

REMINDER: February 7, 1991 3:30 P.M.  
COUNCIL/MANAGER MEETING - MAPLEWOOD ROOM

AGENDA

MAPLEWOOD CITY COUNCIL  
7:00 P.M., Monday, February 11, 1991  
Council Chambers, Municipal Building  
Meeting No. 91-03

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

Meeting No. 91-02 (January 28, 1991 )  
City Council/Manager Meeting (January 29, 1991

D. APPROVAL OF AGENDA

EA. PRESENTATIONS

E. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items. If a member of the City Council wishes to discuss an item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of Claims
2. Carryover of 1990 Appropriations to 1991
3. Budget Transfer - Street Maintenance Materials
4. Beaver Creek Apartments Bond Agreement
5. Final Plat: Seasons Park Addition
6. Community Design Review Board Annual Report

F. PUBLIC HEARINGS

1. Amendment to Tax Increment Financing Plans Within District No. 1\_\_\_\_\_

G. AWARD OF BIDS

H. UNFINISHED BUSINESS

1. Authorization to Purchase Fulk Property \_\_\_\_\_

I. NEW BUSINESS

1. Code Change - Planning Commission (1st Reading) \_\_\_\_\_

2. Grading and Erosion Control Ordinance \_\_\_\_\_

3. Gervais Avenue, Project 88-14 - Accept Project and Change Orders Four and Five \_\_\_\_\_

4. Asphalt Driveway Inc. - Hours of Operation \_\_\_\_\_

5. Approval of By-Law Change - Fire Department \_\_\_\_\_

6. Proposed Settlement - Metro Supervisory Association \_\_\_\_\_

J. VISITOR PRESENTATIONS

K. COUNCIL PRESENTATIONS

1. \_\_\_\_\_

2. \_\_\_\_\_

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8. \_\_\_\_\_

L. ADMINISTRATIVE PRESENTATIONS

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

M. ADJOURNMENT



WHEREAS, 3M Center, the worldwide administrative and laboratory headquarters of 3M, is located in the City of Maplewood, Minnesota; and

WHEREAS, the City of Maplewood, through its police and volunteer fire departments and emergency management organization, provides emergency response services for 3M Center and the City of Maplewood; and,

WHEREAS, various types and quantities of chemicals and hazardous materials are stores and used in the laboratory buildings at 3M Center; and,

WHEREAS, recent federal and state laws mandate certain levels of training, proper equipment and procedures for those who provide emergency response to incidents involving hazardous materials; and

WHEREAS, 3M Center and the City of Maplewood seek to comply with these safety regulations; and,

WHEREAS, the City of Maplewood is in the process of forming a specially trained and equipped Hazardous Materials Response Team qualified under state and federal laws pertaining to SARA Title III and OSHA 1910.120 to respond to hazardous materials incidents; and,

WHEREAS, 3M Center would be a recipient of Maplewood Hazardous Materials Response Team services, and encourages the formation of such a team by or about June 1, 1991.

NOW, THEREFORE, 3M voluntarily agrees to present to the City of Maplewood the sum of \$252,000.00 to be used entirely and only for the purpose of training and equipping by June 1, 1991 or as soon as practical thereafter, a Hazardous Materials Response Team to serve the City of Maplewood including 3M Center, and nearby cities by mutual aid or joint powers agreements.

The City of Maplewood hereby accepts said sum and agrees to use it entirely and only for the purpose stated herein.

It also is agreed that in accepting said sum the City of Maplewood, its officers, employees, agents and volunteer emergency response personnel and insurers will hold 3M harmless with respect to any and all claims that may arise from the selection, purchase and use of any and all equipment and training acquired with said sum. It is further agreed that the City of Maplewood and/or its volunteer fire departments will properly maintain the training programs and equipment of the Hazardous Materials Response Team developed, in part, with said sum.

THIS AGREEMENT represents the entire understanding between the parties and supersedes any prior understanding, either amended without the express written consent of both parties.

THIS AGREEMENT is signed and dated below in good faith by the following official representatives of 3M and the City of Maplewood.

3. Project 89-03, Roselawn, Arcade to I-35E - Budget Adjustment  
Authorized a budget adjustment of \$3,630 to pay the consulting engineer and to close out this project.
4. Project 88-11, Ariel, County Road B to Cope - Budget Adjustment  
Authorized a budget adjustment in the amount of \$140 to cover Finance Department charges for this project.
5. Project 85-26, Cope Avenue, Hazel to Ariel - Budget Adjustment  
Authorized a budget adjustment in the amount of \$650 to cover the 1989 audit costs allocated to this project.
6. Project 84-14, Walter Street Improvements - Budget Adjustment  
Authorized a budget adjustment in the amount of \$570 to cover administrative fees charged to date to this project.
7. Project 86-25, County Road C, White Bear to McKnight - Budget Adjustment  
Authorized a budget adjustment of \$555 to cover additional costs and close out this completed project.
8. Conditional Use Permit Renewal: 2080 Woodlynn Ave. (Salvation Army Church)  
Renewed the Conditional Use Permit for the Salvation Army Church at 2080 Woodlynn Avenue for one year, subject to the original conditions of approval.
9. Conditional Use Permit Renewal: 1779 McMenemy Street (MnDOT)  
Renewed the Conditional Use Permit for MnDOT at 1779 McMenemy Street, subject to the original conditions of approval, for an indefinite time period.
10. Budget Transfer: Telex Batteries  
Approved a transfer of \$1,980.00 from the Contingency Account to Miscellaneous Repair and Maintenance - Equipment, to purchase a new set of batteries for backup power for the City Hall telephone system.
11. Contingency Budget Request: Community Clean Up and Planting Program  
Authorized a budget transfer in the amount of \$225 from the Contingency Fund to the Parks & Recreation Department to purchase 500 pine seedlings for the "Community Clean-Up and Planting" program on April 27.
12. Park and Recreation Commission Annual Activity Plan  
Accepted the 1991 Activity Plan of the Park and Recreation Commission.
13. Change of Manager: Applebee's  
Moved to I-5

## F. PUBLIC HEARINGS

### 1. 7:00 p.m., 1915 Manton Street (MacFarlane)

Special Exception

Home Occupation License

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics.
- c. Commissioner Gary Gerke presented the Planning Commission report.
- d. Mayor Bastian explained the procedures of a public hearing and opened the public hearing, calling for proponents or opponents. The following persons were heard:

Mr. Melvin MacFarlane, 1915 Manton Street, the applicant

- e. Mayor Bastian closed the public hearing.
- f. Councilmember Zappa moved to approve the following recommendation:

1. End the special exception permit approved in 1981
2. Approve a home occupation license for Melvin MacFarlane to operate an ice plant at 1915 Manton Street for seven years. At that time, Mr. MacFarlane shall end the business. This approval is subject to Mr. MacFarlane:
  - a. Limiting the ice delivery vehicle to one pickup truck and one trailer for ice storage. He may use one additional pickup truck for a backup
  - b. No enlarging or adding to the existing ice-making equipment.
  - c. Limiting hours of operation from 8:30 a.m. to 8:30 p.m.
  - d. Being the only employee.
  - e. Not allowing any signs advertising the business.
  - f. Having a fire extinguisher on the premises.

Seconded by Councilmember Carlson

Ayes - all

### 2. 7:10 p.m., Ariel Street, North of 11th Avenue

Land Use Plan Change

Zoning Change

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics of the report.

- c. Commissioner Gerke presented the Planning Commission report.
- d. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

Gary Tankenoff, Hillcrest Development

Louis Kamrath, 2499 Ariel Street

- e. Mayor Bastian closed the public hearing.
- f. Councilmember Zappa moved to approve the staff recommendation.

Seconded by Councilmember Carlson

- g. Councilmember Juker moved to table until Land Use Plan is updated.

Seconded by Councilmember Rossbach

Ayes - Mayor Bastian, Councilmembers  
Juker, Rossbach  
Nays - Councilmembers Carlson, Zappa

3. 7:30 p.m., Street Vacation: Sandhurst Ave., East of VanDyke St.

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Director Olson presented the specifics of the report.
- c. Commissioner Gerke presented the Planning Commission report.
- d. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

Connie Launderville, 2194 VanDyke, the applicant  
Cathy Ward, 1861 E. County Road B, against vacation

- e. Mayor Bastian closed the public hearing.
- f. Councilmember Zappa moved to take no action based on findings that there is public interest in a road.

Seconded by Councilmember Rossbach

Ayes - all

4. 7:40 p.m., 2194 VanDyke Street (Launderville)

Conditional Use Permit

Home Occupation License

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics of the report
- c. Commissioner Gerke presented the Planning Commission report.

- d. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

Connie Launderville, 2194 VanDyke  
Ray Hardewick, 2182 VanDyke (in favor)  
Mrs. Steward, 2210 VanDyke (in favor)  
Manfred Riecherts, 2172 VanDyke (against)  
Ron Launderville, 2194 VanDyke  
Cathy Ward, 1861 E. Co. Rd. B (against)

- e. Mayor Bastian closed the public hearing.  
f. Councilmember Zappa moved to deny the Conditional Use Permit.

Motion died for lack of second

- g. Councilmember Rossbach introduced the following Resolution and moved its adoption.

91 - 01 - 15

#### CONDITIONAL USE PERMIT

WHEREAS, Ronald Launderville applied for a conditional use permit to store or park two (2) heavy commercial vehicles in an R1 (single-dwelling residential) zoning district.

WHEREAS, this permit applies to 2194 VanDyke Street. The legal description is: The west 360 feet of Lot 2, Block 9, Smith and Taylor's Addition to North St. Paul (Pin 11-29-22-33-0046).

WHEREAS, the history of this conditional use permit is as follows:

1. The Planning Commission discussed this application on January 7, 1991. They recommended that the City Council approve said permit.
2. The City Council held a public hearing on January 28, 1991. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The Council gave everyone at the hearing a chance to speak and present written statements. The Council also considered reports and recommendations of the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described conditional use permit for the following reasons:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.

4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The City Council shall review this permit one year from the date of approval. This permit shall end on November 1, 1992.
2. One truck must be removed by November 1, 1991. The other truck must be removed by November 1, 1992.
3. The use of the tow trucks at the property between 10:00 p.m. and 7:00 a.m. is prohibited.
4. The applicant shall have a City-approved garage completed on the property within six months of the City Council approval of this CUP. After constructing the garage, the applicant shall use it to store the tow trucks when they are on the property. Mr. Lauderville shall remove the storage shed within one (1) month of the garage completion.

Seconded by Councilmember Carlson

Ayes - Mayor Bastian, Councilmembers  
Carlson, Juker, Rossbach  
Nays - Councilmember Zappa

h. Councilmember Rossbach moved to approve the Home Occupation License for Ronald Lauderville at 2194 VanDyke Street subject to the following conditions:

1. Towed vehicles shall not be stored on this site.
2. The outdoor storage of junked vehicles and vehicle parts on the property is prohibited.

3. The storage and repair of vehicles other than the applicant's is prohibited.
4. The parking of vehicles on VanDyke Street overnight is prohibited.
5. The parking and storage of vehicles on the Sandhurst Avenue right-of-way is prohibited, unless the property owner signs a hold-harmless agreement prepared by the City.
6. Compliance with all conditions of the conditional use permit and the City's home occupation ordinance.
7. The City Council shall review this license in one year. The license shall end on November 1, 1992.

Seconded by Councilmember Carlson

Ayes - Mayor Bastian, Councilmembers  
Carlson, Juker, Rossbach  
Nays - Councilmember Zappa

#### G. AWARD OF BIDS

None

Councilmember Rossbach moved to waive the Rules of Procedure and discuss item I-5 at this time.

Seconded by Councilmember Zappa

Ayes - all

#### NEW BUSINESS:

5. Change of Manager: Applebee's
  - a. Manager McGuire presented the staff report
  - b. The applicant, Thomas B. Athman, introduced himself to the Council to answer any questions.
  - c. Councilmember Zappa moved to approve the request of Applebee's, 3001 White Bear Avenue, to have the liquor license be in the name of Thomas B. Athman.

Seconded by Councilmember Carlson

Ayes - all

#### H. UNFINISHED BUSINESS

1. Code Change: Approval of Plans (2nd Reading)
  - a. Manager McGuire presented the staff report.
  - b. Director of Community Development Olson presented the specifics of the report.
  - c. Councilmember Rossbach introduced the following Ordinance and moved its approval:

**Ordinance No. 681**

#### **AN ORDINANCE CONCERNING APPROVAL OF CONSTRUCTION PROJECTS**

The Maplewood City Council hereby ordains:

Section 1. Section 25-65 is amended as follows:

Section 25-65. Approval of plans.

- (a) The Director of Community Development shall review all plans for minor construction projects. The City Council shall define minor construction by dollar valuations set by resolution from time to time. Before approving the plans, the Director must determine that the plans meet all City ordinances and policies, including the design standards in Section 25-70 (b). The Director may send any minor construction to the Community Design Review Board.
- (b) Anyone may appeal the Director's decision to the Community Design Review Board within fifteen (15) days after the Director's decision. The Board's decision shall be final, unless someone appeals it to the City Council within fifteen (15) days after the Board's decision.
- (c) The Community Design Review Board shall review all other plans. The Board's decision shall be final, unless someone appeals it to the City Council within fifteen (15) days after the Board's decision. However, no person shall revise a plan that the City Council originally approved without their approval.
- (d) This section shall not apply to interior construction, repair, maintenance, underground tanks or the same-style replacement of building parts, such as a new roof, door or windows.

Section 2. This ordinance shall take effect upon its passage and publication.

Seconded by Councilmember Zappa

Ayes - all

## I. NEW BUSINESS

### 1. Project 86-07, Upper Afton Road - Schedule Assessment Hearing

- a. Manager McGuire presented the staff report.
- b. Director of Public Works Haider presented the specifics of the report
- c. Councilmember Zappa introduced the following Resolutions and moved their adoption:

91 - 01 - 16

### ORDERING PREPARATION OF ASSESSMENT ROLL

WHEREAS, construction is essentially complete for the improvement of Upper Afton Road, McKnight Road to Century Avenue, City Project 86-07.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the City Clerk and City Engineer shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land abutting on the streets affected, without regard to cash valuation, as provided by law, and they shall file a copy of such proposed assessment in the City office for inspection.

FURTHER, the Clerk shall, upon completion of such proposed assessment, notify the Council thereof.

91 - 01 - 17

### ORDERING ASSESSMENT ROLL HEARING

WHEREAS, the Clerk and the Engineer have, at the direction of the Council, prepared an assessment roll for the construction of Upper Afton Road, McKnight Road to Century, City Project 86-07, and the said assessment is on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. A hearing shall be held on the 25th day of February, 1991, at the City Hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owners of all property affected by said assessment.
3. The notice of hearing shall state the date, time and place of hearing, the general nature of the improvement, the area to be assessed, that the proposed assessment roll is on file with the Clerk and that written or oral objections will be considered.

Seconded by Councilmember Rossbach

Ayes - all

### 2. Municipal State Aid Designation Changes

- a. Manager McGuire presented the staff report.
- b. Director of Public Works Haider presented the specifics of the report.
- c. Councilmember Zappa introduced the following Resolutions and moved their approval:

**Resolution 90 - 1 - 18**

**REVOKING MUNICIPAL STATE AID STREET**

WHEREAS, it appears to the City Council of the City of Maplewood that the road hereinafter described should be revoked as a Municipal State Aid Street under the provisions of Minnesota Laws;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood that the road described as follows, to-wit:

That portion of Cope Avenue (MSAS 138-115) from White Bear Avenue (CSAH 65) to Ariel Street. Revocation of MSA designation of the extension of Cope Avenue east of Ariel Street is to be made by the City of North St. Paul.

be, and hereby is, revoked as a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Highways of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Highways for his consideration.

**Resolution 91 - 1 - 19**

**ESTABLISHING MUNICIPAL STATE AID STREET**

WHEREAS, it appears to the City Council of the City of Maplewood that the street hereinafter described should be designated a Municipal State Aid Street under the provisions of Minnesota Laws of 1967 Chapter 162:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood that the road described as follows, to-wit:

Eleventh Avenue from White Bear Avenue (CSAH 65) to City border at Ariel Street. Municipal State Aid Street designation of the extension of Eleventh Avenue from Ariel Street to McKnight Road (CSAH 68) is to be made by City of North St. Paul.

be, and hereby is, established, located, and designated a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Highways of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Highways for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Maplewood, to be numbered and known as Municipal State Aid Street 122.

Resolution 91 - 01 - 20

ESTABLISHING MUNICIPAL STATE AID STREET

WHEREAS, it appears to the City Council of the City of Maplewood that the street hereinafter described should be designated a Municipal State Aid Street under the provisions of Minnesota Laws of 1967 Chapter 162:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood that the road described as follows, to-wit:

Ariel Street from County Road C (CSAH 23) to Eleventh Avenue (proposed to be designated as MSAS 138-122). This route is a border street and is to be jointly designated with the City of North St. Paul.

be, and hereby is, established, located, and designated a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Highways of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Highways for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Maplewood, to be numbered and known as Municipal State Aid Street 123.

Seconded by Mayor Bastian

Ayes - all

3. Fulk Purchase Agreement

- a. Manager McGuire presented the staff report.
- b. Councilmember Rossbach moved to table to February 11, 1991.

Seconded by Councilmember Carlson

Ayes - all

4. County/City 1991 Recycling Grant Agreement

- a. Manager McGuire presented the staff report.
- b. Councilmember Zappa moved to approve the Agreement as presented.

Seconded by Councilmember Carlson

Ayes - all

J. VISITOR PRESENTATIONS

None

K. COUNCIL PRESENTATIONS

1. Mayor's Update:

Mayor Bastian presented a list of upcoming meetings and provided information from the Mayor's Forum.

L. ADMINISTRATIVE PRESENTATIONS

None

M. ADJOURNMENT OF MEETING

The meeting was adjourned at 9:57 p.m.

CITY COUNCIL/MANAGER MEETING  
OF THE  
CITY COUNCIL OF THE CITY OF MAPLEWOOD

4:00 p.m., Tuesday, January 29, 1991  
Maplewood City Hall, Maplewood Room

MINUTES

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A. CALL TO ORDER

The Council/Manager meeting of the Maplewood City Council was held in the Maplewood Room, City Hall. The meeting was called to order by Mayor Bastian at 4:00 p.m.

B. ROLL CALL

Mayor Gary Bastian	Present
Councilperson Dale Carlson	Present
Councilperson Fran Juker	Present
Councilperson George Rossbach	Present
Councilperson Joseph Zappa	Present

Others Present:

City Manager Michael McGuire  
Assistant City Manager Gretchen Maglich

C. APPROVAL OF AGENDA

The agenda was amended as follows:

G. OTHER BUSINESS

2. Future Topics
  - Budget/State Aid
  - Organized Collection
3. HazMat
4. Maplewood Room
5. Hours of Employment
6. Employees
7. Podium

Mayor Bastian moved that the agenda be approved as amended. The motion was seconded by Councilperson Juker. Ayes - all.

D. POLICE STUDY

There was a lengthy discussion about various positions and functions within the Police Department and the proposed time frames of the recommendations. It was the consensus of the City Council that the City Manager research the number of calls per month processed by the City's dispatch center related to Crime Stoppers.

E. COUNCIL/MANAGEMENT STAFF WORKSHOP

Assistant City Manager Maglich presented proposed dates, locations, and facilitators for the Council/Management Staff workshop. Councilmembers will contact Ms. Maglich regarding their availability on the proposed dates.

F. FIRE STUDY UPDATE

City Manager McGuire distributed a memo which documented the organizational chart/chain of command of the contract Fire Departments in the Public Safety Department. Councilperson Juker reported on the most recent Fire Services Study Committee's meeting.

Due to time constraints, the agenda was amended and the following items completed.

G. OTHER BUSINESS

1. Next Council/Manager Meeting

Mayor Bastian moved that the next Council/Manager meeting be scheduled for February 7, 1991, at 3:30 p.m. The motion was seconded by Councilperson Rossbach. Ayes - All.

2. Budget/State Aid

City Manager McGuire presented a summary of the expected \$162,000 (1.7%) state aid cut. He reported that Department Heads had already submitted 5% and 10% expenditure cuts.

3. Podium

Following a discussion, it was the consensus of the City Council that Councilperson Rossbach reduce the height of the podium in the Council Chambers.

H. ADJOURNMENT

The meeting was adjourned at 5:58 p.m.

AGENDA REPORT

Action by Council:

TO: City Manager

FROM: Finance Director *Adams*

RE: APPROVAL OF CLAIMS

DATE: February 5, 1991

Endorsed \_\_\_\_\_

Modified \_\_\_\_\_

Rejected \_\_\_\_\_

Date \_\_\_\_\_

It is recommended that the Council approve payment of the following claims:

ACCOUNTS PAYABLE:

\$ 751,907.75	Checks # 11609 thru # 11697 Dated 01-10-91 thru 01-31-91
\$ <u>216,396.12</u>	Checks # 11727 thru # 11894 Dated 02-11-91
\$ 968,303.87	Total per attached voucher/check register

PAYROLL:

\$ 14,157.45	Payroll Checks dated 01-24-91
\$ 13,598.01	Payroll Deductions dated 01-24-91
\$ 189,770.79	Payroll Checks dated 02-01-91
\$ <u>37,660.79</u>	Payroll Deduction dated 02-01-91
\$ 255,187.04	Total Payroll
\$ 1,223,490.91	GRAND TOTAL

Attached is a detailed listing of these claims

dld

Attachments

CITY OF MAPLEWOOD  
VOUCHER/CHECK REGISTER  
FOR PERIOD 14

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11609	140400	01/10/91	CLERK OF DISTRICT COURT	CTY FILING FEE	151.00	151.00
11610	110487	01/10/91	THERESE CARLSON	PROGRAM SUPPLIES POSTAGE SUPPLIES-OFFICE PROGRAM SUPPLIES FEES FOR SERVICE	18.30 5.00 4.99 17.23 5.61	51.13
11611	110487	01/10/91	THERESE CARLSON	ACCTS PAYABLE ACCTS PAYABLE	110.47 20.00	130.47
11612	661750	01/10/91	NORTHERN STATES POWER	ACCTS PAYABLE	2,570.85	2,570.85
11613	661750	01/10/91	NORTHERN STATES POWER	ACCTS PAYABLE	1,437.51	1,437.51
11614	350875	01/10/91	HOFFMAN CORNER OIL	ACCTS PAYABLE	89.08	89.08
11615	741700	01/10/91	RAMSEY COUNTY	LEGAL & FISCAL	8.30	8.30
11616	541400	01/10/91	MINN. STATE TREASURER	LIENSE	11,121.88	11,121.88
11617	541400	01/10/91	MINN. STATE TREASURER	LICENSE	312.50	312.50
11618	190400	01/11/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	497.00	497.00
11619	661750	01/11/91	NORTHERN STATES POWER	ACCTS PAYABLE ACCTS PAYABLE	770.27 256.56	1,026.83
11620	661750	01/11/91	NORTHERN STATES POWER	ACCT PAYABLE	2,282.84	2,282.84
11621	661755	01/11/91	NORTHERN STATES POWER	ACCTS PAYABLE	8,274.39	8,274.39
11622	721350	01/11/91	PROGRESSIVE CONTRACTOR, INC.	CONTRACTS PAYABLE	356,732.14	356,732.14
11623	531650	01/11/91	METRO WASTE CONTROL COMMISSN	DUE TO OTHER GOV	133,911.23	133,911.23
11624	541400	01/11/91	MINN. STATE TREASURER	LICENSE	11,019.00	11,019.00
11625	541400	01/11/91	MINN. STATE TREASURER	LICENSE	712.00	712.00
11626	450110	01/14/91	L.M.C.I.T.	INSURANCE	43,528.75	43,528.75
11627	900276	01/14/91	UNITED WAY'S VOLUNTEER CENTER	TRAVEL & TRAIN	12.00	12.00
11628	180135	01/14/91	D.P.M.A. NORTHWEST CHAPER	TRAVEL & TRAIN	23.00	23.00
11629	541400	01/14/91	MINN. STATE TREASURER	LICENSE	802.50	802.50
11630	541400	01/14/91	MINN. STATE TREASURER	LICENSE	7,095.00	7,095.00
11631	541400	01/15/91	MINN. STATE TREASURER	LICENSE	5,623.50	5,623.50

