

The Listening Forum begins at 6:30 p.m. before the second and fourth regularly scheduled City Council meetings and replaces Visitor Presentations on the City Council Agenda.

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, January 14, 2013
City Hall, Council Chambers
Meeting No. 01-13

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country*

C. ROLL CALL

Mayor's Address on Protocol:

"Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments."

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of December 10, 2012 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Appointments to Commissions
 - a. Heritage Preservation Commission
 - b. Parks & Recreation Commission
2. Resolution of Appreciation for Dave Edson (33 Years of Service)– Public Works Employee
3. Resolution of Appreciation for Peter Fischer – Parks & Recreation Commissioner
4. Fish Creek's Minnesotan Get Together

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of Designation of Depositories for Investments
3. Approval of a Lawful Gambling License for Hill Murray Mother's Club at The Dive, 3035 White Bear Avenue
4. Approval of 2013 Master Group Contract Between City of Maplewood and Medica Insurance Company
5. Approval of 2013 Service Agreement Between City of Maplewood and Financial Concepts Inc. (FCI)
6. Approval of 2013 Fuel Contracts with Yocum Oil
7. Approval of Change Order No.1 for Maplewood Mall Sidewalk Improvements, Project 11-09

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Consideration of a Resolution Requesting Ramsey County Withhold Public Auction for a Tax-Forfeited Property, 1160 Frost Avenue
2. Approval of 2013 Liquor License Renewals for Club, Off-Sale, On-Sale, and Wine
3. Approval of 2013 Rules of Procedure for City Council and Council Meetings Manual
4. Approval of 2013 Policy and Procedures for a Public Hearing
5. Consideration of 2013 City Council Appointments
6. Hills and Dales Area Street Improvements, City Project 09-15, Resolution Accepting Assessment Roll and Calling for Re-Assessment Public Hearing for February 11, 2013.
7. Authorization of Funds to Investigate Parcel of Land Under Consideration on 3M Campus for Purpose of Constructing Fire Station #1.

K. AWARD OF BIDS

None

L. ADMINISTRATIVE PRESENTATIONS

1. Approval of Joint Meeting with Oakdale City Council
2. Set City Council – Management Team Retreat Date

M. COUNCIL PRESENTATIONS

None

N. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, December 10, 2012
Council Chambers, City Hall
Meeting No. 22-12

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:02 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present

D. APPROVAL OF AGENDA

The following items were added to the agenda:

M1	Crime Alert
M2	Cable Service
M3	City Attorney Information
M4	Bruentrup Farm
M5	Joint Meeting with North St. Paul
M6	Cable Commission Discussion

The following item on the agenda was table until January 14, 2013:

L2 Update on Labor Negotiations

Councilmember Koppen moved to approve the agenda as amended.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of November 26, 2012 City Council Workshop Minutes

Councilmember Juenemann moved to approve the November 26, 2012 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

THEREFORE BE IT RESOLVED that the City Council and the Business and Economic Development Commission of the City of Maplewood does hereby proclaim its admiration for;

Paul R. Yocum,

on this 10th day of December, 2012

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

7. Ordinance Amendment—Including the Housing and Redevelopment Authority Duties With Those of the Business and Economic Development Commission (Second Reading)

Mayor Rossbach moved to approve the amendments to Division 9, the Business and Economic Development Commission ordinance, to include the duties and responsibilities of the Housing and Redevelopment Authority – Second Reading.

ORDINANCE 927
AN ORDINANCE AMENDING DIVISION 9—THE MAPLEWOOD BUSINESS AND ECONOMIC DEVELOPMENT ORDINANCE TO INCLUDE THE DUTIES OF THE HOUSING AND REDEVELOPMENT AUTHORITY

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Additions are underlined and deletions are crossed out.)

Section 1. DIVISION 9. THE MAPLEWOOD HOUSING BUSINESS AND ECONOMIC DEVELOPMENT COMMISSION (HEDC) (BEDC)

Sec. 2-335. Definitions.

Common terms: As used in this division, the terms defined have the meanings given them.

Commission means the Housing Business and Economic Development Commission or HEDC.

City means the City of Maplewood, Minnesota.

City Council means the duly elected governing body of the City of Maplewood, Minnesota.

Enabling Resolution means the ordinance from which this division derives.

Small Business means a business whose principal place of operation is in the City of Maplewood and employs thirty people or less and is not a subsidiary of a larger entity or a corporate-owned franchise location.

Sec. 2-336. Establishment.

The Commission Business and Economic Development Commission is established which shall have all of the powers, duties and responsibilities of a commission pursuant to Minnesota Statutes § 13.01, subd. 1(c)(5) and formed pursuant to Minnesota Statute § 412.21, subd. 1. The Commission shall also have all of the powers, duties and responsibilities of Minnesota Statutes pursuant to the function of a housing and redevelopment authority.

Sec. 337. Purpose.

It shall be the role and responsibility of the Commission to discuss and make recommendations to the Maplewood Economic Development Authority regarding economic and industrial development and redevelopment within the City of Maplewood pursuant to Bylaws as may be adopted by the Commission. It shall confer with other City departments, the Maplewood Economic Development Authority, the local Chamber of Commerce, the Maplewood Parks Commission, and other public and private groups on matters relating to business and industrial development and periodically survey the area's industrial and commercial climate and report regularly to the Maplewood Economic Development Authority, the Maplewood City Council, or both as directed.

It shall also be the purpose of the Commission to advise and make recommendations to the Maplewood City Council on housing matters regarding policy issues, development, redevelopment and housing maintenance. The Commission's purpose is to also promote and guide the city council and city staff to develop, improve and retain housing stock in Maplewood that is safe, healthy, meets the housing needs of the residents and maintains value of quality housing throughout the city.

Sec. 2-338. Name.

The entity created by the Enabling Resolution shall be known as the Maplewood Housing Business and Economic Development Commission or HEDC. or BEDC.

Sec. 2-339. Members.

The Commission shall initially consist of seven (7) members, three (3) of which shall be representative of, "small business," if available to serve, in Maplewood. The Members shall be appointed by the Mayor and City Council, upon approval by majority vote of the same. Those initially appointed shall be appointed for staggered terms consisting of two members appointed to one (1) year terms; two members appointed to two (2) year terms; and three members appointed to three (3) year terms, respectively, with a "small business" representative appointed in each of the initial term timeframes. Thereafter, Members are appointed to three (3)-year terms. Members may be reimbursed for expenses pursuant to City reimbursement policies. The city council shall also appoint persons to the Commission with backgrounds in housing, with knowledge in securing and maintaining quality housing stock in the city.

Sec. 2-340. Administration.

Bylaws. The Commission shall adopt bylaws and rules of procedure for administration of its affairs.

Chair. The Commission shall elect a Chair, and a Vice Chair on an annual basis.

Meetings. The Commission shall meet quarterly and at such other times as necessary.

Rules. The Commission shall adopt such rules and guidelines as they deem appropriate, but shall operate in accordance with Maplewood's Commission Handbook as adopted and amended from time to time. No rules shall be adopted by the Commission that are in conflict with the City's Official Commission Handbook and in the event of any conflict or question, the Handbook shall prevail.

Sec. 2-341. Modification. All modifications to the Enabling Resolution must be by Ordinance and must be adopted by the City Council by majority vote.

2. Diana Longrie, Maplewood Resident
3. John Wykoff, Maplewood Resident

Mayor Rossbach closed the public hearing.

Councilmember Cave moved to set the tax levy at 2% for 2013.

Seconded by Councilmember Cardinal

Ayes – Council Members Cardinal and Cave

Nays - Mayor Rossbach, Council Members Juenemann and Koppen

The motion failed.

Mayor Rossbach moved to approve the Resolution Certifying Taxes Payable in 2013.

RESOLUTION 12-12-829
CERTIFYING TAXES PAYABLE IN 2013

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that:

1. The following amounts of taxes be levied for 2012, payable in 2013, upon the net tax capacity in said City of Maplewood, for the following purposes:

General Fund	\$12,500,600
Ambulance Service	450,000
Community Center	460,000
Recreation Programs	175,000
Capital Improvement Projects	180,000
Fire Truck Replacement	50,000
Park Development	30,000
Public Safety Expansion	260,000
Redevelopment	20,000
Debt Service	<u>3,620,770</u>
TOTAL LEVY	\$17,746,370

2. In addition, there is a \$692,760 market value based referendum levy for 2012 payable in 2013 to finance the debt service on the 2002 Open Space Refunding Bonds and the 2004 Fire Safety Refunding Bonds. **This results in a total certified City levy of \$18,439,130.** There is also a proposal for an EDA levy of \$89,270. This would bring the total levy up to \$18,528,400 (a 3.78% increase over 2012).
3. The net tax capacity based levy of \$3,620,770 for Debt Service and the market value based referendum levy of \$692,760 total \$4,313,530. This is a net decrease of \$1,996,035.34 in the scheduled levy of \$6,309,565.34. The breakdown by Debt Service Fund is attached.

Seconded by Councilmember Juenemann

Ayes – Mayor Rossbach, Council Members Juenemann and Koppen

Nays - Council Members Cardinal and Cave

The motion passed.

Mayor Rossbach moved to approve the Resolution Adopting the Budget for 2013.

RESOLUTION 12-12-830
ADOPTING A BUDGET FOR 2013

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA that a budget for 2013 is hereby adopted as outlined in the following summary:

	OPERATING BUDGET	CAPITAL IMPROVEMENTS BUDGET	DEBT SERVICE BUDGET	TOTAL
Revenues	\$33,761,650	\$2,037,910	\$6,936,840	\$42,736,400
Net other increases (decreases)	(2,057,360)	4,014,380	1,497,180	\$3,454,200
Expenditures	(32,579,340)	(2,472,370)	(10,599,980)	(\$45,651,690)
Net change in fund balance	(\$875,050)	\$3,579,920	(\$2,165,960)	\$538,910

BE IT FURTHER RESOLVED that the department appropriations totaling \$32,579,340 as listed in the budget booklet are hereby approved for the 2013 Operating Budget.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2013 Capital Improvements Budget:

CAPITAL IMPROVEMENT PROJECTS	\$225,050
FIRE TRAINING FACILITY	604,330
FIRE TRUCK REPLACEMENT FUND	260
LEGACY VILLAGE TAX ABATEMENT DISTRICT	770
PARK DEVELOPMENT	205,050
PUBLIC SAFETY EXPANSION	1,042,290
REDEVELOPMENT	50
RIGHT-OF-WAY	40
SEWER LIFT STATION #14	250,000
STORM CLEANUP	40,000
TAX INCREMENT HOUSING DISTRICT #1-1	4,470
TAX INCREMENT HOUSING DISTRICT #1-2	5,710
TAX INCREMENT HOUSING DISTRICT #1-3	2,040
TAX INCREMENT HOUSING DISTRICT #1-4	600
TAX INCREMENT HOUSING DISTRICT #1-5	600
TAX INCREMENT HOUSING DISTRICT #1-6	710
TAX INCREMENT HOUSING DISTRICT #1-7	22,850
TAX INCREMENT HOUSING DISTRICT #1-8	60,700
WATER AVAILABILITY CHARGE – N. ST. PAUL	1,550
WATER AVAILABILITY CHARGE – ST. PAUL	5,300
TOTAL CAPITAL IMPROVEMENTS BUDGET APPROPRIATIONS	\$2,472,370

BE IT FURTHER RESOLVED that the Finance Manager shall establish a budget for each public improvement project when the Council orders the project and that the budget amounts shall be recorded at amounts specified in the feasibility study for the project.

BE IT FURTHER RESOLVED that the following appropriations are hereby approved for the 2013 Debt Service Budget:

\$7,552,460	Principal
2,997,070	Interest
8,170	Paying Agent Fees
12,850	Fees for Service
29,430	Investment Management Fees
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\$10,599,980	TOTAL DEBT SERVICE BUDGET APPROPRIATIONS

BE IT FURTHER RESOLVED that the above budgets for Governmental Funds are hereby adopted for financial reporting and management control.

BE IT FURTHER RESOLVED that the above budgets for all other funds are hereby adopted for management purposes only.

BE IT FURTHER RESOLVED that the transfer of appropriations among the various accounts, within a fund, shall only require the approval of the Manager or his designee. However, City Council approval is required for transfers from contingency accounts.

BE IT FURTHER RESOLVED that all appropriations which are not encumbered or expended at the end of the fiscal year shall lapse and shall become part of the unencumbered fund balance which may be appropriated for the next fiscal year except appropriations for capital improvement projects which shall not lapse until the project is completed or canceled by the City Council.

Seconded by Councilmember Koppen

Ayes – Mayor Rossbach, Council Members Juenemann and Koppen
Nays - Council Members Cardinal and Cave

The motion passed.

Councilmember Cardinal requested that the following be included into the minutes as the reason that he voted not to approve the levy increase.

Comments on proposed Levy increase from five Maplewood Residents:

1) Listen to the people 2) Who wants taxes to go up? 3) What is needed now, to justify increasing taxes? 4) Some Senior Citizens could be losing their homes; some have heating assistance 5) What's the difference, taxes are going to go up. 6) Why more taxes are needed? What am I getting that I am not getting now? What direct benefit? 7) Outsourcing – what you need to do for business now. 8) Police Department is all on its own – untouchable. 9) There should be a direct relationship for what I am getting that I am not getting now. 10) Taxes to high – do not raise at this time; many people are still under water (20-30%) with mortgages more than property is worth. 11) How can they do that, raise taxes? 12) This would defeat the whole purpose; some people are just hanging on. Increasing taxes is not going to help. Some people will just walk out and leave there home to foreclosure. 13) Poverty rate in Maplewood is at an all time high.

The Council took a 10 minute break.

Mayor Rossbach moved to close the council meeting to convene the Economic Development Authority meeting.

2. Economic Development Authority Meeting (The City Council Serves as the EDA)

A. CALL TO ORDER

A meeting of the City Council serving as the Economic Development Authority, (EDA), was held in the City Hall Council Chambers and was called to order at 9:00 p.m. by EDA Vice-Chair Rossbach.

B. ROLL CALL

Will Rossbach, Vice Chair	Present
Rebecca Cave, Member	Present
Robert Cardinal, Member	Present
Kathleen Juenemann, Member	Present
Marvin Koppen, Member	Present

C. APPROVAL OF AGENDA

Member Juenemann moved to approve the Agenda as submitted.

Seconded by Member Koppen Ayes – All

The motion passed

D. APPROVAL OF MINUTES

1. Approval of October 8, 2012 Economic Development Authority Meeting Minutes

Member Koppen moved to approve the October 8, 2012 Economic Development Authority Meeting Minutes as submitted.

Seconded by Chair Rossbach Ayes – Chair Rossbach, Members Cardinal, Juenemann and Koppen
Abstain – Member Cave

The motion passed.

E. PUBLIC HEARING

1. Public Hearing on 2013 Tax Levy
a. Resolution Certifying Taxes Payable in 2013

Finance Manager Bauman gave the staff report and answered questions of the Economic Development Authority.

Vice Chair Rossbach opened the public hearing. The following people spoke:

1. Diana Longrie
2. Mark Bradley

Vice Chair Rossbach closed the public hearing.

Vice Chair Rossbach moved to approve the Resolution Certifying Taxes Payable in 2013.

RESOLUTION 12-12-831

CERTIFYING TAXES PAYABLE IN 2013

BE IT RESOLVED BY THE MAPLEWOOD AREA ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF MAPLEWOOD, MINNESOTA that:

1. The following amounts of taxes be levied for 2012, payable in 2013, upon the net tax capacity in said City of Maplewood, for the following purposes:

EDA	\$89,270
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2. The 2013 Budget for the Maplewood Area Economic Development Authority is included in the City Budget document and will be adopted along with all the other funds of the City. A summary of the budget is as follows:

Revenues	\$92,400
Expenditures	65,500
Net change in fund balance	<u>26,900</u>

Seconded by Member Koppen Ayes – Vice Chair Rossbach, Members Juenemann and Koppen
Nays – Members Cardinal and Cave

The motion passed.

F. ADJOURMENT

EDA Vice Chair Rossbach adjourned the meeting at 9:30 p.m.

Mayor Rossbach reopened the City Council Meeting.

3. MnDOT I-35E MnPASS Improvements, Project 11-02, Public Hearing and Resolution Approving Final Layout (Municipal Consent)

Public Works Director/City Engineer Thompson gave the staff report and answered questions of the council. Jenny Reed representing MnDOT gave the specifics of the report.

Mayor Rossbach opened the public hearing. The following people spoke:

1. John Schmahl, Maplewood Resident

Mayor Rossbach closed the public hearing.

Mayor Rossbach moved to approve the resolution for layout approval after conducting the public hearing in order to provide municipal consent for the I-35E MnPASS Improvements, State Project 6280-367 (Maplewood City Project 11-02).

RESOLUTION 12-12-832
RESOLUTION FOR LAYOUT APPROVAL
MUNICIPAL CONSENT
I-35E MNPASS

Councilmember Cardinal moved to Deny the request by Azure Properties to amend the Maplewood Comprehensive Land Use Plan classifications from LDR (low density residential) and P (park) to HDR (high density residential) for property on the north side of Roselawn Avenue east of Edgemont Street. This property consists of land owned by the applicant, the easterly 10 feet of Edgemont Street, an undeveloped alley right-of-way and .9 acres of city-owned land and vacated Arkwright Street. Denial is based on the following reasons:

1. A goal of the Maplewood Comprehensive Land Use Plan is to strive for a variety of housing types for people of all stages of the life cycle. It was demonstrated at the November 26, 2012 city council meeting that this neighborhood currently has a variety of housing types which include senior housing, town homes, apartments, single family homes and long-term nursing home care. This neighborhood, therefore, is already meeting the goals of the comprehensive plan by serving people of all stages of the life cycle.
 2. It was further stated at the November 26, 2012 city council meeting that the existing senior's housing complex in this neighborhood, Rosoto Villa on Roselawn, is not currently fully occupied. The concern was raised whether the neighborhood could sustain another 71 units of senior housing when the existing senior housing facility is not at full occupancy.
 3. Similarly, The Shores Senior Housing complex has recently been completed on Frost Avenue and East Shore Drive only a few miles away that has 105 available senior units and vacant land with the potential for an additional 62 plus units. Thus, this area has 105 newly available senior's units, with the potential for 167, without having to make any amendments to the Comprehensive Plan or to the City's existing zoning controls/map.
 4. Approval of a land use plan amendment to provide for 71-units of senior housing would not, therefore, be necessary to meet the goals and objectives of the land use plan since these goals and objectives are currently being met.
- A. Deny the proposed rezoning from R1 (single dwelling residential) and OSP (open space and park) to R3 (multiple dwelling residential). Denial is because, without a comprehensive land use plan amendment to HDR (high density residential), rezoning to multiple-dwelling residential would be an inappropriate zone change that would conflict with the comprehensive plan's guide for land use.
- B. Deny a conditional use permit for a planned unit development to allow the construction of a 71-unit senior housing complex on the proposed site. Denial is because the proposed use would not be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and the zoning code, since the land use plan and zoning classifications have not been changed to support multi-family development.
- C. Deny the vacations of the easterly 10 feet of Edgemont Street and the alley east of Edgemont Street on the north side of Roselawn Avenue. Denial is because, without the approval of a land use plan amendment to HDR (high density residential), the other zoning requests are not appropriate and the proposed senior housing development would not be in harmony with the city's land use plan. Since the vacation of these rights-of-way were for the purpose of providing additional density for the proposed project, vacating them at this time would serve no purpose and is, therefore, not in the public's interest to do so at this time.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

Councilmember Cardinal requested a short break.

3. Approval to Direct Discontinuation of Investigation Into the Combination of the Planning Commission with the Community Design Review Board

City Planner Ekstrand gave the staff report.

Councilmember Cave moved to table action and further the discussion to the second meeting of November 2013 to reconsider the combination of the planning commission and the community design review board into one commission.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

4. Approval of Month-to-Month Extension for Contractual Police and Fire Services for the City of Landfall

City Manager Antonen gave the staff report.

Councilmember Cardinal moved to approve the City Manager to enter into a month-to-month contract for the extension of service for Police and Fire Protection services in the City of Landfall according to existing terms for up to 6 months; at which time, the contract shall be terminated with Landfall for Police Protection and Fire Protection Services in the best interest for the City of Maplewood.

Seconded by Councilmember Cave Ayes – All

City of Landfall Councilmember Ron Sanoski addressed the council to give additional input and answer questions.

The motion passed

5. Approval of Resolution Authorizing Maintenance Agreement with MnDOT [Agmt. No. 02472] for the Former BNSF Bridge Number 62822 Over T.H. 694 Between White Bear Avenue and T.H. 61

Assistant City Manager Ahl gave the staff report.

Councilmember Juenemann moved to approve the resolution authorizing the Maintenance Agreement with MnDOT [Agmt.No. 02472] for the former BNSF Bridge Number 62822 over T.H. 694 between White Bear Avenue and T.H. 61; subject to minor revisions that shall be approved by the Assistant City Manager and City Attorney.

RESOLUTION 12-12-833

IT IS RESOLVED that the City of Maplewood enter into Mn/DOT Agreement No. 02472 with the State of Minnesota, Department of Transportation for the following purposes:

To clarify the maintenance responsibilities of the former BNSF Railroad Bridge number 62822 over T.H. 694 between White Bear Ave. and T.H. 61 between the State of Minnesota, Department of Transportation and the City.

IT IS FURTHER RESOLVED that the Mayor and the City Manager are authorized to execute the Agreement and any amendments to the Agreement.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

J. NEW BUSINESS

- 1. Conditional Use Permit Revision for a Planned Unit Development for Buffalo Wild Wings to Expand at 3085 White Bear Avenue**
 - a. Planning Commission Report**
 - b. Community Design Review Board Report**
 - c. PUD Consideration**
 - d. Design Review Consideration**

Senior City Planner Ekstrand gave the staff report.

Mayor Rossbach moved to approve the resolution for an amendment to the conditional use permit for a planned unit development for the development of four restaurant/retail buildings at 3085 White Bear Avenue (Chesapeake Retail Center).

RESOLUTION 12-12-834
CONDITIONAL USE PERMIT

WHEREAS, Buffalo Wild Wings applied for a conditional use permit revision for a planned unit development to construct a building and patio expansion at the shopping center known as Chesapeake Retail Center.

WHEREAS, this permit applies to the property at 3085 White Bear Avenue. The legal description is Lot 1, Block 1, Maplewood Mall Addition.

WHEREAS, the history of this conditional use permit is as follows:

1. On November 20, 2012, the planning commission held a public hearing. City staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended approval of the conditional use permit request.
2. On December 10, 2012, the city council considered this request. The council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit revision, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any

person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.

5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions:

- a. Have the city engineer approve final construction and engineering plans. These plans shall comply with all requirements as specified in the city engineering department's April 26, 2004, engineering plan review as well as the following:
 - 1) A westward extension of the retaining wall south of Building D (Jared Jewelers). The retaining wall height must be sufficient to create a prevailing ground slope away from Building D, thereby deflecting a potential flow from a pipeline leak.
- b. Prior to issuance of a grading or building permit, the developer must complete the following:
 - 1) Obtain a demolition permit for the removal of the existing Maplewood Movie I Theater building.
 - 2) Submit a revised site plan showing Building C (TGI Fridays) and Building D (Jared Jewelers) shifted approximately ten feet to the south in order to accommodate a future driveway located to the north of Building C which may be installed onto White Bear Avenue.
 - 3) Pending continued cooperation with the adjacent property owner, submit a revised site plan showing the location of a driveway and pedestrian cross-access on the south side of the property, to accommodate entrance and egress to and from the southerly property (3065 White Bear Avenue).
 - 4) Submit a revised site plan showing the extension of the sidewalk in front of Building A (future retail/restaurant) onto the County Road D trail.
 - 5) Submit a revised site plan showing a pedestrian access extending from the White Bear Avenue sidewalk.
 - 6) Obtain the required Ramsey/Washington Metro Watershed District permits.
 - 7) Submit payment for all required Park Access Charges (PAC fees) as specified in the Park Director's April 14, 2004, correspondence to Chesapeake Companies.
 - 8) Submit an easement agreement that governs and provides for legal cross easements for parking, access, and utilities between all lots within the project.

- 9) Submit an easement agreement for the installation and maintenance of a freestanding sign on Lot 1 to benefit Lot 2.
 - 10) Submit an owners association agreement specifying responsibilities for insurance, taxes and maintenance of all commonly owned property and facilities (including snow plowing).
- c. All 8-foot-wide parking spaces must be signed as either “employee” or “compact” car parking only.
 - d. Pending the community design review board recommendation and city council approval, each building is allowed one freestanding sign, 25 feet in height and 100 square feet in area, except for the multi-tenant building which would be allowed a freestanding sign up to 150 square feet in area. All freestanding signs must maintain a 10-foot setback to a right-of-way. Each building is allowed three wall signs to be attached to separate elevations, except for the multi-tenant building which could have two wall signs for each tenant. Wall sign size is limited to 20 percent of the gross wall area on which the sign is attached.
 - e. All construction shall follow the plans date stamped March 30, 2004, with revisions as noted in this approval. All construction shall also follow the plans for the remodeled Buffalo Wild Wings, date stamped November 2, 2012. The city council may approve major changes to the plans. The Director of Community Development may approve minor changes to the plans, including a change to the site plan for the proposed future driveway access onto White Bear Avenue, pending Ramsey County engineer and city engineer approval.
 - f. The proposed construction must be substantially started within one year of city council approval or the permit shall end. The city council may extend this deadline for one year.
 - g. The city council shall review this permit in one year.

The Maplewood City Council approved this resolution on December 10, 2012.

Approve the design plans for Buffalo Wild Wings to revise its exterior facades, build a new building entrance, build a new takeout entrance and expand its outdoor patio at its location at 3085 White Bear Avenue. Approval is subject to the following conditions:

1. Repeat this review in two years if the city has not issued a building permit for the approved work.
2. Applicant shall maintain previously approved landscape plan, in addition the applicant shall be required to:
 - 1) Replace any trees displaced by the expanded patio, location of new trees to be approved by staff.
 - 2) Replace any damaged or killed foundation plantings due to the exterior building work.
3. Revised building elevations showing the following:
 - 1) A 6-foot-high fence around the proposed, expanded outdoor patio, similar in style and materials as the existing fence.
4. Submit a cash escrow or an irrevocable letter of credit prior to receiving a building permit for all required exterior improvements. The amount shall be 150 percent of the cost of the work.

Mayor Rossbach moved to take no action on amending the parking ordinance to allow reinforced-turf parking surfaces for multi-family developments.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

K. AWARD OF BIDS

1. Consider Receiving Quotes and Awarding Construction Contract – Police Department Expansion Phase #1

Assistant City Manager Ahl gave the staff report

Councilmember Juenemann moved to award the low bid of \$206,400 along with bid alternate No. 1 “lower level door hardware” in the amount of \$6,900 for a combined total of \$213,300 to Derau Construction.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

L. ADMINISTRATIVE PRESENTATIONS

1. Approval to Cancel City Council Work Session for Monday, January 7, 2013

City Manager Antonen gave the staff report.

Councilmember Juenemann moved to approve the cancellation of the Council Manager Workshop on Monday, January 7, 2013.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Update on Labor Negotiations
a. Declaration of Intent to Close Meeting

Mayor Rossbach moved to table due to nothing to report.

Seconded by Councilmember Juenemann Ayes – All

The Motion passed.

M. COUNCIL PRESENTATIONS

1. Crime Alert

Councilmember Cardinal would like residents to be aware of the Crime Alert Press Release that was issued by the City of Brooklyn Park on 12-05-12. The Crime Alert talked about burglaries in Brooklyn Park and gave residents some preventative tips.

2. Cable Service

Councilmember Cardinal clarified that he and Councilmember Koppen do not receive free cable service for serving on the Cable Commission as indicated by some individuals.

3. City Attorney Information

Councilmember Cardinal requested that the information he received from the League of Minnesota Cities regarding city attorneys be put on a workshop meeting in January.

4. Bruentrup Farm

Councilmember Cardinal talked about the "Winter at the Farm" event held at the Bruentrup Farm on Saturday, December 8th and the great services and outreach they are providing to the community.

5. Joint Meeting with North St. Paul

Councilmember Koppen would like to have follow-up meetings with the City of North St. Paul and City of Oakdale similar to the meetings that were held in 2011.

6. Cable Commission Discussion

Mayor Rossbach would like staff to bring some ideas in the early part of next year to weigh the pros and cons of being a member of the cable franchise.

Council wished the staff and residents a happy holiday.

N. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 11:03 p.m.

Agenda Report

TO: James W. Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
Sarah Burlingame, Senior Administrative Assistant
DATE: January 8, 2013
SUBJECT: **Commissioner Appointments**
a. **Heritage Preservation Commission**
b. **Parks & Recreation Commission**

INTRODUCTION/SUMMARY

There are a total of two openings due to commissioner terms ending and resignations: one on the Heritage Preservation Commission and one on the Parks & Recreation Commission. The City has advertised and accepted applications from interested individuals. The City Council then interviewed the candidates for these commissions and filled out ballots, which staff has tallied.

RECOMMENDATION

Staff recommends the City Council approve the attached resolution to appoint candidates to the commissions indicated.

Heritage Preservation Commission

- John Gaspar, term expires April 30, 2014

Parks & Recreation Commission

- Mike Wilde, term expires April 30, 2015

Attachments:

1. Resolution for Appointment

RESOLUTION NO. _____

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

Heritage Preservation Commission

- John Gaspar, term expires April 30, 2014

Parks & Recreation Commission

- Mike Wilde, term expires April 30, 2015

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, Director of Public Works/City Engineer
Scott Schultz, Sanitary Sewer/Fleet/Park Maintenance Superintendent
SUBJECT: **Resolution of Appreciation for Dave Edson**
DATE: January 9, 2013

INTRODUCTION

Dave Edson, who has been an integral part of our park maintenance team, is retiring at the end of January. The council will consider adopting a resolution of appreciation for the 33 years of dedicated service Dave has provided at the City of Maplewood.

DISCUSSION

Mr. Edson has spent a number of years serving the City of Maplewood in a number of capacities. He is on the Parks Maintenance crew within Public Works, helping ensure the parks are maintained, lawns are mowed, ice rinks are prepared for winter recreational skating, maintaining ball fields and plowing trails and walks, among many other duties, directly relating to quality of life in Maplewood.

It is not often an employee serves in such a dedicated capacity over a 33 year career with one entity. The City appreciates the contributions Dave has made to the City and its citizens over his career and would like to officially recognize his service through the attached resolution.

RECOMMENDATION

It is recommended that the council adopt the attached Resolution of Appreciation for Dave Edson.

Attachment:
Resolution of Appreciation

RESOLUTION OF APPRECIATION

WHEREAS, Dave Edson has been an employee of the City of Maplewood for 33 years, from December of 1979 to January of 2013 and has served faithfully in that capacity; and

WHEREAS, the City of Maplewood has appreciated Mr. Edson's loyalty, insights, and hard work within the Public Works Department; and

WHEREAS, Dave has contributed his knowledge, skills, and abilities for the betterment of the City of Maplewood over a period of 33 years; and

WHEREAS, Mr. Edson has shown dedication to his duties and has consistently contributed his skills and effort for the benefit of the City and its Citizens.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, that Dave Edson is hereby extended our gratitude and appreciation for his 33 years of dedicated service.

***Passed by the Maplewood
City Council on January 14, 2013.***

Will Rossbach, Mayor

Attest:

Karen Guilfoile, City Clerk

MEMORANDUM

TO: James Antonen, City Manager
FROM: DuWayne Konewko, Parks and Recreation Director
Jim Taylor, Parks Manager
SUBJECT: **Resolution of Appreciation for Peter Fischer**
DATE: December 20, 2012

INTRODUCTION

Peter Fischer has submitted his resignation as a member of the Parks and Recreation Commission. Peter has served the City on the Parks and Recreation Commission since January 1, 1993 and has been a valuable asset to the Commission and the City as a whole. During his tenure on the Commission, Peter served as Chair for fourteen of those years. In addition, to his time with the Parks and Recreation Commission, Peter also served on the Human Relations Commission from 1979-1984.

RECOMMENDATION

Accept the attached resolution of appreciation for Commissioner Fischer.

Attachment 1 – Resolution of Appreciation for Peter Fischer

RESOLUTION OF APPRECIATION

WHEREAS, Peter Fischer has been a member of the Maplewood Parks and Recreation Commission since January 1st, 1993 and has served faithfully in that capacity; and

WHEREAS, Peter has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, the membership of the commission has appreciated the experience, insights and good judgment Peter has provided over these many years; and

WHEREAS, Peter has shown sincere dedication to his duties and has consistently contributed his leadership, time and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Peter Fischer is hereby extended our gratitude and appreciation for his dedicated service.

***Passed by the Maplewood
City Council on _____, 2013***

Will Rossbach, Mayor

Attest:

Karen Guilfoile, City Clerk

MEMORANDUM

TO: James Antonen, City Manager
FROM: DuWayne Konewko, Parks and Recreation Director
Ginny Gaynor, Natural Resources Coordinator
DATE: January 8, 2013 for January 14, 2013 meeting
RE: Fish Creek's Minnesotan Get Together

INTRODUCTION

Maplewood has an agreement to purchase the 70-acre Fish Creek parcel from The Conservation Fund. On February 22, 2013, The Fish Creek Committee is hosting an event to celebrate the project and to help raise funds for the acquisition.

DISCUSSION

In 2013, the City will complete securing funds and acquire the Fish Creek parcel. The Fish Creek Committee invites the community to celebrate and support the project at Fish Creek's Minnesotan Get Together, February 22, 5:30 p.m., at the Maplewood Community Center.

This is the key Fish Creek event for the year and it promises to be a fun and festive winter evening. Author Chris Niskanen will talk about his new book, "The Minnesota Book of Skills" and participants will have a chance to try their hand at essential Minnesota skills. There will be a delicious pasta dinner and a silent auction. All event proceeds benefit the preservation of Fish Creek Natural Area. Tickets are \$35, with a \$5 discount if purchased by January 25th. See flyer attached for details.

RECOMMENDATION

No action required.

Attachments:

1. Event Flyer

A FUNDRAISER FOR FISH CREEK NATURAL AREA

Agenda Item F4

Fish Creek's

Minnesotan Get Together

FRIDAY, FEBRUARY 22 • 5:30 - 9:00PM

Pre-registration Required By February 15

Tickets: \$35.00 • \$30.00 If purchased by January 25

Join us as we gather to preserve the Fish Creek Natural Area & celebrate all that is Minnesotan!

- Be inspired by outdoor author and MN native Chris Niskanen as he talks about his new book, "The Minnesota Book of Skills."
- Enjoy a delicious pasta dinner, complete with lasagna, penne pasta, meatballs, salad and dessert! Cash bar.
- Bid on some great items in our silent auction.

How Minnesotan Are You?

Put your north country skills to the test at our fun Minnesotan skills stations:

Can you...Canoe?

Can you...Knit?

Can you...Collect Maple Sap?

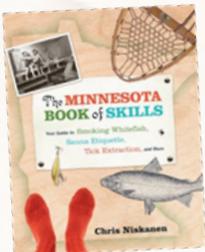
Can you...Make Crop Art?

Can you...Tie A Jig?

Can you...Extract A Tick?

Purchase your ticket today by calling 651.249.2230.

Event proceeds benefit the preservation of Fish Creek Natural Area!



About Presenter: Award-winning journalist and author Chris Niskanen was the outdoors editor at the St. Paul Pioneer Press for 17 years. He spent much of his journalism career traveling throughout Minnesota, the U.S. and Canada, writing about outdoor adventure. "The Minnesota Book of Skills" is a compilation of skills he learned as a journalist, as well as the skills of the talented people he interviewed.

