

AGENDA

MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, October 11, 1999
Council Chambers, Municipal Building
Meeting No. 99-23

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES

1. Minutes of Council/Manager Workshop (September 7, 1999)
2. Minutes of Special Meeting No. 99-20 (September 16, 1999)
3. Minutes of Bid Award Meeting No. 99-21 (September 23, 1999)
4. Minutes of Council meeting No. 99-22 (September 27, 1999)

E. APPROVAL OF AGENDA

F. APPOINTMENTS/PRESENTATIONS

NONE

G. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. If a member of the City Council wishes to discuss an item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of Claims
2. Disposal of Old Financial Records
3. Adjustment in Community Development Department Service Charges - Year 2000
4. Special Use Permit - Ramsey County Sheriff's Department - "Fright Farm"
5. Food Establishment License - Joseph Murphy - Aldrich Arena
6. 2000 Score Fund Application
7. Resolution of Appreciation - Marie Robinson
8. Conditional Use Permit Review - Gladstone Community Center (1945 Manton Street)
9. Conditional Use Permit Review - Carefree Cottages of Maplewood (1791-1809 Gervais Ave)
10. Conditional Use Permit Review - Merit Chevrolet (2695 Brookview Drive)
11. Adjustment in City Clerk Department Service Charges - Year 2000
12. Budget Transfer - from Human Resources to Police Civil Service
13. Certification of Election Judges

H. PUBLIC HEARINGS

- 1. 7:00 P.M. Kline Volvo Automotive Dealership (Highway 61)
 - Wetland Buffer Variance
 - Conditional Use Permit
 - Design Review

I. AWARD OF BIDS

- 1. Bruentrup Farm Relocation Project

J. UNFINISHED BUSINESS

NONE

K. NEW BUSINESS

- 1. Development Moratorium (Area West of Maplewood Mall, east of Hwy. 61)
- 2. Replacement of Lift Station 9 (95 Larpenteur Avenue East)
- 3. Tax Exempt Refinancing - St. Ann's Residential Services (1755 Atlantic)

L. VISITOR PRESENTATIONS

M. COUNCIL PRESENTATIONS

- 1. Mayor's Mailbox
- 2. _____
- 3. _____
- 4. _____
- 5. _____

N. ADMINISTRATIVE PRESENTATIONS

- 1. Referendums
- 2. _____
- 3. _____
- 4. _____

O. ADJOURNMENT

**CITY OF MAPLEWOOD
COUNCIL/MANAGER WORKSHOP**

MEETING MINUTES

Tuesday, September 7, 1999
Maplewood Room, City Hall
5:00 p.m.

A. Call To Order

The meeting was called to order by Mayor Rossbach at 5:00 p.m.

B. Roll Call

Mayor George Rossbach	Present
Councilmember Sherry Allenspach	Present
Councilmember Dale Carlson	Present
Councilmember Kevin Kittridge	Present
Councilmember Marvin Koppen	Present

Others Present:

City Manager Michael McGuire
Assistant to the City Manager Michael Ericson
Community Oriented Services Coordinator Colleen Dirkswager
Finance Director Dan Faust
Assistant Finance Director Gayle Bauman

C. Approval of Agenda

Mayor Rossbach moved to approve the agenda with the addition of 1. Carver Gym/Sept. 13 City Council meeting. 2. Referendum brochure. 3. Compost site. 4. South End City Service Center. The motion was seconded by Councilmember Kittridge. Motion passed 5-0.

D. Community Oriented Services Update

Community Oriented Services Coordinator Colleen Dirkswager presented the council with an update of the activities and projects she is currently working on. A few of the highlights were a short discussion on the deer management issue which is scheduled for the September 13 City Council meeting at the Carver Gym. Councilmembers agreed that deer management options are necessary. A collaborative effort with the City of St. Paul and Ramsey County is important because the deer migrate across political jurisdictions frequently. The Human Relations Commission is working on how together we can build a peaceful community campaign which includes the building of a quilt of peace. The Mall Office has a parttime customer service representative named Edna Spangler. The city's United Way Campaign kicks off the week of October 10 with a number of activities for city employees and their families.

E. Overview and Discussion of Proposed 2000 City Budget

City Manager Mike McGuire, Finance Director Dan Faust, and Assistant Finance Director Gayle Bauman presented the Proposed 2000 City Budget: Part II-Budget Summary and Part III-Operating Budget. Mike McGuire reviewed two sections of the Proposed Budget. Dan presented Part IV-Capital Improvement Budget. Gayle reviewed with council Part V-Debt Service Budget. Questions were asked by council and answered by McGuire, Faust, and Bauman.

E.1. Ordinance to Revise Recycling Charge (First Reading)

City Manager McGuire indicated that recycling charges need to be increased by \$1.81 per quarter because the surplus in the Recycling Program Fund has been eliminated as planned when the recycling charges were decreased by 60% in 1999. The proposed increase in the recycling service charge will be offset by a decrease of \$11.20 per quarter in sewer rates for 2000. Councilmember Kittridge moved and Councilmember Allenspach seconded a motion to approve the first reading of the attached ordinance which will increase the recycling service charge by \$1.81 per quarter effective 1-1-00. Motion passed 5-0.

E.2. Ordinance to Decrease Sanitary Sewer Rates (First Reading)

City Manager McGuire indicated that sanitary sewer billing rates need to be decreased by 22.4% effective January 1, 2000 because operating expenses are decreasing and the Sanitary Sewer Fund has a surplus balance. Councilmember Kittridge moved and Councilmember Carlson seconded a motion to approve the first reading of the attached ordinance which will decrease the sanitary sewer billing rates 22.4 % effective 1-1-00. Motion passed 5-0.

E.3. Ambulance Rates for 2000

City Manager McGuire presented the proposed ambulance rates as outlined in the agenda report. Ambulance rates have increased over the past several years. The proposed increase would bring the city's rates in line with other providers as indicated in an attached survey. Councilmember Kittridge moved and Councilmember Allenspach seconded a motion to accept the report and include it on the same council agenda as the budget hearing. Motion passed 5-0.

E.4. Adoption of Proposed Tax Levy Payable in 2000

City Manager McGuire presented a proposed city tax levy of \$7,568,830 for 2000 as outlined in a memo from Finance Director Faust. It is \$908,908 under the levy limits established for Payable 2000. Councilmember Kittridge moved and Koppen seconded a motion to approve the attached resolution and set the 2000 City Tax Levy at \$7,568,830. Motion passed 5-0.

E.5. Selection of Dates for Public Hearings on Proposed 2000 Budget

City Manager McGuire proposed dates for the city's Truth-in-Taxation Public Hearings. The city's dates are set after the county and the school district first select their dates for TINT hearings. Allenspach moved and Kittridge seconded a motion to approve the following dates for the TINT hearings: Initial Hearing on Monday, December 13, 1999 @ 7:00 p.m. and budget adoption hearing on Monday, December 27, 1999 @ 5:00 p.m. Motion passed 5-0.

F. Other Business

1. Carver Gym/Sept. 13 City Council meeting. Reminder for council.

2. Referendum brochure. City Manager McGuire distributed draft copies of the referendum brochure and reviewed the costs for printing and distribution. The two-color option was preferred by the council. The brochures will be inserted in the next two issues of the Maplewood in Motion for distribution to all households in Maplewood.

3. Compost site. Mayor Rossbach brought this issue up for the benefit of a resident. City Manager McGuire provided an update on the litigation related to the Beam Avenue Ramsey County Compost Site. No action by council.

4. South End City Service Center. City Manager McGuire presented this issue to the council and stated that there are two options available for the city: 1. Reuse of the old principle's office at Carver Elementary School. 2. Londin Lane Fire Station - either a mobile trailer or office space within station. Mike stated that a south end service center would cost the city \$100,000 if the office space is remodeled at the Carver Elementary School and less if a mobile trailer is leased on a month-to-month basis at the Londin Lane Fire Station. The city manager, city clerk, and Councilmember Kittridge will have a meeting with the State Department of Public Safety to determine whether the city can sell driver's licenses and operate the service center as an extension of the city's present facility at city hall.

G. Future Topics

1. D.A.R.E. - Report from D.A.R.E. officers..
2. Park Department Programming - user fees versus receipts.

H. ADJOURNMENT

Motion by Allenspach and seconded by Kittridge to adjourn the meeting at 7:28 p.m. Motion passed 5-0.

**PROPOSED ORDINANCE
AMENDING THE MAPLEWOOD CODE
RELATING TO
RECYCLING SERVICE CHARGES**

**THE COUNCIL OF THE CITY OF MAPLEWOOD DOES HEREBY ORDAIN AS
FOLLOWS:**

Section 1. **Chapter 16-58. Rates and charges** is hereby amended to read as follows:

The following rates and charges are hereby established for public education on solid waste reduction and to finance recycling costs:

(1) St. Paul Billing District:

(a) The residential rate shall be \$3.25 per unit per quarter.

(b) There shall be a 5% late payment charge added to all bills, excluding the balance forward, which are not paid within thirty (30) days of the billing date.

(2) North St. Paul Billing District:

(a) The residential rate shall be \$1.08 per unit per month.

(b) There shall be a 5% late payment charge added to all bills, excluding the balance forward, which are not paid within twenty (20) days of the billing date.

Section 2. This ordinance shall take effect and be in force beginning January 1, 2000.

**ORDINANCE
AMENDING THE MAPLEWOOD CODE
RELATING TO
SEWER SERVICE CHARGES**

THE COUNCIL OF THE CITY OF MAPLEWOOD DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Chapter 28-21 is hereby amended to read as follows:

The following rates and charges are hereby established for all sanitary sewer services furnished by and in the City:

(1) St. Paul Billing District:

(a) The residential and non-residential rates shall be \$1.45 per 100 cubic feet.

(b) There shall be a minimum of \$8.13 quarterly per sewer service connection.

(2) North St. Paul, Roseville, Little Canada and Woodbury Billing Districts:

(a) The residential and non-residential rates shall be \$1.94 per 1,000 gallons.

(b) There shall be a minimum of \$8.13 quarterly per sewer service connection

Section 2. This ordinance shall take effect and be in force beginning January 1, 2000.

99-09-86

**RESOLUTION PROVIDING PRELIMINARY APPROVAL OF A PROPOSED
TAX LEVY FOR 1999 PAYABLE IN 2000**

WHEREAS, State law requires that the City Council give preliminary approval of a proposed tax levy for 1999 payable in 2000 by September 15, 1999, and

WHEREAS, the City Council has reviewed the Proposed 2000 Budget and has determined the amount of the proposed tax levy payable in 2000 which is the maximum amount that will be levied, and

WHEREAS, the proposed property tax levy certified must be after the deduction of the homestead and agricultural credit aid (HACA), and

WHEREAS, the 2000 HACA for the City of Maplewood is \$1,598,777.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA THAT the proposed tax levy for 1999 payable in 2000 in the amount of \$9,167,607 less \$1,598,777 for HACA is hereby given preliminary approval.

P:\FINANCE\WP\AGN\00TAX.

MINUTES SPECIAL MEETING

**MAPLEWOOD CITY COUNCIL
4:45 P.M., Thursday, September 16, 1999
Maplewood Room, City Hall
Meeting No. 99-20**

A. CALL TO ORDER

A special meeting of the City Council of Maplewood, Minnesota was held in the Maplewood Room, Municipal Building, and was called to order at 4:45 P.M. by Mayor Rossbach.

B. APPROVAL OF AGENDA

Mayor Rossbach moved to approve the Agenda as amended/submitted.

Seconded by Councilmember Carlson

Ayes - all

C. NEW BUSINESS

1. Canvassing the Election Results - September 14, 1999 - Municipal Primary

a. Manager McGuire introduced the staff report.

b. City Clerk Guilfoile presented the specifics of the report.

c. City Attorney Kelly suggested forwarding the results to the District Court for Clarification .

Councilmember Carlson introduced the following Resolution declaring the results of the election and forwarding them to the district court and moved its adoption:

RESOLUTION

99-09-085

CANVASS OF ELECTION

RESOLVED, that the City Council of Maplewood, Ramsey County, Minnesota, acting as a canvassing board on September 16, 1999, hereby declares the following results in the September 13, 1999 City Primary Election and declares that the results are unclear. For this reason we are seeking review from the district court.

OFFICE OF MAYOR: (Two Advance to General)

Candidate:

Sherry Allenspach	672
Richard Betz	266

Robert J. Cardinal	865
Marv Koppen	818
Joseph Zappa	676

COUNCIL MEMBER - (Four Advance to General)

Candidates:

Margaret Behrens	815
Roger Breheim	457
Michael Bryan	175
Dick Carle	517
Mike Cerney	664
Kenneth Collins	931
James Cownie	484
Richard Currie	332
Craig Jorgenson	231
Kevin Kittridge	749
Julie Wasiluk	992

Seconded by Mayor Rossbach

Ayes - all

Councilmember Kittridge moved to hold an informational meeting with State Officials, city staff, and the candidates to discuss a possible date to hold another primary if the court would rule that the September 14, 1999 election was invalid. The meeting will be held on on Monday, September 20, 1999 at 7:00 p.m. in the Maplewood Room, Council Chambers of the Municipal Building.

Seconded by Councilmember Carlson

Ayes - all

D. ADJOURNMENT

Councilmember Carlson moved to adjourn the meeting at 5:28 P.M.

Seconded by Councilmember Kittridge

Ayes - all

Karen E. Guilfoile, City Clerk

Councilmember Koppen moved to reject all bids because they are significantly higher than the engineer's estimate.

Seconded by Councilmember Kittridge

Ayes - all

Councilmember Koppen moved to authorize city staff to re-bid a scaled down project and set bid opening for 2:00 p.m., Monday October 11, 1999 and bid award at 7:00 p.m. Monday, October 11, 1999 at the regularly scheduled city council meeting.

Seconded by Mayor Rossbach

Ayes - all

D. ADJOURNMENT

Councilmember Koppen moved to adjourn the meeting at 5:28 P.M.

Seconded by Councilmember Allenspach

Ayes - all

Karen E. Guilfoile, City Clerk

G. CONSENT AGENDA:

Councilmember Carlson moved to approve the Consent Agenda as presented.

Seconded by Allenspach

Ayes - all

1. Approval of Claims

<u>ACCOUNTS PAYABLE</u>	
\$103,377.55	Checks #8055 thru #8070 dated 9-1 thru 9-8-99
\$94,667.26	Checks #45688 thru #45800 dated 9-14-99
\$10,521.41	Checks #8071 thru #8078 dated 9-9 thru 9-17-99
<u>\$409,900.83</u>	Checks #45803 thru #45934 dated 9-21-99
\$618,467.05	Total Accounts Payable
<u>PAYROLL</u>	
\$300,373.32	Payroll Checks and Direct Deposits dated 9-17-99
<u>\$23,620.21</u>	Payroll Deduction check #74286 thru #74292 dated 9-17-99
<u>\$323,993.53</u>	Total Payroll
<u><u>\$942,460.58</u></u>	GRAND TOTAL

2. Budget Transfers for 1999 Wage Increases

Authorized a budget transfer from the General Fund contingency account totaling \$59,560 to finance 1999 wage increases granted after the budget was prepared.

3. Transfer to Close Tax Increment Fund - Finance Department

Authorized a transfer of \$314.02 from the Tax Increment Economic Development District #1-3 Fund to the Debt Service Fund for the 1993 Tax Increment Bonds and to make the appropriate budget adjustments.

4. Accept Donation - Police Department

Authorized the Maplewood Police Department be allowed to accept \$2,750 from the Rotary for their participation in the D.A.R.E. Bike-a-thon fundraiser.

5. Drug Forfeiture Funds Purchase - Police Department

Authorized the purchase of protective helmets and semi-automatic shotguns at a cost of \$18,500 with drug forfeiture funds.

6. Loading Zone 1510-1512 & 1490-1492 East County Road B

Authorized staff to contact Ramsey County and request a loading zone be established in front of 1510-1512 and 1490-1492 East County Road B.

7. Cash Connection Charge

Authorized staff to refund a cash connection charge paid by the owner of 2325 Maryland Avenue in the amount of \$3,080 plus interest.

8. Gasoline Filling Station - Transfer of Ownership - Keller Lake Convenience

Approved a Gasoline Filling Station License for David and Joanne Knutson at Keller Lake Convenience, 2228 Highway 61.

9. Cigarette & Tobacco License - Keller Lake Convenience

Approved a Cigarette and Tobacco Sales License for David and Joanne Knutson at Keller Lake Convenience, 2228 Highway 61.

10. Surplus Equipment - Fire Department

Declared that 24 self-contained breathing apparatuses which are 15 years old be surplused at no value and donated to the Somerset Fire Department in return for a waiver prepared by the city attorney.

11. Change Order - Park Maintenance Building

Approved a change order in the amount of \$8,900 to replace the insulation in the park maintenance building and the Finance Director utilize the contingency monies.

12. Sunset Ridge Lot Sale

Approved the final sale of Lot 1, Block 1 in the amount of \$42,000 with the proceeds to be placed in the city's PAC.

13. Robinhood Park Master Plan

Adopted the Robinhood Park Master Plan as developed by the neighborhood resident and approved by the Parks and Recreation Commission.

14. Fred Abbott - Soccer Field Dedication

Adopted a resolution proclaiming Saturday October 9 as Fred Abbot Day and that a plaque be installed at Hazelwood Park commemorating his soccer accomplishments.

H. PUBLIC HEARINGS:

1. 7:00 P.M. US West Monopole - Church of the Presentation of the Blessed Virgin Mary (1725 Kennard St.)

1. Conditional Use Permit
2. Design Approval

- a. Mayor Rossbach convened the meeting for a public hearing.
- b. Acting City Manager Ken Haider introduced the staff report.
- c. Community Development Director Coleman presented the specifics of the report.
- d. Commissioner Milo Thompson presented the Planning Commission report.
- e. Boardmember Matt Ledvina presented the Community Design Review Board report.
- f. Mayor Rossbach opened the public hearing, calling for proponents of opponents. The following person was heard:

Ken Neilson, representing US West

- g. Mayor Rossbach closed the public hearing.

Councilmember Koppen moved/introduced the following Resolution and moved its adoption:

99-09-087

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Mr. Kenneth Nielsen, representing US West, applied for a conditional use permit to install a 73-foot-tall telecommunications monopole and related equipment.

WHEREAS, this permit applies to the property at 1725 Kennard Street. The legal description is:

Subject to County Road A (Larpenteur Avenue), the South 656 feet of part of the SE 1/4 between Prosperity Road and Kennard Street in Section 15, Township 29, Range 22 in Ramsey County, Minnesota. (PIN 15-29-22-43-0016)

WHEREAS, the history of this conditional use permit is as follows:

1. On August 16, 1999, the planning commission recommended approval of this request.
2. The city council held a public hearing on September 27, 1999. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional

use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or

Seconded by Councilmember Carlson

Ayes - Councilmembers Koppen, Allenspach
& Carlson
Nays - Mayor Rossbach

Councilmember Koppen moved to approve the site and design plans date-stamped July 23, 1999, for a 73-foot-tall telecommunications monopole and equipment in the parking lot at 1725 Kennard Street. Approval is based on the findings required by code and subject to the applicant doing the following:

1. Repeat this review in two years if the city has not issued permits for this project.
2. If the landscaping is not installed by the completion of the tower, the city shall require the applicant to provide cash escrow or an irrevocable letter of credit for the required work. The amount shall be 150% of the cost of the unfinished work.
3. All work shall follow the approved plans. The director of community development may approve minor changes.

Seconded by Councilmember Carlson

Ayes - Councilmembers Koppen, Allenspach
& Carlson
Nays - Mayor Rossbach

2. 7:25 P.M. Changes to Tax-Increment Plan for Home Replacement Program

- a. Mayor Rossbach convened the meeting for a public hearing.
- b. Acting City Manager Ken Haider introduced the staff report.

- c. Community Development Director Coleman presented the specifics of the report.
- d. Mayor Rossbach opened the public hearing, calling for proponents of opponents. The following person was heard:

Mary Derseth, Briggs & Morgan

- e. Mayor Rossbach closed the public hearing.

Councilmember Koppen moved/introduced the following Resolution and moved its adoption:

99-09-088

**RESOLUTION OF THE CITY OF MAPLEWOOD RATIFYING NOTICE OF PUBLICATION ,
APPROVING THE MODIFICATION OF THE DEVELOPMENT PROGRAM FOR DEVELOPMENT
DISTRICT NO. 1, AND APPROVING THE MODIFICATION OF THE TAX INCREMENT
FINANCING PLANS FOR HOUSING DISTRICTS NOS. 1-4, 1-5 AND 1-6 THEREIN**

WHEREAS, there is a proposal to modify the Development Program for Development District No. 1, and modify the Tax Increment Financing Plans for Housing Districts Nos. 1-4, 1-5 and 1-6 therein under the provision of Minnesota Statutes, Sections 469.174 to 469.179 (the "Act"); and

WHEREAS, the Modification of the Development Program for Development District No. 1 (the "Program Modification"), and the Modification of the Tax Increment Financing Plans for Housing Districts Nos. 1-4, 1-5 and 1-6 (the "Plan Modification") have been prepared (the Program Modification and the Plan Modification being collectively, the "Modification"); and

WHEREAS, the City of Maplewood, Minnesota (the "City"), has performed all actions required by law to be performed prior to the approval of the Modifications, including but not limited to, notification of Ramsey County, Independent School Districts No. 611 and Intermediate School District No. 916, and the holding of a public hearing upon published and mailed notice as required by law for the City; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood:

1) The City finds, determines and declares that with respect to the Modification:

A. The City is not modifying the boundaries of Development District No. 1.

B. The City is not modifying the boundaries or term of Housing Districts Nos. 1-4, 1-5 and 1-6, but is, however, allowing for the use of tax increments therefrom within the boundaries of Development District No. 1 for the acquisition of housing facilities, demolition or rehabilitation of housing facilities and the installation of public improvements related to housing facilities and modifying the budget in the Tax Increment Financing Plans therefor.

C. The City reaffirms the findings previously made with respect to Housing Districts Nos. 1-4, 1-5 and 1-6.

2) The Plan Modification conform to the general plan for the development of the City as a whole.

3) The Plan Modification conform in all respects to the requirements of the Act and will help fulfill a need to develop an area of the State which is already built up to provide employment opportunities to improve the tax base and to improve the general economy of the State and thereby serves a public purpose and will afford maximum opportunity, consistent with the sound needs for the City as a whole, for the development or redevelopment of the project only that public assistance necessary to make the private developments financially feasible.

4) The Modification are hereby approved.

5) The City Clerk is authorized and directed to file a copy of the Plan Modification with the Commissioner of Revenue.

6) All prior actions taken by the staff of the City in causing the notice of public hearing which is attached to this resolution as Exhibit A to be published as required by the Act is hereby ratified, affirmed and approved.

EXHIBIT A
CITY OF MAPLEWOOD
COUNTY OF RAMSEY
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Maplewood (the "City"), County of Ramsey, State of Minnesota, will hold a public hearing on Monday September 27, 1999 at 7:00 p.m., at the City Hall, 1830 East County Road B, in Maplewood, Minnesota, relating to the modification of the Development Program for Development District No. 1, and the modification of the Tax Increment Financing Plans for Housing Districts Nos 1-4, 1-5, and 1-6 within Development Districts No. 1 of the City, pursuant to Minnesota Statutes, Sections 469.174 through 469.179, inclusive as amended. Copies of the Modification of the Development Program for Development District No. 1 and the Modification of the Tax Increment Financing Plans for Housing Districts Nos. 1-4, 1-5 and 1-6 as proposed to be adopted will be on file and available for public inspection at the office of the City Clerk at City Hall. Development District No. 1 encompasses the entire corporate boundaries of the City of Maplewood.

A map of the Housing Districts Nos. 1-4, 1-5 and 1-6 is set forth below:

(Insert Map of Housing Districts)

All interested persons may appear at the hearing and present their view orally or in writing.

Publish September 15th

Seconded by Councilmember Carlson

Ayes - all

I. AWARD OF BIDS

1. Harvester Avenue / Sterling Street Improvements - Project 97-16, Professional Landscape Services

a. Acting City Manager Ken Haider introduced the staff report and presented the specifics of the report.

Councilmember Carlson moved to authorize this expenditure for professional landscaping services on the Harvester Avenue and Sterling Street Improvement, City Project 97-16.

Seconded by Councilmember Koppen

Ayes - all

2. Bid Award on 1999 Bonds

- a. Acting City Manager Ken Haider introduced the staff report.
- b. Finance Director Faust presented the specifics of the report.
- c. Mayor Rossbach opened the public hearing, calling for proponents or opponents. The following person was heard:

Dan Hartman, Springsted Inc.

Councilmember Carlson moved to award the bid for the 1999 first issue Bonds to Porey Summit and the second issue bonds to Piper Jaffery.

Seconded by Councilmember Koppen

Ayes - all

J. UNFINISHED BUSINESS

NONE

K. NEW BUSINESS

NONE

L. VISITOR PRESENTATIONS

Margaret Roustain, 1463 Myrtle Court

M. COUNCIL PRESENTATIONS

1. Mayor's Mailbox- Homicide Report

N. ADMINISTRATIVE PRESENTATIONS

1. Referendums - updates of meetings were given where the referendums will be presented to the public.
2. Partnerships - Councilmember Allenspach reported on "Partnerships" and educating on drugs & alcohol, Red Ribbon Events in Schools, N. St. Paul is the host city.
3. Public Safety - Councilmember Carlson requested an update on the fire at the Rolling Hills Manufactured Home Park

O. ADJOURNMENT

Mayor Rossbach moved to adjourn the meeting at 8:00 P.M.

Seconded by Councilmember Koppen

Ayes - all

Karen E. Guilfoile, City Clerk

AGENDA REPORT

TO: City Council
FROM: Finance Director *Dunst*
RE: APPROVAL OF CLAIMS
DATE: October 4, 1999

Action by Council:
Endorsed _____
Modified _____
Rejected _____
Date _____

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

<u>ACCOUNTS PAYABLE</u>	
\$82,351.45	Checks #8079 thru #8093 dated 9-17 thru 9-24-99
\$176,949.20	Checks #45937 thru #46055 dated 9-28-99
\$1,201.20	Checks #8094 thru #8096 dated 9-29 thru 9-29-99
<u>\$310,811.09</u>	Checks #46058 thru #46173 dated 10-5-99
\$571,312.94	Total Accounts Payable
<u>PAYROLL</u>	
\$312,856.76	Payroll Checks and Direct Deposits dated 10-1-99
<u>\$24,363.77</u>	Payroll Deduction check #74552 thru #74559 dated 10-1-99
<u>\$337,220.53</u>	Total Payroll
<u><u>\$908,533.47</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 770-4513 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

hu
Attachments

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
8079	09/17/99	GREAT-WEST LIFE & ANNUITY INS	FEE FOR RELEASE OF REPORTS	500.00	500.00
8080	09/20/99	WISCONSIN DEPT. OF REVENUE	WISCONSIN SMT-SEPT 1999	787.84	787.84
8081	09/20/99	MN BENEFIT ASSOCIATION	A/R INSURANCE CONTINUANCE	141.76	141.76
8082	09/20/99	SAM'S CLUB DIRECT	INV LC990621	4.39	
			INV LC990720	3.63	
			INV LC990820	3.67	
			INV 001290	35.03	
8083	09/20/99	AIRTOUCH CELLULAR, BELLEVUE	CELLULAR PHONE	71.40	
			CELLULAR PHONE	39.37	110.77
8084	09/21/99	P.E.R.A.	PERA DEDUCTION PAYABLE	14,965.66	
			PERA CONTRIBUTIONS	16,970.84	33,936.50
8085	09/22/99	ICMA	CONF REG FEE-M ERICSON	600.00	600.00
8086	09/22/99	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	681.50	681.50
8087	09/22/99	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	14,116.50	14,116.50
8088	09/23/99	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	467.00	467.00
8089	09/23/99	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	16,069.50	16,069.50
8090	09/24/99	DEPT. OF NATURAL RESOURCES	DNR LICENSE FEES PAYABLE	264.00	264.00
8091	09/24/99	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	733.00	733.00
8092	09/24/99	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	13,392.94	13,392.94
8093	09/24/99	U.S. WEST COMMUNICATIONS	PAY TELEPHONES	442.03	
			PAY TELEPHONES	61.39	503.42
45937	09/28/99	HANTHORNE, ANN	REFUND-SHIM	38.00	38.00
45938	09/28/99	MN DEPT OF HUMAN RESOURCES	REFUND-AMB 99001770	420.63	420.63
45939	09/28/99	GAETKE, BERNICE	REFUND-AMB 99012691E	110.05	110.05
45940	09/28/99	GRAY, MRS. JOHN	REFUND-MEMBERSHIP	33.27	33.27
45941	09/28/99	NELSON, STEVE	REFUND-MEMBERSHIP	160.00	160.00
45942	09/28/99	MN DEPT OF HUMAN SERVICES	REFUND-AMB 99005915	428.94	428.94
45943	09/28/99	A.V.C.A.M.	VEHICLE FIRE TRAINING-MEEHAN	30.00	30.00
45944	09/28/99	AIRGAS NORTH CENTRAL	MEDICAL OXYGEN	58.49	58.49

CITY OF MAPLEWOOD
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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
45945	09/28/99	AMERIPRIDE LINEN & APPAREL SER	MATS-P/M	15.98	15.98
			MATS-P/S	36.16	52.14
45946	09/28/99	AMERICAN PLANNING ASSOCIATION	DUES-K ROBERTS	151.00	151.00
45947	09/28/99	ANDON INC.	HELLUM	64.38	64.38
45948	09/28/99	ANIMAL CONTROL SERVICES, INC.	ANIMAL CONTROL 9/1 - 9/17	1,660.70	1,660.70
45949	09/28/99	ANKENY KELL ARCHITECTS	PROF SERV-MCC EXPANSION	7,573.74	7,573.74
45950	09/28/99	ATHLETIC BUSINESS	CONF REG-TON EASTMAN	344.00	344.00
45951	09/28/99	BACHMAN'S CREDIT DEPT.	MAINTENANCE MATERIALS	165.76	165.76
			MAINTENANCE MATERIALS	15.94	181.70
45952	09/28/99	BARR, ELAINE	830 CRESTVIEW DR S	1,000.00	1,019.45
			830 CRESTVIEW DR S	19.45	
45953	09/28/99	BARR ENGINEERING CO.	PROF SERV-OPEN SPACE PLANNING	1,082.87	1,082.87
45954	09/28/99	BARRIER WEAR, INC.	WILDLAND PANTS	488.40	488.40
45955	09/28/99	BAUER BUILT	CEMENT, TIRES	181.26	
			TIRES	131.42	312.68
45956	09/28/99	BOARD OF WATER COMMISSIONERS	UTILITIES	43.45	
			UTILITIES	36.21	
			UTILITIES	5.43	
			UTILITIES	5.43	
			UTILITIES	90.53	
			UTILITIES	5.43	
			UTILITIES	5.43	
			UTILITIES	5.10	
			UTILITIES	374.00	
			UTILITIES	1,031.99	1,603.00
45957	09/28/99	BRAUER & ASSOCIATES, LTD	PROF SERV-PARK & TRAIL STUDY	3,085.10	3,085.10
45958	09/28/99	BRODIN STUDIOS, INC.	RETIREMENT PLAQUES-VORWERK, YOU	200.00	200.00
45959	09/28/99	BURNETT, BETH & MORLEY	RPR PA-BANQUET ROOM	90.00	90.00
45960	09/28/99	CO2 SERVICES	CHEMICALS	55.35	55.35
45961	09/28/99	CAPITOL COMMUNICATIONS	ADAPTORS	18.96	18.96
45962	09/28/99	CONSOLIDATED PLASTICS CO., INC	SUPPLIES - EQUIPMENT	255.26	255.26
45963	09/28/99	CONSTRUCTION BULLETIN MAGAZINE	AD-BRUENTRUP FARM RELOCATION	113.10	113.10

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT	VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
45964	09/28/99	CRESCENT ELECTRIC SUPPLY CO.	120V CONTACTOR	97.39	97.39	45981	09/28/99	HAMERNICK DECORATING CENTER	RED & YELLOW HYD PAINT	313.64	313.64
45965	09/28/99	CUB FOODS-MAPLEWOOD EAST	COOKIES,MAPKINS	29.31	29.31	45982	09/28/99	HELEY, ROLAND	REIMBURSEMENT-SAFETY BOOTS	45.00	45.00
45966	09/28/99	CULLIGAN BOTTLED WATER	COOLER LEASE-SEPT 99	10.85	10.85	45993	09/28/99	HIRSHFIELDS	PAINT	15.70	15.70
45967	09/28/99	DALCO	SUPPLIES - JANITORIAL SUPPLIES - JANITORIAL	389.78 295.91	685.69	45994	09/28/99	HORNATH, THOMAS	TREE INSPECTIONS	1,125.00	1,125.00
45968	09/28/99	EARTH SCIENCE TESTING	SOIL BORINGS/PERCOLATION TESTI	700.00	700.00	45995	09/28/99	ICI DULUX PAINT CENTERS	FIELD MARKING PAINT	1,131.56	1,131.56
45969	09/28/99	DANKA OFFICE IMAGING CO.	KODAK COPIER USAGE-JULY 1999	38.74		45996	09/28/99	I.P.M.A. MINNESOTA	LUNCHEON MTG-SHERRIE LE	15.00	15.00
			KODAK COPIER USAGE-JULY 1999	38.74		45997	09/28/99	JOHN FRYE DISTRIBUTING	BATTERY TERMINAL WRENCH	9.53	9.53
			KODAK COPIER USAGE-JULY 1999	1.28		45998	09/28/99	JOHNSTONE SUPPLY	HIGH LIMIT SWITCH	11.18	11.18
			KODAK COPIER USAGE-JULY 1999	50.05		45999	09/28/99	KATH COMPANIES	BUS FEMALE MAXI	21.28	
			KODAK COPIER USAGE-JULY 1999	104.27					FEMALE MAXI	13.30	
			KODAK COPIER USAGE-JULY 1999	92.67					WHEEL BOLT,WHEEL NUT	30.54	
			KODAK COPIER USAGE-JULY 1999	22.10					RUBBER ADAPTER	12.06	
			KODAK COPIER USAGE-JULY 1999	42.63					DISC PADS	42.87	
			KODAK COPIER USAGE-JULY 1999	103.63					MPT 400E	20.13	140.18
			KODAK COPIER USAGE-JULY 1999	85.83	579.94				TRAINING REG-T CORCORAN	149.00	149.00
45970	09/28/99	ELECTION SYSTEMS & SOFTWARE	PRIMARY ELECTION BALLOTS/SUPPL	3,658.37	3,948.27	46000	09/28/99	KNOWLEDGE TRANSFER	2ND QTR PMT-WORKERS COMP PROG	30,508.75	30,508.75
45971	09/28/99	EXECUTRAIN ENTERPRISES INC.	WIN95 TRAINING-M ERICSON	289.90		46001	09/28/99	L.M.C.I.T.	INSURANCE PREMIUM	16.00	
45972	09/28/99	FACTORY MOTOR PARTS COMPANY	FUEL REGULATOR	205.00	205.00	46002	09/28/99	L.M.C.I.T.	INSURANCE PREMIUM	60.00	
45973	09/28/99	FLEXIBLE PIPE TOOL CO.	SAND TRAP ELBOW,CONVERSION COU	30.86	30.86				INSURANCE PREMIUM	11.00	
45974	09/28/99	FRA-DOR BLACK DIRT & RECYCLE	CONCRETE DISPOSAL	141.23	141.23				INSURANCE PREMIUM	390.70	
45975	09/28/99	G & K SERVICES	UNIFORMS & CLOTHING	400.00	400.00				INSURANCE PREMIUM	1,249.30	
			SUPPLIES - JANITORIAL	35.90					INSURANCE PREMIUM	2,343.60	
			UNIFORMS & CLOTHING	39.14					INSURANCE PREMIUM	4,430.30	
			SUPPLIES - JANITORIAL	5.19					INSURANCE PREMIUM	66.20	
			UNIFORMS & CLOTHING	11.20					INSURANCE PREMIUM	75.20	
			UNIFORMS & CLOTHING	87.52	178.95				INSURANCE PREMIUM	3,932.20	
45976	09/28/99	GONYEA HOMES	2489 ADELE ST	1,000.00	1,063.56				INSURANCE PREMIUM	49,100.00	
			2489 ADELE ST	63.56					INSURANCE PREMIUM	8,804.50	
45977	09/28/99	GRAF, DAVE	KARATE INSTRUCTION-SEPT	141.00	141.00				INSURANCE PREMIUM	828.00	
45978	09/28/99	GREEN VALUE NURSERY	MAINTENANCE MATERIALS	72.80	322.80				INSURANCE PREMIUM	5,249.00	
			TULIP BULBS	250.00					INSURANCE PREMIUM	79.00	
45979	09/28/99	GRUBER'S POWER EQUIPMENT	TRIMMER HEAD	23.38	23.38	46003	09/28/99	L.T.G. - POWER EQUIPMENT	RPR LAWM MOWER	23.20	23.20
45980	09/28/99	GUILFOILE, KAREN	REIMBURSEMENT-HEALS/ELECTION J	73.82	73.82	46004	09/28/99	LANGUAGE LINE SERVICES	TRANSLATION SERVICE	40.00	40.00

