

AGENDA
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
5:15 P.M. Monday, June 25, 2012
Council Chambers, City Hall

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. UNFINISHED BUSINESS

1. Police Department/City Hall Expansion Financing
2. Charitable Gambling Award Process

E. NEW BUSINESS

None

F. ADJOURNMENT

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AGENDA REPORT

TO: City Council
FROM: Charles Ahl, Assistant City Manager
Gayle Bauman, Finance Manager
SUBJECT: **Financing Options for Police Department / City Hall Expansion Project**
DATE: **June 19, 2012**

INTRODUCTION

On March 2, 2012, the City Council adopted as their Number One Goal for 2012 – 2013:

PUBLIC SAFETY

Complete the plan for rebuilding and relocating fire stations, from five to three, including securing the 3M site. Develop and commit to a plan for meeting the space needs of the police department.

This agenda item on the Work Session is intended to provide the Council with options for implementing the second part of this goal, that being “...meeting the space needs of the police department.” The discussion will be limited to information on the financing options available to the Council to proceed with the Police Department expansion project. Mary Ippel from Briggs and Morgan, Terri Heaton from Springsted, Inc., Gayle Bauman, City Finance Manager, and Chuck Ahl, Assistant City Manager will discuss options for proceeding with the financing of the proposed improvements at City Hall to meet these space needs over the next 2-3 years.

BACKGROUND

During 2011, the City Council authorized preparation of a study of space needs within the Police Department. The architect performing the study, Larry Koch, of SEH, Inc. provided a summary of the findings and options for expanding the Police Department. That report was finalized and approved by the Council. On February 6, 2012, the City Council reviewed the various options for expansion, including a full project expansion that was the preferred plan of the Police Department and Chief Thomalla, but was estimated to cost in excess of \$8.5 million. After much discussion, the Council directed staff to proceed with a plan for using existing City Hall space and relocating some of the City departments to other City Campus facilities that reduced the project cost to approximately \$4.3 million.

On March 2, 2012, the City Council continued the discussion of the City facility needs and directed staff to proceed with implementation by making Public Safety facilities one of their top goals for staff to implement during 2012 – 2014. The City staff implemented this direction and called a Public Hearing on the sale of Capital Improvement Bonds for the purpose of financing the Fire Station expansion process along with the Police Department Expansion. Those bonds were estimated at \$5.25 million for the 3M Fire Station and \$4.25 million for the Police Department Expansion. The Public Hearing was held in combination with the adoption of the Capital Improvement Plan for all public projects to be implemented during the 2013 – 2017 timeframe. However, adoption of the Capital Improvement Plan under general law does not require a Public Hearing [one is held at the Planning Commission to determine whether the Capital Improvement Plan is consistent with the Comprehensive Plan], while a proposal to sell Capital Improvement Bonds does require that the City Council conduct a Public Hearing on the plan for capital improvements that consist of a city hall, library, public safety facility or public works facility and the proposal to issue this type of debt and allow for a petition process for a referendum on the debt.

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BACKGROUND (continued)

At the March 26th Public Hearing, four individuals addressed the Council with two of those individuals commenting about the fire station at 3M and the concern with the City debt associated with that process. There were no comments about the Police Department project. After the Public Hearing, the Council voted unanimously to approve the Capital Improvement Plan and to approve the authority for issuance of the CIP Bonds for the Fire Station project in the amount of \$5.25 million and for the Police Department Expansion project in the amount of \$4.25 million. It was explained at the hearing that the proposed CIP Bonds are a tool that can [they are optional for the Council] be used to finance a city hall, library, public safety facility or public works facility. And, the proposed use of bonding for the Police Department and Fire Department projects is also the only issue subject to the petition. A petition can only be a request for a referendum on the use of CIP Bonds for the projects and amounts, not a petition for a referendum on the projects. If the Council decides not to use CIP Bonds, the question of a referendum is not considered.

On April 25, 2012, a petition was received regarding the use of CIP Bonds for the Police Department-City Hall Expansion project and the construction of a new Fire Station on the 3M Campus. The petition was evaluated and determined to not contain adequate persons who would be considered registered voters as defined by statute. We remain confident of that determination, but, there remains the question of intent of the statute based on the issue of registered voters versus eligible voters. While we are confident in our interpretation of the language on the petition it would also be necessary to convince our bond counsel and eventually the agency that may purchase the proposed bonds of that same issue. Our bond counsel needs to provide an unqualified bond opinion for the bonds. After a lengthy discussion with a number of representatives who would be involved in a bond issue, it was determined by staff, that we had extensive concerns that a challenge to our determination is a possibility. That potential for challenge creates a bond counsel concern with issuing an unqualified opinion on the CIP bond. In short, a potential for a lengthy court proceeding in order to prevail casts a potential doubt over the decision to use the CIP Bond approach for these two projects. Also, the bonding proposal in May was only considering the first part of the Police Department – City Hall project; not the new Fire Station on the 3M Campus, since the Fire Station project has numerous months and discussion needed prior to being ready for consideration by the City Council, if ever. The Fire Station project may never need to use CIP Bonds, and was only added for discussion in the process as a possible tool. Again, it is a possible tool and not a requirement because it was part of the original plan.

Given the discussion and based upon our bond counsel's concern, the staff did not bring forward a proposal for any bonding for the Police Department – City Hall Expansion project as part of the bond proposal considered by the City Council at the May 14th Council Meeting. Bonding was approved for public improvement street projects that were previously approved by the Council as well as an equipment certificate issue and a bond refunding proposal. It was never the intent to bring forward bonding for the new Fire Station on the 3M Campus at this time, because that project is not ready for bonding consideration and CIP Bonds may never be necessary.

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This decision and concern for the potential litigation over the interpretation on the validity of the petition does not mean that either project cannot be considered. As noted previously, the CIP Bonds are a financing tool and the petition was for a referendum on the use of those bonds for the two projects. By not proposing the use of the CIP Bonds, we are confident that the issue of the petition is no longer relevant and the City would avoid a potentially protracted legal discussion before the use of bonding could be finalized. There are other methods for financing of the Police Department Expansion and New Fire Station improvements that have been successfully used by other municipalities to finance these types of projects. Those approaches are the subject of this discussion.

FINANCING OPTIONS

In reviewing the options for the Police Department Expansion Project, that includes the February 2012 direction from the Council to use existing space and relocate Departments to facilities within the City Hall Campus, the following estimates on timing and costs have been developed:

<u>Date</u>	<u>TASK</u>	<u>COST</u>
Oct 12 – Jan 13	Relocate Comm Dev to Pub Works	\$ 250,000
Feb 13 – May 13	Relocate Police Inspections to Comm Dev area	\$ 250,000
May 13 – Jun 13	Relocate IT equipment and services to City Hall	\$ 100,000
Jun 13 – Oct 13	Complete Citizen Services area build-out	\$ 300,000
Oct 13 – Jun 14	Parks Building build-out and staff relocation	\$1,000,000
Oct 13 – Nov 14	Police Services Area Expansion Project	\$2,200,000
Nov 14 – Dec 14	Police Move into new spaces	<u>\$ 200,000</u>
	TOTAL PROJECT COST	<u>\$4,300,000</u>

Financing Option #1

The first option and least costly option is to consider using the CIP Bond approach. This would be similar to the original bond but is being considered given the background information provided earlier in this report. It has been staff's observation that the petition and public comment have been directed to the CIP Bond and debt discussion related to the Fire Department project at the 3M site, as well as the closure issue surrounding abandonment of 3 of our local fire stations [Londin Lane, Century Avenue, McMenemy Street] that is part of the Fire Department's Strategic Vision. An expansion of the Police Department, which is noted to have only 44% of the space needs being met, have not been controversial based upon information observed by the staff. This option would provide for removing the Fire Station authorization from the proposed CIP Bond and to hold a new CIP Bond Hearing later in 2012 for issuing \$3.4 to \$4.3 million in bonds during 2013. It should be noted that the City recently issued bonds at a rate of 1.766%, which is at historically low levels, and the City's bond rating was re-affirmed at a half-point below the top level nationally, so concern about City debt levels by the national rating agencies is minimal.

