

**AGENDA**  
**MAPLEWOOD CITY COUNCIL**  
**MANAGER WORKSHOP**  
5:00 P.M. Monday, April 29, 2013  
Council Chambers, City Hall

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA**
- D. UNFINISHED BUSINESS**
  - 1. Parks System Task Force & Commission Candidate Interviews
    - a. Community Design Review Board
    - b. Heritage Preservation Commission
    - c. Human Rights Commission
    - d. Parks & Recreation Commission
    - e. Planning Commission
- E. NEW BUSINESS**

None
- F. ADJOURNMENT**

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## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Charles Ahl, Assistant City Manager  
Sarah Burlingame, Senior Administrative Assistant  
**DATE:** April 23, 2013  
**SUBJECT:** **Parks System Task Force & Commission Candidate Interviews**

- a. **Community Design Review Board**
- b. **Heritage Preservation Commission**
- c. **Human Rights Commission**
- d. **Parks & Recreation Commission**
- e. **Planning Commission**

### INTRODUCTION

The City Council will be conducting interviews of candidates for the Parks Systems Task Force and various commissions. There are eight openings within the commissions. The Community Design Review Board has one opening; The Heritage Preservation Commission has three openings; The Parks & Recreation Commission has one opening; The Human Rights Commission has one opening; and the Planning Commission has 1 opening. These openings are due to terms expiring and resignations. One candidate seeking reappointment to the Heritage Preservation Commission, because of scheduling issues, could not interview at this time and will be interviewed at a future workshop.

Recently staff received notice of resignation from Planning Commissioner Stephen Wensman. This created the opening mentioned in the above paragraph. Because this is a recent resignation, it was not posted with the other openings listed. However, as one of the candidates interviewing at this meeting expressed interest in the Planning Commission, the council can choose to fill the vacancy.

The Parks Systems Task Force is a new task force that will be charged with the development of a comprehensive master plan for the City's parks, trails, and preserves that looks out over the next 20 years. One of Maplewood City Council's goals for 2012 thru 2014 is to develop a comprehensive master plan for Maplewood's parks system. The task force will be centrally involved in the creation of a Parks System Plan that will be founded on a process of resident and stakeholder engagement. The task force will include residents of the City, business representatives, commission members, staff and other stakeholders. The City Council interviewed and appointed 6 individuals during the April 8<sup>th</sup> workshop and meeting. The Council will interview 3 additional candidates during this workshop.

### RECOMMENDATION

Staff recommends that the Council interview the candidates as indicated in the schedule below. The suggested questions will be submitted under separate cover to the Council. During the interview process, Council Members should fill out their ballots. Once the Interviews have concluded, Council Members should submit their ballots to staff, which will be tallied with the results brought back to the Council during the following regular meeting with recommendations for appointments.

**RECOMMENDATION (continued)**

<b>Time</b>	<b>Candidate</b>	<b>Commission</b>
5:00	Question Selection	
5:05	Allan Ige	Planning Commission, CDRB, Parks & Recreation Commission
5:15	Ananth Shankar	Community Design Review Board
5:25	Jeffrey Kringle	Human Rights Commission
5:35	Maurice Fortin	Human Rights Commission
5:45	Kim Schmidt	Parks & Recreation Commission
5:55	Nicole Villavicencio	Parks System Task Force
6:05	Margaret Behrens	Parks System Task Force
6:15	Sarah Deeny	Human Rights Commission
6:25	Don Christianson	Parks System Task Force
6:35	Richard Currie	Heritage Preservation Commission

*Attachments: Candidate Applications in order of interview schedule*

**CITY OF MAPLEWOOD  
BOARDS AND COMMISSIONS  
APPLICANT INFORMATION FORM**



Name: AA Allan O IGE Date: 3/18/13

**Personal Information**

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL \_\_\_\_\_

**1. Please check which Board and/or Commission you are interested in serving?**

- |  |   |
|--|---|
| <input type="checkbox"/> Housing & Economic Development Commission                 | <input type="checkbox"/> Human Rights Commission                  |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Community Design Review Board                  | <input checked="" type="checkbox"/> Planning Commission           |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Police & Civil Service Commission        |
| <input type="checkbox"/> Heritage Preservation Commission                          |   |