CITY OF MAPLEWOOD  
VOUCHER/CHECK REGISTER  
FOR PERIOD 14

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11632	541400	01/15/91	MINN. STATE TREASURER	LICENSE	929.50	929.50
11633	460565	01/15/91	LEEANN CHIN	FEES FOR SERVICE	291.00	291.00
11634	720600	01/15/91	POSTMASTER	POSTAGE	60.00	60.00
11635	350075	01/15/91	HILL, JAMES J.	FEES FOR SERVICE	60.00	60.00
11636	542110	01/16/91	MINNESOTA CRIME PREVENTION	TRAVEL & TRAIN	50.00	50.00
11637	551500	01/16/91	MN POLLUTION CONTROL	TRAVEL & TRAIN	25.00	25.00
11638	541400	01/16/91	MINN. STATE TREASURER	LICENSE	507.00	507.00
11639	541400	01/16/91	MINN. STATE TREASURER	LICENSE	4,441.00	4,441.00
11640	140400	01/17/91	CLERK OF DISTRICT COURT	CTY FILING FEES	145.50	145.50
11641	510100	01/17/91	MAPLE LEAF OFFICIALS ASSN.	FEES FOR SERVICE ACCTS PAYABLE	961.00 931.00	1,892.00
11642	541400	01/17/91	MINN. STATE TREASURER	LICENSE	403.50	403.50
11643	541400	01/17/91	MINN. STATE TREASURER	LICENSE	3,948.00	3,948.00
11644	150800	01/17/91	COMMISSIONER OF REVENUE	SALES TAX PAY OTHER	78.37 5.34	83.71
11645	722200	01/18/91	PUBLIC EMPLOYEE	PERA DED PAY PERA CONTRIB DUE TO OTHER GOV	10,994.96 7,260.19 6,934.48	25,189.63
11646	541400	01/18/91	MINN. STATE TREASURER	LICENSE	2,856.02	2,856.02
11647	541400	01/18/91	MINN. STATE TREASURER	LICENSE	606.50	606.50
11648	190400	01/18/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	363.00	363.00
11649	240725	01/18/91	EMPLOYEE BENEFIT PLANS	DEP W/PAY AGENTS	1,000.00	1,000.00
11650	551330	01/18/91	MN PIE	TRAVEL & TRAIN	50.00	50.00
11651	662500	01/22/91	NORWEST BANK	FICA PAYABLE FED INC TAX PAY FICA CONTRIB	8,782.47 21,771.22 8,782.47	39,336.16
11652	130200	01/22/91	CHANHASSAN DINNER THEATRE	FEES FOR SERVICE	1,045.50	1,045.50
11653	770302	01/22/91	RUITER, ALVERTUS, H.	LAND-EASEMENTS	12,200.00	12,200.00
11654	431915	01/22/91	MEYER, NORMAN E & DARLENE F	LAND-EASEMENTS	4,375.00	4,375.00

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11655	661750	01/22/91	NORTHERN STATES POWER	ACCTS PAYABLE	7,102.88	
				ACCTS PAYABLE	783.35	
				ACCTS PAYABLE	7.11	7,893.34
11656	460520	01/22/91	LEAGUE OF MN CITIES	TRAVEL & TRAIN	85.00	85.00
11657	541400	01/22/91	MINN. STATE TREASURER	LICENSE	631.50	631.50
11658	541400	01/22/91	MINN. STATE TREASURER	LICENSE	4,481.00	4,481.00
11660	560100	01/22/91	MN STATE COMMISSIONER	STATE INC TAX PAY	8,703.34	8,703.34
11661	943500	01/22/91	WISCONSIN DEPT. OF REVENUE	STATE INC TAX PAY	104.34	104.34
11662	722200	01/22/91	PUBLIC EMPLOYEE	LIFE INS PAYABLE	180.00	180.00
11663	880500	01/23/91	TRAVELERS INSURANCE CO.	AMB 001799	47.80	47.80
11664	541400	01/23/91	MINN. STATE TREASURER	LICENSE	3,011.00	3,011.00
11665	541400	01/23/91	MINN. STATE TREASURER	LICENSE	570.50	570.50
11667	550024	01/23/91	MNAPA	TRAVEL & TRAIN	100.00	100.00
11668	140400	01/24/91	CLERK OF DISTRICT COURT	CTY FILING FEES	89.00	89.00
11669	541400	01/24/91	MINN. STATE TREASURER	LICENSE	4,747.50	4,747.50
11670	541400	01/24/91	MINN. STATE TREASURER	LICENSE	209.00	209.00
11672	010466	01/24/91	A.T. & T. COMMUNICATIONS	ACCTS PAYABLE	344.00	344.00
11673	010465	01/24/91	A.T. & T. COMMUNICATIONS	ACCTS PAYABLE	9.80	9.80
11674	890900	01/24/91	U.S.WEST COMMUNICATIONS	TELEPHONE	1,570.42	
				TELEPHONE	50.86	
				TELEPHONE	50.86	
				TELEPHONE	265.43	
				TELEPHONE	1,079.24	
				TELEPHONE	48.66	
				TELEPHONE	48.66	
				TELEPHONE	48.66	
				TELEPHONE	48.66	
				TELEPHONE	48.66	
				TELEPHONE	48.66	
				TELEPHONE	48.66	
				TELEPHONE	94.07	
				TELEPHONE	54.65	
				TELEPHONE	54.65	
				TELEPHONE	54.65	
				TELEPHONE	69.76	
				TELEPHONE	59.24	

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				TELEPHONE	54.65	
				TELEPHONE	29.62	
				TELEPHONE	253.71	
				TELEPHONE	192.77	
				TELEPHONE	53.90	
				TELEPHONE	67.40	
				TELEPHONE	50.75	
				TELEPHONE	19.54	
				TELEPHONE	47.19	
				TELEPHONE	213.22	
				TELEPHONE	85.71	
				TELEPHONE	85.71	4,849.96
11675	190400	01/25/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	217.00	217.00
11676	541400	01/25/91	MINN. STATE TREASURER	LICENSE	706.00	706.00
11677	541400	01/25/91	MINN. STATE TREASURER	LICENSE	1,685.50	1,685.50
11678	880850	01/28/91	TRW/RECEIVABLES MANAGEMENT SER	FEES FOR SERVICE	29.60	29.60
11679	541400	01/28/91	MINN. STATE TREASURER	LICENSE	655.00	655.00
11680	541400	01/28/91	MINN. STATE TREASURER	LICENSE	4,057.00	4,057.00
11681	720600	01/29/91	POSTMASTER	POSTAGE	1,141.91	1,141.91
11682	541400	01/29/91	MINN. STATE TREASURER	LICENSE	2,522.00	2,522.00
11683	541400	01/29/91	MINN. STATE TREASURER	LICENSE	431.00	431.00
11684	240725	01/29/91	EMPLOYEE BENEFIT PLANS	DEP W/PAY AGENTS	1,000.00	1,000.00
11685	630770	01/29/91	NATIONAL REGISTRY OF EMT	TRAVEL & TRAIN	120.00	120.00
11686	391650	01/29/91	INTL NARCOTIC ENFORCEMENT	MEMBERSHIP	30.00	30.00
11687	662600	01/29/91	NORWEST INVESTMENTS SERVICES	PRINCIPAL PAYMENTS	4,319.38	
				INT PAYMENTS	717.18	5,036.56
11688	200800	01/29/91	DIRECTOR OF PROPERTY	LAND-EASEMENTS	6.65	6.65
11689	200800	01/29/91	DIRECTOR OF PROPERTY	LAND-EASEMENTS	10.00	10.00
11690	200800	01/29/91	DIRECTOR OF PROPERTY	LAND-EASEMENTS	10.00	10.00
11691	200800	01/29/91	DIRECTOR OF PROPERTY	LAND-EASEMENTS	6.65	6.65
11692	541400	01/30/91	MINN. STATE TREASURER	LICENSE	563.00	563.00
11693	541400	01/30/91	MINN. STATE TREASURER	LICENSE	4,617.00	4,617.00

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11694	140400	01/31/91	CLERK OF DISTRICT COURT	CTY FILING FEES	107.50	107.50
11695	541400	01/31/91	MINN. STATE TREASURER	LICENSE	243.00	243.00
11696	541400	01/31/91	MINN. STATE TREASURER	LICENSE	5,021.38	5,021.38
11697	190400	01/31/91	DEPT. OF NATURAL RESOURCES	DNR LICENSE	363.00	363.00
11768	010525	02/11/91	ACCONTEMPS INC.	ACCOUNTS PAYABLE FEES FOR SERVICE	96.90 273.60	370.50
11769	020883	02/11/91	ALPHA COMPUTERS, INC.	RPR & MAINT/EQP	960.00	960.00
11770	021200	02/11/91	AMERICAN FASTENER	SUPPLIES-VEHICLE	60.11	60.11
11771	030700	02/11/91	ANNALS OF EMERGENCY MEDICAL	SUBSCRIPTIONS	55.00	55.00
11772	031215	02/11/91	APPLEMAN, RITA	PROGRAM REGISTRATION FEE	30.00	30.00
11773	040915	02/11/91	ARNALS AUTO SERVICE	RPR & MAINT/VEH RPR & MAINT/VEH	94.30 274.92	369.22
11774	042503	02/11/91	ASSOCIATION OF METRO	SUBS & MEMBERS	4,200.00	4,200.00
11775	042550	02/11/91	ASSOCIATION OF MN EMERG MGMGR	MEMBERSHIP	20.00	20.00
11776	061900	02/11/91	BATTERY TIRE WAREHOUSE	SUPPLIES-VEHICLE SUPPLIES-VEHICLE	47.73 42.33	90.06
11777	071650	02/11/91	BIGHLEY AUTO BODY	RPR & MAINT/VEH	75.00	75.00
11778	080300	02/11/91	BLACKS PHOTOGRAPHY	FEES FOR SERVICE	8.00	8.00
11779	080500	02/11/91	BLUE HERON BOOKSHOP	BOOKS	124.40	124.40
11780	080600	02/11/91	BLUMBERG COMMUNICATIONS, INC.	EQUIPMENT-OFFICE	206.58	206.58
11781	080900	02/11/91	BOARD OF WATER COMMISSIONERS	UTILITIES	140.00	140.00
11782	081157	02/11/91	BONADIMAN ENGINEERS INC	RPR & MAINT/EQUIP	1,500.00	1,500.00
11783	081325	02/11/91	BOYER TRUCK PARTS	SUPPLIES VEHICLE	89.56	89.56
11784	090800	02/11/91	BREHEIM HEATING INC.	RPR & MAINT/B&G	58.48	58.48
11785	091450	02/11/91	BROWNING-FERRIS IND.	BFI	103.00	103.00
11786	091475	02/11/91	BRUNSON INSTRUMENT CO.	SUPPLIES-EQUIP	54.00	54.00
11787	101400	02/11/91	BUILDERS SQUARE	MAINTENANCE MAIL	103.02	103.02

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11788	101825	02/11/91	JODY L BURNHAM	LAND EASEMENTS	3,000.00	3,000.00
11789	110245	02/11/91	C.T.B., INC.	SUPPLIES OFFICE	189.00	189.00
11790	110278	02/11/91	CALCOMP	SUPPLIES-EQUIP	98.56	98.56
11791	110850	02/11/91	CATCO	SUPPLIES-VEHICLE	53.21	53.21
11792	120325	02/11/91	CELLULAR ONE	TELEPHONE	4.95	
				TELEPHONE	9.57	
				TELEPHONE	35.66	
				TELEPHONE	50.14	
				TELEPHONE	13.58	113.90
11793	140205	02/11/91	CLEAN STEP RUGS	FEES FOR SERVICE	24.80	24.80
11794	150175	02/11/91	COLLINS ELECTRICAL CONST.	R & MAINT/UTIL	1,590.26	1,590.26
11795	150900	02/11/91	COMMISSIONER OF TRANSPORTATION	RPR & MAINT/EQUIP	86.11	86.11
11796	151425	02/11/91	COMPUTERLAND	SUPPLIES-OFFICE	38.00	
				SUPPLIES-OFFICE	90.00	
				SUPPLIES-OFFICE	84.00	212.00
11797	152075	02/11/91	CONTINENTAL LOOSE LEAF	SUPPLIES-OFFICE	122.74	122.74
11798	152100	02/11/91	CONTINENTAL SAFETY EQUIPMENT	SUPPLIES-EQUIPMNT	105.00	105.00
11799	152300	02/11/91	COPY DUPLICATING PROD.	SUPPLIES-OFFICE	150.00	150.00
11800	152400	02/11/91	COPY EQUIPMENT, INC.	OTHER CONST COSTS	122.09	
				SUPPLIES-EQUIP	192.93	
				OTHER CONSTR CST	159.47	474.49
11801	152500	02/11/91	CORPORATE RISK MANAGERS, INC.	EES FOR SERVICE	155.00	155.00
11802	161100	02/11/91	CRAGUN'S CONFERENCE CENTER	TRAVEL & TRAIN	395.61	395.61
11803	180800	02/11/91	DALCO	SUPPLIES-JANITOR	123.53	
				SUPPLIES-JANITORIAL	179.96	303.49
11804	210280	02/11/91	DONS DOOR SERVICE CO., INC.	RPR & MAINT/B&G	40.00	40.00
11805	230650	02/11/91	EAST METRO CHAMBER OF COMMERCE	TRAVEL & TRAIN	33.00	
				TRAVEL & TRAIN	110.00	143.00
11806	231525	02/11/91	EDEN SYSTEMS, INC.	RPR & MAINT/EQUIP	9,975.00	9,975.00
11807	231650	02/11/91	EGGHEAD DISCOUNT SOFTWARE	SUPPLIES-OFFICE	12.00	
				SUPPLIES-OFFICE	30.00	
				SUPPLIES-OFFICE	18.00	60.00

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11808	250080	02/11/91	ENGRAPHICS	FEES FOR SERVICE	18.00	18.00
11809	260250	02/11/91	FACILITY SYSTEMS, INC.	ACCOUNTS PAYABLE	1,876.10	1,876.10
11810	260765	02/11/91	FIRE MARSHALL'S ASSN OF MINN.	SUBSCRIPT & MEMBR	70.00	70.00
11811	261350	02/11/91	FISHER, LYNE	FEES FOR SERVICE	45.00	45.00
11812	300800	02/11/91	G.F.O.A.	BOOKS	29.00	29.00
11813	301780	02/11/91	GENERAL REPAIR	RPR & MAINT/UTIL	129.00	129.00
11814	310300	02/11/91	GOODYEAR TIRE COMPANY	RPR & MAINT/VEH REPAIR & MAINT/V REPAIR & MAINT/VEH RPR & MAINT/VEH RPR & MAINT/VEH RPR & MAINT/VEH	60.96 121.92 60.96 60.96 121.92 110.54	537.26
11815	310850	02/11/91	GOVERNMENT TRAINING SERVICE	TRAVEL & TRAIN	179.00	179.00
11816	320290	02/11/91	GRAYBOW-DANIELS CO.	SUPPLIES-EQUIP	15.57	15.57
11817	330400	02/11/91	HARMON GLASS	RPR & MAINT/VEH	132.81	132.81
11818	330419	02/11/91	HASSELQUIST, JAN L.	A/R SEWER BILL	34.80	34.80
11819	340010	02/11/91	HEALTH PROMOTION SERVICES	FEES FOR SERVICE	70.00	70.00
11820	341700	02/11/91	HERBERT, MICHAEL J.	TRAVEL & TRAINING	42.93	42.93
11821	380800	02/11/91	IDENTI-KIT CO.	OUTSIDE RENT-EQUIP	408.00	408.00
11822	390320	02/11/91	INFO. MANAGEMENT SOLUTIONS	EQUIP-OFFICE REPAIRS & MINCE/EQUIP	1,345.00 40.00	1,385.00
11823	400800	02/11/91	JAHN, DAVID	PROGRAM SUPPLIES	31.52	31.52
11824	401500	02/11/91	JOHN D SELLS & ASSOCIATES, INC	MISC COMMODITIES RPR & MAINT/EQUIP	110.00 94.75	204.75
11825	401900	02/11/91	JOLLY TYME FAVORS	PROGRAM SUPPLIES	8.00	8.00
11826	402520	02/11/91	JULEEN, RICK	MISC	20.00	20.00
11827	410275	02/11/91	KANE, MICHAEL	TRAVEL & TRAIN	9.50	9.50
11828	410420	02/11/91	KELLER ELECTRIC INC.	RPR & MAINT/B&G	612.32	612.32
11829	430620	02/11/91	KOEGEL, RICHARD	REC REGIS FEE	18.00	18.00

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11830	451950	02/11/91	LASER QUIPT	RPR & MAINT/EQUIP	849.00	849.00
11831	460520	02/11/91	LEAGUE OF MN CITIES	SUBS & MEMBERS	64.50	64.50
11832	460555	02/11/91	LEARNING RESOURCES NETWORK	BOOKS	42.50	42.50
11833	460700	02/11/91	LENFER TRANSMISSIONS	REPAIR & MAINT V	806.60	806.60
11834	511600	02/11/91	MASYS CORP	RPR & MAINT/EQUIP	1,265.00	1,265.00
11835	520500	02/11/91	MCGUIRE, MICHAEL	VEHICLE ALLOWANCE	350.00	350.00
11836	530900	02/11/91	METRO EMERGENCY MGRS ASSN	SUBS & MEMBERS	25.00	25.00
11837	540480	02/11/91	MILLER, DIANE	PROG REGIS FEES	22.00	22.00
11838	540900	02/11/91	MINN. G.F.O.A.	MEMBERSHIP MEMBERSHIP	15.00 30.00	45.00
11839	541440	02/11/91	MINN. STATE TREASURER STAX	SURCHGE TAX PYBL SURTAX RETAINER	1,068.41 21.35-	1,047.06
11840	550024	02/11/91	MNAPA	TRAVEL & TRAIN	85.00	85.00
11841	551300	02/11/91	MN PARK SUPERVISORS ASSOC.	SUBS & MEMBERS SUBS & MEMBERS	15.00 15.00	30.00
11842	551700	02/11/91	MN REC. & PARK ASSOCIATION	SUBS & MEMBERS SUBS & MEMBERS SUBS & MEMBERS PROGRAM SUPPLIES SUBS & MEMBERS	385.00 156.00 78.00 40.00 52.00	711.00
11843	570050	02/11/91	MOBILE EMERGENCY SYSTEMS, INC.	REPAIR & MAINT REPAIR & MAINT. REPAIR & MAINT VEH	64.00 40.00 64.00	168.00
11844	630755	02/11/91	NATIONAL INSTITUTE ON	MEMBERSHIP	80.00	80.00
11845	630945	02/11/91	NCR	FEES FOR SERVICES FEES FOR SERVICE RPR & MAINT/EQUIP RPR & MAINT/EQUIP	183.50 279.00 16,234.70 58.00	16,755.20
11846	640300	02/11/91	NEEDELS CO.	SUPPLIES-JANITOR	25.73	25.73
11847	660670	02/11/91	NORTH MEMORIAL MEDICAL CENTER	TRAVEL & TRAIN	195.00	195.00
11848	661970	02/11/91	NORTHSTAR WIPER INDUSTRIAL	SUPPLIES-JANITOR	195.75	195.75
11849	670500	02/11/91	NUJESON, LAVERNE	TRAVEL & TRAIN	9.50	9.50

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11850	700460	02/11/91	P.C. EXPRESS/P.C. TRONICS	PC EXPRESS SUPPLIES-EQUIP SUPPLIES-EQUIP SUPPLIES-EQUIP SUPPLIES-EQUIP	4,185.00 33.35 24.40 17.90 24.90	4,285.55
11851	700660	02/11/91	PADGETT-THOMPSON	TRAVEL & TRAIN	125.00	125.00
11852	710800	02/11/91	PET CONNECTION	PROGRAM SUPPLIES	26.70	26.70
11853	711345	02/11/91	PETERSON, BELL, CONVERSE & JENSEN	FEES FOR SERVICE	4,600.00	4,600.00
11854	711349	02/11/91	PETERSON, GERTRUDE	PRG REGIS FEES	17.00	17.00
11855	711500	02/11/91	PHOTOS TO GO	FEES FOR SERVICE	21.82	21.82
11856	712110	02/11/91	PLAQUES PLUS, INC.	SUPPLIES-OFFICE	120.80	120.80
11857	720600	02/11/91	POSTMASTER	POSTAGE	5,000.00	5,000.00
11858	720760	02/11/91	PRECISION BUSINESS SYSTEMS	SUPPLIES-OFFICE	138.99	138.99
11859	741700	02/11/91	RAMSEY COUNTY	FEES FOR SERVICE	10.00	10.00
11860	742110	02/11/91	RAMSEY EMERG. MEDICAL SERVICES	SUPPLIES-EQUIPMENT	166.25	166.25
11861	761600	02/11/91	RON'S PRINTING	SUPPLIES-OFFICE	82.24	82.24
11862	780300	02/11/91	S&T OFFICE PRODUCTS INC.	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE	48.00 67.42 108.88 34.20	258.50
11863	820450	02/11/91	KATHRYN A. SMITH	PROGRAM SUPPLIES	39.77	39.77
11864	831600	02/11/91	SPS OFFICE PRODUCTS	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE	25.81 52.07 32.22	110.10
11865	840295	02/11/91	ST PAUL BAR & REST	SUPPLIES-JANITOR	32.25	32.25
11866	840400	02/11/91	ST. PAUL CITY OF	FEES FOR SERVICE FEES FOR SERVICE FEES FOR SERVICE	161.90 317.10 4.65	483.65
11867	843200	02/11/91	STEFFEN, SCOTT	TRAVEL & TRAIN	30.02	30.02
11868	843480	02/11/91	STOCKTON, DERRELL	UNIFORMS & CLOTH	175.00	175.00
11869	843575	02/11/91	STREICHERS GUNS	SUPPLIES-VEHICLE	24.75	24.75

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11870	850830	02/11/91	SWARD, CARMEL	PR06 REGIS FEES	17.00	17.00
11871	851550	02/11/91	SYSTEMS SERVICE COMPANY	RPR & MAINT/EQUP	246.82	246.82
11872	851575	02/11/91	SYSTEMS SUPPLY, INC.	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE	69.31 42.74 30.43 48.10	190.58
11873	860100	02/11/91	T.J. AUTO PARTS	SUPPLIES-VEHICLE SUPPLIES-VEHICLE	34.92 64.59	99.51
11874	860320	02/11/91	T.R.F. SUPPLY CO.	RPR & MAINT/B&G	46.00	46.00
11875	861175	02/11/91	TELENOVA	FEES FOR SERVICE TELEPHONE	168.75 567.62	736.37
11876	862100	02/11/91	THANE HAWKINS POLAR CHEV.	RPR & MAINT/VEH	100.00	100.00
11877	880675	02/11/91	TROPHIES UNLIMITED	PROGRAM SUPPLIES	168.00	168.00
11878	880800	02/11/91	TRUCK UTILITIES MFG.	SUPPLIES-VEHICLE	45.97	45.97
11879	881500	02/11/91	TWIN CITY FILTER SERVICE	SUPPLIES-EQUIP	45.82	45.82
11880	882800	02/11/91	TWIN CITY TRANSPORT	FEES FOR SERVICE	20.00	20.00
11881	890900	02/11/91	U.S.WEST COMMUNICATIONS	TELEPHONE	50.86	50.86
11882	900100	02/11/91	UNIFORMS UNLIMITED	UNIFORMS & CLOTH UNIFORMS & CLOTH	23.35 128.50	151.85
11883	900600	02/11/91	UNIVERSAL MEDICAL	SUPPLIES-EQUIP	30.43	30.43
11884	900825	02/11/91	UNIVERSITY OF MINNESOTA	TRAVEL & TRAIN TRAVEL & TRAIN TRAVEL & TRAIN TRAVEL & TRAINING TRAVEL & TRAINING	28.00 115.00 28.00 112.00 196.00	479.00
11885	910109	02/11/91	VALLEY CREEK LANES & LOUNGE	PROGRAM SUPPLIES	18.50	18.50
11886	910200	02/11/91	VALS BODY SHOP	A/R INS. CLAIMS RPR & MAINT/VEH	620.47 47.25	667.72
11887	930150	02/11/91	W.B. MEIER CO., INC.	RPR & MAINT/EQUP SUPPLIES-EQUIP	188.40 18.72	207.12
11888	930500	02/11/91	W.W. GRAINGER	SMALL TOOLS SUPPLIES-OFFICE	52.88 36.02	88.90

CITY OF MAPLEWOOD  
VOUCHER/CHECK REGISTER  
FOR PERIOD 14

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11889	931150	02/11/91	WALDOR PUMP	RPR & MAINT/EQUIP	168.00	168.00
11890	931200	02/11/91	WALLRICH, SHERI	VEHICLE ALLOWANCE	5.28	
				VEHICLE ALLOWANCE	5.64	
				VEHICLE ALLOWANCE	5.85	16.77
11891	940500	02/11/91	WEBER-TROSETH INC.	SUPPLIES-VEHICLE	40.25	40.25
11892	940700	02/11/91	WESCO	SMALL TOOLS	4.10	
				SUPPLIES-JANITOR	164.22	
				SUPPLIES-EQUIP	70.00	
				SUPPLIES-EQUIP	43.39	281.71
11893	942050	02/11/91	WILCOX & WILLIAMS	PROGRAM SUPPLIES	347.60	
				PROGRAM SUPPLIES	43.45	391.05
11894	970700	02/11/91	YOCUM OIL CO.	INVENTORY OF SUPP	24,555.00	24,555.00
TOTAL CHECKS.						851,076.87