MAPLEWOOD COMMUNITY CENTER • WWW.MAPLEWOODCOMMUNITYCENTER.COM
2100 WHITE BEAR AVENUE • MAPLEWOOD, MN 55109

AGENDA REPORT

TO: City Council
FROM: Finance Manager
RE: APPROVAL OF CLAIMS
DATE: January 14, 2012

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 157,851.72	Checks # 88722 thru # 88768 dated 12/04/12 thru 12/11/12
\$ 291,134.52	Disbursements via debits to checking account dated 12/03/12 thru 12/07/12
\$ 145,821.65	Checks # 88769 thru # 88821 dated 12/10/12 thru 12/18/12
\$ 405,358.82	Disbursements via debits to checking account dated 12/10/12 thru 12/14/12
\$ 93,034.53	Checks # 88823 thru # 88879 dated 12/24/12
\$ 207,871.03	Disbursements via debits to checking account dated 12/17/12 thru 12/21/12
\$ 465,163.05	Checks # 88880 thru # 88908 dated 12/31/12
\$ 320,384.55	Disbursements via debits to checking account dated 12/24/12 thru 12/28/12
\$ 314,798.44	Checks # 88923 thru # 88967 dated 01/08/13
\$ 215,401.43	Disbursements via debits to checking account dated 12/31/12 thru 01/04/13
<u>\$ 2,616,819.74</u>	Total Accounts Payable

PAYROLL

\$ 520,890.39	Payroll Checks and Direct Deposits dated 12/07/12
\$ 1,371.92	Payroll Deduction check # 9987658 thru # 9987661 dated 12/07/12
\$ 525,682.09	Payroll Checks and Direct Deposits dated 12/21/12
\$ 1,098.00	Payroll Deduction check # 88800 thru # 88801 dated 12/21/12
\$ 572,848.27	Payroll Checks and Direct Deposits dated 01/04/13
\$ 1,098.00	Payroll Deduction check # 9988841 thru # 9988842 dated 01/04/13
<u>\$ 1,622,988.67</u>	Total Payroll
<u>\$ 4,239,808.41</u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

as
 attachments

**Check Register
City of Maplewood**

12/07/2012

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
88722	12/04/2012	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - NOV	1,068.75
88723	12/04/2012	02929	CNAGLAC	LTC MONTHLY PREMIUM - DEC	440.60
88724	12/11/2012	00240	C.S.C. CREDIT SERVICES	APPLICANT BACKGROUND CHECKS	50.00
88725	12/11/2012	02149	HEIDI CAREY	CONSULTING WORK MW REC PUB	1,300.00
88726	12/11/2012	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - NOV	498.90
88727	12/11/2012	01819	PAETEC	LOCAL PHONE SERVICE 10/15 - 11/14	767.70
88728	12/11/2012	04829	CHRISTIE PENN	REIMB FOR FRAMES & LOCK BOX OPEN	424.24
88729	12/11/2012	01337	RAMSEY COUNTY-PROP REC & REV	SHRUBS- LIONSPARK & RAINGARDENS	908.44
	12/11/2012	01337	RAMSEY COUNTY-PROP REC & REV	SHRUBS- LIONSPARK & RAINGARDENS	240.47
88730	12/11/2012	01409	S.E.H.	PROJ 09-08 CONSULTING SERVICES	17,023.72
	12/11/2012	01409	S.E.H.	PROJ 11-22 CONSULTING SERVICES	5,324.51
	12/11/2012	01409	S.E.H.	PROJ 04-21 CONSULTING SERVICES	2,236.39
	12/11/2012	01409	S.E.H.	CONSULTING SERVICES	1,897.77
	12/11/2012	01409	S.E.H.	ARCHITECT FOR WETLAND DELINEATION	1,350.25
	12/11/2012	01409	S.E.H.	PROJ 11-15 CONSULTING SERVICES	998.02
	12/11/2012	01409	S.E.H.	ARCHITECT FOR POLICE EXPANSION	207.00
88731	12/11/2012	02274	SPRINT	SPRINT SRVS 10/15 -11/14	6,852.19
88732	12/11/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	950.49
88733	12/11/2012	04252	TOWMASTER TRUCK EQUIP. INC.	PRE-WET SYS INSTALLED - TRUCK 532	2,382.24
88734	12/11/2012	04192	TRANS-MEDIC	EMS BILLING - NOV	3,332.36
88735	12/11/2012	01190	XCEL ENERGY	ELECTRIC UTILITY	14,196.26
	12/11/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	5,908.90
	12/11/2012	01190	XCEL ENERGY	ELECTRIC UTILITY	103.62
	12/11/2012	01190	XCEL ENERGY	ELECTRIC UTILITY	13.23
88736	12/11/2012	01798	YOCUM OIL CO.	CONTRACT GASOLINE - NOV	15,077.97
88737	12/11/2012	04808	ALADTEC, INC.	FIRE MANAGER SYSTEM	1,995.00
88738	12/11/2012	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 11/5 THRU 12/02	2,376.00
88739	12/11/2012	03890	APPLE GLASS	REPLACED CRACKED WINDSHIELD	219.70
88740	12/11/2012	04471	B&B AVM INC.	SOUND TECH MCC 12/15	500.00
88741	12/11/2012	05114	BOLTON & MENK, INC.	PROJ 11-11 CONSULTATION SERVICES	4,660.00
88742	12/11/2012	04021	BOYER FORD TRUCKS, INC.	REPLACEMENT OF BROKEN DASH ASY	3,801.85
88743	12/11/2012	03280	DIVERSIFIED INSPECTIONS/	SAFETY INSPECTION-LADDER TESTING	2,902.00
88744	12/11/2012	05028	ENERGY ALTERNATIVES SOLAR, LLC	SOLAR PANEL LEASE - NOV	397.00
	12/11/2012	05028	ENERGY ALTERNATIVES SOLAR, LLC	SOLAR PANEL LEASE - NOV	369.00
88745	12/11/2012	00003	ESCROW REFUND	ESCROW REFUND VA YANG 1916 RIPLEY	500.00
88746	12/11/2012	00550	GAMETIME	REPLACE PLAYGROUND EQUIP EDGERTON	6,227.04
88747	12/11/2012	03597	MARY JO HOFMEISTER	REIMB FOR MILEAGE 10/18 - 11/20	13.60
88748	12/11/2012	00827	L M C I T	CLAIM DEDUCTIBLE C0012820	24,709.35
88749	12/11/2012	01085	MN LIFE INSURANCE	MONTHLY PREMIUM - DEC	2,810.65
88750	12/11/2012	00001	ONE TIME VENDOR	REFUND K SOWELL MEMBERSHIP	158.54
88751	12/11/2012	00001	ONE TIME VENDOR	REFUND J SCHEUNEMANN B-BALL	120.00
88752	12/11/2012	00001	ONE TIME VENDOR	REIMB D MCCRARY DAMAGE DISH	114.66
88753	12/11/2012	00001	ONE TIME VENDOR	REFUND M STARK CHRISTMAS TEA	30.00
88754	12/11/2012	00001	ONE TIME VENDOR	REFUND R BECKER MEMBERSHIP	24.54
88755	12/11/2012	00001	ONE TIME VENDOR	REFUND J RYDEN EVENT CANCELLED	15.00
88756	12/11/2012	00001	ONE TIME VENDOR	REFUND C MILLER EVENT CANCELLED	15.00
88757	12/11/2012	04581	ORION SYSTEMS/NETWORKS	SUBSCRIPTION FOR LETS - DEC	150.00
88758	12/11/2012	01225	OSWALD HOSE & ADAPTERS	WATER HOSE/FITTING-ICE RINK FLOODING	778.05
88759	12/11/2012	04054	STEVEN REED	DJ FOR YOUTH DANCE CARVER 12/21	200.00
88760	12/11/2012	02001	CITY OF ROSEVILLE	PHONE SERVICE - NOV	1,436.20
88761	12/11/2012	01836	CITY OF ST PAUL	SRVS (RMS) PROVIDED TO PD - DEC	5,196.09
	12/11/2012	01836	CITY OF ST PAUL	LOCATES FOR STREET LIGHTS	103.58
88762	12/11/2012	00198	ST. PAUL REGIONAL WATER SRVS	WATER UTILITY	915.35
88763	12/11/2012	01550	SUMMIT INSPECTIONS	ELECTRICAL INSPECTIONS - NOV	3,323.60
88764	12/11/2012	04104	TRANE U.S. INC.	SERVICE ON THE TRANE SUMMIT CMMS	2,310.00
88765	12/11/2012	02177	U-CARE REFUND	UCARE FOR JOHN & DARLENE RILEY	30.00
88766	12/11/2012	00529	UNION SECURITY INSURANCE CO	LTD PLAN 4043120-2 - DEC	4,221.40
	12/11/2012	00529	UNION SECURITY INSURANCE CO	STD PLAN 4043120-1 - DEC	2,193.50
88767	12/11/2012	03378	MATT WOEHRLE	REIMB FOR TOOL ALLOWANCE	425.00
88768	12/11/2012	04381	ZEUS AND COMPANY	FOOD FOR POLICE K9'S	1,056.00

157,851.72

47 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement <u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/3/2012	MN State Treasurer	Drivers License/Deputy Registrar	45,471.40
12/3/2012	US Bank Merchant Services	Credit Card Billing fee	2,438.44
12/4/2012	MN State Treasurer	Drivers License/Deputy Registrar	28,908.68
12/5/2012	MN State Treasurer	Drivers License/Deputy Registrar	43,128.03
12/6/2012	MN State Treasurer	Drivers License/Deputy Registrar	36,792.61
12/7/2012	MN State Treasurer	Drivers License/Deputy Registrar	26,939.28
12/7/2012	MN Dept of Natural Resources	DNR electronic licenses	1,114.91
12/7/2012	US Bank VISA One Card*	Purchasing card items	71,545.30
12/7/2012	Optum Health	DCRP & Flex plan payments	1,348.72
12/7/2012	ICMA (Vantagepointe)	Deferred Compensation	4,469.15
12/7/2012	ING - State Plan	Deferred Compensation	28,978.00
TOTAL			<u><u>291,134.52</u></u>

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/15/2012	11/19/2012	KEEPRS INC 2	\$164.59	CLINT ABEL
11/29/2012	11/30/2012	UNIFORMS UNLIMITED INC.	\$174.81	MARK ALDRIDGE
11/29/2012	11/29/2012	BB *AMER SWEDISH INST.	\$160.00	MANDY ANZALDI
11/20/2012	11/21/2012	CPS INC-DARECATALOUGE.COM	\$446.91	LONN BAKKE
11/27/2012	11/29/2012	OFFICE DEPOT #1090	\$7.63	REGAN BEGGS
11/27/2012	11/29/2012	OFFICE DEPOT #1079	\$62.97	REGAN BEGGS
11/29/2012	11/30/2012	ST PAUL STAMP WORKS INC	\$67.55	REGAN BEGGS
11/29/2012	11/30/2012	WWW.NEWEGG.COM	\$31.18	CHAD BERGO
11/17/2012	11/19/2012	TARGET 00011858	\$4.66	CHRISTINE BERNARDY
11/17/2012	11/19/2012	LAKESHORE LEARNING #41	\$92.62	CHRISTINE BERNARDY
11/18/2012	11/19/2012	TARGET 00011858	\$23.30	CHRISTINE BERNARDY
11/21/2012	11/23/2012	HEJNY RENTAL INC	\$636.50	CHRISTINE BERNARDY
11/21/2012	11/26/2012	BEBOPS PARK	\$730.73	CHRISTINE BERNARDY
11/28/2012	11/29/2012	USPS 26833800033400730	\$36.00	OAKLEY BIESANZ
11/20/2012	11/21/2012	FLAGHOUSE INC	\$160.69	NEIL BRENEMAN
11/27/2012	11/29/2012	PICKLEBALLCENTRAL	\$32.03	NEIL BRENEMAN
11/28/2012	11/28/2012	LITTLE TIKES CO	\$128.51	NEIL BRENEMAN
11/15/2012	11/19/2012	THE OLIVE GARD00012005	\$105.84	SARAH BURLINGAME
11/16/2012	11/19/2012	CUB FOODS, INC.	\$45.29	SARAH BURLINGAME
11/16/2012	11/19/2012	FIRST SHRED	\$124.25	SARAH BURLINGAME
11/26/2012	11/28/2012	OFFICE DEPOT #1090	\$177.59	SARAH BURLINGAME
11/28/2012	11/30/2012	OFFICE DEPOT #1090	\$46.79	SARAH BURLINGAME
11/29/2012	11/30/2012	FIRST SHRED	\$49.50	SARAH BURLINGAME
11/25/2012	11/28/2012	HOLIDAY STNSTORE 3830	\$9.63	JOHN CAPISTRANT
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$580.33	SCOTT CHRISTENSON
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$8.56	SCOTT CHRISTENSON
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$78.52	SCOTT CHRISTENSON
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$402.71	SCOTT CHRISTENSON
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$290.17	SCOTT CHRISTENSON
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$287.45	SCOTT CHRISTENSON
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$587.81	SCOTT CHRISTENSON
11/23/2012	11/26/2012	NOR*NORTHERN TOOL	\$709.45	SCOTT CHRISTENSON
11/29/2012	11/30/2012	BATTERIES PLUS #32	\$23.56	CHARLES DEAVER
11/29/2012	11/30/2012	KNOWLAN'S MARKET #2	\$6.43	CHARLES DEAVER
11/18/2012	11/19/2012	GANDER MOUNTAIN	\$10.70	JOSEPH DEMULLING
11/20/2012	11/23/2012	PATCH SUPPLY INC	\$38.00	JOSEPH DEMULLING
11/26/2012	11/27/2012	UNIFORMS UNLIMITED INC.	\$30.46	RICHARD DOBLAR
11/26/2012	11/28/2012	CMI INC MOTO	\$60.29	RICHARD DOBLAR
11/27/2012	11/28/2012	BATTERIES PLUS #31	\$322.66	RICHARD DOBLAR
11/27/2012	11/28/2012	INTOXIMETERS	\$85.50	RICHARD DOBLAR
11/28/2012	11/29/2012	AMAZON MKTPLACE PMTS	\$402.57	RICHARD DOBLAR
11/16/2012	11/19/2012	WW GRAINGER	\$229.22	TOM DOUGLASS
11/19/2012	11/20/2012	AUTOZONE3948	\$8.02	TOM DOUGLASS
11/19/2012	11/21/2012	THE HOME DEPOT 2801	\$7.80	TOM DOUGLASS
11/21/2012	11/23/2012	FASTENAL COMPANY01	\$23.10	TOM DOUGLASS
11/23/2012	11/27/2012	WW GRAINGER	\$1,589.79	TOM DOUGLASS
11/29/2012	11/30/2012	AQUA LOGICS INC	\$85.49	TOM DOUGLASS
11/16/2012	11/19/2012	LA POLICE GEAR INC	\$99.98	MICHAEL DUGAS
11/16/2012	11/19/2012	THE TRANE COMPANY	\$2,496.00	LARRY FARR
11/16/2012	11/19/2012	WEBER AND TROSETH INC	\$1,494.78	LARRY FARR
11/19/2012	11/20/2012	TWIN CITY HARDWARE HADLEY	\$108.88	LARRY FARR
11/21/2012	11/23/2012	CERTIFIED LABORATORIES	\$3,343.84	LARRY FARR
11/21/2012	11/23/2012	WM EZPAY	\$483.12	LARRY FARR
11/21/2012	11/23/2012	DEPARTMENT OF LABOR AND I	\$50.00	LARRY FARR
11/21/2012	11/23/2012	DEPARTMENT OF LABOR AND I	\$50.00	LARRY FARR
11/21/2012	11/23/2012	DEPARTMENT OF LABOR AND I	\$10.00	LARRY FARR

11/22/2012	11/23/2012 TRUGREEN # 5635	\$482.06	LARRY FARR
11/24/2012	11/26/2012 TARGET 00024067	\$1,285.49	LARRY FARR
11/24/2012	11/26/2012 CINTAS #470	\$104.98	LARRY FARR
11/24/2012	11/26/2012 CINTAS #470	\$59.86	LARRY FARR
11/24/2012	11/26/2012 CINTAS #470	\$84.96	LARRY FARR
11/27/2012	11/28/2012 APPLIANCESMART #232	\$1,966.70	LARRY FARR
11/27/2012	11/28/2012 BEST BUY MHT 00000109	\$2,700.00	LARRY FARR
11/26/2012	11/27/2012 GIERTSEN COMPANY	\$1,180.86	DAVID FISHER
11/20/2012	11/21/2012 LA POLICE GEAR INC	\$81.78	MARCUS FORSYTHE
11/19/2012	11/21/2012 ADOBE SYSTEMS, INC.	\$107.12	MYCHAL FOWLDS
11/21/2012	11/21/2012 COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
11/21/2012	11/23/2012 B & H PHOTO-VIDEO.COM	\$54.24	MYCHAL FOWLDS
11/27/2012	11/28/2012 IDU*INSIGHT PUBLIC SEC	\$364.55	MYCHAL FOWLDS
11/27/2012	11/29/2012 ZOHOO CORPORATION	\$3,995.00	MYCHAL FOWLDS
11/28/2012	11/29/2012 HYDROCAD SOFTWARE	\$240.00	MYCHAL FOWLDS
11/28/2012	11/30/2012 C2C SYSTEMS INC.	\$831.00	MYCHAL FOWLDS
11/29/2012	11/30/2012 IDU*INSIGHT PUBLIC SEC	\$20.87	MYCHAL FOWLDS
11/16/2012	11/19/2012 OFFICE MAX	\$62.07	NICK FRANZEN
11/16/2012	11/19/2012 IDU*INSIGHT PUBLIC SEC	\$78.80	NICK FRANZEN
11/17/2012	11/19/2012 APL*APPLE ITUNES STORE	\$5.35	NICK FRANZEN
11/29/2012	11/30/2012 IDU*INSIGHT PUBLIC SEC	\$2,627.38	NICK FRANZEN
11/20/2012	11/21/2012 OFFICE DEPOT #1090	\$26.77	JEAN GLASS
11/28/2012	11/30/2012 THE HOME DEPOT 2801	\$79.81	JEAN GLASS
11/29/2012	11/30/2012 FIRST SHRED	\$5.58	JEAN GLASS
11/29/2012	11/30/2012 FIRST SHRED	\$157.17	JEAN GLASS
11/28/2012	11/29/2012 PRAIRIE MOON NURSERY	\$21.38	JAN GREW HAYMAN
11/28/2012	11/29/2012 PRAIRIE MOON NURSERY	\$2.13	JAN GREW HAYMAN
11/25/2012	11/26/2012 RAINBOW FOO 00088617	\$20.92	KAREN GUILFOILE
11/26/2012	11/27/2012 RAINBOW FOO 00088617	\$27.38	KAREN GUILFOILE
11/26/2012	11/27/2012 GARELICK STEEL	\$276.75	MARK HAAG
11/27/2012	11/28/2012 FERGUSON WATERWORKS #2518	\$140.42	MARK HAAG
11/27/2012	11/29/2012 RED WING SHOE STORE	\$148.74	MARK HAAG
11/28/2012	11/29/2012 VIKING INDUSTRIAL CENTER	\$233.76	MARK HAAG
11/26/2012	11/28/2012 SHARROW LIFTING PRODUCTS	\$340.93	MILES HAMRE
11/26/2012	11/29/2012 AR 500 ARMOR	\$148.00	TIMOTHY HAWKINSON JR.
11/20/2012	11/21/2012 OAKDALE RENTAL CENTER	\$160.69	GARY HINNENKAMP
11/26/2012	11/27/2012 HENRIKSEN ACE HARDWARE	\$2.57	GARY HINNENKAMP
11/26/2012	11/27/2012 LTG POWER EQUIPMENT	\$11.65	GARY HINNENKAMP
11/29/2012	11/30/2012 FASTENAL COMPANY01	\$67.36	GARY HINNENKAMP
11/21/2012	11/23/2012 BLUE RIBBON BAIT & TACKLE	\$13.47	ANN HUTCHINSON
11/14/2012	11/20/2012 DALCO ENTERPRISES, INC	\$70.66	DAVID JAHN
11/20/2012	11/23/2012 THE HOME DEPOT 2801	\$88.53	DAVID JAHN
11/28/2012	11/30/2012 DALCO ENTERPRISES, INC	\$1,009.51	DAVID JAHN
11/15/2012	11/19/2012 TAQUERIA LOS OCAMPO 2	\$20.02	KEVIN JOHNSON
11/28/2012	11/29/2012 TOUSLEY FORD	\$53.67	TOM KALKA
11/29/2012	11/30/2012 MENARDS 3059	\$94.27	TOM KALKA
11/20/2012	11/20/2012 COMCAST CABLE COMM	\$143.80	DUWAYNE KONEWKO
11/20/2012	11/23/2012 PIONEER PRESS ADVERTISING	\$4,350.00	DUWAYNE KONEWKO
11/19/2012	11/20/2012 LA POLICE GEAR INC	\$128.83	TOMMY KONG
11/26/2012	11/28/2012 STREICHER'S MO	\$81.16	NICHOLAS KREKELER
11/21/2012	11/23/2012 STREICHER'S MO	\$4,104.99	DAVID KVAM
11/21/2012	11/23/2012 STREICHER'S MO	\$2,030.00	DAVID KVAM
11/17/2012	11/19/2012 AIRGASS NORTH	\$161.47	STEVE LUKIN
11/17/2012	11/19/2012 AIRGASS NORTH	\$144.96	STEVE LUKIN
11/20/2012	11/21/2012 METRO FIRE	\$434.80	STEVE LUKIN
11/26/2012	11/28/2012 ASPEN MILLS INC.	\$48.95	STEVE LUKIN
11/26/2012	11/28/2012 ASPEN MILLS INC.	\$85.00	STEVE LUKIN

11/28/2012	11/30/2012	ALLSTATE SALES AND LEASIN	\$221.02	STEVE LUKIN
11/29/2012	11/30/2012	METRO FIRE	\$3,826.53	STEVE LUKIN
11/16/2012	11/19/2012	BOUND TREE MEDICAL LLC	\$1,020.09	MICHAEL MONDOR
11/20/2012	11/21/2012	N AMERICA RESCUE PRODUCT	\$494.62	MICHAEL MONDOR
11/20/2012	11/21/2012	EMERGENCY AUTOMOTIVE	\$163.84	MICHAEL MONDOR
11/20/2012	11/23/2012	BOUND TREE MEDICAL LLC	\$398.00	MICHAEL MONDOR
11/21/2012	11/27/2012	TRAFFIC CONTROL CORP	\$801.56	MICHAEL MONDOR
11/26/2012	11/28/2012	BOUND TREE MEDICAL LLC	\$954.97	MICHAEL MONDOR
11/29/2012	11/30/2012	AUTO PLUS NO ST PAUL 392	\$23.27	MICHAEL MONDOR
11/28/2012	11/29/2012	HENRIKSEN ACE HARDWARE	\$4.06	JOHN NAUGHTON
11/28/2012	11/29/2012	HENRIKSEN ACE HARDWARE	\$2.13	JOHN NAUGHTON
11/27/2012	11/28/2012	HENRIKSEN ACE HARDWARE	\$65.74	RICHARD NORDQUIST
11/19/2012	11/20/2012	OFFICE DEPOT #1090	\$71.99	MARY KAY PALANK
11/21/2012	11/23/2012	OFFICE DEPOT #1090	\$208.42	MARY KAY PALANK
11/21/2012	11/23/2012	OFFICE DEPOT #1090	\$141.48	MARY KAY PALANK
11/28/2012	11/30/2012	OFFICE DEPOT #1090	\$63.48	MARY KAY PALANK
11/16/2012	11/19/2012	BOUND TREE MEDICAL LLC	\$238.00	ROBERT PETERSON
11/21/2012	11/23/2012	THE HOME DEPOT 2801	\$10.58	ROBERT PETERSON
11/27/2012	11/29/2012	THE HOME DEPOT 2801	\$164.82	ROBERT PETERSON
11/16/2012	11/19/2012	OXYGEN SERVICE COMPANY,	\$9.62	STEVEN PRIEM
11/16/2012	11/19/2012	AUTO PLUS NO ST PAUL 392	\$67.44	STEVEN PRIEM
11/16/2012	11/19/2012	TOUSLEY FORD	\$308.41	STEVEN PRIEM
11/16/2012	11/20/2012	POLAR CHEVROLET MAZDA	(\$49.06)	STEVEN PRIEM
11/20/2012	11/21/2012	AUTO PLUS NO ST PAUL 392	\$82.51	STEVEN PRIEM
11/20/2012	11/21/2012	EMERGENCY AUTOMOTIVE	\$288.03	STEVEN PRIEM
11/20/2012	11/21/2012	BAUER BUILT TIRE 18	\$1,656.32	STEVEN PRIEM
11/21/2012	11/23/2012	AUTO PLUS NO ST PAUL 392	\$65.73	STEVEN PRIEM
11/27/2012	11/28/2012	AUTO PLUS NO ST PAUL 392	\$79.92	STEVEN PRIEM
11/27/2012	11/28/2012	BAUER BUILT TIRE 18	\$646.29	STEVEN PRIEM
11/28/2012	11/29/2012	AUTO PLUS NO ST PAUL 392	\$6.78	STEVEN PRIEM
11/28/2012	11/29/2012	AUTO PLUS NO ST PAUL 392	\$4.08	STEVEN PRIEM
11/16/2012	11/19/2012	VIKING ELECTRIC - CREDIT	\$166.47	KELLY PRINS
11/16/2012	11/19/2012	STATE SUPPLY	\$773.51	KELLY PRINS
11/25/2012	11/29/2012	WALLY'S UPHOLS80110026	\$381.03	KELLY PRINS
11/29/2012	11/30/2012	MUSKA ELECTRIC CO.	\$554.30	KELLY PRINS
11/20/2012	11/21/2012	NOVACARE REHB/HEALT	\$2,100.00	TERRIE RAMEAUX
11/19/2012	11/20/2012	HILLYARD INC MINNEAPOLIS	\$1,278.02	MICHAEL REILLY
11/19/2012	11/23/2012	DALCO ENTERPRISES, INC	\$479.48	MICHAEL REILLY
11/28/2012	11/29/2012	HILLYARD INC MINNEAPOLIS	\$1,382.91	MICHAEL REILLY
11/29/2012	11/30/2012	HILLYARD INC MINNEAPOLIS	\$177.34	MICHAEL REILLY
11/21/2012	11/23/2012	AMAZON MKTPLACE PMTS	\$87.60	LORI RESENDIZ
11/20/2012	11/23/2012	GRUBERS POWER EQUIPMENT	\$25.65	ROBERT RUNNING
11/20/2012	11/23/2012	THE HOME DEPOT 2801	\$62.13	ROBERT RUNNING
11/20/2012	11/21/2012	LILLIE SUBURBAN NEWSPAPE	\$174.00	DEB SCHMIDT
11/27/2012	11/28/2012	LILLIE SUBURBAN NEWSPAPE	\$787.50	DEB SCHMIDT
11/15/2012	11/19/2012	OFFICE MAX	\$32.12	SCOTT SCHULTZ
11/19/2012	11/20/2012	PAYPAL *B30 TEK	\$725.00	SCOTT SCHULTZ
11/27/2012	11/29/2012	USA MOBILITY WIRELE	\$16.11	SCOTT SCHULTZ
11/15/2012	11/19/2012	OFFICE MAX	\$40.69	CAITLIN SHERRILL
11/16/2012	11/19/2012	ANDON BALLOONS INC -	\$121.30	CAITLIN SHERRILL
11/27/2012	11/28/2012	TARGET 00011858	(\$9.16)	CAITLIN SHERRILL
11/27/2012	11/29/2012	CUB FOODS, INC. SSS	(\$52.01)	CAITLIN SHERRILL
11/16/2012	11/19/2012	FBI / LEEDA, INC	\$50.00	MICHAEL SHORTREED
11/26/2012	11/28/2012	IACIS	\$50.00	MICHAEL SHORTREED
11/21/2012	11/23/2012	UNIFORMS UNLIMITED INC.	\$6.73	JOSEPH STEINER
11/26/2012	11/28/2012	LIFELINE TRAINING INC	\$129.00	JOANNE SVENDSEN
11/26/2012	11/28/2012	LIFELINE TRAINING INC	\$329.00	JOANNE SVENDSEN

11/20/2012	11/21/2012	UNIFORMS UNLIMITED INC.	\$149.50	RONALD SVENDSEN
11/27/2012	11/29/2012	SPORTS AUTHORI00007013	\$120.99	RONALD SVENDSEN
11/29/2012	11/30/2012	UNIFORMS UNLIMITED INC.	\$148.62	PAUL THIENES
11/19/2012	11/20/2012	LA POLICE GEAR INC	\$140.49	KAO XIONG
11/19/2012	11/23/2012	DALCO ENTERPRISES, INC	\$228.38	SUSAN ZWIEG

\$71,545.30

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	12/07/12	CARDINAL, ROBERT	435.16
	12/07/12	JUENEMANN, KATHLEEN	435.16
	12/07/12	KOPPEN, MARVIN	435.16
	12/07/12	ROSSBACH, WILLIAM	494.44
	12/07/12	STRAUTMANIS, MARIS	154.00
	12/07/12	VALLE, EDWARD	102.50
	12/07/12	AHL, R. CHARLES	5,408.64
	12/07/12	ANTONEN, JAMES	5,852.58
	12/07/12	BURLINGAME, SARAH	2,074.90
	12/07/12	KANTRUD, HUGH	184.62
	12/07/12	CHRISTENSON, SCOTT	2,040.35
	12/07/12	FARR, LARRY	3,215.25
	12/07/12	JAHN, DAVID	2,266.96
	12/07/12	RAMEAUX, THERESE	3,061.17
	12/07/12	BAUMAN, GAYLE	4,386.17
	12/07/12	ANDERSON, CAROLE	1,264.39
	12/07/12	DEBILZAN, JUDY	1,327.92
	12/07/12	JACKSON, MARY	2,126.08
	12/07/12	KELSEY, CONNIE	2,594.79
	12/07/12	RUEB, JOSEPH	2,642.60
	12/07/12	SINDT, ANDREA	2,113.80
	12/07/12	ARNOLD, AJLA	1,627.69
	12/07/12	BEGGS, REGAN	1,497.35
	12/07/12	GUILFOILE, KAREN	4,407.64
	12/07/12	SCHMIDT, DEBORAH	2,884.82
	12/07/12	SPANGLER, EDNA	1,482.41
	12/07/12	CORTESI, LUANNE	1,109.01
	12/07/12	LARSON, MICHELLE	1,827.75
	12/07/12	MECHELKE, SHERRIE	856.38
	12/07/12	MOY, PAMELA	1,613.18
	12/07/12	OSTER, ANDREA	1,907.48
	12/07/12	RICHTER, CHARLENE	1,147.69
	12/07/12	SCHOENECKER, LEIGH	1,646.15
	12/07/12	WEAVER, KRISTINE	2,356.55
	12/07/12	CORCORAN, THERESA	1,908.55
	12/07/12	KVAM, DAVID	4,833.38
	12/07/12	PALANK, MARY	1,905.17
	12/07/12	POWELL, PHILIP	2,932.46
	12/07/12	SVENDSEN, JOANNE	2,101.79
	12/07/12	THOMALLA, DAVID	4,961.38
	12/07/12	THOMFORDE, FAITH	1,497.35
	12/07/12	ABEL, CLINT	3,232.56

12/07/12	ALDRIDGE, MARK	3,538.94
12/07/12	BAKKE, LONN	3,068.25
12/07/12	BARTZ, PAUL	3,151.05
12/07/12	BELDE, STANLEY	3,174.89
12/07/12	BENJAMIN, MARKESE	3,079.58
12/07/12	BIERDEMAN, BRIAN	4,097.83
12/07/12	BOHL, JOHN	3,151.33
12/07/12	BUSACK, DANIEL	3,797.61
12/07/12	CARNES, JOHN	1,980.79
12/07/12	CROTTY, KERRY	3,611.20
12/07/12	DEMULLING, JOSEPH	2,949.56
12/07/12	DOBLAR, RICHARD	4,005.46
12/07/12	DUGAS, MICHAEL	4,394.93
12/07/12	ERICKSON, VIRGINIA	3,151.33
12/07/12	FLOR, TIMOTHY	3,725.17
12/07/12	FORSYTHE, MARCUS	2,995.72
12/07/12	FRASER, JOHN	3,247.51
12/07/12	FRITZE, DEREK	3,241.21
12/07/12	GABRIEL, ANTHONY	3,276.46
12/07/12	HAWKINSON JR, TIMOTHY	2,819.55
12/07/12	HER, PHENG	3,595.81
12/07/12	HIEBERT, STEVEN	3,681.03
12/07/12	JOHNSON, KEVIN	4,651.53
12/07/12	KALKA, THOMAS	940.28
12/07/12	KONG, TOMMY	3,140.53
12/07/12	KREKELER, NICHOLAS	876.00
12/07/12	KROLL, BRETT	3,214.51
12/07/12	LANGNER, SCOTT	3,092.20
12/07/12	LANGNER, TODD	2,980.04
12/07/12	LU, JOHNNIE	3,246.02
12/07/12	LYNCH, KATHERINE	2,476.05
12/07/12	MARINO, JASON	3,352.22
12/07/12	MARTIN, JERROLD	4,011.90
12/07/12	MCCARTY, GLEN	3,092.20
12/07/12	METRY, ALESIA	3,852.37
12/07/12	NYE, MICHAEL	4,017.53
12/07/12	OLSON, JULIE	3,117.76
12/07/12	PARKER, JAMES	2,543.75
12/07/12	REZNY, BRADLEY	4,025.68
12/07/12	RHUDE, MATTHEW	3,508.79
12/07/12	SHORTREED, MICHAEL	4,091.18
12/07/12	STEINER, JOSEPH	4,067.67
12/07/12	SYPNIEWSKI, WILLIAM	3,790.66
12/07/12	SZCZEPANSKI, THOMAS	3,497.35
12/07/12	TAUZELL, BRIAN	3,264.36
12/07/12	THEISEN, PAUL	3,207.05
12/07/12	THIENES, PAUL	4,372.86
12/07/12	TRAN, JOSEPH	2,992.55
12/07/12	WENZEL, JAY	3,461.45
12/07/12	XIONG, KAO	2,918.21
12/07/12	ANDERSON, BRIAN	436.20
12/07/12	BAHL, DAVID	311.10

12/07/12	BASSETT, BRENT	387.84
12/07/12	BAUMAN, ANDREW	4,024.41
12/07/12	BOURQUIN, RON	900.80
12/07/12	CAPISTRANT, JACOB	484.80
12/07/12	CAPISTRANT, JOHN	494.94
12/07/12	CRAWFORD - JR, RAYMOND	618.12
12/07/12	CRUMMY, CHARLES	169.68
12/07/12	DAWSON, RICHARD	2,988.00
12/07/12	EATON, PAUL	387.60
12/07/12	EVERSON, PAUL	4,079.79
12/07/12	FASULO, WALTER	105.05
12/07/12	FOSSUM, ANDREW	3,232.41
12/07/12	HAGEN, MICHAEL	605.76
12/07/12	HALE, JOSEPH	311.11
12/07/12	HALWEG, JODI	3,511.53
12/07/12	HAWTHORNE, ROCHELLE	3,520.80
12/07/12	HUTCHINSON, JAMES	498.46
12/07/12	IMM, TRACY	315.12
12/07/12	JANSEN, CHAD	242.40
12/07/12	JONES, JONATHAN	396.93
12/07/12	JUREK, GREGORY	3,022.38
12/07/12	KANE, ROBERT	630.18
12/07/12	KARRAS, JAMIE	642.24
12/07/12	KERSKA, JOSEPH	771.56
12/07/12	KONDER, RONALD	381.78
12/07/12	KUBAT, ERIC	2,961.70
12/07/12	LINDER, TIMOTHY	3,685.41
12/07/12	LOCHEN, MICHAEL	484.80
12/07/12	MILLER, LADD	636.32
12/07/12	MILLER, NICHOLAS	327.24
12/07/12	MONDOR, MICHAEL	3,259.74
12/07/12	MORGAN, JEFFERY	472.69
12/07/12	NIELSEN, KENNETH	246.40
12/07/12	NOVAK, JEROME	2,636.29
12/07/12	NOWICKI, PAUL	230.16
12/07/12	OLSON, JAMES	4,348.89
12/07/12	OPHEIM, JOHN	197.97
12/07/12	PACHECO, ALPHONSE	484.56
12/07/12	PETERSON, MARK	611.58
12/07/12	PETERSON, ROBERT	3,461.11
12/07/12	POWERS, KENNETH	181.80
12/07/12	RAINEY, JAMES	678.72
12/07/12	RANK, NATHAN	581.76
12/07/12	RANK, PAUL	488.80
12/07/12	RAVENWALD, CORINNE	242.40
12/07/12	REYNOSO, ANGEL	84.84
12/07/12	RICE, CHRISTOPHER	504.79
12/07/12	RODRIGUEZ, ROBERTO	315.12
12/07/12	SCHULTZ, JEROME	518.01
12/07/12	SEDLACEK, JEFFREY	3,232.41
12/07/12	STREFF, MICHAEL	3,515.91
12/07/12	SVENDSEN, RONALD	4,172.44

12/07/12	WHITE, JOEL	181.80
12/07/12	GERVAIS-JR, CLARENCE	3,985.69
12/07/12	LUKIN, STEVEN	4,616.93
12/07/12	ZWIEG, SUSAN	1,706.92
12/07/12	KNUTSON, LOIS	2,054.95
12/07/12	NIVEN, AMY	1,425.42
12/07/12	BRINK, TROY	2,697.83
12/07/12	BUCKLEY, BRENT	2,104.55
12/07/12	DEBILZAN, THOMAS	2,146.15
12/07/12	EDGE, DOUGLAS	2,243.14
12/07/12	JONES, DONALD	2,146.15
12/07/12	MEISSNER, BRENT	2,006.15
12/07/12	NAGEL, BRYAN	3,560.40
12/07/12	OSWALD, ERICK	2,356.28
12/07/12	RUIZ, RICARDO	1,539.75
12/07/12	RUNNING, ROBERT	2,356.55
12/07/12	TEVLIN, TODD	2,162.15
12/07/12	BURLINGAME, NATHAN	2,087.21
12/07/12	DUCHARME, JOHN	2,740.37
12/07/12	ENGSTROM, ANDREW	2,631.75
12/07/12	JAROSCH, JONATHAN	2,871.75
12/07/12	KREGER, JASON	2,153.82
12/07/12	LINDBLOM, RANDAL	2,740.37
12/07/12	LOVE, STEVEN	3,446.83
12/07/12	THOMPSON, MICHAEL	4,461.35
12/07/12	ZIEMAN, SCOTT	120.70
12/07/12	JANASZAK, MEGHAN	1,569.35
12/07/12	KONEWKO, DUWAYNE	4,613.24
12/07/12	EDSON, DAVID	2,191.39
12/07/12	HAMRE, MILES	1,513.60
12/07/12	HAYS, TAMARA	1,539.76
12/07/12	HINNENKAMP, GARY	2,313.26
12/07/12	NAUGHTON, JOHN	2,146.15
12/07/12	NORDQUIST, RICHARD	980.34
12/07/12	BIESANZ, OAKLEY	1,464.01
12/07/12	DEAVER, CHARLES	416.66
12/07/12	GERNES, CAROLE	381.95
12/07/12	HAYMAN, JANET	1,167.23
12/07/12	HUTCHINSON, ANN	2,649.16
12/07/12	SOUTTER, CHRISTINE	271.69
12/07/12	WACHAL, KAREN	869.34
12/07/12	GAYNOR, VIRGINIA	3,244.09
12/07/12	ERICSON, MICHAEL	987.50
12/07/12	KROLL, LISA	1,900.55
12/07/12	SWANSON, CHRIS	564.00
12/07/12	THOMPSON, DEBRA	528.42
12/07/12	YOUNG, TAMELA	2,015.75
12/07/12	EKSTRAND, THOMAS	3,829.34
12/07/12	FINWALL, SHANN	3,233.35
12/07/12	MARTIN, MICHAEL	2,762.95
12/07/12	BRASH, JASON	2,393.35
12/07/12	CARVER, NICHOLAS	3,244.09

12/07/12	FISHER, DAVID	3,807.86
12/07/12	SWAN, DAVID	2,766.15
12/07/12	WELLENS, MOLLY	1,776.97
12/07/12	ACEITUNO, FELIPE	28.00
12/07/12	BJORK, BRANDON	35.75
12/07/12	BRENEMAN, NEIL	2,267.65
12/07/12	LARSON, KATELYN	38.50
12/07/12	ROBBINS, AUDRA	3,019.96
12/07/12	ROBBINS, CAMDEN	189.00
12/07/12	TAYLOR, JAMES	2,876.58
12/07/12	VUKICH, CANDACE	96.88
12/07/12	ADAMS, DAVID	2,168.83
12/07/12	HAAG, MARK	2,356.55
12/07/12	ORE, JORDAN	1,539.75
12/07/12	SCHULTZ, SCOTT	3,342.97
12/07/12	WILBER, JEFFREY	1,539.75
12/07/12	ANZALDI, MANDY	1,467.38
12/07/12	BERNARDY, CHRISTINE	2,448.93
12/07/12	CRAWFORD - JR, RAYMOND	282.15
12/07/12	EVANS, CHRISTINE	1,374.43
12/07/12	GLASS, JEAN	2,125.10
12/07/12	HER, PETER	252.36
12/07/12	HOFMEISTER, MARY	1,160.35
12/07/12	HOFMEISTER, TIMOTHY	401.49
12/07/12	KULHANEK-DIONNE, ANN	495.50
12/07/12	PELOQUIN, PENNYE	711.09
12/07/12	SHERRILL, CAITLIN	731.02
12/07/12	VANG, TIM	450.00
12/07/12	VUE, LOR PAO	297.51
12/07/12	AICHELE, MEGAN	234.44
12/07/12	ANDERSON, ALYSSA	13.88
12/07/12	ANDERSON, JOSHUA	535.25
12/07/12	BAUDE, SARAH	36.50
12/07/12	BIGGS, ANNETTE	107.34
12/07/12	BRUSOE, CRISTINA	29.25
12/07/12	BUCKLEY, BRITTANY	206.80
12/07/12	BUTLER, ANGELA	96.50
12/07/12	CLARK, PAMELA	135.10
12/07/12	COSTA, JOSEPH	283.00
12/07/12	CRANDALL, KRISTA	346.00
12/07/12	DEMPSEY, BETH	281.75
12/07/12	DIONNE, DANIELLE	119.50
12/07/12	DUNN, RYAN	1,112.05
12/07/12	EHLE, DANIEL	95.88
12/07/12	ERICKSON-CLARK, CAROL	49.00
12/07/12	FONTAINE, KIM	518.50
12/07/12	FOX, KELLY	60.00
12/07/12	FRAMPTON, SAMANTHA	181.00
12/07/12	GIEL, NICOLE	76.00
12/07/12	GIPPLE, TRISHA	15.00
12/07/12	GRUENHAGEN, LINDA	498.25
12/07/12	HAGSTROM, EMILY	75.38

12/07/12	HEINRICH, SHEILA	113.00
12/07/12	HOLMBERG, LADONNA	524.00
12/07/12	HORWATH, RONALD	2,738.98
12/07/12	JANSON, ANGELA	34.00
12/07/12	JOHNSON, BARBARA	283.33
12/07/12	JOHNSON, KAITLYN	29.44
12/07/12	JOYER, ANTHONY	66.60
12/07/12	KOHLER, ROCHELLE	18.00
12/07/12	KOZDROJ, GABRIELLA	25.00
12/07/12	LAMEYER, BRENT	86.76
12/07/12	LAMSON, ELIANA	18.00
12/07/12	MCCANN, NATALIE	76.00
12/07/12	MCCOMAS, LEAH	77.00
12/07/12	NADEAU, TAYLOR	70.73
12/07/12	NELSON, ELEONOR	75.00
12/07/12	NORTHOUSE, KATHERINE	125.69
12/07/12	POVLITZKI, MARINA	38.00
12/07/12	PROESCH, ANDY	817.33
12/07/12	RANEY, COURTNEY	656.00
12/07/12	RESENDIZ, LORI	2,257.76
12/07/12	RICHTER, DANIEL	153.20
12/07/12	RONNING, ISAIAH	115.50
12/07/12	SCHMIDT, EMILY	27.63
12/07/12	SCHREIER, ROSEMARIE	265.50
12/07/12	SCHREINER, MARK	73.00
12/07/12	SKAAR, SAMANTHA	47.50
12/07/12	SMITH, CASEY	108.07
12/07/12	SMITLEY, SHARON	103.60
12/07/12	STEAD, KIMBERLY	40.00
12/07/12	TAYLOR, MYLES	51.45
12/07/12	TREPANIER, TODD	198.00
12/07/12	TRUE, ANDREW	133.65
12/07/12	TUPY, HEIDE	91.60
12/07/12	TUPY, MARCUS	263.25
12/07/12	VANG, XANG	18.00
12/07/12	WARNER, CAROLYN	134.00
12/07/12	BOSLEY, CAROL	103.50
12/07/12	HITE, ANDREA	145.00
12/07/12	LANGER, CHELSEA	146.63
12/07/12	LANGER, KAYLYN	48.88
12/07/12	BORCHERT, JONATHAN	166.75
12/07/12	CRAWFORD, SHAWN	480.00
12/07/12	DOUGLASS, TOM	1,948.97
12/07/12	KRECH, ELAINE	141.38
12/07/12	MALONEY, SHAUNA	270.00
12/07/12	PRINS, KELLY	1,736.41
12/07/12	REILLY, MICHAEL	1,969.55
12/07/12	THOMPSON, BENJAMIN	390.00
12/07/12	VANG, GEORGE	65.25
12/07/12	AICHELE, CRAIG	2,200.57
12/07/12	PRIEM, STEVEN	2,415.66
12/07/12	WOEHRLE, MATTHEW	2,314.19

