

AGENDA

**MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, February 28, 2000
Council Chambers, Municipal Building
Meeting No. 00-04**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES

1. Minutes of Council/Manager Workshop (January 3, 2000)
2. Minutes of Council/Manager Workshop (February 7, 2000)
3. Minutes of Meeting 00-03 (February 14, 2000)

E. APPROVAL OF AGENDA

F. APPOINTMENTS/PRESENTATIONS

- 1.
- 2.

G. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. If a member of the City Council wishes to discuss an item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of Claims
2. Planning Commission's 1999 Annual Report
3. Donation to Police Department - John Schmelz, Countryside Volkswagen
4. Temporary Gambling Resolution - East Metro Women's Council
5. Temporary Gambling Resolution - Neighbor to Neighbor

H. PUBLIC HEARINGS

1. 7:00 P.M. Bartelmy Acres Neighborhood Streets, Project 99-13 - 4 Votes
 - a. Order Improvement After Public Hearing
2. 7:15 P.M. United States Post Office Annex Building (1686 Gervais Avenue)
 - a. Land Use Plan Amendment (M1 to G) (4 Votes)
 - b. Conditional Use Permit
 - c. Design Approval

3. 7:30 P.M. Maplewood Retail Center (2305 White Bear Avenue)
 - a. Parking Lot Setback Variance
 - b. Conditional Use Permit
3. Design Approval

I. AWARD OF BIDS

J. UNFINISHED BUSINESS

1. Fire Station Design Approval
2. Personal Service Ordinance - Code Change Operation Hours - 2nd Reading

K. NEW BUSINESS

1. Tilsen Neighborhood Streets, Project 99-05
 - a. Approve Plans and Advertise for Bids
 - b. Order Preparation of Assessment Role
2. All Way Stop Signs - Conway at 14th Street

L. VISITOR PRESENTATIONS

M. COUNCIL PRESENTATIONS

1. _____
2. _____
3. _____
4. _____

N. ADMINISTRATIVE PRESENTATIONS

1. _____
2. _____
3. _____
4. _____

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this service must be made at least 96 hours in advance. Please call the City Clerk's Office at (651) 770-4523 to make arrangements. Assistant Listening Devices are also available. Please check with the City Clerk for availability.

DI

**City of Maplewood
CITY COUNCIL/MANAGER WORKSHOP
Meeting Minutes**

Monday, January 3, 2000
Maplewood Room, City Hall
5:00 p.m.

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

A. Call To Order

The meeting was called to order by Mayor Cardinal at 5:00 p.m.

B. Roll Call

Mayor Bob Cardinal	Present
Councilmember Sherry Allenspach	Present
Councilmember Ken Collins	Absent
Councilmember Marvin Koppen	Present
Councilmember Julie Wasiluk	Present

Others Present:

City Manager Michael McGuire
Assistant to the City Manager Michael Ericson
Community Oriented Services Coordinator Colleen Dirkswager
Community Development Director Melinda Coleman

C. Approval of Agenda

Councilmember Koppen moved to approve the agenda with the addition of the following:
1. Interviews for Human Relations Commission. 2. N.E.S.T.. The motion was seconded by Councilmember Allenspach. Motion passed 4-0.

D. Community Oriented Services Update

Community Oriented Services Coordinator Colleen Dirkswager presented the council with an update of the activities and projects she is currently working on. A few of the highlights were that an Open House for the Family Service Center will be held on January 27. She has distributed all but twelve of the emergency beacon lights. The Mall Office has been operating well with Edna Spangler. Colleen sent out postcards to residents in the area around Joy Park to survey them about their observations of the park. Deer harvesting will take place in late January or February with Ramsey County leading the efforts. Colleen will now attend council/manager workshop meetings on a quarterly basis with reports to the city council at that time.

E. Builder's Square Issues

Community Development Director Melinda Coleman discussed with council the proposal from Woodlynn Hills Church to buy the former Builder's Square building and remodel it into a church. There were a number of representatives from the church who attended the meeting to observe. Three things need to be approved by the council for the project to move forward: 1. Comp Plan amendment. 2. Conditional Use Permit. 3. Ordinance amendment to allow on and off-sale liquor licenses in the area to continue to operate. Issue will come before the council on January 10. Melinda also provided the council with a status report on the White Bear Avenue Corridor Study which should be completed by February.

F. Code of Ethics - Elected and Appointed

City Manager Mike McGuire provided council with the city's Code of Ethics as it pertains to elected officials and gave a short history on how it was developed. He provided the council with the city's personnel policy as it relates to the city employee's Code of Ethics. He also provided the council with copies of many of the management team's professional associations' Code of Ethics under which city employees must adhere to as a professional in their respective field. There was no action taken by council.

G. City Council/Staff Retreat - February 10 & 11

Council was informed at the December Workshop that the annual city council/staff retreat is scheduled for Thursday and Friday, February 10 & 11, 2000 at the Riverwood Conference Center in Monticello. City Manager Mike McGuire discussed with council its options for formatting the agenda with team building in the morning and goal setting in the afternoon. Barbara Strandell will return as the facilitator based on her success with council and staff over the past two years.

H. Other Business

1. **Human Relations Commission interviews.** City Manager Mike McGuire reported that interviews for the Human Relations Commission have been schedule for the January 6 at the Council's PreAgenda meeting. The two applicants will interview at 5:15 and 5:30 p.m. respectively.
2. **N.E.S.T..** Councilmember Marv Koppen reported that the City of Oakdale will opt out of funding NEST after the year 2000. The City of Maplewood will to have to face the myriad of issues related to the funding deficit and if the program will continue. Marv said that the Met Council will make new flex routes available in the area.

I. Future Topics

1. Sidewalk Ordinance
2. White Bear Avenue Corridor Report on Land Use

There being no further business Allenspach moved and Koppen seconded a motion to adjourn the meeting at 6:08 p.m. Motion passed 4-0.

D2

**City of Maplewood
CITY COUNCIL/MANAGER WORKSHOP
Meeting Minutes**

Monday, February 7, 2000
Maplewood Room, City Hall
5:00 p.m.

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

A. Call To Order

The meeting was called to order by Mayor Cardinal at 5:00 p.m.

B. Roll Call

Mayor Bob Cardinal	Present
Councilmember Sherry Allenspach	Present
Councilmember Ken Collins	Present
Councilmember Marvin Koppen	Present
Councilmember Julie Wasiluk	Present

Others Present:

City Manager Michael McGuire
Assistant to the City Manager Michael Ericson
Police Chief Don Winger
Captain Mike Ryan
City Engineer Ken Haider
Fire Chief Joel Hewitt
Assistant Fire Chief Steve Lukin

C. Approval of Agenda

Councilmember Koppen moved to approve the agenda as presented. The motion was seconded by Councilmember Allenspach. Motion passed 5-0.

D. City Council Policy on Sidewalks / Snow Removal

At the January 20, 2000 pre-agenda meeting the city council discussed the issue of city sidewalks and snow removal. The city council directed staff to include it on the February Workshop Agenda so it can be discussed. City Engineer Ken Haider reported to council that past city councils have discussed the issue periodically and council policy has remained the same for a number of years. He stated that some city sidewalks are plowed but only on a case-by-case basis. After discussion, council agreed to take no action on this issue but also agreed to review it periodically.

E. City Council Priorities / Goal Setting Session on February 10

City Manager Mike McGuire reported that he has scheduled Barbara Strandell to facilitate a day long team building / priority setting / goal setting session with the mayor and councilmembers at the Maplewood Community Center. The objective of the session will be for the council to learn about each other's vision, review last year's goals of the city council, and to develop goals and a policy direction for the city staff in 2000. He will attend the session along with Ken Haider.

F. City Council Meetings

1. Signup sheets for public hearings. City Manager Mike McGuire presented a draft copy of a signup sheet prepared by the city clerk's office for use during public hearings. Residents and visitors wishing to speak at any of the public hearings would print their name and address for the mayor to read off during the public testimony portion of the public hearing. Council liked the draft and it will be used for future public hearings.

2. Visitor presentations. City Manager Mike McGuire discussed the opportunity for visitors to speak to the council on any issue they want at the end of the regular agenda. Residents already have the opportunity to get on the agenda either by contacting the city manager or a councilmember. Council discussed the merits of switching the visitor presentation to the beginning of the agenda. Issue will be brought to the next meeting for further discussion.

3. Commission Appointment Process. City Manager Mike McGuire described for council the current process by which residents are appointed to a commission. The commission interviews the applicants itself and they make a recommendation to the city council on the top two candidates of which the council interviews. Council agreed to leave the process as is with the only change that they receive copies of all candidate's application materials.

G. City Manager Transition Process

1. Name acting city manager. The council agreed to use ballots to vote for the acting city manager who would be appointed by the council and begin serving after March 24, 2000 which is Mike McGuire's last day of work. First round of balloting was one vote for Mike Ericson, two votes for Melinda Coleman, and two votes for Ken Haider. Second round of balloting began with Mike Ericson dropped as the low vote getter. Melinda Coleman received two votes and Ken Haider received three votes. Ken Haider will be the new acting city manager.

2. City manager replacement process. The city council approved the resignation agreement of City Manager Mike McGuire at the January 24, 2000 city council meeting. Under the agreement he will serve in that capacity until his last day of employment on March 24, 2000. City Manager Mike McGuire presented the two basic options available to the city council for replacing the city manager. The council can either choose to do it in-house under the direction of the human resource director or send out RFP's and select an executive search firm to conduct the search/replacement process. If the latter is selected the search firm would work directly with the city council and staff to develop a position profile after which it would advertise and solicit candidates. Council agreed with the executive search firm process so Mike McGuire will send out RFP's and solicit proposals from five firms.

H. Sale of Gladstone Fire Station

City Manager Mike McGuire provided the city council with a progress update on the negotiations for the sale of the Gladstone Fire Station. The new fire station is scheduled for completion in the fall with availability of the building sometime thereafter. Council agreed that the city should have a "For Sale" sign installed on the property to solicit public interest and it should advertise the building and property for sale in the local newspaper.

I. Police and Fire Dispatch Services

City Manger Mike McGuire provided a brief overview on this issue to the city council. At its January 24, 2000 regular meeting the city council requested that the issue be placed on the February Council/Manager Workshop Agenda for discussion. The city council approved the contract with the Ramsey County Sheriff's Department in November 1998. Police and fire dispatch services have been provided in the Ramsey County's Shoreview Communications Center for the past 8 months with the official transfer from the city's communication center on Monday, May 3, 1999. Police Chief Don Winger presented a report of his service to date and Fire Chief Joel Hewitt did as well. Both agreed that they are satisfied with their service to date. A significant amount of background information was provided to the council on this issue. Councilmembers offered a variety of comments about the issue and they asked a few questions too. Councilmember Collins stated that he had additional information and was not prepared to make a decision at this time and requested that the issue be tabled until a later date. Cardinal moved and Collins seconded a motion to table the issue until March or until Councilmember Collins provides the council with additional information he stated he was collecting on the issue. Motion passed 5-0.

J. Other Business

1. Sound System in Council Chambers. Councilmember Sherry Allenspach shared with council her frustration that no sound was broadcast from the last council meeting for 1 ½ hours. City Manager Mike McGuire agreed to have a sound system check of the council chambers and to make any necessary modifications which are necessary.

K. Future Topics

1. Organized Refuse Collection. Will be reviewed at the March meeting

There being no further business Cardinal moved and Allenspach seconded a motion to adjourn the meeting at 6:23 p.m.. Motion passed 5-0.

2. Mayor Cardinal apologized for the technical difficulties which occurred with the sound system during the last Council Meeting.

G. CONSENT AGENDA:

Councilmember Allenspach moved to approve the Consent Agenda as presented.

Seconded by Councilmember Koppen

Ayes - all

1. Approval of Claims

<u>ACCOUNTS PAYABLE:</u>	
\$78,479.72	Checks #48061 thru #48139 dated 1-25-00
\$163,934.98	Disbursements via debits to checking account dated 1-19 thru 1-24-00
\$46,736.82	Checks #8206 thru #8217 dated 1-14 thru 1-26-00
\$265,260.27	Checks #48142 thru #48247 dated 2-1-00
\$76,767.99	Disbursements via debits to checking account dated 1-25 thru 1-31-00
\$64,743.34	Checks #8221 thru #8226 dated 2-1 thru 2-8-00
\$376,982.40	Checks #48250 thru #48346 dated 2-8-00
\$1,664,910.61	Disbursements via debits to checking account dated 2-1 thru 2-4-00
\$2,737,816.13	Total Accounts Payable
<u>PAYROLL:</u>	
\$442,189.26	Payroll Checks and Direct Deposits dated 1-21-00
\$33,230.78	Payroll Deduction check #76736 thru #76741 dated 1-21-00
\$329,179.39	Payroll Checks and Direct Deposits dated 2-4-00
\$40,185.95	Payroll Deduction check #76955 thru #76962 dated 2-4-00
\$844,785.38	Total Payroll

\$3,582,601.51 GRAND TOTAL

2. Transfers from Tax Increment Funds

Authorized the appropriate 1999 budget adjustments and 1999 transfers totaling \$306,885 from the Tax Increment Funds to the Debt Service Funds.

3. Budget Changes for Police Grant

Approved the appropriate 1999 budget adjustments.

4. Carryover of 1999 Appropriations to 2000

Approved the carryover of 1999 appropriations to the 2000 budget as listed in the agenda report.

5. Transfer to Close Debt Service Fund for 1979 Bond Issue

Approved that effective 12-31-99 Debt Service Fund #316 for the 1979 Improvement Bonds be closed by a transfer of \$545.62 from the General Fund and approved appropriate budget adjustments.

6. Temporary Gambling Resolution - American Legion Post 577

Adopted the following Resolution:

RESOLUTION 00-02-013

RESOLUTION AUTHORIZING TEMPORARY LAWFUL GAMBLING
American Legion Post 577 at Battle Creek Regional Park, 2300 Upper Afton Road

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premises permit for temporary lawful gambling is approved for American Legion Post 577, to operate at the Battle Creek Regional Park, 2300 Upper Afton Road, Maplewood, Minnesota.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213 and the City allows the Board to issue a permit before 30 days.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

7. Annual Renewal of Gambling License - Merrick Companies, Inc. to Operate at The Rock and Garry's

Adopted the following Resolution:

RESOLUTION 00-02-014

RESOLUTION APPROVING CHARITABLE GAMBLING

Merrick Companies at the Rock, 2029 Woodlyn Avenue and Garry's, 1696 White Bear Avenue

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premises permit for lawful gambling is approved for Merrick Companies to operate at the Rock, 2029 Woodlyn Avenue, and Garry's, 1696 White Bear Avenue, Maplewood, MN.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minn. Stat. §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minn. Stat. §349.213.

NOW, THEREFORE, be it further resolved that this resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

8. Annual Renewal of Gambling License - Maplewood Athletic Association to Operate at Gulden's Roadhouse and The Bird.

Adopted the following Resolution:

RESOLUTION 00-02-015

RESOLUTION APPROVING CHARITABLE GAMBLING

Maplewood Athletic Association at Gulden's Roadhouse, 2999 North Highway 61
and The Bird, 3035 White Bear Avenue

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premises permit for lawful gambling is approved for the Maplewood Athletic Association to operate at Gulden's Roadhouse, 2999 North Highway 61, and The Bird, 3035 White Bear Avenue, Maplewood, MN.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minn. Stat. §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minn. Stat. §349.213.

NOW, THEREFORE, be it further resolved that this resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

9. DNR Grant Application

Adopted the following Resolution and approved the forwarding of the Resolution to the D.N.R., with the understanding that the final grant will be reviewed by the City Council prior to acceptance.

RESOLUTION 00-02-016

RESOLUTION AUTHORIZING STAFF TO A DNR GRANT FOR NATURAL RESOURCE INVENTORIES AND NATURAL RESOURCE AND/OR GREENWAY PLANS

WHEREAS the Minnesota Department of Natural Resources has matching funds available for natural resource inventories and natural resource and/or Greenways Plans through the Metro Greenway Planning Grant Program, and

WHEREAS a need has been identified to conduct a comprehensive natural resources inventory of a natural resources plan for local planning purposes, relating to Maplewood's Open Space Program

BE IT RESOLVED that the City of Maplewood Parks and Recreation Department is applying for a Greenway's Planning Grant application and has the legal authority to apply for financial assistance, and has the institutional, managerial and financial capability to ensure that all aspects of the proposed project will be completed;

BE IT FURTHER RESOLVED that the City of Maplewood and its partners will share in the cost of the proposed project with the DNR by providing a cash or in-kind match totally at least 50 percent of the projected project cost; and

BE IT FURTHER RESOLVED that upon approval of its application, the City of Maplewood may enter into an agreement with the State of Minnesota for above project and that the City of Maplewood certifies that it will comply with all aspects of the grant agreement.

NOW BE IT FURTHER RESOLVED that the City Manager or his/her designee is hereby authorized to execute the grant agreement as necessary to implement the project on behalf of the eligible applicant.

Adopted by the Maplewood City Council on February 14, 2000.

10. Special Inspection and Construction Testing Services for the Addition to the Maplewood Community Center

Authorized staff to enter into a contract with Architectural Services, Inc. and Braun/Intertec for special inspections as requested by the city building official. The cost is not to exceed \$6,500.00, with funds to be allocated from the Park Development Fund and the Finance Director is authorized to make necessary budget adjustments.

11. Maplewood Community Center Change Order No. 1

Approved Change Order No. 1, in the amount of \$5,192.00, and authorized the finance director to make the necessary budget adjustments.

12. Robert Odegard Donation for the Maplewood Nature Center

Approved that the City receive the receipt of the \$200.00 donation from Robert and Carolyn Odegard and that the donation be credited to the Maplewood Nature Center Memorial Gift Fund.

13. July 4, 2000 Fireworks Production Contract

Approved the contract with Bay Fireworks in the total amount of \$10,000.00, with \$5,000.00 as a deposit for the 4th of July, 2000 fireworks production.

14. Municipal State Aid Advance Encumbrance Resolution

Adopted the following Resolution, requesting an advance encumbrance of \$695,000.00 on our municipal state aid account.

**00-02-017
RESOLUTION**

WHEREAS, the City of Maplewood is planning on implementing Municipal State Aid Street Project(s) in 2000, which will require state aid funds in excess of those available in its State Aid Construction Account, and

WHEREAS, said city is prepared to proceed with the construction of said project(s) through the use of advance encumbrances from the General State Aid Construction Account to supplement the available funds in their State Aid Construction Account, and

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14 Subdivision 6 and Minnesota Rules, Chapter 8820.

NOW, THEREFORE, be it resolved that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Project(s) of the City of Maplewood in an amount of up to \$695,000 in accordance with the Minnesota Rules 8820.1500, Subparagraph 9, and to authorize repayments from the following years accruals to the construction account of the Municipal State Aid Street fund for said city.

15. Assistant Finance Director and MIS/GIS Technician Compensation

Approved the 2000 salary range adjustments for Assistant Finance Director and MIS/GIS Technician positions.

16. Temporary Gambling License - Presentation of the Blessed Virgin Mary Church

Adopted the following Resolution:

RESOLUTION 00-02-019

RESOLUTION AUTHORIZING TEMPORARY LAWFUL GAMBLING
Presentation of the Blessed Virgin Mary Church at 1725 Kennard Street

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the premises permit for

temporary lawful gambling is approved for Presentation of the Blessed Virgin Mary Church, 1725 Kennard Street, Maplewood, Minnesota.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213 and the City allows the Board to issue a permit before 30 days.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

H. PUBLIC HEARINGS:

1. 7:00 P.M. Tax-Exempt Financing Host Approval Request - Lutheran Social Services
 - a. Mayor Cardinal convened the meeting for a public hearing.
 - b. Manager McGuire introduced the staff report.
 - c. Community Development Director Coleman presented the specifics of the report.
 - d. Mayor Cardinal opened the public hearing, calling for proponents or opponents. No one was heard.
 - e. Mayor Cardinal closed the public hearing.

Councilmember Allenspach introduced the following Resolution, giving Maplewood host approval for up to \$1.8 million in tax-exempt revenue financing for Lutheran Social Services, and moved its adoption:

RESOLUTION 00-02-018

APPROVING AND AUTHORIZING THE ISSUANCE OF REVENUE NOTES BY THE CITY OF BRAINERD UNDER MINNESOTA STATUTES, SECTIONS 469.152 THROUGH 469.165, AS AMENDED, TO FINANCE PROPERTY FOR THE BENEFIT OF LUTHERAN SOCIAL SERVICE OF MINNESOTA

WHEREAS, under the Minnesota Municipal Industrial Development Act, Minnesota Statutes, Sections 469.152-469.165, as amended (the "Act"), each municipality and redevelopment agency of the State of Minnesota (as defined in the Act), including the City of Brainerd, Minnesota (the "City of Brainerd"), is authorized to issue revenue obligations to finance capital equipment and improvements to land and buildings for the benefit of a revenue producing enterprise to be owned by a contracting party (as defined in the Act); and

WHEREAS, under Section 469.155, subdivision 9, of the Act, the City of Brainerd is authorized to enter into and perform contracts and agreements with other municipalities as the governing bodies of the city and as the other municipalities may deem proper and feasible for or concerning the financing of a project under the Act, including an agreement whereby one municipality issues its revenue obligations in behalf of one or more other

municipalities; and

WHEREAS, the City of Brainerd, has proposed to issue one or more revenue notes (the "Notes") and loan the proceeds derived from the sale of the Notes to Lutheran Social Service of Minnesota, a nonprofit organization (the "Borrower"), to finance the acquisition of computer equipment and motor vehicles, and the acquisition and construction of improvements to existing buildings (the "Project"), to be located at the existing facilities of the Borrower in numerous municipalities in the State of Minnesota; and

WHEREAS, a public hearing on the Project was held on the date hereof, after notice was published and materials made available for public inspection at the City Hall, all as required by the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended, at which public hearing all those appearing who desired to speak were heard and written comments were accepted; and

WHEREAS, a portion of the Project will be located in the City of Brainerd and at the existing facilities of the Borrower in the City of Maplewood, Minnesota (the "City");

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The portion of the Project to be located in the City (as described in the Notice of Public Hearing published prior to the date of consideration of this resolution) is hereby approved by the City and the issuance of the Notes by the City for such purpose (in the amount described in the Notice of Public Hearing) and in an aggregate principal not to exceed \$1,800,000 is hereby approved.

2. Obligations will be issued by the City of Brainerd to finance the Project and the Notes to be issued by the City of Brainerd to finance the Project shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of any other city; and the Notes, when, as, and if issued, shall recite in substance that the Notes, including the interest thereon, are payable solely from the revenues received from the Project and the property pledged to the payment thereof; and the Notes shall not constitute an obligation of any other city and shall not be secured by any taxing power of any other city.

3. The Borrower shall pay any and all costs incurred by the cities where the LSS facilities are located in connection with the portion of the Project located in those cities, whether or not the Project is approved, the Notes are issued, or the Project is carried to completion.

4. All prior actions taken by the City staff with respect to directing Kennedy & Graven, Chartered to prepare the Notice of Public Hearing causing notice of the hearing to be given one publication in the official newspaper of City and a newspaper of general circulation available in the City, not less than 14 days nor more than 30 days prior to the date fixed for the hearing are hereby ratified, affirmed and approved.

Approved by the Maplewood City Council on February 14, 2000.

Seconded by Councilmember Koppen

Ayes - all

2. 7:10 P.M. Woodlynn Heights Townhomes No. 7 (West of 2175 Woodlynn Avenue)

a. Mayor Cardinal convened the meeting for a public hearing.

b. Manager McGuire introduced the staff report.

- c. Community Development Director Coleman presented the specifics of the report.
- d. Commissioner Paul Mueller presented the Planning Commission report.
- e. Boardmember Matt Ledvina presented the Community Design Review Board report.
- f. Mayor Cardinal opened the public hearing, calling for proponents or opponents. The following persons were heard:
 - 1. Mark Leigh, co-applicant, 25766 Loftan Avenue, Chisago City
 - 2. Patrick Kinney, applicant
 - 3. Dorothy Arko, 2181 Woodlynn Avenue
- g. Mayor Cardinal closed the public hearing.

1. Preliminary Plat

Councilmember Koppen moved to approve the preliminary plat date-stamped December 3, 1999 for the proposed Woodlynn Heights Townhomes No. 7, subject to the applicant complying with the following conditions:

- 1.* Obtaining the city engineer's approval of the final construction and engineering plans. These plans shall include grading, utility, drainage and erosion control plans. The plans shall meet the following conditions:
 - a. The erosion control plans shall be consistent with the city code.
 - b. The grading plan shall:
 - (1) Include proposed building pad elevation and contour information for each home site. The lot lines on this plan shall follow the approved preliminary plat.
 - (2) Include contour information for all the land that the construction will disturb.
 - (3) Show all proposed slopes steeper than 3:1 on the proposed construction plans. The city engineer shall approve the plans, specifications and management practices for any slopes steeper than 3:1.
- 2. Paying for costs related to the engineering department's review of the construction plans.
- 3. Signing a developer's agreement with the city that guarantees that the developer or contractor will:
 - a. Complete all grading for overall site drainage, complete all public improvements and meet all city requirements.
 - b.* Place temporary orange safety fencing and signs at the grading limits.
 - c. Provide five-foot-wide drainage and utility easements along each side lot line between

buildings and along the west and east lot lines of this addition.

- d. Extend the five-foot-wide concrete sidewalk from its current location to the west lot line of this townhouse addition.
 - e. Provide for the repair of Woodlynn Avenue (street and boulevard) after the developer connects to the public utilities and builds the sidewalk.
4. If the developer decides to final plat the preliminary plat, the director of community development may waive any conditions that do not apply to the final plat.
 - 5.* Submitting the homeowner's association bylaws and rules to the Director of Community Development. These are to assure that there will be one responsible party for the maintenance of the private utilities, driveways and structure.
 - 6.* Providing a written statement from NSP and Amoco Oil Company which allows the grading in the easement that the developer proposes.

*The developer must complete these conditions before the city issues a grading permit or approves the final plat.

Seconded by Councilmember Collins

Ayes - all

2. Front Setback Variance

Councilmember Koppen moved to deny a Variance Resolution, denying a seven-foot setback variance for Woodlynn Heights Townhomes No. 7. The Council is denying the variance request because there is no unique circumstances or hardships to the property. The building and parking can be constructed and meet the required setbacks.