CITY OF MAPLEWOOD  
VOUCHER/CHECK REGISTER  
FOR PERIOD 12

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11727	020050	02/11/91	ADVANCE CORPORATION	SUPPLIES-OFFICE	24.20	24.20
11728	021300	02/11/91	AMERICAN NATIONAL BANK	PAYING AGENTS FEES	50.00	50.00
11729	040915	02/11/91	ARNALS AUTO SERVICE	RPR & MAINT/VEH RPR & MAINT/VEH	169.25 170.85	340.10
11730	061000	02/11/91	BANICK, JOHN	PROGRAM SUPPLIES	35.00	35.00
11731	061100	02/11/91	BANNIGAN & KELLY P.A.	LEGAL & FISCAL LEGAL & FISCAL LEGAL & FISCAL LEGAL & FISCAL FEES FOR SERVICE	180.00 33.75 400.00 374.50 4,431.60	5,419.85
11732	081150	02/11/91	BOHL, JOHN	PROGRAM SUPPLIES	35.00	35.00
11733	090500	02/11/91	BRACKE, LOUIS	FEES FOR SERVICE	2,235.00	2,235.00
11734	091444	02/11/91	BROWN, JAMES M.	FEES FOR SERVICE	180.00	180.00
11735	110425	02/11/91	CAPITOL SUPPLY CO.	RPR & MAINT/EQUP RPR & MAINT/UTIL	125.62 23.75	149.37
11736	131100	02/11/91	CHIPPEWA SPRINGS	FEES FOR SERVICE	85.41	85.41
11737	152400	02/11/91	COPY EQUIPMENT, INC.	SUPPLIES-EQUIP	24.60	24.60
11738	180900	02/11/91	DALEY, PAT	FEES FOR SERVICE	2,318.00	2,318.00
11739	230900	02/11/91	EASTMAN KODAK COMPANY	DUPL COSTS DUPL COSTS DUPL COSTS DUPL COSTS DUPL COSTS DUPL COSTS DUPL COSTS DUPL COSTS	154.69 24.32 167.39 307.42 290.78 52.04 564.04 227.66	1,788.34
11740	231650	02/11/91	EGGHEAD DISCOUNT SOFTWARE	SUPPLIES-OFFICE	15.00	15.00
11741	270500	02/11/91	FOREMAN AND CLARK UNIFORMS	UNIFORMS & CLOTH UNIFORMS & CLOTH	155.00 155.00	310.00
11742	302900	02/11/91	GLENWOOD INGLEWOOD	FEES FOR SERVICE	68.08	68.08
11743	310710	02/11/91	GOPHER STATE ONE-CALL, INC.	FEES FOR SERVICE	10.00	10.00
11744	320200	02/11/91	GRACE, DUANE	FEES FOR SERVICE	3,836.10	3,836.10
11745	320300	02/11/91	GREEN, MONICA	A/R SEWER BILLINGS	46.92	46.92

CITY OF MAPLEWOOD  
VOUCHER/CHECK REGISTER  
FOR PERIOD 12

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11746	380600	02/11/91	I.S.C.P.P.	BOOKS	100.00	100.00
11747	480670	02/11/91	LONG LAKE FORD TRACTOR, INC.	EQUIP-PURCHASED	35,778.00	35,778.00
11748	531300	02/11/91	METRO INSPECTION SERVICE	FEES FOR SERVICE	3,536.00	3,536.00
11749	650915	02/11/91	ROBERT G. NOBLE	FEES FOR SERVICE	587.50	587.50
11750	700675	02/11/91	PAKOY,GENE	PROGRAM SUPPLIES FEES FOR SERVICE	28.88 3,982.64	4,011.52
11751	741700	02/11/91	RAMSEY COUNTY	MAINT MATERIAL FEES FOR SERVICE	6,367.68 195.26	6,562.94
11752	751380	02/11/91	RIEKE CARROLL MULLER ASSOC.	OUTSIDE ENGIN FEES	41,432.01	41,432.01
11753	780350	02/11/91	S.E.H.	OUTSIDE ENGIN FEES OUTSIDE ENGIN FEES	258.40 44.28	302.68
11754	800800	02/11/91	SEXTON PRINTING	PUBLISHING	3,181.25	3,181.25
11755	831600	02/11/91	SPS OFFICE PRODUCTS	SUPPLIES-OFFICE SPS OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE EQUIP-OFFICE SUPPLIES-EQUIP	104.96 263.34 3.86 45.24 14.70 132.30 199.00 187.90	951.30
11756	840400	02/11/91	ST.PAUL CITY OF	RPR & MAINT/RADIO RPR & MAINT/RADIO	381.48 96.75	478.23
11757	843200	02/11/91	STEFFEN, SCOTT	PROGRAM SUPPLIES	35.00	35.00
11758	850600	02/11/91	SUPERAMERICA	FUEL & OIL SUPPLIES-EQUIP SUPPLIES-VEH	9.90 84.62 18.01	112.53
11759	851550	02/11/91	SYSTEMS SERVICE COMPANY	RPR & MAINT/UTIL	185.00	185.00
11760	860305	02/11/91	T.J.T. - SHIRTS	PROGRAM SUPPLIES UNIFORMS & CLOTH UNIFORMS & CLOTH UNIFORMS & CLOTH UNIFORMS & CLOTH	529.50 22.00 20.50 20.50 46.00	638.50
11761	860315	02/11/91	T.K.D.A.	OUTSIDE ENGIN FEE OUTSIDE ENGIN FEE OUTSIDE ENGIN FEES	35.11 28.87 173.53	237.51

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CITY OF MAPLEWOOD  
VOUCHER/CHECK REGISTER  
FOR PERIOD 12

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
11762	860650	02/11/91	TARGET STORES	SUPPLIES-OFFICE	17.99	
				SUPPLIES-VEHICLE	126.00	143.99
11763	910109	02/11/91	VALLEY CREEK LANES & LOUNGE	FEES FOR SERVICE	27.00	27.00
11764	931155	02/11/91	WALGREENS	FEES FOR SERVICE	5.07	5.07
11765	942800	02/11/91	WINFIELD MITCHELL	LEGAL & FISCAL	225.00	
				LEGAL & FISCAL	75.00	
				FEES FOR SERVICE	600.00	
				FEES FOR SERVICE	1,050.00	1,950.00
				TOTAL CHECKS		117,227.00

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0001

1/6 1	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
2				
3	0019580	01/24/91	DANIEL F FAUST	1,251.36
4				
5	0019581	01/24/91	LUCILLE E AURELIUS	914.66
6				
7	0019582	01/24/91	KENNETH V COLLINS	1,283.52
8				
9	0019583	01/24/91	JUANNE M SVENDSEN	567.38
10				
11	0019584	01/24/91	DAVID L ARNOLD	1,246.85
12				
13	0019585	01/24/91	ANTHONY G CAHANES	1,106.40
14				
15	0019586	01/24/91	RICHARD C DREGER	997.73
16				
17	0019587	01/24/91	DUANE J WILLIAMS	508.88
18				
19	0019588	01/24/91	GERALD W MEYER	416.11
20				
21	0019589	01/24/91	MICHAEL R KANE	757.68
22				
23	0019590	01/24/91	WILLIAM C CASS	1,048.80
24				
25	0019591	01/24/91	ROBERT D ODEGARD	1,155.36
26				
27	0019592	01/24/91	GEOFFREY W OLSON	1,155.36
28				
29	0019593	01/24/91	MARJORIE OSTROM	960.96
30				
31	0019594	01/24/91	LAVERNE S NUTESON	786.40
32				
33	0019595	01/24/91	ICMA RETIREMENT TRUST-457	13,598.01
34				
35	0019596	01/24/91	FIRST MINNESOTA (FICA)	559.44
36				
37	0019597	01/24/91	FIRST MINNESOTA (FICA)	559.46
38				
39				
40	GROSS EARNINGS AND DEDUCTIONS			28,874.36
41				
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CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0001

1/6 1	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
2	0019603	02/01/91	JOSEPH ZAPPA	269.85
3	0019604	02/01/91	DALE CARLSON	269.85
4	0019605	02/01/91	GEORGE ROSSBACH	269.85
5	0019606	02/01/91	GARY W BASTIAN	306.66
6	0019607	02/01/91	FRANCES L JUKER	269.85
7	0019608	02/01/91	JANE ROERING	756.50
8	0019609	02/01/91	MICHAEL A McGUIRE	3,084.74
9	0019610	02/01/91	GAIL BLACKSTONE	1,977.60
10	0019611	02/01/91	GRETCHEN MAGLICH	1,442.00
11	0019612	02/01/91	KATHRYN SMITH	1,176.67
12	0019613	02/01/91	DAVID J JAHN	1,003.99
13	0019614	02/01/91	LYLE SWANSON	1,040.88
14	0019615	02/01/91	LARRY J CUDE	300.00
15	0019616	02/01/91	ANDREA J OSTER	1,074.10
16	0019617	02/01/91	WILLIAM MIKISKA	187.20
17	0019618	02/01/91	DANIEL F FAUST	2,233.86
18	0019619	02/01/91	THERESE CARLSON	886.22
19	0019620	02/01/91	DEBORAH DEHN	634.30
20	0019621	02/01/91	ALANA K MATHEYS	1,321.22
21	0019622	02/01/91	CHRIS REGIS	1,115.29
22	0019623	02/01/91	MARGARET GIBBS	961.51
23	0019624	02/01/91	DELORES A VIGNALO	1,183.45
24	0019625	02/01/91	CAROLE J ANDERSON	1,456.50
25	0019626	02/01/91	LUCILLE E AURELIUS	2,061.30
26	0019627	02/01/91	BETTY D SELVOG	259.00
27	0019628	02/01/91	LOIS BEHM	1,155.70
28	0019629	02/01/91	CUNNIE L KELSEY	580.92

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0002

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2	0019630	02/01/91	LORRAINE S VIETOR	1,014.90
3				
4	0019631	02/01/91	PATRICIA A HENSLEY	597.90
5				
6	0019632	02/01/91	CAROL JAGOE	858.10
7				
8	0019633	02/01/91	JEANETTE E CARLE	1,028.19
9				
10	0019634	02/01/91	SANDRA OLSON	733.67
11				
12	0019635	02/01/91	MARY KAY PALANK	873.67
13				
14	0019636	02/01/91	KENNETH V COLLINS	2,291.54
15				
16	0019637	02/01/91	CAROLE L RICHIE	1,205.40
17				
18	0019638	02/01/91	JOANNE M SVENDSEN	1,211.73
19				
20	0019639	02/01/91	ROBERT D NELSON	1,975.13
21				
22	0019640	02/01/91	ELAINE FULLER	470.57
23				
24	0019641	02/01/91	CAROL F MARTINSON	1,245.40
25				
26	0019642	02/01/91	VERNON T STILL	1,480.68
27				
28	0019643	02/01/91	DONALD W SKALMAN	1,506.28
29				
30	0019644	02/01/91	RAYMOND J MORELLI	1,580.63
31				
32	0019645	02/01/91	SCOTT L STEFFEN	1,784.72
33				
34	0019646	02/01/91	DAVID L ARNOLD	1,683.88
35				
36	0019647	02/01/91	JOHN J BANICK	1,812.86
37				
38	0019648	02/01/91	JOHN C BOHL	1,614.98
39				
40	0019649	02/01/91	ANTHONY G CAHANES	1,975.13
41				
42	0019650	02/01/91	DALE K CLAUSON	1,506.28
43				
44	0019651	02/01/91	RICHARD M MOESCHTER	1,601.39
45				
46	0019652	02/01/91	JOHN H ATCHISON	1,506.28
47				
48	0019653	02/01/91	JAMES YOUNGREN	2,014.23
49				
50	0019654	02/01/91	WILLIAM F PELTIER	1,767.13
51				
52	0019655	02/01/91	THOMAS J SZCZEPANSKI	1,430.28
53				
54	0019656	02/01/91	CABOT V WELCHLIN	1,430.28
55				
56				
57				

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0003

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2				
3	0019657	02/01/91	RICHARD J LANG	1,506.28
4				
5	0019658	02/01/91	DALE RAZSKAZOFF	1,561.48
6				
7	0019659	02/01/91	MICHAEL RYAN	1,761.73
8				
9	0019660	02/01/91	MICHAEL J HERBERT	1,655.32
10				
11	0019661	02/01/91	RICHARD C DREGER	1,683.88
12				
13	0019662	02/01/91	GREGORY L STAFNE	1,608.44
14				
15	0019663	02/01/91	RONALD D BECKER	1,561.48
16				
17	0019664	02/01/91	KEVIN R HALWEG	1,808.44
18				
19	0019665	02/01/91	DERRELL T STOCKTON	1,535.34
20				
21	0019666	02/01/91	PAUL G PAULOS-JR.	1,430.38
22				
23	0019667	02/01/91	RICK A BOWMAN	1,526.86
24				
25	0019668	02/01/91	FLINT D KARIS	1,640.46
26				
27	0019669	02/01/91	STEPHEN J HEINZ	1,785.77
28				
29	0019670	02/01/91	JOHN FRASER	1,323.08
30				
31	0019671	02/01/91	DAVID M GRAF	1,574.28
32				
33	0019672	02/01/91	DAVID J THOMALLA	1,627.54
34				
35	0019673	02/01/91	STEVEN PALMA	1,747.42
36				
37	0019674	02/01/91	ROBERT E VORWERK	1,574.28
38				
39	0019675	02/01/91	JOSEPH A BERGERON	1,682.86
40				
41	0019676	02/01/91	JAMES MEEHAN	1,939.62
42				
43	0019677	02/01/91	JON A MELANDER	1,574.28
44				
45	0019678	02/01/91	SARAH SAUNDERS	1,039.90
46				
47	0019679	02/01/91	JAMES M EMBERTSON	1,683.43
48				
49	0019680	02/01/91	DUANE J WILLIAMS	1,477.33
50				
51	0019681	02/01/91	JANET L RABINE	1,295.00
52				
53	0019682	02/01/91	JULIE A STAHNKE	1,231.06
54				
55	0019683	02/01/91	SCOTT K BOYER	1,074.10
56				
57				

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0004

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2				
3	0019684	02/01/91	CAROL NELSON	2,025.47
4				
5	0019685	02/01/91	CYNTHIA WALDT	1,033.54
6				
7	0019686	02/01/91	JOSEPH FEHR	1,079.26
8				
9	0019687	02/01/91	JILL PETERS	962.42
10				
11	0019688	02/01/91	JAYME L FLAUGHER	1,244.01
12				
13	0019689	02/01/91	JUDITH WEGWERTH	537.35
14				
15	0019690	02/01/91	KENNETH G HAIDER	2,291.54
16				
17	0019691	02/01/91	JUDY M CHLEBECK	1,134.90
18				
19	0019692	02/01/91	WILLIAM PRIEFER	1,214.10
20				
21	0019693	02/01/91	GERALD W MEYER	1,338.03
22				
23	0019694	02/01/91	MICHAEL R KANE	1,552.08
24				
25	0019695	02/01/91	BRYAN NAGEL	1,225.48
26				
27	0019696	02/01/91	DAVID P LUTZ	1,272.45
28				
29	0019697	02/01/91	HENRY F KLAUSING	1,263.22
30				
31	0019698	02/01/91	JOHN SCHMOOCK	1,162.42
32				
33	0019699	02/01/91	RONALD J HELEY	1,233.86
34				
35	0019700	02/01/91	ERICK D OSWALD	1,155.46
36				
37	0019701	02/01/91	RONALD L FREBERG	1,277.66
38				
39	0019702	02/01/91	WILLIAM C CASS	1,775.70
40				
41	0019703	02/01/91	RANDAL LINDBLOM	1,418.10
42				
43	0019704	02/01/91	JAMES G ELIAS	1,391.70
44				
45	0019705	02/01/91	JOHN DU CHARME	1,114.74
46				
47	0019706	02/01/91	DENNIS L PECK	1,391.70
48				
49	0019707	02/01/91	WILLIAM PRIEBE	1,439.82
50				
51	0019708	02/01/91	BRUCE A IRISH	1,792.50
52				
53	0019709	02/01/91	WALTER M GEISSLER	1,416.29
54				
55	0019710	02/01/91	THERESA METZ	1,332.78
56				
57				

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0005

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2				
3	0019711	02/01/91	JOHN R LOFGREN	996.10
4				
5	0019712	02/01/91	ROBERT D ODEGARD	2,062.47
6				
7	0019713	02/01/91	LOIS J BRENNER	1,170.96
8				
9	0019714	02/01/91	BARBARA A KRUMMEL	516.65
10				
11	0019715	02/01/91	PAULINE STAPLES	1,743.70
12				
13	0019716	02/01/91	LUTHER JONES	79.20
14				
15	0019717	02/01/91	MARGARET KUNDE	118.80
16				
17	0019718	02/01/91	ROBERT S ANDERSON	1,225.39
18				
19	0019719	02/01/91	DENNIS P LINDORFF	1,290.33
20				
21	0019720	02/01/91	WILLIAM GARRY	1,253.58
22				
23	0019721	02/01/91	ROLAND B HELEY	1,226.90
24				
25	0019722	02/01/91	MARK A MARUSKA	1,525.02
26				
27	0019723	02/01/91	JAMES SCHINDELDECKER	1,074.33
28				
29	0019724	02/01/91	MYLES R BURKE	1,295.11
30				
31	0019725	02/01/91	TERRY LeCOUNT	125.00
32				
33	0019726	02/01/91	RICHARD E STARK	90.00
34				
35	0019727	02/01/91	TODD JAGOE	20.00
36				
37	0019728	02/01/91	TANIA CHASE	59.50
38				
39	0019729	02/01/91	TED BERRY	85.00
40				
41	0019730	02/01/91	PAUL HAAG	105.00
42				
43	0019731	02/01/91	MICHELLE HILSGEN	30.00
44				
45	0019732	02/01/91	ANDREA HANNEGAN	66.00
46				
47	0019733	02/01/91	SHERRAL MILLER	103.00
48				
49	0019734	02/01/91	SHANNON MILLER	112.50
50				
51	0019735	02/01/91	RICHARD KOEGEL	105.00
52				
53	0019736	02/01/91	KAYLENE PETERSON	75.00
54				
55	0019737	02/01/91	JENNIFER FORD	10.00
56				
57				

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0006

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2				
3	0019738	02/01/91	MICHAEL MASON	120.00
4				
5	0019739	02/01/91	JENNIFER HANSEN	75.00
6				
7	0019740	02/01/91	SHERIDAN WALLRICH	130.00
8				
9	0019741	02/01/91	SHAWN DE LOYE	28.00
10				
11	0019742	02/01/91	AARON WILLIAMS	135.00
12				
13	0019743	02/01/91	DAVE NISKA	46.75
14				
15	0019744	02/01/91	JENNY IKHAML	135.00
16				
17	0019745	02/01/91	CARY RAHN	10.00
18				
19	0019746	02/01/91	ROY G WARD	422.40
20				
21	0019747	02/01/91	DOUGLAS J TAUBMAN	1,431.70
22				
23	0019748	02/01/91	JANET M GREW HAYMAN	1,206.90
24				
25	0019749	02/01/91	JEAN NELSON	387.26
26				
27	0019750	02/01/91	JUDITH A HORSNELL	592.25
28				
29	0019751	02/01/91	ANN E HUTCHINSON	575.45
30				
31	0019752	02/01/91	KATHLEEN M DOHERTY	1,074.10
32				
33	0019753	02/01/91	MARIE BARTA	1,001.14
34				
35	0019754	02/01/91	GEOFFREY W OLSON	2,062.47
36				
37	0019755	02/01/91	NANCY MISKELL	509.64
38				
39	0019756	02/01/91	JOYCE L LIVINGSTON	591.50
40				
41	0019757	02/01/91	KENNETH ROBERTS	1,194.54
42				
43	0019758	02/01/91	THOMAS RIEDESEL	330.00
44				
45	0019759	02/01/91	THOMAS G EKSTRAND	1,633.10
46				
47	0019760	02/01/91	MARJORIE OSTROM	1,629.30
48				
49	0019761	02/01/91	NICHOLAS N CARVER	1,311.70
50				
51	0019762	02/01/91	ROBERT J WENGER	1,209.94
52				
53	0019763	02/01/91	EDWARD A NADEAU	1,370.71
54				
55	0019764	02/01/91	GEORGE W MULWEE	1,225.30
56				
57				

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0007

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2				
3	0019765	02/01/91	LAVERNE S NUTESON	1,600.50
4				
5	0019766	02/01/91	ROGER W BREHEIM	1,225.30
6				
7	0019767	02/01/91	DAVID B EDSON	1,281.44
8				
9	0019768	02/01/91	DAVID GERMAIN	1,303.89
10				
11	0019769	02/01/91	DENNIS M MULVANEY	1,343.70
12				
13	0019770	02/01/91	GEORGE C SPREIGL	1,195.70
14				
15	0019771	02/01/91	ELIZABETH J WEILAND	1,349.71
16				
17	0019772	02/01/91	MAPLEWOOD STATE BANK #1	21,536.85
18				
19	0019773	02/01/91	MN STATE COMM OF REVENUE	8,715.49
20				
21	0019774	02/01/91	FIRST MINNESOTA (FICA)	8,649.66
22				
23	0019775	02/01/91	PUBLIC EMP RETIREMENT ASSOC	4,785.75
24				
25	0019776 ✓	02/01/91	ICMA RETIREMENT TRUST-457	9,169.20
26				
27	0019777	02/01/91	FIRST MINNESOTA	218.75
28				
29	0019778	02/01/91	CITY OF MAPLEWOOD (HCMA)	3,596.22
30				
31	0019779 ✓	02/01/91	AFSCME 2725	595.59
32				
33	0019780	02/01/91	UNITED WAY OF ST. PAUL AREA	144.46
34				
35	0019781 ✓	02/01/91	CITY & COUNTY EMP CR UNION	26,320.00
36				
37	0019782	02/01/91	COMMERCIAL LIFE INSURANCE	119.67
38				
39	0019783	02/01/91	PUBLIC EMP. RETIREMENT ASSOC.	90.00
40				
41	0019784 ✓	02/01/91	MN STATE RETIREMENT SYSTEM	358.00
42				
43	0019785 ✓	02/01/91	MN. MUTUAL LIFE INS. 19-3988	160.00
44				
45	0019786 ✓	02/01/91	METRO SUPERVISORY ASSOC	20.00
46				
47	0019787	02/01/91	PUBLIC EMP RETIREMENT ASSOC	405.32
48				
49	0019788	02/01/91	PUBLIC EMP RETIREMENT ASSOC	5,460.57
50				
51	0019789 ✓	02/01/91	L.E.L.S.	638.00
52				
53	0019790 ✓	02/01/91	RAMSEY CO SUPPORT & COLLECT	400.00
54				
55	0019791	02/01/91	EMPLOYEE BENEFIT PLANS	45.42
56				
57				

CITY OF MAPLEWOOD  
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS  
 FOR THE CURRENT PAY PERIOD

0008

1/6	CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
1				
2	0019792	02/01/91	PHYSICIANS HEALTH PLAN	120.86
3				
4	0019793	02/01/91	FIRST MINNESOTA (FICA)	8,649.68
5				
6	0019794	02/01/91	PUBLIC EMP RETIREMENT ASSOC	5,068.65
7				
8	0019795	02/01/91	PUBLIC EMP RETIREMENT ASSOC	528.45
9				
10	0019796	02/01/91	PUBLIC EMP RETIREMENT ASSOC	8,190.85
11				
12				
13	GROSS EARNINGS AND DEDUCTIONS			303,758.23
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Action by Council:

Endorsed \_\_\_\_\_  
 Modified \_\_\_\_\_  
 Rejected \_\_\_\_\_  
 Date \_\_\_\_\_

AGENDA REPORT

TO: City Manager  
 FROM: Finance Director *Daust*  
 RE: CARRYOVER OF 1990 APPROPRIATIONS TO 1991  
 DATE: 2-5-91

It has been past practice to permit the carryover from one year to the next of unspent monies for specific purposes. This involves reductions in the 1990 Budget and corresponding increases in the 1991 Budget.