	12/07/12	BERGO, CHAD	2,628.80
	12/07/12	FOWLDS, MYCHAL	3,991.22
	12/07/12	FRANZEN, NICHOLAS	2,623.62
	12/07/12	KRATTENMAKER, MATTHEW	960.00
9987648	12/07/12	CAVE, REBECCA	435.16
9987649	12/07/12	SORENSEN, ERICA	73.50
9987650	12/07/12	ERICSON, RACHEL	18.60
9987651	12/07/12	SCHREIER, ABIGAIL	91.21
9987652	12/07/12	SCOTT, HALEY	130.95
9987653	12/07/12	WALES, ABIGAIL	175.19
9987654	12/07/12	WEINHAGEN, SHELBY	266.50
9987655	12/07/12	RANGEL, SAMANTHA	80.00
9987656	12/07/12	CUSICK, JESSICA	416.88
9987657	12/07/12	STEFFEN, MICHAEL	87.00
			520,890.39

**Check Register
City of Maplewood**

12/14/2012

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
88769	12/11/2012	02464	US BANK	FUNDS FOR ATM	10,000.00
88770	12/10/2012	00001	ONE TIME VENDOR	S BERGER-TIMESHEET NOT RECEIVED	296.11
88771	12/10/2012	00001	ONE TIME VENDOR	C SHERWOOD-TIMESHEET NOT RECVD	416.91
88772	12/11/2012	00001	ONE TIME VENDOR	E BAUDE HRC STUDENT ESSAY CONTEST	50.00
88773	12/11/2012	00001	ONE TIME VENDOR	E O'PHELAN HRC STUDENT ESSAY CONTEST	25.00
88774	12/11/2012	00001	ONE TIME VENDOR	DOLLAR-SIMMONS HRC ESSAY CONTEST	15.00
88775	12/18/2012	04842	MARY JOSEPHINE ANDERSON	ZUMBA INSTRUCTION - NSP - NOV	120.00
88776	12/18/2012	01973	ERICKSON OIL PRODUCTS INC	CAR WASHES - NOV	56.00
88777	12/18/2012	00687	HUGO'S TREE CARE INC	HANGER TRIMMING	427.50
88778	12/18/2012	00393	DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX - NOV 15603123035	3,942.72
88779	12/18/2012	01202	NYSTROM PUBLISHING CO INC	MW MONTHLY & SEASONAL - DEC	8,808.27
88780	12/18/2012	04265	MARIA PIRELA	ZUMBA INSTRUCTION - NOV	234.50
88781	12/18/2012	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - NOV	27,409.41
	12/18/2012	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - NOV	455.52
	12/18/2012	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - NOV	414.96
88782	12/18/2012	01409	S.E.H.	WETLAND MITIGATION MONITORING	456.45
88783	12/18/2012	01497	SPRINGSTED INC	ECON DEV ASSISTANCE	988.87
88784	12/18/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	1,463.58
	12/18/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	285.29
	12/18/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	143.37
88785	12/18/2012	04845	TENNIS SANITATION LLC	RECYCLING FEE - NOV	27,499.50
88786	12/18/2012	04252	TOWMASTER TRUCK EQUIP. INC.	PAVEMENT TEMP GAUGE FOR 531	618.18
88787	12/18/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	858.71
88788	12/18/2012	01798	YOCUM OIL CO.	CONTRACT DIESEL - DEC	9,468.90
88789	12/14/2012	04937	SHADOWS TRIBUTE SHOWS	SHADOWS TRIBUTE SHOW MCC 12/15	2,000.00
88790	12/18/2012	01985	AETNA	REFUND FOR TRANS MEDIC MW21371A	705.14
88791	12/18/2012	05164	AMERICAN ENVIRONMENTAL LLC	CUTTING PROTRUDING TAP CITY SEWER	800.00
88792	12/18/2012	04001	NEIL BRENEMAN	REIMB FOR MILEAGE 1/1 - 12/10	183.49
88793	12/18/2012	04549	JAN ALICE CAMPBELL	ZUMBA INSTRUCTION - NOV	123.50
88794	12/18/2012	04345	DAHLEN, DWYER & FOLEY INC.	PROJ 09-15 APPRAISAL SERVICES	3,850.00
88795	12/18/2012	03313	DAMARCO SOLUTIONS LLC	MSDA MGMT SRVS & HOTLINE ACCESS	3,000.00
88796	12/18/2012	00412	DONALD SALVERDA & ASSOCIATES	MGMT TRAINING BOOKS	105.69
	12/18/2012	00412	DONALD SALVERDA & ASSOCIATES	MGMT TRAINING BOOKS	75.82
	12/18/2012	00412	DONALD SALVERDA & ASSOCIATES	MGMT TRAINING BOOKS	61.83
88797	12/18/2012	03569	ELPIS ENTERPRISES	BIRD FEEDER KITS & INSTRUCTION	84.00
88798	12/18/2012	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYSTEM LEASE - DEC	397.00
	12/18/2012	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYSTEM LEASE - DEC	369.00
88799	12/18/2012	00472	MICHAEL A ERICSON	REIMB CHAMBER OF COMMERCE EVENT	120.00
88800	12/18/2012	02567	EVERGREEN LAND SERVICES	PROJ 09-08 AQUISITION SERVICES	622.20
88801	12/18/2012	04846	HEALTHEAST	MEDICAL SUPPLIES	363.48
88802	12/18/2012	00755	JEFFERSON FIRE & SAFETY INC	HELMETS	1,094.85
88803	12/18/2012	00767	KEVIN A JOHNSON	REIMB FOR MEALS 11/16	16.04
88804	12/18/2012	05165	ERIC PAUL KIEKHAEFER	PAINTING OF STAGE FLOOR MCC	206.25
88805	12/18/2012	03908	LHB, INC.	REGIONAL INDICATORS PROJ	2,500.00
88806	12/18/2012	00986	METROPOLITAN COUNCIL	MONTHLY SAC - NOVEMBER	28,032.70
88807	12/18/2012	00001	ONE TIME VENDOR	REFUND PARSONS ELECT ELECT PERMIT	564.20
88808	12/18/2012	00001	ONE TIME VENDOR	C LEE CASE CLOSED REPORT FILED	262.00
88809	12/18/2012	00001	ONE TIME VENDOR	T DEAN CN 07016093	143.68
88810	12/18/2012	00001	ONE TIME VENDOR	REFUND J NASH MEMBERSHIP	90.40
88811	12/18/2012	00001	ONE TIME VENDOR	REIMB J BURNES MEMBERSHIP	79.27
88812	12/18/2012	00001	ONE TIME VENDOR	REFUND R STEINER FOR TRANS MEDIC	75.65
88813	12/18/2012	00001	ONE TIME VENDOR	REFUND M GRAMENZ LADIES TEA	15.00
88814	12/18/2012	05166	ROCKIE LYNN RASH	PERFORMANCE MCC DEC 7	1,003.50
88815	12/18/2012	02001	CITY OF ROSEVILLE	PHONE SERVICE - DEC	1,436.20
88816	12/18/2012	04074	ELAINE SCHRAGE	INSTRUCTION FOR TAI CHI - FALL	372.00
88817	12/18/2012	01565	SWEEPER SERVICES	PARTS FOR SWEEPER/REBUILD BROOM	336.86
88818	12/18/2012	04528	SARA M. R. THOMPSON	ZUMBA INSTRUCTION - NOV	212.00
88819	12/18/2012	01669	TWIN CITIES TRANSPORT &	TOW CHARGE - TRAINING PURPOSES	600.00

	12/18/2012	01669	TWIN CITIES TRANSPORT &	FORFEITED VEHICLE TOWING FEE-OCT	398.37
	12/18/2012	01669	TWIN CITIES TRANSPORT &	FORFEITED VEHICLE TOWING FEE-OCT	249.28
88820	12/18/2012	04357	UNIVERSAL HOSPITAL SRVS, INC.	BIOMEDICAL SERVICES	603.00
88821	12/18/2012	03948	AARON WULFF	BALLROOM DANCE CLASS INSTRUCTOR	214.50

145,821.65

53 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/10/2012	MN State Treasurer	Drivers License/Deputy Registrar	50,534.30
12/10/2012	U.S. Treasurer	12/10/2012	95,543.61
12/10/2012	P.E.R.A.	P.E.R.A.	92,743.46
12/11/2012	MN State Treasurer	Drivers License/Deputy Registrar	31,137.40
12/11/2012	Pitney Bowes	Postage	2,985.00
12/11/2012	MidAmerica - ING	HRA Flex plan	14,480.64
12/11/2012	Labor Unions	Union Dues	2,066.35
12/12/2012	MN State Treasurer	Drivers License/Deputy Registrar	40,211.40
12/12/2012	MN State Treasurer	State Payroll Tax	21,326.72
12/13/2012	MN State Treasurer	Drivers License/Deputy Registrar	28,472.02
12/14/2012	MN State Treasurer	Drivers License/Deputy Registrar	21,985.21
12/14/2012	MN Dept of Natural Resources	DNR electronic licenses	849.50
12/14/2012	Optum Health	DCRP & Flex plan payments	3,023.21
	TOTAL		<u><u>405,358.82</u></u>

**Check Register
City of Maplewood**

12/21/2012

Check	Date	Vendor	Description	Amount	
88823	12/24/2012	01936	CHAD BERGO	REIMB FOR MILEAGE & INTERNET	160.90
88824	12/24/2012	00223	BRODIN STUDIOS, INC.	RETIREMENT PLAQUE - THOMALLA	250.00
88825	12/24/2012	04944	HILLCREST VENTURES LLC	SNACK BAR ORDERS - NOV	2,791.04
88826	12/24/2012	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - NOV	486.00
88827	12/24/2012	01941	PATRICK TROPHIES	TROPHIES FOR YOUTH VOLLEYBALL	2,080.67
88828	12/24/2012	04829	CHRISTIE PENN	REIMB FOR TUITION & BOOKS 10/22-12/10	1,174.49
88829	12/24/2012	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - NOV 16-30	944.00
	12/24/2012	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - NOV 1-15	913.00
88830	12/24/2012	01497	SPRINGSTED INC	CONTINUING DISCLOSURE REPORT 2011	2,000.00
88831	12/24/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	107.16
88832	12/24/2012	04252	TOWMASTER TRUCK EQUIP. INC.	DUAL WIPER SAFETY SYS PLOW TRUCKS	464.91
	12/24/2012	04252	TOWMASTER TRUCK EQUIP. INC.	DUAL WIPER SAFETY SYS PLOW TRUCKS	371.93
88833	12/24/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	3,886.03
	12/24/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	1,601.05
	12/24/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	292.48
	12/24/2012	01190	XCEL ENERGY	FIRE SIRENS	49.64
88834	12/24/2012	03890	APPLE GLASS	REPLACED CRACKED WINDSHIELD #956	271.80
88835	12/24/2012	03744	ANTHONY BARILLA, JR	REFEREE 11/7 - 12/19 VOLLEYBALL	239.00
88836	12/24/2012	04419	LOUISE A. BEAMAN	REFEREE 11/7 - 12/19 VOLLEYBALL	300.00
88837	12/24/2012	04260	BLUE CROSS BLUE SHIELD OF MN	REFUND FOR TRANS MEDIC	2,227.00
88838	12/24/2012	01869	DALE BOETTCHER	REFEREE 11/7 - 12/19 VOLLEYBALL	6.00
88839	12/24/2012	01865	DON BOWMAN	REF & ASSIGNMENTS 11/7-12/19 V-BALL	671.00
88840	12/24/2012	01871	KENNETH COOPER	REFEREE 11/7 - 12/19 VOLLEYBALL	16.00
88841	12/24/2012	02750	RICHARD DAWSON	REIMB FOR UNIFORM/SHOES	115.95
	12/24/2012	02750	RICHARD DAWSON	REIMB FOR WORKOUT SHOES	54.99
88842	12/24/2012	00472	MICHAEL A ERICSON	CONSULTING FEES 12/3 - 12/14	1,375.00
88843	12/24/2012	05168	GREAT PLAINS FIRE, INC.	EXT - KIT	2,003.60
	12/24/2012	05168	GREAT PLAINS FIRE, INC.	FIRST RESPONDER UNIT	824.44
88844	12/24/2012	03538	PATRICK JAMES HUBBARD	REFEREE 11/7 - 12/19 VOLLEYBALL	615.00
88845	12/24/2012	05119	CHRISTY JOHNSON	REFEREE 11/7 - 12/19 VOLLEYBALL	52.00
88846	12/24/2012	04950	JERRY JOHNSON	REFEREE 11/7 - 12/19 VOLLEYBALL	155.00
88847	12/24/2012	03218	KLINE NISSAN	CVR OVERPAYMENT	415.75
88848	12/24/2012	00809	TOMMY KONG	SECURITY OFFICER FOR MCC DEC 1	140.00
88849	12/24/2012	02861	LARSON CONTRACTING	GRADING AND FILL DIRT EDGERTON BALL	5,800.00
88850	12/24/2012	00922	MAILE ENTERPRISES INC	REPLACEMENT HYDRANT FLAGS	1,479.28
88851	12/24/2012	04781	DAVE MATTSON	REFEREE 11/7 - 12/19 VOLLEYBALL	161.00
88852	12/24/2012	04420	ROBIN MCNULTY	REFEREE 11/7 - 12/19 VOLLEYBALL	481.00
88853	12/24/2012	01095	MODERN FENCE & CONST INC	MATERIALS & INSTALLATION OF CHAIN LINK	9,275.00
88854	12/24/2012	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - DEC	2,387.84
	12/24/2012	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - DEC	1,068.75
88855	12/24/2012	04307	NORTHEAST SOCCER ASSOCIATION	COACHING YOUTH SOCCER KICKS PROG	2,400.00
88856	12/24/2012	00001	ONE TIME VENDOR	BUERKLE ACURA CVR TRANSFER ERROR	1,533.17
88857	12/24/2012	00001	ONE TIME VENDOR	S PRICE CN 07020973	390.00
88858	12/24/2012	00001	ONE TIME VENDOR	V HARVEY CN 07020166	350.00
88859	12/24/2012	00001	ONE TIME VENDOR	REFUND D WOLD FOR TRANS MEDIC	196.13
88860	12/24/2012	01225	OSWALD HOSE & ADAPTERS	SWEEPER HOSE REPAIR PARTS	240.19
88861	12/24/2012	01863	ROGER PACKER	REFEREE 11/7 - 12/19 VOLLEYBALL	750.00
88862	12/24/2012	05167	PYROTECHNIC DISPLAY, INC.	FIREWORKS DISPLAY FOR JULY 4TH	15,000.00
88863	12/24/2012	01359	REGAL AUTO WASH BILLING	CAR WASHES - NOV	74.00
88864	12/24/2012	04432	EUGENE E. RICHARDSON	REFEREE 11/7 - 12/19 VOLLEYBALL	387.00
88865	12/24/2012	03344	WILLIAM ROSSBACH	REIMB FOR INTERNET AUG-DEC	279.75
88866	12/24/2012	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - DEC	100.00
88867	12/24/2012	02663	CARL SAARION	REFEREE 11/7 - 12/19 VOLLEYBALL	210.00
88868	12/24/2012	05120	RICH SCHELL	REFEREE 11/7 - 12/19 VOLLEYBALL	202.00
88869	12/24/2012	04937	SHADOWS TRIBUTE SHOWS	SHADOWS TRIBUTE MCC 12/15 BALANCE	1,678.00
88870	12/24/2012	01488	CHRISTINE SOUTTER	REIMB FOR MILEAGE 1/1 - 12/6	103.63
88871	12/24/2012	01836	CITY OF ST PAUL	RADIO SRVS & MAINT - NOV	81.25
88872	12/24/2012	01915	NANCY STEFFEN	REFEREE 11/7 - 12/19 VOLLEYBALL	59.00

88873	12/24/2012	01578	T R F SUPPLY CO.	MISC SUPPLIES	1,218.78
88874	12/24/2012	01669	TWIN CITIES TRANSPORT &	FORFEITED VEHICLE TOWING FEE-NOV	1,150.83
88875	12/24/2012	04334	ULTRAMAX	PD HANDGUN & SHOTGUN AMMUNITION	8,387.00
88876	12/24/2012	02464	US BANK	FUNDS FOR ATMS	10,000.00
88877	12/24/2012	03985	KAREN WACHAL	REIMB FOR MILEAGE 1/5 - 12/13	215.12
88878	12/24/2012	04577	SANDRA JEAN WEBER	REFEREE 11/7 - 12/19 VOLLEYBALL	155.00
88879	12/24/2012	05151	JEFF WILBER	REIMB FOR JACKET & BIBS 12/7	164.98

93,034.53

57 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/17/2012	MN State Treasurer	Drivers License/Deputy Registrar	26,999.94
12/17/2012	VANCO	Billing fee	159.25
12/18/2012	MN State Treasurer	Drivers License/Deputy Registrar	18,745.59
12/19/2012	MN State Treasurer	Drivers License/Deputy Registrar	21,635.91
12/20/2012	MN State Treasurer	Drivers License/Deputy Registrar	34,132.73
12/20/2012	MN Dept of Revenue	Sales Tax	9,079.00
12/20/2012	ING - State Plan	Deferred Compensation	29,038.00
12/21/2012	MN State Treasurer	Drivers License/Deputy Registrar	10,712.42
12/21/2012	MN Dept of Natural Resources	DNR electronic licenses	4,326.50
12/21/2012	ICMA (Vantagepointe)	Deferred Compensation	4,491.15
12/21/2012	US Bank VISA One Card*	Purchasing card items	48,550.54
TOTAL			207,871.03

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/04/2012	12/05/2012	MINNESOTA STATE CAPITOL	\$80.00	MANDY ANZALDI
12/04/2012	12/06/2012	STREICHER'S MO	\$472.77	LONN BAKKE
11/29/2012	12/03/2012	PAPER PLUS-ROS00108803	\$43.71	REGAN BEGGS
11/29/2012	12/03/2012	PAPER PLUS-ROS00108803	\$311.10	REGAN BEGGS
11/29/2012	12/03/2012	PAPER PLUS-ROS00108803	\$1,092.12	REGAN BEGGS
12/12/2012	12/14/2012	OFFICE DEPOT #1090	\$94.33	REGAN BEGGS
12/09/2012	12/11/2012	HOCKEYMONKEY.COM	\$94.99	STANLEY BELDE
12/01/2012	12/03/2012	WEDDINGPAGES INC	\$300.00	CHRISTINE BERNARDY
12/07/2012	12/10/2012	PAPA MURPHY'S MN041	\$120.00	CHRISTINE BERNARDY
12/07/2012	12/10/2012	LITTLE CAESARS 1456 0006	\$96.42	CHRISTINE BERNARDY
11/30/2012	12/03/2012	HEJNY RENTAL INC	\$94.64	OAKLEY BIESANZ
12/07/2012	12/10/2012	HEJNY RENTAL INC	\$20.90	OAKLEY BIESANZ
12/04/2012	12/06/2012	RED WING SHOE STORE	\$186.99	JASON BRASH
12/04/2012	12/06/2012	RED WING SHOE STORE	\$186.99	JASON BRASH
12/04/2012	12/06/2012	CVS PHARMACY #1751 Q03	\$9.19	NEIL BRENEMAN
12/05/2012	12/07/2012	CVS PHARMACY #1751 Q03	(\$4.60)	NEIL BRENEMAN
12/05/2012	12/07/2012	CVS PHARMACY #1751 Q03	\$4.49	NEIL BRENEMAN
12/06/2012	12/10/2012	CVS PHARMACY #1751 Q03	\$16.27	NEIL BRENEMAN
12/03/2012	12/04/2012	MENARDS 3059	\$15.96	TROY BRINK
12/07/2012	12/10/2012	CENTURY COLLEGE-CE	\$1,008.00	TROY BRINK
12/13/2012	12/14/2012	GANDER MOUNTAIN	\$179.99	TROY BRINK
12/05/2012	12/06/2012	TARGET 00011858	\$10.69	NATHAN BURLINGAME
12/01/2012	12/03/2012	PAYMENT SERVICES	\$43.92	SARAH BURLINGAME
12/03/2012	12/05/2012	OFFICE DEPOT #1090	(\$38.88)	SARAH BURLINGAME
12/05/2012	12/06/2012	CUB FOODS, INC.	\$84.15	SARAH BURLINGAME
12/05/2012	12/06/2012	OFFICE DEPOT #1090	\$9.63	SARAH BURLINGAME
12/06/2012	12/10/2012	SKD TACTICAL	\$106.53	DANIEL BUSACK
11/30/2012	12/03/2012	CARQUEST 01021229	\$8.24	JOHN CAPISTRANT
11/30/2012	12/03/2012	NAPA STORE 3279016	\$6.42	JOHN CAPISTRANT
12/10/2012	12/11/2012	UNITED TEXTILES INC	\$11.25	JOHN CAPISTRANT
12/04/2012	12/06/2012	STATE SUPPLY	\$1,266.23	SCOTT CHRISTENSON
12/06/2012	12/07/2012	VIKING ELECTRIC - CREDIT	\$1,222.37	SCOTT CHRISTENSON
12/06/2012	12/07/2012	VIKING ELECTRIC - CREDIT	\$1,148.29	SCOTT CHRISTENSON
12/06/2012	12/07/2012	VIKING ELECTRIC - CREDIT	\$290.17	SCOTT CHRISTENSON
12/07/2012	12/10/2012	VIKING ELECTRIC - CREDIT	\$99.86	SCOTT CHRISTENSON
12/07/2012	12/10/2012	VIKING ELECTRIC - CREDIT	\$464.27	SCOTT CHRISTENSON
12/11/2012	12/12/2012	GREEN LIGHTS RECYCLING IN	\$261.10	SCOTT CHRISTENSON
12/11/2012	12/12/2012	GREEN LIGHTS RECYCLING IN	\$236.95	SCOTT CHRISTENSON
12/12/2012	12/13/2012	VIKING ELECTRIC - CREDIT	\$986.56	SCOTT CHRISTENSON
12/06/2012	12/10/2012	FORMS AND SYSTEMS OF M	\$1,370.12	KERRY CROTTY
12/04/2012	12/06/2012	ADAM'S PEST CONTROL INC	\$73.81	CHARLES DEAVER
12/11/2012	12/12/2012	G&K SERVICES 182	\$87.52	CHARLES DEAVER
12/03/2012	12/04/2012	HEJNY RENTAL INC	\$78.79	THOMAS DEBILZAN
11/28/2012	12/04/2012	MOBILE VISION	\$247.74	RICHARD DOBLAR
12/07/2012	12/10/2012	BEST BUY MHT 00000109	\$18.20	RICHARD DOBLAR
11/26/2012	12/04/2012	CABLING SERVICES	\$473.25	TOM DOUGLASS
12/06/2012	12/07/2012	COMMERCIAL POOL & SPA SUP	\$262.91	TOM DOUGLASS
12/06/2012	12/10/2012	THE HOME DEPOT 2801	\$21.39	TOM DOUGLASS
12/07/2012	12/10/2012	TARGET 00011858	\$2.34	TOM DOUGLASS
12/10/2012	12/11/2012	AQUA LOGICS INC	\$840.21	TOM DOUGLASS
11/30/2012	12/03/2012	THE HOME DEPOT 2801	\$9.61	JOHN DUCHARME
12/03/2012	12/04/2012	HEJNY RENTAL INC	\$260.70	DOUG EDGE
11/30/2012	12/03/2012	HEJNY RENTAL INC	\$250.37	DAVE EDSON
12/13/2012	12/14/2012	HENRIKSEN ACE HARDWARE	\$107.62	DAVE EDSON
12/03/2012	12/04/2012	WALGREENS #7388	\$169.97	PAUL E EVERSON
12/01/2012	12/03/2012	WM EZPAY	\$487.61	LARRY FARR

12/05/2012	12/06/2012 WM EZPAY	\$1,019.93	LARRY FARR
12/05/2012	12/06/2012 WM EZPAY	\$453.01	LARRY FARR
12/11/2012	12/12/2012 G&K SERVICES 182	\$410.51	LARRY FARR
12/11/2012	12/12/2012 G&K SERVICES 182	\$789.20	LARRY FARR
12/11/2012	12/13/2012 OFFICE DEPOT #375	\$43.88	LARRY FARR
12/07/2012	12/10/2012 KEEFE CO PARKING	\$6.50	DAVID FISHER
12/13/2012	12/14/2012 KOHL'S #0052	\$198.92	TIMOTHY FLOR
11/30/2012	12/03/2012 ASSET RECOVERY	\$223.70	MYCHAL FOWLDS
11/30/2012	12/03/2012 TOSHIBA BUSINESS SOLUTION	\$73.84	MYCHAL FOWLDS
11/30/2012	12/03/2012 TOSHIBA BUSINESS SOLUTION	\$906.23	MYCHAL FOWLDS
11/30/2012	12/03/2012 TOSHIBA BUSINESS SOLUTION	\$72.40	MYCHAL FOWLDS
11/30/2012	12/03/2012 TOSHIBA BUSINESS SOLUTION	\$386.89	MYCHAL FOWLDS
12/05/2012	12/06/2012 PUBLIC ENGINES INC	\$1,188.00	MYCHAL FOWLDS
12/05/2012	12/06/2012 CDW GOVERNMENT	\$1,666.68	MYCHAL FOWLDS
12/10/2012	12/12/2012 PAYFLOW/PAYPAL	\$59.95	MYCHAL FOWLDS
12/12/2012	12/13/2012 TOSHIBA BUSINESS SOLUTION	\$1,055.73	MYCHAL FOWLDS
12/06/2012	12/07/2012 HP DIRECT-PUBLICSECTOR	\$614.63	NICK FRANZEN
12/06/2012	12/07/2012 IDU*INSIGHT PUBLIC SEC	\$362.73	NICK FRANZEN
12/07/2012	12/10/2012 LA POLICE GEAR INC	\$135.15	DEREK FRITZE
12/02/2012	12/04/2012 SEARS AUTO CNTR 6122	\$119.54	CLARENCE GERVAIS
12/11/2012	12/12/2012 BECKER FIRE & SAFETY SERV	\$582.80	CLARENCE GERVAIS
12/03/2012	12/04/2012 CUB FOODS, INC.	\$99.75	JEAN GLASS
12/05/2012	12/07/2012 FAMILY DOLLAR #5925	\$11.52	JEAN GLASS
12/11/2012	12/13/2012 OFFICE DEPOT #1090	\$53.84	JEAN GLASS
12/11/2012	12/13/2012 OFFICE DEPOT #1079	\$36.47	JEAN GLASS
11/30/2012	12/03/2012 FOREST PRODUCTS SUPPLY	(\$321.37)	JAN GREW HAYMAN
11/30/2012	12/03/2012 FOREST PRODUCTS SUPPLY	\$321.37	JAN GREW HAYMAN
11/30/2012	12/03/2012 FOREST PRODUCTS SUPPLY	\$321.37	JAN GREW HAYMAN
12/07/2012	12/10/2012 AMAZON.COM	\$21.88	JAN GREW HAYMAN
12/08/2012	12/10/2012 AMAZON.COM	\$21.17	JAN GREW HAYMAN
12/07/2012	12/10/2012 VZWRLSS*APOCC VISN	\$107.61	KAREN GUILFOILE
12/08/2012	12/10/2012 THINGS REMEMBERED 0956	\$136.05	KAREN GUILFOILE
12/10/2012	12/12/2012 MINNESOTA BOOKSTORE	\$135.73	KAREN GUILFOILE
12/07/2012	12/10/2012 THE HOME DEPOT 2801	\$16.58	MARK HAAG
12/12/2012	12/14/2012 THE HOME DEPOT 2801	\$5.32	MARK HAAG
12/04/2012	12/05/2012 UNIFORMS UNLIMITED INC.	\$72.49	TIMOTHY HAWKINSON JR.
12/07/2012	12/10/2012 MILLS FLEET FARM #2,700	\$29.13	TAMARA HAYS
12/05/2012	12/06/2012 UNIFORMS UNLIMITED INC.	\$17.31	STEVEN HIEBERT
11/29/2012	12/03/2012 LTG POWER EQUIPMENT	\$305.65	GARY HINNENKAMP
11/30/2012	12/03/2012 GRUBERS POWER EQUIPMENT	\$112.02	GARY HINNENKAMP
12/03/2012	12/05/2012 BARNES & NOBLE #2227	\$42.74	ANN HUTCHINSON
12/05/2012	12/06/2012 MENARDS 3059	\$49.84	ANN HUTCHINSON
11/29/2012	12/03/2012 THE HOME DEPOT 2801	\$59.89	DAVID JAHN
12/03/2012	12/05/2012 THE HOME DEPOT 2801	\$21.39	DAVID JAHN
12/04/2012	12/05/2012 TARGET 00011858	\$16.04	DAVID JAHN
12/04/2012	12/06/2012 THE HOME DEPOT 2801	\$149.45	DAVID JAHN
12/13/2012	12/14/2012 THE UPS STORE 2171	\$9.59	TOM KALKA
11/30/2012	12/03/2012 PAYPAL *MINNESOTAEN	\$35.00	DUWAYNE KONEWKO
12/03/2012	12/04/2012 TOUSLEY FORD	\$64.28	NICHOLAS KREKELER
11/29/2012	12/03/2012 STREICHER'S MO	\$1,951.30	DAVID KVAM
12/03/2012	12/03/2012 COMCAST CABLE COMM	\$67.45	DAVID KVAM
12/04/2012	12/05/2012 UNIFORMS UNLIMITED INC.	\$27.99	DAVID KVAM
12/04/2012	12/06/2012 STREICHER'S MO	\$145.33	DAVID KVAM
12/05/2012	12/06/2012 THOMSON WEST*TCD	\$280.15	DAVID KVAM
12/06/2012	12/07/2012 UNIFORMS UNLIMITED INC.	\$909.21	DAVID KVAM
12/06/2012	12/07/2012 UNIFORMS UNLIMITED INC.	\$6.73	DAVID KVAM
12/06/2012	12/10/2012 STREICHER'S MO	\$319.99	DAVID KVAM

12/07/2012	12/10/2012	UNIFORMS UNLIMITED INC.	\$298.37	DAVID KVAM
12/11/2012	12/13/2012	STREICHER'S MO	\$1,029.00	DAVID KVAM
12/14/2012	12/14/2012	COMCAST CABLE COMM	\$41.00	DAVID KVAM
12/05/2012	12/06/2012	CERTIFIT AUTO PARTS-MN	\$59.72	MICHAEL LOCHEN
11/29/2012	12/03/2012	THE HOME DEPOT 2801	\$5.30	STEVE LUKIN
11/30/2012	12/03/2012	MENARDS 3059	\$13.89	STEVE LUKIN
12/04/2012	12/05/2012	EMERGENCY AUTOMOTIVE	\$618.00	STEVE LUKIN
12/05/2012	12/06/2012	WM EZPAY	\$38.62	STEVE LUKIN
12/05/2012	12/07/2012	NAPA STORE 3279016	\$9.63	STEVE LUKIN
12/06/2012	12/07/2012	ADVANCED GRAPHIX INC	\$375.00	STEVE LUKIN
12/06/2012	12/10/2012	BOUND TREE MEDICAL LLC	\$70.16	MICHAEL MONDOR
12/06/2012	12/10/2012	BOUND TREE MEDICAL LLC	\$444.34	MICHAEL MONDOR
12/11/2012	12/13/2012	PRIMARY PRODUCTS COMPANY	\$290.00	MICHAEL MONDOR
12/12/2012	12/14/2012	BOUND TREE MEDICAL LLC	\$1.44	MICHAEL MONDOR
12/04/2012	12/05/2012	CINTAS CORP # 060A	\$79.41	BRYAN NAGEL
12/04/2012	12/05/2012	CINTAS CORP # 060A	\$62.32	BRYAN NAGEL
12/10/2012	12/12/2012	OFFICE DEPOT #1090	\$213.70	AMY NIVEN
12/10/2012	12/12/2012	OFFICE DEPOT #1090	\$284.86	AMY NIVEN
12/11/2012	12/12/2012	G&K SERVICES 182	\$1,450.75	AMY NIVEN
12/06/2012	12/07/2012	HENRIKSEN ACE HARDWARE	\$68.47	RICHARD NORDQUIST
12/06/2012	12/10/2012	RED WING SHOE STORE	\$165.74	RICHARD NORDQUIST
12/07/2012	12/10/2012	HENRIKSEN ACE HARDWARE	\$9.62	RICHARD NORDQUIST
12/03/2012	12/04/2012	BACKPAGE.COM	\$7.00	MICHAEL NYE
12/03/2012	12/04/2012	BACKPAGE.COM	\$7.00	MICHAEL NYE
12/05/2012	12/07/2012	CABLES FOR LESS	\$66.25	MICHAEL NYE
12/13/2012	12/14/2012	AMAZON MKTPLACE PMTS	\$32.14	MICHAEL NYE
11/30/2012	12/03/2012	OFFICE DEPOT #1090	\$68.37	MARY KAY PALANK
12/03/2012	12/04/2012	TARGET 00021352	\$39.68	MARY KAY PALANK
12/05/2012	12/07/2012	OFFICE DEPOT #1090	\$66.10	MARY KAY PALANK
12/12/2012	12/14/2012	OFFICE DEPOT #1090	\$86.88	MARY KAY PALANK
12/06/2012	12/07/2012	PAYPAL *IAPE	\$50.00	PHILIP F POWELL
11/30/2012	12/03/2012	FACTORY MTR PTS #1	\$279.29	STEVEN PRIEM
11/30/2012	12/03/2012	FACTORY MTR PTS #1	\$279.29	STEVEN PRIEM
11/30/2012	12/03/2012	YOCUM OIL CO	\$66.75	STEVEN PRIEM
12/03/2012	12/04/2012	AUTO PLUS NO ST PAUL 392	(\$121.17)	STEVEN PRIEM
12/03/2012	12/04/2012	BAUER BUILT TIRE 18	\$837.53	STEVEN PRIEM
12/04/2012	12/05/2012	BOYER TRUCK PARTS	\$523.12	STEVEN PRIEM
12/04/2012	12/05/2012	AUTO PLUS NO ST PAUL 392	\$8.48	STEVEN PRIEM
12/05/2012	12/06/2012	AUTO PLUS NO ST PAUL 392	\$67.48	STEVEN PRIEM
12/05/2012	12/06/2012	BAUER BUILT TIRE 18	\$38.16	STEVEN PRIEM
12/05/2012	12/07/2012	BARNETT CHRYJEEPkia	\$72.59	STEVEN PRIEM
12/05/2012	12/07/2012	BARNETT CHRYJEEPkia	\$29.57	STEVEN PRIEM
12/06/2012	12/07/2012	FIRST AYD CORPORATION	\$136.60	STEVEN PRIEM
12/06/2012	12/07/2012	AUTO PLUS LITTLE CANADA	\$6.06	STEVEN PRIEM
12/06/2012	12/07/2012	BAUER BUILT TIRE 18	\$268.48	STEVEN PRIEM
12/07/2012	12/10/2012	FACTORY MTR PTS #1	\$83.49	STEVEN PRIEM
12/07/2012	12/10/2012	BAUER BUILT TIRE 18	\$837.53	STEVEN PRIEM
12/11/2012	12/13/2012	WHEELCO BRAKE &SUPPLY	\$377.59	STEVEN PRIEM
12/12/2012	12/13/2012	AUTO PLUS NO ST PAUL 392	\$20.92	STEVEN PRIEM
12/12/2012	12/13/2012	MTI	\$14.82	STEVEN PRIEM
12/12/2012	12/13/2012	LITTLE FALLS MACHINE INC	\$638.17	STEVEN PRIEM
12/13/2012	12/14/2012	AUTO PLUS NO ST PAUL 392	(\$8.48)	STEVEN PRIEM
12/13/2012	12/14/2012	AUTO PLUS NO ST PAUL 392	\$933.47	STEVEN PRIEM
12/13/2012	12/14/2012	AUTO PLUS NO ST PAUL 392	\$33.79	STEVEN PRIEM
12/13/2012	12/14/2012	SOL*SNAP-ON INDUSTRIAL	\$204.13	STEVEN PRIEM
12/13/2012	12/14/2012	HUNT ELECTRIC CORPORATION	\$315.99	STEVEN PRIEM
11/29/2012	12/03/2012	PARK SUPPLY OF AMERICA IN	\$104.52	KELLY PRINS

12/06/2012	12/07/2012	TARGET	00011858	\$152.89	KELLY PRINS
12/07/2012	12/10/2012	VIKING ELECTRIC - CREDIT		\$137.59	KELLY PRINS
12/07/2012	12/10/2012	MINNESOTA OCCUPATIONAL HE		\$694.00	TERRIE RAMEAUX
12/10/2012	12/12/2012	DALCO ENTERPRISES, INC		\$773.98	MICHAEL REILLY
12/03/2012	12/05/2012	SCW FITNESS EDUCATION		\$150.00	LORI RESENDIZ
12/05/2012	12/06/2012	FITMARC		\$40.85	LORI RESENDIZ
12/12/2012	12/14/2012	VERIZON WRLS M3099-01		\$250.00	BRADLEY REZNY
12/10/2012	12/12/2012	SUBWAY	00052159	\$10.71	AUDRA ROBBINS
12/11/2012	12/12/2012	TARGET	00011858	\$40.91	AUDRA ROBBINS
12/11/2012	12/13/2012	DOLRTREE	2396 00023960	\$73.92	AUDRA ROBBINS
12/11/2012	12/13/2012	MICHAELS #2744		\$32.65	AUDRA ROBBINS
12/12/2012	12/13/2012	STEPPING STONE THEATRE		\$385.00	AUDRA ROBBINS
11/30/2012	12/03/2012	GRUBERS POWER EQUIPMENT		\$22.96	ROBERT RUNNING
11/30/2012	12/03/2012	NAPA STORE	3279016	\$41.63	ROBERT RUNNING
11/30/2012	12/03/2012	FERGUSON ENTERPRISES #525		\$78.82	ROBERT RUNNING
12/05/2012	12/06/2012	HEJNY RENTAL INC		\$260.70	ROBERT RUNNING
12/05/2012	12/07/2012	THE HOME DEPOT 2801		\$29.19	ROBERT RUNNING
12/05/2012	12/07/2012	MNSCU		\$20.00	ROBERT RUNNING
12/05/2012	12/11/2012	HEJNY RENTAL INC		(\$260.70)	ROBERT RUNNING
12/04/2012	12/05/2012	LILLIE SUBURBAN NEWSPAPE		\$123.75	DEB SCHMIDT
12/04/2012	12/05/2012	T-MOBILE.COM*PAYMENT		\$31.14	DEB SCHMIDT
12/11/2012	12/12/2012	LILLIE SUBURBAN NEWSPAPE		\$48.00	DEB SCHMIDT
12/13/2012	12/14/2012	FRA-DOR BLACK DIRT & REC		\$54.13	SCOTT SCHULTZ
12/02/2012	12/03/2012	NETFLIX.COM		\$7.99	CAITLIN SHERRILL
12/03/2012	12/04/2012	CUB FOODS, INC.		\$3.99	CAITLIN SHERRILL
12/04/2012	12/06/2012	A-1 LAUNDRY		\$129.36	CAITLIN SHERRILL
12/12/2012	12/13/2012	BAKERS-SQUARE-REST #0670		\$58.94	CAITLIN SHERRILL
12/12/2012	12/14/2012	A-1 LAUNDRY		\$26.25	CAITLIN SHERRILL
12/13/2012	12/14/2012	GOODWILL		\$4.26	CAITLIN SHERRILL
12/13/2012	12/14/2012	TARGET	00011858	\$16.34	CAITLIN SHERRILL
12/06/2012	12/07/2012	MS *MICROSOFT STORE		\$16.02	MICHAEL SHORTREED
12/06/2012	12/07/2012	MS *MICROSOFT STORE		\$128.54	MICHAEL SHORTREED
12/07/2012	12/10/2012	WINDOWS 8 ESD USD		\$42.84	MICHAEL SHORTREED
11/30/2012	12/03/2012	NWTC GB REGISTRATION		\$175.00	JOANNE SVENDSEN
11/30/2012	12/03/2012	CENTURY COLLEGE-CE		\$100.00	JOANNE SVENDSEN
12/06/2012	12/07/2012	LAKES TRADING CO. INC.		\$70.70	BRIAN TAUZELL
12/01/2012	12/03/2012	USPS 26834500133401316		\$5.75	JAMES TAYLOR
12/06/2012	12/10/2012	METRO ATHLETIC SUPPLY		\$585.19	JAMES TAYLOR
12/05/2012	12/06/2012	KOHL'S #0179		\$36.99	PAUL THEISEN
11/30/2012	12/03/2012	OFFICE DEPOT #1090		\$5.32	KAREN WACHAL
12/04/2012	12/06/2012	OFFICE DEPOT #1090		\$36.39	KAREN WACHAL
12/12/2012	12/13/2012	CUB FOODS #3123		\$87.00	KAREN WACHAL
12/12/2012	12/13/2012	OFFICE DEPOT #1090		\$171.39	KAREN WACHAL
11/30/2012	12/03/2012	OFFICE DEPOT #1090		\$85.67	TAMMY YOUNG
12/10/2012	12/12/2012	QUILL CORPORATION		\$28.91	SUSAN ZWIEG

