

AGENDA

MAPLEWOOD CITY COUNCIL

7:00 P.M., Thursday, October 15, 1987
Municipal Administration Building
Meeting 87 - 22

(A) CALL TO ORDER

(B) ROLL CALL

(C) APPROVAL OF MINUTES

1. Meeting No. 87 - 22 (August 10, 1987)

(D) APPROVAL OF AGENDA

(E) CONSENT AGENDA

1. Accounts Payable
2. Revision of Budget For Computer System
3. Solid Waste Committee - Recycling Center Update
4. Civil Service Commission Reappointment
5. Time Extension : Beaver Lakes Estates Mobile Home Park
6. Time Extension : Rolling Hills Mobile Home park
7. Para Transit
8. Certificate of Correction : Jefferson Fourth Addition
9. Certificate of Correction : South Oaks 2nd Addition

(E-A) PRESENTATION

1. Cliff Aichinger, President - North Suburban Chamber of Commerce

(F) PUBLIC HEARINGS

1. 7:00 P.M., Home Occupation - 1161 Lealand Road_____

(G) AWARD OF BIDS

1. Project 86-15D - Mailand Road Booster Station Revisions_____

(H) UNFINISHED BUSINESS

1. Accountant
 - a. Authorization to Hire_____
 - b. Purchasing Duties_____
2. Noise Ordinance (Second Reading)_____
3. Rejection of Bids - Project 86-15C - District 8 Water Tower_____

(I) NEW BUSINESS

1. Winter Carnival Promotional Home _____
2. Open Space Committee Recommendation _____
3. Water Main Request - Metropolitan Imported Autos, Inc. _____
4. Ordinance - Material Extraction and Hauling - St. Paul Water _____
5. Code Amendment - Lot Line Verification (1st Reading) _____
6. Legislation - Representation on Water Board _____
7. Code Amendment : Metal Pole Buildings (1st Reading) _____
8. Code Amendment : Driveway Turn-Arounds (1st Reading) _____

(J) VISITOR PRESENTATION

(K) COUNCIL PRESENTATIONS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____

(L) ADMINISTRATIVE PRESENTATIONS

(M) ADJOURNMENT

MINUTES OF MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, August 10, 1987
Council Chambers, Municipal Building
Meeting No. 87 - 16

A. CALL TO ORDER

A regular meeting of the City Council of Maplewood, Minnesota, was held in the Council Chambers, Municipal Building, and was called to order at 7:02 P.M. by Mayor Greavu.

B. ROLL CALL

John C. Greavu, Mayor	Present
Norman G. Anderson, Councilmember	Present
Gary W. Bastian, Councilmember	Present
Frances L. Juker, Councilmember	Present
Charlotte Wasiluk, Councilmember	Present

C. APPROVAL OF MINUTES

None.

D. APPROVAL OF AGENDA

Mayor Greavu moved to approve the Agenda as amended.

1. Building Permits
2. St. Paul Water Department Facilities - Rice Street
3. P.C.A. - Lime Dust
4. Variances for Liquor Permits
5. Add Item F-5, Vaughn-Sandhurst Flooding
6. Air Conditioner
7. Responsibility
8. Timer
9. Development
10. Crime Night
11. Parking Lot Flooding
12. Dispatch Boxes
13. Add Item I-9 - Replacement of Clerk Typist - Nature Center
14. Add Item I-10 - Recreational Motor Ordinance

Seconded by Councilmember Anderson Ayes - all.

E. CONSENT AGENDA

Councilmember Bastian moved, seconded by Councilmember Wasiluk, Ayes - all, to approve the Consent Agenda, Items 1 through 7 as recommended.

1. Accounts Payable

Approved the Accounts (Part I - Fees, Services, Expenses Check register dated July 29, 1987 through July 31, 1987 - \$362,702.60 : Part II, Payroll dated August 7, 1987, gross amount \$143,425.82) as submitted.

2. Final Plat : Cave's Nebraska Addition
Approved the Cave Nebraska Addition final plat.
3. Final Plat : Hasse Addition
Approved the Hasse Addition final plat.
4. Final Plat : Huntington Hills Second Addition
Approved the Huntington Hills Second Addition final plat.
5. Time Extension : Carver Heights Plat
Approved a one year time extension for the Carver Heights preliminary plat subject to the original conditions.
6. Senior Citizen Deferment - Water Service District No. 6 Imp., City Project 86-03

Resolution No. 87 - 8 - 148

WHEREAS, the City Council of the City of Maplewood has previously levied assessments for Water Service District 6 Improvements, City Project 86-03, pursuant to Minnesota Statutes Chapter 429, and

WHEREAS, three property owners have returned documentation of homestead and financial statements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That approval of deferment of assessments for City Project 86-03, Water Service District 6 Improvements, is hereby granted to the following:
 - a. Regina Flipp, 2682 E. Geranium Avenue 25-29-22-33-0004
 - b. Esther V. Lobinsky, 2523 Stillwater Road 25-29-22-13-0008
 - c. Paul M. Carrizales, 2466 E. Seventh Street 25-29-22-34-0004
2. That the option to defer the payment of special assessments will terminate and the amount together with accumulated interest, will become due and payable if any of the following events occur:
 - a. The death of the owner, provided that the spouse is otherwise not eligible for the deferment.
 - b. The sale, transfer or subdivision of the property or any part thereof.
 - c. If the property should, for any reason, lose its homestead status.
 - d. If, for any reasons, the taxing authority deferring the payments shall determine that there would be no hardship to require immediate or partial payment.

3. That property described as PIN 25-29-22-33-0042, owned by Julia Lepschke is nonhomestead and therefore shall not qualify for deferment.

7. Change Order No. 3 - Water Service District No. 6 - City Project 86-03

Resolution No. 87 - 8 - 149

WHEREAS, the City Council of Maplewood, Minnesota, has heretofore ordered made Improvement Project 86-03, Water Service District 6 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 86-03, Change Order 3.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the Mayor and City Clerk are hereby authorized and directed to modify the existing contract by executing said Change Order 3.

F. PUBLIC HEARINGS

1. 7:00 P.M., Frost Avenue Assessment Hearing - Project 83-01

a. Mayor Greavu convened the meeting for a public hearing regarding the adoption of the proposed assessment roll for Frost Avenue Improvement 83-01. All objections will be reviewed and returned to Council for decision at the August 24, 1987 Meeting.

b. Manager McGuire presented the Staff report.

c. City Attorney Bannigan explained the hearing procedures.

d. Director of Public Works Haider presented the specifics of the assessment roll. The following are the rates:

Curb and Gutter	10.676 per front foot
Storm Sewer	
RL	.078 per square foot
RM and SC	.155 per square foot

e. Mayor Greavu called for proponents. None were heard.

f. Mayor Greavu called for opponents. The following were heard:

Written objections were filed by:

Ione M. Olson, 1932 English
Patricia Titus, 1125 Ripley
Gladstone Lumber Mart, 1870 English
Richard Dean, 1881 Ide

The following appeared in person:

Don Copeland, 1870 English
Wayne Lindahl, 1876 English
Ray Wanless, 1840 English
Maplewood Auto Clinic, 1160 Frost Avenue
Moose Lodge representative, 1946 English
John Paul Martin, Burlington Northern

- g. Mayor Greavu closed the public hearing.
- h. Mayor Greavu introduced the following resolution and moved its adoption:

87 - 8 - 144

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the reconstruction of Frost Avenue from Adele Street to Birmingham Street with street, curb and gutter and storm sewer as described in the files of the City Clerk as Project 83-01, and has amended such proposed assessment as it deems just,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or after the first Monday in January, 1988, and shall bear interest at the rate of ten (10) percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 1988. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. It is hereby declared to be the intention of the Council to reimburse itself in the future for the portion of the cost of this improvement paid for from municipal funds by levying additional assessments, on notice and hearing as provided for the assessments herein made, upon any properties abutting on the improvement but not made, upon any properties abutting on the improvement but not herein assessed for the improvement, when changed conditions relating to such properties make such assessment feasible.
4. To the extent that this improvement benefits nonabutting properties which may be served by the improvement when one or more later extensions or improvements are made, but which are not

herein assessed, therefore, it is hereby declared to be the intention of the Council, as authorized by Minnesota Statutes Section 420.051, to reimburse the City by adding any portion of the cost so paid to the assessments levied for any of such later extension or improvements.

5. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Seconded by Councilmember Wasiluk. Ayes - all.

2. 7:00 P.M., Tax Exempt Financing - HealthEast

- a. Mayor Greavu convened the meeting for a public hearing regarding the request of HealthEast for City approval for \$160,000,000 in tax exempt financing to refinance current debt and to renovate and expand St. John's Northeast Hospital.
- b. Manager McGuire presented the Staff report.
- c. Mr. Jim Lemmons, representing HealthEast, spoke on behalf of the request.
- d. Mayor Greavu called for proponents. None were heard.
- e. Mayor Greavu called for opponents. None were heard.
- f. Mayor Greavu closed the public hearing.
- g. Councilmember Anderson moved to approve the Consent Agreement for the issuance of revenue bonds for the benefit of HealthEast.

Seconded by Mayor Greavu. Ayes - all.

- h. Councilmember Anderson introduced the following resolution and moved its adoption:

87 - 7 - 15

RESOLUTION RECITING A PROPOSAL FOR A PROJECT
AND GIVING PRELIMINARY APPROVAL TO THE PROJECT
PURSUANT TO THE MINNESOTA
MUNICIPAL INDUSTRIAL DEVELOPMENT ACT

(HealthEast Obligated Group Project)

It is hereby found, determined and declared:

(a) Under the enactment by the Minnesota Legislature of Sections 469.152 through 469.165 of the Minnesota Statutes, which is cited as the "Municipal Industrial Development Act" (the "Act"), Minnesota Laws of 1980, Chapter 595, the City of Maplewood, Minnesota (the "City") and the Housing and Redevelopment Authority of the City of Saint Paul, Minnesota (the "HRA") are authorized to issue health care facilities revenue bonds to finance properties, real or personal, whether or not now in existence,

used or useful in connection with a revenue-producing enterprise, whether or not operated for profit, engaged in providing health care services; and

(b) In enacting the Act the Legislature found that the welfare of the State of Minnesota requires the active promotion, attraction, encouragement and development of economically sound industry and commerce to prevent, as far as possible, the emergence of blight and areas of chronic unemployment and to prevent economic deterioration; that new areas of employment opportunity for educated youth of the communities in those communities should be retained and created; and that the welfare of the State of Minnesota requires provision of necessary welfare and health care facilities, to the end that adequate health care services be made available to residents of the state at reasonable costs; and

(c) Acting on the basis of the common powers of the City and the HRA conferred by the Act, HealthEast (the "Borrower") has proposed that the City and the HRA enter into a consent agreement under Minnesota Statutes, Sections 469.152 through 469.165 pursuant to which the HRA, acting pursuant to the Consent Agreement, would issue health care facilities revenue bonds (the "Revenue Bonds") to (i) finance the acquisition and construction of hospital and related health care facilities, including land, buildings, improvements to buildings and equipment and other movable personal property to be acquired by Borrower or a wholly-owned subsidiary or affiliate of Borrower, and located at, or used in connection with, existing facilities maintained by Borrower or a wholly owned subsidiary or affiliate of Borrower in the Cities of Maplewood and Saint Paul (ii) to discharge certain indebtedness previously incurred by Borrower or a wholly owned subsidiary or affiliate of Borrower with respect thereto; and (iii) to refund the HRA's Medical Facilities Revenue Notes, Series 1980 (Bethesda Lutheran Medical Center Project), the HRA's Commercial Development Revenue Note of 1982, Series A (Bethesda Lutheran Medical Center Project), the HRA's Commercial Development Revenue Note of 1982, Series B (Bethesda Lutheran Medical Center Project), a portion of the HRA's Hospital Facility Revenue Refunding Bonds (Carondelet Community Hospitals, Inc.), Series 1985-A, a portion of the HRA's Hospital Facility Revenue Bonds (Carondelet Community Hospitals, Inc.) Series 1985-B, the HRA's Hospital Revenue Refunding Bonds (Baptist Hospital Fund, Incorporated -- Midway Hospital Project), Series 1982-A, the City of Maplewood's Hospital Revenue Bonds (Health Resources Hospital Corporation), Series 1983, the City of Maplewood's Tender Option Hospital Refunding Bonds, Series 1985 (Health Resources Hospital Corporation), the Port Authority of the City of Saint Paul's Industrial Development Revenue bonds, Series 1984-D (St. Joseph's Hospital Project), and the Port Authority of the City of Saint Paul's Commercial Development Revenue Note of 1984 (Bethesda Lutheran Medical Center Project); and

(d) The Borrower has proposed that the HRA issue one or more series of its Revenue bonds in one or more series for the purpose of financing the Project, including certain incidental expenses thereto, in an approximate maximum aggregate principal amount of \$160,000,000; of which it is presently estimated that a maximum aggregate amount of \$62,200,000 in Revenue Bond proceeds will be expended on hospital and related health care facilities within the City; and the proposal calls for the Borrower to enter into a revenue agreement wherein the Borrower and/or subsidiary or affiliated or

related corporations of or to the Borrower will be obligated to make payments under the revenue agreement at the times and in the amounts sufficient to provide for the prompt payment of principal of, premium, if any, and interest on the Revenue bonds and all costs and expenses of the City and the HRA incident to the issuance and sale of the Revenue Bonds; and

(e) The undertaking of the proposed Project and the issuance of the Revenue bonds to finance the cost thereof will further promote the public purposes and legislative objectives of the Act by providing substantial inducement for the continuation of the health care operations of the Borrower in the City and the City of Saint Paul; and

(f) Neither the full faith and credit of the City nor the full faith and credit of the City of Saint Paul or the HRA will be pledged or responsible for the Project or for the payment of the principal of, premium, if any, and interest on the Revenue Bonds; and

(g) The City, pursuant to Minnesota Statutes, Section 469.154, Subdivision 4 did publish a notice, a copy of which with proof of publication is on file in the office of the City Clerk of the City, City Hall, Maplewood, Minnesota, of the public hearing on the proposal of the Borrower that the HRA, acting pursuant to the Consent Agreement, finance the Project and the City did conduct a public hearing pursuant to said notice, at which hearing all persons who appeared at the hearing were given an opportunity to express their views with respect to the proposal which notice, publication and hearing are hereby in all respects approved; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA (the "City Council") as follows:

1. The City Council hereby gives preliminary approval to the proposal of Borrower that the HRA, acting pursuant to the Consent Agreement, issue the Revenue Bonds in one or more series pursuant to the Act, and pursuant to a revenue agreement (the "Revenue Agreement") between the HRA and Borrower (and/or related or affiliated corporations to the Borrower) upon such terms and conditions with provisions for revision from time to time as necessary, so as to produce income and revenues sufficient to pay, when due, the principal of and interest on the Revenue bonds in the total maximum aggregate principal amount of approximately \$160,000,000 to be issued pursuant to the Act to finance the Project;
2. On the basis of information available to this City Council it appears, and the City Council hereby finds, that the Project constitutes properties, real and personal, used or useful in connection with one or more revenue producing enterprises engaged in providing health care services within the meaning of Subdivision 2d of Section 469.153 of the Act; that the Project furthers the purposes stated in Section 469.152, Minnesota Statutes; that the availability of the financing under the Act and willingness of the HRA, acting pursuant to the Consent Agreement, to furnish such financing was a substantial inducement to Borrower to undertake

the Project, and that the effect of such financing, if undertaken, will be to assure that adequate health care services will be made available to the residents of the state at reasonable costs and will otherwise further those other purposes set forth in Minnesota Statutes, Section 469.152;

3. The Project is hereby given preliminary approval by the City subject to the approval of the Project by the Minnesota Commissioner of Trade and Economic Development, and subject to the final approval by the HRA, Borrower and the purchasers or underwriters of the Revenue Bonds as to the ultimate details of the financing of the Project;
4. In accordance with Subdivisions 3 and 6 of the Section 469.154 Minnesota Statutes, the City hereby authorizes and requests the HRA to submit, pursuant to the Consent Agreement, the proposal for the Project to the State Commissioner of Trade and Economic Development requesting approval; and other officers, employees and agents of the City are hereby authorized to cooperate with the HRA in closing and to provide the commissioner of Trade and Economic Development with such preliminary information as he may require;
5. Borrower has agreed and it is hereby determined that any and all costs incurred by the City in connection with the financing of the Project whether or not the Project is carried to completion and whether or not approved by the State Commissioner of Trade and Economic Development will be paid by Borrower;
6. The original purchaser of each series of Bonds, and Briggs and Morgan, Professional Association, acting as bond counsel, are authorized to assist in the preparation and review of necessary documents relating to the Project, to consult with the attorney of the HRA, the Borrower and the purchaser of the Revenue Bonds as to the maturities, interest rates and other terms and provisions of the Revenue Bonds and as to the covenants and other provisions of the necessary documents and to submit such documents to the HRA for final approval;
7. Nothing in this resolution or in the documents prepared pursuant hereto shall authorize the expenditure of any municipal funds on the Project other than the revenues derived from the Project or otherwise granted to the City for this purpose or authorize issuance of the Revenue Bonds on behalf of the City. The Revenue Bonds shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property or funds of the City, the City of Saint Paul, or the HRA except the revenue and proceeds pledged to the payment thereof, nor shall the City, the City of Saint Paul or the HRA be subject to any liability thereon. The holder of the Revenue Bonds shall never have the right to compel any exercise of the taxing power of the City, the City of Saint Paul or the HRA to pay the outstanding principal on the Revenue bonds or the interest thereon, or to enforce payment thereof against any property of the City, the City of Saint Paul or the HRA. The Revenue Bonds shall recite in substance that the Revenue Bonds, including interest thereon, is payable solely from the revenue and proceeds pledged to the payment thereof. The Revenue Bonds shall not constitute a debt of the City, the City of Saint Paul, or the HRA within the meaning of any constitutional or statutory limitation;

8. The actions of the City's staff in causing public notice of the public hearing and in describing the general nature of the Project and estimating the principal amount of the Revenue bonds to be issued to finance the Project and cooperation with the HRA in preparing a draft of the proposed application to the State Commissioner of Trade and Economic Development, for approval of the Project, which has been available for inspection by the public in the office of the City Clerk, City Hall, Maplewood, Minnesota, from and after the publication of notice of the hearing, are in all respects ratified and confirmed.

9. The Mayor and City Clerk of the City are hereby authorized and directed to enter into and execute on behalf of the City a Consent Agreement for the Project in substantially the form presented to the City at this meeting.

Adopted by the City Council of the City of Maplewood, Minnesota, this 10th day of August, 1987.

EXHIBIT A

Governmental Unit Having Jurisdiction Over Area in Which Facility is Located	Initial Owner or Operator	Street Address of Facility	Maximum Aggregate Amount of Obligations to be Issued with respect to Facility
City of Saint Paul	Baptist Hospital Fund, Inc.	1700 W. University Avenue St. Paul, Mn.	\$37,800,000
City of Saint Paul	Bethesda Lutheran Medical Center and Bethesda Lutheran Hospital, Inc.	559 Capitol Boulevard St. Paul, Mn.	\$21,100,000
City of St. Paul	St. Joseph's Hospital	69 West Exchange St. St. Paul, Mn.	\$34,500,000
City of Saint Paul	St. John's Lutheran Hospital Association	403 Maria Avenue St. Paul, Mn.	\$4,400,000
City of Maplewood	St. John's Northeast Community Hospital	1575 Beam Avenue Maplewood, Mn.	\$62,200,000

Seconded by Mayor Greavu.

Ayes - all.

3. 7:10 P.M., Markfort Addition

- a. Preliminary Plat
- b. Rezoning
- c. Public Improvement Project

1. Mayor Greavu convened the meeting for a public hearing regarding the proposal to approve a preliminary plat for 24 single dwelling lots on Desoto Street south of Roselawn; rezoning the property from F-farm residence to R-1, single dwelling; initiate a public improvement project to acquire right of way for Ripley Avenue west of this plat.

2. Manager McGuire presented the Staff report.

3. Director of Community Development Olson presented the specifics of the proposal.

4. Commissioner Lorraine Fischer presented the Planning Commission recommendation.

5. Mayor Greavu called for persons who wished to be heard for or against the proposal. The following expressed their views:

Leo Markfort
Ron Dahlquist
Louis P. Gilbert
Audrey Duellman

6. Mayor Greavu closed the public hearing.

7. Councilmember Anderson introduced the following resolution and moved its adoption:

87 - 8 - 151

WHEREAS, the City of Maplewood initiated a rezoning from F, farm residence to R-1, single dwelling for the following-described property:

The East 3/4 of the South 1/2 of the South 1/2 of the Northwest 1/4 of the Southwest 1/4 of Section 17, Township 29, Range 22, subject to the rights of the public in highways, according to the government survey thereof.

WHEREAS, the procedural history of this rezoning is as follows:

1. The rezoning was initiated pursuant to Chapter 36, Article VII of the Maplewood Code of Ordinances.
2. This rezoning was reviewed by the Maplewood Planning Commission on July 20, 1987. The Planning Commission recommended to the City Council that said rezoning be approved.
3. The Maplewood City Council held a public hearing on August 10, 1987, to consider this rezoning. Notice thereof was

published and mailed pursuant to law. All persons present at said hearing were given an opportunity to be heard and present written statements. The Council also considered reports and recommendations of the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that the above-described rezoning be approved on the basis of the following findings of fact:

1. The proposed change is consistent with the spirit, purpose and intent of the zoning code.
2. The proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood, and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.
3. The proposed change will serve the best interests and conveniences of the community, where applicable and the public welfare.
4. The proposed change would have no negative effect upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.
5. The proposed change would avoid any potential nuisances that could arise from farm uses, such as the raising of livestock, in a residential neighborhood.

Seconded by Councilmember Bastian. Ayes - all.

8. Councilmember Bastian moved to refer the preliminary plat to staff to review and report back to Council.

Seconded by Councilmember Anderson. Ayes - all.

9. Councilmember Bastian moved to table the initiating of a public improvement project from Ripley Avenue right of way acquisition.

Seconded by Councilmember Anderson. Ayes - all.

4. 7:20 P.M., Cave's Junek Park : Preliminary Plat

a. Mayor Greavu convened the meeting for a public hearing regarding the request of Ed Cave and Sons, for approval of Cave's Junek Park preliminary plat for 21 single dwelling lots located at Idaho Avenue and Sterling Street.

b. Manager McGuire presented the staff report.

c. Director of Community Development Olson presented the details of the proposal.

- d. Commissioner Lorraine Fischer presented the Planning Commission recommendation.
- e. Mayor Greavu called for proponents. The following were heard:
- Sam Cave, representing Ed Cave & Sons
- f. Mayor Greavu called for opponents. None were heard.
- g. Mayor Greavu closed the public hearing.
- h. Mayor Greavu moved to approve Cave's Junek Addition preliminary plat (plans stamped April 20, 1987), subject to the following conditions being met before final plat approval:
1. The plat shall be revised as illustrated on the map on page 15. The required changes include:
 - a. Mary Court shall intersect with Idaho Avenue at a right angle, with Idaho Avenue being the through-street. The City shall approve the radius of this curve. This alignment shall allow for a row of lots south of the extended street, with each lot having at least 10,000 square feet of area above the easement for the required two-acre-foot pond. (Refer to Condition Four.)
 - b. Drop Lot Seventeen.
 - c. Expand Lot Sixteen to comply with corner lot dimension requirements. The width of Lots Twelve through Fifteen may be adjusted by the applicant, provided that minimum width and area requirements are complied with outside of the required ponding easement (Condition Four).
 - d. Extend the Idaho Avenue right-of-way to the northeasterly extension of the revised northwest property line of Lot Sixteen.
 - e. Revise the west line of Lot One, Block One, to provide for a perpendicular driveway interesection with Idaho Avenue. The driveway shall be twelve feet wide, with at least five feet of setback to eahc side property line.
 - f. Amend the plat boundary to conform with the above revisions.
 2. An opinion shall be submitted by a certified soils expert which describes the soil correction procedure(s) necessary to fill the areas proposed as building sites for the lots west of Mary Court. These procedures shall be included in the developer's agreement.
 3. A ponding easement shall be shown on the plat at and below the 1004 contour elevation for the pond north of Idaho Avenue, as approved with the grading plan for the Sterling Addition.
 4. A ponding easement shall be shown on the plat along the rear portion of Lots 13-16 (as revised in Condition One). This easement shall include one foot of elevation above the 100-year pond design. Each of the adjoining lots shall have at least 10,000 square feet of area above this easement.

- a. Trees will be planted to comply with Section 9-191 (5)(b) of the environmental protection ordinance.
 - b. The prescribed soil correction procedure in Condition Two will be followed.
11. Submit a recordable covenant to the Director of Community Development that restricts the driveway access to Lot Sixteen (as revised) to Mary Court until Idaho Avenue is constructed west of this plat.

Seconded by Councilmember Anderson. Ayes - all.

5. Vaughn - Sandhurst Drive Flooding Problems.

- a. Mrs. Vaughn, 1633 Sandhurst Drive and John Juzik, Mrs. Vaughn's attorney, spoke again regarding their flooding problems that were experienced. They requested the City to correct the problems.
- b. Staff to investigate.

G. AWARD OF BIDS

None.

H. UNFINISHED BUSINESS

1. Building Setback to Pipelines - Second Reading

- a. Manager McGuire presented the Staff report.
- b. The following persons asked questions regarding the proposed ordinance:

Don Conklin, representing Mr. Howlett, 2170 E. County Road D
Gene Wilson, representing Robert Hajicek, 1700 E. County Road D

- c. Councilmember Juker moved to amend Section 9-215 to reword the purpose of the ordinance.

Seconded by Councilmember Anderson. Ayes - Councilmembers Anderson, Bastian, Juker and Wasiluk

Nay - Mayor Greavu.

- d. Councilmember Bastian moved to amend Section 9-221, subsection 3, to insert and shall expire on July 1, 1989.

Seconded by Councilmember Anderson. Ayes - Councilmembers Anderson, Bastian, Juker and Wasiluk

Nay - Mayor Greavu.