Department heads have requested the following General Fund carryovers:

Department	Amount	Account Number	For
City Manager's Office	\$1,395	101-102-4480	Comp. worth time spent profiles
	2,500	101-119-4390	Council/management staff retreat
	2,500	101-119-4490	Council/management staff retreat
	3,900	101-119-4640	Artwork and fax machine
Emergency Management	595	101-112-4390	Hazardous materials training
Public Safety	1,190	101-402-4140	Oxygen kits (see attached memo from from Public Safety Director)
	1,200	101-403-4140	Oxygen kits
Community Development	380	101-701-4630	Replacement of secretary's chair
	820	101-702-4490	Cost for consultant to finish update of Comprehensive Plan
	5,000	101-702-4810	Payment on Met Council loan for update of Comprehensive Plan

-----  
 \$19,480 General Fund Total

In addition to the above, Capital Improvement Projects Fund carryover requests are as follows:

\$21,380	405-000-4630	Purchase of geobase software
14,460	405-000-4630	A/V equipment upgrades, artwork for Council chambers, upgrades to heating & A/C system, interior signs in City Hall, etc.
60,450	405-various	Park development projects (see attached memo from Parks and Rec. Director)
-----		
\$96,290	C.I.P Fund Total	

DFP:dff

METRO\METDATA\AGEN9091

February 1, 1991

MEMORANDUM

To: City Manager Michael McGuire  
From: Director of Public Safety Kenneth V. Collins *KVC*  
Subject: 1990 Budget Carryover Requests

We are requesting the following 1990 budget carryovers for the following accounts and divisions:

101-403-000-4140 - Vehicle Supplies

We request that we be allowed to carry over \$1,190 from the supplies fund to purchase two (2) portable oxygen kits for our paramedic patrol vehicles. The present oxygen kits are getting old and are not in good shape because of their constant use. They could be used in one of our marked patrol vehicles, where they do not get the continuous use. The units cost approximately \$600 each. It is imperative that we have units that are in good working condition.

101-402-000-4140 - Vehicle Supplies

We request that we be allowed to carry over \$1,200 from the vehicle supply fund to purchase two (2) oxygen kits for our police patrol vehicles. We have two marked units that do not have oxygen kits in them at this time. We also have several outdated units in the marked patrol vehicles that should be replaced.

KVC:js

cc Captain Nelson  
Budget File

MEMORANDUM

To: Dan Faust, Finance Director  
From: Robert D. Odegard, Director of Parks & Recreation  
Subj: 1990 Budget Carryovers To 1991  
Date: January 30, 1991



It is requested that Capital Improvement Project Funds for park development projects from the 1990 budget be carried over to the 1991 budget for the following projects:

Project 405-000-329-4720 - Edgerton Park Improvements.....\$11,860  
The balance of the fund will be used for park improvements including the building of a parking lot, trails, fences, etc.

Project 405-000-336-4720 - Goodrich Park.....\$26,680  
Parts of the trail and security lights have been installed and the balance of the fund is for development of the fourth field on the property that is still being negotiated to purchase from the School District.

Project 405-000-340-4730 - Heritage Center.....\$10,000  
The Park and Recreation Commission has included a study of the Heritage Center in their 1991 Activity Report including potential renovations, improvements, or removal of the buildings.

Project 405-000-345-4720 - Nature Center.....\$ 1,910  
The parking lot at the Nature Center has been excavated and filled with rock, but the final surface has not been installed. It was recommended that we permit the present rock to settle and do the new surface this Spring.

Project 405-000-386-4490 - Hazelwood Consultant.....\$10,000  
This fund has been encumbered to pay for consultant fees required by contract for Hazelwood Park Improvement Project 90-1P.

It is recommended that the \$60,450 be carried over from the 1990 budget to the 1991 budget for the above projects.

AGENDA REPORT

TO: City Manager  
 FROM: Public Works Administrative Assistant  
 SUBJECT: Budget Adjustment-Street Maintenance  
 DATE: February 4, 1991

Action by Council:

Endorsed \_\_\_\_\_  
 Modified \_\_\_\_\_  
 Rejected \_\_\_\_\_  
 Date \_\_\_\_\_

Introduction

A budget adjustment of \$6360 is required for the payment of sand and salt received in late December 1990, but intended for use in 1991.

Background

Although the purchased sand and salt was intended for use in 1991, city policy dictates that goods received in 1990 be treated as a 1990 expenditure. However, the 1990 street maintenance material budget currently has a remaining balance of \$12.

Recommendation

It is recommended that the council decrease the 1991 budget for street maintenance material by \$6360 and increase the 1990 street maintenance budget by \$6360 to finance the payment for the required sand and salt.

WJP

jc

**MEMORANDUM**

Action by Council:  
Endorsed \_\_\_\_\_  
Modified \_\_\_\_\_  
Rejected \_\_\_\_\_  
Date \_\_\_\_\_

TO: City Manager  
FROM: Ken Roberts, Associate Planner  
SUBJECT: Beaver Creek Apartments Bond Agreement  
DATE: February 5, 1991

**INTRODUCTION**

Mr. Kenneth Gervais is requesting a change to the arbitrage rebate calculation period for the Beaver Creek Apartment Project Bond Agreement. The purpose of the arbitrage rebate calculation is to determine whether the developer is making more money than the IRS allows on interest from the bond issue. Federal bond law requires this calculation. The agreement now requires the borrower to make an annual arbitrage rebate calculation. Mr. Gervais is requesting the approval of the City and First Trust National Association (the bond trustee) to make these calculations every five years. First Trust National Association is requiring that the City Council adopt a motion approving this change.

**BACKGROUND**

The City Council had previously approved the issuance of refunding bonds for this project. The bonds have been issued.

**DISCUSSION**

This change will not affect the City. It will save the borrower money in accounting costs. This is because he now has to have the arbitrage calculated every year. With the proposed change, the bond trustee will allow Mr. Gervais to have the arbitrage rebate calculations done every five years. Brian Belisle of Briggs and Morgan (the Bond Counsel) has reviewed this request. He states in his letter (on page 3) that this change would be in compliance with Federal Law.

**RECOMMENDATION**

Change the arbitrage rebate calculation in Section 7.07 (9) of the Loan Agreement for the Beaver Creek Apartments from every year to every fifth bond year.

krmemo21.mem (Section 24-29)

Attachments:

1. 1-3-91 letter from First Trust to Ken Gervais
2. 1-7-91 letter from Brian Belisle to Ken Gervais



# First Trust

First Trust Center  
P.O. Box 64111  
St. Paul, MN 55164-0111

January 3, 1991

Mr. Kenneth Gervais  
Beaver Creek Apts Limited Partnership  
c/o Castle Design and Development Co. Inc.  
2419 North Margaret St.  
St. Paul, MN 55109

Re: Arbitrage Calculation August 1, 1989 to July 31, 1990  
\$5,615,000 City of Maplewood Revenue Refunding Bonds  
Series 1988 - Beaver Creek Apartments Project

Dear Mr. Gervais:

You have requested that we delay the annual Arbitrage Calculations on the referenced issue until you've had time to review the feasibility of doing the calculation every fifth bond year.

It is our understanding that to change the calculation time period we will require a legal opinion from Bond Counsel that the change will not effect the tax exempt status of the bonds and a resolution by the Issuer (City of Maplewood) authorizing a change to Section 7.07 (9) of the Loan Agreement to allow for the calculation to be made every fifth bond year which is allowed pursuant to applicable Treasury regulations.

Within 30 days of the date of this letter we will renew our request to have the annual calculations completed at the Company's expense as allowed under Section 6-4 of the Indenture, unless we have received written confirmation that the Company has taken the initiative to change the calculation time period. Said confirmation should state when we can expect to receive the requirements set forth above.

Please call me if you have any questions.

Very truly yours,

David H. Bluhm  
Vice President  
(612) 223-7016

LAW OFFICES  
**BRIGGS AND MORGAN**  
PROFESSIONAL ASSOCIATION

2400 IDS CENTER  
MINNEAPOLIS, MINNESOTA 55402

TELEPHONE (612) 339-0661

TELECOPIER (612) 375-1078

INCLUDING THE FORMER FIRM OF  
LEVITT, PALMER, BOWEN, ROTMAN & SHARE

WRITER'S DIRECT DIAL NUMBER: 334-8596

January 7, 1991

Mr. Kenneth Gervais  
Castle Design & Development  
Co., Inc.  
2419 North Margaret Street  
Saint Paul, Minnesota 55109

Mr. David Bluhm  
First Trust National Association  
180 East Fifth Street  
Saint Paul, Minnesota 55101

Re: City of Maplewood, Minnesota  
\$5,615,000 Multifamily Mortgage Revenue  
Refunding Bonds (Beaver Creek Apartments  
Project - FHA Insured Mortgager Loan) Series 1988

Gentlemen:

As you are fully aware, First Trust National Association, in its capacity as Trustee for the above referenced bond issue (the "Bonds") has requested that Beaver Creek Apartments Limited Partnership (the "Borrower") comply with Section 7.07(9)(iv) of the Loan Agreement relating to the arbitrage rebate requirements of Section 148(f) of the Internal Revenue Code of 1986, as amended (the "Code").

The arbitrage rebate regulations were substantially revised following the issuance of the Bonds. Among the changes made was that of requiring calculations every five years rather than annually. The rebate provisions of Section 7.07(9)(iv) of the Loan Agreement requiring annual rebate calculations were based on the prior rebate regulations.

BRIGGS AND MORGAN

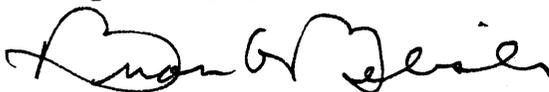
Mr. Kenneth Gervais  
Mr. David Bluhm  
January 7, 1991  
Page Two

We have been advised that the prior arbitrage rebate calculations for the Bonds have indicated that there are no excess earnings subject to rebate. In addition, other than the reserve fund, there are no other gross proceeds subject to the arbitrage rebate requirements.

In light of the foregoing and based on current federal laws, regulations, and rulings, it is our opinion that the arbitrage rebate regulations only require an arbitrage rebate calculation at the end of the fifth Bond Year rather than annually, and that in doing so the Borrower will be in compliance with section 148(f) of the Code. In addition, because of the current negative rebatable arbitrage on the Bonds, there does not appear to be any practical reason for requiring strict compliance with Section 7.07(9)(iv) of the Loan Agreement.

If you have any questions, comments or concerns, please call me.

Very truly yours,



Brian G. Belisle

BGB/bm

Action by Council:

Endorsed\_\_\_\_\_

Modified\_\_\_\_\_

Rejected\_\_\_\_\_

Date\_\_\_\_\_

**MEMORANDUM**

TO: City Manager  
FROM: Ken Roberts, Associate Planner .  
SUBJECT: **Seasons Park Addition to Maplewood**  
LOCATION: Flandrau Street, north of Gervais Avenue  
APPLICANT: Heritage Development Company  
DATE: February 2, 1990

**INTRODUCTION**

Heritage Development Company is requesting the approval of the 22-lot Seasons Park Addition final plat. Councilmember Zappa is requesting that the Council change the name of Flandrau Street to Flandrau Court.

**BACKGROUND**

On October 26, 1989, the City Council approved the Seasons Park Addition preliminary plat. This was subject to eight conditions of approval. On December 28, 1989, the Council clarified the part of the motion about the two northerly lots. (Refer to the minutes on pages 5 and 6.)

**DISCUSSION**

The applicant has met all the conditions for final plat approval. The only question is whether to change the street name.

The Council should change the street name to make it easier to find addresses. There are two sections of Flandrau Street in this area - south of County Road C and north of Gervais Avenue. Calling one section "street" and the other "court" will help people find the right section. If someone goes to the wrong section, they have to go back to White Bear Avenue or Hazelwood Street to get to the other section.

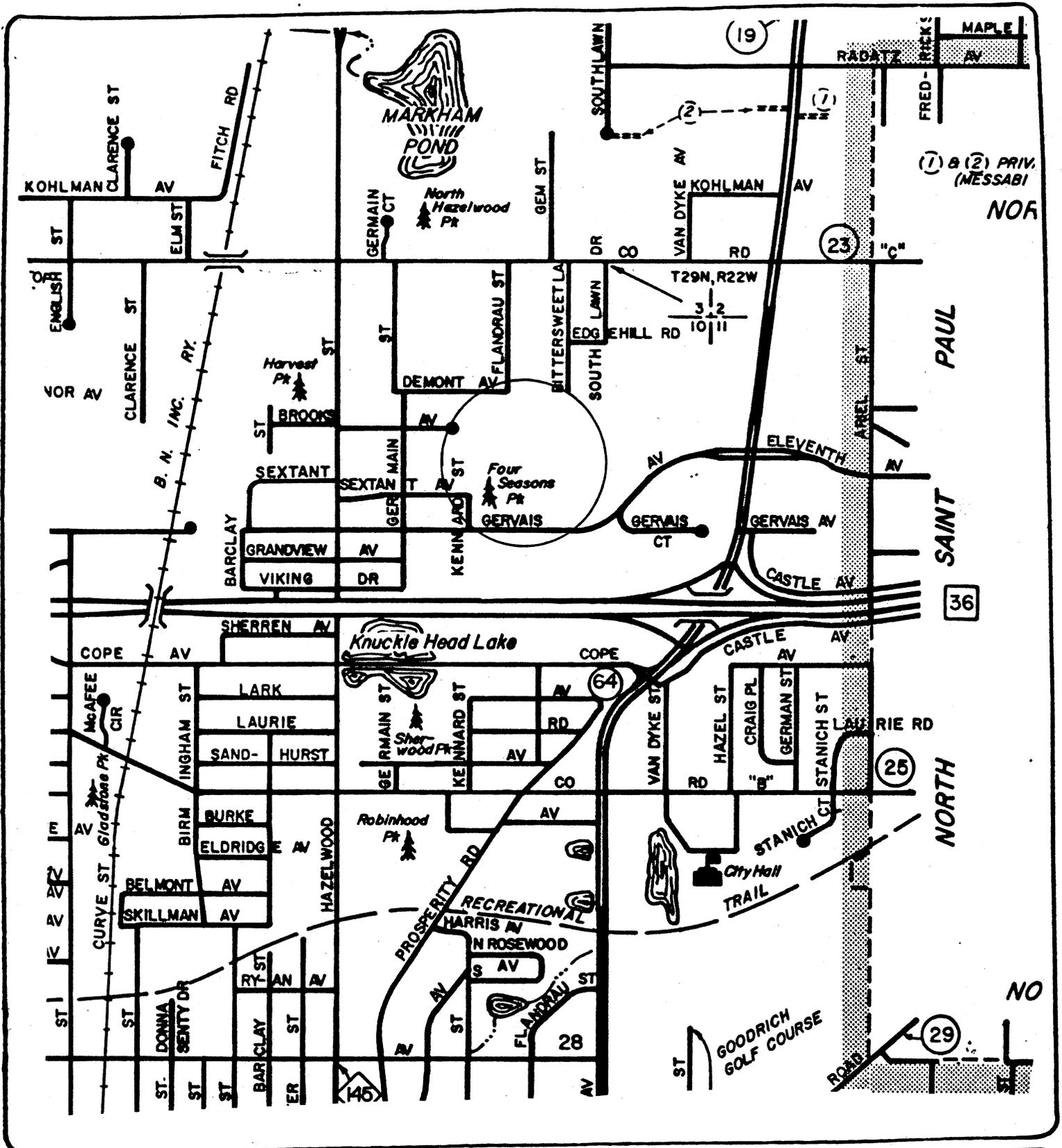
**RECOMMENDATIONS**

1. Adopt the resolution on page 7 to change "Flandrau Street" to "Flandrau Court."
2. Approve the Seasons Park Addition final plat.

mem26.mem (Section 10-29)

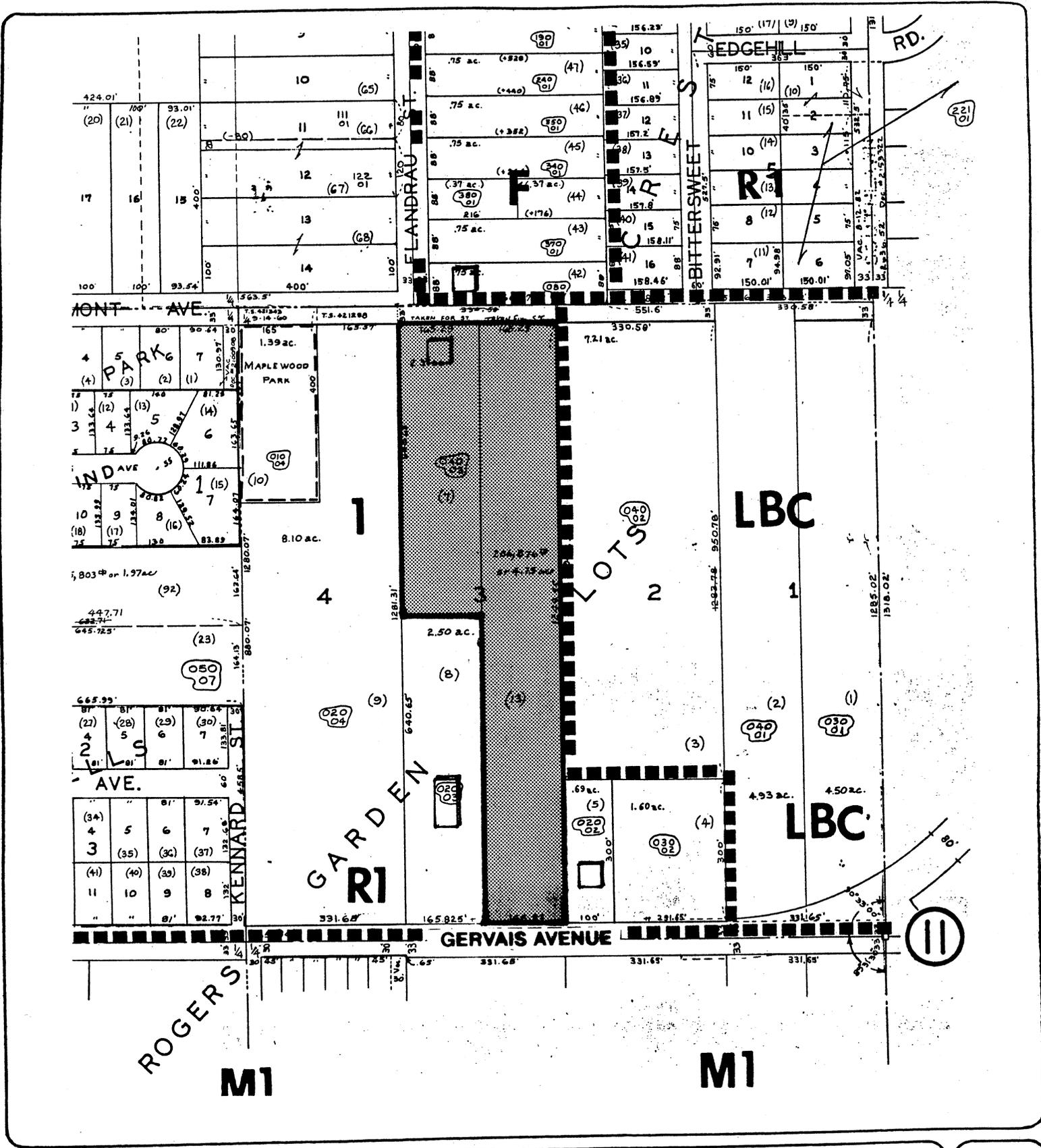
Attachments

1. Location Map
2. Property Line/Zoning Map
3. Proposed Final Plat
4. October 26, 1989 Minutes
5. December 28, 1989 Minutes
6. Street Name Change Resolution

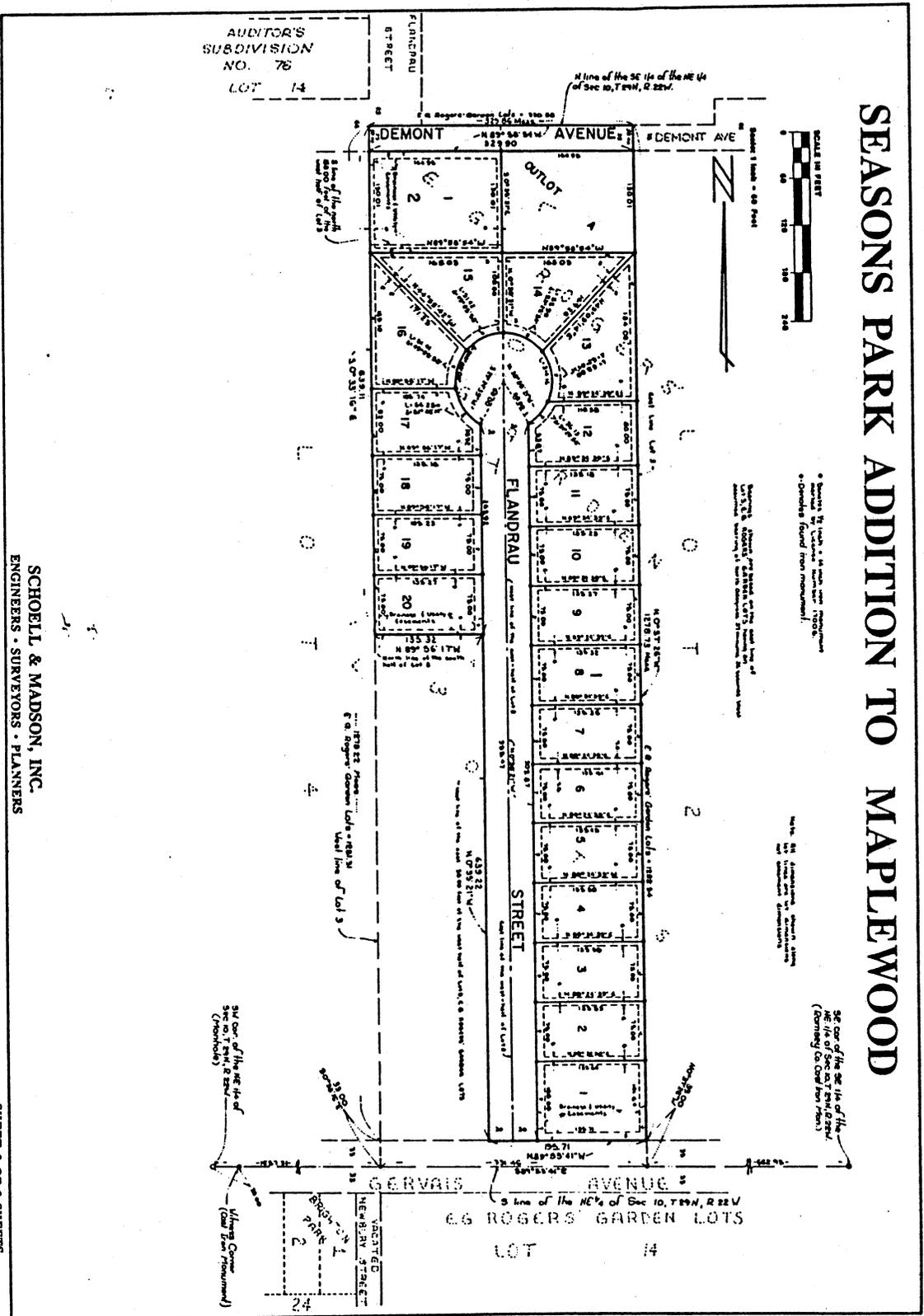


# LOCATION MAP





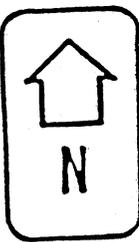
# SEASONS PARK ADDITION TO MAPLEWOOD



SCHOELL & MADSON, INC.  
ENGINEERS - SURVEYORS - PLANNERS

SHEET 2 OF 2 SHEETS

## PROPOSED FINAL PLAT



2/27/89  
2. Preliminary Plat: Seasons Park

- 10  
10/26/88
- a. Manager McGuire presented the Staff report.
  - b. City Attorney Kelly presented the legalities of the situation.
  - c. Director of Community Development Olson answered questions from the Council.
  - d. Mayor Greavu called for persons who wished to be heard for or against. The following voiced their opinions:

Karen Oswald, 1694 Demont

Bill Burns, 2527 Bittersweet Lane

Mario Cocchiarella, representing the developer, Sherman-Boosalis Interests, Inc.

e. Councilmember Rossbach moved to approve the Seasons Park Addition preliminary plat subject to the following conditions:

1. Approval of final grading, utility, drainage, erosion control and street plans by the City Engineer.
2. The grading plan shall include a proposed building pad elevation and contour information for each homesite as well as the areas to be disturbed for street construction. Housing styles shall be illustrated which minimize grading on sites which contain trees to be preserved. Deviation from this approved grading plan may be permitted by the City Engineer, provided the intent of the overall grading plan is complied with.
3. Submit a signed Developer's Agreement with required surety for all required public improvements, erosion control and tree planting to the City Engineer, including an eight-foot-wide trail on the recommended easement, south of Lot 20.
4. Approval of a tree removal and planting plan to the Director of Community Development before grading or construction begins or final plat approval is given. This plan must illustrate the trees that are to be removed, those that are to be retained and those that are to be replanted.
5. Revisions to the future Flandrau Street profile to conform more closely to the natural grade and allow for some tree preservation.
6. Provision of a 12-foot-wide trail easement from proposed Flandrau Street on or along the south line of Lot 20 to provide a subdivision connection to Four Seasons Park. An eight-foot-wide asphalt trail to be installed by the developer.
7. Provide an outlet for the pond west of the plat, with appropriate easements to a confirmed City storm drainage system.
8. Lot B be included in the Seasons Park Plat.

