

The Listening Forum begins at 6:30 p.m. before the second and fourth regularly scheduled City Council meetings and replaces Visitor Presentations on the City Council Agenda.

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, July 9, 2012
City Hall, Council Chambers
Meeting No. 12-12

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country.*

C. ROLL CALL

Mayor's Address on Protocol:

"Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments."

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of July 25, 2012 City Council Workshop Minutes
2. Approval of July 25, 2012 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval Of Claims
2. Approval of Resolution Certifying Election Judges for the August 14, 2012 State and Federal Primary Election
3. Resolution Accepting Donation to the Police Department From Residential Mortgage Group
4. Conditional Use Permit Review for a Planned Unit Development, Gethsemane Senior Housing, South of 2410 Stillwater Road
5. Approval to Move the Tennis Court Project from Playcrest to Maplewood Heights
6. Resolution Accepting Donation from St. Paul East Parks Lions to City of Maplewood
7. Resolution Accepting Donation from Friends of Maplewood Nature to City of Maplewood
8. Approval of License Fee Reduction for Excel Pawn
9. Approve Entering Into Contract for Landscaping Services for Rainwater Gardens, Western Hills Area Street Improvements, City Project 10-14
10. Approval to Accept the Grant from Firehouse Subs and Authorization to Purchase Turnout Gear

H. PUBLIC HEARINGS

1. Approval of Ordinance Amendment Regarding Reinforced-Turf Parking Lots – First Reading
2. Approval of Ordinance Amendment Regarding Dynamic Display Signs – First Reading

I. UNFINISHED BUSINESS

1. Approval of Charitable Gambling Policy and Application
2. Approval of Planning Fees for Police Department – City Hall Expansion Project

J. NEW BUSINESS

1. Consideration of Penalties for Alcohol and Tobacco Compliance Failures
2. Approval of Purchase Agreement for City-Owned Land, Hazelwood Street and County Road D East
3. Councilmember Resignation
 - a. Approval of Resolution Declaring a Vacancy on the City Council
 - b. Approval of Resolution Calling for a Special Election

K. AWARD OF BIDS

L. ADMINISTRATIVE PRESENTATIONS

M. COUNCIL PRESENTATIONS

N. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, June 25, 2012
Council Chambers, City Hall
Meeting No. 11-12

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:02 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Will Rossbach, Mayor	Present
Robert Cardinal, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present

D. APPROVAL OF AGENDA

- M1. Shared Vision
- M2. Missing Trash Cans
- M3. White House Proclamation

Councilmember Llanas moved to approve the agenda as amended.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of June 4, 2012 City Council Workshop Minutes

Councilmember Juenemann moved to approve the June 4, 2012 City Council Workshop Minutes as submitted.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

2. Approval of June 11, 2012 City Council Workshop Minutes

Councilmember Llanas moved to approve the June 11, 2012 City Council Workshop Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

	dated 6/6/12 thru 6/12/12
\$ 245,135.94	Disbursements via debits to checking account dated 6/4/12 thru 6/8/12
\$ 577,944.01	Checks # 87263 thru # 87320 dated 6/12/12 thru 6/19/12
\$ 444,683.56	Disbursements via debits to checking account dated 6/11/12 thru 6/15/12
<hr/>	
\$ 1,822,508.87	Total Accounts Payable

PAYROLL

\$ 518,140.58	Payroll Checks and Direct Deposits dated 6/8/12
\$ 2,200.89	Payroll Deduction check # 9986887 thru # 9986890 dated 6/8/12
<hr/>	
\$ 520,341.47	Total Payroll
<hr/>	
\$ 2,342,850.34	GRAND TOTAL

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Conditional Use Permit Review for Auto Sales by Fleet Associates, Inc at 2495 Maplewood Drive

Councilmember Juenemann moved to Approve to Review the Conditional Use Permit for Fleet Associates, Inc. at 2495 Maplewood Drive again only if a problem arises or a major change is proposed.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

3. Ordinance Amendment Regarding Variances for Metal Storage Buildings, Section 12-5 (d)—Second Reading

Councilmember Juenemann moved to approve the Second Reading of the Ordinance Amendment regarding Variances for Metal Storage Buildings, Section 12-5 (d).

ORDINANCE 922
AN ORDINANCE AMENDMENT CONCERNING
VARIANCES TO THE METAL STORAGE BUILDING ORDINANCE

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Additions are underlined and deletions are crossed out.)

Section 1. Section 12-5 (d) of the Maplewood Code of Ordinances is hereby amended as follows:

Sec. 12-5. Metal Storage Buildings.

(d) The city council may hear requests for variances from the literal provisions of this section when the strict enforcement of this section would cause undue hardship because of

b. Resolution Approving Final Payment and Acceptance of Project

Councilmember Juenemann moved to approve the Resolution Directing Modification of Existing Construction Change Order No. 5 for the Hills and Dales Area Street Improvements, City Project 09-15.

RESOLUTION 12-6-749
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
PROJECT 09-15, CHANGE ORDER NO.5

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 09-15, Hills and Dales Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 09-15, Change Order No. 5

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

1. The mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order No. 5 which is \$65,231.70

The revised contract amount is \$5,507,269.52

Approved this 25th day of June 2012.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

Councilmember Juenemann moved to approve the Resolution Approving Final Payment and Acceptance of Project for the Hills and Dales Area Street Improvements, City Project 09-15.

RESOLUTION 12-6-750
APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT
PROJECT 09-15

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered Improvement Project 09-15, the Hills and Dales Area Street Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the City Engineer for the City of Maplewood has determined that the Hills and Dales Area Street Improvements, City Project 09-15, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that

1. City Project 09-15 is complete and maintenance of these improvements is accepted by the city; and the final construction cost is \$5,503,412.09. Final payment to T.A. Schifsky and Sons, Inc., Incorporated, and the release of any retainage or escrow is hereby authorized.

students, are not public employees and are therefore not eligible for membership in a public employee union.

NOW, THEREFORE, BE IT RESOLVED, that the following pay ranges and job classifications are hereby established for temporary/seasonal, casual part-time (14 hours or fewer/wk) employees effective January 1, 2012 upon Council approval.

Accountant	\$10.00-30.00	per hour
Accounting Technician	\$9.00-22.00	per hour
Administrative Assistant	\$9.00-23.00	per hour
Background Investigator	\$25.00-35.00	per hour
Building Inspector	\$14.00-35.00	per hour
Building Attendant	\$7.25-15.00	per hour
Customer Service Assistant	\$7.25-15.00	per hour
CSO	\$8.00-16.00	per hour
Data Entry Operator	\$8.00-12.00	per hour
Election Judge	\$7.25-12.00	per hour
Election Judge - Assistant Chair	\$9.00-15.00	per hour
Election Precinct Chair	\$9.00-16.00	per hour
Engineering Aide	\$7.00-16.00	per hour
Engineering Technician	\$10.00-16.00	per hour
Fire Maintenance/Engineer **	\$14.14	per hour
Firefighter-in-Training (new hire) **	\$10.10	per hour
Firefighter/EMT **	\$12.12	per hour
Firefighter/Paramedic **	\$13.13	per hour
Firefighter/EMT Captain **	\$14.14	per hour
Firefighter/Paramedic Captain **	\$15.15	per hour
Battalion Chief **	\$16.16	per hour
Intern	\$7.25-20.00	per hour
IT Technician	\$15.00-20.00	per hour
Laborer	\$7.25-14.00	per hour
Lifeguard	\$7.25-14.00	per hour
Manager-on-Duty Differential	\$1.00	per hour
Office Specialist	\$8.50-18.00	per hour
Receptionist	\$8.00-16.00	per hour
Recreation Instructor/Leader	\$7.25-32.00	per hour
Recreation Official	\$7.25-30.00	per hour
Recreation Worker	\$7.25-18.00	per hour
Theater Technician	\$20.00-30.00	per hour
Vehicle Technician	\$9.00-15.00	per hour
Video Coordinator*	\$11.00-19.00	per hour
Video Technician*	\$10.00-18.00	per hour
Water Safety Instructor (WSP) Differential	\$2.00	per hour
Head Lifeguard (HG) Differential	\$1.00	per hour
Water Safety Aide (WSA) Differential	\$.50	per hour

*Video positions shall be paid a guaranteed minimum flat fee of \$50 for 4 hours or less.

** Fire Department positions shall receive a \$2 per hour differential for working the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.

BE IT FURTHER RESOLVED, that the City Manager shall have the authority to set the pay rate within the above ranges.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

H. PUBLIC HEARING

1. **East Metro Public Safety Training Facility, City Project 09-09**
 - a. **Public Hearing 7:00 pm**
 - b. **Resolution Ordering Improvement after Public Hearing (4 Votes)**
 - c. **Resolution Approving Plans and Specifications and Advertising for Bids**
 - d. **Resolution Ordering Preparation of Assessment Roll**

City Engineer/Deputy Public Works Director presented the staff report and answered questions of the council. Ron Leaf, Water Resources Engineer with SEH addressed and answered questions of the council. Dale Trippler, representing the Planning Commission and Environmental Natural Resource Commission addressed the council and presented the commission reports and answered questions of the council.

Mayor Rossbach opened the public hearing. The following people spoke:

1. Bob Zick, North St. Paul Resident
2. Ben Frenzen, Maplewood Resident
3. Gene Tschida. Maplewood Resident

Mayor Rossbach closed the public hearing.

Councilmember Koppen moved to approve the Resolution Ordering Improvement after Public Hearing for the East Metro Public Safety Training Facility, City Project 09-09.

RESOLUTION 12-6-754 ORDERING IMPROVEMENT

WHEREAS, a resolution of the city council adopted the 14th day of May 2012, fixed a date for a council hearing on the proposed improvements for the East Metro Public Safety Training Facility Improvements, City Project 09-09.

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was duly held on June 25, 2012, and the council has heard all persons desiring to be heard on the matter and has fully considered the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That it is necessary, cost-effective and feasible, as detailed in the feasibility report, that the City of Maplewood make improvements to the East Metro Public Safety Training Facility Improvements, City Project 09-09.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 25th day of June, 2012.
3. The City's consultant engineer, SEH, Inc., is the designated engineer for this improvement and is hereby directed to prepare final plans and specifications for the making of said improvement as previously directed by the city council at the May 14, 2012 council meeting.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

Councilmember Juenemann moved to approve the Resolution Ordering Preparation of Assessment Roll for the East Metro Public Safety Training Facility, City Project 09-09.

RESOLUTION 12-6-756
ORDERING PREPARATION OF ASSESSMENT ROLL

WHEREAS, the city clerk and city engineer will receive bids for the East Metro Public Safety Training Center Improvements, City Project 09-09,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the city clerk and city engineer shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land abutting on the streets affected, without regard to cash valuation, as provided by law, and they shall file a copy of such proposed assessment in the city office for inspection.

FURTHER, the clerk shall, upon completion of such proposed assessment notify the council thereof.

Seconded by Councilmember Cardinal

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

- 1. East Metro Public Safety Training Center, Located at Century Avenue South of Holloway Avenue. Approvals Requested for:**
 - a. Comprehensive Plan Amendment to G (Government)**
 - b. Conditional Use Permit for a Planned Unit Development**
 - c. Design Review**
 - d. Wetland Map Amendment**

City Planner Ekstrand presented the staff report and answered questions of the council. Ron Leaf with SEH, Inc. addressed and answered questions of the council. Dale Trippler representing the Environmental Natural Resource Commission addressed the council and presented the commission report and answered questions.

Councilmember Llanas moved to approve the Resolution Approving a Comprehensive Land Use Plan Amendment from Unguided Right-Of-Way to G (Government) for the Property Located West of the MN Highway 120 and MN Highway 5 Intersection.

RESOLUTION 12-6-757
LAND USE PLAN AMENDMENT RESOLUTION

WHEREAS, Fire Chief Steve Lukin of City of Maplewood has requested a change to the City of Maplewood's land use plan from unclassified right-of-way to G (government) for consistency between the plan and actual use of the land.

WHEREAS, this change applies to the property located west of Highway 120 and Highway 5. The legal description is:

RESOLUTION 12-6-758
CONDITIONAL USE PERMIT/PLANNED UNIT DEVELOPMENT

WHEREAS, Fire Chief Steve Lukin of City of Maplewood has applied for a conditional use permit for a planned unit development to build a public safety training center.

WHEREAS, Section 44-6 of the city ordinance provides that a PUD can be a development characterized by a unified site design with two or more principal uses or structures.

WHEREAS, the site will also include MnDOT's continued operations and the marshlands rehabilitation project.

WHEREAS, Section 44-1093(b) of the city ordinance provides that the city council may consider flexibility from strict code compliance in the internal and external design requirements of the project dependent upon the following findings:

1. The proposed development and the surrounding neighborhood can be better served by relaxing the code requirements that regulate the physical development or layout of the project because of its unique nature.
2. The PUD would be consistent with the spirit, intent and purposes of this chapter.
3. The planned unit development would produce a development of equal or superior quality to that which would result from strict adherence to this chapter.
4. The deviations would not constitute a significant threat to the property values, safety, health or general welfare of the owners or occupants of nearby land or to the environment.
5. The deviations are required for the reasonable and practical physical development of the project.

WHEREAS, the applicant is requesting that the city allow a building to be constructed with architectural siding.

WHEREAS, this permit applies to the property located west of Highway 120 and Highway 5. The legal description is:

All that part of the following described tract:

The Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section 13, Township 29 North, Range 22 West;

which lies northeasterly of a line run parallel with and distant 100 feet southwesterly of the following described line:

Beginning at a point on the east line of said Section 13, distant 1324.13 feet North of the southeast corner thereof; thence run westerly at an angle of 90 degrees with said east section line for 186.63 feet; thence deflect to right on a 10 degree 00 minute curve (delta angle 29 degrees 20 minutes) for 293.33 feet; thence on tangent to said curve for 100 feet and there terminating.

WHEREAS, the history of this conditional use permit is as follows:

1. On June 5, 2012, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the conditional use permit request.
2. On June 25, 2012 the city council discussed conditional use permit. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council _____ the above-described conditional use permit and architectural metal siding building, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and this Code.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.
10. The proposed development and the surrounding neighborhood can be better served by relaxing the code requirements that regulate the physical development or layout of the project because of its unique nature.
11. The PUD would be consistent with the spirit, intent and purposes of this chapter.
12. The PUD would produce a development of equal or superior quality to that which would result from strict adherence to this chapter.
13. The deviations would not constitute a significant threat to the property values, safety, health or general welfare of the owners or occupants of nearby land or to the environment.
14. The deviations are required for the reasonable and practical physical development of the project.

Approval is subject to the following conditions:

1. All construction shall follow the site plan date-stamped May 14, 2012. Staff may approve minor changes.
2. The city council shall review this permit in one year.
3. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
4. Comply with the requirements of the city's engineering department.
5. The applicant shall work with the building official and fire marshal to ensure compliance with applicable codes.
6. This approval does not include landscaping plans or building elevations for the classroom training building which shall be submitted for community design review board approval.
7. Hours of operation shall be limited to 9 a.m. to 10 p.m. and the site must be in compliance with the city's noise ordinance at all times.
8. City council must approve a joint powers agreement with partnering jurisdictions that will limit the use of the burn buildings when weather conditions may cause smoke and other irritants to affect nearby residential neighborhoods.

The Maplewood City Council approved this resolution on June 25, 2012.

RESOLUTION 12-6-759
Changes to the Maplewood Wetland Map

WHEREAS, on December 14, 2009, the Maplewood City Council adopted a wetland ordinance (Ordinance No. 895) dealing with wetland regulations.

WHEREAS, as part of the ordinance the City Council adopted a wetland classification map. The map is based on wetland classifications from Minnesota Routine Assessment Method (MnRAM) wetland studies and assigned by the applicable watershed districts.

WHEREAS, the ordinance states that the City Council will adopt changes to the wetland map which are based on MnRAM and other studies conducted and approved by watershed districts.

WHEREAS, in 2005 and 2011 the City of Maplewood had wetlands delineated on a 20.5-acre vacant lot located west of the intersection of Century Avenue and Highway 5 (refer to wetland delineation map attached).

WHEREAS, the wetland delineation found that Wetlands 3 through 6 were developed incidentally as a result of the activities associated with the grading and fill material completed by the Minnesota Department of Transportation (MnDOT) in the 1970s.

WHEREAS, in November 2011 the Local Governmental Unit (MnDOT) and Technical Evaluation Panel (Ramsey Washington Metro Watershed District) reviewed the delineation report and agreed with the assessment that Wetlands 3 through 6 are non-historical wetlands and thus incidental. As such, Ramsey Washington Metro Watershed District will be removing the wetlands from their wetland classification map.

6. Only the city-contracted garbage collector may collect garbage at residential properties (1 to 4 units).
7. Every person occupying a residential property (1 to 4 units) shall utilize the city-provided garbage carts for the disposal of garbage.
8. The owner, operator, or manager of any multiple-family property with more than 4 units or commercial property must supply garbage collection at least once weekly by a garbage hauler licensed to do business in the city.
9. Only the city-contracted recyclables collector may collect and process recyclables set out for recycling collection at the curb or alley line.
10. The collection of garbage for residential and multiple-family dwellings shall be in accordance with the times outlined in the city's contract for garbage collection, Monday through Saturday.
11. Collection of residential and multiple-family dwelling unit's recyclables shall be in accordance with the times outlined in the city's contract for recyclables collection, Monday through Saturday.
12. The collection of garbage and recyclables for commercial properties shall occur between the hours of 6 a.m. and 6 p.m.
13. Each residential garbage collection licensee must schedule collection pickups as established by the City of Maplewood day-certain pick up schedule.
14. The city manager or their designee shall have the authority to develop Solid Waste Management Standards concerning days of collection, type and location of waste containers and other matters as they deem necessary to provide for the safe, orderly and cost-efficient preparation, storage, collection and disposal of all waste materials covered in this ordinance.
15. Regulations regarding the collection and composting or disposal of yard waste.
16. Manufactured homes and townhomes may opt into the city-contracted garbage hauling service with city approval.

Seconded by Councilmember Llanas

Ayes – All

The motion passed.

3. Resolution Establishing Solid Waste Collection License Fees

Environmental Planner Finwall presented the staff report and answered questions of the council.

RESOLUTION 12-6-760 Solid Waste Collection Licensing Fees

WHEREAS, the Maplewood City Council has adopted a solid waste management ordinance (Ordinance No. 921) on June 11, 2012.

WHEREAS, one of the stated goals in the solid waste management ordinance is to ensure the protection of public health and safety and promote city cleanliness and livability.

WHEREAS, one way of achieving the above-mentioned goal is to ensure appropriate city controls over insurance, vehicle, and operation regulations for persons desiring to collect garbage, yard waste, recyclables, or other solid waste in the city.

WHEREAS, to ensure appropriate city controls as mentioned above, the solid waste management ordinance requires all persons who wish to collect garbage, yard waste, recyclables, or other solid waste in the city to first secure a license from the city to do so.

2. Missing Trash Cans

Councilmember Cardinal was concerned that with the new trash hauling systems, thieves would be more aware when residents weren't home because their trash can was not put out on collection day. Mayor Rossbach asked City Manager Antonen to check with surrounding communities that have organized trash collection if they have seen an increase in crime due to this.

3. White House Proclamation

Councilmember Llanas shared a proclamation from the White House. The marriage amendment informational sessions are scheduled for September 11 and October 24. Information about the sessions will be in a press release, billboards, and Maplewood Monthly.

4. Fish Creek

Councilmember Juenemann informed residents that due to the rainout, the Fish Creek event will be rescheduled for sometime in the fall. She also informed resident that Parks and Recreation Director Konewko was notified that the City will be receiving \$100,000 grant from 3M for the Fish Creek acquisition.

5. Fireworks

Mayor Rossbach reminded residents of the Light It Up event that will be held at Hazelwood Park on July 4th. There will be food vendors, adult beverages, live music, inflatables and fireworks to close out the evening. Mayor Rossbach encouraged everyone to come and enjoy the fun!

N. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 9:26 p.m.

AGENDA REPORT

TO: City Council
FROM: Finance Manager
RE: APPROVAL OF CLAIMS
DATE: July 9, 2012

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 398,877.19	Checks # 87321 thru # 87369 dated 6/18/12 thru 6/26/12
\$ 268,610.64	Disbursements via debits to checking account dated 6/18/12 thru 6/22/12
\$ 307,276.93	Checks # 87371 thru # 87460 dated 6/26/12 thru 7/3/12
\$ 346,380.54	Disbursements via debits to checking account dated 6/25/12 thru 6/29/12
<u>\$ 1,321,145.30</u>	Total Accounts Payable

PAYROLL

\$ 508,184.58	Payroll Checks and Direct Deposits dated 6/22/12
\$ 1,956.39	Payroll Deduction check # 9987285 thru # 9987288 dated 6/22/12
<u>\$ 510,140.97</u>	Total Payroll
<u><u>\$ 1,831,286.27</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

sb
attachments

**Check Register
City of Maplewood**

06/22/2012

Check	Date	Vendor	Description	Amount	
87321	06/18/2012	02464	US BANK	FUNDS FOR ATMS	10,000.00
87322	06/26/2012	04206	H.A. KANTRUD	ATTORNEY SRVS FEES/RENT - JULY	15,150.00
87323	06/26/2012	00985	METROPOLITAN COUNCIL	WASTEWATER - JULY	202,927.10
87324	06/26/2012	04316	CITY OF MINNEAPOLIS RECEIVABLES	AUTO PAWN SYSTEM - MAY	746.40
87325	06/26/2012	01409	S.E.H.	PROJ 11-22 ENGINEERING FEES	1,192.85
87326	06/26/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	2,307.97
87327	06/26/2012	04192	TRANS-MEDIC	EMS BILLING - MAY	3,768.89
87328	06/26/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,417.10
	06/26/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	1,619.63
	06/26/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	239.89
	06/26/2012	01190	XCEL ENERGY	FIRE SIRENS	51.41
87329	06/26/2012	04401	ADMIN-IPA	REGISTRATION FEE	125.00
87330	06/26/2012	00111	ANIMAL CONTROL SERVICES	BOARDING & DESTRUCTION FEES	901.75
87331	06/26/2012	05006	ARCHAEO - PHYSICS, LLC	GEOPHYSICAL WORK AT GLADSTONE SAVANNA	4,080.00
87332	06/26/2012	00230	BRYAN ROCK PRODUCTS, INC.	ROAD BASE	459.27
87333	06/26/2012	00279	CEMSTONE PRODUCTS CO.	LYDIA SIDEWALK	650.87
87334	06/26/2012	03658	CHARLES DEEVER	REIMB FOR MILEAGE 4/1 - 6/6	55.78
87335	06/26/2012	03619	DRAIN KING INC	PROJ 11-14 SEWER TELEVISIONING/CLEAN	180.00
	06/26/2012	03619	DRAIN KING INC	PROJ 11-14 SEWER TELEVISIONING/CLEAN	180.00
87336	06/26/2012	00462	EMBEDDED SYSTEMS, INC.	REPAIR TORNADO SIREN #4	126.72
87337	06/26/2012	00003	ESCROW REFUND	ESCROW REL J KASS 2525 MAYER LN E	750.00
87338	06/26/2012	05017	FRIENDS OF RAMSEY CO LIBRARIES	CHARITABLE GAMBLING	1,690.00
87339	06/26/2012	05019	GPS INTELLIGENCE LLC	2 GPS TRACKING DEVICES	5,344.00
87340	06/26/2012	04947	HARDDRIVES, INC.	PROJ 11-15 MILLS/OVERLAYS PMT#1	124,621.68
87341	06/26/2012	05018	HELKE'S TREE SERVICE	TREE REMOVAL & TRIMMING	2,500.00
87342	06/26/2012	04152	ISD 622 COMMUNITY EDUCATION	GYM SPACE 2011/2012 YOUTH B-BALL	3,688.00
87343	06/26/2012	03875	JASON KREGER	REIMB FOR MILEAGE 4/10 - 6/20	21.65
87344	06/26/2012	00846	LANGUAGE LINE SERVICES	INTERPRETIVE SRVS - MAY	7.44
87345	06/26/2012	04900	LASTING IMPRESSIONS BY AMY LLC	CEILING DRAPING MCC 6/16 BRIDE PD	600.00
87346	06/26/2012	00896	M C M A	MEMBERSHIP FEE	150.00
87347	06/26/2012	02215	JASON MARINO	REIMB FOR MEALS 6/4 - 6/5	12.26
87348	06/26/2012	00953	MCCARTHY WELL COMPANY	WELL INSPECTION	215.00
	06/26/2012	00953	MCCARTHY WELL COMPANY	NEW WELL CAP FOR HAZELWOOD PK	180.00
87349	06/26/2012	04310	MCFOA	MEMBERSHIP FEES	70.00
87350	06/26/2012	04193	MIDAMERICA AUCTIONS	FORFEITED VEHICLE STORAGE - JUNE	2,250.00
87351	06/26/2012	04330	NATIONAL LEAGUE OF CITIES	MEMBERSHIP DUES 2012-2013	3,258.00
87352	06/26/2012	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - JUNE	3,010.12
87353	06/26/2012	01199	JEROME NOVAK	REIMB FOR UNIFORM 6/8	67.36
87354	06/26/2012	00001	ONE TIME VENDOR	REIMB J JELINEK SOD REPAIR	471.35
87355	06/26/2012	00001	ONE TIME VENDOR	REFUND GREV BCBS BENEFIT	380.00
87356	06/26/2012	00001	ONE TIME VENDOR	REFUND R BARTELMY CLASS CANCEL	180.00
87357	06/26/2012	00001	ONE TIME VENDOR	REIMB W MONETTE TREE REPLACEMENT	160.69
87358	06/26/2012	00001	ONE TIME VENDOR	REFUND D SAMUELSON HP BENEFIT	120.00
87359	06/26/2012	00001	ONE TIME VENDOR	REIMB CSC EXTERIORS DUP PERMIT	97.00
87360	06/26/2012	00001	ONE TIME VENDOR	REIMB DEMARS SIGNS PERMIT	88.00
87361	06/26/2012	00001	ONE TIME VENDOR	REFUND S WALZ HP BENEFIT	80.00
87362	06/26/2012	00001	ONE TIME VENDOR	REFUND YANG HP BENEFIT	60.00
87363	06/26/2012	00001	ONE TIME VENDOR	REFUND M ESPINOSA MEDICA BENEFIT	40.00
87364	06/26/2012	00001	ONE TIME VENDOR	REIMB C MANOS PLANTS IN RAINWATER	38.51
87365	06/26/2012	01387	DR. JAMES ROSSINI	ADMIN FEE FOR STRESS TEST - JUNE	100.00
87366	06/26/2012	01836	CITY OF ST PAUL	RADIO SRVS & MAINTENANCE - MAY	562.52
	06/26/2012	01836	CITY OF ST PAUL	STREET LIGHT MAINTENANCE - MAY	103.58
87367	06/26/2012	04994	SYMPHONY OF ARTS	KINDERMUSIK CLASS INSTRUCTION	269.00
87368	06/26/2012	03088	JOSEPH TRAN	SECURITY OFFICER FOR MCC JUNE 16	280.00
87369	06/26/2012	04131	TROPICAL BALLROOM	LINE DANCE INSTRUCTION	230.40

398,877.19

49 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/18/2012	MN State Treasurer	Drivers License/Deputy Registrar	36,539.25
6/19/2012	MN State Treasurer	Drivers License/Deputy Registrar	17,798.13
6/20/2012	MN State Treasurer	Drivers License/Deputy Registrar	26,266.67
6/20/2012	MN Dept of Revenue	Sales Tax	6,589.00
6/21/2012	MN State Treasurer	Drivers License/Deputy Registrar	42,501.60
6/21/2012	ING - State Plan	Deferred Compensation	27,502.00
6/22/2012	MN State Treasurer	Drivers License/Deputy Registrar	39,484.89
6/22/2012	MN Dept of Natural Resources	DNR electronic licenses	1,210.00
6/22/2012	US Bank VISA One Card*	Purchasing card items	66,112.59
6/22/2012	MN Dept of Revenue	Fuel Tax	311.36
6/22/2012	ICMA (Vantagepointe)	Deferred Compensation	4,295.15
TOTAL			<u><u>268,610.64</u></u>