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT	VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46005	09/28/99	LAUSENG STONE INC.	MAINTENANCE MATERIALS	630.05	630.05	46025	09/28/99	OLSON, ARNOLD G	REIMBURSEMENT-MILEAGE	60.76	60.76
46006	09/28/99	LAW ADVISORY GROUP	TUITION-T SZCZEPANSKI	159.00	159.00	46026	09/28/99	PAKOY, GENE	MECHANICAL INSPECTIONS DEFERRED REVENUE-HTG.PERMIT HEATING	6,256.72 7,820.90 7,820.90-	6,256.72
46007	09/28/99	LESCO, INC.	FERTILIZER	423.87	742.34	46027	09/28/99	PEOPLES ELECTRICAL-COMMUNICATI	REMOVE/REINSTALL 2 MAST ARMS	3,000.00	3,000.00
46008	09/28/99	LILLIE SUBURBAN NEWSPAPERS	FERTILIZER	318.47		46028	09/28/99	PIKE, GARY	LIGHTING SUPPLIES-CHIEF 2 CAR LIGHTING INSTALL-CHIEF 2 CAR	436.00 180.00	616.00
46009	09/28/99	M.A. ASSOCIATES	PUBLIC NOTICES EMPLOYMENT AD	367.81 246.00	613.81	46029	09/28/99	PLANK ROAD PUBLISHING, INC.	DARE MATERIALS	57.94	57.94
46010	09/28/99	MAPLEWOOD BAKERY	SUPPLIES - JANITORIAL	151.20	151.20	46030	09/28/99	POLAR CHEV, GEO, MAZDA	REPAIR & MAINT/VEHICLE	100.00	100.00
46011	09/28/99	MAPLEWOOD MINUTEMAN PRESS	BIRTHDAY CAKES	151.25	151.25	46031	09/28/99	PONELL, PHILIP	REIMBURSEMENT-CONF REG FEE REIMBURSEMENT-MILEAGE	40.00 53.76	93.76
46012	09/28/99	MARGOLIS COMPANY	SCHEDULE SHEETS	112.63	112.63	46032	09/28/99	PREFERRED BUILDERS	1717 EDGERTON ST N 1717 EDGERTON ST N	1,000.00 39.04	1,039.04
46013	09/28/99	MASUNE COMPANY	AUTUMN MAPLE	218.33	218.33	46033	09/28/99	RAMSEY CITY PROPERTY RECORDS	FAX CHARGE	5.00	5.00
46014	09/28/99	MEWARDS	FIRST AID KIT	100.90	100.90	46034	09/28/99	RED WING, CITY OF	TUITION-K HALMEG	35.00	35.00
46015	09/28/99	MINNESOTA FIRE SERVICE	MAINTENANCE MATERIALS	27.07	27.07	46035	09/28/99	ROSEVILLE FIRE GROUND ACCT	NAME TAGS	40.00	40.00
46016	09/28/99	MINNESOTA GIS/LIS CONFERENCE	FF RECERTIFICATION-B RICKETSON	10.00	10.00	46036	09/28/99	S&T OFFICE PRODUCTS INC.	PROGRAM SUPPLIES SUPPLIES - OFFICE SUPPLIES - OFFICE	71.02 101.85 254.77	427.64
46017	09/28/99	3M	CONF REG-J SCHMIDT	85.00	85.00	46037	09/28/99	SAM'S CLUB DIRECT	CAMP SNACKS	14.35	14.35
46018	09/28/99	MINNESOTA PHOTO	SMS-L3801-ON "ONLY" LEGEND	487.98	487.98	46038	09/28/99	SCHULTZ, SCOTT	REIMBURSEMENT-SAFETY SHOES	45.00	45.00
46019	09/28/99	MOGREN BROS.	FILM PROCESSING	5.74		46039	09/28/99	SEARS	SMALL TOOLS	50.00	50.00
46020	09/28/99	NATIONAL CAMERA EXCHANGE	FILM PROCESSING	13.80		46040	09/28/99	SIMPLEX TIME RECORDER CO	TIME CARDS	63.41	63.41
46021	09/28/99	NAT'L MEDICAL REVIEW OFFICES	FILM-DARE	63.81		46041	09/28/99	SKRYPEK, JOSH	EMPLOYEE SUGGESTION PROGRAM	250.00	250.00
46022	09/28/99	NORTH ST. PAUL CITY OF	SOD	10.65		46042	09/28/99	ST. PAUL, CITY OF	CRIME LAB SERVICES-AUG 99	25.00	25.00
46023	09/28/99	NORTH STAR WIPER & INDUSTRIAL	BLACK DIRT	31.95		46043	09/28/99	SUNRAY B-T-B	WIX FILTER	36.57	36.57
46024	09/28/99	NORTHERN STATES POWER	PASSPORT FILM	275.95							
			POLAROID FILM	267.95							
			RANDOM DRUG TESTING	25.00							
			RANDOM DRUG TESTING	50.00							
			RANDOM DRUG TESTING	50.00							
			UTILITIES	1,569.91							
			UTILITIES	218.29							
			UTILITIES	178.05							
			UTILITIES	223.87							
			SUPPLIES - EQUIPMENT	272.16							
			SUPPLIES - JANITORIAL	280.73							
			UTILITIES	255.33							

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	VENDOR NUMBER	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
8094	09/29/99	UNITED WAY OF THE ST. PAUL	900274	3RD QTR 1999 UNITED WAY	938.20	938.20
8095	09/29/99	NCPRS GROUP LIFE INS.	630018	PERA LIFE INS.	213.00	213.00
8096	09/29/99	PIONEER PRESS	711690	AD FOR SALE OF INSERTER	50.00	50.00
TOTAL CHECKS						1,201.20

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	VENDOR NUMBER	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46044	09/28/99	SUPERIOR SERVICES	850674	AUGUST RECYCLING	17,305.20	17,305.20
46045	09/28/99	TARGET STORES-CSA A/R	860650	GYM JAMMER SUPPLIES SUMMER CAMP SUPPLIES	51.11 10.68	61.79
46046	09/28/99	TOTAL ENTERTAINMENT	871400	DEPOSIT/DJ FOR DANCE	100.00	100.00
46047	09/28/99	TROPHIES UNLIMITED	880675	FALL SOFTBALL TROPHIES	191.70	191.70
46048	09/28/99	TROY CHEMICAL INDUSTRIES	880750	SUPPLIES - JANITORIAL SUPPLIES - JANITORIAL VACUUM SUPPLIES SUPPLIES - JANITORIAL	321.65 47.99 42.60 134.24	546.48
46049	09/28/99	TWIN CITIES TRANSPORT & RECOVER	882830	RPR FLAT-SQUAD 945	25.00	25.00
46050	09/28/99	USI, INC.	890055	LAMINATE FOR ELECTION SIGNS	130.57	130.57
46051	09/28/99	U.H.L. CO. INC.	890600	BLOW DOWN VALVE	192.09	192.09
46052	09/28/99	UNIFORMS UNLIMITED	900100	UNIFORMS & CLOTHING	98.50	98.50
46053	09/28/99	VIKING ELECTRIC SUPPLY	911350	EQUIP-OTHER-PD ELECT SUPPLIES-PD TIME DELAY,AC DISC,CIRCUIT BRE	76.21 71.00 79.42	226.63
46054	09/28/99	WEBER & TROSETH INC.	940500	FIRE EXT INSP/RECHARGE	45.45	45.45
46055	09/28/99	WELCHLIN, CABOT	940550	REIMBURSEMENT-PLAIN CLOTHES UN	207.15	207.15
TOTAL CHECKS						259,300.65

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46058	10/05/99	NATIONAL FIRE & RESCUE	SUBSCRIPTIONS & MEMBERSHIPS	20.00	20.00
46059	10/05/99	ROSE AUSTAD	REFUND UNDER THE RAINBOW	20.00	20.00
46060	10/05/99	KELLY RILEY	REFUND UNDER THE RAINBOW	20.00	20.00
46061	10/05/99	ABHA ELLIS	REFUND SPORTS SPEC.	5.00	5.00
46062	10/05/99	BRIAN FITZGERALD	REFUND SWIMMING	38.00	38.00
46063	10/05/99	ROBERT HOBDAY	R.B. CARD REFUND	36.21	36.21
46064	10/05/99	JOCELYN KANE	REFUND SWIMMING	38.00	38.00
46065	10/05/99	REBECCA WILD	REFUND DANCE	45.00	45.00
46066	10/05/99	MICHELLE BRACKINS	REFUND SNORKELING CLASS CANCEL	30.00	30.00
46067	10/05/99	ANN HUTZ	REFUND PATIENT-INS. PD F22799	181.64	181.64
46068	10/05/99	A T & T	LONG DIST. CALL	.30	.30
			LONG DIST. CALL	4.44	4.74
46069	10/05/99	AT & T WIRELESS SERVICES	TELEPHONE	11.86	11.86
46070	10/05/99	AERIAL COMMUNICATIONS	TELEPHONE	127.55	127.55
46071	10/05/99	AFFORDABLE ENGRAVING	NAME PLATE	11.18	11.18
46072	10/05/99	ALLIED MEDICAL ACCTS CONTROL	FEES FOR SERVICE	18.00	18.00
			FEES FOR SERVICE	709.01	727.01
46073	10/05/99	ALL MAIN STREET ELECTRIC	WIRING SECURITY CAMERA-POLICE	3,846.00	3,846.00
46074	10/05/99	ANCOM COMMUNICATIONS, INC.	REPAIR TO MONITOR	406.35	406.35
46075	10/05/99	ASPEN MILLS	UNIFORMS & CLOTHING	138.00	138.00
46076	10/05/99	GAYLE BAUMAN	DINNER, LODGING	300.15	300.15
			MILEAGE REIMBURSEMENT 288 MI.	80.64	380.79
46077	10/05/99	BRAD RAGAN INC.	SUPPLIES - VEHICLE	599.68	599.68
46078	10/05/99	COMPRESSAIR & EQUIPMENT CO.	REPAIR TO STATION 3 COMP.	224.82	224.82
46079	10/05/99	CONTINENTAL RESEARCH CORP.	CASE - BACTO-DOSE	434.13	434.13
46080	10/05/99	CROSSON, LINDA	DESK CAL. STICKERS, LEMONADE	53.56	53.56
46081	10/05/99	D & D TOWING SERVICE INC.	TOWING	95.85	95.85
			DRILL CAR	95.85	191.70

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46082	10/05/99	DALCO	SUPPLIES - EQUIPMENT	332.27	332.27
46083	10/05/99	DANKO EMERGENCY EQUIPMENT CO.	AXE	83.07	83.07
46084	10/05/99	DEPT OF COMMERCE	NOTARY COMM. RENEWAL	40.00	40.00
46085	10/05/99	DYNAMIC SOLUTIONS GROUP INC.	UPGRADE NOVELL OPER SYS.	750.00	750.00
46086	10/05/99	EDI CO.	HP JET DIRECT EXTERNAL PRINT	373.22	373.22
			HP LASER JET/ENVELOPE FEEDER	1,928.72	1,928.72
			HP EXTERNAL JET DIRECT PRINT	142.71	2,444.65
46087	10/05/99	EMERGENCY AUTOMOTIVE TECH, INC	SOD CHG OVER-REPLACEMENT PARTS	3,931.45	3,931.45
			REPAIR STIREN SPOKER	57.00	3,988.45
46088	10/05/99	ESI CABLING SERVICES, INC.	INSTALL DATA LOCATION/CABLE	163.76	163.76
			TEST FIBER OPTIC-INSTALL JACKS	216.35	380.11
46089	10/05/99	ESPECIALLY SPECIALTIES	EYEWEAR RETAINER	443.05	443.05
46090	10/05/99	FACILITY SYSTEMS, INC.	INSTALL-DELIVER END PANEL-DESK	65.00	65.00
46091	10/05/99	G & K SERVICES	MATS	41.27	41.27
			UNIFORMS & CLOTHING	72.40	72.40
			SUPPLIES - JANITORIAL	46.98	46.98
			UNIFORMS & CLOTHING	74.13	74.13
			UNIFORMS & CLOTHING	42.71	42.71
			UNIFORMS & CLOTHING	12.80	12.80
			MATS	12.00	12.00
			SUPPLIES - JANITORIAL	17.25	17.25
			UNIFORMS & CLOTHING	25.07	25.07
			UNIFORMS & CLOTHING	39.40	39.40
			SUPPLIES - JANITORIAL	38.05	38.05
			UNIFORMS & CLOTHING	63.01	63.01
			UNIFORMS & CLOTHING	222.77	222.77
			ADJUSTMENT	157.00-	157.00-
			UNIFORMS & CLOTHING	38.71	38.71
			UNIFORMS & CLOTHING	25.07	25.07
46092	10/05/99	GALL'S, INC.	ROPE BAG	36.98	36.98
46093	10/05/99	GLOBAL COMPUTER SUPPLIES	ADOBE ACROBAT	260.71	260.71
			PC ANYWHERE 9.0	163.99	163.99
			WESTERN DIGITAL	242.31	242.31
			REPAIRS & MTRICE./EQUIPMENT	210.28	877.29
46094	10/05/99	GROOVE-TECH INC.	INSTALL MESSAGE TAPE	524.60	524.60
46095	10/05/99	GYM WORKS	SEPT. PREVENTATIVE MAINT.	420.00	420.00
46096	10/05/99	HIEBERT, STEVEN	K-9 HANDLER	35.00	35.00

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT	ITEM AMOUNT	CHECK AMOUNT
46097	10/05/99	350700	HIRSHFIELDS	PAINT SUPPLIES	31.47	46.35	2,909.76	2,909.76
46098	10/05/99	380175	ICI DULUX PAINT CENTERS	PAINT PAN, SAND BLOCK	14.88	51.65	174,859.24	174,859.24
46099	10/05/99	401608	JOHNSON, BILL	PAINT & CLEANER	51.65	243.96	12.78	12.78
46100	10/05/99	401616	JOHNSON, KEVIN A.	INSECT SLIDES	243.96	57.70	2,150.00	2,150.00
46101	10/05/99	410152	K.D. HOMES	MEALS	57.70	1,005.21	10.51	10.51
46102	10/05/99	410370	KATH COMPANIES	607 STERLING ST, REF. GRADING	1,000.00	38.61	535.16	535.16
46103	10/05/99	420150	KINKO'S CUSTOMER ADM SERVICES	607 STERLING ST, REF. GRADING	5.21	155.49	178.39	178.39
46104	10/05/99	430350	BECC/KHOX LUMBER	BRAKE SET	41.64	38.61	256.83	256.83
46105	10/05/99	430970	KRECH'S BUSINESS SYSTEMS, INC.	GAS SHOCKS	28.12	224.00	1,579.00	1,579.00
46106	10/05/99	440110	KRINKIE HTG & AIR CONDITIONING	INVENTORY OF SUPPLIES	85.73	111.19	157.57	157.57
46114	10/05/99	450140	L.T.G. POWER EQUIPMENT	OPEN HOUSE FLYERS	38.61	90.50	300.86	300.86
46115	10/05/99	450185	LABOR ALL	BOLTS, TREATED WOOD	224.00	110.31	242.01	242.01
46116	10/05/99	450481	LANDMARK, INC.	BROTHER LIFT-OFF, RIBBONS	111.19	102.96	3.14	3.14
46117	10/05/99	460800	LESCO, INC.	REPAIR TO HEATING SYS. STA 4	90.50	1,029.18	3.14	3.14
46118	10/05/99	490500	LUNDSTEN, LANCE	PARTS/REPAIR OF LAWN MOHER	95.63	110.31	3.14	3.14
46119	10/05/99	500300	M.A. ASSOCIATES	AIR FILTER CART.	14.68	102.96	1200	1200
46120	10/05/99	510500	MAPLEWOOD BAKERY	CUSTOMERIAL SERVICES	102.96	879.79	1540	1540
46121	10/05/99	511600	MASY'S CORP	2554 MONTANA AVE. E	1,000.00	428.32	1600	1600
46122	10/05/99	520500	MCGUIRE, MICHAEL	2554 MONTANA AVE. E	29.18	428.32	1975	1975
46123	10/05/99	530500	MEMARDS	MAINTENANCE MATERIALS	423.87	22.33	2268	2268
46124	10/05/99	530560	MERIT CHEVROLET	MAINTENANCE MATERIALS	423.87	110.00	2500	2500
				MEALS, RENTAL CAR, PARKING	428.32	970.50	2741	2741
				SHIPPING/SALES TAX NOT PAID	22.33	450.00	1902	1902
				BIRTHDAY CAKES	110.00	450.00	1550	1550
				HOME/SFTME MAINT.	970.50	21.91	1900	1900
				OCT. CAR ALLOWANCE	450.00	6.59	2001F	2001F
				PAINT BRUSHES	21.91	33.78	2001F	2001F
				PAINT SCRAPPERS	6.59	18.91	345	345
				PAINT THINNER	5.28	18.91	510	510
				VALVE ASSK.	18.91	18.91	99.87	99.87

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHREZ
10/01/99 12:26

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT	ITEM AMOUNT	CHECK AMOUNT
46125	10/05/99	531400	METRO SALES INC.	MAINT. CONTRACT	2,909.76	174,859.24	12.78	12.78
46126	10/05/99	531650	METROPOLITAN COUNCIL	WASTEWATER SERVICE OCT. 1999	174,859.24	2,150.00	2,150.00	2,150.00
46127	10/05/99	540480	MIKE'S LP GAS & R.V. SERVICE	30 LB REFILL	12.78	10.51	535.16	535.16
46128	10/05/99	540802	MINNEAPOLIS FINANCE DEPT.	BURN BLDG. USAGE	2,150.00	2,150.00	178.39	178.39
46129	10/05/99	542345	MINNESOTA PHOTO	FILM DEVELOPING	10.51	10.51	256.83	256.83
46130	10/05/99	570090	MORGAN BROS.	CEGAR MULCH	535.16	1,579.00	157.57	157.57
46131	10/05/99	620600	MUSKA LIGHTING CENTER	CEGAR MULCH	178.39	300.86	300.86	300.86
46132	10/05/99	630028	M.E.S.A.	LAMPS	256.83	1,579.00	242.01	242.01
46133	10/05/99	640806	NEW LIFE INDUSTRIES	OFFICIALS FOR SOCCER LEAGUES	1,579.00	157.57	3.14	3.14
46134	10/05/99	640810	NEWMAN SIGNS	T-SHIRTS	157.57	300.86	3.14	3.14
46135	10/05/99	660895	NORTH STAR FLEET SERVICE	LANE CONTROL SIGNS	300.86	242.01	3.14	3.14
46136	10/05/99	661755	NORTHERN STATES POWER	VEHICLE EXHAUST REPAIRS	242.01	3.14	3.14	3.14

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
1981					90.05	
2251					138.14	
2258					160.76	
2276					102.63	
2358					95.55	
2380					83.27	
2464					232.30	
2880					178.13	
2925					118.92	
2981					201.17	
2991					235.32	
63					7.98	
203					17.33	
618					17.33	
1662					25.24	
1810					24.24	
1845					28.38	
1845					15.07	
1845					130.02	
1977					7.76	
2019					75.64	
2033					49.96	
2101					7.74	
2401					32.91	
2659					241.66	
2659					18.53	
474					152.75	
741					11.19	
1035					456.28	
1080					198.35	
1401					254.22	
1882					101.72	
2146					16.15	
2250					77.23	
2345					11.11	
2740					41.63	
46137	10/05/99	661797	NORTHWOODS EQUIPMENT	CARBURETOR KIT	13.63	13.63
46138	10/05/99	670950	MYSTROM PUBLISHING COMPANY INC	MAPLEWOOD IN MOTION REFERENDUM BROCHURES	1,755.08 4,962.90	6,717.98
46139	10/05/99	700325	PLINK.COM	SUBSCRIPTIONS INTERNET SERVICE	134.55	134.55
46140	10/05/99	700735	PALMA, STEVEN T	SPET. K-9 HANDLER	35.00	35.00
46141	10/05/99	741201	RAINBOW FOODS	COOKIES-CITIZEN ACADEMY PENCILS, BATTERIES	11.47 3.90	15.37
46142	10/05/99	741600	RAMSEY COUNTY-PRRREV	AUG. 1999 COMPUTER USAGE AUG. 1999 COMPUTER USAGE	.67 4.19	
46143	10/05/99	750350	REASON COMPUTER	AUG. 1999 COMPUTER USAGE		84.34
46144	10/05/99	750750	REVERE	EQUIPMENT - PURCHASED		1,676.31
46145	10/05/99	762200	RO-SO CONTRACTING, INC.	SUPPLIES - EQUIPMENT		247.75
46146	10/05/99	780600	SAW'S CLUB DIRECT	REPAIR SEWER MAIN-RADATZ AVE.		3,255.00
46147	10/05/99	800100	SELA ROOFING AND REMODELING	MOSE. FOR RESALE		213.85
46148	10/05/99	800150	SELECTIVE PLACEMENT SERVICES	CANDY.AIRHEADS,PAPER BAGS, FOOD FOR STA. 4 OPEN HOUSE		64.87
46149	10/05/99	820307	SKYHAWKS SPORTS ACADEMY	NEW ROOF AT PARKS NEW BLDG.		50,800.00
46150	10/05/99	820505	SMITH, SANDY	TRAINING		500.00
46151	10/05/99	831550	SPECTRUM HUMAN RESOURCE SYSTEM	PMT EMPLOYEES AT ROLLER HOCKEY PMT EMPLOYEES AT ROLLER HOCKEY		504.00 1,152.00
46152	10/05/99	840403	ST. PAUL, CITY OF	MILEAGE REIMBURSEMENT 98 MI.		27.44
46153	10/05/99	850395	SUNRAY B-T-B	HR VANTAGE SFTME PMT-TYR MAINT HR VANTAGE SFTME PMT-TYR MAINT		2,500.00 3,750.00
46154	10/05/99	850750	SHANSON, LYLE	MEDIC SUPPLIES		1,627.82
46155	10/05/99	851575	SYSTEMS SUPPLY, INC.	INVENTORY OF SUPPLIES		274.59
46156	10/05/99	860080	T.A. SCHIFSKEY & SONS, INC	MILEAGE REIMBURSEMENT		22.12
46157	10/05/99	860410	TSE, INC.	MILEAGE REIMBURSEMENT		22.12
46158	10/05/99	860650	TARGET STORES-CSA A/R	TRAVEL & TRAINING		3.38
46159	10/05/99	860725	TAYLOR TECHNOLOGIES, INC.	TRAVEL & TRAINING		3.37
46160	10/05/99	862668	TICKET STOP, INC.	SUPPLIES - EQUIPMENT		71.92
				SUPPLIES - EQUIPMENT		170.87
				SUPPLIES - EQUIPMENT		54.93
				SUPPLIES - EQUIPMENT		54.93
				SUPPLIES - EQUIPMENT		27.47
				SUPPLIES - EQUIPMENT		54.93
				TONS RECYCLED BASE		217.94
				BITUMINOUS MATERIALS		506.00
				RIVER ROCK		172.10
				JANITORIAL SERVICES		669.00
				THANK YOU FOR STAFF		15.04
				PHONE SUPPORT .40 HOURS		48.00
				SFTME SUPPORT 10/1/99-10/1/00		524.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46161	10/05/99	862725	TIME, INC.	RECONSTRUCT RETAIN-WALL 99-15	14,175.00	14,175.00
46162	10/05/99	862750	TISCHLER CONSTRUCTION	CONSTRUCTION OF COS OFFICE	3,110.00	3,110.00
46163	10/05/99	880750	TROY CHEMICAL INDUSTRIES	SUPPLIES - JANITORIAL	61.92	61.92
46164	10/05/99	880800	TRUCK UTILITIES MFG.	SUPPLIES - EQUIPMENT	29.82	29.82
46165	10/05/99	890910	US WEST DEX	PUBLISHING	103.40	103.40
46166	10/05/99	890970	USA TODAY	SUBSCRIPTIONS & MEMBERSHIPS	119.00	119.00
46167	10/05/99	900175	U.S. POSTAL SERVICE	NOTARY PUBLIC STAMPS	149.00	149.00
46168	10/05/99	910500	VASKO RUBBISH REMOVAL	FEES FOR SERVICE	336.92	1,117.21
				FEES FOR SERVICE	242.35	
				FEES FOR SERVICE	537.94	
46169	10/05/99	910535	VECTOR INTERNET SERVICES	FEES FOR SERVICE	24.00	48.00
				FEES FOR SERVICE	24.00	
46170	10/05/99	911350	VIKING ELECTRIC SUPPLY	ELECTRICAL PARTS	126.46	155.15
				ITEMS FOR STA 3	28.69	
46171	10/05/99	940400	WEARGUARD	UNIFORMS & CLOTHING	127.93	127.93
46172	10/05/99	941675	WILLANETTE INDUSTRIES, INC.	PAPER	116.98	116.98
46173	10/05/99	970800	YOUNGREN, JAMES	PLAIN CLOTHES ITEMS	178.89	
TOTAL CHECKS					310,811.09	

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	ALLENSPACH, SHERRY	330.65
DIRECT DEPOSIT	10/01/99	ANDERSON, CAROLE J	676.02
DIRECT DEPOSIT	10/01/99	DEHN, DEBORAH	1485.63
DIRECT DEPOSIT	10/01/99	CARLE, JEANETTE E	1355.23
DIRECT DEPOSIT	10/01/99	JAGOE, CAROL	1466.27
DIRECT DEPOSIT	10/01/99	OLSON, SANDRA	1895.90
DIRECT DEPOSIT	10/01/99	ALDRIDGE, MARK	2841.12
DIRECT DEPOSIT	10/01/99	BOHL, JOHN C	2192.23
DIRECT DEPOSIT	10/01/99	FLOR, TIMOTHY	2349.88
DIRECT DEPOSIT	10/01/99	KVAM, DAVID	2399.03
DIRECT DEPOSIT	10/01/99	EVERSON, PAUL	1490.90
DIRECT DEPOSIT	10/01/99	FRASER, JOHN	2051.84
DIRECT DEPOSIT	10/01/99	OSWALD, ERICK D	1505.63
DIRECT DEPOSIT	10/01/99	DUCHARME, JOHN	1725.63
DIRECT DEPOSIT	10/01/99	PECK, DENNIS L	1824.03
DIRECT DEPOSIT	10/01/99	GREW-HAYMAN, JANET M	993.02
DIRECT DEPOSIT	10/01/99	EKSTRAND, THOMAS G	1904.24
DIRECT DEPOSIT	10/01/99	ROBERTS, KENNETH	1918.99
DIRECT DEPOSIT	10/01/99	TAUBMAN, DOUGLAS J	2060.00
DIRECT DEPOSIT	10/01/99	EDGE, DOUGLAS	1487.63
DIRECT DEPOSIT	10/01/99	LIVINGSTON, JOYCE L	813.14
DIRECT DEPOSIT	10/01/99	PALMA, STEVEN	2459.86
DIRECT DEPOSIT	10/01/99	JOHNSON, KEVIN	1972.83
DIRECT DEPOSIT	10/01/99	ERICKSON, VIRGINIA A	2087.40
DIRECT DEPOSIT	10/01/99	ROSSBACH, GEORGE	375.73

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	LUTZ, DAVID P	1525.63
DIRECT DEPOSIT	10/01/99	SCHLINGMAN, PAUL	1774.43
DIRECT DEPOSIT	10/01/99	FARR, DIANE M	252.71
DIRECT DEPOSIT	10/01/99	VORWERK, ROBERT E	2113.32
DIRECT DEPOSIT	10/01/99	NAGEL, BRYAN	1524.63
DIRECT DEPOSIT	10/01/99	HELLE, KERRY	2589.28
DIRECT DEPOSIT	10/01/99	CARVER, NICHOLAS N	1803.23
DIRECT DEPOSIT	10/01/99	OSTER, ANDREA J	1465.63
DIRECT DEPOSIT	10/01/99	ANDREWS, SCOTT A	2063.47
DIRECT DEPOSIT	10/01/99	RUNNING, ROBERT	737.63
DIRECT DEPOSIT	10/01/99	SAVAGEAU, STEPHEN D	1316.03
DIRECT DEPOSIT	10/01/99	CARLSON, DALE	330.65
DIRECT DEPOSIT	10/01/99	MARTINSON, CAROL F	1700.68
DIRECT DEPOSIT	10/01/99	HIEBERT, STEVEN	2504.51
DIRECT DEPOSIT	10/01/99	DUNN, ALICE	1972.83
DIRECT DEPOSIT	10/01/99	ANZALDI, MANDY	149.81
DIRECT DEPOSIT	10/01/99	CORNER, AMY L	222.00
DIRECT DEPOSIT	10/01/99	HORSNELL, JUDITH A	752.18
DIRECT DEPOSIT	10/01/99	SERGER, GERALD F	354.94
DIRECT DEPOSIT	10/01/99	COLEMAN, PHILIP	255.80
DIRECT DEPOSIT	10/01/99	BELDE, STANLEY	1882.43
DIRECT DEPOSIT	10/01/99	ATKINS, KATHERINE	1116.83
DIRECT DEPOSIT	10/01/99	FRY, PATRICIA	1405.63
DIRECT DEPOSIT	10/01/99	RENSLOW, RITA	299.30
DIRECT DEPOSIT	10/01/99	BAKKE, LONN A	1660.03

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	BOWMAN, RICK A	1972.83
DIRECT DEPOSIT	10/01/99	KOPPEN, MARVIN	330.65
DIRECT DEPOSIT	10/01/99	CHRISTENSEN, JODIE D	511.94
DIRECT DEPOSIT	10/01/99	KITRIDGE, KEVIN L	330.65
DIRECT DEPOSIT	10/01/99	PIKE, GARY K	1569.72
DIRECT DEPOSIT	10/01/99	ICKES, SHERI	1426.46
DIRECT DEPOSIT	10/01/99	HEINZ, STEPHEN J	2235.32
DIRECT DEPOSIT	10/01/99	NELSON, JEAN	921.24
DIRECT DEPOSIT	10/01/99	KELLY, LISA	992.52
DIRECT DEPOSIT	10/01/99	TETZLAFF, JUDY A	583.62
DIRECT DEPOSIT	10/01/99	URBANSKI, HOLLY S	1261.63
DIRECT DEPOSIT	10/01/99	ZWIEG, SUSAN C.	1543.37
DIRECT DEPOSIT	10/01/99	BAUMAN, GAYLE L	2035.28
DIRECT DEPOSIT	10/01/99	SMITH, CASSANDRA L	1622.62
DIRECT DEPOSIT	10/01/99	SKRYPEK, JOSHUA L	326.69
DIRECT DEPOSIT	10/01/99	HERBERT, MICHAEL J	1972.83
DIRECT DEPOSIT	10/01/99	STOCKTON, DERRELL T	1972.83
DIRECT DEPOSIT	10/01/99	MELANDER, JON A	2378.97
DIRECT DEPOSIT	10/01/99	ROSSMAN, DAVID A	2237.51
DIRECT DEPOSIT	10/01/99	THOMAS-JR, STEVEN	1477.63
DIRECT DEPOSIT	10/01/99	PRIEBE, WILLIAM	1758.43
DIRECT DEPOSIT	10/01/99	DOHERTY, KATHLEEN M	1565.92
DIRECT DEPOSIT	10/01/99	SCHINDELDECKER, JAMES	1505.63
DIRECT DEPOSIT	10/01/99	RABBETT, KEVIN	2174.34
DIRECT DEPOSIT	10/01/99	GRAF, MICHAEL	1116.83

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	DIRKSWAGER, COLLEEN	1746.63
DIRECT DEPOSIT	10/01/99	CARLSON, THERESE	1643.06
DIRECT DEPOSIT	10/01/99	LE, SHERYL	3044.43
DIRECT DEPOSIT	10/01/99	FAUST, DANIEL F	3429.24
DIRECT DEPOSIT	10/01/99	KELSEY, CONNIE L	635.20
DIRECT DEPOSIT	10/01/99	GUILFOILE, KAREN E	2071.29
DIRECT DEPOSIT	10/01/99	POWELL, PHILIP	1648.82
DIRECT DEPOSIT	10/01/99	WINGER, DONALD S	3225.95
DIRECT DEPOSIT	10/01/99	BANICK, JOHN J	2417.62
DIRECT DEPOSIT	10/01/99	KARIS, FLINT D	2222.43
DIRECT DEPOSIT	10/01/99	STEFFEN, SCOTT L	2539.27
DIRECT DEPOSIT	10/01/99	THOMALLA, DAVID J	2417.62
DIRECT DEPOSIT	10/01/99	YOUNGREN, JAMES	2754.59
DIRECT DEPOSIT	10/01/99	BERGERON, JOSEPH A	3250.97
DIRECT DEPOSIT	10/01/99	HAIDER, KENNETH G	3479.62
DIRECT DEPOSIT	10/01/99	PRIEFER, WILLIAM	1821.63
DIRECT DEPOSIT	10/01/99	KANE, MICHAEL R	2074.43
DIRECT DEPOSIT	10/01/99	LUNDSTEN, LANCE	2305.55
DIRECT DEPOSIT	10/01/99	CAVETT, CHRISTOPHER M	2248.03
DIRECT DEPOSIT	10/01/99	ANDERSON, BRUCE	3145.20
DIRECT DEPOSIT	10/01/99	MARUSKA, MARK A	2074.43
DIRECT DEPOSIT	10/01/99	HUTCHINSON, ANN E	1729.63
DIRECT DEPOSIT	10/01/99	COLEMAN, MELINDA	3062.26
DIRECT DEPOSIT	10/01/99	CROSSON, LINDA	1581.63
DIRECT DEPOSIT	10/01/99	EASTMAN, THOMAS E	2069.06

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	STAPLES, PAULINE	2330.27
DIRECT DEPOSIT	10/01/99	HURLEY, STEPHEN	2181.54
DIRECT DEPOSIT	10/01/99	GERVAIS-JR, CLARENCE N	1672.72
DIRECT DEPOSIT	10/01/99	HALWEG, KEVIN R	2853.00
DIRECT DEPOSIT	10/01/99	OTIS, MARY ELLEN M	527.49
DIRECT DEPOSIT	10/01/99	CASAREZ, GINA	1113.73
DIRECT DEPOSIT	10/01/99	MEYER, GERALD W	1615.63
DIRECT DEPOSIT	10/01/99	PARSONS, KURT G	1582.51
DIRECT DEPOSIT	10/01/99	JUNG, STEPHANIE J	1339.59
DIRECT DEPOSIT	10/01/99	MARUSKA, ERICA	185.00
DIRECT DEPOSIT	10/01/99	NORDQUIST, RICHARD	1555.64
DIRECT DEPOSIT	10/01/99	JACKSON, MARY L	1292.83
DIRECT DEPOSIT	10/01/99	GAYNOR, VIRGINIA A	998.18
DIRECT DEPOSIT	10/01/99	ROBBINS, AUDRA L	1176.83
DIRECT DEPOSIT	10/01/99	LUKIN, STEVEN J	2120.15
DIRECT DEPOSIT	10/01/99	OLSON, JULIE S	1209.92
DIRECT DEPOSIT	10/01/99	SWANSON, LYLE	1543.44
DIRECT DEPOSIT	10/01/99	BREHEIM, ROGER W	1641.41
DIRECT DEPOSIT	10/01/99	LARSON, DANIEL J	1209.63
DIRECT DEPOSIT	10/01/99	CORCORAN, THERESA M	1080.05
74293	10/01/99	KNAUSS, PETER	1176.03
74297	10/01/99	ERICSON, MICHAEL A	2328.38
74298	10/01/99	MCGUIRE, MICHAEL A	4065.17
74299	10/01/99	SPANGLER, EDNA E	476.46
74300	10/01/99	ZICK, LINDA	46.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74301	10/01/99	HECKER, JERALD N	35.00
74302	10/01/99	CUDE, LARRY J	380.30
74303	10/01/99	DOLLERSCHELL, ROBERT J	236.83
74304	10/01/99	SHELLEDY, DAWN M	560.00
74305	10/01/99	MATHEYS, ALANA KAYE	1582.90
74306	10/01/99	JOHNSON, BONNIE	870.89
74307	10/01/99	VIETOR, LORRAINE S	1443.72
74308	10/01/99	BARTELT, JOAN	113.75
74309	10/01/99	BEHM, GERALD F.	100.75
74310	10/01/99	BELATTI, KATHERINE M	110.50
74311	10/01/99	BELLAND, JAIME H.	110.50
74312	10/01/99	BERGER, CAROLE	110.50
74313	10/01/99	BERTHAUME, CAROL V	113.75
74314	10/01/99	BREIDENSTEIN, ANNA	110.50
74315	10/01/99	BROWN, DONNA R	110.50
74316	10/01/99	BUNDE, JENNETTE	110.50
74317	10/01/99	BUTTON, JOAN	78.00
74318	10/01/99	CAHANES, LUCILLE	126.00
74319	10/01/99	COTTRELL, JOAN	110.50
74320	10/01/99	DEHEN, VIRGINIA	107.25
74321	10/01/99	DELMONTE, BERNICE M	108.88
74322	10/01/99	DICKSON, HELEN	100.75
74323	10/01/99	DORNFELD, GRACE K.	110.50
74324	10/01/99	DUCHARME, FRED	122.50
74325	10/01/99	DUELLMAN, AUDREY	112.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74326	10/01/99	EDDY, BETTY	110.50
74327	10/01/99	FISCHER, LORRAINE	122.50
74328	10/01/99	FISCHER, MARY	108.88
74329	10/01/99	FITZGERALD, DELORES M.	113.75
74330	10/01/99	FOSBURGH, ANNE	112.00
74331	10/01/99	FRANSEN, MARYANN F	112.00
74332	10/01/99	FREDERICKSON, RITA	112.13
74333	10/01/99	GALLAGHER, BARBARA	104.00
74334	10/01/99	GILSTAD, MARK	84.50
74335	10/01/99	GOLASKI, DIANE	110.50
74336	10/01/99	HAAS, ELIZABETH	126.00
74337	10/01/99	HAAS, THEODORE	129.50
74338	10/01/99	HAYNE, JACQUELINE J	58.50
74339	10/01/99	HENRY, JOHN	78.00
74340	10/01/99	HOENTHNER, DELORIS E	110.50
74341	10/01/99	HORTON, SHIRLEE	94.25
74342	10/01/99	IVERSEN, MILDRED	110.50
74343	10/01/99	JOHNSON, BARBARA J	87.75
74344	10/01/99	JUNGMANN, DONALD O	110.50
74345	10/01/99	KING, HELEN	110.50
74346	10/01/99	KNAUSS, CAROL K	119.00
74347	10/01/99	KOCKELMAN, RON P	110.50
74348	10/01/99	KOLASA, JOAN	110.50
74349	10/01/99	KOLASA, JOSEPH	110.50
74350	10/01/99	KUNDE, MARGARET F	107.25

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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74351	10/01/99	LACKNER, MARVELLA M	100.75
74352	10/01/99	LARSON, ANITA L	110.50
74353	10/01/99	LAUREN, LORRAINE M.	113.75
74354	10/01/99	LIEDER, MARY LOU	110.50
74355	10/01/99	LIEDL, GAIL HELEN	119.00
74356	10/01/99	LING, THELMA	110.50
74357	10/01/99	LOCKE, GRACE	112.13
74358	10/01/99	LOFGREN, RICHARD	122.50
74359	10/01/99	LUTTRELL, SHIRLEY	119.00
74360	10/01/99	MOLLERS, KATHERINE L	108.88
74361	10/01/99	MOSSONG, BETTY	112.13
74362	10/01/99	NIETERS, LOUISE	110.50
74363	10/01/99	OLSON, ELEZABETH E	68.25
74364	10/01/99	OLSON, RACHEL S	113.75
74365	10/01/99	PAULEY, PHYLLIS J	110.50
74366	10/01/99	PAYETTE, ERNEST G	117.25
74367	10/01/99	PETROSKI, JEAN A	110.50
74368	10/01/99	PETSCHER, LORRAINE	108.88
74369	10/01/99	PHILIPPI, JACQUELINE M	68.25
74370	10/01/99	ROSAUER, LORRAINE	100.75
74371	10/01/99	RUDEEN, ELAINE	113.75
74372	10/01/99	SALO, MARIAN	100.75
74373	10/01/99	SCHAAF, LARRY A	110.50
74374	10/01/99	SCHROEPFER, DONALD H	68.25
74375	10/01/99	SCHROEPFER, HARRIET I	58.50