2. How long have you lived in Maplewood? 6 yrs.

3. Will other commitments make regular attendance at meetings difficult? Yes  No

**4. Please list specific reasons why you would like to serve on this Board or Commission?**

*As a resident, I am vested and willing to be of use to my community. My background (professional), experiences has prepared me to share my talent and contribute immensely.*

**5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?**

*Plans and Site Reviews, Building Design.*

**6. List any community organizations or activities in which you have recently or are now an active participant.**

*General Sect. - MIND  
St. Paul College, Member, President Advisory Council*

**Please share any additional comments on why you should be selected by the City Council.**

*I have been involved with community-related activities in the areas indicated for many years. I have the professional and educational, practical experiences. Please see resume.  
You may attach a resume or other summary of your background and experience for appointment to this Commission*

**THE INFORMATION CONTAINED IN THIS APPLICATION SHALL BE CLASSIFIED AS PUBLIC EXCEPT FOR TELEPHONE NUMBERS, HOME ADDRESS AND E-MAIL ADDRESS.**

Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109

## ALLAN O IGE

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**OBJECTIVE:** To serve on a Board or Commission in the City of Maplewood, Minnesota.

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### **HIGHLIGHTS OF EXPERIENCE:**

- ◆ Conscientious, creative, and willing to assume responsibility
- ◆ Committed to maintaining quality and efficiency
- ◆ Strong research, analytical, and communication skills
- ◆ Ability to get along with others; a team player

### **PROFESSIONAL EXPERIENCE:**

#### **Research and Analysis**

- ◆ Researched and analyzed data from various Planning Studies and compiled data into integrated reports and recommendations
- ◆ Designed methodology for carrying out survey research
- ◆ Compiled and analyzed socioeconomic, political, cultural, environmental, and physical impact of recreational health, urban, community, and transportation as it related to land use analysis, zoning, marketing, and redevelopment plans for Chicago S. loop
- ◆ Conducted feasibility studies of current and proposed projects and assessed their needs for utilizing loans, grants, or bonds
- ◆ Researched, analyzed, and provided demographics data support for employment and population distribution for "Vincennes's Corridor" revitalization projects

#### **Coordination / Supervision:**

- ◆ Coordinated and prepared, assessment, and grantee performance reports
- ◆ Provided periodic reports to the City of Chicago Planning Board in all areas of Planning and Economic Development issues and recommended alternatives
- ◆ Interpreted and reviewed plans to conform to specifications and design guidelines
- ◆ Evaluated subcontract work for certification to the agency
- ◆ Coordinated and prepared economic development program, packaging funding for the revitalization of "Vincennes's Corridor" housing as related to Community Development Block Grant program
- ◆ Provided technical assistance and emergency trouble shooting to contractors and community based organizations and businesses.
- ◆ Technical Advisor --- Camphor United Methodist Church Expansion, St. Paul, MN

#### **Management / Administration:**

- ◆ Managed and supervised building construction projects from setting out to completion
- ◆ Assisted in preparation of contracts, resolution, and administrative orders
- ◆ Monitored and coordinated the approval process as related to economic development of Vincennes's Neighborhood
- ◆ Consulted with public, staff, and private agencies; provided resolutions to related issues
- ◆ Prepared charts, plans, maps, reports, and other illustrative representations for presentations to the Board and public

**EMPLOYMENT HISTORY:**

2000–Present	Planning Specialist II, Contract Manager, Ramsey County, MN
1990–2000	Planner, City of Saint Paul Department of Planning and Economic Development Workforce Development Division
1/89–6/89	Planner, City of Chicago Department of Planning and Development
1985- 1987	Planner / Economic Development Officer Center for New Horizon (Planning Agency)