\$48,550.54

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	12/21/12	CARDINAL, ROBERT	435.16
	12/21/12	CAVE, REBECCA	435.16
	12/21/12	JUENEMANN, KATHLEEN	435.16
	12/21/12	KOPPEN, MARVIN	435.16
	12/21/12	ROSSBACH, WILLIAM	494.44
	12/21/12	STRAUTMANIS, MARIS	92.00
	12/21/12	VALLE, EDWARD	50.00
	12/21/12	AHL, R. CHARLES	5,008.64
	12/21/12	ANTONEN, JAMES	5,352.58
	12/21/12	BURLINGAME, SARAH	2,074.90
	12/21/12	KANTRUD, HUGH	184.62
	12/21/12	CHRISTENSON, SCOTT	2,223.25
	12/21/12	FARR, LARRY	3,215.25
	12/21/12	JAHN, DAVID	1,905.47
	12/21/12	RAMEAUX, THERESE	3,061.17
	12/21/12	BAUMAN, GAYLE	4,186.17
	12/21/12	ANDERSON, CAROLE	1,167.04
	12/21/12	DEBILZAN, JUDY	1,327.92
	12/21/12	JACKSON, MARY	2,126.07
	12/21/12	KELSEY, CONNIE	2,594.81
	12/21/12	RUEB, JOSEPH	2,642.60
	12/21/12	SINDT, ANDREA	2,113.80
	12/21/12	ARNOLD, AJLA	2,227.69
	12/21/12	BEGGS, REGAN	2,536.59
	12/21/12	GUILFOILE, KAREN	4,207.64
	12/21/12	SCHMIDT, DEBORAH	2,884.82
	12/21/12	SPANGLER, EDNA	1,118.73
	12/21/12	CORTESI, LUANNE	1,083.96
	12/21/12	LARSON, MICHELLE	1,955.58
	12/21/12	MECHELKE, SHERRIE	955.60
	12/21/12	MOY, PAMELA	1,524.61
	12/21/12	OSTER, ANDREA	1,918.86
	12/21/12	RICHTER, CHARLENE	1,691.49
	12/21/12	SCHOENECKER, LEIGH	2,258.55
	12/21/12	WEAVER, KRISTINE	2,362.90
	12/21/12	CORCORAN, THERESA	2,082.40
	12/21/12	KVAM, DAVID	4,630.18
	12/21/12	PALANK, MARY	2,026.87
	12/21/12	POWELL, PHILIP	2,932.47
	12/21/12	SVENDSEN, JOANNE	2,101.79
	12/21/12	THOMALLA, DAVID	4,961.38
	12/21/12	THOMFORDE, FAITH	1,876.11
	12/21/12	ABEL, CLINT	2,957.86

12/21/12	ALDRIDGE, MARK	3,266.92
12/21/12	BAKKE, LONN	3,005.00
12/21/12	BARTZ, PAUL	3,878.74
12/21/12	BELDE, STANLEY	3,156.49
12/21/12	BENJAMIN, MARKESE	2,923.56
12/21/12	BIERDEMAN, BRIAN	3,852.84
12/21/12	BOHL, JOHN	3,151.33
12/21/12	BUSACK, DANIEL	3,845.42
12/21/12	CARNES, JOHN	1,988.75
12/21/12	CROTTY, KERRY	3,611.20
12/21/12	DEMULLING, JOSEPH	2,897.56
12/21/12	DOBLAR, RICHARD	4,005.46
12/21/12	DUGAS, MICHAEL	4,444.82
12/21/12	ERICKSON, VIRGINIA	3,151.33
12/21/12	FLOR, TIMOTHY	3,725.17
12/21/12	FORSYTHE, MARCUS	2,286.31
12/21/12	FRASER, JOHN	3,217.90
12/21/12	FRITZE, DEREK	2,979.75
12/21/12	GABRIEL, ANTHONY	3,249.91
12/21/12	HAWKINSON JR, TIMOTHY	2,819.55
12/21/12	HER, PHENG	2,819.55
12/21/12	HIEBERT, STEVEN	3,404.95
12/21/12	JOHNSON, KEVIN	4,036.91
12/21/12	KALKA, THOMAS	940.28
12/21/12	KONG, TOMMY	2,964.17
12/21/12	KREKELER, NICHOLAS	876.00
12/21/12	KROLL, BRETT	3,010.96
12/21/12	LANGNER, SCOTT	3,092.20
12/21/12	LANGNER, TODD	2,980.04
12/21/12	LU, JOHNNIE	3,064.06
12/21/12	LYNCH, KATHERINE	2,453.48
12/21/12	MARINO, JASON	3,449.21
12/21/12	MARTIN, JERROLD	3,156.15
12/21/12	MCCARTY, GLEN	3,092.20
12/21/12	METRY, ALESIA	3,038.70
12/21/12	NYE, MICHAEL	3,506.76
12/21/12	OLSON, JULIE	2,937.06
12/21/12	PARKER, JAMES	2,498.62
12/21/12	REZNY, BRADLEY	4,098.00
12/21/12	RHUDE, MATTHEW	2,819.55
12/21/12	SHORTREED, MICHAEL	4,091.18
12/21/12	STEINER, JOSEPH	3,079.58
12/21/12	SYPNIEWSKI, WILLIAM	2,819.55
12/21/12	SZCZEPANSKI, THOMAS	3,046.06
12/21/12	TAUZELL, BRIAN	2,783.83
12/21/12	THEISEN, PAUL	3,235.10
12/21/12	THIENES, PAUL	4,227.66
12/21/12	TRAN, JOSEPH	2,992.55
12/21/12	WENZEL, JAY	3,167.63
12/21/12	XIONG, KAO	2,878.21
12/21/12	ANDERSON, BRIAN	339.36
12/21/12	BAHL, DAVID	781.29

12/21/12	BASSETT, BRENT	457.53
12/21/12	BAUMAN, ANDREW	2,600.61
12/21/12	BOURQUIN, RON	492.88
12/21/12	CAPISTRANT, JACOB	427.23
12/21/12	CAPISTRANT, JOHN	600.98
12/21/12	CRAWFORD - JR, RAYMOND	712.05
12/21/12	CRUMMY, CHARLES	484.80
12/21/12	DAWSON, RICHARD	4,253.28
12/21/12	EATON, PAUL	145.44
12/21/12	EVERSON, PAUL	4,763.34
12/21/12	FASULO, WALTER	315.12
12/21/12	FOSSUM, ANDREW	2,866.07
12/21/12	HAGEN, MICHAEL	727.20
12/21/12	HALE, JOSEPH	346.47
12/21/12	HALWEG, JODI	2,743.95
12/21/12	HAWTHORNE, ROCHELLE	2,136.30
12/21/12	HUTCHINSON, JAMES	328.78
12/21/12	IMM, TRACY	363.60
12/21/12	JANSEN, CHAD	145.44
12/21/12	JONES, JONATHAN	24.24
12/21/12	JUREK, GREGORY	2,939.31
12/21/12	KANE, ROBERT	809.56
12/21/12	KARRAS, JAMIE	266.64
12/21/12	KERSKA, JOSEPH	721.14
12/21/12	KONDER, RONALD	187.86
12/21/12	KUBAT, ERIC	2,533.82
12/21/12	LINDER, TIMOTHY	2,888.76
12/21/12	LOCHEN, MICHAEL	533.28
12/21/12	MILLER, LADD	441.91
12/21/12	MILLER, NICHOLAS	463.59
12/21/12	MONDOR, MICHAEL	3,259.74
12/21/12	MONSON, PETER	278.76
12/21/12	MORGAN, JEFFERY	52.52
12/21/12	NIELSEN, KENNETH	387.84
12/21/12	NOVAK, JEROME	2,918.77
12/21/12	NOWICKI, PAUL	266.64
12/21/12	OLSON, JAMES	2,743.95
12/21/12	OPHEIM, JOHN	537.35
12/21/12	PACHECO, ALPHONSE	327.24
12/21/12	PETERSON, MARK	395.95
12/21/12	PETERSON, ROBERT	3,045.82
12/21/12	POWERS, KENNETH	24.24
12/21/12	RAINEY, JAMES	902.94
12/21/12	RANK, NATHAN	666.60
12/21/12	RANK, PAUL	460.56
12/21/12	RAVENWALD, CORINNE	199.98
12/21/12	REYNOSO, ANGEL	315.12
12/21/12	RICE, CHRISTOPHER	714.11
12/21/12	RODRIGUEZ, ROBERTO	48.48
12/21/12	SCHULTZ, JEROME	339.36
12/21/12	SEDLACEK, JEFFREY	2,848.62
12/21/12	STREFF, MICHAEL	3,759.41

12/21/12	SVENDSEN, RONALD	3,228.59
12/21/12	WHITE, JOEL	539.34
12/21/12	GERVAIS-JR, CLARENCE	3,985.69
12/21/12	LUKIN, STEVEN	4,616.93
12/21/12	ZWIEG, SUSAN	1,706.92
12/21/12	KNUTSON, LOIS	2,149.12
12/21/12	NIVEN, AMY	1,425.42
12/21/12	BRINK, TROY	3,391.50
12/21/12	BUCKLEY, BRENT	2,768.73
12/21/12	DEBILZAN, THOMAS	2,831.20
12/21/12	EDGE, DOUGLAS	2,819.05
12/21/12	JONES, DONALD	2,783.82
12/21/12	MEISSNER, BRENT	2,676.53
12/21/12	NAGEL, BRYAN	3,560.40
12/21/12	OSWALD, ERICK	3,771.49
12/21/12	RUIZ, RICARDO	2,113.99
12/21/12	RUNNING, ROBERT	4,821.03
12/21/12	TEVLIN, TODD	2,985.72
12/21/12	BURLINGAME, NATHAN	2,087.20
12/21/12	DUCHARME, JOHN	2,740.38
12/21/12	ENGSTROM, ANDREW	2,631.75
12/21/12	JAROSCH, JONATHAN	2,907.07
12/21/12	KREGER, JASON	2,792.50
12/21/12	LINDBLOM, RANDAL	2,740.37
12/21/12	LOVE, STEVEN	3,446.87
12/21/12	THOMPSON, MICHAEL	4,261.33
12/21/12	ZIEMAN, SCOTT	170.40
12/21/12	JANASZAK, MEGHAN	1,569.35
12/21/12	KONEWKO, DUWAYNE	4,413.24
12/21/12	EDSON, DAVID	2,640.58
12/21/12	HAMRE, MILES	1,625.65
12/21/12	HAYS, TAMARA	1,656.49
12/21/12	HINNENKAMP, GARY	2,992.78
12/21/12	NAUGHTON, JOHN	2,556.31
12/21/12	NORDQUIST, RICHARD	2,424.13
12/21/12	BIESANZ, OAKLEY	1,612.84
12/21/12	DEAVER, CHARLES	396.52
12/21/12	GERNES, CAROLE	330.77
12/21/12	HAYMAN, JANET	1,394.03
12/21/12	HUTCHINSON, ANN	2,649.16
12/21/12	SOUTTER, CHRISTINE	244.13
12/21/12	WACHAL, KAREN	913.88
12/21/12	GAYNOR, VIRGINIA	3,244.10
12/21/12	KROLL, LISA	1,900.55
12/21/12	SWANSON, CHRIS	672.00
12/21/12	THOMPSON, DEBRA	760.22
12/21/12	YOUNG, TAMELA	2,015.75
12/21/12	EKSTRAND, THOMAS	3,829.34
12/21/12	FINWALL, SHANN	3,233.35
12/21/12	MARTIN, MICHAEL	2,762.95
12/21/12	BRASH, JASON	2,393.35
12/21/12	CARVER, NICHOLAS	3,244.09

12/21/12	FISHER, DAVID	3,807.86
12/21/12	SWAN, DAVID	2,766.15
12/21/12	WELLENS, MOLLY	1,726.51
12/21/12	ACEITUNO, FELIPE	28.00
12/21/12	BERGER, STEPHANIE	534.38
12/21/12	BJORK, BRANDON	264.00
12/21/12	BRENEMAN, NEIL	2,267.65
12/21/12	KLEIN, AARON	144.00
12/21/12	KLEIN, TIM	160.00
12/21/12	LARSON, KATELYN	38.50
12/21/12	LUBKE, COLLEEN	81.00
12/21/12	ROBBINS, AUDRA	3,019.96
12/21/12	ROBBINS, CAMDEN	229.50
12/21/12	SCHALLER, SCOTT	112.88
12/21/12	SHERWOOD, CHRISTIAN	517.00
12/21/12	TAYLOR, JAMES	2,876.58
12/21/12	VUKICH, CANDACE	174.38
12/21/12	ADAMS, DAVID	1,146.29
12/21/12	HAAG, MARK	3,125.89
12/21/12	ORE, JORDAN	1,731.19
12/21/12	SCHULTZ, SCOTT	3,342.97
12/21/12	WILBER, JEFFREY	1,731.17
12/21/12	ANZALDI, MANDY	1,467.38
12/21/12	BERNARDY, CHRISTINE	2,448.93
12/21/12	CRAWFORD - JR, RAYMOND	226.57
12/21/12	EVANS, CHRISTINE	1,412.24
12/21/12	GLASS, JEAN	2,125.10
12/21/12	HER, PETER	266.29
12/21/12	HOFMEISTER, MARY	1,111.00
12/21/12	HOFMEISTER, TIMOTHY	414.11
12/21/12	KULHANEK-DIONNE, ANN	495.00
12/21/12	PELOQUIN, PENNYE	528.44
12/21/12	SHERRILL, CAITLIN	758.38
12/21/12	VANG, TIM	492.00
12/21/12	VUE, LOR PAO	445.15
12/21/12	AICHELE, MEGAN	216.01
12/21/12	ANDERSON, JOSHUA	607.25
12/21/12	BAUDE, SARAH	54.75
12/21/12	BUCKLEY, BRITTANY	208.45
12/21/12	BUTLER, ANGELA	76.50
12/21/12	CLARK, PAMELA	96.50
12/21/12	CRANDALL, KRISTA	272.00
12/21/12	DEMPSEY, BETH	252.50
12/21/12	DIONNE, DANIELLE	114.98
12/21/12	DUNN, RYAN	1,120.32
12/21/12	EHLE, DANIEL	51.45
12/21/12	ERICKSON-CLARK, CAROL	24.50
12/21/12	FONTAINE, KIM	277.44
12/21/12	FOX, KELLY	60.00
12/21/12	FRAMPTON, SAMANTHA	176.25
12/21/12	GIEL, NICOLE	76.00
12/21/12	GRUENHAGEN, LINDA	584.45

	12/21/12	HAGSTROM, EMILY	10.05
	12/21/12	HEINRICH, SHEILA	208.00
	12/21/12	HOLMBERG, LADONNA	600.00
	12/21/12	HORWATH, RONALD	2,738.98
	12/21/12	JANSON, ANGELA	34.00
	12/21/12	JOHNSON, BARBARA	360.75
	12/21/12	JOYER, ANTHONY	88.80
	12/21/12	KOHLER, ROCHELLE	54.00
	12/21/12	KOZDROJ, GABRIELLA	50.00
	12/21/12	LAMEYER, BRENT	39.88
	12/21/12	LAMSON, ELIANA	36.00
	12/21/12	MCCANN, NATALIE	76.00
	12/21/12	MCCOMAS, LEAH	59.50
	12/21/12	NADEAU, TAYLOR	65.70
	12/21/12	NELSON, ELEONOR	75.00
	12/21/12	NORTHOUSE, KATHERINE	21.75
	12/21/12	PROESCH, ANDY	815.36
	12/21/12	RANEY, COURTNEY	663.00
	12/21/12	RESENDIZ, LORI	2,257.76
	12/21/12	RICHTER, DANIEL	189.00
	12/21/12	RONNING, ISAIAH	165.56
	12/21/12	SCHREIER, ROSEMARIE	294.00
	12/21/12	SCHREINER, MARK	73.00
	12/21/12	SCHREINER, MICHELLE	118.25
	12/21/12	SMITH, CASEY	53.29
	12/21/12	SMITLEY, SHARON	181.30
	12/21/12	TAYLOR, MYLES	18.38
	12/21/12	TREPANIER, TODD	198.00
	12/21/12	TUPY, HEIDE	160.30
	12/21/12	TUPY, MARCUS	296.88
	12/21/12	VANG, XANG	36.00
	12/21/12	WARNER, CAROLYN	105.60
	12/21/12	BOSLEY, CAROL	169.04
	12/21/12	LANGER, CHELSEA	218.88
	12/21/12	LANGER, KAYLYN	114.76
	12/21/12	BORCHERT, JONATHAN	159.50
	12/21/12	CRAWFORD, SHAWN	480.00
	12/21/12	DOUGLASS, TOM	1,820.69
	12/21/12	MALONEY, SHAUNA	371.25
	12/21/12	PRINS, KELLY	1,736.40
	12/21/12	REILLY, MICHAEL	2,102.30
	12/21/12	THOMPSON, BENJAMIN	397.50
	12/21/12	VANG, GEORGE	87.00
	12/21/12	AICHELE, CRAIG	3,826.02
	12/21/12	PRIEM, STEVEN	2,681.97
	12/21/12	WOEHRLE, MATTHEW	4,810.48
	12/21/12	BERGO, CHAD	2,628.80
	12/21/12	FOWLDS, MYCHAL	3,791.22
	12/21/12	FRANZEN, NICHOLAS	2,623.62
	12/21/12	KRATTENMAKER, MATTHEW	1,177.50
9988770	12/10/12	BERGER, STEPHANIE	384.76
9988771	12/10/12	SHERWOOD, CHRISTIAN	484.00

9988782	12/21/12	ABRAHAMSON, AMANDA	90.00
9988783	12/21/12	ABRAHAMSON, TYLER	91.00
9988784	12/21/12	ANDERSON, ZACHARY	49.00
9988785	12/21/12	AYD, GWEN	37.50
9988786	12/21/12	FISHER, CHANCE	36.75
9988787	12/21/12	GREENER, DOUGLAS	86.25
9988788	12/21/12	KUSTERMAN, KEVIN	81.00
9988789	12/21/12	LARSON, DANIEL	61.25
9988790	12/21/12	O'BRIEN, PATRICIA	22.50
9988791	12/21/12	SORENSEN, ERICA	73.50
9988792	12/21/12	TARR-JR, GUS	60.00
9988793	12/21/12	ERICSON, RACHEL	23.25
9988794	12/21/12	SCHREIER, ABIGAIL	47.78
9988795	12/21/12	SCOTT, HALEY	69.83
9988796	12/21/12	WALES, ABIGAIL	181.89
9988797	12/21/12	WEINHAGEN, SHELBY	306.25
9988798	12/21/12	CUSICK, JESSICA	184.87
9988799	12/21/12	STEFFEN, MICHAEL	43.50
			525,682.09

**Check Register
City of Maplewood**

12/28/2012

Check	Date	Vendor	Description	Amount
88880	12/31/2012	02149 HEIDI CAREY	MARKETING & ADVERTISING - DEC	4,000.00
88881	12/31/2012	03365 NICK FRANZEN	REIMB FOR MILEAGE & INTERNET 8/1-12/20	263.25
88882	12/31/2012	04206 H.A. KANTRUD	ATTORNEY SRVS FEES/RENT - JAN	15,433.33
88883	12/31/2012	00985 METROPOLITAN COUNCIL	WASTEWATER - JANUARY	217,290.63
88884	12/31/2012	01819 PAETEC	LOCAL PHONE SERVICE 11/15 - 12/14	767.70
88885	12/31/2012	01409 S.E.H.	PUBLIC WORKS REMODEL	14,114.35
	12/31/2012	01409 S.E.H.	POLICE FEASIBILITY STUDY	1,317.68
88886	12/31/2012	02274 SPRINT	SPRINT SRVS 11/15-12/14	7,398.07
88887	12/31/2012	01546 SUBURBAN SPORTSWEAR	TRAINER UNIFORMS	40.00
88888	12/31/2012	03738 CHARLES E. BETHEL	ATTORNEY SRVS FEES/RENT - JAN	6,775.00
88889	12/31/2012	00412 DONALD SALVERDA & ASSOCIATES	REGISTRATION FEE	600.00
	12/31/2012	00412 DONALD SALVERDA & ASSOCIATES	MANAGEMENT CLASS BOOKS	75.82
88890	12/31/2012	03580 LARRY FARR	EXP REIMBURSEMENT - MILEAGE/CH TV's	1,802.76
88891	12/31/2012	05017 FRIENDS OF RAMSEY CO LIBRARIES	CHARITABLE GAMBLING	1,200.00
88892	12/31/2012	02958 GOODPOINTE TECHNOLOGY INC	ICON SOFTWARE MAINT AGREEMENT	4,250.00
88893	12/31/2012	00702 ICMA	ICMA 2013 MEMBERSHIP	1,050.00
88894	12/31/2012	05030 KANSAS STATE BANK OF MANHATTAN	EQUIP LEASE - MCC - PMT#5	4,344.07
88895	12/31/2012	00827 L M C I T	WORK COMP QTR JAN - MAR	126,011.25
	12/31/2012	00827 L M C I T	INSURANCE QTR PREMIUM JAN-MAR	44,757.75
88896	12/31/2012	00942 MARSDEN BLDG MAINTENANCE CO	DECEMBER '12 CLEANING SERVICES	6,386.85
88897	12/31/2012	03069 MN AMBULANCE ASSN	MEMBERSHIP DUES	75.00
88898	12/31/2012	01061 MN STATE FIRE DEPT ASSOC	MEMBERSHIP DUES	432.00
88899	12/31/2012	00001 ONE TIME VENDOR	CUSTOMER DOUBLE CHARGED FOR 3 MONTHS	142.49
88900	12/31/2012	01302 STEVEN PRIEM	EXP REPORT - BOOT/TOOL ALLOWANCE	625.00
88901	12/31/2012	04787 RICHARD ALAN PRODUCTIONS	TEDDY BEAR BAND MCC JAN 26	700.00
88902	12/31/2012	03879 SANSIO	EMS FEES - JANUARY	577.08
88903	12/31/2012	01836 CITY OF ST PAUL	STREET LIGHT MAINTENANCE - NOV	1,867.47
88904	12/31/2012	01522 STATE OF MINNESOTA	2012 CITATIONS 11/1/11-10/31/12	503.00
88905	12/31/2012	00150 TALLEN & BAERTSCHI	MN POLICE BRIEFS RENEWAL	145.00
88906	12/31/2012	01691 U S POLICE CANINE ASSN INC	MEMBERSHIP GABRIEL	40.00
	12/31/2012	01691 U S POLICE CANINE ASSN INC	MEMBERSHIP BIERDEMAN	40.00
88907	12/31/2012	04106 W.L. HALL CO.	REPAIR MCC BANQUET ROOM WALLS	1,697.50
88908	12/31/2012	02727 WEAVER ELEMENTARY APT	CHARITABLE GAMBLING	440.00
				465,163.05
29 Checks in this report.				

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/24/2012	MN State Treasurer	Drivers License/Deputy Registrar	13,104.26
12/24/2012	MN Dept of Revenue	Fuel Tax	355.68
12/24/2012	U.S. Treasurer	Federal Payroll Tax	97,377.63
12/24/2012	P.E.R.A.	P.E.R.A.	91,880.67
12/26/2012	MN State Treasurer	Drivers License/Deputy Registrar	27,793.68
12/26/2012	MidAmerica - ING	HRA Flex plan	22,230.64
12/26/2012	Labor Unions	Union Dues	3,513.60
12/26/2012	MN State Treasurer	State Payroll Tax	21,269.10
12/27/2012	MN State Treasurer	Drivers License/Deputy Registrar	20,874.04
12/28/2012	MN State Treasurer	Drivers License/Deputy Registrar	20,710.74
12/28/2012	Optum Health	DCRP & Flex plan payments	1,165.05
12/28/2012	US Bank	Bank fees	109.46
	TOTAL		<u><u>320,384.55</u></u>

**Check Register
City of Maplewood**

01/04/2013

Check	Date	Vendor	Description	Amount	
88923	01/08/2013	00240	C.S.C. CREDIT SERVICES	APPLICANT BACKGROUND CHECKS	50.00
88924	01/08/2013	00283	CENTURY COLLEGE	LAW ENFORCEMENT TRAINING	1,190.00
88925	01/08/2013	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 11-14 PROF SRVS THRU 11/30	20,940.26
88926	01/08/2013	01337	RAMSEY COUNTY-PROP REC & REV	2012 VOTING SYSTEM	6,818.18
88927	01/08/2013	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - DEC	414.96
88928	01/08/2013	01337	RAMSEY COUNTY-PROP REC & REV	PROJ 09-08 FILING FEES	46.00
88929	01/08/2013	01409	S.E.H.	PROJ 09-09 ENGINEERING SERVICES	66,160.22
	01/08/2013	01409	S.E.H.	PROJ 11-22 ENGINEERING SERVICES	4,558.52
	01/08/2013	01409	S.E.H.	PROJ 09-08 ENGINEERING SERVICES	2,832.74
	01/08/2013	01409	S.E.H.	ENGINEERING SERVICES	1,361.55
	01/08/2013	01409	S.E.H.	PROJ 04-21 ENGINEERING SERVICES	469.53
88930	01/08/2013	03828	TURFWERKS	JACOBSEN PARK MAINTENANCE MACHINE WITH	139,715.37
88931	01/08/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	20,341.40
	01/08/2013	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,662.64
	01/08/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	125.45
	01/08/2013	01190	XCEL ENERGY	ELECTRIC UTILITY	13.55
88932	01/08/2013	01798	YOCUM OIL CO.	PASTE TO TEST DIESEL FUEL ON SITE	16.59
88933	01/08/2013	01047	3M	REFLECTIVE TAPE FOR HYDRANT FLAGS	92.98
88934	01/08/2013	00111	ANIMAL CONTROL SERVICES	PATROL HOURS 12/3 - 12/31	1,947.00
88935	01/08/2013	04047	ASHLAND PRODUCTIONS	EQUIP RENTAL/SET UP 9/21 - 12/15	1,270.70
	01/08/2013	04047	ASHLAND PRODUCTIONS	USHER FOR CONCERT MCC 9/21	27.00
88936	01/08/2013	00159	PAUL BARTZ	REIMB FOR UNIFORM 11/26	144.00
88937	01/08/2013	05114	BOLTON & MENK, INC.	PROJ 11-11 PROF SRVS THRU 11/23	1,210.00
88938	01/08/2013	05171	BULLETPROOFME	RIFLE PLATES FOR SWAT OFFICERS	1,640.00
88939	01/08/2013	03658	CHARLES DEAVER	REIMB FOR MILEAGE 5/21 - 12/18	56.34
88940	01/08/2013	00412	DONALD SALVERDA & ASSOCIATES	ADV EFFECTIVE MGMT PROG	600.00
88941	01/08/2013	00472	MICHAEL A ERICSON	CONSULTING FEES 12/17 - 12/28	1,250.00
88942	01/08/2013	02567	EVERGREEN LAND SERVICES	PROJ 09-08 ACQUISITION SERVICES	300.00
88943	01/08/2013	00561	GENERAL REPAIR SERVICE	PUMP FOR SANITARY LIFT STATION #10	6,799.82
88944	01/08/2013	03988	JODI HALWEG	REIMB FOR TUITION & BOOKS 9/1-12/10	631.64
88945	01/08/2013	05170	MATTHEW KRATTENMAKER	REIMB FOR MILEAGE 8/3 - 10/31	79.12
88946	01/08/2013	00910	M S S A	MEMBERSHIP RENEWAL	50.00
88947	01/08/2013	00952	MAXFIELD RESEARCH INC	GLADSTONE AREA STUDY UPDATE OCT	8,800.00
88948	01/08/2013	00983	METRO SALES INC	LEASE PMT 11/15 - 12/15	484.14
	01/08/2013	00983	METRO SALES INC	LEASE PMT 12/15 - 01/15	484.14
88949	01/08/2013	01088	MN POLLUTION CONTROL AGENCY	PROJ 09-09 INVESTIGATION CLEAN UP	750.00
88950	01/08/2013	01060	MN STATE FIRE CHIEFS ASSOC	MEMBERSHIP DUES	270.00
88951	01/08/2013	00001	ONE TIME VENDOR	REFUND S SCHMIDT MEDICA BENEFIT	260.00
88952	01/08/2013	00001	ONE TIME VENDOR	T MEYER CN 08012895	63.00
88953	01/08/2013	00001	ONE TIME VENDOR	REFUND S JOHNSON MEMBERSHIP CHG	33.21
88954	01/08/2013	00001	ONE TIME VENDOR	REFUND D HARRIS MEMBERSHIP CHG	25.71
88955	01/08/2013	00001	ONE TIME VENDOR	REFUND D MORELAND PREF ONE	20.00
88956	01/08/2013	02563	PHILIPS MEDICAL SYSTEMS	SERVICE CONTRACT FOR MRX	4,195.08
88957	01/08/2013	03446	RICK JOHNSON DEER & BEAVER INC	DEER PICK UP - DEC	460.00
88958	01/08/2013	04090	RONSBURG TECHNOLOGY PARTNERS	MAINT RENEWAL DELL/EQUAL LOGIC	3,682.61
88959	01/08/2013	05172	SAFETY SIGNS	PROJ 11-15 TRAFFIC CONTROL SIGNS	1,125.00
88960	01/08/2013	01418	SAM'S CLUB DIRECT	SUPPLIES FOR OPEN ENROLLMENT	184.26
	01/08/2013	01418	SAM'S CLUB DIRECT	CONCESSIONS	156.30
	01/08/2013	01418	SAM'S CLUB DIRECT	HUMAN RIGHTS COMMISSION MEETING	51.79
	01/08/2013	01418	SAM'S CLUB DIRECT	CAKE FOR COUNCIL MEMBER CAVE	35.98
	01/08/2013	01418	SAM'S CLUB DIRECT	SUPPLIES FOR COUNCIL	-17.12
88961	01/08/2013	02653	SIMPLEX GRINNELL LP	MAINT CONTRACT MCC FIRE ALARM	6,246.77
88962	01/08/2013	01836	CITY OF ST PAUL	CITY COUNCIL POSTERS	76.95
88963	01/08/2013	00198	ST. PAUL REGIONAL WATER SRVS	WATER UTILITY	1,147.48
88964	01/08/2013	02464	US BANK	PAYING AGENT FEES	425.00
88965	01/08/2013	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - NOV	250.00
88966	01/08/2013	05169	WESTMOR FLUID SOLUTIONS, LLC	FUEL LINE LEAK DETECTION TESTING	549.33
88967	01/08/2013	05013	YALE MECHANICAL LLC	HVAC MAINTENANCE	1,223.25

314,798.44

45 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/31/2012	MN State Treasurer	Drivers License/Deputy Registrar	35,021.28
12/31/2012	MN Dept of Natural Resources	DNR electronic licenses	2,259.00
1/2/2013	MN State Treasurer	Drivers License/Deputy Registrar	20,066.68
1/2/2013	US Bank Merchant Services	Credit Card Billing fee	2,673.53
1/3/2013	MN State Treasurer	Drivers License/Deputy Registrar	23,619.55
1/4/2013	MN State Treasurer	Drivers License/Deputy Registrar	28,176.38
1/4/2013	US Bank VISA One Card*	Purchasing card items	48,150.57
1/4/2013	Optum Health	DCRP & Flex plan payments	192.25
1/4/2013	ICMA (Vantagepointe)	Deferred Compensation	4,354.15
1/4/2013	ING - State Plan	Deferred Compensation	28,951.00
1/4/2013	MN State Treasurer	State Payroll Tax	21,937.04
TOTAL			215,401.43

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/18/2012	12/20/2012	STREICHER'S MPLS	\$20.20	CLINT ABEL
12/24/2012	12/26/2012	BEST BUY MHT 00000109	\$32.12	R CHARLES AHL
12/13/2012	12/17/2012	OFFICE DEPOT #1090	(\$35.32)	REGAN BEGGS
12/13/2012	12/17/2012	OFFICE DEPOT #1090	\$35.32	REGAN BEGGS
12/14/2012	12/17/2012	PAPER PLUS-ROS00108803	\$573.87	REGAN BEGGS
12/19/2012	12/21/2012	OFFICE DEPOT #1090	\$82.97	REGAN BEGGS
12/18/2012	12/19/2012	BEST BUY MHT 00000109	\$41.75	CHAD BERGO
12/17/2012	12/18/2012	KARE	\$1,666.00	CHRISTINE BERNARDY
12/18/2012	12/19/2012	THE UPS STORE 2171	\$37.94	CHRISTINE BERNARDY
12/20/2012	12/20/2012	GCI*GUITAR CENTER SPO	\$975.72	CHRISTINE BERNARDY
12/21/2012	12/24/2012	CUB FOODS-SUN RAY	\$20.15	OAKLEY BIESANZ
12/21/2012	12/24/2012	CUB FOODS-SUN RAY	\$18.00	OAKLEY BIESANZ
12/22/2012	12/24/2012	BLUE RIBBON BAIT & TACKLE	\$5.35	OAKLEY BIESANZ
12/22/2012	12/24/2012	KNOWLAN'S MARKET #2	\$6.97	OAKLEY BIESANZ
12/13/2012	12/17/2012	CVS PHARMACY #1751 Q03	\$11.32	NEIL BRENEMAN
12/18/2012	12/19/2012	CUB FOODS #1639	\$9.80	NEIL BRENEMAN
12/21/2012	12/24/2012	DOLRTREE 3150 00031500	\$12.86	NEIL BRENEMAN
12/26/2012	12/27/2012	TARGET 00011858	\$21.38	NEIL BRENEMAN
12/24/2012	12/26/2012	AUTO PLUS NO ST PAUL 392	\$232.67	TROY BRINK
12/26/2012	12/28/2012	MILLS FLEET FARM #2,700	\$5.76	TROY BRINK
12/19/2012	12/21/2012	THE HOME DEPOT 2801	\$30.34	BRENT BUCKLEY
12/17/2012	12/19/2012	MILLS FLEET FARM #2,700	\$28.92	JOHN CAPISTRANT
12/23/2012	12/26/2012	NAPA STORE 3279016	\$12.31	JOHN CAPISTRANT
12/26/2012	12/28/2012	EMERGENCY AUTOMOTIVE	\$24.50	JOHN CAPISTRANT
12/13/2012	12/17/2012	THE HOME DEPOT 2801	\$8.01	SCOTT CHRISTENSON
12/16/2012	12/18/2012	EMIL'S TAVERN AND GRIL	\$28.83	SCOTT CHRISTENSON
12/19/2012	12/20/2012	MENARDS 3059	\$25.49	SCOTT CHRISTENSON
12/21/2012	12/24/2012	HENRIKSEN ACE HARDWARE	\$40.47	SCOTT CHRISTENSON
12/22/2012	12/24/2012	FRATTALLONES WOODBURY AC	\$32.13	CHARLES DEEVER
12/23/2012	12/24/2012	FRATTALLONES WOODBURY AC	\$20.34	CHARLES DEEVER
12/23/2012	12/24/2012	MENARDS 3022	\$8.42	CHARLES DEEVER
12/14/2012	12/17/2012	BATTERIES PLUS #31	\$26.02	RICHARD DOBLAR
12/13/2012	12/17/2012	COMMERCIAL POOL & SPA SUP	\$150.23	TOM DOUGLASS
12/13/2012	12/17/2012	ARMSTRONG CRANE & RIGGING	\$1,988.50	TOM DOUGLASS
12/13/2012	12/17/2012	WW GRAINGER	\$245.19	TOM DOUGLASS
12/16/2012	12/18/2012	RED WING SHOE STORE	\$140.24	TOM DOUGLASS
12/17/2012	12/18/2012	NUCO2 01 OF 01	\$95.54	TOM DOUGLASS
12/17/2012	12/18/2012	NUCO2 01 OF 01	\$221.08	TOM DOUGLASS
12/17/2012	12/18/2012	NUCO2 01 OF 01	\$100.33	TOM DOUGLASS
12/17/2012	12/18/2012	NUCO2 01 OF 01	\$210.18	TOM DOUGLASS
12/17/2012	12/18/2012	THERMO DYNE INC	\$850.00	TOM DOUGLASS
12/17/2012	12/18/2012	HENRIKSEN ACE HARDWARE	\$3.52	TOM DOUGLASS
12/18/2012	12/19/2012	ECOLAB CENTER	\$597.64	TOM DOUGLASS
12/24/2012	12/26/2012	AUTOZONE3948	\$4.27	TOM DOUGLASS
12/24/2012	12/27/2012	COMMERCIAL POOL & SPA SUP	\$203.54	TOM DOUGLASS
12/21/2012	12/24/2012	OCE' USA, INC./ITASCA	\$111.71	JOHN DUCHARME
12/21/2012	12/24/2012	UNIFORMS UNLIMITED INC.	\$22.50	MICHAEL DUGAS
12/14/2012	12/17/2012	MILLS FLEET FARM #2,700	\$16.93	DAVE EDSON
12/19/2012	12/21/2012	CARQUEST 01021229	\$59.00	DAVE EDSON
12/21/2012	12/24/2012	JAMAR TECHNOLOGIES INC	\$198.64	ANDREW ENGSTROM
12/20/2012	12/24/2012	CVS PHARMACY #1751 Q03	\$136.99	PAUL E EVERSON
12/14/2012	12/17/2012	CINTAS #470	\$84.96	LARRY FARR
12/15/2012	12/17/2012	THE HOME DEPOT 2810	\$95.06	LARRY FARR
12/17/2012	12/18/2012	MENARDS 3022	\$17.14	LARRY FARR
12/17/2012	12/19/2012	CUSTOM REFRIGERAT00 OF 00	\$2,454.82	LARRY FARR
12/21/2012	12/24/2012	OVERHEAD DOOR COMP	\$962.35	LARRY FARR
12/21/2012	12/24/2012	CINTAS #470	\$59.86	LARRY FARR
12/21/2012	12/24/2012	CINTAS #470	\$104.98	LARRY FARR
12/24/2012	12/26/2012	DEPARTMENT OF LABOR AND I	\$30.00	LARRY FARR
12/26/2012	12/27/2012	ELECTRO WATCHMAN INC	\$38.48	LARRY FARR
12/26/2012	12/28/2012	WEBER AND TROSETH INC	\$68.40	LARRY FARR
12/26/2012	12/28/2012	WM EZPAY	\$198.00	LARRY FARR
12/26/2012	12/27/2012	RECYCLING ASSO OF MN	\$60.00	SHANN FINWALL
12/26/2012	12/28/2012	PAYPAL *IAPE	\$50.00	TIM FLOR
12/13/2012	12/17/2012	REI 42 ROSEVILLE	\$54.00	TIMOTHY FLOR
12/22/2012	12/24/2012	COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
12/26/2012	12/28/2012	OFFICE MAX	\$149.78	MYCHAL FOWLDS
12/27/2012	12/28/2012	TOSHIBA BUSINESS SOLUTION	\$269.37	MYCHAL FOWLDS

