

AGENDA

MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, March 11, 1991
Council Chambers, Municipal Building
Meeting No. 91-05

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. Meeting No. 91-04 (February 25, 1991)

D. APPROVAL OF AGENDA

EA. APPOINTMENTS

1. HRA Appointment

E. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items. If a member of the City Council wishes to discuss an item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of Claims
2. HRA Reappointment
3. Conditional Use Permit Renewal: Cope Avenue (Credit Union)
4. Donation to Nature Center
5. Joint Use Sewer Agreement

F. PUBLIC HEARINGS

G. AWARD OF BIDS

1. Recycling Containers_____

H. UNFINISHED BUSINESS

1. Assessment Objection - Upper Afton Road_____
2. Parking Investigation - Reaney & McKnight_____
3. Code Change: Truth-in-Housing (2nd Reading)_____

I. NEW BUSINESS

1. Truth-in-Housing: Multiple Dwelling Inspection_____
2. Reduction in Required Parking: 1845 Co. Rd. D. (Frank's Nursery)_____
3. Balloon Sign: 1255 Cope Avenue (Northern Hydraulics)_____
4. Code Change: Temporary Signs (1st Reading)_____
5. Code Change: Mining Ordinance (1st Reading)_____
6. Hazelwood Fire Station Roof Repair and Redesign_____
7. Lawful Gambling Permit - Transfiguration School_____

J. VISITOR PRESENTATIONS

K. COUNCIL PRESENTATIONS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

L. ADMINISTRATIVE PRESENTATIONS

1. _____
2. _____
3. _____
4. _____

M. ADJOURNMENT

MINUTES OF MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, February 25, 1991
and
4:30 P.M., Thursday, February 28, 1991
Council Chambers, Municipal Building
Meeting No. 91-04

A. CALL TO ORDER

A regular meeting of the City Council of Maplewood, Minnesota was held in the Council Chambers, Municipal Building, and was called to order at 7:00 P.M. by Mayor Bastian.

B. ROLL CALL

Gary W. Bastian, Mayor	Present
Dale H. Carlson, Councilmember	Present
Frances L. Juker, Councilmember	Present
George F. Rossbach, Councilmember	Present
Joseph A. Zappa, Councilmember	Present

C. APPROVAL OF MINUTES:

1. Minutes of Council/Manager Meeting February 7, 1991

Councilmember Zappa moved to approve the minutes of the February 7, 1991 Council/Manager Meeting as presented.

Seconded by Councilmember Carlson Ayes - all

2. Minutes of Meeting No. 91-03 (February 11, 1991)

Councilmember Zappa moved to approve the minutes of the February 7, 1991 Council/Manager Meeting as presented.

Seconded by Councilmember Rossbach Ayes - all

D. APPROVAL OF AGENDA:

Councilmember Zappa moved to approve the Agenda as amended:

1. Stop Signs
2. Maintenance Crew Work
3. Pledge of Allegiance
4. Commercial Zoning Adjacent to Residential
5. Payments
6. HAZMAT Update
7. Fire Committee Update
8. Council/Manager Meeting

Seconded by Mayor Bastian Ayes -all

EA. APPOINTMENTS

1. Community Design Review Board Appointments

- a. Manager McGuire presented the staff report.
- b. The applicants, Bruce Thompson and Scott Wasiluk, appeared before the Council.
- c. Councilmember Zappa moved to appoint Bruce Thompson and Scott Wasiluk to the Community Design Review Board.

Seconded by Councilmember Carlson

Ayes - all

2. Planning Commission Appointment

- a. Manager McGuire presented the staff report.
- b. The applicant, Mary Martin, appeared before the Council.
- c. Councilmember Zappa moved to appoint Mary Martin to the Planning Commission.

Seconded by Councilmember Carlson

Ayes - all

E. CONSENT AGENDA:

Councilmember Zappa, moved, seconded by Councilmember Rossbach; Ayes - all, to approve the Consent Agenda items 1 through 4 as recommended:

1. Approval of Claims

Approved the following claims:

ACCOUNTS PAYABLE: \$ 319,515.50

Checks #11698 - #11951
Dated 02-01-91 thru 02-13-91

 \$ 145,732.84

Checks #12307 - #12422
Dated 02-25-91

 \$ 465,248.34

Total per attached voucher/check register

PAYROLL: \$ 186,251.50

Payroll Checks dated 02-15-91

 \$ 37,897.22

Payroll Deductions

 \$ 224,148.72

Total Payroll

 \$ 689,397.06

GRAND TOTAL

2. Resolutions of Appreciation - Human Relations Commission

Approved the following Joint Resolutions of Appreciation:

91-02-25

JOINT RESOLUTION OF APPRECIATION

WHEREAS, Scott Rostron became a member of the Human Relations Commission of Maplewood, Minnesota in January of 1981 and has served faithfully in that capacity; and

WHEREAS, he has given of his time and energy without compensation for the betterment of the City of Maplewood; and

WHEREAS, he has shown dedication to his duties and has contributed his leadership and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and the citizens of the City, that Scott Rostron is hereby extended our gratitude and appreciation for his service, and we wish him continued success in the future.

91-02-26

JOINT RESOLUTION OF APPRECIATION

WHEREAS, Carol Engel became a member of the Human Relations Commission of Maplewood, Minnesota in January of 1989 and has served faithfully in that capacity; and

WHEREAS, she has given of her time and energy without compensation for the betterment of the City of Maplewood; and

WHEREAS, she has shown dedication to her duties and has contributed her leadership and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and the citizens of the City, that Carol Engel is hereby extended our gratitude and appreciation for her service, and we wish her continued success in the future.

3. Resolution of Appreciation - Community Design Review Board

Approved the following Joint Resolution of Appreciation:

91-02-27

JOINT RESOLUTION OF APPRECIATION

WHEREAS, Dan Molin became a member of the Community Design Review Board of Maplewood on January 10, 1989 and has served faithfully;

WHEREAS, he has freely given of his time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, he has shown dedication to his duties and has consistently contributed his leadership and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and the citizens of the City, that Dan Molin is hereby extended our gratitude and appreciation for his dedicated service, and we wish him continued success in the future.

4. Park Facility Reservation Fee Schedule

Approved the 1991 Park Facility Reservation/Fee Schedule as presented.

F. PUBLIC HEARINGS

1. 7:00 P.M. - Assessment Hearing, Upper Afton Road, Project 86-07
 - a. Manager McGuire presented the staff report.
 - b. City Attorney Kelly explained the procedure for public hearings
 - c. Director of Public Works Haider presented the specifics
 - d. Mayor Bastian opened the public hearing, calling for proponents or opponents. None appeared.
 - e. Mayor Bastian closed the public hearing.
 - f. Councilmember Rossbach introduced the following resolution and moved its adoption:

91 - 02 - 28

ADOPTION OF THE ASSESSMENT ROLL

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the construction of Upper Afton Road-McKnight Road to Century Avenue as described in the files of the City Clerk as Project 86-07, and has amended such proposed assessment as it deems just,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of nineteen years, the first of the installments to be payable on or after the first Monday in January 1992, and shall bear interest at the rate of eight (8.0) percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 1991. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. It is hereby declared to be the intention of the Council to reimburse itself in the future for the portion of the cost of this improvement paid for from municipal funds by levying additional assessments on notice and hearing as provided for the assessments herein made, upon any properties abutting on the improvement but not made, upon any properties abutting on the improvement but not herein assessed for the improvement, when changed conditions relating to such properties make such assessment feasible.

4. To the extent that this improvement benefits nonabutting properties which may be served by the improvement when one or more later extensions or improvements are made, but which are not herein assessed, therefore, it is hereby declared to be the intention of the Council, as authorized by Minnesota Statutes Section 420.051, to reimburse the City by adding any portion of the cost so paid to the assessments levied for any of such later extension or improvements.
5. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Seconded by Councilmember Juker

Ayes - all

G. AWARD OF BIDS

1. Police Cars

- a. Manager McGuire presented the staff report.
- b. Councilmember Zappa moved to authorize ordering the four (4) marked patrol vehicles budgeted for 1991.

Seconded by Councilmember Juker

Ayes - all

H. UNFINISHED BUSINESS

2. Code Change: Planning Commission (2nd Reading)

- a. Manager McGuire presented the staff report.
- b. Community Development Director Olson presented the specifics of the report.
- c. Councilmember Zappa introduced the following Ordinance and moved its adoption:

ORDINANCE 682

**AN ORDINANCE CONCERNING THE ELECTION OF THE
PLANNING COMMISSION CHAIRPERSON**

THE MAPLEWOOD CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 25-20 is amended as follows:

Section 25-20. Officers.

The chairperson and Vice-Chairperson of the Planning Commission shall be elected by the Planning Commission at the second meeting in January of each year from among the members of the Planning Commission. The Chairperson shall be responsible for calling and presiding at meetings and shall be entitled to an equal vote with other members of the Commission.

Section 2. This ordinance shall take effect upon its passage and publication.

Seconded by Councilmember Carlson

Ayes - all

3. Schedule Meeting to Discuss Erosion Control Ordinances

- a. Manager McGuire presented the staff report.
- b. Council continued this item to K-8 Council Presentations.

K. COUNCIL PRESENTATIONS

1. Stop Signs

- a. Councilmember Zappa stated he had a request that the stop signs at Phalen Place along Ripley be removed.
- b. Councilmember Zappa moved to direct staff to develop a criteria for placement of stop signs.

Seconded by Councilmember Juker

Ayes - all

F. PUBLIC HEARINGS

2. 7:25 P.M. - 600 Carlton St.: The Carlton Racquetball Club
Land Use Plan Change (4 Votes)
Zoning Map Change (4 Votes)
Conditional Use Permit

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics of the report
- c. Boardmember Moe presented the Community Design Review Board recommendation.
- d. Commissioner Fischer presented the Planning Commission recommendation.
- e. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:
 - 1. Otto Bonestroo, Co-owner of Carlton Racquetball Club
 - 2. Mr. Rusik, Chief Architect, Bonestroo, Rosene, Anderlik & Associates
 - 3. Jim Jensen, representing 3M Company
 - 4. Scott Wennhold, 817 Mayhill Road
 - 5. Harold Pearl, 657 Ferndale
 - 6. Jim Imbertson, 585 Ferndale
 - 7. Thomas Sandquist, 635 No. Ferndale
 - 8. Marjorie Zabel, 2648 East 5th
 - 9. Bernard Mehr, 687 Ferndale
 - 10. Dave Haselrud, 3M Supervisor
 - 11. John Janson, 2627 Fremont
- f. Mayor Bastian closed the public hearing.
- g. Councilmember Zappa introduced the following Resolution and moved its adoption:

91 - 02 - 29

LAND USE PLAN CHANGE RESOLUTION

WHEREAS, the Carlton Racquetball Club applied for a change to the City's land use plan from RL (residential low density) to LSC (limited service

commercial). The change is for the west 140 feet of 607 through 629 Ferndale Street and the north 20 feet of the west 140 feet of 595 Ferndale Street.

WHEREAS, the history of this change is as follows:

1. The Planning Commission held a public hearing on February 4, 1991. City staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The Planning Commission gave everyone at the hearing a chance to speak and present written statements. The Planning Commission recommended to the City Council that the plan amendment be approved.
2. The City Council discussed the plan amendment on February 25, 1991. They considered reports and recommendations from the Planning Commission and City staff.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described change for the following reasons:

1. 3M, as well as most other commercial uses, would need this land to expand the parking lot to meet City Code.
2. 3M would be a better use for the neighborhood than the racquetball club or most other commercial uses.
3. The parking lot should not cause a problem to the neighbors.

Seconded by Councilmember Juker

Ayes - all

h. Councilmember Zappa introduced the following Resolution and moved its adoption:

91 - 02 - 30

ZONING MAP CHANGE

WHEREAS, Carlton Racquetball Court applied for a change in the zoning map from R-1 (single-dwelling residential) to BC-M (business commercial modified).

WHEREAS, the history of this change is as follows:

1. On February 4, 1991, the Planning Commission recommended that the City Council approve the change.
2. The City Council held a public hearing on February 25, 1991. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The Council gave everyone at the hearing an opportunity to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council change the zoning map for the above-described property to M-1 (light manufacturing) for the following reasons:

1. The proposed change is consistent with the spirit, purpose and intent of the zoning Code.
2. The proposed change will not substantially injure or detract from the use of neighboring property or from the character of the neighborhood, and that the use of the property adjacent to the area included in the proposed change or plan is adequately safeguarded.
3. The proposed change will serve the best interests and conveniences of the community, where applicable, and the public welfare.
4. The proposed change would have no negative effect upon the logical, efficient, and economical extension of public services and facilities, such as public water, sewers, police and fire protection and schools.

Seconded by Councilmember Carlson

Ayes - all

i. Councilmember Zappa introduced the following Resolution and moved its adoption:

91 - 02 - 31

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, the Carlton Racquetball Court applied for a conditional use permit to build a parking lot within 350 feet of residential district in an M-1 (light manufacturing) zone;

WHEREAS, this permit applies to the west 140 feet of Lots 14-17 of Block 1 Minty Acres and the north 20 feet of the west 140 feet of Lot 1, Block 2 Minty Acres.

WHEREAS, the history of this change is as follows:

1. On February 4, 1991, the Planning Commission recommended that the City Council approve the permit.
2. The City Council held a public hearing on February 25, 1991. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The Council gave everyone at the hearing an opportunity to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described change in the zoning map for the following reasons:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.

4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction must follow the site plan on page 12 of the January 30 staff report. The Director of Community Development may approve minor changes. The City Council may approve major changes.
2. This permit shall be subject to review after one year from the date of approval, based on the procedures in City Code.
3. The use of the building shall be limited to offices, classes and training labs.
4. There shall be no classes beginning before 8:00 a.m. or after 7:00 p.m.
5. There shall be no classes on weekends.
6. The parking lot shall be bermed and landscaped as required by the Community Design Review Board unless a plan amendment is approved by staff reflecting Council desire for evergreens along the east lot line.
7. There shall be no deliveries, garbage hauling, snow plowing or other cleaning of the lot, between 9:00 p.m. and 6:00 a.m.

Seconded by Councilmember Carlson

Ayes - Councilmembers Carlson,
Juker, Rössbach, Zappa
Nays - Mayor Bastian

Council recessed the meeting at 9:25 P.M.

Mayor Bastian reconvened the meeting at 9:35 P.M.

3. 8:15 P.M. - Highwood Meadows Plat
Easement Vacation
Preliminary Plat
Zoning Map Change (4 Votes)

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics of the report.
- c. Commissioner Fischer presented the Planning Commission report.

Mayor Bastian moved to suspend the Rules of Procedures and discuss Agenda Items F-3 and F-4 and to continue the remaining Agenda Items on Thursday, 2-28-91 at 4:30 P.M.

Seconded by Councilmember Zappa

Ayes - all

- d. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

James Kayser, 2516 Linwood Avenue, the applicant
Rick Sherwood, 885 Lakewood Drive
James Kasper, the owner at 236 Timber Trail
Ken Gervais, 2373 Linwood, owner of property in the area
Troy Spawn, 2360 Timber Avenue
Randy Lewis, 2450 Highwood Avenue
Bill Poppert, 2433 Highwood
Dominic Ramacier, 865 Lakewood Drive

- e. Mayor Bastian closed the public hearing.
- f. Mayor Bastian moved to table Item I-2 to 3-25-91.

Seconded by Councilmember Zappa

Ayes - all

- g. Councilmember Zappa moved to reconsider the motion to table item I-2 to 3-11-91.

Seconded by Mayor Bastian

Ayes - all

- h. Councilmember Zappa moved to table this item until 3-25-91 for further answers to questions regarding open space, ponding, storm sewers and obtaining land for parks.

Seconded by Mayor Bastian

Ayes - all

4. 8:40 P.M., Zoning Map Change: Radatz & White Bear Avenues (4 Votes)

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics of the report.
- c. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

Mary Magnuson, 1979 and 1985 Radatz
Chuck Smith, 2938 Chippewa, the applicant
Bernice Trepanier, 2810 White Bear Avenue
Mrs. Fisher, 2836 White Bear Avenue
Bruce Fisher, 2836 White Bear Avenue

d. Mayor Bastian closed the public hearing.

e. Councilmember Zappa moved to table this item to May 13, 1991 for further investigation.

Seconded by Councilmember Rossbach

Ayes - all

The meeting adjourned at 11:30 P.M. to reconvene at 4:30 P.M. on Thursday, February 28, 1991.

A. CALL TO ORDER

The continuation of Regular Meeting 91-04 of the City Council of Maplewood, Minnesota was called to order by Mayor Bastian at 4:30 P.M. in the Council Chambers, Municipal Building.

B. ROLL CALL

Gary W. Bastian, Mayor	Present
Dale H. Carlson, Councilmember	Present
Frances L. Juker, Councilmember	Present
George F. Rossbach, Councilmember	Present
Joseph A. Zappa, Councilmember	Present

H. UNFINISHED BUSINESS

1. County Road B Storm Sewer (Continuation of Public Hearing) Project 90-14 (4 Votes)

- a. Manager McGuire presented the staff report.
- b. Director of Public Works Haider presented the specifics of the report.
- c. Mayor Bastian called for persons who wished to speak on this issue. The following were heard:

Todd Bjorklund, 1095 Junction
 Rocky Kuehn, Short, Elliott, Hendrickson, consulting engineers
 Bernie Miner, 1115 County Road B
 Debra Forbes, 1071 E. County Road B
 Velma Miner, 1115 County Road B

- d. Mayor Bastian closed the public hearing.
- e. Councilmember Zappa introduced the following Resolution and moved its adoption:

91 - 02 - 32

RESOLUTION ORDERING PUBLIC IMPROVEMENT AFTER PUBLIC HEARING

WHEREAS, after due notice of public hearing on the construction of storm sewer and water quality ponds to serve the area approximately bounded by T.H. 61, T.H. 36, English, and Junction, City Project 90-14, a hearing on said improvement in accordance with the notice duly given was duly held on November 25, 1990, and the Council has heard all persons desiring to be heard on the matter and has fully considered the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That it is advisable, expedient and necessary that the City of Maplewood construct storm sewer and water quality ponds to serve the area approximately bounded by T.H. 61, T.H. 36, English, and Junction, City Project 90-14, as described in the notice of hearing thereof, and orders the same to be made.
2. The City Engineer is designated engineer for this improvement and is hereby directed to prepare final plans and specifications for the making of said improvement.
3. The project budget is amended to \$1,005,000. The project financing shall be as follows:

Special assessment	\$ 210,000
MSA off system	285,000
General obligation	404,000
Ramsey-Washington Watershed	90,000
Sanitary sewer fund	<u>16,000</u>
Total	\$1,005,000

Seconded by Councilmember Rossbach

Ayes - all

I. NEW BUSINESS

1. Mark Terry - Sewer Account

- a. Manager McGuire presented the staff report.
- b. Councilmember Zappa moved to waive the penalty, but if Mr. Terry is ever late again he will have to pay

Seconded by Councilmember Carlson

- c. Councilmember Zappa withdrew his motion.
- d. Councilmember moved to direct staff to report back on sewer bills.

Seconded by Councilmember Rossbach

Ayes - all

2. Preservation: Open Space

- a. Manager McGuire presented the staff report.
- b. moved to table this item until

Seconded by Ayes -

all

3. Reduction in Parking: 2720 Stillwater Road (Knowlan's)

- a. Manager McGuire presented the staff report.
- b. Mayor Bastian asked for interested parties who wished to speak. The following was heard:

Pete Linder, Linder Greenhouse

- c. Councilmember Zappa moved to approve a reduction to 13 fewer parking spaces in the Knowlan's Super Market parking lot for a temporary greenhouse for Linder Greenhouses.

Seconded by Councilmember Carlson

Ayes - Councilmembers Carlson,
Rossbach, Zappa
Nays - Mayor Bastian,
Councilmember Juker

4. Code Change: Truth-in-Housing (1st Reading)

- a. Manager McGuire presented the staff report.
b. Board Member Fischer presented the H.R.A. recommendation.
c. Mayor Bastian called for interested parties who wished to speak. The following were heard:

Keith Holmes, St. Paul Area Association of Realtors
Diane O'Donnel, Burnett Realty

- d. Councilmember Zappa moved to table the ordinance change.

Motion died for lack of second.

- e. Councilmember Rossbach moved first reading of an ordinance including staff alternative.

- f. Councilmember Zappa moved to table the ordinance and direct staff to revise.

Motion died for lack of second.

- g. Councilmember Rossbach moved the alternative ordinance including Clause B.

Seconded by Councilmember Carlson

Ayes - Mayor Bastian,
Councilmembers Carlson,
Juker, Rossbach
Nays - Councilmember Zappa

- h. Councilmember Juker moved to direct staff to prepare a truth-in-housing ordinance for apartments.

Seconded by Councilmember Zappa

Ayes - all

5. Code Change: R-1S Zoning District (1st Reading)

- a. Manager McGuire presented the staff report.
b. Director of Community Development Olson presented the specifics of the report.
c. Commissioner Fischer presented the Planning Commission report.
d. Councilmember Rossbach moved first reading of the ordinance.

Seconded by Councilmember Zappa

Ayes - Councilmembers Carlson,
Juker, Rossbach, Zappa
Nays - Mayor Bastian

6. Plan Approval: Citywide Watermain, Project 90-07

- a. Manager McGuire presented the staff report.
- b. Director of Public Works Haider presented the specifics of the report.
- c. Mayor Bastian introduced the following Resolution and moved its adoption:

91 - 02 - 33

RESOLUTION APPROVING PLANS AND ADVERTISING FOR BIDS

WHEREAS, pursuant to resolution passed by the City Council on September 24, 1990, plans and specifications for City-Wide Water Main Extensions and Miscellaneous Improvements, Project 90-07, have been prepared by (or under the direction of) the City Engineer, who has presented such plans and specifications to the Council for approval,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. Such plans and specifications, a copy of which are attached hereto and made a part hereof, are hereby approved and ordered placed on file in the office of the City Clerk.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in the Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published twice, at least ten days before the date set for bid opening, shall specify the work to be done, shall state that bids will be publicly opened and considered by the Council at 10:00 a.m. on the 5th day of April, 1991, at the City Hall and that no bids shall be considered unless sealed and filed with the Clerk and accompanied by a certified check or bid bond, payable to the City of Maplewood, Minnesota, for five percent of the amount of such bid.
3. The City Clerk and City Engineer are hereby authorized and instructed to receive, open, and read aloud bids received at the time and place herein noted, and to tabulate the bids received. The Council will consider the bids, and the award of a contract, at the regular City Council meeting of May 27, 1991.
4. Funds budgeted for replacement of lift station at 2250 McMenemy Street in the amount of \$70,000 are transferred to Project 90-07 financing from the Sanitary Sewer Fund--Sanitary Sewer Operations.

Seconded by Councilmember Zappa

Ayes - all

7. Schedule Public Hearing - County Road B East of Rice, Project 89-05

- a. Manager McGuire presented the staff report.
- b. Mayor Bastian introduced the following Resolution and moved its adoption:

RESOLUTION ACCEPTING REPORT AND CALLING FOR PUBLIC HEARING

WHEREAS, the City Engineer for the City of Maplewood has been authorized and directed to prepare a report with reference to the improvement of County Road B--Rice to 1200 feet east, City Project 89-05, by construction of bituminous street with concrete curb and gutter, and

WHEREAS, the said City Engineer has prepared the aforesaid report for the improvement herein described:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. The report of the City Engineer advising this Council that the proposed improvement on County Road B--Rice to 1200 feet east, City Project 89-05, by construction of bituminous street with concrete curb and gutter is feasible and should best be made as proposed, is hereby received.
2. The Council will consider the aforesaid improvement in accordance with the reports and the assessment of benefited property for all or a portion of the cost of the improvement according to MSA Chapter 429, at an estimated total cost of the improvement of \$1,739,857.95.
3. A public hearing will be held in the Council Chambers of the City Hall at 1830 East County Road B on Monday, the 25th day of March 25, 1991, at 7:00 p.m. to consider said improvement. The City Clerk shall give mailed and published notice of said hearing and improvement as required by law.

Seconded by Councilmember Zappa

Ayes - all

8. McKnight Road Bike Path

- a. Manager McGuire presented the staff report.
- b. Councilmember Zappa moved the City not participate in this expenditure.

