	Veit & Company, Inc.	\$178,317.00
2	Penn Contracting, Inc.	\$188,900.00
3	Geislinger & Sons, Inc.	\$251,500.00

BUDGET

The Lift Station Upgrade Program is identified in the approved 2013 – 2017 City of Maplewood Capital Improvement Plan (CIP) as a proposed project for 2013. The project budget detailed in the CIP is \$250,000 from the Sanitary Sewer Fund. The engineers estimate for the rehabilitation of Lift Station 14 is \$176,000.00. The overall project falls within the project budget as listed in the 2013 – 2017 CIP.

RECOMMENDATION

The City Council should consider awarding the bid to Veit & Company, Inc. in the amount of \$178,317.00, for Lift Station 14 Rehabilitation, City Project 12-13.

Attachments

1. Resolution: Award of Bid
2. Bolton & Menk, Inc. Recommendation Letter

**RESOLUTION
AWARD OF BID**

BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Veit & Company, Inc. in the amount of \$178,317.00, is the lowest responsible bid for the upgrades to Lift Station No.14, City Project 12-13, and the mayor and city manager are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary from the Sanitary Sewer Fund to implement the financing plan for the project.

Adopted by the council on this 13th day of May, 2013.



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

2035 County Road D East • Suite B • Maplewood, MN 55109-5314

Phone (651) 704-9970 • Fax (651) 704-9971

www.bolton-menk.com

May 3, 2013

City of Maplewood, Mn
Attn: Michael Thompson, P.E.
1902 County Road B East
Maplewood, MN 55109

RE: Lift Station 14 Rehabilitation
City of Maplewood
City Project 12-13

Dear Mr. Thompson:

Three bids were received on May 2, 2013 for the above referenced project. The low bid of \$178,317.00 was submitted by Veit & Company, Inc of Rogers, MN. Evaluation of the bids found no errors. Below is a tabulation showing the bid results:

1	Veit & Company	\$178,317.00
2	Penn Contracting	\$188,900.00
3	Geislinger & Sons	\$251,500.00

Veit & Company has successfully completed projects of this type in the past and thereby have shown themselves to be a responsible contractor. Based on the items above, we recommend the City award the project in the amount of **\$178,317.00** to Veit & Company, Inc.

Sincerely,

BOLTON & MENK, INC.

Steven F. Heth, P.E.
Project Manager

DESIGNING FOR A BETTER TOMORROW
Bolton & Menk is an equal opportunity employer

AGENDA REORT

TO: James Antonen, City Manager
FROM: Karen Guilfoile, Director Citizen Services
SUBJECT: Cancellation of the June 3, 2013 Council Manager Workshop
DATE: May 6, 2013

SUMMARY

Currently, staff does not have any time sensitive matters that would call for the need of a Council Manager Workshop on Monday, June 3rd and it is recommended that the Workshop be cancelled.

RECOMMENDATION

Staff recommends the cancellation of the Council Manager Workshop on June 3, 2013.

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