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
06/01/2012	06/04/2012	BROCK WHITE ST PAUL 180	\$484.32	DAVE ADAMS
06/04/2012	06/05/2012	USPS 26834500133401316	\$10.12	CHAD BERGO
06/04/2012	06/05/2012	MOPHIE	\$49.75	CHAD BERGO
06/13/2012	06/15/2012	VERIZON WRLS MYACCT VN	\$293.11	CHAD BERGO
06/14/2012	06/15/2012	WWW.NEWEGG.COM	(\$27.99)	CHAD BERGO
06/01/2012	06/04/2012	RAY ALLEN WEBSITE	\$267.29	BRIAN BIERDEMAN
06/05/2012	06/06/2012	RAY ALLEN WEBSITE	\$85.90	BRIAN BIERDEMAN
06/12/2012	06/13/2012	UNIFORMS UNLIMITED INC.	\$152.63	BRIAN BIERDEMAN
06/05/2012	06/06/2012	MENARDS 3059	\$37.68	OAKLEY BIESANZ
06/10/2012	06/11/2012	LAKESHORE LEARNING #41	\$20.51	OAKLEY BIESANZ
06/02/2012	06/04/2012	GAL*GALLS INC	\$84.98	JOHN BOHL
06/01/2012	06/04/2012	BANNERS.COM	\$91.38	NEIL BRENEMAN
06/11/2012	06/12/2012	TARGET 00011858	\$14.95	NEIL BRENEMAN
05/31/2012	06/04/2012	GRUBERS POWER EQUIPMENT	\$50.62	TROY BRINK
06/12/2012	06/14/2012	DIAMOND VOGEL PAINT #807	\$185.96	TROY BRINK
06/12/2012	06/14/2012	NAPA STORE 3279016	\$4.06	TROY BRINK
06/12/2012	06/14/2012	NAPA STORE 3279016	\$48.72	TROY BRINK
06/07/2012	06/11/2012	THE HOME DEPOT 2801	\$4.04	BRENT BUCKLEY
06/07/2012	06/11/2012	THE HOME DEPOT 2801	\$28.39	BRENT BUCKLEY
06/01/2012	06/04/2012	PAYMENT SERVICES	\$43.92	SARAH BURLINGAME
06/04/2012	06/06/2012	SUBWAY 00052159	\$50.35	SARAH BURLINGAME
06/06/2012	06/07/2012	USI ED GOV	\$18.80	SARAH BURLINGAME
06/11/2012	06/13/2012	BAMBU ASIAN CUISINE	\$103.24	SARAH BURLINGAME
06/13/2012	06/14/2012	FIRST SHRED	\$66.50	SARAH BURLINGAME
06/13/2012	06/15/2012	OFFICE DEPOT #1090	\$167.13	SARAH BURLINGAME
05/31/2012	06/04/2012	MCDONALD'S F371	\$7.52	DAN BUSACK
06/01/2012	06/04/2012	NORTH CHINA RESTAURANT	\$7.77	DAN BUSACK
06/12/2012	06/14/2012	SKD TACTICAL	\$70.00	DAN BUSACK
06/12/2012	06/14/2012	NAPA STORE 3279016	\$19.26	JOHN CAPISTRANT
06/04/2012	06/06/2012	WW GRAINGER	\$188.54	SCOTT CHRISTENSON
06/05/2012	06/06/2012	VIKING ELECTRIC - CREDIT	\$315.50	SCOTT CHRISTENSON
06/06/2012	06/07/2012	VIKING ELECTRIC - CREDIT	\$200.78	SCOTT CHRISTENSON
06/06/2012	06/07/2012	VIKING ELECTRIC - CREDIT	\$200.78	SCOTT CHRISTENSON
06/06/2012	06/07/2012	MENARDS 3022	\$63.11	SCOTT CHRISTENSON
06/08/2012	06/11/2012	HENRIKSEN ACE HARDWARE	\$7.49	SCOTT CHRISTENSON
06/11/2012	06/12/2012	WW GRAINGER	\$1,382.23	SCOTT CHRISTENSON
06/12/2012	06/14/2012	THE HOME DEPOT 2801	\$28.13	SCOTT CHRISTENSON
06/13/2012	06/14/2012	VIKING ELECTRIC - CREDIT	(\$200.78)	SCOTT CHRISTENSON
06/13/2012	06/14/2012	VIKING ELECTRIC - CREDIT	\$83.29	SCOTT CHRISTENSON
06/13/2012	06/15/2012	THE HOME DEPOT 2801	\$61.34	SCOTT CHRISTENSON
06/05/2012	06/06/2012	MENARDS 3022	\$20.84	CHARLES DEAVER
06/06/2012	06/07/2012	MENARDS 3022	\$8.55	CHARLES DEAVER
06/08/2012	06/11/2012	MENARDS 3022	\$97.27	CHARLES DEAVER
06/09/2012	06/11/2012	G&K SERVICES 182	\$87.44	CHARLES DEAVER
06/09/2012	06/11/2012	MENARDS 3022	\$12.82	CHARLES DEAVER
06/12/2012	06/13/2012	MENARDS 3022	\$12.50	CHARLES DEAVER
06/07/2012	06/08/2012	UNIFORMS UNLIMITED INC.	\$9.08	JOSEPH DEMULLING
06/04/2012	06/06/2012	THE HOME DEPOT 2801	\$13.89	TOM DOUGLASS
06/12/2012	06/13/2012	TWIN CITY HARDWARE HADLEY	(\$11.97)	TOM DOUGLASS
06/12/2012	06/13/2012	TWIN CITY HARDWARE HADLEY	\$16.37	TOM DOUGLASS
06/12/2012	06/13/2012	NUCO2 01 OF 01	\$143.39	TOM DOUGLASS
06/12/2012	06/14/2012	COMMERCIAL POOL & SPA SUP	\$158.59	TOM DOUGLASS
06/12/2012	06/14/2012	BREDEMUS HARDWARE CO INC	\$14.96	TOM DOUGLASS
06/04/2012	06/06/2012	STREICHER'S MPLS	\$40.00	MICHAEL DUGAS
06/13/2012	06/14/2012	DSM SAFETY PRODUCTS LLC	\$133.96	MICHAEL DUGAS
05/31/2012	06/04/2012	ADVANCE SHORING COMPANY	\$224.44	DOUG EDGE

05/31/2012	06/04/2012	ADVANCE SHORING COMPANY	\$32.06	DOUG EDGE
06/13/2012	06/14/2012	VIKING INDUSTRIAL CENTER	\$46.49	DOUG EDGE
05/31/2012	06/04/2012	BOUND TREE MEDICAL LLC	\$93.00	PAUL E EVERSON
06/08/2012	06/11/2012	CVS PHARMACY #1751 Q03	\$273.98	PAUL E EVERSON
06/01/2012	06/04/2012	OVERHEAD DOOR COMP	\$296.95	LARRY FARR
06/01/2012	06/04/2012	THE HOME DEPOT 2801	\$58.02	LARRY FARR
06/01/2012	06/04/2012	WM EZPAY	\$471.31	LARRY FARR
06/02/2012	06/04/2012	MENARDS 3282	\$64.34	LARRY FARR
06/03/2012	06/04/2012	WILLIAMS-SONOMA 0840	\$9.60	LARRY FARR
06/05/2012	06/06/2012	TARGET 00024067	\$9.83	LARRY FARR
06/05/2012	06/06/2012	GOOGLE *PTOUCHEM	\$115.16	LARRY FARR
06/05/2012	06/06/2012	TRUGREEN # 5635	\$1,042.08	LARRY FARR
06/05/2012	06/06/2012	WM EZPAY	\$1,000.92	LARRY FARR
06/05/2012	06/06/2012	WM EZPAY	\$444.56	LARRY FARR
06/07/2012	06/08/2012	ELECTRIC MOTOR REPAIR	\$2,859.20	LARRY FARR
06/08/2012	06/11/2012	CINTAS #470	\$95.98	LARRY FARR
06/08/2012	06/11/2012	CINTAS #470	\$44.11	LARRY FARR
06/08/2012	06/11/2012	CINTAS #470	\$84.96	LARRY FARR
06/08/2012	06/11/2012	AQUA LOGICS INC	\$975.77	LARRY FARR
06/08/2012	06/11/2012	NORTHERN TOOL EQUIP-MN	\$44.97	LARRY FARR
06/09/2012	06/11/2012	G&K SERVICES 182	\$825.67	LARRY FARR
06/09/2012	06/11/2012	G&K SERVICES 182	\$392.37	LARRY FARR
06/10/2012	06/11/2012	AMAZON MKTPLACE PMTS	\$111.74	LARRY FARR
06/12/2012	06/13/2012	KOHL'S #0055	\$109.95	LARRY FARR
06/12/2012	06/14/2012	THE HOME DEPOT 2801	\$203.96	LARRY FARR
06/12/2012	06/14/2012	THE HOME DEPOT 2810	\$147.21	LARRY FARR
06/13/2012	06/15/2012	TRX TRAINING	\$2,972.61	LARRY FARR
06/01/2012	06/04/2012	CVS PHARMACY #1751 Q03	\$17.76	SHANN FINWALL
06/05/2012	06/06/2012	THE RETROFIT COMPANIES	\$1,265.00	SHANN FINWALL
06/07/2012	06/08/2012	LAKESHORE LEARNING #41	\$0.84	SHANN FINWALL
06/04/2012	06/06/2012	WM EZPAY	\$811.37	DAVID FISHER
06/04/2012	06/06/2012	WM EZPAY	\$420.98	DAVID FISHER
06/07/2012	06/11/2012	KEEFE CO PARKING	\$6.50	DAVID FISHER
06/07/2012	06/08/2012	FIST	\$55.70	MARCUS FORSYTHE
06/01/2012	06/04/2012	BEST BUY MHT 00000109	\$1,251.23	MYCHAL FOWLDS
06/06/2012	06/07/2012	TOSHIBA BUSINESS SOLUTION	\$135.81	MYCHAL FOWLDS
06/12/2012	06/12/2012	PAY FLOW PRO	\$59.95	MYCHAL FOWLDS
06/01/2012	06/04/2012	IDU*PUBLIC SECTOR	\$15.60	NICK FRANZEN
06/04/2012	06/05/2012	CDW GOVERNMENT	\$298.88	NICK FRANZEN
06/04/2012	06/05/2012	CDW GOVERNMENT	\$1,057.33	NICK FRANZEN
06/12/2012	06/13/2012	AMAZON MKTPLACE PMTS	\$115.32	NICK FRANZEN
06/13/2012	06/14/2012	IDU*PUBLIC SECTOR	\$614.00	NICK FRANZEN
06/15/2012	06/15/2012	APL*APPLE ONLINE STORE	\$427.43	NICK FRANZEN
06/02/2012	06/04/2012	UNIFORMS UNLIMITED INC.	\$334.17	ANTHONY GABRIEL
06/01/2012	06/04/2012	THE HOME DEPOT 2801	\$5.89	VIRGINIA GAYNOR
06/06/2012	06/08/2012	OFFICE DEPOT #1090	\$75.46	JEAN GLASS
06/08/2012	06/08/2012	HWAYSILVERSNEAKERS	\$100.00	JEAN GLASS
06/09/2012	06/11/2012	WINDY CITY NOVELTIES	\$41.60	JAN GREW HAYMAN
06/07/2012	06/08/2012	VZWRSS*APOCC VISN	\$109.80	KAREN GUILFOILE
06/11/2012	06/13/2012	BANNERS.COM	\$266.80	KAREN GUILFOILE
06/14/2012	06/15/2012	MENARDS 3128	\$14.98	TIMOTHY HAWKINSON JR.
06/01/2012	06/04/2012	LTG POWER EQUIPMENT	\$124.78	GARY HINNENKAMP
06/07/2012	06/08/2012	HENRIKSEN ACE HARDWARE	\$21.41	GARY HINNENKAMP
06/11/2012	06/12/2012	HENRIKSEN ACE HARDWARE	\$93.78	GARY HINNENKAMP
06/01/2012	06/04/2012	SPRINT AQUATICS	\$200.97	RON HORWATH
06/01/2012	06/04/2012	PRICE CHOPPER, INC	\$1,012.67	RON HORWATH
06/02/2012	06/04/2012	ARC*SERVICES/TRAINING	\$19.00	RON HORWATH

06/02/2012	06/04/2012	ARC*SERVICES/TRAINING	\$76.00	RON HORWATH
06/05/2012	06/06/2012	SWIMOUTLET.COM	\$371.05	RON HORWATH
06/06/2012	06/08/2012	THE HOME DEPOT 2801	\$8.78	RON HORWATH
06/07/2012	06/11/2012	THE HOME DEPOT 2801	(\$6.09)	RON HORWATH
06/07/2012	06/11/2012	THE HOME DEPOT 2801	\$4.20	RON HORWATH
06/08/2012	06/11/2012	OFFICE MAX	\$44.53	RON HORWATH
06/09/2012	06/11/2012	MILLS FLEET FARM #2,700	\$7.49	RON HORWATH
06/12/2012	06/13/2012	CUB FOODS, INC.	\$9.58	RON HORWATH
06/05/2012	06/06/2012	KNOWLAN'S MARKET #2	\$56.81	ANN HUTCHINSON
06/11/2012	06/12/2012	CUB FOODS-SUN RAY	\$7.00	ANN HUTCHINSON
06/11/2012	06/12/2012	PETLAND	\$5.12	ANN HUTCHINSON
06/11/2012	06/12/2012	MENARDS 3022	\$84.31	ANN HUTCHINSON
06/12/2012	06/13/2012	U OF M ACCT REC OL	\$375.00	ANN HUTCHINSON
06/01/2012	06/04/2012	JOES SPORTING GOODS	\$153.07	KEVIN JOHNSON
06/01/2012	06/06/2012	ST PAUL HARLEY DAVIDSON I	\$132.98	KEVIN JOHNSON
06/02/2012	06/04/2012	WALGREENS #10473	\$11.77	KEVIN JOHNSON
06/04/2012	06/05/2012	WALGREENS #10473	\$14.56	KEVIN JOHNSON
06/05/2012	06/07/2012	BLUE RIBBON BAIT & TACKLE	\$11.73	KEVIN JOHNSON
06/05/2012	06/07/2012	BLUE RIBBON BAIT & TACKLE	\$11.73	KEVIN JOHNSON
06/08/2012	06/11/2012	CUB FOODS, INC.	\$218.75	KEVIN JOHNSON
06/02/2012	06/04/2012	HP DIRECT-PUBLICSECTOR	\$149.98	JASON KREGER
06/06/2012	06/06/2012	HP DIRECT-PUBLICSECTOR	\$1,169.91	JASON KREGER
06/06/2012	06/07/2012	CUB FOODS, INC.	\$16.80	NICHOLAS KREKELER
06/11/2012	06/13/2012	OFFICE MAX	\$44.98	NICHOLAS KREKELER
06/01/2012	06/04/2012	STREICHER'S MO	\$1,200.00	DAVID KVAM
06/04/2012	06/05/2012	THE GRAFIX SHOPPE	\$335.00	DAVID KVAM
06/05/2012	06/06/2012	THOMSON WEST*TCD	\$280.15	DAVID KVAM
06/07/2012	06/08/2012	UNIFORMS UNLIMITED INC.	\$35.17	DAVID KVAM
06/08/2012	06/11/2012	UNIFORMS UNLIMITED INC.	\$29.88	DAVID KVAM
06/13/2012	06/13/2012	COMCAST CABLE COMM	\$41.00	DAVID KVAM
06/14/2012	06/15/2012	THE GRAFIX SHOPPE	\$267.19	DAVID KVAM
06/14/2012	06/15/2012	THE GRAFIX SHOPPE	\$335.00	DAVID KVAM
06/08/2012	06/11/2012	BEST BUY MHT 00000109	\$96.39	STEVE LOVE
06/05/2012	06/06/2012	WM EZPAY	\$165.14	STEVE LUKIN
06/14/2012	06/15/2012	AIRGASS NORTH	\$91.08	STEVE LUKIN
06/14/2012	06/15/2012	AIRGASS NORTH	\$37.66	STEVE LUKIN
06/14/2012	06/15/2012	AIRGASS NORTH	\$157.64	STEVE LUKIN
06/04/2012	06/05/2012	UNIFORMS UNLIMITED INC.	\$200.00	KATHERINE LYNCH
06/04/2012	06/05/2012	UNIFORMS UNLIMITED INC.	\$10.18	GLEN MCCARTY
06/04/2012	06/05/2012	UNIFORMS UNLIMITED INC.	\$152.85	GLEN MCCARTY
05/31/2012	06/04/2012	BOUND TREE MEDICAL LLC	\$902.93	MICHAEL MONDOR
05/31/2012	06/04/2012	LE ST GERMAIN HOTEL	\$90.53	MICHAEL MONDOR
06/01/2012	06/04/2012	EVEREST EMERGENCY VEHICL	\$223.11	MICHAEL MONDOR
06/04/2012	06/06/2012	BOUND TREE MEDICAL LLC	\$24.80	MICHAEL MONDOR
06/05/2012	06/07/2012	CHANNING BETE CO AHA	\$22.00	MICHAEL MONDOR
06/06/2012	06/07/2012	CHESTER ELECTRONIC SUPPLY	\$62.50	MICHAEL MONDOR
06/06/2012	06/08/2012	BOUND TREE MEDICAL LLC	\$671.09	MICHAEL MONDOR
06/07/2012	06/11/2012	BOUND TREE MEDICAL LLC	\$60.25	MICHAEL MONDOR
06/08/2012	06/11/2012	BOUND TREE MEDICAL LLC	\$199.00	MICHAEL MONDOR
06/09/2012	06/11/2012	BOUND TREE MEDICAL LLC	\$223.20	MICHAEL MONDOR
06/11/2012	06/12/2012	USPS 26833800033400730	\$5.90	MICHAEL MONDOR
06/11/2012	06/13/2012	BOUND TREE MEDICAL LLC	\$41.70	MICHAEL MONDOR
06/11/2012	06/13/2012	BOUND TREE MEDICAL LLC	\$355.25	MICHAEL MONDOR
06/11/2012	06/13/2012	OFFICE MAX	\$34.52	MICHAEL MONDOR
06/12/2012	06/15/2012	BOUND TREE MEDICAL LLC	\$404.36	MICHAEL MONDOR
06/13/2012	06/14/2012	CMS MEDICARE APPLIC FEE	\$523.00	MICHAEL MONDOR
06/13/2012	06/15/2012	THE HOME DEPOT 2801	\$4.54	MICHAEL MONDOR

06/06/2012	06/07/2012	CINTAS FIRST AID #431	\$97.88	BRYAN NAGEL
06/06/2012	06/07/2012	CINTAS FIRST AID #431	\$95.40	BRYAN NAGEL
06/09/2012	06/11/2012	G&K SERVICES 182	\$1,424.33	AMY NIVEN
06/13/2012	06/15/2012	SUPERCIRCUITS INC	\$125.47	MICHAEL NYE
06/07/2012	06/11/2012	OAKDALE RENTAL CENTER	\$207.82	ERICK OSWALD
06/13/2012	06/15/2012	THE HOME DEPOT 2801	\$151.69	ERICK OSWALD
06/04/2012	06/06/2012	OFFICE DEPOT #1090	\$100.92	MARY KAY PALANK
06/06/2012	06/08/2012	OFFICE DEPOT #1090	\$54.48	MARY KAY PALANK
06/07/2012	06/11/2012	OFFICE DEPOT #1090	\$76.54	MARY KAY PALANK
06/02/2012	06/04/2012	WEDDINGPAGES INC	\$300.00	CHRISTINE PENN
06/05/2012	06/06/2012	BANNERS.COM	\$75.03	CHRISTINE PENN
06/13/2012	06/14/2012	CUB FOODS, INC.	\$26.10	CHRISTINE PENN
06/11/2012	06/12/2012	PEAVEY CORP.	\$186.90	PHILIP F POWELL
06/14/2012	06/15/2012	PCI*MEDCO SUPPLY	\$246.92	PHILIP F POWELL
06/01/2012	06/04/2012	AUTO PLUS NO ST PAUL	\$12.44	STEVEN PRIEM
06/01/2012	06/05/2012	TOUSLEY FORD I27228006	\$28.08	STEVEN PRIEM
06/04/2012	06/06/2012	TOUSLEY FORD I27228006	\$313.58	STEVEN PRIEM
06/05/2012	06/06/2012	BOYER TRUCK PARTS	\$322.90	STEVEN PRIEM
06/05/2012	06/06/2012	GOODYEAR AUTO SRV CT 6920	\$58.69	STEVEN PRIEM
06/05/2012	06/07/2012	WHEELCO BRAKE &SUPPLY	\$229.60	STEVEN PRIEM
06/07/2012	06/08/2012	FACTORY MTR PTS #1	\$73.44	STEVEN PRIEM
06/07/2012	06/08/2012	AUTO PLUS NO ST PAUL	\$106.57	STEVEN PRIEM
06/07/2012	06/08/2012	GOODYEAR AUTO SRV CT 6920	\$303.70	STEVEN PRIEM
06/11/2012	06/12/2012	AUTO PLUS NO ST PAUL	\$78.25	STEVEN PRIEM
06/11/2012	06/13/2012	TOUSLEY FORD I27228006	\$396.49	STEVEN PRIEM
06/11/2012	06/13/2012	UNLIMITED SUPPLIES INC	\$76.33	STEVEN PRIEM
06/12/2012	06/13/2012	FACTORY MTR PTS #1	\$448.17	STEVEN PRIEM
06/12/2012	06/13/2012	POLAR CHEVROLET MAZDA	\$45.53	STEVEN PRIEM
06/13/2012	06/14/2012	AUTO PLUS NO ST PAUL	\$29.83	STEVEN PRIEM
06/13/2012	06/14/2012	POLAR CHEVROLET MAZDA	\$187.61	STEVEN PRIEM
06/13/2012	06/15/2012	DAVIS EQUIPMENT	(\$130.99)	STEVEN PRIEM
06/14/2012	06/15/2012	AUTO PLUS NO ST PAUL	\$51.91	STEVEN PRIEM
06/08/2012	06/11/2012	THE HOME DEPOT 2801	\$121.91	KELLY PRINS
06/13/2012	06/14/2012	VIKING ELECTRIC - CREDIT	\$333.98	KELLY PRINS
06/14/2012	06/15/2012	ADVANCE STORE/CLOSETTEC	\$101.50	KELLY PRINS
06/07/2012	06/08/2012	MINNESOTA OCCUPATIONAL HE	\$460.00	TERRIE RAMEAUX
06/12/2012	06/14/2012	PIONEER PRESS ADVERTISING	\$975.00	TERRIE RAMEAUX
06/06/2012	06/07/2012	HILLYARD INC MINNEAPOLIS	\$1,282.32	MICHAEL REILLY
06/12/2012	06/14/2012	DALCO ENTERPRISES, INC	\$604.48	MICHAEL REILLY
06/01/2012	06/04/2012	STEPPING STONE THEATRE	\$2,310.00	AUDRA ROBBINS
06/06/2012	06/08/2012	PUMP IT UP - EDEN PRAIRIE	\$100.00	AUDRA ROBBINS
06/11/2012	06/12/2012	TARGET 00011858	\$57.92	AUDRA ROBBINS
06/11/2012	06/12/2012	RAINBOW FOODS 00088617	\$9.78	AUDRA ROBBINS
06/11/2012	06/12/2012	CUB FOODS, INC.	\$71.80	AUDRA ROBBINS
06/13/2012	06/14/2012	PUMP IT UP - EDEN PRAIRIE	\$187.90	AUDRA ROBBINS
06/13/2012	06/15/2012	SKY ZONE - PLYMOUTH	\$100.00	AUDRA ROBBINS
06/13/2012	06/15/2012	LITTLE CAESARS 1456 0006	\$69.63	AUDRA ROBBINS
06/14/2012	06/15/2012	TARGET 00011858	\$59.96	AUDRA ROBBINS
06/11/2012	06/13/2012	ESCH CONSTRUCTION SUPPLY	\$997.09	ROBERT RUNNING
06/03/2012	06/04/2012	T-MOBILE.COM*PAYMENT	\$31.03	DEB SCHMIDT
06/12/2012	06/13/2012	LILLIE SUBURBAN NEWSAPE	\$192.00	DEB SCHMIDT
06/14/2012	06/15/2012	LILLIE SUBURBAN NEWSAPE	\$165.00	DEB SCHMIDT
06/01/2012	06/04/2012	WM EZPAY	\$1,016.05	SCOTT SCHULTZ
06/04/2012	06/05/2012	TRUGREEN # 5635	\$1,795.58	SCOTT SCHULTZ
06/04/2012	06/05/2012	TRUGREEN # 5635	\$158.18	SCOTT SCHULTZ
06/04/2012	06/05/2012	TRUGREEN # 5635	\$128.26	SCOTT SCHULTZ
06/04/2012	06/05/2012	TRUGREEN # 5635	\$114.63	SCOTT SCHULTZ

06/11/2012	06/12/2012 TRUGREEN # 5635	\$897.79	SCOTT SCHULTZ
06/11/2012	06/12/2012 TRUGREEN # 5635	\$588.91	SCOTT SCHULTZ
06/11/2012	06/12/2012 TRUGREEN # 5635	\$1,197.06	SCOTT SCHULTZ
06/11/2012	06/12/2012 TRUGREEN # 5635	\$1,290.04	SCOTT SCHULTZ
06/12/2012	06/14/2012 ON SITE SANITATION INC	\$52.37	SCOTT SCHULTZ
06/12/2012	06/14/2012 ON SITE SANITATION INC	\$378.34	SCOTT SCHULTZ
06/01/2012	06/04/2012 SPECIALIZED ARMAMENT WARE	\$400.00	JOANNE SVENDSEN
06/05/2012	06/06/2012 CALIBRE PRESS LLC	\$215.00	JOANNE SVENDSEN
06/08/2012	06/11/2012 BLACK MOUNTAIN FIREARMS	\$400.00	WILLIAM SYPNIEWSKI
06/03/2012	06/04/2012 FOREST LAKE CYCLE &	\$48.20	BRIAN TAUZELL
06/01/2012	06/04/2012 STEICHEN'S 6204	\$165.83	JAMES TAYLOR
06/05/2012	06/07/2012 HEDBERG LS & MASONR	\$4,225.92	JAMES TAYLOR
06/09/2012	06/11/2012 KOHL'S #744	\$12.80	JOSEPH TRAN
06/02/2012	06/04/2012 AMAZON MKTPLACE PMTS	\$214.18	KAREN WACHAL
06/12/2012	06/13/2012 AMAZON MKTPLACE PMTS	\$13.22	KAREN WACHAL
06/13/2012	06/14/2012 USPS 26833800033400730	\$18.00	KAREN WACHAL
05/31/2012	06/06/2012 DALCO ENTERPRISES, INC	\$722.64	SUSAN ZWIEG
06/01/2012	06/04/2012 GREEN STUFF OUTDOOR SE	\$58.92	SUSAN ZWIEG
06/05/2012	06/06/2012 ANCOM COMMUNICATIONS INC	\$105.00	SUSAN ZWIEG
06/05/2012	06/12/2012 DALCO ENTERPRISES, INC	\$44.45	SUSAN ZWIEG
		\$66,112.59	

**Check Register
City of Maplewood**

06/29/2012

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
87371	06/26/2012	02464	US BANK	FUNDS FOR ATMS (MCC)	10,000.00
87372	06/29/2012	02464	US BANK	FUNDS FOR ATMS (CITY HALL)	10,000.00
87373	07/03/2012	01936	CHAD BERGO	REIMB FOR MILEAGE & INT 1/1 - 6/21	450.45
87374	07/03/2012	02149	HEIDI CAREY	MARKETING & ADVERTISING - JUNE	4,000.00
87375	07/03/2012	00687	HUGO'S TREE CARE INC	TREE & STUMP REMOVALS	2,716.76
87376	07/03/2012	02105	MN TRANSPORTATION ALLIANCE	MEMBERSHIP DUES	750.00
87377	07/03/2012	02696	MUSKA ELECTRIC CO	MCC COOLING CONDENSER REPAIR	5,228.82
87378	07/03/2012	01337	RAMSEY COUNTY-PROP REC & REV	MULCH FOR SOLAR PANEL PROJ	2,650.50
87379	07/03/2012	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - 1-15	1,014.00
	07/03/2012	01463	SISTER ROSALIND GEFRE	MCC MASSAGES - MAY 16-31	752.50
87380	07/03/2012	02274	SPRINT	SPRINT SRVS 05/15 -06/14	8,132.20
87381	07/03/2012	01546	SUBURBAN SPORTSWEAR	STAFF T-SHIRTS	443.00
87382	07/03/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	1,433.75
	07/03/2012	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	432.45
87383	07/03/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	19,306.07
	07/03/2012	01190	XCEL ENERGY	ELECTRIC UTILITY	13,914.15
	07/03/2012	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	5,093.56
	07/03/2012	01190	XCEL ENERGY	ELECTRIC UTILITY	103.69
87384	07/03/2012	02880	ZAHL PETROLEUM MAINTENANCE CO	PETROVEND CONTROLLER & SOFTWARE	4,475.00
	07/03/2012	02880	ZAHL PETROLEUM MAINTENANCE CO	FUEL CARD ENCODER	2,100.10
87385	07/03/2012	04848	AVESIS	MONTHLY PREMIUM - JULY	230.48
87386	07/03/2012	00174	STAN BELDE	REIMB FOR MEAL 6/21	13.05
87387	07/03/2012	00211	BRAUN INTERTEC CORP.	PROJ 04-21 PROF SRVS THRU 6/15	2,154.25
87388	07/03/2012	04150	CENTERLINE CHARTER CORP	PROJ 10-14 RAINGARDEN EXPENSE	252.43
87389	07/03/2012	00298	CITY ENGINEERS ASSOC OF MN	MEMBERSHIP DUES	60.00
87390	07/03/2012	02929	CNAGLAC	LTC MONTHLY PREMIUM - JULY	440.60
87391	07/03/2012	00460	CRETEX CONCRETE PRODUCTS NORTH	STORM SEWER STRUCTURES-FROST	1,500.53
87392	07/03/2012	03619	DRAIN KING INC	PROJ 11-14 SEWER TELEVISIONING/REPAIR	180.00
	07/03/2012	03619	DRAIN KING INC	PROJ 11-14 SEWER TELEVISIONING/REPAIR	180.00
87393	07/03/2012	04371	ELECTRO WATCHMAN INC.	REPLACED BAD READER/KEYPAD	959.26
87394	07/03/2012	02567	EVERGREEN LAND SERVICES	PROJ 09-08 ACQUISITION/APPRaisal	2,424.98
87395	07/03/2012	01401	FIRST STUDENT INC	DAY CAMP BUS FEE - STARS & STRIKES	192.00
	07/03/2012	01401	FIRST STUDENT INC	DAY CAMP BUS FEE - PUMP IT UP	145.00
87396	07/03/2012	00550	GAMETIME	REPLACEMENT SLIDE-WAKEFIELD PK	4,757.08
87397	07/03/2012	00644	HEALTHPARTNERS	MONTHLY PREMIUM - JULY	12,489.89
87398	07/03/2012	00671	HIRSHFIELDS	ATHLETIC FIELD MARKING PAINT	1,977.18
87399	07/03/2012	00791	CONNIE KELSEY	REIMB FOR MILEAGE 6/26	9.44
87400	07/03/2012	00857	LEAGUE OF MINNESOTA CITIES	2012 ANNUAL CONFERENCE	350.00
87401	07/03/2012	03818	MEDICA	MONTHLY PREMIUM - JULY	159,180.78
87402	07/03/2012	01085	MN LIFE INSURANCE	MONTHLY PREMIUM - JULY	2,862.05
87403	07/03/2012	01126	NCPERS MINNESOTA	MONTHLY PREMIUM - JULY	480.00
87404	07/03/2012	04849	RICHARD NIELSEN	TEXA HOLD'EM INSTRUCTOR - JUNE	81.00
87405	07/03/2012	01175	CITY OF NORTH ST PAUL	FIBER OPTIC ASSESS CHG - JUNE	1,000.00
87406	07/03/2012	00001	ONE TIME VENDOR	REFUND GREETHURST UCARE BENEFIT	240.00
87407	07/03/2012	00001	ONE TIME VENDOR	REFUND M MONETTE UCARE BENEFIT	200.00
87408	07/03/2012	00001	ONE TIME VENDOR	REFUND L SIMANSKI - TREE REBATE	200.00
87409	07/03/2012	00001	ONE TIME VENDOR	REIMB M STREFF SPRINKLER REPAIR	166.20
87410	07/03/2012	00001	ONE TIME VENDOR	REFUND D MAAS - TREE REBATE	145.00
87411	07/03/2012	00001	ONE TIME VENDOR	REFUND C MAHRE HP BENEFIT	120.00
87412	07/03/2012	00001	ONE TIME VENDOR	REFUND T MURPHY MEDICA BENEFIT	100.00
87413	07/03/2012	00001	ONE TIME VENDOR	REFUND E GASKINS TRANS MEDIC	100.00
87414	07/03/2012	00001	ONE TIME VENDOR	REFUND R NADEAU - TREE REBATE	100.00
87415	07/03/2012	00001	ONE TIME VENDOR	REFUND R GAVIN - TREE REBATE	100.00
87416	07/03/2012	00001	ONE TIME VENDOR	OLD OFFICE FURNITURE - DUP PMT	90.00
87417	07/03/2012	00001	ONE TIME VENDOR	REFUND I MEYER-GUTHMAN - TREE REBATE	70.00
87418	07/03/2012	00001	ONE TIME VENDOR	REFUND J ERICKSON - TREE REBATE	69.98
87419	07/03/2012	00001	ONE TIME VENDOR	HALF PRICE BOOKS - DUP PMT	65.00
87420	07/03/2012	00001	ONE TIME VENDOR	REIMB J EWALD YEARLY PLANTING	65.00
87421	07/03/2012	00001	ONE TIME VENDOR	REFUND J PRACHT - TREE REBATE	63.74
87422	07/03/2012	00001	ONE TIME VENDOR	REFUND D BAUER MEDICA BENEFIT	60.00
87423	07/03/2012	00001	ONE TIME VENDOR	REFUND L STEELE BCBS BENEFIT	60.00
87424	07/03/2012	00001	ONE TIME VENDOR	REFUND R MCKOSKEY HP BENEFIT	60.00
87425	07/03/2012	00001	ONE TIME VENDOR	REFUND A RABCEVICH - TREE REBATE	56.21
87426	07/03/2012	00001	ONE TIME VENDOR	REFUND F DISLLO CLASS CHANGE	56.00

