

**AGENDA**  
**MAPLEWOOD CITY COUNCIL**  
**MANAGER WORKSHOP**  
5:15 P.M. Monday, April 9, 2012  
Council Chambers, City Hall

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. UNFINISHED BUSINESS**

**E. NEW BUSINESS**

1. Commissioner Interviews
  - a. Heritage Preservation Commission
  - b. Business & Economic Development Commission
  - c. Human Rights Commission
  - d. Parks & Recreation Commission

**F. ADJOURNMENT**

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## AGENDA REPORT

**TO:** James Antonen, City Manager  
**FROM:** Charles Ahl, Assistant City Manager  
Sarah Burlingame, Senior Administrative Assistant  
**DATE:** April 3, 2012  
**SUBJECT:** **Commission Interviews**  
a. **Heritage Preservation Commission**  
b. **Business & Economic Development Commission**  
c. **Human Rights Commission**  
d. **Parks & Recreation Commission**

### INTRODUCTION

The City Council will be conducting interviews of candidates for the Heritage Preservation Commission, Business & Economic Development Commission (BEDC), Human Rights Commission and the Parks & Recreation Commission. There are a total of thirteen (13) openings; one (1) on the Business & Economic Development Commission; one (1) on the Community Design Review Board, two (2) on the Heritage Preservation Commission, four (4) on the Human Rights Commission, two (2) on the Parks & Recreation Commission and three (3) on the Planning Commission. These are vacancies due to terms expiring and some resignations. Over the next few workshops, the City Council will interview twelve (12) applicants. Applicants are given 15 minutes to interview.

Due to limited available Workshop times, interviews will occur during 3 Workshops on April 9, April 23, and May 7.

### RECOMMENDATION

Staff recommends that the Council interview the candidates as indicated in the schedule below. The suggested questions will be submitted under separate cover to the Council. During the interview process, Council Members should fill out their ballots. Once the Interviews have concluded, Council Members should submit their ballots to staff, which will be tallied with the results brought back to the Council during a regular meeting at a later date with recommendations for appointments.

<b>Time</b>	<b>Candidate</b>	<b>Commission</b>
5:15	Question Selection	
5:20	Len Hughes	Heritage Preservation Commission
5:35	*Pete Boulay	Heritage Preservation Commission
5:50	Bob Zick	Business & Economic Development Commission
6:05	Teresa Manzella	Human Rights Commission
6:20	*Therese Sonnek	Parks & Recreation Commission

*\* Indicates Candidate is Seeking Reappointment*

Attachments:

1. Candidate Applications in order of interview schedule



# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM



Name: Leonard Hughes

Date: March 3, 2012

### Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)
- |  |  |
|--|--|
| <input type="checkbox"/> Business & Economic Development Commission                | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission           |
| <input type="checkbox"/> Community Design Review Board                             | <input type="checkbox"/> Parks & Recreation Commission     |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Planning Commission               |
| <input checked="" type="checkbox"/> Heritage Preservation Commission               | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 4 years

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?

I have had an interest in historic preservation and architecture since I was in college. I graduated from Hamline University with a BA, majoring in anthropology with some emphasis in archaeology and museum curation. I currently hold a real estate license. I think my education could be an an asset to the Commission. I also subscribe to the National Trust for Historic Preservation.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

None specifically at this time. I would look forward to being involved with the Ramsey County Historical Society as well.

6. List any community organizations or activities in which you have recently or are now an active participant.

I have some experience in a town home association. I was a member of the board for 2 years.

Please share any additional comments on why you should be selected by the City Council.

I would like to be more active in my community. This is a commission that would interest me, and I think I could bring some valuable insight to the board. I believe saving the land and buildings of our past is important for understanding our future. Thank you for considering me.

**THE INFORMATION CONTAINED IN THIS APPLICATION SHALL BE CLASSIFIED AS PUBLIC EXCEPT FOR HOME AND WORK TELEPHONE NUMBERS, HOME ADDRESS AND E-MAIL ADDRESS.**

Return or mail this application to: **City of Maplewood, 1830 County Road B East, Maplewood, MN 55109**



# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Pete Boulay Date: 2-10-2012

### Personal Information

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- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)
 

<input type="checkbox"/> Business & Economic Development Commission	<input type="checkbox"/> Housing & Redevelopment Authority
<input type="checkbox"/> Business Representative <input type="checkbox"/> Resident	<input type="checkbox"/> Human Rights Commission
<input type="checkbox"/> Community Design Review Board	<input type="checkbox"/> Parks & Recreation Commission
<input type="checkbox"/> Environmental & Natural Resources Commission	<input type="checkbox"/> Planning Commission
<input checked="" type="checkbox"/> Heritage Preservation Commission	<input type="checkbox"/> Police & Civil Service Commission
  
2. How long have you lived in Maplewood? 35 years
  
3. Will other commitments make regular attendance at meetings difficult?    Yes     No
  
4. Please list specific reasons why you would like to serve on this Board or Commission?
  - I've always had an interest in the history of Maplewood
  - I would like the history of Maplewood to be accessible to the public
  - Assist the city regarding historical background of properties
  
5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?
  - Gladstone History.
  - Documentation of Historic Properties
  
6. List any community organizations or activities in which you have recently or are now an active participant.
  - Maplewood Area Historical Society
  - Maplewood Stamp Club (Vice President)

Please share any additional comments on why you should be selected by the City Council.

