

AGENDA

MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, April 11, 1994
Council Chambers, Municipal Building
Meeting No. 94-08

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES

1. Minutes of Meeting 94-07 (March 28, 1994)

E. APPROVAL OF AGENDA

EA. PRESENTATIONS

1. Volunteer Recognition Week Proclamation _____
2. Recycling Poster Contest _____
3. Proclamation: DARE _____

F. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items. If a member of the City Council wishes to discuss an item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of Claims
2. Donation to Nature Center
3. Conditional Use Permit Termination: Atlantic St. (Monette Construction)
4. Conditional Use Permit Review: 2720 Maplewood Drive (Yankovec)
5. Conditional Use Permit Review: 2194 Van Dyke Street (Launderville)
6. Preliminary Plat Time Extension: Maplewood Estates Second Addition
7. Final Plat: Pedro Addition

G. PUBLIC HEARINGS

H. AWARD OF BIDS

I. UNFINISHED BUSINESS

1. Sign Variance: Leaps and Bounds (Birch Run Station)_____
2. Building Relocation Ordinance (2nd Reading)_____

J. NEW BUSINESS

1. Ramsey County Trail Access Agreement_____
2. Charitable Gambling Requests_____
3. Community Center/City Hall Trail Extension_____
4. DNR Agreement: Connection to DNR Trail_____
5. Maplewood Inn Assessments_____

K. VISITOR PRESENTATIONS

L. COUNCIL PRESENTATIONS

1. _____
2. _____
3. _____
4. _____

M. ADMINISTRATIVE PRESENTATIONS

1. Open Space Progress
2. _____
3. _____

N. ADJOURNMENT

- b. Mayor Bastian moved to appoint Gail Schiff to the Human Relations Commission to fill the vacancy created by the resignation of Jim Garrett. Her term will continue until December 31, 1996.

Seconded by Councilmember Carlson

Ayes - all

2. Park and Recreation Commission Appointments 7:12 P.M.

- a. Manager McGuire presented the staff report.
- b. Mayor Bastian moved to appoint Margaret Timmers and Susan M. Kramer to fill the existing vacancies on the Park and Recreation Commission. Ms. Timmers' term will expire on December 31, 1994 and Ms. Kramer's term will expire on December 31, 1995.

Seconded by Councilmember Carlson

Ayes - all

F. CONSENT AGENDA 7:12 P.M.

Councilmember Rossbach moved, seconded by Councilmember Carlson; ayes - all, to approve the consent agenda items F-1 thru F-10 as recommended.

1. Approval of Claims

Approved the following claims:

ACCOUNTS PAYABLE: \$ 445,701.77
 \$ 746,251.78
 \$1,191,953.55

Checks #2166 - #2228
Dated 3-1-94 thru 3-15-94
Checks #12994 - #13155
Dated 3-28-94
Total per attached voucher/check register

PAYROLL: \$ 213,100.70
 \$ 47,313.55
 \$ 260,414.25
 \$1,452,367.80

Payroll Checks #39518 thru #39712
Dated 3-11-94
Payroll Deduction Checks #39717 thru #39735 dated 3-11-94
Total Payroll
GRAND TOTAL

2. Ambulance Bill - Application for Cancellation (Ramsdell)

Approved cancellation of an ambulance bill in the amount of \$89.56 for Gary Ramsdell.

3. Ambulance Bill - Application for Cancellation (Saum)

Approved cancellation of an ambulance bill in the amount of \$351.89 for Edward Saum.

4. 1994 Fire Department Contracts - First Quarter Payments

Approved payment of first quarter contract payments to the Fire Department, based on the amounts in the 1992 contracts, since the 1993 and 1994 contracts have not been finalized.

5. Selection of Insurance Agents

Designated the Corporate 4 Insurance Agency to obtain renewal quotes on City property and casualty insurance for 1994 and 1995, for a fee in the amount of \$3,975.

6. Revision of Minutes: 1191 Century Avenue - Valiukas

Authorized revision of the January 10, 1994 minutes to drop Condition 1 and renumber the other conditions for a reduced setback at 1191 Century Avenue South.

7. Time Extension: House Moving (1522 Sherren Avenue)

Approved a 60-day time extension for completing the house-moving work at 1522 Sherren Avenue, where the owner has been unable to install sewer and water hook-ups because the ground is still frozen.

8. Purchase of RecWare Software (Parks & Recreation)

Authorized the appropriate budget adjustments in the amount of \$5,800 to be allocated from the excess of the 1993 Recreation Program budget to fund the purchase of RecWare Pro Registration software, a personal computer, external tape back-up device, and a dot matrix printer.

9. Authorization to Hire 2 CSO\Paramedics

Authorized hiring two CSO/Paramedics which were included in the 1994 Budget.

10. Charitable Gambling Resolution - Moose Lodge

94 - 03 - 34

APPROVING CHARITABLE GAMBLING

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota: that the premises permit for lawful gambling is approved for Maplewood Moose Lodge to be located at Maplewood Moose Lodge, 1946 English Street.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minn. Statutes No. 349.213.

NOW, THEREFORE, be it further resolved that this resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

EA. PRESENTATIONS (Continued) 7:15 P.M.

3. Boy Scout Troop 73

a. Josh Olson and Caleb Olson, 2731 Hazelwood, who are working on the Boy Scout Citizenship Badges, introduced themselves to the Council and asked questions.

G. PUBLIC HEARINGS 7:16 P.M.

1. 7:00 P.M. (7:16 P.M.): Sign Variance: Leaps and Bounds (Birch Run Station)

a. Manager McGuire stated the applicant had requested this item be removed from the Agenda until such time as other issues have been resolved.

b. Councilmember Allenspach moved to table until April 11, 1994.

Seconded by Councilmember Koppen

Ayes - all

2. 7:15 P.M. (7:17 P.M.): Conditional Use Permit: Van Dyke Street (Temporary Household Waste Collection Site

a. Mayor Bastian convened the meeting for a public hearing regarding the conditions under which Ramsey County will operate their Temporary Household Waste Collection Site on Van Dyke Street.

b. Manager McGuire presented the staff report.

c. Director of Community Development Olson presented the specifics of the report.

d. Commissioner Jack Frost presented the Planning Commission report.

e. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

Joe Wozniak and Norm Schiferl, representing Ramsey County

f. Mayor Bastian closed the public hearing.

g. Councilmember Koppen introduced the following Resolution and moved its adoption:

93 - 04 - 35

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Ramsey County is requesting a change in a conditional use permit to operate a temporary household hazardous waste collection site.

WHEREAS, this permit applies to the site that is southeast of the Ramsey County Nursing Home. The legal description is:

Subject to avenues and easements and except the West 620 feet of the North 438 feet, the West 810 feet of the North one-half of the SW 1/4 of Section 14, Township 29, Range 22.

WHEREAS, the history of this conditional use permit is as follows:

1. On December 31, 1993, the previous conditional use permit expired.
2. On March 21, 1994, the Planning Commission recommended that the City Council approve this permit.
3. On March 28, 1994, the City Council held a public hearing. The City staff published a notice in the paper and sent notices to the surrounding property owners. The Council gave everyone at the hearing a chance to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve a new conditional use permit for the above-described facility, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan, dated February 9, 1994. The City Council may approve major changes after they hold a public hearing. The Director of Community Development may approve minor changes.
2. The hours of public operation shall be no more than from 11 a.m. to 6 p.m. on Thursdays and Fridays and 10 a.m. to 5 p.m. on Saturdays.
3. This collection site shall only be open for up to eight weekends in the spring/summer and up to eight weekends in the summer/fall.
4. There shall be an emergency response coordinator on the site during all operating hours.
5. The operator shall remove the canopy on each Saturday night after a weekend operation.
6. The County shall mark the traffic lanes to the site from the intersection of Van Dyke Street and Ripley Avenue.
7. Trained household hazardous waste technicians may combine gasoline and other flammable liquids into a 55-gallon closed-head drum. The operator shall surround the drum with a material that will absorb any spills. The operator shall place the drum

on heavy plastic sheeting. The plastic shall cover the absorbent material so that the plastic will act as a basin to contain any spills. The operator shall surround the plastic with orange traffic cones. The operator shall keep the drum at least twenty feet from any source of ignition, and ground the drum. Household hazardous waste containers from the public shall not be opened on the site, except to allow the operator to inspect the contents inside. The site operator shall place household hazardous waste containers in leak-proof plastic tubs. The operator shall remove the containers from the tubs and pack the containers in drums or plastic bins. The operator shall place the drums or bins into a truck for transport. The Minnesota Department of Transportation must approve the truck to haul hazardous waste. The operator shall remove the materials collected from the site at the end of each day.

8. The operator or County shall notify the fire department and the emergency preparedness director when the site will be in operation.
9. The City Council shall not review this permit unless there is a problem.
10. This permit shall end on December 31, 1998. The City Council may change this condition if the County requests an extension before December 31, 1998.
11. People may pick up useable latex paint for reuse, and other waste materials approved by the Director of Community Development.

Seconded by Councilmember Rossbach

Ayes - all

h. Councilmember Koppen moved to approve the temporary sign with the following conditions:

1. The signs shall only be up on the days that the collection facility is open. However, the informational sign may be up during the week the site is open.
2. The signs shall not be within the sight triangle that is described in Section 29-136 of the City Code.
3. The signs shall be far enough from driveways so the signs will not obstruct drivers' visibility.
4. The signs shall be at least six feet from the edge of the street or at least two feet to a sidewalk. This requirement shall not apply to the signs on Van Dyke Street.
5. The signs shall not exceed eight square feet.
6. The County shall place the signs as shown on the February 9, 1994, specifications for HHW Facility Signs, including the site plan. The City Council may approve major changes in this plan. The Director of Community Development may approve minor changes.

Seconded by Councilmember Rossbach

Ayes - all

3. 7:30 P.M. (7:31 P.M.): Edgerton Elementary School:

- a. Mayor Bastian convened the meeting for a public hearing regarding expansion and improvement of Edgerton Elementary School.
- b. Manager McGuire presented the staff report.
- c. Director of Community Development Olson presented the specifics of the report.
- d. Commissioner Frost presented the Planning Commission report.
- e. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

John Thein, Assistant Superintendent, Roseville School District
Tom Fabick, RSP Architect
Louie and Helen Cardinal, 1970 Edgerton,
presented a letter from residents at 1982 Edgerton
opposing the proposed project.

- f. Mayor Bastian closed the public hearing.

Conditional Use Permit

- g. Councilmember Rossbach introduced the following Resolution and moved its adoption:

94 - 03 - 36

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Independent School District No. 623 applied for a conditional use permit to expand a school and for the curbing of blacktop with a nonconforming setback.

WHEREAS, this permit applies to 1929 Edgerton Street. The legal description is:

SUBJ TO STS & EX S 292.96 FT & EX N 155.04 FT OF S 448 FT OF
E 468.6 FT & EX N 352.96 FT OF W 108 FT & EX N 160 FT OF E
313 FT THE S 1/2 OF SE 1/4 OF NW 1/4 OF SECTION 17 TOWN 29
RANGE 22

AND

SUBJ TO AVE AND ST THE S 448 FT OF E 468 6/10 FT OF NO 1/4
OF SECTION 17 TOWN 29 RANGE 22

AND

SUBJ TO EDGERTON ST THE N 160 FT OF E 313 FT OF S 1/2 OF SE 1/4 OF NW
1/4 OF SECTION 17 TOWN 29 RANGE 22

WHEREAS, the history of this conditional use permit is as follows:

1. On March 7, 1994, the Planning Commission recommended that the City Council approve this permit.
2. On March 28, 1994, the City Council held a public hearing. The City staff published a notice in the paper and sent notices to

the surrounding property owners. The Council gave everyone at the hearing a chance to speak and present written statements. The Council also considered reports and recommendations of the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.
10. The structural alteration of the blacktop by adding curbing would not significantly affect the development of this parcel as zoned.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the City. The Director of Community Development may approve minor changes.
2. The proposed construction must be substantially started within one year after of Council approval or the permit shall end. The Council may extend this deadline for one year.
3. The City Council shall review this permit in one year.
4. The School District shall designate on their plan an area for potential future parking facilities. The City may require additional parking if needed.

Setback Variance

h. Councilmember Rossbach introduced the following Resolution and moved its adoption:

94 - 03 - 37

SETBACK VARIANCE RESOLUTION

WHEREAS, Independent School District No. 623 applied for a variance from the zoning ordinance.

WHEREAS, this variance applies to 1929 Edgerton Street. The legal description is:

SUBJ TO STS & EX S 292.96 FT & EX N 155.04 FT OF S 448 FT OF E 468.6 FT & EX N 352.96 FT OF W 108 FT & EX N 160 FT OF E 313 FT THE S 1/2 OF SE 1/4 OF NW 1/4 OF SECTION 17 TOWN 29 RANGE 22

AND

SUBJ TO AVE AND ST THE S 448 FT OF E 468 6/10 FT OF NO 1/4 OF SECTION 17 TOWN 29 RANGE 22

AND

SUBJ TO EDGERTON ST THE N 160 FT OF E 313 FT OF S 1/2 OF SE 1/4 OF NW 1/4 OF SECTION 17 TOWN 29 RANGE 22

WHEREAS, Section 36-28(c)(6)(b) of the Maplewood Code of Ordinances requires the proposed gymnasium addition to have a 70-foot setback from the west lot line.

WHEREAS, the applicant is proposing a 33.5-foot setback.

WHEREAS, this requires a variance of 36.5 feet.

WHEREAS, the history of this variance is as follows:

1. On March 7, 1994, the Planning Commission recommended that the City Council approve this variance.
2. On March 28, 1994, the City Council held a public hearing. The City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners. The Council gave everyone at the hearing an opportunity to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described variance for the following reasons:

1. The addition would eliminate an existing parking lot west of the school that is a source of outside activity and commotion.
2. Strict enforcement of the Code would cause undue hardship. The gymnasium addition has no other functionally feasible location that would be close to other associated building functions.

3. To keep the variance in the spirit and intent of the ordinance, screening shall be required west of the southerly parking lot that is six feet tall and 80% opaque (code requirement). The screening is to run from the boulevard to the north edge of the east property line of 535 Roselawn Avenue, subject to staff approval.

Seconded by Councilmember Koppen

Ayes - all

In-Ground Sprinkler Variance

- i. Councilmember Rossbach introduced the following Resolution and moved its adoption:

94 - 03 - 38

SPRINKLER VARIANCE RESOLUTION

WHEREAS, Independent School District No. 623 applied for a variance from the zoning ordinance.

WHEREAS, this variance applies to 1929 Edgerton Street. The legal description is:

SUBJ TO STS & EX S 292.96 FT & EX N 155.04 FT OF S 448 FT OF E 468.6 FT & EX N 352.96 FT OF W 108 FT & EX N 160 FT OF E 313 FT THE S 1/2 OF SE 1/4 OF NW 1/4 OF SECTION 17 TOWN 29 RANGE 22

AND

SUBJ TO AVE AND ST THE S 448 FT OF E 468 6/10 FT OF NO 1/4 OF SECTION 17 TOWN 29 RANGE 22

AND

SUBJ TO EDGERTON ST THE N 160 FT OF E 313 FT OF S 1/2 OF SE 1/4 OF NW 1/4 OF SECTION 17 TOWN 29 RANGE 22

WHEREAS, Section 36-28(c)(9) of the Maplewood Code of Ordinances requires the installation of an in-ground lawn irrigation system.

WHEREAS, the School District is not proposing to install such a system.

WHEREAS, this requires a variance.

WHEREAS, the history of this variance is as follows:

1. On March 7, 1994, the Planning Commission recommended that the City Council approve this variance.
2. On March 28, 1994, the City Council held a public hearing. The City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners. The Council gave everyone at the hearing an opportunity to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described variance with the exception of the screening on the west side of the south parking lot along the property line of 535 Roselawn Avenue. The City bases the variance on the following findings:

1. The spirit and intent of the ordinance would be met since the school district has a maintenance staff to water the lawns when needed.
2. The school property is well maintained.

Seconded by Councilmember Koppen

Ayes - all

Building Plans

j. Councilmember Rossbach moved to approve the building plans with the following conditions.

1. Repeat this review in two years if the City has not issued a building permit for this project.
2. Submit the following for staff approval before the City issues a building permit:
 - a) A revised site plan providing a 15-foot parking lot setback from the Edgerton Street right-of-way line. (code requirement)
 - b) A plan showing the location and design of the trash dumpster enclosure. The enclosures must match the color of the building and have a gate that is 100% opaque. (code requirement)
 - c) A revised landscape plan showing:
 - 1) Screening west of the southerly parking lot that is six-feet-tall and 80% opaque. (code requirement)
 - 2) All proposed deciduous trees to be at least 2-1/2 inches in caliper, balled and burlapped. (code requirement)
 - 3) Sod on all disturbed areas.
 - 4) Evergreen trees instead of red maples along Edgerton Street.
3. Complete the following before occupying the building:
 - a) Restore and sod damaged boulevards.
 - b) Install reflectorized stop signs at all exits and a handicap-parking sign for each handicap-parking space.
 - c) Screen all new roof-mounted equipment visible from streets or adjacent property. (code requirement)
 - d) Construct a trash dumpster enclosure as City Code requires. The enclosures must match the color of the building.

4. If any required work is not done, the City may allow temporary occupancy if:
 - a) The City determines that the work is not essential to the public health, safety or welfare.
 - b) The City receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 150% of the cost of the unfinished work.
 - c) The City receives an agreement that will allow the City to complete any unfinished work.
5. All work shall follow the approved plans. The Director of Community Development may approve minor changes.

Seconded by Councilmember Koppen

Ayes - all

H. AWARD OF BIDS

NONE

I. UNFINISHED BUSINESS

1. Building Relocation Ordinance (1st Reading) (8:16 P.M.)

- a. Manager McGuire presented the staff report.
- b. Director of Community Development Olson presented the specifics of the report.
- c. Councilmember Carlson moved 1st reading of an Ordinance regarding the relocation of houses.

Seconded by Mayor Bastian

Ayes - all

2. Mosquito Control - Adult Spraying (8:30 P.M.)

- a. Manager McGuire presented the staff report.
- b. Councilmember Carlson moved to continue into 1994 the 1993 policy prohibiting adult spraying (the cold fogging) and send letters to the Metropolitan Mosquito Control District and the Legislators.

Seconded by Mayor Bastian

Ayes - all

3. Investigation of Methadone Clinic Complaints (8:41 P.M.)

- a. Manager McGuire presented the staff report.
- b. Assistant City Manager Maglich presented the specifics of the report.
- c. Mayor Bastian moved to accept the report and send Attorney Bruce Beck a copy of the report.

Seconded by Councilmember Rossbach

Ayes - all

4. Erosion Control Ordinance (2nd Reading) (8:44 P.M.)

- a. Manager McGuire presented the staff report.
- b. Director of Public Works Haider presented the specifics of the report.
- c. Councilmember Carlson moved second reading of the following Ordinance and moved its adoption:

ORDINANCE NO. 722

AN ORDINANCE REQUIRING EROSION AND SEDIMENT CONTROL
FOR LAND DISTURBANCE ACTIVITY WITHIN THE CITY OF MAPLEWOOD, MINNESOTA.

The City Council of the City of Maplewood, Minnesota ordains:

Section 1.0 Purpose. The purpose of this ordinance is to control or eliminate soil erosion and sedimentation within the City of Maplewood. It establishes standards and specifications for conservation practices and planning activities which minimize soil erosion and sedimentation.

Section 2.0 Scope. Except as exempted by Section 3.6, any person, firm, sole proprietorship, partnership, corporation, state agency, or political subdivision thereof proposing land disturbance activity within the City of Maplewood shall apply to the city for the approval of the erosion and sediment control plan. No land shall be disturbed until the plan is approved by the city and conforms to the standards set forth herein.

Section 3.0. For the purposes of this ordinance, the following terms, phrases, words, and their derivatives shall have the meaning stated below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directive.

3.1. District. District means the Ramsey Soil and Water Conservation District organized and operating under Minnesota Statutes, Chapter 40.

3.2. Erosion and Sediment Practice Specifications or Practice. Erosion and sediment practice specifications or practice means the management procedures, techniques, and methods to control soil erosion and sedimentation as officially adopted by the district.

3.3. Developer. Developer means a person, firm, corporation, sole proprietorship, partnership, state agency, or political subdivision thereof engaged in a land disturbance activity.

3.4. Erosion. Erosion means any process that wears away the surface of the land by the action of water, wind, ice, or gravity. Erosion can be accelerated by the activities of man and nature.

3.5. Erosion and Sediment Control Plan. Erosion and sediment control plan means a document containing the requirements of Section 4.0 that when implemented will decrease soil erosion on a parcel of land and off-site sediment damages.

3.6. Land Disturbance Activity. Land disturbance activity means land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands of Ramsey County, including clearing, grading, excavating, transporting and filling of land. Land disturbance activity does not mean:

a. Minor land disturbance activities such as home gardens and individual's home landscaping, repairs, and maintenance work.

b. Construction, installation, and maintenance of electric, telephone, and cable television utility lines or individual service connection to these utilities, except where a minimum of 10,000-square feet of land disturbance can be anticipated.

c. Tilling, planting, or harvesting of agricultural, horticultural, or silvicultural crops.

d. Installation of fence, sign, telephone, and electric poles and other kinds of posts or poles.

e. Emergency work to protect life, limb, or property and emergency repairs, except if the land disturbing activity would have required an approved erosion and sediment control plan except for the emergency, then the land area disturbed shall be shaped and stabilized in accordance with the requirement of the local plan-approving authority or the district when applicable.

3.7. Ramsey County Erosion and Sediment Control Handbook or Handbook. *Ramsey County Erosion and Sediment Control Handbook* or "handbook" means a handbook which contains the erosion and sediment control practice specifications and planning procedures to control soil erosion and sedimentation in effect on January 1, 1994. The *Ramsey County Erosion and Sediment Control Handbook* shall be adopted by the Ramsey Soil and Water Conservation District.

3.8. Sediment. Sediment means solid mineral or organic material, that in suspension, is being transported, or has been moved from its original site, by air, water, gravity, or ice, and has been deposited at another location.

3.9. Sedimentation. Sedimentation means the process or action of depositing sediment that is determined to have been caused by erosion.

Section 4.0. **Erosion and Sediment Control Plan.** Every applicant for a building permit, subdivision approval, or a permit to allow land disturbing activities must submit an erosion and sediment control plan to the city engineer. No building permit, subdivision approval, or permit to allow land disturbing activities shall be issued until approval of the erosion and sediment control plan.

4.1. The erosion and sediment control plan shall address the following criteria:

- a. Stabilize all exposed soils and soil stockpiles.
- b. Establish permanent vegetation.
- c. Prevention of sediment damage to adjacent properties and other designated areas.
- d. Schedule erosion and sediment control practices.
- e. Use temporary sedimentation basins.
- f. Engineer the construction of steep slopes.
- g. Control the storm water leaving a site.
- h. Stabilize all waterways and outlets.
- i. Protect storm sewers from the entrance of sediment.
- j. When working in or crossing water bodies take precautions to contain sediment.
- k. Restabilize utility construction areas as soon as possible.
- l. Protect paved roads from sediment and mud brought in from access routes.

- m. Dispose of temporary erosion and sediment control measures.
- n. Maintain all temporary and permanent erosion and sediment control practices.

- 4.2. Plan. The erosion and sediment control plan shall include:
- a. Project description: the nature and purpose of the land disturbing activity and the amount of grading involved.
 - b. Phasing of construction: the nature and purpose of the land disturbing activity and the amount of grading, utilities, and building construction.
 - c. Existing site conditions: existing topography, vegetation, and drainage.
 - d. Adjacent areas neighboring streams, lakes, residential areas, roads, etc., which might be affected by the land disturbing activity.
 - e. Soils: soil names mapping units, erodibility.
 - f. Critical erosion areas: areas on the site that have potential for serious erosion problems.
 - g. Erosion and sediment control measures: methods to be used to control erosion and sedimentation on the site, both during and after the construction process.
 - h. Permanent stabilization: how the site will be stabilized after construction is completed, including specifications.
 - i. Storm water management: how storm runoff will be managed, including methods to be used if the development will result in increased peak rates of runoff.
 - j. Maintenance: schedule of regular inspections and repair of erosion and sediment control structures.
 - k. Calculations: any that were made for the design of such items as sediment basins, diversions, waterways, and other applicable practices.

4.3. Variance. Where in the judgment of a registered professional engineer experienced in the field of erosion and sediment control, site conditions warrant or where the practices or practice standards, as conditioned in the handbook, will be insufficient to control erosion and sedimentation for a land disturbance activity, the city engineer may grant a variance from the use of the handbook on a case-by-case basis. The content of a variance shall be specific and shall not affect other approved provisions of a plan.

Section 5.0. Review. The city appoints the city engineer to review the erosion and sediment control plan. The *Ramsey County Erosion and Sediment Control Handbook* is the reference for erosion and sediment control practice specifications in the City of Maplewood. The city engineer shall review the erosion and sediment control plan within seven days of receiving the plan from the developer.

5.1. Permit Required. If the city determines that the erosion and sediment control plan meets the requirements of this ordinance, the city shall issue a permit valid for a specified period of time, that authorizes the land disturbance activity contingent on the implementation and completion of the erosion and sediment control plan.

5.2 Denial. If the city determines that the erosion and sediment control plan does not meet the requirements of this ordinance, the city shall not issue a permit for the land disturbance activity. The erosion and sediment control plan must be resubmitted for approval before the land disturbance activity begins. All land use and building permits must be suspended until the developer has an approved erosion and sediment control plan.

Section 6.0. **Modification of Plan.** An approved erosion and sediment control plan may be modified on submission of an application for modification to the City and subsequent approval by the City Engineer. In reviewing such application, the City Engineer may require additional reports and data.

Section 7.0. **Escrow Requirement.** After approval of an erosion and sediment control plan, the City shall require the payer to escrow a sum of money sufficient to insure the installation, completion, and maintenance of the erosion and sediment control plan and practices. The escrow may be reduced, upon request, after phases of the project are complete, however, the escrow shall not be less than \$1,000. Upon project completion, the escrow shall be returned to the payer.

Section 8.0. **Enforcement.** The City shall be responsible for the enforcement of this ordinance.

8.1. **Penalty.** Any person, firm, or corporation who fails to comply with or violates any of these regulations, shall be deemed guilty of a misdemeanor and be subject to a fine or imprisonment or both. All land use and building permits shall be suspended until the developer has corrected the violation and amended the erosion and sediment control plan for the land disturbance activity. Each day that a separate violation exists shall constitute a separate offense.

Section 9.0. **Effective Date.** This ordinance will take effect and be in force after its passage and official publication.

Seconded by Councilmember Allenspach Ayes - all

J. NEW BUSINESS

1. **Spring Clean-Up Day (9:07 P.M.)**
 - a. Manager McGuire presented the staff report.
 - b. Director of Community Development Olson presented the specifics of the report.
 - c. NO ACTION WAS TAKEN ON THIS ITEM

2. **Ramsey County Agreement - Connection to DNR Trail (9:23 P.M.)**
 - a. Manager McGuire presented the staff report.
 - b. Councilmember Carlson moved to approve the access agreement between the City and Ramsey County for the completion of the Intermodal Surface Transportation Efficiency Act (ISTEA) trail project and authorize the Mayor and City Manager to execute the documents.

Seconded by Councilmember Koppen Ayes - all

3. **Donation to Open Space Program (9:25 P.M.)**
 - a. Manager McGuire presented the staff report.
 - b. Mary Sinkus, representing Birch Run Station, explained the agreement.

- c. Councilmember Carlson moved to accept the donation and authorize the Mayor and City Manager to execute the document on behalf of the City.

Seconded by Councilmember Koppen

Ayes - all

4. Community Center Fee Policy (9:27 P.M.)

- a. Manager McGuire presented the staff report.
b. Assistant City Manger Maglich presented the specifics of the report.
c. Councilmember Rossbach moved to approve the fee schedule for the Community Center as presented.

Seconded by Councilmember Carlson

Ayes - all

5. Demolition: 2669 East Seventh Street (9:30 P.M.)

- a. Manager McGuire presented the staff report.
b. Acting Director of Parks & Recreation Staples presented the specifics of the report.
c. Councilmember Carlson moved to authorize the demolition of the house at 2669 East Seventh Street and that the costs be charged to the Commercial PAC Fund.

Seconded by Councilmember Koppen

Ayes - all

6. City Center Drive (9:33 P.M.)

- a. Manager McGuire presented the staff report.
b. Director of Public Works Haider presented the specifics of the report.
c. Councilmember Carlson introduced the following Resolution and moved its adoption:

94 - 03 - 39

RESOLUTION ESTABLISHING MUNICIPAL STATE AID HIGHWAYS

WHEREAS, it appears to the City Council of the City of Maplewood that the street hereinafter described should be designated municipal state aid street under the provisions of Minnesota law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maplewood that the road described as follows, to-wit:

City Center Drive

be, and hereby is established, located, and designated a municipal state aid street of said City, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said road or portion thereof, the same be constructed, improved, and maintained as a municipal state aid street of the City of Maplewood to be numbered and known as Municipal State Aid Street 138-124-010.

Seconded by Councilmember Koppen

Ayes - Councilmembers Allenspach,
Carlson, Koppen, Rossbach
Nays - Mayor Bastian

7. Legal Settlements: Attorney-Client (Closed Meeting)

- a. Councilmember Rossbach moved to table this item until after M-1, Administrative Presentations.

Seconded by Mayor Bastian

Ayes - all

K. VISITOR PRESENTATIONS (9:35 P.M.)

1. Ken Healey, 2466 E. Larpenteur Ave.

- a. Mr. Healey questioned whether the Council supported the location of the new high school.

2. Audrey Duellman, 1844 DeSoto St.

- a. Ms. Duellman stated that when Maplewood has sign-up for use of the pools, the Maplewood residents in the Roseville School District are the last to be able to sign up.
- b. Ms. Duellman commented on remarks about the Parkside Fire Department.