12/27/2012	12/28/2012	TOSHIBA BUSINESS SOLUTION	\$67.18	MYCHAL FOWLDS
12/27/2012	12/28/2012	TOSHIBA BUSINESS SOLUTION	\$160.03	MYCHAL FOWLDS
12/27/2012	12/28/2012	TOSHIBA BUSINESS SOLUTION	\$324.67	MYCHAL FOWLDS
12/14/2012	12/17/2012	IDU*INSIGHT PUBLIC SEC	\$210.97	NICK FRANZEN
12/16/2012	12/17/2012	IDU*INSIGHT PUBLIC SEC	\$58.49	NICK FRANZEN
12/20/2012	12/21/2012	IDU*INSIGHT PUBLIC SEC	\$190.58	NICK FRANZEN
12/22/2012	12/24/2012	IDU*INSIGHT PUBLIC SEC	\$1,179.35	NICK FRANZEN
12/22/2012	12/24/2012	IDU*INSIGHT PUBLIC SEC	\$42.58	NICK FRANZEN
12/25/2012	12/26/2012	HP DIRECT-PUBLICSECTOR	\$2,124.82	NICK FRANZEN
12/18/2012	12/19/2012	UNIFORMS UNLIMITED INC.	\$317.56	ANTHONY GABRIEL
12/15/2012	12/17/2012	OFFICE DEPOT #1090	\$29.98	JEAN GLASS
12/17/2012	12/17/2012	AMAZON.COM	\$39.70	JAN GREW HAYMAN
12/25/2012	12/26/2012	AMAZON.COM	\$24.95	JAN GREW HAYMAN
12/14/2012	12/17/2012	INTERNATIONAL INSTITUTE O	\$175.00	KAREN GUILFOILE
12/13/2012	12/17/2012	THE HOME DEPOT 2801	\$31.41	MARK HAAG
12/13/2012	12/17/2012	THE HOME DEPOT 2801	\$7.77	MARK HAAG
12/13/2012	12/17/2012	THE HOME DEPOT 2801	\$16.36	MARK HAAG
12/14/2012	12/17/2012	THE HOME DEPOT 2801	\$15.42	MARK HAAG
12/19/2012	12/20/2012	TRUCK UTILITIES INC	\$38.06	MARK HAAG
12/24/2012	12/26/2012	VIKING INDUSTRIAL CENTER	\$50.00	MARK HAAG
12/18/2012	12/20/2012	OFFICE MAX	\$13.90	RON HORWATH
12/27/2012	12/28/2012	TARGET 00007518	\$47.35	RON HORWATH
12/13/2012	12/17/2012	THE HOME DEPOT 2801	\$87.09	DAVID JAHN
12/21/2012	12/24/2012	ARROWHEAD EMERGENCY	\$385.00	KEVIN JOHNSON
12/21/2012	12/21/2012	COMCAST CABLE COMM	\$143.80	DUWAYNE KONEWKO
12/14/2012	12/17/2012	VALLEY TROPHY	\$21.75	NICHOLAS KREKELER
12/17/2012	12/18/2012	AUTOZONE3948	\$17.10	NICHOLAS KREKELER
12/17/2012	12/18/2012	THE UPS STORE 2171	\$18.47	NICHOLAS KREKELER
12/17/2012	12/19/2012	STREICHER'S MO	\$4,308.36	DAVID KVAM
12/17/2012	12/19/2012	STREICHER'S MO	\$4,231.41	DAVID KVAM
12/17/2012	12/19/2012	STREICHER'S MO	\$5.34	DAVID KVAM
12/17/2012	12/19/2012	STREICHER'S MO	\$145.33	DAVID KVAM
12/18/2012	12/20/2012	STILLWATER VETERINARY	\$90.00	DAVID KVAM
12/26/2012	12/28/2012	NAPA STORE 3279016	\$21.85	MICHAEL LOCHEN
12/18/2012	12/20/2012	STREICHER'S MPLS	\$20.20	JOHNNIE LU
12/14/2012	12/17/2012	ASPEN MILLS INC.	\$159.95	STEVE LUKIN
12/14/2012	12/17/2012	ASPEN MILLS INC.	\$96.85	STEVE LUKIN
12/17/2012	12/18/2012	REPUBLIC SERVICES TRASH	\$237.10	STEVE LUKIN
12/21/2012	12/24/2012	MENARDS 3059	\$14.67	STEVE LUKIN
12/27/2012	12/27/2012	AIRGASS NORTH	\$80.87	STEVE LUKIN
12/27/2012	12/27/2012	AIRGASS NORTH	\$163.69	STEVE LUKIN
12/27/2012	12/27/2012	AIRGASS NORTH	\$117.14	STEVE LUKIN
12/18/2012	12/20/2012	STREICHER'S MPLS	\$20.20	JASON MARINO
12/24/2012	12/26/2012	ST PAUL PUBLIC WORKS PARK	\$3.50	MIKE MARTIN
12/19/2012	12/21/2012	MINNESOTA KARATE SUPPLIES	\$40.71	GLEN MCCARTY
12/13/2012	12/17/2012	BOUND TREE MEDICAL LLC	\$297.60	MICHAEL MONDOR
12/13/2012	12/17/2012	BOUND TREE MEDICAL LLC	\$1,218.39	MICHAEL MONDOR
12/19/2012	12/21/2012	RICHARDS MARKET	\$20.06	MICHAEL MONDOR
12/20/2012	12/24/2012	OFFICE DEPOT #1090	\$18.44	AMY NIVEN
12/20/2012	12/24/2012	OFFICE DEPOT #1079	\$16.06	AMY NIVEN
12/21/2012	12/24/2012	USPS 26834500133401316	\$19.59	AMY NIVEN
12/24/2012	12/26/2012	OFFICE DEPOT #1090	\$28.48	AMY NIVEN
12/13/2012	12/17/2012	OBSERVINT TECHNOLOGIES	\$931.46	MICHAEL NYE
12/21/2012	12/24/2012	UNIFORMS UNLIMITED INC.	\$132.82	MICHAEL NYE
12/14/2012	12/17/2012	HENRIKSEN ACE HARDWARE	\$18.48	STEVEN PRIEM
12/14/2012	12/17/2012	LITTLE FALLS MACHINE INC	\$1,557.37	STEVEN PRIEM
12/18/2012	12/19/2012	POMPS TIRE SERVICE, INC	\$722.97	STEVEN PRIEM
12/18/2012	12/19/2012	BOYER TRUCK PARTS	\$316.03	STEVEN PRIEM
12/18/2012	12/19/2012	AUTO PLUS NO ST PAUL 392	\$45.92	STEVEN PRIEM
12/19/2012	12/20/2012	AUTO PLUS NO ST PAUL 392	(\$77.00)	STEVEN PRIEM
12/19/2012	12/20/2012	FACTORY MTR PTS #1	\$168.88	STEVEN PRIEM
12/19/2012	12/20/2012	AUTO PLUS NO ST PAUL 392	\$77.00	STEVEN PRIEM
12/20/2012	12/21/2012	KATH FUEL OFFICE	\$226.49	STEVEN PRIEM
12/20/2012	12/21/2012	MTI	\$991.09	STEVEN PRIEM
12/21/2012	12/24/2012	WHEELCO BRAKE &SUPPLY	\$280.50	STEVEN PRIEM
12/21/2012	12/24/2012	AUTO PLUS NO ST PAUL 392	\$21.97	STEVEN PRIEM
12/21/2012	12/24/2012	AUTO PLUS NO ST PAUL 392	\$3.69	STEVEN PRIEM
12/21/2012	12/24/2012	BAUER BUILT TIRE 18	\$1,482.33	STEVEN PRIEM
12/26/2012	12/27/2012	AUTO PLUS NO ST PAUL 392	\$3.69	STEVEN PRIEM
12/26/2012	12/27/2012	AUTO PLUS NO ST PAUL 392	\$6.71	STEVEN PRIEM

12/26/2012	12/27/2012	AMERICAN FASTENER AND SUP	\$212.10	STEVEN PRIEM
12/26/2012	12/28/2012	WHEELCO BRAKE & SUPPLY	\$178.04	STEVEN PRIEM
12/27/2012	12/28/2012	TOUSLEY FORD	\$295.39	STEVEN PRIEM
12/26/2012	12/27/2012	MUSKA ELECTRIC CO.	\$757.50	KELLY PRINS
12/26/2012	12/27/2012	MUSKA ELECTRIC CO.	\$1,550.74	KELLY PRINS
12/14/2012	12/17/2012	HILLYARD INC MINNEAPOLIS	\$1,309.28	MICHAEL REILLY
12/20/2012	12/21/2012	UNIFORMS UNLIMITED INC.	\$10.35	MATTHEW RHUDE
12/20/2012	12/21/2012	UNIFORMS UNLIMITED INC.	\$858.26	MATTHEW RHUDE
12/13/2012	12/17/2012	CVS PHARMACY #1751 Q03	\$27.61	AUDRA ROBBINS
12/14/2012	12/17/2012	TARGET 00011858	\$72.89	AUDRA ROBBINS
12/14/2012	12/17/2012	PARTY CITY #768	\$42.60	AUDRA ROBBINS
12/14/2012	12/17/2012	MICHAELS #2744	\$35.28	AUDRA ROBBINS
12/19/2012	12/21/2012	PAYPAL *ASHLANDPROD	\$200.00	AUDRA ROBBINS
12/19/2012	12/21/2012	PAYPAL *ASHLANDPROD	\$200.00	AUDRA ROBBINS
12/26/2012	12/28/2012	SUBWAY 00052159	\$2.36	AUDRA ROBBINS
12/26/2012	12/28/2012	THE HOME DEPOT 2801	\$17.96	ROBERT RUNNING
12/13/2012	12/17/2012	WM EZPAY	\$120.12	SCOTT SCHULTZ
12/19/2012	12/20/2012	BUBERL BLACK DIRT	\$76.95	SCOTT SCHULTZ
12/19/2012	12/20/2012	BEST BUY MHT 00000109	\$26.77	SCOTT SCHULTZ
12/14/2012	12/17/2012	PIONEER PRESS ADVERTISING	\$175.00	CAITLIN SHERRILL
12/19/2012	12/20/2012	USPS 26834500133401316	\$112.50	CAITLIN SHERRILL
12/13/2012	12/17/2012	OFFICE DEPOT #1090	\$154.30	ANDREA SINDT
12/18/2012	12/20/2012	METRO SALES INC	\$680.00	JOANNE SVENDSEN
12/13/2012	12/17/2012	STRAUSS SKATES AND BIC	\$2,458.50	JAMES TAYLOR
12/14/2012	12/17/2012	OFFICE DEPOT #1079	\$8.88	KAREN WACHAL
12/14/2012	12/17/2012	OFFICE DEPOT #1090	\$31.64	KAREN WACHAL
12/17/2012	12/19/2012	OFFICE DEPOT #1090	\$52.82	KAREN WACHAL
12/18/2012	12/20/2012	OFFICE DEPOT #1090	\$25.70	KAREN WACHAL
12/19/2012	12/20/2012	UNIFORMS UNLIMITED INC.	\$163.66	JAY WENZEL

\$48,150.57

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	01/04/13	CARDINAL, ROBERT	435.16
	01/04/13	CAVE, REBECCA	435.16
	01/04/13	JUENEMANN, KATHLEEN	435.16
	01/04/13	KOPPEN, MARVIN	435.16
	01/04/13	ROSSBACH, WILLIAM	494.44
	01/04/13	STRAUTMANIS, MARIS	52.00
	01/04/13	VALLE, EDWARD	50.00
	01/04/13	AHL, R. CHARLES	5,408.64
	01/04/13	ANTONEN, JAMES	5,852.58
	01/04/13	BURLINGAME, SARAH	2,074.92
	01/04/13	KANTRUD, HUGH	184.62
	01/04/13	CHRISTENSON, SCOTT	2,087.55
	01/04/13	FARR, LARRY	3,215.25
	01/04/13	JAHN, DAVID	1,905.47
	01/04/13	RAMEAUX, THERESE	3,061.16
	01/04/13	BAUMAN, GAYLE	4,386.17
	01/04/13	ANDERSON, CAROLE	1,335.19
	01/04/13	DEBILZAN, JUDY	1,327.92
	01/04/13	JACKSON, MARY	2,126.07
	01/04/13	KELSEY, CONNIE	2,594.79
	01/04/13	RUEB, JOSEPH	2,918.12
	01/04/13	SINDT, ANDREA	2,113.80
	01/04/13	ARNOLD, AJLA	1,635.69
	01/04/13	BEGGS, REGAN	1,497.35
	01/04/13	GUILFOILE, KAREN	4,407.64
	01/04/13	SCHMIDT, DEBORAH	2,884.82
	01/04/13	SPANGLER, EDNA	982.35
	01/04/13	CORTESI, LUANNE	1,262.13
	01/04/13	LARSON, MICHELLE	1,621.75
	01/04/13	MECHELKE, SHERRIE	1,047.61
	01/04/13	MOY, PAMELA	1,520.44
	01/04/13	OSTER, ANDREA	1,907.48
	01/04/13	RICHTER, CHARLENE	1,067.69
	01/04/13	SCHOENECKER, LEIGH	1,646.15
	01/04/13	WEAVER, KRISTINE	2,356.55
	01/04/13	CORCORAN, THERESA	1,908.55
	01/04/13	KVAM, DAVID	4,630.18
	01/04/13	PALANK, MARY	1,955.94
	01/04/13	POWELL, PHILIP	2,932.46
	01/04/13	SVENDSEN, JOANNE	2,101.79
	01/04/13	THOMALLA, DAVID	55,782.53
	01/04/13	THOMFORDE, FAITH	1,505.35
	01/04/13	ABEL, CLINT	3,108.31
	01/04/13	ALDRIDGE, MARK	3,004.83
	01/04/13	BAKKE, LONN	3,126.80
	01/04/13	BARTZ, PAUL	3,616.77
	01/04/13	BELDE, STANLEY	3,244.09
	01/04/13	BENJAMIN, MARKESE	3,339.60
	01/04/13	BIERDEMAN, BRIAN	3,758.62
	01/04/13	BOHL, JOHN	3,151.33
	01/04/13	BUSACK, DANIEL	3,461.21
	01/04/13	CARNES, JOHN	2,053.13
	01/04/13	CROTTY, KERRY	3,611.20
	01/04/13	DEMULLING, JOSEPH	3,443.61
	01/04/13	DOBLAR, RICHARD	4,005.46
	01/04/13	DUGAS, MICHAEL	4,144.17
	01/04/13	ERICKSON, VIRGINIA	3,151.33
	01/04/13	FLOR, TIMOTHY	3,725.17
	01/04/13	FORSYTHE, MARCUS	2,319.75
	01/04/13	FRASER, JOHN	3,365.95
	01/04/13	FRITZE, DEREK	3,351.22

01/04/13	GABRIEL, ANTHONY	3,409.21
01/04/13	HAWKINSON JR, TIMOTHY	2,819.55
01/04/13	HER, PHENG	2,819.55
01/04/13	HIEBERT, STEVEN	3,377.35
01/04/13	JOHNSON, KEVIN	4,036.91
01/04/13	KALKA, THOMAS	940.28
01/04/13	KONG, TOMMY	3,086.32
01/04/13	KREKELER, NICHOLAS	876.00
01/04/13	KROLL, BRETT	3,281.06
01/04/13	LANGNER, SCOTT	3,092.20
01/04/13	LANGNER, TODD	2,980.04
01/04/13	LU, JOHNNIE	2,878.21
01/04/13	LYNCH, KATHERINE	2,453.48
01/04/13	MARINO, JASON	4,011.01
01/04/13	MARTIN, JERROLD	3,379.71
01/04/13	MCCARTY, GLEN	3,092.20
01/04/13	METRY, ALESIA	3,571.79
01/04/13	NYE, MICHAEL	3,491.54
01/04/13	OLSON, JULIE	2,937.06
01/04/13	PARKER, JAMES	2,453.48
01/04/13	REZNY, BRADLEY	3,148.80
01/04/13	RHUDE, MATTHEW	2,819.55
01/04/13	SHORTREED, MICHAEL	4,091.18
01/04/13	STEINER, JOSEPH	3,027.57
01/04/13	SYPNIEWSKI, WILLIAM	2,992.90
01/04/13	SZCZEPANSKI, THOMAS	3,174.89
01/04/13	TAUZELL, BRIAN	3,389.76
01/04/13	THEISEN, PAUL	3,038.70
01/04/13	THIENES, PAUL	3,798.74
01/04/13	TRAN, JOSEPH	2,992.55
01/04/13	WENZEL, JAY	3,117.76
01/04/13	XIONG, KAO	2,878.21
01/04/13	ANDERSON, BRIAN	236.34
01/04/13	BAHL, DAVID	113.13
01/04/13	BASSETT, BRENT	121.20
01/04/13	BAUMAN, ANDREW	2,967.86
01/04/13	BOURQUIN, RON	945.12
01/04/13	CAPISTRANT, JACOB	169.68
01/04/13	CAPISTRANT, JOHN	432.21
01/04/13	CRAWFORD - JR, RAYMOND	448.44
01/04/13	DAWSON, RICHARD	4,585.78
01/04/13	EATON, PAUL	290.88
01/04/13	EVERSON, PAUL	3,493.89
01/04/13	FASULO, WALTER	13.13
01/04/13	FOSSUM, ANDREW	3,127.74
01/04/13	HAGEN, MICHAEL	678.48
01/04/13	HALE, JOSEPH	113.13
01/04/13	HALWEG, JODI	2,953.29
01/04/13	HAWTHORNE, ROCHELLE	3,576.18
01/04/13	HUTCHINSON, JAMES	836.16
01/04/13	IMM, TRACY	169.68
01/04/13	JANSEN, CHAD	375.72
01/04/13	JONES, JONATHAN	290.88
01/04/13	JUREK, GREGORY	3,631.56
01/04/13	KANE, ROBERT	521.06
01/04/13	KARRAS, JAMIE	169.68
01/04/13	KERSKA, JOSEPH	714.72
01/04/13	KONDER, RONALD	218.16
01/04/13	KUBAT, ERIC	2,644.74
01/04/13	LINDER, TIMOTHY	2,871.81
01/04/13	LOCHEN, MICHAEL	193.92
01/04/13	MILLER, NICHOLAS	193.92
01/04/13	MONDOR, MICHAEL	3,259.74
01/04/13	MONSON, PETER	290.88
01/04/13	MORGAN, JEFFERY	118.18
01/04/13	NIELSEN, KENNETH	169.68
01/04/13	NOVAK, JEROME	4,145.79
01/04/13	NOWICKI, PAUL	242.40
01/04/13	OLSON, JAMES	3,057.96
01/04/13	OPHEIM, JOHN	113.13

01/04/13	PACHECO, ALPHONSE	714.96
01/04/13	PETERSON, MARK	254.53
01/04/13	PETERSON, ROBERT	3,272.34
01/04/13	POWERS, KENNETH	290.88
01/04/13	RAINEY, JAMES	539.22
01/04/13	RANK, NATHAN	436.32
01/04/13	RANK, PAUL	436.32
01/04/13	RAVENWALD, CORINNE	290.88
01/04/13	REYNOSO, ANGEL	169.68
01/04/13	RICE, CHRISTOPHER	848.42
01/04/13	RODRIGUEZ, ROBERTO	436.32
01/04/13	SCHULTZ, JEROME	609.03
01/04/13	SEDLACEK, JEFFREY	3,057.96
01/04/13	STREFF, MICHAEL	2,953.29
01/04/13	SVENDSEN, RONALD	3,964.79
01/04/13	GERVAIS-JR, CLARENCE	3,985.69
01/04/13	LUKIN, STEVEN	4,616.93
01/04/13	ZWIEG, SUSAN	1,706.92
01/04/13	KNUTSON, LOIS	2,054.95
01/04/13	NIVEN, AMY	1,425.42
01/04/13	BRINK, TROY	2,533.42
01/04/13	BUCKLEY, BRENT	2,759.45
01/04/13	DEBILZAN, THOMAS	2,192.11
01/04/13	EDGE, DOUGLAS	2,505.43
01/04/13	JONES, DONALD	2,258.19
01/04/13	MEISSNER, BRENT	2,088.91
01/04/13	NAGEL, BRYAN	3,560.40
01/04/13	OSWALD, ERICK	2,394.34
01/04/13	RUIZ, RICARDO	1,605.06
01/04/13	RUNNING, ROBERT	2,484.19
01/04/13	TEVLIN, TODD	2,258.19
01/04/13	BURLINGAME, NATHAN	2,087.21
01/04/13	DUCHARME, JOHN	2,740.37
01/04/13	ENGSTROM, ANDREW	2,631.75
01/04/13	JAROSCH, JONATHAN	2,917.20
01/04/13	KREGER, JASON	2,153.82
01/04/13	LINDBLOM, RANDAL	2,740.37
01/04/13	LOVE, STEVEN	3,446.84
01/04/13	THOMPSON, MICHAEL	4,461.34
01/04/13	ZIEMAN, SCOTT	269.80
01/04/13	JANASZAK, MEGHAN	1,569.35
01/04/13	KONEWKO, DUWAYNE	4,613.24
01/04/13	EDSON, DAVID	2,418.34
01/04/13	HAMRE, MILES	1,590.12
01/04/13	HAYS, TAMARA	1,558.43
01/04/13	HINNENKAMP, GARY	2,603.48
01/04/13	NAUGHTON, JOHN	2,181.47
01/04/13	NORDQUIST, RICHARD	2,161.59
01/04/13	BIESANZ, OAKLEY	1,464.00
01/04/13	DEAVER, CHARLES	633.16
01/04/13	HAYMAN, JANET	1,394.04
01/04/13	HUTCHINSON, ANN	2,649.16
01/04/13	SOUTTER, CHRISTINE	157.51
01/04/13	WACHAL, KAREN	891.61
01/04/13	GAYNOR, VIRGINIA	3,244.09
01/04/13	KROLL, LISA	1,900.55
01/04/13	SWANSON, CHRIS	612.00
01/04/13	THOMPSON, DEBRA	829.76
01/04/13	YOUNG, TAMELA	2,015.75
01/04/13	EKSTRAND, THOMAS	3,829.34
01/04/13	FINWALL, SHANN	3,233.35
01/04/13	MARTIN, MICHAEL	2,762.95
01/04/13	BRASH, JASON	2,393.35
01/04/13	CARVER, NICHOLAS	3,244.09
01/04/13	FISHER, DAVID	3,807.86
01/04/13	SWAN, DAVID	2,766.15
01/04/13	WELLENS, MOLLY	1,676.05
01/04/13	BERGER, STEPHANIE	636.50
01/04/13	BJORK, BRANDON	165.00
01/04/13	BRENEMAN, NEIL	2,267.65

01/04/13	GORACKI, GERALD	74.00
01/04/13	KLEIN, AARON	54.00
01/04/13	KLEIN, TIM	60.00
01/04/13	LUBKE, COLLEEN	27.00
01/04/13	ROBBINS, AUDRA	3,019.96
01/04/13	ROBBINS, CAMDEN	195.50
01/04/13	RYAN, ANDREW	64.00
01/04/13	SCHALLER, SCOTT	26.88
01/04/13	SHERWOOD, CHRISTIAN	488.50
01/04/13	TAYLOR, JAMES	2,876.58
01/04/13	VUKICH, CANDACE	135.63
01/04/13	ADAMS, DAVID	1,761.68
01/04/13	HAAG, MARK	2,518.84
01/04/13	ORE, JORDAN	1,558.43
01/04/13	SCHULTZ, SCOTT	3,342.97
01/04/13	WILBER, JEFFREY	1,558.44
01/04/13	ANZALDI, MANDY	506.49
01/04/13	BERNARDY, CHRISTINE	2,448.93
01/04/13	CRAWFORD - JR, RAYMOND	515.89
01/04/13	EVANS, CHRISTINE	1,406.85
01/04/13	GLASS, JEAN	2,125.10
01/04/13	HER, PETER	211.59
01/04/13	HOFMEISTER, MARY	1,102.01
01/04/13	HOFMEISTER, TIMOTHY	396.43
01/04/13	KULHANEK-DIONNE, ANN	483.50
01/04/13	PELOQUIN, PENNYE	456.97
01/04/13	SHERRILL, CAITLIN	761.80
01/04/13	VANG, TIM	533.00
01/04/13	VUE, LOR PAO	347.89
01/04/13	AICHELE, MEGAN	124.88
01/04/13	ANDERSON, JOSHUA	526.75
01/04/13	BAUDE, SARAH	36.50
01/04/13	BRUSOE, AMY	183.78
01/04/13	BUCKLEY, BRITTANY	325.65
01/04/13	BUTLER, ANGELA	119.00
01/04/13	CLARK, PAMELA	19.30
01/04/13	CRANDALL, KRISTA	224.00
01/04/13	DEMPSEY, BETH	164.13
01/04/13	DIONNE, DANIELLE	43.80
01/04/13	DUNN, RYAN	1,013.23
01/04/13	EHLE, DANIEL	47.78
01/04/13	ERICKSON-CLARK, CAROL	24.50
01/04/13	FLORES, LUIS	40.00
01/04/13	FONTAINE, KIM	510.19
01/04/13	FOX, KELLY	30.00
01/04/13	FRAMPTON, SAMANTHA	126.00
01/04/13	GIEL, NICOLE	95.00
01/04/13	GRAY, MEGAN	89.70
01/04/13	GRUENHAGEN, LINDA	304.80
01/04/13	HANSEN, HANNAH	137.90
01/04/13	HEINRICH, SHEILA	124.00
01/04/13	HOLMBERG, LADONNA	360.00
01/04/13	HORWATH, RONALD	5,398.18
01/04/13	JOHNSON, BARBARA	270.50
01/04/13	JOYER, ANTHONY	96.20
01/04/13	KOHLER, ROCHELLE	36.00
01/04/13	KOZDROJ, GABRIELLA	50.00
01/04/13	LAMEYER, BRENT	39.88
01/04/13	LAMEYER, ZACHARY	24.15
01/04/13	LAMSON, ELIANA	54.00
01/04/13	MCCANN, NATALIE	38.00
01/04/13	MCCOMAS, LEAH	73.50
01/04/13	NADEAU, TAYLOR	65.70
01/04/13	NELSON, ELEONOR	25.00
01/04/13	NORTHOUSE, KATHERINE	76.13
01/04/13	PROESCH, ANDY	489.73
01/04/13	RANEY, COURTNEY	537.00
01/04/13	RESENDIZ, LORI	2,257.76
01/04/13	RICHTER, DANIEL	151.20
01/04/13	RONNING, ISAIAH	73.15

	01/04/13	SCHREIER, ROSEMARIE	275.50
	01/04/13	SCHREINER, MARK	36.50
	01/04/13	SMITH, CASEY	44.10
	01/04/13	SMITLEY, SHARON	440.30
	01/04/13	TAYLOR, MYLES	44.10
	01/04/13	TREPANIER, TODD	198.00
	01/04/13	TRUE, ANDREW	61.88
	01/04/13	TUPY, HEIDE	91.60
	01/04/13	TUPY, MARCUS	225.63
	01/04/13	VANG, XANG	100.00
	01/04/13	BOSLEY, CAROL	60.79
	01/04/13	HITE, ANDREA	143.00
	01/04/13	LANGER, CHELSEA	104.13
	01/04/13	LANGER, KAYLYN	80.75
	01/04/13	BORCHERT, JONATHAN	181.25
	01/04/13	CRAWFORD, SHAWN	420.00
	01/04/13	DOUGLASS, TOM	1,948.97
	01/04/13	MALONEY, SHAUNA	401.25
	01/04/13	PRINS, KELLY	1,690.17
	01/04/13	REILLY, MICHAEL	1,934.15
	01/04/13	THOMPSON, BENJAMIN	318.75
	01/04/13	VANG, GEORGE	130.50
	01/04/13	AICHELE, CRAIG	2,200.56
	01/04/13	PRIEM, STEVEN	2,415.66
	01/04/13	WOEHRLE, MATTHEW	2,635.26
	01/04/13	BERGO, CHAD	2,628.80
	01/04/13	FOWLDS, MYCHAL	3,991.22
	01/04/13	FRANZEN, NICHOLAS	2,719.14
	01/04/13	KRATTENMAKER, MATTHEW	360.00
	01/04/13	WELCHLIN, CABOT	11,336.88
9988815	01/04/13	METRY, MARIA	171.50
9988816	01/04/13	ABRAHAMSON, AMANDA	45.00
9988817	01/04/13	ABRAHAMSON, TYLER	39.00
9988818	01/04/13	ANDERSON, ZACHARY	36.75
9988819	01/04/13	BONKO, JACK	15.00
9988820	01/04/13	BRISENO, EMILIO	132.00
9988821	01/04/13	GALBA, DANIEL	72.00
9988822	01/04/13	GREENER, DOUGLAS	34.50
9988823	01/04/13	HANNIGAN, RACHEL	24.50
9988824	01/04/13	KUSTERMAN, KEVIN	45.00
9988825	01/04/13	MERRITT, JACOB	198.00
9988826	01/04/13	MERRITT, MICHAEL	66.00
9988827	01/04/13	O'BRIEN, PATRICIA	22.50
9988828	01/04/13	PETERSON, HAYLIE	144.00
9988829	01/04/13	SORENSEN, ERICA	70.00
9988830	01/04/13	TARR-JR, GUS	45.00
9988831	01/04/13	WISTL, MARK	64.00
9988832	01/04/13	WISTL, MOLLY	132.00
9988833	01/04/13	PIEPER, THEODORE	37.50
9988834	01/04/13	SCHREIER, ABIGAIL	66.15
9988835	01/04/13	SCOTT, HALEY	58.80
9988836	01/04/13	WALES, ABIGAIL	185.95
9988837	01/04/13	WEINHAGEN, SHELBY	110.00
9988838	01/04/13	RANGEL, SAMANTHA	116.88
9988839	01/04/13	CUSICK, JESSICA	166.75
9988840	01/04/13	STEFFEN, MICHAEL	101.50
			572,848.27

AGENDA REPORT

TO: James, Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: **Approval of Designation of Depositories for Investments**
DATE: January 2, 2013

INTRODUCTION

State law, Chapter 427 requires that cities from time to time re-designate financial institutions as depositories for city investments. The last time this was done was in January 2012 when depositories were approved for the period through December 31, 2012.

When city investments are made, quotations are obtained from securities dealers who are on the Federal Reserve Bank's list of primary dealers (e.g., Citigroup), securities dealers that are subsidiaries of financial institutions that have been designated as depositories (e.g., Wells Fargo Brokerage Services) and RBC Dain Rauscher which is the securities dealer for the League of Minnesota Cities 4M Fixed Rate Program.

If a financial institution that is not a designated depository becomes a good option for city investments in the future, it will be recommended to the Council for designation as a depository as a separate agenda item.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution designating depositories for investments.

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Attachment: Resolution for Designation of Depositories for Investments

RESOLUTION NO. ____
DESIGNATION OF DEPOSITORIES FOR INVESTMENTS

BE IT RESOLVED, that the following be and hereby are selected as depositories for time deposits of the City of Maplewood:

Alerus Financial (fka Prosperan Bank, Washington County Bank)
Wells Fargo Bank
US Bank
4M Fund

BE IT FURTHER RESOLVED, that the deposits in any of the above depositories shall not exceed the amount of F.D.I.C. insurance covering such deposit unless collateral or a bond is furnished as additional security, and

BE IT FURTHER RESOLVED, that funds in the above depositories may be withdrawn and wire transferred to any other depository of the city by the request of the Finance Manager or Assistant Finance Manager.

BE IT FURTHER RESOLVED, that these depository designations are effective until December 31, 2013.

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Karen Guilfoile, Citizen Services Director
DATE: January 4, 2013
SUBJECT: Lawful Gambling License—Hill Murray Mother’s Club at The Dive

Introduction

Hill Murray Mother’s Club is requesting approval of an annual premise license for lawful gambling at The Dive located at 3035 White Bear Avenue. Approval is requested of the following resolution.

RESOLUTION

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premise license for lawful gambling is approved for Hill Murray Mother’s Club to operate at The Dive located at 3035 White Bear Avenue, Maplewood, Minnesota.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said license application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

Recommendation

It is recommended that council approve the lawful gambling resolution application for Hill Murray Mother’s Club to operate at The Dive located at 3035 White Bear Avenue.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Terrie Rameaux, Human Resource Coordinator
Chuck Ahl, Assistant City Manager
SUBJECT: **Approval of 2013 Master Group Contract between City of Maplewood and Medica Insurance Company**
DATE: January 4, 2013

INTRODUCTION/SUMMARY

As a result of the City's Insurance Labor-Management renewal process in late 2012, Medica will once again be the health insurance provider for City of Maplewood employees eligible for City-paid health insurance. Our contract year with Medica runs January 1 through December 31st. Attached is the master group contract for our high deductible plans. This contract is provided for approval and execution as part of this agenda item.

RECOMMENDED ACTION

It is recommended that the master group contract with Medica Insurance Company for 2013 be approved.

Attachment:

1. Master Group Contract for High Deductible Plans, Group #47983, 58669 & 58671

**MASTER GROUP CONTRACT
BETWEEN
CITY OF MAPLEWOOD
AND
MEDICA INSURANCE COMPANY**

**MEDICA INSURANCE COMPANY ("MEDICA")
MASTER GROUP CONTRACT**

**ARTICLE 1
INTRODUCTION**

This Master Group Contract ("Contract") is entered into by and between Medica Insurance Company ("Medica") and the employer group identified in Exhibit 1 ("Employer"). This Contract includes Exhibit 1, Exhibit 2, the Certificate of Coverage ("Certificate"), and any Amendments. This Contract includes the coverage option(s) set forth in Exhibit 2, offered by the Employer under a single group health plan. This Contract is delivered in the state of Minnesota.

The capitalized terms used in this Contract have the same meanings given to those terms defined in the Certificate, unless otherwise specifically defined in this Contract.

If this Contract is purchased by Employer to provide benefits under an employee welfare benefit plan governed by the Employee Retirement Income Security Act, 29 U.S.C. 1001, et seq. ("ERISA"), this Contract is governed by ERISA and, to the extent state law applies, the laws of the State of Minnesota. If this Contract is not governed by ERISA, it is governed by the laws of the State of Minnesota. If this Contract is governed by ERISA, any legal action arising out of or relating to this Contract shall be brought in the federal district court for the district of Minnesota. If this Contract is not governed by ERISA, any legal action arising out of or relating to this Contract shall be brought in state court in Hennepin County, Minnesota.

In consideration of payment of the Premiums by the Employer and payment of applicable Deductibles, Copayments, and Coinsurance by or for Members, Medica will provide coverage for the Benefits set forth in the Certificate and any amendments, subject to all terms and conditions, including limitations and exclusions, in this Contract.

This Contract replaces and supersedes any previous agreements between Employer and Medica relating to Benefits.

Medica shall not be deemed or construed to be an employer for any purpose with respect to the administration or provision of benefits under Employer's welfare benefit plan. Medica shall not be responsible for fulfilling any duties or obligations of Employer with respect to Employer's benefit plan.

**ARTICLE 2
TERM OF CONTRACT**

Section 2.1 Term and Renewal. The initial Term of this Contract is set forth in Exhibit 1.

At least 30 days before each Expiration Date, as set forth in Exhibit 1, Medica shall notify Employer of any modifications to this Contract, including Premiums and Benefits for the next term of this Contract ("Renewal Terms"). If Employer accepts the Renewal Terms or if Employer and Medica agree on different Renewal Terms, this Contract is renewed for the additional term, unless Medica terminates this Contract pursuant to Section 2.2.

Section 2.2 Termination of This Contract. Employer may terminate this Contract after at least 30 days written notice to Medica. This Contract is guaranteed renewable and will not be terminated by Medica except for the following reasons and will be effective as stated below. Except as specified otherwise, terminations for the reasons stated below require at least 30 days written notice from Medica:

- (a) Upon notice to an authorized representative of the Employer that Employer failed to pay the required Premium when due, provided, however, that this Contract can be reinstated

pursuant to Section 5.2. If Employer fails to pay the required Premium within the grace period described in Section 5.2, the Contract will be terminated, subject to a 30-day advance written notice of termination by Medica to Employer. The date of the termination shall be retroactive to not more than 30 days prior to the effective date of the notice of termination;

- (b) On the date specified by Medica because Employer committed fraud (through act, practice, or omission) or intentionally provided Medica with false information material to the execution of this Contract or to the provision of Benefits under this Contract. Medica has the right to rescind this Contract back to the original effective date;
- (c) On the date specified by Medica due to Employer's violation of the participation or contribution rules as determined by Medica;
- (d) Automatically on the date Employer ceases to do business pursuant to 11 U.S.C. Chapter 7;
- (e) Automatically on the date Employer ceases to do business for any reason;
- (f) On the date specified by Medica, after at least 90 days prior written notice to Employer, that this Contract is terminated because Medica will no longer issue this particular type of group health benefit plan within the applicable employer market;
- (g) On the date specified by Medica, after at least 180 days prior written notice to the applicable state authority and Employer, that this Contract will be terminated because Medica will no longer renew or issue any employer health benefit plan within the applicable employer market;
- (h) If this Contract is made available to Employer only through one or more bona fide associations, on the date specified by Medica after Employer's membership in the association ceases;
- (i) Automatically on the date that Employer fails to maintain any active employees who are Subscribers;
- (j) Any other reasons or grounds permitted by the licensing laws and regulations governing Medica.

Notwithstanding the above, Medica may modify the Premium rate and/or the coverage at renewal. Nonrenewal of coverage as a result of failure of Medica and the Employer to reach agreement with respect to modifications in the Premium rate or coverage shall not be considered a failure of Medica to provide coverage on a guaranteed renewable basis.

Section 2.3 Notice of Termination.

Medica will notify Employer in writing if Medica terminates this Contract for any reason.

In accordance with applicable law, Medica will notify Subscribers in writing if Medica terminates this Contract pursuant to Section 2.2(a), (b), (d), (f), or (g).

Employer will provide timely written notification to Subscribers in all circumstances for which Medica does not provide written notification to Subscribers.

Section 2.4 Effect of Termination. In the event of termination of this Contract:

- (a) All Benefits under this Contract will end at 12:00 midnight Central Time on the effective date of termination;
- (b) Medica will not be responsible for any Claims for health services received by Members after the effective date of the termination; and
- (c) Employer shall be and shall remain liable to Medica for the payment of any and all Premiums that are unpaid at the time of termination.

ARTICLE 3 ENROLLMENT AND ELIGIBILITY

Section 3.1 Eligibility. The Eligibility conditions stated in Exhibit 1 of this Contract govern who is eligible to enroll under this Contract. The eligibility conditions stated in Exhibit 1 are in addition to those specified in the Certificate.

Section 3.2 Enrollment. The Certificate governs when eligible employees and eligible dependents may enroll for coverage under this Contract, including the Initial Enrollment Period, Open Enrollment Period, and any applicable Special Enrollment Periods. Employer shall conduct the Initial Enrollment Period and Open Enrollment Period. Employer shall cooperate with Medica to ensure appropriate enrollment of Members under the Contract.

Section 3.3 Qualified Medical Child Support Orders. Employer will establish, maintain, and enforce all written procedures for determining whether a child support order is a qualified medical child support order as defined by ERISA. Employer will provide Medica with notice of such determination and a copy of the order, along with an application for coverage, within the greater of 30 days after issuance of the order or the time in which Employer provides notice of its determination to the persons specified in the order.

When and if Employer receives notice that the child has designated a representative or of the existence of a legal guardian or custodial parent of the child, Employer shall promptly notify Medica of such person(s).

Medica shall have no responsibility for:

- (i) establishing, maintaining, or enforcing the procedures described above;
- (ii) determining whether a support order is qualified; or
- (iii) providing required notices to the child or the designated representative.

Section 3.4 Eligibility and Enrollment Decisions. Subject to applicable law and the terms of this Contract, Employer has discretion to determine whether employees and their dependents are eligible to enroll for coverage under this Contract. Medica shall be entitled to rely upon Employer's determination regarding an employee's and/or dependent's eligibility to enroll for coverage under this Contract. The Employer will be responsible for maintaining information verifying its continuing eligibility and the continuing eligibility of its eligible Subscribers and eligible Dependents. This information shall be provided to Medica as reasonably requested by Medica. The Employer shall also maintain written documentation of a waiver of coverage by an eligible Subscriber or eligible Dependent and provide this documentation to Medica upon reasonable request.

Section 3.5 Notification. The Employer must notify Medica within 30 days of an individual's initial enrollment application, changes to a Member's name or address, changes to a Member's eligibility for coverage (including a loss of eligibility), or other changes to enrollment.

Section 3.6 Multiple Benefit Package Options. Subscribers and enrolled Dependents may only switch between Employer's health coverage options offered under the Contract during a Special Enrollment Period, or the Open Enrollment Period, if applicable, as described in the Certificate.