Seconded by Councilmember Wasiluk

Ayes - all

3. Design Approval

Councilmember Koppen moved to approve the plans date-stamped December 3, 1999 for Woodlynn Heights Townhomes No. 7, based on the findings required by the code. The developer, Patrick Kinney, shall do the following:

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before getting a building permit the applicant shall:
 - a. Submit a grading, drainage, utility and erosion control plan to the city engineer for approval.
 - b. Submit a revised landscape plan to staff for approval which incorporates the following details:

- (1) Seven spruce trees, two clumps of birch trees and six low-growing shrubs in the front yards on each side of the entrance driveways for each three-plex.
 - (2) The spruce trees must be at least six feet tall and the birch at least 2 ½ inches in caliper, balled and burlapped.
 - (3) The plantings proposed around the front of the units shown on the landscape plan date-stamped December 3, 1999, shall remain on the plan.
 - (4) In addition to the above, all front side and rear yard areas shall be sodded (except for mulched and edged planting beds and the area within the NSP easement) and an in-ground lawn irrigation system shall be installed for all landscape areas (code requirement).
 - (5) No landscaping shall take place in the boulevard and the boulevard shall be restored with sod.
- c. Stake the NSP easement line and the front and side lot lines with survey irons.
 - d. Revise the site plan to increase the driveway turnaround setback from the east lot line to five feet (code requirement).
 - e. Present a color scheme to staff for approval for each building.
3. Complete the following before occupying the building:
 - a. Replace property irons that are removed because of this construction.
 - b. Restore and sod damaged boulevards. Sod all landscaped areas except for the area within the NSP easement which may be seeded.
 - c. Install an automatic in-ground irrigation system.
 - d. Extension of the five-foot-wide concrete sidewalk to the west lot line of this development.
 4. If any required work is not done, the city may allow temporary occupancy if:
 - a. The city determines that the work is not essential to the public health, safety or welfare.
 - b. The city receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 200 percent of the cost of the unfinished work. Any unfinished landscaping shall be completed by June 1 if the building is occupied in the fall or winter or within six weeks if the building is occupied in the spring or summer.
 5. All work shall follow the approved plans. The director of community development may approve minor changes.

Seconded by Mayor Cardinal

Ayes - Mayor Cardinal and Councilmembers
Koppen and Collins

I. AWARD OF BIDS

None

J. UNFINISHED BUSINESS

None

K. NEW BUSINESS

1. Residential Parking Issues and Code Change

- a. Manager McGuire introduced the staff report.
- b. Community Development Director Coleman presented the specifics of the report.
- c. Mayor Cardinal asked if anyone wished to speak before the Council regarding this matter. The following person was heard:
 1. Jack Landsall, 1451 East County Road B

City Council agreed to have this issue placed on the March or April Council/Manger Workshop Agenda for further discussion.

2. Project 99-13, Bartlemy Acres Neighborhood Street Improvements - Accept Feasibility Study and Call for Public Hearing

- a. Manager McGuire introduced the staff report.
- b. Public Works Director Haider presented the specifics of the report.
- c. Mayor Cardinal asked if anyone wished to speak before the Council regarding this matter. No one appeared.

Councilmember Allenspach introduced the following Resolution accepting the feasibility study and ordering the public improvement for the Bartelmy Acres Neighborhood Street Improvements, Project 99-13, and moved its adoption:

RESOLUTION 00-02-020

ACCEPTING REPORT AND CALLING FOR PUBLIC HEARING

WHEREAS, pursuant to resolution of the council adopted December 13, 1999, a report has been prepared

by the city engineering division with reference to the improvement of Bartelmy Lane, Mary Street, Sterling Street and Magnolia Avenue, North of Stillwater Road, City Project 99-13, by Bartelmy Acres Neighborhood Streets, and this report was received by the council on February 28, 2000, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$578,000.

2. A public hearing shall be held on such proposed improvement on the 28 day of February, 2000, in the council chambers of city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Seconded by Councilmember Koppen

Ayes - all

3. Personal Service - Hours of Operation

a. Manager McGuire introduced the staff report.

b. City Clerk Karen Guilfoile presented the specifics of the report.

c. Mayor Cardinal asked if anyone wished to speak before the Council regarding this matter. The following person was heard:

1. Robert Moore, Owner of Salon Nostalgia Family Grooming Center, 1690 McKnight Road

Councilmember Koppen directed staff to rewrite the Personal Service Ordinance, so that messages may be given on Sunday between the hours of 12:00 P.M. and 5:00 P.M.

Seconded by Councilmember Allenspach

Ayes - all

4. Authorization to Purchase Brick for New Fire Station

a. Manager McGuire introduced the staff report.

b. Assist Fire Chief Steve Lukin presented the specifics of the report.

c. Mayor Cardinal asked if anyone wished to speak before the Council regarding this matter. No one appeared.

Councilmember Koppen moved to approve the purchase of 23,000 Monterey Matte Bricks from Ochsbrick Company at \$1,000 per 1,000 for a total of \$24,495.

Seconded by Councilmember Collins

Ayes - all

L. VISITOR PRESENTATIONS

- 1. Bob Zick had several comments.

M. COUNCIL PRESENTATIONS

- 1. Acting City Manager - Mayor Cardinal called for a vote for City Engineer Ken Haider to serve as Acting City Manager beginning March 25, 2000.

Ayes - Mayor Cardinal and Councilmembers

Allenspach, Koppen and Wasiluk

Nays - Councilmember Collins

- 2. Transfer Site, Beam Avenue - City Attorney Kelly presented the Council with an update on legal issues regarding the Transfer Site. Melinda Coleman suggested putting the item on a public hearing. City Manager McGuire suggested that concerned citizens present a petition to the Council.
- 3. Commissions - Councilmember Collins requested that all applications for commissioner positions be presented to the City Council. The Commissions will interview the applicants and make recommendations to the City Council. The City Council will then interview the top two candidates.
- 4. Spring Clean-Up - The date of the Spring Clean-Up was changed to Saturday, April 8, 2000 due to Easter weekend.

N. ADMINISTRATIVE PRESENTATIONS

- 1. City Manager McGuire addressed the problems with the sound system.

O. ADJOURNMENT

Councilmember Allenspach moved to adjourn the meeting at 8:27 P.M.

Seconded by Councilmember Koppen

Ayes - all

Karen E. Guilfoile, City Clerk

AGENDA REPORT

TO: City Council

Action by Council

FROM: Finance Director *Robert*

Date _____

RE: APPROVAL OF CLAIMS

Endorsed _____

Modified _____

Rejected _____

DATE: February 18, 2000

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS
PAYABLE

\$36,161.13	Checks #8227 thru #8229 dated 2-4 thru 2-8-00
\$166,240.84	Checks #48349 thru #48457 dated 2-15-00
\$85,434.09	Disbursements via debits to checking account dated 2-8 thru 2-14-00
\$756.65	Checks #8232 thru #8234 dated 2-11 thru 2-18-00
\$244,336.30	Checks #48460 thru #48569 dated 2-22-00
\$135,288.13	Disbursements via debits to checking account dated 2-15 thru 2-22-00
<hr/>	
\$668,217.14	Total Accounts Payable

PAYROLL

\$312,601.45	Payroll Checks and Direct Deposits dated 2-18-00
\$24,879.97	Payroll Deduction check #77209 thru #77214 dated 2-18-00
<hr/>	
\$337,481.42	Total Payroll

\$1,005,698.56 GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 770-4513 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

hu
Attachments

VOUCHRE2
02/11/00 11:53

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

PAGE 2

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48361	02/15/00	030660	ANIMAL CONTROL SERVICES, INC.	FEES FOR SERVICE	667.03	667.03
48362	02/15/00	041005	ARDEN SHOREVIEW ANIMAL HOSP	K-9 VET SERVICES	259.14	259.14
48363	02/15/00	041175	ARROWHEAD EMS ASSOC.	TUITION - ROSSMAN	250.00	250.00
48364	02/15/00	041500	ASPEN MILLS	UNIFORMS & CLOTHING UNIFORMS & CLOTHING	304.21 208.50	512.71
48365	02/15/00	061608	BARR ENGINEERING CO.	ENGINEERING, GRAPHICS SERVICES	5,969.59	5,969.59
48366	02/15/00	061630	BARTZ, PAUL	MEAL AT TRAINING	6.35	6.35
48367	02/15/00	070210	BECKER, RONALD	BACKGROUND INVESTIGATIONS	1,065.00	1,065.00
48368	02/15/00	110150	C.S.C. CREDIT SERVICES	FEES FOR SERVICE	50.00	50.00
48369	02/15/00	110600	CAR-X	REPAIR SQD-MUFFLER, EXHAUST	106.44	106.44
48370	02/15/00	161130	CRAMER BUILDING SERVICES	REPAIR DAMP.CONTROL,HTG.VALVE	658.50	658.50
48371	02/15/00	170200	CUB FOODS-MAPLEWOOD EAST	POP FOR MEETING	31.94	31.94
48372	02/15/00	170900	D & D TOWING SERVICE INC.	TOW CHARGES-DWI FORFEITURE	141.50	141.50
48373	02/15/00	180800	DALCO	SUPPLIES - JANITORIAL	10.00	10.00
48374	02/15/00	181852	DAVIS LOCK & SAFE	LOCK SET, PARTS, KEYS KEYS FOR MALL OFFICE	317.60 18.98	336.58
48375	02/15/00	230225	E.K.QUEHL	REASON FOR CALL FORMS	85.31	85.31
48376	02/15/00	240150	ELSMORE AQUATIC	PRO & RELAY GOGGLES,SWIM CAPS	133.48	133.48
48377	02/15/00	240375	EMERGENCY APPARATUS MAINT.	REPAIR TO T4	310.94	310.94
48378	02/15/00	240380	EMERGENCY AUTOMOTIVE TECH, INC	REPAIR TRAFFIC SQD REPAIR TO DC 2 CAR	131.77 325.36	457.13
48379	02/15/00	260260	FAIRCON SERVICE	BOILER PUMP PARTS	466.20	466.20
48380	02/15/00	260290	FARMER BROS. CO.	COFFEE	156.00	156.00
48381	02/15/00	260660	FIRE INSTRUCTORS ASSOC OF MINN	FIREFIGHTING ESSENTIALS BOOK	44.29	44.29
48382	02/15/00	280050	DETECTIVE BILL FORBORD	TRI-COUNTY L.E. ASSOC. DUES	60.00	60.00
48383	02/15/00	300500	G & K SERVICES	UNIFORMS & CLOTHING SUPPLIES - JANITORIAL SUPPLIES - JANITORIAL UNIFORMS & CLOTHING	5.19 64.51 41.27 32.90	

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				SUPPLIES - JANITORIAL	44.77	
				UNIFORMS & CLOTHING	7.30	
				SUPPLIES - JANITORIAL	30.19	
				UNIFORMS & CLOTHING	7.30	
				SUPPLIES - JANITORIAL	41.58	
				UNIFORMS & CLOTHING	78.19	353.20
48384	02/15/00	300550	GE CAPITAL	KODAK COPIER LEASE PMTS-JAN.00	35.29	
				KODAK COPIER LEASE PMTS-JAN.00	35.29	
				KODAK COPIER LEASE PMTS-JAN.00	1.26	
				KODAK COPIER LEASE PMTS-JAN.00	45.59	
				KODAK COPIER LEASE PMTS-JAN.00	94.99	
				KODAK COPIER LEASE PMTS-JAN.00	84.23	
				KODAK COPIER LEASE PMTS-JAN.00	20.13	
				KODAK COPIER LEASE PMTS-JAN.00	38.83	
				KODAK COPIER LEASE PMTS-JAN.00	94.42	
				KODAK COPIER LEASE PMTS-JAN.00	78.29	528.32
48385	02/15/00	320250	GRAF, DAVE	KARATE INSTRUCTOR- JAN.	78.00	78.00
48386	02/15/00	330397	HASKELL OF PITTSBURGH, INC.	DESK EXTENTION	375.76	375.76
48387	02/15/00	330800	HESC	RANDOM DRUG-ALC. TESTING	270.00	270.00
48388	02/15/00	341750	HERPETOLOGY SOCIETY	SUBSCRIPTIONS & MEMBERSHIPS	15.00	15.00
48389	02/15/00	350470	HIEBERT, STEVEN	K-9 HANDLER	35.00	35.00
48390	02/15/00	351610	HOWARD R. GREEN COMPANY	FEASIBILITY STUDY PROJ. 99-02	15,524.05	15,524.05
48391	02/15/00	370100	HUTCHINSON, ANN	STRIKE A LIGHT & FLINT	40.28	40.28
48392	02/15/00	410310	KARIS, FLINT	LUNCH FOR TRAINING	13.92	13.92
48393	02/15/00	410420	KELLER ELECTRIC INC.	RELOCATE ELEC.FEED FOR ADDITIO	207.50	207.50
48394	02/15/00	430300	KNOWLAN'S SUPER MARKETS, INC.	PROGRAM SUPPLIES	20.36	20.36
48395	02/15/00	450110	L.M.C.I.T.	WORKER COMP.INS.PREM.RETRO.ADJ	5,039.00	5,039.00
48396	02/15/00	450185	LABOR ALL	CUSTODIAL SERVICE	414.41	414.41
48397	02/15/00	460452	LEAGUE OF MINN. CITIES	REG.-SAFETY/LOSS CONTROL WKSHP	20.00	20.00
48398	02/15/00	470700	LILLIE SUBURBAN NEWSPAPERS	PUBLIC NOTICE-HAZELWOOD ST. AD FOR P/T CLERK TYPIST	76.38 246.00	322.38
48399	02/15/00	490850	LYNN PEAVEY COMPANY	EVIDENCE ROOM SUPPLIES	104.10	104.10
48400	02/15/00	500312	M.A.P.E.T.	TUITION-HEINZ	50.00	50.00

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48401	02/15/00	500410	M.F.A.P.C.	MFAPC RENEWAL	35.00	35.00
48402	02/15/00	510100	MAPLE LEAF OFFICIALS ASSN.	OFFICIALS JAN/1-FEB. 11	4,131.00	4,131.00
48403	02/15/00	510500	MAPLEWOOD BAKERY	BIRTHDAY CAKES	137.50	137.50
48404	02/15/00	511200	MARSDEN BLDG MAINTENANCE CO.	CLEANUP-SEWER BACKUP 1210 BEAM	357.84	357.84
48405	02/15/00	511750	MAUTZ PAINT CO.	LADDERS	168.27	168.27
48406	02/15/00	530097	MEDICAL RESEARCH LAB, INC.	4 MRL PIC SYSTEM (DEFIBS)	44,380.00	44,380.00
48407	02/15/00	530500	MENARDS	CONSTRUCTION - BUILDING 2" BALL VALVES EXT. CORDS	1,380.24 42.58 24.22	1,447.04
48408	02/15/00	530730	METRO ATHLETIC SUPPLY	FOOTBALL CATCHER LAP COUNTERS	23.57 147.68	171.25
48409	02/15/00	530755	METROCALL	TELEPHONE	10.46	10.46
48410	02/15/00	531660	METROPOLITAN COUNCIL	MONTHLY SAC-JAN 2000 MONTHLY SAC-JAN 2000	2,200.00 22.00-	2,178.00
48411	02/15/00	531920	MICHAEL'S STORES INC.	LACING, BEADS, BUTTONS	100.97	100.97
48412	02/15/00	540175	MIDWEST COCA-COLA BOTTLING CO.	MDSE. FOR RESALE MDSE. FOR RESALE	495.80 310.70	806.50
48413	02/15/00	541440	MINN. STATE TREASURER STAX	MONTHLY SURTAX-JAN. 2000 MONTHLY SURTAX-JAN. 2000	1,044.49 20.89-	1,023.60
48414	02/15/00	541957	MINNESOTA COUNCIL ON FOUNDATIO	CD ROM-GUIDE TO MN GRANTMAKERS	154.00	154.00
48415	02/15/00	542130	MINNESOTA ELEVATOR, INC.	ELEVATOR REPAIR	102.57	102.57
48416	02/15/00	542325	MINNESOTA OCCUPATIONAL HEALTH	PRE-EMPLOYMENT PHYSICALS	649.50	649.50
48417	02/15/00	542345	MINNESOTA PHOTO	FILM DEVELOPING DEVELOP PRINTS & SLIDES FILM DEVELOPING CAMERAS	15.51 24.46 11.64 51.12	102.73
48418	02/15/00	550100	MN/S.C.I.A.	SUBSCRIPTIONS & MEMBERSHIPS	18.00	18.00
48419	02/15/00	550425	MN DARE OFFICERS ASSN.	DARE OFF. MEMBERSHIPS TRAINING/TUITION	105.00 300.00	405.00
48420	02/15/00	640815	NEWPROS DATA, INC.	LISTLABS	39.00	39.00
48421	02/15/00	661600	NORTHERN TOOL & EQUIPMENT CO.	PROPANE TORCH KIT,TANK,LIGHTER	114.76	114.76

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48422	02/15/00	661755	NORTHERN STATES POWER	MONTHLY UTILITIES 12/17-1/20	65.36-	
				MONTHLY UTILITIES 12/17-1/20	1,675.80	
				MONTHLY UTILITIES 12/17-1/20	4,614.61	
				MONTHLY UTILITIES 12/17-1/20	12,726.87	
				MONTHLY UTILITIES 12/17-1/20	1,470.58	
				MONTHLY UTILITIES 12/17-1/20	525.47	
				MONTHLY UTILITIES 12/17-1/20	1,313.09	
				MONTHLY UTILITIES 12/17-1/20	28,037.38	50,298.44
48423	02/15/00	680450	OAKDALE, CITY OF	REFUND DISPATCH SERV.FROM 7-99	1,500.00	1,500.00
48424	02/15/00	693000	P-4, INC.	INTOXILYZER MOUTH PIECES	106.10	106.10
48425	02/15/00	711690	PIONEER PRESS	PUBLISHING	906.84	906.84
48426	02/15/00	712100	PITNEY BOWES INC.	POSTAGE METER RESET CHARGE	28.50	28.50
48427	02/15/00	720768	PREMIER BANK	SAFE DEPOSIT BOX #149	60.00	60.00
48428	02/15/00	722300	PUMP AND METER SERVICE, INC.	CHECK & REPAIR PUMP #3	57.90	57.90
48429	02/15/00	741201	RAINBOW FOODS	HOTDOG BUNS	9.40	
				POP FOR COUNCIL/MGR WORKSHOPS	43.69	53.09
48430	02/15/00	750550	REINHART INSTITUTIONAL FOODS	CHIPS,KETCHUP,RELISH,MUSTARD,	489.06	489.06
48431	02/15/00	750650	RETROFIT RECYCLING, INC.	RECYCLE FLUORESCENT LAMPS	886.80	886.80
48432	02/15/00	762207	ROSSMAN, DAVID	MEALS AT TRAINING	23.00	23.00
48433	02/15/00	762208	ROTHHAMMER INTERNATIONAL INC.	CHILDRENS SWIM DIAPERS S,M,L,	109.82	109.82
48434	02/15/00	780300	S&T OFFICE PRODUCTS INC.	SUPPLIES - OFFICE	115.05	
				SUPPLIES - OFFICE	115.05	
				SUPPLIES - OFFICE	81.47	
				SUPPLIES - OFFICE	50.13	
				SUPPLIES - OFFICE	33.91	
				SUPPLIES - OFFICE	410.54	
				SUPPLIES - OFFICE	60.36	
				SUPPLIES - OFFICE	56.17	
				SUPPLIES - OFFICE	50.23	
				SUPPLIES - OFFICE	5.58	
				SUPPLIES - OFFICE	10.56	
				PROGRAM SUPPLIES	144.41	
				SUPPLIES - OFFICE	234.56	
				SUPPLIES - OFFICE	21.47	
				SUPPLIES - OFFICE	162.92	
				SUPPLIES - OFFICE	164.29	
				SUPPLIES - OFFICE	11.95	
				SUPPLIES - OFFICE	20.43	
				SUPPLIES - OFFICE	10.56-	1,738.52

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48435	02/15/00	790550	SCL A-1 PLASTICS	RECYCLING BINS RECYCLING BINS	4,908.59 299.59-	4,609.00
48436	02/15/00	800075	SEARS	SMALL HAND TOOLS	109.63	109.63
48437	02/15/00	810620	SHORTREED, MICHAEL	MEALS AT MEDIC SCHOOL	17.40	17.40
48438	02/15/00	820460	SLABA, JACLEE	ART WORK 4 POSTERS	70.00 200.00	270.00
48439	02/15/00	840403	ST. PAUL, CITY OF	HYDRANTS/WATER-JULY,AUG.,SEPT.	1,138.55	1,138.55
48440	02/15/00	840651	ST. PAUL PIONEER PRESS	EMPLOYMENT AD-CLERK TYPIST	294.04	294.04
48441	02/15/00	841100	ST.PAUL STAMP WORKS	ANIMAL LIC. TAGS	147.00	147.00
48442	02/15/00	842303	STAR TRIBUNE	EMPLOYMENT AD-CLERK TYPIST	416.00	416.00
48443	02/15/00	843300	STEFFEN, SCOTT	UNIFORMS & CLOTHING	217.71	217.71
48444	02/15/00	843570	STREAMLINE DESIGN	T-SHIRTS SHIRTS	52.50 1,058.00	1,110.50
48445	02/15/00	850600	SPEEDWAY SUPERAMERICA LLC	FUEL & OIL	52.53	52.53
48446	02/15/00	860650	TARGET STORES-CSA A/R	PROGRAM SUPPLIES	8.92	8.92
48447	02/15/00	861618	THE ENGRAVING SHOP	PLAQUES FOR MLC	57.50	57.50
48448	02/15/00	861659	THE INSTITUTE FOR FORENSIC	PSYCH EXAM	350.00	350.00
48449	02/15/00	871400	TOTAL ENTERTAINMENT	D.J. FOR DANCE	250.00	250.00
48450	02/15/00	881750	TWIN CITY HARDWARE	HINGES,PUTTY KNIFE,WORK GLOVES	67.11	67.11
48451	02/15/00	900100	UNIFORMS UNLIMITED	UNIFORMS & CLOTHING UNIFORMS & CLOTHING BINOCULARS STINGER HOLDER	85.68 6.66 26.95 186.69 95.28 233.95 24.44 134.95 162.84 20.08	977.52
48452	02/15/00	900180	U.S. POSTAL SERVICE	REPLENISH POSTAGE METER	3,000.00	3,000.00
48453	02/15/00	910500	VASKO RUBBISH REMOVAL	FEES FOR SERVICE FEES FOR SERVICE FEES FOR SERVICE	336.92 242.35 537.94	1,117.21

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48454	02/15/00	931300	WALSH, WILLIAM P.	COMM. PLBG. INSP. COMM. PLBG. INSP. COMM. PLBG. INSP.	150.00 187.50 187.50-	150.00
48455	02/15/00	931850	WARNING LITES OF MN	SEMINAR FEE	96.00	96.00
48456	02/15/00	931860	WASTE MANAGEMENT	WASTE REMOVAL	1,368.32	1,368.32
48457	02/15/00	940584	WHEELER LUMBER CO.	MAINTENANCE MATERIALS	30.42	30.42
				TOTAL CHECKS		202,401.97

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Transmitted Settlement

<u>Date</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02/07/00	02/08/00	MN State Treasurer	Drivers License #697	838.00
02/07/00	02/08/00	MN State Treasurer	Deputy Registrar #149	11,982.25
02/07/00	02/08/00	MN State Treasurer	State Payroll Tax	12,700.40
02/04/00	02/08/00	CBSA	Dental fees	2,274.61
02/08/00	02/09/00	MN State Treasurer	Drivers License #697	799.00
02/08/00	02/09/00	MN State Treasurer	Deputy Registrar #149	12,548.13
02/04/00	02/09/00	Elan Financial Services	Purchasing card items	1,673.83
02/09/00	02/10/00	MN State Treasurer	Drivers License #697	688.50
02/09/00	02/10/00	MN State Treasurer	Deputy Registrar #149	11,540.37
02/10/00	02/11/00	MN State Treasurer	Drivers License #697	614.25
02/10/00	02/11/00	MN State Treasurer	Deputy Registrar #149	15,593.00
02/11/00	02/14/00	MN State Treasurer	Drivers License #697	418.25
02/11/00	02/14/00	MN State Treasurer	Deputy Registrar #149	13,763.50
TOTAL				85,434.09

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
8232	02/11/00	010765	ADMINISTRATION RESOURCES	JAN ADMIN CHARGES	203.94	203.94
8233	02/15/00	900200	UNITED PARCEL SERVICE	SHIPPING FEE	6.71	6.71
8234	02/18/00	190400	DEPT. OF NATURAL RESOURCES	DNR LICENSE FEES PAYABLE	546.00	546.00
48460	02/22/00		HEALTH PARTNERS	REFUND HP-OVERPAID	244.49	244.49
48461	02/22/00		TOM CARVER	REFUND SKYHAWKS CANCEL	20.00	20.00
48462	02/22/00		SHARON QUICK	REFUND SKYHAWKS CANCELLED	20.00	20.00
48463	02/22/00		TERI MATHEWS	REFUND SKYHAWKS CANCELLED	20.00	20.00
48464	02/22/00		JUDITH L. DAWES	BANQUET RM RENTAL CANCELLATION	250.00	250.00
48465	02/22/00	010650	ACTIVE COMMUNICATIONS	VOICE MAIL AT NC AND MALL OFF. VOICE MAIL AT NC AND MALL OFF.	28.60 28.60	57.20
48466	02/22/00	020405	AIRGAS NORTH CENTRAL	02 CYLINDER CHG 02 MEDICAL	355.90 54.68	410.58
48467	02/22/00	020411	AIRTOUCH CELLULAR, BELLEVUE	TELEPHONE	20.78	20.78
48468	02/22/00	021200	AMERICAN FASTENER OF MN, INC.	SIGNS & SIGNALS	350.44	350.44
48469	02/22/00	021250	AMERIPRIDE LINEN & APPAREL SER	MAT SERVICE	36.69	36.69
48470	02/22/00	021430	AMERICAN PUBLIC WORKS ASSOC.	MEMBERSHIP 5/1/00-4/30/01	495.00	495.00
48471	02/22/00	021465	AMERICAN RED CROSS	TIL HELP ARRIVES BOOKLET	83.25	83.25
48472	02/22/00	021700	AMOCO OIL COMPANY	FUEL & OIL	46.89	46.89
48473	02/22/00	030310	ANCOM COMMUNICATIONS, INC.	RADIO FOR MARSHALL 1 CAR RADIO FOR MARSHALL 1 CAR	2,316.38 141.38-	2,175.00
48474	02/22/00	030660	ANIMAL CONTROL SERVICES, INC.	FEES FOR SERVICE	1,394.82	1,394.82
48475	02/22/00	041500	ASPEN MILLS	UNIFORMS & CLOTHING	84.00	84.00
48476	02/22/00	042600	ASSN. OF TRAIN OFFICERS OF MN	2000 DUES	25.00	25.00
48477	02/22/00	061100	BANNIGAN & KELLY P.A.	RETAINER FEE-COURT APPEARANCES	5,250.00	5,250.00
48478	02/22/00	061990	BAY FIREWORKS, INC.	DEPOSIT FOR FIREWORKS	5,000.00	5,000.00
48479	02/22/00	070100	BEARCOM	RADIO EQUIP., MAINT.SERV.CONTR	167.40	167.40
48480	02/22/00	080925	BOARD OF WATER COMMISSIONERS	MO. WATER UTILITIES MO. WATER UTILITIES	56.85 41.80	