The amount of the proposed bonds could be as low as \$3.4 million if the Council chose to use internal sources of cash; or the entire project could be funded at the \$4.3 million level. Given that the CIP Bond would be at this lower level, rather than the original March 2012 proposal at \$9.5 million and that it would only include Police Department Expansion, staff feels confident in proceeding with this approach. It would be subject to a 30-day referendum petition process, but given the uncertainty of the previous petition, holding another hearing seems appropriate.

Financing Option #2

The second option is available immediately or as a backup plan should another referendum petition be filed on the project. This option is the issuance by the Economic Development Authority [EDA] of a Lease Revenue Bond. In connection with the issuance of the Lease Revenue Bond, the EDA would lease the financed facilities to the City. Pursuant to the Lease, the City would make annual lease payments sufficient to pay the annual debt service payments on the Bonds. It would likely be slightly more expensive than a CIP Bond and much more complex. This approach has been used successfully by a number of other municipalities. The new Police Expansion area as well as the entire Park Maintenance Building would be financed by the Lease Revenue Bond issued by the EDA. The EDA debt is not considered City debt, as the Lease must contain the right of the City to terminate the lease at the end of any year. This approach would be limited to the \$3.4 million level in the above list [last three items listed] as the lease payments can only be toward the new items that are part of the lease. The first \$900,000 in expenses listed above would be paid by using existing sources of cash that the City maintains, or simply, using existing internal funding. This approach has not been used by Maplewood in the past, so Mary Ippel, our bond counsel from Briggs and Morgan along with Terri Heaton, our financial advisor from Springsted, will be present to explain this option.

Funding Discussion

As we continue our evaluation of the Council's goal to look at facility needs, this type of expense is being incorporated into the long-range financial planning for the City. If the Council were to approve the \$3.4 - \$4.3 million expenditure in 2012 to 2014 to help address these needs, the impact on City expenditures will be limited. During 2011 and 2012, the City staff began reductions to set aside \$200,000 in annual expenses by keeping two Police officer positions vacant. The cost of this type of bonding or lease would be \$325,000 to \$375,000 annually, so this current plan could be implement for an additional \$125,000 to \$175,000 per year for 15 years to pay that type of debt.

Discussion

While we fully recognize the need for providing for our police department needs and the fact that there has been zero investment in providing additional space for the Police Department since the original construction in 1984-85, completing the full project at an \$8.5 million expenditure would require approximately \$600,000 to \$700,000 annually in debt service. That type of debt may require a larger discussion to center around a possible referendum for the police station. We believe that the above approach is consistent with the financial sustainability goals and will address a majority of the Police Department needs moving forward and the debt impact could require up to a 1.0% levy increase.

RECOMMENDED ACTION

It is recommended that the City Council discuss the financing options for the Police Department Expansion project. It is requested that the Council provide input and guidance as to the direction for further analysis of the financial options. No formal action is required.

AGENDA REPORT

TO: City Council
FROM: Charles Ahl, Assistant City Manager
 Sarah Burlingame, Senior Administrative Assistant
SUBJECT: Discussion on Charitable Gambling
DATE: June 19, 2012

INTRODUCTION

During the June 11 Council Workshop, the City Council discussed the current process for Charitable Gambling and asked for some information to be brought back for further discussion. Staff has collected the information requested and has brought it back to the Council for discussion and direction.

BACKGROUND/DISCUSSION

Each year, the City Council conducts a process to award the limited charitable gambling funds that are provided through the collection of a percentage of charitable gambling within the City limits. The past few years, total award amounts have been in the \$25,000 - \$30,000 range.

Maplewood's City Code addresses lawful gambling, which is attached for reference. City Code states that any organization conducting lawful gambling within Maplewood must contribute ten percent of its net profits derived from lawful gambling in the city to a fund administered and regulated by the city. This fund is referred to as our Charitable Gambling Fund. The following Organizations have contributed to this fund over the last 3 years:

Organization	Business Name	Amount Contributed to CG Fund		
		2009	2010	2011
Hill Murray Fathers Club	Champps	\$5,866.00	\$5,353.00	\$4,600.00
Hill Murray Mothers Club	5-8 Tavern	\$5,740.00	\$5,595.00	\$6,185.00
Lady Slipper	Dean's Tavern	\$1,813.00	\$4,868.00	\$1,721.00
Maplewood Athletic Assn	Guldens	\$1,763.00	\$1,327.00	\$1,463.00
Little Canada Rec.	Hueys Saloon		\$355.00	\$404.00
Merrick Companies, Inc.	The Rock	\$6,038.00	\$617.00	
Merrick Companies, Inc.	The Dive		\$365.00	\$386.00
Merrick Companies, Inc.	The Chalet		\$727.00	
Merrick Companies, Inc.	Rookies			\$3,101.00
Merrick Companies, Inc.	Bleachers		\$1,356.00	\$1,569.00
Merrick Companies, Inc.	The Dog House			\$1,033.00
St. Jerome's Church	Site 2 Dean's	\$1,967.00		
White Bear Ave Business Assn	Maplewood Bowl		\$926.00	\$1,351.00
White Bear Ave Business Assn	The Dive	\$439.00		
White Bear Basketball Assn	Broadway Pizza	\$144.00		
		\$23,770.00	\$21,489.00	\$21,813.00

The process of distribution of these funds usually starts in July or August with awards determined by mid October. The amount of funds available to distribute is determined during the budget preparation for that year. In July, staff begins to advertise for applications for requests of Charitable Gambling funds. Applications are mailed to all previous applicants. The application deadline is usually in the beginning of September. Staff then compiles all of the applications and then presents them to the City Council during a work-session. The Council then fills out a ballot, which is turned into staff to calculate the proposed awards. Award amounts are calculated by averaging the amounts voted by each Councilmember. Currently the Council has a policy of awarding \$0 if the applicant does not receive 2 or more votes for funds allocation.

At the following regular meeting, staff presents the proposed award amounts to the City Council for a vote. Once the Council approves the award amounts, all applicants are mailed a letter notifying them of the results of the vote. If they are awarded funds, they are given 1 year from the date of the award letter to make requests for funds; however, they cannot make a request for reimbursement until after the first of the year. In order to receive the reimbursement, the organization must give proof of the expenditure. This is done by writing a letter to the City Manager and providing an invoice with receipts attached. This request is then approved by the City Manager and forwarded to the Finance Department to mail a check to the organization. With Some awards are given to Maplewood run programs (i.e. Police Reserves, Maplewood Youth Scholarship Program, etc.) are handled internally with Finance as the reimbursement requests maybe numerous with smaller amounts requested at a time. If funds are not reimbursed within one year of the award letter, the unclaimed amounts are left as a fund reserve. A list of organizations, their requests and award amounts from 2009-2012 is attached for your reference. Also attached is a list of request summaries from 2009-2012.

DISCUSSION

During the last Work-session, the Council discussed a few different possible changes to the City’s process of distributing Charitable Gambling funds. Some ideas discussed were to allow space on application for applicant to explain how funds would be utilized if not awarded their full request and capping the request amount. Staff has revised the application to give space to explain how funds would be utilized if not awarded the full request. This revised application, as well as the original application, are attached for your reference.

As for a possible cap on requests, for discussion purposes, below is a table of average requests and awards for 2009-2012:

	Ave. Request Amount	Ave. Award Amount
2009	\$7,595.40	\$4,560.90
2010	\$6,531.25	\$1,550.00
2011	\$5,325.68	\$1,275.79
2012	\$3,122.97	\$1,628.41

ACTION

It is recommended that the City Council discuss the process for distribution of Charitable Gambling Funds and provide direction to staff on any changes to the process for 2012.