- e. Councilmember Juker introduced the following ordinance and moved its adoption:

5. A recordable, quit-claim deed shall be submitted to the City Engineer for the portion of Outlot A, Sterling Street Addition that will be located east of proposed Lots Seven and Eight, Block Two. The applicant may also include this area in this plat and dedicate it to the public for drainage purposes.
6. A twenty-foot-wide storm sewer easement shall be shown between Mary Court and the pond to the west. The location shall be approved by the City Engineer.
7. Increase the size of the ponding easement proposed to encroach on Lot Two, Block One to that shown on the grading plan submitted with Sterling Street Addition (received 6-9-86). In that grading plan the south 87+ feet of this lot was outside of the ponding easement. The building pad shall also be reduced in width to that approved with the Sterling Street Addition. The spoils located within the required easement area shall be removed.
8. The final grading, drainage, utility and erosion control plans shall be approved by the City Engineer. These plans shall include, but not be limited to:
 - a. The location of the four-inch and larger diameter trees to be saved shall be shown on the grading plan. The location and type of trees to be replanted (Condition 10A) shall be shown in the grading plan.
 - b. The distance between the building pad for Lot One, Block One, and the west property line shall be dimensioned as 27 feet on the grading plan. (A rear yard setback ordinance to allow a 27-foot setback was approved for this lot as part of the Cave's Sterling Street Addition approval.) The proposed 1002-foot contour elevation shall not be moved to the east.
 - c. In the grading plan, show the location of the driveway for Lot One, Block One, to be consistent with the requirements stated in Condition 1E.
 - d. The north-south storm sewer on Lots 12 and 13 shall be eliminated.
9. Submittal to the City Engineer of a recordable quit-claim deed for the portion of the required two-acre-foot pond (Condition Four) that will be located on the property adjacent to this plat. The legal description shall be approved by the City Engineer. The lotting plan on page 13 shall be used to establish the limits of this easement. As much of the natural wetland as possible shall be included in the easement.
10. Submittal of a signed developer's agreement to the City Engineer with the required surety for the public improvements required for this development, including the storm water pond that straddles the west line of the plat. This agreement shall also guarantee that:

ORDINANCE NO. 606

An Ordinance Regulating Development Near Pipelines

Section 1. Article XI is hereby added to Chapter 9 of the Maplewood code of ordinances, as follows:

ARTICLE XI. PIPELINE SETBACK ORDINANCE

Sec. 9-215. Purpose

It is the purpose of this article to protect the public from the hazards of a pipeline leak by requiring that new buildings designed for human occupancy must meet a minimum required setback.

Section 9-216. Applicability

This article shall apply to any new subdivision, building or addition proposed to be located within 100 feet of a pipeline.

Section 9-217. Definitions

Pipeline:

- (1) pipe with a nominal diameter of six inches or more, located in the state, that is used to transport hazardous liquids, but does not include pipe used to transport or store a hazardous liquid within a refinery, storage, or manufacturing facility: or
- (2) pipe operated at a pressure of more than 275 pounds per square inch that carries gas.

Building:

Any structure designed primarily for human use or occupancy, including, but not limited to, businesses, offices, residences, and institutions. Decks, overhangs, porches, or any similar attached structures shall be considered part of the building.

Section 9-218. Building Setback

All buildings subject to the provisions of this article and all newly created lots shall be designed to accommodate a setback of at least 100 feet from a pipeline. This setback may be reduced, where the City finds that:

- a) the building would be protected from the radiant heat of an explosion by berming or other physical barriers, and
- b) a 100-foot setback would be impractical or unnecessary because of existing geography, streets, lot lines or easements, and
- c) there will be guaranteed construction of an oil containment system or other mitigating facility where the City Engineer finds that a leak would accumulate within the setback area. The design must be approved by the City Engineer.

Section 9-219. Pipeline Location

At the time of application for a building permit, site plan review or preliminary plat, the applicant shall provide a scaled site plan that shows the location of any pipeline within 100 feet of their site. This location must be based upon field data, provided by a registered land surveyor, using government survey monuments. The elevation of the pipeline shall be shown in the site plan and on a grading plan, when such plan is required to be submitted.

Sec. 9-220. Lot of Record

A proposed building on an undeveloped lot of record that cannot be constructed because of this article, shall be allowed to be constructed if the building is located so as to comply with this article as closely as possible. The City may require an oil containment system, to be approved by the City Engineer. An existing lot of record in an existing residential area is exempted from this ordinance.

Secs. 9-221 - 9-230. Reserved

Section 2. Section 30-8 of the subdivision code is amended by adding Subsection 12 as follows:

(12) Pipelines. The City may require additional lot width or depth to provide enough buildable area to meet the pipeline setback ordinance in Article XI of Chapter 9. Wherever practical, subdivisions shall be designed with any existing pipeline along rear lot lines.

Section 3. This ordinance shall take effect upon its passage and publication and shall expire on July 1, 1989.

Passed by the City Council of
Maplewood, Minnesota, this
10th day of August, 1987.

Mayor

Attest:

City Clerk

Ayes - 4
Nay - 1

Seconded by Councilmember Anderson.

Ayes - Councilmembers Anderson, Bastian,
Juker and Wasiluk.

Nay - Mayor Greavu.

2. Commissions Recognition Dinner

a. Councilmember Anderson moved to hold a Commissions Recognition Dinner in December.

Seconded by Councilmember Juker.

Ayes - Mayor Greavu, Councilmembers
Anderson, Juker and Wasiluk.

Nay - Councilmember Bastian

3. Council Salaries Ordinance - Second Reading

- a. Manager McGuire presented the Staff report.
- b. Councilmember Anderson introduced the following ordinance and moved its adoption:

ORDINANCE NO. 607

AN ORDINANCE
AMENDING THE MAPLEWOOD CODE
RELATING TO
COMPENSATION

The Council of the City of Maplewood does hereby ordain as follows:

Section 1. Section 2-23. COMPENSATION. Is hereby amended to read as follows:

Pursuant to Section 415.11 Subd. 1 of Minnesota Statutes, the salary of the Mayor is hereby established as Five Thousand Five Hundred Dollars (\$5,500.00) per year, payable in monthly installments, and the salary of each member of the Council is established at Four Thousand Six Hundred Dollars (\$4,600.00) per year, payable in monthly installments, effective January 1, 1988 to December 31, 1988; and thereafter the Mayor's salary and the salary of each Council Member shall be adjusted in the amount to be paid based on a change in the cost-of-living. Such adjustment shall be based on the cost-of-living index published by the Department of Labor. Such adjustment becomes effective on the first of January of the year for which it is made, unless the Council, by majority vote, rules the adjustment for the year at the first meeting in January.

Mayor

ATTEST:

City Clerk

Ayes - 3

Nays - 2

Seconded by Councilmember Wasiluk.

Ayes - Councilmembers Anderson, Juker and Wasiluk

Nays - Mayor Greavu and Councilmember Bastian.

I. NEW BUSINESS

1. Purchase of Mini Park - Nebraska

- a. Manager McGuire presented the Staff report.
- b. Councilmember Wasiluk moved to approve Cave's Nebraska Second Addition and approve the expenditure of \$40,000 from the PAC Commercial Account.

Seconded by Councilmember Anderson. Ayes - all.

2. Easement Agreement - Frost Avenue Reconstruction - City Project 83-01.

a. Manager McGuire presented the Staff report.

b. Mayor Greavu introduced the following resolution and moved its adoption:

87 - 8 - 152

WHEREAS, the Council has ordered made City Project 83-01, Frost Avenue Reconstruction, and

WHEREAS, the Council has levied assessments against benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, easements are required for the project on property owned by Burlington-Northern, Inc., through its real estate division, the Glacier Park Company.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that payment in the amount of \$17,500 is hereby approved to Burlington-Northern, Inc., and the Mayor and City Manager are hereby authorized to execute an easement agreement for acquisition of said easements.

Seconded by Councilmember Bastian. Ayes - all.

3. Solid Waste Committee Report.

a. Councilmember Anderson moved to accept the report submitted by the Solid Waste Committee.

Seconded by Councilmember Bastian. Ayes - all.

b. Councilmember Bastian moved to direct Staff to draft an ordinance from Alternative No. 1 of the study and to establish public hearings.

Seconded by Councilmember Wasiluk.

The following persons expressed their views:

Larry Knutson, Knutson Service
Kevin Nordby, B.F.I.
Lorraine Fischer, Planning Commission

Voting on the motion:

Ayes - Councilmembers Anderson, Bastian and Wasiluk

Nays - Mayor Greavu and Councilmember Juker.

4. Suburban Rate Authority Membership

a. Manager McGuire presented the Staff report.

b. Councilmember Bastian moved to table the Staff report and delay the decision of retaining membership in the Suburban Rate Authority.

Seconded by Councilmember Juker. Ayes - all.

c. Council directed the Manager to attend the next meeting.

5. N.A.P.A.

a. Councilmember Bastian moved to approve a variance to allow N.A.P.A. to retain the blue color on the outside walls.

Seconded by Councilmember Wasiluk Ayes - Mayor Greavu, Councilmembers Bastian and Wasiluk

Nays - Councilmembers Anderson and Juker.

Councilmember Anderson moved to waive the Rules of Procedures and extend the meeting past the deadline to 11:30 P.M.

Seconded by Mayor Greavu. Ayes - all.

6. Drainage Problem - Leigh Property

a. Mr. Ted Leigh, 2594 English, requested Council solve his problems of accumulation of dirt, sand, etc., at the end of his driveway.

b. Director of Public Works Haider explained to the Council that most of the problem was caused by the construction of homes along the street.

c. No action taken.

7. Geranium Tracks

a. Manager McGuire presented the Staff report.

b. Councilmember Bastian moved to approve the expenditure of \$10,000 for excavation, trail and improvements to Geranium Park and the funds be authorized from the neighborhood PAC account.

Seconded by Councilmember Anderson. Ayes - all.

8. Rules of Procedures

a. Councilmember Anderson moved to amend the Rules of Procedures, Section 1, to read as follows:

Section 1. Curfew: No additional Agenda items will be discussed after 10:30 P.M. Meetings adjourned under this policy will be continued to the Thursday Council/Staff meeting at 4:30 P.M. prior to the regular Council meeting. The continued meeting will start at the point where the adjournment occurred. No new items will be added to the continued meeting agenda.

Seconded by Mayor Greavu.

Ayes - Mayor Greavu, Councilmembers
Anderson, Juker and Wasiluk

Nay - Councilmember Bastian.

9. Replacement of Clerk Typist - Nature Center

a. Manager McGuire presented the Staff report.

b. Mayor Greavu moved to approve the posting and hiring of a permanent part-time Clerk Typist I position for the Maplewood Nature Center.

Seconded by Councilmember Anderson.

Ayes - Mayor Greavu, Councilmembers
Anderson, Bastian and Wasiluk

10. Ordinance - Temporary Liquor Permit

a. Manager McGuire presented the proposal.

b. Councilmember Bastian moved to continue this item until August 13, 1987.

Seconded by Mayor Greavu.

Ayes - all.

J. VISITOR PRESENTATION

1. George Rossbach, 1406 E. County Road C

a. Mr. Rossbach stated he had talked to Mr. Charles Pearson and agreed to present three items that, if possible, could cut down the number of times the Hazelwood siren is sounded. (Mr. Pearson requested Council to prohibit the siren being sounded.) The three items are:

1. Repeated calls - do not use siren when call is for residence where there have been repeated calls.

2. Length of sound - cut down the length of time siren is sounded.

3. Metro calls - when a call is for an area that does not affect the Hazelwood Area - do not use siren.

b. Director of Public Safety stated on repeat calls - every call has to be answered with whomever is necessary. The siren is sounded for 45 seconds, the fire department is investigating the possibility of only 30 seconds. Metro calls are out of the City's jurisdiction.

K. COUNCIL PRESENTATIONS

1. Building Permits

a. Councilmember Bastian stated a contractor was building a home on the northeast corner of McKnight and Lydia. The same contractor has constructed a home just a short distance from this building site and had created drainage problems for a neighbor, Mr. John Yorkovich, 3044 Standridge Place. Is there some way to require contractors to post a bond when a problem is not corrected?

- b. Mr. Yorkovich stated he has met with the builders in question many times and has not corrected the problem.
 - c. Staff to investigate.
2. St. Paul Water Facilities - Rice Street
- a. Councilmember Bastian stated he and Director of Public Works Haider had attended a meeting regarding the St. Paul Water Facilities. Questions raised were pertaining to the pumps are running all hours, lime dust, road damage, and noise, etc. He requested Staff review possibilities to correct these situations.
 - b. Councilmember Bastian stated he would like to see the mining permit ordinance, noise ordinance, etc., expanded to cover the problems at the St. Paul Water Facilities.
3. Vaughn Property.
- Discussed as Item F-5.
4. Recreation Ordinance
- a. Councilmember Juker commented on several requirements in the Recreational Vehicle Ordinance.
 - b. No action.
5. Air Conditioner
- a. Councilmember Anderson questioned why the air conditioning problem in City Hall was not being resolved.
 - b. Staff is reviewing the problems.
6. Timer
- a. Councilmember Anderson stated he thought Council should buy a timer and make sure no one talks over the time limit.
7. Responsibility
- a. Councilmember Anderson stated he felt when citizens file a complaint about the City they should receive a letter informing them of what action is being taken.
 - b. No action taken.
8. Development
- a. Councilmember Wasiluk questioned if it would be feasible to limit the number of developments within a year.
 - b. Referred to Staff.

9. Crime Night

- a. Councilmember Wasiluk questioned what Council was to do regarding Crime Night.
- b. Director of Public Safety Collins stated Council was needed for support of the programs. There will be police officer at each station to answer any questions. A Councilmember will be at each fire station.

Mayor Greavu will be at East County Line #2
Councilmember Anderson will be at East County Line #1
Councilmember Bastian will be at Hazelwood
Councilmember Wasiluk will be at Parkside
Councilmember Juker will be at Gladstone

10. Replacement of Clerk-Typist - Nature Center

Discussed as Item I-9

11. Parking Lot Flooding

- a. Councilmember Juker stated she had received a complaint that the City Hall parking lot had flooded during the last super storm
- b. Director of Public Works Haider stated that the drains were plugged and are working now.

Mayor Greavu recessed the meeting at 11:30 P.M. to reconvene at 4:25 P.M., August 13, 1987.

Mayor Greavu reconvened the meeting at 4:34 P.M.

12. Dispatch Boxes

To be discussed at a future meeting.

13. Liquor Ordinance - Temporary Permit

- a. Mayor Greavu moved first reading of an ordinance granting temporary liquor permits.

Seconded by Councilmember Juker. Ayes - all.

L. ADMINISTRATIVE PRESENTATIONS

None.

City Attorney Bannigan stated it was appropriate to adjourn the meeting and meet in "closed session" to discuss comparable worth.

M. ADJOURNMENT

4:42 P.M.

City Clerk

Action by Council:

MANUAL CHECKS DATED THRU SEPT.30,1987

Endorsed _____
Modified _____
Rejected _____
Date _____

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
259237	09/25/87	118.72	RADISON ARROWWOOD	CONFERENCE
259237	09/25/87	118.72	RADISON ARROWWOOD	CONFERENCE
		237.44 *		

259C75	09/25/87	2,531.00	COMP BUY SRV	PRINTERS
		2,531.00 *		

259F33	09/25/87	39.93	FIRST MINN	OD ACCOUNT
		39.93 *		

259L30	09/25/87	58,336.00	LMCIT	INSURANCE
		58,336.00 *		

259M69	09/25/87	1,875.54	MINN STATE TRE	SURTAX
259M69	09/25/87	7,351.50	MINN ST TREAS	DEP REG
259M69	09/25/87	643.50	MINN ST TREAS	LICENCE
259M69	09/25/87	37.51-	MINN STATE TRE	SURTAX
		9,833.03 *		

259N27	09/25/87	166.38	NCR	MAINT
259N27	09/25/87	110.92	NCR	MAINT
		277.30 *		

260C40	09/25/87	147.50	CLERK OF CT	LICENCE
		147.50 *		

260M69	09/25/87	6,333.00	MINN ST TREAS	DEP REGIST
260M69	09/25/87	359.00	MINN ST TREAS	LICENCE
		6,692.00 *		

261167	09/25/87	141,752.92	HYDROSTOR	CONTRACT
		141,752.92 *		

261419	09/25/87	12,823.52	DANNER	CONTRACT
		12,823.52 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
261M69	09/25/87	4,968.70	MINN ST TREAS	DEP REGIST
261M69	09/25/87	515.50	MINN ST TREAS	DEP REGIST
		5,484.20 *		

261P95	09/25/87	7,840.96	PUB EMP RETIRE	P/R DEDUCT
261P95	09/25/87	10,415.19	PUB EMP RETIRE	P/R DEDUCT
		18,256.15 *		

264218	09/25/87	8,320.28	LAKE UTIL CON	CONTRA
		8,320.28 *		

264454	09/25/87	97,925.00	MPLWD FIRE RELIEF	STATE AID
		97,925.00 *		

264C99	09/25/87	3,675.30	CW HOULE	CONTRA
		3,675.30 *		

264I15	09/25/87	4,114.02	ICMA CO	P/R DEDUCT
264I15	09/28/87	1,813.63	ICMA RETIRE CO	P/R DEDUCT
		5,927.65 *		

264M15	09/25/87	5,532.74	MSB	P/R DEDUCT
264M15	09/25/87	15,685.82	MSB	P/R DEDUCT
264M15	09/25/87	287.50	M.S.B.	P/R DEDUCT
264M15	09/25/87	5,532.74	MSB	P/R DEDUCT
		27,038.80 *		

264M18	09/25/87	16.00	METRO SUPER ASSN	p/r deduct
		16.00 *		

264M35	09/25/87	20,134.50	CITY CU	P/R DEDUCT
264M35	09/25/87	311.70	MN BENIFIT ASS	P/R DEDUCT
		20,446.20 *		

264M61	09/25/87	160.00	MUTUAL LIFE INS	P/R DEDUCT
		160.00 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION

264M65	09/25/87	7,703.42	MN COMM REV	WITHHOLDING
		7,703.42 *		

264M68	09/25/87	116.99	MN ST RETIRE	P/R DEDUCT
264M68	09/25/87	60.01	MN ST RETIRE	P/R DEDUCT
		177.00 *		
264M69	09/25/87	18,736.07	MN ST TREAS	DEP REGIST
264M69	09/25/87	578.50	MN ST TREAS	LICENCE
		19,314.57 *		

264N80	09/28/87	2,414.07	N.S.P.	UTILITIES
264N80	09/28/87	2.50	N.S.P.	UTILITIES
264N80	09/28/87	78.33	N.S.P.	UTILITIES
264N80	09/28/87	3.67	N.S.P.	UTILITIES
264N80	09/28/87	78.33-	N.S.P.	UTILITIES
264N80	09/28/87	2.50	N.S.P.	UTILITIES
264N80	09/28/87	80.05	N.S.P.	UTILITIES
264N80	09/28/87	78.33	N.S.P.	UTILITIES
264N80	09/28/87	496.69	N.S.P.	UTILITY
264N80	09/28/87	114.59	N.S.P.	UTILITIES
264N80	09/28/87	496.59	N.S.P.	UTILITIES
264N80	09/28/87	496.59-	N.S.P.	UTILITY
264N80	09/28/87	418.68	N.S.P.	UTILITY
264N80	09/28/87	65.22	N.S.P.	UTILITY
264N80	09/28/87	170.00-	N.S.P.	UTILITY
264N80	09/28/87	170.00	N.S.P.	UTILITY
264N80	09/28/87	170.00	N.S.P.	UTILITY
264N80	09/28/87	418.68-	N.S.P.	UTILITY
264N80	09/28/87	5.45	N.S.P.	UTILITIES
264N80	09/28/87	6.34	N.S.P.	UTILITIES
264N80	09/28/87	95.68	N.S.P.	UTILITIES
264N80	09/28/87	253.51	N.S.P.	UTILITIES
264N80	09/28/87	28.98	N.S.P.	UTILITY
264N80	09/28/87	418.68	N.S.P.	UTILITY
		4,236.26 *		

264U80	09/25/87	288.00	UNITED WAY	PR DEDUCT
		288.00 *		

264W25	09/25/87	136.16	WI DEPT REV	P/R DEDUCT
		136.16 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
264a05	09/25/87	424.20	afscme	p/r deduct
		424.20 *		

265221 *	09/28/87	105.00	NATL YOUTH COACH	COACH CERT
		105.00 *		

265455	09/28/87	134,377.50	TERRA BUILDERS	CONTRACT
		134,377.50 *		
265456	09/28/87	15.00	CITY EDINA	TRAVEL TRAIN
265456	09/28/87	25.50	CITY EDINA	TRAVEL TRAIN
265456	09/28/87	12.50	CITY EDINA	TRAVEL TRAIN
		53.00 *		

265C22	09/28/87	6.61	COMM OF REV	FUEL TAX
265C22	09/28/87	12.49	COMM OF REV	FUEL TAX
265C22	09/28/87	16.02	COMM OF REV	FUEL TAX
265C22	09/28/87	7.88	COMM OF REV	FUEL TAX
265C22	09/28/87	16.83	COMM OF REV	FUEL TAX
265C22	09/28/87	5.62	COMM OF REV	FUEL TAX
265C22	09/28/87	10.97	COMM OF REV	FUEL TAX
265C22	09/28/87	3.43	COMM OF REV	FUEL TAX
		79.85 *		

265G58	09/28/87	40.00	JANET GREW	EMP REIMBURSE
		40.00 *		

265M69	09/28/87	10,138.39	MINN ST TREAS	LICENCE
265M69	09/28/87	326.00	MINN ST TREAS	LICENCE
		10,464.39 *		

266C40	09/28/87	101.00	CLERK OF CT	LICENCE
		101.00 *		

266M69	09/28/87	45.00	MINN ST TREAS	PR DEDUCT
266M69	09/28/87	5,506.25	MINN ST TREAS	DEP REGISTRY
266M69	09/28/87	377.50	MINN ST TREAS	LICENCE
		5,928.75 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
267057	09/28/87	60.00 60.00 *	NATL REGIST EMT	EMT EXAM

267M69	09/28/87	231.50	MINN ST TREAS	LICENCE
267M69	09/28/87	7,524.20 7,755.70 *	MINN ST TREAS	DEP REGSTRY

268D24	09/28/87	22.00	DEPT NAT RES	DNR LIC
268D24	09/28/87	90.00	DEPT NAT RES	DNR LIC
268D24	09/28/87	65.00 177.00 *	DPT OF NAT RES	DNR LIC

268M13 *	09/28/87	3,097.50 3,097.50 *	ML OFF ASSN	SOFTBALL

268M69	09/28/87	7,964.07	MN ST TREAS	DEP REGISTRY
268M69	09/28/87	650.50 8,614.57 *	MN ST TREAS	LICENCE

268M72	09/28/87	85.00	MGFOA	CONFERENCE
268M72	09/28/87	85.00 170.00 *	MGFOA	CONFERENCE

268M95	09/28/87	270.00 270.00 *	MRPA	CONFERENCE

268N15	09/28/87	228.00 228.00 *	BOB NELSON	EMP REIMBRSE

268S92	09/28/87	40.00 40.00 *	SUBURB UTIL ASSN	SCHOOL

271E64	10/02/87	2,000.00 2,000.00 *	EMPLOY BEN CLAIM	SELF INSUR DEP

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
271H71	10/02/87	972.00	THOMAS HORWATH	CONTRACT
		972.00 *		

271M69	10/02/87	6,553.96	MINN STATE TREAS	DEP REGIST
271M69	10/02/87	414.00-	MN STATE TREAS	LICENSE
271M69	10/02/87	414.00	MN STATE TREAS	LICENSE
271M69	10/02/87	393.00	MN STATE TREAS	LICENSE
		6,946.96 *		

271S90	10/02/87	23.40	SUPER AMERICA	FUEL
271S90	10/02/87	2.02-	SUPER AMERICA	FUEL
271S90	10/02/87	12.00	SUPER AMERICA	FUEL
271S90	10/02/87	12.00	SUPER AMERICA	FUEL
		45.38 *		

272M69	10/02/87	9,033.75	MN STATE TREAS	DEP REGIST
272M69	10/02/87	414.00	MN STATE TREAS	LICENSE
		9,447.75 *		

273C40	10/02/87	112.00	MN STATE TREAS	LICENSE
		112.00 *		

273E06	10/02/87	6,542.00	EAST CTY FIRE	CONTRACT
273E06	10/02/87	54,300.50	EAST CTY FIRE	CONTRACT
		60,842.50 *		

273G52	10/02/87	7,478.50	GLADSTONE FIRE	CONTRACT
273G52	10/02/87	62,844.00	GLADSTONE FIRE	CONTRACT
		70,322.50 *		

273M63 *	10/02/87	135.00	MRPA	TRAINING
		135.00 *		

273M69	10/02/87	11,488.49	MN STATE TREAS	DEP REGIST
273M69	10/02/87	546.00	MN STATE TREAS	LICENSE
		12,034.49 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
273N50	10/02/87	4.68	NW BELL	TELEPHONE
273N50	10/02/87	106.34	NW BELL	TELEPHONE
273N50	10/02/87	319.10	NW BELL	TELEPHONE
273N50	10/02/87	3,318.26	NW BELL	TELEPHONE
273N50	10/02/87	196.66	NW BELL	TELEPHONE
273N50	10/02/87	77.80	NW BELL	TELEPHONE
273N50	10/02/87	107.74	NW BELL	TELEPHONE
273N50	10/02/87	77.80	NW BELL	TELEPHONE
273N50	10/02/87	77.80	NW BELL	TELEPHONE
273N50	10/02/87	77.80	NW BELL	TELEPHONE
273N50	10/02/87	77.80	NW BELL	TELEPHONE
273N50	10/02/87	542.65	NW BELL	TELEPHONE
273N50	10/02/87	19.50	NW BELL	TELEPHONE
273N50	10/02/87	759.98	NW BELL	TELEPHONE
273N50	10/02/87	78.00	NW BELL	TELEPHONE
273N50	10/02/87	2,143.20	NW BELL	TELEPHONE
273N50	10/02/87	77.80-	NW BELL	TELEPHONE
273N50	10/02/87	77.80	NW BELL	TELEPHONE
273N50	10/02/87	103.34	NW BELL	TELEPHONE
273N50	10/02/87	102.46	NW BELL	TELEPHONE
273N50	10/02/87	35.88	NW BELL	TELEPHONE
273N50	10/02/87	102.33	NW BELL	TELEPHONE
273N50	10/02/87	100.58	NW BELL	TELEPHONE
273N50	10/02/87	102.46	NW BELL	TELEPHONE
273N50	10/02/87	103.34	NW BELL	TELEPHONE
273N50	10/02/87	239.54	NW BELL	TELEPHONE
273N50	10/02/87	178.10	NW BELL	TELEPHONE
273N50	10/02/87	66.23	NW BELL	TELEPHONE
273N50	10/02/87	163.60	NW BELL	TELEPHONE
273N50	10/02/87	135.90	NW BELL	TELEPHONE
273N50	10/02/87	764.64	NW BELL	TELEPHONE
273N50	10/02/87	710.86	NW BELL	TELEPHONE
		10,816.57 *		

273P10	10/02/87	6,542.00	PARKSIDE FIRE	CONTRACT
273P10	10/02/87	39,443.00	PARKSIDE FIRE	CONTRACT
		45,985.00 *		

		519,533.31	FUND 01 TOTAL	GENERAL
		2,506.99	FUND 03 TOTAL	HYDRANT CHARGE
		2,531.00	FUND 13 TOTAL	C.I.P.
		134,377.50	FUND 45 TOTAL	84-12 BEAM W OF I
		3,675.30	FUND 50 TOTAL	85-7 CRESTVW DR-I
		141,752.92	FUND 63 TOTAL	86-3 CENTURY AVE
		12,823.52	FUND 65 TOTAL	86-5 HILLWD DR-E
		8,320.28	FUND 70 TOTAL	86-12 ARKWRIGHT S
		17,821.57	FUND 95 TOTAL	PAYROLL BENEFIT
		79.85	FUND 96 TOTAL	VEHICLE & EQUIP P
		843,422.24	TOTAL	