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				MO. WATER UTILITIES	19.46	
				MO. WATER UTILITIES	718.98	837.09
48481	02/22/00	081180	BONESTROO, ROSENE, ANDERLIK	EDITING OF RAIN GARDENS BROCH.	90.98	90.98
48482	02/22/00	081240	BOYER TRUCKS	2000 STERLING L8500	57,281.52	
				2000 STERLING L8500	56,983.22	114,264.74
48483	02/22/00	110087	C.C. SHARROW CO., INC.	TOW STRAPS, WING CABLE	389.34	389.34
48484	02/22/00	110091	C & H DISTRIBUTORS, INC.	21 BIN UNIT	235.32	235.32
48485	02/22/00	110093	CO2 SERVICES	POOL CHEMICALS	26.75	26.75
48486	02/22/00	110152	CSI SOFTWARE	MO. SOFTWARE MAINT. 3-2000	267.00	267.00
48487	02/22/00	120524	CENTURY BOOKSTORE	EMT TRIANING BOOKS	707.40	707.40
48488	02/22/00	120525	CENTURY COLLEGE	C.P.R. /FIRST AID	12.00	
				TRAINING CERTIFICATES	6.00	
				TRAINING CERTIFICATES	24.00	
				CPR CLASS	66.00	
				EMT TUITION-BARTZ	185.00	
				SLOT PROGRAM	295.00	588.00
48489	02/22/00	152400	COPY EQUIPMENT, INC.	36X50 YD IJB PAPER	65.68	65.68
48490	02/22/00	180800	DALCO	FUL TROLE	116.50	
				SUPPLIES - JANITORIAL	27.00	
				SUPPLIES - JANITORIAL	73.63	
				SUPPLIES - JANITORIAL	44.93	
				SUPPLIES - JANITORIAL	157.01	419.07
48491	02/22/00	181852	DAVIS LOCK & SAFE	NEW DOOR OPENER	481.38	
				DOOR LOCK	424.65	906.03
48492	02/22/00	210650	DRIVERS LICENSE GUIDE CO.	2000 I.D. CHECKING GUIDE	70.00	70.00
48493	02/22/00	231525	EDEN SYSTEMS, INC.	ANN. SOFTWARE SUPP. 1/00-12/00	13,626.11	13,626.11
48494	02/22/00	240375	EMERGENCY APPARATUS MAINT.	REPAIR TO M4	498.94	
				REPAIR TO E7	219.10	718.04
48495	02/22/00	250183	ERNEST THOMAS & ASSOCIATES, INC	EAR PROTECTION-POLICE	633.68	633.68
48496	02/22/00	300500	G & K SERVICES	SUPPLIES - JANITORIAL	42.33	
				UNIFORMS & CLOTHING	39.78	
				UNIFORMS & CLOTHING	48.88	
				UNIFORMS & CLOTHING	70.58	
				UNIFORMS & CLOTHING	5.19	
				SUPPLIES - JANITORIAL	12.27	219.03

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48497	02/22/00	300901	GFOA	MEMB. - DAN MEMB. - GAYLE	102.50 102.50	205.00
48498	02/22/00	310710	GOPHER STATE ONE-CALL, INC.	JAN 2000 SERVICE	33.25	33.25
48499	02/22/00	320400	GRIGGS CONTRACTING, INC.	UPGRADE VERSION PHOENIX S/W	97.18	97.18
48500	02/22/00	330150	HALE, THOMAS M	SQUAD KEYS, CABINET KEYS	41.39	41.39
48501	02/22/00	350700	HIRSHFIELDS	PAINT / SUPPLIES	57.66	57.66
48502	02/22/00	350940	HOME DEPOT/GEFC	CARPET & DUCT TAPE, DRILL SET RUGS, MINI FLUORESCENT, LIGHT SUPPLIES - JANITORIAL SPRAY PAINT, PRIMER, FASTENERS 2X10X16 FLASHLIGHTS	141.13 75.35 43.94 10.80 88.48 106.37	466.07
48503	02/22/00	351300	HORSNELL, JUDITH	MILEAGE REIMBURSEMENT	9.52	9.52
48504	02/22/00	380220	IFSTA TRAINING	TRAINING BOOKS	56.00	56.00
48505	02/22/00	380819	IOS CAPITAL	COPIER LEASE 80% COPIER LEASE 20%	241.38 60.35	301.73
48506	02/22/00	400950	JEANE THORNE TEMPORARY SERVICE	TEMP.WORD PROCESS. SECRETARY TEMP.WORD PROCESS. SECRETARY	757.74 830.40	1,588.14
48507	02/22/00	401637	JOHNSON, RICK	DEER REMOVAL	100.00	100.00
48508	02/22/00	440800	KUSTOM SIGNALS, INC.	REPAIR RADAR	150.86	150.86
48509	02/22/00	450120	L.M.C.I.T.	INS. DEDUCT. ON AT&T & APT CAS INS. DEDUCT. ON AT&T & APT CAS	5,674.54 43,000.00	48,674.54
48510	02/22/00	460452	LEAGUE OF MINN. CITIES	MEMBERSHIP 2 MEMBERSHIPS 2 MEMBERSHIPS MEMBERSHIP 2 MEMBERSHIPS	32.16 64.28 64.28 32.17 64.30	257.19
48511	02/22/00	470700	LILLIE SUBURBAN NEWSPAPERS	PUBLIC NOTICES, HELP WANTED AD	311.61	311.61
48512	02/22/00	470722	LINCOLN MARKETING, INC.	ROSEVILLE/MAPLEWOOD AREA MAP	239.00	239.00
48513	02/22/00	490800	LYNN CARD COMPANY	CARDS	126.00	126.00
48514	02/22/00	500300	M.A. ASSOCIATES	SQUEEGEE BLADE, HANDLE	97.77	97.77
48515	02/22/00	510500	MAPLEWOOD BAKERY	ROLLS TUG MTG.2/10 FOR S. LE BIRTHDAY CAKES	38.23 137.50	175.73

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
48516	02/22/00	511600	MASYS CORP	MARCH 2000 MAINT AGREEMENT	704.25	704.25
48517	02/22/00	540175	MIDWEST COCA-COLA BOTTLING CO.	MDSE. FOR RESALE	564.60	564.60
48518	02/22/00	540179	MIDWEST LOCK & SAFE, INC.	SEWING MACHINE, TABLE	1,208.78	1,208.78
48519	02/22/00	540185	MIDWEST LOCK & SAFE, INC.	REPAIR DOOR LOCK	461.24	461.24
48520	02/22/00	540885	MINN. DEPT. OF REVENUE	1999 HAZARDOUS WASTE TAX VSQGS	50.00	50.00
48521	02/22/00	542250	MINNESOTA NATIVE PLANT SOCIETY	PLANT SEMINAR 3-18-00	60.00	60.00
48522	02/22/00	542345	MINNESOTA PHOTO	FILM DEVELOPING FILM DEVELOPING FILM DEVELOPING FILM DEVELOPING	3.67 8.68 23.43 10.74	46.52
48523	02/22/00	542455	MINNESOTA SHREDDING LLC	DOC. DESTRUCTION	59.94	59.94
48524	02/22/00	610330	MUNICIPAL LEGISLATIVE COMM.	2000 ANNUAL DUES	8,839.00	8,839.00
48525	02/22/00	620550	MUSEUM PRODUCTS CO.	GUIDES ON BIRDS,BUTTERFLIES, SM,LG BUG BOXES, MAGNIFIER	210.15 315.01	525.16
48526	02/22/00	630633	NATIONAL ASSOC. OF TOWN WATCH	TOWN WATCH MEMBERSHIP	25.00	25.00
48527	02/22/00	630665	NAT'L FIRE PROTECTION ASSN.	BOOKS	86.95	86.95
48528	02/22/00	640811	NEW BRIGHTON, CITY OF	RAMSEY CO GIS USER GROUP FEE	3,126.00	3,126.00
48529	02/22/00	660800	NORTH ST. PAUL CITY OF	MO. UTILITIES MO. UTILITIES SEWER 1830E CO RD B COPE/HAZEL SEWER 1830E CO RD B COPE/HAZEL	1,360.07 218.29 178.05 223.87	1,980.28
48530	02/22/00	661600	NORTHERN TOOL & EQUIPMENT CO.	CLAMPS	67.49	67.49
48531	02/22/00	661700	NORTHERN MEDICAL SUPPLY	ALCOHOL SWABS	16.63	16.63
48532	02/22/00	661755	NORTHERN STATES POWER	REPAIR TO GAS MAIN	181.24	181.24
48533	02/22/00	690340	OLSON, ARNOLD G	MILEAGE REIMBURSEMENT 145 MI.	40.60	40.60
48534	02/22/00	700664	PAGENET	PAGER NETWORK SERVICE PAGER FEES	222.21 688.62	910.83
48535	02/22/00	700800	PAPER WAREHOUSE, INC.	BALLOONS,CANDLES,PLATES,CUPS	45.63	45.63
48536	02/22/00	710305	PENNWELL PUBLISHING COMPANY	TRAINING BOOKS	209.92	209.92
48537	02/22/00	712113	PLANSIGHT LLC	ADDRESS MAP & ARCVIEW EXTENSIO	1,210.00	

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CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
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VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				ADDRESS MAP & ARCVIEW EXTENSIO	908.75	2,118.75
48538	02/22/00	722220	PUBLIC SAFETY EQUIPMENT CO.	CALIBRATION OF RADAR	47.20	47.20
48539	02/22/00	730390	QQUEST SERVICE COMPANY. L.C.	MAINT.200, NETWORK USER PACK	410.00	410.00
48540	02/22/00	741201	RAINBOW FOODS	HOT DOG BUNS	5.64	5.64
48541	02/22/00	742150	RAMSEY COUNTY PARKS & REC.	ANNUAL DEER SURVEY	315.00	315.00
48542	02/22/00	750500	REGAL AUTO WASH DETAIL & LUBE	CAR WASHES	7.54	
				CAR WASHES	126.72	
				CAR WASHES	18.62	
				CAR WASHES	19.08	
				CAR WASHES	34.16	206.12
48543	02/22/00	750550	REINHART INSTITUTIONAL FOODS	CHIPS,KETCHUP,SAUCE,SUNDAES	669.48	669.48
48544	02/22/00	762000	RON'S PAINTING & DECORATING	PAINT RM 327 POLICE DEPT.	399.95	399.95
48545	02/22/00	762720	RYAN PLUMBING & HEATING CO.	SERV. DRAIN IN SALLY PORTN	198.50	198.50
48546	02/22/00	780300	S&T OFFICE PRODUCTS INC.	SUPPLIES - OFFICE	4.73	
				SUPPLIES - OFFICE	48.68	
				SUPPLIES - OFFICE	8.40	
				SUPPLIES - OFFICE	14.62	
				SUPPLIES - EQUIPMENT	218.08	
				SUPPLIES - OFFICE	79.85	
				SUPPLIES - OFFICE	18.42	
				SUPPLIES - OFFICE	15.50	
				SUPPLIES - OFFICE	63.17	
				SUPPLIES - OFFICE	92.30	
				FRAME, CLIPBOARD, PENS	82.41	646.16
48547	02/22/00	810620	SHORTREED, MICHAEL	MEDIC SCHOOL LUNCHES	13.24	13.24
48548	02/22/00	820225	SIMPLEX TIME RECORDER CO	MAINT. OF TIME CLOCK	118.50	118.50
48549	02/22/00	820300	PROFESSIONAL MASSAGE CENTER	PROFESSIONAL MASSAGE	2,104.00	2,104.00
48550	02/22/00	830855	SOUTHWIND HOMES	1748 SOUTHWIND LANE N	500.00	
				1748 SOUTHWIND LANE N	64.32	
				1757 BEEBE RD N	1,000.00	
				1757 BEEBE RD N	120.27	
				1749 BEEBE RD N	1,000.00	
				1749 BEEBE RD N	93.29	
				1743 BEEBE RD N	1,000.00	
				1743 BEEBE RD N	91.64	3,869.52
48551	02/22/00	840403	ST. PAUL, CITY OF	MEDICAL SUPPLIES	1,196.24	
				RADIO REPAIR	82.21	

CITY OF MAPLEWOOD
VOUCHER/CHECK REGISTER
FOR ALL PERIODS

VOUCHER/ CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	ITEM DESCRIPTION	ITEM AMOUNT	CHECK AMOUNT
				CRIME LAB SERVICES	40.00	1,318.45
48552	02/22/00	840651	ST. PAUL PIONEER PRESS	EMPL. AD FOR P/T CSR	317.71	317.71
48553	02/22/00	851575	SYSTEMS SUPPLY, INC.	SUPPLIES - EQUIPMENT SUPPLIES - EQUIPMENT	275.09 107.27	382.36
48554	02/22/00	860725	TAYLOR TECHNOLOGIES, INC.	PHONE SUPPORT	74.40	74.40
48555	02/22/00	861618	THE ENGRAVING SHOP	820 PARTICIPANT CERTIFICATES	543.00	543.00
48556	02/22/00	861700	3M SYMPHONY ORCHESTRA	CONCERT FEES DUE ORCHESTRA	74.01	74.01
48557	02/22/00	862710	TIME WARNER CABLE	SERVICES 2/15-3/14	106.17	106.17
48558	02/22/00	880675	TROPHIES UNLIMITED	MEDALS, TROPHIES, ENGRAVED PLATE	1,971.10	1,971.10
48559	02/22/00	881700	TWIN CITY GARAGE DOOR CO.	REPAIR TO DOOR AT STA. 3	164.26	164.26
48560	02/22/00	890600	U.H.L. CO. INC.	Y2K UPGRADE	3,367.00	3,367.00
48561	02/22/00	900100	UNIFORMS UNLIMITED	UNIFORMS & CLOTHING SUPPLIES - EQUIPMENT UNIFORMS & CLOTHING	284.26 65.90 600.00	950.16
48562	02/22/00	900173	UNITED HOSPITAL	PRE-EMPL. SPECTRUM TESTS	180.00	180.00
48563	02/22/00	910535	VECTOR INTERNET SERVICES	WEB SPACE & DOMAIN HOSTING	24.00	24.00
48564	02/22/00	911350	VIKING ELECTRIC SUPPLY	ELEC. SUPPLIES	267.13	267.13
48565	02/22/00	931300	WALSH, WILLIAM P.	COMM. PLBG. INSP. COMM. PLBG. INSP. COMM. PLBG. INSP.	428.00 535.00 535.00-	428.00
48566	02/22/00	931850	WARNING LITES OF MN	MN SPECIAL X-LT, WINDBREAKER	162.21	162.21
48567	02/22/00	931860	WASTE MANAGEMENT	DUMPSTER SERV.	160.89	160.89
48568	02/22/00	934140	WATER TECHNOLOGY INC	POOL TRAINING	280.00	280.00
48569	02/22/00	970700	YOCUM OIL CO.	FUEL FOR M4	28.89	28.89
				TOTAL CHECKS		245,092.95

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Transmitted Settlement				
<u>Date</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02/14/00	02/15/00	MN State Treasurer	Drivers License #697	720.75
02/14/00	02/15/00	MN State Treasurer	Deputy Registrar #149	12,793.32
02/11/00	02/15/00	CBSA	Dental fees	1,379.52
02/15/00	02/16/00	MN State Treasurer	Drivers License #697	653.50
02/15/00	02/16/00	MN State Treasurer	Deputy Registrar #149	12,933.63
02/11/00	02/16/00	Elan Financial Services	Purchasing card items	2,103.41
02/16/00	02/17/00	MN State Treasurer	Drivers License #697	435.50
02/16/00	02/17/00	MN State Treasurer	Deputy Registrar #149	8,136.00
02/17/00	02/18/00	MN State Treasurer	Drivers License #697	374.00
02/17/00	02/18/00	MN State Treasurer	Deputy Registrar #149	10,962.38
02/15/00	02/18/00	MN Dept of Revenue	Sales Tax	5,624.00
02/18/00	02/22/00	MN State Treasurer	Drivers License #697	478.75
02/18/00	02/22/00	MN State Treasurer	Deputy Registrar #149	9,851.41
02/14/00	02/22/00	MN Dept of Revenue	Fuel Tax	597.37
02/18/00	02/22/00	CBSA	Dental fees	991.40
02/18/00	02/22/00	U.S. Treasurer	Federal Payroll Tax	67,253.19
		TOTAL		135,288.13

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	02/18/00	ALLENSPACH, SHERRY	339.27
DIRECT DEPOSIT	02/18/00	ANDERSON, CAROLE J	1659.78
DIRECT DEPOSIT	02/18/00	CARLE, JEANETTE E	1355.23
DIRECT DEPOSIT	02/18/00	JAGOE, CAROL	1379.91
DIRECT DEPOSIT	02/18/00	OLSON, SANDRA	1370.38
DIRECT DEPOSIT	02/18/00	ALDRIDGE, MARK	2354.54
DIRECT DEPOSIT	02/18/00	BOHL, JOHN C	2152.46
DIRECT DEPOSIT	02/18/00	FLOR, TIMOTHY	2533.45
DIRECT DEPOSIT	02/18/00	EVERSON, PAUL	1602.40
DIRECT DEPOSIT	02/18/00	FRASER, JOHN	2096.85
DIRECT DEPOSIT	02/18/00	OSWALD, ERICK D	1511.63
DIRECT DEPOSIT	02/18/00	DUCHARME, JOHN	1725.63
DIRECT DEPOSIT	02/18/00	PECK, DENNIS L	1824.03
DIRECT DEPOSIT	02/18/00	GREW-HAYMAN, JANET M	960.74
DIRECT DEPOSIT	02/18/00	EKSTRAND, THOMAS G	1912.67
DIRECT DEPOSIT	02/18/00	ROBERTS, KENNETH	1803.23
DIRECT DEPOSIT	02/18/00	TAUBMAN, DOUGLAS J	2121.80
DIRECT DEPOSIT	02/18/00	EDGE, DOUGLAS	1566.54
DIRECT DEPOSIT	02/18/00	LIVINGSTON, JOYCE L	802.99
DIRECT DEPOSIT	02/18/00	PALMA, STEVEN	2147.30
DIRECT DEPOSIT	02/18/00	JOHNSON, KEVIN	2190.85
DIRECT DEPOSIT	02/18/00	ERICKSON, VIRGINIA A	2059.23
DIRECT DEPOSIT	02/18/00	LUTZ, DAVID P	1598.12
DIRECT DEPOSIT	02/18/00	FARR, DIANE M	268.97
DIRECT DEPOSIT	02/18/00	NAGEL, BRYAN	1596.12

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	02/18/00	HELLE, KERRY	2215.15
DIRECT DEPOSIT	02/18/00	CARVER, NICHOLAS N	1803.23
DIRECT DEPOSIT	02/18/00	OSTER, ANDREA J	1465.63
DIRECT DEPOSIT	02/18/00	ANDREWS, SCOTT A	2309.53
DIRECT DEPOSIT	02/18/00	SAVAGEAU, STEPHEN D	1316.03
DIRECT DEPOSIT	02/18/00	HASSENSTAB, DENISE R	117.00
DIRECT DEPOSIT	02/18/00	MARTINSON, CAROL F	1700.68
DIRECT DEPOSIT	02/18/00	HIEBERT, STEVEN	2506.11
DIRECT DEPOSIT	02/18/00	DUNN, ALICE	2029.63
DIRECT DEPOSIT	02/18/00	CORNER, AMY L	92.50
DIRECT DEPOSIT	02/18/00	HORSNELL, JUDITH A	1064.09
DIRECT DEPOSIT	02/18/00	SEEGER, GERALD F	433.84
DIRECT DEPOSIT	02/18/00	MOREHEAD, JESSICA R	33.60
DIRECT DEPOSIT	02/18/00	COLEMAN, PHILIP	233.40
DIRECT DEPOSIT	02/18/00	BELDE, STANLEY	1954.62
DIRECT DEPOSIT	02/18/00	FRY, PATRICIA	1405.63
DIRECT DEPOSIT	02/18/00	RENSLOW, RITA	36.90
DIRECT DEPOSIT	02/18/00	BAKKE, LONN A	2059.31
DIRECT DEPOSIT	02/18/00	BOWMAN, RICK A	2026.43
DIRECT DEPOSIT	02/18/00	KOPPEN, MARVIN	339.27
DIRECT DEPOSIT	02/18/00	CHRISTENSEN, JODIE D	630.88
DIRECT DEPOSIT	02/18/00	PIKE, GARY K	1860.07
DIRECT DEPOSIT	02/18/00	ICKES, SHERI	1252.16
DIRECT DEPOSIT	02/18/00	HEINZ, STEPHEN J	2026.43
DIRECT DEPOSIT	02/18/00	NELSON, JEAN	947.66

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	02/18/00	KELLY, LISA	1424.69
DIRECT DEPOSIT	02/18/00	TETZLAFF, JUDY A	888.42
DIRECT DEPOSIT	02/18/00	URBANSKI, HOLLY S	1261.63
DIRECT DEPOSIT	02/18/00	ZWIEG, SUSAN C.	1438.43
DIRECT DEPOSIT	02/18/00	SKRYPEK, JOSHUA L	627.52
DIRECT DEPOSIT	02/18/00	HERBERT, MICHAEL J	2026.43
DIRECT DEPOSIT	02/18/00	STOCKTON, DERRELL T	2026.43
DIRECT DEPOSIT	02/18/00	MELANDER, JON A	2976.45
DIRECT DEPOSIT	02/18/00	ROSSMAN, DAVID A	2169.86
DIRECT DEPOSIT	02/18/00	THOMAS-JR, STEVEN	1485.63
DIRECT DEPOSIT	02/18/00	PRIEBE, WILLIAM	1758.43
DIRECT DEPOSIT	02/18/00	DOHERTY, KATHLEEN M	1149.15
DIRECT DEPOSIT	02/18/00	SCHINDELDECKER, JAMES	1505.63
DIRECT DEPOSIT	02/18/00	HALWEG, KEVIN R	2372.36
DIRECT DEPOSIT	02/18/00	OTIS, MARY ELLEN M	781.21
DIRECT DEPOSIT	02/18/00	CASAREZ, GINA	1096.83
DIRECT DEPOSIT	02/18/00	MEYER, GERALD W	1593.63
DIRECT DEPOSIT	02/18/00	PARSONS, KURT G	1364.77
DIRECT DEPOSIT	02/18/00	JUNG, STEPHANIE J	1440.85
DIRECT DEPOSIT	02/18/00	MARUSKA, ERICA	200.40
DIRECT DEPOSIT	02/18/00	NORDQUIST, RICHARD	1500.83
DIRECT DEPOSIT	02/18/00	JACKSON, MARY L	1292.83
DIRECT DEPOSIT	02/18/00	GAYNOR, VIRGINIA A	1094.65
DIRECT DEPOSIT	02/18/00	OLSON, JULIE S	1471.53
DIRECT DEPOSIT	02/18/00	SWANSON, LYLE	1468.02

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	02/18/00	BREHEIM, ROGER W	1529.63
DIRECT DEPOSIT	02/18/00	LARSON, DANIEL J	1495.87
DIRECT DEPOSIT	02/18/00	CORCORAN, THERESA M	1305.77
DIRECT DEPOSIT	02/18/00	SPANGLER, EDNA E	455.22
DIRECT DEPOSIT	02/18/00	MOORE, VANESSA J	777.76
DIRECT DEPOSIT	02/18/00	DeBILZAN, THOMAS C	1227.70
DIRECT DEPOSIT	02/18/00	THIENES, PAUL	2523.75
DIRECT DEPOSIT	02/18/00	LARSON, DEBRA	320.00
DIRECT DEPOSIT	02/18/00	ANZALDI, MANDY	211.50
DIRECT DEPOSIT	02/18/00	CALLAHAN, COLLEEN J	1745.23
DIRECT DEPOSIT	02/18/00	CARLSON, THERESE	1754.30
DIRECT DEPOSIT	02/18/00	LE, SHERYL	3141.92
DIRECT DEPOSIT	02/18/00	FAUST, DANIEL F	3403.12
DIRECT DEPOSIT	02/18/00	BAUMAN, GAYLE L	2096.26
DIRECT DEPOSIT	02/18/00	KELSEY, CONNIE L	1766.95
DIRECT DEPOSIT	02/18/00	GUILFOILE, KAREN E	2004.79
DIRECT DEPOSIT	02/18/00	POWELL, PHILIP	1698.26
DIRECT DEPOSIT	02/18/00	WINGER, DONALD S	3322.37
DIRECT DEPOSIT	02/18/00	BANICK, JOHN J	2614.55
DIRECT DEPOSIT	02/18/00	KARIS, FLINT D	2456.69
DIRECT DEPOSIT	02/18/00	KVAM, DAVID	2311.35
DIRECT DEPOSIT	02/18/00	RABBETT, KEVIN	2423.45
DIRECT DEPOSIT	02/18/00	STEFFEN, SCOTT L	2382.48
DIRECT DEPOSIT	02/18/00	THOMALLA, DAVID J	2614.55
DIRECT DEPOSIT	02/18/00	BERGERON, JOSEPH A	2498.86

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
DIRECT DEPOSIT	02/18/00	GERVAIS-JR, CLARENCE N	1791.38
DIRECT DEPOSIT	02/18/00	LUKIN, STEVEN J	2183.60
DIRECT DEPOSIT	02/18/00	HAIDER, KENNETH G	3403.12
DIRECT DEPOSIT	02/18/00	PRIEFER, WILLIAM	1875.23
DIRECT DEPOSIT	02/18/00	KANE, MICHAEL R	2135.23
DIRECT DEPOSIT	02/18/00	LUNDSTEN, LANCE	2374.77
DIRECT DEPOSIT	02/18/00	CAVETT, CHRISTOPHER M	2465.83
DIRECT DEPOSIT	02/18/00	ANDERSON, BRUCE	3059.51
DIRECT DEPOSIT	02/18/00	MARUSKA, MARK A	2135.23
DIRECT DEPOSIT	02/18/00	HUTCHINSON, ANN E	1780.03
DIRECT DEPOSIT	02/18/00	COLEMAN, MELINDA	2948.13
DIRECT DEPOSIT	02/18/00	GRAF, MICHAEL	1211.23
DIRECT DEPOSIT	02/18/00	ROBBINS, AUDRA L	1211.23
DIRECT DEPOSIT	02/18/00	ATKINS, KATHERINE	1352.21
DIRECT DEPOSIT	02/18/00	CROSSON, LINDA	1628.03
DIRECT DEPOSIT	02/18/00	EASTMAN, THOMAS E	2130.86
DIRECT DEPOSIT	02/18/00	STAPLES, PAULINE	2400.31
DIRECT DEPOSIT	02/18/00	SCHLINGMAN, PAUL	1826.43
DIRECT DEPOSIT	02/18/00	HURLEY, STEPHEN	2247.05
DIRECT DEPOSIT	02/18/00	SZCZEPANSKI, THOMAS J	2546.33
DIRECT DEPOSIT	02/18/00	WENZEL, JAY B	1386.32
DIRECT DEPOSIT	02/18/00	JOHNSON, MEGAN M	276.98
DIRECT DEPOSIT	02/18/00	DOBLAR, RICHARD N	1244.83
DIRECT DEPOSIT	02/18/00	STEINHORST, JEFFREY	430.71
76989	02/18/00	CARDINAL, ROBERT J.	385.50

