

The Listening Forum begins at 6:30 p.m. before the second and fourth regularly scheduled City Council meetings and replaces Visitor Presentations on the City Council Agenda.

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, October 8, 2012
City Hall, Council Chambers
Meeting No. 18-12

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country*

C. ROLL CALL

Mayor's Address on Protocol:

"Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments."

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of September 24, 2012 City Council Workshop Minutes
2. Approval of September 24, 2012 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Resolution of Appreciation for Gary Pearson – Planning Commission and Housing & Redevelopment Authority

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of Toy Donations to Police Department
3. Approval of 2012 Budget Transfers
4. Approval of 2012 Budget Adjustments
5. Approve Closure of Open Space Land Acquisition Fund
6. Approval of Annual Maplewood Historical Society Payment
7. Approval of Temporary Gambling Permit and Fee Waiver – Friends of the Mississippi River for The Fish Creek Affair
8. Approval of Resolution Certifying Election Judges for the November 6, 2012 General Federal and State Election
9. Authorization to Enter into a Service Agreement with The Active Network
10. Approval of Permitted Facilities Agreement with BP Products North America Inc., Maplewood Mall Sidewalk Improvements, City Project 11-09
11. Approval of Cost Participation Agreement with Ramsey-Washington Metro Watershed District, TH 36/English Street Interchange Improvements, City Project 09-08
12. Approval of the Annual Renewal License for EZ Cash Maplewood, LLC – 3035 White Bear Avenue

H. PUBLIC HEARINGS

None

I. UNFINISHED BUSINESS

1. Approval of Ordinance Amending Xcel Franchise Fees – 2nd Reading

J. NEW BUSINESS

1. 2013 Review of Requests - Charitable Gambling
2. Consider Resolution Adopting 2013 Rates for Utilities
3. Consider Recommendation of No Further Action on Reinforced Turf Parking Surfaces for Residential Parking Needs

K. AWARD OF BIDS

None

L. ADMINISTRATIVE PRESENTATIONS

1. Response to Council Member Cardinal's Questions Submitted at the September 24, 2012 Council Meeting.

M. COUNCIL PRESENTATIONS

None

N. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language

MINUTES
MAPLEWOOD CITY COUNCIL
 7:00 p.m., Monday, September 24, 2012
 Council Chambers, City Hall
 Meeting No. 17-12

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:04 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE**C. ROLL CALL**

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present

D. APPROVAL OF AGENDA

The following item was tabled until the next EDA meeting is called to order:

E3 Approval of September 10, 2012 Economic Development Authority Minutes

The following items were added to the agenda under Council Presentations:

- M1. Trash Collection
- M2. Citizens Forum
- M3. Community Development
- M4. Citizen's Questions

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

E. APPROVAL OF MINUTES**1. Approval of September 10, 2012 City Council Workshop Minutes**

Councilmember Juenemann moved to approve the September 10, 2012 City Council Workshop Minutes as submitted.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

2. Approval of September 10, 2012 City Council Meeting Minutes

Councilmember Juenemann moved to approve the September 10, 2012 City Council Workshop Minutes as submitted.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

3. Approval of September 10, 2012 Economic Development Authority Minutes

This item was tabled until the next Economic Development Authority Meeting.

F. APPOINTMENTS AND PRESENTATIONS

1. Award Recognition for Maplewood’s Participation in the EMS Immediate Trial Study

Dr. Aaron Burnett, HealthEast St. John’s Hospital Deputy Medical Director, was present and addressed the council to give a brief overview of the EMS Immediate Trial Study. He presented Fire Chief Lukin with a plaque in recognition of appreciation, recognizing the Maplewood Fire Department on behalf of Regions Hospital EMS and Critical Care Research Center.

G. CONSENT AGENDA

Councilmember Juenemann requested that agenda items G5, G6 and G7 be highlighted.

Councilmember Juenemann moved to approve agenda items G1-G9.

Seconded by Councilmember Llanas

Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Juenemann moved to approve the Approval of Claims.

ACCOUNTS PAYABLE:

\$ 109,391.45	Checks # 87851 thru # 87892 dated 9/5/12 thru 9/11/12
\$ 380,610.56	Disbursements via debits to checking account dated 9/4/12 thru 9/7/12
\$ 804,540.88	Checks # 87893 thru # 87953 dated 9/13/12 thru 9/18/12
\$ 272,898.53	Disbursements via debits to checking account dated 9/10/12 thru 9/14/12
<hr/>	
\$ 1,567,441.42	Total Accounts Payable

PAYROLL

Councilmember Juenemann moved to approve the extended Lease for a 170 Ton Air Cooled Chiller at the Maplewood Community Center.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

5. Approval of 2012 Justice Assistance Grant (JAG)

Chief of Police Thomalla presented the staff report.

Councilmember Juenemann moved to approve the acceptance of Justice Assistance Grant in the amount of \$9,028 and Agreement with the St. Paul Police Department.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

6. Approval of Fall Clean Up Event – October 13, 2012

Mayor Rossbach presented the report on the Fall Clean-Up Event. Assistant City Manager Ahl presented additional information on the event.

Councilmember Juenemann moved to approve the 2012 Fall Clean-Up Event and fee schedule.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

7. Approval of Resolution Accepting a Donation to the Fire Depart from Lorry Houle and Ken and Nancy Schak

Fire Chief Lukin presented the staff report.

Councilmember Juenemann moved to approve the resolution to accept the donation in the amount of \$40 to the Fire Department and the necessary budget adjustments be made so the funds can be expended by the fire department as needed.

RESOLUTION 12-9-790
AUTHORIZING GIFT TO CITY

WHEREAS, Maplewood is AUTHORIZED to receive and accept grants, gifts and devices of real and personal property and maintain the same for the benefit of the citizens and pursuant to the donor's terms if so-prescribed, and;

WHEREAS, Lorry Houle and Ken and Nancy Schak wishes to grant the city of Maplewood the following: \$40.00, and;

WHEREAS, Lorry Houle and Ken and Nancy Schak has instructed that the City will be required to use the aforementioned for: use by the fire department to directly improve the community, and;

Security Agreements and a Pledge and security Agreement (all as defined in the Loan Agreement); and

WHEREAS, in order to lower the interest rate on the Note, the Borrower and the Lender have agreed to modify certain provisions in the Note and related documents and have asked the City to enter into an amendment of the Note to effect such changes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

The forms of the Loan and Note Modification Agreement (the "Agreement") on file with the City is hereby approved and the Mayor and Manager are authorized to execute the Agreement together with such other documents as Bond Counsel considers appropriate in connection with the amendment of the Note. In the event of the absence or disability of the Mayor or Manager such officers of the City as, in the opinion of the City Attorney, may act in their behalf, shall without further act or authorization of the Council do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such documents in accordance with the terms hereof.

Adopted by the City Council of the City of Maplewood, Minnesota, this 24th day of September, 2012.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

H. PUBLIC HEARING

None

I. UNFINISHED BUSINESS

1. Consideration of Petition Requesting 24-Hour Parking Adjacent to Cottages of Legacy Village (Hazelwood Street and Legacy Parkway)

Public Works Director/City Engineer Thompson presented the staff report and answered questions of the council.

Mayor Rossbach moved to deny the Petition Request for 24 Hour Parking on the two identified sections of Hazelwood Street and Legacy Parkway.

Seconded by Councilmember Juenemann Ayes – Mayor Rossbach, Council Members Cardinal and Juenemann
Nays – Council Members Koppen and Llanas

The motion passed.

M. COUNCIL PRESENTATIONS

1. Trash Collection

Councilmember Juenemann reminded residents that the new organized trash collection system will begin on October 1, 2012 with Allied Waste. If residents haven't received their new trash bin by Wednesday, September 16, 2012, they should contact Shann Finwall or Allied Waste.

2. Citizen Forums

Councilmember Llanas informed residents that there will be a Voter ID forum sponsored by the Human Rights Commission. It is scheduled for Tuesday, October 9, 2012 from 7:00 p.m. to 9:30 p.m. in the Council Chambers at City Hall. The Commission will also conduct a forum on the Marriage Amendment on Tuesday, October 23, 2012 from 7:00 p.m. to 9:30 p.m. in the Banquet Room at the Maplewood Community Center.

3. Community Involvement

Councilmember Llanas spoke about an incident in St. Cloud where a young college student was assaulted which ended in his death. Llanas encouraged residents to be involved in their community and watchful of things happening in their neighborhood.

4. Citizen's Questions

Councilmember Cardinal submitted two questions regarding the organized trash hauling system and requested that they be answered at the next council meeting.

N. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 8:52 p.m.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Tom Ekstrand, Senior Planner
Chuck Ahl, Assistant City Manger
SUBJECT: **Resolution of Appreciation for Gary Pearson**
DATE: October 1, 2012

INTRODUCTION

Gary Pearson has submitted his resignation as a member of the Maplewood Housing and Redevelopment Authority and as a member of the Planning Commission. Gary has served the city on the HRA since November 13, 1989 and the planning commission since December 10, 1990.

COMMISSION ACTION

September 18, 2012: The planning commission moved to approve the resolution of appreciation.

RECOMMENDATION

Accept the attached resolution of appreciation for Commissioner Pearson.

P:\Planning Commission\Resolution of Appreciation for Gary Pearson CC Report 10 12 te
Attachment:
Resolution of Appreciation for Gary Pearson

JOINT RESOLUTION OF APPRECIATION

WHEREAS, Gary Pearson has been a member of the Maplewood Housing and Redevelopment Authority since November 13, 1989 and has served faithfully in that capacity; and

WHEREAS, Gary Pearson has been a member of the Maplewood Planning Commission since December 10, 1990 and has served faithfully in that capacity as well; and

WHEREAS, Gary has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, the membership of both commissions have appreciated the experience, insights and good judgment Gary has provided over these many years; and

WHEREAS, Gary has shown sincere dedication to his duties and has consistently contributed his leadership, time and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Gary Pearson is hereby extended our gratitude and appreciation for his dedicated service.

***Passed by the Maplewood
City Council on _____, 2012***

Will Rossbach, Mayor

***Passed by the Maplewood
Planning Commission
On _____, 2012***

Lorraine Fischer, Chairperson

Attest:

Karen Guilfoile, City Clerk

AGENDA REPORT

TO: City Council
FROM: Finance Manager
RE: APPROVAL OF CLAIMS
DATE: October 8, 2012

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 1,084,967.47	Checks #87954 thru # 88010 dated 9/14/12 thru 9/25/12
\$ 372,180.61	Disbursements via debits to checking account dated 9/17/12 thru 9/21/12
\$ 772,240.59	Checks # 88011 thru # 88052 dated 9/25/12 thru 10/2/12
\$ 235,667.68	Disbursements via debits to checking account dated 9/24/12 thru 9/28/12
<hr/>	
\$ 2,465,056.35	Total Accounts Payable

PAYROLL

\$ 503,587.16	Payroll Checks and Direct Deposits dated 9/28/12
\$ 1,475.50	Payroll Deduction check # 9987475 thru # 9987477 dated 9/28/12
<hr/>	
\$ 505,062.66	Total Payroll
<hr/>	
<u>\$ 2,970,119.01</u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

sb
attachments

**Check Register
City of Maplewood**

09/21/2012

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
87954	09/14/2012	05063	ERICH THALHEIMER	ACOUSTICAL STUDY OF GUN RANDE	4,000.00
87955	09/20/2012	05093	SUMMIT COMMUNITY BANK	PROJ 09-08 PMT FOR PARCELS 12/13	38,500.00
87956	09/20/2012	05095	BBD INVESTMENTS, INC.	PROJ 09-08 PMT FOR PARCELS 14/15	25,000.00
87957	09/20/2012	02947	A A METCALF MOVING STORAGE CO	PROJ 09-08 PMT FOR PARCEL 29	5,000.00
87958	09/20/2012	05094	MAPLEWOOD BUSINESS CENTER, INC	PROJ 09-08 PMT FOR PARCEL 17	128,300.00
87959	09/20/2012	05096	ROGER LOGAN	PROJ 09-08 PMT FOR PARCEL 20	210,000.00
87960	09/20/2012	00842	LANDMARK INC	LITIGATION SETTLEMENT	37,500.00
87961	09/20/2012	05097	MILLER & STEVENS, P.A.	LITIGATION SETTLEMENT	95,000.00
87962	09/25/2012	04206	H.A. KANTRUD	ATTORNEY SERVICES FEES/RENT-OCT	15,150.00
87963	09/25/2012	00687	HUGO'S TREE CARE INC	TREE TRIMMING & REMOVAL	1,621.00
	09/25/2012	00687	HUGO'S TREE CARE INC	TREE TRIMMING & REMOVAL PROJ 10-14	1,534.38
	09/25/2012	00687	HUGO'S TREE CARE INC	TREE TRIMMING	641.25
	09/25/2012	00687	HUGO'S TREE CARE INC	TREE STUMP WORK	213.75
87964	09/25/2012	00985	METROPOLITAN COUNCIL	WASTEWATER - OCTOBER	202,927.10
87965	09/25/2012	01202	NYSTROM PUBLISHING CO INC	SEPT SEASON PUBLISHING	1,522.73
87966	09/25/2012	01574	T.A. SCHIFSKY & SONS, INC	1100 TON 41 WEAR-	6,393.24
87967	09/25/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	3,879.81
	09/25/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,167.23
	09/25/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	242.55
	09/25/2012	01190	XCEL ENERGY	FIRE SIRENS	50.18
87968	09/25/2012	01798	YOCUM OIL CO.	CONTRACT DIESEL FUEL - SEPT	9,528.90
87969	09/25/2012	00058	CRAIG AICHELE	REIMB FOR SAFETY BOOTS 09/07	186.99
87970	09/25/2012	02411	ALEX AIR APPARATUS INC	COMPRESSOR SERVICE	1,275.00
87971	09/25/2012	00090	AMERICAN RED CROSS	TRAINING FOR LIFEGUARDING/WSI CLASS	2,235.45
87972	09/25/2012	05098	ATLANTIS POOLS	ESCROW RELEASE 1978 KENNARD ST	500.00
87973	09/25/2012	00209	BRANDL ANDERSON HOMES INC	ESCROW RELEASE 2541 DAHL AVE	5,015.89
87974	09/25/2012	05052	CHAPS PRODUCTIONS, INC.	SOUND SYSTEM RENTAL MCC OCT 13	600.00
87975	09/25/2012	00460	CRETEX CONCRETE PRODUCTS NORTH	STRUCTURE FOR IDE ST STORM SEWER	243.68
87976	09/25/2012	04911	DECKCI DECOR	RENTAL OF LINENS FOR BRIDAL EXPO	192.83
87977	09/25/2012	00451	EGAN COMPANIES INC	REPAIR A/C STATION 3	526.98
87978	09/25/2012	05028	ENERGY ALTERNATIVES SOLAR, LLC	CITY HALL SOLAR SYS LEASE - SEPT	397.00
	09/25/2012	05028	ENERGY ALTERNATIVES SOLAR, LLC	MCC SOLAR SYS LEASE - SEPT	369.00
87979	09/25/2012	02567	EVERGREEN LAND SERVICES	PROJ 09-08 ACQUISITION AGENT	772.20
87980	09/25/2012	05064	FIRE CATT, LLC	FIRE HOSE TESTING	4,370.00
87981	09/25/2012	04867	FOTH INFRASTRUCTURE & ENVIR	IMPLEMENTATION OF TRASH PLAN	1,537.50
87982	09/25/2012	00531	FRA-DOR INC.	BLACK DIRT - EDGERTON PROJ	64.13
87983	09/25/2012	03339	GRAFFIC TRAFFIC LLC	SHIRTS FOR NSP 5K	632.00
87984	09/25/2012	04846	HEALTHEAST	MEDICAL SUPPLIES	81.00
87985	09/25/2012	05018	HELKE'S TREE SERVICE, INC.	REMOVE OAK BRANCH AT NATURE CTR	800.00
87986	09/25/2012	05030	KANSAS STATE BANK	LEASING OF CARDIO EQUIP	4,344.07
87987	09/25/2012	00789	KATH FUEL OIL SERVICE CO	BULK OIL	6,059.81
87988	09/25/2012	00827	L M C I T	WORK COMP QUARTERLY OCT-DEC	126,011.25
	09/25/2012	00827	L M C I T	INSURANCE QTR PREMIUM OCT-DEC	44,757.75
87989	09/25/2012	00846	LANGUAGE LINE SERVICES	PHONE-BASED INTERPRETIVE SRVS	133.88
87990	09/25/2012	00857	LEAGUE OF MINNESOTA CITIES	PATROL ONLINE SUBSCRIPTION	35.42
87991	09/25/2012	00001	ONE TIME VENDOR	REFUND P EATON MEMBERSHIP	191.21
87992	09/25/2012	00001	ONE TIME VENDOR	REFUND B JAMBOR MEMBERSHIP	136.10
87993	09/25/2012	00001	ONE TIME VENDOR	REFUND G EDGETT - TREE REBATE	100.00
87994	09/25/2012	00001	ONE TIME VENDOR	REFUND A HUSTINGS BCBS BENEFIT	100.00
87995	09/25/2012	00001	ONE TIME VENDOR	REFUND M HUBERTY BCBS BENEFIT	100.00
87996	09/25/2012	00001	ONE TIME VENDOR	REFUND S STOLTE - TREE REBATE	91.60
87997	09/25/2012	00001	ONE TIME VENDOR	REFUND S ERICSON SOCCER	68.00
87998	09/25/2012	00001	ONE TIME VENDOR	REFUND LEE MEDICA BENEFIT	60.00
87999	09/25/2012	00001	ONE TIME VENDOR	REFUND T SMITH BDAY PARTY	50.00
88000	09/25/2012	00001	ONE TIME VENDOR	REFUND H RUSSELL HP BENEFIT	40.00
88001	09/25/2012	04581	ORION SYSTEMS/NETWORKS	SUBSCRIPTION FOR LETS - SEPT	150.00
88002	09/25/2012	04272	PARAGON SOLUTIONS GROUP, INC.	AXIS CAMERAS FOR PD	887.24
	09/25/2012	04272	PARAGON SOLUTIONS GROUP, INC.	AXIS CAMERA FOR PD	403.10
88003	09/25/2012	02001	CITY OF ROSEVILLE	PHONE SERVICE - SEPTEMBER	1,436.20
88004	09/25/2012	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - SEPT	100.00
88005	09/25/2012	05099	RONALD C. SPINOSA	PRESENTER FOR MUSHROOM CLASS	75.00
88006	09/25/2012	01836	CITY OF ST PAUL	RADIO SHOP SERVICES - AUGUST	65.00
88007	09/25/2012	03826	STERNBERG LIGHTING, INC	REPLACEMENT LIGHT POLES/FIXTURES	8,845.00
88008	09/25/2012	04104	TRANE U.S. INC.	RENTAL AGREEMENT MCC CONDENSER	9,176.16
88009	09/25/2012	04334	ULTRAMAX	AMMUNITION	1,392.00
88010	09/25/2012	03606	URBAN COMPANIES	PROJ 11-09 MW MALL SIDEWALK PMT#2	71,186.91
					1,084,967.47
57 Checks in this report.					

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
9/17/2012	MN State Treasurer	Drivers License/Deputy Registrar	30,556.99
9/17/2012	VANCO	Billing fee	117.25
9/17/2012	U.S. Treasurer	Federal Payroll Tax	99,912.50
9/17/2012	P.E.R.A.	P.E.R.A.	90,845.51
9/18/2012	MN State Treasurer	Drivers License/Deputy Registrar	27,910.41
9/18/2012	MidAmerica - ING	HRA Flex plan	13,833.14
9/18/2012	Labor Unions	Union Dues	2,114.90
9/19/2012	MN State Treasurer	Drivers License/Deputy Registrar	33,220.20
9/19/2012	MN State Treasurer	State Payroll Tax	21,638.25
9/20/2012	MN State Treasurer	Drivers License/Deputy Registrar	19,807.31
9/20/2012	MN Dept of Revenue	Sales Tax	5,485.00
9/21/2012	MN State Treasurer	Drivers License/Deputy Registrar	24,695.06
9/21/2012	MN Dept of Natural Resources	DNR electronic licenses	525.00
9/21/2012	Optum Health	DCRP & Flex plan payments	1,519.09
TOTAL			<u><u>372,180.61</u></u>

**Check Register
City of Maplewood**

09/28/2012

Check	Date	Vendor	Description	Amount	
88011	09/25/2012	02464	US BANK	FUNDS FOR ATM - MCC	10,000.00
88012	09/25/2012	00001	ONE TIME VENDOR	REFUND K CUMMINGS AMB - MN RR	1,000.00
88013	09/27/2012	02464	US BANK	FUNDS FOR ATMS	10,000.00
88014	10/02/2012	00216	BRIGGS & MORGAN, P.A.	LEGAL OPINION ON BOND ISSUE	3,000.00
88015	10/02/2012	02149	HEIDI CAREY	MARKETING & ADVERTISING - SEPT	4,000.00
88016	10/02/2012	04137	THE EDGE MARTIAL ARTS	KARATE INSTRUCTION JULY & AUG	1,242.00
88017	10/02/2012	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - AUGUST	996.45
	10/02/2012	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - JULY	936.70
88018	10/02/2012	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - AUGUST	653.40
88019	10/02/2012	01819	PAETEC	LOCAL PHONE SERVICE 08/15 - 09/14	766.64
88020	10/02/2012	01546	SUBURBAN SPORTSWEAR	VOLLEYBALL SHIRTS	1,852.50
88021	10/02/2012	01574	T.A. SCHIFSKY & SONS, INC	PROJ 11-14 BARTELMY-MEYER PMT#6	227,197.64
	10/02/2012	01574	T.A. SCHIFSKY & SONS, INC	1100 TON 41 WEAR-	12,225.93
88022	10/02/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	17,456.72
	10/02/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	4,179.66
88023	09/28/2012	04407	KERI NOBLE	CONCERT MCC SEPT 21	2,775.50
88024	10/02/2012	00111	ANIMAL CONTROL SERVICES	PATROL HOURS & CALL-OUT 9/3-9/23	2,033.00
	10/02/2012	00111	ANIMAL CONTROL SERVICES	ANIMAL MEDICAL & DESTRUCTION FEES	1,870.90
88025	10/02/2012	04471	B&B AVM INC.	SOUND TECHNICIAN FOR MCC SEPT 14	450.00
88026	10/02/2012	05100	BROCKTON D. HUNTER P.A.	SPEAKER AT PD IN-SERVICE TRAINING	500.00
88027	10/02/2012	02750	RICHARD DAWSON	REIMB FOR BOOT 9/21	155.99
88028	10/02/2012	05051	ECONOMIC DEVELOPMENT SRVS INC	CONSULTING WORK WITH BEDC/EDA	2,312.84
88029	10/02/2012	05060	GBS INC	LABLES FOR ACCUVOTE MACHINES	32.95
88030	10/02/2012	04947	HARDRIVES, INC.	PROJ 11-15 MILLS/OVERLAYS PMT#4	448,071.72
88031	10/02/2012	02995	INTEGRATED LOSS CONTROL INC	AWARE RIGHT-TO-KNOW TRAINING	1,128.00
	10/02/2012	02995	INTEGRATED LOSS CONTROL INC	AWARE RIGHT-TO-KNOW TRAINING-PD	540.00
	10/02/2012	02995	INTEGRATED LOSS CONTROL INC	SAFETY TRAINING PUBLIC WORKS	370.00
88032	10/02/2012	00827	L M C I T	CLAIM DEDUCTIBLE C0013354	1,194.90
88033	10/02/2012	02530	MCKINZIE METRO APPRAISAL	PROJ 09-08 APPRAISAL OF EASEMENTS	5,000.00
88034	10/02/2012	00983	METRO SALES INC	LEASE PMT 09/15/12 TO 10/15/12	484.14
88035	10/02/2012	02617	ALESIA METRY	DARE SUPPLIES - PRIZES	17.92
88036	10/02/2012	01060	MN STATE FIRE CHIEFS ASSOC	REGISTRATION FEE	210.00
88037	10/02/2012	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - SEPT	3,325.94
	10/02/2012	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - SEPT	1,000.00
88038	10/02/2012	02300	OAKDALE LOCKSMITHS	MAKE KEYS FOR MCC	24.37
88039	10/02/2012	00001	ONE TIME VENDOR	REFUND A RODRIGUEZ TRANS MEDIC	1,535.00
88040	10/02/2012	00001	ONE TIME VENDOR	REFUND F MARTIN BCBS BENEFIT	120.00
88041	10/02/2012	00001	ONE TIME VENDOR	REIMB K THOMPSON LANDSCAPING	100.00
88042	10/02/2012	00001	ONE TIME VENDOR	REFUND K GUSICK VOLLEYBALL	57.00
88043	10/02/2012	00001	ONE TIME VENDOR	REFUND B TAPE CANCELLED TRIP	56.00
88044	10/02/2012	00001	ONE TIME VENDOR	REFUND M HAUSLADEN TRANS MEDIC	40.00
88045	10/02/2012	00001	ONE TIME VENDOR	REFUND D NOVAK BLUE CROSS	40.00
88046	10/02/2012	00001	ONE TIME VENDOR	REFUND M HURTLEY HP BENEFIT	20.00
88047	10/02/2012	00001	ONE TIME VENDOR	REFUND J BOROVSKY MEDICA BENEFIT	20.00
88048	10/02/2012	01359	REGAL AUTO WASH BILLING	CAR WASHES - AUGUST	138.91
88049	10/02/2012	01418	SAM'S CLUB DIRECT	VENDING MACHINE SUPPLIES	299.46
	10/02/2012	01418	SAM'S CLUB DIRECT	CONCESSIONS	195.20
	10/02/2012	01418	SAM'S CLUB DIRECT	RETIREMENT PARTY	81.03
	10/02/2012	01418	SAM'S CLUB DIRECT	SUPPLIES FOR NSP 5K	59.68
88050	10/02/2012	01455	MICHAEL SHORTREED	SECURITY OFFICER FOR MCC SEPT 15	245.00
88051	10/02/2012	01616	PAUL THIENES	SECURITY OFFICER FOR MCC SEPT 22	227.50
88052	10/02/2012	03606	URBAN COMPANIES	ESCROW RELEASE 1850 WHITE BEAR AVE	2,000.00
				772,240.59	

42 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
9/24/2012	MN State Treasurer	Drivers License/Deputy Registrar	27,567.33
9/24/2012	MN Dept of Revenue	Fuel Tax	381.05
9/25/2012	MN State Treasurer	Drivers License/Deputy Registrar	32,751.03
9/26/2012	MN State Treasurer	Drivers License/Deputy Registrar	18,131.71
9/26/2012	Pitney Bowes	Postage	2,985.00
9/27/2012	MN State Treasurer	Drivers License/Deputy Registrar	15,813.15
9/27/2012	ING - State Plan	Deferred Compensation	27,555.00
9/27/2012	US Bank	Bank fees	109.28
9/28/2012	MN State Treasurer	Drivers License/Deputy Registrar	45,560.14
9/28/2012	MN Dept of Natural Resources	DNR electronic licenses	415.50
9/28/2012	US Bank VISA One Card*	Purchasing card items	59,875.66
9/28/2012	Optum Health	DCRP & Flex plan payments	53.68
9/28/2012	ICMA (Vantagepointe)	Deferred Compensation	4,469.15
	TOTAL		<u><u>235,667.68</u></u>

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
09/11/2012	09/12/2012	UNIFORMS UNLIMITED INC.	\$15.68	CLINT ABEL
09/20/2012	09/21/2012	HENRIKSEN ACE HARDWARE	\$4.50	DAVE ADAMS
09/20/2012	09/21/2012	UNIFORMS UNLIMITED INC.	\$39.96	MARK ALDRIDGE
09/10/2012	09/11/2012	WILD MOUNTAIN	\$100.00	MANDY ANZALDI
09/13/2012	09/14/2012	OLD LOG THEATER	\$322.50	MANDY ANZALDI
09/19/2012	09/20/2012	ARROWWOOD RESORT & CONF C	\$230.86	GAYLE BAUMAN
09/20/2012	09/21/2012	ARROWWOOD RESORT & CONF C	\$130.86	GAYLE BAUMAN
09/10/2012	09/12/2012	PAPER PLUS-ROS00108803	\$10.60	REGAN BEGGS
09/10/2012	09/12/2012	PAPER PLUS-ROS00108803	\$30.34	REGAN BEGGS
09/10/2012	09/12/2012	PAPER PLUS-ROS00108803	\$468.82	REGAN BEGGS
09/10/2012	09/12/2012	PAPER PLUS-ROS00108803	\$466.64	REGAN BEGGS
09/10/2012	09/12/2012	PAPER PLUS-ROS00108803	\$791.43	REGAN BEGGS
09/19/2012	09/21/2012	OFFICE MAX	\$52.48	REGAN BEGGS
09/10/2012	09/11/2012	BEST BUY MHT 00000109	\$321.31	CHAD BERGO
09/10/2012	09/11/2012	BEST BUY 00027011	\$160.65	CHAD BERGO
09/15/2012	09/17/2012	STONE MOUNTAIN PET LODG	\$221.21	BRIAN BIERDEMAN
09/16/2012	09/17/2012	DELTA AIR 0068279116474	\$25.00	BRIAN BIERDEMAN
09/16/2012	09/18/2012	MAIN TERM CHIL20358107	\$14.33	BRIAN BIERDEMAN
09/16/2012	09/18/2012	SOCORRO SPRINGS BREWING C	\$12.69	BRIAN BIERDEMAN
09/17/2012	09/18/2012	BUCKHORN	\$17.84	BRIAN BIERDEMAN
09/17/2012	09/19/2012	NMT CHARTWELLS28099539	\$7.00	BRIAN BIERDEMAN
09/18/2012	09/19/2012	CHARTWELLS DIN21099536	\$7.00	BRIAN BIERDEMAN
09/18/2012	09/20/2012	OLD TOWN BISTRO	\$16.23	BRIAN BIERDEMAN
09/18/2012	09/20/2012	MCDONALD'S F5808	\$6.09	BRIAN BIERDEMAN
09/19/2012	09/20/2012	CHARTWELLS DIN21099536	\$7.00	BRIAN BIERDEMAN
09/19/2012	09/21/2012	BODEGA BURGER CO & LOU	\$30.73	BRIAN BIERDEMAN
09/20/2012	09/21/2012	CHARTWELLS DIN21099536	\$7.00	BRIAN BIERDEMAN
09/20/2012	09/21/2012	BUCKHORN	\$17.05	BRIAN BIERDEMAN
09/10/2012	09/11/2012	DICKS SPORTING GOODS#393	\$21.40	NEIL BRENEMAN
09/10/2012	09/12/2012	STRAUSS SKATES AND BIC	\$85.70	NEIL BRENEMAN
09/13/2012	09/14/2012	HENRIKSEN ACE HARDWARE	\$7.48	NEIL BRENEMAN
09/14/2012	09/17/2012	PARTY CITY #768	\$12.80	NEIL BRENEMAN
09/07/2012	09/10/2012	DIAMOND VOGEL PAINT #807	\$224.44	TROY BRINK
09/20/2012	09/21/2012	SIMPLEX SUPPLIES	\$205.25	TROY BRINK
09/20/2012	09/21/2012	BROCK WHITE ST PAUL 180	\$124.85	TROY BRINK
09/13/2012	09/17/2012	OAKDALE RENTAL CENTER	\$202.47	BRENT BUCKLEY
09/13/2012	09/17/2012	OAKDALE RENTAL CENTER	\$207.82	BRENT BUCKLEY
09/14/2012	09/17/2012	THE HOME DEPOT 2801	\$27.83	BRENT BUCKLEY
09/18/2012	09/20/2012	MIKES LP GAS INC	\$55.13	BRENT BUCKLEY
09/10/2012	09/11/2012	PANERA BREAD #1305	\$89.96	SARAH BURLINGAME
09/11/2012	09/13/2012	MENARDS 3022	\$4.27	JOHN CAPISTRANT
09/11/2012	09/13/2012	THE HOME DEPOT 2801	\$2.55	SCOTT CHRISTENSON
09/11/2012	09/13/2012	THE HOME DEPOT 2801	\$24.26	SCOTT CHRISTENSON
09/14/2012	09/17/2012	THE HOME DEPOT 2801	\$413.76	SCOTT CHRISTENSON
09/12/2012	09/13/2012	BEST WESTERN HOTELS - ST.	\$86.53	KERRY CROTTY
09/08/2012	09/10/2012	G&K SERVICES 182	\$91.80	CHARLES DEAVER
09/20/2012	09/21/2012	MENARDS 3022	\$40.33	CHARLES DEAVER
09/06/2012	09/10/2012	THE HOME DEPOT 2801	\$55.04	TOM DOUGLASS
09/08/2012	09/10/2012	ECOLAB EQUIP CARE - GCS	\$1,836.18	TOM DOUGLASS
09/10/2012	09/12/2012	THE HOME DEPOT 2801	\$8.74	TOM DOUGLASS
09/10/2012	09/13/2012	GENERAL PARTS, LLC	(\$138.40)	TOM DOUGLASS
09/12/2012	09/13/2012	HENRIKSEN ACE HARDWARE	\$4.48	TOM DOUGLASS
09/12/2012	09/14/2012	THE HOME DEPOT 2801	\$106.48	TOM DOUGLASS
09/14/2012	09/17/2012	NUCO2 01 OF 01	\$196.21	TOM DOUGLASS
09/14/2012	09/17/2012	NUCO2 01 OF 01	\$93.93	TOM DOUGLASS
09/14/2012	09/17/2012	NUCO2 01 OF 01	\$167.69	TOM DOUGLASS
09/14/2012	09/17/2012	NUCO2 01 OF 01	\$156.20	TOM DOUGLASS
09/14/2012	09/17/2012	NUCO2 01 OF 01	\$102.33	TOM DOUGLASS

09/14/2012	09/17/2012	NUCO2 01 OF 01	\$279.97	TOM DOUGLASS
09/19/2012	09/20/2012	EXCEL DRYER INC	\$404.00	TOM DOUGLASS
09/14/2012	09/17/2012	HENRIKSEN ACE HARDWARE	\$5.32	JOHN DUCHARME
09/16/2012	09/17/2012	DELTA AIR 0068279316887	\$25.00	MICHAEL DUGAS
09/16/2012	09/18/2012	MAIN TERM CHIL20358107	\$23.89	MICHAEL DUGAS
09/16/2012	09/18/2012	SOCORRO SPRINGS BREWING C	\$16.10	MICHAEL DUGAS
09/17/2012	09/18/2012	BUCKHORN	\$15.19	MICHAEL DUGAS
09/17/2012	09/19/2012	NMT CHARTWELLS28099539	\$7.00	MICHAEL DUGAS
09/18/2012	09/19/2012	CHARTWELLS DIN21099536	\$7.00	MICHAEL DUGAS
09/18/2012	09/20/2012	OLD TOWN BISTRO	\$20.00	MICHAEL DUGAS
09/19/2012	09/20/2012	CHARTWELLS DIN21099536	\$7.00	MICHAEL DUGAS
09/19/2012	09/21/2012	BODEGA BURGER CO & LOU	\$34.12	MICHAEL DUGAS
09/20/2012	09/21/2012	CHARTWELLS DIN21099536	\$7.00	MICHAEL DUGAS
09/20/2012	09/21/2012	BUCKHORN	\$26.73	MICHAEL DUGAS
09/13/2012	09/17/2012	ADVANCE SHORING COMPANY	\$179.02	DOUG EDGE
09/07/2012	09/10/2012	HENRIKSEN ACE HARDWARE	\$6.95	DAVE EDSON
09/20/2012	09/21/2012	JOHN DEERE LANDSCAPES530	\$634.09	DAVE EDSON
09/13/2012	09/14/2012	TARGET 00011858	\$201.08	PAUL E EVERSON
09/14/2012	09/17/2012	BOUND TREE MEDICAL LLC	\$166.00	PAUL E EVERSON
09/16/2012	09/17/2012	KOHL'S #0052	\$34.99	PAUL E EVERSON
09/06/2012	09/10/2012	THE TRANE COMPANY	\$904.50	LARRY FARR
09/08/2012	09/10/2012	G&K SERVICES 182	\$434.94	LARRY FARR
09/08/2012	09/10/2012	G&K SERVICES 182	\$763.03	LARRY FARR
09/13/2012	09/14/2012	ELECTRO WATCHMAN INC	\$188.76	LARRY FARR
09/16/2012	09/18/2012	THE HOME DEPOT 2810	\$129.40	LARRY FARR
09/17/2012	09/18/2012	TARGET 00006197	\$44.74	LARRY FARR
09/18/2012	09/20/2012	WW GRAINGER	\$1,475.94	LARRY FARR
09/19/2012	09/20/2012	AQUA LOGICS INC	\$738.51	LARRY FARR
09/19/2012	09/20/2012	AQUA LOGICS INC	\$619.88	LARRY FARR
09/20/2012	09/21/2012	TWIN CITY HARDWARE HADLEY	\$286.93	LARRY FARR
09/14/2012	09/17/2012	BEST WESTERN HOTEL	\$198.66	DAVID FISHER
09/14/2012	09/17/2012	BEST WESTERN HOTEL	\$198.66	DAVID FISHER
09/14/2012	09/17/2012	BEST WESTERN HOTEL	\$198.66	DAVID FISHER
09/14/2012	09/17/2012	BEST WESTERN HOTEL	\$198.66	DAVID FISHER
09/14/2012	09/17/2012	LA POLICE GEAR INC	\$99.98	TIMOTHY FLOR
09/10/2012	09/12/2012	PAY FLOW PRO	\$67.55	MYCHAL FOWLDS
09/19/2012	09/20/2012	TOSHIBA BUSINESS SOLUTION	\$588.37	MYCHAL FOWLDS
09/19/2012	09/20/2012	TOSHIBA BUSINESS SOLUTION	\$853.88	MYCHAL FOWLDS
09/19/2012	09/20/2012	TOSHIBA BUSINESS SOLUTION	\$764.42	MYCHAL FOWLDS
09/20/2012	09/21/2012	CABLING SERVICES	\$573.00	MYCHAL FOWLDS
09/20/2012	09/21/2012	CABLING SERVICES	\$4,457.45	MYCHAL FOWLDS
09/21/2012	09/21/2012	COMCAST CABLE COMM	\$54.00	MYCHAL FOWLDS
09/08/2012	09/10/2012	IDU*INSIGHT PUBLIC SEC	\$313.47	NICK FRANZEN
09/08/2012	09/10/2012	B & H PHOTO-VIDEO.COM	\$254.00	NICK FRANZEN
09/11/2012	09/12/2012	IDU*INSIGHT PUBLIC SEC	\$604.65	NICK FRANZEN
09/19/2012	09/20/2012	UNIFORMS UNLIMITED INC.	\$9.62	DEREK FRITZE
09/11/2012	09/12/2012	FOOTLOCKER	\$79.99	ANTHONY GABRIEL
09/17/2012	09/19/2012	OFFICE DEPOT #1090	\$80.26	JEAN GLASS
09/19/2012	09/21/2012	NIHCA	\$125.42	JEAN GLASS
09/10/2012	09/11/2012	FRATTALLONES WOODBURY AC	\$85.69	JAN GREW HAYMAN
09/19/2012	09/20/2012	HANCOCK FABRICS 1794	\$11.91	JAN GREW HAYMAN
09/20/2012	09/21/2012	TARGET 00024067	\$32.89	JAN GREW HAYMAN
09/07/2012	09/10/2012	VZWLSS*APOCC VISN	\$107.44	KAREN GUILFOILE
09/11/2012	09/12/2012	BATTERIES PLUS #31	\$187.09	MARK HAAG
09/11/2012	09/12/2012	HENRIKSEN ACE HARDWARE	\$1.49	MARK HAAG
09/18/2012	09/20/2012	YOCUM OIL CO	\$64.01	MARK HAAG
09/08/2012	09/10/2012	AMAZON.COM	\$28.44	TIMOTHY HAWKINSON JR.
09/10/2012	09/11/2012	UNIFORMS UNLIMITED INC.	(\$40.51)	TIMOTHY HAWKINSON JR.
09/12/2012	09/13/2012	MENARDS 3059	\$27.60	GARY HINNENKAMP

09/12/2012	09/14/2012	THE HOME DEPOT 2801	\$254.58	GARY HINNENKAMP
09/20/2012	09/21/2012	ARC*SERVICES/TRAINING	\$27.00	RON HORWATH
09/20/2012	09/21/2012	ARC*SERVICES/TRAINING	\$27.00	RON HORWATH
09/07/2012	09/10/2012	BLUE RIBBON BAIT & TACKLE	\$12.81	ANN HUTCHINSON
09/13/2012	09/17/2012	THE HOME DEPOT 2810	\$140.86	ANN HUTCHINSON
09/07/2012	09/10/2012	THE HOME DEPOT 2801	\$35.91	DAVID JAHN
09/19/2012	09/20/2012	WALMART.COM 8009666546	\$36.25	DAVID JAHN
09/14/2012	09/17/2012	LA POLICE GEAR INC	\$99.98	KEVIN JOHNSON
09/13/2012	09/17/2012	THE HOME DEPOT 2801	\$74.96	TOM KALKA
09/11/2012	09/12/2012	PIONEER PRESS SUBSCRIPTI	\$573.50	DUWAYNE KONEWKO
09/20/2012	09/20/2012	COMCAST CABLE COMM	\$143.80	DUWAYNE KONEWKO
09/17/2012	09/18/2012	LA POLICE GEAR INC	\$169.97	TOMMY KONG
09/17/2012	09/18/2012	UNIFORMS UNLIMITED INC.	\$15.50	NICHOLAS KREKELER
09/10/2012	09/11/2012	THE GRAFIX SHOPPE	\$335.00	DAVID KVAM
09/10/2012	09/11/2012	UNIFORMS UNLIMITED INC.	\$28.50	DAVID KVAM
09/12/2012	09/13/2012	UNIFORMS UNLIMITED INC.	\$29.25	DAVID KVAM
09/13/2012	09/13/2012	COMCAST CABLE COMM	\$41.00	DAVID KVAM
09/13/2012	09/14/2012	UNIFORMS UNLIMITED INC.	\$240.17	DAVID KVAM
09/14/2012	09/17/2012	UNIFORMS UNLIMITED INC.	\$29.25	DAVID KVAM
09/17/2012	09/18/2012	THOMSON WEST*TCD	\$280.15	DAVID KVAM
09/17/2012	09/19/2012	RICHARDS MARKET	\$300.00	DAVID KVAM
09/20/2012	09/21/2012	UNIFORMS UNLIMITED INC.	\$28.86	DAVID KVAM
09/07/2012	09/10/2012	OFFICE MAX	\$82.45	STEVE LUKIN
09/12/2012	09/13/2012	OREILLY AUTO 00020743	\$8.55	STEVE LUKIN
09/13/2012	09/14/2012	METRO FIRE	\$300.00	STEVE LUKIN
09/13/2012	09/14/2012	ROM ACQUISITION CORP	\$63.02	STEVE LUKIN
09/14/2012	09/17/2012	TARGET 00011858	\$31.69	STEVE LUKIN
09/14/2012	09/17/2012	HOSE CONVEYORS	\$143.87	STEVE LUKIN
09/14/2012	09/17/2012	ASPEN MILLS INC.	\$252.75	STEVE LUKIN
09/17/2012	09/19/2012	MILLS FLEET FARM #2,700	\$70.69	STEVE LUKIN
09/19/2012	09/21/2012	ASPEN MILLS INC.	\$89.95	STEVE LUKIN
09/19/2012	09/21/2012	ASPEN MILLS INC.	\$74.90	STEVE LUKIN
09/19/2012	09/21/2012	ASPEN MILLS INC.	\$706.80	STEVE LUKIN
09/20/2012	09/21/2012	U OF M PARKING	\$7.00	STEVE LUKIN
09/20/2012	09/21/2012	EMERGENCY APPARATUS MAINT	\$2,404.74	STEVE LUKIN
09/20/2012	09/21/2012	EMERGENCY APPARATUS MAINT	\$2,825.40	STEVE LUKIN
09/20/2012	09/21/2012	EMERGENCY APPARATUS MAINT	\$2,264.12	STEVE LUKIN
09/20/2012	09/21/2012	EMERGENCY APPARATUS MAINT	\$1,239.57	STEVE LUKIN
09/07/2012	09/10/2012	PAYPAL *MNAPA	\$265.00	MIKE MARTIN
09/10/2012	09/11/2012	BROCK WHITE ST PAUL 180	\$318.38	BRENT MEISSNER
09/10/2012	09/11/2012	TARGET 00021352	\$152.51	MICHAEL MONDOR
09/10/2012	09/12/2012	HOLIDAY STNSTORE 0301	\$19.28	MICHAEL MONDOR
09/13/2012	09/17/2012	BOUND TREE MEDICAL LLC	\$1,186.14	MICHAEL MONDOR
09/14/2012	09/17/2012	BOUND TREE MEDICAL LLC	\$41.50	MICHAEL MONDOR
09/18/2012	09/20/2012	CHANNING BETE CO AHA	\$105.00	MICHAEL MONDOR
09/19/2012	09/20/2012	UNIFORMS UNLIMITED INC.	\$512.33	MICHAEL MONDOR
09/06/2012	09/10/2012	MICHAELS #2744	\$3.20	AMY NIVEN
09/08/2012	09/10/2012	G&K SERVICES 182	\$1,400.76	AMY NIVEN
09/12/2012	09/14/2012	CVS PHARMACY #1751 Q03	\$10.70	MICHAEL NYE
09/15/2012	09/17/2012	RADIOSHACK COR00161455	\$13.86	MICHAEL NYE
09/17/2012	09/19/2012	SUPERCIRCUITS INC	\$100.43	MICHAEL NYE
09/14/2012	09/17/2012	LA POLICE GEAR INC	\$99.98	JULIE OLSON
09/14/2012	09/17/2012	UNIFORMS UNLIMITED INC.	\$207.00	JULIE OLSON
09/15/2012	09/17/2012	UNIFORMS UNLIMITED INC.	\$34.06	JULIE OLSON
09/17/2012	09/19/2012	OAKDALE RENTAL CENTER	\$186.40	ERICK OSWALD
09/18/2012	09/20/2012	THE HOME DEPOT 2801	\$80.30	ERICK OSWALD
09/06/2012	09/10/2012	OFFICE DEPOT #1090	\$85.61	MARY KAY PALANK
09/14/2012	09/17/2012	OFFICE DEPOT #1090	\$164.88	MARY KAY PALANK
09/19/2012	09/21/2012	OFFICE DEPOT #1090	\$98.42	MARY KAY PALANK