NECESSARY EXPENDITURES SINCE LAST COUNCIL MEETING

ACCOUNTS PAYABLE DATED OCTOBER 15, 1987

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
288042	10/06/87	264.10 264.10 *	PEOPLES ELECTRIC	CONTRACT PYM

288046	10/06/87	198.17 198.17 *	GOODYEAR	REPAIR MAINT

288152	10/06/87	14.59 14.59 *	MUSEUM PRODUCTS	SUPPLIES

288197	10/06/87	24.50 24.50 *	SMISEK MYRA	INSTRUCTOR

288231	10/06/87	11.55 11.55 *	MELANDER JON	TRAVEL TRAINING

288303	* 10/06/87	75.00 75.00 *	MN SPORTS FED	ENTRY FEE

288346	10/06/87	192.00 192.00 *	JET PRINT	SUPPLIES

288364	10/06/87	20.00 20.00 *	SPREIGL GEORGE	SAFETY SHOES

288422	* 10/06/87	25.00 25.00 *	BAKER JAMES J	COACHES CLINIC

288460	10/06/87	15.00 15.00 *	A-PLUS INDUSTRIES	SUPPLIES
288461	10/06/87	16.00 16.00 *	AGUIRRE HELENE	REFUND
288462	10/06/87	37.50 37.50 *	AMER SOCIETY FOR	MEMBERSHIP
288463	10/06/87	22.95	BEHM LOIS N	TRAVEL TRAINING

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
		22.95 *		
288464	10/06/87	213.12	CXL SYSTEMS	CONTRACT PYM
288464	10/06/87	213.12-	CXL SYSTEMS	CONTRACT PYM
288464	10/06/87	213.12	CXL SYSTEMS	CONTRACT PYM
		213.12 *		
288465	10/06/87	10.00	FISHER LYNE	CONTRACT PYM
		10.00 *		
288466	10/06/87	12.00	FRANZEN DOROTHY	REFUND
		12.00 *		
288467	10/06/87	13.00	GILLES MARY	REFUND
		13.00 *		
288468	10/06/87	13.00	GREENLEY SANDRA	REFUND
		13.00 *		
288469	10/06/87	16.00	HIRSCH PATRICIA M	REFUND
		16.00 *		
288470	10/06/87	16.00	LUONG DANETTE	REFUND
		16.00 *		
288471	10/06/87	20.00	LUTTRELL SHIRLEY	REFUND
		20.00 *		
288472	10/06/87	15.00	NAPIORKOWSKI MRS	REFUND
		15.00 *		
288473	10/06/87	59,189.00	RAINBOW INC	CONTRACT PYM
		59,189.00 *		
288474	10/06/87	10.00	SIVERSON MARLYN	REFUND
		10.00 *		
288475	10/06/87	12.00	THOMPSON MRS	REFUND
		12.00 *		
288476	10/06/87	16.00	VASTERLING KATHLEEN	REFUND
		16.00 *		
288477	10/06/87	70.00	WILDER FOUNDATION	REFUND
		70.00 *		
288478	10/06/87	14.00	WISTROM NEVA	REFUND
		14.00 *		
288479	10/06/87	400.00	WUNDERLICH ENG	CONTRACT PYM
		400.00 *		

288A15	10/06/87	3,059.37	AEC ENGINEERS	CONTRACT PYM

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
288A15	10/06/87	327.50 3,386.87 *	AEC ENGINEERS	CONTRACT PYM

288A18	10/06/87	27.75 27.75 *	ALLANSON BUS PROD	SUPPLIES

288A21	10/06/87	41.27 41.27 *	ACTION RADIO CTR	SUPPLIES

288A55	10/06/87	330.00 330.00 *	AMERI-DATA SYSTEM	CONTRACT PYM

288A69	10/06/87	1,372.82	ARNALS AUTO SERV	REPAIR MAINT
288A69	10/06/87	64.90 1,437.72 *	ARNALS AUTO SERV	REPAIR MAINT

288A74	10/06/87	24.38 24.38 *	ARCHITECTURAL ALL	SUPPLIES
288A75	10/06/87	7.10	A T & T	TELEPHONE
288A75	10/06/87	9.00	A T & T	TELEPHONE
288A75	10/06/87	25.50	A T & T	TELEPHONE
288A75	10/06/87	4.50 46.10 *	A T & T	TELEPHONE

288A85	10/06/87	50.00 50.00 *	AURELIUS LUCILLE	CUT GRASS

288B11	10/06/87	35.00 35.00 *	BANICK JOHN	CANINE ALLOWANCE

288B13	10/06/87	2,748.50 2,748.50 *	BAHT JAMES C	SUPPLIES

288B15	10/06/87	49.00	BATTERY TIRE WHSE	SUPPLIES
288B15	10/06/87	31.56	BATTERY TIRE WHSE	SUPPLIES
288B15	10/06/87	63.20	BATTERY TIRE WHSE	SUPPLIES

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
288B15	10/06/87	167.83	BATTERY TIRE WHSE	SUPPLIES
288B15	10/06/87	114.72	BATTERY TIRE WHSE	SUPPLIES
288B15	10/06/87	137.50	BATTERY TIRE WHSE	SUPPLIES
		563.81 *		

288B29	10/06/87	54.00	BIG BOB REPAIR	SUPPLIES
		54.00 *		

288B35	10/06/87	220.00	BRACKE LOUIS	CONTRACT PYM
		220.00 *		

288B45	10/06/87	55.20	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	335.92	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	221.86	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	1,963.69	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	27.52	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	844.77	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	1,442.75	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	488.64	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	412.97	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	256.28	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	110.42	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	200.58	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	1,265.00	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	72.14	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	562.96	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	481.92	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	49.79	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	306.72	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	154.80	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	3,100.00	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	22.27	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	213.88	BOARD OF WATER COMM	CONTRACT PYM
288B45	10/06/87	22.27	BOARD OF WATER COMM	CONTRACT PYM
		12,612.35 *		

288B48	10/06/87	92.25	BOYER TRUCK PARTS	SUPPLIES
		92.25 *		

288B50	10/06/87	11.70	BREDEMUS HDW	SUPPLIES
		11.70 *		

288B94	10/06/87	57.93	BUILDERS Q	CONTRACT PYM

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
		57.93 *		

288C12	10/06/87	169.50 169.50 *	CHAMPION MAP CORP	RUG CLEANING

288C38	10/06/87	33.75	CLEAN STEP RUGS	RUG CLEANING
288C38	10/06/87	32.75 66.50 *	CLEAN STEP RUGS	RUG CLEANING

288C49	10/06/87	7.50 7.50 *	CLINTON O GORMAN PA	RUG CLEANING
288C50	10/06/87	176.52 176.52 *	CLUTCH&TRANSMISSION	SUPPLIES

288C55	10/06/87	247.27 247.27 *	COPY DUPLICATING	DUPLICATING COSTS
288C56	10/06/87	86.11	COLLINS ELECTRIC	CONTRACT PYM
288C56	10/06/87	35.74 121.85 *	COLLINS ELECTRIC	CONTRACT PYM

288C59	10/06/87	150.00 150.00 *	CORPORATE RISK MGH	INS CONSULTING

288C61	10/06/87	989.50 989.50 *	CONNELLY IND ELECT	REPAIR MAINT

288D25	10/06/87	150.00 150.00 *	DEPT OF NATL RESORC	CONTRACT PYM

288E07	10/06/87	68.86	EASTMAN KODAK CO	DUPLICATING COSTS
288E07	10/06/87	137.75	EASTMAN KODAK CO	DUPLICATING COSTS
288E07	10/06/87	234.17	EASTMAN KODAK CO	DUPLICATING COSTS
288E07	10/06/87	220.40	EASTMAN KODAK CO	DUPLICATING COSTS
288E07	10/06/87	192.85	EASTMAN KODAK CO	DUPLICATING COSTS
288E07	10/06/87	220.40	EASTMAN KODAK CO	DUPLICATING COSTS
288E07	10/06/87	303.05	EASTMAN KODAK CO	DUPLICATING COSTS
		1,377.48 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
		385.00 *		

288I70	10/06/87	32.37 32.37 *	INDUSTRIAL SUPPLY	SUPPLIES

288K55	10/06/87	19.98	KNOX LUMBER	SUPPLIES
288K55	10/06/87	46.34 66.32 *	KNOX LUMBER	SUPPLIES

288L27	10/06/87	47.73 47.73 *	LANGULA HDW	SUPPLIES
288L28	10/06/87	35.00	LANG RICHARD	CANINE ALLOWANCE
288L28	10/06/87	16.30 51.30 *	LANG RICHARD	TRAVEL TRAINING

288L70	10/06/87	1,718.34 1,718.34 *	LOGIS	DATA PROCESSING

288M03	10/06/87	20.00 20.00 *	MARUSKA MARK	PUBLISHING

288M14	10/06/87	40.12	MAPLEWOOD REVIEW	PUBLISHING
288M14	10/06/87	30.09 70.21 *	MAPLEWOOD REVIEW	PUBLISHING

288M26	10/06/87	98.00 98.00 *	MC NULTY JOHN	CONTRACT PYM

288M31	10/06/87	156.56	MANPOWER TEMP	TEMP EMP
288M31	10/06/87	132.87	MANPOWER TEMP	TEMP EMP
288M31	10/06/87	132.87	MANPOWER TEMP	TEMP EMP
288M31	10/06/87	156.56 578.86 *	MANPOWER TEMP	TEMP WAGES

288M48	10/06/87	3,626.80 3,626.80 *	METRO INSP SERVICE	CONTRACT PYM

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION

288M86	10/06/87	82.50	MOGREN BROS	SUPPLIES
288M86	10/06/87	84.80	MOGREN BROS	SUPPLIES
288M86	10/06/87	165.00	MOGREN BROS	SUPPLIES
		332.30 *		

288N30	10/06/87	128.10	NORTH ST PAUL CITY	UTILITIES
288N30	10/06/87	66.00	NORTH ST PAUL CITY	UTILITIES
288N30	10/06/87	582.93	NORTH ST PAUL CITY	UTILITIES
		777.03 *		

288N52	10/06/87	100.00	NORTHWOODS AUDBON	MATERIALS
		100.00 *		

288O25	10/06/87	223.00	OFFICE PRODUCTS	SUPPLIES
		223.00 *		

288O61	10/06/87	32.09	OSTER ANDREA J	SUPPLIES
		32.09 *		

288O98	10/06/87	35.32	OWENS SERVICE	SUPPLIES
		35.32 *		

288P30	10/06/87	135.63	PETERSON BELL CONV	CONTRACT PYM
		135.63 *		

288P63	10/06/87	17.50	PRAIRIE RESTORATIONS	SUPPLIES
		17.50 *		

288P67	10/06/87	85.50	PROFESSIONAL PROCESS	CONTRACT PYM
		85.50 *		

288R05	10/06/87	43.00	RAMSEY CLINIC	SUPPLIES
288R05	10/06/87	43.00	RAMSEY CLINIC	SUPPLIES
		86.00 *		

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION

288R09	10/06/87	2,554.38	RAMSEY COUNTY	REPAIR MAINT
288R09	10/06/87	1,122.94	RAMSEY COUNTY	REPAIR MAINT
		3,677.32 *		

288R39 *	10/06/87	4.14	RICHARDS	PROG SUPPLIES
		4.14 *		

288R49	10/06/87	89.38	ROAD RESCUE	SUPPLIES
		89.38 *		

288S03	10/06/87	286.00	SPS OFFICE PROD	SUPPLIES
		286.00 *		

288S29	10/06/87	67.00	SIGN CENTER	SUPPLIES
		67.00 *		

288S36	10/06/87	49.93	SIMPLEX TIME REC	SUPPLIES
		49.93 *		

288S39	10/06/87	4,827.20	SHORT ELLIOT HENDR	CONTRACT PYM
288S39	10/06/87	12,947.22	SHORT ELLIOT HENDR	CONTRACT PYM
288S39	10/06/87	726.04	SHORT ELLIOT HENDR	CONTRACT PYM
		18,500.46 *		

288S58	10/06/87	92.84	ST PAUL CITY OF	REPAIR MAINT
288S58	10/06/87	149.50	ST PAUL CITY OF	REPAIR MAINT
288S58	10/06/87	598.33	ST PAUL CITY OF	REPAIR MAINT
288S58	10/06/87	185.11	ST PAUL CITY OF	REPAIR MAINT
288S58	10/06/87	47.50	ST PAUL CITY OF	REPAIR MAINT
288S58	10/06/87	590.75	ST PAUL CITY OF	REPAIR MAINT
288S58	10/06/87	674.10	ST PAUL CITY OF	REPAIR MAINT
		2,338.13 *		

288S66	10/06/87	43.38	ST PAUL DISPATCH	PUBLISHING
288S66	10/06/87	38.56	ST PAUL DISPATCH	PUBLISHING
288S66	10/06/87	83.88	ST PAUL DISPATCH	PUBLISHING

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
288S66	* 10/06/87	102.52 268.34 *	ST PAUL DISPATCH	PUBLISHING

288S84	10/06/87	35.00 35.00 *	STEFFEN SCOTT	CANINE ALLOWANCE

288T29	10/06/87	589.99	T.A. SCHIFSKY SONS	REPAIR MAINT
288T29	10/06/87	2,257.31 2,847.30 *	T.A. SCHIFSKY SONS	REPAIR MAINT
288T30	10/06/87	69.99 69.99 *	TARGET	SUPPLIES

288T36	10/06/87	146.00 146.00 *	THOMPSON PUBLISHING	MEMBERSHIP

288T50	10/06/87	25.75	T J AUTO PARTS	REPAIR MAINT
288T50	10/06/87	28.79	T J AUTO PARTS	REPAIR MAINT
288T50	10/06/87	142.00 196.54 *	T J AUTO PARTS	REPAIR MAINT

288T60	10/06/87	51.17 51.17 *	TOLL COMPANY	SUPPLIES

288T86	10/06/87	8.95 8.95 *	TWIN CITY SAW SERV	SUPPLIES

288T93	10/06/87	22.45 22.45 *	TWIN CITY FILTER	SUPPLIES

288U86	10/06/87	34.33 34.33 *	UNIVERSAL MEDICAL	SUPPLIES

288V15	10/06/87	25.00 25.00 *	VALS BODY SHOP	REPAIR MAINT

1987 CITY OF MAPLEWOOD

CHECK REGISTER

CHECK NO.	DATE	AMOUNT	VENDOR	ITEM DESCRIPTION
288W15	10/06/87	2,625.70 2,625.70 *	WALDOR PUMP CO	PUMP

288W60	10/06/87	27.47 27.47 *	WESCO	SUPPLIES

288W90	10/06/87	74.48 74.48 *	W W GRAINGER	SUPPLIES

288Y50	10/06/87	3,941.00	YOCUM OIL	FUEL OIL
288Y50	10/06/87	5,369.00	YOCUM OIL	FUEL OIL
288Y50	10/06/87	4,291.00	YOCUM OIL	FUEL OIL
288Y50	10/06/87	5,334.00	YOCUM OIL	FUEL OIL
288Y50	10/06/87	5,334.00	YOCUM OIL	FUEL OIL
288Y50	10/06/87	222.23	YOCUM OIL	FUEL OIL
		24,491.23 *		

		28,006.13	FUND 01 TOTAL	GENERAL
		63,333.31	FUND 03 TOTAL	HYDRANT CHARGE
		4,105.00	FUND 11 TOTAL	PARK DEVELOPMENT
		807.22	FUND 13 TOTAL	C.I.P.
		335.92	FUND 45 TOTAL	84-12 BEAM W OF
		2,185.55	FUND 48 TOTAL	85-2 BVR CRK APT
		27.52	FUND 55 TOTAL	85-21 HIGHLAND T
		844.77	FUND 56 TOTAL	85-22 CRESTVIEW
		1,770.25	FUND 63 TOTAL	86-3 CENTURY AVE
		901.61	FUND 64 TOTAL	86-4 CTY RD C&HW
		256.28	FUND 65 TOTAL	86-5 HILLWD DR-E
		110.42	FUND 67 TOTAL	86-9 HUNTINGTON
		1,465.58	FUND 68 TOTAL	86-10 JEFFERSNS
		72.14	FUND 69 TOTAL	86-11 HIGHWOOD H
		1,044.88	FUND 70 TOTAL	86-12 ARKWRIGHT
		18,500.46	FUND 73 TOTAL	86-15 WTR DISTR
		49.79	FUND 76 TOTAL	86-22 HILLCREST
		306.72	FUND 81 TOTAL	86-33 BUDD KOLBY
		3,254.80	FUND 86 TOTAL	87-3 CASTLE RDGE
		22.27	FUND 87 TOTAL	86-19 CARVER HTS
		213.88	FUND 88 TOTAL	86-28 CAVES NEVAI
		2,672.04	FUND 90 TOTAL	SANITARY SEWER FI
		595.00	FUND 94 TOTAL	DENTAL SELF-INSU
		26,057.80	FUND 96 TOTAL	VEHICLE & EQUIP I
		22.27	FUND 99 TOTAL	87-35 AND 87-7
		156,961.61	TOTAL	

* INDICATES ITEMS FINANCED BY RECREATIONAL FEES

DATE 09/29/87

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REP

Payroll
10-2-87

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
11110	02-1801	McGUIRE	MICHAEL	A	2330.59
11111	02-9671	BEHM	LOIS	N	852.25
DIVISION 02 CITY MANAGER					3182.84
11112	10-4474	JAHN	DAVID	J	686.66
11113	10-6523	SWANSON, JR.	LYLE	E	985.70
DIVISION 10 CITY HALL MAINT					1672.36
11114	12-0166	CUDE	LARRY	J	242.40
11115	12-0908	ZUERCHER	JOHN	L	157.60
11116	12-5905	OSTER	ANDREA	J	665.05
DIVISION 12 EMERGENCY SERVICES					1065.05
11117	21-1078	FAUST	DANIEL	F	1846.29
DIVISION 21 FINANCE ADMINISTRATION					1846.29
11118	22-4432	MOELLER	MARGARET	A	732.59
11119	22-4446	MATHEYS	ALANA	K	868.25
11120	22-7550	VIGNALO	DELORES	A	852.25
11121	22-9267	ANDERSON	CAROLE	J	1146.46
DIVISION 22 ACCOUNTING					3599.55
11122	31-2198	AURELIUS	LUCILLE	E	1705.48
11123	31-4816	SELVOG	BETTY	D	124.00
11124	31-9815	SCHADT	JEANNE	L	745.85
DIVISION 31 CITY CLERK ADMINISTRATION					2575.33

DATE 09/29/87

CITY OF MAPLEWOOD

PROGRAM PR10

PAYROLL CHECK REGISTER REF

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
11125	33-0547	KELSEY	CONNIE	L	461.51
11126	33-4435	VIETOR	LORRAINE	S	726.65
11127	33-4994	HENSLEY	PATRICIA	A	454.04
11128	33-6105	CARLE	JEANETTE	E	690.93
11129	33-8389	GREEN	PHYLLIS	C	929.05
DIVISION 33 DEPUTY REGISTRAR					3262.18
11130	41-1717	COLLINS	KENNETH	V	1917.48
11131	41-2356	RICHIE	CAROLE	L	882.02
11132	41-2934	SVENDSEN	JOANNE	M	984.40
11133	41-3183	NELSON	ROBERT	D	1675.88
11134	41-7636	OMATH	JOY	E	905.68
11135	41-9263	MARTINSON	CARDL	F	888.49
DIVISION 41 PUBLIC SAFETY ADMIN					7253.95
11136	42-0130	ZAPPA	JOSEPH	A	1455.26
11137	42-0251	STILL	VERNON	T	1308.68
11138	42-0457	SKALMAN	DONALD	W	1357.48
11139	42-0918	NELSON	CAROL	M	1525.31
11140	42-0990	MORELLI	RAYMOND	J	1332.68
11141	42-1204	STEFFEN	SCOTT	L	1323.08
11142	42-1364	ARNOLD	DAVID	L	1455.26
11143	42-1577	BANICK	JOHN	J	1384.02
11144	42-1660	BOHL	JOHN	C	1411.00
11145	42-1899	CAHANES	ANTHONY	G	1675.88
11146	42-1930	CLAUSON	DALE	K	1357.48
11147	42-2063	MOESCHTER	RICHARD	M	1457.56
11148	42-2115	ATCHISON	JOHN	H	1396.68
11149	42-2884	PELTIER	WILLIAM	F	1455.26
11150	42-2899	SZCZEPANSKI	THOMAS	J	1088.63
11151	42-3243	WELCHLIN	CABOT	V	1002.28
11152	42-3591	LANG	RICHARD	J	1390.85
11153	42-4775	PALMA	STEVEN	T	879.88
11154	42-4916	HERBERT	MICHAEL	J	1371.88
11155	42-6119	DREGER	RICHARD	C	1455.26
11156	42-7686	MELHAN, JR	JAMES	E	1308.68
11157	42-8226	STAFNE	GREGORY	L	1394.07

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
11158	42-8434	BECKER	RONALD	D	1332.68
11159	42-8516	HALWEG	KEVIN	R	1509.14
11160	42-9204	STOCKTON	DERRELL	T	1308.68
11161	42-9499	PAULOS-JR.	PAUL	G	557.20
11162	42-9867	BOWMAN	RICK	A	1331.16
DIVISION 42 POLICE SERVICES					35826.02
11163	43-0009	KARIS	FLINT	D	1414.54
11164	43-0466	HEINZ	STEPHEN	J	1578.24
11165	43-1789	GRAF	DAVID	M	1405.48
11166	43-2052	THOMALLA	DAVID	J	1504.57
11167	43-2201	YOUNGREN	JAMES	G	1531.72
11168	43-4316	RAZSKAZOFF	DALE	E	1396.68
11169	43-6071	VORWERK	ROBERT	E	1405.48
11170	43-7418	BERGERON	JOSEPH	A	1473.66
11171	43-7791	MELANDER	JON	A	1483.36
DIVISION 43 PARAMEDIC SERVICES					13193.73
11172	45-1878	EMBERTSON	JAMES	M	1431.89
11173	45-3333	WILLIAMS	DUANE	J	1256.68
DIVISION 45 FIRE PREVENTION					2688.57
11174	46-0183	RABINE	JANET	L	852.25
11175	46-0322	STAHNKE	JULIE	A	865.59
11176	46-0389	BOYER	SCOTT	K	780.16
11177	46-2990	SARAFOLEAN	JULIA	A	720.00
11178	46-4801	RYAN	MICHAEL	P	1462.17
11179	46-5919	NELSON	KAREN	A	908.30
11180	46-7030	MARTIN	SHAWN	M	891.55
11181	46-7236	FLAUGHER	JAYME	L	908.30
DIVISION 46 DISPATCHING SERV					7388.32

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
11182	51-0267	BARTA	MARIE	L	697.70
11183	51-6872	HAIDER	KENNETH	G	1795.08
11184	51-8993	CHLEBECK	JUDY	M	884.25
DIVISION 51 PUBLIC WORKS ADMIN					3377.03
11185	52-0547	MEYER	GERALD	W	1130.17
11186	52-1241	KANE	MICHAEL	R	1175.45
11187	52-1431	LUTZ	DAVID	P	1042.65
11188	52-3473	KLAUSING	HENRY	F	1102.65
11189	52-4037	HELEY	RONALD	J	1062.65
11190	52-4501	OSWALD	ERICK	D	753.05
11191	52-6224	TEVLIN, JR.	HARRY	J	1116.97
11192	52-6254	FREBERG	RONALD	L	1067.33
11193	52-8314	CASS	WILLIAM	C	1497.66
DIVISION 52 STREET MAINTENANCE					9948.58
11194	53-1010	ELIAS	JAMES	G	1270.37
11195	53-1688	PECK	DENNIS	L	1203.45
11196	53-2522	PRIEBE	WILLIAM		1170.19
11197	53-4671	GESSELE	JAMES	T	1181.85
11198	53-6109	GEISSLER	WALTER	M	1404.20
DIVISION 53 ENGINEERING					6230.06
11199	54-3775	LOFGREN	JOHN	R	872.86
DIVISION 54 PUBLIC WORKS BLDG MAINT					872.86
11200	58-1014	NADEAU	EDWARD	A	1133.08
11201	58-1590	MULWEE	GEORGE	W	1061.05
11202	58-1720	NUTESON	LAVERNE	S	1477.60
11203	58-2563	BREHEIM	ROGER	W	1061.05
11204	58-2582	EDSON	DAVID	B	1061.06

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
11205	58-5993	OWEN	GERALD	C	401.85
DIVISION 58 SAN SEWER OPERATION					6195.69
11206	59-1000	MULVANEY	DENNIS	M	1161.85
11207	59-2123	SPREIGL	GEORGE	C	861.85
DIVISION 59 VEH & EQUIP MAINT					2023.70
11208	61-0389	ODEGARD	ROBERT	D	1723.08
11209	61-1066	BRENNER	LOIS	J	900.29
11210	61-1993	KRUMMEL	BARBARA	A	359.72
11211	61-2618	STAPLES	PAULINE		1367.26
DIVISION 61 COMM SERVICES ADMIN					4350.35
11212	62-1998	WILLIAMS	MATTHEW	D	380.00
11213	62-2111	TRAVERS	DANIEL	L	93.50
11214	62-3790	ANDERSON	ROBERT	S	1013.05
11215	62-3915	LINDORFF	DENNIS	P	1019.93
11216	62-4097	YUKER	WALTER	A	81.00
11217	62-4121	HELEY	ROLAND	B	1062.65
11218	62-5506	MARUSKA	MARK	A	1175.45
11219	62-7219	BURKE	MYLES	R	1102.65
11220	62-8182	GERMAIN	DAVID	A	1082.65
DIVISION 62 PARK MAINTENANCE					7010.88
11221	63-1518	SHELDON	LEO	B	215.83
11222	63-4246	WARD	ROY	G	406.40
11223	63-6422	TAUBMAN	DOUGLAS	J	1056.86
DIVISION 63 RECREATION PROGRAMS					1679.09

CHECK NUM	EMPLOYEE NUMBER	NAME			GROSS PAY
11224	64-0508	GREW	JANET	M	892.25
11225	64-4624	HORSNELL	JUDITH	A	446.12
11226	64-4942	HUTCHISON	ANN	E	245.76
DIVISION 64 NATURE CENTER					1584.13
11227	71-0124	DOHERTY	KATHLEEN	M	745.85
11228	71-0551	OLSON	GEOFFREY	W	1701.48
11229	71-3174	WEGWERTH	JUDITH	A	420.47
11230	71-8754	LIVINGSTON	JOYCE	L	481.80
DIVISION 71 COMM DEVELOPMENT ADMIN					3349.60
11231	72-7178	EKSTRAND	THOMAS	G	1112.07
11232	72-8505	JOHNSON	RANDALL	L	1015.45
DIVISION 72 PLANNING					2127.52
11233	73-0677	OSTROM	MARJORIE		1391.26
11234	73-1942	CARVER	NICHOLAS	N	1059.45
DIVISION 73 BUILDING INSPECTIONS					2450.71
11235	74-0776	WENGER	ROBERT	J	1181.85
11236	74-5873	GRANGER	GREGORY	A	155.00
11237	74-6025	MURPHY	DONALD	W	25.00
DIVISION 74 HEALTH INSPECTIONS					1361.85
FUND NOT ON FILE					136116.24
GRAND TOTALS					136116.24

AGENDA REPORT

Action by Council:

TO: City Manager
FROM: Finance Director *[Signature]*
RE: Revision of Budget for Computer System
DATE: October 7, 1987

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

A 1987 Budget change is needed to transfer money budgeted for computer system lease payments to computer system acquisition costs.