87427	07/03/2012	00001	ONE TIME VENDOR	REFUND A LAM PARTIAL SWIM LESSONS	55.00
87428	07/03/2012	00001	ONE TIME VENDOR	REFUND L VIJAIKUMAR CLASS CANCEL	48.00
87429	07/03/2012	00001	ONE TIME VENDOR	REFUND M BOWSER - TREE REBATE	42.00
87430	07/03/2012	00001	ONE TIME VENDOR	REFUND A ANDERSON BCBS BENEFIT	40.00
87431	07/03/2012	00001	ONE TIME VENDOR	REFUND J MCKENZIE MEDICA BENEFIT	40.00
87432	07/03/2012	00001	ONE TIME VENDOR	REFUND M STEENSLAND MEDICA	40.00
87433	07/03/2012	00001	ONE TIME VENDOR	REFUND E TANIMOJO MEDICA BENEFIT	40.00
87434	07/03/2012	00001	ONE TIME VENDOR	REFUND K BOROWSKA HP BENEFIT	40.00
87435	07/03/2012	00001	ONE TIME VENDOR	REFUND DRKULA HP BENEFIT	40.00
87436	07/03/2012	00001	ONE TIME VENDOR	REFUND R DUSTIN HP BENEFIT	40.00
87437	07/03/2012	00001	ONE TIME VENDOR	REFUND J LAMERS HP BENEFIT	40.00
87438	07/03/2012	00001	ONE TIME VENDOR	REFUND N RILEY - TREE REBATE	39.99
87439	07/03/2012	00001	ONE TIME VENDOR	REFUND J JOHNSON ENROLLMENT FEE	32.14
87440	07/03/2012	00001	ONE TIME VENDOR	T-MOBILE PERMITS - DUP PMT	25.00
87441	07/03/2012	00001	ONE TIME VENDOR	REFUND J FOSTER BCBS BENEFIT	20.00
87442	07/03/2012	00001	ONE TIME VENDOR	REFUND D CHILDS SR UCARE BENEFIT	20.00
87443	07/03/2012	00001	ONE TIME VENDOR	REFUND M SHAW HP BENEFIT	20.00
87444	07/03/2012	04841	ALI OZYIGIT	BASKETBALL CLINIC INSTRUCTOR	236.80
87445	07/03/2012	04276	PARTNERS IN EDUCATION INC	INSTRUCTOR FEES - 3/29-5/3 EVE PROG	240.00
	07/03/2012	04276	PARTNERS IN EDUCATION INC	INSTRUCTOR FEES 3/31-5/12 SAT PROG	240.00
	07/03/2012	04276	PARTNERS IN EDUCATION INC	INSTRUCTOR FEES 6/7-6/28 EVE PROG	128.00
87446	07/03/2012	04964	POINTS TO HEALTH LLC	ACUPUNCTURIST - JUNE	375.00
87447	07/03/2012	04225	RAMSEY COUNTY AGRICULTURAL SOC	CHARITABLE GAMBLING 2012	2,100.00
87448	07/03/2012	01359	REGAL AUTO WASH BILLING	CAR WASHES - MAY	121.99
87449	07/03/2012	02001	CITY OF ROSEVILLE	PHONE SERVICE - JUNE	1,436.20
87450	07/03/2012	01418	SAM'S CLUB DIRECT	VENDING MACHINE SUPPLIES	241.54
	07/03/2012	01418	SAM'S CLUB DIRECT	DAY CAMP SUPPLIES	179.49
	07/03/2012	01418	SAM'S CLUB DIRECT	SENIOR PROGRAM SUPPLIES	8.36
	07/03/2012	01418	SAM'S CLUB DIRECT	CARD CLUB SUPPLIES	8.28
87451	07/03/2012	03879	SANSIO	EMS FEES - JULY	577.08
87452	07/03/2012	01455	MICHAEL SHORTREED	POLICE OFFICER FOR MCC JUNE 23	227.50
87453	07/03/2012	04238	SIMON PROPERTY GROUP	CHARITABLE GAMBLING 2012	91.63
87454	07/03/2012	01836	CITY OF ST PAUL	CRIME LAB SERVICES - MAY	445.00
87455	07/03/2012	00198	ST. PAUL REGIONAL WATER SRVS	WATER UTILITY	1,679.46
	07/03/2012	00198	ST. PAUL REGIONAL WATER SRVS	WATER UTILITY	307.11
87456	07/03/2012	04965	SANDRA JEAN STAUNER	CERAMICS INSTRUCTOR - JUNE	412.50
87457	07/03/2012	05023	TIER 2 FUNDING	ESCROW RELEASE 2732 BRAND	3,512.82
87458	07/03/2012	00529	UNION SECURITY INSURANCE CO	LTD PLAN 4043120-2 - JULY	4,169.75
	07/03/2012	00529	UNION SECURITY INSURANCE CO	STD PLAN 4043120-1 - JULY	2,370.16
87459	07/03/2012	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - MAY	250.00
87460	07/03/2012	03948	AARON WULFF	BALLROOM DANCE CLASS INSTRUCTOR	192.00

307,276.93

90 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/25/2012	MN State Treasurer	Drivers License/Deputy Registrar	21,570.58
6/25/2012	U.S. Treasurer	Federal Payroll Tax	92,782.35
6/25/2012	P.E.R.A.	P.E.R.A.	88,040.86
6/26/2012	MN State Treasurer	Drivers License/Deputy Registrar	37,539.87
6/26/2012	MidAmerica - ING	HRA Flex plan	14,202.38
6/26/2012	Labor Unions	Union Dues	3,609.52
6/27/2012	MN State Treasurer	Drivers License/Deputy Registrar	23,339.12
6/27/2012	MN State Treasurer	State Payroll Tax	19,965.28
6/28/2012	MN State Treasurer	Drivers License/Deputy Registrar	15,260.75
6/28/2012	Pitney Bowes	Postage	2,985.00
6/28/2012	US Bank	Bank fees	106.35
6/29/2012	MN State Treasurer	Drivers License/Deputy Registrar	23,771.53
6/29/2012	MN Dept of Natural Resources	DNR electronic licenses	1,724.75
6/29/2012	Optum Health	DCRP & Flex plan payments	1,482.20
TOTAL			<u><u>346,380.54</u></u>

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	06/22/12	CARDINAL, ROBERT	435.16
	06/22/12	JUENEMANN, KATHLEEN	435.16
	06/22/12	KOPPEN, MARVIN	435.16
	06/22/12	LLANAS, JAMES	435.16
	06/22/12	ROSSBACH, WILLIAM	494.44
	06/22/12	STRAUTMANIS, MARIS	222.00
	06/22/12	VALLE, EDWARD	50.00
	06/22/12	AHL, R. CHARLES	5,008.64
	06/22/12	ANTONEN, JAMES	5,352.58
	06/22/12	BURLINGAME, SARAH	2,074.91
	06/22/12	KANTRUD, HUGH	184.62
	06/22/12	CHRISTENSON, SCOTT	2,040.35
	06/22/12	FARR, LARRY	3,061.16
	06/22/12	JAHN, DAVID	2,492.89
	06/22/12	RAMEAUX, THERESE	3,061.17
	06/22/12	BAUMAN, GAYLE	4,186.17
	06/22/12	ANDERSON, CAROLE	1,220.14
	06/22/12	DEBILZAN, JUDY	1,327.92
	06/22/12	JACKSON, MARY	2,126.07
	06/22/12	KELSEY, CONNIE	2,594.79
	06/22/12	RUEB, JOSEPH	2,642.60
	06/22/12	SINDT, ANDREA	2,113.80
	06/22/12	GUILFOILE, KAREN	4,207.64
	06/22/12	SCHMIDT, DEBORAH	2,884.82
	06/22/12	SPANGLER, EDNA	936.89
	06/22/12	THOMALLA, ASHLEY	663.00
	06/22/12	CORTESI, LUANNE	1,092.31
	06/22/12	LARSON, MICHELLE	1,827.75
	06/22/12	MECHELKE, SHERRIE	1,140.33
	06/22/12	MOY, PAMELA	1,520.44
	06/22/12	OSTER, ANDREA	1,907.48
	06/22/12	RICHTER, CHARLENE	1,246.25
	06/22/12	SCHOENECKER, LEIGH	1,569.35
	06/22/12	WEAVER, KRISTINE	2,356.55
	06/22/12	CORCORAN, THERESA	1,900.56
	06/22/12	KVAM, DAVID	4,209.55
	06/22/12	PALANK, MARY	1,905.17
	06/22/12	POWELL, PHILIP	2,932.46
	06/22/12	SVENDSEN, JOANNE	2,111.38
	06/22/12	THOMALLA, DAVID	4,961.38
	06/22/12	THOMFORDE, FAITH	1,497.35
	06/22/12	ABEL, CLINT	2,878.21
	06/22/12	ALDRIDGE, MARK	2,990.84

06/22/12	BAKKE, LONN	3,140.53
06/22/12	BARTZ, PAUL	3,325.70
06/22/12	BELDE, STANLEY	2,990.84
06/22/12	BENJAMIN, MARKESE	2,884.73
06/22/12	BIERDEMAN, BRIAN	3,852.84
06/22/12	BOHL, JOHN	3,151.33
06/22/12	BUSACK, DANIEL	3,717.35
06/22/12	CARNES, JOHN	1,918.52
06/22/12	COFFEY, KEVIN	2,944.76
06/22/12	CROTTY, KERRY	3,611.20
06/22/12	DEMULLING, JOSEPH	2,906.23
06/22/12	DOBLAR, RICHARD	4,005.46
06/22/12	DUGAS, MICHAEL	3,609.69
06/22/12	ERICKSON, VIRGINIA	2,616.64
06/22/12	FLOR, TIMOTHY	3,725.17
06/22/12	FORSYTHE, MARCUS	2,186.00
06/22/12	FRASER, JOHN	3,264.05
06/22/12	FRITZE, DEREK	3,027.57
06/22/12	GABRIEL, ANTHONY	3,183.59
06/22/12	HAWKINSON JR, TIMOTHY	2,819.55
06/22/12	HER, PHENG	2,720.96
06/22/12	HIEBERT, STEVEN	2,990.84
06/22/12	JOHNSON, KEVIN	4,124.92
06/22/12	KALKA, THOMAS	940.28
06/22/12	KONG, TOMMY	2,991.27
06/22/12	KREKELER, NICHOLAS	876.00
06/22/12	KROLL, BRETT	3,010.96
06/22/12	LANGNER, SCOTT	3,092.20
06/22/12	LANGNER, TODD	2,980.04
06/22/12	LU, JOHNNIE	3,303.01
06/22/12	LYNCH, KATHERINE	2,440.98
06/22/12	MARINO, JASON	3,263.36
06/22/12	MARTIN, JERROLD	3,061.61
06/22/12	MCCARTY, GLEN	3,092.20
06/22/12	METRY, ALESIA	3,038.70
06/22/12	NYE, MICHAEL	3,701.86
06/22/12	OLSON, JULIE	2,937.06
06/22/12	PARKER, JAMES	2,186.00
06/22/12	REZNY, BRADLEY	3,677.09
06/22/12	RHUDE, MATTHEW	2,975.57
06/22/12	SHORTREED, MICHAEL	4,091.18
06/22/12	STEINER, JOSEPH	3,183.59
06/22/12	SYPNIEWSKI, WILLIAM	2,923.56
06/22/12	SZCZEPANSKI, THOMAS	3,101.27
06/22/12	TAUZELL, BRIAN	2,783.83
06/22/12	THEISEN, PAUL	3,038.70
06/22/12	THIENES, PAUL	4,229.46
06/22/12	TRAN, JOSEPH	3,038.70
06/22/12	WENZEL, JAY	2,977.90
06/22/12	XIONG, KAO	2,878.21
06/22/12	ANDERSON, BRIAN	288.00
06/22/12	ARKSEY, CHARLES	252.00

06/22/12	BAHL, DAVID	374.50
06/22/12	BASSETT, BRENT	144.00
06/22/12	BAUMAN, ANDREW	2,600.61
06/22/12	BIGELBACH, ANTHONY	282.00
06/22/12	BOURQUIN, RON	212.00
06/22/12	BRESIN, ROBERT	324.00
06/22/12	CAPISTRANT, JACOB	384.00
06/22/12	CAPISTRANT, JOHN	542.50
06/22/12	CRAWFORD, RAYMOND	291.00
06/22/12	CRUMMY, CHARLES	162.00
06/22/12	DAWSON, RICHARD	2,743.95
06/22/12	EATON, PAUL	384.00
06/22/12	EVERSON, PAUL	2,986.11
06/22/12	FASULO, WALTER	152.75
06/22/12	FOSSUM, ANDREW	2,600.61
06/22/12	HAGEN, MICHAEL	450.00
06/22/12	HALE, JOSEPH	206.50
06/22/12	HALWEG, JODI	2,674.17
06/22/12	HAWTHORNE, ROCHELLE	2,136.30
06/22/12	HENDRICKSON, NICHOLAS	2,412.68
06/22/12	HUTCHINSON, JAMES	458.50
06/22/12	IMM, TRACY	288.00
06/22/12	JANSEN, CHAD	288.00
06/22/12	JONES, JONATHAN	144.00
06/22/12	KANE, ROBERT	801.50
06/22/12	KARRAS, JAMIE	234.00
06/22/12	KERSKA, JOSEPH	498.00
06/22/12	KONDER, RONALD	288.00
06/22/12	KUBAT, ERIC	2,391.18
06/22/12	LINDER, TIMOTHY	3,414.21
06/22/12	LOCHEN, MICHAEL	424.00
06/22/12	MILLER, LADD	300.00
06/22/12	MILLER, NICHOLAS	354.00
06/22/12	MONDOR, MICHAEL	3,504.54
06/22/12	MONSON, PETER	408.00
06/22/12	MORGAN, JEFFERY	403.00
06/22/12	NIELSEN, KENNETH	144.00
06/22/12	NOVAK, JEROME	2,674.17
06/22/12	NOWICKI, PAUL	240.00
06/22/12	OLSON, JAMES	2,674.17
06/22/12	OPHEIM, JOHN	353.50
06/22/12	PACHECO, ALPHONSE	432.00
06/22/12	PETERSON, MARK	17.50
06/22/12	PETERSON, ROBERT	2,824.12
06/22/12	POWERS, KENNETH	162.00
06/22/12	RAINEY, JAMES	498.00
06/22/12	RANK, NATHAN	786.00
06/22/12	RANK, PAUL	243.00
06/22/12	RAVENWALD, CORINNE	402.00
06/22/12	REYNOSO, ANGEL	90.00
06/22/12	RICE, CHRISTOPHER	616.00
06/22/12	SCHULTZ, JEROME	66.00

06/22/12	SEDLACEK, JEFFREY	2,775.09
06/22/12	STREFF, MICHAEL	2,600.61
06/22/12	SVENDSEN, RONALD	2,930.49
06/22/12	WESSELS, TIMOTHY	216.00
06/22/12	WHITE, JOEL	306.00
06/22/12	GERVAIS-JR, CLARENCE	3,985.69
06/22/12	LUKIN, STEVEN	4,891.49
06/22/12	ZWIEG, SUSAN	1,706.92
06/22/12	KNUTSON, LOIS	2,054.95
06/22/12	NIVEN, AMY	1,425.42
06/22/12	AHL, GREGORY	1,008.00
06/22/12	BRINK, TROY	2,356.55
06/22/12	BUCKLEY, BRENT	2,065.35
06/22/12	DEBILZAN, THOMAS	2,146.17
06/22/12	EDGE, DOUGLAS	2,799.91
06/22/12	JONES, DONALD	2,166.15
06/22/12	MEISSNER, BRENT	1,977.75
06/22/12	NAGEL, BRYAN	3,560.40
06/22/12	OSWALD, ERICK	2,357.98
06/22/12	RUIZ, RICARDO	1,539.75
06/22/12	RUNNING, ROBERT	2,356.55
06/22/12	TEVLIN, TODD	2,146.15
06/22/12	BURLINGAME, NATHAN	2,087.22
06/22/12	DUCHARME, JOHN	2,740.37
06/22/12	ENGSTROM, ANDREW	2,555.77
06/22/12	JACOBSON, SCOTT	2,509.60
06/22/12	JAROSCH, JONATHAN	3,092.50
06/22/12	KUMMER, STEVEN	3,216.57
06/22/12	LINDBLOM, RANDAL	3,295.12
06/22/12	LOVE, STEVEN	3,446.90
06/22/12	THOMPSON, MICHAEL	4,058.96
06/22/12	ZIEMAN, SCOTT	1,114.70
06/22/12	JANASZAK, MEGHAN	1,497.35
06/22/12	KONEWKO, DUWAYNE	4,413.24
06/22/12	BUTTWEILER, TYLER	840.00
06/22/12	EDSON, DAVID	2,191.39
06/22/12	GUNDERSON, ANDREW	1,080.00
06/22/12	GUNDERSON, THOMAS	840.00
06/22/12	HAMRE, MILES	1,513.60
06/22/12	HAYS, TAMARA	1,539.75
06/22/12	HINNENKAMP, GARY	2,268.46
06/22/12	NAUGHTON, JOHN	2,146.15
06/22/12	NORDQUIST, RICHARD	2,148.46
06/22/12	BIESANZ, OAKLEY	1,549.06
06/22/12	DEAVER, CHARLES	735.09
06/22/12	GERNES, CAROLE	350.46
06/22/12	HAYMAN, JANET	1,394.03
06/22/12	HUTCHINSON, ANN	2,649.16
06/22/12	SOUTTER, CHRISTINE	271.69
06/22/12	WACHAL, KAREN	887.48
06/22/12	GAYNOR, VIRGINIA	3,244.09
06/22/12	ERICSON, MICHAEL	800.00

06/22/12	KROLL, LISA	1,900.55
06/22/12	SWANSON, CHRIS	480.00
06/22/12	THOMPSON, DEBRA	760.22
06/22/12	YOUNG, TAMELA	2,015.75
06/22/12	EKSTRAND, THOMAS	3,829.34
06/22/12	FINWALL, SHANN	3,233.35
06/22/12	MARTIN, MICHAEL	2,709.35
06/22/12	BRASH, JASON	2,393.35
06/22/12	CARVER, NICHOLAS	3,244.09
06/22/12	FISHER, DAVID	3,807.86
06/22/12	SWAN, DAVID	2,766.15
06/22/12	WELLENS, MOLLY	1,776.97
06/22/12	BERGER, STEPHANIE	515.38
06/22/12	BETHEL III, CHARLES	70.13
06/22/12	BJORK, BRANDON	756.25
06/22/12	BRENEMAN, NEIL	2,159.70
06/22/12	GERMAIN, BRADY	26.00
06/22/12	KHOURY, SARAH	639.50
06/22/12	KOHLMAN, JENNIFER	142.50
06/22/12	LARSON, KATELYN	105.00
06/22/12	MARTIN, ARIELLE	220.00
06/22/12	ROBBINS, AUDRA	3,019.96
06/22/12	ROBBINS, CAMDEN	187.00
06/22/12	SCHALLER, SCOTT	91.38
06/22/12	TAYLOR, JAMES	2,738.98
06/22/12	VUKICH, CANDACE	108.50
06/22/12	ADAMS, DAVID	2,132.72
06/22/12	GERMAIN, DAVID	2,155.39
06/22/12	HAAG, MARK	2,356.55
06/22/12	ORE, JORDAN	1,539.75
06/22/12	SCHULTZ, SCOTT	3,090.82
06/22/12	ANZALDI, MANDY	1,467.38
06/22/12	CRAWFORD - JR, RAYMOND	367.41
06/22/12	EVANS, CHRISTINE	1,363.63
06/22/12	GLASS, JEAN	2,125.10
06/22/12	HER, PETER	359.30
06/22/12	HOFMEISTER, MARY	1,142.37
06/22/12	HOFMEISTER, TIMOTHY	441.88
06/22/12	KULHANEK-DIONNE, ANN	436.00
06/22/12	PELOQUIN, PENNYE	515.64
06/22/12	PENN, CHRISTINE	2,332.74
06/22/12	SHERRILL, CAITLIN	583.96
06/22/12	VUE, LOR PAO	278.38
06/22/12	AICHELE, MEGAN	183.20
06/22/12	ANDERSON, JOSHUA	159.10
06/22/12	ANDERSON, MAXWELL	333.24
06/22/12	BAETZOLD, SETH	36.25
06/22/12	BAUDE, SARAH	36.50
06/22/12	BRUSOE, AMY	162.68
06/22/12	BUCKLEY, BRITTANY	110.50
06/22/12	BUTLER, ANGELA	80.75
06/22/12	COSTA, JOSEPH	445.50

06/22/12	CRANDALL, KRISTA	136.63
06/22/12	DEMPSEY, BETH	290.38
06/22/12	DIONNE, DANIELLE	62.05
06/22/12	DUNN, RYAN	897.09
06/22/12	ERICKSON-CLARK, CAROL	49.00
06/22/12	FIERRO WESTBERG, MELIND	387.75
06/22/12	FONTAINE, KIM	658.25
06/22/12	FOX, KELLY	150.00
06/22/12	FRAMPTON, SAMANTHA	270.00
06/22/12	GIEL, NICOLE	95.00
06/22/12	GIPPLE, TRISHA	122.58
06/22/12	GRAY, MEGAN	212.55
06/22/12	GRUENHAGEN, LINDA	393.70
06/22/12	HANSEN, HANNAH	319.90
06/22/12	HEINRICH, SHEILA	520.00
06/22/12	HOLMBERG, LADONNA	650.00
06/22/12	HORWATH, RONALD	2,614.55
06/22/12	JANSON, ANGELA	93.50
06/22/12	JOHNSON, BARBARA	184.03
06/22/12	JOYER, ANTHONY	22.20
06/22/12	JOYER, JENNA	14.79
06/22/12	KOHLER, ROCHELLE	54.00
06/22/12	KRONHOLM, KATHRYN	735.19
06/22/12	LAMEYER, ZACHARY	275.64
06/22/12	LAMSON, ELIANA	63.00
06/22/12	MCCANN, NATALIE	361.00
06/22/12	MCCORMACK, MELISSA	176.40
06/22/12	NADEAU, KELLY	14.18
06/22/12	NORTHOUSE, KATHERINE	68.88
06/22/12	POVLITZKI, MARINA	66.50
06/22/12	PROESCH, ANDY	605.96
06/22/12	RANEY, COURTNEY	550.00
06/22/12	RESENDIZ, LORI	636.84
06/22/12	RICHTER, DANIEL	236.25
06/22/12	RONNING, ISAIAH	123.20
06/22/12	RUIZ, MARIA	46.00
06/22/12	SCHREIER, ROSEMARIE	328.38
06/22/12	SCHREINER, MARK	21.90
06/22/12	SCHREINER, MICHELLE	110.19
06/22/12	SCHUNEMAN, GREGORY	179.00
06/22/12	SKUNES, KELLY	337.08
06/22/12	SMITH, ANN	203.00
06/22/12	SMITH, CASEY	44.10
06/22/12	SMITLEY, SHARON	181.30
06/22/12	TAYLOR, JASON	22.28
06/22/12	THORWICK, MEGAN	36.75
06/22/12	TREPANIER, TODD	220.00
06/22/12	TRUE, ANDREW	191.58
06/22/12	TUPY, HEIDE	125.95
06/22/12	TUPY, MARCUS	320.63
06/22/12	WARNER, CAROLYN	224.40
06/22/12	WOLFGRAM, MARY	608.40

	06/22/12	BOSLEY, CAROL	80.00
	06/22/12	DANIEL, BREANNA	158.50
	06/22/12	KENN, MADELINE	21.00
	06/22/12	PENN, CAYLA	75.00
	06/22/12	BORCHERT, JONATHAN	152.25
	06/22/12	DOUGLASS, TOM	1,884.83
	06/22/12	MALONEY, SHAUNA	202.50
	06/22/12	PRINS, KELLY	1,690.16
	06/22/12	REILLY, MICHAEL	2,031.50
	06/22/12	SCHULZE, KEVIN	540.00
	06/22/12	THOMPSON, BENJAMIN	416.75
	06/22/12	VANG, GEORGE	94.25
	06/22/12	COUNTRYMAN, BRENDA	1,155.00
	06/22/12	AICHELE, CRAIG	2,322.83
	06/22/12	PRIEM, STEVEN	2,415.66
	06/22/12	WOEHRLE, MATTHEW	2,200.55
	06/22/12	BERGO, CHAD	2,707.66
	06/22/12	FOWLDS, MYCHAL	3,791.22
	06/22/12	FRANZEN, NICHOLAS	2,623.62
	06/22/12	KREGER, JASON	2,099.70
9987264	06/12/12	BRADBURY, RYAN	456.00
9987275	06/22/12	DHARAMPAUL, BRIANNA	48.00
9987276	06/22/12	SHERWOOD, CHRISTIAN	462.00
9987277	06/22/12	VANG, TIM	491.00
9987278	06/22/12	MCLAURIN, CHRISTOPHER	44.00
9987279	06/22/12	MCMAHON, MICHAEL	72.30
9987280	06/22/12	SCOTT, HALEY	33.08
9987281	06/22/12	WALES, ABIGAIL	21.75
9987282	06/22/12	WEINHAGEN, SHELBY	207.02
9987283	06/22/12	MORGAN, LINDSEY	210.25
9987284	06/22/12	STEFFEN, MICHAEL	87.00
			508,184.58

AGENDA REPORT

TO: Jim Antonen, City Manager

FROM: Karen Guilfoile, City Clerk

DATE: June 29, 2012

SUBJECT: Approval of Resolution Certifying Election Judges for the August 14, 2012 State and Federal Primary Election

RESOLUTION ACCEPTING ELECTION JUDGES

RESOLVED, that the City Council of Maplewood, Minnesota, accepts the following list of Election Judges for the 2012 Primary Election to be held on Tuesday, August 14, 2012.