09/10/2012	09/12/2012	PIONEER PRESS ADVERTISING	\$350.00	CHRISTINE PENN
09/06/2012	09/11/2012	SIRCHIE FINGER PRINT LABO	\$245.70	PHILIP F POWELL
09/06/2012	09/10/2012	TOUSLEY FORD I27228006	\$158.69	STEVEN PRIEM
09/06/2012	09/10/2012	MILLS FLEET FARM #2,700	\$42.63	STEVEN PRIEM
09/07/2012	09/10/2012	AUTO PLUS NO ST PAUL	\$39.04	STEVEN PRIEM
09/07/2012	09/10/2012	ADAMSON INDUSTRIES	\$199.90	STEVEN PRIEM
09/10/2012	09/11/2012	AUTO PLUS NO ST PAUL	\$60.87	STEVEN PRIEM
09/10/2012	09/12/2012	TOUSLEY FORD I27228006	\$75.47	STEVEN PRIEM
09/11/2012	09/12/2012	AUTO PLUS NO ST PAUL	\$16.29	STEVEN PRIEM
09/11/2012	09/12/2012	AUTO PLUS NO ST PAUL	\$112.92	STEVEN PRIEM
09/11/2012	09/12/2012	EMERGENCY AUTOMOTIVE	\$230.42	STEVEN PRIEM
09/12/2012	09/13/2012	RMS-CORPORATE	\$113.27	STEVEN PRIEM
09/12/2012	09/13/2012	AUTO PLUS NO ST PAUL 392	\$98.31	STEVEN PRIEM
09/12/2012	09/14/2012	TOUSLEY FORD I27228006	\$49.58	STEVEN PRIEM
09/12/2012	09/14/2012	TOUSLEY FORD I27228006	\$226.04	STEVEN PRIEM
09/13/2012	09/17/2012	TOUSLEY FORD I27228006	(\$48.21)	STEVEN PRIEM
09/13/2012	09/17/2012	WHEELCO BRAKE & SUPPLY	\$37.97	STEVEN PRIEM
09/14/2012	09/17/2012	TRI-STATE BOBCAT	\$514.20	STEVEN PRIEM
09/18/2012	09/20/2012	TOUSLEY FORD I27228006	\$9.75	STEVEN PRIEM
09/19/2012	09/20/2012	FACTORY MTR PTS #1	\$201.35	STEVEN PRIEM
09/19/2012	09/20/2012	AUTO PLUS NO ST PAUL 392	\$144.80	STEVEN PRIEM
09/19/2012	09/21/2012	TOUSLEY FORD I27228006	\$101.81	STEVEN PRIEM
09/20/2012	09/21/2012	TERMINAL SUPPLY, INC.	\$60.13	STEVEN PRIEM
09/20/2012	09/21/2012	AUTO PLUS NO ST PAUL 392	\$3.69	STEVEN PRIEM
09/20/2012	09/21/2012	TRUCK UTILITIES INC	\$28.30	STEVEN PRIEM
09/10/2012	09/12/2012	THE HOME DEPOT 2801	\$48.60	KELLY PRINS
09/18/2012	09/20/2012	PARK SUPPLY OF AMERICA IN	\$1,103.57	KELLY PRINS
09/06/2012	09/10/2012	PIONEER PRESS ADVERTISING	\$975.00	TERRIE RAMEAUX
09/12/2012	09/13/2012	HILLYARD INC MINNEAPOLIS	\$1,211.34	MICHAEL REILLY
09/17/2012	09/19/2012	DALCO ENTERPRISES, INC	\$757.50	MICHAEL REILLY
09/17/2012	09/18/2012	BEST BUY MHT 00000109	\$16.05	LORI RESENDIZ
09/06/2012	09/10/2012	OFFICE DEPOT #1079	\$6.95	AUDRA ROBBINS
09/06/2012	09/10/2012	OFFICE DEPOT #1090	\$58.52	AUDRA ROBBINS
09/07/2012	09/10/2012	STAYWELL - KRAMES	\$399.13	AUDRA ROBBINS
09/13/2012	09/14/2012	DICKS SPORTING GOODS#393	\$771.06	AUDRA ROBBINS
09/14/2012	09/17/2012	TARGET 00011858	\$12.47	AUDRA ROBBINS
09/18/2012	09/19/2012	EASTBAY	\$200.14	AUDRA ROBBINS
09/12/2012	09/13/2012	BROCK WHITE ST PAUL 180	\$1,595.44	ROBERT RUNNING
09/13/2012	09/14/2012	MENARDS 3059	\$65.00	ROBERT RUNNING
09/18/2012	09/20/2012	OAKDALE RENTAL CENTER	\$197.11	ROBERT RUNNING
09/07/2012	09/10/2012	OFFICE DEPOT #1090	\$91.84	DEB SCHMIDT
09/10/2012	09/12/2012	CVS PHARMACY #1751 Q03	\$12.31	DEB SCHMIDT
09/12/2012	09/14/2012	THE HOME DEPOT 2801	\$15.04	SCOTT SCHULTZ
09/14/2012	09/17/2012	ON SITE SANITATION INC	\$1,580.17	SCOTT SCHULTZ
09/19/2012	09/20/2012	MINNESOTA FALL EXPO	\$300.00	SCOTT SCHULTZ
09/12/2012	09/13/2012	RAINBOW FOODS 00088617	\$19.50	CAITLIN SHERRILL
09/12/2012	09/13/2012	CUB FOODS, INC.	\$27.63	CAITLIN SHERRILL
09/12/2012	09/13/2012	U OF M CCE NONCREDIT	\$95.00	MICHAEL SHORTREED
09/07/2012	09/10/2012	LIFELINE TRAINING INC	\$178.00	JOANNE SVENDSEN
09/10/2012	09/12/2012	MNSCU-INVER HILLS COMMUNI	\$354.00	JOANNE SVENDSEN
09/11/2012	09/13/2012	NCPTC	\$100.00	JOANNE SVENDSEN
09/12/2012	09/13/2012	CUB FOODS, INC.	\$51.50	JOANNE SVENDSEN
09/13/2012	09/17/2012	METRO SALES INC	\$680.00	JOANNE SVENDSEN
09/17/2012	09/18/2012	JOES SPORTING GOODS	\$74.98	WILLIAM SYPNIEWSKI
09/10/2012	09/12/2012	GOLDY'S LOCKER ROOM	\$19.99	JAMES TAYLOR
09/13/2012	09/17/2012	SPORTS AUTHORI00007112	\$82.45	JAMES TAYLOR
09/17/2012	09/19/2012	SPORTS AUTHORI00007013	\$74.97	JAMES TAYLOR
09/18/2012	09/20/2012	OAKDALE RENTAL CENTER	\$207.82	TODD TEVLIN
09/12/2012	09/13/2012	BEST BUY 00027011	\$20.00	JOSEPH TRAN

09/19/2012	09/21/2012	OFFICE DEPOT #1090	\$246.57	KAREN WACHAL
09/12/2012	09/13/2012	UNIFORMS UNLIMITED INC.	\$239.56	JAY WENZEL
09/17/2012	09/18/2012	LA POLICE GEAR INC	\$199.96	KAO XIONG
09/13/2012	09/14/2012	AMAZON.COM	\$82.10	TAMMY YOUNG
09/20/2012	09/21/2012	MEDICBATTERIES COM	\$88.79	SUSAN ZWIEG
			\$59,875.66	

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	09/28/12	CARDINAL, ROBERT	435.16
	09/28/12	JUENEMANN, KATHLEEN	435.16
	09/28/12	KOPPEN, MARVIN	435.16
	09/28/12	LLANAS, JAMES	435.16
	09/28/12	ROSSBACH, WILLIAM	494.44
	09/28/12	STRAUTMANIS, MARIS	50.00
	09/28/12	VALLE, EDWARD	100.00
	09/28/12	AHL, R. CHARLES	5,008.64
	09/28/12	ANTONEN, JAMES	5,352.58
	09/28/12	BURLINGAME, SARAH	2,074.90
	09/28/12	KANTRUD, HUGH	184.62
	09/28/12	CHRISTENSON, SCOTT	2,158.35
	09/28/12	FARR, LARRY	3,215.25
	09/28/12	JAHN, DAVID	1,860.28
	09/28/12	RAMEAUX, THERESE	3,061.18
	09/28/12	BAUMAN, GAYLE	4,186.17
	09/28/12	ANDERSON, CAROLE	1,582.99
	09/28/12	DEBILZAN, JUDY	1,327.92
	09/28/12	JACKSON, MARY	2,126.07
	09/28/12	KELSEY, CONNIE	2,594.79
	09/28/12	RUEB, JOSEPH	2,642.60
	09/28/12	SINDT, ANDREA	2,113.80
	09/28/12	ARNOLD, AJLA	1,617.69
	09/28/12	BEGGS, REGAN	1,497.35
	09/28/12	GUILFOILE, KAREN	4,207.64
	09/28/12	SCHMIDT, DEBORAH	2,884.82
	09/28/12	SPANGLER, EDNA	948.26
	09/28/12	CORTESI, LUANNE	1,109.02
	09/28/12	LARSON, MICHELLE	1,827.76
	09/28/12	MECHELKE, SHERRIE	978.07
	09/28/12	MOY, PAMELA	1,520.44
	09/28/12	OSTER, ANDREA	1,907.49
	09/28/12	RICHTER, CHARLENE	941.61
	09/28/12	SCHOENECKER, LEIGH	1,646.15
	09/28/12	WEAVER, KRISTINE	2,356.55
	09/28/12	CORCORAN, THERESA	1,900.55
	09/28/12	KVAM, DAVID	4,209.55
	09/28/12	PALANK, MARY	1,905.17
	09/28/12	POWELL, PHILIP	2,932.46
	09/28/12	SVENDSEN, JOANNE	2,140.16
	09/28/12	THOMALLA, DAVID	4,961.38
	09/28/12	THOMFORDE, FAITH	1,497.35
	09/28/12	ABEL, CLINT	2,878.21
	09/28/12	ALDRIDGE, MARK	3,156.49

09/28/12	BAKKE, LONN	3,045.48
09/28/12	BARTZ, PAUL	3,616.77
09/28/12	BELDE, STANLEY	2,990.84
09/28/12	BENJAMIN, MARKESE	2,819.55
09/28/12	BIERDEMAN, BRIAN	3,683.24
09/28/12	BOHL, JOHN	3,151.33
09/28/12	BUSACK, DANIEL	3,808.28
09/28/12	CARNES, JOHN	1,918.52
09/28/12	COFFEY, KEVIN	3,143.71
09/28/12	CROTTY, KERRY	3,611.21
09/28/12	DEMULLING, JOSEPH	2,897.56
09/28/12	DOBLAR, RICHARD	4,005.46
09/28/12	DUGAS, MICHAEL	4,311.20
09/28/12	ERICKSON, VIRGINIA	3,209.56
09/28/12	FLOR, TIMOTHY	3,725.17
09/28/12	FRASER, JOHN	3,203.29
09/28/12	FRITZE, DEREK	3,443.61
09/28/12	GABRIEL, ANTHONY	3,263.36
09/28/12	HAWKINSON JR, TIMOTHY	2,884.73
09/28/12	HER, PHENG	2,819.55
09/28/12	HIEBERT, STEVEN	3,377.35
09/28/12	JOHNSON, KEVIN	4,142.24
09/28/12	KALKA, THOMAS	940.28
09/28/12	KONG, TOMMY	2,964.17
09/28/12	KREKELER, NICHOLAS	876.00
09/28/12	KROLL, BRETT	2,891.66
09/28/12	LANGNER, SCOTT	3,092.20
09/28/12	LANGNER, TODD	2,980.04
09/28/12	LU, JOHNNIE	3,117.16
09/28/12	LYNCH, KATHERINE	2,453.48
09/28/12	MARINO, JASON	2,984.41
09/28/12	MARTIN, JERROLD	3,826.83
09/28/12	MCCARTY, GLEN	3,092.20
09/28/12	METRY, ALESIA	3,038.70
09/28/12	NYE, MICHAEL	3,551.63
09/28/12	OLSON, JULIE	2,937.06
09/28/12	PARKER, JAMES	2,453.48
09/28/12	REZNY, BRADLEY	2,980.55
09/28/12	RHUDE, MATTHEW	3,144.76
09/28/12	SHORTREED, MICHAEL	4,091.18
09/28/12	STEINER, JOSEPH	3,079.58
09/28/12	SYPNIEWSKI, WILLIAM	2,845.55
09/28/12	SZCZEPANSKI, THOMAS	3,060.04
09/28/12	TAUZELL, BRIAN	2,871.44
09/28/12	THEISEN, PAUL	3,150.93
09/28/12	THIENES, PAUL	4,587.18
09/28/12	TRAN, JOSEPH	2,992.55
09/28/12	WENZEL, JAY	3,086.32
09/28/12	XIONG, KAO	2,878.21
09/28/12	ANDERSON, BRIAN	309.88
09/28/12	BAHL, DAVID	335.84
09/28/12	BASSETT, BRENT	242.40

09/28/12	BAUMAN, ANDREW	3,143.01
09/28/12	BOURQUIN, RON	824.16
09/28/12	CAPISTRANT, JACOB	436.32
09/28/12	CAPISTRANT, JOHN	848.44
09/28/12	CRAWFORD - JR, RAYMOND	663.57
09/28/12	CRUMMY, CHARLES	290.88
09/28/12	DAWSON, RICHARD	4,000.00
09/28/12	EATON, PAUL	593.88
09/28/12	EVERSON, PAUL	3,630.60
09/28/12	FOSSUM, ANDREW	3,354.54
09/28/12	HAGEN, MICHAEL	581.76
09/28/12	HALE, JOSEPH	339.38
09/28/12	HALWEG, JODI	2,743.95
09/28/12	HAWTHORNE, ROCHELLE	2,662.42
09/28/12	HUTCHINSON, JAMES	537.34
09/28/12	IMM, TRACY	339.36
09/28/12	JANSEN, CHAD	303.00
09/28/12	JONES, JONATHAN	266.64
09/28/12	JUREK, GREGORY	1,033.60
09/28/12	KANE, ROBERT	841.38
09/28/12	KARRAS, JAMIE	395.36
09/28/12	KERSKA, JOSEPH	218.16
09/28/12	KONDER, RONALD	690.84
09/28/12	KUBAT, ERIC	2,993.47
09/28/12	LINDER, TIMOTHY	3,880.34
09/28/12	LOCHEN, MICHAEL	206.04
09/28/12	MILLER, LADD	494.92
09/28/12	MILLER, NICHOLAS	484.80
09/28/12	MONDOR, MICHAEL	3,259.74
09/28/12	MONSON, PETER	266.64
09/28/12	MORGAN, JEFFERY	246.19
09/28/12	NIELSEN, KENNETH	145.44
09/28/12	NOVAK, JEROME	441.36
09/28/12	NOWICKI, PAUL	290.88
09/28/12	OLSON, JAMES	2,726.51
09/28/12	OPHEIM, JOHN	438.36
09/28/12	PACHECO, ALPHONSE	169.68
09/28/12	PETERSON, MARK	551.48
09/28/12	PETERSON, ROBERT	2,973.40
09/28/12	POWERS, KENNETH	315.12
09/28/12	RAINEY, JAMES	851.43
09/28/12	RANK, NATHAN	727.20
09/28/12	RANK, PAUL	436.32
09/28/12	RAVENWALD, CORINNE	145.44
09/28/12	REYNOSO, ANGEL	296.94
09/28/12	RICE, CHRISTOPHER	282.82
09/28/12	RODRIGUEZ, ROBERTO	290.88
09/28/12	SCHULTZ, JEROME	303.00
09/28/12	SEDLACEK, JEFFREY	3,651.10
09/28/12	STREFF, MICHAEL	3,159.96
09/28/12	SVENDSEN, RONALD	2,930.49
09/28/12	WESSELS, TIMOTHY	193.92

09/28/12	WHITE, JOEL	484.80
09/28/12	GERVAIS-JR, CLARENCE	3,985.69
09/28/12	LUKIN, STEVEN	4,616.93
09/28/12	ZWIEG, SUSAN	1,706.92
09/28/12	KNUTSON, LOIS	2,054.95
09/28/12	NIVEN, AMY	1,425.42
09/28/12	BRINK, TROY	2,750.33
09/28/12	BUCKLEY, BRENT	2,292.51
09/28/12	DEBILZAN, THOMAS	2,146.15
09/28/12	EDGE, DOUGLAS	2,125.00
09/28/12	JONES, DONALD	2,146.15
09/28/12	MEISSNER, BRENT	2,006.15
09/28/12	NAGEL, BRYAN	3,560.40
09/28/12	OSWALD, ERICK	2,340.28
09/28/12	RUIZ, RICARDO	1,539.75
09/28/12	RUNNING, ROBERT	2,619.05
09/28/12	TEVLIN, TODD	2,146.15
09/28/12	BURLINGAME, NATHAN	2,087.21
09/28/12	DUCHARME, JOHN	2,740.37
09/28/12	ENGSTROM, ANDREW	2,631.75
09/28/12	JAROSCH, JONATHAN	2,924.73
09/28/12	KREGER, JASON	2,173.80
09/28/12	LINDBLOM, RANDAL	3,269.89
09/28/12	LOVE, STEVEN	3,446.87
09/28/12	THOMPSON, MICHAEL	4,261.37
09/28/12	ZIEMAN, SCOTT	241.40
09/28/12	JANASZAK, MEGHAN	1,497.35
09/28/12	KONEWKO, DUWAYNE	4,413.24
09/28/12	EDSON, DAVID	2,191.39
09/28/12	HAMRE, MILES	1,513.60
09/28/12	HAYS, TAMARA	1,539.75
09/28/12	HINNENKAMP, GARY	2,268.46
09/28/12	NAUGHTON, JOHN	2,146.15
09/28/12	NORDQUIST, RICHARD	363.46
09/28/12	BIESANZ, OAKLEY	1,308.08
09/28/12	DEAVER, CHARLES	577.77
09/28/12	GERNES, CAROLE	677.28
09/28/12	HAYMAN, JANET	1,394.05
09/28/12	HUTCHINSON, ANN	2,649.16
09/28/12	SOUTTER, CHRISTINE	496.14
09/28/12	WACHAL, KAREN	913.88
09/28/12	GAYNOR, VIRGINIA	3,244.09
09/28/12	ERICSON, MICHAEL	1,000.00
09/28/12	KROLL, LISA	1,900.55
09/28/12	SWANSON, CHRIS	708.00
09/28/12	THOMPSON, DEBRA	760.22
09/28/12	YOUNG, TAMELA	2,015.75
09/28/12	EKSTRAND, THOMAS	3,829.34
09/28/12	FINWALL, SHANN	3,233.35
09/28/12	MARTIN, MICHAEL	2,762.95
09/28/12	BRASH, JASON	2,393.35
09/28/12	CARVER, NICHOLAS	3,244.09

09/28/12	FISHER, DAVID	3,807.86
09/28/12	SWAN, DAVID	2,766.15
09/28/12	WELLENS, MOLLY	1,894.71
09/28/12	BERGER, STEPHANIE	223.26
09/28/12	BRENEMAN, NEIL	2,267.65
09/28/12	FRANK, PETER	425.00
09/28/12	LARSON, KATELYN	210.00
09/28/12	ROBBINS, AUDRA	3,019.96
09/28/12	ROBBINS, CAMDEN	185.50
09/28/12	SCHALLER, SCOTT	80.63
09/28/12	SHERWOOD, CHRISTIAN	313.50
09/28/12	TAYLOR, JAMES	2,738.98
09/28/12	VUKICH, CANDACE	228.75
09/28/12	HAAG, MARK	2,486.51
09/28/12	ORE, JORDAN	1,539.75
09/28/12	SCHULTZ, SCOTT	3,090.82
09/28/12	ANZALDI, MANDY	1,467.38
09/28/12	CRAWFORD - JR, RAYMOND	280.73
09/28/12	EVANS, CHRISTINE	1,363.62
09/28/12	GLASS, JEAN	2,125.10
09/28/12	HER, PETER	100.10
09/28/12	HOFMEISTER, MARY	1,119.96
09/28/12	HOFMEISTER, TIMOTHY	426.73
09/28/12	KULHANEK-DIONNE, ANN	355.50
09/28/12	PELOQUIN, PENNYE	520.05
09/28/12	PENN, CHRISTINE	2,332.74
09/28/12	SHERRILL, CAITLIN	799.42
09/28/12	VUE, LOR PAO	333.63
09/28/12	AICHELE, MEGAN	363.20
09/28/12	ANDERSON, ALYSSA	13.56
09/28/12	ANDERSON, JOSHUA	393.55
09/28/12	BAETZOLD, CLAIRE	73.50
09/28/12	BAETZOLD, SETH	36.25
09/28/12	BAUDE, SARAH	73.00
09/28/12	BUCKLEY, BRITTANY	214.20
09/28/12	BUTLER, ANGELA	102.00
09/28/12	CRANDALL, KRISTA	200.08
09/28/12	DEMPSEY, BETH	164.13
09/28/12	DIONNE, DANIELLE	234.46
09/28/12	DUNN, RYAN	1,094.53
09/28/12	EHLE, DANIEL	21.04
09/28/12	ERICKSON-CLARK, CAROL	49.00
09/28/12	FONTAINE, KIM	478.63
09/28/12	FOX, KELLY	60.00
09/28/12	FRAMPTON, SAMANTHA	181.50
09/28/12	GIEL, NICOLE	114.00
09/28/12	GIPPLE, TRISHA	339.88
09/28/12	GRUENHAGEN, LINDA	355.85
09/28/12	HEINRICH, SHEILA	281.00
09/28/12	HOLMBERG, LADONNA	570.00
09/28/12	HORWATH, RONALD	2,738.98
09/28/12	JANSON, ANGELA	76.50

	09/28/12	JOHNSON, BARBARA	382.40
	09/28/12	JOYER, ANTHONY	64.75
	09/28/12	KOHLER, ROCHELLE	36.00
	09/28/12	KOZDROJ, GABRIELLA	50.00
	09/28/12	LAMEYER, BRENT	43.50
	09/28/12	LAMSON, ELIANA	36.00
	09/28/12	MCCANN, NATALIE	76.00
	09/28/12	NADEAU, TAYLOR	65.70
	09/28/12	NELSON, ELEONOR	100.00
	09/28/12	NORTHOUSE, KATHERINE	68.88
	09/28/12	POVLITZKI, MARINA	76.00
	09/28/12	PROESCH, ANDY	794.09
	09/28/12	RANEY, COURTNEY	620.00
	09/28/12	RESENDIZ, LORI	2,257.76
	09/28/12	RICHTER, DANIEL	132.30
	09/28/12	RONNING, ISAIAH	180.95
	09/28/12	SCHREIER, ROSEMARIE	285.00
	09/28/12	SCHREINER, MARK	65.70
	09/28/12	SCHREINER, MICHELLE	180.06
	09/28/12	SMITH, ANN	121.80
	09/28/12	SMITH, CASEY	69.83
	09/28/12	SMITLEY, SHARON	336.70
	09/28/12	STEAD, KIMBERLY	120.00
	09/28/12	TAYLOR, MYLES	66.15
	09/28/12	TREPANIER, TODD	176.00
	09/28/12	TUPY, MARCUS	213.75
	09/28/12	WARNER, CAROLYN	475.20
	09/28/12	BOSLEY, CAROL	153.60
	09/28/12	HITE, ANDREA	206.00
	09/28/12	LANGER, CHELSEA	144.50
	09/28/12	LANGER, KAYLYN	110.50
	09/28/12	BORCHERT, JONATHAN	137.75
	09/28/12	DOUGLASS, TOM	1,756.55
	09/28/12	KRECH, ELAINE	174.00
	09/28/12	MALONEY, SHAUNA	240.00
	09/28/12	PRINS, KELLY	1,690.15
	09/28/12	REILLY, MICHAEL	1,934.15
	09/28/12	THOMPSON, BENJAMIN	440.50
	09/28/12	VANG, GEORGE	130.50
	09/28/12	COUNTRYMAN, BRENDA	1,110.00
	09/28/12	AICHELE, CRAIG	2,203.79
	09/28/12	PRIEM, STEVEN	2,415.66
	09/28/12	WOEHRLE, MATTHEW	2,322.83
	09/28/12	BERGO, CHAD	2,628.80
	09/28/12	FOWLDS, MYCHAL	3,791.22
	09/28/12	FRANZEN, NICHOLAS	2,623.62
	09/28/12	KRATTENMAKER, MATTHEW	1,147.50
9987456	09/28/12	FORSYTHE, MARCUS	2,206.06
9987457	09/28/12	AYD, GWEN	122.00
9987458	09/28/12	BOEHM, BRIAN	76.25
9987459	09/28/12	CATTANACH, SETH	76.25
9987460	09/28/12	HEI, SAMUEL	70.00

9987461	09/28/12	MASON, KYLE	178.75
9987462	09/28/12	O'BRIEN, REBECCA	15.00
9987463	09/28/12	YANG, CHINU	277.50
9987464	09/28/12	ADAMS, DAVID	1,452.40
9987465	09/28/12	VANG, TIM	582.00
9987466	09/28/12	COSTA, JOSEPH	300.00
9987467	09/28/12	MILLER, MELISSA	282.00
9987468	09/28/12	SCHREIER, ABIGAIL	25.73
9987469	09/28/12	WALES, ABIGAIL	76.50
9987470	09/28/12	WEINHAGEN, SHELBY	310.65
9987471	09/28/12	RANGEL, SAMANTHA	170.00
9987472	09/28/12	CRAWFORD, SHAWN	480.00
9987473	09/28/12	CUSICK, JESSICA	125.06
9987474	09/28/12	STEFFEN, MICHAEL	87.00
			503,587.16

AGENDA REPORT

To: City Manager James Antonen
From: Chief of Police David J. Thomalla
Subject: Approval of Donation of Toys to Police Department
Date: October 1, 2012

Introduction

The Maplewood Police Department has received 300 wooden toys from LivINN Hotels, Ltd., and City Council approval is required before this donation can be accepted.

Background

LivINN Hotels, Ltd., has a program whereby they donate toys to Police Departments as part of "Toys 4 Smiles." They provided 300 handcrafted wooden cars and trucks for police officers to distribute to children as the department sees fit. Typically these toys are given to children in need or that the officers have contact with in the community and are intended to be a way to create a strong relationship between police officers and children.

The toys have been provided to us free of charge; but the estimated dollar value is \$3 each, making the monetary value of the donation \$900.

City Council approval is required for us to accept this donation.

Recommendation

It is recommended that City Council approval be given for the Police Department to accept this donation from LivINN Hotels, Ltd.

Action Required

Submit to the City Council for review and approval.

DJT:js

RESOLUTION AUTHORIZING GIFT TO CITY

WHEREAS, Maplewood is AUTHORIZED to receive and accept grants, gifts and devices of real and personal property and maintain the same for the benefit of the citizens and pursuant to the donor’s terms if so-prescribed, and;

WHEREAS, LivINN Hotels, Ltd., wishes to grant the City of Maplewood the following: 300 handcrafted wooden toy cars and trucks, and;

WHEREAS, LivINN Hotels, Ltd., has instructed that the City will be required to use the aforementioned for: distribution to children in the City of Maplewood, and;

WHEREAS, the City of Maplewood has agreed to use the subject of this resolution for the purposes and under the terms prescribed, and;

WHEREAS, the City agrees that it will accept the gift by a super majority of its governing body’s membership pursuant to Minnesota Statute §465.03;

NOW, THEREFORE, BE IT RESOLVED, pursuant to Minnesota Statute §465.03, that the Maplewood City Council approves, receives and accepts the gift aforementioned and under such terms and conditions as may be requested or required.

The Maplewood City Council passed this resolution by a super majority vote of its membership on _____, 20_____.

Signed:

Signed:

Witnessed:

(Signature)

(Signature)

(Signature)

Mayor
(Title)

Chief of Police
(Title)

City Clerk
(Title)

(Date)

(Date)

(Date)

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: **Approval of 2012 Budget Transfers**
DATE: September 24, 2012 for October 8, 2012 council meeting

DISCUSSION

The 2012 Budget calls for transfers from the General Fund to the Park Development and Redevelopment Funds as directed by the Council during the preparation of the budget document.

The transfers needed are as follows:

Amount	From		To	
	Fund		Fund	
\$ 30,000	101	General Fund	403	Park Development (<i>equipment replacement</i>)
10,000	101	General Fund	430	Redevelopment (<i>housing replacement</i>)
10,000	101	General Fund	430	Redevelopment (<i>commercial redevelopment</i>)

FINANCIAL IMPACT

There is no financial impact to the city as the proposal is to transfer money between funds.

RECOMMENDATION

It is recommended that the Council authorize the transfers listed above and direct the Finance Manager to make the appropriate budget adjustments if needed.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: Approval of 2012 Budget Adjustments
DATE: September 24, 2012 for October 8, 2012 council meeting

BACKGROUND

Annually when the General Fund budget is prepared, revenue and expenditure accounts are analyzed and a re-estimate for the current year is prepared. This information is used to forecast the ending fund balance for the current year. The size of this balance is an important factor for the preparation of the budget for the next year. The proposed 2013 budget includes an estimated fund balance of \$7,600,902 for 12-31-12.

RECOMMENDATION

After the budget for the next year is prepared, the re-estimates for the current year are more important than the original budget. Therefore, it is recommended that the Council authorize the Finance Manager to revise the 2012 budget to reflect the 2012 re-estimates for accounts that are included in the proposed 2013 budget per the attached list. This will help staff manage their budgets through the end of the year.

P:\council files\agendas\2010\2010 budget adjustments

Attachment 1: 2012 Budget Adjustments

2012 Budget Adjustments

Adjustments needed to achieve 2012 re-estimate numbers:

Adjustments needed to account
for 2012 Internal IT charges:

101-701-000-4025	12,730	M Ericson wages	101-101-000-4580	(110)
101-000-000-3616	(100,000)	Reduce Ambulance admin fee	101-102-000-4580	1,470
606-411-000-4950	(100,000)	paid to General Fund	101-116-000-4580	(360)
101-000-000-3301	106,000	Building permit fees	101-201-000-4580	(610)
101-000-000-3302	5,000		101-301-000-4580	(2,270)
101-000-000-3303	97,500		101-401-000-4580	6,390
101-000-000-3304	37,000		101-411-000-4580	(460)
101-000-000-3681	119,500		101-501-000-4580	(1,440)
101-000-000-3524	(24,580)	Police State Aid – actual amount	101-601-000-4580	(680)
101-000-000-3526	(57,300)	MSA State Aid – actual amount	101-701-000-4580	(710)
101-000-000-3613	30,000	Motor vehicle fees	206-603-299-4580	(740)
101-000-000-3631	(185,000)	Engineering charges	601-508-000-4580	(100)
			602-611-001-4580	610
			604-512-000-4580	(150)
			605-706-000-4580	(10)
			606-403-000-4580	(830)
	<u>15,390</u>	Net effect on General Fund		<u>(1,220)</u>

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: **Approve Closure of Open Space Land Acquisition Fund**
DATE: September 24, 2012 for October 8, 2012 council meeting

INTRODUCTION

The Open Space Land Acquisition Fund needs to be closed.

DISCUSSION

The Open Space Land Acquisition Fund was established in 1994 with the proceeds from a \$5,000,000 bond issue. On November 2, 1993, the \$5,000,000 Open Space Referendum for the purchase of underdeveloped land was approved. The parcels of open space considered for acquisition were part of the Open Space Committee's recommendations that were presented to the City Council in 1992. The twelve-member committee located 66 parcels of open space in the city and rated each parcel with a list of special characteristics. Nineteen pieces of property made it to the top of the 1992 list. Acquisition of many of these parcels occurred during 1994-1996.

Over the years, various miscellaneous grants and aids have been receipted to this fund which is why the fund still has a positive fund balance. The original \$5,000,000 has been fully spent and the fund should be closed.

RECOMMENDATION

It is recommended that the Council authorize the following: (1) a transfer of \$37,333.88 from the Open Space Land Acquisition Fund to the Park Development Fund to close the fund, and (2) the appropriate budget changes.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
SUBJECT: **Approval of Annual Maplewood Historical Society Payment**
DATE: September 24, 2012 for October 8, 2012 council meeting

INTRODUCTION

On September 11, 2001 the City Council approved a motion to include a \$2,000 payment to the Maplewood Historical Society in the city's budget each year. This annual payment has been incorporated in the 2012 Budget.

This year's payment of \$2,000 needs to be authorized.

RECOMMENDATION

Council authorization is needed annually to make the \$2,000 payment because it is not a required payment. Staff is asking the council to approve the payment for 2012.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Karen Guilfoile, Citizen Services Director
DATE: October 3, 2012

SUBJECT: Approval of a Temporary Gambling Permit and Fee Waiver – Friends of the Mississippi River

Introduction

An application has been submitted for a temporary gambling permit on behalf of the Friends of the Mississippi River for their participation in The Fish Creek Affair at the Maplewood Community Center, located at 2100 White Bear Avenue. The event will be held on November 3, 2012 from 6:00 p.m. to 9:30 p.m.

The organizer of the fundraiser is requesting the fees for the lawful gambling temporary permit be waived.

In order for the State of Minnesota to issue a temporary gambling permit, approval of the following resolution from the City is required:

RESOLUTION

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary premises permit for lawful gambling is approved for Friends of the Mississippi at the Maplewood Community Center, 2100 White Bear Avenue, Maplewood.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

Recommendation

Approve the above resolution for a temporary gambling permit. Also, approve the fees be waived for a temporary gambling permit.

AGENDA REPORT

TO: Jim Antonen, City Manager

FROM: Karen Guilfoile, City Clerk

DATE: October 2, 2012

SUBJECT: Approval of Resolution Certifying Election Judges for the November 6, 2012 General State and Federal Election

RESOLUTION ACCEPTING ELECTION JUDGES

RESOLVED, that the City Council of Maplewood, Minnesota, accepts the following list of Election Judges for the 2012 General Election to be held on Tuesday, November 6, 2012.

Ahl, Chuck	Connelly, Thomas	Glissendorf, Sue
Ahrens, Fran	Coyle, Jim	Golaski, Diane
Aikens, Meridith	Coyle, Rose	Grace, Joanne
Allen, Jim	Cude, Carol	Granse, Barbara
Anderson, Elsie	Cude, Larry	Gravink, Barb
Anderson, Nancy	D'Arcio, India	Gudknecht, Jamie
Anderson, Suzanne	DeBernardi, Nancy	Gustafson, Dianne
Ansari, Ahsan	Demko, Fred	Guthrie, Rosie
Arnold, Ajla	DeZelar, Phil	Hafner, Michael
Aurandt, Robert	Dickson, Helen Jean	Hahn, Vonna
Bartelt, Joan	Dittli, Albin	Hanson, Joan
Bedor, David	Dougherty, Tom	Hart, Barbara
Beggs, Regan	Droeger, Diane	Heininger, Gordon
Behr, Jeanette	Duellman, Audrey	Hervig, Cindy
Behr, Nancy	Dunham, Bob	Hinnenkamp, Gary
Belland, Jaime	Eickhoff, Carolyn	Hitzman, Harold
Berry, Robert (Bud)	Erickson, Elizabeth	Hulet, Jeanette
Bierbaum, Al	Ewald, Jeanne	Hulet, Robert
Bjorklund, Diane	Fernholz, Jean	Huth, Patricia
Bolden, Donita	Finch, Michael	Huth, Raymond
Bolduan, Kay	Finch, Roberta	Inhofer, Mary Claire
Booher, Michele	Fitzgerald, Delores	Jago, Carole
Bork, Anna	Fosburgh, Anne	Jahn, David
Bortz, Albert	Fowler, Cynthia	Jensen, Robert
Bortz, Jeanne	Franzen, Nick	Johannessen, Judith
Brandon, Richard	Freer, Mary Jo	Johansen, Kathleen
Brandon, Virginia	Friedlein, Charlene	Johnson, Warren
Bruner, Deborah	Friedlein, Richard	Jones, Shirley
Bryan, Betty	Fuller, Mary Katherine	Jurmu, Joyce
Bunkowske, Bernice	Gaboury, Shirley	Kapfer, Deb
Campbell, Lilia	Galligher, Patricia	Karner, Ann
Campbell, Thomas	Garrison, Carolyn Ann	Kipka, Judy
Carle, Jeanette	Garvey, Terrence	Kirchoff, Harold
Carson, Helen	Gebauer, Victor	Kliethermes, Jami
Casserly, Debra	Gerlach, Barbara	Knutson, Lois
Christianson, Margorie	Gerten, John	Kramer, Dennis
Combe, Edward	Gerten, Judy	Krebsbach, Jean

Kreger, Jason
Kwapick, Jackie
Labossiere, Donna
Lackner, Marvella
Lampe, Charlotte
Larson, Michelle
Lauren, Lorraine
LaValle, Faylene
Lawrence, Donna
Layer, Stephanie
Layer, Tom
Leiter, Barbara
Leonard, Claudette
Lincowski, Steve
Lincowski, Vi
Liptak, Marianne
Lockwood, Jackie
Loipersbeck, Darlene
Loipersbeck, Jules
Mahowald, Valerie
Mahre, Jeri
Mammenga II, Donald
Manthey, John
Maskrey, Thomas
Mathey, Alana
McCann, John
McCarthy, Peggy
McCauley, Judy
Mechelke, Mary Lou
Meister-Westermann, Jean
Millette, James
Moran, Joyce
Moreno, Marlene
Mortenson, Karen
Muenchow, Mike
Myster, Thomas
Nelson, Percy
Nettleton, Janet

Newcomb, Mary
Nichol, Jane
Nichols, Miranda
Nissen, Helen
Norberg, Ann
Noyes, Douglas
O'Brien, D. William (Bill)
Olson, Anita
Olson, Lois
Olson, Norman
Olson, Sandy
Oslund, Kathryn
Parent, Dian
Pedersen, Bernard
Peper, Marilyn
Pophem, Michael
Putz, Shelly
Renslow, Rita
Rieper, Allan
Rodriguez, Vincent
Rubbert, Shirley
Rudeen, Elaine
Sagert, Chris
Saltz, Rosalie
Sandberg, Janet
Sands, Warren
Satriano, Pauline
Sauer, Elmer
Sauer, Kathleen
Sawyer, Sharon
Scharnott, Thomas
Scheuble, RoJean
Scheunemann, Marjorie
Schluender, Cynthia
Schneider, Mary Ann
Schramel, Betty
Schramel, Jim
Schultz, Louise

Seidel, Gloria
Shankar, Ananth
Shores, Teresa
Skaar, Delaney
Skaar, Steven
Skaar, Susan
Spangler, Bob
Staffki, Tim
Stenson, Karen
Storm, Mary
Stout, Carrie
Strack, Joan
Taylor, Lori
Thomas, Jeff
Thomforde, Faith
Tourville, Michael
Trippler, Dale
Tschida, Micki
Urbanski, Carolyn
Urbanski, Holly
Urbanski, William
VanBlaricom, Beulah
Vanek, Mary
Wasmundt, Gayle
Weinberg, Vicki
Wessel, Warren
Whitcomb, Larry
Witschen, Delores
Wolfgang, Dorothy
Wood, Susan
Yorkovich, Cindy
Young, Linda
Zawacki, James
Zian, Helen
Zipko, Leroy

Recommendation of the approved list of election judges is requested. Approval of this Resolution does not qualify individuals to serve as election judges. Appointments will be made from this list to fill the needed positions but not everyone on this list will be appointed. Additionally, individuals that have not completed the required election judge training and completed the paperwork required by the city will not be permitted to work unless they have met these requirements.

AGENDA REPORT

TO: City Manager, Jim Antonen
FROM: IT Director, Mychal Fowlds
SUBJECT: Authorization to Enter into a Service Agreement with The Active Network
DATE: October 8, 2012

Introduction

Since 2005 we have been utilizing the software package Recware Safari to manage almost all aspects of membership and programming for the Maplewood Community Center and Parks and Recreation Department. This software is now being retired by our vendor therefore requiring us to move forward with a replacement application.

Background

As stated above, staff has been utilizing a software package from The Active Network for quite some time. This application, Safari, is being retired on October 31, 2013 meaning that at that time we will no longer be able to receive support. As this application is required by staff to manage all aspects of membership, program enrollment, POS systems, etc. we require support and therefore began the search for a suitable replacement.

Staff reviewed a number of applications searching for an application that was able to fill the unique needs of the various departments that currently use Safari. Staff found many applications that could fill portions of our needs (for example many applications can manage memberships but may not handle league scheduling) but only 1 application was found that not only met but exceeded our current functionality and that was a proven solution in the industry. This application is ActiveNet provided by The Active Network.

The Active Network is retiring Safari because it is an outdated client/server application. In its place they created ActiveNet which is a web-based solution hosted by The Active Network. Choosing an application that is offered by our current vendor is advantageous to the City in that the look and feel of the new application is very similar to our existing program meaning that it will be much more familiar to staff. Other reasons staff is recommending this application is that we are allowed unlimited users, staff has increased mobility with a web-based application and we are allowed access to modules that will make us more efficient than ever.

Budget Impact

The only direct costs of signing this agreement is \$2,500 for onsite training which will be paid for by the Maplewood Community Center. On-going costs are based on a per transaction model. The Active Network collects a small percentage of each transaction which is dependent on whether or not a patron pays by cash, check or credit card and whether or not they are doing so in person or online. Staff estimates that we will break even moving forward with this model taking into consideration that we will no longer pay yearly maintenance fees or credit card processing fees, both of which combined equal an estimated \$45,000 per year. In addition, because we are current customers we are able to take advantage of a program that is crediting us \$16,400 worth of implementation costs if we exercise an agreement by October 31st.

Recommendation

It is recommended that authorization be given to enter into a 3 year service agreement with The Active Network.

Action Required

Submit to City Council for review and approval.

Attachment

1. The Active Network Software as a Service Agreement

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer/ Public Works Director
SUBJECT: **Approval of Permitted Facilities Agreement with BP Products North America, Inc., Maplewood Mall Sidewalk Improvements, City Project 11-09**
DATE: October 1, 2012

INTRODUCTION

The council will consider approving a Permitted Facilities Agreement with BP Products North America, Inc. This easement was requested by OP 2 Maplewood, LLC, the mall owner, and the City of Maplewood. This agreement is necessary for the completion of the Maplewood Mall Sidewalk Improvements.

BACKGROUND

Simon Properties, owner of the Maplewood Mall, has completed major renovation of the mall's interior and exterior. The improvements are a substantial investment into one of the city's major taxpayers and certainly are a good reflection on the economic health of the Mall area. Included with the improvements to the Maplewood Mall area is the pedestrian improvements, led by the city, which includes construction of additional sidewalks around the ring road of the Mall and other roadways adjacent to the site. The contract was awarded to Urban Companies, LLC on April 25, 2011.

The new sidewalk provides a full connection along Southlawn Drive which will connect into the proposed sidewalk adjacent to the new Park and Ride once completed. Also, the sidewalk connects Southlawn Drive to White Bear Avenue via the mall ring road and adjacent property through a public-private partnership. The owners donated easements while the City built and will maintain the sidewalk improvements. This project greatly improves pedestrian access to the mall area.

Work on the sidewalk improvements is mostly complete with the exception being the locations where BP Products North America, Inc. owns the property. The Permitted Facilities Agreement would grant the necessary easements to the City so that the sidewalk construction could be completed in these missing links.

BUDGET IMPACT

There is no impact to the overall project budget.

RECOMMENDATION

It is recommended that the city council approve the Permitted Facilities Agreement with BP Products North America, Inc for the Maplewood Mall Sidewalk Improvements, City Project 11-09 and direct the mayor and city manager to sign the agreement signifying city council approval. Minor revisions as approved by the City Attorney are authorized as needed for the agreement.

Attachments:

1. Permitted Facilities Agreement
2. Location Map

This Document prepared by
and when recorded return to:
Brad Krabel
BP Products North America Inc.
150 W. Warrenville Rd.
Building 605 – 3rd Floor
Naperville, IL 60563

BP File: 4000-1578, 1579
ROW-TPR Log 7132

PERMITTED FACILITIES AGREEMENT

DATE: **September 12, 2012**

GRANTOR: **BP Products North America Inc.**
150 W. Warrenville Road, Building 605-3rd Floor
Naperville, IL 60563

LANDOWNER : **OP 2 Maplewood, LLC**
11455 Viking Dr. # 350
Eden Prairie, MN 55344

CITY: **City of Maplewood, a Minnesota municipal corporation**
1830 County Road B East
Maplewood, MN 55109

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, **BP Products North America Inc.**, a Maryland corporation (hereinafter called "BP"), is the present owner of a right of way and easement (hereinafter called the "Easement"), in, over, through, under and across the following described parcel of land in Ramsey County, MN:

The North 10 acres of the East 20 acres of the N1/2 of the NW1/4 of Section 2, Township 29N, Range 22W, except the south 100 feet thereof and except that part lying West of the Easterly line of White Bear Avenue, and except that piece of land thereof described as follows: Beginning at the SE corner of the County Road "D" and White Bear Avenue; thence running East along the Southerly line of said County Road "D" 75 feet; thence running south and parallel with the west line of said Sec. 2, 125 feet, thence West and parallel with the southerly line of said County Road "D" to a point on the Easterly line of White Bear Ave.; thence Northerly along the Easterly line of said White Bear Ave. to the point of beginning

and

The West 71.54 acres of North Half of Northwest Quarter of Section 2, Township 29N, Range 22W. It being understood and agreed between the parties hereto that the within described land adjoins and is bounded on the East by the right of way of White Bear Avenue.

granted by Frank w. Hajicek and Mary Hajicek to Standard Oil Company, an Indiana corporation, its successors and assigns, dated July 13th, 1946 and recorded December 12th, 1946 in Book 1233 of Deeds, Page 25 as Document Number 1135888 in the Office of the Recorder of Ramsey County, Minnesota.

