

L. Amelino
(2)

AGENDA

Maplewood City Council
7:00 P.M., Monday, June 10, 1985
Municipal Administration Building
Meeting 85-11

(A) CALL TO ORDER

(B) ROLL CALL

(C) APPROVAL OF MINUTES

1. Minutes 85-10, Meeting May 30, 1985

(D) APPROVAL OF AGENDA

(E-A) APPOINTMENT TO COUNCIL

(E) CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Accounts Payable
2. Leonard's Oak Hills #5 - Time Extension

(F) PUBLIC HEARINGS

1. 7:00 - Conditional Use Permit - Maplewood Industrial Park _____

(G) AWARD OF BIDS

(H) UNFINISHED BUSINESS

1. Marie Elzy - Property Access _____

(I) NEW BUSINESS

1. 1985 Bituminous Overlay Program _____
2. McClelland St. Water Main _____
3. MFA Home Mortgage Program _____
4. Time Extension - Taxes & Assessments _____

(J) VISITOR PRESENTATIONS

(K) COUNCIL PRESENTATIONS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

(L) ADMINISTRATIVE PRESENTATIONS

(M) ADJOURNMENT

MINUTES OF MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, May 30, 1985
Council Chambers, Municipal Building
Meeting No. 85-10

A. CALL TO ORDER

A regular meeting of the City Council of Maplewood, Minnesota, was held in the Council Chambers, Municipal Building, and was called to order at 7:00 P.M. by Mayor Greavu.

B. ROLL CALL

John C. Greavu, Mayor	Present
Norman G. Anderson, Councilmember	Present
Gary W. Bastian, Councilmember	Present
MaryLee Maida, Councilmember	Present

C. APPROVAL OF MINUTES

1. Minutes No. 85-07, Meeting April 8, 1985

Councilmember Anderson moved to approve the Minutes of Meeting No. 85-07 (April 8, 1985) as submitted.

Seconded by Councilmember Maida. Ayes - all.

2. Minutes No. 85-08, Meeting April 22, 1985

Councilmember Maida moved to approve the Minutes of Meeting No. 85-08 (April 22, 1985) as submitted.

Seconded by Councilmember Anderson. Ayes - all.

3. Minutes No. 85-09, Meeting May 13, 1985

Councilmember Anderson moved to approve the Minutes of Meeting No. 85-09 (May 13, 1985) as submitted.

Seconded by Councilmember Bastian. Ayes - all.

D. APPROVAL OF AGENDA

Mayor Greavu moved to approve the Agenda as amended:

1. Joseph Fox: Letter of appreciation
2. Disaster Drill, Thanking the Volunteers
3. City Council Appointment - Declare a vacancy
4. Light on Burke and White Bear Avenue
5. Adult Home Share
6. White Bear and Gervais
7. Tax Increment
8. Bike Paths
9. Manager Meeting
10. Oxford Property
11. Developers Meeting

Seconded by Councilmember Bastian.

Ayes - all.

E. CONSENT AGENDA

Mayor Greavu moved, seconded by Councilmember Bastian, Ayes - all, to approve the Consent Agenda, Items 1 through 6, as recommended:

1. Accounts Payable

Approved the accounts as recommended: Part I - Fees, Services, Expenses, Check Register dated May 14, 1985 through May 15, 1985 - \$323,127.94; Part II - Payroll dated May 17, 1985, gross amount - \$120,213.78.

2. Budget Transfer

Approved the transfer of \$151.00 from the Contingency account to the Planning Commission's travel and training account (07-4390).

3. Disposal of Old Financial Records

Resolution No. 85 - 5 - 84

WHEREAS, M.S.A. 138.17 governs the destruction of city records; and

WHEREAS, a list of records has been presented to the Council with a request in writing that destruction be approved by the Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. That the Finance Director is hereby directed to apply to the Minnesota State Historical Society for an order authorizing destruction of the records as described in the attached list.
2. That upon approval by the State of the attached application, the Finance Director is hereby authorized and directed to destroy the records listed.

1. FINANCIAL RECORDS

Schedule of Accounts	Original	1978
Monthly Batch Proof	Original	1978
Monthly Activity Listing	Original	1978
Monthly Sub-Ledger	Original	1978
Monthly Budget & Revenue	Original	1978
End of Year Sub-Ledger	Original	1978
Monthly General Ledger Books	Original	1978
Accounts Payable Listings	Original	1978
Monthly Bank Statements	Original	1978
End of Year Vendor Cards	Original	1978
Expenditure Vouchers & Documents (#25146 - 28631) & (#2516 - 3152)	Original	1978
Receipt Books (#8938 - 15900) & (#101 - 150)	Original	1978
Journal Entries	Original	1978
Time Sheets	Original	1978
Vehicle Equipment Maintenance Records	Original	1978
Ambulance Billings Reports	Original	1978
Cancelled Checks & Direct Checks (#25145 - 28631) & (#2516 - 3151)	Original	1978

2.	<u>PAYROLL RECORDS</u>		
	Cancelled Payroll Checks (#16226 - 19482)	Original	1978
	Bi-weekly Payroll Registers	Original	1978
	Quarter-to-Date Payroll Registers	Original	1978
	Payroll Deductions Listings	Original	1978

3.	<u>SEWER BILLING RECORDS</u>		
	Listing of Amounts billed by Account, First Quarter thru Fourth Quarter	Original	1978
	Listing of payments on Account, First Quarter thru Fourth Quarter	Original	1978

4. Transfer to Close Debt Service Fund

Approved the recommendation that the Debt Service Fund for the City Hall Building Bonds of 1965 be closed by a transfer of the remaining cash balance of \$3,493 to the C.I.P. Fund.

5. Writeoff of Uncollectable Paramedic Bills for 1983.

Approved the recommendation that the \$3,668.88 of paramedic bills as itemized in the Staff report be written off as uncollectable.

6. Interceptor Maintenance Agreement for 1985.

Approved the following agreement:

INTERCEPTOR MAINTENANCE AGREEMENT NO. 129

The Metropolitan Waste Control Commission and the City of Maplewood agree to renew the Interceptor Maintenance Agreement Number 129, which is currently in force between these parties. The terms of the Agreement for the renewal period shall be the same as those contained in the Agreement which was executed for the January 1, 1984 through December 31, 1984 period with the exception of Section 6.02:

"6.02. Cost Estimates Monthly Payments." The parties estimate that the total amount of cost which the Commission will be required to pay to the Municipality for performance of this Agreement in 1985 will be \$11,550.00. The Commission agrees to pay to the Municipality on or before the last day of each month in 1985, the sum of \$962.50 as an advance payment of such costs. On or before April 1, 1986, the Municipality will submit to the Commission a detailed statement of the actual costs incurred by the Municipality which the Commission is required to pay in accordance with Section 6.01, and will remit to the Commission any amount paid to the Municipality which is in excess of such actual costs. If the total of the monthly advance previously paid by the Commission is less than the actual amount of such costs, the Commission shall pay to the Municipality on or before May 1, 1986, an amount equal to the difference between the actual costs and the monthly advances previously paid. The Municipality shall keep detailed records supporting all costs of the types specified in Section 6.01, which it expects the Commission to pay, and shall make the same available to the Commission on request.

The renewal period for Interceptor Maintenance Agreement No. 129 shall be January 1, 1985 through December 31, 1985. That both parties agree to the renewal period and terms is evidenced by the signatures affixed to this statement.

F. PUBLIC HEARINGS

1. 7:00 P.M., P.U.D. Renewal and Revision : Highwood Avenue (MCI)
 - a. Mayor Greavu convened the meeting for a public hearing regarding renewal and revision of a conditional use permit for a radio/telephone communications system consisting of a 280 foot tall tower with two small accessory buildings, an eight by ten foot building to contain the generator and an eleven by twenty-four foot building for equipment.
 - b. Manager Evans presented the Staff report.
 - c. Commissioner Dorothy Hejny presented the Planning Commission report.
 - d. Mayor Greavu asked if anyone from MCI was present. No one was present.
 - e. Mayor Greavu called for proponents. None were heard.
 - f. Mayor Greavu called for opponents. None were heard.
 - g. Mayor Greavu closed the public hearing.
 - h. Councilmember Bastian moved to approve the renewal of the Conditional Use Permit for MCI for a one-year period.

Seconded by Councilmember Anderson.

Ayes - all.

- i. Councilmember Bastian introduced the following resolution and moved its adoption:

85 - 5 - 85

WHEREAS, MCI/Cellcom Cellular initiated a conditional use permit to erect a radio/telephone communications facility at the following-described property:

All of Lots One (1), Five (5), Six (6), Eight (8), and Nine (9), Carver Lots lying Northerly of property described in Book 1795, RCR Page 365 and also commencing at the NW corner of the E 1/2 of the E 1/2 of the SE 1/4 of Section 13, Township 28, Range 22 West of the Fourth Principal Meridian; thence running East on the North line of said 1/4 section 16 rods; thence South parallel with the West line of the E 1/2 of the E 1/2 of said 1/4 section (being the Southeast 1/4 of said section) 10 rods; thence West parallel with said North line 16 rods to the West line of said East 1/2 of the East 1/2 of the Southeast 1/4 of said section; thence North 10 rods to the point of beginning and containing one acre of land, more or less, excepting therefrom the West 64 feet of the West 264 feet of the North 165 feet of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of said Section 13, Township 28, Range 22, as shown by the records in the Real Estate Division in the office of the Register of Deeds in and for said County and State. And excepting any part of the Government Lot One (1) that lies West of the West 264 feet of the North 165

feet of the East 1/2 of the Northeast 1/4 of the Southeast 1/4 of Section 13, Township 28, Range 22.

This property is located on Highwood Avenue, west of Century Avenue in Maplewood;

WHEREAS, the procedural history of this conditional use permit is as follows:

1. This conditional use permit was approved by the Maplewood City Council on April 23, 1984, pursuant to the Maplewood Code of Ordinances.

2. This conditional use permit renewal and revision was reviewed by the Maplewood Planning Commission on May 6, 1985. The Planning Commission recommended to the City Council that said permit be approved.

3. The Maplewood City Council held a public hearing on May 30, 1985. Notice thereof was published and mailed pursuant to law. All persons present at said hearing were given an opportunity to be heard and present written statements. The Council also considered reports and recommendations of the City Staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that the above-described conditional use permit be approved on the basis of the following findings-of-fact:

1. The use is in conformity with the City's Comprehensive Plan and with the purpose and standards of this chapter.
2. The establishment or maintenance of the use would not be detrimental to the public health, safety or general welfare.
3. The use would be located, designed, maintained and operated to be compatible with the character of that zoning district.
4. The use would not depreciate property values.
5. The use would not be hazardous, detrimental or disturbing to present and potential surrounding land uses, due to the noises, glare, smoke, dust, odor, fumes, water pollution, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
6. The use would generate only minimal vehicular traffic on local streets and shall not create traffic congestion, unsafe access or parking needs that will cause undue burden to the area properties.
7. The use would be serviced by essential public services, such as streets, police, fire protection, utilities, schools and parks.
8. The use would not create excessive additional requirements at public cost for public facilities and services; and would not be detrimental to the welfare of the City.
9. The use would preserve and incorporate the site's natural and scenic features into the development design.

10. The use would cause minimal adverse environmental effects.

Approval is subject to:

1. Adherence to the site plan, dated March 5, 1984, unless a change is approved by the City's Community Design Review Board.
2. The applicant planting an evergreen tree hedge that is at least six feet tall and 80% opaque between the house at 2676 Highwood Avenue and the tower site. This screen shall be long enough to provide adequate screening, but shall not be placed so that it would interfere with the tower's guy wires. MCI and the homeowner shall work out the specific planting scheme based on the above-mentioned guidelines, subject to Staff approval. Any required plantings that die, must be replaced within one year.

Seconded by Councilmember Anderson.

Ayes - all.

2. 7:20 P.M., Easement Vacation : 1570 Sandhurst
 - a. Mayor Greavu convened the meeting for a public hearing regarding the proposed vacation of a drainage easement at 1570 E. Sandhurst.
 - b. Manager Evans presented the Staff report.
 - c. Commissioner Dorothy Hejny presented the Planning Commission recommendation.
 - d. Mr. Charles Allen, 1570 E. Sandhurst Drive, the applicant, spoke on behalf of his request.
 - e. Mayor Greavu called for proponents. None were heard.
 - f. Mayor Greavu called for opponents. None were heard.
 - g. Mayor Greavu closed the public hearing.
 - h. Councilmember Bastian introduced the following resolution and moved its adoption:

85 - 5 - 86

WHEREAS, Charles Allen initiated proceedings to vacate the public interest in the following described real property:

A perpetual easement for drainage and storm water ditches, pipes and appurtenances to an approximate depth of 5 feet over and across a strip of land in the Village of Maplewood, Ramsey County, Minnesota, 10 feet in width, the center line of which easement is described as follows:

Commencing at point on the centerline of Sandhurst Avenue 330 feet westerly of the intersection of Germain Street and Sandhurst Avenue, thence Southerly at right angles to the centerline of said Sandhurst Avenue for a distance of 36 feet to the point of beginning, thence to a point 5 feet North of the centerline of the alley between Lots 1 & 2, Block 25 of said Smith & Taylors Addition to North St. Paul and 200 feet East of the West line of said Lot 2, thence Westerly parallel to

to the centerline of said alley for a distance of 20 feet and there terminating, according to the plat thereof on file and of record in the office of the Register of Deeds in and for Ramsey County.

WHEREAS, the procedural history of this vacation is as follows:

1. This vacation was initiated by Charles Allen on March 7, 1985;
2. A majority of the owners of property abutting said drainage easement have signed a petition for this vacation;
3. This vacation was reviewed by the Planning Commission on May 6, 1985. The Planning Commission recommended to the City Council that this vacation be approved;
4. The City Council held a public hearing on May 30, 1985, to consider this vacation. Notice thereof was published and mailed pursuant to law. All persons present at this hearing were given an opportunity to be heard and present written statements. The Council also considered reports and recommendations of the City Staff and Planning Commission.

WHEREAS, upon vacation of the above described drainage easement, public interest in the property will accrue to the following described abutting property:

That part of Lot 1, Block 25 and Lot 2, Block 24, Smith and Taylor's Addition to North St. Paul, Ramsey County, Minnesota, except the East 325 feet thereof and except the West 125 feet thereof together with parts of vacated alleys and vacated Sandhurst Avenue which lies south-westerly of the following described line: Commencing at the intersection of the centerlines of Germain Street and Sandhurst Avenue; thence on an assumed bearing of North 89 degrees 57 minutes 27 seconds west along the centerline of Sandhurst Avenue 339 feet to a point hereinafter called Point "A" and the beginning of the line to be described; thence South 55 degrees 49 minutes 17 seconds West 198.48 feet and there terminating.

Except that part which lies within 54 feet of said Point "A."

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that it is in the public interest to grant the above-described vacation on the basis of the following findings of fact:

1. Once the ditch is relocated, as proposed, this easement will be obsolete.
2. It is in the public interest to vacate obsolete easements.

Seconded by Councilmember Maida.

Ayes - all.

G. AWARD OF BIDS

1. Ambulance
 - a. Manager Evans presented the Staff report.

b. Councilmember Anderson introduced the following resolution and moved its adoption:

85 - 5 - 87

BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Road Rescue in the amount of \$57,499.00 is the lowest responsible bid for the purchase of a modular ambulance and the proper City Officials are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the City.

Seconded by Councilmember Bastian.

Ayes - all.

H. UNFINISHED BUSINESS

1. Golf Ordinance

a. Manager Evans presented the Staff report.

b. Councilmember Bastian introduced the following ordinance and moved its adoption:

ORDINANCE NO. 583

AN ORDINANCE PROHIBITING THE PLAYING AND/OR
PRACTICING OF GOLF IN ANY PARK, PLAYGROUND
AND/OR RECREATION AREA WITHIN THE CITY OF MAPLEWOOD

THE COUNCIL OF THE CITY OF MAPLEWOOD DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. That the Maplewood City Code of Ordinances be, and hereby is, amended to Chapter 19 thereof, NUISANCES, of Section 19-19 (23), formerly numbered Section 19-9 (22) and by further addition of a new Section 19-19 (22), as follows:

Ch. 19
NUISANCES
ARTICLE I. IN GENERAL

Section 19.9. Same-Affecting Peace and Safety.

(22) No person shall drive, putt, chip and/or in any manner play and/or practice golf in any park, playground and/or recreation area within the City of Maplewood except in areas specifically designated and posted for such use.