BACKGROUND

On May 11, 1987, the Council approved the budget for the new computer system which included \$280,900 for acquisition costs and \$30,200 for lease payments. Due to a delay in the installation of the new system, lease payments will begin three months later than anticipated which will decrease the 1987 payments by \$15,100. The delay in the installation of the new system was caused primarily by delivery of the NCR computer hardware later than anticipated.

Offsetting the \$15,100 decrease in 1987 lease payments are higher than anticipated acquisition costs. The original \$280,900 budget included a contingency of \$14,976 to cover training, wiring and unforeseen items. To date, \$13,878 of the contingency has been used for cables, wiring, training, surge suppression and miscellaneous items.

Additional acquisition costs anticipated at this time are \$10,150 for software installation/training and \$4,084 for word processing hardware and software. The installation/training costs are for the travel expenses of the Eden Systems Inc. software personnel to travel here from Seattle, Washington. A total of seven software modules are to be installed, which will take approximately 14 trips by five different people. Each trip will be for three days and cost approximately \$725 per trip.

The additional \$4,084 for word processing hardware and software involves the exchange of terminals for personal computers so that the clerical staff can have word processing capabilities that better meet their needs. Originally, the City's data processing consultant recommended Multiword word processing software that would reside on the NCR minicomputer. However, a demonstration of this product for City secretaries indicated that it would not have the capabilities needed by the City's secretarial staff. In order to obtain the capabilities needed, our data processing consultant has recommended that we purchase IBM personal computer clones from PC Solutions and Wordperfect software in place of NCR terminals for the clerical staff. The costs associated with this are outlined in Exhibit A.

RECOMMENDATION

It is recommended that \$14,234 be transferred from the budget for computer system lease payments to the budget for acquisition costs to cover installation/training and word processing.

ACTION NEEDED

Council approval of the appropriate 1987 budget changes.

ADDITIONAL WORD PROCESSING COSTS

\$ 1,266	Cost per personal computer with Wordperfect software
X 9	Number needed for clerical staff
<u>11,394</u>	Sub-Total
+ 200	Wordperfect software for existing IBM personal computer
<u>+ 450</u>	Additional cost for IIB license for IBM clones (9 @ \$50)
12,044	Sub-Total
- 7,164	Original budget (9 terminals @ \$796)
<u>- 796</u>	Terminal deleted for Public Safety Department
\$ 4,084	Net Total Costs

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Solid Waste Committee
SUBJECT: Dropoff Recycling Center - 6-month Report
DATE: October 6, 1987

The Maplewood recycling center has been in operation six months. Even though it is open at all times, vandalism and illegal dumping have been minimal. To date, Bellaire has picked up 14 dumpster loads of scrap metal, 12 loads of newspapers, 4 loads of Aluminum cans, and 5 loads of glass. We feel the project has been very successful.

fb

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Maplewood, Minnesota, was duly called and held in the Council Chambers in said City on the 16th day of November, 1987.

The following members were present:

The following members were absent:

introduced the following resolution and moved its adoption:

WHEREAS, the Metropolitan Council and Ramsey County Solid Waste Master Policy Plans call for rapid development of recycling and other forms of resource recovery in place of landfills, and

WHEREAS, organized garbage collection is essential for development of a curbside recycling program, and

WHEREAS, current landfill sites are at or near capacity and new landfills are severely limited in number, and

WHEREAS, the City of Maplewood currently has multiple garbage collectors duplicating service on City streets which cause deterioration of streets, and produces additional traffic and redundant noise which detracts from the safety and welfare of the community, and

WHEREAS, organized collection would benefit the taxpayers since collection costs are anticipated to be lower, and reducing the number of garbage trucks on streets will reduce maintenance costs, and

WHEREAS, organized garbage collection will benefit the waste haulers by providing more efficient and economical operations.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that it is the intent of the City to establish a system of organized collection of solid waste.

Seconded by:

Ayes -

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY) SS.
)
CITY OF MAPLEWOOD)

I, the undersigned, being the duly qualified and appointed Clerk of the City of Maplewood, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City of Maplewood, held

on the 16th day of November, 1987, with the original on file in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to organized garbage collection.

Witness my hand as such Clerk and the Corporate seal of the City this 16th day of November, 1987.

City Clerk
City of Maplewood, Minnesota

October 19, 1987

TO ALL LICENSED MAPLEWOOD GARBAGE HAULERS

NOTICE OF PUBLIC HEARING

The City of Maplewood has been in the process of studying organized residential garbage collection. A public hearing has been set for 7:00 P.M., Monday, November 16, 1987, at the Maplewood City Hall at 1830 E. Co. Rd. B. At that time you may give your comments and opinions on the subject to the City Council.

The citizen committee studying organized collection has made a recommendation to the Council. Enclosed is a copy of that report. If your company deals with non-residential business/commercial accounts only, you will not be affected by this proposal.

You and all Maplewood residents are invited to attend this public hearing and express your views on the subject.

MEMORANDUM

TO: Mayor & Councilmembers
FROM: City Manager
RE: Solid Waste Committee Report
DATE: August 3, 1987

INTRODUCTION

On December 8, 1986 the City Council requested the Recycling/Solid Waste Committee to consider the options for Solid Waste Collection including Organized Collection.

BACKGROUND

The Minnesota Legislature passed the Waste Management Act in the 1980 session. It defined local responsibilities in controlling solid waste generation and implementing a process of waste reduction, landfill abatement and resource recovery.

The Waste Management Act was amended in 1984 and 1985. It was amended again in 1987, empowering counties to require a city to organize its solid waste collection.

The Maplewood Solid Waste Committee has been reviewing the options available and has met on numerous occasions, had input from the local haulers, other governmental agencies and surrounding cities.

ALTERNATIVES

The Committee report lists three alternatives for the Council's consideration:

Alternative No. 1 is organized garbage collection in conjunction with curbside recycling.

Alternative No. 2 is staying with the same open hauling system. If the Council chooses this option, we will not be able to meet the waste reduction goals set forth by the Metropolitan Council and Ramsey County.

Alternative No. 3 (City run collection) is not really a practical option because of the cost factor.

RECOMMENDATION

The Solid Waste Committee recommends Alternative No. 1. In order to try to meet the City's waste reduction goals, I concur with their recommendation.

ACTION REQUIRED

Accept the report and request that the Committee work out a detailed plan for implementation, including a time table and public hearing dates.

MAPLEWOOD SOLID WASTE AND RECYCLING COMMITTEE UPDATE

MAY, 1987

Since December, 1986, the Maplewood Recycling and Solid Waste Committee has been studying the issue of organized garbage collection. Information has been obtained from our neighboring cities that have organized collection as well as from several local reports on garbage hauling.

A meeting with the waste haulers licensed in Maplewood was held by the committee on May 5, 1987, to solicit comments on organized collection from haulers. The following is a list of committee findings thus far:

1. The Cities of North St. Paul, White Bear Lake, and White Bear Township have organized collection. Representatives from these cities are very pleased with their hauling systems and are an average of \$2 less per month per household than the average monthly garbage fee paid by Maplewood residents. This could amount to a considerable savings to Maplewood residents if organized collection were implemented.
2. With organized collection, the city can improve solid waste management in Maplewood. A contract specifying such things as uniform collection requirements, method of disposal, reporting requirements, uniform fee structure, licensing, yard waste collection, and recycling will improve the efficiency of the solid waste system.
3. At the meeting of May 5, the haulers indicated that they would rather not have any change in the collection system. If the city should find it necessary to move to organized collection, they prefer that the city work with the existing licensed haulers serving Maplewood. The haulers seem to be interested in forming a consortium and selecting representatives to try to negotiate a contract with the city.
4. In any hauling plan adopted by the city, it appears to make the most sense to include provisions for volume-based garbage fees, recycling and composting services. This will insure the most cost-effective system. According to figures in the Ramsey County Solid Waste Management Master Plan, it will be significantly less costly to meet city composting, recycling, and waste reduction goals with organized collection. One example of this savings is that a minimum base rate for weekly service could be charged each household and additional bags or cans would be charged separately. This provides an economic incentive for homeowners to generate less waste.

Those that recycle and compost their waste will pay less than those homeowners who do not recycle and compost.

Maplewood wants to avoid what is happening in Roseville currently. Homeowners pay \$9 to \$11 monthly to many of the area haulers for unlimited garbage service which includes yard waste. The city charges for and provides leaf collection and composting service. Haulers do not charge less to those homeowners who use the city leaf service. This is essentially paying twice and is not cost effective.

5. The Maplewood Solid Waste and Recycling Committee feels that with the city recycling and composting goals established by Ramsey County, the less wear and tear on city streets, the ability to enforce all residences to have weekly garbage collection, and the ability to institute volume-based garbage fees, organized collection is the most prudent course for Maplewood's future solid waste system.

6. In most of the cities studied, garbage collection contracts have been negotiated and administered by the city manager's office. The Committee believes it is appropriate for the Maplewood City Manager to become involved with garbage hauling contract issues.

Interim Recommendation

The Maplewood Solid Waste and Recycling Committee recommends the city continue to explore organized collection. Specific options for implementation will be studied by the committee in cooperation with the city manager. A final report and recommendation will be forthcoming by early summer.

j1

FINAL REPORT

TO: City Council
City Manager
FROM: Recycling/Solid Waste Management Committee
SUBJECT: Organized Collection
DATE: July 30, 1987

Background

In 1980 the Minnesota legislature passed the Waste Management Act, thereby defining county and local municipality responsibilities in controlling solid waste generation and implementing a process of waste reduction, landfill abatement and resource recovery.

In 1984 the state legislature amended the WMA requiring the Metropolitan Council to study organized collection as a way for municipalities to meet WMA goals. In 1985 the legislature again amended the WMA, setting 1990 as the target date for meeting mandated waste abatement goals: 16%-19% abatement through source separation. (That target date has since been amended to 1992.) As of that date, all waste must be recycled, composted or sent to a resource recovery facility.

In 1987 the legislature empowered the counties to require a city/municipality to organize its waste collection; the county may then require separation and collection of recyclables and other specified materials (e.g. yard waste, hazardous materials, etc.).

Introduction

On December 8, 1986, Councilman Gary Bastian requested the Recycling/Solid Waste Management Committee to do a research study of organized collection of trash as a reasonable means of meeting waste management/landfill abatement goals for the City of Maplewood. Since that date, this committee has studied reports from other metro cities currently studying or implementing organized collection and studied the Metropolitan Council Solid Waste Management Guide/Policy Plan; viewed the video tape of the League of Women Voters panel discussion (March 1985) on organized collection- featuring County Commissioner Robert Orth, Metropolitan Council Representative Chuck Wiger, Councilman Bob Bennis from White Bear Lake, and Chuck Kutter (Minneapolis) and Mary Ayde (White Bear Township), representing the refuse haulers; met with city managers/supervisors of three neighboring cities that now have organized collection; met with and discussed this concept with local waste haulers licensed in Maplewood.

This final report is presented for your information as you choose the direction Maplewood will take in meeting legislative goals in waste management/disposal.

Alternatives

Considering the legislative mandates, the county waste management master plan and the recycling/landfill abatement goals for Maplewood, we present three options for your consideration.

1. Organized Collection: Organized collection is a solid waste collection system where one hauler services households in a specific area (no overlap) and in which services can be defined and controlled (e.g. volume based fees, curbside recycling and yard waste pickup). The city assumes collection control and responsibility and contracts for the service through bid or negotiated contract.

a. Organized collection should include volume-based garbage fees, recycling and composting fees. According to figures in the Ramsey County Solid Waste Management Master Plan, it will be significantly less costly to meet city composting, recycling and waste reduction goals with organized collection. For the individual homeowners, those who recycle and composte their wastes will pay less than those who do not.

b. Based on MnDOT research, road wear due to refuse collection trucks could be reduced 40%-50%. Road surfaces are particularly affected by heavy wheel loads. The number of refuse trucks on any one Maplewood street on trash collection day varies from 2-10; the effect on the roadway of one of these trucks is the same as that of 1,500 cars.

c. With organized collection, all homeowners will have garbage collection resulting in less illegal dumping, reduction in odor and rodent problems, and reduction in potential safety hazards possible when such vehicles are present. Reduction of the number of large refuse trucks in residential neighborhoods would result in less noise pollution.

d. City control of waste disposal standards and licensing is possible through bid or contract requirements. The city could control/negotiate specifics: uniform collection requirements, use of containers, method of disposal, uniform volume-based fee structure, reporting requirements, determination of collection routes, yard waste and recycling.

e. Administrative and negotiating responsibilities would be handled through the city manager's office.

f. A consortium of existing haulers could be formed as a negotiating and communications body with the city. Service standards, collection routes, recycling services, etc., would be negotiated/policed by this group and the city manager.

g. City billing, using the current utility billing system, is deemed the most efficient. Delinquent charges could be handled as are such fees for sewer and hydrant.

2. Present open hauling system: Open hauling means each homeowner arranges with a hauler of choice for waste pick-up and is billed directly by that hauler. This system does not normally include source separation (recycling, composting). Some haulers may currently do some source separation.

The open hauling system in its current form is only legal until 1990, when, by legislative mandate and Ramsey County master plan, Maplewood will be required to give documented proof that we are recycling/composting 12% of the residential waste we generate.

In order to meet this 12% goal, curbside recycling is necessary. (It is estimated that 3%-4% abatement is realized by a recycling drop-off center, and 4% abatement is possible with a compost drop-off site.) To qualify for county funding aid for curbside recycling (guaranteed only to 1990), Maplewood must show that we've made plans and progress in implementing organized collection or mandatory source separation. By 1990, Maplewood must have a curbside recycling program in place. County funding is available until 1990 to aid in establishing/running such a program, but the city must provide for continuing operation of curbside recycling pickup for homeowners.

According to 1987 Waste Management legislation, Ramsey County is authorized to require its cities to organize garbage collection. In 1988, the county will decide if an ordinance making organized collection mandatory is necessary. At the present time, the county is providing technical assistance to cities to help them plan an efficient refuse collection system with economic incentives to residents for composting and recycling.

3. City operated refuse collection: This system means the city buys the trucks and hires the personnel to provide trash collection service to each residence in the city.

The potential purchase, maintenance and management costs of this system should be available through the department of public works and the city manager.

Due to the high budget outlay, as well as continuing maintenance and personnel costs, this option is not recommended.

Recommendation

In consideration of meeting mandated waste abatement goals and striving to provide cost efficient, environmentally sound waste disposal for the city and its residents, this committee recommends alternative number one, organized collection.

Due to impending compliance with state and county requirements, alternative number two, present system "as is", is not recommended. Should this option be adopted, implementation of curbside recycling and other abatement methods (e.g. yard waste pickup, volume-based incentives, etc.) will be necessary.

Due to the high initial budget outlay, as well as continuing maintenance and personal costs, item number three is not recommended.

This committee accepts the responsibility to work with the council, city manager, and licensed haulers, to work out a process of implementation.

Table 1
ANNUAL RESIDENTIAL GARBAGE SERVICE RATES PER HOUSEHOLD
WITHOUT COMPOSTING AND RECYCLING

YEAR	OPEN HAULING	ORGANIZED
1987	\$128.70	\$103.90
1990	\$150.50	\$121.90
1992	\$165.60	\$134.00

Table 1 shows the expected costs for garbage collection for the next five years. These costs assume garbage service similar to service currently provided by most garbage haulers (i.e. no recycling or separate yard waste collection). As Table 1 shows there is a 20 percent savings when comparing organized collection versus open hauling collection.

Adding Recycling and Composting

Curbside recycling and yard waste collection and composting are programs which will be necessary for Maplewood to meet the 16% waste abatement goal. At best recycling can achieve 7 to 10% residential abatement depending on the service, public education and other factors. Costs for the recycling service were calculated at a 1987 cost of \$3.67 per household per year, escalated 5% annually. Composting will abate from 6 to 9 percent residential waste depending on service and other factors. Costs for separate yard waste collection during the growing season will cost \$11.42 per household per year.

Table 2 shows the costs for curbside recycling and separate yard waste collection under an open hauling system and under an organized garbage collection system. The cost differences under these two types of garbage collection are caused by:

1. A 20 percent savings under the organized system which is due to greater efficiency in garbage hauling (300 households serviced daily under organized garbage collection as opposed to 250 households serviced daily under an open hauling system);
2. Disposal fees at the Resource Recovery Facility are avoided with materials that are composted and recycled,
3. Garbage collection costs are lowered because less waste is collected in garbage compactors.

These savings are not realized without organized collection. This is showing in Table 2.

TABLE 2
 ANNUAL RESIDENTIAL GARBAGE COLLECTION, YARD WASTE COLLECTION,
 AND CURBSIDE RECYCLING SERVICE COSTS WITH AND WITHOUT
 ORGANIZED COLLECTION PER HOUSEHOLD

YEAR	OPEN HAULING	ORGANIZED
1987	\$143.79	\$104.94
1990	\$167.66	\$122.82
1992	\$184.87	\$135.25

For the City of Maplewood, the annual cost savings of organized versus open hauling collection are shown in Table 3. For 1987 Maplewood residents can save approximately \$400,000 per year and be serviced with weekly garbage service, curbside recycling service and separate yard waste collection and composting.

TABLE 3
 ANNUAL COST SAVINGS FOR THE CITY OF MAPLEWOOD
 WITH ORGANIZED GARBAGE COLLECTION, CURBSIDE COLLECTION
 AND YARD WASTE COLLECTION

YEAR	NUMBER OF HOUSEHOLDS	SAVINGS WITH ORGANIZED COLLECTION PER PER HOUSEHOLD	TOTAL FOR MAPLEWOOD
1987	10,290	\$38.85	\$399,770.00
1990	11,000	44.84	493,240.00
1992	11,660	49.62	578,570.20

It is also interesting to note that with organized collection, recycling and composting costs are similar to the open hauling system without recycling and composting provided.

SOLID WASTE COST ANALYSIS
MARCH 1987
MAPLEWOOD

Gone are the days of a single service for garbage collection and disposal. In the future, recycling, composting and waste reduction must increase substantially in order to meet state mandated goals for landfill abatement. Since many of these programs are still in the developmental state, we have the opportunity now to affect the design and cost of the future system. The design of the future system will be determined in part by the Ramsey County Solid Waste Management Master Plan. Future costs will be affected by the approach used for the collection system. Two main approaches are possible: open garbage hauling as is currently done, and organized collection.

Organized garbage collection can reduce costs significantly by increasing efficiency. The current average organized collection cost for the three cities in Ramsey County that use this approach is \$7.53 per household per month. The current average open hauling cost in Ramsey County is about \$9.50 per household per month, with many people paying \$10.50 and more.

According to a study prepared by Gordian Associates for the City of St. Paul in 1980 a single garbage truck with no increase in costs can service 20% more accounts per day in an organized collection system as opposed to an open hauling system. This increase in productivity reduces the per household cost for garbage collection.

In addition to the collection efficiency savings noted above, organized collection allows avoided costs of disposal to be factored into residential garbage bills. The following situations cause lower fees for waste disposal.

1. Disposal costs are less per ton for wastes recycled or composted as opposed to those wastes processed at the Resource Recovery Facility.
2. Garbage collection costs are less with aggressive yard waste and recycling programs because less garbage is hauled.
3. If residents perceive or actually get an economic incentive for participating in recycling, composting and waste reduction programs, the participation increases and further increases the costs savings mentioned in number 1 and number 2.

Section 34 extends the special police officer powers of the Department of Public Service, Division of Weights and Measures inspectors, authorizing them to arrest, without formal warrant, retailers of motor oil and automotive batteries if in violation of the signage requirements of sections 37 and 38.

Section 35 prohibits the Department of Public Service from charging fees to recover the costs of enforcing sections 36 to 38.

Section 36 requires the Division of Weights and Measures to produce and distribute the signs required in sections 37 and 38 and to inspect retailers of motor oil and automotive batteries to insure compliance with those sections.

Section 37 specifies language for signs required at retail outlets of motor oil to direct customers to collection tanks for used oil.

Section 38 requires wholesalers and retailers of automotive batteries to accept used batteries for recycling and requires retailers to post a specified notice of collection.

ORGANIZED COLLECTION (Section 27)

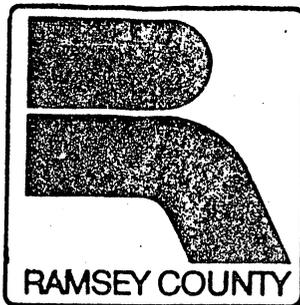
Section 27 grants a city or town the authority to organize collection of some or all of the solid waste released by generators for collection as a municipal service or by ordinance, franchise, license, negotiated or bidded contract or other means.

The local government unit may not impair, through organized collection, the preservation and development of recycling and markets for recyclables, and must exempt recyclables if shown that the materials will be source separated, collected and delivered for recycling.

The local government unit, in proposing, planning and establishing an organized collection system, must follow an orderly process. At least 90 days before proposing the means of organizing collection, the city or town must pass a resolution of intent to organize collection and invite interested persons to participate in the establishment of the system. A two week advance public notice and a public hearing must precede passage of the resolution. During the 90 day period, the city or town must develop, or supervise the development of, plans for the organized collection system. The local government unit may employ the assistance of solid waste haulers and others in developing the plans and establishing the organized collection system.

If organized collection is done by contract or as a municipal service, a waste facility may be designated as long as in conformance to any designation ordinance adopted under section 115A.86.

Counties are granted the authority to require cities and towns to organize collection. The county ordinance may require (a) separation and collection of recyclables; (b) specific material to be separated; and (c) cities and towns to meet source separation standards in the county plan. If the city or town does not comply, the county may organize collection for it.



RAMSEY COUNTY
Public Health Department
Raymond G. Cink, Director

Environmental Health Division
1910 W. County Rd. B. - Room 209
Roseville, Mn. 55113

633-0316 — 298-5972

Attn Mike

TO: City Officials
FROM: Richard J. Hlavka *RJH*
DATE: September 22, 1987
RE: Grants for Recycling Programs

On September 21, 1987, the Ramsey County Board of Commissioners approved increased funding for recycling grants to cities. In 1988, funds will be available to all cities for expenses related to curbside recycling. These funds will pay 100% of the expenses associated with once-monthly curbside pickup of recyclable materials. The eligible expenses include payments to a curbside collection contractor, staff time, and public education (brochures, lawn signs, etc.)

Additional funds may be available to some cities for twice-monthly collection. County staff are interested in establishing pilot efforts in a few cities for twice-monthly collection of recyclables.

Funding for the recycling grants is collected through a special assessment on property tax statements. In 1987, each single-family residential tax parcel was assessed \$2.24. In 1988, this assessment will increase to about \$7.00. This increase is due to the additional funds needed to provide service to the whole county instead of just part of it, an intensive promotional campaign, and pilot projects in twice-monthly collections and containers. Note that cities can request to be exempted from this assessment if they successfully operate and finance their own recycling and/or composting programs. Further details on this exemption can be found on page 40 of the Ramsey County Master Plan for Solid Waste Management (February, 1987 edition).

In the next month or so, you should receive a packet with more complete information. This packet will contain grant guidelines, information on application procedures, a draft RFP for contractor services, and a draft contract.

In the meantime, if you should have any questions please feel free to call me at 633-0316.

AGENDA REPORT

Action by Council:

To: City Manager Michael McGuire
From: Chief of Police Kenneth V. Collins *KVC*
Subject: Civil Service Commission Appointment
Date: October 7, 1987

Endorsed _____
Modified _____
Rejected _____
Date _____

Introduction

The Maplewood Police Civil Service Commission is short by one Commissioner because Donald Weida was not reappointed on January 1, 1987.

Background

Civil Service Commissioner Donald Weida was not reappointed as a Civil Service Commissioner when his term expired on January 1, 1987. The reason he was not reappointed was due to the fact that he had moved from the City of Maplewood.

Mr. Weida has recently repurchased a home in Maplewood and is very interested in again serving as a Maplewood Police Civil Service Commissioner.

Recommendation

It would be my recommendation that Mr. Weida be reappointed to the Civil Service Commission for the remainder of his term, which would expire December 31, 1989.

Action Required

This matter should be referred to the Maplewood City Council for their review and approval.

KVC:js

cc Civil Service File

MEMORANDUM

Action by Council:

TO: City Manager
 FROM: Thomas Ekstrand--Associate Planner
 SUBJECT: Conditional Use Permit Renewal
 LOCATION: 2425 E. Maryland Avenue
 APPLICANT/OWNER: Cornwell, Taylor and Liggett Partnership
 PROJECT: Beaver Lake Estates
 DATE: September 23, 1987

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

SUMMARY

Introduction

The applicant is requesting that the conditional use permit for the mobile home park be renewed.

Background

On June 6, 1968, council granted a conditional use permit for this mobile home park. On April 21, 1971, Phase II of this development was approved by council with a conditional use permit. Council approved a revision to the conditional use permit on September 27, 1982, to allow the number of home sites to increase from 250 to 254, subject to the following conditions:

1. The Beaver Lake Estates special use permit shall be subject to city council review in five years;
2. Access to the home site in proposed Addition II shall be from Antelope Way, a private drive within the mobile home park;
3. The total population of the mobile home park shall not exceed 541 persons, unless additional shelter capacity is provided;
4. The 1,300 square foot basement of the office building shall be used as a storm shelter and posted as such;
5. Provide for annual flushing of water system hydrants, or whenever algae conditions cause odors to rise from the pipes;
6. Conditions and appearance shall be governed by state statute, city ordinances or park regulations in effect on September 27, 1982.

Ordinance Requirement

Section 36-442(e)

All conditional use permits shall be reviewed by the council within one year of the date of initial approval, unless such review is waived by council decision or ordinance. At the one year review, the council may specify an indefinite term or specific term, not to exceed five

(5) years, for subsequent reviews. The council may impose new or additional conditions upon the permit at the time of the initial or subsequent reviews. A conditional use permit shall remain in effect as long as the conditions agreed upon are observed, but nothing in this section shall prevent the city from enacting or amending official controls to change the status of conditional uses. Any conditional use that meets the agreed upon conditions and is later disallowed because of the city enacting or amending official controls shall be considered a legal nonconforming use.

Discussion

The park is full and being well maintained.