And also granted by Frederick F. Radatz and Marion A. Radatz to Standard Oil Company, an Indiana corporation, its successors and assigns, dated September 30th, 1946 and recorded December 12th, 1946 in Book 1233 of Deeds, Page 27 as Document Number 1135889 in the Office of the Recorder of Ramsey County, Minnesota.

WHEREAS pursuant to the Easement, BP owns, maintains and operates a pipeline with equipment, appurtenances and apparatus thereto, if any (hereinafter collectively called "Pipeline") within said Easement; and

WHEREAS OP 2 Maplewood, LLC, a Minnesota limited liability company (hereinafter called "LANDOWNER") has subsequently acquired title to a tract of land legally described in Exhibit A attached hereto and made a part hereof, being all or a part of the same land covered by the Easement; and

WHEREAS, LANDOWNER will grant the City of Maplewood, a Minnesota municipal corporation, (the "CITY") an easement (hereinafter called "Maplewood Sidewalk Easement") for the installation of certain improvements including the installation of a sidewalk (hereinafter called "Permitted Facilities"), as more clearly depicted on Exhibits B, B-1, and B-2 attached hereto and made a part hereof, which would be within the Easement; and

WHEREAS, LANDOWNER and the CITY have requested BP to consent to the Permitted Facilities; and

WHEREAS, LANDOWNER and the CITY may collectively be referred to hereinafter as the "REQUESTING PARTIES".

NOW, THEREFORE, in reliance on the aforesaid representation and the mutual covenants herein contained, notwithstanding any of the provisions of the Easement which prohibit such construction within the Easement, BP hereby consents and agrees, insofar as it has the lawful right so to do, to the construction and maintenance of the Permitted Facilities within the Easement, subject to the following terms and conditions:

- 1) BP has the right to remove portion(s) of the Permitted Facilities as necessary in BP's sole discretion in the exercise of its rights under the Easement. After BP has completed any work necessitating the removal of the Permitted Facilities or any portion thereof, REQUESTING PARTIES shall be responsible for replacing and repairing the Permitted Facilities subject to the terms and conditions of this Agreement, BP shall not be responsible for any damage to the Permitted Facilities and REQUESTING PARTIES release BP from all costs, losses or damages directly or indirectly arising from BP's removal of portions of the Permitted Facilities.

- 2) To the extent allowed by law, REQUESTING PARTIES shall release, defend, indemnify and hold harmless BP and its affiliates, and its and their agents, employees, officers, directors, insurers, contractors, subcontractors, representatives, successors and assigns (the "BP Parties") from and against any and all actions, claims, settlements, judgments, demands, liens, losses, liabilities, damages, fines, penalties, interest, costs, expenses (including, without limitations, expenses attributable to the defense of any actions or claims), and reasonable attorney's fees and other legal expenses and costs (collectively "losses") arising out of (a) injury to, or death of persons (including any BP Party or any employee, contractor or subcontractor of BP or (b) damage to or loss of any property (including that of any BP Parties or any employee, contractor or subcontractor of BP or (c) harm to the environment, caused by, arising out of, or resulting from, either directly or indirectly, the activities contemplated under this Agreement, regardless of whether such losses are caused or contributed to (or allegedly caused or contributed to) by the joint, concurrent or any other form of negligence, strict liability (statutory or otherwise) or other fault of any BP Party, or a preexisting condition, but excluding any losses to the extent caused by the sole or gross negligence or willful misconduct of any BP Party.
- 3) All costs and expenses for constructing, operating, maintaining and removing the Permitted Facilities shall be borne solely by REQUESTING PARTIES, their successors and assigns.
- 4) REQUESTING PARTIES shall not commence with any excavation or construction without first contacting the local "One-Call" utility locating service at least 48 hours (two working days) prior to initiating any excavation or construction activities so BP can arrange to have a representative present when REQUESTING PARTIES or its contractor are performing activities contemplated under this Agreement.
- 5) BP may, at its sole discretion, elect to have a representative on site when REQUESTING PARTIES or its contractor are performing activities contemplated under this Agreement and REQUESTING PARTIES herein acknowledge that BP's representative shall have full authority to stop any of REQUESTING PARTIES' excavation or construction related activities if BP's representative, in his/her sole discretion, feels REQUESTING PARTIES' activities could result in damage to BP's pipeline.
- 6) REQUESTING PARTIES shall immediately cease work and notify BP if the Pipeline is struck by any means of earth disturbing equipment so BP can inspect the Pipeline, and if required, make all necessary repairs.
- 7) REQUESTING PARTIES shall require its contractor to follow the general excavation and construction requirements outlined in Exhibit C attached hereto, and the terms outlined in the Approval Letter a copy of which is attached as Exhibit D when performing activities contemplated under this Agreement.
- 8) REQUESTING PARTIES acknowledge and agree that the Maplewood Sidewalk Easement and any other agreement, easement or license entered into by and between LANDOWNER and the CITY for the installation, maintenance, repair and/or removal of improvements within the Easement area shall at all times be subject and subordinate to the Easement, and any modifications thereof or amendments thereto.

- 9) LANDOWNER and the CITY acknowledge and agree that: (i) each of them is and shall be jointly and severally liable for the covenants, conditions, and provisions of this Agreement to be kept, observed and performed by REQUESTING PARTIES; and (ii) the act or signature of, or notice from or to, any one or more of them with respect to this Agreement shall be binding upon each and all of the persons and entities executing this Agreement with the same force and effect as if each and all of them had so acted or signed, or given or received such notice.

All notices shall be sent by United States registered or certified mail, return receipt requested, and shall be addressed to the parties at the addresses first mentioned above or at such other address as the parties may direct.

The Easement shall remain in full force and effect except as modified and changed by this Agreement.

If any one or more of the provisions of this Agreement, or the applicability of any such provisions to a specific situation shall be invalid or unenforceable, the validity and enforceability of all other applications of such provisions shall not be affected.

The covenants contained in this Agreement shall constitute covenants running with the land and shall be binding upon and insure to the benefit of the parties hereto, their personal representatives, heirs, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto separately and severally have caused this AGREEMENT to be executed in their respective names by and through their duly authorized representatives, as of the day and year first above written.

BP Products North America Inc.

S. Pankhurst – Attorney-in-Fact

OP 2 Maplewood, LLC

By: _____

Name: _____
Please Print

Title: _____

CITY OF MAPLEWOOD

By: _____

Name: _____
Please Print

Title: _____

EXHIBIT A

Attached to and becoming a part of this agreement between
BP Products North America Inc., OP 2 Maplewood, LLC, and the City of Maplewood

That part of Lot 2, Block 1, Maplewood mall Addition, Ramsey County, Minnesota, lying Westerly of a line described as follows: Commencing at the Northeast corner of said Lot 2; thence on an assumed bearing of North 89 degrees 32 minutes 06 seconds West, along the North line of said Lot, 43.33 feet to the actual point of beginning; thence on a bearing of South, parallel with the East line of the said Lot, 548.37 feet; thence on a tangential curve to the right for a distance of 47.19 feet, radius of said curve, 71.24 feet to the southerly line of said Lot and there termination and lying Easterly of a line described as follows: Beginning at a point on the North line of said Lot, distant 325.83 feet Westerly of the said Northeast corner; thence on a bearing of South, parallel with the said east line to the said southerly line and there terminating.

EXHIBIT B-1

Attached to and becoming a part of this agreement between
BP Products North America Inc., OP 2 Maplewood, LLC, and the City of Maplewood

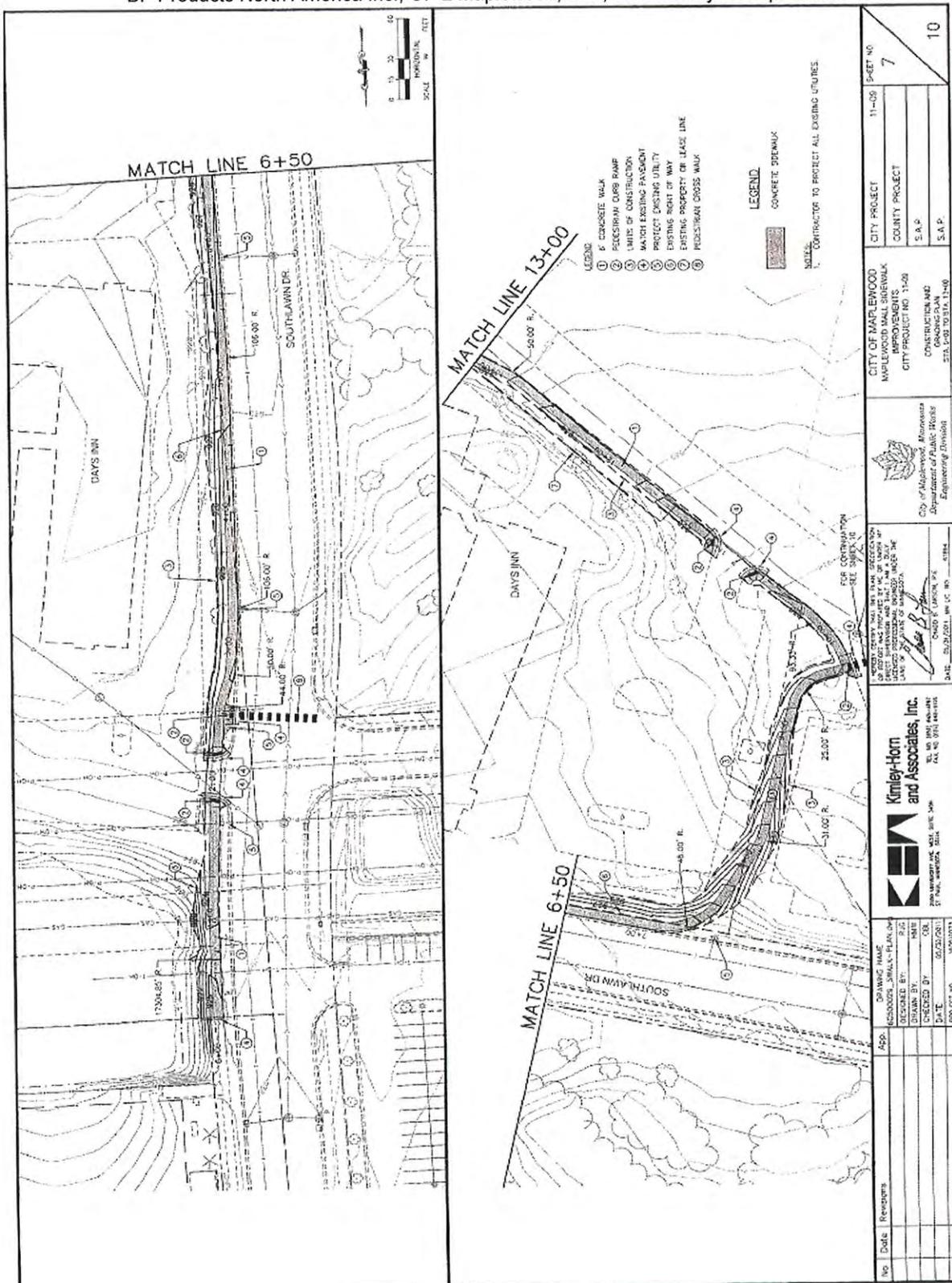
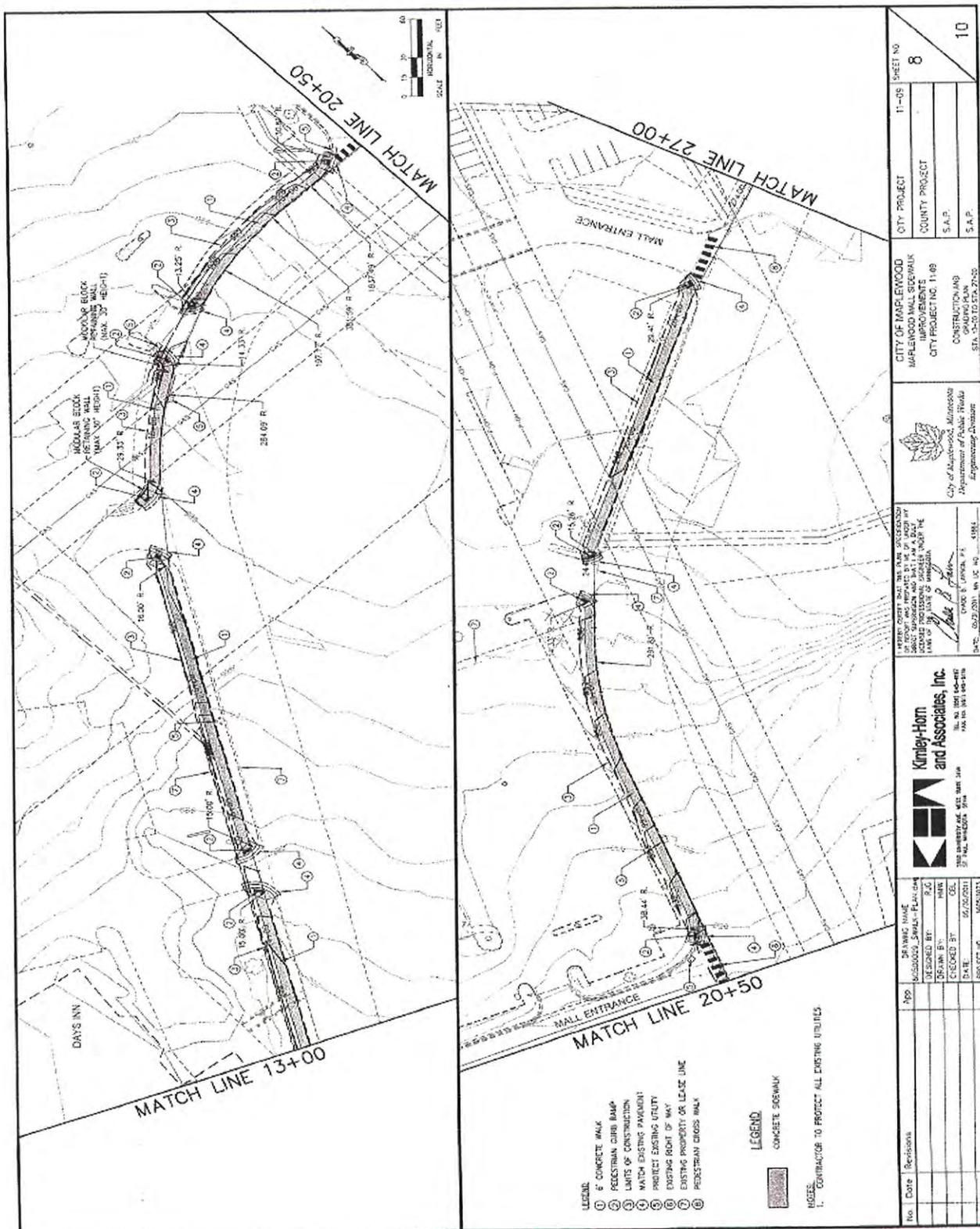


EXHIBIT B-2

Attached to and becoming a part of this agreement between
BP Products North America Inc., OP 2 Maplewood, LLC, and the City of Maplewood



11-05	SHEET NO	8
CITY PROJECT		
COUNTY PROJECT		
S.A.P.		
S.A.P.		
CITY OF MAPLEWOOD MAPLEWOOD MALL SIDEWALK IMPROVEMENTS CITY PROJECT NO. 11-05		
CONSTRUCTION AND MAINTENANCE S.E.A. 553.151.01.01.01.01		
 City of Maplewood, Minnesota Department of Public Works Engineering Division		
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota. <i>John J. Kimley-Horn</i> CIVIL ENGINEER License No. 1484 DATED: 02/22/2011 at St. Louis, MO		
 Kimley-Horn and Associates, Inc. Inc. No. 0091 646-000 375 University Ave., 4th Floor, St. Louis, MO 63102-1000 P.O. Box 1000, St. Louis, MO 63103		
No.	Date	Revisions
1	02/22/2011	1005.10215
DRAWING TITLE		1005.10215
DESIGNED BY		PJC
DRAWN BY		MRK
CHECKED BY		CEL
DATE		02/22/2011

EXHIBIT C

Attached to and becoming a part of this agreement between
BP Products North America Inc., OP 2 Maplewood, LLC, and the City of Maplewood

- No excavation or construction activity will be permitted in the vicinity of a pipeline until all appropriate communications have been made with BP's field operations and the Right-of-Way Department. A formal engineering assessment may be required.
- There shall be no excavation or backfilling within the pipeline right-of-way for any reason without a representative of BP on site giving permission.
- In some instances, excavation and other construction activities around certain pipelines can be conducted safely only when the pipeline operating pressure has been reduced. Contractors are therefore cautioned that excavation which exposes or significantly reduces the cover over a pipeline may have to be delayed until the reduced operating pressures are achieved.
- The contractor shall not be permitted to transport construction materials or equipment longitudinally over the pipeline.
- Where it is necessary for construction equipment (*i.e.*, tractors, backhoes, dump trucks, etc.) or equipment transporting construction materials to cross the pipeline, the crossing of the pipeline right-of-way shall be at, or as near to, a 90° angle as is feasible.
- To gain access to the job site, the contractor shall submit a plan indicating where construction equipment will cross the pipeline, along with the depth of the pipe at the crossings, any proposed ramping over the pipeline, together with the following specifications for the equipment: type and weight of equipment; for track equipment – track width and length; for wheeled equipment – number of axles (single or tandem axles). BP will perform a stress factor calculation to determine if the equipment can safely cross the pipeline. If crossing of the pipeline is allowed, special measures may need to be taken to ensure the integrity of the pipeline.
- No track type construction equipment shall be permitted to pivot or turn directly over the top of the pipeline.
- A scraper or pan type tractor shall not be used for removal of soil within ten feet (10') of the centerline of the pipeline. Rubber tire or small track type equipment is an acceptable alternative.
- A sheepsfoot roller shall not be used for compaction purposes within five feet (5') or directly above the centerline of the pipeline.
- No vibratory rollers shall be used within three feet (3') of the centerline of the pipeline until the compacted cover over the pipeline has reached a depth of three and one-half feet (3 ½').

Exhibit D

Attached to and becoming a part of this agreement between
BP Products North America Inc., OP 2 Maplewood, LLC, and the City of Maplewood



BP Pipelines (North America) Inc.
150 West Warrenville Road
Building 605 – 3rd Floor
Naperville, IL 60563

September 13, 2012

Michael Thompson
City of Maplewood
1092 County Road B East
Maplewood, MN 55109

RE: Maplewood Mall Sidewalk Improvements, City Project 11-09
Ramsey County, Minnesota
BP Ref. # 7132

Dear Mr. Thompson:

BP has reviewed the City of Maplewood plans dated May 31, 2011, and has no objection to the above referenced project subject to the following conditions:

1. BP's Damage Prevention Specialist **Debra Huberty, (651) 260-2800** will be contacted at least 48 hours prior to any activities within twenty-five (25) feet of the pipeline.
2. There will be no overall change in grade over the pipeline.
3. All heavy machinery crossing the pipeline will do so on existing road surfaces.
4. The following construction equipment inventory was submitted for approval to operate on or near BP's pipeline:
 - Bobcat T650
5. The above listed equipment is approved to cross BP's pipeline subject to the following requirements:
 - a. All equipment crossing locations must have a minimum of 5 feet of cover over BP's pipeline.
 - b. The contractor shall not be permitted to transport construction materials or equipment longitudinally over the pipeline.
 - c. Where it is necessary for construction equipment or equipment transporting construction materials to cross the pipeline, the crossing of the pipeline right-of-way shall be at, or as near to, a 90° angle as is feasible.
 - d. No track type construction equipment shall be permitted to pivot or turn directly over the top of the pipeline.

Exhibit D (Cont.)

Attached to and becoming a part of this agreement between
BP Products North America Inc., OP 2 Maplewood, LLC, and the City of Maplewood

- e. A scraper or pan type tractor shall not be used for removal of soil within ten feet (10') of the centerline of the pipeline. Rubber tire or small track type equipment is an acceptable alternative.
- f. A sheepsfoot roller shall not be used for compaction purposes within five feet (5') or directly above the centerline of the pipeline.
- g. No vibratory rollers shall be used within three feet (3') of the centerline of the pipeline until the compacted cover over the pipeline has reached a depth of three and one-half feet (3 ½').
- h. No storage of any equipment or material will be allowed directly over the pipeline during construction.

Note: No other equipment will be allowed on or near BP's pipeline without prior approval.

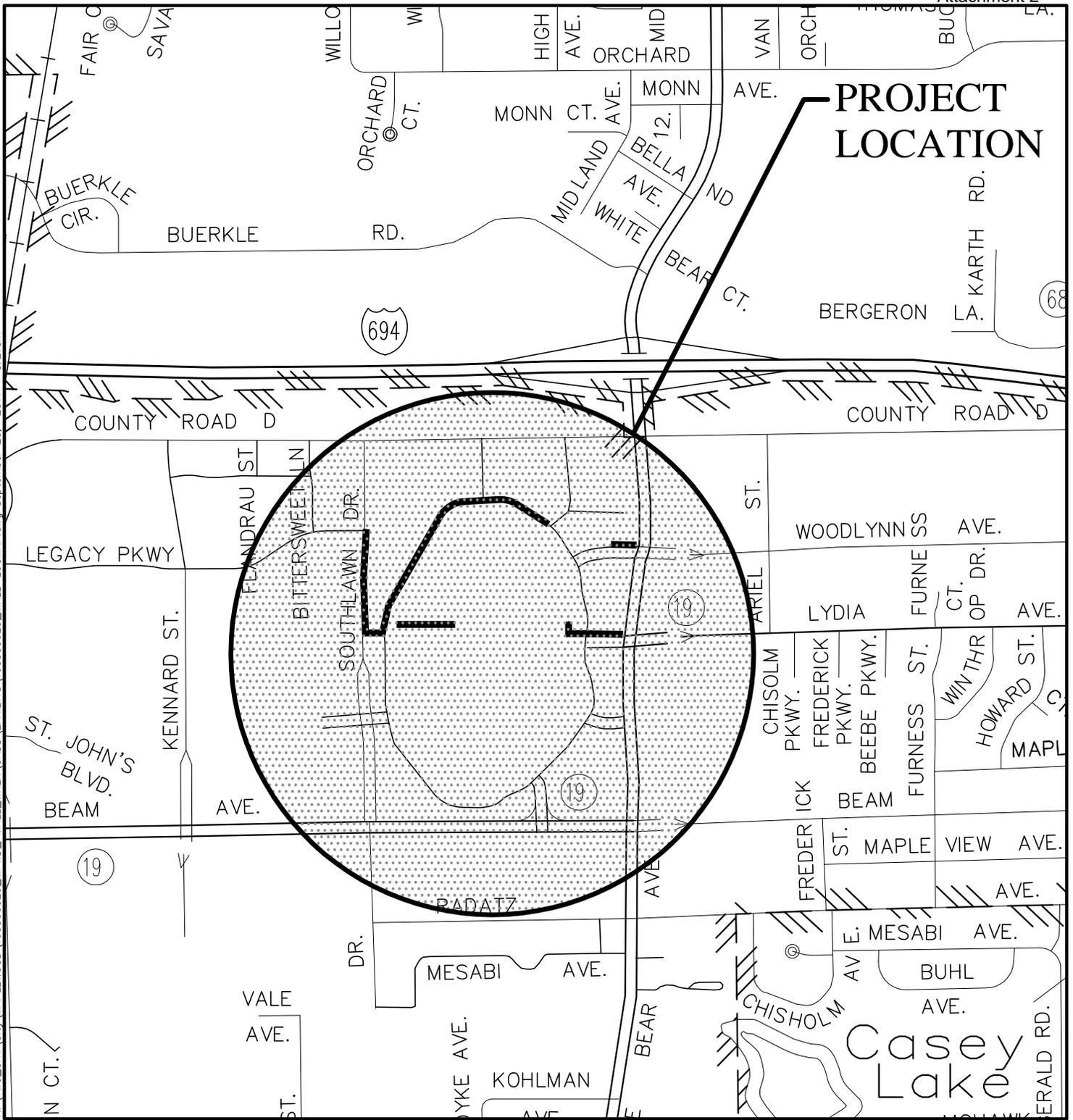
BP's pipeline systems play an important role in America's energy infrastructure. BP is committed to the safe operation of its facilities and looks forward to working with you as you move through the various stages of your project. If you have any questions please contact Sarah Watson at (630) 536-2235 or sarah.watson@bp.com.

Best regards,


Kevin M. Bay
Senior Area Maintenance Engineer

CC: Chadd Larson
Greg Urban

K:\TWC_Civil\City\MAPLEWOOD\160500029_MP\WD_MALL_WALK\CADD\EXHIBITS\160500029_MALL-LOCMAP.dwg September 20, 2011 - 8:21am



City of Maplewood, Minnesota
 Department of Public Works
 Engineering Division



PROJECT LOCATION MAP

MAPLEWOOD MALL SIDEWALK
 IMPROVEMENTS

CITY OF MAPLEWOOD PROJECT NO. 11-09



EXHIBIT 1

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Michael Thompson, Director of Public Works/City Engineer
SUBJECT: **Approval of Cost-Participation Agreement with Ramsey-Washington Metro Watershed District, TH 36/English Street Interchange Improvements, City Project 09-08**
DATE: October 1, 2012

INTRODUCTION

The council will consider approval of a cost participation agreement with the Ramsey-Washington Metro Watershed District (RWMWD) as part of construction of the Highway 36/ English Street Interchange Improvements. The cost participation agreement was reflected in the budget summary to council at the March 26, 2012 regular council meeting. The agreement is for the cost participation and maintenance of stormwater treatment improvements at the Highway 36/61 interchange constructed as part of the Highway 36/English Street Interchange Improvements.

BACKGROUND / DISCUSSION

The TH 36 / English Street Interchange Improvements project will remove the last at-grade intersection along TH 36 between the eastern Ramsey County line and I-35W in Roseville. The proposed interchange will be a full access diamond interchange generally constructed at the existing English Street location. Access ramps to and from English Street will be provided for both eastbound and westbound traffic along TH 36. English Street will be bridged over TH 36 and modifications will be made to TH 36 between TH 61 and Hazelwood Street to accommodate the proposed English Street Bridge and interchange.

As part of this project, storm drainage improvements are proposed which include new storm sewer within the reconstructed roadways, filtration basins, and Ramsey-Washington Metro Watershed District (RWMWD) water quality improvements within the TH 36 / TH 61 interchange loops. The RWMWD Improvements are included in the plans and specification for the overall project and the proposed agreement would allow construction of said improvements within the project. The City would invoice RWMWD for the RWMWD related costs as part of this partnership project.

BUDGET

The City is the conduit in receiving federal funding of \$295,329 for the Stormwater Treatment Improvements solicited by RWMWD. This pays for a portion of the RWMWD improvements with the remainder paid to the City by RWMWD through this agreement. The agreement stipulates that RWMWD shall pay the City a lump sum amount of \$257,660 for indirect costs (design and construction administration services) plus 80% of the actual bid pricing for the RWMWD Stormwater Treatment Improvements up front. This helps with the City's cash flow.

At the end of the project, the City would then make a final invoice to RWMWD for the remaining 20% of the Stormwater Treatment Improvements.

RECOMMENDATION

It is recommended that the City Council approve the attached cost participation agreement with the Ramsey-Washington Metro Watershed District as part of City Project 09-08, and direct the mayor and city manager to sign the agreement signifying city council approval. Minor revisions as approved by the City Attorney are authorized as needed for the agreement.

Attachments

1. Ramsey-Washington Metro Watershed District Cost Participation Agreement
2. Location Map

**AGREEMENT FOR COST PARTICIPATION IN THE
CONSTRUCTION OF THE HIGHWAY 36/ENGLISH STREET
INTERCHANGE IMPROVEMENTS, CITY OF MAPLEWOOD
PROJECT 09-08**

THIS AGREEMENT made and entered in this _____ day of _____, 2012 by and between the Ramsey-Washington Metro Watershed District, (hereinafter "Watershed"), and the City of Maplewood, (hereinafter "City") for the cost participation and maintenance of stormwater treatment improvements at the Highway 36/61 interchange (hereinafter "Stormwater Treatment Improvements") constructed as a part of the Highway 36/English Street Interchange Improvements, City of Maplewood Project 09-08 (hereinafter "Interchange Improvements"); and

WHEREAS, the Watershed and the City have agreed that there is a need for, and it is in the public's best interest to construct the Stormwater Treatment Improvements; and

WHEREAS, the Watershed has received federal funding (S.P. 138-010-012) to pay for a portion of the construction costs of the Stormwater Treatment Improvements; and

WHEREAS, the City has received federal funding (S.P. 138-010-018) to pay for a portion of the construction costs of the Interchange Improvements; and

WHEREAS, the Watershed and the City have agreed that it is beneficial to construct the Stormwater Treatment Improvements together with the Interchange Improvements; and

WHEREAS, the Watershed and City wish to establish responsibilities for the design, construction, and ongoing maintenance of the Stormwater Treatment Improvements;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The Watershed shall prepare the necessary plans and specifications and obtain all necessary MnDOT approvals for the construction and ongoing maintenance of the Stormwater Treatment Improvements.
2. The City shall prepare the necessary plans and specifications and obtain all necessary MnDOT approvals for the Interchange Improvements.
3. The plans and specifications for the Stormwater Treatment Improvements shall be combined with the plans for the Interchange Improvements (hereinafter "Bid Package") for the purposes of bidding and construction.
4. The City shall be responsible for the advertisement, bidding, and award of a construction contract for the Bid Package.
5. The City shall be responsible for the overall construction administration and inspection of the Bid Package. These construction administration and inspection services may be provided by City staff, MnDOT and/or consultant engineering staff.
6. The Watershed shall provide additional construction inspection services for the Stormwater Treatment Improvements. The level of these inspection efforts shall be as deemed necessary by the Watershed to verify that the improvements meet the intent of the Watershed's plans and specifications.
7. The City will receive the federal funding for the Stormwater Treatment Improvements directly from MnDOT. The total amount of the federal funding is \$295,329.

8. The Watershed shall pay the City a lump sum amount of \$257,660 for indirect costs (design and construction administration services) for the Stormwater Treatment Improvements.
9. The Watershed shall pay the City for the actual construction cost of the Stormwater Treatment Improvements less the federal funding that has been allocated for the improvements. Based on an estimated construction cost for the Stormwater Treatment Improvements of \$570,000, the estimated Watershed construction cost is \$274,671 (\$570,000 - \$295,329).
10. The City shall invoice the Watershed for the \$257,660 lump sum amount plus 80% of the actual bid price for the Stormwater Treatment Improvements less the federal funding amount upon the award of the construction contract for the Bid Package. The Watershed shall reimburse the City within 60 days of receipt of invoice.
11. The City shall invoice the Watershed for the actual final construction cost for the Stormwater Treatment Improvements less the federal funding amount and the construction amount billed at contract award upon the completion of the Stormwater Treatment Improvements to the satisfaction of the Watershed.
12. Watershed shall be solely responsible for the maintenance of the Stormwater Treatment Improvements in perpetuity.
13. The Watershed agrees to defend, indemnify and hold the City harmless from any and all claims, causes of action, lawsuits, judgments, charges, demands, costs and expenses including, but not limited to, interest, attorneys' fees, costs and expenses connected therewith, arising out of or resulting from the failure of the Watershed to satisfy the provisions of

this agreement or for damages caused to third parties as a result of the manner in which the Watershed performs or fails to perform duties imposed upon the Watershed by the terms of this agreement. Nothing herein shall constitute a waiver by any part of any limitations of liability provided by the Minnesota Statutes Chapter 466 or other applicable law.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective duly authorized representatives on this _____ day of _____, 2012.

CITY OF MAPLEWOOD

RAMSEY WASHINGTON METRO
WATERSHED DISTRICT

Mayor – Will Rossbach

Board President – Roger Lake

City Manager – James Antonen

Administrator – Clifton Aichinger

Date _____

Date _____

Approved as to form by Legal Counsel

Approved as to form by Legal Counsel

Date _____

Date _____



City of Maplewood, Minnesota
Department of Public Works
Engineering Division

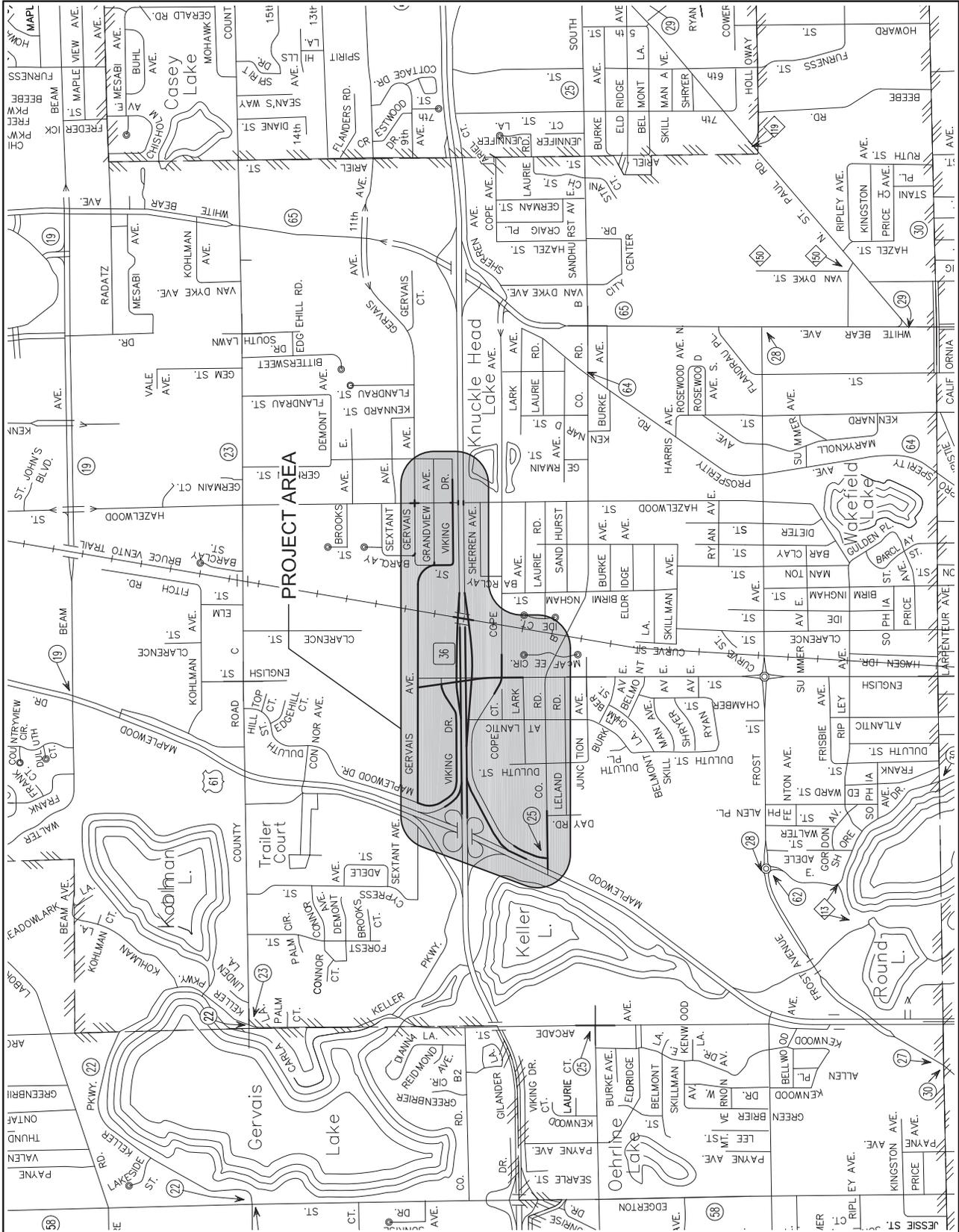


Kimley-Horn
and Associates, Inc.
2800 UNIVERSITY AVE. WEST, SUITE 200N
ST. PAUL, MINNESOTA 55114
TEL. NO. (651) 445-4197
FAX NO. (651) 445-5116

PROJECT LOCATION MAP
HIGHWAY 36/ENGLISH STREET
INTERCHANGE IMPROVEMENTS

CITY PROJECT 09-08

EXHIBIT
Agenda Item G11
Attachment 2



K:\TWC\G11\City\Maplewood\ENGLISH-TH36\CADD\EXHIBITS\FEASIBILITY\ENGLISH_TH36-LOCMAP-01.dwg March 05, 2012 - 4:53pm

MEMORANDUM

TO: Jim Antonen, City Manager

FROM: Karen Guilfoile, City Clerk

RE: Annual Renewal of Currency Exchange License – EZ Cash Maplewood, LLC

DATE: October 1, 2012

Introduction

EZ Cash Maplewood, LLC, a currency exchange licensee, made application with the State to renew its currency exchange license to operate at 3035 White Bear Avenue.

Background

Minnesota Statutes Chapter 53A.04 requires the Department of Commerce to submit any application for licensure as a currency exchange to the governing body of the municipality in which the currency exchange conducts business. The law further requires the governing body of the municipality to render a decision regarding the renewal of the license within 60 days.

After consulting with Chief Thomalla, there is nothing on record that would prohibit council from renewing the annual currency exchange license. They are a good member of the business community.

Recommendation

It is recommended that council approve the annual renewal license for EZ Cash Maplewood, LLC.

AGENDAREPORT

To: James W. Antonen, City Manager
 From: H. Alan Kantrud, City Attorney
 Gayle Bauman, Finance Director
 Subject: **Resolution Approving Extension of Electric Franchise Fee and Declaration of Intent to Raise Fees by Ordinance**
 Date: October 3, 2012

INTRODUCTION

The City Council has approved first reading of the new Ordinance adopting the new rates for the franchise fee with Xcel. This is the second reading.

Proposed Fee Increase

As part of the City’s budgeting process for 2013 the staff requested an increase in the electric franchise fee.

Current and proposed monthly charges are as follows:

	<u>Current Rates</u>	<u>Proposed Rates</u>
Residential, Street Lighting & Muni Pumping	\$0.75	\$1.25
Small Commercial & Industrial - Non-Demand	\$1.50	\$2.50
Small Commercial & Industrial – Demand	\$9.00	\$15.00
Large Commercial & Industrial	\$67.50	\$112.50
Public Street Lighting	\$0.75	\$1.25
MuniPumping-N/D	\$0.75	\$1.25
MuniPumping-Demand	\$0.75	\$1.25

The rate increase will generate annual revenues of approximately \$475,000.00. This additional revenue is required as additional revenue for the Street Light Utility Fund and was called for in the City’s CIP on page 141. The City Council approved a bond sale in May 2012 for the burial of the overhead power lines adjacent to Frost Avenue as part of the Gladstone Area Improvement projects. These increased revenues will assist in paying the bond’s annual payments.

The Proposed Ordinance calls for the new rates to take effect on January 1, 2013 and is attached as Attachment 1. Staff has included a repealer section that will repeal the prior existing Ordinance and rates so no conflict will occur with the rates.

RECOMMENDATION

Staff recommends the Council approve the 2nd reading of the ordinance setting franchise fees.

Attachments:

1. *Proposed Ordinance setting franchise fees*

ORDINANCE NO. _____

AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, D/B/A XCEL ENERGY, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF MAPLEWOOD.

THE CITY COUNCIL OF THE CITY OF MAPLEWOOD DOES ORDAIN:

SECTION 1. The City of Maplewood Municipal Code is hereby amended to include reference to the following Special Ordinance.

Subdivision 1. Purpose. The Maplewood City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide electric services within the City of Maplewood.

- (a) Pursuant to City Ordinance a Franchise Agreement between the City of Maplewood and Northern States Power Company, a Minnesota corporation, d/b/a Xcel Energy, its successors and assigns, the City has the right to impose a franchise fee on Northern States Power Company, a Minnesota corporation, d/b/a Xcel Energy, its successors and assigns, in an amount and fee design as set forth in Section 9 of the Northern States Power Company Franchise and in the fee schedule attached hereto as Schedule A.

Subdivision 2. Franchise Fee Statement. A franchise fee is hereby imposed on Northern States Power Company, a Minnesota Corporation, d/b/a Xcel Energy, its successors and assigns, under its electric franchise in accordance with the schedule attached here to and made a part of this Ordinance, commencing with the Xcel Energy January, 2013 billing month.

This fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for electric service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

Subdivision 3. Payment. The said franchise fee shall be payable to the City in accordance with the terms set forth in Section 9.4 of the Franchise.

Subdivision 4. Surcharge. The City recognizes that the Minnesota Public Utilities Commission allows the utility company to add a surcharge to customer rates to reimburse such utility company for the cost of the fee and that Xcel Energy will surcharge its customers in the City the amount of the fee.

Subdivision 5. Record Support for Payment. Xcel Energy shall make each payment when due and, if required by the City, shall provide at the time of each payment a statement summarizing how the franchise fee payment was determined, including information showing any adjustments to the total surcharge billed in the period for which the payment is being made to account for any uncollectibles, refunds or error corrections.

Subdivision 6. Enforcement. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

Subdivision 7. Effective Date of Franchise Fee. The effective date of this Ordinance shall be after its publication and sixty (60) days after the sending of written notice enclosing a copy of this adopted Ordinance to Xcel Energy by certified mail. Collection of the fee shall commence as provided above.

Subdivision 8. Repeal of Prior Franchise Ordinance. Upon the effective collection date for the new fees pursuant to this Ordinance any existing, prior, Ordinance and fees schedules shall be repealed so as not to conflict with this Ordinance and fee schedule. Passage of this Ordinance shall constitute intent to adopt the revised rates.

Passed and approved: _____, 2012.

Mayor

Attest:

City Clerk

SEAL

SCHEDULE A

Franchise Fee Rates:

Electric Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

Rate Classification	Electric Franchise Fee Amount Per Premise
Residential	\$ 1.25
Small C&I Non-Demand	\$ 2.50
Small C&I Demand	\$ 15.00
Large C&I	\$ 112.50
Public Street Lighting	\$ 1.25
Municipal Pumping Non-Demand	\$ 1.25
Municipal Pumping Demand	\$ 1.25

Franchise fees are to be collected by the Utility at the rate listed below, and submitted to the City on a quarterly basis as follows:

- January – March collections due by April 30.
- April – June collections due by July 31.
- July – September collections due by October 31.
- October – December collections due by January 31.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
 Sarah Burlingame, Senior Administrative Assistant
DATE: October 2, 2012
SUBJECT: 2013 Review of Requests – Charitable Gambling

INTRODUCTION

Each year the Maplewood City Council solicits requests for charitable gambling funds. Every year the requests for funds have exceeded the available funds. That is the case this year. The city received 28 applications with \$88,810 in requests. The amount of funds available is \$30,000. Applicants have been notified that the applications are being presented to the Council during the October 8th regular meeting. They were invited to attend in order to answer questions from the Council, if any, but no individual presentations are anticipated.

BACKGROUND

The City Council recently reviewed and updated the policy on the award criteria. The policy was established to allow the city an opportunity to review requests on an annual basis to determine their merit and overall community benefit while still allowing time to include requests in the upcoming budget process. A copy of the updated policy is attached.

The following is a list of the organizations and groups who have submitted donation requests. Staff has also attached a copy of the complete applications so that you will have a better understanding of the individual requests. In addition, at the back of the staff report and applications is a spreadsheet whereby each Council member can note their recommendations for funding. Also attached are the score sheets from the previous 3 years for your reference.

Organization	Amount Requested
180 Degrees, Inc.	\$5,000.00
Ashland Productions	\$1,500.00
Boy Scout Troop 461	\$3,000.00
CHILD Inc.	\$200.00
Dispute Resolution Center	\$2,000.00
District 622 Education Foundation	\$5,000.00
District 622 Fusion Drumline	\$1,600.00
Friends of Maplewood Nature	\$1,200.00
Friends of Ramsey County Libraries	\$2,500.00
Hmong American Education Fund	\$5,090.00
Maple Tree Monastery Childcare Center	\$1,600.00
Maplewood AARP TaxAides	\$1,500.00
Maplewood Area Historical Society	\$18,360.00
Maplewood Fire Fighters Flower Fund	\$1,000.00

Organization	Amount Requested
Maplewood Police Explorers	\$8,000.00
Maplewood Police Reserves	\$5,000.00
Maplewood Youth Scholarship Fund	\$3,500.00
Mothers And More, Twin Cities East #299	\$700.00
Northern Lights Service Unit, Girl Scouts	\$3,500.00
Ramsey County Fair	\$3,500.00
Second Chance Animal Rescue	\$1,000.00
Simon Youth Foundation - Maplewood Mall	\$600.00
St. Jerome School	\$1,400.00
The Salvation Army	\$3,000.00
Tubman Family Alliance	\$2,000.00
Venture Crew 613	\$1,060.00
Walker at Hazel Ridge Senior Community	\$5,000.00
Weaver Elementary PTA	\$1,000.00

RECOMMENDATION

The City Council should review the requests and fill out the provided score sheet. Staff will collect the score sheets and total the final suggested award amounts. The suggested award amounts will be brought before the Council at the next meeting for approval.