Attachments

1. *Maplewood City Code: Lawful Gambling*
2. *Charitable Gambling Policy*
3. *List Requests and Award Amounts 2009-2012*
4. *Summary of requests 2009-2012*
5. *Charitable Gambling Application*
6. *Charitable Gambling Application – Revised*

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Chapter 22 - LAWFUL GAMBLING
ARTICLE II. - LAWFUL GAMBLING

ARTICLE II. - LAWFUL GAMBLING

- [Sec. 22-2. - Adoption of state law by reference.](#)
- [Sec. 22-3. - City may be more restrictive than state law.](#)
- [Sec. 22-4. - Purpose.](#)
- [Sec. 22-5. - Definitions.](#)
- [Sec. 22-6. - Lawful gambling permitted.](#)
- [Sec. 22-7. - Location.](#)
- [Sec. 22-8. - Conditions.](#)
- [Sec. 22-9. - Lawful gambling at on-sale establishments.](#)
- [Sec. 22-10. - Council approval.](#)
- [Sec. 22-11. - Application and local approval of premises permits.](#)
- [Sec. 22-12. - Local permits.](#)
- [Sec. 22-13. - Revocation and suspension of local permit.](#)
- [Sec. 22-14. - License and permit display.](#)
- [Sec. 22-15. - Notification of material changes to application.](#)
- [Sec. 22-16. - Contribution of net profits to fund administered by city.](#)
- [Sec. 22-17. - Designated trade area.](#)
- [Sec. 22-18. - Records and reporting.](#)
- [Sec. 22-19. - Penalty.](#)
- [Sec. 22-20. - Severability.](#)
- [Sec. 22-21. - Effective date.](#)

Sec. 22-2. - Adoption of state law by reference.

The provisions of Minn. Stats. ch. 349, as they may be amended from time to time, with reference to the definition of terms, conditions of operation, provisions relating to sales, and all other matters pertaining to lawful gambling are hereby adopted by reference and are made a part of this article as if set out in full. It is the intention of the council that all future amendments of Minn. Stats. ch. 349 are hereby adopted by reference or referenced as if they had been in existence at the time this article was adopted.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-3. - City may be more restrictive than state law.

The council is authorized by the provisions of Minn. Stats. § 349.213, as it may be amended from time to time, to impose, and has imposed in this article, additional restrictions on gambling within its limits beyond those contained in Minn. Stats. ch. 349, as it may be amended from time to time.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-4. - Purpose.

The purpose of this chapter is to regulate lawful gambling within the City of Maplewood, to prevent its commercialization, to insure the integrity of operations, and to provide for the use of net profits only for lawful purposes.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-5. - Definitions.

In addition to the definitions contained in Minn. Stats. § 349.12, as it may be amended from time to time, the following terms are defined for purposes of this chapter:

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Board means the State of Minnesota Gambling Control Board.

City means the City of Maplewood.

Council means the City Council of the City of Maplewood.

Licensed organization means an organization licensed by the board.

Local permit means a permit issued by the city.

Raffle means an activity that requires no skill in order to win a prize. Prizes are awarded through the purchase of chances.

Trade area means the City of Maplewood and each city and township contiguous to the City of Maplewood.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-6. - Lawful gambling permitted.

Lawful gambling is permitted within the city provided it is conducted in accordance with Minn. Stats. §§ 609.75—609.763, inclusive, as they may be amended from time to time; Minn. Stats. §§ 349.11—349.23, inclusive, as they may be amended from time to time; and this chapter.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-7. - Location.

(a) Lawful gambling under license issued by the state lawful gambling board may be conducted only at the following locations:

- (1) In the licensed organization's hall where it has its regular meetings. No organization shall rent, lease, or occupy, directly or indirectly, any other property for the purpose of conducting gambling, except an on-sale establishment as permitted in this chapter.
- (2) In licensed on-sale liquor, wine, and beer establishments.
- (3) Notwithstanding subsections (a)(1) and (2) of this section, raffle-only licenses may be approved for any proper location.

(b) No location shall be approved for gambling unless it complies with the applicable zoning, building, fire, and health codes of the city.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-8. - Conditions.

The conduct of lawful gambling under license issued by the state lawful gambling control board shall be subject to the following conditions in the city:

- (1) No sale, consumption, or possession of liquor, wine, 3.2 percent malt liquor shall be permitted during gambling conducted by a licensed organization, except as permitted under a valid on-sale liquor, wine, or 3.2 percent malt liquor license or a bottle club permit; provided, further, that no sale, consumption, or possession of liquor, wine, or 3.2 percent malt liquor shall be

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permitted in the room where a bingo session is taking place.

(2) The organization must have been in existence for three years preceding the license application as a registered Minnesota nonprofit corporation or as an organization designated as exempt from the payment of income taxes by the Internal Revenue Code. The organization must have at least 15 active members.

(3) Before any person may serve as gambling manager for any organization licensed to conduct gambling in the city, that person must have satisfactorily completed a course of instruction conducted by the state lawful gambling control board on the duties and responsibilities of the gambling manager.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-9. - Lawful gambling at on-sale establishments.

Lawful gambling at on-sale liquor, wine, and 3.2 percent malt liquor establishments shall be conducted in compliance with the following:

(1) Only licenses for lawful gambling and raffles may be issued, except where the licensed gambling organization also holds the on-sale liquor, wine, or 3.2 percent malt liquor licenses for the premises, in which case any gambling license may be issued.

(2) On-sale establishments shall be limited to one licensed gambling organization at any one time in the licensed premises and any rooms adjoining the premises under the same management. No lease shall be made with one organization while another lease is in effect for the same on-sale establishment.

(3) Every agreement between a nonprofit organization and an on-sale premises for gambling shall be in the form of a written lease. The written lease shall be the complete agreement between the parties, and there shall be no unwritten terms or conditions. There shall be no other compensation paid to the on-sale establishment, directly or indirectly, other than the rental fee provided in the lease agreement. The lease shall specifically provide that the lessee shall operate only after issuance of a license and shall be subject to the terms of this chapter. Rental payments shall not exceed:

a. For booth operations - ten percent of gross profits (net after taxes) with a maximum of \$1,750.00 per month.

b. For bar operations - 20 percent of gross profits (net after taxes) with a maximum of \$2,000.00 per month.

(4) A copy of any lease agreement between a nonprofit organization and an on-sale licensee shall be filed with the city clerk and the police chief with the gambling license application.

(5) All gambling shall be conducted from a booth or the bar services area. The physical layout of the area set aside for gambling shall be subject to approval of the police department.

(6) If gambling is conducted from a booth, it shall be constructed and maintained by the organization licensed to conduct gambling and shall be under the exclusive control of that organization.

The organization licensed to conduct gambling shall prominently display its name and license

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number and shall indicate that all profits from gambling are for the benefit of the organization.

(7) No person shall be jointly employed by both the nonprofit organization and the on-sale establishment. This section shall not apply when the licensed gambling organization is also the holder of the on-sale license for the establishment where the gambling is conducted.

(8) No gambling funds shall be commingled with funds of the on-sale establishment.

(9) No food, drink, or entertainment discounts or other promotions shall be offered in conjunction with the sale of gambling devices or chances.

(10) The on-sale establishment shall allow the organization to conduct gambling at any time during its lawful business hours and shall prohibit gambling at any time other than its lawful business hours.

(11) The on-sale licensee shall make no agreements with any gambling equipment distributor requiring the use of his gambling equipment in the establishment.

(12) The city council may disapprove a gambling license application for an on-sale establishment in which gambling violations have previously occurred.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-10. - Council approval.

Lawful gambling authorized by Minn. Stats. §§ 349.11—349.23, inclusive, as they may be amended from time to time, shall not be conducted unless approved by the council, subject to the provisions of this chapter and state law.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-11. - Application and local approval of premises permits.