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
76990	02/18/00	COLLINS, KENNETH V	339.27
76991	02/18/00	WASILUK, JULIE A	339.27
76992	02/18/00	ERICSON, MICHAEL A	2269.30
76993	02/18/00	McGUIRE, MICHAEL A	4180.37
76994	02/18/00	ZICK, LINDA	920.00
76995	02/18/00	WHITE, BARRY T	48.00
76996	02/18/00	CUDE, LARRY J	391.71
76997	02/18/00	DOLLERSCHELL, ROBERT J	243.93
76998	02/18/00	SHELLEDY, DAWN M	734.11
76999	02/18/00	MATHEYS, ALANA KAYE	1630.70
77000	02/18/00	NIVEN, AMY S	427.50
77001	02/18/00	JOHNSON, BONNIE	925.21
77002	02/18/00	VIETOR, LORRAINE S	1575.78
77003	02/18/00	PALANK, MARY KAY	1700.68
77004	02/18/00	RICHIE, CAROLE L	1527.96
77005	02/18/00	RYAN, MICHAEL	2935.09
77006	02/18/00	SVENDSEN, JOANNE M	1697.24
77007	02/18/00	BARTZ, PAUL	2041.92
77008	02/18/00	BUSACK, DANIEL P	1355.65
77009	02/18/00	CAMPBELL, CRAIG D	1244.83
77010	02/18/00	KNEFELKAMP, KARI L	74.50
77011	02/18/00	KONG, TOMMY T	896.83
77012	02/18/00	SHORTREED, MICHAEL P	2007.13
77013	02/18/00	WATCZAK, LAURA	2057.80
77014	02/18/00	WELCHLIN, CABOT V	2125.30

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
77015	02/18/00	HALE, THOMAS M	1474.04
77016	02/18/00	MEEHAN, JAMES	2528.73
77017	02/18/00	MORNING, TIMOTHY L	889.49
77018	02/18/00	HEWITT, JOEL A	2851.04
77019	02/18/00	CHLEBECK, JUDY M	1520.03
77020	02/18/00	FREBERG, RONALD L	1541.63
77021	02/18/00	JONES, DONALD R	1164.83
77022	02/18/00	ELIAS, JAMES G	1824.03
77023	02/18/00	KUNO, MICHAEL R	168.00
77024	02/18/00	LINDBLOM, RANDAL	1899.54
77025	02/18/00	ANDERSON, ROBERT S	1505.63
77026	02/18/00	EDSON, DAVID B	1645.71
77027	02/18/00	HELEY, ROLAND B	1533.63
77028	02/18/00	HINNENKAMP, GARY	1488.43
77029	02/18/00	LAVAQUE, MICHAEL	1405.72
77030	02/18/00	LINDORFF, DENNIS P	1505.63
77031	02/18/00	RODRIGUEZ, RAUL J	240.00
77032	02/18/00	SOUTTER, CHRISTINE	241.31
77033	02/18/00	THOMPSON, DEBRA J	494.70
77034	02/18/00	WEGWERTH, JUDITH A	1465.63
77035	02/18/00	SCHMIDT, JASON E	1236.80
77036	02/18/00	ANDERSON, EVERETT	605.10
77037	02/18/00	OLSON, ARNOLD G	570.00
77038	02/18/00	OSTROM, MARJORIE	2213.63
77039	02/18/00	WENGER, ROBERT J	1791.23

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
77040	02/18/00	ADAMS, CAILIN M	20.00
77041	02/18/00	BENDER, JAYME L	58.00
77042	02/18/00	BLEESS, PAUL A	31.50
77043	02/18/00	BRANDSTROM, RYAN M.	199.50
77044	02/18/00	BURTON, JASON E	75.25
77045	02/18/00	CLINTSMAN-JR, LEE M	51.25
77046	02/18/00	DOTY, TRESSA M	71.50
77047	02/18/00	DRAGOS, AMANDA M	20.25
77048	02/18/00	FINN, GREGORY S	1309.63
77049	02/18/00	FITCH, CHRISTOPHER A	71.75
77050	02/18/00	FLUG, ELAINE R	135.00
77051	02/18/00	FLUG, MEGAN L	105.00
77052	02/18/00	FRANK, LAURA	402.00
77053	02/18/00	GEBHARD, JILLIAN R	156.00
77054	02/18/00	GLASS, DANIEL M	70.00
77055	02/18/00	GLASS, ROBERT P	56.00
77056	02/18/00	GLAVAN, JOSEPH P	328.00
77057	02/18/00	GRUBER, SARAH A	210.00
77058	02/18/00	HARRIGAN, DAVID A	43.00
77059	02/18/00	HAWKES, BRYAN L	73.50
77060	02/18/00	HOFFMANN, STEVEN M	43.00
77061	02/18/00	IVORY, SEAN P	112.50
77062	02/18/00	JANSEN, MARK G	75.25
77063	02/18/00	KAREL, BRADLEY M	20.50
77064	02/18/00	KAREL, JULIE E	21.50

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
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77065	02/18/00	KLEM, JOSH H	45.00
77066	02/18/00	LANDE, JOSEPH R.	47.25
77067	02/18/00	LINN, MATTHEW O	82.00
77068	02/18/00	LINN, TERI L	244.69
77069	02/18/00	LUND, JOEL A	32.25
77070	02/18/00	MARTINUCCI, ERIN R	40.50
77071	02/18/00	MELTON, JOSEPH T	42.00
77072	02/18/00	MOHWINKEL, LAURA J	60.00
77085	02/18/00	McBRIDE, PATRICK D	86.60
77086	02/18/00	NIEMCZYK, ANTHONY R	63.00
77087	02/18/00	NIEMCZYK, BRIAN N	112.50
77088	02/18/00	NORMAN, KENDALL A	80.00
77089	02/18/00	POLASKI, PATRICK R	177.63
77090	02/18/00	PONSOLLE, JOE L	31.50
77091	02/18/00	RIEPER, TYLER J.	20.00
77092	02/18/00	RYDEEN, BENJAMIN D	78.75
77093	02/18/00	SATTER, BONNIE K	32.50
77094	02/18/00	SCHNOBRICH, LAURIE K	187.25
77095	02/18/00	SHOBERG, KARI A	213.50
77096	02/18/00	SIKORA, PAUL T	74.50
77097	02/18/00	SIVERHUS, TIMOTHY	67.50
77098	02/18/00	SOMERS, GREGORY B	168.75
77099	02/18/00	SPENCER, WILLIAM	48.75
77100	02/18/00	SYRING, MATTHEW	96.75
77101	02/18/00	THOMAS, RUSSELL	71.75

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
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CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
77102	02/18/00	TRENDA, ANNA C	40.50
77103	02/18/00	TVEDTEN, ERIK A	32.50
77104	02/18/00	UNGAR, KRISTOPHER	53.75
77105	02/18/00	VANDEBOSCH, BLAKE R	86.00
77106	02/18/00	VAUGHAN, PATRICK J	108.00
77107	02/18/00	WERNER, KATIE M	35.00
77108	02/18/00	ZIELINSKI, JOSEPH R	19.50
77109	02/18/00	GERMAIN, DAVID	1537.38
77110	02/18/00	NADEAU, EDWARD A	2135.23
77111	02/18/00	SCHULTZ, SCOTT M	1320.07
77112	02/18/00	COONS, MELISSA	1062.82
77113	02/18/00	ERICKSON, KYLE F	355.00
77114	02/18/00	FALVEY, JENNIFER A	122.70
77115	02/18/00	GLASS, JEAN	1073.33
77116	02/18/00	HOIUM, SHEILA	1644.82
77117	02/18/00	HORWATH, RONALD J	770.77
77118	02/18/00	KARAS, TAMARA A	756.32
77119	02/18/00	OGREN, ALLISON A	98.60
77120	02/18/00	REISS, WILLIAM C	57.80
77121	02/18/00	RIDLEHOOVER, KATE I	260.10
77122	02/18/00	SALZBRENNER, HEIDI T	34.00
77123	02/18/00	SCHMIDT, RUSSELL	1251.23
77124	02/18/00	SHOBERG, CARY J	535.72
77125	02/18/00	ABRAHAMSON, REBECCA L.	164.00
77126	02/18/00	ANDERSON, JULIE M	454.25

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
77127	02/18/00	ANDERSON, TIMOTHY R	19.65
77128	02/18/00	BACHMAN, NICOLE T	81.25
77129	02/18/00	BITTNER, KATIE C	318.16
77130	02/18/00	BUCHAN, DAVID M	533.80
77131	02/18/00	CORMAN, ALLISON G	9.75
77132	02/18/00	DAMROW, KELLY C	23.80
77133	02/18/00	DEMPSEY, BETH M	57.45
77134	02/18/00	DeGRAW, KRYSTAL M	315.76
77135	02/18/00	ERICKSON, CAROL A	40.40
77136	02/18/00	FERRISE, CHRISTINA M	195.00
77137	02/18/00	FONTAINE, ANTHONY	358.35
77138	02/18/00	FRETZ, SARAH J	116.45
77139	02/18/00	GRUENHAGEN, LINDA C	315.35
77140	02/18/00	HAFNER, ALEXIS J	72.05
77141	02/18/00	HAWKE, RYAN A	161.98
77142	02/18/00	HAWKINS, LISA A	96.25
77143	02/18/00	HEDLUND, LAUREL R	11.73
77144	02/18/00	HEINN, REBECCA L	60.35
77145	02/18/00	HOLMGREN, LEAH M	190.73
77146	02/18/00	HOULE, DENISE L	184.50
77147	02/18/00	HUPPERT, ERIN M	212.70
77148	02/18/00	IKHAML, JOHN	222.08
77149	02/18/00	JOHNSON, ROBERT P	219.50
77150	02/18/00	JOHNSON, STETSON	79.50
77151	02/18/00	JOHNSON, SUSAN M	76.50

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
77152	02/18/00	JOVONOVICH, TODD R	78.20
77153	02/18/00	KAHLER, BRADLEY G	42.25
77154	02/18/00	KERSCHNER, JOLENE M	153.93
77155	02/18/00	KOEHNEN, AMY	73.00
77156	02/18/00	KOEHNEN, MARY B	738.06
77157	02/18/00	KOEPKE, CHARLES E	147.40
77158	02/18/00	KROLL, MARK J	149.60
77159	02/18/00	KUEHNE, SHEILA R	70.80
77160	02/18/00	MEISEL, TAMBREY	312.37
77161	02/18/00	MOTZ, ERIN M	125.56
77162	02/18/00	O'REAGAN, CHRISTINE	80.00
77163	02/18/00	OLSON, ABIGAIL E	107.25
77164	02/18/00	OWEN, JONATHAN	118.25
77165	02/18/00	PEHOSKI, JOEL T	165.39
77166	02/18/00	REGESTER, DOUG	20.25
77167	02/18/00	SMITLEY, SHARON L	190.00
77168	02/18/00	STEINKE, JACOB P	29.48
77169	02/18/00	SUNDHEIM, CAROLYN J.	173.88
77170	02/18/00	SWANER, JESSICA	103.28
77171	02/18/00	THELL, HEIDI	36.00
77172	02/18/00	TIBODEAU, HEATHER J	79.06
77173	02/18/00	WARNER, CAROLYN	95.00
77174	02/18/00	WEDES, CARYL H	111.30
77175	02/18/00	WELTER, ELIZABETH M	216.15
77176	02/18/00	WHITE, TIMOTHY M	135.91

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

CHECK NUMBER	CHECK DATE	EMPLOYEE NAME	AMOUNT
77177	02/18/00	WILLIAMS, KELLY M	744.19
77178	02/18/00	WOODMAN, ALICE E	369.83
77179	02/18/00	ZIELINSKI, JENNIFER L	183.24
77180	02/18/00	BOSLEY, CAROL	325.78
77181	02/18/00	GLASS, GILLIAN	194.05
77182	02/18/00	HANSEN, ANNA K	250.50
77183	02/18/00	HUPPERT, ERICA L	81.00
77184	02/18/00	SCHROEDER, KATHLEEN	346.00
77185	02/18/00	SHERRILL, CAITLIN A	13.00
77186	02/18/00	ANTON, SARAH E	100.05
77187	02/18/00	BEHAN, JAMES	1267.23
77188	02/18/00	BLANCHARD, KEVIN J	96.00
77189	02/18/00	BOTTOLFSON, COLLIN R.	72.00
77190	02/18/00	CHAPEAU, GREG M	426.59
77191	02/18/00	DICKSON, MICHAEL W	194.88
77192	02/18/00	DOUGLASS, TOM	192.00
77193	02/18/00	GRENDZINSKI, DIANE J	114.00
77194	02/18/00	HEMPFER, NICHOLAS W	18.90
77195	02/18/00	HERMES, MARK L	78.00
77196	02/18/00	JAHN, DAVID J	1349.92
77197	02/18/00	KOSKI, JOHN F	688.12
77198	02/18/00	KYRK, ASHLEY	102.00
77199	02/18/00	LONETTI, JAMES F	576.81
77200	02/18/00	MATTESON, FRANK M	228.05
77201	02/18/00	MORIN, TROY J	174.00

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
77202	02/18/00	PRINS, KELLY M	217.35
77203	02/18/00	REILLY, MICHAEL R	803.09
77204	02/18/00	SEVERSON, CHRISTINA M	198.30
77205	02/18/00	YOUNG, DILLON J	136.05
77206	02/18/00	AICHELE, CRAIG J	1170.55
77207	02/18/00	MULVANEY, DENNIS M	1678.43
77208	02/18/00	PRIEM, STEVEN A.	1494.43
			312601.45

MEMORANDUM

TO: City Manager
FROM: Ken Roberts, Associate Planner
SUBJECT: Planning Commission's 1999 Annual Report
DATE: February 8, 2000

Action by Council

Date
Endorsed
Modified
Rejected

INTRODUCTION

The city code requires that the planning commission prepare an annual report to the city council by their second meeting in February. This report should include the commission's activities in the past year and major projects for the new year.

1999 ACTIVITIES

The commission considered the following:

- 7 changes to the land use plan
1 change to the zoning map
2 preliminary plats
2 ordinance changes
21 conditional use permits and revisions
5 vacations of right-of-ways or easements
3 variances
11 miscellaneous requests

The commission also worked on the comprehensive plan update and took a tour of development sites.

1999 LAND USE PLAN CHANGES

The commission considered seven changes to the land use plan in 1999.

Table with 3 columns: Changes, PC Action, Council Action. Rows include New Century Addition, Waldorf School, and City Open Space (Corbey).

<u>Park and Ride Lot</u> (Highway 61 and County Road C) From M-1 (light manufacturing) to G (government)	Approved 8-2-99	Approved
<u>City Open Space (Bradley Oaks)</u> (Idaho Avenue, east of Sterling Street) From R-1 (single dwellings) to OS (open space)	Approved 8-2-99	Approved
<u>Woodland Hills Church</u> (1740 Van Dyke Street) From BC (business commercial) to C (church)	Approved 12-20-99	Approved
<u>Rosoto Senior Housing</u> (DeSoto Street, south of Roselawn Avenue) From R-1(single dwellings) to RH (residential high density)	Approved (w/ changes) 12-20-99	Approved

1999 ZONING MAP CHANGES

The commission considered one change to the zoning map in 1999.

Change	PC Action	Council Action
<u>Centres Group Ltd. Retail Development</u> (2980 White Bear Avenue) From F (farm residence) to BC (business commercial)	Approved 5-17-99	Approved

1999 CONDITIONAL USE PERMITS AND REVISIONS

The commission considered the following conditional use permits and permit revisions in 1999.

	PC Action	Council Action
Acorn Mini-Storage (Highway 61)	Approved 1-4-99	Approved
Maplewood Auto Service (743 Century Avenue)	Approved 1-4-99	Approved
Pep Boys Store (White Bear Avenue)	Approved 4-19-99	Approved
Ameraguard Truck Bed Liner (1420 County Road D)	Approved 4-5-99	Approved
Frattalone Mining Revision (Highway 61, south of County Road D)	Approved 5-17-99	Approved

New Century PUD (Century Avenue and Highwood Avenue)	Approved 6-7-99	Approved
Bruentrup Farm (2170 County Road D)	Approved 6-7-99	Approved
Hill-Murray High School Revision (2625 Larpenteur Avenue)	Approved 6-7-99	Approved
Schroeder Milk Revision (2080 Rice Street)	Approved 6-7-99	Approved
Menards Revision (2280 Maplewood Drive)	Approved 6-21-99	Approved
Feed Products Revision (1300 McKnight Road)	Approved 6-21-99	Approved
Excel Air Systems (2075 Prosperity Road)	Approved 7-19-99	Approved
Waldorf School (70 County Road B)	Approved 8-2-99	Approved
US West Monopole (1725 Kennard Street)	Approved 8-16-99	Approved
Dege Garden Center Revision (831 Century Avenue North)	Denied 8-16-99	Withdrawn
Minnesota Motors (135 Century Avenue North)	Approved 8-16-99	Approved
Kline Volvo (Highway 61)	Denied 9-20-99	Approved
Used Car Sales - Maplewood Auto Center (2525 White Bear Avenue)	Approved 11-1-99	Approved
Choice Auto Rental (2923 Highway 61)	Approved 11-1-99	Approved
Mogren Brothers Landscaping Storage Yard (County Road C and White Bear Avenue)	Approved 12-6-99	Denied
Rosoto Senior Housing (DeSoto Street and Roselawn Avenue)	Approved (w/changes) 12-20-99	Approved

Woodland Hills Church
(1740 Van Dyke Street)

Approved
12-20-99

Approved

MEMBERS WHO RESIGNED IN 1999

None

MEMBERS WHO WERE APPOINTED IN 1999

None

1999 ATTENDANCE

Name	Appointed	Term Expires	1999 Attendance
Lorraine Fischer	1970	12-01	16 out of 17
Jack Frost	12-10-90	12-00	15 out of 17
Gary Pearson	12-10-90	12-02	14 out of 17
William Rossbach	10-10-89	12-02	16 out of 17
Milo Thompson	10-10-94	12-00	15 out of 17
Matt Ledvina	12-08-97	12-01	15 out of 17
Dale Trippler	6-8-98	12-00	17 out of 17
Michael Seeber	6-8-98	12-01	13 out of 17
Paul Mueller	7-13-98	12-00	12 out of 17

2000 ACTIVITIES

The following are the possible activities of the planning commission for 2000:

1. Have an annual tour of development and other sites of interest.
2. Finish the comprehensive plan update and changes as mandated by state law. This shall include updates to the plan for the Mississippi River Critical Area as required by the Metropolitan Council and Minnesota Department of Natural Resources (DNR) and possibly code changes for rural residential zoning in south Maplewood.
3. Have in-service training for the planning commission.
4. Have information (including maps) about the comprehensive plan and commissioners available at the open house.
5. Work with the consultants and city staff on any code or land use plan changes that result from the White Bear Avenue and Maplewood Mall Area studies.
6. Provide input to HRA on housing re-development and program issues and to other pertinent commissions.

P:\...\miscell\99annrep.mem

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
MONDAY, FEBRUARY 7, 2000**

VII. UNFINISHED BUSINESS

A. 1999 Annual Report

Ken Roberts, associate planner, noted the changes he has made to the report since the last planning commission meeting. Chairperson Fischer asked if the planning commission and council action could also be listed under the conditional use permits and revisions. Chairperson Fischer suggested that Number 6 in the 2000 Activities be broadened. She thought it should state, "provide input to HRA, on housing redevelopment and program issues, and other pertinent commissions." Ms. Fischer thought item 4 of the 2000 Activities should state "have information (including maps) about the comprehensive plan, and commissioners, available at the open house." Melinda Coleman commented that Ms. Fischer and Mr. Rossbach help staffed the information booth in 1999. She said that this year, because of our GIS program, there will be "lots of really neat maps" to hand out. Ms. Coleman encouraged participation by other planning commissioners.

Chairperson Fischer proposed having a copy of the planning commission and city council agendas displayed on the cable channel with the meeting notices. She thought item 1 of 2000 Activities should say "have an annual tour of sites of interest." Commissioner Tripler suggested holding meetings to discuss unresolved and or new planning issues on some nights when the regular planning commission meeting is canceled due to lack of applications. Commissioner Rossbach thought a motion could be made to further discuss a topic, in the normal meeting time, if the person who initiated it feels strong enough about it. Ms. Coleman thought it was a great idea and asked the commissioners to tell staff when there is an issue that needs more time. Ms. Fischer felt it could be mentioned under the visitor presentation section of the meeting.

Commissioner Frost moved approval of the 1999 Planning Commission Annual Report, amended to add planning commission and council action to the 1999 Conditional Use Permits and Revisions, and make the following changes to 2000 Activities: 1. Have an annual tour of sites of interest; 4. Have information (including maps) about the comprehensive plan, and commissioners, available at the open house; and 6. Provide input to HRA, on housing redevelopment and program issues, and other pertinent commissions.

Commissioner Pearson seconded.

Ayes—all

The motion passed.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
WEDNESDAY, JANUARY 19, 2000**

C. 1999 Annual Report

Chairperson Fischer introduced the staff report. Commissioner Pearson thought the WBBBA study should be included as a work item for 2000. Ken Roberts, associate planner, had a few changes to the report. There were actually seven land use plan changes (page 1). The Woodland Hills Church (BC to C) should be added to page 2. Ms. Fischer asked for a breakdown of the conditional use permits.

Commissioner Rossbach inquired about the progress on a video tape of the public hearing process. Commissioner Ledvina said he didn't see a real value in generating a generic video—it should be specific to the City of Maplewood. He thought it might be possible to purchase the video. Ms. Fischer mentioned that the commission previously hoped to look at the comprehensive plan on a yearly basis to see if there were some areas where changing land uses, values, businesses, etc. should be considered.

Ms. Coleman said she had serious problems with three or four of the proposed activities. She suggested tabling the annual report so that the commissioners could take additional time to decide on some realistic goals and activities. She mentioned staff goals that relate to White Bear Avenue, home replacement, and planning around the Maplewood Mall. She thought the sign ordinance might need to be reviewed. Ms. Coleman said she was going to work out the budget so that they could get a nice bus for the annual development tour of Maplewood.

Commissioner Ledvina spoke about an "unsewered" area in south Maplewood. The council did not want to approve a change in zoning for these lots. They are now zoned for farm and can be subdivided to 10,000 square foot lots if sewer systems can be installed. Mr. Ledvina thought the zoning for this area should be reconsidered. Ms. Coleman said this was a reasonable suggestion and could be included as a 2000 activity. She also suggested having priorities within the activities.

Mr. Roberts said the Metropolitan Council and the DNR are requesting changes to Maplewood's comp plan in regard to the Critical Area for the Mississippi River (south of Carver Avenue and west of I-494) to make sure the city is in compliance with all the requirements these agencies have because of the river. One of these requirements is a three-acre minimum lot size.

Commissioner Ledvina moved to table the Planning Commission's 1999 Annual Report until the next commission meeting.

Commissioner Pearson seconded.

Ayes—all

The motion passed.

AGENDA REPORT

To: Michael McGuire, City Manager
From: Donald Winger, Police Chief *DW*
Subject: Donation
Date: January 28, 2000

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

INTRODUCTION

The Police Department has received a contribution from Countryside Volkswagen in the amount of \$3,000. Council approval is required to accept the contribution.

BACKGROUND

Over the past several years, Countryside Volkswagen, Mr. John Schmelz, has made contributions to our Reserve Program, specifically the Food and Toy Drive. This past year the Food and Toy Drive was not held, however, Mr. Schmelz wished to continue his practice of making a charitable donation.

Mr. Schmelz has sent a check in the amount of \$3,000 to be used for the purpose of upgrading Police Reserve equipment including, but not limited to, radios and related equipment for the Police Reserve Program.

RECOMMENDATION

It is recommended that the Council approve the acceptance of the donation from Mr. Schmelz, for the purpose of purchasing and upgrading Police Reserve equipment.

MEMORANDUM

Action by Council

TO: City Manager
FROM: City Clerk *[Signature]*
RE: Temporary Gambling Resolution
DATE: February 22, 2000

Date _____
Endorsed _____
Modified _____
Rejected _____

East Metro Women's Council, 3521 Century Avenue, North, White Bear Lake, is requesting a temporary (one day) gambling permit for March 4 to hold a raffle at Maplewood Mall. The raffle will be held as a fund raiser for East Metro Women's Council and Neighbor to Neighbor, 3881 Highland Avenue, White Bear Lake.

In order for the State of Minnesota to issue a temporary license, approval of the following resolution from the City is required.

RESOLUTION

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary premises permit for lawful gambling is approved for the East Metro Women's Council, 3521 Century Avenue, North, White Bear Lake.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

MEMORANDUM

TO: City Manager
FROM: City Clerk *Karen*
RE: Temporary Gambling Resolution
DATE: February 22, 2000

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

Neighbor to Neighbor, 3881 Highland Avenue, White Bear Lake, is requesting a temporary (one day) gambling permit for March 4 to hold a raffle at the Maplewood Mall. The raffle will be held as a fund raiser for Neighbor to Neighbor and East Metro Women's Council, 3521 Century Avenue, North, White Bear Lake.

In order for the State of Minnesota to issue a temporary license, approval of the following resolution from the City is required.

RESOLUTION

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary premises permit for lawful gambling is approved for Neighbor to Neighbor, 3881 Highland Avenue, White Bear Lake.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

AGENDA REPORT

Action by Council

TO: City Manager

FROM: Assistant City Engineer



Date _____
Endorsed _____
Modified _____
Rejected _____

SUBJECT: Project 99-13, Bartelmy Acres Neighborhood Street Improvements
Public Hearing and Ordering Improvement after Public Hearing

DATE: February 22, 2000

Staff has held two meetings with the residents of the Bartelmy Acres neighborhood. On February 14, 2000, the city council accepted the feasibility study for this project and ordered the public hearing to take testimony from the interested parties.

Included in the council handouts are the public hearing booklets, with the estimated amounts proposed to be assessed for each property. The estimated cost of the project is \$578,000. It is proposed that the benefited properties be assessed approximately \$275,000 (47.6%) of the project costs on a buildable unit basis. The remainder would be paid for by the city from general funds, \$265,000 (45.9%) and \$37,700 (6.5%) from the sewer utility fund.

Staff is prepared to begin with the plans and specifications if the council directs the process to continue. Staff will continue to work with the neighborhood as the design process continues. When completed, the plans will be brought back to the council for their approval.

Staff recommends that the city council approve the attached resolution directing the city engineer to proceed with the final plans for the Bartelmy Acres Neighborhood Street Improvements, Project 99-13.