Attachments:

1. City Charitable gambling policy
2. Previous 3 years final score sheets
3. Summary of 2013 Charitable Gambling Requests
4. Charitable Gambling applications
5. 2013 Charitable Gambling Requests - score sheet

CITY OF MAPLEWOOD

CITY COUNCIL POLICIES ON AWARDS OF CHARITABLE GAMBLING TAX FUNDS

1. All licensed charitable gambling organizations within the City are required to contribute 10 percent (10%) of net profits derived from lawful gambling activity in the City to the Charitable Gambling Tax Fund. These funds are dispersed by the City Council for lawful expenditures.
2. All applications must be complete and submitted by the application deadline established by the City Manager.
3. The City of Maplewood grants funds from the Charitable Gambling Tax Fund to support activities and services that benefit Maplewood residents. The first priority in the granting of funds will be given to the City of Maplewood domiciled organizations. The second priority or consideration will be given to funding requests from other organizations which are used primarily for the benefit of Maplewood residents. Funds shall be distributed for projects, equipment, or activities that are based in the community and which primarily benefit Maplewood residents and will be looked upon more favorably than requests for salaries or general operating costs.
4. In general, requests from organized athletic groups will not be funded. Funding for these programs should be from participating families or community auxiliary groups. There are so many athletic organizations within the community that the City of Maplewood is not capable of funding their financial requests or fairly determining appropriate recipients.
5. The amount of Charitable Gambling Tax Funds awarded to any request is determined by a City Council vote. A request must receive 3 or more votes for funding in order to receive Charitable Gambling Tax Funds.
6. All funds granted are required to be expended for the requested project within one year of the date of the award letter. However, payment will not be made until after January 1 of the award year. Grant recipients shall submit a letter to the City Manager requesting payment of the grant award as well as provide specific information on how the funds were used (receipts or other proof of expenditure) for the proposed purpose.
7. No employee or department of the City of Maplewood shall solicit a donation from a licensed charitable organization without City Manager approval. If there is a financial need for a specific program that was not funded in the City budget, staff may submit a request to the City Manager for the use of Charitable Gambling Tax Funds.
8. The allocation of Charitable Gambling Tax Funds is an annual award. The receipt of funds does not in any way guarantee or commit the City of Maplewood to funding in any subsequent year. Each year's funding requires a new, separate application.

Name of Organization	Requested	DL	KJ	EH	JN	WR	Proposed
American Red Cross – TC Chapter	\$2,500	\$2,000	\$1,500	\$2,500	\$500	\$0	\$1,300
Ashland Productions	\$12,000	\$500	\$2,000	\$0	\$2,500	\$0	\$1,000
City of Maplewood Scholarship Fund	\$2,000	\$1,000	\$1,000	\$0	\$750	\$0	\$550
Dispute Resolution Center	\$3,000	\$1,500	\$2,000	\$0	\$750	\$1,000	\$1,050
Friends of Maplewood Nature	\$7,200	\$2,000	\$2,500	\$0	\$2,500	\$4,000	\$2,200
Heritage Theatre Company	\$9,400	\$500	\$1,400	\$0	\$500	\$0	\$480
Maplewood Area Historical Society	\$16,250	\$1,000	\$3,500	\$0	\$4,500	\$6,200	\$3,040
Maplewood Community Center	\$10,000	\$2,000	\$3,000	\$8,500	\$3,750	\$0	\$3,450
Maplewood Firefighters Flower Fund	\$1,000	\$500	\$500	\$1,000	\$500	\$1,000	\$700
Maplewood Police Explorers	\$8,000	\$1,500	\$2,000	\$8,000	\$3,250	\$3,150	\$3,580
Maplewood Police Reserves	\$5,000	\$3,000	\$2,500	\$5,000	\$2,750	\$5,000	\$3,650
Poj Koob Yawm Ntxwy (PKYN)	\$10,000	\$3,000	\$600	\$0	\$500	\$0	\$820
Ramsey County Fair	\$4,650	\$3,500	\$2,000	\$0	\$1,250	\$4,650	\$2,280
St. Paul Composite Squadron Civilian Air Patrol	\$2,000	\$1,500	\$500	\$0	\$500	\$0	\$500
St. Paul Educational Foundation, Inc.	\$5,000	\$1,000	\$0	\$0	\$0	\$0	\$0*
Walker at Hazel Ridge	\$6,500	\$500	\$0	\$0	\$500	\$0	\$200
Fund Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$200
TOTAL AMOUNT OF REQUESTS	\$104,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

An estimated **\$25,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

* Removed from consideration due to past practice of zeroing out any applicant that gets a zero allocation from four or more members of the City Council.

2011 Charitable Gambling Funds Score Sheet

Name of Organization	Requested Amount	WR	KJ	JL	MK	JN	Proposed Award
American Red Cross - TC Area Chapter	\$2,500	\$0	\$1,000	\$2,500	\$0	\$500	\$800
Ashland Productions	\$5,000	\$2,500	\$1,000	\$0	\$0	\$1,200	\$940
Austin Otto - Boy Scout Troop 461	\$6,500	\$0	\$500	\$0	\$1,000	\$1,200	\$540
Dispute Resolution Center	\$3,000	\$0	\$2,000	\$2,000	\$0	\$1,250	\$1,050
District 622 ADD/ADHD Support Group	\$1,600	\$0	\$0	\$1,600	\$0	\$400	\$400
District 622 Fusion Drumline	\$12,650	\$0	\$1,500	\$3,000	\$0	\$0	\$900
Friends of Maplewood Nature	\$3,000	\$1,500	\$3,000	\$2,000	\$1,000	\$2,500	\$2,000
Maple Tree Monastery Childcare Center	\$3,335	\$0	\$0	\$2,000	\$0	\$2,000	\$800
Maplewood Area Historical Society	\$16,551	\$6,000	\$2,500	\$2,000	\$5,500	\$4,000	\$4,000
Maplewood Mall - Simon Youth Foundation	\$5,000	\$0	\$1,000	\$0	\$0	\$500	\$300
Maplewood Police Explorers	\$8,000	\$6,000	\$1,500	\$1,500	\$5,000	\$2,200	\$3,240
Maplewood Police Reserves	\$5,000	\$3,500	\$3,500	\$1,500	\$5,000	\$2,200	\$3,140
Maplewood Youth Scholarship Fund	\$2,000	\$2,000	\$1,000	\$900	\$0	\$1,100	\$1,000
North St. Paul Area Food Shelf	\$1,000	\$0	\$500	\$1,000	\$1,000	\$1,000	\$700
Presentation Cub Scout Pack 461	\$1,000	\$0	\$0	\$0	\$1,000	\$350	\$270
Ramsey County Fair	\$4,500	\$3,500	\$1,500	\$0	\$4,500	\$1,800	\$2,260
Saint Paul Composite Squadron Civilian Air Patrol	\$3,552	\$0	\$0	\$0	\$0	\$800	*\$0
St. Paul Ski Club	\$5,000	\$0	\$0	\$0	\$0	\$0	*\$0
Tubman Family Alliance	\$12,000	\$0	\$2,500	\$5,000	\$0	\$2,000	\$1,900
Fund Reserves		\$0	\$2,000	\$0	\$1,000	\$0	\$760
TOTAL AMOUNT OF REQUESTS	\$101,188	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

An estimated **\$25,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

*** Applicant receives \$0 if applicant did not receive 2 or more votes for fund allocations**

2012 Charitable Gambling Funds Score Sheet

Organization	Amount Requested	WR	KJ	JL	MK	JN	Proposed Award
American Red Cross - TC Area Chapter	\$2,500.00	\$1,000	\$1,000	\$1,000	\$0	\$0	\$600
Boy Scout Troop 461	\$2,500.00	\$500	\$1,000	\$1,500	\$2,500	\$750	\$1,250
Dispute Resolution Center	\$3,000.00	\$1,000	\$1,500	\$2,000	\$1,000	\$1,000	\$1,300
District 622 ADD/ADHD Support Group	\$600.00	\$300	\$200	\$600	\$0	\$400	\$300
District 622 Education Foundation	\$2,500.00	\$1,500	\$1,800	\$1,000	\$0	\$1,125	\$1,085
Friends of Ramsey County Libraries	\$4,500.00	\$2,700	\$2,000	\$1,000	\$500	\$2,250	\$1,690
Maple Tree Monastery Childcare Center	\$3,176.50	\$0	\$800	\$0	\$0	\$1,125	\$385
Maplewood Area Historical Society	\$7,614.00	\$5,000	\$3,200	\$1,000	\$7,614	\$5,600	\$4,483
Maplewood Mall - Simon Youth Foundation	\$500.00	\$0	\$500	\$500	\$0	\$400	\$280
Maplewood Police Explorers	\$8,000.00	\$5,750	\$3,000	\$2,000	\$8,000	\$6,000	\$4,950
Maplewood Police Reserves	\$5,000.00	\$3,750	\$5,000	\$2,000	\$5,000	\$3,750	\$3,900
Maplewood Youth Scholarship Fund	\$3,000.00	\$2,000	\$1,800	\$3,000	\$0	\$2,000	\$1,760
North St. Paul Area Food Shelf	\$1,000.00	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$900
Ramsey County Fair	\$3,200.00	\$3,000	\$2,200	\$500	\$3,200	\$1,600	\$2,100
Second Chance Animal Rescue	\$2,000.00	\$0	\$1,000	\$1,000	\$0	\$1,250	\$650
Tubman Family Alliance	\$3,500.00	\$3,000	\$1,500	\$2,000	\$1,000	\$1,500	\$1,800
Weaver Elementary PTA	\$500.00	\$0	\$500	\$500	\$0	\$250	\$250
Fund Reserves		\$0	\$2,000	\$9,400	\$186	\$0	\$2,317
TOTAL AMOUNT OF REQUESTS	\$53,091	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000

An estimated **\$30,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

2013 Charitable Gambling Requests

Name of Organization/Contact Info	Reason for Request	Amount Requested	Amount of Award
<p>180 Degrees, Inc. Scott Beutel (612)813-5520 236 Clifton Ave. South, Minneapolis MN 55403-3466</p>	<p>Funds will support direct program costs for staff, activities and materials for program participants at St. Paul's East Side site. Funds will also go towards transportation for additional Maplewood participants.</p>	<p>\$5,000</p>	
<p>622 Education Foundation Carole Anderson (651)484-5560 2878 Meadowlark Lane Maplewood MN 55109</p>	<p>Fund to go towards Angel Fund, grant program that provides assistance to public school students whose educations are at risk due to their family's financial situations. Grants help them to fully participate in school.</p>	<p>\$5,000</p>	
<p>Ashland Productions, Inc. Laurel Hannula (651)274-8020 2100 White Bear Ave. Maplewood, MN 55109</p>	<p>Funds to go towards purchase of wireless microphones.</p>	<p>\$1,500</p>	
<p>Child Inc. Keli George (612)308-5136 2576 E. 7th Ave. North St. Paul MN 55109</p>	<p>Funds used to provide support group supplies and educational materials for awareness and prevention trainings.</p>	<p>\$200</p>	
<p>Dispute Resolution Center Jeanne Zimmer (651)292-6067 91 E. Arch St. St. Paul MN 55130</p>	<p>Funds to provide free and low-cost mediation and facilitation services to Maplewood individuals and organizations. Also to provide community education and training opportunities.</p>	<p>\$2,000</p>	
<p>Friends of Maplewood Nature James Beardsley 2659 East 7th St. Maplewood MN 55119</p>	<p>Funds to go towards a replacement iMac computer with interactive screen for the Watershed Kiosk and an iPad for interactive use for school groups.</p>	<p>\$2,050</p>	
<p>Friends of Ramsey County Libraries Susan Gerhz (651)486-2213</p>	<p>Fund to help purchase museum quality literacy-building equipment in the preschool area of the Ramsey County Library in Maplewood.</p>	<p>\$2,500</p>	

<p>4570 Victoria Street Shoreview MN 55126</p>			
<p>Hmong American Education Fund Chue T. Vang (651)592-1576 2168 Clark Street Maplewood MN 55117</p>	<p>\$5,090</p>	<p>Funds to go towards purchasing office equipment and supplies as well as go toward scholarships for students.</p>	
<p>ISD 622 – Fusion Drumlinae Jeanine Brannon (651)490-5064 2927 Walter Street Maplewood MN 55109</p>	<p>\$1,600</p>	<p>Funds to purchase long range PA system.</p>	
<p>Maple Tree Monastery Childcare Center Jennie Schlauch (651)770-0766 2625 Benet Rd. Maplewood MN 55109</p>	<p>\$1,600</p>	<p>Funds to go towards replacing infant highchairs.</p>	
<p>Maplewood AARP Tax Aides James Hartmann (651)739-1885 1895 Upper Afton Road St. Paul MN 55128</p>	<p>\$1,500</p>	<p>Funds to go towards thank you lunch/dinner for volunteers and incidental office supplies not reimbursed by the IRS.</p>	
<p>Maplewood Area Historical Society Lois Behm (651)770-8941 3030 Bartelmy Lane N. Maplewood MN 55109</p>	<p>\$18,360</p>	<ul style="list-style-type: none"> • Finish interior of milk house for dairy exhibit - \$2000 • Fees for arch/consult. prelim. renovation of barn basement - \$3500 • Engineering plans for overflow parking - \$2000 • Stain deck, install gutters and repair doors on restroom entry - \$1500 • New carpet in dining and living room of house - \$3560 • New flooring in kitchen - \$2800 • Repair upper deck of house - \$3000 	
<p>Maplewood Fire Fighters Flower Fund Dick Peterson (651)777-9182 1375 Price Ave. Maplewood MN 55109</p>	<p>\$1,000</p>	<p>Funds to help support efforts in giving a gift to members and their families in times of need (death, sickness, surgeries, and birth)</p>	
<p>Maplewood Mall - Simon Youth Foundation Heather Haigh</p>	<p>\$600</p>	<p>Assist with expenses to put on events throughout the year to raise funds for local scholarships for high school students who are active in the community</p>	

<p>(651)770-3863 3001 White Bear Ave. Suite 1072 Maplewood MN 55109</p>			
<p>Maplewood Police Explorers David Thomalla (651)249-2602 1830 County Road B E Maplewood MN 55109</p>	<p>Funds used to subsidize dollars budgeted to send the Police Explorers to the annual state conference, a competition in Duluth and national conferences. Funds will help purchase uniforms and needed equipment.</p>	<p>\$8,000</p>	
<p>Maplewood Police Reserves Dave Kvam (651)249-2603 1830 County Road B E Maplewood MN 55109</p>	<p>Funds will be used to provide reserve officers with uniforms and equipment they use when volunteering services to the City of Maplewood including: uniform and vehicle items, specialty products and services related to the bike patrol program and maintaining and equipping the supply trailer.</p>	<p>\$5,000</p>	
<p>Maplewood Youth Scholarship Program Audra Robbins (651)249-2125 1830 County Road B East Maplewood MN 55109</p>	<p>Funds to assist Maplewood residents under the age of 18 who want to participate in recreation programs but cannot afford the fees.</p>	<p>\$3,500</p>	
<p>Mothers And More Twin Cities East #299 Hilary Ballard (651)330-6590 477 Sterling St. S. Maplewood MN 55119</p>	<p>Funds to go towards booking speakers for business meetings and to purchase special insurance in order to have communication booths at city events, walking in parades or certain fundraising events.</p>	<p>\$700</p>	
<p>Northern Lights Service Unit, Girl Scouts Kathy Montz kathynlgs@a.com 1887 Myrtle Street Maplewood MN 55109</p>	<p>Funds to provide financial assistance for Girl Scouts to attend an overnight cookie rally regardless of family's financial situation.</p>	<p>\$3,500</p>	
<p>Ramsey County Fair Joe Fox (651)777-6514 1821 Myrtle St. Maplewood MN 55109</p>	<p>Funds to pay for ribbons and premiums for 4H club members and other adults that participate in bringing exhibits to the fair. The funds will also help promote the 100th anniversary of the Ramsey Co. Fair.</p>	<p>\$3,500</p>	
<p>Second Chance Animal Rescue Nancy Minion (651)578-9451 2681 Mallard Drive</p>	<p>Funds to help cover vet expenses for rescued animals.</p>	<p>\$1,000</p>	

Woodbury MN 55125			
St. Jerome School Shari Jacobus (651)788-7068 384 Roselawn Ave. E Maplewood MN 55117	Fun used to paint gym walls & ceiling, purchase & install in vents, and safety mats behind the basketball hoops.	\$1,400	
The Salvation Army Mallory Birch (651)746-3529 2445 Prior Ave. Roseville, MN 55113	Fund to purchase commercial stand-up refrigerator for the food shelf that opened in June 2012 to serve only Maplewood Residents	\$3,000	
Tubman Janet Golden (651)789-6750 1725 Monastery Way Maplewood MN 55109	Fund to purchase clothing rack, hangers and materials to construct a secure changing room area for Harriet's Closet.	\$2,000	
Venture Crew 613 Dennis M. Sederberg (651)771-1204 1574 Ross Avenue Saint Paul MN 55106-4231	Funds to go towards scouting events and activities for youth (Boy Scout Registration, Ultimate Frisbee Weekend, Venturing Shindig Weekend, Backpacking on Border Route Trail)	\$1,060	
Walker at Hazel Ridge (651)779-9779 Lauren Bednar 2730 Hazelwood Street Maplewood MN 55109	Funds to go towards community events.	\$5,000	
Weaver Elementary PTA Cathy Seiford (651)400-0228 2626 Keller Parkway Maplewood MN 55109-1930	Funds to cover some of cost for t-shirts for an anti-bully campaign kick-off event.	\$1,000	

An estimated **\$30,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: 180 Degrees, Inc.
Contact Person: Scott Beutel Contact Phone: (61) 2.813.5520
Email Address: scottb@180degrees.org
Mailing Address: 236 Clifton Ave South, Minneapolis MN 55403-3466

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

180 Degrees' provides mentoring programs for at-risk youth who are involved with the justice system and have mental health issues. Please see attached for additional information.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

In 2012, 11 Maplewood youth participated in our mentoring program. In the past 5 years, 46 Maplewood youth participated.

Request Information

Amount of Request: \$ \$5,000

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

Funds will be used to support direct program costs for 180 Degrees' individual and youth mentoring programs. Costs include staff, activities and materials for program participants to our site on Saint Paul's East Side. Funds will also be used to provide transportation for additional Maplewood participants. Please see attached for additional information.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

A partial award would we used to support our mentoring program for at-risk youth at a scaled down level from the full amount requested.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Sarah Walker Digitally signed by Sarah Walker Chief Admin. Officer 9/20/2012
Signature Title Date
Sarah Walker
Print Name

CITY OF MAPLEWOOD

CITY COUNCIL POLICIES ON AWARDS OF CHARITABLE GAMBLING TAX FUNDS

1. All licensed charitable gambling organizations within the City are required to contribute 10 percent (10%) of net profits derived from lawful gambling activity in the City to the Charitable Gambling Tax Fund. These funds are dispersed by the City Council for lawful expenditures.
2. All applications must be complete and submitted by the application deadline established by the City Manager.
3. The City of Maplewood grants funds from the Charitable Gambling Tax Fund to support activities and services that benefit Maplewood residents. The first priority in the granting of funds will be given to the City of Maplewood domiciled organizations. The second priority or consideration will be given to funding requests from other organizations which are used primarily for the benefit of Maplewood residents. Funds shall be distributed for projects, equipment, or activities that are based in the community and which primarily benefit Maplewood residents and will be looked upon more favorably than requests for salaries or general operating costs.
4. In general, requests from organized athletic groups will not be funded. Funding for these programs should be from participating families or community auxiliary groups. There are so many athletic organizations within the community that the City of Maplewood is not capable of funding their financial requests or fairly determining appropriate recipients.
5. The amount of Charitable Gambling Tax Funds awarded to any request is determined by a City Council vote. A request must receive 3 or more votes for funding in order to receive Charitable Gambling Tax Funds.
6. All funds granted are required to be expended for the requested project within one year of the date of the award letter. However, payment will not be made until after January 1 of the award year. Grant recipients shall submit a letter to the City Manager requesting payment of the grant award as well as provide specific information on how the funds were used (receipts or other proof of expenditure) for the proposed purpose.
7. No employee or department of the City of Maplewood shall solicit a donation from a licensed charitable organization without City Manager approval. If there is a financial need for a specific program that was not funded in the City budget, staff may submit a request to the City Manager for the use of Charitable Gambling Tax Funds.
8. The allocation of Charitable Gambling Tax Funds is an annual award. The receipt of funds does not in any way guarantee or commit the City of Maplewood to funding in any subsequent year. Each year's funding requires a new, separate application.

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: April 12, 2002

180 Degrees Inc.
236 Clifton Ave.
Minneapolis, MN 55403-3466

Person to Contact:
Stephanie Swartzbaugh 31-07594
Customer Service Specialist

Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
23-7153536

Dear Sir or Madam:

Thank you for submitting your restated Articles of Incorporation. The changes indicated do not adversely effect the exempt status of your organization.

Our records indicate that a determination letter issued in May 1972 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

180 Degrees Inc.
23-7153536

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

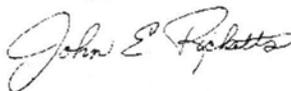
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

City of Maplewood
Application for Charitable Gambling Funds
Addendum and Additional Information from 180 Degrees, Inc.

Addendums to Questions

How does your organization serve/impact the citizens of Maplewood?

180 Degrees' provides mentoring programs for at-risk youth who are involved with the justice system and have mental health issues, including residents of Maplewood. The program has two main elements: individual mentoring and group mentoring. Our individual mentoring program pairs clients with trained volunteers to help them form a positive and supportive relationship with an adult. Group mentoring participants engage in a professionally facilitated program with peers based on the Girls Circle or Boys Council models. The program serves youth who generally have no other options for mentoring services due to past behaviors, serving a unique need for a high-risk population.

Our individual mentoring program pairs at-risk youth with trained volunteer mentors in one-on-one relationships. Mentors from a wide variety of backgrounds and communities are paired with mentees for initial 6 month terms. The pairs spend 3 hours a week doing activities and forming a positive, supportive relationship. Many mentees get to experience new activities like going to a Twins or Vikings game that they would not otherwise have the opportunity to do. Mentors and mentees engage in pro-social activities, include ones to encourage civic engagement.

Many of the mentees lack positive adult role models in their lives, and this mentoring relationship helps to fill that need. This mentoring program is an early intervention program, designed to keep at risk youth from becoming entrenched in the juvenile justice system. Mentoring these clients is a way to help get them back on track before they engage in even riskier behaviors or criminal activities.

After mentors are recruited, 180 Degrees provides them with initial training as well as ongoing quarterly trainings. In order to reach a wide variety of clients we have Hmong and Spanish speaking mentors, and actively recruit mentors who speak other languages as well as English. Mentors come from a variety of racial and ethnic backgrounds, including the African American and Latino communities.

The second component of 180 Degrees' mentoring program is facilitated youth groups. These groups follow the Girls Circle (www.girlscircle.com) and Boys Council (www.boyscouncil.com) curriculum that is implemented by trained staff members. The group programs meet one to two times per week for three hours a session. Each of the two groups typically has 12 participants. The curriculum that is used is focused on helping participants develop resiliency, pro-social behaviors, increase connections and a sense of competency. These programs have been developed and tested to work with our target populations as a way of helping reduce risk of further contact with the juvenile justice system and involvement in more serious trouble.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

In 2012, 11 Maplewood youth have participated in our mentoring program. Since 2008 this program has served 46 youth who were Maplewood residents. In addition to program participants family members are directly impacted by the mentoring program. We are seeking to increase the number of Maplewood residents that our program serves and are seeking additional support to accomplish that goal. The youth served by our program have few, if any, other options for services. 180 Degrees fills a unique niche for a high-risk group of clients.

More broadly, the mentoring program and its positive outcomes for participants impact the broader community including students' schools, their neighbors and other contacts. Specifically quantifying these results is difficult, but it does not make the community level impacts less important.

We anticipate continuing to serve growing numbers of youth from Maplewood through this unique program. As Maplewood continues to grow we see an increasing need for our mentoring program among a diverse range of Maplewood youth. A grant from this fund would increase our ability to serve high-need Maplewood residents in need of this program's unique service.

180 Degrees mentoring program primarily serves kids in the Juvenile Delinquency Unit who are on probation for low-level offenses. We also serve clients referred to the program by Ramsey County Children's Mental Health Collaborative (RCCMHC) and Child Protection. Many clients have dual case management and are involved in multiple government systems. We use WRAP (Wellness Recovery Action Plan) approach and train mentors around mental health and juvenile delinquency, so we can serve the dual populations instead of only having one focus. A vast majority of our clients come from disadvantaged, high-risk backgrounds. Many have already had serious issues with school or contact with the juvenile justice system. The clients we are serving are tough cases and 180's program is often the only mentoring program available to them.

Nearly all of the program's participants come from low income families. For the program's most recent reporting period (Quarters 1 & 2, 2012) 45 out of 92 participants came from families with incomes less than \$14,157 per year. An additional 24 participants, for a total of 69 out of 92, were from families with incomes under \$19,123. A majority of clients are from racial and ethnic minority groups. 76% of our 2012 clients were from communities of color. 16% speak English as a second language.

All of our clients referred to the program from RCCMHC have serious mental health diagnoses; most have prior justice system involvement. Almost all of the kids referred to the program by the Juvenile Dequency Unit also have serious mental health diagnoses. The clients this program serves have few, if any, alternatives for this type of mentoring. Other mentoring programs, even ones that work with at-risk youth, aren't equipped to deal with the level of clients our program serves. This lack of other options makes preserving this program all the more critical for the clients we serve, their families and our communities.

Additional Organizational Information

Overview of 180 Degrees Juvenile Programs

In 2001, after 30 years of successful operation, 180 Degrees began providing an array of programs and services for adolescents and young adults, ages 9-17, involved with or at risk of involvement with the juvenile justice system in Ramsey and Dakota County.

180 Degrees currently serves between 1,500 and 2,000 youth and families per year – 78% of whom are from racial minority groups and almost all of whom are low-income. 180 Degrees' youth services have expanded rapidly to include a variety of services that promote positive outcomes from youth while reducing reliance on detention and out-of-home placement. These programs include our juvenile delinquency unit, juvenile re-entry, residential groups home and shelter, detention and out-of-home placement alternatives and our juvenile mentoring programs

In many cases, 180 Degrees serves youth who have exhausted all other options for avoiding the juvenile justice system, and whom other programs and agencies will not accept. More information about all of our programs can be found at our website, www.180degrees.org.

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: Ashland Productions, Inc.
Contact Person: Laurel Hannula Contact Phone: (65) 274-8020
Email Address: lhannula@ashlandproductions.org
Mailing Address: 2100 White Bear Avenue
Maplewood, MN 55109

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

Ashland Productions is a community theater organization which provides opportunities for children and youth K-12 and adults of all ages to learn and grow through theater arts.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

4,000

Request Information

Amount of Request: \$ 1500.00

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

These funds would be used for purchase of wireless microphones (Shure micro-lavalier omni mics) and related items. Clear, static-free sound projection is a basic need in live theater performances, especially those featuring children, and an intrinsic part of the total theatrical artistic experience. In addition, the audio amplification of shows aids in the ability of all patrons, including those with minor hearing impairments, to comfortably hear and enjoy the shows. Wireless mics are semi-durable items which need replacing with age/breakage.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

Since multiple mic units are used, partial funding would allow Ashland to acquire at least some of the units, which is still very helpful in supporting our overall sound requirements.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Laurel Hannula Business Manager 9/17/12
Signature Title Date
Laurel Hannula
Print Name

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)

SEP 21 2012

City of Maplewood

Applicant Information

Name of organization requesting funds: Boy Scout Troop 461
Contact Person: Charles Knapp **Contact Phone:** (651) 485-7772
Email Address: cknapp85@gmail.com
Mailing Address: 1725 Kennard St
Maplewood, MN 55109

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

Troop 461 scouts are donors to local food shelves, Bell Ringers @ Rainbow Foods, Second Harvest Volunteers, planters of shrubs & native plant at an Aug 2012 Joy Park Eagle Scout Project...

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)

Troop 461 directly serves 42 registered scouts that influence their respective schools and neighborhoods with service.

Request Information

Amount of Request: \$3,000.00

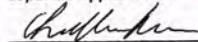
In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

Boy Scout Troop 461 would like to purchase 6 used aluminum canoes @ \$450.00 each to be available for use by Troop 461 and other Boy Scouts, Girl Scouts, Cub Scouts and Venturing Crews in and around Maplewood at NO COST. We would also like to purchase new and replacement Coleman camp stoves and propane lanterns to be used on campouts and High Adventure trips.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No **How would a partial award be utilized?**

Troop 461 would reduce their wish list of canoes and/or camping equipment and adjust to any amount awarded and be thrilled and grateful with any financial support available.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

 T461 Committee Chair September 21, 2012
 Signature Title Date

Charles Knapp
 Print Name

Boy Scout Troop 461 is sponsored by the Men's Club of Presentation and has been proudly developing youth for over 50 years. Troop 461 currently has 42 registered scouts with a variety of backgrounds from the following schools; Presentation, Maplewood Middle, Saint Jerome's, John Glenn Middle, Maternity of Mary-St. Andrew, Skyview Middle, AFSA, Hill-Murray, Farnsworth Aerospace Academy, Cretin-Derham Hall, Saint Agnes, North High and Benilde-St. Margaret. Troop 461 was honored in April 2012 with the Pope Paul VI Catholic Quality Unit Award (recognizing unit service, religious activities & emblems, youth & adult leadership).

In addition to Monday night troop meetings, the boys stay active on monthly weekend campouts from September through May and attend a weeklong summer camp at Tomahawk Scout Reservation in Wisconsin every June. 39 boys enjoyed a week of gorgeous weather at summer camp in 2012 and earned 87 merit badges at Tomahawk.

Weekend campouts take the boys to locations such as Phillippo Scout Camp in Cannon Falls, Stearns Scout Camp in Annandale, Rum River Scout Camp in Ramsey, William O'Brien State Park, Moose Lake State Park, Frontenac State Park, Afton State Park, Wild River State Park, etc.

Troop 461 also takes an annual High Adventure trip for older scouts every July. The 2011 High Adventure took 11 members white water rafting and kayaking on a 2900 mile trek to the Salmon River in Idaho. The 2012 High Adventure took 23 members, 5 vehicles, 1 troop trailer, 2 canoe trailers and 11 canoes to the BWCA through entry point 23 out of Ely on a weeklong canoe trip out of Williams & Hall outfitter on Moose Lake.

Troop 461 was thrilled to replace our 21 year old troop trailer this summer with the purchase of a brand new 6x12 foot enclosed cargo trailer. We couldn't have done it without donations from the Presentation Men's Club, Knights of Columbus Council #4374, Saint Paul East Park Lions Club, City of Maplewood Charitable Gambling Fund, George & Mary Fontaine, along with proceeds from troop fundraisers; Christmas wreath sales, Palm Sunday Pancake Breakfast, aluminum can recycling @ Party Time Liquor on Larpenteur Ave and the troop hot dog stand. The hot dog stand in North St. Paul runs every Friday night from June 1st thru September 14th where the boys sell hot dogs, brats, chicken sandwiches, pop & water at the History Cruze Car Show.

Kevin Otto
Scoutmaster
BSA Troop 461

TRUSTWORTHY - LOYAL - HELPFUL - FRIENDLY - COURTEOUS - KIND
OBEDIENT - CHEERFUL - THRIFTY - BRAVE - CLEAN - REVERENT

Certificate of Exempt Status

Exempt Organizations

Presentation Of The
Blessed Virgin Mary Church
1725 KENNARD ST
MAPLEWOOD MN 55109

Certificate number ES 21382

Date Issued 08/13/69

Date Reissued 02/24/97

The organization above is exempt from sales and use tax under Minnesota law on purchases, rentals, and leases of merchandise and services to be used exclusively in the performance of charitable, religious or educational functions. For senior citizen groups, the merchandise must be used for pleasure, recreation, or other nonprofit functions of the group. **This exemption does not apply to purchases of meals, lodging, motor vehicles, or waste collection and disposal services.** (M.S. 297A.25, subd.16)

Commissioner of Revenue

by



P. R. Blaisdell, Supervisor
Sales and Use Tax Division

Questions? Call the MN Department of Revenue at (612) 296-6181 or toll-free 1-800-657-3777. TDD users, call the Minnesota Relay Service at (612) 297-5353 or 1-800-627-3529. Ask for (612) 296-6181.



City of Maplewood
Application for Charitable Gambling Tax Funds
(Please type or print neatly)

Applicant Information

Name of organization requesting funds: CHILD Inc
Contact Person: Keli George Contact Phone: (612) 308-5136
Email Address: keligearge3@gmail.com
Mailing Address: 2576 E. 7th Ave.
N. St. Paul, MN 55109

Type of organization making request (please select one)
 City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?
Educates community on child abuse prevention and awareness.
Free support groups to children who have been abused.
Coordinates services with other organizations to help families.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)
Our organization helps make Maplewood a safer place for
children, which impacts the entire community.

Request Information

Amount of Request: \$200.00

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):
Funds will be used to provide support group supplies and
educational materials for awareness and prevention trainings.
Support groups are provided free of charge to all abused
children. Trainings are provided for a variety of groups,
including, but not limited to work place, scout groups, charter
and public schools, professionals working with children, parent

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?
Supplies for support groups and educational materials for
awareness and prevention trainings.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Keli George Executive Director 9/10/12
Signature Title Date

Keli George
Print Name

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 24 2005

Employer Identification Number:
41-1983306

DLN:

17053057776055

Contact Person:

DANIEL D DRAGOO

ID# 31467

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

CHILDREN HURT IN LEGAL DECISIONS
PO BOX 782
STILLWATER, MN 55082-0000

Dear Applicant:

Our letter dated APRIL 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

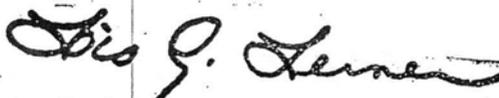
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



**Dispute Resolution
Center**

September 18, 2012

91 East Arch Street
St. Paul, MN 55130
651.292.6067
fax: 651 292 6065

James Antonen, City Manager
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Dear Mr. Antonen:

Board of Directors

On behalf of the Dispute Resolution Center (DRC), it is a pleasure to provide the enclosed application to the City of Maplewood for the Charitable Gambling Tax Fund Program for 2013. Also enclosed is an invoice for the Award of Funds for 2012.

Donna E. Evans

Funding from the City of Maplewood has helped ensure access to free and low-cost alternative dispute resolution services by all individuals, families, and organizations in Maplewood.

Metric Giles

Karen Hollaus

DRC has continued its emphasis on diversifying those served, notably by working with the staff of CommonBond Communities to develop and internal conflict-resolution program for residents. DRC provided a 30-hour Basic Mediation Skills Training at Concordia Arms for 16 CommonBond staff members during the first four months of 2012, to help them be able to resolve resident conflicts.

Colleen Luna

Kimberly Nightingale

Marcell Walker

Barbara Williams

Saynmoukda Vongsay.

Thank you for your consideration of this application. Please contact me at 651-292-6067 or drc@drc-mn.org if I may provide additional information.

Jeanne Zimmer
Executive Director

Very truly yours,

A blue ink handwritten signature of Jeanne F. Zimmer, consisting of a stylized 'J' and 'Z' followed by a long horizontal flourish.

Jeanne F. Zimmer
Executive Director

encl.

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)

Applicant Information

Name of organization requesting funds: Dispute Resolution Center (DRC)
Contact Person: Jeanne Zimmer Contact Phone: (65) 1-2926067
Email Address: drc@drc-mn.org
Mailing Address: 91 E. Arch Street
Saint Paul, MN 55130

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

DRC provides conflict-resolution services to Maplewood residents, businesses, and agencies, resulting in less consumption of city services (such as police nuisance calls).

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

Over the years, DRC has served from 26 - 300 Maplewood residents annually, responding to community needs.

Request Information

Amount of Request: \$ 2,000

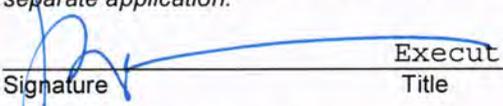
In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

DRC will provide free and low-cost mediation and facilitation services to Maplewood individuals and organizations. Community education and training opportunities will be available. For example, earlier this year DRC worked with CommonBond Communities to train and support staff to resolve resident conflicts in their 48 family and 165 senior housing units.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No **How would a partial award be utilized?**

Support in any amount will allow DRC to continue to offer free and low-cost conflict-resolution services in Maplewood, including mediation and restorative justice processes.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

 Executive Director September 17, 2012
Signature Title Date
Jeanne F. Zimmer
Print Name

Dispute Resolution Center Request for Maplewood Charitable Gambling Tax Funds

The Dispute Resolution Center (DRC) is a not-for-profit community mediation program founded in 1982 to provide mediation, facilitation, training, and referral services in the East Metro area of the Twin Cities. The oldest community-based conflict resolution resource in the State of Minnesota, DRC is the East Metro's only provider of a full range of free and low-cost alternative dispute resolution services.

DRC is able to provide free and low-cost services to Maplewood residents, businesses, and organizations through the generous support of the Maplewood Charitable Gambling Tax Fund Program. Referrals come from neighborhood groups, block clubs, schools, social service providers, city administrations, courts, and police departments, and probation offices.

As a resource to city staff, DRC provides an alternative to the many hours spent attending to disputes involving neighbors, including: ordinance violations, trees, parking, pets, noise, and inter-cultural conflicts.

Mediation strengthens and builds community relationships by providing opportunities for community members to resolve differences respectfully and learn self-sufficiency in handling future conflicts. DRC supports Maplewood residents and City staff in resolving matters that might otherwise escalate into violence or result in costly litigation. Since 1999, DRC has assisted over 650 residents of Maplewood in resolving conflicts related to their relationships as neighbors, employers and employees, landlords and tenants, and families.

As a community resource, DRC provides affordable, accessible opportunities for neighbors, families, community groups, government agencies, and businesses to resolve conflict. No one is ever denied services for inability to pay. A majority of the individuals served by DRC are people with lower incomes.

The high-quality services provided by DRC are consistent with the mission of promoting the constructive resolution of conflict through open communication and shared decision-making. Studies have demonstrated that agreements reached in mediation are more likely to be adhered to than those settlements imposed by a third party. Participants report greater satisfaction with their agreements and believe that the process improved their relationships with other parties and opened the door to improved communication. In the long run, this creates more peaceful, stable and less violent communities and requires less police and municipal intervention -- and fewer dollars -- when disputes arise.

DRC services are available through the generous efforts of approximately 150 community volunteers – including residents of Maplewood - who are recruited and trained by DRC. Volunteers must relate well to participants, both to earn their trust as well as to understand their language and culture. DRC volunteers contribute approximately 3,500 hours of service as facilitators, mediators, trainers, and board members each year.

DRC also offers community education opportunities designed to teach effective conflict resolution skills, and invites residents of Maplewood to complete the 30-hour Basic Mediation Skills Training and apprenticeship to become volunteer mediators.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 21 2003

DISPUTE RESOLUTION CENTER
974 W 7TH ST
ST PAUL, MN 55102-3250

Employer Identification Number:
41-1441352
DLN:
17053186748083
Contact Person:
PAUL D KERR ID# 31104
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b) (1) (A) (vi)

Dear Applicant:

Our letter dated 1983, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

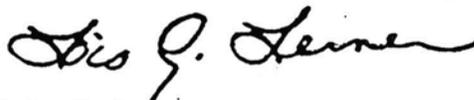
Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

City of Maplewood
Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: **622 EDUCATION FOUNDATION, INC.**
 Contact Person: Carole Anderson Contact Phone: (651)-484-5560
 Email Address: Carole48@comcast.net
Mailing Address: 2878 Meadowlark Lane
Maplewood, MN 55109

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

The 622 Education Foundation provides assistance to public school students whose educations are at risk due to their families' financial situations. With our aide, they are able to fully participate in school. Wilder Research (2008-10) documented that Maplewood's population is 13.30% poverty, and that in 2011, 42.20% of students received free/reduced rates and 2.57% are homeless. (attachment A) We concentrate efforts through the **Angel Fund** to equal the education opportunities for all students, especially the very poorest of the poor. This effort in the short term raises self-esteem and success for students and in the long term will assist them in achieving greater educational potential. (attachment B)

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)

Direct impact is approximately 850 Maplewood students per year; family impact is approximately 750. This includes students receiving Angel Fund and Innovative Grant benefits.

Request Information

Amount of Request: \$ 5,000.00

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

The **Angel Fund** is a grant provided to each school in the amount of \$2 per year per student in that building, and administered through the school's Principal and Social Worker. It may be used to provide needed warm clothing, health assistance, food or school materials, and other necessities. (attachment B.2 and B.3)

Innovative Grants are provided to district teachers to enhance learning opportunities for students, beyond those that can be funded through the school district funds. All students in the district may be impacted. (attachment C)

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No **How would a partial award be utilized?**

The amount of the per-pupil Angel Fund would be reduced, and the Innovative Grants would be limited.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Carole A. Anderson Director 9/17/12
 Signature Title Date

Carole A. Anderson
 Print Name



No. St. Paul-Maplewood-Oakdale

P. O. Box 9979
Maplewood, MN 55109
Phone: 651.748.7595
www.622educationfoundation.com

BOARD OF DIRECTORS

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CO-PRESIDENT
Chris DuFresne

VICE-PRESIDENT
Mike Cavallaro

SECRETARY
Shannon Horstman

TREASURER
Angie Laska

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Patty Phillips

Doug Ronsberg

Mary Kay Straka

September 18, 2012

City Manager James Antonen
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109-2702

RE: City of Maplewood Charitable Gambling Grant Applications

Dear Mr. Antonen:

Enclosed please find an Application for Charitable Gambling Tax Funds, submitted by the 622 Education Foundation. The 622 Education Foundation is a non-profit organization which benefits Maplewood students enrolled in the ISD 622 School District. I have been a member of that Board for 17 years, because I support its mission to enhance learning, to even the educational baseline for all students, and to assist the neediest of school children in our community.

Please direct any questions concerning to enclosed submission to me at carole48@comcast.net, or 651-484-5560. Thank you for considering our application.

Sincerely,

A handwritten signature in cursive script that reads 'Carole Anderson'.

Carole Anderson

enclosure

Copy

STATE OF MINNESOTA
CHARITABLE ORGANIZATION INITIAL REGISTRATION & ANNUAL REPORT FORM

ATTORNEY GENERAL LORI SWANSON
SUITE 1200, BREMER TOWER
445 MINNESOTA STREET
ST. PAUL, MN 55101-2130
(651) 757-1311
(651) 296-1410 (TTY)
www.ag.state.mn.us

Annual Reporting Initial Registration

FEDERAL EIN NUMBER: 411854041

FOR YEAR ENDING: 6/30/2011

SECTION ONE: REQUIRED INFORMATION FOR INITIAL REGISTRATION & ANNUAL REPORTING

1. *Legal Name of Organization:* 622 EDUCATION FOUNDATION, INC

If annual reporting, is this a new name since the organization's last filing? Yes No

If so, please state former name: _____

2. List all names under which the organization solicits contributions:
622 EDUCATION FOUNDATION, INC.

3. <i>Mailing Address of Organization</i>	<i>Physical Address of Organization</i>
<u>PO BOX 9979</u>	<u>2520 E. 12TH AVE</u>
<u>MAPLEWOOD, MN 55109</u>	<u>NORTH ST. PAUL, MN 55109</u>

4. <i>Contact Person</i> <u>CHRIS DUFRESNE</u>	<i>E-mail</i> <u>CHRIS@CHRISDUFRESNE.COM</u>
<i>Tel. No.</i> <u>851-592-1027</u>	<i>Fax No.</i> _____

5. Complete the following for the most recent twelve-month accounting year. *While this information should reflect the financials on the IRS Form 990, this section is required to be completed even if an IRS Form 990 is attached. Before completing this section, please refer to the Instructions.*

INCOME	For Year Ending: <u>6/30/2011</u>
Contributions from the public	\$ 79,583
Government Grants	\$ 0
Other revenue	\$ (8,257)
TOTAL REVENUE	\$ 71,326
 EXPENSES	
Amount spent for program or charitable purposes	\$ 47,285
Management/general expense	\$ 9,450
Fund-raising expense	\$ 1,216
TOTAL EXPENSES	\$ 57,951
 EXCESS or DEFICIT	 \$ 13,375
TOTAL Assets	\$ 206,027
TOTAL Liabilities	\$ 8,447

END OF YEAR FUND BALANCE/NET WORTH (Assets minus Liabilities) \$ 197,581

For Office Use Only: ARF \$25 \$50 \$75 N (e-Postcard) 990 EZ PF FES SIG BD
 SAL Audit

6. Does the organization use the services of a professional fund-raiser (outside solicitor or consultant)?
 Yes No

If so, provide name and address of any outside professional fund-raiser employed by the organization and state the total amount of compensation each outside fund-raiser received from the filing organization during the year. *Attach schedule if more than one.*

Name _____
Address _____
City _____ State _____ Zip _____ Compensation _____

7. Does this professional fund-raiser solicit or consult in Minnesota? Yes No

8. Month and day accounting year ends: 6/30

9. Has the organization included the filing fee, late fee (if any) and all attachments required by the instructions? Yes No

SECTION TWO: REQUIRED FOR INITIAL REGISTRATION ONLY

1. Address of registered agent in the State of Minnesota or the address of the person who has custody of the organization's books and records if not kept at the organization's office.