(a) Any organization seeking to obtain a premises permit or bingo hall license, or renewal of a premises permit or bingo hall license from the board shall file with the city clerk an executed, complete duplicate application, together with all exhibits and documents accompanying the application as filed with the board. The application and accompanying exhibits and documents shall be filed not later than three days after they have been filed with the board.

(b) Upon receipt of an application for issuance or renewal of a premises permit or bingo hall license, the city clerk shall transmit the application to the chief of police for review and recommendation.

(c) The chief of police shall investigate the matter and make its review and recommendation to the city council as soon as possible, but in no event later than 45 days following receipt of the notification by the city.

(d) Organizations or bingo halls applying for a state issued premises permit shall pay the city an investigation fee as set by state statute for cities of the second class. This fee shall be refunded if the application is withdrawn before the investigation is commenced.

(e) The applicant shall be notified in writing of the date of which the council will consider the recommendation.

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(f) The council shall receive a report from the city clerk that includes pertinent information from the background investigation and consider the application within 45 days of the date that the application was submitted.

(g) The council shall, by resolution, approve or disapprove the application within 60 days of the receipt of the application.

(h) The council shall disapprove an application for issuance or renewal of a premises permit for any of the following reasons:

(1) Violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling within the last three years.

(2) Violation by the on-sale establishment or organization leasing its premises for gambling, of any state statute, state rule, or city ordinance relating to the operation of the establishment, including, but not limited to, laws relating to alcoholic beverages, gambling, controlled substances, suppression of vice and protection of public safety within the last three years.

(3) Lawful gambling would be conducted at premises other than those for which an on-sale liquor license has been issued.

(4) Lawful gambling would be conducted at more than four premises within the city.

(5) Failure of the applicant to pay the investigation fee within the prescribed time limit.

(6) Operation of gambling at the site would be detrimental to health, safety, and welfare of the community.

Otherwise, the council shall pass a resolution approving the application.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-12. - Local permits.

(a) No organization shall conduct lawful gambling excluded or exempted from state licensure requirements by Minn. Stats. § 349.166, as it may be amended from time to time, without a valid local permit.

(b) Applications for issuance or renewal of a local permit shall be on a form prescribed by the city. The application shall contain the following information:

(1) Name and address of the organization requesting the permit.

(2) Name and address of the officers and person accounting for receipts, expenses, and profits for the event.

(3) Dates of gambling occasion for which permit is requested.

(4) Address of premises where event will occur.

(5) Copy of rental or leasing arrangement, if any, connected with the event including rental to be charged to organization.

(6) Estimated value of prizes to be awarded.

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(c) When filing an application for the issuance of a local permit under this section, the applicant must pay to the city clerk, in full, the amount of the permit fee as imposed, set, established and fixed by the city council.

(d) Upon receipt of an application for issuance or renewal of a local permit, the city clerk shall transmit the notification to the chief of police for its review and recommendation.

(e) The chief of police shall investigate the matter and make review and recommendation to the city clerk as soon as possible to be included in the report for the council, but in no event later than 45 days following receipt of the notification by the city.

(f) The applicant shall be notified in writing of the date on which the council will consider the recommendation.

(g) The council shall receive the public safety department's report and consider the application within 45 days of the date the application was submitted to the city clerk.

(h) The council shall disapprove an application for issuance or renewal of a premises permit for any of the following reasons:

(1) Violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling within the last three years.

(2) Violation by the on-sale establishment, or organization leasing its premises for gambling, of any state statute, state rule, or city ordinance relating to the operation of the establishment, including, but not limited to, laws relating to the operation of the establishment, laws relating to alcoholic beverages, gambling, controlled substances, suppression of vice and protection of public safety within the last three years.

(3) The organization has not been in existence for at least three consecutive years prior to the date of application.

(4) The organization does not have at least 15 active members.

(5) Exempted or excluded lawful gambling will not take place at a premises the organization owns or rents.

(6) Exempted or excluded lawful gambling will not be limited to premises for which an on-sale liquor license has been issued.

(7) Exempted or excluded lawful gambling will occur at more than four premises within the city.

(8) More than one licensed, qualified organization will be conducting exempted or excluded lawful gambling activities at any one premises.

(9) Failure of the applicant to pay the permit fee within the prescribed time limit.

(10) Operation of gambling at the site would be detrimental to health, safety, and welfare of the community.

Otherwise, the council shall approve the application.

(Ord. No. 881, rev. 4-14-2008)

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Sec. 22-13. - Revocation and suspension of local permit.

(a) A local permit may be revoked, or temporarily suspended for a violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling.

(b) A license shall not be revoked or suspended until notice and an opportunity for a hearing have first been given to the permitted person. The notice shall be personally served and shall state the provision reasonably believed to be violated. The notice shall also state that the permitted person may demand a hearing on the matter, in which case the permit will not be suspended until after the hearing is held. If the permitted person requests a hearing, the council shall hold a hearing on the matter at least one week after the date on which the request is made. If, as a result of the hearing, the council finds that an ordinance violation exists, then the council may suspend or revoke the permit.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-14. - License and permit display.

All permits issued under state law or this chapter shall be prominently displayed during the permit year at the premises where gambling is conducted.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-15. - Notification of material changes to application.

An organization holding a state issued premises permit or a local permit shall notify the city in writing whenever any material change in the information submitted in the application occurs within ten days of the change.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-16. - Contribution of net profits to fund administered by city.

(a) Each organization licensed to conduct lawful gambling within the city pursuant to Minn. Stats. § 349.16, as it may be amended from time to time, shall contribute ten percent of its net profits derived from lawful gambling in the city to a fund administered and regulated by the city without cost to the fund. The city shall disburse the funds for lawful purposes as defined by Minn. Stats. § 349.12, subd. 25, as it may be amended from time to time. An organization's receipts from lawful gambling that is exempt from licensing under Minn. Stats. § 349.166 are not subject to ten percent contribution imposed by this section.

(b) The ten-percent contribution imposed by this section shall be paid to a fund administered and regulated by the city, without cost to the city, for disbursement for lawful purposes on a monthly basis and shall be reported on a duplicate copy of the gambling tax return filed with the state lawful gambling control board each month. The report shall be an exact duplicate of the report filed with the state lawful gambling control board, without deletions or additions, and must contain the signatures of organization officials as required on the report form. At the time of submitting a copy of the gambling tax return, each organization shall also file a computation of charitable contribution form.

The gambling tax return and payment of the contribution due must be postmarked or, if hand-delivered, received in the office of the finance director on or before the last day of the month following the month for which the report is made.

An incomplete gambling tax return will not be considered timely unless corrected and returned by the

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due date for filing. Delays in the mailing, mail pickups, and postmarking are the responsibility of the organization.

The tax return and contribution shall be delivered to:

Finance Director

City of Maplewood

1830 County Road B East

Maplewood, MN 55109

Checks shall be made payable to the city.

(c) There shall be an interest charge of eight percent per annum on the unpaid balance of all overdue contributions owed by an organization under this section.

(d) The city council shall disapprove any pending application for renewal or the original issue of a lawful gambling license for any organization which owes delinquent contributions to the city. Further, the police chief may notify the state lawful gambling board of any organization owing delinquent contributions to the city and may request that the board revoke or suspend the organization's license during the license year. The city council shall not issue or renew any on-sale or off-sale alcoholic beverage license, bottle club permit, or food license to any organization which owes delinquent contributions to the city. The remedies in this subsection are not exclusive and shall be in addition to any other powers and remedies provided by law.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-17. - Designated trade area.

(a) Each organization licensed to conduct gambling within the city shall expend 51 percent of its lawful purpose expenditures on lawful purposes conducted within the city's trade area.

(b) This section applies only to lawful purpose expenditures of gross profits derived from gambling conducted at a premises within the city's jurisdiction.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-18. - Records and reporting.

