

AGENDA

MAPLEWOOD CITY COUNCIL
7:00 P.M., Tuesday, May 29, 2001
Council Chambers, Municipal Building
Meeting No. 01-11

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES

1. Minutes of Meeting 01-10 (May 14, 2001)
2. Minutes of Council/Manager Workshop Meeting (May 14, 2001)

E. APPROVAL OF AGENDA

F. APPOINTMENTS/PRESENTATIONS

Historic Preservation Commission Appointments

G. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. If a member of the City Council wishes to discuss an item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of Claims
2. Transfer to Close Fund for Project 97-18
3. Conditional Use Permit-Cub FTS (1351 Frost Avenue)
4. 3M Donation
5. Temporary Gambling - VFW Post 8901 - Ramsey County Fair
6. Miscellaneous Permit Parade - White Bear Avenue Business Association
7. Adjust Water Assessment - 2321 Stillwater Road

H. PUBLIC HEARINGS

1. 7:00 P.M. Clark Street Right-of-Way Vacation (south of Mount Vernon Ave.)
2. 7:15 P.M. Little School of Montessori Conditional Use Permit (1945 Prosperity Rd.)

I. AWARD OF BIDS

None

J. UNFINISHED BUSINESS

- 1. Gladstone West Street Improvements, Project 00-05, Assessment Objections
- 2. Re-Authorize Expenditure and Approve Consultant Selection for Beaver Lake Townhomes EAW, Project 01-10
- 3. Charitable Gambling Requests for 2002

K. NEW BUSINESS

- 1. 2002-2006 Capital Improvement Plan (4 Votes)
- 2. Authorize Expenditure and Approve Consultation Selection for Mall Area Traffic Study, Project 01-11
- 3. Authorization to Negotiate purchases through Housing Replacement Program
- 4. Purchase of New Squad Car
- 5. Award of Construction quote for Dispatch Renovation

L. VISITOR PRESENTATIONS

M. COUNCIL PRESENTATIONS

- 1. _____
- 2. _____
- 3. _____

N. ADMINISTRATIVE PRESENTATIONS

- 1. _____
- 2. _____
- 3. _____
- 4. _____

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this service must be made at least 96 hours in advance. Please call the City Clerk's Office at (651) 770-4523 to make arrangements. Assistant Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES MAPLEWOOD CITY COUNCIL
7:00 P.M., Monday, May 14, 2001
Council Chambers, Municipal Building
Meeting No. 01-10

A. CALL TO ORDER:

A regular meeting of the City Council of Maplewood, Minnesota was held in the Council Chambers, Municipal Building, and was called to order at 7:00 P.M. by Mayor Cardinal.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Robert Cardinal, Mayor	Present
Sherry Allenspach, Councilmember	Present
Kenneth V. Collins, Councilmember	Present
Marvin C. Koppen, Councilmember	Present
Julie A. Wasiluk, Councilmember	Present

D. APPROVAL OF MINUTES:

Councilmember Allenspach moved to approve the minutes of Meeting No. 01-09 (April 23, 2001) as presented.

Seconded by Councilmember Wasiluk Ayes - All

Councilmember Sherry Allenspach moved to approve the minutes of Council/Manager Workshop (April 23, 2001) as presented.

Seconded by Councilmember Wasiluk Ayes - All

E. APPROVAL OF AGENDA:

Councilmember Wasiluk moved to approve the Agenda as amended.

- M1. Water Board
- M2. Nest Update
- M3. Administrative Presentation

Seconded by Councilmember Marvin Koppen Ayes - All

F. APPOINTMENTS/PRESENTATIONS:

Tzianeng Vang was appointed for the Police Civil Service vacancy.

G. CONSENT AGENDA:

Councilmember Julie Wasiluk moved to approve the Consent Agenda items 1-7 & 10-14 as presented.
Pulled items' 8 and 9 for a separate vote.

Seconded by Councilmember Sherry Allenspach Ayes - All

1. Approval of Claims.

Approved claims.

ACCOUNTS	
PAYABLE:	
\$126,919.97	Checks #53862 thru #53920 dated 4/20 thru 4/24/01
\$143,906.23	Disbursements via debits to checking account dated 4/17 thru 4/23/01
\$2,745.35	Checks #53921 thru #53922 dated 4/24 thru 4/25/01
\$435,870.51	Checks #53923 thru #53991 dated 5/1/01
\$208,015.33	Disbursements via debits to checking account dated 4/24 thru 4/30/01
\$114,790.81	Checks #53992 thru #54004 dated 4/27 thru 5/3/01
\$45,487.05	Checks #54005 thru #54067 dated 5/4 thru 5/8/01
\$928,401.92	Disbursements via debits to checking account dated 5/1 thru 5/7/01
<hr/>	
\$2,006,137.17	Total Accounts Payable
PAYROLL:	
\$503,784.58	Payroll Checks and Direct Deposits dated 4/27/01
\$25,971.47	Payroll Deduction check #83820 thru #83825 dated 4/27/01
\$529,756.05	Total Payroll
<u>\$2,535,893.22</u>	GRAND TOTAL

2. Budget Appropriation for Gladstone Fire District Fund

Approved the purchase of equipment and furnishings for the fire station on County Road C in the amount of \$57,560.

3. Budget Appropriation for East County Line Fire District Fund

Approved the purchase of equipment and furnishings for the East County Line fire stations one and four in the amount of \$9,720.

4. Proposed Settlement LELS, Local #173 Sergeants, 2001-2002

Approved the two-year negotiated labor agreement between the city and LELS, Local #173 Sergeants.

5. Bruentrup Farm Fund Budget

Approved the \$1,709 in deficits in Fund 419 be financed by the General Fund Contingency Account.

6. Temporary Food Permit - Fee Waiver - Boy Scouts - Troop 187

Waived the miscellaneous food permit fee for the Boy Scouts, Troop 187, to sell food at the garage sale being held by Arlington Hills United Methodist Church, 759 East County Road B, on Saturday, June 2nd.

7. Temporary Food Permit - Fee Waiver - Boy Scouts - Pack 64

Waived the miscellaneous food permit fee for the Boy Scouts, Pack 64, to sell food at the rummage sale being held by Cross Lutheran Church on May 19th.

10. Intoxicating Liquor License - Change of Manager - Best Western Maplewood Inn - Scott Uttley

Approved the intoxicating liquor license application from Scott Uttley, the new manager for the Best Western Maplewood Inn, 1780 East County Road D.

11. Expenditure of 1999 LLEBG Grant Funds

Authorized the expenditure of the 1999 LLEBG funds for police technology, primarily forensic and investigative equipment.

12. Joint Powers Agreement with the City of Woodbury for the Purchase of a Fire Truck

Adopted the following resolution approving a joint powers agreement with the City of Woodbury for the purchase of a 75' Telesquirt:

RESOLUTION

BE IT RESOLVED BY THE CITY OF MAPLEWOOD, MINNESOTA, to approve a joint powers agreement with the city of Woodbury for the purchase of two 75' Telesquirts.

13. Adjust Sanitary Sewer Delinquent Charges - 2321 Stillwater Road

Approved the removal of four years of delinquent sanitary sewer charges (1988-1991) in the amount of \$405.88 on property identified as 25-29-22-33-0045 located at 2321 Stillwater Road.

14. Request for City Contingency Monies for Repair of City Hall's Roof and Front Walk

Approved transfer of \$8,870.00 from the city's General Fund Contingency Account to the Building Operations fund to cover the costs to repair the City Hall's roof and sidewalk.

Councilmember Allenspach moved to approve:

8. Temporary Beer Permit - St. Paul East Park Lions at Ramsey County Fair Grounds

Approved the St. Paul East Park Lions application for a temporary beer permit to sell 3.2 beer during the Ramsey County Fair, July 12th through the 15th.

9. Temporary Gambling Permit - St. Paul East Park Lions at Ramsey County Fair Grounds

Approved the St. Paul East Park Lions temporary gambling permit to conduct bingo at the Ramsey County Fair, July 12th through 15th.

Councilmember Julie Wasiluk seconded.

Ayes - Mayor Cardinal, Councilmembers
Allenspach, Collins, Wasiluk
Abstain - Councilmember Koppen

H. PUBLIC HEARINGS

1. 7:00 P.M. (7:15) Beaver Lake Townhomes (Maryland Avenue, Lakewood Drive to Sterling Street)
 - A. Conditional Use Permit (CUP) for Planned Unit Development (PUD)
 - B. Street Right-of-Way Vacation
 - C. Easement Vacations
 - D. Preliminary Plat
 - E. Park and Open Space Purchase

- a. Mayor Cardinal convened the meeting for a public hearing.
- b. City Manager Fursman introduced the staff report.
- c. Planner Ken Roberts presented the specifics of the report.
- d. Assistant City Manager Melinda Coleman also presented information about the report.
- e. Mayor Cardinal opened the public hearing, calling for proponents or opponents. The following persons were heard:

Bob Zick, 1880 E. Shore Drive, Maplewood
 Thor Nordwall, 1142 Sterling St. N., Maplewood
 Tony Schwartz, 1142 Evar St., Maplewood
 Tim Kennedy, 1134 Glendon St., Maplewood
 Ginny Yingling, 773 Dorland Road, Maplewood
 Robert Johnson, 1060 Mary Street, Maplewood
 Gary Cooper, 1057 Sterling Street N., Maplewood
 Pat Meron, 1043 Mary Street, Maplewood
 Jeff Engelen, 2357 Case Avenue, Maplewood
 Wayne Haag, 2407 Stillwater Road, Maplewood
 Ted Ginkel, 2415 Stillwater Road, Maplewood
 Cindy Hofmeister, 995 Lakewood Dr. N., Maplewood
 Georgianna Kemper, 2513 E. Geranium, Maplewood
 Kevin Berglund, 1929 Kingston Avenue, Maplewood
 Renee Readell, 215 East Larpenteur, Maplewood
 Tom Hofmeister, 995 Lakewood Dr. N., Maplewood
 Margaret Lutfey, 1076 Mary Street, Maplewood
 Annie Benjamin, 1060 Lakewood Drive, Maplewood
 Steve Benjamin, 1060 Lakewood Drive, Maplewood
 William Robbins, 2277 Stillwater Avenue, Maplewood
 Kathleen Peterson, 1085 Mary Street, Maplewood
 Planning Commissioner Gary Pearson, Beaver Lake Estates, Maplewood

- g. Mayor Cardinal closed the public hearing at 10:22 p.m.

Councilmember Kenneth Collins moved to continue the city council meeting until all business is completed:

Councilmember Wasiluk seconded.

Ayes - All

Councilmember Collins moved to require the city to hire an independent consultant, paid for by the developer, to complete an Environmental Assessment Worksheet for the Beaver Lakes Estates proposed development because of the potential significant issues including: traffic, effects on the creek bed, the proposed buffer is not significant enough to protect the creek from development, and that the developer did not supply enough information relating to storm ponding and run-off to the creek and adjacent and/or connecting lakes.

Mayor Cardinal seconded.

Ayes - Mayor Cardinal
Councilmembers Allenspach, Collins,
Wasiluk
Nays - Councilmember Koppen

2. 7:15 P.M. (10:47) Assessment Hearing for Gladstone West Street Improvements, Project 00-05

- a. Mayor Cardinal convened the meeting for a public hearing.
- b. City Manager Fursman introduced the staff report.
- c. Public Works Director Ahl presented the specifics of the report.
- d. Mayor Cardinal opened the public hearing, calling for proponents or opponents. The following persons were heard:

George and Luella Ashton, 1731 Edward Street, Maplewood
Greg Votel, 1730 Atlantic Street, Maplewood
Al Galbrath, 1770 Edward Street, Maplewood
Teresa Manzella, 1741 Atlantic Street, Maplewood
Roger Roemhildt, 1708 Duluth Street, Maplewood
Bob Ryan, 1173 Larpenteur, Maplewood
Tom Enright, 1211 Ripley, Maplewood

- e. Mayor Cardinal closed the public hearing.

Councilmember Wasiluk moved to adopt the following resolution for the Adoption of the Assessment Roll for the Gladstone West Neighborhood Streets, Project 00-05:

RESOLUTION
ADOPTION OF THE ASSESSMENT ROLL

WHEREAS, pursuant to proper notice duly given as required by law, the city council has met and heard and passed on all objections to the proposed assessment for the construction of the Gladstone West Neighborhood Streets, as described in the files of the city clerk as Project 00-05, and has such proposed assessment as it deems just,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or after the first Monday in January, 2002, and bear interest at the rate of 6.3 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2001. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. It is hereby declared to be the intention of the council to reimburse itself in the future for the portion of the cost of this improvement paid for from municipal funds by levying additional assessments, on notice and hearing as provided for the assessments herein made, upon any properties abutting on the improvement but not made, upon any properties abutting on the improvement but not herein assessed for the improvement, when changed conditions relating to such properties make such assessment feasible.
4. To the extent that this improvement benefits nonabutting properties which may be served by the improvement when one or more later extensions or improvements are made, but which are not herein assessed, therefore, it is hereby declared to be the intention of the council, as authorized by Minnesota Statutes Section 420.051, to reimburse the city by adding any portion of the cost so paid to the assessments levied for any of such later extension or improvements.
5. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Seconded by Councilmember Koppen Ayes - All

I. AWARD OF BIDS

1. 95' Mid-Ship Aerial Platform Ladder
 - a. City Manager Fursman introduced the staff report.
 - b. Fire Chief Lukin presented the specifics of the report.

Councilmember Koppen moved to approve the Award of Bid for a 95' midship aerial platform ladder fire truck to Clareys Safety Equipment in the amount of \$637,500.

Seconded by Councilmember Collins Ayes - All

2. Gladstone West Street Improvements, Project 00-05
 - a. City Manager Fursman introduced the staff report.
 - b. Public Works Director Ahl presented the specifics of the report.

Councilmember Wasiluk moved to adopt the following resolution for Award of Bid for the Gladstone West Neighborhood Streets, Project 00-05 to T.A. Schifsky and Sons in the amount of \$961,863.58:

RESOLUTION FOR AWARD OF BIDS

BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of T.A. Schifsky & Sons, Inc., in the amount of \$961,863.58, is the lowest responsible bid for the construction of the Gladstone West Neighborhood Streets, City Project 00-05, and the mayor and are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project.

Seconded by Councilmember Koppen Ayes - All

3. Edgerton Park Bid

- a. City Manager Fursman introduced the staff report.
- b. Parks and Recreation Director Anderson presented the specifics of the report.

Councilmember Wasiluk moved to approve the recommendation approving the bid for Edgerton Park base bid in the amount of \$531,000 plus bud alternatives as delineated for \$87,000 for a total bid allocation to Carl Bolander & Sons of \$618,000. The council also approves the finance director's preparation of a funding option program for city council consideration with the monies to come from the park dedication fund.

Seconded by Councilmember Koppen Ayes - All

J. UNFINISHED BUSINESS

1. Schedule Meeting to Review 2000 Annual Financial Report and Audit Reports

- a. City Manager Fursman introduced the staff report.
- b. Finance Director Faust presented the specifics of the report.

Councilmember Koppen moved to schedule a meeting to review the 2000 Annual Financial Report and Audit Reports with Steve Laible, the partner at KPMG who was in charge of the audit, for 6:00 p.m. Monday, June 11, 2001 in the Maplewood Room.

Seconded by Councilmember Wasiluk Ayes - All

2. Residential Parking Ordinance Amendment (Second Reading)

- a. City Manager Fursman introduced the staff report.
- b. Community Development Director Coleman presented the specifics of the report.

Councilmember Collins moved to adopt the following ordinance approving the code change about off-street parking in residential areas:

ORDINANCE NO. 813
AN ORDINANCE ABOUT OFF-STREET PARKING IN RESIDENTIAL AREAS

The Maplewood City Council approves the following changes to the Maplewood Code of Ordinances: (Additions are underlined and deletions crossed out).

SECTION 1. This section changes the language of Section 19-9(24) of the Maplewood City Code as follows:

- (24) All other conditions, acts or things which are liable to cause injury to the person or property of anyone. This shall include, but not be limited to, the parking or storage of vehicles in the front yard of a residential property on grass, unimproved areas or areas without a hard surface.

SECTION 2. This section adds the following definition to Section 36-6 of the Maplewood City Code.

Vehicle: A device for carrying or conveying persons or property that may be self-propelled or may be propelled, drawn or towed by a self-propelled vehicle.

SECTION 3. This section adds Subsection 36-22(j) to the city code as follows:

Section 36-22(j)

(1) Purpose

The purpose of this Article of the City Code is to control, through nuisance and zoning regulations, certain land uses and activities that have a direct and detrimental effect on the character of the City's residential neighborhoods. As such, the Maplewood City Council

finds that, in order to accommodate the off-street parking needs of residents while protecting the interests of the public, regulations and performance standards are desirable and necessary for off-street parking areas in residential zoning districts.

(2) Findings

To the purposes listed above, the Maplewood City Council finds that the use and possession of vehicles are an important factor in the lives of many residents of

Maplewood. The city council also finds that the number of vehicles, the improper storage of vehicles and the parking of and storage of excessive numbers of vehicles can be a nuisance and can affect the neighborhood character as well as the public health, safety and welfare, property values and the reasonable use and enjoyment of neighboring properties. The city council further finds that the establishment of these regulations further the goals in the Maplewood Comprehensive Plan relative to the establishment and enhancement of residential neighborhoods and similar goals. In making these findings, the city council accepts the recommendations of city staff and planning commission that have studied the experiences of other suburban cities that have reviewed and regulated off-street parking in residential areas. The Maplewood City Council establishes these regulations as a means to balance the interests of the owners of vehicles, nearby residents and the public.

(3) Goals

Goals in adopting this ordinance include the following:

- a. Preserving neighborhood character, public health, safety and welfare and property values.
- b. Allowing all residents a reasonable use of and a chance to enjoy their property.
- c. Minimizing the nuisances and the adverse effects of off-street vehicle parking through careful site design standards.
- d. Requiring the owners and builders of residential driveways and parking areas to design and build them to reasonable standards.
- e. Avoiding nuisances and potential damage to adjacent properties from off-street vehicle parking and parking areas through design standards and setback requirements.

(4) Off-Street Parking Standards for Single and Two Family Dwellings. The following standards shall apply to off-street parking for single and two family residential properties in the RE-40, RE-30, RE-20, F, R-1, R-1(S) and R-2 zoning districts.

- a. Vehicle parking in the front yard setback area (the area between the front of the residential structure and the street right-of-way line) of single and two family residences shall only be on a hard surface driveway or on improved and designated parking areas. Such a hard surface shall include bituminous, concrete, brick, gravel or crushed rock or another hard surface approved by city staff.
- b. The city prohibits vehicle parking or storage in the front yard on grass, unimproved areas or areas without a hard surface.
- c. Driveways and parking areas shall be at least five feet from a side property line and parking areas shall not be in the street right-of-way or on other public property.

- d. No owner or operator shall park a vehicle that would block a sidewalk.
- e. All vehicles parked or stored outside on a residential property shall not be abandoned (as defined in Section 19-28), shall have a current license and registration and shall be in operable condition. (Also see Sections 19-28, Definitions and 19-29, Violation.)
- f. The total area in the front yard setback area of a single dwelling lot improved for parking and driveway purposes shall not exceed forty (40) percent of the front yard setback area.

The total area in the front yard setback area of a duplex or double dwelling lot improved for parking and driveway purposes shall not exceed fifty (50) percent of the front yard setback area.
- g. The city may approve an increase in front yard driveway coverage, a different driveway setback or a different driveway surface for a single or double dwelling by administrative review of minor construction plans as outlined in Section 25-65 of the city code. The city may approve an increase in front yard driveway coverage, a different driveway setback or a different driveway surface where such approval would meet the standards required by code for unique circumstances and where the above ordinance standards do not fit or where they would create a hardship for the property owner.

As part of such an approval, the city may require the property owner or applicant to add screening next to or around the parking area or driveway. The city may require such screening to help hide the parking area and vehicles from the view of adjacent residential properties or from the view from the public street. The property owner or applicant may use a privacy fence, additional landscaping or other means to meet the screening requirement. City staff shall approve and inspect all such screening.

SECTION 4. This ordinance shall take effect on August 1, 2001. (After the City Council approves it and the official newspaper publishes it).

Seconded by Councilmember Koppen

Ayes - Mayor Cardinal

Councilmembers Allenspach, Collins, Koppen

Nays - Councilmember Wasiluk

3. Charitable Gambling Requests for 2002

- a. City Manager Fursman introduced the staff report.

Councilmember Koppen moved to table the requests for 2002 charitable contributions until the next meeting.

Seconded by Councilmember Collins

Ayes - All

4. Tilsen South Neighborhood Improvements, Project 00-04, Assessment Objections

- a. City Manager Fursman introduced the staff report.
- b. Public Works Director Ahl presented the specifics of the report.

Councilmember Wasiluk moved to approve the senior citizen deferment for the following properties:

2995 Bartelmy Lane N	PID 01-29-22-24-0065
2953 Howard Street N	PID 02-29-22-14-0037
2100 Mapleview Avenue E	PID 02-29-22-42-0025

and deny the cancellation request of the following property:

2141 Mapleview Avenue E	PID 02-29-22-41-0009
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Seconded by Councilmember Koppen Ayes - All

K. NEW BUSINESS

1. Stop Sign Requests

- a. City Manager Fursman introduced the staff report.
- b. Director of Public Works Ahl presented the specifics of the report.

The following people were heard for a stop sign at Brooks and Hazelwood:

John Edmonson, 1396 County Road C. East, Maplewood
Mike Voss, 1522 Brooks Avenue, Maplewood
Doug Freed, 2467 Hazelwood, Maplewood
Jason Amborn, 1552 Brooks Avenue, Maplewood

Councilmember Collins moved to refer this request to Chuck Ahl and Chief Wenger to work with the residents in the area to come up with a resolution to the problem.

Seconded by Councilmember Koppen. Ayes - All

Councilmember Collins asked that one side of Brooks be posted for no parking for the ball tournament this weekend for public safety reasons.

The following people were heard for a stop sign at Cypress Street and Connor Avenue:

Mark Warner, 2504 Cypress Street, Maplewood
Michelle Dansky, 2551 Cypress Street, Maplewood

Councilmember Collins moved to approve the stop sign request at Cypress Street and Connor Avenue. Ayes - All

The following person was heard for a stop sign at Montana Avenue and Lakewood Drive:

Debbie Braun, 1617 Lakewood Drive, Maplewood

Councilmember Koppen moved to approve the stop sign request at Montana Avenue and Lakewood Drive.