(23) All other conditions, acts or things which are liable to cause injury to the person or property of anyone.

Section 2. This order shall take effect and be in force from and after date of its publication.

Passed and adopted by the City Council
of the City of Maplewood, this 30th
day of May, 1985.

CITY OF MAPLEWOOD, RAMSEY COUNTY,
MINNESOTA,

By John Greavu /s/
Its Mayor

ATTEST:

By Lucille E. Aurelius /s/
City Clerk

Seconded by Councilmember Anderson. Ayes - all.

2. Phone System for New City Hall

a. Manager Evans presented the Staff report.

b. Councilmember Maida moved initiate a study of the phone system for the new City Hall and that the Council (1) authorize a contract with W. E. Schultz and Associates based upon the attached proposal at a cost not to exceed \$5,775 and (2) approve a budget transfer of \$5,775 from the Contingency Account in the General Fund to finance this contract.

Seconded by Councilmember Anderson. Ayes - all.

F. PUBLIC HEARINGS (Continued)

3. 7:20 P.M., Rezoning : County Road D and Bellaire (Tilsen) 4 Votes

a. Mayor Greavu convened the meeting for a public hearing regarding the proposed rezoning of the 11.78 acre area of County Road D and Bellaire Avenue from F - Farm Residence to R-2 double dwelling.

b. Manager Evans presented the staff report.

c. Commissioner Dorothy Hejny presented the Planning Commission report.

d. Mr. James Tilsen, Tilsen Homes, Inc., spoke on behalf of the rezoning.

e. Mayor Greavu called for proponents. None were heard.

f. Mayor Greavu called for opponents. The following were heard:

Mr. Norm Meyer, 2326 E. County Road D, stated he would rather have single family dwellings.

Ms. Laura Scott, 2324 E. County Road D, commented on the pressure to Gall Avenue.

g. Mayor Greavu closed the public hearing.

h. Councilmember Bastian introduced the following resolution and moved its adoption:

85 - 5 - 88

WHEREAS, Tilsen Homes, Inc., initiated a rezoning from F, farm residence and planned unit development to R-2, residence district double dwelling for the following-described property :

That part of the Northeast Quarter of the Northwest Quarter of Section 1, Township 29, Range 22, Ramsey County, Minnesota, lying north of the plat of Robert Tilsen's Maplewood Heights No. 9 and lying southerly of the southerly line of County Road "D", together with the Park as platted in Robert Tilsen's Maplewood Heights No. 9 lying adjacent to and northerly of Block 6, Robert Tilsen's Maplewood Heights No. 9.

WHEREAS, the procedural history of this rezoning is as follows:

1. This rezoning was initiated by Tilsen Homes, Inc., pursuant to Chapter 36, Article VII of the Maplewood Code of Ordinances.
2. This rezoning was reviewed by the Maplewood Planning Commission on May 5, 1985. The Planning Commission recommended to the City Council that said rezoning be approved.
3. The Maplewood City Council held a public hearing on May 30, 1985, to consider this rezoning. Notice thereof was published and mailed pursuant to law. All persons present at said hearing were given an opportunity to be heard and present written statements. The Council also considered reports and recommendations of the City Staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that the above-described rezoning be approved on the basis of the following findings of fact:

1. The proposed change is consistent with the spirit, purpose and intent of the zoning code.
2. The proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood, and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.
3. The proposed change will serve the best interests and conveniences of the community, where applicable and the public welfare.
4. The proposed change would have no negative effect upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.

Seconded by Councilmember Maida.

Ayes - all.

i. Councilmember Bastian wished to go on record as stating the rezoning was approved with the intent that the developer will look into the problems that exist on Gall Avenue and to do whatever is possible to eliminate as much flow as is possible with berming and screening to buffer the single family areas.

Seconded by Councilmember Maida.

Ayes - all.

4. 7:30 P.M., Preliminary Plat : Highland Townhomes (Edgerton and Skillman)
- a. Mayor Greavu convened the meeting for a public hearing regarding a request of Mr. Patrick Goff for approval of the Highland Townhomes preliminary plat.
 - b. Manager Evans presented the Staff report.
 - c. Commissioner Dorothy Hejny presented the Planning Commission recommendation.
 - d. Mr. Patrick Goff, 1278 E. County Road C, the applicant, spoke on behalf of the proposal.
 - e. Mayor Greavu called for proponents. None were heard.
 - f. Mayor Greavu called for opponents. The following were heard:

Mr. Robert Handschin, 2029 Edgerton, questioned if it were possible for the development to have two entrances on the Edgerton Side.
 - g. Mayor Greavu closed the public hearing.
 - h. Councilmember Anderson moved to approve the Highland Townhomes preliminary plat, subject to the following conditions being met before final plat approval is requested:
 1. Submission of the homeowner's association agreement and by-laws to the Director of Community Development for approval. The document shall address the responsibility for the maintenance of all on-site private utilities, driveways and common open space.
 2. A developer's agreement with the required surety shall be entered into for all on-site public improvements.
 3. Final grading, drainage and utility plans shall be approved.
 4. The developer's agreement shall include language that requires survey monuments for the corners of each lot. If the structures are built prior to the placement of the permanent survey monuments, the footprint of each structure shall be pinned by a registered surveyor to assure the party walls are constructed exactly on the common lot lines.
 5. Submission of a water quality management plan for City Engineer approval that complies with the requirements of Section 36-566 (f) (2).
 6. Developer to investigate the possibility of moving the driveways on Edgerton to the north.

Seconded by Councilmember Bastian.

Ayes - all.

I. NEW BUSINESS

1. Edgerton Highlands Parking

- a. Manager Evans stated on May 13, 1985, Council asked Staff to research the parking situation at the Edgerton Highlands apartments in response to Mr. Chrysler's complaint of being ticketed for parking on the street. After reviewing the situation, it is recommended no action be taken.
- b. Mrs. Cindy Shepard, 479 E. Skillman, Manager of Edgerton Highlands apartments answered questions from the Council.
- c. Council stated permission cannot be given for apartment residents to park on the street. It is up to the apartment owners to solve their problems.
- d. Mr. John Ward, Director of Operations for Real Estate Equities, and partner and managing agent for Edgerton Highlands stated the parking problem seems to disappear in the winter. In the summer, there is a tendency for people to park in the open and not using the garage.
- e. Mr. Tim Chrysler, 2055 Bradley, Apt. 206, requested parking on one side of the street.
- f. Council took no action.

2. Planning Commission Appointment

- a. Manager Evans presented the Staff report.
- b. Mr. Gary Ditch, 2962 Winthrop Drive, the applicant introduced himself to the Council.
- c. Councilmember Bastian moved to appoint Mr. Gary Ditch to the Planning Commission.

Seconded by Councilmember Anderson.

Ayes - all.

3. Century Avenue - Carver Lake No Parking

- a. Councilmember Bastian introduced the following resolution and moved its adoption:

85 - 5 - 89

WHEREAS, a traffic congestion and safety problem is created along Century Avenue adjacent to Carver Lake by excessive parking;

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD, MINNESOTA, CITY COUNCIL that Ramsey County is requested to establish a No Parking Area adjacent to Carver Lake on Century Avenue.

Seconded by Councilmember Maida.

Ayes - all.

4. Edward Street - Sophia to Larpenteur

- a. Manager Evans stated he received a letter and a petition signed by area residents requesting reduced speed on Edward Street, Sophia to Larpenteur Avenues.
- b. Mr. George Ashton, 1732 Edward Street, stated the area residents are requesting that the traffic on Edward be "slowed" down. He questioned if speed bumps or dips in the road would be the answer.
- c. Director of Public Works Haider stated an advisory sign indicating that Edward was not a through street could be erected.
- d. Councilmember Anderson introduced the following resolution and moved its adoption:

85 - 5 - 90

WHEREAS, Edward Street from Sophia to Larpenteur is a narrow street with very limited sight lines;

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD, MINNESOTA, CITY COUNCIL that the City Engineer is directed to erect advisory signs in the area in an attempt to reduce speeds on the subject street.

Seconded by Councilmember Bastian.

Ayes - all.

5. Southlawn Drive

- a. Manager Evans stated a request from Joseph Company had been received to construct a portion of Southlawn Avenue north of Beam Avenue.
- b. Councilmember Anderson introduced the following resolution and moved its adoption:

85 - 5 - 91

WHEREAS, the City Council has proposed that the area described as:

Southlawn Drive from Beam Avenue to County Road D and Lydia from Southlawn Drive to 450 feet west

be approved by construction of street, utilities, and appurtenances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the proposed improvement be referred to the City Engineer, who is hereby instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is feasible and should best be made as proposed, and the estimated cost of the improvement as recommended.

Seconded by Councilmember Bastian.

Ayes - all.

6. 1984 Annual Financial Reports and Audit

a. Manager Evans stated recently the City's 1984 Annual Financial Reports and audit were completed. Three documents have been prepared:

1. General Purpose Financial Report - contains data extracted from the Comprehensive Annual Financial Report and provides a concise summary of the City's financial condition. Copies of this report have been distributed to the City's advisory boards and commissions. Also, a limited supply will be available to the public.
2. Comprehensive Annual Financial Report - contains detailed financial and statistical information to provide complete information on all financial transactions during the year. Copies of this report have been distributed to the Council, State Auditor, Moody's Investors Service, Standard and Poors, bond investors and the Maplewood Library.
3. Management Letter - contains the auditors comments and recommendations regarding financial management. Copies of this letter have been distributed to the Council and Finance staff.

It is recommended that the Council schedule a meeting with the auditors to discuss these reports. In the past, these meetings have been held in conjunction with the regular Council-Staff meeting on Thursdays. As an alternative, a special meeting could be held to allow more time for discussion and review of the reports.

b. Councilmember Anderson moved to establish a date of June 13, 1985, at 4:30 P.M. to meet with the Auditors.

Seconded by Councilmember Bastian.

Ayes - all.

J. VISITOR PRESENTATIONS

None.

K. COUNCIL PRESENTATIONS

1. Letter of Appreciation - Joe Fox

a. Councilmember Anderson moved that a letter of appreciation be forwarded to Joe Fox for his services to the City.

Seconded by Councilmember Maida.

Ayes - all.

2. Disaster Drill

a. Councilmember Anderson moved that letters of appreciation be forwarded to the volunteers who participated in the Disaster Drill.

Seconded by Councilmember Bastian.

Ayes - all.

3. Council Appointment

a. Councilmember Anderson moved to declare a vacancy on the Council due to the death of Councilmember Michael Wasiluk.

Seconded by Mayor Greavu.

Ayes - all.

b. Councilmember Bastian moved that applications for the Council vacancy be accepted from tonight until noon on June 7, 1985.

Seconded by Mayor Greavu.

Ayes - all.

c. Councilmember Bastian moved to hold a special meeting at 5:00 P.M., Friday, June 7, 1985, to interview applicants and appoint a Councilmember.

Seconded by Councilmember Anderson.

Ayes - all.

4. Light : Burke and White Bear Avenue

a. Councilmember Anderson stated he has received calls saying the residents are having problems because of inadequate street lighting in the area of Burke and White Bear Avenue.

b. Staff will investigate.

5. Adult Home Share

a. Councilmember Anderson stated the agency proposing the Adult Home Share Program would like a resolution accepting such proposal adopted.

b. No action taken. The matter will be placed on the Agenda as soon as more information is provided.

6. White Bear Avenue and Gervais

a. Councilmember Bastian stated preliminary plat for Westin property keeps getting extensions and wishes Council to look at this to make sure there will not be a problem and look at plans the County has for this area.

b. Councilmember Bastian moved that at the next meeting there be a presentation by Staff to review the final preliminary plat that Council has approved and to look at the plans the County has for possible discussion as to what we might see happening at this intersection.

Seconded by Mayor Greavu.

Ayes - all.

7. Tax Increment Financing

a. Councilmember Bastian questioned as to what is happening regarding the tax increment financing proposals.

b. Manager Evans stated it has been placed "on hold."

8. Bike Paths

a. Councilmember Bastian stated persons have been calling him complaining of the lack of Bike Paths and "shoulders" for them to bike on. What is the County planning regarding bike paths?

b. Staff to investigate.

L. ADMINISTRATIVE PRESENTATIONS

1. Manager Meeting

a. Council to meet with the Manager on June 13, 1985, at 4:30 P.M.

2. Oxford Property

a. Manager Evans presented the Staff report.

b. Councilmember Bastian introduced the following resolution and moved its adoption:

85 - 5 - 92

A Resolution Reducing Assessments
on Parcel 10, Project 78-10

WITNESSETH:

WHEREAS, that Parcel 10 is owned by V. George Oxford and Pauline Oxford, husband and wife, and is described as follows, to-wit:

57-01200-010-56

WHEREAS, City levied special assessment for local improvement project 78-10 and so far as the same pertains to said parcel 10 in the amount of \$34,603.45 on March 4, 1982,

WHEREAS, that the owners, pursuant to the provisions of Minnesota Statutes Sections 429.061 and 429.081 have taken timely appeal from that special assessment for local improvement project No. 78-10 for storm water assessment, water main service, sanitary sewer service and sanitary sewer extension,

WHEREAS, the appeal was heard before the Honorable Stephen L. Maxwell, Judge of Ramsey County District Court on March 20, 1984.

WHEREAS, at the trial, the owners stipulated to the following assessments as noncontested and valid:

1. Water main service assessment - 416.59
2. Sanitary sewer service assessment - 839.52
3. Sanitary sewer extension assessment - 9,854.50

WHEREAS, the Trial Court, on March 21, held and found that storm water assessment valid in the amount of 24,299.74,

WHEREAS, the owners appealed the Judgment of District Court on May 3, 1984,

WHEREAS, the matter was heard before the Court of Appeals of the State of Minnesota,

WHEREAS, the Court of Appeals set aside the storm sewer assessment,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAPLEWOOD:

1. The assessment for storm water assessment against Parcel 57-01200-010-56 in the amount of 24,299.74 is hereby set aside.
2. That the Ramsey County Auditor be, and hereby is, authorized and directed to reduce assessment against Parcel 57-01200-010-56 in the amount of 24,299.74 which represents setting aside the storm water assessment.
3. The remaining assessments shall remain in effect.

Seconded by Mayor Greavu.

Ayes - all.

3. Developers Meeting

- a. Item tabled until new councilmember is appointed.

M. ADJOURNMENT

9:12 P.M.