(a) Organizations conducting lawful gambling shall file with the city clerk one copy of all records and reports required to be filed with the board, pursuant to Minn. Stats. ch. 349, as it may be amended from time to time, and rules adopted pursuant thereto, as they may be amended from time to time. The records and reports shall be filed on or before the day they are required to be filed with the board.

(b) Organization licensed by the board shall file a report with the city proving compliance with the trade area spending requirements imposed by section 22-16. Such report shall be made on a form prescribed by the city and shall be submitted annually and in advance of application for renewal.

(Ord. No. 881, rev. 4-14-2008)

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Sec. 22-19. - Penalty.

Any person who violates:

- (1) Any provision of this chapter;
- (2) Minn. Stats. §§ 609.75—609.763, inclusive, as they may be amended from time to time; or
- (3) Minn. Stats. §§ 349.11—349.21, as they may be amended from time to time, or any rules promulgated under those sections, as they may be amended from time to time, shall be guilty of a misdemeanor and shall be subject to a fine of not more than \$1,000.00 or imprisonment for a term not to exceed 90 days, or both, plus in either case the costs of prosecution.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-20. - Severability.

If any provision of this chapter is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

(Ord. No. 881, rev. 4-14-2008)

Sec. 22-21. - Effective date.

This chapter becomes effective on the date of its publication, or upon the publication of a summary of the ordinance from which this chapter derives, as provided by Minn. Stats. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stats. § 331A.01 subd. 10, as it may be amended from time to time.

(Ord. No. 881, rev. 4-14-2008)

CITY OF MAPLEWOOD

CITY COUNCIL POLICIES ON AWARDS OF CHARITABLE GAMBLING TAX FUNDS

1. All licensed charitable gambling organizations within the City are required to contribute 10 percent (10%) of net profits derived from lawful gambling activity in the City to the Charitable Gambling Tax Fund. These funds are dispersed by the City Council for lawful expenditures.
2. Charitable Gambling Tax Funds shall be distributed for projects, equipment, or activities that are based in the community and which primarily benefit of Maplewood residents.
3. The allocation of Charitable Gambling Tax Funds is an annual award and receipt of funds does not in any way guarantee or commit the City of Maplewood to funding in any subsequent year. Each years funding requires a new, separate application.
4. Projects which involve the purchase of equipment, supplies, or specific items will be looked upon more favorably than requests for salaries or general operating costs.
5. All funds are required to be expended for the requested project within one year of the date of receipt of the award letter. Grantees shall submit such receipts or other proof of expenditure for the proposed purpose with their request for payment of the grant award.
6. No employee or department of the City of Maplewood shall solicit a donation from a licensed charitable organization without City Manager approval. If there is a financial need for a specific program that was not funded in the City budget, staff may submit a request to the City Manager for the use of Charitable Gambling Tax Funds.
7. In general, requests from organized athletic groups will not be funded. Funding for these programs should be from participating families or community auxiliary groups. There are so many athletic organizations within the community that the City of Maplewood is not capable of funding their financial requests nor fairly determining appropriate recipients.
8. The City of Maplewood grants funds from Lawful Gambling Tax Fund to support activities and services benefiting Maplewood residents.. The first priority in the granting of funds will be given to the City of Maplewood domiciled organizations. The second priority or consideration will be given to funding requests from other organizations which are used primarily for the benefit of Maplewood residents.
9. All applications must be complete and submitted by the application deadline established by the City Manager.

Updated 06.26.07

Charitable Gambling Requests and Awards 2009-2012

Organization	2009		2010		2011		2012	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
American Red Cross - TC Area Chapter	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00	\$ 1,300.00	\$ 2,500.00	\$ 800.00	\$ 2,500.00	\$ 600.00
Ashland Productions			\$ 12,000.00	\$ 1,000.00	\$ 5,000.00	\$ 940.00		
Austin Otto - Boy Scout Troop 461					\$ 6,500.00	\$ 540.00		
Boy Scout Troop 461							\$ 2,500.00	\$ 1,250.00
City of Maplewood Scholarship Fund			\$ 2,000.00	\$ 550.00				
Dispute Resolution Center	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00	\$ 1,050.00	\$ 3,000.00	\$ 1,050.00	\$ 3,000.00	\$ 1,300.00
District 622 ADD/ADHD Support Group					\$ 1,600.00	\$ 400.00	\$ 600.00	\$ 300.00
District 622 Education Foundation							\$ 2,500.00	\$ 1,085.00
District 622 Fusion Drumline					\$ 12,650.00	\$ 900.00		
Friends of Maplewood Nature	\$ 10,740.00	\$ 6,204.00	\$ 7,200.00	\$ 2,200.00	\$ 3,000.00	\$ 2,000.00		
Friends of Ramsey County Libraries							\$ 4,500.00	\$ 1,690.00
Heritage Theatre Company	\$ 8,000.00	\$ 2,600.00	\$ 9,400.00	\$ 480.00				
Maple Tree Monastery Childcare Center					\$ 3,335.00	\$ 800.00	\$ 3,176.50	\$ 385.00
Maplewood Area Historical Society	\$ 15,814.00	\$ 10,253.00	\$ 16,250.00	\$ 3,040.00	\$ 16,551.00	\$ 4,000.00	\$ 7,614.00	\$ 4,483.00
Maplewood Community Center	\$ 10,000.00	\$ 6,984.00	\$ 10,000.00	\$ 3,450.00				
Maplewood Firefighters Flower Fund			\$ 1,000.00	\$ 700.00				
Maplewood Mall - Simon Youth Foundation					\$ 5,000.00	\$ 300.00	\$ 500.00	\$ 280.00
Maplewood Police Explorers	\$ 8,000.00	\$ 5,304.00	\$ 8,000.00	\$ 3,580.00	\$ 8,000.00	\$ 3,240.00	\$ 8,000.00	\$ 4,950.00
Maplewood Police Reserves	\$ 5,000.00	\$ 4,614.00	\$ 5,000.00	\$ 3,650.00	\$ 5,000.00	\$ 3,140.00	\$ 5,000.00	\$ 3,900.00
Maplewood Youth Scholarship Fund					\$ 2,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,760.00
North St. Paul Area Food Shelf					\$ 1,000.00	\$ 700.00	\$ 1,000.00	\$ 900.00
Poj Koob Yawm Ntxwy (PKYN)			\$ 10,000.00	\$ 820.00				
Presentation Cub Scout Pack 461					\$ 1,000.00	\$ 270.00		
Ramsey County Fair	\$ 4,900.00	\$ 3,550.00	\$ 4,650.00	\$ 2,280.00	\$ 4,500.00	\$ 2,260.00	\$ 3,200.00	\$ 2,100.00
Second Chance Animal Rescue							\$ 2,000.00	\$ 650.00
St. Paul Composite Squadron Civilian Air Patrol			\$ 2,000.00	\$ 500.00	\$ 3,552.00	\$ -		
St. Paul Educational Foundation, Inc.			\$ 5,000.00	\$ -				
St. Paul Ski Club					\$ 5,000.00	\$ -		
Tubman Family Alliance					\$ 12,000.00	\$ 1,900.00	\$ 3,500.00	\$ 1,800.00
Walker at Hazel Ridge	\$ 8,000.00	\$ 2,600.00	\$ 6,500.00	\$ 200.00				
Weaver Elementary PTA							\$ 500.00	\$ 250.00
Fund Reserves		\$ 392.00		\$ 200.00		\$ 760.00		\$ 2,317.00
Total	\$ 75,954.00	\$ 46,001.00	\$ 104,500.00	\$ 25,000.00	\$ 101,188.00	\$ 25,000.00	\$ 53,090.50	\$ 30,000.00