Seconded by Councilmember Wasiluk.

2. Authorize Feasibility Study of Sewer Replacement at Lakewood/Maryland

- a. City Manager Fursman introduced the staff report.
- b. Director of Public Works Ahl presented the specifics of the report.

Councilmember Allenspach moved to authorize a feasibility study for the sewer at Lakewood and Maryland and that a consultant be hired to perform the study.

Seconded by Councilmember Wasiluk Ayes - All

3. Pawn Shop/Currency Exchange Businesses - Moratorium

- a. City Manager Fursman introduced the staff report.
- b. City Clerk Guilfoile presented the specifics of the report.

Councilmember Wasiluk moved to approve a moratorium until December 1, 2001 on the issuance of pawn shop business licenses until a study is completed on this and other types of licenses, including the possibility of licensing currency exchange (check cashing) and related businesses.

Seconded by Councilmember Koppen Ayes - All

L. VISITOR PRESENTATIONS

1. Bob Zick, 1880 East Shore Drive, Maplewood--Mr. Zick felt when the Police Chief speaks at a press conference he should be in street clothes not his uniform. In uniform it appears his perspective on an issue may be perceived as city policy.
2. Renee Readle, 2215 Larpenteur Avenue East, Maplewood--Ms. Readle expressed her frustration working with the city's insurance company about a sewer flooding issue in her home. She questioned "who is responsible for contracting with the League of Minnesota Cities's?", and "who the city representative is that works with them?"

Councilmember Collins moved to have city Attorney Kelly research Ms. Readel's claims and report back to the council as soon as possible.

Seconded by Mayor Cardinal.

Ayes - All

M. COUNCIL PRESENTATIONS

1. Water Board--Mayor Cardinal reported the executive director of the St. Paul Regional Water Service would like to offer water service to those Maplewood residents that are affected and getting poor service from North St. Paul.
2. NEST Update--Julie Wasiluk reported the funding proposal from the House of Representatives cuts out the chance of saving the dial-a ride system. Information has been distributed to the council members and hopefully they will contact the legislatures encouraging support for this program and bus service.

N. ADMINISTRATIVE PRESENTATIONS

Public Safety Dispatching

1. Mr. Fursman explained that on May 10, 2001, Sheriff Fletcher gave 120-day notice that the Ramsey County Sheriff's Office is terminating the agreement to provide dispatch services for the City of Maplewood effective September 12, 2001.

The following persons were heard:

Sergeant Rabbit, City of Maplewood

Anne Fosburgh, Election Judge

Former Mayor George Rossbach, 1406 E. County Road C., Maplewood

Kathy Juenemann, 721 Mount Vernon Avenue, Maplewood

Tim Butler, Director of 911 Dispatch Center, St. Paul

Bob Zick, 1880 East Shore Drive, Maplewood

Councilmember Allenspach moved to:

1. Authorize the return of dispatch services to the City of Maplewood.
2. Authorize the Chief of Police, Fire Chief and the City Manager meet with officials from other entities to market our dispatch services;
3. Approve an \$80,500 increase in the Dispatching Services budget to be financed by a transfer from the General Fund contingency account;
4. Approve a \$750,000 budget for dispatching equipment to be financed by the issuance of capital notes;
5. Schedule the bid award for May 29 for the purchase of dispatching equipment;
6. Approve 2001 Salary ranges for Public Safety Dispatcher at \$15.39 to \$19.67 per hour and per hour and Dispatcher Trainee at \$14.66 per hour.
7. Advise the City Manager to authorize the recruitment process to fill one supervisory and

eight dispatcher positions.

Seconded by Councilmember Wasiluk. Ayes - All

Councilmember Collins moved to staff according to the recommendation.

Seconded by Councilmember Koppen Ayes - Mayor Cardinal, Allenspach,
Wasiluk, Collins
Nays - Councilmember Koppen

O. ADJOURNMENT

Meeting was adjourned at 1:07 a.m.

Karen E. Guilfoile, City Clerk

**City of Maplewood
CITY COUNCIL/MANAGER WORKSHOP
Meeting Minutes**

Monday, May 14, 2001
Council Chambers, Municipal Building
6:05 p.m.

A. CALL TO ORDER

B. ROLL CALL

Mayor Robert Cardinal	Present
Councilmember Sherry Allenspach	Present
Councilmember Kenneth Collins	Present
Councilmember Marvin Koppen	Present
Councilmember Julie Wasiluk	Present

Others Present:
City Manager Richard Fursman
City Clerk Karen Guilfoile
Public Works Director Chuck Ahl

C. APPROVAL OF AGENDA

Councilmember Wasiluk moved to approve the agenda as amended:

- D3. Open Space Commission
- D4. Charitable Gambling Requests
- D5. Handicapped Parking
- D6. Police and Fire Department Contributions
- D7. Dispatch

Seconded by Councilmember Koppen Ayes - all

D. NEW BUSINESS

1. Civil Service Commission Interviews--Three candidates were present to interview for the civil service positions: Clayton Robinson, Catherine Moore and Tzianeng Vang. Kathy Juenemann, secretary of the commission, explained the three candidates were previously interviewed by the Commission. The Commission felt all three candidates interviewed well and would be valuable additions to the Commission.

2. Report by Ramsey County on Lydia/White Bear Avenue Improvements--Improvements to the intersection will include: The crosswalk light time on White Bear Avenue will increase from 10 to 15 seconds, larger pedestrian buttons will be installed and the crosswalk pavement will be repainted for better visibility. Also proposed is the modification of the driving lanes to improve traffic flow.
3. Open Space Commission--Prior to Councilmember Collins becoming a member of the council, the open space committee was formed and performed substantial work for the city. After completion of their immediate tasks, they were basically dismissed. Councilmember Collins would like to see the committee brought back, working under the direction of Bruce Anderson, Director of Parks and Recreation
4. Charitable Gambling Requests--Suggested distribution of the \$43,000 in charitable gambling funds included: 1) Allowing the Red Cross Blood Drive, the National Night Out and the Mom's Club of Maplewood requests to be kept at 100%. 2) Eliminating the nonprofit room rental request at the Maplewood Community Center. 3) Reducing the Mid-Summer Night request from \$18,000 to \$12,000, the Community Puppet Play House to \$5,000, the Maplewood Law Enforcement Explorers to \$8,000, the Ramsey County Fair Activities to \$4,000, and the Maplewood Area Historical Society to \$4,000.
5. Handicapped Parking--The number of handicapped parking spaces in front of city hall will be increased and brought up to code prior to the end of summer.
6. Police and Fire Department Contributions--Recently, the police and fire departments each received contributions of \$10,000. The Councilmembers and managers would like to see the contributors receive notice of what the monies were spent on and a copy of the letter forwarded to the city council.
7. Dispatch--Due to time constraints, the council members and managers chose to wait until the council meeting to discuss dispatch issues.

E. FUTURE TOPICS

None

G. ADJOURNMENT

The meeting adjourned at 6:55 p.m.

MEMORANDUM

Action by Council

Date _____

Endorsed _____

Modified _____

Rejected _____

TO: Richard Fursman
 FROM: Melinda Coleman
 SUBJECT: Historic Preservation Commission Appointments
 DATE: May 17, 2001

INTRODUCTION

The continuation of Maplewood Historic Commission was recently approved by the City Council. At the time, staff was not aware of changes to the membership. However, since the council acted on the continuation issue, the Historical Society has met and made recommendations on who they would like appointed to the Commission. In addition to membership changes, the name of the commission has been changed to the Maplewood Historic Preservation Commission. See attached letters from Lois Behm, secretary for the Maplewood Historical Society.

BACKGROUND

The focus of the Historic Preservation Commission is outlined in the letter dated September 4, 2000, from Lois Behm. One of the major changes relates to the implementation of the Historic Resources Plan which we included in our Comprehensive Plan. Because we have a group working with the city on a Preservation Plan, we become eligible for State and Federal grants for historic preservation activities.

The Commission is requesting that you appoint/re-appoint members as outlined in the letter dated April 12, 2001. Staff would normally advertise for openings on city commissions. This is a unique situation because this commission was scheduled to sunset on December 31, 2000 and then later re-established. You will see in the letter from Lois Behm that they had 11 people interested in serving and that 7 people were selected with geography of the city in mind. All the recommended appointees have been actively involved in Historic Preservation activities in the city.

RECOMMENDATION

It is recommended by staff that these 7 people be appointed/re-appointed to the Historic Preservation Commission with the understanding that future appointments be made through the normal City Council process.

- p:com_dvpt/miscell/hpc.app
 Attachments
 1. Letter dated April 12, 2001
 2. Letter dated Sept 4, 2000



MAPLEWOOD AREA HISTORICAL SOCIETY

Peter Boulay, President

Telephone: 490-3251

1100 East County Road C, Maplewood, MN 55109

TO: MAYOR, COUNCIL, CITY MANAGER
 FROM: MAPLEWOOD AREA HISTORICAL SOCIETY
 RE: COMMISSIONERS - HISTORIC PRESERVATION COMMISSION
 DATE: APRIL 12, 2001

The Maplewood Area Historical Society requests that the 7 people named below be appointed as Commissioners on the Historic Preservation Commission.

At recent meetings of the Society we discussed the newly approved Historic Preservation Commission and asked who would be interested in serving on this Commission. Eleven people volunteered. We then divided them into groups by their residence in the three major areas of the City: South; West; and Central/North.

This grouping resulted in 2 residents of the South area, 4 of the West area and 5 of the Central/North area, all of whom are active Society members and either lifetime or long-time residents of the City of Maplewood.

We then voted for the candidates we felt would best serve the purposes of the Commission, and assigned initial term lengths which would, upon expiration, become full-length terms, ensuring that the terms would not all expire at the same time.

The results of the vote are:

South Area:	Annemarie Fosburgh, 2516 E. Idaho	3 Year
	Edna Ledo, 1211 So. Century Avenue	2 Year
West Area:	Gordon Heininger, 796 E. Bellwood	3 Year
	Carolyn Peterson, 1999 Jackson St.	2 Year
Central/North Area:	Robert Overby, 1829 Furness St.	3 Year
	George Rossbach, 1406 E. County Road C	3 Year
	Donald Wiegert, 2119 Duluth St.	2 Year

Anne Fosburgh and Don Wiegert were members of the Maplewood Historical Commission.

Please let me know if you need further information, would like to interview them or if they should attend the Council meeting when this will be on the agenda.

Thank you for your consideration of our nominees.

Lois N. Behm, Secretary
 Maplewood Area Historical Society
 Phone: 770-8941

MEMBERS OF MAPLEWOOD HISTORICAL COMMISSION

Peter Boulay (Chair)
1100 East County Road C
Maplewood, MN 55109

Steven Carlson
1890 Barclay Street
Maplewood, MN 55109

Anne Fosburgh
2516 E. Idaho Avenue
Maplewood, MN 55119

Al Galbraith
1770 Edward Street
Maplewood, MN 55109

Carol Mahre
2095 Prosperity
Maplewood, MN 55109

Charlotte Wasiluk
1740 Frank Street
Maplewood, MN 55109

Don Wiegert
2119 Duluth Place
Maplewood, MN 55109

Lois Behm (Liaison)
3030 N. Bartelmy
Maplewood, MN 55109

ORDINANCE NO. 755

ORDINANCE FOR MAPLEWOOD HISTORICAL ADVISORY COMMISSION

THE CITY COUNCIL OF THE CITY OF MAPLEWOOD DOES HEREIN ORDAIN:

Article IV, Secs. 2-87 to 2-99 is hereby added to read as follows:

DIVISION 4. HISTORICAL COMMISSION

Sec. 2-87 Established

There is hereby established for the City a Historical Commission as an independent board to the City Council, as provided in Minnesota Statutes Annotated Sections 471.93 and 138.51.

Sec. 2-88. Statement of public policy and purpose.

It is hereby declared by the City Council that it is the public policy of the City to engage in a comprehensive program of historic preservation and to promote the use and conservation of historic properties for the education, inspiration, pleasure, and enrichment of the citizens of this Area. The purpose of this division creating the Historical Commission is to secure for all citizens the opportunity to preserve and disseminate knowledge of the area's history.

Sec. 2-89. Advisory body:

All actions of the Historical Commission shall be in the nature of recommendations to the City Council, and said Commission shall have no final authority with reference to any matters, except as the Council may lawfully delegate authority to it.

Sec. 2-90. Composition; Appointment; Qualifications; Terms

- (a) The Historical Commission shall be composed of 7 members appointed by the City Council, who shall be residents of the City, and shall be selected to assure that the Commission is representative of the various areas of the City and responsive to the needs of the people. The unexpired portion of the year in which the appointments are made shall be considered as one year. All terms shall expire on December 31 of the year in which the appointment terminates. As the terms expire, all appointments thereafter shall be for a term of 3 years, and a member may only be reappointed for one additional term. The first board appointed by the Council shall serve as follows: three members for three years and four members for two-year terms. After the two-year terms expire, all appointments shall be three-year appointments.

Sec. 2-91. Officers Generally.

The chairperson and vice-chairperson of the Historical Commission shall be elected by the Historical Commission at the first meeting in January of each year from among the members of the Historical Commission. The chairperson shall be responsible for calling and presiding over all meetings and shall be entitled to an equal vote with other members of the Commission.

Sec. 2-92. Vacancies.

- (a) Any of the following may cause the office of a Historical Commissioner to become vacated:
- (1) Death or removal from the City;
 - (2) Disability or failure to serve, as shown by failure to attend four (4) meetings in any year, may be cause for removal by the Council majority, unless good cause can be shown to the Council.
 - (3) Resignation in writing.
 - (4) Taking of public office in the City.

Sec. 2-93. Officers, Meetings, Rules of Procedure; Public Attendance; etc.

- (a) The Historical Commission shall establish meeting times and adopt its own Rules of Procedure to be reviewed and approved by the City Council.
- (b) All meetings of this Commission shall be open to the public and shall be housed in such manner as to permit public attendance.

Sec. 2.94. Powers.

The powers of the Historical Commission shall be as follows:

- (1) Recommend districts, sites, buildings, structures, and objects that are of historical, archeological, engineering or cultural significance.
- (2) Accept donations, funds and property on behalf of the City.
- (3) Assist in the establishment of a non-profit Maplewood Area Historical Society.

No power shall be exercised by the Commission which is contrary to a State law or denied by the City by its charter or law. The powers of the Commission shall be exercised only in a manner prescribed by ordinance and no action of a Commission shall contravene any provision of the City's zoning or planning ordinance unless expressly authorized by an ordinance.

Sec. 2-95. Duties and Responsibilities.

The duties of the Historical Commission shall be as follows:

- (1) To discover and collect any and all material which may establish or illustrate the history of the City.
- (2) The Commission may publish any and all materials which may bear upon this history.
- (3) To provide for the guidelines for any and all material necessary to fulfill its purpose.

Sec. 2-96. Compensation, expenses.

All members of the Historical Commission shall serve without compensation.

Sec. 2-97. Staff - Director of Commission responsible for correspondence, docket, minutes, records, files, etc.

Subject to the direction of the Historical Commission and its chairperson, the City Manager's designated person shall conduct all correspondence of the Commission, send out all notices required, attend all meetings and hearings of the Commission, keep the docket and minutes of the Commission's proceedings, compile all required records, and maintain the necessary files and indexes of the Commission.

Sec. 2-98. City Attorney and Other City Employees.

- (a) The services of the City Attorney shall be available to the Historical Commission.

Sec. 2-99. Sunset

- (a) The Historical Commission shall sunset December 31, 2000.

Passed by the City Council of the
City of Maplewood, Minnesota,
on the 13th day of May, 1996

Ayes - 5
Nays - 0

Mayor

ATTEST:

Acting City Clerk



MAPLEWOOD HISTORICAL COMMISSION

1100 East County Road C, Maplewood, MN 55109 (770-4523)

Peter Boulay, Chair

Telephone: 490-3251

September 4, 2000

Mayor and City Council Members
 Ken Haider, Acting City Manager
 Melinda Coleman, Director Of Community Development

The purpose of this letter is to clarify the differences between the Maplewood Historical Commission, the Maplewood Historical Society and a Historical Preservation Commission.

The seven-member Maplewood Historical Commission was created through Ordinance 755, which was approved on May 13, 1996 and scheduled to sunset on December 31, 2000. The purpose for establishing the Commission was "to engage in a comprehensive program of historic preservation and to promote the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of the Maplewood area." Complete explanation of the powers, duties and responsibilities of the Commission is in Ordinance 755. Briefly stated, these include: identify and make recommendations regarding historically significant sites and objects; find, collect and disseminate any materials and information appropriate to the illustration of the City's history; accept donations, funds and property on behalf of the City; provide guidelines for material necessary to fulfill its purpose; and assist in the establishment of a non-profit Maplewood Area Historical Society. The Commission meets monthly with the Maplewood Area Historical Society and holds separate Commission meetings as the need arises. A copy of the July 7, 1998 progress report is attached for your information. (Exhibit A)

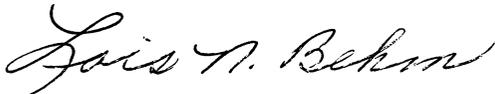
The Maplewood Area Historical Society was established as a community organization with open membership. The Society now has 83 members, (including 18 'Lifetime' memberships) and regular meetings are currently held at 7:00 P.M. the second Wednesday of each month in the Maplewood Room at City Hall. These meetings are open to anyone who is interested. The Society has achieved 501(c)3 status, making any donations to the Society tax-deductible. A copy of the Society's mission statement is attached (Exhibit B) and a brief summary of the activities of the MAHS since June, 1998 appears in Exhibit C. Also attached for your information is a copy of an Act of the State Legislature (Chapter No. 155, H.F. No. 371) pertaining to donations by a City to organizations dedicated to preserving historical data and materials. (Exhibit D) It is the Maplewood Area Historical Society which is requesting the \$2,000 contribution from the City of Maplewood.

The purpose of a Historical Preservation Commission would be to serve as the official voice for historic preservation, and would work on development proposals to see if they impact historic sites and structures. This Commission would be responsible for creating an inventory for historic research, and would work with City staff and cooperate with the Historical Society to implement a Historic Resources Plan. The Commission will also work with the Parks & Recreation Director to oversee operation of the Bruentrup Farm as part of a special use park for historical interpretation, and assist the City in applying for State and Federal grants related to historic preservation.

It should be noted that, while the Historical Society has received contributions from the City in the past and has held several fund-raising events, many personal contributions by members, amounting to well over \$1,000, have provided such things as: items for sale at the Maplewood Night Out silent auction; printing of informational brochures, fliers to advertise events, Bruentrup Farm fund raising letters and pledge forms, invitations and student rosters for the Arbolado School Bell dedication, quarterly newsletters, and monthly meeting minutes; envelopes and postage for the mailings; and various materials for the ongoing restoration of the Bruentrup farm buildings.

We hope this explanation and the exhibits provide the information you need to identify the purposes of the three entities, but if you have any questions, please call me (770-8941) or any of the other members of the Commission or Society.

Sincerely,

A handwritten signature in cursive script that reads "Lois N. Behm".