CMC

jc
Attachments

RESOLUTION

ORDERING IMPROVEMENT AFTER PUBLIC HEARING

WHEREAS, a resolution of the city council adopted the 14th day of February, 2000, fixed a date for a council hearing on the proposed construction of the Bartelmy Acres Neighborhood Streets (Bartelmy lane, Mary Street, Sterling Street and Magnolia Avenue), City Project 99-13,

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was duly held on February 28, 2000, and the council has heard all persons desiring to be heard on the matter and has fully considered the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. That it is necessary, cost-effective and feasible, as detailed in the feasibility report, that the City of Maplewood complete street improvements on the Bartelmy Acres Neighborhood Streets, City Project 99-13.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 28th day of February, 2000.
3. The city engineer is designated engineer for this improvement and is hereby directed to prepare final plans and specifications for the making of said improvement.
4. The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project. A project budget of \$578,000 shall be established. The proposed financing plans is as follows:

Assessments	\$275,000
Sewer utility fund	37,700
General fund	<u>265,300</u>
Total	\$578,000

**City of Maplewood
Official Sign-Up Sheet**

*By putting your name and address on this sheet, you are requesting to address the
Maplewood City Council on the following topic for up to five minutes.*

Public Hearing Bartelmy Acres Neighborhood Streets, City Project 99-13

Date February 28, 2000 Time 7:00 P.M.

Name (first & last) - *please print*

Address

1. POW UOGUL 987 Bartelmy LN.

2. VERA HOGAN 1023 BARTELMY LN

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

H-2

MEMORANDUM

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: Land Use Plan Amendment, Conditional Use Permit and Design Review – North St. Paul Post Office Annex
LOCATION: 1686 Gervais Avenue
DATE: February 9, 2000

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

INTRODUCTION

Project Description

The North St. Paul Post Office is proposing to use the building at 1686 Gervais Avenue, the former Meader Distributing building, as a mail distribution facility. Refer to pages 8–12. This facility would be for mail distribution only, but there would be a mail drop box on the site. This would not be a retail post office facility for walk-in service or the pick-up of mail. There would be approximately 33 employees. The hours of operation would be 5 a.m. to 5 p.m.

The applicant is proposing to make several door/window changes on the east, west and south sides of the building and various parking lot/driveway changes. Security is an issue—the applicant would provide chain link security fencing with barbed wire on top and a concrete screening wall in front facing the street. Refer to the building elevations and site plan.

Requests

The applicant is requesting that the city council approve:

1. A comprehensive land use plan amendment from M1 (light manufacturing) to G (government facility). The code requires that, to approve a conditional use permit (CUP), the land use plan designation for a property must be in conformance with the proposed use.
2. A CUP for a public building. The city code requires a CUP for “public utility, public service or public building uses.” Refer to the CUP justification on page 13.
3. Building, site and landscape plans.

DISCUSSION

Comprehensive Plan Amendment

The classification of G (government facility), is a broad designation, which covers any type of public facility. The city council would need to approve this land use plan change to comply with the ordinance if they wish to approve the applicant’s CUP.

The proposed use complies with the commercial/industrial development policies noted in the comprehensive plan. Refer to page 15. The proposed use, furthermore, is similar to the previous use by Meader Distributing since it essentially involves shipping and receiving goods.

Conditional Use Permit

The survey replies from the neighbors have mostly been favorable. One neighbor, however, (see the letter on page 14) expressed the following comments and concerns:

1. *The facility looks like it will be used for public service—if so, shouldn't the neighbors be notified.*

The applicant said they **do not** intend this facility for use as a walk-in retail center.

2. *There would be excessive parking on the site.*

There would be 33 employees and 41 parking spaces are proposed. Staff does not feel that this is excessive for this size of building. The 41 spaces would accommodate additional persons that may visit the site.

There is no specific code requirement for the proposed post office use. The applicant has provided enough parking for this facility. One typical concern is that a parking shortage may develop. In this instance there is sufficient site area to add more parking spaces.

3. *Traffic will increase from November through January and again at April 15.*

These are increased mail times due to Christmas and the income-tax season. This may or may not result in the need for an additional truck trip (or trips). This is an industrially-zoned area and truck traffic is a typical activity. Staff recommends that, as a condition of this permit, the council require delivery trucks to this facility to access the site from White Bear Avenue and that they also exit to the east, toward White Bear Avenue. This is to limit the truck traffic that would go past the homes to the west/northwest. Small mail delivery trucks would be exempt if they are delivering to this neighborhood. There are no vehicle-direction options to keep cars or trucks from going past Flandrau Street (this neighbor's street).

4. *The city should reduce the speed limit on Gervais Avenue to 30 miles per hour because of the increased pedestrian traffic on this street.*

The applicant would have to petition the city council with this request.

5. *Late night semi trailer traffic would be disruptive in the summer.*

The applicant said that there would be five mail deliveries to this facility. They are anticipated to be 3, 5 and 7:30 a.m. and 1 and 6 p.m.

6. *Victory in Christ Church has had a portable sign up for a long time.*

Staff has notified the church of the sign requirements and required the removal of the sign.

CUP Conclusion

The majority of the neighbors favored this proposal. Staff also feels that the proposed post office annex would be a compatible use in this area. The proposed use would likely be much less disruptive than a private business. A private business would also not receive any city council review as this one is.

Building and Site Design

The proposed changes to the building would not affect its appearance to any degree. It would be essentially the same after the window and door changes. The most noticeable changes would be the chain link fence and the concrete block screening wall. The screening wall would match the concrete block of the building. The building colors would remain the same.

Landscaping

The proposed landscaping would be attractive.

COMMISSION ACTION

On February 7, 2000, the planning commission recommended approval of the land use plan change and conditional use permit for this facility.

On February 8, 2000, the community design review board recommended approval of the design plans for this project.

RECOMMENDATIONS

- A. Adopt the resolution on page 16 amending the comprehensive land use plan from M1 (light manufacturing) to G (government facility) for the proposed North St. Paul Post Office Annex at 1686 Gervais Avenue. Approval is because the proposed post office annex would comply with the commercial and industrial development policies in the Maplewood Comprehensive Plan.
- B. Adopt the resolution on pages 17–18 approving a conditional use permit for the North St. Paul Post Office Annex at 1686 Gervais Avenue. Approval is based on the findings required by the code and subject to the following conditions:
 1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
 2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 3. The city council shall review this permit in one year.
 4. The applicant shall instruct all drivers to access and exit this site via White Bear Avenue to avoid the residential neighborhood to the west. Mail deliveries to that neighborhood are exempted from this.
- C. Approve the plans (stamped January 12, 2000) for the proposed North St. Paul Post Office Annex, based on the findings required by the code. The property owner shall do the following:
 1. Repeat this review in two years if the city has not issued a building permit for this project.
 2. Before getting a building permit, the applicant shall provide a grading, drainage, utility and erosion control plan for the city engineer's approval.

3. Complete the following before occupying the building:
 - a. Construct a trash dumpster enclosure for any outside trash containers. The enclosures must be 100 percent opaque, match the color of the building and have a closeable gate that extends to the ground. If the trash container is not visible to the public it does not have to be screened. (code requirement)
 - b. Install all landscaping as shown on the approved plan.
 - c. Screen any new roof-top mechanical equipment that would be visible from the homes along Gervais Avenue. All other new roof-top units that are visible from non residential areas must be painted to match the building. (code requirement)
 - d. Provide handicap-accessible parking spaces as required by the ADA (American's with Disabilities Act).
4. All work shall follow the approved plans. The director of community development may approve minor changes.

CITIZENS' COMMENTS

I surveyed the 24 property owners within 350 feet of this site for their comments. Of the eight replies, three had no comment and six replied as follows:

1. As owners of the building, we are obviously in favor of the Postal Service's application. The proposed use of the property by the Postal Service will be almost exactly the same as that when it was used for our book distributing business in terms of hours, traffic and the like and will serve the community's needs. Thus, there will be no negative impact on the neighborhood. (Eugene and Elaine Meader, North Oaks)
2. It's fine with me. (Occupant, 1730 Gervais Avenue)
3. I think this would be a wonderful idea. I would always go to the Mpls/St. Paul airport to mail packages if I couldn't make it before closing time. A post office close by would be nice. (name not given)
4. This would be great! (Donna Anderst, 1700 Gervais Avenue)
5. I would much rather have postal trucks than any more semis in the area! (Or factory employees tearing down our streets!) Many near accidents. Our mail delivery will be earlier—Great idea! (Daniel and Debra Prowoll, 1631 Gervais Avenue)
6. Refer to the letter on page 14 from Justin Mallmann.

REFERENCE INFORMATION

SITE DESCRIPTION

Site size: 3.8 acres

Existing land use: The former Meader Distributing building

SURROUNDING LAND USES

North: Four Seasons Park
Northwest: Single dwellings
Northeast: Victory in Christ Church
South: Highway 36
West: Maplewood 2 Business Center
East: SCS CoSines

PLANNING

Land Use Plan designation: Existing – M1 (light manufacturing); Proposed – G (government facility)

Zoning: M1

Ordinance Requirements

Section 36-437(1) requires a CUP for public utility, public service or public building uses.

Section 25-70 of the city code requires that the CDRB make the following findings to approve plans:

1. That the design and location of the proposed development and its relationship to neighboring, existing or proposed developments and traffic is such that it will not impair the desirability of investment or occupation in the neighborhood; that it will not unreasonably interfere with the use and enjoyment of neighboring, existing or proposed developments; and that it will not create traffic hazards or congestion.
2. That the design and location of the proposed development is in keeping with the character of the surrounding neighborhood and is not detrimental to the harmonious, orderly and attractive development contemplated by this article and the city's comprehensive municipal plan.
3. That the design and location of the proposed development would provide a desirable environment for its occupants, as well as for its neighbors, and that it is esthetically of good composition, materials, textures and colors.

Findings for Land Use Plan Changes

There is no specific criteria for a land use plan change. Any land use plan change should be consistent with the goals and policies in the city's comprehensive plan. Refer to the policies on page 15.

Findings for CUP Approval

Section 36-442 states that the city council must base approval of CUPs on the nine findings stipulated in the resolution on pages 17-18.

Application Date

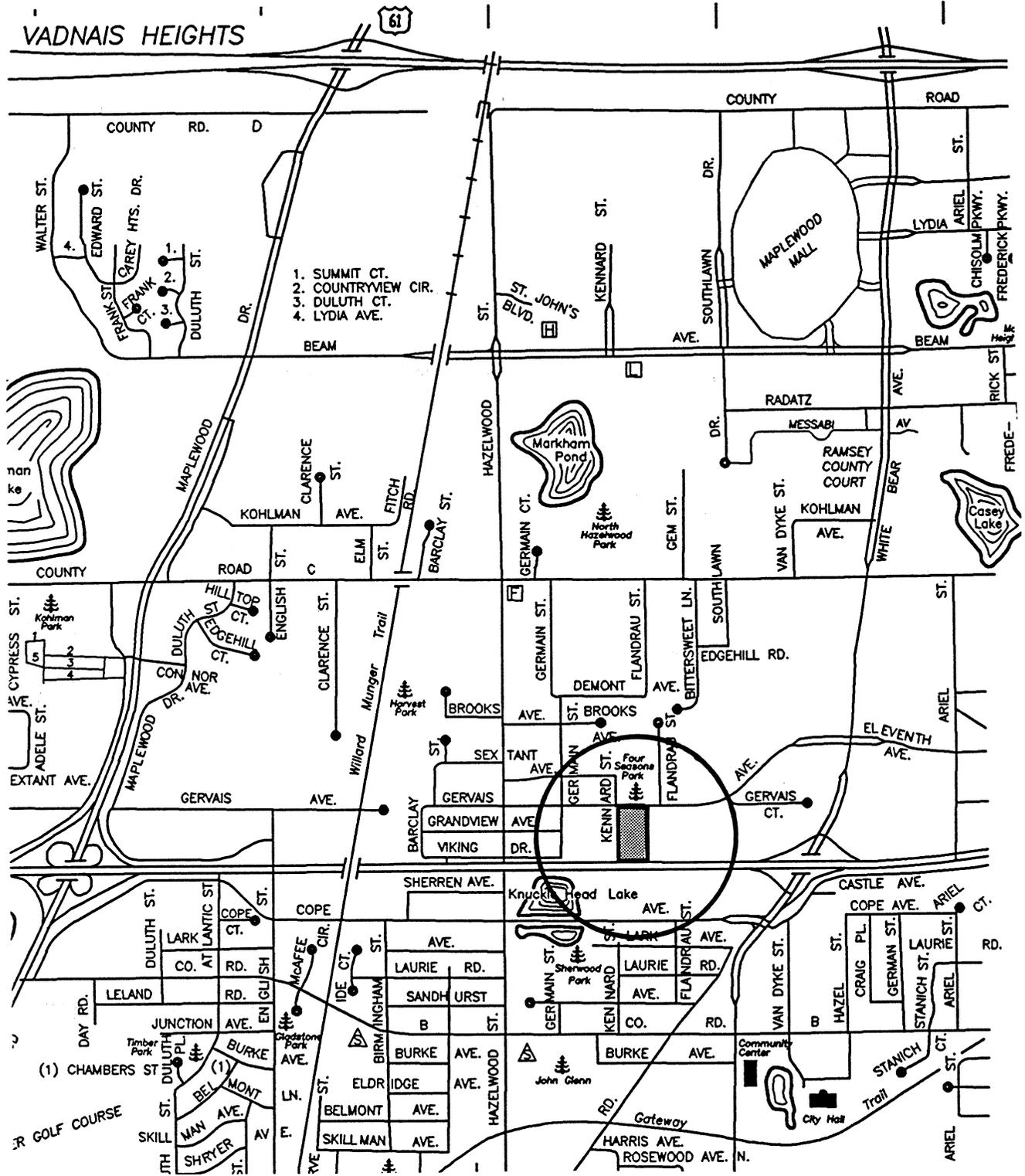
We received this application on January 12, 2000. State law requires that the city take action within 60 days of receiving complete applications for a proposal. City council action is required on this proposal by March 12, 2000.

p:sec10\postoff.cup

Attachments:

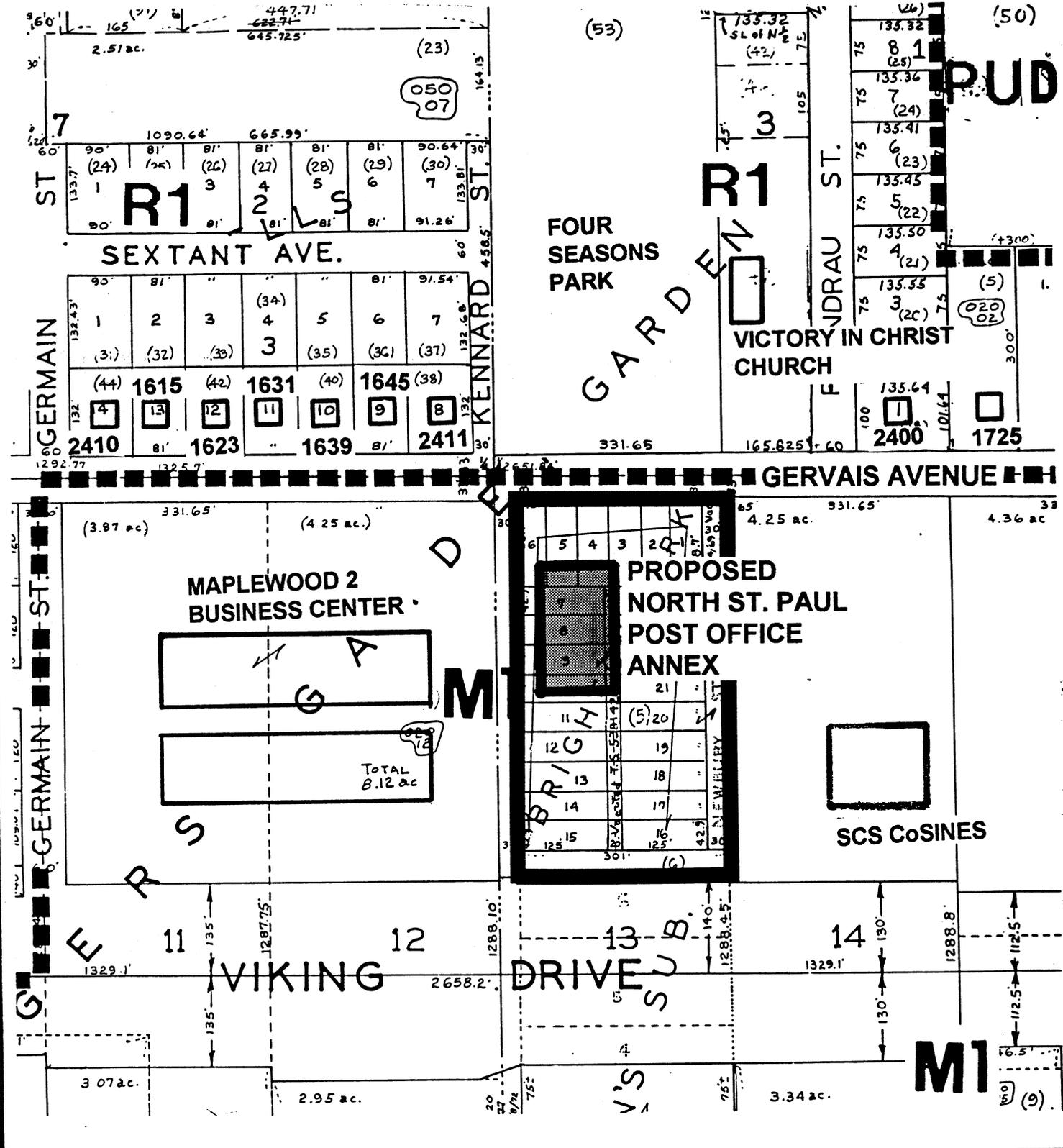
1. Location Map
2. Property Line/Zoning Map
3. Hazelwood Neighborhood Land Use Plan
4. Site Plan
5. Building Elevation Reduction
6. Applicant's CUP Letter of Justification dated January 12, 2000
7. Letter from Justin Mallmann dated January 26, 2000
8. Commercial and Industrial Development Policies
9. Land Use Plan Change Resolution
10. Conditional Use Permit Resolution
11. Plans date-stamped January 12, 2000 (separate attachments)

VADNAIS HEIGHTS



LOCATION MAP





PROPERTY LINE / ZONING MAP



REVISED 07/06/93

7-20-95

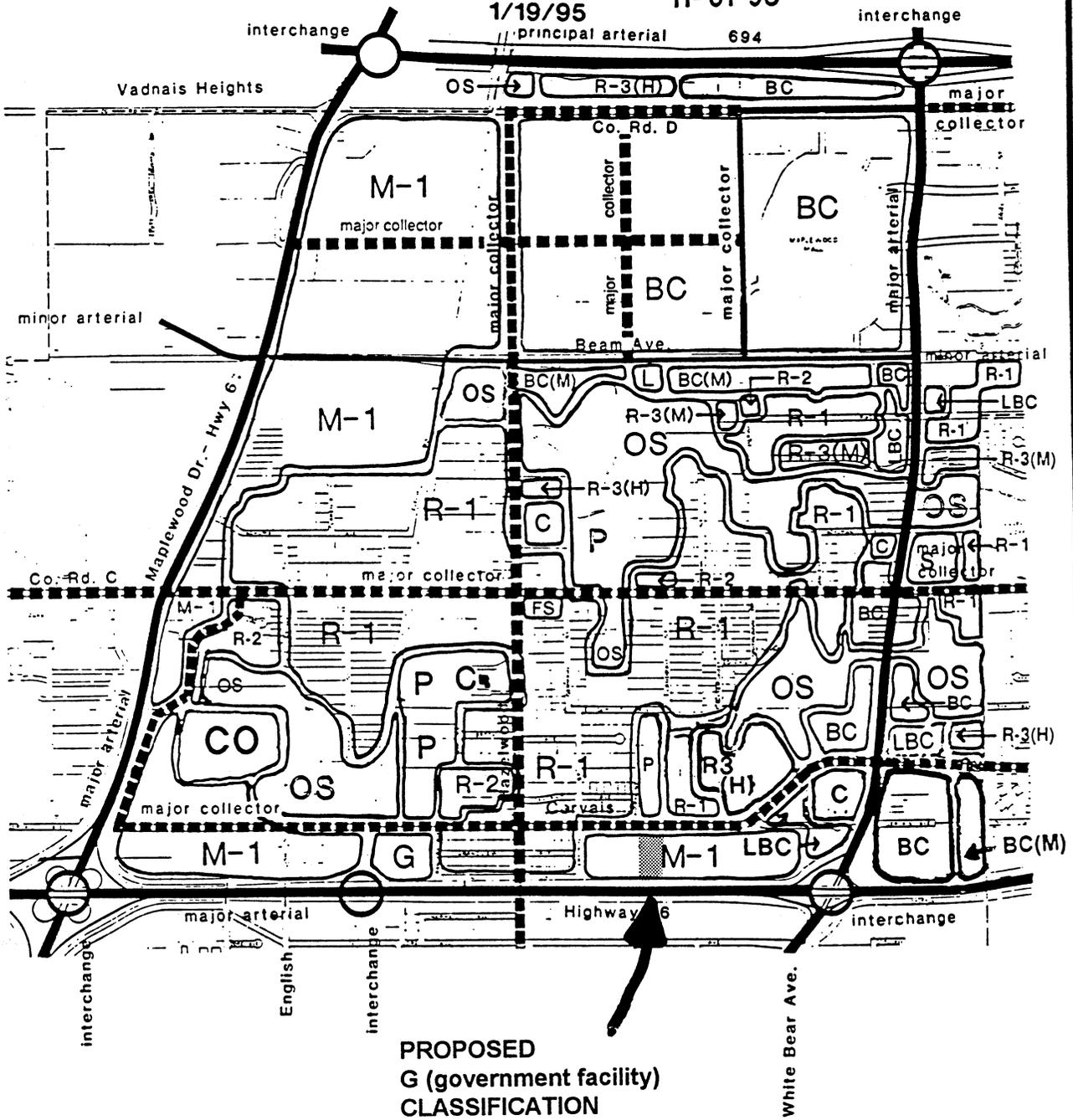
12/06/94

10-13-95

12/12/94

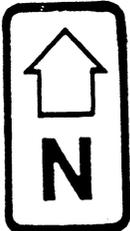
11-01-96

1/19/95



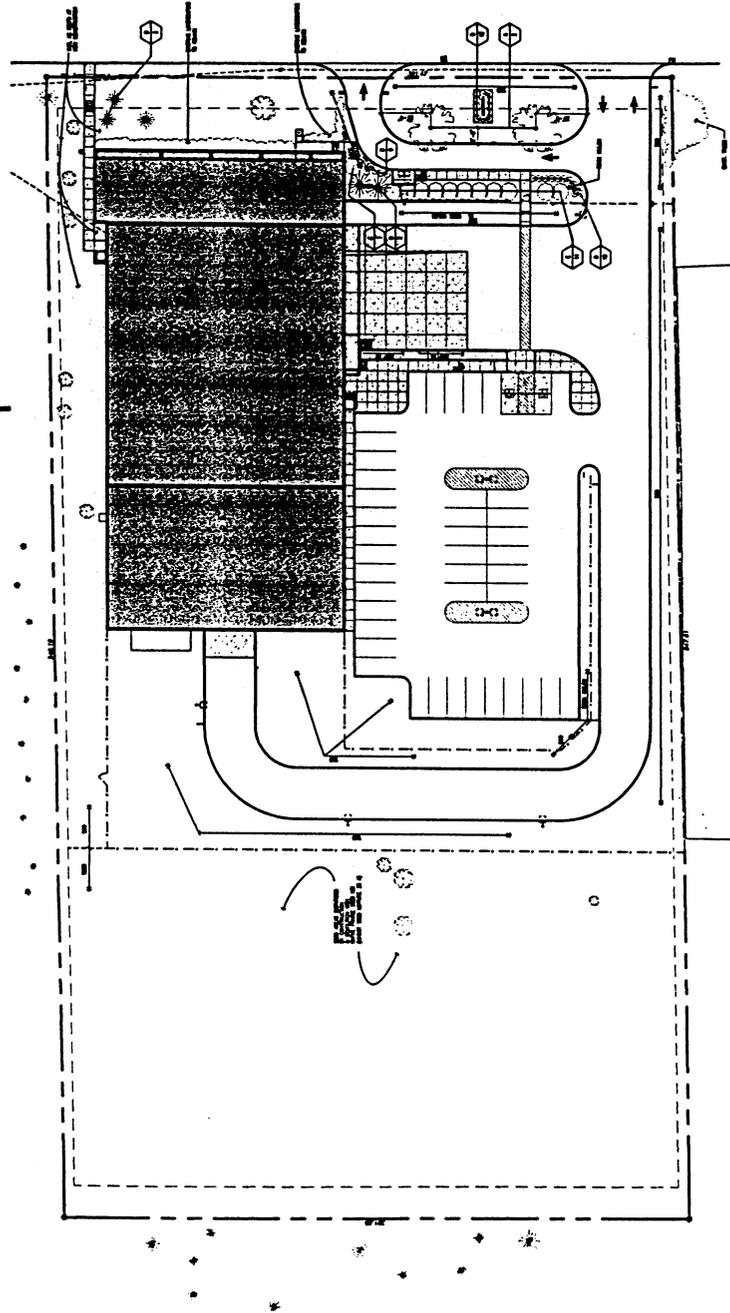
HAZELWOOD NEIGHBORHOOD LAND USE PLAN

PLANNING AREA NUMBER 4



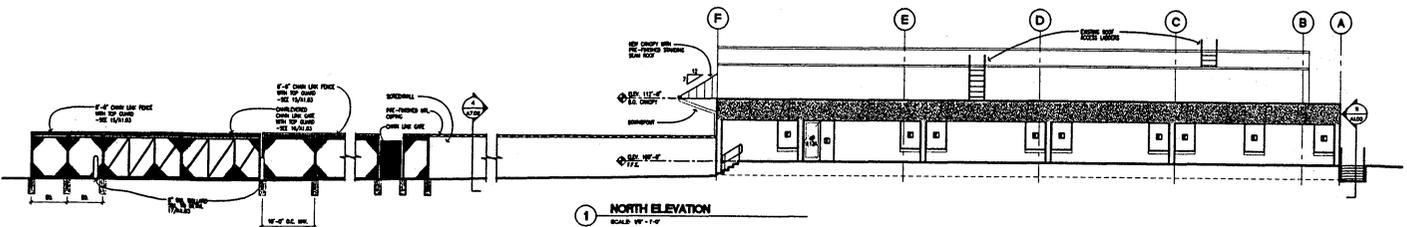
GERVAIS AVENUE

**PROPOSED
NORTH ST. PAUL
POST OFFICE
ANNEX**

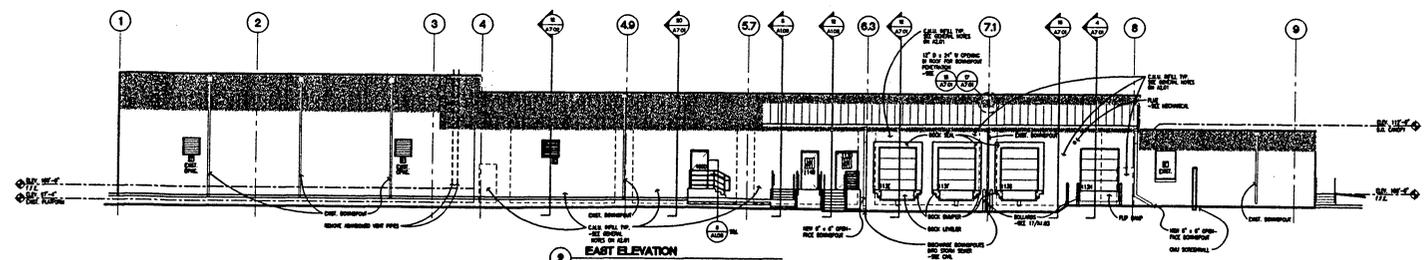


SITE PLAN

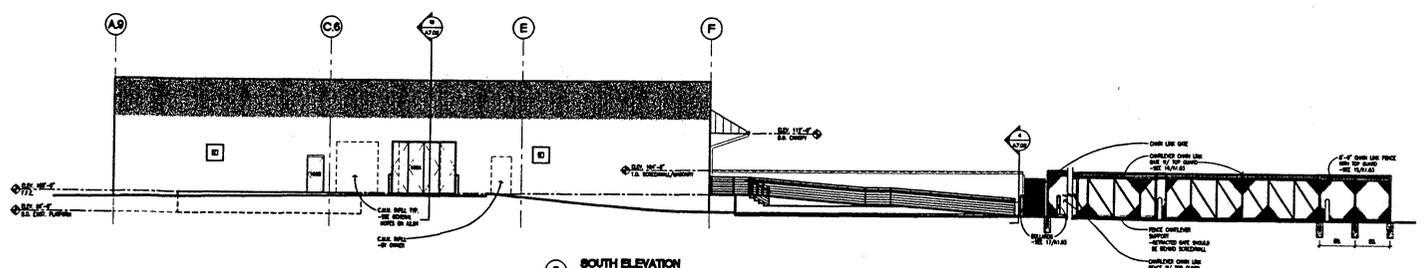




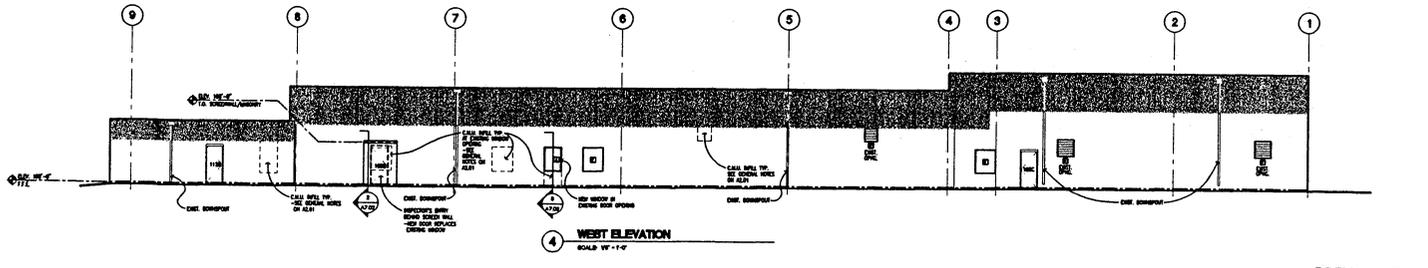
1 NORTH ELEVATION
SCALE 1/4" = 1'-0"