City Clerk

MANUAL CHECKS FOR MAY 1985

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
134693	05/31/85	375.00 375.00 *	G.F.O.A.	CERTIFICATE

134M20	05/31/85	1,379.92	METRO WASTE CONTROL	REFUND
134M20	05/31/85	1.08	METRO WASTE CONTROL	REFUND
		1,381.00 *		

134M09	05/31/85	7,718.41	MINN STATE TREAS	LICENSE PBL
134M09	05/31/85	523.00	MINN STATE TREAS	LICENSE PBL
		8,241.41 *		

134P68	05/31/85	175.00 175.00 *	P.P.S. INC	TRAVEL TRAINING

135724	05/31/85	90.00 90.00 *	MN SEAR GRANT EXT	TRAVEL TRAINING

135K20	05/31/85	145.00 145.00 *	KANE ROSEMARY	P/R DEDUCT

135M20	05/31/85	16,575.00	METRO WASTE CONTROL	SAC PBL
135M20	05/31/85	165.75-	METRO WASTE CONTROL	REFUND
		16,409.25 *		

135M69	05/31/85	6,512.99	MINN STATE TREAS	LICENSE PBL
135M69	05/31/85	456.00	MINN STATE TREAS	LICENSE PBL
		6,968.99 *		

135M76	05/31/85	6,980.32	MN STATE TREAS PERA	PERA PBL
135M76	05/31/85	9,320.19	MN STATE TREAS PERA	PERA PBL
		16,300.51 *		

136040	05/31/85	109.50 109.50 *	CLERK OF COURT	DNR LIB PBL

136M69	05/31/85	5,061.75	MINN STATE TREASURER	LIC PBL

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
136469	05/31/85	259.00 5,320.75 *	MINN STATE TREASURER	LIC PBL

136R10	05/31/85	36.00 36.00 *	RAMSEY COURT	AMB RUNS

137C57	05/31/85	49.67 49.67 *	COLLINS KENNETH	MEALS EXAMINERS

137E64	05/31/85	1,000.00 1,000.00 *	EMPLOYEE BENEFIT	DENTAL CLAIMS PBL

137409	05/31/85	5,118.64	MINN STATE TREAS	LIC PBL
137469	05/31/85	410.00	MINN STATE TREAS	LIC PBL
		5,528.64 *		

137NFC	05/31/85	9.60 9.60 *	N.S.P	UTILITIES

137R19	05/31/85	841.87	RAMSEY COUNTY	CONTRACT PYM
137R19	05/31/85	648.05	RAMSEY COUNTY	CONTRACT PYM
137R19	05/31/85	61.82	RAMSEY COUNTY	CONTRACT PYM
137R19	05/31/85	1,025.40	RAMSEY COUNT P/W	CONTRACT PYM
137R19	05/31/85	17,090.00	RAMSEY COUNT P/W	CONTRACT PYM
		19,667.14 *		

137S58	05/31/85	1,468.50 1,468.50 *	CITY OF ST PAUL	CONTRACT PYM

140600	05/31/85	450.00 450.00 *	BURLINGTON	CONTRACT PYM

140A05	05/31/85	363.90	AFSCME	UNION DUES
140A05	05/31/85	5.74	AFSCME	UNION DUES
		369.64 *		

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
140035	05/31/85	16,320.50 16,320.50 *	CTY CNTY CR UNION	CREDIT UN PBL

140115	05/31/85	2,529.34	ICMA	DEFERRED COMP PBL
140115	05/31/85	782.41	ICMA	DEFERRED COMP PBL
		3,311.75 *		

140010	05/31/85	70.00 70.00 *	J T SEMINARS	TRAVEL TRAINING

140M35	05/31/85	304.20 304.20 *	MN BENEFIT ASSOC	MAY

140M52	05/31/85	14,772.62 14,772.62 *	MINN FEDERAL SAV	FWT PBL

140M60	05/31/85	4,353.71 4,353.71 *	MN STATE TREAS	S/S PBL
140M61	05/31/85	310.00 310.00 *	MN MUTUAL LIFE	INSURANCE

140M65	05/31/85	8,277.13 8,277.13 *	MN ST COMM/REV	SWT PBL

140M68	05/31/85	25.54 25.54 *	MN ST RETIREMENT	DEFERRED COMP PBL
140M69	05/31/85	7,791.15	MINN STATE TREAS	LICENSE PBL
140M69	05/31/85	5,800.91	MINN STATE TREAS	LICENSE PBL
140M69	05/31/85	555.00	MINN STATE TREAS	LICENSE PBL
140M69	05/31/85	36.00	MINN STATE TREAS	LICENSE PBL
140M69	05/31/85	285.00	MINN STATE TREAS	LICENSE PBL
140M69	05/31/85	359.00	MINN STATE TREAS	LICENSE PBL
140M69	05/31/85	18.46	MN ST RETIREMENT	DEFERRED COMP PBL
		14,845.52 *		
140M70	05/31/85	4,353.71 4,353.71 *	MN STATE TREAS	S/S PBL

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
140W74	05/31/85	10.00	WILLIAMS JUANE J	P/R DEDUCT
140W74	05/31/85	1.24	WILLIAMS DJANE J	P/R DEDUCT
		11.24 *		

141R10	05/31/85	20.00	RAMSEY COURT	AMB RUNS
		20.00 *		

142M69	05/31/85	6,606.45	MINN STATE TREAS	LICENSE PBL
142M69	05/31/85	355.00	MINN STATE TREAS	LICENSE PBL
		6,961.45 *		

142N80	05/31/85	3.53	NSP	DNR LIC PBL
142N80	05/31/85	2.40	NSP	DNR LIC PBL
142N80	05/31/85	2.40	N.S.P.	UTILITIES
142N80	05/31/85	445.39	N.S.P.	UTILITIES
142N80	05/31/85	15.84-	N.S.P.	UTILITIES
142N80	05/31/85	70.60	N.S.P.	UTILITIES
142N80	05/31/85	6.13	N.S.P.	UTILITIES
142N80	05/31/85	20.64	N.S.P.	UTILITIES
142N80	05/31/85	16.00	N.S.P.	UTILITIES
142N80	05/31/85	6.70	NSP	UTILITIES
142N80	05/31/85	431.07	N.S.P.	UTILITIES
		988.72 *		

143742	05/31/85	14.00	MCGINNIS SARON	REFUND
		14.00 *		

143040	05/31/85	109.00	CLERK OF COURT	LICENSE PBL
		109.00 *		

143M69	05/31/85	6,325.35	MINN STATE TREAS	LICENSE PBL
143M69	05/31/85	180.00	MINN STATE TREAS	LICENSE PBL
		6,505.35 *		

143746	05/31/85	100.00	TEXAS ENG	TRAVEL TRAINING
		100.00 *		

144590	05/31/85	15.00	AMER HEART ASSOC	TRAVEL TRAINING

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
		15.00 *		

144FJ5	05/31/85	1,089.05 1,089.05 *	FAUST DANIEL	P/R

144M69	05/31/85	4,829.34	MINN STATE TREAS	LICENSE PBL
144M69	05/31/85	256.00	MINN STATE TREAS	LICENSE PEL
		5,085.34 *		

144M71	05/31/85	1,413.15	MN ST TREAS SURTAX	SURTAX PBL
144M71	05/31/85	28.26	MN ST TREAS SURTAX	SURTAX PBL
		1,384.89 *		

148M69	05/31/85	7,915.84	MN STATE TREAS	LICENSE PEL
148M69	05/31/85	279.00	MN STATE TREAS	LICENSE PBL
		8,194.84 *		

148M95 *	05/31/85	110.00	MRPA	PROGRAMS
148M95	05/31/85	1,616.00	MRPA	PROGRAMS
		1,726.00 *		

149J32	05/31/85	5,341.42 5,341.42 *	J.L.SHEELY	CONTRACT PYM

149M69	05/31/85	6,961.00	MINN STATE TREASURER	LICENSE PBL
149M69	05/31/85	325.00	MINN STATE TREASURER	LICENSE PBL
		7,286.00 *		

150C40	05/31/85	75.00 75.00 *	CLERK OF COURT	LICENSE

150M69	05/31/85	7,500.33	MINN STATE TREASURER	LICENSE
150M69	05/31/85	233.00	MINN STATE TREASURER	LICENSE
		7,733.33 *		

150M76	05/31/85	6,909.57	MN ST TREAS PERA	PERA PBL

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
150M76	05/31/85	9,219.36 16,128.93 *	MN ST TREAS PERA	PERA PBL

151498	05/31/85	80.00 80.00 *	MOLLNER BERNARD	REFUND

151861	05/31/85	35.00 35.00 *	MPELRA	TRAVEL TRAINING

151036	05/31/85	1,499.00 1,499.00 *	CARE ANIMAL CONTR	ANIMAL CONTROL

151M15	05/31/85	90.00 90.00 *	MAPLEWOOD BANK	CONTRACT PYM

151M69	05/31/85	7,851.75	MINN STATE TREAS	LICENSE
151M69	05/31/85	410.00	MINN STATE TREAS	LICENSE
		8,261.75 *		

151M95 *	05/31/85	128.00 128.00 *	MRPA	REGISTRATION

151S83	05/31/85	22.00 22.00 *	STATE OF MINN TREAS	BOOKS

		179,511.33	FUND 01 TOTAL	GENERAL
		431.07	FUND 03 TOTAL	HYDRANT CHARGE
		5,341.42	FUND 11 TOTAL	PARK DEVELOPME
		18,115.40	FUND 71 TOTAL	81-21 W B AVE/H
		450.00	FUND 82 TOTAL	83-01 FROST AV
		1,381.00	FUND 90 TOTAL	SANITARY SEWER
		23,695.37	FUND 92 TOTAL	PAYROLL BENEFIT
		1,000.00	FUND 94 TOTAL	DENTAL SELF-INS
		229,925.59	TOTAL	

NECESSARY EXPENDITURES SINCE LAST COUNCIL MEETING

ACCOUNTS PAYABLE JUNE 10, 1985

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161004	05/28/85	129.00	HEALTH RESOURCES	CONTRACT FYM
161004	05/28/85	2,128.50	HEALTH RESOURCES	CONTRACT FYM
161004	05/28/85	64.50	HEALTH RESOURCES	CONTRACT FYM
		2,322.00 *		

161125	05/28/85	175.00	CORPORATE RISK MANG	CONTRACT FYM
		175.00 *		

161130	05/28/85	16.00	L ALLIER DAN	REFUND
		16.00 *		

161187	05/29/85	278.21	MV TORO INC	REPAIR MAINT
		278.21 *		

161200	05/29/85	29.12	MORSNELL JOHN	MILEAGE
		29.12 *		

161214	05/28/85	11.55	SCUTTER CHRISTINE	SUPPLIES
161214	05/28/85	4.40	SCUTTER CHRISTINE	POSTAGE
161214	05/28/85	65.60	SCUTTER CHRISTINE	MILEAGE
161214	05/28/85	4.00	SCUTTER CHRISTINE	SERVICE
		85.55 *		
161215	05/28/85	31.00	SPARTAN SPECIALTIES	SUPPLIES
		31.00 *		

161226 *	05/29/85	328.77	ATRIUM CAFE	GALS TRIP
		328.77 *		

161253 *	05/30/85	575.00	SIDE SHOW PROD	PROGRAMS
		575.00 *		
161254 *	05/28/85	265.98	TRUSTEE MPTF	JULY 4TH
		265.98 *		
161255 *	05/28/85	20.02	TWIN CITY MUSICIANS	JULY 4TH
		20.02 *		

161314	05/28/85	2,866.10	EKBLAD PARDEE	CONTRACT FYM

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161314	05/28/85	5,682.60 8,548.79 *	EKBLAD PARDEE	CONTRACT PYM

161344	05/28/85	18.00 18.00 *	NATL WILDLIFE FED	MEMBERSHIP

161355	05/28/85	11.56 11.56 *	CHAPIN PUBLISHING	PRINTING

161370	05/28/85	3,300.00 3,300.00 *	GEO ENG CO	CONTRACT PYM

161387	05/28/85	8,995.00 8,995.00 *	DAILY & SONS	ASPHALT

161390	05/28/85	74.55 74.55 *	JOURNAL CIVIL DEF	SUPPLIES

161397	05/28/85	65.58 65.58 *	MINN BEARING CO	SUPPLIES

161411	05/28/85	65.00 65.00 *	HENNEPIN COUNTY	TRAVEL TRAINING

161596	05/28/85	14.00 14.00 *	ERICKSON JUNE	REFUND

161699	05/28/85	17.00 17.00 *	MORTON DOPEEN	REFUND

161725	05/28/85	16,625.34 16,625.34 *	ARCHITECTURAL ALL	CONTRACT PYM

161743	05/28/85	9.00	GREEDER BILL	REFUND

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
		9.00 *		

161759	05/28/85	13.99 13.99 *	WOOLWORTH	SUPPLIES

161764	05/28/85	17.00 17.00 *	CAPRA GRACE	REFUND
161765	05/28/85	39.00 39.00 *	AVOLES PL3G	REPAIR
161766	05/28/85	199.00 199.00 *	EARL F ANJERSEN	SUPPLIES

161822	05/28/85	1,652.00 1,652.00 *	OWENS SERVICE	REPAIR MAINT

161876	05/28/85	37.50 37.50 *	PITNEY BOWES	REPAIR

161897	05/28/85	35.00 35.00 *	BANICK JOHN	CANINE ALLOWANCE

161907	05/30/85	30.04 30.04 *	AMOCO OIL CO	FUEL OIL

161938	05/28/85	30.00 30.00 *	RADISSON HOTEL	SUPPLIES

161A92	05/29/85	187.70 187.70 *	AUTOCON INDUSTRIES	SUPPLIES

161C55	05/29/85	97.23	COPY DUPLICATING	SUPPLIES
161C55	05/29/85	193.22 290.42 *	COPY DUPLICATING	DUPLICATING COST

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161C6J	05/29/85	77.15	CRAGUNS	TRAVEL TRAINING
		77.15 *		

161D3C	05/29/85	156.42	DALCO	SUPPLIES
161D3J	05/29/85	48.59	DALCO	SUPPLIES
		205.01 *		

161D75	05/29/85	269.51	DRESSER INC	REPAIR MAINT VE
		269.61 *		

161E07	05/29/85	27.04	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	43.56	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	67.61	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	338.07	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	162.27	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	13.57	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	324.55	EASTMAN KODAK CO	DUPLICATING CO
161E07	05/29/85	378.64	EASTMAN KODAK CO	DUPLICATING CO
		1,352.31 *		

161E15	05/29/85	20.00	EDSON DAVID	SAFTY SHOES
		20.00 *		

161E90	05/29/85	225.00	EVANS BARRY	VEHICLE ALLOWAN
		225.00 *		

161E97	05/29/85	143.20	EZ RIDING RV CENTER	REPAIR MAINT
161E97	05/29/85	.41-	EZ RIDING RV CENTER	REPAIR MAINT
		142.79 *		

161E05	05/29/85	5.72	FAUST DANIEL	MILEAGE
		5.72 *		

161G45	05/29/85	6.50	GOODYEAR TIRE CO	REPAIR MAINT VE
161G45	05/29/85	183.40	GOODYEAR TIRE CO	REPAIR MAINT VE
		189.90 *		

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161H30	05/29/85	170.20	HEWLETT PACKARD CO	CONTRACT FYM
161H30	05/29/85	170.20	HEWLETT PACKARD CO	CONTRACT PYM
		340.40 *		

161H60	05/29/85	18.25	HOLIDAY	FUEL OIL
		18.25 *		

161I26	05/29/85	75.00	INNERLINE	CONTRACT FYM
		75.00 *		

161L21	05/29/85	74.02	LAKELAND FORD	SUPPLIES
		74.02 *		

161L28	05/29/85	35.00	LANG RICHARD	CANINE ALLOW
		35.00 *		

161M14 *	05/29/85	36.40	MAPLEWOOD REVIEW	PUBLISHING
161M14	05/29/85	18.20	MAPLEWOOD REVIEW	PUBLISHING
		54.60 *		

161M55	05/29/85	150.00	MINN MINING CO	REPAIR OPTICOM
		150.00 *		

161M90	05/29/85	1.17-	MOTOROLA INC	REPAIR MAINT
161M90	05/29/85	84.43	MOTOROLA INC	REPAIR MAINT
161M90	05/29/85	167.61	MOTOROLA INC	REPAIR MAINT
161M90	05/29/85	.61-	MOTOROLA INC	REPAIR MAINT
		250.26 *		

161M95	05/29/85	17.50	MRPA	SUPPLIES
		17.50 *		

161N30	05/29/85	1,336.70	NORTH ST PAUL CITY	UTILITIES
161N30	05/29/85	53.10	NORTH ST PAUL CITY	UTILITIES
		1,389.80 *		

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161N50	05/29/85	234.76	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	39.00	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	38.90	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	38.90	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	38.90	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	39.00	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	38.90	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	38.90	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	39.00	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	19.50	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	38.90	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	359.01	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	110.98	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	50.16	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	15.20	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	110.98	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	110.98	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	81.80	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	62.10	NORTHWESTERN BELL	TELEPHONE
161N50	05/29/85	89.05	NORTHWESTERN BELL	TELEPHONE
		1,217.16 *		

161N80	05/29/85	1,055.53	N.S.P.	UTILITIES
161N80	05/29/85	93.03	N.S.P.	UTILITIES
161N80	05/29/85	2.40	N.S.P.	UTILITIES
161N80	05/30/85	2.40	N.S.P.	UTILITIES
161N80	05/29/85	3.53	N.S.P.	UTILITIES
161N80	05/29/85	105.49	N.S.P.	UTILITIES
161N80	05/30/85	423.31	N.S.P.	UTILITIES
161N80	05/29/85	32.77	N.S.P.	UTILITIES
161N80	05/30/85	79.78	N.S.P.	UTILITIES
161N80	05/29/85	107.91	N.S.P.	UTILITIES
161N80	05/29/85	71.61	N.S.P.	UTILITIES
161N80	05/30/85	101.26	N.S.P.	UTILITIES
161N80	05/30/85	107.18	N.S.P.	UTILITIES
161N80	05/29/85	66.87	N.S.P.	UTILITIES
161N80	05/29/85	78.71	N.S.P.	UTILITIES
161N80	05/30/85	6,024.49	N.S.P.	UTILITIES
161N80	05/30/85	4.25	N.S.P.	UTILITIES
161N80	05/29/85	25.92	N.S.P.	UTILITIES
161N80	05/29/85	42.11	N.S.P.	UTILITIES
161N80	05/29/85	4.25	N.S.P.	UTILITIES
161N80	05/29/85	194.63	N.S.P.	UTILITIES
161N80	05/30/85	39.22	N.S.P.	UTILITIES
161N80	05/30/85	27.21	N.S.P.	UTILITIES
161N80	05/30/85	4.25	N.S.P.	UTILITIES
161N80	05/29/85	4.25	N.S.P.	UTILITIES
161N80	05/30/85	5.98	N.S.P.	UTILITIES
161N80	05/29/85	14.98	N.S.P.	UTILITIES
161N80	05/29/85	24.22	N.S.P.	UTILITIES
161N80	05/29/85	62.47	N.S.P.	UTILITIES
161N80	05/29/85	616.75	N.S.P.	UTILITIES