ARTICLE 4 ELECTRONIC DELIVERY OF INSURANCE DOCUMENTS

The Employer agrees to deliver, as Medica's agent, insurance documents required by law to be furnished to Subscribers. These documents shall be furnished by Medica to the Employer for delivery to Subscribers. The Employer shall not modify these documents in any way. The Employer agrees to deliver such documents electronically to the extent permissible under Title I

of the Employee Retirement Income Security Act of 1974, Department of Labor Regulation § 2520.104b-1(c), if applicable, and Minn. Stat. § 72A.20, subd. 37. Such documents shall be delivered electronically only to Subscribers who meet the following requirements: (a) has the ability to access an electronic document effectively at any location where the Subscriber is reasonably expected to perform his or her duties as an employee, and (b) with respect to whom access to the plan sponsor's electronic information system is an integral part of those duties.

The Employer shall implement procedures that ensure actual receipt of these documents and notify Subscribers of the significance of the materials at the time of delivery. In addition, the Employer shall inform the recipient of his or her right to request a paper version of these documents, and an expedient process for doing so. Upon such a request, Employer shall furnish the recipient with paper copies supplied by Medica. Employer shall inform Medica of individuals who do not qualify for electronic delivery because they do not meet the requirements regarding access to a computer, or they are not in the workplace, including but not limited to those on continuation coverage, on retiree coverage, or covered pursuant to a qualified medical child support order. Employer shall provide the individual's mailing information to Medica so that Medica can provide the documents.

ARTICLE 5 PREMIUMS

Section 5.1 Monthly Premiums.

The monthly Premiums for this Contract are: set forth in Exhibit 2.

The Premiums are due on the **first** day of each calendar month. Employer shall pay the Premiums to Medica in accordance with the method set forth in the invoice.

Employer shall notify Medica in writing:

- (a) each month of any changes in the coverage classification of any Subscriber; and
- (b) within 30 days after the effective date of enrollments, terminations or other changes regarding Members.

Section 5.2 Grace Period and Reinstatement. Employer has a grace period of **10** days after the due date stated in Section 5.1 to pay the monthly Premiums. If Employer fails to pay the Premium, the Contract will be terminated in accordance with Section 2.2(a). This Contract will be reinstated if Employer pays all of the Premiums owed on or before the end of the grace period. In the event this Contract is not reinstated pursuant to this Section, Medica shall not be responsible for any Claims for health services received by Members after the effective date of the termination.

Section 5.3 Premium Calculation. The monthly Premiums owed by Employer shall be calculated by Medica using the number of Subscribers in each coverage classification according to Medica's records at the time of the calculation. Subject to Section 5.4, Employer may make adjustments to its payment of Premiums for any additions or terminations of Members submitted by Employer but not yet reflected in Medica's calculations.

A full calendar month's Premiums shall be charged for Members whose effective date falls on or before the 15th day of that calendar month. No Premium shall be charged for Members whose effective date falls after the 15th day of that calendar month. With the exception of termination of coverage due to a Member's death, a Member's coverage may be terminated only at the end of a calendar month and a full Premium rate for that month will apply. In the case of a Member's death, that Member's coverage will be terminated on the date of death.

Section 5.4 Retroactive Adjustments. In accordance with applicable law and this Agreement, retroactive adjustments may be made for addition of Members, changes in

Members' coverage classifications, and certain terminations of Members not reflected in Medica's records at the time the monthly Premiums were calculated by Medica. Employer understands and acknowledges that federal law prohibits the retroactive termination of a Member's coverage except in instances of fraud, intentional misrepresentation of material fact, or failure to timely pay premiums or premium contributions. Employer agrees that it will not request retroactive termination of any Member's coverage if such termination is prohibited by law. Notwithstanding the foregoing, no retroactive credit will be granted for any month in which a Member received Benefits. No retroactive adjustments to enrollment or Premium refund shall be granted for any change occurring more than 60 days prior to the date Medica received notification of the change from Employer.

Notwithstanding the foregoing, Employer shall pay a Premium for any month during which a Member received Benefits (except as described in Section 5.3).

Section 5.5 Premium Changes. Medica may change the Premiums after 30 days prior written notice to Employer.

Section 5.6 Employer Fees. Medica may charge Employer:

- (a) a late payment charge in the form of a finance charge of 12% per annum for any Premiums not received by the due date; and
- (b) a service charge for any non-sufficient-fund check received in payment of the Premiums.
- (c) an administrative service fee of \$250.00 at time of request for reinstatement.

Section 5.7 Premium Rebate Administration (When Applicable).

- (a) **General Obligation.** In accordance with the Patient Protection and Affordable Care Act ("PPACA"), Medica is obligated to provide a premium rebate to Employer if Medica's medical loss ratio ("MLR") for the group market applicable to Employer's coverage does not meet or exceed the minimum percentage required by PPACA for such group market. PPACA requires Medica to make such determinations on a calendar year basis, regardless of the Effective Date and Expiration Date of this Contract. For purposes of this Section 5.7, "medical loss ratio" shall be defined in accordance with PPACA and the group market size applicable to Employer's coverage shall be determined in accordance with PPACA's MLR provisions and applicable state law and requirements.
- (b) **Rebate Determinations and Remittances.** Medica agrees to determine whether such rebates are owed under this Contract and, if applicable, remit such rebates to Employer no later than August 1 of the calendar year following any calendar year during which this Contract was in effect (for all or part of the year), and for which a rebate is owed (for all or part of the year). Notwithstanding the foregoing, in the event that Employer's group health plan has been terminated at the time rebate payment is due and, despite reasonable efforts, Medica is unable to locate Employer, Medica will distribute the entire rebate to Subscribers, in accordance with applicable law.
- (c) **Form of Rebates.** Medica may, in its sole discretion, elect to provide any such rebates owed in the form of a premium credit, a lump-sum check, or a lump-sum credit to the account used to pay the premium.
- (d) **Employer's Responsibility Concerning Rebates.** Employer agrees that it is Employer's responsibility to determine how to treat any rebate funds remitted to Employer by Medica in accordance with applicable law, including but not limited to 45 C.F.R. §158.242 and ERISA requirements. Additionally, in no way limiting the foregoing, if Employer's group health plan is not a governmental plan and is not subject to ERISA, Employer agrees that Employer shall use the amount of any rebate that is proportionate to the total amount of premium paid

by all Subscribers for the coverage in a manner that benefits Subscribers and is specifically provided in 45 C.F.R. §158.242(b)(1) and (2).

ARTICLE 6 INDEMNIFICATION

Medica will hold harmless and indemnify Employer against any and all claims, liabilities, damages, or judgments asserted against, imposed upon or incurred by Employer, including reasonable attorney fees and costs, that arise out of Medica's negligent acts or omissions in the discharge of its responsibilities to a Member.

Employer will hold harmless and indemnify Medica against any and all claims, liabilities, damages, or judgments asserted against, imposed upon, or incurred by Medica, including reasonable attorney fees and costs, that arise out of Employer's or Employer's employees', agents', and representatives' negligent acts or omissions in the discharge of its or their responsibilities under this Contract.

Employer and Medica shall promptly notify the other of any potential or actual claim for which the other party may be responsible under this Article 6.

ARTICLE 7 ADMINISTRATIVE SERVICES

The services necessary to administer this Contract and the Benefits provided under it will be provided in accordance with Medica's or its designee's standard administrative procedures. If Employer requests such administrative services be provided in a manner other than in accordance with these standard procedures, including requests for non-standard reports, and if Medica agrees to provide such non-standard administrative services, Employer shall pay for such services or reports at Medica's or its designee's then-current charges for such services or reports.

ARTICLE 8 CLERICAL ERROR

A Member will not be deprived of coverage under the Contract because of a clerical error. Furthermore, a Member will not be eligible for coverage beyond the scheduled termination date because of a failure to record the termination.

ARTICLE 9 ERISA

When this Contract is entered into by Employer to provide benefits under an employee welfare benefit plan governed by ERISA, Medica shall not be named as and shall not be the plan administrator of the employee welfare benefit plan, as that term is used in ERISA. Medica shall only be considered a named fiduciary for purposes of claims adjudication.

The parties agree that Medica has sole, final, and exclusive discretion to:

- (a) interpret and construe the Benefits under the Contract;
- (b) interpret and construe the other terms, conditions, limitations, and exclusions set out in the Contract;
- (c) change, interpret, modify, withdraw, or add Benefits without approval by Members; and
- (d) make factual determinations related to the Contract and the Benefits.

For purposes of overall cost savings or efficiency, Medica may, in its sole discretion, provide services that would otherwise not be Benefits. The fact that Medica does so in any particular case shall not in any way be deemed to require it to do so in other similar cases.

Medica may, from time to time, delegate discretionary authority to other persons or entities providing services under this Contract.

ARTICLE 10 DATA OWNERSHIP AND USE

Information and data acquired, developed, generated, or maintained by Medica in the course of performing under this Contract shall be Medica's sole property. Except as this Contract or applicable law requires otherwise, Medica shall have no obligation to release such information or data to Employer. Medica may, in its sole discretion, release such information or data to Employer, but only to the extent permitted by law and subject to any restrictions determined by Medica.

ARTICLE 11 CONTINUATION OF COVERAGE

Medica shall provide coverage under this Contract to those Members who are eligible to continue coverage under federal or state law.

Medica will not provide any administrative duties with respect to Employer's compliance with federal or state continuation of coverage laws. All duties of the Employer, including, but not limited to, notifying Members regarding federal and state law continuation rights and Premium billing and collection, remain Employer's sole responsibility.

ARTICLE 12 CERTIFICATION OF QUALIFYING COVERAGE FORMS/SUMMARY OF BENEFITS AND COVERAGE

As required by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Medica will produce Certification of Qualifying Coverage forms for Members whose coverage under this Contract terminates or upon request by Members. The Certification of Qualifying Coverage forms will be based on the eligibility and termination data Employer provides to Medica. Employer shall provide all necessary eligibility and termination data to Medica in accordance with Medica's data specifications. The Certification of Qualifying Coverage forms will only include periods of coverage Medica administers under this Contract.

Medica will prepare a Summary of Benefits and Coverage ("SBC"), as described under the Patient Protection and Affordable Care Act ("PPACA") and related regulations, for each coverage option set forth in Exhibit 2 and offered by Employer. Medica will provide applicable SBCs to Employer. Employer will distribute such SBCs to individuals eligible for and covered under Employer's group health plan in accordance with applicable federal regulations.

ARTICLE 13 NONDISCRIMINATION

In accordance with the Patient Protection and Affordable Care Act ("PPACA"), fully-insured group health plans other than grandfathered plans are generally subject to nondiscrimination rules similar to those applicable to self-insured health plans under Section 105(h) of the Internal Revenue Code. Medica assumes no responsibility for compliance with such rules. Employer, as the sponsor of the insured employee benefit plan, shall be responsible for ensuring compliance with all PPACA nondiscrimination requirements applicable to the insurance coverage, including but not limited to payment of any and all governmental or regulatory taxes,

penalties, interest, or other charges resulting from noncompliance with applicable nondiscrimination requirements. Employer, as the sponsor of the insured employee benefit plan, is solely responsible (1) for determining whether, with respect to its employee workforce, the aspects of a particular insurance contract are discriminatory under PPACA, and (2) for appropriately addressing the situation if it is discriminatory under PPACA (including but not limited to correcting, self-reporting, and payment of any penalties and interest related to the discrimination).

ARTICLE 14 AMENDMENTS AND ALTERATIONS

Section 14.1 Standard Amendments. Except as provided in Section 14.2, amendments to this Contract are effective 30 days after Medica sends Employer a written amendment. Unless regulatory authorities direct otherwise, Employer's signature will not be required. No Medica agent or broker has authority to change this Contract or to waive any of its provisions.

Section 14.2 Regulatory Amendment. Medica may amend this Contract to comply with requirements of state and federal law ("Regulatory Amendment") and shall issue to Employer such Regulatory Amendment and give Employer notice of its effective date. The Regulatory Amendment will not require Employer's consent and, unless regulatory authorities direct otherwise, Employer's signature will not be required. Any provision of this Contract that conflicts with the terms of applicable federal or state laws is deemed amended to conform to the minimum requirements of such laws.

ARTICLE 15 ASSIGNMENT

Neither party shall have the right to assign any of its rights and responsibilities under the Contract to any person, corporation, or entity without the prior written consent of the other party; provided, however, that Medica may, without the prior written consent of the Employer, assign the Contract to any entity that controls Medica, is controlled by Medica, or is under common control with Medica. In the event of assignment, the Contract shall be binding upon and inure to the benefit of each party's successors and assigns.

ARTICLE 16 DISPUTE RESOLUTION

In the event that any dispute, claim, or controversy of any kind or nature relating to this Contract arises between the parties, the parties agree to meet and make a good faith effort to resolve the dispute. The party requesting the meeting shall provide the other, in advance of the meeting, with written notice of the claimed dispute. Upon receipt of the written notice, representatives for each party shall meet promptly to attempt to resolve the dispute. If a mutually agreeable resolution is not reached within thirty (30) days following receipt of the written notice, either party may pursue legal action in accordance with the terms of this Contract. The parties may mutually agree to waive the informal dispute resolution process set forth herein. Any such waiver must be in writing and executed by both parties.

ARTICLE 17 TIME LIMIT ON CERTAIN DEFENSES

No statement made by Employer, except a fraudulent statement, shall be used to void this Contract after it has been in force for a period of 2 years.

ARTICLE 18 RELATIONSHIP BETWEEN PARTIES

The relationship between Employer and any Member is that of Employer and Subscriber, Dependent, or other coverage classification as defined in this Contract.

The relationships between Medica and Network Providers and the relationship between Medica and Employer are **solely** contractual relationships between independent contractors. Network Providers and Employer are not agents or employees of Medica. Medica and its employees are not agents or employees of Network Providers or Employer.

The relationship between a Network Provider and any Member is that of provider and patient and the Network Provider is solely responsible for the services provided to any Member.

ARTICLE 19 EMPLOYER RECORDS

Employer shall furnish Medica with all information and proofs that Medica may reasonably require with regard to any matters pertaining to this Contract. Medica may at any reasonable time inspect all documents furnished to Employer by an individual in connection with the Benefits, Employer's payroll records, and any other records pertinent to the Benefits under this Contract.

Unless Employer provides the appropriate written assurances required by 45 CFR 164.504, Medica will only provide Employer with summary health information (for the purposes of obtaining premium bids or for modifying, amending, or terminating the group health plan only) and information on whether individuals are participating in the group health plan, or is enrolled in or has disenrolled from the health plan as provided in 45 CFR 164.504 (f)(1) and the minimum necessary information for purposes of auditing Medica's operations or services.

ARTICLE 20 NOTICE

Except as provided in Article 2, notice given by Medica to an authorized representative of Employer will be deemed notice to all Members.

All notices to Medica shall be sent to the address stated in the Acceptance of Contract. All notices to Employer shall be sent to the persons and addresses stated in the Group Application. All notices to Medica and Employer shall be deemed delivered:

- (a) if delivered in person, on the date delivered in person;
- (b) if delivered by a courier, on the date stated by the courier;
- (c) if delivered by an express mail service, on the date stated by the mail service vendor; or
- (d) if delivered by United States mail, 3 business days after date of mailing.

A party can change its address for receiving notices by providing the other party a written notice of the change.

ARTICLE 21 COMMON LAW

No language contained in the Contract constitutes a waiver of Medica's rights under common law.

ACCEPTANCE OF CONTRACT

This Contract is deemed accepted by Employer upon the earlier of Medica's receipt of Employer's first payment of the Premium or upon Employer's execution of this Contract by its duly authorized representative. This Contract is deemed accepted by Medica upon Medica's deposit of Employer's first payment of the Premium. Such acceptance renders all terms and provisions herein binding on Medica and the Employer.

IN WITNESS WHEREOF, Medica has caused this Contract to be executed on this November 21, 2012, to take effect on the Effective Date stated in Exhibit 1 to this Contract.

MEDICA INSURANCE COMPANY

401 Carlson Parkway
Minnetonka, MN 55305
(952) 992-2200

Billing Address:
NW 7958
PO Box 1450
Minneapolis, MN 55485-7958

Mailing Address:
PO Box 9310
Minneapolis, MN 55440

By:



John Naylor
Senior Vice President Commercial Markets

By:



James P. Jacobson
Senior Vice President and Assistant Secretary

EMPLOYER

City of Maplewood

Address: 1830 County Road B East
Maplewood, MN 55109

By: _____
Title: _____

Date: _____

EXHIBIT 1

1. **Parties.** The parties to this Master Group Contract ("Contract") are Medica Insurance Company ("Medica") and the employer group City of Maplewood ("Employer"), an employer under Minnesota law and other applicable law.
2. **Effective Date and Expiration Date of this Contract.** This Contract is effective from 01/01/2013 ("Effective Date") to 12/31/2013 ("Expiration Date"). All coverage under this Contract begins at 12:01 a.m. Central Time.
3. **Amendment(s) Number:** Amendments attached as applicable for benefit package log (BPL) as listed in Exhibit 2.
4. **Eligibility.** The following conditions are in addition to those specified in the Certificate:

4.1 Eligibility to Enroll.

A Subscriber and his or her Dependents who satisfy the eligibility conditions stated in this Contract are eligible to enroll for coverage under this Contract. Any person who does not satisfy the definition of Subscriber or Dependent is not eligible for coverage under this Contract.

A Subscriber and his or her Dependents must meet the eligibility requirements described below and in the entire Contract.

4.2 Subscriber Definition.

An employee eligible to enroll under the Contract as a Subscriber must be an individual who satisfies the Employer participation and eligibility requirements as defined below. The term "Subscriber" as used in the Contract will include the types of employees and conditions identified below:

Classifications

1. Employees: Full time employees actively scheduled to work a minimum of 30 hours/week

Applicable Waiting Period or Effective Date

- New Hires: Date of hire
Status Change: Date of change
Return: Date of return

EXHIBIT 2

Premiums

The monthly Premiums for MIC PP MN 2500-100%, group number(s) 47983, BPL #15151 are:

Single	\$608.11
Family	\$1,491.92

The monthly Premiums for MIC ME/MESMN 2500-100%, group number(s) 58669, 58671, BPL #15152 are:

Single	\$559.46
Family	\$1,372.57

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Terrie Rameaux, Human Resource Coordinator
Chuck Ahl, Assistant City Manager
SUBJECT: **Approval of 2013 Service Agreement between City of Maplewood and Financial Concepts, Inc. (FCI)**
DATE: January 4, 2013

INTRODUCTION/SUMMARY

FCI provided the City of Maplewood with insurance broker services starting in 2010 at a renegotiated cost of \$45,000. This was a reduction of \$31,000 from 2009. They were paid directly by Medica through insurance premiums paid by the City and the employees. Their reduced cost of \$45,000 has remained consistent since 2010. There is no increase in cost from 2012 to 2013, so there is no budget impact.

FCI works closely with Terrie Rameaux, Chuck Ahl and the Insurance Labor-Management Committee to represent the City and Committee's interests in securing competitive bids, successfully bringing insurance costs down and providing compliance services. They have a demonstrated track record of responsiveness, professionalism and attention to detail and have provided excellent customer service to the City. They have also provided additional ongoing support in the last year to the City's Wellness Committee. The service agreement is provided for approval and execution as part of this agenda item.

RECOMMENDED ACTION

It is recommended that the City Council approve the attached service agreement with Financial Concepts, Inc. for the year 2013.

Attachment:

1. 2013 Service Agreement between City of Maplewood and Financial Concepts, Inc.



December 19, 2013

Terrie Rameaux
City of Maplewood
1830 County Rd B East
Maplewood, MN 55109

Dear Terrie:

The following outlines the services Financial Concepts, Inc. (FCI) will provide to the City of Maplewood relative to your employee benefit plans (health, dental & cobra) for the period of January 1, 2013 through December 31, 2013.

Strategic Plan

Financial Concepts, Inc. provides financial consulting and support to assist the City of Maplewood with development of a strategic benefits plan, including:

- Perform separate analysis of each employee benefit plan to determine efficiency and integration.
- Review insurance plan designs and claims experience, as needed, for each benefit.
- Analyze competitiveness of plan positioning, taking into account plan design, employee choice, and both employer and employee costs.
- Recommend plan design and financial funding alternatives based on analysis and strategic objectives.
- Assist in preparation of budget projections.
- Work with the City of Maplewood to establish a renewal strategy encompassing all the components of a cost effective, high quality benefit plan for the upcoming, and future, benefit renewals.

Compliance

Financial Concepts, Inc. provides compliance services that are critical to managing your benefit plans, including:

- Assist Human Resources staff with compliance related issues through training seminars, newsletters and correspondence.
- Review industry, legislative and regulatory developments and consultative recommendations relating to employee benefits.

9655 Schmidt Lake Road \ Plymouth, MN 55442 \ Ph 763.450.1800 F 763.450.1801 \ www.fci-benefits.com

Securities offered through NFP Securities, Inc., Member FINRA/SIPC.
Investment Advisory Services offered through Financial Concepts, Inc., a Registered Investment Advisor.
Financial Concepts, Inc. is an affiliate of NFP Securities, Inc., and a subsidiary of National Financial Partners Corp. (NFP).
Not all individuals using these materials may be registered to offer Securities or Investment Advisory Services.

- Provide consultation on employee relations issues, as needed.
- Grant access to FCI's online human resources library of explanations and analysis of laws, trends and developments in benefits and related areas.
- Offer ten hours of legal services annually with an attorney named by FCI.

Renewal and Plan Service

Financial Concepts, Inc. provides full carrier management services critical to the renewal process and maintenance of your benefit plans. It is our understanding that the objective is to provide a high level of benefits to the City of Maplewood and to keep these benefits within current and future budgets. FCI employs our proprietary benefits management process to help the City of Maplewood anticipate cost increases and proactively implement cost containment measures, including:

- Negotiate with each carrier on renewals.
- Manage the proposal process to ensure competitive programs and pricing.
- Recommend plan design alternatives to best manage costs and offer a competitive benefits package for employees.
- Secure attractive financial alternatives.
- Negotiate rate guarantees and caps with the carriers, if available.
- Resolve escalated and non-standard carrier issues, including assistance with irreconcilable claims, enrollment and billing concerns.
- Improve access to claims reporting through our Decision Master Report powered by Zywave once a year, as needed.

Employee Communication

Financial Concepts, Inc. provides assistance to the City of Maplewood in designing and delivering an employee communications strategy that aligns with your strategic benefit initiatives. Deliverables may include:

- Conduct/review employee surveys to provide objective and subjective feedback to management, if applicable.
- Develop and continuously review effective communication methods to educate the City of Maplewood's employees on their benefits package and the strategic benefit objectives.
- Conduct employee education meetings related to the City of Maplewood's health & welfare benefits.

The City of Maplewood Support

Financial Concepts, Inc. may require the assistance of the City of Maplewood personnel, including:

- Management's input on the City of Maplewood's strategic benefit objectives – short-, mid- and long-term.
- Direction on management objectives related to the adoption of the various plans.
- Communications strategy input and support.
- Support in obtaining benefit plan claims data.
- Confidential census information for renewal purposes.

Service Agreement

Financial Concepts Inc. will receive compensation based on their services, for the health and welfare plans, in the amount of \$45,000, beginning January 1, 2013 through December 31, 2013. This amount is paid by the product vendors on a monthly basis. The City of Maplewood and Financial Concepts will review the fee annually to determine if any adjustments need to be made for the upcoming benefits plan year.

The City of Maplewood agrees that Financial Concepts, Inc. will remain the broker of record with all vendors for the entire contract period between The City of Maplewood and said vendors. If for some reason, other than Cause, Financial Concepts, Inc. is not the broker of record with the vendors, we agree to pay Financial Concepts, Inc. for the balance of the compensation not yet received through the vendors for the contract period.

Either party may terminate this agreement with 30 days advance written notice delivered to the party with "Cause". Cause shall be defined as (i) the failure to perform any material term of this Agreement, or (ii) material dishonesty in the performance of services under this Agreement.

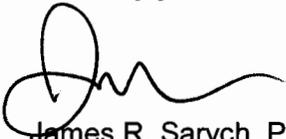
The parties hereby acknowledge that the services described above, which are provided by Financial Concepts, Inc. under the letter agreement, "do not relate to an employee benefit plan" in the context of Section 514 of ERISA.

As a subsidiary of National Financial Partners Corp. ("NFP"), we are a member of a financial services network containing approximately 200 owned firms and approximately 300 affiliated firms. Firms within the NFP network engage in one or more of its primary lines of business,

which include corporate and executive benefits and property and casualty insurance brokerage. Firms are compensated through fee and commissions for services provided to clients in each of these lines of business. In addition to the standard commissions received for the services provided to you, we or our affiliates may earn additional compensation for our role in providing certain products and services to you under separate contracts with insurance companies and group benefits providers. Insurance companies and group benefits providers may pay us or our affiliate's contingent compensation upon satisfaction of factors such as volume, persistency or profitability of the business placed with such insurance company or group benefits provider. In addition, such product and service providers may pay us or our affiliates fixed amounts related to the support of NFP company conferences, conventions and other marketing efforts.

If the foregoing is in accordance with your understanding, please sign and return to us the duplicate copy of this letter.

Sincerely yours,



James R. Sarych, Principal
Financial Concepts, Inc.

Accepted By: _____

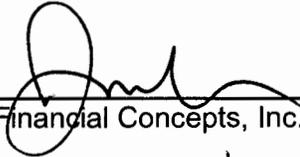
Date: _____

Renewal Rate Verification Agreement

Group Name:	The City of Maplewood
Group Number(s):	47983, 58669, 58671
Insurance Type:	Medical
Insurance Carrier:	Medica
Renewal Date:	January 1, 2013

Category	Current Rates	Category	Renewal Rates
MIC HRA \$2500-100%		MIC HRA \$2500-100%	
Single	\$584.83	Single	\$608.11
Family	\$1,434.80	Family	\$1,491.92
ME/MES HRA \$2500-100%		ME/MES HRA \$2500-100%	
Single	\$538.04	Single	\$559.46
Family	\$1,320.02	Family	\$1,372.57

The City of Maplewood agrees that Financial Concepts, Inc. will remain the Broker of Record and receive all compensation for this contract between The City of Maplewood & Medica for the contract period of January 1, 2013 through December 31, 2013.



 Financial Concepts, Inc.

 12/19/2012

 Date

 The City of Maplewood

 Date

Renewal Rate Verification Agreement

Group Name:	The City of Maplewood
Group Number(s):	3199
Insurance Type:	Dental
Insurance Carrier:	HealthPartners
Renewal Date:	January 1, 2013

Category	Current Rates	Renewal Rates
Employee	\$42.05	\$44.15
Employee + Spouse	\$85.88	\$90.18
Employee + Child(ren)	\$105.30	\$110.57
Family	\$149.22	\$156.68

The City of Maplewood agrees that Financial Concepts, Inc. will remain the Broker of Record and receive all compensation for this contract between The City of Maplewood & HealthPartners for the contract period of January 1, 2013 through December 31, 2013.



 Financial Concepts, Inc.

12/19/2012

 Date

 The City of Maplewood

 Date

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, Director of Public Works / City Engineer
 Scott Schultz, Fleet/Sanitary/Parks Maintenance Superintendent
SUBJECT: **Approval of 2013 Gas and Diesel Fuel Contracts with Yocum Oil**
DATE: January 9, 2013

INTRODUCTION

The council will consider approving gas and diesel fuel contracts with Yocum Oil at fixed rates for 2013.

DISCUSSION

With the uncertainties in the oil markets, which is nothing new, locking in fuel pricing for 2013 is important in order to have stability in the budgeting process throughout the year.

The city has secured a price of \$2.79/gallon for gas (not including taxes/surcharges) over an 11 month contract period (March 2013-January 2014). Yocum Oil will be supplying 63,800 gallons of gas to the city (5,800 gallons/month). The contract also requires Yocum Oil to deliver 3,000 gallons of diesel per month for 12 months for a total of 36,000 gallons at a price of \$3.21/gallon.

BUDGET

Below is a rate comparison for 2011, 2012, and 2013 which include all applicable taxes and surcharges:

Gas

2011: \$2.88/gallon

2012: \$2.98/gallon

2013: \$3.09/gallon

Diesel

2011: \$2.97/gallon

2012: \$3.17/gallon

2013: \$3.21/gallon

During preparation of the 2013 budget it was assumed there would be an increase in fuel costs over 2012 amounts. Both gas and diesel prices increased slightly. However, the city has seen a decrease in gasoline consumption, so the duration of the gas contract is 11 months versus 12 months. The total expected expenditure for the 2013 fuel contract is \$312,700.00. This is approximately \$8,000.00 less than the 2012 fuel contract. This is within the allocated 2013 fuel budget.

RECOMMENDATION

It is recommended that the council approve the attached gas and diesel fuel contracts with Yocum Oil.

Attachments:

1. Yocum Oil – 2013 Gas Contract (March 2013-January 2014)
2. Yocum Oil – 2013 Diesel Contract (February 2013-January 2014)

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT



YOCUM CONTRACT NO.: CITYOFMAPGAS12

FIXED PRICE AGREEMENT

DATED: December 31, 2012

SELLER: Yocum Oil Company, Inc.
2719 Stillwater Road
St. Paul, MN 55119

BUYER: City of Maplewood
1902 E County Rd B
Maplewood, MN 55109

PRODUCT: Gasoline 87 10% Ethanol

QUANTITY: 63,800 Gallons

RATABLE TAKES REQUIRED:

YES NO If "Yes" see below;

RATEABLE: Buyer shall take delivery of 1/3 of the Quantity each 10 day period of the contract month. If the Buyer does not take delivery of the required Quantity in accordance to Rateable clause, Seller may in its sole discretion charge the Buyer a "Non-Rateable" fee equal to the non-rateable portion of the Quantity multiplied by \$0.0300. If multiple contracts within the same delivery month exist, ratability will be enforced over the total gallon sum of the aggregated contracts for that delivery month.

FIXED PRICE: Invoiced upon delivery excluding all other applicable taxes, duties, and fees. The following products may be delivered with this contract at price and volume indicated below. Differentials for various products including but not limited to dye, biodiesel, ethanol, or performance products may be fixed for each delivery month on the 1st business day of each delivery month. Applicable delivery differentials may be invoiced as agreed upon by Seller and Buyer. Transport deliveries will be invoiced upon delivery at fixed contract prices plus freight differentials by location. Tankwagon metered deliveries may be invoiced at market rates and reconciled with contracted fixed prices at end of each delivery month.

Product – Delivery Month	Quantity	Price/Gallon
Gasoline 87 10% Ethanol Mar 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Apr 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol May 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Jun 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol July 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Aug 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Sep 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Oct 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Nov 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Dec 2013	5,800 Gallons	\$2.7900
Gasoline 87 10% Ethanol Jan 2014	5,800 Gallons	\$2.7900

FIXED DIFFERENTIALS: None

EARNEST MONEY DEPOSIT-DOWN PAYMENT: "Waived"

As earnest money for the fulfillment of its Transaction obligations, Buyer shall pay to Seller by 12:00 noon central time no later than the 3rd business day after the Confirmation was received by the Buyer, set forth in the Confirmation as "Earnest Money Deposit Downpayment." The Down Payment amount will be offered by Seller to Buyer during Transaction Price Process, and the agreed upon offer between Buyer and Seller will be reflected in the Transaction Confirmation. For example, Buyer purchases 3 months of fixed forward contracts from Seller in 42,000 gallon increments at \$3.00. Buyer shall pay Seller, in this example, a Down Payment of 10% for all gallons contracted in the Transaction (42,000 x 3 months x \$0.30 = \$37,800). Such Initial Earnest Money Deposit shall be

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT

subject to weekly adjustment, as determined by Seller (or its designee), based upon market movement that goes against Buyer's positions. Seller (or its designee) will notify Buyer of additional earnest money amounts owed. Buyer shall pay such additional amounts by 12:00 noon central time no later than the 2nd Business Day following receipt of such request from Buyer. For example, Buyer purchases 3 months of fixed forward contracts from Seller in 42,000 gallon increments at \$3.00. If, before delivery of those Fixed Forward contracts, the Value of those positions fall below the \$3.00 contract price, the Buyer shall pay the Seller the difference. If the Value of those contracts decreases to \$2.80, then the Buyer is required to deposit additional earnest money equivalent to \$0.20 for all gallons contracted (42,000 x 3 months x \$0.20 = \$25,600). At this point, Buyer has paid Seller \$0.50 to cover the Down Payment and additional Earnest Money required for the contracts purchased. Upon Buyer's request, Seller shall pay Buyer amounts no longer required as earnest money, provided in no event shall Buyer's earnest money amount be less than the Earnest Money Deposit Down Payment. For example, if the Value of Buyer's positions above increase to \$3.10 from \$2.80, the Seller shall pay Buyer amounts no longer required as earnest money. In this example, Seller would return \$0.20 of earnest money to Buyer. At no point, shall Buyer's earnest money be less than \$0.30 or the Earnest Money Deposit Down Payment. At the end of each delivery month, the contract Down Payment applicable to the delivery month's gallons will be applied to the Buyer's account.

DEFICIENCY PAYMENTS:

If, during the delivery period, the Buyer does not take the Quantity, Seller may, in its sole discretion, charge the Buyer a "non-compliance" fee equal to the difference between the open market price (average posted prices at the contract terminal(s) during the delivery period) and the contract Fixed Price on the "non-compliance" volume. Note: A "non-compliance fee" will only be imposed on the Buyer when the Fixed Price is greater than the open market price. If the market price is greater, then no fee shall be incurred by either party. If the total delivered quantity during the month exceeds the contract Quantity, Seller's applicable market pricing will apply to such excess volume.

PAYMENT TERMS:

All payments will be made via Seller initiated Electronic Funds Transfer (EFT) Net 10 days from Invoice Date. Buyer agrees that payments not received by Seller or still owing more than ten (10) days past the due date, will bear interest at the lesser of eighteen (18%) percent per annum or the maximum lawful rate per annum. If Buyer's ability to pay or creditworthiness shall deteriorate in Seller's sole judgment, Seller may, without prejudice to any remedy reserved in this Agreement or other lawful remedy, defer shipment until payment is made, demand cash payment, or terminate this Agreement pursuant to Termination clause. Buyer acknowledges that Seller's withholding or terminating of credit privileges does not constitute a constructive termination of this Agreement, nor does it relieve either party of any duties or obligations under this Agreement. Buyer will pay all costs, including attorneys' fees, incurred by Seller in collecting amounts owed under this Agreement.

DELIVERY PERIOD: 2013 during months as outlined above.

F.O.B.: Maplewood, MN

TERMINATION BY SELLER:

Seller reserves the right to terminate this Agreement immediately if Buyer fails to comply with any of the terms of this Agreement, its Addenda (if any), or any other Agreement between the parties. Any outstanding obligations of Buyer remain in effect if the Agreement is terminated.

FACILITATORS: Tony Yocum V/Nate Kovacevich 651-739-9141 (SELLER) Scott Schultz (BUYER)

CREDIT: Credit shall be arranged with Seller's Credit Department (651-739-9141).

SPECIFICATION CHANGES:

The above prices are based on current federal, state and local product specifications in force for the given market on the date of this agreement. Notwithstanding any adjustments described above, if specifications change during the Delivery Period, Seller may deliver product that meets the specifications in effect at time of delivery and may adjust prices to reflect the fair market value of any changes in specifications. (Includes Ethanol, Bio-diesel and Ultra Low Sulfur Diesel as mandated).

LIMITATION OF LIABILITY/DISCLAIMER OF WARRANTIES:

Buyer shall indemnify and defend Seller from and against any liability arising from any breach of this contract by Buyer and from and against any liability, of whatever nature or kind, to which Seller might become subject resulting from Buyer's handling, storage, sales, transportation, use, misuse or disposal of product purchased hereunder, including but not limited to, liability for environmental violations and

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT

employee or consumer health or safety. Buyer agrees without limitation to promptly and properly provide its employees, customer and community representatives, as appropriate, any information provided by Seller relating to hazards, human health, or human or environmental safety on product sold hereunder. In addition, in the event Buyer believes or has reason to believe the information provided to Buyer by Seller is inaccurate or in any way insufficient for any given purpose, Buyer agrees to immediately inform Seller of same, and provide Seller a reasonable opportunity to supplement or correct the information.

FORCE MAJEURE:

Unless otherwise expressly provided for in this Agreement, failure (in whole or in part) or delay on the part of the Seller in the performance of any of the obligations imposed upon the Seller under this Agreement shall be excused and the Seller shall not be liable for damages or otherwise, when such failure or delay is the direct or indirect result of any of the following causes, whether or not existing or reasonably within the contemplation of the parties on the Effective Date, namely: acts of God, earthquakes, fire, flood, or the elements, malicious mischief, insurrection, riot, strikes, lockouts, boycotts, picketing, labor disturbances, public enemy, war (declared or undeclared), compliance with any federal, state, or local law, or with any regulation, order, rule, recommendation, request or suggestion (including, but not limited to, priority, rationing or allocation orders or regulations) of governmental agencies, or authorities or representatives of any government (foreign or domestic) acting under claim or color of authority, total or partial failure or loss or shortage of all or any part of transportation facilities ordinarily available to and used by a party in the performance of the obligations imposed by this Agreement, whether such facilities are the Seller's own or those of others; and if failure or delay be that of Seller, total or partial loss or shortage of raw or component materials or products ordinarily required by Seller, uncertainties in the supply/demand situation (which may include a decision by Seller that the costs of some crude oil and petroleum products which might be available are unreasonable).

LAW AND JURISDICTION:

This Agreement shall be governed by the laws of the State of Minnesota, excluding rules of conflict of law, and by applicable United States federal law.

WAIVER:

No waiver by either party hereto of a breach of an obligation owed hereunder by the other party shall be construed as a waiver of any other breach, whether of the same or a different nature. No delay or failure on either party's part to enforce any right or claim which it may have hereunder shall constitute a waiver on the respective parties' part of such right or claim.

AMENDMENT:

This Agreement shall not be modified or amended except by written instrument duly executed by officers of other duly authorized representatives of the respective parties.

ENTIRE AGREEMENT:

This Agreement contains the entire Agreement between the Seller and Buyer with respect to the subject matter hereof and there are no other promises, representations, or warranties affecting it. Only written statements or agreements hereto executed by both parties shall vary or modify the terms hereof.

Accepted and confirmed:

Yocum Oil Company, Inc.
(Seller)

By: _____ Printed Name: _____

Title: _____

Date: _____

City of Maplewood
(Buyer)

By: _____ Printed Name: _____

Title: _____

Date: _____

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT



YOCUM CONTRACT NO.: CITYOFMAPDSL12

FIXED PRICE AGREEMENT

DATED: December 31, 2012

SELLER: Yocum Oil Company, Inc.
2719 Stillwater Road
St. Paul, MN 55119

BUYER: City of Maplewood
1902 E County Rd B
Maplewood, MN 55109

PRODUCT: #2 Ultra Low Sulfur Diesel

QUANTITY: 36,000 Gallons

RATABLE TAKES REQUIRED:

YES NO If "Yes" see below;

RATEABLE: Buyer shall take delivery of 1/3 of the Quantity each 10 day period of the contract month. If the Buyer does not take delivery of the required Quantity in accordance to Rateable clause, Seller may in its sole discretion charge the Buyer a "Non-Rateable" fee equal to the non-rateable portion of the Quantity multiplied by \$0.0300. If multiple contracts within the same delivery month exist, ratability will be enforced over the total gallon sum of the aggregated contracts for that delivery month.

FIXED PRICE: Invoiced upon delivery excluding all other applicable taxes, duties, and fees. The following products may be delivered with this contract at price and volume indicated below. Differentials for various products including but not limited to dye, biodiesel, ethanol, or performance products may be fixed for each delivery month on the 1st business day of each delivery month. Applicable delivery differentials may be invoiced as agreed upon by Seller and Buyer. Transport deliveries will be invoiced upon delivery at fixed contract prices plus freight differentials by location. Tankwagon metered deliveries may be invoiced at market rates and reconciled with contracted fixed prices at end of each delivery month.