L. COUNCIL PRESENTATIONS (9:50 P.M.)

1. Open House

- a. Councilmember Rossbach announced that there will be an Open House for the Heritage Theater at City Hall on April 9, 1994 from 10:00 A.M. to 2:00 P.M.

2. Temporary Signs

- a. Councilmember Allenspach asked about the temporary signs on City property for College Pro Painters.
- b. Staff will investigate.

3. Fire Contracts

- a. Mayor Bastian discussed an article or letter written regarding fire contracts.

4. Mayor's Update

- a. Mayor Bastian commented on the following matters:
- 1) Mayor's Forum, Saturday, April 2, at Parkside Fire Department
 - 2) City Open House, Thursday, May 19, 1994
 - 3) Earth Day
 - 4) Mayor's Conference

M. ADMINISTRATIVE PRESENTATIONS

1. Open Space Progress

- a. Assistant City Manager Maglich presented the staff report.

MAYOR BASTIAN ADJOURNED THE MEETING AT 10:15 p.m. TO RECONVENE IN CLOSED SESSION FOR ATTORNEY-CLIENT LITIGATION DISCUSSION.

J. NEW BUSINESS (Continued)

7. Legal Settlements: Attorney-Client (Closed Meeting)

MAYOR BASTIAN RECONVENED THE COUNCIL MEETING AT 10:33 P.M.

N. ADJOURNMENT OF MEETING

10:34 P.M.

Lucille E. Aurelius
City Clerk

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

VOLUNTEER RECOGNITION WEEK
April 17-23, 1994

WHEREAS, volunteers have enriched the life of our communities through their concern, commitment and generosity of spirit; and

WHEREAS, volunteers are an essential component of that quality of life as they serve the health, education, recreation, social service, environmental and cultural needs of our communities; and

WHEREAS, volunteers of all ages and from all backgrounds are stepping forward to meet and to solve the increasingly complex problems that have confronted our communities; and

WHEREAS, individuals and groups serving as volunteers at the local, state, national and international levels have impacted our communities and world through service to others; and

WHEREAS, volunteers serve the community of Maplewood in many ways including City commissions, boards and committees; police cadets and reserves; parks programs; fire fighters; and many individuals who help all of the City departments maintain a high quality level of service for our residents; and

WHEREAS, recognition should be given to those special people who serve their fellow citizens and communities.

NOW, THEREFORE, BE IT RESOLVED, that I, Gary W. Bastian, Mayor of the City of Maplewood, do hereby proclaim the week of April 17-23, 1994 to be

VOLUNTEER RECOGNITION WEEK

in Maplewood.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Maplewood to be affixed this 11th day of April in the year of our Lord one thousand nine hundred and ninety-four.

MAYOR

Action by Council:

MEMORANDUM

Endorsed _____

Modified _____

Rejected _____

Date _____

TO: City Manager
FROM: Environmental Health Official
SUBJECT: Recycling Poster Contest
DATE: April 4, 1994

INTRODUCTION

Mike Hinz from Gopher Recycling is requesting that the City Council judge his annual recycling logo contest. Mr. Hinz will display the winning logo on Gopher's recycling trucks for the year. The contest's purpose is to increase interest in recycling. The contest is open to the fourth and fifth grade classes in District 622, Maplewood private schools and the Edgerton Elementary School.

BACKGROUND

Mr. Hinz ran this contest last year. The Council chose a logo from grade 5 of Castle School. Mr. Hinz treated the class to a trip to Camp Snoopy at the Mall of America.

DISCUSSION

We will display the contest entries at the April 7 preagenda meeting and before the April 11 City Council meeting. The Council should complete the attached ballot and return it to you before the April 11 meeting. The Mayor can then announce the winner during the meeting.

RECOMMENDATION

Councilmembers should complete the attached ballot and return it to the City Manager before the April 11 City Council meeting.

go\b-6:logo.mem (8.2 Recycling General)
Attachment: ballot

1994 RECYCLING LOGO POSTER CONTEST BALLOT

Please vote for the three best logos. Each poster has a number. Mark the number of your first, second and third choices below. Return this ballot to the City Manager before the April 11 City Council meeting.

POSTER NUMBER

First Place (3 points)

Second Place (2 points)

Third Place (1 point)

YOUR NAME _____

AGENDA REPORT

To: City Manager Michael McGuire
From: Chief of Police Kenneth V. Collins *KVC*
Subject: National D.A.R.E. Day Proclamation
Date: April 7, 1994

Introduction

The President of the United States has declared April 21, 1994, as National D.A.R.E. Day.

Background

The President and Congress, through a joint resolution, have declared April 21 as National D.A.R.E. Day.

I am requesting that the Mayor and Council declare April 21, 1994, as National D.A.R.E. Day in the City of Maplewood.

Recommendation

I recommend approval and passage of the attached proclamation.

Action Required

Submit to the City Council for their review and handling.

KVC:js

Attachment

PROCLAMATION

WHEREAS, D.A.R.E. (Drug Abuse Resistance Education) is a semester-long program that teaches young people ways of resisting peer pressure to experiment with drugs and alcohol; and

WHEREAS, D.A.R.E. targets young people when they are most vulnerable to peer pressure and teaches the skills to make positive decisions, as well as resist the pressure to engage in negative behaviors; and

WHEREAS, over 25 million students worldwide and over 100,000 Minnesota students in more than 150 communities, including over 1,000 students in Maplewood, have been reached through D.A.R.E.; and

WHEREAS, the D.A.R.E. curriculum helps students understand self-image, recognize and manage stress without taking drugs, evaluate risk-taking behavior, resist gang pressure, apply decision-making skills and evaluate the consequences of the choices available to them; and

WHEREAS, the D.A.R.E. program has achieved outstanding success, teaching positive and effective approaches to one of the most difficult problems facing our young people today--drug abuse; and

WHEREAS, April 21, 1994, has been proclaimed National D.A.R.E. Day by the President and United States Congress;

NOW, THEREFORE, I, Gary Bastian, Mayor of the City of Maplewood, do hereby proclaim Thursday, April 21, 1994, to be

MAPLEWOOD D.A.R.E. DAY

AGENDA REPORT

TO: City Manager
FROM: Finance Director *Daust*
RE: **APPROVAL OF CLAIMS**
DATE: April 1, 1994

It is recommended that the Council approve payment of the following claims:

ACCOUNTS PAYABLE:

\$ 540,418.73	Checks # 2229 thru # 2303 Dated 3-16-94 thru 3-31-94
<u>\$ 135,542.24</u>	Checks # 13166 thru # 13272 Dated 4-11-94
\$ 675,960.97	Total Accounts Payable

PAYROLL:

\$ 212,377.04	Payroll Checks # 39750 thru # 39930 Dated 3-25-94
<u>\$ 47,004.87</u>	Payroll Deduction check # 39935 thru # 39953 Dated 3-25-94
\$ 259,381.91	Total Payroll
<u>\$ 935,342.88</u>	GRAND TOTAL

Attached is a detailed listing of these claims.

lz
Attachments
FINANCE/APPRCLM.AGN

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
2229	302500	03/16/94	GILBERT CONSTRUCTION CO.	REPAIR & MAINT/BLDG.& GROUNDS	1,441.00	1,441.00
2230	500325	03/16/94	M.A.U.M.A.	TRAVEL & TRAINING	10.00	10.00
2231	530700	03/16/94	METRO AREA MANAGEMENT ASSN	TRAVEL & TRAINING	20.00	20.00
2232	630023	03/16/94	N.A.T.I.A.	TRAVEL & TRAINING	50.00	50.00
2233	842520	03/16/94	STATE OF MINNESOTA	SURCHARGE TAX PAYABLE SURTAX RETAINER	1,147.91 22.96-	1,124.95
2234	541400	03/16/94	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	13,158.50	13,158.50
2235	541400	03/16/94	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	597.00	597.00
2236	140400	03/16/94	CLERK OF DISTRICT COURT	CNTY DRIVERS LIC FEES PAYABLE	115.50	115.50
2237	541950	03/17/94	MINNESOTA CHAPTER I.A.A.I	TRAVEL & TRAINING	110.00	110.00
2238	911300	03/17/94	VIETOR, LORRAINE	PREPAID EXPENSE	674.17	674.17
2239	302900	03/17/94	GLENWOOD INGLEWOOD	FEES FOR SERVICE	59.91	59.91
2240	020400	03/17/94	AIR SIGNAL, INC.	FEES FOR SERVICE FEES FOR SERVICE	16.05 4.52	20.57
2241	541400	03/17/94	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	15,688.58	15,688.58
2242	541400	03/17/94	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	244.00	244.00
2243	980700	03/17/94	LINDA ZICK	SUPPLIES-OFFICE SUPPLIES-JANITORIAL SUPPLIES-OFFICE TRAVEL & TRAINING SUPPLIES-EQUIPMENT SUPPLIES-OFFICE SUPPLIES-EQUIPMENT FEES FOR SERVICE POSTAGE PROGRAM SUPPLIES POSTAGE PROGRAM SUPPLIES	9.23 5.02 7.13 5.50 23.29 8.50 14.05 25.00 9.84 6.44 5.80 24.90	144.70
2244	470700	03/18/94	LILLIE SUBURBAN NEWSPAPERS	PUBLISHING LEGAL & FISCAL LEGAL & FISCAL	742.64 42.95 64.44	850.03
2245	020870	03/18/94	ALLIED MEDICAL ACCOUNT CONTROL	FEES FOR SERVICE	400.08	400.08
2246	161100	03/18/94	CRAGUN'S CONFERENCE CENTER	TRAVEL & TRAINING	200.00	200.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
2247	390100	03/18/94	INDEPENDENT SCHOOL DIST. #622	TRAVEL & TRAINING	30.00	30.00
2248	130200	03/18/94	CHANHASSAN DINNER THEATRE	FEES FOR SERVICE	530.00	530.00
2249	190400	03/18/94	DEPT. OF NATURAL RESOURCES	DNR LICENSE FEES PAYABLE	622.00	622.00
2250	541400	03/18/94	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	1,159.50	1,159.50
2251	541400	03/18/94	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	15,197.75	15,197.75
2252	531650	03/18/94	METRO WASTE CONTROL COMMISSN	S.A.C. PAYABLE S.A.C. RETAINER	6,400.00 64.00	6,336.00
2253	541400	03/21/94	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	781.00	781.00
2254	541400	03/21/94	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	13,154.26	13,154.26
2255	890900	03/22/94	U.S.WEST COMMUNICATIONS	TELEPHONE	1,676.78	
				TELEPHONE	75.81	
				TELEPHONE	75.83	
				TELEPHONE	75.83	
				TELEPHONE	75.83	
				TELEPHONE	75.83	
				TELEPHONE	54.70	
				TELEPHONE	56.03	
				TELEPHONE	303.02	
				TELEPHONE	1,138.46	
				TELEPHONE	25.91	
				TELEPHONE	25.91	
				TELEPHONE	255.96	
				TELEPHONE	31.12	
				TELEPHONE	325.16	
				TELEPHONE	152.84	
				TELEPHONE	604.68	
				TELEPHONE	75.58	
				TELEPHONE	54.16	
				TELEPHONE	52.06	
				TELEPHONE	120.52	
				TELEPHONE	62.24	
				TELEPHONE	116.36	5,510.62
2256	500330	03/22/94	M.A.W.P.	TRAVEL & TRAINING	100.00	100.00
2257	081201	03/22/94	BORK TREE FARM	PROGRAM SUPPLIES	120.00	120.00
2258	661750	03/22/94	NORTHERN STATES POWER	UTILITIES	8.03	
				UTILITIES	131.52	
				UTILITIES	2,369.34	
				UTILITIES	273.63	
				UTILITIES	248.55	3,031.07

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
2259	541440	03/22/94	MINN. STATE TREASURER STAX	SURCHARGE TAX PAYABLE SURTAX RETAINER	744.09 14.88-	729.21
2260	541400	03/22/94	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	607.00	607.00
2261	541400	03/22/94	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	10,755.63	10,755.63
2262	942850	03/23/94	WINK, LAURIE LYNNE	WAGE DEDUCTION	513.42	513.42
2263	131500	03/23/94	CITY COUNTY EMPLOYEE	CREDIT UNION DEDUCT PAYABLE	252.00	252.00
2264	150800	03/23/94	COMMISSIONER OF REVENUE	INVENTORY OF SUPPLIES	389.29	389.29
2265	840604	03/23/94	ST. PAUL POSTMASTER	POSTAGE	29.00	29.00
2266	743200	03/23/94	REASONABLE SOLUTIONS	SUPPLIES-EQUIPMENT	16.57	16.57
2267	541400	03/23/94	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	15,591.89	15,591.89
2268	541400	03/23/94	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	609.00	609.00
2269	140400	03/23/94	CLERK OF DISTRICT COURT	CNTY DRIVERS LIC FEES PAYABLE	130.00	130.00
2270	460450	03/24/94	LEAGUE OF MINNESOTA CITIES	INSURANCE	35,233.75	35,233.75
2271	541400	03/24/94	MINN. STATE TREASURER	STATE DRIVERS LIC.	287.75	287.75
2272	541400	03/24/94	MINN. STATE TREASURER	MOTOR VEH LIC.	10,255.00	10,255.00
2273	520500	03/25/94	MCGUIRE, MICHAEL	VEHICLE ALLOWANCE	450.00	450.00
2274	190400	03/25/94	DEPT. OF NATURAL RESOURCES	DNR LIC. FEES PBL.	496.00	496.00
2275	190400	03/25/94	DEPT. OF NATURAL RESOURCES	TITLE	10.00	10.00
2276	541400	03/25/94	MINN. STATE TREASURER	STATE DRIVERS LIC.	717.50	717.50
2277	540400	03/25/94	MIKES LP GAS SERVICE CENTER	MOTOR VEH LIC.	17,266.25	17,266.25
2278	722200	03/25/94	PUBLIC EMPLOYEE	PERA DEDUCT PERA CONTRIBUTION	11,478.17 14,777.50	26,255.67
2279	720768	03/28/94	PREMIER BANK	F.I.C.A. FED. INC. TAX PBL. FICA CONTRIBUTION	9,906.27 22,782.19 9,906.27	42,594.73
2280	541400	03/28/94	MINN. STATE TREASURER	MOTOR VEH LIC.	17,170.76	17,170.76
2281	541400	03/28/94	MINN. STATE TREASURER	STATE DRIVERS LIC.	891.00	891.00
2282	310710	03/28/94	GOPHER STATE ONE-CALL, INC.	FEB. PGER CALLS	22.50	22.50

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
2283	943500	03/28/94	WISCONSIN DEPT. OF REVENUE	STATE INC.TAX PBL.	301.85	301.85
2284	541750	03/28/94	MINNESOTA BENEFIT ASSOCIATION	M.B.A. INS.	19.58	19.58
2285	380202	03/28/94	ICMA RETIREMENT TRUST-457	WORKERS COMP	4.62	4.62
2286	341706	03/28/94	HERITAGE BANK	WAGE DEDUCTION	1,087.50	1,087.50
2287	511320	03/29/94	MARTINSON, CAROL	VACATION CHECK	112.20	112.20
2288	310291	03/29/94	GOODVALUE HOMES	RELEASE ESCROW INTEREST	2,421.62 12.36	2,433.98
2289	701100	03/29/94	PARKSIDE FIRE DEPT.	FIRE PROTECTION FIRE PROTECTION	4,847.00 51,845.50	56,692.50
2290	230500	03/29/94	EAST COUNTY LINE FIRE DEPT.	FIRE PROTECTION FIRE PROTECTION	6,246.00 66,809.00	73,055.00
2291	302580	03/29/94	GLADSTONE FIRE DEPT.	FIRE PROTECTION FIRE PROTECTION	7,139.00 76,358.50	83,497.50
2292	541400	03/29/94	MINN. STATE TREASURER	MOTOR VEH LIC.	21,257.23	21,257.23
2293	541400	03/29/94	MINN. STATE TREASURER	STATE DRIVERS LIC.	544.75	544.75
2294	920800	03/30/94	VULCAN SIGN CO.	SIGNS & SIGNALS	1,223.40	1,223.40
2295	110610	03/30/94	CARVER P.T.O.	TRAVEL TRAINING	80.00	80.00
2296	541400	03/30/94	MINN. STATE TREASURER	MOTOR VEH LIC.	17,125.63	17,125.63
2297	541400	03/30/94	MINN. STATE TREASURER	STATE DRIVERS LIC.	687.25	687.25
2298	140400	03/30/94	CLERK OF DISTRICT COURT	CNTY DRIVERS LIC.	116.50	116.50
2299	541400	03/31/94	MINN. STATE TREASURER	STATE DRIVERS LIC.	286.50	286.50
2300	120325	03/31/94	CELLULAR ONE	TELEPHONE	47.07	47.07
2301	120325	03/31/94	CELLULAR ONE	TELEPHONE	42.76	42.76
2302	541400	03/31/94	MINN. STATE TREASURER	MOTOR VEH LIC.	18,690.80	18,690.80
2303	722200	03/31/94	PUBLIC EMPLOYEE	MARCH DEDUCTION	357.00	357.00
13166	010467	04/11/94	AT & T	LAND IMPROVEMENT	455.85	455.85
13167	010474	04/11/94	AAA OFFICE PRODUCTS	DUPLICATING COSTS	42.40	42.40
13168	010845	04/11/94	LOUISE ADDINGTON	REC. REG. FEES	39.00	39.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
13169	020825	04/11/94	ALL RITE ELECTRIC COMPANY	FEES FOR SERVICE	110.54	110.54
13170	021200	04/11/94	AMERICAN FASTENER	MAINTENANCE MATERIAL SUPPLIES VEHICLE	39.79 91.63	131.42
13171	021210	04/11/94	AMERICAN FINANCIAL PRINTING	LEGAL FISCAL	1,219.43	1,219.43
13172	030420	04/11/94	ANDERSON, EVERETT A	CONSTRUCTION INSPECTION	312.50	312.50
13173	030655	04/11/94	ANDREWS, SCOTT A.	TRAVEL & TRAINING TRAVEL TRAINING TRAVEL TRAINING	26.07 28.07 26.78	80.92
13174	040915	04/11/94	ARNALS AUTO SERVICE	REPAIR & MAINT/VEHICLE REPAIR & MAINT/VEHICLE	975.98 824.26	1,800.24
13175	061000	04/11/94	BANICK, JOHN	PROGRAM SUPPLIES	35.00	35.00
13176	061100	04/11/94	BANNIGAN & KELLY P.A.	FEES FOR SERVICE	13,808.58	13,808.58
13177	061906	04/11/94	BAUER BUILT	SUPPLIES VEHICLE MAINTENANCE MATERIAL	27.05 39.90	66.95
13178	070800	04/11/94	BERGERON, JOSEPH	UNIFORMS & CLOTHING	64.95	64.95
13179	071067	04/11/94	BERRY BEARING COMPANY	SUPPLIES-VEHICLE	352.41	352.41
13180	071100	04/11/94	BERWALD ROOFING CO.	SUPPLIES-EQUIPMENT REPAIRS & MTNCE.EQUIPMENT	12.00 213.75	225.75
13181	071200	04/11/94	BEST BUY CO.	SUPPLIES EQUIPMENT	222.16	222.16
13182	071450	04/11/94	BIFFS	FEES FOR SERVICE	5,475.17	5,475.17
13183	081150	04/11/94	BOHL, JOHN	PROGRAM SUPPLIES	35.00	35.00
13184	090573	04/11/94	BRAUN INTERTEC ENGINEERING, INC	OUTSIDE ENGINEERING FEES	1,899.50	1,899.50
13185	101350	04/11/94	BUILDERS SQUARE	MAINTENANCE MATERIAL REPAIR MAINT BLDG. MAINTENANCE MATERIAL MAINTENANCE MATERIAL	207.64 149.78 60.33 259.98	677.73
13186	110065	04/11/94	C.C. SHARROW CO. INC.	MAINTENANCE MATERIAL	494.09	494.09
13187	110310	04/11/94	CANVAS PRODUCTS	SUPPLIES-EQUIPMENT	130.12	130.12
13188	140425	04/11/94	CLEVER COMPUTING	SUPPLIES EQUIPMENT	171.79	171.79
13189	140700	04/11/94	COLE PUBLICATIONS	SUPPLIES EQUIPMENT	271.19	271.19

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
13190	150175	04/11/94	COLLINS ELECTRICAL CONST.	REPAIR & MAINT/BLDG. & GROUNDS	186.12	186.12
13191	152210	04/11/94	COOL AIR MECHANICAL INC.	SUPPLIES EQUIPMENT	71.36	71.36
13192	152300	04/11/94	COPY DUPLICATING PROD.	DUPLICATING COSTS	452.83	452.83
000	152400	00/00/00	COPY EQUIPMENT, INC.	SUPPLIES EQUIPMENT SUPPLIES-EQUIPMENT	87.22 87.22-	
13193	170150	04/11/94	CURTIS 1000	SUPPLIES-OFFICE	744.74	744.74
13194	180110	04/11/94	D.C.A.	DENTAL CLAIMS	1,197.58	1,197.58
13195	231625	04/11/94	EDSON, DAVID	SAFETY SHOES	20.00	20.00
13196	250200	04/11/94	ESS BROTHERS & SONS INC.	MAINTENANCE MATERIAL MAINTENANCE MATERIAL	111.83 345.06	456.89
13197	270100	04/11/94	FLAGHOUSE	PROGRAM SUPPLIES	54.95	54.95
13198	290620	04/11/94	FURLONGS LIQUOR, INC	REC. REG FEES	15.00	15.00
13199	300500	04/11/94	G & K SERVICES	UNIFORMS UNIFORMS UNIFORMS & CLOTHING	18.65 66.15 206.72	291.52
13200	301125	04/11/94	GAMM,DIANE	BASKETRY CLASS	100.00	100.00
13201	302300	04/11/94	GEORGE'S BODY SHOP	REPAIR & MAINT/VEHICLE REPAIRS & MINCE/EQUIPMENT	100.00 75.00	175.00
13202	302925	04/11/94	GLIDDEN COMPANY	REPAIR MAINT BLDG. REPAIR MAINT BLDG.	49.09 11.93	61.02
13203	320550	04/11/94	GUETTLER, NICK	REC. REG. FEES	100.00	100.00
13204	350700	04/11/94	HIRSHFIELDS	SUPPLIES JANITORIAL	46.83	46.83
13205	351400	04/11/94	HORWATH, TOM	TREE INSPECTIONS	570.00	570.00
13206	370076	04/11/94	HUGHES & COSTELLO	PROSECUTION RETAINER	4,500.00	4,500.00
13207	370083	04/11/94	HURON SIGN CO	COMM DEV.PLAN CHECK FEES	234.00	234.00
13208	390330	04/11/94	INNOVATIVE MICROGRAPHICS	FEES FOR SERVICE	1,112.15	1,112.15
13209	391500	04/11/94	INTERNATIONAL CONFERENCE	SUBSCRIPTIONS & MEMBERSHIPS	175.00	175.00
13210	400735	04/11/94	JWP TELECOM INC.	TELEPHONE	650.75	650.75
13211	400950	04/11/94	JEAN THORNE TEMPORARY SERVICE	FEES FOR SERVICE	282.98	

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04/01/94 10:27

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

PAGE 7

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				DATA ENTRY TEMP.	329.18	612.16
13212	401895	04/11/94	JULEE QUARVE - PETERSON INC.	FEES CONSULTING	1,000.00	1,000.00
13213	410550	04/11/94	PATRICIA KENNEDY	VEHICLE ALLOWANCE	9.36	9.36
13214	420030	04/11/94	KIDSCIENCE	SUBSCRIPTIONS & MEMBERSHIPS	15.00	15.00
13215	420108	04/11/94	KIMBALL MIDWEST	SUPPLIES-VEHICLE	35.21	35.21
13216	450126	04/11/94	LETN	TRAVEL TRAINING	488.00	488.00
13217	460700	04/11/94	LENFER TRANSMISSIONS	REPAIR & MAINT/VEHICLE	841.48	841.48
13218	500025	04/11/94	M-R SIGN COMPANY	SIGNS & SIGNALS	2,236.23	2,236.23
13219	500300	04/11/94	M.A. ASSOCIATES	MAINTENANCE MATERIAL	68.01	68.01
13220	500525	04/11/94	M.P.E.L.R.A.	SUBSCRIPTIONS & MEMBERSHIPS	150.00	150.00
13221	501225	04/11/94	MAC QUEEN EQUIPMENT	SUPPLIES VEHICLE SUPPLIES VEHICLE	320.57 56.68	377.25
13222	511710	04/11/94	MATRIX MEDICAL, INC.	SUPPLIES-EQUIPMENT	87.00	87.00
13223	520495	04/11/94	MCGRUFF'S PROGRAM	SUPPLIES-EQUIPMENT	63.50	63.50
13224	530500	04/11/94	MENARDS	MAINT. MATERIAL MAINTENANCE MATERIAL	134.15 134.15	268.30
13225	530625	04/11/94	MESABI H & L	SUPPLIES VEHICLE	348.89	348.89
13226	530650	04/11/94	METAL DOCTOR	MAINTENANCE MATERIAL	241.65	241.65
13227	531050	04/11/94	THE METAL DOCTOR	MAINTENANCE MATERIAL	140.32	140.32
13228	531300	04/11/94	METRO INSPECTION SERVICE	FEES FOR SERVICE DEFERRED REVENUE ELEC.PERMIT ELECTRIC PERMIT FEES	4,353.20 5,441.50 6,441.50-	4,353.20
13229	531400	04/11/94	METRO SALES INC.	SUPPLIES OFFICE	110.98	110.98
13230	551800	04/11/94	MN SAFETY COUNCIL	SUBSCRIPTIONS & MEMBERSHIPS	122.50	122.50
13231	570080	04/11/94	MOESCHTER, RICHARD	UNIFORMS	60.00	60.00
13232	630010	04/11/94	NAAEE MEMBERSHIP	BOOKS	10.00	10.00
13233	630200	04/11/94	NADEAU, EDWARD	TRAVEL TRAINING	6.34	6.34
13234	660073	04/11/94	NO. ST. PAUL BAPTIST CHURCH	REC. REG. FEES	10.00	10.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
13235	660800	04/11/94	NORTH ST. PAUL CITY OF	UTILITIES UTILITIES	349.31 955.73	1,305.04
13236	661108	04/11/94	NORTH STAR WIPER & INDUSTRIAL	SUPPLIES JANITORIAL	246.31	246.31
13237	661755	04/11/94	NORTHERN STATES POWER	UTILITIES UTILITIES	1,229.97 7,750.79	8,980.76
13238	661800	04/11/94	NORTHLAND REFRIGERATION	REPAIR & MAINT/BLDG. & GROUNDS	60.00	60.00
13239	670950	04/11/94	NYSTROM PUBLISHING COMPANY INC	PUBLISHING	2,148.78	2,148.78
13240	692800	04/11/94	OXYGEN SERVICE	MAINTENANCE MATERIAL	77.79	77.79
13241	710100	04/11/94	PEAT MARWICK MAIN	FEES FOR SERVICE	2,000.00	2,000.00
13242	712111	04/11/94	PLAZA TIRE AND SERVICE INC	REPAIR & MAINT/VEHICLE	18.64	18.64
13243	720760	04/11/94	PRECISION BUSINESS SYSTEMS	SUPPLIES OFFICE	270.06	270.06
13244	720765	04/11/94	PREFERRED RISK CONSULTANTS	FEES - CONSULTING	170.00	170.00
000	741200	00/00/00	RAINBOW FOODS	PROGRAM SUPPLIES	36.73-	36.73-
13245	741300	04/11/94	RAMSEY CLINIC	FEES FOR SERVICE FEES FOR SERVICE FEES FOR SERVICE	66.00 66.00 470.00	602.00
13246	741600	04/11/94	RAMSEY COUNTY	FEES FOR SERVICE	119.92	119.92
13247	742525	04/11/94	RANGER RICK MAGA ZINE	SUBSCRIPTIONS & MEMBERSHIPS	15.00	15.00
13248	750250	04/11/94	RED BALLOON BOOKSHOP	BOOKS	57.32	57.32
13249	761200	04/11/94	ROAD RESCUE	REPAIR & MAINT/VEHICLE EQUIPMENT-OTHER REPAIR & MAINT/VEHICLE REPAIR & MAINT/VEHICLE REPAIR & MAINT/VEHICLE REPAIR & MAINT/VEHCILE EQUIPMENT-OTHER	142.34 195.00 106.18 491.23 362.53 138.34 510.00	1,945.62
13250	762062	04/11/94	ROSEVILLE POLICE DEPT.	TRAVEL & TRAINING	210.00	210.00
13251	780300	04/11/94	S&T OFFICE PRODUCTS INC.	SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE SUPPLIES-OFFICE OFFICE SUPPLIES SUPPLIES OFFICE OFFICE SUPPLIES	37.56 31.62 18.61 101.70 135.59 38.68 7.72	