Abeyratne, Pria	Cleland, Ann	Friedlein, Richard
Achmeier, Kevin	Combe, Edward	Frost, James
Ahl, Chuck	Connelly, Thomas	Fuller, Mary Katherine
Ahrens, Fran	Connolly, Colleen	Galligher, Patricia
Aikens, Meridith	Coyle, Jim	Garrison, Carolyn Ann
Allen, Jim	Coyle, Rose	Garvey, Terrence
Allen, Mark R.	D'Arcio, India	Gebauer, Victor
Anderson, Beverly	Deeg, Edward	Gerlach, Barbara
Anderson, Elsie	Delveaux, Jay	Gerten, John
Anderson, Mary Sue	Demko, Fred	Gerten, Judy
Anderson, Nancy	Desai, Kalpana	Gipple, Kristine
Anderson, Suzanne	DeZelar, Phil	Glissendorf, Sue
Ansari, Ahsan	Dickerson, Glendell	Golaski, Diane
Arnold, Ajla	Dickson, Helen Jean	Gordon, Suzanne
Aurandt, Robert	Droeger, Diane	Granse, Barbara
Bartelt, Joan	Duellman, Audrey	Gravink, Barb
Bedor, David	Dunham, Bob	Gudknecht, Jamie
Beggs, Regan	Eickhoff, Carolyn	Gustafson, Dianne
Behr, Jeanette	Ek, John	Guthrie, Rosie
Behrens, Margaret	Ek, Susan	Hafner, Michael
Belland, Jaime	Elliott, Michael	Hahn, Vonna
Berry, Robert	Erickson, Elizabeth	Hanson, Joan
Bieniek, Robert	Erickson, Eric	Hart, Barbara
Bjorklund, Diane	Erickson, Sue	Heininger, Gordon
Bolden, Donita	Evans, Carol	Herber, Darlene
Bond, Sandra	Fastner, Vicki	Hervig, Cindy
Booher, Michele	Fernholz, Jean	Hill, Jan
Bortz, Albert	Finch, Michael	Hines, Constance
Bortz, Jeanne	Finch, Roberta	Hinnenkamp, Gary
Bruner, Deborah	Fischer, Peter	Hitzman, Harold
Bunkowske, Bernice	Fitzgerald, Delores	Hogan, Anna
Carle, Jeanette	Fosburgh, Anne	Horgan, Gerald
Carson, Fannie	Fowler, Cynthia	Horgan, Sharon
Carson, Helen	Franzen, James	Horner, Jan
Cathleen, Cotter	Franzen, Nick	Horwath, Ivori
Chromey, Donna	Freer, Mary Jo	Hulet, Jeanette
Chromey, Terrance	Friedlein, Charlene	Hulet, Robert

Huth, Patricia
Huth, Raymond
Inhofer, Mary Claire
Jaafaru, Timothy
Jagoe, Carole
Jahn, David
Janaszak, Meghan
Jefferson, Gwendolyn
Jensen, Robert
Johannessen, Judith
Johansen, Kathleen
Johnson, Warren
Jones, Shirley
Jurmu, Joyce
Kapfer, Deb
Karner, Ann
Kaul, Shirley
Kearn, Barbara
Kirchoff, Harold
Kliethermes, Jami
Knauss, Carol
Knutson, Lois
Koch, Rosemary
Kramer, Dennis
Krause, Bruce
Krebsbach, Jean
Kreger, Jason
Kude, Carol
Kuehnel, Edward
Kwapick, Jackie
Labossiere, Donna
Lackner, Marvella
Lampe, Charlotte
Larson, Michelle
Lauren, Lorraine
LaValle, Faylene
Lawrence, Donna
Layer, Stephanie
Layer, Tom
Leiter, Barbara
Leo, Pati
Letourneau, Sandra
Lincowski, Steve
Lincowski, Vi
Lindskog, Phyllis
Liptak, Marianne
Lockwood, Jackie
Loipersbeck, Darlene
Loipersbeck, Jules
Lowery, Paul
Lucas, Lydia
Lynne, Carole
Mahowald, Valerie
Mahre, Jeri
Mammenga II, Donald
Manthey, John
Maskrey, Thomas

Mauston, Shelia
McCabe, Bonnie
McCann, John
McCarthy, Peggy
McCarthy, Ryan
McCauley, Judy
Mealey, Georgia
Mechelke, Geraldine
Mechelke, Mary Lou
Meehan, James
Meister-Westermann, Jean
Mersereau, Connie
Meyer, Kayleen
Mielke, Karen
Moen, Bill
Moenck, Mary Ann
Mollica, Arthur
Moran, Joyce E.
Moreno, Marlene
Mudek, Dolores
Mudek, Leo
Mudgett, Sandy
Muenchow, Mike
Muraski, Gerry
Myster, Thomas
Nazarian, Frederick
Nelson, Percy
Nettleton, Janet
Newcomb, Mary
Nichols, Miranda
Nieters, Louise
Nissen, Helen
Norberg, Ann
Noyes, Douglas
Ober, Caleb
O'Brien, D. William
Olson, Anita
Olson, Lois
Olson, Norman
Olson, Stacy
Oslund, Kathryn
Osman, Jamal
Otto, Eric
Paddock, Ken
Parent, Dian
Pavel, Margaret
Pedersen, Bernard
Peitzman, Lloyd
Peper, Marilyn
Pickett, William
Plaster, Rae
Pogalz, Linda
Priefer, Bill
Reeve, Claudia
Renslow, Rita
Rieper, Allan
Robinson, Emily

Rodriguez, Vincent
Rohrbach, Charles
Rohrbach, Elaine
Roller, Carolyne
Rubbert, Shirley
Rudeen, Elaine
Sagert, Chris
Saltz, Rosalie
Sandberg, Janet
Satriano, Pauline
Sauer, Elmer
Sauer, Kathleen
Sauro, Janet
Sawyer, Sharon
Scharnott, Thomas
Scheuble, RoJean
Scheunemann, Marjorie
Schiff, Marge
Schluender, Cynthia
Schneider, Mary Ann
Schramel, Betty
Schramel, Jim
Schultz, Louise
Seidel, Dave
Seidel, Gloria
Shankar, Ananth
Shores, Teresa
Simmer, Kathleen
Simmer, Richard
Skaar, Delaney
Skaar, Susan
Spangler, Bob
Spies, Louis
Staffki, Tim
Steenberg, Judith
Steenberg, Richard
Stenson, Karen
Stevens, Sandra
Storm, Mary
Strack, Joan
Sweningeon, Rudolph
Taylor, Lori
Taylor, Rita
Thomas, Jeff
Thomforde, Faith
Thompson, Jerrilyn
Thompson, Julie
Tietel, Lynn
Tourville, Michael
Trippler, Dale
Tschida, Micki
Urbanski, Holly
Urbanski, William
VanBlaricom, Beulah
Volkman, Phyllis
Wasmundt, Gayle
Webb, Paulette

Weiland, Connie
Weinberg, Vicki
Wessel, Warren
Westergard, Joanne
Whitcomb, Larry
White, Greg
Witschen, Delores

Wold, Hans
Wolff, Patricia
Wolfgram, Dorothy
Wood, Susan
Yang, Cana
Yorkovich, Cindy
Young, Linda

Zacho, Karen
Zager, Scott
Zawacki, James
Zian, Helen
Zipko, Leroy

Recommendation of the approved list of election judges is requested. Approval of this Resolution does not qualify individuals to serve as election judges. Appointments will be made from this list to fill the needed positions. Individuals that have not completed the required election judge training and necessary paperwork will be permitted to work.

AGENDA REPORT

To: City Manager James Antonen
From: Chief of Police David J. Thomalla
Subject: Resolution Accepting Donation to the Police Department From Residential Mortgage Group
Date: June 28, 2012

Introduction

The Police Department has received a donation from RMG (Residential Mortgage Group), a division of Alerus Financial, and City Council approval is required before this donation can be accepted.

Background

RMG sent the Police Department a \$100 check as part of their charitable donation program called "*Refer a friend. Build your community.*"

In the letter accompanying the donation, it was explained that when a mortgage is closed with RMG, a donation will be made to a school, fire department or police department on behalf of the client; and it is the client's choice who will be the beneficiary of the donation. RMG instituted this program because it lets their clients directly improve the communities of their choice.

The client who designated the Maplewood Police Department for their \$100 donation in conjunction with their loan closing was Paul Tran from Meadow Street in Cologne, Minnesota.

Recommendation

It is recommended that City Council approval be given to accept this \$100 donation and that the necessary budget adjustments be made so the funds can be expended by the Police Department as needed.

Action Required

Submit to the City Council for review and action.

DJT:js

RESOLUTION AUTHORIZING GIFT TO CITY

WHEREAS, Maplewood is AUTHORIZED to receive and accept grants, gifts and devices of real and personal property and maintain the same for the benefit of the citizens and pursuant to the donor’s terms if so-prescribed, and;

WHEREAS, Residential Mortgage Group (RMG) wishes to grant the City of Maplewood the following: \$100, and;

WHEREAS, Residential Mortgage Group has instructed that the City will be required to use the aforementioned for: use by the Police Department to directly improve the community, and;

WHEREAS, the City of Maplewood has agreed to use the subject of this resolution for the purposes and under the terms prescribed, and;

WHEREAS, the City agrees that it will accept the gift by a super majority of its governing body’s membership pursuant to Minnesota Statute §465.03;

NOW, THEREFORE, BE IT RESOLVED, pursuant to Minnesota Statute §465.03, that the Maplewood City Council approves, receives and accepts the gift aforementioned and under such terms and conditions as may be requested or required.

The Maplewood City Council passed this resolution by a super majority vote of its membership on _____, 20_____.

Signed:

Signed:

Witnessed:

(Signature)

(Signature)

(Signature)

Mayor
(Title)

Chief of Police
(Title)

City Clerk
(Title)

(Date)

(Date)

(Date)

MEMORANDUM

TO: James Antonen, City Manager
FROM: Michael Martin, AICP, Planner
Charles Ahl, Assistant City Manager
**SUBJECT: Conditional Use Permit Termination for a Planned Unit
Development, Gethsemane Senior Housing**
LOCATION: South of 2410 Stillwater Road
DATE: June 29, 2012

INTRODUCTION

The conditional use permit (CUP) for the Gethsemane Senior Housing planned unit development (PUD) is due for review. This PUD is for a 111-unit senior housing facility on property owned by Gethsemane Lutheran Church south of the church. Refer to the attachments.

BACKGROUND

July 14, 2008: The city council approved a temporary lease agreement for the use of Gethsemane Park for 2008, the Gethsemane Senior Housing PUD, a land use plan amendment, a parking waiver, preliminary and final plat, and site and architectural plans.

August 25, 2008: The city council approved tax increment financing for the Gethsemane Senior Housing project.

July 7, 2009: The city council reviewed the conditional use permit (CUP) for the Gethsemane Senior Housing planned unit development (PUD).

July 26, 2010: The city council reviewed the conditional use permit (CUP) for the Gethsemane Senior Housing planned unit development (PUD) and approved it for two years.

DISCUSSION

City code requires periodic review of PUDs to check on project status. Code also requires substantial construction to be started within one year of the original PUD approval otherwise the PUD becomes null and void. Code allows the council to extend the PUD approval for one year before construction starts. The council has extended this PUD approval twice for a total of three years. Since the original 2008 approval no construction has taken place. In addition, the TIF agreement that was approved in 2008 required the project to start within three years. Because of the lack of construction progress, the original 2008 TIF approval is null and void.

With the lack of construction progress and the TIF agreement being expired, staff is recommending this PUD be terminated. Code also states the original design approvals from 2008 are null and void because of the lack of construction. The land use plan amendment the church sought and received in 2008 will stay in effect as there are no sunset dates so this type of approval. For the church to continue this project it would be required to reapply for PUD, design plans and TIF approval.

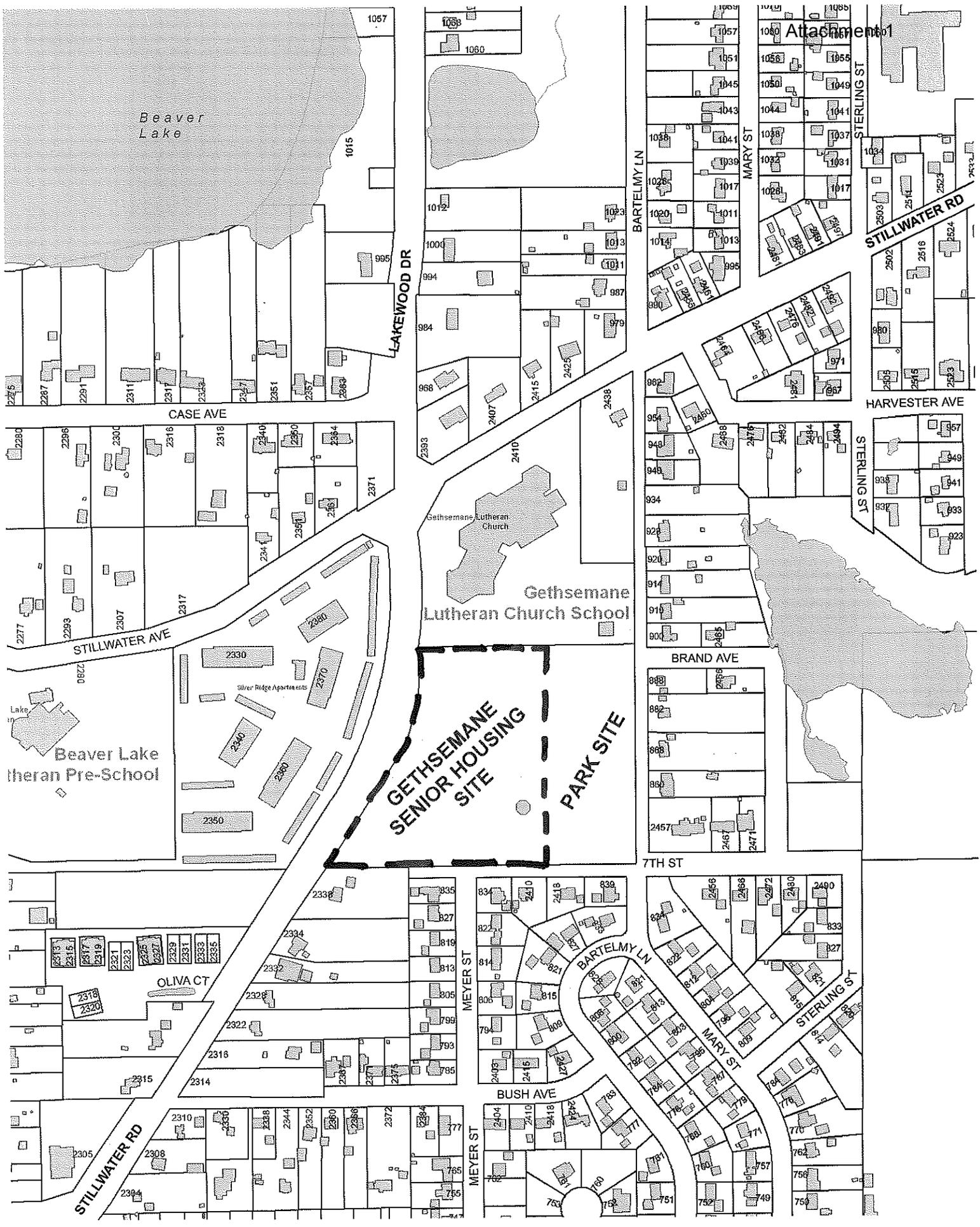
RECOMMENDATION

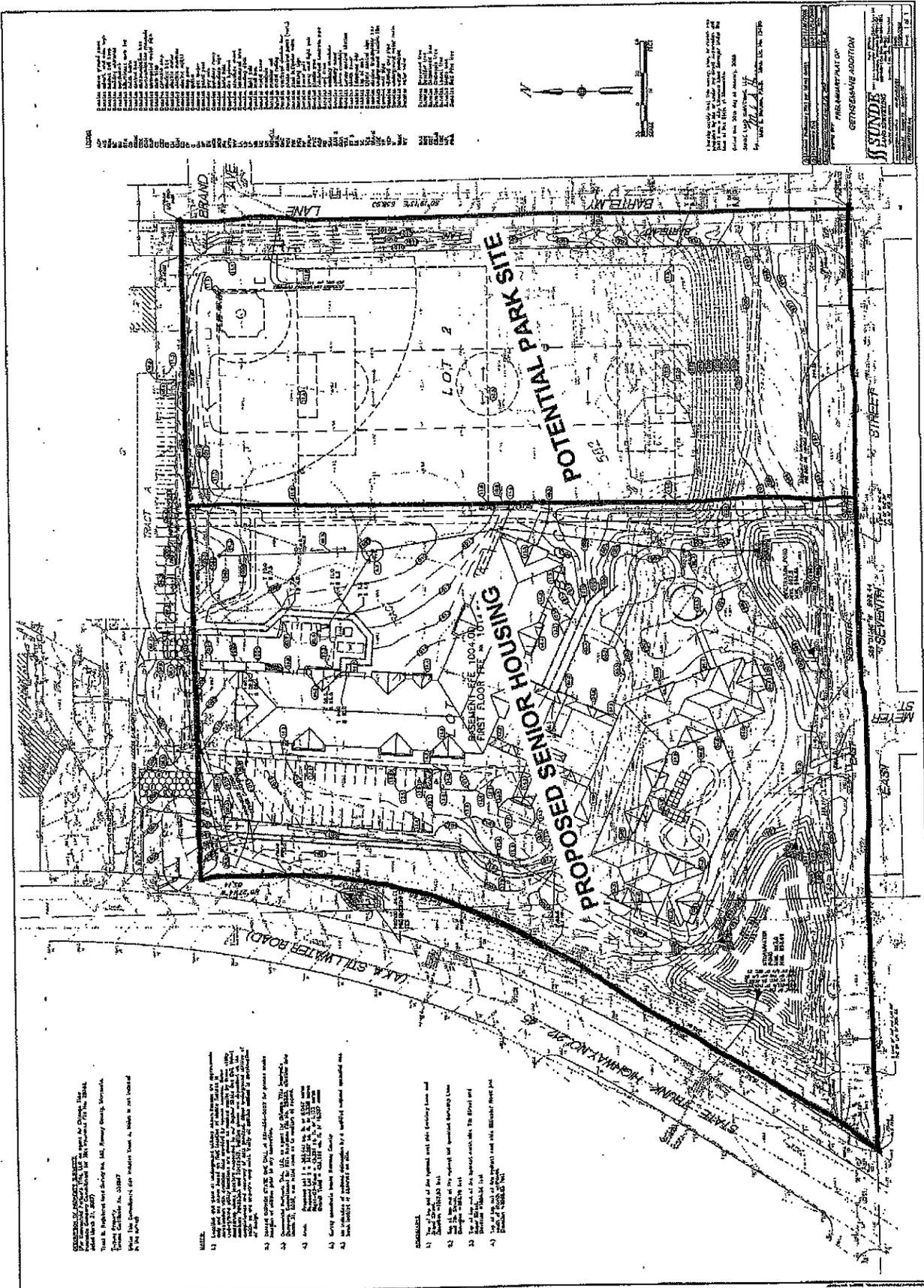
Terminate the conditional use permit for the Gethsemane Senior Housing planned unit development.

p:\sec25\Gethsemane PUDTerminate_070912

Attachments:

1. Location Map
2. Preliminary/Final Plat
3. July 14, 2008 City Council Minutes
4. CUP Termination Resolution





RECEIVED
 FEB 01 2008
 BY

PRELIMINARY / FINAL PLAT

MINUTES
MAPLEWOOD CITY COUNCIL
 6:30 p.m., Monday, July 14, 2008
 Council Chambers, City Hall
 Meeting No. 18-08

K. UNFINISHED BUSINESS

- 5. Gethsemane Lutheran Church – Request for Senior Housing Project.**
- a. Acting City Manager, Chuck Ahl introduced the item and answered questions of the council.
 - b. Deputy Public Works Director, DuWayne Konewko gave the report and answered questions of the council.
 - c. City Attorney, Alan Kantrud answered questions of the council.

Mayor Longrie asked if any citizens wanted to speak regarding the Temporary Lease.

No citizens came forward.

Councilmember Juenemann moved to approve the Temporary Lease for 2008 use of property as Park. **Revising item 1. Term of Lease revising verbage to reflect from now until the end of the year vs. on a month-to-month basis. Section 2 regarding rent, it should reflect single payment rather than a monthly payment until the end of the year. Also, a Notice Section added giving Contact Information for both parties. On the signature page the City Clerk should be added to the list of signees.**

Councilmember Rossbach seconded the motion with a friendly amendment to change the following information.

Revising item 1. Term of Lease revising verbage to reflect from now until the end of the year vs. on a month-to-month basis. Section 2 regarding rent, it should reflect single payment rather than a monthly payment until the end of the year. Also, a Notice Section added giving Contact Information for both parties. On the signature page the City Clerk should be added to the list of signees.

Accepted by Councilmember Juenemann.

Mayor Longrie questioned the terms of the lease agreement and asked if a representative from Gethsemane wanted to address the concern.

Pastor, Richard White, Gethsemane Lutheran Church answered a question of the council regarding changing the motion.

Miscellaneous discussion occurred and City Attorney, Alan Kantrud said the appropriate changes would take place regarding the concerns of the city council and the representative of Gethsemane.

Seconded by Councilmember Rossbach.

Ayes – All

The motion passed.

b. Land Use Plan Amendment from P(Park) to R3H(high density residential). (requires 4 votes)

- a. Senior Planner, Tom Ekstrand introduced the report and answered questions of the council.
- b. City Attorney, Alan Kantrud answered questions of the council.

Mayor Longrie asked if anyone wanted to speak regarding this item.

1. Bob Van Slyke, from Senior Housing Partners Partnering with Presbyterian Homes of Minnesota and Gethsemane Lutheran Church and School, addressed the council and answered questions of the council.
2. Ward Isackson, Principal Architect, Pope Associates, 1255 Energy Park Drive, St. Paul, addressed the council.
3. Mike Plant, Senior Hydrologist on the project answered questions of the council.
4. Robert Martin, Planning Commissioner, 2329 Londin Lane, Maplewood, gave the planning commission report.
5. John Demko, Community Design Review Board Member, gave the CDRB report.
6. Eunice Roberts, 1448 Beaver Creek Parkway, Maplewood spoke in favor of the development.
7. Pastor, Richard White, at Gethsemane Lutheran Church addressed the council.
8. Doug Angrew, 7501 – 25th Street North, Oakdale, spoke in favor of the development.
9. JoAnn Levour, speaking on behalf of her parents who will live at Rosewood Estates spoke in favor of the development.
10. Rick Thisen, 1147 Mary Place South Maplewood spoke in favor of the development.
11. Marion Ness, Oakdale Resident, spoke in favor of the development.
12. Sil Booth, 515 Sterling Street South, Maplewood spoke in favor of the development.
13. Lynn Wiegert, 2939 Mary Street, Maplewood spoke in favor of the development.
14. Barb Gurney, 436 Brooks Avenue, Roseville spoke in favor of the development.

Councilmember Rossbach moved to approve the Land Use Plan Amendment from P(Park) to R3H(high density residential). (requires 4 votes)

RESOLUTION 08-07-100

LAND USE PLAN CHANGE RESOLUTION

WHEREAS, Gethsemane Lutheran Church and Presbyterian Homes of Minnesota have applied for a change to the City of Maplewood's land use plan from P (park) to R3H (high density residential) for a proposed 111-unit senior-housing development.

WHEREAS, this change applies to the property located south of Gethsemane Lutheran Church, 2410 Stillwater Road. The legal description is:

Lot 1, Block 1, Gethsemane Addition

WHEREAS, the history of this change is as follows:

1. On June 3, 2008, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the land use plan change.
2. On July 14, 2008, the city council discussed the land use plan change. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council passed the above described change for the following reasons:

1. Development with the proposed senior housing project would promote economic development that will expand the property tax base, increase jobs and provide desirable services.
2. The proposed development would provide a wider range of housing types in this neighborhood.
3. The proposed development would be a similar type of use to the apartments across Stillwater Road and would also provide a transitional, buffer use between those abutting apartments and the single family homes to the south and east.

This action is subject to the approval of this land use plan amendment by the Metropolitan Council.

The Maplewood City Council passed this resolution on July 14, 2008.

Seconded by Councilmember Juenemann.

Ayes – All

The motion passed.

Councilmember Juenemann moved to approve the Conditional Use Permit (CUP) for a Planned Unit Development (PUD).

**RESOLUTION 08-07-101
CONDITIONAL USE PERMIT RESOLUTION**

WHEREAS, Gethsemane Lutheran Church and Presbyterian Homes of Minnesota applied for a conditional use permit for a planned unit development to build a 111-unit senior-housing development.

WHEREAS, this permit applies to the property located south of Gethsemane Lutheran Church at 2410 Stillwater Road. The legal description is:

Lot 1, Block 1, Gethsemane Addition

WHEREAS, the history of this conditional use permit is as follows:

1. On June 3, 2008, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the reports and recommendation of city staff. The planning commission recommended that the city council approve this permit.
2. On June 25, 2008, the housing and redevelopment authority (HRA) reviewed this request and the recommendation of staff. The HRA recommended that the city council approve this permit.
3. On July 14, 2008, the city council considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council passed the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.

6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the approved site plan. The planning staff may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void.
3. The city council shall review this permit in one year.
4. The proposed senior housing development shall remain for use as senior housing unless the city council approves a change in use.
5. The owner/operator of the senior housing development shall obtain a cross easement from Gethsemane Lutheran Church for access and overflow parking before the city will issue a building permit for this development.
6. Compliance with the city's engineering report by Steve Kummer dated February 13, 2008.
7. The applicant shall post Bartelmy Lane to restrict truck, trash hauling and delivery access and that the city engineer shall explore the closure of Bartelmy Lane from Stillwater Road to Brand Avenue.

The Maplewood City Council passed this resolution on July 14, 2008.

Seconded by Councilmember Hjelle.

Ayes – All

The motion passed.

Councilmember Nephew moved to approve a parking waiver to provide 114 fewer parking spaces than are required by ordinance. The applicant shall provide 61 garage spaces and 47 surface parking spaces. This parking waiver is subject to the following conditions:

1. The owners of Gethsemane Senior Housing shall get an access and parking easement from Gethsemane Church to use their parking lot as overflow parking.

This written agreement shall be provided prior to the issuance of a building permit.

2. All parking areas shall comply with the dimensional requirements for parking lots that are required by ordinance.

Seconded by Councilmember Rossbach.

Ayes – All

The motion passed.

Councilmember Rossbach moved to approve the Preliminary and Final Plat subject to Compliance with the conditions of the city's engineering report by Steve Kummer dated February 13, 2008, on page 11 of the staff report for item K5.

E. Approve the plans date-stamped February 1, 2008, for the Gethsemane Senior Housing project, located south of Gethsemane Lutheran Church, 2410 Stillwater Road. Approval is based on the findings for approval required by ordinance and subject to the developer doing the following:

1. Repeat this review in two years if the applicant has not obtained a building permit by that time. After two years this review must be repeated.
2. Obtain the requested zoning approvals before the city will issue a building permit. These approvals are: a comprehensive land use plan amendment from P (park) to R3H (high density residential), a conditional use permit for a planned unit development, a parking waiver and a final plat.
3. The applicant shall comply with the requirements in the city engineering report by Steve Kummer dated February 13, 2008.
4. The developer of the housing facility shall obtain a cross easement from Gethsemane Lutheran Church for access and overflow parking before the city will issue a building permit for this development.
5. The developer shall provide a trash enclosure for trash and recyclables if they are not kept within the garage and if they would not be properly concealed by the retaining wall if they would be kept outside the garage.

6. Before obtaining a building permit, the applicant shall provide an irrevocable letter of credit in the amount of 150 percent of the cost of completing landscaping and other site improvements. This irrevocable letter of credit shall include the following provisions:
 - The letter of credit must clearly indicate that it is an irrevocable letter of credit in the name of the City of Maplewood, payable on demand, to assure compliance with the terms of the developer's agreement.
 - The letter of credit must allow for partial withdrawals as needed to guarantee partial project payments covered under the terms of the letter of credit.
 - The letter of credit shall be for a one- year duration and must have a condition indicating automatic renewal, with notification to the city a minimum of 60 days prior to its expiration.
7. All parking and drive areas shall have continuous concrete curbing.
8. The applicant shall install in-ground lawn irrigation as required by city ordinance.
9. Post Bartelmy Lane for "No Truck, Trash Hauling or Delivery Access," subject to the approval of the city engineer.
10. Obtain any necessary permits from the Minnesota Department of Transportation and the Ramsey Washington Metro Watershed District.
11. The applicant shall comply with applicable noise-mitigation requirements. This will require the applicant to provide a noise study to evaluate the noise level generated by traffic on Stillwater Road to determine what, if any, mitigation measures are required for the proposed living units.
12. All work shall follow the approved plans. The city planner may approve minor changes.

Seconded by Councilmember Nephew.

Ayes – All

Mayor Longrie made a friendly amendment to include the recommendations on page 11 of the staff report (item K5.)

The friendly amendment was accepted by the motioners.

The motion passed.

Councilmember Rossbach moved to approve the plans date-stamped February 1, 2008, for the Gethsemane Senior Housing project, located south of Gethsemane Lutheran Church, 2410 Stillwater Road. Approval is based on the findings for approval required by ordinance and subject to the developer doing the following:

1. Repeat this review in two years if the applicant has not obtained a building permit by that time. After two years this review must be repeated.
2. Obtain the requested zoning approvals before the city will issue a building permit. These approvals are: a comprehensive land use plan amendment from P(park) to R3H 9high density residential), a conditional use permit for a planned unit development, a parking waiver and a final plat.
3. The applicant shall comply with the requirements in the city engineering report by Steve Kummer dated February 13, 2008.
4. The developer of the housing facility shall obtain a cross easement from Gethsemane Lutheran Church for access and overflow parking before the city will issue a building permit for this development.
5. The developer shall provide a trash enclosure for trash and recyclables if they are not kept within the garage and if they would not be properly concealed by the retaining wall if they would be kept outside the garage.
6. Before obtaining a building permit, the applicant shall provide an irrevocable letter of credit in the amount of 150 percent of the cost of completing landscaping and other site improvements. This irrevocable letter of credit shall include the following provisions:
 - The letter of credit must clearly indicate that it is an irrevocable letter of credit in the name of the City of Maplewood, payable on demand, to assure compliance with the terms of the developer's agreement.
 - The letter of credit must allow for partial withdrawals as needed to guarantee partial project payments covered under the terms of the letter of credit.
 - The letter of credit shall be for a one-year duration and must have a condition indicating automatic renewal, with notification to the city a minimum of 60 days prior to its expiration.
7. All parking and drive areas shall have continuous concrete curbing.
8. The applicant shall install in-ground lawn irrigation as required by city ordinance.
9. Post Bartelmy Lane for "No Truck, Trash Hauling or Delivery Access," subject to the approval of the city engineer.
10. Obtain any necessary permits from the Minnesota Department of Transportation and the Ramsey Washington Metro Watershed District.
11. The applicant shall comply with applicable noise-mitigation requirements. This will require the applicant to provide a noise study to evaluate the noise level generated by traffic on Stillwater Road to determine what, if any, mitigation measures are required for the proposed living units.

