

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, October 24, 2011
City Hall, Council Chambers
Meeting No. 21-11

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country.*

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of October 05, 2011, City Council Workshop Minutes
2. Approval of October 10, 2011, City Council Workshop Minutes
3. Approval of October 10, 2011, City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. 3M Presentation, Thomas J. Heim – Director of Administrative Services

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Approval of Conditional Use Permit Review – Xcel Substation, 1480 County Road D
3. Approval of Summary Publication – Renewable Energy Ordinance
4. Approval of 2011 Budget Transfers
5. Approval of Resolution TH 36/English Street Interchange Improvement, City Project 09-08, Authorizing Additional Consulting Services and Adopting Project Budget
6. Approval of Temporary Gambling Resolution and Fee Waiver – MMFL Media for Shoua Yang Benefit

H. PUBLIC HEARINGS

I. UNFINISHED BUSINESS

1. Trash Collection System Analysis – Update on Negotiations with Allied Waste Services
2. Approval of Charitable Gambling Fund Proposed Awards

J. NEW BUSINESS

1. 2012 Mill & Overlays, City Project 11-15, Resolution Accepting Feasibility Study and Calling for Public Hearing

K. VISITOR PRESENTATIONS

L. AWARD OF BIDS

M. ADMINISTRATIVE PRESENTATIONS

1. Cancellation of November 7, 2011 City Council – Manager Work Session

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
5:15 p.m., Monday, October 10, 2011
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:15 p.m. by Mayor Rossbach.

B. ROLL CALL

Will Rossbach, Mayor	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present – Arrived at 5:26 p.m.
John Nephew, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Nephew moved to approve the agenda as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

1. Presentation on Emergency Management Planning

Fire Chief Lukin gave an overview of Emergency Management Planning process. Christy Gishstopher from the Ramsey County presented the Emergency Management Planning process and answered questions of the council.

2. Discussion on City Council and Council Commissions Records Retention Policies and Procedures

City Clerk Guilfoile and IT Director Fowlds presented the staff report and answered questions of the council. City Manager Antonen and Assistant City Manager Ahl gave additional input to the council.

3. Review of Capital Project Costs and Funding

Assistant City Manager Ahl and Finance Manager Bauman presented the staff report and answered questions of the council.

E. NEW BUSINESS

None.

F. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 6:58 p.m.

DRAFT

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, October 10, 2011
Council Chambers, City Hall
Meeting No. 20-11

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:11 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Will Rossbach, Mayor	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present
John Nephew, Councilmember	Present

D. APPROVAL OF AGENDA

Councilmember Nephew added item N1 Grand Reopening at the Maplewood Community Center to the agenda.

Councilmember Juenemann added item N2 City Cleanup this Saturday to the agenda.

Councilmember Koppen added item N3 Charitable Gambling to the agenda.

Councilmember Nephew moved to approve the agenda as amended.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of September 26, 2011 City Council Workshop Minutes

Councilmember Nephew asked that candidate Lisa Hlavenka be removed from the candidate list for agenda item D1 Board & Commission Interviews as she had withdrawn her name from the list of candidates.

Councilmember Nephew moved to approve the September 26, 2011 City Council Workshop Minutes as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of September 26, 2011 City Council Meeting Minutes

Councilmember Nephew asked that the typo in H1 Renewable Energy Ordinances – First Reading be changed from indicted to indicated.

Councilmember Llanas moved to approve the September 26, 2011 City Council Meeting Minutes as amended.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Presentation by Roseville School District [Superintendent Thein]

Superintendent Dr. John Thein and Board Clerk Tom Ring from the Roseville School District addressed the council and spoke about Roseville Area Schools.

2. Consider Reappointment of James Meehan to Police Civil Service Commission

Assistant City Manager Ahl presented the staff report and

Councilmember Nephew moved to approve the Resolution Reappointing James Meehan to the Police Civil Service Commission.

RESOLUTION NO. 11-10-631

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

Police Civil Service Commission

James Meehan, term expires December 31, 2014

Seconded by Councilmember Koppen Ayes – All

The motion passed.

3. Appointment to the Board of Water Commissioners

Councilmember Nephew moved to approve the Appointment of Mayor Rossbach to the Board of Water Commissioners.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

G. CONSENT AGENDA

Councilmember Juenemann moved to highlight agenda items G7 and G11; and pull agenda items G8 and G9 for further discussion.

Councilmember Nephew moved to pull agenda item G10 for further questions.

Councilmember Juenemann moved to approve agenda items G1 thru G12.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Juenemann moved to approve the Approval of Claims.

ACCOUNTS PAYABLE

\$ 607,269.30	Checks # 85258 thru # 85301 dated 9/27/11
\$ 321,660.42	Disbursements via debits to checking account dated 9/19/11 thru 9/23/11
\$ 988,123.94	Checks # 85302 thru # 85346 dated 9/27/11 thru 10/4/11
\$ 254,290.77	Disbursements via debits to checking account dated 9/23/11 thru 9/29/11
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\$ 2,171,344.43	Total Accounts Payable

PAYROLL

\$ 505,298.22	Payroll Checks and Direct Deposits dated 9/30/11
\$ 725.00	Payroll Deduction check # 9984920 dated 9/30/11
<hr/>	
\$ 506,023.22	Total Payroll
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<u>\$ 2,677,367.65</u>	<u>GRAND TOTAL</u>

Seconded by Councilmember Koppen Ayes – All

The motion passed.

2. Approval of Resolution for Temporary Gambling Permit – Church of the Presentation of the Blessed Virgin Mary

Councilmember Juenemann moved to approve the Resolution for a Temporary Gambling Permit for the Church of the Presentation of the Blessed Virgin Mary.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

North St. Paul, Roseville, Little Canada and Woodbury Billing Districts:

Rate per 1,000 gals. \$3.77
Minimum Charge (per quarter) \$15.86

2. The updated Environmental Utility Fund rates with a 10% increase shall become effective beginning January 1, 2012, with quarterly rates set at \$18.84 (\$6.28 per month).
3. The updated water surcharge rates for the North St. Paul Water District shall become effective beginning January 1, 2012, with fees set as follows:

\$1.20 per account per month
4. The updated water surcharge rates for the St. Paul Water District shall become effective beginning January 1, 2012, with fees set as follows:

4.4% of the St. Paul water charge.
5. The updated utility rates are approved for all related services received on or after January 1, 2012.
6. The rates shown will be reviewed by staff on an annual basis with recommendations for revisions brought to the city council for consideration.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

H. PUBLIC HEARING

None.

I. UNFINISHED BUSINESS

Councilmember Nephew made a motion to suspend the rules to hear item J2 Consider 2012 Charitable Gambling Funds Request now out of order on the agenda.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

1. Design Plan Revision for Dearborn Meadow Twin Home on Castle Drive, East of White Bear Avenue

City Planner Ekstrand presented the staff report and answered questions of the council.

Councilmember Llanas moved to approve the Design Plan Revision for Dearborn Meadow Twin Home on Castle Drive, East of White Bear Avenue.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

2. Trash Collection System Analysis - Request for Authorization to Negotiate a Draft Trash Collection Contract with the Top Ranked Proposer

Environmental Planner Shann Finwall presented the staff report and answered questions of the council.

The following people spoke:

- 1. Ginny Yingling, Maplewood
- 2. Diana Longrie, Maplewood
- 3. Bob Zick, North St. Paul

Councilmember Llanas moved to authorize staff to negotiate with Allied Waste Services for City-wide Residential Trash Collection Services. This recommendation and the evaluation process are consistent with the requirements of the City's RFP. If City staff and Allied Waste Services are unable to negotiate the details of a final draft contract based on the RFP and Allied's proposal, then City staff should have the authority to end negotiations with Allied and begin negotiations with the second ranked proposer, and so on, as outlined in the RFP.

Seconded by Councilmember Juenemann

Ayes – Councilmembers Juenemann, Llanas, Nephew and Mayor Rossbach
Nays – Councilmember Koppen

The motion passed.

3. Renewable Energy Ordinance – Second Reading

Environmental Planner Shann Finwall presented the staff report and answered questions of the council.

Councilmember Nephew moved to approve the Renewable Energy Ordinance – Second Reading with the changing of the wording for Building-Integrated Photovoltaic System to Building-Integrated Solar Systems on page 10 Section 4.a. and page12 Section 4.c.4.b. of the ordinance.

ORDINANCE NO. 914

AN ORDINANCE TO THE MAPLEWOOD MUNICIPAL CODE REGARDING RENEWABLE ENERGY SYSTEMS (Wind, Solar, Geothermal)

(Changes made by the City Council during the second reading or required for clarification based on changes made are underlined if added and stricken if deleted)

The Maplewood City Council approves the following addition to the Maplewood Code of Ordinances. This ordinance creates a new renewable energy ordinance which will be placed in the Environment Chapter (Chapter 18) of the city code.

Section 1. Scope.

This ordinance applies to the regulations of on-site renewable energy systems within the City of Maplewood, Ramsey County, MN. The ordinance focuses on wind turbines, solar systems, and geothermal ground-source heat pumps which are located on the site for which the generation of energy will be used, with excess energy distributed into the electrical grid.

Section 2. Purpose and Intent.

It is the goal of the city to provide a sustainable quality of life for the city's residents, making careful and effective use of available natural resources to maintain and enhance this quality of life. Cities are enabled to regulate land use under Minnesota Statutes 394 and 462 for the purpose of "promoting the health, safety, morals, and general welfare of the community.

As part of this regulatory power, Maplewood believes it is in the public interest to encourage renewable energy systems that have a positive impact in energy conservation, with limited adverse impact on the community. While Maplewood strongly encourages increased energy conservation and improved energy efficiency, the city also finds that increased use of appropriate renewable energy systems will be an important part of improving urban sustainability.

The renewable energy regulations are intended to supplement existing zoning ordinances and land use practices, and ensure these systems are appropriately designed, sited and installed. These regulations are in place to balance the need to improve energy sustainability through increased use of renewable energy systems with concerns for preservation of public health, welfare, and safety, as well as environmental quality, visual and aesthetic values, and existing neighborhood social and ecological stability. With these regulations, Maplewood is concerned that renewable energy systems, particularly wind energy systems, be designed to minimize the negative impacts on bird and bat species which are vulnerable to mortality from these energy gathering machines.

Section 3. Wind Energy Sources and Systems

a. Definitions, Wind Energy Sources and Systems

The following words, terms and phrases, when used in this Section, shall have the meaning provided herein, except where the context clearly indicates otherwise:

Feeder Line. Any power line that carries electrical power from one or more wind turbines or individual transformers associated with an individual wind turbine to the point of interconnection with the electric power grid. In the case of interconnection with the high voltage transmission systems the point of interconnection shall be the substation serving the WECS.

Front Yard. A front yard is any part of a yard located between a structure and a street right-of-way line. A corner lot shall have a front yard on each street frontage.

Ground mounted WECS. Freestanding WECS mounted to the ground with footings or other apparatus.

Large WECS. A WECS of equal to or greater than 100 kW in total nameplate generating capacity. The energy must be used on-site with excess energy distributed into the electrical grid. Large WECS are limited to one-hundred twenty five (125) feet in height.

Property Line. The boundary line of the area over which the entity applying for WECS permit has legal control for the purposes of installation of a WECS. This control may be attained through fee title ownership, easement, or other appropriate contractual relationship between the project developer and landowner.

Rear Yard. A rear yard is the yard that is opposite and most parallel to the front yard.

Roof Mounted WECS. A WECS utilizing a turbine mounted to the roof of a structure.

Side Yard. A side yard is any yard between any part of a structure and the side property line.

Significant Tree. Any tree defined as a Significant Tree in the city's tree preservation ordinance. means a healthy tree measuring a minimum of six (6) inches in diameter for hardwood deciduous trees, eight (8) inches in diameter for coniferous/evergreen trees, twelve (12) inches diameter for softwood deciduous tree, and specimen tree of any species twenty-eight (28) inches in diameter or greater as defined herein. Buckthorn or others noxious woody plants as determined by the city not considered a significant tree species at any diameter.

Small WECS. A WECS of less than 100kW in total nameplate generating capacity. The energy must be used on-site with excess energy distributed into the electrical grid. Small WECS are limited to sixty (60) feet in height.

Tower. Vertical structures that support the electrical generator, rotor, and blades, or the meteorological equipment.

Tower Height. The total height of the WECS, including tower, rotor, and blade to its highest point of travel.

Turbine Cut-In Speed. The lowest wind speed at which turbines generate power to the utility system.

Wind Energy. Kinetic energy present in wind motion that can be converted into electrical energy.

WECS. A Wind Energy Conversion System which is an electrical generating facility comprised of one or more wind turbines and accessory facilities, including but not limited to, power lines, transformers, substations and metrological towers that operate by converting the kinetic energy of wind into electrical energy. The energy must be used on-site with excess energy distributed into the electrical grid.