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

PAGE 9

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				OFFICE SUPPLIES	56.39	
				OFFICE SUPPLIES	13.29	
				OFFICE SUPPLIES	7.17	448.33
13252	780350	04/11/94	S.E.H.	OUTSIDE ENGINEERING FEES	2,629.20	2,629.20
13253	780402	04/11/94	SPS OFFICE PRODUCTS	SUPPLIES-OFFICE	16.87	16.87
13254	790500	04/11/94	SCIENCE MUSEUM OF MINNESOTA	PRDGRAM SUPPLIES	8.67	8.67
13255	800075	04/11/94	SEARS	SMALL TOOLS	31.94	
				SUPPLIES JANITORIAL	142.68	174.62
13256	830700	04/11/94	SOUTH ST. PAUL STEEL	SUPPLIES-VEHICLE	181.09	181.09
13257	831550	04/11/94	SPRINGSTED	LEGAL FISCAL	21,505.03	21,505.03
13258	840275	04/11/94	ST. JOHN'S HOSPITAL	COPIES	3.00	3.00
13259	840405	04/11/94	ST. PAUL, CITY OF	FEES FOR SERVICE	16.72	
				REPAIR & MAINT/EQUIPMENT	1,088.24	
				REPAIR & MAINT/RAIDO	135.00	
				REPAIR & MAINT/RADIO	902.25	
				REPAIR & MAINT/RADIO	76.50	
				OTHER CONSTRUCTION	23,986.87	26,205.58
13260	850600	04/11/94	SUPERAMERICA	FUEL OIL	35.48	35.48
13261	851575	04/11/94	SYSTEMS SUPPLY, INC.	SUPPLIES-OFFICE	15.51	
				SUPPLIES-OFFICE	12.27	
				OFFICE SUPPLIES	48.73	76.51
13262	871800	04/11/94	TOWER ASPHALT	MAINT MATERIAL	785.97	785.97
13263	880800	04/11/94	TRUCK UTILITIES MFG.	SUPPLIES	22.50	22.50
13264	900100	04/11/94	UNIFORMS UNLIMITED	UNIFORMS	522.01	
				UNIFORMS	80.46	
				UNIFORMS	30.89	
				UNIFORMS	49.50	
				UNIFORMS	23.85	
				UNIFORMS	61.93	607.72
13265	900170	04/11/94	UNITED ELECTRIC COMPANY	SUPPLIES-EQUIPMENT	16.76	16.76
13266	910500	04/11/94	VASKO RUBBISH REMOVAL	FEES FOR SERVICE	4,679.61	4,679.61
13267	911875	04/11/94	VINTON, JOHN	FEES CONSULTING	1,440.00	1,440.00
13268	920600	04/11/94	VORWERK, ROBERT E.	UNIFORMS	280.00	280.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 16

VOUCHER/ CHECK NUMBER	VENDOR NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
13269	931150	04/11/94	WALDOR PUMP	REPAIRS EQUIP.	672.70	672.70
13270	941330	04/11/94	WHITACRE , R.B. & CO., INC.	SMALL TOOLS SUPPLIES EQUIP. SUPPLIES EQUIP.	108.12 21.92 16.67	146.71
13271	970700	04/11/94	YOCUM OIL CO.	MAINTENANCE MATERIAL FUEL OIL	29.32 6,202.50	6,231.82
13272	980500	04/11/94	ZEP MANUFACTURING COMPANY	CHEMICALS	189.75	189.75
TOTAL CHECKS						675,960.97

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039750	03/25/94	DALE CARLSON	294.00
0039751	03/25/94	GEORGE ROSSBACH	294.00
0039752	03/25/94	SHERRY ALLENSPACH	294.00
0039753	03/25/94	GARY W BASTIAN	334.08
0039754	03/25/94	MARVIN KOPPEN	294.00
0039755	03/25/94	SHERYL LE	2,000.67
0039756	03/25/94	MICHAEL A McGUIRE	3,521.17
0039757	03/25/94	THERESE CARLSON	1,286.19
0039758	03/25/94	PATRICIA HENSLEY	239.04
0039759	03/25/94	GRETCHEN MAGLICH	2,092.96
0039760	03/25/94	GINA CASAREZ	953.20
0039761	03/25/94	DAVID J JAHN	1,105.80
0039762	03/25/94	LYLE SWANSON	1,217.85
0039763	03/25/94	KEN TILLGES	19.00
0039764	03/25/94	GREGORY J. PIEKARSKI	21.00
0039765	03/25/94	LARRY J CUDE	326.40
0039766	03/25/94	ANDREA J OSTER	1,233.20
0039767	03/25/94	WILLIAM MIKISKA	203.20
0039768	03/25/94	DANIEL F FAUST	2,589.83
0039769	03/25/94	LINDA ZICK	1,081.20
0039770	03/25/94	WENDY KLAGER	1,099.60
0039771	03/25/94	DEBORAH DEHN	813.91
0039772	03/25/94	RICHARD HANGSLEBEN	1,648.31
0039773	03/25/94	ALANA K MATHEYS	1,371.28
0039774	03/25/94	MARGARET GIBBS	106.96
0039775	03/25/94	DELORES A VIGNALO	1,298.80
0039776	03/25/94	CAROLE J ANDERSON	576.60

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039777	03/25/94	LUCILLE E AURELIUS	2,195.14
0039778	03/25/94	BETTY D SELVOG	175.50
0039779	03/25/94	PATRICIA FRY	725.18
0039780	03/25/94	LOIS BEHM	1,345.91
0039781	03/25/94	CONNIE L KELSEY	707.76
0039782	03/25/94	BONNIE JOHNSON	612.32
0039783	03/25/94	LORRAINE S VIETOR	1,184.40
0039784	03/25/94	CAROL JAGOE	1,151.62
0039785	03/25/94	JEANETTE E CARLE	1,158.00
0039786	03/25/94	SANDRA OLSON	1,010.31
0039787	03/25/94	MARY KAY PALANK	1,141.20
0039788	03/25/94	KENNETH V COLLINS	2,504.14
0039789	03/25/94	CAROLE L RICHIE	1,162.80
0039790	03/25/94	JOANNE M SVENDSEN	1,549.05
0039791	03/25/94	ELAINE FULLER	570.60
0039792	03/25/94	CAROL F MARTINSON	1,364.58
0039793	03/25/94	ANTHONY G CAHANES	2,158.06
0039794	03/25/94	ROBERT D NELSON	2,158.06
0039795	03/25/94	VERNON T STILL	1,690.00
0039796	03/25/94	DONALD W SKALMAN	1,983.34
0039797	03/25/94	CAROL NELSON	1,869.87
0039798	03/25/94	RAYMOND J MORELLI	1,690.00
0039799	03/25/94	SCOTT L STEFFEN	1,810.02
0039800	03/25/94	JOHN J BANICK	1,819.79
0039801	03/25/94	JOHN C BOHL	1,940.45
0039802	03/25/94	DALE K CLAUSON	1,690.00
0039803	03/25/94	RICHARD M MOESCHTER	1,690.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

0003

CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039804	03/25/94	LAURA ST. GEORGE	1,004.80
0039805	03/25/94	JAMES YOUNGREN	2,205.06
0039806	03/25/94	DAVID KVAM	1,111.60
0039807	03/25/94	WILLIAM F PELTIER	1,846.90
0039808	03/25/94	THOMAS J SZCZEPANSKI	1,638.80
0039809	03/25/94	CABOT V WELCHLIN	1,799.88
0039810	03/25/94	RICHARD J LANG	1,690.00
0039811	03/25/94	DALE RAZSKAZOFF	1,690.00
0039812	03/25/94	MICHAEL RYAN	1,846.90
0039813	03/25/94	MICHAEL J HERBERT	1,845.63
0039814	03/25/94	SCOTT A ANDREWS	1,111.60
0039815	03/25/94	RICHARD C DREGER	1,215.63
0039816	03/25/94	KEVIN JOHNSON	1,034.80
0039817	03/25/94	ALICE DUNN	1,671.50
0039818	03/25/94	GREGORY L STAFNE	1,954.56
0039819	03/25/94	RONALD D BECKER	1,729.01
0039820	03/25/94	KEVIN R HALWEG	2,051.56
0039821	03/25/94	DERRELL T STOCKTON	1,721.13
0039822	03/25/94	RICK A BOWMAN	2,015.86
0039823	03/25/94	FLINT D KARIS	1,716.40
0039824	03/25/94	STEPHEN J HEINZ	1,870.40
0039825	03/25/94	JOHN FRASER	1,707.18
0039826	03/25/94	DAVID J THOMALLA	1,740.22
0039827	03/25/94	GAIL BERGERON	345.28
0039828	03/25/94	KEVIN RABBETT	1,498.80
0039829	03/25/94	VIRGINIA DOWDLE	1,553.88
0039830	03/25/94	STEVEN PALMA	1,972.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039831	03/25/94	PAUL EVERSON	517.92
0039832	03/25/94	ROBERT E VORWERK	1,767.60
0039833	03/25/94	JOSEPH A BERGERON	1,795.66
0039834	03/25/94	JAMES MEEHAN	1,973.94
0039835	03/25/94	JON A MELANDER	1,767.60
0039836	03/25/94	SARAH SAUNDERS	1,141.20
0039837	03/25/94	JAMES M EMBERTSON	1,839.17
0039838	03/25/94	DUANE J WILLIAMS	1,591.42
0039839	03/25/94	JANET L RABINE	1,256.40
0039840	03/25/94	JULIE A STAHNKE	1,256.40
0039841	03/25/94	SCOTT K BOYER	1,256.40
0039842	03/25/94	LINDA ADELSON	645.72
0039843	03/25/94	DAVID L ARNOLD	2,145.48
0039844	03/25/94	WALTER LAFFERTY	1,105.84
0039845	03/25/94	JOSEPH FEHR	1,233.20
0039846	03/25/94	JILL PETERS	569.80
0039847	03/25/94	JAYME L FLAUGHER	1,302.80
0039848	03/25/94	JUDITH WEGWERTH	626.88
0039849	03/25/94	KENNETH G HAIDER	2,504.14
0039850	03/25/94	JUDY M CHLEBECK	1,302.80
0039851	03/25/94	WILLIAM PRIEFER	1,481.20
0039852	03/25/94	GERALD W MEYER	1,347.04
0039853	03/25/94	MICHAEL R KANE	1,712.31
0039854	03/25/94	BRYAN NAGEL	1,276.91
0039855	03/25/94	DAVID P LUTZ	1,291.60
0039856	03/25/94	JAMES DARST	1,128.34
0039857	03/25/94	HENRY F KLAUSING	1,339.60

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039858	03/25/94	JOHN SCHMOOCK	1,267.60
0039859	03/25/94	RONALD J HELEY	1,323.04
0039860	03/25/94	ERICK D OSWALD	1,267.61
0039861	03/25/94	RONALD L FREBERG	1,323.04
0039862	03/25/94	RANDAL LINDELOM	1,330.80
0039863	03/25/94	JAMES G ELIAS	1,565.20
0039864	03/25/94	JOHN DU CHARME	1,330.80
0039865	03/25/94	DENNIS L PECK	1,565.20
0039866	03/25/94	WILLIAM PRIEBE	1,509.20
0039867	03/25/94	WALTER M GEISSLER	1,565.20
0039868	03/25/94	THERESA METZ	1,330.80
0039869	03/25/94	JOHN R LOFGREN	1,359.18
0039870	03/25/94	LOIS J BRENNER	1,279.60
0039871	03/25/94	BARBARA A KRUMMEL	603.00
0039872	03/25/94	PAULINE STAPLES	2,070.71
0039873	03/25/94	JULIE CORCORAN	750.00
0039874	03/25/94	ROBERT S ANDERSON	1,291.60
0039875	03/25/94	DENNIS P LINDORFF	1,291.60
0039876	03/25/94	ROLAND B HELEY	1,315.60
0039877	03/25/94	MARK A MARUSKA	1,712.31
0039878	03/25/94	JAMES SCHINDELDECKER	1,334.16
0039879	03/25/94	MYLES R BURKE	1,339.60
0039880	03/25/94	GARY HINNENKAMP	916.40
0039881	03/25/94	MICHAEL LAVAQUE	916.40
0039882	03/25/94	JANET M GREW HAYMAN	705.40
0039883	03/25/94	MARGARET KUNDE	149.50
0039884	03/25/94	JEAN NELSON	598.38

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039885	03/25/94	JUDITH A HORSNELL	705.40
0039886	03/25/94	ANN E HUTCHINSON	1,384.40
0039887	03/25/94	RITA MACY	54.38
0039888	03/25/94	KATHLEEN M DOHERTY	1,256.40
0039889	03/25/94	MARIE BARTA	1,186.00
0039890	03/25/94	GEOFFREY W OLSON	2,253.64
0039891	03/25/94	NANCY MISKELL	678.72
0039892	03/25/94	JOYCE L LIVINGSTON	906.96
0039893	03/25/94	KENNETH ROBERTS	1,602.56
0039894	03/25/94	THOMAS G EKSTRAND	1,750.38
0039895	03/25/94	MARJORIE OSTROM	1,843.51
0039896	03/25/94	NICHOLAS N CARVER	1,518.80
0039897	03/25/94	ROBERT J WENGER	1,537.20
0039898	03/25/94	TRACEY MELANDER	52.50
0039899	03/25/94	DANIEL FEUCHT	60.00
0039900	03/25/94	BRIAN KARALUS	30.00
0039901	03/25/94	RONALD HOGAN	250.00
0039902	03/25/94	DENIS JOHNSON	70.00
0039903	03/25/94	MELISSA SMITH	50.00
0039904	03/25/94	BRIAN McDONOUGH	58.50
0039905	03/25/94	JAMIE BENEDICT	32.50
0039906	03/25/94	SCOTT DANIELSON	60.00
0039907	03/25/94	JEFFREY PETSCHL	40.00
0039908	03/25/94	HEATHER BEHR	116.60
0039909	03/25/94	RYAN BOOG	32.50
0039910	03/25/94	MARCUS BOOG	100.00
0039911	03/25/94	LAURIE ZABEL	58.50

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039912	03/25/94	ANN SCHULTZ	100.00
0039913	03/25/94	JOLAINE OLSON	33.13
0039914	03/25/94	TERRENCE McPARTLIN	30.00
0039915	03/25/94	ANNA MARTINUCCI	52.00
0039916	03/25/94	MATTHEW KLINKHAMER	40.00
0039917	03/25/94	MANDY ANZALDI	55.75
0039918	03/25/94	HEIDI TUERK	19.50
0039919	03/25/94	ROY G WARD	460.00
0039920	03/25/94	DOUGLAS J TAUBMAN	1,620.31
0039921	03/25/94	THOMAS E EASTMAN	1,650.71
0039922	03/25/94	RICHARD NORDQUIST	1,351.20
0039923	03/25/94	EDWARD A NADEAU	1,640.02
0039924	03/25/94	ROGER W BREHEIM	1,384.54
0039925	03/25/94	DAVID B EDSON	1,337.20
0039926	03/25/94	DAVID GERMAIN	1,312.41
0039927	03/25/94	DENNIS M MULVANEY	1,439.60
0039928	03/25/94	GEORGE C SPREIGL	1,319.60
0039929	03/25/94	CONNIE WERMAGER	728.40
0039930	03/25/94	ELIZABETH J WEILAND	960.19
0039931 VOID	03/25/94	FIRST MINNESOTA (FICA)	9,906.27
0039932 VOID	03/25/94	PUBLIC EMP' RETIREMENT ASSOC	5,292.23
0039933 VOID	03/25/94	MAPLEWOOD STATE BANK #1	22,782.19
0039934 VOID	03/25/94	MN STATE COMM OF REVENUE	9,667.64
0039935 ✓	03/25/94	ICMA RETIREMENT TRUST-457	11,591.91
0039936 VOID	03/25/94	FIRST MINNESOTA	543.75
0039937 VOID	03/25/94	CITY OF MAPLEWOOD (HCMA)	4,530.26
0039938 ✓	03/25/94	MN STATE RETIREMENT SYSTEM	80.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS AND PAYROLL DEDUCTION CHECKS
 FOR THE CURRENT PAY PERIOD

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CHECK NUMBER	CHECK DATED	PAYEE	AMOUNT
0039939 /	03/25/94	CITY & COUNTY EMP CR UNION	32,423.00
0039940 VOID	03/25/94	UNITED WAY OF ST. PAUL AREA	144.80
0039941 VOID	03/25/94	COMMERCIAL LIFE INSURANCE	243.01
0039942 VOID	03/25/94	PUBLIC EMP. RETIREMENT ASSOC.	178.50
0039943 /	03/25/94	MN STATE RETIREMENT SYSTEM	560.00
0039944 /	03/25/94	AFSCME 2725	678.80
0039945 /	03/25/94	AFSCME 2725	7.99
0039946 /	03/25/94	METRO SUPERVISORY ASSOC	18.00
0039947 /	03/25/94	MN. MUTUAL LIFE INS. 19-3988	575.00
0039948 /	03/25/94	MN BENEFIT ASSOCIATION	610.17
0039949 VOID	03/25/94	PUBLIC EMP RETIREMENT ASSOC	290.91
0039950 VOID	03/25/94	VACATION CHECK	674.17
0039951 VOID	03/25/94	PUBLIC EMP RETIREMENT ASSOC	6,013.76
0039952 /	03/25/94	RAMSEY CO SUPPORT & COLLECT	400.00
0039953 /	03/25/94	GREAT WEST LIFE	60.00
0039954 VOID	03/25/94	INTERNAL REVENUE SERVICE	96.93
0039955 VOID	03/25/94	FIRST MINNESOTA (FICA)	9,905.75
0039956 VOID	03/25/94	PUBLIC EMP RETIREMENT ASSOC	5,604.98
0039957 VOID	03/25/94	PUBLIC EMP RETIREMENT ASSOC	379.28
0039958 VOID	03/25/94	PUBLIC EMP RETIREMENT ASSOC	9,020.71
GROSS EARNINGS AND DEDUCTIONS			344,657.05

MEMORANDUM

Action by Council:

Date: Monday, March 28, 1994

Endorsed _____

From: Ann Hutchinson

PS

Modified _____

To: City Manager/City Council

Rejected _____

Subject: Donation to Nature Center

Date _____

We have received a \$50.00 dollar donation from Bob and Carolyn Odegard in memorial of former Park and Recreation Commissioner John Chegwyn. Please request that this donation be credited to budget line 101-604-000-4630 (office equipment). A Thank-you has been sent to Betty Lange, John Chegwyn's sister.

MEMORANDUM

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: **Conditional Use Permit Termination**
LOCATION: Atlantic Street
PROJECT: Monette Construction Outside Storage Yard
DATE: March 31, 1994

INTRODUCTION

The City Council should end a conditional use permit (CUP) for an outside storage yard. Tom Monette of Monette Construction applied for the permit. He planned to develop an outside storage yard at the southwest corner of Atlantic Street and the Gateway Trail.

BACKGROUND

On March 8, 1993, the City Council granted this CUP subject to four conditions.

DISCUSSION

After getting the CUP, Mr. Monette decided not to locate his business on Atlantic Street. Therefore, he no longer needs the CUP.

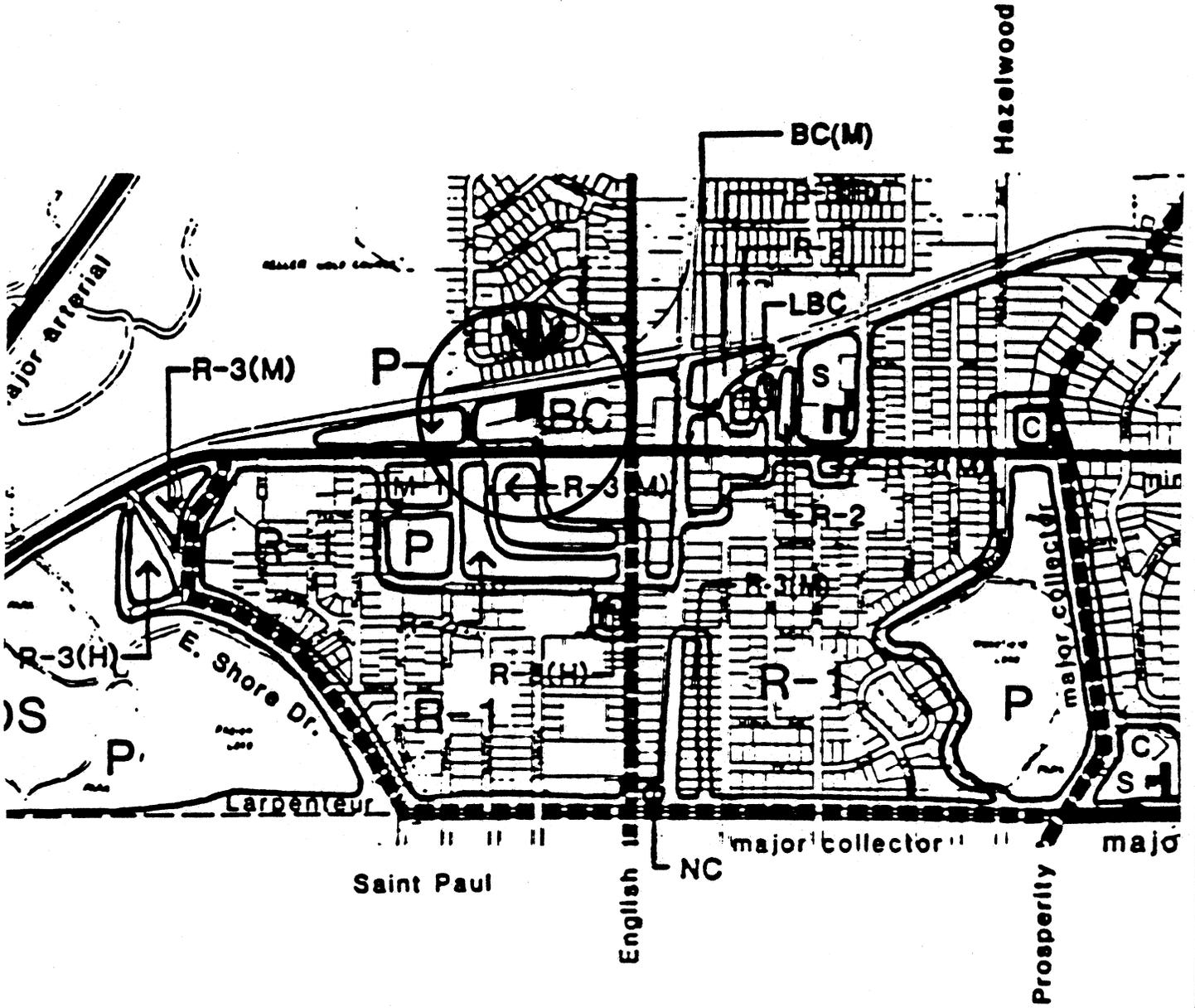
RECOMMENDATION

Adopt the resolution on page 5. This resolution ends the conditional use permit at the southwest corner of Atlantic Street and the Gateway Trail.

go\b-6:monette.mem (16)

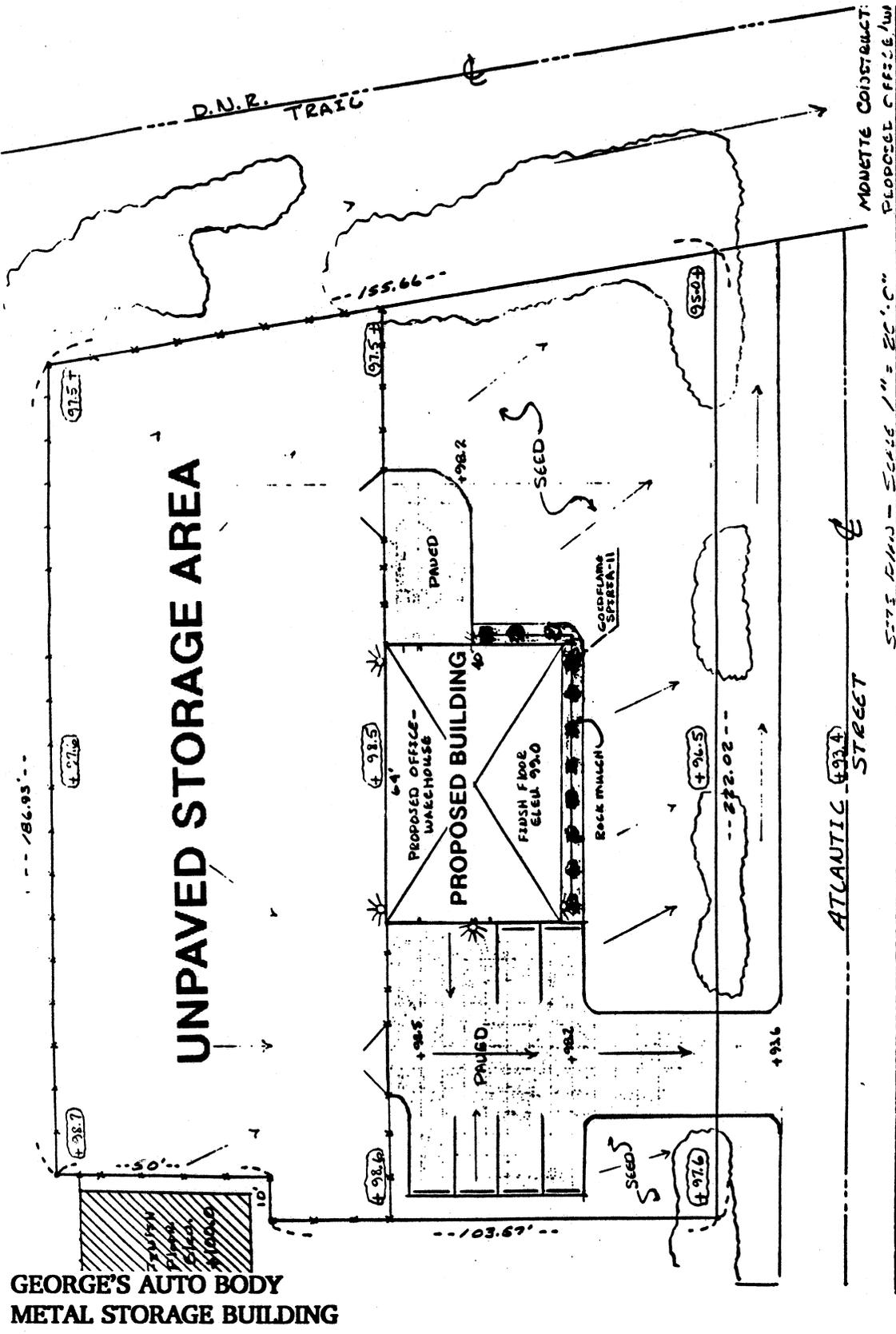
Attachments:

1. Location Map
 2. Property Line/Zoning Map
 3. Site Plan
 4. Resolution
-

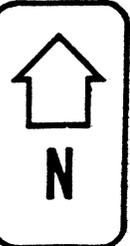


LOCATION MAP





SITE PLAN



CONDITIONAL USE PERMIT TERMINATION RESOLUTION

WHEREAS, the Maplewood City Council granted a conditional use permit on March 8, 1993 for an outside storage yard.

WHEREAS, this permit applies to the lot at the southwest corner of Atlantic Street and the Gateway Trail. The legal description is:

VACATED ALLEY ACCRUING AND FOLLOWING: EXCEPT THE SOUTH 10 FEET; THE EAST 8.57 FEET OF LOT 14 ALSO THE EAST 8.57 FEET OF LOTS 11 THRU 13 ALSO EXCEPT THE SOUTH 10 FEET OF PART WEST OF THE EAST 103.57 FEET; LOT 6 AND ALL OF LOTS 7 THRU LOT 10 BLOCK 3 LINCOLN PARK.

WHEREAS, the applicant, Mr. Tom Monette, no longer plans to use the permit.

NOW, THEREFORE, BE IT RESOLVED that the City Council ends the above-described conditional use permit.

The Maplewood City Council adopted this resolution on April 11, 1994.

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Chris McGlincey
SUBJECT: Conditional Use Permit Review
LOCATION: 2720 Maplewood Drive
APPLICANT: Joseph Yankovec
PROJECT: A-Gem Auto
DATE: March 31, 1994

INTRODUCTION

The conditional use permit (CUP) is due for review at 2720 Maplewood Drive. The CUP allows used car sales by appointment. (See the maps on pages 2-4 and the City Council minutes on page 5.)

BACKGROUND

On August 13, 1990, the Council approved a CUP subject to the conditions on page 5.

On August 12, 1991, the Council reviewed the CUP, ordering a review again in six months.

On March 23, 1992, the Council reviewed the CUP, ordering a review again in one year.

On April 12, 1993, the Council reviewed the CUP, ordering a review after one year.

DISCUSSION

Mr. Yankovec is meeting the permit conditions. No one has complained about the business.