Seconded by Councilmember Rossbach

Ayes - all

9. Request for Stop Sign: Lydia at Bellaire

- a. Manager McGuire presented the staff report.
- b. Dave Roe, Ramsey County Design Engineer, presented the County position.
- c. Councilmember Zappa moved to refer this request to Ramsey County for study.
- d. Mayor Bastian moved to refer the request to Ramsey County for investigation and that Maplewood will support their findings.

Seconded by Councilmember Rossbach

Ayes - Mayor Bastian,
Councilmembers Carlson,
Juker, Rossbach
Nays - Councilmember Zappa

10. July 4th Celebration

- a. Manager McGuire presented the staff report.
- b. Director of Parks and Recreation Odegard presented the specifics of the report.
- c. Councilmember Rossbach moved to authorize commitment to fireworks and entertainment and authorize the necessary budget transfers as outlined in Proposal 1.

Seconded by Mayor Bastian

Ayes - Mayor Bastian,
Councilmembers Carlson,
Juker, Rossbach
Nays - Councilmember Zappa

11. Request for Charitable Gambling - 10th Street Boxing Club

- a. Manager McGuire presented the staff report.
- b. Fran Danna, wife of the applicant, spoke on behalf of the request.
- c. Councilmember Zappa moved to deny the request.

Seconded by Councilmember Carlson

Ayes - all

J. VISITOR PRESENTATIONS

- 1. A resident of 2212 Beam Avenue, spoke to the Council regarding development of White Bear Avenue.
 - a. Council directed staff to develop criteria for commercial sites adjacent to residential sites.

K. COUNCIL PRESENTATIONS

1. Stop Signs

- a. Councilmember Zappa stated he had a request that the stop signs at Phalen Place along Ripley be removed.
- b. Councilmember Zappa moved to direct staff to develop a criteria for placement of stop signs.

Seconded by Councilmember Juker

Ayes - all

2. Maintenance Crew Work

- a. Councilmember Zappa moved a letter be sent to the maintenance crew commending them for the excellent job of snow removal.

Seconded by Mayor Bastian

Ayes - all

3. Pledge of Allegiance

- a. Councilmember Zappa moved an amendment to the Rules of Procedure to have Pledge of Allegiance at each meeting.

Seconded by Mayor Bastian

Ayes - Mayor Bastian,
Councilmembers Rossbach,
Zappa
Nays - Councilmembers Carlson,
Juker

4. Commercial Areas Next to Residential

Discussed under J-1

5. Payments

- a. Councilmember Juker states she had been told the City is not paying bills on time, thereby having to pay late payment penalties, and has, in some cases, been required to pay C.O.D.
- b. Staff will investigate and report back to Council.

6. HAZMAT Update

- a. Councilmember Juker reported on the recent meeting

7. Fire Study Update

- a. Councilmember Juker reported on the recent meeting. She also indicated there were some communication problems.

8. Schedule Meeting to Discuss Erosion Control Ordinances (Continued from H-3)

- a. Manager McGuire presented the staff report.
- b. Mayor Bastian moved a meeting regarding Erosion Control Ordinances be held at 4:30 P.M. on April 4, 1991. The pre-agenda meeting is set for 3:30 P.M. on April 4, 1991.

Seconded by Councilmember Zappa

Ayes - all

L. ADMINISTRATIVE PRESENTATIONS

1. Council/Manager Meeting

- a. Mayor Bastian moved to establish a meeting date of March 4, 1991, 5:30 p.m. to 7:00 p.m. in the Maplewood Room to discuss State Aid and Negotiations.

Seconded by Councilmember Zappa

Ayes - all

M. ADJOURNMENT OF MEETING

The meeting was adjourned at 7:40 p.m.

MEMORANDUM

Action by Council:

TO: City Manager
 FROM: Ken Roberts, Associate Planner
 SUBJECT: HRA Appointment
 DATE: February 26, 1991

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

There is a vacancy on the Housing and Redevelopment Authority (HRA) created by the resignation of Dale Carlson. Mr. Carlson's term expires in March 1993. I have attached the applications for the four applicants.

I advertised this opening in the Maplewood Review and in the Northeast section of the Saint Paul Pioneer Press. These announcements ran on December 26, 1990 and on January 16, 1991.

BACKGROUND

On February 12, 1991, the HRA voted on the four applicants. Lori Tauer received 14 points, Theresa Leko received 11 points, Mary Martin received 8 points and Sandra Weis received 7 points. (See the HRA minutes on page 8.)

On February 25, 1991, the City Council appointed Mary Martin to the Planning Commission.

RECOMMENDATION

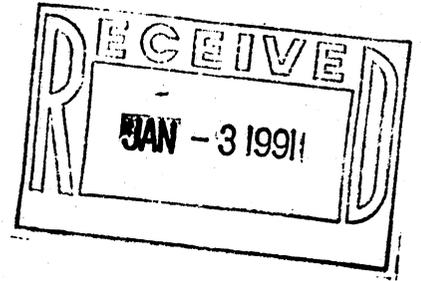
Appoint a person to the Housing and Redevelopment Authority to fill Mr. Carlson's term.

kr\memo12.mem

Attachments

1. Theresa Leko application
2. Mary Martin application
3. Lori Tauer application
4. Sandra Weis application
5. 2-12-91 HRA minutes

CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION



DATE: Jan 3, 1991

NAME Theresa Leko

PHONE: (H) 777-7655
(W) ext: 777-8800

ADDRESS 1890 Radatz Ave, Maplewood

1. How long have you lived in the City of Maplewood? 23 yrs

2. Does your employment require travel or being away from the community which would make regular attendance at meetings difficult? Yes X No

3. On which Board or Commission are you interested in serving?

- | | |
|--|---|
| <u> </u> Community Design Review Board | <u> </u> Park & Recreation Commission |
| <u> X </u> Housing & Redevelopment Authority | <u> X </u> Planning Commission |
| <u> </u> Human Relations Commission | <u> </u> Police Civil Service Commission |

4. Do you have any specific areas of interest within this Board's or Commission's scope of responsibilities?

*low-income housing
housing for the mentally ill, disabled, and elderly*

5. List other organizations or clubs in the Community in which you have been or are an active participant:

I was away at school for the past 4 1/2 yrs so was unable to be active in the community. But now that I have graduated, I am very interested in becoming active.

6. Why would you like to serve on this Board or Commission?

I believe that the knowledge I gained as a social science major, especially from studying homelessness, HUD, and people with mental illnesses and disabilities, may

ADDITIONAL COMMENTS: *benefit HRA. I am very interested in creating and/or maintaining efficient, clean, and effective housing for all people. I realize that many of the homeless people today are people with mental illnesses or disabilities. Therefore, I would like to implement a plan which will house them and in addition employ them, thus raising -*

their self-esteem and helping them explore their capabilities.

CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION

DATE: 01-03-91

NAME Mary J. Martin

PHONE: (H) 731-6948
(W) 290-3300

ADDRESS 2345 Carver Avenue

1963 - 1980

1. How long have you lived in the City of Maplewood? 1983 - present 25+ yrs

2. Does your employment require travel or being away from the community which would make regular attendance at meetings difficult? Yes X No

3. On which Board or Commission are you interested in serving?

- | | |
|---|---|
| <u> </u> Community Design Review Board | <u> </u> Park & Recreation Commission |
| <u> </u> Housing & Redevelopment Authority | <u> X </u> Planning Commission |
| <u> </u> Human Relations Commission | <u> </u> Police Civil Service Commission |

4. Do you have any specific areas of interest within this Board's or Commission's scope of responsibilities?
My current interests lie in the equal and fair development of the City of Maplewood as a whole.

5. List other organizations or clubs in the Community in which you have been or are an active participant:
former Police Officer intern - 1979

6. Why would you like to serve on this Board or Commission?
I would like to be able to contribute and actively participate in the growth and evolution of the area which affects my family, friends and neighbors. I feel the city would benefit from positive input provided by a long term resident from the most southern end of the area. It is my intent to view the city as a whole when making decisions which would

ADDITIONAL COMMENTS: affect the "whole".

CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION

NAME Lori J. Tauer

DATE: 12/23/90

PHONE: (H) 731-2346
(W) _____

ADDRESS 467 Sterling St.S.

1. How long have you lived in the City of Maplewood? 5 years

2. Does your employment require travel or being away from the community which would make regular attendance at meetings difficult? _____ Yes X No

3. On which Board or Commission are you interested in serving?

Community Design Review Board

Park & Recreation Commission

Housing & Redevelopment Authority

Planning Commission

Human Relations Commission

Police Civil Service Commission

4. Do you have any specific areas of interest within this Board's or Commission's scope of responsibilities?

My specific areas of interest include southern Maplewood's residential development and the undeveloped park and open areas.

5. List other organizations or clubs in the Community in which you have been or are an active participant:

Community Center Advisory Committee, Secretary
Carver Elementary School PTO, PTO Board, Fundraising Chairperson
Campfire Leader

6. Why would you like to serve on this Board or Commission?

As a concerned citizen of Maplewood, I am interested in its continued growth and prosperity through careful and informed planning. Planning with the citizen's best interests in mind as the priority.

ADDITIONAL COMMENTS:

LORI J. TAUER

ADDRESS 467 Sterling Street
Maplewood, MN 55119
(612) 731-2346

EDUCATION

November, 1977 **St. Cloud State University**
BS, Management

May, 1975 **Hibbing Community College**
AA, Business Administration

May, 1973 **Hibbing High School**
Graduated

EMPLOYMENT SUMMARY

November, 1985 **Marv Anderson Construction Company, Maplewood, MN**
through
Present Position: Hostess/Assistant
Responsibilities: Assist in the marketing of new townhome and single family homes by informing potential clients about the community, home options, lot locations and finding answers to their questions regarding the company and its services.
Part-time.

September, 1984 **Developers Diversified, Hutchinson, MN**
through
October, 1985 Position: Mall Coordinator, Hutchinson Mall
Responsibilities: Develop and maintain association budget and financial records. Develop and implement mall activities and promotions. Communicate with mall tenants and help regulate lease agreements. Settle disputes and emergency situations. Show property to prospective tenants. Maintain and promote a good positive image of the mall in the community.
Reason for leaving: Spouse transfer

January, 1978 **3M Company, Hutchinson, MN**
through
March, 1981 Position: Production Control Analyst
Responsibilities: Procurement of supplies and planning the production of Scotch Branch Magic Mending Tape, Post-it Note Pads, as well as numerous other Commercial Office Supply products. Maintain data base and inventory levels of raw, in-process and finished-goods inventories.
Promotion: Customer Services Supervisor
Responsibilities: Hire, train and supervise order services staff and the in-company printshop. Maintain the data base and goals for the finished-goods inventory. Track incoming customer orders, filling and shipping.
Reason for leaving: Birth of son in March, 1981; Birth of daughter in 1983

CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION

NAME SANDRA WEIS
ADDRESS 2284 CARVER

DATE: 1-17-91
PHONE: (H) 738-3034
(W) SAME

1. How long have you lived in the City of Maplewood? 2 yrs.

2. Does your employment require travel or being away from the community which would make regular attendance at meetings difficult? Yes No

3. On which Board or Commission are you interested in serving?

- | | |
|---|--|
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Park & Recreation Commission |
| <input checked="" type="checkbox"/> Housing & Redevelopment Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Human Relations Commission | <input type="checkbox"/> Police Civil Service Commission |

4. Do you have any specific areas of interest within this Board's or Commission's scope of responsibilities?

No

5. List other organizations or clubs in the Community in which you have been or are an active participant:

Girl Scout Leader
Religious Education Teacher

6. Why would you like to serve on this Board or Commission?

Help in the Community.
Having a part of the "say so"

ADDITIONAL COMMENTS:

Commissioner Connelly seconded

Ayes--Fischer,
Connelly, Whitcomb,
Pearson

b. ~~Block Grant Information~~

~~Secretary Roberts presented information to the commissioners regarding future Ramsey County Block Grants. Discussion concerning possible future grant applications followed.~~

f. Applicant Interviews

The applicants, except Mary Martin who could not attend, were interviewed and the Commissioners voted as follows:

	<u>Leko</u>	<u>Martin</u>	<u>Tauer</u>	<u>Weis</u>
Connelly	3	1	4	2
Fischer	2	3	4	1
Pearson	4	1	2	3
Whitcomb	2	3	4	1

TOTALS:

1. Tauer - 14 points
2. Leko - 11 points
3. Martin - 8 points
4. Weis - 7 points

Because of the late hour, Commissioner Connelly moved to table Items 7. d. - Definition of Objectives and Tasks from HRA Annual Report and 7. e. - Federal Housing (HUD) Program Information until a future meeting.

Commissioner Whitcomb seconded

Ayes--Fischer, Connelly,
Whitcomb, Pearson

8. DATE OF NEXT MEETING

a. March 12, 1991

9. ADJOURNMENT

Meeting adjourned at 11:23 p.m.

AGENDA REPORT

TO: City Manager
 FROM: Finance Director
 RE: APPROVAL OF CLAIMS
 DATE: March 5, 1991

Action by Council:

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

It is recommended that the Council approve payment of the following claims:

ACCOUNTS PAYABLE:

\$ 438,629.42	Checks # 11952 thru # 12011 Dated 02-14-91 thru 02-28-91
<u>\$ 111,442.22</u>	Checks # 12431 thru # 12541 Dated 03-11-91
\$ 550,071.64	Total per attached voucher/check register

PAYROLL:

\$ 189,717.90	Payroll Checks dated 02-15-91
<u>\$ 38,188.83</u>	Payroll Deductions dated 02-15-91
\$ 227,906.73	Total Payroll
\$ 777,978.37	GRAND TOTAL

Attached is a detailed listing of these claims.



tmc

Attachments

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 15

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11952	140400	02/14/91	CLERK OF DISTRICT COURT	CNTY DRIVERS LIC.	110.50	110.50
11953	131310	02/14/91	CIATTIS RESTAURANT	PROGRAMS	60.00	60.00
11954	541400	02/14/91	MINN. STATE TREASURER	STATE DRIVERS LIC.	230.00	230.00
11955	541400	02/14/91	MINN. STATE TREASURER	MOTOR VEH LIC.	5,435.00	5,435.00
11956	661755	02/14/91	NORTHERN STATES POWER	UTILITIES UTILITIES	7,402.83 689.08	8,091.91
11957	722200	02/15/91	PUBLIC EMPLOYEE	PERA DED PAY PERA CONTRIB	10,651.64 13,787.90	24,439.54
11958	190400	02/15/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	203.00	203.00
11959	810720	02/15/91	CITY OF SHOREVIEW	FEES FOR SERVICE	78.00	78.00
11960	410420	02/15/91	KELLER ELECTRIC INC.	BLDG IMPROVE	1,195.00	1,195.00
11961	541400	02/15/91	MINN. STATE TREASURER	LICENSE	500.50	500.50
11962	541400	02/15/91	MINN. STATE TREASURER	LICENSE	5,101.92	5,101.92
11963	662500	02/19/91	NORWEST BANK	FICA PAYABLE FED INC TAX PAY FICA CONTRIB	8,510.87 20,937.82 8,510.87	37,959.56
11964	541400	02/19/91	MINN. STATE TREASURER	LICENSE	6,219.08	6,219.08
11965	541400	02/19/91	MINN. STATE TREASURER	LICENSE	399.00	399.00
11966	131350	02/19/91	CIRCUS	FEES FOR SERVICE	140.00	140.00
11967	780500	02/19/91	SAINTS NORTH	FEES FOR SERVICE	65.00	65.00
11968	560100	02/19/91	MN STATE COMMISSIONER	STATE INC TAX PAY	8,439.43	8,439.43
11969	943500	02/19/91	WISCONSIN DEPT. OF REVENUE	STATE INC TAX PAY	103.36	103.36
11970	741325	02/20/91	RAMSEY COUNTY CONCILIATION	AMB BILLS-COURT	360.00	360.00
11971	010465	02/20/91	A.T. & T. COMMUNICATIONS	TELEPHONE	7.93	7.93
11972	010466	02/20/91	A.T. & T. COMMUNICATIONS	TELEPHONE A/R MISC	216.54 27.46	244.00
11973	890900	02/20/91	U.S.WEST COMMUNICATIONS	TELEPHONE TELEPHONE TELEPHONE TELEPHONE	1,565.20 50.70 50.70 50.71	

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				TELEPHONE	264.88	
				TELEPHONE	1,079.24	
				TELEPHONE	48.50	
				TELEPHONE	48.50	
				TELEPHONE	48.50	
				TELEPHONE	48.50	
				TELEPHONE	48.51	
				TELEPHONE	48.51	
				TELEPHONE	28.26	
				TELEPHONE	54.65	
				TELEPHONE	54.65	
				TELEPHONE	54.65	
				TELEPHONE	69.76	
				TELEPHONE	59.24	
				TELEPHONE	54.65	
				TELEPHONE	29.62	
				TELEPHONE	253.71	
				TELEPHONE	192.77	
				TELEPHONE	53.90	
				TELEPHONE	67.40	
				TELEPHONE	50.76	
				TELEPHONE	19.54	
				TELEPHONE	47.21	
				TELEPHONE	106.52	
				TELEPHONE	28.34	
				TELEPHONE	28.34	4,606.42
11974	541400	02/20/91	MINN. STATE TREASURER	LICENSE	676.50	676.50
11975	541400	02/20/91	MINN. STATE TREASURER	LICENSE	17,619.20	17,619.20
11976	140400	02/21/91	CLERK OF DISTRICT COURT	CTY FILING FEES	87.50	87.50
11977	020375	02/21/91	AFTON ALPS	FEES FOR SERVICE	296.00	296.00
11978	181200	02/21/91	DANNER INC.	AWARD CONSTR CON	4,223.56	4,223.56
11979	721350	02/21/91	PROGRESSIVE CONTRACTOR, INC.	AWARD CONSTR CON CON PAY-RETAIN	200,638.03 10,031.90-	190,606.13
11980	500415	02/21/91	M.C.M.A.	TRAVEL & TRAIN	60.00	60.00
11981	661750	02/21/91	NORTHERN STATES POWER	UTILITIES	7,000.00	7,000.00
11982	150800	02/21/91	COMMISSIONER OF REVENUE	FUEL & OIL	60.20	
				FUEL & OIL	30.60	
				FUEL & OIL	80.40	
				FUEL & OIL	40.40	
				FUEL & OIL	39.80	
				FUEL & OIL	34.40	
				FUEL & OIL	69.40	

VOUCHREG
03/01/91 14:23

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 15

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				FUEL & OIL	21.40	
				FUEL & OIL	41.40	
				FUEL & OIL	80.80	498.80
11983	240725	02/21/91	EMPLOYEE BENEFIT PLANS	DEP W/PAY AGENTS	1,000.00	1,000.00
11984	541400	02/21/91	MINN. STATE TREASURER	LICENSE	421.50	421.50
11985	541400	02/21/91	MINN. STATE TREASURER	LICENSE	6,799.00	6,799.00
11986	722200	02/21/91	PUBLIC EMPLOYEE	LIFE INS PAY	180.00	180.00
11987	190400	02/22/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	29.00	29.00
11988	190400	02/22/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	70.00	70.00
11989	541400	02/22/91	MINN. STATE TREASURER	MOTOR VEH LIC.	19,385.50	19,385.50
11990	541400	02/22/91	MINN. STATE TREASURER	STATE DRIVERS LIC.	770.50	770.50
11991	541400	02/25/91	MINN. STATE TREASURER	LICENSE	599.50	599.50
11992	541400	02/25/91	MINN. STATE TREASURER	LICENSE	5,067.50	5,067.50
11993	661750	02/25/91	NORTHERN STATES POWER	UTILITIES	79.51	
				UTILITIES	75.40	
				UTILITIES	74.07	
				UTILITIES	7.18	
				UTILITIES	115.90	
				UTILITIES	213.09	
				UTILITIES	14.64	
				UTILITIES	56.84	
				UTILITIES	29.63	
				UTILITIES	730.04	1,396.30
11995	550650	02/25/91	MN DIVISION OF EMERGENCY MGMT	TRAVEL & TRAIN	100.00	100.00
11996	541400	02/26/91	MINN. STATE TREASURER	LICENSE	6,775.47	6,775.47
11997	541400	02/26/91	MINN. STATE TREASURER	LICENSE	479.50	479.50
11998	450800	02/26/91	LAKELAND FORD	LAKELAND FORD TRUCK	4,950.00	4,950.00
11999	541400	02/27/91	MINN. STATE TREASURER	MOTOR VEH LIC.	9,399.00	9,399.00
12000	541400	02/27/91	MINN. STATE TREASURER	STATE DRIVER LIC.	547.50	547.50
12001	751885	02/27/91	RIVERWOOD CONFERENCE CENTER	TRAVEL TRAINING	555.00	555.00
12002	500750	02/27/91	M.S.S.A.	TRAVEL TRAINING	45.00	45.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 15

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
12003	310710	02/27/91	GOPHER STATE ONE-CALL, INC.	JAN SERVICE	10.00	10.00
12004	710100	02/27/91	PEAT MARWICK MAIN	CONTRACT PYM.	6,000.00	6,000.00
12005	551250	02/27/91	MN NATURALISTS ASSN	TRAVEL TRAINING	35.00	35.00
12006	531650	02/27/91	METRO WASTE CONTROL COMMISSN	S.A.C. PBL. S.A.C. RETAINER	5,850.00 58.50-	5,791.50
12007	140400	02/28/91	CLERK OF DISTRICT COURT	CNTY DRIVERS LIC.	121.50	121.50
12008	722200	02/28/91	PUBLIC EMPLOYEE	PERA DEDUCT PERA DEDUCT	10,455.95 13,526.86	23,982.81
12009	541400	02/28/91	MINN. STATE TREASURER	MOTOR VEH LIC.	17,974.00	17,974.00
12010	541400	02/28/91	MINN. STATE TREASURER	STATE DRIVERS LIC.	282.50	282.50
12011	030910	02/28/91	APCO	CONTRACT PYM.	805.00	805.00
12431	010575	03/11/91	ACE HARDWARE	SUPPLIES JANITORIAL SMALL TOOLS	168.34 15.18	183.52
12432	020015	03/11/91	ADDENDUM TEN CO.	SUPPLIES-JANIFDR	28.70	28.70
12433	020825	03/11/91	ALL RITE ELECTRIC COMPANY	RPR & MAINT/B&G	2,375.00	2,375.00
12434	021600	03/11/91	AMERICAN WATER WORKS	SUBS & MEMBERS	66.00	66.00
12435	021775	03/11/91	AMUS	SUBS & MEMBERS	55.00	55.00
12436	040915	03/11/91	ARNALS AUTO SERVICE	RPR & MAINT/VEH RPR & MAINT/VEH	117.85 17.95	135.80
12437	041000	03/11/91	ARNOLD, DAVID	UNIFORMS & CLOTH UNIFORM	45.98 59.97	105.95
12438	042300	03/11/91	ASSOCIATES OF PUBLIC	MEMBERSHIP	50.00	50.00
12439	061000	03/11/91	BANICK, JOHN	PROGRAM SUPPLIES	35.00	35.00
12440	061900	03/11/91	BATTERY TIRE WAREHOUSE	SUPPLIES-VEHICLE SUPPLIES-VEHICLE	50.00- 126.32	76.32
12441	071067	03/11/91	BERRY BEARING COMPANY	SUPPLIES-VEHICLE	86.28	86.28
12442	071400	03/11/91	BEST PRODUCTS	EQUIP-OTHER SUPPLIES-EQUIP	259.00 39.99	298.99
12443	080325	03/11/91	BLACKSTONE, GAIL	TRAVEL TRAINING VEHICLE ALLOWANCE	69.75 54.86	124.61