Seconded by Mayor Greavu.

Ayes - Mayor Greavu, Councilmembers  
Eastjan and Rossbach.  
(Attachment 4)

12-28-89

(10)

2. Season's Park Plat: Clarification of Motion

a. Manager McGuire presented the Staff report.

b. Director of Community Development Olson explained the Staff position.

c. Councilmember Rossbach moved to accept the developer's plan, with Outlot A and Lot 1, Block 2 as separate lots in the plat, or meeting the intent of the original preliminary plat condition.

Seconded by Councilmember Anderson. Ayes - all.

John Daubney, attorney, wished to take this opportunity to congratulate John Greavu on his retirement as Mayor of Maplewood. Mr. Daubney stated Mary Greavu would be greatly missed and that it was always a pleasure to appear before him; that he was always fair and direct.

**RESOLUTION CHANGING A STREET NAME**

WHEREAS, the City Council approved the name of Flandrau Street for the cul-de-sac in the Seasons Park Addition to Maplewood;

WHEREAS, there is also a Flandrau Street, south of County Road C;

WHEREAS, having the same name may cause confusion in finding the right section of street, since these two streets do not connect.

NOW, THEREFORE, BE IT RESOLVED that the City Council changes the name of "Flandrau Street" in the Seasons Park Addition to Maplewood to "Flandrau Court."

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 1991.

kr/memo31.mem

Action by Council:

Endorsed \_\_\_\_\_  
Modified \_\_\_\_\_  
Rejected \_\_\_\_\_  
Date \_\_\_\_\_

**MEMORANDUM**

TO: City Manager  
FROM: Don Moe, Chairman  
SUBJECT: Community Design Review Board Annual Report  
DATE: January 22, 1991

**INTRODUCTION**

In 1990 the Community Design Review Board reviewed 51 items. These break down as follows:

Design Reviews (site plans, building design and landscaping)	30
Sign Reviews	12
Code Amendments	3
Variances	1
Miscellaneous	<u>5</u>
Total	51

For comparison, the 1987 year-end total was 45, the 1988 total was 47 and the 1989 total was 58.

**ATTENDANCE**

<u>Board Member</u>	<u>Meetings Attended (of 19)</u>
Don Moe	19
Marv Erickson	17
Mike Holder	17
Marie Robinson (started August 14) (there are 2 vacancies)	6 of 7

**COMMENTS**

In 1990, the Board's primary focus was on quality building materials and attractive design. In 1991 we plan to complete work on the City's design guide for commercial development. The new ordinance, which incorporates the Board's standard development requirements, will help in our future project reviews.

We are sorry to have resignations from Tom Deans, Dan Molin and Roger Anitzberger. Each was a valuable member of the Board. We are happy, though, to welcome Marie Robinson aboard.

c. Annual Report

Boardmember Holder moved approval of the annual report as submitted.

Boardmember Robinson seconded                      Ayes--Moe, Erickson,  
Holder, Robinson

d. Interviews for New Members

Interviews were conducted with the two applicants for the Community Design Review Board.

Boardmember Erickson moved the Community Design Review Board recommend Scott Wasiluk and Bruce Thompson be appointed to the Board.

Boardmember Robinson seconded                      Ayes--Moe, Erickson,  
Holder, Robinson

7. VISITOR PRESENTATIONS

There were no visitor presentations.

8. BOARD PRESENTATIONS

There were no Board presentations.

9. STAFF PRESENTATIONS - Tentative February 12 Agenda

a. Code Amendment for Temporary Signs

b. Development Design Guide

c. Reappointing to the Board - Marv Erickson

10. ADJOURNMENT

Meeting adjourned at 8:14 p.m.

AGENDA REPORT

Action by Council:

Endorsed \_\_\_\_\_

Modified \_\_\_\_\_

Rejected \_\_\_\_\_

Date \_\_\_\_\_

TO: City Manager

FROM: Assistant City Manager *Stephen D. Maglieri*

RE: AMENDMENT TO TAX INCREMENT PLANS

DATE: February 1, 1991

INTRODUCTION

A public hearing has been scheduled to amend the City's tax increment plans. This amendment is necessary if the City wishes to use tax increment financing to purchase the Fulk property as part of the proposed community center site.

BACKGROUND

The City's tax increment financing plans have a budget for land acquisition, but they do not specifically identify the Fulk property. Since the City's intent of purchasing Fulk's property is for the proposed community center and for the storage of Parks & Recreation equipment, the purchase can be done with tax increment funds. The Tax Increment Financing Act requires that the plans identify the land that is purchased with the funds. Therefore, this public hearing and the adoption of the amendment will modify the plans to include the Fulk property.

Attached for your reference are:

- Exhibit A - Resolution for adoption
- Exhibit B - Copy of the public hearing notice
- Exhibit C - Copies of the required letters of notice to Ramsey County, School District 622, and School District 623
- Exhibit D - Copy of the amendments

At the time of this writing, no comments had been received from the governmental agencies that were notified.

RECOMMENDATION

After the public hearing is conducted, it recommended that the attached resolution be adopted to amend the City's tax increment plans.

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
MAPLEWOOD, MINNESOTA

HELD: February 11, 1991

Pursuant to due call and notice thereof, a \_\_\_\_\_ meeting of the City Council of the City of Maplewood, Ramsey County, Minnesota, was duly called and held at City Hall in said City on Monday, the 11th day of February, 1991, at \_\_\_\_\_ p.m., for the purpose of and approving the amendments to the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3, within Development District No. 1.

The following members were present:

and the following were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING THE AMENDMENTS TO TAX INCREMENT FINANCING PLANS FOR ECONOMIC DEVELOPMENT DISTRICT NO. 1-1, HOUSING DISTRICT NO. 1-1, HOUSING DISTRICT NO. 1-2, ECONOMIC DEVELOPMENT DISTRICT NO. 1-2, HOUSING DISTRICT NO. 1-3 AND ECONOMIC DEVELOPMENT DISTRICT NO. 1-3, WITHIN DEVELOPMENT DISTRICT NO. 1

BE IT RESOLVED by the City Council (the "Council") of the City of Maplewood, Minnesota (the "City") as follows:

Section 1. Recitals

1.01. It has been proposed that the City amend Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No 1-3, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.134, as amended, and Minnesota Statutes, Sections 469.174 through 469.179, inclusive, as amended.

1.02. The Council has investigated the facts and has caused to be prepared amendments to the Tax Increment Financing Plans

for Economic Development District No. 1-1, Housing District No. 1-1, Housing District 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3, defining more precisely the additional land to be acquired in Development District No. 1.

1.03. The City has performed all actions required by law to be performed prior to the adoption of the amendments to the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3, including, but not limited to, notification of Ramsey County, Independent School District No. 622 and Independent School District No. 624, and the holding of a public hearing upon published and mailed notice as required by law.

Section 2. Amendments to Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3.

2.01. The Council hereby adopts the amendments to the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3. The City is not modifying the boundaries of Development District No. 1 nor the boundaries of Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3 nor is it increasing the amount of project costs to be financed.

Section 3. Findings for the Amendments to Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3.

3.01. Economic Development District No. 1-1, Economic Development District No. 1-2 and Economic Development District No. 1-3, when established, were established as economic development districts within the meaning of Minnesota Statutes, Section 469.174, Subdivision 12. The City reaffirms the findings previously made with respect to the establishment of Economic Development District No. 1-1, Economic Development District No. 1-2 and Economic Development District No. 1-3.

3.02. Housing District No. 1-1, Housing District No. 1-2 and Housing District No. 1-3, when established, were established

as housing districts within the meaning of Minnesota Statutes, Section 469.174, Subdivision 11. The City reaffirms the findings previously made with respect to the establishment of Housing District No. 1-1, Housing District No. 1-2 and Housing District No. 1-3.

3.03. The Council finds that the proposed development, in the opinion of the Council, would not occur solely through private investment within the reasonably foreseeable future and, therefore, the use of tax increment financing is deemed necessary. The specific basis for such finding being:

Private investment will not finance the development activities set out in the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No 1-3 because of prohibitive costs. It is necessary to finance these development activities through the use of tax increment financing so that other development will occur within Development District No. 1.

3.04. The Council further finds that the amendments to the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No 1-3 conforms to the general plan for the development or redevelopment of the City as a whole. The specific basis for such finding being:

- (i) Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3 are properly zoned;
- (ii) The Tax Increment Financing Plans will generally compliment and serve to implement policies adopted in the City's comprehensive plan.

3.05. The Council further finds that the amendments to the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No 1-3 will afford maximum opportunity consistent with the sound needs of the City as a whole, for the development of Development District No. 1 by private enterprise. The specific basis for such finding being:

The development activities are necessary so that development and redevelopment by private enterprise can occur within Development District No. 1.

Section 4. Approval of the Amendments to Tax Increment Financing Plans.

4.01. The amendments to the Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No 1-3 are hereby approved and adopted.

4.02. The staff of the City, the City's advisors and legal counsel are authorized and directed to proceed with the implementation of the amendments to the Tax Increment Financing Plans and for this purpose to negotiate, draft, prepare and present to this Council for its consideration all further plans, resolutions, documents and contracts necessary for this purpose.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated: February 11, 1991.

STATE OF MINNESOTA            )  
                                  ) ss.  
COUNTY OF RAMSEY            )

I, the undersigned, being the duly qualified and acting City Clerk of the City of Maplewood, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original minutes thereof on file in my office and that the same is a full, true and correct transcript thereof insofar as said minutes relate to a resolution approving the amendments to certain tax increment financing plans.

WITNESS my hand officially and the official seal of the City this \_\_\_\_ day of \_\_\_\_\_, 1991.

\_\_\_\_\_  
City Clerk

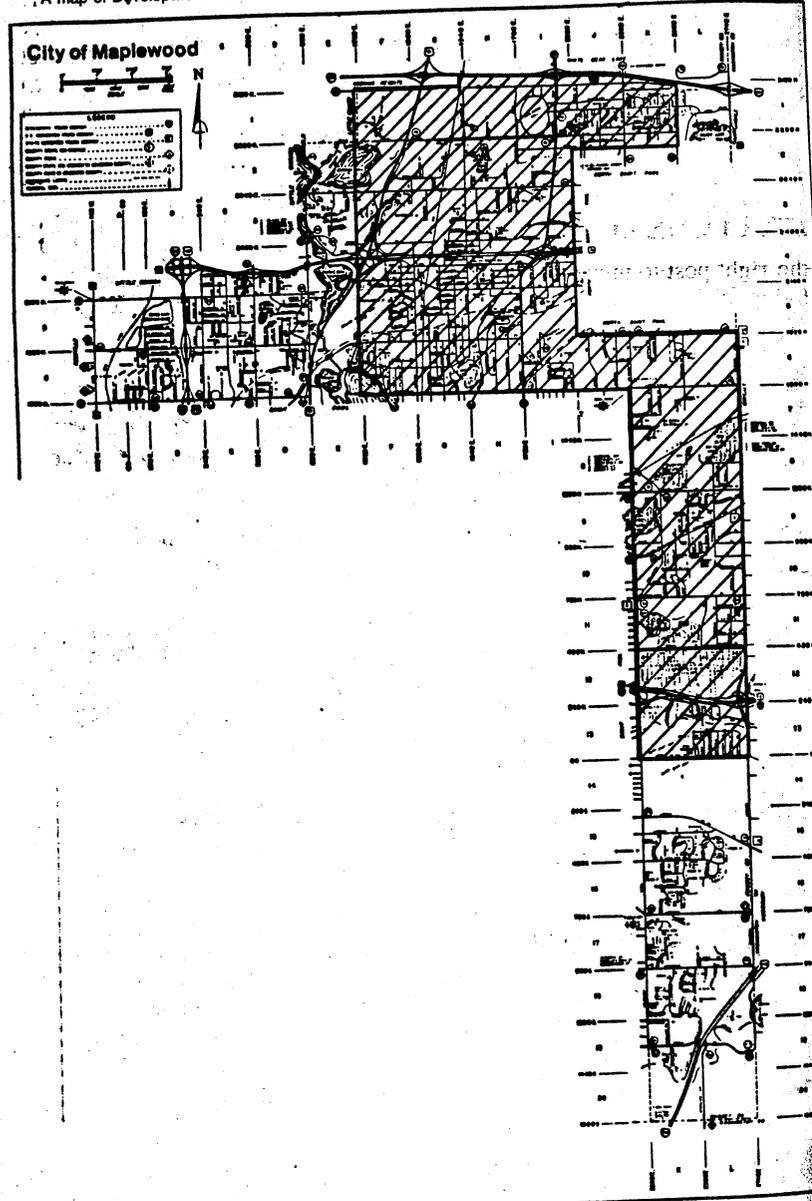
(SEAL)

# PUBLIC NOTICES

**CITY OF MAPLEWOOD  
COUNTY OF RAMSEY  
STATE OF MINNESOTA  
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Maplewood, County of Ramsey, State of Minnesota, will hold a public hearing on Monday, February 11, 1991 at 7:00 p.m. at City Hall, 1830 East County Road B, Maplewood, Minnesota, relating to the adoption of the amendments to Tax Increment Financing Plans for Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3, within Development District No. 1, pursuant to Minnesota Statutes, Section 469.174 through 469.179, inclusive, as amended. Copies of the amendments to Tax Increment Financing Plans as proposed to be adopted are on file and available for public inspection at the office of the City Clerk at City Hall.

A map of Development District No. 1 is set forth as follows:



All interested persons may appear at the hearing and present their views orally or in writing.  
**BY ORDER OF THE CITY COUNCIL**  
Lucille Aurelius, City Clerk

(Review: Jan. 23, 1991)

LAW OFFICES  
**BRIGGS AND MORGAN**  
PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING  
SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

TELECOPIER (612) 222-4071

INCLUDING THE FORMER FIRM OF  
LEVITT, PALMER, BOWEN, ROTMAN & SHARE

WRITER'S DIRECT DIAL NUMBER: 223-6620

January 11, 1991

Chairman Hal Norgard and  
Ramsey County Board Members  
316 Ramsey County Courthouse  
St. Paul, Minnesota 55102

**Re: City of Maplewood, MN - Proposed Modification of  
Tax Increment Financing Plans for Economic  
Development District No. 1-1, Housing District  
No. 1-1, Housing District No. 1-2, Economic  
Development District No. 1-2, Housing District  
No. 1-3, Economic Development District No. 1-3**

Dear Chairman Norgard:

At the request of the City of Maplewood, please find enclosed in connection with the above referenced matter one copy of the Amendments to the Tax Increment Financing Plans proposed for adoption by the City Council of the City of Maplewood at its meeting after the public hearing on Monday, February 11, 1990, at approximately 7:00 p.m.

The City is not modifying the boundaries of the Tax Increment Financing Districts or increasing the amount of project costs to be financed. The amendments to the Tax Increment Financing Plans consist of identifying some additional land to be acquired within Development District No. 1.

You are invited to attend the public hearing or to direct any comments you might have to Dan Faust, the City's Finance Director.

BRIGGS AND MORGAN

Chairman Hal Norgard and  
Ramsey County Board Members  
January 11, 1991  
Page 2

Thank you for your consideration in reviewing the proposed information.

Very truly yours,

  
Mary L. Ippel

MLI:ct/Enc.  
cc: Mr. Dan Faust, Finance Director

LAW OFFICES  
**BRIGGS AND MORGAN**  
PROFESSIONAL ASSOCIATION

EXHIBIT C

2200 FIRST NATIONAL BANK BUILDING  
SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215  
TELECOPIER (612) 222-4071

INCLUDING THE FORMER FIRM OF  
LEVITT, PALMER, BOWEN, ROTMAN & SHARE

WRITER'S DIRECT DIAL NUMBER: 223-6620

January 11, 1991

Mr. Theodore Cunio  
Superintendent  
Independent School District No. 624  
2399 Cedar Avenue  
White Bear Lake, Minnesota 55110

**Re: City of Maplewood, MN - Proposed Modification of  
Tax Increment Financing Plans for Economic  
Development District No. 1-1, Housing District  
No. 1-1, Housing District No. 1-2, Economic  
Development District No. 1-2, Housing District  
No. 1-3, Economic Development District No. 1-3**

Dear Mr. Cunio:

At the request of the City of Maplewood, please find enclosed in connection with the above referenced matter one copy of the Amendments to the Tax Increment Financing Plans proposed for adoption by the City Council of the City of Maplewood at its meeting after the public hearing on Monday, February 11, 1990, at approximately 7:00 p.m.

The City is not modifying the boundaries of the Tax Increment Financing Districts or increasing the amount of project costs to be financed. The amendments to the Tax Increment Financing Plans consist of identifying some additional land to be acquired within Development District No. 1.

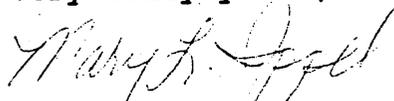
You are invited to attend the public hearing or to direct any comments you might have to Dan Faust, the City's Finance Director.

BRIGGS AND MORGAN

Mr. Theodore Cunio  
January 11, 1991  
Page 2

Thank you for your consideration in reviewing the proposed information.

Very truly yours,



Mary L. Ippel

MLI:ct/Enc.

cc: Mr. Dan Faust, Finance Director

LAW OFFICES  
**BRIGGS AND MORGAN**  
PROFESSIONAL ASSOCIATION

2200 FIRST NATIONAL BANK BUILDING

SAINT PAUL, MINNESOTA 55101

TELEPHONE (612) 291-1215

TELECOPIER (612) 222-4071

INCLUDING THE FORMER FIRM OF  
LEVITT, PALMER, BOWEN, ROTMAN & SHARE

WRITER'S DIRECT DIAL NUMBER: 223-6620

January 11, 1991

Chairperson Bette Jayne Haak  
and School Board Members  
Independent School District No. 622  
2055 E. Larpenteur Avenue  
Maplewood, Minnesota 55109

**Re: City of Maplewood, MN - Proposed Modification of  
Tax Increment Financing Plans for Economic  
Development District No. 1-1, Housing District  
No. 1-1, Housing District No. 1-2, Economic  
Development District No. 1-2, Housing District  
No. 1-3, Economic Development District No. 1-3**

Dear Ms. Haak:

At the request of the City of Maplewood, please find enclosed in connection with the above referenced matter one copy of the Amendments to the Tax Increment Financing Plans proposed for adoption by the City Council of the City of Maplewood at its meeting after the public hearing on Monday, February 11, 1990, at approximately 7:00 p.m.

The City is not modifying the boundaries of the Tax Increment Financing Districts or increasing the amount of project costs to be financed. The amendments to the Tax Increment Financing Plans consist of identifying some additional land to be acquired within Development District No. 1.

You are invited to attend the public hearing or to direct any comments you might have to Dan Faust, the City's Finance Director.

BRIGGS AND MORGAN

Chairperson Bette Jayne Haak  
and School Board Members  
January 11, 1991  
Page 2

Thank you for your consideration in reviewing the proposed information.

Very truly yours,



Mary L. Ippel

MLI:ct/Enc.

cc: Mr. Dan Faust, Finance Director

MLI: 1/11/91

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AMENDMENTS  
TO  
TAX INCREMENT FINANCING PLANS FOR  
ECONOMIC DEVELOPMENT DISTRICT NO. 1-1  
(Zantigo and Maple Ridge Square)  
HOUSING DISTRICT NO. 1-1  
(Maple Ridge Apartments)  
HOUSING DISTRICT NO. 1-2  
(Maple Ridge Estates Apartments)  
ECONOMIC DEVELOPMENT DISTRICT NO. 1-2  
(Mall Addition and Main Street Store)  
HOUSING DISTRICT NO. 1-3  
(Cottages of Maplewood)  
ECONOMIC DEVELOPMENT DISTRICT NO. 1-3  
(Maplewood Crossing)

for

CITY OF MAPLEWOOD, MINNESOTA

February 11, 1991

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This document was drafted by: BRIGGS AND MORGAN  
2200 First National Bank Building  
St. Paul, Minnesota 55101

The City of Maplewood has heretofore established Economic Development District No. 1-1, Housing District No. 1-1, Housing District No. 1-2, Economic Development District No. 1-2, Housing District No. 1-3 and Economic Development District No. 1-3 and in connection therewith has adopted Tax Increment Financing Plans.

The City Council has determined to amend the Tax Increment Financing Plans for the above referenced Tax Increment Financing Districts to identify land to be acquired within Development District No. 1. The land is described as follows:

PIN Nos.: 14-29-22-22-0008-0  
14-29-22-22-0009-3

Parcel A

The East 100 feet of the West 383 feet of the North 333 feet of the Northwest quarter of the Northwest quarter of Section 14, Township 29 North, Range 22 West.

Subject to the Town road along the North of said land and the rights of the public to use said roads or highways.

Parcel B

The East 75 feet of the West 533 feet of the North 333 feet of the Northwest quarter of the Northwest quarter of Section 14, Township 29, Range 22 West. Subject to the town road along the North of said land and the rights of the public use roads or highways.

Parcel C

East 75 feet of the West 458 feet of the North 333 feet of the Northwest quarter of the Northwest quarter of Section 14, Township 29 North, Range 22 West. Subject to the Town road along the North of said land and the rights of the public to use said roads or highways.

Parcel D

The East 75 feet of the West 283 feet of the North 333 feet of the Northwest quarter of the Northwest quarter of Section 14, Township 29 North, Range 22 West. Subject to the town road along the North of said land and the rights of the public to use said roads or highways.

The City is not modifying the boundaries of the Tax Increment Financing Districts or increasing the project costs to be financed within Development District No. 1. The City does intend to use the proceeds of tax increment bonds or tax increments to finance the cost of this land. The Tax Increment

Financing Plans as previously adopted included in the project costs a budget item for land acquisition. However, the Tax Increment Financing Plans do not identify this specific land to be acquired and therefore the City is modifying these Tax Increment Financing Plans to reflect the acquisition of this land as required by the Tax Increment Financing Act.

Action by Council:

AGENDA REPORT

Endorsed \_\_\_\_\_  
Modified \_\_\_\_\_  
Rejected \_\_\_\_\_  
Date \_\_\_\_\_

TO: City Manager  
FROM: Assistant City Manager *Dustin B. Maglich*  
RE: AUTHORIZATION TO PURCHASE 1810 - 1800 EAST COUNTY ROAD B - ROGER FULK  
DATE: February 5, 1991

INTRODUCTION

At the December 27, 1990 meeting, the City Council authorized the City Manager to prepare a purchase agreement for the acquisition of the four parcels (two lots) owned by Mr. Roger Fulk. The property is located at 1810 - 1800 East County Road B adjacent to the City Hall complex. The agreement is being prepared by both parties' attorneys, and the purchase price is \$640,000.

BACKGROUND

Since last spring, we have been negotiating with property owners on White Bear Avenue near County Road B for a potential community center site. Several months ago, we began negotiating with Mr. Roger Fulk for his property which is adjacent to the City's Hall driveway on County Road B. (An area map is attached).

Reasons for Purchase

The intent of purchasing Mr. Fulk's property is two fold. The first reason is the long term goal of a community center/City Hall complex site located at the southeast corner of the White Bear/County Road B intersection. Negotiations are continuing with the owners of the properties fronting White Bear Avenue. As the other properties come up for sale (Wicklander home and Wonder Bread), the City will consider the purchase of those parcels as well. Mr. Fulk's property became for sale last year, and it will be the first portion of the proposed community center site purchased.

The second reason for purchasing Mr. Fulk's property is for the use of his commercial building for Parks & Recreation purposes. The Five Year Capital Improvement Plan adopted by the City Council in July, 1989 included the proposed construction in 1990 of a storage building adjacent to the Public Works Building. This building was to provide protection of equipment and supplies for park maintenance. The Plan also proposed an addition to the

Public Works Building in 1993 to accommodate the growing Public Works and Parks fleet of vehicles. When the Fulk property is purchased, the 10,000 square commercial building will be used to house Parks & Recreation vehicles. Therefore, the second building next to the Public Works building will not be needed. The addition to the Public Works building can be postponed into the future, and if needed, it may not be as large as originally planned.

### Tax Increment Financing

The purchase and improvement of Fulk's property are eligible uses of tax increment financing. The property is intended for a proposed community center site, and the commercial building will be used for parks and recreational purposes. Since these parcels were not specifically designated in the City's original tax increment plans, a public hearing is being conducted to allow an amendment to the plans. If the Council approves and adopts the amendment, then tax increment funds can be used for the purchase.

### Planning Commission Review

State law requires that the Planning Commission review proposed acquisitions for public use and advise the Council whether the acquisition complies with the Comprehensive Plan. At its January 7, 1991 meeting, the Planning Commission reviewed the proposed purchase and adopted the following recommendations:

1. The City use of the Fulk property would comply with the Comprehensive Plan. However, the City should change the land use classification to the same classification as the City Hall when the update of the Plan is done.
2. The commercial building cannot be used for the maintenance or repair of motor vehicles.
3. The City may need a conditional use permit to use these lots.