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161N80	05/29/85	86.37	N.S.P.	UTILITIES
161N84	05/29/85	17.82	N.S.P.	UTILITIES
161N82	05/30/85	97.54	N.S.P.	UTILITIES
161N80	05/30/85	12.32	N.S.P.	UTILITIES
161N80	05/30/85	8.74	N.S.P.	UTILITIES
161A80	05/30/85	239.18	N.S.P.	UTILITIES
		9,887.93 *		

161C25	05/29/85	395.00	OFFICE PRODUCTS	SUPPLIES
		395.00 *		

151P45	05/29/85	74.00	PITNEY BOWES	CONTRACT PYM
		74.00 *		

151P64	05/29/85	11.00	FRETTNER JOSEPH	TRAVEL TRAINING
		11.00 *		

161RL9	05/29/85	83.42	RAMSEY COUNTY	OFFICE SUPPLIES
161RL9	05/29/85	9.84	RAMSEY COUNTY	CONTRACT PYM
161RL9	05/29/85	1.75	RAMSEY COUNTY	CONTRACT PYM
161RL9	05/29/85	64.64	RAMSEY COUNTY	CONTRACT PYM
		159.65 *		

161SL2	05/29/85	11.00	S&D LOCK & SAFE	SUPPLIES
		11.00 *		
161SL3	05/29/85	74.00	SPS OFFICE PROD	OFFICE SUPPLIES
161SL3	05/29/85	92.80	SPS OFFICE PROD	OFFICE SUPPLIES
161SL3	05/29/85	8.88	SPS OFFICE PROD	OFFICE SUPPLIES
161SL3	05/29/85	31.32	SPS OFFICE PROD	OFFICE SUPPLIES
		207.00 *		

161S05	05/29/85	76.00-	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	197.00	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	4.32-	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	2.86	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	56.16	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	2.86	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	1.44	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	46.40	S & T OFFICE	OFFICE SUPPLIES
161S05	05/29/85	15.20	S & T OFFICE	SUPPLIES
		234.60 *		

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1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
161S09	05/29/85	83.42 83.42 *	SATELLITE INDUSTRIES	OFFICE SUPPLIES

161S56	05/29/85	145.00	ST PAUL CITY OF	RADIO EQUIP
161S58	05/29/85	375.00	ST PAUL CITY OF	REPAIR MAINT
161S58	05/29/85	112.15	ST PAUL CITY OF	RADIO EQUIP
161S58	05/29/85	42.15	ST PAUL CITY OF	RADIO EQUIP
161S58	05/29/85	650.40	ST PAUL CITY OF	RADIO EQUIP
161S58	05/29/85	30.75	ST PAUL CITY OF	RADIO EQUIP
161S58	05/29/85	168.00	ST PAUL CITY OF	RADIO EQUIP
		1,523.45 *		

161S62 *	05/29/85	110.00	ST PAUL SUBURBAN BUS	PROGRAMS
161S62	05/29/85	80.00	ST PAUL SUBURBAN BUS	PROGRAMS
		190.00 *		

161S64	05/29/85	35.00 35.00 *	STEFFEN SCOTT	CANINE ALLOWANC

161T29	05/29/85	1,904.66 1,904.66 *	T.A.SCHIFSKY SONS	REPAIR MAINT

161T39	05/29/85	170.56 170.56 *	TERRY RIPPY	SUPPLIES

161T43	05/29/85	182.00 182.00 *	TESSMAN SEED	SUPPLIES

161T90	05/29/85	100.00	TWIN CITY AUTO GLASS	REPAIR
161T90	05/29/85	115.50	TWIN CITY AUTO GLASS	REPAIR
		215.50 *		

161T93	05/29/85	47.50 47.50 *	TWIN CITY FILTER	REPAIR

161U50	05/29/85	46.44	UNIFORMS UNLIMITED	UNIFORMS

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
		46.44 *		

161U77	05/29/85	80.00 80.00 *	UNITED BUSINESS MACH	REPAIR
161U78	05/29/85	63.70 63.70 *	UNITED ELECTRIC CO	SUPPLIES

161U85	05/29/85	50.00 50.00 *	UNIV OF MINNESOTA	TRAVEL TRAINING
161U86	05/29/85	6.80 6.80 *	UNIVERSAL MEDICAL	OXYGEN

161W15	05/29/85	36.00 36.00 *	WARNERS INC	SUPPLIES

161W21	05/29/85	36.46	WARNERS TRUE VALU	SUPPLIES
161W21	05/29/85	6.95	WARNERS TRUE VALU	SUPPLIES
161W21	05/29/85	48.24	WARNERS TRUE VALU	SUPPLIES
161W21	05/29/85	6.66	WARNERS TRUE VALU	SUPPLIES
161W21	05/29/85	9.94	WARNERS TRUE VALU	SUPPLIES
161W21	05/29/85	3.56	WARNERS TRUE VALU	SUPPLIES
161W21	05/29/85	7.28	WARNERS TRUE VALU	SUPPLIES
		119.79 *		

161W50	05/29/85	37.60 37.60 *	WEBER-TROSETH INC	SUPPLIES

161W60	05/29/85	139.14 139.14 *	WESCO	SUPPLIES

161Z40	05/29/85	73.73 73.73 *	ZIEGLER INC	SUPPLIES VEH

		29,096.79	FUND 01 TOTAL	GENERAL
		1,141.29	FUND 03 TOTAL	HYDRANT CHARGE
		8,995.00	FUND 11 TOTAL	PARK DEVELOPMEN
		19,925.34	FUND 13 TOTAL	C.I.P.
		9.84	FUND 56 TOTAL	85-4 RIPLEY AVE

1985 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
2		1.75	FUND 60 TOTAL	85-87 CRESTVIEW
3		64.64	FUND 86 TOTAL	83-4 MCKNIGHT RE
4		444.84	FUND 90 TOTAL	SANITARY SEWER F
5		5,682.60	FUND 92 TOTAL	PAYROLL BENEFIT
6		1,134.19	FUND 96 TOTAL	VEHICLE & EQUIP
7				
8		66,495.28	TOTAL	
9				
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* INDICATES ITEMS FINANCED BY RECREATIONAL FEES

DATE 05/29/85

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REPORT

5/31/85
Payroll

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
01693	01-0109	GREAVU	JOHN	C	400.00
01694	01-1318	BASTIAN	GARY	W	325.00
01695	01-6134	WASILUK	MICHAEL	T	325.00
01696	01-8088	ANDERSON	NORMAN	G	325.00
01697	01-9035	MAIDA	MARYLEE	T	325.00
DIVISION 01 LEGISLATIVE					1700.00
01698	02-2018	EVANS	BARRY	R	2260.23
01699	02-9671	BEHM	LOIS	N	729.60
DIVISION 02 CITY MANAGER					2989.83
01700	10-4474	JAHN	DAVID	J	100.13
01701	10-6523	SWANSON, JR.	LYLE	E	690.31
DIVISION 10 CITY HALL MAINT					790.44
01702	12-0124	DOHERTY	KATHLEEN	M	657.20
01703	12-0166	CUDE	LARRY	J	242.40
01704	12-0908	ZUERCHER	JOHN	L	157.60
DIVISION 12 EMERGENCY SERVICES					1057.20
01705	21-1078	FAUST	DANIEL	F	1686.40
DIVISION 21 FINANCE ADMINISTRATION					1686.40
01706	22-0614	HAGEN	ARLINE	J	1071.63
01707	22-4432	MOELLER	MARGARET	A	211.20
01708	22-4446	MATHEYS	ALANA	K	784.81
01709	22-7550	VIGNALO	DELORES	A	770.40
DIVISION 22 ACCOUNTING					2838.04

DATE 05/29/85

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REPORT

CHECK NUM	EMPLOYEE NUMBER	NAME		GROSS PAY
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01710	31-2198	AURELIUS	LUCILLE	E 1556.00
01711	31-9815	SCHADT	JEANNE	L 403.68

DIVISION	31	CITY CLERK ADMINISTRATION		1959.68
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01712	33-0547	KELSEY	CONNIE	L 261.00
01713	33-4435	VIETOR	LORRAINE	S 680.72
01714	33-4994	HENSLEY	PATRICIA	A 390.00
01715	33-8389	GREEN	PHYLLIS	C 842.89

DIVISION	33	DEPUTY REGISTRAR		2174.61
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01716	41-1717	COLLINS	KENNETH	V 1751.20
01717	41-2356	RICHIE	CAROLE	L 635.84
01718	41-2934	SVENDSEN	JOANNE	M 843.66
01719	41-3183	NELSON	ROBERT	D 1528.00
01720	41-7636	OMATH	JOY	E 647.84
01721	41-9263	MARTINSON	CAROL	F 495.00

DIVISION	41	PUBLIC SAFETY ADMIN		5901.54
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01722	42-0130	ZAPPA	JOSEPH	A 1401.14
01723	42-0251	STILL	VERNON	T 1207.26
01724	42-0457	SKALMAN	DONALD	W 1229.66
01725	42-0990	MORELLI	RAYMOND	J 1207.26
01726	42-1204	STEFFEN	SCOTT	L 1076.09
01727	42-1364	ARNOLD	DAVID	L 1401.14
01728	42-1388	LEE	ROGER	W 1252.06
01729	42-1577	BANICK	JOHN	J 924.06
01730	42-1660	BOHL	JOHN	C 816.56
01731	42-1930	CLAUSON	DALE	K 1229.66
01732	42-2052	THOMALLA	DAVID	J 1023.11
01733	42-2063	MOESCHTER	RICHARD	M 1275.08
01734	42-2115	ATCHISON	JOHN	H 1268.89
01735	42-2231	KORTUS	DONALD	V 832.68
01736	42-2884	PELTIER	WILLIAM	F 1485.55
01737	42-3591	LANG	RICHARD	J 1268.89

DATE 05/29/85

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REPO

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
01738	42-4801	RYAN	MICHAEL	P	1558.19
01739	42-4916	HERBERT	MICHAEL	J	1393.80
01740	42-6119	DREGER	RICHARD	C	1440.22
01741	42-7418	BERGERON	JOSEPH	A	782.06
01742	42-7686	MEEHAN, JR	JAMES	E	1207.26
01743	42-7887	GREEN	NORMAN	L	1401.14
01744	42-8226	STAFNE	GREGORY	L	1229.66
01745	42-8516	HALWEG	KEVIN	R	1378.74
01746	42-9204	STOCKTON	DERRELL	T	1229.55
01747	42-9867	BOWMAN	RICK	A	1036.86
DIVISION 42 POLICE SERVICES					31556.57

01748	43-0009	KARIS	FLINT	D	1085.32
01749	43-0466	HEINZ	STEPHEN	J	1294.44
01750	43-0918	NELSON	CAROL	M	1258.02
01751	43-1789	GRAF	DAVID	M	1278.12
01752	43-2201	YOUNGREN	JAMES	G	1419.18
01753	43-4316	RAZSKAZOFF	DALE	E	1278.12
01754	43-6071	VORWERK	ROBERT	E	1278.12
01755	43-7791	MELANDER	JON	A	1278.12
01756	43-8434	BECKER	RONALD	D	1380.31

DIVISION 43 PARAMEDIC SERVICES					11549.75
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01757	45-1878	EMBERTSON	JAMES	M	1302.40
01758	45-3333	WILLIAMS	DUANE	J	1233.60

DIVISION 45 FIRE PREVENTION					2536.00
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01759	46-0183	RABINE	JANET	L	748.00
01760	46-0322	STAHNKE	JULIE	A	672.80
01761	46-1899	CAHANE	ANTHONY	G	1505.36
01762	46-5919	NELSON	KAREN	A	765.59
01763	46-7030	MARTIN	SHAWN	M	672.80
01764	46-7236	FLAUGHER	JAYME	L	784.80
01765	46-9873	MADELL	RAYMOND	M	682.26

DIVISION 46 DISPATCHING SERV					5831.61
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DATE 05/29/85

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REPORT

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
01766	51-0267	BARTA	MARIE	L	602.32
01767	51-3174	WEGWERTH	JUDITH	A	618.40
01768	51-6872	HAIDER	KENNETH	G	1638.40
DIVISION 51 PUBLIC WORKS ADMIN					2859.12
01769	52-0547	MEYER	GERALD	W	990.40
01770	52-1241	KANE	MICHAEL	R	1008.45
01771	52-1431	LUTZ	DAVID	P	925.60
01772	52-1484	REINERT	EDWARD	A	1008.81
01773	52-3473	KLAUSING	HENRY	F	1084.07
01774	52-4037	HELEY	RONALD	J	953.60
01775	52-6224	TEVLIN, JR.	HARRY	J	1045.31
01776	52-6254	FREBERG	RONALD	L	953.60
01777	52-6755	PRETTNER	JOSEPH	B	1357.98
01778	52-8314	CASS	WILLIAM	C	1351.63
DIVISION 52 STREET MAINTENANCE					10679.45
01779	53-1010	ELIAS	JAMES	G	1105.60
01780	53-1688	PECK	DENNIS	L	1105.60
01781	53-2522	PRIEBE	WILLIAM		930.40
01782	53-3970	AHL-JR.	RAY	C	1301.23
01783	53-4671	GESSELE	JAMES	T	1064.00
01784	53-6109	GEISSLER	WALTER	M	1084.80
DIVISION 53 ENGINEERING					6591.63
01785	54-3775	LOFGREN	JOHN	R	677.60
DIVISION 54 PUBLIC WORKS BLDG MAINT					677.60
01786	58-0112	LARSON	GREGORY	W	160.00
01787	58-1014	NADEAU	EDWARD	A	1049.50
01788	58-1720	NUTESON	LAVERNE	S	1479.86

DATE 05/29/85

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REP

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
01789	58-2563	BREHEIM	ROGER	W	970.40
01790	58-2582	EDSON	DAVID	B	1028.15
01791	58-3790	ANDERSON	ROBERT	S	126.00
01792	58-5993	OWEN	GERALD	C	1008.00
DIVISION 58 SAN SEWER OPERATION					5821.91
01793	59-1000	MULVANEY	DENNIS	M	1052.80
01794	59-9760	MACDONALD	JOHN	E	1046.40
DIVISION 59 VEH & EQUIP MAINT					2099.20
01795	61-0389	ODEGARD	ROBERT	D	1571.20
01796	61-1066	BRENNER	LOIS	J	828.95
01797	61-1993	KRUMMEL	BARBARA	A	315.20
01798	61-2618	STAPLES	PAULINE		1233.23
DIVISION 61 COMM SERVICES ADMIN					3948.58
01800	62-3411	GUSINDA	MELVIN	J	1261.23
01801	62-3915	LINDORFF	DENNIS	P	925.60
01802	62-4097	YUKER	WALTER	A	54.00
01803	62-4121	HELEY	ROLAND	B	972.00
01804	62-4650	NEAL	TODD		55.50
01805	62-5266	WARD	TROY	G	80.00
01806	62-5506	MARUSKA	MARK	A	959.92
01807	62-7219	BURKE	MYLES	R	990.40
01808	62-8182	GERMAIN	DAVID	A	972.00
01809	62-8277	BESETH	RONALD	L	55.50
01810	62-9784	HUNTER	TONY		100.00
DIVISION 62 PARK MAINTENANCE					6426.15
01811	63-0035	STARK	RICHARD	E	308.00
01812	63-1518	SHELDON	LEO	B	19.00

DATE 05/29/85

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REPC

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
01812	63-3203	WALLACE	JON	T	456.75
01813	63-4246	WARD	ROY	G	375.20
01814	63-6422	TAUBMAN	DOUGLAS	J	968.43
01815	63-9324	MAC DONALD	ELAINE	E	110.25
DIVISION 63 RECREATION PROGRAMS					2237.63
01816	64-0508	GREW	JANET	M	808.81
01817	64-2163	SCUTTER	CHRISTINE		404.40
01818	64-4624	HORSNELL	JUDITH	A	353.20
DIVISION 64 NATURE CENTER					1566.41
01819	71-0551	OLSON	GEOFFREY	W	1552.00
01820	71-8993	CHLEBECK	JUDY	M	800.00
DIVISION 71 COMM DEVELOPMENT ADMIN					2352.00
01821	72-7178	EKSTRAND	THOMAS	G	1069.71
01822	72-8505	JOHNSON	RANDALL	L	928.00
DIVISION 72 PLANNING					1997.71
01823	73-0677	OSTROM	MARJORIE		1281.60
DIVISION 73 BUILDING INSPECTIONS					1281.60
01824	74-0776	WENGER	ROBERT	J	1064.00
01825	74-9223	GIRARD	LAWRENCE	M	155.00
DIVISION 74 HEALTH INSPECTIONS					1219.00
FUND NOT ON FILE					122329.66
GRAND TOTALS					122329.66

E-2

MEMORANDUM

TO: City Manager
 FROM: Associate Planner--Johnson
 SUBJECT: Time Extension--Preliminary Plat
 LOCATION: Highwood Avenue, West of Phylis Court
 APPLICANT/OWNER: William Leonard
 PROJECT: Leonard's Oak Hills No. 5
 DATE: May 17, 1985

Action by Council:

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

SUMMARY

Request

A one-year time extension for the preliminary plat.