VOUCHREG
03/01/91 14:23

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 15

PAGE 5

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
12444	081150	03/11/91	BORL, JOHN	PROGRAM SUPPLIES	35.00	35.00
12445	090900	03/11/91	BREHEIM, ROGER	TRAVEL TRAINING	4.75	4.75
12446	091450	03/11/91	BROWNING-FERRIS IND.	BFI	104.54	104.54
12447	091485	03/11/91	BRW, INC.	PLANNING DEPOSTS	408.90	408.90
12448	120325	03/11/91	CELLULAR ONE	TELEPHONE	16.47	16.47
12449	120450	03/11/91	CENTER FOR EXERCISE & HEALTH	HEALTH CLUB HEALTH CLUB HEALTH CLUB HEALTH CLUB HEALTH CLUB	151.80 54.00 108.00 108.00 18.00	493.80
12450	131600	03/11/91	CITY ENGINEER ASSOCIATION	MEMBERSHIP	25.00	25.00
12451	140205	03/11/91	CLEAN STEP RUSS	FEEES FOR SERVICE	24.80	24.80
12452	150175	03/11/91	COLLINS ELECTRICAL CONST.	RPR & MAINT/EQUP	115.92	115.92
12453	151310	03/11/91	COMMUNICATION SKILLS, INC.	SUPPLIES-EQUIP	100.70	100.70
12454	152300	03/11/91	COPY DUPLICATING PROD.	DUPL COSTS DUPL COSTS DUPL COSTS	315.92 937.61 231.88-	1,021.65
12455	152400	03/11/91	COPY EQUIPMENT, INC.	RPR & MAINT/EQUP SUPPLIES-EQUP SUPPLIES EQUIPMENT OTHER CONSTR CST	196.05 170.45 77.09 10.69	454.28
12456	152500	03/11/91	CORPORATE RISK MANAGERS, INC.	FEEES FOR SERVICE	155.00	155.00
12457	181300	03/11/91	DATA DISPATCH	FEEES FOR SERVICE FEEES FOR SERVICE	20.60 20.60	41.20
12458	210300	03/11/91	DONS PAINT & BODY	A/R INS CLAIMS	346.50	346.50
12459	230225	03/11/91	E.K.QUEHL	E.K. QUEHL	252.74	252.74
12460	230400	03/11/91	EAST COMMUNITY FAMILY	FEEES FOR SERVICE	12,500.00	12,500.00
12461	231650	03/11/91	EGGHEAD DISCOUNT SOFTWARE	SUPLLIES-OFFICE	30.00	30.00
12462	250090	03/11/91	ENR	SUBS & MEMBERS	51.00	51.00
12463	260250	03/11/91	FACILITY SYSTEMS, INC.	SUPPLIES-OFFICE	10.32	10.32

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 15

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VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
12464	261125	03/11/91	FIRST TECH.	RPR & MAINT/EQUP	90.00	90.00
12465	280440	03/11/91	FORTMEYER & LANG PRINTERS	PROGRAM SUPPLIES	42.00	42.00
12466	301270	03/11/91	GATEWAY 2000	EQUIP-OFFICE	1,895.00	1,895.00
12467	310260	03/11/91	GUMBOLD ELECTRIC, INC.	OTHER CONSTR CSTS	2,074.33	2,074.33
12468	310650	03/11/91	GOPHER DISPOSAL	FEES FOR SERVICE	7,802.96	7,802.96
12469	320200	03/11/91	GRACE, DUANE	CONTRACT PYM.	202.50	202.50
12470	330209	03/11/91	HALDEMAN-HOMME, INC.	PROGRAM SUPPLIES	129.00	129.00
12471	341710	03/11/91	HERMAN MILLER, INC.	EQUIP-OFFICE	17.55	17.55
12472	390320	03/11/91	INFO. MANAGEMENT SOLUTIONS	REPAIRS MTNCE RPR & MAINT/EQUP EQUIP-OFFICE	20.00 25.00 270.00	315.00
12473	391390	03/11/91	INTER. ASSOC. CHIEFS OF POLICE	SUBS & MEMBERS	62.00	62.00
12474	400740	03/11/91	JACOBSON, CHRIS	PRDG REGIST FEE	7.50	7.50
12475	410275	03/11/91	KANE, MICHAEL	TRAVEL & TRAIN	15.95	15.95
12476	410420	03/11/91	KELLER ELECTRIC INC.	RPR & MAINT/B&G RPR & MAINT/B&G BUILDING IMP. REPAIR MINAT	36.00 100.00 150.00 216.00	502.00
12477	410500	03/11/91	KENNA, JOHN J.	FEES FOR SERVICE	605.00	605.00
12478	430301	03/11/91	KNOWLAN'S	PROGRAM SUPPLIES SUPPLIES-JANITOR PROGRAM SUPPLIES	7.72 29.20 14.61	51.53
12479	451940	03/11/91	LASER JET JOURNAL	SUBS & MEMBERS	49.00	49.00
12480	461200	03/11/91	LESLIE PAPER	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE	127.01 19.97 137.44 252.41 238.75 42.73 463.12	1,468.35
12481	470700	03/11/91	LILLIE SUBURBAN NEWSPAPERS	PUBLISHING PUBLISHING	272.14 330.42	602.56

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
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VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
12482	501900	03/11/91	MANPOWER TEMPORARY SERVICE	FEES FOR SERVICE	170.14	170.14
12483	530700	03/11/91	METRO AREA MANAGEMENT ASSN	SUBS & MEMBERS TRAVEL & TRAIN	15.00 12.25	27.25
12484	531300	03/11/91	METRO INSPECTION SERVICE	FEES FOR SERVICE	1,440.80	1,440.80
12485	531400	03/11/91	METRO SALES INC.	SUPPLIES-OFFICE	97.00	97.00
12486	540180	03/11/91	MIDWAY SIGN CO., INC.	MIDWAY SIGN CO, INC.	447.83	447.83
12487	540875	03/11/91	MINN. DEPT. OF PUBLIC SAFETY	TRAVEL & TRAIN	60.00	60.00
12488	550200	03/11/91	MN CHIEFS OF POLICE ASSOC	SUBS & MEMBERS	120.00	120.00
12489	551700	03/11/91	MN REC. & PARK ASSOCIATION	TRAVEL & TRAIN SUBS & MEMBERS	20.00 26.00	46.00
12490	570500	03/11/91	MOTOROLA, INC	SUPPLIES EQUIPMENT	81.93	81.93
12491	630200	03/11/91	NADEAU, EDWARD	TRAVEL TRAINING	5.04	5.04
12492	630748	03/11/91	NATIONAL INSTITUTE FOR URBAN	BOOKS	3.00	3.00
12493	630945	03/11/91	NCR	RPR & MAINT/EQUP	50.00	50.00
12494	660250	03/11/91	NO. STAR CHAPTER OF I.C.B.O.	SUBS & MEMBERS	45.00	45.00
12495	660905	03/11/91	NORTH STAR WIPER & INDUSTRIAL	SUPPLIES-JANITOR	180.00	180.00
12496	661755	03/11/91	NORTHERN STATES POWER	UTILITIES UTILITIES	7,414.84 690.01	8,104.85
12497	661820	03/11/91	NORTHLAND REFRIGERATION	RPR & MAINT/B&S	81.00	81.00
12498	670500	03/11/91	NUTESON, LAVERNE	TRAVEL TRAINING	15.95	15.95
12499	710600	03/11/91	PEOPLES ELECTRIC	FEES FOR SERVICE	78.00	78.00
12500	711400	03/11/91	PETROLEUM MAINTENANCE	FEES FOR SERVICE	161.50	161.50
12501	711650	03/11/91	PIONEER JPRESS	FEES FOR SERVICE	128.96	128.96
12502	712115	03/11/91	POLAR CHEVROLET GEO	SUPPLIES-VEHICLE	34.20	34.20
12503	720760	03/11/91	PRECISION BUSINESS SYSTEMS	SUPPLIES-OFFICE	139.26	139.26
12504	740690	03/11/91	RABCRICH, ANATOLE	PROG REGIST FEE	7.50	7.50
12505	741330	03/11/91	RAMSEY COUNTY DATA PROCESSING	FEES FOR SERVICE LEGAL & FISCAL	201.00 4.79	205.79

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
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VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
12506	741700	03/11/91	RAMSEY COUNTY	CONTRACT PYM. CONTRACT PYM. POSTAGE	329.05 329.05 32.87	690.97
12507	761600	03/11/91	RON'S PRINTING	SUPPLIES-OFFICE	180.42	180.42
12508	770800	03/11/91	RYCO SUPPLY CO.	SUPPLIES-JANITOR	55.05	55.05
12509	780300	03/11/91	S&T OFFICE PRODUCTS INC.	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE	34.80 5.80 2.55 105.25 51.18 18.24 13.35 23.15 23.60- 22.44- 8.95-	199.33
12510	780350	03/11/91	S.E.H.	OUTSIDE ENG.	11,491.31	11,491.31
12511	780485	03/11/91	SAFWAY STEEL PRODUCTS	SMALL TOOLS SMALL TOOLS	179.25 138.00	317.25
12512	800075	03/11/91	SEARS	SMALL TOOLS SMALL TOOLS	43.95 62.44	106.39
12513	800800	03/11/91	SEXTON PRINTING	PUBLISHING	3,106.00	3,106.00
12514	810710	03/11/91	SHOCKLEY, TAMARA	PRG REGIST FEES	7.50	7.50
12515	820225	03/11/91	SIMPLEX TIME RECORDER CO	RPR & MAINT/EDUP	88.00	88.00
12516	820375	03/11/91	SMITH, CHARLES	PLANNING DEPOSTS	91.10	91.10
12517	820600	03/11/91	SNAP-ON TOOLS	SMALL TOOLS SMALL TOOLS	106.60 15.25	121.85
12518	830000	03/11/91	SOFTWARE CLEARING HOUSE	RPR & MAINT/EDUP	540.00	540.00
12519	830100	03/11/91	SOFTWARE ETC	OTHER CONSTRUCTION	23.14	23.14
12520	831600	03/11/91	SPS OFFICE PRODUCTS	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE	160.44 160.44 136.42 43.95 39.48 46.95 20.11 70.56	

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 15

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				SUPPLIES-OFFICE	30.94	
				SUPPLIES-OFFICE	105.00	
				SUPPLIES-OFFICE	65.00	
				SUPPLIES-OFFICE	35.95	
				SUPPLIES-OFFICE	184.86	779.22
12521	840300	03/11/91	ST. PAUL BOOK & STATION	UNIFORMS & CLOTH	5.95	
				PROGRAM SUPPLIES	1.78	7.73
12522	840400	03/11/91	ST. PAUL CITY OF	DUE TO OTHER GOV	10,569.67	
				REPAIR MAINT EQUIPMENT	272.83	
				REPAIR MAINT RADIO	135.95	
				REPAIR MAINT EQUIP.	249.38	11,227.83
12523	841100	03/11/91	ST. PAUL STAMP WORKS	SUPPLIES-OFFICE	160.44	160.44
12524	841900	03/11/91	STANDARD REGISTER	ACCTS PAYABLE	301.08	301.08
12525	842450	03/11/91	STATE CHEMICAL MANUFACTURING	SUPPLIES-JANITOR	168.90	168.90
12526	842560	03/11/91	STATE OF MINNESOTA	SUPPLIES-EQUIP	32.00	32.00
12527	843200	03/11/91	STEFFEN, SCOTT	PROGRAM SUPPLIES	35.00	35.00
12528	860100	03/11/91	T.J. AUTO PARTS	SUPPLIES-VEHICLE	12.72	
				SUPPLIES-VEHICLE	39.20	51.92
12529	862100	03/11/91	THANE HAWKINS POLAR CHEV.	RPR & MAINT/VEH	100.00	100.00
12530	862667	03/11/91	TIERNEY BROTHERS, INC.	OTHER CONSTR CST	138.18	
				OTHER CONSTR CSTS	19.55	
				SUPPLIES-EQUIP	34.88	192.61
12531	871800	03/11/91	TOWER ASPHALT	MAINT MATERIAL	147.18	
				MAINT MATERIAL	142.10	289.28
12532	880750	03/11/91	TROY CHEMICAL INDUSTRIES	SUPPLIES JANITORIAL	66.02	66.02
12533	900150	03/11/91	UNITED BUSINESS MACHINES	SUPPLIES-OFFICE	179.40	179.40
12534	900825	03/11/91	UNIVERSITY OF MINNESOTA	TRAVEL & TRAIN	28.00	28.00
12535	910300	03/11/91	VAN O LITE, INC	SUPPLIES-VEH	57.94	57.94
12536	912100	03/11/91	VIRTUE PRINTING	ACCTS PAYABLE	333.76	
				SUPPLIES-OFFICE	23.84	
				SUPPLIES-OFFICE	23.84	
				SUPPLIES-OFFICE	12.28-	369.16
12537	930500	03/11/91	W.W. GRAINGER	SUPPLIES-OFFICE	192.78	192.78

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VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
12538	930700	03/11/91	WAHL & WAHL	SUPPLIES-OFFICE	12.65	12.65
12539	941330	03/11/91	R. B. WHITACRE & CO. INC	SUPPLIES-EQUIP	21.29	
				SUPPLIES-EQUIP	37.69	58.98
12540	960450	03/11/91	XEROX CORPORATION	RPR & MAINT/EQUP	8.92	
				RPR & MAINT/EQUP	14.02	
				RPR & MAINT/EQUP	42.08	
				RPR & MAINT/EQUP	66.30	
				RPR & MAINT/EQUP	42.08	
				RPR & MAINT/EQUP	81.60	255.00
12541	980800	03/11/91	ZIEGLER INC.	ZIEGLER INC.	16,223.50	
				EQUIP-PURCHASES	16,157.50	32,381.00
				TOTAL CHECKS		550,071.64

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

0001

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
		0019998	03/01/91	JOSEPH ZAPPA	269.85
		0019999	03/01/91	DALE CARLSON	269.85
		0020000	03/01/91	GEORGE ROSSBACH	269.85
		0020001	03/01/91	GARY W BASTIAN	306.66
		0020002	03/01/91	FRANCES L JUKER	269.85
		0020003	03/01/91	JANE ROERING	756.50
		0020004	03/01/91	MICHAEL A McGUIRE	3,084.74
		0020005	03/01/91	GAIL BLACKSTONE	1,977.60
		0020006	03/01/91	GRETCHEN MAGLICH	1,420.13
		0020007	03/01/91	KATHRYN A. SMITH	1,176.67
		0020008	03/01/91	DAVID J JAHN	943.17
		0020009	03/01/91	LYLE SWANSON	966.10
		0020010	03/01/91	LARRY J CUDE	300.00
		0020011	03/01/91	ANDREA J OSTER	1,074.10
		0020012	03/01/91	WILLIAM MIKISKA	187.20
		0020013	03/01/91	DANIEL F FAUST	2,233.86
		0020014	03/01/91	THERESE CARLSON	840.50
		0020015	03/01/91	DEBORAH DEHN	439.63
		0020016	03/01/91	ALANA K MATHEYS	1,236.86
		0020017	03/01/91	CHRIS REGIS	1,244.38
		0020018	03/01/91	MARGARET GIBBS	875.29
		0020019	03/01/91	DELBRES A VIGNALO	1,214.50
		0020020	03/01/91	CARDLE J ANDERSON	1,513.30
		0020021	03/01/91	LUCILLE E AURELIUS	2,061.30
		0020022	03/01/91	BETTY D SELVOG	259.00
		0020023	03/01/91	LOIS BEHM	1,200.50
		0020024	03/01/91	CONNIE L KELSEY	627.91

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0020025	03/01/91	LORRAINE S VIETOR	1,014.91
0020026	03/01/91	PATRICIA A HENSLEY	1,001.12
0020027	03/01/91	CAROL JAGOE	858.10
0020028	03/01/91	JEANETTE E CARLE	1,018.90
0020029	03/01/91	SANDRA OLSON	663.45
0020030	03/01/91	MARY KAY PALANK	858.10
0020031	03/01/91	KENNETH V COLLINS	2,291.54
0020032	03/01/91	CAROLE L RICHIE	1,137.28
0020033	03/01/91	JOANNE M SVENDSEN	1,435.96
0020034	03/01/91	ROBERT D NELSON	1,975.13
0020035	03/01/91	ELAINE FULLER	466.17
0020036	03/01/91	CARDL F MARTINSON	1,187.49
0020037	03/01/91	VERNON T STILL	1,480.68
0020038	03/01/91	DONALD W SKALMAN	1,575.81
0020039	03/01/91	RAYMOND J MORELLI	1,548.00
0020040	03/01/91	SCOTT L STEFFEN	1,755.08
0020041	03/01/91	DAVID L ARNOLD	1,683.88
0020042	03/01/91	JOHN J BANICK	1,729.49
0020043	03/01/91	JOHN C BOHL	1,648.04
0020044	03/01/91	ANTHONY G CAHANES	1,975.13
0020045	03/01/91	DALE K CLAUSON	1,506.28
0020046	03/01/91	RICHARD M MOESCHTER	1,608.44
0020047	03/01/91	JOHN H ATCHISON	1,506.28
0020048	03/01/91	JAMES YOUNGREN	1,845.77
0020049	03/01/91	WILLIAM F PELTIER	978.04
0020050	03/01/91	THOMAS J SZCZEPANSKI	1,430.28
0020051	03/01/91	CABOT V WELCHLIN	1,430.28

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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1/6 1	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
2				
3				
4	0020052	03/01/91	RICHARD J LANG	1,506.28
5				
6	0020053	03/01/91	DALE RAZSKAZOFF	1,561.48
7				
8	0020054	03/01/91	MICHAEL RYAN	1,683.88
9				
10	0020055	03/01/91	MICHAEL J HERBERT	1,590.33
11				
12	0020056	03/01/91	RICHARD C DREGER	1,870.72
13				
14	0020057	03/01/91	GREGORY L STAFNE	1,629.20
15				
16	0020058	03/01/91	RONALD D BECKER	1,561.48
17				
18	0020059	03/01/91	KEVIN R HALWEG	2,140.81
19				
20	0020060	03/01/91	DERRELL T STOCKTON	1,480.68
21				
22	0020061	03/01/91	PAUL G PAULOS-JR.	1,417.55
23				
24	0020062	03/01/91	RICK A BOWMAN	1,540.28
25				
26	0020063	03/01/91	FLINT D KARIS	1,659.21
27				
28	0020064	03/01/91	STEPHEN J HEINZ	1,664.08
29				
30	0020065	03/01/91	JOHN FRASER	1,323.08
31				
32	0020066	03/01/91	DAVID M GRAF	1,574.28
33				
34	0020067	03/01/91	DAVID J THOMALLA	1,724.35
35				
36	0020068	03/01/91	STEVEN PALMA	1,586.05
37				
38	0020069	03/01/91	ROBERT E VORWERK	1,574.28
39				
40	0020070	03/01/91	JOSEPH A BERGERON	1,724.35
41				
42	0020071	03/01/91	JAMES MEEHAN	1,691.71
43				
44	0020072	03/01/91	JON A MELANDER	1,574.28
45				
46	0020073	03/01/91	SARAH SAUNDERS	1,051.74
47				
48	0020074	03/01/91	JAMES M EMBERTSON	1,683.43
49				
50	0020075	03/01/91	DUANE J WILLIAMS	1,477.33
51				
52	0020076	03/01/91	JANET L RABINE	1,201.62
53				
54	0020077	03/01/91	JULIE A STAHNKE	1,231.06
55				
56	0020078	03/01/91	SCOTT K BOYER	1,270.30
57				

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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1/6 1	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
2				
3	0020079	03/01/91	CAROL NELSON	2,198.02
4				
5	0020080	03/01/91	CYNTHIA WALDT	1,033.54
6				
7	0020081	03/01/91	JOSEPH FEHR	1,079.26
8				
9	0020082	03/01/91	JILL PETERS	1,114.82
10				
11	0020083	03/01/91	JAYME L FLAUGHER	1,277.98
12				
13	0020084	03/01/91	JUDITH WEGWERTH	933.13
14				
15	0020085	03/01/91	KENNETH B HAIDER	2,291.54
16				
17	0020086	03/01/91	JUDY M CHLEBECK	1,134.90
18				
19	0020087	03/01/91	JEANNE SCHADT	253.55
20				
21	0020088	03/01/91	WILLIAM PRIEFER	1,154.10
22				
23	0020089	03/01/91	GERALD W MEYER	1,351.02
24				
25	0020090	03/01/91	MICHAEL R KANE	1,711.41
26				
27	0020091	03/01/91	BRYAN NAGEL	1,299.60
28				
29	0020092	03/01/91	DAVID P LUTZ	1,268.58
30				
31	0020093	03/01/91	HENRY F KLAUSING	1,384.71
32				
33	0020094	03/01/91	JOHN SCHMOECK	1,254.03
34				
35	0020095	03/01/91	RONALD J HELEY	1,315.89
36				
37	0020096	03/01/91	ERICK D OSWALD	1,322.94
38				
39	0020097	03/01/91	RONALD L FREBERG	1,287.50
40				
41	0020098	03/01/91	WILLIAM C CASS	1,846.10
42				
43	0020099	03/01/91	RANDAL LINDBLOM	1,076.82
44				
45	0020100	03/01/91	JAMES B ELIAS	1,391.70
46				
47	0020101	03/01/91	JOHN DU CHARME	1,038.90
48				
49	0020102	03/01/91	DENNIS L PECK	1,391.70
50				
51	0020103	03/01/91	WILLIAM PRIEBE	1,439.82
52				
53	0020104	03/01/91	BRUCE A IRISH	1,862.90
54				
55	0020105	03/01/91	WALTER M GEISSLER	1,416.29
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CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0020106	03/01/91	THERESA METZ	1,076.82
0020107	03/01/91	JOHN R LOFGREN	992.49
0020108	03/01/91	ROBERT D ODEGARD	2,062.47
0020109	03/01/91	LOIS J BRENNER	1,155.67
0020110	03/01/91	BARBARA A KRUMMEL	525.53
0020111	03/01/91	PAULINE STAPLES	1,812.50
0020112	03/01/91	LUTHER JONES	79.20
0020113	03/01/91	MARGARET KUNDE	122.51
0020114	03/01/91	ROBERT S ANDERSON	1,182.10
0020115	03/01/91	DENNIS P LINDORFF	1,192.77
0020116	03/01/91	WILLIAM GARRY	1,148.50
0020117	03/01/91	ROLAND B HELEY	1,226.90
0020118	03/01/91	MARK A MARUSKA	1,528.50
0020119	03/01/91	JAMES SCHINDELDECKER	1,036.50
0020120	03/01/91	MYLES R BURKE	1,249.30
0020121	03/01/91	TANIA CHASE	21.00
0020122	03/01/91	MICHELLE HILSGEN	162.50
0020123	03/01/91	ANDREA HANNEGAN	80.50
0020124	03/01/91	SHERRAL MILLER	147.00
0020125	03/01/91	SHANNON MILLER	20.00
0020126	03/01/91	MICHAEL MASON	15.00
0020127	03/01/91	SHAWN DE LOYE	21.00
0020128	03/01/91	AARON WILLIAMS	15.00
0020129	03/01/91	ROY G WARD	422.40
0020130	03/01/91	DOUGLAS J TAUBMAN	1,487.71
0020131	03/01/91	JANET M GREW HAYMAN	1,206.90
0020132	03/01/91	BECKY TAPE	244.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

0006

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2				
3				
4	0020133	03/01/91	JEAN NELSON	403.32
5				
6	0020134	03/01/91	JUDITH A HORSNELL	592.25
7				
8	0020135	03/01/91	ANN E HUTCHINSON	1,159.81
9				
10	0020136	03/01/91	RITA MACY	23.63
11				
12	0020137	03/01/91	KATHLEEN M DOHERTY	1,074.10
13				
14	0020138	03/01/91	MARIE BARTA	1,001.14
15				
16	0020139	03/01/91	GEOFFREY W OLSON	2,062.47
17				
18	0020140	03/01/91	NANCY MISKELL	479.11
19				
20	0020141	03/01/91	JOYCE L LIVINGSTON	612.48
21				
22	0020142	03/01/91	KENNETH ROBERTS	1,286.67
23				
24	0020143	03/01/91	THOMAS RIEDESEL	330.00
25				
26	0020144	03/01/91	THOMAS G EKSTRAND	1,452.81
27				
28	0020145	03/01/91	MARJORIE OSTROM	1,693.30
29				
30	0020146	03/01/91	NICHOLAS N CARVER	1,311.70
31				
32	0020147	03/01/91	ROBERT J WENGER	1,341.30
33				
34	0020148	03/01/91	EDWARD A NADEAU	1,302.04
35				
36	0020149	03/01/91	GEORGE W MULWEE	1,225.30
37				
38	0020150	03/01/91	LAVERNE S NUTESON	1,663.70
39				
40	0020151	03/01/91	ROGER W BREHEIM	1,299.63
41				
42	0020152	03/01/91	DAVID B EDSON	1,300.43
43				
44	0020153	03/01/91	DAVID GERMAIN	1,225.31
45				
46	0020154	03/01/91	DENNIS M MULVANEY	1,343.70
47				
48	0020155	03/01/91	GEORGE C SPREIGL	1,195.70
49				
50	0020156	03/01/91	ELIZABETH J WEILAND	1,349.71
51				
52	0020157 VOID	03/01/91	MAPLEWOOD STATE BANK #1	21,852.68
53				
54	0020158 VOID	03/01/91	MN STATE COMM OF REVENUE	8,812.64
55				
56	0020159 VOID	03/01/91	FIRST MINNESOTA (FICA)	8,756.69
57				

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

0007

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
	0020150	VOID 03/01/91	PUBLIC EMP RETIREMENT ASSOC	4,853.57
	0020161	03/01/91	ICMA RETIREMENT TRUST-457	9,668.24
	0020162	VOID 03/01/91	FIRST MINNESOTA	218.75
	0020163	VOID 03/01/91	CITY OF MAPLEWOOD (HCMA)	3,573.51
	0020164	03/01/91	AFSCME 2725	595.59
	0020165	VOID 03/01/91	UNITED WAY OF ST. PAUL AREA	144.46
	0020166	03/01/91	CITY & COUNTY EMP CR UNION	25,349.00
	0020167	VOID 03/01/91	COMMERCIAL LIFE INSURANCE	119.67
	0020168	VOID 03/01/91	PUBLIC EMP. RETIREMENT ASSOC.	90.00
	0020169	03/01/91	MN STATE RETIREMENT SYSTEM	358.00
	0020170	03/01/91	MN. MUTUAL LIFE INS. 19-3988	160.00
	0020171	03/01/91	METRO SUPERVISORY ASSOC	20.00
	0020172	VOID 03/01/91	PUBLIC EMP RETIREMENT ASSOC	420.52
	0020173	VOID 03/01/91	PUBLIC EMP RETIREMENT ASSOC	5,392.40
	0020174	03/01/91	L. E. L. S.	638.00
	0020175	03/01/91	RAMSEY CO SUPPORT & COLLECT	400.00
	0020176	VOID 03/01/91	EMPLOYEE BENEFIT PLANS	45.42
	0020177	VOID 03/01/91	PHYSICIANS HEALTH PLAN	120.86
	0020178	VOID 03/01/91	FIRST MINNESOTA (FICA)	8,756.75
	0020179	VOID 03/01/91	PUBLIC EMP RETIREMENT ASSOC	5,140.41
	0020180	VOID 03/01/91	PUBLIC EMP RETIREMENT ASSOC	548.28
	0020181	VOID 03/01/91	PUBLIC EMP RETIREMENT ASSOC	8,088.62
	GROSS EARNINGS AND DEDUCTIONS			304,841.96

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: HRA Reappointment
DATE: February 22, 1991

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

Lorraine Fischer is requesting that the City Council reappoint her to the Housing and Redevelopment Authority (HRA) for another five-year term.