Product – Delivery Month	Quantity	Price/Gallon
#2 ULS Diesel Feb 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Mar 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Apr 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel May 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Jun 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel July 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Aug 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Sep 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Oct 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Nov 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Dec 2013	3,000 Gallons	\$3.2100
#2 ULS Diesel Jan 2014	3,000 Gallons	\$3.2100

FIXED DIFFERENTIALS: Biodiesel 5% Included
Optimum HighMileage Included
Optimum ColdWeather Plus +.0800
Dyed Included

EARNEST MONEY DEPOSIT-DOWN PAYMENT: "Waived"

~~As earnest money for the fulfillment of its Transaction obligations, Buyer shall pay to Seller by 12:00 noon central time no later than the 3rd business day after the Confirmation was received by the Buyer, set forth in the Confirmation as "Earnest Money Deposit Downpayment." The Down Payment amount will be offered by Seller to Buyer during Transaction Price Process, and the agreed upon offer between Buyer and Seller will be reflected in the Transaction Confirmation. For example, Buyer~~

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT

purchases 3 months of fixed forward contracts from Seller in 42,000 gallon increments at \$3.00. Buyer shall pay Seller, in this example, a Down Payment of 10% for all gallons contracted in the Transaction (42,000 x 3 months x \$0.30 = \$37,800). Such Initial Earnest Money Deposit shall be subject to weekly adjustment, as determined by Seller (or its designee), based upon market movement that goes against Buyer's positions. Seller (or its designee) will notify Buyer of additional earnest money amounts owed. Buyer shall pay such additional amounts by 12:00 noon central time no later than the 2nd Business Day following receipt of such request from Buyer. For example, Buyer purchases 3 months of fixed forward contracts from Seller in 42,000 gallon increments at \$3.00. If, before delivery of those Fixed Forward contracts, the Value of those positions fall below the \$3.00 contract price, the Buyer shall pay the Seller the difference. If, the Value of those contracts decreases to \$2.80, then the Buyer is required to deposit additional earnest money equivalent to \$0.20 for all gallons contracted (42,000 x 3 months x \$0.20 = \$25,600). At this point, Buyer has paid Seller \$0.50 to cover the Down Payment and additional Earnest Money required for the contracts purchased. Upon Buyer's request, Seller shall pay Buyer amounts no longer required as earnest money, provided in no event shall Buyer's earnest money amount be less than the Earnest Money Deposit Down Payment. For example, if the Value of Buyer's positions above increase to \$3.10 from \$2.80, the Seller shall pay Buyer amounts no longer required as earnest money. In this example, Seller would return \$0.20 of earnest money to Buyer. At no point, shall Buyer's earnest money be less than \$0.30 or the Earnest Money Deposit Down Payment. At the end of each delivery month, the contract Down Payment applicable to the delivery month's gallons will be applied to the Buyer's account.

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PAYMENT TERMS:

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DELIVERY PERIOD: 2012 during months as outlined above.

F.O.B.: Maplewood, MN

TERMINATION BY SELLER:

Seller reserves the right to terminate this Agreement immediately if Buyer fails to comply with any of the terms of this Agreement, its Addenda (if any), or any other Agreement between the parties. Any outstanding obligations of Buyer remain in effect if the Agreement is terminated.

FACILITATORS: Tony Yocum V/Nate Kovacevich 651-739-9141 (SELLER), Scott Schultz (BUYER)

CREDIT: Credit shall be arranged with Seller's Credit Department (651-739-9141).

SPECIFICATION CHANGES:

The above prices are based on current federal, state and local product specifications in force for the given market on the date of this agreement. Notwithstanding any adjustments described above, if specifications change during the Delivery Period, Seller may deliver product that meets the specifications in effect at time of delivery and may adjust prices to reflect the fair market value of any changes in specifications. (Includes Ethanol, Bio-diesel and Ultra Low Sulfur Diesel as mandated).

LIMITATION OF LIABILITY/DISCLAIMER OF WARRANTIES:

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT

Buyer shall indemnify and defend Seller from and against any liability arising from any breach of this contract by Buyer and from and against any liability, of whatever nature or kind, to which Seller might become subject resulting from Buyer's handling, storage, sales, transportation, use, misuse or disposal of product purchased hereunder, including but not limited to, liability for environmental violations and employee or consumer health or safety. Buyer agrees without limitation to promptly and properly provide its employees, customer and community representatives, as appropriate, any information provided by Seller relating to hazards, human health, or human or environmental safety on product sold hereunder. In addition, in the event Buyer believes or has reason to believe the information provided to Buyer by Seller is inaccurate or in any way insufficient for any given purpose, Buyer agrees to immediately inform Seller of same, and provide Seller a reasonable opportunity to supplement or correct the information.

FORCE MAJEURE:

Unless otherwise expressly provided for in this Agreement, failure (in whole or in part) or delay on the part of the Seller in the performance of any of the obligations imposed upon the Seller under this Agreement shall be excused and the Seller shall not be liable for damages or otherwise, when such failure or delay is the direct or indirect result of any of the following causes, whether or not existing or reasonably within the contemplation of the parties on the Effective Date, namely: acts of God, earthquakes, fire, flood, or the elements, malicious mischief, insurrection, riot, strikes, lockouts, boycotts, picketing, labor disturbances, public enemy, war (declared or undeclared), compliance with any federal, state, or local law, or with any regulation, order, rule, recommendation, request or suggestion (including, but not limited to, priority, rationing or allocation orders or regulations) of governmental agencies, or authorities or representatives of any government (foreign or domestic) acting under claim or color of authority, total or partial failure or loss or shortage of all or any part of transportation facilities ordinarily available to and used by a party in the performance of the obligations imposed by this Agreement, whether such facilities are the Seller's own or those of others; and if failure or delay be that of Seller, total or partial loss or shortage of raw or component materials or products ordinarily required by Seller, uncertainties in the supply/demand situation (which may include a decision by Seller that the costs of some crude oil and petroleum products which might be available are unreasonable).

LAW AND JURISDICTION:

This Agreement shall be governed by the laws of the State of Minnesota, excluding rules of conflict of law, and by applicable United States federal law.

WAIVER:

No waiver by either party hereto of a breach of an obligation owed hereunder by the other party shall be construed as a waiver of any other breach, whether of the same or a different nature. No delay or failure on either party's part to enforce any right or claim which it may have hereunder shall constitute a waiver on the respective parties' part of such right or claim.

AMENDMENT:

This Agreement shall not be modified or amended except by written instrument duly executed by officers of other duly authorized representatives of the respective parties.

ENTIRE AGREEMENT:

This Agreement contains the entire Agreement between the Seller and Buyer with respect to the subject matter hereof and there are no other promises, representations, or warranties affecting it. Only written statements or agreements hereto executed by both parties shall vary or modify the terms hereof.

Accepted and confirmed:

Yocum Oil Company, Inc.
(Seller)

By: _____ Printed Name: _____

Title: _____

Date: _____

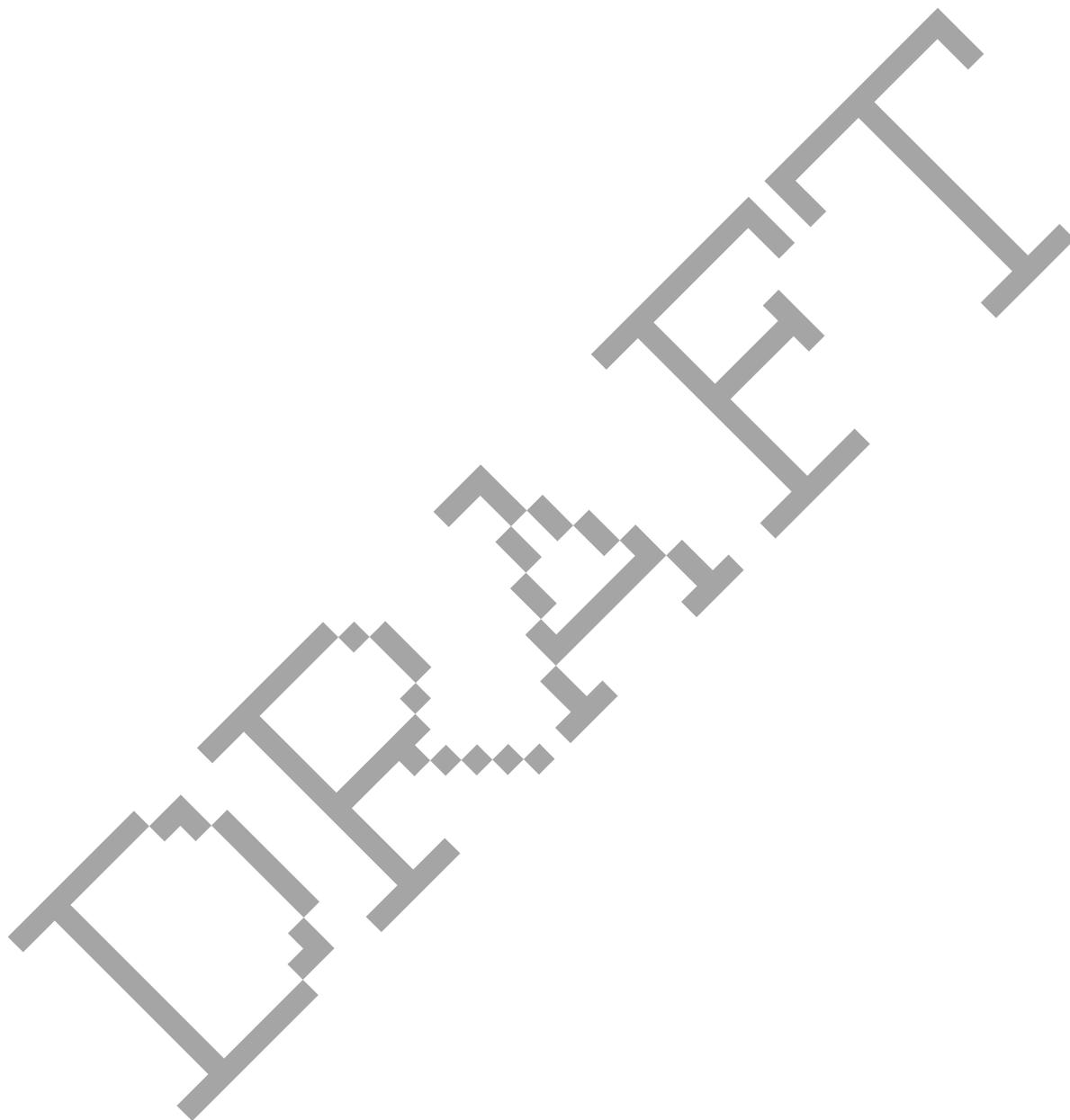
City of Maplewood
(Buyer)

By: _____ Printed Name: _____

Title: _____

YOCUM OIL COMPANY PRICE PROGRAM SALES AGREEMENT

Date: _____



AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, Director of Public Works/City Engineer
SUBJECT: **Approval of Change Order No. 1 for Maplewood Mall Sidewalk Improvements, Project 11-09**
DATE: January 9, 2013

INTRODUCTION

The city council will consider approving the attached resolution directing the modification of the existing construction contract for the Maplewood Mall Sidewalk Improvements, City Project 11-09. The modifications include an increase in sidewalk and sodding quantities, as well as a contract adjustment to require the contractor to pay prevailing wages on the project.

BACKGROUND / DISCUSSION

On September 26, 2011, the council awarded Urban Companies, LLC a construction contract for sidewalk improvements in the amount of \$165,775.00.

The Maplewood Mall Sidewalk Improvements included the construction of concrete sidewalk along the north side of the Maplewood Mall ring road making a continuous segment from Southlawn Drive to White Bear Avenue. In addition, sidewalk along the east side of Southlawn Drive from the Myth down to the Days Inn was part of the base contract.

At the time the construction contract was awarded, it was identified that prevailing wage requirements were not included in the contract. The contractor provided an additional cost after the contract was awarded to add prevailing wage requirements into the contract. This is a portion of the proposed Change Order cost.

Also, after the contract was awarded, city staff identified the need to construct additional sidewalk along the east side of Southlawn Drive from the Days Inn property to the new Metro Transit Park and Ride located at the northeast quadrant of Southlawn Drive and Beam Avenue. Metro Transit will be completing the segment of walk directly adjacent to the Park and Ride which will then provide a continuous segment from County Rd D to Beam Avenue along the east side of Southlawn Drive.

The contractor agreed to perform this additional sidewalk work at the contract unit prices. This change order includes quantity increases for additional sidewalk and sodding for this additional sidewalk along Southlawn Drive (Days Inn to Park and Ride).

The change order costs are summarized below:

Schedule A:	Sidewalk Improvements	\$23,875.00
Schedule CO#1:	Additional Contract Requirements (Prev. Wage)	\$13,650.00
Net Project Cost Increase		\$37,525.00

BUDGET

Approval of Change Order No. 1 will increase the project construction contract amount by \$37,525.00 from \$165,775.00 to \$203,300.00. This is well under the approved budget of \$400,000.00 adopted by council on September 9, 2011 and previously identified on April 25, 2011. No adjustments to the approved budget are needed as a result of this Change Order.

RECOMMENDATION

Staff recommends that the council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Order No. 1, for the Maplewood Mall Sidewalk Improvements, City Project 11-09.

Attachments:

1. Resolution Directing Modification of Existing Construction Contract, Change Order No. 1
2. Change Order Form

RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 11-09, CHANGE ORDER NO. 1

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 11-09, Maplewood Mall Sidewalk Improvements, and has let a construction contract pursuant to Minnesota Statutes and,

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 11-09, Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Order No. 1 which is an increase of \$37,525.00.

The revised contract amount is \$203,300.00.

Adopted by the Maplewood City Council on this 14th day of January 2013.

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Maplewood Mall Sidewalk Improvements
PROJECT NO: City Project 11-09
CONTRACTOR: Urban Companies
CHANGE ORDER NO.: One (1)
DATE: January 9, 2013

The following changes shall be made in the contract documents:

REVISE BID SCHEDULE A – SIDEWALK IMPROVEMENTS

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
13	4" Concrete Walk	SQ FT	2,500	\$4.55	\$11,375.00
20	Sodding, Type Lawn	SQ YD	2,500	\$5.00	\$12,500.00
TOTAL SCHEDULE A					\$23,875.00

ADD BID SCHEDULE CO #1 – ADDITIONAL CONTRACT REQUIREMENTS

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Prevailing Wage Increase	LS	1	\$13,650.00	\$13,650.00
TOTAL SCHEDULE CO #1					\$13,650.00

TOTAL NET CHANGE ORDER NO. 1 **\$37,525.00**

CONTRACT STATUS:

Original Contract: \$165,775.00
Net Change of Prior Change: \$0.00
Change this Change Order: \$37,525.00
Revised Contract: \$203,300.00

Recommended By: Kimley-Horn and Associates, Inc.

By: _____ Date: _____

Agreed to By: Urban Companies, LLC

By: _____ Date: _____

Approved By: City of Maplewood

By: _____
Mayor

Date: _____

By: _____
City Engineer

Date: _____

MEMORANDUM

TO: James Antonen, City Manager
 FROM: Michael Martin, AICP, Planner
 Charles Ahl, Assistant City Manager
 SUBJECT: **Consideration of a resolution requesting Ramsey
 County withhold public auction for tax-forfeited property**
 LOCATION: 1160 Frost Avenue
 DATE: January 8, 2013

INTRODUCTION

Kristine Kujala, of the Tax-Forfeited Lands division with Ramsey County, has notified the city of two parcels that have gone tax forfeit. The parcels are located at 1160 Frost Avenue, directly west of the Gladstone Savannah. The two parcels add up to 2.37 acres of vacant land. The city's 2030 Comprehensive Plan guides the parcels as medium density residential.

In Ms. Kujala's letter to the city, she explains the conveyance options as outlined by Minnesota State Statute. Ms. Kujala's letter is attached to this report. One of the options the city has is to pass a resolution requesting the county withhold selling the parcels at public auction for six months in order to give the city time to determine if it has a need for this property. Also the six month period would be used to decide if the city or economic development authority could play a role in the redevelopment of this land.

DISCUSSION

Staff is requesting the council approve the attached resolution requesting the county grant the city a six-month extension to withhold these parcels from public auction so staff can fully evaluate the public need or potential redevelopment opportunities for this lot. Ms. Kujala recommends the city first secure the six-month extension to withhold this site from public auction. This would give the city time to submit the required paperwork if it intends to use or acquire the properties. If the city determines it has no need for the properties, they would then be sold by Ramsey County via auction.

RECOMMENDATION

Adopt the attached resolution requesting Ramsey County withhold the parcels at 1160 Frost Avenue, west of the Gladstone Savannah, from public sale or auction for six months. This will enable the city time to more thoroughly analyze the need for the parcels and to submit the necessary materials to Ramsey County.

p:\sec16\1160 Frost Avenue\Tax Forfeit_1160 Frost_CC_011413

Attachments:

1. Resolution
2. Location Map
3. Letter from Kris Kujala

**RESOLUTION
REQUEST TO WITHHOLD PARCELS FROM PUBLIC SALE**

WHEREAS, Ramsey County has informed the City of Maplewood of the opportunity for the city to acquire a use deed or purchase tax forfeited lots.

WHEREAS, the properties are located at the west of the Gladstone Savannah on Frost Avenue, legal property identification numbers as follows:

PID # 16-29-22-42-0001 and PID # 16-29-22-42-0002

WHEREAS, the City of Maplewood, has the option to request a six-month extension to delay the County's sale of these parcels to the public. The city can use this time to further evaluate the city's need for this property and to submit the required documentation as needed.

NOW, THEREFORE, BE IT RESOLVED that the city council hereby formally requests by that Ramsey County withhold these two parcels on Frost Avenue for six months from public sale or auction. This will enable the city time to more thoroughly analyze its need for the parcels for public purposes and to submit the necessary application materials.

The Maplewood City Council _____ this resolution on January 14, 2013.



Tax Forfeit Properties - 1160 Frost Avenue

LocationMap



Ramsey County Property Records and Revenue

Attachment 3

Taxpayer Services – Tax Forfeited Lands · PO Box 64097 · Saint Paul, MN 55164-0097

November 16, 2012

City of Maplewood
Attention: Jim Antonen, City Manager
1830 County Road B East
Maplewood, MN 55109

Re: 2012 Tax Forfeiture Classification List

Dear Jim Antonen:

Enclosed is a list of properties located in your municipality which forfeited on August 1, 2012 for failure of the owners to pay the property taxes. Pursuant to county board resolutions 98-047 and 2010-366 delegating classification authority to Property Records and Revenue, we have reviewed and classified all of the parcels on the list as either non-conservation or conservation lands. Minnesota Statutes, section 282.01, subd. 1, requires the county to notify each city or township of the classification of the newly forfeited properties located within their boundaries for their approval or disapproval of that classification. This starts the 60-day notification period.

You may request a conveyance of a parcel of tax forfeited land during the 60-day notification period by submitting an application or written request, whichever is appropriate for the conveyance, along with a certified resolution. You may also request that a parcel be withheld from sale or lease for a maximum of six-months. Withhold requests must be in writing and accompanied by a certified resolution stating the reason for the withhold request for each property. You are responsible for paying maintenance costs incurred during the withholding period if you acquire the property. If an application or request to acquire a property is not received within the 60-day notification period or six-month hold period, the property will become available for public sale.

If you wish to acquire any of the parcels for an authorized public use you must submit an application for a conditional "use deed" accompanied by a certified resolution of the governing body stating the public use for the property. The use must qualify as one of the eight recently defined uses listed in statute and outlined further below. The fee for a use deed is now \$250, payable to the commissioner of revenue. Use deed forms can be obtained from our office upon request.

Please be advised that you have three years from the date of the use deed to put the land to the stated use. If you fail to do so or abandon the use, you have the option to purchase the property; otherwise it will revert back to the State. This also applies when only part of the parcel is being used for an authorized public use. Governmental subdivisions may retain title to the part that continues to be used as authorized; however, title to the part that is not being used must be purchased or re-conveyed.

In 2010, the Minnesota Legislature revised and expanded the options in which a governmental subdivision can acquire tax-forfeited properties. Some of the changes you should be aware of are the limits on the uses of a conditional use deed and new alternatives for acquiring tax-forfeited lands for less than full market value. The conveyance options are as follows:

- Purchase at market value
- Conditional "Use Deed" (free of charge) - Acceptable public uses are limited to:
 - Road or right-of-way for a road;
 - Park that is both available to, and accessible by, the public that contains amenities such as campgrounds, playgrounds, athletic fields, trails, or shelters;
 - Trails for walking, bicycling, snowmobiling, or other recreational purposes, along with a reasonable amount of surrounding land maintained in its natural state;
 - Transit facilities for buses, light rail transit, commuter rail or passenger rail, including transit ways, park-and-ride lots, transit stations, maintenance and garage facilities, and other facilities related to a public transit system;
 - Public beaches or boat launches;
 - Public parking;
 - Civic recreation or conference facilities; and
 - Public service facilities such as fire halls, police stations, lift stations, water towers, sanitation facilities, water treatment facilities, and administrative offices.
- Acquisition at no cost:
 - Outlots that developers fail to convey to local governments under development agreements.
 - Parcels that developers fail to convey to associations of common interest communities under a written agreement.
- Acquisition at a price that may be less than market value:
 - Non-Conservation land
 - Correct blight
 - Development of affordable housing

Conservation land

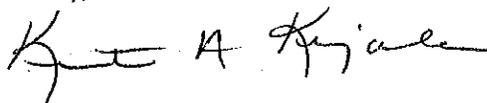
- Creating or preserving wetlands
 - Storm water management
 - Preservation or restoration of land in its natural state
-
- Conveyance of a property in a targeted community

Correspondence regarding this notice may be addressed to:

Ramsey County Property Records and Revenue
Property Tax Services
Attn: Tax Forfeited Lands
PO Box 64097
St. Paul, MN 55164-0097

If you have any questions regarding this information please feel free to contact me at (651) 266-2081.

Sincerely,



Kristine A. Kujala, Supervisor
Tax Forfeited Lands

Enclosures

Options for Acquiring Tax Forfeited Land

Option	Explanation	Comments
Acquire at market value	Purchase the property at appraised market value.	
Acquire at no cost	<p>Acquire the property free of charge if a developer fails to convey:</p> <ul style="list-style-type: none"> • a property to a local government entity (Developer Outlot) • a parcel to a common interest community association, as agreed upon in a written agreement. 	<ul style="list-style-type: none"> ▪ Conveyance is by Quit Claim Deed ▪ Deed fees and Recording costs only
Acquire through Conditional Use Deed	<p>Acquire the property with the condition that it be used for the public good. Such uses are limited to:</p> <ul style="list-style-type: none"> ▪ Public Roads (or right-of-ways for future roads) ▪ Public parks that include amenities such as campgrounds, playgrounds, athletic fields, trails, and/or shelters ▪ Public trails for walking, bicycling, snowmobiling, etc., along with a reasonable amount of surrounding land maintained in its natural state ▪ Public transit facilities (for buses, light rail transit, commuter rail, or passenger rail) including transitways, park-and-ride lots, transit stations, maintenance and garage facilities, etc. ▪ Public beaches or boat launches ▪ Public parking ▪ Public service facilities such as fire stations, police stations, lift stations, water towers, sanitation facilities, water treatment facilities, and administrative offices ▪ Civic recreation or conference facilities 	<ul style="list-style-type: none"> ▪ Conditional Use Deed fee: \$250 <ul style="list-style-type: none"> ○ Check payable to Commissioner of Revenue ○ If Conditional Use Deed is denied, there is a \$150 refund ▪ 3-year timeframe to establish use ▪ Deed has reversionary clause

Options for Acquiring Tax Forfeited Land

<p>Acquire at less than market value</p>	<p>Purchase the property at a price less than the appraised market value for the purpose of improving Non-Conservation lands in the following ways:</p> <ul style="list-style-type: none"> • Correcting blight • Developing affordable housing 	<ul style="list-style-type: none"> ▪ Reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market ▪ Reduced price is contingent on buyer developing the land for affordable housing <ul style="list-style-type: none"> ○ need documentation of specific plans for correcting blighted conditions or developing affordable housing ○ Specific law or laws that empower buyer to acquire property in furtherance of those plans ▪ Conveyance is by Quit Claim Deed
	<p>Purchase the property at a price less than the appraised market value for the purpose of improving Conservation lands in the following ways:</p> <ul style="list-style-type: none"> • Creating or preserving wetlands • Managing storm water • Preserving or restoring land in its natural state 	<ul style="list-style-type: none"> • Conveyance requires a restrictive covenant for 30 years • Conveyance is by Quit Claim Deed
<p>Targeted community acquisition</p>	<p>Acquire the property in order to sell or otherwise convey it to another party to contribute to the redevelopment or stabilization goals of the community in which the property is located.</p>	<ul style="list-style-type: none"> ▪ Requires favorable recommendation of the County board. ▪ Conveyance is by Quit Claim Deed ▪ State public purpose and specific plans for the property

NON-CONSERVATION CLASSIFICATION LIST OF PROPERTIES FORFEITED TO THE STATE OF MINNESOTA, "TRUST EXEMPT" ON AUGUST 1, 2012			
NOTICE NUMBER PIN # PROPERTY ADDRESS	NON-CONSERVATION PROPERTY TYPE APPROX. LOT SIZE	LEGAL DESCRIPTION	
COMMISSIONER DISTRICT 7			
City of Maplewood			
12-261 16-29-22-42-0001 East across the street from 1136 Frost Avenue E (0 Frost Avenue E)	Non-Conservation Commercial vacant land 77,090 sq. ft.	Kavanagh and Dawson's Addition to Gladstone, vacated alley accruing and following: Lots 1 thru 10 and Lots 16 thru 20, Block 1	
12-262 16-29-22-42-0002 East across the street from 1136 Frost Avenue E (1160 Frost Avenue E)	Non-Conservation Commercial vacant land 193' x 130'	Kavanagh and Dawson's Addition to Gladstone, vacated alley accruing and following: Lots 11 thru 15, Block 1	

AGENDA REPORT

TO: James Antonen, City Manager

FROM: Karen Guilfoile, City Clerk

DATE: January 9, 2013

RE: Approval of 2013 Annual Liquor License Renewals for Club, Off-Sale, On-Sale, and Wine

RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA, that the following On-Sale, Off-Sale, Club and Wine Liquor Licenses, having been previously duly issued by this Council, are hereby approved for renewal for one year, effective January 1, 2013, with approvals granted herein subject to satisfactory results of required Police, Fire and health inspections:

Off-Sale 3.2 Beer Licenses

Cub Foods #30244
100 County Road B West

Rainbow Foods #8861
2501 White Bear Avenue

Cub Foods #31264
2390 White Bear Avenue

Richard's Market
1344 Frost Avenue

Maddie's Market
1690 McKnight Road North

SuperAmerica #4022
1750 White Bear Avenue

Maplewood Kwik Mart
2150 McMenemy Street North

SuperAmerica #4089
11 Century Avenue South

Off-Sale Intoxicating Liquor Licenses

A1 Liquor
19 Century Avenue North

Merwin Liquors
1700-D Rice Street

Big Discount Liquor
2515 White Bear Avenue

MGM Liquor Warehouse
2950 White Bear Avenue

Costco Wholesale #1021
1431 Beam Avenue East

Party Time Liquor
1835 East Larpenteur Avenue

Cub Discount Liquor
100 West County Road B

Princess Liquor 'n Tobacco
2728 Stillwater Road

Heritage Liquor LLC
1347 Frost Avenue

Sarrack's Int'l. Wine & Spirits
2305 Stillwater Road

Maddie's Liquor
1690 McKnight Road North

White Bear Liquor & Wine
2223 White Bear Avenue

Maplewood Wine Cellar
1281 Frost Avenue

On-Sale 3.2 Beer Licenses

Chipotle Mexican Grill
3095 White Bear Ave North

On-Sale Club License

Maplewood Moose Lodge #963
1946 English Street

On-Sale Intoxicating Liquor Licenses

5-8 Tavern & Grill
2289 Minnehaha Avenue

Acapulco Restaurant
3069 White Bear Avenue

AMF Maplewood Lanes
1955 English Street

Aramark
2350 Minnehaha Avenue East

Buffalo Wild Wings 3085
White Bear Avenue

Champps – Maplewood
1734 Adolphus Street

Chili's Grill & Bar #224
1800 Beam Avenue

Chipotle Mexican Grill
2303 White Bear Avenue

Dean's Tavern
1986 Rice Street

Dive Bar
3035 White Bear Avenue

Downtown Lav 52 Km
3030 Southlawn Dr. N

Freddy's Tiki Hut
1820 Rice Street North

Goodrich Golf Course
1820 North Van Dyke

Guldens Roadhouse
2999 North Highway 61

Huey's Saloon
2425 North Highway 61

Jake's City Grille
1745 Beam Avenue East

Myth
3090 Southlawn Drive North

Oak City Grill
2100 White Bear Avenue North

Olive Garden #1200
1749 Beam Avenue

Osaka Sushi & Hibachi
1900 County Road D E

Outback Steakhouse
1770 Beam Avenue

Red Lobster #0283
2925 White Bear Avenue

Sluggers Bar & Grill
2220 White Bear Avenue North

Stargate Dance Club
1700 Rice Street, Suite J

T.G.I. Friday's #0472
3087 White Bear Avenue

The Dog House Bar & Grill
2029 Woodlynn Avenue East

The Ponds at Battle Creek
601 Century Avenue South

On-Sale Wine/Strong Beer Licenses

Bambu Asian Cuisine
1715-A Beam Avenue

Noodles & Company
2865 White Bear Avenue

Taste of India
1745 Cope Avenue East

MEMORANDUM

TO: James Antonen, City Manager
 FROM: Karen Guilfoile, Director, Citizen Services
 DATE: January 8, 2013
 RE: Annual Review of Rules of Procedure for City Council and Council Meetings Manual

Introduction

The *City Council Rules of Procedure for City Council and Council Meetings* is reviewed annually by the city council for any changes and or requested updates. A copy of the manual is attached for review. Suggested edits are underlined for additions and struck through for deletions.

Background

Aside from a couple of minor edits the following changes and or additions were noted:

1. *Page 2 - F. Order of Business - it has been suggested to add Visitor Presentations to the Agenda after approval of minutes. It was also suggested that council consider conducting Visitor Presentations at 6:30 p.m. before the council meeting and that it is broadcast live. Another suggestion was to have to add Visitor Presentation to the agenda after Award of Bids.*

With this suggestion you will note that the paragraph at the top of page 3 regarding the Listening Forum has been deleted with the reinstatement of Visitor Presentations.

2. *Page 4 - Agenda for Council Manager Workshop please note that it was suggested that the Workshop begin at 5:00 p.m. instead of 5:15 p.m.*

3. *Page 11 – Other Matters – the following language has been added: Ad hoc committees and council appointed task force meetings shall be audio recorded and retained for one year after the completion of the reason for the committee or task force or for one year after the project is completed.*

Also on Page 11 continuing onto Page 12 language has been added and deleted regarding the Maplewood Monthly “Council Corner” article schedule and related matters.

In addition, it was suggested that the use of action minutes be eliminated. There are three types of minutes – *Action Minutes*: reflect the motion, the maker, and second; *Summary Minutes*: reflect the above action plus a brief summary of the discussion; and *Detailed Minutes*: reflect actions plus a record of the entire discussion. Staff currently produces summary minutes for council meetings and we generally include more than what is required by the definition of summary minutes. For example included in the minutes you will find resolutions, ordinances, recommendations, fact of findings, etc.

Finally, council meeting packets are retained permanently for posterity and research if needed.

Recommendation

Direct staff to make the appropriate changes to the *City Council Rules of Procedure for City Council and Council Meetings* as decided by the council.

City of Maplewood



Rules of Procedure for City Council and Council Meetings

CITY OF MAPLEWOOD
RULES OF PROCEDURE
FOR CITY COUNCIL MEETINGS
TABLE OF CONTENTS

	PAGE
Section 1 Meetings	1
Section 2 Agenda for Regular Meetings and Council Manager Workshop	3 & 4
Section 3 Limitation on Council Action	4
Section 4 Minutes	5
Section 5 Duties of the Presiding Officer	5
Section 6 Rules of Debate	5 & 6
Section 7 Addressing the Council	6
Section 8 General Rules of Order	7
Section 9 Decorum and its Enforcement.....	7
Section 9 Rules of Civility for Our Community	7
Section 10 Ordinances, Resolutions, Motions and Reports	7 & 8
Section 11 Conduct of City Employees at City Council Meetings	9
Section 12 Waiver	9
Section 13 Adjournment.....	9
Section 14 Council Administrative Policies	10 & 11

Section 1 MEETINGS

A. Regular

The City Council shall hold regular meetings on the second and fourth Mondays of each month at 7:00 p.m., provided that when the day fixed for any regular meeting falls on a day designated by law as a legal holiday, such meeting shall be held at the same hour on the next succeeding Tuesday, not a holiday, unless authorized by the City Council.

B. Special

The Mayor or any two members of the Council by writing filed with the City Clerk may call a special meeting. A special meeting is a meeting that is held at a time or location different from that of a regular meeting.

The city will post written notice of a special meeting on the principal bulletin board, located at the entrance of city hall. The notice will state the date, time, place and purpose of the meeting.

The city manager or his or her designee will notify each member of the city council of the special meeting by e-mail and ~~or~~ telephone at least one day before the scheduled meeting.

In calculating the number of days for providing notice, the first day that the notice is given will not be counted and the last of the notice will be counted. If the last day is a Saturday, Sunday or a legal holiday, that day is omitted from the calculation and the following day is considered the last day, unless it happens to be a Saturday, Sunday or a legal holiday.

Except for trivial matters, business transacted at a special meeting shall be limited to that mentioned in the call. Emergency meetings may be called at any time providing all members of the Council sign waivers of notice to such meeting and said waivers shall be filed with the City Clerk.

Emergency Meetings – An “emergency meeting” is a special meeting to deal with a matter that requires immediate consideration of the city council. Posted or published notice of an emergency meeting is not required. However, the city must make a good faith effort to notify each news medium that has filed a written request for notice. Notice must be given by telephone or any other method to notify members of the city council. The notice must include the subject of the meetings.

C. Place

All meetings shall be held in the Council Chambers of the Maplewood City *hall* unless there is a posted and/or published notice designating another location.

D. Presiding Officers

The Mayor shall preside at all meetings of the Council. In the absence of the Mayor, the Acting Mayor shall preside. In the absence of both, the Council members shall elect one of their members as temporary chairperson.

E. Quorum

Three members of the Council shall constitute a quorum at any meeting of the Council, but a smaller number may convene from time to time.

F. Order of Business

At the hour appointed for meeting, the members shall be called to order by the Mayor or in his/her absence by the Acting Mayor. Upon the appearance of the quorum, the Council shall proceed to business which shall be conducted in the established order:

** It was also suggested that Visitor Presentation begin at 6:30 p.m. and be broadcast live to the public.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Minutes
- F. Visitor Presentations
- GF. Appointments and Presentations
- HG. Consent Agenda
- IH. Public Hearings
- J. Unfinished Business
- KJ. New Business
- LK. Award of Bids
- M. Visitor Presentations
- MNL. Administrative Presentations

- N. Council Presentations
- O. Adjournment

~~In 2012, the city council moved to implement a "Listening Forum" to be conducted before regular city council meetings on the second and fourth Mondays of the month. The Forum will begin at 6:30 p.m. and will be an opportunity for citizens to address the city council. This amended the previous city council agenda removing Visitor Presentations from the agenda. The Listening Forum will be recorded but not broadcast.~~

G. Curfew

No additional agenda item will be discussed after 11:00 p.m. Meetings adjourned under this policy will be continued on the next Thursday at 5:00 p.m. *The council by simple majority may change the time and date.* The continued meeting will begin at the point on the agenda where the adjournment occurred. No new items will be added to the continued meeting agenda. A majority of the Council may extend the meeting beyond the 11:00 p.m. curfew.

H. First Regular Meeting of the Year

At the first regular Council meeting in January of each year, the Council shall (1) designate the official newspaper, (2) choose an Acting Mayor on a rotating basis from the membership of the Council who shall perform the duties of the Mayor during the disability or absence of the Mayor, and (3) make other annual appointments as required.

Section 2 AGENDA FOR REGULAR MEETING

- A. All matters to be submitted to the Council shall be filed no later than 12:00 noon on the Monday prior to the Monday Council meeting at which consideration is desired, and shall be delivered to the City Manager, or in his/her absence, the City Clerk. In unusual circumstances and when the matter does not require investigation, an item may be accepted after the deadline upon the approval of the City Manager.

- B. Except for trivial matters, no item or business shall be considered for action by the Council, which does not appear on the agenda for the meeting, except an item of urgent business, which requires immediate action and is so determined by a majority of the Council. The Council will hear all reasonable citizen petitions, requests and statements; however, such items which do not specifically appear on the agenda shall be deferred to a future meeting for more careful consideration and study if Council action, other than filing, is required or requested.

The Mayor and each Council member shall be provided with a copy of the agenda, minutes of the previous meeting, any other reports and information pertinent to the agenda at least forty-eight (48) hours prior to each regular Council meeting **unless authorized by the City Manager.**

No matter may be submitted for Council action by any administrative official, department head, or employee unless it has first been presented to the City Manager for inclusion on the agenda.

AGENDA FOR COUNCIL MANAGER WORKSHOP

All matters to be submitted for the Council Manager Workshop shall be filed no later than 12:00 noon on the Monday prior to the Workshop and shall be delivered to the City Manager, or in his/her absence, the City Clerk. Workshops are held at 5:00~~15~~ p.m. prior to regularly scheduled Council meetings. The Council Manager Workshop is designed to look in-depth into upcoming issues, interviewing commission and board members, and meeting and discussing issues with other civic leaders. Council Manager Workshops may be scheduled as needed and will be posted and noticed accordingly.

Section 3 LIMITATION ON COUNCIL ACTION

The Council shall only take action at regularly scheduled meetings, or special meetings, called pursuant to Section 1, unless all Council members are present at the time the action is taken. Regular meetings do not include meetings with public bodies in joint or cooperative sessions. All Council actions shall conform to the requirements of the open meeting law.

Section 4 MINUTES

- ~~A.~~ ~~A.~~ The City Clerk or Acting City Clerk shall keep a record of all regular Council meetings.
- ~~B.~~ ~~B.~~ Unless a reading of the minutes of a Council meeting is requested by a member of the Council, such minutes may be approved without reading if each member has previously been provided a copy.
- ~~A.C.~~ The Council may, by motion carried by a majority vote, amend the minutes. Such amending motion shall become a part of the minutes of the subsequent meeting.
- ~~B.D.~~ Minutes for city council meetings will be summary minutes. Minutes for Boards and Commissions will be either action or summary minutes.

Section 5 DUTIES OF THE PRESIDING OFFICER

The Presiding Officer shall preserve strict order and decorum at all meetings of the Council. He/She shall state every question coming before the Council, announce the decision of the Council on all subjects, and decide all questions of order; subject however, to an appeal to the Council in which event a majority vote of the Council shall govern and conclusively determine such questions of order. He/She shall vote on all questions and on a roll call vote rotate the order in which votes are cast.

Section 6 RULES OF DEBATE

- A. The Mayor, or other Presiding Officer, may move, second and debate from the chair, subject only to such limitations of debate as are by the rules

imposed on all members and shall not be deprived of any of the rights and privileges of a Council member by reason of his acting as the Presiding Officer.

- B. Every member desiring to speak shall address the chair, and upon recognition by the Presiding Officer shall confine himself/herself to the question under debate avoiding all personalities and indecorous language.
- C. A member, once recognized, shall not be interrupted when speaking unless it is to call him/her to order or to vote on a motion to close a debate, or as herein otherwise provided. If a member, while speaking, is ruled out of order, the member shall cease speaking until the question of order is determined and if in order, he/she shall be permitted to proceed.
- D. A motion to reconsider any action taken by the Council must be made at the meeting at which such action was taken or at the next regular meeting of the Council and must be made by a member of the Council who voted with the prevailing side. Provided such motion to reconsider is passed, then the parties entitled to notice on the original action shall be notified, and the reconsideration of the action shall be taken at the next regular meeting following passage of the motion to reconsider.
- E. A Council member may request, through the Presiding Officer, the privilege of having an abstract of his/her statement on any subject under consideration by the Council, or the reason for the member's dissent from or support of any action of the Council, entered in the minutes.

Section 7 ADDRESSING THE COUNCIL

Any person desiring to address the Council shall first secure the permission of the Presiding Officer.

Each person addressing the Council shall provide his/her name address and city of residence to the city clerk prior to approaching the podium. Once recognized by the Presiding Officer shall state their name in an audible tone for the record, and unless further time is granted by the Presiding Officer, shall limit his/her address to five (5) minutes. All remarks should be addressed to the Council as a body and not to any member. No person shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the Presiding Officer. Individuals addressing the council may address the council one time per agenda item. No question shall be asked a Council member or any member of the Administrative Staff except through the Presiding Officer.