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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74376	10/01/99	SCHULTZ, MVRNA B.	100.75
74377	10/01/99	SHAFFER, CLARENCE R	113.75
74378	10/01/99	SHAFFER, MARVIETTE	113.75
74379	10/01/99	SKLUZACEK, EVELYN M.	104.00
74380	10/01/99	TANGEN, CARL H	110.50
74381	10/01/99	TANGEN, JOYCE M	110.50
74382	10/01/99	THOMPSON, MILO	122.50
74383	10/01/99	THOMPSON, PATRICIA	122.50
74384	10/01/99	TOLBERT, D--FRANKLIN	100.75
74385	10/01/99	WASMUNDT, GAYLE M	104.00
74386	10/01/99	WILLY, JOHN H	100.75
74387	10/01/99	YEKALDO, LILLIAN G	110.50
74388	10/01/99	PALANK, MARY KAY	1700.68
74389	10/01/99	RICHIE, CAROLE L	1497.11
74390	10/01/99	RYAN, MICHAEL	2849.39
74391	10/01/99	SVENDSEN, JOANNE M	2024.30
74392	10/01/99	BARTZ, PAUL	2303.96
74393	10/01/99	BUSACK, DANIEL P	1209.63
74394	10/01/99	KNEFELKAMP, KARI L	160.00
74395	10/01/99	KONG, TOMMY T	915.99
74396	10/01/99	SHORTREED, MICHAEL P	2123.17
74397	10/01/99	SZCZEPANSKI, THOMAS J	2004.52
74398	10/01/99	WATCZAK, LAURA	2063.52
74399	10/01/99	WELCHLIN, CABOT V	2014.43
74400	10/01/99	WENZEL, JAY B	1209.63

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74401	10/01/99	HALE, THOMAS M	1338.03
74402	10/01/99	MEEHAN, JAMES	2328.88
74403	10/01/99	THIENES, PAUL	2180.93
74404	10/01/99	HEWITT, JOEL A	2767.82
74405	10/01/99	CHLEBECK, JUDY M	1520.03
74406	10/01/99	FREBERG, RONALD L	1533.63
74407	10/01/99	JONES, DONALD R	1156.83
74408	10/01/99	ELIAS, JAMES G	1824.03
74409	10/01/99	KUNO, MICHAEL R	120.75
74410	10/01/99	LINDBLOM, RANDAL	2010.21
74411	10/01/99	ANDERSON, ROBERT S	1505.63
74412	10/01/99	EDSON, DAVID B	1533.63
74413	10/01/99	HELEY, ROLAND B	1533.63
74414	10/01/99	HINNENKAMP, GARY	1697.19
74415	10/01/99	LAVAQUE, MICHAEL	1477.63
74416	10/01/99	LINDORFF, DENNIS P	1505.63
74417	10/01/99	NAUGHTON, JOHN W	927.63
74418	10/01/99	RODRIGUEZ, RAUL J	363.00
74419	10/01/99	BERGREN, KIRSTEN A	327.25
74420	10/01/99	MACY, RITA	146.25
74421	10/01/99	SOUTTER, CHRISTINE	202.31
74422	10/01/99	THOMPSON, DEBRA J	466.89
74423	10/01/99	WEGWERTH, JUDITH A	1438.43
74424	10/01/99	SCHMIDT, JASON E	1199.74
74425	10/01/99	ANDERSON, EVERETT	499.21

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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74426	10/01/99	OLSON, ARNOLD G	480.00
74427	10/01/99	OSTROM, MARJORIE	2150.43
74428	10/01/99	WENGER, ROBERT J	1791.23
74429	10/01/99	BRANDSTROM, JULIET M	67.50
74430	10/01/99	BRANDSTROM, RYAN M.	58.50
74431	10/01/99	CHURCHILL, MATT H	131.00
74432	10/01/99	FINN, GREGORY S	1272.83
74433	10/01/99	FLUG, ELAINE R	102.20
74434	10/01/99	FLUG, MEGAN L	91.00
74435	10/01/99	FRANK, LAURA	134.00
74436	10/01/99	FRANK, STEVE	309.25
74437	10/01/99	GEBHARD, JILLIAN R	93.00
74438	10/01/99	HOUT, ELIZABETH R	213.00
74439	10/01/99	JAGER, RYAN C.	22.00
74440	10/01/99	JANSEN, DAVID S	155.50
74441	10/01/99	JENSEN, CASSANDRA M	10.00
74442	10/01/99	KLEM, JOSH H	240.00
74443	10/01/99	LINN, TERI L	30.38
74444	10/01/99	LO, CHUEPHENG	90.00
74445	10/01/99	MAJOR, MATHEW D.	88.00
74446	10/01/99	MCCABE, MATTHEW L	50.00
74447	10/01/99	PEASLEY, ROLAND P	224.00
74448	10/01/99	PREW, JOHN M	146.25
74449	10/01/99	RYDEEN, BENJAMIN D	187.50
74450	10/01/99	SANDHOLM, ANDREW J	163.00

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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74451	10/01/99	SPENCER, WILLIAM	33.00
74452	10/01/99	THILL, ERIN	30.00
74453	10/01/99	VERHULST, RYAN J	51.25
74454	10/01/99	WALKER, BRADLEY M	102.50
74455	10/01/99	WHITE, TRACY A	125.00
74456	10/01/99	ZIELINSKI, JOSEPH R	84.00
74457	10/01/99	GERMAIN, DAVID	1564.56
74458	10/01/99	NADEAU, EDWARD A	2074.43
74459	10/01/99	SCHULTZ, SCOTT M	1355.42
74460	10/01/99	COONS, MELISSA	899.87
74461	10/01/99	ERICKSON, KYLE F	321.75
74462	10/01/99	FALVEY, JENNIFER A	128.95
74463	10/01/99	GLASS, JEAN	745.82
74464	10/01/99	HOJUM, SHEILA	917.07
74465	10/01/99	HORWATH, RONALD J	878.28
74466	10/01/99	KARAS, TAMARA A	708.78
74467	10/01/99	NEAMY, MARK W	182.15
74468	10/01/99	SCHMIDT, RUSSELL	1156.83
74469	10/01/99	SCHOEBERL, KAYLENE M	240.29
74470	10/01/99	SHOBERG, CARY J	83.13
74471	10/01/99	ABRAHAMSON, BRYAN K	426.27
74472	10/01/99	ABRAHAMSON, REBECCA L.	204.75
74473	10/01/99	ANDERSON, JULIE M	357.18
74474	10/01/99	ANDERSON, TIMOTHY R	182.00
74475	10/01/99	BADEN, MATHIAS	345.22

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 EMPLOYEE GROSS EARNINGS REPORT
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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74476	10/01/99	BITTNER, KATIE C	216.92
74477	10/01/99	CHAPMAN, JENNY A	60.22
74478	10/01/99	DEMPSEY, BETH M	124.15
74479	10/01/99	DEGRAW, KRISTAL M	124.45
74480	10/01/99	ERICKSON, CAROL A	40.00
74481	10/01/99	FERRISE, CHRISTINA M	19.50
74482	10/01/99	FONTAINE, ANTHONY	32.86
74483	10/01/99	FRETZ, SARAH J	63.38
74484	10/01/99	GRUENHAGEN, LINDA C	185.50
74485	10/01/99	HAGSTROM, LINDSEY S	81.00
74486	10/01/99	HAWKE, RYAN A	279.93
74487	10/01/99	HAWKINS, LISA A	153.60
74488	10/01/99	HOLMGREN, LEAH M	104.18
74489	10/01/99	HOULE, DENISE L	184.50
74490	10/01/99	HUPPERT, ERIN M	207.38
74491	10/01/99	HUTTON, GABRIEL N	35.75
74492	10/01/99	IKHAML, JOHN	129.80
74493	10/01/99	IVERSON, BRADLEY A	107.25
74494	10/01/99	JOHNSON, MEGAN M	219.38
74495	10/01/99	JOHNSON, ROBERT P	182.70
74496	10/01/99	JOHNSON, ROLLAND H	39.00
74497	10/01/99	JOHNSON, STETSON	66.00
74498	10/01/99	JOHNSON, SUSAN M	75.00
74499	10/01/99	JOVONOVICH, TODD R	40.80
74500	10/01/99	KAHLER, BRADLEY G	86.13

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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74501	10/01/99	KERSCHNER, JOLENE M	89.38
74502	10/01/99	KOEHNEN, AMY	36.00
74503	10/01/99	KOEHNEN, MARY B	435.50
74504	10/01/99	KOEPKE, CHARLES E	95.88
74505	10/01/99	WEISEL, TAMBREY	25.05
74506	10/01/99	MOORE, VANESSA J	376.03
74507	10/01/99	MOTZ, ERIN M	139.03
74508	10/01/99	O'REAGAN, CHRISTINE	78.00
74509	10/01/99	OWEN, JONATHAN	145.35
74510	10/01/99	PEHOSKI, JOEL T	201.50
74511	10/01/99	REGESTER, DOUG	80.00
74512	10/01/99	SCHLUETER, LOUISE E	37.00
74513	10/01/99	SMITLEY, SHARON L	174.05
74514	10/01/99	STEINKE, JACOB P	112.13
74515	10/01/99	SWANER, JESSICA	162.56
74516	10/01/99	TIBODEAU, HEATHER J	37.78
74517	10/01/99	WARNER, CAROLYN	138.85
74518	10/01/99	WEDES, CARYL H	111.30
74519	10/01/99	WELTER, ELIZABETH M	45.50
74520	10/01/99	WHITE, TIMOTHY M	39.30
74521	10/01/99	WILLIAMS, KELLY M	884.53
74522	10/01/99	WOODMAN, ALICE E	146.50
74523	10/01/99	ZIELINSKI, JENNIFER L	139.75
74524	10/01/99	BOSLEY, CAROL	206.06
74525	10/01/99	FLEMING, KATHY A	135.00

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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74526	10/01/99	GLASS, GILLIAN	89.90
74527	10/01/99	GREEN, ANDREA L	16.50
74528	10/01/99	HANSEN, ANNA K	223.50
74529	10/01/99	SCHROEDER, KATHLEEN	180.00
74530	10/01/99	ANTON, SARAH E	182.70
74531	10/01/99	BEHAN, JAMES	1267.23
74532	10/01/99	BLAKESLEY, JEFFRY D	64.00
74533	10/01/99	BLANCHARD, KEVIN J	72.00
74534	10/01/99	CALLEN, KATIE E	37.80
74535	10/01/99	CHAPEAU, GREG M	163.80
74536	10/01/99	GRENDZINSKI, DIANE J	120.00
74537	10/01/99	HEMPFER, NICHOLAS W	66.00
74538	10/01/99	JAHN, DAVID J	1320.57
74539	10/01/99	KOSKI, JOHN F	657.47
74540	10/01/99	LONETTI, JAMES F	579.78
74541	10/01/99	MATTESON, FRANK M	56.70
74542	10/01/99	MORIN, TROY J	132.00
74543	10/01/99	PRINS, KELLY M	239.40
74544	10/01/99	REILLY, MICHAEL R	839.32
74545	10/01/99	SEVERSON, CHRISTINA M	138.81
74546	10/01/99	STEINHORST, JEFFREY	180.00
74547	10/01/99	SWANSON, VERONICA	1072.26
74548	10/01/99	YOUNG, DILLON J	171.60
74549	10/01/99	AICHELE, CRAIG J	921.62
74550	10/01/99	MULVANEY, DENNIS M	1678.43

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74551	10/01/99	PRIEM, STEVEN A.	1395.23
			312856.76

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
8079	09/17/99	320293	GREAT-WEST LIFE & ANNUITY INS	FEE FOR RELEASE OF REPORTS	500.00	500.00
8080	09/20/99	943500	WISCONSIN DEPT. OF REVENUE	WISCONSIN SWT-SEPT 1999	787.84	787.84
8081	09/20/99	550150	MN BENEFIT ASSOCIATION	A/R INSURANCE CONTINUANCE	141.76	141.76
8082	09/20/99	780600	SAM'S CLUB DIRECT	INV LC990621 INV LC990720 INV LC990820 INV 001290	4.39 3.63 3.67 35.03	46.72
8083	09/20/99	020411	AIRTOUCH CELLULAR, BELLEVUE	CELLULAR PHONE CELLULAR PHONE	71.40 39.37	110.77
8084	09/21/99	722200	P.E.R.A.	PERA DEDUCTION PAYABLE PERA CONTRIBUTIONS	14,965.66 18,970.84	33,936.50
8085	09/22/99	380200	ICMA	CONF REG FEE-M ERICSON	600.00	600.00
8086	09/22/99	541400	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	681.50	681.50
8087	09/22/99	541400	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	14,116.50	14,116.50
8088	09/23/99	541400	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	467.00	467.00
8089	09/23/99	541400	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	16,069.50	16,069.50
8090	09/24/99	190400	DEPT. OF NATURAL RESOURCES	DNR LICENSE FEES PAYABLE	264.00	264.00
8091	09/24/99	541400	MINN. STATE TREASURER	STATE DRIVERS LIC FEES PAYABLE	733.00	733.00
8092	09/24/99	541400	MINN. STATE TREASURER	MOTOR VEH LIC FEES PAYABLE	13,392.94	13,392.94
8093	09/24/99	890900	U.S.WEST COMMUNICATIONS	PAY TELEPHONES PAY TELEPHONES	442.03 61.39	503.42
45937	09/28/99		HAWTHORNE, ANN	REFUND-SWIM	38.00	38.00
45938	09/28/99		MN DEPT OF HUMAN RESOURCES	REFUND-AMB 99001770	420.63	420.63
45939	09/28/99		GAETKE, BERNICE	REFUND-AMB 99012691E	110.05	110.05
45940	09/28/99		GRAY, MRS. JOHN	REFUND-MEMBERSHIP	33.27	33.27
45941	09/28/99		NELSON, STEVE	REFUND-MEMBERSHIP	160.00	160.00
45942	09/28/99		MN DEPT OF HUMAN SERVICES	REFUND-AMB 99005915	428.94	428.94
45943	09/28/99	010476	A.V.C.A.M.	VEHICLE FIRE TRAINING-MEEHAN	30.00	30.00
45944	09/28/99	020405	AIRGAS NORTH CENTRAL	MEDICAL OXYGEN	58.49	58.49

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
45945	09/28/99	021250	AMERIPRIDE LINEN & APPAREL SER	MATS-P/W MATS-P/S	15.98 36.16	52.14
45946	09/28/99	021425	AMERICAN PLANNING ASSOCIATION	DUES-K ROBERTS	151.00	151.00
45947	09/28/99	030640	ANDON INC.	HELIUM	64.38	64.38
45948	09/28/99	030660	ANIMAL CONTROL SERVICES, INC.	ANIMAL CONTROL 9/1 - 9/17	1,660.70	1,660.70
45949	09/28/99	030725	ANKENY KELL ARCHITECTS	PROF SERV-MCC EXPANSION	7,573.74	7,573.74
45950	09/28/99	049975	ATHLETIC BUSINESS	CONF REG-TOM EASTMAN	344.00	344.00
45951	09/28/99	060400	BACHMAN'S CREDIT DEPT.	MAINTENANCE MATERIALS MAINTENANCE MATERIALS	165.76 15.94	181.70
45952	09/28/99	061603	BARR, ELAINE	830 CRESTVIEW DR S 830 CRESTVIEW DR S	1,000.00 19.45	1,019.45
45953	09/28/99	061608	BARR ENGINEERING CO.	PROF SERV-OPEN SPACE PLANNING	1,082.87	1,082.87
45954	09/28/99	061609	BARRIER WEAR, INC.	WILDLAND PANTS	488.40	488.40
45955	09/28/99	061906	BAUER BUILT	CEMENT, TIRES TIRES	181.26 131.42	312.68
45956	09/28/99	080925	BOARD OF WATER COMMISSIONERS	UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES	43.45 36.21 5.43 5.43 90.53 5.43 5.43 5.10 374.00 1,031.99	1,603.00
45957	09/28/99	090570	BRAUER & ASSOCIATES, LTD	PROF SERV-PARK & TRAIL STUDY	3,085.10	3,085.10
45958	09/28/99	090800	BRODIN STUDIOS, INC.	RETIREMENT PLAQUES-VORWERK, YOU	200.00	200.00
45959	09/28/99	101500	BURNETT, BETH & MORLEY	RPR PA-BANQUET ROOM	90.00	90.00
45960	09/28/99	110093	CO2 SERVICES	CHEMICALS	55.35	55.35
45961	09/28/99	110325	CAPITOL COMMUNICATIONS	ADAPTORS	18.96	18.96
45962	09/28/99	151850	CONSOLIDATED PLASTICS CO., INC	SUPPLIES - EQUIPMENT	255.26	255.26
45963	09/28/99	151855	CONSTRUCTION BULLETIN MAGAZINE	AD-BRUENTRUP FARM RELOCATION	113.10	113.10

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
45964	09/28/99	161150	CRESCENT ELECTRIC SUPPLY CO.	120V CONTACTOR	97.39	97.39
45965	09/28/99	170200	CUB FOODS-MAPLEWOOD EAST	COOKIES,NAPKINS	29.31	29.31
45966	09/28/99	170230	CULLIGAN BOTTLED WATER	COOLER LEASE-SEPT 99	10.85	10.85
45967	09/28/99	180800	DALCO	SUPPLIES - JANITORIAL SUPPLIES - JANITORIAL	389.78 295.91	685.69
45968	09/28/99	230840	EARTH SCIENCE TESTING	SOIL BORINGS/PERCOLATION TESTI	700.00	700.00
45969	09/28/99	230900	DANKA OFFICE IMAGING CO.	KODAK COPIER USAGE-JULY 1999 KODAK COPIER USAGE-JULY 1999	38.74 38.74 1.28 50.05 104.27 92.67 22.10 42.63 103.63 85.83	579.94
45970	09/28/99	234450	ELECTION SYSTEMS & SOFTWARE	PRIMARY ELECTION BALLOTS/SUPPL PRIMARY ELECTION BALLOTS/SUPPL	3,658.37 289.90	3,948.27
45971	09/28/99	250498	EXECUTRAIN ENTERPRISES INC.	WIN95 TRAINING-M ERICSON	205.00	205.00
45972	09/28/99	260255	FACTORY MOTOR PARTS COMPANY	FUEL REGULATOR	30.86	30.86
45973	09/28/99	270200	FLEXIBLE PIPE TOOL CO.	SAND TRAP ELBOW,CONVERSION COU	141.23	141.23
45974	09/28/99	280680	FRA-DOR BLACK DIRT & RECYCLE	CONCRETE DISPOSAL	400.00	400.00
45975	09/28/99	300500	G & K SERVICES	UNIFORMS & CLOTHING SUPPLIES - JANITORIAL UNIFORMS & CLOTHING SUPPLIES - JANITORIAL UNIFORMS & CLOTHING	35.90 39.14 5.19 11.20 87.52	178.95
45976	09/28/99	310150	GONYEA HOMES	2489 ADELE ST 2489 ADELE ST	1,000.00 63.56	1,063.56
45977	09/28/99	320250	GRAF, DAVE	KARATE INSTRUCTION-SEPT	141.00	141.00
45978	09/28/99	320300	GREEN VALUE NURSERY	MAINTENANCE MATERIALS TULIP BULBS	72.80 250.00	322.80
45979	09/28/99	320520	GRUBER'S POWER EQUIPMENT	TRIMMER HEAD	23.38	23.38
45980	09/28/99	320620	GUILFOILE, KAREN	REIMBURSEMENT-MEALS/ELECTION J	73.82	73.82

CITY OF MAPLEWOOD
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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
45981	09/28/99	330200	HAMERNICK DECORATING CENTER	RED & YELLOW HYD PAINT	313.64	313.64
45982	09/28/99	340400	HELEY, ROLAND	REIMBURSEMENT-SAFETY BOOTS	45.00	45.00
45993	09/28/99	350700	HIRSHFIELDS	PAINT	15.70	15.70
45994	09/28/99	351320	HORWATH, THOMAS	TREE INSPECTIONS	1,125.00	1,125.00
45995	09/28/99	380175	ICI DULUX PAINT CENTERS	FIELD MARKING PAINT	1,131.56	1,131.56
45996	09/28/99	380469	I.P.M.A. MINNESOTA	LUNCHEON MTG-SHERRIE LE	15.00	15.00
45997	09/28/99	401415	JOHN FRYE DISTRIBUTING	BATTERY TERMINAL WRENCH	9.53	9.53
45998	09/28/99	401640	JOHNSTONE SUPPLY	HIGH LIMIT SWITCH	11.18	11.18
45999	09/28/99	410370	KATH COMPANIES	BUS FEMALE MAXI FEMALE MAXI WHEEL BOLT,WHEEL NUT RUBBER ADAPTER DISC PADS MPT 400E	21.28 13.30 30.54 12.06 42.87 20.13	140.18
46000	09/28/99	430325	KNOWLEDGE TRANSFER	TRAINING REG-T CORCORAN	149.00	149.00
46001	09/28/99	450110	L.M.C.I.T.	2ND QTR PMT-WORKERS COMP PROG	30,508.75	30,508.75
46002	09/28/99	450120	L.M.C.I.T.	INSURANCE PREMIUM INSURANCE PREMIUM ADJ INSURANCE PREMIUM ADJ INSURANCE PREMIUM ADJ INSURANCE PREMIUM ADJ INSURANCE PREMIUM ADJ INSURANCE PREMIUM ADJ INSURANCE PREMIUM	16.00 60.00 11.00 390.70 1,249.30 2,343.60 4,430.30 66.20 75.20 3,952.20 49,100.00 8,804.50 828.00 5,249.00 79.00 823.00 616.00- 163.00 826.00- 28.00	76,227.00
46003	09/28/99	450140	L.T.G. POWER EQUIPMENT	RPR LAWM MOWER	23.20	23.20
46004	09/28/99	450493	LANGUAGE LINE SERVICES	TRANSLATION SERVICE	40.00	40.00

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46005	09/28/99	459510	LAUSENG STONE INC.	MAINTENANCE MATERIALS	630.05	630.05
46006	09/28/99	459545	LAW ADVISORY GROUP	TUITION-T SZCZEPANSKI	159.00	159.00
46007	09/28/99	460800	LESCO, INC.	FERTILIZER FERTILIZER	423.87 318.47	742.34
46008	09/28/99	470700	LILLIE SUBURBAN NEWSPAPERS	PUBLIC NOTICES EMPLOYMENT AD	367.81 246.00	613.81
46009	09/28/99	500300	M.A. ASSOCIATES	SUPPLIES - JANITORIAL	151.20	151.20
46010	09/28/99	510500	MAPLEWOOD BAKERY	BIRTHDAY CAKES	151.25	151.25
46011	09/28/99	510800	MAPLEWOOD MINUTEMAN PRESS	SCHEDULE SHEETS	112.63	112.63
46012	09/28/99	511176	MARGOLIS COMPANY	AUTUMN MAPLE	218.33	218.33
46013	09/28/99	511580	MASUNE COMPANY	FIRST AID KIT	100.90	100.90
46014	09/28/99	530501	MENARDS	MAINTENANCE MATERIALS	27.07	27.07
46015	09/28/99	542140	MINNESOTA FIRE SERVICE	FF RECERTIFICATION-B RICKETSON	10.00	10.00
46016	09/28/99	542142	MINNESOTA GIS/LIS CONFERENCE	CONF REG-J SCHMIDT	85.00	85.00
46017	09/28/99	542200	3M	SMS-L3801-ON "ONLY" LEGEND	487.98	487.98
46018	09/28/99	542345	MINNESOTA PHOTO	FILM PROCESSING FILM PROCESSING FILM-DARE	5.74 13.80 63.81	83.35
46019	09/28/99	570090	MOGREN BROS.	SOD BLACK DIRT	10.65 31.95	42.60
46020	09/28/99	630638	NATIONAL CAMERA EXCHANGE	PASSPORT FILM POLAROID FILM	275.95 267.95	543.90
46021	09/28/99	630670	NAT'L MEDICAL REVIEW OFFICES	RANDOM DRUG TESTING RANDOM DRUG TESTING RANDOM DRUG TESTING	25.00 50.00 50.00	125.00
46022	09/28/99	660800	NORTH ST. PAUL CITY OF	UTILITIES UTILITIES UTILITIES UTILITIES	1,569.91 218.29 178.05 223.87	2,190.12
46023	09/28/99	661108	NORTH STAR WIPER & INDUSTRIAL	SUPPLIES - EQUIPMENT SUPPLIES - JANITORIAL	272.16 280.73	552.89
46024	09/28/99	661755	NORTHERN STATES POWER	UTILITIES	255.33	

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				UTILITIES	108.30	
				UTILITIES	2.20	
				UTILITIES	8.47	
				UTILITIES	157.10	
				UTILITIES	25.63	557.03
46025	09/28/99	690340	OLSON, ARNOLD G	REIMBURSEMENT-MILEAGE	60.76	60.76
46026	09/28/99	700675	PAKOY, GENE	MECHANICAL INSPECTIONS	6,256.72	
				DEFERRED REVENUE-HTG.PERMIT	7,820.90	
				HEATING	7,820.90-	6,256.72
46027	09/28/99	710315	PEOPLES ELECTRICAL-COMMUNICATI	REMOVE/REINSTALL 2 MAST ARMS	3,000.00	3,000.00
46028	09/28/99	711660	PIKE, GARY	LIGHTING SUPPLIES-CHIEF 2 CAR	436.00	
				LIGHTING INSTALL-CHIEF 2 CAR	180.00	616.00
46029	09/28/99	712110	PLANK ROAD PUBLISHING, INC.	DARE MATERIALS	57.94	57.94
46030	09/28/99	712115	POLAR CHEV, GEO, MAZDA	REPAIR & MAINT/VEHICLE	100.00	100.00
46031	09/28/99	720640	POWELL, PHILIP	REIMBURSEMENT-CONF REG FEE	40.00	
				REIMBURSEMENT-MILEAGE	53.76	93.76
46032	09/28/99	720765	PREFERRED BUILDERS	1717 EDGERTON ST N	1,000.00	
				1717 EDGERTON ST N	39.04	1,039.04
46033	09/28/99	742155	RAMSEY CTY PROPERTY RECORDS	FAX CHARGE	5.00	5.00
46034	09/28/99	750474	RED WING, CITY OF	TUITION-K HALWEG	35.00	35.00
46035	09/28/99	762130	ROSEVILLE FIRE GROUND ACCT	NAME TAGS	40.00	40.00
46036	09/28/99	780300	S&T OFFICE PRODUCTS INC.	PROGRAM SUPPLIES	71.02	
				SUPPLIES - OFFICE	101.85	
				SUPPLIES - OFFICE	254.77	427.64
46037	09/28/99	780600	SAM'S CLUB DIRECT	CAMP SNACKS	14.35	14.35
46038	09/28/99	790108	SCHULTZ, SCOTT	REIMBURSEMENT-SAFETY SHOES	45.00	45.00
46039	09/28/99	800075	SEARS	SMALL TOOLS	50.00	50.00
46040	09/28/99	820225	SIMPLEX TIME RECORDER CO	TIME CARDS	63.41	63.41
46041	09/28/99	820305	SKRYPEK, JOSH	EMPLOYEE SUGGESTION PROGRAM	250.00	250.00
46042	09/28/99	840403	ST. PAUL, CITY OF	CRIME LAB SERVICES-AUG 99	25.00	25.00
46043	09/28/99	850395	SUNRAY B-T-B	WIX FILTER	36.57	36.57

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46044	09/28/99	850674	SUPERIOR SERVICES	AUGUST RECYCLING	17,305.20	17,305.20
46045	09/28/99	860650	TARGET STORES-CSA A/R	GYM JAMMER SUPPLIES SUMMER CAMP SUPPLIES	51.11 10.68	61.79
46046	09/28/99	871400	TOTAL ENTERTAINMENT	DEPOSIT/DJ FOR DANCE	100.00	100.00
46047	09/28/99	880675	TROPHIES UNLIMITED	FALL SOFTBALL TROPHIES	191.70	191.70
46048	09/28/99	880750	TROY CHEMICAL INDUSTRIES	SUPPLIES - JANITORIAL SUPPLIES - JANITORIAL VACUUM SUPPLIES SUPPLIES - JANITORIAL	321.65 47.99 42.60 134.24	546.48
46049	09/28/99	882830	TWIN CITIES TRANSPORT & RECOVE	RPR FLAT-SQUAD 945	25.00	25.00
46050	09/28/99	890055	USI, INC.	LAMINATE FOR ELECTION SIGNS	130.57	130.57
46051	09/28/99	890600	U.H.L. CO. INC.	BLOW DOWN VALVE	192.09	192.09
46052	09/28/99	900100	UNIFORMS UNLIMITED	UNIFORMS & CLOTHING	98.50	98.50
46053	09/28/99	911350	VIKING ELECTRIC SUPPLY	EQUIP-OTHER-PD ELECT SUPPLIES-PD TIME DELAY,AC DISC,CIRCUIT BRE	76.21 71.00 79.42	226.63
46054	09/28/99	940500	WEBER & TROSETH INC.	FIRE EXT INSP/RECHARGE	45.45	45.45
46055	09/28/99	940550	WELCHLIN, CABOT	REIMBURSEMENT-PLAIN CLOTHES UN	207.15	207.15
				TOTAL CHECKS		259,300.65

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
8094	09/29/99	900274	UNITED WAY OF THE ST. PAUL	3RD QTR 1999 UNITED WAY	938.20	938.20
8095	09/29/99	630018	NCPERS GROUP LIFE INS	PERA LIFE INS.	213.00	213.00
8096	09/29/99	711690	PIONEER PRESS	AD FOR SALE OF INSERTER	50.00	50.00
TOTAL CHECKS						1,201.20

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46058	10/05/99		NATIONAL FIRE & RESCUE	SUBSCRIPTIONS & MEMBERSHIPS	20.00	20.00
46059	10/05/99		ROSE AUSTAD	REFUND UNDER THE RAINBOW	20.00	20.00
46060	10/05/99		KELLY RILEY	REFUND UNDER THE RAINBOW	20.00	20.00
46061	10/05/99		ABHA ELLIS	REFUND SPROTS SPEC.	5.00	5.00
46062	10/05/99		BRIAN FITZGERALD	REFUND SWIMMING	38.00	38.00
46063	10/05/99		ROBERT HOBDAY	R.B. CARD REFUND	36.21	36.21
46064	10/05/99		JOCELYN KANE	REFUND SWIMMING	38.00	38.00
46065	10/05/99		REBECCA WILD	REFUND DANCE	45.00	45.00
46066	10/05/99		MICHELLE BRACKINS	REFUND SNORKELING CLASS CANCEL	30.00	30.00
46067	10/05/99		ANN HUTZ	REFUND PATIENT-INS. PD F22799	181.64	181.64
46068	10/05/99	010464	A T & T	LONG DIST. CALL LONG DIST. CALL	.30 4.44	4.74
46069	10/05/99	010467	AT & T WIRELESS SERVICES	TELEPHONE	11.86	11.86
46070	10/05/99	020150	AERIAL COMMUNICATIONS	TELEPHONE	127.55	127.55
46071	10/05/99	020156	AFFORDABLE ENGRAVING	NAME PLATE	11.18	11.18
46072	10/05/99	020870	ALLIED MEDICAL ACCTS CONTROL	FEES FOR SERVICE FEES FOR SERVICE	18.00 709.01	727.01
46073	10/05/99	020900	ALL MAIN STREET ELECTRIC	WIRING SECURITY CAMERA-POLICE	3,846.00	3,846.00
46074	10/05/99	030310	ANCOM COMMUNICATIONS, INC.	REPAIR TO MONITOR	406.35	406.35
46075	10/05/99	041500	ASPEN MILLS	UNIFORMS & CLOTHING	138.00	138.00
46076	10/05/99	061800	GAYLE BAUMAN	DINNER, LODGING MILEAGE REIMBURSEMENT 288 MI.	300.15 80.64	380.79
46077	10/05/99	081250	BRAD RAGAN INC.	SUPPLIES - VEHICLE	599.68	599.68
46078	10/05/99	151335	COMPRESSAIR & EQUIPMENT CO.	REPAIR TO STATION 3 COMP.	224.82	224.82
46079	10/05/99	151890	CONTINENTAL RESEARCH CORP.	CASE - BACTO-DOSE	434.13	434.13
46080	10/05/99	161300	CROSSON, LINDA	DESK CAL. STICKERS, LEMONADE	53.56	53.56
46081	10/05/99	170900	D & D TOWING SERVICE INC.	TOWING DRILL CAR	95.85 95.85	191.70

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46082	10/05/99	180800	DALCO	SUPPLIES - EQUIPMENT	332.27	332.27
46083	10/05/99	180985	DANKO EMERGENCY EQUIPMENT CO.	AXE	83.07	83.07
46084	10/05/99	190200	DEPT OF COMMERCE	NOTARY COMM. RENEWAL	40.00	40.00
46085	10/05/99	220205	DYNAMIC SOLUTIONS GROUP INC.	UPGRADE NOVELL OPER SYS.	750.00	750.00
46086	10/05/99	230220	EDI CO.	HP JET DIRECT EXTERNAL PRINT HP LASER JET/ENVELOPE FEEDER HP EXTERNAL JET DIRECT PRINT	373.22 1,928.72 142.71	2,444.65
46087	10/05/99	240380	EMERGENCY AUTOMOTIVE TECH, INC	SQD CHG OVER-REPLACEMENT PARTS REPAIR SIREN SPEAKER	3,931.45 57.00	3,988.45
46088	10/05/99	250190	ESI CABLING SERVICES, INC.	INSTALL DATA LOCATION/CABLE TEST FIBER OPTIC-INSTALL JACKS	163.76 216.35	380.11
46089	10/05/99	250195	ESPECIALLY SPECIALTIES	EYEWEAR RETAINER	443.05	443.05
46090	10/05/99	260250	FACILITY SYSTEMS, INC.	INSTALL-DELIVER END PANEL-DESK	65.00	65.00
46091	10/05/99	300500	G & K SERVICES	MATS UNIFORMS & CLOTHING SUPPLIES - JANITORIAL UNIFORMS & CLOTHING UNIFORMS & CLOTHING UNIFORMS & CLOTHING MATS SUPPLIES - JANITORIAL UNIFORMS & CLOTHING UNIFORMS & CLOTHING SUPPLIES - JANITORIAL UNIFORMS & CLOTHING UNIFORMS & CLOTHING ADJUSTMENT UNIFORMS & CLOTHING UNIFORMS & CLOTHING	41.27 72.40 46.98 74.13 42.71 12.80 12.00 17.25 25.07 39.40 38.05 63.01 222.77 157.00- 38.71 25.07	614.62
46092	10/05/99	301070	GALL'S, INC.	ROPE BAG	36.98	36.98
46093	10/05/99	302930	GLOBAL COMPUTER SUPPLIES	ADOBE ACROBAT PC ANYWHERE 9.0 WESTERN DIGITAL REPAIRS & MTNCE./EQUIPMENT	260.71 163.99 242.31 210.28	877.29
46094	10/05/99	320475	GROOVE-TECH INC.	INSTALL MESSAGE TAPE	524.60	524.60
46095	10/05/99	320638	GYM WORKS	SEPT. PREVENTATIVE MAINT.	420.00	420.00
46096	10/05/99	350470	HIEBERT, STEVEN	K-9 HANDLER	35.00	35.00

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46097	10/05/99	350700	HIRSHFIELDS	PAINT SUPPLIES PAINT PAN, SAND BLOCK	31.47 14.88	46.35
46098	10/05/99	380175	ICI DULUX PAINT CENTERS	PAINT & CLEANER	51.65	51.65
46099	10/05/99	401608	JOHNSON, BILL	INSECT SLIDES	243.96	243.96
46100	10/05/99	401616	JOHNSON, KEVIN A.	MEALS	57.70	57.70
46101	10/05/99	410152	K.D. HOMES	607 STERLING ST, REF. GRADING 607 STERLING ST, REF. GRADING	1,000.00 5.21	1,005.21
46102	10/05/99	410370	KATH COMPANIES	BRAKE SET GAS SHOCKS INVENTORY OF SUPPLIES	41.64 28.12 85.73	155.49
46103	10/05/99	420150	KINKO'S CUSTOMER ADM SERVICES	OPEN HOUSE FLYERS	38.61	38.61
46104	10/05/99	430350	GECC/KNOX LUMBER	BOLTS, TREATED WOOD	224.00	224.00
46105	10/05/99	430970	KRECH'S BUSINESS SYSTEMS, INC.	BROTHER LIFT-OFF, RIBBONS	111.19	111.19
46106	10/05/99	440110	KRINKIE HTG & AIR CONDITIONING	REPAIR TO HEATING SYS. STA 4	90.50	90.50
46114	10/05/99	450140	L.T.G. POWER EQUIPMENT	PARTS/REPAIR OF LAWN MOWER AIR FILTER CART.	95.63 14.68	110.31
46115	10/05/99	450185	LABOR ALL	CUSTODIAL SERVICES	102.96	102.96
46116	10/05/99	450481	LANDMARK, INC.	2554 MONTANA AVE. E 2554 MONTANA AVE. E	1,000.00 29.18	1,029.18
46117	10/05/99	460800	LESCO, INC.	MAINTENANCE MATERIALS MAINTENANCE MATERIALS MAINTENANCE MATERIALS	423.87 32.05 423.87	879.79
46118	10/05/99	490500	LUNDSTEN, LANCE	MEALS, RENTAL CAR, PARKING	428.32	428.32
46119	10/05/99	500300	M.A. ASSOCIATES	SHIPPING/SALES TAX NOT PAID	22.33	22.33
46120	10/05/99	510500	MAPLEWOOD BAKERY	BIRTHDAY CAKES	110.00	110.00
46121	10/05/99	511600	MASYS CORP	HDWE/SFTWE MAINT.	970.50	970.50
46122	10/05/99	520500	MCGUIRE, MICHAEL	OCT. CAR ALLOWANCE	450.00	450.00
46123	10/05/99	530500	MENARDS	PAINT BRUSHES PAINT SCRAPERS PAINT THINNER	21.91 6.59 5.28	33.78
46124	10/05/99	530560	MERIT CHEVROLET	VALVE ASSM.	18.91	18.91