BACKGROUND

The City Council appointed Lorraine Fischer to the HRA in April 1975. The Council reappointed her in 1981 and 1986.

RECOMMENDATION

Reappoint Lorraine Fischer to another five-year term on the HRA.

kr\memo18.mem

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

MEMORANDUM

TO: City Manager
 FROM: Department of Community Development
 SUBJECT: **Conditional Use Permit Renewal**
 LOCATION: 1661 Cope Avenue
 PROJECT: City and County Employees Credit Union
 DATE: March 1, 1991

INTRODUCTION

The City and County Employees Credit Union is requesting that the Council renew their conditional use permit (CUP).

BACKGROUND

On March 23, 1990, City Council approved a CUP for the City and County Employees Credit Union subject to following the approved site plan.

DISCUSSION

The following is not done:

1. Parking stall striping with double stripes
2. A permanent address sign
3. Employee parking signs
4. Complete the landscape planting

The applicants intend to have the uncompleted work finished by this summer.

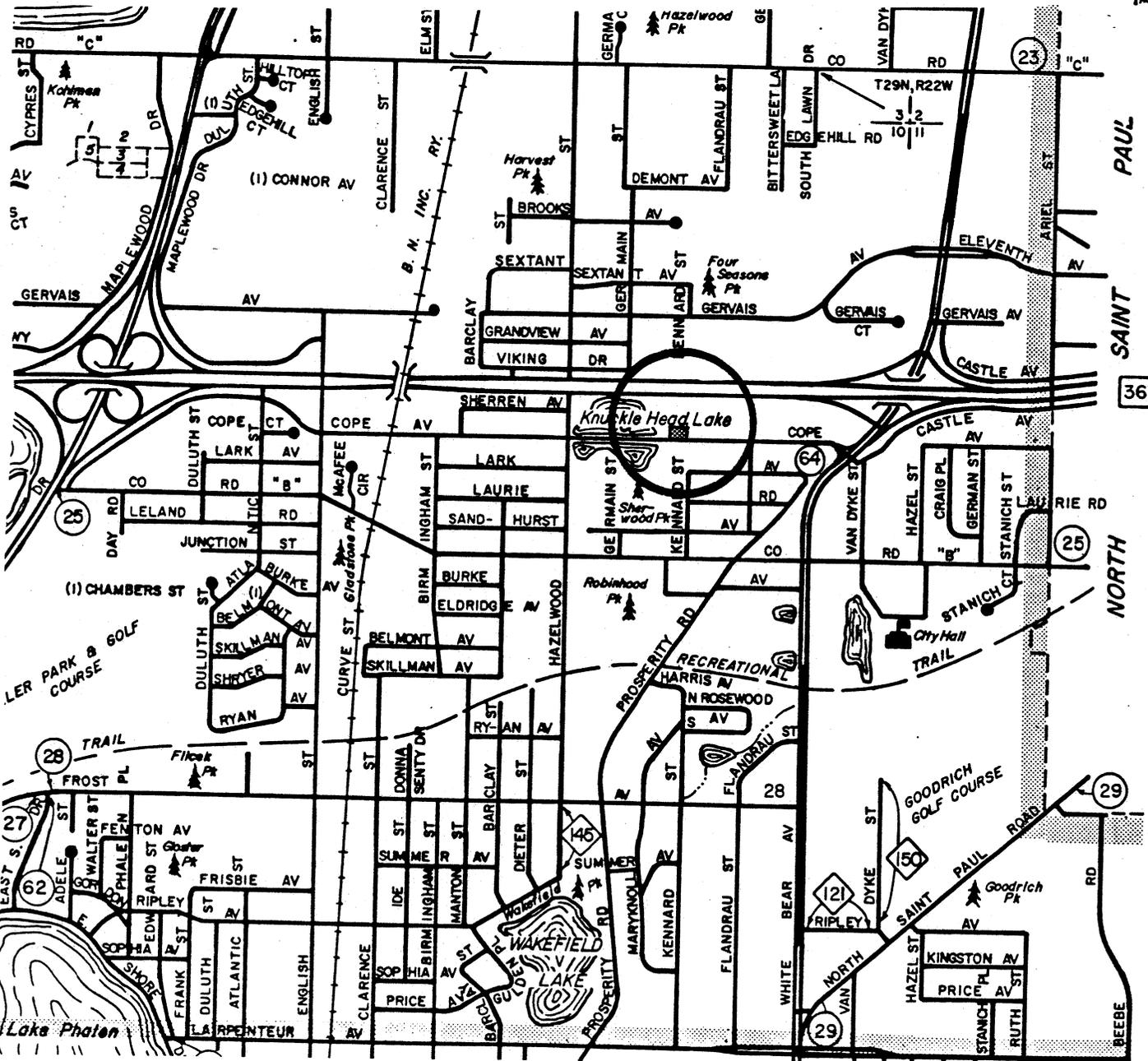
RECOMMENDATION

Approval of the CUP for one year subject to the original condition of approval.

njm\mem\credit (Section 10)

Attachments:

1. Location map
2. Property line/zoning map
3. Letter



LOCATION MAP





CITY & COUNTY
EMPLOYEES
CREDIT UNION

144 E. 11th STREET • ST. PAUL, MINNESOTA 55101 • (612) 224-4754

JAN 8 1991

January 7, 1991

Tom Ekstrand
City of Maplewood
1830 East County Road B
Maplewood, Minnesota

Dear Mr. Ekstrand:

This letter is to document the Credit Union's intent to complete the landscape planting at 1661 East Cope Avenue in Maplewood.

It is my understanding from Greenmasters Industries, Inc. that the work will be completed in the spring as soon as weather permits

Be assured that I will monitor this project and do every thing in my power to insure the work is completed to the City's specifications.

Thank you for assisting my staff in this matter.

Sincerely,

Sheldon W. Sanborn
President

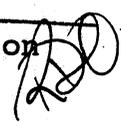
SWS:clh

Endorsed _____

Modified _____

Rejected _____

Date _____



MEMORANDUM

To: Michael A. McGuire, City Manager
From: Robert D. Odegard, Director of Parks & Recreation
Subj: Donation To Nature Center
Date: March 4, 1991

Introduction

The Maplewood Nature Center has received \$50.00 from the St. Paul Audubon Society to help fund the "Building For Birds" youth program. A letter of thanks has been sent.

Recommendation

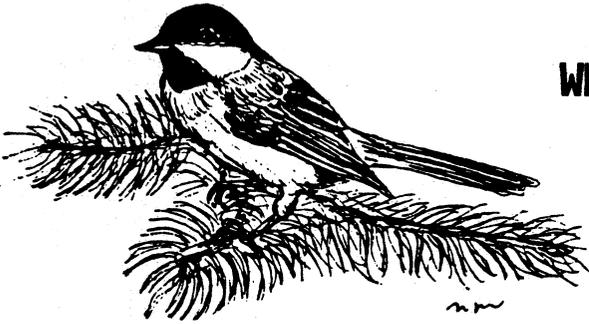
It is requested that the City Council approve an increase in the estimated revenue of \$50.00 for the Nature Center and approve a budget increase in Program Supplies (101-604-000-4120).

✓ c: City Clerk

**ATTENTION SCOUTS
AND YOUTH GROUPS**

BUILDING FOR BIRDS

**WEDNESDAY, MARCH 27 & THURSDAY, MARCH 28
SESSIONS AT 10 A.M., 1 & 3 P.M.**



Special sessions for scouts & youth.

Youth must attend to receive kit.

Program best for children 8 & older.

FEE: \$2/child

Sponsored by:
MAPLEWOOD NATURE CENTER
2659 East Seventh Street
Maplewood, Minnesota 55119



Call 738-9383 to register your group and
for more information.

AGENDA REPORT

TO: City Manager
FROM: Assistant City Engineer Bruce Irish
SUBJECT: Joint-Use Sanitary Sewer Agreement
DATE: March 4, 1991

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

Introduction

The Hillwood Oaks Second Addition Plat, Project 89-06 requires a sanitary sewer outlet through St. Paul's system. It is necessary to implement an agreement for this purpose.

Background

The attached agreement is based on the 1989 agreement for Hillcrest Sanitary Sewer connection and the connection on Boxwood. Under the proposed agreement, Maplewood would pay St. Paul \$960 per year as its share of the maintenance of the joint-use segment between the Maplewood border and the Metropolitan Waste Control Commission interceptor sanitary sewer within St. Paul. The cost of shared maintenance is tied to the average maintenance cost per mile of St. Paul Department of Public Works.

Recommendation

It is recommended that the proposed agreement be approved.

BAI

jc
Attachment

AGREEMENT

THIS AGREEMENT, made and entered into by and between the City of Saint Paul, a municipal corporation of the State of Minnesota, herein referred to as SAINT PAUL, and the City of Maplewood, a municipal corporation of the State of Minnesota, hereinafter referred to as MAPLEWOOD.

WHEREAS, Maplewood has requested permission from Saint Paul to connect a portion of its public sanitary sewer system to the Saint Paul sanitary sewer system for the purpose of transporting sanitary sewage to Metropolitan Waste Control Commission interceptor sanitary sewer connection points located within the corporate limits of Saint Paul. The following agreement is intended to establish the conditions of the joint use between Saint Paul and Maplewood of existing Saint Paul sanitary sewers as described in Exhibit A.

NOW, THEREFORE, Saint Paul and Maplewood do hereby mutually agree as follows:

1. Saint Paul does hereby grant permission to Maplewood to connect Maplewood sanitary sewer serving South Oaks Addition, Hillwood Oaks Addition, and other property abutting McKnight Road between Mailand Road and Burlington Road, which comprises Maplewood Sewer District 52, to the McKnight Road sewer in exchange for sharing of maintenance and replacement costs of sewers identified in Exhibit A.
2. The Maplewood sewer system to be connected to the Saint Paul sewer system shall be used solely for the purpose of conveying sanitary sewage, and Maplewood shall not permit any storm water to be connected to the sewer system.
3. Maplewood shall save Saint Paul harmless from any damage, cost, or expense; and fully indemnify said city against any and all liability sustained by reason of the connection, or the maintenance of connections hereunder, between the said public sewer system of Maplewood and the said public sewer system of Saint

Paul by reason of any damage, cost, expense, or loss that may be sustained by Maplewood, its inhabitants, or any other person or persons connected with the use of said Maplewood's public sewer system, or by reason of the diversion into said Maplewood's public sewer system of roof water or storm water drainage. This agreement is entered into pursuant to all of the terms, provisions, and conditions of Chapter 80 (Sewer Contracts, Suburbs) of the Legislative Code of Saint Paul.

4. It is agreed between the parties hereto that the Metropolitan Waste Control Commission shall estimate the amount of sanitary sewage attributable to the Maplewood properties hereby authorized to be connected to this Saint Paul sewer system, and shall accordingly charge Maplewood for its proportionate cost of sewage treatment, conveyance, and related costs in its annual billings. Maplewood and Saint Paul shall cooperate with, and provide all necessary information to, the Metropolitan Waste Control Commission so as to permit the proper billing to Maplewood and credit to Saint Paul for its sewage.
5. Maplewood agrees to annually reimburse Saint Paul for an amount equal to the sum of the products of the distance of each joint-use sewer segment, times the percentage of flow originating within Maplewood to the total sewer flow, times an annual sanitary sewer maintenance cost per mile, as established herein. Exhibit A tabulates the Maplewood flow to total flow percentage for the various segments of the joint-use sewers based on calculated residential equivalent connection (REC) units. Should the use of these percentages be unsatisfactory as basis of maintenance cost apportionment to either party, then they may be superseded by a revised determination of REC units or field checks of actual flow rates. Exhibit A also tabulates the proportionate mileage of joint-use sanitary sewer on which Maplewood's annual reimbursement to Saint Paul is based.
6. On or before February 1 of each year, Saint Paul shall submit to Maplewood documentation of the Saint Paul Department of Public Works sewer maintenance division annual budget and summation of mileage of sewer, irrespective of size or type. The annual sanitary sewer maintenance cost utilized for the purposes of this agreement, shall be the annual Saint Paul Department of Public Works sewer

maintenance division budget, divided by the mileage of sewer within Saint Paul times 110 percent, to account for other administrative, depreciation, and related overhead expenses not included within the sewer maintenance division budget. For 1990, the annual maintenance cost per mile is agreed to be \$3200.

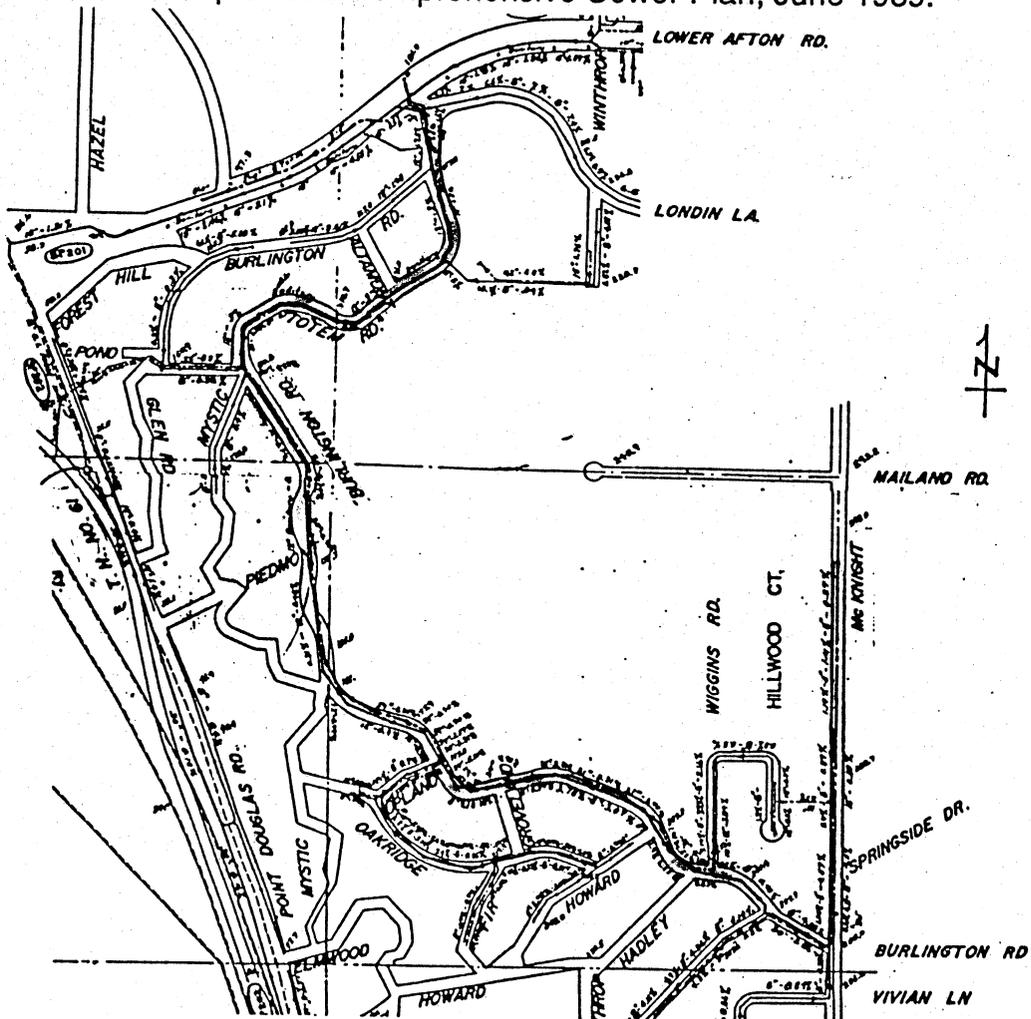
7. Maplewood shall make payment to Saint Paul within thirty days of receipt of invoice for the maintenance-cost sharing amount as determined by the basis set forth in this agreement for the current calendar year.
8. In the event that it is necessary to reconstruct or replace the existing joint-use sewers, Maplewood will recompense Saint Paul for the additional incremental cost of increasing the pipe depth, pipe size, and/or temporary measures to maintain flow during construction of the system above that required for conveyance of the sewage generated within the tributary area of the particular joint-use sewer within Saint Paul.
9. This agreement shall be permanently binding on both parties unless it is terminated by mutual consent, or in the event that sewerage facilities that allow a connection to the Metropolitan Waste Control interceptor system within Maplewood become available and obviate the stated purpose of this agreement.
10. Both parties affirm that it is mutually beneficial that the joint-use sewers should be designated as interceptor sanitary sewers. Both parties shall pursue transfer of these joint-use facilities to the ownership and maintenance by the Metropolitan Waste Control Commission.

EXHIBIT A

CONNECTION OF MAPLEWOOD SANITARY SEWER DISTRICT 52*
TO SAINT PAUL SANITARY SEWER ON MCKNIGHT ROAD
BETWEEN MAILAND ROAD AND BURLINGTON ROAD

<u>Sewer Segment</u>	<u>(REC Maplewood)</u> <u>(Rec Total)</u>	<u>Maplewood</u> <u>Share. %</u>	<u>Distance</u> <u>Mileage</u>	<u>Maplewood</u> <u>Mileage</u>
McKnight Road, Mailand-Burlington	(17) (38)	44.7	0.38	0.17
Burlington Road, McKnight-Pond	(17) (167)	10.2	0.97	0.10
Totem Road, Pond- Lower Afton Road	(17) (250)	6.8	0.45	<u>0.03</u>
Total Maplewood Miles				0.30

*As defined in "Maplewood Comprehensive Sewer Plan, June 1989."



IN WITNESS WHEREOF, the parties have executed this agreement on this _____

_____ day of _____, 1991.

CITY OF MAPLEWOOD

Approved as to form by legal counsel

By _____
City Manager

And _____
Mayor

CITY OF SAINT PAUL

Approved as to form by legal counsel

By _____
Mayor

And _____
City Clerk

And _____
Director of Public Works

And _____
Director of Finance

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Environmental Health Official *RW*
SUBJECT: Purchase of Recycling Containers
DATE: February 25, 1991

Endorsed _____
Modified _____
Rejected _____
Date _____

BACKGROUND

On December 15, 1990, the City Council authorized the purchase of more recycling bins with the money from the sale of a parcel of property on Beam Avenue. In addition, staff was directed to apply for a 50% matching funds grant from the Metropolitan Council. The City purchased 1,000 containers last spring which were used successfully in a test area.

DISCUSSION

A Metropolitan Council Grant for matching funds for 7,250 containers was applied for and approved. Bids were solicited for the recycling containers with three companies responding:

EXT, Inc.	\$4.79
Ellison Equipment Co.	\$4.87
Shamrock	\$5.90

The previous 1,000 containers were purchased from Shamrock, who submitted the highest bid this time. Their container appears to be the heaviest and most durable, but at \$5.90 it is \$1.11 higher than the lowest bid from EXT, Inc. The EXT, Inc. container at \$4.79 is slightly lighter in construction, but has one advantage in that it will easily hold 4 bags of materials as opposed to 3 bags for the others. A major disadvantage is that EXT, Inc. will not give a product guarantee for use in cold weather. The Ellison container at \$4.87 is similar in size and construction to the Shamrock container. It does have a cold-weather guarantee. The containers we order will all be red in color.

RECOMMENDATION

Since EXT does not offer a cold-weather guarantee, I recommend that we select the next lowest bid from Ellison Equipment Co. of \$4.87 per container and that the City Council authorize the purchase of 7,250 containers from Ellison Equipment Company.

mb\recycle.bin

AGENDA REPORT

Action by Council:

TO: City Manager

FROM: Assistant City Engineer Bruce Irish

SUBJECT: Upper Afton Road, Project 86-07-Assessment Appeal

DATE: March 4, 1991

Endorsed _____

Modified _____

Rejected _____

Date _____

Introduction

The attached assessment appeal for Upper Afton Road was received. The appeal notes that the interest rate for assessments which are placed on property taxes was not shown on the notice.

Background

The interest rate was inadvertently missed on the notices. The resolution to adopt the assessment roll gives the rate as eight percent. This is based on current bond buyer rates. At the time of public hearing, people who questioned the interest rate were informed that it varied with market rates, but had been nine percent for several years. Fortunately, the actual interest rate has decreased by one percent from the anticipated rate.

Recommendation

The error of not listing the interest rate on the notices is not a basis for revision of the assessments. Either the assessment roll should stand as it is or be canceled due to the technicality. If it would be canceled, it would be redone on the same basis.

BAI

jc
Attachment

Recd. 7/25/91
7:45 P.M.

ASSESSMENT HEARING APPEAL FORM

PROJECT NO. 86-07, UPPER AFTON ROAD IMPROVEMENTS

Address of Assessed Parcel 2647

Property Identification Number:

01 - 28 - 22 - 14 - 0070
(12 digit number)

Do you wish to address the city council tonight? Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. This form must be completed and filed with the city clerk no later than the close of tonight's city council assessment hearing. Your request will become part of the public hearing record.

I request that the city council consider (check one):

- a. Deferral of assessment
- b. Senior Citizen deferment (over 65 years of age)
- c. Cancellation of assessment
- d. Revision of assessment

Reason for the request:

What is the percent of interest if added to
the 20 year loan? Wasn't this amount suppose
to be addressed & publicly stated?
My understanding was a maximum of
1,200.00 only not 1,425.00. Why the
difference?

JAMES & JACQUelyn SULLIVAN Jacquelyn Sullivan 2-25-91
(Print Name) (Signature) (Date)

2647 Upper Afton Rd (612) 738-8142
(Address of Property Owner) Telephone
Maplewood Mn zip 55119

AGENDA REPORT

TO: City Manager
FROM: City Engineer
SUBJECT: Parking Investigation—Reaney and McKnight
DATE: March 4, 1991

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

On January 14, 1991, the city council tabled consideration of no parking on Reaney and McKnight until parking observations were made in the area. Attached is a list of random observations between January 16, 1991, and March 4, 1991. Because the observations are random only, general statements can be developed.