Name _____
Street and Number _____
City _____ State _____ Zip _____ Telephone # _____

2. Type of legal entity (**Attach** the creating document):
 Nonprofit corporation Trust Unincorporated association

3. Place and date the organization was incorporated: _____
(state) (date)

4. Is the organization exempt from federal income taxes?
 Yes (**Attach** a copy of the IRS determination letter) Status: 501(c)(____)
 No Date organization submitted Form 1023 to the IRS _____

5. If the organization is not exempt from federal income taxes and uses a fiscal agent, state the fiscal agent's name, address and federal EIN: _____

6. Has the organization been denied the right to solicit contributions?
a. By any government agency? Yes No If yes, attach explanation.
b. By any court? Yes No If yes, attach explanation.

7. Explain in detail the charitable purposes of the organization, including major program activities.

8. Please mark all items that describe the organization's charitable mission:

- Arts & Culture Human Services Civic/Lobbying International Health
 Environment Mental Health Education Religious Other _____

Or: List the NTEE code(s) that describe the organization's purpose: _____

9. Which of the above two best describes the organization's primary purpose(s)?

1. _____ 2. _____

10. Check one or more methods of solicitation the organization anticipates using:

- Telephone appeals Grant writing Sweep Other _____
 Direct mail Internet Media

11. State the total contributions the organization received during the accounting year last ended:
\$ _____

12. Attach a list of organization's officers, directors, trustees, and chief executive officer, including their titles, addresses, and total annual compensation paid to each. Attached

SECTION THREE: REQUIRED FOR ANNUAL REPORTING ONLY

ALL organizations MUST complete questions 1-6.

1. Has the organization's accounting year changed since the last report was filed? Yes No
If yes, provide the new year-end date: _____

2. Attach an explanation if there has been any change in the organization's tax status with the Internal Revenue Service; a significant change in the purposes of the organization; or if the organization's right to solicit funds has been denied, suspended, revoked or enjoined by any state agency or court in any state, or if there are proceedings pending. None Attached

3. List the five highest paid directors, officers and employees of the organization and its related organization(s) who receive total compensation of \$50,000 or more, indicating their titles and total compensation paid to each. Total compensation includes salaries, fees, bonuses, fringe benefits, severance payments and deferred compensation paid by the organization and all related organizations. A "related organization" is an organization that controls, is controlled by or is under common control with another corporation. "Control" can exist through stock ownership or membership interests, the authority to appoint members, or the ability to direct the policies and management of other corporations. See Minn. Stat. § 317A.011, subd. 18. **Due to changes in the law, for annual reports after August 1, 2011, the compensation reporting threshold is \$100,000 and total compensation is defined as total amount reported on W2 (box 5) and/or Form 1099 MISC (box 7) issued by the organization and its related organizations.**

	Name/Title	Compensation	Deferred Compensation	Fringe Benefits
1	NONE			
2				
3				
4				
5				

4. **Attach** a list of organization's board of directors. Attached Included in IRS Return
5. **Attach a GAAP audit** if total revenue exceeds \$750,000. Attached Audit not required
 Audit not included under the Food Shelf Exemption (excluding from total revenue the value of food donated to a nonprofit food shelf for redistribution at no cost).
6. Minnesota law requires that an organization file a copy of any IRS Form 990-N (e-Postcard), 990, 990-EZ, or 990-PF informational return that was filed with the IRS. Has the organization included with this annual report a copy of all IRS Form 990-N (e-Postcard), 990, 990-EZ or 990-PF informational returns that it filed with the IRS (excluding Schedule B or any other donor list required by the IRS)? Yes No (Not required to file a return with IRS or files with National Chapter).

NOTE: By answering YES to the above question, you are attesting that the IRS informational return filed with this office is an exact copy, including all schedules and attachments, of the IRS informational return filed with the IRS (excluding Schedule B or any other donor list the IRS may require).

Form **990-EZ**

Short Form Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2010

Open to Public
Inspection

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

- ▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions).
- All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

Department of the Treasury
Internal Revenue Service

A For the 2010 calendar year, or tax year beginning July 1, 2010, and ending June 30, 20 11

B Check if applicable:

- Address change
- Name change
- Initial return
- Terminated
- Amended return
- Application pending

C Name of organization 622 Education Foundation, Inc.		D Employer identification number 411854041
Number and street (or P.O. box, if mail is not delivered to street address) Room/suite		E Telephone number 651-748-7595
P.O. Box 9979		F Group Exemption Number ▶
City or town, state or country, and ZIP + 4 Maplewood, MN 55109		

G Accounting Method: Cash Accrual Other (specify) ▶ _____

I Website: ▶ www.622educationfoundation.org

J Tax-exempt status (check only one) – 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Check if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I

Revenue	1 Contributions, gifts, grants, and similar amounts received	1	79583
	2 Program service revenue including government fees and contracts	2	0
	3 Membership dues and assessments	3	0
	4 Investment income	4	2095
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	0
	b Gross income from fundraising events (not including \$ <u>26582</u> of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	4620
c Less: direct expenses from gaming and fundraising events	6c	14972	
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	(10352)	
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8 Other revenue (describe in Schedule O)	8		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	71326	
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10	47285
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	
	13 Professional fees and other payments to independent contractors	13	7473
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	1216
	16 Other expenses (describe in Schedule O)	16	1977
17 Total expenses. Add lines 10 through 16 ▶	17	57951	
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	13375
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	184206
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	0
	21 Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	197581

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2010)

Part V Other Information (Note the statement requirements in the instructions for Part V.)

Check if the organization used Schedule O to respond to any question in this Part V

		Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, explain in Schedule O why the organization did not report the income on Form 990-T.		
a	Did the organization have unrelated business gross income of \$1,000 or more or was it a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements?		
b	If "Yes," has it filed a tax return on Form 990-T for this year (see instructions)?		
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a _____		
b	Did the organization file Form 1120-POL for this year?		
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b _____		
39	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on line 9 39a _____		
b	Gross receipts, included on line 9, for public use of club facilities 39b _____		
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ _____ ; section 4912 ▶ _____ ; section 4955 ▶ _____		
b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
c	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____		
d	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ _____		
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.		
41	List the states with which a copy of this return is filed. ▶ _____		
42a	The organization's books are in care of ▶ _____ Telephone no. ▶ _____ Located at ▶ _____ ZIP + 4 ▶ _____		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	Yes	No
	If "Yes," enter the name of the foreign country: ▶ _____		
	See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts .		
c	At any time during the calendar year, did the organization maintain an office outside of the U.S.?		
	If "Yes," enter the name of the foreign country: ▶ _____		
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43 _____		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		
c	Did the organization receive any payments for indoor tanning services during the year?		
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

		Yes	No
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)?	45	
a	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45a	
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

		Yes	No
47	Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II	47	
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a	
b	If "Yes," was the related organization a section 527 organization?	49b	
50	Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."		

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A **Yes** **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date
	Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN	
	Firm's name		Firm's EIN			
	Firm's address		Phone no.			

May the IRS discuss this return with the preparer shown above? See instructions **Yes** **No**

622 Education Foundation Angel Fund Guidelines

PURPOSE:

In 1998, the Angel Fund was created to assist students whose families are in financial need. This year, the Foundation is providing \$1.00 per registered student, based on enrollment as of September 30. In January, another \$1.00 may be sent to each building. The January funding is made possible by a member of our community.

Use of the money is at the discretion of the principal or social worker, within the guidelines explained below. No student names are given to the Foundation; however, a list of ways in which the money is spent and the number of students impacted is required by May 30 of this year. Please use the charts below as your guidelines, and if the Board of Directors feels the uses do not meet our requirements, Angel Funds for next year will be withheld.

The lists below are intended to give you a broad overlook of what the Foundation considers appropriate and inappropriate, based on our guidelines. If you have a concern or question, please check with us by e-mail to our Administrative Coordinator, Sue Jennings, at csjennings@comcast.net.

- Examples of **appropriate** Angel Fund usage include:

Boots and outerwear	Clothing	Health Office snacks, breakfast, lunch
Lice treatment supplies	Birth certificate fees	Anger group participation
Replace lost inhaler, lost books	School supplies	Gym uniform
Bus cards, special taxi costs	Eyeglasses, alarm clocks	Cub and Target gift cards for family
Lunch debts	Graduation cap/gown	Medications, pharmacy supplies

- Examples of **inappropriate** Angel Fund usage include:

Scholarships to:		
Deep Portage	Young Authors	Science Field Trips
Basketball after school group	Field trip for Home Living class	COMET
Trip to Branson for Show Choir	ISD 622 Comm. Ed. Drawing class	
Field Trips to:		
Bakken Sledding	Apple Orchard	Animal Farm
State Capital	Crystal Caves	Colleges

- Items that can be **funded elsewhere** (PTO, Booster Clubs, Curriculum Dept, etc.)

Social Studies Atlases/Maps	FACS – Sewing bags	Choir shirts, sweats
Thank you gifts	Community Ed 8 th Hour Activities	Athletic fees and uniforms
Yearbooks	Driver's Ed assistance	Many of the items listed in the chart above.

“Angel Fund” Expense Record Summary – 2010-2011

Report completed by: each school administrator

ITEM (Expenditure)	# students served
Medical supplies	8
Food in school (snacks, pre-school breakfasts, etc)	100
PE Uniforms	9
Winter coats	112
Boots	95
School clothing	211
Food cards from Rainbow or Cub Food Stores for families	105
School supplies (pencils, paper, calculators, etc)	277
Scholarship assistance (for specialized high-potential classes)	31
Cab fare – medical emergencies	6
Bike repair for Adaptive PE students	3
Medications (including head lice shampoo)	122
Hand sanitizer	49
Mints – MCA testing	321
Sweatpants (for health office)	Many
Lost books	4
Alarm clocks	15
College application fee	3
Commencement fees	26
Tennis shoes	21
Backpack program	26

**Total expenditures for the Angel Fund in 2011-12 was
\$21,186.00**

Distribution of Angel Fund Checks – Oct. 1, 2011

The chart below indicates in yellow, the schools within the City of Maplewood. The majority of students in North High School are from Maplewood, although the school is within the boundaries of No. St. Paul.

Angel Fund dollars were disbursed to assist over 1,300 students in Maplewood. We do not identify students who received Angel Fund assistance; however, statistics provided by each school indicate 825 Maplewood students were given aide in 2011-12.

School	# of students
Carver	521
Castle	445
Cowern	452
Eagle Point	378
Oakdale	512
Richardson	462
Skyview Elementary	603
Weaver	477
Webster	389
TEEP/Gladstone (preschool)	188
MLAP (Alternative high school)	117
John Glenn Middle	786
Maplewood Middle	769
Skyview Middle	770
North High	1952
Tartan High	1772
TOTAL	10593

Statistics Related to Student Poverty and Homelessness

Maplewood Homeless Students - 2011-12

Source: Ryan Strack, Federal Programs Coordinator, District Homeless Liaison

Weaver Elementary	13
John Glenn Middle School	20
Maplewood Middle School	10
North High School	26
Gladstone ESCE	8
Harmony Alternative School	14

Homeless Rank – State of MN

Source: Ryan Strack, Federal Programs Coordinator, District Homeless Liaison

Minneapolis Public Schools	8.0%
Bemidji Public Schools	4.7
St. Paul Public Schools	3.1
Duluth Public Schools	2.7
St. Cloud Public Schools	2.4
No. St. Paul/Mpwd/Oakdale	2.1
Osseo Public Schools	1.8
Rochester Public Schools	1.7

Maplewood Poverty, Homelessness

Source: Wilder Research, Maplewood City Profile 2011

Free/Reduced Lunch Students	42.20%
Homeless Students	2.57%

Wilder Research Statistics show that Maplewood free/reduced has increased from 33% in 2007. and that homelessness has increased from 0.47%.

INNOVATIVE GRANTS AWARDED FOR THE 2011-12 SCHOOL YEAR

E-readers with Text & Audio Books	John Glenn Middle School	Charles Christopherson	\$400
Get Caught Reading!	Harmony ALC	Whitney Gonzales	\$800
Tartan-Webster Reading Collaborative	Tartan High School	Mark Junod	\$2,500
The Hunger Games	Maplewood Middle School	Krystal Stout	\$500
Healthy Living & Walk Across America	North High School	Jane Hinrichsen	\$925
Science Connections	Weaver Elementary	Laurie Fuchs	\$1,200
German Language Instruction for 6 th & 7 th Graders	Richardson Elementary	Gil Surine	\$200
Singing in Science	Skyview Middle School	Jeanette Landin	\$800
Brain Gym/S.M.A.R.T. Gym	Cowern Elementary	Cindy Piersdorf	\$1,000

District 622's Vision: A community partnership where learning and citizenship come first.

622 Education Foundation



... a step beyond

Grant Applications

Included in this packet are:

- Guidelines for Grant Applications (p. 2-3)
- Application for Education Foundation Grant (p. 4-5)

**Please submit clear,
typewritten applications for
ease and accuracy of reading by the
committee. Thank you.**

District 622's Vision: A community partnership where learning and citizenship come first.

622 Education Foundation Guidelines for Grant Applications



Purpose:

The Education Foundation Grant is designed to encourage, facilitate, and recognize innovative and creative approaches to the accomplishment of District 622's Vision.

Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by the North St. Paul-Maplewood-Oakdale Public Schools who are involved in the instruction of students. This includes teachers, principals, bus drivers, cooks, custodians, clerical, education assistants, paraprofessionals, etc. Persons not employed by ISD 622, including students and student organizations, may apply for grants with the approval of ISD 622's Superintendent of Schools or his/her designee (principals, dept. managers, etc.)

Eligible Proposals:

- Projects designed to be completed within 12 months of being awarded.
- Projects that meet the selection criteria.
- Do NOT apply if your project is currently being funded and/or is underway.

Selection Criteria:

1. *Education Foundation priorities include*
 - a. innovative teaching, and
 - b. extended day/year, educational/enrichment opportunities.
2. *Consideration is given to the degree to which the proposal*
 - a. reflects the Vision of District 622 (see headline above),
 - b. is a creative or innovative approach to the accomplishment of the District's Vision (**IT MUST ADDRESS A NEW PROJECT AS OPPOSED TO ONE ACCOMPLISHED OR UNDER WAY**),
 - c. includes sound evaluation procedures, and
 - d. is clear and logical, including (1) specific objectives, (2) a clear description of procedures or methods, and (3) evaluation procedures that measure accomplishment of the objectives.
3. *Grants cannot be used to pay staff salaries*, except for the cost of a substitute required to enable fulfillment of the Grant. Substitute costs must be included in the dollar amount of funding requested by the Grant.
4. *Grants are not intended to enable staff to make a lane change.*
5. For a greater chance of success, before applying for Technology grants please consult the Technology department to assure your request meets District standards and requirements.
6. *Grant Application must be signed by appropriate supervisor, administrator or committee (p. 5).*

Funding Allocations: (Complete the Education Foundation Grant Program Application)

Education Foundation Grant Program: Grants of up to \$2,000 may be awarded to individuals or small groups who initiate programs or projects. Grants of up to \$5,000 may be awarded to **campus-initiated or district-wide initiated programs or projects**. Available funding is based upon Education Foundation Board of Directors' discretion.

**Send application to Sue Jennings, c/o Superintendent's Office, Education Center,
Or FAX to 651-748-7413 by 4:00 P.M. on Thursday, October 25, 2012.**

District 622's Vision: A community partnership where learning and citizenship come first.

Responsibilities of Grant Recipients:

1. Use the award for the purpose intended.
2. Complete the Grant within 12 months of being awarded.
3. Submit the evaluation form, including a summary of financial expenditures, to the Education Foundation, c/o Superintendent's office, within 30 days of completion.
4. Agree to share successful procedures with the 622 Education Foundation, if requested.

Guidelines for Completing the Application:

The project is appropriate if you can answer yes to the following questions:

- Is it important to student achievement or personal development?
- Can it be done?
- Is it practical?
- Is it new for you? (Funding will not be allocated for something already completed or in progress.)

Goal Statement:

- Tell what you hope to achieve. (What will be different or better if the project is successful?)
- Keep the statement simple and straightforward.
- Promise only that which you can reasonably expect to achieve.

Statement of Rationale: Address --

- The problem or issue.
- The importance of the goal.
- How the project supports the goal.
- How your project relates to the district's educational plan.

Objectives:

- Limit the number of objectives.
- Be specific; state in measurable terms to the degree appropriate.

Instructional Procedures:

- Be specific.
- List steps.
- Relate to purpose and objectives.
- Estimate duration of project.

Evaluation:

- Relate to stated objectives.
- Indicate how you will know whether the project was successful.

Grant Application Rejection:

Any Grant Application received after the deadline, and/or any Grant Application without appropriate signatures, will be returned to the writer.

Questions? Please call Grant Committee Chair, Betti Marx 748-7416

District 622's Vision: A community partnership where learning and citizenship come first.

622 Education Foundation

Education Foundation Grant Program Application
Due in Superintendent's Office by 4:00 p.m. on Thursday, October 25, 2012

Name of Applicant(s): _____

Where I (we) work: _____

My (our) job(s): _____

Project Title _____

(Keep title short, please)

Please verify that this project is **NEW** and *not in progress or completed*. If not, this project is not eligible for a Foundation grant.

Please write one or two sentences explaining how your grant proposal is new and innovative:

Brief description of your project (approximately 50 words)

Rationale: (Importance and relevance to District's Vision)

Objectives: (Stated in measurable terms to the degree possible)

Description of procedures and methods (if applicable) or activities which will be utilized:

Goal Statement (what will be different or better if the project is successful?)

District 622's Vision: A community partnership where learning and citizenship come first.

Describe how you will evaluate success of the project:

Identify any school-community partners involved in the project and their role(s):

Identify other financial resources applied for or received:

Anticipated Date of Implementation: _____ Anticipated Date of Completion: _____

BUDGET: ITEM/ACTIVITY/RESOURCE/SERVICE	BUDGET AMOUNT

Would additional expendable resources be needed to continue for an additional year? Yes No

_____ Total Amount Requested

Date of review by School Based Committee
(for multiple campus/district-wide requests)

Principal/Administrator Signature(s)
I verify that this grant proposal is new and innovative and has not been done in this school.

Should my grant be chosen for funding, I agree to allow a photograph (s) of myself and my grant project to be sent to the local paper or to be used in district publications.

Signed: _____

*** Applicant may add pages if needed or transfer form to one's own computer.**

Grant Applications Must be Received by 4:00 p.m. on Thursday, Oct. 25, 2012
Send Application to Sue Jennings c/o Superintendent's Office, Ed. Center
Or FAX to 651-748-7413

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)

SEP 20 12

CITY OF MAPLEWOOD

Applicant Information

Name of organization requesting funds: ISD 622 Fusion Drumline

Contact Person: Jeanine Brannon Contact Phone: (651) 490-5064

Email Address: brann001@umn.edu

Mailing Address: 2927 Walter Street
Maplewood Minnesota

Type of organization making request (please select one)

City County School District # 622 Non-Profit (Attach proof of IRS 501c3 status)

Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

The Fusion Drumline provides an opportunity for ISD622 students
to use their musical talents in a unique competitive
environment.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

200 (25 members plus family, friends, audiences)

Request Information

Amount of Request: \$ 1600

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

We would like to use the funds to purchase a Long Ranger PA
system. The Long Ranger PA system is a is a high-output,
portable sound system designed for marching band/drumline
rehearsal. The system consists of a wireless receiver that is
attached to two horned PA speakers. A transmitter is used to
send the signal to the PA speakers. The drumline will use the

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

The partial amount would be used towards the purchase price of
the PA system. Other fundraising efforts would be done to
raise money for the remaining balance.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Jeanine A Brannon Co-chair 9-20-12
Signature Title Date

Jeanine A Brannon
Print Name

portable PA system to practice music and drill. Having a portable PA system makes it easy to set up for rehearsal in a gym, classroom or outside. A unified sense of time is required for any drumline to be successful at a competitive level. The instructors can use the powerful Long Ranger PA system to broadcast a tempo beat to the students to help them stay in time during rehearsal. The portable PA system will be a valuable tool to the Fusion Drumline and Marching Band for many years.



City of Maplewood
Application for Charitable Gambling Tax Funds

Information:

Name of Organization requesting funds: Friends of Maplewood Nature

Phone Number of Contact Person: James Beardsley

Address:

c/o Maplewood Nature Center

2659 E 7th St.

Maplewood, MN 55119

E-mail Address: maplerosedoc@gmail.com

Check Type of Organization Making Request:

City County School District # _____

Non-profit (Proof of IRS 501c3 status is required)

Other (specify)

Lawful Purpose Request

The above named organization requests Lawful Charitable Gambling Tax Funds for the following purpose:

Explain expenditure – attach additional sheets if necessary.

Upgrade Nature Center Exhibit Technology:

Maplewood Nature Center receives almost 10,000 visitors annually, including people of preschool, elementary, highschool and adult ages. Families can walk into the visitor center and explore and touch the skulls, furs and puzzles and books. However, we are behind in interactive technology the young people are used to. When you see a three year old trying to swipe the marker board, as if it were an IPAD, it is noted that we need to accommodate this new generation. Our request includes:

1. Watershed Kiosk: A small I-Mac computer with interactive screen is needed to continue offering environment information about watershed in a computer. The software with games and interactive learning for children and adults is already operating in the Maplewood Nature Center building, but the old computer is dying a slow death. These learning modules are considered the most popular exhibit in the building as it is a brightly colored animated program and interactive while teaching the importance of protecting the watershed areas around lakes, rivers and storm sewers.

The replacement touchscreen monitor and computer will cost approximately: \$1,200.00

1. IPAD: In addition an IPAD is needed for interactive use for school groups. This unit could be used on the trail, for off-site presentations and events, or in the nature center

building. An IPAD can play a variety of nature applications including Bird, Frog, and Insect song and identification.

The cost of this IPAD unit would be approximately \$850.00

Justification – Outline how the proposed project or use of the Charitable Gambling Tax Fund meets guidelines established by City Council.

Watershed Kiosk: This computer would last for many years and can be used by every visitor to Maplewood Nature Center. It is interesting enough that children enjoy the interactive program multiple times. The computer could also be used to teach other environment topics such as trees, recycling and energy in an interactive manner.

IPAD: Children can page through photos and touch a photo to hear a song. This will help them recognize songs and sounds they hear out on the trails and woods and marshes. Naturalists can plug the IPAD into a projector and share on a screen with a class of up to 50 students. The cost would include the cost of a connecting cord, several nature applications and a security frame.

Benefits:

These two pieces of technology will engage and educate students on how to take care of their watershed, familiarize them with native Minnesota animals, and be a fun, interactive tool for them to use. They can be used for walk in visitors and for the classes that come to the nature center for field trips.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature James Beardson Title President Date 9/18/2012
Print Name: James L Beardson Friends of Maplewood Nature

Amount Requested \$2050.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 12 2007**

FRIENDS OF MAPLEWOOD NATURE
CENTER & PRESERVES
2659 E SEVENTH ST
MAPLEWOOD, MN 55119

Employer Identification Number:
20-5533715
DLN:
17053256004007
Contact Person:
KAREN A BATEY ID# 31641
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
May 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
June 8, 2006
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
May 31, 2011
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient

Letter 1045 (DO/CG)

organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, looped initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC
Statute Extension

Part X Public Charity Status (Continued)

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross **investment income** and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization

Judith A. Horsnell
(Signature of Officer, Director, Trustee, or other authorized official)

JUDITH A. HORSNELL
(Type or print name of signer)

8-21-07
(Date)

PRESIDENT
(Type or print title or authority of signer)

For IRS Use Only

Robert Elow

NOV 12 2007

IRS Director, Exempt Organizations

(Date)

- b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).
- (i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. _____
- (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.
- (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box.
- (b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No



City of Maplewood

Application for Charitable Gambling Tax Funds

Name of Organization requesting funds: Friends of the Ramsey County Libraries

Contact Person: Sue Gehrz, Executive Director **Phone:** 651 486-2213

Address: 4570 N. Victoria Street, Shoreview, MN 55126

E-mail Address: sgehrz@rcreads.org

Check Type of Organization Making Request:

City County School District # _____

Non-profit (Proof of IRS 501c3 status is required) (**Attached**)

Other (specify)

How does your organization serve/impact the citizens of Maplewood?

The Maplewood branch library is the second busiest in the Ramsey County Library system, serving a diverse population in suburban Ramsey and Washington counties as well as the northeast portion of the city of St. Paul. The project for which support is requested specifically serves preschool children and young families. According to the 2010 U.S. Census, the City of Maplewood has a population of 2,437 children under the age of five with 8.4% of them living below the poverty level. Nearly 15% of Maplewood households speak a language other than English. The library serves all children equally and gives each child who comes into the building as full an experience as possible. This is especially important for families with limited educational resources in the home. Last year, programs at the Maplewood Library averaged 345 children per month.

How many residents of Maplewood does your organization serve/impact?

In 2011, the library in Maplewood had almost 400,000 visitors and records show that 19,088 Maplewood residents borrowed 246,175 materials from that library.

Request Information

Amount of Request: \$2,500

In detail, explain how the funds requested will be utilized:

Purpose of request: To help fund museum quality literacy-building equipment in the preschool area of the Ramsey County Library in Maplewood, 3025 Southlawn Drive.

Need: When the library in Maplewood was designed, a separate 16' x 16' space within the children's area was included to be used for Story times and other programs for children. The popularity of these programs with children, parents, and caregivers greatly exceeded expectations and this space quickly became too small to accommodate the demand. The children's programs needed to be moved into the large Community Room.



The small space originally designed for programs is currently open with very limited visibility by library staff. Having open space in the toddler/preschool area promotes excessive physical activity, i.e. running around, misbehaving, making noise, and does not foster literacy-building interaction either with peers or adults. Major public libraries in the country have learned that preschool children benefit from being in an environment that is divided into smaller “nooks” and spaces. Children use different parts of their brain when working on literacy-building activities than when engaging in physical activities. Public libraries are a major resource for the development of early literacy skills and the physical environments need to support that purpose.

Project: In 2011, the Friends of the Ramsey County Libraries (RCL) applied for and was awarded \$1,690 from the City of Maplewood Charitable Gambling Tax Funds to purchase a piece of equipment dedicated to early literacy development in the preschool area in the Maplewood Library. In January, 2012, the Board of Directors of the Friends of RCL donated an additional \$13,000 to help design and create this project. In early 2012, Ramsey County Library staff in Maplewood applied for funding from the Minnesota Children’s Museum for a *Smart Play Spot* that will leverage the funds from the city and the Friends to greatly expand the scope of the project.

Our partnership with the Minnesota Children's Museum, the City of Maplewood, local civic organizations, and area businesses will enable the installation of a \$40,000 *Smart Play Spot* in the Ramsey County Library in Maplewood, located adjacent to the Maplewood Mall. The Children’s Museum is funding \$20,000 and the Friends are required to match this amount. We have already raised \$14,690 and are seeking funding partners for the remaining \$5,310.

We have accepted the preliminary project design with many interactive features for preschool children including a bus, large maple tree stump with animal costumes, a garden, a farmer’s market, two window telescopes, and a flexible building that can be made to look like different types of stores, clinics, etc. Installation is scheduled for the week of November 26, 2012.

Upon completion, this redesigned space will help toddlers increase their attention span and learn in a calming but intellectually stimulating environment. Reducing physical activity and noise by preschoolers will benefit all users of that library.

Often, applicants are not awarded the full amount requested. Can your organization utilize a partial award: X Yes. How would a partial award be utilized?

This *Smart Play Spot* project has many separate components. Any funds granted would be used to help fulfill the \$20,000 match required by the Children’s Museum.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a

one time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature *Susan L. Gehrz* Title: Executive Director

Date: 9/12/2012

Print Name: Susan L. Gehrz

Attachments:

- IRS letter confirming 501 (c) (3) status.
- Copy of fundraising flyer being sent to prospective funding partners
- Minnesota Children's Museum "Smart Play Spot" brochure

Internal Revenue Service

Department of the Treasury

District
Director

Person to Contact: EO:TPA

FRIENDS OF THE SUBURBAN RAMSEY
COUNTY LIBRARIES
& RAMSEY COUNTY PUBLIC LIBRARY
4570 N VICTORIA
SHOREVIEW, MN 55126

Telephone Number: 1-800-829-1040

Refer Reply to: 96-2423

Date: October 15, 1996

RE: EXEMPT STATUS
EIN: 41-1597085

This is in response to the letter dated October 15, 1996, regarding your status as an organization exempt from Federal income tax.

Our records indicate that a ruling letter was issued in August 1992, granting your organization an exemption from Federal income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1954. Our records also indicate that your organization is not a private foundation but one that is described in Section *509(a)(2) of the Internal Revenue Code.

Contributions made to you are deductible by donors in computing their taxable income in the manner and to the extent provided in Section 170 of the Internal Revenue Code.

If your gross receipts each year are normally \$25,000.00 or more, you are required to file Form 990, Return of Organizations Exempt from Income Tax by the fifteenth day of the fifth month after the end of your annual accounting period.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under Section 511 of the Code. If you are subject to this tax, you must file an income tax return on F-990-T.

If any question arises with respect to your status for Federal income tax purposes, you may use this letter as evidence of your exemption.

This is an advisory letter.

Sincerely yours,



Bobby E. Scott
District Director

*Your advance ruling period ends on December 31, 1996.

Partnership Opportunity to Support Early Literacy

Coming in November, 2012



New interactive, playful environments for pre-school children are designed around the six skills that build literacy:

Love of Books	Using Books
Learning Words	Telling Stories
Knowing Letters	Hearing Sounds

Help the Friends raise \$20,000 to meet the matching grant offered by the Minnesota Children's Museum to create and install a \$40,000 Smart Play Spot in the preschool area in the Ramsey County Library in Maplewood.

Museum-quality installation will include:

- A hideaway tree trunk with animal puppets, costumes, & sounds
- A play bus with books, interactive pieces, & bus driver costume
- A farmer's market with play fruits, veggies, money & more
- A service building that can easily become a post office, store, fire station, or office
- An urban garden to practice planting, harvesting, & counting
- Two window mounted telescopes for exploring nature outside
- Much more

Donors will be acknowledged:

- Media Coverage of the new installation the last week in November
- Tax-deductible donation letter
- Acknowledgement in 6,000 copies of the ExPlore Library Newsletter and on the web site
- Name on permanent donor plaque at the library for gifts of at least
 - \$ 250 (individuals)
 - \$ 500 (civic organizations)
 - \$1,000 (businesses, foundations)
- Recognition in materials from the Minnesota Children's Museum

For more information, contact Sue Gehrz at 651 486-2213 or sgehrz@rcreads.org.



Public Service Building



Tree & garden under construction

Major funding provided by:



Additional funding provided by:

Blandin Foundation
Children's Hospital
City of St. Paul Cultural STAR
General Mills Foundation
Hennepin County Library Foundation
John S. and James L. Knight Foundation
Minneapolis Foundation

In partnership with:

Dakota County Library System
Detroit Lakes Early Childhood Initiative
Duluth Public Library
Duluth Children's Museum
Elk River Area Early Childhood Coalition
Elk River Early Childhood Family Education
Elk River Community Education
Grand Rapids Public Library
Hennepin County Library System
Ironwood Development Corporation
Saint Paul Public Library System
Worthington Early Childhood Initiative
Worthington Early Childhood Family Education

SUPPORTING EARLY LITERACY LEARNING
EARLY CHILDHOOD ENVIRONMENTS EXPAND ACROSS MINNESOTA



"Kids get a hands-on learning experience that allows them to explore reading and literacy as not only an exercise of the mind but of the whole body."
-Hopkins Library parent

Minnesota
Children's
Museum
Smart Play



Minnesota
Children's
Museum
Smart Play

Sparking children's learning through play

10 West Seventh Street, St. Paul, MN 55102 • 651-225-6000 • MCM.org

Photography: David Kern, Hopkins Library

CREATIVE LITERACY ENVIRONMENTS SPARK A LOVE OF READING

In 2010, Minnesota Children's Museum, in collaboration with Dakota County, Hennepin County and Saint Paul Public Libraries, transformed the children's areas of three libraries into immersive, interactive, early literacy environments.

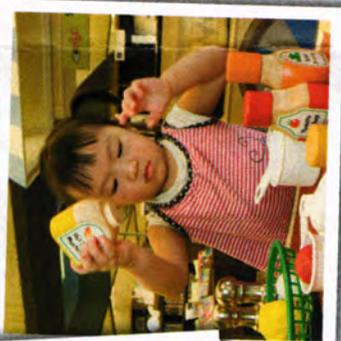
The installation of these exhibits marked the first phase of a multi-year strategic plan to extend the Museum's learning environments into community locations such as libraries. Playful environments encourage children's literacy development through hands-on, multi-sensory activities that include dramatic play, story telling, and playing with letters and sounds. Clear messages also inspire adults with ideas and information on how to promote a love of reading and build pre-literacy skills in young children.

"[Play] makes it very simple to learn. It doesn't seem like they are learning because it's not tedious."
—Wascott Library parent



- Environments are designed around the six pre-literacy skills defined by the Public Library Association and the Association for Library Service to Children:
- **Love Books**
Print motivation: be interested in and enjoy books
 - **Use Books**
Print awareness: notice print, know how to handle a book, follow the words on a page
 - **Learn Words**
Vocabulary: know the names of things
 - **Tell Stories**
Narrative skill: understand and tell stories, describe things and events
 - **Know Letters**
Letter knowledge: recognize the differences in letters, know letter names and sounds, recognize letters everywhere
 - **Hear Sounds**
Phonological awareness: hear and play with the smaller sounds in words

"Kids want to play. If you make learning fun, they'll learn."
—Sun Ray Library parent



SETTING THE STAGE FOR RAPID GROWTH

Building on the success of the first three environments, funded by the Institute of Museum and Library Services (IMLS), the Museum will continue to complement the best elements of children's museum learning environments with community partnerships to advance children's literacy development, and expand the project to Greater Minnesota.

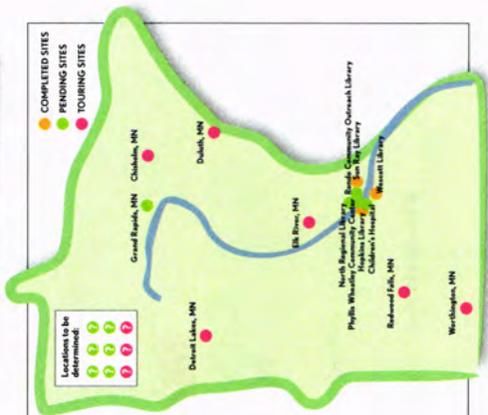


Over the next three years, the Museum will develop and install 11 more environments. In addition, an appropriation from the State of Minnesota Arts & Cultural Heritage Fund will support a tour of the recently developed Storyland. A Trip Through Childhood Favorites exhibit to at least nine sites. The Museum's site selection process ensures access to low-income populations where children face the greatest educational disparity in school readiness.



CURRENT AND FUTURE STATEWIDE REACH

Location	Opened	Tentative Opening
Rondo Library - St. Paul	January - March 2012	June 2011
Sun Ray Library - Hopkins	Summer 2010	October 2011
Hopkins Library - Hopkins	Summer 2010	February 2012
Wascott Library - Eagan	Summer 2010	TBD
Phyllis Wheatley Community Center - North Minneapolis	By July 2013	TBD
North Minneapolis	TBD	TBD
Grand Rapids Public Library, Grand Rapids	TBD	TBD
Children's Hospital, Minneapolis	TBD	TBD
Worthington	June 2011	TBD
Elk River	October 2011	TBD
Redwood Falls	February 2012	TBD
Detroit Lakes	TBD	TBD
Chisholm	TBD	TBD
Duluth	TBD	TBD
Three additional sites - TBD		





Proposed Budget Request

Item Proposed	Current Situation	Proposed Amount
Computer & Printer to keep track of students & volunteers	No organizational computer, just using personal computer	\$1200
Program meeting tables (4)	No meeting tables	\$340
Computer desk (1)	No desk	\$350
Chairs (20)	No meeting chairs	\$500
Fireproof cabinet files for student records (3)	No cabinet files – student and volunteer paper filing.	\$400
Office supplies for programs & meetings.	Been using own funds to purchase supplies	\$300
HAEF Scholarship 1, program cost for female student.		\$1000
HAEF Scholarship 2, program cost for male student.		\$1000
Total Proposed:		\$5090.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 18 2012

THE HMONG-AMERICAN EDUCATION FUND
PO BOX 17468
ST PAUL, MN 55117

Employer Identification Number:
45-0826383
DLN:
17053364348021
Contact Person:
DALE T SCHABER ID# 31175
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 2, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

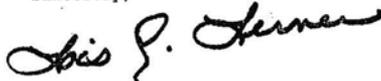
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



City of Maplewood
Application for Charitable Gambling Tax Funds
(Please type or print neatly)

Applicant Information

Name of organization requesting funds: Maple Tree Monastery Childcare Ctr.
Contact Person: Jennie Schlauch Contact Phone: (651) 770-0766
Email Address: JSchlauch2@aol.com
Mailing Address: 2625 Benet Rd, Maplewood, MN 55109
Type of organization making request *(please select one)*

City _____ County _____ School District # _____ Non-Profit *(Attach proof of IRS 501c3 status)*
Other(Specify) _____

How does your organization serve/impact the citizens of Maplewood?

We provide quality care for children ages 6 weeks to 5 years. We offer care free of charge to clients residing at Hill House Shelter. We recently had a child from the St. Paul Park site attend Maple Tree for 3 months. The Maplewood site should be opening to families this fall and we stand ready to help them as needed. We also serve children who are receiving county funding for childcare. The county payments are not equal to our current tuition, so we subsidize the remaining amount.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #) At this time, 17 of our children reside at Maplewood addresses.

Request Information

Amount of Request: \$1600.00

In detail, explain how the funds requested will be utilized *(be specific & attach additional pages if necessary):*

We serve up to 16 infants at Maple Tree. We would very much like to replace our high chairs. At \$200 apiece, and the need for 8 units, we are requesting \$1,600. We would be most grateful for any amount that could be earmarked for this project.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No **How would a partial award be utilized?** We would purchase as many units as possible, and/or choose a lower-priced product.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature J. Schlauch Title Director Date 8.30.12

Print name Jennie Schlauch



Maple Tree
Childcare Center

A Ministry of St. Paul's Monastery

Jennie Schlauch, Director
JSchlauch2@aol.com

**Maple Tree
Childcare Center**
2625 Benet Road
Maplewood, MN 55109
651.770.0766
Fax: 651-777-2408
www.stpaulsmonastery.org

Certificate of Exempt Status

ST-1

Exempt Organizations

Sisters Of St. Benedict
Maple Tree ChildCare
1695 No. Century Ave.
Maplewood, Minn. 55109

Certificate number ES 28921

Date Issued 05/06/83

Date Reissued 08/26/97

The organization above is exempt from sales and use tax under Minnesota law on purchases, rentals, and leases of merchandise and services to be used exclusively in the performance of charitable, religious or educational functions. For senior citizen groups, the merchandise must be used for pleasure, recreation, or other nonprofit functions of the group. **This exemption does not apply to purchases of meals, lodging, waste collection and disposal services, or to purchases or leases of motor vehicles.** (M.S. 297A.25, subd.16)

Commissioner of Revenue
by


P. R. Blaisdell, Supervisor
Sales and Use Tax Division

Questions? Call the MN Department of Revenue at (612) 296-6181 or toll-free 1-800-657-3777. TDD users, call the Minnesota Relay Service at (612) 297-5353 or 1-800-627-3529. Ask for (612) 296-6181.

01/29/1992	Nonprofit Corporation (Domestic) Restated Articles
03/04/1999	Nonprofit Corporation (Domestic) Business Name
03/04/1999	Nonprofit Corporation (Domestic) Restated Articles
08/31/2009	Registered Office and/or Agent - Nonprofit Corporation (Domestic)

Office of the MN Secretary of State
Home Page
(<http://www.sos.state.mn.us>)

System Requirements

The MBLS application works with the following web browsers:

- Microsoft Internet Explorer (version 7+)
- Mozilla Firefox (version 3-5+)
- Apple Safari (version 3+)
- Google Chrome

Additional MBLS Information

- Terms & Conditions
(<http://www.sos.state.mn.us/index.html?page=1667>)
- Contact Us
(<http://www.sos.state.mn.us/index.html?page=42>)
- Frequently Asked Questions (FAQ)
(<http://www.sos.state.mn.us/index.html?page=12>)

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[Order a Certificate \(/Business/Certificates?businessMasterGuid=ae398d0b-a6d4-e011-a886-001ec94ffe7f&route=filing&productId=083dd338-fad3-e011-a886-001ec94ffe7f&originalFilingGuid=6227e164-68d5-e011-a886-001ec94ffe7f\)](#)

Minnesota Business Name

Maple Tree: Monastery Childcare Center

Business Type
Nonprofit Corporation (Domestic)

MN Statute
317A

File Number
1G-546

Home Jurisdiction
Minnesota

Filing Date
09/06/1991

Status
Active / In Good Standing

Renewal Due Date:
12/31/2012

Registered Office Address
**2625 Benet Road
 Maplewood MN 55109
 USA**

Registered Agent(s)
(Optional) None provided

President
**Jeron Osterfeld
 2675 Benet Road
 Maplewood MN 55109
 USA**

Filing History	Renewal History
--------------------------------	---------------------------------

Filing History

09/06/1991	Original Filing - Nonprofit Corporation (Domestic)
09/06/1991	Nonprofit Corporation (Domestic) Business Name

CHURCH IN THE U.S.

SAINT PAUL AND MINNEAPOLIS (STP)

Secular Institute of Pontifical
Women and men founded in Italy in

**AT HOUSES AND CENTERS OF
SPIRITUALITY**

Medicine Center - St. Paul's Monastery,
Carpentier Ave., 55109. Tel: 651-777-
651-773-5124. Email: center@stpaulsmonastery.org. Web:
monastery.org. Victor Klimoski, Dir.

Oxford St., 55104. Tel: 651-641-0008;
651-0554. Email: loyolasrr@comcast.net.
David Rothstein, Spiritual Dir.;
Spirital Dir.; Barbara Leonard,
Spiritual Dir.; Kay VanderVort, M.A., Spiritual
Dir.; Joanne Dehmer, S.S.N.D., M.A.,
Spiritual Dir.; Elizabeth Kerwin, C.S.J., Spiritual
Staff 8.

1988 Summit Ave., 55105. Tel: 651-
651-696-1190. Email:
651@comcast.net. Web: www.dhmn.org.
of the Heart of Mary 6; Total in
Total Staff 1.

the King Retreat Center (1952) 621
S., 55313. Tel: 763-682-1394; Fax: 763-
682-1394. Email: christtheking@kingshouse.com.
www.kingshouse.com. Revs. Aloysius
O.M.I.; Raymond R. Kirtz, O.M.I.;
O.M.I., Dir.; James Deegan, O.M.I.;
A. Prybis, O.M.I., Bus. Mgr.; Lon
O.M.I.; Gari Ruttenberg, O.M.I.; Bro.
O.M.I. Priests 7; Brothers 1; Total
Staff 8; Lay Staff 31; Total Staff 39.

Villa Maria Retreat and Conference
2847 County 2 Blvd., 55026. Tel: 651-
651-345-3457. Email:
retreats@yahoo.com. Web:
retreats.org. Sr. Rose Elsbernd, F.S.P.A.,
Served Annually 4,598.

Jesuit Retreat House (1948) 8243
Tr. N., 55042-9546. Tel: 651-777-
651-777-1312. Revs. Edward S.
S.J., Asst.; Patrick M. McCorkell, S.J.,
Total in Residence 2; Total Staff 10.

St. CROIX Christian Brothers Retreat
1525 St. Croix Tr. N., 55047. Tel: 651-
651-433-5755. Email: dunrovin@
www.dunrovin.org. Jerome
Total in Residence 6; Total Staff 2;
Total Staff 65.

Franciscan Retreats (1956) 16385 Saint
La., 55372. Tel: 952-447-2182; Fax: 952-
952-447-2182. Email: director@franciscanretreats.net.
www.franciscanretreats.net. Revs. Steven
O.F.M.Conv., Guardian; James Van
O.F.M.Conv., Assoc. Dir.; Howard Hansen,
Staff; Bro. Bob Roddy, O.F.M.Conv.,
Dir. Priests 3; Brothers 1; Lay Staff 6;
People Served 1,700.

O HOMES FOR DISABLED

er House of Minnesota, Inc. I (1975) 1846
Ave., 55104. Tel: 651-644-6650; Fax: 651-
644-6650. Bed Capacity 6; Staff 19; Mentally
Handicapped Adults 6; Total Assisted 6.
Tel: 615-646-1104; Fax: 615-646-1104. Den-
man, Admin.

er House of Minnesota, Inc. II (1975) 1846
Ave., 55104. Tel: 651-644-2411; Fax: 651-646-
646-2411. Bed Capacity 6; Staff 19; Mentally
Handicapped Adults 6; Total Assisted Annually 6.
Tel: 615-646-1104; Fax: 615-646-1104. Den-
man, Admin.

ST. PAUL Guild Incorporated (1990) 130 S.
Main St., Ste. 90, Saint Paul, 55107. Tel: 651-
651-2221. Fax: 651-450-2221. Email: info@
guildincorporated.org. Web:
guildincorporated.org. Formed by the Guild
of Catholic Women. Guild Incorporated provides
a variety of recovery oriented behavioral health &
counseling services for individuals with serious and
chronic mental illness. Total Assisted Annually
Total Staff 121.

ASSOCIATIONS OF THE FAITHFUL

The Companions of Christ (1992) 2137
Main Ave., 55104. Tel: 651-642-5933. Email:
companionsofchrist.org. Web:
companionsofchrist.org. Rev. Jon Vander
Dir. Total in Residence 11.