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46125	10/05/99	531400	METRO SALES INC.	MAINT. CONTRACT	2,909.76	2,909.76
46126	10/05/99	531650	METROPOLITAN COUNCIL	WASTEWATER SERVICE OCT. 1999	174,859.24	174,859.24
46127	10/05/99	540480	MIKE'S LP GAS & R.V. SERVICE	30 LB REFILL	12.78	12.78
46128	10/05/99	540802	MINNEAPOLIS FINANCE DEPT.	BURN BLDG. USAGE	2,150.00	2,150.00
46129	10/05/99	542345	MINNESOTA PHOTO	FILM DEVELOPING	10.51	10.51
46130	10/05/99	570090	MOGREN BROS.	CEDAR MULCH CEDAR MULCH	535.16 178.39	713.55
46131	10/05/99	620600	MUSKA LIGHTING CENTER	LAMPS	256.83	256.83
46132	10/05/99	630028	N.E.S.A.	OFFICIALS FOR SOCCER LEAGUES	1,579.00	1,579.00
46133	10/05/99	640806	NEW LIFE INDUSTRIES	T-SHIRTS	157.57	157.57
46134	10/05/99	640810	NEWMAN SIGNS	LANE CONTROL SIGNS	300.86	300.86
46135	10/05/99	660895	NORTH STAR FLEET SERVICE	VEHICLE EXHAUST REPAIRS	242.01	242.01
46136	10/05/99	661755	NORTHERN STATES POWER	217 220 771 1200 1540 1600 1975 2268 2500 2501 2739 27.41 1902 1530 1900 2001F 2001F 345 510 980 1315 1501 1698 1751 1775 1839 1850 1910	3.14 3.14 3.14 4.71 3.14 4.71 3.14 4.40 3.14 4.71 3.14 3.14 3.14 314.29 253.62 226.62 391.34 38.75 119.82 99.87 28.08 113.71 120.86 55.50 135.50 156.61 120.28 119.76 220.20	

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				1981	90.05	
				2251	138.14	
				2258	160.76	
				2276	102.63	
				2358	95.55	
				2380	83.27	
				2464	232.30	
				2880	178.13	
				2925	118.92	
				2981	201.17	
				2991	235.32	
				63	7.98	
				203	17.33	
				618	17.33	
				1662	25.24	
				1810	24.24	
				1845	28.38	
				1845	15.07	
				1845	130.02	
				1977	7.76	
				2019	75.64	
				2033	49.96	
				2101	7.74	
				2401	32.91	
				2659	241.66	
				2659	18.53	
				474	152.75	
				741	11.19	
				1035	456.28	
				1080	198.35	
				1401	254.22	
				1882	101.72	
				2146	16.15	
				2250	77.23	
				2345	11.11	
				2740	41.63	6,215.12
46137	10/05/99	661797	NORTHWOODS EQUIPMENT	CARBURETOR KIT	13.63	13.63
46138	10/05/99	670950	NYSTROM PUBLISHING COMPANY INC	MAPLEWOOD IN MOTION REFERENDUM BROCHURES	1,755.08 4,962.90	6,717.98
46139	10/05/99	700325	PCLINK.COM	SUBSCRIPTIONS INTERNET SERVICE	134.55	134.55
46140	10/05/99	700735	PALMA, STEVEN T	SPET. K-9 HANDLER	35.00	35.00
46141	10/05/99	741201	RAINBOW FOODS	COOKIES-CITIZEN ACADEMY PENCILS, BATTERIES	11.47 3.90	15.37
46142	10/05/99	741600	RAMSEY COUNTY-PRRREV	AUG. 1999 COMPUTER USAGE AUG. 1999 COMPUTER USAGE	.67 4.19	

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				AUG. 1999 COMPUTER USAGE	841.34	846.20
46143	10/05/99	750350	REASON COMPUTER	EQUIPMENT - PURCHASED	1,676.31	1,676.31
46144	10/05/99	750750	REVERE	SUPPLIES - EQUIPMENT	247.75	247.75
46145	10/05/99	762200	RO-SO CONTRACTING, INC.	REPAIR SEWER MAIN-RADATZ AVE.	3,255.00	3,255.00
46146	10/05/99	780600	SAM'S CLUB DIRECT	MDSE. FOR RESALE CANDY,AIRHEADS,PAPER BAGS, FOOD FOR STA. 4 OPEN HOUSE	213.85 110.03 64.87	388.75
46147	10/05/99	800100	SELA ROOFING AND REMODELING	NEW ROOF AT PARKS NEW BLDG.	50,800.00	50,800.00
46148	10/05/99	800150	SELECTIVE PLACEMENT SERVICES	TRAINING	500.00	500.00
46149	10/05/99	820307	SKYHAWKS SPORTS ACADEMY	PMT EMPLOYEES AT ROLLER HOCKEY PMT EMPLOYEES AT ROLLER HOCKEY	504.00 1,152.00	1,656.00
46150	10/05/99	820505	SMITH, SANDY	MILEAGE REIMBURSEMENT 98 MI.	27.44	27.44
46151	10/05/99	831550	SPECTRUM HUMAN RESOURCE SYSTEM	HR VANTAGE SFTWE PMT-1YR MAINT HR VANTAGE SFTWE PMT-1YR MAINT	2,500.00 3,750.00	6,250.00
46152	10/05/99	840403	ST. PAUL, CITY OF	MEDIC SUPPLIES	1,627.82	1,627.82
46153	10/05/99	850395	SUNRAY B-T-B	INVENTORY OF SUPPLIES	274.59	274.59
46154	10/05/99	850750	SWANSON, LYLE	MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT TRAVEL & TRAINING TRAVEL & TRAINING	22.12 22.12 3.38 3.37	50.99
46155	10/05/99	851575	SYSTEMS SUPPLY, INC.	SUPPLIES - EQUIPMENT SUPPLIES - EQUIPMENT SUPPLIES - EQUIPMENT SUPPLIES - EQUIPMENT SUPPLIES - EQUIPMENT SUPPLIES - EQUIPMENT	71.92 170.87 54.93 54.93 27.47 54.93	435.05
46156	10/05/99	860080	T.A. SCHIFSKY & SONS, INC	TONS RECYCLED BASE BITUMINOUS MATERIALS RIVER ROCK	217.94 506.00 172.10	896.04
46157	10/05/99	860410	TSE, INC.	JANITORIAL SERVICES	669.00	669.00
46158	10/05/99	860650	TARGET STORES-CSA A/R	THANK YOUS FOR STAFF	15.04	15.04
46159	10/05/99	860725	TAYLOR TECHNOLOGIES, INC.	PHONE SUPPORT .40 HOURS	48.00	48.00
46160	10/05/99	862668	TICKET STOP, INC.	SFTWE SUPPORT 10/1/99-10/1/00	524.00	524.00

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR PERIOD 09

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
46161	10/05/99	862725	TIMME, INC.	RECONSTRUCT RETAIN.WALL 99-15	14,175.00	14,175.00
46162	10/05/99	862750	TISCHLER CONSTRUCTION	CONSTRUCTION OF COS OFFICE	3,110.00	3,110.00
46163	10/05/99	880750	TROY CHEMICAL INDUSTRIES	SUPPLIES - JANITORIAL	61.92	61.92
46164	10/05/99	880800	TRUCK UTILITIES MFG.	SUPPLIES - EQUIPMENT	29.82	29.82
46165	10/05/99	890910	US WEST DEX	PUBLISHING	103.40	103.40
46166	10/05/99	890970	USA TODAY	SUBSCRIPTIONS & MEMBERSHIPS	119.00	119.00
46167	10/05/99	900175	U.S. POSTAL SERVICE	NOTARY PUBLIC STAMPS	149.00	149.00
46168	10/05/99	910500	VASKO RUBBISH REMOVAL	FEES FOR SERVICE	336.92	
				FEES FOR SERVICE	242.35	
				FEES FOR SERVICE	537.94	1,117.21
46169	10/05/99	910535	VECTOR INTERNET SERVICES	FEES FOR SERVICE	24.00	
				FEES FOR SERVICE	24.00	48.00
46170	10/05/99	911350	VIKING ELECTRIC SUPPLY	ELECTRICAL PARTS	126.46	
				ITEMS FOR STA 3	28.69	155.15
46171	10/05/99	940400	WEARGUARD	UNIFORMS & CLOTHING	127.93	127.93
46172	10/05/99	941675	WILLAMETTE INDUSTRIES, INC.	PAPER	116.98	116.98
46173	10/05/99	970800	YOUNGREN, JAMES	PLAIN CLOTHES ITEMS	178.89	178.89
				TOTAL CHECKS		310,811.09

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	ALLENSPACH, SHERRY	330.65
DIRECT DEPOSIT	10/01/99	ANDERSON, CAROLE J	676.02
DIRECT DEPOSIT	10/01/99	DEHN, DEBORAH	1485.63
DIRECT DEPOSIT	10/01/99	CARLE, JEANETTE E	1355.23
DIRECT DEPOSIT	10/01/99	JAGOE, CAROL	1466.27
DIRECT DEPOSIT	10/01/99	OLSON, SANDRA	1895.90
DIRECT DEPOSIT	10/01/99	ALDRIDGE, MARK	2841.12
DIRECT DEPOSIT	10/01/99	BOHL, JOHN C	2192.23
DIRECT DEPOSIT	10/01/99	FLOR, TIMOTHY	2349.88
DIRECT DEPOSIT	10/01/99	KVAM, DAVID	2399.03
DIRECT DEPOSIT	10/01/99	EVERSON, PAUL	1490.90
DIRECT DEPOSIT	10/01/99	FRASER, JOHN	2051.84
DIRECT DEPOSIT	10/01/99	OSWALD, ERICK D	1505.63
DIRECT DEPOSIT	10/01/99	DUCHARME, JOHN	1725.63
DIRECT DEPOSIT	10/01/99	PECK, DENNIS L	1824.03
DIRECT DEPOSIT	10/01/99	GREW-HAYMAN, JANET M	993.02
DIRECT DEPOSIT	10/01/99	EKSTRAND, THOMAS G	1904.24
DIRECT DEPOSIT	10/01/99	ROBERTS, KENNETH	1918.99
DIRECT DEPOSIT	10/01/99	TAUBMAN, DOUGLAS J	2060.00
DIRECT DEPOSIT	10/01/99	EDGE, DOUGLAS	1487.63
DIRECT DEPOSIT	10/01/99	LIVINGSTON, JOYCE L	813.14
DIRECT DEPOSIT	10/01/99	PALMA, STEVEN	2459.86
DIRECT DEPOSIT	10/01/99	JOHNSON, KEVIN	1972.83
DIRECT DEPOSIT	10/01/99	ERICKSON, VIRGINIA A	2087.40
DIRECT DEPOSIT	10/01/99	ROSSBACH, GEORGE	375.73

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	LUTZ, DAVID P	1525.63
DIRECT DEPOSIT	10/01/99	SCHLINGMAN, PAUL	1774.43
DIRECT DEPOSIT	10/01/99	FARR, DIANE M	252.71
DIRECT DEPOSIT	10/01/99	VORWERK, ROBERT E	2113.32
DIRECT DEPOSIT	10/01/99	NAGEL, BRYAN	1524.63
DIRECT DEPOSIT	10/01/99	HELLE, KERRY	2589.28
DIRECT DEPOSIT	10/01/99	CARVER, NICHOLAS N	1803.23
DIRECT DEPOSIT	10/01/99	OSTER, ANDREA J	1465.63
DIRECT DEPOSIT	10/01/99	ANDREWS, SCOTT A	2063.47
DIRECT DEPOSIT	10/01/99	RUNNING, ROBERT	737.63
DIRECT DEPOSIT	10/01/99	SAVAGEAU, STEPHEN D	1316.03
DIRECT DEPOSIT	10/01/99	CARLSON, DALE	330.65
DIRECT DEPOSIT	10/01/99	MARTINSON, CAROL F	1700.68
DIRECT DEPOSIT	10/01/99	HIEBERT, STEVEN	2504.51
DIRECT DEPOSIT	10/01/99	DUNN, ALICE	1972.83
DIRECT DEPOSIT	10/01/99	ANZALDI, MANDY	149.81
DIRECT DEPOSIT	10/01/99	CORNER, AMY L	222.00
DIRECT DEPOSIT	10/01/99	HORSNELL, JUDITH A	752.18
DIRECT DEPOSIT	10/01/99	SEEGER, GERALD F	354.94
DIRECT DEPOSIT	10/01/99	COLEMAN, PHILIP	255.80
DIRECT DEPOSIT	10/01/99	BELDE, STANLEY	1882.43
DIRECT DEPOSIT	10/01/99	ATKINS, KATHERINE	1116.83
DIRECT DEPOSIT	10/01/99	FRY, PATRICIA	1405.63
DIRECT DEPOSIT	10/01/99	RENSLOW, RITA	299.30
DIRECT DEPOSIT	10/01/99	BAKKE, LONN A	1660.03

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	BOWMAN, RICK A	1972.83
DIRECT DEPOSIT	10/01/99	KOPPEN, MARVIN	330.65
DIRECT DEPOSIT	10/01/99	CHRISTENSEN, JODIE D	511.94
DIRECT DEPOSIT	10/01/99	KITTRIDGE, KEVIN L	330.65
DIRECT DEPOSIT	10/01/99	PIKE, GARY K	1569.72
DIRECT DEPOSIT	10/01/99	ICKES, SHERI	1426.46
DIRECT DEPOSIT	10/01/99	HEINZ, STEPHEN J	2235.32
DIRECT DEPOSIT	10/01/99	NELSON, JEAN	921.24
DIRECT DEPOSIT	10/01/99	KELLY, LISA	992.52
DIRECT DEPOSIT	10/01/99	TETZLAFF, JUDY A	583.62
DIRECT DEPOSIT	10/01/99	URBANSKI, HOLLY S	1261.63
DIRECT DEPOSIT	10/01/99	ZWIEG, SUSAN C.	1543.37
DIRECT DEPOSIT	10/01/99	BAUMAN, GAYLE L	2035.28
DIRECT DEPOSIT	10/01/99	SMITH, CASSANDRA L	1622.62
DIRECT DEPOSIT	10/01/99	SKRYPEK, JOSHUA L	326.69
DIRECT DEPOSIT	10/01/99	HERBERT, MICHAEL J	1972.83
DIRECT DEPOSIT	10/01/99	STOCKTON, DERRELL T	1972.83
DIRECT DEPOSIT	10/01/99	MELANDER, JON A	2378.97
DIRECT DEPOSIT	10/01/99	ROSSMAN, DAVID A	2237.51
DIRECT DEPOSIT	10/01/99	THOMAS-JR, STEVEN	1477.63
DIRECT DEPOSIT	10/01/99	PRIEBE, WILLIAM	1758.43
DIRECT DEPOSIT	10/01/99	DOHERTY, KATHLEEN M	1565.92
DIRECT DEPOSIT	10/01/99	SCHINDELDECKER, JAMES	1505.63
DIRECT DEPOSIT	10/01/99	RABBETT, KEVIN	2174.34
DIRECT DEPOSIT	10/01/99	GRAF, MICHAEL	1116.83

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	DIRKSWAGER, COLLEEN	1746.63
DIRECT DEPOSIT	10/01/99	CARLSON, THERESE	1643.06
DIRECT DEPOSIT	10/01/99	LE, SHERYL	3044.43
DIRECT DEPOSIT	10/01/99	FAUST, DANIEL F	3429.24
DIRECT DEPOSIT	10/01/99	KELSEY, CONNIE L	635.20
DIRECT DEPOSIT	10/01/99	GUILFOILE, KAREN E	2071.29
DIRECT DEPOSIT	10/01/99	POWELL, PHILIP	1648.82
DIRECT DEPOSIT	10/01/99	WINGER, DONALD S	3225.95
DIRECT DEPOSIT	10/01/99	BANICK, JOHN J	2417.62
DIRECT DEPOSIT	10/01/99	KARIS, FLINT D	2222.43
DIRECT DEPOSIT	10/01/99	STEFFEN, SCOTT L	2539.27
DIRECT DEPOSIT	10/01/99	THOMALLA, DAVID J	2417.62
DIRECT DEPOSIT	10/01/99	YOUNGREN, JAMES	2754.59
DIRECT DEPOSIT	10/01/99	BERGERON, JOSEPH A	3250.97
DIRECT DEPOSIT	10/01/99	HAIDER, KENNETH G	3479.62
DIRECT DEPOSIT	10/01/99	PRIEFER, WILLIAM	1821.63
DIRECT DEPOSIT	10/01/99	KANE, MICHAEL R	2074.43
DIRECT DEPOSIT	10/01/99	LUNDSTEN, LANCE	2305.55
DIRECT DEPOSIT	10/01/99	CAVETT, CHRISTOPHER M	2248.03
DIRECT DEPOSIT	10/01/99	ANDERSON, BRUCE	3145.20
DIRECT DEPOSIT	10/01/99	MARUSKA, MARK A	2074.43
DIRECT DEPOSIT	10/01/99	HUTCHINSON, ANN E	1729.63
DIRECT DEPOSIT	10/01/99	COLEMAN, MELINDA	3062.26
DIRECT DEPOSIT	10/01/99	CROSSON, LINDA	1581.63
DIRECT DEPOSIT	10/01/99	EASTMAN, THOMAS E	2069.06

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	10/01/99	STAPLES, PAULINE	2330.27
DIRECT DEPOSIT	10/01/99	HURLEY, STEPHEN	2181.54
DIRECT DEPOSIT	10/01/99	GERVAIS-JR, CLARENCE N	1672.72
DIRECT DEPOSIT	10/01/99	HALWEG, KEVIN R	2853.00
DIRECT DEPOSIT	10/01/99	OTIS, MARY ELLEN M	527.49
DIRECT DEPOSIT	10/01/99	CASAREZ, GINA	1113.73
DIRECT DEPOSIT	10/01/99	MEYER, GERALD W	1615.63
DIRECT DEPOSIT	10/01/99	PARSONS, KURT G	1582.51
DIRECT DEPOSIT	10/01/99	JUNG, STEPHANIE J	1339.59
DIRECT DEPOSIT	10/01/99	MARUSKA, ERICA	185.00
DIRECT DEPOSIT	10/01/99	NORDQUIST, RICHARD	1555.64
DIRECT DEPOSIT	10/01/99	JACKSON, MARY L	1292.83
DIRECT DEPOSIT	10/01/99	GAYNOR, VIRGINIA A	998.18
DIRECT DEPOSIT	10/01/99	ROBBINS, AUDRA L	1176.83
DIRECT DEPOSIT	10/01/99	LUKIN, STEVEN J	2120.15
DIRECT DEPOSIT	10/01/99	OLSON, JULIE S	1209.92
DIRECT DEPOSIT	10/01/99	SWANSON, LYLE	1543.44
DIRECT DEPOSIT	10/01/99	BREHEIM, ROGER W	1641.41
DIRECT DEPOSIT	10/01/99	LARSON, DANIEL J	1209.63
DIRECT DEPOSIT	10/01/99	CORCORAN, THERESA M	1080.05
74293	10/01/99	KNAUSS, PETER	1176.03
74297	10/01/99	ERICSON, MICHAEL A	2328.38
74298	10/01/99	MCGUIRE, MICHAEL A	4065.17
74299	10/01/99	SPANGLER, EDNA E	476.46
74300	10/01/99	ZICK, LINDA	46.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74301	10/01/99	HECKER, JERALD N	35.00
74302	10/01/99	CUDE, LARRY J	380.30
74303	10/01/99	DOLLERSCHELL, ROBERT J	236.83
74304	10/01/99	SHELLEDY, DAWN M	560.00
74305	10/01/99	MATHEYS, ALANA KAYE	1582.90
74306	10/01/99	JOHNSON, BONNIE	870.89
74307	10/01/99	VIETOR, LORRAINE S	1443.72
74308	10/01/99	BARTELT, JOAN	113.75
74309	10/01/99	BEHM, GERALD F.	100.75
74310	10/01/99	BELATTI, KATHERINE M	110.50
74311	10/01/99	BELLAND, JAIME H.	110.50
74312	10/01/99	BERGER, CAROLE	110.50
74313	10/01/99	BERTHIAUME, CAROL V	113.75
74314	10/01/99	BREIDENSTEIN, ANNA	110.50
74315	10/01/99	BROWN, DONNA R	110.50
74316	10/01/99	BUNDE, JENNETTE	110.50
74317	10/01/99	BUTTON, JOAN	78.00
74318	10/01/99	CAHANES, LUCILLE	126.00
74319	10/01/99	COTTRELL, JOAN	110.50
74320	10/01/99	DEHEN, VIRGINIA	107.25
74321	10/01/99	DELMONTE, BERNICE M	108.88
74322	10/01/99	DICKSON, HELEN	100.75
74323	10/01/99	DORNFELD, GRACE K.	110.50
74324	10/01/99	DUCHARME, FRED	122.50
74325	10/01/99	DUELLMAN, AUDREY	112.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
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74326	10/01/99	EDDY, BETTY	110.50
74327	10/01/99	FISCHER, LORRAINE	122.50
74328	10/01/99	FISCHER, MARY	108.88
74329	10/01/99	FITZGERALD, DELORES M.	113.75
74330	10/01/99	FOSBURGH, ANNE	112.00
74331	10/01/99	FRANSSEN, MARYANN F	112.00
74332	10/01/99	FREDERICKSON, RITA	112.13
74333	10/01/99	GALLAGHER, BARBARA	104.00
74334	10/01/99	GILSTAD, MARK	84.50
74335	10/01/99	GOLASKI, DIANE	110.50
74336	10/01/99	HAAS, ELIZABETH	126.00
74337	10/01/99	HAAS, THEODORE	129.50
74338	10/01/99	HAYNE, JACQUELINE J	58.50
74339	10/01/99	HENRY, JOHN	78.00
74340	10/01/99	HOHENTHANER, DELORIS E	110.50
74341	10/01/99	HORTON, SHIRLEE	94.25
74342	10/01/99	IVERSEN, MILDRED	110.50
74343	10/01/99	JOHNSON, BARBARA J	87.75
74344	10/01/99	JUNGMANN, DONALD O	110.50
74345	10/01/99	KING, HELEN	110.50
74346	10/01/99	KNAUSS, CAROL K	119.00
74347	10/01/99	KOCKELMAN, RON P	110.50
74348	10/01/99	KOLASA, JOAN	110.50
74349	10/01/99	KOLASA, JOSEPH	110.50
74350	10/01/99	KUNDE, MARGARET F	107.25

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74351	10/01/99	LACKNER, MARVELLA M	100.75
74352	10/01/99	LARSON, ANITA L	110.50
74353	10/01/99	LAUREN, LORRAINE M.	113.75
74354	10/01/99	LIEDER, MARY LOU	110.50
74355	10/01/99	LIEDL, GAIL HELEN	119.00
74356	10/01/99	LING, THELMA	110.50
74357	10/01/99	LOCKE, GRACE	112.13
74358	10/01/99	LOFGREN, RICHARD	122.50
74359	10/01/99	LUTTRELL, SHIRLEY	119.00
74360	10/01/99	MOLLERS, KATHERINE L	108.88
74361	10/01/99	MOSSONG, BETTY	112.13
74362	10/01/99	NIETERS, LOUISE	110.50
74363	10/01/99	OLSON, ELEZABETH E	68.25
74364	10/01/99	OLSON, RACHEL S	113.75
74365	10/01/99	PAULEY, PHYLLIS J	110.50
74366	10/01/99	PAYETTE, ERNEST G	117.25
74367	10/01/99	PETROSKI, JEAN A	110.50
74368	10/01/99	PETSCHER, LORRAINE	108.88
74369	10/01/99	PHILLIPPI, JACQUELINE M	68.25
74370	10/01/99	ROSAUER, LORRAINE	100.75
74371	10/01/99	RUDEEN, ELAINE	113.75
74372	10/01/99	SALO, MARIAN	100.75
74373	10/01/99	SCHAAF, LARRY A	110.50
74374	10/01/99	SCHROEPFER, DONALD H	68.25
74375	10/01/99	SCHROEPFER, HARRIET I	58.50

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74376	10/01/99	SCHULTZ, MYRNA B.	100.75
74377	10/01/99	SHAFFER, CLARENCE R	113.75
74378	10/01/99	SHAFFER, MARVIETTE	113.75
74379	10/01/99	SKLUZACEK, EVELYN M.	104.00
74380	10/01/99	TANGEN, CARL H	110.50
74381	10/01/99	TANGEN, JOYCE M	110.50
74382	10/01/99	THOMPSON, MILO	122.50
74383	10/01/99	THOMPSON, PATRICIA	122.50
74384	10/01/99	TOLBERT, D-FRANKLIN	100.75
74385	10/01/99	WASMUNDT, GAYLE M	104.00
74386	10/01/99	WILLY, JOHN H	100.75
74387	10/01/99	YEKALDO, LILLIAN G	110.50
74388	10/01/99	PALANK, MARY KAY	1700.68
74389	10/01/99	RICHIE, CAROLE L	1497.11
74390	10/01/99	RYAN, MICHAEL	2849.39
74391	10/01/99	SVENDSEN, JOANNE M	2024.30
74392	10/01/99	BARTZ, PAUL	2303.96
74393	10/01/99	BUSACK, DANIEL P	1209.63
74394	10/01/99	KNEFELKAMP, KARI L	160.00
74395	10/01/99	KONG, TOMMY T	915.99
74396	10/01/99	SHORTREED, MICHAEL P	2123.17
74397	10/01/99	SZCZEPANSKI, THOMAS J	2004.52
74398	10/01/99	WATCZAK, LAURA	2063.52
74399	10/01/99	WELCHLIN, CABOT V	2014.43
74400	10/01/99	WENZEL, JAY B	1209.63

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74401	10/01/99	HALE, THOMAS M	1338.03
74402	10/01/99	MEEHAN, JAMES	2328.88
74403	10/01/99	THIENES, PAUL	2180.93
74404	10/01/99	HEWITT, JOEL A	2767.82
74405	10/01/99	CHLEBECK, JUDY M	1520.03
74406	10/01/99	FREBERG, RONALD L	1533.63
74407	10/01/99	JONES, DONALD R	1156.83
74408	10/01/99	ELIAS, JAMES G	1824.03
74409	10/01/99	KUNO, MICHAEL R	120.75
74410	10/01/99	LINDBLOM, RANDAL	2010.21
74411	10/01/99	ANDERSON, ROBERT S	1505.63
74412	10/01/99	EDSON, DAVID B	1533.63
74413	10/01/99	HELEY, ROLAND B	1533.63
74414	10/01/99	HINNENKAMP, GARY	1697.19
74415	10/01/99	LAVAQUE, MICHAEL	1477.63
74416	10/01/99	LINDORFF, DENNIS P	1505.63
74417	10/01/99	NAUGHTON, JOHN W	927.63
74418	10/01/99	RODRIGUEZ, RAUL J	363.00
74419	10/01/99	BERGREN, KIRSTEN A	327.25
74420	10/01/99	MACY, RITA	146.25
74421	10/01/99	SOUTTER, CHRISTINE	202.31
74422	10/01/99	THOMPSON, DEBRA J	466.89
74423	10/01/99	WEGWERTH, JUDITH A	1438.43
74424	10/01/99	SCHMIDT, JASON E	1199.74
74425	10/01/99	ANDERSON, EVERETT	499.21

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74426	10/01/99	OLSON,ARNOLD G	480.00
74427	10/01/99	OSTROM,MARJORIE	2150.43
74428	10/01/99	WENGER,ROBERT J	1791.23
74429	10/01/99	BRANDSTROM,JULIET M	67.50
74430	10/01/99	BRANDSTROM,RYAN M.	58.50
74431	10/01/99	CHURCHILL,MATT H	131.00
74432	10/01/99	FINN,GREGORY S	1272.83
74433	10/01/99	FLUG,ELAINE R	102.20
74434	10/01/99	FLUG,MEGAN L	91.00
74435	10/01/99	FRANK,LAURA	134.00
74436	10/01/99	FRANK,STEVE	309.25
74437	10/01/99	GEBHARD,JILLIAN R	93.00
74438	10/01/99	HOUT,ELIZABETH R	213.00
74439	10/01/99	JAGER, RYAN C.	22.00
74440	10/01/99	JANSEN,DAVID S	155.50
74441	10/01/99	JENSEN,CASSANDRA M	10.00
74442	10/01/99	KLEM,JOSH H	240.00
74443	10/01/99	LINN,TERI L	30.38
74444	10/01/99	LO,CHUEPHENG	90.00
74445	10/01/99	MAJOR, MATTHEW D.	88.00
74446	10/01/99	MCCABE,MATTHEW L	50.00
74447	10/01/99	PEASLEY,ROLAND P	224.00
74448	10/01/99	PREW,JOHN M	146.25
74449	10/01/99	RYDEEN,BENJAMIN D	187.50
74450	10/01/99	SANDHOLM,ANDREW J	163.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74451	10/01/99	SPENCER, WILLIAM	33.00
74452	10/01/99	THILL, ERIN	30.00
74453	10/01/99	VERHULST, RYAN J	51.25
74454	10/01/99	WALKER, BRADLEY M	102.50
74455	10/01/99	WHITE, TRACY A	125.00
74456	10/01/99	ZIELINSKI, JOSEPH R	84.00
74457	10/01/99	GERMAIN, DAVID	1564.56
74458	10/01/99	NADEAU, EDWARD A	2074.43
74459	10/01/99	SCHULTZ, SCOTT M	1355.42
74460	10/01/99	COONS, MELISSA	899.87
74461	10/01/99	ERICKSON, KYLE F	321.75
74462	10/01/99	FALVEY, JENNIFER A	128.95
74463	10/01/99	GLASS, JEAN	745.82
74464	10/01/99	HOIUM, SHEILA	917.07
74465	10/01/99	HORWATH, RONALD J	878.28
74466	10/01/99	KARAS, TAMARA A	708.78
74467	10/01/99	NEAMY, MARK W	182.15
74468	10/01/99	SCHMIDT, RUSSELL	1156.83
74469	10/01/99	SCHOEBERL, KAYLENE M	240.29
74470	10/01/99	SHOBERG, CARY J	83.13
74471	10/01/99	ABRAHAMSON, BRYAN K	426.27
74472	10/01/99	ABRAHAMSON, REBECCA L.	204.75
74473	10/01/99	ANDERSON, JULIE M	357.18
74474	10/01/99	ANDERSON, TIMOTHY R	182.00
74475	10/01/99	BADEN, MATHIAS	345.22

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74476	10/01/99	BITTNER, KATIE C	216.92
74477	10/01/99	CHAPMAN, JENNY A	60.22
74478	10/01/99	DEMPSEY, BETH M	124.15
74479	10/01/99	DeGRAW, KRYSTAL M	124.45
74480	10/01/99	ERICKSON, CAROL A	40.00
74481	10/01/99	FERRISE, CHRISTINA M	19.50
74482	10/01/99	FONTAINE, ANTHONY	32.86
74483	10/01/99	FRETZ, SARAH J	63.38
74484	10/01/99	GRUENHAGEN, LINDA C	185.50
74485	10/01/99	HAGSTROM, LINDSEY S	81.00
74486	10/01/99	HAWKE, RYAN A	279.93
74487	10/01/99	HAWKINS, LISA A	153.60
74488	10/01/99	HOLMGREN, LEAH M	104.18
74489	10/01/99	HOULE, DENISE L	184.50
74490	10/01/99	HUPPERT, ERIN M	207.38
74491	10/01/99	HUTTON, GABRIEL N	35.75
74492	10/01/99	IKHAML, JOHN	129.80
74493	10/01/99	IVERSON, BRADLEY A	107.25
74494	10/01/99	JOHNSON, MEGAN M	219.38
74495	10/01/99	JOHNSON, ROBERT P	182.70
74496	10/01/99	JOHNSON, ROLLAND H	39.00
74497	10/01/99	JOHNSON, STETSON	66.00
74498	10/01/99	JOHNSON, SUSAN M	75.00
74499	10/01/99	JOVONOVICH, TODD R	40.80
74500	10/01/99	KAHLER, BRADLEY G	86.13

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74501	10/01/99	KERSCHNER, JOLENE M	89.38
74502	10/01/99	KOEHNEN, AMY	36.00
74503	10/01/99	KOEHNEN, MARY B	435.50
74504	10/01/99	KOEPKE, CHARLES E	95.88
74505	10/01/99	MEISEL, TAMBREY	25.05
74506	10/01/99	MOORE, VANESSA J	376.03
74507	10/01/99	MOTZ, ERIN M	139.03
74508	10/01/99	O'REAGAN, CHRISTINE	78.00
74509	10/01/99	OWEN, JONATHAN	145.35
74510	10/01/99	PEHOSKI, JOEL T	201.50
74511	10/01/99	REGESTER, DOUG	80.00
74512	10/01/99	SCHLUETER, LOUISE E	37.00
74513	10/01/99	SMITLEY, SHARON L	174.05
74514	10/01/99	STEINKE, JACOB P	112.13
74515	10/01/99	SWANER, JESSICA	162.56
74516	10/01/99	TIBODEAU, HEATHER J	37.78
74517	10/01/99	WARNER, CAROLYN	138.85
74518	10/01/99	WEDES, CARYL H	111.30
74519	10/01/99	WELTER, ELIZABETH M	45.50
74520	10/01/99	WHITE, TIMOTHY M	39.30
74521	10/01/99	WILLIAMS, KELLY M	884.53
74522	10/01/99	WOODMAN, ALICE E	146.50
74523	10/01/99	ZIELINSKI, JENNIFER L	139.75
74524	10/01/99	BOSLEY, CAROL	206.06
74525	10/01/99	FLEMING, KATHY A	135.00

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74526	10/01/99	GLASS, GILLIAN	89.90
74527	10/01/99	GREEN, ANDREA L	16.50
74528	10/01/99	HANSEN, ANNA K	223.50
74529	10/01/99	SCHROEDER, KATHLEEN	180.00
74530	10/01/99	ANTON, SARAH E	182.70
74531	10/01/99	BEHAN, JAMES	1267.23
74532	10/01/99	BLAKESLEY, JEFFRY D	64.00
74533	10/01/99	BLANCHARD, KEVIN J	72.00
74534	10/01/99	CALLEN, KATIE E	37.80
74535	10/01/99	CHAPEAU, GREG M	163.80
74536	10/01/99	GRENDZINSKI, DIANE J	120.00
74537	10/01/99	HEMPFER, NICHOLAS W	66.00
74538	10/01/99	JAHN, DAVID J	1320.57
74539	10/01/99	KOSKI, JOHN F	657.47
74540	10/01/99	LONETTI, JAMES F	579.78
74541	10/01/99	MATTESON, FRANK M	56.70
74542	10/01/99	MORIN, TROY J	132.00
74543	10/01/99	PRINS, KELLY M	239.40
74544	10/01/99	REILLY, MICHAEL R	839.32
74545	10/01/99	SEVERSON, CHRISTINA M	138.81
74546	10/01/99	STEINHORST, JEFFREY	180.00
74547	10/01/99	SWANSON, VERONICA	1072.26
74548	10/01/99	YOUNG, DILLON J	171.60
74549	10/01/99	AICHELE, CRAIG J	921.62
74550	10/01/99	MULVANEY, DENNIS M	1678.43

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
74551	10/01/99	PRIEM, STEVEN A.	1395.23
			312856.76

AGENDA REPORT

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

TO: City Manager

FROM: Finance Director *R. Faust*

RE: DISPOSAL OF OLD FINANCIAL RECORDS

DATE: September 29, 1999

Annually the City disposes of financial records that have passed their legally required six- or ten-year retention period. However, before the records can be destroyed, the City is required by law to submit the attached resolution and application for approval to the State. It is recommended that the attached resolution be adopted so that the appropriate financial records can be destroyed.

hu

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Attachments

RESOLUTION

WHEREAS, M.S.A. 138.17 governs the destruction of city records; and

WHEREAS, a list of records has been presented to the Council with a request in writing that destruction be approved by the Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA;

1. That the Finance Director is hereby directed to apply to the Minnesota State Historical Society for an order authorizing destruction of the 1988 and 1992 records as described in the attached list.
2. That upon approval by the State of the attached application, the Finance Director is hereby authorized and directed to destroy the records listed.

MINNESOTA HISTORICAL SOCIETY
STATE ARCHIVES DEPARTMENT

**APPLICATION FOR AUTHORITY
 TO DISPOSE OF RECORDS**

For use by Records Panel	
Application No.	Date

Instructions:

1. This form does not provide continuous authority to dispose of similar records and cannot be used to approve a records retention schedule.
2. Complete original and three copies. Photocopies are acceptable.
3. Complete items 1 through 6 and item 8. Use reverse side to continue records description. If more space is needed, use plain paper.
4. Send original and two copies to the **State Archives Department, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102-1906.**
5. Retain one copy until your approved copy is returned. The approved copy will be your authority to dispose of records. It should be retained permanently.
6. Additional copies of this form are available from the address above or by telephoning 612-297-4502. (FAX: 612-296-9961)

NOTE: Laws of 1971, Chapter 529, Section 3 reads as follows: "It is the policy of the legislature that the disposal and preservation of public records be controlled exclusively by Minnesota Statutes, Chapter 138 and by this act, thus, no prior, special or general statute shall be construed to authorize or prevent the disposal of public records at a time or in a manner different than prescribed by such chapter or by this act and no general or special statute enacted subsequent to this act shall be construed to authorize or prevent the disposal of public records at a time or in a manner different than prescribed in chapter 138 or in this act unless it expressly exempts such records from the provisions of such chapter and this act by specific reference to this section."