Lois N. Behm
City Liaison to the Historical Commission

AGENDA REPORT

Action by Council

TO: City Council
FROM: Finance Director *R. Stout*
RE: APPROVAL OF CLAIMS
DATE: May 21, 2001

Date _____
 Endorsed _____
 Modified _____
 Rejected _____

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS
 PAYABLE

\$521,982.62	Checks #54068 thru #54143 dated 5/11 thru 5/15/01
\$208,811.98	Disbursements via debits to checking account dated 5/8 thru 5/14/01
\$11,698.51	Checks #54144 thru #54145 dated 5/15 thru 5/16/01
\$282,261.16	Checks #54146 thru #54201 dated 5/22/01
\$105,278.52	Disbursements via debits to checking account dated 5/15 thru 5/21/01
<hr/>	
\$1,130,032.79	Total Accounts Payable

PAYROLL

\$370,331.97	Payroll Checks and Direct Deposits dated 5/11/01
\$27,421.49	Payroll Deduction check #83974 thru #83981 dated 5/11/01
<hr/>	
\$397,753.46	Total Payroll

\$1,527,786.25 GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 770-4513 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

hu
 Attachments

Check	Date	Vendor	Description/Account	Amount
54068	5/15/01	00033	ACE HARDWARE	MISC SUPPLIES 14.43
54069	5/15/01	00101	ANDERSON, BRUCE K	JUICE/PARK COMM WORK SESSION 62.85
54070	5/15/01	00104	ANDERSON, EVERETT A	REIMBURSE MILEAGE 4/4 TO 4/20 89.70
54071	5/15/01	00174	BELDE, STAN	K-9 HANDLER - JUNE 35.00
54072	5/15/01	01811	BERNATELLO'S PIZZA INC	MERCH FOR RESALE 201.00
54073	5/15/01	00210	BRAUER & ASSOCIATES, LTD	EDGERTON PARK - DESIGN DEV 22,974.18
54074	5/15/01	02055	CAIRNS-MELLEN, MEREDITH	ITEMS FOR STATION 7 131.92
54075	5/11/01	02058	CARDINAL, JAMES	CARPET FIRE STATION 3,034.90
54076	5/15/01	00265	CARLSON TRACTOR & EQUIP. CO.	POINT 27.78
54077	5/15/01	00272	CARVER, NICHOLAS	BATTERIES 9.04
54078	5/11/01	00307	COLLINS ELECTRICAL CONST. CO.	CHECK & REPAIR SIREN 61.49
54079	5/15/01	01958	COMMERCIAL DRYWALL, INC	DRYWALL SYS - APPL 4 10,227.93
54080	5/15/01	00417	DON'S RODENTS	MICE 14.64
54081	5/15/01	00447	ECOPRINT GRAPHICS SERVICES	ANNUAL STATIONARY ORDER 7,451.16
54082	5/15/01	00612	GYM WORKS INC	PEDAL STRAPS/PEDAL RETURN CABLE 167.75
54083	5/15/01	00668	HIEBERT, STEVEN	K-9 HANDLER - MAY 35.00
54084	5/15/01	00677	HOME DEPOT - GECF	ITEMS FOR STATION 7 73.92
				SMALL TOOLS 147.97
				SMALL TOOLS 400.55
54085	5/15/01	00683	HORWATH, THOMAS	TREE INSPECTIONS 3/21 TO 5/4 896.00
54086	5/15/01	00692	HUTCHINSON, ANN	SLIDES & VOYAGEUR PADDLE 36.38
54087	5/15/01	00771	JOHNSON, RICK	DEER REMOVAL - APRIL 200.00
54088	5/15/01	00785	KAMCOM TECHNOLOGIES	PC SYSTEMS AS QUOTED - 1GHZ, 128M 12,735.32
				HP OMNIBOOK XE3 P3/800 MHX, 128MB I 2,431.25
54089	5/15/01	00790	KELLER ELECTRIC INC.	DISCONNECT POWER - EDGERTON PK 90.00
54090	5/15/01	01894	KELLY & FAWCETT PA	LEGAL SERVICES - APRIL 2001 8,076.90
				RETAINER FEE LEGAL REP - APRIL 200 5,250.00
54091	5/15/01	01897	KRAUS-ANDERSON CONSTRUCTION CO	CONST MGMT - MPWD FIRE STATION 47,325.11
54092	5/15/01	00830	L.T.G. POWER EQUIPMENT	ELEMENT-FILTERS 20.79
54093	5/15/01	00884	LUNDSTEN, LANCE	MSSA MEETING 5/8/01 12.00
54094	5/15/01	00917	MAC QUEEN EQUIPMENT INC	DIRT SHOE RUNNERS 719.41
54095	5/15/01	00932	MAPLEWOOD BAKERY	CAKES/OPEN HOUSE 82.79
				BIRTHDAY CAKES 128.25
				MCC BAKERY FOR RESALE - APR2001 382.31
				MCC BAKERY FOR RESALE - MAR2001 576.81
54096	5/15/01	00942	MARSDEN BLDG MAINTENANCE CO.	SPECIAL SRVS - BASEMENT CLEAN UP 1,404.10
54097	5/15/01	00945	MASYS CORP	HARDWARE/SOFTWARE MAINT - JUNE 704.25
54098	5/11/01	00986	METROPOLITAN COUNCIL	MONTHLY SAC - APRIL 29,601.00
54099	5/15/01	00998	MIDWEST COCA-COLA BOTTLING CO.	MERCH FOR RESALE 249.50
54100	5/15/01	02054	MIDWEST FENCE & MFG.	TIE WIRES 119.81
54101	5/15/01	01051	MN OCCUPATIONAL HEALTH	PRE-EMPL PHYSICAL 134.00
54102	5/11/01	01028	MN STATE TREASURER STAX	MONTHLY SURTAX - APRIL 3,073.47
54103	5/15/01	01930	MN SWORD PLAY	MEMBERS & NON MEMBERS 380.00
54104	5/11/01	00395	NATURAL RESOURCES, DEPT OF	DNR FEES 1,421.00
54105	5/15/01	01156	NELSON, JEAN	REIMBURSE MILEAGE 3/1 TO 4/30 58.79
54106	5/15/01	01162	NEW MECH COMPANIES, INC.	MECH WORK MPWD FIRE ST - APP 3 76,109.25
54107	5/15/01	01160	NEWMAN TRAFFIC SIGNS	SIGNS 1,442.55
54108	5/15/01	01202	NYSTROM PUBLISHING CO INC	NEWSLETTER - MAY 2,079.36
54109	5/15/01	01914	OLSON, LIZ	REFEREE VOLLEYBALL 152.00
54110	5/15/01	00001	ONE TIME VENDOR	REF SHANNON BESKAR - BUNNIES 3.00
54111	5/15/01	00001	ONE TIME VENDOR	REF JCC OF ST PAUL - GROUP 30.00
54112	5/15/01	00001	ONE TIME VENDOR	REF FIRST COVENANT CHURCH - GROU 36.00
54113	5/15/01	00001	ONE TIME VENDOR	REF SARA BUSCHER - TOTS IN MOTION 38.00

Check	Date	Vendor	Description/Account	Amount
54114	5/15/01	00001	ONE TIME VENDOR REF PAULA AHERNS - SOFTBALL	40.00
54115	5/15/01	00001	ONE TIME VENDOR REF MIKE CAPRA - MEMBERSHIP	45.00
54116	5/15/01	00001	ONE TIME VENDOR REF WILBUR HARTLEY - CHANHASSEN	52.00
54117	5/15/01	00001	ONE TIME VENDOR REF WILLIAM MAYER - 00021869	421.64
54118	5/15/01	00001	ONE TIME VENDOR REF - ROBERT SORENSEN - 01001582	467.64
54119	5/15/01	02043	OVERHEAD DOOR COMPANY OVRHD DOORS MPWD FIRE ST APP 2	6,826.70
54120	5/15/01	01311	P.E.R.A. ER ID #6120-00,01,51 - 5/11/01 P/R	37,709.25
54121	5/15/01	01863	PACKER, ROGER REFEREE VOLLEYBALL	133.00
54122	5/15/01	01238	PAKOY, EUGENE F MECH INSP	5,954.01
54123	5/15/01	01909	PARKOS CONSTRUCTION CO MPWD FIRE ST - APP 6	52,107.50
54124	5/15/01	01250	PECK, DENNIS REIMBURSE MILEAGE 5/2	12.08
54125	5/15/01	01267	PIONEER PRESS MCC ADVERTISING - FITNESS	1,534.88
54126	5/15/01	01337	RAMSEY COUNTY-PROP REC & REV DATA PROCESSING - MAR 2001	1,007.50
54127	5/15/01	01360	REINHART FOODSERVICE MERCH FOR RESALE	179.02
54128	5/15/01	01419	SAN LUCAS MISSION COFFEE	13.27
54129	5/15/01	01452	SHEA TECHNOLOGIES FILE SERVER AS QUOTED - RACK MOUN	6,190.24
54130	5/15/01	02056	SMITH, RICHARD EMT TEST	50.00
54131	5/15/01	01504	ST PAUL, CITY OF PARAMEDIC SUPPLIES	1,357.44
54132	5/15/01	01537	STREAMLINE DESIGN INC. SHIRTS	495.00
54133	5/15/01	01570	SWIMOUT OVERFLOW COMPONENTS SWIMOUT GRATES	545.52
54134	5/15/01	01572	SYSTEMS SUPPLY, INC. INK CARTRIDGES	447.56
54135	5/15/01	01592	TAYLOR TECHNOLOGIES, INC. INK CARTRIDGES	412.84
54136	5/15/01	01711	VECTOR INTERNET SERVICES INC. INK CARTRIDGES	62.11
54137	5/15/01	01720	VIKING INDUSTRIAL CENTER PHONE SUPPORT	88.00
54138	5/15/01	01734	WALSH, WILLIAM P. WEB SPACE & DOMAIN HOSTING	24.00
54139	5/15/01	01750	WATSON CO INC, THE TINLEY RUBBERS & BOOTS	87.00
54140	5/15/01	01755	WEBER ELECTRIC COMM PLUMBING INSPECTIONS	220.00
54141	5/15/01	02057	WENZEL, JAY MERCH FOR RESALE	136.56
54142	5/15/01	01793	XEROX CORPORATION ELECTRICAL MPWD FIRE ST APP 7	38,888.25
54143	5/15/01	01805	ZIEGLER INC. LUNCH 4/24 & 4/25	14.58
			COPIER CARTRIDGES	313.11
			XEROX USAGE - APRIL	264.18
			MODEL 928-G WHEEL LOADER - ~	124,533.15

76 Checks in this report

Total checks : 521,982.62

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

<u>Transmitted Date</u>	<u>Settlement Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
05/07/01	05/08/01	MN State Treasurer	Drivers License #697	672.25
05/07/01	05/08/01	MN State Treasurer	Deputy Registrar #149	18,838.82
05/04/01	05/08/01	CBSA	Dental Claims	1,656.66
05/08/01	05/09/01	MN State Treasurer	Drivers License #697	897.00
05/08/01	05/09/01	MN State Treasurer	Deputy Registrar #149	19,920.70
05/04/01	05/09/01	Elan Financial Services	Purchasing card items	16,703.38
05/09/01	05/10/01	MN State Treasurer	Drivers License #697	806.50
05/09/01	05/10/01	MN State Treasurer	Deputy Registrar #149	21,010.50
05/10/01	05/11/01	MN State Treasurer	Drivers License #697	633.25
05/10/01	05/11/01	MN State Treasurer	Deputy Registrar #149	17,702.75
05/11/01	05/14/01	MN State Treasurer	Drivers License #697	655.75
05/11/01	05/14/01	MN State Treasurer	Deputy Registrar #149	21,128.25
05/11/01	05/14/01	U.S. Treasurer	Federal Payroll Tax	88,186.17
TOTAL				208,811.98

Check	Date	Vendor	Description/Account	Amount	
54144	5/15/01	01345	RAMSEY COUNTY	PARKS	2,203.17
54145	5/16/01	01808	A-1 ROOTMASTER	INS CLAIM FR SEWER REPAIR AGREEMI	9,495.34
54146	5/22/01	00034	ACCURATE ELECTRIC MOTOR SRV	PUMP MOTOR ASSEMBLY	356.10
54147	5/22/01	00033	ACE HARDWARE	POOL SUPPLIES	65.11
54148	5/22/01	02059	AFSCME COUNCIL 14	VOID/REISSUE AFSCME CHKS 4/13,4/2	3,173.29
54149	5/22/01	02063	AIR CORP MECHANICAL CONTR	REROOF MECHANICAL SERVICES	2,695.00
54150	5/22/01	00096	AMOCO OIL COMPANY	FUEL PURCHASE - BREEZY POINT	41.43
54151	5/22/01	00111	ANIMAL CONTROL SERVICES, INC.	MPWD PATROL & BOARDING FEES	791.21
54152	5/22/01	00135	ASSN. OF TRNG OFFICERS OF MN	HOSTAGE NEGOTIATOR TRNG	55.00
54153	5/22/01	00322	ASSOCIATED CONSTRUCTION PUBL	AD 4/20/01 - PROJ 00-05	123.88
				AD 4/27/01 PROJ 00-05	123.88
54154	5/22/01	00147	B & E FENCE CO	REMOVE OLD FENCE ON ACQUIRED	5,129.26
54155	5/22/01	00214	BREHEIM HEATING INC.	INSTALLED HEATER - WAKEFIELD PK	877.00
				FURNACE REPAIR - FOUR SEASONS PK	84.26
54156	5/22/01	00240	C.S.C. CREDIT SERVICES	FEES FOR SERVICE	50.00
54157	5/22/01	00255	CAPITOL RUBBER STAMP CO.	PRE-INKED HANDLE - NOTARY STAMP	22.37
54158	5/22/01	01832	CENTRAL ROOFING	ROOF REPAIR AT STATION 1	5,884.00
54159	5/22/01	00307	COLLINS ELECTRICAL CONST. CO.	CHECK & REPAIR MOTOR STARTER	853.17
54160	5/22/01	00241	CSI SOFTWARE	KEY TAGS	1,035.00
54161	5/22/01	00371	DAKOTA CTY TECHNICAL COLLEGE	TRAINING - BERGERON	265.00
54162	5/22/01	00446	DANKA OFFICE IMAGING CO.	KODAK COPIER - APRIL 2001	574.37
54163	5/22/01	00413	DON MARTY'S LANDSCAPING	EDGERTON PARK: DEMOLISH BUILDI	7,900.00
54164	5/22/01	00449	EDEN SYSTEMS, INC.	UPGRADE SOFTWARE - EQUIPMENT	250.00
				UPGRADE SOFTWARE - EQUIPMENT	750.00
				UPGRADE SOFTWARE - EQUIPMENT	2,812.50
				UPGRADE SOFTWARE - EQUIPMENT	1,123.77
				UPGRADE SOFTWARE - TRAINING	4,000.00
				CREDIT FOR GL CONVERSION COSTS	-2,000.00
54165	5/22/01	00467	ENGRAPHICS, INC.	PUBLIC PHONE SIGN - LOBBY	15.15
54166	5/22/01	00539	FREEDOM VALU CENTER	CAR WASHES	72.00
54167	5/22/01	00555	GAYNOR, VIRGINIA	REIMBURSE MILEAGE 3/28 TO 5/11	56.82
54168	5/22/01	01852	GUARANTEED CLEAN MAINTENANCE	CARPET CLEANING - STATION 3	170.00
54169	5/22/01	02064	HART BROS	CARPET INSTALLED CITY HALL RM 202	392.00
54170	5/22/01	00657	HEMQUIST, MICHAEL	FOOD FOR FIRE ON COPE AVE	88.57
54171	5/22/01	00661	HERITAGE BANK	US SAVINGS BONDS 4/27 & 5/11 P/R'S	500.00
54172	5/22/01	00721	INDEPENDENT SPORTS NETWORK	SOFTBALL UMPIRING 4/23 - 5/10	2,537.30
54173	5/22/01	00797	KIDSDANCE	DJ DANCE CARVER 5/11	300.00
54174	5/22/01	00828	L.M.C.I.T.	CLAIM DEDUCTIBLE	3,358.12
				CLAIM DEDUCTIBLE	2,326.57
54175	5/22/01	00867	LILLIE SUBURBAN NEWSPAPERS	PUBLIC NOTICES - PROJ 00-04	104.49
				0425 - ANNUAL SUMM REPORT	1,208.56
				HEARING - PROJ 00-05	262.20
54176	5/22/01	02060	LITTLE CANADA, CITY OF	PAYMENT OF ANIMAL LIC	15.00
54177	5/22/01	00932	MAPLEWOOD BAKERY	BIRTHDAY CAKES	99.75
54178	5/22/01	00972	MENARDS	SAW BLADE	31.25
54179	5/22/01	00395	NATURAL RESOURCES, DEPT OF	DNR FEES	1,192.00
54180	5/22/01	01178	NORTH STAR TURF, INC.	BLADES & BOLTS	436.88
				MISC SUPPLIES	11.40
54181	5/22/01	00001	ONE TIME VENDOR	REF SEAN FESLER - MEMBERSHIP	35.00
54182	5/22/01	00001	ONE TIME VENDOR	REF ROBIN SCHARRER - SOCCER	35.00
54183	5/22/01	00001	ONE TIME VENDOR	REF DAN HALVORSON - MEMBERSHIP	45.00
54184	5/22/01	00001	ONE TIME VENDOR	REF BETH O'NEILL - CAMP ADV	50.00
54185	5/22/01	01270	PITNEY BOWES INC.	POSTAGE METER	1,261.00
54186	5/22/01	01284	POSTMASTER	POSTAGE FOR MSNC POSTCARDS	3,000.00

Check	Date	Vendor	Description/Account	Amount	
54187	5/22/01	02061	PRAIRIE EQUIPMENT CO INC	FLOODING - LARPEN TEUR & 35E	1,517.01
54188	5/22/01	00397	PUBLIC SAFETY, DEPT OF	HAZ CHEM INVENTORY FEE	25.00
54189	5/22/01	01337	RAMSEY COUNTY-PROP REC & REV	POSTAL VERIFICATION CARDS	696.24
54190	5/22/01	01409	S.E.H.	PROF SERVICES - APRIL 2001	13,612.55
54191	5/22/01	01836	ST PAUL, CITY OF	ASPHALT MIX	2,216.11
54192	5/22/01	01526	STATE TREASURER	2001 SPRING BLDG CODE SEMINAR	60.00
54193	5/22/01	01537	STREAMLINE DESIGN INC.	SHIRTS - VOLLEYBALL	418.50
				SHIRTS - SOCCER	1,628.40
54194	5/22/01	01557	SUPERIOR FORD	2001 FORD SQUAD CARS	21,110.00
				2001 FORD SQUAD CARS	105,762.00
54195	5/22/01	01574	T.A. SCHIFSKY & SONS, INC	VARIOUS BITUMINOUS MATERIALS NO	1,589.16
54196	5/22/01	01578	T.R.F. SUPPLY CO.	OPTIMUMUFFS, LENS, & GLOVES	722.49
54197	5/22/01	01709	VASKO RUBBISH REMOVAL	PW BLDG TRASH REMOVAL - MAY	363.25
				CH TRASH REMOVAL - MAY	248.79
				MCC TRASH REMOVAL - MAY	509.86
				SPRING CLEAN-UP 2001	32,336.47
54198	5/22/01	02020	VIBES TECHNOLOGIES INC	ISOETEC MODEL 32 PHONE	78.23
54199	5/22/01	01734	WALSH, WILLIAM P.	COMMERICAL PLUMBING FEES	190.00
54200	5/22/01	01190	XCEL ENERGY	MONTHLY UTIL - STMT 5/3/01	40,765.74
54201	5/22/01	01794	XPEDX	80CTN-WH/30CTN-COLORS/6CTN BR CO	329.09
				80CTN-WH/30CTN-COLORS/6CTN BR CO	3,442.61

58 Checks in this report

Total checks : 293,959.67

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

<u>Transmitted</u> <u>Date</u>	<u>Settlement</u> <u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
05/14/01	05/15/01	MN State Treasurer	Drivers License #697	793.50
05/14/01	05/15/01	MN State Treasurer	Deputy Registrar #149	15,233.38
05/11/01	05/15/01	MN State Treasurer	State Payroll Tax	15,503.65
05/15/01	05/16/01	MN State Treasurer	Drivers License #697	1,014.75
05/15/01	05/16/01	MN State Treasurer	Deputy Registrar #149	14,400.00
05/11/01	05/16/01	Elan Financial Services	Purchasing card items	16,748.37
05/16/01	05/17/01	MN State Treasurer	Drivers License #697	759.00
05/16/01	05/17/01	MN State Treasurer	Deputy Registrar #149	10,624.08
05/17/01	05/18/01	MN State Treasurer	Drivers License #697	481.25
05/17/01	05/18/01	MN State Treasurer	Deputy Registrar #149	11,144.40
05/11/01	05/18/01	MN Dept of Revenue	Sales Tax	7,504.00
05/18/01	05/21/01	MN State Treasurer	Drivers License #697	574.00
05/18/01	05/21/01	MN State Treasurer	Deputy Registrar #149	10,498.14
TOTAL				105,278.52

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
dd	05/11/01	ALLENSPACH, SHERRY	339.27
dd	05/11/01	COLLINS, KENNETH	339.27
dd	05/11/01	KOPPEN, MARVIN	339.27
dd	05/11/01	MCGUIRE, MICHAEL	197.48
dd	05/11/01	DOLLERSCHELL, ROBERT	251.25
dd	05/11/01	OSTER, ANDREA	1,555.14
dd	05/11/01	CARLSON, THERESE	1,870.23
dd	05/11/01	HOIUM, DORA	272.00
dd	05/11/01	LE, SHERYL	3,486.92
dd	05/11/01	FAUST, DANIEL	3,630.30
dd	05/11/01	URBANSKI, HOLLY	1,482.34
dd	05/11/01	ANDERSON, CAROLE	857.12
dd	05/11/01	BAUMAN, GAYLE	2,450.69
dd	05/11/01	JACKSON, MARY	1,575.94
dd	05/11/01	KELSEY, CONNIE	1,021.52
dd	05/11/01	TETZLAFF, JUDY	1,391.94
dd	05/11/01	CASAREZ, GINA	1,103.94
dd	05/11/01	FRY, PATRICIA	1,525.54
dd	05/11/01	GUILFOILE, KAREN	2,328.38
dd	05/11/01	CARLE, JEANETTE	1,530.01
dd	05/11/01	JAGOE, CAROL	1,464.53
dd	05/11/01	JOHNSON, BONNIE	853.10
dd	05/11/01	OLSON, SANDRA	896.99
dd	05/11/01	WEAVER, KRISTINE	947.74
dd	05/11/01	CORCORAN, THERESA	1,239.14
dd	05/11/01	MARTINSON, CAROL	1,438.34
dd	05/11/01	POWELL, PHILIP	1,793.07
dd	05/11/01	THOMALLA, DAVID	2,893.94
dd	05/11/01	WINGER, DONALD	3,506.12
dd	05/11/01	ALDRIDGE, MARK	2,922.82
dd	05/11/01	ANDREWS, SCOTT	2,777.51
dd	05/11/01	BAKKE, LONN	2,037.22
dd	05/11/01	BANICK, JOHN	2,743.10
dd	05/11/01	BELDE, STANLEY	2,507.69
dd	05/11/01	BOHL, JOHN	2,787.71
dd	05/11/01	BOWMAN, RICK	2,219.14
dd	05/11/01	CAMPBELL, CRAIG	888.52
dd	05/11/01	DOBLAR, RICHARD	1,935.82
dd	05/11/01	HALWEG, KEVIN	2,689.00
dd	05/11/01	HEINZ, STEPHEN	2,280.12
dd	05/11/01	HERBERT, MICHAEL	2,293.14
dd	05/11/01	HIEBERT, STEVEN	1,443.74
dd	05/11/01	JUNG, STEPHANIE	2,139.50
dd	05/11/01	KARIS, FLINT	2,357.54

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
dd	05/11/01	KVAM, DAVID	2,643.38
dd	05/11/01	LARSON, DANIEL	1,766.22
dd	05/11/01	LU, JOHNNIE	1,379.14
dd	05/11/01	MARTIN, JERROLD	1,379.14
dd	05/11/01	OLSON, JULIE	1,570.34
dd	05/11/01	PIKE, GARY	2,041.09
dd	05/11/01	RABBETT, KEVIN	3,247.35
dd	05/11/01	SCHROFER, ROBERT	1,569.95
dd	05/11/01	STEFFEN, SCOTT	2,466.10
dd	05/11/01	STOCKTON, DERRELL	2,123.94
dd	05/11/01	SZCZEPANSKI, THOMAS	2,373.04
dd	05/11/01	WATCZAK, LAURA	2,104.74
dd	05/11/01	WENZEL, JAY	1,570.34
dd	05/11/01	BERGERON, JOSEPH	2,848.37
dd	05/11/01	CROTTY, KERRY	2,539.95
dd	05/11/01	DUNN, ALICE	2,385.21
dd	05/11/01	ERICKSON, VIRGINIA	2,200.74
dd	05/11/01	EVERSON, PAUL	1,910.49
dd	05/11/01	FLOR, TIMOTHY	3,287.73
dd	05/11/01	FRASER, JOHN	2,712.03
dd	05/11/01	HALWEG, JODI	1,391.37
dd	05/11/01	JOHNSON, KEVIN	3,139.56
dd	05/11/01	MORNING, TIMOTHY	1,538.69
dd	05/11/01	PALMA, STEVEN	2,351.61
dd	05/11/01	PARSONS, KURT	1,482.34
dd	05/11/01	ROSSMAN, DAVID	3,004.17
dd	05/11/01	THIENES, PAUL	2,694.69
dd	05/11/01	GERVAIS-JR, CLARENCE	2,193.11
dd	05/11/01	CALLAHAN, COLLEEN	1,985.93
dd	05/11/01	SPANGLER, EDNA	616.32
dd	05/11/01	LUKIN, STEVEN	2,657.40
dd	05/11/01	SVENDSEN, RUSTIN	2,320.05
dd	05/11/01	ZWIEG, SUSAN	1,720.35
dd	05/11/01	AHL, R. CHARLES	3,562.11
dd	05/11/01	PRIEFER, WILLIAM	1,991.94
dd	05/11/01	DARST, JAMES	39.59
dd	05/11/01	DEBILZAN, THOMAS	1,385.54
dd	05/11/01	EDGE, DOUGLAS	2,027.09
dd	05/11/01	KANE, MICHAEL	2,235.14
dd	05/11/01	LUNDSTEN, LANCE	2,544.51
dd	05/11/01	LUTZ, DAVID	2,271.04
dd	05/11/01	MEYER, GERALD	2,034.35
dd	05/11/01	NAGEL, BRYAN	2,496.54
dd	05/11/01	OSWALD, ERICK	1,900.19
dd	05/11/01	CAVETT, CHRISTOPHER	2,634.33
dd	05/11/01	DUCHARME, JOHN	2,407.44