**EDUCATION:**

**Certifications:**

- ◆ Socio-economic Impact Assessment 2004, University of Minnesota Continuing Education
- ◆ Community Economic Development; Principles, Practice, and Strategies 2001 Neighborhood Reinvestment Training Institute
- ◆ Business Retention, Expansion International ---- U of M Continue Education
- ◆ Project Management : Negotiating for Success ---- U of M Continue Education

Master of Science in Planning and Environmental Studies 1989  
Northeastern Illinois University; Chicago, Illinois

Bachelor of Science in Urban and Regional Planning 1985  
Illinois Institute of Technology; Chicago, Illinois

**AFFILIATIONS:**

Member - Association of Nigerian Engineers in Minnesota (ANEM)  
Member - International Economic Development Council (IEDC)  
Member - Institute of Leadership and Management; (ILM) London  
Member - St. Paul School District Citizens Long Range Space Planning Advisory Committee  
Member - Business Retention and Expansion International (BRED)  
Member - Economic Development Association of Minnesota (EDAM)  
Member - Rotary Club International. St. Paul, Rotary Club ---- Club 10  
Member - St. Paul Community College, President Advisory Board

**AWARDS & HONORS:**

Dean's List of Academic Excellence  
Illinois State Board of Governor Scholarship



# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM



Name: ANANTH SHANKAR Date: FEB 19, 2013

### Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

1. Please check which Board and/or Commission you are interested in serving?
- |  |  |
|--|--|
| <input type="checkbox"/> Housing & Economic Development Commission                 | <input type="checkbox"/> Human Rights Commission           |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Parks & Recreation Commission     |
| <input checked="" type="checkbox"/> Community Design Review Board                  | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Police & Civil Service Commission |
| <input type="checkbox"/> Heritage Preservation Commission                          |  |

2. How long have you lived in Maplewood? 19 YEARS

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
1) TO GUIDE THE DEVELOPMENT OF MAPLEWOOD.  
2) MY PROFESSION AS AN ARCHITECT

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?  
ARCHITECTURAL DESIGN

6. List any community organizations or activities in which you have recently or are now an active participant.  
AIA MINNESOTA

Please share any additional comments on why you should be selected by the City Council.  
I AM STILL PASSIONATE ABOUT THE PHYSICAL GROWTH OF THE CITY OF MAPLEWOOD.

You may attach a resume or other summary of your background and experience for appointment to this Commission

**THE INFORMATION CONTAINED IN THIS APPLICATION SHALL BE CLASSIFIED AS PUBLIC EXCEPT FOR TELEPHONE NUMBERS, HOME ADDRESS AND E-MAIL ADDRESS.**

Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109



# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Jeffrey D. Kringle Date: March 12, 2013

### Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

### 1. Please check which Board and/or Commission you are interested in serving?

- |  |   |
|--|---|
| <input type="checkbox"/> Housing & Economic Development Commission                 | <input checked="" type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Parks & Recreation Commission      |
| <input type="checkbox"/> Community Design Review Board                             | <input type="checkbox"/> Planning Commission                |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Police & Civil Service Commission  |
| <input type="checkbox"/> Heritage Preservation Commission                          |   |

2. How long have you lived in Maplewood? 1995-2006

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
Reappointment. Human Rights is a passion of mine

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?  
No

6. List any community organizations or activities in which you have recently or are now an active participant.  
Sitting Co-chair, Diversity Planning Committee, Chair, emvritus 2000-2005

Please share any additional comments on why you should be selected by the City Council.

I will serve @ the pleasure of Honorable Mayor and Chair of the Commission. Thank you.

You may attach a resume or other summary of your background and experience for appointment to this Commission

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# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM



Name: Maurice Fortin Date: 3-10-13

### Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

### 1. Please check which Board and/or Commission you are interested in serving?

- |  |   |
|--|---|
| <input type="checkbox"/> Housing & Economic Development Commission                 | <input checked="" type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Parks & Recreation Commission      |
| <input type="checkbox"/> Community Design Review Board                             | <input type="checkbox"/> Planning Commission                |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Police & Civil Service Commission  |
| <input type="checkbox"/> Heritage Preservation Commission                          |   |

2. How long have you lived in Maplewood? 5 years

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
I like to discuss and inform the citizens about Human Rights issues / topics. Served on commission in the 2012-2013 year.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?  
I like dealing with all Human Rights issues especially equality rights

6. List any community organizations or activities in which you have recently or are now an active participant.  
Worked on the HRC this last year + was very active in both the voter ID meeting and the gay marriage amendment informational meeting at the community center.