1. Agency or Office CITY OF MAPLEWOOD	2. Division or Section Finance Department	3. Quantity of Records 15.96 Cubic Feet
4. Location of Records Maplewood Public Works Building		5. Laws other than M.S. 138.17 that relate to the destruction or safekeeping of the records: None to our knowledge
6. I certify that the records listed on this application are accurately described, and that they have no further administrative, legal, or fiscal value for this agency.		AUTHORIZATION: Under the authority of M.S. 138.17, it is hereby ordered that the records listed on this application be destroyed, except as shown in item 7.
Authorized Signature (Type name below) Daniel F. Faust September 27, 1999		Director, Minnesota Historical Society Date
Name Date Finance Director 651/770-4513		Legislative or State Auditor Date
Title Phone		Attorney General Date

7. Exceptions to Destruction. (For use by Records Disposition Panel).

8. Description of Records. Describe each record series or type of record separately. Number each series, beginning with "1".

a. Item No.	b. Name of record, form numbers, content, usage, arrangement, original, duplicate, or microfilmed.	c. Inclusive Dates
1	FINANCIAL RECORDS (6-year retention) Cash Treasurer Report Original A/P Check Register Original Bank Statements/Bank Reconciliation Original Deposit Slips Original Cancelled A/P Checks Original	1992 1992 1992 1992 1992

(OVER)

a. Item No.	b. Name of record, form numbers, content, usage, arrangement, original, duplicate, or microfilmed.	c. Inclusive Dates
(1 cont.)	<p>FINANCIAL RECORDS (6-year), Continued:</p> <p>Receipts Original 1992</p> <p>Journal Entry Books Original 1992</p> <p>Budget Changes Documentation Original 1992</p> <p>Charitable Gambling Original 1992</p> <p>A/R Cash Receipts Journal Original 1992</p> <p>Ambulance Billing Records Original 1992</p> <p>A/R MIS/DEV Billing Records Original 1992</p>	
2	<p>FINANCIAL RECORDS (10-year retention)</p> <p>Invoice Registers/Journals Original 1988</p> <p>Paid Invoices & Claim Vouchers Original 1988</p>	
3	<p>PAYROLL RECORDS:</p> <p>P/R Leave Hours Report Original 1992</p> <p>Time Sheets Original 1992</p> <p>P/R Check Register Original 1992</p> <p>Cancelled P/R Checks Original 1992</p> <p>Quarterly P/R Reports Original 1992</p> <p>Garnishments Original 1992</p> <p>P/R Deductions - UW, W-2, W-4 Forms Original 1992</p> <p>Pay Rate Documentation Original 1992</p> <p>Health Insurance Books Original 1992</p> <p>Accident Reports Original 1992</p> <p>1099 Information Original 1992</p>	

AGENDA REPORT

Action by Council:

TO: City Manager
FROM: Finance Director and Community Development Director
RE: INCREASE IN COMMUNITY DEVELOPMENT DEPARTMENT SERVICE CHARGES

Endorsed _____
Modified _____
Rejected _____
Date _____

DATE: September 30, 1999

INTRODUCTION

It is proposed that the Community Development Department service charges be increased by 2.4% effective January 1, 2000.

BACKGROUND

It has been past practice to raise service charges annually to keep up with inflation. In 1993 a User Fee Study was completed for the Community Development Department to insure that service charges finance an appropriate portion of the service costs.

The User Fee Study report contained recommendations on 50 individual license/permit fees and service charges for the Community Development Department. For each item, it had information on the unit volume, current fee, costs to provide the service, recommended fee, phase-in schedule covering five years for the recommended fee, estimated increased revenue from the recommended fee and subsidy amount after the recommended fee is phased in. On 5-24-93, the Council approved the recommended fees for 1993. There have been annual increases in the service charges since then.

At this time, it would be appropriate to increase all Community Development Department fees by 2.4% to keep up with inflation.

RECOMMENDATION

It is recommended that the Council (1) approve revisions in Community Development Department license/permit fees and services charges listed in Exhibit A effective January 1, 2000 and (2) approve first reading of an ordinance (Exhibit B) to increase the planning fees.

COMMUNITY DEVELOPMENT DEPARTMENT SERVICE CHARGES				
	Estimated Annual Volume	1998 Fee	1999 Fee	2000 Fee
PLANNING FEES (Set by Ordinance):				
Zone Change	1	\$690 *	\$708 *	\$725 *
Conditional Use Permit:				
R1 and R2	1	206 *	211 *	216 *
Other	11	733 *	752 *	770 *
Conditional Use Permit Revision:				
R1 and R2	1	41 *	42 *	43 *
Other	2	147 *	151 *	155 *
Variances:				
R1 and R2	7	135 *	139 *	142 *
Other	5	753	773 *	792 *
Vacations:				
R1 and R2	10	130 *	133 *	136 *
Other	2	505 *	518 *	530 *
Lot Divisions (Fee per lot created):				
R1 and R2	11	71	73	75
Other	1	268	275	282
Home Occupations:				
Initial	2	150	154	158
Renewal	5	50	51	52
Sign Erection Permit	100	21	22	23
Billboard Erection Permit	1	81	83	85
Comprehensive Plan Amendment	3	1,004 *	1,030 *	1,055 *
Code Amendment	1	753	773	792
Planned Unit Development	1	1,111 *	1,140 *	1,167 *
Preliminary Plat	7	1,241	1,273	1,304
Preliminary Plat Revision or Time Extension	9	196	201	206
Final Plat	5	338	347	355

* Plus a surcharge for each affected property to pay for the County's filing fee for resolutions

COMMUNITY DEVELOPMENT DEPARTMENT SERVICE CHARGES				
	Estimated Annual Volume	1998 Fee	1999 Fee	2000 Fee
Time Extensions/Renewals	9	123	126	129
Billboard License	1	316	324	332
LICENSES DUE JANUARY 1st				
Contractors License	600	100	103	105
Motels				
1 - 15 Units	1	96	98	100
16 - 35 Units	2	130	133	136
36 - 100 Units	1	239	245	251
Over 100 Units	2	274	281	288
Special Food Handling Establishment	35	79	81	83
MISCELLANEOUS SERVICE CHARGE				
Woodlot Alteration Permit	1	13	14	14
Building Relocation	5	720	739	757
Moving Permit	3	47	48	49
Community Design Review Board:				
R1 & R2	2	166	170	174
Other	16	606	622	637
Demolition Permit	1	56	57	58
Mobile Home Permit	1	35	36	37
On-Site Sewage Systems	6	59	61	62
Truth-In-Housing Filing Fee	100	26	27	28
Truth-In-Housing Evaluators License	29	93	95	97
Zoning Compliance Letter		21	22	23

**COMMUNITY DEVELOPMENT DEPARTMENT
SERVICE CHARGES**

	Estimated Annual Volume	1998 Fee	1999 Fee	2000 Fee
PUBLICATIONS (Includes Sales Tax):				
Zoning Code		5	6	6
Platting Code		2	3	3
Sign Code		2	3	3
Comprehensive Plan		14	15	15
Zoning Map		10	11	11
City Map		2	3	3
Section Map		2	3	3
Planning Commission or Community Design Review Board:				
Minutes - Per Year		14	15	15
Agenda Packet - Per Year		100	103	105
Property Owner List		58	60	61

ORDINANCE NO. _____

PLANNING FEES

Section 1. Section 36-26 of the Zoning Code of the City of Maplewood is hereby amended as follows:

Section 36-26. Fees. The following nonrefundable application fees shall be required:

Zone Change	\$725
Conditional Use Permit:	
R1 & R2	216
Other	770
Conditional Use Permit Revision:	
R1 and R2	43
Other	155
Variances:	
R1 and R2	142
Other	792
Vacations:	
R1 and R2	136
Other	530
Lot Divisions (Fee per lot created):	
R1 and R2	75
Other	282
Home Occupation Permit (initial permit)	158
(annual renewal)	52
Comprehensive Plan Amendment	1,055
Code Amendment	792
Planned Unit Development	1,167
Preliminary Plat	1,304
Preliminary Plat Revision or Time Extension	206
Final Plat	355
Time Extensions/Renewals	129

Section 2. Section 36 - 258 of the sign code is amended as follows:

Section 36 - 258. Fees.

- (1) A sign erection permit fee (except for billboards) shall be \$23.
- (2) The fee for erection of billboards shall be \$85.
- (3) The annual license fee for billboards shall be \$332.

Section 3. This ordinance shall take effect on January 1, 2000.

Passed by the Maplewood City Council on _____, 1999.

Attest:

Mayor

Clerk

Ayes--
Nayes--

MEMORANDUM

TO: Mike McGuire, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: October 1, 1999
RE: Request for Special Use Permit



Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

The Ramsey County Sheriff's Department has requested a special use permit to hold a haunted house at the Ramsey County Fairgrounds. The event is sponsored by the Ramsey County Sheriff's Department and will take place from October 22nd through the 24th and the 29th through the 31st. Operating hours will be from 6:00 p.m. to 9:00 p.m.. Funds raised will be donated to the D.A.R.E. Program.

Background

Ordinance No. 629, *Itinerant Shows and Carnivals* states in part:

"Itinerant carnival means any street show, street fair, side show, circus or other similar enterprise which is held, operated or carried on in the open or indoors, upon or within any public or private ground, at which there congregates and assembles, with or without the payment of an admission fee, a gathering of people as spectator or otherwise."

"The City Council or other public authority shall issue licenses or permits or other grant of authority permitting the operation or carrying on of any itinerant carnival within the limits of the City only after the applicant has obtained written consent thereof from the City Council."

Recommendation

It is recommended that the City Council approve a special use permit for the Ramsey County Sheriff's Department to hold a haunted house at the Ramsey County Fairgrounds for the aforementioned dates.

MEMORANDUM

TO: Mike McGuire, City Manager
FROM: Karen Guilfoile, City Clerk 
DATE: October 1, 1999
RE: Request for Food Establishment License

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

Joseph Murphy, D.B.S. Buttery Party Service, has applied for a food establishment license to be used at Aldrich Arena.

The annual fee for a food establishment license is \$530.00. Mr. Murphy is requesting that Council reduce the fee for 1999 by one-half to \$265.00. The license, if approved, will only be used for the last 10 weeks of this calendar year. At the end of December, Mr. Murphy will be required to renew his license for the year 2000 at the scheduled annual fee.

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

MEMORANDUM

TO: City Manager
FROM: Director of Community Development
SUBJECT: 2000 SCORE Funding Application
DATE: September 21, 1999

INTRODUCTION

I have attached the 2000 SCORE application. The amount is \$71,002. This money is a grant from the county to repay the city for part of its recycling costs. The county is requesting that the city council approve the application.

RECOMMENDATION

Approve the 2000 SCORE application.

pf\mem\score
8.2 Recycling - Ramsey County

SAINT PAUL - RAMSEY COUNTY DEPARTMENT OF PUBLIC HEALTH

ENVIRONMENTAL HEALTH SECTION

2000 SCORE FUNDING GRANT APPLICATION

CITY/TOWNSHIP Maplewood DATE 9-21-99

PROGRAM PERIOD: January 1, 2000 through December 31, 2000

CONTACT PERSON Robert Wenger

ADDRESS 1830 E. County Road B

Maplewood, MN 55109

PHONE (651) 770-4560 FAX (651) 770-4506

=====

1. DESCRIPTION OF 2000 RECYCLING PROGRAM:

A. SERVICE DESCRIPTION

SINGLE-FAMILY RESIDENCES

MULTI-UNIT HOUSING (If service is not provided, please describe how they are assured the opportunity to recycle on-site.)

CONDOMINIUM RESIDENCES (If service is not provided, please describe how they are assured the opportunity to recycle on-site.)

MANUFACTURED HOME PARKS (If service is not provided, please describe how they are assured the opportunity to recycle on-site.)

NAME OF COLLECTOR(S) Superior Services

1375 - 7th Avenue P.O. Box 281, Newport, MN

ITEMS COLLECTED FOR RECYCLING:

B. DESCRIBE THE LONG TERM SOURCE(S) OF FUNDING FOR RECYCLING SERVICES:

Service charge on utility bill.

C. DESCRIBE CHANGES TO THE PROGRAM FOR 2000:

None

2. HOW DO YOU PROPOSE TO USE SCORE GRANT FUNDS? PLEASE DESCRIBE HOW A SCORE GRANT WOULD ENHANCE/IMPROVE SOURCE REDUCTION AND RECYCLING EFFORTS IN YOUR COMMUNITY. (PLEASE BE VERY SPECIFIC, AND INCLUDE MEASURABLE GOALS AND ANY PROGRAM CHANGES FOR 2000).

Partial funding for collection services measured by tonnage collected.

3. HOW WILL THESE ACTIVITIES BE EVALUATED?

By tonnage collected.

4. IF THESE ACTIVITIES (INCLUDING RECYCLING COLLECTION) WILL BE CONDUCTED BY A SUBCONTRACTOR, WHAT PROVISIONS WILL BE MADE TO MONITOR AND AUDIT SUBCONTRACTOR ACTIVITIES?

Weight slips and collection report from contractor.

5. IF THESE ACTIVITIES WILL BE ONGOING AFTER THIS GRANT PERIOD, HOW WILL THEY BE FUNDED?

By service charge on utility bill.

6. SCORE FUNDING GRANT PROPOSED BUDGET (ATTACH A COPY OF YOUR ADOPTED COMPLETE 2000 MUNICIPAL RECYCLING BUDGET, INCLUDING ALL FUNDING SOURCES):

ADMINISTRATION: \$ _____

PROMOTION ACTIVITIES \$ 450.

PLEASE DETAIL:

Three page artical in city newsletter.

EQUIPMENT \$ 5,540.

PLEASE DETAIL:

1000 new recycling bins.

COLLECTION OF RECYCLABLES \$ 248,590.

PLEASE DETAIL:

TOTAL \$ 254,580.

7. PLEASE DESCRIBE YOUR MUNICIPAL IN-HOUSE RECYCLING PROGRAM:

We collect office paper, junk mail, cans, and bottles.

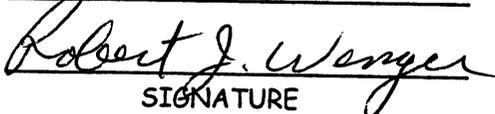
8. DESCRIBE THE CITY'S SOURCE REDUCTION AND RECYCLING PROMOTIONAL EFFORTS; INCLUDE TYPES OF PROMOTIONAL MATERIALS USED AND SCHEDULES FOR DISTRIBUTION OF INFORMATION.

Yearly recycling calendar of pick-up dates and information sheet in city newsletter

9. PLEASE ATTACH A RESOLUTION FROM YOUR GOVERNING BODY REQUESTING THE FUNDING ALLOCATION OR A CERTIFIED COPY OF THE OFFICIAL PROCEEDINGS AT WHICH THE REQUEST WAS APPROVED.

NAME OF PERSON AUTHORIZED TO SUBMIT GRANT:

Robert J. Wenger


SIGNATURE

TITLE OF PERSON AUTHORIZED TO SUBMIT GRANT:

Environmental Health Official

PLEASE RETURN THE COMPLETED GRANT APPLICATION FORM BY OCTOBER 30, 1999
TO:

DAN DONKERS, PROGRAM ANALYST
SAINT PAUL - RAMSEY COUNTY DEPARTMENT OF PUBLIC HEALTH
ENVIRONMENTAL HEALTH SECTION
1670 BEAM AVENUE, SUITE A
MAPLEWOOD, MN 55109-1176

MEMORANDUM

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: Resolution of Appreciation for Marie Robinson
DATE: August 10, 1999

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

INTRODUCTION

Marie Robinson resigned from the community design review board on July 28, 1999. Refer to her letter on page 2. I attached a resolution of appreciation for Marie. Marie served on the Maplewood Community Design Review Board for nine years from August 13, 1990 to July 27, 1999.

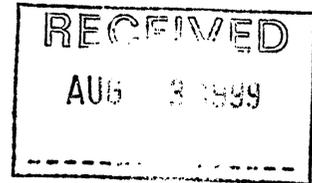
RECOMMENDATION

Adopt the attached resolution.

p:miscell\robinson.res(6.2)

Attachments:

1. Letter of Resignation from Marie Robinson dated July 28, 1999
2. Resolution of Appreciation



August 3, 1999

Tom Ekstrand
Community Design & Review Board
1830 East County Rd B
Maplewood, MN 55109-2797

Dear Tom:

I have terminated my position on the Maplewood Community Design and Review Board effective July 28, 1999. Please pass along my thanks for the opportunity to service on the board these past nine years.

Tom, your direction and insight into the proposed projects has been most helpful. Our board had the advantage of working with a thorough review of all projects by your staff before the applicants presented their information.

I will miss the teamwork of our members and yet there are two good candidates for the vacancies. Good luck in shaping your new Community Design and Review Board.

Yours truly,

A handwritten signature in cursive script that reads "Marie Robinson".

Marie Robinson

JOINT RESOLUTION OF APPRECIATION

WHEREAS, Marie Robinson has been a member of the Maplewood Community Design Review Board since August 13, 1990 and has served faithfully in that capacity; and

WHEREAS, the Community Design Review Board has appreciated her experience, insights and good judgement; and

WHEREAS, Marie has freely given of her time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, Marie has shown dedication to her duties and has consistently contributed her leadership and effort for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Marie Robinson is hereby extended our gratitude and appreciation for her dedicated service and we wish her continued success in the future.

*Passed by the Maplewood
City Council on _____*

George Rossbach, Mayor

*Passed by the Maplewood
Community Design Review Board
on _____*

Matt Ledvina, Chairperson

Attest:

Karen Guilfoile, Clerk

MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
SEPTEMBER 21, 1999

VI. DESIGN REVIEW

C. Resolution of Appreciation for Marie Robinson

Chairperson Ledvina thanked Marie Robinson for the capable and wonderful service she provided to the community design review board for nine years.

Boardmember Johnson moved adoption of the resolution of appreciation for Marie Robinson.

Boardmember Shankar seconded.

Ayes—all

The motion passed.

MEMORANDUM

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: **Conditional Use Permit Review**
PROJECT: **Gladstone Community Center**
LOCATION: 1945 Manton Street
DATE: September 27, 1999

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

The conditional use permit (CUP) at 1945 Manton Street is due for review. (See the maps on pages 2 and 3.) The CUP is for a community center.

BACKGROUND

On November 1, 1979, the city council approved the CUP.

On November 26, 1984, the council renewed the CUP, subject to the following conditions:

1. Council may review any future use, not presently in the Gladstone Community Center, excepting those classes and programs conducted by School District No. 622 or other public, parochial or private schools.
2. All building and fire code regulations must be met and a certificate of occupancy must be issued for each new use.

The City Council required review again in five years.

On November 13, 1989, the council reviewed this CUP and required review again in five years.

On November 14, 1994, the city council reviewed this CUP and required a review in five years.

DISCUSSION

The Gladstone Community Center is being operated in accordance with the CUP and other city regulations. I am not aware of any problems about this use.

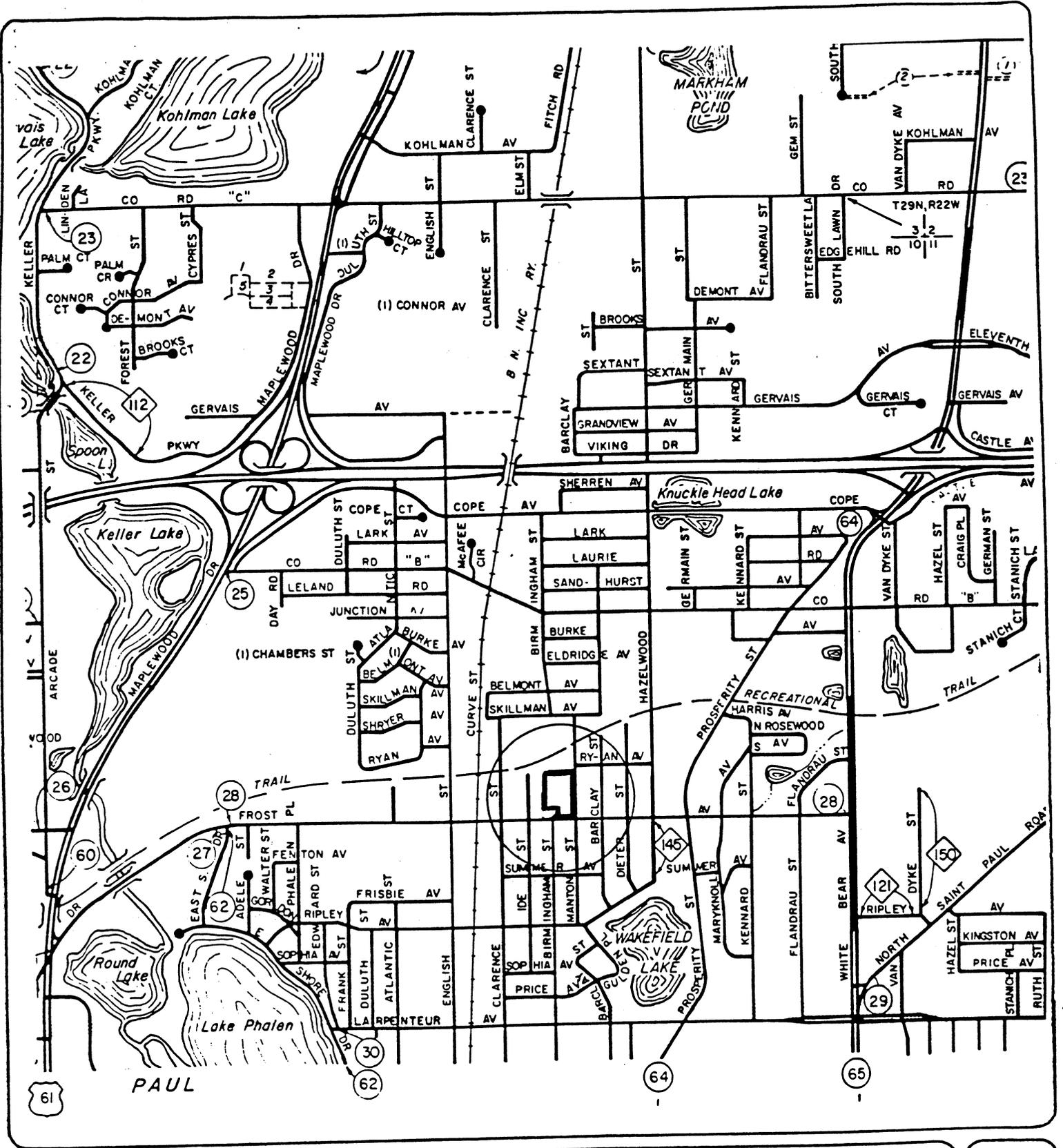
RECOMMENDATION

Review this conditional use permit again only if a change is proposed or if a problem arises.

p:sec15/glastone.cup

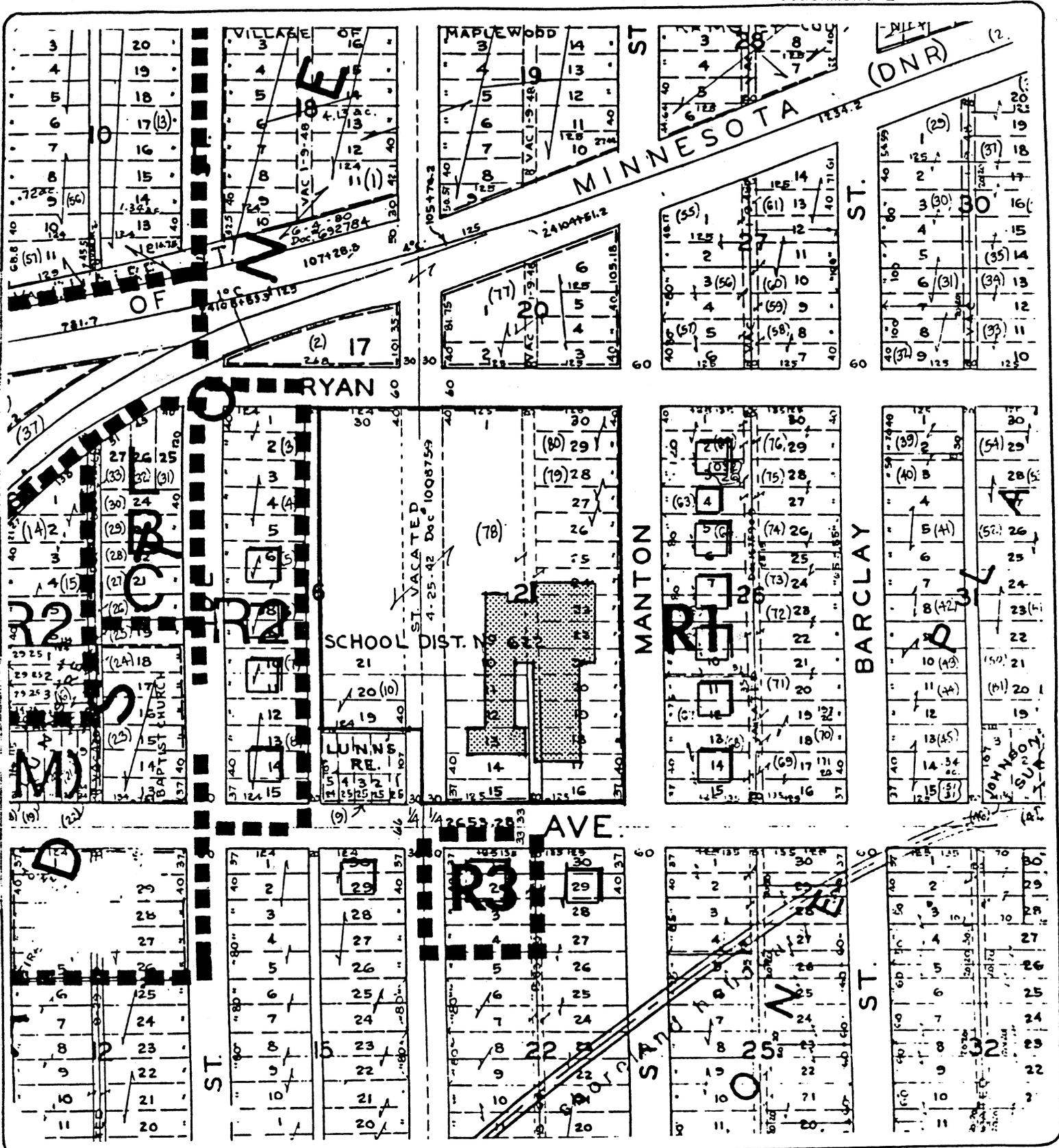
Attachments:

1. Location Map
2. Property Line/Zoning Map

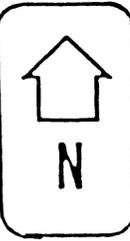


LOCATION MAP





PROPERTY LINE / ZONING MAP



MEMORANDUM

TO: City Manager
 FROM: Ken Roberts, Associate Planner
 SUBJECT: Conditional Use Permit Review
 PROJECT: The Carefree Cottages of Maplewood (Phase III)
 LOCATION: 1791-1809 Gervais Avenue
 DATE: September 27, 1999

Action by Council:

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

INTRODUCTION

The conditional use permit (CUP) for Carefree Cottages of Maplewood (Phase III) is due for review. The CUP is for a planned unit development (PUD). City code requires a CUP for the project because the city zoned the site LBC (limited business commercial). This zoning district limits uses to offices and day care. However, the city may approve a CUP for a PUD in any zoning district. Refer to the maps on pages 2 and 3 and the site plan on page 4.

BACKGROUND

On June 12, 1995, the city council made several approvals for the Carefree Cottages of Maplewood (Phase III). These included (1) a CUP for a PUD, (2) a land use plan change from LBC to RH and OS, (3) a vacation for an excess drainage easement, (4) a parking reduction authorization, (5) a sideyard setback variance and (6) the design approval. The CUP approval was subject to 14 conditions.

On October 28, 1996, the city council approved a vacation for part of a drainage and wetland easement on the project site. The council also approved a CUP review for the development.

DISCUSSION

The developer has completed the development and all the required site work. Staff is not aware of any problems or concerns with this development.

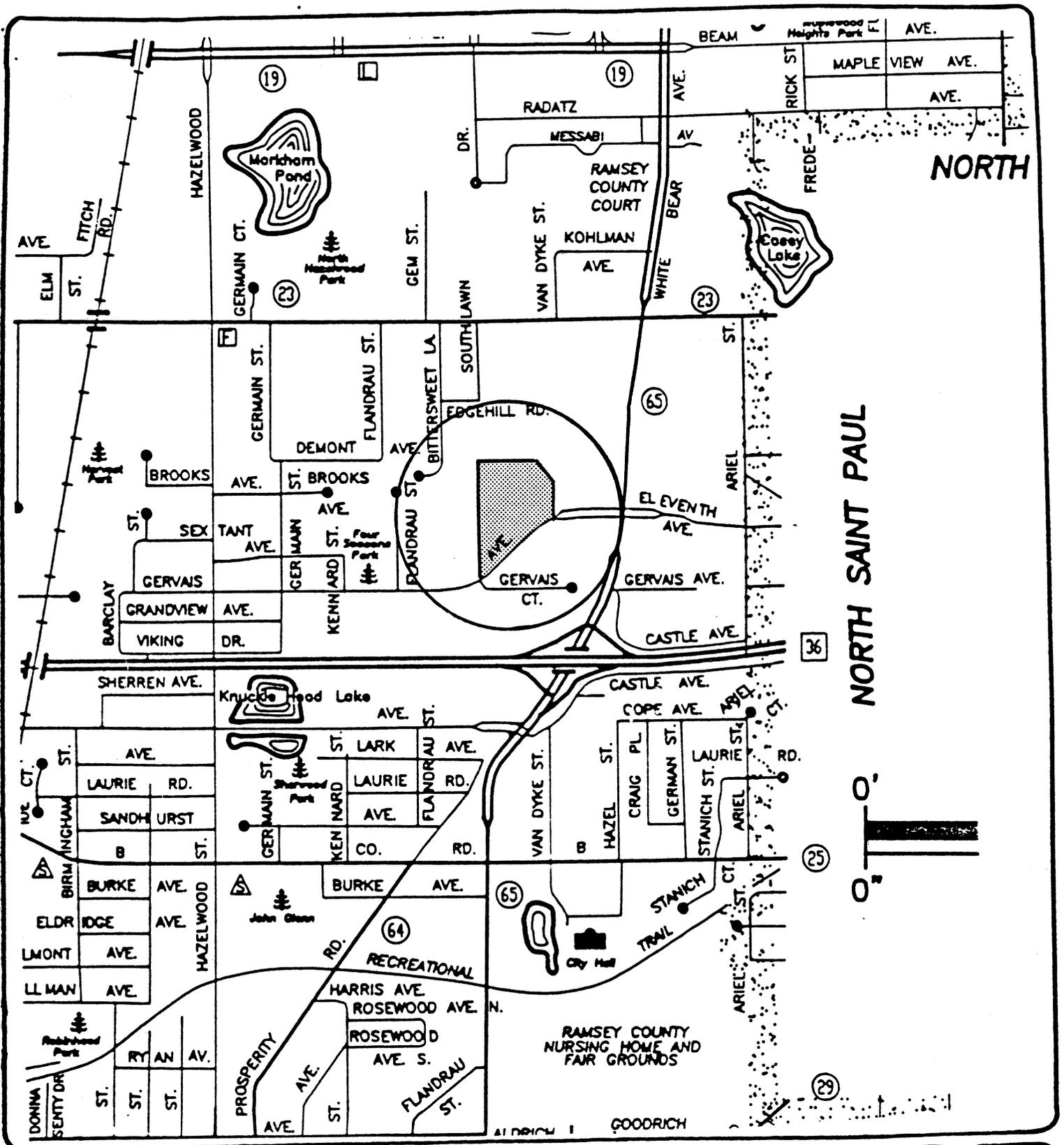
RECOMMENDATION

Review the conditional use permit (CUP) for the Carefree Cottages of Maplewood (Phase III) only if the owner proposes major changes to the site or if a problem develops.

P:\...sec11\carecot5.rev

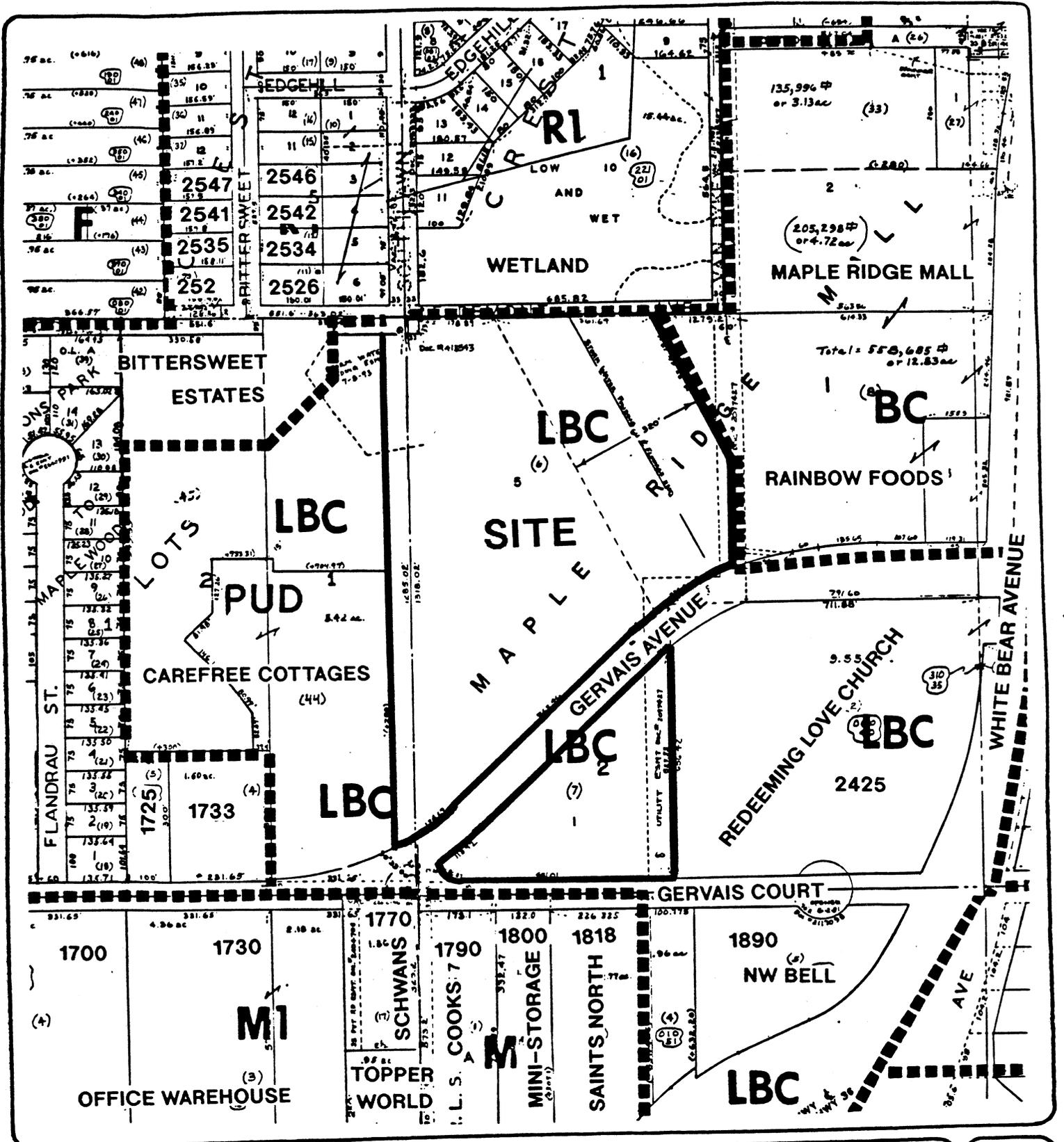
Attachments:

1. Location Map
2. Property Line / Zoning Map
3. Site Plan



LOCATION MAP

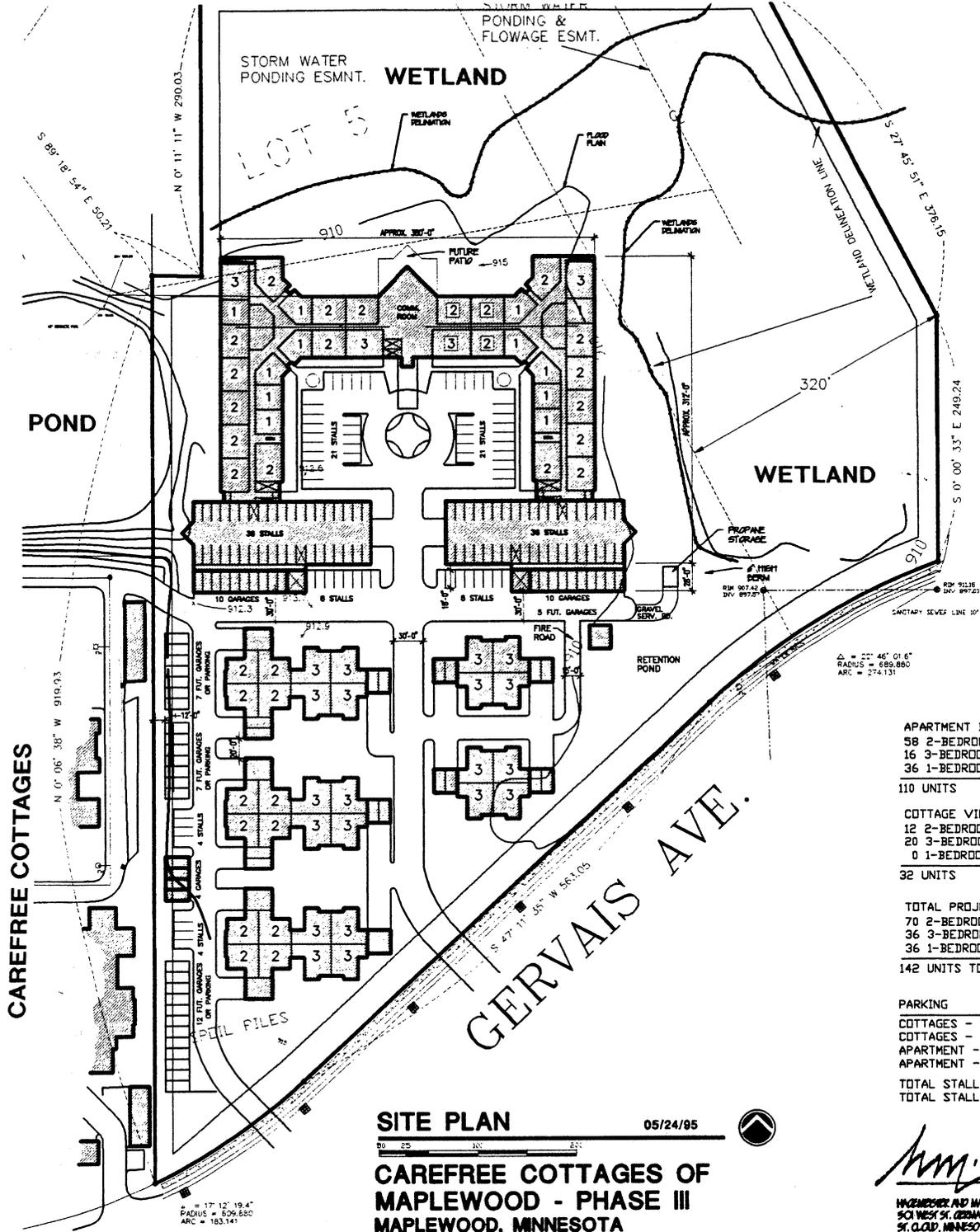




PROPERTY LINE / ZONING MAP



COUNTY OPEN SPACE



APARTMENT BUILDING
 58 2-BEDROOMS
 16 3-BEDROOMS
 36 1-BEDROOMS

110 UNITS

COTTAGE VILLAS
 12 2-BEDROOMS
 20 3-BEDROOMS
 0 1-BEDROOMS

32 UNITS

TOTAL PROJECT
 70 2-BEDROOMS
 36 3-BEDROOMS
 36 1-BEDROOMS

142 UNITS TOTAL

PARKING

COTTAGES - 12 OPEN
 COTTAGES - 32 COVERED
 APARTMENT - 58 OPEN
 APARTMENT - 92 COVERED

TOTAL STALLS OPEN - 70
 TOTAL STALLS COVERED - 124

SITE PLAN

05/24/95

CAREFREE COTTAGES OF
 MAPLEWOOD - PHASE III
 MAPLEWOOD, MINNESOTA

Lot 5, Block 1, Maple Ridge Mall and the south 989.64 feet of Lot 1,
 E.G. Roger's Garden Lots except the westerly 280.00 feet thereof.