The Planning Commission's report is attached for your reference.

### Intended Uses for the Manufacturing Building

It is the City's intent to use the Fulk manufacturing building as a Parks & Recreation storage building. Intended uses include the storage of vehicles, limited office space, and general storage. No vehicle maintenance will be performed at this site.

The building will require some limited improvements to make it suitable for the City's use. These improvements include the upgrading of the restroom facilities, some carpentry to upgrade a

lunchroom and office area, installation of floor drains in the garage area, and some ventilation work for a shop area. A cost estimate for these improvements is \$50,000. The work can be completed after the City's personnel takes possession and can be funded through tax increment funds. Future improvements including the installation of a driveway to the building off of the current City Hall driveway are being reviewed, and cost estimates are being obtained.

### **Engineering and Environmental Analysis**

The City contracted with a local engineering firm to test the buildings for presence of lead, asbestos, and hazardous waste. The report has been received, and any concerns have been included in the purchase agreement.

### **RECOMMENDATION**

It is hereby recommended that the City Council approve the purchase of the Fulk property for a price of \$640,000 and authorize the Mayor and City Manager to execute the purchase agreement.

SABIN GARDEN LOTS

WHITE BEAR AVENUE

WICKLANDER AVE.

COUNTY

RD. 20 S.W. 2157th St. ROAD

MONDER

FULK

(110)

PEARSON

242 ac.

(13)

MONETTE CONSTRUCTION

2.52 ac.

(14)

(142 ac.)

TO CITY OF MAPLEWOOD 12-29-76

CITY HALL

15.53 ac.

(35)

(100)

PUBLIC WORKS BUILDING

(27)

757 ac.

(140)

13.02 ac.

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## MEMORANDUM

TO: City Manager  
FROM: Director of Community Development  
SUBJECT: Land Purchase: 1800 - 1810 Co. Rd. B  
DATE: December 27, 1990

### INTRODUCTION

The City Council intends to purchase the four lots owned by Roger Fulk at 1800 - 1810 Co. Rd. B. There are two houses and the Fulk Manufacturing Building. The City would use the commercial building for a maintenance garage. The City would probably rent the two houses and eventually remove them. This property could be part of the site planned for a community center.

### BACKGROUND

State law requires that the Planning Commission review proposed acquisitions for public use and advise the Council whether the acquisition complies with the Comprehensive Plan. The City has planned this property for SC (service commercial use). The City has zoned the easterly three lots M-1 (light manufacturing) and the west lot F (farm residential). (Refer to the attached land use plan and zoning maps.)

The City Council, on December 27, authorized the manager to prepare an agreement to purchase the Fulk property for \$640,000. The Council will consider this agreement on January 28.

### DISCUSSION

A maintenance garage or community center would comply with the SC land use plan classification. The Comprehensive Plan defines the SC classification as follows:

This commercial classification is oriented to facilities which are local or community-wide scale. While a full range of commercial uses is permitted in this district, certain types of facilities which may be of a high-intensity nature, such as fast food restaurants, discount sales outlets, gas stations, and light industrial uses, should be permitted subject to specific performance guidelines. The objective of establishing this district is to provide for a wide variety of commercial uses, compatible with the character and development of the neighborhoods in which they are located.

The City should change the land use classification to the same classification as City Hall when the update of the Plan is done.

The commercial building cannot be used for the maintenance or repair of motor vehicles. Section 36-151(9)(c) prohibits the repair or maintenance of motor vehicles within 350 feet of land

the City is planning for residential use. The commercial building is only 185 feet from the residential property to the east. The City could use this building for office, storage or the repair and maintenance of other equipment.

The City may need a conditional use permit to use these lots. City Code requires a conditional use permit (CUP) for any public use, except a park, of the westerly F-zoned lot. The City may also need a CUP for the easterly three lots zoned M-1. City Code requires a CUP for any exterior use or building in an M-1 zone that is within 350 feet of a residential zone. The City would not need a CUP to use the existing commercial building for a permitted use.

#### **RECOMMENDATION**

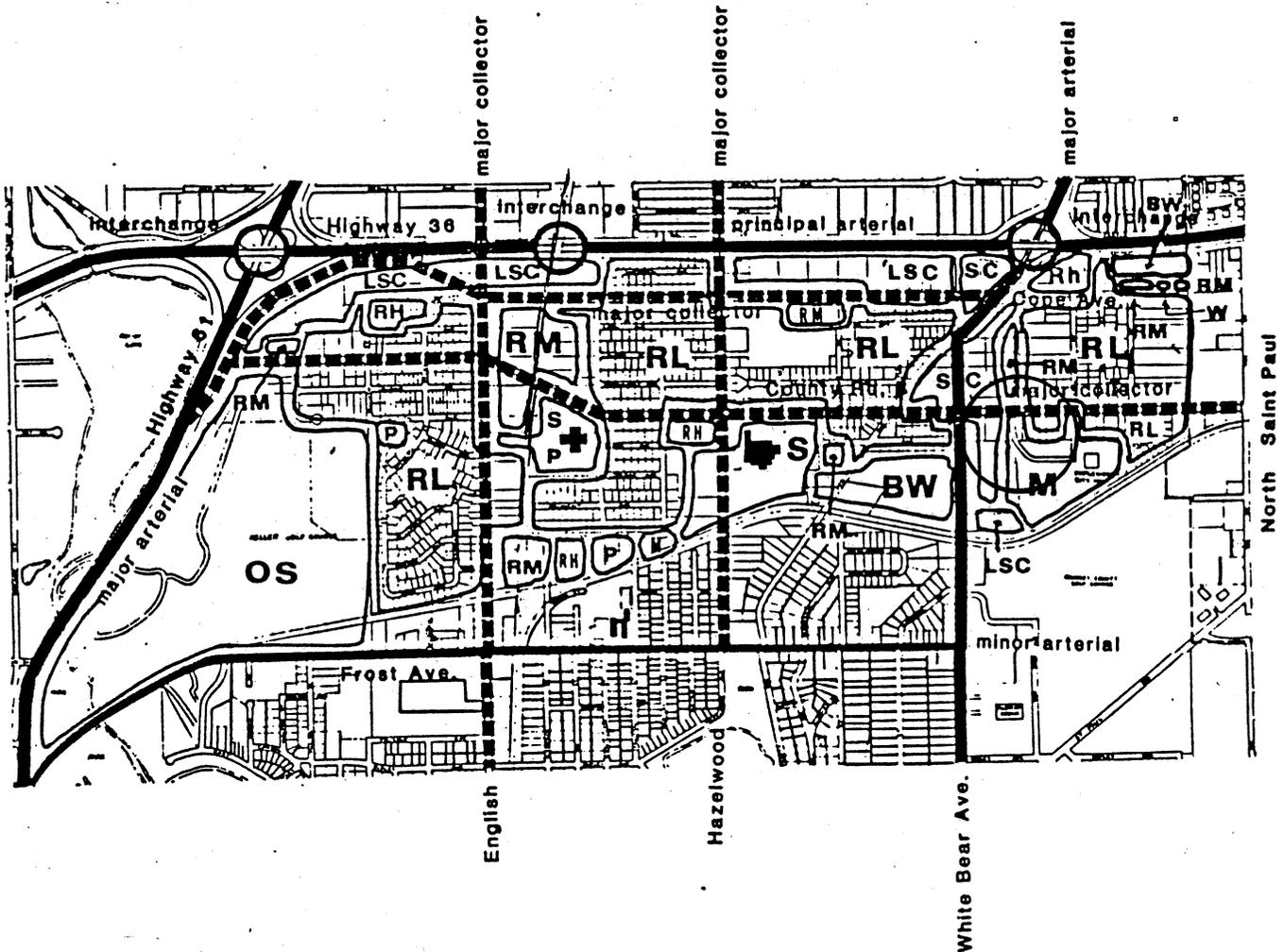
The Planning Commission should report the following to the City Council:

1. The City use of the Fulk property would comply with the Comprehensive Plan. However, the City should change the land use classification to the same classification as City Hall when the update of the Plan is done.
2. The commercial building cannot be used for the maintenance or repair of motor vehicles.
3. The City may need a conditional use permit to use these lots.

go/memo25.mem (section 14)

Attachments:

1. land use plan
2. property line/zoning map

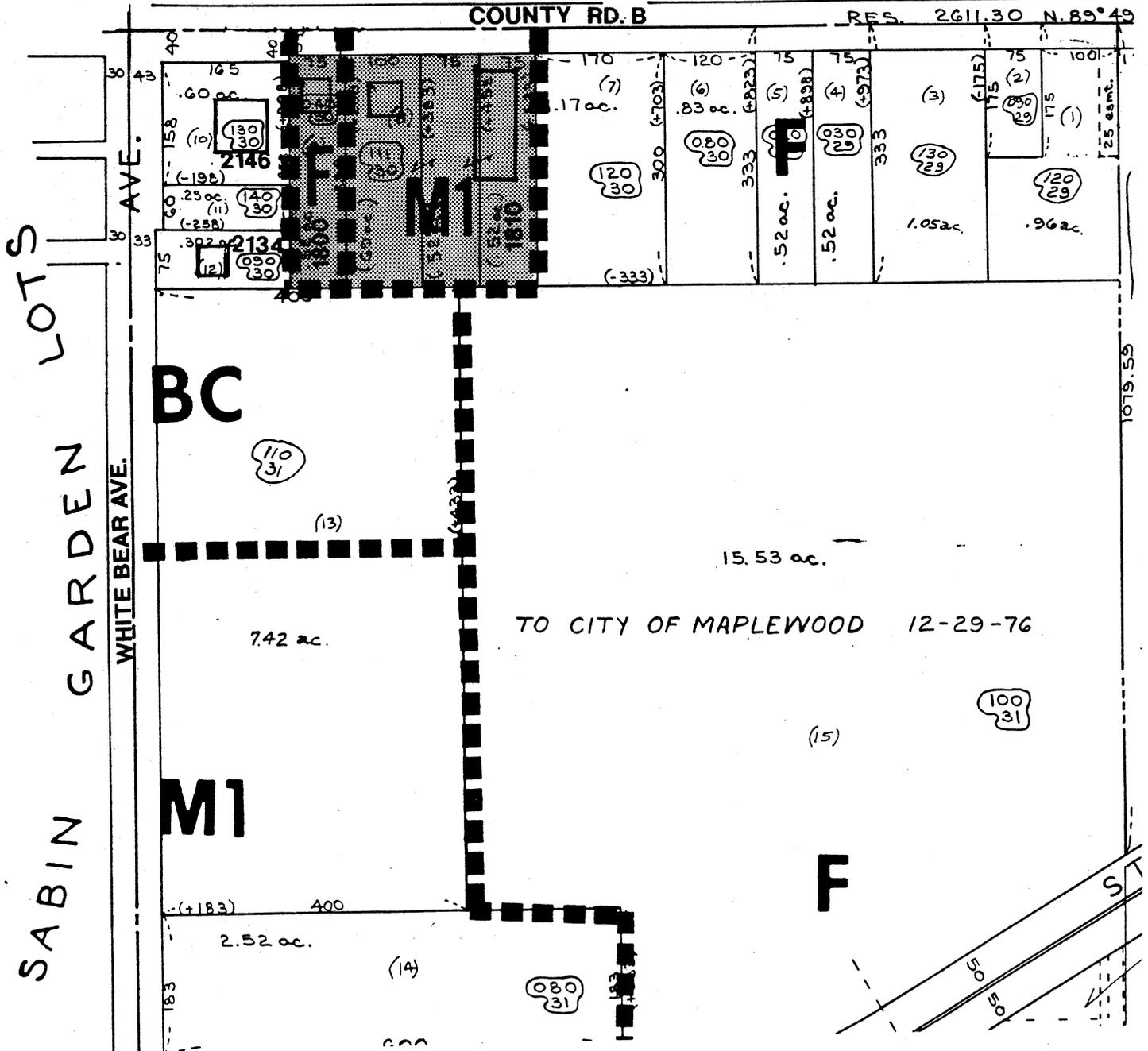


SC=SERVICE COMMERCIAL CENTER  
 LSC=LIMITED SERVICE COMMERCIAL CENTER  
 RL=RESIDENTIAL LOWER DENSITY  
 Rm=RESIDENTIAL MEDIUM DENSITY  
 M=MUNICIPAL FACILITIES

**LAND USE PLAN**

Attachment 1





# PROPERTY LINE / ZONING MAP

F=FARM RESIDENTIAL  
 BC=BUSINESS COMMERCIAL  
 M1=LIGHT MANUFACTURING



FULK PROPERTY



N

- (e) The parking and storage of vehicles on the Sandhurst Avenue right-of-way is prohibited, unless the property owner signs a hold-harmless agreement prepared by the City.
- (f) Compliance with all conditions of the conditional use permit and the City's home occupation ordinance.
- (g) The City Council shall review this license in one year. The license shall end on June 1, 1994.

Commissioner Rossbach seconded

Ayes--Anitzberger,  
Axdahl, Cardinal,  
Fischer, Frost,  
Gerke, Pearson,  
Rossbach

The motion passed.

- d. 1800-1810 County Road B

Secretary Olson presented the staff report.

Gretchen Maglish, Assistant City Manager, said the city attorney has advised that an environmental assessment of the property be performed to determine if there is any oil or hazardous waste on the property. Ms. Maglish said soil borings testing has been completed for the property to the west of this area which the City is considering purchasing and the soil was determined to be acceptable.

Commissioner Rossbach moved the Planning Commission report to the City Council:

1. The City use of the Fulk property would comply with the Comprehensive Plan. However, the City should change the land use classification to the same classification as City Hall when the update of the Plan is done.
2. The commercial building cannot be used for the maintenance or repair of motor vehicles.
3. The City may need a conditional use permit to use these lots.

Commissioner Fischer seconded

Ayes--Anitzberger,  
Axdahl, Cardinal,  
Fischer, Frost,  
Gerke, Pearson,  
Rossbach

The motion passed.

e. Rules of Procedure

Commissioner Rossbach asked the Commissioners to consider changing the starting time of the meetings to 7 p.m. The members present were in favor of the 7 p.m. starting time and directed staff to poll the absent members. The Commissioners discussed scheduling policy for representatives of the Planning Commission at Council meetings.

Commissioner Fischer moved acceptance of the Planning Commission's Rules of Procedure with the single change that meetings be held at 7 p.m. instead of 7:30 p.m. unless, after being contacted by staff, the commissioners absent from this meeting are unable to attend at 7 p.m.

Commissioner Cardinal seconded

Ayes--Anitzberger,  
Axdahl, Cardinal,  
Fischer, Frost,  
Gerke, Pearson,  
Rossbach

The motion passed.

f. January 21 Meeting

Staff informed the Commissioners that after polling the Planning Commission for a new date, the second meeting of January is rescheduled for Tuesday, January 22, at 7 p.m.

7. VISITOR PRESENTATIONS

There were no visitor presentations.

8. COMMISSION PRESENTATIONS

a. Representative for the January 14 Council Meeting: Les Axdahl

Action by Council:

**MEMORANDUM**

TO: City Manager  
FROM: Director of Community Development  
SUBJECT: Code Change - Planning Commission  
DATE: January 23, 1991

Endorsed \_\_\_\_\_  
Modified \_\_\_\_\_  
Rejected \_\_\_\_\_  
Date \_\_\_\_\_

**INTRODUCTION**

I am requesting that the Council change section 25-20 of City Code as shown on the attached ordinance. The changes are to move the election of the Planning Commission chairperson from the first to the second meeting of January and add the vice-chairperson. The reason for the changes is that the Council does not make reappointments until their first meeting in January. This is after the Planning Commission's first meeting. It is possible that the Council may not reappoint someone elected chairperson or vice-chairperson. The Planning Commission has already made these changes in their Rules of Procedure.

**RECOMMENDATION**

**Adopt the attached ordinance.**

go/memo12.mem (5.6)  
Attachment: Ordinance

ORDINANCE NO.

AN ORDINANCE CONCERNING THE ELECTION OF THE  
PLANNING COMMISSION CHAIRPERSON

THE MAPLEWOOD CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS  
(Additions are underlined and deletions are crossed out):

Section 1. Section 25-20 is amended as follows:

Sec. 25-20. Chairperson

The chairperson of the planning commission shall be elected by the planning commission at the ~~first~~ second meeting in January of each year from among the members of the planning commission. The chairperson shall be responsible for calling and presiding at meetings and shall be entitled to an equal vote with other members of the commission.

Section 2. This ordinance shall take effect upon its passage and publication.

Passed by the City Council on \_\_\_\_\_, 1991.

b. Code Change: Planning Commission Chairperson

Commissioner Anitzberger moved the Planning Commission recommend approval of the ordinance which moves the election of the Planning Commission chairperson and vice-chairperson to the second meeting of January.

Commissioner Pearson seconded                      Ayes--Anitzberger,  
Axdahl, Cardinal,  
Frost, Gerke,  
Pearson, Rossbach,  
Sinn

The motion passed.

c. ~~Planning Commission Elections~~

~~Commissioner Cardinal moved the Planning Commission elect Les Axdahl as chairperson and Lorraine Fischer as vice-chairperson.~~

~~Commissioner Gerke seconded                      Ayes--Anitzberger,  
Cardinal, Frost,  
Gerke, Pearson,  
Rossbach, Sinn~~

~~Abstentions--Axdahl~~

~~The motion passed.~~

d. The Commission discussed Item 5. b. of the minutes of December 17, 1990.

~~Commissioner Axdahl moved to amend the minutes of December 17, 1990, changing the first paragraph of the motion on page three to read: "Commissioner Rossbach moved the Planning Commission recommend approval of the resolution which changes the land use plan for 2315, 2321 and 2329 Stillwater Road, excluding 2335 Stillwater Road and the property north of 2335 Stillwater Road, from RH (high density residential) to RL (low density residential)."~~

~~Commissioner Rossbach seconded                      Ayes--Anitzberger,  
Axdahl, Cardinal,  
Frost, Gerke,  
Pearson, Rossbach,  
Sinn~~

~~The motion passed.~~

## AGENDA REPORT

TO: City Manager  
FROM: City Engineer  
SUBJECT: Grading and Erosion Control Ordinances  
DATE: February 4, 1991

Action by Council:

Endorsed \_\_\_\_\_  
Modified \_\_\_\_\_  
Rejected \_\_\_\_\_  
Date \_\_\_\_\_

Attached are a new grading ordinance and a new erosion control ordinance.

The grading ordinance is quite detailed and sets standards for application, construction, and restoration. Penalties are established to aid enforcement.

Adoption of an erosion control ordinance is required by recent legislation. The Ramsey Soil and Water Conservation District has prepared a handbook that is referenced in the ordinance. The handbook is very detailed in its requirements and practices.

Both of these ordinances are lengthy and represent a departure from past city standards. Since they are quite important, it is recommended that a special work session with the city council be scheduled, perhaps after a Thursday agenda meeting.

KGH

jc  
Attachments

ORDINANCE NO. XXXX

THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA DOES  
HEREBY ORDAIN:

That the Code of Ordinances of the City of Maplewood be amended by adding Chapter X to read as follows:

CHAPTER X : EXCAVATION AND GRADING ORDINANCE

Section X-1 . Purpose

The purpose of this ordinance is to safeguard life, limb, property and the public welfare by regulating grading on private property.

Section X-2 . Scope

This ordinance sets forth rules and regulations to control excavation, grading and earthwork construction, including fills and embankments; establishes the administrative procedure for issuance of permits; and provides for review of plans and inspection of grading construction.

Section X-3 Permits Required

No person shall do any grading without first having obtained a grading permit from the City except for the following:

- a. Grading in an isolated, self-contained area if there is no danger apparent to private or public property.
- b. An excavation below finished grade for basements and footings of a building, retaining wall or other structure authorized by a valid building permit. This shall not exempt the requirement for a permit for fill made with the material from such excavation nor exempt any excavation having an unsupported height greater than 5 feet after the completion of such structure.
- c. Cemetery graves.
- d. Refuse disposal sites controlled by other regulations.
- e. Excavations for wells or tunnels or utilities.
- f. Mining, quarrying, excavating, processing, stockpiling of rock, sand, gravel, aggregate or clay where established and provided for by law or ordinance. This shall not exempt these types of activities from the special use permit requirements set forth in portion of the City code.

- g. Exploratory excavations under the direction of soil engineers or engineering geologists.
- h. An excavation which (1) is less than 2 feet in depth, or (2) does not create a cut slope greater than 5 feet in height and steeper than two horizontal to one vertical.
- i. A fill which is (1) less than 2 feet in depth and placed on natural terrain with a slope flatter than three horizontal to one vertical, or (2) less than 3 feet in depth, not intended to support structures. The fill shall not exceed 50 cubic yards on any one lot and shall not obstruct a drainage course or infringe upon a ponding area or wet land.

Exemption from the permit requirements of this ordinance shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this ordinance.

#### Section X-4 General Conformance

Whenever the City determines that any existing excavation or embankment or fill on private property has become a hazard to life and limb, or endangers property, or adversely affects the safety, use or stability of a property, public way or drainage channel, the owner of the property upon which the excavation or fill is located, or other person or agent in control of said property, upon receipt of notice in writing from the City, shall within the period specified therein repair or eliminate such excavation or embankment so as to eliminate the hazard and be in conformance with the requirements of this code. The City may inspect any property for conformance with this ordinance.

#### Section X-5. Definitions

For the purposes of this ordinance the definitions listed hereunder shall be construed as specified in this section.

**APPROVAL** shall mean the proposed work or completed work conforms to this ordinance in the opinion of the City.

**AS-GRADED** is the extent of surface conditions on completion of grading.

**BEDROCK** is in-place solid rock.

**BENCH** is a relatively level step excavated into earth material on which fill is to be placed.

**BORROW** is earth material acquired from an off-site location for use in grading on a site.

**CITY** is the administrative staff, or its agency, of the City of Woodbury.

**CITY COUNCIL** is the elected governing board of the City of Woodbury.

**CIVIL ENGINEER** is a professional engineer registered in the State of Minnesota to practice in the field of civil engineering.

**CIVIL ENGINEERING** is the application of the knowledge of the forces of nature, principles of mechanics and the properties of materials to the evaluation, design and construction of civil works for the beneficial uses of mankind.

**COMPACTION** is the densification of a fill by mechanical means.

**DESIGNER** is a person registered by the Minnesota Board of Architects: Engineers, land surveyors and landscape architects responsible for the preparation of the grading plans and specifications.

**EARTH MATERIAL** is any rock, natural soil or fill and/or any combination thereof.

**ENGINEERING GEOLOGIST** is a geologist experienced and knowledgeable in engineering geology.

**ENGINEERING GEOLOGY** is the application of geologic knowledge and principles in the investigation and evaluation of naturally occurring rock and soil for use in the design of civil works.

**EROSION** is the wearing away of the ground surface as a result of the movement of wind, water and/or ice.

**EXCAVATION** is the mechanical removal of earth material.

**FILL** is a deposit of earth material placed by artificial means.

**GEOTECHNICAL ENGINEER.** See Soils Engineer.

**GRADE** is the vertical location of the ground surface.

**EXISTING GRADE** is the grade prior to grading.

**ROUGH GRADE** is the stage at which the grade approximately conforms to the approved plan.

**FINISH GRADE** is the final grade of the site which conforms to the approved plan.

**GRADING** is any excavating or filling or combination thereof.

**KEY** is a designed compacted fill placed in a trench excavated in earth material beneath the toe of a proposed fill slope.

**SITE** is any lot or parcel of land or contiguous combination thereof, under the same ownership, where grading is performed or permitted.

**SLOPE** is an inclined ground surface the inclination of which is expressed as a ratio of horizontal distance to vertical distance.

**SOIL** is naturally occurring superficial deposits overlying bed rock.

**SOILS ENGINEER (GEOTECHNICAL ENGINEER)** is an engineer experienced and knowledgeable in the practice of soil engineering (geotechnical engineering).

**SOILS ENGINEERING (GEOTECHNICAL ENGINEERING)** is the application of the principles of soils mechanics in the investigation, evaluation and design of civil works involving the use of earth materials and the inspection and/or testing of the construction thereof.

**TERRACE** is a relatively level step constructed in the face of a graded slope surface for drainage and maintenance purposes.

#### **Section X-6 . Grading Permit Requirements**

**(a) Permits Required.**

Except as exempted in Section X-3 of this ordinance, no person shall do any grading without first obtaining a grading permit from the City. A separate permit shall be required for each site, and may cover both excavations and fills. Changes or deviation from previously reviewed plans require an amended permit be applied for and approved before the work is performed.

**(b)** A grading permit may be applied for at any time. A grading permit may not be issued until after the City Council has granted the applicant a preliminary plat, site plan or equivalent approval of the site. For individual isolated grading activities, the City may grant a grading permit without City Council approval of a preliminary plat, site plan, or equivalent approval.