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
dd	05/11/01	PECK, DENNIS	2,067.94
dd	05/11/01	PRIEBE, WILLIAM	4,671.54
dd	05/11/01	ANDERSON, BRUCE	3,325.98
dd	05/11/01	DOHERTY, KATHLEEN	1,554.34
dd	05/11/01	MARUSKA, MARK	2,235.14
dd	05/11/01	SCHINDELDECKER, JAMES	1,611.94
dd	05/11/01	GREW-HAYMAN, JANET	1,196.49
dd	05/11/01	HORSNELL, JUDITH	1,160.21
dd	05/11/01	HUTCHINSON, ANN	1,853.54
dd	05/11/01	NELSON, JEAN	925.36
dd	05/11/01	GAYNOR, VIRGINIA	1,571.06
dd	05/11/01	COLEMAN, MELINDA	3,490.34
dd	05/11/01	EKSTRAND, THOMAS	2,213.16
dd	05/11/01	LIVINGSTON, JOYCE	863.00
dd	05/11/01	RAWLINGS, RINDA	1,134.34
dd	05/11/01	SINDT, ANDREA	1,226.34
dd	05/11/01	THOMPSON, DEBRA	524.62
dd	05/11/01	BERGO, CHAD	1,673.54
dd	05/11/01	ROBERTS, KENNETH	2,433.27
dd	05/11/01	CARVER, NICHOLAS	2,360.15
dd	05/11/01	FISHER, DAVID	2,388.74
dd	05/11/01	ANZALDI, MANDY	1,120.00
dd	05/11/01	FLUG, ELAINE	16.19
dd	05/11/01	FLUG, MEGAN	96.88
dd	05/11/01	GRAF, MICHAEL	1,311.94
dd	05/11/01	KELLY, LISA	1,143.96
dd	05/11/01	ROBBINS, AUDRA	1,340.24
dd	05/11/01	TAUBMAN, DOUGLAS	2,365.87
dd	05/11/01	BREHEIM, ROGER	1,801.96
dd	05/11/01	NORDQUIST, RICHARD	2,158.00
dd	05/11/01	OTIS, MARY ELLEN	683.45
dd	05/11/01	SCHULTZ, SCOTT	1,495.78
dd	05/11/01	CHRISTENSEN, JODIE	108.91
dd	05/11/01	COLEMAN, PHILIP	384.49
dd	05/11/01	CROSSON, LINDA	1,798.50
dd	05/11/01	EASTMAN, THOMAS	2,195.14
dd	05/11/01	ERICKSON, KYLE	782.12
dd	05/11/01	FARR, DIANE	362.37
dd	05/11/01	MCCLUNG, HEATHER	356.17
dd	05/11/01	STAPLES, PAULINE	2,472.00
dd	05/11/01	ATKINS, KATHERINE	189.76
dd	05/11/01	CORNER, AMY	140.70
dd	05/11/01	HASSENSTAB, DENISE	108.50
dd	05/11/01	HAWKINS, LISA	41.90
dd	05/11/01	HORWATH, RONALD	1,185.54
dd	05/11/01	KOEHNEN, AMY	38.40

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

	<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
dd		05/11/01	LARSON, DEBRA	105.88
dd		05/11/01	MARUSKA, ERICA	408.08
dd		05/11/01	WHITE, NICOLE	297.11
dd		05/11/01	WORWA, LINDSAY	191.51
dd		05/11/01	RENSLOW, RITA	280.58
dd		05/11/01	REILLY, MICHAEL	1,165.36
dd		05/11/01	SCHLINGMAN, PAUL	1,882.34
dd		05/11/01	SEEGER, GERALD	454.63
dd		05/11/01	STEINHORST, JEFFREY	655.47
dd		05/11/01	SWANSON, LYLE	1,557.29
dd		05/11/01	YOUNG, DILLON	831.28
dd		05/11/01	HURLEY, STEPHEN	2,314.62
wf	53868	04/20/01	CHLEBECK, JUDY	5,634.58
wf	83829	05/11/01	CARDINAL, ROBERT	385.50
wf	83830	05/11/01	WASILUK, JULIE	339.27
wf	83831	05/11/01	FURSMAN, RICHARD	4,645.60
wf	83832	05/11/01	ENGSTROM, MICHAEL	40.63
wf	83833	05/11/01	INGVOLDSTAD, CURTIS	50.00
wf	83834	05/11/01	CUDE, LARRY	403.46
wf	83835	05/11/01	MATHEYS, ALANA	1,679.31
wf	83836	05/11/01	VIETOR, LORRAINE	1,691.61
wf	83837	05/11/01	PALANK, MARY	1,438.34
wf	83838	05/11/01	RICHIE, CAROLE	1,438.34
wf	83839	05/11/01	SVENDSEN, JOANNE	1,597.60
wf	83840	05/11/01	TICHY, PAMELA	126.00
wf	83841	05/11/01	BARTZ, PAUL	2,341.64
wf	83842	05/11/01	BUSACK, DANIEL	1,689.78
wf	83843	05/11/01	KONG, TOMMY	1,930.90
wf	83844	05/11/01	WELCHLIN, CABOT	2,194.26
wf	83845	05/11/01	MEEHAN, JAMES	2,297.70
wf	83846	05/11/01	SHORTREED, MICHAEL	2,433.56
wf	83847	05/11/01	DARST, ROBERTA	752.62
wf	83847	05/11/01	DARST, ROBERTA	332.50
wf	83848	05/11/01	SCHWAB, TAHIRAH	66.00
wf	83849	05/11/01	NIVEN, AMY	623.18
wf	83850	05/11/01	WEGWERTH, JUDITH	1,555.14
wf	83851	05/11/01	FREBERG, RONALD	1,773.96
wf	83852	05/11/01	JONES, DONALD	1,588.44
wf	83853	05/11/01	ELIAS, JAMES	2,067.94
wf	83854	05/11/01	LINDBLOM, RANDAL	3,239.34
wf	83855	05/11/01	EDSON, DAVID	1,639.14
wf	83856	05/11/01	HELEY, ROLAND	1,639.14
wf	83857	05/11/01	HINNENKAMP, GARY	1,579.14
wf	83858	05/11/01	LINDORFF, DENNIS	1,609.54
wf	83859	05/11/01	NAUGHTON, JOHN	1,316.42
wf	83860	05/11/01	NOVAK, MICHAEL	1,236.74

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

	<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
wf	83861	05/11/01	RODRIGUEZ, RAUL	427.50
wf	83862	05/11/01	BERGREN, KIRSTEN	27.50
wf	83863	05/11/01	GERNES, CAROLE	444.00
wf	83864	05/11/01	KOS, HEATHER	1,075.96
wf	83865	05/11/01	WORDEN, KRISTEN	69.75
wf	83866	05/11/01	HANSEN, LORI	873.32
wf	83867	05/11/01	FINWALL, SHANN	1,675.14
wf	83868	05/11/01	ANDERSON, EVERETT	448.78
wf	83869	05/11/01	OSTROM, MARJORIE	1,558.34
wf	83869	05/11/01	OSTROM, MARJORIE	21,722.47
wf	83870	05/11/01	WENGER, ROBERT	2,449.60
wf	83871	05/11/01	ANGLES, JERI	180.00
wf	83872	05/11/01	BJORK, BRANDON	93.75
wf	83873	05/11/01	FINN, GREGORY	1,448.58
wf	83874	05/11/01	FRANK, LAURA	185.63
wf	83875	05/11/01	GEBHARD, JILLIAN	267.38
wf	83876	05/11/01	NIVEN, NICK	14.00
wf	83877	05/11/01	OHLHAUSER, MEGHAN	21.75
wf	83878	05/11/01	SHOBERG, KARI	121.44
wf	83879	05/11/01	VAUGHAN, PATRICK	144.88
wf	83880	05/11/01	WERNER, KATIE	112.50
wf	83881	05/11/01	GERMAIN, DAVID	1,653.44
wf	83882	05/11/01	HAAG, MARK	1,465.70
wf	83883	05/11/01	NADEAU, EDWARD	2,235.14
wf	83884	05/11/01	DISKERUD, HEATHER	30.17
wf	83885	05/11/01	GLASS, JEAN	922.16
wf	83886	05/11/01	HABLE, NATASHA	93.50
wf	83887	05/11/01	HOIUM, SHEILA	896.86
wf	83888	05/11/01	HOOGE, NICK	277.10
wf	83889	05/11/01	PARTLOW, JOSHUA	74.80
wf	83890	05/11/01	POWERS, NICOLE	286.83
wf	83891	05/11/01	RIDLEHOOVER, KATE	353.67
wf	83892	05/11/01	SCHMIDT, RUSSELL	1,289.54
wf	83893	05/11/01	SHOBERG, CARY	521.06
wf	83894	05/11/01	SMITH, AMY	51.11
wf	83895	05/11/01	UNGER, MARGARET	678.17
wf	83896	05/11/01	ANDERSON, TIMOTHY	228.00
wf	83897	05/11/01	BACHMAN, NICOLE	78.78
wf	83898	05/11/01	BODZIAK, MICHAEL	388.50
wf	83899	05/11/01	BRENEMAN, NEIL	114.63
wf	83900	05/11/01	CARLSON, JULIE	20.00
wf	83901	05/11/01	CHAPMAN, JENNY	289.25
wf	83902	05/11/01	CMIEL, NICHOLAS	69.30
wf	83903	05/11/01	COSTA, JOSEPH	243.00
wf	83904	05/11/01	DEGRAW, KRYSTAL	696.12
wf	83905	05/11/01	ERICKSON, CAROL	42.30

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

	<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
wf	83906	05/11/01	FALKENSTEIN, MONICA	91.00
wf	83907	05/11/01	FONTAINE, ANTHONY	30.21
wf	83908	05/11/01	GRUENHAGEN, LINDA	308.25
wf	83909	05/11/01	HAGGERTY, KATHRYN	151.20
wf	83910	05/11/01	HAWKE, ASHLEY	685.78
wf	83911	05/11/01	HEINN, REBECCA	311.45
wf	83912	05/11/01	HENLY, SAMUEL	16.25
wf	83913	05/11/01	HEXUM, AMANDA	54.00
wf	83914	05/11/01	HOLMGREN, LEAH	295.23
wf	83915	05/11/01	HOULE, DENISE	160.40
wf	83916	05/11/01	IRISH, KARL	209.63
wf	83917	05/11/01	JOHNSON, ROBERT	218.05
wf	83918	05/11/01	JOHNSON, ROLLAND	65.26
wf	83919	05/11/01	KERSCHNER, JOLENE	227.25
wf	83920	05/11/01	KOEHNEN, MARY	536.95
wf	83921	05/11/01	KRONHOLM, KATHRYN	182.00
wf	83922	05/11/01	MCPMAHON, MELISSA	52.00
wf	83923	05/11/01	MEISEL, TAMBREY	9.00
wf	83924	05/11/01	MILLS, ANNE	110.50
wf	83925	05/11/01	MOSSONG, ANDREA	347.36
wf	83926	05/11/01	OLSON, ABIGAIL	160.55
wf	83927	05/11/01	OWEN, JONATHAN	139.88
wf	83928	05/11/01	PEHOSKI, CAITLIN	169.00
wf	83929	05/11/01	PEHOSKI, JOEL	178.83
wf	83930	05/11/01	RILEY, DANIEL	60.13
wf	83931	05/11/01	SCHAEFER, ROB	45.50
wf	83932	05/11/01	SMITLEY, SHARON	292.10
wf	83933	05/11/01	SWANER, JESSICA	129.15
wf	83934	05/11/01	WARNER, CAROLYN	82.40
wf	83935	05/11/01	WEDES, CARYL	136.50
wf	83936	05/11/01	WELTER, ELIZABETH	195.11
wf	83937	05/11/01	WELTER, KRISTINE	50.38
wf	83938	05/11/01	WHITE, TIMOTHY	251.70
wf	83939	05/11/01	WILLIAMS, KELLY	793.13
wf	83940	05/11/01	WOODMAN, ALICE	284.55
wf	83941	05/11/01	ZIELINSKI, JENNIFER	93.90
wf	83942	05/11/01	BOSLEY, CAROL	162.19
wf	83943	05/11/01	GLASS, GILLIAN	45.15
wf	83944	05/11/01	GROPPOLI, LINDA	208.60
wf	83945	05/11/01	HANSEN, ANNA	98.83
wf	83946	05/11/01	HUPPERT, ERICA	355.45
wf	83947	05/11/01	KONECZNY, JENNA	54.00
wf	83948	05/11/01	LARKIN, JENNIFER	65.00
wf	83949	05/11/01	PETERSON, LISA	38.25
wf	83950	05/11/01	RADKE, ANN	21.00
wf	83951	05/11/01	SCHROEDER, KATHLEEN	369.60

CITY OF MAPLEWOOD
 EMPLOYEE GROSS EARNINGS REPORT
 FOR THE CURRENT PAY PERIOD

	<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
wf	83952	05/11/01	SHERRILL, CAITLIN	94.19
wf	83953	05/11/01	TARNOWSKI, MICHAEL	64.35
wf	83954	05/11/01	ANDERSON, LINDSEY	111.13
wf	83955	05/11/01	BEHAN, JAMES	1,368.74
wf	83956	05/11/01	DOUGLASS, TOM	328.43
wf	83957	05/11/01	JAHN, DAVID	1,435.88
wf	83958	05/11/01	KOSKI, JOHN	1,005.54
wf	83959	05/11/01	KYRK, ASHLEY	183.00
wf	83960	05/11/01	LANGEVIN, KRISTINA	172.90
wf	83961	05/11/01	LESLIE, DUSTIN	206.33
wf	83962	05/11/01	LONETTI, JAMES	756.23
wf	83963	05/11/01	MAINA, FRANK	146.30
wf	83964	05/11/01	MORIN, TROY	168.00
wf	83965	05/11/01	PATTERSON, ALBERT	650.19
wf	83966	05/11/01	PETERSON, LYND SAY	20.64
wf	83967	05/11/01	PRINS, KELLY	442.72
wf	83968	05/11/01	SARPONG, SEAN	209.55
wf	83969	05/11/01	SEVERSON, HOLLY	36.58
wf	83970	05/11/01	SEVERSON, JACOB	26.60
wf	83971	05/11/01	AICHELE, CRAIG	1,431.94
wf	83972	05/11/01	MULVANEY, DENNIS	1,779.94
wf	83973	05/11/01	PRIEM, STEVEN	1,738.68
				370,331.97

AGENDA NO. G2

Action by Council

Date _____

Endorsed _____

Modified _____

Rejected _____

AGENDA REPORT

TO: City Manager

FROM: Finance Director *D. David*

RE: Transfer to Close Fund for Project 97-18

DATE: May 17, 2001

The fund for Public Works Project 97-18 for Kohlman Basin Management has a deficit of \$163.33. Since this project has been abandoned, it is recommended that the City Council approve a transfer of \$163.33 from the General Fund to close the fund for this project.

C:\agn\closefund507

MEMORANDUM

Action by Council

TO: City Manager
 FROM: Ken Roberts, Associate Planner
 SUBJECT: **Conditional Use Permit Termination – Club F.T.S.**
 LOCATION: 1351 Frost Avenue
 DATE: May 17, 2001

Date _____
 Endorsed _____
 Modified _____
 Rejected _____

INTRODUCTION**Request / Proposal**

City staff is proposing that the city end the approval of a conditional use permit (CUP). This permit is for a coffee lounge in the (former) Miller Meats building at 1351 Frost Avenue. Ron Michaletz had proposed to open Club F.T.S. (Freedom Through Sobriety), an alcohol-free lounge for adults to meet and socialize in this building. See the maps on pages 3 and 4. The club was going to occupy a space in this building located between the Maplewood Bakery and the Senior Recovery Program, a senior citizen chemical dependency clinic. However, Mr. Michaletz told me that he is now not going to open the proposed facility.

Code Requirement

Section 36-155 of the zoning code requires a CUP for restaurants in a BC(M) (business commercial modified) district. According to the BC(M) regulations, the closest description of the applicant's proposal would be a restaurant.

BACKGROUND

On May 8, 2000, the city council approved the conditional use permit for this facility, subject to five conditions. Condition 2 of the approval states that "the proposed use must be substantially started within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year." The applicant never received a building permit from the city for the club, never opened the club and in fact told me that he is longer pursuing the idea.

DISCUSSION

The city should end the approved permit since the applicant has not opened the club and is no longer pursuing this facility.

RECOMMENDATION

Adopt the resolution on page five. This resolution ends the city approval of a conditional use permit for a coffee lounge at 1351 Frost Avenue. The city is ending this approval because:

1. The applicant did not get a building permit for the proposed facility.
2. The applicant did not start or open the proposed use (the club) within one year of council approval, as city code requires.
3. The applicant told city staff that he is no longer going to try to open the proposed club.

REFERENCE INFORMATION

SITE DESCRIPTION

Site size: .74 acres

Existing land use: Maplewood Bakery, Senior Recovery Program and a tattoo shop

SURROUNDING LAND USES

North: Fire Station No. 2 (under construction)

South: Frost Avenue, Mike's LP and Richard's Market

East: Clarence Street and the Webster Dental parking lot

West: Gladstone Fire Station property and Ramsey County trail

PLANNING

Land Use Plan designation: BC(M)

Zoning: BC(M)

Ordinance Requirements

Section 36-155(c)(3) requires a CUP for restaurants in a BC(M) district.

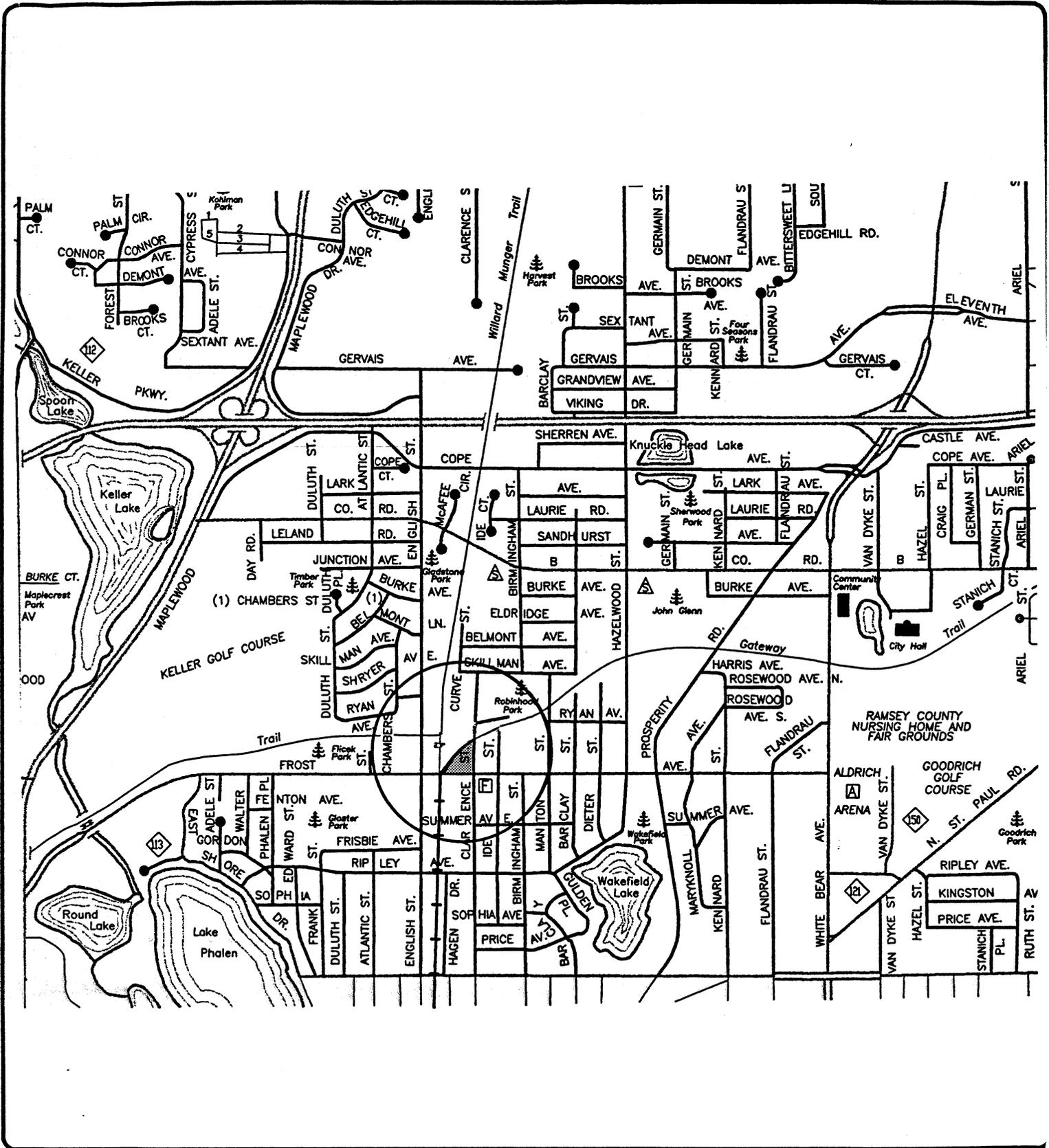
Criteria for Conditional Use Permit Approval

Section 36-442(a) states that the city council may approve a CUP, based on nine standards.