2 EAST ELEVATION
SCALE 1/4" = 1'-0"



3 SOUTH ELEVATION
SCALE 1/4" = 1'-0"



4 WEST ELEVATION
SCALE 1/4" = 1'-0"

12

PRELIMINARY
ONE REVIEW NOT FOR CONSTRUCTION

RRENTY
 TULLERSON
 ARCHITECTS
 1000 N. 10TH ST., SUITE 100
 DENVER, CO 80202
 (303) 733-1111

UNITED STATES
 POSTAL SERVICE

LARRY CARTER ARCHITECT
 1000 N. 10TH ST., SUITE 100
 DENVER, CO 80202
 (303) 733-1111

A5.01
 EXTERIOR ELEVATIONS
 DATE: 07/20/2000
 SHEET NO.: 0001/01
 PROJECT NO.: 0001/01



PROJECT USPS North St. Paul – RRT Project #9862.01

TO City of Maplewood

FROM Albert W. (Chip) Lindeke, III *AWL*

SUBJECT CONDITIONAL USE PERMIT

DATE 12 January 2000

PRESENT

MEMO

The intended use of the property is as a United States Postal Service Carrier Annex. This will be a facility out of which mail carriers will operate. Mail will be delivered to this facility, sorted and taken out for delivery to customers. The mail delivery vehicles will be stored inside the building. There will be a large workroom for processing mail, and additional support space – i.e. office storage, lockers, toilets and lunchrooms. There will also be a loading dock facility.

The USPS will be using the existing building on the property. They will be remodeling it extensively, but will not be building any additions. The existing parking lot will be remodeled, adding only a minor amount of additional pavement.

The City should approve this conditional use permit because the proposed development and use is essentially the same use that already exists on the property. Also, the facility and property will be upgraded to current building standards.

END

This summary is part of the permanent record for this project. If there are concerns or discrepancies, please notify RRT within 7 days.

AWL/jmg

xc:

Enclosures

Justin & Joan Mallmann
2400 Flandrau Street
Maplewood, MN 55109-2100
651-773-9720

January 26, 2000

Thomas Eksrand
Office of Community Development
1830 East County Road C
Maplewood, MN 55109

Dear Mr. Ekstrand

In regard to the letter we received from you concerning the use of the old Meader Distributing building. The statement you put in the letter for use of this facility has nothing to do with the general public use of this annex station. The plan diagram shows an extreme amount of parking also the driveway for mail drop off by the public. The view of the building shows an entrance for possible general public use.

If the intended use is going to expand to public use should we not be notified now instead of it just happening and we are left out of our say as the neighbors who have to live by this increased traffic flow during November through January, plus also around April 15th. The increase in traffic should entice the city to reduce the speed to 30 miles per hour from White Bear Avenue to Kennard. I see a park across the street plus the increase of mature citizens that have influxed the neighborhood. The foot traffic during the summer has increased immensely since we have moved into our house on Gervais and Flandrau.

The next subject is how much late night semi trailer traffic per night will this cause. The present has two Semi's coming in at or around eleven PM and three AM. The winter isn't that bad but the summer is worse because of the noise. The business's now that run 24 hours have breaks during the night and these people go out and start there cars in the winter and play the radio's loud in summer and winter late night or early morning. Sometimes they have shouting matches to see who can be the most rowdy.

The final problem will be signs. The church has had that temporary sign out front for eight years now. Will the postal annex also have a temporary sign out that long. I can see a sign for special occasions, but what occasion lasts eight years.

Thank You,



Justin Mallmann

- Disperse low- and moderate-income developments throughout the City, rather than concentrating them in one area or neighborhood. Such housing should be near bus lines or have access to other public transportation.
- Support innovative subdivision and housing design.
- Support the use of planned unit developments for sites with development challenges to allow for creative design solutions.
- Protect neighborhoods from activities that produce excessive noise, dirt, odors or which generate heavy traffic.
- Protect neighborhoods from encroachment or intrusion of incompatible land uses by adequate buffering and separation.

COMMERCIAL AND INDUSTRIAL DEVELOPMENT POLICIES

The following are the City's commercial and industrial development policies:

- Group compatible businesses in suitable areas.
- Provide attractive surroundings in which to shop and work.
- Require adequate off-street parking and loading facilities.
- Promote the joint use of parking areas, drives and trash containers.
- Avoid disruption of adjacent or nearby residential areas.
- Use planned unit developments wherever practical. Maintain orderly transitions between commercial and residential areas.
- Require commercial and industrial developers to make all necessary improvements to ensure compatibility with surrounding residential uses.
- Require adequate screening or buffering of new or expanded commercial areas from any adjacent existing or planned residential development.
- Plan land uses and streets to route non-residential traffic around residential neighborhoods.
- Restrict commercial development that would result in traffic volumes which are beyond the capacity of the road systems or generate excessive noise or pollution as defined by state standards.

LAND USE PLAN CHANGE RESOLUTION

WHEREAS, the United States Post Office North St. Paul applied for a change to the city's land use plan from M1 (light manufacturing) to G (government facility) to bring the land use plan into conformance with their proposed use as a mail distribution facility.

WHEREAS, this change applies to the property at 1686 Gervais Avenue. The legal description is:

LOTS 1 TO 24 INCLUSIVE, BRIGHTON PARK, RAMSEY COUNTY, MINNESOTA, TOGETHER WITH THE VACATED ALLEY, AND VACATED NEWBURY STREET, ACCRUING THERETO BY REASON OF THE VACATION THEREOF,

TOGETHER WITH

LOT 6, BRONSONS SUBDIVISION, RAMSEY COUNTY, MINNESOTA, SUBJECT TO HIGHWAY.

WHEREAS, the history of this change is as follows:

1. On February 7, 2000, the planning commission held a public hearing. The city staff published a hearing notice in the Maplewood Review and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the land use plan change.
2. On February 28, 2000, the city council discussed the land use plan change. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described change because the proposed post office annex would comply with the commercial and industrial development policies in the Maplewood Comprehensive Plan.

The Maplewood City Council approved this resolution on _____, 2000.

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, the United States Post Office North St. Paul applied for a conditional use permit to operate a mail distribution facility in an existing industrial/warehouse building.

WHEREAS, this permit applies to the site located at 1686 Gervais Avenue. The legal description is:

LOTS 1 TO 24 INCLUSIVE, BRIGHTON PARK, RAMSEY COUNTY, MINNESOTA, TOGETHER WITH THE VACATED ALLEY, AND VACATED NEWBURY STREET, ACCRUING THERETO BY REASON OF THE VACATION THEREOF,

TOGETHER WITH

LOT 6, BRONSONS SUBDIVISION, RAMSEY COUNTY, MINNESOTA, SUBJECT TO HIGHWAY.

WHEREAS, the history of this conditional use permit is as follows:

1. On February 7, 2000, the planning commission recommended that the city council approve this permit.
2. On February 28, 2000 the city council held a public hearing. City staff published a notice in the paper and sent notices to the surrounding property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit, because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.

9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicant shall instruct all drivers to access and exit this site via White Bear Avenue to avoid the residential neighborhood to the west. Mail deliveries to that neighborhood are exempted from this.

The Maplewood City Council approved this resolution on _____, 2000.

**MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
FEBRUARY 8, 2000**

VI. DESIGN REVIEW

B. North St. Paul Post Office, 1686 Gervais Avenue—U.S. Postal Service

Secretary Tom Ekstrand presented the staff report. He said the barbed wire fencing is a permitted use. Chairperson Ledvina thought some of the trees in the front of the building were "too mature." Mr. Ekstrand felt it was desirable to retain the trees, however, they could be trimmed.

Chip Lindeke of Rafferty, Rafferty, Tollefson, Architects was present. He had no comments on the recommended conditions. Mr. Lindeke said the post office decided not to install the barb wire fence but instead will have a 6-foot-high fence around the parking lot. The proposed fencing extends to the end of the screen wall and will have a sliding gate to secure the area. For the most part, they will keep the existing color scheme. There will not be a trash enclosure.

Boardmember LaCasse moved the Community Design Review Board

C. Approve the plans (stamped November 13, 1998) for the proposed Ramsey County Family Service Center, based on the findings required by the code. The property owner, Ramsey County, shall do the following:

1. Repeat this review in two years if the city has not issued a building permit for this project.
2. Before getting a building permit, the applicant shall provide the following for staff approval:
 - a. A grading, drainage, utility and erosion control plan.
 - b. A sidewalk/trail plan for the extension and connection to the Gateway Trail.
 - c. A revised site plan showing the handicap parking next to the front sidewalk.
3. Complete the following before occupying the building:
 - a. Construct a trash dumpster enclosure for any outside trash containers. The enclosures must be 100 percent opaque, match the color of the building and have a closeable gate that extends to the ground. If the trash container is not visible to the public it does not have to be screened.
 - b. Install all required landscaping. An in-ground lawn irrigation system is not required since there are county maintenance personnel on site to water landscaped areas.
 - c. Construct the sidewalk/trail extension and connection along White Bear Avenue.
 - d. Screen any roof-top mechanical equipment that would be visible from the Ramsey Nursing Home. Any other roof-top units that are visible from any other direction must be painted to match the building.
 - e. The screening mentioned in 3.a. and d. shall be subject to staff approval.

4. If any required work is not done, the city may allow temporary occupancy if:
 - a. The city determines that the work is not essential to the public health, safety or welfare.
 - b. The city receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 200% of the cost of the unfinished work.
 - c. The city receives an agreement that will allow the city to complete any unfinished work.
5. All work shall follow the approved plans. The director of community development may approve minor changes.

Boardmember Johnson seconded.

Ayes—all

The motion passed.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
MONDAY, FEBRUARY 7, 2000**

V. PUBLIC HEARING

- A. United States Post Office Annex Building (1686 Gervais Avenue): Land Use Plan Amendment (M1 to G) and Conditional Use Permit

Ken Roberts, associate planner, presented the staff report. Commissioner Ledvina asked staff's opinion on the nighttime deliveries. Mr. Roberts responded that staff did not see delivery by one truck as a problem because this is an existing commercial building with a similar use as before. He also noted that there is a park across the street from the facility.

Chip Lindeke of Rafferty Rafferty Tollefson Architects, the designer for this project, was present. Larry Bock represented the Post Office at the meeting. Mr. Lindeke said the post office does not own this building. According to Mr. Bock, the hours of operation will predominantly be about 5 a.m. to 5 p.m. Any trucks in the middle of the night would just be dropping off mail and would only be there about 10 to 15 minutes.

Chairperson Fischer opened the public hearing. There was no comment from the audience so the public hearing was closed.

Commissioner Frost moved the Planning Commission recommend:

- A. Adoption of the resolution which amends the comprehensive land use plan from M1 (light manufacturing) to G (government facility) for the proposed North St. Paul Post Office Annex at 1686 Gervais Avenue. Approval is because the proposed post office annex would comply with the commercial and industrial development policies in the Maplewood Comprehensive Plan.
- B. Adoption of the resolution which approves a conditional use permit for the North St. Paul Post Office Annex at 1686 Gervais Avenue. Approval is based on the findings required by the code and subject to the following conditions:
1. All construction shall follow the site plan approved by the city. The director of community development may approve minor changes.
 2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 3. The city council shall review this permit in one year.
 4. The applicant shall instruct all drivers to access and exit this site via White Bear Avenue to avoid the residential neighborhood to the west. Mail deliveries to that neighborhood are exempted from this.

Commissioner Pearson seconded.

Ayes—all

The motion passed.

MEMORANDUM

TO: City Manager
FROM: Thomas Ekstrand, Associate Planner
SUBJECT: Maplewood Retail (former Bali Hai site)
LOCATION: 2305 White Bear Avenue
DATE: February 9, 2000

Action by Council

Date
Endorsed
Modified
Rejected

INTRODUCTION

Project Description

Vince Driessen, of Reliance Development Company, is proposing to build a 16,367-square-foot restaurant/retail center on the former Bali Hai Restaurant site, 2305 White Bear Avenue. The proposed building would have an exterior of decorative concrete block, brick, stucco and EIFS (exterior insulation finish system—a stucco-look material). Refer to pages 8–11.

Requests

The applicant is requesting that the city approve:

- 1. A ten-foot parking lot setback variance from the Highway 36 right-of-way. The code requires a 15-foot setback; the applicant is proposing five feet. Refer to the letter on pages 12–13.
2. A conditional use permit (CUP) because the proposed building would be 200 feet from a residential district (the center line of White Bear Avenue). The code requires a CUP for buildings in an M1 (light manufacturing) district if they would be closer than 350 feet to a residential zone. Refer to the letter on pages 14–15.
3. The architectural, site, signage and landscape plans.

DISCUSSION

Parking Lot Setback Variance

Staff feels that the city council should approve this variance since:

- 1. The highway right-of-way ranges in width from 52 feet to 100 feet adjacent to the proposed north/northeast lot line. With the proposed five feet of setback, there would be 57 feet to 105 feet of green space to the shoulder of the highway off ramp. This is well over the typical green strip width between a parking lot and a street which is usually 25 to 30 feet (15 feet of on-site setback and 10 to 15 feet of boulevard). The green strip in this case would be substantial and would easily meet the spirit and intent of the ordinance.
2. The parking lot setbacks proposed are substantially better than the existing ones. Currently the Bali Hai parking lot is at the lot line, and in areas, extends into the right-of-way. The applicant's plan would improve this current situation.

3. The site is somewhat difficult to fit a development since it has three street frontages and has an irregular shape.

Conditional Use Permit

The code is intended to give the city an opportunity to require additional buffering, if needed, when reviewing plans for a building in an M1 zone that would be closer than 350 feet to a residential district. In this case, the proposed building would have a 200-foot setback from the residential zoning district line, which is the center of White Bear Avenue.

The proposed development would not adversely impact the nursing home and assisted-living facility to the east which are the closest residential buildings. The nursing home would be 910 feet from the proposed building; the assisted-living facility would be 720 feet away. Staff feels that there would be no negative impact visually or by the activity generated by this building. The existing traffic on White Bear Avenue would be a greater cause of disturbance than the proposed development. The Bali Hai restaurant, in fact, would have a greater potential for disturbance due to late night activity than this proposal.

To soften the view of the proposed building and site complex from the east, though, the applicant should provide trees on the White Bear Avenue side. The landscape plan does not show any plantings in this strip which encompasses a 160-foot stretch of site.

Design Considerations

Building Aesthetics

The proposed building would be attractive and the materials compatible with the surrounding development. The applicant is currently working on the color scheme for the building and will have it available for presentation to the design review board.

Landscaping

The applicant proposes to relocate two large pine trees to the southeast lot line and preserve four mature ash trees along the south lot line. The additional trees proposed would largely be acceptable. Except as stated above, staff recommends that the applicant plant additional trees along the White Bear Avenue frontage.

Parking

The applicant would meet the parking code with the proposed 117 spaces. The code requires 117. They are proposing a row of 15.5-foot-deep parking stalls on the south side of the site. This is permitted as long as there is a 2.5-foot-wide bumper overhang strip next to the parking lot curb. This strip is shown on the landscape plan as a four-inch-deep bedding of hardwood chips. The code requires that this strip be hard surfaced or crushed rock. To meet this requirement, the applicant must substitute this strip with rock mulch. Rock is preferred to cement since it would qualify as landscaping within the required 15-foot green strip.

Signage

The sign code requires that the applicant submit a comprehensive sign plan "for business premises which occupy the entire frontage in one or more block fronts or for the whole of a shopping center or similar development having five or more tenants in the project." The

applicant has submitted the start of a sign plan by indicating possible wall and pylon sign locations. The sign plan needs to be further developed, however, to include the following details: the proposed number of signs for each tenant, the proposed sign style (would wall signs be cabinet or individual channel-letter signs?), the maximum sign height or letter height and the length of wall signs for tenants. We would also need details on what the pylon signs would look like. If the applicant wishes to attain approval of a sign plan they must provide this information for design review board approval.

COMMITTEE ACTIONS

February 7, 2000: The planning commission recommended approval of the parking lot setback variance and conditional use permit.

February 8, 2000: The community design review board recommended approval of the parking lot setback variance and design plans.

RECOMMENDATIONS

A. Adopt the resolution on pages 16–17, approving a ten-foot parking lot setback variance for the proposed Maplewood Retail Site at 2305 White Bear Avenue. Approval is based on the following findings:

1. The proposed five-foot-wide green strip would meet the spirit and intent of the ordinance in combination with the wide highway boulevard. The highway right-of-way ranges in width from 52 feet to 100 feet adjacent to the proposed north/northeast lot line. With the proposed five feet of setback, there would be 57 feet to 105 feet of green space to the shoulder of the highway off ramp. This is well over the typical green strip width between a parking lot and a street which is 25 to 30 feet (15 feet of setback and 10 to 15 feet of boulevard).
2. The parking lot setbacks proposed are substantially better than the existing ones. Currently the Bali Hai parking lot is at the lot line, and in areas, extends into the right-of-way. The applicant's plan would improve this current situation.
3. Complying with the code would cause the developer undue hardship because of circumstances unique to the property. The site is difficult to fit a development since it has three street frontages and has an irregular shape.

B. Adopt the resolution on pages 18–19 approving a conditional use permit for a building in a M-1 (light manufacturing) district at 2305 White Bear Avenue to be closer than 350 feet to a residential district. The proposed building would be 200 feet from the nearest residential district. The city bases the approval on the findings required by code and is subject to the following conditions:

1. All construction shall follow the site plan approved by the city.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.

3. The city council shall review this permit in one year.
 4. The applicant shall revise the landscape plan, for community design review board approval, providing trees on their site along the White Bear Avenue frontage.
- C. Approve the plans, date-stamped January 7, 2000, for the proposed Maplewood Retail Site at 2305 White Bear Avenue, based on the findings required by the code. Approval is subject to the applicant complying with the following conditions:
1. Repeat this review in two years if the city has not issued a building permit for this project.
 2. Before getting a building permit, the applicant shall:
 - a. Submit grading, drainage, utility and erosion control plans to the city engineer for approval.
 - b. Submit a building color scheme to the community design review board for approval.
 - c. Submit a comprehensive sign plan to the community design review board for approval.
 - d. Revise the site plan for staff approval substituting the hardwood chips next to the southerly parking row with landscape rock mulch.
 - e. Submit a revised landscape plan for community design review board approval providing trees on site along the White Bear Avenue frontage.
 3. The applicant shall complete the following before occupying the building:
 - a. Install a handicap-parking sign for each handicap-parking space.
 - b. Provide continuous concrete curb and gutter all around the parking lot and driveways.
 - c. Paint the rooftop mechanical equipment to match the building color if the units are visible. (code requirement)
 - d. Construct the trash dumpster enclosure using the same materials and color as the building. This enclosure shall have a 100 percent opaque gate.
 - e. Install an in-ground lawn irrigation system for all landscaped areas except for the planted areas by the wetland behind the building. (code requirement)
 - f. Provide site-security lighting as required by the code. The light source, including the lens covering the bulb, shall be concealed so not to cause any nuisance to drivers or neighbors.
 4. If any required work is not done, the city may allow temporary occupancy if:
 - a. The work is not essential to the public health, safety or welfare.

- b. The city receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 200 percent of the cost of the unfinished work. Any unfinished landscaping shall be completed by June 1 if the building is occupied in the fall or winter or within six weeks if the building is occupied in the spring or summer.
5. All work shall follow the approved plans. The director of community development may approve minor changes.

CITIZENS' COMMENTS

I surveyed the 24 property owners within 350 feet of this site and received the following eight replies:

1. No gas or convenience store should be constructed on the site. Will the curb cut along with McDonald's support the amount of traffic the site will generate with only one access point? Does the city have restrictions on adult book stores etc. to protect adjoining properties into the future should this developer fail? (Burt Nordstrand, 512 Second Street, Hudson, WI)
2. The management of this building has no objection to these development plans. (1890 Sherren Avenue)
3. We welcome the development! (Specialty Engineering, 1766 Viking Drive)
4. My opinion is to allow Reliance to proceed with their proposal. Bear in mind high traffic in this area. (Arthur Engstom, 2525 Highwood Avenue)
5. Traffic on White Bear Avenue has doubled in the last year—More congestion, traffic problems with a few more businesses on White Bear Avenue. (Edward Elsola, 2260 Van Dyke Street)
6. I think developing the Bali Hai as it is suggested would be a welcome addition for Maplewood. That corner has been empty long enough. (Katie Vener, 2271 White Bear Avenue)
7. This should give us revenue to make up for losses at Builder's Square site. I am in favor of this plan. (Joseph Fleming, 2271 White Bear Avenue)
8. The area could use this type of improvement. The Bali Hai is in poor condition and is an eye sore to the immediate area. (Owner/Occupant, 2251 Van Dyke Street)

REFERENCE INFORMATION

SITE DESCRIPTION

Site size: Two acres

Existing land use: The vacant Bali Hai Restaurant

SURROUNDING LAND USES

North: Highway 36

South: Cope Avenue and Bear/36 fuel station, convenience and repair garage

West: McDonald's Restaurant

East: White Bear Avenue and the Volunteer's of America Assisted Care Living Facility

PLANNING

Land Use Plan designation: M1

Zoning: M1

Ordinance Requirements

Section 36-28(c)(5)(a) requires that parking lots be set back 15 feet from public right-of-way.

Section 25-70 of the city code requires that the CDRB make the following findings to approve plans:

1. That the design and location of the proposed development and its relationship to neighboring, existing or proposed developments, and traffic is such that it will not impair the desirability of investment or occupation in the neighborhood; that it will not unreasonably interfere with the use and enjoyment of neighboring, existing or proposed developments; and that it will not create traffic hazards or congestion.
2. That the design and location of the proposed development is in keeping with the character of the surrounding neighborhood and is not detrimental to the harmonious, orderly and attractive development contemplated by this article and the city's comprehensive municipal plan.
3. That the design and location of the proposed development would provide a desirable environment for its occupants, as well as for its neighbors, and that it is aesthetically of good composition, materials, textures and colors.

Findings for Variance Approval

State law requires that the city council make the following findings to approve a variance from the zoning code:

1. Strict enforcement would cause undue hardship because of circumstances unique to the property under consideration.

2. The variance would be in keeping with the spirit and intent of the ordinance.

"Undue hardship," as used in granting of a variance, means the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls. The plight of the landowner is due to circumstances unique to his property, not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance.

Criteria for Conditional Use Permit Approval

Section 36-442(a) states that the city council may approve a CUP, based on nine standards. Refer to the findings 1-9 in the resolution on pages 18-19.