12. All work shall follow the approved plans. The city planner may approve minor changes.

Seconded by Councilmember Nephew.

Ayes – All

The motion passed.

Councilmember Rossbach moved to approve Extending the date for the Public Hearing for Tax Increment Financing (TIF) to August 25, 2008.

Seconded by Councilmember Juenemann.

Ayes – All

The motion passed.

**CONDITIONAL USE PERMIT
TERMINATION RESOLUTION**

WHEREAS, Gethsemane Lutheran Church and Presbyterian Homes of Minnesota, received approval from the Maplewood City Council on July 14, 2008, for a conditional use permit for a planned unit development to build a 111-unit senior-housing development.

WHEREAS, in the subsequent four years no construction progress has been made and therefore city code states the permit is null and void.

WHEREAS, this permit applies to the property located south of Gethsemane Lutheran Church, 2410 Stillwater Road. The legal description is:

Lot 1, Block 1, Gethsemane Addition

WHEREAS, the history of this conditional use permit termination is as follows:

1. On _____, the city council terminated this conditional use permit since the applicants, Gethsemane Lutheran Church and Presbyterian Homes of Minnesota, have made no substantial construction progress on this project.

NOW, THEREFORE, BE IT RESOLVED that the city council terminates the above-described conditional use permit because Gethsemane Lutheran Church and Presbyterian Homes of Minnesota have made no construction progress and city code requires the permit to end.

The Maplewood City Council _____ this resolution of termination on July 9, 2012.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: DuWayne Konewko, Parks and Recreation Director
Jim Taylor, Parks Manager
SUBJECT: Approval to Move the Tennis Court Project from Playcrest to Maplewood Heights.
DATE: June 27, 2012

INTRODUCTION

At their June 11th meeting, the City Council approved the resurfacing of two sets of tennis courts at Harvest and Playcrest Parks. Harvest has been finished and looks great. However, some significant issues arose when the contractor was mobilizing to begin work at Playcrest. Over the early summer the court has separated and heaved in some spots and staff no longer feels that resurfacing this court is a cost effective approach to fixing it. Staff looked into an entire rebuild and that would carry a cost of \$70,350. Staff is proposing to shift the work from Playcrest to Maplewood Heights Park, as well as resurfacing the basketball court at Playcrest

BACKGROUND

As the contractor went to begin work at Playcrest Park they noticed some significant issues on the tennis courts that were not there when they bid the job. Upon receiving a call from the contractor, City staff inspected the court and came to the same conclusion. Some shifting and heaving had occurred due to the heavy clay soils and all of the spring/summer moisture and resurfacing these courts at this time would not be a cost effective approach to fixing them. The only sure way to guarantee this would not happen again would be an entire rebuild and some replacement of the current soils. Staff is proposing to close the tennis courts at Playcrest and use this summer and fall to come up with a new plan for that area. However, the basketball court is in good condition and well used, so staff feels it is important to resurface this amenity at the park as planned. In addition, staff would like to shift the tennis court resurfacing to Maplewood Heights Park. This is a battery of two courts along with a basketball court similar to Playcrest and Harvest. The courts at Maplewood Heights are some of the most used courts in the City.

DISCUSSION

Maplewood Heights Tennis and Basketball Courts

By moving the project to Maplewood Heights there is a cost saving of \$1,914 down to \$21,750 from the \$23,664 that was approved for Playcrest. This decrease in cost is due to the courts at Maplewood Heights not needing as much patching and crack filling. The courts at this park are very highly used and also have lights for evening play.

Basketball Court at Playcrest Park

Staff recognizes that the basketball court at Playcrest Park is heavily used and would like to maintain this amenity at the Park. The cost to resurface this court would be \$7,888.

FUNDING

The total sum of these projects equals \$29,668. This project would be funded with the remaining \$23,664 approved to be spent out of the Parks \$100,000 allocation of the CIP Fund. Then the remaining \$5,974 would come from the Parks Maintenance Budget 101-602-000-4720.

RECOMMENDATION

Staff recommends that we move the money for the project approved for Playcrest Park to the tennis and basketball courts at Maplewood Heights. In addition, staff also recommends moving forward with resurfacing the basketball court at Playcrest Park.

MEMORANDUM

TO: James Antonen, City Manager

FROM: DuWayne Konewko, Parks and Recreation Director
Ginny Gaynor, Natural Resources Coordinator

DATE: July 2, 2012 for July 9, 2012 Council Meeting

RE: Resolution Accepting Donation from St. Paul East Parks Lions to City of Maplewood

Introduction

A donation of \$300 was donated by St. Paul East Parks Lions Club to the City of Maplewood's Parks and Recreation Department to purchase trees for Lions Park and to purchase refreshments for the City's Arbor Day celebration on May 12, 2012. Council previously approved a similar donation from Maplewood Oakdale Lions for this project.

Minnesota State Statute 465.03 states that gifts to municipalities shall be accepted by the governing body in the form of a resolution by a two-thirds vote.

Consideration

Approve the following resolution accepting the donation of \$300 for trees for Lions Park and for refreshments for Maplewood's 2012 Arbor Day Celebration.

**RESOLUTION
ACCEPTANCE OF DONATION**

WHEREAS the City of Maplewood's Parks and Recreation Department has received a donation of \$300 for trees for Lions Park and for refreshments for Maplewood's 2012 Arbor Day Celebration.

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood, Parks and Recreation Department to accept this donation.

MEMORANDUM

TO: James Antonen, City Manager

FROM: DuWayne Konewko, Parks and Recreation Director
Ann Hutchinson, Lead Naturalist

DATE: July 2, 2012 for July 9, 2012 Council Meeting

RE: Resolution Accepting Donation from Friends of Maplewood Nature to City of Maplewood

Introduction

In June 2012, The Friends of Maplewood Nature donated \$1522.73 to the Maplewood Nature Center for the printing of the June 2012 Seasons environmental insert. This issue focused on acquisition of the Fish Creek parcel.

Minnesota State Statute 465.03 states that gifts to municipalities shall be accepted by the governing body in the form of a resolution by a two-thirds vote.

Consideration

Approve the following resolution accepting the donation of \$1522.73 for the June 2012 Seasons environmental insert.

**RESOLUTION
ACCEPTANCE OF DONATION**

WHEREAS the City of Maplewood and the Parks and Recreation Department has received a donation of \$1522.73 for printing of the June 2012 Seasons environmental insert.

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood, Parks and Recreation Department to accept this donation.

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: July 2, 2012
SUBJECT: Approval of License Fee Reduction for Excel Pawn

Background

In November of 2001, the city council passed a resolution governing pawn shops that allows for only one such license to be issued by the city at any one time. Excel Pawn, Inc. located at 1700 Rice Street North has been licensed with the city since the early nineties.

In August of 2004, the city council adopted Ordinance 851 that implements and mandates the use of the Automated Pawn System (APS). The purpose of the APS is to assist public safety officials in preventing pawn businesses from being used as facilities for the commission of crimes, and to assure that such businesses comply with basic consumer protection standards, in turn protecting the public health, safety, and general welfare of the citizens of the city.

Introduction

The City of Minneapolis administers APS locally. For their service, the City of Maplewood and other municipalities that utilize APS in turn pay the City of Minneapolis an administration fee to run the system. To cover this cost participating municipalities charge their licensed pawn shops a per transaction fee that typically runs from \$1.00 to \$4.00. The City of Maplewood charges our existing pawn shop (Excel Pawn, Inc.) \$2.50 per transaction.

Excel Pawn Inc. has been in compliance with this reporting system since it was implemented in 2004. Their current software however, is no longer compatible with the reporting requirements as dictated by Ordinance 851.

The cost to replace their software is approximately \$15,000. While this is the cost of doing business staff realizes that this expense is dictated by city ordinance and Excel Pawn has been a business in good standing in our community.

The annual fee for the Pawn Shop License is \$10,218 which is paid in 6 month installments. The management from Excel Pawn has requested a reduction in their fee to lessen the burden of the cost of the new software. Staff has met with representatives from Excel Pawn and believes that their request has merit and would propose that the second half of the 2012 license fee be reduced by \$5,000 and that their annual license fee for 2013 be reduced to \$5,000. Their 2014 fee would then return to the annual fee established by the city council.

Recommendation

Direct staff to implement an annual license fee of \$5,000 for 2012 and 2013 with the 2014 fee returning to the annual fee established by the city council.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer/Public Works Director
 Steve Love, Assistant City Engineer
 Jon Jarosch, Civil Engineer I
SUBJECT: **Approve Entering Into Contract for Landscaping Services for Rainwater Gardens, Western Hills Area Street Improvements, City Project 10-14**
DATE: June 27, 2012

INTRODUCTION

The City Council will consider authorizing the City Engineer to enter into a contract for landscape services for the rainwater gardens constructed as part of the Western Hills Area Street Improvements, City Project 10-14. In order to obtain a contractor that is specialized in rain garden planting and since this purchase will exceed \$20,000, written quotations were obtained and City Council authorization to proceed is requested.

DISCUSSION

As part of the Western Hills Area Street Improvement Project, 44 residential boulevard rain gardens were designed by Barr Engineering, Co. and constructed by T.A. Schifsky and Sons, Inc. The construction included the excavation of the gardens and the installation of rock sumps, rock retaining walls (where necessary), plastic edging, plant bedding materials, and shredded wood mulch.

The proposed work includes the planting of the 44 residential rain gardens, one larger City garden at Western Hills Park, and a one year watering and maintenance contract. The project is scheduled to start on July 11, 2012 and be completed by August 10, 2012. Staff solicited proposals from five landscaping companies that have done similar types of work in the City or were recommended by others. The City received quotes from the following three (3) landscaping companies:

<u>Company</u>	<u>Total Cost</u>
Noble Landscaping	\$28,636.00
Outdoor Lab Landscape Design LLC	\$29,578.15
St. Croix Valley Landscaping	\$61,390.04

As outlined in the request for proposal the evaluation and selection process is based on the following criteria:

- Understanding of the work to be completed
- Experience of the contractor and/or subcontractor(s) that will be assigned to this work
- Proposed cost
- The ability to perform the work within the specified time
- Reputation
- Past work experience

Based on the this criteria staff is recommending awarding the contract for landscaping services for the Western Hills Area rain gardens to Noble Landscaping. Noble Landscaping has verified that their quote includes prevailing wages. Noble Landscaping successfully planted rain gardens in the City in the past as part of the Hills and Dales Area Street Improvement Project, City Project 09-15.

BUDGET

Landscaping service will be charged to the Western Hills Area Street Improvements, Project 10-14. Costs for these services have been planned for and are built into the overall indirect cost for this public improvement project. No budget adjustments are required.

RECOMMENDATION

Based on the request for proposal evaluation and selection process staff recommends that the City Council authorize the City Engineer to enter into a contract for services with Noble Landscaping for landscaping services for rainwater gardens installed as part of the Western Hills Area Street Improvements, City Project 10-14.

Attachments

1. Proposal from Noble Landscaping
2. Proposal from Outdoor Lab Landscape Design LLC
3. Proposal from St. Croix Valley Landscaping
4. Project Location Map

NOBLE LANDSCAPE AND GARDEN CENTER

2456 125th AVENUE NE
BLAINE, MN. 55449
763-862-7218
FAX 763-862-7227
WWW.NOBLELANDSCAPING.COM
jodyv@noblelandscaping.com

JOB ESTIMATE

NAME: Jon Jarosch PROJECT MANAGER	DATE: 10:00 6/26/2012
ADDRESS: City of Maplewood Staff Engineer jon.jarosch@ci.maplewood.mn.us	PHONE: 651-249-2405
EST. BY: JODY VANDER BROEK	FAX: 651-249-2409
	JOB NO.: #10-14

JOB DESCRIPTION WESTERN HILLS RAINGARDENS COMM X RES _____
City of Maplewood

QUANTITY	SIZE & TYPE	DESCRIPTION	ITEM #	UNIT PRICE	TOTAL PRICE
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Perennials #1 cont. // Shrubs #2 cont.

1	L SUM	MOBILIZATION		\$ 1,000.00	\$ 1,000.00
1772	SY	1-INCH SHREDDED WOOD MULCH - planting beds		\$ 1.50	\$ 2,658.00
1	L SUM	APPLY DEER REPELLENT TO ALL PLANTED MATERIAL		\$ 400.00	\$ 400.00
47	EA	PURPLE DOME ASTER		\$ 11.00	\$ 517.00
176	EA	FEATHER REED GRASS, KARL FOERSTER		\$ 11.00	\$ 1,936.00
35	EA	LITTLE JOE PYE WEED		\$ 11.00	\$ 385.00
58	EA	SIBERIAN IRIS		\$ 11.00	\$ 638.00
116	EA	SWITHGRASS, SHENANDOAH		\$ 11.00	\$ 1,276.00
77	EA	SWITCHGRASS, HEAVY METAL		\$ 11.00	\$ 847.00
53	EA	RUSSIAN SAGE		\$ 11.00	\$ 583.00
92	EA	BLACK EYED SUSAN, GOLDSTRUM		\$ 11.00	\$ 1,012.00
108	EA	AUTUMN JOY SEDUM		\$ 11.00	\$ 1,188.00
20	EA	BUTTERFLY WEED		\$ 11.00	\$ 220.00
153	EA	BLACK CHOKEBERRY		\$ 26.00	\$ 3,978.00
86	EA	ANNABELLE HYDRANGEA		\$ 26.00	\$ 2,236.00
74	EA	RED SPRITE WINTERBERRY		\$ 26.00	\$ 1,924.00
40	EA	BUTTONBUSH		\$ 26.00	\$ 1,040.00
58	EA	RED TWIG DOGWOOD		\$ 26.00	\$ 1,508.00
22	EA	HAZELNUT SHRUB, American		\$ 28.00	\$ 616.00
28	EA	SPIREA, ANTHONY WATERER		\$ 26.00	\$ 728.00
27	EA	HIGHBUSH AMERICAN CRANBERRY		\$ 26.00	\$ 702.00
31	EA	JIM DANDY WINTERBERRY		\$ 26.00	\$ 806.00
23	EA	NEARLY WILD ROSE		\$ 26.00	\$ 598.00
24	EA	HETZ MIDGET ARBORVITAE		\$ 35.00	\$ 840.00
1	L SUM	ONE-YEAR MAINTENANCE CONTRACT/ EXTENDED WARRANTY		\$ 1,000.00	\$ 1,000.00

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED

SUB TOTAL	\$	28,636.00
BOND	\$	-
DOWN PAYMENT	\$	-
BALANCE	\$	28,636.00
TOTAL-with tax	\$	28,636.00

BID DOES NOT INCLUDES COST FOR CONTRACTOR CONTROLLED INSURANCE PROGRAM (CCIP).

X
ACCEPTED BY: _____

DATE: _____

Request for Proposal

Landscaping Services for:

**Western Hills Area Neighborhood
Residential Rain Water Gardens**

for:

City Project No. 10-14

City of Maplewood

June 4, 2012

Description	Unit	Est Quantity	Unit Price	Extended
MOBILIZATION	LS	1	\$490.00	\$490.00
1-INCH SHREDDED HARDWOOD MULCH - PLANTING BEDS	SY	1772	\$1.20	\$2,126.40
APPLY DEER REPELLENT TO ALL PLANTED MATERIAL	LS	1	\$300	\$300.00
PURPLE DOME ASTER	EA	47	\$11.75	\$552.25
FEATHER REED GRASS 'KARL FOERSTER'	EA	176	\$11.50	\$2,024.00
LITTLE JOE JOE PYE WEED	EA	35	\$12.00	\$420.00
SIBERIAN IRIS	EA	58	\$11.50	\$667.00
SWITCHGRASS 'SHENENDOAH'	EA	116	\$11.25	\$1,305.00
SWITCHGRASS 'HEAVY METAL'	EA	77	\$11.25	\$866.25
RUSSIAN SAGE	EA	53	\$11.25	\$596.25
BLACK-EYED SUSAN 'GOLDSTURM'	EA	92	\$11.25	\$1,035.00
AUTUMN JOY SEDUM	EA	108	\$11.25	\$1,215.00
BUTTERFLY WEED	EA	20	\$11.75	\$235.00
BLACK CHOKEBERRY	EA	153	\$24.00	\$3,672.00
ANNABELLE HYDRANGEA	EA	86	\$25.00	\$2,150.00
RED SPRITE WINTERBERRY	EA	74	\$26.00	\$1,924.00
BUTTONBUSH	EA	40	\$24.50	\$980.00
RED TWIG DOGWOOD	EA	58	\$25.00	\$1,450.00
HAZELNUT	EA	22	\$25.00	\$550.00
SPIREA 'ANTHONY WATERER'	EA	28	\$25.00	\$700.00

HIGHBUSH AMERICIAN CRANBERRY	SHRUB, #2 CONT	EA	27	\$25.00	\$675.00
JIM DANDY WINTERBERRY	SHRUB, #2 CONT	EA	31	\$26.00	\$806.00
NEARLY WILD ROSE	SHRUB, #2 CONT	EA	23	\$25.00	\$575.00
HETZ MIDGET ARBORVITAE	SHRUB, #2 CONT	EA	24	\$31.00	\$744.00
ONE-YEAR MAINTENANCE CONTRACT/EXTENDED WARRANTY		LS	1	\$3,520.00	\$3,520.00
TOTAL COST:					\$29,578.15

St. Croix Valley Landscaping

389 280th Street
Osceola, WI. 54020

CREW COPY

Date	Estimate #
6/26/2012	420

Name / Address
City of Maplewood Jon Jarosch Western Hills Neighborhood, MN

Project

Item	Description	Qty	Rate	U/M	Total
Mobilization	Mobilization and Deliveries.	10	263.50	ea	2,635.00
Mulching CU YD	Mulching-(estimated based on sq footage of 44 rain gardens @ 2.5 ")	60	98.75	CU YD	5,925.00
Deer repellent application	DEER REPELLANT APPLICATION Plant install of all the plants as specified -see subs noted:	2	204.00	ea	408.00
Plant install	Purple dome aster	47	18.75	ea	881.25
Plant install	'Karl Foerster'	176	20.63	ea	3,630.88
Plant install	Little Joe Pye Weed	35	26.25	ea	918.75
Plant install	Siberian iris	58	18.75	ea	1,087.50
Plant install	Switchgrass 'Shenandoah'	116	18.75	ea	2,175.00
Plant install	Switchgrass 'Heavy Metal'	77	20.63	ea	1,588.51
Plant install	Russian Sage	53	18.75	ea	993.75
Plant install	Black-Eyed-Susie 'Goldstrum'	92	18.75	ea	1,725.00
Plant install	Sedum 'Autumn Joy'	108	18.75	ea	2,025.00
Plant install	Butterfly weed	20	20.63	ea	412.60
Shrub planting	Black Chokeberry	153	31.88	ea	4,877.64
Shrub planting	Annabelle hydrangea	86	33.75	ea	2,902.50
Shrub planting	Red Sprite Winterberry	74	56.25	ea	4,162.50
Shrub planting	Butttonbush sub to #5	40	43.13	ea	1,725.20
Shrub planting	Red Twig dogwood sub to #5	58	33.75	ea	1,957.50
Shrub planting	Hazelnut	22	48.75	ea	1,072.50
Shrub planting	Spirea 'Anthony Waterer'	28	38.32	ea	1,072.96
Shrub planting	Highbush American Cranberry	27	31.50	ea	850.50
Shrub planting	Jim Dandy Winterberry	31	56.25	ea	1,743.75
Shrub planting	Shrub Rose'Nearly Wild'	23	41.25	ea	948.75
Subtotal					
Sales Tax (6.875%)					
Total					

St. Croix Valley Landscaping

389 280th Street
Osceola, WI. 54020

CREW COPY

Date	Estimate #
6/26/2012	420

Name / Address
City of Maplewood Jon Jarosch Western Hills Neighborhood, MN

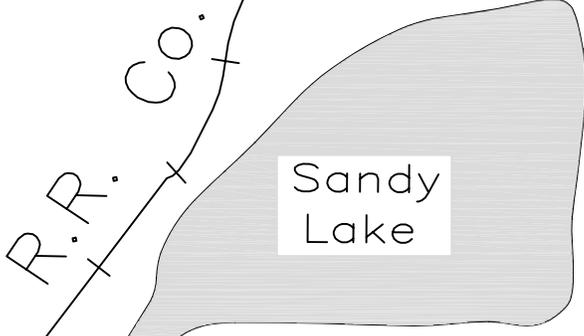
Project

Item	Description	Qty	Rate	U/M	Total
Shrub planting	Hetz Midget Arborvitae	24	56.25	ea	1,350.00
Maintenance Agreement	MAINTENANCE AGREEMENT-Provide maintenance for one year per specs @ 2 sessions. Includes haul away of debris. If more sessions needed, priced accordingly @ \$60/hr per 1 person crew plus haul away, mobilization and supplies.	2	4,760.00	ea	9,520.00
Watering	Watering per specs If water not accessible/available additional charges need to be applied. If additional watering sessions needed, charges at rate applied.	4	1,200.00	ea	4,800.00
Subtotal					\$61,390.04
Sales Tax (6.875%)					\$0.00
Total					\$61,390.04



COUNTY RD. B

Line R.R. Co.



Sandy Lake

JACKSON ST.

SKILLMAN AVE.

MT. VERNON

DOWNNS AVE.

ROSELAWN

ADOLPHUS ST.

AVE.

MISSISSIPPI ST.

SLOAN ST.

ELD RIDGE

BELMON

ST. SKILLMA

EDGEMONT

ARKWRIGHT

CLARK

MT VERNON

TOENJES PL

Roselawn Park

BELLWOOD AVE.

SUMMER AVE.

FENTON AVE.

ST.

JACKSON ST.

SYLVAN ST.

GURNEY ST.

ABEL ST.

BEAUMONT

CITY HEIGHTS DR.

AGATE ST.

ONACREST CT.

Western Hills

ADOLPHUS ST.

LARPE

NTEUR

SLOAN ST.

BEL

LWOOD

SUMMER LN.

SUMMER PL.

RIPLE AVE

McMENEMY

SOPHIA ST.

AVE. ST.

EDGEMONT

ARKWRIGHT

Capital Improvement Project for 2011

Western Hills/Larpenteur Area Street Improvement

City Project 10-14



AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Steve Lukin, Fire Chief
SUBJECT: Approval to Accept the Grant from Firehouse Subs Foundation to Purchase Turnout Gear and Authorization to Purchase Turnout Gear
DATE: July 3, 2012

INTRODUCTION

As you are aware, there are only two Firehouse Subs Restaurants located in Minnesota with one of them being located in the strip mall at the corner of Cope and White Bear Avenues in Maplewood. It was brought to our attention by the manager of Maplewood's Firehouse Subs that Firehouse Subs offers a Public Safety Foundation Grant. After reviewing the requirements, we applied for a Grant in the amount of \$20,004 to purchase 12 sets of turnout gear.

On June 28, 2012, we received an email awarding us the \$20,004 grant for the purchase of 12 sets of turnout gear. Rather than Firehouse Subs Public Safety Foundation submitting us a check, they will have us pick our vendor, pick our gear and then they will purchase it and have it shipped to us.

We are very excited and very thankful to Firehouse Subs and to Firehouse Subs Public Safety Foundation for this grant.

RECOMMENDATION

I recommend that the city council accept the grant from Firehouse Subs Foundation in the amount of \$20,004 and authorize the purchase of turnout gear through Firehouse Subs Foundation in the amount of \$20,004.

MEMORANDUM

TO: James Antonen, City Manager
 FROM: Tom Ekstrand, Senior Planner
 Chuck Ahl, Assistant City Manager
 SUBJECT: **Ordinance Amendment Regarding Reinforced-Turf Parking Lots—
 Section 44-17 (first reading)**
 VOTE: Simple Majority Required to Approve
 DATE: June 25, 2012

INTRODUCTION

Bob Jenson, Vice President of the Maplewood Area Historical Society, has requested that the city council amend the parking ordinance. Mr. Jenson is requesting that the city council amend the ordinance to allow non-paved, reinforced-turf parking for an overflow parking lot at the Bruentrup Heritage Farm. Please refer to Mr. Jenson's letter. Because the need for overflow parking is infrequent at the Farm (anticipated to be six to seven days a year and four to eight hours per time), the Historical Society is requesting approval to use a reinforcing mesh material on top of the grass in lieu of a hard paved surface.

Mr. Jensen explains that a turf parking lot with a reinforced mesh would be affordable, would be environmentally friendly and would allow rainwater permeability. Mr. Jenson is working on this concept with Jason Lamers, a member of the Maplewood Community Design Review Board, who is familiar with turf parking applications.

In 2011, the Farm had events that ranged from 75 to 290 in attendance. Harbor Pointe, to the west on County Road D, provided overflow parking for those events. Mr. Jenson feels that the more parking stalls they have available on site, the less off-site parking spaces they would need. Mr. Jenson's proposed layout would add 27 more turf-parking spaces. Refer to the site plan and aerial photo.

Request

Amendment of the city's parking ordinance to allow reinforced-turf parking lots.

DISCUSSION

Paved parking lots provide:

- Long lasting durability
- The ability to paint stripes to designate parking spaces and direct traffic flow
- Rain runoff control and channeling (curbing is also a component of runoff control)
- Continued site aesthetics by being long lasting
- A flat, uniform surface for snow removal

Turf parking, on the other hand, would:

- Reduce storm water impact
- Preserve the “natural” aesthetics of the site
- Be affordable

Under the right circumstances, reinforced-turf parking lots may be a reasonable alternative to traditional hard-surfaced paving. Staff feels that this is when:

- The parking need is for overflow parking.
- The need is infrequent or limited to occasional parking events.
- There is already hard-surfaced parking that provides for handicap-accessible parking needs.

In consideration of the above, staff could support reinforced-turf parking when it would meet the following criteria:

- When the need for overflow parking is infrequent or limited to occasional parking events.
- Where there is already hard-surfaced parking that provides for handicap-accessible parking needs.
- Where the turf parking lot would meet setback and screening requirements.
- Where the parking need is seasonal (non winter) so snow plowing is not needed.
- Where there would be an environmental benefit due to storm water management or meeting shoreland/wetland/flood plain ordinance impact needs.
- When the proposed parking lot is approved by city council by a conditional use permit or other review process.
- Where the turf parking plan meets the approval of the city engineer from the standpoint of using proven construction materials engineered for durability, aesthetics and that are made of a recyclable material.

This proposed ordinance should also state that it would not pertain to parking on single or double dwelling residential properties, which is governed separately by ordinance.

COMMISSION ACTIONS

June 5, 2012: The planning commission recommended approval of the proposed ordinance revision.

BUDGET IMPACT

None.

RECOMMENDATION

Adopt the resolution amending Section 44-17 as it relates to the permitted surface materials for parking lots

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Attachments:

1. Letter from Bob Jensen if the Maplewood Historical Society
2. Letter from Jason Lamers of Fiberweb Geosynthetics
3. Bruentrup Farm Parking Lot Layout
4. Arial Photos
5. Ordinance Amendment to Section 44-17



MAPLEWOOD AREA HISTORICAL SOCIETY

2170 EAST COUNTY ROAD D, MAPLEWOOD, MN 55109
(651) 748-8645 - www.maplewoodhistoricalsociety.org

March 1, 2012

Tom Ekstrand
Senior Planner
City of Maplewood
1830 County Road B East
Maplewood, Minnesota 55109



Subject: Request a revision to City Code 44-17 (e) to allow use of turf reinforcement for temporary parking.

Dear Mr. Ekstrand,

The Maplewood Area Historical Society wishes to add, at a future date, an overflow parking area adjacent to the existing asphalt parking lot that is east of our Bruentrup Heritage Farm at 2170 E. County Road D. This overflow lot would be temporary for automobiles for perhaps 6 – 7 days each year and for perhaps 4-8 hours each day during our larger events. Because the parking is infrequent, we prefer to use a reinforcing mesh on top of the grass surface. Specifically, the Society is considering “GrassProtecta” as manufactured by Boddington. This mesh is highly porous so storm water runoff is minimized and the continuous web disperses the weight of a vehicle over a large area to minimize soil compaction or abuse to the grass. Currently, the subject Code allows use of only asphalt or concrete and this letter is to request a revision to allow use of engineered turf reinforcement materials for certain temporary parking situations such as at the Bruentrup Heritage Farm.

In addition to minimizing storm water runoff, these materials are considerably less expensive to install than asphalt or concrete. If the mesh is damaged, it can be easily removed for recycling and replaced with new mesh. And, we anticipate the air temperature will be reduced because of the green grass. This webbing is thus a “green” product that is more suitable for the environment than asphalt or concrete.

Please advise if you require additional information. Jason Lamers, the local representative for Boddington, will provide technical assistance in a separate letter to be mailed directly to you.

Respectfully submitted,

Bob Jensen
Vice President

Cc: David Fisher—City liaison to the Society

Where Maplewood History Lives

Tom Ekstrand
Senior Planner
City of Maplewood
1830 County Road B East
Maplewood, Minnesota 55109

March 1, 2012

Subject: Request revising City Code 44-17 (e) to include use of turf reinforcement for temporary parking

Dear Mr. Ekstrand,

I have begun working with the Maplewood Area Historical Society evaluating overflow parking options for a temporary parking lot expansion adjacent to their existing asphalt parking lot at Bruentrup Heritage Farm at 2170 E. County Road D. In assessing the site characteristics and the historical nature of the farm a engineered grass parking lot is an appropriate solution for the expansion. The occasion use of the parking makes this a great option to reduce stormwater impact, reduce heat island effect, preserve the historical nature of this site and reduce cost burden on the historical society.