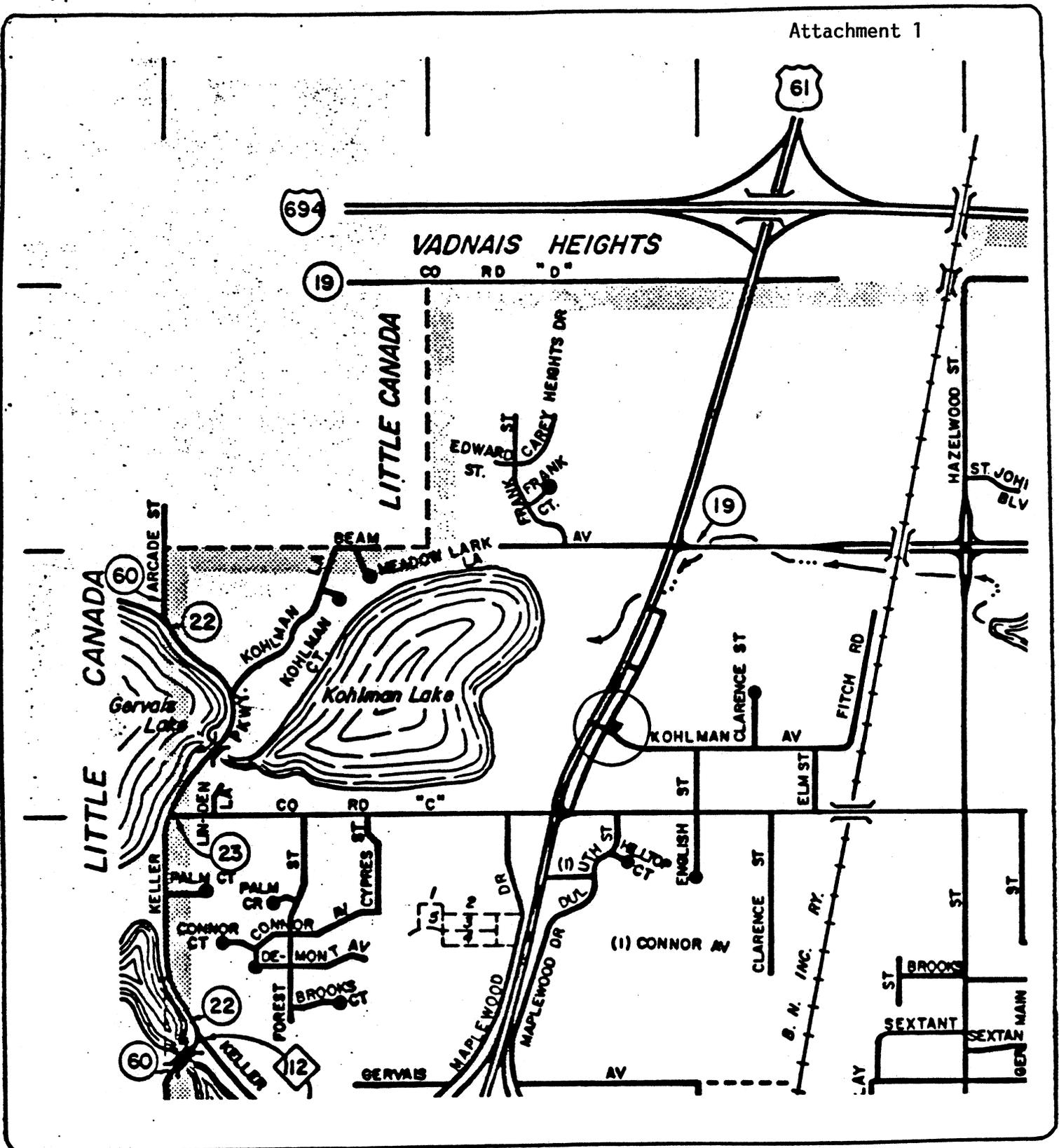
RECOMMENDATION

Review the conditional use permit at 2720 Maplewood Drive in five years.

go\b-6:yanko.mem (4)

Attachments:

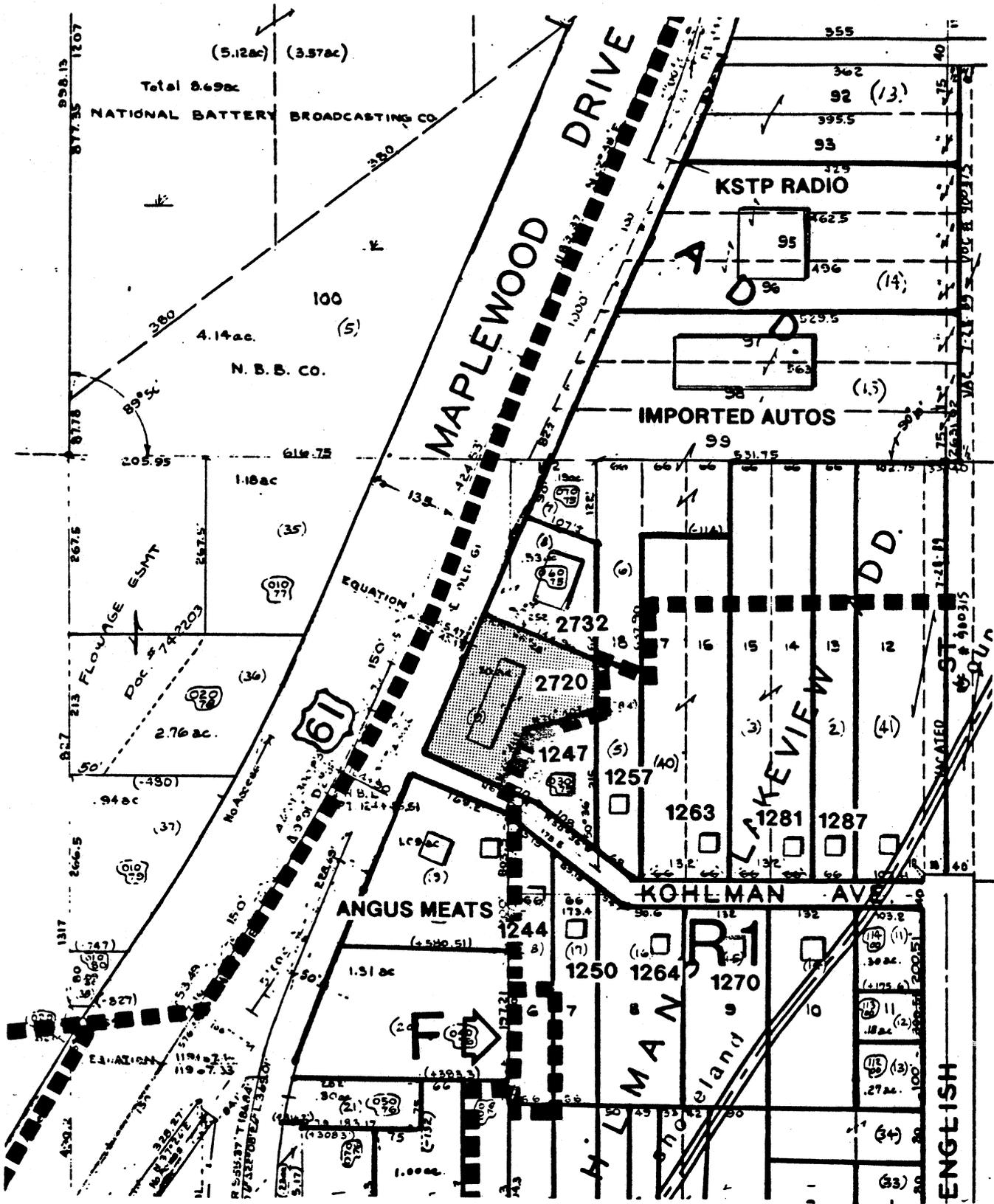
1. Location Map
2. Property Line/Zoning Map
3. Site Plan
4. August 13, 1990 City Council Minutes



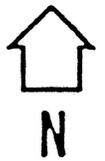
LOCATION MAP

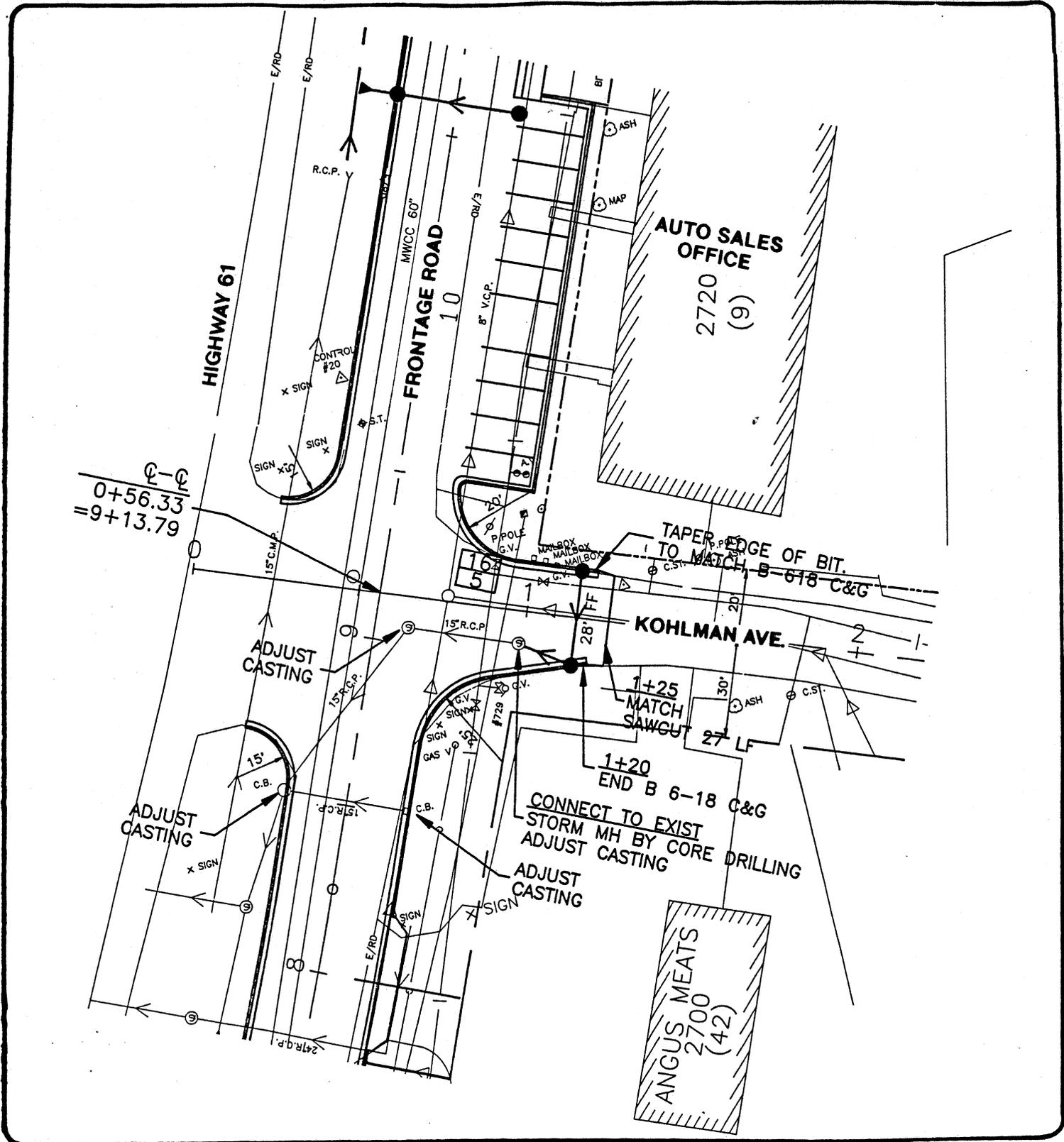


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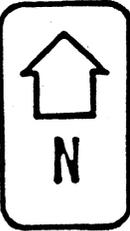


PROPERTY LINE / ZONING MAP





SITE PLAN



1. The Planning Commission discussed this application on July 16, 1990. They recommended to the City Council that said permit be approved.
2. The City Council held a public hearing on August 13, 1990. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The Council gave everyone at the hearing a chance to speak and present written statements. The Council also considered reports and recommendations of the City staff and Planning commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described conditional use permit for the following reasons:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. Obtaining a license to sell used cars.
2. Cars for sale shall only be brought to the site for a specific buyer. There shall be no more than two cars for sale at any one time.
3. Eleven parking spaces in front shall be striped and include one 12-foot-wide handicap and ten 10-foot-wide spaces.
4. No overnight parking of cars for sale.
5. All vehicles being sold, except when on a test drive, shall be identified as being For Sale clearly.

8-13-90

Seconded by Councilmember Carlson.

Ayes - Mayor Bastian, Councilmembers Carlson and Rossbach.

Nays - Councilmember Juker and Zappa.

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: **Conditional Use Permit Review**
LOCATION: 2194 Van Dyke Street
OWNERS: Ronald and Connie Launderville
DATE: April 4, 1994

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

The conditional use permit (CUP) is due for review at 2194 Van Dyke Street. (See the maps on pages 3 and 4.) The CUP allows the home owner to keep a one-ton tow truck on the property. Condition six requires that the City Council review this permit in one year. The purpose of the review is to make sure that the conditions are being met.

BACKGROUND

On January 28, 1991, the City Council approved a home occupation license for a towing business and a CUP to store two tow trucks. The permit required that one truck be removed by November 1, 1991. The permit also required that Mr. Launderville build a garage to store the trucks.

On February 24, 1992, May 11, 1992 and June 8, 1992 the City Council continued the home occupation and CUP. The City Council reviewed this CUP frequently because Mr. Launderville was building a garage.

On November 1, 1992, the home occupation license and CUP expired.

On March 8, 1993, the City Council granted the present CUP, subject to six conditions. (See the minutes on page 5.)

DISCUSSION

The neighbors have not complained to us about this CUP. Mr. Launderville is complying with the permit conditions.

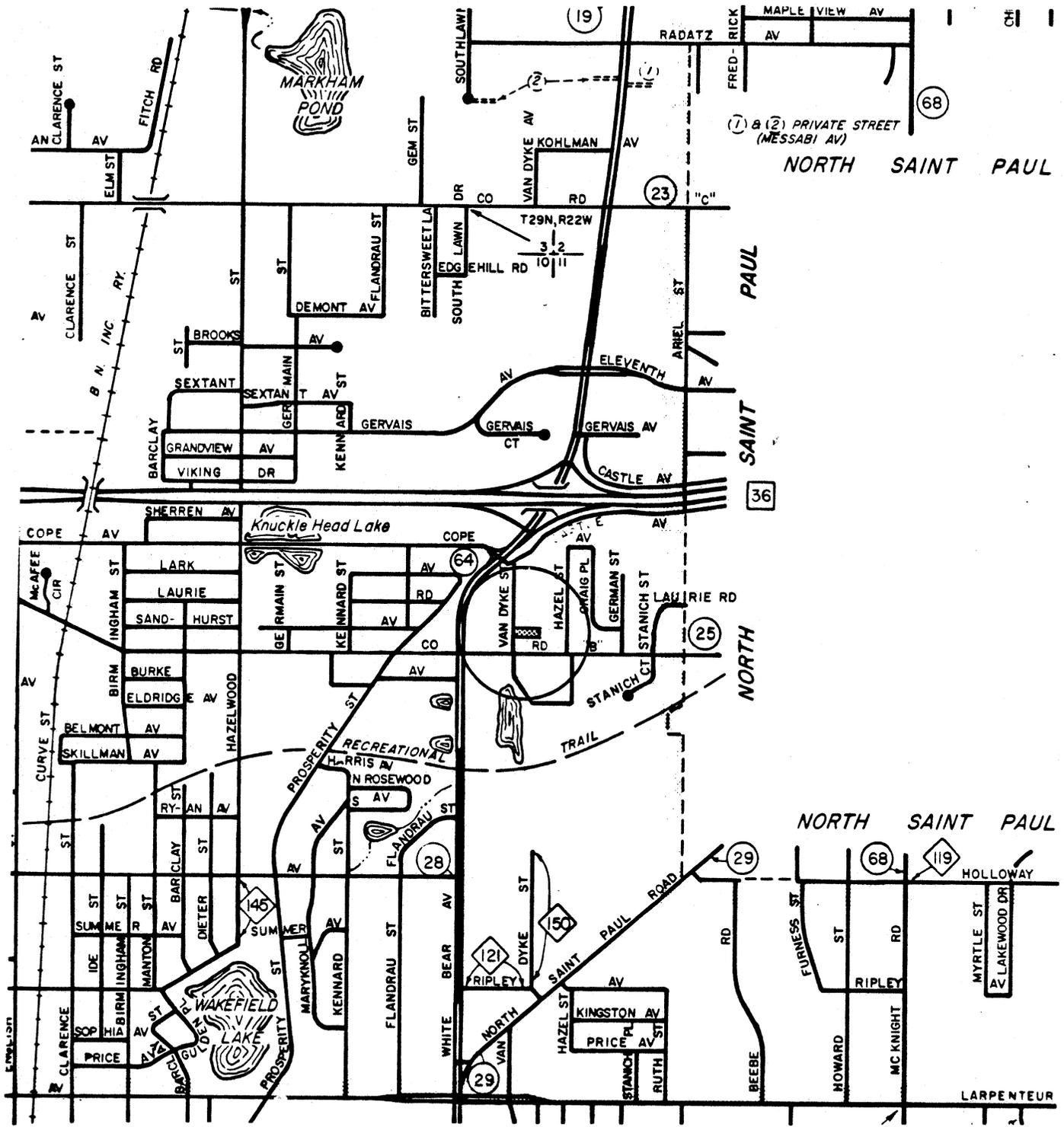
RECOMMENDATION

Review this permit again in one year.

go\b-6:lauder.cup (11)

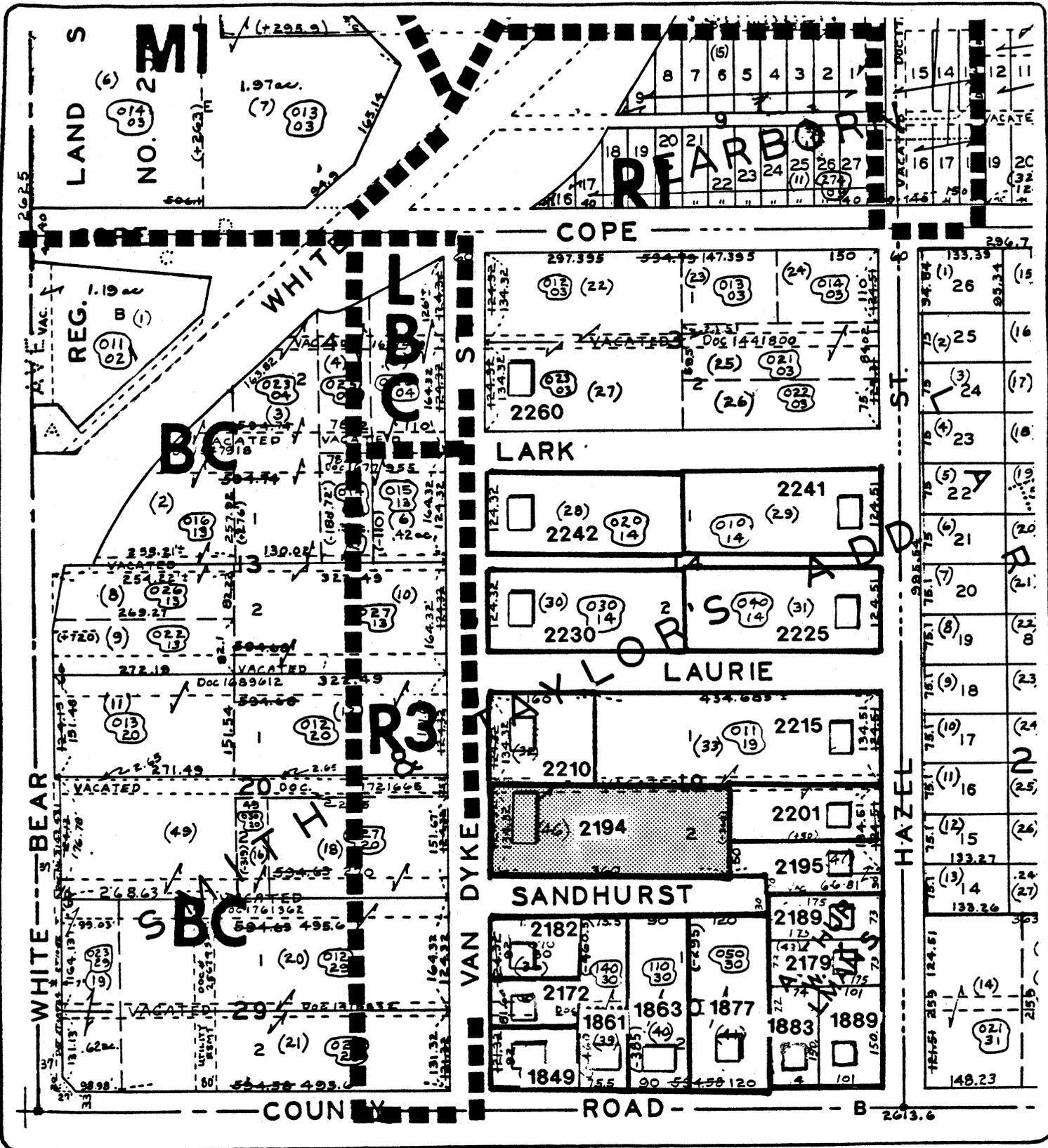
Attachments:

1. Location Map
2. Property Line/Zoning Map
3. March 8, 1993 City Council Minutes



LOCATION MAP





PROPERTY LINE / ZONING MAP

 SITE



4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The tow truck shall be parked in the garage when it is on the property.
2. Mr. Launderville shall not store towed vehicles on this site, unless he or his family own the vehicles.
3. There shall be no outdoor storage of junk or inoperable vehicles or vehicle parts on the property.
4. There shall be no storage or repair of vehicles on the site, except those owned by people living on the property.
5. There shall be no overnight parking of vehicles on Van Dyke Street. (City Code requirement.)
6. The City Council shall review this permit in one year to make sure that the conditions are being met.

Seconded by Councilmember Carlson

Ayes - Councilmembers Carlson, Juker,
Rossbach
Nays - Mayor Bastian, Councilmember

Action by Council:

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: Preliminary Plat Time Extension
LOCATION: Ripley Avenue and Sterling Street
PROJECT: Maple Woods Estates Second Addition
DATE: March 25, 1994

INTRODUCTION

Jack Menkveld is requesting a one-year time extension for a 45-lot preliminary plat. The name of the project is Maple Woods Estates Second Addition. Mr. Menkveld is the president of North Suburban Development, Inc. They are proposing this development for the area south of Ripley Avenue between McKnight Road and Sterling Street. (See the maps on pages 3, 4 and 5.) North Suburban expects to start construction of the project later this year.

BACKGROUND

On March 8, 1993, the City Council:

- 1. Changed the land use plan and zoning map for this property.
- 2. Ordered a feasibility study for Sterling Street.

On March 22, 1993, the Council:

- 1. Vacated parts of Ripley Avenue.
- 2. Approved the Maplewood Estates Second Addition preliminary plat for 45 lots.
- 3. Approved a code variation for 28-foot-wide streets in the development.

On February 14, 1994, the Council vacated three water main easements in the preliminary plat site. North Suburban plans to build new lines with the plat so they asked the City to vacate the existing lines and easements.

On February 28, 1994, the City Council held a public hearing and reviewed a feasibility study. This study was for improving Sterling Street between Larpenteur and Holloway Avenues. The Council denied the project and asked staff to prepare a report on returning the area to being without a street.

DISCUSSION

There have not been any changes to the City Code or neighborhood that warrant changing or ending the plat.

RECOMMENDATION

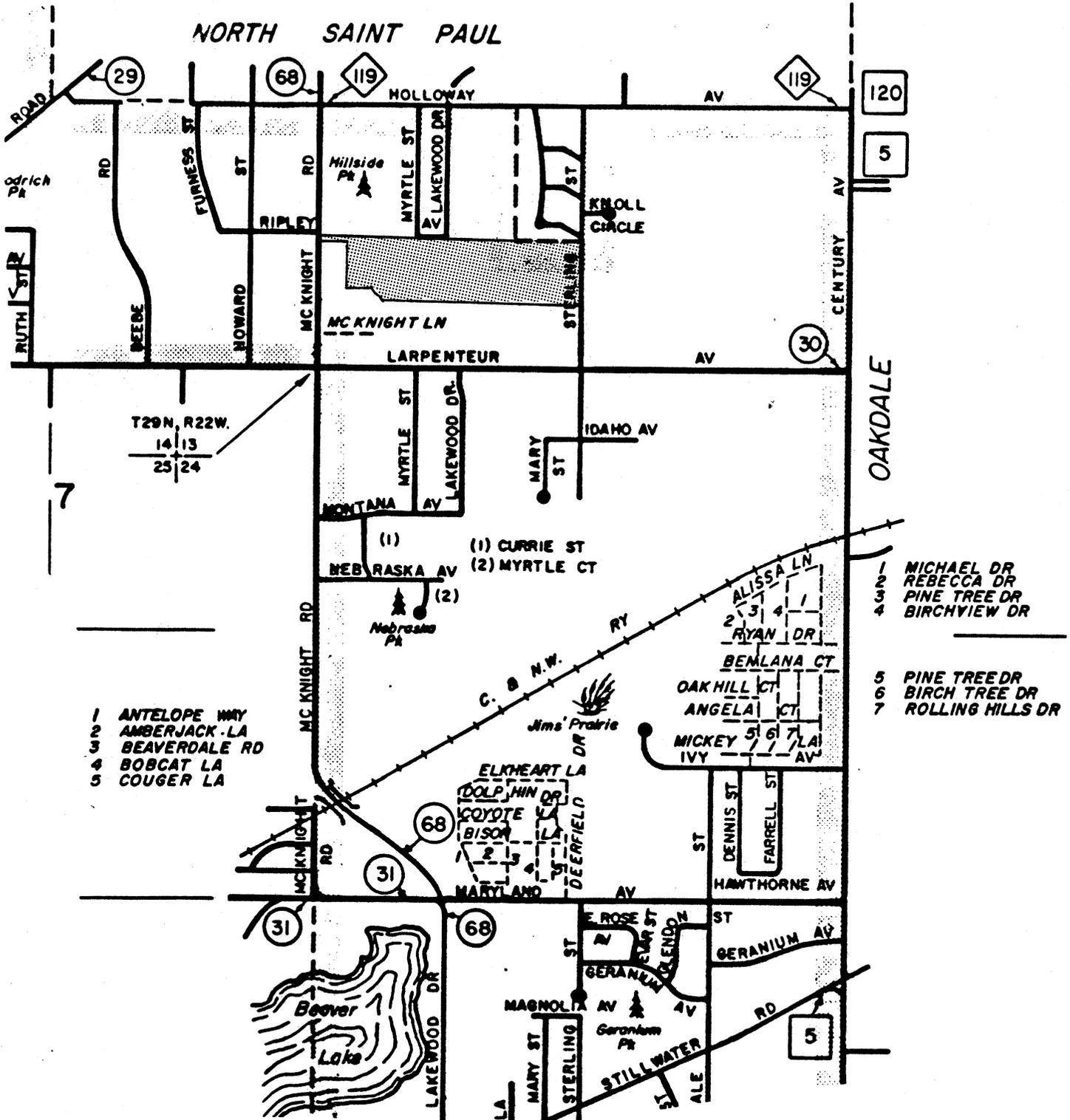
Approve a one-year time extension for the Maple Woods Estates Second Addition preliminary plat. This time extension shall be subject to the March 22, 1993 conditions of approval.

kr:memo71t.mem (13-29)

Attachments:

1. Location Map
2. Property Line/Zoning Map
3. Preliminary Plat
4. 3-22-93 City Council minutes

NORTH SAINT PAUL



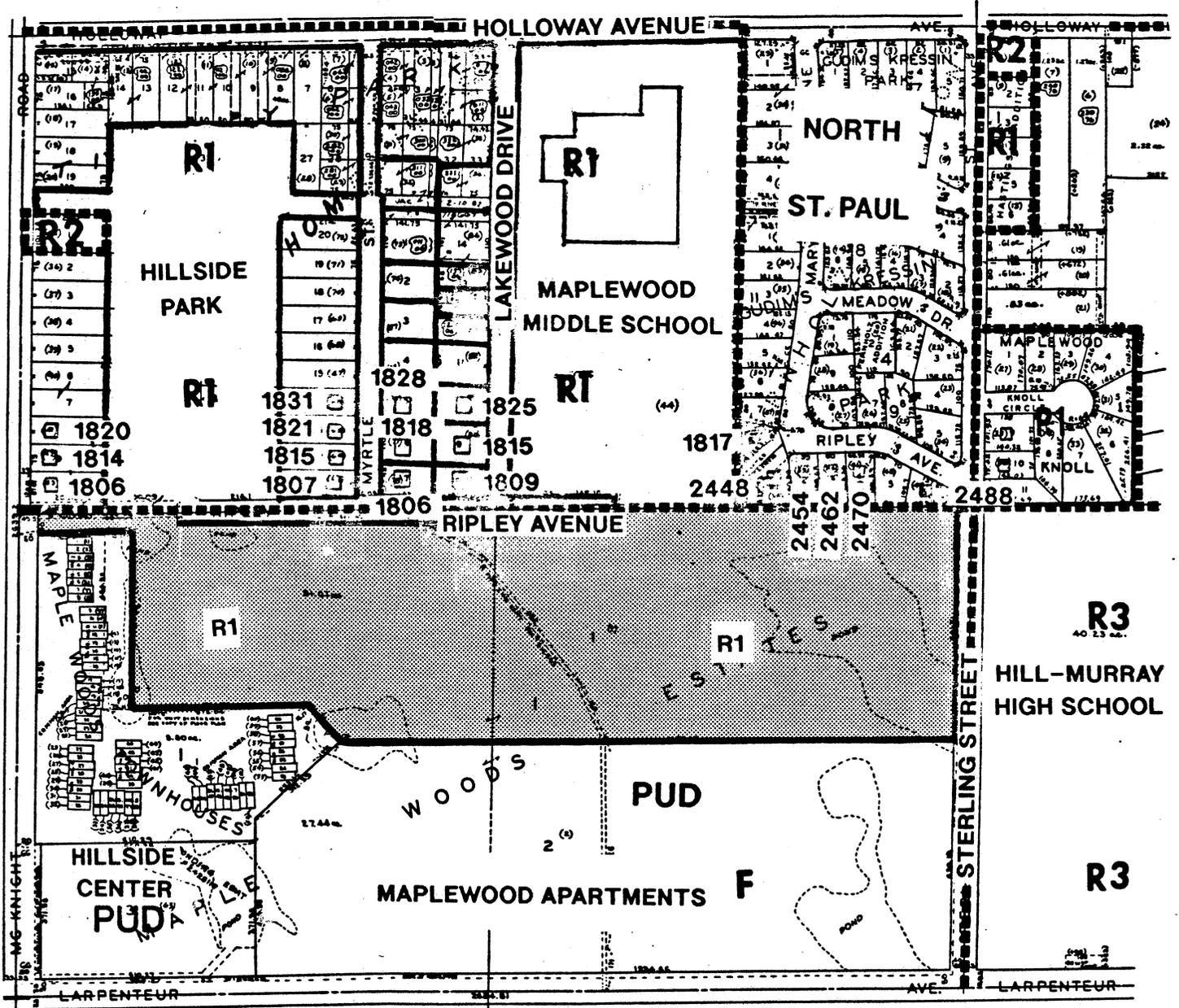
- 1 ANTELOPE WAY
- 2 AMBERJACK LA
- 3 BEAVERDALE RD
- 4 BOBCAT LA
- 5 COUGER LA

- 1 MICHAEL DR
- 2 REBECCA DR
- 3 PINE TREE DR
- 4 BIRCHVIEW DR
- 5 PINE TREE DR
- 6 BIRCH TREE DR
- 7 ROLLING HILLS DR

LOCATION MAP

 SITE





PROPERTY LINE / ZONING MAP

 SITE



MAPLEWOOD ESTATES SECOND ADDITION PRELIMINARY PLAT

City of Maplewood -- County of Ramsey

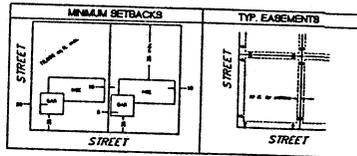
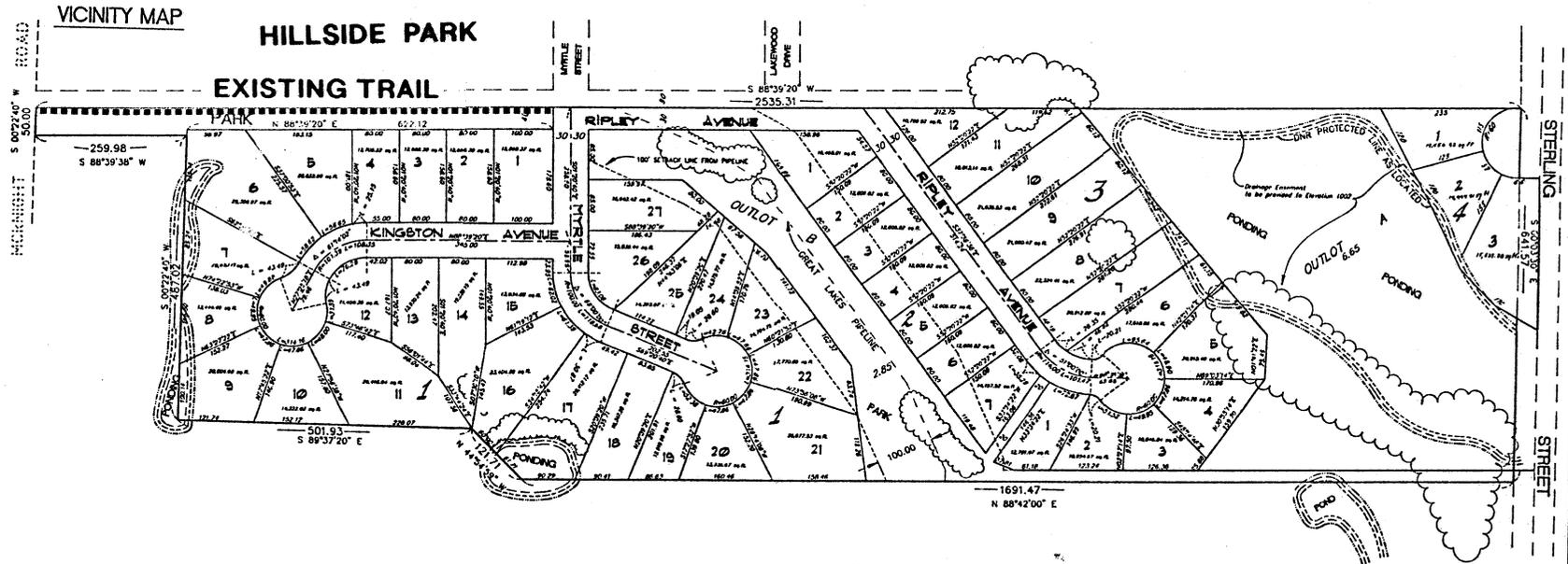
OWNER & DEVELOPER
North Suburban Development Co.
C/O Jack Merkvaldt
P.O. Box 34004
Blaine Minnesota 55434
Phone (612) 786-6000



VICINITY MAP

PRELIMINARY PLAT

5



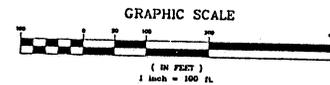
NOTES:

1. Total area of plot = 31.61 Acres
2. 19 proposed single family lots
3. Current zoning is Multiple PUD
4. Density = 1.55 units per acre

Land Allocation

Single Family Lots	18.0 Acres
Outlot A	0.87 Acres
Outlot B	6.65
Residential Streets	3.24
Total	31.61
Average Lot Area	=16,000 Sq. Ft.