Please share any additional comments on why you should be selected by the City Council.  
I believe I did a good job last year on the commission

You may attach a resume or other summary of your background and experience for appointment to this Commission

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**CITY OF MAPLEWOOD  
BOARDS AND COMMISSIONS  
APPLICANT INFORMATION FORM**



Name: Kim Schmidt Date: 3/2/2013

**Personal Information**

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ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

**1. Please check which Board and/or Commission you are interested in serving?**

- |  |   |
|--|---|
| <input type="checkbox"/> Housing & Economic Development Commission                 | <input type="checkbox"/> Human Rights Commission                  |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Community Design Review Board                             | <input type="checkbox"/> Planning Commission                      |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Police & Civil Service Commission        |
| <input type="checkbox"/> Heritage Preservation Commission                          |   |

2. How long have you lived in Maplewood? 12 years

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
I have been dedicated to the Parks for many years & would like to continue to serve. I have learned from this experience & have some working knowledge to offer

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities? future funding for the parks - referendum, off-leash areas, MCC

6. List any community organizations or activities in which you have recently or are now an active participant. Maplewood Parks & Rec. Commission

Please share any additional comments on why you should be selected by the City Council.

You may attach a resume or other summary of your background and experience for appointment to this Commission

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**James Taylor**

**From:** Nikki Villavicencio  
**Sent:** Wednesday, March 13, 2013 1:16 PM  
**To:** James Taylor  
**Cc:**  
**Subject:** My park commission app

Community Involvement and Accomplishments

- Employed thru the Secretary of State as a Voter Outreach Disability Specialist
- Partners in Policymaking graduate
- Hosted Town Hall Forum for MN-CCD in South Minneapolis
- Started a Self-Advocacy program for Gillette Lifetime Patients
- Member of the Consumer Advisory Committee of Gillette Lifetime Clinic
- Advised on Gillette Lifetime's Project Development Team on Executive Brain Function
- Volunteered as a Disability Advisor for John Marty for Governor
- Creating and managing a disability centered public policy blog "Capable Minnesota" <http://capablemn.blogspot.com/>
- Spoke at a Welfare Rights Rally at the opening of 2012 MN Legislative Session
- Spoke at several press conferences at MN State Capitol in partnership with MN-CCD
- Member of the Transportation Accessibility Advisory Committee (TAAC) under the Metropolitan Council
- served for 2 years and is the Vice Chair
- Founding member of ADAPT Minnesota
- elected Co-Facilitator and Communications Team Member
- Citizen lobbying on several issues including: disability, transportation, jobs, education, bullying, etc.
- Currently employed thru Advocating Change Together (ACT) as a Community Organizer specializing in ensuring People with Disabilities can live, work and play in the surrounding areas of the Light Rail
- Board member of TASP, as of October 2012
- Board member of MN-CCD, starting in January 2013
- Volunteered on Keith Ellison's 2012 Campaign as a Disability Advisor
- Currently a Co-host of Disability Viewpoints (a disability related television program that has won several national awards)

Nichole L. Villavicencio

*Task Force*  
**CITY OF MAPLEWOOD  
BOARDS AND COMMISSIONS  
APPLICANT INFORMATION FORM**

Name: Behrens, Margaret A.