Reason for Request

Refer to the applicant's letter (page 7).

Comments

Construction is expected to begin late this summer or next spring. There have been no changes in code or the area of the plat to justify denying the time extension.

Recommendation

Approval of a one-year time extension for the Leonard's Oak Hills No. 5 preliminary plat, on the basis that the applicant is making a good faith effort to move forward with this development in a timely manner, subject to:

1. Compliance with the original conditions.
2. Final platting being approved within one year or the city will record the deed that was previously submitted by the applicant for the drainage easement mistakenly vacated following the 4-15-82 preliminary plat approval.

BACKGROUND

Past Actions

4-15-82:

1. Council approved the Leonard's Oak Hills No. 5 planned unit development for 26 single dwellings and 4 double dwellings, subject to conditions.
2. Council approved the Leonard's Oak Hills No. 5 preliminary plat, subject to:
 - a. A developer's agreement to be signed for the construction of all public improvements, including bike trails and erosion control measures.
 - b. Final grading, drainage and utility plans to be submitted and approved by the city engineer. The plan shall include extending the storm sewer pipe to the east line of the plat.
 - c. Deed outlot A to the city.
 - d. Construct an eight-foot wide asphalt trail in front of Block 6, Lots 12-15 and from the end of the northerly cul-de-sac, along Lot 1, Block 1, to the north line of the plat.
 - e. Combine Lots 12, 13, 14 and 15, Block 6 and divide into three lots.
 - f. Submit an erosion control plan for approval, which considers recommendations from the Soil Conservation Service.
 - g. Name the through street "Leonard Lane," the northerly cul-de-sac and stub "Lakewood Court" and the east-west cul-de-sac and stub "Valley View Court" and "Valley View Drive."
 - h. Dedication of utility and drainage easements, as required by the city engineer.
 - i. Readjust lot line of northerly cul-de-sac 100 feet south as presented by staff.
 - j. Attorney to approve covenants for floor area square footage.

3. Council approved a resolution vacating a drainage easement in the proposed plat (page 5). (This resolution was mistakenly recorded, without prior submission of a developer's agreement to construct a storm sewer to replace the existing open ditch.)

6-13-83:

Council approved a one-year time extension for the preliminary plat and a six-month time extension for the PUD, on the basis that:

1. The circumstances have not changed since the original approval.
2. The applicant is proceeding with the project by working on the financing and continuing with the engineering work.

Approval is subject to:

1. Compliance with the original conditions.
2. Dedication of the drainage easement to the city to hold until the final plat is approved.

12-13-83:

The applicant chose to let the PUD approval expire. The PUD was originally requested to permit several double dwellings among the single dwellings. Expiration of the PUD requires that all of the lots must be used for single dwellings.

6-11-84:

Council approved a one-year time extension for the preliminary plat, subject to:

1. Compliance with the original conditions.
2. Final platting being approved within one year or the city will record the deed that was previously submitted by the applicant for the drainage easement mistakenly vacated following the 4-15-82 preliminary plat approval.

Planning

Section 30-5(e) states that "for one year following preliminary approval . . . unless the subdivider and the city agree otherwise, no amendment to the comprehensive plan or official control shall apply to or affect the use, development density, lot size, lot layout or dedication or platting required or permitted by the approved application. Thereafter, pursuant to its regulations, the city may extend the period by agreement with the subdivider and may require submission of a new application unless substantial physical activity and investment has occurred in reasonable reliance on the approved application and the subdivider will suffer substantial finance damage as a consequence of a requirement to submit a new application."

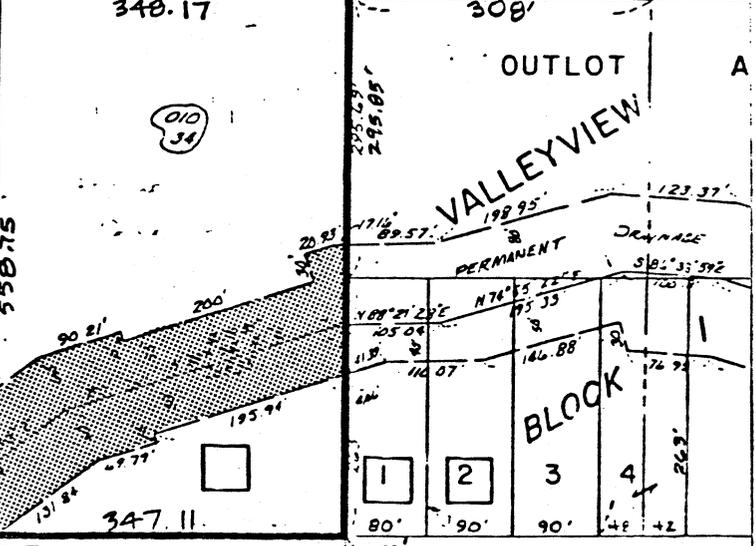
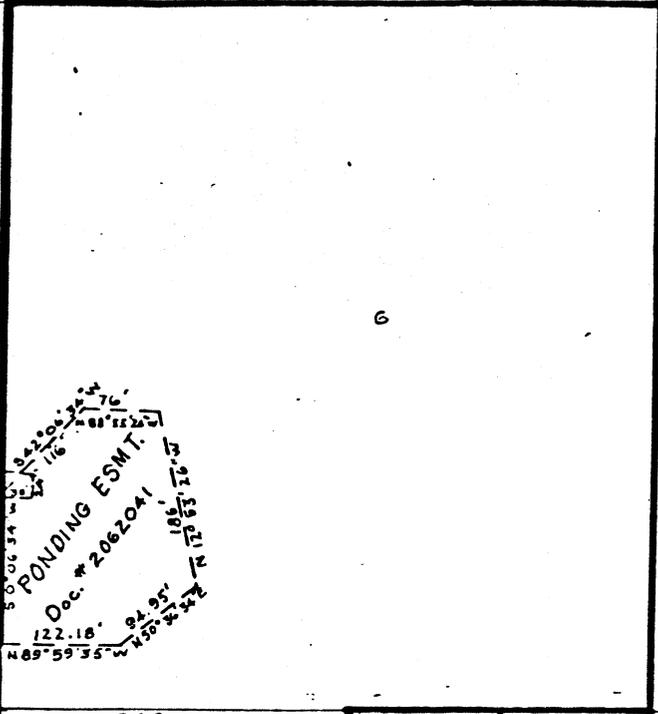
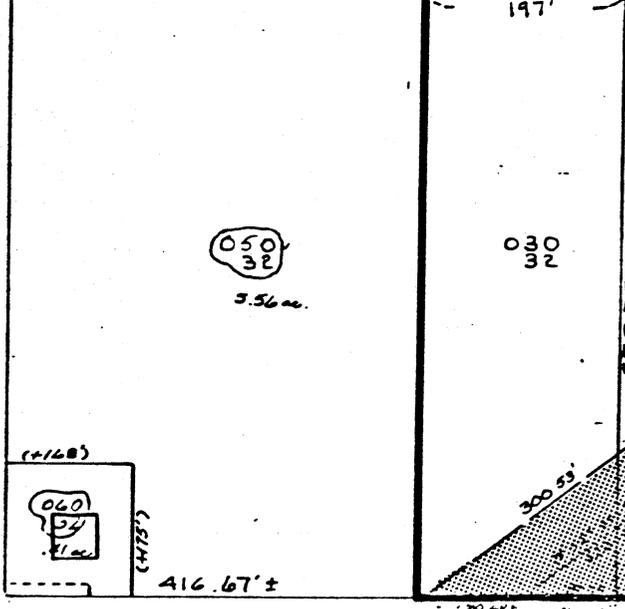
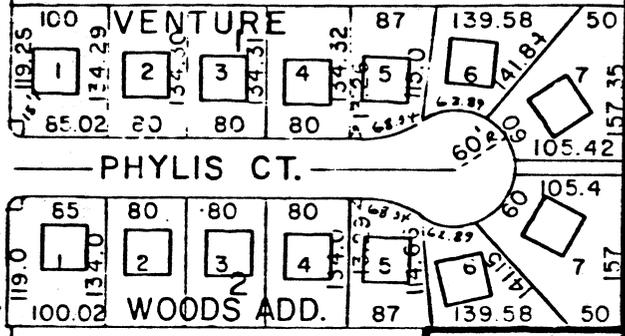
Procedure

City council decision

Attachments

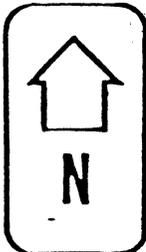
1. Location Map
2. Property Line/Zoning Map
3. Preliminary Plat
4. Letter of Request

MC KNIGHT



PROPERTY LINE MAP

Drainage Easement



May 12, 1985

Geoffrey Olson
Director of Community Development
1902 East County Road B
Maplewood, Mn/ 55109

LEONARD OAK HILLS #5 PRELIMINARY PLAT

Dear Jeff,

Once again I would like to request a one year extension of the above Plat as drawn and of record. The project is viable and I had intended to start this Spring. Another similar project in which I am involved, at Boxwood and South McKnight Road was delayed a year due to easement and other problems. I am presently completing installation of utilities and paving of this project which will clear the decks for Oak Hills #5

Assuming the housing market will remain good, and the Council approves an extension, it is my intention to start grading and go ahead with the above project later this Summer or at the latest, Spring of 1986.

My thanks to you and your Staff for extending me the opportunity of extending the plat.

If needed I would be happy to appear for the hearing, however I do not plan to ask for any changes to the plan.

Sincerely,



William E Leonard
Route #4
Danbury, Wi. 54830

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Associate Planner--Johnson
SUBJECT: Conditional Use Permit
LOCATION: 2527 Highway 61 (Maplewood Industrial Park)
APPLICANTS: Jonathon and Timothy Skon
OWNER: Steve Olson
PROJECT: S & S Auto
DATE: April 29, 1985

SUMMARY

Request

Approval of a conditional use permit to operate an auto repair and used car sales business in an M-1, light manufacturing zoning district.

Proposal

1. This business is described in the applicant's letter on page 8 .
2. Three persons are employed, one on a full-time basis.
3. The shop area consists of an unpartitioned area of about 1740 square feet on the westerly side of the Maplewood Industrial Park building (page 7). Four cars can be worked on at one time.
4. All of the cars are purchased from private individuals.
5. An auto dealer's license has been applied for. The State will not issue this license until all zoning requirements have been met.
6. No more than ten cars would be parked outside at one time. A maximum of six cars can be parked adjacent to the shop entrance. The remainder would be parked in the striped parking spaces in the northwest corner of the site. There is an excess of eleven parking spaces on this site.

Comments

This shop would have little effect on the use of this property. The shop area would not involve any specialized permanent improvements; it would be rented space and consist of less than five percent of the total structure area. This business would also have less of an impact on the character of the area than the two previously approved used car businesses approved in the M-1 district along Highway 61.

To ensure compatibility with the mobile home park, the outside storage of damaged or inoperative vehicles or parts should be prohibited, unless screening is provided which is approved by the community design review board.

Recommendation

Approval of the enclosed resolution (page 9), approving a conditional use permit to operate a used car repair and sales business for one year on the westerly side of the Maplewood Industrial Park building at 2527 Highway 61, subject to:

1. Council approval of a used car license.
2. There shall be no outside storage of damaged or inoperative vehicles or parts unless a screening plan is implemented as required by the community design review board.
3. If at the end of one year of operation all of the conditions of this permit have been met and no unresolved nuisance conditions exist, council may renew this permit as provided by city code.

BACKGROUND

Site Description

Shop area: a 1740 square foot, unpartitioned bay on the westerly side of the 35,000 square foot Maplewood Industrial Park building.

Existing land use: The businesses in the Maplewood Industrial Park building include a machine shop, offices and service/repair operations. The westerly 420+ feet of the site is swampy and undeveloped.

Easements: There is a drainage easement over the north thirty feet of the site.

Surrounding Land Uses

North: Town and Country Mobile Home Park

East: Highway 61 frontage road

South: single dwelling

West: undeveloped land that is part of the Town and Country Mobile Home Park site

Past Actions

11-21-74:

Council conditionally approved a used car lot (Sparkle Auto) at 3065 Highway 61, an area zoned for M-1, light manufacturing use. The only condition that applies to this request is that "no outside storage of inoperative vehicles shall be permitted unless the vehicles are located in an area surrounded by a six foot high opaque fence."

8--9-82:

Council approved a conditional use permit for the operation of a used car lot at the northwest corner of Beam Avenue and Highway 61. The conditions of approval were:

1. The requirements of Article 5 of city code, pertaining to issuance and renewal of licenses for the operation of used car lots. License, insurance and renewal shall be subject to any conditions to be imposed under the community design review board ordinance. If a license has not been obtained within six months, special exception permit approval shall be null and void unless extended by the city council.
2. Special exception permit approval is subject to renewal one year following license approval.

Planning

1. Land Use Plan designation:
Present--RM, residential medium density
Proposed (separate report)--BW, business warehouse
2. Zoning: M-1, light manufacturing
3. Compliance with land use laws:
 - a. Section 36-186(a) states that in an M-1, light manufacturing district, any use listed as a permitted use in a BC, business and commercial district may be permitted if the property is not designated for LSC, limited service commercial or RM, residential medium density use on the city's comprehensive plan and the use is not noxious or hazardous.
 - b. Section 36-187(3) states that a conditional use permit is required for any use listed as a permitted use in a BC, business commercial district if the property is designated for LSC, limited service commercial or RM, residential medium density use on the city's comprehensive plan.
 - c. Section 36-153(1)(i) states a "public garage or motor fuel station are permitted uses in a BC zoning district."
 - d. Section 36-153(1)(j) states that any use of the same general character as any of the permitted uses may be permitted in a BC zone, provided that it is not noxious or hazardous.
 - e. Section 36-442(b) requires ten findings for approval of a conditional use permit. (Refer to the resolution on page 9 .)
 - f. Section 36-442(e) requires all conditional use permits to be reviewed by council within one year of the date of initial approval, unless such review is waived by council or ordinance.
 - g. Section 18-141 requires businesses that involve the sale, trade or dealing of used cars to be licensed by the council.
 - h. Section 18-147 requires an annual renewal of the license by the city clerk.