1. Parking on both Reaney and McKnight does not occur on a regular basis before 9 a.m.
2. Parking on McKnight north of Reaney does not occur on a regular basis regardless of time.
3. On the average two cars are parking on the north side of Reaney between 9 a.m. and 3 p.m.
4. On the average three cars are parking on the south side of Reaney between 9 a.m. and 3 p.m.

In the last month and one-half personnel from the engineering division have driven on Reaney to make these parking observations. In talking to the individuals there was no observed safety hazard nor did they feel threatened by the presence of parked vehicles.

Reaney is constructed to a width of 32 feet. Even with the snow and ice recently and cars parking on both sides, there was always adequate room for public safety vehicles to pass. Parking was observed to take place on the "straight" part of Reaney rather than the curve adjacent to Stillwater Road.

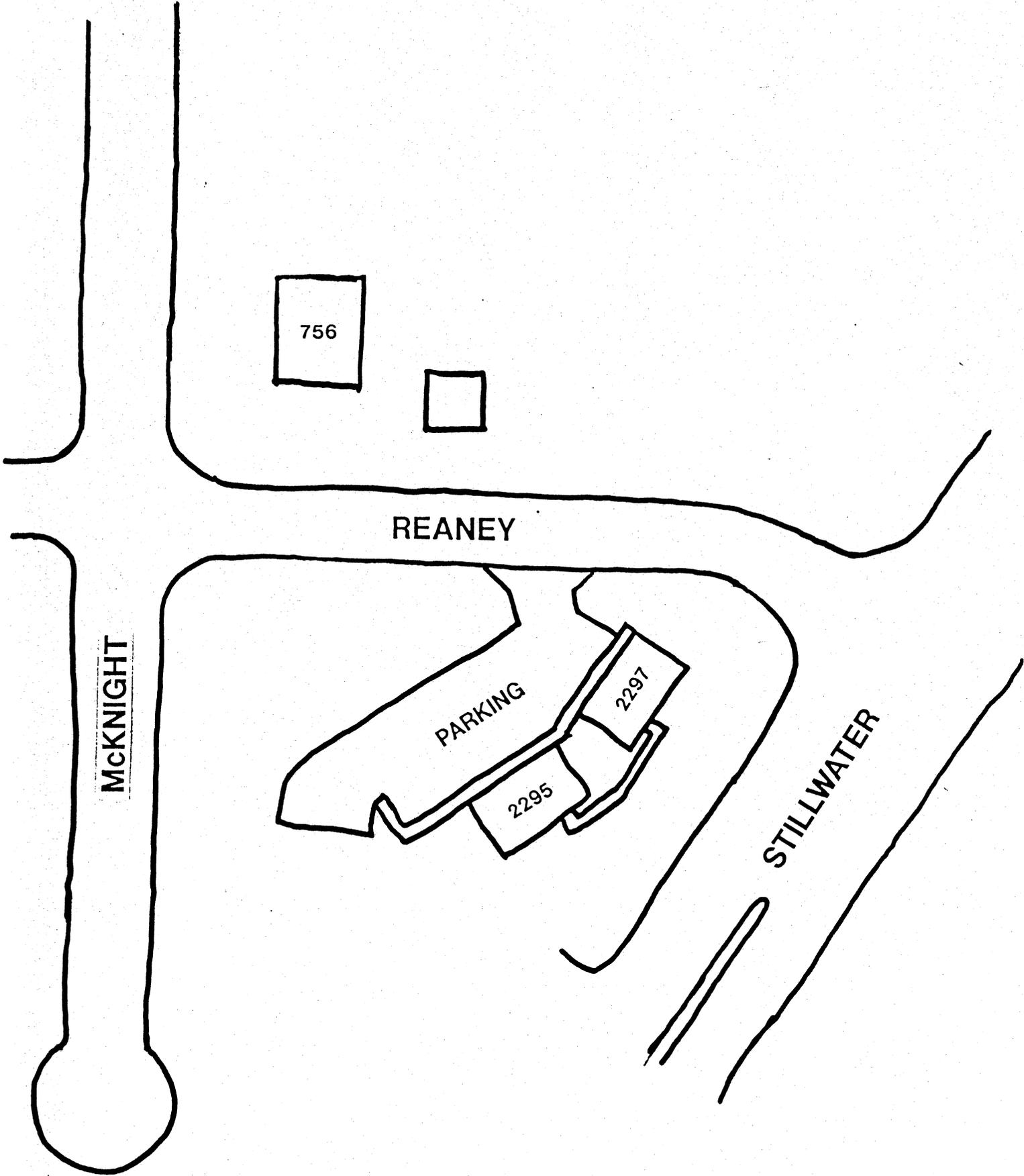
KGH

jc
Attachment

PARKING OBSERVATION

PARKED VEHICLES

Date	Time	North Side of Reaney	South Side of Reaney	East Side of McKnight
1/16/91	9:00 AM.	0	2	0
1/16/91	1:40 PM	2	5	0
1/17/91	9:45 AM.	2	2	1
1/17/91	2:00 PM.	5	3	0
1/22/91	9:00 AM.	1	0	0
1/23/91	8:50 AM.	0	1	0
1/23/91	11:45 AM.	1	0	0
1/24/91	9:05 AM.	0	2	0
1/24/91	11:30 PM.	1	2	0
1/26/91	10:00 AM.	0	0	0
2/1/91	10:50 AM.	3	2	0
2/4/91	9:30 AM.	3	0	0
2/4/91	1:30 PM.	0	2	0
2/5/91	12:55 PM	4	2	0
2/6/91	7:45 AM	0	0	0
2/6/91	11:10 AM	1	3	0
2/6/91	2:30 PM	1	0	0
2/7/91	7:55 AM	0	0	0
2/7/91	9:15 AM	2	2	1
2/7/91	2:05 PM	3	3	1
2/8/91	8:00 AM	0	2	0
2/11/91	9:30 AM	2	4	0
2/11/91	12:50 PM	0	3	0
2/12/91	8:05 AM	0	0	0
2/12/91	9:10 AM	0	1	0
2/12/91	2:20 PM	0	3	0
2/13/91	11:15 AM	2	3	1



Action by Council:

MEMORANDUM

Endorsed _____

Modified _____

Rejected _____

Date _____

TO: City Manager
 FROM: Director of Community Development
 SUBJECT: Code Amendment - Truth-in-Housing Ordinance
 DATE: March 1, 1991

The City Council gave first reading to this ordinance on February 28. The Council requested several changes that I have included in the attached ordinance. I have also attached the February 8 staff report with the staff recommendation.

kr/mem01.mem (5.6)

Attachments:

1. Ordinance
2. February 8 staff report

ORDINANCE NO.

AN ORDINANCE CONCERNING AN AMENDMENT TO THE TRUTH-IN-SALE OF HOUSING ORDINANCE

THE MAPLEWOOD CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

Section 1. Sec. 9-237 is amended to read as follows:
(Additions are underlined and deletions are crossed out.)

- (a) This article shall not apply to any newly constructed housing or residential building when the title is conveyed to the first owner, except that no owner shall convey or contract to convey a newly-constructed housing unit or residential building without first providing to the buyer:
- (1) A list of the names, addresses and telephone numbers of all contractors and subcontractors who constructed the building.
 - (2) The items in Section 9-238 (b) (2) (a, b, c, e, f, g, h and i).

(b) This article shall not apply to the following:

- (1) Sales that had an executed purchase agreement or earnest money contract before January 1, 1991.
- (2) A housing unit or residential building with a listing agreement that was signed before January 1, 1991. However, this article shall apply when the listing agreement expires.
- (3) A housing unit or residential building that the owner marketed for sale without a listing agreement before January 1, 1991. However, this article shall apply to these properties after June 1, 1991. The owner must provide proof that he or she marketed the property before January 1, 1991, such as a copy of an ad in the paper.

Section 2. This ordinance shall take effect upon its passage and publication.

MEMORANDUM

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: Code Amendment: Truth-in-Housing Ordinance
DATE: February 8, 1991

INTRODUCTION

The Saint Paul Area Association of Realtors is requesting an amendment to the Maplewood Truth-in-Housing Ordinance. Their request is to exempt those properties that were marketed for sale and continued to be marketed for sale on January 1st from the requirements of the truth-in-housing evaluation. (See their letter on page 3.)

BACKGROUND

On July 9, 1990, the City Council passed the Truth-in-Sale of Housing Ordinance. It became effective on January 1, 1991. The ordinance states the following: "An owner shall not show a housing unit or residential building to a prospective buyer without publicly displaying and making available a truth-in-sale-of-housing disclosure report. This report shall be at the housing unit or residential building at the time of showing and within three days of listing. A copy of the disclosure report shall be issued to the buyer before the execution of a contractual agreement."

The ordinance defines a contractual agreement as: "An agreement, written or otherwise, between a buyer and seller for the conveyance of, or the intent to convey, all or a part of a housing unit residential building. A contractual agreement shall include, but not be limited to, an earnest money contract, deed or purchase agreement."

ALTERNATIVES

1. Change the truth-in-housing ordinance to exempt those properties that the owners had marketed for sale and continued to be marketed for sale on January 1, 1991, from the ordinance requirements. This is the request of the Realtors Association.
2. Change the truth-in-housing ordinance to exempt those properties that had signed earnest money contracts or purchase agreements before January 1, 1991.
3. Make no change to the ordinance.

DISCUSSION

The City should separate sellers into two groups - those that had listing agreements before January 1 and those that had purchase agreements or earnest money contracts. The first group has decided to sell their homes, but do not have buyers yet. The second group has buyers that have signed contracts with the intent to buy.

We agree with the Realtors that the City should exempt sellers in the second group. Buyers have already made an emotional and legal commitment to buy a house. It is probably too late for a housing evaluation to serve its intended purpose - buyer protection.

A truth-in-housing evaluation would serve its purpose for the first group. The City intended the truth-in-housing ordinance to give prospective buyers more information before entering into a purchase agreement. Exempting those properties that were for sale, but did not have buyers before 1991 would be contrary to the purpose of the truth-in-housing ordinance.

Having a truth-in-housing evaluation would help realtors and sellers in marketing their properties. A buyer would feel more confident buying a home with a housing evaluation over a house that does not have one. This evaluation will also help to protect the realtor by revealing information about possible defects with the property.

Exempting sellers that have marketed, but not sold, their homes before January 1 creates administrative problems for the City. How does the City deal with sellers who do not use a realtor and, therefore, do not have a listing agreement? How do we know that they were marketing their homes as of January 1? How do we know that owners of sale-by-owner homes, that were marketed a year or two ago, have continued to market them as of January 1? Exempting only those sellers with signed earnest money contracts or purchase agreements would solve this problem, while maintaining the integrity of the ordinance.

RECOMMENDATION

Adopt the attached ordinance which exempts sellers with a signed purchase agreement or earnest money contract, before January 1, from doing a truth-in-housing evaluation.

mem01.mem (5.6 T-I-H Ordinance)

Attachments

1. 1-11-91 letter from the Saint Paul Association of Realtors
2. Proposed Ordinance Amendment



ST. PAUL AREA ASSOCIATION OF REALTORS, INC.

325 East Roselawn Ave., St. Paul, MN 55117 • (612) 774-5206

January 11, 1990

1990 Officers

President
Joy Pringle, GRI

President-Elect
Donald Maletta

Secretary
Sherrill McClure

Treasurer
Dan Sullivan, GRI

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Scott Barraclough
Don Currell
Timothy Gallivan
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National Director
Susan Rose Ward, GRI

Executive Vice President
Keith O. Holm

Geoff Olson, Director
Community Development
1830 East County Road B
Maplewood, MN 55109

Dear Geoff,

As per our discussions related to enforcement of the truth-in-sale of housing evaluation process, I am requesting either an administrative interpretation or an ordinance ammendment that will serve the interest of homeowners in Maplewood that listed their properties for sale prior to January 1, 1991.

Our Association members had interptreted the ordinance to mean that enforcement would not apply to homes listed for sale prior to January 1, 1991. This is an important point to consumers and to the listing agent because listings taken prior to January 1, are already part of a contractual agreement even though closing has not yet occurred. For example:

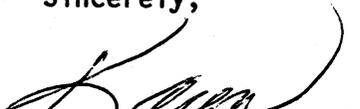
- The seller has signed a contractual listing agreement.
- The seller has disclosed and signed the Sellers Statement of Condition form.
- In some cases the seller has already received and accepted an a written purchase agreement.
- Consumers believing they are aware of all costs associated with the transaction are now adivsed that even though they listed their home months ago, they will now be charged an additional \$90-\$125 and the purchase agreements may no longer be applicable.
- Some housing evaluators are using the interpretation of the oridnance as a tool for marketing their evaluation services. These evaluators are operating within the current interpretation.
- Our current data shows that there are over 130+ single-family detached (this does not include townhomes and condos) homes in Maplewood that were listed for sale prior to January 1. Many of these listings were taken in the summer of 1990.

Requiring homeowners to get housing evaluations done on homes listed last summer (or longer) appears to the consumer to be enforcement-after-the-fact.

page 2 truth-in-sale of housing

I recommend that to protect the integrity of the ordinance but yet accommodate consumers who initiated the sale of their property prior to January 1, 1991, add a sentence to Section 9-242 Section 2. that says property marketed for sale and continued to be marketed for sale on January 1, 1991 are exempted from the truth-in-sale of housing evaluation. I am requesting that this modification be made as quickly as possible.

Sincerely,



Karen Christofferson

cc: Ken Roberts
Members of the Realtor® Task Force

ORDINANCE NO.

AN ORDINANCE CONCERNING AN AMENDMENT TO THE TRUTH-IN-SALE OF HOUSING ORDINANCE

THE MAPLEWOOD CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

Section 1. Sec. 9-237 is amended to read as follows:
(Additions are underlined and deletions are crossed out.)

(a) This article shall not apply to any newly constructed housing or residential building when the title is conveyed to the first owner, except that no owner shall convey or contract to convey a newly-constructed housing unit or residential building without first providing to the buyer:

- (1) A list of the names, addresses and telephone numbers of all contractors and subcontractors who constructed the building.
- (2) The items in Section 9-238 (b) (2) (a, b, c, e, f, g, h and i).

(b) This article shall not apply to the sale of a property that had an executed purchase agreement or earnest money contract before January 1, 1991.

Section 2. This ordinance shall take effect upon its passage and publication.

MEMORANDUM

TO: City Manager
FROM: Director of Community Development
SUBJECT: Code Change - Truth-in-Housing
DATE: February 15, 1991

You asked me to listen to the Council meeting tapes on truth-in-housing. You wanted to know whether the Council intended to include homes that were for sale before January 1, but had not been sold, in the truth-in-housing ordinance. Council approved this ordinance on July 9. They spent a lot of time discussing a starting and ending date. The Council always used the word selling when discussing a starting date. There was no mention of exempting homes that had been on the market, but had not been sold, before January 1. The ordinance defines sale as the conveyance of a housing unit or residential building to a new owner.

The only testimony from the realtors about the starting date was from Mr. Keith Holm, from the Association of Realtors. The Council was discussing moving the starting date to September 1. Mr. Holm replied that his only concern in moving the start date before the first of the year was to make sure there was adequate time to get the inspectors and paper work ready, because the way the ordinance reads it would be very difficult for a homeowner to sell their home unless they have their truth-in-housing disclosure paper work there and ready to market the house. The Council then decided to leave the starting date at January 1.

go/memo23.mem (5.6)

discussed the three supervised living facilities operating in Maplewood. Each of these facilities serves up to six residents with at least two staff always on site. Ms. LeMay stated that the State licenses the facilities and they were built to State standards for handicap and safety requirements.

Mary Mahoney, Director of Ramsey County Department of Social Services, gave a presentation on foster homes. Ms. Mahoney distributed information on her department's services. This included information on foster care, child care, and adult group and institutional care. The information contained siting/facilities issues: those which affect needs and those which affect location. This information stated that as of 2-4-91, of the 664 licensed foster care homes in Ramsey County, 64 are in Maplewood.

This information also included a draft bill from State Senator Sandra Pappas of St. Paul. This bill proposes to expand the current distancing restrictions on programs licensed by the State Human Services to include those programs licensed by the Minnesota Departments of Corrections and Health. Senator Pappas has not yet introduced this bill but is still taking comments on it.

Ms. Mahoney explained the difficulties the County is having finding enough space to meet the group home needs. The County will be closing their Lake Owasso group home soon. These residents will need 11 six-person group homes in the County to replace their present facility. This situation, as well as the decentralization by the State of the regional treatment centers (State hospitals), is creating an increasing need for smaller group homes. Also, on December 20, 1990, St. Paul adopted a moratorium prohibiting development from establishing community residential facilities in that city while St. Paul completes a study about them.

The Commission asked Ms. LeMay and Ms. Mahoney several questions about foster and group homes. Both agreed that it is important for a group home to be a good neighbor. They also agreed that it is helpful to have the city as a communication link between a group-home operator and the neighborhood.

c. Code Amendment - Truth-in-Housing Ordinance

Secretary Roberts presented the staff report. Karen Christofferson and Keith Holm, of St. Paul Area

Association of Realtors, spoke regarding their request for an amendment to this ordinance and answered questions.

Commissioner Whitcomb moved to amend the Truth-in-Housing Ordinance to add the following:

"This article shall not apply to any owner or agent of an owner who made available a housing unit or residential building for sale before 1-1-91 until the end of the current listing agreement, or to the sale of a property that has an executed purchase agreement or earnest money contract before 1-1-91."

Commissioner Pearson seconded

Ayes--Fischer,
Connelly, Whitcomb,
Pearson

6. UNFINISHED BUSINESS

a. R-1S and R-2 Zoning Districts

Secretary Roberts presented the staff report for this proposed code amendment to separate small-lot single and double dwellings into separate zoning districts. Discussion followed. One area of concern of the commissioners was that property owners be contacted for their wishes before neighbors are surveyed for their comments on the zoning is proposed for change.

Commissioner Fischer moved the HRA recommend:

1. Adoption of the ordinance that creates a new R-1S district that is limited to smaller-lot single dwellings with the minimum requirements in the R-2 district.
2. After adopting an R-1S district the Council should consider:
 - a. Rezoning small-lot single dwellings, such as the Gall Avenue project, to R-1S.
 - b. Rezoning existing single dwellings that the City has zoned R-2 to R-1 or R-1S.
3. If such rezonings are contemplated, no action should be taken before "feeler letters" are sent to the property owners to determine their wishes.

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: Truth-in-Housing: Multiple-Dwelling Inspection
DATE: March 4, 1991

INTRODUCTION

The housing evaluators asked for definite guidelines about how many units to inspect when doing truth-in-housing evaluations on multiple-unit buildings.

DISCUSSION

Having each unit inspected in smaller apartment buildings should not be a problem. Requiring the owners of larger apartment buildings to have every unit inspected would be a hardship. The building owner or manager would have to arrange an appointment with each tenant for an inspection. It is not legal to enter a tenant's apartment with a pass key unless there is an emergency. Inspecting all the units would also be expensive. Dan Niezgocki, a City-licensed inspector who helped developed the truth-in-housing ordinance, told me that he would charge \$25 - \$50 for each apartment unit. These would vary depending on the size of the project and whether the inspector or the manager had to arrange the inspection times with the tenants.

Staff suggests using the inspection guidelines shown below. The housing evaluator should pick the units to be inspected, not the property owner or manager. This is to ensure that a fair representation of the condition of the building is made.

RECOMMENDATION

Add item 4 to the housing inspector's disclosure section on page 2 of the rental housing disclosure report form.

- 4. The housing evaluator shall inspect the following percentage of units in a multiple-dwelling building:

<u>No. of Units in a Building</u>	<u>Percentage of Units that must be Evaluated</u>
1 - 8	100
9 - 16	50
17 - 48	25
49 or more	10

The housing evaluator shall choose the units to be inspected.

j1
truth.mem (5.6)
Attachment: 1. Rental Housing Disclosure form
2. Minutes

**MAPLEWOOD TRUTH-IN-SALE
OF RENTAL HOUSING DISCLOSURE REPORT
(Carefully read this entire report)**

Address of Evaluated Dwelling _____

Owner's Name: _____

Owner's Address: _____

Telephone: (w) _____ (h) _____

Listing Agent and Agency: _____

Telephone: (w) _____ (h) _____

Type of Residential Building: _____ Number of Units: _____

____ Single dwelling
____ Double dwelling
____ Apartment

____ Townhouse
____ Other
____ Explain _____

IMPORTANT NOTICES

1. This report is intended to provide basic information to the property buyer and seller prior to the time of sale. A copy of this report, signed by the owner and evaluator, must be publicly displayed at the premises when the property is shown to prospective buyers, and a copy of this report must be provided to the buyer prior to the time of sale or the signing of a purchase agreement or other contractual agreement. Applicable parts of this report may be used to enforce the requirements of the Maplewood City Code. Such enforcement will not effect the sale of the property.
2. This report is not a warranty of the current or future condition of the building or any building component nor is it a warranty of compliance with the building code.
3. The City of Maplewood does not guarantee the accuracy of this report.
4. The lender, FHA or VA may have different standards.
5. This report is valid for one year from the date it is issued and only for the owner named on this report.
6. Questions regarding this report should be directed to the evaluator, owner or the owner's agent.
7. Complaints regarding this report should be directed to the Community Development Department, Maplewood City Hall, 1830 E. County Road B, Maplewood, MN 55109, (612) 770-4560.

PROPERTY OWNER/LEGAL REPRESENTATIVE'S DISCLOSURE

This report is **NOT VALID** unless the following declarations are signed on the original copy submitted to the buyer.

I, the owner or legal representative of the owner, declare, as of this date, the following information:

1. The following is a listing of the nature, extent, causes and damage of any water seepage, flooding or sewer backup due to flooding of any portion of this residential property:
2. There are _____ are not _____ city code violations or pending housing orders from the City for this property. If there are any orders, list the date and nature of these orders or attach a copy of the order(s) to this report.
3. This property does _____ does not _____ have a current homestead classification as of _____ (date). For further information, contact Ramsey County Taxation and Records Administration Department.

Page _____ of _____

4. The following is a listing of the deed restrictions and covenants that apply to this property (attach a copy if necessary):

5. This property is ___ is not ___ subject to the Maplewood pipeline, shoreland, or flood plain ordinances. If so, the City's Community Development Department should be contacted for special development restriction information.

6. The location of all known wells on the property, the date the well water was last tested, if the well(s) are in use, or abandoned and sealed (State law requires abandoned wells to be sealed under certain conditions by a licensed well-water contractor). Please contact the Minnesota Department of Health for more information. The following is a description of where all known wells on the property are located (attach a map if necessary):

7. This residential property is ___ is not ___ connected to and served by municipal sanitary sewer service. If the property is not served by municipal sanitary sewer service, I declare that the septic tank was last pumped on _____ and that the attached map shows the approximate location of the septic tank and drain fields on the property to the best of the owner's knowledge.

8. This property is ___ is not ___ next to high voltage (69,000 volts or more) transmission lines. If the subject property is located next to a high-voltage electrical transmission line, purchasers should be aware that there is ongoing research on adverse exposure to a magnetic field generated by high-voltage lines. As of May 1990, no risk assessments have been made by scientific or health officials to resolve the health effects of long or short term exposures to magnetic fields. Purchasers with concerns about the exposures should contact competent medical or health inspectors or agencies for current risk assessment information.

Please contact NSP, Electric Engineering Department, at 779-3100 for more information.

Signature of the legal owner or owner's designated representative: _____

Date _____

HOUSING INSPECTOR'S DISCLOSURE

Please note the following:

1. This report covers only the items listed on the form and only those items visible at the time of the evaluation. The evaluator is not required to ignite the heating plant, use a ladder to observe the condition of the roofing, disassemble items or evaluate inaccessible areas.

2. The City of Maplewood or the evaluator are not responsible for the determination of the presence of airborne particles such as asbestos, noxious gases, such as radon or other conditions of air quality that may be present, or the conditions which may cause the above.

3. Automatic garage doors should reverse upon striking an object. If it does not reverse, it poses a serious hazard and should be repaired or replaced immediately.