**(c) Application.**

To obtain a permit, the applicant shall first file an application in writing on a form furnished by the City for that purpose. Every such application shall:

1. Identify and describe the work to be covered by the permit for which application is made.
2. Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work.
3. Indicate the purpose of the proposed work.
4. Be accompanied by plans, diagrams, computations and specifications and other data as required in Subsection (e) of this section.
5. State the valuation of the work.
6. Be signed by the permittee, or his authorized agent.
7. Give such other data and information as may be required by the City.

**(d) Plans and Specifications.**

Each application for a grading permit shall be accompanied by two sets of plans and specifications, and supporting data. The plans, specifications and reports shall be prepared and signed by a person registered by the Minnesota Board of Architects: engineers, land surveyors and landscape architects unless specifically exempted by the City.

**(e) Information on Plans and in Specifications**

Plans shall be drawn to scale and shall be of sufficient clarity to indicate the nature and extent of the work proposed and show in detail that they will conform to the provisions of this code and all relevant laws, ordinances, rules and regulations.

The first sheet of each set of plans shall give the location of the work and the name and address of the owner and the person by whom they were prepared.

As a minimum, the plans shall include the information set forth in the Grading Permit Plan Requirements developed by the City.

**(f) Alternate Materials and Methods of Construction.**

The provisions of this ordinance are not intended to prevent the use of any material or method of construction not specifically prescribed by this ordinance, provided any alternate has been approved and its use authorized by the City.

The City may approve any such alternate, provided the City finds the proposed design is satisfactory and complies with the provisions of this ordinance and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in suitability, strength, effectiveness, fire resistance, durability, safety and sanitation.

The City shall require that sufficient evidence or proof be submitted to substantiate any claims that may be made regarding its use. The details of any action granting approval of an alternate shall be recorded and entered in the files of the City.

**(g) Modifications.**

Whenever there are practical difficulties involved in carrying out the provisions of this ordinance, the City may grant modifications for individual cases, provided the City shall first find that a special individual reason makes the strict letter of this code impractical and that the modification is in conformity with the intent and purpose of this code. The details of any action granting modifications shall be recorded and entered in the files of the City.

**(h) Tests.**

Whenever there is insufficient evidence of compliance with any of the provisions of this ordinance or evidence that any material or construction does not conform to the requirements of this ordinance, the City may require tests as proof of compliance to be made at no expense to the City.

Test methods shall be as specified by this ordinance or by other recognized test standards. If there are no recognized and accepted test methods for the proposed alternate, the City shall determine test procedures.

**(i) Soils Engineering Report.**

The soils engineering report, when required, shall include data regarding the nature, distribution and strength of existing soils, conclusions and recommendations for grading procedures

and design criteria for corrective measures, including buttress fills, when necessary, and opinions and recommendations covering adequacy of sites to be developed by the proposed grading, including the stability of slopes.

Recommendations included in the report and reviewed by the City shall be incorporated in the grading plans or specifications.

(j) **Engineering Geology Report.**

The engineering geology report, when required, shall include an adequate description of the geology of the site, conclusions and recommendations regarding the effect of geologic conditions on proposed development, and opinions and recommendations covering the adequacy of sites to be developed by the proposed grading.

Recommendations included in the report and reviewed by the City shall be incorporated in the grading plans or specifications.

(k) **Permits Issuance**

The application, plans, specifications, computations and other data filed by an applicant for permit shall be reviewed by the City. Such plans may be reviewed by other departments of the jurisdiction to verify compliance with any applicable laws under their jurisdiction. If the City finds that the work described in an application for a permit and the plans, specifications and other data filed therewith conform to the requirements of this ordinance and other pertinent laws and ordinances, and that the fees and security requirements for said permit has been provided, the City shall issue a permit to the applicant.

When the City issues the permit where plans are required, the City shall endorse in writing or stamp the plans and specifications "Reviewed". Such reviewed plans and specifications shall not be changed, modified or altered without authorization from the City, and all work shall be done in accordance with the reviewed plans.

The City may issue a permit for grading before the entire plans and specifications have been submitted or reviewed, provided adequate information and detailed statements have been filed complying with all pertinent requirements of this ordinance. The holder of such permit shall proceed at his own risk without assurance that the permit for the entire project will be granted.

(l) Retention of Plans.

One set of reviewed plans, specifications and computations shall be retained by the City for a period of not less than 90 days from date of completion of the work covered therein; and one set of reviewed plans and specifications shall be returned to the applicant, and said set shall be kept on the site of the building or work at all times during which the work authorized thereby is in progress.

(m) Validity of Permit.

The issuance or granting of a permit or approval of plans, specifications and computations shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this ordinance or of any other ordinance of the City. No permit presuming to give authority to violate or cancel the provisions of this ordinance shall be valid.

The issuance of a permit based upon plans, specifications and other data shall not prevent the City from thereafter requiring the correction of errors in said plans, specifications and other data, or from preventing grading operations being carried on thereunder when in violation of this ordinance or of any other ordinance of the City.

(n) Expiration.

Every permit issued by the City under the provisions of this ordinance shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 90 days from the date of issuance of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be re-commenced, a new permit shall be first obtained to do so, and the fee therefore shall be one half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after expiration, the permittee shall pay a new full permit fee.

Any permittee holding an unexpired permit may apply for an extension of the time within which the permittee may commence work under that permit when the permittee is unable to commence work within the time required by this section for good and satisfactory reasons. The City may extend the time for action

by the permittee for a period not exceeding 180 days upon written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. No permit shall be extended more than once.

(o) **Suspension or Revocation.**

The City may, in writing, suspend or revoke a permit issued under the provisions of this ordinance whenever the permit is issued in error or on the basis of incorrect information supplied, or is found to be in violation of any ordinance or regulation or any of the provisions of this ordinance.

**Section X-7. Grading Fees.**

(a) **General.**

Fees shall be charged in accordance with the provisions of this section or shall be as set forth in the fee schedule adopted by the city council by resolution.

(b) **Plan Review Fees.**

When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be as established by the city council by resolution.

(c) **Grading Permit Fees.**

A fee for each grading permit shall be paid to the City as established by city council by resolution.

**Section X-8. Financial Security.**

(a) The City may require bonds in such form and amounts as may be deemed necessary to assure that the work, if not completed in accordance with the reviewed plans and specifications, will be corrected to eliminate hazardous conditions.

In lieu of a surety bond the applicant may file a cash bond or instrument of credit with the City in an amount equal to that which would be required in the surety bond.

If requested by the applicant, the amount of the financial security may be reduced by the City. Said reduction will be based upon the extent to which the grading and restoration have been completed and shall consider the continued need for erosion control.

## Section X-9. Amended Permits.

### (a) General.

Any changes desired to be made to the grading plan by the applicant following the issuance of a grading permit shall be submitted to the City for review. No grading changes may be implemented by the applicant unless approved by the City. Any desired change to the grading plan shall be supported by information showing the change desired, the reasons for the change, the effect the change would have upon buildings, structures, drainage facilities and patterns.

The request shall be accompanied by soils engineering and geology report as necessary. If the changes requested by the applicant are acceptable, the City will issue an amendment to the grading permit.

## Section X-10. Cuts.

### (a) General.

Unless otherwise recommended in the approved soils engineering and/or engineering geology report, cuts shall conform to the provisions of this section. In the absence of an approved soils engineering report, these provisions may be waived by the City for minor cuts not intended to support structures.

### (b) Slope.

The slope of cut surfaces shall be no steeper than is safe for the intended use and shall be no steeper than 2 horizontal to 1 vertical, for a short term interim period, unless the owner furnishes a soils engineering or an engineering geology report, or both, stating that the site has been investigated and giving an opinion that a cut at a steeper slope will be stable and not create a hazard to public or private property. Unless specifically approved, permanent slopes shall be no steeper than three horizontal to one vertical.

**Section X-11. Fills.**

**(a) General.**

Unless otherwise recommended in the approved soils engineering report, fills shall conform to the provisions of this section.

In absence of an approved soils engineering report these provisions may be waived for minor fills not intended to support structures.

**(b) Clearing area to be filled.**

All timbers, logs, trees, brush and rubbish shall be removed from the site. No burning of the debris will be allowed unless a burning permit is issued by the City.

**(c) Preparation of Ground.**

The ground surface shall be prepared to receive fill by removing vegetation, non-complying fill, topsoil and other unsuitable materials scarifying to provide a bond with the new fill and, where slopes are steeper than five to one and the height is greater than 5 feet, by benching into sound bedrock or other competent material as determined by the soils engineer. The bench under the toe of a fill on a slope steeper than five to one shall be at least 10 feet wide. The area beyond the toe of fill shall be sloped for sheet overflow or a paved drain shall be provided. When fill is to be placed over a cut, the bench under the toe of fill shall be at least 10 feet wide but the cut shall be made before placing the fill and accepted by the soils engineer or engineering geologist or both as a suitable foundation for fill.

**(d) Fill Material.**

Organic material shall not be permitted in building pad or roadway areas. Except as permitted by the City, no rock or similar irreducible material with a maximum dimension greater than 12 inches shall be buried or placed in fills.

**EXCEPTION:** The City may permit placement of larger rock when the soils engineer properly devises a method of placement, continuously inspects its placement and approves the fill stability. The following conditions shall also apply:

- A. Prior to issuance of the grading permit, potential rock disposal areas shall be delineated on the grading plan.

B. Rock sizes greater than 12 inches in maximum dimension shall be 10 feet or more below grade, measured vertically.

C. Rocks shall be placed so as to assure filling of all voids with fines.

(e) **Compaction.**

All fills shall be compacted to a minimum 90 percent of maximum density as determined by the Specified Density Method. In-place density shall be determined in accordance with ASTM D698-70.

(f) **Slope.**

The slope of fill surfaces shall be no steeper than is safe for the intended use or three horizontal to one vertical, whichever is less.

(g) **Drainage and Terracing.**

Drainage and terracing shall be provided and the area above fill slopes and the surfaces of terraces shall be graded and paved as required by

**Section X -12. Setbacks.**

(a) **General.**

Cut and fill slopes shall be set back from site boundaries in accordance with this section. Setback dimensions shall be horizontal distances measured perpendicular to the site boundary. Setback dimensions shall be shown on the grading plan.

(b) **Top of Cut Slope.**

The top of cut slopes shall be made not nearer to a site boundary line than one-fifth of the vertical height of cut with a minimum of 2 feet and a maximum required setback of 10 feet. The setback may need to be increased for any required interceptor drains.

(c) **Toe of Fill Slope.**

The toe of fill slopes shall be made not nearer to the site boundary line than one-half the height of the slope with a minimum of 2 feet and a maximum required setback of 20 feet. Where a fill slope is to be located near the site boundary and

the adjacent off-site property is developed, special precautions shall be incorporated in the work as the City deems necessary to protect the adjoining property from damage as a result of such grading. These precautions may include but are not limited to:

1. Additional setbacks.
2. Provision for retaining or slough walls.
3. Mechanical or chemical treatment of the fill slope surface to minimize erosion.
4. Provisions for the control of surface waters.

(d) **Modification of Slope Location.**

The City may approve alternate setbacks. The City may require an investigation and recommendation by a qualified engineer or engineering geologist to demonstrate that the intent of this section has been satisfied.

**Section X-13**

(a) **General.**

All grading operations for which a permit is required shall be subject to inspection by the City. When required by the City, special inspection of grading operations and special testing shall be performed.

(b) **Special Inspector.**

The special inspector shall be a qualified person who shall demonstrate his competence, to the satisfaction of the City, for inspection of the particular type of grading or operation requiring special inspection.

(c) **Duties and Responsibilities of the Special Inspector.**

- A. The special inspector shall observe the work assigned for conformance with the reviewed design drawings and specifications.
- B. All discrepancies shall be brought to the immediate attention of the contractor for correction, then, if uncorrected, to the proper design authority and to the City.

- C. The special inspector shall submit a final signed report stating whether the work requiring special inspection was, to the best of his knowledge, in conformance with the reviewed plans and specifications. The report shall be furnished to the city and other designated persons.
- D. Periodic Special Inspection. Some inspections may be made on a periodic basis and satisfy the requirements of continuous inspection, provided this periodic scheduled inspection is performed as outlined in the project plans and specifications and approved by the City.

**(b) Grading Designation.**

All grading in excess of 5000 cubic yards shall be performed in accordance with the reviewed grading plan prepared in accordance with Section X-6 (d), and shall be designated as "engineered grading". Grading involving less than 5000 cubic yards shall be designated "regular grading" unless the permittee, with the approval of the City, chooses to have the grading performed as "engineered grading".

**(c) Engineered Grading Requirements.**

For engineered grading, it shall be the responsibility of the designer who prepares the reviewed grading plan to incorporate all recommendations from the soils engineering and engineering geology reports into the grading plan. The Designer shall be responsible for the professional inspection and approval of the grading. This responsibility shall include, but need not be limited to, inspection and approval as to the establishment of line, grade and drainage of the development area. The designer shall act as the coordinating agent in the event the need arises for liaison between the other professionals, the contractor and the City. The designer also shall be responsible for the preparation of revised plans and the submission of as-graded grading plans upon completion of the work. The grading contractor shall submit in a form prescribed by the City a statement of compliance to said as-graded plan.

Soils engineering and engineering geology reports shall be required as specified in Section X-6. During grading all necessary reports, compaction data and soil engineering and engineering geology recommendations shall be submitted to the designer and the City by the soils engineer and the engineering geologist.

The soils engineer's area of responsibility shall include, but need not be limited to, the professional inspection and approval concerning the preparation of ground to receive fills, testing for required compaction, stability of all finish slopes and the design of buttress fills, where required, incorporating data supplied by the engineering geologist.

The engineering geologist's area of responsibility shall include, but need not be limited to, professional inspection and approval of the adequacy of natural ground for receiving fills and the stability of cut slopes with respect to geological matters and the need for subdrains or other groundwater drainage devices.

The City shall inspect the project at the various stages of the work requiring approval to determine that adequate control is being exercised by the professional consultants.

**(d) Regular Grading Requirements.**

The City may require inspection and testing by an approved testing agency.

The testing agency's responsibility shall include, but need not be limited to, approval concerning the inspection of cleared areas and benches to receive fill, and the compaction of fills.

When the City has cause to believe that geologic factors may be involved the grading operation will be required to conform to "engineered grading" requirements.

**(e) Notification of Noncompliance.**

If, in the course of fulfilling his responsibility under this ordinance, the Designer, the soils engineer, the engineering geologist or the testing agency finds that the work is not being done in conformance with this ordinance or the reviewed grading plans, the discrepancies shall be reported immediately in writing to the person in charge of grading work and to the City. Recommendations for corrective measures, if necessary, shall be submitted.

**(f) Transfer of Responsibility for Approval.**

If the Designer, the soils engineer, the engineering geologist or the testing agency of record is changed during the course of the work, the work shall be stopped until the replacement has agreed to accept the responsibility within the area of his technical competence for approval upon completion of the work.

## Section X-14. Completion of Work.

### (a) Final Reports.

Upon completion of the rough grading work and at the final completion of the work the City may require the following reports and drawings and supplements thereto:

1. An as-graded grading plan prepared by the Designer including original ground surface elevations, as-graded ground surface elevations, lot drainage patterns and locations and elevations of all surface and subsurface drainage facilities. The Designer shall state that to the best of his knowledge the work was done in accordance with the final reviewed grading plan.
2. A soils-grading report prepared by the soils engineer, including locations and elevations of field density tests, summaries of field and laboratory tests and other substantiating data and comments on any changes made during grading and their effect on the recommendations made in the soils engineering investigation report. The soil engineer shall render a finding as to the adequacy of the site for the intended use.
3. A geologic grading report prepared by the engineering geologist, including a final description of the geology of the site and any new information disclosed during the grading and the effect of same on recommendations incorporated in the approved grading plan. The geologic engineer shall render a finding as to the adequacy of the site for the intended use as affected by geologic factors.

### (b) Notification of Completion.

The permittee or his agent shall notify the City when the grading operation is ready for final inspection. Final approval shall not be given until all work, including installation of all drainage facilities and their protective devices, and all erosion-control measures, has been completed and turf has been established in accordance with the final reviewed grading plan and the required reports have been submitted.

Penalty.

Any person convicted of violating this Ordinance shall be guilty of a misdemeanor and shall be subject to a fine or imprisonment in the County jail, or both, as specified by State Statute. Such penalty may be imposed in addition to suspension or revocation of the grading permit.

Effective Date.

This ordinance shall become effective from and after its passage and publication according to laws.

(SEAL)

## EROSION AND SEDIMENT CONTROL ORDINANCE

AN ORDINANCE REQUIRING EROSION AND SEDIMENT CONTROL FOR LAND DISTURBANCE ACTIVITY WITHIN THE CITY OF Maplewood, Minnesota.

The City Council of the City of Maplewood, Minnesota ordains:

Section 1.0. Purpose. The purpose of this ordinance is to control or eliminate soil erosion and sedimentation within the city of Maplewood. It establishes standards and specifications for conservation practices and planning activities which minimize soil erosion and sedimentation.

Section 2.0. Scope. Except as exempted by Section 3.6, any person, firm, sole proprietorship, partnership, corporation, state agency or political subdivision thereof proposing land disturbance activity within the city of Maplewood shall apply to the city for the approval of the erosion and sediment control plan. No land shall be disturbed until the plan is approved by the city and conforms to the standards set forth herein.

Section 3.0. For the purposes of this ordinance, the following terms have the meanings given them in this section:

3.1. District. "District" means the Ramsey Soil and Water Conservation District organized and operating under Minnesota Statutes, chapter 40.

3.2. Erosion and Sediment Practice Specifications or Practice. "Erosion and Sediment Practice Specifications" or "Practice" means the management procedures, techniques, and methods to control soil erosion and sedimentation as officially adopted by the District.

3.3. Developer. "Developer" means a person, firm, corporation, sole proprietorship, partnership, state agency or political subdivision thereof engaged in a land disturbance activity.

3.4. Erosion. "Erosion" means any process that wears away the surface of the land by the action of water, wind, ice, or gravity. "Erosion" can be accelerated by the activities of man and nature.

3.5. Erosion and Sediment Control Plan. "Erosion and Sediment Control Plan" means a document containing the requirements of Section 4.0 that when implemented will decrease soil erosion on a parcel of land and off-site sediment damages.

3.6. Land Disturbance Activity. "Land Disturbance Activity" means land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands of Ramsey County, including clearing, grading, excavating, transporting and filling of land. "Land Disturbance Activity" does not mean:

- (1) minor land disturbance activities such as home gardens and individuals home landscaping, repairs and maintenance work;
- (2) construction, installation and maintenance of electric, telephone, and cable television utility lines or individual service connection to these utilities, except where a minimum of 10,000 square feet of land disturbance can be anticipated;
- (3) septic tank lines or drainage fields unless included in an overall plan for a land disturbance activity relating to construction of a building to be served by the septic tank system;
- (4) tilling, planting or harvesting of agricultural, horticultural, or silvicultural crops;
- (5) preparation for single-family residences separately built, unless in conjunction with multiple construction in subdivision development;
- (6) disturbed land areas for commercial or noncommercial uses of (less than 10,000 square feet) in size;
- (7) installation of fence, sign, telephone, and electric poles and other kinds of posts or poles; and
- (8) emergency work to protect life, limb, or property and emergency repairs, except if the land disturbing activity would have required an

approved erosion and sediment control plan except for the emergency, then the land area disturbed shall be shaped and stabilized in accordance with the requirement of the local plan-approving authority or the District when applicable.

3.7. Ramsey County Erosion and Sediment Control Handbook or Handbook. "Ramsey County Erosion and Sediment Control Handbook" or "Handbook" means a handbook which contains the Erosion and Sediment Control Practice specifications and planning procedures to control soil erosion and sedimentation. The "Ramsey County Erosion and Sediment Control Handbook" shall be adopted by the Ramsey Soil and Water Conservation District.

3.8. Sediment. "Sediment" means solid mineral or organic material, that, in suspension, is being transported, or has been moved from its original site by air, water, gravity, or ice, and has been deposited at another location.

3.9. Sedimentation. "Sedimentation" means the process or action of depositing sediment, that is determined to have been caused by erosion.

Section 4.0. Erosion and Sediment Control Plan. A developer engaged in a land disturbance activity shall submit an erosion and sediment control plan that will minimize soil erosion or sediment from damaging adjacent land, bodies of water, watercourses or wetlands to the city for its approval.

4.1. The erosion and sediment control plan shall address the following criteria:

- (1) Stabilize all exposed soils and soil stockpiles;
- (2) Establish permanent vegetation;
- (3) Prevention of sediment damage to adjacent properties and other designated areas;
- (4) Schedule erosion and sediment control practices;
- (5) Use temporary sedimentation basins;
- (6) Engineer the construction of steep slopes;
- (7) Control the storm water leaving a site.
- (8) Stabilize all waterways and outlets;
- (9) Protect storm sewers from the entrance of sediment;
- (10) When working in or crossing water bodies take precautions to contain sediment;
- (11) Restabilize utility construction areas as soon as possible;
- (12) Protect paved roads from sediment and mud brought in from access routes;
- (13) Dispose of temporary erosion and sediment control measures; and
- (14) Maintain all temporary and permanent erosion and sediment control practices.

4.2. Plan. The erosion and sediment control plan shall include:

- (1) Project description - The nature and purpose of the land-disturbing activity and the amount of grading involved.

- (2) Phasing of construction - The nature and purpose of the land-disturbing activity and the amount of grading, utilities, and building construction.
- (3) Existing site conditions - Existing topography, vegetation and drainage.
- (4) Adjacent areas - Neighboring streams, lakes, residential areas, roads, etc., which might be affected by the land-disturbing activity.
- (5) Soils - Soil names, mapping units, erodibility,
- (6) Critical erosion areas - Areas on the site that have potential for serious erosion problems.
- (7) Erosion and sediment control measures - Methods to be used to control erosion and sedimentation on the site, both during and after the construction process.
- (8) Permanent stabilization - How the site will be stabilized after construction is completed, including specifications.
- (9) Stormwater management - How storm runoff will be managed, including methods to be used if the development will result in increased peak rates of runoff.
- (10) Maintenance - Schedule of regular inspections and repair of erosion and sediment control structures.

(11) Calculations - Any that were made for the design of such items as sediment basins, diversions, waterways, and other applicable practices.

Section 5.0. Ramsey County Erosion and Sediment Control Handbook. The Handbook must be the reference for Erosion and Sediment Control Practice specifications used in the city of Maplewood.

5.1. Approval. All erosion and sediment control practice specifications shall be approved and adopted by the District.

5.2. Variance. Where in the judgment of a Registered Professional Engineer experienced in the field of erosion and sediment control, site conditions warrant or where the Practices or Practice Standards, as contained in the Handbook, will be insufficient to control erosion and sedimentation for a land disturbance activity, the District Board may grant a variance from the use of the Handbook on a case by case basis. The content of a variance shall be specific and shall not affect other approved provisions of a plan.

5.3. Variance Procedure. The procedure for obtaining a variance shall be outlined in the Ramsey County Erosion and Sediment Control Handbook.

Section 6.0. Review. The city appoints the city engineer to review the erosion and sediment control plan. The city engineer shall review the erosion

and sediment control plan within (7) days of receiving the plan from the developer.

6.1. Permit required. If the city determines that the erosion and sediment control plan meets the requirements of this ordinance, the city shall issue a permit valid for a specified period of time, that authorizes the land disturbance activity contingent upon the implementation and completion of the erosion and sediment control plan.

6.2. Denial. If the city determines that the erosion and sediment control plan does not meet the requirements of this ordinance, the city shall not issue a permit for the land disturbance activity. The erosion and sediment control plan must be re-submitted for approval before the land disturbance activity begins. All land use and building permits must be suspended until the developer has an approved erosion and sediment control plan.

Section 7.0. Easement. The developer may dedicate an easement to the city for any permanent erosion and sediment control practice(s) that remain after the land disturbance activity is completed.

7.1. Maintenance. The developer shall be responsible for the maintenance of the permanent erosion and sediment control practices for the period of construction activity. The city shall assign the maintenance responsibility for a permanent erosion and sediment control practice(s) after that time.

Section 8.0. Modification of Plan. An approved erosion and sediment control plan may be modified upon submission of an application for modification to the city and subsequent approval by the city. In reviewing such application, the city may require additional reports and data.

Section 9.0. Escrow Requirement. Upon approval of an erosion and sediment control plan, the city shall require the developer to escrow a sum of money sufficient to insure the installation, completion and maintenance of the erosion and sediment control plan and practices.

Section 10.0. Variance. In the case of restrictive site conditions or emergency situations, the developer may apply for a variance from this ordinance. The city shall submit the variance request to the appropriate water management organization(s) for review. The variance shall be approved or denied by the city and appropriate water management organization(s) within (30) days after receipt. When the water management organization's position on a variance request differs from that of a city, the water management organization's jurisdiction supersedes the city's.