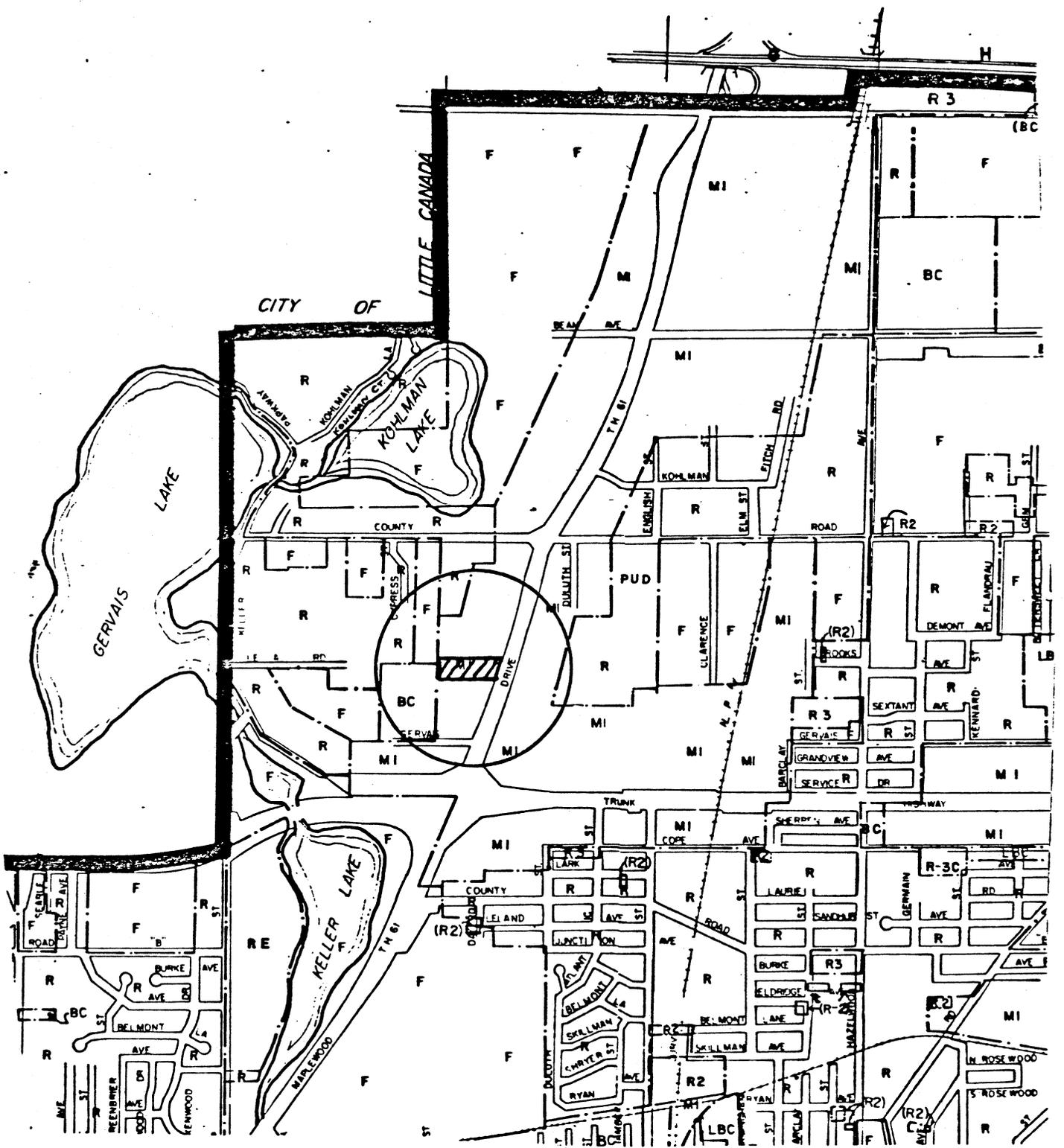
Procedure

1. Planning commission recommendation
2. City council decision following a public hearing

jw

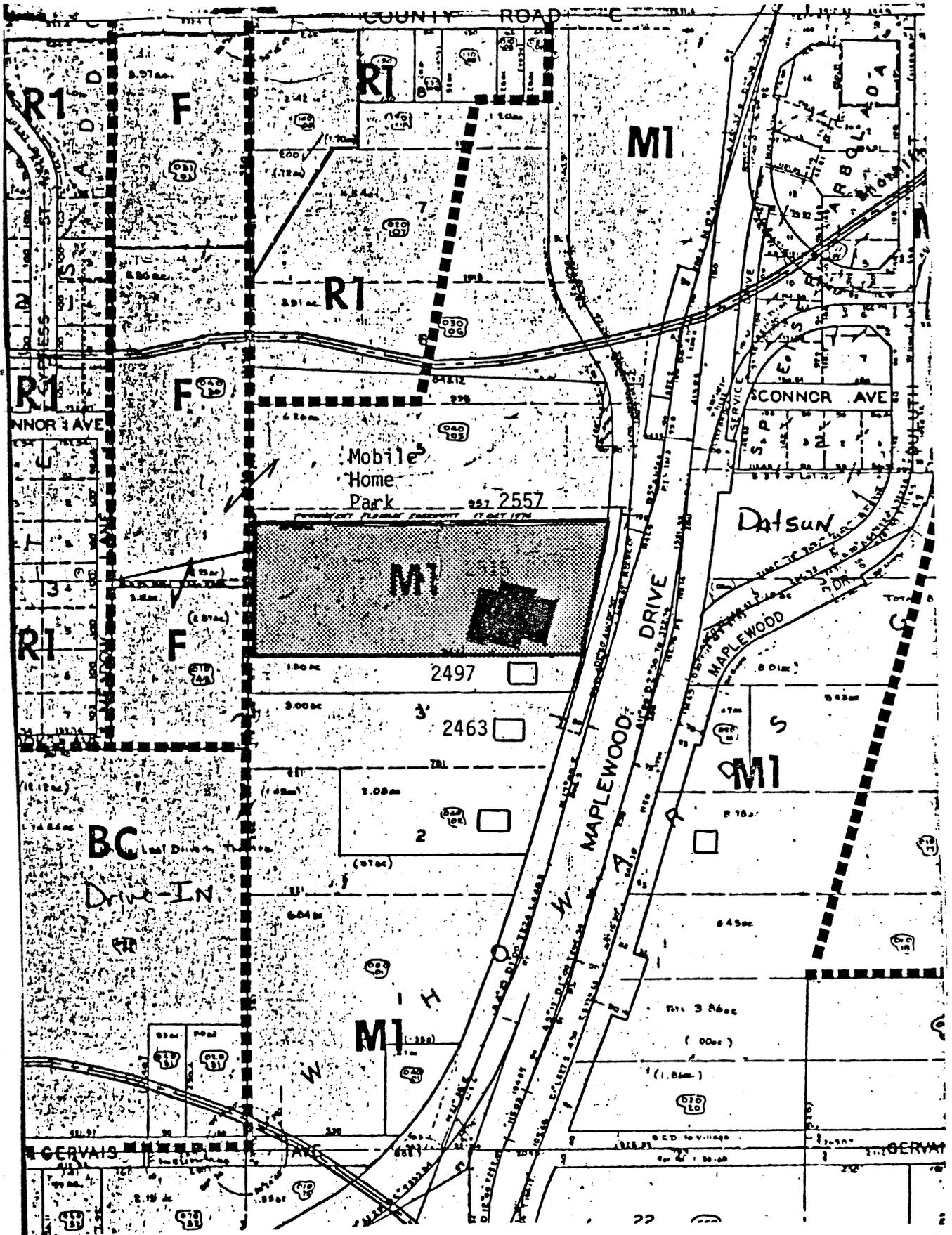
Attachments

1. Location Map
2. Property Line/Zoning Map
3. Site Plan
4. Applicant's letter
5. Resolution



LOCATION MAP





PROPERTY LINE / ZONING MAP



November 1, 1984

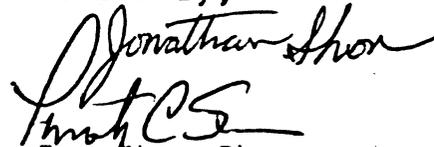
Dear councilmembers,

This statement accompanies the application for conditional land use for S&S Auto. Application is presented by co-owners Jonathan Skon and Timothy Skon. It is the applicants belief that their business (S&S Auto) will be a positive addition to the city of Maplewood, and that neither the city of Maplewood nor any residents will object to any aspects of their land usage. A brief explanation of the business and its proposed operations will answer many of the questions set forth in the criteria for approval for conditional use permit.

S&S Auto will be located in the Maplewood Industrial Park business complex which is directly across Highway 61 from Royal Datsun. Space for the business will be leased in the back of the existing building. No new construction or changes in the landscape will take place because of business operations. S&S Auto activities will consist of the repair, restoration, and sales of automobiles on a small scale. All work will be done inside the building and during normal business hours of 8:00 AM to 5:00 PM. Business operations will not be a nuisance, visual or otherwise to neighbors. The business use shall cause no detriment to public health, safety, or general welfare. S&S Auto will not operate a "used car lot" per se. All cars will be advertised individually in the newspaper and will be shown by appointment only. S&S Auto will most likely average two customers per day, thus causing no traffic problem. There will not be any cars displayed outside with "For Sale" signs on them or prices on the windows. Some cars will be stored in the parking area (in the northwest corner of the lot). There will be an average of ten cars or less parked outside at any given time. Cars parked outside will not be of the unsightly "in process" nature. This will not cause parking congestion as Maplewood Industrial Park's lot has a capacity of 97 cars, and usually contains 35 cars during business hours. No cars will be parked on public streets.

S&S Auto has discussed the aforementioned proposed use with nearby property owners and found there to be no objections to intended use. S&S Auto has applied for and received licensing and bonding from the state of Minnesota and will conduct operations according to rules set forth by the state.

Sincerely,



Jonathan Skon
Timothy Skon
owners S&S Auto

Pursuant to due call and notice thereof a regular meeting of the city council of the City of Maplewood, Minnesota was duly called and held in the council chambers in said city on the _____ day of _____, 1985 at 7 p.m.

The following members were present:

The following members were absent:

WHEREAS, Jonathon Skon initiated a conditional use permit to operate a BC, business commercial use in an area zoned for M-1, light manufacturing use at the following-described property:

Lot 4, W.H. Howards Garden Lots, subject to widened Highway 61
This property is also known as 2527 Highway 61, Maplewood;

WHEREAS, the procedural history of this conditional use permit is as follows:

1. This conditional use permit was initiated by Jonathon Skon, pursuant to the Maplewood Code of Ordinances.

2. This conditional use permit was reviewed by the Maplewood Planning Commission on May 6, 1985. The planning commission recommended to the city council that said permit be _____.

3. The Maplewood City Council held a public hearing on _____, 1985. Notice thereof was published and mailed pursuant to law. All persons present at said hearing were given an opportunity to be heard and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that the above-described conditional use permit be approved on the basis of the following findings-of-fact:

1. The use is in conformity with the city's comprehensive plan and with the purpose and standards of this chapter.

2. The establishment or maintenance of the use would not be detrimental to the public health, safety or general welfare.

3. The use would be located, designed, maintained and operated to be compatible with the character of that zoning district.

4. The use would not depreciate property values.

5. The use would not be hazardous, detrimental or disturbing to present and potential surrounding land uses, due to the noises, glare,

H-1

LAW OFFICES
GRANNIS, CAMPBELL, FARRELL & KNUTSON

DAVID L. GRANNIS - 1874-1961
DAVID L. GRANNIS, JR. - 1910-1980

PROFESSIONAL ASSOCIATION

POST OFFICE BOX 57

Action by Council:

VANCE B. GRANNIS
VANCE B. GRANNIS, JR.
THOMAS J. CAMPBELL
PATRICK A. FARRELL
DAVID L. GRANNIS, III
ROGER N. KNUTSON
THOMAS M. SCOTT
GARY G. FUCHS
MARY S. VUJOVICH
THOMAS L. GRUNDHOEFER
DAVID L. HARMEYER

403 NORWEST BANK BUILDING

161 NORTH CONCORD EXCHANGE

SOUTH ST. PAUL, MINNESOTA 55075

612-455-1661

Endorsed _____

Modified _____

Rejected _____

Date _____

May 31, 1985

City of Maplewood
1380 Frost Avenue
Maplewood, MN 55109

ATTENTION: Mr. Barry Evans, City Manager

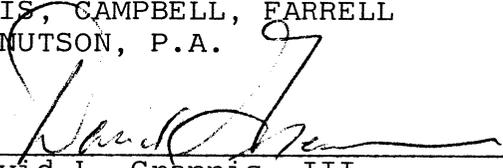
Re: Mrs. Marie Elzy

Dear Mr. Evans:

I request on behalf of Mrs. Marie Elzy, a place on your agenda for the June 10, 1985 City Council meeting. She would like to discuss with the Council possible alternatives for getting access to her property. The Minnesota Department of Transportation has indicated they would like input or a request from the City of Maplewood. Your cooperation in allowing Mrs. Elzy to discuss this matter with the Council is greatly appreciated.

Very truly yours,

GRANNIS, CAMPBELL, FARRELL
& KNUTSON, P.A.

BY: 
David L. Grannis, III

DLGIII/svk

cc: Mrs. Marie Elzy

MEMORANDUM

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Public Works Coordinator
SUBJECT: 1985 Bituminous Overlay Program
DATE: June 3, 1985

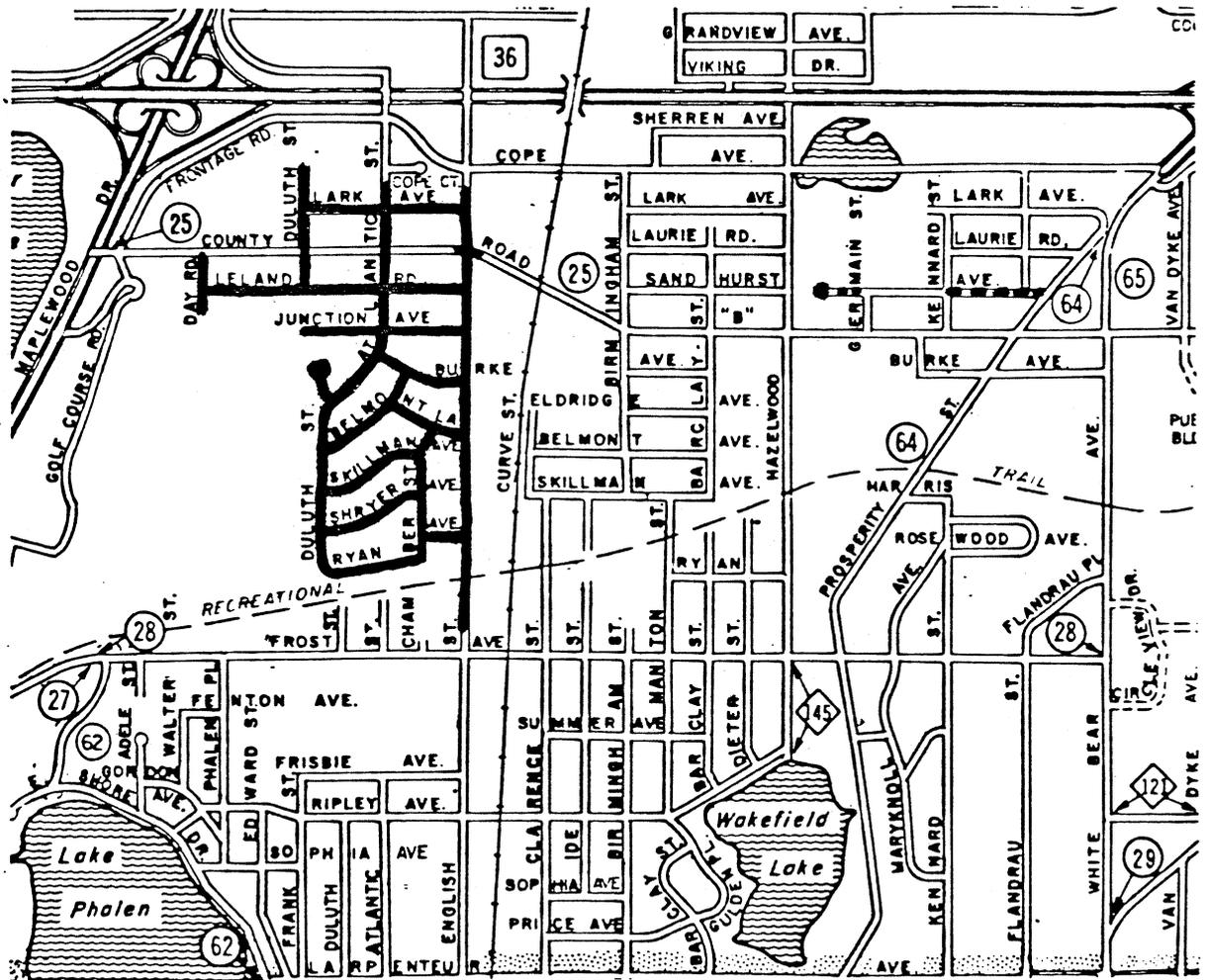
The attached map shows the streets proposed for this year. As usual, they were selected on the basis of need.

The estimated total project cost is \$157,300.00 which will provide for a 1 1/2-inch overlay on the subject streets, and a 2-inch overlay on English Street.

In response to the letter received earlier, an estimate was prepared for overlaying the Sandhurst cul-de-sac, westerly of Germain. This cost will be approximately \$3150. Because of its proximity, its deteriorated state, and because most other streets in the general area have already been overlayed, you may wish to consider including Sandhurst from Kennard to Prosperity. Estimated cost for this work is \$6500.00.