Section 8 GENERAL RULES OF ORDER

Rosenberg's Rules of Order and Rosenberg's Parliamentary Law shall be accepted as an authority on parliamentary practice on matters not specifically covered, and in case of a conflict these rules shall govern.

The parliamentarian of the meetings is the City Attorney. The City Attorney shall be available to assist the Mayor and the council with matters of order.

Section 9 DECORUM AND ITS ENFORCEMENT

The Council members, while the Council is in session, must preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its Presiding Officer, except as otherwise herein provided.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

Section 10 ORDINANCES, RESOLUTIONS, MOTIONS AND REPORTS

- A. Ordinances, resolutions, and other matters or subjects requiring action by the Council shall be introduced and sponsored by a member of the Council, except that the City Manager or Attorney may present ordinances, resolutions and other matters or subjects to the Council.
- B. Every ordinance and resolution shall be presented in writing at a Council meeting; provided however, that the reading of an ordinance or resolution may be requested by a super majority vote. Upon the vote on ordinances, resolutions and motions, the ayes and nays shall be recorded. The vote shall be by roll call of all members of the Council as provided under DUTIES OF THE PRESIDING OFFICER in the resolution. A majority vote of all members of the Council shall be required for the passage of all ordinances, motions and resolutions except as otherwise provided by law (e.g., amendments to the Comprehensive Plan).
- C. Every ordinance, other than emergency ordinances, shall have two public readings, and at least fourteen (14) days shall elapse between the first reading or waiver thereof and the second reading or waiver thereof.
- D. An emergency ordinance is an ordinance necessary for the immediate preservation of the public peace, health, morals, safety or welfare in which the emergency is defined and declared, passed by a roll call vote of a super majority of the Council, as recorded by ayes and nays. No prosecution shall be based upon the provisions of any emergency ordinance until the same has been filed with the City Clerk and posted in a conspicuous place in the City, and twenty-four (24) hours after such filing and posting shall have elapsed or until the ordinance has been published, unless the person, persons, firms or corporations charged with violations thereof shall have had notice of the passage thereof prior to the act or omission complained of.
- E. In the case of lengthy ordinances, or ordinances which include charts or maps, if the city council determines that publication of the title and a summary of an ordinance would clearly inform the public of the intent and effect of the ordinance, the council may by a super majority vote of its members direct that only the title of the ordinance and a summary be published, conforming to State Statute, with notice that a printed copy of the ordinance is available for inspection by any person during regular office hours at the office of the city clerk.

Section 11 CONDUCT OF CITY EMPLOYEES AT CITY COUNCIL MEETINGS

- A. The City Manager may take part in the discussions of the City Council and may recommend to the Council such measures as he/she may deem necessary for the welfare of the people and efficient administration of the affairs of the City. The City Manager shall have all the rights, powers and duties prescribed by Minnesota Statutes in regard thereof; however, it is recognized that the City Council is the policy-making body for the City and the City Manager shall confine his/her discussion at Council meetings to statements of fact, recommendations based on his knowledge and experience and explanations of the reasons for the same, and any matters pertaining to administration.
- B. No City employee, other than the City Manager or Attorney, shall enter into discussions of the City Council except to answer questions directed to such employee, or to present factual information or to raise a point of order.
- C. The above regulations of City employees shall not be construed to limit the appearance before the City Council of any City employee, when such appearance is made as a taxpayer or member of the public, for or against some particular issue under discussion by the Council when such employee has an interest in the outcome thereof.

Section 12 WAIVER

By majority vote of all Council members, these rules may be waived.

Section 13 ADJOURNMENT

A motion to adjourn shall always be in order and decided without debate.

Section 14 COUNCIL ADMINISTRATIVE POLICIES

A. Administrative

Staff reports or memorandums regarding any property, including City-owned property, should include the street address and a location map.

All appointees to commissions, boards, etc., are to appear before the Council and are ratified by council vote.

All material received at City Hall that will require City Council action shall be date stamped on the original.

B. Internal Rules of Council

Appearances

When an applicant has requested a public hearing and does not attend the meeting, the item may be tabled until the applicant can appear.

Procedural Rules

When a Council member is absent from a meeting where a super majority vote is required, the item may be tabled until a full Council is present.

When a Council member is going to be absent when an Agenda item that they are interested in is scheduled, they may ask for the item to be tabled until they return, but the request must be approved by the City Council.

Items introduced during Council Presentations at a Council meeting can be handled in several ways, depending on the direction of the City Council:

- a. By a majority vote of the City Council, the item shall be placed on an agenda of a designated future meeting; or
- b. Directed by a consensus of the City Council, staff will research the item and submit a report to the City Manager for distribution to the City Council as soon as possible; or

- c. The City Manager may handle the item administratively without any further action by the Council.

C. Land Use Matters

When a substantive change is made to a previously approved development site plan, the change shall be submitted to Council.

D. Other Matters

Web streaming of city council meetings will be available on the city website as soon as is practical after each meeting and will remain available on the website for no less than 18 months after any given meeting.

Ad hoc committees and council appointed task force meetings shall be audio recorded and retained for one year after the completion of the reason for the committee or task force or for one year after the project is completed.

A permit fee for an event sponsored by the City may be waived by the City Manager or his/her designee.

The City, at the discretion of the City Manager, can allow the building to be closed early on the day before Christmas and the day before New Year's.

The council chambers will be made available for non-partisan political meetings, non-political town hall meetings and candidate forums at no charge for a maximum use of 4 hours during periods when not otherwise required for City business and when a building custodian is scheduled to be on the premises.

No political articles or ads are permitted in the Maplewood Monthly except for announcing details of a non-partisan forum or informational meeting being held by a local, state or federal official currently holding office.

The Maplewood Monthly schedule will be divided so that the Mayor and each Councilmember have two "Council Corner" articles to write a year. A councilmember may have the option to assign his/her scheduled newsletter article month to any other councilmember or to the Mayor if they so chose. The January and December issues shall be recap articles submitted by the City Manager.

If a councilmember files for reelection or another office on the city ballot is running for election they will not be writing in the city newsletter after the

~~filing period through the election cycle. -In the event that this occurs, the section of the Maplewood Monthly reserved for council articles will be used to report city business or activities. or host the citizen's forum. The city clerk will set the city newsletter schedule. The city newsletter article schedule will be divided such that each councilmember has two city newsletter issues to write in a year and the Mayor has four city newsletter issues to write for in a year. A councilmember may have the option to assign his/her scheduled newsletter article month to any other councilmember or to the Mayor if they so chose.~~

~~The city newsletter article schedule will be divided such that the Mayor and each councilmember have two city newsletter issues to write in a year with one of the 10 articles in one of the Recreation Brochures.~~

~~A group picture of the city council will be included with each "Council Corner" article with the following disclaimer below it: The Council Corner is a space that is rotated between the Mayor and Councilmembers. Editorial views expressed are those of the author and may not necessarily represent or reflect the views and opinions of the City of Maplewood. Councilmember's may have one photo per councilmember along with contact information below the photo, name, telephone number and email address on the city website.~~

DRAFT

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Karen Guilfoile, City Clerk/Director Citizen Services
DATE: January 4, 2013
RE: Rules of Procedures for Public Hearings

Attached are the current *Rules of Procedures for Public Hearings*. Staff is requesting council consider and recommend any changes as a normal part of annual business.

Maplewood City Council

Mayor

Will Rossbach

Councilmembers

Robert Cardinal

Rebecca Cave

Kathleen Juennemann

Marv Koppen



MAPLEWOOD

Together We Can

Maplewood City Staff

James Antonen – City Manager

Chuck Ahl, Assistant City Manager

Gayle Bauman - Finance Manager

David Fisher - Building Official

Mychal Fowlds - IT Director

Karen Guilfoile – City Clerk/Director Citizen Services

DuWayne Konewko – Park and Recreation Director

David Kvam – Acting Police Chief

Steve Lukin - Fire Chief

Michael Thompson, Public Works Director,

City Engineer

Maplewood City Hall, 1830 County Road B East
Maplewood, MN 55109

Phone: 651.249.2000 - Fax: 651.249.2009

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this service must be made at least 96 hours in advance. Please call the City Clerk's Office at (651) 249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

**2013 Public Hearing
Policies and
Procedures**

*Welcome to the Maplewood City Council Meeting ~
Thank you for your active citizenship!*

Maplewood City Council Policy and Procedures for a Public Hearing

1. The Presiding Officer (Mayor or Acting Mayor) will announce the proposal to be reviewed and ask for the staff report.
2. The Presiding Officer shall maintain strict order and etiquette at all meetings of the Council.
3. Staff will present their report on the proposal.
4. Council members will then ask city staff questions about the proposal.
5. The Presiding Officer will then open up the public hearing for anyone present who wishes to comment on the proposal.

This is the time for the public to make comments or ask questions about the proposal.

Addressing the Council

Any person desiring to address the Council shall first secure permission from the Presiding Officer.

When addressing the Council, each person shall slowly state his/her full name and city of residence in an audible tone into the microphone for the permanent record, and sign in.

Comments should be limited to five (5) minutes unless further time is granted by the Presiding Officer. All comments should be directed to the Council as a body and not to any individual Council Member or City Staff Member unless permission is granted by the Presiding Officer. No person shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the Presiding Officer. Individuals addressing the council may address the council one time per agenda item.

5. After everyone in the audience wishing to speak has given his/her comments, the Presiding Officer shall close the public hearing.
6. The Council will then discuss the proposal. No further public comments are allowed.
7. The Council will then make a recommendation(s) and/or a decision.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: January 4, 2013
RE: Approval of 2013 Rules of Procedure for City Council and Council Meetings Manual

<u>Appointment</u>	<u>2012 Appointments</u>	<u>2013 Appointments</u>
Acting Mayor	Marv Koppen	
800 MHz Representative	Kathleen Juenemann James Llanas (Alternate)	
Auditor Contact	Bob Cardinal Will Rossbach (Alternate)	
Business & Economic Development Advisory Commission	Marv Koppen Mike Martin (Staff Liaison)	Mike Martin (Staff Liaison)
Community Design Review Board (2 nd & 4 th Tuesday 7:00 p.m.)	Marv Koppen Mike Martin (Staff Liaison)	Mike Martin (Staff Liaison)
Data Compliance Officers: Responsible Authority City Personnel Officer City Law Enforcement Officer	Karen Guilfoile Terrie Rameaux David Thomalla	Karen Guilfoile Terrie Rameaux David Kvam
Environment & Natural Resources Commission (1 st Wednesday of the Month)	Kathleen Juenemann Shann Finwall (Staff Liaison)	Shann Finwall (Staff Liaison)
Fire Relief Association Relief By-Laws require Mayor to be member of the Board	Will Rossbach Gayle Bauman (Staff Liaison)	Gayle Bauman (Staff Liaison)
Gateway Corridor Group	Will Rossbach Chuck Ahl (Alternate)	
Heritage Preservation Commission (3 rd Thursday at 7:00 p.m.)	Marv Koppen David Fischer (Staff Liaison)	David Fischer (Staff Liaison)
Housing & Redevelopment Authority (2 nd Wednesday at 7:00 p.m.)	James Llanas Tom Ekstrand (Staff Liaison)	Tom Ekstrand (Staff Liaison)
Human Rights Commission (2 nd Tuesday at 7:00 p.m.)	James Llanas Karen Guilfoile (Staff Liaison)	Karen Guilfoile (Staff Liaison)

Appointment**2012 Appointments****2013 Appointments****Joint Ice Arena Board**

Marv Koppen
James Llanas
Will Rossbach (Alternate)

Maplewood Green Team
(Monthly as Needed)

Kathleen Juenemann
Shann Finwall (Staff Liaison)

Shann Finwall (Staff Liaison)

Municipal Legislative Commission
(Monthly, Wed. 11:30 a.m.–1:00 p.m.)

James Antonen
Will Rossbach (Alternate)

James Antonen

Official Newspaper

Maplewood Review
Pioneer Press (Alternate)

Maplewood Review
Pioneer Press (Alternate)

**Parks & Recreation
Commission**

(3rd Wednesday at 7:00 p.m.)

Will Rossbach
DuWayne Konewko
Jim Taylor/Audra Robbins

DuWayne Konewko
Jim Taylor/Audra Robbins
(Staff Liaisons)

Park System Plan Task Force**The Partnership**

James Llanas
Dave Kvam (Staff Liaison)

Dave Kvam (Staff Liaison)

Planning Commission

(1st & 3rd Tuesdays at 7:00 p.m.)

Bob Cardinal
Tom Ekstrand (Staff Liaison)

Tom Ekstrand (Staff Liaison)

Police Civil Service Commission
(Meets as Needed)

Kathleen Juenemann
Terrie Rameaux (Staff Liaison)

Terrie Rameaux (Staff Liaison)

**Ramsey County League
of Local Governments**

Will Rossbach
Marv Koppen (Alternate)

**Ramsey/Washington
Suburban Cable Commission**

Kim Facile
Bob Cardinal (Alternate)
Marv Koppen (Alternate)

Regional Mayors

Will Rossbach

Rush Line Corridor

Will Rossbach
Chuck Ahl (Staff Liaison)

Chuck Ahl (Staff Liaison)

**Suburban Area Chamber
of Commerce**

James Antonen
Karen Guilfoile (Alternate)

James Antonen
Karen Guilfoile (Alternate)

Suburban Rate Authority
(First month of quarter)

James Llanas

St. Paul Water Utility

Will Rossbach

Transportation Advisory Board

Will Rossbach

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, Director of Public Works/City Engineer
Alan Kantrud, City Attorney
SUBJECT: **Hills and Dales Area Street Improvements, City Project 09-15, Resolution Accepting Assessment Roll and Calling for Re-Assessment Public Hearing for February 11, 2013**
DATE: December 12, 2012

INTRODUCTION

The City Council will consider the Re-Assessment of eleven residential properties located within the limits of City Project 09-15 consistent with Minnesota Statute 429.071 Subdivision 2. The City Council will consider accepting the attached assessment roll and holding an Assessment Hearing for the Re-Assessment of subject properties.

BACKGROUND

This project involved the street reconstruction of two areas as illustrated on the attached project location maps. Installation of storm sewer installation, replacement of sections of water main, sanitary sewer main and service repair, and the installation of storm water treatment features are included in the scope of the project Area #1 and Area #2. Area #1 is generally bounded by State Trunk Highway No. 36 to the north, English Street to the east, the Gateway Trail to the south, and Keller Golf Course to the west. Area #2 is generally bounded by Holloway Avenue to the north, McKnight Road to the east, Larpenteur Avenue to the south, and Beebe Road to the west.

The feasibility report for Area #1 was ordered at the August 10, 2009 the Maplewood City Council meeting. The scope of the feasibility study was modified to add Area #2 at the September 14, 2009 regular City Council meeting. On January 11, 2010 the City Council accepted the feasibility report and ordered the public hearing. The public hearing notice was published twice and notice was sent to the property owners. The project was then ordered and preparation of plans and specification were authorized at the January 25, 2010 council meeting after the public hearing was conducted. On March 22, 2010 the City Council approved the plans, authorized to advertise for bids, and ordered the preparation of the assessment roll. On April 12, 2010 the City Council accepted the assessment roll and called for the assessment hearing. The notice was published twice in the newspaper and was mailed to the property owners as required by Minnesota State Statute 429. Bids were opened on Tuesday, May 4, 2010 with Assessment Hearing and Adoption of the Assessment Roll on May 10, 2010.

Construction started in summer of 2010 with construction finalized in 2011.

ASSESSMENT DISCUSSION

During the assessment hearing process, eleven residential property owners objected (2002 Duluth Street, 2132 Atlantic Street, 2117 Atlantic Street, 1232 Shryer Avenue, 2017 Duluth Street, 1246 E. County Road B, 1237 Leland Road, 2210 Duluth Street, 1685 Howard Street, 1866 Furness Street, and

1695 Howard Street) and moved the appeal to Ramsey County District Court. The city agreed to, and the order was for, the reassessment as provided in Minn. Stat. 429.071. The following is the specific language from the Statute:

429.071 SUPPLEMENTAL ASSESSMENTS; REASSESSMENT.

Subd. 2.Reassessment.

When an assessment is, for any reason whatever, set aside by a court of competent jurisdiction as to any parcel or parcels of land, or in event the council finds that the assessment or any part thereof is excessive or determines on advice of the municipal attorney that the assessment or proposed assessment or any part thereof is or may be invalid for any reason, the council may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to such parcel or parcels.

Accordingly, the City now proposes to make reassessment against the eleven subject parcels to follow a process of calling for and holding the re-assessment hearing utilizing special benefit determined by an independent appraiser who was hired to conduct a Special Benefits Appraisal for each of the eleven residential properties. The City Attorney received the appraisal documents on December 4, 2012 from the appraiser.

Based on the Special Benefits Appraisal report the special benefit was found to range from \$4,000 to \$6,800. The currently proposed special assessments (roll attached) conform to the City's Assessment Policy and MN Statute 429 of which one of the requirements is that the proposed assessment cannot exceed the special benefit (market value increase).

RECOMMENDATION

It is recommended that the City Council approve the attached resolution accepting the attached assessment roll for 2002 Duluth Street, 2132 Atlantic Street, 2117 Atlantic Street, 1232 Shryer Avenue, 2017 Duluth Street, 1246 E. County Road B, 1237 Leland Road, 2210 Duluth Street, 1685 Howard Street, 1866 Furness Street, and 1695 Howard Street, and calling the Assessment Hearing for Re-Assessment of subject properties for February 11, 2013 at 7:00 pm for the Hills and Dales Area Street Improvements, City Project 09-15.

Attachments:

1. Resolution: Accepting Assessment Roll and Ordering Assessment Hearing (Re-Assessment)
2. Location Map
3. Assessment Roll

**RESOLUTION
ACCEPTING ASSESSMENT ROLL AND
ORDERING ASSESSMENT HEARING FOR REASSESSMENT**

WHEREAS, the clerk and the city engineer have, at the direction of the council, prepared an assessment roll of eleven residential properties within Hills and Dales Area Street Improvements, City Project 09-15, and the said assessment roll is on file in the office of the city engineer;

WHEREAS, a Public Hearing was held on January 25, 2010 and project was ordered to proceed; and

WHEREAS, all benefiting property owners were mailed notice of the assessment amount and date and time of the hearing and the original Assessment Hearing was held May 10, 2010; and

WHEREAS, the City received objections at that time from the following eleven residential property owners:

- 1) Raymond R. Decker, 2002 Duluth Street
- 2) Connie Johnson, 2132 Atlantic Street
- 3) Esther D. Olson, 2117 Atlantic Street
- 4) Arthur Moore and Megan Nelson, 1232 Shryer Avenue
- 5) Kenneth G. Dufner and Therese A. Dufner, 2017 Duluth Street
- 6) Peggy J. Hartzell, 1246 E. County Road B
- 7) Jay R. Gruett, 1237 Leland Road
- 8) Rebecca Gurrola, 2210 Duluth Street
- 9) Phoenix Residence Inc. a Minnesota non-profit Corporation, 1685 Howard Street
- 10) Phoenix Residence Inc. a Minnesota non-profit Corporation, 1866 Furness Street
- 11) Bob A. M. Serreyn and Dominic J. Chiappetta, 1695 Howard Street

WHEREAS, the appeal by subject properties was made to Ramsey County District Court and order of judgment calls for Reassessment as provided in Minn. Stat. 429.071; and

WHEREAS, the City intends reassess subject properties accordingly.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. A hearing shall be held on the 11th day of February, 2013, at the city hall at 7:00 p.m. to pass upon such proposed reassessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such reassessment.

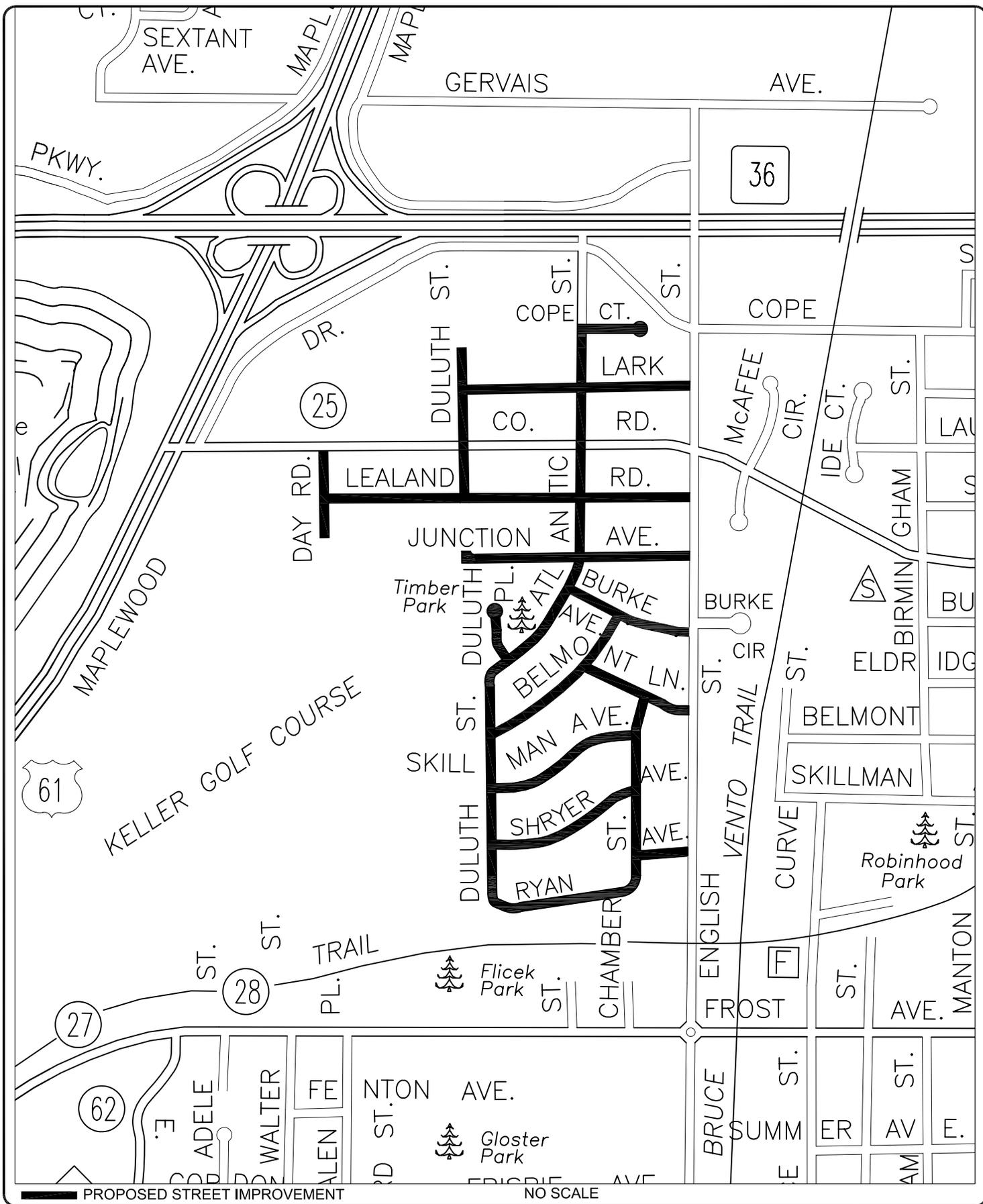
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed reassessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owners of all property affected by said reassessment.

3. The notice of hearing shall state the date, time and place of hearing, the general nature of the improvement, the area to be reassessed, that the proposed assessment roll is on file with the clerk and city engineer, and that written or oral objections will be considered.

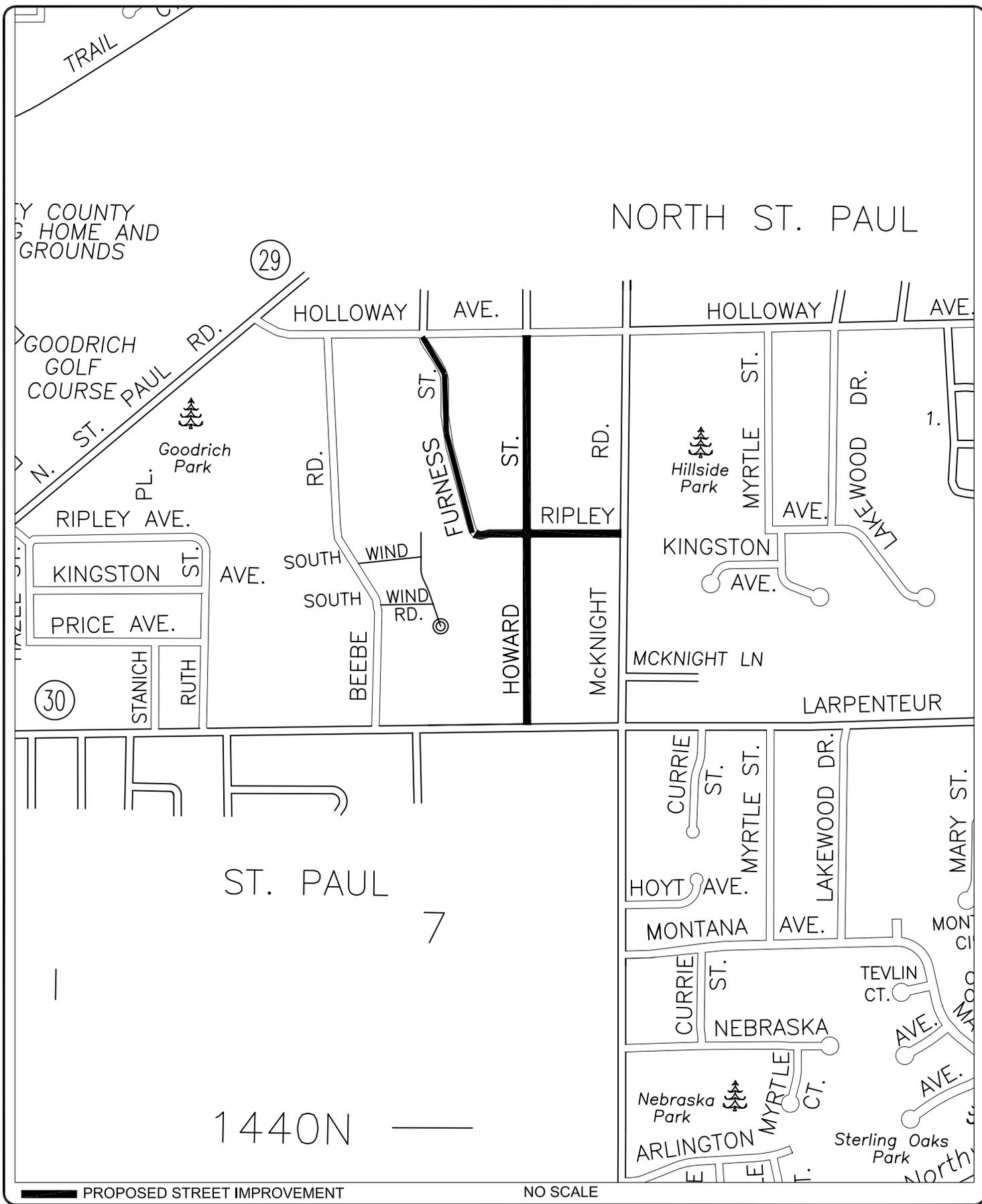
4. The owner of any property so assessed may, at any time prior to certification of the

reassessment to the county auditor, pay the whole of the reassessment on such property, with interest accrued to the date of payment, to the City of Maplewood, except that no interest shall be charged if the entire reassessment is paid within 30 days from the adoption of the reassessment. Owner may at any time thereafter, pay to the City of Maplewood the entire amount of the reassessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council this 14th day of January 2013.



Capital Improvement Project for 2010
Hills & Dales Area Street Improvements
City Project 09-15



Capital Improvement Project for 2010
Hills & Dales Area Street Improvements
City Project 09-15 (AREA 2)



Hills and Dales Area Street Improvements
 City Project 09-15
 Re-assessment

Parcel ID	TAXPAYER	Street Number	Street	RESIDENTIAL UNITS	ASSESSMENT RATE	TOTAL ASSESSMENT
162922110099	ESTHER D. OLSON	2117	ATLANTIC ST N	1	\$6,800.00	\$6,800.00
162922110075	CONNIE JOHNSON	2132	ATLANTIC ST N	1	\$6,800.00	\$6,800.00
092922440069	PEGGY J THOMASON	1246	COUNTY ROAD B E	1	\$5,200.00	\$5,200.00
162922140017	RAYMOND RICHARD DECKER	2002	DULUTH ST N	1	\$6,800.00	\$6,800.00
162922140045	KENNETH G DUFNER	2017	DULUTH ST N	1	\$6,800.00	\$6,800.00
092922440086	REBECCA T GURROLA	2210	DULUTH ST N	1	\$5,200.00	\$5,200.00
092922440076	JAY R GRUETT	1237	LELAND RD E	1	\$4,000.00	\$4,000.00
162922140012	MEGAN NELSON	1232	SHRYER AVE E	1	\$6,800.00	\$6,800.00
142922410048	PHOENIX RESIDENCE INC	1866	FURNESS ST N	1	\$6,800.00	\$6,800.00
142922440047	PHOENIX RESIDENCE INC	1685	HOWARD ST N	1	\$6,300.00	\$6,300.00
142922440048	BOB A M SERREYN	1695	HOWARD ST N	1	\$6,300.00	\$6,300.00
TOTALS				11	TOTAL =	\$67,800.00

2009 ASSESSMENT RATES:

THE ABOVE ASSESSMENT RATES ARE BASED UPON SPECIAL BENEFIT APPRAISALS

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
SUBJECT: **Authorization of Funds to Investigate Parcel of Land Under Consideration on 3M Campus for Purpose of Constructing Fire Station #1.**
DATE: **January 9, 2013**

INTRODUCTION

At the March 2, 2012 City Council – Staff Retreat, the City Council established goals for the Management Team to implement in 2012 – 2014. The following goal was established as the top priority for staff:

Complete the plan for rebuilding and relocating fire stations from five to three, including securing the 3M site.

The 3M Companies have indicated that they will donate a parcel of land to the City of Maplewood to be used for a new fire station. An evaluation of the property and site issues has found the site to be appropriate for uses for the possible construction of the new station. An architectural analysis was presented to the Council in August 2012 that provided a preliminary understanding of the site issues, property layout constraints, coordinated building needs, and architectural features. Approval to investigate the site through soil observations and engineering and environmental issues is necessary to remain on schedule, should the Council chose to build a station on this property. Authorization to spend further funds for planning on this service is recommended.

Background for Discussion

The parcel of land that 3M has indicated an interest in donating to the City is adjacent to McKnight Road approximately halfway between Conway Avenue and Minnehaha Avenue. The site appears reasonably sized for a fire station and appropriately located to be consistent with the long range plans for providing fire service throughout Maplewood's southern leg. The site evaluation included site planning, utility location, availability of spaces within the future building, along with the orientation of those spaces, plus, architectural considerations that are consistent with the parameters of 3M on their campus, including coordination with the proposed 3M Research and Development Facility adjacent to the proposed parcel. Additionally, an environmental and soil boring analysis is necessary prior to proceeding with acquiring the donation from 3M. The original authorization was for \$25,000 in June 2012. This next step will require an additional \$60,000. It is recommended that these funds come from the Public Safety Expansion Fund, which has a current balance that has been set aside for Public Safety Facilities as part of the Council goals for 2012 – 2014.

Financial Planning Discussion

The construction of a fire station on the 3M Campus is estimated in the \$3.4 - \$4.0 million range. The 2014 – 2018 Capital Improvement Plan will be prepared to recommend that a \$4.0 million expenditure in 2013-2014 occur, with a combination of revenue generated from the 3M Campus facility. The use of GO Bonds or TIF Bonds is being assumed as part of a cooperative project with 3M and the major improvements that 3M is considering to begin construction in June 2013. This expenditure of \$60,000 is anticipated to be a part of the project, but until a formal hearing is held during Spring 2013 on the decision to construct the Fire Station, a source of revenue has not been formally determined. If this expense is incurred and the City Council determines in Spring 2013, to not proceed with the construction of the new station, a transfer of funds will be necessary to cover this cost. That transfer would likely be from General Fund Balance.

STATION PLAN/SCHEDULE

1. Construct the 3M Fire Station during 2013-2014. Station opens in summer 2014.
 - a. Operating costs for the station are shifted with personnel and equipment from other stations. Those costs will be included in the Fire Department budget request for 2014.
 - b. A Public Hearing on the Construction of a Station will be held in March or April 2013, at which point the Council will make a determination / final decision on the project.
 - i. A Work Session Discussion is being planned for February 11th to provide for a general discussion on Fire Department issues, including the decision to reduce from five stations to three stations.
2. Fire Stations at Century Avenue and at Londin Lane are vacated after the 3M Fire Station opens and property is available for sale.
 - a. This reduces the number of Maplewood Fire Stations from five to three [note that the McMenemy station is also to be abandoned as part of the Long Range Plan]. This is consistent with the Council goal from the 2012 Retreat.
 - b. The sale of these properties is planned as part of the approved 2013 – 2017 Capital Improvement Plan to finance the rehabilitation and refurbishment of the Fire Station at Hazelwood and County Road C in 2014 – 2016.
3. Long range financing is established for permanent 15-year or 20-year bond in the amount of \$4,000,000 in 2013 or 2014.
 - a. The annual cost of a \$4.0 million bond is \$275,000 to \$300,000 based upon the interest rate and term.
 - b. Long term options for this expense are:
 - i. Agreement with 3M on their major improvements that provides annual payments to the City approximately equal to the bond payments through the use of Tax Increment Financing.
 - ii. Sale of existing Fire Stations at Londin Lane and/or Century Avenue that provide a development proposal such that excess funding is identified that can be dedicated toward the bond payments.
 - iii. Reductions in existing operating expenses within the City's budget that would be equal to the bond payments.
 - iv. An increase in the City's capital improvement levy which is currently a 1.5-1.5% levy increase.
 - v. A combination of some or all of the above.

Discussion on Bonding Plan

The above plan provides for an option to immediately begin the planning for construction of the fire station at the 3M property. This is a top City Council goal and also a top priority of Fire Chief Lukin. This expense is necessary at this time to continue on the schedule for the new Station to be operational by August 2014. The analysis that is proposed is required prior to accepting the donation of land from 3M. Certainly, if the Council is reconsidering the goal of constructing the Station, the expenditure is not appropriate; however, these funds are needed to evaluate the site. A final vote on financing will occur in March and April, with information and discussion by the Council in February on the planning for the project. This is a major capital expenses and future capital projects are being evaluated, but this project is currently part of the overall budget and Capital Plan. The 3M Financing Package will require state legislative approval, which may provide funding for this project; otherwise an alternative plan will be required, but is not insurmountable. Either approach is anticipated to be reasonably easy to accomplish, although some options under consideration may lead to a need for a minimal [1.5% – 1.75%] levy increase. Chief Lukin and Assistant City Manager Ahl are leading this evaluation and discussions / negotiations with 3M. Further updates on the site planning will be made to the City Council once this evaluation is completed.

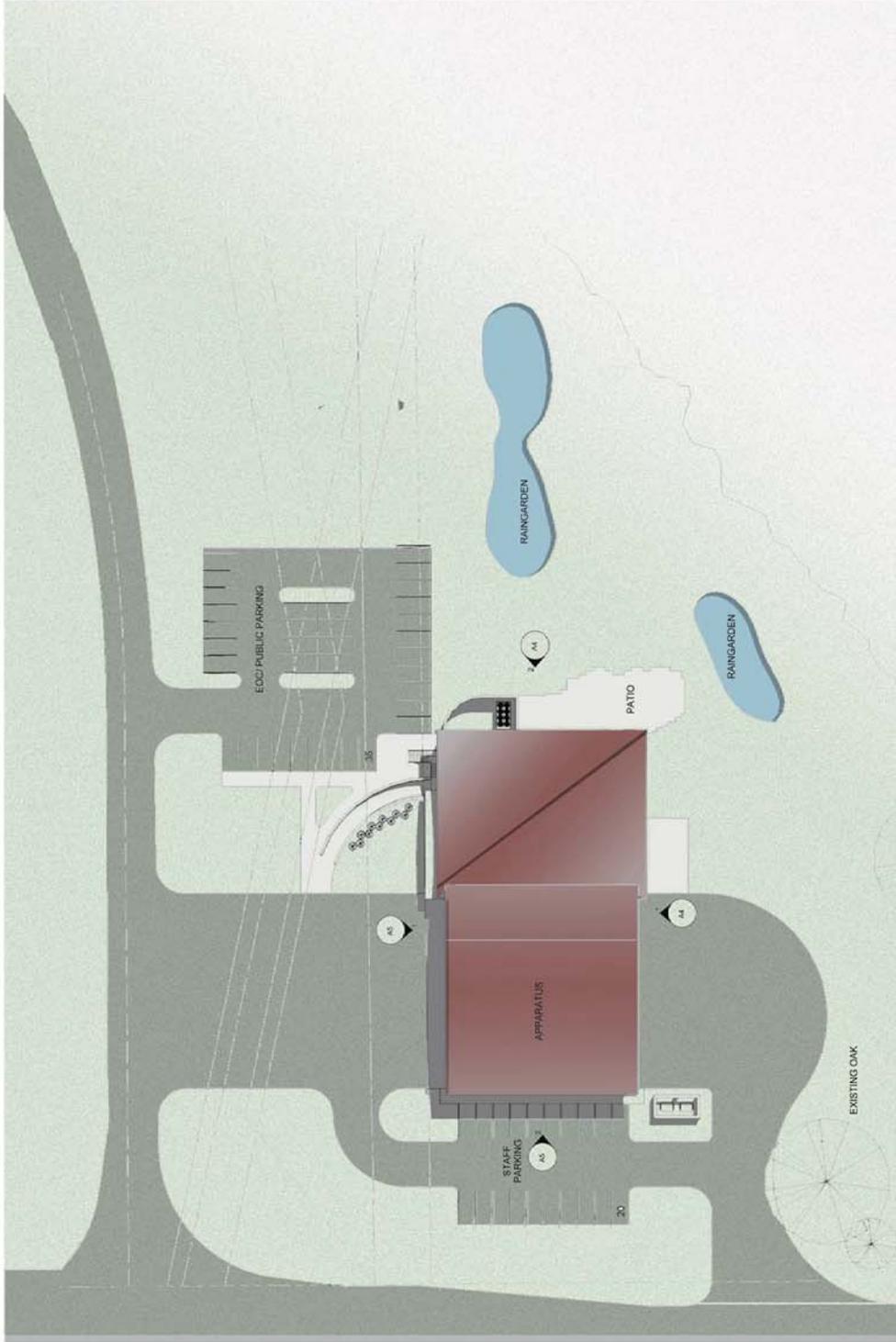
Recommended Action

It is recommended that the City Council authorize the Assistant City Manager to enter into an agreement with Kimley-Horn, Inc. for evaluation services up to \$65,000 for evaluation of a new fire station on 3M property with funding from the Public Safety Expansion Fund.

Attachment

1. Site Plan

MAPLEWOOD FIRE STATION NO. 1



1 ARCHITECTURAL SITE PLAN
1" = 30'-0"

FIGURE 1.0

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
SUBJECT: **Approval of Joint Meeting with Oakdale City Council on Tuesday, February 26th at 5pm**
DATE: **January 8, 2013**

INTRODUCTION

The City Council has requested to have a joint meeting with the City of Oakdale to discuss topics that affect both communities. Staff has coordinated with Oakdale staff to find a mutual date to meet. Staff is recommending February 26 for the date of the meeting, which will take place at the Oakdale City Hall during their regular meeting time at 5pm.

RECOMMENDED ACTION

Staff recommends the approval of the meeting date and time. Staff will coordinate with Oakdale staff to create the agenda and make the appropriate postings. Council Members should send any items for the agenda to Jim Antonen, City Manager.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: January 9, 2013
RE: Set City Council – Management Team Retreat Date

Background

At your direction I have begun preparation for the 2013 City Council Management Team retreat for the month of March. I have contacted Barb Strandell to act as the facilitator and she is available.

It appears that the only dates that work for everyone that I have heard from so far are March 6th, 7th, and the 28th.

Councilmember Cave, however, has indicated that she would only be available after 3:00 p.m. for any days.

Recommendation

Set date for retreat so that staff can secure the facilitator and location and proceed with the planning.