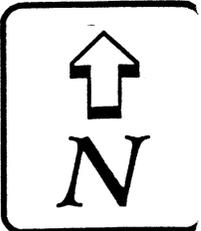
p:sec15\clubfts.rev

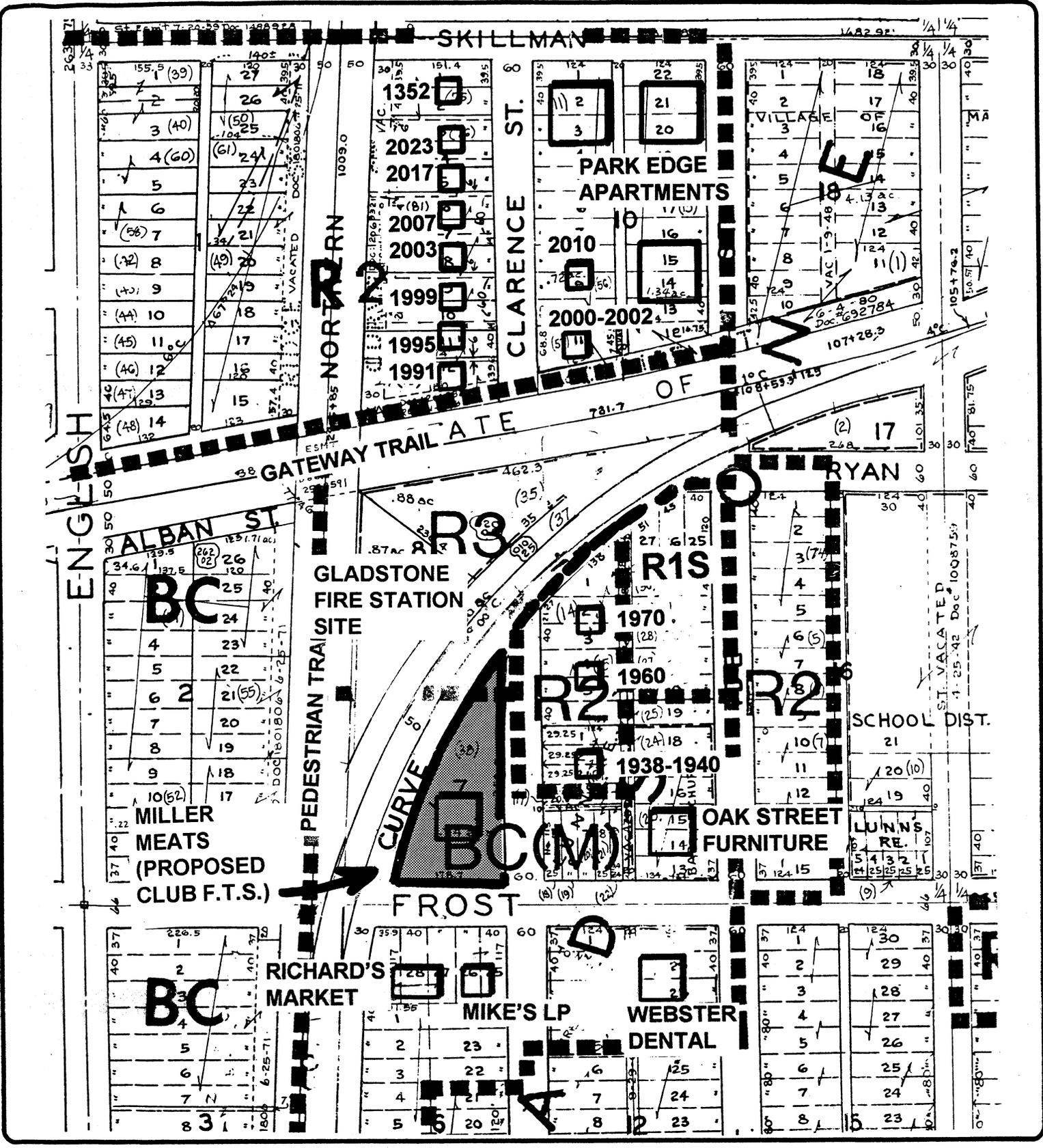
Attachments:

1. Location Map
2. Property Line/Zoning Map
3. CUP Termination Resolution



LOCATION MAP





PROPERTY LINE / ZONING MAP



CONDITIONAL USE PERMIT TERMINATION RESOLUTION

WHEREAS, Ron Michaletz applied for a conditional use permit for a coffee shop in a BC(M) (business commercial modified) district.

WHEREAS, this permit applies to the property at 1351 Frost Avenue. The legal description is:

GLADSTONE, RAMSEY COUNTY, MINNESOTA, BLOCK 7

WHEREAS, the history of this conditional use permit is as follows:

1. On April 17, 2000, the planning commission recommended that the city council approve this permit.
2. On May 8, 2000, the city council held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations of the city staff and planning commission. The council approved the proposed permit, subject to five conditions.

WHEREAS, the applicant did not open the proposed coffee shop and is no longer pursuing the idea.

NOW, THEREFORE, BE IT RESOLVED that the city council end the city approval of the above-described conditional use permit because:

1. The applicant did not get a building permit for the proposed facility.
2. The applicant did not start or open the proposed use (the club) within one year of council approval, as city code requires.
3. The applicant told city staff that he is no longer going to try to open the proposed club.

The Maplewood City Council adopted this resolution on _____, 2001.

AGENDA REPORT

Action by Council

To: City Manager Richard Fursman
From: Chief Donald Winger *DW*
Subject: 3M Donation
Date: May 18, 2001

Sponsored _____
Modified _____
Rejected _____

Introduction

The 3M Company has donated an intubation trainer to the Maplewood EMS Service.

Background

While designing a new airway product, 3M's Medical Products Division purchased an intubation trainer. Because they no longer have use for this intubation trainer, they have donated it to us to use as part of our EMS service. One of our firefighters, who is also a 3M employee, facilitated the donation. The value of this intubation trainer is \$1,365.

Recommendation

It is recommended that approval be given to accept this donation and that a letter of thanks be sent to 3M.

Action Required

Submit to the City Council for review and action.

DSW:js

AGENDA NO. 95

AGENDA REPORT

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

TO: Richard Fursman, City Manager
FROM: Karen Guilfoile, City Clerk *Karen*
DATE: May 16, 2001
RE: Lawful Gambling License - Temporary

Introduction

VFW Post 8901, 1946 English Street, has submitted application for a temporary gambling license to conduct bingo at the Ramsey County Fair July 12 th - 15th.

The purpose of the organization is to speed rehabilitation of disabled and needy veterans, promote Americanism and assist widows and orphans of departed comrades.

Recommendation

It is recommended that council approve the application for a temporary gambling license for VFW Post 8901.

Agenda # GL

AGENDA REPORT

Action by Council

TO: Mike McGuire, City Manager

Date _____

FROM: Karen Guilfoile, City Clerk

Endorsed _____

DATE: May 17, 2001



Modified _____

Rejected _____

RE: Miscellaneous Permit-White Bear Avenue Business Association

Introduction

The White Bear Avenue Business Association (WBABA) holds an annual parade on White Bear Avenue and has applied for a Miscellaneous Permit to conduct the parade on July 12, 2001 from 7:00 p.m. to approximately 9:30 p.m.. The parade route will begin at Ivy and White Bear Avenues ending at the Maplewood Community Center.

Background

In conjunction with the Ramsey County Fair, the White Bear Avenue Business Association holds an annual parade on White Bear Avenue.

Recommendation

It is recommended that Council approved the Miscellaneous Permit to conduct a parade for the White Bear Avenue Business Association.

AGENDA ITEM 67
Action by Council
Date _____
Endorsed _____
Modified _____
Rejected _____

AGENDA REPORT

To: City Manager
From: City Engineer
Subject: Adjustment of Delinquent Assessment Charges, Project 87-05, McKnight Road
Imp. 2321 Stillwater Road E.
PIN - 25-29-22-33-0045
Date: May 22, 2001

We have a property owner, Mr. Michael Green residing at 2321 Stillwater Rd., who has asked us for assistance regarding back due assessment payments on an adjacent parcel he has acquired.

The parcel has a unpaid assessment balance of \$1,097 on the Imp 87-05 McKnight Rd. assessment. Ramsey County will not record his property deed unless the back payments are satisfied.

Mr. Green is dealing with Mr. Chris Samuel in the Ramsey County tax records department. We have talked with Mr. Samuel and learned the following:

1. The parcel which Mr. Green acquired from the State of MN had been condemned as part of the Stillwater Road portion of the McKnight Road corridor reconstruction City of Maplewood Project 87-05 in about 1988±.
2. The residential home on site was demolished in December 1987. According to documented city records, all permits required were done properly.
3. The parcel was assessed on 10/14/91 for front foot improvements and other area charges as well. For reasons unknown to the city, the State of Minnesota did not pay off the complete assessment total when they acquired and closed out the property records filing with Ramsey County.
4. A balance of \$1,097.00 is being held against Mr. Greens property and is as such, unfairly charged. The small unpaid residual is of little or no impact in the assessment recovery process by the city. We believe it is in the best interest of the city and public to release this liability against Mr. Greens property.

We recommend that the city council forgive this charge and direct Ramsey County to remove the Improvement 87-05 delinquent assessment against this property.

RCA

dlp

MEMORANDUM

Action by Council	
Date	_____
Endorsed	_____
Modified	_____
Rejected	_____

TO: City Manager
 FROM: Ken Roberts, Associate Planner
 SUBJECT: **Right-of-Way Vacation**
 LOCATION: Clark Street, south of Mount Vernon Avenue
 DATE: May 8, 2001

INTRODUCTION

Mrs. Margaret Oscarson is asking the city council to vacate an unused street right-of-way. This vacation is for part of the Clark Street right-of-way that is south of Mount Vernon Avenue, just west of DeSoto Street. Please see the maps on pages 3 and 4 and the statement on page 5.

City staff also is recommending that the city vacate an unused alley and the Arkwright Street right-of-way between Mount Vernon and Roselawn Avenues.

DISCUSSION

Mrs. Oscarson is requesting this vacation because her family owns property next to the right-of-way and because the city has not built a street on the Clark Street right-of-way. If the city vacates the right-of-way, it will give the adjacent property owners an additional 30 feet of property and it would eliminate the city setback requirement from the right-of-way. Maplewood does have a storm sewer pipe under the Clark Street right-of-way near Mount Vernon Avenue. Besides the storm water pipe, the city has no plans to develop this right-of-way.

City staff also has proposed that the city vacate an unused alley and the Arkwright Street right-of-way between Mount Vernon and Roselawn Avenues. This alley and street will never be built as they would go through a city ponding area. Vacating these two right-of-ways will help to clean up the maps and the records as Maplewood is the property owner on both sides of the alley and the Arkwright Street right-of-way.

COMMISSION ACTION

On May 7, 2001, the planning commission recommended approval of the proposed vacations.

RECOMMENDATIONS

- A. Adopt the resolution on page six. This resolution vacates the unused Clark Street right-of-way between Mount Vernon and Roselawn Avenues. The city should vacate this right-of-way because:
 - 1. It is in the public interest.
 - 2. The city and the adjacent property owners have no plans to build a street in this location.
 - 3. The adjacent properties have street access.

This vacation is subject to the city keeping a drainage and utility easement over the right-of-way.

- B. Adopt the resolution on page seven. This resolution vacates the unused Arkwright Street right-of-way between Mount Vernon and Roselawn Avenues. The city should vacate this right-of-way because:

1. It is in the public interest.
2. The city and the adjacent property owners have no plans to build a street in this location.
3. The adjacent properties have street access.

C. Adopt the resolution on page eight. This resolution vacates the unused alley in Block Seven of Magoffin's North Side Addition between Mount Vernon and Roselawn Avenues. The city should vacate this alley because:

1. It is in the public interest.
2. The city and the adjacent property owners have no plans to build an alley in this location.
3. The adjacent properties have street and alley access.

REFERENCE

SITE DESCRIPTION

Existing land use: Undeveloped and city ponding area

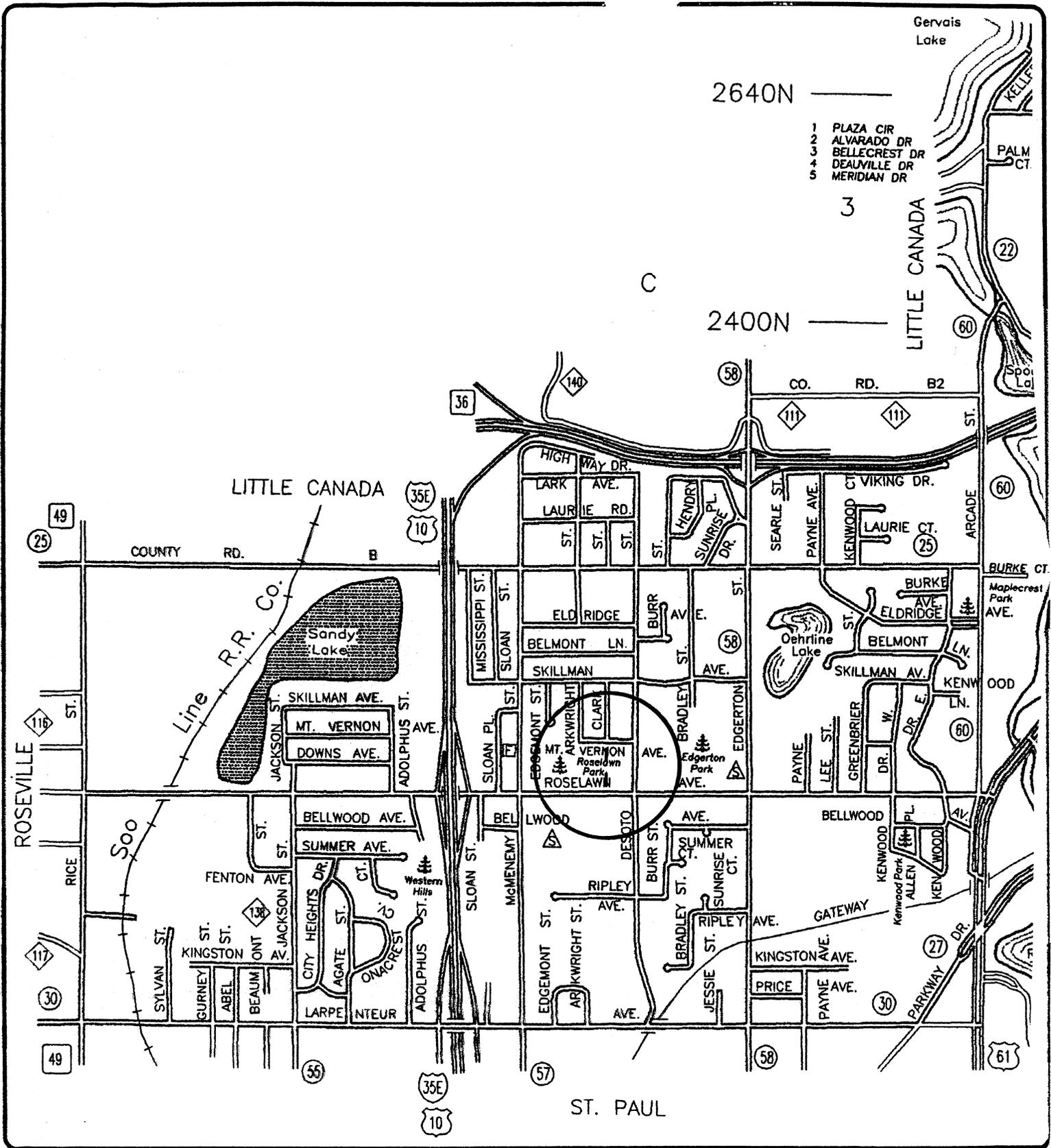
SURROUNDING LAND USES

North: Residences across Mount Vernon Avenue
East: Houses on DeSoto Street and Roselawn Avenue
South: Roselawn Avenue
West: City ponding area

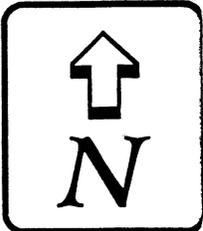
p:sec17/clarkst.vac

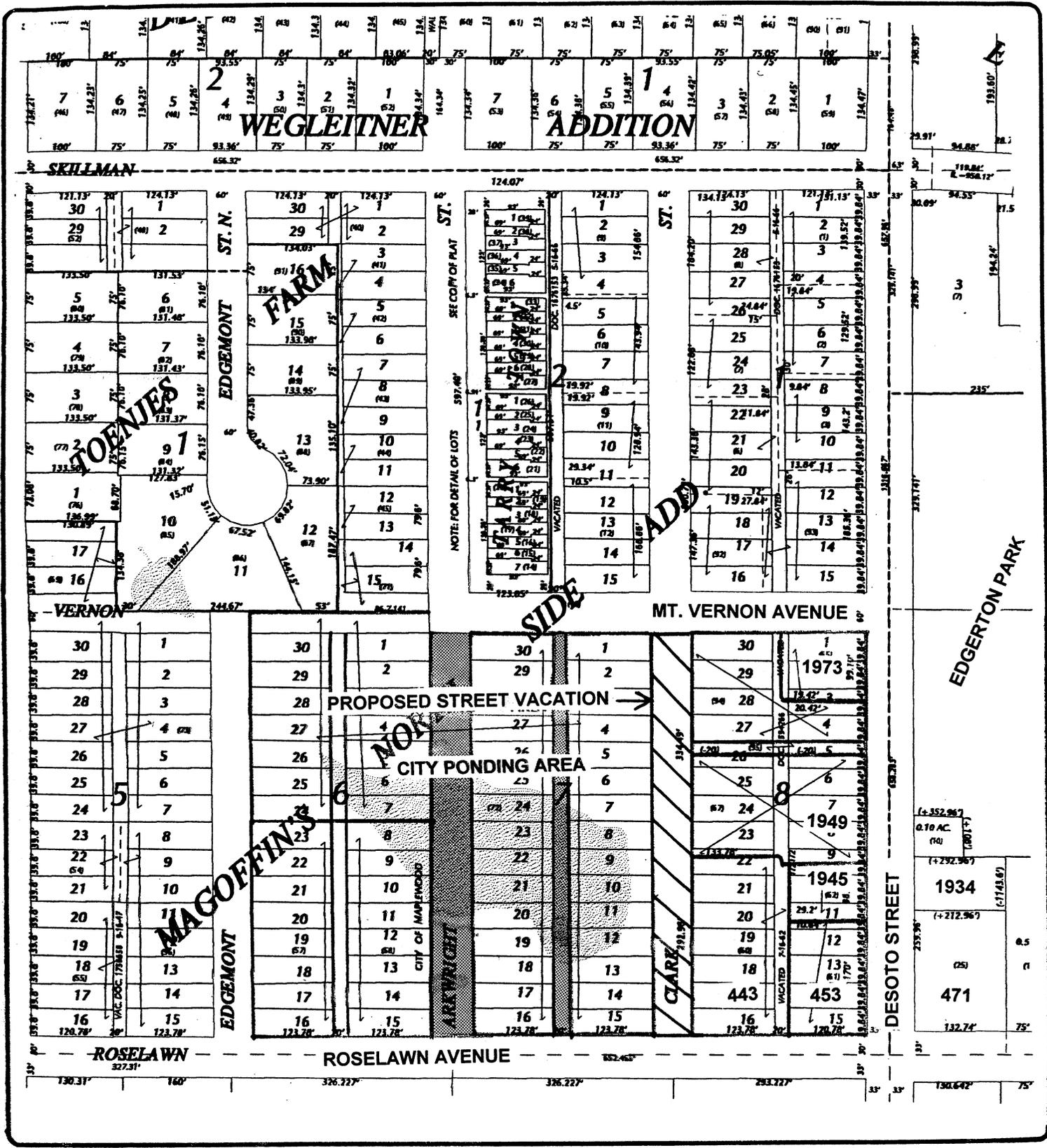
Attachments:

1. Location Map
2. Property Line Map
3. Applicant's Statement
4. Clark Street vacation resolution
5. Arkwright Street vacation resolution
6. Alley vacation resolution



LOCATION MAP





PROPERTY LINE MAP

CITY STAFF PROPOSED VACATIONS





Margaret Oscarson
1475 Eldridge Ave E
Maplewood, MN 55109-3519

651-779-7699

City of Maplewood:

We are requesting vacating of Clark St. from ^{A-3} Mt Vernon Ave. south 384.89 feet. Located in Block 8 Magoffin North side Addition.

Clark St., although a platted St. has no utilities and no improvements, bordered on the west side by the City of Maplewood's pending area

We have a lot bordering on the east side of Clark St. that we are not able to develop because of the lack of utilities on Mt. Vernon and Clark St.

If the south area of Clark St from Mt. Vernon was vacated we could then bring in utilities from the north allowing a buildable lot. As it is now it is not financially feasible

VACATION RESOLUTION (Clark Street right-of-way)

WHEREAS, Mrs. Margaret Oscarson applied for the vacation of the following-described right-of-way:

The Clark Street right-of-way between the south right-of-way line of Mount Vernon Avenue and the north right-of-way line of Roselawn Avenue in the Southwest Quarter of the Northwest Quarter of Section 17, Township 29, Range 22 West, Ramsey County, Minnesota;

WHEREAS, the history of this vacation is as follows:

1. On May 7, 2001, the planning commission recommended that the city council approve the vacation.
2. On May 29, 2001, the city council held a public hearing. The city staff published a notice in the *Maplewood Review* and sent a notice to the abutting property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations from the city staff and planning commission.

WHEREAS, after the city approves this vacation, public interest in the property will go to the following abutting properties:

The vacated alley accruing and the following, except the north 19.42 feet of Lot 3 and all of Lot 4 and Lots 27 thru Lot 30, Block 8, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0094.)

The vacated alley accruing and the following, the North 20 feet of Lot 5 and the North 20 feet of lot 26, Block 8, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0095.)

The vacated alley accruing, part of Lot 22 lying North of line par. to and 292.96 feet North of said line of the NW 1/4 of Section 17, Township 29, Range 22 and Except North 20 feet of Lot 5 and except North 20 feet of Lot 26; North 1/2 Lot 9 and all of Lots 6 thru 8 and all of Lots 23 thru Lot 25, Block 8, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0067).

The East 1/2 of Vacated alley adjacent S 1/2 of Lot 9 and adjacent lots 10 thru 15 also West 1/2 of vacated alley adjacent and following part of Lot 22 in South 292.96 feet of the Northwest 1/4 of Section 17, Township 29, Range 22 and all of Lots 16, thru 21, Block 8, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0060).