Brothers of Peace, Queen of Peace
1289 Lafond Ave., 55104-2035. Tel: 651-
651-9083. Fax: 651-646-9083. Email: franciscan@
brothersofpeace.org. Web:
brothersofpeace.org. Bros. Paul O'Donnell,
Guardian Overall; Anthony Sweeney, F.B.P.;
Katzmarek, F.B.P., Vicar; Conrad

Richardson, F.B.P., Vocation Dir.; James Voeller,
F.B.P.; John Mary Kaspari, F.B.P.; Pio King,
F.B.P.; Seraphim Wirth, F.B.P.; Maximilian
Connolly, F.B.P. Total in Residence 8; Total Staff 1.

WEST ST. PAUL Community of Christ the Redeemer,
110 Crusader Ave. W., 55118. Tel: 651-451-6114;
Fax: 651-453-0810. Email: info@ccredeemer.org.
Web: www.ccredeemer.org. Dr. James C. Kolar,
Pres.

[Q] CAMPS AND COMMUNITY CENTERS

MCGREGOR Catholic Youth Camps, Inc.,
Administrative Offices: 2131 Fairview Ave. N.,
#200, Roseville, 55113. Tel: 651-636-1645. Email:
office@cycamp.org. Web: www.cycamp.org. Camp
location: 19590 520th Ln., 55760. Tel: 218-426-
3383; Fax: 218-426-4675. Natalie King, Exec. Dir.;
Rev. Robert C. Nygaard, Pres., Bd. Dirs. (Retired);
John Breen, Chm. & Vice Pres., Bd. Dirs. Total
Assisted 650; Total Staff 20.

[R] NEWMAN CENTERS

MINNEAPOLIS Newman Center at St. Lawrence 1203
5th St., S.E., 55414. Tel: 612-331-7941; Fax: 612-
378-1771. Email: parish@umncatholic.org. Web:
www.umncatholic.org. Revs. Patrick Johnson,
C.S.P.; James Bruz, C.S.P.; Robert J. O'Donnell.
Total Staff 3.

[S] MISCELLANEOUS LISTINGS

*ST. PAUL *Catholic Community Foundation, One*
Water St. W., Ste. 200, Saint Paul, 55107. Tel:
651-389-0300; Fax: 651-389-0650. Email: info@ccf-
www.catholiccommunityfoundation.org. Web:
Dr.
Marilou Eldred, Pres.

Christian Brothers Youth Home (1983) 1540 Lincoln
Ave., 55105. Tel: 651-699-0736. Bro. Michael Lee
Anderson, F.S.C., Dir.; Mr. Bob Paradise, Pres.
Brothers 1; Bed Capacity 5; Total Assisted 4;
Total Staff 1.

Friends of Catholic Urban Schools (FOCUS), 375 N.
Oxford St., 55104. Tel: 651-646-1797; Fax: 651-
647-1797. Web: www.focustwincities.org. Thomas
McCarver, Dir.

Growing in Faith Capital Campaign, 226 Summit
Ave., 55102. Tel: 651-290-1610; Fax: 651-290-1609.

St. Mary's Health Clinics (1992) 1884 Randolph
Ave., 55105-1700. Tel: 651-690-7020; Fax: 651-
690-7075. Email: bdickie@stmmarysclinics.org. Web:
www.stmmarysclinics.org. Barbara L. Dickie,
Exec. Dir. Neighborhood Clinics 9; Park Nicollet
Clinics 11; Patients Assisted Annually 11,417;
Total Staff 8; Lay Staff 6; Sisters 2.

Minnesota Catholic Conference, 475 University Ave.
W., Ste. B, 55103. Tel: 651-227-8777; Fax: 651-
227-2675. Email: info@mnc.org. Web:
www.mnc.org. Christopher Leifeld, Exec. Dir.; Dr.
Peter A. Noll, Dir. Educ.; Alexandra Fitzsimmons
Esq., Policy Dir. The M.C.C. is a Minnesota
Corporation, the purpose of which is to promote
the general welfare of the people of the State of
Minnesota. All Catholic Bishops of the State of
Minnesota constitute Ex Officio the Board of
Directors. Total Staff 5.

**Minnesota Catholic Education Association, 475*
University Ave., 55103-1996. Tel: 651-227-8777;
Fax: 651-227-2675. Email: pnoll@mnc.org. Web:
www.mnc.org. Dr. Peter Noll, Exec. Dir.

Nativity of Our Lord Endowment Fund, 1900
Wellesley Ave., 55105. Tel: 651-696-5401; Fax:
651-696-5458. Email: info@nativity-mn.org. Web:
www.nativity-mn.org. Laura Barr, Admin. Total
Assisted 5,000; Total Staff (Finance Council) 7.

Oblate Media and Communication Corporation, 104
N. Mississippi River Blvd., 55104. Tel: 651-645-
3560. Rev. Louis Lougen, Pres. Oblates of Mary
Immaculate, U.S. Province.

Sisters of St. Joseph of Carondelet Ministries
Foundation, St. Paul Province, 1884 Randolph
Ave., 55105. Tel: 651-690-7026; Fax: 651-690-7039.
Email: ioneill@csjstpaul.org. Web:
www.ministriesfoundation.com. Sr. Irene O'Neill,
C.S.J., Exec. Dir.

WomanWell, 1784 La Crosse Ave., 55119-4808. Tel:
651-739-7953; Fax: 651-739-7475. Email: seeking@
www.womanwell.org. Sr.
Delmarie Gibney, F.S.P.A., Dir. Sisters 2; Bed
Capacity 14; Lay Staff 2; Total Staff 4; Total
Assisted 3,000.

MINNEAPOLIS Catholic Eldercare, Inc. (1982) 817
Main St., N.E., 55413. Tel: 612-379-1370; Fax:
612-362-2486. Email: mshasky@
catholiceldercare.org. Web:
www.catholiceldercare.org. Dan Johnson, Pres. &
CEO. Total Assisted 439; Total Staff 350.
Skilled Nursing Facility Tel: 612-379-1370; Fax:
612-379-2486. Web: www.catholiceldercare.org.
Sisters 5; Bed Capacity 150; Lay Staff 220; Total
Staff 225; Total Assisted 375.

Main Street Lodge Assisted Living, 909 Main St.,
N.E., 55413. Tel: 612-362-2450; Fax: 612-362-2449.
Web: www.catholiceldercare.org. Units 50; Lay
Staff 20; Total Staff 20; Total Assisted 64.

Catholic Eldercare By Day Tel: 612-362-2405; Fax:
612-362-2401. Web: www.catholiceldercare.org.
Assisted 80; Lay Staff 16; Staff 10.

Catholic Eldercare, Inc., 1101 on Main Apartments,
1101 Main St., NE, 55413. Tel: 612-378-8814; Fax:
612-378-4725. Web: www.1101onmain.com. Units
45.

River Village East Assisted Living, 2919 Randolph
St. N.E., 55418. Tel: 612-605-2500; Fax: 612-605-
2404. Web: www.catholiceldercare.org. Units 71;
Staff 25; Total Assisted 80.

Cristo Rey Corporate Internship Program - Twin
Cities, 2924 - 4th Ave. S., 55408. Tel: 612-545-
9703. Stephen J. Schulz, Exec. Dir.; Rev. David
Haschka, S.J., Pres.

The Islander Foundation, 1 De La Salle Dr., 55401.
Tel: 612-676-7603. David Medernach, Treas.

Queen Anne Communities, 2627 Queen Ave., 55411.
Tel: 612-529-0503; Fax: 612-529-5860. Rev. Khanh
Hai Nguyen, Pres.

Safe Place for Newborns, Office: 120 S. 6th St., Ste.
1150, 55402. Tel: 612-317-2895; 877-440-2229
24/7 Crisis Line; Fax: 612-317-2899. Email:
safeplace@safeplacefornewborns.com. Web:
www.safeplacefornewborns.com. P.O. Box 16550,
Saint Paul, 55116. Laure L. Krupp, Exec. Dir.

Sagrado Corazon de Jesus, 2645 1st Ave. S., 55408.
Tel: 612-874-7169; Fax: 612-870-0408. Email:
sagradorazon@msn.net. Rev. Lawrence E.
Hubbard, Pres.; Bradley Capouch, Vice Pres.;
Hugo Artola, Sec.; Armando Blas Garcia, Treas.

Society of St. Vincent De Paul, Archdiocesan
Council, 2939 12th Ave. S., 55407. Tel: 612-722-
7882; Fax: 612-722-0667. Ed Koerner, Dir.

Twin Cities Catholic Alumni Club (1958) P.O. Box
581321, 55458-1321. Tel: 651-603-1412. Carl
Berstrom, Club Pres. Members 75.

Youth and Family Center Inc. (1986) 4405 E. Lake
St., 55406. Tel: 612-722-9612. Sisters Martha
Merriman, C.S.J., Dir.; Betty Wurm, C.S.J., Dir.
Counseling Center. Total Assisted 35; Total Staff
2.

HASTINGS Regina Foundation, 1175 Nininger Rd.,
55033. Tel: 651-480-4104; Fax: 651-480-4212.
Email: kochendorfer@reginamedical.org. Web:
www.reginamedical.org. Mark D. Wilson, Pres. &
CEO; Pam Kochendorfer, Corp. Sec.

Regina Healthcare, Inc., 1175 Nininger Rd., 55033.
Tel: 651-480-4104; Fax: 651-480-4212. Email:
kochendorfer@reginamedical.org. Web:
www.reginamedical.org. Mr. Stewart W. Laird,
Pres./Chair; Pam Kochendorfer, Corp. Sec.

INVER GROVE HEIGHTS Catholic Finance Corporation
(2000) 5826 Blackshire Path, 55076. Tel: 651-389-
1070; Fax: 651-389-1071. Email: info@
catholicfinance.org. Web: www.catholicfinance.org.
Michael P. Schaefer, Exec. Dir.; Amanda Ellefson,
Mgr. Office Operations.

MAPLEWOOD The Hill-Murray Foundation, 2625
Larpenture Ave., E., 55109. Tel: 651-777-1376.
Joseph M. Peschges, Pres.

Maple Tree: Monastery Childcare Center, 2625
Benet Rd., 55109. Tel: 651-770-0766. Email:
jschlauch2@aol.com. Sisters Carol Rennie, O.S.B.,
Prioress - St. Paul Monastery; Jeron Osterfeld,
Bd. Pres. Religious 4; Lay Staff 3; Bd. Members 7;
Total Assisted 74; Total Staff 23.

To Encounter Christ of the Archdiocese of St. Paul-
Minneapolis, Minnesota, Inc., (Twin Cities TEC):
1725 Kennard St., Ste. 201, 55109. Tel: 651-281-
0085; Fax: 866-600-2748. Email: retreats@
twincitiestec.org. Web: www.twincitiestec.org. Lisa
Vang, Admin.; Angela Hunstiger, Devel. Officer;
Nate Lamasgt, Prog. Dir. Total Assisted 2,500;
Total Staff 3.

NEW PRAGUE First Avenue Properties of New Prague,
215 Main St. E., 56071. Tel: 952-758-3920. David
B. Bruzek, Pres.

OSSEO Benedictine Senior Living at Steeple Pointe,
625 Central Ave., 55369. Tel: 763-425-4440; Fax:
763-391-0747. Email: bobbie.guidry@
bhshealth.org. Roberta Guidry, Resident Svcs.
Admin. Bedrooms 59; Lay Staff 37; Total Assisted
100.

SCANDIA The Brothers and Sisters of Penance of St.
Francis, 20939 Quadrant Ave. N., 55073. Tel: 651-
433-2753. Bruce A. Fahey, Admin.; Michele L.
Fahey, Admin.

STILLWATER St. Croix Valley Faith Formation, 218 E.
Willard St., 55082. Tel: 651-379-1274. Bob Collett,
Interim Dir.

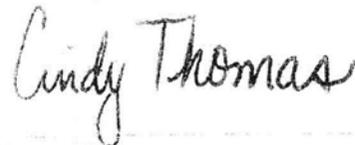
WEST ST. PAUL NET Ministries, Inc., 110 Crusader
Ave. W., 55118-4427. Tel: 651-450-6833; Fax: 651-
450-9984. Email: ministry@netusa.org. Web:
www.netusa.org. Mr. Mark Berchem, Exec. Dir.
Total Staff 30.

in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Thomas".

Cindy Thomas
Manager, Exempt Organizations
Determinations

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: June 27, 2012

Person to Contact:

Roger Meyer ID# 0110429

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

53-0196617

Group Exemption Number:

0928

United States Conference of Catholic
Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Dear Sir/Madam:

This responds to your June 26, 2012, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2012*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2012* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

Subordinate organizations under a group exemption do not receive individual exemption letters. Most subordinate organizations are not separately listed in Publication 78 or the EO Business Master File. Donors may verify that a subordinate organization is included



**City of Maplewood
Application for Charitable Gambling Tax Funds**

Applicant Information

Name of organization requesting funds: Maplewood AARP TaxAides
Contact Person; James Hartmann **Contact Phone:** 651-739-1885
Email Address: rcedcmail@gmail.com
Mailing Address: 1895 Upper Afton Road
St. Paul, MN 55128

Type of organization making request: Non Profit 501c3 verification letter attached.

How does your organization serve/impact the citizens of Maplewood?

We electronically file Federal, Minnesota tax returns, Minnesota Property Tax, and Rent Credits, at no charge to the client. Federal refunds from these sites were more than \$800,000. Minnesota credits were not available yet, at this time. The applicant is confident we helped bring more than \$1,000,000 back into the community.

How many residents of Maplewood does your organization serve/impact.

The Majority of the 2433 Federal, Minnesota tax returns, Minnesota Property Tax Refunds, and Rent Credits were for ZIP Codes 55109 and 55117. IRS security provisions prevents closer definition.

Request Information

Amount of Request: \$1,500

In detail, explain how the funds requested will be utilized:

We really need a thank you gesture (lunch or dinner) for the 30 or so volunteers that provide accurate, no cost returns to Seniors and Low Income Maplewood residents. There is need for incidental office supplies that IRS will not reimburse.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes How would a partial award be utilized?

When we really need something, we dig into our own pockets. Recognition luncheons are pot luck. Don't invite spouses and friends to a meal.

*James Hartmann
District Coordinator
9/19/2012*



Milo Thompson
1794 Onacrest Curve
Maplewood, MN 55117

18 September, 2012

City Manager Jim Antonen
City Of Maplewood
1830 East County Road B
Maplewood, MN 55109

Sir:

Enclosed , an application for "Charitable Gambling Tax Funds" for thoughtful consideration by our Maplewood City Council.

Thank you for forwarding this to our Council.

Respectfully,

A handwritten signature in black ink, appearing to read "Milo Thompson". The signature is written in a cursive style with a large, sweeping initial "M".

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: April 17, 2002

Person to Contact:
Linda A. Hill 31-01768
Customer Service Representative

Toll Free Telephone Number:
8:00 a.m. to 8:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
52-0794300

AARP Foundation
301 E St. NW Ste. A1 350
Washington, DC 20049-0001

Dear Sir or Madam:

This letter is in response to your telephone request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in May 1963 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

AARP Foundation
52-0794300

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

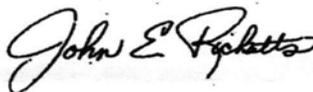
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services



City of Maplewood
Application for Charitable Gambling Tax Funds
(Please type or print neatly)

Applicant Information

Name of organization requesting funds: Maplewood Area Historical Society
 Contact Person: Lois Behm Contact Phone: (651) 770-8941
 Email Address: Behm3030@bitstream.net
 Mailing Address: 3030 Bartelmy Lane N (Society Mail to P. O. Box 9372, No. St. Paul)
Maplewood, MN
 City County School District No. _____ Non-Profit (Attach proof of 501c3 status)
 Other (specify) _____

How does your organization serve/impact the citizens of Maplewood?

We provide historical exhibits, talks and walking tours about Maplewood's history and the Bruentrup Dairy Farm. We promote preservation and interpretation of Maplewood historic sites such as the Gladstone Savanna and Fish Creek Bluffs. We offer the Bruentrup Heritage Farm as a venue for private rentals such as weddings. We preserve historic records, objects and photos relevant to Maplewood, provide research for the public and educational opportunities for the whole family.

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)

We estimate there were more than 2,400 visitors to the Farm in 2011 and at least another 100 attended our outreach programs. We estimate 75% were from Maplewood for a total in excess of 1,800.

Request Information

Amount of Request: \$18,360.00

In detail, explain how the funds requested will be utilized (be specific and attach additional pages if necessary):

<u>1. Finish interior of milk house for dairy exhibit</u>	<u>\$2,000.</u>
<u>2. Fees for architect and consultant for preliminary renovation of barn basement for climate-controlled interpretive space.</u>	<u>\$3,500.</u>
<u>3. Create engineering plans for an overflow parking area</u>	<u>\$2,000.</u>
<u>4. Stain deck, install additional gutters and repair doors on restroom entry</u>	<u>\$1,500.</u>
<u>5. Install new carpeting in dining room and living room of house</u>	<u>\$3,560.</u>
<u>6. Install new flooring in kitchen of house</u>	<u>\$2,800.</u>
<u>7. Repair upper deck of house</u>	<u>\$3,000.</u>

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? X Yes ___ No How would a partial award be utilized?

We would either select a project that most closely matches the amount awarded; or, we would use Society funds to supplement the partial award; or, we would partially complete a project and finish the remainder in a future year.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

<u>Lois N. Behm</u>	Treasurer	9-18-12
Signature	Title	Date
<u>Lois N. Behm</u>		
Print Name		

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 09 2002**

Employer Identification Number:
41-1893832
DLN:
17053082773002
Contact Person:
LARRY W BOTHE ID# 31462
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
February 1999
Addendum Applies:
no

MAPLEWOOD AREA HISTORICAL SOCIETY
2170 E COUNTY RD D
MAPLEWOOD, MN 55109-1003

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

MAPLEWOOD AREA HISTORICAL SOCIETY

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

A handwritten signature in black ink that reads "Steven T. Miller". The signature is written in a cursive style with a large, prominent "S" and "M".

Steven T. Miller
Director, Exempt Organizations

Letter 1050 (DO/CG)

Lawful Purpose Request:

The Maplewood Firefighters Flower Fund is requesting monies from Charitable Gambling Tax Funds in order to continue to support our efforts in giving a gift to our members and their families in a time of need.

Gifts are donated to members and their families in the events of death, sickness, surgeries, and births. The following guidelines are used by the Maplewood Firefighters Flower Fund in determining which recipients should receive a gift.

1. In the event of a death, flowers, a plant or a memorial will be sent in the amount of \$50.00 for the following:
 - a. Current firefighter
 - b. Retired and honorary firefighter
 - c. Spouse of the above (a or b)
 - d. Children of the above (a or b) {not their spouses, if married}
 - e. Parents of firefighters (not in-laws)
 - f. Employees of the fire department
 - g. Firefighters of departments in bordering cities
 - h. Retired chiefs of departments in bordering cities

2. In the event of sickness and/or surgery, flowers or a plant in the amount of \$35.00 will be sent to the following:
 - a. Current firefighter
 - b. Spouse of the above (a)

3. In the event of a birth, a \$25.00 gift certificate from Target will be given to the baby of the following:
 - a. Current firefighter

Justification

This request of monies from the Charitable Gambling Fund will be used to benefit the firefighters and their families in their time of need. The fund is used to show a small token of our appreciation for the many hours that firefighters contribute to the city to help protect and serve the citizens of Maplewood. It is an opportunity to offer gratitude for the work that they do. In the event that no monies are received, a collection will be taken from the firefighters to fund the account for future recipients. Firefighters will essentially be funding their own gifts should they ever be a recipient. The fund is managed by a retired member who is responsible for all ordering, purchasing, and tracking of gifts and monies within the fund.

City of Maplewood
Application for Charitable Gambling Tax Funds

Name of Organization Requesting Funds: Maplewood Police Explorers (Page 2)

In detail, explain how the funds requested will be utilized (continued): The Police Explorers are a group of high-school-aged students who participate in activities and learn about law enforcement as a career. Their Advisors are Maplewood police officers who have taken an interest in teaching these students about law enforcement.

As part of their activities, the Police Explorers attend conferences and participate in competitions with Police Explorer groups sponsored by other law enforcement agencies. By participating in these competitions, it offers the Police Explorers an opportunity to obtain scholarships for college.

By sponsoring the Police Explorers, it is our hope that these students will become interested in careers in law enforcement and become our police officers of the future.

How does your organization serve/impact the citizens of Maplewood?

Police reserve officers volunteer between 8,000 & 10,000 hours per year in service to the community. Some of the services which reserve officers provide include: traffic control and security at events occurring in Maplewood such as the Ramsey County Fair, graduations at Aldrich Arena, 4th of July celebration, Bruentrup Heritage Farm celebrations, and the spring & fall city clean-up opportunities.

Reserve officers also patrol the city independently and in conjunction with sworn officers several days per week. During their patrols, reserve officers transport arrestees, those requiring detoxification, and others in need of courtesy rides. They respond to calls for public assistance and other non-enforcement requests. They also perform weekly property checks for residents who have reported to the police department that they will be out of town. In addition to those regular duties, reserve officers make themselves available for emergency needs such as securing crime scenes and directing traffic at major accidents or incidents. Their assistance frees sworn officers to perform other tasks. Without the help of our reserve officers, either valuable resources would be tapped to handle the tasks they perform, or those things would simply remain undone.

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: City of Maplewood
Contact Person: Audra Robbins Contact Phone: (65) 249-2125
Email Address: audra.robbins@ci.maplewood.mn.us
Mailing Address: 1830 County Road B East
Maplewood, MN 55109

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

The Youth Scholarship Program serves Maplewood residents under
age 18 who demonstrate financial need and may not otherwise
have the opportunity to participate in recreation programs.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

We serve around 6,000 youth through our recreation programs and
sports leagues per year.

Request Information

Amount of Request: \$ 3,500.00

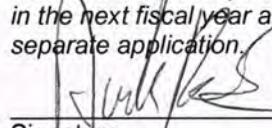
In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

We use these funds to assist Maplewood residents under the age
of 18 who want to participate in our programs but cannot afford
the fees. These are youth who would otherwise not participate
in our recreation activities. Families that can demonstrate a
need are asked to pay one third of the program's cost and the
scholarship covers the remainder of the fee.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

We would offer scholarships to our youth participants until our
funding ran out.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

 Recreation Manager September 18, 2012
Signature Title Date

Audra Robbins
Print Name

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)

SEP 20 12

CITY OF MAPLEWOOD

Applicant Information

Name of organization requesting funds: Mothers and More Twin Cities East #299

Contact Person: Hilary Ballard Contact Phone: (65) 330-6590

Email Address: mothersandmoretce@yahoo.com

Mailing Address: 477 Sterling St. S.

Maplewood, MN 55119

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)

Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

Mothers & More TCE is an organization dedicated to improving the lives of mothers through support, advocacy, and education. We address mother's needs as individuals and members of society

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

We invite all mothers who seek support and tools to promote the value of all the work mothers do. We currently have 32 members.

Request Information

Amount of Request: \$ 700

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

We have business meetings twice a month. Quite often we book speakers from the community who provide information on specific topics related to our mission. There is a cost to some of them. We also must purchase special insurance in order to have communication booths at city events, walking in parades, or certain fund raising event.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

Memberships are \$45 annually. Speakers can charge as much as \$200. Insurance certificates for one event can be \$150. We will be good stewards of any award.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Hilary Ballard co-leader 9-20-12
Signature Title Date

Hilary Ballard
Print Name

15



September 20, 2012

Dear city council members,

This past year we partnered with Tubman Family Alliance of Maplewood in a campaign called Power of the Purse. We created *Power of a Purse* in 2009 to spotlight mothers' economic issues, in part by collecting new and gently used purses for mothers in need. A purse symbolizes a woman's economic power and many families rely on a mother's income. Mothers & More believes that no matter where a woman rests on the social ladder, there is "power in her purse" when she is able to provide for herself and her children. With help from other businesses, the Twin cities East chapter raised 738 purses for Tubman's Harriet's Closet which serves women with tough financial circumstances. An Open House held during the campaign featured a speaker who emphasized the need for mothers to plan for their own purses (financial stability) throughout life.

Mothers & More believes together, mothers are powerful. A mother is more than any single role she plays at any given point in her lifetime. She is entitled to fully explore and develop her identity as she chooses: as a woman, a citizen, a parent or an employee. All the work mothers do – whether paid or unpaid – has social and economic value. Care-giving work is real work with real social and economic value. All women deserve recognition and support for their right to choose if and how to combine parenting and paid employment. All mothers, all children and all families are unique. We respect the wisdom of each mother to decide how to care for her children, her family and herself. Mothers have the right to fulfill their care-giving responsibilities without incurring social and economic penalties. The transitions women make into and through motherhood are challenging and can be difficult.

We invite you to check our national and local websites for more information. Thank you for reviewing our application.

Sincerely,



Hilary Ballard

Mothers and More TCE Chapter #299
mothersandmoretce@yahoo.com
Local: www.mothersandmoretce.org
National: www.motherandmore.org

Internal Revenue Service

Department

**P. O. Box 2508
Cincinnati, OH 45201**

Date: May 31, 2000

Person to Contact:
Andrea Switzer 31-00972
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
36-3564589

Mothers & More
% Joanne Brundage
P. O. Box 31
Elmhurst, IL 60126

Dear Sir or Madam:

This letter is in response to your fax dated May 30, 2000, including a copy of the Articles of Amendment filed May 3, 2000 with the State of Illinois, changing the name of the organization from FEMALE to the name shown above. We have updated our records to reflect this change.

Our records indicate that a determination letter issued in August 1994, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Mothers & More
36-3564589

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

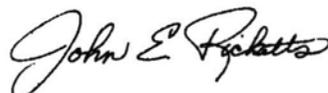
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts
Director, TE/GE CAS

In detail, explain how the funds requested will be utilized.

The Northern Lights Service Unit is planning an overnight cookie rally this year as recommended by Girl Scouts – USA (see attached Exhibit B-1, National Cookie Sleepover; Exhibit B-2, Cookie Rally Sleepover). The cookie sale is the main fund raising event for many troops and girls. This sale provides funds for camps, activities, and events within the troop, service unit, and council. With about 380 girls and about 190 adults in the Northern Lights Service Unit, we chose the Boy Scout Base Camp near Fort Snelling for this event, as this Scout facility is ideal in space and provides active learning activities for a wide age range in the Metropolitan area. The Boy Scout Base Camp has a variety of activities led by experienced, trained staff and will give our girls opportunities for experiences many would never try as well as giving us a large enough location to bring all of us together (see attached Exhibit C-1, Home page from Base Camp website; Exhibit C-2, Welcome to Base Camp; Exhibit C-3 Base Camp Facility Permit Application). The Maplewood Charitable Gambling Tax Funds will provide important financial assistance to reduce the cost of \$25 per girl and enable all girls to attend this event regardless of family financial situation (see attached Exhibit D-1, Financial Demographics from ISD 622; Exhibit D-2 Scholarships for Membership). The attached documents give more details on the Girl Scout recommendation for a sleepover, our planned event, the Boy Scout Base Camp facility, and our service unit need.

MINNESOTA REVENUE

Certificate of Exemption

Purchaser: Complete this certificate and give it to the seller.

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name _____ Project description _____

Please print

Name of purchaser			
Girl Scouts of Minnesota and Wisconsin River Valleys, Inc.			
Business address		City	State
400 Robert St. S		Saint Paul	MN
			Zip code
			55107
Purchaser's tax ID number		State of issue	Country of issue
8339372		MN	USA
If no tax ID number, enter one of the following:	FEIN	Driver's license number/State issued ID number	
		state of issue	number
Name of seller from whom you are purchasing, leasing or renting			
Seller's address		City	State
			Zip code

Type of business. Circle the number that describes your business.

Type of business

- | | |
|---|---------------------------------------|
| 01 Accommodation and food services | 11 Transportation and warehousing |
| 02 Agricultural, forestry, fishing, hunting | 12 Utilities |
| 03 Construction | 13 Wholesale trade |
| 04 Finance and insurance | 14 Business services |
| 05 Information, publishing and communications | 15 Professional services |
| 06 Manufacturing | 16 Education and health-care services |
| 07 Mining | 17 Nonprofit organization |
| 08 Real estate | 18 Government |
| 09 Rental and leasing | 19 Not a business (explain) _____ |
| 10 Retail trade | 20 Other (explain) _____ |

Reason for exemption. Circle the letter that identifies the reason for the exemption.

Reason for exemption

- | | |
|---|---|
| A Federal government (department) _____ | I Industrial production/manufacturing |
| B Specific government exemption (from list on back) _____ | J Direct pay permit # _____ |
| C Tribal government (name) _____ | MPU exemption is no longer valid; repealed March 8, 2008 |
| D Foreign diplomat # _____ | L Direct mail |
| E Charitable organization # ES 20007 _____ | M Other (enter number from back page) _____ |
| F Religious or educational organization # _____ | N Percentage exemption |
| G Resale | <input type="checkbox"/> Advertising (enter percentage) _____ % |
| H Agricultural production | <input type="checkbox"/> Utilities (enter percentage) _____ % |

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Sign here

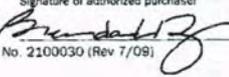
Signature of authorized purchaser	Print name here	Title	Date
	Brenda Dege	Controller	8/24/2010

Exhibit B-1

XFINITY Connect

cdowns9243@comcast.net

± Font Size -

National Cookie Sleepover

From : Tammy Freese <Tammy.Freese@girlscoutsrv.org>

Tue, Sep 18, 2012 03:04 PM

Subject : National Cookie Sleepover

To : 'cdowns9243@comcast.net' <cdowns9243@comcast.net>

Hi Christina,

Here is the information from our troop cookie manager guidebook:

Hundreds of thousands of Girl Scouts across the nation will be participating in cookie sleepover parties on January 12, 2013. River Valleys' troops and/or service units are encouraged to hold their own sleepover to get girls excited about the Cookie Program. Part of the sleepover will include a 3D video from Little Brownie Bakers that's all about cookies! Connect with your service unit cookie manager to learn if the sleepover is a troop or service unit event. Check GirlScoutsRV.org for more information.

Other useful information for your scholarship purposes:

River Valleys will have the Party in a Bag kits with 3-D glasses, cookies, a sleepover patch that troops can purchase for each girl. The cost will be \$5/girl, which includes those items and the "ticket" to part 2 of the cookie event after the cookie program concludes (event TBD). We have options for service units to order the kit or troops may order the kit for each girl participating. We will also include one DVD of the Sleepover video per troop with the kit order along with program materials for the girls to earn the Cookie Business Badge/Leaf for their Girl Scout Grade Level. Troops would need to purchase the Cookie Business Badge/Leaf on their own.

I hope this information will help you. As I mentioned on the phone, we will have more information coming out very shortly.

Many thanks,
Tammy

Tammy Freese
Product Program Manager
Girl Scouts of Minnesota and Wisconsin River Valleys
800-845-0787, ext. 1411



WHAT: COOKIE RALLY SLEEP OVER
WHEN: January 12 – 13, 2013
TIME: 8:00 p.m. - 7:00 a.m.
WHERE: Boy Scout Base Camp
201 Bloomington Road
Fort Snelling, MN 55111

Hundreds of thousands of Girl Scouts across the nation will be participating in cookie sleepover parties on January 12, 2013.

We will be staying at Boy Scout base camp in the historic Fort Snelling building. All ages of girls will have the opportunity to climb on the indoor rock climbing wall and shoot archery. High school girls can try the space shuttle simulator and girls 12 years or older can use the indoor ropes course. Pictures of the activities can be found at:

<http://www.explorebasecamp.org/Home.aspx>

****Pizza and lemonade will be served for a snack, along with a showing of a 3-D movie. ****

Come out as a troop and be a part of this event of epic proportions!!

NEEDED to Participate: A signed waiver for each Girl Scout is due at check-in. Form can be found at the link below. Look for the participant waiver in the general forms section. This must be signed by a parent or guardian.

<http://www.explorebasecamp.org/Forms.aspx>

PRICES:

\$25.00 per registered Girl Scout
\$8.00 per adult

DEADLINE: December 13, 2012 - NO LATER

(Bring to December leaders meeting, drop off or mail prior to December 13, 2012)

Any questions contact: *Christina Downs 651-748-9243*
1410 Kohlman Avenue
Maplewood, MN 55109
cdowns9243@comcast.net

From the Home page of Base Camp
www.explorebasecamp.org



- Home**
- Events
- Scouts
- School
- Corporate
- Community
- Ab

Home

Welcome

Welcome to Base Camp, the Northern Star Council's newest program facility, located at Fort Snelling, Minnesota. It offers a unique year-round environment where visitors can engage in team building, rock climbing, ropes courses and archery.

But it's also conveniently close to Minneapolis and St. Paul, creating a one-of-a-kind interactive experience in an urban setting. Light rail is just blocks away.

Base Camp is open year-round to everyone in the community. Since opening in 2010, hundreds of groups have come through our doors, including:

- Scouts – after school, evening and weekend programming.
- Schools – educational programs and field trips.
- Community Groups and Non-profits – retreats, partnerships and facility rental.
- Corporate Groups – facility rental and team building programs.
- Click on the links above for more details about these programs.

The absolute best way to learn more about Base Camp is to come take a tour. Call us today at 651-254-9135 and we look forward to seeing you soon.

Coming Events

Click here to go to Coming Events.

Program Features

- ▼ **NASA Space Shuttle Simulator**
- ▼ **Indoor Rock Climbing**
- ▼ **Outdoor Rock Climbing, Ice Climbing and High Ropes Course**



Click to lau

The Progra
upcoming €
Scout, Ver

▼ Archery

community
profit busin

▼ 14,000 Acres of Wilderness Land

About Base Camp

2012 Pr

Located in the century-old Cavalry Drill Hall near Fort Snelling, Minnesota, Base Camp is owned and operated by the Northern Star Council, Boy Scouts of America. Our mission is to be available to and serve all youth of the greater Twin Cities metro area through school field trips, lock-ins, retreats, summer camps and community group use. We have special outreach programs for underserved populations. Ask us for details.

Connect

JOIN OUR
occasional

LIKE US O
we grow an

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NORTHERN STAR COUNCIL
BOY SCOUTS OF AMERICA

WELCOME TO BASE CAMP— WHERE SCOUTING ADVENTURE BEGINS!

Get Your Fall Base Camp Lock-In on the Calendar Now!

Fall and early winter at Base Camp are great times for a Pack, Troop or Crew Lock-In! A unit lock-in is a popular program that fills up fast!

Our Lock-In program runs from 8PM-8AM on any Friday or Saturday night. Your group picks 2 Base Camp activities that run until midnight. You can choose from climbing, archery, ice climbing (12 & up), ropes course (12 & up), space shuttle simulator, or team building games. Many units pair these activities with crafts, games or advancement lead by adults.

Lock-in fees are \$25 per youth & \$8 per adult. We require a minimum of 20 participants for every lock-in (but you can pair up with other units!) The fee includes the two staffed activities and a pizza & lemonade snack at 10PM.

Climbing & Archery Combo—Great for Packs!



Groups of up to 24 participants may choose to split a climbing reservation with archery. Each participant will spend 1-hour climbing & 1-hour doing archery.

- 1-16 participants=1 climb block(\$80)+\$5/person
- 17-24 participants= 2 climb blocks (\$160)+ \$5/person

Deposit: 50% is due at time of reservation. Balance is due upon arrival at camp.

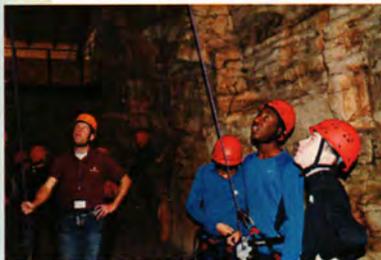
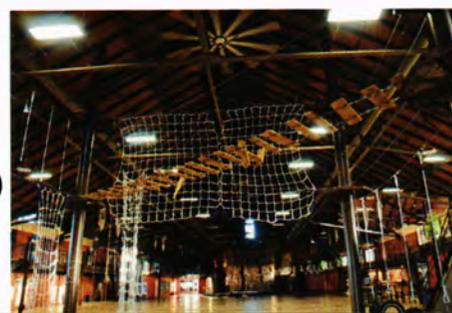


Available for Troops and Venture Crews Year-Round— Base Camp's Indoor High Ropes Course!

The indoor High Ropes Course at Base Camp is one of a kind! This activity is great for teamwork, trust building, and overcoming personal obstacles. The ropes course is available for youth who are at least 12 years old. The ropes course can accommodate up to 12 participants in a 2-hour period.

- \$120 per 2-hour block when staffed by a Base Camp Guide (maximum of 12 participants)
- \$180 per 2-hour block for climbing + ropes course (maximum of 12 participants)

Deposit: 50% is due at time of reservation. Balance is due upon arrival at camp.

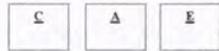


To schedule your visit to Base Camp complete a facility permit, available at: www.explorebasecamp.org/Forms.aspx

Questions? Please call 612-767-0042 or email basecamp@nsbsa.org



Northern Star Council, Boy Scouts of America
Phone: 763-231-7201



FAX: 763-231-7202
basecamp@nsbsa.org

BASE CAMP FACILITY PERMIT APPLICATION



BOY SCOUT GROUPS

Council B.Camp District
 Pack Troop Crew

Unit #: (use 4-digit code): _____
 District: _____
 Council: _____
 Date(s) Requesting: _____
 Estimated Participants: _____

NON-BOY SCOUT GROUPS

Non-Profit Yes No (if yes ST3 is required)
 Youth Related Yes No

School Business Girl Scouts
 Gov./Mil. Individual Other

Group Name: Northern Lights East Girl Scouts
 Date(s) Requesting: January 12-13th
 Est. Participants: 150

Reservation and rental application form for Base Camp facility.
 This form must be completed and returned to either council office with payment at time of reservation.

EVENT NAME: Girl Scout cookie rally sleep over

RESERVATION CONTACT: Pre-camp contact for payment & reservation confirmation and questions. BSA Policy requires at least two adult leaders on all trips. The adult leader in charge must be at least 21 years old. Coed Venturing crews must have both male and female leadership. (Please note: A fax number is preferred for returning confirmation paperwork.)

Leader: Name: Christina Downs 21+ Email: cdowns9243@comcast.net
 Phone (Day): 651-748-9243 call 1st Phone (Eve): 651-261-1558 cell call 2nd Fax: _____
 Address: 1410 Kohlman Ave. City: Maplewood State: MN Zip: 55109

Asst. Leader: Name: Joan Dragos 21+ Email: jodragos@aol.com
 Phone (Day): _____ Phone (Eve): _____ Fax: _____
 Address: _____ City: _____ State: _____ Zip: _____

DATE(S):
 Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Date(s): January 12th, 2013 **Arrival Time:** 8:00 pm **Departure Time:** 7:00 am

ATTENDANCE (estimate): Total Participants: 100-170 (Note: a per-person fee is charged and activities have a minimum and maximum requirement)
 Male Youth: _____ Female Youth: ? Male Adults: ? Female Adults: ? Notes: Can get exact #'s closer to event

Activities (* for ages 12+ only)		Classroom/Activity Spaces		Rental Options
Activity	Staffing Needed	Space	Capacity	Rentals based on availability
<input checked="" type="checkbox"/> Indoor Climbing Wall	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Main Activity Field	N/A	<input checked="" type="checkbox"/> Lock-In (check 2 activities)
<input type="checkbox"/> Ice Climbing Tower	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Corner Classroom	30	<input checked="" type="checkbox"/> Whole Building Rental
<input checked="" type="checkbox"/> *Indoor Ropes Course	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Conference Room	10	<input type="checkbox"/> Fort Snelling Rendezvous Grds
<input type="checkbox"/> *Outdoor Ropes Course	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Resource Room	10	<input type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Space Shuttle Simulator	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Library	14	
<input type="checkbox"/> Team Building Games	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Amphitheatre	150	
<input checked="" type="checkbox"/> Archery	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Center Court	400	
<input type="checkbox"/> Bikes (list on 2 nd page)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Other _____		
<input type="checkbox"/> Resources (list on 2 nd page)	<input type="checkbox"/> Yes <input type="checkbox"/> No			

To do activities independently and without staff you must be Northern Star Certified.

Northern Star Council, Boy Scouts of America
Phone: 763-231-7201

FAX: 763-231-7202
basecamp@nsbsa.org

BASE CAMP FACILITY PERMIT APPLICATION

RESOURCES NEEDED / NOTES: (e.g. bikes, robotics kits, etc)

- Tables #? _____
 Chairs #? _____
 Projector
- Bikes (\$5 per) # _____
 Robotics kits # _____

We are being supplied with a 3D movie by the Girl Scout council for this cookie event. We want to be able to show it to all the girls. Will know table and Chair amounts as time gets closer

SCOUT REQUIREMENTS

- At least one participating adult must be certified in "Youth Protection Training" for all scouting activities. Available online at www.myscouting.org (takes 20 minutes).

Name of Adult: Christina Downs

Expiration Date 04/17/2013

Required Training for Cub Scout Overnight Camping

- At least one participating adult must have completed "Basic Adult Leader Outdoor Orientation" (BALOO).

Name of Adult: _____

Expiration Date _____

Required Training for Shooting Ranges and Climbing Towers

See the "Camp Usage Policy" for required trainings. Certification must be presented at camp prior to use of these facilities. Available online at <http://www.northernstarbsa.org/Resources/Forms/#C>

AUTHORIZATION: By signing below you confirm that:

- We have read and agree to abide by the policies outlined on this application and in the Northern Star Council "Camp Usage Policies" document.
- We have a copy, have reviewed, and will abide by all policies in the *Guide to Safe Scouting* (No. 34416D)
- The Camp Leader will verify all transportation requirements as outlined above are followed.
- The Camp Leader will submit an attendance roster upon Check-In
- The Camp Leader will pay all remaining fees (per-person fees, additional charges, and any damages) at Check-Out by unit check, personal check, or credit card.

Leaders:

Name: Christina Downs

Signature: Christina M. Downs

Date: 09/18/2012

Name: _____

Signature: _____

Date: _____

NON-SCOUT WAIVER & REQUIREMENTS

Non-Scout groups may be required to fill out additional requirements and fill out waiver forms.

HOW DID YOU HEAR ABOUT US?

I am also a boy scout advancement coordinator. My son has stayed at base camp before.

FEES office use only

Reservation Approved Date: _____ by: _____, NSC Camping Service

Fees Paid (Pre): \$ _____ Date: _____ Invoice #: _____ Balance: _____

Remarks/Description of Balance: _____

Notes: _____

Financial Demographics from ISD 622

Exhibit D-1

Figure 1: Maplewood City Profile (2008-2010)
 Source: Wilder Research

Maplewood	
Percent in poverty	13.30%
Median household income	\$51,557
Households paying 30% or more of income for monthly housing costs	37.70%

Figure 2: Oakdale City Profile (2008-2010)
 Source: Wilder Research

Oakdale	
Percent in poverty	6.60%
Median household income	\$66,269
Households paying 30% or more of income for monthly housing costs	32.60%

Figure 3: School District 622 Poverty, Homelessness, and Mobility Data (2007-2011)

	Free/Reduced Rates	Homeless Student Rates	Mobility Rates
SY07	33.00%	0.47%	14.89%
SY08	33.20%	0.80%	13.94%
SY09	35.90%	1.32%	13.81%
SY10	39.40%	1.88%	12.45%
SY11	42.20%	2.57%	13.77%

Ryan Strack
 Federal Programs Coordinator
 District Homeless Liaison
 School District 622 (North St. Paul-Maplewood-Oakdale)
rstrack@isd622.org
 (p) 651.748.7696 (f) 651.748.7697

This message contains information that may be confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply e-mail and delete the message.

Exhibit D-2

Scholarships for Membership

Last year, 33 girls and 48 adults used grants to pay for membership. So a total of 81 people used membership grants.

Maylee Vue
 Membership Specialist
 Girl Scouts of Minnesota and Wisconsin River Valleys
 Direct: 651-251-1225
 Toll Free: 800-845-0787 ext. 1225

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: Ramsey County Fair
Contact Person: Joe Fox Contact Phone: ()
Email Address: FOXX@12@umn.edu
Mailing Address: 1821 Myrtle St.
Maplewood 55109

Type of organization making request (please select one)

- City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

Between Fair guests, Exhibitors - Adult + Youth
4-H Club members + other youth - Approx - 5,000 - 6,000

Request Information

Amount of Request: \$ 3,500.00

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

Paying for ribbons + premiums for youth (4-H) + Adults
that participate in bringing exhibits to the Fair. our
goal is to provide educational exhibits to black urban
youth + Adults about Agriculture in Minn. the funds
will help us promote the 100th Anniversary of the Ramsey
Co. Fair - over the past 50 yrs. in Maplewood.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

Same as Above with less funds to promote
programs for youth + Adults.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Joe Fox Fair Secretary + Manager Aug. 20, 2012
Signature Title Date
Joe Fox
Print Name

Supplemental page for Application for Charitable Gambling Tax Funds
Second Chance Animal Rescue

How does your organization serve/impact the citizens of Maplewood?

Second Chance rescues stray dogs and cats from Hillcrest Animal Hospital, which is the impound facility for the City of Maplewood and is located in Maplewood. We provide a much needed service to the citizens and the City of Maplewood by taking impounded dogs and cats into our program before they are put to sleep (euthanized). There is a State five-day animal holding requirement of strays and after that if the owner doesn't reclaim them, they can be euthanized. Second Chance goes in and takes as many animals as it has foster homes available prior to the animals being euthanized. This saves the City money by not having to pay for euthanasia and it helps the citizens in two ways:

- (1) if their dog or cat is lost and not reclaimed by the legal holding period, there is a good chance the animal is placed into a rescue organization rather than put to sleep;
- (2) Second Chance adopts out many animals to the residents of Maplewood as new family members; and
- (3) Second Chance also utilizes the veterinary services of Hillcrest Animal Hospital for medical work on some of the rescued dogs and cats

Explain how the funds requested will be utilized.