Key:

- "M" = Meets minimum housing code requirements, if applicable, or is in a safe, workmanlike condition, without an apparent deficiency.
- "B" = Below minimum housing code requirements, if applicable, or has a deficiency that may effect its intended use.
- "H" = Hazardous--the item may endanger the health or safety of the occupant.
- "C" = Comments--the item cannot be adequately evaluated or it has some deficiency, but the deficiency is insufficient to make the item below minimum housing code requirements or to effect its intended use.
- "Y" = Yes
- "N" = No

Any item marked "B", "C" or "H" must have a written comment about the item. Additional comment sheets may be attached if needed.

(*) = The items marked with an asterisk (*) are part of the Maplewood rental housing maintenance code. If any of these items do not appear to meet the applicable standard(s), a City Inspector may contact you to require compliance. Compliance orders will not effect the sale of the property.

*EXTERIOR PROPERTY AREAS

- 1. Sanitation
- 2. Grading and drainage.....
- 3. Evidence of noxious weeds.....

EXTERIORS OF STRUCTURES (Visible Areas)

- *4. Foundations.....
- *5. Walls and siding.....
- *6. Roof covering and flashing.....
- *7. Porches, stairways, railings and decks.....
- *8. Windows, doors and hatchways.....
- *9. Door locks and security.....
- 10. Gutters and downspouts.....
- 11. Chimneys.....
- 12. Electrical outlets, fixtures and service entrance.....

GARAGE(S) OR ACCESSORY STRUCTURES

- 13. Roof structure and covering.....
- 14. Walls and siding.....
- 15. Slab or floor condition.....
- 16. Garage doors.....
- 17. Garage door opener(s) (See Note No. 5).....
- 18. Electrical wiring, outlets and fixture.....

INTERIOR OF STRUCTURES--BASEMENT/CELLAR

- *19. Evidence of dampness or staining.....
- *20. Structural members (beams, columns and floor system(s)).....
- *21. Stairs and handrails.....
- *22. Bathroom floors.....
- 23. Basement/cellar floor.....
- 24. Foundation.....
- *25. Walls, floors, ceilings and woodwork.....

*ELECTRICAL SERVICE(S) # of Services.....

- 26. Service size:
 Amps: 60 ___ 100 ___ 150 ___ Other ___
 Volts: 115 ___ 115/230 ___

- 27. Electrical service installation/grounding....
- 28. Electrical wiring, outlets and fixtures.....

*PLUMBING SYSTEM

- 29. Floor drain(s).....
- 30. Waste and vent piping.....
- 31. Water piping.....
- 32. Gas piping (all floors).....
- 33. Water heater(s) (installation and venting)...
- 34. Hot water temperature.....
- 35. Plumbing fixtures.....
- 36. Water flow.....

*HEATING SYSTEM

- 37. Heating plant(s): Fuel: ___ Type: ___
 a. Installation and visible condition.....
 b. Viewed in operation.....
 c. Combustion venting.....

NOTE: The Evaluator is not required to ignite the heating plant(s).

- 38. Additional heating unit(s) Fuel: ___ Type: ___
 a. Installation and visible condition.....
 b. Viewed in operation.....
 c. Combustion venting.....

Address: _____ Date: _____

KITCHEN

- *39. Sink/water supply system.....
- *40. Cabinets or shelves.....
- *41. Stove/cooking device and refrigerator.....
- 42. Walls and ceiling.....
- 43. Floor condition and ceiling height.....
- 44. Evidence of dampness or staining.....
- *45. Electrical outlets and fixtures.....
- 46. Window size and openable area.....
- 47. Window condition.....

BATHROOM(S) # of: Full _____ Partial _____

- *48. Flush water closet.....
- *49. Adequate water flow.....
- *50. Lavatory sink.....
- *51. Bathtub or shower.....
- 52. Walls and ceiling.....
- 53. Floor condition.....
- 54. Evidence of dampness or staining.....
- *55. Electrical outlets and fixtures.....
- *56. Window or mechanical exhaust.....
- *57. Condition of windows or mechanical exhaust...

LIVING AND DINING ROOM(S)

- 58. Walls and ceiling.....
- 59. Floor condition and ceiling height.....
- 60. Evidence of dampness or staining.....
- *61. Electrical outlets and fixtures.....
- *62. Window size and openable area.....
- *63. Window condition.....

SLEEPING ROOM(S) No. of: _____

- 64. Walls and ceiling.....
- 65. Floor condition, area, and ceiling height....
- 66. Evidence of dampness or staining.....
- *67. Electrical outlets and fixtures.....
- *68. Window size and openable area.....
- *69. Window condition.....

ENCLOSED PORCHES AND OTHER ROOMS

(Evaluator shall identify each additional room separately and comment when necessary.)

- 70. Walls, floor condition and ceiling height....
- 71. Evidence of dampness or staining.....
- *72. Electrical outlets and fixtures.....
- 73. Window condition.....

PUBLIC HALLWAYS, STAIRS AND ENTRIES

- 74. Walls, ceiling and floors.....
- 75. Evidence of dampness or staining.....
- *76. Stairs and handrails.....
- *77. Electrical lights, outlets and fixtures.....
- 78. Window condition.....

ATTIC SPACE (Visible Areas)

- 79. Roof boards and rafters.....
- 80. Evidence of dampness or staining.....
- 81. Electrical wiring/outlets/fixtures.....
- 82. Ventilation.....

INTERIOR AREAS

- 83. Sanitation.....
- *84. Smoke detector(s).....
- *Properly located.....

Any structure built before 1950 may have lead paint on/in it. If children eat lead paint, they can be poisoned. For more information, call the Environmental Health Officer, 770-4560.

Address: _____ Date: _____

Item #

Comments

ENERGY INFORMATION

	Type of Insulation	Approx. Inches	NV NA
INSULATION			
85. Attic insulation.....	_____	_____	_____
86. Wall insulation.....	_____	_____	_____
87. Kneewall insulation.....	_____	_____	_____
88. Rim Joist insulation.....	_____	_____	_____
89. Storm doors.....	_____	_____	_____
90. Storm windows.....	_____	_____	_____
WEATHERSTRIPPING			
91. Doors.....	_____		
92. Windows.....	_____		
FIREPLACE/WOODSTOVES			
93. Dampers installed in fireplaces.....	_____		
94. Installation.....	_____		
95. Condition.....	_____		

NV = Not Visible
NA = Not Applicable

I hereby certify that the above report is made in compliance with the MAPLEWOOD CITY CODE and that I have utilized the care and diligence, reasonable and ordinary, for meeting the certification standards prescribed by the Truth-In-Sale of Housing Ordinance, Article XII of Chapter 9. I have found no instance of noncompliance with the items listed above as of the date of this report, except those designated herein.

Evaluator Signature

Phone number

Date

Address: _____

Date: _____

frm\truth-r
November, 1990

Page _____ of _____

Commissioner Pearson moved that Maplewood evaluators be utilized exclusively from St. Paul until such time that the HRA finds this policy inadequate or requires a review.

Commissioner Connelly seconded

Ayes--Fischer,
Connelly, Pearson

Nays--Whitcomb

b. R-1S and R-2 Zoning Districts

Secretary Roberts presented the staff report for this request to change the R-2 (double dwellings) zoning district.

The HRA discussed their preference of mixing duplexes throughout the City rather than having large areas of duplexes only. Also discussed were the disagreements which develop in neighborhoods when rezoning of undeveloped properties is proposed. The Commissioners discussed the possibility of staff surveying property owners in these districts for their comments on how they would like their property to be zoned. Also discussed was the possibility of the City initiating a one-time City-paid rezoning for these properties, thereby saving the property owners the cost of the fees involved.

Commissioner Connelly moved the HRA recommend:

1. No change to the R-2 zoning district ordinance at this time.
2. We do not recommend initiating rezoning. However, if such rezoning is contemplated, no action be taken before "feeler letters" are sent to the property owners to determine their wishes.

Commissioner Pearson seconded

Ayes--Fischer,
Connelly, Whitcomb,
Pearson

7. NEW BUSINESS

a. Inspection of Multiple-Unit Residential Buildings

Secretary Roberts presented the staff report. The commissioners discussed possible guidelines to determine how many units the truth-in-housing

Action by Council:

MEMORANDUM

TO: City Manager
 FROM: Tom Ekstrand, Associate Planner
 SUBJECT: Reduction in Required Parking
 LOCATION: 1845 County Road D
 OWNER: Town Center Partners and Kenneth Bowser
 PROJECT TITLE: Franks Nursery Expansion
 DATE: February 28, 1991

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

Town Center Partners is proposing to expand the Frank's Nursery outside sales area 86 feet to the west. They are requesting that the City Council approve 58 fewer parking stalls than code requires. Code requires 518 parking stalls for the shopping center with the Frank's addition. The applicant would add 54 spaces for a total of 460. The Center now has 47 fewer spaces than Code requires. This means that the shortage of parking spaces will increase by 11 spaces.

BACKGROUND

Past Action

The City approved a lot split on December 3, 1990, to split the proposed expansion area from the lot to the west. The applicant has not brought in the new deed for approval.

The Community Design Review Board, on February 26, 1991, approved the expansion plans and recommended approval of the parking reduction.

Other Properties

The City Council approved 61 fewer parking spaces than Code requires for Menard's outdoor sales area on March 28, 1988. Code required 456; Menard's has 395.

Council approved 123 fewer parking spaces than Code requires for Bachman's outdoor sales area on April 20, 1989. Bachman's must provide additional spaces if a parking shortage develops. Code required 321 spaces; Bachman's has 198.

Council approved 18 fewer parking spaces than Code requires for the Maplewood East Shopping Center on October 1, 1981. Code required 198 spaces; the center has 180.

Code Requirement

Section 36-22 (a) requires that retail businesses have one

parking stall for each 200 square feet of floor space. This includes the outdoor sales area. The Pannekoeken Huis restaurant must have one parking space for each 50 square feet of patron area.

DISCUSSION

The proposed reduction in parking should leave enough parking for the Center. Because shopping centers share parking, they do not need as many spaces as stores on separate sites. The Council has also approved reductions in parking for outdoor garden sales areas. They do not need as much parking as indoor retail space, because they do a seasonal business.

RECOMMENDATION

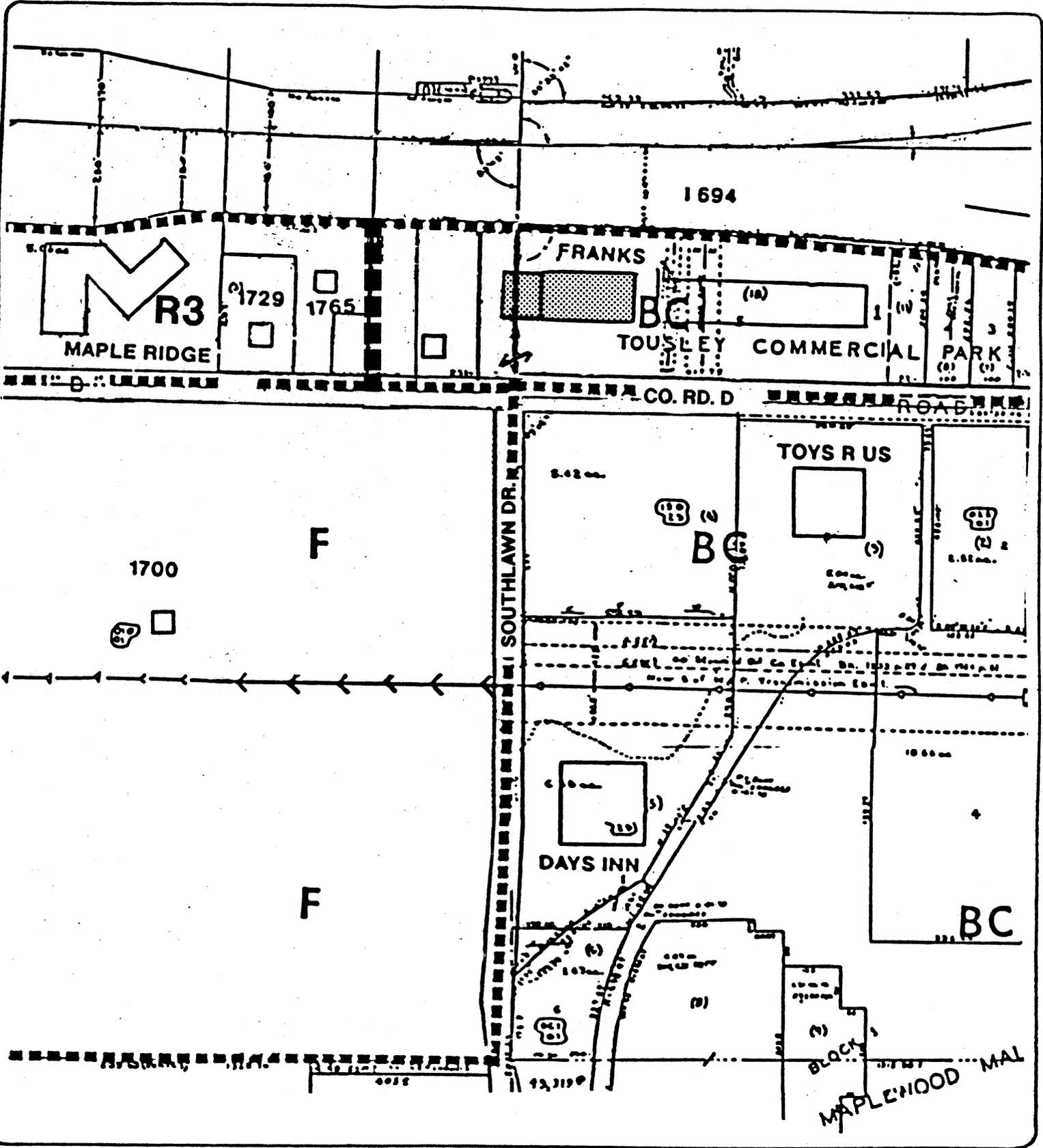
Approval of 58 fewer parking spaces than code requires for the Frank's Nursery outside sales area. Approval is because:

1. Landscape businesses need less parking because their business is seasonal.
2. Shopping centers need less parking because they share spaces and have some overlap in peak hours.
3. The City Council has approved fewer parking spaces than code requires for other outdoor sales areas and shopping centers.

te\franks2.mem (section 35)

Attachments

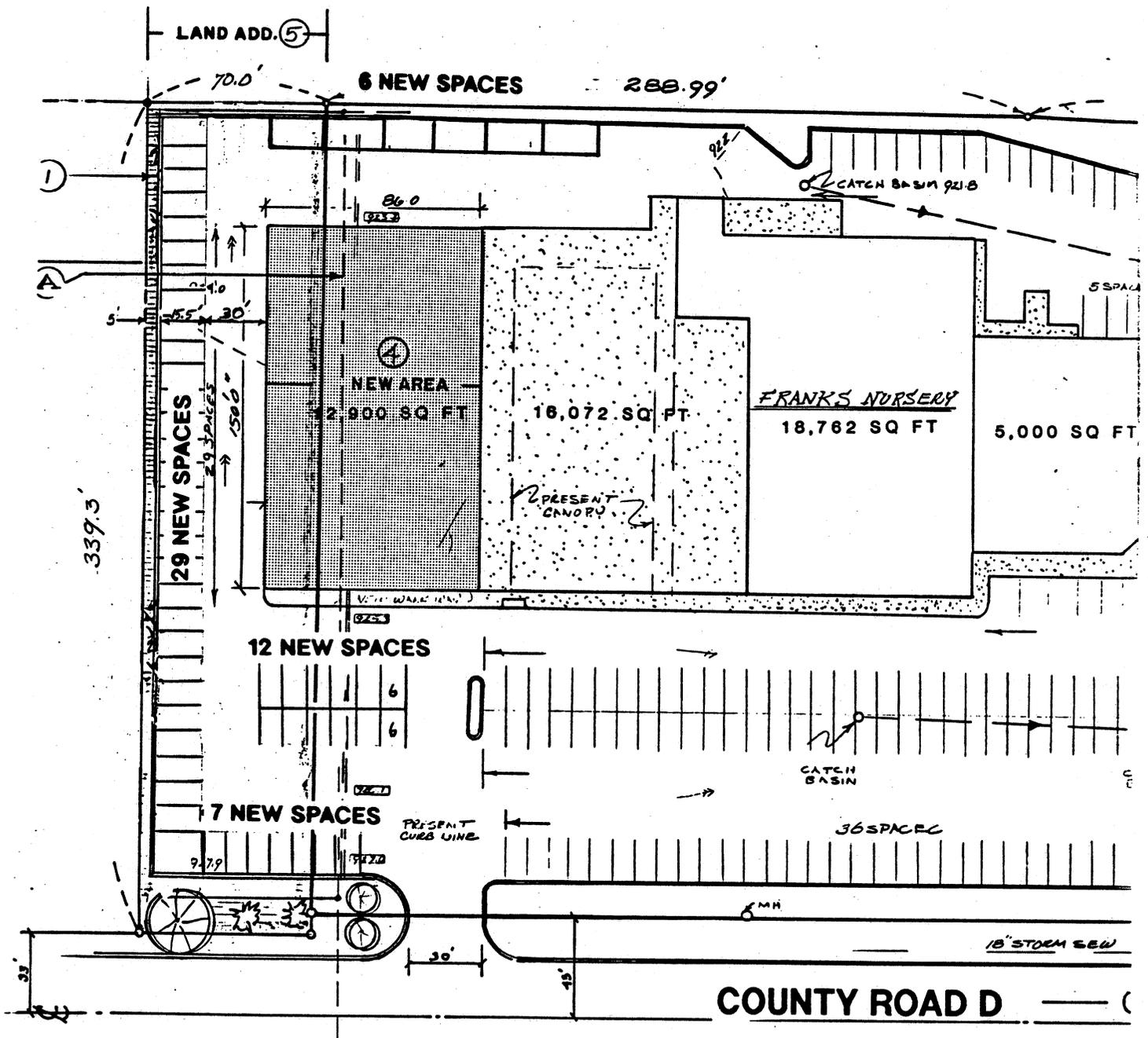
1. Location Map
2. Property Line/Zoning Map
3. Site Plan



PROPERTY LINE / ZONING MAP

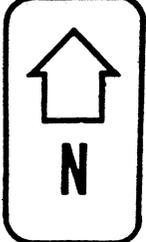
Attachment 2





SITE PLAN

(Revised by Staff)



MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 EAST COUNTY ROAD B, MAPLEWOOD, MINNESOTA
FEBRUARY 26, 1991

1. CALL TO ORDER

Chairman Moe called the meeting to order at 7 p.m.

2. ROLL CALL

Donald Moe	Present
Marvin Erickson	Present
Michael Holder	Present
Marie Robinson	Present
Bruce Thompson	Present
Scott Wasiluk	Present

3. APPROVAL OF MINUTES

a. February 12, 1991

The minutes were amended on page two, item 6. a., to state "Harold Pearl spoke in favor of this project".

Boardmember Robinson moved approval of the minutes as amended.

Boardmember Erickson seconded

Ayes--Moe, Erickson,
Holder, Robinson

Abstentions--
Thompson, Wasiluk

4. APPROVAL OF AGENDA

Boardmember Erickson moved approval of the agenda as submitted.

Boardmember Robinson seconded

Ayes--Moe, Erickson,
Holder, Robinson,
Thompson, Wasiluk

5. UNFINISHED BUSINESS

6. DESIGN REVIEW

a. Outside Sales Area Expansion - Frank's Nursery, 1845
County Road D

Norman Brody, representing Town Center Partners, and Steve Mangold were present. Mr. Brody said he has reviewed the recommended conditions in the staff report and is in agreement with all the conditions, except item 2. c. concerning the cedar canopy extension, which

Frank's Nursery asked him to comment on. Mr. Brody said Frank's proposes to extend the cedar canopy along the entire front as recommended but, due to cost restraints, plans to extend the canopy only 30 feet along the side of the building where they intend to install lath house. The Board members discussed the proposed plans for parking and parking code requirements.

Boardmember Erickson said he understands the difficulties in constructing the canopy free-standing, but considers the canopy extension for the entire side and back of this building necessary for enhancement, since it is visible by the freeway traffic on I694. The Board explained that the lath lattice work does not have to extend all the way around the outdoor sales yard; just the cedar canopy.

Boardmember Erickson moved the Community Design Review Board:

1. Approval of 58 fewer parking spaces than code requires, as shown on plans date stamped February 21, 1991, for the Frank's Nursery outside sales area. Approval is because:
 - a. Landscape businesses need less parking because their business is seasonal.
 - b. Shopping centers need less parking because they share spaces and have some overlap in peak hours.
 - c. The City Council has approved fewer parking spaces than code requires for other outdoor sales areas and shopping centers.
2. Approval of plans date-stamped February 21, 1991, for the outdoor sales area addition and parking lot expansion at Frank's Nursery, 1845 E. County Road D. The applicant or property owner shall do the following:
 - a. Revise the site plan of the February 22 staff report.
 - b. Submit a landscape plan for the planting strip along the west lot line for Board approval. The plan shall include a 2.5-foot-wide crushed rock strip next to the westerly row of parking as a car-bumper overhang area.

- c. Extend the cedar canopy along the entire front, side and rear of the existing and new outdoor sales area. Extend the wrought iron fence along the entire front of the outdoor sales area addition.
- d. Install site-security lighting if needed after removal of the existing lighting standards. The applicant must properly shield and direct all lights.
- e. Repeat this review if construction has not begun in two years.
- f. Record the deed for the lot split before getting a building permit for the expansion.
- g. Follow the original conditions of approval.
- h. A registered land surveyor must stake the west lot line to be sure there is at least a five-foot setback before the contractor paves the parking lot.

Boardmember Holder seconded

Ayes--Moe, Erickson,
Holder, Robinson,
Thompson, Wasiluk

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Tom Ekstrand, Associate Planner
SUBJECT: Balloon Sign
LOCATION: 1255 Cope Avenue
APPLICANT/OWNER: Northern Hydraulics
DATE: February 26, 1991

INTRODUCTION

Peter Solum, of Northern Hydraulics, is requesting approval to use an advertising balloon for four days at the store's grand opening. It would not have any sign copy. Mr. Solum would like to put the balloon on the roof, but he could also put it on the ground. Refer to Mr. Solum's letter on page 5.

BACKGROUND

Past Action

The City Council approved ground-mounted balloon signs for Royal Nissan and White Bear Mitsubishi on November 15, 1990.

Code Requirement

Code does not specifically regulate advertising balloons. Staff considers these signs as portable signs due to the broad definition of "portable sign." Code limits portable signs, however, to 32 square feet and 10 feet in height, unless granted a special permit by the City Council.

City Code includes attention-getting devices as a sign, though there is no copy.

DISCUSSION

Staff does not have any problem with a balloon, since it would only be up for four days. We are recommending that the balloon be placed on the ground.