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor within the State of Minnesota.
Edward J. Rud
Date 1-11-93 Reg. No. 9809



E. G. RUD & SONS, INC.
Land Surveyors
9180 Lexington Ave. N.
Circle Pines, Minnesota 55014
Tel. 786-5556

91660PP REVSD 2/9/93

1. MapleWoods Estates Second Addition

3-29

- a. Manager McGuire presented the staff report.
- b. Community Development Director Olson presented the specifics of the report.
- c. Mayor Bastian moved to suspend the Rules of Procedure for the purpose of reconsidering the action whereby the land use plan designation of the property was changed.

MOTION DIED FOR LACK OF SECOND

Street Vacation (Ripley)

- d. Councilmember Zappa introduced the following Resolution and moved its adoption:

93 - 03 - 46

VACATION OF PARTS OF RIPLEY STREET

WHEREAS, North Suburban Development, Inc. (Roger Kolstad) applied for the vacation of the following-described Street:

That part of the north 33 feet of Lot 1, Block 1, Maple Woods Estates, Ramsey County, Minnesota and that part of Ripley Avenue lying between the East line and its Southerly extension of Lot 11, Block 2 and the East line and its Southerly extension of Lot 11, Block 3 all as platted in Hillside Homesites, Ramsey County, Minnesota and that part of the North 33 feet of Lot 1, Block 1, Maple Woods Estates, Ramsey County, Minnesota and that part of Ripley Avenue lying between the Southerly extension of the East and West lines of Lot 6, Block 3 all as platted in Wiesner Park, Ramsey County, Minnesota.

WHEREAS, the history of this vacation is as follows:

1. A majority of the property owners abutting this street signed a petition for this vacation;

~~9~~

3-22-93

2. The Planning Commission discussed this vacation on March 2, 1992. They recommended that the City Council approve this vacation.
3. The City Council held a public hearing on March 8, 1993. City staff published a notice in the Maplewood Review and sent notices to the abutting property owners as required by law. The Council gave everyone at the hearing a chance to speak and present written statements. The City Council also considered reports and recommendations from the City staff and Planning Commission.

WHEREAS, after the City approves this vacation, public interest in the property will go to the following abutting properties:

Lot 1, Block 1, Maple Woods Estates, Lots 5 and 6, Block 3, Wiesner Park Addition and Lots 10 and 11, Block 3, Hillside Homes Addition, all in Section 13, Township 29, Range 22.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above described vacation because it is in the public interest. It is in the public interest because:

1. The City does not need this right-of-way.
2. The adjacent properties have adequate street access and other streets would better serve them.

This vacation is subject to the retention of an easement for trail or park purposes on Lots 10 and 11, Block 3, Hillside Homes Addition.

The developer shall file the vacation resolution with the final plat.

Seconded by Councilmember Juker

Ayes - all

Preliminary Plat

- e. Councilmember Zappa moved to approve the Maple Woods Second Addition preliminary plat (received by the City on February 12, 1993) subject to the conditions recommended in the staff report of March 16, 1993.

Seconded by Councilmember Juker

- f. Mayor Bastian moved to amend the conditions by (Item 4.i) changing Lots 1-3, Block 4 to Outlot D; (5) include Outlot D with those to be deeded to City and list the lots on Sterling as Outlot D.; delete proposed 3.i) and 3.k) (relative to reconstruction of Sterling Street).

Seconded by Councilmember Carlson

Ayes - Mayor Bastian, Councilmembers
Carlson, Rossbach, Zappa
Nays - Councilmember Juker

- g. Mayor Bastian called for vote on the original motion to approve the preliminary plat subject to the developer meeting the following conditions as amended by the previous motion:

1. Have the City Engineer approve final construction and engineering plans. These plans shall include the grading, utility, drainage, erosion control, tree and street plans. These plans shall meet the following conditions:
 - a) The grading plan shall show the depth and location of the Great Lakes pipeline. The developer shall only grade those areas that the City Engineer determines the developer needs to construct streets, utilities and sedimentation basins.
 - b) The City Engineer shall approve the final tree plan before anyone starts to grade the site or before the City approves the final plat. This plan shall include having the developer mark all trees that the developer will keep on the property during and after development. The developer shall mark the limits of the tree removal and the City Engineer shall review this. The developer shall have the protective fence and erosion control measures in place and approved by the City Engineer before the developer does any grading. The plan must meet the City's tree ordinance.
 - c) For the sedimentation basin:
 - 1) It shall provide 0.10 acre-feet of storage above normal elevation for each tributary acre, based on the Maplewood Comprehensive Stormwater Management Plan.
 - 2) If the slopes on a basin are steeper than 10 horizontal to 1 vertical, the developer shall fence the sedimentation basin. The fence shall be five-feet-high, vinyl-clad chain link and shall be at the high water mark. The developer shall landscape the sedimentation basin site with evergreen trees.
 - 3) To provide room for storing sediment, the developer shall excavate the sedimentation basin to four feet below the normal water level.
 - 4) The construction of the sedimentation basin shall not extend into the wooded area between the basin and the wetland. The developer shall limit the tree removal for the outfall pipe to a 20-foot-wide corridor between the basin and the wetland. The outfall pipe shall discharge to the normal water level of the wetland.
 - d) The erosion control plan shall be consistent with the Ramsey Soil and Water Conservation District Erosion and Sediment Control Handbook.
 - e) The City limits the grading on the site to only the land that the developer needs to construct the home pads, streets, utilities, sedimentation basin or drainage requirements as approved by the City Engineer.

- f) The utility plans shall show the following:
- 1) Abandon the water main in Ripley Avenue from McKnight Road to Lakewood Drive. The developer shall move and reconnect any water services from this water main.
 - 2) Replace the water main between Myrtle and Lakewood with an eight-inch ductile iron pipe water main at the proper location in the right-of-way.
 - 3) All new water main in the development shall be eight-inch ductile iron pipe.
 - 4) All new water main in easements that are not under a trail and that cross the pipelines shall be in reinforced concrete casing pipe.
 - 5) Abandon the sanitary sewer in Ripley Avenue between Lakewood Drive and Myrtle Street. The existing sanitary sewer in Lakewood Drive shall connect to the new sanitary sewer in Ripley Avenue.
- g) The streets shall be 28 feet wide from face to face of the concrete curb and gutter with no parking on one side. This street width is subject to approval of a Code variation by the City Council.
2. The final plat shall have drainage and utility easements along all property lines. These easements shall be 10-foot-wide along the front and rear property lines and 5-foot-wide along the front and rear property lines and 5-foot-wide on the side property lines.
3. Sign an agreement with the City that guarantees that the developer or contractor will:
- a) Complete all public improvements and meet all City requirements.
 - b) Place temporary orange snow fencing and signs at the grading limits.
 - c) Have NSP install street lights in five locations, primarily at curves in streets. The exact location and type of lights shall be subject to the City Engineer's approval.
 - d) Construct the following eight-foot-wide bituminous trails at the same time as the developer builds the adjacent streets:
 - 1) Over the Outlot B, between Sterling Street and the trail between Lots 21 and 22, Block One.
 - 2) Between Lots 2 and 3, Block 3, to the trail near the south property line. (This is instead of putting the trail between Lot 7, Block 2 and Lot 1, Block 3.)

3) Between Lots 21 and 22, Block 1 to the trail in Outlot B.

These trails shall be subject to the approval of the Director of Parks and Recreation and the City Engineer.

- e) Completely reconstruct Ripley Avenue between Lakewood Drive and Myrtle Street. The reconstruction shall include concrete curb and gutter that shall extend to the north end of the curb returns on the north side of Ripley Avenue. These curb returns are for the intersections of Ripley Avenue with Lakewood Drive and Myrtle Street.
 - f) Build all streets with a two-foot sand subcut, an eight-inch gravel base and at least 3-1/2 inches of bituminous.
 - g) Install perforated drains in sans subcuts at each catch basin lead crossing.
 - h) Install permanent signs around the edge of the wetland buffer areas. These signs shall mark the edge of the buffer areas and shall state there shall be no mowing, vegetation cutting, filling or the dumping of lawn waste.
 - i) Pay the City for the cost of no-parking signs on one side of the streets and all other directional and street signs.
 - j) Remove any junk, debris or tires from the wetlands and the site.
 - k) The developer shall overlay Myrtle Street with two inches of asphalt at the same time as he constructs the asphalt base course in the subdivision.
4. Make the following changes to the plat and related plans:
- a) Drop the park label from Outlot B.
 - b) Show a 20-foot-wide extension of Outlot B between Lots 21 and 22, Block 1. Rearrange Lots 17-27, Block 1 to meet all City Code requirements and to reshape Lot 26.
 - c) Change the utility easement between Lots 2 and 3, Block 3 to a 35-foot-wide public easement centered on the property line.
 - d) Add the following easements:
 - 1) A 20-foot-wide storm sewer easement between Lots 3 and 4, Block 1.
 - 2) A 30-foot-wide utility easement between Lots 10 and 11, Block 1.

- 3) A 30-foot-wide utility easement between Lots 20 and 21, Block 1.
 - e) Show the width of the easement on the rear of Lots 1, 2, and 3, Block 3. This easement shall be wide enough to accommodate the storm sewer pipe.
 - f) Drop the drainage easements for the ponds on Lots 6 through 9 and 16, 17 and 18, Block One from the final plat.
 - g) Drop Mary Joe Lane from the grading and utility plans.
 - h) Change the 20-foot-wide walkway area between Lot 7, Block 2 and Lot 1, Block 3 to a 20-foot-wide utility easement. Rearrange the shape of Lots 7, Block 2 through Lot 7, Block 3. This change shall include the required 35-foot-wide public easement between Lots 2 and 3, Block 3 and shall make the lot lines radial to the curve and cul-de-sac.
 - i) Change the park label along the Ripley Avenue right-of-way to Outlot C.
 - j) Change Lots 1-3, Block 4 to be platted as Outlot D.
 - k) Change Ripley Avenue to Lakewood Drive where it angles North and South.
 - l) Change the minimum building setbacks to thirty feet.
5. Deed Outlots A, B, C and D to the City.
 6. Record easements with the final plat that do the following:
 - a) Prohibit the construction of a house or its attachments within 100 feet of the Great Lakes Pipeline. (This affects Lots 1 - 6 and Lots 22 - 27, Block 1 and Lots 1 - 7, Block 2)
 - b) Prohibit the construction of a house or its attachments within twenty feet of a wetland boundary. These covenants or restrictions shall inform the property owners about the pipelines and wetlands on the site and prohibit any mowing, vegetation cutting, filling or dumping, including yard waste, in the wetland or in the 20-foot buffer strip around the wetland. (This affects any lot abutting a wetland.)
 7. The developer shall remove all existing debris on the site, including any existing foundations, curb and gutter, pipes or loose debris. The developer may bulk head and leave existing water and sewer pipes if they are forth feet behind the rear of the house pads.

If the developer decides to final plat part of the preliminary plat, the City may waive any conditions that do not apply to the final plat.

Seconded by Councilmember Juker

Ayes - Councilmembers Carlson, Juker, Zappa
Nays - Mayor Bastian, Councilmember Rossbach

Code Variation - 28 Foot Wide Streets

g. Councilmember Zappa introduced the following Resolution and moved its adoption:

93 - 03 - 47

STREET WIDTH CODE VARIATION

WHEREAS, the City Engineer requested a variation from the City Code.

WHEREAS, this code variation applies to the Maple Woods Estates Second Addition Development that is South of Ripley Avenue between McKnight Road and Sterling Street.

WHEREAS, the legal description for this property is:

Lot 1, Block 1 of Maple Woods Estates Addition, City of Maplewood, Ramsey County, Minnesota

WHEREAS, Section 29-52(a)(9) of the Maplewood Code of Ordinances requires that local residential streets shall be 32 feet in width, measured between faces of curbs.

WHEREAS, the City Engineer is proposing 28-foot-wide streets.

WHEREAS, this requires a variation of five feet.

WHEREAS, the history of this variation is as follows:

The City Council held a public hearing on March 8, 1993. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The Council gave everyone at the hearing a chance to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above described variation, with the condition that there shall be no parking on one side of the streets and the developer shall pay the City for the cost of no-parking signs.

Seconded by Councilmember Juker

Ayes - Councilmembers Carlson, Juker, Zappa
Nays - Mayor Bastian, Councilmember Rossbach

Councilmember Zappa moved to suspend the Rules of Procedure and continue to finish the Agenda.

Seconded by Mayor Bastian

Ayes - Mayor Bastian, Councilmembers Juker, Rossbach, Zappa
Nays - Councilmember Carlson

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: Final Plat
LOCATION: Viking Drive, east of Payne Avenue
PROJECT: Pedro Addition
DATE: April 4, 1994

Endorsed
Modified
Rejected
Date

INTRODUCTION

Carl Pedro, Jr. is requesting that the City Council approve the Pedro Addition final plat. This four-lot plat is for single dwellings. The plat is east of Payne Avenue on the south side of Viking Drive. (See the maps on pages 2 and 3 and the final plat on page 5.)

BACKGROUND

On May 10, 1993, the City Council approved the Pedro Addition preliminary plat, front yard setback variances and a zoning map change for this site. This preliminary plat was for four single-dwelling lots. (See the preliminary plat that is on page 4 and the preliminary plat conditions on page 6.) The zoning map change was from F (farm residence) to R-1 (single dwellings).

DISCUSSION

The developer has met all the conditions for final plat approval, except condition 6. Condition 6 requires that the developer get a permit to put a driveway opening in the guard rail on Viking drive for Lot 3. MnDOT wrote the City a letter saying that they will remove the guard rail once a permit is applied for. (See the letter on page 8.) MnDOT usually issues the permits when a specific driveway plan is proposed. MnDOT's letter meets the intent of Condition 6.

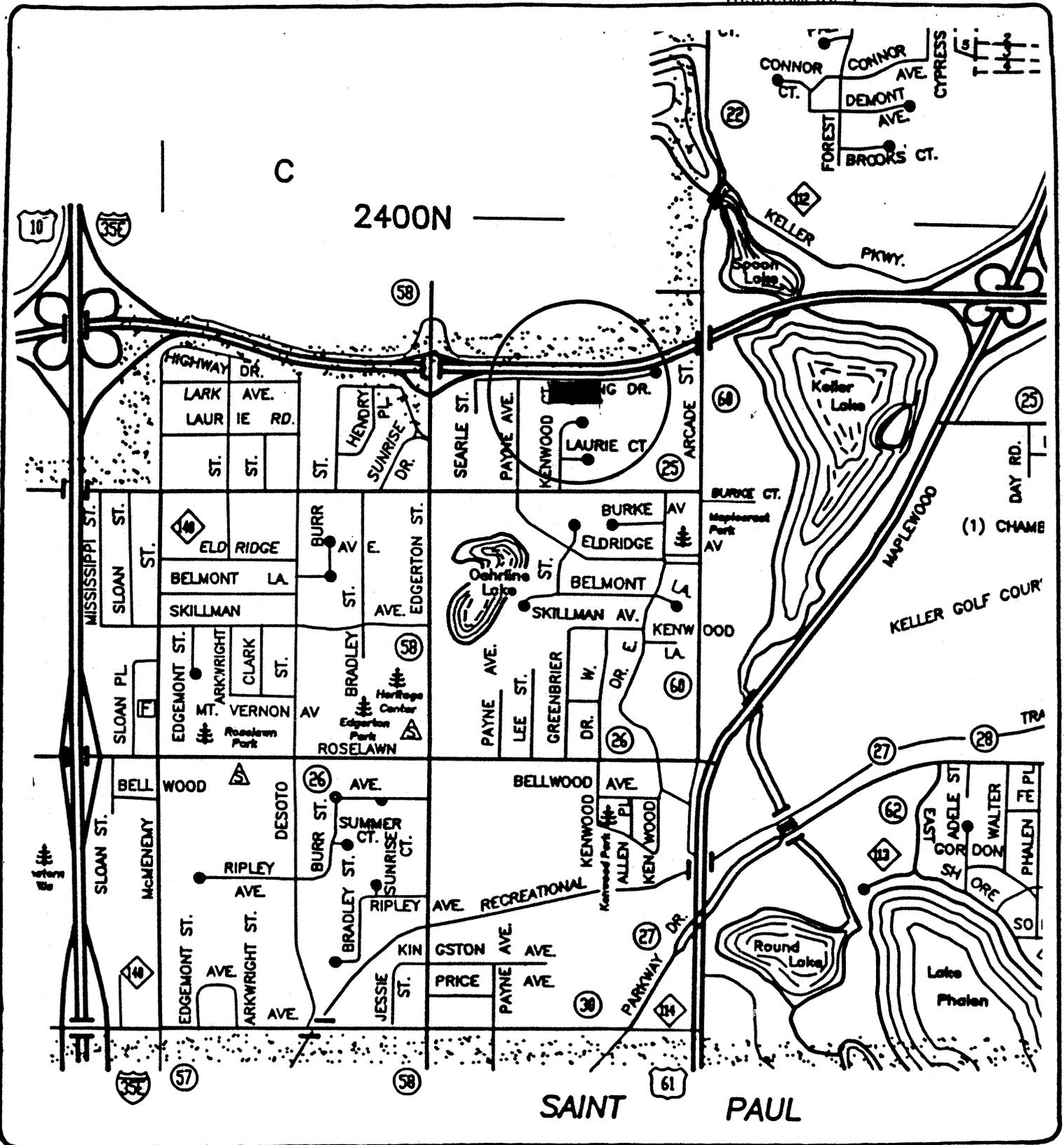
RECOMMENDATION

Approve the Pedro Addition final plat.

go:b-6:memo35g.mem (8)

Attachments:

- 1. Location Map
2. Property Line/Zoning Map
3. Preliminary Plat
4. Final Plat
5. 5-10-93 Council minutes
6. MnDOT letter



LOCATION MAP



PEDRO ADDITION

VIKING DRIVE

VIKING DRIVE

DRIVE

42'
666

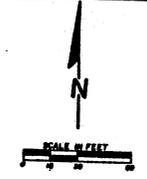
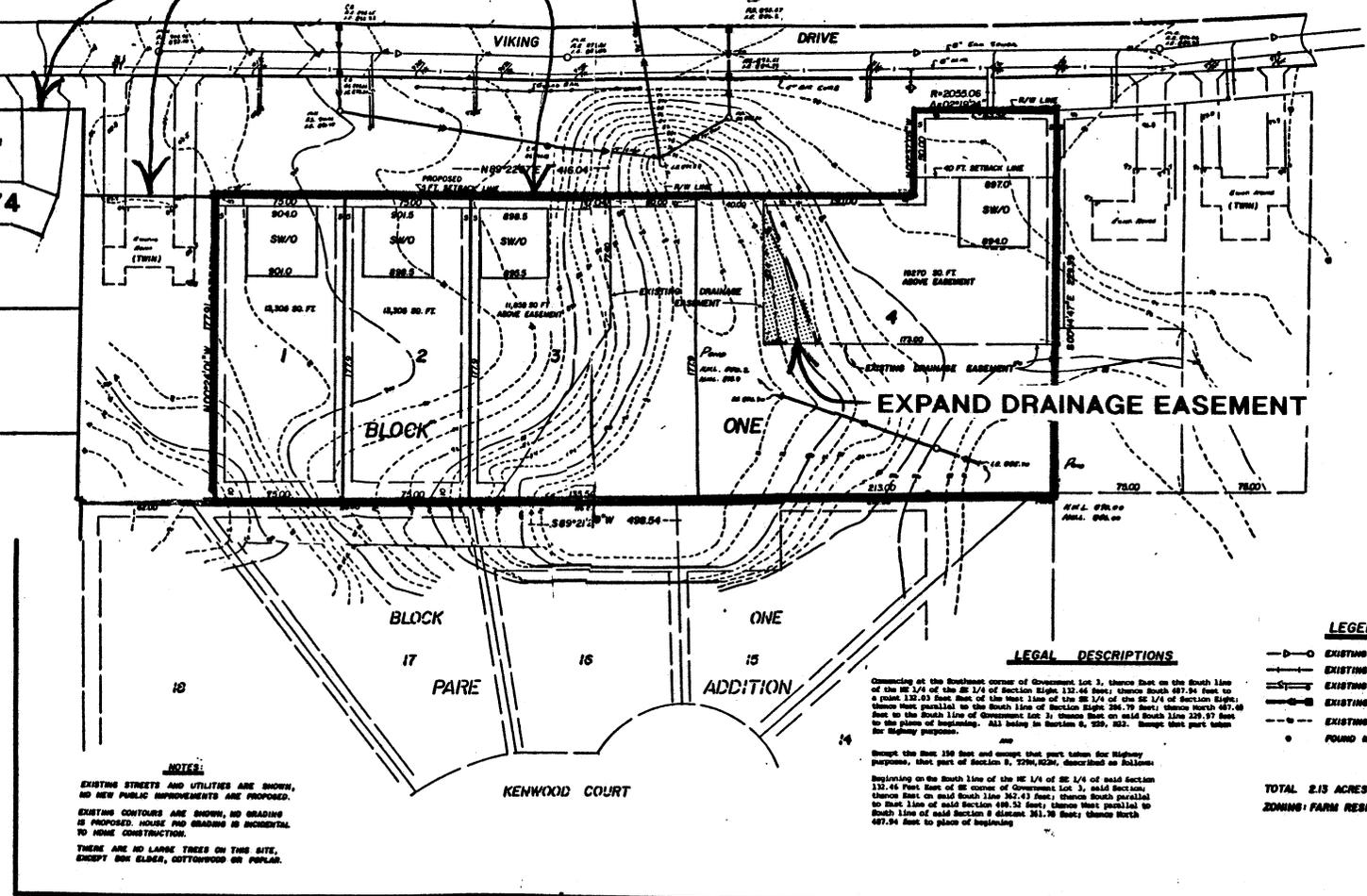
41'
674

PAYNE AVENUE

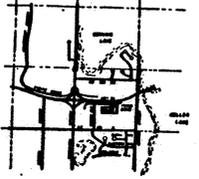
PRELIMINARY PLAT

4

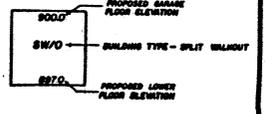
RIGHT-OF-WAY LINE



VICINITY MAP
SECTION 6, T29N-R50E



PROPOSED HOUSE LOCATION



LEGAL DESCRIPTIONS

Commencing at the Southeast corner of Government Lot 3, thence East on the South line of the SE 1/4 of the SE 1/4 of Section Eight, 132.44 feet; thence South 681.94 feet to a point 132.44 feet East of the West line of the SE 1/4 of the SE 1/4 of Section Eight; thence West parallel to the South line of Section Eight, 284.79 feet; thence North 487.48 feet to the South line of Government Lot 3; thence East on said South line 229.97 feet to the place of beginning - All being in Section 6, 22N, R23E. Except West part taken for Highway purposes.

Except the West 126 feet and except that part taken for Highway purposes, that part of Section 6, T29N, R23E, described as follows:

Beginning on the South line of the NE 1/4 of SE 1/4 of said Section 132.44 feet East of SE corner of Government Lot 3, said Section; thence East on said South line 362.43 feet; thence South parallel to that line of said Section 499.52 feet; thence West parallel to South line of said Section 6 distance 311.76 feet; thence North 687.94 feet to place of beginning.

LEGEND

- D-O EXISTING SANITARY SEWER
- S- EXISTING WATERMAIN
- S-S EXISTING SERVICE STUBS
- S-S-S EXISTING STORM SEWER
- - - EXISTING CONTOUR LINES
- o FOUND BROW

TOTAL 2.15 ACRES
ZONING: FARM RESIDENTIAL

NOTES:
EXISTING STREETS AND UTILITIES ARE SHOWN, NO NEW PUBLIC IMPROVEMENTS ARE PROPOSED.
EXISTING CONTOURS ARE SHOWN, NO GRADING IS PROPOSED. HOUSE AND GRADING IS INCIDENTAL TO HOME CONSTRUCTION.
THERE ARE NO LARGE TREES ON THIS SITE, CROFTY BIRCH, BASSWOOD OR POPLAR.

OWNER	
CMP	
DATE	
LRN	
TYP	

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly registered land surveyor under the laws of the State of Missouri.
Carl W. Peterson
DATE: 1/15/93

SURVEYING SITE PLANNING ENGINEERING
CARL W. PETERSON & ASSOC., INC.
1475 10th STREET NORTH SUITE 100
CARDALE, MO. 65019 (616) 758-7608

PRELIMINARY PLAT

CARL PEDRO JR.