2009 Charitable Gambling Requests

Name of Organization/Contact Info	Reason for Request	Amount Requested	Amount of Reward
<p>Friends of Maplewood Nature Barbara Kroll 2659 E. 7th Street Maplewood, MN 55119 715-246-9909</p>	<p>Purchase of a climbing rock, education materials and a celebration. The rock would be used as a basis of teaching school aged children about the role of air, water, sun, earth and rocks in the growth of the oak trees and the celebration would be to announce the purchase and installation of the rock.</p>	<p>Climbing Rock: \$7,240 Install: \$2,000 Info Dist: \$1,000 Celebration: \$500 Total: \$10,740</p>	<p>\$6,204</p>
<p>Maplewood Community Center Pauline Staples 2100 White Bear Ave. Maplewood, MN 55109 651-249-2103</p>	<p>Cover banquet room rental requests from groups who qualify with 501-C3 organizations, activities, and facilities benefiting youth, 501-C4 Organizations.</p>	<p>Total: \$10,000</p>	<p>\$6,984</p>
<p>Heritage Theatre Company Linda Christensen 2515 White Bear Ave. Maplewood, MN 55109</p>	<p>Purchase of sound equipment, rights and royalties to "Fantastic's" and "Charlie Brown", light board, circular saw, sewing machine and serger, garment steamer.</p>	<p>Sound: \$3,000 Rights/Royalties: \$2,400 Light board: \$2,000 Circ. Saw: \$78 Sew Mach/Serg: \$450 Steamer: \$72 Total: \$8,000</p>	<p>\$2,600</p>
<p>Ramsey County Fair Joe Fox 1821 Myrtle St. Maplewood, MN 55109</p>	<p>Funds for the purpose of having fireworks at the 96th Annual Ramsey County Fair, July 8-12, 2009.</p>	<p>Total: \$4,900</p>	<p>\$3,550</p>

<p>Maplewood Police Explorers Chief David Thomalla 1830 County Road B E Maplewood, MN 55109 651-249-2602</p>	<p>Funds to subsidize dollars budgeted to send the Maplewood Police Explorers to the annual state conference, competitions and national conferences. Also to aid in the purchase of uniforms and equipment needed.</p>	<p>Total: \$8,000</p>	<p>\$5,304</p>
<p>Maplewood Police Reserves Lt. Mike Shortreed 1830 County Road B E Maplewood, MN 55109 651-249-2605</p>	<p>Funds to purchase uniform items and equipment.</p>	<p>Total: \$5,000</p>	<p>\$4,614</p>
<p>Maplewood Area Historical Society Charlotte Wasiluk 2170 East County Road D Maplewood, MN 55109 651-776-7183</p>	<p>Funds to install kitchen equipment and storage space in a portion of the Welcome Center building to meet sanitation needs when preparing and serving food for outdoor events and fund raisers. Also to install a better, more solid path from the parking lot to the house and underground electrical outlets to support outside activities.</p>	<p>Outdoor Work: \$3,600 Welcome Center: \$9,414 Path: \$ 2,800 Total: \$15,814</p>	<p>\$10,253</p>
<p>Walker at Hazel Ridge Senior Community Maryann Schaefer 2730 Hazelwood St. Maplewood, MN 55109</p>	<p>Funds to purchase outdoor seating for community residents.</p>	<p>Total: \$8,000</p>	<p>\$2,600</p>
<p>Dispute Resolution Center Jeanne Zimmer 91 East Arch Street St. Paul, MN 55130 651-292-6067</p>	<p>To provide free and low-cost dispute resolution services to support services throughout the City of Maplewood.</p>	<p></p>	<p>\$1,500</p>

<p>American Red Cross – TC Area Chapter Hilary Smith 1201 West River Parkway Minneapolis, MN 55454</p>	<p>Funds for the critical lifesaving programs and services and will ensure that the Red Cross can maintain exceptionally high quality of assistance to citizens in the community during a crisis. Funds to provide relief to victims of disasters and help people prevent, prepare for, and respond to emergencies.</p>	<p>Total: \$2,500</p>	<p>\$2,000</p>
<p>TOTAL AMOUNT OF REQUESTS</p>		<p>\$72,954</p>	<p>\$46,000</p>

An estimated **\$45,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

2010 Charitable Gambling Requests

Name of Organization/Contact Info	Reason for Request	Amount Requested	Amount of Reward
<p>American Red Cross – TC Area Chapter Hilary Smith 1201 West River Parkway Minneapolis, MN 55454</p>	<p>The following Twin Cities Red Cross programs and services reach out in Maplewood: Emergency Services Disaster Services, Service to Armed Forces, Multicultural Community Outreach, Safety Mobile, and Emergency Social Services and Crisis Counseling.</p>	<p align="center">\$2,500</p>	
<p>Ashland Productions Robert Sutherland 2100 White Bear Ave Maplewood MN 55109 651.274.8020</p>	<p>Microphones - \$2,000 Participant fee scholarships - \$2,000 Royalties for Beauty and the Beast - \$5,000 ACT Staff - \$1,000 Building Materials for ACT Stet - \$500 Costume Materials for ACT Show - \$500 Backdrop - \$1,000</p>	<p align="center">\$12,000</p>	
<p>City of Maplewood Scholarship Fund Pauline Staples 1830 County Road B E Maplewood MN 55109 651.249.2124</p>	<p>These scholarships provided only to Maplewood residents, youth under the age of 18. The scholarship assists in program payments (2/3 reduction) with the participant paying only 1/3 of the program fee.</p>	<p align="center">\$2,000</p>	
<p>Dispute Resolution Center Jeanne Zimmer 91 East Arch Street St. Paul, MN 55130 651-292-6067</p>	<p>Provide free and low-cost services to Maplewood communities to help resolve conflicts through mediation.</p>	<p align="center">\$3,000</p>	

<p>Friends of Maplewood Nature Barbara Kroll 144 129th Street New Richmond WI 54017 715-246-9909</p>	<p>Interpretive signs and educational brochures for several storm water structures that demonstrate environmentally friendly methods of managing rainwater runoff.</p>	<p>\$7,200</p>	
<p>Heritage Theatre Company Linda Christensen 2716 Gem Street Maplewood, MN 55109 651-770-3323</p>	<p>New Sound Board & Speakers: \$1,400 Royalties for 1940's Radio Hour: \$1,000 Portable Light Board: \$2,000 Royalties for Mousetrap: \$1,000 Keyboard: \$2,000 Royalties for Alice in Wonderland: \$2,000</p>	<p>\$9,400</p>	
<p>Maplewood Area Historical Society Robert Overby 2051 Nokomis Avenue St. Paul, MN 55119 651-735-1005</p>	<p>Repair/Replace balcony porch – Farmhouse: \$2,500 Replace gutters on balcony porch: \$500 Sprinkler System for lawn and garden, using onsite well: \$3200 Place wall-to-wall carpeting and sand/finish wood floors – farmhouse: \$10,000</p>	<p>\$16,250</p>	
<p>Maplewood Community Center Christine Penn 2100 White Bear Ave. Maplewood, MN 55109 651-249-2103</p>	<p>Funds would be used to cover the cost of banquet room rental requests from groups who qualify with 501-C3 organizations, activities and facilities benefitting youth and 501-C4 organizations</p>	<p>\$10,000</p>	
<p>Maplewood Firefighters Flower Fund Dick Peterson, Retired Chief 1375 Price Avenue Maplewood MN 55109 651.777.9182</p>	<p>Monies received would be used to benefit the firefighters and their families in their time of need. A small gift is offered (Life events recognized: death – flowers provided, birth of child – target gift card or sickness/injury – flowers provided) This fund is used to show a small token of our appreciation for the many hours that Firefighters contribute to the City.</p>	<p>\$1,000</p>	