I was a member of this commission when it began in the '90's - There is much to do regarding the history of Maplewood. History builds character in a community + promotes pride in your city. Maplewood is a special place to live and I like to promote that.

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# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Robert Zick

Date: 3-16-12

### Personal Information

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ADDRESS: \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Business & Economic Development Commission                | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input checked="" type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission           |
| <input type="checkbox"/> Community Design Review Board  | <input type="checkbox"/> Parks & Recreation Commission     |
| <input type="checkbox"/> Environmental & Natural Resources Commission                         | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Heritage Preservation Commission                                     | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? Lived in Maplewood for over 15 years, now live in NSP.

3. Will other commitments make regular attendance at meetings difficult?    Yes                       No

4. Please list specific reasons why you would like to serve on this Board or Commission?  
To promote and develop Maplewood's business environment and community. Listen to and research businesses' concerns. Work to eliminate the hostile environment. Advise the Maplewood Economic Business Development Authority.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?  
Expand and diversify the economic and business opportunities in the City of Maplewood.

6. List any community organizations or activities in which you have recently or are now an active participant.  
Covering local government activities and reporting on the impact of their actions and legislation on the business community as well as on my weekly cablecast program, "Inside Insight".

Please share any additional comments on why you should be selected by the City Council.  
Councilmember James LLanas asked me to apply and contribute to our community by serving on a commission.

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# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Teresa Ryan Manzella Date: 3-5-12

### Personal Information

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- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- |  |   |
|--|---|
| <input type="checkbox"/> Business & Economic Development Commission                | <input type="checkbox"/> Housing & Redevelopment Authority  |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input checked="" type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board                             | <input type="checkbox"/> Parks & Recreation Commission      |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Planning Commission                |
| <input type="checkbox"/> Heritage Preservation Commission                          | <input type="checkbox"/> Police & Civil Service Commission  |

2. How long have you lived in Maplewood? Sixteen years

3. Will other commitments make regular attendance at meetings difficult? Yes  No  - after April 24, 2012

4. Please list specific reasons why you would like to serve on this Board or Commission?

*I feel that I can contribute expertise and passion to the goal of equal rights advocacy. I have years of experience as an advocate for Gifted Youth, and I would like to apply my master's-level research in Gender Studies to efforts that benefit my community.*

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

*I am particularly interested in ensuring equal opportunities for GLBT youth - in education and in all areas of their lives as community members.*

6. List any community organizations or activities in which you have recently or are now an active participant.

*MN Mensa - Board member and Gifted Children's Coordinator; National Assoc. for Gifted Children - Advocacy Liaison for GLBT Special Interest Group; MN Council for the Gifted and Talented - Advocacy Project member; Metropolitan State University - past Treasurer of GLBT Student Organization (all volunteer)*  
Please share any additional comments on why you should be selected by the City Council.

*I also have several years' experience working for the State of MN, so I am able to interpret policies and statutes. I also write and edit professionally, so I am able to construct effective written communications for groups of which I am a member.*

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# CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Therese Sonnek

Date: 3/16/2012

### Personal Information

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- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- |  |   |
|--|---|
| <input type="checkbox"/> Business & Economic Development Commission                | <input type="checkbox"/> Housing & Redevelopment Authority        |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission                  |
| <input type="checkbox"/> Community Design Review Board                             | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission              | <input type="checkbox"/> Planning Commission                      |
| <input type="checkbox"/> Heritage Preservation Commission                          | <input type="checkbox"/> Police & Civil Service Commission        |

2. How long have you lived in Maplewood? 14 years

3. Will other commitments make regular attendance at meetings difficult? Yes  No

4. Please list specific reasons why you would like to serve on this Board or Commission?

I have been a member of the Commission for 4-5 years now. I have been active in the Dog Park community, and the Geocaching community so can represent their views. I have been an active volunteer in park and trail litter cleanups for 15 years and buckthorn removal for many years.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

I want to help establish a permanent, safe, and attractive Off-leash area in northern Maplewood.

6. List any community organizations or activities in which you have recently or are now an active participant.

Early member (1999) of the now defunct ROMP (Responsible Owners of Mannerly Pets) and of the Minnesota Geocaching Association since 2005. I have adopted a park in my neighborhood.

Please share any additional comments on why you should be selected by the City Council.

I want to advocate for a strong Parks Department, where needs are met to maintain our parks, facilities, and programs and keep them safe and desirable for prospective residents as well as current residents.

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Last Updated: 8/9/2010