Second Chance Animal Rescue is an all volunteer, nonprofit 501(c)(3) animal rescue organization that incorporated in 1994 to rescue dogs and cats out of animal control facilities and various other situations. We do not have a shelter but, instead, hold animals in volunteer foster homes until adoptive homes are found. All animals taken into our program go to a veterinarian where they are health checked, heartworm or FeLV/FIV checked, spayed or neutered, vaccinated, and dewormed. Many animals require additional vet care - because of being strays on the streets they may have ear infections, be matted, injured, etc. We provide the care. Being a nonprofit, we count on donations to help pay our vet expenses. In 2011, those expenses exceeded \$100,000. We are not able to recoup all of those expenses in adoption fees. To date, we have rescued over 8,600 animals and placed them into permanent adoptive homes. If we were granted funds from the Maplewood Charitable Gambling Fund, they would be used to help offset our veterinary expenses.

Please view our website for more information about Second Chance Animal Rescue - www.secondchancerescue.org

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY
Agenda Item J1
Attachment 4

Date: MAR 19 1999

SECOND CHANCE ANIMAL RESCUE
PO BOX 10533
WHITE BEAR LAKE, MN 55110-0533

Employer Identification Number:
41-1780387
DLN:
17053044746009
Contact Person:
MR LEWIS ID# 31037
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
October 1995
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(2).

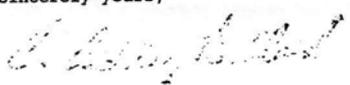
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,


District Director

Letter 1050 (DO/CG)

Second Chance Animal Rescue

is a nonprofit 501(c)(3), all-volunteer organization dedicated to rescuing, caring for and adopting homeless dogs and cats. We educate the public on respect for all animal life, including the importance of spaying and neutering dogs and cats in order to reduce the number of healthy animals euthanized.

Our Mission

The mission of Second Chance Animal Rescue is to provide homeless dogs and cats with a Second Chance at life and companionship. Our organization goes beyond the confines of shelter walls to build an extensive network of caring, knowledgeable, experienced, and talented individuals focused on:

- quality animal care and services
- animal welfare education
- positive people/animal relationships
- cooperative rescue efforts

Lifesaving

We value the life of each animal we encounter. We work cooperatively with animal control impound facilities and private rescue efforts to save as many animals as possible.

We provide homeless dogs and cats with the quality care and positive human contact they deserve. We also provide any necessary veterinarian and grooming services.

Going Beyond Shelter Walls to Save Homeless Dogs and Cats...



Foster Care Needs

Most dogs and cats are rescued from animal control impound facilities and we have limited information on them. We need foster parents to provide a temporary home, get to know the rescued animal, and provide information for prospective adopters.

Besides adult animals needing care, pregnant animals need fostering through the delivery and several weeks after birth in order to properly wean and socialize the puppies/kittens. We request that you have a separate room away from other animals for the foster animal to deliver and raise her litter.

Litters of puppies and kittens need fostering also. There may or may not be a mother with the litter.

If you would like to become a foster care volunteer for an organization that strives to save as many animals' lives as possible and give them a Second Chance at life, please call us!

Adoption Service

Adoption days are advertised in local newspapers and are held at area pet supply stores. Our animals available for adoption can be seen on our web site at: www.secondchancerescue.org.

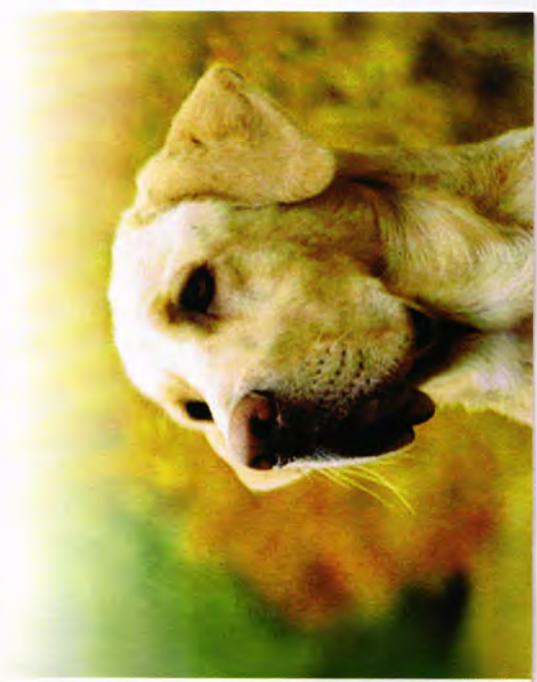
Our experienced adoption counselors provide you with a careful, honest assessment of each animal's health, temperament and behavior. The animal you adopt will have been vaccinated, heartworm or feline leukemia/FIV tested, dewormed and spayed or neutered. You will also receive a permanent ID tag, a free initial veterinarian examination for your animal, and our continuing support.

We want you to experience a rewarding lifetime relationship with your new companion.

Foster Care

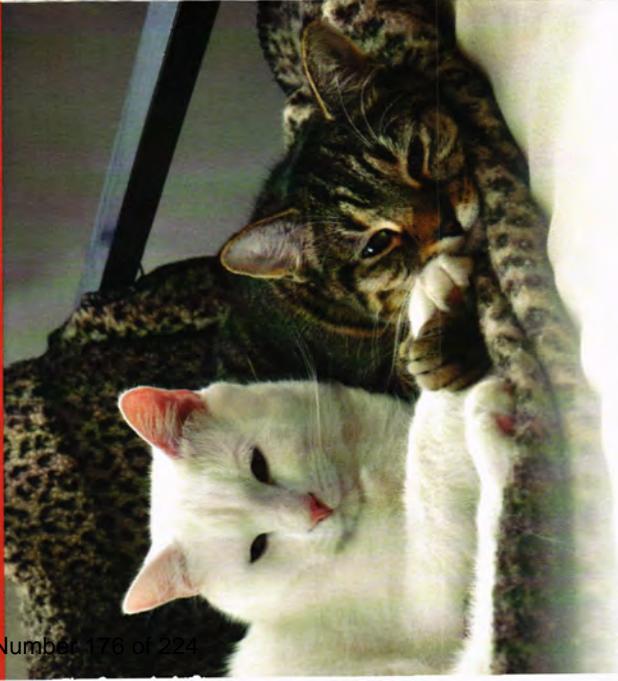
We place all Second Chance dogs and cats in temporary foster homes until they are adopted. We do not have a shelter.

Our foster volunteers provide love and care in their homes so the animals reestablish a positive bond with people. We encourage our foster care providers to begin training animals using positive reinforcement techniques.



"Only if we understand can we care.
Only if we care will we help.
Only if we help shall they be saved."

~ Jane Goodall



SECOND CHANCE ANIMAL RESCUE

A nonprofit 501(c)(3), all-volunteer organization

www.secondchancerescue.org

651-771-5662

P.O. Box 10533

White Bear Lake, MN 55110-0533

HELP SAVE A LIFE



Make a Lasting Imprint

Please check areas in which you are interested in volunteering:

- Dog Foster Care
- Transporting Animals
- Special Events
- Cat Foster Care
- Fundraising
- Public Relations



Contributions

Your gift is accepted with sincere gratitude. Monetary gifts go directly toward animal care and are tax deductible.

We are in need of:

- Monetary Gifts
- Kitten Food (dry and canned)
- Toys/Treats/Dog Rawhides/Kongs
- Dog Collars-Nylon Buckle
- Gift Cards at local pet supply stores

Ask your employer about matching gifts.



Please add me to Second Chance's mailing list.

Name:
Address:
City:
State: Zip:
Phone:
Email:

Make checks payable to "Second Chance" and mail to:

SECOND CHANCE ANIMAL RESCUE

P.O. Box 10533

White Bear Lake, MN 55110-0533

All donations go toward
the care of the animals.



Second Chance Animal Rescue



651-771-5662

www.secondchancerescue.org

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: Simon Youth Foundation
Contact Person: Heather Haight / Jennifer Lewis Contact Phone: (651) 770-3863
Email Address: hhaight@simon.com include jelewis@simon.com
Mailing Address: 3001 White Bear Avenue, Suite 1072
Maplewood, MN 55109

in email as well

Type of organization making request (please select one)

- City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

Simon Youth Foundation is active in the community with awarding scholarships and bringing activities to at-risk youth and community participation year-round.

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)

hundreds participate year round in Maplewood and scholarship #'s vary year to year.

Request Information

Amount of Request: \$ 500

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

By assisting with expenses to put on events throughout the year to raise funds for Simon Youth Foundation (www.syf.org) to fund local scholarships within the City of Maplewood for high school students who are active in the community

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No

How would a partial award be utilized?
contribution (full or partial) will assist in putting on golf outings, silent auctions, prizes for spin wheel, gift wrapping, coat checks, pancake breakfast, and much more

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Jennifer Lewis General Manager 8/2/12
Signature Title Date
Jennifer Lewis
Print Name

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

**Give form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) Simon Youth Foundation, Inc.	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	
<input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.) 225 West Washington Street	Requester's name and address (optional)
City, state, and ZIP code Indianapolis, Indiana 46204	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								

or

Employer identification number								
3	5	2	0	3	5	2	6	9

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification *

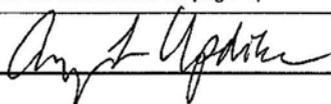
Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here

Signature of U.S. person ▶



Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: St. Jerome School
Contact Person: Shari Jacobus Contact Phone: (651) 788-7068
Email Address: sjacl23@aol.com
Mailing Address: 384 Roselawn Avenue East
Maplewood, Minnesota 55117

Type of organization making request (please select one)
 City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?
Please see attached sheet

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)
The church and school combine serve approximately 500-700
residents (including members of the parish and non-members)

Request Information

Amount of Request: \$ 1400.00

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):
The funds will be used to paint the gym walls & ceiling,
purchase and install new vents and purchase and install new
safety mats behind the basketball hoops. Not only will this
benefit the school, but the gym is the area used for the free
community pancake breakfast, community Zumba, community
theatrical performances and free Easter egg hunt and activities

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

Any partial award will first be applied to painting the gym and
then applied to the remaining items. If a partial award is not
enough to cover paint, we will raise additional funds to paint.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature: [Signature] Title: Fund Raising Chair Date: 9/11/2012
Print Name: Shari Jacobus

St. Jerome School

Application for Charitable Gambling Tax Funds

St. Jerome School and Parish are located in the City of Maplewood and its members, students and families are very active in the Maplewood Community. Listed below are some of the services/activities we provide in and for the community:

1. Annual Rake-A-Thon: Each fall the students, faculty and parents of St. Jerome go out into the neighborhood surrounding St. Jerome and rake and dispose of leaves in the yards of elderly and disabled community members. This is done at no cost to those residents.
2. Annual Pancake Breakfast: Each year the Men's club from the Parish put on a pancake breakfast. This breakfast is free of charge to anyone who wants to attend and all members of the community are invited.
3. Annual Fall Festival and Booya: Each fall there is a festival held in the parking lot of St. Jerome. While some activities cost a nominal fee there are many events, such as the classic car show, which are at no charge. This event is open to the community.
4. Annual Bread Collection: Each year the students at St. Jerome collect 100's of loaves of bread. This bread is then donated to the Dorothy Day Center.
5. Food Shelf Collection: St. Jerome Parish continuously collects non-perishable food items for community food shelves.
6. Campbell's Food Labels: St. Jerome School collects Campbell's Food Labels. These labels are turned in and Campbell's donates money and food to food shelves across the United States.
7. Annual Community Collection: Each year the students at St. Jerome pick a local charity to support. In 2012 the students and families collected new and gently used baby items for low income families with small children.
8. Zumba: Zumba classes are held twice a week in the gym of the school. These classes are open to the public.
9. Theatrical Performances: St. Jerome puts on an annual play which is open to the public. 2012's play was Alice in Wonderland.

10. Annual Easter Egg Hunt and Activities: Each year St. Jerome holds a free Easter Egg Hunt and Easter crafts for those in the community. All are welcome and there is no charge.
11. School Scholarships: St. Jerome School provides need based scholarships for students. Many of the students who receive these scholarships are residents of Maplewood.
12. Free School Supplies and Uniforms: St. Jerome School provides free school supplies and free uniforms to students in need. Many of the students who receive these items are residents of Maplewood.
13. Free Lenten Season Dinner: St. Jerome provides a free (good will offering) dinner during Lenten for Parish members and the community.
14. Annual Fish Fry: Each year St. Jerome holds an all you can eat fish fry. There is a cost for the dinner however no one is turned away based on inability to pay.
15. Feed My Starving Children: Each year the 7th and 8th grade students volunteer at Feed My Starving Children where they prepare meals which are shipped all over the world.
16. Kids Korner Day Care/Preschool: We offer day care and preschool to the community at a reasonable rate.

For many decades St. Jerome has been an integral part of the Maplewood community. St. Jerome prides itself in the opportunity to give back to Maplewood and its residents. We appreciate your consideration in providing a portion of the Charitable Gambling Tax Funds to St. Jerome.



"Jesus Christ is the same yesterday, today and forever." Heb. 13:8

Archdiocese of Saint Paul and Minneapolis

Chancellor for Civil Affairs

August 4, 2009

Reverend Cletus B. Basekela
Church of St. Jerome
380 Roselawn Avenue East
Maplewood, MN 55117-2033

Dear Father Basekela:

The Church of St. Jerome, Maplewood, Minnesota, a Minnesota religious parish corporation, is a tax exempt organization under the provisions of Section 501(c)(3) of the Internal Revenue Code by reason of a Group Ruling issued to the United States Conference of Catholic Bishops by the Internal Revenue Service on July 28, 2009, which is the latest annual update in a series that began with the original determination of March 25, 1946. A copy of the 2009 Group Ruling is enclosed. The Group Exemption Number is 0928.

The Group Ruling provides that any organizations listed in the *Official Catholic Directory* for 2009 as being an agency, instrumentality and educational, charitable and religious institutions operated, supervised or controlled by or in connection with the Roman Catholic Church in the United States, are tax exempt.

The Church of St. Jerome, Maplewood, Minnesota is listed in the *Official Catholic Directory* for 2009. A copy of the page from the directory showing that listing is enclosed.

If you have any questions about the tax exempt status, please contact me.

Thank you.

Best regards,

A handwritten signature in black ink, appearing to read "Andrew J. Eisenzimmer".

Andrew J. Eisenzimmer
Chancellor for Civil Affairs

Internal Revenue Service
P. O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: **JUL 28, 2009**

Person to Contact:
Roger Meyer
Toll Free Telephone Number:
877-829-5500
Employer Identification Number:
53-0196617
Group Exemption Number:
0928

United States Conference of Catholic Bishops
3211 4th Street, N.E.
Washington, D.C. 20017-1194

Dear Sir or Madam:

In a ruling dated March 25, 1946, we held that the agencies and instrumentalities and all educational, charitable and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in *The Official Catholic Directory* 1946, are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code of 1939, which corresponds to section 501(c)(3) of the 1986 Code. This ruling has been updated annually to cover the organizations added to or deleted from the Directory.

The Official Catholic Directory for 2009 shows the names and addresses of all agencies and instrumentalities and all educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories and possessions in existence at the time the Directory was published. It is understood that each of these is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, that no substantial part of their activities is for promotion of legislation, and that none are private foundations under section 509(a) of the Code.

Based on all information submitted, we conclude that the agencies and instrumentalities and educational, charitable, and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in *The Official Catholic Directory* for 2009 are exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to the agencies, instrumentalities and institutions referred to above, as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning January 1, 1984, unless specifically excepted, you and your subordinates must pay tax under the Federal Insurance Contributions Act (FICA) for each employee who is paid \$100 or more in a calendar year, as indexed for inflation. You and your subordinates are not liable for the tax under the Federal Unemployment Tax Act (FUTA).

The conditions concerning the retention of your group exemption as set forth in our previous determination letter dated August 17, 1983, remain in full force and effect.

Sincerely,

A handwritten signature in black ink that reads "Cindy Westcott". The signature is written in a cursive style with a large initial "C".

Cindy Westcott
Manager, Exempt Organizations
Determinations

CALIFORNIA • MICHIGAN • MINNESOTA • MISSISSIPPI • MISSOURI • WEST VIRGINIA • NEW YORK • NEVADA
 NORTH DAKOTA • PENNSYLVANIA • SOUTH CAROLINA • SOUTH DAKOTA • MARYLAND • ARKANSAS
 ALABAMA • COLORADO • ARIZONA • MAINE • TEXAS • UTAH • ALASKA
 IOWA • LOUISIANA • WISCONSIN • TENNESSEE • IDAHO
 GEORGIA • DELAWARE • ILLINOIS • KANSAS • NORTH CAROLINA • OREGON • NEBRASKA • KENTUCKY
 NEW HAMPSHIRE • NEW JERSEY • NEW MEXICO • CONNECTICUT • FLORIDA • MASSACHUSETTS
 HAWAII • WASHINGTON • VIRGINIA • VERMONT • WYOMING • OHIO

1817



2009

The Official Catholic Directory

Anno
Domini
2009

Published Annually by
P.J. Kenedy & Sons

Archdiocese of St. Paul and Minneapolis

(Archidieocesis Paulopolitana et Minneapolitana)

Most Reverend

JOHN C. NIENSTEDT, S.T.D., D.D.

Archbishop of St. Paul and Minneapolis; ordained July 27, 1974; appointed Auxiliary Bishop of Detroit June 12, 1996; appointed Auxiliary Bishop of St. Paul and Minneapolis July 9, 1996; appointed Bishop of New Ulm June 12, 2001; installed August 6, 2001; appointed Coadjutor Archbishop of St. Paul and Minneapolis April 24, 2007; succeeded to the See May 2, 2008. Office: 226 Summit Ave., Saint Paul, MN 55102. Tel: 651-291-4400.



Chancery: 226 Summit Ave., St. Paul, MN 55102. Tel: 651-291-4400; Fax: 651-290-1629.

Web: www.archspm.org

Email: archcom@archspm.org

Most Reverend

HARRY J. FLYNN, D.D.

Archbishop Emeritus of Saint Paul and Minneapolis; ordained May 29, 1960; appointed Coadjutor of Lafayette April 19, 1986; consecrated June 24, 1986; appointed Bishop of Lafayette May 13, 1989; appointed Coadjutor Archbishop of Saint Paul and Minneapolis February 22, 1994; appointed Archbishop of Saint Paul and Minneapolis September 8, 1995; retired May 2, 2008. Office: 226 Summit Ave., Saint Paul, MN 55102. Tel: 651-291-4400.

Square Miles 6,187.

Diocese Established, July 19, 1850. Archdiocese Established, May 4, 1868.

Comprises the following twelve Counties of the State of Minnesota: Ramsey, Hennepin, Anoka, Carver, Chisago, Dakota, Goodhue, Le Sueur, Rice, Scott, Washington and Wright.

Corporate Title: The Archdiocese of Saint Paul and Minneapolis.

For legal titles of parishes and archdiocesan institutions, consult the Chancery.

STATISTICAL OVERVIEW

Personnel					
Archbishops	1	Lay Ministers	467	Total Students	8,037
Retired Archbishops	1	Welfare		High Schools, Private	4
Priests: Diocesan Active in Diocese	232	Catholic Hospitals	4	Total Students	600
Priests: Diocesan Active Outside Diocese	6	Total Assisted	136,980	Elementary Schools, Diocesan and Parish	93
Priests: Diocesan in Foreign Missions	2	Health Care Centers	11	Total Students	32,000
Priests: Retired, Sick or Absent	96	Total Assisted	153,000	Elementary Schools, Private	3
Number of Diocesan Priests	336	Homes for the Aged	8	Total Students	500
Religious Priests in Diocese	90	Total Assisted	27,000	Catechesis/Religious Education:	
Total Priests in Diocese	426	Residential Care of Children	2	High School Students	16,653
Extern Priests in Diocese	37	Total Assisted	1,986	Elementary Students	39,500
Ordinations:		Day Care Centers	2	Total Students under Catholic Instruction	114,786
Diocesan Priests	6	Total Assisted	150	Teachers in the Diocese:	
Transitional Deacons	3	Specialized Homes	4	Priests	45
Permanent Deacons	7	Total Assisted	1,250	Brothers	17
Permanent Deacons in Diocese	224	Special Centers for Social Services	17	Sisters	115
Total Brothers	48	Total Assisted	5,237	Lay Teachers	477
Total Sisters	850	Residential Care of Disabled	4	Receptions into the Church:	
Parishes		Total Assisted	1,050	Infant Baptism Totals	8,294
Parishes	219	Other Institutions	5	Minor Baptism Totals	374
With Resident Pastor:		Total Assisted	13,500	Adult Baptism Totals	305
Resident Diocesan Priests	201	Educational		Received into Full Communion	9,464
Resident Religious Priests	6	Seminaries, Diocesan	2	First Communions	8,223
Without Resident Pastor:		Students from This Diocese	145	Confirmations	
Administered by Priests	9	Students from Other Diocese	132	Marriages:	
Administered by Religious Women	3	Diocesan Students in Other Seminaries	3	Catholic	1,528
Missions	5	Seminaries, Religious	1	Interfaith	841
Pastoral Centers	4	Students Religious	25	Total Marriages	2,369
New Parishes Created	1	Total Seminarians	173	Deaths	2,580
Professional Ministry Personnel:		Colleges and Universities	3	Total Catholic Population	625,000
Brothers	2	Total Students	17,323	Total Population	3,250,000
Sisters	49	High Schools, Diocesan and Parish	10		

Former Bishops—Rt. Rev. JOSEPH CRETYN, D.D., cons. Jan. 26, 1851; died Feb. 22, 1857; Most Reva. THOMAS L. GRACE, O.P., D.D., cons. July 24, 1859; resigned July 31, 1884; named Titular Bishop of Menith, and later, Titular Archbishop of Siunia; died Feb. 22, 1897; JOHN IRELAND, D.D., cons. Dec. 21, 1861; Bishop of Maronea, and Coadjutor to; died Sept. 25, 1918; THOMAS L. GRACE, O.P., D.D., succeeded to the See of St. Paul, July 31, 1884; appt. Archbishop, May 15, 1888; died Sept. 25, 1918; AUSTIN DOWLING, D.D., Archbishop of St. Paul; ord. June 24, 1891; appt. Bishop of Des Moines, Iowa, Jan. 31, 1912; cons. April 25, 1912; Nominated Archbishop of St. Paul, Feb. 1, 1919; died Nov. 29, 1930; JOHN GREGORY MURRAY, S.T.D., ord. April 14, 1900; appt. Titular Bishop of Flavia, Auxiliary to the Bishop of Hartford, Nov. 15, 1919; cons. April 23, 1920; transferred to the

Diocese of Portland, May 29, 1925; appt. Archbishop of St. Paul, Oct. 29, 1931; died Oct. 11, 1966; WILLIAM O. BRADY, D.D., Archbishop of St. Paul; ord. Dec. 21, 1923; appt. Bishop of Sioux Falls, June 10, 1939; cons. Aug. 24, 1939; appt. Titular Archbishop of Selymbria and Coadjutor "cum jure successione" of St. Paul, June 16, 1956; succeeded to See, Oct. 11, 1956; died Oct. 1, 1961; LEO C. BREYER, D.D., Coadjutor Archbishop "cum jure successione" of Saint Paul and Minneapolis ord. June 10, 1933; appt. Titular Bishop of Sabidia and Auxiliary of St. Louis, May 21, 1954; cons. June 29, 1954; transferred to Wichita, "cum jure successione" 1961; appt. Apostolic Administrator of Wichita, Feb. 25, 1963; promoted to St. Paul and Minneapolis, Aug. 2, 1967; died Oct. 21, 1974; LEO BINZ, D.D., ord. March 15, 1924; appt. Titular Bishop of Pinara and Coadjutor Bishop of Winona,

Nov. 21, 1942; cons. Dec. 21, 1942; Titular Archbishop of Silyum and Coadjutor to the Archbishop of Dubuque "cum jure successione," Oct. 15, 1949; Archbishop of Dubuque, Dec. 2, 1954; appt. Archbishop of Saint Paul, Dec. 16, 1961; resigned May 21, 1975; died Oct. 9, 1979; JOHN R. ROACH, D.D., Archbishop of St. Paul and Minneapolis; ord. June 8, 1946; appt. Titular Bishop of Cenae and Auxiliary Bishop of St. Paul and Minneapolis, July 12, 1971; cons. Sept. 8, 1971; appt. Archbishop of St. Paul and Minneapolis, May 21, 1975; resigned Sept. 8, 1995; died July 11, 2003; HARRY J. FLYNN, D.D., ord. May 28, 1960; appt. Coadjutor of Lafayette April 19, 1986; cons. June 24, 1986; appt. Bishop of Lafayette May 13, 1989; appt. Coadjutor Archbishop of Saint Paul and Minneapolis Feb. 22, 1994; appt. Archbishop of Saint Paul and

55102. Tel: 651-292-1913. Students 178.
 34—ST. THERESE (1926) Merged See Lumen Christi Catholic Community, St. Paul for records.
 35—ST. THOMAS MORE Rev. Joseph E. Weiss, S.J.; Deacon Thomas Dziak.
 1079 Summit Ave., 55106-2243. Tel: 651-227-7669; Fax: 651-227-0847.
 School—St. Thomas More Catholic School, (Grades K-8), 1065 Summit Ave., 55105. Tel: 651-224-4836; Fax: 651-224-0097. Email: wituckid@ihm-stlukes.org. Web: www.ihm-stlukes.org; Patrick Lofton, Prin.; Hagdis Tschunko, Librarian. Sisters 2; Lay Teachers 23; Students 338; Total Staff 39.
 Catechesis / Religious Program—Email: mzetvas@luke-acts.org. Students 123.
 36—ST. THOMAS THE APOSTLE (1954) Rev. Joseph Anthony Andrade; Deacon Richard Moore.
 Office: 2119 Stillwater Ave., 55119. Tel: 651-738-0677; Fax: 651-738-6492. Web: www.atthomasap.org.
 Catechesis / Religious Program—Students 108.
 37—ST. VINCENT DE PAUL (1888) [CEM] Rev. Joseph R. Johnson; Deacon Naokso Yang.
 Center: 651 Virginia St., 55103. Tel: 651-488-6737; Fax: 651-228-9942.
 Res.: 239 Selby Ave., Saint Paul, 55102.
 Catechesis / Religious Program—Students 63.

OUTSIDE METROPOLITAN ST. PAUL

COTTAGE GROVE, WASHINGTON CO., CHURCH OF ST. RITA (1966) Rev. William Deziel, O.S.C.; Deacons Jack Nicklay; Steve Koop.
 8694 80th St. S., 55016. Tel: 651-459-4596; Fax: 651-459-5364. Email: stritas@saintritas.org. Web: www.saintritas.org.
 Catechesis / Religious Program—Students 548.
 LITTLE CANADA, RAMSEY CO., ST. JOHN OF LITTLE CANADA (1851) [CEM] Rev. David W. Kohner; Suzanne Laddusire, Dir. Pastoral Ministry.
 Office: 380 Little Canada Rd., 55117. Tel: 651-484-2708; Fax: 651-484-0567. Email: info@stjohnofc.org. Web: www.stjohnofc.org.
 Preschool—Lay Teachers 3; Students 35.
 School—(Grades PreK-8): 2621 McMenemy St., 55117. Tel: 651-484-3038; Fax: 651-481-1355. Mary Kay Rowan, Prin. Lay Teachers 19; Students 240.
 Catechesis / Religious Program—Tel: 651-484-0048; Fax: 651-288-3233. Jean Conant Winter, D.R.E. Students 243.
 MAHTOMEDI, WASHINGTON CO., ST. JUDE OF THE LAKE (1939) Rev. Ralph W. Talbot Jr.
 Res.: 700 Mathomedi Ave., 55115. Tel: 651-426-3245; Fax: 651-653-3554. Web: www.stjudeofthelake.org.
 School—(Grades K-8), 600 Mahtomedi Ave., 55115. Tel: 651-426-2562; Fax: 651-653-3662. Sally Hermes, Prin. Lay Teachers 21; Students 223.
 Catechesis / Religious Program—Students 350.
 MAPLEWOOD, RAMSEY CO.
 1—HOLY REDEEMER/SAINT PETER (1880); (Italian), Merged See St. Peter, North St. Paul.
 2—ST. JEROME (1940) Rev. Cletus Basekela.
 1894 McMenemy Rd., 55117.
 Church: 380 Roselawn Ave. E., 55117. Tel: 651-771-1209; Fax: 651-771-3623. Email: stjromemj@comcast.net. Web: www.stjerome.org.
 School—(Grades PreK-8), 384 E. Roselawn Ave., 55117. Tel: 651-771-8494; Fax: 651-771-3466. Patti Eckert, Librarian. Sisters 2; Lay Teachers 14; Students 141.
 Catechesis / Religious Program—Students 48.
 3—PRESENTATION OF THE BLESSED VIRGIN MARY (1946) Rev. Mark A. Huberty; Deacon James Saumweber.
 Office: 1725 Kennard St., 55109. Tel: 651-777-8116; Fax: 651-777-8743. Web: www.presentationofmary.org.
 School—(Grades K-8), 1695 Kennard St., 55109. Tel: 651-777-5877; Fax: 651-777-8283. Lay Teachers 12; Students 175.
 Catechesis / Religious Program—Fax: 651-777-8743. Students 200.
 MENDOTA, DAKOTA CO., ST. PETER (1840), (Native American—French), [CEM] Rev. Joseph G. Gallatin.
 Mailing Address & Res.: P.O. Box 50679, 55150. Tel: 651-452-4550; Fax: 651-456-0646. Email: church@stpetersmendota.org. Web: www.stpetersmendota.org.
 Center: 1405 Hwy. 13, 55150.
 See Faithful Shepherd Catholic School, Eagan under Elementary Schools, Consolidated, Parochial located in the Institution section.
 Catechesis / Religious Program—Tel: 651-452-4550; Fax: 651-456-0646. Kathy Raible, D.R.E. Students 189.
 NEW BRIGHTON, RAMSEY CO., ST. JOHN THE BAPTIST (1906), (Polish), [CEM] Revs. Michael C. Skluzacek; Sean R. Magnuson; Deacons Thomas Quayle; Rodney Palmer; Peter D'Heilly.
 Parish Center—835 2nd Ave., N.W., 55112. Tel: 651-633-8333; Fax: 651-633-7404. Email: stjohnyb@pclink.com. Web: www.stjohnyb.com.

Res.: 812 1st Ave., N.W., 55112.
 School—(Grades K-8), 845 2nd Ave., N.W., 55112. Tel: 651-633-1522. Lay Teachers 25; Students 392.
 Catechesis / Religious Program—Tel: 651-633-1540; Fax: 651-633-7404. Students 405.
 NORTH ST. PAUL, RAMSEY CO., ST. PETER (1888) [CEM] Rev. Daniel F. Griffith.
 2600 N. Margaret St., North Saint Paul, 55109. Tel: 651-777-8304; Fax: 651-777-0497.
 School—(Grades PreK-8) Lay Teachers 26; Students 400.
 Catechesis / Religious Program—Tel: 651-777-1231. Students 200.
 OAKDALE, WASHINGTON CO.
 1—GUARDIAN ANGELS (1885) [CEM] Revs. William F. Martin; Stanley Maslowski; Sr. Dorothy Mrock, O.S.F.; Deacon Terry Beer.
 Res.: 8260 4th St. N., 55128. Tel: 651-738-2223; Fax: 651-738-2453. Email: ga@guardian-angels.org. Web: www.guardian-angels.org.
 Preschool—Email: sdwuznik@guardian-angels.org. Lay Teachers 8; Students 130.
 Catechesis / Religious Program—Students 550.
 2—TRANSFIGURATION (1939) Rev. Robert H. Hart; Deacon Glenn Skuta.
 Church: 6133 15th St. N., 55128. Tel: 651-738-2646; Fax: 651-501-2230. Web: www.tranny.org.
 Res.: 2633 Harvester Ave. N., Maplewood, 55119.
 School—(Grades K-8), 6135 15th St. N., 55128. Tel: 651-501-2220; Fax: 651-501-2258. Ted Zarembski, Prin.; Jan Weingortz, Librarian. Lay Teachers 23; Students 390.
 Catechesis / Religious Program—Tel: 651-501-2204. Bryan Collins, Dir. Faith Formation; Carole Zempel, Dir. Youth Min. Students 461.
 ROSEVILLE, RAMSEY CO.
 1—CORPUS CHRISTI (1939) Rev. Francis L. Fried; Deacon Michael Humbert.
 Office: 2131 N. Fairview Ave., 55113-5499. Tel: 651-639-8888; Fax: 651-639-8288. Email: corpus@mninter.net. Web: www.churchofcorpuschristi.org.
 Catechesis / Religious Program—Students 209.
 2—ST. ROSE OF LIMA (1939) Rev. Robert J. Fitzpatrick.
 Office: 2048 N. Hamline Ave., 55113. Tel: 651-645-9389; Fax: 651-646-4187. Web: saintroseoflima.net.
 School—(Grades PreSchool-8), 2072 Hamline Ave. N., 55113. Tel: 651-646-3832; Fax: 651-647-6437. Greg Pizzolato, Prin. Sisters 1; Lay Teachers 29; Students 281.
 Catechesis / Religious Program—Tel: 651-646-8029; Fax: 651-646-4187. Deb McPherson, D.R.E. Students 152.
 SHOREVIEW, RAMSEY CO., ST. ODILIA (1960) Revs. Phillip J. Rask; Nels H. Gjengdahl; Deacon Ramon Garcia De Gollardo.
 3495 N. Victoria St., 55126. Tel: 651-484-6681; Fax: 651-484-0780. Web: www.stodilia.org.
 School—(Grades K-8) Tel: 651-484-3364; Fax: 651-415-3395. Mr. Robert Grose, Prin.; Lucinda Gorman, Librarian. Lay Teachers 35; Students 612.
 Catechesis / Religious Program—Tel: 651-484-2777. Sr. Penny Dunn, O.S.F., D.R.E. Students 907.
 WEST ST. PAUL, DAKOTA CO.
 1—ST. JOSEPH (1942) Reva. Michael Creagan; Peter Kang; Deacon Jerry Scherkenbach.
 Res.: 1154 Seminole Ave., 55118. Tel: 651-457-2781; Fax: 651-451-1272. Web: www.churchofstjoseph.org.
 School—(Grades K-8), 1138 Seminole Ave., 55118. Tel: 651-457-8550; Fax: 651-457-0780. Web: www.stjosephwsp.org. Lay Teachers 51; Students 680.
 Catechesis / Religious Program—Tel: 651-457-8841. Dwayne Bower, D.R.E. Students 197.
 2—ST. MICHAEL (1868) Rev. Kenneth L. O'Hotta.
 Church & Office: 337 E. Hurley Ave., 55118. Tel: 651-457-2334; Fax: 651-451-1668.
 School—(Grades K-8) Tel: 651-457-2510; Fax: 651-457-5049. Sisters 1; Lay Teachers 11; Students 93.
 Catechesis / Religious Program—Tel: 651-457-0172. Students 33.
 WHITE BEAR LAKE, RAMSEY CO.
 1—ST. MARY OF THE LAKE (1881) [CEM] Rev. Roger Bauman. In Res. Rev. Roger P. Pierre.
 Res.: 4690 Bald Eagle Ave.; 55110. Tel: 651-429-7771; Fax: 651-429-9539. Email: contactus@stmarys-wbl.org. Web: www.stmarys-wbl.org.
 School—(Grades PreK-8), 4690 Bald Eagle Ave., 55110. Lay Teachers 24; Students 405.
 Catechesis / Religious Program—Tel: 651-429-8001. Helen Welter, D.R.E.; Karlene Feidt, D.R.E. Students 371.
 2—ST. PIUS X (1954) Rev. John J. Mitchell; Deacon Thomas L. Semlak.
 Mailing Address: 3878 Highland Ave., 55110. Tel: 651-429-5337; Fax: 651-429-5339. Email: parish@stpiusx-wbl.org. Web: www.stpiusx-wbl.org.
 School—(Grades PreSchool-8) Tel: 651-429-9359. Fax: 651-429-9359. Email: kgroettum@spxhf-wbl.org. Web: www.spxhf-wbl.org. K. Groettum, Prin. Lay Teachers 23; Students 261.
 Catechesis / Religious Program—Tel: 651-762-3634.

Email: sgtowski@stpiusx-wbl.org. Students 201.
 WOODBURY, WASHINGTON CO., SAINT AMBROSE OF WOODBURY (1998) Revs. Thomas J. Walker; Brian T. Lynch; Deacon Rip Riordan.
 Mailing Address: 4125 Woodbury Dr., 55129-9627. Tel: 651-714-1058; Fax: 651-714-9257.
 School—(Grades K-8) Tel: 651-768-3000. Lay Teachers 43; Students 599.
 Catechesis / Religious Program—Tel: 651-768-3011. Students 2,274.

METROPOLITAN MINNEAPOLIS

(HENNEPIN COUNTY)
 1—ST. ALBERT THE GREAT (1935) Rev. Joseph P. Gillespie, O.P. In Res., Revs. C.A. Kilroy, O.P.; Joseph P. Gillespie, O.P.; Joseph E. Bidwill, O.P.; Jose M. Santiago, O.P.; Cletus J. Wessels, O.P.; Dan H. Ostdiek, O.P.; Bro. Kevin W. Carroll, O.P.
 Mailing Address & Parish Center: 2836-33rd Ave. S., 55406. Tel: 612-724-3643; Fax: 612-722-9726. Email: info@saintalbertthegreat.org. Web: www.saintalbertthegreat.org.
 Res.: 2833 32nd Ave. S., 55406. Tel: 612-724-3644; Fax: 612-724-5057.
 Catechesis / Religious Program—Students 23.
 2—ALL SAINTS (1916), (Polish), Rev. George J. Kovalik.
 Res.: 435 4th St., N.E., 55413. Tel: 612-379-4996.
 See Pope John Paul II Catholic School, Minneapolis under Elementary Schools, Consolidated, Parochial located in the Institution section.
 Catechesis / Religious Program—See St. Boniface, Minneapolis for details., Tel: 612-379-2761; Fax: 612-676-1532.
 3—ST. ANNE (1884) Closed. See Church of St. Anne-St. Joseph Hien.
 4—ANNUNCIATION (1922) Rev. James R. Himmelsbach.
 Res.: 509 W. 54th St., 55419-1818. Tel: 612-824-0787; Fax: 612-824-8232. Web: www.annunciation.org.
 School—(Grades K-8), 525 W. 54th St., 55419-1818. Tel: 612-823-4394; Fax: 612-824-0998. Lay Teachers 25; Students 442.
 Catechesis / Religious Program—Tel: 612-824-9993, Ext. 260. Students 85.
 5—ST. ANTHONY OF PADUA (1849) Rev. Glen T. Jensen.
 Res.: 804 Second St., N.E., 55413. Tel: 612-379-2324; Fax: 612-379-2325. Email: stanthonychrch@msn.com. Web: www.stanthony-paduampls.org.
 See Pope John Paul II Catholic School, Minneapolis under Elementary Schools, Consolidated, Parochial located in the Institution section.
 6—ASCENSION (1890) Revs. Michael O'Connell; Timothy L. Norris.
 Res.: 1723 Bryant Ave. N., 55411. Tel: 612-529-9684; Fax: 612-529-7618.
 School—(Grades K-8), 1726 Dupont Ave. N., 55411. Tel: 612-521-3609; Fax: 612-522-3862. Lay Teachers 25; Students 250.
 Catechesis / Religious Program—Tel: 612-521-7454; Fax: 612-529-3343. Students 98.
 7—ST. AUSTIN (1937), (Polish), Rev. George Kallumkalkudy, C.M.I., Parochial Admin.
 Church & Office: 4050 Upton Ave. N., 55412. Tel: 612-529-9561; Fax: 612-529-8787. Email: sacchrsty@qlwest.net. Web: www.staustince.org.
 See St. Elizabeth Seton School under Elementary Schools, Consolidated, Parochial located in the Institution section.
 Catechesis / Religious Program—Consolidated records at Our Lady of Victory, 5155 Emerson Ave. N., Minneapolis, MN, 55430. Students 16.
 8—THE BASILICA OF ST. MARY CO-CATHEDRAL (1907) Rev. John M. Bauer; Deacons Del Ferguson; Roger Carlson.
 Mailing Address: P.O. Box 50010, 55405-0010.
 Res.: 88 N. 17th St., 55403-1295. Tel: 612-333-1381; Fax: 612-333-7230. Email: bsm@mary.org. Web: www.mary.org.
 Catechesis / Religious Program—Tel: 612-317-3473. Students 228.
 9—ST. BONIFACE (1858), (German), Rev. John F. Brandes, Parochial Admin. (Retired).
 Office, Church & Res.: 629 Second St., N.E., 55413. Tel: 612-379-2761; Fax: 612-676-1532. Email: boniface1858@family.net. Web: www.stboniface-minneapolis.org.
 See Pope John Paul II Catholic School, Minneapolis under Elementary Schools, Consolidated, Parochial located in the Institution section.
 Catechesis / Religious Program—This is a shared program with St. Clement, Minneapolis. Tel: 612-379-2451. Students 59.
 10—ST. BRIDGET (1915) Very Rev. Anthony M. Criscitelli, T.O.R.; Deacon Richard Heineman. In Res. Rev. Patrick Foley, T.O.R.
 Res.: 3811 Emerson Ave. N., 55412. Tel: 612-529-7779; Fax: 612-529-8451. Email: sbridget@uno.com.
 School—(Grades K-8), 5140 Fremont Ave. N., 55430-3497. Tel: 612-529-7781; Fax: 612-529-3343.

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: The Salvation Army
Contact Person: Mallory Birch Contact Phone: (65) 746-3529
Email Address: mallory_birch@usc.salvationarmy.org

Mailing Address: Attn: Twin Cities Social Services
2445 Prior Avenue, Roseville, MN 55113

Type of organization making request (please select one)
 City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?
The Lakewood Social Services office provides basic needs such
as food, clothing, transportation, and emergency financial
assistance to residents of Maplewood and Northern Ramsey County

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)
Approximately 150 Maplewood families per month are now served
through the food shelf and other basic need services.

Request Information

Amount of Request: \$ 3,000

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):
The Salvation Army will use these funds to purchase a
commercial stand-up refrigerator for the food shelf. The food
shelf opened in June of 2012, and serves only Maplewood
residents. At this time, the food shelf does not have a
refrigerator and is not able to distribute items such as milk,
eggs, cheese, and other perishables to food shelf participants.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?
Any amount received would go towards the purchase of the
refrigerator. This is an urgent need, and we would secure the
remaining funding needed to make the purchase.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Mallory Birch Program Coordinator August 16, 2012
Signature Title Date
Mallory Birch, LSW
Print Name

CITY OF MAPLEWOOD

CITY COUNCIL POLICIES ON AWARDS OF CHARITABLE GAMBLING TAX FUNDS

1. All licensed charitable gambling organizations within the City are required to contribute 10 percent (10%) of net profits derived from lawful gambling activity in the City to the Charitable Gambling Tax Fund. These funds are dispersed by the City Council for lawful expenditures.
2. All applications must be complete and submitted by the application deadline established by the City Manager.
3. The City of Maplewood grants funds from the Charitable Gambling Tax Fund to support activities and services that benefit Maplewood residents. The first priority in the granting of funds will be given to the City of Maplewood domiciled organizations. The second priority or consideration will be given to funding requests from other organizations which are used primarily for the benefit of Maplewood residents. Funds shall be distributed for projects, equipment, or activities that are based in the community and which primarily benefit Maplewood residents and will be looked upon more favorably than requests for salaries or general operating costs.
4. In general, requests from organized athletic groups will not be funded. Funding for these programs should be from participating families or community auxiliary groups. There are so many athletic organizations within the community that the City of Maplewood is not capable of funding their financial requests or fairly determining appropriate recipients.
5. The amount of Charitable Gambling Tax Funds awarded to any request is determined by a City Council vote. A request must receive 3 or more votes for funding in order to receive Charitable Gambling Tax Funds.
6. All funds granted are required to be expended for the requested project within one year of the date of the award letter. However, payment will not be made until after January 1 of the award year. Grant recipients shall submit a letter to the City Manager requesting payment of the grant award as well as provide specific information on how the funds were used (receipts or other proof of expenditure) for the proposed purpose.
7. No employee or department of the City of Maplewood shall solicit a donation from a licensed charitable organization without City Manager approval. If there is a financial need for a specific program that was not funded in the City budget, staff may submit a request to the City Manager for the use of Charitable Gambling Tax Funds.
8. The allocation of Charitable Gambling Tax Funds is an annual award. The receipt of funds does not in any way guarantee or commit the City of Maplewood to funding in any subsequent year. Each year's funding requires a new, separate application.

Updated 07.02.12

 **IRS** Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248164828
Apr. 29, 2011 LTR 4168C E0
41-0698597 000000 00

00016971
BODC: TE

SALVATION ARMY
NORTHERN DIVISION
2445 PRIOR AVE N
ROSEVILLE MN 55113-2714



037884

Employer Identification Number: 41-0698597
Person to Contact: Tonya Morris
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 21, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 1933.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(i).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248164828
Apr. 29, 2011 LTR 4168C E0
41-0698597 000000 00
00016972

SALVATION ARMY
NORTHERN DIVISION
2445 PRIOR AVE N
ROSEVILLE MN 55113-2714

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager
Accounts Management Operations



City of Maplewood Application for Charitable Gambling Tax Funds

Applicant Information

Name of organization requesting funds: Tubman
Contact Person: Janet Golden, Director of Sustainability Services Contact Phone: (651) 789-6750
E-mail Address: JGolden@tubman.org

Mailing Address: Harriet Tubman Center East
1725 Monastery Way
Maplewood, MN 55109

Type of organization making request (please select one)
 City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (specify) _____

How does your organization serve/impact the citizens of Maplewood?