Handwritten signature

WUNDER AND MAC PROJECS
 501 WEST ST. CROOK STREET, SUITE 200
 ST. CLOUD, MINNESOTA 56301
 (612) 251-9555 FAX (612) 251-4919

SITE PLAN



MEMORANDUM

TO: City Manager
FROM: Tom Ekstrand, Associate Planner
SUBJECT: **Conditional Use Permit Review — Merit Chevrolet**
LOCATION: 2695 Brookview Drive
DATE: September 27, 1999

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

INTRODUCTION

The conditional use permit (CUP) for Merit Chevrolet is due for review. The city council approved the CUP to allow their building expansion. Merit Chevrolet needed a CUP because they are a nonconforming use due to their close proximity to a residential district. Refer to the maps on pages 2-4.

Merit Chevrolet recently completed their 4,700-square-foot addition onto the southeast corner of their garage. The additional space is for a service write-up area, offices, customer lounge, express lube bays and employee support space.

BACKGROUND

July 17, 1997: The city council approved the CUP and design plans for the proposed expansion. Refer to the minutes on pages 5-6.

June 13, 1998: The city council reviewed this CUP and decided to review it again in one year.

DISCUSSION

The property owner has completed their addition and is meeting all of the CUP conditions. The city council should review this CUP again only if a problem arises or if the applicant proposes any changes.

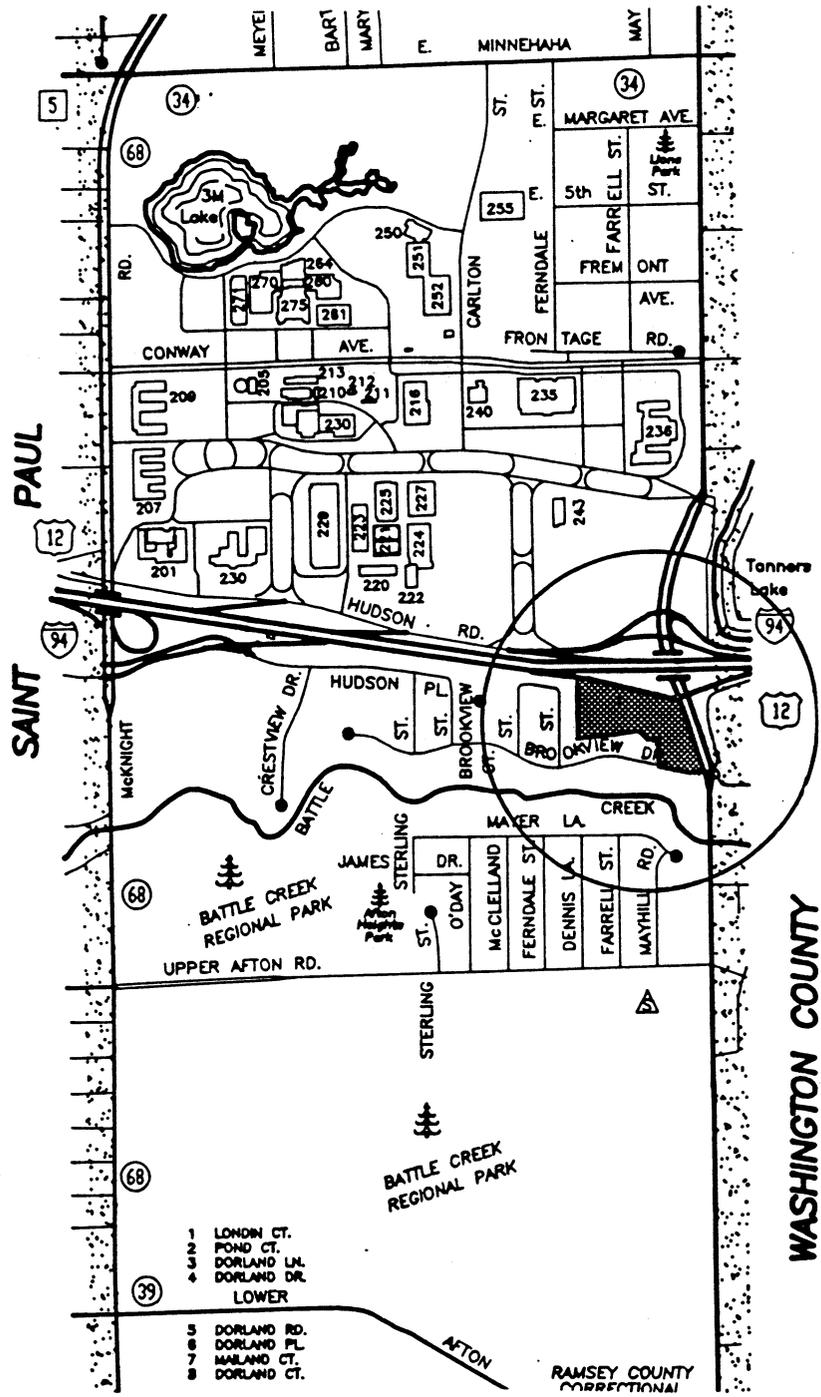
RECOMMENDATION

Review the conditional use permit for Merit Chevrolet again only if a problem arises or if the applicant proposes changes.

p:\sec1-28\merit.99

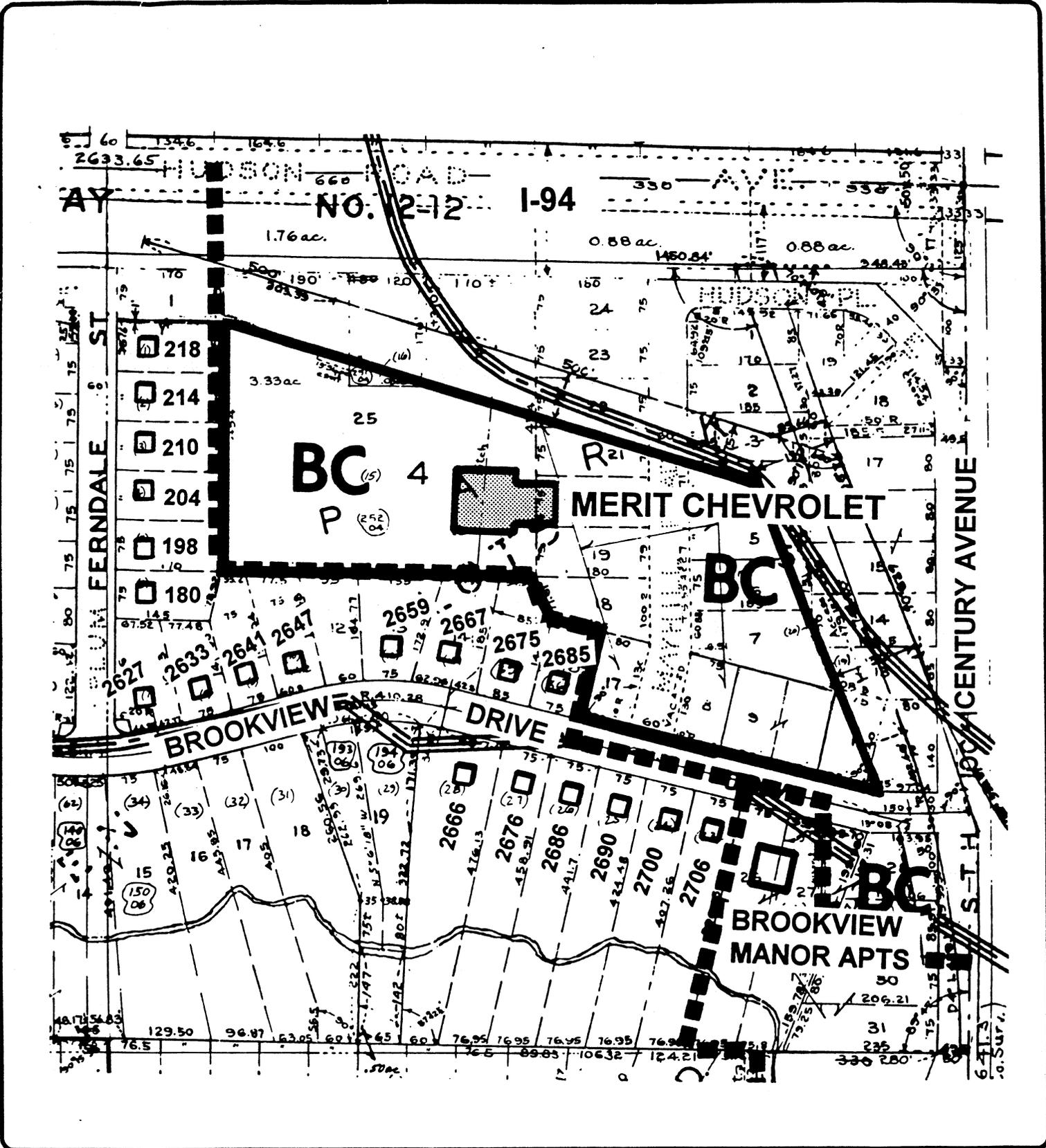
Attachments:

1. Location Map
2. Property Line/Zoning Map
3. Site Plan
4. City Council Minutes dated July 14, 1997

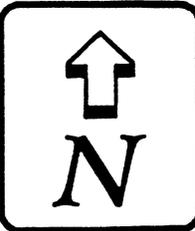


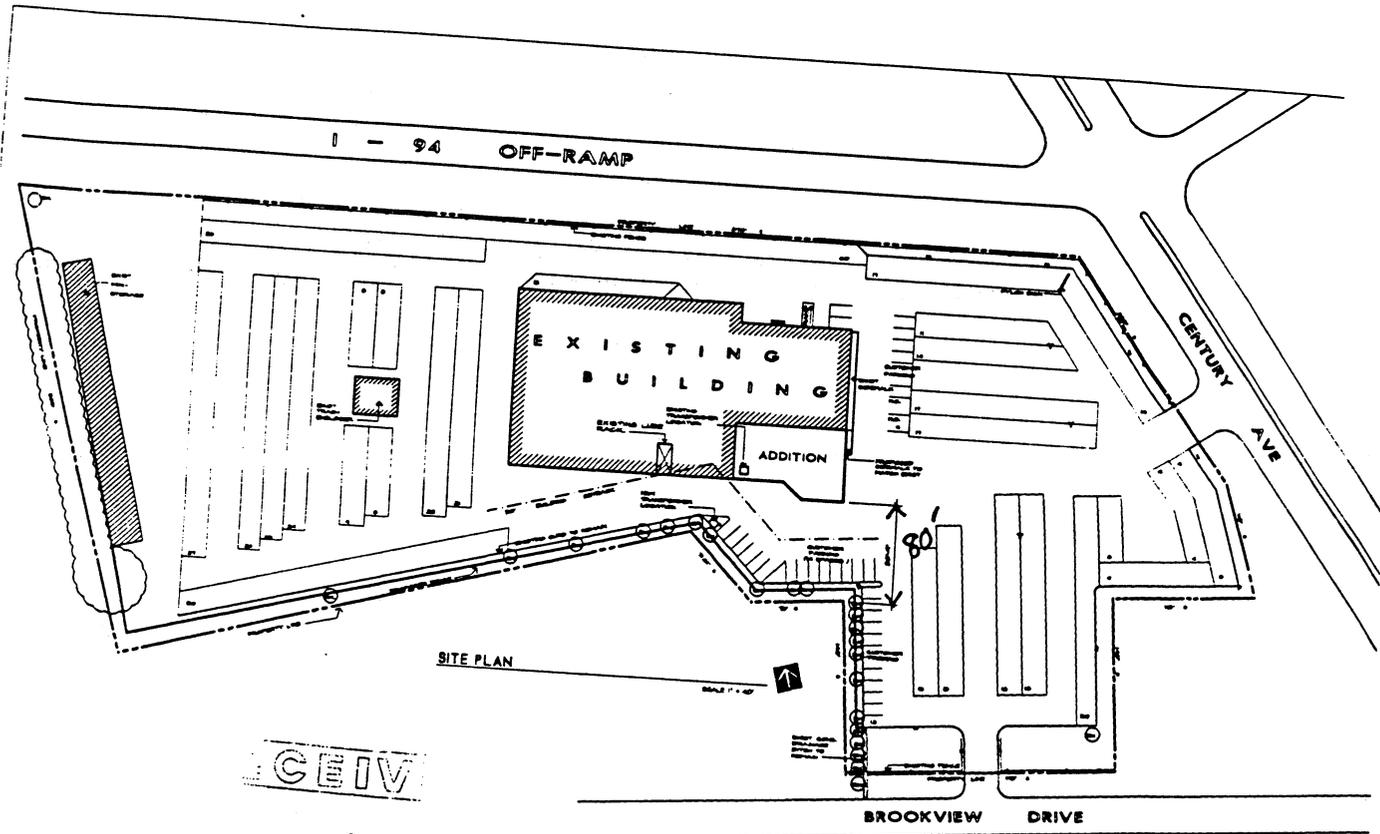
LOCATION MAP





PROPERTY LINE / ZONING MAP





CEIV
 JUL - 8 1997

SITE DATA

TOTAL AREA	= 6.98 AC.
EXISTING IMPERVIOUS SURFACE AREA	= 249,555 S.F.
EXISTING BLDG. AREA	= 52,967 S.F.
PROPOSED ADDITION AREA	= 4,700 S.F.
TOTAL BLDG. AREA	= 57,667 S.F.

SITE PLAN



7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.
10. There would not be a significant affect on the development of the parcel as zoned.

Approval is subject to the following conditions:

*CUP
Conditions*

1. All construction shall follow the site plan (date-stamped July 8, 1997) as approved by the City. The Director of Community Development may approve minor changes.
2. The proposed construction must be started within one year of Council approval or the permit shall end. The Council may extend this deadline for one year.
3. The City Council shall review this permit in one year.
4. The quick lube and service garage shall not be open to the public, except on an emergency basis, between the hours of 11 P.M. and 6 A.M. The applicant shall change their hours of operation to comply with this requirement within one month of this City Council action.
5. The property owner or applicant shall install and maintain a six-foot-tall, 100 percent opaque decorative wood screening fence placed along the south and west parking lot edges of the site. The fence may be placed part way down the slope, but the fence height shall be measured from the parking lot grade. There is no need for the fence behind the storage building. The owner or contractor must install this fence within two months of this City Council action.
6. There shall be no outside storage of refuse, equipment or vehicle parts of any kind unless in a screening enclosure. Plans for screening enclosures shall be submitted to staff for approval of placement and design. Any outside storage not in an enclosure shall have City Council approval.
7. The owner or operator shall not allow anyone to work on vehicles outside the building, except interior work on motor homes. All employees shall do the vehicle repair and maintenance inside the building, except interior work on motor homes.
8. The owner or operator shall not allow any oversized "height" vehicles to park alongside the south and westerly fence lines, or where they are visible to the residents at 2685 Brookview Drive.
9. Install "Left Turn Only" sign onto Brookview Drive between 9:00 P.M. and 8:00 A.M.

Seconded by Councilmember Carlson

Ayes - all

Design Approval

- e. Councilmember Rossbach moved to approve the site plan date-stamped July 8, 1997, and the revised building elevations submitted to the Community Design Review Board on June 10, 1997, for the Merit Chevrolet service garage addition at 2695 Brookview Drive, subject to the property owner doing the following:
1. Repeat this review in two years if the City has not issued a building permit for this project.
 2. Do the following before getting a building permit:
 - a. Submit the fence design plan to staff for approval. The fence shall be a six-foot-tall, 100 percent opaque decorative wood screening fence placed along the south and west parking lot edges of the site. The fence may be placed part way down the slope, but the fence height shall be measured from the parking lot grade. There is no need for the fence behind the storage building.
 - b. Submit a parking lot paving and striping plan for staff approval showing:
 - 1) Paving and striping in the unpaved area at the corner of Brookview Drive and Century Avenue.
 - 2) Two handicap-accessible parking spaces that would meet ADA (Americans with Disabilities Act) requirements.
 3. Complete the following before occupying the building:
 - a. Paint all proposed roof-mounted equipment visible from streets or adjacent property. The color must match the building color. (code requirement)
 - b. Aim or shield all exterior site lights on the proposed addition as required by code so they are not a nuisance to neighbors. (code requirement)
 - c. Pave and stripe the truck-parking area at the corner of Brookview Drive and Century Avenue.
 - d. Install the screening fence along the south and west sides of the parking lot that abut the residential properties.
 4. If any required work is not done, the City may allow temporary occupancy if:
 - a. The City determines that the work is not essential to the public health, safety or welfare.
 - b. The City receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 150% of the cost of the unfinished work.
 5. This approval does not include the signs. City staff will review signage through the sign permit process.
 6. All work shall follow the approved plans. The Director of Community Development may approve minor changes.
 7. Present a sample of the proposed fence and a cross section drawing to the City Council at the public hearing showing the proposed fence design and profile on the slope next to the parking lot.
 8. The City shall facilitate the establishment of a citizen's advisory committee of 5 members. The advisory committee shall meet at least twice a year through 1998 and the City Council may appoint a member to serve on the Committee.

Seconded by Councilmember Carlson

Ayes - all

AGENDA REPORT

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

TO: City Manager
FROM: Finance Director and City Clerk

RE: INCREASE IN CITY CLERK DEPARTMENT SERVICE CHARGES

DATE: October 5, 1999

INTRODUCTION

It is proposed that the City Clerk Department service charges be increased by 2.4% effective January 1, 2000.

BACKGROUND

It has been past practice to raise service charges annually to key up with inflation. In 1993 a User Fee Study was completed for the City Clerk Department to insure that service charges finance an appropriate portion of the service costs.

The User Fee Study report contained recommendations on 46 individual license/permit fees and service charges for the City Clerk Department. For each item, it had information on the unit volume, current fee, costs to provide the service, recommended fee, phase-in schedule covering three years for the recommended fee, estimated increased revenue from the recommended fee and subsidy amount after the recommended fee is phased in. On 12-13-93 the Council approved the recommended fees in the User Fee Study for 1994. There have been annual increases in the service charges since then.

It would be appropriate to increase all City Clerk Department fees by 2.4% to keep up with inflation.

RECOMMENDATION

It is recommended that the Council approve revisions in City Clerk Department services charges listed in Exhibit A effective January 1, 2000.

CITY CLERK DEPARTMENT				
Fee	Estimated Annual Volume	1998 Fee	1999 Fee	2000 Fee
Alarm Installation Permit	20	\$43	\$44	\$45
Alarm System License	165	43	44	45
Amusement Park License	1	298	306	313
Auctioneer License	1	83	85	87
Bench Permit				
1st Bench	1	54	55	56
Additional Benches	18	31	32	33
Block Party License	1	29	0	0
Carnival License	3	293	301	308
Cat License	100	17	18	18
Catering Food Vehicle License				
1st Vehicle	2	100	103	105
Each Additional Vehicle	1	67	69	71
Fleet	1	266	273	280
Christmas Tree Sales License	8	177	182	186
Cigarette and Tobacco License	65	75	77	79
Coin Op. Amusement Device				
Base Fee	38	175	180	184
Per Device	447	44	45	46
Dog Kennels - New License	1	65	67	69
Dog Kennels - Renewal License	2	33	34	35
Dog License	700	17	18	18
Food Establishment License	126	517	530	543
Golf Course License	4	252	259	265
Itinerant Food Establishment License	12	59	61	62
Liquor License Investigation Fee	5	790	811	830
3.2 Beer Off - Sale License	30	48	49	50

CITY CLERK DEPARTMENT				
Fee	Estimated Annual Volume	1998 Fee	1999 Fee	2000 Fee
3.2 Beer On - Sale License	4	182	187	191
Motor Vehicle Repair License	49	123	126	129
Nonperishable Food Vehicle License				
1st Vehicle	2	59	61	62
Each Additional Vehicle	1	34	35	36
Fleet	1	136	140	143
Pawn Shop	1	8,000	8,210	8,407
Pending Assessment Search	170	36	37	38
Personal Service Business Premise License - New	1	556	570	584
Personal Service Business Premise License - Renewal	3	198	203	208
Personal Service Worker - Investigation Fee	1	103	106	109
Personal Service Worker - License	13	171	175	179
Potentially Haz. Food Vehicle Licensing				
1st Vehicle	3	140	144	147
Each Additional Vehicle	1	67	69	71
Fleet	1	399	409	419
Second Hand Dealer License	4	282	289	296
Service Station License				
1st Pump	17	141	145	148
Each Additional Pump	101	14	14	14
Sewer Connection Permit	145	72	74	76
Solicitor License				
Base Charge	2	133	136	139
Each Solicitor	2	46	47	48

CITY CLERK DEPARTMENT				
Fee	Estimated Annual Volume	1998 Fee	1999 Fee	2000 Fee
Swimming Pool License - Commercial				
Indoor	10	91	93	95
Outdoor	22	91	93	95
Combined	2	123	126	129
Tavern License	1	45	46	47
Taxicab License		62	64	66
Base Charge	1	47	48	49
Each Driver	1	21	22	23
Temporary Food and Beer License	31	41	42	43
Theater License - Indoor	14	179	184	188
Theater License - Outdoor	0	437	448	459
Trailer Rental License				
1st Five Trailers	3	34	35	36
Each Additional Trailer		12	13	13
Used Car Dealer License	11	254	261	267

AGENDA REPORT

Action by Council:

TO: Mayor and City Council
FROM: Sherrie Le, Human Resource Director
RE: TRANSFER OF FUNDS
DATE: September 15, 1999

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

Due to the early retirement of one police sergeant and the upcoming retirement of another, it became necessary to go through a sergeants promotional testing process to establish a new Sergeants Eligibility list. In addition, the Police Officer Eligibility list expired over one year earlier than normal due to the job market. The additional costs of testing to create these two lists exceeded anticipated costs for 1999.

RECOMMENDATION

It is recommended that the City Council approve the transfer of \$1,305 from the Human Resources Division, account 4490, to the Police Civil Service Commission Division (101-105-000-4480) to cover the law enforcement testing costs.

tmc

MEMORANDUM

TO: Michael McGuire, City Manager
 FROM: Karen Guilfoile, City Clerk *Karen*
 DATE: October 5, 1999
 RE: Certification of Election Judges

Action by Council:

Endorsed _____
 Modified _____
 Rejected _____
 Date _____

The following Resolution needs to be adopted for certification of the list of Election Judges for the November 2, 1999 General Election.

RESOLUTION ACCEPTING ELECTION JUDGES

RESOLVED, that the City Council of Maplewood, Minnesota, accepts the following list of Election Judges for the 1999 General Election, being held on Tuesday, November 2, 1999:

PRECINCT NO. 1
 Audrey Duellman, Chair
 Kathy Dittle
 Marvella Lackner
 Louise Nieters

PRECINCT NO. 2
 Milo Thompson, Chair
 Barbara Johnson
 Jacqueline Hayne
 Rose Marie Manders
 Elizabeth Olson
 Don Schroepfer

PRECINCT NO. 3
 Pat Thompson, Chair
 Jaime Belland
 Jean Dickson
 Barbara Gallagher
 Marion Salo
 Lauree Sutton

PRECINCT NO. 4
 Fred DuCharme, Chair
 Margaret DuCharme
 Grace Dornfeld
 Lorraine Rosauer
 John Willy

PRECINCT NO. 5
 Carol Knauss, Chair
 Betty Eddy
 Virginia Dehn
 Thelma Ling
 Cecilia Tucker

PRECINCT NO. 6
 MaryAnn Franssen, Chair
 Joan Button
 John Henry
 Beverly McGothlin
 Rachel Olson

PRECINCT NO. 7
 Gail Liedl, Chair
 Ron Kockelman
 Myrna Schultz
 Carl Tangen
 Joyce Tangen

PRECINCT NO. 8
 Gerald Behm
 Katie Belatti
 Jeanette Bunde
 Shirlee Horton

PRECINCT NO. 9
 Ernest Payette, Chair
 Elsie Anderson

Grace Locke
 Katherine Mollers
 Lorraine Petschel

PRECINCT NO. 10
 Betty Haas, Chair
 Joan Cottrell
 Jean Petroski
 D. Franklin Tolbert
 Lillian Yekaldo

PRECINCT NO. 11
 Lorraine Fischer, Chair
 Joan Carr
 Mary Fischer
 Rita Fredrickson
 Betty Mossong

PRECINCT NO. 12
 Lucille Cahanes, Chair
 Don Jungmann
 Margaret Kunde
 Beverly Ogilvie
 Phyllis Pauly
 Evelyn Skluzacek

PRECINCT NO. 13
 Anne Fosburgh, Chair
 Donna Brown
 Mark Gilstad

Diane Golaske
 Mary Lou Lieder

PRECINCT NO. 14
 Shirley Luttrell, Chair
 Carol Berger
 Constance Hines
 Helen King
 Anita Larson
 Delores Lofgren
 Howard Muraski
 Gerry Muraski

PRECINCT NO. 15
 Richard Lofgren, Chair
 Joan Bartelt
 Delores Fitzgerald
 Lorraine Lauren
 Elaine Rudeen

PRECINCT NO. 16
 Ted Haas, Chair
 Anna Marie Breidenstein
 Carolyn Eickhoff
 Catherine Falenzer
 Mildred Iversen
 Clarence Shaffer
 Marviette Shaffer
 Gayle Wasmundt

MEMORANDUM

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: **Conditional Use Permit, Wetland Buffer Variance and Design Review -
Kline Volvo**
LOCATION: Highway 61
DATE: September 29, 1999

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

Project Description

Rick Kline, of Kline Auto World, is proposing to build a 14,778.5-square-foot, one-story Volvo dealership north of Lexus of Maplewood on Highway 61. The proposed building would have an exterior of rock-face concrete block and EIFS (exterior insulation finish system) a stucco-look material. There would be 13 car-repair bays and one car-wash bay. Refer to pages 10-13.

Requests

The applicant is requesting that the city council approve:

1. A 75-foot wetland buffer variance. City code requires a 100-foot-wide wetland buffer along the east edge of this site. The wetland buffer is to protect the adjacent wetland to the sides and rear of the site. This wetland is classified as a Class 1 wetland by the Ramsey-Washington Metro District. Class 1 wetlands are those with conditions and functions most susceptible to human impact, are most unique, have the highest community resource significance and similar characteristics. The applicant is proposing a 25-foot-wide buffer. Refer to the letter on pages 14-15.
2. A conditional use permit (CUP) for a maintenance garage. The sale of new and used vehicles is permitted. City code, however, requires a CUP for service and maintenance of cars. Refer to pages 16-18.
3. Architectural, site and landscape plans.

DISCUSSION

Wetland Buffer Variance

All setbacks meet code with the exception of the wetland setback. According to Rob Langer of the Ramsey-Washington Metro Watershed District, the buffer around the wetland is very poor. It consists primarily of compacted gravel. Even though the required buffer width is proposed to be only 25 feet wide, the applicant would enhance it's quality over the buffer's current condition. The watershed district has approved the proposed 25-foot-wide wetland-protection buffer with the stipulation that the applicant restore the buffer with a native seed mix. They also required the proposed underground, water-infiltration system for improved water quality. Refer to the letters on pages 20 and 21. This variance would be consistent with the 25-foot wetland-buffer variance approved for Lexus of Maplewood.

Conditional Use Permit

Proposed Kline Volvo CUP

The city council should approve the CUP. The proposal would meet the findings for CUP approval. This proposed auto dealership would be compatible with the neighboring Lexus dealership.

Old CUP Terminations

The city council should terminate the CUPs for the owner-to-owner used car sales and the back yard shed sales operations. These two uses would no longer be in operation and the CUPs no longer needed.

Design Considerations

The rock-face concrete block and EIFS exterior would be compatible with Lexus of Maplewood and with the other three auto dealerships south along Highway 61. On September 21, the community design review board (CDRB) recommended that the applicant further accent the south elevation by extending the EIFS treatment and decorative cornice. The applicant agreed to do so and has already revised the architectural plans. Refer to the elevations on sheet A3 (separate attachment).

Trash Storage

The code requires that all trash containers be kept in screening enclosures with a closeable gate. The applicant proposes to keep their trash inside the building. If they later decide to have outdoor trash storage, they must provide an enclosure with a 100 percent opaque gate as code requires.

Landscaping

The proposed landscaping is acceptable. It would be compatible with the landscaping plan approved for Lexus of Maplewood to the south. The applicant has not provided a turf restoration plan, however, for the proposed 25-foot-wide wetland buffer. This plan should be provided for city and watershed district approval before a building permit is issued. Any landscaping and turf establishment within the highway right-of-way should be subject to MnDOT's approval.

Site-Plan Concerns

Vehicle-Transport Unloading

Unloading on public right-of-way has been a recurring problem with auto dealerships along Highway 61. Refer to Lieutenant Thomalla's memo on page 19. Unloading on the highway right-of-way is not allowed and should be prohibited by a condition of the CUP. The applicant has shown the travel-path for a semi-trailer-size vehicle transport on sheet TR1 (separate attachment).

Parking

The applicant has revised the site plan to show 88 parking spaces to meet code requirements for costumers (car shoppers), for cars awaiting service and for employees.

Access

The applicant should install a right-turn lane as required for Lexus of Maplewood. This lane should be subject to MnDOT's approval.

Police Concerns

Lieutenant Thomalla expressed two concerns—anticipated police responses due to theft and traffic problems resulting from this proposal. Refer to the memo on page 19.

COMMITTEE ACTIONS

September 20, 1999: The planning commission recommended that the city council deny the wetland setback variance and conditional use permit.

September 21, 1999: The CDRB recommended that the city council approve the site, landscaping and architectural plans.

RECOMMENDATIONS

A. Adopt the resolution on pages 22–23. This resolution approves a 75-foot wetland buffer variance for the proposed Volvo dealership north of 3000 N. Highway 61. Approval is based on the following findings:

1. Strict enforcement of the code would cause undue hardship because of circumstances unique to the property and not created by the property owner. The 100-foot-wide wetland buffer requirement would make development of this site difficult. The difficulty was created by the new ordinance.
2. The variance would be in keeping with the spirit and intent of the ordinance, since the applicant would improve the quality of the wetland buffer substantially over its present state.
3. The city council previously approved a 75 foot variance for the abutting Lexus of Maplewood dealership.

Approval is subject to the applicant doing the following:

1. Submitting a grading and turf-restoration plan subject to the requirements of the city staff and the Ramsey-Washington Metro Watershed District for the wetland buffer.
2. Dedicating a wetland-buffer easement. This easement shall describe the boundary of the buffer and prohibit any building, mowing, cutting, filling or dumping within the buffer. The applicant shall record the deed for this easement before the city will issue a building permit.
3. Installing signs at the edge of the wetland-protection buffer which prohibit any building, mowing, cutting, filling or dumping within the buffer.

B. Adopt the resolution on pages 24–25. This resolution approves a conditional use permit for a maintenance garage at the proposed Volvo dealership north of 3000 N. Highway 61. Approval is based on the findings required by the code and subject to the following conditions:

1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicant shall not load or unload vehicles on public right-of-way.
5. Cars shall only be allowed to be parked on designated paved surfaces.
6. This permit terminates the conditional use permits for the owner-to-owner used car sales and back yard shed sales operations on this property. If the proposed automobile dealership is not built, these two permits shall continue, subject to their original conditions of approval.

C. Approve the civil drawings date-stamped August 27, 1999 and the site, landscaping and building elevations date-stamped September 28, 1999 for the proposed Kline Volvo automobile dealership north of 3000 N. Highway 61, based on the findings required by the code. Approval is subject to the following conditions:

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before getting a building permit, the applicant shall:
 - a. Dedicate and record a 25-foot-wide wetland-buffer easement. This easement shall describe the boundary of the buffer and prohibit any building, mowing, cutting, filling or dumping within the buffer.
 - b. Submit a revised landscape plan for the restoration of the 25-foot-wide wetland-protection buffer, subject to staff and watershed district approval. This plan must also show sod in all areas other than in the wetland buffer. The right-of-way shall also be sodded unless MnDOT requires something different. The right-of-way shall have an in-ground lawn irrigation system unless prohibited by MnDOT.
 - c. Revise the site plan for staff approval showing the following revisions:
 - (1) A right-turn-lane into the site, subject to MnDOT's approval.
 - (2) A trash enclosure that matches the building in material. This enclosure shall not be placed in required parking spaces. It must have a 100 percent opaque closeable gate. If the trash dumpster is kept inside the building, an outdoor enclosure is not required.

- d. Have the site and wetland buffer staked with survey irons and visible lathe for clear setback identification during construction.
3. The applicant shall complete the following before occupying the building:
 - a. Replace any property irons removed because of this construction.
 - b. Install a reflectorized stop sign at the exit and a handicap-parking sign for each handicap parking space.
 - c. Construct a trash dumpster enclosure to meet code requirements.
 - d. Install an in-ground lawn irrigation system for the parking lot islands and the sodded areas between the highway and the parking lot. Lawn irrigation in the right-of-way may be waived if MnDOT will not allow it. It is also waived in the wetland buffer area.
 - e. Post signs identifying the customer and employee parking spaces.
 - f. Install signs at the edge of the wetland-protection buffer which prohibit any building, mowing, cutting, filling or dumping within the buffer.
 4. If any required work is not done, the city may allow temporary occupancy if :
 - a. The city determines that the work is not essential to the public health, safety or welfare.
 - b. The city receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 200 percent of the cost of the unfinished work. Any unfinished landscaping shall be completed by June 1 if the building is occupied in the fall or winter or within six weeks if the building is occupied in the spring or summer.
 5. This approval does not include the signs. Signage will be reviewed by staff through the sign permit process.
 6. All work shall follow the approved plans. The director of community development may approve minor changes.
 7. The window mullions shall be clear, anodized aluminum.

CITIZEN COMMENTS

Staff asked the nine surrounding property owners within 350 feet of this site for their opinion about this proposal. I received the following replies.

1. At this time we do not have any objections to the proposed development. However, as a recent owner who developed property in the area, we are concerned that the city impose at least the same building requirements imposed on us during our development a short time ago. For instance, the site plan does not show a holding pond for water run off. The city required our site to install a holding pond. (Winiecki, 1420 County Road D)

Staff Reply: The developer must install an equivalent system to Mr. Winiecki's holding pond. The watershed district is requiring that the developer install a below-ground water-infiltration system instead of a holding pond.

2. We would have no objection. It is auto now anyhow. (Rosell, 1037 McKusick Road)
3. All of us at Sparkle Auto Sales would welcome a Volvo dealership to our community. It would be a great improvement over what is existing there now. (Bohnen, 3065 Maplewood Drive)
4. I have no objection—61 is auto now anyhow. (Owner, 1322 County Road D)
5. Although we understand the rationale for another car dealership locating here in "car alley" we are opposed to the development of the proposed area. There are very few undeveloped and natural areas—trees for instance—in this neighborhood and it would be a great loss. Additionally, these natural areas are habitat for deer and birds (we have seen many deer in the 5 years of living here) and this would be a greater loss for them. Finally, the increase in traffic (one can hardly turn onto 61 without great difficulty) would impact the neighborhood negatively and for us these factors out way the rationale or proposal for developing the area for another car dealership. (Owner, 3085 Maplewood Drive)

REFERENCE INFORMATION

SITE DESCRIPTION

Site size: 2.33 acres

Existing land use: Backyard Building Systems shed sales lot and Owner-to-Owner Car Sales Lot

SURROUNDING LAND USES

North: Wetland and two single dwellings on property zoned M1 (light manufacturing)

South: Venburg Tire

West: Highway 61

East: Wetland

PAST ACTION

This Site

May 28, 1991: The city council approved a variance waiving the requirement for in-ground lawn irrigation and approved the site plan for Backyard Building Systems.

June 13, 1994: The city council approved a CUP for a used motor vehicle sales lot.

Other Wetland Setback Variance Approvals

February 26, 1996: The city council approved a 75-foot wetland setback variance for Lexus of Maplewood on Highway 61. Code required 100 feet. Lexus was required to provide an "improved, quality" 25-foot-wide buffer in lieu of the poor-quality 100-foot-wide buffer that was there.

December 9, 1996: The city council approved a 50-foot wetland setback variance for Maplewood Imports on Highway 61. Code required an average of a 100-foot setback from the wetland edge with a minimum of 50 feet. The council allowed Maplewood Imports to build up to the wetland edge.

December 9, 1996: The city council approved a 60-foot wetland setback variance for Frank Winiecki of General Sprinkler. The code required 100 feet.

April 14, 1997: The city council approved a 60-foot wetland setback variance for National Tire and Battery on White Bear Avenue. The code required 100 feet.

May 11, 1998: The council approved a 50-foot wetland setback variance for Hill-Murray High School. The code required 100 feet.

September 28, 1998: The council approved an 80-foot wetland setback variance for the Ramsey County Battle Creek Park Aquatic Facility. The code required 100 feet.

May 10, 1999: The city council approved a 55.5-foot wetland buffer variance for Pep Boys Automotive Center on White Bear Avenue. The code required 100 feet.

PLANNING

Land Use Plan designation: M-1
Zoning: M-1

Ordinance Requirements

Section 36-151(b)(9)(c) requires a CUP for maintenance garages.

Section 36-196(h)(3) of the wetland protection ordinance requires a 100-foot-wide wetland buffer for the proposed Volvo site.

Section 25-70 of the city code requires that the community design review board make the following findings to approve plans:

1. That the design and location of the proposed development and its relationship to neighboring, existing or proposed developments, and traffic is such that it will not impair the desirability of investment or occupation in the neighborhood; that it will not unreasonably interfere with the use and enjoyment of neighboring, existing or proposed developments; and that it will not create traffic hazards or congestion.
2. That the design and location of the proposed development is in keeping with the character of the surrounding neighborhood and is not detrimental to the harmonious, orderly and attractive development contemplated by this article and the city's comprehensive municipal plan.
3. That the design and location of the proposed development would provide a desirable environment for its occupants, as well as for its neighbors, and that it is aesthetically of good composition, materials, textures and colors.