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described right-of-way vacation for the following reasons:

1. It is in the public interest.
2. The city and the applicant have no plans to build a street in this location.
3. The adjacent properties have street access.

This vacation is subject to the city keeping a drainage and utility easement over all the vacated right-of-way.

The Maplewood City Council adopted this resolution on _____, 2001.

VACATION RESOLUTION (Arkwright Street right-of-way)

WHEREAS, the Maplewood Community Development Director initiated the vacation of the following-described right-of-way:

The Arkwright Street right-of-way between the south right-of-way line of Mount Vernon Avenue and the north right-of-way line of Roselawn Avenue in the Southwest Quarter of the Northwest Quarter of Section 17, Township 29, Range 22 West, Ramsey County, Minnesota;

WHEREAS, the history of this vacation is as follows:

1. On May 7, 2001, the planning commission recommended that the city council approve the vacation.
2. On May 29, 2001, the city council held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations from the city staff and planning commission.

WHEREAS, after the city approves this vacation, public interest in the property will go to the following abutting properties:

Lots 8 thru Lot 15, Block 6, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0058.)

The vacated street accruing and the following, Lots 1 thru 7 and 24 thru 30, Block 6, and all of Block 7, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0072.)

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described right-of-way vacation for the following reasons:

1. It is in the public interest.
2. The city and the applicant have no plans to build a street in this location.
3. The adjacent properties have street access.

The Maplewood City Council adopted this resolution on _____, 2001.

VACATION RESOLUTION (Alley)

WHEREAS, the Maplewood Community Development Director initiated the vacation of the following-described right-of-way:

The undeveloped 20-foot-wide alley between the south right-of-way line of Mount Vernon Avenue and the north right-of-way line of Roselawn Avenue in Block 7 of Magoffin's North Side Addition in the Southwest Quarter of the Northwest Quarter of Section 17, Township 29, Range 22 West, Ramsey County, Minnesota.

WHEREAS, the history of this vacation is as follows:

1. On May 7, 2001, the planning commission recommended that the city council approve the vacation.
2. On May 29, 2001, the city council held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations from the city staff and planning commission.

WHEREAS, after the city approves this vacation, public interest in the property will go to the following abutting property:

The vacated street accruing and the following, Lots 1 thru 7 and 24 thru 30, Block 6, and all of Block 7, Magoffin's North Side Addition in Section 17, Township 29, Range 22, Maplewood, Ramsey County. (PIN 17-29-22-23-0072.)

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described alley vacation for the following reasons:

1. It is in the public interest.
2. The city and the applicant have no plans to build an alley in this location.
3. The adjacent properties have street access.

The Maplewood City Council adopted this resolution on _____, 2001.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
MONDAY, MAY 7, 2001**

A. Clark Street right-of-way vacation (south of Mount Vernon).

Mr. Ken Roberts gave the staff report for the city. Mrs. Margaret Oscarson is asking the city council to vacate an unused street right-of-way. This vacation is for part of the Clark Street right-of-way that is south of Mount Vernon Avenue, just west of DeSoto Street. City staff is also recommending that the city vacate an unused alley and the Arkwright Street right-of-way between Mount Vernon and Roselawn Avenues.

Mr. Frost moved the *planning commission* recommend the city council:

A. Adopt the resolution that vacates the unused Clark Street right-of-way between Mount Vernon and Roselawn Avenues. The city should vacate this right-of-way because:

1. It is in the public interest.
2. The city and the adjacent property owners have no plans to build a street in this location.
3. The adjacent properties have street access.

This vacation is subject to the city keeping a drainage and utility easement over the right-of-way.

B. Adopt the resolution that vacates the unused Arkwright Street right-of-way between Mount Vernon and Roselawn Avenues. The city should vacate this right-of-way because:

1. It is in the public interest.
2. The city and the adjacent property owners have no plans to build a street in this location.
3. The adjacent properties have street access.

C. Adopt the resolution that vacates the unused alley in Block Seven of Magoffin's North Side Addition ~~between~~ Mount Vernon and Roselawn Avenues. The city should vacate this alley because:

1. It is in the public interest.
2. The city and the adjacent property owners have no plans to build an alley in this location.
3. The adjacent properties have street and alley

Mr. Rossbach **seconded**.

Ayes-All

Motion *carries*.

This proposal goes before the city council on May 29.

MEMORANDUM

Action by Council

Date _____

Endorsed _____

Modified _____

Rejected _____

TO: City Manager
 FROM: Ken Roberts, Associate Planner
 SUBJECT: **Conditional Use Permit**
 PROJECT: **Little School of Montessori**
 LOCATION: **Cross Lutheran Church (1945 Prosperity Road)**
 DATE: **May 8, 2001**

INTRODUCTION

Ms. Noemi Palmer, the Director of the Little School of Montessori, is asking the city for a conditional use permit (CUP). She wants this approval to operate a preschool and child care center in Cross Lutheran Church at 1945 Prosperity Road. (See the maps on pages four and five and the applicant's statement on page six.)

Since the church existed before the city adopted the code, the church does not need a CUP. Any expansion of the church would need a CUP. The code, however, requires a CUP for a preschool and day care center in any residential zoning district.

DISCUSSION

The proposed preschool and child care center should not cause any negative effect for the neighbors. In fact, the church had in previous years run an elementary school (grades K through 8) from this location. The church and Montessori school will need to work with the fire marshal on the installation of new alarm systems in the building.

COMMISSION ACTION

On May 7, 2001, the planning commission recommended approval of the conditional use permit.

RECOMMENDATION

Adopt the resolution on pages seven and eight. This resolution approves a conditional use permit for a preschool and child care facility in Cross Lutheran Church at 1945 Prosperity Road. This permit is based on the standards required by the city code and shall be subject to the following conditions:

1. The city council may approve major changes to the site, after a public hearing. The Director of Community Development may approve minor changes to the site.
2. The church and the Montessori school shall install smoke and alarm systems as required by the fire marshal.
3. The city council shall not review this permit again unless there is a problem or if the owner or operator proposes a major change.

CITIZEN COMMENTS

I surveyed the 44 surrounding property owners within 350 feet of this property for their comment about this proposal. Of the five replies, one had no comment and four were in favor or expressed miscellaneous comments.

In Favor/Miscellaneous Comments

1. Good use of church property - no problem. (Drohman - 1961 Hazelwood)
2. Twenty-five plus years ago, 100 students attended Cross Lutheran School. Never a problem. The school-church and AA have been very good neighbors. We prefer the happy children to the sharp rap of an aluminum bat hitting a ball and the dust and dirt of Wakefield ball park. (Svendsen - 1597 Frost Avenue)
3. Don't think it will make much difference in traffic. The Little School of Montessori is a good school. Being a church, they have a parking lot so they won't be turning around in a driveway like day care in a private home. (Kowalczyk - 1900 Dieter Street)
4. As a trustee of Cross, it is my job to be a good steward of our facilities and I feel this is good use of an otherwise empty facility. This use will add much less traffic to the local area than the current usage caused by the local traffic and the AA house. (Cross Lutheran Church - 1945 Prosperity Road)

REFERENCE INFORMATION

SITE DESCRIPTION

Site size: 2.18 acres
Existing land use: Cross Lutheran Church

SURROUNDING LAND USES

North: Single dwellings
East: Single dwellings
South: Wakefield Park across Frost Avenue
West: Single dwellings

PLANNING

Land Use Plan designation: C (church)
Zoning: F (farm residential)

Ordinance Requirements

Section 36-437(3) requires a CUP for churches and for state licensed day care facilities in any zoning district.

Criteria for Conditional Use Permit Approval

Section 36-442(a) states that the city council may approve a CUP, based on nine standards. Refer to the findings in the resolution on pages seven and eight.

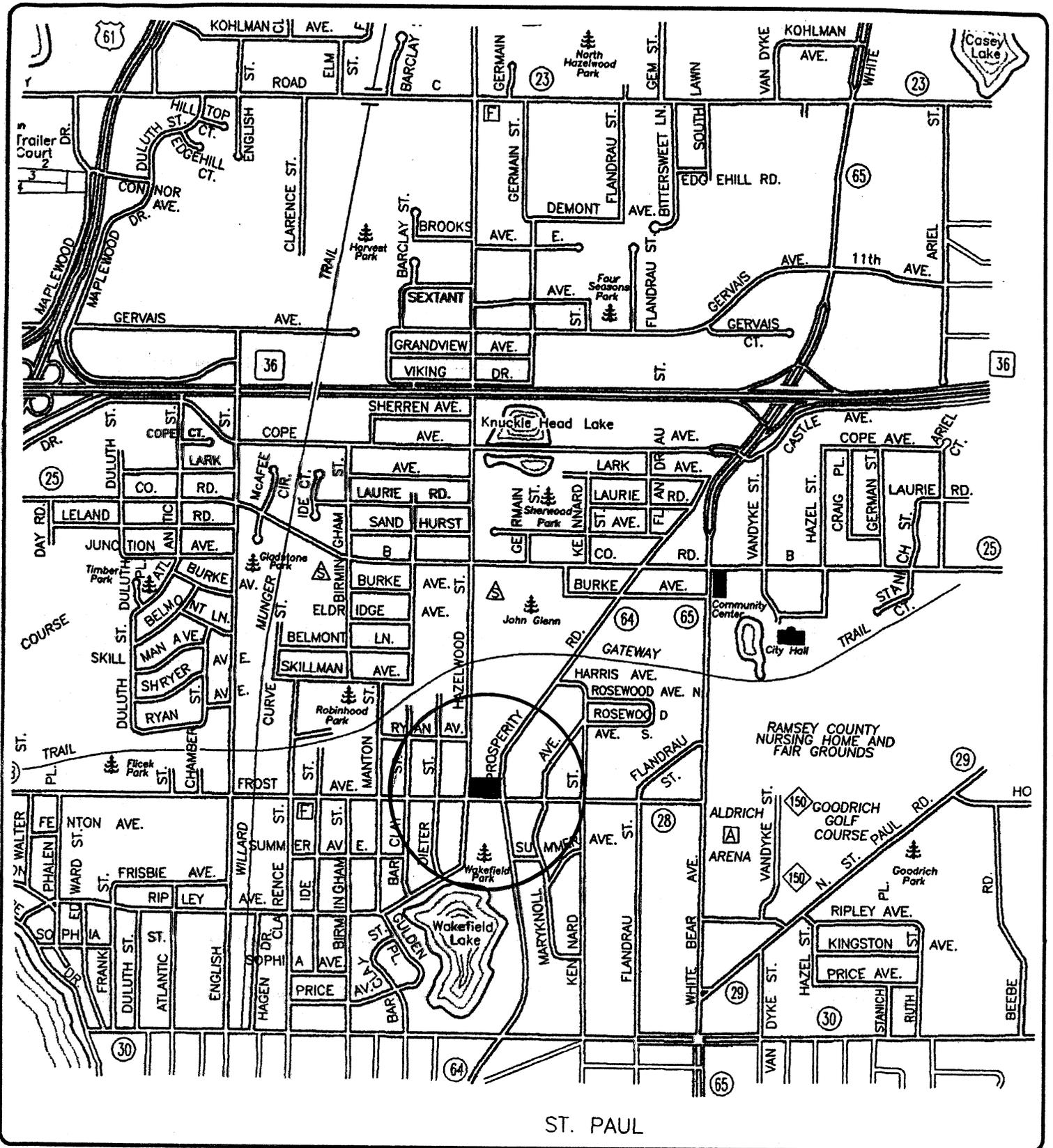
Application Date

The city received this application on April 10, 2001. As such, city council action is required by June 9, 2001 to comply with the state 60-day rule.

kr/Sec15/1945pros.mem

Attachments:

1. Location Map
2. Property Line/Zoning Map
3. Applicant's Statement
4. Conditional Use Permit Resolution



LOCATION MAP





Little School of Montessori
1945 Prosperity Rd.
Mplwd, MN. 55109

A written statement from Little School of Montessori

Little School of Montessori is a non-profit preschool and child care center licensed by the state of Minnesota and the city of St. Paul. We offer a year-round program. Little School is licensed to accommodate 20 children.

Little School began in 1972 as a member school of the North Suburban Montessori Association. In 1978 Little School became independent and reorganized as Little School of Montessori Inc. During this time it was parent operated. From 1972 to 1978 the school rented space at the Gladstone Community Center from the North Saint Paul/Maplewood School district. Reason for leaving Gladstone was because the City of Mplwd ~~NEEDED~~ the space for expansion and renovation to upgrade their program. From 1979 until MARCH 29, 2001 Little School rented space from Our Redeemer Church, in St. Paul. Reason for leaving Our Redeemer Church was because they chose to adopt their own church program. Little School has been in the Mplwd community since 1972 except for the 6 years at Our Redeemer Church. Little School always wanted to return to the City of Mplwd.

Little School of Montessori will be occupying an existing space in Cross Lutheran Church with no structural changes to the building. The school will simply be making use of the space total square feet 1,277.00 that the Sunday school uses. This will be making better use of the existing space during the week. Hours of operation 7:00 a.m. thru 5:30p.m. Monday thru Friday. Little School has 3 employees and 20 children enrolled with various schedules. Because of this there will be minimal impact on traffic in the area. Our small school population will also cause very little change to the environment of the area. The positive contribution of having Little School of Montessori at Cross Lutheran Church at 1945 Prosperity Road is to provide a safe learning environment for children in the community. We provide both working parents and stay at home parents who want an enriched learning environment for their children.

Thank you to the City of Maplewood for considering this application.

CONDITIONAL USE PERMIT RESOLUTION

WHEREAS, Ms. Noemi Palmer applied for a conditional use permit to operate a preschool and child care center in Cross Lutheran Church.

WHEREAS, this permit applies to property located at 1945 Prosperity Road. The legal description is:

The South 433 feet of part of the NE 1/4 except North 117 Feet of the West 188 feet and except North 125 feet of that part East of West 188 feet, subject to Frost and Hazelwood Avenues and Prosperity Road and Westerly of centerline of said road in Section 15, Township 29, Range 22 (PID # 15-29-22-13-0049)

WHEREAS, the history of this conditional use permit is as follows:

1. On May 7, 2001, the planning commission recommended that the city council approve this permit.
2. On May 29, 2001, the city council held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The council gave everyone at the hearing a chance to speak and present written statements. The council also considered reports and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit based on the building and site plans. The city council approves this permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water runoff, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.

8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. The city council may approve major changes to the site, after a public hearing. The Director of Community Development may approve minor changes to the site.
2. The church and the Montessori school shall install smoke and alarm systems as required by the fire marshal.
3. The city council shall not review this permit again unless there is a problem or if the owner or operator proposes a major change.

The Maplewood City Council adopted this resolution on May _____, 2001.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
MONDAY, MAY 7, 2001**

B. Little School of Montessori Conditional Use Permit (1945 Prosperity Road).

Mr. Ken Roberts gave the staff report for the city. Ms. Noemi Palmer, is requesting a conditional use permit for the Little School of Montessori. They would like to open a preschool/childcare facility in Cross Lutheran Church at 1945 Prosperity Road. In review with neighbors and staff there was no opposition to the preschool. The school is in the process of getting state licensed. Staff is recommending approval subject to the noted conditions.

Ms. Noemi Palmer, the Director the Little school of Montessori, was present to answer questions. Ms. Palmer informed the commission that the church is working with the state and city fire marshal in rewiring the whole church for smoke detectors.

Mr. Frost moved the planning commission recommend the city council adopt the resolution that approves a conditional use permit for a preschool and child care facility in Cross Lutheran Church at 1945 Prosperity Road. This permit is based on the standards required by the city code and shall be subject to the following conditions:

1. The city council may approve major changes to the site, after a public hearing. The Director of Community Development may approve minor changes to the site.
2. The church and the Montessori school shall install smoke and alarm systems as required by the fire marshal.
3. The city council shall not review this permit again unless there is a problem or if the owner or operator proposes a major change.

Mr. Pearson seconded.
Ayes-All

Motion carries.

This proposal will go before the city council on May 29, 2001.

AGENDA REPORT

Action by Council

TO: City Manager

Date _____

FROM: City Engineer

Endorsed _____

SUBJECT: Assessment Objections, Public Improvement 00-05, Gladstone Neighborhood Streets

Modified _____

Rejected _____

DATE: May 21, 2001

The city has received a total of seven (7) assessment objections or appeal for changes. Three of the seven are for Senior Citizen deferments and can be granted upon receipt by the city clerk of appropriate qualification. The necessary application forms have been sent by the city clerk to the requesting property owners for completion and return for validation.

REQUEST FOR SENIOR CITIZEN DEFERMENT

PIN 16-29-22-41-0033	Gloria J. Enright	1211 Ripley Ave. E.
PIN 16-29-22-42-0069	Roxie T. Smith	1829 Frank St. N.
PIN 16-29-22-42-0072	Roxie T. Smith	1829 Frank St. N.

RECOMMENDATION

Pursuant Minn. Statute 429 and all of its related subdivisions, it is recommended that the City Council grant deferment to the requesting property owners subject to the receipt of appropriate documentation required for processing the above deferment requests.

REQUEST FOR ASSESSMENT REDUCTION

PIN 16-29-22-41-0016	Charlotte W. Schnaith	1220 Frisbie Ave. E.
----------------------	-----------------------	----------------------

The property owner requests the city council reduce the two (2) unit assessment classification of her parcel down to one (1) unit only. The parcel is recognized as being large enough for subdivision into two parcels and was thus eligible for a double assessment by city staff.

Discussion and negotiation with the property owner has created an agreement whereby the city's street and utility interest is protected for a sufficient length of time and parcel subdivision is voluntarily restricted with pending penalty clause satisfactory to the property owner.

RECOMMENDATION

It is recommend that the city council grant the reduction from two (2) units down to one (1) unit each subject to the conditions established in the supporting enclosure document.

REQUEST FOR CANCELLATION OF ASSESSMENT

PIN 16-29-22-44-0019 Greg & Jean Votel 1730 Atlantic St. N.

The property owner has requested the city cancel the assessment against the fore referenced parcel which abuts their homes parcel site.

There is presently no paved street (Chambers Street) adjacent to this unimproved lot and no direct access to existing storm sewer system. The parcel has been generally leveled and graded by the property owner but is still slightly lower than the surrounding properties and thus retains its own drainage runoff.

RECOMMENDATION

Staff recommends the city council grant the cancellation of this parcel assessment.

REQUEST FOR CANCELLATION OF STORM SEWER ASSESSMENT

PIN 16-29-22-44-0078 Harold & Virginia Olson 1717 Duluth St. N.

This property owner believes that they have paid a previous storm sewer levy and should therefor not have to pay for storm drainage a second time.

RECOMMENDATION

An examination of all available city records and assessment documentation do not show the owners recollection to be correct. The city has no records of any storm sewer assessment against this parcel as part of past Duluth Street improvements. Subject to submission of written documentation by the owner validating their claim of a previous storm sewer assessment, staff recommends the city council deny this cancellation request.

REQUEST FOR REVISION OF ASSESSMENT

PIN 16-29-22-44-0082 Robert Ryan 1173 Larpenteur Ave. E.

The property owner requests a revision of the proposed property assessment. The reason stated being he believes the "garden issue" is outrageous.

RECOMMENDATION

Staff recommends this assessment be left unchanged and approved as originally proposed.

RCA

dlp

Attachment(s)

Assessment Hearing appeal form - Senior Citizen Deferment PIN 16-29-22-41-0033

PIN 16-29-22-42-0069

PIN 16-29-22-42-0072

Letter of conditional agreement for assessment reduction PIN 16-29-22-41-0016

Assessment Hearing appeal form & Letter of appeal PIN 16-29-22-44-0019

Letter of appeal PIN 16-29-22-44-0078

Assessment Hearing appeal form PIN 16-29-22-44-0019

ASSESSMENT HEARING APPEAL FORM
GLADSTONE NEIGHBORHOOD STREETS
PROJECT 00-05

Address of assessed parcel 1211 Ripley ave

Property identification number:

16-29-22-41-0033
(12 digit number)

Do you wish to address the city council tonight?

Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. **This form must be completed and filed with the city clerk no later than the close of the city council assessment hearing on May 14, 2001.** Your request will become part of the public hearing record. I request that the city council consider (check one):

- a. Senior citizen deferment (over 65 years of age)
- b. Disability hardship deferment (where retired by virtue of a permanent and total disability)
- c. Cancellation of assessment
- d. Revision of assessment

Reason for the request:

Gloria J. Enright Gloria J. Enright 5-14, 2001
Print Name Signature Date
1211 Ripley (651) 776-1233
Address of Property Owner Code Telephone
Maplewood Missouri 55109
City State Zip

ASSESSMENT HEARING APPEAL FORM
GLADSTONE NEIGHBORHOOD STREETS
PROJECT 00-05

Address of assessed parcel 1829 Frank St

Property identification number:

16-29-22-42-0069
(12 digit number)

Do you wish to address the city council tonight?

Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. **This form must be completed and filed with the city clerk no later than the close of the city council assessment hearing on May 14, 2001.** Your request will become part of the public hearing record. I request that the city council consider (check one):

- a. Senior citizen deferment (over 65 years of age)
- b. Disability hardship deferment (where retired by virtue of a permanent and total disability)
- c. Cancellation of assessment
- d. Revision of assessment

Reason for the request:

unable to pay

Roxie T Smith Roxie T. Smith 5-14-01
Print Name Signature Date

1829 Frank St (651) 774-8234
Address of Property Owner Code Telephone

Maplewood MN 55109
City State Zip

ASSESSMENT HEARING APPEAL FORM
GLADSTONE NEIGHBORHOOD STREETS
PROJECT 00-05

Address of assessed parcel 18 XX Edward St

Property identification number:

1629 22-42-20-22
(12 digit number)

Do you wish to address the city council tonight? Yes No

Please complete this form if you intend to appeal to the city council to defer, revise or cancel your assessment. This form must be completed and filed with the city clerk no later than the close of the city council assessment hearing on May 14, 2001. Your request will become part of the public hearing record. I request that the city council consider (check one):

- a. Senior citizen deferment (over 65 years of age)
- b. Disability hardship deferment (where retired by virtue of a permanent and total disability)
- c. Cancellation of assessment
- d. Revision of assessment

Reason for the request:

I cannot pay this assessment because of no income

Roxie T. Smith Roxie T. Smith 5.14.00
Print Name Signature Date

1829 Frank (651) 774 8234
Address of Property Owner Code Telephone

Maplewood MN 55109
City State Zip

May 11, 2001

Mayor and City Council
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109

RE: Gladstone West Street Improvements – City Project 00-05

Assessment Objection for Property at 1220 FRISBIE AVE.