Wind Energy System. An electrical generating facility that consists of a wind turbine associated controls and may include a tower.

Wind Turbine. A wind turbine is any piece of electrical generating equipment that converts the kinetic energy of blowing wind into electrical energy through the use of airfoils or similar devices to capture the wind.

Zoning Official. Zoning official is any person designated by the city manager to administer and enforce the city's zoning code.

b. WECS Districts

1. Large WECS Districts.

(a) Ground and Roof Mounted Large WECS shall be allowed with approval of a conditional use permit as outlined in section d (conditional use permit procedure) in the following zoning districts and land use designations:

- (1) In all properties located in commercial zoning districts (Heavy Manufacturing, Light Manufacturing, Business Commercial, Business Commercial Modified, Limited Business Commercial, Commercial Office, Neighborhood Commercial, Shopping Center).
- (2) In all properties located in multiple dwelling residential zoning districts (Multiple Dwelling Residential and Multiple Dwelling Residential Townhouse) for purposes of shared WECS energy production among the residential dwelling units.

- (3) In all properties approved as a planned unit development for purposes of shared WECS energy production among the businesses/organizations, residential dwelling units, or adjoining businesses/organizations/residential dwelling units.
 - (4) In all properties guided as Government or Institutional in the city's Land Use Designations of the Comprehensive Plan.
- (b) Ground and Roof Mounted Large WECS shall be prohibited in all properties guided as park or open space in the city's Land Use Designations of the Comprehensive Plan.

2. Small WECS Districts.

- (a) Roof Mounted Small WECS shall be deemed permissible in all zoning districts.
- (b) Ground Mounted Small WECS shall be deemed an accessory structure, permissible in the following zoning districts and land use designations:
 - (1) In all properties located in commercial zoning districts (Heavy Manufacturing, Light Manufacturing, Business Commercial, Business Commercial Modified, Limited Business Commercial, Commercial Office, Neighborhood Commercial, Shopping Center).
 - (2) In all properties located in multiple dwelling residential zoning districts (Multiple Dwelling Residential and Multiple Dwelling Residential Townhouse) for purposes of shared WECS energy production among the residential dwelling units.
 - (3) In all properties approved as a planned unit development for purposes of shared WECS energy production among the businesses/organizations, residential dwelling units, or adjoining businesses/organizations/residential dwelling units.
 - (4) In all properties guided as Government or Institutional in the city's Land Use Designations of the Comprehensive Plan.
 - (5) In all properties guided as park in the city's Land Use Designations of the Comprehensive Plan.
- (c) Ground Mounted Small WECS shall be deemed an accessory structure, permissible in double or single dwelling residential zoning districts if the following neighborhood consent requirements are met:

Written consent of one hundred (100) percent of the owners or occupants of privately or publicly owned real estate that are located adjacent (i.e., sharing property lines) on the outer boundaries of the premises for which the permit is being requested, or in the alternative, proof that the applicant's property lines are one-hundred fifty (150) feet or more from any house.

Where an adjacent property consists of a multiple dwelling or multi-tenant property, the applicant need obtain only the written consent of the owner or manager, or other person in charge of the building. Such written consent shall be required on the initial application and as often thereafter as the officer deems necessary.

c. Placement and Design

1. Ground Mounted WECS.

(a) Height

- (1) Large WECS shall have a total height, including tower and blade to its highest point of travel, of no more than one-hundred twenty-five (125) feet.
- (2) Small WECS shall have a total height, including tower and blade to its highest point of travel, of no more than sixty (60) feet.

(b) Placement

(1) Large WECS shall be located as follows:

- a) Shall not be located between a principal structure and a public street, unless the city determines that such a location would lessen the visibility of the Large WECS or would lessen the negative impacts of such a WECS on nearby properties.
- b) Have a minimum setback distance from the base of the monopole of one (1) times the height from any property line, electric substation, transmission line, or other WECS. In addition, the setback distance must be increased by twenty-five (25) feet from any property that is zoned or planned for residential.
- c) Have a minimum setback distance from the base of the monopole of one and one-half (1-1/2) times the height from any public right of way, occupied structure, or public use area.
- d) Have a minimum setback distance from the base of the monopole of six hundred (600) feet from any property guided as park or open space in the city's Land Use Designations of the Comprehensive Plan.
- e) Have a minimum setback distance from the base of the monopole of one-fourth ($\frac{1}{4}$) mile or one thousand three hundred and twenty (1,320) feet from any bluff.

(2) Small WECS shall be located

- a) Shall not be located between a principal structure and a public street, unless the city determines that such a location would lessen the visibility of the Small WECS or would lessen the negative impacts of such a WECS on nearby properties.
- b) Have a minimum setback distance from the base of the monopole of one (1) times the height from any property line, public right-of-way, electric substation, transmission line, or other WECS.

(c) Number

- (1) Large WECS. One (1) large WECS shall be allowed on a single lot of one (1) to five (5) acre(s). All other larger parcels will be limited to one (1) large WECS per five (5) acres of land area.
- (2) Small WECS. One (1) small WECS shall be allowed on a single lot up to one (1) acre in size. All other larger parcels will be allowed one (1) small WECS per five (5) acres of land area.

(d) Design

- (1) Tower Configuration. All ground mounted WECS shall:
 - a) Be installed with a tubular, monopole type tower.
 - b) Have no guyed wires attached to the tower or other components.
 - c) Have no ladder, step bolts, rungs, or other features used for tower access to extend within eight (8) feet of the ground. Lattice-style towers shall have a protective barrier to prevent unauthorized access to the lower eight (8) feet of the tower.
- (2) Signs. A WECS operator is required to provide a single posting, not to exceed four (4) square feet, at the base of a WECS prohibiting trespassing, warning of high voltage, and providing the emergency contact information for the operator.

2. Roof Mounted WECS.

(a) Height

(1) Large Roof Mounted WECS:

- a) Total height of not more than twenty-five (25) feet, measured from the top of the roof to the blade tip at its highest point of travel.

(2) Small Roof Mounted WECS:

- a) Total height of not more than twenty-five (25) feet, measured from the top of the roof to the blade tip at its highest point of travel.
- b) Residential Installation: In addition to the twenty-five (25) foot height restriction for the Small Roof Mounted WECS, the height of the WECS and the structure on which it is attached must not exceed the maximum height allowed in the residential zoning district for which it is installed.

(b) Placement

Roof mounted WECS must be erected above the roof of a building or structure. The mounts associated with the WECS may extend onto the side of the building or structure.

(c) Number

- (1) Large Roof Mounted WECS. The maximum number of Large Roof Mounted WECS shall be approved through the conditional use permit process.

- (2) Small Roof Mounted WECS. No more than three (3) roof mounted Small WECS shall be installed on any rooftop.

d. Conditional Use Permit Procedure. Procedures for granting conditional use permits from this ordinance are as follows:

1. The city council may approve conditional use permit requirements in this ordinance.
2. Before the city council acts on a conditional use permit the environmental and natural resources commission and the planning commission will make a recommendation to the city council.

3. In reviewing the conditional use permit the environmental and natural resources commission, planning commission, and city council will follow the requirements for conditional use permit approvals as outlined in Article V (conditional use permits).

e. General Standards

1. The following provisions will apply to all WECS erected under the provisions of this ordinance:
 - (a) Noise: Have a maximum noise production rating of fifty-five (55) dB fifty (50) dBA and shall conform to this standard under normal operating conditions as measured at any property line.
 - (b) Over Speed Controls: Shall be equipped with manual and automatic over speed controls to limit the blade rotation within design specifications.
 - (c) Lighting: Have no installed or accessory lighting, unless required by federal or state regulations.
 - (d) Intent to Install: Prior to the installation or erection of a WECS, the operator must provide evidence showing their regular electrical service provider has been informed of the customer's intent to install an interconnected, customer-owned generator. Off-grid systems shall be exempt from this requirement.
 - (e) Signs: The placement of all other signs, postings, or advertisements shall be prohibited on the units. This restriction shall not apply to manufacturer identification, unit model numbers, and similar production labels.
 - (f) Commercial Installations: All WECS shall be limited to the purpose of on-site energy production, except that any additional energy produced above the total on-site demand may be sold to the operator's regular electrical service provider in accordance with any agreement provided by the same or applicable legislation.
 - (g) Feeder Lines: Any lines accompanying a WECS, other than those contained within the WECS' tower or those attached to on-site structures by leads, shall be buried within the interior of the subject parcel, unless there are existing lines in the area which the lines accompanying a WECS can be attached.
 - (h) Clearance: Rotor blades or airfoils must maintain at least 20 feet of clearance between their lowest point and the ground.
 - (i) Blade Design: The blade design and materials must be engineered to insure safe operation in an urban area.
 - (j) Energy Storage: Batteries or other energy storage devices shall be designed consistent with the Minnesota Electric Code and Minnesota Fire Code.
2. In addition to the provisions outlined in Section 3, item e(1) above, the following provisions will apply to large WECS erected under the provisions of this ordinance:
 - (a) Color: Turbine paint color and high levels of ultraviolet and infrared components of paint could have an impact on the attraction of insect species to the structure, which may attract birds and bats and cause bird and bat mortality. As such, turbine paint color may be approved as part of the conditional use permit process and must be shown to reduce

the negative impacts to birds and bats and be a non-obtrusive color so not to cause negative visual impacts to surrounding properties.

- (b) Warnings: A sign or signs shall be posted on the tower, transformer and substation warning of high voltage. Signs with emergency contact information shall also be posted on the turbine or at another suitable point.
- (c) Environmental Standards: The applicant shall provide the following information in the conditional use permit application. The information will be evaluated in meeting the criteria of a conditional use permit for purposes of minimizing impacts on the environment:
 - (a) Natural Heritage Review by the Minnesota Department of Natural Resources.
 - (b) Lands guided as park or open space in the city's Land Use Designation of the Comprehensive Plan that are located within one (1) mile of the project.
 - (c) Conservation easements and other officially protected natural areas within a quarter mile of the project.
 - (d) Shoreland, Mississippi Critical Area, Greenways, wetland buffers, wildlife corridors and habitat complexes.
 - (e) All significant trees impacted by the project.
 - (f) A plan for turbine-cut in speed strategies where feasible in order to reduce bird and bat deaths. Studies have shown that bird and bat fatalities would be significantly reduced by changing turbine cut-in speed and reducing operational hours during low-wind periods, evening hours (one-half hour before sunset to one-half hour after sunrise-only in spring, summer, and early fall), and migration times in spring and fall.
- 3. In addition to the provisions outlined in Section 3, item e(1) above, the following provisions will apply to small WECS erected under the provisions of this ordinance:
 - (a) Color: Turbine paint color must be a non-obtrusive color so not to cause negative visual impacts to surrounding properties.

f. Abandonment

A WECS that is allowed to remain in a nonfunctional or inoperative state for a period of twelve (12) consecutive months, and which is not brought in operation within the time specified by the city after notification to the owner or operator of the WECS, shall be presumed abandoned and may be declared a public nuisance subject to removal at the expense of the operator.

Section 4. Solar Energy Sources and Systems

a. Definitions, Solar Energy Sources and Systems

The following words, terms and phrases, when used in this Section, shall have the meaning provided herein, except where the context clearly indicates otherwise:

Building-Integrated Solar Photovoltaic System. An active solar system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated

systems include, but are not limited to, photovoltaic or hot water solar systems that are contained within roofing materials, windows, skylights, and awnings.

Ground Mounted Panels. Freestanding solar panels mounted to the ground by use of stabilizers or similar apparatus.

Photovoltaic System. An active solar energy system that converts solar energy directly into electricity.

Roof or Building Mounted SES. Solar energy system (panels) that are mounted to the roof or building using brackets, stands or other apparatus.

Roof Pitch. The final exterior slope of a building roof calculated by the rise over the run, typically, but not exclusively, expressed in twelfths such as 3/12, 9/12, 12/12.

Solar Access. A view of the sun, from any point on the collector surface that is not obscured by any vegetation, building, or object located on parcels of land other than the parcel upon which the solar collector is located, between the hours of 9:00 AM and 3:00 PM Standard time on any day of the year.

Solar Collector. A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

Solar Energy. Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

Solar Energy System (SES). An active solar energy system that collects or stores solar energy and transforms solar energy into another form of energy or transfers heat from a collector to another medium using mechanical, electrical, or chemical means.

Solar Hot Water System. A system that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.