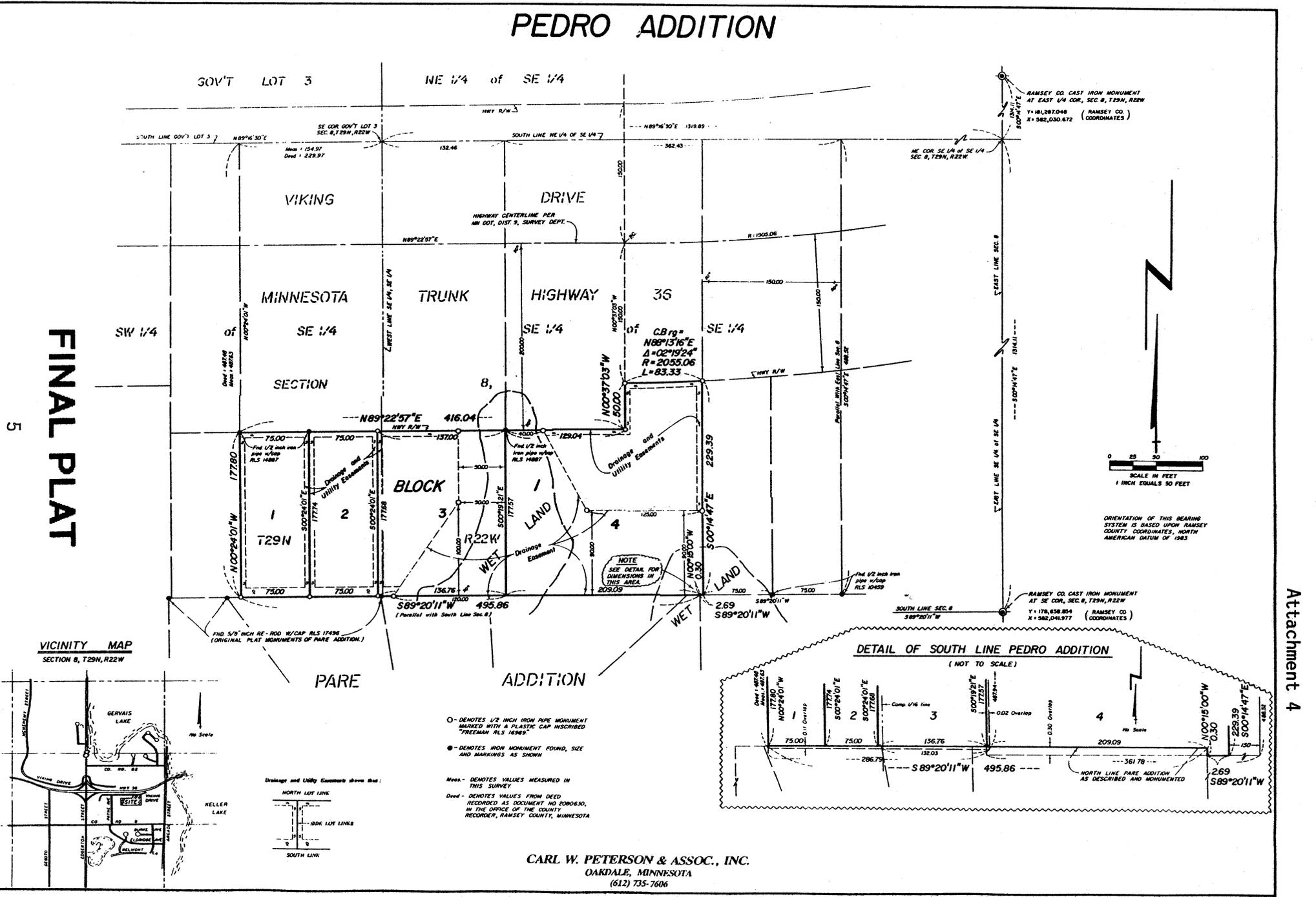
PEDRO ADDITION

DATE 1/15/93
1/1

Attachment 3

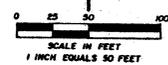
FEB 4 200

PEDRO ADDITION



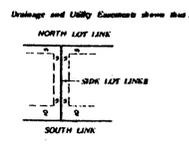
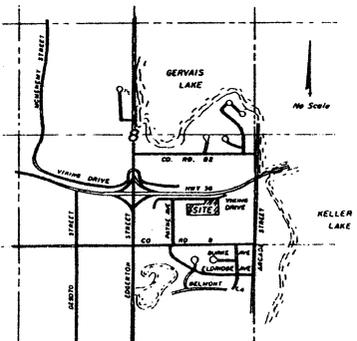
FINAL PLAT

5

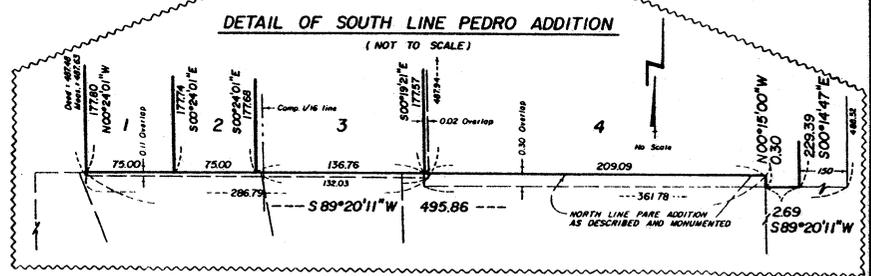


ORIENTATION OF THIS BEARING SYSTEM IS BASED UPON RAMSEY COUNTY COORDINATES, NORTH AMERICAN DATUM OF 1983

VICINITY MAP
SECTION 8, T29N, R22W



- - DENOTES 1/2 INCH IRON PIPE MONUMENT MARKED WITH A PLASTIC CAP AS DESCRIBED "FREEMAN RLS 16385"
- - DENOTES IRON MONUMENT FOUND, SIZE AND MARKINGS AS SHOWN
- Meas. - DENOTES VALUES MEASURED IN THIS SURVEY
- Deed - DENOTES VALUES FROM DEED RECORDED AS DOCUMENT NO 2080630, IN THE OFFICE OF THE COUNTY RECORDER, RAMSEY COUNTY, MINNESOTA



CARL W. PETERSON & ASSOC., INC.
OAKDALE, MINNESOTA
(612) 735-7606

Attachment 4

⑤ 2. 7:15 P.M. (7:54 P.M.): Pedro Addition

- 10-93
- a. Mayor Bastian convened the meeting for a public hearing regarding a proposal by Mr. Carl Pedro, Jr. to develop lots for four homes on a 2.13 acre site between 680 and 728 Viking Drive.
 - b. Manager McGuire presented the staff report.
 - c. Director of Community Development Olson presented the specifics of the report.
 - d. Commissioner Anitzberger presented the Planning Commission report.
 - e. Mayor Bastian opened the public hearing, calling for proponents or opponents. The following persons were heard:

Carl Peterson, Carl Peterson & Associates
 Alan Kretman, 2233 Kenwood Court
 Carl Pedro, the applicant
 Les Axdahl, 2209 Payne Avenue

- f. Mayor Bastian closed the public hearing.

Preliminary Plat

- g. Councilmember Zappa moved to approve the Pedro Addition Preliminary Plat with the following conditions:

The developer must:

- 1) Obtain the City Engineer's approval of final construction and engineering plans. These plans shall include the grading, drainage and erosion control plans. These plans shall meet the following conditions:
 - a) The erosion control plan shall be consistent with the Ramsey Soil and Water Conservation District Erosion Control Handbook.
 - b) The developer shall only grade the land that he needs to construct the home pads and meet drainage requirements.
- 2) Sign a developer's agreement with the City that guarantees that the developer will:
 - a) Install permanent signs around the wetlands drainage easement. The signs shall state that there shall be no mowing, vegetation cutting, filling or the dumping of lawn waste.
 - b) Install survey monuments along the wetlands drainage easement.
- 3) Change the drainage easement on Lot 4 to include the land with an elevation of 881 or below. The easement shall be subject to the City Engineer's approval.
- 4) Give the city recordable easements for Lots 3 and 4. These easements shall prohibit any mowing, cutting, filling or dumping, including yard waste, within the wetlands drainage easement.

- 5) Show the wetland boundaries on the plat.
- 6) Get a permit, if required, to put a driveway opening in the guard rail on Viking Drive for Lot 3.

If the developer decides to final plat part of the preliminary plat, the City may waive any conditions that do not apply to the final plat.

Seconded by Councilmember Carlson

Ayes - Mayor Bastian, Councilmembers
Carlson, Rossbach, Zappa
Nays - Councilmember Juker

Front Yard Setback Variances

h. Councilmember Zappa introduced the following Resolution and moved its adoption:

93 - 05 - 165

VARIANCE RESOLUTION - FRONT YARD SETBACK

WHEREAS, Carl Pedro, Jr. applied for a variance from the zoning ordinance.

WHEREAS, this variance applies to Lots 1-3, Block One, Pedro Addition.

WHEREAS, Section 36-70 of the Maplewood Code of Ordinances requires a front yard setback of at least thirty feet.

WHEREAS, the history of this variance is as follows:

1. On May 3, 1993, the Planning Commission recommended that the City Council approve this variance.
2. The City Council held a public hearing on May 10, 1993. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The Council gave everyone at the hearing an opportunity to speak and present written statements. The Council also considered reports and recommendations from the City staff and Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described variance for the following reasons:

1. The variances are due to circumstances unique to the property that the owner did not cause.
2. The variances would not change the neighborhood's character.
3. The variances would meet the ordinance's intent, since the variances would allow the new homes to have setbacks consistent with the other homes on Viking Drive.

Seconded by Councilmember Carlson

Ayes - Mayor Bastian, Councilmembers
Carlson, Rossbach, Zappa
Nays - Councilmember Juker



Minnesota Department of Transportation
Metropolitan Division

Waters Edge Building
1500 West County Road B2
Roseville, Minnesota 55113

MAR 25 1994

March 24, 1994

Geoff Olson
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Dear Mr. Olson:

My office has reviewed the proposed Pedro Addition Subdivision located on Viking Drive in Maplewood. MN/DOT will remove all of the guardrail located on MN/DOT right of way to allow a driveway to lots 2 and 3 on block one, Pedro Addition, once a permit is applied for.

Feel free to call me if you have any questions regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads 'Lars Impola'.

Lars Impola
Roadway Regulations
(612) 582-1447

cc: Carl Peterson, Carl Peterson & Assoc., Inc.
file

MEMORANDUM

Action by Council:

TO: City Manager
FROM: Chris McGlincey, Planning Intern
SUBJECT: Sign Variance
LOCATION: Beam Avenue and Southlawn Avenue
PROJECT: Leaps & Bounds
DATE: February 18, 1994

Endorsed
Modified
Rejected
Date

INTRODUCTION

Request

BSW International is requesting that the City Council grant a sign variance. The variance would be for the Leaps & Bounds building at Birch Run Station. (See the location and property line maps on pages 4-6.) The variance would allow them to put up four wall-mounted signs. This is two more signs than the Code allows. (See the applicant's letter on page 7 and the attached sign plans.)

Reason for the Request

The sign code allows a business to put up two signs for each street they have frontage on. Although Leaps & Bounds will technically not have any frontage, it is reasonable to consider that they have exposure to Beam Avenue and Southlawn Drive. This allows them two signs.

OPTIONS (in order of preference)

- 1. Approve the variance (allowing a total of four signs).
2. Approve a variance for one extra sign (allowing a total of three).
3. Deny the variance for two extra signs (allowing only two signs).

DISCUSSION

The City Council should grant a variance to allow two extra wall signs. Strict enforcement of the Code would cause the applicant undue hardship. At their location, Leaps & Bounds will be somewhat hidden from the streets when the abutting Birch Run Station outlots develop. McDonald's will partially block their view from Southlawn Drive as will any future development between Leaps & Bounds and Beam Avenue. The extra signs will allow Leaps & Bounds to identify their building from the shopping center as well as from the streets. The total square-foot area of the four proposed signs would be 152 square feet less than the permitted area of only one wall sign. They are not proposing a ground sign.

RECOMMENDATIONS

Adopt the resolution on page 8. This resolution approves a variance to allow two additional signs for Leaps & Bounds as Birch Run Station. The City should approve the variance based on the following findings:

1. Strict enforcement of the Code would cause undue hardship because of circumstances unique to the property. The applicant has no street frontage. The site will be partially hidden from public streets by buildings after the adjacent outlots at Birch Run Station develop.
2. The variance would meet the spirit and intent of the Code. Four wall signs at this location would not detract from the aesthetics of the area. It is also reasonable to allow Leaps & Bounds to identify their building from the shopping center as well as from the streets.
3. Leaps & Bounds would not put up a pylon sign.
4. The total area of the four proposed signs would be 152 square feet less than the area the City allows for one wall sign.

The variance is subject to the following conditions:

1. The total sign area for all four sides shall not exceed 384 square feet.
2. There shall be no ground sign, unless on an existing pole.

REFERENCE

BACKGROUND

On September 12, 1989, the Community Design Review Board (CDRB) approved the sign plan for Birch Run Station. Condition One said that "signage for the four outlots shall be subject to Board approval upon submittal of those individual sign proposals."

On November 10, 1992, the Board approved plans for a free-standing McDonald's Restaurant at Birch Run Station. Condition Three required that the applicant "submit a sign plan to staff for approval that includes business identification and traffic signs."

On July 13, 1993, the Board approved the plans for the Leaps & Bounds building.

Findings Required for a Variance

State law requires that the City Council make the following findings to approve a variance from the zoning code:

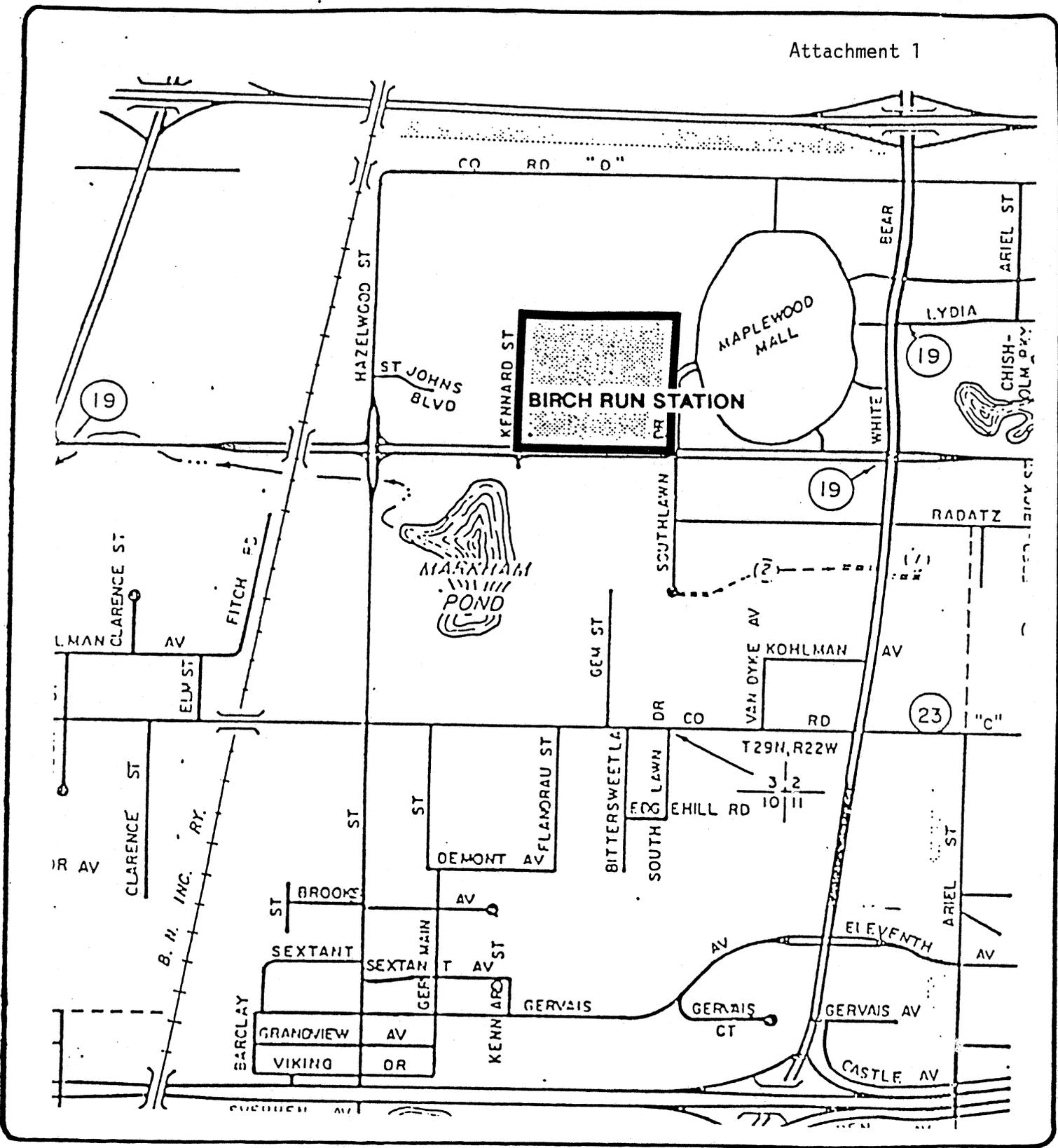
1. Strict enforcement would cause undue hardship because of circumstances unique to the property under consideration.
2. The variance would be in keeping with the spirit and intent of the ordinance.

"Undue hardship", as used in connection with the granting of a variance, means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls. The plight of the landowner is due to circumstances unique to his property, not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance.

go\b-6:leaps3.mem (3)

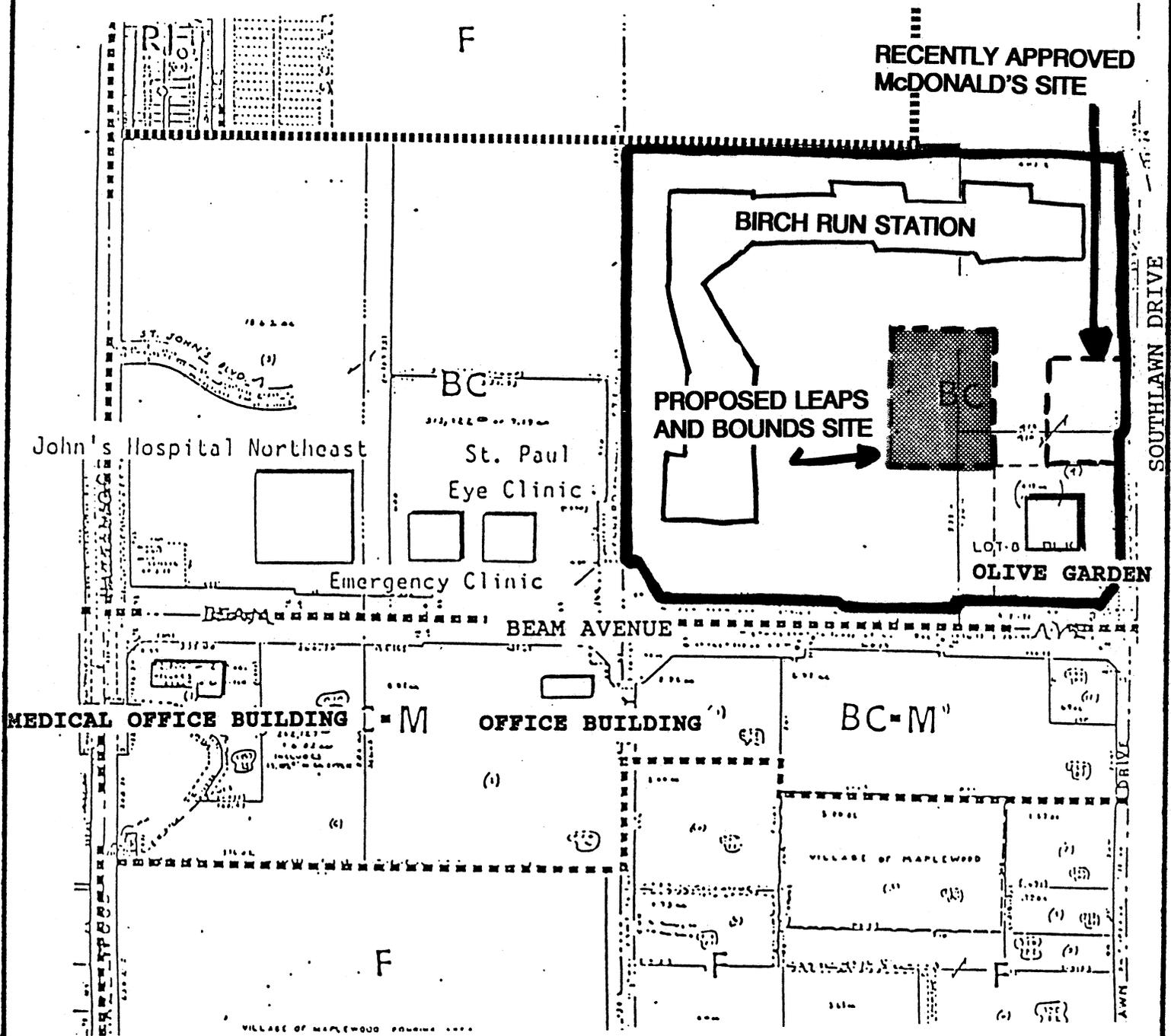
Attachments:

1. Location Map
2. Property Line/Zoning Map
3. Site Plan
4. Applicant's letter dated January 27, 1994
5. Resolution
6. Sign Plans stamped December 8, 1993 (separate attachment)



LOCATION MAP





PROPERTY LINE / ZONING MAP



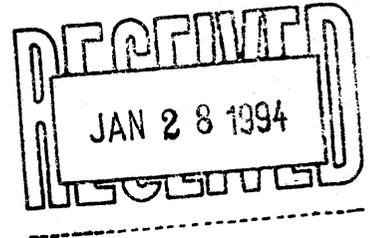


BSW

ONE WEST THIRD STREET
SUITE 100
TULSA, OKLAHOMA 74103-3501

PHONE
918 582-8771
FAX
918 587-3594

Attachment 4



January 27, 1994

Tom Ekstrand
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109

RE: Leaps & Bounds
Maplewood, MN
BSW Project No: 07000079

Dear Tom,

From BSW's interpretation of the signage code (Section 36-351 of the Maplewood Zoning Ordinance) two (2) signs are allowed per frontage, with the total area of signage per frontage not to exceed 20%. Ideally, if it is concluded that our site has two (2) frontages, this would calculate to 536 square feet of signage per fascia facing such frontages. Combined, this would total 1,072 square feet of total building signage.

However, my clients proposed facility, due to its location within Birch Run Station, has exposure on all four of its facades. My client therefore proposes to be allowed to erect four (4) 36" letter sets, one on each facade of the facility. Each of these lettersets measures 96 square feet in area for a grand total of 384 square feet of total building signage. This total building signage is 152 square feet less (or only 71%) of that which would ideally be allowed on only one of the facades facing frontage. In addition, my client is not requesting a freestanding sign.

My client respectfully requests approval of such signage "variance" by appropriate city authorities.

Thank you very much, if you have any questions please do not hesitate to call me at 918-528-8771 ext. 3222.

Sincerely,

James T. McPhail

JTM/kw

VARIANCE RESOLUTION

WHEREAS, BSW applied for a variance from the Sign Ordinance.

WHEREAS, this variance applies to Leaps & Bounds at the Birch Run Station shopping center at Beam Avenue and Southlawn Drive. The legal description is:

EX PART IN MAPLEWOOD MALL ADD & EX PART OF THE SE 1/4 OF THE NE 1/4 DESC AS COM AT THE NW COR OF SD SE 1/4 OF NE 1/4 TH S 00 DEG 26 MIN 21 SEC E 921.54 FT ON THE W L OF SD SE 1/4 OF THE NE 1/4 TH S 89 DEG 16 MIN 25 SEC E 75.37 FT TO PT OF BEG;

TH CONT S 89 DEG 16 MIN 25 SEC E 214.00 FT; TH S 00 DEG 43 MIN 35 SEC W 7.00 FT; TH S 89 DEG 16 MIN 25 SEC E 350.00 FT; TH N 00 DEG 43 MIN 35 SEC E 116.00 FT; TH N 89 DEG 16 MIN 25 SEC W 533.00 FT; TH N 00 DEG 43 MIN 35 SEC E 82.00 FT; TH N 89 DEG 16 MIN 25 SEC W 31.00 FT;

TH S 00 DEG 43 MIN 35 SEC W 191.00 FT TO PT OF BEG; THE SE 1/4 OF NE 1/4 (SUBJ TO RD & ESMTS) IN SEC 3 TN 29 RN 22

AND

SUBJ TO ESMTS; THAT PART LYING WLY OF SOUTHLAWN ROAD ESMT OF LOT 7 BLK 1 & THAT PART OF LOT 8 DESC AS BEG AT A PT ON SL OF SD LOT 8 DIST 243.4 FT W FROM SE COR OF SD LOT TH NO DEG 43 MIN 35 SEC E 361.01 FT TH S 89 DEG 16 MIN 25 SEC E 300.42 FT TO EL OF SD LOT TH N TO NE COR OF SD LOT 8 TH W TO NW COR TH S TO SW COR OF SD LOT 8 BLK 1 TH E TO BEG.

WHEREAS, Section 36-351(2) of the Maplewood Code of Ordinances requires that a business may only have two business signs for each street they have frontage on.

WHEREAS, the applicant would install four signs.

WHEREAS, this requires a variance of two additional sign.

WHEREAS, the history of this variance is as follows:

1. On February 22, 1994, the Community Design Review Board recommended that the City Council _____ this variance.
2. On _____, 1994, the City Council held a public hearing. The City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners. The Council gave everyone at the hearing an opportunity to

speak and present written statements. The Council also considered reports and recommendations from the City staff and Community Design Review Board.

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the above-described variance for the following reasons:

1. Strict enforcement of the Code would cause undue hardship because of circumstances unique to the property. The applicant has no street frontage. The site will be partially hidden from public streets by buildings after the adjacent outlots at Birch Run Station develop.
2. The variance would meet the spirit and intent of the Code. Four wall signs at this location would not detract from the aesthetics of the area. It is also reasonable to allow Leaps & Bounds to identify their building from the shopping center as well as from the streets.
3. Leaps & Bounds would not put up a pylon sign.
4. The total area of the four proposed signs would be 152 square feet less than the area the City allows for one wall sign.

The variance is subject to the following conditions:

1. The total sign area for all four sides shall not exceed 384 square feet.
2. There shall be no ground sign, unless on an existing pole.

The Maplewood City Council adopted this resolution on _____, 1994.

**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 EAST COUNTY ROAD B, MAPLEWOOD, MINNESOTA
FEBRUARY 22, 1994**

I. CALL TO ORDER

Chairperson Erickson called the meeting to order at 7:00 p.m.

II. ROLL CALL

Marvin Erickson	Present
Michael Holder	Present
Marie Robinson	Present
Bruce Thompson	Present
Roger Anitzberger	Absent

III. APPROVAL OF MINUTES

A. February 8, 1994

Boardmember Robinson moved approval of the minutes of February 8, 1994 as submitted.

Boardmember Thompson seconded Ayes--all

IV. APPROVAL OF AGENDA

Boardmember Thompson moved approval of the agenda as submitted.

Boardmember Holder seconded Ayes--all

V. UNFINISHED BUSINESS

There was no unfinished business.

VI. DESIGN REVIEW

A. Leaps & Bounds - Sign Variance (Section 3)

Jim McPhail, of BSW International, was present representing Leaps & Bounds. Mr. McPhail explained their request. Mr. McPhail explained that Leaps & Bounds is proposing to have on-building signage which will be teal and red colored. Mr. McPhail explained the outside of the building will be a white dryvit material.

Boardmember Thompson moved the Community Design Review Board recommend adoption of the resolution which approves a variance to allow two additional signs for Leaps & Bounds at Birch Run Station. The City should approve the variance based on the following findings:

1. Strict enforcement of the code would cause undue hardship because of circumstances unique to the property. The applicant has no street frontage. The site will be partially hidden from public streets by buildings after the adjacent outlots at Birch Run Station develop.
2. The variance would meet the spirit and intent of the code. Four wall signs at this location would not detract from the aesthetics of the area. It is also reasonable to allow Leaps & Bounds to identify their building from the shopping center as well as from the streets.
3. Leaps & Bounds would not put up a pylon sign.
4. The total area of the four proposed signs would be 152 square feet less than the area the City allows for one wall sign.

The variance is subject to the following conditions:

1. The total sign area for all four sides shall not exceed 384 square feet.
2. There shall be no ground sign, unless on an existing pole.

Boardmember Robinson seconded Ayes--all

B. Edgerton Elementary School - Building Expansion, Conditional Use Permits and Variances (Section 17)

Tom Fabick and Diana Bellgowan of RSP Architects were present representing the applicant. Mr. Fabick gave a presentation on this proposal. He discussed the proposed access drives to be used by school buses for picking up students.

The Board discussed the importance of placing the screening required west of the southerly parking lot so that vehicle lights do not shine onto the house west of the parking lot.

Boardmember Thompson moved the Community Design Review Board recommend:

- B. Approval of the resolution which approves a 36.5-foot setback variance for the gymnasium addition to Edgerton Elementary School. The variance is based on the following findings:

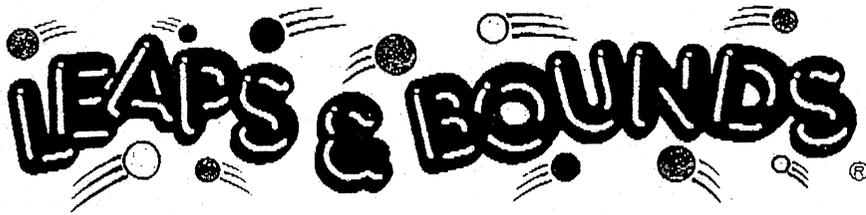
PUBLIC HEARING NOTICE

The Maplewood City Council invites you to a public hearing. This hearing is about a request for a sign variance to put up four wall-mounted signs on a new Leaps & Bounds building. The applicant is BSW International. The location is the Leaps & Bounds building at Birch Run Station, Beam and Southlawn Avenues. The Council will hold this hearing on Monday, March 28, 1994 at 7:00 p.m. or later in the City Hall Council Chambers (1830 East County Road B).

Call Geoff Olson at 770-4562 for more information.

Sign language interpreters are available. You must request this service at least 96 hours in advance. Call 770-4524 to make arrangements.

PUBLISH: March 16, 1994



I-1

File with packet 4/11

VIA FAX 612-770-4506

April 8, 1994

Mr. Jeff Olson
Director of Community Development
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109

Re: Leaps & Bounds, Inc. Sign Variance

Dear Mr. Olson:

Pursuant to our conversation, I am requesting that Leaps & Bounds' sign variance meeting in front of the City Council be indefinitely tabled. Leaps & Bounds is currently in the process of re engineering the building to reduce development costs. This may impact our signage package. I will notify you as soon as the final sign package is determined so that we can be placed on the agenda. Your assistance is greatly appreciated.