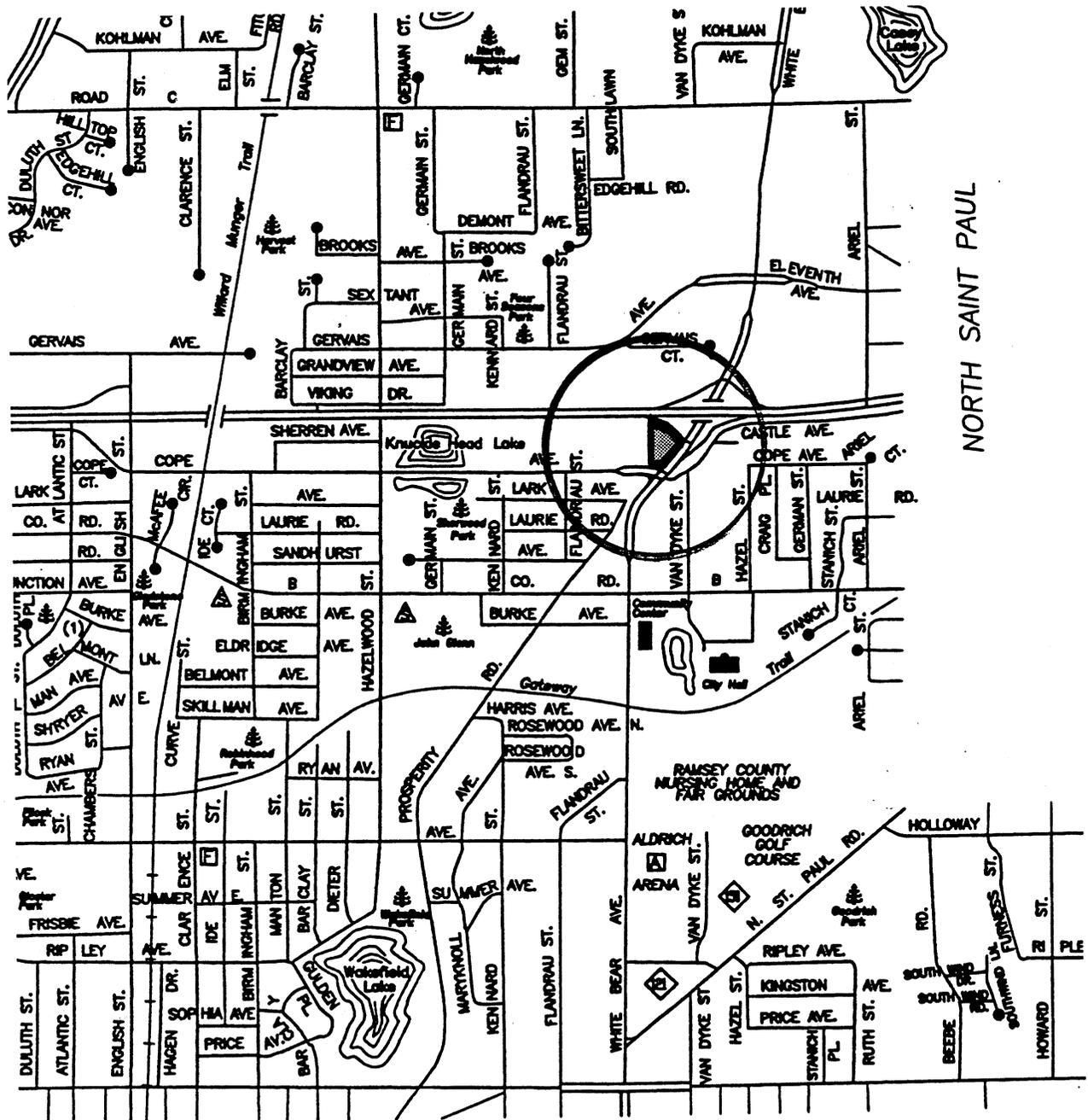
Application Date

We received these applications on January 7, 2000. State law requires that the city take action within 60 days of receiving complete applications for a proposal. City council action is required on this proposal by March 7, 2000.

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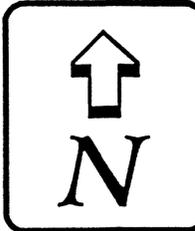
Attachments:

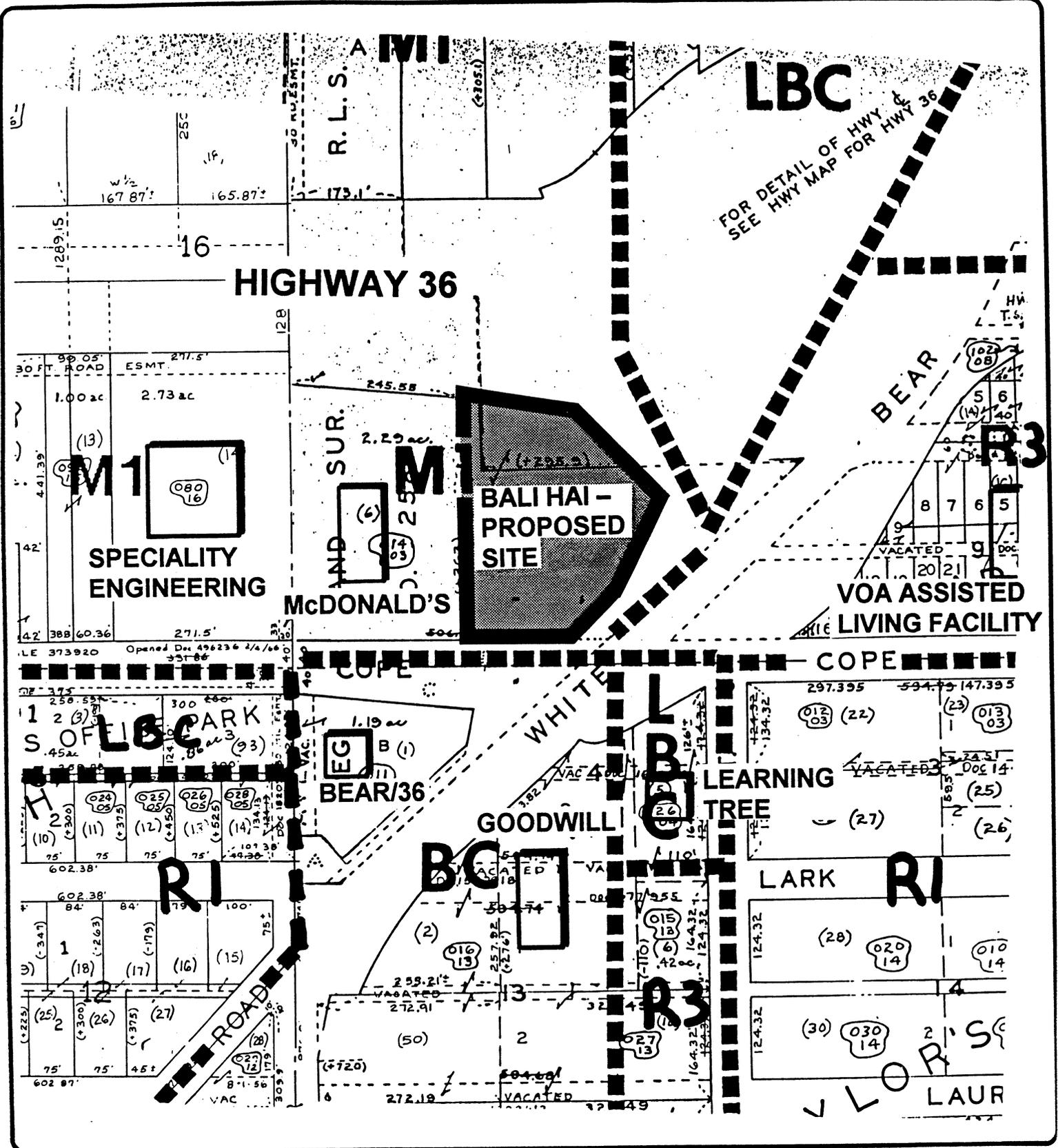
1. Location Map
2. Property Line/Zoning Map
3. Site Plan
4. Building Elevations
5. Letter of Variance Justification dated January 7, 2000
6. Letter of Conditional Use Permit Justification dated January 7, 2000
7. Variance Resolution
8. Conditional Use Permit Resolution
9. Plans date-stamped January 7, 2000 (separate attachments)



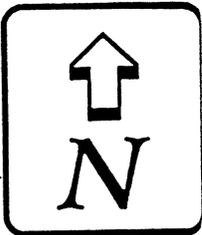
NORTH SAINT PAUL

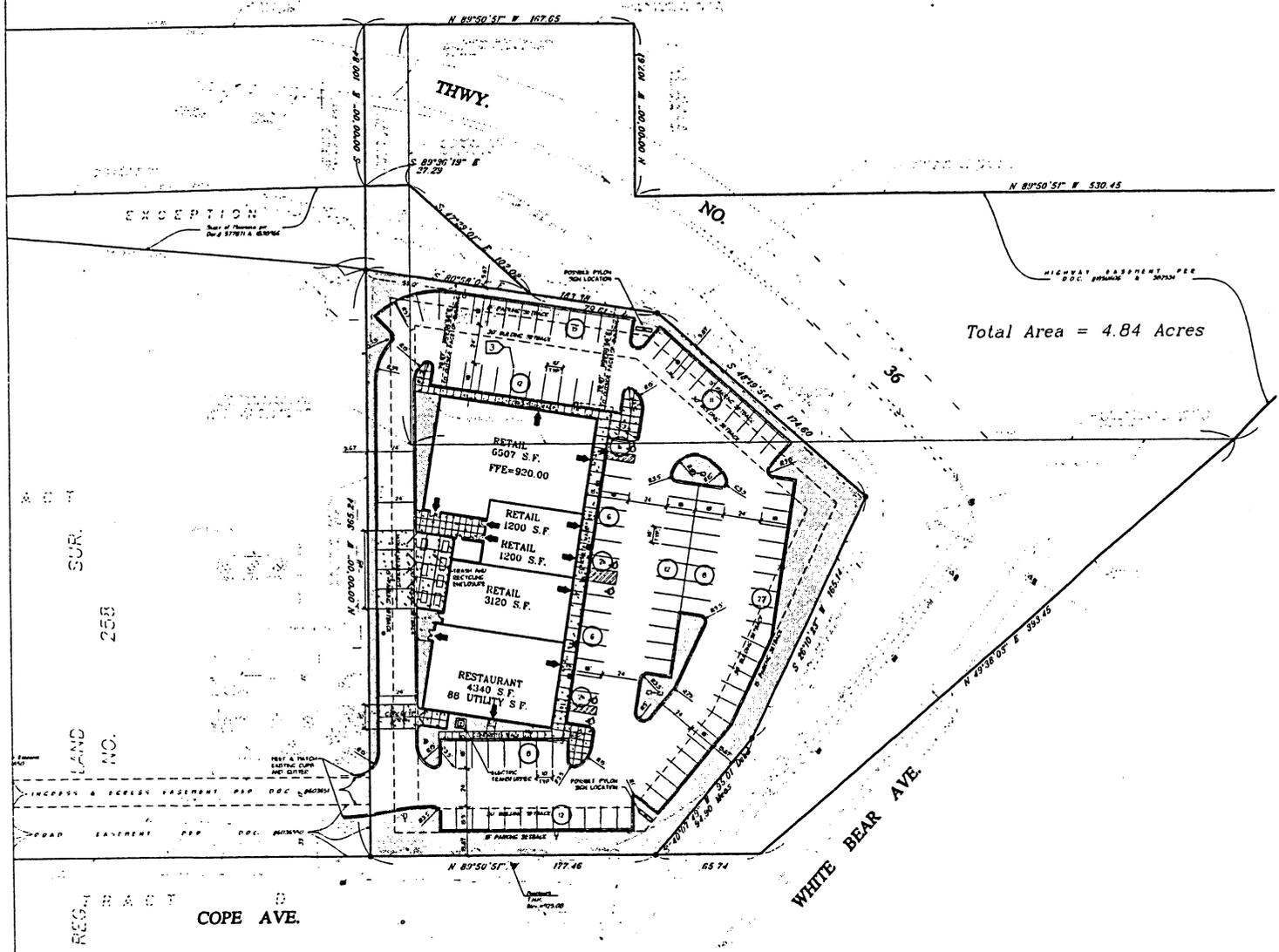
LOCATION MAP





PROPERTY LINE / ZONING MAP





SITE PLAN



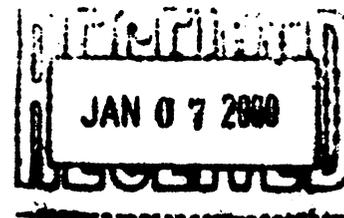


Reliance Development Company, L.L.P.

January 7, 2000

Mr. Tom Ekstrand
 Associate Planner
 Community Development Department
 City of Maplewood
 1830 East County Road B
 Maplewood, MN 55109

(651) 770-4563



**RE: Application for Variance to Parking Setback
 Proposed Commercial Development
 2303 White Bear Avenue**

Dear Mr. Ekstrand,

In support of the request for a parking setback variance at the above referenced location, I offer the following findings:

BACKGROUND

The property is currently occupied by the vacant Bali Hai Restaurant. The site is surrounded by McDonalds to the immediate west, Highway 36 to the North, White Bear Avenue to the east, and Cope Avenue to the south. Cope Avenue is the only side with direct access to the subject property via an access easement over the McDonalds driveway. The site has three front yards per the definition in the ordinance. Currently, the existing asphalt parking lot is on or slightly beyond the property line on the east and north frontages, and is approximately 7' setback from the Cope Avenue frontage.

DESCRIPTION OF VARIANCE REQUEST

Reliance Development Company respectfully requests approval of a 5 foot parking setback on the north property line fronting Highway 36, in lieu of the required 15 foot setback. All other setbacks would be maintained per ordinance requirements. Please note that the 5' requested setback on the north frontage and the standard 15 foot setback on the other frontages is a substantial improvement over the existing zero setback condition described above.

FINDINGS

The request for a single parking lot setback variance is consistent with the findings required by the City for the following reasons:

- Three frontages on one property is unique. The existence of three frontages causes additional setback restrictions above and beyond that which would be enjoyed by most property owners in the City. The applicant cannot develop the property to the same standards as a comparable property with only one or two frontages.
- The issuance of the variance will not alter the character of the area. In fact, the creation of at least the minimal setbacks is a substantial improvement over the

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existing condition. Further, the requested frontage is that of Highway 36, and due to topography and use, there are no neighbors that would be affected by the change in the setback. Highway 36 provides a substantial, permanent buffer between this project and uses north of Highway 36. This buffer will be expanded by 5' from the existing condition if the variance as requested is approved.

- The issuance of the variance is in keeping with the spirit and intent of the ordinance. The proposed development creates the buffers sought by the ordinance provisions. In all other respects, the development meets or exceeds the requirements of the ordinance without detriment.

Further, we have been informed by staff that the City has approved similar variances under similar circumstances.

Given the above findings, Reliance Development Company respectfully requests approval of a 10' variance to the 15' setback on the north property frontage.

If you have any questions regarding this matter, please feel free to call.

Sincerely,

RELIANCE DEVELOPMENT COMPANY, L.L.P.


Vince Driessen



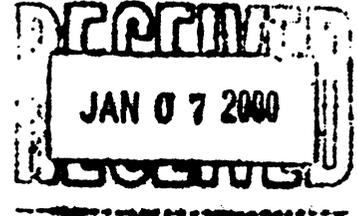
Reliance Development Company, L.L.P.

January 7, 2000

Mr. Tom Ekstrand
 Associate Planner
 Community Development Department
 City of Maplewood
 1830 East County Road B
 Maplewood, MN 55109

(651) 770-4563

**RE: Application for Conditional Use Permit
 Proposed Commercial Development
 2303 White Bear Avenue**



Dear Mr. Ekstrand,

In support of the request for a conditional use permit at the above referenced location, I offer the following findings:

BACKGROUND

The property is currently occupied by the vacant Bali Hai Restaurant. The site is surrounded by McDonalds to the immediate west, Highway 36 to the North, White Bear Avenue to the east, and Cope Avenue to the south. Cope Avenue is the only side with direct access to the subject property. Our property would be located within 350' of a residential zoning district line located approximately down the center line of White Bear Avenue. The nearest residential structure is located well beyond 350'.

DESCRIPTION OF REQUEST

The applicant proposes to demolish the existing Bali Hi restaurant structure and the existing parking lot. The proposal calls for construction of a new retail/commercial neighborhood center. While not firm at this time, the proposed uses include a Kinko's Copy Center, Starbucks Coffeehouse, Sprint Customer Center and a Davanni's Restaurant. The development proposal calls for all new parking and service areas, landscaping, and building improvements. The proposed design of the center incorporates a variety of masonry materials, glass, decorative steel, and backlit awnings.

FINDINGS

Per the published application materials, the project meets certain findings summarized as follows:

1. The use has been designed and located in conformance with the City's comprehensive plan and ordinances. Further, the development will be constructed, maintained and operated in accordance with all applicable municipal codes and ordinances.

2. The use will not change the existing or planned character of the surrounding area. In fact, the applicant believes the development will improve the existing character with having quality national tenants.
3. The proposed development is expected to improve existing property values.
4. As the use proposed is a traditional neighborhood commercial center, there will not be activities, processes, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing, or cause a nuisance to any person or property due to noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The proposed development relies on existing access points without modification. The proposed uses would generate the same amount of traffic that was enjoyed by the existing use during its operation. The access will not adversely affect the existing traffic patterns on Cope Avenue and White Bear Avenue.
6. The proposed development is adequately served by public facilities, roadways, infrastructure, and services such as police, fire, parks, and schools.
7. The proposed development does not create excessive additional costs for public facilities or services.
8. The proposed development incorporates several mature, existing trees into the new development, primarily existing Ash trees along Cope and White Bear Avenue. There are no significant natural or scenic features to preserve.
9. The use will not cause adverse environmental effects.
10. The proposed development is neither a public building nor a utility structure.

Based on the above findings, Reliance Development Company respectfully requests approval of the Conditional Use Permit. If you have any questions, please call.

Sincerely,

RELIANCE DEVELOPMENT COMPANY, L.L.P.

A handwritten signature in black ink, appearing to read 'Vince Driessen', written in a cursive style.

Vince Driessen
Vice President

VARIANCE RESOLUTION

WHEREAS, Reliance Development Company LLP applied for a parking lot setback variance from the zoning code.

WHEREAS, this variance applies to property at 2305 White Bear Avenue. The legal description is:

Parcel 1: Tract E, except the West 263 feet, as measured at right angles to the West line of said Tract E, and except that part of Tract E contained in the following described tract: Beginning at a point on the West line of said Tract E, distant 104.81 feet South of the Northwest corner thereof; thence South 00°00'00" East, assumed bearing, along said West line, 21.33 feet; thence South 84°23'47" East, 245.55 feet; thence South 80°58'04", 122.63 feet, to the right of way line of Trunk Highway No. 36 as now located and established; thence North 47°29'01" West, along said right of way line, 102.02 feet; thence South 89°08'00" West, along said right of way line 290.31 feet to the point of beginning; in Registered Land Survey No. 258.

Parcel 2: That part of the Northwest 1/4 of the Southwest 1/4 of Section 11, Township 29, Range 22, Ramsey County, Minnesota, described as: Commencing at a point 295.90 feet North of the South line of the Northwest 1/4 of the Southwest 1/4 of Section 11, Township 29, Range 22 and 289.28 feet East of the West line of said Northwest 1/4 of the Southwest 1/4 of said Section; thence North parallel with the West line of the said Northwest 1/4 of the Southwest 1/4 of said Section 261.71 feet; thence East parallel with the South line of the said Northwest 1/4 of the Southwest 1/4 of said Section 141.37 feet; thence South parallel with the West line of the said Northwest 1/4 of the Southwest 1/4 of said Section 107.61 feet; thence East parallel with the South line of the said Northwest 1/4 of the Southwest 1/4 of said Section 530.45 feet to the Westerly line of the White Bear Road; thence Southwesterly along the Westerly line of the White Bear Road to a point which is 295.90 feet North (measured at right angles) from the South line of the said Northwest 1/4 of the Southwest 1/4 of said Section; thence West parallel with the South line of the Northwest 1/4 of the Southwest 1/4 of said Section 510.60 feet to the place of beginning.

EXCEPT that part thereof lying within the following described tract: Beginning at a point on the West line of Tract E, Registered Land Survey No. 258, distant 104.81 feet South of the Northwest corner of said Tract E; thence South 00°00'00" East, assumed bearing, along the West line of said Tract E, 21.33 feet; thence South 84°23'47" East, 245.55 feet; thence South 80°58'04", 122.63 feet, to the right of way line of Trunk Highway No. 36 as now located and established; thence North 47°29'01" West along said right of way line, 102.02 feet; thence South 89°08'00" West along said right of way line, 290.31 feet to the point of beginning.

WHEREAS, Section 36-28(c)(5)(a) of the zoning code requires a 15-foot parking lot setback from street right-of-way.

WHEREAS, the applicant is proposing a five-foot parking lot setback.

WHEREAS, this requires a variance of 10 feet.

WHEREAS, the history of this variance is as follows:

1. On February 7, 2000 the planning commission recommended that the city council approve this variance.

2. On February 8, 2000 the community design review board recommended that the city council approve this variance.
3. The city council held a public hearing on February 28, 2000. City staff published a notice in the Maplewood Review and sent notices to the surrounding property owners as required by law. The council gave everyone at the hearing an opportunity to speak and present written statements. The council also considered reports and recommendations from the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described variance as recommended by the city staff that would allow a ten-foot parking lot encroachment into the normally-required 15-foot setback area for the following reasons:

1. The proposed five-foot-wide green strip would meet the spirit and intent of the ordinance in combination with the wide highway boulevard. The highway right-of-way ranges in width from 52 feet to 100 feet adjacent to the proposed north/northeast lot line. With the proposed five feet of setback, there would be 57 feet to 105 feet of green space to the shoulder of the highway off ramp. This is well over the typical green strip width between a parking lot and a street which is 25 to 30 feet (15 feet of setback and 10 to 15 feet of boulevard).
2. The parking lot setbacks proposed are substantially better than the existing ones. Currently the Bali Hai parking lot is at the lot line, and in areas, extends into the right-of- way. The applicant's plan would improve this current situation.
3. Complying with the code would cause the developer undue hardship because of circumstances unique to the property. The site is difficult to fit a development since it has three street frontages and has an irregular shape.

The Maplewood City Council adopted this resolution on February 28, 2000.

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Reliance Development Company LLP applied for a conditional use permit to construct a building closer than 350 feet to a residential zoning district.

WHEREAS, this permit applies to property at 2305 White Bear Avenue. The legal description is:

Parcel 1: Tract E, except the West 263 feet, as measured at right angles to the West line of said Tract E, and except that part of Tract E contained in the following described tract: Beginning at a point on the West line of said Tract E, distant 104.81 feet South of the Northwest corner thereof; thence South $00^{\circ}00'00''$ East, assumed bearing, along said West line, 21.33 feet; thence South $84^{\circ}23'47''$ East, 245.55 feet; thence South $80^{\circ}58'04''$, 122.63 feet, to the right of way line of Trunk Highway No. 36 as now located and established; thence North $47^{\circ}29'01''$ West, along said right of way line, 102.02 feet; thence South $89^{\circ}08'00''$ West, along said right of way line 290.31 feet to the point of beginning; in Registered Land Survey No. 258.

Parcel 2: That part of the Northwest 1/4 of the Southwest 1/4 of Section 11, Township 29, Range 22, Ramsey County, Minnesota, described as: Commencing at a point 295.90 feet North of the South line of the Northwest 1/4 of the Southwest 1/4 of Section 11, Township 29, Range 22 and 289.28 feet East of the West line of said Northwest 1/4 of the Southwest 1/4 of said Section; thence North parallel with the West line of the said Northwest 1/4 of the Southwest 1/4 of said Section 261.71 feet; thence East parallel with the South line of the said Northwest 1/4 of the Southwest 1/4 of said Section 141.37 feet; thence South parallel with the West line of the said Northwest 1/4 of the Southwest 1/4 of said Section 107.61 feet; thence East parallel with the South line of the said Northwest 1/4 of the Southwest 1/4 of said Section 530.45 feet to the Westerly line of the White Bear Road; thence Southwesterly along the Westerly line of the White Bear Road to a point which is 295.90 feet North (measured at right angles) from the South line of the said Northwest 1/4 of the Southwest 1/4 of said Section; thence West parallel with the South line of the Northwest 1/4 of the Southwest 1/4 of said Section 510.60 feet to the place of beginning.

EXCEPT that part thereof lying within the following described tract: Beginning at a point on the West line of Tract E, Registered Land Survey No. 258, distant 104.81 feet South of the Northwest corner of said Tract E; thence South $00^{\circ}00'00''$ East, assumed bearing, along the West line of said Tract E, 21.33 feet; thence South $84^{\circ}23'47''$ East, 245.55 feet; thence South $80^{\circ}58'04''$, 122.63 feet, to the right of way line of Trunk Highway No. 36 as now located and established; thence North $47^{\circ}29'01''$ West along said right of way line, 102.02 feet; thence South $89^{\circ}08'00''$ West along said right of way line, 290.31 feet to the point of beginning.

WHEREAS, the history of this conditional use permit is as follows:

1. On February 7, 2000, the planning commission recommended that the city council approve this permit.
2. On February 28, 2000, the city council held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit based on the building and site plans. The city approves this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the city.
2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicant shall revise the landscape plan, for community design review board approval, providing trees on their site along the White Bear Avenue frontage.

The Maplewood City Council adopted this resolution on February 28, 2000.

MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
FEBRUARY 8, 2000

VI. DESIGN REVIEW

A. Maplewood Retail Shopping Center, 2305 White Bear Avenue—Reliance Development Company

Secretary Tom Ekstrand presented the staff report. Mr. Ekstrand asked the board to act on the sign plan if they felt it was adequate. He said the building elevations show possible sign locations on the north, west and east elevations. Mr. Ekstrand said he hoped to establish where the signs would be allowed, not what they would say. On the north elevation there is a possibility of continual signage shown across the whole elevation, at the north end of the west elevation there are spots for three signage areas, and there are areas designated on the prominent towers on the east elevation.

Chairperson Ledvina questioned how the 5-foot letters were going to work on the shown sign area and noted that the signage would cover different color materials. He said this raised a concern about signs not being within a "one-colored area." Mr. Ekstrand agreed but thought the applicant was indicating, in the dashed area, "what would encompass 20 percent coverage" that the sign code allows. He said he would prefer to see the signs confined to the tan area on the sketch and not cross the material on the columns.

Boardmember Shankar asked why so many signs were needed for only four tenants. Mr. Ekstrand said sometimes centers start out with four tenants and then, in the future, get divided into eight units. He felt it was difficult to approve a plan based on the maximum amount of coverage that the sign code would allow.

Mr. Ekstrand said pylon signs are shown on the site plan located near Highway 36 and by Cope and White Bear Avenue. According to code, these pylon signs can be 28-foot-tall at the 10-foot-setback line and have one additional foot of height for each additional three feet of setback up to a maximum of 50-foot-tall. Another variable with a highway frontage sign, according to Mr. Ekstrand, is the option of measuring from the grade elevation where the sign is placed or from the nearest road grade. He read from a section of the code on how this is measured.

Dan O'Mara, of Portfolio Design, was present representing the applicant. He said the towers were created to make the center inviting. The materials will be in keeping within the context of the neighborhood, but the towers were added for an exciting, contemporary look. Mr. O'Mara said the building was laid out in 20-foot bays to allow anywhere from four to eight tenants. Reliance Development Company, the owner of the center, has decided to leave the area between the towers a cream color.

Mr. O'Mara said the foundation of the building and the edges of the towers up to the main building height will be rock-face block, the main sign area will be cream stucco, and the portion to the top of the building will be coated in an EIFS material. On the south, west and north elevations, a field of brick will be in between the rock-face block. All of the windows will be typical storefront windows with bronze anodized frames and clear glass. According to Mr. O'Mara, the red used on the building awning will be a "warm, classical red." The blue and green colors used will also be "rich" hues. The truss and pipes on the towers will be steel and colored the same as the corresponding awning. The pin dots and the line band that follows

the awnings on the north, west and south elevations will be typical 8- x 8- x 16-inch block with a center groove to make them look like 8 x 8 x 8. The metal will be a scratch-resistive material.