Zoning Official. Zoning official is any person designated by the city manager to administer and enforce the city's zoning code.

b. Districts

Solar energy systems (SES) shall be allowed as an accessory use in all zoning districts.

c. Placement and Design

1. Height

- (a) Roof or building mounted SES shall not exceed the maximum allowed height in any zoning district. For purposes for height measurement, solar systems other than building-integrated solar systems shall be considered to be mechanical devices and are restricted consistent with other building-mounted mechanical devices.
- (b) Ground mounted SES shall not exceed the height of an allowed accessory structure within the zoning district, or fifteen (15) feet in height, whichever is greater, when oriented at maximum tilt.

2. Placement

- (a) Ground mounted SES must meet the accessory structure setback for the zoning district in which it is installed.
- (b) Roof or Building Mounted SES. The collector surface and mounting devices for roof or building mounted SES shall not extend beyond the required building setbacks of the building on which the system is mounted.

3. Coverage

Ground mounted SES may not exceed the area restrictions placed on accessory structures within the subject zoning district.

4. Visibility

- (a) SES shall be designed to blend into the architecture of the building or be screened from routine view from public right-of-ways other than alleys. The color of the solar collector is not required to be consistent with other roofing materials.
- (b) Building Integrated Solar Photovoltaic Systems - Building integrated photovoltaic solar systems shall be allowed regardless of visibility, provided the building component in which the system is integrated meets all required setback, land use or performance standards for the zoning district in which the building is located.
- (c) Ground mounted SES shall be screened from view to the extent possible without reducing their efficiency. Screening may include walls, fences, or landscaping.

d. General Standards

- 1. Notification. Prior to the installation or erection of a SES, the operator must provide evidence showing their regular electrical service provider has been informed of the customer's intent to install an interconnected, customer-owned SES. Off-grid systems shall be exempt from this requirement.
- 2. Feeder lines. Any lines accompanying a SES, other than those attached to on-site structures by leads, shall be buried within the interior of the subject parcel, unless there are existing lines in the area which the lines accompanying an SES can be attached.
- 3. Commercial. All SES shall be limited to the purpose of on-site energy production, except that any additional energy produced above the total onsite demand may be sold to the operator's regular electrical service provider in accordance with any agreement provided by the same or applicable legislation.
- 4. Restrictions on SES Limited. No homeowners' agreement, covenant, common interest community, or other contract between multiple property owners within a subdivision of Maplewood shall restrict or limit solar systems to a greater extent than Maplewood's renewable energy ordinance.
- 5. Maplewood encourages solar access to be protected in all new subdivisions and allows for existing solar to be protected consistent with Minnesota Statutes. Any solar easements filed, must be consistent with Minnesota Statutes, Chapter 500, Section 30.

e. Abandonment

A SES that is allowed to remain in a nonfunctional or inoperative state for a period of twelve (12) consecutive months, and which is not brought in operation within the time specified by the city, shall be presumed abandoned and may be declared a public nuisance subject to removal at the expense of the operator.

Section 5. Geothermal Energy Sources and Systems

a. Definitions, Geothermal Energy Sources and Systems

The following words, terms and phrases, when used in this Section, shall have the meaning provided herein, except where the context clearly indicates otherwise:

Closed Loop Ground Source Heat Pump System. A system that circulates a heat transfer fluid, typically food-grade antifreeze, through pipes or coils buried beneath the land surface or anchored to the bottom in a body of water.

Geothermal Energy. Renewable energy generated from the interior of the earth and used to produce energy for heating buildings or serving building commercial or industrial processes.

Ground Source Heat Pump System (GSHPS). A system that uses the relatively constant temperature of the earth or a body of water to provide heating in the winter and cooling in the summer. System components include closed loops of pipe, coils or plates; a fluid that absorbs and transfers heat; and a heat pump unit that processes heat for use or disperses heat for cooling; and an air distribution system. The energy must be used on-site.

Heat Transfer Fluid. A non-toxic and food grade fluid such as potable water, aqueous solutions of propylene glycol not to exceed twenty percent (20%) by weight or aqueous solutions of potassium acetate not to exceed twenty percent (20%) by weight.

Stormwater Pond. These are ponds created for stormwater treatment. A stormwater pond shall not include wetlands created to mitigate the loss of other wetlands.

b. Districts

Ground source heat pump systems (GSHPS) shall be deemed an accessory structure, permissible in all zoning districts.

c. Placement and Design

1. Placement

- (a) All components of GSHPS including pumps, borings and loops shall be set back at least five (5) feet from interior and rear lot lines.
- (b) Easements. All components of GSHPS shall not encroach on easements.
- (c) GSHPS are prohibited in surface waters, except for stormwater ponds where they are permitted.

2. Design

- (a) Only closed loop GSHPS utilizing Minnesota Department of Health approved heat transfer fluids are permitted.

- (b) Screening. Ground source heat pumps are considered mechanical equipment and subject to the requirements of the city's zoning ordinance.

d. General Standards

- 1. Noise. GSHPS shall comply with Minnesota Pollution Control Agency standards outlined in Minnesota Rules Chapter 7030.

e. Abandonment

A GSHPS that is allowed to remain in a nonfunctional or inoperative state for a period of twelve (12) consecutive months, and which is not brought in operation within the time specified by the city after notification to the owner or operator of the GSHPS, shall be presumed abandoned and may be declared a public nuisance subject to removal at the expense of the operator.

Section 6. General Ordinance Provisions

a. Interpretation

In interpreting this ordinance and its application, the provisions of these regulations shall be held to be the minimum requirements for the protection of public health, safety and general welfare. This ordinance shall be construed broadly to promote the purposes for which it was adopted.

b. Conflict

This ordinance is not intended to interfere with, abrogate or annul any other ordinance, rule or regulation, statute or other provision of law except as provided herein. If any provision of this ordinance imposes restrictions different from any other ordinance, rule or regulation, statute or provision of law, the provision that is more restrictive or imposes high standards shall control.

c. Severability

If any part or provision of this ordinance or its application to any developer or circumstance is judged invalid by any competent jurisdiction, the judgment shall be confined in its operation to the part, provision or application directly involved in the controversy in which the judgment shall be rendered and shall not affect or impair the validity of the remainder of these regulations or the application of them to other developers or circumstances.

Section 7. Ordinance Placement

The ordinance places all environmental ordinances under the Environment Chapter (Chapter 18) by adding Article V (Environmental Protection and Critical Areas) and including the following ordinances under the new Article: wetlands and streams, tree protection, slopes, Mississippi Critical Area, Flood Plain Overlay District, Shoreland Overlay District, and Renewable Energy. Following is the revised Chapter 18 Article headings (additions are underlined>):

**Chapter 18
ENVIRONMENT
Article I. In General**

Sec. 18-1 - 18-25. Reserved.

Article II. Nuisances

Division 1. Generally

- Sec. 18-26 Unlawful to cause, create or commit.
- Sec. 18-27 Common law and statutory nuisances adopted by reference.
- Sec. 18-28 Unlawful to permit; cellars, drains cesspools or sewers.
- Sec. 18-29 Rental agents to disclose name of owner or principal to city manager upon request.
- Sec. 18-30 Public nuisances generally.
- Sec. 18-31 Nuisances affecting health, safety, comfort or repose.
- Sec. 18-32 Nuisances affecting morals and safety.
- Sec. 18-33 Enforcement of article generally.
- Sec. 18-34 Continuing violations.
- Sec. 18-35 Notice to abate.
- Sec. 18-36 Abatement by council.
- Sec. 18-37 Abatement on premises.
- Sec. 18-38 Violations of article.
- Sec. 18-39 Loitering.
- Sec. 18-40 - 18-65. Reserved.

Division 2. Abandoned Motor Vehicles

- Sec. 18-66 Purpose.
- Sec. 18-67 Definitions.
- Sec. 18-68 Violation.
- Sec. 18-69 Taking into custody and impoundment.
- Sec. 18-70 Certain vehicles declared nuisances; abatement; removal.
- Sec. 18-71 Immediate sale of certain vehicles.
- Sec. 18-72 Additional remedies.
- Sec. 18-73 Police reports.
- Sec. 18-74 Notice to owner and lienholders.
- Sec. 18-75 Reclamation by owner or lienholder; preservation of lien rights.
- Sec. 18-76 Sale of vehicle.
- Sec. 18-77 Designation of poundkeeper.
- Sec. 18-78 Bond of poundkeeper.
- Sec. 18-79 Insurance of poundkeeper.
- Sec. 18-80 Towing and storage charges generally.
- Sec. 18-81 Release of vehicle and service fee before vehicle towed away.
- Sec. 18-82 Abatement of towing and storage charges.
- Sec. 18-83 Release of vehicles.
- Sec. 18-84 Release form.
- Sec. 18-85 Police records.
- Sec. 18-86 - 18-110. Reserved.

Division 3. Noise Control

- Sec. 18-111 Prohibition generally; exception.
- Sec. 18-112 Construction activities.
- Sec. 18-113 Enforcement.
- Sec. 18-114 -18-140. Reserved.

Article III. Erosion and Sedimentation Control

- Sec. 18-115 Purpose.
- Sec. 18-116 Scope.

- Sec. 18-117 Erosion and sediment control plan.
- Sec. 18-118 Review of plan.
- Sec. 18-119 Modification of plan.
- Sec. 18-120 Escrow requirement.
- Sec. 18-121 Enforcement; penalty.
- Sec. 18-122 -18-175. Reserved.

Article IV. Air Pollution Control

- Sec. 18-176 Short title.
- Sec. 18-177 State regulations adopted.
- Sec. 18-178 Approval required to start fire.
- Sec. 18-179 Penalties for violations.
- Sec. 18-180 -18-XXX. Reserved.

Article V. Environmental Protection and Critical Areas

Division 1. Stormwater Management

Division 2. Wetlands and Streams

Division 3. Tree Protection

Division 4. Slopes

Division 5. Mississippi Critical Area

Division 6. Flood Plain Overlay District

Division 7. Shoreland Overlay District

Division 8. Renewable Energy

The city council approved the first reading of this ordinance on September 26, 2011.
 The city council approved the second reading of this ordinance on October 10, 2011.

Signed:

 Will Rossbach, Mayor

 Date

Attest:

 Karen Guilfoile, City Clerk

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

1. The City's consultant, SEH, Inc. is the designated firm for the next phase of implementation and the City will execute the attached work order estimated in an amount of \$110,000 in order to begin said work plan.

2. The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project. A project budget of \$3,700,000 shall be established. The proposed financing plan is as follows:

- State Bonding Bill - \$3,000,000
- County ERF Grant - \$450,000
- City EUF Fund - \$250,000

Adopted by the City Council this 10th day of October 2011.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

5. Holloway Avenue and Stanich Highlands Area Improvements, City Project 09-13, Resolution Accepting Assessment Roll and Calling for Re-Assessment Public Hearing for November 14, 2011

Assistant Public Works Director Thompson presented the staff report and answered questions of the council.

Councilmember Juenemann moved to approve the Resolution Accepting Assessment Roll and Calling for Re-Assessment Public Hearing for November 14, 2011 for Holloway Avenue and Stanich Highlands Area Improvements, City Project 09-13.

RESOLUTION 11-10-634
ACCEPTING ASSESSMENT ROLL AND
ORDERING ASSESSMENT HEARING FOR REASSESSMENT

WHEREAS, the clerk and the city engineer have, at the direction of the council, prepared an assessment roll for the re-assessment of three residential properties within the Holloway Avenue and Stanich Highlands Area Improvement Area, City Project 09-13, and the said assessment roll is on file in the office of the city engineer;

WHEREAS, a Public Hearing was held on July 13, 2009 and project was ordered to proceed; and

WHEREAS, all benefiting property owners were mailed notice of the assessment amount and date and time of the hearing and the Assessment Hearing was held September 28, 2009; and

WHEREAS, the City received objections from the following three residential property owners:

- 1) Paul Berglund, 1929 Kingston Avenue East
- 2) Kathleen Susan Haley, 1930 Kingston Avenue East
- 3) Margaret Ellen Haggerty, 1935 Kingston Avenue East

WHEREAS, the appeal by subject properties was heard by Ramsey County District Court and order of judgment calls for Reassessment as provided in Minn. Stat. 429.071; and

WHEREAS, the City intends to reassess subject properties above accordingly.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. A hearing shall be held on the 14th day of November, 2011, at the city hall at 7:00 p.m. to pass upon such proposed reassessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such reassessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed reassessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owners of all property affected by said reassessment.
3. The notice of hearing shall state the date, time and place of hearing, the general nature of the improvement, the area to be reassessed, that the proposed assessment roll is on file with the clerk and city engineer, and that written or oral objections will be considered.
4. The owner of any property so assessed may, at any time prior to certification of the reassessment to the county auditor, pay the whole of the reassessment on such property, with interest accrued to the date of payment, to the City of Maplewood, except that no interest shall be charged if the entire reassessment is paid within 30 days from the adoption of the reassessment. Owner may at any time thereafter pay to the City of Maplewood the entire amount of the reassessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before December 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council this 10th day of October 2011.