In reviewing the Maplewood Zoning codes for off-street parking 44-17 specific language exists that limits the use of engineered grass parking in a non residential application. Section (e) of the zoning code it reads as follows.

(e) All parking lots and associated driveways shall have a surface of bituminous material or concrete and single-striped parking spaces.

This language is dated and leaves out the possibility of using engineered porous concrete pavers or engineered porous gravel or grass parking solutions. Historically the sustainable nature of Maplewood has led to approval on a project by project basis for the use of porous concrete pavers and porous gravel pavers. Reference Images 1-3 of a combination porous paver and reinforced gravel parking lot installed in 2002 in Maplewood.

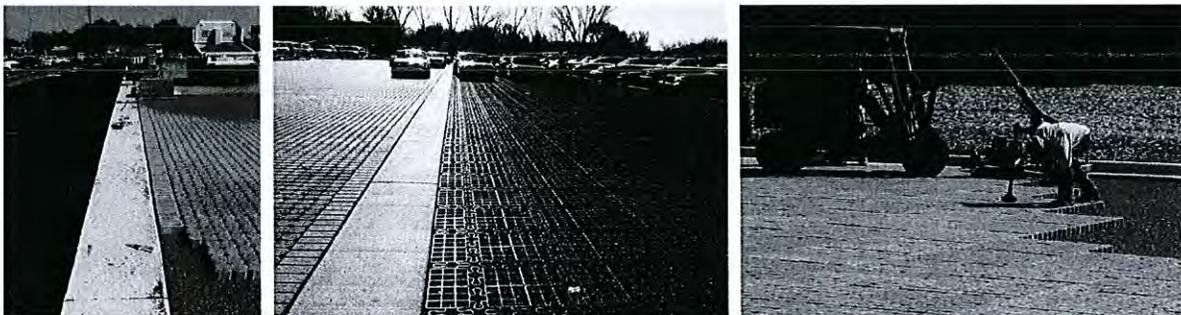


Image 1-3: Schmelz Volkswagon parking lot - Located at Hwy 36 and

BODDINGTONS

TYPAR

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Fiberweb Geosynthetics is a
division of Fiberweb, Inc.

1611 County Road B West, Suite 102 | Roseville, Minnesota 55113 | Office: 651-330-2920 | Toll Free: 877-642-9929 | Fax: 651-797-2319
www.fiberweb.com/geosynthetics



Additional zoning code language that has an implication on the use of engineered grass parking is the off-street parking in residential areas adopted May 14th 2001. This language specifically limits that parking on grass in favor of hard surfaces. When implemented this language was written to preserve neighborhood character in residential areas and did not address non-residential off-street parking.

(4) Off-Street Parking Standards for Single and Two-Family Dwellings

The following standards shall apply to off-street parking for single and two-family residential properties in the RE-40, RE-30, RE-20, F, R-1 (S) and R-2 zoning districts:

- a. Vehicle parking in the front yard setback area (the area between the front of the residential structure and the street right-of-way line) of single and two-family residences shall only be on a hard surface driveway or on improved and designated parking areas. Such a hard surface shall include bituminous,

The specific request of this letter is a change to the Maplewood zoning code for non residential off-street parking with language that will expand beyond concrete and bituminous hard surfaces allowing for other engineered porous systems as follows: engineered porous concrete and clay pavers, engineered porous open cell gravel pavers and engineered porous grass parking.

The recommendation would be to write the code so that any engineered porous surface would have to be approved by the city engineering and planning staff and would have to come in front of the community design review board. These reviews would be looking at the geographical location, placement, and frequency of use in the intended application to ensure appropriate engineered systems are implemented.

Product qualification with engineered porous systems is not as straight forward as a specific ASTM or AASHTO specification. Due to physical product differences and the integration into an engineered soil no test would be able to cross the spectrum of products. Reviewing other "green/sustainable" cities reveals an independent product review and approval process. Once approved products are included on a master list of approved products.

Approval in engineered porous systems would need to be on case by case bases looking at specific desired characteristics. Several integral characteristics will be load bearing capacity and handicap accessibility. Additional characteristics will be low maintenance, low fertilizer and water inputs, and product life cycle. This review and approval of desired products can be a duty of the design review board in conjunction with city staff.

Please let me know if you have any additional questions or if you require and additional supporting information.

Best Regards,



Jason Lamers

3/7/2012

- Business Development Manager - Fiberweb Geosynthetics
- Community Design Review Board Member - City of Maplewood

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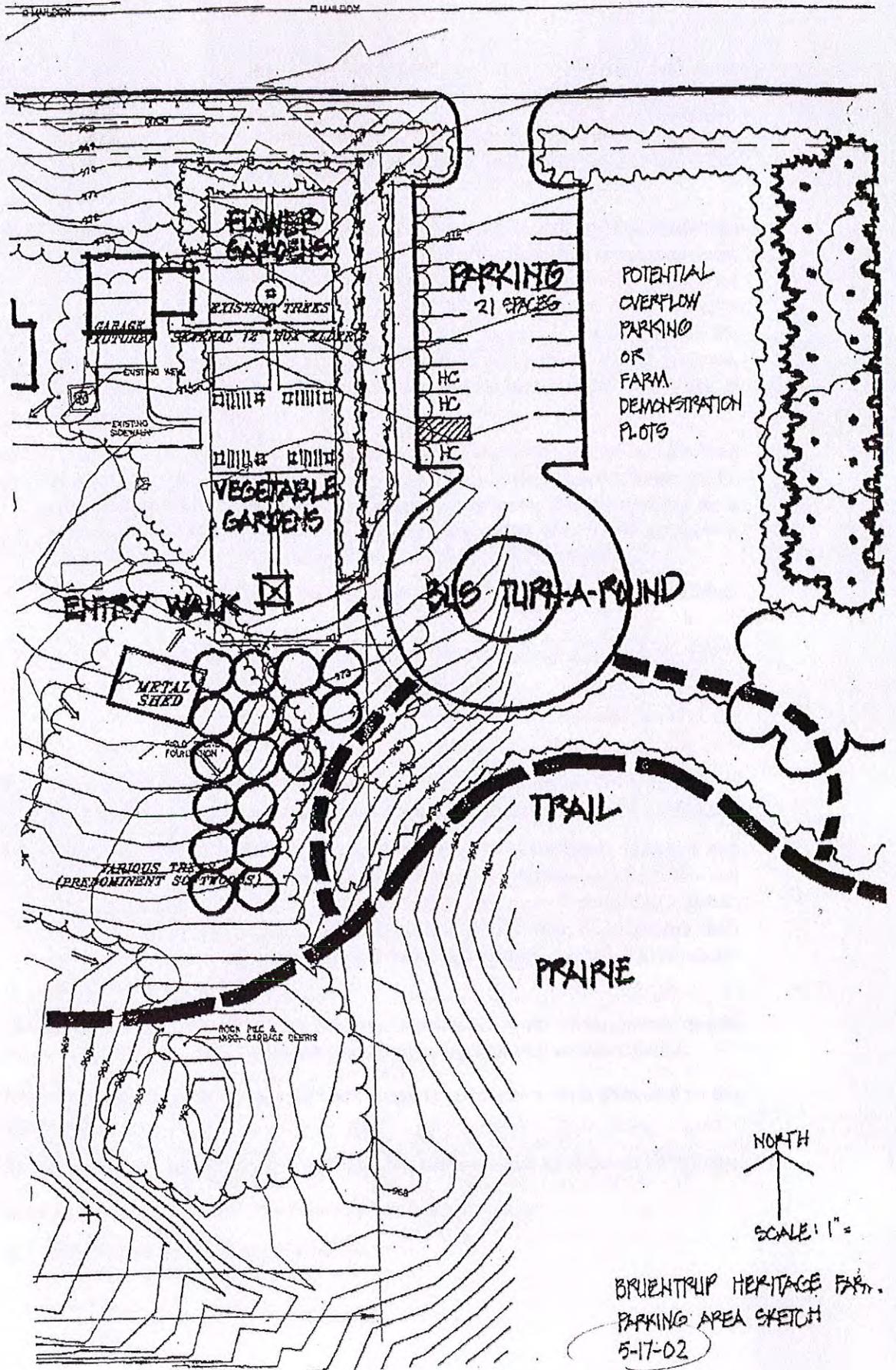
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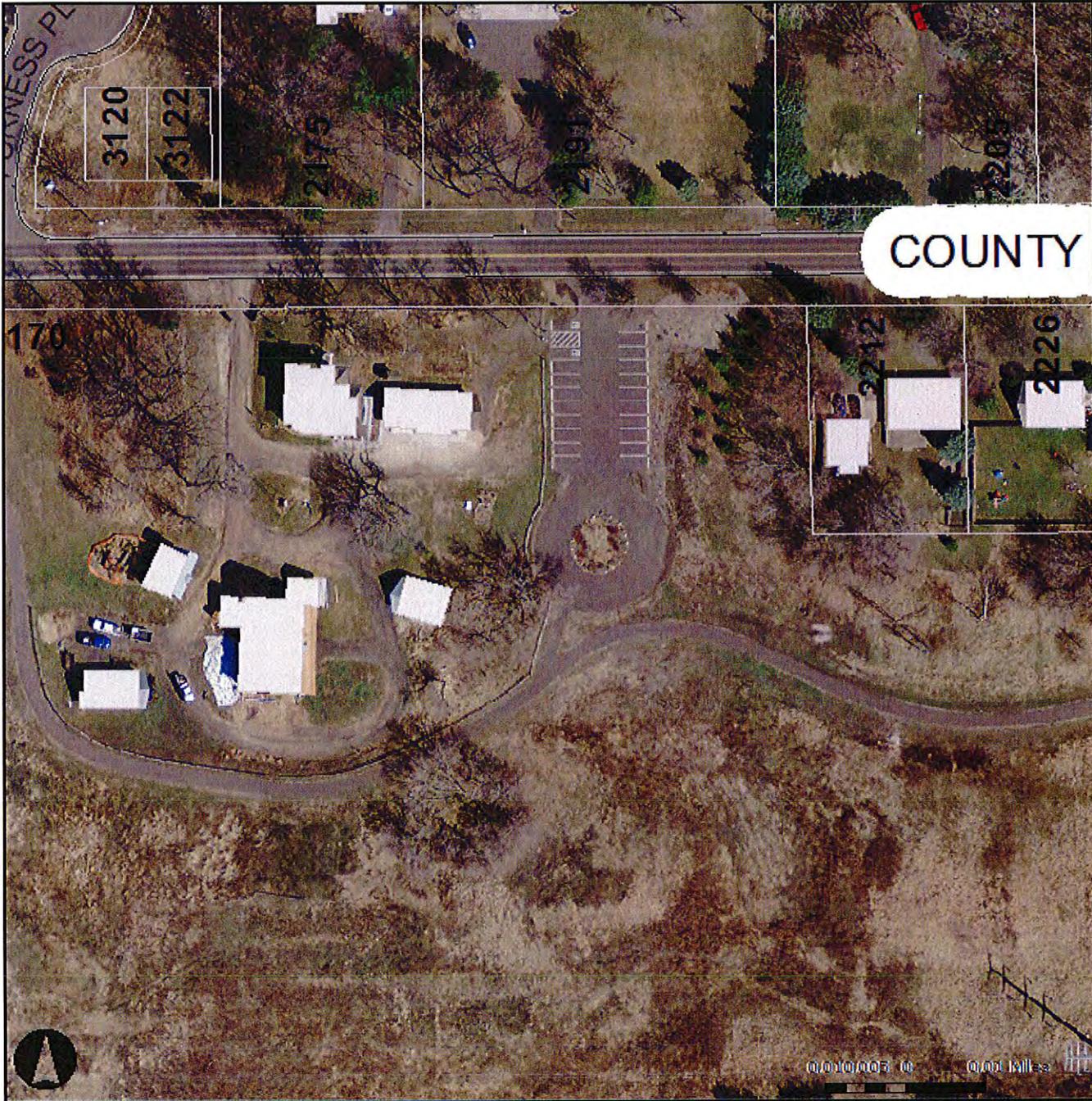
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BRIENTRIP HERITAGE FARM
 PARKING AREA SKETCH
 5-17-02

Approved Plan

Bruentrup Farm Parking Request



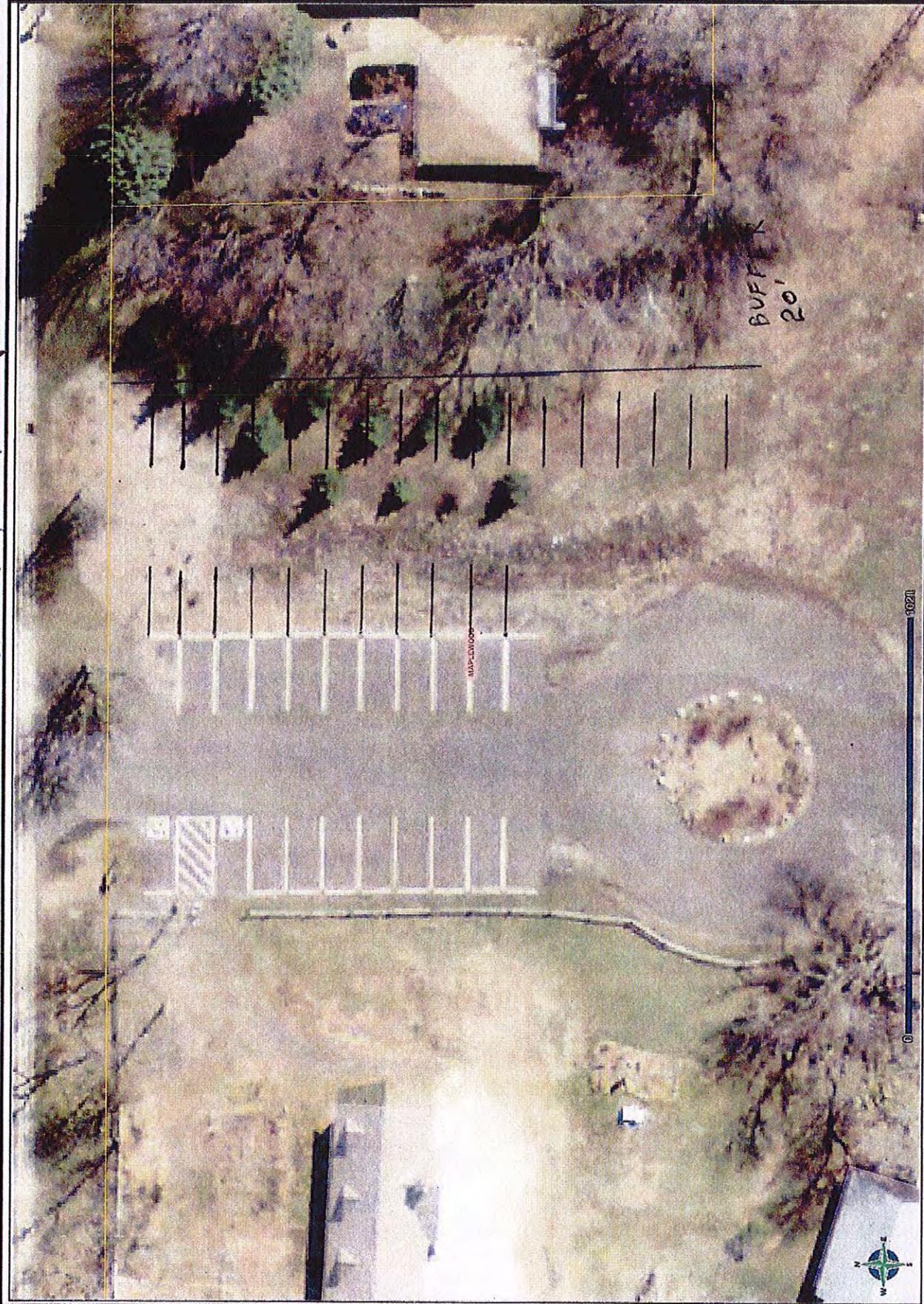
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MaplewoodBaseMap

Chad Bergo

Parcels: This data set is available to everyone. Fees and policy are published in the Ramsey County Fee Schedule. Charges are variable and are subject to change. See the Ramsey County Fee Schedule for specific information on fees and policy.

Parking: 20' setback from residential property
 Conditional Use Permit revision (Planning Comm.)



BUFFER
 20'

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (August 29, 2011), The Lawrence Group (August 29, 2011 for County parcel and property records data; August 2011 for commercial and residential data; April 2009 for color aerial imagery. All

NOW: 21 OFFICIAL SPACES
 28 OFFICIAL & UNOFFICIAL SPACES
 PROPOSED: 48 OFFICIAL SPACES
 52 OFFICIAL & UNOFFICIAL SPACES

ORDINANCE NO. ____

**AN ORDINANCE AMENDMENT TO ALLOW
REINFORCED-TURF PARKING LOTS**

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Additions are underlined.)

Section 1. Section 44-17 (e) of the Maplewood Code of Ordinances is hereby amended as follows:

Sec. 44-17. Off-Street Parking.

(e) All parking lots and associated driveways shall have a surface of bituminous material or concrete and single-striped spaces. The city council may permit the alternative parking method of reinforced-turf parking when it would meet the following criteria:

- When the need for overflow parking is infrequent or limited to occasional parking events.
- Where there is already hard-surfaced parking that provides for handicap-accessible parking needs.
- Where the turf parking lot would meet setback and screening requirements.
- Where the parking need is seasonal (non winter) so snow plowing is not needed.
- Where there would be an environmental benefit due to storm water management or meeting shoreland/wetland/flood plain ordinance impact needs.
- Where the turf parking plan meets the approval of the city engineer from the standpoint of using proven construction materials engineered for durability, aesthetics and that are preferably made of a recyclable material.
- This parking surface alternative shall not apply to single and double dwelling residential properties which are governed under Section 44-17 (j), the residential parking ordinance apply.

Section 2. This ordinance shall take effect after the approval by the city council and publishing in the official newspaper.

The Maplewood City Council approved this ordinance revision on _____.

Mayor

Attest:

City Clerk

8. City Council must approve a joint powers agreement with partnering jurisdictions that will limit the use of the burn buildings when weather conditions may cause smoke and other irritants to affect nearby residential neighborhoods.

Seconded by Commissioner Pearson.

Ayes – All

The motion passed.

This item goes to the City Council on June 25, 2012.

6. NEW BUSINESS

a. Ordinance Amendment to Allow Reinforced Turf Parking Lots

- i. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.

Commissioner Arbuckle moved to approve the resolution amending Section 44-17 as it relates to the permitted surface materials for parking lots. (Adding preferably made of a recyclable material).

Seconded by Commissioner Trippler.

Ayes – All

Commissioner Trippler offered a friendly amendment to add a word to the last sentence of the last bullet in the staff report so it reads “aesthetics and that are preferably made of a recyclable material.

The motion passed.

This item goes to the city council on June 25, 2012.

b. Election of Chair and Vice Chair

The commission voted to keep Lorraine Fischer as the Chairperson and Tushar Desai as the Vice Chair.

7. UNFINISHED BUSINESS

None.

8. VISITOR PRESENTATIONS

None.

9. COMMISSION PRESENTATIONS

- a. Chairperson Fischer gave the commission report for the city council meeting of May 14, 2012, where the Holiday Sign Variance was discussed. The city council moved to approve the Holiday Sign Variance 4-1. The City Council directed staff to bring the ordinance back to the commission for review.

MEMORANDUM

TO: James Antonen, City Manager
 FROM: Tom Ekstrand, Senior Planner
 Chuck Ahl, Assistant City Manager
 SUBJECT: **Dynamic Displays—Sign Ordinance Amendment (first reading)**
 VOTE: Simple Majority Required to Approve
 DATE: June 25, 2012

INTRODUCTION

On May 14, 2012, the city council approved sign variances for two dynamic display message panels proposed on the pylon signs at the Holiday Stationstore, 280 McKnight Road South. These sign variances allowed the proposed four-foot x eight-foot sign panels to be closer than code allows to the residential district to the south and to the county regional park/open space land to the north.

Code Requirements

The sign spacing requirements in the sign ordinance require that on-site dynamic display signs have the following minimum separations:

- 200 feet from a park or open space
- 200 feet from a residential lot line
- 100 feet from a side property line

City Council's Action

The city council approved the following variances:

Northerly Freestanding Sign

- Reduction of the spacing requirement from the Ramsey County Regional Park from 200 to 90 feet (110 foot variance).
- Reduction of the spacing requirement from the townhome property to the south from 200 to 180 feet (20 foot variance).

Southerly Freestanding Sign

- Reduction of the spacing from the townhome property to the south from 200 to 25 feet (175 foot variance).
- Reduction of the side yard spacing requirement from 100 feet to 25 feet (75 foot variance).

Council's Direction

As requested by the planning commission, the city council directed staff to review the dynamic display ordinance. The council requested wording changes to better address unique circumstances that could occur when evaluating signage requests and specifically, the application of sign spacing requirements. The council was not looking for an "overhaul" of the ordinance, but wanted to "be better prepared for less than standard" circumstances that could occur.

DISCUSSION

The planning commission's concern with the Holiday sign variances was that, since the variances were so large, might the dynamic display sign spacing requirements be too stringent and perhaps unrealistic.

Intent of the Ordinance

The intent of the dynamic display ordinance is to:

- Minimize driver distraction and, therefore, keep roadways safer, and
- Preserve the residential character of neighborhoods by requiring substantial setbacks from residential property.

The ordinance gives no reason for the required 200-foot spacing from a park or open space land. Presumably, it is to limit the commercial impact on recreational property.

Proposed Ordinance Revision

Staff considered reducing the required spacing requirements, but felt that adding language on flexibility may be a better approach. Therefore, staff recommends adding ordinance language to allow flexibility to the sign spacing or setback requirements for dynamic display signs. Staff suggests that the city council could vary the spacing requirements if they determine that:

- There would not be an adverse impact on drivers' safety due to the limited use of adjacent or nearby dynamic display signs.
- There would not be an adverse impact on the residential character of a neighborhood due to suitable screening or buffering of the proposed sign from residential properties.
- There would not be an adverse impact of such sign panels on nearby park or open space lands.

COMMISSION ACTION

June 19, 2012: The planning commission recommended approval to the proposed amendment with the addition to paragraph "k" to state that, the city council may vary the spacing requirements for dynamic display signs if they agree with the staff determination that the findings for approval have been met.

The planning commissions motion was meant to stress that staff must first determine that the suggested findings for flexibility in sign spacing have been met.

Staff felt that staff review is a given and did not make that suggested change in the proposed ordinance amendment.

BUDGET IMPACT

None.

RECOMMENDATION

Adopt the resolution for the attached revisions to the dynamic display sign ordinance.

p:\ ORD\Dynamic Displays Sign Code Amendment CC Report 7 12 te
Attachment:

1. Ordinance Amendment to the Dynamic Display Sign Ordinance.

ORDINANCE NO. ____

**AN ORDINANCE AMENDMENT CONCERNING
THE SPACING REQUIREMENTS FOR
DYNAMIC DISPLAY SIGNS**

The Maplewood City Council approves the following revision to the Maplewood Code of Ordinances. (Additions are underlined)

Section 1. Section 44-743 (k) of the Maplewood Code of Ordinances is hereby added as follows:

(k) Flexibility. The city council may vary the spacing requirements for dynamic display signs if they determine that:

- (1) There would not be an adverse impact on drivers' safety due to the limited use of adjacent or nearby dynamic display signs.
- (2) There would not be an adverse impact on the residential character of a neighborhood due to suitable screening or buffering of the proposed sign from residential properties.
- (3) There would not be an adverse impact of such sign panels on nearby park or open space lands.

The Maplewood City Council approved this ordinance revision on _____.

Mayor

Attest:

City Clerk

6. **NEW BUSINESS**



a. **Ordinance Amendment to Allow Flexibility in the Spacing Requirements for Dynamic Display Signs**

- i. Senior Planner, Tom Ekstrand gave the report.

Commissioner Trippler moved to approve the resolution for the revisions to the dynamic display sign ordinance with the following change: (k) Flexibility. The city council may vary the spacing requirements for dynamic display signs if they determine that: **agree with the staff determination that:**

Seconded by Commissioner Arbuckle.

Ayes – All

The motion passed.

This item will go to the city council on July 9, 2012.

b. **Resolution of Appreciation for Tanya Nuss**

- i. Senior Planner, Tom Ekstrand gave the report on the resolution of appreciation for Tanya Nuss.

Commissioner Trippler moved to approve the resolution of appreciation for Tanya Nuss.

Seconded by Commissioner Desai.

Ayes – All

The motion passed.

This item goes to the city council on July 9, 2012.

7. **UNFINISHED BUSINESS**

None.

8. **VISITOR PRESENTATIONS**

None.

9. **COMMISSION PRESENTATIONS**

- a. Commissioner report for the city council meeting of June 11, 2012. Commissioner Boeser attended. Staff gave the update on the items which included the metal building ordinance and the cell phone tower to revise the “variance findings” requirements to reflect new statutory language.
- b. Upcoming city council meeting of June 25, 2012. Commissioner Trippler will attend. The scheduled item is the East Metro Fire Training Center Proposal.
- c. Upcoming city council meeting of July 9, 2012. Commissioner Pearson will attend. Potential items for discussion are the dynamic display sign ordinance revision, the turf-parking ordinance and the resolution of appreciation for Commissioner Nuss.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
 Sarah Burlingame, Senior Administrative Assistant
SUBJECT: Discussion on Charitable Gambling
DATE: July 2, 2012

INTRODUCTION

During the June 11 and 25th Council Workshop, the City Council discussed the current process for Charitable Gambling and gave direction to Staff to make revisions to the Charitable Gambling policies, process and application. Staff has made the revisions and has brought this back to the Council for approval.

SUMMARY

Attached is the revised Charitable Gambling Policy. Staff combined some of the existing policies, as well as inserted new verbiage, to reflect the changes requested by the Council. The main revisions are:

1. Section 3 specifically states the Council's intention of giving first priority to Maplewood based organizations and then to outside organizations that benefit Maplewood Residents.
2. Section 5 clarifies the Council's policy on the number of votes (3) to be awarded funds.
3. Section 6 has added language to clarify the time frame and method for receiving payment of awarded funds. Funds cannot be paid out until after January 1 of the award year and must be expended within one year of the award letter.

Also attached is the revised application. Staff enhanced the application to give space for applicants to better clarify the intentions of the project and how it will impact Maplewood Residents. The revised application also asks for an explanation of the use of funds awarded if the project is not fully funded through Maplewood Charitable Gambling Tax funds.

Also attached is a copy of a letter sent out to previous applicants to announce the beginning of the application process. This includes, at the request of the Council, a paragraph explaining to the applicant how much funding is expected to be available to award for the upcoming year as well as the average award amount in previous years to guide them in their request process. Along with this letter, an application and a copy of the Charitable Gambling Policy is included for their use and reference.

ACTION

It is recommended that the City Council approve the attached revised policy and application. Once approved, Staff will begin the posting process for Charitable Gambling funds and will bring it back later this fall for a presentation of applications.

Attachments

1. *Charitable Gambling Policies – Revised July 2, 2012*
2. *Charitable Gambling Application – Revised July 2, 2012*
3. *Charitable Gambling Previous Applicant Letter – Revised July 2, 2012*

CITY OF MAPLEWOOD

CITY COUNCIL POLICIES ON AWARDS OF CHARITABLE GAMBLING TAX FUNDS

1. All licensed charitable gambling organizations within the City are required to contribute 10 percent (10%) of net profits derived from lawful gambling activity in the City to the Charitable Gambling Tax Fund. These funds are dispersed by the City Council for lawful expenditures.
2. All applications must be complete and submitted by the application deadline established by the City Manager.
3. The City of Maplewood grants funds from the Charitable Gambling Tax Fund to support activities and services that benefit Maplewood residents. The first priority in the granting of funds will be given to the City of Maplewood domiciled organizations. The second priority or consideration will be given to funding requests from other organizations which are used primarily for the benefit of Maplewood residents. Funds shall be distributed for projects, equipment, or activities that are based in the community and which primarily benefit Maplewood residents and will be looked upon more favorably than requests for salaries or general operating costs.
4. In general, requests from organized athletic groups will not be funded. Funding for these programs should be from participating families or community auxiliary groups. There are so many athletic organizations within the community that the City of Maplewood is not capable of funding their financial requests or fairly determining appropriate recipients.
5. The amount of Charitable Gambling Tax Funds awarded to any request is determined by a City Council vote. A request must receive 3 or more votes for funding in order to receive Charitable Gambling Tax Funds.
6. All funds granted are required to be expended for the requested project within one year of the date of the award letter. However, payment will not be made until after January 1 of the award year. Grant recipients shall submit a letter to the City Manager requesting payment of the grant award as well as provide specific information on how the funds were used (receipts or other proof of expenditure) for the proposed purpose.
7. No employee or department of the City of Maplewood shall solicit a donation from a licensed charitable organization without City Manager approval. If there is a financial need for a specific program that was not funded in the City budget, staff may submit a request to the City Manager for the use of Charitable Gambling Tax Funds.
8. The allocation of Charitable Gambling Tax Funds is an annual award. The receipt of funds does not in any way guarantee or commit the City of Maplewood to funding in any subsequent year. Each year's funding requires a new, separate application.

City of Maplewood Application for Charitable Gambling Tax Funds

(Please type or print neatly)

Applicant Information

Name of organization requesting funds: _____

Contact Person: _____ Contact Phone: (____) _____

Email Address: _____

Mailing Address: _____

Type of organization making request *(please select one)*

City County School District # _____ Non-Profit *(Attach proof of IRS 501c3 status)*

Other (Specify) _____

How does your organization serve/impact the citizens of Maplewood?