Peter Hilger, also of Portfolio Design said every tenant does not necessarily get a tower. They were added to "develop a rhythm and to provide each end cap with its own identity." Mr. Hilger said the end caps can be subdivided further. He also stated that the corner pilasters will remain dark tan because they are projections and there is no way to run signage across them. However the owner does prefer to have the flexibility to run the signage across more than one bay.

Mr. Hilger asserted that they need to be able to locate the doors within anyone of the openings to suit the tenant. Boardmember Shankar didn't feel there was the same rhythm with the door placement as there was with the towers. Secretary Ekstrand thought the doors "should be looked at in terms of as the design that the applicant will put in the facility as opposed to the exact placement of the doors." Mr. Shankar liked the looks of the doors centered in the bay. This was too limiting for Mr. Hilger. Mr. Shankar also had a problem with the narrow sidelight and preferred that the door be mullion to mullion. Mr. Hilger said this would be a nonstandard door. Mr. Hilger explained that they design shopping centers on a four-foot module because it allows a demising wall to occur at anyone of the breaks (four-feet on center) at any one of the glass points or any spot within four feet on any of the piers. If the sidelight were eliminated, the door would be larger and heavier and thus more difficult for the handicapped to operate.

Mr. Hilger said the building is 19'4" and there is a 1½-2 foot parapet along the front of the building and up to a 4 foot parapet along the rear. The roof elevation varies because it pitches but the joist elevations have not been worked out at this level. There will be packaged rooftop units. Mr. Hilger said they will be going with a three-color scheme because "Kinko's loves blue," Starbucks is green, and Davanni's is red. Using multiple color schemes helps to enhance the identify of each of the tenants.

Dan O'Mara answered questions about the pylon sign. He said Reliance requested six panels and a smaller center-name panel below it. The same architectural theme, with the arched roof, would be used. It would have light-weight metal boxes with a back-lit capability. The 150-foot-height was based on the elevation of Highway 36, not the off-ramp. The height of the smaller pylon was based on the elevation of White Bear Avenue. He said three courses of rock-face block will be the base of the sign. The colors would match the building. Mr. Hilger said the sign box would be die-cut metal and have a dark-face material with the letters cut out of the face material and be internally illuminated.

Boardmember Shankar asked why there wouldn't be glass on four bays of the north elevation since it was so exposed to Highway 36. He didn't think it was necessary to glass the center bay. Mr. Hilger answered that tenants hate glass. There was concern expressed as to whether the fence on the dumpster area was high enough. Mr. Hilger said the walls are ten feet high. He felt it was important to note that the dumpster was placed in the notch of the building.

Mr. Hilger said they neglected to note it but the end caps would have a sign. Secretary Ekstrand said if the boardmembers did not feel comfortable with the sign plan, they could table that aspect and wait to see redrawn elevations that included the changes discussed at this meeting. He did not feel the sign plan was bad—just that not enough information was

given. Chairperson Ledvina asked for information on the criteria that is used for the pylon sign. He thought a 50-foot sign was too tall.

Chairperson Ledvina didn't have a problem with the towers but found it difficult to picture how the building would look. Overall, he said good quality materials were being used. Mr. Ledvina thought the towers were going to provide the "distinct feature of this site," but he did have a concern with the multiple colors. He felt the awnings, as well as the colored metal work, should be uniform in color

Secretary Ekstrand made a few comments on the landscape plan. He said there are some assets to the site, especially the screening on the boulevard at the north end which "waives the need for much on the north side." He would like to see the four ash trees on the south side preserved. Mr. Ekstrand hoped to see "something better done along the White Bear Avenue frontage." He suggested that the board might want to see a revised landscape plan at the same time as the sign plan. Mr. Ekstrand advised the board to delete C.2. b. that refers to the color scheme if they thought it was acceptable. He recommended that C.2. c. (submittal of a comprehensive sign plan) and C.2. e. (submittal of a landscape plan for approval) be retained. Mr. Ekstrand also did not want to see a "hodgepodge" of color over a period of time through a change of tenants.

Chairperson Ledvina suggested that the applicant choose one color for the awnings and metal work and stick to that color. He thought C.2. b. could be changed to read, "the color scheme submitted to the Community Design Review Board is acceptable with the exception of the use of multiple colors in the awnings and metal work. The applicant shall submit or maintain a uniform color which is subject to staff approval." Mr. Ekstrand said the board could look at a revised color scheme with the landscaping and sign plan review. Since there were different opinions among the board members on the color scheme, Mr. Ledvina felt the motion could be left as written by staff and the color, sign and landscape be reconsidered at a future meeting.

Boardmember Johnson moved the Community Design Review Board recommend:

- A. Adoption of the resolution which approves a ten-foot parking lot setback variance for the proposed Maplewood Retail Site at 2305 White Bear Avenue. Approval is based on the following findings:
1. The proposed five-foot-wide green strip would meet the spirit and intent of the ordinance in combination with the wide highway boulevard. The highway right-of-way ranges in width from 52 feet to 100 feet adjacent to the proposed north/northeast lot line. With the proposed five feet of setback, there would be 57 feet to 105 feet of green space to the shoulder of the highway off ramp. This is well over the typical green strip width between a parking lot and a street which is 25 to 30 feet (15 feet of setback and 10 to 15 feet of boulevard).
 2. The parking lot setbacks proposed are substantially better than the existing ones. Currently the Bali Hai parking lot is at the lot line, and in areas, extends into the right-of-way. The applicant's plan would improve this current situation.
 3. Complying with the code would cause the developer undue hardship because of circumstances unique to the property. The site is difficult to fit a development since it has three street frontages and has an irregular shape.

- C. Approval of the plans, date-stamped January 7, 2000, for the proposed Maplewood Retail Site at 2305 White Bear Avenue, based on the findings required by the code. Approval is subject to the applicant complying with the following conditions:
1. Repeat this review in two years if the city has not issued a building permit for this project.
 2. Before getting a building permit, the applicant shall:
 - a. Submit grading, drainage, utility and erosion control plans to the city engineer for approval.
 - b. Submit a building color scheme to the community design review board for approval.
 - c. Submit a comprehensive sign plan to the community design review board for approval.
 - d. Revise the site plan for staff approval substituting the hardwood chips next to the southerly parking row with landscape rock mulch.
 - e. Submit a revised landscape plan for community design review board approval providing trees on site along the White Bear Avenue frontage.
 3. The applicant shall complete the following before occupying the building:
 - a. Install a handicap-parking sign for each handicap-parking space.
 - b. Provide continuous concrete curb and gutter all around the parking lot and driveways.
 - c. Paint the rooftop mechanical equipment to match the building color if the units are visible. (code requirement)
 - d. Construct the trash dumpster enclosure using the same materials and color as the building. This enclosure shall have a 100 percent opaque gate.
 - e. Install an in-ground lawn irrigation system for all landscaped areas except for the planted areas by the wetland behind the building. (code requirement)
 - f. Provide site-security lighting as required by the code. The light source, including the lens covering the bulb, shall be concealed so not to cause any nuisance to drivers or neighbors.
 4. If any required work is not done, the city may allow temporary occupancy if:
 - a. The work is not essential to the public health, safety or welfare.
 - b. The city receives a cash escrow or an irrevocable letter of credit for the required work. The amount shall be 200 percent of the cost of the unfinished work. Any

unfinished landscaping shall be completed by June 1 if the building is occupied in the fall or winter or within six weeks if the building is occupied in the spring or summer.

5. All work shall follow the approved plans. The director of community development may approve minor changes.

Boardmember LaCasse seconded.

Ayes—all

The motion passed.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
MONDAY, FEBRUARY 7, 2000**

VI. NEW BUSINESS

- A. Maplewood Retail Center (2305 White Bear Avenue): Parking Lot Setback Variance and Conditional Use Permit

Ken Roberts, associate planner, presented the staff report. Commissioner Tripler asked if the city had considered the potential "bottleneck" that will be created by this center. He wondered if an egress road to parallel Highway 36 was a possibility. Ken Haider, city engineer, has had a number of requests lately to look at alternatives and conceivably have an access directly from this site to Cope Avenue. He felt the site access was "as good as it gets around there." Even though it gets crowded at lunchtime, Mr. Haider felt that the situation seemed to work. He didn't know if there was a better way to direct this traffic.

Commissioner Rossbach asked where the runoff from this site goes. Mr. Haider said it goes north to the highway ditch, then west to Knuckle Head Lake (Cope and Hazelwood), then to the south of Cope Avenue and through a series of pipes westerly to English Street, and then north under the highway to Guertin Pond.

Peter Hilger of Portfolio Design Services, Susan Nesvold of Reliance Development Company, L.L.P., Christine Moss of Landform Engineering Company, and Dan O'Mara of Portfolio Design Services were present at the meeting. Mr. Hilger described this as an "access-challenged site." He thought it should be noted that there is a driveway, where parking is not allowed, which cuts across the McDonald's site from this site and, therefore, allows a clearer exit.

Mr. Hilger said possible tenants will be Kinko's on the north, a restaurant such as Davanni's on the south, perhaps a Starbucks, and also an office retail use. They are not fully certain of the tenants at this point. Mr. Hilger anticipated that construction would start in the spring, if all approvals are received, and be completed by mid-summer. He confirmed that the center would be open 24 hours per day if Kinko is the anchor tenant.

Commissioner Frost moved the Planning Commission recommend:

- A. Adoption of the resolution which approves a ten-foot parking lot setback variance for the proposed Maplewood Retail Site at 2305 White Bear Avenue. Approval is based on the following findings:
1. The proposed five-foot-wide green strip would meet the spirit and intent of the ordinance in combination with the wide highway boulevard. The highway right-of-way ranges in width from 52 feet to 100 feet adjacent to the proposed north/northeast lot line. With the proposed five feet of setback, there would be 57 feet to 105 feet of green space to the shoulder of the highway off ramp. This is well over the typical green strip width between a parking lot and a street which is 25 to 30 feet (15 feet of setback and 10 to 15 feet of boulevard).
 2. The parking lot setbacks proposed are substantially better than the existing ones. Currently the Bali Hai parking lot is at the lot line, and in areas, extends into the right-of-way. The applicant's plan would improve this current situation.
 3. Complying with the code would cause the developer undue hardship because of circumstances unique to the property. The site is difficult to fit a development since it has three street frontages and has an irregular shape.

- B. Adopt the resolution which approves a conditional use permit for a building in an M-1 (light manufacturing) district to be closer than 350 feet to a residential district. The proposed building would be 200 feet from the nearest residential district. The city bases the approval on the findings required by code and is subject to the following conditions:
1. All construction shall follow the site plan approved by the city.
 2. The proposed construction must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
 3. The city council shall review this permit in one year.
 4. The applicant shall revise the landscape plan, for community design review board approval, providing trees on their site along the White Bear Avenue frontage.

Commissioner Pearson seconded.

Ayes—all

The motion passed.

MEMO

AGENDA ITEM JI

AGENDA REPORT

To: Michael A. McGuire
From: Joel Hewitt, Fire Chief
Subject: Fire Station Design Approval
Date: February 23, 2000



BACKGROUND:

On Friday, February 18, 2000, a meeting was held with our architect, construction managers, the assistant fire chief and myself. The purpose of our meeting was to discuss a time line for drawings and document production and its impact in the bid process (copy of time line attached).

The architect has been awaiting final council approval prior to producing construction drawings and documents. Our thought is this approval would come at the March 13, 2000 council meeting. Plan production would begin with drawings, and documents would be available for the bid process the first week in May.

The construction manager has advised us that bidding in May is a poor time. Construction costs may increase where the building would have to be scaled back about 25% to stay within the budget. The construction manager would like to bid in April as this time would solicit the best prices for construction.

At the December 1999 council-manager workshop, the architect construction manager and fire station building committee presented our design to the council and received preliminary approval of the design. In order for the architect to proceed with completing the construction drawings and documents, the firm has requested notice of approval of the building design from the council.

PROPOSAL

My request is to have the ability to receive bid proposals in April. The architect needs to proceed with the drawings and documents now.

COUNCIL ACTION

I request the council to approve the current design of fire station two, Gladstone neighborhood, and authorize the city manager to provide a notice of approval to S.E.H.

c: City Clerk

att.



KRAUS-ANDERSON® CONSTRUCTION COMPANY
CONTRACTORS & CONSTRUCTION MANAGERS

February 22, 2000

Mr. Joel Hewitt
Fire Chief
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Re: New Maplewood Fire Station No. 2, Maplewood, MN

Dear Mr. Hewitt:

Please find enclosed a preliminary schedule for the design, bidding, approval and construction of the New Maplewood Fire Station as we discussed in our meeting on February 18, 2000.

If you should have any questions please contact me at (612)786-7711.

Very Truly Yours,

KRAUS-ANDERSON CONSTRUCTION COMPANY
MIDWEST DIVISION

Jon M. Kuenstling
Project Manager

cc: Steve Lukin, City of Maplewood
Nancy Schultz, SEH
Gary Hook, KAMW



MEMORANDUM

TO: Mike McGuire, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: February 17, 2000
RE: Personal Service-Hours of Operation - Code Change

Introduction

At the February 14, 2000 council meeting staff was directed to make a change in the Personal Service Code to reflect permission to conduct business on Sunday's.

City Code Section 24-133 Closing Hours:

No premises licensed under this chapter shall be open between the hours of 10:00 p.m. and 7:00 a.m. of the following day. Operating hours are restricted from 12:00 noon to 5:00 p.m. on Sunday.

AGENDA REPORT

TO: City Manager
FROM: Assistant City Engineer 
SUBJECT: Tilsen North Neighborhood Streets, Project 99-05—Approve Plans and Advertising for Bids and Order Preparation of Assessment Roll
DATE: February 22, 2000

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

Staff has completed the plans for the Tilsen North Neighborhood Street Improvement and is prepared to advertise for bids. The proposed bid date would be Friday, March 31, 2000. Bids would then be reviewed by the city council on April 10, 2000.

If the city council chooses to authorize the advertisement for bids, the next step in the public improvement process is to prepare the assessment roll to calculate the amounts to be specially assessed to the benefited property owners.

Staff recommends that the city council approve the attached resolutions:

- 1. Approving Plans and Advertising for Bids.**
- 2. Ordering Preparation of Assessment Roll.**

CMC

jc
Attachments

RESOLUTION

APPROVING PLANS ADVERTISING FOR BIDS

WHEREAS, pursuant to resolution passed by the city council on January 10, 2000, plans and specifications for the Tilsen North Neighborhood Streets, City Project 99-05, have been prepared by (or under the direction of) the city engineer, who has presented such plans and specifications to the council for approval,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. Such plans and specifications, a copy of which are attached hereto and made a part hereof, are hereby approved and ordered placed on file in the office of the city clerk.
2. The city clerk shall prepare and cause to be inserted in the official paper and in the *Construction Bulletin* an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published twice, at least ten days before the date set for bid opening, shall specify the work to be done, shall state that bids will be publicly opened and considered by the council at 10 a.m., on the 31st day of March, 2000, at the city hall and that no bids shall be considered unless sealed and filed with the clerk and accompanied by a certified check or bid bond, payable to the City of Maplewood, Minnesota for five percent of the amount of such bid.
3. The city clerk and city engineer are hereby authorized and instructed to receive, open, and read aloud bids received at the time and place herein noted, and to tabulate the bids received. The council will consider the bids, and the award of a contract, at the regular city council meeting of April 10, 2000.

RESOLUTION
ORDERING PREPARATION OF ASSESSMENT ROLL

WHEREAS, the city clerk and city engineer will receive bids for the improvement of the Tilsen North Neighborhood Streets, City Project 99-05.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the city clerk and city engineer shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land abutting on the streets affected, without regard to cash valuation, as provided by law, and they shall file a copy of such proposed assessment in the city office for inspection.

FURTHER, the clerk shall, upon completion of such proposed assessment notify the council thereof.

AGENDA REPORT

TO: City Manager
FROM: City Engineer *KGH*
SUBJECT: All-Way Stop Sign, Conway Avenue at 14th Street
DATE: February 22, 2000

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

3M has completed a pedestrian safety study for their campus in Maplewood. Police Chief Don Winger and I met with 3M representatives concerning the study. Most of the recommendations in the study concerned pedestrian safety enhancements that would be implemented by 3M on their private roadway system.

The city does own and maintain Conway Avenue that cuts through the middle of the campus. 3M requested our cooperation in implementing their plan by discussing options at the intersection of Conway Avenue and 14th Street. At the meeting it was decided that an all-way stop sign at that location would provide needed breaks in traffic for pedestrian safety. Since Maplewood owns Conway Avenue, it would be our responsibility to erect the stop sign system.

It is recommended the city council authorize the public works department to install all-way stop signs at Conway Avenue and 14th Street to coincide with the other pedestrian safety enhancements installed by 3M.

KGH

jc



February 9, 2000

Mr. Ken Haider
Department of Public Works
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Dear Ken,

I would like to thank you and Police Chief Don Winger for your time and input on Tuesday, January 18, 2000, concerning 3M's plan to improve pedestrian safety at 3M Center. We felt the meeting was very productive and has helped to provide insight and direction to improve the safety of pedestrians and vehicles at 3M Center in Maplewood.

3M commissioned an engineering firm to study and provide a long-term comprehensive traffic safety plan to improve safe pedestrian movement throughout 3M's Maplewood Center. One of the proposed recommendations in this study was to locate a pedestrian crosswalk at the west end of the 14th Street and Conway Avenue intersection. After meeting with you, we agree that an effective measure consistent with this recommendation would be to convert the current 2-way stop at this intersection to a 4-way stop with pedestrian crosswalks. On behalf of 3M, I request your assistance to present this recommendation to the Maplewood City Council for its approval.

The Conway Avenue and 14th Street intersection is a major source of vehicle traffic entering 3M Center, as well as a strategic crossing point for our employees walking between our North and South campus. The placement of a 4-way stop and pedestrian crosswalks at this intersection:

- Creates a safe midpoint for pedestrians to cross Conway Avenue between McKnight Road and Century Avenue and to our North and South campus;
- Provides an inexpensive way to separate vehicular and pedestrian traffic; and
- Provides a traffic break along Conway Avenue at the halfway point between McKnight Road and Century Avenue, thereby helping to reduce speeding along this roadway.

Mr. Ken Haider
Page 2
February 1, 2000

Ken, again thank you for your assistance in this matter, and if there is any information that you may need to better present our request to the Maplewood City Council, please let me know.

I've included the attached enclosures to help depict the location of this intersection and its strategic importance in our overall pedestrian safety plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Louis A. Ortiz". The signature is written in a cursive style with a large, stylized "L" and "O".

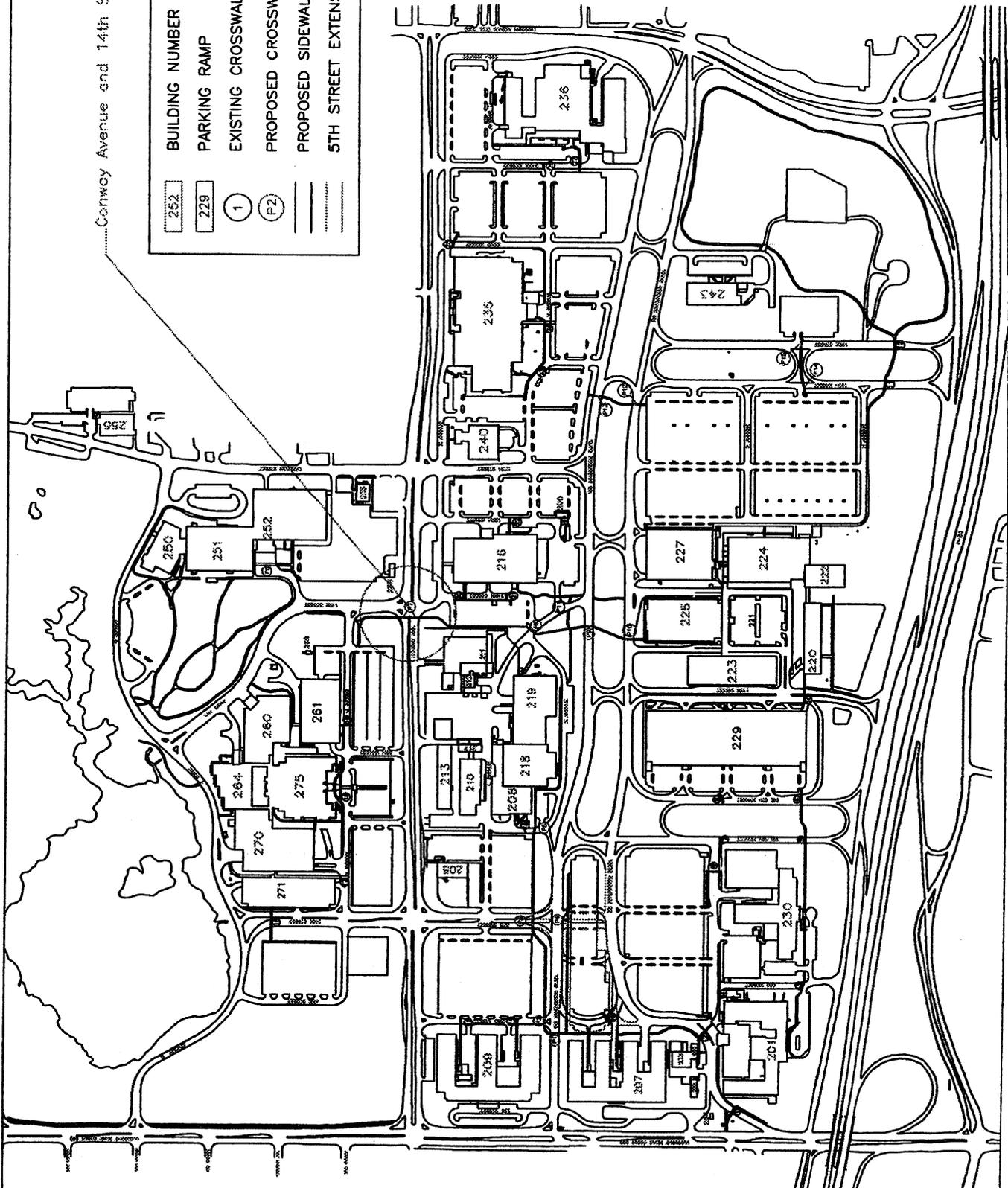
Louis A. Ortiz

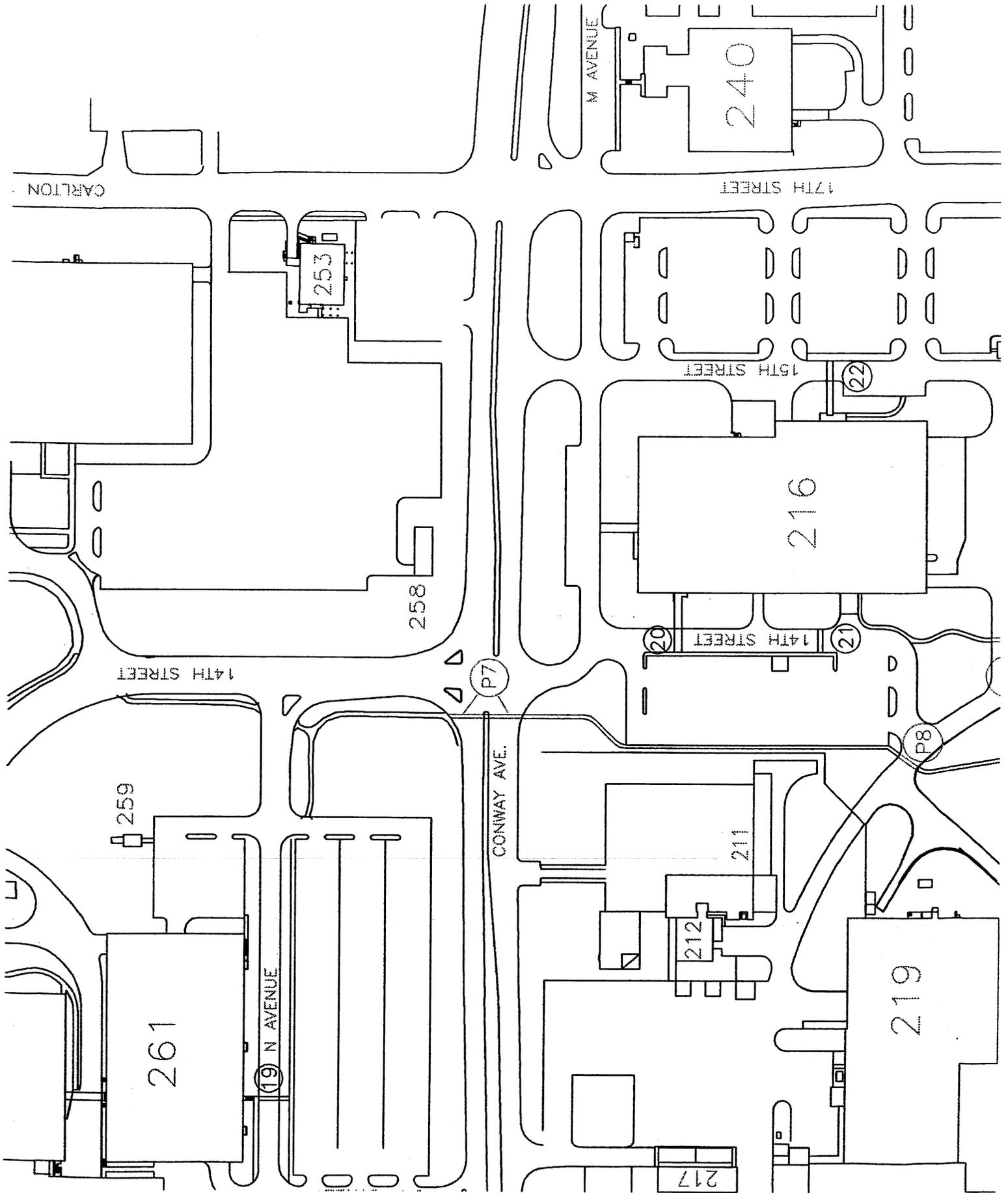
Enclosure 1: 3M Center Map
Enclosure 2: 14th St. & Conway Ave. Map

C: Chief Don Winger, Maplewood Police Department

Conway Avenue and 14th Street

	BUILDING NUMBER
	PARKING RAMP
	EXISTING CROSSWALK
	PROPOSED CROSSWALK
	PROPOSED SIDEWALK
	5TH STREET EXTENSION





MEMORANDUM

TO: Mike McGuire, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: February 28, 2000
RE: Personal Service License - Premise and Individual

Introduction

Dr. Joe Biernat, Specific Family Chiropractic, 1285 Cope Avenue, has applied for a personal service business premise license in conjunction with Victoria Hartley as a massage therapist.

Background

Ms. Hartley has successfully completed in excess of the required 500 hours of training in theory, method and techniques of massage to be licensed by the City of Maplewood.

In accordance with Maplewood ordinances, an extensive background investigation has been conducted on the applicant. Nothing has been found that would prohibit issuing a personal service license to Ms. Hartley.

Recommendation

It is recommended that the business premise and massage therapist licenses be approved.