Seconded by Councilmember Nephew

Ayes – All

The motion passed.

K. VISITOR PRESENTATIONS

1. Diana Longrie, Maplewood
2. Mark Bradley, Maplewood
3. Bob Zick, North St. Paul

L. AWARD OF BIDS

None.

M. ADMINISTRATIVE PRESENTATIONS

None.

N. COUNCIL PRESENTATIONS

1. Councilmember Nephew spoke about the grand reopening of the Maplewood Community Center and encouraged everyone to check it out.
2. Councilmember Juenemann reminded everyone about the City-wide Clean-up Day and food drive for Second Harvest Heartland scheduled for Saturday, October 15 from 8:00 a.m. to 1:00 p.m. at Aldrich Arena.
3. Councilmember Koppen requested to discuss ways charitable gambling funds are distributed at a future workshop.

O. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 9:47 p.m.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Michael Martin, AICP, Planner
Chuck Ahl, Assistant City Manager
SUBJECT: **3M Presentation, Thomas J. Heim – Director of Administrative Services**
DATE: October 17, 2011

INTRODUCTION

3M is the largest employer in Maplewood and with its campus is a major landowner in the city. 3M's Thomas J. Heim will be presenting to the City Council at its October 24, 2011 meeting and will be focusing on the extensive work that is being undertaken at its main Maplewood campus.

Staff has been working to bring key and important Maplewood businesses to the business and economic development commission (BEDC) meetings. 3M presented to the BEDC at its September meeting. Staff believes the work being done at 3M is an important development within the city of Maplewood and it would be beneficial for the city council to hear more directly from 3M on its vision for its Maplewood campus.

DISCUSSION

3M and its design team have been working with city staff to get through the required processes to receive all the design approvals needed to move forward with its campus work. 3M has been before the city's community design review board (CDRB) multiple times this year to receive approval for exterior design remodels and a comprehensive sign plan amendment. 3M intends to keep working with the CDRB on a new monument sign which will be visible from Interstate 94.

As an overview, 3M is proceeding with several major internal building and campus improvements in and around Building 220, the multi-story executive building along I-94. 3M will be constructing a new visitor and VIP entrance to the building. Outside work includes internal roadway changes, parking improvements, extensive landscaping and walkways to connect to other existing pathways.

The first and second floors in Building 220 will be remodeled internally for meetings, assemblies and displays. There will be removal of a parking lot which will be redesigned as a "Community Plaza" in the flavor of an Italian Piazza or square, including planters, picnic tables, gathering areas and shaded areas for employees and guests. The internal ring passageways around the complex will include meeting areas, graphic displays, interactive displays and a general showcase for 3M products and technology.

The proposed exterior changes are:

- Elimination of the 11th Street access from the I-94 frontage road.
- A new turnaround and drop-off area will be provided south of Building 220.
- A canopy over the south entrance to Building 220.
- A new parking lot south of the parking ramp (Building 229).
- Conversion of the underutilized parking lot north of Building 220 into an Italian Piazza.

- Removal of the two reflecting pools and fountain.
- Adding pedestrian trails south of Building 220.
- Adding substantial landscaping improvements.

RECOMMENDATION

Review the attachments prior to the October 24 city council meeting, where 3M's Thomas J. Heim will be presenting.

Attachments:

1. Site and Landscape Plan
2. Detailed Landscape Plan

RECEIVED
 MAY 04 2011
 BY

**SITE AND LANDSCAPE WORK
 3M COMMUNITY PROJECT**

INDEX OF DRAWINGS

CIVIL DRAWINGS

- STPA-888-C-000 INDEX SHEET
- STPA-888-C-001 PROPERTY PLOT PLAN
- STPA-888-C-200R REGIONAL PLAN
- STPA-888-C-200R REGIONAL PLAN
- STPA-888-C-214C GRADING & DRAINAGE PLAN
- STPA-888-C-314C LAYOUT PLAN
- STPA-888-C-414C UTILITY PLAN
- STPA-888-C-614C MISCELLANEOUS DETAILS
- STPA-888-C-614C MISCELLANEOUS DETAILS

LANDSCAPE DRAWINGS

- STPA-888-C-150 TREE PRESERVATION PLAN
- STPA-888-C-151 LANDSCAPE LAYOUT PLAN
- STPA-888-C-152 LANDSCAPE PLAN
- STPA-888-C-153 LANDSCAPE SCHEDULE
- STPA-888-C-154 LANDSCAPE DETAILS
- STPA-888-C-155 PHOTOGRAPHIC PLAN

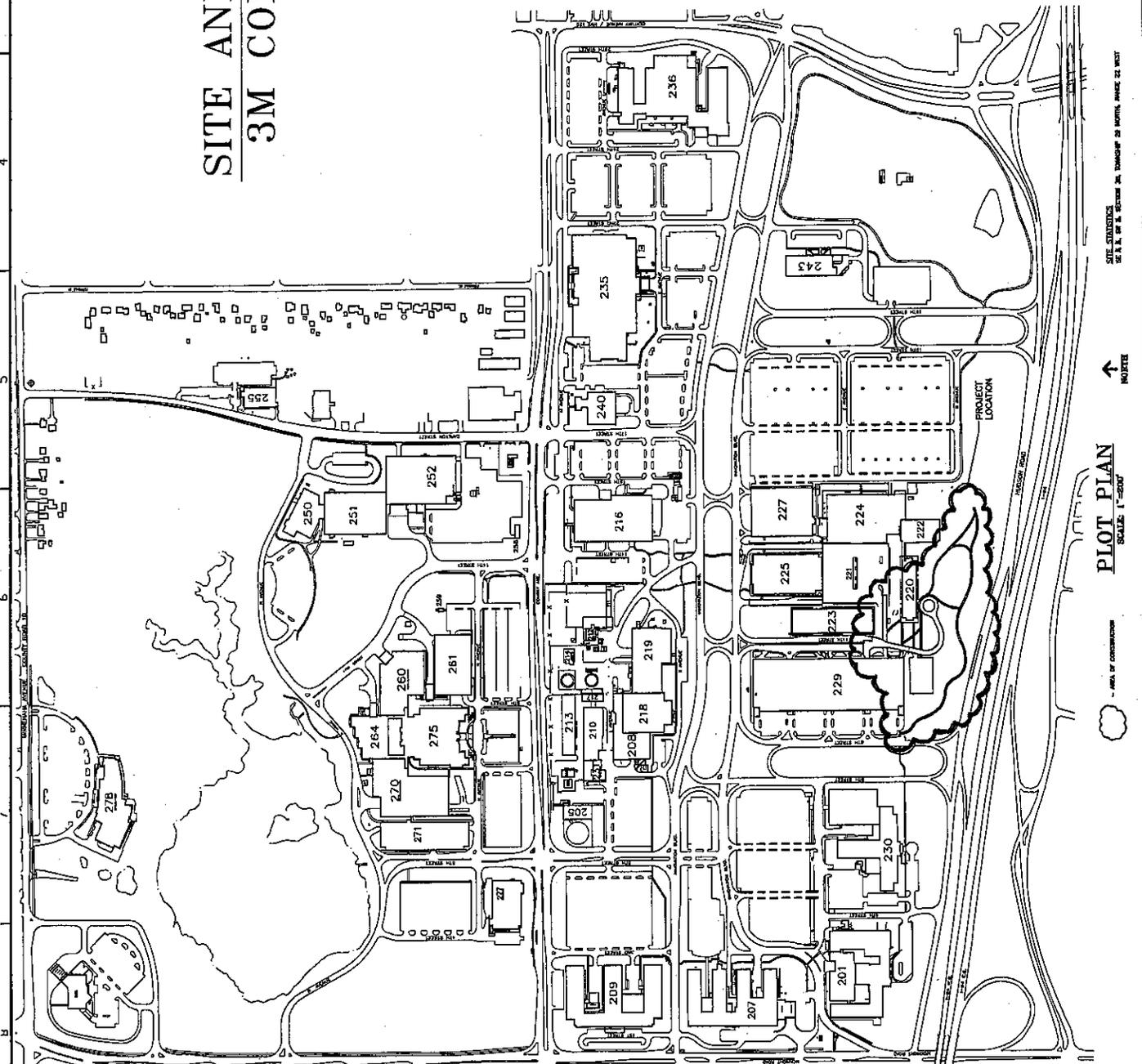
SITE AND LANDSCAPE DESIGN MEMORANDUM

THE 3M COMMUNITY PROJECT IS A MIXED-USE DEVELOPMENT LOCATED IN THE NORTHWEST CORNER OF THE INTERSECTION OF 15TH AVENUE AND 20TH AVENUE IN THE CITY OF DENVER. THE PROJECT IS SITUATED WITHIN THE 15TH AVENUE CORRIDOR, WHICH IS A KEY TRANSPORTATION AND COMMERCIAL CORRIDOR IN THE CITY. THE PROJECT IS A MIXED-USE DEVELOPMENT THAT INCLUDES OFFICE, RESIDENTIAL, AND COMMERCIAL USES. THE PROJECT IS SITUATED WITHIN THE 15TH AVENUE CORRIDOR, WHICH IS A KEY TRANSPORTATION AND COMMERCIAL CORRIDOR IN THE CITY. THE PROJECT IS A MIXED-USE DEVELOPMENT THAT INCLUDES OFFICE, RESIDENTIAL, AND COMMERCIAL USES.

NO.	DATE	DESCRIPTION	BY	CHECKED
1	05-02-11	ISSUED FOR PERMITTING		
2	05-02-11	ISSUED FOR PERMITTING		
3	05-02-11	ISSUED FOR PERMITTING		
4	05-02-11	ISSUED FOR PERMITTING		
5	05-02-11	ISSUED FOR PERMITTING		
6	05-02-11	ISSUED FOR PERMITTING		
7	05-02-11	ISSUED FOR PERMITTING		
8	05-02-11	ISSUED FOR PERMITTING		
9	05-02-11	ISSUED FOR PERMITTING		
10	05-02-11	ISSUED FOR PERMITTING		

INDEX SHEET
BUILDING ENTRANCE
COMMUNITY PROJECT

DATE: 05-02-11
 DRAWN BY: [Name]
 CHECKED BY: [Name]



PLOT PLAN
 SCALE: 1"=50'

3M CENTER / LOCATION MAP

AGENDA REPORT

TO: City Council
FROM: Finance Manager
RE: APPROVAL OF CLAIMS
DATE: October 14, 2011

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 119,059.63	Checks # 85347 thru # 85393 dated 10/6/11 thru 10/11/11
\$ 966,420.13	Disbursements via debits to checking account dated 9/28/11 thru 10/6/11
\$ 426,428.02	Checks # 85394 thru # 85449 dated 10/11/11 thru 10/18/11
\$ 178,222.67	Disbursements via debits to checking account dated 10/7/11 thru 10/13/11
<u>\$ 1,690,130.45</u>	Total Accounts Payable