Findings for Variance Approval

State law requires that the city council make the following findings to approve a variance from the zoning code:

1. Strict enforcement would cause undue hardship because of circumstances unique to the property under consideration.
2. The variance would be in keeping with the spirit and intent of the ordinance.

"Undue hardship", as used in granting of a variance, means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls. The plight of the landowner is due to circumstances unique to his property, not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance.

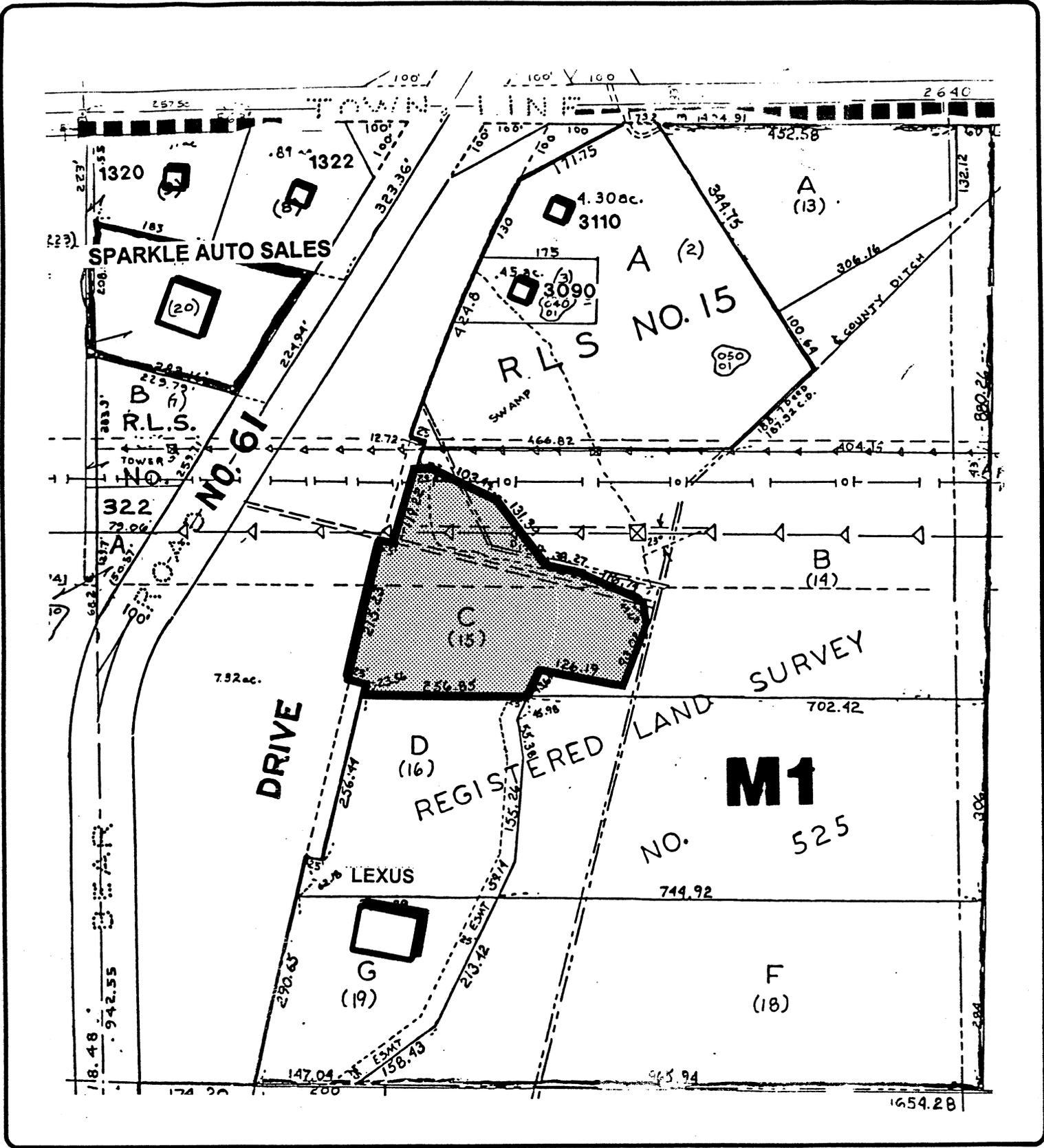
Criteria for Conditional Use Permit Approval

Section 36-442(a) states that the city council may approve a CUP, based on nine standards. Refer to the findings in the resolution on pages 24-25.

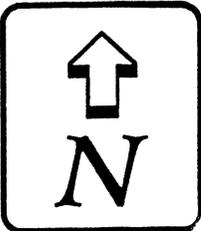
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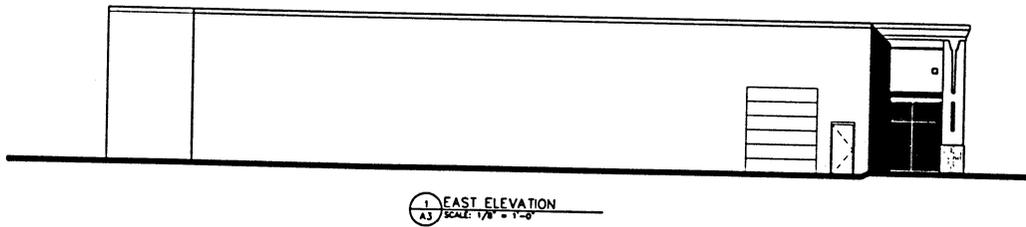
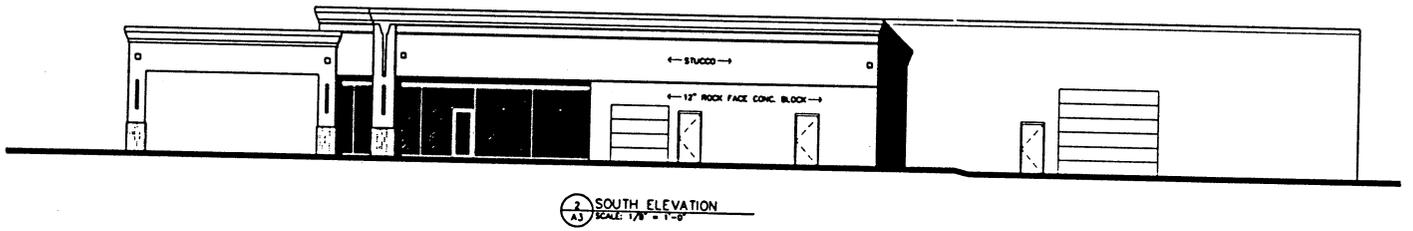
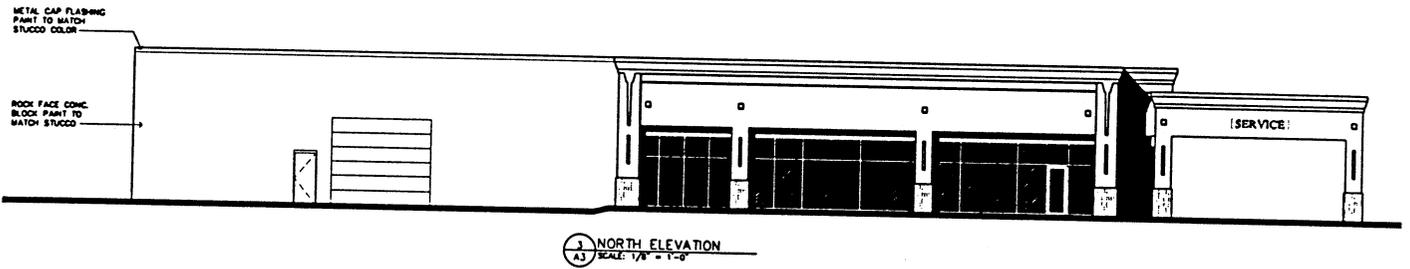
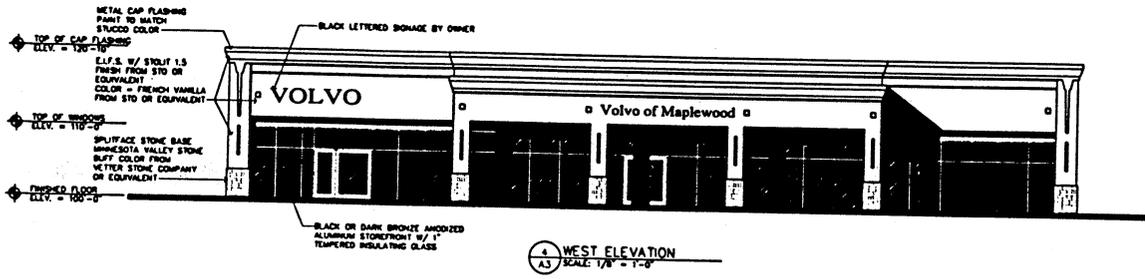
Attachments:

1. Location Map
2. Property Line/Zoning Map
3. Site Plan
4. Building Elevations
5. Applicant's Narrative Statement for the Variance Request dated August 16, 1999
6. Applicant's Conditional Use Permit Justification dated August 19, 1999
7. Memo from Lieutenant Thomalla dated September 2, 1999
8. Letters from the Ramsey-Washington Metro Watershed District
9. Variance Resolution
10. Conditional Use Permit Resolution
11. Plans Measuring 11 by 17 dated August 27, 1999 and September 28, 1999 (separate attachments)
12. Plans Date-stamped August 27, 1999 and September 28, 1999 (separate attachments)



PROPERTY LINE / ZONING MAP





BUILDING ELEVATIONS



6511 Cedar Avenue South • Minneapolis, Minnesota 55423 • (612) 866-4632 • Fax (612) 866-0390

August 16, 1999

City of Maplewood
1830 County Road B East
Maplewood, MN 55109

Attn: Mr. Tom Ekstrand
City Planner

Re: Proposed New Location of Kline Volvo

Dear Mr. Ekstrand:

On behalf of Kline Volvo please consider our request for setback variance from the wetlands for our proposed new location on Highway 61 for our Volvo franchise. Due to the limited amount of available visible land in Maplewood and its proximity to our existing facility and its proximity to our competitors we have chosen this site, although it is not ideal.

The change to the subject property has occurred due to the wetland classification provided by the Ramsey Washington Metro Watershed District. The subject wetland edge essentially parallels the north eastern property line of Tracts . The delineation and analysis was provided by the Watershed staff. The wetland is classified as a Group 1 Wetland. The City of Maplewood Zoning Code Section 9-196, Wetlands and Streams, Item (h) Buffer Standards, indicates the average and minimum width of a Group 1 wetland buffer shall be 100 feet. Strict adherence of a 100' wide buffer yard will render Tract C of RLS 525 not developable to a reasonable use. The buffer yard was imposed onto the subject parcels when the City adopted the new standards of Section 9-196 in April of 1995. The wetland in question is completely east of the property line and is under the ownership of the Ramsey Washington Metro Watershed.

The subject parcel average less than 300' in width and imposition of a 100' foot buffer will consume 1/3 to 1/2 of the developable area. Due to the setbacks necessary on State Highway 61, the property cannot be put to a reasonable use under the existing zoning with a 100' buffer yard classifications.

This site is unique because of the wetland on two plus sides of the property. We have hired R.J. Ryan Construction, Inc., and Sunde Engineering to work with the Ramsey Washington Watershed District to design a state of the art dealership for this site, with

keeping in mind the best utilization of the property and still maintaining the regulations of the Watershed District for ponding and runoff.

Without this variance this site would be deemed unusable for our intentions of constructing our new facility.

In order to maintain the integrity of the wetland and create an improved buffer edge, the applicant is proposing a reduced buffer of 25' in width. The 25' buffer will also eliminate the existing erodible edge condition with a 3 to 1 slope and a selected ground cover of MN/DOT approved native grass species. The erodible slope will be removed and all uncontrolled flows will be eliminated. The proposed 25' buffer will enable the parcels to be developed to a reasonable use and improve the buffer yard over present day conditions.

Please consider our variance request for this site. We look forward to working with the City of Maplewood and the Ramsey Washington County Watershed District on our attempt to develop this property. If you have any questions, please do not hesitate to call.

Sincerely;
R.J Ryan Construction, Inc.

A handwritten signature in black ink, appearing to read "Jack Grotkin". The signature is fluid and cursive, with a large initial "J" and "G".

Jack Grotkin
Vice President



6511 Cedar Avenue South • Minneapolis, Minnesota 55423 • (612) 866-4632 • Fax (612) 866-0390

August 19, 1999

Mr. Tom Ekstrand
 City of Maplewood
 Associate Planner
 1830 East County Road B
 Maplewood, MN 53709

Re: Site plan submittal
 Conditional Use Permit
 Kline Volvo Dealership State Highway 61

Dear Tom:

On behalf of R.J. Ryan Construction, Inc., & Kline Volvo, the applicant is requesting a Conditional Use Permit for construction of a Car Dealership and maintenance garage in association with the site plan approval, variance, and watershed permit approval.

The following responses to the criteria for a conditional use permit are based upon the site plan package submitted to the City of Maplewood on August 13, 1999 and on the grading permit plan set submitted to the Ramsey Washington Metro Watershed District on August 13, 1999.

1. *The use would be located, designed, maintained, constructed and operated to be in conformity with the City's comprehensive plan and Code of Ordinances.*

The Existing zoning is M-1 manufacturing which allows as an outright use car dealerships and display lots. The majority of car dealerships on Highway 61 have as a service to their customers a maintenance facility specifically integrated into the car dealership operation.

The property to the south, Lexus of Maplewood, currently has operational maintenance garages as does the Toyota Dealership located across Highway 61. The proposed maintenance garage will occupy approximately 6,200 sq. ft of the proposed 15,000 sq. ft facility. All maintenance on the vehicles will occur within the structure as required by Code. The exterior of the maintenance area will be constructed of the

same rock-faced concrete masonry units as the showroom and customer service area , similar to the Lexus Dealership.

2. *The use would not change the existing or planned character of the surrounding area.*

The proposed use would improve the existing land use from a lot selling wooden sheds to a permanent structure compatible with all applicable Design Review Committee criteria and building codes.

- 3 *The use would not depreciate property values.*

The improvement to the slope adjacent to the wet land will eliminate the erodable slope conditions and undesirable ground cover. The proposed grading plan will improve the water quality, revegetate the slope with native and appropriate grass species, conducive to an improved wetland and wildlife habitat.

4. *The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing, or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage water run-off, vibration, general unsightliness, electrical interference or other nuisances.*

The proposed will not involve any of the above activities due to its location in an M-1 district and lack of residential properties nearby. The exterior lights are down cast cut off fixture at a 24' height and will illuminate the parking lot and display areas.

5. *The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed street.*

The proposed site plan will only have access from the northbound lanes of State Highway 61. Southbound traffic on State Highway 61 will not have access to the site. The entrance to the site will be coordinated with the Minnesota Department of Transportation and will require a driveway access permit. The location of the Volvo dealership was selected based upon the traffic already on Highway 61 and the surrounding land uses. The car dealership will not adversely affect the existing traffic on Highway 61 or any local street.

6. *The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.*

The MWCC has been contacted and will allow connection to the sanitary sewer. Storm drainage from the site has been discussed with the City and Watershed. A grading permit and plan set has been submitted to the watershed for approval.

7. *The use would not create excessive additional costs for public facilities or services.*

No expansion of existing public facilities will be required.

8. *The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.*

The proposed use has been designed to enhance the wetland edge and provide a buffer yard area between the development and the wetland. The erodable slopes will be eliminated and a buffer yard at a 3:1 slope will be created along the entire wetland boundary. The buffer yard improved at no cost to the watershed district.

9. *The use would cause minimal adverse environmental effects.*

As stated, all stormwater will be controlled and channeled through outlet structures with appropriate rip rap and erosional/sedimentation controls in place. Secondly, the maintenance garage operations will be located within the proposed structure. All maintenance operations regarding recycling waste products/oils of the vehicles will be performed to state building codes and MPCA regulations.

Thank you for the opportunity you have given us to present this proposal to you. We look forward to working with the City of Maplewood on this facility. If you have any questions please don't hesitate to call.

Sincerely,

Jack Grotkin
Vice President

Jg-sg
Jg-kli-let02

MEMO

To: Tom Ekstrand
From: Lt. David Thomalla (PT)
Subject: Review of Project Proposal for Kline Volvo
Date: September 2, 1999

I have reviewed the attached plan for the proposed car dealership and have the following concerns.

Another car dealership will impact the police department by increasing calls for service. Because of the overnight storage of vehicles for service, these vehicles become a target for thefts. Many of the other car dealerships in Maplewood experience numerous thefts from vehicle. This location has undeveloped area to the east (rear) allowing easy access to the lot. A fence may deter some thefts, however I don't find the plans to reflect a proposed fence. In checking records for calls for service of two other nearby car dealerships, one dealership generated 15 calls for service, another created 17 calls, to date in 1999.

The additional driveway onto Highway 61 poses a potential traffic hazard. Vehicles will be entering a highway with a 55 mile-per-hour speed limit. This hazard is somewhat reduced with no crossover for vehicles to exit southbound. However, when motorists are faced with the availability of only one direction, drivers are then forced to look for the next nearest crossover to make a U-turn, creating another potential hazard.

The proposal does not address an area for unloading new cars off semi-trucks. Some of the other dealerships have trucks unload on the shoulder of Highway 61. This has been the source of numerous complaints from the public and also creates another traffic safety hazard.

These issues need further consideration, from a public safety standpoint, before this plan is approved.

Cc Chief Winger

Ramsey-Washington Metro



September 3, 1999

1902 East County Road B
Maplewood, MN 55109
(651) 704-2089
fax (651) 704-2092
e-mail: rwmwd@mtn.org

Jack Grotkin, Vice President
RJ Ryan Commercial Design and Construction
6511 Cedar Avenue South
Minneapolis MN 55423

RE: Kline Volvo grading permit # 99-34

Dear Mr. Grotkin:

Thank you for submitting your Kline Volvo grading plans for permit review with the Ramsey-Washington Metro Watershed District. This grading permit was up for approval at the September 1, 1999 Board meeting. The Board approved the grading permit after adding two more special provisions to the proposed permit. These additional special provisions are as follows:

1. A native vegetation restoration plan must be designed and carried out for all remaining wetland buffer area adjacent to the site.
2. Design a native vegetation restoration monitoring and maintenance plan for restored wetland buffers.

The District will withhold your grading permit until all special provisions are addressed. The additional provisions may be reflected on a revised landscape plan with an accompanying maintenance proposal.

If you have any question regarding the conditions of your grading permit, please call me at 651-704-2089.

Sincerely,

A handwritten signature in cursive script that reads "Robt Langer".

Rob Langer (cls)
Senior District Technician

c: Brad Lindaman
Rick Kline
Chris Cavett

Ramsey-Washington Metro



1902 East County Road B
Maplewood, MN 55109
(651) 704-2089
fax (651) 704-2092
e-mail: rwmwd@mtn.org

September 29, 1999

Tom Ekstrand
Maplewood Community Development
1830 County Road B East
Maplewood MN 55109

RE: Project # 99-34 Kline Volvo's Parking Lot Infiltration System

Dear Tom

RJ Ryan has requested a letter stating the District's interest in the proposed Kline Volvo stormwater Subsurface Retention\Detention System. The District Board granted a grading permit and a District wetland buffer variance for this project at the August 1, 1999 board meeting. The wetland buffer variance was based on the existing degraded state of the buffer and the provision of the proposed Subsurface Retention\Detention System.

The District is always interested in promoting new innovative stormwater management techniques. In order to promote the use of alternative techniques for managing urban stormwater, we believe that there needs to be local installations of these systems to prove their effectiveness. The District included special provisions in the Kline Volvo grading permit that will insure that the District has the opportunity to monitor the effectiveness of the Subsurface Retention\Detention System.

If you have any question regarding this matter please call

Sincerely,

A handwritten signature in cursive script that reads "Clifton J. Aichinger".

Clifton J. Aichinger
District Administrator

VARIANCE RESOLUTION

WHEREAS, Rick Kline, of Kline Auto World, applied for a variance from the zoning ordinance.

WHEREAS, this variance applies to property north of 3000 N. Highway 61. The legal description is:

Tract C, Registered Land Survey No. 525

WHEREAS, Section 36-196(h)(3) of the wetland protection ordinance requires a 100-foot-wide wetland buffer.

WHEREAS, the applicant is proposing a 25-foot-wide wetland buffer.

WHEREAS, this requires a variance of 75 feet.

WHEREAS, the history of this variance is as follows:

1. On September 20, 1999, the planning commission recommended that the city council deny this variance.
2. The city council held a public hearing on _____. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The council gave everyone at the hearing an opportunity to speak and present written statements. The council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described variance for the following reasons:

1. Strict enforcement of the code would cause undue hardship because of circumstances unique to the property and not created by the property owner. The 100-foot-wide wetland buffer requirement would make development of this site difficult. The difficulty was created by the new ordinance.
2. The variance would be in keeping with the spirit and intent of the ordinance, since the applicant would improve the quality of the wetland buffer substantially over its present state.
3. The city council previously approved a 75 foot variance for the abutting Lexus of Maplewood dealership.

Approval is subject to the applicant doing the following:

1. Submitting a grading and turf-restoration plan subject to the requirements of the city staff and the Ramsey-Washington Metro Watershed District for the wetland buffer.
2. Dedicating a wetland-buffer easement. This easement shall describe the boundary of the buffer and prohibit any building, mowing, cutting, filling or dumping within the buffer. The applicant shall record the deed for this easement before the city will issue a building permit.

3. Installing signs at the edge of the wetland-protection buffer which prohibit any building, mowing, cutting, filling or dumping within the buffer.

The Maplewood City Council adopted this resolution on _____.

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Rick Kline, of Kline Auto World, applied for a conditional use permit for a motor vehicle maintenance garage as part of a new Volvo automobile dealership;

WHEREAS, this permit applies to property north of 3000 N. Highway 61. The legal description is:

Tract C, Registered Land Survey No. 525

WHEREAS, the history of this conditional use permit is as follows:

1. On September 20, 1999, the planning commission recommended that the city council deny this permit.
2. On _____, the city council held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit based on the building and site plans. The city approves this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicant shall not load or unload vehicles on public right-of-way.
5. Cars shall only be allowed to be parked on designated paved surfaces.
6. This permit terminates the conditional use permits for the owner to owner used car sales and back yard shed sales operations on this property. If the proposed automobile dealership is not built on this site, these two permits shall continue, subject to their original conditions of approval.

The Maplewood City Council adopted this resolution on _____.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
SEPTEMBER 20, 1999**

V. NEW BUSINESS

A. Kline Volvo Automobile Dealership (Highway 61): Wetland Setback Variance and Conditional Use Permit

Ken Roberts, associate planner, distributed revised plans that were received by the city on the afternoon of September 20, 1999. Mr. Roberts then presented the staff report. In response to a question about unloading vehicle transports, Mr. Roberts said that staff did not want to make this too restrictive and suggested that the condition could be changed to state that unloading vehicle transports on public property would be prohibited. Commissioner Rossbach inquired about the previous setback variance approvals. These were listed in the staff report and Mr. Roberts reviewed them. Commissioner Frost asked about an agreement to put in rain filters on the catch basins to treat the water before it went into the wetland. Mr. Roberts said the applicant was proposing an underground "holding system." Ken Haider, city engineer, said that this type of filter has not been used in the city because it significantly restricts the flow.

Commissioner Pearson asked Mr. Haider to go over the drainage pattern and how the applicant plans to collect the run-off from the site. Mr. Haider said the applicant has a couple of catch basins and pipes, one system on the north side of the building and one on the south side of the building, that takes all the parking lot drainage, except the driveway going out to Highway 61, collects it into a pipe system and discharges it to an underground sedimentation storage system. This storage system is a series of 42" diameter perforated pipes that are buried in a filter aggregate that is surrounded by a filter fabric. The water from the catch basins is directed into these pipes and has a chance to settle out sediment in there and it also stimulates infiltration into the ground. If it rains extremely hard and fills up all those 42" pipes, there is a discharge structure at the end. The water goes through this structure and is then discharged to the wetland owned by Ramsey/Washington Metro Watershed District.

Commissioner Pearson asked Mr. Haider how deep the pipes would be placed. Mr. Haider said the bottom of the pipes are at 865½. The pipes are 3½ feet high which brings it up to about an 872 and the lowest parking lot elevation is about an 875. There is about three feet of material on top of these pipes at the shallowest section and then the parking lot goes up but all the pipes are laid perfectly level.

Commissioner Pearson asked how they planned to get the pipes in the groundwater and if they are down in the groundwater already, how much infiltration do we expect to get. Mr. Haider said that the contours that are shown on the site plan go down to an 872. Mr. Haider said he was assuming that the applicant put together a proposal that has the bottom of the pipes above the water level in the wetland. Mr. Haider said this was reviewed by the Watershed District and they have taken action on it already. Commissioner Pearson said that they marked 866.8 on the site plan as the edge of the water. Mr. Haider said the Watershed District has installed outlet pipes there, it is controlled, and that is the elevation that they've set so there would be two feet of difference in the bottom of the pipes in the sedimentation system and the normal level for the pond during normal times.

Commissioner Ledvina said he was out at the site and that the culvert on the east side of the site has inverts at 865.1 and that there was about six inches of water flowing in the culvert. Mr. Haider said that the bottom of the treatment system pipes was at 868.5 so that would mean there is almost a 3½ foot difference.

Commissioner Ledvina asked how the pipes were cleaned out once they get full. Mr. Haider said he doubted they would ever get full but that they do need to get cleaned out on occasion. These pipes are flushed out with a jetting machine with a high pressure nozzle that washes the side of the pipe and pulls back any material that is in there and then a vacuum is used to suck out the material that is collected.

Jack Grotkin, of R. J. Ryan Construction, and Jeff Stearns, General Manager of Kline Volvo, were present for the applicant.

Commissioner Rossbach asked if the applicant could explain why the current Kline dealership on Highway 61 can't manage to keep their vehicles parked in the parking lots instead of on the grass. Commissioner Rossbach said that last Thursday there were over 50 vehicles that he counted. Mr. Stearns said that they were stretched for room right now.

Commissioner Rossbach said that on a regular basis Kline unloads a number of vehicles on the little driveway which is actually the church parking lot access. He said he was a little hesitant to grant someone a 25-foot setback to a Class 1 wetland who can't even manage an area that is less sensitive to park their vehicles on the parking lot and it seemed to him from what he knows of the auto business that they always have the option of selling off their inventory in auctions so that they don't need to keep way more cars than fit on their lot. Commissioner Rossbach also said that the applicant was also proposing to have parking in aisle ways that are substandard on the back end of the building, which would be the east side, and on the north the applicant is going to stack cars that they can't possibly get to.

Commissioner Tripler asked how many new cars the applicant had on their lot on an average week. Mr. Stearns said generally there were about 66 cars and sometimes as many as 100. Commissioner Carlson asked the applicant how many new Volvos they carry at a time. The applicant said that right now they have 46. Commissioner Tripler asked how many cars they usually received in a shipment. Mr. Stearns said they can take anywhere from 10 to 20 cars. Commissioner Tripler asked how low their stock of cars would get before they ask for a shipment. Mr. Stearns said it could be as few as 30 and as many as 60. Commissioner Tripler asked what their used car inventory generally ran. Mr. Stearns said there were usually 40 to 45 used cars.

Commissioner Tripler said he didn't understand why they would be moving into an area that provides less parking than what they already have. Mr. Stearns said their thinking was that the new location would spread out their business, giving them more room.

Mr. Grotkin said they have built quite a few car dealerships and some have two car showrooms with very few cars on the lot. These dealers store their cars on another cheaper piece of property because real estate is becoming so expensive on the main thoroughfares.

Commissioner Seeber asked if the used cars in back of the dealership are all Volvos. Mr. Stearns said they were whatever trade-in cars and, therefore, not all Volvos.

Commissioner Rossbach asked what a state-of-the-art dealership is as was mentioned in the letter from Ryan Construction. Mr. Grotkin said all of the upgrades, such as the exterior with EIFS and the service area would be all computerized, and fire sprinklers would be to current codes.

Commissioner Thompson said that because of the limited traffic movement area or aisle, it has been recommended for one way traffic.

Commissioner Thompson said that if there is a one way as shown there seems to be a point of no return. Mr. Grotkin pointed out on the plan how the one way traffic would work.

Commissioner Trippler said the applicant wanted people to come in the front of the building and he wanted to know what the applicant considered the front, the north or the west. Mr. Grotkin said that would be the west, which would be facing the highway. Mr. Grotkin said that when a customer drives in they would park their car for valet service and then their car would be driven someplace else.

Commissioner Trippler said that on the north corner of the new display there is 34 stalls for used cars and he wanted to know how customers were going to look at the used cars, how would they get to it. Mr. Grotkin said they would get it for the customer. Commissioner Trippler asked how the customer would even know what it looks like when there is hardly enough room to walk to cars much less get out to take a look at what's there.

There was further discussion about the proposed parking variance. Commissioner Seeber said that there was a letter submitted dated August 19, 1999, and item No. 4 in that letter says the use would not involve any activity, processed materials, equipment or methods of operation that would be detrimental to water and air pollution, and it addresses drainage water runoff. He said he was curious if there has been any consideration given to the runoff from this parking lot, given that there is oil, antifreeze and other materials from cars. Mr. Stearns said that was what the storage was for underground with an oil and grease separator in it.

Commissioner Ledvina had some concerns about the wetland delineation, when it was done and the accuracy of it. He said he noted on the north side of the site that there are areas delineated wetland with an elevation of 877 and there are areas outside of the wetland with an elevation of 872, and he feels that elevation is a good indication of the wetland in terms of water levels, etc. He wanted to know who did the wetland delineation because he was concerned about the accuracy and he was concerned that there was a portion of the site in the northeast corner that is not delineated as wetland, given the elevations he has seen.

Mr. Roberts said that about five years ago the Watershed District platted all of this property, starting with Parcel A, Parcel B, Parcel C, Parcel D and Parcel E, and the reason that D and C are the shape they are was because they set that property line on the edge of the wetland as they determined at that time. They wanted to buy as much of the wetland as they could and they left Parcel A, Parcel C and Parcel D as buildable sites and then buying Parcel B and Parcel E for their use for Watershed District purposes. Mr. Roberts said staff felt that if the Watershed District was comfortable with the wetland boundary, then so were they.

Commissioner Rossbach commented that he was not enthusiastic about the proposal. He said he was disappointed in the Watershed District in that lately they seem to approve whatever it is that is offered up on a plan. He said he was concerned that there was no way of monitoring the pipe system to see that it was flushed and cleaned. He sees the pipes getting buried in the ground and nobody ever thinking about them again and that scares him because the city is giving up a 100-foot easement down to 25 with the thought that we are going to be protected by a system that nobody would be maintaining. He further feels that with this particular proposal Kline has demonstrated an inability to function under the conditional use permit that they currently have for their existing facilities. Mr. Rossbach felt that because the applicant had not been responsive to the city's request that they park only on their pavement they would not be a very good candidate to entrust with not polluting the watershed, not dumping garbage over the edge, etc. Mr. Rossbach thought the plan was a poor one.

Commissioner Ledvina, speaking specifically about the variance request, said there was 720 feet of the property line that is involved in this 75-foot alteration of the code and he feels we've already given up a large amount of buffer in variances granted to other adjacent properties.

Commissioner Tripler said that, in looking at the new plans, the only way he can see that the applicant can come up with 88 parking spaces was if they double count them. He did not feel that the plan meets the requirement for parking spaces. Mr. Tripler was also concerned about granting yet another 75-foot variance on wetland.

Chairperson Fischer asked staff to address, with the revised plan, the concern about whether there was adequate workable space on this site for unloading. Staff said they did not feel there was.

Chairperson Fischer asked how aggressive was the monitoring of these types of conditional use permits. Ms. Coleman said that staff receives the most phone calls about Kline and the fact that they park a lot on the grassy area in the front. Typically when staff receives a call like this they call Kline and it corrects itself for awhile and eventually we're back to where we are. Ms. Coleman said they have not seen this as a priority issue where they would haul the applicant back before the city council because the calls have not been that frequent. Ms. Coleman said priorities would have to be reevaluated on how we spend our staff resources in enforcing conditions. If this becomes a policy issue starting at the planning commission or the council, staff would step up the enforcement and look at the conditional use permit. Ms. Coleman thought that this would be a difficult reason to revoke a conditional use permit or shut down a business and would be tough to do in court. Ms. Coleman suggested that an alternative might be to give staff the ability to go out one day and write a \$15 or \$20 ticket for every car that was parked on the grass which would probably stop that kind of activity. Ms. Coleman said staff needed input from the policy makers on whether this was something staff resources should be spent on.

Commissioner Ledvina moved the Planning Commission recommend denial of the 75-foot wetland buffer variance for the proposed Volvo dealership north of 3000 N. Highway 61. The recommendation for denial is based on the following:

1. Inaccurate delineation of the wetland boundary.
2. The perceived difficulty in the implementation of the proposed surface water treatment system to protect the wetland.

Commissioner Mueller seconded.

Commissioner Rossbach said he had another finding. He had down that the variance would not be in keeping with the intent of the ordinance. He said it seems the area given up by the variance is disproportionate with the 25-foot band of restored wetland.

Ayes—Frost, Ledvina, Mueller, Rossbach,
Seeber, Thompson, Tripler
Abstain—Fischer

The motion passed.

Commissioner Tripler moved the Planning Commission recommend denial of the conditional use permit for a maintenance garage at the proposed Volvo dealership north of 3000 N. Highway 61 because without the variance the site plan would be unworkable.

Commissioner Seeber seconded.

Ayes—all

The motion passed.

AGENDA REPORT

Action by Council:

Endorsed _____

Modified _____

Rejected _____

Date _____

TO: Michael A. McGuire, City Manager

FROM: Michael A. Ericson, Assistant to the City Manager 

RE: **Bid Award for Bruentrup Farm Relocation Project**

DATE: October 4, 1999

INTRODUCTION

At the City Council's Pre-Agenda meeting on Thursday, September 23, 1999 the City Council reviewed the bids for the Bruentrup Farm Relocation Project. Since the low bid of \$260,800 was far beyond the project's budget, the council rejected all the bids and ordered the project rebid with a dramatically reduced scope of services due to the limited budget.

BACKGROUND

In order to meet the budget goal the city engineer's department met with the mayor, representatives from Semple Excavation and Semple House Movers, project architect Stuart MacDonald and the chief building official in order to significantly reduce the scope of services and thereby the cost for Phase Two of the Bruentrup Farm Relocation Project. This phase includes the site grading and construction of footings, foundations, slabs, and basements. At its special meeting on September 23 the city council approved another bid opening for 2:00 p.m., Monday, October 11, 1999 with the official bid award at 7:00 p.m. at the council's regularly scheduled council meeting later that day.

RECOMMENDATION

Since the bids will be opened at 2:00 p.m. on the day of the council meeting, the city council should review and consider the bids for the Bruentrup Farm Relocation Project at 7:00 p.m., Monday, October 11, 1999 and award the contract to the low bidder if the bids fall within the project's overall budget of \$225,555 which includes the architectural services fee.

AGENDA REPORT

TO: Michael A. McGuire, City Manager

FROM: Michael A. Ericson, Assistant to the City Manager 

RE: Selection of Architect for Bruentrup Farm Relocation Project

DATE: June 8, 1999

INTRODUCTION

At its May 24, 1999 meeting, the Maplewood City Council unanimously approved a resolution of support for the Bruentrup Farm Relocation Project and directed staff to work with the Maplewood Historical Society to relocate the farmhouse, barn, granary, and windmill to the city's Open Space Land on County Road D. Council authorized city staff to prepare specifications and bid the project. On Monday, June 7, 1999 at a specially-called council meeting the city council considered the bids to move the Bruentrup Farm and awarded the bid to Semple Building Movers from St. Paul at a low bid of \$89,000 which included the three buildings, windmill and the newly added metal shed. The move of the farm buildings is the first phase of the relocation project. Any subsequent work necessitates the hiring of an architect to design and sign off on architectural plans for the footings, foundations, and basement but to also manage the overall project for the city and the Maplewood Historical Society.

BACKGROUND

Up to this point, city staff and myself in particular have spent a great deal of time on this project. At this time though, it is necessary to hire an architect to manage the project to its completion. An architect with experience in moving historical buildings and/or farms is necessary due to the uniqueness of managing the move of historical farm buildings but also because they will be working with the Minnesota Historical Society who will administer the expenditure of \$100,000 in state grant funds. There will be a significant amount of paperwork involved with the grant.

There are many factors which will need to be finalized with the project but the primary goal is to move the buildings off the site by June 30, 1999 when the developer takes possession of the property. The cost to move the four buildings and the windmill is \$89,000. The estimated costs for footings, foundations, and basements is \$48,955. An estimate for new wood roofs for the three buildings is \$40,000. An estimate for a well, septic system, and Class 5 driveway is \$30,000.

There are still architect and engineering fees estimated at \$15,000. This yields a total estimated project cost of \$222,955 for the essential requirements to relocate the buildings to the Open Space property. The difference between these costs and the \$200,000 in funds would have to be made up in a combination of non-profit and foundation grants, donations, private contributions, and other funding sources.

The architect selected by the city council would be responsible for the remaining phases of work including any renovation and remodeling work which may be done by the local building tradespersons from the St. Paul Building Trades Council who have willingly volunteered for this project. Since no city taxpayer dollars are being used for this project it would be appropriate for the architect to sign off on all pay requests since the city will only issue checks to contractors for work completed under the supervision of the project architect. From this point forward, city staff involvement would be minimal and only for monitoring purposes on behalf of the council.

RECOMMENDATION

The city council should consider the two architects Paul Finsness Architects and MacDonald & Mack Architects as two very reputable and capable architectural firms who specialize in this type of work and who have both spent a great deal of time assisting staff on this project. Due to the projects changing timelines over the past many months both have been considerably patient and cooperative but still very interested in serving as project architect. I would have no problem recommending either firm with the only stipulation that they could start immediately and give the project the constant attention it needs. Due to time constraints involved with bidding the move project, formal proposals for professional architectural services including fees from the two architectural firms will be presented at the council meeting.



SEMPLER BUILDING MOVERS, INC.

1045 Jessie Street

St. Paul, MN 55101

774-7421

April 3, 1999

City of Maplewood
1830 East County Rd. B.
Maplewood, MN 55109

Attention Michael A. Ericson

Cost to move these structures to a new location.

2 story brick house approximately 34 x 46	\$ 48,000.00
Barn approximately 34 x 60	\$ 20,000.00
Wind mill	\$ 4,000.00
Grainary approximately 22 x 65	\$ 10,000.00
Machine Shed approximately 20 x 65	\$ 12,000.00
Chicken Coop approximately 22 x 65	\$ 14,000.00
Metal Shed	\$ 5,000.00

These prices include all labor and material.