PIN #: 16-29-22-41-0016

Honorable Mayor and City Council Members:

I am the legal owner of the above-described property. The project for my street proposes to assess my property for 2 units of improvement. While my property may be large enough to be subdivided into 2 lots in the future, due to my husband having recently passed away, the location of the existing home, and other specific property issues, I do not foresee this property ever being subdivided.

With this letter, I hereby object to the proposed assessment. I request a reduction in the assessment amount from 2 units to 1 unit. I have met with the City Engineer, Chuck Ahl and jointly, we developed the following conditions:

- I hereby agree that the City of Maplewood can restrict my property from making a cut into the street for sewer access until 5 years past the completion of the project. I understand that this will effectively preclude any property subdivision due to the need for sewer connections until September 2006.
- I hereby agree that should the property subdivide, that the City of Maplewood could collect, as a connection charge, an amount equal to 1 unit of assessment, plus 6.3% simple interest from the date of assessment adoption. This amount shall become due and payable at the time of subdivision. This condition shall remain in effect until September 30, 2016, which is 15 years from the completion of the project.
- In consideration of agreeing to the above, the City of Maplewood shall reduce my assessment from 2 units to 1 unit and I agree not to contest the 1 assessment unit to my property.

Thank you for your consideration of my request.

Sincerely,

Charlatta Schnaith

GREG & JEAN VOTEL
1730 ATLANTIC ST
MAPLEWOOD, MN 55109
651-771-3229

APR 28 2001

Copy
CITY OF MAPLEWOOD
DEPT OF PUBLIC WORKS
1830 COUNTY RD B EAST
MAPLEWOOD, MN 55109

COUNCIL MEMBERS

WE ARE WRITING IN REGARDS TO OUR ASSESSMENT NOTICE FOR 162922440019 WHICH IS OUR BACK LOT. WE PURCHASED THE BACK LOT WHEN IT WAS JUST A DUMPING GROUND THERE WERE TIRES GARBAGE ETC THRU OUT THE WHOLE BACK. WE HAVE TURNED THAT LOT AROUND TO AN ALMOST PARK LIKE SETTING WE'VE PLANTED TREES FLOWERS GRASS AND BUSHES. NEXT TO OUR LOT IS AN OPEN FIELD WE HAVE BEEN HELPING THE CHURCH THAT OWNS IT BY TAKING CARE OF IT, WITH THEM. IN THE FUTURE WE ARE LOOKING TO PURCHASING THE LOT AJASENT TO OUR HOME AND BACK LOT.

WE HAVE A PROBLEM WITH THE ABOVE ASSESSMENT DUE TO THE FOLLOWING FACTS

1. THE BACK LOT HAS NO ACCESS TO ANY STREET THEREFORE IT CAN'T BE BUILT UPON.
2. THE BACK LOT IS FORMED TO HAVE ANY ACCESS WATER TO RUN INTO THE FIELD NEXT TO IT.
3. THERE IS NO SEWER SYSTEM FOR THE FIELD THE WATER PUDDLES AND DRIES UP IN THE FIELD

WE REALLY DON'T UNDERSTAND HOW OR WHY YOU ARE ASSESSING THAT PARTICULAR LOT DUE TO THE FOLLOWING FACTS. WE SUGGEST THAT YOU REMOVE THE CHARGES TO THE ABOVE LOT DUE TO THESE FACTS. WE WILL FIGHT THIS PARTICULAR ASSESSMENT DUE TO THE UNFAIRNESS OF IT.

SINCERELY

Greg & Jean Votel
GREG & JEAN VOTEL

May 11, 2001

Mayor and City Council
City of Maplewood
1830 E. County Road B
Maplewood, MN 55109

RE: Gladstone West Street Improvements – City Project 00-05

Assessment Objection for Property at 1717 Duluth Street

PIN #: 162922440078

Honorable Mayor and City Council Members:

We are the legal owners of the above-described property. The City of Maplewood is proposing to assess our property for the street and storm sewer improvements as part of this project.

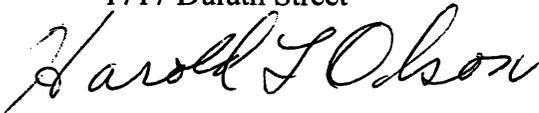
With this letter, we hereby object to the proposed assessment. We request a reduction in the assessment amount from the proposed \$3,300.00 to only the street assessment amount of \$2,685.00. We have met with the City Engineer, Chuck Ahl and jointly, we discussed the following issues:

- The City of Maplewood previously assessed our property for storm sewer in 1964 when we constructed the home. We were told that this was a one-time only assessment. City records should be reviewed to indicate this payment.
- In consideration of agreeing to the above, the City of Maplewood shall reduce my assessment from \$3,300.00 to \$2,685.00 and we agree not to contest the 1 assessment unit for street improvements to our property.

Thank you for your consideration of my request.

Sincerely,

Harold Olson
1717 Duluth Street



Virginia Olson
1717 Duluth Street



RECEIVED
MAY 14 2001

Action by Council

AGENDA REPORT

Date _____

Endorsed _____

Modified _____

Rejected _____

TO: City Manager

FROM: Director of Public Works/City Engineer

DATE: May 21, 2001

SUBJECT: Authorize Expenditure and Approve Consultant Selection for Beaver Lake Townhomes Environmental Assessment Worksheet (EAW), City Project No. 01-10

Introduction

The proposed Beaver Lake Townhome project was considered for approval as part of the May 14, 2001, council meeting. The city council, after receiving a petition from the interested neighborhood, considered the preparation of an Environmental Assessment Worksheet (EAW). Council approval is required to authorize a consultant to prepare the EAW.

Background

The city council authorized the preparation of an Environmental Assessment Worksheet (EAW) at the May 14 city council meeting due to the council concern that inadequate information regarding site-generated traffic, impact on site wetlands, and impact of site-generated storm water runoff was included in the project proposal. The city council's motion indicated that the potential for significant environmental impact exists, which met the threshold for the preparation of the EAW. City staff provided a quick estimate at the meeting that an EAW might cost approximately \$5,000.

Staff has reviewed the requirements for preparation of an EAW with area consultants and discovered that the cost of a properly prepared EAW for this project could approach \$15,000. Proposals were received from three firms for the preparation of the sewer portion of the city project within the area. BRW Engineers of Minneapolis provided the lowest cost and most comprehensive proposal to conduct the sewer study. The sewer information should be included in the EAW, and thus BRW Engineers are the most likely firm to prepare the EAW at the best cost for the city. BRW Engineers have prepared over 25 EAW documents for area communities. BRW has not worked for either the landowner or the developer in any capacity.

Representatives from the neighborhood submitted a list of twelve environmental firms to be considered for preparation of the EAW. Staff is reviewing the firms and will report on any changes in recommendation at the council meeting.

The cost of the EAW should be a requirement for the developer to reimburse the city. Staff is working with the developer on the conditions for reimbursement, but has not reached an agreement at this time. If the developer abandons the project, the cost of the EAW would be borne by the city. We recommend that a transfer from the contingency fund be approved and direct staff to continue negotiating with the developer for reimbursement of the EAW preparation costs.

Recommendation

It is recommended that BRW/URS Engineers prepare the EAW for the Beaver Lake Townhome Project. The preparation cost of the EAW should be authorized up to \$15,000 from the contingency fund. Staff should be directed to continue to negotiate with the developer for reimbursement of the reasonable costs of the EAW preparation.

RCA

jw

AGENDA REPORT

Item # J3

to: Richard Fursman, City Manager
from: Colleen J. Callahan, Community Oriented Services Coordinator
subject: Charitable Gambling Requests for 2002
date: May 22, 2001

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

INTRODUCTION

In December 1998 the City Council approved a revised process and policies for reviewing and approving Charitable Gambling Requests. The new guidelines were established to coincide with the budget process. All requests must be submitted by April 15 of each year for the following years allocations.

BACKGROUND

Each request is evaluated based on its overall city wide benefit. Funds are generally distributed for projects, equipment or activities that are based in the community and which primarily benefit City residents. Receiving funds one year does not automatically guarantee continued funding in subsequent years. Projects which involve the purchase of equipment, supplies or specific items will be looked upon more favorably than requests for salaries or general operating costs. All funds are required to be expended for the requested project within one year of the date of receipt of the funds from the City.

The City of Maplewood grants funds from lawful gambling profits, for lawful purpose to support City-related activities / events. "Lawful purposes" as outlined by the State Gambling Board are: 1) lawful purposes outlined by statute; which are; a) 501(c)(3) organizations & 501(c)(4) festival organizations; b) relieving the effects of poverty, homelessness, physical or mental disability; c) treatment of: delayed post-traumatic stress syndrome or compulsive gambling; d) public or private nonprofit education institution registered & accredited by the State; e) a scholarship fund; f) recognition of humanitarian or military service; g) activities and facilities benefiting youth under age 21; h) expenditures for police, fire and other emergency or public safety-related services, equipment and training; i) nonprofit organization which is a church or a body of communicants; j) wildlife management project that benefits the public-at-large, provided that the Department of Natural Resources approves; k) costs related to grooming and maintaining snowmobile trails that are grant-in-aid trails, or other trails open to public use provided that the commissioner of natural resources has approved; l) conducting nutritional programs, food shelves, and congregate dining programs primarily for persons who are age 62 or older or disabled; m) community arts organizations, or expenditures to fund arts programs in the community.

All requests must meet one or more of the "lawful purposes" outlined above to be considered. The first priority in the granting of funds will then be given to City of Maplewood Organizations; and the second priority or consideration will be given to funding requests from other organizations which are used for City-related purposes.

The following is a listing of the organizations and groups who have submitted requests for charitable contributions:

	<i>2002</i>	<i>2001</i>
1. Non Profit / 501(c)(3) Room Rentals at the MCC	\$ 25,000.00	\$24,300.00
2. Mid Summer Night Celebrations (23)	\$ 18,000.00	\$18,500.00
3. Community Puppet Playhouse	\$ 10,000.00	\$10,000.00 Fireworks
4. National Night Out Community Celebration	\$ 7,000.00	\$ 7,000.00
5. Maplewood Law Enforcement Explorers	\$ 12,000.00	\$ 1,250.00
6. Ramsey County Fair Community Activities	\$ 7,000.00	\$ 7,000.00 Fireworks
7. Moms Club of Maplewood - North	\$ 500.00	\$ 500.00 bake sale match
8. Maplewood Area Historical Society	\$ 4,340.00	\$ 0
9. Red Cross Blood Drive and Bone Marrow Program	\$ 2,500.00	\$ 450.00
10. Senior Recover Program	\$ 0	\$ 4,000.00
11. Dispute Resolution	\$ 0	\$ 2,000.00
<hr style="border-top: 1px dashed black;"/>		
Total Amount Requested	\$86,340.00	\$75,000.00
Total Amount Available	\$43,800.00	\$77,955.00
Remainder	(\$42,540.00)	\$ 2,955.00

IMPACT IF FUNDING IS NOT APPROVED

Following is a summary of possible consequences for each of the requests if they are not funded:
Maplewood Parks and Recreation: Puppet Playhouse / Mid Summer Night Celebrations: cancel the programs, attempt to budget elsewhere for the programs, or re-design the programs to minimize financial impact.

Maplewood Community Center: Groups that are unable to pay the regular fees will be denied if funds are not set aside from charitable gambling. These groups are required to comply with all state regulations for consideration for charitable gambling support. Generally, funds run out by the end of October, groups are then denied financial support. The major users of monies for this fund are city sponsored events; (i.e; police, fire, city council sponsored night meetings).

Police Department - Explorers: attempt to budget elsewhere for the funds, limit number of conferences to attend, limit number of explorers that participate, request youth to cover cost, or do not participate.

National Night Out ~ Maplewood Style: attempt to budget elsewhere for the event, re-design program to minimize financial impact and return to encouraging neighborhood get togethers, or cancel the event.

Ramsey County Fair Impact: attempt to find other funding sources, cancel activities or fireworks.

IMPACT IF FUNDING IS NOT APPROVED ~ *continued*

Maplewood Historical Society: The gate is requested as a security measure when the facility is not open to the public to help prevent vandalism. A goal of the historical society is to make historical data / files, relevant to Maplewood, available to the public. Not receiving the funds would significantly delay or prohibit the process in making these resource records organized, accessible and secure.

MOMS Club: This year (2001) is the first year Maplewood approved matching the funds the MOM's Club raises at their bake sale. The bake sale is held during National Night Out. They use the funds to do service projects in the community. Not receiving matching funds would limit their potential impact.

Red Cross: See comments attached.

RECOMMENDATION

All of the requests meet the basic requirements established by the City Council. Each of them benefit the city and comply with "lawful purpose" in varying degrees. There are not enough funds to support each of the requests. Determine which of the requests will be funded and to what degree. Applications have been attached for council review.

City of Maplewood

Request to Spend Charitable Gambling Funds

Information

Name of organization requesting funds			Phone Number
City of Maplewood Parks and Recreation Department			(651) 779-3552
Address	City	State	Zip
2100 White Bear Avenue,	Maplewood,	MN	55109

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person	Position
Pauline Staples Recreation Program Manager	

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Amount Requested \$25,000.00

Explain expenditure - attach additional sheets if necessary.

This allocated money would be used to make payments for the Maplewood Community Center banquet room rentals.

Each request is individually received to determine if the request meets the eligible guidelines that are listed on the attached sheet with appropriate codes A1 to A15.

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

We assist in providing "free" space for 501-C3 groups, wildlife management organizations, fire and police training, homeless programs and educational seminars. The majority of the groups are Maplewood based events.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature	Title	Date
<i>Pauline Staples</i>	Recreation Program Manager	4-11-2001
Print Name		
Pauline Staples		



Community Center

MAPLEWOOD PARKS & REC. DEPT.

**Conference Center Room Rates
Performing Arts Theater Rates**

<u>Hourly Rates</u>	<u>Public Rates</u>	<u>MCC Member Rates</u>
Room A or B	\$ 42/hour	\$ 38/hour
Room C or D	\$ 72/hour	\$ 65/hour
Full Banquet Room	\$210/hour	\$189/hour
Theater	\$420/hour (1-3 hrs)	\$378/hour (1-3 hrs)

Weekday Rates for a block time of 3 to 5 hours: (Only Monday through Friday)

Room A or B	\$ 30/hour	\$ 27/hour
Room C or D	\$ 60/hour	\$ 54/hour
Full Banquet Room	\$570/ (3-5 hrs)	\$513/ (3-5 hrs)
Additional Hours	\$108/hour	\$ 98/hour
Theater	\$600/ (3-5 hrs)	\$540/ (3-5 hrs)

Weekend Rates for block time: (Only Saturday and Sunday)

Full Banquet Room 10:30 am to 12:30 am <i>(Full Catered Events)</i>	\$ 600	\$540
Full Banquet Room <i>(Non Catered Events)</i>	\$1020	\$850
Theater	\$ 600/ (3-5 hrs)	\$540/(3-5 hrs)
Theater Tech Required	\$ 18/hour	\$ 18/hour

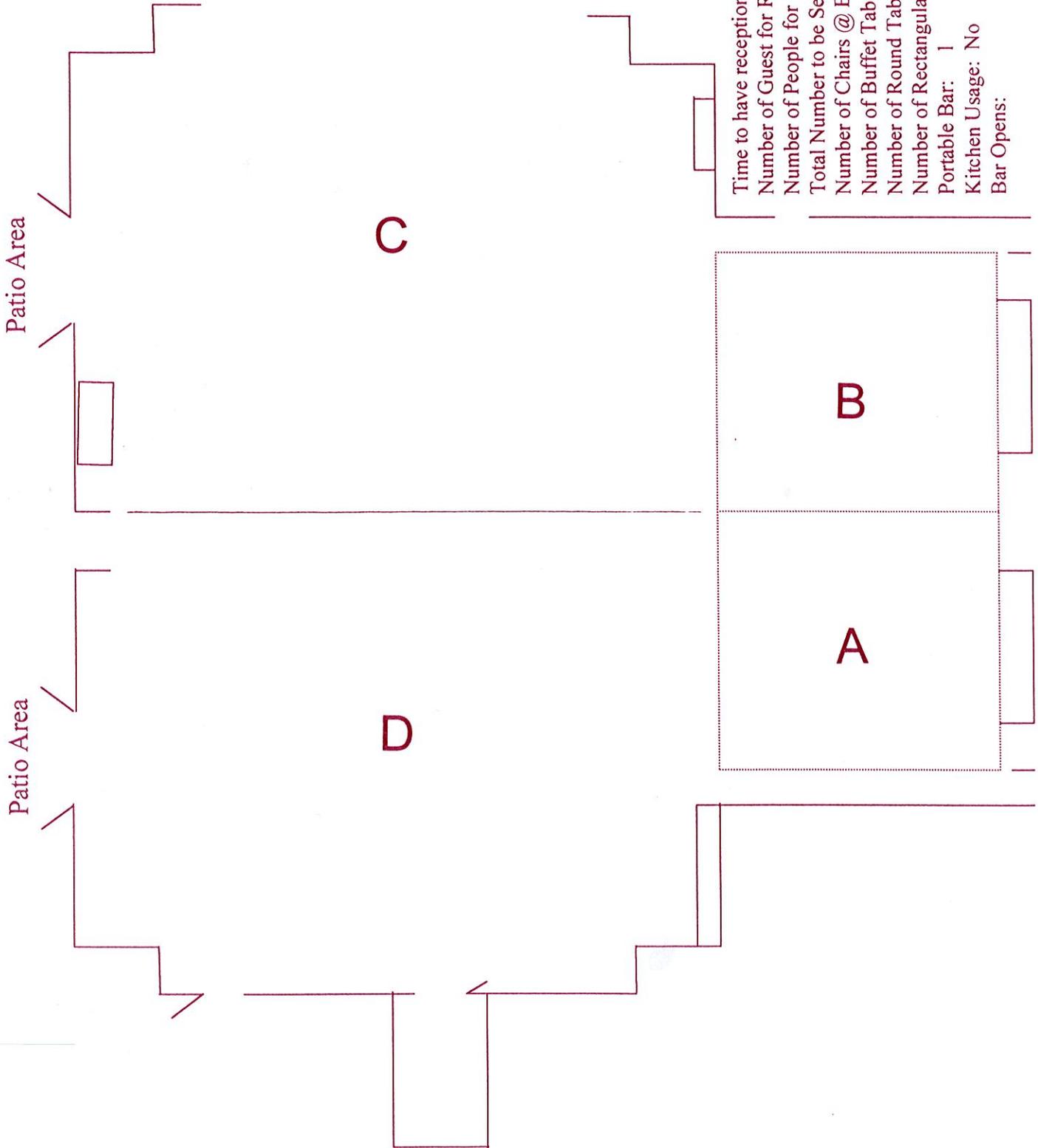
Other Charges:

Overhead Projector	\$10/day
TV & VCR	\$15/day
Portable Microphone System	\$25/day
Clavinova	\$25/day
Piano	\$25/day (tuning additional \$60)



MAPLEWOOD

Banquet Facilities



Time to have reception ready:
Number of Guest for Reception:
Number of People for Head Table:
Total Number to be Seated:
Number of Chairs @ Each Table:
Number of Buffet Tables:
Number of Round Tables:
Number of Rectangular Tables:
Portable Bar: 1 2
Kitchen Usage: No Yes
Bar Opens:



Community Center

MAPLEWOOD PARKS & REC. DEPT.

Conference Center Room Rates
Performing Arts Theater Rates

NON-PROFIT RATES ONLY

Hourly Rates

Room A or B
Room C or D
Full Banquet Room
Theater

Non-Profit Rates

\$38/hour
\$65/hour
\$189/hour
\$378/hour (1-3 hrs)

Weekday Rates for a block time of 3 to 5 hours: (Only Monday through Friday)

Room A or B
Room C or D
Full Banquet Room
Theater

\$27/hour
\$54/hour
\$513 (3-5 hours)
\$540 (3-5 hours)

Weekend Rates for block time: (Only Saturday and Sunday)

Full Banquet Room
10:30 am to 12:30 am
(Full Catered Events)
Full Banquet Room
10:30 am to 12:30 am
(Non Catered Events)
Theater
Theater Tech Required

\$540
\$850
\$540 (3-5 hours)
\$18/hour

Other Charges:

Overhead Projector
TV and VCR
Portable Microphone System
Clavinova
Piano

\$10/day
\$15/day
\$25/day
\$25/day
\$25/day
(Tuning additional \$60)

Facility Caterer for all food and beverage requests is Suzanne's Cuisine. No outside food is allowed into the facility. To contact Suzanne's Cuisine call 651-426-8999.

City of Maplewood
Request to Spend Charitable Gambling Funds

Information

Name of organization requesting funds Maplewood Parks and Recreation			Phone Number (651) 770-4572
Address 1830 E. County Road B	City Maplewood	State MN	Zip 55109

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person Doug Taubman	Position
--	----------

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Explain expenditure - attach additional sheets if necessary.

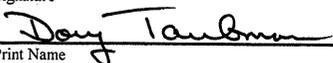
Amount Requested \$18,000

These funds will be used to offset the expenses of providing 23 Mid Summer Night Celebrations. Each year approximately 1400 adults and children participate in these events which are held at 23 neighborhood parks. Activities include music, face painting, games and relays, and an opportunity for neighbors to become acquainted at their neighborhood park. In addition, other city departments use these events to give residents an opportunity to meet with city staff and to find out what is going on in their neighborhood in areas such as neighborhood development, public works projects and public safety. Representatives from both the Police and Fire Departments are at each of the 23 celebrations giving demonstrations and providing safety information.

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

City wide celebrations held in neighborhood parks benefiting youth and families.
Public Safety as well as Rrecreation involvement.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature 	Title Recreation Program Coordinator	Date April 12, 2001
Print Name Doug Taubman		

City of Maplewood
Request to Spend Charitable Gambling Funds

Information

Name of organization requesting funds Maplewood Parks and Recreation			Phone Number (651) 770-4572
Address 1830 E. County Road B	City Maplewood	State MN	Zip 55109

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person Doug Taubman	Position
--	----------

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

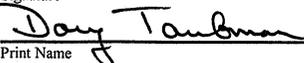
Explain expenditure - attach additional sheets if necessary. Amount Requested \$10,000

These funds will be used to subsidize the Maplewood Community Puppet Playhouse. Each summer the Puppet Playhouse has thirty two performances each week for ten weeks; performing before a total summer audience of more than four thousand children. In addition to their daily performances, the Puppet Playhouse performs at Maplewood's July 4th and National Night Out celebrations.