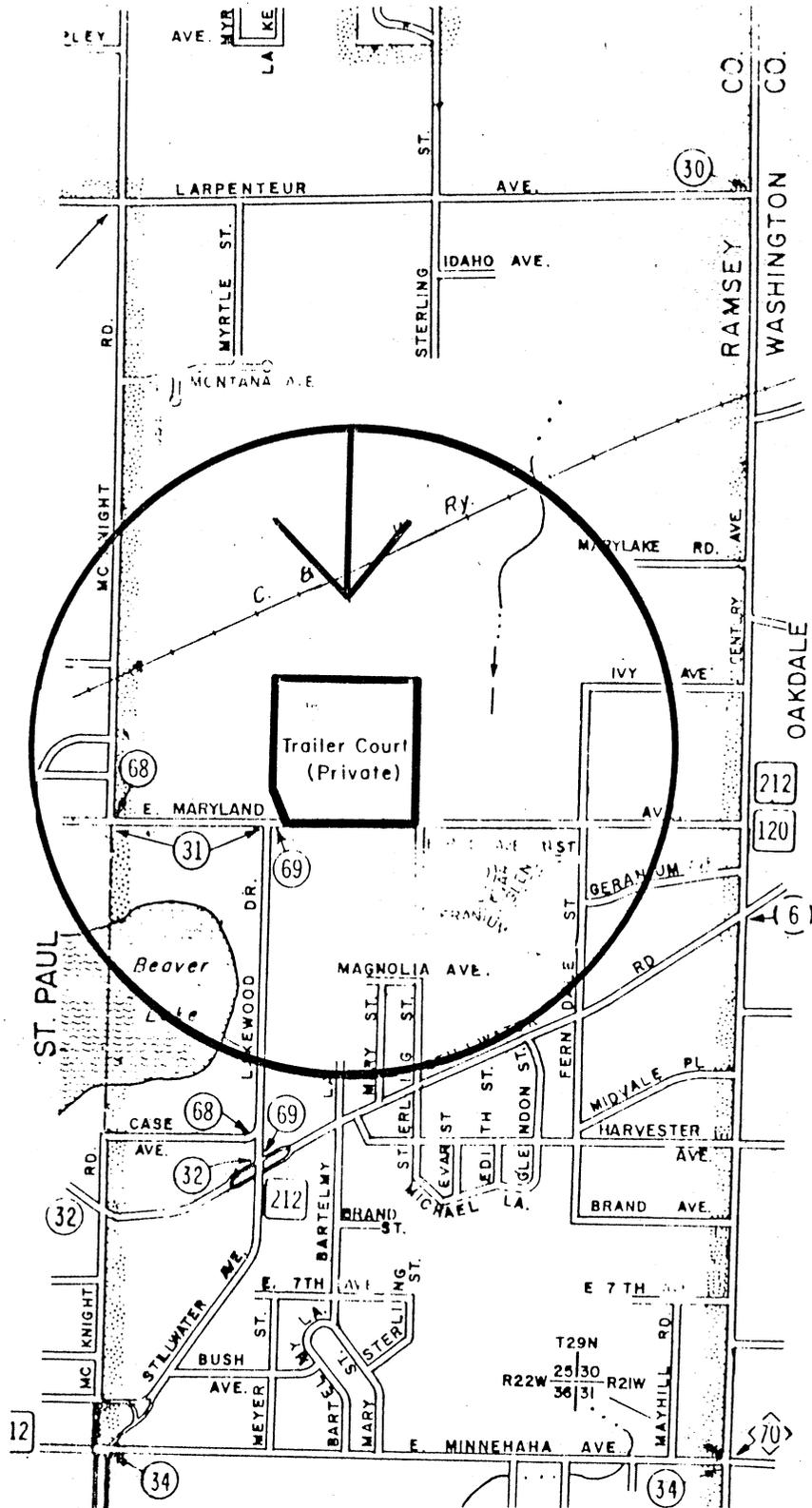
Recommendation

Renewal of the conditional use permit for Beaver Lake Estates Mobile Home Park for five years, subject to the September 27, 1982 conditions of approval.

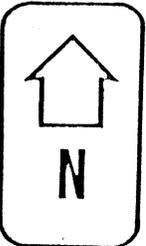
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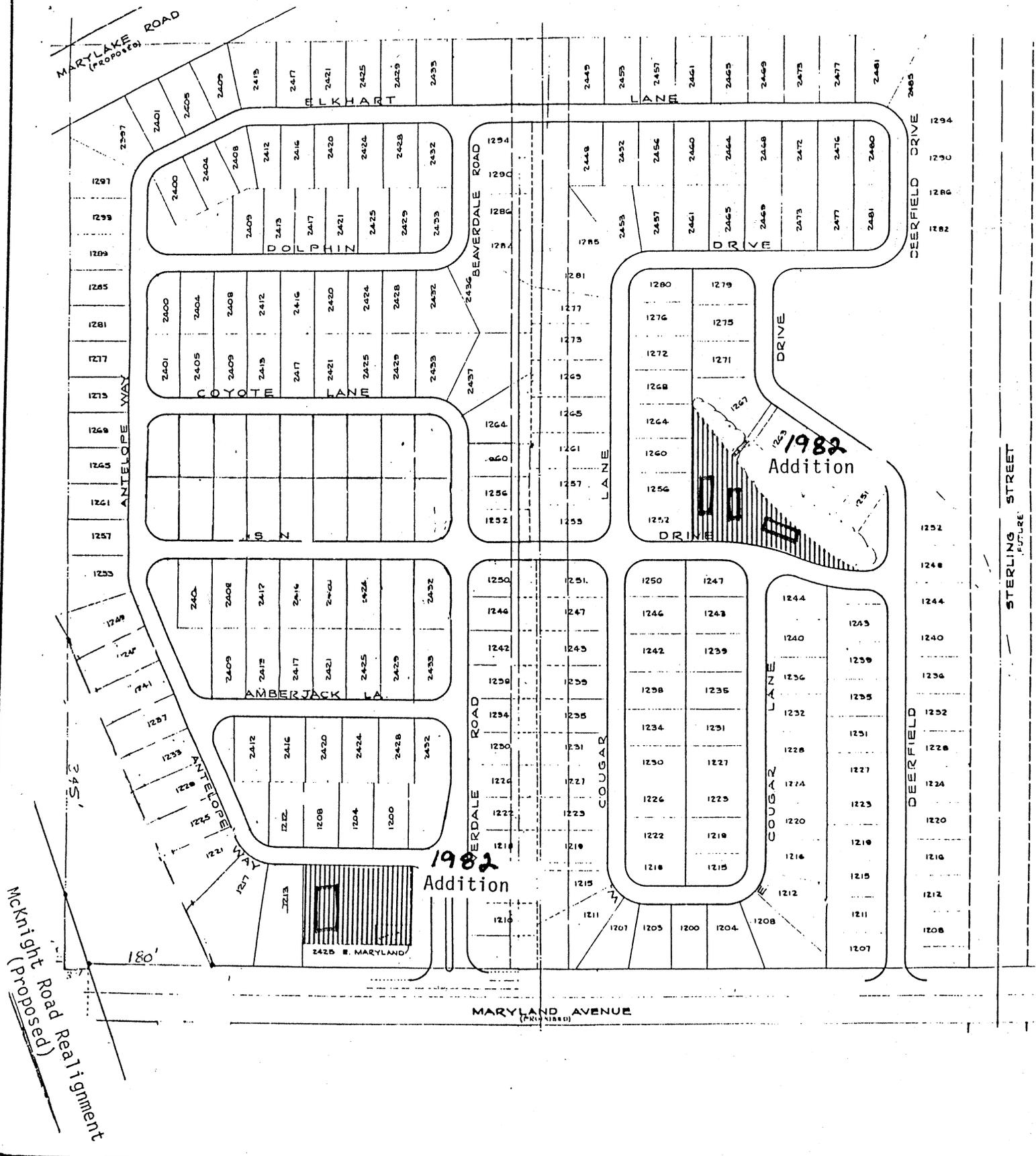
Attachments

1. Location Map
2. Beaver Lake Estates Neighborhood Map



LOCATION MAP

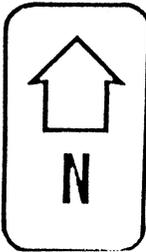




BEAVER LAKE ESTATES

Neighborhood Map

Attachment 2



MEMORANDUM

E-6

Action by Council:

TO: City Manager
 FROM: Thomas Ekstrand--Associate Planner
 SUBJECT: Conditional Use Permit Renewal
 LOCATION: Ivy and Century Avenues
 APPLICANT/OWNER: Richard Pearson
 PROJECT: Rolling Hills of Maplewood--First Addition
 DATE: September 23, 1987

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

SUMMARY

Introduction

The applicant is requesting that the conditional use permit for the mobile home park be renewed for five years.

Background

1. Rollings Hills Mobile Home Park was originally approved by council on October 25, 1982. Since then the conditional use permit for the park has been renewed annually, the last one granted on August 25, 1986. The current conditions of approval dated 8-13-84 are listed beginning on page 3.

2. The Rolling Hills Second Addition is under construction.

Ordinance Requirement

Section 36-442 (e)

All conditional use permits shall be reviewed by the council within one year of the date of initial approval, unless such review is waived by council decision or ordinance. At the one year review, the council may specify an indefinite term or specific term, not to exceed five (5) years, for subsequent reviews. The council may impose new or additional conditions upon the permit at the time of the initial or subsequent reviews. A conditional use permit shall remain in effect as long as the conditions agreed upon are observed, but nothing in this section shall prevent the city from enacting or amending official controls to change the status of conditional uses. Any conditional use that meets the agreed upon conditions and is later disallowed because of the city enacting or amending official controls shall be considered a legal nonconforming use.

Discussion

The park is now full and being well maintained.

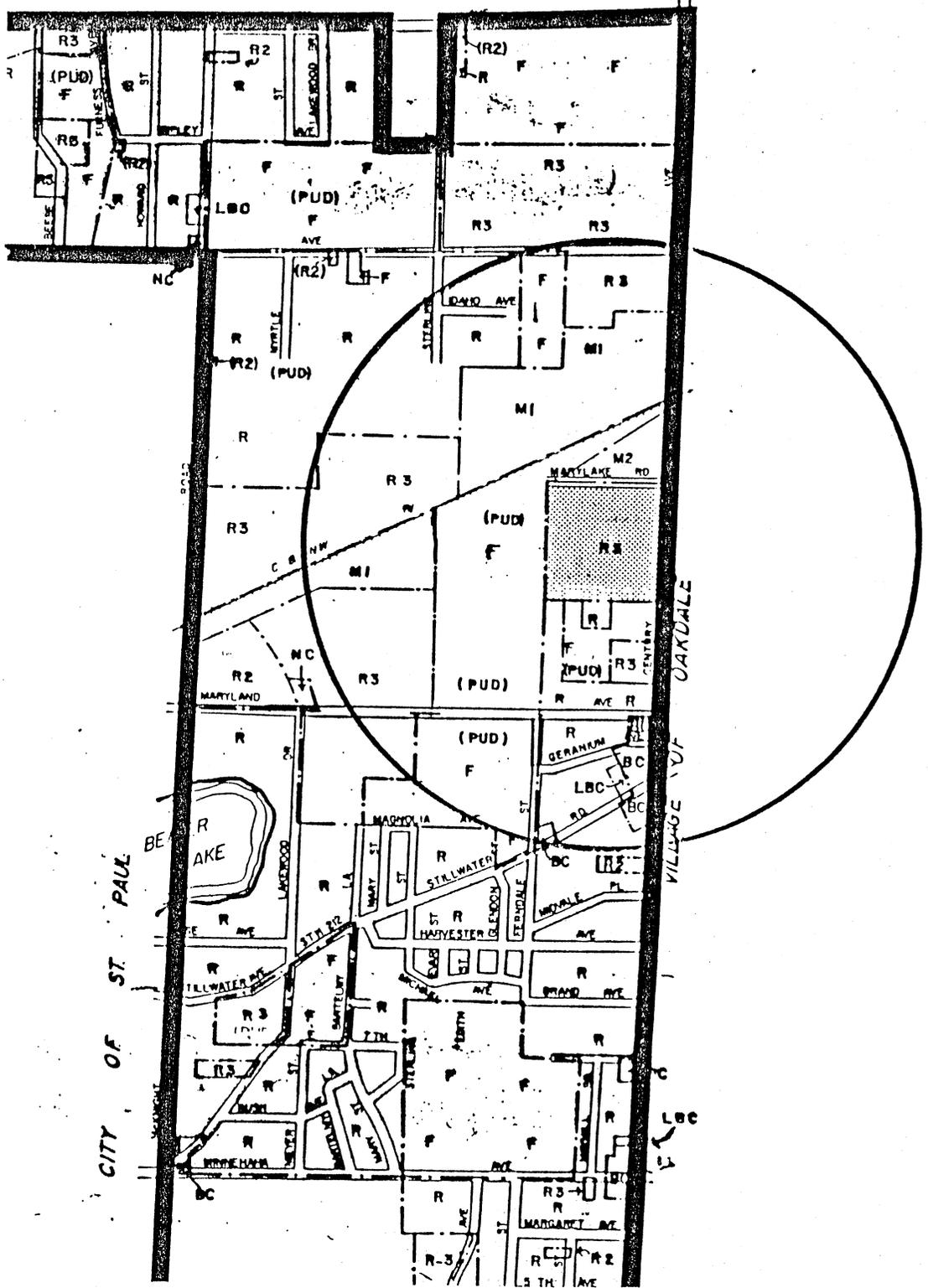
Recommendation

Renewal of the conditional use permit for Rolling Hills Mobile Home Park First Addition for five years.

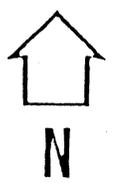
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Attachments

1. Location Map
2. Conditions of Approval dated 8-13-84
3. Letter of Request dated 7-23-87



LOCATION / ZONING



c. Councilmember Bastian moved to grant a 60 day extension for the Rolling Hills Mobile Home Park to complete the laying of sod and necessary seeding.

Seconded by Councilmember Wasiluk. Ayes - all.

d. Councilmember Anderson moved to leave the berm as it is presently.

Seconded by Councilmember Wasiluk. Ayes - all.

e. Councilmember Bastian introduced the following resolution and moved its adoption

84 - 8 - 121

WHEREAS, the City initiated an amendment to a conditional use permit for a mobile home park at the following described property:

The Northeast quarter of the Southeast quarter of Section 24, Township 24, Range 22

WHEREAS, the procedural history of this conditional use permit is as follows:

1. The original conditional use permit was approved by the Maplewood City Council on October 25, 1982 and revised on April 24 and July 9, 1984.

2. The Maplewood City Council continued the hearing held on July 9, 1984 to consider further amending or revoking the conditional use permit. Notice thereof was published and mailed pursuant to law. All persons present at said hearing were given an opportunity to be heard and present written statements. The Council also considered reports and recommendations of the City Staff. Council amended conditions nine and 24.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that the above described conditional use permit be amended to read as follows:

1. Prior to the spring thaw and until July 1, 1984, improved (gravel or similar material) off street parking pads shall be provided for each vehicle associated with an occupied unit. Unrestricted emergency vehicle access must be available at all times.

2. A mobile home shall not be moved onto a lot after April 23, 1984 until a street is paved in front of the lot.

3. There shall be no exterior storage of equipment, such as bikes, hoses, lawnmowers, rakes, etc.

4. Each lot shall be allowed an exterior storage shed of no more than 120 square feet. Such shed must be kept in workmanlike repair and painted.

5. No access shall be allowed to Century Avenue.

6. No construction or grading shall be allowed to disturb the tamarack grove.

7. The private sanitary sewer, water mains and street shall be constructed to be consistent with the Maplewood and St. Paul Water Utility standards to ensure a reasonable level of service.

8. All utility installations shall be underground.
9. The private streets must be at least 28 feet in width, with parking on one side only. No parking shall be permitted in the vicinity of intersections. The Director of Public Safety shall specify the no parking distances for each intersection. Signs shall be posted by the park owner when available.
10. Water lines must be flushed at least once each year or as required by the environmental health official.
11. All storm water discharge must be directed to the wetland to the west. No connection to the City storm sewer shall be allowed.
12. All mobile homes must be new, skirted and tied down. Skirting shall extend from the frame of the chassis to the ground. Skirting must be painted to complement the mobile home.
13. All tie-downs and foundations must meet the State Building Code.
14. (a) Construction on the below-grade storm shelter shall begin May 11, 1984 and shall be completed by June 22, 1984, unless the Director of Public Safety extends the deadline due to circumstances beyond the control of the developer.
(b) The design of the below grade structure must be approved by the Director of Emergency Services, including emergency lighting, ventilation and sanitary facilities.
(c) The above grade portion of the building must receive approval from the Design Review Board before construction.
(d) The storm shelter must remain free of storage and available for use.
(e) No further permits for additional mobile homes shall be issued until the shelter is completed.
15. The sign regulations for the R-3 district shall apply.
16. The following minimum setbacks shall apply.
 - (1) Twenty feet to a private street.
 - (2) Thirty feet to a public right of way, except for storage sheds.
 - (3) Five foot side yard setback on the side opposite the entry.
 - (4) Twenty foot side yard setback on the entry side.
17. No structures shall be allowed in a required setback, except for an accessory building in the twenty foot side yard setback and the thirty foot setback from a public right of way. An accessory building must have a side yard setback of at least five feet.
18. Sales of mobile homes shall be limited to those owned by park residents and those sold by the park owner for placement in the park.
19. The developer shall provide traffic control signs as required by the Director of Public Safety.

20. Compliance with all pertinent State Statutes and/or regulations.
21. No variation shall be permitted from the site plan dated 3-21-83 without Community Design Review Board approval.
22. The number of mobile homes shall not exceed 246.
23. This conditional use permit shall be reviewed in one year to determine compliance with conditions and whether a change in conditions is necessary to resolve problems that may have developed.
24. (a) After April 23, 1984, the following improvements must be installed within sixty days after a mobile home is placed on a lot:
 - (1) A paved driveway and off street parking pad at least sixteen feet wide and twenty feet deep.
 - (2) A thirty inch wide sidewalk from the mobile home entrance to the parking pad subject to placement of entrance decks.
 - (3) All required landscaping on the lot. If the landscaping cannot be completed within sixty days, a letter of credit or cash escrow shall be deposited with the Director of Community Development to ensure installation.
 - (4) Skirting.
- (b) Improvements required in item 24 (a) shall not apply to model homes.
25. If any of the above conditions are not met, no additional mobile homes shall be moved into the park.

Seconded by Councilmember Wasiluk.

Ayes - all.

R

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MOBILE HOME PARK • 2736 Mickey Lane • Maplewood, Minnesota 55119

July 23, 1987

Tom Exstrand
Associate City Planner
City of Maplewood
Maplewood, Minnesota

Dear Tom,

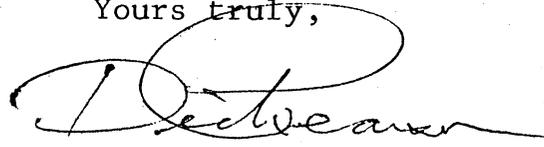
My conditional use permit is up for review again.

Virtually everything is done in the park, including the trees.

I would appreciate it if the council would consider extending my permit review to a longer period of time (eg: every 5 years) instead of the current 1 year review being the park is complete.

Thank you for your consideration.

Yours truly,



Dick Pearson

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Director of Community Development
SUBJECT: Para-transit
DATE: October 7, 1987

Endorsed _____
Modified _____
Rejected _____
Date _____

The Northeast Suburban Transit Commission has requested that Maplewood authorize the commission to expend \$1,200 of existing funds to hire an administrator for the para-transit program through January 1. After January 1, funds should be available from a Regional Transit Board grant. Service is expected to start in April.

Recommendation

Approve the request to allow the Northeast Suburban Transit Authority to spend \$1,200 of existing funds for a program administrator.

fb

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Director of Community Development
SUBJECT: Surveyors Certificate of Correction - Jefferson Fourth Addition
and South Oaks 2nd Addition
DATE: October 7, 1987

The surveyor is requesting city approval of minor corrections to lot dimensions for two plats that were previously approved.

Recommendation

Approve the two certificates.

fb

SURVEYORS CERTIFICATE OF CORRECTION

TO THE PLAT OF JEFFERSON FOURTH ADDITION

Pursuant to the provisions of Chapter 505.174, Laws of Minnesota, 1957, I, Howard W. Rogers, the undersigned, a registered surveyor in and for the State of Minnesota, declare as follows:

That I prepared the plat of Jefferson Fourth Addition, which was dated November 28, 1986, filed on April 2, 1987, in the office of the County Recorder, Ramsey County, Minnesota as document number 2371863.

I hereby certify that said plat contains errors in the following particulars to wit:

1. The south line of Lot 11, Block 3, shows a distance of 80.07 feet.
2. The east line of Lot 11, Block 3, shows a distance of 174.34 feet.
3. The northwest line of Lot 10, Block 3, with the distance of 62.04 feet, shows no bearing for this line.

The said plat is hereby corrected in the following particulars to wit:

1. The south line of Lot 11, Block 3, should show a distance of 80.00 feet.
2. The east line of Lot 11, Block 3, should show a distance of 174.52 feet.
3. The northwest line of Lot 10, Block 3, at the dimension of 62.04 feet should show a bearing of N 73° 08' 24" E.

Dated: September 21, 1987



Howard W. Rogers,
Registered Surveyor No. 10945
State of Minnesota

The above certificate of correction to the plat of Jefferson Fourth Addition has been approved by the City Council of Maplewood, Minnesota, at a regular meeting thereof, held this _____ day of _____, 1987.

CITY COUNCIL OF MAPLEWOOD

By _____
John Greavu, Mayor

ATTEST

Lucilla Aurelius, City Clerk

SURVEYORS CERTIFICATE OF CORRECTION
TO THE PLAT OF SOUTH OAKS 2ND ADDITION

Pursuant to the provisions of Chapter 505.174, Laws of Minnesota, 1957, 1, Howard W. Rogers, the undersigned, a registered surveyor in and for the State of Minnesota, declare as follows:

That I prepared the plat of South Oaks 2nd Addition, which was dated December 12, 1986, filed on April 10, 1987, in the office of the County Recorder, Ramsey County, Minnesota, as document number 2373645.

I hereby certify that said plat contains errors in the following particulars to wit:

1. The east line of the plat shows a distance of 847.68 feet.
2. The most westerly east line of the plat shows a distance of 100.02 feet.
3. The east line of Lot 4, Block 1, shows a distance of 220.00 feet.
4. The north line of Lot 4, Block 1, shows a distance of 158.04 feet.
5. The westerly line of Lot 4, Block 1, shows a distance of 210.72 feet.
6. The north line of Lot 3, Block 1, shows a distance of 193.93 feet.
7. The note which describes the south line of the North 465 feet of the Northwest 1/4 of the Southwest 1/4 of Section 12.
8. The description in the dedication which describes the North 465 feet lying East of the West 293 feet of said 15.00 acres thereof.

The said plat is hereby corrected in the following particulars to wit:

1. The east line of the plat should show a distance of 847.56 feet.
2. The most westerly east line of the plat should show a distance of 100.14 feet.
3. The east line of Lot 4, Block 1, should show a distance of 219.88 feet.
4. The north line of Lot 4, Block 1, should show a distance of 158.11 feet.
5. The westerly line of Lot 4, Block 1, should show a distance of 210.57 feet.
6. The north line of Lot 3, Block 1, should show a distance of 147.00 from the northwest corner going easterly, thence on a bearing of South a distance of 0.12 feet; thence easterly to the northeast corner a distance of 46.86 feet.
7. The note which describes the South line of the North 465 feet should say the South line of the North 465.12 feet.
8. The description in the dedication which describes the North 465 feet should say the North 465.12 feet.

Dated: October 1, 1987

Howard W. Rogers
Registered Surveyor No. 10945
State of Minnesota

The above certificate of correction to the plat of South Oaks 2nd Addition has been approved by the City Council of Maplewood, Minnesota, at a regular meeting thereof, held this _____ day of _____, 1987.

CITY COUNCIL OF MAPLEWOOD

By John Greavu, Mayor

ATTEST

Lucilla Aurelius, City Clerk

MEMORANDUM

TO: City Manager
 FROM: Thomas Ekstrand--Associate Planner
 SUBJECT: Home Occupation Permit
 LOCATION: 1161 Leland Road
 APPLICANT: Jane Christensen Fosse
 OWNERS: Jane and Dick Fosse
 PROJECT: Beauty Salon
 DATE: September 23, 1987

Action by Council:

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

SUMMARY

Introduction

1. The applicant is requesting approval of a conditional use permit to operate a beauty salon in her home. Refer to the applicant's answer sheet on page 7 and the floor plan on page 6.
2. The applicant would be the owner and sole operator. This business would be operated three days a week and five to seven customers per day are anticipated.

Discussion

A beauty salon home occupation is not an uncommon request and there have not been any problems with such businesses in the past. There should not be any problem with this business as long as the home maintains its residential appearance and customers park in the applicant's driveway or directly in front of the house.

Recommendation

Adoption of the resolution on page 10 approving a conditional use permit for a beauty salon home occupation at 1161 Leland Road. Approval is based on the findings required by ordinance and subject to:

1. Customers shall park in the driveway or directly in front of the applicant's house.
2. Compliance with the requirements in Section 36-66 (4)(b) pertaining to the operation of a home occupation.
3. A smoke detector and fire extinguisher shall be provided in the shop area.
4. Signage shall be limited to a wall-mounted, two-square-foot maximum size sign.

NEIGHBORHOOD COMMENTS

Staff surveyed the surrounding property owners for their opinions concerning this proposal. Of the 30 replies, there were six with no comment, 13 in favor and 11 objections.

In-Favor Comments

1. I believe in small business and my wife may need her services sometime.
2. This would not take away from the residential nature of this family-oriented area.
3. I believe America is a land of free enterprise and everyone should be able to operate a small business out of their home.

Objections

1. This is a residential area and should stay that way. This would create a precedent opening the door to other businesses.

Staff comment: City code permits home occupations subject to specific criteria to maintain the residential character.

2. There are small children on the block and the increase in traffic would be hazardous. The additional traffic would also lead to extra noise.

Staff comment: Mr. Fosse has explained that there would be five to seven customers per week and this home occupation is only planned to be operated three days a week; on Tuesday, Friday and Saturday. This would not constitute a hazardous increase in traffic volume.

3. The customers should be required to park in the driveway or directly in front of the house.

Staff comment: Staff concurs with this and is recommending this parking restriction as a condition of approval. The applicant, furthermore, has stated that customers would park in the driveway.

4. There should not be any signs, especially one on the lawn.

Staff comment: Code allows one sign for a home occupation. It must be building-mounted and not exceed two square feet in size. This would be the only permitted outside change to the applicant's property.

5. Refer to the letter on page 8 from Mr. Braun.

Staff comment: Mr. Braun's concerns have already been addressed. It should be noted, though, that the city code allows home occupations and through the required periodic reviews by the city council, neighborhood-disturbing home occupations can be terminated.

REFERENCE

Site Description

1. Lot size: 18,084 square feet
2. Existing land use: single dwelling and garage

Surrounding Land Uses

Single dwellings

Past Action

8-24-87: Council granted a home occupation permit to Kathy Mosner of 798 N. McKnight Road for a home beauty salon.