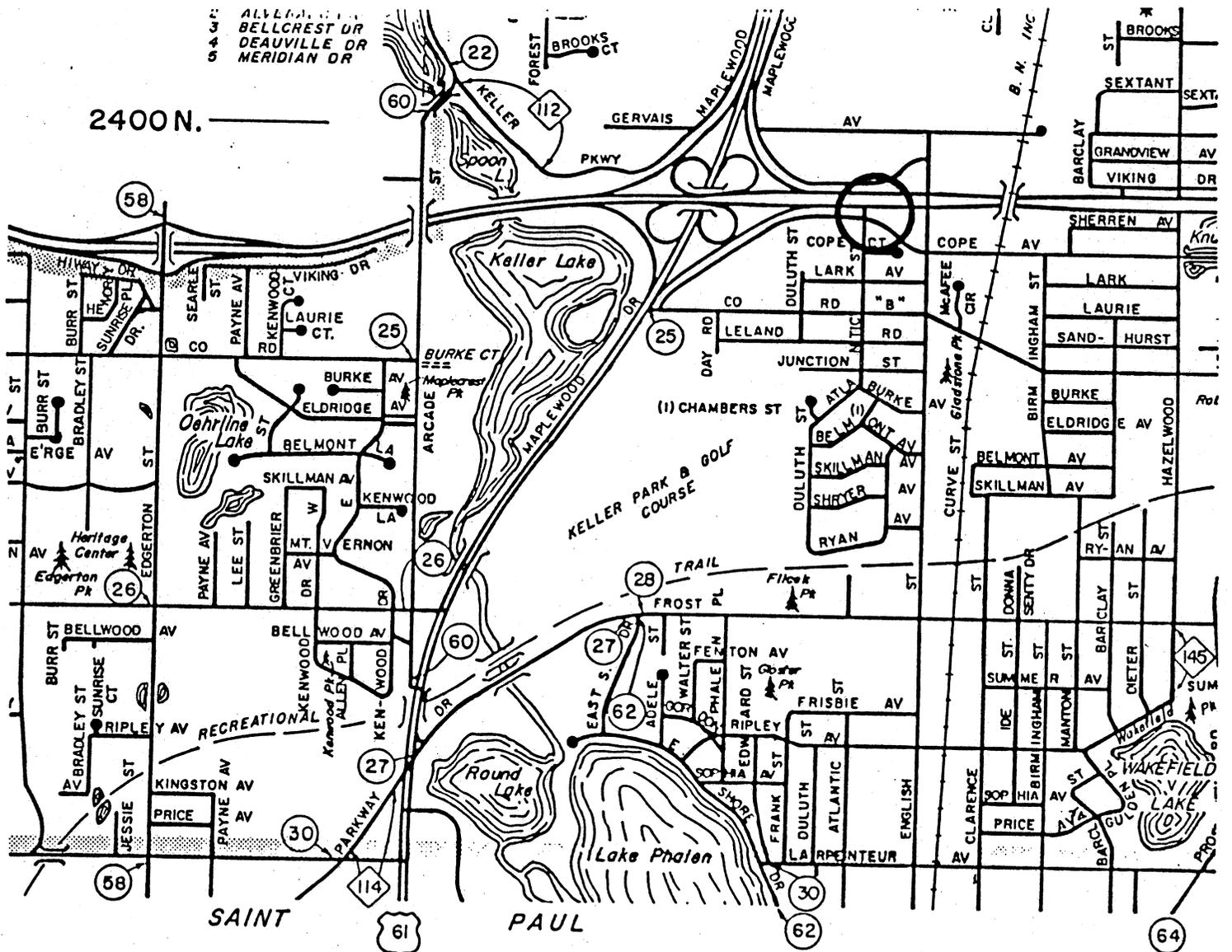
RECOMMENDATION

Approval of a special sign permit for four days for Northern Hydraulics to erect a balloon sign on the ground.

te\northhyd.mem (Section 9)

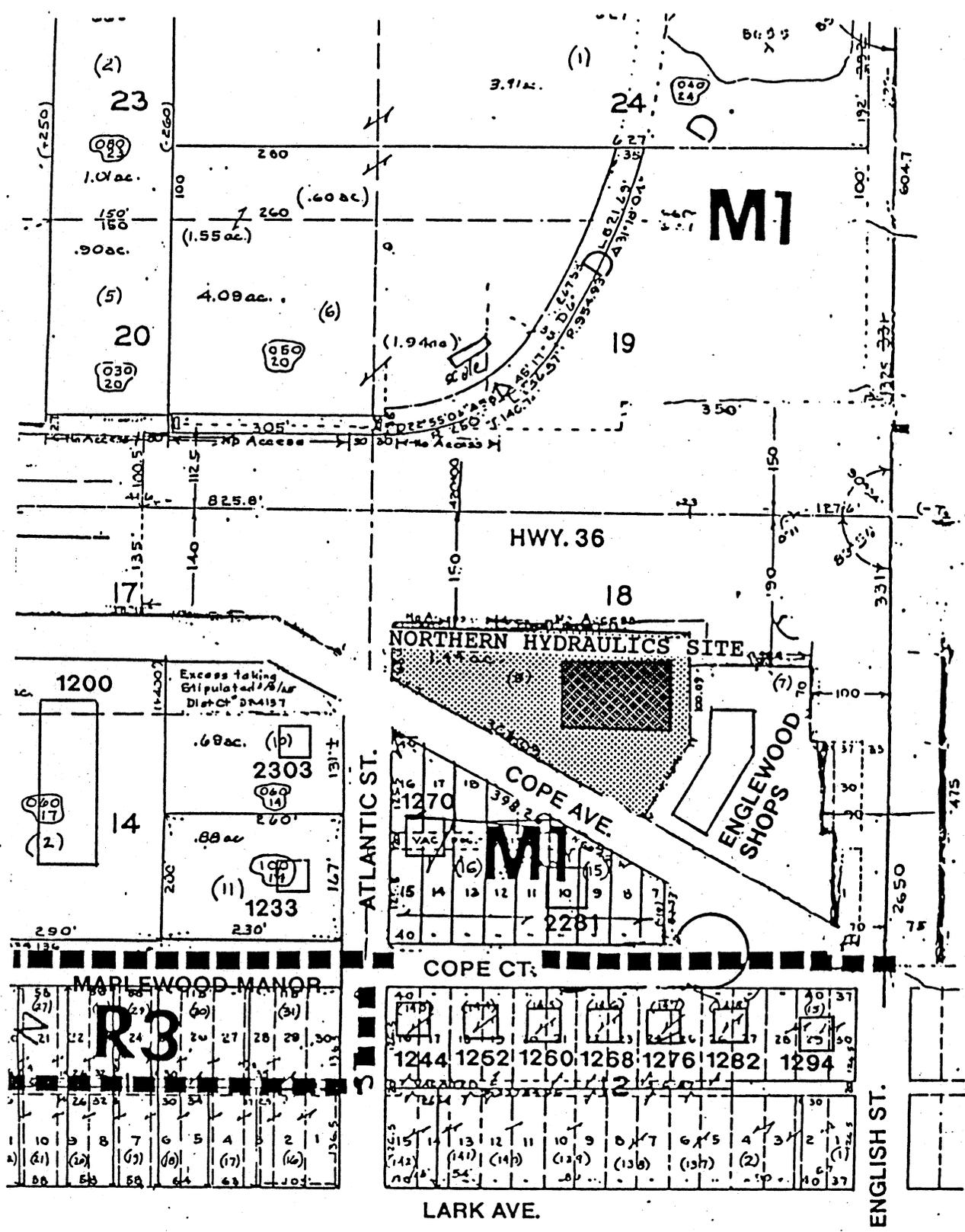
Attachments

1. Location Map
2. Property Line / Zoning Map
3. Site Plan
4. Letter dated February 19, 1991

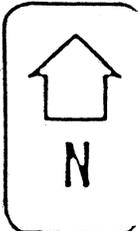


LOCATION MAP

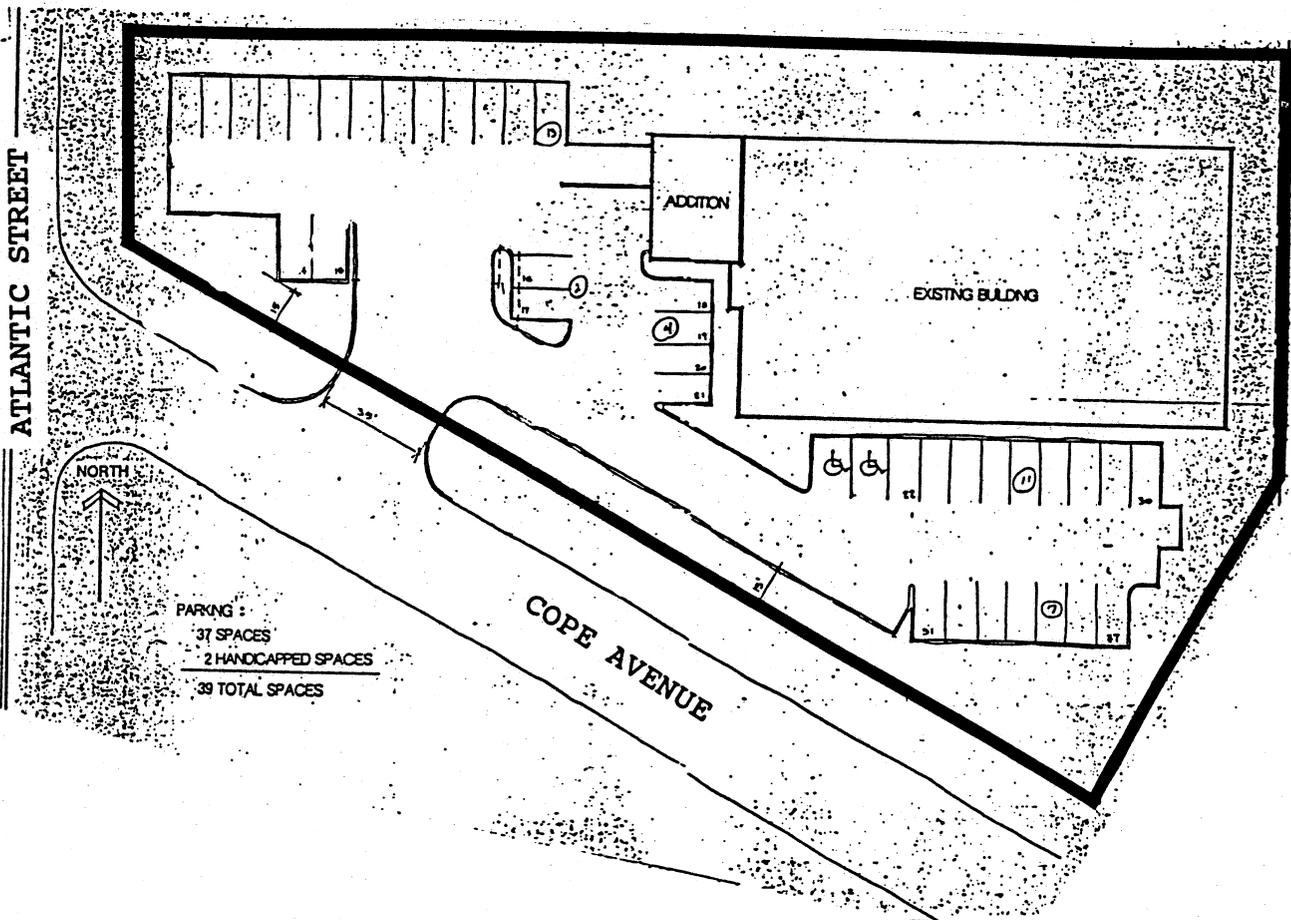




PROPERTY LINE / ZONING MAP

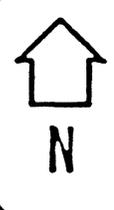


HIGHWAY 36



PARKING :
37 SPACES
2 HANDICAPPED SPACES
39 TOTAL SPACES

APPROVED SITE PLAN



February 19, 1991

FEB 20 1991

Mayor Bastain
City Council
City of Maplewood
1830 East County Rd. B
Maplewood, MN 55109

Dear Mayor Bastain:

The Grand Opening of the Northern store on Highway 36 in Maplewood is finally at hand. The Grand Opening is scheduled for March 16, 1991. In order to draw attention to the store's opening, we would like permission to erect a 25' cold air balloon on the property for four days, beginning March 13th.

The purpose of the balloon is to help customers understand that we are open for business, and to offset the "under construction" appearance of the building. The rough exterior of the building may give customers the perception that we are not yet open. The balloon should draw enough attention during the Grand Opening to offset this.

We would like to set up the balloon either on the northwest corner of the roof, facing Highway 36 or just outside the building on the ground between the store and Highway 36. The preferred location is on the roof because this would provide the greatest visibility and is where the balloon is designed to be set up.

There will not be any signage displayed on the balloon; we will use it only to draw attention to the Grand Opening on a short term basis. If you have any additional questions or concerns, please feel free to give me a call at the store (490-9735). We are very pleased to have joined the community of Maplewood and hope we can serve the community well.

Sincerely,


Peter B. Solum
Store Manager
NORTHERN HYDRAULICS, INC.

PS:jo

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Director of Community Development
SUBJECT: Code Change - Temporary Signs
DATE: February 7, 1991

Endorsed
Modified
Rejected
Date

INTRODUCTION

The City Council requested that staff update the temporary sign ordinance, especially the sections on novelty signs. The Council requested this after staff issued permits for two balloon signs for two auto dealers on Highway 61.

BACKGROUND

April 27, 1987: The City Council considered an ordinance that would have reduced the length of time that a business could have a temporary sign from 60 to 40 days. The ordinance also included streamers or flags as a temporary sign. Five local business people objected to the ordinance at the meeting. The Council tabled the ordinance. They also requested that staff prepare a report defining flags, banners and streamers and to determine if anyone using such signage could be "grandfathered in".

DISCUSSION

There are several problems with the current ordinance:

- 1. The size and time requirements are not consistent. The maximum size for flexible signs is 100 square feet, while the City limits rigid signs to 32 square feet. There is no height restriction on flexible signs, while rigid signs must not exceed eight feet. Another example is with time. The City limits portable signs to 40 days each year, while other temporary signs can be up for 60 days or until completion of a project.

The proposed ordinance does not limit the size of temporary signs. The ordinance does limit the total time of all such permits for any one business location to 30 days.

- 2. The current ordinance does not define balloon signs. They are usually larger than the maximum size of 100 square feet for flexible signs. It is also hard to determine the area of some balloon signs, such as animal shapes.

The proposed ordinance defines balloon signs. Dropping the size requirement solves the problem of balloon sizes.

- 3. We have not enforced the ordinance for small temporary signs, flags or banners, unless there is a complaint. Small signs are under 16 square feet. They are usually not offensive because of their small size. We have not had any

complaints on them. Streamers are what the ordinance defines as flags. Most of the Council members did not seem interested in regulating flags or banners when the Council discussed them in 1987. We have recently had a complaint from the Council on banners at the Plaza 3000. The City should regulate banners since they are usually as large as other temporary signs and serve the same purpose. Flags are not typical signs. They do not have a message and are more of an eye-catching device for decoration than a typical sign.

The proposed ordinance excludes flags and temporary signs under 16 square feet. The ordinance does include banners.

I have attached a survey of other cities that are closest to Maplewood in population.

RECOMMENDATION

Approve the attached ordinance.

go/memo29.mem (5.4)

Attachments:

1. Ordinance
2. Survey

ORDINANCE NO.

AN ORDINANCE REVISING THE REGULATIONS
FOR TEMPORARY SIGNS

The Maplewood City Council hereby ordains as follows
(additions are underlined and deletions are crossed out):

Section 1. Section 36-230, Definitions, is changed by revising the definition of temporary sign under the heading "Sign Types: By Function" as follows:

Temporary Sign: Any banner, portable sign, advertising balloon, searchlight, pennant, valance or other sign allowed ~~advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frames, intended to be displayed for a limited period of time. only~~

Section 2. Section 36-230. Definitions, is changed by adding or revising the following definitions under the heading "Types: By Structure":

Advertising balloon: An inflatable temporary sign.

Banners: A temporary sign such as used to announce open houses, grand openings or special announcements, that is made of flexible material, contains a message and is not inflatable.

Section 3. Section 36-256 is changed as follows:

Sec. 36-256. Required; exceptions.

~~(a) Every person shall, before erecting, placing, rebuilding, reconstructing, altering or moving any sign, other than an incidental holiday, construction, political or real estate sign, obtain from the administrator a permit to do so as provided in this division. A permit shall not be required for normal maintenance or change a copy for existing signs.~~

Every person must get a sign permit before erecting, placing, reconstructing, altering or moving a sign, except the following:

- (1) Incidental, construction, political or real estate signs.
- (2) Maintenance, repair or the change of sign copy.

(3) Temporary signs in commercial districts that are sixteen (16) square feet or less.

(4) Flags.

Section 4. Sections 36-278 and 36-279 are amended as follows:

Sec. 36-278. Temporary signs.

~~(a) No temporary sign shall exceed one hundred (100) square feet in area. Temporary signs of rigid material shall not exceed thirty two (32) square feet in area or eight (8) feet in height. Temporary signs may remain in place for a period not exceeding sixty (60) days or until completion of project.~~

~~(b) The following are permitted temporary signs:~~

~~(1) Political signs, including campaign and nonpolitical campaign signs.~~

~~(2) Real estate signs.~~

~~(3) Holiday signs.~~

~~(4) Construction signs.~~

(a) The total time of all permits for temporary signs at any one business location shall not exceed thirty (30) days each year. Each tenant space at a shopping center shall count as a separate business location.

(b) There shall be no more than one temporary sign at a business location or shopping center at any one time.

(c) ~~(b)~~ The City shall consider a sign displayed for part of a day as having been up for an entire day.

(d) ~~(e)~~ No person shall place a temporary sign on or over public property or obstruct the visibility of drivers at intersections or when entering or leaving public streets.

(e) Off-site temporary signs are prohibited.

(f) ~~(d)~~ The City Council may approve exceptions to this section if the applicant can show there are unusual circumstances with the request.

~~Sec. 36-279. Portable signs.~~

~~(a) A permit must be obtained from the administrator~~

~~for a portable sign to be used in the city, but no fee is required to be paid therefor.~~

~~(b) No portable sign shall be permitted for a period to exceed twenty (20) days at the same location, and only one portable sign may be located on a lot at any one time. Portable signs may not be permitted on the same lot more than twice per year, except by special permit from the city council. The city council may approve additional portable signs by special permit for multiuse commercial center.~~

~~(c) Portable signs with content of a public information nature shall not exceed two hundred fifty (250) square feet in area. Other portable signs shall not exceed thirty-two (32) square feet in area, or ten (10) feet in height, without approval of a special permit by the city council.~~

~~(d) The required minimum setback for portable signs is ten (10) feet from any lot line.~~

~~(e) Off-site portable signs are prohibited. (Ord. No. 427, § 818.150(2), 7-14-77, Ord. No 458, § 1, 1-18-79)~~

Sec. 36-279 280-36-290. Reserved.

Section 5. This ordinance shall take effect upon its passage and publication.

Passed by the Maplewood City Council on _____, 1991.

TEMPORARY SIGN SURVEY

TYPE OF SIGNS ALLOWED

<u>City</u>	<u>Balloons</u>	<u>Flags</u>	<u>Banners</u>	<u>Portables</u>	<u>Max. Size (in.sq.ft.)</u>	<u>Time (in days)</u>	<u># of signs /Permit</u>
Blaine	Yes	Yes	Yes	Yes	50	56	No Limit
Maple Grove	Yes	Yes	Yes	No	40	10	No Limit
Eden Prairie	Yes	Yes	Yes	No	32	10	No Limit
Apple Valley	Yes	Yes	Yes	No	32	30	No Limit
Fridley	Yes	Yes	Yes	Yes	No Limit	28	One
Brooklyn Ctr.	Yes	Yes	Yes	Yes	No Limit	20	One
Shoreview	No	No	No	Yes	32	20	One
White Bear Lake	Yes	Yes	Yes	No	No Limit	90	No Limit
Crystal	Yes	Yes	Yes	Yes	No Limit	21	No Limit
New Brighton	Yes	Yes	Yes	No	32	60	No Limit
Lakeville	Yes	Yes	Yes	Yes	No Limit	30	One
New Hope	Yes	Yes	Yes	Yes	+	42	No Limit
Cottage Grove	Yes	Yes	Yes	Yes	No Limit	32	One
Inv. Grove Hts.	Yes	Yes	Yes	Yes	No Limit	60	No Limit
Golden Valley	Yes*	Yes	Yes	No	No Limit	No Limit	No Limit

<u>City</u>	<u>Balloons</u>	<u>Flags</u>	<u>Banners</u>	<u>Portables</u>	<u>Max. Size (in.sq.ft.)</u>	<u>Time (in days)</u>	<u># of Signs/ Permit</u>
So. St. Paul	Yes	Yes	Yes	Yes	No Limit	90	No Limit
Columbia Hts.	Yes @	Yes @	Yes @	Yes @	- - -	5	- - -
Woodbury	Yes	Yes	Yes	No	No Limit	30	One
Median	Yes	Yes	Yes	Yes	No Limit	30	No Limit

*Council permission for balloons

+Dependent on zoning district

@For ground openings only with Council permission

Community Design Review Board
Minutes 2-26-91

b. Code Change - Temporary Sign Code

Secretary Ekstrand discussed with the Board the proposed code changes for the temporary sign code.

Boardmember Holder moved the Community Design Review Board recommend approval of the ordinance revising the regulations for temporary signs.

Boardmember Thompson seconded

Ayes--Moe, Erickson,
Holder, Robinson,
Thompson, Wasiluk

MEMORANDUM

Action by Council:

TO: City Manager
 FROM: Director of Community Development
 SUBJECT: Code Change - Mining Ordinance
 DATE: February 13, 1991

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

Frank Frattalone is requesting that the City change the City Code to allow recycling of concrete and bituminous at his mining site. This site is on the west side of Highway 61, behind Gulden's Restaurant. He wants to crush concrete and asphalt debris for reuse in new road construction. This report only discusses whether the Council should change the Code to allow this type of use in the City. It does not cover the approval of Mr. Frattalone's site. If the Council approves the ordinance change, they will have to consider a conditional use permit for the specific site.

DISCUSSION

The City allows the excavation and processing of minerals with a conditional use permit in any area of the City. The mining ordinance regulates these operations. It does not include crushing or recycling construction debris. I am recommending that the Council change the mining ordinance to include construction - material recycling under the mining ordinance. Since I had to change the ordinance to include this use, I am also proposing to update the whole ordinance. The Council approved it in 1977. Since then the City has adopted a conditional use permit ordinance that covers many areas of the mining ordinance. Policies and administration of the ordinance have also changed. I have tried to include these changes in the attached ordinance.

RECOMMENDATION

Approve the attached ordinance.

go/memo28.mem (5.1)
 Attachment: ordinance

ORDINANCE NO. _____

**A CHANGE TO THE MINING ORDINANCE
TO INCLUDE RECYCLING OF CONSTRUCTION MATERIALS**

THE MAPLEWOOD CITY COUNCIL HEREBY ORDAINS AS FOLLOWS: (Additions are underlined and deletions are crossed out.)

Section 1. Section 1-27 is added as follows:

Sec. 1-27. Liability for approvals.

Any approval required by this Code, or compliance with the conditions of such approval or with the requirements of this Code shall not relieve any person from any responsibility for damage to persons or property; nor shall such approvals or requirements impose any liability on the City, its officers or employees for any injury or damage to persons or property.

Section 2. Section 36-437 is amended as follows:

Sec. 36-437. Conditional Uses.

Conditional use permits may be issued by the city council for the following uses in any zoning district from which they are not permitted and not specifically prohibited:

- (1) Public utility, public service or public building uses.
- (2) ~~Mineral extraction.~~ Mining or construction-material recycling. (Refer to the requirements under Article IV of this chapter.)
- (3) Library, community center, state-licensed day care or ~~residential program treatment center~~ (unless exempted by state law), church, hospital, any institution of any educational, philanthropic or charitable nature, cemetery, crematory, mausoleum or any other place for the disposal of the human dead.
- (4) An off-street parking lot as a principal use in a commercial or industrial zoning district.
- (5) Part of an apartment building for commercial use, intended for the building's residents, such as a drugstore, beauty parlor, barbershop, medical office or similar use.
- (6) Planned unit developments (PUD).
- (7) Construction of an outlot. (Ord. No. 648, § 5, 7-20-89)

Section 3. Article IV of Chapter 36 is changed to read as follows:

**ARTICLE IV. ~~MINERAL AND SOIL EXCAVATIONS AND EXTRACTIONS~~
MINING OR CONSTRUCTION MATERIAL RECYCLING**

Sec. 36-401. Purpose and intent.

The purposes and intent of this article is are: To provide for the ~~economical~~ availability of minerals and recycled construction sand, gravel, rock, soil and other materials needed for the continued growth of the region and the City; to establish reasonable and uniform limitations, safeguards and controls for the future production of said materials minerals; to control the effect of any mining operations upon adjacent property and other areas of the City; to provide for the restoration of any mining operation and mining area used for mining or construction-material recycling; ~~during and after termination of the removal operation; to provide for the subsequent use of any mined area in accordance with the comprehensive plan;~~ to control and minimize pollution; ~~caused by erosion or sedimentation,~~ all in furtherance of the health, safety and general welfare of the citizens of the City. (Ord. No. 415, § 917.010, 4-28-77)

Section 36-402. Applicability. ~~Applicable to areas where removal of minerals is allowed.~~

This article shall apply to all mining and construction-material recycling operations. ~~areas within the City in which the removal of minerals, including sand and gravel, is a permitted or special use. The standard and requirements set by this article shall govern the issuance, renewal and termination of the mineral extraction permit required by section 36-404 of this article.~~ (Ord. No. 415, § 917.020, 4-28-77)

Sec. 36-403. Definitions.

The following words, terms and phrases shall have the following meanings respectively ascribed to them:

Construction-material recycling: The crushing, processing, stockpiling and sale of concrete and asphalt products.

Dust: Air-borne inorganic particulate matter other than smoke.