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

The Community Puppet Playhouse is a free activity providing children with a performing arts experience. The primary beneficiaries of this program are children ages two to fourteen, although some older children and adults do watch and enjoy the performances.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature 	Title Recreation Program Coordinator	Date April 12, 2001
Print Name Doug Taubman		

City of Maplewood
Request to Spend Charitable Gambling Funds

Information

Name of organization requesting funds		Phone Number	
City of Maplewood		(651) 770-4579	
Address	City	State	Zip
1830 East County Road B	Maplewood	MN	55109

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person	Position
-------------------------------------	----------

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Amount Requested \$ 7,000.00

Explain expenditure - attach additional sheets if necessary.

These funds will be used to fund our City Celebration "National Night Out - Maplewood Style 2001. They are used to pay for extra tents, toilets, special events, performers, materials for city booths, free hand outs t-shirts, citizen award plaques, and all promotional and signage materials.

National Night Out ~ Maplewood Style is a community gathering intended to heighten awareness for safety offer education, demonstrations and information on city services, including police, fire, public works, emergency management, recreation... This is a City-Wide program which provides an opportunity for citizens, business community, civic groups, a great opportunity get together, show case what they are about. It becomes a celebration of what Maplewood has to offer and who we are as a community. It is an opportunity to bringing the community together to strengthen the community and connections to the community by increasing familiarity.

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

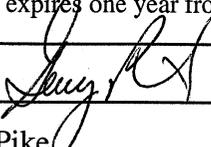
The event is not designed to gain profit;
Is largely a public safety education night;
and is geared towards all citizens primarily families and youth.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature	Title	Date
	Community Oriented Services Coordinator	4/5/01
Print Name		
Colleen J. Callahan		

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature



Title

Date

Print Name

Gary Pike

Police Officer

April, 10th, 2000

revised 12/98 - chargam.frm

**City of Maplewood
Request to Spend Charitable Gambling Funds**

Information

Name of organization requesting funds Ramsey County Fair Board			Phone Number (651) 777-6514
Address 1821 Myrtle Street	City Maplewood	State MN	Zip 55109

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ 501c3 _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person Joe Fox	Position Fair Manager / Secretary
---	---

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Amount Requested \$ 7,000

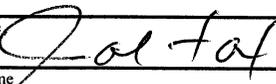
Explain expenditure - attach additional sheets if necessary.

Dollars would be used to fund the Ramsey County Free Fair Family activities; ie: partial Fireworks display, farmer for a day, premiums and ribbons for educational/art entries which are exhibited during the fair, kiddie tractor pull, petting zoo for 2002. The Ramsey County Fair is a community celebration The Ramsey County Fair is a free fair and has grown in community support and attendance over the last few years. Last year there were over 35,000 people that attended the fair in 2002.

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

501c3 Status
Community Based - Grass Roots Event. Highly attended by Maplewood citizens.
Family and Youth Focus.
Community entry & display of educational and art exhibits.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature 	Title Fair Manager / Secretary	Date April 6, 2001
Print Name Joe Fox		

City of Maplewood
Request to Spend Charitable Gambling Funds

Information

Name of organization requesting funds: MOMS Club of Maplewood-North Phone Number: (651) 484 7759
Address: Kristi Otto - 942 Denmont Ave E City: Maplewood State: MN Zip: 55109

Check Type of Organization Making Request:

- City County School District No. _____
 Non-Profit International MOMS Club (please attach proof of 501c3 status)
 Other (specify) _____

Print - Organization Contact Person: Kristi Otto - Founder Position: _____

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Explain expenditure - attach additional sheets if necessary.

Amount Requested \$ 500.00

We do an annual bake sale at National Night Out and we would like charitable gambling funds to add to our proceeds raised at the bake sale. We don't have a beneficiary at this time for 2002, but our service work ALWAYS benefits children in our community.

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

We use the money for projects that benefit children in our community. The project is done immediately after the project is completed.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature: [Handwritten Signature] Title: Founder Date: 6/7/02
Print Name: Kristi Otto

**Internal Revenue Service
District Director**

P O BOX 36001 STOP SF-4-4-46
SAN FRANCISCO, CA 94100

Date: FEB. 20, 1990

NOMS CLUB
814 MOFFATT CIRCLE
SINI WILLEY, CA 93065

Department of the Treasury

Employer Identification Number:
77-0125681
Case Number:
959354016
Contact Person:
DANIEL STEVENS
Contact Telephone Number:
(415) 556-0319

Our Letter Dated:
Dec. 9, 1986
Addendum Applies: ---
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social Security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is

NDMS CLUB

complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael J. Quim". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael J. Quim
District Director

City of Maplewood

Request to Spend Charitable Gambling Funds for 2002

Information

Name of organization requesting funds: Maplewood Area Historical Society Phone Number: (651) 776-7183
 Address: 1740 Frank St. City: Maplewood State: MN Zip: 55109

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person: Char Wasiluk, 1740 Frank St. Position: Vice President
Maplewood 55109

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Equipment for Bruentrup Heritage Farm, Home of MAHS.
 Explain expenditure - attach additional sheets if necessary.

Amount Requested \$ 4,340.-

- ① A locking gate for the driveway entrance at Bruentrup Heritage Farm. 1,400
- ② File cabinets:
 - a. 1 Fire-resistant, 2hr series for storage of historical records 2,140
 - b. 2 steel file cabinets, 4 drawer, legal size @ 250.- 500
- ③ Brochure display rack for MAHS and farm information for public 300

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

A facility which will offer activities and education benefitting the community, youth, and families, including special needs programs.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature: *Peter J. Boyle* Title: President Date: April 11, 2001
 Print Name: Peter J Boyle

Form **872-C**

(Rev. July 1993)

Department of the Treasury
Internal Revenue Service

Consent Fixing Period of Limitation Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

(See instructions on reverse side.)

OMB No. 1545-0056

To be used with
Form 1023. Submit
in duplicate.

Under section 6501(c)(4) of the Internal Revenue Code, and as part of a request filed with Form 1023 that the organization named below be treated as a publicly supported organization under section 170(b)(1)(A)(vi) or section 509(a)(2) during an advance ruling period,

Maplewood Area Historical Society
(Exact legal name of organization as shown in organizing document)

1100 E. Co Road C, Maplewood, MN 55109
(Number, street, city or town, state, and ZIP code)

} and the
District Director of
Internal Revenue, or
Assistant
Commissioner
(Employee Plans and
Exempt Organizations)

Consent and agree that the period for assessing tax (imposed under section 4940 of the Code) for any of the 5 tax years in the advance ruling period will extend 8 years, 4 months, and 15 days beyond the end of the first tax year.

However, if a notice of deficiency in tax for any of these years is sent to the organization before the period expires, the time for making an assessment will be further extended by the number of days the assessment is prohibited, plus 60 days.

Ending date of first tax year December 31, 1997
(Month, day, and year)

Name of organization (as shown in organizing document)	Date
Maplewood Area Historical Society	2-17-99
Officer or trustee having authority to sign	
Signature ▶ <i>Peter J. Barry</i>	Title ▶ President
For IRS use only	
District Director or Assistant Commissioner (Employee Plans and Exempt Organizations)	Date

By ▶

MEMORANDUM

TO: Colleen Callahan

FROM: Bill Priebe, Bloodmobile Recruiter for Red Cross *WMP*

SUBJECT: Red Cross Charitable Gambling Request

DATE: May 17, 2001

The American Red Cross is in debt almost \$400 million nationwide. Any cost relief adds up for this nonprofit, lifesaving organization. The increased quality of Maplewood's canteen, as supplied by the Community Center, is also an important recruitment aide.

The bone marrow request should speak for itself. It could mean twenty-five people stricken with a deadly disease could find relief by a match. The program is specifically targeting Maplewood residents on a first come, first serve basis.

These requests are vital to the continuing efforts of the Red Cross. Therefore, we again respectfully request the City Council approve these charitable gambling fund requests for sponsoring bloodmobile canteens and Maplewood bone marrow donors.

WMP

jw
c Shawn Harding
Russ Rooney

MEMORANDUM

TO: Colleen Callahan, Community Oriented Services Coordinator
FROM: Bill Priebe, Bloodmobile Recruiter WMR
SUBJECT: Bloodmobile Funding for 2002
DATE: February 2, 2001

Attached please find the request for charitable gambling funds to provide monies for the upcoming Red Cross bloodmobile canteens, as well as the Unrelated Bone Marrow Donor Program typing tests. Also attached are copies of canteen costs in 2000. These totaled \$255.90 out of \$450.00 requested, leaving a balance of \$194.10. A balance this large is not anticipated in 2001 due to adding bone marrow typing at campus bloodmobiles, which should result in larger attendance and greater demand. The tentative campus dates in 2002 are February 22, August 30 and December 20, all on Friday.

FOOD AND BEVERAGE ESTIMATE

1 gallon	Coffee @ \$15/gal.	\$ 15.00
30 cans	Pop @ \$0.91/can	27.30
30 cans	Juice @ \$1.06/can	31.80
5 dozen	Cookies @ \$8.40/doz.	42.00
30 bags	Chips @ \$0.50/bag	<u>15.00</u>
		\$ 131.10

Canteen for 3 bloodmobiles on campus for 2002 \$ 400.00

BONE MARROW TYPING TESTS COST ESTIMATE

25 persons @ \$80/test \$2,000.00

Federal matching funds are obtained annually on October 1 and are subject to change by the National Marrow Donor Program. If more persons per event requesting typing, Red Cross can use those matching funds to maximize the number of potential donors while staying within their charitable gambling fund allotment.

City of Maplewood Request to Spend Charitable Gambling Funds

Information

Name of organization requesting funds: American Red Cross Phone Number: (651) 291-4600

Address: 100 South Robert Street City: St. Paul State: MN Zip: 55107-1489

Check Type of Organization Making Request:

- City County School District No. _____
- Non-Profit _____ (please attach proof of 501c3 status)
- Other (specify) _____

Print - Organization Contact Person _____ Position _____

Lawful Purpose Request

The above-named organization requests lawful gambling profits for the following purpose:

Explain expenditure - attach additional sheets if necessary.

Amount Requested \$2,400.00

SEE ATTACHED

Justification - Outline how project meets guidelines established by City Council on Awards from Fund.

1. Red Cross is a nonprofit 501C3 organization.
2. Funds would be used to purchase materials to support the blood drive activities in Maplewood.
3. These activities benefit not only the city workers and residents, but our larger community as a whole.
4. All funds will be expended during the 2002 calendar year. Campus blood drives are held in February, September and December annually.

By Completing and signing this form, the organization confirms that the requested funds will be spent for a lawful purpose. This request expires one year from the date below.

Signature: [Signature] Date: 1-31-01

Print Name: SHAWN HARDING AMERICAN RED CROSS

revised 12/98 - chrgam.frm

Request to Spend Charitable Gambling Funds

Lawful Purpose Request

City Staff have been assisting Red Cross with local blood drives since 1987. The blood drive is now held three times a year and has accounted for over 650 pints since then. At each blood drive the Red Cross arranges for drink and food at their "canteen." The canteen is established to provide donors with nourishment after their donation. The bloodmobile has returned to the council chambers of city hall. Food arrangements can be made through the catering service at the MCC. This is a cost the Red Cross is not equipped to encumber. They generally are provided with donations for their canteen. In 1999, we began requesting funding the Red Cross canteen with charitable gambling funds. The Red Cross traveling group sets up and coordinates the blood drive. They will continue to provide support volunteer people to host the canteen. However, to ease the Red Cross cost burden, we respectfully request Maplewood Charitable Gambling dollars be allocated to cover the cost of the canteen. In addition, the Unrelated Bone Marrow Donor Program has been expanded to be included with select blood drives throughout the city. Recently, funds were raised for that program's effort via a city-sponsored concert at the MCC. This should help fund donors' typing for 2001. In 2002 we respectfully request Maplewood Charitable Gambling dollars be allocated to cover the cost of typing tests of workers and residents at campus and select bloodmobiles throughout Maplewood. Attached is a memo outlining an estimate of the costs per blood drive.

5/3

MINNESOTA Department of Revenue

Sales and use tax

SF-17

Certificate of Exempt Status

Exempt organizations

St. Paul Regional Blood Services
 American National Red Cross
 100 So. Robert Street
 Saint Paul MN 55107

Certificate number

ES 24536

Date issued

April 13, 1972

Date reissued: Nov. 22, 1993

The organization above is exempt from sales and use tax under Minnesota law on purchases, rentals, and leases of merchandise and services to be used exclusively in the performance of charitable, religious, or educational functions. For senior citizen groups, the merchandise must be used in the pleasure, recreation, or other nonprofit functions of the group.

(M.S. 297A.25, subd. 16)

Commissioner of Revenue

by



P. R. Blaisdell, Supervisor
 Taxpayer Information Division

(Rev. 0/82)

If you have any questions, call the MN Department of Revenue at (612) 296-6181 or toll-free 1-800-657-3777.

Action by Council

Date _____
Endorsed _____
Modified _____
Rejected _____

AGENDA REPORT

TO: City Manager
FROM: Finance Director *Daust*
RE: **2002-2006 CAPITAL IMPROVEMENT PLAN (4 VOTES)**
DATE: May 17, 2001

PROPOSAL

It is proposed that the 2002-2006 Capital Improvement Plan be formally adopted with a strong commitment to follow the construction and financing schedule in the C.I.P. for public works projects.

BACKGROUND

The Capital Improvement Plan is a planning tool used to identify needed capital projects and to coordinate the timing and financing of projects. Capital projects for the Maplewood C.I.P. are defined as major equipment purchases and construction projects costing in excess of \$50,000. The 2002-2006 C.I.P. replaces the 2001-2005 C.I.P. that was approved by the Council last year on May 22.

All but one project included in the first year of the new C.I.P. will be included in the Proposed 2002 Budget. The 2002 project that will not be included is the \$103,000 Communication Center Renovation Project because of City Council action on May 14 to bring dispatching back to the city. The space planned for conversion to offices will be kept for dispatching. Elimination of the Communication Center Renovation Project will reduce the tax levy for the Capital Improvement Projects Fund to \$77,000 for the year 2002; this is a \$103,000 decrease over the tax levy for 2001.

Property tax levies are proposed for the first time for three funds to finance C.I.P. projects as follows:

1. A tax levy of \$106,800 is proposed for the Fire Truck Replacement Fund to replace fire trucks after they are 20 years old.
2. A tax levy of \$50,000 is proposed for the Park Development Fund to compensate for declining park availability charge revenues.
3. A tax levy of \$60,000 is proposed for the Community Center Operations Fund to finance carpet replacement.

The total tax levy for 2002 required by the C.I.P. is \$293,800 which is an increase of \$113,800 over 2001.

As part of this City Council adoption process, a strong commitment to follow the construction and financing schedule on pages 1-10 and 1-11 in the C.I.P. is needed. This will allow the City's engineering staff to be fully utilized and will minimize the need for consultant engineers. Also, it will facilitate Finance Department planning for the 2002 bond issue that will finance the public works projects. Consequently, a public works project to be constructed in 2002 must be included in the C.I.P. to facilitate the engineering required for the project. Projects not scheduled for 2002 in the C.I.P. will be delayed to 2003.

PLANNING COMMISSION

The Planning Commission reviewed the C.I.P. at its May 7th meeting. A representative of the Planning Commission will be at the Council meeting to report on the action the commission took.

ACTION REQUIRED

After the 25-minute video of the C.I.P. is shown, it is recommended that the Council adopt the attached resolution. Since the C.I.P. is part of the Comprehensive Plan, it requires four votes for adoption.

Attachment

RESOLUTION

WHEREAS, the 2002-2006 Capital Improvement Plan coordinates the timing and financing of major equipment purchases and construction projects, and

WHEREAS, the 2002-2006 C.I.P. is a planning tool for City staff and elected officials, and

WHEREAS, it is important to follow the construction and financing schedule on pages 1-10 and 1-11 in the C.I.P. in order to fully utilize the City's engineering staff and minimize the need for consultant engineers, and

NOW THEREFORE, BE IT RESOLVED, that the 2002-2006 C.I.P. is hereby adopted as a planning document, and

BE IT FURTHER RESOLVED, the construction and financing schedule on pages 1-10 and 1-11 in the C.I.P. will be followed to the greatest extent possible.

AGENDA REPORT

Action by Council
Date _____
Endorsed _____
Modified _____
Rejected _____

TO: City Manager
FROM: Director of Public Works/City Engineer
DATE: May 21, 2001
SUBJECT: Authorize Expenditure and Approve Consultant Selection for Mall Area Traffic Study, City Project No. 01-11

Introduction

The city council has established the improvement of traffic flow around the Maplewood Mall as one of the top priorities for the city. Numerous roadways around the mall are underutilized or under capacity, while other roadways experience many hours of congestion each day. A comprehensive traffic study, in coordination with Mn/DOT and Ramsey County, is needed to meet the area needs. Authorization to hire a consultant and for the project expenditure is requested.

Background

The city council established as one of their highest priority external goals "to better manage traffic at and around the Maplewood Mall." Traffic in the mall area has grown extensively during recent years. A comprehensive plan to provide relief does not exist, but should be prepared in cooperation with Mn/DOT and Ramsey County. City staff has been exploring transportation consultants that could prepare this cooperative plan. The Maplewood staff would direct the plan preparation with assistance and technical analysis from the selected consultant. Mn/DOT, Ramsey County, mall management and local property owners would be part of a technical guidance committee to help develop the overall plan.

The final plan would address issues of roadway access into and out of the mall area, necessary roadway upgrades, possible jurisdictional changes, prioritize improvements, suggest capacity improvements, and help guide area-wide improvements for the next 5-10 years in the Maplewood Mall area. The cost of this type of study will approach \$50,000. Ramsey County and Mn/DOT could share in the cost of this study, although formal agreements have not been negotiated. Upon approval from the council to authorize the project and to select a consultant, agreements for cost sharing will be formalized with these agencies. A final recommendation on a consultant will be available at the May 29 council meeting.

Recommendation

It is recommended that the city council authorize a transfer of contingency funds for the preparation of the Mall Area Comprehensive Traffic Study up to \$50,000, and that staff be directed to negotiate with Mn/DOT and Ramsey County for sharing of the cost of this study. The city's overall expenditure should not exceed \$30,000 from the contingency fund.

RCA

jw

Action by Council

AGENDA REPORT

Date _____
Endorsed _____
Modified _____
Rejected _____

TO: City Manager
FROM: Director of Public Works/City Engineer
DATE: May 22, 2001
SUBJECT: Authorize Negotiation for Purchase Homes on Larpenteur Avenue, West of Adolphus Street

Introduction

Three homes at the corner of Larpenteur Avenue, west of Adolphus Street (west of 35E), were damaged during the rainstorm of April 23, 2001. City staff proposes to explore the purchase of the homes under the Housing Replacement Program. Authorization to negotiate with the property owners is needed from the city council for staff to begin discussions for the program.

Background

On April 20–23, 2001, significant rainfall fell throughout the metro area. Storm water ponds and ditches throughout the city overflowed. The pond on the northwest corner of Larpenteur Avenue and Adolphus Street overflowed and damaged the three homes adjacent to Larpenteur Avenue. The homes are of an older vintage and could be considered for replacement under the city's Housing Replacement Program. This program would allow the city to acquire the homes, relocate the residents, demolish the homes, regrade the property to eliminate flooding from the pond, and resell the lots for new home construction.

Unfortunately for the three homeowners, the rainfall and pond flooding were not caused by negligence by the City of Maplewood and thus the insurance coverage through the League of Minnesota Cities Insurance Trust (LMCIT) has declined coverage for the property owners. This Housing Replacement Program may allow the city to cover some of the flooding damage, as well as take care of housing stock that needs to be upgraded.

Recommendation

Authorization for staff to begin negotiations with the property owners at 215, 211 and 209 Larpenteur Avenue East is recommended under the City's Housing Replacement Program.

RCA

jw

AGENDA REPORT

Action by Council	
Date	_____
Endorsed	_____
Modified	_____
Rejected	_____

To: City Manager Richard Fursman
 From: Chief Donald Winger *DW*
 Subject: Purchase of New Squad Car
 Date: May 18, 2001

Introduction

We are requesting permission to purchase a new 2001 squad car to replace a 1997 vehicle damaged in an accident.

Background

A 1997 Ford Crown Victoria was involved in an accident while being operated as a CSO/Paramedic vehicle in early May of this year. Damage estimates to this vehicle as a result of the accident indicate the vehicle is a total loss and, therefore, a replacement for this vehicle is requested.

Budget Impact

It is recommended that the City Council approve the purchase of a 2001 Ford Crown Victoria for \$21,427 and the necessary budget changes to finance the purchase using \$10,500 salvage value of the vehicle that was damaged and a \$10,000 donation from Newman Mechanical that was received in December 2000. The difference may be taken from our 1999 LLEBG grant funds.

Recommendation

Approve purchase of replacement vehicle and subsequent budget changes.

Action Required

Submit to City Council for review and action.

DSW:js

Action by Council

Date _____

Endorsed _____

Modified _____

Rejected _____

ATTENTION

Under new business we apologize for not having all the information regarding the acceptance of the quotation of renovation of the dispatch center. We hope to have this information to you by Thursday, May 24 for the preagenda meeting. If not, we will make a special delivery on Friday, May 25.

Chief Lukin
May 23, 2001

MEMO

AGENDA ITEM K.5

AGENDA REPORT

To: Richard Fursman, City Manager
From: Steve Lukin, Fire Chief 
Subject: Dispatch Center
Date: May 24, 2001

BACKGROUND

The City Council approved to bring dispatching back to the city of Maplewood at the earliest possible date. Presently, we are out to bid for radio and telephone communications and other items needed for the new dispatch center. With your approval, the renovation of the dispatch center will hopefully begin on Wednesday, May 30. These renovations are necessary to bring the dispatch center up-to-date.

RECOMMENDATION

We have received two written quotes for the renovation of the dispatch center. One quote was from North Side Construction in the amount of \$32,750 and the other one was from Kraus-Anderson Company in the amount of \$26,500. I recommend the City Council award the job to Kraus-Anderson in the amount of \$26,500.

c: City Clerk _____