Date: 2/18/13

**Personal Information**

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- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- |  |   |
|--|---|
| <input type="checkbox"/> Business & Economic Development Commission                | <input type="checkbox"/> Housing & Redevelopment Authority        |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission                  |
| <input type="checkbox"/> Community Design Review Board                             | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Planning Commission                      |
| <input type="checkbox"/> Heritage Preservation Commission                          | <input type="checkbox"/> Police & Civil Service Commission        |

2. How long have you lived in Maplewood? In my 50th year

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
I would like to participate in the Parks & Recreation Task Force to help to prioritize the city parks and preserves.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?  
Yes, As a Supervisor on the Ramsey Conservation District Board. I believe that I bring my experience with environmental issues and protection of the environment. My service to my community on these issues has been a great asset to Ramsey County and to the City of Maplewood. I believe that prioritizing our parks and using the land attributes such as native plantings, BMPs, Shorelines and other natural assets will be helpful

6. List any community organizations or activities in which you have recently or are now an active participant.  
The Ramsey Conservation District, White Bear Lake Level Committee, VLAWMO.

Please share any additional comments on why you should be selected by the City Council.  
As an Elected Official to the Ramsey Conservation District. I represent Ramsey County at large. However. My district of nomination is #5 which includes the City of Maplewood.

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Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109

# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM



Name: Sarah Deeny

Date: 3-18-13

### Personal Information

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- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home 6 \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

### 1. Please check which Board and/or Commission you are interested in serving?

- Housing & Economic Development Commission
- Business Representative
- Resident
- Community Design Review Board
- Environmental & Natural Resources Commission
- Heritage Preservation Commission
- Human Rights Commission
- Parks & Recreation Commission
- Planning Commission
- Police & Civil Service Commission

2. How long have you lived in Maplewood? 12 years

3. Will other commitments make regular attendance at meetings difficult? Yes  No

### 4. Please list specific reasons why you would like to serve on this Board or Commission?

*To contribute my extensive experience related to employment, housing, access/accommodation, multiculturalism, aging, educational issues and disability services to give back to my community of Maplewood.*

### 5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

*Employment and all the interconnected areas such as homelessness, education + training, cultural issues, agism, disability*

### 6. List any community organizations or activities in which you have recently or are now an active participant.

- Feb. 2013 - Facilitated Healthcare panel regarding employment*
- participated as a speaker at Woodbury HS Career Day*
- Initiated book drive for disadvantaged youth bookstore*
- Collected and distributed food, boots, clothing + hygiene items for people*
- "Project Homeless Connect" - volunteer resume writing who are homeless*

### Please share any additional comments on why you should be selected by the City Council.

- I've had a lifelong commitment of equality for all!*
- It would be my pleasure to serve the City of Maplewood by continuing to ensure that all citizens' human rights are upheld.*

You may attach a resume or other summary of your background and experience for appointment to this Commission

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## Sarah Deeny

### City of Maplewood Human Rights Commission

#### SKILLS AND QUALIFICATIONS:

- Well versed in a wide arena of Human Rights issues including housing, educations, employment, aging and disabilities services
- Strong knowledge of community resources
- Ability to ask insightful questions, conduct research and implement strategic initiatives to improve services
- Advocate to ensure that all voices are valued and heard
- Highly responsive to the needs of our community
- Energized and committed to ensuring that human rights are upheld
- Lifelong conviction of equality and fair treatment for all

#### RELEVANT WORK HISTORY:

LJ&A Job Counseling and Placement, Roseville, MN 6/2007 - Current  
*Job Placement Specialist/ Program Director*

Liz Jones and Associates is a job counseling and placement service for people with disabilities referred for placement in the competitive job market by the State of Minnesota, Vocational Rehabilitation Services.

#### Accomplishments:

- Key player in producing outcomes resulting in LJ&A having the highest number of job placements for people with disabilities in the state of Minnesota
- Provide leadership to the organization on growth strategies, training and program review
- Established positive working relationships with State Vocational Rehabilitation Counselors and personnel at metro area workforce centers
- Advocated with employers to secure competitive job placement, ongoing job success and reasonable accommodations
- Outstanding relationships with people with disabilities to build confidence and persistence in the job search
- Developed effective resumes and job search strategies that highlight the unique strengths and contributions of people with disabilities as they seek employment

Mary T. Incorporated, Coon Rapids, Minnesota 12 years  
*Director of Residential Services,* 12 years