Tubman is a multi-service agency with 40 years of experience providing family crisis and support services, formed from the merger of Chrysalis, A Center for Women, founded in 1974; Harriet Tubman Center, founded in 1976; Family Violence Network, founded in 1982; and ElderCare Rights Alliance (ECRA), founded in 1972. Built on a history of innovation, creating efficiencies, and building partnerships, Tubman is a pioneer in best-practice models of mental and chemical health services for women, and family violence and elder abuse prevention and intervention. As the State's largest provider of domestic violence services, Tubman provides 20% of all Minnesota shelter beds for women and children experiencing family violence. This fall, we will relocate our east metro shelter services to Harriet Tubman Center East in Maplewood and expand public and multi-disciplinary partnership spaces at that site.

Tubman offers a full complement of services including family violence shelter and transitional housing; legal services including Orders for Protection; mental and chemical health assessment, treatment and support; caregiver support and elder care resources; parenting education and child care; youth programming and in-school violence prevention education; resource counseling, financial literacy and job readiness education; and community education and professional training. 46% of Tubman clients live in the Twin Cities east metro area.

Tubman has a long-standing connection with the City of Maplewood and its citizens. The City was an essential partner in Tubman securing a \$2 million state bond appropriation to renovate Harriet Tubman Center East. Tubman works with the Maplewood Police Department and City Prosecutor when providing criminal advocacy services to victims of domestic violence and provides related training. Maplewood Police Chief David Thomalla is a member of a collaborative group convened by Tubman to identify criminal justice system issues, plan collaborative solutions, and design a joint suburban Ramsey and Washington County domestic abuse service center to be housed at Harriet Tubman Center East. Tubman also provides violence prevention and healthy relationship education to students at area schools, including North St. Paul High School, Oakland Junior High, and Next Step Transition Center.

Tubman staff provide a variety of community education and professional training presentations to individuals living or working in Maplewood. Some examples during the last year include:

- Presentation on domestic violence and Tubman services at the Maplewood Citizen's Academy
- Training on domestic violence and Orders for Protection for teachers and staff at North St. Paul High School
- "Elder Abuse: Intervention and Prevention" at the Maplewood Courthouse
- "Health Care Decision-Making" at CommonBond's Century Trails senior housing community
- Advice and education to nursing home Resident Councils and Family Councils at Maplewood Care Center and Ramsey County Care Center

How many residents of Maplewood does your organization serve/impact? (Give an estimated #)

From July 1, 2011 to June 30, 2012, Tubman served over 560 Maplewood residents:

- 22 received emergency shelter and a broad range of related supportive services
- 98 received legal services, including criminal and civil advocacy for victims of domestic violence and legal representation and advice
- 8 received mental or chemical health counseling services
- 42 attended community education or training for seniors, family members, and formal or informal caregivers
- 172 participated in youth violence prevention and healthy relationship programs
- 16 received assistance with financial, housing and job search goals
- 11 participated in support groups for adults, youth, and children
- 65 attended presentations on domestic violence, Orders for Protection, or elder abuse
- 196 received resources, referrals, advocacy and support by phone

Request Information

Amount of Request: \$2,000

In detail, explain how the funds requested will be utilized (be specific and attach pages if necessary):

Tubman requests funds to purchase cloth racks, hangers and materials to construct a secure changing room area for "Harriet's Closet" located at Harriet Tubman Center East in Maplewood. Harriet's Closet provides professional clothing for work and school for women and men. This program is staffed by community volunteers. New and like-new clothing and accessories are donated by national and local retailers and individuals.

We envision Harriet's Closet to be a warm, safe environment where a client can come to get the professional clothing and other accessories that they need. Our goal is for the client to leave Harriet's Closet feeling accomplished and more confident in themselves. With the help of our volunteers, our shoppers can navigate the closet, putting together outfits that would be appropriate for different meetings and interviews. Ultimately, we see opportunities for Tubman's Jobs/Education/Training (JET) program and Harriet's Closet to work together to prepare clients in shelter, transitional and the community not only to obtain educational opportunities and employment, but also to sustain them.

In addition to serving Tubman clients, Harriet's Closet will be open to Maplewood residents and other community members starting in November 2012, offering winter apparel for women and a limited number of men's items. Clients can access Harriet's Closet either by appointment or during general open hours.

Tubman will provide information to social service providers and Maplewood residents about how to receive clothing from Harriet's Closet through our contact with churches and places of worship, other shelters serving women, children and men, senior centers and partner agencies, including the East Metro Women's Council and CommonBond. We will provide information to be included in newsletters, websites and other publications, as well as providing flyers and notices to libraries, community bulletin boards, food shelves and other community programs.

Items to be purchased include:

Quantity	Description	Cost/Unit	Total
3	Double Bar racks	\$99.50	\$298.50
4	Rolling Racks	\$69.50	\$278.00
3	3-Level round racks	\$129.00	\$387.00
6	Caster replacements	\$1.00	\$6.00
10 sets	Size Dividers	\$3.00	\$30.00
8 sets	Hangers (skirt, pants)	\$45.50	\$364.00
8 sets	Hangers (coats, shirts)	\$28.00	\$224.00

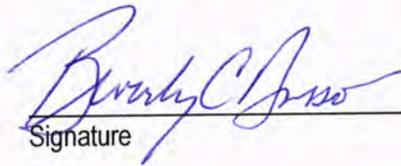
	Space Divider	\$200.00	\$200.00
1	Handheld Clothes Steamer	\$50.00	\$50.00
1	Steam Iron	\$30.00	\$30.00
1	Ironing Board	\$50.00	\$50.00
	Brochures and Flyers	\$82.50	\$82.50
	Total		\$2,000.00

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award?

Yes No How would a partial award be utilized?

If Tubman received a partial award, we would use funds first to purchase clothing racks and hangers. Any remaining funds would be used to purchase other items listed above.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

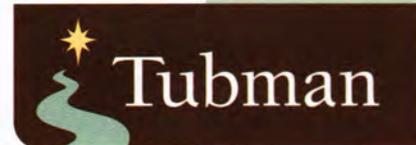


Signature

Executive Director
Title

September 20, 2012
Date

Beverly C. Dusso
Print Name



September 20, 2012

James W. Antonen, City Manager
Maplewood City Hall
1830 East County Road B
Maplewood, MN 55109

Dear Mr. Antonen,

On behalf of the struggling families and victims of domestic violence we serve, I thank you and the City of Maplewood for your long-standing commitment to our organization. Your support and partnership are truly appreciated!

Tubman respectfully requests \$2,000 to purchase equipment for "Harriet's Closet" located at Harriet Tubman Center East. Harriet's Closet, which provides professional clothing for work and school for community members and Tubman clients, is staffed by volunteers and stocked with donations from national and local retailers and individuals.

Tubman highly values our longstanding connection with the City of Maplewood and its residents, including working with the Maplewood Police Department and City Prosecutor when providing criminal advocacy services to victims of domestic violence and providing violence prevention education in area schools. Tubman currently serves over 560 Maplewood residents each year and expects that number to increase in 2013.

The enclosed application describes our project and how it will benefit residents of Maplewood. Thank you for all the many ways Maplewood supports Tubman. I hope you will agree that our Harriet's Closet is deserving of the City's support. If you have any questions, please contact me directly or Janet Golden at jgolden@tubman.org or 651-789-6750.

Thank you for considering our request, and all you do for the community. We look forward to hearing from you soon.

Sincerely,

Beverly C. Dusso

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Tubman Center West
3111 First Ave. So.
Minneapolis, MN
55408

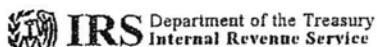
612.825.3333

Tubman Center East
1725 Monastery Way
Maplewood, MN
55109

651.770.8544

Chrysalis Center
4432 Chicago Ave. So.
Minneapolis, MN
55407

612.871.0118



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248158532
Dec. 24, 2009 LTR 4168C E0
41-1240048 000000 00

00020085
BODC: TE

TUBMAN
3111 FIRST AVE SOUTH
MINNEAPOLIS MN 55408



010196

Employer Identification Number: 41-1240048
Person to Contact: Mr. Lafollette
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 15, 2009, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 1974.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script that reads "Michele M. Sullivan".

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Requested Funds Utilization Detail

Agenda Item J1
Attachment 4

1. Boy Scout registration for 2013. 6 youth, 6 adults - \$200.00.
2. Ultimate Frisbee Weekend April 26- 28, 2013 - 8 people at \$35.00 per person is \$280.00. Per person cost is \$8 food, \$2 transportation, and \$25 event fee.
3. Venturing Shindig Weekend May 17-19, 2013 – 6 people at \$30.00 per person is \$180.00. Per person cost is \$8 food, \$2 transportation, and \$20 event fee.
4. Backpacking on Border Route Trail August 17-23, 2013 – 5 people at \$80.00 per person is \$400.00. Per person cost is \$35 food, \$25 transportation, and \$20 camping fees

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: Walker Methodist Hazel Ridge
Contact Person: Lauren Bednar Contact Phone: (651) 719-9779
Email Address: lbednar@walkermethodist.org
Mailing Address: 2750 Hazelwood St.
Maplewood, MN 55109

Type of organization making request (please select one)
 City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)
 Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?
Please see attachment.

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)
Please see attachment.

Request Information

Amount of Request: \$ 5,000

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):
Please see attachment.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?
Any amount of money received would be put towards community events.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Lauren Bednar Marketing Director 9/17/12
Signature Title Date
Lauren Bednar
Print Name

How does your organization serve/impact the citizens of Maplewood?

Hazel Ridge prides itself on community involvement. We host a number of activities throughout the year, such as informative speakers, musical performances, meals and exercise classes, all of which are complimentary to the community. We also work with the local schools for Earth Day, where members of the National Honor Society at North High come and help our residents clean up our surroundings, as well as Hazelwood Park. We participate in National Night Out in an effort to get to know our neighbors and our community to help keep Maplewood safe. Our residents are also strongly involved in charity work, as we have a woman's craft group that meets once a week to make yarn dolls. The dolls will eventually be boxed up and sent overseas as part of the Operation Christmas Child charity to help underprivileged children in Africa. Some of the dolls will also be donated to the local fire and police stations, for officers to hand out to children during crisis situations in hopes they will bring some comfort. We also have a few residents who volunteer their time at elementary schools in the area to help children with their reading skills.

How many residents of Maplewood does your organization serve/impact?

In addition to our 80+ residents that we serve, our community outreach has brought in over 150 community members this spring and summer alone with the different activities we have offered.

In detail, explain how the funds requested will be utilized.

If we were awarded any amount of money, we would put it towards our activities department so we may continue to host activities for the community. The speakers and musical performances that we bring in always come at a cost, so some of the funds would be used to cover those fees. For example, this fall we are hosting "For the Love of Nature", a three part speaker series. We had Kate Crowley and Mike Link speak on 8/24- describing their 1,500 mile journey walking around Lake Superior. On 9/14, we have Mike Roberts speaking about his experience as the last keeper at Split Rock Lighthouse in the late 1960's. Our last presentation is on 9/21 with Doug Ohman, a photographer and writer from MN who is speaking about his trip down the Mississippi from the Twin Cities to the Iowa Boarder. We sent out over 5,000 invitations to seniors in the community to enjoy this complimentary event, where they can hear an informative program and enjoy refreshments. However, the total cost with printing, postage, speaker fees, food and supplies will be about \$5,000. We expect to have 40-50 non-residents at each program.

We feel it is important to connect with the community and offer complimentary events for seniors, as many are isolated in their homes and don't have ways to connect with other seniors. Many of our residents and regular visitors are from the Maplewood and surrounding areas, and have known each other since elementary school. It is wonderful that these friendships have been maintained throughout the years, and that people can be reconnected after several years apart.

MINNESOTA Department of Revenue

Sales and use tax

Certificate of Exempt Status

Exempt organizations

ST-17

Walker Senior Housing Corporation IV
3737 Bryant Ave. SO.
Minneapolis MN 55409

Certificate number

ES 33749

Date issued

May 14, 1993

Date Reissued: March 7, 1994

Date Reissued: April 13, 1994

The organization above is exempt from sales and use tax under Minnesota law on purchases, rentals, and leases of merchandise and services to be used exclusively in the performance of charitable, religious, or educational functions. For senior citizen groups, the merchandise must be used in the pleasure, recreation, or other non-profit functions of the group. This exemption does not apply to purchases of meals, lodging, motor vehicles, or waste collection and disposal services. (M.S. 297A.25, subd. 16)

Commissioner of Revenue

by

P. R. Blaisdell, Supervisor
Taxpayer Information Division

If you have any questions, call the MN Department of Revenue at (612) 296-6181 or toll-free 1-800-657-3777.

City of Maplewood

Application for Charitable Gambling Tax Funds

(Please type or print neatly)



Applicant Information

Name of organization requesting funds: Weaver Association of Parents & Teachers

Contact Person: Cathy Seiford Contact Phone: (651) 400-0228

Email Address: cathy@seiford.com

Mailing Address: 2626 Keller Parkway, Maplewood, MN, 55109-1930

Type of organization making request (please select one)

City County School District # _____ Non-Profit (Attach proof of IRS 501c3 status)

Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

We are a non-profit Parent/Teacher organization (PTA) at Weaver Elementary. Our mission is to "Enhance the educational environment of our children".

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

500 students, roughly 300 families.

Request Information

Amount of Request: \$ 1,000

In detail, explain how the funds requested will be utilized (be specific & attach additional pages if necessary):

Weaver Elementary will be implementing a new anti-bullying program this year (Olweus). As part of the kick-off event for students, the coordinators ordered "No Bully Zone" t-shirts for each student. Total cost was \$2,380. We received roughly \$1,380 in donations are are requesting funds for the balance of this expenditure.

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? Yes No How would a partial award be utilized?

Partial award will go toward this expenditure. Balance of project cost would then be funded by Weaver APT reserve funds.

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Cathy Seiford Vice President 9/18/2012
Signature Title Date

CATHY SEIFORD
Print Name

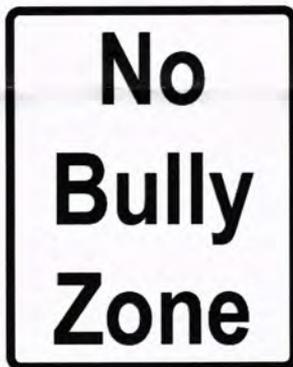


Front of shirt:



Back of shirts:

Weaver Elementary



Stand up. Speak out

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 31 2008**

WEAVER ELEMENTARY ASSOCIATION OF
PARENTS AND TEACHERS
2135 BIRMINGHAM ST
MAPLEWOOD, MN 55109

Employer Identification Number:
41-1911075
DLN:
17053233333038
Contact Person:
NANCY L HEAGNEY ID# 31306
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
August 31
Public Charity Status:
170(b) (1) (A) (vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 4, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c) (3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c) (3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c) (3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

2013 Charitable Gambling Funds Score Sheet

Organization	Amount Requested	WR	KJ	JL	MK	BC	Proposed Award
180 Degrees, Inc.	\$5,000.00						
Ashland Productions	\$1,500.00						
Boy Scout Troop 461	\$3,000.00						
CHILD Inc.	\$200.00						
Dispute Resolution Center	\$2,000.00						
District 622 Education Foundation	\$5,000.00						
District 622 Fusion Drumline	\$1,600.00						
Friends of Maplewood Nature	\$1,200.00						
Friends of Ramsey County Libraries	\$2,500.00						
Hmong American Education Fund	\$5,090.00						
Maple Tree Monastery Childcare Center	\$1,600.00						
Maplewood AARP TaxAides	\$1,500.00						
Maplewood Area Historical Society	\$18,360.00						
Maplewood Fire Fighters Flower Fund	\$1,000.00						
Maplewood Police Explorers	\$8,000.00						
Maplewood Police Reserves	\$5,000.00						
Maplewood Youth Scholarship Fund	\$3,500.00						
Mothers And More, Twin Cities East #299	\$700.00						
Northern Lights Service Unit, Girl Scouts	\$3,500.00						
Ramsey County Fair	\$3,500.00						
Second Chance Animal Rescue	\$1,000.00						
Simon Youth Foundation - Maplewood Mall	\$600.00						
St. Jerome School	\$1,400.00						
The Salvation Army	\$3,000.00						
Tubman Family Alliance	\$2,000.00						
Venture Crew 613	\$1,060.00						
Walker at Hazel Ridge Senior Community	\$5,000.00						
Weaver Elementary PTA	\$1,000.00						
Fund Reserves							
TOTAL AMOUNT OF REQUESTS	\$88,810						

An estimated \$30,000 is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
 Chuck Ahl, Assistant City Manager
SUBJECT: Consider Resolution Adopting 2013 Rates for Utilities
DATE: October 1, 2012 for October 8, 2012 council meeting

INTRODUCTION

During preparation of the annual budget, staff reviews revenues produced by the current rates to determine if they are sufficient to cover operating, capital and infrastructure costs. The programs that were reviewed were Sanitary Sewer, Environmental Utility, North St. Paul Water Surcharge, St. Paul Water Surcharge and Recycling. Based on current information, it was determined the North St. Paul Water Surcharge did not warrant a fee increase at this time but the remaining programs did.

DISCUSSION

The attached statements identify the expense and revenue categories, as well as the cash balances for the following programs.

Sanitary Sewer – the proposed 2013 Budget includes an increase in sanitary sewer utility rates of 4%. This fund is needed to finance the Metropolitan Council sewage treatment charges to Maplewood that will be 63% of the operating expenses for the Sanitary Sewer Fund in 2013. The sewage treatment charges for 2013 are anticipated to be \$2,632,340. Other operating expenses (including depreciation), are anticipated to be \$1,533,950 in 2013.

	<u>Present</u>	<u>2013</u>
<u>St. Paul Billing District:</u>		
Rate per 100 cubic feet	\$2.82	\$2.94
Minimum Charge (per quarter)	\$15.86	\$16.50
 <u>North St. Paul, Roseville, Little Canada and Woodbury Billing Districts:</u>		
Rate per 1,000 gals.	\$ 3.77	\$3.92
Minimum Charge (per quarter)	\$15.86	\$16.50

Environmental Utility – a 10% increase is being proposed to offset the demands on city resources for storm water treatment and increasing operating costs. This is the amount used during the preparation of the 2013-2017 Capital Improvement Plan (CIP) document. As staff projects expenses into future years, the pressures to expand this program are significant. Annual increases of 10% are proposed in the CIP for the next five years to help fund improvements and increased operating expenses.

The anticipated operating expenses in 2013 for the Environmental Utility Fund (EUF) are \$1,740,520. The largest expense is the Storm Sewer program which accounts for \$1,191,050 of this expense, including depreciation in the amount of \$480,700. The net income for 2013 is projected to be \$472,450. This will provide for an operating balance to help achieve the goal of self-sufficiency. We are not projecting a need for increased bonding in 2013 to cover projects in the 2013-2017 CIP Plan.

The 10% proposed increase will raise the quarterly rates on a single-family home from \$18.84 (\$6.28 per month) to \$20.73 (\$6.91 per month); a \$0.63 per month increase.

St. Paul Water Surcharge - this fund is needed to finance the unassessable water system improvements that would otherwise have to be financed by property taxes. The proposed 2013 Budget includes an increase in the water surcharge for the St. Paul Water Service District from 4.4% of the St. Paul Water charge to 6.5% of the St. Paul Water charge. The increase would be approximately \$1.05 per quarter.

Recycling – the proposed budget for 2013 includes a 15% increase in recycling fees. The fees are proposed to increase to \$2.56 per month for multi-family units and \$7.68 per quarter for single-family residents. The 15% increase will result in additional revenue of approximately \$62,000. These revenues are needed to offset the costs of recycling.

Summary of Monthly Fees

	Monthly Charge		Monthly Increase
	2012	2013	
Sanitary Sewer	15.04	15.68	0.64
Environmental Utility	6.28	6.91	0.63
Water Surcharge – St. Paul	.73	1.08	0.35
Water Surcharge – N. St. Paul	1.20	1.20	0.00
Recycling	2.22	2.56	0.34
TOTAL MONTHLY INCREASE			1.96

RECOMMENDATION

Staff recommends approval of the attached resolution authorizing the above rates for 2013.

P:\Council Files\Agendas\2012\101 Fees - Utility Rates 2013 New.Doc

Attachment 1: Resolution for 2013 Utility Rates
Attachment 2: Statements of Revenues, Expenses and Changes in Net Assets

RESOLUTION
ADOPTION OF THE 2013 RATES FOR UTILITIES:
SANITARY SEWER
ENVIRONMENTAL UTILITY (STORM WATER)
WATER SURCHARGE (ST PAUL)
RECYCLING

WHEREAS, the City of Maplewood has established utility rates, and

WHEREAS, city staff has reviewed the utility rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The updated sanitary sewer rates with a 4% increase shall become effective beginning January 1, 2013, with fees set as follows:

St. Paul Billing District:

Rate per 100 cubic feet	\$2.94
Minimum Charge (per quarter)	\$16.50

North St. Paul, Roseville, Little Canada and
Woodbury Billing Districts:

Rate per 1,000 gals.	\$3.92
Minimum Charge (per quarter)	\$16.50

2. The updated Environmental Utility Fund rates with a 10% increase shall become effective beginning January 1, 2013, with quarterly rates set at \$20.73 (\$6.91 per month).
3. The updated water surcharge rates for the St. Paul Water District shall become effective beginning January 1, 2013, with fees set as follows:
 - 6.5% of the St. Paul water charge.
4. The updated recycling fees with a 15% increase shall become effective beginning January 1, 2013, with fees set as follows:
 - \$2.56 per account per month for multi-family units
 - \$7.68 per account per quarter for single-family residents
5. The updated utility rates are approved for all related services received on or after January 1, 2013.
6. The rates shown will be reviewed by staff on an annual basis with recommendations for revisions brought to the city council for consideration.

CITY OF MAPLEWOOD
SANITARY SEWER FUND (601)
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
<u>Operating revenues:</u>					
3305 Sewer permits	5,344	3,724	4,300	4,300	4,300
3651 Sewer billings	4,440,773	4,787,123	4,645,750	4,645,750	4,831,580
Total revenues	<u>4,446,117</u>	<u>4,790,847</u>	<u>4,650,050</u>	<u>4,650,050</u>	<u>4,835,880</u>
<u>Operating expenses:</u>					
Personnel services	458,683	484,003	509,070	509,070	474,270
Commodities	14,521	21,798	38,530	38,530	38,610
Contractual services	212,669	210,527	260,940	260,940	258,530
4485 Billing	40,306	40,389	36,110	40,120	45,500
4510 Sewage treatment	2,570,600	2,600,258	2,460,130	2,460,130	2,632,340
4950 Administration	323,960	323,960	323,960	323,960	335,630
4795 Depreciation	362,365	362,869	367,970	367,970	381,410
Total expenses	<u>3,983,104</u>	<u>4,043,805</u>	<u>3,996,710</u>	<u>4,000,720</u>	<u>4,166,290</u>
Operating income (loss)	463,013	747,042	653,340	649,330	669,590
Nonoperating revenues (expenses):					
Special assessments	24	39	-	-	-
Investment earnings	645	3,188	3,330	5,300	6,000
Miscellaneous revenues	6,854	18,651	-	-	-
Miscellaneous expenses	(5,222)	(4,381)	-	-	-
Gain/(loss) on disposal of property	-	(224,098)	-	-	-
Investment management fees	(2,319)	(4,945)	(670)	(4,000)	(4,500)
Total nonoperating revenues (expenses)	<u>(18)</u>	<u>(211,546)</u>	<u>2,660</u>	<u>1,300</u>	<u>1,500</u>
Net income (loss) before contributions and transfers	462,995	535,495	656,000	650,630	671,090
Transfers in (out):					
Public Improvement Projects fund (net)	(112,152)	(321,555)	(406,900)	(465,000)	(50,000)
Debt Service	(184,400)	(269,150)	(266,930)	(266,930)	(264,710)
Sewer Lift Station projects	-	(169,541)	-	(195,785)	(250,000)
Capital contributions	330,845	1,094,166	-	-	-
Change in net assets	<u>497,288</u>	<u>869,415</u>	<u>(17,830)</u>	<u>(277,085)</u>	<u>106,380</u>
Net assets - January 1	12,384,407	12,881,695	12,172,055	13,751,110	13,474,025
Net assets - December 31	<u>12,881,695</u>	<u>13,751,110</u>	<u>12,154,225</u>	<u>13,474,025</u>	<u>13,580,405</u>

STATEMENT OF CASH FLOWS

	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
Net income (loss) before contributions and transfers	462,995	535,495	656,000	650,630	671,090
Add depreciation	362,365	362,869	367,970	367,970	381,410
Change in current assets	153,253	(33,184)	-	-	-
Change in current liabilities	765	(10,492)	-	-	-
Sale of fixed assets/non-cash activity	-	225,390	-	-	-
Transfers in (out)	(296,552)	(760,246)	(673,830)	(927,715)	(564,710)
Net increase (decrease) in cash	682,827	319,833	350,140	90,885	487,790
Cash balance - January 1	291,970	974,797	665,157	1,294,630	1,385,515
Cash balance - December 31	974,797	1,294,630	1,015,297	1,385,515	1,873,305

CITY OF MAPLEWOOD
ENVIRONMENTAL UTILITY FUND (604)
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
<u>Operating revenues:</u>					
3651 Environmental utility charges	1,736,452	1,899,240	2,011,520	2,011,520	2,212,670
Total revenues	<u>1,736,452</u>	<u>1,899,240</u>	<u>2,011,520</u>	<u>2,011,520</u>	<u>2,212,670</u>
<u>Operating expenses:</u>					
Nature center	69,710	67,233	73,170	73,170	78,290
Planning	-	-	285,590	285,590	288,560
Storm sewer maintenance	714,820	741,272	527,880	527,880	527,780
Street sweeping	179,474	183,193	197,810	197,810	182,620
4485 Billing	40,716	40,389	40,000	41,000	46,200
4950 Administration	69,400	92,300	122,760	122,760	136,370
4795 Depreciation	438,285	480,700	438,290	438,290	480,700
Total expenses	<u>1,512,404</u>	<u>1,605,087</u>	<u>1,685,500</u>	<u>1,686,500</u>	<u>1,740,520</u>
Operating income (loss)	224,047	294,153	326,020	325,020	472,150
Nonoperating revenues (expenses):					
Special assessments	31,084	-	-	-	-
Investment earnings	438	1,545	2,610	2,610	1,150
Miscellaneous income	-	542	-	-	-
Gain/(loss) on disposal of property	(30,653)	(30,884)	-	-	-
Investment management fees	(1,766)	(2,397)	(1,950)	(1,950)	(850)
Total nonoperating revenues (expenses)	<u>(896)</u>	<u>(31,195)</u>	<u>660</u>	<u>660</u>	<u>300</u>
Net income (loss) before contributions and transfers	223,151	262,958	326,680	325,680	472,450
Transfers in (out):					
Public Improvement Projects fund (net)	(397,298)	(1,936,980)	(396,200)	(550,000)	(100,000)
Amount to be bonded for	-	1,910,200	-	-	-
Debt Service	(174,650)	(193,050)	(301,460)	(301,460)	(399,690)
Storm Cleanup	-	(100,000)	-	(200,000)	-
City Dump Remediation	-	(29,000)	(50,000)	(100,000)	-
Fire Training Facility	(15,000)	(235,000)	-	-	-
Park Development	-	(25,000)	(100,000)	(100,000)	-
Capital contributions	1,342,559	2,607,468	-	-	-
Change in net assets	<u>978,762</u>	<u>2,261,596</u>	<u>(520,980)</u>	<u>(925,780)</u>	<u>(27,240)</u>
Net assets - January 1	17,902,765	18,881,528	18,343,248	21,143,124	20,217,344
Net assets - December 31	<u>18,881,528</u>	<u>21,143,124</u>	<u>17,822,268</u>	<u>20,217,344</u>	<u>20,190,104</u>

STATEMENT OF CASH FLOWS

	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
Net income (loss) before contributions and transfers	223,151	262,958	326,680	325,680	472,450
Add depreciation	438,285	480,700	438,290	438,290	480,700
Change in current assets	(41,121)	(20,247)	-	-	-
Change in current liabilities	(12,965)	5,027	-	-	-
Sale of fixed assets/non-cash activity	30,653	30,884	-	-	-
Transfers in (out)	(586,948)	(608,830)	(847,660)	(1,251,460)	(499,690)
Net increase (decrease) in cash	51,056	150,493	(82,690)	(487,490)	453,460
Cash balance - January 1	151,092	202,149	143,869	352,641	(134,849)
Cash balance - December 31	202,149	352,641	61,179	(134,849)	318,611

CITY OF MAPLEWOOD
WATER AVAILABILITY CHARGE FUND - ST. PAUL WATER DISTRICT (407)
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ACCT NO.	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
<u>Miscellaneous Revenue:</u>					
3651 Utility billings	50,569	170,087	181,500	181,500	268,130
3801 Investment earnings	(194)	358	500	700	280
3808 Water availability charges	36,960	19,230	36,960	36,960	36,960
Total revenues	<u>87,335</u>	<u>189,675</u>	<u>218,960</u>	<u>219,160</u>	<u>305,370</u>
<u>Expenditures:</u>					
Capital projects	35,102	17,024	-	-	-
4485 Fees for utility billing	(3,756)	876	1,760	900	5,280
4930 Investment management fees	-	556	400	600	20
Total expenditures	<u>31,346</u>	<u>18,456</u>	<u>2,160</u>	<u>1,500</u>	<u>5,300</u>
Excess (deficit) of revenue over expenditures	55,990	171,220	216,800	217,660	300,070
Other financing sources (uses):					
Transfers in (out)					
Public Improvement Projects	212,000	(40,463)	(423,500)	(300,000)	(30,000)
Debt service funds	(33,460)	(49,320)	(46,080)	(46,080)	(45,760)
Net increase (decrease) in fund balance	<u>234,530</u>	<u>81,437</u>	<u>(252,780)</u>	<u>(128,420)</u>	<u>224,310</u>
Fund balance - January 1	(159,251)	75,278	139,278	156,715	28,295
Fund balance - December 31	<u>75,278</u>	<u>156,715</u>	<u>(113,502)</u>	<u>28,295</u>	<u>252,605</u>

CITY OF MAPLEWOOD
RECYCLING PROGRAM FUND (605)
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

ACCT NO.	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
<u>Operating revenues:</u>					
3534 County - other grants	73,475	77,683	73,480	73,480	77,680
3781 Recycling charges	394,433	411,610	414,150	414,150	476,270
3782 Trash fees	-	-	-	-	85,000
Total revenues	<u>467,908</u>	<u>489,293</u>	<u>487,630</u>	<u>487,630</u>	<u>638,950</u>
<u>Operating expenses:</u>					
Personnel services	64,673	77,093	81,230	81,230	88,830
Commodities	2,282	11,960	10,400	10,400	4,500
Contractual services	399,246	459,952	513,880	513,880	422,690
4950 Administration	39,330	49,290	49,290	49,290	49,580
Total expenses	<u>505,530</u>	<u>598,294</u>	<u>654,800</u>	<u>654,800</u>	<u>565,600</u>
Operating income (loss)	(37,622)	(109,002)	(167,170)	(167,170)	73,350
<u>Nonoperating revenues (expenses):</u>					
3801 Investment earnings	584	1,223	1,360	1,600	1,300
3809 Miscellaneous	6,442	2,588	-	-	-
4930 Investment management fees	(2,352)	(1,897)	(1,020)	(1,200)	(970)
Total nonoperating revenues (expenses)	<u>4,674</u>	<u>1,913</u>	<u>340</u>	<u>400</u>	<u>330</u>
Net income (loss) before contributions and transfers	(32,948)	(107,089)	(166,830)	(166,770)	73,680
<u>Transfers in (out):</u>					
Debt Service (2012A Bonds)	-	-	-	-	(77,960)
Change in net assets	<u>(32,948)</u>	<u>(107,089)</u>	<u>(166,830)</u>	<u>(166,770)</u>	<u>(4,280)</u>
Net assets - January 1	531,507	498,559	321,519	391,471	224,701
Net assets - December 31	<u><u>498,559</u></u>	<u><u>391,471</u></u>	<u><u>154,689</u></u>	<u><u>224,701</u></u>	<u><u>220,421</u></u>

STATEMENT OF CASH FLOWS

	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL BUDGET	2012 RE-EST.	2013
Net income (loss) before contributions and transfers	(32,948)	(107,089)	(166,830)	(166,770)	73,680
Change in current assets	7,321	(3,250)	-	-	-
Change in current liabilities	(44,154)	30,019	-	-	-
Transfers in (out)	-	-	-	-	(77,960)
Net increase (decrease) in cash	(69,781)	(80,320)	(166,830)	(166,770)	(4,280)
Cash balance - January 1	517,515	447,734	270,694	367,414	200,644
Cash balance - December 31	447,734	367,414	103,864	200,644	196,364

MEMORANDUM

TO: James Antonen, City Manager
FROM: Tom Ekstrand, Senior Planner
Chuck Ahl, Assistant City Manager
SUBJECT: **Consider Recommendation of No Further Action on Reinforced-Turf
Parking Surfaces for Residential Parking Needs**
DATE: October 1, 2012

INTRODUCTION

On July 23, 2012, the city council approved an ordinance amendment to allow reinforced-turf parking lots as a limited-use option for temporary, over-flow parking lots. The city council also directed staff to study allowing reinforced-turf parking as an option for residential parking needs.

Request

Consider whether the city ordinance should allow reinforced-turf as a parking surface for residential use.

The residential parking ordinance is in the back of this memorandum in the Reference section.

BACKGROUND

The recently amended turf-parking ordinance applies to non-residential parking circumstances and reads as follows:

Sec. 44-17. Off-Street Parking.

(e) All parking lots and associated driveways shall have a surface of bituminous material or concrete and striped parking spaces. The city council may permit the alternative parking method of reinforced-turf parking when it would meet the following criteria:

- When the need for overflow parking is infrequent or limited to occasional parking events.
- Where there is already hard-surfaced parking that provides for handicap-accessible parking needs.
- Where the turf parking lot would meet setback and screening requirements.
- Where the parking need is seasonal (non winter) so snow plowing is not needed.
- Where there would be an environmental benefit due to storm water management or meeting shoreland/wetland/flood plain ordinance impact needs.

- Where the turf-parking plan meets the approval of the city engineer from the standpoint of using proven construction materials engineered for durability and aesthetics.
- Where the turf-parking plan meets the approval of the police and fire chief from the standpoint of meeting public safety requirements.

This parking surface alternative shall not apply to single and double dwelling residential properties which are governed under Section 44-17 (j), the residential parking ordinance apply.

DISCUSSION

On September 18, 2012, the planning commission considered whether the city council should amend the residential parking ordinance to allow reinforced-turf parking surfaces. Staff had recommended that the ordinance should remain as is and that the city should continue to require hard surfaced driveways and parking areas for residential needs. Staff's reasons were to preserve neighborhood aesthetics and also that there could be possible difficulties with code enforcement.

Regarding aesthetics, turf parking areas could become tall-grass problems and, consequently, may appear just to be unmaintained areas. Side yard setbacks could also easily be infringed upon if the actual parking turf-parking area was unclear. We may not know exactly where a turf parking edge stops.

The planning commission was not convinced that enforcement was much of a potential problem. Staff concurs with them following that discussion. Likely, there would not be a great desire by residents to install reinforced-turf parking pads. If so, the city could track such installations through the driveway permit process. Any illegal parking on grass would be enforced as it currently is.

Conclusion

The planning commission moved to continue requiring hard-surfaced driveways and parking pads for residential parking needs and not allow reinforced-turf. Their recommendation intended to keep neighborhoods looking neat, maintained and orderly and avoid the potential that turf parking areas could become unkempt.

RECOMMENDATION

Take no action on amending the residential parking ordinance to allow reinforced-turf parking surfaces.

If the city council would like staff to revise the residential parking ordinance to include allowing reinforced-turf parking surfaces, staff will do so for review by the planning commission.

REFERENCE

(j) Off-street parking in residential areas shall be in accordance with the following:

(1) *Purpose.* The purpose of this subsection is to control, through nuisance and zoning regulations, certain land uses and activities that have a direct and detrimental effect on the character of the city's residential neighborhoods. As such, the city council finds that, in order to accommodate the off-street parking needs of residents while protecting the interests of the public, regulations and performance standards are desirable and necessary for off-street parking areas in residential zoning districts.

(2) *Findings.* To the purposes listed in subsection (j)(1) of this section, the city council finds that the use and possession of vehicles are an important factor in the lives of many residents of the city. The city council also finds that the number of vehicles, the improper storage of vehicles and the parking of and storage of excessive numbers of vehicles can be a nuisance and can affect the neighborhood character as well as the public health, safety and welfare, property values and the reasonable use and enjoyment of neighboring properties. The city council further finds that the establishment of the regulations in this subsection furthers the goals in the city comprehensive plan relative to the establishment and enhancement of residential neighborhoods and similar goals. In making these findings, the city council accepts the recommendations of city staff and planning commission that have studied the experiences of other suburban cities that have reviewed and regulated off-street parking in residential areas. The city council establishes the regulations in this subsection as a means to balance the interests of the owners of vehicles, nearby residents and the public.

(3) *Goals.* Goals in adopting this subsection include the following:

a. Preserving neighborhood character, public health, safety and welfare and property values.

b. Allowing all residents a reasonable use of and a chance to enjoy their property.

c. Minimizing the nuisances and the adverse effects of off-street vehicle parking through careful site design standards.

d. Requiring the owners and builders of residential driveways and parking areas to design and build them to reasonable standards.

e. Avoiding nuisances and potential damage to adjacent properties from off-street vehicle parking and parking areas through design standards and setback requirements.

(4) *Off-street parking standards for single-family and two-family dwellings.* The following standards shall apply to off-street parking for single-family and two-family residential properties in the RE-40, RE-30, RE-20, F, R-1, R-1S and R-2 zoning districts:

a. Vehicle parking in the front yard setback area (the area between the front of the residential structure and the street right-of-way line) of single-family and two-family residences shall only be on a hard-surface driveway or on improved and designated parking areas. Such a hard surface shall include bituminous, concrete, brick, gravel or crushed rock or another hard surface approved by city staff.

b. The city prohibits vehicle parking or storage in the front yard on grass, unimproved areas or areas without a hard surface.

c. Driveways and parking areas shall be at least five feet from a side property line, and parking areas shall not be in the street right-of-way or on other public property.

d. No owner or operator shall park a vehicle that would block a sidewalk.

e. All vehicles parked or stored outside on a residential property shall not be abandoned, as defined in [section 18-67](#), shall have a current license and registration and shall be in operable condition. Also see sections [18-67](#) and [18-68](#)

- f. The total area in the front yard setback area of a single dwelling lot improved for parking and driveway purposes shall not exceed 40 percent of the front yard setback area. The total area in the front yard setback area of a duplex or double dwelling lot improved for parking and driveway purposes shall not exceed 50 percent of the front yard setback area.

- g. The city may approve an increase in front yard driveway coverage, a different driveway setback or a different driveway surface for a single or double dwelling by administrative review of minor construction plans as outlined in [section 2-285](#). The city may approve an increase in front yard driveway coverage, a different driveway setback or a different driveway surface where such approval would meet the standards required by code for unique circumstances and where the above standards do not fit or where they would create a hardship for the property owner. As part of such an approval, the city may require the property owner or applicant to add screening next to or around the parking area or driveway. The city may require such screening to help hide the parking area and vehicles from the view of adjacent residential properties or from the view from the public street. The property owner or applicant may use a privacy fence, additional landscaping or other means to meet the screening requirement. City staff shall approve and inspect all such screening.

p:ord\turf parking ordinance Amendment Residential Parking Provisions CC Report 10 12 te

DRAFT
MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, SEPTEMBER 18, 2012

1. CALL TO ORDER

A meeting of the Commission was held in the City Hall Council Chambers and was called to order at 7:00 p.m. by Chairperson Fischer.

2. ROLL CALL

Paul Arbuckle, Commissioner	Present at 7:01 p.m.
Al Bierbaum, Commissioner	Present
Joseph Boeser, Commissioner	Present at 7:07 p.m.
Tushar Desai, Commissioner	Present
Larry Durand, Commissioner	Present
Lorraine Fischer, Chairperson	Present
Dale Trippler, Commissioner	Present
Stephen Wensman, Commissioner	Absent

Staff Present: Tom Ekstrand, Senior Planner

3. APPROVAL OF AGENDA

Staff added 10. b. Update on RSI Recycling Project.

Commissioner Trippler moved to approve the agenda as amended.

Seconded by Commissioner Desai. Ayes – All

The motion passed.

4. APPROVAL OF MINUTES

Commissioner Trippler moved to approve the August 21, 2012, PC minutes as submitted.

Seconded by Commissioner Bierbaum. Ayes – All

The motion passed.

5. PUBLIC HEARING

None.

6. NEW BUSINESS

a. Ordinance Revision – Reinforced Turf Parking Ordinance for Residential Properties

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.

The following were comments and questions raised by the commission during the discussion:

Are there any other cities that allow the Reinforced Turf Parking Ordinance for Residential Properties?

Is it expensive or relatively inexpensive to install reinforced turf parking? It should be simple to know who has approval for reinforced turf parking and have a spread sheet of the addresses to monitor.

It looks like grass and people driving by don't know the difference. It should not be allowed in residential. If people want to have parking spaces they should pave it or put gravel down.

If someone wants to use this reinforced turf parking do they have to go through an application process for approval? If there is no permit the city won't know who is using the system.

Are there requirements where RV's and boats can park temporarily? Temporary parking spots rather than parking on the grass is preferred. A commission member stated it causes more problems than solutions.

A concern is the potential of oil drip contamination going direction into the ground.

Have there been any requests for this type of system yet?

Commissioner Bierbaum moved to deny the reinforced turf parking for residential use.

Seconded by Commissioner Durand.

Ayes – Chairperson Fischer,
Commissioner's Bierbaum,
Boeser, Desai, Durand,
& Tripler

Nay – Commissioner Arbuckle

The motion passed.

b. Resolution of Appreciation for Gary Pearson

Commissioner Tripler moved to approve the resolution of appreciation for Gary Pearson.

Seconded by Commissioner Boeser.

Ayes – All

The motion passed.

This goes to the city council on September 24, 2012.

7. UNFINISHED BUSINESS

None.

8. VISITOR PRESENTATIONS

None.

9. COMMISSION PRESENTATIONS

- a. Commission report for the city council meeting of August 27, 2012. Commissioner Durand was scheduled to attend. The items reviewed were the wetland setback variance for 1978 Kennard Street and the RSI Recycling conditional use permit. The city council approved the wetland setback variance. The city council tabled RSI Recycling with conditions. After the councils review, RSI Recycling withdrew their application for the location in the old Wipers Recycling building. Staff is waiting to find out what the plan is for RSI Recycling to possibly move to another location in Maplewood.
- b. Commission report for the city council meeting of September 10, 2012. Commissioner Bierbaum was scheduled however, there were no planning commission items to review at the meeting.
- c. Upcoming city council meeting of September 24, 2012. Commissioner Fischer is scheduled to attend. The resolution of appreciation for Gary Pearson will be presented at this meeting. There will also be a joint meeting at 5:15 p.m. that evening with the city council and the boards and commissions regarding the Gladstone area.

10. STAFF PRESENTATIONS

- a. **Update about improvements at the Gladstone Savanna and Public Safety Training Center**
 - i. Senior Planner, Tom Ekstrand gave a brief update on both projects.
- b. **Update on the RSI Recycling Project**
 - i. Staff had given the update under commission presentations.

11. ADJOURNMENT

Chairperson Fischer adjourned the meeting at 7:40 p.m.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
Shann Finwall, Environmental Planner
DATE: October 3, 2012 for the October 8 City Council Meeting
SUBJECT: Response to Council Member Cardinal's Questions Submitted at the September 24, 2012 Council Meeting

INTRODUCTION / BACKGROUND

At the September 24th City Council meeting, Council Member Cardinal submitted the following questions to be answered on the October 8th Council Meeting. The questions and staff responses are as follows:

1. Question: Are the trash rates you have reported good for the next year or only the next 3 months?

Staff response: Sec. 30-68(c) of the City's solid waste management ordinance states that the City's contract hauler shall propose new base rates each year by September 1 for the upcoming calendar year based on the price indicators and adjustment formulas specified in the contract (CPI, and fuel). The City shall review and may approve or disapprove the new base rates by November 1 each year. To date, Allied Waste Services, the City's contracted hauler, has not proposed new base rates for 2013 and therefore the base rates will remain the same until at least the end of 2013.

The contract does allow for Allied Waste Services to adjust the disposal costs based on the change in actual tipping fees. The tipping fee is the cost charged to the contractor to dispose of trash at the Resource Recovery Technologies facility in Newport. According to the contract, Allied would have to notify the City as soon as the tipping fees for the next year are known, approximately in November each year.

2. Question: You previously stated that Allied would buy new trucks and they would use bio-diesel – will they actually use bio-diesel?

Staff response: Allied Waste Services has purchased two new automated collection trucks to service the new residential single hauler system. The trucks run on B2 biodiesel fuels and have the latest in technology exhaust scrubbers.

RECOMMENDATION

This is an informational item for the City Council. No action is required.