If all of the above work is undertaken, the total project cost would come to \$166,950.00. \$120,000.00 was placed in the capital improvements budget from the State Aid Street Construction Fund. It is recommended that a transfer from the Unappropriated Fund balance in the appropriate amount be approved.

jw
Attachment



Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Assistant City Engineer
SUBJECT: McClelland Street Water Main--Project No. 84-04
DATE: June 3, 1985

The above-named project has been substantially completed and approximately 90% of the project costs have been incurred. The remaining costs have been estimated and a final project cost determined. This cost of \$63,700.00 is approximately 13% above the engineer's estimate from the feasibility report. This cost over-run of \$7,300.00 is directly attributed to wet and rainy conditions encountered prior to paving which caused the existing base materials to become saturated and needed to be removed and replaced prior to paving operations.

At the public hearing for this project, the city council ordered city participation in the cost sharing of this project. This cost was to be determined by assuming the city's share as one-third (1/3) of the water main installation cost up to a maximum when the remaining two-thirds (2/3) of the installation cost, which is to be assessed against the benefited properties, reaches \$35.00 per front foot. This calculates to a city share of \$15,603.00.

The following table shows project costs compared to that estimated in the feasibility study:

<u>Description</u>	<u>Actual Cost</u>	<u>Assmt. Units</u>	<u>Assmt. Rate</u>	<u>Feasibility Cost</u>	<u>Feasibility Rate</u>
Services	\$ 8,325	9 Ea.	\$925.00/Ea.	\$ 8,420	\$842.00/Ea.
Water Main	39,772	884.6 FF	44.96/FF	32,377	36.31/FF
City Partic.	<u>15,603</u>	-	-	<u>15,603</u>	-
	\$63,700			\$56,400	

Attached are a project map denoting the properties proposed for assessment, the project mailing list, and the proposed front-footage assessment for each parcel. In addition to the front-footage assessment, parcel numbers 1, 2, 3, 4, 6, 7, 8, 9 and 10 received water services to the property line and are proposed to be assessed \$925.00 each.

It is requested that the council consider the two attached resolutions. The first orders the preparation of the assessment role and the second ordering an assessment hearing tentatively scheduled for July 8, 1985 at 7:30 p.m.

R. 22.

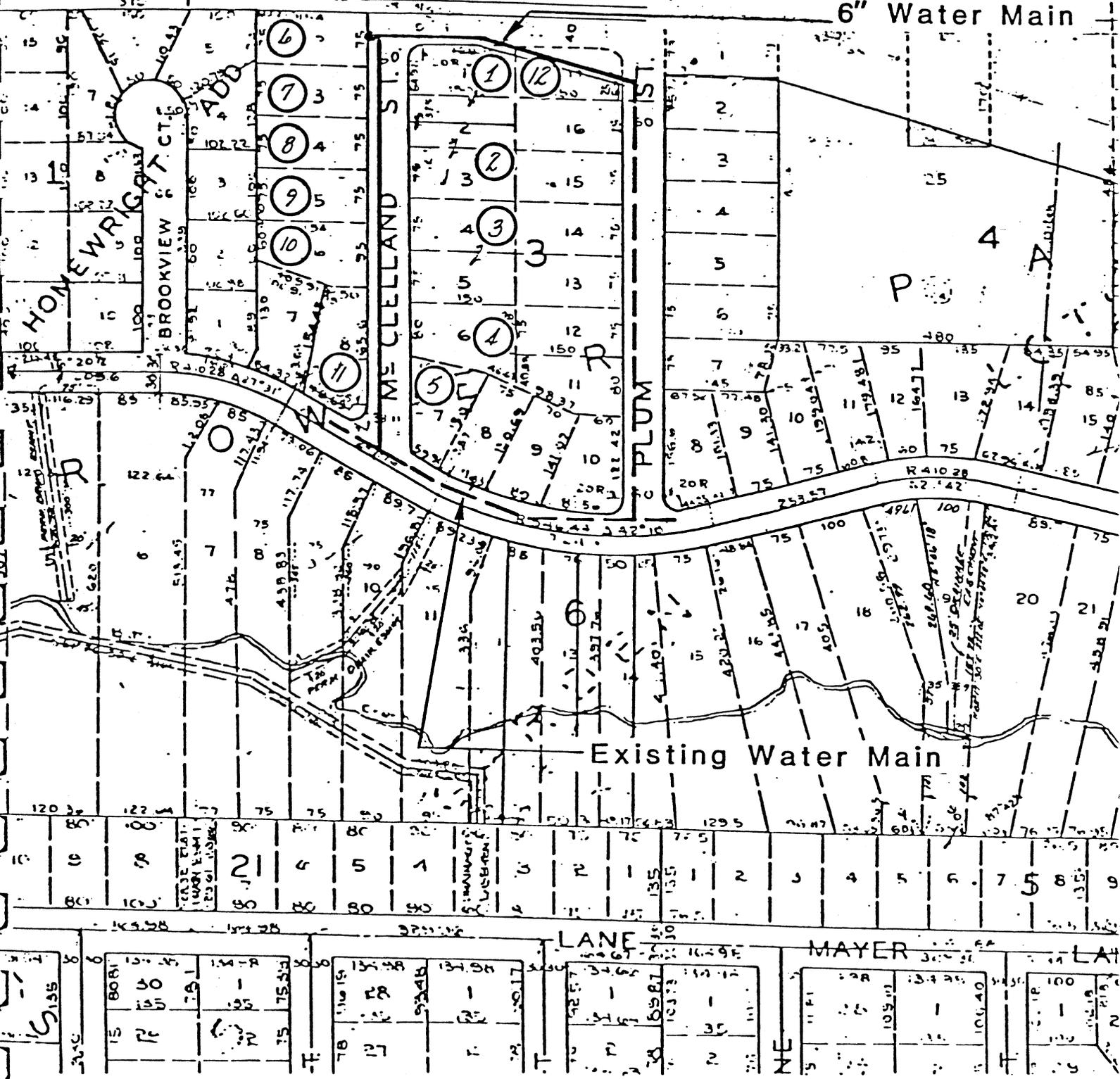


PROJECT LOCATION MAP

TANNERS LAKE OUT

TRUNK I-94 HIGHWAY

6" Water Main



Imp. 84-4

PUBLIC IMPROVEMENT MAILING LIST

ID. 57-175CC-021-0:
ASSMT.NC. 5484

EDWARD L DONATH ET AL
2600 HUDSON RD
ST PAUL MINN 55119

(1)

ID. 57-175CC-C32-02
ASSMT.NC. 5484

FORBES CONSTR CC INC
1234 MCKNIGHT ROAD S
ST PAUL MN 55119

(7)

ID. 57-175CC-030-0:
ASSMT.NC. 5484

DENNIS D & DIANE M JOHNSON
204 MCCLELLAND
ST PAUL MINN 55119

(2)

ID. 57-175CC-040-02
ASSMT.NC. 5484

ERVIN L KNUTSON
209 MCCLELLAND AVE
ST PAUL MN 55119

(8)

ID. 57-175CC-050-0:
ASSMT.NC. 5484

HUMBERTO C GONZALEZ
& JULIET D GONZALEZ
196 MCCLELLAND AVE
ST PAUL MINN 55119

(3)

ID. 57-175CC-050-02
ASSMT.NC. 5484

SHERRY L SODERLUND
201 MCCLELLAND AVE
ST PAUL MN 55119

(9)

ID. 57-175CC-C60-0:
ASSMT.NC. 5484

EDWARD D & HELEN C HILLYER
184 MCCLELLAND AVE
ST PAUL MN 55119

(4)

ID. 57-175CC-C60-02
ASSMT.NC. 5484

KEITH S & PAMELA J WEBER
195 MCCLELLAND AVE
ST PAUL MN 55119

(10)

ID. 57-175CC-C70-0:
ASSMT.NC. 5484

DUANE E MOSER ET AL
176 MC CLELLAND ST
ST PAUL MINN 55119

(5)

ID. 57-175CC-C71-02
ASSMT.NC. 5484

DAVID L ARNOLD ET AL
2579 BROOKVIEW DR
ST PAUL MN 55119

(11)

ID. 57-175CC-C21-0
ASSMT.NC. 5484

BRIAN D & LORI A MC NAPARA
221 MC CLELLAND AVE
ST PAUL MN 55119

(6)

ID. 57-175CC-171-03
ASSMT.NC. 5484

POHAPMAEDREZA MEHRALIAN
2710 OAKLAND AVE S #5
MPLS MINN 55407

(12)

McCLELLAND WATER MAIN IMP. 84-4
 PROPOSED FRONT FOOTAGE FOR ASSESSMENT

<u>Parcel #</u>	<u>Code #</u>	<u>Prev. Assess.</u>	<u>FF</u>	<u>Present FF</u>
1	57-17500-021-03	No	112.42 + 10	($\frac{16,750}{x 75'} = 1.70\%$) 127.13 ($+37.5'$)
2	" " 030-03	No	112.50	($\frac{75'}{+37.5'}$) 112.50
3	" " 050-03	No	150	($\frac{75'}{+75'}$) 150.00
4	" " 060-03	No	80	80
5	" " 070-03	Yes	78.69	($\frac{11,900}{x 75'} = 1.19\%$) 10.00 ($+89.25'$)
6	" " 021-02	No	75	75
7	" " 032-02	No	75	75
8	" " 040-02	No	75	75
9	" " 050-02	No	75	75
10	" " 060-02	No	95	95
11	" " 071-02	Yes	79.49	($\frac{12,117}{x 75'} = 1.21\%$) 10.00 ($+90.88'$)
12	" " 171-03	No	0	0
				Total F.F. 884.63'

To be used for assessment

RESOLUTION
ORDERING PREPARATION OF ASSESSMENT ROLL

WHEREAS, the city clerk and city engineer have presented the final figures for the improvement Project No. 84-04, McClelland Street Water Main.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the city clerk and city engineer shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land abutting on the streets affected, without regard to cash valuation, as provided by law, and they shall file a copy of such proposed assessment in the city office for inspection.

FURTHER, the clerk shall, upon completion of such proposed assessment notify the council thereof.

RESOLUTION
ORDERING ASSESSMENT ROLL HEARING

WHEREAS, the clerk and the engineer have, at the direction of the council, prepared an assessment roll for the construction of Project No. 84-04, McClelland Street Water Main, and the said assessment roll is on file in the office of the city clerk;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. A hearing shall be held on the eighth day of July, 1985, at the city hall at 7:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owners of all property affected by said assessment.
3. The notice of hearing shall state the date, time, and place of hearing, the general nature of the improvement, the area proposed to be assessed, that the proposed assessment roll is on file with the clerk, and that written or oral objections will be considered.

MEMORANDUM

 Endorsed _____
 Modified _____
 Rejected _____
 Date _____

TO: City Manager
 FROM: Associate Planner--Johnson
 SUBJECT: Minnesota Housing Finance Agency (MHFA)
 Municipal Home Mortgage Program
 APPLICANT: HRA
 DATE: May 28, 1985

SUMMARY

Request

1. Authorize the submission of an application for a \$2 million allocation of mortgage monies.
2. Appoint a lending institution(s) to administer the program.

Proposal

1. See the enclosed summary of the program requirements on page 4.
2. Refer to the HRA's proposed program guidelines on page 6.
3. Require the chosen program administrator to submit a certified check for the required three percent commitment fee, prior to the city's submission of the application to MHFA. If the application is approved, the commitment fee would be forwarded to the MHFA.

Need for the Program

A housing plan goal is to achieve 785 new modest-cost housing opportunities between 1980 and 1990. As of December 31, 1984, 154 of these opportunities had been realized. Participation in this program or a similar program will likely be necessary to achieve the housing plan goal.

Assuming an average mortgage of \$65,000, 31 households could be assisted by this program. The city is restricted to a maximum allocation of \$2 million.

Comments

Two Maplewood banks (Town and Country and Norwest) have requested to be appointed as the program administrator.

Both banks are similarly qualified to administer this program. Each has closed similar MHFA mortgages, each is willing to put up the required commitment fee prior to submission of the application to MHFA and each deals extensively with smaller builders.

The problem is that both banks would prefer to be the sole administrator of the \$2 million maximum mortgage allocation. Second, there is probably a need to assign the program to one administrator to insure compliance with the set-aside quotas proposed for the HRA's program (see page 6).

Choice by coin toss appears to be the only way to make a fair decision. The winner may, at their discretion, decide to assign the administration of any loans to be made for attached housing projects (housing type "e" on page 6), provided that winner continues to be responsible for assuring compliance with all of the required quotas.

Recommendation

1. Authorize the city manager to sign the application on page 8 for submission to the MHFA and to enter into all required contract agreements with the MHFA, subject to a certified check for the program commitment fee being received from the chosen program administrator, prior to submission of the application to MHFA.
2. Endorse the HRA's coin toss choice between Town and Country Bank and Norwest Bank (Maplewood branch) for program administrator. Permit the chosen bank to delegate to the other candidate at their discretion, the administration of any mortgages to be used by Good Value Homes or Tilsen Homes, Inc., subject to the chosen bank remaining responsible for compliance with the program quotas.

BACKGROUND

1. Program Administrator

On January 2, 1985, each of the lending institutions located in Maplewood was asked if they would like to be a candidate to administer the proposed program.

Three banks responded--Norwest, Town and Country and Maplewood State. Maplewood State requested a \$1 million allocation and the other two each requested the program maximum of \$2 million.

On January 8, 1985 the HRA directed staff to develop program guidelines based upon: (1) requesting the maximum \$2 million allocation, and (2) assigning the program administration to one financial institution.

2. Area Builders

Forty-one area builders were also informed of this proposal. Interest was expressed by Good Value Homes and Tilsen Homes, Inc. for attached housing projects. Jack Nuebel expressed interest in a couple mortgages for in-fill single dwellings.

mb

Attachments

1. Summary of MHFA requirements
2. Summary of the HRA's proposed program guidelines
3. Map of target areas
4. Application to MHFA

SUMMARY OF
MHFA MUNICIPAL HOME MORTGAGE PROGRAM (1985)

1. Purpose: To provide housing for low-to-moderate income families.
2. Source of mortgage money: The Minnesota Housing Finance Agency (MHFA) raised these mortgage funds through the sale of tax-exempt mortgage revenue bonds.
3. Maximum mortgage commitment available: \$2 million
4. Mortgage terms: Conventional 30-year term at 9.95 per annum interest. The seller must pay 3 1/2 points at closing. These mortgages will not be assumable. The minimum down payment will be five percent of the purchase price.
5. Buyer requirements:
 - a. Must be first-time home buyers (may not have had an ownership interest in a principal residence for the previous three years).
 - b. Must occupy the home as a principal residence within sixty days of loan closing.
 - c. Must be a reasonable credit risk, and their adjusted household income must not exceed \$34,000 for new construction or \$31,000 for existing construction.
6. Use of mortgage money: These funds cannot be used to refinance existing mortgages or contracts for deed.
7. Attached housing--new construction: All new attached housing units except isolated twin homes, must have project approval or acceptance by either FHA, VA or FNMA prior to application being made for this program. The candidates are:
 - a. Good Value Homes (Mailand and Dorland Road): Preliminary plat and site plan approved for ten quad structures. Preliminary FHA approval has been received. Final approval expected in June 1985.
 - b. Tilsen Homes, Inc. (County Road D and Bellaire Avenue): Council decision pending on rezoning for a 36-unit twin home development. Reapplication for plat approval is required. Final FHA approval will require entering into a developer's agreement with the city to construct Gall Avenue.
8. Application bonus points: A proposal will receive one bonus point for each of the additional criteria it addresses:

Criteria

Included in the
HRA's Proposed
Application

- a. Program proposes increased prescriptive energy requirements for new construction or energy conservation methods revealed by energy

audit for existing homes. Communities interested in these criteria may contact MHFA to receive a copy of its Prescriptive Energy Requirements Handbook. Yes

b. At least 30% of the funds requested are to be used in non-economic geographical targeting, such as a rollover program, in-fill projects, etc. Yes

c. The local program must require that at least 30% of the funds requested will be used by households with incomes below 80% of the MHFA maximum allowable adjusted household income (\$34,000 for new construction or \$31,000 for existing dwellings), through one or more of the following methods:

1) Cash assistance to borrowers. No

2) Requirement that newly constructed homes be of modest cost. Yes

3) Public actions regarding the relaxation of zoning or subdivision requirements. In other words, the object of this requirement is that a specific action must be initiated by the community to reach individuals of lower income. Merely stating that you will reach lower incomes is not enough. No

d. The local program proposes to commit at least 30% of the funds to developments which use significantly less land per dwelling unit than the average for the community. No

Total . . . 3

Up to 60% of the funds available will be awarded to proposals which receive bonus points. Proposals with the most points will receive priority in selection. In the event there are more proposals than funds available, proposals with equal numbers of points will be selected by lot. Those proposals not selected will be eligible for lottery selection for the remaining 40% of the funds. All eligible applications which did not receive bonus points and any proposals not selected in the first lottery are eligible for selection, by lot, to receive an allocation from the remaining 40% of the funds.