Ordinance Requirements

Section 36-66 (4) Home Occupations. See page 9.

Section 36-442 (b) requires that ten findings be made before council may grant a conditional use permit. Refer to the findings in the resolution on page 10.

Public Safety

The shop area should have a smoke detector and fire extinguisher provided.

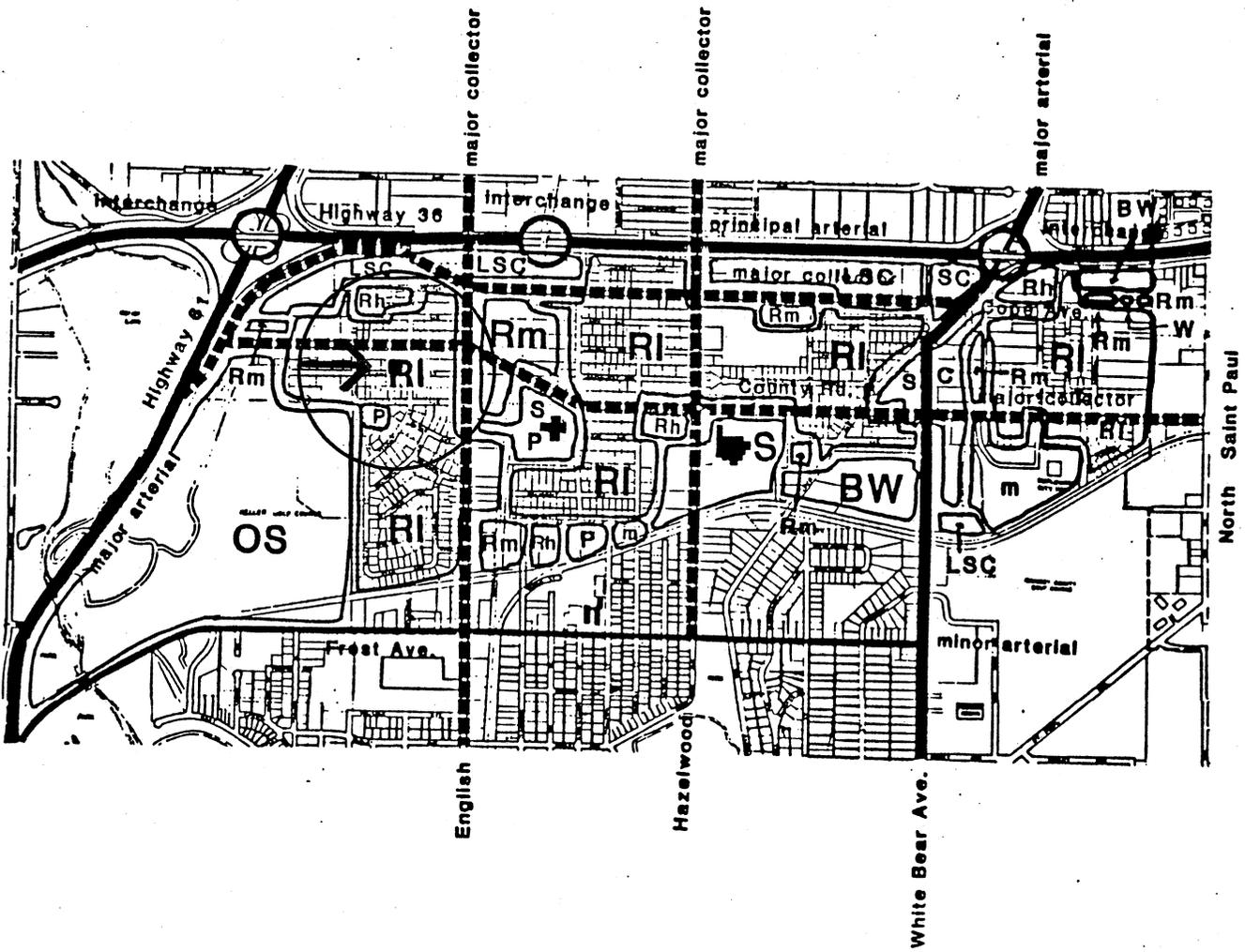
Licensing

Annual licensing is required for home occupations.

jw

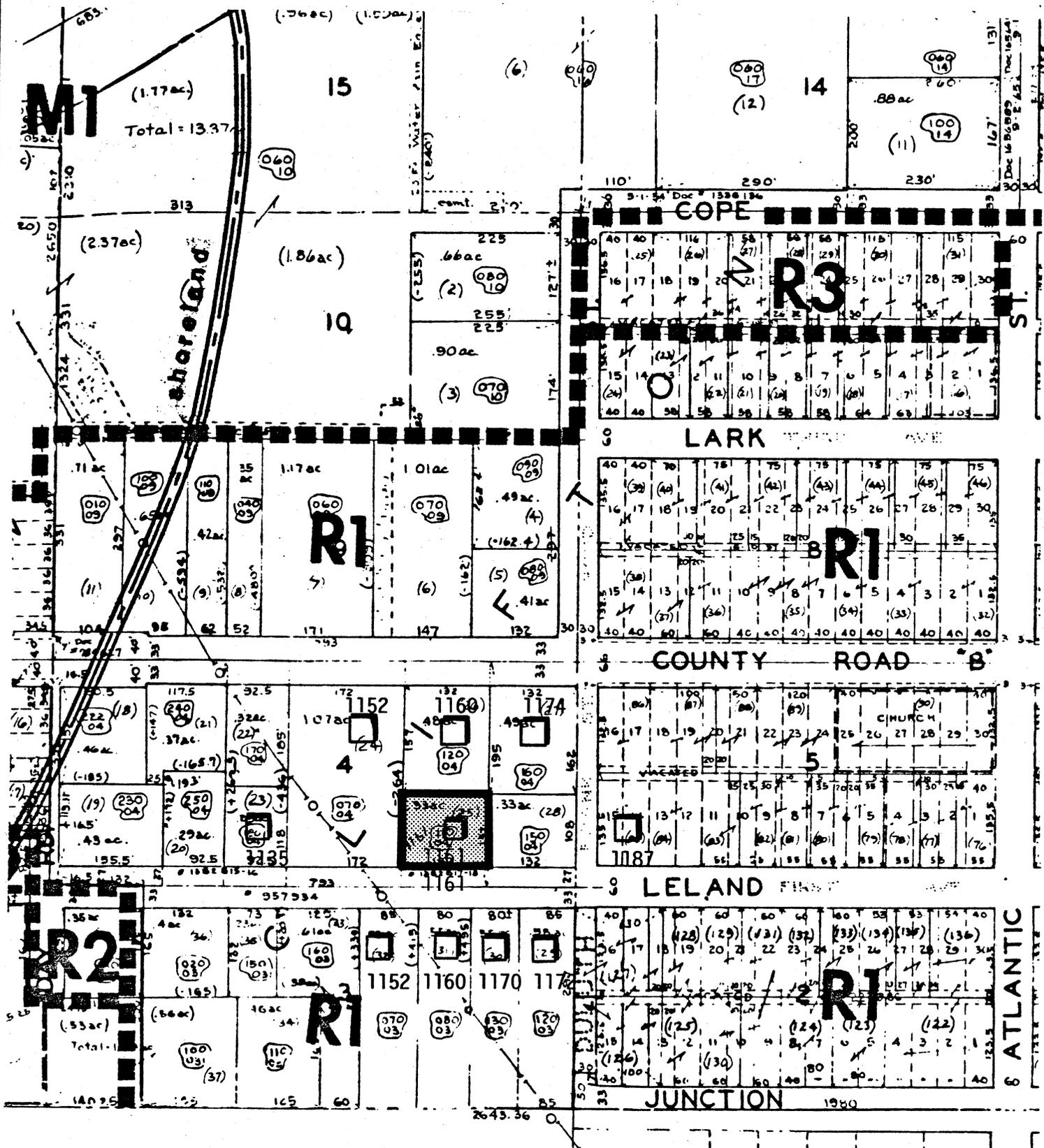
Attachments

1. Land Use Plan
2. Property Line/Zoning Map
3. Floor Plan
4. Applicant's Questionnaire
5. Mr. Braun's Letter
6. Home Occupation Ordinance
7. Resolution



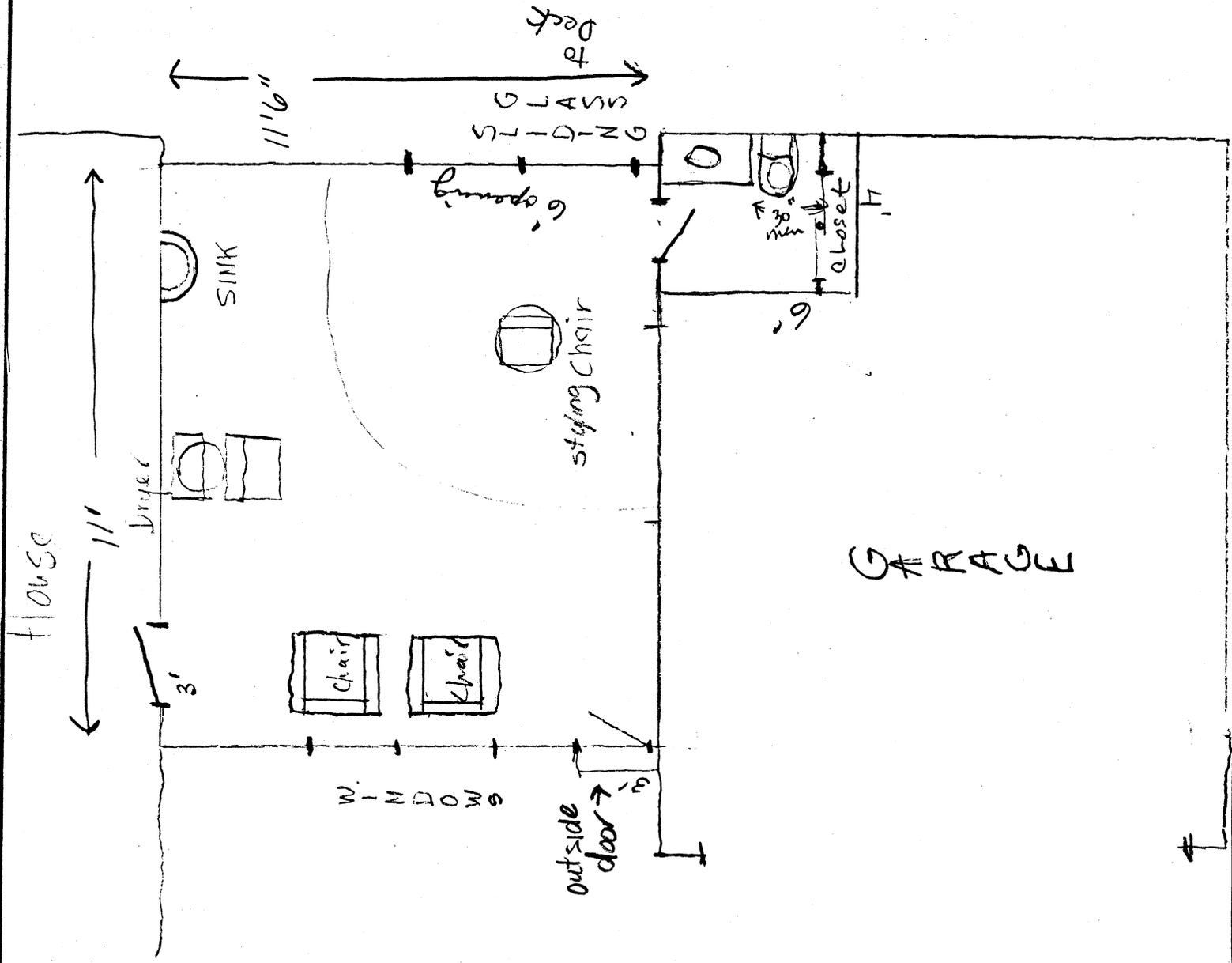
**SHERWOOD GLEN
LAND USE PLAN**



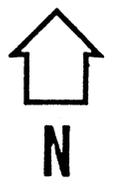


PROPERTY LINE / ZONING MAP





FLOOR PLAN



Jane Christensen Fosse
applicant's name

1161 Lealand Road Maplewood
address of home occupation

HOME OCCUPATION QUESTIONNAIRE

1. How many persons, other than members of the family residing on the premises, would be engaged in the home occupation? none
(Only one other person is allowed)
2. What percentage of each level of your homes's floor area would be used in conducting the home occupation? 10%
(20% is the maximum allowed)
3. Describe any changes in the outside appearance of the building or premises, other than one wall mounted sign of not more than two square feet? none
(No other changes allowed)
4. Describe any retail sales of products produced off-site.
haircare retail products: shampoo, conditioner, spray, etc.
(Such sales must be subordinate to the principle activities of the home occupation)
5. How many customer cars would be parked on the premises at any one time?
No more than 2
(Maximum of three allowed)
6. Describe any vehicles to be used in the home occupation. none
7. Describe any equipment or process used which would create noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off your property. none
(None allowed)
8. Describe any fire, safety or health hazards none
(None allowed)
9. Does this home occupation include the repair of internal combustion engines, body shop, machine shop (places where raw metal is fabricated using machines that operate on more than 120 volts of current), welding ammunition manufacturing or similar uses? no
(None of the above are allowed)

Note: The city council may waive any of the above requirements if the home occupation is located at least 350 feet from an adjoining residential use.

City of Maplewood
Planning Department

Subject: Application for zoning variance for operating a
Beauty Salon at 1161 Leland Road

I feel that the application should be rejected. My reason
for this is as follows:

In 1977, I built my home here, because it was a
"residential" only area. I feel that it should remain a
"residential only" area.

This individual purchased the home within the last six
months or so. She should have known at that time that this
is a residential only area and business such as a Beauty
Salon are not allowed to be operated out of the home. She
either did not do her homework to research this or she was
told by the Planning Department to make application at a
later date. Either way, perhaps she should have purchased a
home where she knew she could set up a Beauty Salon.

If this is allowed, it will set a precedent for other home
operated business ventures to spring up. We could have a
problem with back yard mechanics. I am sure that there are
numerous other possibilities.

In addition, do you not think that the business will have a
sign in the yard? This would be a disgusting thing to look
at each and every day.

There are vacant business places in several nearby business
districts. If she wants to operate a beauty salon, a
business district is where she should go.

I strongly urge the city staff and planning commission to
"REJECT" this application. I pay high property taxes for
the privilege of living in a "residential" area. I feel
this is an infringement that our neighborhood does not need
or deserve.

Sincerely:

Terry E Braun

1117 Leland Rd.

HOME OCCUPATION ORDINANCE

- (4) a. Home occupations shall require a special exception permit for any of the following activities which would occur more than thirty (30) days each year:
1. Employment of any person not residing on the premises.
 2. Customers visiting the premises.
 3. Manufacture of projects on the premises.
 4. A vehicle(s) used in the home occupation, and parked on the premises, which exceeds a one-ton payload capacity.

Home occupations which do not involve any of these activities may be permitted without a permit.

- b. Home occupations requiring a permit shall be subject to, but not limited to, the following requirements:
1. Not more than one person, other than members of the family residing on the premises, shall be allowed to engage in such occupation.
 2. An area equivalent to no more than twenty (20) percent of each level of the dwelling unit floor area shall be used in the conduct of a home occupation.
 3. There shall be no change in the outside appearance of the building or premises, that would indicate the conduct of a home occupation, other than one sign meeting the requirements of the city sign code.
 4. Limited retail sales of products produced off-site may be permitted, but only when subordinate to the principal activity(ies) of the home occupation.
 5. No traffic shall be generated by a home occupation in greater volumes than would normally be expected in a residential neighborhood. The need for off-street parking shall not exceed more than three off-street parking spaces for home occupation at any given time, in addition to the parking spaces required by the resident occupants.
 6. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.
 7. No fire, safety or health hazard shall exist.
 8. A home occupation shall not include the repair of internal combustion engines, body shops, machine shops, welding, ammunition manufacturing or other objectionable uses as determined by the city. Machine shops are defined as places where raw metal is fabricated, using machines that operate on more than one hundred twenty (120) volts of current.
 9. Any violation of these requirements shall result in the denial or revocation of the home occupation.
 10. The city may waive any of these requirements if the home occupation is located at least three hundred fifty (350) feet from an adjoining residential use.
 11. Approval shall be for a period not to exceed one year. Renewal shall be subject to the provisions of chapter 17, article II, of the City Code.

Pursuant to due call and notice thereof a regular meeting of the City Council of the City of Maplewood, Minnesota was duly called and held in the council chambers in said city on the _____ day of _____, 1987 at 7 p.m.

The following members were present:

The following members were absent:

WHEREAS, Jane Christensen Fosse initiated a conditional use permit to operate a home beauty salon at the following-described property:

Subject to Leland Road, the South 137 feet of the West 132 feet of the East 264 feet of Block 4, Clifton Addition, Ramsey County.

This property is also known as 1161 Leland Road, Maplewood;

WHEREAS, the procedural history of this conditional use permit is as follows:

1. This conditional use permit was reviewed by the Maplewood Planning Commission on September 21, 1987. The planning commission recommended to the city council that said permit be

2. The Maplewood City Council held a public hearing on _____, 1987. Notice thereof was published and mailed pursuant to law. All persons present at said hearing were given an opportunity to be heard and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAPLEWOOD CITY COUNCIL that the above-described conditional use permit be approved on the basis of the following findings-of-fact:

1. The use is in conformity with the city's comprehensive plan and with the purpose and standards of this chapter.

2. The establishment or maintenance of the use would not be detrimental to the public health, safety or general welfare.

3. The use would be located, designed, maintained and operated to be compatible with the character of that zoning district.

4. The use would not depreciate property values.

5. The use would not be hazardous, detrimental or disturbing to present and potential surrounding land uses, due to the noises, glare, smoke, dust, odor, fumes, water pollution, water run-off, vibration,

VIII. NEW BUSINESS

~~A. Tax-Increment Financing Plan Revision~~

~~Mary Ippel of Briggs & Morgan of St. Paul, who acts as bond counsel for the City of Maplewood, explained the plan revision and discussed the revisions with the commissioners. Ms. Ippel said that at this initial planning stage, the increment would probably be used for public improvement projects in the Maplewood Mall area.~~

~~Commissioner Fischer moved approval of the resolution approving the development program and tax-increment plan.~~

~~Commissioner Sletten seconded~~

~~Ayes--Axdahl, Barrett, Fiola,
Fischer, Larson, Rossbach,
Sigmundik, Sletten~~

~~Abstention--Cardinal~~

B. Home Occupation: 1161 Leland Rd.

Jane Christensen Fosse, the applicant of the proposal, corrected No. 2 of the introduction of the staff report to read "This business would be operated three days a week and five to seven customers per day are anticipated." Dick Fosse said the building plans to add a restroom in the beauty salon area would be deleted.

Commissioner Rossbach moved adoption of the resolution approving a conditional use permit for a beauty salon home occupation at 1161 Leland Road. Approval is based on the findings required by ordinance and subject to:

1. Customers shall park in the driveway or directly in front of the applicant's house.
2. Compliance with the requirements in Section 36-66(4)(b) pertaining to the operation of a home occupation.
3. A smoke detector and fire extinguisher shall be provided in the shop area.
4. Signage shall be limited to a wall-mounted, two-square-foot maximum size sign.

Commissioner Fischer seconded

Ayes--Axdahl, Barrett, Cardinal,
Fiola, Fischer, Larson, Rossbach,
Sigmundik, Sletten

MEMORANDUM

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

TO: City Manager
FROM: City Engineer
SUBJECT: Mailand Road Booster Station Revisions
Project 86-15D
Award of Bid
DATE: October 7, 1987

Three bids were received for this project. The low bid from Richmar Construction, Inc. is \$134,140. This compares favorably with the engineer's estimate of \$132,000.

Since this is an integral part of the District 8 water improvements it is recommended the contract be awarded to Richmar Construction, Inc.

jc



222 EAST LITTLE CANADA ROAD, ST. PAUL, MINNESOTA 55117 612 484-0272

October 6, 1987

RE: MAPLEWOOD, MINNESOTA
MAILAND ROAD
BOOSTER STATION
REVISIONS
CITY PROJECT NO. 86-15D
SEH FILE NO. 87192

Mr. Ken Haider, Director of Public Works
City of Maplewood
1830 E. County Road B
Maplewood, Minnesota 55109

Dear Mr. Haider:

On October 1, 1987, three (3) bids were received for construction of the above referenced project. Attached is a list of the bids received. The low bid in the amount of \$134,140 was submitted by Richmar Construction, Inc., of Fridley, Minnesota. The engineer's estimate for this project based on the Contract Documents was \$132,000.

We have reviewed the qualifications of Richmar Construction, Inc. and believe that the contractor has the experience and financial ability to complete the project. Accordingly, we recommend that the City of Maplewood accept the bid and award the contract to Richmar Construction, Inc., in the amount of \$134,140.

If you have any questions regarding this matter, please contact the undersigned.

Sincerely,

James P. Roth, P.E.

JPR/kru

Enclosure

Maplewood, Minnesota
Mailand Road Booster Station Revisions
City Project No. 86-15D

BIDS RECEIVED: October 1, 1987

SEH FILE NO.: 87192

BIDDER	BID BOND	BID AMOUNT
Richmar Construction	10%	\$134,140
A & K Construction	10%	\$134,750
D.H. Blattner & Sons	10%	\$152,800

AGENDA REPORT

Action by Council:

TO: City Manager
FROM: Finance Director *[Signature]*
RE: Accountant - Authorization to Hire
DATE: October 7, 1987

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

The part-time Accountant in the Finance Department has resigned effective October 30th. At the October 5th Council Meeting, authorization was given to create a full-time Accountant position as a replacement and to make the appropriate 1988 Budget changes pending Council approval of a revised job description for the position.

BACKGROUND

See attached reports dated October 1, 1987.

REVISED JOB DESCRIPTIONS

Attached are the current and revised job descriptions for the Accountant and Assistant Finance Director. In general, the revised job descriptions reflect: (1) the transfer of the less complex duties of the Assistant Finance Director to the Accountant, (2) the transfer of the more complex duties of the Accountant to the Assistant Finance Director, and (3) the addition of purchasing coordination responsibilities to the Accountant job description. In conjunction with these changes, the minimum qualifications of the Accountant would be reduced from three to one year of experience.

As you requested, the Accountant would spend approximately 10 hours per week on the coordination of office supply purchases and related items. An additional five hours per week would be spent reconciling bank statements and maintaining a log of receipt and check numbers. These tasks are presently done by the Assistant Finance Director. This would allow the Assistant Finance Director to assist me with the preparation of a Five Year Capital Improvement Plan. In addition, the Assistant Finance Director would become more involved in the preparation of the annual budget and financial report.

NEED FOR ADDITIONAL STAFF

In my original request for the full-time Accountant position I did not assume that the Finance Department would become responsible for the coordination of purchasing. It is my opinion that there is enough financial and accounting related tasks excluding purchasing to justify an additional 15 hours per week of staff time. This need was verified with the comparison in the attached report that shows that all 9 of the next larger suburbs have a full-time accountant.

PROPOSED REVISED JOB DESCRIPTION

POSITION TITLE ASSISTANT FINANCE DIRECTOR

DATE OCTOBER, 1987

DEPARTMENT FINANCE

ACCOUNTABLE TO FINANCE DIRECTOR

Primary Objective of Position:

To assist with the preparation of the Annual Financial Report and Budget

To assist the Finance Director as required.

To perform the duties of the Finance Director and Accountant when they are absent.

Major Areas of Accountability:

1. Performs the duties of the Finance Director and Accountant when they are absent.
2. Maintains custody of all City funds.
 - Monitors the daily cash report and deposit of receipts.
 - Daily determines amount to be transferred between the City's checking account and daily investment account.
 - Prepares monthly summary of bank balances.
 - Monthly reconciles the daily cash report balance with the general ledger cash balance.
3. Prepares workpapers, schedules, statements and tables for the annual audit and financial report.
4. Assists the Finance Director with preparation of the annual budget.
 - Compiles and prepares data required by the levy limit laws.
 - Prepares revenue estimates based upon analysis of historical data, current rates and anticipated changes.
 - Prepares estimates of employee wage and benefit costs.
5. Audits accounting transactions to check for accuracy, proper approval and documentation.
 - Audits semi-monthly input for accounts payable checks to ensure claims have been approved, correctly coded and properly documented.
 - Checks receipts to ensure they are properly coded.
 - Performs internal audit procedures on bi-weekly payroll to check for accuracy.
6. Assists the Finance Director with the administration of investments.
 - Regularly prepares cash forecasts for all funds.
 - Obtains investment rate quotations.
 - Arranges wire transfers for investment transactions.
 - Prepares a monthly report of collateral for investments.

7. Prepares standard monthly journal entries for selected items.
 - Makes calculations necessary to record the V.E.M. Fund rental charges and allocates charges to the appropriate departments.
 - Makes calculations necessary to record V.E.M. Fund labor costs for equipment repairs based upon time sheets and allocates costs to appropriate equipment account.
 - Records investment and interest transactions for the month.
 - Calculates and records in-house engineering charges for the month.
8. Monthly reviews journal entries to check accuracy of account codings.
9. Regularly reviews accounting ledgers for accuracy.
 - Checks general ledger for miscodings and reconciles amounts receivable and payable.
 - Checks subsidiary ledger for miscodings and documents reasons for any budget overages.
10. When the Finance Director is absent, supervises the Accountant, Accounting Clerks and temporary personnel.
11. Coordinates and prepares an annual update of the City's 5-Year Capital Improvement Plan.
12. Performs other duties and assumes other responsibilities as apparent or assigned.

Position Qualification Requirements:

Bachelors degree (or equivalent combinations of training and/or experience) in accounting or related field.
Sound understanding of municipal accounting required with a minimum of three years accounting experience.
Working knowledge of laws, rules and regulations for the management of City funds and payrolls.
Ability to operate spreadsheet software on a personal computer.

Supervision Received:

Is directly accountable to Finance Director.

Supervision of Others:

None, except when the Finance Director is absent, supervises an Accountant, two Accounting Clerks and temporary personnel.

PROPOSED REVISED JOB DESCRIPTION

POSITION TITLE ACCOUNTANT

DATE OCTOBER, 1987

DEPARTMENT FINANCE

ACCOUNTABLE TO FINANCE DIRECTOR

Primary Objective of Position:

To coordinate the purchasing of office supplies and related items.

To administer the Fixed Asset Management System.

To assist the Finance Director as required.