How many residents of Maplewood does your organization serve/impact?(Give an estimated #)

Request Information

Amount of Request: \$ _____

In detail, explain how the funds requested will be utilized *(be specific & attach additional pages if necessary):*

Often, applicants are not awarded the full amount requested; can your organization utilize a partial award? ___ Yes ___ No **How would a partial award be utilized?**

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one-time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature _____ Title _____ Date _____

Print Name _____

July 3, 2012

«AddressBlock»

«GreetingLine»

Please find enclosed an application for the 2013 Charitable Gambling Tax Funds Program and a copy of the Maplewood City Council's Charitable Gambling Tax Fund Award Policies. The policies and application were reviewed and updated by the City Council in June so it is recommended that you read them carefully. The City Council has stressed the need for applicants to have very detailed applications that indicate specifically how funds will be used, as well as how a partial award would be utilized if your request is not fully funded.

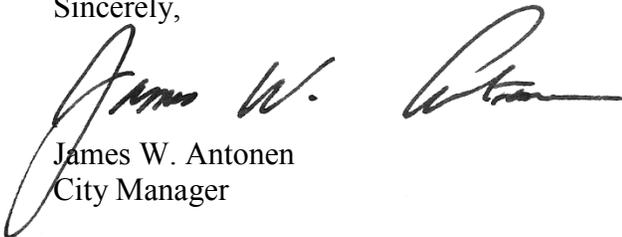
For 2013, the Charitable Gambling Tax fund is anticipated to have \$30,000 available for distribution. Please keep in mind that with many well deserving applicants during this process, full funding is not always achieved. In the past, average award amounts range from \$1,200-\$1,600.

Should you wish to apply for funding of a project in 2013, please submit your completed application by ***September 21, 2012 to:***

James W. Antonen, City Manager
Maplewood City Hall
1830 East County Road B
Maplewood, MN 55109

Thank you for your participation in this program in the past. If you have any questions, please feel free to contact me at 651.249.2050.

Sincerely,



James W. Antonen
City Manager

enclosures

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
SUBJECT: **Approval of Planning Fees: Police Department / City Hall Expansion Project**
DATE: **June 19, 2012**

INTRODUCTION

On March 2, 2012, the City Council adopted as their Number One Goal for 2012 – 2013:

PUBLIC SAFETY

Develop and commit to a plan for meeting the space needs of the police department.

At the June 25th Work Session discussion on this item, the Council directed staff to begin planning for implementation of this goal beginning later in 2012, including the possibility of a sale of CIP Bonds in 2013. Initial planning and architectural drawings for the Police Expansion and relocation of departments at City Hall are the necessary first steps in the process. Approval of funds for Architectural Services with SEH, Inc. is recommended.

BACKGROUND

During 2011, the City Council authorized preparation of a study of space needs within the Police Department. The architect performing the study, Larry Koch, of SEH, Inc. provided a summary of the findings and options for expanding the Police Department. That report was finalized and approved by the Council. On February 6, 2012, the City Council reviewed the various options for expansion, including a full project expansion that was the preferred plan of the Police Department and Chief Thomalla, but was estimated to cost in excess of \$8.5 million. After much discussion, the Council directed staff to proceed with a plan for using existing City Hall space and relocating some of the City departments to other City Campus facilities that reduced the project cost to approximately \$4.3 million.

On March 2, 2012, the City Council continued the discussion of the City facility needs and directed staff to proceed with implementation by making Public Safety facilities one of their top goals for staff to implement during 2012 – 2014. A CIP Bond for both the 3M Fire Station and the Police Department Expansion was proposed, but not approved for final sale of the bonds. As noted, on June 25, 2012, the Council gave direction to staff to proceed with a CIP Bond proposal that would include \$4.3 million for the Police Department Expansion. A Public Hearing on the Capital Improvement Plan revision and the CIP Bond sale will be held later in 2012. Prior to that hearing, the City should authorize preliminary design and the improvements to relocate the Community Development staff from City Hall to Public Works. Those preliminary estimates for architectural services, as well as planning for a construction management firm are estimated at \$65,000. Funding for this expense is available in the Public Safety Expansion Fund, which was established in 2011 and has a balance due to funding dedicated in 2011 and 2012. This expense will not be included in the bond sale in 2013.

POLICE DEPARTMENT EXPANSION FINANCING
PAGE TWO

FINANCING OPTIONS

In reviewing the options for the Police Department Expansion Project, that includes the February 2012 direction from the Council to use existing space and relocate Departments to facilities within the City Hall Campus, the following estimates on timing and costs have been developed:

<u>Date</u>	<u>TASK</u>	<u>COST</u>
Oct 12 – Jan 13	Relocate Comm Dev to Pub Works	\$ 250,000
Feb 13 – May 13	Relocate Police Inspections to Comm Dev area	\$ 250,000
May 13 – Jun 13	Relocate IT equipment and services to City Hall	\$ 100,000
Jun 13 – Oct 13	Complete Citizen Services area build-out	\$ 300,000
Oct 13 – Jun 14	Parks Building build-out and staff relocation	\$1,000,000
Oct 13 – Nov 14	Police Services Area Expansion Project	\$2,200,000
Nov 14 – Dec 14	Police Move into new spaces	<u>\$ 200,000</u>
	TOTAL PROJECT COST	\$4,300,000

Funding Discussion

As we continue our evaluation of the Council's goal to look at facility needs, this type of expense is being incorporated into the long-range financial planning for the City. If the Council were to approve the \$4.3 million bonding expense in 2013 to help address these needs, the impact on City expenditures will be limited. During 2011 and 2012, the City staff began reductions to set aside \$200,000 in annual expenses by keeping two Police officer positions vacant. The cost of this type of bonding or lease would be approximately \$325,000 annually, so this current plan could be implement for an additional \$125,000 per year for 15 years to pay that type of debt.

We believe that the above approach is consistent with the financial sustainability goals and will address a majority of the Police Department needs moving forward. It should be noted that the debt impact could require up to a 1.0% levy increase.

RECOMMENDED ACTION

It is recommended that the City Council approve a motion to authorize the Assistant City Manager to enter into an agreement and approve expenses with SEH, Inc. for up to \$65,000 for the preliminary planning and architectural design work for the Police Department Expansion – City Hall Improvement Project.

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Karen Guilfoile, Director Citizen Services
RE: Consideration of Penalties for Alcohol and Tobacco Compliance Failures
DATE: July 3, 2012

Introduction

The City of Maplewood conducts compliance checks on all alcohol and tobacco license holders at least twice a year. In November of 2011 and March of 2012, the attached businesses failed the compliance check by selling alcohol or tobacco to an underage buyer and were issued a criminal complaint for that offense which has been prosecuted.

Also included is a report from City Attorney Kantrud on three tobacco compliance failures from Maplewood BP located at 1987 County Road D E. These failures have yet to be resolved as City Attorney Kantrud has been working with legal representation from Maplewood BP.

Background

When the city council began performing tobacco and alcohol compliance checks in 2000, they opted not to have a strict guideline for penalties because some compliance failures are more egregious and warrant stricter penalties.

While the city does not have specified fines for cigarette and tobacco compliance failures, past practice has been to adhere to the following guidelines for imposing penalties for tobacco: first offense \$250, second offense \$500 and the third offense \$750. For a third violation at the same location within 24 months after the initial violation, the licensee's authority to sell tobacco at that location must be suspended for not less than seven days per Minn. Stat. § 461.12, subd. 2.

For alcohol compliance failures, past practice has been to follow State guidelines of imposing a penalty of \$500 for the first offense, \$1,000 for the second offense, \$2,000 if there is a third offense and then suspension or possible revocation of the license.

In January of 2005 the city council implemented an incentive program that includes a one-time 5% discount on the annual intoxicating liquor license fee after remaining violation free for five consecutive years. If after receiving a penalty and remaining violation free for five consecutive years the violation would be removed from their compliance failure record.

Attached is a statistical history of compliance failures for those establishments that have failed tobacco and alcohol compliance checks that have yet to come before council for an administrative penalty. Following past practice in imposing fines, I have listed what staff is proposing for fines for the current failures.

All establishments have been notified of the proposed civil penalty against them and were requested to attend the July 9, 2012 council meeting.

Consideration

Council consideration for the attached penalties is requested.

MEMORANDUM

TO: City Council
 FROM: H. Alan Kantrud, General Counsel
 SUBJECT: **Agenda Item**
 DATE: June 27, 2012

INTRODUCTION

Maplewood regularly holds civil penalty hearings when license holders (alcohol and tobacco) or more-typically one of their employees violate purchasing restrictions. The BP station located on County Road D and White Bear Avenue is one of those license holders who have not passed (repeated) compliance checks.

BACKGROUND

Maplewood held a hearing regarding several violations occasioning at the BP station indicated above. At the hearing in April/May of 2010 the owner of the BP, Mike Fuhr, had his attorney made a presentation on his behalf.

Mr. Fuhr's attorney cited various deficiencies in the City's process regarding compliance violations and cited notice and due process concerns. Council directed staff to work directly with the attorney and work out any problems with the City's process and return with a recommendation to the full Council for a decision on the fines and suspension period for the license.

DISCUSSION

Staff began shortly after the City Council meeting referenced above and engaged with the owner's attorney, Mr. Thompson. It was then-explained that each of the perpetrators who sold the products to the ineligible patrons plead guilty to the charge in court and thus the sales did occur. On that basis, and prior to being ordered to do so, the BP suspended tobacco sales for the period of time called for by State law (7 days). Mr. Thompson agreed that that would be required. That left the fines.

In order to ensure that these types of sales didn't occur in the future, the owner installed a special 'reader' at the computer purchase-register that confirms DOB of the purchaser. This was done at the recommendation of the owner's attorney. This equipment, while not a requirement that would be made of the owner by the Council, was installed at some expense to/of the owner. It is his attorney's request that the monies spent in this way ablate the total slate of fines adopted. The recommended penalties are thus:

- 10/15/2009 \$1,000 FINE AND 7-DAY SUSPENSION OF LICENSE AS DICTATED BY STATE LAW
- 08/13/2009 PROPOSED \$750 FINE
- 12/26/2008 PROPOSED \$500 FINE

The Owner is anticipating a fine and is asking for this 1-time accommodation given his proactive actions. The cost of the machinery was \$400.00. Should you elect to give the owner 'credit' for this expenditure, it would simply be an offset of the total recommended fine in this case. As counsel to your body I can only tell you that the owner has approached this problem with a fair amount of business acumen. He has invested in the operation to give you, as the licensing authority, some modicum of comfort that this problem will not repeat itself. Indeed, given that the violations occurred in a small window of time and have not been repeated in nearly 2 years, it is plausible that the investment has served your ultimate goal as the regulatory body.

RECOMMENDATION

As counsel to you, without litigation pending, I cannot suggest a settlement with this owner, but prospectively considering the cost of litigating the claims that could be made combined with the fact that the owner in this case is merely asking for a 'credit' against his fine, it makes sense to credit the monies spent, to wit: \$400.00, against the full fines that you would otherwise assign the owner for the violations (which are not being contested). To that end, I recommend that you fine the BP Amoco license holder the sum of \$2250.00 and credit them the \$400.00 spent for the countermeasures taken and impose a 7-day suspension of their license to sell tobacco. They will be given credit for the suspension of sales as has been detailed above. They will owe and pay the balance of the full penalty, to wit: \$1850.00.



ZAHL-PETROLEUM MAINTENANCE CO.

DIV OF DAN LARSON ENTERPRISES, INC
 Sales, Service, Installation of Petroleum Equipment Since 1952
 3101 SPRING STREET N.E. - MINNEAPOLIS, MN 55413
 PHONE (612) 331-8550 MN WATS (800) 462-5335
 FAX (612) 331-8553 www.zahl-pmc.com

PEL INVOICE

INVOICE NUMBER	0162242-IN
INVOICE DATE	5/20/2010
SALESPERSON	CUSTOMER NO.
0000	AM0101

PICKING TICKET:

S O L R O
 BP MAPLEWOOD
 1987 E COUNTY RD D
 MAPLEWOOD, MN 55109

S H I P T O
 BP MAPLEWOOD
 1987 E COUNTY RD D
 MAPLEWOOD, MN 55109

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS
			NET 30

QUANTITY		DESCRIPTION	PRICE EACH	DISCOUNT	EXTENSION
ORDERED	SHIPPED				
		5/21/10 GOT EASY ID WORKING IN RUBY SYSTEM. HAD DIAL IN PERFORMED. REPLACED A BAD CARDREADER IN REGISTER.			
1.00	1.00	CPU-4 CARD READER KIT (120 KEY VER 26917-01	130.33	10.00	117.30
0.00	0.00	FREIGHT /24	0.00	0.00	6.00
0.00	0.00	LABOR 2.5 HRS. @ \$79.50 /03	0.00	0.00	198.75
0.00	0.00	MILEAGE/TRIP CHARGE /04	0.00	0.00	58.25

A 1 1/2% CHARGE ADDED AFTER 30 DAYS
 WE ACCEPT VISA/MC & AMERICAN EXPRESS

Handwritten: 4822
 MW 10

Net Invoice:	380.30
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	380.30

ERRORS SUBJECT TO CORRECTION; CLAIMS FOR DEDUCTIONS ON THIS BILL MUST BE MADE WITHIN TEN DAYS AFTER RECEIPT OF GOODS. ON RECEIPT OF BILL OF LADING FROM TRANSPORTATION COMPANY, OUR RESPONSIBILITY CEASES. WE CANNOT BE RESPONSIBLE FOR LOSSES OR DELAYS RESULTING FROM EMBARGOES, STRIKES, ACCIDENTS, DELAYS OR NEGLIGENCE OF TRANSPORTATION COMPANIES, OR OTHER CAUSES BEYOND OUR CONTROL. INTEREST WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

Thank you, we appreciate your business!

An Equal Opportunity Employer

**BUSINESS NAME - OWNER - ADDRESS - CHANGE OF MANAGER OR OWNER DATE
COMPLIANCE COMPLIANCE**

FAILURE	DATE	STATUS	COURT DATE	STAFF RECOMMENDATION	COUNCIL ACTION
<u>BIG DISCOUNT LIQUOR - 2515 WHITE BEAR AVE</u>					
TOBACCO	03/15/2012	PENDING - COUNCIL ACTION	05/04/2012	PROPOSED \$500 FINE	
ALCOHOL	10/10/2006	COMPLETED	12/11/2007	PROPOSED \$500 FINE	11/10/2008 - APPROVED \$500 FINE
TOBACCO	08/02/2006	COMPLETED	10/16/2006	PROPOSED \$250 FINE	08/28/2006 - APPROVED \$250 FINE
<u>DOWNTOWN LAV 52 KM - 3030 SOUTHLAWN DRIVE</u>					
ALCOHOL	12/03/2011	PENDING - COUNCIL ACTION	02/06/2012	PROPOSED \$1,000 FINE	
ALCOHOL	12/20/2010	COMPLETED	02/14/2011	PROPOSED \$500 FINE	04/25/2011 - APPROVED \$500 FINE
<u>HILLSIDE LIQUORS - 1690 MCKNIGHT</u>					
ALCOHOL	11/29/2011	PENDING - COUNCIL ACTION	02/06/2012	PROPOSED \$1,000 FINE	
ALCOHOL	12/20/2010	COMPLETED	02/14/2011	PROPOSED \$500 FINE	04/25/2011 - APPROVED \$500 FINE
<u>MAPLEWOOD BP - 1987 COUNTY ROAD D E</u>					
TOBACCO	10/15/2009	PENDING - COUNCIL ACTION	11/16/2009	\$1,000 FINE AND 7-DAY SUSPENSION OF LICENSE AS DICTATED BY STATE STATUTE	
TOBACCO	08/13/2009	PENDING - COUNCIL ACTION	10/26/2009	PROPOSED \$750 FINE	
TOBACCO	12/26/2008	PENDING - COUNCIL ACTION	08/31/2009	PROPOSED \$500 FINE	
TOBACCO	08/03/2006	COMPLETED	08/26/2007	PROPOSED \$250 FINE	08/29/2006 - APPROVED \$250 FINE
<u>MAPLEWOOD KWIK MART (AKA HILLTOP FOODS) - 2150 MCMENEMY</u>					
TOBACCO	03/15/2012	PENDING - COUNCIL ACTION	04/09/2012	PROPOSED \$500 FINE	
TOBACCO	10/19/2007	COMPLETED	12/21/2007	PROPOSED \$250 FINE	04/12/2010 - APPROVED \$250 FINE
<u>MGM LIQUOR WAREHOUSE - 2950 WHITE BEAR AVE - OPENED 01/22/2007</u>					
ALCOHOL	11/29/2011	PENDING - COUNCIL ACTION	02/27/2012	PROPOSED \$2,000 FINE	
ALCOHOL	06/01/2010	COMPLETED	07/19/2010	PROPOSED \$1,000 FINE	01/10/2011 - APPROVED \$1,000 FINE
ALCOHOL	12/14/2009	COMPLETED	03/15/2010	PROPOSED \$500 FINE	04/12/2010 - APPROVED \$500 FINE
TOBACCO	11/26/2008	COMPLETED	08/31/2009	PROPOSED \$250 FINE	04/12/2010 - APPROVED \$250 FINE
<u>MYTH - 3090 SOUTHLAWN</u>					
ALCOHOL	11/27/2011	PENDING - COUNCIL ACTION	03/05/2012	PROPOSED \$500 FINE	
<u>OUTBACK STEAKHOUSE - 1770 BEAM AVE</u>					
ALCOHOL	03/05/2011	PENDING - COUNCIL ACTION	04/09/2012	PROPOSED \$1,000 FINE	
ALCOHOL	11/29/2008	COMPLETED	10/12/2009	PROPOSED \$500 FINE	04/12/2010 - APPROVED \$500 FINE
<u>STARGATE DANCE CLUB - 1700 RICE ST N</u>					
ALCOHOL	12/04/2011	PENDING - COUNCIL ACTION	02/06/2012	PROPOSED \$500 FINE	

MEMORANDUM

TO: James Antonen, City Manager
FROM: Michael Martin, AICP Planner
Charles Ahl, Assistant City Manager
SUBJECT: **Approval of Purchase Agreement for City-Owned Land**
LOCATION: Hazelwood Street and County Road D East
DATE: June 28, 2012

INTRODUCTION

On November 22, 2010, the city council approved the purchase of property located at the intersection of Hazelwood Street and County Road D East. This land purchase was necessitated because of a land condemnation case that resulted from the realignment of Hazelwood Street and County Road D East. A portion of this land is needed for right-of-way but the rest of the parcel is developable.

Background

November 22, 2010; the city council approved the purchase of 2.2 acres from Azure Properties.

April 22, 2011; the city council approved the vacation of unused right-of-way due the realignment of Hazelwood Street and County Road D. This unused right-of-way was attached to the developable portion of the parcel.

December 12, 2011; the city council made several approvals regarding utility easements and quitclaim deeds that were necessary to move the developable portion of land towards being marketed for sale.

DISCUSSION

In 2010, the city purchased a 2.2 acre site from Azure Properties, of which 0.88 acres are needed for right-of-way purposes. The remaining 1.32 acres are developable and will be put on the market to sell for private development. While it is appropriate for the city to maintain ownership of the land needed for right-of-way, the developable land should be sold to the Maplewood Area Economic Development Authority (Authority) while it is being marketed for economic development purposes.

The 2.2 acre site was purchased for \$980,634 or \$10.233 a square foot. Alan Kantrud, city attorney, drafted a purchase agreement, attached to this report, in which the city would sell the 1.32 acre developable acres to the Authority for \$585,000. The purchase agreement states the transaction would be in the form of a promissory note where upon sale of the property the city would collect up to \$585,000. Any sale exceeding the sale price would result in the Authority keeping additional monies above the \$585,000 price. If a sale resulted in a purchased price of less than \$585,000 than the city would accept whatever monies generated and forgive the balance of the promissory note.

Budget Impact

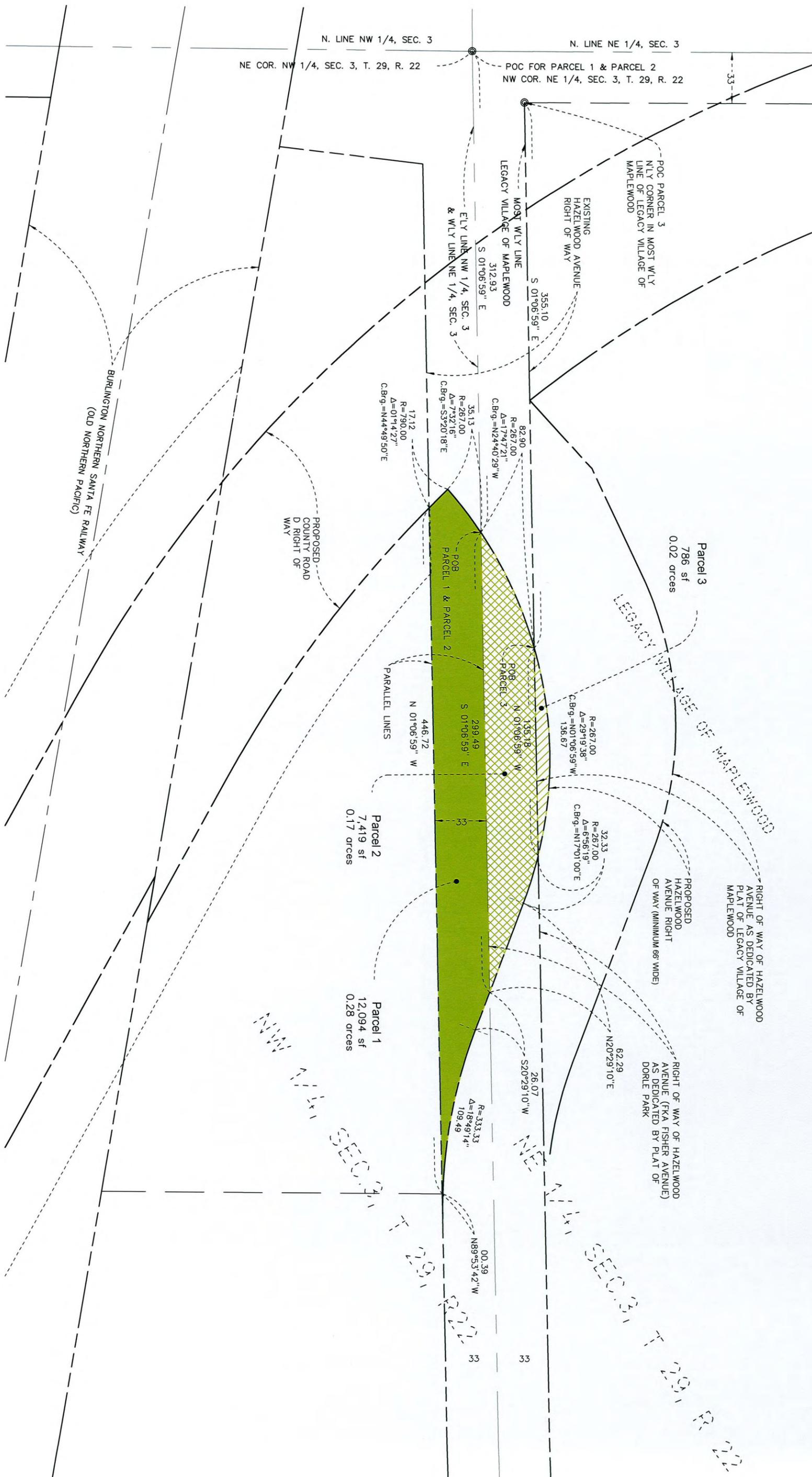
The city council already approved the purchase price of \$980,634. Any monies, up to \$585,000, resulting from the Authority's selling of the land would go to the project fund to recoup dollars spent.

RECOMMENDATION

Approve the attached purchase agreement to allow the City of Maplewood to sell 1.32 acres of land, located at the intersection of Hazelwood Street and County Road D East, to the Maplewood Area Economic Development Authority for the purpose of economic development.

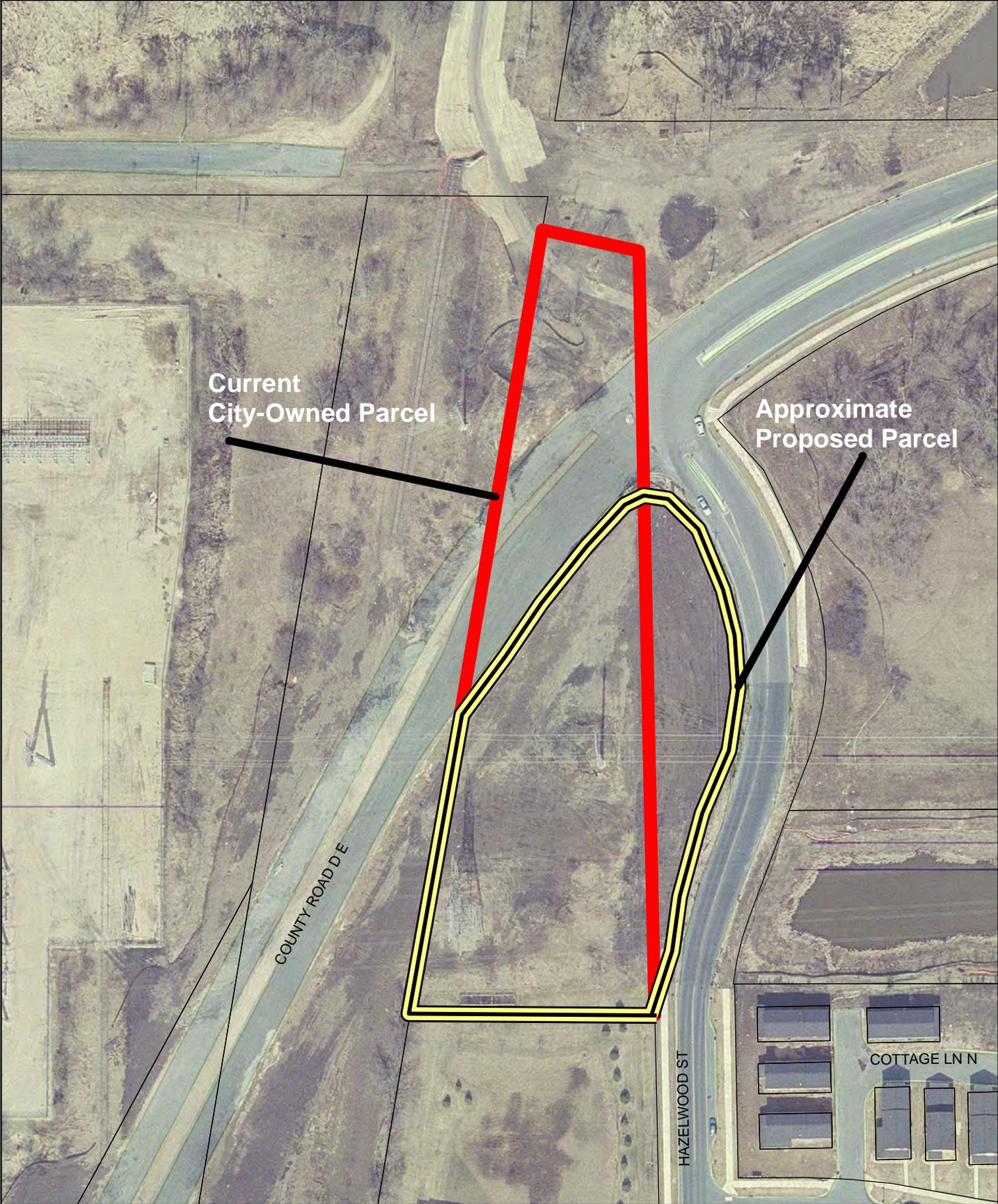
P:\EDA\Agenda Reports\2012\070912\SellingHazelwoodProperty_070912

1. Site Survey
2. Area Map
3. Draft Purchase Agreement



Hazelwood Street
Right-of-Way Vacation
Exhibit 1

Hazelwood Street Vacation of Excess Right-of-Way



VACANT LAND PURCHASE AGREEMENT

This form approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form. © 2011 Minnesota Association of REALTORS®, Edina, MN

1. Date 29 June 2012

2. Page 1 of

3. RECEIVED OF City of Maplewood, Economic Development Authority, and EDA duly organized and authorized
4. pursuant to Minnesota Statute, Chapter 469

5. the sum of One Thousand Dollars (\$ 1,000.00)

6. by CHECK CASH NOTE as earnest money to be deposited upon Final Acceptance of Purchase
(Choose one)

7. Agreement by all parties, on or before the third Business Day after Final Acceptance, in the trust account of
8. listing broker, unless otherwise agreed to in writing, but to be returned to Buyer if Purchase Agreement is not
9. accepted by Seller.

10. Said earnest money is part payment for the purchase of the property located at

11. Street Address: County Road D and Hazelwood

12. City of Maplewood, County of Ramsey State of Minnesota, legally

13. described as vacant land of approximately 1.3 acres, as depicted in the Attached Exhibit A, to be platted and

14. more fully described at a later date.

15. including all fixtures, if any, INCLUDING EXCLUDING all emblements within the property at the time of this
(Choose one)

16. Purchase Agreement, if any, and INCLUDING EXCLUDING the following personal property, if any,
(Choose one)

17.
18.
19.

20. all of which property Seller has this day agreed to sell to Buyer for the sum of (\$ 585,000.00)

21. Five Hundred Eighty-Five Thousand Dollars,

22. which Buyer agrees to pay in the following manner:

23. 1. Cash of percent (%) of the sale price, or more in Buyer's sole discretion, which includes the earnest
24. money; PLUS

25. 2. Financing of 100 percent (%) of the sale price, which will be the total amount secured against this property
26. to fund this purchase.