Please call me at (708) 575-7647 if you have any questions.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Mark A. Moreno', written in a cursive style.

Mark A. Moreno
Attorney/Development Administrator

MM:ms

Action by Council

MEMORANDUM

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Director of Community Development
SUBJECT: Building Relocation Ordinance
DATE: March 29, 1994

INTRODUCTION

On March 28, 1994, the City Council gave first reading to this ordinance and adopted an erosion control ordinance.

RECOMMENDATION

Adopt the building relocation ordinance attached to the November 15, 1993 staff report.

go/b-6:building.mem (5.6)
Attachment: November 15, 1993 staff report

MEMORANDUM

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: **Building Relocation Ordinance**
DATE: November 15, 1993

INTRODUCTION

On August 23, 1993, the City Council directed the staff to change the building relocation ordinance. The Council wanted to require sod or seed in established neighborhoods.

BACKGROUND

This issue came up when the Council approved a house moving at 1520 Sherren Avenue. The Council had previously approved a house move onto the lot to the west. The house had been moved, but the lot had not been sodded or seeded.

DISCUSSION

Sod or Seed and Mulch

Since January 1, the Engineering Department has been requiring erosion control measures for new homes and house relocations. These erosion control measures include sod or seed and mulch with the house construction. (See the erosion control requirements on page 5.) These requirements have been a policy rather than an ordinance. The Engineering Department is trying this policy informally before drafting an ordinance. The City Engineer plans to present an ordinance to the City Council this winter. The City Engineer recommends that we meet with developers before adopting an ordinance.

Adopting an ordinance now for just building relocations would be premature. The Council should wait until the City Engineer presents an ordinance covering all new homes. If the City gets a house moving application before the City adopts a new ordinance, the Council can require erosion control measures, including sod or seed and mulch, as a permit condition.

Additional Requirements

I have revised the subsection on deadlines and added three requirements. The current ordinance requires that all work on the house be completed within ninety days of the permit date. This is usually not enough time. Bad weather, for example, can delay construction. The Council should revise the Code to allow the Director of Community

Development to extend the construction period another 60 days, with additional time extensions by the City Council. The deadline should only apply to the exterior work.

The three additional requirements (subsections 5—7) are new to the ordinance, but not to moving permits. The Council has required these of most houses moved in the last few years.

RECOMMENDATION

- A. Table action on sod or seed for house relocations until the City Engineer presents an ordinance to the Council for all homes.
- B. Adopt the ordinance on page 3.

go\b-5:housemv2.mem (5.6)

Attachments:

- 1. Ordinance
- 2. Erosion Control Requirements

ORDINANCE NO. ____

AN ORDINANCE ABOUT HOUSE RELOCATIONS

The Maplewood City Council approves the following ordinance: (I have underlined the additions and crossed out the deletions.)

Section 1. This section changes Subsection 9-64(b). There are no changes to subsections 2-4.

(b) The following conditions shall apply to all building relocations in the city. The City may waive any of these requirements that do not apply to a specific situation. The City may add additional conditions. The city, in its action for approval, may require compliance with any or all of the following conditions, or any additional conditions that are deemed necessary:

- (1) An The petitioner shall furnish an irrevocable letter of credit or cash escrow shall be submitted to the city. This surety shall be for one and one-half (1 1/2) times the estimated cost of all yard work or exterior remodeling required by the city. The city shall not release this surety until this work is completed. This work shall , refinishing, or otherwise constructing or reconstructing such building in accordance with the plans and specifications. With this surety, it shall be further conditioned that the work will be completed within ninety (90) days of the issuance of the permit date. The director of community development may extend this deadline for 60 days if there has been a reasonable construction delay. The city council may approve additional time extensions.

Section 2. This section adds new Subsections 9-64(b)(5)-(7)

- (5) The property owner shall sign an agreement to convey title. If the required work is not completed within the city's deadline, this agreement shall allow the city to take possession of the house and property. The City may complete the construction or demolish and remove the structure.
- (6) A grading, drainage and erosion control plan shall be submitted to the city engineer. The city shall not issue a moving permit until the engineer approves these plans. All construction shall follow these plans. The erosion control plan shall be consistent with the Ramsey/Washington Soil and Water Conservation Erosion Control Handbook.
- (7) The mover shall move the house between 12:01 a.m. and 6:00 a.m. The mover shall leave the house in the street until at least 7:00 a.m., but no later than

10:00 a.m. There shall be no excessive noise or work on the house until after 7:00 a.m. (noise ordinance requirement).

Section 3. This ordinance shall take effect after the City approves it and the official newspaper publishes it.

Approved by the Maplewood City Council on _____, 1993.

NOTICE

Erosion Control Requirements of Building Permit

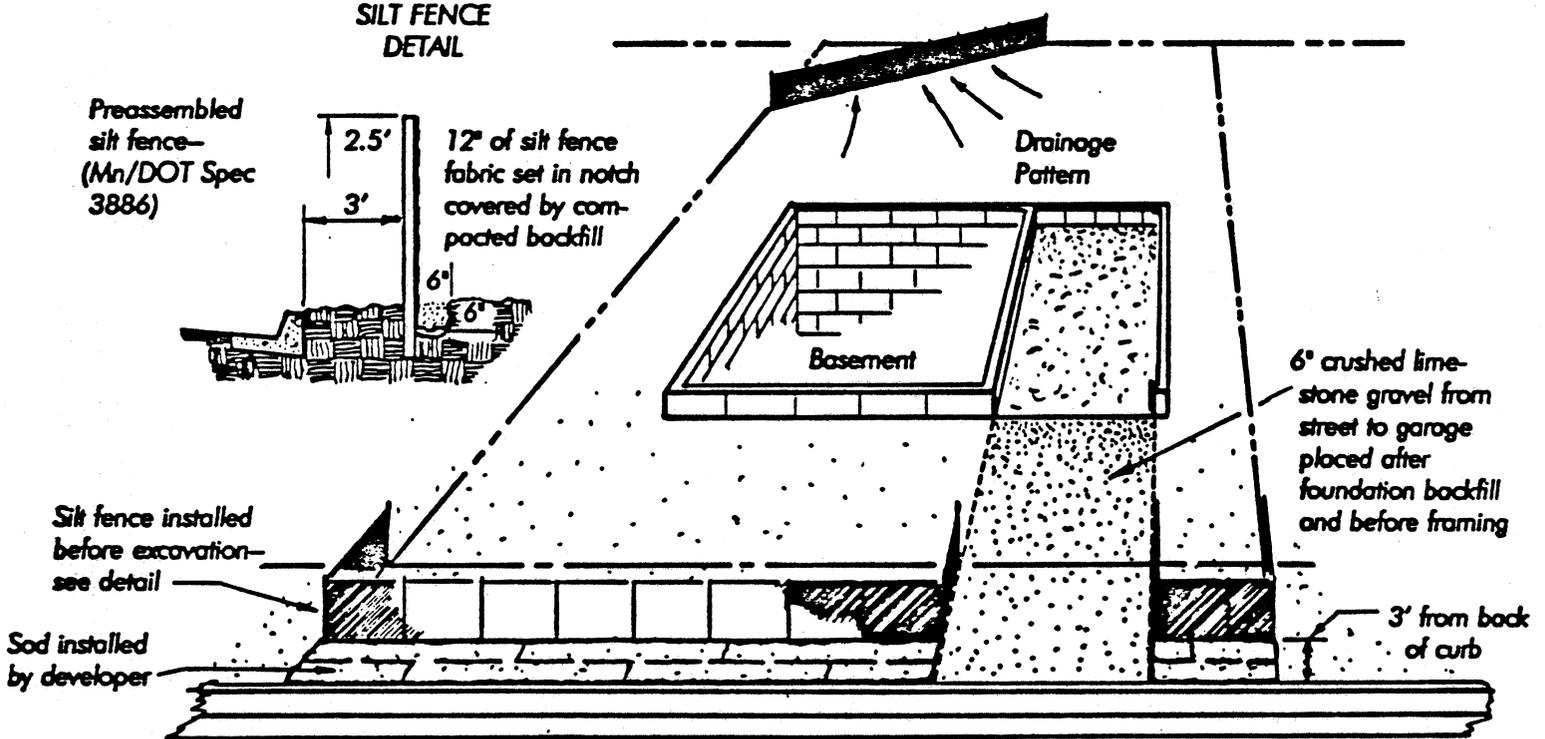
An erosion control inspection is required before any framing begins. The intent is to limit dirt tracked into street and washed into adjacent waterways or property. At this erosion control and grading inspection, all backfilling shall be completed, the site shall be graded to bottom of topsoil elevation, and a gravel pad for driveway from the garage to the street shall be in place. A silt fence or equal shall be installed three (3) feet from the back of curb extending from the side lot lines (extended) to the gravel driveway opening. Additional silt fence shall be erected in site areas as directed by a representative of the engineering department.

All fences shall be continuously maintained until such time that turf is established in the yard. Failure to obtain an erosion control and grading inspection approval prior to framing or lack of maintenance of fences will result in a stop-work order. All contractors are required to use the gravel driveway access point instead of driving over the curb.

At final inspection, all disturbed areas must be sodded or seeded and mulched. If dirt enters street, permit holder will be required to remove.

*Install silt fence along pond boundary
or across swale leaving property*

SILT FENCE DETAIL



I have read and understand the Notice of Erosion Control requirements of the building permit and will comply with these requirements.

(Print Name)

Day Phone Number

(Owner/Permit Holder Signature)

Date

**CALL 770-4550 TO SCHEDULE EROSION CONTROL AND
GRADING INSPECTION PRIOR TO FRAMING.**

NOTE: YOU MUST NOTIFY GOPHER STATE ONE-CALL BEFORE DIGGING—CALL 454-0002

B. Code Change - House Relocation Ordinance

Secretary Ekstrand presented the staff report. Ken Haider, Director of Public Works, explained the history of several previous house relocations in Maplewood. The Board discussed that in the past, several movers have asked them for less restrictive hours in which to make the move. The Board felt the movers should be allowed to start to move the house earlier than two a.m.

Boardmember Robinson moved the Community Design Review Board recommend:

- A. Tabling action on sod or seed for house relocations until the City Engineer presents an ordinance to the Council for all homes.
- B. Adoption of the ordinance about house relocations, changing Section 2 (7) to read:

The mover shall move the house between 12:01 and 6:00 a.m. The mover shall leave the house in the street until at least 7:00 a.m., but no later than 10:00 a.m.

Boardmember Holder seconded

Ayes--all

~~VII. VISITOR PRESENTATIONS~~

~~There were no visitor presentations.~~

~~VIII. BOARD PRESENTATIONS~~

~~There were no Board presentations.~~

~~IX. STAFF PRESENTATIONS~~

~~There were no Staff presentations.~~

X. ADJOURNMENT

Meeting adjourned at 7:35 p.m.

AGENDA REPORT

Action by Council:

TO: City Manager
FROM: City Engineer
SUBJECT: Ramsey County Trail—Access Agreement
DATE: April 4, 1994

Endorsed _____
Modified _____
Rejected _____
Date _____

Ramsey County proposes to pave the Burlington Northern Regional Trail from St. Paul north through Maplewood to Beam Avenue.

There are two points along the trail where proposed connections are through property owned by the City of Maplewood. The first is the connection to Harvest Park Trail. This provides a connection from the regional trail to the trail system within Harvest Park. The second connection would be along the south side of Beam Avenue, from the regional trail to Hazelwood. Both connections are shown on attached Exhibit A.

Much of the funding for this project is through ISTEPA funds. This is the same funding program that Maplewood will use to pay for the community center trail.

As you may recall, Ramsey County allowed the city to cross their property for the connection of the community center trail to the Willard Munger Trail. The city council approved the agreement at the last meeting. The same agreement is proposed to be used. The city would grant permission to Ramsey County to cross City of Maplewood property.

It is recommended the city council approved the attached agreement and authorize staff to execute the documents.

KGH

jc
Attachments

ACCESS AGREEMENT BETWEEN RAMSEY COUNTY
AND THE CITY OF MAPLEWOOD

THIS AGREEMENT, by and between the City of Maplewood, Minnesota, a municipal corporation, hereinafter referred to as the "City," and Ramsey County, a political subdivision of the State of Minnesota, hereinafter referred to as the "County";

WHEREAS, the County desires to construct a pedestrian/bike path on the abandoned Burlington Northern Rail Corridor between Frost Avenue and Beam Avenue located in the city of Maplewood; and

WHEREAS, the City is desirous of cooperating with the County in providing a safe alternative to streets and highways for pedestrians and bicyclists; and

WHEREAS, this pedestrian/bicycle path has been designated as State Project 62-590-05; and

WHEREAS, plans for S.P. 62-590-05 showing proposed alignment profiles, grades and cross sections for the bike path have been presented to the City; and

WHEREAS, the alignment provisions require access and use of certain City properties;

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The City hereby grants to the County access to the City's property as shown in the plans and in Exhibit A for the purpose of constructing and maintaining a 12-foot wide bituminous pathway, and any necessary drainage structures, signage, and landscaping.

2. The County shall notify the City at least three (3) days in advance of commencing construction.

3. The County shall secure all permits required for the construction.

4. The County shall not collect any monies from the city for this project.

5. The County shall maintain the path and approximately 10 feet on either side, in a good and safe condition.

6. This Agreement may be amended in writing upon agreement of both parties.

7. This Agreement shall be perpetual, although the Agreement may be terminated by the mutual agreement of both parties after a minimum period of ten years after the completion of construction.

8. The City and the County agree to indemnify each other and hold each other harmless from any and all claims, causes of action,

lawsuits, judgments, charges, demands, costs and expenses including, but not limited to, interest involved therein and attorneys' fees and costs and expenses connected therewith, arising out of or resulting from the failure of either party to satisfy the provisions of this agreement. Nothing in these provisions shall operate or be construed as a waiver of either party's statutory or common law immunities or limitations on liability.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed.

CITY OF Maplewood, MINNESOTA

THE COUNTY OF RAMSEY

By _____ By: _____
Chairperson
Its _____ Board of County Commissioners

By _____ Attest: _____
Chief Clerk-County Board
Its _____

Date _____ Date: _____

Approved as to Form:

Assistant County Attorney

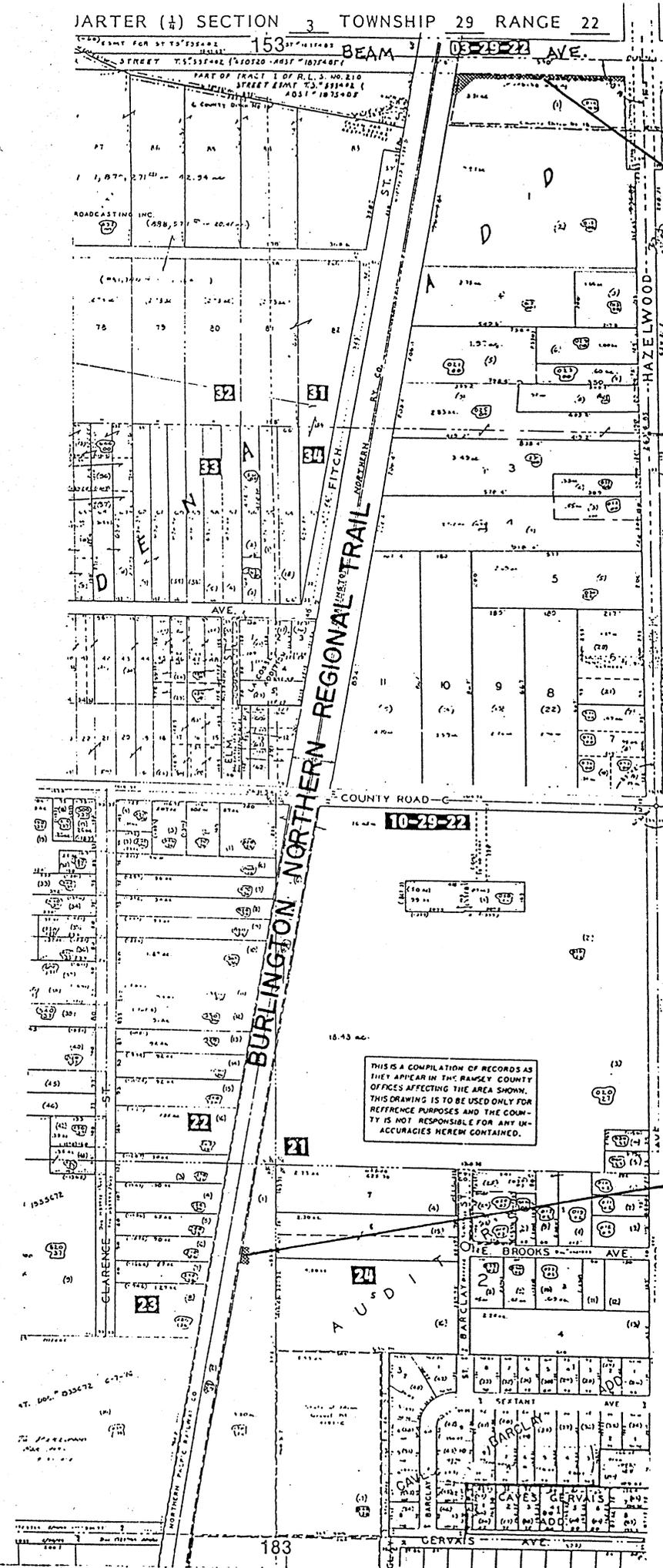
EXHIBIT A

CONNECTION TO HAZELWOOD-BEAM AVE. INTERSECTION

CONNECTION TO EXISTING PATH IN HARVEST PARK

MAPLEWOOD PROPERTY

1/4 MILE



THIS IS A COMPILATION OF RECORDS AS THEY APPEAR IN THE RAMSEY COUNTY OFFICES AFFECTING THE AREA SHOWN. THIS DRAWING IS TO BE USED ONLY FOR REFERENCE PURPOSES AND THE COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

AGENDA REPORT

Action by Council

TO: City Manager
FROM: Assistant City Manager *Gregory Magdon*
RE: REQUEST FOR CHARITABLE GAMBLING FUNDS
DATE: April 4, 1994

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

This is the first quarter, 1994 request for charitable gambling funds. Six requests were received.

1. The Choral Department of North High School is requesting a \$1,000 donation for reimbursement of their expenses to host the Young Americans in February.
2. The Tartan Fast Pitch Booster Association wants \$1,500 for equipment and entry fees for a girls' travelling fast pitch program.
3. \$300 is being requested by the Human Relations Commission for the purchase of key chains for distribution at the Open House on May 19th.
4. The fourth request is from the Maplewood Police Cadets for \$7,000 to attend two conferences.
5. The 1994 Tartan Senior Graduation Party Chairpersons are asking for a \$1,000 donation for gifts for party attendees.
6. The Maplewood Parks & Recreation department is asking for \$13,800 to support summer youth events, the parks garden program, and a new publication to promote the Parks & Recreation department.

BACKGROUND

North High

During the second week of February, North High hosted a choir group from California. The Young Americans presented a workshop in which students were taught vocal and drama techniques and dance. Tickets were sold, but the revenue fell short of the expenses. I.S.D. 622 is requesting \$1,000 to help pay back the organization.

Tartan Fast Pitch Booster Association

The Tartan Fast Pitch Booster Association is requesting funds to help defray the costs associated with girls fast pitch softball. The funds would be used to purchase equipment and pay entry fees for the travelling team.

Human Relations Commission

Last year, the City Council awarded \$200 to the Human Relations Commission for key chains. This small promotional item was distributed during the 1993 City Hall Open House. It was a very popular item which the HRC felt gave them some much needed publicity within the community. The HRC would like to order the same type of promotional item for this year's Open House in May.

Police Cadets

The Police Cadets will be attending the State Law Enforcement Explorers Conference in Breezy Point from April 21 - 24, 1994 and the National Conference in Bloomington, Indiana in July. Twenty-one cadets and advisors will be attending both of the conferences. The total cost of attending the events is \$13,125. The request from charitable gambling is \$7,000. The balance of the expenses will be funded by the attendees. The City awarded funds in 1992 for the National Conference.

1994 Tartan Senior Graduation Party

Last year, the City Council awarded \$1,000 for the North Senior Graduation party. This year, parents of the 1994 Tartan Class are requesting funds to help with the costs associated with the party. Their letter of request is attached.

Parks & Recreation Department

The Parks & Recreation department is requesting \$7,000 to develop a brochure to promote the department. A copy of the brochure is attached. The previous Park & Recreation Director started this project before he retired, and his intended funding mechanism was a charitable gambling award. Up to \$4,200 is being requested to subsidize the costs associated with a Youth Safety Camp. Corporate donors have committed to supply T-shirts, caps, and bike helmets. The additional funds would be used to subsidize the program costs not donated. The Adopt-A-Garden-Program received some funding last year. The program is responsible for the flowers in the parks. The last request from Parks & Recreation is \$2,000 for summer youth events. This money would be used to cover the costs of bussing. The department would like to keep the fees for special events at \$5 to \$7. To do this, the costs of transportation needs to be covered by non-fee revenue. The approximate cost of bus transportation for the summer youth events is \$2,000.

DISCUSSION

Attached is a summary of all of the charitable gambling awards since the program was started in 1990.

School District Requests

Different departments within I.S.D. 622 have requested charitable gambling funding from the City Council in the last 2 years. To assist the City Council with these requests, it is recommended that the School District be notified that all such requests should be made through the District's administrative office. This would assure the Council that the District's budget office is aware of a funding shortage and which departments have their programs seeking outside funding sources.

Athletic Organizations

The Tartan Fast Pitch Booster Association requested funding from the City in early 1993. At that time, the City Council decided not to fund the request. The Council felt that extracurricular athletic programs are optional, and funding should be from participating families or auxiliary groups. A copy of the Manager's letter is attached.

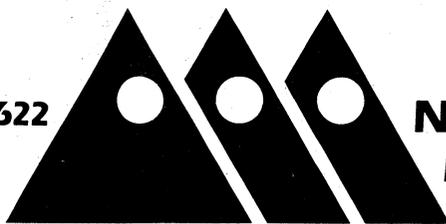
Balance in Account

The balance in the Charitable Gambling account as of 12-31-93 was \$111,000.

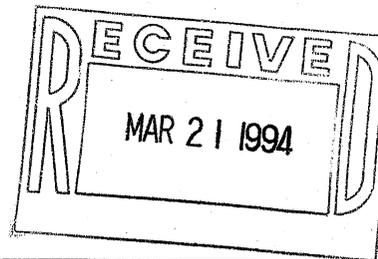
RECOMMENDATION

It is recommended that the City Council consider the six requests: the Choral Department of North High School for \$1,000; the Tartan Fast Pitch Booster Association for \$1,500; Maplewood's Human Relations Commission for \$300; Maplewood's Police Cadets for \$7,000; the Tartan 1994 Graduation party for \$1,000; and the Parks & Recreation department for \$13,800.

School District 622



**North St. Paul
Maplewood
Oakdale**



(612) 770-4650 • FAX (612)770-4735

NORTH HIGH SCHOOL
2520 E. 12th Avenue, North St. Paul, MN 55109

March 17, 1994

Mr. Michael McGuire
City Manager
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109

Dear Mr. McGuire:

North High School in North St. Paul hosted the Young Americans, a Show Choir from California, February 13-15. 250 students in Grades 5-12 Districtwide participated in the workshop presented by the Young Americans. The students were taught vocal techniques, drama techniques, and dance movements. On the evening of the 15th, all the students together with the Young Americans, performed a concert to conclude the workshop. The ticket money collected for the performance was not enough to cover the Young Americans expenses. Therefore, the Young Americans left our school to continue their tour with \$2000 less than they had contracted for.

At this time, we are requesting a donation of \$1000 from various organizations in order to send the Young Americans their balance due. I had sent a letter to your organization in January requesting charitable gambling funds, but I had missed the quarterly cut-off date. Therefore, I am submitting a second request for funds. Please give this serious consideration. Many students benefited greatly from this outstanding musical experience, and we would like to bring the Young Americans back into our community again in future years.

Thank you for considering supporting our project.

Sincerely,

Peg Sorensen
Choral Director
North High School
770-4668

RANDY ZIPF, Principal
BILL HALBREHDER, Athletic /Activities Director

ROSS BROUSE, Assistant Principal
DAGNY WALDELAND, Assistant Principal

Copy for Journal

*Return original to
Cretchen for
agenda item in
April.*

January 30, 1994

Mayor and City Council Members
City of Maplewood
1830 E. Co. Rd. B
Maplewood, Mn. 55109

Dear Mayor and City Council Members:

I am writing this letter to ask if the City of Maplewood would be able to help the Tartan Fast Pitch Booster Association with a cash donation.

The Tartan Fast Pitch Booster Association provides a fast-pitch program for approximately 120 girls from the ages of eleven to eighteen years of age from Oakdale, Maplewood and North St. Paul areas. Last year we had eight teams, this year we expect eight teams possibly nine or ten teams. We must obtain equipment (bats, balls, catchers equipment, etc.) and pay entry fees of approximately \$500.00 per team. The approximate cost is \$1,000.00 per team, not including uniforms or tournaments, or refurbishing First Aids Kits.

Last year each girl paid \$60.00 to play fast pitch. We had 14 coaches who volunteered their time. They were not paid or reimbursed for any of their time or weekend tournaments costs.

Tartan Girls Traveling Fast Pitch is requesting help from the City of Maplewood for \$1,500.00. It's donations like yours that enable us to continue to grow and meet the necessary needs for Tartan Fast Pitch.

Thank you in advance for your donation towards keeping school district youths involved in team sports. Your continuing support is greatly appreciated.

Thanks again,



Bruce Peterson
President, Tartan Fast Pitch Booster Association Inc.
541 Granite Avenue North
Oakdale, Mn. 55128
(738-2099)



CITY OF MAPLEWOOD

1830 E. COUNTY ROAD B MAPLEWOOD, MINNESOTA 55109

OFFICE OF CITY MANAGER

612-770-4524

January 26, 1993

Mr. Bruce Peterson
President, Tartan Fast Pitch Booster Association, Inc.
541 Granite Avenue North
Oakdale, MN 55128

Dear Mr. Peterson:

At their meeting last night, the City Council decided not to fund your \$500 request for the fast-pitch program.

The reason for turning down your request was based on the established purpose of the charitable gambling fund and the kinds of projects that these funds were envisioned to support. The funds are intended to be for projects, equipment or activities that are based in the community and those activities which primarily benefit City residents. Examples of previous awards are the Maplewood Police Reserve and Cadet Christmas Toy and Food Drive, equipment for the new Maplewood library, Gladstone Fire Department's Fire Safety House, and the Lutheran Social Service Senior Share-A-Home in Maplewood.

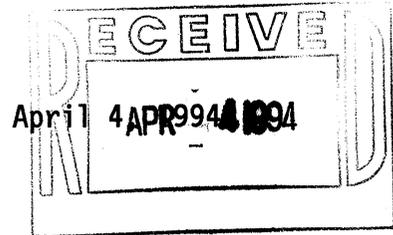
The City Council discussed awards to athletic organizations, and they decided that funding for these types of activities should not be from the charitable gambling fund. Extracurricular athletic programs are optional, and it was felt that funding for them should be from participating families or auxiliary groups. Another good source of funds would be the licensed charitable gambling operations within the community and the remaining 90% of net profit they collect from their operations. There are many athletic organizations within our community, and the City is not capable of funding their financial requests.

If you have any questions or comments, please contact Assistant City Manager Gretchen Maglich at 770-4526.

Sincerely,

Michael A. McGuire
City Manager

C: Mayor and City Council



MEMORANDUM

To: City Manager Michael McGuire
From: Chief of Police Kenneth V. Collins *KVC*
Subject: Request for Funding for Maplewood Police Cadets

The Maplewood Police Cadets will be attending the Law Enforcement Explorers Conference in Breezy Point, Minnesota, from April 21 through April 24.

They will also be attending the National Law Enforcement Explorers Conference in Bloomington, Indiana, from July 19 through July 24.

The state conference is held annually, and the national conference is held every other year. The state conference has approximately 500 participants, while the national conference attracts over 5,000 participants from throughout the United States.

Maplewood has been participating in these conferences for over 15 years.

By participating in these conferences, our Law Enforcement Explorers have an opportunity to earn scholarships for college.

These conferences are also a reward for our Explorers for the thousands of hours they donate to our community.

This year, we will have a total of 21 Cadets and Advisors attending both of these conferences.

The projected costs for these two events, including transportation, will be approximately \$13,125.

We have normally been able to raise funds to attend these events through donations from our various service organizations; however, because the City collects 10% of their gambling proceeds, we are unable to get any financial support from these organizations.

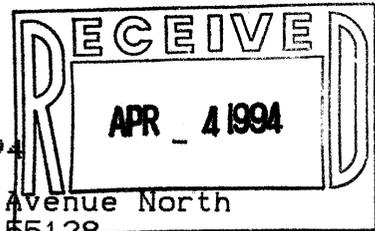
I am requesting a contribution of \$7,000 from the City's gambling fund to help finance these worthwhile endeavors, as this is one of the fund's intended purposes.

The remainder of the funding will be raised by the Cadets and their Advisors through other means.

I submit this for your review and handling.

KVC:js

cc Gretchen Maglich



March 31, 1994

1230 Gresham Avenue North
Oakdale, MN 55128

Mayor Gary Bastian
Maplewood City Council
1830 East County Road B
Maplewood, MN 55109

Dear Mayor Bastian, Councilman Rossbach, Councilman Carlson,
Councilman Koppen and Councilwoman Allenspach,

I am writing to personally ask you to consider designating charitable funds to the Tartan High School senior Graduation All-night Party. As a parent, I have been involved in this event for three years and have come to strongly believe this is a worthwhile and well-organized event which benefits about 300 young people each year. Approximately 90% of our graduating seniors choose to attend this party, rather than piling into cars and celebrating with liquor in some much less safe environment.