Major Areas of Accountability:

1. Coordinates the purchasing of office supplies and related items.
2. Provides for the annual update of the Fixed Asset Management System
 - Reviews all capital outlay to prepare input data for additions.
 - Reviews revenue transactions to prepare input data for items sold.
 - Reviews data submitted by departments to prepare input data for transfers and items junked.
 - Reviews F.A.M.S. report to ensure that input data has been properly entered.
3. Performs the duties of the Accounting Clerks when they are absent.
4. Assists with the preparation of the Annual Financial Report and Budget.
5. Prepares monthly journal entries to record dental self-insurance premiums, utility accounts billed, lockbox deposits, diesel fuel tax credits, debt service wire transfers, and investment interest allocations.
6. Prepares monthly financial reports, including a Summary Budget Report, Park Development Fund Report and Investment Report.
7. Allocates tax and assessment payments from County between the proper accounts and maintains records of special assessments receivable on tax exempt parcels.
8. Prepares updates on the insurable values (for buildings, contents, vehicles and equipment) and allocates insurance premium expenditures to various accounts.
9. Maintains a log of receipt and check numbers to ensure that daily totals are correct and that all documents are accounted for.
10. Monthly reconciles the bank statement.
11. Performs other duties and assumes other responsibilities as apparent or assigned.

Position Qualification Requirements:

Bachelors degree (or equivalent combinations of training and/or experience) in accounting or related field.

Sound understanding of municipal accounting required, with a minimum of one year accounting experience.

Ability to use judgment to recognize, trace and correct errors in accounting entries.

Ability to operate spreadsheet software on a personal computer.

Supervision Received:

Is directly accountable to Finance Director.

Supervision of Others:

None, except when the Finance Director and Assistant Finance Director are absent, supervises two Accounting Clerks and temporary personnel.

POSITION TITLE ASSISTANT FINANCE DIRECTOR

DATE May, 1987

DEPARTMENT FINANCE

ACCOUNTABLE TO FINANCE DIRECTOR

Primary Objective of Position:

To assist the Finance Director as required.

To perform the duties of the Finance Director, Accountant and Accounting Clerks when they are absent.

Major Areas of Accountability:

1. Performs the duties of the Finance Director, Accountant and Accounting clerks when they are absent.
2. Maintains custody of all City funds.
 - Monitors the daily cash report and deposit of receipts.
 - Daily determines amount to be transferred between the City's checking account and daily investment account.
 - Monthly reconciles the bank statement.
 - Prepares monthly summary of bank balances.
 - Monthly reconciles the daily cash report balance with the general ledger cash balance.
3. Audits accounting transactions to check for accuracy, proper approval and documentation.
 - Audits semi-monthly input for accounts payable checks to ensure claims have been approved, correctly coded and properly documented.
 - Checks receipts to ensure they are properly coded.
 - Performs internal audit procedures on bi-weekly payroll to check for accuracy.
4. Prepares monthly journal entries to record dental self-insurance premiums utility accounts billed, lockbox deposits, diesel fuel tax credits, debt debt service wire transfers, and investment interest allocations.
5. Regularly prepares bills to provide City reimbursement on grant projects.
6. Assists the Finance Director with the administration of investments
 - Regularly prepares cash forecasts for all funds.
 - Obtains investment rate quotations.
 - Arranges wire transfers for investment transactions.
 - Prepares a monthly report of collateral for investments.
7. Allocates tax and assessment payments from County between the proper accounts and maintains records of special assessments receivable on tax exempt parcels.

8. Regularly reviews accounting ledgers for accuracy.
 - Checks general ledger for miscodings and reconciles amounts receivable and payable.
 - Checks subsidiary ledger for miscodings and documents reasons for any budget overages.
9. Assists with the preparation of the annual financial report and budget.
10. When the Finance Director is absent, supervises the Accountant, Accounting Clerks and temporary personnel.
11. Performs other duties and assumes other responsibilities as apparent or assigned.

Position Qualification Requirements:

Bachelors degree (or equivalent combinations of training and/or experience) in accounting or related field.

Sound understanding of municipal accounting required with a minimum of three years accounting experience.

Working knowledge of laws, rules and regulations for the management of City funds and payrolls.

Ability to operate spreadsheet software on a personal computer.

Supervision Received:

Is directly accountable to Finance Director.

Supervision of Others:

None, except when the Finance Director is absent, supervises an Accountant, two Accounting Clerks and temporary personnel.

AGENDA REPORT

TO: Mayor and City Council
FROM: City Manager
RE: Personnel in Street, Police, Parks & Recreation and Finance Departments
DATE: October 1, 1987

During the past two months I have been reviewing the organizational structure of the City, including the number of personnel in each department. Although the study is not complete, I feel it is appropriate, prior to the final adoption of the 1988 Budget, to make recommendations regarding certain departments.

STREET AND PARK FOREMAN

These positions are vacant and it was a good opportunity to review the need for them. I will briefly outline the options considered:

- 1) Combine the maintenance crews and have one Foreman. This option is not recommended because one individual would be supervising 21 people, which is too large a number to ensure an efficient operation; and there is considerable difference in the types of work being performed by each of the departments.
- 2) Keep three separate crews, but have one Foreman. This option has similar disadvantages.
- 3) Replace the two Foremen. I surveyed the twenty cities closest to Maplewood in population and found that all had similar positions. Some had different names, such as Maintenance Supervisors or Leadmen, but their duties were similar. The main advantage to this option is that it provides the direction and supervision in the field that is required to maximize output.

Based on my review, it is recommended that the Foreman positions be left in the 1988 Budget and that staff be authorized to fill the positions.

POLICE SERGEANT

This position has been vacant since the retirement of Norm Green. I surveyed other cities on this position also. Based on the results, I am not ready at this time to recommend the replacement of the eighth Sergeant. However, I do recommend that staff be authorized to hire a police officer at this time, and that the Sergeant's position be considered later this year.

FINANCE

The Finance Director has indicated the need to replace a part-time accountant with a full-time accountant at a lower payrate. (Please refer to the attached memo from the Finance Director.) In conjunction with this, there would be a reorganization of job duties. I have reviewed this request in relation to my organizational study.

I concur with the Finance Director's recommendations. The additional staff time would facilitate preparation of a five-year Capital Improvement Plan with annual updates, preparation of quarterly interim financial reports to monitor the City's financial status more closely and other financial management activities. In addition, I recommend that the new accountant be responsible for the coordination of office supply purchases and related items which should save the City money. The time required for these purchasing activities is difficult to estimate, but should be an average of about 10 hours per week.

MAM:lnb

MEMORANDUM

TO: City Manager
FROM: Finance Director *R. Must*
RE: Accountant - Authorization to Hire
DATE: October 1, 1987

INTRODUCTION

The part-time accountant has resigned effective October 30th and Council authorization is needed to hire a replacement. It is requested that authorization be given to hire a full-time permanent accountant as a replacement.

BACKGROUND

The Finance Department began using a part-time accountant in January, 1979. Initially, college interns were used with limited success. In December, 1982 the incumbent, a C.P.A., was hired as a temporary part-time employee. Since then, the budgeted number of hours for this position has increased to the present average of 25 hours per week.

When the 1988 Budget requests for the Finance Department were prepared, consideration was given to including a request to upgrade the position to full-time status to help handle the Finance Department workload. However, it was decided to delay this request to the 1989 Budget because of the problems involved in having two new employees in a small department at the same time. (The Assistant Finance Director is a new employee and the present part-time accountant does not want to work full-time.) Due to the resignation of the accountant, it is now more appropriate to deal with this issue due to the pending vacancy in the position.

The need for additional help in the Finance Department may not be obvious because we do not end up with long lines of customers when we fall behind. However, if each task to be performed is visualized as a customer, the Finance Department has some very long lines. This need for additional staff can be verified by a comparison of Finance Department staff size with other cities. The attached comparison in Exhibit A was taken from information included in the 1987 Twin Cities Metropolitan Area Salary Survey prepared by the DCA Stanton Group. This comparison shows that all 9 of the next larger suburbs have a full-time Accountant I position. (This position has similar duties and qualifications as are planned for the proposed full-time accountant position being requested.)

The minimum qualifications and present duties of the part-time accountant are listed on the attached job description, (Exhibit B). It is proposed that the minimum qualifications of the position regarding years of accounting experience be decreased from three to one. Along with this, the present starting salary range could be decreased from \$2,473 per month to approximately \$2,056 per month. This new rate would be about midway between the present payrates for the payroll accounting clerk and the assistant finance director. Also, this new rate would compare favorably with the market rates listed in Exhibit A. (The exact salary range will have to be negotiated with the Metro Supervisory Association.)

The proposed duties of the full-time accountant would be similar to the present duties. However, the more complicated tasks related to the annual financial report and budget preparation (job duties #1 and #3) would be shifted to the assistant finance director. Also, some of the less complicated duties of the assistant finance director (e.g., bank statement reconciliation, allocation of property tax settlements, checking ledgers for miscodings) would be transferred to the accountant. In addition, both the accountant and assistant finance director would spend more time on the annual financial report and budget preparation. As a result of this reorganization, I would be able to spend more time doing financial management activities.

RECOMMENDATION

It is recommended that the Council authorize the hiring of a full-time accountant because the timing is appropriate due to the pending vacancy in the part-time accountant position, the need has been verified by a comparison with other cities and the related reorganization of the Finance Department will be beneficial to the City.

BUDGET IMPACT

The impact of this proposal on the 1987 Budget will be minimal (i.e., the recruiting process will take approximately seven weeks) and can be financed within the existing Finance Department Budget. The additional cost of this proposal in 1988 will be approximately \$8,500.

ACTION REQUIRED

Council approval of the hiring of a full-time accountant to replace the part-time accountant and authorization to make the appropriate 1988 Budget Change.

DFF:lnb

CITY	1986 POPULATION	NO. OF FULL-TIME POSITIONS		MONTHLY 1987 SALARY
		ACCOUNTANT I	ACCOUNTANT I	ACCOUNTANT I
BURNSVILLE	42,583	1		2162
PLYMOUTH	41,207	2		1754
RICHFIELD	36,891	1		2043
EAGAN	35,311	1		2129
ROSEVILLE	35,178	1		2145
BLAINE	34,632	1		2351
MAPLE GROVE	30,969	1		2081
BROOKLYN CENTER	30,267	1		1907
FRIDLEY	29,423	1		1952
AVERAGE 1987 MONTHLY SALARY				2058

POSITION TITLE Accountant

DATE January, 1986

DEPARTMENT Finance

ACCOUNTABLE TO Finance Director

PRIMARY OBJECTIVE OF POSITION

To prepare workpapers for the annual audit and financial report
To administer the Fixed Asset Management System
To assist the Finance Director as required

MAJOR AREAS OF ACCOUNTABILITY

1. Prepares workpapers, schedules, statements and tables for the annual audit and financial report.
2. Provides for the annual update of the Fixed Asset Management System
 - Reviews all capital outlay to prepare input data for additions.
 - Reviews revenue transactions to prepare input data for items sold.
 - Reviews data submitted by departments to prepare input data for transfers and items junked.
 - Reviews F.A.M.S. report to ensure that input data has been properly entered.
3. Assists the Finance Director with preparation of the annual budget
 - Compiles and prepares data required by the levy limit laws.
 - Prepares revenue estimates based upon analysis of historical data, current rates and anticipated changes.
 - Prepares estimates of employee wage and benefit costs.
4. Prepares standard monthly journal entries for selected items.
 - Makes calculations necessary to record the V.E.M. Fund rental charges and allocates charges to the appropriate departments.
 - Makes calculations necessary to record V.E.M. Fund labor costs for equipment repairs based upon time sheets and allocates costs to appropriate equipment account.
5. Monthly reviews journal entries to check accuracy of account codings.
6. Prepares monthly financial reports including a Summary Budget Report, Park Development Fund Report and Investment Report.
7. Reconciles receivable and payable accounts quarterly.
8. Administer an energy cost accounting system to monitor and conserve energy consumption.
9. Prepares updates on the insurable values (for buildings, contents, vehicles and equipment) and allocates insurance premium expenditures to various accounts.

10. Coordinates and prepares an annual update of the City's 5-year Capital Improvement Plan.
11. Performs the duties of Treasurer when absent.
12. Performs other duties and assumes other responsibilities as apparent or assigned.

POSITION QUALIFICATION REQUIREMENTS

Bachelors degree (or equivalent combinations of training and/or experience) in accounting or related field.

Sound understanding of municipal accounting required, with a minimum of three years accounting experience.

Ability to use judgment to recognize, trace and correct errors in accounting entries.

SUPERVISION RECEIVED

Is directly accountable to Finance Director

SUPERVISION OF OTHERS

None, except when the Finance Director and Treasurer are absent, supervises two Accounting Clerks and temporary personnel.

AGENDA REPORT

Action by Council:

TO: Mayor and City Council
FROM: City Manager *Michael A. Geine*
RE: Purchasing
DATE: October 7, 1987

Endorsed _____
Modified _____
Rejected _____
Date _____

The job duties of the Accountant relative to purchasing would involve the coordination of office supply purchases. Office supplies include such items as paper, pens, forms, calendars, stationery, envelopes and miscellaneous related supplies. These items are included in Account 4110 in the budget. The 1988 Budget for these items is \$39,020. It is planned that the Accountant would receive office supply requests from each department. The departments would specify the types and quality of the supplies needed. The Accountant would pool the requests from all departments, obtain quotations, and make the purchases. A supplier list would be prepared and updated periodically by the Accountant based upon input from each department. In addition, the accountant would determine the most economical quantities to order, maintain inventories where needed, and disburse items from inventories as needed by departments.

MAM:1nb

COPY

ORDINANCE NO. _____

AN ORDINANCE FOR NOISE CONTROL

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

THE MAPLEWOOD CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

Section 1. Section 19-48 is added as follows:

"A. Section 19-48. **Noises Prohibited. General prohibition.** No person shall make or cause to be made any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person or precludes their enjoyment of property or affects their property's value. This prohibition does not apply to any City sponsored or authorized event or activity. This general prohibition is not limited by the specific restriction of the following subdivision.

Section 2. Section 19-49. **Domestic power equipment.** The normal operation of domestic power equipment shall not be subject to the noise level limitations in Sections 19-48 and 19-50. Domestic power equipment as used herein means power lawn mowers, hedge clippers, edgers; chain saws; garden tillers; mulchers; and power saws, drills, hammers, and sanders.

Section 3. Section 19-50. **Construction activities.** No person shall engage in or permit construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment except with a permit issued by the City Clerk after complying with requirements and fees set by the City Council, for purposes of noise control.

Section 4. Section 19-51. Application; fee duration.

a) Any person desiring a permit to engage, or permit construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment in the City shall make application for the same to the Clerk upon a form

prescribed by the City Council. The application shall set forth:

1. The name and address of the applicant;
2. A list of the equipment which the applicant proposes to use in such construction activities;
3. The place or places in which the construction activity will occur;
4. The manner in which said construction equipment is to be used and the type of construction activity which will occur;
5. The times and dates in which the equipment will be used for construction activity.

b) Said application described in Subsection (a) in this section shall be submitted to the City Clerk, or a duly authorized representative, finds that the applicant is responsible, has proper equipment for such construction activity and that no nuisance is likely to be created by the granting of said permit, the Clerk shall endorse the approval upon the application.

c) Before any permit may be issued, the applicant shall pay to the Clerk a permit fee imposed, set, established and fixed by the City Council, by resolution, from time to time, which fee shall accompany the application.

d) No permit issued under this article shall be for a period longer than thirty days.

Section 5. Section 19-52. **Enforcement duties.** The Maplewood Police Department shall enforce the provisions of this ordinance. The Maplewood Police Department or its members may inspect private premises other than private residences and shall make all reasonable efforts to prevent violations of this ordinance.

A. **Civil remedies.** This ordinance may be enforced by injunction, action for abatement, or other appropriate civil remedy.

B. **Noise impact statements.** The Council may require any person applying for a change in zoning classification or a permit or license for any structure, operation, process, installation or alteration, or project that may be considered a potential noise source to submit a noise impact statement on a form prescribed by the council. It shall

evaluate each such statement and take its evaluation into account in approving or disapproving the license or permit applied for or the zoning change requested.

C. **Criminal penalties.** Every person who violates any provision of this ordinance is guilty of a misdemeanor and shall, upon conviction, be subject to a fine of not more than \$700 or imprisonment for a term of not to exceed 90 days, or both, plus, in either case, the costs of prosecution. Each act of violation and each day a violation occurs or continues constitutes a separate offense.

Section 6. This ordinance shall take effect upon its passage and publication."

Passed by the Maplewood City Council

this _____ day of _____, 1987.

Mayor

ATTEST:

City Clerk

MEMORANDUM

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

TO: City Manager
FROM: City Engineer
SUBJECT: District 8 Water Tower, Project 86-15C
Rejection of Bids
DATE: October 7, 1987

Two bids were received for the proposed water tower to serve District 8. One bidder proposed a large deduct if certain items in the specifications were changed. Since this is an irregularity, the project should be rebid.

The specifications would be changed prior to rebidding to allow the modifications suggested by the contractor.

It is recommended that the bids be rejected and that staff be authorized to change the specification and rebid the project.

jc

MEMORANDUM

Action by Council:

To: Michael A. McGuire, City Manager
From: Robert D. Odegard, Director of Parks and Recreation
Subj: Open Space Committee Recommendation
Date: October 1, 1987



Endorsed _____
Modified _____
Rejected _____
Date _____

Introduction

The Open Space Committee is requesting approval from the City Council for the concept of adding additional Open Space property in the south leg of Maplewood and approval to expend City funds for appraisal of the property.

Background

On July 27, 1987, the City Council approved the appointment of an Open Space Committee with a mission statement to "investigate and identify Open Space lands that are available for acquisition by governmental agencies; and to give an approximate value of the property that has been identified for Open Space, and to return a report to the Maplewood City Council by October 15, 1987." The following committee members were appointed: Don Christianson, Maplewood Park and Recreation; Marilyn Vars, School District #622; Al Porter and Warren Wallgren, Ramsey-Washington Metro Watershed District; Bill Mahre, Maplewood resident; Dennis Larson, Maplewood Planning Commission; Norman Anderson and Charlotte Wasiluk, Maplewood City Council; Dean Sherburne, Maplewood resident; Robert Odegard, Staff. The Open Space Committee began meeting on August 12th with a tour of areas in the south leg of Maplewood. Areas were reviewed by the committee and also by individuals walking different sites. The committee chose four areas to consider in further depth which are indicated on Addendum A. All four areas had special features in their topography. The committee reviewed the four areas and selected Area 4 as its first priority and Area 3 as a second priority.

Area 4 is located in the furthest south part of Maplewood and is west of Interstate 494, north of Ramsey County Open Space (approximately 36 acres north of the border between Maplewood and Newport) with a western border adjacent to the City of St. Paul and south of Ramsey County's Open Space property along Fish Creek. Area 4 is approximately 47 acres in size with a rolling topography. Two homes are located in the northeast corner of the property, and one home in the southwest corner. The committee sees the area as an excellent addition to the Ramsey County Open Space property, with the potential use for picnic areas, cross-country ski trails, snowshoeing, hiking, and as an adjunct to the Maplewood Nature Center. If homes are purchased, they could be used as trailheads and as meeting areas for nature study. The Ramsey County Parks and Open Space Comprehensive Plan refers to the Fish Creek area as a "143 acre protection Open Space site. The site consists of a section of Fish Creek, which winds through a densely wooded ravine with prominent rock outcrops, a portion of the tree-covered bluff line of the Mississippi River valley and a wooded plateau." "The site provides varied habitat for many species of wildlife. The wooded ravine, meandering creek and rock outcroppings will provide the resource base for a nature interpretive area with an emphasis on wildflowers and geology. A nature trail will traverse this section." The segment of the site west of Interstate 494 is located within the area declared a "critical area" by the State, and consequently site development will have to conform to certain restrictions. Portions of the site are within the great river road scenic corridor." The Park and Recreation section of

the Maplewood Comprehensive Plan indicates the following purposes:

- " 1) To function as a land use element in the molding of the City's physical form.
- 2) To integrate landscape amenities into the total community design.
- 3) To protect and maintain natural systems and environmentally sensitive areas."

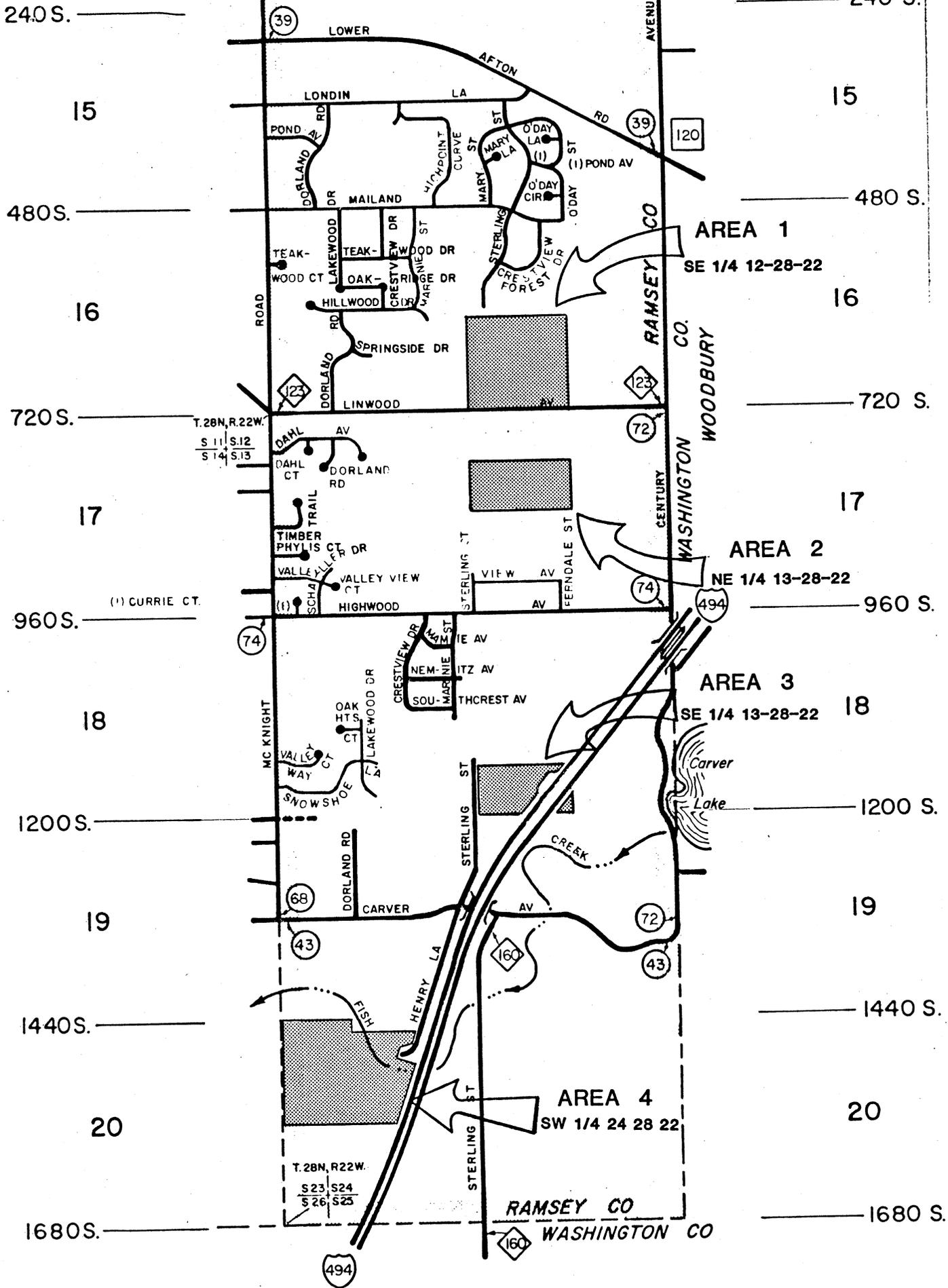
This site meets the criteria for both Ramsey County and Maplewood planning. Members of the committee pointed out the potential difficulty of sewer and water being provided to this area.

Funding

The Open Space Committee discussed a number of ways for funding the acquisition of this area. It is recognized that at the present time the availability of Federal and State funds under the Land and Water Conservation Funds and Legislative Committee on Minnesota Resources for this project are probably non-existent, but the committee also considered the possibility of other funding. Councilperson Wasiluk and City Manager McGuire have met with Senator Hughes regarding the possibility of State help in funding.

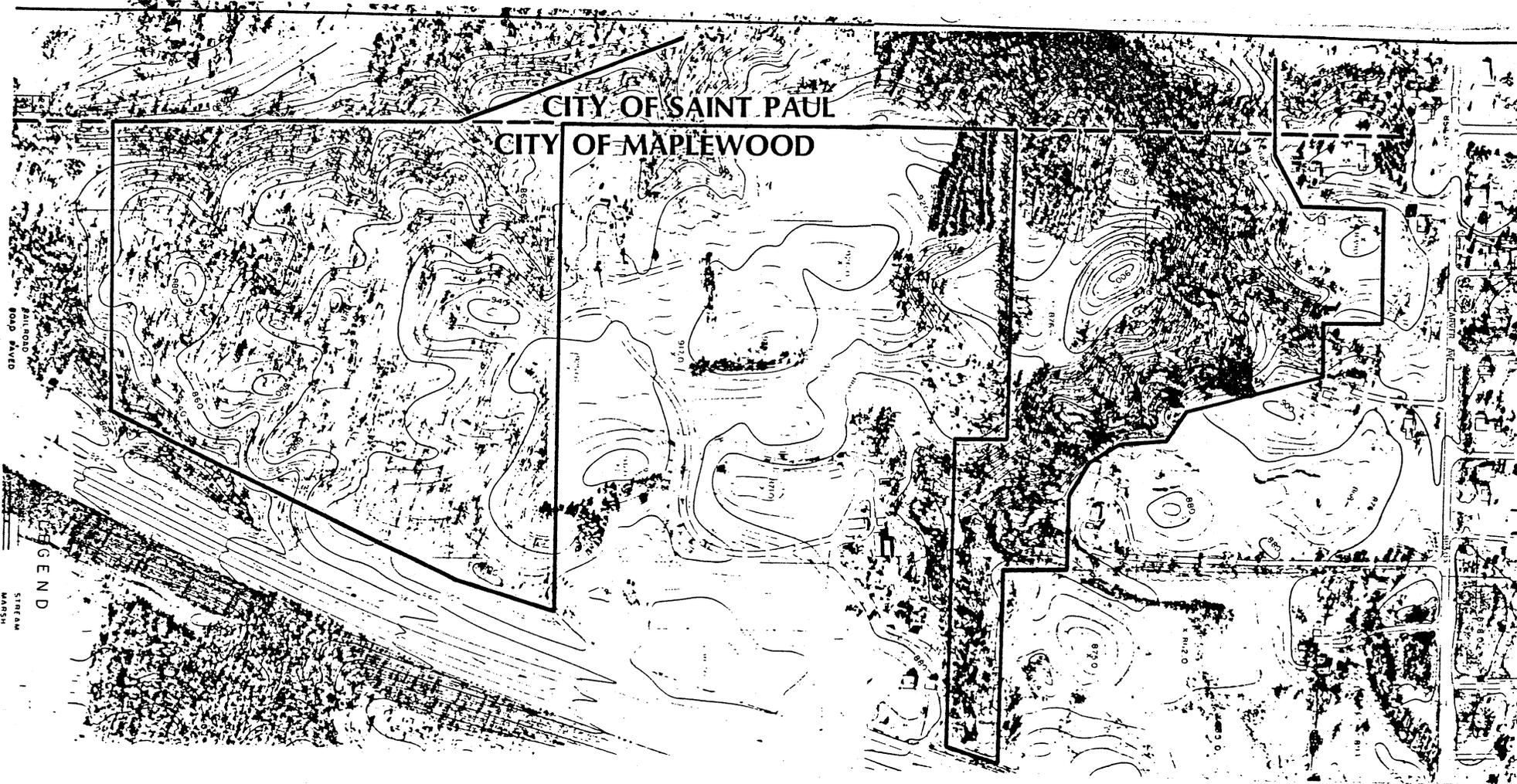
Recommendation

It is requested that the City Council at this time approve the concept of acquiring the property in the southwest quarter of Section 24, Township 28, Range 22 in Ramsey County and authorize \$1250 for appraisal of the property and three homes.