PAYROLL

\$ 497,732.68	Payroll Checks and Direct Deposits dated 10/14/11
\$ 2,375.01	Payroll Deduction check # 9984959 thru # 9984961 dated 10/14/11
<u>\$ 500,107.69</u>	Total Payroll
<u><u>\$ 2,190,238.14</u></u>	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

sb
attachments

Check Register
City of Maplewood

10/06/2011

Check	Date	Vendor	Description	Amount	
85347	10/06/2011	04545	RUBBER SOUL ENTERTAINMENT	CONCERT PAYMENT MCC 09/10/2011	1,950.00
85348	10/07/2011	00001	ONE TIME VENDOR	MEMORIAL FOR KAREN FORMANEK	100.00
85349	10/11/2011	04842	MARY JOSEPHINE ANDERSON	ZUMBA INSTRUCTION - SEPT NSP	270.00
85350	10/11/2011	04265	MARIA PIRELA	ZUMBA INSTRUCTION - SEPT	612.50
85351	10/11/2011	04845	TENNIS SANITATION LLC	RECYCLING - SEPT	27,499.50
85352	10/11/2011	01615	THERMO-DYNE, INC.	REPLACE VALVE MCC	2,243.94
85353	10/11/2011	04192	TRANS-MEDIC	EMS BILLING - SEPT	3,585.00
85354	10/11/2011	01190	XCEL ENERGY	ELECTRIC UTILITY	13,871.93
	10/11/2011	01190	XCEL ENERGY	ELECTRIC UTILITY	57.68
85355	10/11/2011	00111	ANIMAL CONTROL SERVICES	ANIMAL CONTROL FEES 9/5 - 10/2	2,376.00
85356	10/11/2011	02324	APPLIED ECOLOGICAL SERVICES	HERBICIDE TREATMENT BEAVER CREEK	992.01
85357	10/11/2011	04047	ASHLAND PRODUCTIONS	LIGHTING TECH - MCC DANCE RECITAL	200.00
85358	10/11/2011	04848	AVESIS	MONTHLY PREMIUM - OCT	245.40
85359	10/11/2011	04471	B&B AVM INC.	SOUND TECH FOR MCC SPET 24	600.00
	10/11/2011	04471	B&B AVM INC.	SOUND TECH FOR MCC SPET 10	600.00
85360	10/11/2011	04932	THOMAS BARD	CONCERT MCC SPET 24	1,658.00
85361	10/11/2011	00221	BROCK WHITE COMPANY, LLC.	CRACK SEALER	1,945.50
85362	10/11/2011	04279	DIAMOND ACOUSTICS, INC.	CEILING LOCKER ROOM REPAIR MCC	7,120.00
85363	10/11/2011	02921	MICHAEL J DUGAS	SECURITY OFFICER MCC OCT 1	245.00
85364	10/11/2011	04640	FITOL HINTZ CONSTRUCTION INC.	PROJ 08-10 CONCRETE WORK	7,200.00
85365	10/11/2011	04933	HILL-MURRAY SCHOOL	THEATER ADVERTISING	400.00
85366	10/11/2011	04270	MICHAEL JOHNSON	CONCERT MCC OCT 7	2,500.00
85367	10/11/2011	00809	TOMMY KONG	REIMB FOR MEAL 9/26	9.35
85368	10/11/2011	04900	LASTING IMPRESSIONS BY AMY LLC	CEILING DRAPING MCC OCT 1 BRIDE PD	600.00
85369	10/11/2011	04896	KATIE LYNCH	SECURITY OFFICER MCC SEPT 24	245.00
85370	10/11/2011	02215	JASON MARINO	REIMB FOR MEALS 9/26 - 9/29	48.03
85371	10/11/2011	04446	MICHAEL H. MAY	GUITAR INSTRUCTION	450.00
85372	10/11/2011	04377	MEDIA SAVANT COMMUNICATIONS	PUBLIC RELATIONS NOV 3 MCC EVENT	350.00
	10/11/2011	04377	MEDIA SAVANT COMMUNICATIONS	PUBLIC RELATIONS 11/18-20 MCC EVENT	350.00
	10/11/2011	04377	MEDIA SAVANT COMMUNICATIONS	PUBLIC RELATIONS MCC FOR OCT 15	350.00
85373	10/11/2011	04056	MFSCB	RECERTIFICATION	20.00
85374	10/11/2011	04057	MIDLAND GLASS CO.	GLASS & GLAZING MCC PROJ	2,110.00
85375	10/11/2011	01126	MN NCPERS LIFE INSURANCE	MONTHLY PREMIUM - OCT	432.00
85376	10/11/2011	01060	MN STATE FIRE CHIEFS ASSOC	REGISTRATION FEE	200.00
85377	10/11/2011	03751	MONROE CROSSING	SHOW SETTLEMENT SEPT 23 MCC	1,502.40
85378	10/11/2011	01216	OLYMPIC POOLS INC	MCC POOL PROJ	1,751.92
85379	10/11/2011	00001	ONE TIME VENDOR	REIMB B BRIESE - DRIVEWAY APRON	472.00
85380	10/11/2011	00001	ONE TIME VENDOR	REFUND S ROWAN SOFTBALL	150.00
85381	10/11/2011	00001	ONE TIME VENDOR	REFUND M KAUGER THEATER	42.85
85382	10/11/2011	00001	ONE TIME VENDOR	REFUND LINN STAR PLUMBING PERMIT	41.00
85383	10/11/2011	04897	PEAK PERFORMANCE	KETTLEBEE/BOOTCAMP/MEETING-AUG	224.00
85384	10/11/2011	02008	RAMSEY COUNTY PUBLIC WORKS	PROJ 10-14 STOP SIGN INSTALL	124.40
85385	10/11/2011	03446	RICK JOHNSON DEER & BEAVER INC	DEER PICKUP - SEPT	230.00
85386	10/11/2011	01836	CITY OF ST PAUL	PRINTING SRVS FOR MARKETING PROJ	2,098.49
85387	10/11/2011	00198	ST. PAUL REGIONAL WATER SRVS	WATER UTILITY	5,625.30
	10/11/2011	00198	ST. PAUL REGIONAL WATER SRVS	WATER UTILITY	34.25
85388	10/11/2011	01550	SUMMIT INSPECTIONS	ELECTRICAL INSPECTIONS - SEPT	2,889.60
85389	10/11/2011	01578	T R F SUPPLY CO.	MISC SUPPLIES	936.87
	10/11/2011	01578	T R F SUPPLY CO.	SILICONE SPRAY	103.66
85390	10/11/2011	04926	TIVOLITOO INC.	FINAL PMT MCC AQUATIC MURALS	15,000.00
85391	10/11/2011	00529	UNION SECURITY INSURANCE CO	LTD PLAN 4043120-2 - OCT	3,091.39
	10/11/2011	00529	UNION SECURITY INSURANCE CO	STD PLAN 4043120-1-OCT	2,230.91

85392	10/11/2011	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - AUG	250.00
85392	10/11/2011	04179	VISUAL IMAGE PROMOTIONS	PROGRAM DISPLAY SIGN MCC - JULY	250.00
85393	10/11/2011	01764	TOM WESTLING	TENNIS INSTRUCTION	573.75
					119,059.63

47 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Transmitted Settlement

<u>Date</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
9/28/2011	10/3/2011	U.S. Treasurer	Federal Payroll Tax	97,238.23
9/28/2011	10/3/2011	P.E.R.A.	P.E.R.A.	87,166.02
9/30/2011	10/3/2011	MN State Treasurer	Drivers License/Deputy Registrar	22,020.63
9/30/2011	10/3/2011	US Bank Merchant Services	Credit Card Billing fee	1,281.69
10/3/2011	10/3/2011	US Bank	Debt Service payments	593,831.26
9/28/2011	10/4/2011	MidAmerica - ING	HRA Flex plan	13,540.82
9/28/2011	10/4/2011	Labor Unions	Union Dues	5,584.54
9/28/2011	10/4/2011	MN State Treasurer	State Payroll Tax	21,325.09
10/3/2011	10/4/2011	MN State Treasurer	Drivers License/Deputy Registrar	47,081.96
10/3/2011	10/4/2011	Pitney Bowes	Postage	15.00
10/4/2011	10/5/2011	MN State Treasurer	Drivers License/Deputy Registrar	29,523.03
9/30/2011	10/7/2011	Optum Health	DCRP & Flex plan payments	1,961.12
10/5/2011	10/7/2011	MN State Treasurer	Drivers License/Deputy Registrar	28,363.99
10/6/2011	10/7/2011	MN State Treasurer	Drivers License/Deputy Registrar	16,819.75
10/6/2011	10/7/2011	MN Dept of Natural Resources	DNR electronic licenses	667.00
TOTAL				<u><u>966,420.13</u></u>

Check Register
City of Maplewood

10/14/2011

Check	Date	Vendor	Description	Amount
85394	10/11/2011	02464 US BANK	FUNDS FOR ATMS	10,000.00
85395	10/18/2011	01936 CHAD BERGO	REIMB FOR SEPT INTERNET	65.46
85396	10/18/2011	04508 BETWEEN THE LINES	FALL SOFTBALL UMPIRE MW & NSP	8,788.00
	10/18/2011	04508 BETWEEN THE LINES	SUMMER S-BALL UMPIRE MW & NSP	1,586.00
85397	10/18/2011	00240 C.S.C. CREDIT SERVICES	APPLICANT BACKGROUND CHECKS	60.11
85398	10/18/2011	01973 ERICKSON OIL PRODUCTS INC	CAR WASHES - SEPT	48.00
85399	10/18/2011	04572 ETTTEL & FRANZ	MCC ROOF REPAIRS - WEST SIDE OF POOL	3,784.00
85400	10/18/2011	00615 HLB TAUTGES REDPATH, LTD	2010 SINGLE AUDIT	3,900.00
85401	10/18/2011	03809 CASIE JACKSON	BABYSITTING/SAFE ON MY OWN INSTRUCT	152.00
85402	10/18/2011	00393 DEPT OF LABOR & INDUSTRY	MNTHLY SURTAX - SEPT 12576123035	2,894.19
85403	10/18/2011	01202 NYSTROM PUBLISHING CO INC	OCT MAPLEWOOD MONTHLY/MCC INSERT	5,256.25
85404	10/18/2011	01337 RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE RC & MESB-SEPT	595.84
85405	10/18/2011	01409 S.E.H.	STATION 2 ROOF WORK	1,042.74
85406	10/18/2011	02274 SPRINT	SPRINT SRVS 8/15 - 9/14	6,646.89
85407	10/18/2011	01574 T.A. SCHIFSKY & SONS, INC	PROJ 09-04 STILLWATER/TH5 PMT #10	98,264.57
	10/18/2011	01574 T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	576.41
85408	10/18/2011	01190 XCEL ENERGY	ELECTRIC UTILITY	1,287.58
85409	10/14/2011	04054 STEVEN REED	DJ SERVICES FOR CARVER ELEM	175.00
85410	10/14/2011	04885 THEMESCAPES, INC.	SUBMARINE STATION POOL FEATURE	19,110.00
85411	10/14/2011	01618 DAVID THOMALLA	UNIFORM ALLOWANCE	150.00
85412	10/14/2011	02464 US BANK	CHANGE BOX FOR CARVER EL. DANCE	300.00
85413	10/18/2011	03486 BUBERL BLACK DIRT INC	DIRT FOR SOCCER FIELDS - HAZ PARK	51.30
85414	10/18/2011	02743 RICHARD DOBLAR	REIMB FOR MEALS 9/23-9/31	80.77
85415	10/18/2011	00420 DOWNTOWNER DETAIL CENTER	VEHICLE CLEANING & DETAILING-SEPT	288.46
85416	10/18/2011	02478 ELECTRICAL SYSTEMS OF ANOKA	ELECTRICAL FOR LIGHTING @ GOODRICH	21,587.00
85417	10/18/2011	04374 EMS TECHNOLOGY SOLUTIONS, LLC	AMBUSTRAK LICENSE FEE	399.00
85418	10/18/2011	00003 ESCROW REFUND	ESCROW REL J POPP 103 LARPENTEUR	1,250.00
85419	10/18/2011	00003 ESCROW REFUND	ESC REL BEVER LAND 2351 SPRINGSIDE	1,000.00
85420	10/18/2011	00003 ESCROW REFUND	ESCROW REL LODAHL 768 ELDRIDGE	500.00
85421	10/18/2011	00003 ESCROW REFUND	ESC REL J SCHLOMKA 2511 CARVER	250.00
85422	10/18/2011	00003 ESCROW REFUND	ESCROW REF P REILAND 2578 GERMAIN	200.00
85423	10/18/2011	00003 ESCROW REFUND	ESCROW REL P SMITH 1041 GERVAIS	100.00
85424	10/18/2011	00480 PAUL EVERSON	TUITION REIMB	516.30
85425	10/18/2011	04428 HELLO BOOKING	AGENT FEE CONCERT MCC SEPT 24	414.30
85426	10/18/2011	03978 KANE'S CATERING SERVICE, INC	FOOD SRVS OCT 9 BREAKFAST MCC	503.20
85427	10/18/2011	00839 LAMETTI & SONS INC	EMERGENCY STORM SEWER REPAIR	31,170.69
85428	10/18/2011	02336 M A TAYLOR INC	FITNESS CONSULTING - POLICE & FIRE	1,500.00
85429	10/18/2011	00935 MAPLEWOOD FIRE FIGHTERS RELIEF	2011 FIRE STATE AID	152,528.00
85430	10/18/2011	04790 MAYER ARTS, INC.	DANCE INSTRUCTOR FEES	5,040.00
85431	10/18/2011	00983 METRO SALES INC	LEASE PMT 09/15-10/15/11	1,137.15
85432	10/18/2011	00986 METROPOLITAN COUNCIL	MONTHLY SAC - SEPT	11,038.50
85433	10/18/2011	00901 MGFOA	MGFOA MONTHLY MEETING	15.00
85434	10/18/2011	01089 MN UC FUND	QTRRLY UNEMPLOYMENT - 3RD QTR	6,512.28
85435	10/18/2011	01175 CITY OF NORTH ST PAUL	FIBER OPTIC ACCESS CHG - SEPT	1,000.00
85436	10/18/2011	03007 NORTHERN LANDSCAPE & IRR INC	5 TREES - PROJ 08-13	1,750.00
85437	10/18/2011	04935 OAKDALE GUN CLUB	RANGE RENTAL - AUG	200.00
85438	10/18/2011	00001 ONE TIME VENDOR	REFUND J TAIT - MEDICA BENEFIT	60.00
85439	10/18/2011	00001 ONE TIME VENDOR	REFUND A BUNHARDT ZUMBA CLASS	10.00
85440	10/18/2011	00001 ONE TIME VENDOR	REFUND N SAUTER LUNCH CANCELLED	9.00
85441	10/18/2011	00396 DEPT OF PUBLIC SAFETY	SRVS (CJDN) PROVIDED TO PD-3RD QTR	1,920.00
85442	10/18/2011	00264 TERRIE RAMEAUX	MILEAGE REIMB 8/10-10/6/11	68.27
85443	10/18/2011	03344 WILL ROSSBACH	REIMB FOR JUNE-SEPT INT/LMC CONF	426.63
85444	10/18/2011	04934 SAFARILAND, LLC	TRAINING	375.00
85445	10/18/2011	01489 SPARTAN PROMOTIONAL GROUP INC.	PLAQUE FOR PRIDE OF MW PROGRAM	204.87
85446	10/18/2011	04908 SPORTS TECHNOLOGY INC.	INSTALL MUSCO LIGHTING STRUCTURES	15,673.00