Mary T. Incorporated is an organization supporting seniors and people with disabilities in Minnesota and the state of Maryland. In this senior level leadership position, I directed the operations overseeing forty-three group homes, hourly based services, a children's learning center and several assisted living programs for seniors. The scope of responsibility included three hundred service recipients and approximately five hundred employees

**Accomplishments:**

- Successfully supervised and mentored professional development of the mid-management team of Program Directors
- Proven record in addressing concerns and upholding the rights and responsibilities of people served resulting in a positive reputation
- Change agent for growth that more than doubled the number of service customers
- Expanded business to the state of Maryland
- Excellent results from external surveys from the Department of Human Services and the Department of Health
- Creatively developed and presented training on multiple topics
- Restructured the management team to proactively navigate change and respond to growth opportunities
- Worked collaboratively with the CEO and other directors to provide leadership in strategic planning for the organization
- Provided diligent financial accountability resulting in positive bottom line results
- Successfully negotiated service contracts
- Developed strong relationships with the people served, families, and county representatives resulting in positive satisfaction survey results and outstanding occupancy

***Quality Assurance Specialist***, Mary T. Incorporated      2 years  
Coon Rapids, MN

**Accomplishments:**

- Worked with stakeholders to develop quality assurance standards and internal customer satisfaction surveys for families and client representatives
- Established quality achievement award process for the organization
- Established on-going recognition program across the organization
- Developed an employee education support program
- Provided leadership in trend analysis and action plan implementation

**EDUCATION**

M.A. Degree, Educational Psychology, University of Minnesota, Minneapolis, Minnesota

B.A. Degree, Elementary Education/Special Education, University of Minnesota, Duluth, Minnesota



# CITY OF MAPLEWOOD MAPLEWOOD PARKS SYSTEM TASK FORCE APPLICANT INFORMATION FORM

Name: Don Christianson

Date: 4-16-2013

### Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

(1) residential address; and

(2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. How long have you lived in Maplewood? 41 years

2. Will other commitments make regular attendance at meetings difficult? Yes  No

3. Please list specific reasons why you would like to serve on this Task Force?

To continue to try to contribute to Maplewood's great park system.

4. Do you have any specific areas of interest within the Task Force's scope of responsibilities?

5. List any community organizations or activities in which you have recently or are now an active participant.

I have been a Maplewood Park Commissioner for the past 35 years and although just retiring from that position I would like to continue to help in anyway I can.

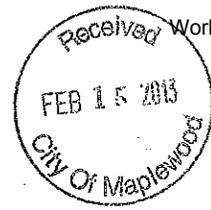
Please share any additional comments on why you should be selected by the City Council.

**THE INFORMATION CONTAINED IN THIS APPLICATION SHALL BE CLASSIFIED AS PUBLIC EXCEPT FOR HOME AND WORK TELEPHONE NUMBERS, HOME ADDRESS AND E-MAIL ADDRESS.**

Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109



**CITY OF MAPLEWOOD  
BOARDS AND COMMISSIONS  
APPLICANT INFORMATION FORM**



Name: Richard E. CURTIE Date: 2/14/13

**Personal Information**

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

**1. Please check which Board and/or Commission you are interested in serving?**

- |  |  |
|--|--|
| <input type="checkbox"/> Housing & Economic Development Commission                 | <input type="checkbox"/> Human Rights Commission           |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Parks & Recreation Commission     |
| <input type="checkbox"/> Community Design Review Board                             | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Police & Civil Service Commission |
| <input checked="" type="checkbox"/> Heritage Preservation Commission               |  |

2. How long have you lived in Maplewood? 60 years plus

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
I AM REPLY TO THE COMMISSION

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities? YES TO HIST PRESERVAT. THE HISTORY OF MAPLEWOOD

6. List any community organizations or activities in which you have recently or are now an active participant. MAPLEWOOD AREA HISTORICAL SOCIETY A LIFE TIME MEMBER  
Sec TV 19, ON LOCATION St. Paul HIKING CLUB.

Please share any additional comments on why you should be selected by the City Council.

You may attach a resume or other summary of your background and experience for appointment to this Commission

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