10.1. Ramsey County or Minnesota Department of Transportation Road Construction. When road construction crosses municipal boundaries, Ramsey County or the Minnesota Department of Transportation shall obtain an erosion and sediment control permit from the appropriate water management organization(s) rather than individual cities.

Section 11.0. Enforcement. The city shall be responsible for the enforcement of this ordinance.

11.1. Penalty. Any person, firm, or corporation who fails to comply with or violates any of these regulations shall be deemed guilty of a misdemeanor and be subject to a fine or imprisonment or both. All land use and building permits must be suspended until the developer has corrected the violation and amended the erosion and sediment control plan for the land disturbance activity. Each day that a separate violation exists shall constitute a separate offense.

Section 12.0. Effective Date. This ordinance will take effect and be in force after its passage and official publication.

Passed by the Council this \_\_\_\_\_ day of \_\_\_\_\_,

198\_\_.

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

## AGENDA REPORT

Action by Council:

TO: City Manager

FROM: Assistant City Engineer Bruce Irish

SUBJECT: Gervais Avenue, Project 88-14-Accept Project and Change Order Four and Five

DATE: February 4, 1991

Endorsed \_\_\_\_\_

Modified \_\_\_\_\_

Rejected \_\_\_\_\_

Date \_\_\_\_\_

Introduction

The subject project is complete. A resolution is attached to accept the project and release held retainage. Two change orders need to be processed to final out the project.

Background

Proposed Change Order Four is in the amount of \$3973.56. Most of the cost items of proposed Change Order Four relate to the aftermath of the situation arising from the "excessive depth" relative to St. Paul Utility Standards of the existing 16-inch diameter water main. A significant delay in the progress of the work with resultant remobilization charges and restocking charges for unused 16-inch water main was incurred as a result of the decision to not relay the water main at a higher elevation in accord with St. Paul Water Utility Standards.

Change Order Five is a recapitulating or compensating change order. It compares the final as-built costs with the original contract cost based on estimated quantities. The final as-built costs for original bid items are less than the original contract amount. Proposed Change Order Five is a credit for \$6907.87.

There is sufficient money in the project funds to pay all remaining costs. No adjustment of the budget is necessary.

Recommendation

It is recommended that Change Orders Four and Five be approved together with acceptance of the project.

BAI

jc  
Attachments

RESOLUTION  
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvement Project 88-14 and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 88-14, Change Order Four.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order Four in the amount of \$3973.56.

Change in project budget is not required to implement this change order.

RESOLUTION  
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvement Project 88-14 and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 88-14, Change Order Five.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order Five in the amount of a credit of \$6907.87.

Change in project budget is not required.

RESOLUTION  
ACCEPTANCE OF PROJECT

WHEREAS, the city engineer for the City of Maplewood has determined that Gervais Avenue/English Street to Mn/DOT Laboratory, City Project 88-14 is complete and recommends acceptance of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that City Project 88-14 is complete and maintenance of these improvements is accepted by the city. Release of retainage together with final payment of \$4223.56 is hereby authorized.

CHANGE ORDER

TOLTZ, KING, DUVALL, ANDERSON  
AND ASSOCIATES, INCORPORATED  
Engineers-Architects-Planners

St. Paul, MN March 5, 1990, Comm. No. 9279 Change Order No. 4

To Danner, Inc.

for Gervais Avenue

for City of Maplewood

You are hereby directed to make the following change to your contract dated February 27, 1989. The change and the work affected thereby is subject to all contract stipulations and covenants. This Change Order will (increase) (~~decrease~~) (~~not change~~) the contract sum by Three Thousand Nine Hundred Seventy-three and - - - - 56/100 Dollars (\$ 3,973.56).

1. Remove block well house building in park.  
1 LS @ \$150 \$150.00
  
2. Clean up sand and dirt which washed into truck utilities property. Wash out occurred while contractor was off site awaiting decision on watermain.  
Tractor-Backhoe and Labor 3 Hrs. @ \$125 \$375.00
  
3. Restocking charge on 16" watermain and fittings.  
Restock 16" Fittings \$408.93  
Restock 16" DIP \$489.63  
Boom Truck 10 Hrs. @ \$45/Hr \$450.00  
\$1,348.56
  
4. Remobilize to install water services at MnDOT building, raise hydrant, and install storm sewer.  
Backhoe, Loader, and Compactor 1 LS @ \$500 \$500.00
  
5. Remobilize to finish aggregate base work.  
Grader and Roller 1 LS @ \$500 \$500.00
  
6. Remobilize to connect sanitary sewer service at MnDOT building. Contractor waited until MnDOT received permit from City.  
Backhoe and Compactor 1LS @ \$500 \$500.00
  
7. Connect sanitary sewer service at MnDOT building.  
Backhoe and Labor 4 Hrs. @ \$150/Hr. \$600.00
  
- TOTAL \$3,973.56

Amount of Original Contract	\$	285,243.10
Additions approved to date (Nos. <u>1, 2 and 3</u> )	\$	10,926.85
Deductions approved to date (Nos. <u>1</u> )	\$	0.00
Contract amount to date	\$	296,169.95
Amount of this Change Order (Add) ( <del>Deduct</del> ) ( <del>Not Changed</del> )	\$	+3,973.56
Revised Contract Amount	\$	300,143.51

Approved CITY OF MAPLEWOOD, MN  
 By \_\_\_\_\_ Owner  
 \_\_\_\_\_ Date

TOLTZ, KING, DUVALL, ANDERSON  
 AND ASSOCIATES, INCORPORATED  
 By Larry D. Bohrer  
 Larry D. Bohrer, P.E.

Approved DANNER, INC.  
 By [Signature] Contractor  
10/9/90 Date

White - Owner\*  
 Pink - Contractor\*  
 Blue - TKDA\*  
 Yellow - Field

Goldenrod - Department  
 Green - TKDA Main File

\*Only copies needing signatures.

CHANGE ORDER

TOLTZ, KING, DUVALL, ANDERSON  
AND ASSOCIATES, INCORPORATED  
Engineers-Architects-Planners

St. Paul, MN October 3, 1990, Comm. No. 9279 Change Order No. 5

To Danner, Inc.

for Gervais Avenue

for City of Maplewood

You are hereby directed to make the following change to your contract dated February 27, 1989. The change and the work affected thereby is subject to all contract stipulations and covenants. This Change Order will (increase) (decrease) (not change) the contract sum by Six Thousand Nine Hundred Seven and - - - - - 87/100 Dollars (\$ 6,907.87).

COMPENSATING CHANGE ORDER

This change order shows the actual quantities installed at the unit price bid amounts (see attached itemization):

NET CHANGE

(Deduct) \$6,907.87

Amount of Original Contract\$	\$	<u>285,243.10</u>
Additions approved to date (Nos. <u>1, 2, 3 and 4</u> )	\$	<u>14,900.41</u>
Deductions approved to date (Nos. _____)	\$	<u>0.00</u>
Contract amount to date	\$	<u>300,143.51</u>
Amount of this Change Order ( <del>Add</del> ) ( <del>Deduct</del> ) ( <del>Not Changed</del> )	\$	<u>-6,907.87</u>
Revised Contract Amount	\$	<u>293,235.64</u>

Approved CITY OF MAPLEWOOD, MN

Owner

By \_\_\_\_\_

Date

TOLTZ, KING, DUVALL, ANDERSON  
AND ASSOCIATES, INCORPORATED

By Larry D. Bohrer

Larry D. Bohrer, P.E.

Approved DANNER, INC.

Contractor

By [Signature] 10/09/90

Date

- White - Owner\*
- Pink - Contractor\*
- Blue - TKDA\*
- Yellow - Field

Goldenrod - Department  
Green - TKDA Main File

\*Only copies needing signatures.

COMPENSATING CHANGE ORDER

Item No.	Description	Contract Quantity	Quantity to Date	Difference	Unit Price	Net Change
<u>DIVISION I - SANITARY SEWER - MSA INELIGIBLE</u>						
1	REM.DISP EX 18 X 16 FM TEE ETC	1	1.00	LS	0	4200.00 \$ 0.00
2	REM EXISTING MANHOLE	1	1.00	LS	0	400.00 \$ 0.00
3	CONN TO EXISTING MANHOLE	3	3.00	EA	0	400.00 \$ 0.00
4	CONN TO EXIST 6" SERVICE PIPE	1	1.00	EA	0	100.00 \$ 0.00
5	6" PVC SCH 40 SERVICE C/O	1	0.00	EA	- 1	300.00 -\$ 300.00
6	6" PVC SCH 40 SS SERVICE PIPE	45	45.00	LF	0	14.00 \$ 0.00
7	8" PVC SDR 35 SS PLAN DEPTH	235	260.00	LF	+ 25	14.00 +\$ 350.00
8	12" PVC SDR 35 SS 0-10' DEPTH	290	850.00	LF	+ 560	13.50 +\$ 7,560.00
9	12" PVC SDR 35 SS 10-12'	280	140.00	LF	- 140	13.90 -\$ 1,946.00
10	12" PVC SDR 35 SS 12-14'	250	140.00	LF	- 110	16.00 -\$ 1,760.00
11	12" PVC SDR 35 SS > 14'	650	342.00	LF	- 308	16.80 -\$ 5,174.40
12	12" DIP CL 50 SJ SS PLAN DEPTH	20	20.00	LF	0	75.00 \$ 0.00
13	15" PVC SDR 35 SS PLAN DEPTH	170	173.00	LF	+ 3	17.00 +\$ 51.00
14	GRANULAR BEDDING MATERIAL	1,755	140.00	LF	-1,615	1.30 -\$ 2,099.50
15	COARSE FILTER AGGREGATE	45	0.00	TN	- 45	14.00 -\$ 630.00
16	4' DIA MANHOLE 0-10' DEPTH	6	7.00	EA	+ 1	965.00 +\$ 965.00
17	EXTRA DEPTH MANHOLE > 10'	11.5	0.00	LF	- 11.5	62.00 -\$ 713.00
18	12" OUTSIDE DROP	1	1.00	LS	0	2000.00 \$ 0.00
SUBTOTAL - DIVISION I - SANITARY SEWER - MSA INELIGIBLE						-\$ 3,696.90
<u>DIVISION II - WATERMAIN - MSA INELIGIBLE</u>						
1	WET TAP, INCL TEE AND GV	2	4.00	EA	+ 2	2300.00 +\$ 4,600.00
2	8" DIP CLASS 52 WATERMAIN	110	190.00	LF	+ 80	20.00 +\$ 1,600.00
3	CONN TO EXIST 8" WATERMAIN	1	1.00	LS	0	125.00 \$ 0.00
SUBTOTAL - DIVISION II - WATERMAIN - MSA INELIGIBLE						+\$ 6,200.00
<u>DIVISION III - STORM SEWER - MSA ELIGIBLE</u>						
1	12" RC PIPE SEWER CL V	104	104.00	LF	0	22.75 \$ 0.00
2	15" RC PIPE SEWER CL V	162	162.00	LF	0	22.75 \$ 0.00
3	18" RC PIPE SEWER CL V	280	280.00	LF	0	22.75 \$ 0.00
4	24" RC PIPE SEWER CL III	141	141.00	LF	0	25.10 \$ 0.00
5	2' X 3' BOX CATCH BASIN	2	2.00	EA	0	550.00 \$ 0.00
6	CATCH BASIN (MANHOLE) AS DET	5	5.00	EA	0	890.00 \$ 0.00
7	24" RC PIPE CULVERT CL IV	132	96.00	LF	- 36	31.90 -\$ 1,148.40
8	24" RC PIPE APRON	2	1.00	EA	- 1	600.00 -\$ 600.00
9	51" SPAN RC PIPE ARCH CULVERT	254	208.00	LF	- 46	83.00 -\$ 3,818.00
10	51" SPAN RC PIPE ARCH APRON	2	2.00	EA	0	1050.00 \$ 0.00
11	REM/REPL 12" VCP SS	31	31.00	LF	0	32.00 \$ 0.00
12	POLYSTYRENE INSULATION	32	40.00	LF	+ 8	11.60 +\$ 92.80
13	RANDOM RIP RAP CL II	10	20.00	CY	+ 10	40.00 +\$ 400.00
14	GEOTEXTILE FILTER FABRIC	45	45.00	SY	0	2.50 \$ 0.00
15	COARSE FILTER AGG FOR BEDDING	60	0.00	CY	- 60	14.00 -\$ 840.00
SUBTOTAL - DIVISION III - STORM SEWER - MSA ELIGIBLE						-\$ 5,913.60

DIVISION IV - STREETS - MSA ELIGIBLE

1	CLEAR AND GRUB TREES	1	1.00	LS	0	3000.00	\$	0.00	
2	REM/DISP CONC CURB & GUTTER	90	0.00	LF	- 90	1.25	-\$	112.50	
3	REM/DISP CHAIN LINK FENCE/POST	715	715.00	LF	0	1.00	\$	0.00	
4	REM/DISP 24" CM CULVERT PIPE	61	61.00	LF	0	3.60	\$	0.00	
5	REM/DISP 18" DIP FORCEMAIN	140	500.00	LF	+ 360	9.00	+\$	3,240.00	
6	COMMON EXCAVATION	10014	10014.00	CY	0	1.06	\$	0.00	
7	SUBGRADE EXCAVATION	1,546	1546.00	CY	0	1.06	\$	0.00	
8	COMMON CHANNEL EXCAVATION	115	115.00	CY	0	4.00	\$	0.00	
9	GRANULAR BORROW (LV)	10260	9962.00	CY	- 298	3.55	-\$	1,057.90	
10	TOPSOIL BORROW (LV)	500	713.00	CY	+ 213	5.00	+\$	1,065.00	
11	AGGREGATE BASE CLASS 5	5,200	4692.39	TN	-507.61	6.75	-\$	3,426.37	
12	BIT MATERIAL FOR RECYC BINDER	43.5	44.50	TN	+ 1	129.00	+\$	129.00	
13	BIT MATERIAL FOR RECYC BASE	49.3	41.80	TN	- 7.5	129.00	-\$	967.50	
14	RECYC BINDER COURSE MIXTURE	930	819.20	TN	-110.8	11.00	-\$	1,218.80	
15	RECYC BASE COURSE MIXTURE	820	794.30	TN	- 25.7	11.00	-\$	282.70	
16	BIT MATERIAL FOR WEAR COURSE	54	49.00	TN	- 5	129.00	-\$	645.00	
17	WEARING COURSE MIXTURE	930	932.70	TN	+ 2.7	12.37	+\$	33.40	
18	BITUMINOUS TACK COAT	820	400.00	GA	- 420	1.10	-\$	462.00	
19	CONCRETE WALK	6,250	6140.00	SF	- 110	1.40	-\$	154.00	
20	CONCRETE CURB & GUTTER B624	2,480	2510.00	LF	+ 30	5.20	+\$	156.00	
21	6" DRIVEWAY PAVEMENT	30	25.30	SY	- 4.7	25.00	-\$	117.50	
22	BITUMINOUS CURB	340	324.00	LF	- 16	3.00	-\$	48.00	
23	CHAIN LINK FENCE	570	630.00	LF	+ 60	7.00	+\$	420.00	
24	METAL BRACKET ASSEMBLY	3	5.00	EA	+ 2	40.00	+\$	80.00	
25	SODDING TYPE B	200	186.00	SY	- 14	4.00	-\$	56.00	
26	SEEDING	2	2.00	AC	0	325.00	\$	0.00	
27	SEED MIXTURE NO. 500	100	100.00	LB	0	3.00	\$	0.00	
28	MULCH MATERIAL TYPE 1	4	4.40	TN	+ 0.4	200.00	+\$	80.00	
29	COMM FERTILIZER 10-10-10	1,000	1000.00	LB	0	0.28	\$	0.00	
30	RELOCATE HYDRANT STA 6+06	1	1.00	LS	0	800.00	\$	0.00	
31	RELOCATE HYDRANT STA 11+85	1	1.00	LS	0	800.00	\$	0.00	
32	ADJUST EXISTING VALVE BOX	5	5.00	EA	0	100.00	\$	0.00	
33	RECONSTRUCT MANHOLE	11.8	19.80	LF	+ 8	70.00	+\$	560.00	
SUBTOTAL - DIVISION IV - STREETS - MSA ELIGIBLE								-\$	2,784.87

DIVISION V - STREETS - MSA INELIGIBLE

1	PERMANENT BARRICADES	16	16.00	LF	0	13.50	\$	0.00	
2	4" BROKEN LINE YELLOW PAINT	1,250	0.00	LF	-1,250	0.57	-\$	712.50	
SUBTOTAL - DIVISION V - STREETS - MSA INELIGIBLE								-\$	712.50

NET CHANGE ORDER

-\$ 6,907.87

AGENDA REPORT

Action by Council:

To: City Manager Michael McGuire  
From: Chief of Police Kenneth V. Collins *KVC*  
Subject: Request For Waiver - Hours Of Operation  
Date: February 4, 1991

Endorsed \_\_\_\_\_  
Modified \_\_\_\_\_  
Rejected \_\_\_\_\_  
Date \_\_\_\_\_

Introduction

The Maplewood Police Department has issued violations to employees of Asphalt Driveway for their violation of the noise ordinance due to the fact that they were operating prior to 7:00 a.m.

The three violations that have been issued were dismissed by the prosecutor after review with the court.

Background

Over the past few years, the Maplewood Police Department has received noise complaints from a resident in the area of Asphalt Driveway. These complaints involve Asphalt Driveway personnel starting their equipment, loading equipment, and operating prior to 7:00 a.m.

During the past two years, all of the complaints have been generated by one resident, however, that is not to say that other residents have not been affected or disturbed by this noise and did not report it.

Maplewood Ordinance 642, Section 19-48, allows for a waiver where the proposed activity would not be within 350 feet of a residential use. Asphalt Driveway is not within 350 feet of any residence.

Officers have monitored the noise that has been generated from Asphalt Driveway during their loading and work preparation operations. While the noise can be heard, in most instances it is not as loud as the steady noise that is generated by early-morning traffic on Highway 36.

This is partially the reason for the court's recommendation of dismissal of the previous three violations.

Recommendation

It is recommended that the City Council grant the request of Asphalt Driveway for a waiver to start their loading operations prior to 7:00 a.m. but not before 5:00 a.m.

Action Required

Review and handling by the City Council.

KVC:js

RECEIVED

JAN 8 1991

LAW OFFICES OF  
ECKBERG, LAMMERS, BRIGGS, WOLFF & VIERLING  
1835 NORTHWESTERN AVENUE  
STILLWATER, MINNESOTA 55082

MAPLEWOOD  
POLICE

(612) 439-2878  
FAX (612) 439-2923

LYLE J. ECKBERG  
JAMES F. LAMMERS  
ROBERT G. BRIGGS  
PAUL A. WOLFF  
MARK J. VIERLING  
VICKI L. GIFFORD  
GREGORY G. GALLER  
KEVIN K. SHOEBERG  
THOMAS J. WEIDNER

November 28, 1990

Mr. Michael McGuire  
Maplewood City Manager  
Maplewood City Hall  
1830 East County Road B  
Maplewood, Minnesota 55109

Re: Asphalt Driveway Company of St. Paul

Dear Mr. McGuire:

This firm represents the Asphalt Driveway Company of St. Paul, which is located at 1211 East Highway 36 in Maplewood. Two of the employees of Asphalt Driveway Company have recently received tickets for violation of Maplewood Ordinance No. 642, which is the Maplewood noise permit for construction ordinance.

We have recently completed the pre-trial conferences on those tickets and the Maplewood City Prosecutor dismissed all three of the charges due to the lack of factual support for them. We obviously have no objection to that.

What I am seeking on behalf of Asphalt Driveway is a waiver from the requirements of Ordinance No. 642. Section 19-48 of that ordinance states that the City Manager or his or her designee may waive the requirements of the ordinance "where the proposed activity would not be within 350 feet of a residential use." The Asphalt Driveway Company is not within 350 feet of any residential use. In fact, it is probably not within 1,500 feet of any residential use. Consequently, to avoid any further tickets in the future, we would appreciate the issuance of a waiver to the Asphalt Driveway Company.

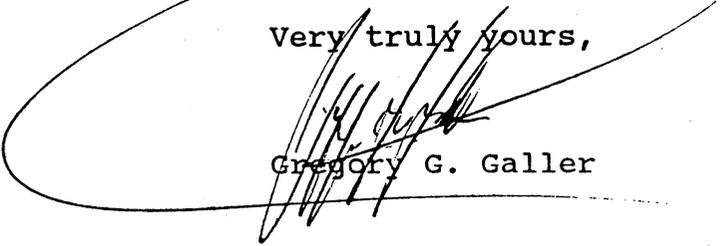
By way of factual background, the Asphalt Driveway Company has been doing business at that site for over twenty-eight years. Until these three tickets arose in September and November of 1990, they had never received a ticket of any kind. They have been doing business in the same fashion for the entire twenty-eight years. The location of the business is a M-1 light manufacturing zone. Consequently, their activities are proper for where they are located. In addition, our understanding is that there is only one city resident who has been making complaints about the noise from Asphalt Driveway Company.

Mr. Michael McGuire  
November 28, 1990  
Page 2

However, the officers who investigated the complaints stated in their tickets that they could not hear any noise coming from behind Asphalt Driveway Company because the traffic noise from Highway 36 was simply too loud. It would appear to us that this is a proper case for the issuance of a waiver from the requirements of Ordinance No. 642.

If there is a particular procedure to follow in order to apply for a waiver, please let me know as we would be happy to comply. If there is no formal procedure, then please consider this letter to be the application of the Asphalt Driveway Company for a waiver from the noise ordinance. If you have any questions or if I can be of any service or if you would like to meet with the owners of Asphalt Driveway Company, please let me know as we are anxious to work toward an amicable solution to this problem.

Very truly yours,



Gregory G. Galler

GGG:sdb

cc: Martin Costello  
Ken and Scott Smith, Asphalt  
Driveway Company of St. Paul



# Maplewood Fire Fighters Relief Association

Action by Council:

February 4, 1991

Endorsed \_\_\_\_\_

Modified \_\_\_\_\_

Rejected \_\_\_\_\_

Date \_\_\_\_\_

City of Maplewood  
1830 East County Road B  
Maplewood MN 55109

Attn: Ken Collins - Director of Public Safety

Gentlemen:

On March 20, 1989 the Maplewood Joint Chiefs Council, the Maplewood Firefighters Relief Association Board of Trustees, the Maplewood City Manager and the Maplewood Finance Director met at the Hazelwood Fire Station. A plan was set up for the years 1989, 1990 and 1991. The plan would give the Relief Association a \$200 per year raise in benefits. In 1989 we went from \$1,100 per year of service to \$1,300; in 1990 from \$1,300 to \$1,500 and in 1991 from \$1,500 to \$1,700. After 1991, we will try and set up a new schedule to keep Maplewood in line with other Relief Associations comparable to ours.

At the Annual Meeting of the Relief Association on January 27, 1991 a motion was made and passed to raise the benefits from \$1,500 to \$1,700 per year of service. See attached By-Law Changes. We need the City Council to approve this change so we can change our By-Laws. When the City Council approves this, we would like a copy of the Council minutes showing the approval.

Sincerely,

*Harold Nielsen*  
Harold Nielsen  
Secretary

cc: Finance Director  
City Manager  
Mayor

1380 FROST AVENUE / MAPLEWOOD, MINNESOTA 55109

## ARTICLE VI

### Section 2. Service Credit

A. Each member will accumulate a service credit of \$1,700 per year. ( no limit on years of service except as stated in Article IV - Section 2 - Age Requirements). Leaves of absence will not count as service time, and the service entry date will be adjusted accordingly.

B. Members injured on-duty, and eligible for workers compensation benefits from policies provided by their respective fire department, shall accrue service time until they either return to duty, or until they are eligible for a disability benefit pursuant to Article VI, Section 6.

C. Members who are unable to perform services for their respective fire departments due to non-fire service related injuries, shall receive service credit for only the first 90 days of their injury status.

D. Members may apply for parental leave status. Service credit for members on parental leave shall be granted for the first 90 days of parental leave authorized by the respective fire departments.

AGENDA # I-6

AGENDA REPORT

Action by Council:

Endorsed

Modified

Rejected

Date 2-11-91

TO: City Manager  
FROM: Human Resource Director *Hail Blackstone*  
RE: Proposed Settlement - Metro Supervisory Assoc.  
DATED: February 3, 1991

Attached is the proposed contract settlement with the Metro Supervisory Association. This settlement has been ratified by their membership.

Approval of this settlement is recommended.

GJB

CITY OF MAPLEWOOD

AND

METRO SUPERVISORY ASSOCIATION

Contract Negotiations  
Tentative Agreement  
January 16, 1991

1. Wages: 4% base wage increase retroactive to 1/1/91.
2. Housekeeping: Delete 8, 12 and 16 year longevity steps from wage schedule. Revise language in Appendix B as underlined: As part of this AGREEMENT, the 8, 12 and 16 year steps are hereby eliminated for employees not at these longevity steps as of 12/31/90.