85447	10/18/2011	01836	CITY OF ST PAUL	RECORD MGMT SOFTWARE FEE - OCT	3,798.00
85448	10/18/2011	04814	BRIAN TAUZELL	REIMB FOR MEALS 9/18 - 9/22	74.93
85449	10/18/2011	01828	KRIS A WEAVER	REIMB FOR MILEAGE 2/9/11-9/30/11	93.33
					426,428.02

56 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Transmitted		Settlement			
<u>Date</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	
10/7/2011	10/11/2011	MN State Treasurer	Drivers License/Deputy Registrar	23,477.33	
10/7/2011	10/12/2011	US Bank VISA One Card*	Purchasing card items	235.24	
10/10/2011	10/12/2011	MN State Treasurer	Drivers License/Deputy Registrar	29,910.30	
10/11/2011	10/12/2011	MN State Treasurer	Drivers License/Deputy Registrar	16,594.94	
10/12/2011	10/13/2011	MN State Treasurer	Drivers License/Deputy Registrar	15,897.97	
10/12/2011	10/13/2011	ING - State Plan	Deferred Compensation	27,317.00	
10/7/2011	10/14/2011	US Bank VISA One Card*	Purchasing card items	43,463.54	
10/10/2011	10/14/2011	MN Dept of Revenue	MN Care Tax	5,581.00	
10/12/2011	10/14/2011	ICMA (Vantagepointe)	Deferred Compensation	4,312.76	
10/13/2011	10/14/2011	MN State Treasurer	Drivers License/Deputy Registrar	11,432.59	
TOTAL				178,222.67	

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
09/21/2011	09/26/2011	UNITED AIR 0164516229327	\$25.00	R CHARLES AHL
09/22/2011	09/26/2011	HYATT HOTELS DENVER CC	\$585.75	R CHARLES AHL
09/28/2011	10/03/2011	OLD LOG THEATER, LTD	\$354.75	MANDY ANZALDI
09/29/2011	09/30/2011	FORGET ME NOT GIFTS	\$119.50	MANDY ANZALDI
09/29/2011	10/03/2011	MAIDEN ROCK WINERY & CIDE	\$24.00	MANDY ANZALDI
10/01/2011	10/03/2011	MAIDEN ROCK WINERY & CIDE	(\$56.00)	MANDY ANZALDI
10/01/2011	10/03/2011	BASS LAKE CHEESE F	\$209.25	MANDY ANZALDI
10/01/2011	10/03/2011	MAIDEN ROCK WINERY & CIDE	\$140.00	MANDY ANZALDI
09/23/2011	09/26/2011	ARROWWOOD RESORT & CONF C	\$346.29	GAYLE BAUMAN
09/23/2011	09/26/2011	ARROWWOOD RESORT & CONF C	\$230.86	GAYLE BAUMAN
09/29/2011	09/30/2011	SHRED IT	\$10.00	GAYLE BAUMAN
09/23/2011	09/26/2011	HENRIKSEN ACE HARDWARE	\$50.76	JIM BEHAN
09/27/2011	09/28/2011	HENRIKSEN ACE HARDWARE	\$19.40	JIM BEHAN
09/27/2011	09/29/2011	PARK SUPPLY OF AMERICA IN	\$741.01	JIM BEHAN
09/28/2011	09/29/2011	TWIN CITY HARDWARE HADLEY	\$110.44	JIM BEHAN
09/28/2011	09/29/2011	HENRIKSEN ACE HARDWARE	\$11.98	JIM BEHAN
09/28/2011	09/29/2011	HENRIKSEN ACE HARDWARE	\$2.53	JIM BEHAN
09/29/2011	09/30/2011	AUTOZONE3948	\$26.77	JIM BEHAN
09/30/2011	10/03/2011	HENRIKSEN ACE HARDWARE	\$27.63	JIM BEHAN
10/03/2011	10/04/2011	MENARDS 3059	(\$163.37)	JIM BEHAN
10/04/2011	10/05/2011	W W GRAINGER 916	\$79.41	JIM BEHAN
10/05/2011	10/06/2011	EL REINHARDT COMPANY	\$1,246.22	JIM BEHAN
10/05/2011	10/06/2011	AQUA LOGICS INC	\$1,003.78	JIM BEHAN
10/05/2011	10/06/2011	AQUA LOGICS INC	\$217.89	JIM BEHAN
10/04/2011	10/06/2011	KELLERMAN SOFTWARE	\$169.95	CHAD BERGO
09/23/2011	09/27/2011	DOGTRA COMPANY	\$42.54	BRIAN BIERDEMAN
10/03/2011	10/05/2011	INTERNATIONAL ASSOCIAT	\$204.00	RON BOURQUIN
10/05/2011	10/07/2011	OAKDALE RENTAL CENTER	\$186.40	BRENT BUCKLEY
09/23/2011	09/26/2011	PAYPAL *HEALTHSOURC	\$155.00	SARAH BURLINGAME
09/26/2011	09/28/2011	THE OLIVE GARD00012005	\$109.59	SARAH BURLINGAME
09/30/2011	10/03/2011	OFFICE DEPOT #1090	\$69.07	SARAH BURLINGAME
10/05/2011	10/06/2011	PAYMENT SERVICES	\$43.92	SARAH BURLINGAME
10/05/2011	10/07/2011	SUBWAY 00052159	\$53.55	SARAH BURLINGAME
10/05/2011	10/07/2011	CVS PHARMACY #1751 Q03	\$7.16	SARAH BURLINGAME
09/28/2011	09/30/2011	BROWNELLS INC	\$502.18	DAN BUSACK
09/27/2011	09/28/2011	STATE SUPPLY	\$10.71	SCOTT CHRISTENSON
09/27/2011	09/29/2011	THE HOME DEPOT 2801	(\$12.72)	SCOTT CHRISTENSON
09/27/2011	09/29/2011	THE HOME DEPOT 2801	(\$182.38)	SCOTT CHRISTENSON
09/27/2011	09/29/2011	THE HOME DEPOT 2801	\$17.13	SCOTT CHRISTENSON
09/27/2011	09/29/2011	THE HOME DEPOT 2801	\$12.72	SCOTT CHRISTENSON
09/30/2011	10/03/2011	THE HOME DEPOT 2801	\$200.20	SCOTT CHRISTENSON
09/23/2011	09/26/2011	AMAZON MKTPLACE PMTS	\$16.35	KERRY CROTTY
09/23/2011	09/26/2011	AMAZON MKTPLACE PMTS	\$20.94	KERRY CROTTY
10/05/2011	10/06/2011	MINNESOTACO	\$236.78	KERRY CROTTY
10/01/2011	10/03/2011	MENARDS 3022	\$19.26	CHARLES DEAVER
09/26/2011	09/27/2011	JIMMY P'S BUTCHER SHOP	\$8.09	RICHARD DOBLAR
09/28/2011	09/29/2011	CHEVRON 00302430	\$34.99	RICHARD DOBLAR
09/28/2011	09/30/2011	SUBWAY 00245746	\$7.73	RICHARD DOBLAR
10/06/2011	10/07/2011	HENRIKSEN ACE HARDWARE	\$20.05	RICHARD DOBLAR
09/28/2011	09/29/2011	JOHN DEERE LANDSCAPES530	\$383.44	DAVE EDSON
09/28/2011	09/29/2011	JOHN DEERE LANDSCAPES530	\$44.63	DAVE EDSON
10/03/2011	10/04/2011	JOHN DEERE LANDSCAPES530	\$142.99	DAVE EDSON
10/01/2011	10/03/2011	OREILLY AUTO 00020743	\$11.76	PAUL E EVERSON
10/01/2011	10/03/2011	WALGREENS #7388	\$155.98	PAUL E EVERSON

09/22/2011	09/26/2011	DEPARTMENT OF LABOR AND I	\$100.00	LARRY FARR
09/22/2011	09/26/2011	DEPARTMENT OF LABOR AND I	\$20.00	LARRY FARR
09/22/2011	09/26/2011	DEPARTMENT OF LABOR AND I	\$100.00	LARRY FARR
09/25/2011	09/27/2011	BIG LOTS #45800045856	\$15.00	LARRY FARR
09/25/2011	09/27/2011	THE HOME DEPOT 2810	\$7.12	LARRY FARR
09/26/2011	09/27/2011	RSC EQUIPMENT RENTAL 976	\$305.86	LARRY FARR
09/26/2011	09/27/2011	RSC EQUIPMENT RENTAL 976	\$920.76	LARRY FARR
09/27/2011	09/28/2011	YALE MECHANICAL LLC	\$1,188.15	LARRY FARR
09/28/2011	09/30/2011	NEEDELS SUPPLY INC.	\$213.42	LARRY FARR
09/29/2011	09/30/2011	MUSKA ELECTRIC CO.	\$258.50	LARRY FARR
09/29/2011	10/03/2011	THE HOME DEPOT 2801	(\$21.40)	LARRY FARR
09/29/2011	10/03/2011	SIGN A RAMA	\$137.56	LARRY FARR
09/30/2011	10/03/2011	CINTAS #470	\$44.93	LARRY FARR
09/30/2011	10/03/2011	CINTAS #470	\$80.92	LARRY FARR
09/30/2011	10/03/2011	CINTAS #470	\$91.42	LARRY FARR
09/30/2011	10/04/2011	THE TRANE COMPANY	\$1,298.00	LARRY FARR
10/01/2011	10/03/2011	TUESDAY MORNING # 0971	\$14.98	LARRY FARR
10/03/2011	10/05/2011	GUITAR CENTER #394	\$621.29	LARRY FARR
10/03/2011	10/05/2011	THE HOME DEPOT 2810	\$14.93	LARRY FARR
10/05/2011	10/06/2011	GOODWILL	\$9.62	LARRY FARR
10/05/2011	10/06/2011	WM EZPAY	\$428.91	LARRY FARR
10/05/2011	10/06/2011	WM EZPAY	\$452.51	LARRY FARR
10/05/2011	10/06/2011	WM EZPAY	\$948.31	LARRY FARR
09/30/2011	10/03/2011	BEST WESTERN HOTELS - ST.	\$92.15	SHANN FINWALL
09/22/2011	09/27/2011	TOSHIBA BUSINESS SOLUTION	(\$798.73)	MYCHAL FOWLDS
09/23/2011	09/26/2011	DOMAINDISCOVER	\$144.50	NICK FRANZEN
09/23/2011	09/26/2011	IDU*PUBLIC SECTOR	\$252.20	NICK FRANZEN
09/24/2011	09/26/2011	IDU*PUBLIC SECTOR	\$370.63	NICK FRANZEN
09/30/2011	10/03/2011	CDW GOVERNMENT	\$36.46	NICK FRANZEN
10/03/2011	10/04/2011	AMAZON MKTPLACE PMTS	\$29.85	NICK FRANZEN
09/30/2011	10/03/2011	THE HOME DEPOT 2801	\$32.07	CLARENCE GERVAIS
10/04/2011	10/05/2011	HOULE FARM GARDEN AND PET	\$59.78	CLARENCE GERVAIS
10/04/2011	10/06/2011	NIHCA	\$264.06	JEAN GLASS
09/25/2011	09/28/2011	GOODIN COMPANY	\$27.35	MARK HAAG
10/04/2011	10/05/2011	BATTERIES PLUS #31	\$61.60	MARK HAAG
09/23/2011	09/26/2011	THE HOME DEPOT 2801	\$8.93	MILES HAMRE
10/05/2011	10/07/2011	THE HOME DEPOT 2801	\$8.10	MILES HAMRE
09/23/2011	09/26/2011	HENRIKSEN ACE HARDWARE	\$35.10	GARY HINNENKAMP
09/27/2011	09/28/2011	HIRSHFIELDS ST PAUL CSC	\$1,232.79	GARY HINNENKAMP
09/27/2011	09/28/2011	HENRIKSEN ACE HARDWARE	\$25.70	GARY HINNENKAMP
10/06/2011	10/07/2011	HENRIKSEN ACE HARDWARE	\$51.24	GARY HINNENKAMP
09/20/2011	09/26/2011	AMERICAN RED CROSS TWIN C	\$25.50	RON HORWATH
09/22/2011	09/26/2011	DISPLAYS 2 GO	\$83.63	RON HORWATH
09/27/2011	09/28/2011	LAKESHORE LEARNING #41	\$7.49	RON HORWATH
09/27/2011	09/29/2011	THE HOME DEPOT 2801	\$13.89	RON HORWATH
09/28/2011	09/30/2011	THE HOME DEPOT 2801	\$27.77	RON HORWATH
09/29/2011	09/30/2011	SPRINT AQUATICS	\$263.05	RON HORWATH
09/29/2011	10/03/2011	THE HOME DEPOT 2801	\$33.81	RON HORWATH
09/23/2011	09/26/2011	KNOWLAN'S MARKET #2	\$16.41	ANN HUTCHINSON
09/28/2011	09/30/2011	METRO SALES INC	\$199.30	ANN HUTCHINSON
09/27/2011	09/28/2011	TARGET 00011858	\$21.23	DAVID JAHN
09/27/2011	09/28/2011	MENARDS 3059	\$8.89	DAVID JAHN
10/06/2011	10/06/2011	COMCAST CABLE COMM	\$143.76	DUWAYNE KONEWKO
09/29/2011	09/30/2011	U OF M CCE NONCREDIT	\$230.00	STEVEN KUMMER
09/23/2011	09/26/2011	UNIFORMS UNLIMITED INC	\$38.00	DAVID KVAM
09/27/2011	09/28/2011	SHRED IT	\$42.00	DAVID KVAM