Thank You

Semple Building Movers Inc.

Lee Hendrickson Masonry, Inc.

11144 Norell Ave N.
Stillwater, MN 55082

Estimate

DATE	ESTIMATE #
4/15/99	9917

NAME / ADDRESS
City Of Maplewood Attn: Mike Erickson 770-4526 779-3570 Fax

TERMS

DESCRIPTION	QTY	RATE	TOTAL
Brick House Foundation: Aprox: 34x46 - 13 c 12" block/3 are rockface, footings 20" x 8" with 2 #4 rebar, pilasters every 4/1 #5 rebar, 3 1/2" concrete floor 30" x 30" x 12" post footings in basement, 7 postfootings for porches, draintile and waterproofing	1	22,635.00	22,635.00
Foundation For Barn: Aprox: 34 x 60 - 12c basement under 18' x 36' at walk out with 4" concrete floor w/wire mesh. 5c frost footing under the rest of the barn. Footings 20" x 8" in basement w/2 #4 rebar pilasters every 4/1#5 rebar under the other area 20" x 8" footings w/2 #4 rebar 12" block, waterproof where needed, draintile 12c area postfootings	1	15,800.00	15,800.00
WindMill 10'4" x 10'4"x12" thick 1' on c rebar	1	750.00	750.00
Grainery: approx 22x65 - 5c frost footing 20 x 8" footing 2 #4 rebar 12" block, post footings for beam/ does not include concrete floor	1	7,250.00	7,250.00
Chicken Coop: Aprox 22 x 65 - 5c frost footing 20 x 8" footing 2 #4 rebar 12" block postfootings with concrete floor 4" w/wire mesh in parking area.	1	9,600.00	9,600.00
Machine Shed: Aprox: 20' x 65' Floating slab 4" thick w/wire mesh 8" thickened sides with 1 #4 rebar around perimeter	1	5,750.00	5,750.00
Metal Building: Aprox: 30 x 21 Floating slab 4" thick w/wire mesh 8" thick around sides w/1 #4 around perimeter	1	2,520.00	2,520.00
TOTAL			\$64,305.00

SIGNATURE _____

PRE-LIEN NOTICE

Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner. Minnesota law permits the owner to withhold from his contractor as much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly the liens and deduct the cost of them from the contract price, or withhold amounts from his contractor until the expiration of 120 days from the completion of the improvement, unless the contractor furnishes to the owner waivers of claims for mechanics liens signed by persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

AGENDA REPORT

TO: Michael A. McGuire, City Manager

FROM: Michael A. Ericson, Assistant to the City Manager 

RE: **Architect Proposals for Bruentrup Farm Relocation Project**

DATE: June 14, 1999

INTRODUCTION

On Monday, June 14, 1999 the city received original copies of two proposals to provide architectural services for the Bruentrup Farm Relocation Project. The two firms who submitted proposals are Paul Finsness Architects and MacDonald & Mack Architects.

BACKGROUND

It is necessary at this time to hire an architect to manage the project to its completion. The architect should be experienced in moving historical buildings and/or farms due to the uniqueness of managing the move of historical farm buildings. MacDonald & Mack has much more experience over the past 23 years having managed more than 100 historic preservation projects and the move of more than 60 historic agricultural structures including farm houses. PFA Architects has minimal experience with three historical projects since 1994 all of which have been on-site renovation work.

Both firms have expressed strong interest in the work and both have stated they would be available immediately since Semple Movers plans to start with preparation work on Tuesday, June 15, 1999.

The bid submitted by MacDonald & Mack for architectural and engineering services is \$15,000 plus an additional \$2,600 for the design and construction of a septic system and well.

The bid submitted by PFA Architects is for 13% of the total project costs, not including the move of the farm buildings, and it includes the design and construction of the septic system and well. An estimated fee for service would be \$15,464 based on the estimated costs for footings, foundations, and basements of \$48,955, new wood roofs for the three buildings of \$40,000, and cost for site preparation, well, septic system, and Class 5 driveway of \$30,000.

The architect selected by the city council would be responsible for the remaining phases of work and any future renovation and remodeling work which may be done by local building tradespersons from the St. Paul Building Trades Council. PFA Architects stated that they would be compensated for this work at the 13% rate with a market value established for any in-kind union work. MacDonald and & Mack stated that they will assist with this renovation work with fees established in the future when the scope of the work is defined by all parties.

RECOMMENDATION

The city council should consider the two architects Paul Finsness Architects and MacDonald & Mack Architects as two very reputable and capable architectural firms who specialize in this type of work. I would have no problem recommending either firm with the only stipulation that they start immediately and give the project the architectural leadership it needs at this time.

Sandy
for file

Bruentrup Farm Preservation

Private contributions:

Bill + Raydella Bruentrup -	
Cash donation for move	\$100,000
Donation of house, barn, & out- blids.	Value unknown
Donation of artifacts	Value unknown
Sheet metal union donation of - heat + cooling system	Donated
Union donation of other services -	Donated
Pledges to Maplewood Area Historical Society from private citizens for restoration - a continuing effort -	10,000

City of Maplewood:	<u>Value</u>
Donation of approx. 2 1/2 acres of city-owned land for relocation of buildings - (figure is land price from 6 yrs. ago when purchased.)	\$75,000
Installation of a well + water (no city water on site) system	Provided by City of Maplewood
Installation of a sanitary sewer (no city sewer connection) system	Provided by City of Maplewood
Bringing buildings up to code, including ADA.	Unknown
Future commitments for this project.	

State legislation:	
Omnibus bill restoration	\$100,000

Provided by: Char Wasiluk 776-7183 Maplewood
 P. 6000 P. 1490 1100 Arch. Dist.

Sandy Coffey

AGENDA ITEM _____

AGENDA REPORT

TO: City Manager
FROM: Assistant City Engineer
SUBJECT: Bruentrup Farmstead Project—Receipt of Bids
DATE: October 11, 1999

Attached is the bid tabulation for the Bruentrup Farmstead project.

This portion of the project is for the site preparation and the construction of the building foundations on the proposed relocation site. The bid included add alternates for the (1) barn concrete floor, (2) pole shed slab and (3) metal shed slab.

A total of four bids were received, with the base bids ranging from a low of \$135,474 to a high of 178,600. The low base bid was submitted by Semple Excavating, Inc. in the amount of \$135,474.

The amount of the low bid still exceeds the remaining budget for the project. Other alternatives must be explored if the project is to take place. Staff feels that bidding the project at a later date (next spring), would not likely improve the bid amount much from the current low bid.

Staff recommends that the city council consider the award of the project to the Semple Excavating, contingent on the reallocation of funds necessary to complete the work.

CMC

jc
Attachment

TABULATION OF BIDS

Pursuant to due call and notice thereof, a special meeting of the officials designated for a bid opening by the City Council of Maplewood was convened at 2 p.m., Monday, October 11, 1999. The purpose of this meeting was to receive, open and publicly read aloud bids for construction of Bruentrup Farmstead Project, City Project 99-10

Present were: Chris Cavett and Mike Ericson

Following the reading of the notice of advertisement for bids, the following bids were opened and read:

<u>Bidder</u>	<u>Base Bid</u>	<u>Add Alt. 1</u>	<u>Add Alt. 2</u>	<u>Add Alt. 3</u>	<u>Complete Within</u>	<u>Bid Bond</u>
Semple Excavating	\$135,474	11,704	3,465	4,598	240 days	5%
Graus Contracting	161,600	7,280	2,800	3,150	236 days	5%
Jay Bros. Inc.	178,500	6,500	2,210	2,700	240 days	5%
George F. Cook Const.	178,600	8,800	4,800	4,900	210 days	5%

Add Alternate 1 - concrete slab at barn basement
Add Alternate 2 - concrete slab at pole shed
Add Alternate 3 - concrete slab at metal shed

Pursuant to prior instruction of the council, the city clerk referred the bids received to the city engineer instructing him to tabulate same and report with his recommendation at the regular city council meeting of October 11, 1999.

Meeting adjourned at 2:10 p.m.

Agenda Item K1

**ITEM ON DEVELOPMENT MORATORIUM WILL BE
DISTRIBUTED AT THE PRE-AGENDA MEETING**

MEMORANDUM

To: City Manager
From: Community Development Director *mc*
Subject: **MORATORIUM ON DEVELOPMENT NEAR MAPLEWOOD MALL**
Date: October 6, 1999

INTRODUCTION

The city council, at the October 4, 1999 Council/Manager Workshop, directed staff to prepare a moratorium ordinance restricting development in the Maplewood Mall area. The study area is defined as follows: south of County Road D, west of Southlawn Drive, east of Highway 61 and 500 feet south of Beam Avenue. Staff has prepared an ordinance which outlines the reasons for the moratorium and the issues which are to be studied. After the studies are completed staff will review any proposed changes to the city codes, zoning map and/or comprehensive plan with the planning commission for their recommendation to the city council.

RECOMMENDATION

Staff recommends that the council adopt the moratorium ordinance on page 2. This ordinance establishes a moratorium on development near the Maplewood Mall until April 25, 2000. (Six months from the date of the second reading of the ordinance, planned for the October 25, 1999 city council meeting.)

ORDINANCE NO. _____

ORDINANCE FOR THE PURPOSE OF PROTECTING THE PLANNING PROCESS AND THE HEALTH, SAFETY AND WELFARE OF CITY RESIDENTS AND DEVELOPING STANDARDS FOR A NUMBER OF ISSUES INCLUDING, BUT NOT LIMITED TO, TRAFFIC, PARKING, LAND USE, PEDESTRIAN SAFETY AND BUILDING AND SITE DESIGN.

The area under consideration includes land east of Highway 61, west of Southlawn Drive, south of County Road D, and along Beam Avenue 500 feet to the south.

The City Council of the City of Maplewood ordains:

SECTION 1. PURPOSE

- 1.01 The City is currently conducting a White Bear Avenue planning study which includes a land use planning component for the undeveloped land around Maplewood Mall.
- 1.02 The City is also in the process of hiring a consultant to conduct a market research study. The objective of this study is to identify the types of retail space that can be supported, look at competitive retail areas, delineate trade areas and look at sales potential. This information will help target the appropriate amount and the proper mix of unique, cultural, civic and commercial land uses.
- 1.03 In addition to these studies, the comprehensive plan and zoning ordinances may need to be revised to study such issues as:
 - traffic and street planning
 - parking
 - pedestrian flow and safety
 - lighting
 - landscaping
 - transit
 - design standards for buildings
 - parcelization or platting
- 1.04 There is a need for these studies to be conducted so that the City can adopt a comprehensive land use plan and zoning and design standards for the development of this area of Maplewood.

SECTION 2. MARKETING, PLANNING AND ZONING STUDY; MORATORIUM

- 2.01 The planning, marketing and other studies are authorized by the City. City staff shall coordinate these studies with the hired consultants, property owners, any interested citizenry and City Council.
- 2.02 Upon completion of these studies, they shall be presented to the Planning Commission for their review and recommendation to the City Council.

- 2.03 A moratorium on development in this study area is adopted pending completion of these studies and the adoption of any amendments to the City's zoning ordinance and comprehensive plan. No plat, lot split or building permit for a new building shall be granted by the City during the moratorium period. Building permits may be issued for expansion or remodel of existing structures.

SECTION 3. TERM

- 3.01 The term of this ordinance shall be six months or until such time as the council adopts amendments to the zoning ordinance, map or comprehensive plan relating to the development area.

SECTION 4. VARIANCES

- 4.01 Variances from this ordinance may be granted by the City Council based upon a determination that a proposed subdivision or development would be compatible with existing or proposed land use and zoning and that such proposals would be in keeping with the spirit and intent of this ordinance. The procedures to be followed in applying for a variance from this ordinance shall be in accordance with state law on findings for variances and shall include the following:
- a. The applicant shall file a completed application form, together with required exhibits to the Community Development Department.
 - b. The application for a variance shall set forth special circumstances or conditions which the applicant alleges to exist, and shall demonstrate that the proposed development is compatible with existing or proposed land use and zoning.
 - c. The application shall be submitted to the Planning Commission for their review and comment.
 - d. The City Council may in its discretion set a public hearing prior to making a final determination on the requested variance.
 - e. The City Council may impose such restrictions upon the proposed development or subdivision as may be necessary to comply with the purpose and intent of this ordinance.

SECTION 5. EFFECTIVE DATE

- 5.01 This ordinance shall take effect after adoption and publication.

AGENDA REPORT

TO: City Manager
FROM: City Engineer *KGH*
SUBJECT: Replacement of Lift Station 9
DATE: October 4, 1999

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

We have recently received the feasibility study investigating the elimination or reconstruction of Lift Station 9. This is the lift station located on Larpenteur Avenue, just east of the Crown Plaza Shopping Center.

The consultant's study compares the cost of providing gravity service for this area against the reconstruction and continue operation and maintenance of the lift station. The construction cost for the lift station alternative is less than constructing a gravity line. This is not the case, however, when operation and maintenance and other factors are taken into account. Using a present-worth analysis, the lift station cost is estimated at \$629,455, while the gravity alternative is estimated at \$508,500. Even though the city has a wonderful record of maintaining lift stations and responding to emergencies, the gravity system has much higher reliability. Based on the increased reliability and the lower overall costs, staff is recommending the city pursue construction of a gravity line to relieve Lift Station 9.

It is recommended city council direct staff to have the consultant prepare plans and specifications for this project and, further, to make the appropriate budget adjustments establishing \$476,100 as the budget for this project to be funded by the sanitary sewer fund.

KGH

jc
Attachment

SANITARY SEWER LIFT STATION NO. 9
FEASIBILITY STUDY TO INVESTIGATE
ELIMINATION OR COMPLETE RECONSTRUCTION
CITY OF MAPLEWOOD, MINNESOTA
AUGUST 1999

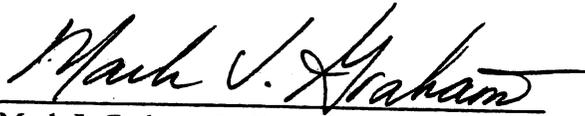
SANITARY SEWER LIFT STATION NO. 9

FEASIBILITY STUDY TO INVESTIGATE
ELIMINATION OR COMPLETE RECONSTRUCTION

CITY OF MAPLEWOOD, MINNESOTA

AUGUST 1999

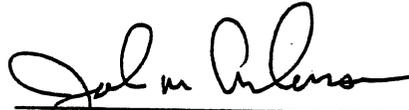
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the laws of the State of Minnesota.



Mark J. Graham, P. E.
Reg. No. 19130

9/3/99

Date



John M. Anderson, P.E.
Reg. No. 25889

9/3/99

Date

Howard R. Green Company
Consulting Engineers
1326 Energy Park Drive
St. Paul, MN 55108
Phone: 651/644-4389
Fax: 651/644-9446

INTRODUCTION

In January 1999, Howard R. Green Company was authorized by Maplewood City Engineer Ken Haider to prepare a study to review the construction feasibility of facility No. 101 of the City Comprehensive Sewer Plan. This Plan was prepared by the City in June 1989 and has been approved by the Metropolitan Council of Environmental Services. Facility No. 101 is the elimination of Lift Station No. 9, and construction of a gravity sewer from Lift Station No. 9, located at 96 Larpenteur Avenue, to connect with the Metropolitan Council Environmental Services (MCES) Interceptor I-SP-222 in the City of St. Paul. This interceptor is located within the Arlington Park Sports Complex and is approximately 2700 feet south of the Lift Station. A location map is shown on Exhibit A.

SCOPE

The scope of the feasibility study includes the following:

- Review of the operation of existing Lift Station No. 9 and cost estimate to reconstruct.
- Review of proposed facility No. 101 alignment and estimated construction cost.
- Identify necessary permits and easements for the proposed improvements.
- Compare potential alternatives based on present worth calculations.
- Preliminary survey of alignment to verify elevations of project area.

REVIEW OF EXISTING LIFT STATION

Location and Function

Lift Station No. 9 is located at 96 Larpenteur Avenue. It is on the north side of Larpenteur Avenue, east of Rice Street and adjacent to the Soo Line Railroad Crossing. The Lift Station serves Sanitary District No. 1, which covers approximately 320 acres and serves the westernmost portion of the City.

The site of the existing Lift Station is extremely limited. The topography slopes sharply from west to east down to the bed of the Trout Brook Creek. A modular block retaining wall on the east side holds back the slope to provide enough flat surface to allow access for maintenance.

Lift Station No. 9 discharges into a 6" cast iron forcemain that is approximately 500 feet long and runs west from the lift station along Larpenteur Avenue to the intersection with Rice Street. The forcemain discharges through meter M015 to Metropolitan Council Interceptor I-SP-222.

Lift Station No. 9 was originally constructed in 1960 and includes a wet well and dry well which contains the pumps and piping that connects to the forcemain. The pumps currently in use had been used in another lift station prior to being installed in Lift Station No. 9. The pumps have 15 horsepower motors, while the original pumps in this station had 7 horsepower motors.

The wet well of Lift Station No. 9 has a usable storage capacity of 550 gallons. At the current operating conditions of 0.175 million gallons per day (MGD), a wet well capacity of 1,500 gallons should typically be provided. At the ultimate projected operating condition of 0.480 MGD, a wet well capacity of 4,100 gallons will need to be provided. The electrical system is in poor condition.

Alternatives and Initial Evaluation

1. Alternatives

The four alternatives that were identified for Lift Station No. 9 are as follows:

- a. Do nothing.
- b. Construct a gravity sewer from Larpenteur Avenue to Metropolitan Council Environmental Services Interceptor Sanitary Sewer located in Arlington Park.
- c. Modify existing lift station.
- d. Reconstruct lift station with submersible pumps and valve manhole.

2. Initial Evaluation

A. Do Nothing

The existing Lift Station wet well is significantly undersized for the current flow. The deficient size causes the pumps to start and stop much more frequently than recommended by pump manufacturers. The heat created by numerous repeated starts causes significant strain on the motors. These pumps are also inefficient and have high electrical costs. Typically, wet wells are designed to limit starts to 4 to 6 times per hour. These pumps start two to three times that often. The high number of starts per hour combined with a used pump installed almost 20 years ago makes it difficult to predict the expected service of this equipment.

In addition to the fact that the existing wet well is undersized, the ultimate flow generated by Sanitary District No. 1 as listed in the supplementary report to the Comprehensive Sewer Plan is projected to triple. This projected flow would exceed the capacity of the existing pumps and existing 6-inch force main.

Given these factors, it is not recommended that the do nothing alternative be selected.

B. Construct a Gravity Sanitary Sewer to replace Lift Station No. 9

A 15-inch gravity sanitary sewer would be installed from the location of Lift Station No. 9 to the east across the Trout Brook and the Soo Line Railroad tracks and south across Larpenteur Avenue. Both of these crossings would require to be jack bored, as no open cutting of Larpenteur Avenue or disruption to the Railroad tracks would be possible. The jack boring beneath Larpenteur Avenue would need to be approximately 24-feet deep to avoid the 42-inch and 36-inch watermains in Larpenteur Avenue. After crossing Larpenteur Avenue, the alignment would parallel the Railroad on the east side of the tracks and run south to the point where the tracks divide into two sections. The sewer would then be jack bored beneath the Railroad back to the west side of the tracks and continue south to a point just south of the easterly extension of Montana Avenue. The sewer would then be extended to the west crossing the parking lots for Arlington Park and continue between the ball fields. The MCES Interceptor I-SP-222 crosses the park from northwest to southeast. The alignment of the sanitary sewer would need to be further discussed with the St. Paul Recreation Department to minimize disruption to their recreation schedules. The present alignment encroaches on the outfield area of only one ballfield.

The new 15-inch sanitary sewer would connect to I-SP-222 within the Park. At some point near the connection to the MCES sewer, a meter with a parshall flume would be constructed to measure flow from Maplewood's Sanitary District 1 into the Interceptor Sewer. The existing lift station would be abandoned.

Topographic survey data was collected over this alignment to determine the feasibility of construction and is attached in Appendix A. The elevation difference between the bottom of the existing lift station and the connection to the MCES facility is five feet. Given a distance of 2800 feet, a slope of 0.15% can be obtained for the gravity sewer. In addition to collecting topography, we have assembled existing utility information from the following utilities or organizations:

- Soo Line Railroad
- St. Paul Water Utility
- U.S. West
- Media One
- Ramsey County Public Works
- City of St. Paul Public Works
- City of St. Paul Recreation Department
- Northern States Power
- Metropolitan Council of Environmental Services (MCES)
- Ramsey – Washington Metro Watershed District

A major obstacle of the existing utilities is a fiber optic cable that is located east of the Soo Line Railroad tracks, and runs parallel to the tracks near the proposed alignment of the new 15" sanitary sewer.

A geotechnical investigation must be made to determine the proper pipe bedding as well as the extent of ground water and dewatering necessary to construct this sewer.

The majority of the new sewer will be constructed within Soo Line Railroad right-of-way. The plans will need to be reviewed and approved by the Railroad and easements will need to be obtained to install and operate the sewer within their railroad right-of-way. No conversations have been held with representatives from the Railroad regarding this project.

Estimated construction costs are included in the Cost section of this study.

C. Modify Existing Lift Station

Modification of the existing lift station would require complete replacement of all piping, pumping, and electrical equipment to provide capacity for the ultimate projected flows. Variable speed pumps would be required with the limited wet well capacity. Variable speed pumps are less efficient and more difficult to operate and maintain. Discussions with City maintenance staff strongly discourage this option. For these reasons, this option has not been pursued.

D. Reconstruct Lift Station

This option would be to construct a new lift station in place of the existing lift station with an 84-inch diameter wet well and 2 submersible pumps with 20 HP motors to handle the ultimate peak flow of 1,100 gallons per minute (gpm). In order to remain consistent with equipment in other City lift stations, the pumps to be installed would be manufactured by either Hydromatic or ABS. A valve manhole would be constructed to house check valves and shut off valves to facilitate maintenance.

In addition to the lift station the 6-inch force main in Larpenteur Avenue would need to be replaced by a 10" PVC forcemain. This would require disruption to the north boulevard of Larpenteur Avenue towards Rice Street and pavement and traffic disruption on Rice Street to reconnect to existing gravity sewer.

Based on the projected peak flows, the existing 6" forcemain would be inadequate. The velocity in the 6" forcemain would exceed recommended rates and would significantly increase operation costs compared to the proposed 10" forcemain.

Construction of the new Lift Station would be difficult due to the site limitations. The existing lift station would need to remain in service while the new lift station is constructed, which would be very difficult. It is anticipated dewatering and sewage bypass pumping would be required.

Construction costs and operation and maintenance costs are discussed in the Cost Section of this study.

COST EVALUATION

This section details estimated construction and overhead costs for two alternatives. The overhead costs, estimated to be 18% of the construction cost, include funds for engineering design, preparation of plans and specifications and field surveying and inspection. Given the scope of the project and limited construction limits, a 10% contingency has also been included. The unit prices for construction costs are based on discussions with several contractors and material suppliers.

In order to properly compare alternatives, operation and maintenance (O&M) costs must also be estimated. The O & M cost for the gravity sewer alternative are significantly less, than the lift station reconstruction alternative, as there is no reliance on pumps, electrical service and other lift station features. A 20-year O & M period has been used with an inflation rate of 3%. This is the same term and interest rate as was used in 1997 for the study of Lift Station #7.

The construction and overhead cost to construct the gravity sewer option is \$486,100. Details of these costs are shown in Table 1. In addition to these costs, an easement will need to be secured from the Soo Line Railroad. This cost has been estimated at \$15,000. Operation and maintenance for gravity sewer is small and has been estimated at \$500 per year. The present worth analysis is as follows:

Present Worth Analysis Construct Gravity Sewer Alternative No. 1

Initial Construction & Overhead	\$486,100
Acquire Easement From Soo Line Railroad	\$15,000
Annual Operation & Maintenance for 20 Years at \$500/Year	<u>\$7,400</u>
Construction of Gravity Sewer Total Present Worth	\$508,500

The construction and overhead cost to reconstruct the Lift Station is \$412,000. Details of these costs are shown in Table 2.

**Present Worth Analysis
Reconstruct Lift Station No. 9
Alternative No. 2**

Initial Construction & Overhead	\$412,000
Annual Operation & Maintenance for 20 Years at \$13,500/Year	\$200,845
Replacement of 1 Pump at 20 Years \$15,000	<u>\$16,610</u>
Replace Lift Station No. 9 Total Present Worth	\$629,455

Based on these figures the gravity sanitary sewer alternative is the most cost effective option.

PERMITS AND EASEMENTS

The option to reconstruct the Lift Station would require permits from the Minnesota Pollution Control Agency and the Metropolitan Council Environmental Services. The gravity sewer option would require permits from the Minnesota Pollution Control Agency Metropolitan Council Environmental Services, Soo Line Railroad, Ramsey Washington Metro Watershed District, and Ramsey County. Plan coordination, review and approval would also be needed from US West, the St. Paul Public Works Department and the St. Paul Parks Department.

Construction of the gravity sewer option would require an easement along the Soo Line Railroad.

PROJECT SCHEDULE

Topography Along Gravity Sewer Route	June 1999
Submit Feasibility Study to City	August 1999
Discussion at City Level Regarding Alternatives	September 1999
Order Plans & Specifications	October 1999
Prepare Plans & Specifications	November 1999 – February 2000
Acquire Easements & Permits	January – March 2000
Begin Construction	May 2000

It is the goal of this schedule to take advantage of bidding the project in the Winter. This would allow construction to begin as soon as weather conditions permit and would minimize disruption to the Arlington Park ball fields.

SUMMARY

From an engineering standpoint, both alternatives of the project are feasible. From a financial standpoint, the gravity option is most cost effective over a twenty-year period. As the operating period is extended beyond twenty years, the savings of the gravity sewer option increases further due to the differential in operation and maintenance costs.

**TABLE 1
ENGINEERS OPINION OF PROBABLE COST
CONSTRUCT GRAVITY SEWER AND ELIMINATE LIFT STATION NO. 9
CITY OF MAPLEWOOD, MINNESOTA
SEPTEMBER 1999**

Item No.	Description	Unit	Quantity	Price	Cost
1	Clearing & Grubbing	ACRE	1.50	\$3,500.00	\$5,250.00
2	Salvage & Reinstall Chain Link Fence	LF	200.00	\$10.00	\$2,000.00
3	Topsoil Borrow	CY	200.00	\$10.00	\$2,000.00
4	Seeding	AC	2.50	\$1,000.00	\$2,500.00
5	Mulching	AC	2.50	\$500.00	\$1,250.00
6	Sodding	SY	2,700.00	\$2.00	\$5,400.00
7	Silt Fence	LF	2,000.00	\$1.50	\$3,000.00
8	Erosion Control Blanket	SY	3,000.00	\$1.50	\$4,500.00
9	Remove Concrete Curb & Gutter	LF	200.00	\$5.00	\$1,000.00
10	R&R Bituminous Wear Course, Type 41A	SY	750.00	\$20.00	\$15,000.00
11	B618 Concrete Curb & Gutter	LF	200.00	\$25.00	\$5,000.00
12	Core Connect to Existing MH	EA	2.00	\$1,500.00	\$3,000.00
13	15" PVC Sanitary Sewer (10'-20' Deep) SDR 35	LF	2,300.00	\$55.00	\$126,500.00
14	15" PVC Sanitary Sewer (20'-30' Deep) SDR 26	LF	460.00	\$95.00	\$43,700.00
15	Sanitary Manhole (0'-10' Deep)	EA	8.00	\$1,500.00	\$12,000.00
16	Manhole Extra Depth (> 10' Deep)	LF	45.00	\$80.00	\$3,600.00
17	Jack Bore 15" PVC Sanitary Sewer	LF	320.00	\$290.00	\$92,800.00
18	Meter Manhole w/Parshall Flume	LS	1	\$5,000.00	\$5,000.00
18	Abandon Existing Lift Station	LS	1	\$5,000.00	\$5,000.00
19	Rock Foundation	TON	400.00	\$10.00	\$4,000.00
20	Granular Bedding	TON	200.00	\$10.00	\$2,000.00
21	Dewatering	LS	1.00	\$35,000.00	\$35,000.00
22	Standard Proctor	EA	1.00	\$100.00	\$100.00
23	In-Place Density	EA	20.00	\$25.00	\$500.00
Total Estimated Project Cost					\$380,100.00
Contingencies (10%)					\$38,000.00
Engineering & Administrative (18%)					\$68,000.00
Total Estimated Cost					\$486,100.00

**TABLE 2
ENGINEERS OPINION OF PROBABLE COST TO
RECONSTRUCT LIFT STATION NO. 9
CITY OF MAPLEWOOD, MINNESOTA
SEPTEMBER 1999**

Item No.	Description	Estimated Quantity	Unit Price	Cost
1	Bypass Sewage Pumping	1 LS	\$30,000.00	\$30,000.00
2	Concrete Base Slab	1 LS	\$3,000.00	\$3,000.00
3	Precast Concrete Wetwell (84"Ø)	1 LS	\$25,000.00	\$25,000.00
4	Concrete Top Slab	1 LS	\$2,000.00	\$2,000.00
5	Excavation	1 LS	\$10,000.00	\$10,000.00
6	Backfilling	1 LS	\$15,000.00	\$15,000.00
7	Crushed Rock Base	1 LS	\$2,000.00	\$2,000.00
8	Dewatering	1 LS	\$25,000.00	\$25,000.00
9	Concrete Fillets in Wet Wall	1 LS	\$3,000.00	\$3,000.00
10	Precast Concrete Valve Vault	1 EA	\$15,000.00	\$15,000.00
11	Painting	1 LS	\$6,000.00	\$6,000.00
12	Aluminum Hatches	1 LS	\$2,000.00	\$2,000.00
13	Submersible Non-Clog Sewage Pumps/Motors Show Size	2 EA	\$15,000.00	\$30,000.00
14	Interior Pipes, Valves, and Fittings	1 LS	\$37,000.00	\$37,000.00
15	Controls	1 LS	\$25,000.00	\$25,000.00
16	Electrical	1 LS	\$9,000.00	\$9,000.00
17	Provide New 10" Diameter Forcemain	500 LF	\$90.00	\$45,000.00
18	Site Work	1 LS	\$5,000.00	\$5,000.00
19	Street Restoration and Traffic Control	1 LS	\$20,000.00	\$20,000.00
20	Abandon Existing Lift Station	1 LS	\$5,000.00	\$5,000.00
21	Miscellaneous	1 LS	\$8,000.00	\$8,000.00
Total Estimated Construction Cost				\$322,000.00
Contingencies (10%)				\$32,000.00
Engineering and Administrative (18%)				\$58,000.00
Total Estimated Project Cost				\$412,000.00

MEMORANDUM

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: **Tax-Exempt Revenue Financing - St. Ann's Residential Services, Inc.**
LOCATION: 1755 Atlantic Street
DATE: October 4, 1999

Action by Council:

Endorsed _____
Modified _____
Rejected _____
Date _____

INTRODUCTION

St. Ann's Residential Services, Inc. is requesting that the city council give host approval for up to \$2.1 million in tax-exempt revenue note financing. They would use this financing to refinance existing debt for eight existing facilities and to buy eight additional facilities. St. Ann's provides programs and facilities for persons with developmental disabilities from the property at 1755 Atlantic Street in Maplewood and from other area locations. (See the letter from Mary Frances Skala starting on page two.)

St. Ann's is requesting that the city approve this financing so the bond interest will be tax-exempt. The state and federal governments require local government approval of tax-exempt financing.

DISCUSSION

This request should meet the city's requirements for tax-exempt financing. Richfield will issue the revenue bonds and Maplewood will not be liable for this financing.

RECOMMENDATION

Approve the attached resolution starting on page four. This resolution calls for a public hearing for Maplewood to give host approval for up to \$2.1 million in tax-exempt revenue financing for St. Ann's Residential Services, Inc. at 1755 Atlantic Street. This approval is subject to St. Ann's Residential Services, Inc. meeting the city's tax-exempt financing requirements.

p/Sec 16/stanns.fin

Attachments:

1. Letter dated 10-1-99 from Mary Frances Skala
2. Preliminary Host Approval Financing Resolution

Attachment 1

LAW OFFICES

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Writer's Direct Dial Number: (218)725-8807
E-Mail Address: mfskala@fryberger.com

October 1, 1999

via FAX and regular mail

Melinda Coleman, Planning Director
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109-2702

RE: City of Richfield, Minnesota; Health Care Facilities Revenue Note, Series 1999A (St. Ann's Residential Services Project)

Dear Ms. Coleman:

St. Ann's Residential Services Inc. is a non-profit corporation (the "Corporation") which provides programs and facilities for persons with developmental disabilities. The Corporation proposes to take out a tax-exempt loan to refinance existing debt at 8 of its facilities and finance the acquisition of 8 new facilities. As more fully described on the enclosed project description, a portion of the loan would benefit property located in Maplewood.

Since it is most financially advantageous to the Corporation to borrow at the lowest possible tax-exempt rate, the Corporation has proposed that the City of Richfield (or one of the Host Cities described below) issue a bank qualified, tax-exempt note pursuant to Minnesota Statutes, Sections 469.152 through 469.165, the Municipal Industrial Development Act, and pursuant to a joint powers agreement among all of the municipalities in which the Corporation's facilities are located (Richfield, Maplewood, Minneapolis, Falcon Heights, Roseville and St. Paul [collectively, the "Host Cities"]).

The proposed note would not be an obligation of the City of Maplewood (or any of the other Host Cities) and no assets of Maplewood (or the other Host Cities) would be pledged for payment of the note. In the event of a default of the Corporation, Maplewood (and the other Host Cities) would have no obligation to make any payments whatsoever. The note would be secured by mortgages on the Corporation's real

FRYBERGER, BUCHANAN, SMITH & FREDERICK, P.A.

October 1, 1999

Page 2

properties and, if required by the lender (Liberty State Bank), a security interest in the Corporation's personal property.

In order to validly issue the note (because portions of the project are located within the jurisdictional limits of Maplewood), a public hearing by Maplewood is required by both state and federal law.

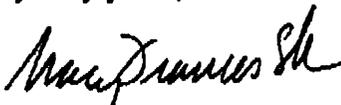
Enclosed is a draft copy of a resolution calling a public hearing for the project. This resolution is to be considered at the City Council meeting on Monday, October 11, 1999. Please include the resolution on your agenda for that meeting. Please review the resolution and draft notice of public hearing and give me a call as soon as possible if there are any changes. When scheduling the public hearing, please note that the notice must be published at least 14 days and not more than 30 days prior to the public hearing.

We will provide appropriate documents to be considered and approved by the City Council after the public hearing. We will copy Mary Ippel of Briggs & Morgan on all mailings.

We will provide you with a copy of the draft application to the Minnesota Department of Trade and Economic Development prior to publication of the public hearing notice.

If you have any questions, please contact me at (218) 725-6807 or Barbara McKay-Jones, paralegal at (218) 725-6880.

Very truly yours,



Mary Frances Skala

bmj

Enclosures

cc: Karen Guilfoile, City Clerk
Steve Fenlon
Mary Ippel

W:\APPS\WPS\BMA\bj\maplewood-ll.wpd

Attachment 2

Councilor _____ introduced the following Resolution and moved its adoption:

RESOLUTION NO. ____

RESOLUTION CALLING FOR A PUBLIC HEARING ON AND
CONSIDERING GIVING HOST APPROVAL TO THE ISSUANCE
OF HEALTH FACILITIES REVENUE OBLIGATIONS FOR A
PROJECT BY ST. ANN'S RESIDENTIAL SERVICES INC.
LOCATED IN THE CITY OF MAPLEWOOD, MINNESOTA
UNDER MINNESOTA STATUTES, CHAPTER 469

BE IT RESOLVED, by the City Council of the City of Maplewood, Ramsey County, Minnesota (the "City"), as follows:

1. Authority. Minnesota Statutes Sections 469.152 through 469.165, as amended (the "Act"), authorizes a city to issue revenue obligations to finance a project consisting of any properties, real or personal, used or useful in connection with a revenue producing enterprise engaged in providing health care services, including hospitals, nursing homes, and related medical facilities.
2. The Project.
 - a. Representatives of St. Ann's Residential Services Inc., a Minnesota nonprofit corporation (the "Corporation"), have advised the City that the Corporation desires to refinance debt incurred by the Corporation with respect to the acquisition and betterment of real and personal property, all with respect to the Corporation's 4-bed supervised living services facility for the developmentally disabled, located at 1755 Atlantic Street, Maplewood, Minnesota (the "Maplewood Project").
 - b. Such representatives further advise the City that the Corporation also desires to finance other projects under the Act which are located in Falcon Heights, Minneapolis, Richfield, Roseville and Saint Paul, Minnesota (collectively, the "Host Cities"), generally consisting of (a) financing the acquisition of new facilities; and (b) refinancing debt incurred by the Corporation with respect to the acquisition and betterment of real and personal property (collectively, the "Project").
3. Financing: Joint Powers Agreement.
 - a. The Corporation desires to finance the Project, which includes the Maplewood Project, through the issuance of tax exempt revenue obligations of the City of Richfield, Minnesota, the City or one of the other Host Cities. The Corporation has requested that the City of Richfield, Minnesota, issue such obligations for the Project

- b. The Corporation has further requested that the City and the Host Cities cooperate, through a joint powers agreement, to finance the Project through the issuance of obligations pursuant to the Act.

4. Public Hearing.

- a. As a portion of the Project is to be located within the City, the City will conduct a public hearing on the proposal to undertake and finance the Project, pursuant to the requirements of Minnesota Statutes, Section 469.154, Subd. 4, and Section 147(f) of the Internal Revenue Code of 1986, as amended.
- b. Upon receipt of notice from the Corporation that it has received a commitment to purchase the obligations, the City Clerk is authorized and directed to complete the public notice, substantially in the form attached hereto as Exhibit A, and cause the notice to be published in the official newspaper of the City and a newspaper of general circulation in the City not less than 14 days nor more than 30 days prior to the date set for the public hearing; provided that if the official newspaper of the City is a newspaper of general circulation in the City, the notice may be published only once.

- 5. Rights Reserved. Nothing in this resolution shall be construed as an indication of an intent to approve this Project and issue the proposed obligations. The Council specifically reserves the right to approve or disapprove the request after said public hearing.

Adopted: October 11, 1999

Attest:

Mayor

City Clerk

The motion for the adoption of the foregoing Resolution was duly seconded by Council Member _____, and upon vote being taken, the following voted in favor thereof:

and the following voted against the same:

and the following were absent:

whereupon, said Resolution was declared duly passed and adopted and approved and signed by the Mayor and attested by the City Clerk.

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