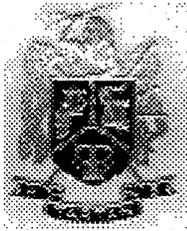
The party is planned and run entirely by parent volunteers. My role is to gather funds and donations from the community and then to use a portion of those funds to purchase prizes for the graduates. Throughout the night we run a "Let's Make a Deal" type of carnival game where each graduate walks away with a gift worth \$10-\$15. These gifts range from luggage, small radios and headsets, games, calculators, and gift certificates to laundry baskets and detergent for the college bound student. At the end of the evening we draw for several large ticket items including a television, VCR and CD player. The remainder of the funds are used for food and entertainment.

Through the generosity of many local businesses and professional people, the City of Oakdale, American Legion Post 39, Maplewood Moose Lodge, the Masonic Fellowship Lodge of North St. Paul, the North Maplewood Lions, Lake Elmo VFW Post and North St. Paul Post 1350 and others, we have been able to provide a quality, memorable graduation experience for our children. We want to be able to show them how proud we are of their accomplishments. We want to say, "Yes! We believe in you!" Would you consider a contribution of up to \$1,000 from your charitable gambling funds to help us this year? Any generosity would be greatly appreciated.

My daughter and I (and the Tartan community) thank you!!

Sincerely,

Linda Becker
Linda Becker



1994 SENIOR GRADUATION PARTY

**Tartan Senior High School Oakdale, MN
828 Greenway 55128**

When Tartan's volleyball team went to state this fall, the Lillie Suburban Newspaper ran a full page team picture sponsored by 44 businesses and community leaders. That degree of community support was overwhelming.

As the parents plan for this year's all-night lock-in Senior Graduation Party, we ask again for your support. Graduation from high school is still a "Big Deal," and we would like to show this year's 350 seniors how proud we are of their accomplishments.

We are asking you to donate products or services which can be given as prizes during the party, or money to help finance this event. Our goal is to give every graduate a gift on the evening of June 9, 1994. Your contribution will be recognized at the school party and in an ad placed in the Lillie Suburban newspaper.

"It takes the whole village to educate a child." Thank you for your support.

Sincerely,

Chris and Linda Becker

Chris and Linda Becker
Co-Chairs, Prize Committee
1230 Gresham Avenue North
Oakdale, MN 55128
738-3888

Royal and Joan Smith

Joan and Royal Smith
Co-Chairs, Prize Committee
6387 North 25th Street
Oakdale, MN 55128
773-2535 Burnet Realty

Please accept my cash donation in the amount of \$ _____

Instead of or in addition to my cash donation I would like to donate:

(gift certificate, product, service, other)

Name of Donor: _____

Business Name: _____

Address: _____

Phone: _____

Please make checks payable to: **Tartan Graduation Committee.**

Mail to prize committee chair at one of the addresses listed above. Thank You.

MEMORANDUM

To: City Manager
From: Pauline A. Staples Acting Parks and Recreation Director
Re: Chairitable Gambling Request
Date: April 5, 1994

INTRODUCTION

It is proposed that \$13,800.00 be allocated from the Charitable Gambling Fund for various programs and needs in the Parks and Recreation Department.

BACKGROUND

We request that the following items be funded by Charitable Gambling Funds.

Parks and Recreation Department Brochure	\$7000.00
Youth Safety Camp	\$4200.00
Adopt-A-Garden Program	\$ 600.00
Summer Youth Special Events	\$2000.00

Recommendation

It is recommended that the City Council allocate \$13,800.00 from Charitable Gambling Fund for the requests listed above.

Youth Safety Camp

PRESENTED BY

MAPLEWOOD POLICE AND FIRE DEPARTMENTS
MAPLEWOOD PARKS AND RECREATION DEPARTMENT

WHAT:

Safety Camp is a two-day program designed for Maplewood residents entering the 4th grade as of September 1, 1994.



In a camp setting, kids will learn about fire safety, water safety, bike safety, play-safe skills, drug awareness, and much more!!!

Police officers and firefighters will team up to teach kids the safety skills that will last a lifetime.

Awards ceremony and family picnic on the final evening of the two-day event.

When:

August 17 & 18, 8:00 a.m. to 5:00 p.m.
(extended care available at 7:15 a.m.)

WHERE:

Wakefield Park, 1590 Frost Avenue.

COST:

\$20.00 per child. Includes classes, meals, snacks, beverages, supervision, t-shirt, family barbeque and much more!!!!
Make checks payable to Maplewood Parks and Recreation, 1830 E. Co. Rd. B, Maplewood, Mn. 55109. (No telephone reservations accepted)

Limited enrollment. Maplewood residents only!

For additional information, contact the Maplewood Parks and Recreation Department, 770-4570.

MEMORANDUM

TO: City Manager
FROM: Assistant City Manager *Gretchen Maglich*
RE: CHARITABLE GAMBLING FUNDS
DATE: March 30, 1994

This is an update on the Charitable Gambling fund.

COUNCIL AWARD POLICY

The Council's established policy is as follows:

All licensed charitable gambling organizations within the City are required to contribute 10% of net profits derived from lawful gambling activity in the City to a separate fund controlled by the City. These funds are distributed by the City Council for lawful expenditures.

These funds shall be distributed for projects, equipment or activities that are based in the community and those activities which primarily benefit City residents.

Upon receipt of the funds, the receiving organization shall understand that the allocation of funds may be a one-time only distribution, and receipt of funds does not in any way guarantee or commit the City to funding in any subsequent year.

Projects which involve the purchase of equipment, supplies or specific items will be looked upon more favorably than requests for salaries or general operating costs.

It will be required that the funds be expended for the requested project within one year of the date of receipt of the funds from the City.

In general, requests from organized athletic groups will not be funded. It is felt that funding for these programs should be from participating families or community auxiliary groups. There are so many athletic organizations within the community that the City is not capable of funding their financial requests nor fairly determining appropriate recipients.

PAST AWARDS

The following information is a list of the awards that the City Council has made from the Charitable Gambling Fund since the ordinance was passed in September, 1990 which created lawful gambling.

Maplewood Police Reserve and Cadet 1992 Toy & Food Drive
\$4,000

Gladstone Fire Department's Fire Safety House
\$7,000

Maplewood's Police Cadet 1992 National Law Enforcement Explorer Annual Conference
\$4,870

Ramsey County Library System: High Tech Catalog Equipment
\$27,500

Lutheran Social Service Share-A-Home Program
\$3,000

Minnesota Department of Transportation's Work Safety Zone Educational Pilot Project
\$2,000

Maplewood's Parks & Recreation Department: 1993 Puppet Wagon and 1993 Park Garden Program
\$3,000

1993 Fourth of July Celebration
\$17,000

Maplewood Human Relations Commission
\$300

Senior Information Software for Gladstone Center
\$250

Parents of North High Seniors - Graduation Night Party
\$1,000

North St. Paul/Maplewood Girls Basketball Association
\$5,000

Partnership's 1993 Red Ribbon Campaign

I.S.D. 622 Early Childhood Screening Program - Tympanometer/audiometer
\$800

North High School - Mixed Blood Theater's production of **The Asian American Journey**
\$800

Stipend for Lithuanian Intern
\$1,500

Maplewood Police Reserve and Cadet 1993 Holiday Food And Toy Drive
\$4,000

AGENDA REPORT

Action by Council:

TO: City Manager
 FROM: Assistant City Manager *Gretchen Maglich*
 RE: COMMUNITY CENTER/CITY HALL TRAIL EXTENSION
 DATE: April 5, 1994

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

Last year the City applied for and was granted \$94,640 of Federal Intermodal Surface Transportation Efficiency Act (ISTEA) funds. Matched with City PAC funds, the money will be spent on the completion of the pond trail to the DNR trail just south of City Hall. The purpose of this report is City Council consideration and approval of an agreement with AKRW for the design and production of construction documents for that project.

BACKGROUND

The Community Center construction contracts include the construction of a trail from the Community Center parking lot which raps around the north end of the pond with a large retaining wall for the driveway and terminates at City Hall's parking lot. This was included in the Community Center project, because of the reciprocal use of the City parking lots.

The early conceptual designs of the Community Center included a trail surrounding the pond and connecting to the DNR Trail just south of City Hall. However, due to budget constraints, that portion of the trail was not included in the final design. When the Federal funds for this type of project became available, the City applied and was awarded the funds. The funding requires that the project documents be submitted to the State by June 1, and the construction contracts must be awarded by September 1.

DISCUSSION

The trail completion budget is \$225,700. This is an estimate. The project includes spreading one half of the unsuitable soils currently stockpiled on the south end of the site, removing one half of these soils from the site, importing some top soil, seeding, providing two connection points to the DNR Trail, constructing a shelter/gazebo at the

south end of the pond, installing a bike rack, and installing six light fixtures to light the shelter and trail to the shelter. The two connection points to the DNR Trail are not proposed to be lit, since the DNR Trail is not lit. Fifty percent of the construction up to \$94,640 will be Federal funds. Federal monies will not be spent on design, administration, or inspection, since the Federal process of selecting these professional services is too timely and cumbersome. Only construction costs will be paid with Federal ISTEAs funds.

The Community Center architect, AKRW, has submitted a proposal for the design of the remainder of the trail. The proposal is up to a maximum of \$12,000 plus reimbursables. Design fees are generally 10% of the project cost. AKRW is proposing about 5% because of their relationship with the project.

It is proposed that the \$12,000 for this contract be taken from the Community Center contingency account.

RECOMMENDATION

It is recommended that the City Council approve the contract with AKRW in the amount of not to exceed \$12,000 for the completion of the trail design and construction documents with approval to use Community Center contingency funds for the contract.



March 23, 1994

Gretchen Maglich
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Dear Gretchen:

Ankeny, Kell, Richter, Walsh Architects, P.A. (AKRW) is pleased to present this proposal to the City of Maplewood (Maplewood) to complete the Design and Construction Documents for the landscaping and pond trail connection to the DNR trail. Our proposal is in response to your request and is organized in the following manner:

**Project Understanding
Scope of Services
Compensation**

PROJECT UNDERSTANDING

It is understood that Maplewood desires to complete the pond trail as defined on the attached schematic drawing and budget estimate. The project is to include grading, soil correction and base, asphalt, landscaping, lighting, bike rack and gazebo. The construction is budgeted at \$227,345.

It is further understood that Maplewood desires only construction Document drawings with their own staff bidding the project and managing the construction phase. The project is to be completed in conjunction with the Community Center occupancy.

SCOPE OF SERVICES

AKRW is to provide architectural, engineering and landscape architectural construction document services. The drawings are to be based on the previously developed schematic design drawings.

COMPENSATION

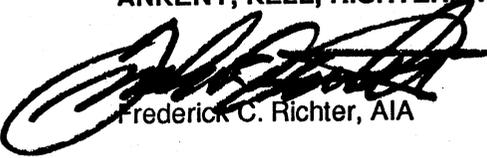
AKRW is to provide the above Scope of Services on an hourly basis to an estimated not to exceed amount of \$12,000 plus reimbursable expenses. Services are to be based on the CM Owner Architect agreement dated October 1992.

The above fee represents approximately 60 percent of a full-service fee. We have credited the City for the already completed Schematic Design Phase and the Construction Phase services that will be completed by the City. Please contact me if you require any additional information regarding this matter.

Your signature in the space provided below will indicate your acceptance of this proposal.

Sincerely,

ANKENY, KELL, RICHTER, WALSH ARCHITECTS, P.A.

A handwritten signature in black ink, appearing to read 'F. Richter', written over the printed name.

Frederick C. Richter, AIA

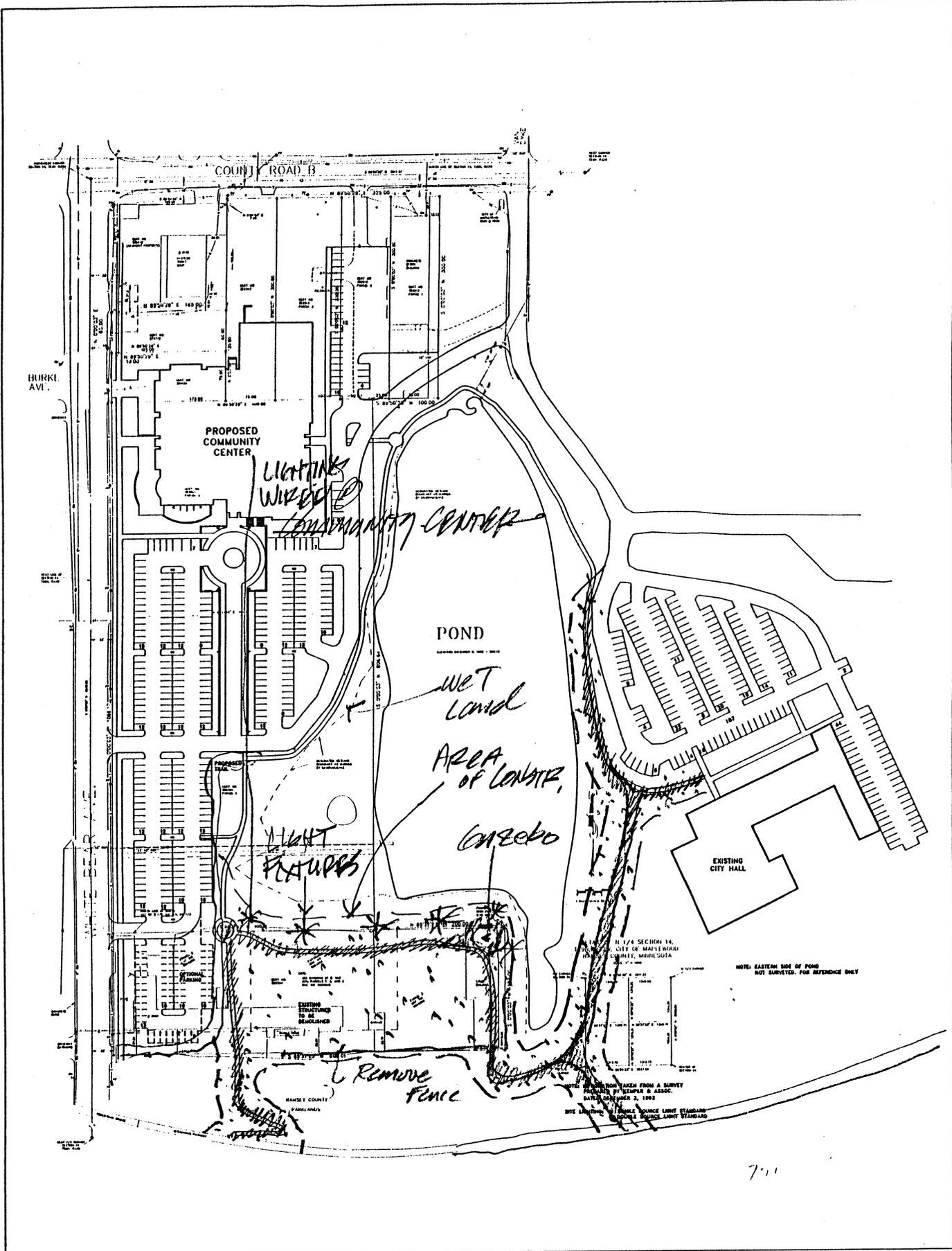
City of Maplewood

Date

COMMUNITY CENTER/CITY HALL TRAIL IMPROVEMENTS

A portion of the trail around the pond is part of the current Community Center project contract. The Community Center/City Hall Trail Improvements Project is the completion of the trail with some enhancements on the south end of the site.

<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Clear, grub, silt fence	1 LS	\$5,000	\$ 5,000
Spread unsuitable soil	6,000 cy	\$3.00	\$ 18,000
Dispose of unsuitable soil	6,000 cy	\$7.00	\$ 42,000
Import top soil, 3"	850 cy	\$10.50	\$ 8,925
Fine grade, seed, mulch	90,000 sf	\$.40	\$ 36,000
Pave path with base	1,850 lf	\$11.25	\$ 20,800
Pave gazebo base	190 sq	\$11.25	\$ 2,140
Gazebo, slab, base	576 sf	\$30.00	\$ 17,280
Signage	1 LS	\$2,800	\$ 2,800
Bike rack	1 EA	\$1,300	\$ 1,300
Elec. 6 fixtures, labor	1 LS	\$23,400	\$ 23,400
SUBTOTAL			\$177,645
General Conditions	10%		\$ 17,765
SUBTOTAL			\$195,410
OH & P	5%		\$ 9,770
SUBTOTAL			\$205,180
Contingency	10%		\$20,520
TOTAL			\$225,700



D1

PROJECT # 82018-00

MAPLEWOOD COMMUNITY CENTER
 CITY OF MAPLEWOOD
 WHITE BEAR AVENUE
 MAPLEWOOD, MINNESOTA 55108

SITE PLAN

Scale: 1/4" = 1'-0"

Drawn By: EML SITEPLAN-C Checked By:

SCHEMATIC DESIGN
 DECEMBER 16 1992

No. Date Revision By

1. ALL DIMENSIONS ARE IN FEET AND INCHES UNLESS OTHERWISE NOTED. 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 4. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 5. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 6. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 7. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 8. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 9. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED. 10. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

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DATE: 12/16/92

BY: EML

CHECKED BY:

PROJECT # 82018-00

MAPLEWOOD COMMUNITY CENTER

ARW

7-11

AGENDA REPORT

TO: City Manager
 FROM: Assistant City Manager *Gretchen Maglich*
 RE: DNR AGREEMENT - CONNECTION TO DNR TRAIL
 DATE: April 5, 1994

Action by Council:
 Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

Last year, the City received grant funds through a Federal Highway program - Intermodal Surface Transportation Efficiency Act (ISTEA). The \$94,640 grant is for the Community Center/City Hall Trail project. ISTEA regulations require that agreements between the City and Ramsey County and the Department of Natural Resources be executed, because the new trail will cross County and DNR property. This is the agreement between the City and the Department of Natural Resources.

BACKGROUND

The Community Center/City Hall trail is designed to connect to the DNR trail just south of City Hall. Two connection points are planned. The attached plan is preliminary, but the two connection points are evident. It is anticipated that this trail will be complete at the end of September.

The Federal government requires that a formal agreement be executed before any funds are granted to a project that improves property not belonging to the grant agency. The Federal government wants a guarantee that the improvement will stay in place and be maintained for at least ten years.

The agreement between the City and Ramsey County was approved by the Council at the last meeting. This agreement is almost identical to the County agreement.

RECOMMENDATION

It is recommended that the City Council approve the access agreement between the City and DNR for the completion of the ISTEA trail project and direct the Mayor and City Manager to execute the documents.

**ACCESS AGREEMENT BETWEEN
THE DEPARTMENT OF NATURAL RESOURCES AND
THE CITY OF MAPLEWOOD**

WHEREAS, The City of Maplewood (hereafter the "City") desires to construct a public use pedestrian/bike path across property owned by the Department of Natural Resources (hereafter "DNR") to offer residents safe and convenient access between the Maplewood Community Center and the Gateway segment of the Willard Munger State Trail; and

WHEREAS, DNR is desirous of cooperating with the City in providing a safe alternative to streets and highways for pedestrians and bicyclists, and improve public access to the Community Center and Maplewood City Hall;

NOW, THEREFORE, DNR and the City hereby agree as follows:

1. DNR hereby grants to the City, access to a 100-foot railway right of way across the Northwest 1/4 of Section 14, township 29, Range 22; PIN 14-29-22-21-0028-7 for the purpose of constructing and maintaining a 10-foot wide bituminous pathway, and any necessary drainage structures, signage and landscaping.
2. The City agrees:
 - a. That it shall receive approval of DNR for the specific alignment in the field prior to commencing construction. The City shall provide DNR with copies of plans and specifications showing route and construction details for DNR's approval prior to setting a contract letting date for the trail.
 - b. That it shall notify DNR at least three (3) days in advance of commencing with construction.
 - c. That it shall secure all permits required for the construction.
 - d. That is shall not assess DNR 0for any costs for construction or maintenance.
 - e. That is shall maintain the path and approximately 10 feet on either side of the path, in a good and safe condition.
 - f. That is shall provide any police protection required for the path.

- g. That is shall defend, indemnify, and hold DNR harmless from any claims, suits or causes of action or inactions of the City, its agents, contractors or employees in the construction, maintenance or operation of the pathway.
- 3. This Access Agreement may be amended in writing upon agreement of both parties.
- 4. This Access Agreement shall be perpetual, although the Access Agreement may be terminated by the mutual agreement of both parties after a minimum period of ten (10) years after construction completion.

CITY OF MAPLEWOOD

DEPARTMENT OF NATURAL
RESOURCES

By _____
Gary Bastian
Mayor

By _____

and _____
Michael McGuire
City Manager

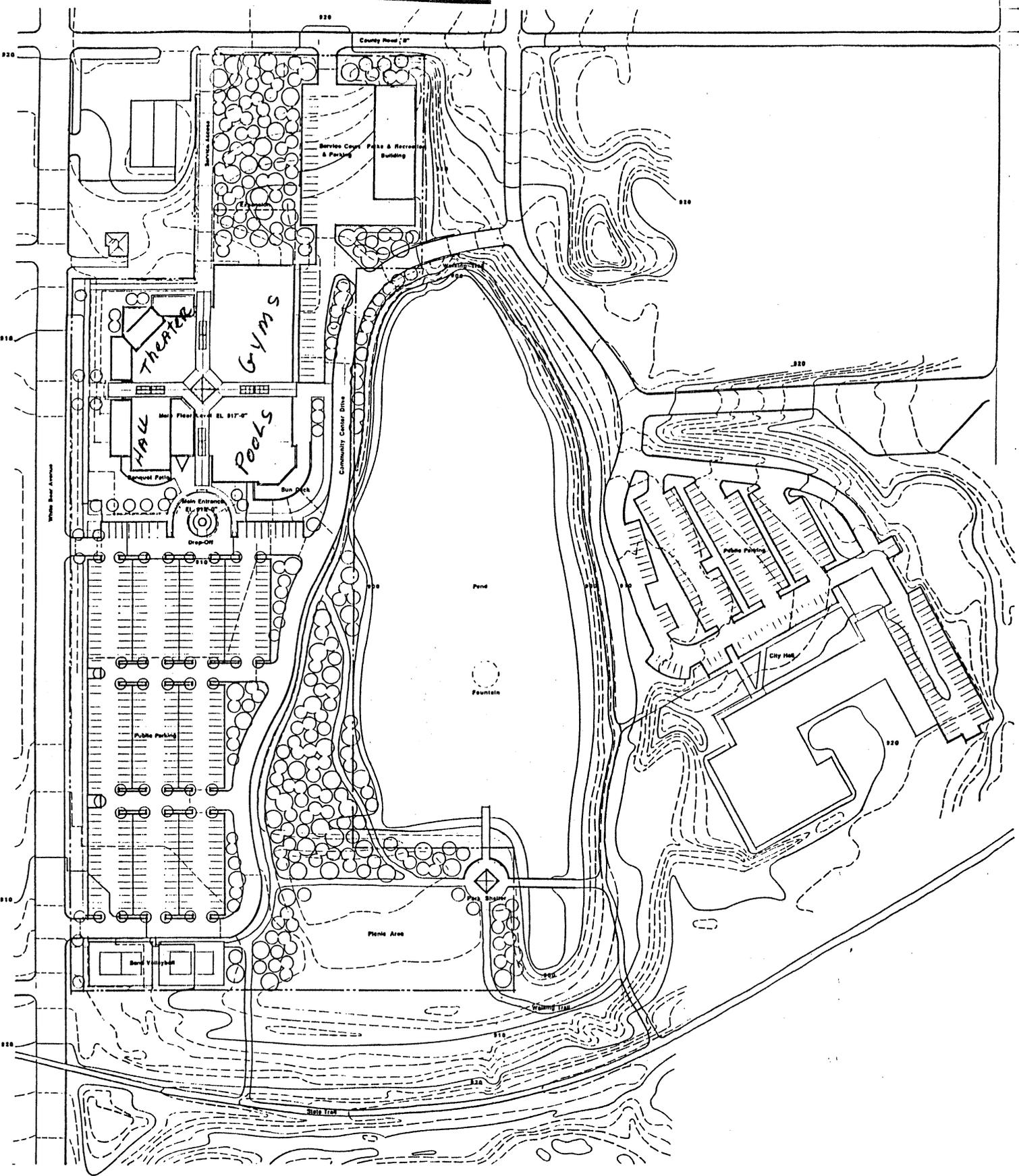
and _____

Dated _____

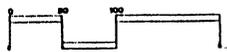
Dated _____

APPROVED AS TO FORM:

By _____



SITE PLAN
Scale 1" = 50' 0"



Maplewood Community Center

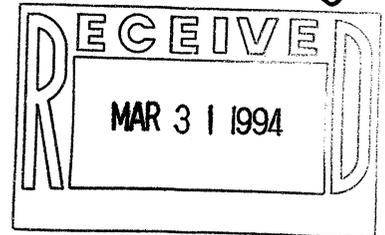
Conceptual Design • An Architectural Study
 Ankeny, Kell, Richter & Associates, Ltd. • Architects and Planners
 821 Raymond Avenue, Suite 400, Saint Paul, Minnesota 55114, (612) 845-8800
 July 9, 1992





Maplewood INN

J-5



Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

March 28, 1994

Mr. Michael McGuire
City of Maplewood
Attn: City Manager
1830 E. Cty. Rd. B
Maplewood, MN 55109

Dear Mr. McGuire,

This letter is being written requesting a hearing before the City Council regarding the tax assessment on Project #85-17 Southlawn Improvement, PIN# 02-29-22-22-0010. This request is in lieu of court action for the cities' failure to notify us of their previous action regarding this matter. Please see our previous objection as filed (enclosed), and further note the P.S. at the bottom of that same objection.

I sincerely appreciate your help in trying to find a cost effective, amicable solution to this matter.

Sincerely,

Mark D. Laughlin
Vice President
Maplewood Hotel Corporation

kai:MDL

enclosure:



Maplewood INN

March 10, 1993

City of Maplewood
Mayor/City Council/City Clerk
1830 East County Road B
Maplewood, MN 55109

RE: Statement of Assessment
D/P No. 6071
Project No. 85-17
Southlawn Improvements

Dear Honorable Mayor Bastian, City Council and all Officials concerned:

This letter is notification of total objection of the proposed assessment of \$49,137.60 for the Best Western Maplewood Inn for Project # 85-17 Southlawn Improvement PIN #02-29-22-22-0010.

Maplewood Hotel Corporation D/B/A Best Western Maplewood Inn is and has been located at 1780 East County Road D for better than 15 years of which the whole time never have we requested, much less needed Southlawn Road. Our total frontage is on Ring Road of which is a private road that we are paying \$9,000.00 a year assessment on plus any additional improvements. Southlawn Road is of absolutely no value to us whatsoever. As a matter of fact it has proven to be a total detriment to the property because it has provided a short cut to the Mall through our parking lot. The access which was put in was at the request of the Fire Department, not the hotel. It provides the Fire Department quicker access to the Mall from Southlawn. We put in the sewer, of which we already gave up under Public Domain and the northwest corner of the parking lot as an easement necessary for the city easement. This property has not increased in value due to the road nor has it increased in business.

Southlawn runs behind our property and has caused us to have to make additional cosmetic improvements just because the public can now see the rear of our building. Best Western has no signage on Southlawn and if anything is being forced to have to make additional improvements due to your development of the property behind us.

Your development of Southlawn benefits only the improved property being proposed for that improvement, not an existing business which has been here for fifteen plus years.

Best Western would propose a couple different options to you to be fair to all concerned:

1. Best Western will pay the assessment if you take over Ring Road under public domain thus eliminating us from this current double assessment.
2. The City of Maplewood assess only those who are benefiting from the new development, not existing buildings which receive no benefit.

Why should we pay for something we do not need, want, use or benefit from? Our customers all come by Ring Road where our signage and frontage and entrances are and have been for over fifteen years.

We sincerely appreciate your understanding of this situation and trust that your fair and just judgement will prevail on our behalf. We look forward to a continued good relationship with the city in making it more beneficial and prosperous for all its' citizens and businesses alike.

Sincerely,

Ronald L. Ringling
Owner - Maplewood Hotel Corporation
D/B/A/ Best Western Maplewood Inn

P.S. Please advise the properties General Manager, Mark Laughlin, of any further hearings and appeals or court hearings regarding your decisions.

AGENDA REPORT

Action by Council:

TO: City Manager
FROM: Assistant City Manager *Gregory Maglich*
RE: OPEN SPACE UPDATE
DATE: April 4, 1994

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

At the April 4, 1994 Council/Manager meeting, the Open Space Committee spoke with the Council about the process they used to rate and rank properties. To date, eighteen of the twenty-four owners contacted have stated that they are interested in selling to the City for open space preservation. The next step in the process is appraisals. However, we need to determine which sites or portions of sites will be appraised. Staff is looking for some direction on:

1. Whether or not the changed sites return to the Open Space Committee for re-evaluation before appraisals are done; and
2. Whether or not staff's recommendations for open space and/or development of the sites would be considered by the Council before appraisals are obtained.

DISCUSSION

Staff members met with TPL to discuss some the sites whose owners responded positively. There were some suggestions to allow development of part of a site such as the frontage on a major road and preserve the back portion for open space. A development scenario like this will determine what kind of appraisal will take place.

Staff is recommending that appraisals of the sites include an appraisal of the entire site and separate evaluations of portions of sites as suggested by the staff review team (Community Development Director, Public Works Director and TPL).

RECOMMENDATION

It is recommended that the City Council provide staff with direction on the amount of involvement of the Open Space Committee on future ratings/rankings. In addition, it is recommended that the staff review team's suggestions for preservation and/or development be considered by the appraiser.