09/28/2011	09/30/2011	UNIFORMS UNLIMITED INC	\$172.76	DAVID KVAM
09/29/2011	09/30/2011	CLASSIC COLLISION CTR	\$2,497.10	DAVID KVAM
10/05/2011	10/07/2011	UNIFORMS UNLIMITED INC	\$7.47	DAVID KVAM
10/06/2011	10/07/2011	THE GRAFIX SHOPPE	\$245.81	DAVID KVAM
10/06/2011	10/07/2011	THOMSON WEST*TCD	\$266.81	DAVID KVAM
09/26/2011	09/27/2011	EMERGENCY AUTOMOTIVE	\$36.75	STEVE LUKIN
09/26/2011	09/27/2011	EMERGENCY AUTOMOTIVE	\$146.30	STEVE LUKIN
09/28/2011	09/29/2011	METRO FIRE	\$276.56	STEVE LUKIN
09/28/2011	09/29/2011	METRO FIRE	\$411.44	STEVE LUKIN
09/28/2011	09/29/2011	OVERHEAD DOOR COMP	\$502.15	STEVE LUKIN
09/29/2011	09/30/2011	EVEREST EMERGENCY VEHICL	\$35.09	STEVE LUKIN
09/30/2011	10/04/2011	THOMPSON TRUCK AND PARTS	\$26.78	STEVE LUKIN
10/03/2011	10/05/2011	ASPEN MILLS INC.	\$197.25	STEVE LUKIN
10/03/2011	10/05/2011	ASPEN MILLS INC.	\$89.95	STEVE LUKIN
10/03/2011	10/05/2011	ASPEN MILLS INC.	\$89.95	STEVE LUKIN
10/04/2011	10/06/2011	ATTM*878423931NBI	\$115.70	STEVE LUKIN
10/05/2011	10/06/2011	WM EZPAY	\$190.25	STEVE LUKIN
09/23/2011	09/26/2011	HOLIDAY STNSTORE 0222	\$41.77	CITY OF MAPLEWOOD
10/06/2011	10/07/2011	ROSEMOUNT BP	\$39.95	CITY OF MAPLEWOOD
10/06/2011	10/07/2011	ROSEMOUNT BP	\$51.24	CITY OF MAPLEWOOD
09/30/2011	10/03/2011	BEST WESTERN HOTELS - ST.	\$184.30	MIKE MARTIN
09/22/2011	09/26/2011	TRUCK UTILITIES	\$11.09	MARK MARUSKA
09/22/2011	09/26/2011	NORTHERN TOOL EQUIP-MN	\$84.56	MARK MARUSKA
09/23/2011	09/26/2011	LTG POWER EQUIPMENT	\$181.56	MARK MARUSKA
09/28/2011	09/29/2011	LTG POWER EQUIPMENT	\$247.38	MARK MARUSKA
10/03/2011	10/05/2011	WM EZPAY	\$904.15	MARK MARUSKA
10/05/2011	10/06/2011	TRUGREEN # 5635	\$240.76	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$100.46	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$100.46	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
10/05/2011	10/07/2011	ON SITE SANITATION INC	\$50.23	MARK MARUSKA
09/23/2011	09/26/2011	OFFICE MAX	\$16.59	MICHAEL MONDOR
09/23/2011	09/26/2011	LAKESHORE LEARNING #41	\$11.74	MICHAEL MONDOR
09/27/2011	09/29/2011	BOUND TREE MEDICAL LLC	\$250.19	MICHAEL MONDOR
09/29/2011	10/03/2011	BOUND TREE MEDICAL LLC	\$229.50	MICHAEL MONDOR
09/30/2011	10/03/2011	BOUND TREE MEDICAL LLC	\$29.00	MICHAEL MONDOR
10/02/2011	10/05/2011	BOUND TREE MEDICAL LLC	\$79.47	MICHAEL MONDOR
10/03/2011	10/05/2011	BOUND TREE MEDICAL LLC	\$153.00	MICHAEL MONDOR
10/03/2011	10/05/2011	OFFICE MAX	\$100.68	MICHAEL MONDOR
10/04/2011	10/05/2011	MEDTRONIC EMERGENCY RESPO	\$391.54	MICHAEL MONDOR
10/04/2011	10/05/2011	MENARDS 3022	\$10.35	MICHAEL MONDOR
09/27/2011	09/28/2011	MENARDS 3022	\$268.27	JOHN NAUGHTON
09/29/2011	09/30/2011	HENRIKSEN ACE HARDWARE	(\$3.21)	JOHN NAUGHTON
09/29/2011	09/30/2011	HENRIKSEN ACE HARDWARE	\$136.99	JOHN NAUGHTON

09/30/2011	10/03/2011	MENARDS 3022	\$22.64	JOHN NAUGHTON
10/05/2011	10/06/2011	HENRIKSEN ACE HARDWARE	\$6.95	JOHN NAUGHTON
09/23/2011	09/26/2011	PAPER PLUS-ROS00108803	\$482.07	SHELLY NEPHEW
09/23/2011	09/26/2011	PAPER PLUS-ROS00108803	\$192.83	SHELLY NEPHEW
09/23/2011	09/26/2011	PAPER PLUS-ROS00108803	\$388.87	SHELLY NEPHEW
09/23/2011	09/26/2011	PAPER PLUS-ROS00108803	\$528.37	SHELLY NEPHEW
09/23/2011	09/26/2011	OFFICE DEPOT #1090	\$99.05	SHELLY NEPHEW
09/27/2011	09/28/2011	SHRED IT	\$82.59	SHELLY NEPHEW
09/27/2011	09/28/2011	SHRED IT	\$10.00	SHELLY NEPHEW
10/04/2011	10/05/2011	HENRIKSEN ACE HARDWARE	\$7.06	RICHARD NORDQUIST
09/22/2011	09/26/2011	OFFICE DEPOT #1090	\$34.76	MARY KAY PALANK
09/23/2011	09/26/2011	CUB FOODS, INC.	\$14.17	CHRISTINE PENN
09/23/2011	09/26/2011	CUB FOODS, INC.	\$149.81	CHRISTINE PENN
09/24/2011	09/26/2011	CUB FOODS, INC.	\$48.11	CHRISTINE PENN
10/04/2011	10/06/2011	ORIENTAL TRADING CO	\$102.41	CHRISTINE PENN
10/05/2011	10/07/2011	ASPEN MILLS INC.	\$89.95	ROBERT PETERSON
09/27/2011	09/28/2011	AMAZON MKTPLACE PMTS	\$19.72	PHILIP F POWELL
09/28/2011	09/28/2011	ULINE *SHIP SUPPLIES	\$242.37	PHILIP F POWELL
10/06/2011	10/07/2011	AMAZON MKTPLACE PMTS	\$64.60	PHILIP F POWELL
10/06/2011	10/07/2011	AMAZON MKTPLACE PMTS	\$16.47	PHILIP F POWELL
09/29/2011	10/03/2011	ON SITE SANITATION INC	\$50.23	WILLIAM PRIEFER
09/22/2011	09/26/2011	NORTHERN FACTORY	\$182.46	STEVEN PRIEM
09/23/2011	09/26/2011	TOUSLEY FORD I27228006	\$161.78	STEVEN PRIEM
09/23/2011	09/26/2011	TOUSLEY FORD I27228006	\$5.82	STEVEN PRIEM
09/23/2011	09/26/2011	TOUSLEY FORD I27228006	\$56.53	STEVEN PRIEM
09/23/2011	09/26/2011	GOODYEAR AUTO SRV CT 6920	\$47.00	STEVEN PRIEM
09/26/2011	09/27/2011	BAUER BUILT TIRE 18	\$1,447.64	STEVEN PRIEM
09/26/2011	09/27/2011	BAUER BUILT TIRE 18	\$38.76	STEVEN PRIEM
09/27/2011	09/29/2011	TOUSLEY FORD I27228006	\$63.20	STEVEN PRIEM
09/27/2011	09/29/2011	TOUSLEY FORD I27228006	\$292.90	STEVEN PRIEM
09/27/2011	09/29/2011	DELMEDICO MACHINE SHOP	\$80.34	STEVEN PRIEM
09/28/2011	09/29/2011	AUTO PLUS NO ST PAUL	\$23.92	STEVEN PRIEM
09/28/2011	09/29/2011	AUTO PLUS NO ST PAUL	\$2.26	STEVEN PRIEM
09/28/2011	09/29/2011	AUTO PLUS NO ST PAUL	\$98.68	STEVEN PRIEM
09/28/2011	09/29/2011	AUTO PLUS NO ST PAUL	\$11.84	STEVEN PRIEM
09/28/2011	09/30/2011	WESTSIDE EQUIPMENT	\$881.72	STEVEN PRIEM
09/29/2011	09/30/2011	AUTO PLUS NO ST PAUL	\$13.89	STEVEN PRIEM
09/29/2011	10/03/2011	WHEELCO BRAKE &SUPPLY	(\$38.03)	STEVEN PRIEM
09/29/2011	10/03/2011	WHEELCO BRAKE &SUPPLY	\$17.14	STEVEN PRIEM
09/30/2011	10/03/2011	AUTO PLUS NO ST PAUL	\$82.92	STEVEN PRIEM
09/30/2011	10/03/2011	AUTO PLUS NO ST PAUL	\$67.28	STEVEN PRIEM
09/30/2011	10/03/2011	OREILLY AUTO 00020743	\$89.95	STEVEN PRIEM
10/03/2011	10/04/2011	BAUER BUILT TIRE 18	\$1,420.12	STEVEN PRIEM
10/03/2011	10/05/2011	UNLIMITED SUPPLIES INC	\$361.30	STEVEN PRIEM
10/04/2011	10/06/2011	TOUSLEY FORD I27228006	\$389.31	STEVEN PRIEM
10/04/2011	10/06/2011	CERTIFIT AUTO PARTS-MN	\$27.80	STEVEN PRIEM
10/06/2011	10/07/2011	FACTORY MTR PTS #1	\$272.76	STEVEN PRIEM
10/06/2011	10/07/2011	FACTORY MTR PTS #1	\$72.91	STEVEN PRIEM
10/06/2011	10/07/2011	FACTORY MTR PTS #1	\$272.76	STEVEN PRIEM
10/06/2011	10/07/2011	AUTO PLUS NO ST PAUL	\$18.34	STEVEN PRIEM
09/26/2011	09/27/2011	DARTS	\$200.00	TERRIE RAMEAUX
09/26/2011	09/28/2011	DALCO ENTERPRISES, INC	\$449.27	MICHAEL REILLY
09/29/2011	09/30/2011	HILLYARD INC MINNEAPOLIS	\$1,160.74	MICHAEL REILLY
10/06/2011	10/07/2011	TARGET 00011858	\$8.57	AUDRA ROBBINS
10/06/2011	10/07/2011	PARTY CITY #768	\$54.89	AUDRA ROBBINS
10/06/2011	10/07/2011	VISTAPR*VISTAPRINT.COM	\$209.99	AUDRA ROBBINS