All selections shall be made at the sole discretion of the board of MHFA in accordance with the above procedures.

9. Application deadline: The application must be submitted to the MHFA no later than 4 p.m., June 20, 1985.

HRA'S PROPOSED PROGRAM GUIDELINES

1. Housing type, in order of funding preference:

- a. Purchase of existing one-and two-family dwelling units located within areas designated in the Land Use Plan for housing rehabilitation efforts.
- b. Purchase of existing one or two-family dwelling units located outside of designated housing rehabilitation areas.
- c. In-fill development within a target area (see map on page 10).
- d. In-fill development outside of a target area (see map on page 10).
- e. Nonin-fill new construction.

Note: In-fill development is defined as the construction of a single or double dwelling on an existing lot with utilities available. Subdivision of an existing lot into no more than two parcels will be permissible.

Unit Mix (three or more units on a site)

Preference will be given to developments including a mix of unit affordability; e.g., attracting persons above and below the income eligibility ceiling of this program.

2. Existing Dwellings:

- a. An energy audit must be completed prior to approval of a mortgage. The dwelling must comply with the MHFA's "Prescriptive Energy Requirements" for existing dwellings before the mortgage is closed.
- b. Priority shall be given to modest-income households with adjusted gross incomes of \$24,800 or less.

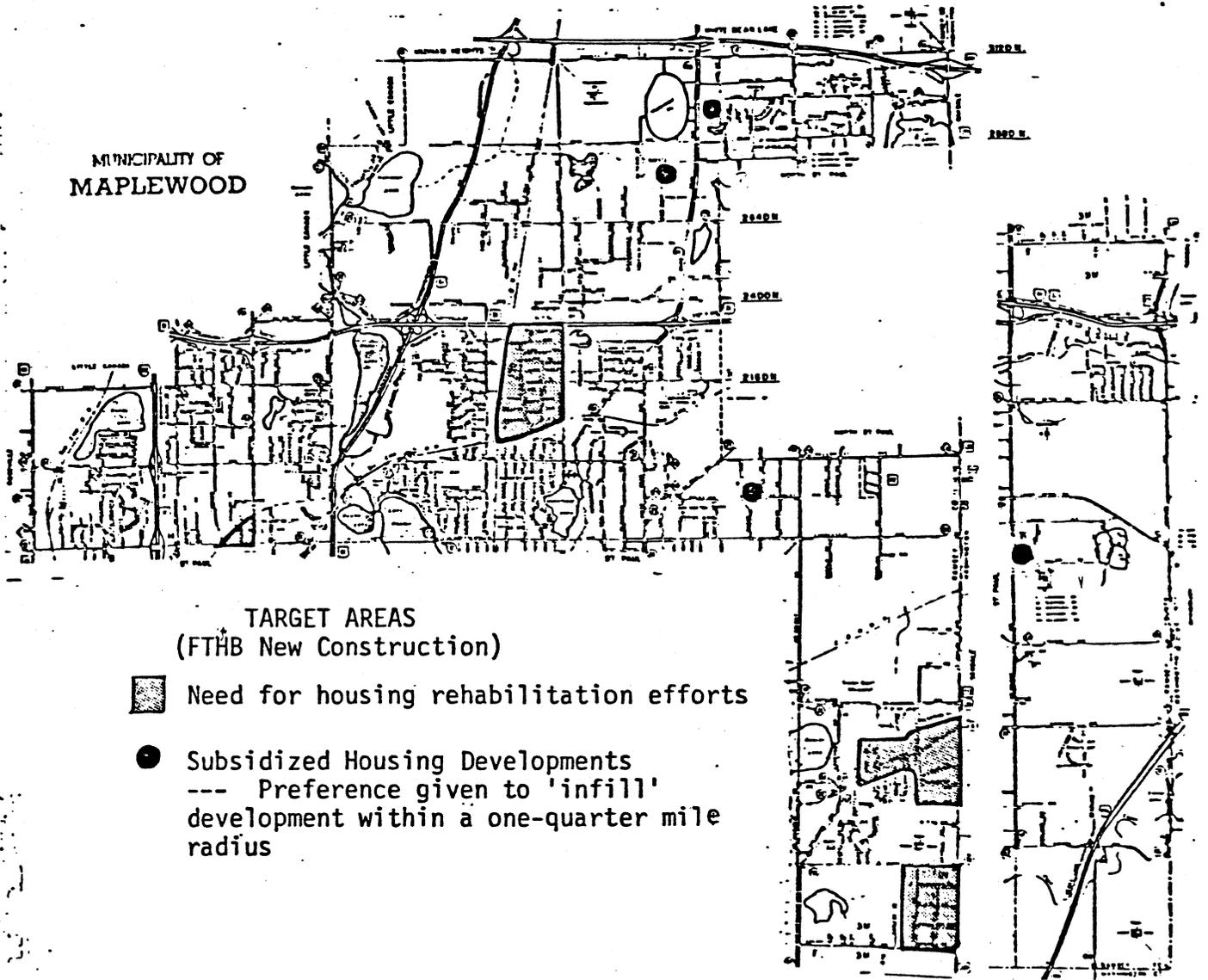
3. New Construction:

- a. All construction must be modest cost (e.g. a purchase price of \$75,000 or less and the purchaser's adjusted gross income not exceeding \$27,200).
- b. All units must comply with the MHFA's "Prescriptive Energy Requirements" for new construction.

4. All of the city's mortgage allocation shall be set aside for housing types "a" through "d" (item one) for thirty days. After this set-aside period, up to seventy percent of the allocation may be used for housing type "e" uses.

5. At least thirty percent of the city's funding allotment shall be used by modest-income households (e.g. adjusted gross incomes below \$27,200 for new construction and \$24,800 for existing construction).

MUNICIPALITY OF
MAPLEWOOD



TARGET AREAS
(FTHB New Construction)

- Need for housing rehabilitation efforts
- Subsidized Housing Developments
--- Preference given to 'infill'
development within a one-quarter mile
radius

MINNESOTA HOUSING FINANCE AGENCY

MUNICIPAL HOME MORTGAGE PROGRAM

FORM MHMP

The Minnesota Housing Finance Agency (MHFA) is pleased to announce the implementation of its third phase of the Municipal Home Mortgage Program (MHMP). This allows many communities to take direct advantage of below market interest rate mortgage revenue bond financing arranged by MHFA.

MHFA is hereby requesting proposals from communities that wish to develop and administer their own program under the MHMP.

The following sections must be completed in detail. Feel free to use additional pages as needed to complete this form. Please review the letter describing the program for further details regarding the program.

I. PROPOSAL DESCRIPTION:

- A. MUNICIPALITY: (Name, address, contact person and telephone number.)

Randall Johnson

Department of Community Development

1902 East County Road B

Maplewood, MN 55109

- B. AMOUNT OF FUNDS REQUESTED: \$2,000,000.00

- C. NARRATIVE DESCRIPTION OF PROPOSED PROGRAM:

This program is targeted to existing housing and in-fill construction by smaller builders. A commitment request for an unattached housing project will not be accepted until the first thirty days of the city's commitment period has expired. All new construction must be purchased by persons qualifying as modest income. At least thirty percent of the city's allocation will be used by modest income persons and all dwellings will have to meet the MHFA's prescriptive energy requirements.

D. "BONUS POINT" IDENTIFICATION: (See letter describing program.)
Check applicable box for each bonus point area covered in
proposal, and describe each in detailed narrative below.

1. Increased Energy Standards:

MHFA's Prescriptive Energy requirements will be required
for existing dwellings and new construction. See item
of the attached program summary. (Attachment One)

2. Non-Economic Targeting:

Persons purchasing single or double-dwelling units located
within areas identified in the Maplewood Comprehensive Plan
for rehabilitation efforts or within 1/4 mile of subsidized
housing developments (see map in attachment 2) will be given
preference. For the first thirty days of the mortgage origination
period, 100 percent of the city's allocation will be set aside
for existing housing or in-fill construction. After
thirty days up to seventy percent of the monies can be
used to purchase town house or condominium units.

3. Reduced Income Levels:

All new construction must be purchased by households qualifying
as modest cost. At least thirty percent of the city's
allocation will be used by modest cost households.

4. Increased Density:

N/A

- E. FINANCIAL FEASIBILITY: (Include sources and uses of leveraged funds, if any, and from what source is the commitment fee to come.)

The bank to serve as program administrator will pay the commitment fee.
Only MHFA funds will be used to finance the mortgages.

- F. NEED FOR PROGRAM: (Summarize how this program will benefit the community.)

A housing plan goal is to achieve 785 new modest-cost housing opportunities between 1980 and 1990. As of December 31, 1984, 154 of these opportunities had been realized. Participation in this program or a similar program will likely be necessary to achieve the housing plan goal.

Assuming an average mortgage of \$65,000, 31 households could be assisted by this program. The city is restricted to a maximum allocation of \$2 million.

- G. SWEAT EQUITY: (Describe dollar amount and source of sweat equity.)

N/A

- H. BUYDOWNS: (Describe process and submit documentation to be used in a buydown plan.)

N/A

I. BUILDER/DEVELOPER/REAL ESTATE AGENT SET-ASIDES:

YES/NO (circle one) If yes, give name, address, contact person, telephone number, number of units and commitment terms for each participation. (When more than one set-aside is granted, complete this item on a separate sheet of paper.)

The first thirty days of the mortgage origination period will be set aside for purchasers of existing single or double housing units or of new in-fill dwellings (see attachment). During this period, builders of in-fill, new construction may purchase commitments for as many dwellings as they and the program administrator, believe can be built and sold within one year of the beginning of the city's one-year commitment period.

Each builder will pay the program administrator a commitment fee of three percent of their mortgage allocation request.

J. PROJECT APPROVAL:

YES/NO (circle one) All approvals and/or acceptance have been obtained for housing projects with attached housing units which require such approval and/or acceptance. If no, explain.

K. ADDITIONAL INFORMATION:

1. Total Number of Loans Anticipated: 32 to 33

2. Housing Mix: New Construction ^{MAYIMUM} 70 % Existing Homes ^{maximum} 30 %
Attached Housing 70 % Detached Housing 30 %

3. Public Sewer and Water? YES/NO (circle one) If no, describe situation:

4. Construction Financing Arrangements (if applicable):

N/A

5. Describe favorable zoning and/or subdivision requirements if applicable:

N/A

L. MUNICIPAL PROGRAM ADMINISTRATOR/MANAGER EXPERIENCE: (The municipal employee who will coordinate the program.)

Randall Johnson, Associate Planner. Administered the MHFA Home Improvement Grant Program from 1980 to 1983. Established a partnership in 1984 with Eastern Heights State Bank to offer the MHFA Home Energy Loan Program in a target area. Served as the staff liaison to the Maplewood HRA since 1980.

II. PROGRAM DELIVERY: (If more than one lender is committed to participate in this program, complete this section on a separate paper and attach to this proposal.)

A. ORIGINATING LENDER: (Provide name, address, contact person, telephone number, and attach a letter of commitment to participate in this program from lender.)

First State Bank

(Lender)

(Mailing Address)

(Street Address)

(Contact Person)

(Telephone Number)

B. ORIGINATING LENDER EXPERIENCE: (With MHFA mortgage loan programs or other specially designed and financed housing programs.)

III. MORTGAGE MARKET: (Include historical housing data.)

A. ECONOMY AND DEMAND:

1. Population within Municipality: 26,990

2. Describe targeted area (if any):

See the attached map

3. Population within targeted area: 2,131

4. Comments: The population was calculated by counting all of the owner-occupied dwellings within the target areas and multiplying times 2.98--the average number of persons per household in Maplewood.

B. COMPETITIVE HOUSING PROGRAMS: (Including but not limited to MHFA programs.)

None sponsored by Maplewood

C. PREVIOUS AND SIMILAR PROGRAMS: (Including but not limited to MHFA programs.)

None

D. EMPLOYMENT: (Leading employers.)

<u>EMPLOYER</u>	<u>TYPE OF BUSINESS</u>	<u>NUMBER OF EMPLOYEES</u>
<u>3 M</u>	<u>Admin. Office/Research</u>	<u>11,648</u>
<u>Sears</u>	<u>Retail</u>	<u>360</u>
<u>Powers</u>	<u>Retail</u>	<u>140</u>
<u>Washburn Labs</u>	<u>Advertising Spec.</u>	<u>120</u>

Comments: St. John's Hospital will be opening later this year. Maplewood Mall is proposed for a major expansion. Maplewood traditionally has a relatively high amount of commercial/industrial construction.

E. UNEMPLOYMENT: Present unemployment, anticipated changes and trends as a percent of city population. There are no estimates specific to Maplewood. The suburban Chamber of Commerce believes the 6.4 percent rate for the metro area to be generally reflective of Maplewood's situation. As employment opportunities continue to be generated, particularly in the Maplewood Mall area, Maplewood could be expected to experience less unemployment than the metro area average, according to the Chamber of Commerce.

E. (Cont.)

Information Source: Suburban Area Chamber of Commerce and Minnesota Department of Energy and Economic Development.

F. MEDIAN HOUSEHOLD INCOME: \$ 23,367 (1980 Census)

G. BUILDING PERMITS: (a) (within municipality)	1983	1984
All dwelling units	244	391
(all dwelling units within targeted area)	(1)	(-)
Single Family	92	114
Multi-family (includes condominiums)	124	102
Mobile Home	28	175

H. TOTAL HOUSING STOCK:	1983	1984
All dwelling units	9895(b)	10286
Single Family (90.6%)	8472(c)	8586
Multi-family Units (9.4%)	879	982
(includes condominiums) Mobile Home-	543	718

I. SINGLE FAMILY HOMES:

Number of Owner-occupied ^(d) (96.5%)	8175	8285
Number of Rentals ^(d) (3.5%)	297	301
Vacancies-rental owner-occupied (e)	.2%	.2%
Average Sales Price of New Home (f)	\$78,000 to \$80,000	\$78,000 to \$80,000

J. CONDOMINIUMS: (f)

Average Sales Price	\$ 65,000 to 70,000	\$ 65,000 to 70,000
Vacancies (g)	.2 to 1.5%	.2 to 1.1%
Unsold New Units	12	10

*all single dwellings

K. DATA SOURCES:

- (a) Department of Community Development
- (b) Metropolitan Council
- (c) Ratio of SF to MF from 1980 census x total dwelling units
- (d) Ratio from 1980 census x total SF dwellings
- (e) May 1985 study by Gary Stout of Public/Private Ventures(no distinction mad
- (f) Interview of local builders
- (g) May 1985 study by Gary Stout of Public/Private Ventures. (No rate listed for condominiums individually. Assumed the rate to be between the single-family rate and the overall city rate.)

IV. PROPOSAL CERTIFICATION:

I the undersigned hereby certify that the information herein is true and correct based on normal and prudent business inquiry.

Randall Johnson
Proposer's Name

\$ 2,000,000.00
Commitment Request

Authorized Signatory

Barry Evans
(Printed or Typewritten Name)

Its: City Manager

(612) 770-4525
Telephone Number

Forward completed Submission Package by June 20, 1985 to:

Minnesota Housing Finance Agency
May Hutchinson, Program Development Coordinator
400 Sibley Street - Suite 300
St. Paul, Minnesota 55101

For answers to questions, Ms. Hutchinson can be reached at
(612) 296-8840.

I-4

MEMORANDUM

TO: City Manager
FROM: Director of Community Development
SUBJECT: Time Extension--Delinquent Assessments
DATE: June 5, 1985

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

Gene Wilson, representing Bob Hajicek, has requested that the city request Ramsey County to grant an extension for payment of delinquent assessments for Mr. Hajicek's property east of Ariel Street, between Lydia Avenue and County Road D. There is \$182,607 of delinquent taxes and assessments against the property. Most of this is assessments. Ramsey County has already granted three extensions. They will not grant another extension without city approval. If the extension is not granted, the property will be forfeited for taxes.

jc