<p>Maplewood Police Explorers Chief David Thomalla 1830 County Road B E Maplewood, MN 55109 651-249-2602</p>	<p>Funds will be used to subsidize dollars budgeted to send the Maplewood Explorers to the annual state conference, a competition in Duluth and the national conference in 2010. They will also be used to help purchase uniforms and equipment needed. Some of the competitions attended give opportunities for college scholarships for participants.</p>	<p>\$8,000</p>	
<p>Maplewood Police Reserves Deputy Chief Dave Kvam 1830 County Road B E Maplewood, MN 55109 651-249-2620</p>	<p>Funds received would be used to cover costs for uniforms, equipment, cold weather clothing, Bike Patrol Unit Uniforms and Helmets, and other necessary items to present a neat, professional appearance while conducting duties on Behalf of the City of Maplewood.</p>	<p>\$5,000</p>	
<p>Poj Koob Yawm Ntxwv (PKYN) Tsong Sawh Lo 1394 North Jackson Street St. Paul MN 55117</p>	<p>Funds would go towards purchasing instruments for a Hmong Traditional Music Concert, mobile sound system and other costs associated with arts and crafts projects to create replicas of traditional Hmong instruments.</p>	<p>\$10,000</p>	
<p>Ramsey County Fair Joe Fox 1821 Myrtle St. Maplewood, MN 55109</p>	<p>Funds for the purpose of having fireworks at the 97th Annual Ramsey County Fair, July 14-18 2010</p>	<p>\$4,650</p>	
<p>Saint Paul Composite Squadron Civilian Air Patrol Keith Sebesta 1003 East County Road C Maplewood MN 55109</p>	<p>Funds would go to purchasing equipment for supplying an urban and 24 hour Search and Rescue Pack for 50 cadets.</p>	<p>\$2,000</p>	

<p>St. Paul Educational Foundation, Inc. Kenneth Perry, President 1265 South Sterling St. Maplewood MN 55109 651.429.9379</p>	<p>Purchase ski jumping skis, boots and helmets that are provided for youth to learn the sport of ski jumping at our South Maplewood Facility.</p>	<p>\$5,000</p>	
<p>Walker at Hazel Ridge Maryann Schaefer 2730 Hazelwood Street Maplewood MN 55109 651.779.9779</p>	<p>Funds would go to purchasing of additional seating area for our residents, family members, and guests in front of our facility. This would provide a sheltered gathering space.</p>	<p>\$6,500</p>	
<p>TOTAL AMOUNT OF REQUESTS</p>		<p>\$104,500.00</p>	

An estimated **\$25,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

2011 Charitable Gambling Requests

Name of Organization/Contact Info	Reason for Request	Amount Requested	Amount of Reward
<p>American Red Cross TC Area Chapter Lacy Brick 1201 West River Parkway Minneapolis, MN 55454 612-604-3289</p>	<p>Funds to go towards Emergency Services, Disaster Services, Service to Armed Forces, Multicultural Community Outreach, Safety Mobile, and Emergency Social Services and Crisis Counseling.</p>	<p align="center">\$2,500</p>	
<p>Ashland Productions Laurel Hannula 2100 White Bear Ave Maplewood, MN 55109 651-274-8020</p>	<p>Funds for sets, costumes, props and related items for the 2010 season.</p>	<p align="center">\$5,000</p>	
<p>Austin Otto, Boy Scout Troop 461 2276 Arlington Ave. E. Maplewood, MN 55119 651-484-7759</p>	<p>Funds for an Eagle Scout project of restoring of the 2 dugouts at Raymond Field at Presentation School. \$1,200 for benches, \$3,600 for cyclone fencing, \$300 for roof material, \$400 stone block, \$500 disposal fees, \$500 Hardware/Signage</p>	<p align="center">\$6,500</p>	
<p>Dispute Resolution Center Jeanne Zimmer 91 East Arch Street St. Paul, MN 55130 651-292-6067</p>	<p>Funds to help provide conflict-resolution services throughout the City of Maplewood.</p>	<p align="center">\$3,000</p>	
<p>District 611/ADHD Support Group Sarah Lilja 2392 Timber Ave. E. Maplewood, MN 55119 612-816-0451</p>	<p>Funds for the cost of guest speakers (\$900) and towards newsletter printing and mailing (\$700).</p>	<p align="center">\$1,600</p>	<p align="right">Workshop Agenda Item D2 Attachment 4</p>

<p>District 622- Fusion Drumline Joseph Bakeman 2272 Gall Ave. Maplewood, MN 55109 651-777-9572</p>	<p>Funds for repairing equipment trailer (\$1,050) and the purchase of instruments (\$11,600)</p>	<p>\$12,650</p>	
<p>Friends of Maplewood Nature Barbara Kroll 2659 East 7th St. Maplewood, MN 55119 715-246-9909</p>	<p>Funds for the design and printing of 2 educational brochures regarding best rainwater management practices.</p>	<p>\$3,000</p>	
<p>Maple Tree Monastery Childcare Center Jennie Schlauch 2625 Benet Rd. Maplewood, MN 55109 651-770-0766</p>	<p>Funds for purchase of tables and chairs for preschool classroom, playground benches, and crib mattresses and sheets.</p>	<p>\$3,335</p>	
<p>Maplewood Area Historical Society Lois Behm 2170 East County Road D Maplewood, MN 55109 651-770-8941</p>	<p>Funds for repairing porch ceiling (\$425), educational display equipment (\$3,000), Architect Fee and Concrete Slab for Machine Storage Shed (\$5,000), Folding Chairs, Storage Racks and Folding Tables (\$8,126)</p>	<p>\$16,551</p>	
<p>Maplewood Mall - Simon Youth Foundation Heather Norsten 3001 White Bear Avenue, Suite 1072 Maplewood, MN 55109</p>	<p>Funds for local scholarships within the City of Maplewood for high school students who are active in our community.</p>	<p>\$5,000</p>	

<p>Maplewood Police Explorers Chief David Thomalla 1830 County Road B East Maplewood, MN 55109 651-249-2602</p>	<p>Funds used to subsidize dollars budgeted to send the Police Explorers to the annual state conferences, a competition in Duluth and national conferences. Also used to help purchase uniforms and equipment.</p>	<p>\$8,000</p>	
<p>Maplewood Police Reserves Deputy Chief Dave Kvam 1830 County Road B East Maplewood MN 55109 651-249-2603</p>	<p>Funds used to cover cost of uniforms and equipment for volunteers.</p>	<p>\$5,000</p>	
<p>Maplewood Youth Scholarship Fund Audra Robbins 1830 County Road B East Maplewood, MN 55109 651-249-2125</p>	<p>Funds provide a 2/3 reduction in recreation program costs to qualified Maplewood residents.</p>	<p>\$2,000</p>	
<p>North St. Paul Area Food Shelf Linda Zick 2538 E. Seppala Boulevard No. St. Paul, MN 55109 651-770-1309</p>	<p>Funds for purchasing food for distributing to families through food shelf.</p>	<p>\$1,000</p>	
<p>Presentation Cub Scout Pack 461 Kari Heimer 1725 Kennard St. Maplewood MN 55109 651-503-2326</p>	<p>Funds to replace Pinewood Derby Race Track.</p>	<p>\$1,000</p>	

<p>Ramsey County Fair Joe Fox 1821 Myrtle St. Maplewood, MN 55109 651-777-6514</p>	<p>Funds will go towards the cost of fireworks during the 98th annual Ramsey County Fair, July 13-17 2011</p>	<p>\$4,500</p>	
<p>St. Paul Composite Squadron Civilian Air Patrol Keith Sebesta 1003 East County Rd. C Maplewood MN 55109</p>	<p>Funds for equipment required for fulfilling Civil Air Patrol missions: Emergency Service, Cadet Programs & Aerospace Education.</p>	<p>\$3,552</p>	
<p>St. Paul Ski Club Kathy Wallace 1265 Sterling St. South Maplewood, MN 55119 651-436-3923</p>	<p>Funds for the purchase of ski jumping equipment (\$2,500) and hill and facility improvements/repairs</p>	<p>\$5,000</p>	
<p>Tubman Beverly Dusso 3111 First Ave. South Minneapolis, MN 55408 612-825-3333</p>	<p>Funds for equipment and supplies to support a new Community Learning Center at Harriet Tubman Center East (the former St. Paul's Monastery) in Maplewood.</p>	<p>\$12,000</p>	
<p>TOTAL AMOUNT OF REQUESTS</p>		<p>\$101,188.00</p>	