27. Such financing shall be a first mortgage contract for deed or a first mortgage with subordinate
(Choose one)

28. financing, as described in the attached Addendum:

29. Conventional FHA DVA Assumption Contract for Deed Other: Promissory Note
(Choose all that apply)

30. The date of closing shall be, 20.

31. This Purchase Agreement IS IS NOT subject to a Contingency Addendum for sale of Buyer's property. (If
(Choose one)

32. answer is IS, see attached Addendum.) (If answer is IS NOT, the closing of Buyer's property, if any, may still affect
33. Buyer's ability to obtain financing, if financing is applicable.)

34. This Purchase Agreement IS IS NOT subject to cancellation of a previously written purchase agreement dated
(Choose one)

35. , 20. (If answer is IS, said cancellation shall be obtained

36. no later than, 20.

37. If said cancellation is not obtained by said date, this Purchase Agreement is canceled. Buyer and Seller shall
38. immediately sign a Cancellation of Purchase Agreement confirming said cancellation and directing all earnest money
39. paid hereunder to be refunded to Buyer.)

VACANT LAND PURCHASE AGREEMENT

40. Page 2 Date 29 June 2012

41. Property located at County Road D and Hazelwood Maplewood

42. SPECIAL CONTINGENCIES: This Purchase Agreement is subject to the following contingencies, and if the
43. contingencies checked below are not satisfied or waived, in writing, by Buyer by _____, 20_____,
44. this Purchase Agreement is canceled as of said date. Buyer and Seller shall immediately sign a Cancellation of
45. Purchase Agreement confirming said cancellation and directing all earnest money paid hereunder to be refunded to
46. Buyer.

47. (Select appropriate options a-i.)

48. [] (a) [] BUYER [] SELLER shall provide a certificate of survey of the property, at [] BUYER [] SELLER
expense. (Check one.)

50. [] (b) Buyer obtaining approval of city/township of proposed building plans and specifications at
51. [] BUYER [] SELLER expense. (Check one.)

52. [] (c) Buyer obtaining approval of city/township of proposed subdivision development plans at
53. [] BUYER [] SELLER expense. (Check one.)

54. [] (d) Buyer obtaining approval of city/township for rezoning or use permits at [] BUYER [] SELLER expense.
(Check one.)

55. [] (e) Buyer obtaining, at [] BUYER [] SELLER expense, percolation tests which are acceptable to Buyer.
(Check one.)

56. [] (f) Buyer obtaining, at [] BUYER [] SELLER expense, soil tests which indicate that the property may be
57. improved without extraordinary building methods or cost. (Check one.)

58. [] (g) Buyer obtaining approval of building plans and/or specifications in accordance with any recorded subdivision
59. covenants and approval of the architectural control committee.

60. [] (h) Buyer obtaining, at [] BUYER [] SELLER expense, copies of all covenants, reservations and restrictions
61. affecting the property. (Check one.)

62. [] (i) Other:

63. _____
64. _____

65. Seller's expenses for these contingencies (if any) shall not exceed \$ _____.

66. DEED/MARKETABLE TITLE: Upon performance by Buyer, Seller shall deliver a

67. [] Warranty Deed or [X] Other: Quitclaim Deed joined in by spouse, if any, conveying marketable title, subject to
(Check one.)

- 68. (a) building and zoning laws, ordinances, state and federal regulations;
69. (b) restrictions relating to use or improvement of the property without effective forfeiture provisions;
70. (c) reservation of any mineral rights by the State of Minnesota;
71. (d) utility and drainage easements which do not interfere with existing improvements;
72. (e) rights of tenants as follows (unless specified, not subject to tenancies): _____

73. _____; and

74. (f) others (must be specified in writing):

75. _____
76. _____

VACANT LAND PURCHASE AGREEMENT

77. Page 3 Date 29 June 2012

78. Property located at County Road D and Hazelwood Maplewood
79. Seller shall pay on the date of closing all real estate taxes due and payable in all prior years including all penalties and
80. interest.
81. BUYER SHALL PAY SELLER SHALL PAY on date of closing any deferred real estate taxes
(Check one.)
82. (e.g. Green Acres) or special assessments, payment of which is required as a result of the closing of this sale.
83. BUYER AND SELLER SHALL PRORATE AS OF THE DATE OF CLOSING SELLER SHALL PAY ON
(Check one.)
84. DATE OF CLOSING all installments of special assessments certified for payment, with the real estate taxes due and
85. payable in the year or closing.
86. BUYER SHALL ASSUME SELLER SHALL PAY on date of closing all other special assessments levied as
(Check one.)
87. of the date of this Purchase Agreement.
88. BUYER SHALL ASSUME SELLER SHALL PROVIDE FOR PAYMENT OF special assessments pending as
(Check one.)
89. of the date of this Purchase Agreement for improvements that have been ordered by any assessing authorities.
90. (Seller's provision for payment shall be by payment into escrow of two (2) times the estimated amount of the
91. assessments or less, as required by Buyer's lender.)
92. Buyer shall pay any unpaid special assessments payable in the year following closing and thereafter, the payment of
93. which is not otherwise herein provided.
94. As of the date of this Purchase Agreement, Seller represents that Seller HAS HAS NOT received a notice
(Check one.)
95. regarding any new improvement project from any assessing authorities, the costs of which project may be assessed
96. against the property. Any such notice received by Seller after the date of this Purchase Agreement and before
97. closing shall be provided to Buyer immediately. If such notice is issued after the date of this Purchase Agreement and
98. on or before the date of closing, then the parties may agree in writing, on or before the date of closing, to pay, provide
99. for the payment of or assume the special assessments. In the absence of such agreement, either party may declare
100. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
101. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
102. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
103. directing all earnest money paid hereunder to be refunded to Buyer.
104. Buyer shall pay PRORATED FROM DAY OF CLOSING _____ 12ths OF ALL NO real estate
(Check one.)
105. taxes due and payable in the year 20 12.
106. Seller shall pay, PRORATED TO DAY OF CLOSING _____ 12ths OF ALL NO real estate taxes
(Check one.)
107. due and payable in the year 20 12. If the closing date is changed, the real estate taxes paid shall, if prorated,
108. be adjusted to the new closing date.
109. Buyer shall pay real estate taxes due and payable in the year following closing and thereafter, the payment of which
110. is not otherwise herein provided. No representations are made concerning the amount of subsequent real estate
111. taxes.
112. POSSESSION: Seller shall deliver possession of the property no later than 24 hours after closing.
113. Seller agrees to remove ALL DEBRIS AND ALL PERSONAL PROPERTY NOT INCLUDED HEREIN from the property
114. by possession date.
115. PRORATIONS: All interest; unit owners' association dues; rents; and charges for city water, city sewer, electricity and
116. natural gas shall be prorated between the parties as of date of closing. Buyer shall pay Seller for remaining gallons of
117. fuel oil or liquid petroleum gas on the day of closing, at the rate of the last fill by Seller.

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VACANT LAND PURCHASE AGREEMENT118. Page 4 Date 29 June 2012119. Property located at County Road D and HazelwoodMaplewood

120. **TITLE AND EXAMINATION:** Within a reasonable time period after Final Acceptance of this Purchase Agreement,
 121. Seller shall provide one of the following title evidence options, at Seller's selection, which shall include proper searches
 122. covering bankruptcies, state and federal judgments and liens, and levied and pending special assessments to Buyer
 123. or Buyer's designated title service provider:

124. (1) A commitment for an owner's policy of title insurance on a current ALTA form issued by an insurer licensed to write
 125. title insurance in Minnesota as selected by Buyer. Seller shall be responsible for the title search and exam costs
 126. related to the commitment. Buyer shall be responsible for all additional costs related to the issuance of the title
 127. insurance policy(ies), including but not limited to the premium(s), Buyer's name search and plat drawing, if any.
 128. Seller shall surrender a copy of any owner's title insurance policy and Abstract of Title, if in Seller's possession or
 129. control, for this property to Buyer or Buyer's designated title service provider.

130. (2) An Abstract of Title certified to date if Abstract Property or a Registered Property Abstract (RPA) certified to date
 131. if Registered (Torrens) property. Seller shall pay for the abstracting or RPA costs and surrender any abstract for
 132. this property in Seller's possession or control to Buyer or Buyer's designated title service provider. If property is
 133. Abstract and Seller does not have an Abstract of Title, Option (1) will automatically apply.

134. Seller shall use Seller's best efforts to provide marketable title by the date of closing. In the event that Seller has not
 135. provided marketable title by the date of closing, Seller shall have an additional 30 days to make title marketable or, in
 136. the alternative, Buyer may waive title defects by written notice to Seller. In addition to the 30-day extension, Buyer
 137. and Seller may by mutual agreement further extend the closing date. Lacking such extension, either party may declare
 138. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
 139. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
 140. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
 141. directing all earnest money paid hereunder to be refunded to Buyer.

142. **SUBDIVISION OF LAND:** If this sale constitutes or requires a subdivision of land owned by Seller, Seller shall pay all
 143. subdivision expenses and obtain all necessary governmental approvals. This provision deals with the necessity of
 144. subdividing land to complete the sale of the property described herein in contrast to the subdivision provision of lines
 145. 52-53 which deals with the future development plans of Buyer. Seller warrants the legal description of the real property
 146. to be conveyed has been or shall be approved for recording as of the date of closing. Seller warrants that there is a
 147. right of access to the property from a public right of way. These warranties shall survive the delivery of the deed or
 148. contract for deed.

149. **MECHANIC'S LIENS:** Seller warrants that prior to the closing, payment in full will have been made for all labor,
 150. materials, machinery, fixtures or tools furnished within the 120 days immediately preceding the closing.

151. **NOTICES:** Seller warrants that Seller has not received any notice from any governmental authority as to condemnation
 152. proceedings or violation of any law, ordinance or regulation. If the property is subject to restrictive covenants, Seller
 153. warrants that Seller has not received any notice from any person or authority as to a breach of the covenants. Any
 154. such notices received by Seller shall be provided to Buyer immediately.

155. **DIMENSIONS:** Buyer acknowledges any dimensions, square footage or acreage of land or improvements provided
 156. by Seller or broker may be approximate. Some information may have been provided by third parties and information
 157. may be reliable but not guaranteed. Buyer shall verify the accuracy of information to Buyer's satisfaction, if material,
 158. at Buyer's sole cost and expense.

159. **ACCESS:** Seller agrees to allow Buyer reasonable access to the property for performance of any surveys, inspections
 160. or tests or for water, sewer, gas or electrical service hookup as agreed to herein. Buyer shall restore the premises to
 161. the same condition it was in prior to the surveys, inspections or tests and pay for any restoration costs relative thereto.

162. **RISK OF LOSS:** If there is any loss or damage to the property between the date hereof and the date of closing for
 163. any reason, including fire, vandalism, flood, earthquake or act of God, the risk of loss shall be on Seller. If the property
 164. is destroyed or substantially damaged before the closing date, this Purchase Agreement is canceled, at Buyer's
 165. option, by written notice to Seller or licensee representing or assisting Seller. If Buyer cancels this Purchase Agreement,
 166. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
 167. directing all earnest money paid hereunder to be refunded to Buyer.

MN:VLPA-4 (8/11)

WEBForms™ Aug/2011

VACANT LAND PURCHASE AGREEMENT168. Page 5 Date 29 June 2012169. Property located at County Road D and HazelwoodMaplewood170. **TIME OF ESSENCE:** Time is of the essence in this Purchase Agreement.

171. **ENTIRE AGREEMENT:** This Purchase Agreement, any attached exhibits and any addenda or amendments signed
 172. by the parties shall constitute the entire agreement between Buyer and Seller and supersedes any other written or
 173. oral agreements between Buyer and Seller. This Purchase Agreement can be modified or canceled only in writing
 174. signed by Buyer and Seller or by operation of law. The parties agree the electronic signature of any party on any
 175. document related to this transaction constitute valid, binding signatures. All monetary sums are deemed to be United
 176. States currency for purposes of this Purchase Agreement. **Buyer or Seller may be required to pay certain closing
 177. costs, which may effectively increase the cash outlay at closing or reduce the proceeds from the sale.**

178. **FINAL ACCEPTANCE:** To be binding, this Purchase Agreement must be fully executed by both parties and a copy
 179. must be delivered.

180. **CALCULATION OF DAYS:** Any calculation of days begins on the first day (calendar or Business Days as specified)
 181. following the occurrence of the event specified and includes subsequent days (calendar or Business Days as specified)
 182. ending at 11:59 P.M. on the last day.

183. **BUSINESS DAYS:** "Business Days" are days which are not Saturdays, Sundays or state or federal holidays unless
 184. stated elsewhere by the parties in writing.

185. **DEFAULT:** If Buyer defaults in any of the agreements hereunder, Seller may terminate this Purchase Agreement
 186. under the provisions of MN Statute 559.21. If either Buyer or Seller defaults in any of the agreements hereunder or
 187. there exists an unfulfilled condition after the date specified for fulfillment, either party may cancel the Purchase
 188. Agreement under MN Statute 559.217, Subd. 3. Whenever it is provided herein that the Purchase Agreement is
 189. canceled, said language shall be deemed a provision authorizing a Declaratory Cancellation under MN Statute
 190. 559.217, Subd. 4.

191. If this Purchase Agreement is not canceled or terminated as provided hereunder, Buyer or Seller may seek actual
 192. damages for breach of this Purchase Agreement or specific performance of this Purchase Agreement; and, as to
 193. specific performance, such action must be commenced within six (6) months after such right of action arises.

194. **NOTICE REGARDING AIRPORT ZONING REGULATIONS:** The property may be in or near an airport safety zone
 195. with zoning regulations adopted by the governing body that may affect the property. Such zoning regulations are
 196. filed with the county recorder in each county where the zoned area is located. If you would like to determine if such
 197. zoning regulations affect the property, you should contact the county recorder where the zoned area is located.

198. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender
 199. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be
 200. obtained by contacting the local law enforcement offices in the community where the property is located
 201. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web
 202. site at www.corr.state.mn.us.

203. **SPECIAL DISCLOSURES:** Seller discloses, to the best of Seller's knowledge, that the property described in this
 204. Purchase Agreement consists of approximately 1.3 ACRES SQUARE FEET and is currently zoned
(Check one.).....

205. _____

206. Seller discloses, to the best of Seller's knowledge, that the property IS IS NOT in a designated flood plain
 207. area.(Check one.).....

208. Seller discloses, to the best of Seller's knowledge, that the property DOES DOES NOT currently receive
 209. preferential tax treatment (e.g. Green Acres).(Check one.).....

210. Seller certifies that any and all leases applicable to the property in effect as of the date of this Purchase Agreement
 211. are terminable on or before the date of closing as specified in this Purchase Agreement.

VACANT LAND PURCHASE AGREEMENT212. Page 6 Date 29 June 2012213. Property located at County Road D and Hazelwood Maplewood214. **ENVIRONMENTAL CONCERNS:** To the best of the Seller's knowledge there are no hazardous substances or
215. underground storage tanks, except where herein noted.

216. _____

217. _____

218. _____

219. **PLEASE NOTE:** Buyer may incur additional charges improving the property, including, but not limited to, hookup and/
220. or access charges; municipal charges; costs for sewer access, stubbing access, water access, park dedication, road
221. access, curb cuts, utility connection and connecting fees; and tree planting charges.222. SELLER CERTIFIES, TO THE BEST OF SELLER'S KNOWLEDGE, WHETHER ANY OF THE FOLLOWING
223. PRESENTLY EXIST WITHIN THE PROPERTY:224. Connection to public water? Yes No225. Connection to public sewer? Yes No226. Connection to private water system off property? Yes No227. Connection to electric utility? Yes No228. *(Check appropriate boxes.)*

229. SELLER WARRANTS THAT THE PROPERTY IS EITHER DIRECTLY OR INDIRECTLY CONNECTED TO:

230. **SUBSURFACE SEWAGE TREATMENT SYSTEM**231. SELLER CERTIFIES THAT SELLER DOES DOES NOT KNOW OF A SUBSURFACE SEWAGE TREATMENT
.....*(Check one.)*.....232. SYSTEM ON OR SERVING THE PROPERTY. (If answer is **DOES**, and the system does not require a state permit,
233. see *Subsurface Sewage Treatment System Disclosure Statement*.)234. **PRIVATE WELL**235. SELLER CERTIFIES THAT SELLER DOES DOES NOT KNOW OF A WELL ON OR SERVING THE
.....*(Check one.)*.....236. PROPERTY. (If answer is **DOES** and well is located on the property, see *Well Disclosure Statement*.)237. THIS PURCHASE AGREEMENT IS IS NOT SUBJECT TO A SUBSURFACE SEWAGE TREATMENT SYSTEM
.....*(Check one.)*.....238. AND WELL INSPECTION CONTINGENCY ADDENDUM. (If answer is **IS**, see attached *Addendum*.)239. IF A WELL OR SUBSURFACE SEWAGE TREATMENT SYSTEM EXISTS ON THE PROPERTY, BUYER HAS
240. RECEIVED A WELL DISCLOSURE STATEMENT AND/OR A SUBSURFACE SEWAGE TREATMENT SYSTEM
241. DISCLOSURE STATEMENT.242. BUYER HAS THE RIGHT TO A WALK-THROUGH REVIEW OF THE PROPERTY PRIOR TO CLOSING TO
243. ESTABLISH THAT THE PROPERTY IS IN SUBSTANTIALLY THE SAME CONDITION AS OF THE DATE OF THIS
244. PURCHASE AGREEMENT.245. BUYER HAS HAS NOT RECEIVED A VACANT LAND DISCLOSURE STATEMENT OR A SELLER'S
.....*(Check one.)*.....

246. DISCLOSURE ALTERNATIVES FORM.

247. BUYER HAS RECEIVED INSPECTION REPORTS, IF REQUIRED BY MUNICIPALITY.

248. SELLER AGREES TO NOTIFY BUYER IMMEDIATELY IN WRITING OF ANY SUBSTANTIVE CHANGES FROM
249. ANY PRIOR REPRESENTATIONS REGARDING THE PROPERTY.250. BUYER ACKNOWLEDGES THAT NO ORAL REPRESENTATIONS HAVE BEEN MADE REGARDING THE
251. PROPERTY. BUYER RELIES SOLELY ON SELLER'S WRITTEN DISCLOSURE FORMS OR A WRITTEN REPORT
252. PREPARED BY AN INDEPENDENT THIRD-PARTY INSPECTOR THAT HAS BEEN PROVIDED TO BUYER.

VACANT LAND PURCHASE AGREEMENT

253. Page 7 Date 29 June 2012254. Property located at County Road D and Hazelwood Maplewood

255.	NOTICE	
256.	<u>Hugh Alan Kantrud</u> (Licensee)	is <input type="checkbox"/> Seller's Agent <input type="checkbox"/> Buyer's Agent <input checked="" type="checkbox"/> Dual Agent <input type="checkbox"/> Facillitator. <small>(Check one.)</small>
257.	<u>H. A. Kantrud, P.A.</u> (Real Estate Company Name)	
258.	<u>same</u> (Licensee)	is <input type="checkbox"/> Seller's Agent <input type="checkbox"/> Buyer's Agent <input checked="" type="checkbox"/> Dual Agent <input type="checkbox"/> Facillitator. <small>(Check one.)</small>
259.	<u>same</u> (Real Estate Company Name)	
260.	THIS NOTICE DOES NOT SATISFY MINNESOTA STATUTORY AGENCY DISCLOSURE REQUIREMENTS.	

261.	DUAL AGENCY REPRESENTATION	
262.	PLEASE CHECK <u>ONE</u> OF THE FOLLOWING SELECTIONS:	
263.	<input type="checkbox"/> Dual Agency representation DOES NOT apply in this transaction. <i>Do not complete lines 264-280.</i>	
264.	<input checked="" type="checkbox"/> Dual Agency representation DOES apply in this transaction. <i>Complete the disclosure in lines 265-280.</i>	
265.	Broker represents both the Seller(s) and the Buyer(s) of the property involved in this transaction, which creates a	
266.	dual agency. This means that Broker and its salespersons owe fiduciary duties to both Seller(s) and Buyer(s). Because	
267.	the parties may have conflicting interests, Broker and its salespersons are prohibited from advocating exclusively for	
268.	either party. Broker cannot act as a dual agent in this transaction without the consent of both Seller(s) and Buyer(s).	
269.	Seller(s) and Buyer(s) acknowledge that	
270.	(1) confidential information communicated to Broker which regards price, terms or motivation to buy or sell will	
271.	remain confidential unless Seller(s) or Buyer(s) instructs Broker in writing to disclose this information. Other	
272.	information will be shared;	
273.	(2) Broker and its salespersons will not represent the interest of either party to the detriment of the other; and	
274.	(3) within the limits of dual agency, Broker and its salespersons will work diligently to facillitate the mechanics of	
275.	the sale.	
276.	With the knowledge and understanding of the explanation above, Seller(s) and Buyer(s) authorize and instruct Broker	
277.	and its salesperson to act as dual agents in this transaction.	
278.	Seller <u>City of Maplewood</u>	Buyer <u>City of Maplewood, EDA</u>
279.	Seller _____	Buyer _____
280.	Date <u>29 June 2012</u>	Date <u>29 June 2012</u>

281. OTHER:

282. Buyer and Seller each acknowledge that the financing for this transaction shall be in the form of a promissory note
 283. provided by the Buyer, EDA, and the transfer is for the purposes of selling the parcel for development purposes.
 284. Upon successful marketing and sale of the parcel, the Seller shall collect \$585,000.00. If \$585,000.00 is not
 285. realized, the City shall accept whatever monies the sale generates and shall forgive the balance of the Note.
 286. _____
 287. _____

VACANT LAND PURCHASE AGREEMENT

288. Page 8 Date 29 June 2012

289. Property located at County Road D and Hazelwood Maplewood

290. ADDENDA AND PAGE NUMBERING: Attached addenda are a part of this Purchase Agreement.

291. Enter total number of pages of this Purchase Agreement, including addenda, on line two (2) of page one (1).

292. I, the owner of the property, accept this Purchase Agreement and authorize the listing broker to withdraw said property from the market, unless instructed otherwise in writing.
296. I have reviewed all pages of this Purchase Agreement.

I agree to purchase the property for the price and on the terms and conditions set forth above.
I have reviewed all pages of this Purchase Agreement.

297. [] If checked, this Agreement is subject to attached Counteroffer Addendum.
298.

299. X (Seller's Signature) (Date)

X (Buyer's Signature) (Date)

300. X City of Maplewood--Mayor Will Rossbach (Seller's Printed Name)

X City of Maplewood EDA (Chair Rossbach) (Buyer's Printed Name)

301. X n/a (Marital Status)

X n/a (Marital Status)

302. X (Seller's Signature) (Date)

X (Buyer's Signature) (Date)

303. X City of Maplewood--Manager James Antonen (Seller's Printed Name)

X (Buyer's Printed Name)

304. X n/a (Marital Status)

X (Marital Status)

305. FINAL ACCEPTANCE DATE: The date on which the fully executed Purchase Agreement is delivered.
306. 29 June 2012

307. THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).
308. IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.

309. I ACKNOWLEDGE THAT I HAVE RECEIVED AND HAVE HAD THE OPPORTUNITY TO REVIEW THE ARBITRATION
310. DISCLOSURE AND RESIDENTIAL REAL PROPERTY ARBITRATION AGREEMENT, WHICH IS AN OPTIONAL,
311. VOLUNTARY AGREEMENT AND IS NOT PART OF THIS PURCHASE AGREEMENT.

312. SELLER(S) BUYER(S)

313. SELLER(S) BUYER(S)

MN:VLP-8 (8/11)

MEMORANDUM

TO: James Antonen, City Manager
FROM: Karen Guilfoile, Citizen Services Director
DATE: July 2, 2012
RE: Councilmember Resignation
 Approval of Resolution Declaring a Vacancy on the City Council
 Approval of Resolution Calling for a Special Election

Introduction

On June 29, 2012, Mayor Rossbach and City Manager Antonen received a letter of resignation from Councilmember Llanas indicating that his last day of office would be effective on October 31, 2012.

State Statute 351.01 Subd.3 States:

Subd. 3. Contingent resignations prohibited; exception.

- (a) Except as provided in paragraph (b), no resignation may be made to take effect upon the occurrence of a future contingency. Statements explaining the reasons for a resignation must not be considered to be contingencies unless expressly stated as contingencies.
- (b) A resignation may be made expressly to take effect at a stated future date. Unless it is withdrawn as provided under subdivision 4, a resignation is effective at 12:01 a.m. on the stated date.

After the effective resignation date of October 31, 2012, the city council would be required to pass a resolution appointing a qualified person to fill the remaining vacancy from the effective resignation date to the date that the individual elected at the November 6, 2012 Special Election is sworn into office. This date is anticipated to November 20, 2012.

Background

In October of 2005 the city council enacted Ordinance 866 Filling a Council Vacancy (See below). Since there are more than six months remaining in Councilmember Llanas's council seat a Special Election is required to be held to fill the remainder of the term.

ORDINANCE 866
Filling a Council Vacancy

- A. The council shall appoint an eligible person to fill a vacancy on the city council as soon as is practicable after the vacancy occurs. The person appointed shall serve for the unexpired portion of the term unless a special election is required hereunder or by state law.
- B. Special Election – In the event a vacancy is declared pursuant to state law, the city council shall by resolution declare such a vacancy to exist. If the unexpired term is for a period of six months or less, the council shall appoint an eligible person to serve for the

remainder of the unexpired term. In the event the unexpired term is greater than six months, the council shall hold a special election to fill the unexpired term.

The special election shall be held as soon as the vacancy is declared as is practical under state law, no special primary election shall occur in cases of special elections held pursuant to this section.

As stated in the ordinance the special election shall be held as soon as the vacancy is declared as is practical under state law.

And, State Statute 412.02 Subd. 2a Vacancy states in part:

... If the vacancy occurs before the first day to file affidavits of candidacy for the next regular city election and more than two years remain in the unexpired term, a special election shall be held at or before the next regular city election and the appointed person shall serve until the qualification of a successor elected at a special election to fill the unexpired portion of the term.

State Statute 351.055 authorizes staff to begin preparation for a special election as soon as a resignation letter is in hand.

351.055 PREPARATIONS FOR SPECIAL ELECTIONS

If a future vacancy becomes certain to occur and the vacancy must be filled by a special election, the appropriate authorities may begin procedures leading to the special election so that a successor may be elected at the earliest possible time. For prospective vacancies that will occur as a result of a resignation, preparations for the special election may begin immediately after the written resignation is received by the official provided in section [351.01, subdivision 1](#).

The filing period for cities without a primary conducting their city election this year with the November 6, 2012 General Election begins on July 31, 2012 so there is ample time to publish the notice for the filing period and other related duties so that a Special Election could be held in conjunction with the November 6, 2012 General Election. See below for pertinent dates and related duties.

July 9 th Council Meeting	- Council passes resolution declaring a vacancy - Council passes a resolution calling for a Special Election to be held in conjunction with the November 6, 2012 general election	§ 412.02 Subd. 2a
July 17 th	- Publish notice for filing period for special election.	§ 205.13 Subd. 2
July 31 st	- First day of filing period	§ 205.13 Subd. 1a
August 14 th	- Last day of filing period – Office open until 5:00 p.m.	
August 16	- Last day to withdraw – Office open until 5:00 p.m.	
August 24	- Last day to notify county auditor of Special Election	§ 205.16 Subd. 4
October 23 rd & 30 th	Publish notice of Special Election	§ 205.16 Subd. 1
November 6 th	Special Election held in conjunction with General Election	
November 12 th	Canvass the results of the election at city council meeting	§ 204C33. Subd.1
November 19 th	Contest period is over	§ 209.021 Subd. 1
November 20 th	Individual elected is sworn in providing there is not an election contest	

In order to proceed the city council is required by § 412.02 Subd. 2a to pass two resolutions: Resolution Accepting Resignation and Declaring a Vacancy, (See Attachment 1) and a Resolution Calling for a Special Election (See Attachment 2).

Recommendation

It is requested that the city council approve the ***Resolution Accepting Resignation and Declaring a Vacancy*** and the ***Resolution Calling for a Special Election*** and direct staff to proceed with the statutory duties related to conducting the Special Election to be held in conjunction with the Federal General Election on November 6, 2012.

CITY OF MAPLEWOOD

RESOLUTION ACCEPTING RESIGNATION AND DECLARING A VACANCY

WHEREAS, the Maplewood City Council has received the written resignation of Councilmember James Llanas, effective on October 31, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, AS FOLLOWS:

The council accepts Councilmember James Llanas's resignation as described above.

The council declares that a vacancy exists on council effective on October 31, 2012.

Adopted by the City Council of the City of Maplewood on July 9, 2012.

Approved:

Will Rossbach, Mayor

Attest:

Karen Guilfoile, City Clerk

CITY OF MAPLEWOOD

RESOLUTION CALLING FOR A SPECIAL ELECTION

WHEREAS, a vacancy exists on the Maplewood City Council.

WHEREAS, the vacancy occurred before the first day to file affidavits of candidacy for the next regular General Election.

WHEREAS, Maplewood City Ordinance 866 dictates a Special Election is to be held when a vacancy exists as follows:

In the event a vacancy is declared pursuant to state law, the city council shall by resolution declare such a vacancy to exist. If the unexpired term is for a period of six months or less, the council shall appoint an eligible person to serve for the remainder of the unexpired term. In the event the unexpired term is greater than six months, the council shall hold a special election to fill the unexpired term.

The special election shall be held as soon as the vacancy is declared as is practical under state law, no special primary election shall occur in cases of special elections held pursuant to this section.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, AS FOLLOWS:

A Special Election is ordered to fill a vacancy on the Maplewood City Council. The Special Election will be held in conjunction with the November 6, 2012 General Election. The person elected shall fill the vacancy for the remainder of the term vacated by Councilmember Llanas to January 6, 2014.

Adopted by the City Council of the City of Maplewood on July 9, 2012.

Approved:

Will Rossbach, Mayor

Attest:

Karen Guilfoile, City Clerk