CITY OF SAINT PAUL

CITY OF MAPLEWOOD



LEGEND
STREAM
MARSH

MEMORANDUM

Action by Council:

 Endorsed _____
 Modified _____
 Rejected _____
 Date _____

TO: City Manager
 FROM: City Engineer
 SUBJECT: Water Main Request--Metropolitan Imported Autos, Inc.
 East Side of T.H. 61, North of Kohlman
 DATE: October 7, 1987

INTRODUCTION

The attached letter from Metropolitan Imported Autos, Inc. (Porsche-Audi) requests extension of city water to their property.

BACKGROUND

The petitioner is proposing to expand the auto dealership. As part of the addition fire sprinklers are required. City water is a convenient option to supply water for sprinkler systems.

ALTERNATIVES

1. Instruct staff to prepare a feasibility study for the project at the city's cost.
2. Instruct staff to prepare a feasibility study with the petitioner underwriting the cost of the feasibility study.
3. Do nothing.

DISCUSSION

Options One and Two both result in studying the feasibility of the project. Alternative Two, however, eliminates city cost and is more consistent with city policy. In either case, a feasibility study would likely not be prepared for quite some time. This project would be in line behind the current backlog of projects. In addition, construction would not be anticipated before the 1989 season.

Alternative Three obviously costs nothing and requires no time to complete. This, however, requires the petitioner to create an alternative water supply for the sprinkler system.

RECOMMENDATION

Alternative Two is recommended with the understanding that 1989 construction is anticipated.

jc



METROPOLITAN IMPORTED AUTOS INC.

2780 NORTH HIGHWAY 61
SAINT PAUL, MINNESOTA 55109
PHONE 612-483-2681



To: City of Maplewood
1830 E. Co Rd B
Maplewood, Mn, 55109

Sept 16, 1987

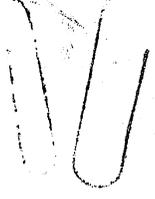
PETITION

As the property owners at 2780 Maplewood Drive, we hereby petition the city of Maplewood to provide access to the existing city water supply. This is necessary to comply with building codes involved with remodeling and expansion plans.

Thank You,

A handwritten signature in cursive script, appearing to read "Lee Critchett".

Lee Critchett, V.P.



MATERIAL EXTRACTION AND HAULING

Endorsed _____
Modified _____
Rejected _____
Date _____

Purposes and intent.

The purpose of this ordinance is to promote the health, safety and welfare of the community and to establish reasonable uniform limitations, standards, safeguards and controls for construction activities within the City of Maplewood; and to control the effect of construction activities upon adjacent properties and other areas of this city. Construction activities included but are not limited to activity done with the use of construction machinery, such as trucks, backhoes, front-end loaders, bulldozers, scrapers, dewatering equipment and compaction equipment.

Applicable to areas where removal of minerals is allowed.

This article shall apply to areas operated by the St. Paul Board of Water Commissioners within the city in which the removal of minerals, including sand and gravel, is a permitted or special use. The standard and requirements set by this article shall govern the issuance, renewal and termination of the material extraction permit required by Section _____ of this article.

Definitions

The following words, terms and phrases shall have the following meanings respectively ascribed to them:

Dust: Air-borne inorganic particulate matter other than smoke.

Extraction permit or permit: The permit required by Section _____ of this article.

Material: Nonmetallic material found in the earth including, but not limited to sand, gravel, rock and soil, which may be covered by overburden and lime material resulting from the water treatment process.

Mining or extraction: The removal and processing of materials.

Overburden: Those materials which lie between the surface of the earth and material deposit to be extracted.

Rehabilitation: To renew land to self-sustaining long-term use which is compatible with contiguous land uses, present and future, in accordance with the standards set forth in this article.

Topsoil: That portion of the overburden which lies closest to the earth's surface and supports the growth of vegetation.

Permit required.

Except as otherwise provided in this article, it shall be unlawful for any operator to engage in the extraction of materials in the city without having first obtained a written permit from the city authorizing the same in accordance with this article.

Exemptions from permit requirements; emergency exceptions.

The permit requirements established by Section _____ of this article shall not apply to emergency work necessary to preserve life or property. When emergency work is performed under this section, the operator performing it shall report the pertinent facts relating to the work to the city manager prior to the commencement of the extraction. The city manager shall review the facts and determine whether an emergency exists, and shall by written memorandum authorize commencement of the emergency exception if he so determines. An operator commencing emergency work shall, within ten (10) days following the commencement of that activity, apply for the issuance of an extraction permit and on the issuance thereof shall be required to perform such work as determined to be reasonably necessary to correct any environmental impairment occasioned by such work. The city

manager may also authorize an emergency exception for similar actions necessary to preserve life or property relative to a material extraction operation processing a valid permit. If action contrary to the existing permit or conditions attached thereto is necessary for safety reasons the city manager may, upon review of pertinent facts, authorize an emergency exception.

Applications for permits; procedures, contents of application.

(a) An application for a mineral extraction permit shall be processed in accordance with the same procedures specified in Section of the code relating to special use permits.

(b) An application for a material extraction and hauling permit shall contain:

- (1) The name and address of the operator and owner of the land;
- (2) The correct legal description of the property where the extraction is proposed to occur;
- (3) A certified abstract listing the names of all landowners owning property within one-half mile of the boundary of the property described above;
- (4) Specifications of the following, using appropriate maps, photographs and surveys:
 - a. The physical relationship of the proposed work area to the community and existing and future community development;
 - b. Site topography and natural features including location of watercourses and water bodies;

- c. The quality and quantity of material to be excavated;
 - d. The depth of water tables throughout the area; and
- (5) The purpose of the operation;
 - (6) The estimated time required to complete the operation;
 - (7) The plan of operation, including processing, nature of the processing and equipment, location of the plant, source of water, disposal of water and reuse of water;
 - (8) Travel routes to and from the site;
 - (9) The plans for drainage, wind and water erosion control, site security, sedimentation and dust control.
- (10) A geology report analyzing structure, soils and related geological factors to determine appropriateness of the proposed operation as well as suitability of site to support subsequent use;
 - (11) A rehabilitation plan provided for the orderly and continuing rehabilitation of all excavated land. Such plan shall illustrate, using appropriate photographs, maps and surveys, the following:
 - a. The contour of land prior to excavation, after completion of excavation and after completion of rehabilitation;
 - b. Those areas of the site to be used for storage of topsoil and overburden;
 - c. A schedule setting forth the timetable for excavation and rehabilitation of land lying within the extraction facility;

- d. The slope of all slopes after rehabilitation and description of the type and quantity of plantings where revegetation is to be conducted; and
 - e. The criteria and standards to be used to achieve final rehabilitation as well as intermittent stabilization.
- Council review and approval of overall plan; function of renewable annual permits.

(a) Approval by the city council of the plan outlined in the application for a permit under this article shall be for a period not to exceed five (5) years and shall be renewable for a three (3) year period thereafter. An overall plan for material extraction will be reviewed by the city council.

(b) Implementation of the overall plan shall be by means of renewable annual material extraction permits. The purpose of the renewable permit is to assure compliance with the longer-range overall plan and to retain the ability to modify existing or to attach new conditions in accord with changing characteristics of the site or its surroundings.

Termination of permit.

(a) The material extraction permit may be terminated for violation of this article or any conditions of the permit. No permit may be terminated until the city council has held a public hearing to determine whether the permit shall be terminated, at which time the operator shall be afforded an opportunity to contest the termination. The city council may establish conditions, which if not complied with, will result in automatic termination of either the overall plan permit or a given annual mineral extraction permit.

(b) It shall be unlawful to conduct mineral extraction after a permit has been terminated pursuant to this section.

Annual mineral extraction permits; renewal; conditions.

(a) Request for renewal of an annual mineral extraction permit shall be made sixty (60) days prior to the expiration date. If application or renewal is not made within the required time, all operations shall be terminated, and reinstatement of the permit may be granted only upon compliance with the procedures set forth in this article for an original application.

(b) An extraction permit may be approved or renewed subject to compliance with conditions in addition to those set forth in this article when such conditions are reasonable and necessary to ensure compliance with the requirements and purpose of this article. When such conditions are established, they shall be set forth specifically in the permit. Conditions may, among other matters, limit the size, kind or character of the proposed operation, require the construction of structure, require the staging of extraction over a time period, require the alteration of the site design to ensure compliance with the standards, require the provision of a performance bond by the operator to ensure compliance with these regulations in this article or other similar requirements.

Issuance of permit imposes no liability on city and relieves the permittee of no responsibilities, etc.

Neither the issuance of a permit under this article, nor compliance with the conditions thereof or with the provisions of this article shall relieve any person from any responsibility otherwise

imposed by law for damage to persons or property; nor shall the issuance of any permit under this article serve to impose any liability on the city, its officers or employees for any injury or damage to persons or property. A permit issued pursuant to this article does not relieve the permittee of the responsibility of securing and complying with any other permit which may be required by any other law, ordinance or regulation.

Fees.

A schedule of fees for the examination and approval of applications for mineral extraction permits under this article and the inspection of material extraction operations for compliance with the conditions of this article and the permit shall be determined by resolution of the city council, which may, from time to time, change such schedule. Prior to the approval and issuance or renewal of any material extraction permit under this article, such fees shall be paid to the city and deposited to the credit of the general fund.

Performance bond or irrevocable letter of credit.

Prior to the approval and issuance of any mineral extraction permit, there shall be executed by the operator and submitted to the city manager an agreement to construct such required improvements, to dedicate such property or easements, and to comply with such conditions as may have been established by the city council. Such agreement shall be accompanied by bond with surety or condition acceptable to the city manager in the amount of the established costs of complying with the agreement. The aforesaid agreement bond or letter of credit shall be provided for guaranteeing completion and compliance with the conditions set forth in the permit within the time to be approved by the city council. The adequacy, conditions and

acceptability of any bond or letter of credit hereunder shall be determined by the city manager.

Hold harmless agreement and insurance.

Any operator issued a permit under this article shall furnish the city with a "hold harmless agreement," subject to the approval of the city attorney, and shall provide evidence of, and shall maintain in force at all times, comprehensive general liability and automobile liability insurance with limits of at least \$250,000/\$500,000 bodily injury and \$100,000 property damage liability with the city shown as an additional insured for this operation.

Standards--Extraction site location.

Operations permitted under this article shall not be conducted within:

- (a) Fifty (50) feet of an existing street or highway;
- (b) Thirty (30) feet of the right-of-way of an existing public utility;
- (c) Fifty (50) feet of the boundary of any zone where such operations are not permitted; or
- (d) Thirty (30) feet of the boundary of an adjoining property not in mining use.

Same--Fencing.

During operations permitted under this article, any area where collections of water are one and one-half (1 1/2) feet in depth or more, or where excavation slopes are steeper than one foot vertical to one and one-half (1 1/2) feet horizontal, and any other areas where obvious danger to the public exists, shall be fenced when such a situation has existed or will exist for a period of five (5) working

days or longer. The city engineer shall review such fencing to assure its adequacy. He may waive this requirement or require additional measures based on his judgment and the characteristics of the particular instances. As an alternative, the city engineer may require perimeter fencing of the entire extraction site.

Same--Appearance and screening at the extraction site.

The following standards are required at the extraction site of any operation permitted under this article:

- (1) Machinery shall be kept in good repair and painted regularly;
- (2) Abandoned machinery and rubbish shall be removed from the site regularly;
- (3) All structures that have not been used for a period of one year shall be removed from the site;
- (4) All equipment and temporary structures shall be removed and dismantled not later than six (6) months after termination of the extraction operation and expiration of the permit;
- (5) Where practical, stockpiles of overburden and materials shall be used to screen the extraction;
- (6) The perimeter of the site shall be planted or otherwise screened when such is determined by the city council to be necessary;
- (7) Existing tree and ground cover shall be preserved to the extent feasible, maintained and supplemented by selective cutting, transplanting of trees, shrubs and other ground cover along all setback areas.

Same--Operations; noise; hours; explosives; dust; water pollution; topsoil preservation.

The following operating standards shall be observed at the extraction site of any operation permitted under this article:

- (1) The maximum noise level at the perimeter of the site shall be within the limits set by the Minnesota Pollution Control Agency and the Federal Environmental Protection Agency.
- (2) Extraction and hauling operations shall not commence before 7 a.m. nor continue after 7 p.m., Monday through Friday, no operations on Saturday and Sunday.
- (3) The use and handling of explosives shall be reviewed and approved by the public safety department. Blasting shall occur only at hours specified in the permit and at no other time.
- (4) Operators shall utilize all practical means to reduce the amount of dust caused by the operation. In no case shall the amount of dust or other particulate matter exceed the standards established by the Minnesota Pollution Control Agency.
- (5) Operators shall comply with all applicable city, county, state and federal regulations for the protection of water quality, including the Minnesota Pollution Control Agency and Federal Environmental Protection Agency regulations for the protection of water quality. No waste products or process residue, including untreated wash water, shall be deposited in any lake stream or natural drainage system.

- (6) All topsoil shall be retained at the site until complete rehabilitation of the site has taken place according to the rehabilitation plan.

Same--Rehabilitation standards.

The following rehabilitation standards shall apply to the extraction site of any operation permitted under this article:

- (1) Rehabilitation shall be a continuing operation occurring as quickly as possible after the extraction operation has moved sufficiently into another part of the extraction site.
- (2) All banks and slopes shall be left in accordance with the rehabilitation plan submitted with the permit application. No rehabilitation slopes shall be steeper than five (5) feet horizontal to one foot vertical; except that steeper slopes may be permitted in accordance with the rehabilitation plan when said slopes are planned for approved recreational uses; for example, ski hills and sliding hills.
- (3) Slopes, graded areas and backfill areas shall be surfaced with at least three (3) inches of topsoil and planted with ground cover sufficient to hold the soil. Such ground cover shall be tended as necessary until it is self-sustained.
- (4) All water areas resulting from excavation shall be eliminated upon rehabilitation of the site. In unique instances where the city council has reviewed proposals for water bodies at the time of approval of the overall plan and has determined that such would be appropriate as an open space or recreational amenity in subsequent reuse of the site, water bodies may be permitted.

- (5) No part of the rehabilitation area which is planned for utilization for uses other than open space or agriculture shall be at an elevation lower than the minimum required for gravity connection to a sanitary or storm sewer.

MEMORANDUM

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Director of Community Development
SUBJECT: Code Amendment - Lot Line Verification
DATE: October 7, 1987

The city council requested that staff prepare an ordinance requiring lot surveys for new construction. A survey of other cities done in 1982 is attached. A lot survey for a standard 75' x 135' lot is approximately \$300.

A waiver provision has been added. This would be used where a new building on a larger lot is not close to a lot line or where all four corner stakes are not needed, such as on an addition.

Recommendation

Approve the attached ordinance.

fb

Attachments:

- 1. ordinance
- 2. survey

ORDINANCE NO.

AN ORDINANCE REQUIRING VERIFICATION
OF LOT LINES FOR CONSTRUCTION

THE MAPLEWOOD CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

Section 1. Section 9-8 is added as follows:

Section 9-8. Verification of lot lines.

Each building permit application for new construction of a principal building shall include a certified land survey by a registered land surveyor showing that permanent iron monuments have been placed at each lot corner. Iron monuments shall be visible at the time of footing form inspection for all construction, including accessory buildings and additions. The city may waive all or part of this requirement if the city determines that stakes are not needed to determine whether the city's setback requirements are being met.

Section 2. This ordinance shall take effect upon its passage and publication.

Signed by the Maplewood City Council

this _____ day of _____, 1987

Attest:

Clerk

Mayor

Ayes -

Nays -

SURVEY OF OTHER CITIES
CITIES CLOSEST TO MAPLEWOOD IN POPULATION

1982

Survey Required

	<u>Lot Divisions</u>	<u>Building Permits</u>
Coon Rapids	Yes (before a deed is recorded)	Yes
Roseville	Yes	No
Burnsville	No	Yes
Plymouth	Yes	Yes
Brooklyn Center	Lot Divisions not Allowed Platting Only	Yes
Fridley	Yes	Lot Stakes or Survey
Blaine	Yes	No
Crystal	Lot Divisions not Allowed Platting Only	Yes
New Brighton	Yes	Yes
New Hope	Yes	Yes
Golden Valley	Yes	Yes
White Bear Lake	No	No
Apple Valley	Yes	Yes
South St. Paul	Not Available	
Eagen	Yes	No
Maple Grove	Yes	Yes
Columbia Heights	No	Yes
Cottage Grove	Yes	No
West St. Paul	Not Available	
Shoreview	Yes	Yes
ADJACENT CITIES		
St. Paul	Yes	No, unless unplatted
White Bear Lake	No	Yes

Survey of Other Cities continued -

	<u>Lot Divisions</u>	<u>Building Permits</u>
North St. Paul	Yes	Yes
Oakdale	No	Yes
Woodbury	Yes	Yes
Newport	Yes	Yes
Roseville	Yes	No
Little Canada	Yes	Yes
Vadnais Heights	No	No

MEMORANDUM

I-7

Action by Council:

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: Code Amendment (Metal Pole Building)
DATE: September 30, 1987

Endorsed _____
Modified _____
Rejected _____
Date _____

SUMMARY

Introduction

Staff is requesting amendment of the metal pole building ordinance to allow such buildings in manufacturing districts, provided they would be substantially hidden and not adversely affect adjacent properties.

Background

This request arose from the proposal by the Minnesota Department of Transportation to erect a metal pole building at their highway maintenance facility at 1779 McMenemy Street.

Discussion

Staff finds no objection with constructing a metal pole building in a manufacturing district, if it is not visible from residentially zoned land or streets. The community design review board would continue to review the design of these buildings to assure they are attractive. The city council has approved of this situation in the past. On May 23, 1983, council approved a variance for Zuercher Well Drilling, at 2483 Highway 61, to construct a metal pole building, since:

1. The proposed building would be concealed behind the existing buildings and not in view from the highway.
2. The proposed building would be compatible with the area and would not impact adjacent development.

Recommendation

Adoption of the ordinance amendment on page 2 allowing metal pole buildings in manufacturing districts when found to be substantially screened from view from residentially-zoned land or streets.

kd
Attachment: Proposed Ordinance

ORDINANCE NO.

AN ORDINANCE PERMITTING METAL POLE BUILDINGS
IN M-1 DISTRICTS

THE MAPLEWOOD CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

Section 1. Section 9-6 (a), Metal pole buildings, is amended as follows (additions are underlined and deletions are crossed out):

(a) It shall be unlawful to erect a metal building in the city which is of a design commonly referred to as a "metal pole building," "pole barn" or "agri-building," unless such building:

1. ~~Would be located in a F, Farm Residence District or unless such building~~

2. is a metal storage building commonly used as a back yard storage shed, or

3. is located in an M-1, light manufacturing or M-2, heavy manufacturing district and is substantially screened so as to be 80% opaque as viewed from residentially zoned land and streets.

Should any dispute arise over the classification of a proposed metal building, the director of community development shall determine whether the proposed metal building fits into the "metal pole building" category. Appeals of the director's decision shall be made to the city council for a determination of building type.

Section 2. This ordinance shall take effect upon its passage and publication.

Passed by the Maplewood
City Council this day
of ,1987

Mayor

Attest:

City Clerk

Ayes--
Nays--

VI. DESIGN REVIEW

A. Plan Review and Code Amendment - MnDOT Equipment Storage Building- 1779 McMenemy Street

Bruce Hanson, superintendent for MnDOT, was present at the meeting.

Board Member Marlow moved approval of a code amendment to permit metal pole buildings in manufacturing districts when they would be buffered from residential properties.

Board Member Kochsiek seconded Ayes--all

Board Member Marlow moved approval of plans date-stamped August 14, 1987 for a 56- by 160-foot metal storage building for MnDOT at 1779 McMenemy Street. Approval is subject to:

1. Approval of a conditional use permit by the city council.
2. Amendment of the metal building ordinance by the city council to allow this structure.
3. If construction has not begun within two years of approval, board review shall be repeated.
4. Grading, drainage and utility plans shall be subject to the city engineer's approval.

Board Member Kochsiek seconded Ayes--all

B. Plan Review - Superamerica - English Street and Highway 36

George Kuprian, attorney representing Superamerica and Roman Mueller, engineer representing Superamerica, were present at the meeting. Mr. Mueller said the north drive could be closed but the south drive would need to be moved slightly. Mr. Kuprian requested a cost breakdown and requirements of Item 11 of the staff recommendation. Secretary Ekstrand referred him to the city engineer. Mr. Gary Gerke, 1252 Cope Avenue, spoke in opposition to the proposal.

Board Member Erickson moved approval of the site plan for Superamerica at the southeast corner of English Street and Highway 36, subject to the following conditions:

1. The site plan shall be resubmitted for final approval by the board incorporating the following revisions:
 - a. Move the gas pumps to the north and place the building between the pumps and the south lot line.
 - b. Eliminate the northerly curb cut and redesign the south radius of the southerly curb cut so that it does not extend in front of the adjacent property.

I-8

MEMORANDUM

Action by Council:
Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Director of Community Development
SUBJECT: Code Amendment--Driveway Turn-Arounds
DATE: October 7, 1987

The city has a policy of requiring driveway turn-arounds for new homes on arterial streets. The attached ordinance will make a public record of this policy and give the city the means of enforcing it. The attached major street plan from the comprehensive plan shows which streets are designated as arterials.

Recommendation

Approve the attached ordinance.

j1

Attachments

1. ordinance
2. major street plan

ORDINANCE NO.

AN ORDINANCE REQUIRING DRIVEWAY TURN-AROUNDS FOR
ALL NEW HOMES ON ARTERIAL STREETS

Section 1. Section 29-90(e) is amended as follows (additions are underlined and deletions crossed out):

(e) A driveway turn-around must be constructed with each new home fronting on an arterial street, as designated in the city's comprehensive plan.

~~(f)~~ (e) A variance from the standards set forth in this article may be allowed by the public works department when the variance will facilitate the safe, efficient use of the property for a lawful purpose and will not interfere with the construction, maintenance or safe and efficient use of the street and its appurtenances by the public.

Section 2. This ordinance shall take effect upon its passage and publication.

Passed by the Maplewood City Council on _____, 1987.

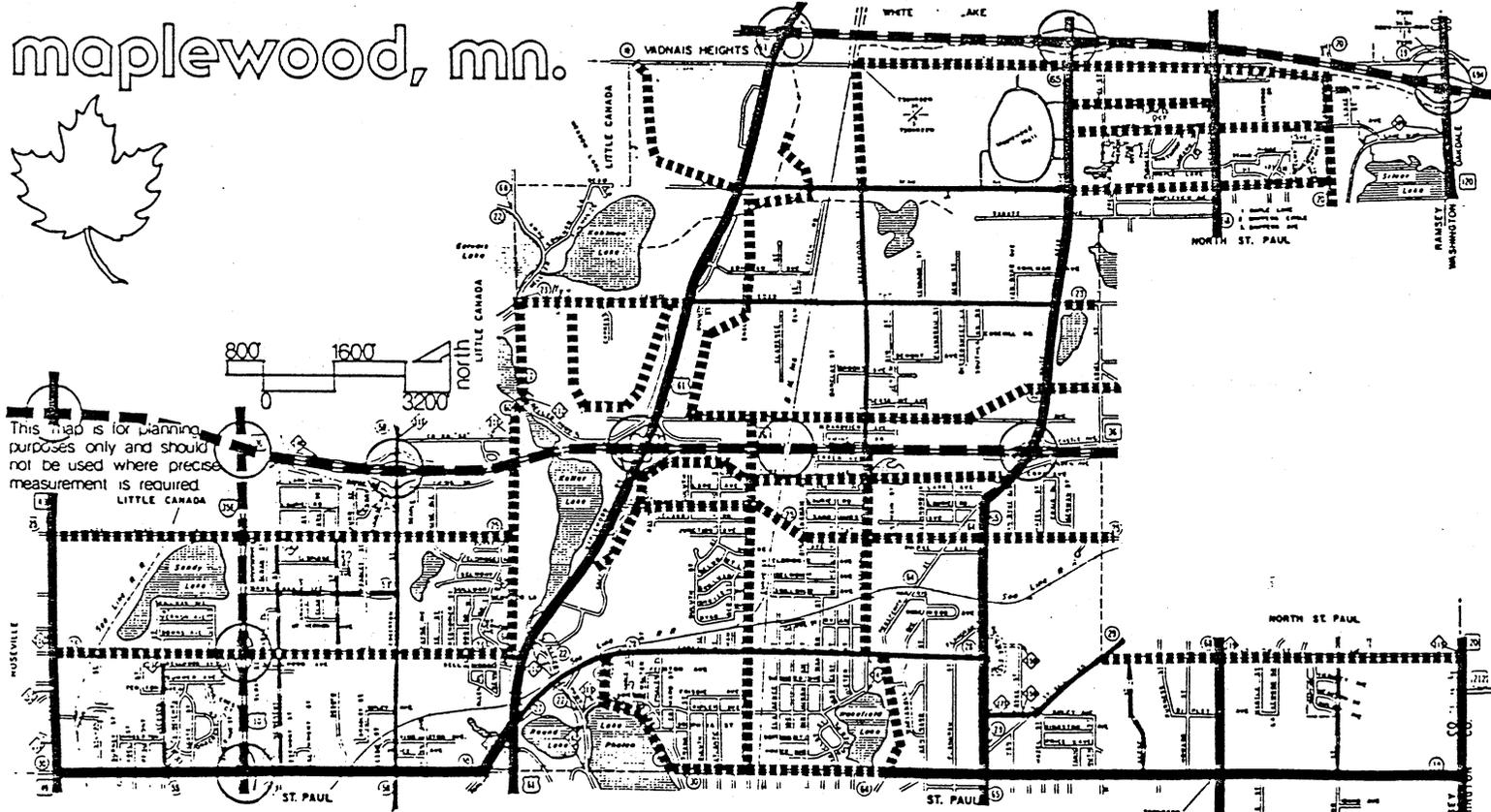
Mayor

Attest:

City Clerk

Ayes -
Nays -

maplewood, mn.



This map is for planning purposes only and should not be used where precise measurement is required.

major street plan

-  Principal, Intermediate Arterials
-  Major Arterial
-  Minor Arterial
-  Major Collector
-  Minor Collector
-  Interchange



Source: Maplewood Transportation Plan, Barton-Aschman, 1979

Revised: 10-6-81