An estimated **\$25,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

2012 Charitable Gambling Requests

Name of Organization/Contact Info	Reason for Request	Amount Requested	Amount of Award
<p>American Red Cross - TC Area Chapter Lacy Brick (612)604-3289 1201 West River Parkway Minneapolis MN 55454</p>	<p>Funds for lifesaving programs and services – disaster relief, medical response, after-hours crisis counseling, culturally sensitive health and safety presentations, emergency response and job skills trainings, and biomedical needs.</p>	<p>\$2,500.00</p>	
<p>Boy Scout Troop 461 Kevin Otto (651)484-7772 1725 Kennard St. Maplewood MN 55109</p>	<p>Funds to purchase new enclosed trailer used for campouts, summer camps and adventure trips. Trailer is used to transport and store all necessary camping equipment and troop gear.</p>	<p>\$2,500.00</p>	
<p>Dispute Resolution Center Jeanne Zimmer (651)292-6067 91 East Arch St. St. Paul MN 55130</p>	<p>Funds to provide conflict-resolution services in the East Metro area. Provides comprehensive free and low-cost dispute resolution services to the community.</p>	<p>\$3,000.00</p>	
<p>District 622 ADD/ADHD Support Group Sarah Lijja (612)816-0451 2392 Timber Ave. E Maplewood MN 55119</p>	<p>Funds for high quality speakers to come to speak at group meetings.</p>	<p>\$600.00</p>	
<p>District 622 Education Foundation Marylee Abrams (651)484-5560 2878 Meadowlark Lane Maplewood MN 55109</p>	<p>Funds to go towards 2 programs: - Angle Fund provides assistance to public school students who are financially needy. This program helps them to be fully to participate in school. - Innovative Grants are provided to District 622 Teachers to enhance learning opportunities for students beyond what is funded by the school district</p>	<p>\$2,500.00</p>	
<p>Friends of Ramsey County Libraries Susan Gerhz (651)486-2213 4570 Victoria Street Shoreview MN 55126</p>	<p>Purchase free standing panels with interactive literacy-building activities for preschool children using the Ramsey County Library in Maplewood, 3025 Southlawn Drive.</p>	<p>\$4,500.00</p>	

<p>Maple Tree Monastery Childcare Center Jennie Schlauch (651)770-0766 2625 Benet Rd. Maplewood MN 55109</p>	<p>Fund for installation of baby swings into infant play area including ADA approved posts, swings and ground cover</p>	<p>\$3,176.50</p>	
<p>Maplewood Area Historical Society Lois Behm (651)770-8941 P.O. Box 9372 No. St. Paul MN 55109</p>	<p>Milk House: Relocate sprinkler heads, outlets and lighting and put in ceiling. Porch: Install new beadboard ceiling and paint, refinish floor. Miscellaneous: gutters on Welcome center and barn entrances; photo cells on external lighting; add lighting and outlets in tin shed and new machine shed; lighting for flag pole.</p>	<p>\$7,614.00</p>	
<p>Maplewood Mall - Simon Youth Foundation Heather Norsten (651)7703863 3001 White Bear Ave. Suite 1072 Maplewood MN 55109</p>	<p>Funds to assist in putting on gift wrapping/coat checks and ability to fundraise through art fairs, golf outings, silent auctions, etc.</p>	<p>\$500.00</p>	
<p>Maplewood Police Explorers David Thomalla (651)249-2602 1830 County Road B E Maplewood MN 55109</p>	<p>Funds will be utilized to subsidize dollars budgeted to send the Maplewood Police Explorers to the annual state conference, a competition in Duluth and national conferences. Funds will help purchase uniforms and needed equipment.</p>	<p>\$8,000.00</p>	
<p>Maplewood Police Reserves Dave Kvam (651)249-2603 1830 County Road B E Maplewood MN 55109</p>	<p>Funds will be used to provide reserve officers with uniforms and equipment they use when volunteering services to the City of Maplewood including: uniform and vehicle items, specialty products and services related to the bike patrol program and maintaining and equipping the supply trailer.</p>	<p>\$5,000.00</p>	
<p>Maplewood Youth Scholarship Fund Audra Robbins (651)249-2125 1830 County Road B E Maplewood MN 55109</p>	<p>Funds used to give recreation youth scholarships that provide a 2/3 reduction in program costs to our participants. Scholarships are given to Maplewood Youth under 18 years of age that demonstrate financial need.</p>	<p>\$3,000.00</p>	
<p>North St. Paul Area Food Shelf Linda Zick (651)770-1309 2538 E Seppala Boulevard No. St. Paul MN 55109</p>	<p>Funds to purchase food for the food shelf.</p>	<p>\$1,000.00</p>	

<p>Ramsey County Fair Joe Fox (651)777-6514 1821 Myrtle St. Maplewood MN 55109</p>	<p>Funds to pay for ribbons and premiums for 4H club members and other adults and youth in the open class division. Funds also used for the Farmer for the Day program. Funds will also be used to pay part of the cost of the petting zoo.</p>	<p>\$3,200.00</p>	
<p>Second Chance Animal Rescue Nancy Minion (651)578-9451 2681 Mallard Drive Woodbury MN 55125</p>	<p>Funds to help cover vet expenses for rescued animals.</p>	<p>\$2,000.00</p>	
<p>Tubman Family Alliance Janet Golden (651)789-6750 1725 Monastery Way Maplewood MN 55109</p>	<p>Funds for equipment and supplies to complete a Community Learning Center at Harriet Tubman Center East (former St. Paul's Monastery). Funds will purchase printer/fax machines, LCD projector, two dropdown screens, and supplies including toner, flashdrives, paper, and higher quality stationary for resumes and cover letters.</p>	<p>\$3,500.00</p>	
<p>Weaver Elementary PTA Cathy Seiford (651)400-0228 2135 Birmingham St. Maplewood MN 55109</p>	<p>Funds to help replace school patrol equipment at the school (40 vests, 17 flags, 17 ponchos)</p>	<p>\$500.00</p>	
<p>TOTAL AMOUNT OF REQUESTS</p>		<p>\$53,090.50</p>	

An estimated **\$30,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

City of Maplewood Application for Charitable Gambling Tax Funds

Information:

Name of Organization requesting funds: _____

Phone Number of Contact Person: _____

Address: _____

E-mail Address: _____

Check Type of Organization Making Request:

- City County School District # _____
- Non-profit _____ (Proof of IRS 501c3 status is required)
- Other (specify) _____

Lawful Purpose Request

The above named organization requests Lawful Charitable Gambling Tax Funds for the following purpose:

Amount Requested \$ _____

Explain expenditure – attach additional sheets if necessary.

Justification – Outline how the proposed project or use of the Charitable Gambling Tax Fund meets guidelines established by City Council. _____

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature	Title	Date
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Print Name: _____

City of Maplewood Application for Charitable Gambling Tax Funds

Information:

Name of Organization requesting funds: _____

Phone Number of Contact Person: _____

Address: _____

E-mail Address: _____

Check Type of Organization Making Request:

City County School District # _____

Non-profit (Proof of IRS 501c3 status is required)

Other (specify) _____

Amount Requested \$ _____

Describe/explain your request in detail, attach additional pages if necessary:

Justification – Outline how your request meets guidelines established by City Council.

If you do not receive the full amount requested, can you still utilize the awarded funds? If so, how?

By completing and signing this form, the organization confirms that the requested Charitable Gambling Tax Funds will be spent for a lawful purpose. This request is a one time request for funds to be awarded in the next fiscal year and the applicant understands requests for future funding will require a new separate application.

Signature

Title

Date

Print Name: _____