~~Extraction permit or permit: The permit required by section 36-404 of this article.~~

Minerals: Nonmetallic materials found in the earth including, but not limited to, sand, gravel, rock and soil, which may be covered by overburden.

~~Mining or extraction:~~ The removal, stockpiling or and processing of minerals. Mining does not include grading, excavation or filling approved by the City as part of a subdivision, building permit or grading permit.

Operator: The person responsible for operating a use regulated by this article.

Overburden: Those materials which lie between the surface of the earth and the mineral deposits ~~to be mined.~~

Rehabilitation: To renew land to a self-sustaining long-term use which is compatible with adjacent ~~contiguous~~ land uses, present and future, according to ~~in accordance with~~ the standards set forth in this article.

Topsoil: That ~~part~~ portion of the overburden which ~~lies closest to the earth's surface and~~ supports the growth of vegetation. (Ord. No. 415, § 917.030, 4-28-77)

Sec. 36-404. Permit required.

Except as otherwise provided in this article, it shall be unlawful for any person ~~operator~~ to engage in construction-material recycling or mining ~~the extraction of minerals in the City~~ without getting ~~having first~~ obtained a conditional use written permit ~~from the City authorizing the same in accordance with this article.~~ (Ord. No. 415, § 917.040, 4-28-77)

Sec. 36-405. Exemptions from permit requirements. ~~emergency exceptions.~~

~~The permit requirement established by Section 36-404 of this article shall not apply to emergency work necessary to preserve life or property. Before~~ When emergency work is performed under this section, the operator performing it shall report the pertinent facts about ~~relating to~~ the work to the city manager. ~~prior to the commencement of the extraction.~~ The city manager shall review the facts and determine whether an emergency exists. If so, the manager ~~and~~ shall, by written memorandum, authorize ~~commencement of the work.~~ emergency exception ~~if he so determines.~~ ~~An~~ The operator ~~commencing~~ emergency work shall, within ten (10) days following the start ~~commencement of the work,~~ that activity, apply for a conditional use ~~the issuance of an extraction permit.~~ ~~and on the issuance thereof shall be required to perform such work as determined to be reasonably necessary to correct any environmental impairment occasioned by such work.~~ The city manager may also authorize an emergency exception for similar actions necessary to preserve life or property relative to a mineral extraction operation ~~processing a valid permit.~~ If action contrary to the existing permit or conditions attached thereto is necessary for safety reasons ~~the~~ The city manager may, also ~~upon review of pertinent facts,~~ authorize an emergency exception to any of the conditions of an existing permit. (Ord. No. 415, § 917.050, 4-28-77)

Sec. 36-406. Applications for permits; procedures; contents of application.

- ~~(a) An application for a mineral extraction permit shall be processed in accordance with the same procedures specified in section 36-436 et seq., of the Code relating to special use permits.~~
- ~~(b) An In addition to the general application requirements for a conditional use permit, the application for a mineral extraction permit shall contain:~~
- ~~(1) The name, telephone number and address of the operator; and owner of the land;~~
 - ~~(2) The correct legal description of the property where the extraction is proposed to occur;~~
 - ~~(3) A certified abstract listing the names of all land owners owning property within one-half mile of the boundary of the property described above;~~
 - ~~(4) Specifications of the following, using appropriate maps, photographs and surveys:
 - ~~a. The physical relationship of the proposed mining area to the community and existing and future community development;~~
 - ~~b. Site topography and natural features, including location of watercourses and water bodies;~~~~
 - ~~(2) e. The quality and quantity of materials minerals to be mined or recycled; excavated;~~
 - ~~(3) d. The depth of water tables on the site; throughout the area; and~~
 - ~~(4) e. The average thickness of overburden on the site. in the area subject to mineral extraction.~~
 - ~~(5) The purpose of the operation;~~
 - ~~(5) (6) The estimated time required to complete each phase of the operation;~~
 - ~~(6) (7) The plan of operation, including processing (any operation other than direct mining and removal), nature of the processing and equipment, location of the plant, work, source of water, disposal of water and reuse of water;~~
 - ~~(7) (8) Travel routes to and from the site;~~

Covered
in CUP
ordinance

~~(8) (9) The plans for drainage, wind and water erosion control, site security, sedimentation and dust control;~~

~~(10) A geology report analyzing structure, soils and related geological factors to determine appropriateness of the proposed operation as well as suitability of site to support subsequent use;~~

~~(9) —(11) A rehabilitation plan with an end use that is in conformance with the comprehensive plan, provided for the orderly and continuing rehabilitation of all excavated land. Such plan shall illustrate, using appropriate photographs, maps and or surveys, the following:~~

- ~~a. The Two-foot contours of the site before contour of land prior to excavation, after completion of excavation and after completion of rehabilitation;~~
- ~~b. Those areas of the site to be used for storage of topsoil and overburden;~~
- ~~c. A schedule of setting forth the timetable for any construction-material recycling, mining or excavation and rehabilitation of the site; land lying within the extraction facility;~~
- ~~d. The slope of all slopes after rehabilitation and A description of the type and quantity of plantings for where revegetation; is to be conducted; and~~
- ~~e. The criteria and standards to be used to achieve final rehabilitation as well as intermittent stabilization. (Ord. No. 415, § 917.060(1), (2), 4-28-77)~~

~~Sec. 36-407. Council review and approval of overall plan; function of renewable annual permits.~~

~~(a) Approval by the city council of the plan outlined in the application for a permit under this article shall be for a period not to exceed five (5) years and shall be renewable for a three (3) year period thereafter. An overall plan for mineral extraction will be reviewed by the city council.~~

~~(b) Implementation of the overall plan shall be by means of renewable annual permits. The purpose of the renewable permit is to assure compliance with the longer range overall plan and to retain the ability to modify existing or to attach new conditions in accord with changing characteristics of the site or its surroundings. (Ord. No. 415, § 917.060(3), (4), 4-28-77)~~

Covered in CUP Ordinance

~~Sec. 36-408. Termination of permit.~~

- Covered in CUP Ordinance*
- ~~(a) The mineral extraction permit may be terminated for violation of this article or any conditions of the permit. No permit may be terminated until the city council has held a public hearing to determine whether the permit shall be terminated, at which time the operator shall be afforded an opportunity to contest the termination. The city council may establish conditions, which if not complied with, will result in automatic termination of either the overall plan permit or a given annual mineral extraction permit.~~
- ~~(b) It shall be unlawful to conduct mineral extractions after a permit has been terminated pursuant to this section. (Ord. No. 415, § 917.060(5), (6), 4-28-77)~~

~~Sec. 36-407. 36-409. Annual mineral extraction permits, renewal, Conditions.~~

- Covered in CUP Ordinance*
- (a) Request for renewal of an annual mineral extraction permit shall be made sixty (60) days prior to the expiration date. If application for renewal is not made within the required time, all operations shall be terminated, and reinstatement of the permit may be granted only upon compliance with the procedures set forth in this article for an original application.
- ~~(b) An extraction permit may be approved or renewed subject to compliance with conditions in addition to those set forth in this article when such conditions are reasonable and necessary to ensure compliance with the requirements and purpose of this article. When such conditions are established, they shall be set forth specifically in the permit. Conditions may, among other matters, The City may attach conditions to the permit that limit the size, kind or character of the proposed operation, require the construction of structures, require the staging of mining, extraction over a time period, require the alteration of the site design, to ensure compliance with the standards, require the provision of an irrevocable letter of credit a performance bond by the operator to ensure compliance with these regulations in this article or other similar requirements. (Ord. No. 415, § 917.060(7), (8), 4-28-77)~~

~~Sec. 36-410. Issuance of permit imposes no liability on city and relieves the permittee of no responsibilities, etc.~~

Moved to Sect. 1-27

~~Neither the issuance of a permit under this article, nor compliance with the conditions thereof or with the provisions of this article shall relieve any person from any responsibility otherwise imposed by law for damage to persons or property, nor shall the issuance of any permit under this article serve to impose any liability on the City, its officers or employees for any injury or damage to persons or property. A permit issued~~

~~pursuant to this article does not relieve the permittee of the responsibility of securing and complying with any other permit which may be required by any other law, ordinance or regulation. (Ord. No. 415, § 917.060 (9), 4-28-77)~~

Sec. ~~36-411.~~ Fees.

*Covered
by CUP
Ordinance*

~~A schedule of fees for the examination and approval of applications for mineral extraction permits under this article and the inspection of mineral extraction operations for compliance with the conditions of this article and the permit shall be determined by resolution of the city council, which may, from time to time, change such schedule. Prior to the approval and issuance or renewal of any mineral extraction permit under this article, such fees shall be paid to the City and deposited to the credit of the general fund. (Ord. No. 415, § 917.080 (1), 4-28-77)~~

Sec. ~~36-412.~~ Performance bond or irrevocable letter of credit.

~~Prior to the approval and issuance of any mineral extraction permit, there shall be executed by the operator and submitted to the city manager an agreement to construct such required improvements, to dedicate such property or easements, and to comply with such conditions as may have been established by the city council. Such agreement shall be accompanied by bond with surety or condition acceptable to the city manager in the amount of the established costs of complying with the agreement. The aforesaid agreement bond or letter of credit shall be provided for guaranteeing completion and compliance with the conditions set forth in the permit within the time to be approved by the city council. The adequacy, conditions and acceptability of any bond or letter of credit hereunder shall be determined by the city manager. (Ord. No. 415, § 917.080(2), 4-28-77)~~

Sec. ~~36-408.~~ ~~36-413.~~ Hold harmless agreement and insurance.

~~Any operator issued a permit under this article shall furnish the City with a "hold harmless agreement," subject to the approval of the city attorney, and shall provide evidence of, and shall maintain in force at all times, comprehensive general liability and automobile liability insurance with limits of at least \$250,000.00/\$500,000.00 bodily injury and \$100,000.00 property damage liability, with the City shown as an additional insured for this operation. (Ord. No. 415, § 917.080 (3), 4-28-77)~~

Sec. ~~36-409.~~ ~~36-414.~~ Setbacks. Standards--Extraction site location.

~~(a) The extraction site for any permitted operation under this article shall consist of at least ten (10) acres, unless contiguous to an existing permitted mining operation.~~

~~(b)~~ Operations permitted under this article shall not be conducted within:

- (1) Fifty (50) feet of an existing street or highway;
- (2) Thirty (30) feet of the right-of-way of an existing public utility;
- (3) Fifty (50) feet of the boundary of any zone where such operations are not permitted; or
- (4) Thirty (30) feet of the boundary of an adjoining property not in mining or construction-materials recycling use. (Ord. No. 415, § 917.070 (1), (2), 4-28-77)

Sec. ~~36-410.~~ ~~36-415.~~ Same--Fencing.

~~During operations permitted under this article,~~ The operator shall fence any area where collections of water are one and one-half (1 1/2) feet in depth or more, or where excavation slopes are steeper than one foot vertical to one and one-half (1 1/2) feet horizontal, and any other areas where obvious danger to the public exists, ~~shall be fenced~~ when such a situation has existed or will exist for a period of five (5) working days or longer. The city engineer shall review such fencing to assure its adequacy. He may waive this requirement or require additional measures based on his judgment and the characteristics of the particular instances. As an alternative, the city engineer may require perimeter fencing of the entire ~~extraction~~ site. (Ord. No. 415, § 917.070(3), 4-28-77)

Sec. ~~36-411.~~ ~~36-416.~~ Same--Appearance and screening. ~~at the extraction site.~~

The operator shall:

~~The following standards are required at the extraction site of any operation permitted under this article:~~

- (1) Keep machinery ~~shall be kept~~ in good repair and paint it regularly;
- (2) Remove abandoned machinery and rubbish ~~shall be removed~~ from the site regularly;
- (3) Remove all structures that have not been used for a ~~period~~ of one year ~~shall be removed~~ from the site;
- (4) Remove all equipment and temporary structures ~~shall be removed and dismantled~~ not later than six (6) months after ending the ~~termination of the mining~~ operation or expiration of the permit;

~~(5) Where practical, use stockpiles of overburden and materials shall be used to screen the mining site;~~

(5) ~~(6)~~ Plant trees or screen the perimeter of the mining site shall be planted or otherwise screened when such is determined by the city council to be necessary; requires it;

(6) ~~(7)~~ Preserve existing tree and ground cover shall be preserved to the extent where feasible, maintained and supplemented by selective cutting, including the transplanting of trees, shrubs and other ground cover along all setback areas. (Ord. No. 415, § 917.070 (4), 4-28-77)

Sec. 36-417. ~~Same~~—Operations; noise; hours; explosives; dust; water pollution; topsoil preservation.

The following operating standards shall apply to be observed at the extraction site of any operation permitted under this article:

- (1) The ~~maximum~~ noise level at the perimeter of the site shall be within the limits set by the Minnesota Pollution Control Agency and the Federal Environmental Protection Agency. Where practical, use stockpiles to minimize noise levels.
- (2) Mining Operations shall not start ~~commence~~ before 7:00 a.m. nor continue after 7:00 p.m.
- (3) The director of public safety must approve the use and handling of explosives. ~~shall be reviewed and approved by the public safety department.~~ Blasting shall occur only at hours specified in the permit. ~~and at no other time.~~
- (4) Operators shall use ~~utilize~~ all practical means to reduce the amount of dust caused by the operation. ~~In no case shall~~ The amount of dust or other particulate matter shall not exceed the standards established ~~by~~ of the Minnesota Pollution Control Agency.
- (5) Operators shall obey ~~comply with~~ all applicable city, county, state and federal regulations for the protection of water quality, including the Minnesota Pollution Control Agency and Federal Environmental Protection Agency regulations for the protection of water quality. No waste products or process residue, including untreated wash water, shall be deposited in any lake, stream or natural drainage system.
- (6) The operator shall retain all topsoil ~~shall be retained~~ at the site until complete rehabilitation of the site has taken place according to the rehabilitation plan. (Ord. No. 415, § 917.070 (5), 4-28-77)

Sec. 36-418. ~~Same--~~Rehabilitation. standards.

~~The operator shall: The following rehabilitation standards shall apply to the extraction site of any operation permitted under this article:~~

- (1) ~~Start rehabilitating the site~~ Rehabilitation shall be a continuing operation occurring as quickly as possible after the mining operation has moved sufficiently into another part of the extraction site.
- (2) ~~Rehabilitate the site in accordance with the rehabilitation plan. All banks and slopes shall be left in accordance with the rehabilitation plan submitted with the permit application. No rehabilitation slopes shall be steeper than five (5) feet horizontal to one foot vertical; except that the City may permit steeper slopes if the City has approved them for~~ may be permitted in accordance with the rehabilitation plan when said slopes are planned for approved recreational uses such as for example, ski hills and sliding hills.
- (3) ~~Cover all slopes and graded areas and backfilled areas shall be surfaced with at least three (3) inches of topsoil and planted such areas with enough ground cover sufficient to hold the soil. The operator shall maintain such ground cover shall be tended as necessary until it is self-sustained.~~
- (4) ~~Eliminate all water areas resulting from excavation shall be eliminated upon rehabilitation of the site, unless these water areas are on the approved plan. In unique instances where the city council has reviewed proposals for water bodies at the time of approval of the overall plan and has determined that such would be appropriate as an open space or recreational amenity in subsequent reuse of the site, water bodies may be permitted.~~
- (5) ~~Grade the site so that no part, except land planned for of the rehabilitation area which is planned for utilization for uses other than open space, or agriculture shall be at an elevation lower than the minimum required for gravity connection to a sanitary or storm sewer. (Ord. No. 415, § 917.070 (6), 4-28-77)~~

Secs. 6-419--36-435. Reserved.

Section 4. This ordinance shall take effect upon its passage and publication.

Passed by the Maplewood City Council on _____, 1991.

At this time, Commissioner Pearson resumed his position on the Commission.

6. NEW BUSINESS

a. Code Change: Mining Ordinance

Secretary Olson presented the staff report.

Frank Frattalone explained the process of recycling construction materials. Mr. Frattalone discussed Ramsey County's specifications for recycling, which encourages using recyclable construction materials in road construction whenever possible and recycling construction materials when removed. Mr. Frattalone said recycling allows blacktop and oil-based materials to remain on the surface rather than burying them.

The commission made changes to the proposed ordinance clarifying what constitutes construction materials, requiring a rehabilitation plan to be in conformance with the comprehensive plan, and requiring the planting of trees or screening for the added purpose of moderating noise.

Commissioner Fischer moved the Planning Commission recommend approval of the mining ordinance to include recycling of construction materials.

Commissioner Frost seconded Ayes--Anitzberger,
Axdahl, Fischer, Frost,
Gerke, Pearson, Rossbach,
Sinn

The motion passed.

b. Conditional Use Permit: Highway 61 (Frattalone)

Frank Frattalone, the applicant, explained his request. Discussion on this request included the issues of hours of operation and site lines.

Commissioner Rossbach moved the Planning Commission recommend approval of the resolution granting a conditional use permit for mining and road material recycling northwest of Gulden's Restaurant for one year. Future renewals may be granted, based on code requirements. This conditional use permit is subject to compliance with the original conditions for mining established on June 28, 1982, and:

AGENDA REPORT

I-6

To: City Manager Michael McGuire
From: Director of Public Safety Kenneth V. Collins *KVC*
Subject: Hazelwood Fire Station Roof
Date: March 4, 1991

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

Introduction

Normal repair and maintenance was being done to the roof of the Hazelwood Fire Station in the latter part of 1990, and a problem was uncovered with the four-foot overhang around the fire station.

Background

During the latter part of 1990, the Gladstone Fire Department entered into a contract to have the roof repaired on the Hazelwood Fire Station.

As these repairs were being done, structural problems were uncovered with the outer regions of both roofs. These outer regions are the areas that extend approximately four feet out over the sidewalks. Because of the problems, the reroofing could not be completed.

Consulting Engineer Brian Dobie evaluated the soffit area of the Hazelwood Station. He recommended that site readings be taken and recorded by the Engineering Department to determine if sagging is occurring. These readings and recordings are currently being done.

The four-foot soffit overhang was deemed to be unsafe because of rotting materials and inadequate support.

The consultant recommended that the four-foot soffit overhang be redesigned and reduced in size in order to make it safe.

Budget Impact

The cost for this redesign would be approximately \$1,800.

Once the redesign has been completed, a total cost of repairs can be determined.

Recommendation

It is recommended that approval be granted to begin the redesign of the four-foot soffit overhang so that construction may begin in the spring of 1991.

It is further recommended that \$1,800 be transferred from the Contingency Fund to cover the costs of this redesigning.

Action Required

Submit to the City Council for review and approval.

KVC:js

AGENDA REPORT

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

To: City Manager Michael McGuire
From: Director of Public Safety Kenneth V. Collins *KVC*
Subject: Lawful Gambling Permit - Transfiguration School
Date: March 5, 1991

Introduction

Transfiguration School currently holds a Minnesota lawful gambling permit and is in operation in the City of Maplewood.

Background

Transfiguration School applied for and was granted a lawful gambling permit in the City of Maplewood in December of 1990 and has been in operation since that time.

Transfiguration School wishes to open up another gambling operation in another city and, according to new state statutes, must renew all currently held lawful gambling permits.

Transfiguration School meets all requirements of Maplewood's gambling ordinance.

Recommendation

It is recommended that Transfiguration School's lawful gambling permit be approved.

Action Required

This matter to be placed before the City Council for review and handling.

KVC:js

FOR BOARD USE ONLY	
FEE	_____
CHECK	_____
INITIALS	_____
DATE	_____

Minnesota Lawful Gambling Premise Permit Application - Part 1

Organization Information

Legal Name of Organization
Transfiguration School

Business Address of Organization - Street or P. O. Box (Do not use address of gambling manager)
935 Ferndale St. N

City <u>Maplewood</u>	State <u>MN</u>	Zip Code <u>55119</u>	County <u>Ramsey</u>	Business phone number <u>(612) 739-0550</u>
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Name of chief executive officer (cannot be gambling manager) <u>Theodore L. Zaremski</u>	Title <u>Principal</u>	Business phone number <u>(612) 739-0550</u>
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Address of chief executive officer - Street or P. O. Box
7744 Lakevie LN

City <u>Spring Lake Park</u>	State <u>MN</u>	Zip Code <u>55432</u>	County <u>Hennepin</u>
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Type of Application

Class of Premise Permit

- | | |
|---|-------|
| <input type="checkbox"/> Class A — Bingo, Raffles, Paddlewheels, Tipboards, Pull-tabs | Fee |
| <input checked="" type="checkbox"/> Class B — Raffles, Paddlewheels, Tipboards, Pull-tabs | \$200 |
| <input type="checkbox"/> Class C — Bingo only | \$125 |
| <input type="checkbox"/> Class D — Raffles only | \$100 |
| | \$75 |

The class of premise permit must be reflected by class of the organization license.

Bingo Occasions

If class A or C, fill in days and beginning and ending hours of bingo occasions:
No more than seven bingo occasions may be conducted by an organization per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning /Ending Hours
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____	_____	_____ to _____

If Bingo will not be conducted, check here

Status of Premise Permit - check one:

- New premise — Fill in base organization premise permit number _____
- Renewal of existing premise permit — Fill in complete premise permit number B-01211-001
- Previously expired premise permit — Fill in complete premise permit number _____

Minnesota Lawful Gambling Premise Permit Application - Part 2

Gambling Premises Information

Name of establishment where gambling will be conducted
 Diamond V Entertainment DBA "T" Birds Sportsbar Street Address (do not use a post office box number)
 3035 White Bear Ave. Maplewood MN 55109

Is the premises located within city limits? yes no

City and County where gambling premises is located OR Township and County where gambling premises is located if outside of city limits

Maplewood Ramsey

Name and Address of Legal Owner of Premises City State Zip Code

Richard R Zachau 700 Sullivan Way NE Minneapolis, MN 55421

Does the organization own the building where the gambling will be conducted? YES NO

NOTE: Organizations may not pay themselves rent if they own the building or have a holding company. A letter must be submitted showing rent payments as zero from gambling funds if the organization's holding company owns the premises. The letter must be signed by the chief executive officer.)

If NO, attach the following:

- * a copy of the lease with terms for one year.
 - * a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.
- A lease and sketch are not required for Class D applicants.

Rent:

For gambling with bingo	\$ _____	Total square footage leased _____	
For gambling without bingo	\$ 600.00	Total square footage leased	168 Sq. Ft.

Address of storage space of gambling equipment

Address	City	State	Zip code
3035 White Bear Ave.	Maplewood	MN	55109

Bank Information

(each permitted gambling premises must have a separate checking account)

Bank Name: Western Bank & Insurance Agency Bank Account Number: 7002500

Bank Address: 7157 Tenth St N City: Oakdale State: MN Zip Code: 55128

Name, address, and title of persons authorized to sign checks and make deposits and withdrawals.

Name	Address	Title
James R. Dailey	7921 28th ST. NO Oakdale MN 55128	Gambling Manager
Don Betz	670 Grange Ave. Oakdale MN 55128	Assistant Manager

Minnesota Lawful Gambling Premise Permit Application - Part 3

Acknowledgement

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Information

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

I declare that:

- I have read this application and all information submitted to the board;
 - All information is true, accurate and complete;
 - All other required information has been fully disclosed;
 - I am the chief executive officer of the organization;
 - I assume full responsibility for the fair and lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
 - A membership list of the organization will be available within seven days after it is requested by the board;
 - Any changes in application information will be submitted to the board and local government within 10 days of the change; and
 - A termination plan will be submitted to the board within 15 days of the termination of all premise permits.
- Failure to provide required information or providing false information may result in the denial or revocation of the license.

Signature of chief executive officer _____

Date _____

Local Government Acknowledgement

1. The city *must sign if the gambling premises is located within city limits.
2. The county **AND township** must sign if the gambling premises is located within a township.
3. The local government (city or county) must pass a resolution specifically approving or denying the application.
4. A copy of the resolution approving the application must be attached to the application.
5. Applications which are denied by the local governing body should not be submitted to the Gambling Control Division.

Township: By signature below, the township acknowledges that the organization is applying for a premises permit within township limits.

City* or County**

Township**

City or County Name

Township Name

Signature of person receiving application

Signature of person receiving application

Title

Date Received

Title

Date Received

Person delivering application to local governing body

Date

Is township: Organized Unorganized Unincorporated

Refer to the instructions for the required attachments Mail to:

Department of Gaming
Gambling Control Division
Rosewood Plaza South, 3rd Floor
1711 W. County Road B
Roseville, MN 55113