10/03/2011	10/04/2011	UNITED RENTALS	\$63.76	ROBERT RUNNING
10/05/2011	10/07/2011	THE HOME DEPOT 2801	\$57.82	ROBERT RUNNING
09/30/2011	10/03/2011	T-MOBILE.COM*PAYMENT	\$38.75	DEB SCHMIDT
10/06/2011	10/07/2011	GENERAL CREDIT FORMS INC	\$25.30	DEB SCHMIDT
09/29/2011	09/30/2011	U OF M CCE NONCREDIT	\$120.00	SCOTT SCHULTZ
09/28/2011	09/30/2011	371 DINER	\$33.11	MICHAEL SHORTREED
09/30/2011	10/03/2011	WENDY'S	\$22.46	MICHAEL SHORTREED
09/23/2011	09/26/2011	PAYPAL *HOME LINE	\$24.00	JOANNE SVENDSEN
09/23/2011	09/26/2011	MINNESOTACO	\$99.02	JOANNE SVENDSEN
09/29/2011	09/30/2011	CUB FOODS, INC.	\$11.77	JOANNE SVENDSEN
09/30/2011	10/03/2011	METRO SALES INC	\$648.00	JOANNE SVENDSEN
10/03/2011	10/04/2011	ACT*ASSOCIATION OF TRA	\$50.00	JOANNE SVENDSEN
10/06/2011	10/07/2011	CUB FOODS, INC.	\$12.07	JOANNE SVENDSEN
09/27/2011	09/28/2011	METRO ATHLETIC SUPPLY	\$673.32	JAMES TAYLOR
10/03/2011	10/05/2011	STRAUSS SKATE AND BICY	\$1,558.00	JAMES TAYLOR
10/05/2011	10/07/2011	THE HOME DEPOT 2801	\$8.08	TODD TEVLIN
10/04/2011	10/05/2011	U OF M CCE NONCREDIT	\$235.00	MICHAEL THOMPSON
10/04/2011	10/05/2011	U OF M CCE NONCREDIT	\$300.00	MICHAEL THOMPSON

\$43,463.54

Transaction Date	Posting Date	Merchant Name	Transaction Amount
09/24/2011	09/26/2011	UNIFORMS UNLIMITED INC	\$54.16
10/03/2011	10/05/2011	UNIFORMS UNLIMITED INC	\$193.31
09/28/2011	09/30/2011	UNIFORMS UNLIMITED INC	\$60.68
09/30/2011	10/03/2011	FACTORY MTR PTS #1	(\$72.91)
			\$235.24

Name

TIMOTHY HAWKINSON JR.
SCOTT LANGNER
KATHERINE LYNCH
STEVEN PRIEM

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	10/14/11	JUENEMANN, KATHLEEN	416.42
	10/14/11	KOPPEN, MARVIN	416.42
	10/14/11	LLANAS, JAMES	416.42
	10/14/11	NEPHEW, JOHN	416.42
	10/14/11	ROSSBACH, WILLIAM	473.15
	10/14/11	STRAUTMANIS, MARIS	198.00
	10/14/11	AHL, R. CHARLES	5,358.72
	10/14/11	ANTONEN, JAMES	5,800.00
	10/14/11	BURLINGAME, SARAH	1,966.91
	10/14/11	KANTRUD, HUGH	184.62
	10/14/11	CHRISTENSON, SCOTT	1,962.49
	10/14/11	FARR, LARRY	3,030.67
	10/14/11	JAHN, DAVID	2,142.41
	10/14/11	RAMEAUX, THERESE	3,030.67
	10/14/11	BAUMAN, GAYLE	4,214.97
	10/14/11	FORMANEK, KAREN	1,168.70
	10/14/11	ANDERSON, CAROLE	1,138.23
	10/14/11	DEBILZAN, JUDY	1,270.60
	10/14/11	JACKSON, MARY	2,161.28
	10/14/11	KELSEY, CONNIE	2,569.23
	10/14/11	RUEB, JOSEPH	2,493.80
	10/14/11	ARNOLD, AJLA	1,535.70
	10/14/11	CAREY, HEIDI	2,005.19
	10/14/11	GUILFOILE, KAREN	4,376.43
	10/14/11	NEPHEW, MICHELLE	1,610.35
	10/14/11	SCHMIDT, DEBORAH	2,719.20
	10/14/11	THOMFORDE, FAITH	612.00
	10/14/11	CORTESI, LUANNE	1,082.34
	10/14/11	LARSON, MICHELLE	1,758.15
	10/14/11	MECHELKE, SHERRIE	1,129.29
	10/14/11	MOY, PAMELA	1,496.49
	10/14/11	OSTER, ANDREA	1,886.78
	10/14/11	RICHTER, CHARLENE	932.49
	10/14/11	WEAVER, KRISTINE	2,288.55
	10/14/11	CARLE, JEANETTE	24.00
	10/14/11	CORCORAN, THERESA	1,882.15
	10/14/11	KVAM, DAVID	4,188.29
	10/14/11	PALANK, MARY	1,886.77
	10/14/11	POWELL, PHILIP	2,903.66
	10/14/11	SVENDSEN, JOANNE	2,081.79
	10/14/11	THOMALLA, DAVID	4,936.26

10/14/11	YOUNG, TAMELA	1,882.15
10/14/11	ABEL, CLINT	1,457.83
10/14/11	ALDRIDGE, MARK	2,995.26
10/14/11	BAKKE, LONN	3,102.01
10/14/11	BARTZ, PAUL	3,112.39
10/14/11	BELDE, STANLEY	3,090.49
10/14/11	BENJAMIN, MARKESE	2,823.69
10/14/11	BIERDEMAN, BRIAN	3,801.66
10/14/11	BOHL, JOHN	3,198.91
10/14/11	BUSACK, DANIEL	3,427.39
10/14/11	COFFEY, KEVIN	2,842.94
10/14/11	CROTTY, KERRY	3,575.20
10/14/11	DEMULLING, JOSEPH	3,018.85
10/14/11	DOBLAR, RICHARD	3,886.81
10/14/11	DUGAS, MICHAEL	3,480.81
10/14/11	ERICKSON, VIRGINIA	2,699.16
10/14/11	FLOR, TIMOTHY	3,574.41
10/14/11	FORSYTHE, MARCUS	1,929.85
10/14/11	FRASER, JOHN	3,165.50
10/14/11	FRITZE, DEREK	2,785.00
10/14/11	GABRIEL, ANTHONY	3,349.96
10/14/11	HAWKINSON JR, TIMOTHY	2,798.01
10/14/11	HER, PHENG	2,687.63
10/14/11	HIEBERT, STEVEN	3,035.97
10/14/11	JOHNSON, KEVIN	4,049.80
10/14/11	KALKA, THOMAS	913.08
10/14/11	KONG, TOMMY	2,947.82
10/14/11	KREKELER, NICHOLAS	842.40
10/14/11	KROLL, BRETT	2,934.89
10/14/11	LANGNER, SCOTT	2,842.94
10/14/11	LANGNER, TODD	2,943.49
10/14/11	LU, JOHNNIE	2,987.33
10/14/11	LYNCH, KATHERINE	2,159.33
10/14/11	MARINO, JASON	2,974.04
10/14/11	MARTIN, JERROLD	3,059.74
10/14/11	MCCARTY, GLEN	3,080.45
10/14/11	METRY, ALESIA	3,001.43
10/14/11	NYE, MICHAEL	3,125.35
10/14/11	OLSON, JULIE	3,128.77
10/14/11	PARKER, JAMES	2,238.59
10/14/11	REZNY, BRADLEY	2,923.71
10/14/11	RHUDE, MATTHEW	2,862.04
10/14/11	SHORTREED, MICHAEL	4,060.51
10/14/11	STEINER, JOSEPH	3,298.60
10/14/11	SYPNIEWSKI, WILLIAM	2,785.00
10/14/11	SZCZEPANSKI, THOMAS	3,035.97
10/14/11	TAUZELL, BRIAN	2,445.77
10/14/11	THEISEN, PAUL	3,112.25
10/14/11	THIENES, PAUL	3,802.79
10/14/11	TRAN, JOSEPH	2,955.28
10/14/11	WENZEL, JAY	3,128.77
10/14/11	XIONG, KAO	2,842.94

10/14/11	ANDERSON, BRIAN	336.00
10/14/11	BAHL, DAVID	364.00
10/14/11	BAUMAN, ANDREW	2,642.69
10/14/11	BECK, YANCEY	144.00
10/14/11	BIGELBACH, ANTHONY	243.00
10/14/11	BOURQUIN, RON	768.00
10/14/11	BRADBURY, RYAN	441.00
10/14/11	BRESIN, ROBERT	336.00
10/14/11	CAPISTRANT, JACOB	144.00
10/14/11	CAPISTRANT, JOHN	644.00
10/14/11	CRAWFORD, RAYMOND	120.00
10/14/11	CRUMMY, CHARLES	255.00
10/14/11	DAWSON, RICHARD	2,717.48
10/14/11	DIERICH, REBECCA	192.00
10/14/11	EATON, PAUL	522.00
10/14/11	EVERSON, PAUL	4,659.59
10/14/11	FOSSUM, ANDREW	2,743.41
10/14/11	HAGEN, MICHAEL	324.00
10/14/11	HALE, JOSEPH	483.00
10/14/11	HALWEG, JODI	2,717.48
10/14/11	HENDRICKSON, NICHOLAS	2,236.38
10/14/11	HERLUND, RICK	96.00
10/14/11	HUTCHINSON, JAMES	360.50
10/14/11	IMM, TRACY	348.00
10/14/11	JANSEN, CHAD	240.00
10/14/11	JOHNSON, JAMES	949.00
10/14/11	JONES, JONATHAN	264.00
10/14/11	KANE, ROBERT	990.50
10/14/11	KARRAS, JAMIE	327.00
10/14/11	KERSKA, JOSEPH	615.00
10/14/11	KUBAT, ERIC	2,248.54
10/14/11	LINDER, TIMOTHY	2,474.73
10/14/11	LOCHEN, MICHAEL	552.00
10/14/11	MELLEN, CHRISTOPHER	90.00
10/14/11	MELLEN, RICHARD	306.00
10/14/11	MILLER, LADD	501.00
10/14/11	MILLER, NICHOLAS	387.00
10/14/11	MONDOR, MICHAEL	3,089.18
10/14/11	MONSON, PETER	192.00
10/14/11	MORGAN, JEFFERY	357.50
10/14/11	NIELSEN, KENNETH	528.00
10/14/11	NOVAK, JEROME	2,812.49
10/14/11	NOWICKI, PAUL	300.00
10/14/11	OLSON, JAMES	2,810.54
10/14/11	OPHEIM, JOHN	462.00
10/14/11	PACHECO, ALPHONSE	660.00
10/14/11	PETERSON, MARK	511.00
10/14/11	PETERSON, ROBERT	2,870.43
10/14/11	PLACE, ANDREA	2,620.46
10/14/11	POWERS, KENNETH	381.00
10/14/11	RAINEY, JAMES	705.00
10/14/11	RANK, NATHAN	900.00

10/14/11	RANK, PAUL	933.00
10/14/11	RAVENWALD, CORINNE	276.00
10/14/11	REYNOSO, ANGEL	192.00
10/14/11	RICE, CHRISTOPHER	871.50
10/14/11	RODRIGUEZ, ROBERTO	144.00
10/14/11	SCHULTZ, JEROME	258.00
10/14/11	SEDLACEK, JEFFREY	2,717.48
10/14/11	STREFF, MICHAEL	2,877.76
10/14/11	SVENDSEN, RONALD	2,828.26
10/14/11	WESSELS, TIMOTHY	408.00
10/14/11	WHITE, JOEL	288.00
10/14/11	GERVAIS-JR, CLARENCE	3,867.86
10/14/11	LUKIN, STEVEN	4,475.33
10/14/11	ZWIEG, SUSAN	2,236.46
10/14/11	KNUTSON, LOIS	2,034.95
10/14/11	NIVEN, AMY	1,411.62
10/14/11	PRIEFER, WILLIAM	2,713.17
10/14/11	BRINK, TROY	2,288.55
10/14/11	BUCKLEY, BRENT	2,589.96
10/14/11	DEBILZAN, THOMAS	2,125.35
10/14/11	EDGE, DOUGLAS	2,598.04
10/14/11	HAMRE, MILES	1,440.00
10/14/11	JONES, DONALD	2,125.35
10/14/11	MEISSNER, BRENT	1,930.15
10/14/11	NAGEL, BRYAN	3,408.40
10/14/11	OSWALD, ERICK	2,342.97
10/14/11	RUNNING, ROBERT	2,333.35
10/14/11	TEVLIN, TODD	2,125.35
10/14/11	BURLINGAME, NATHAN	2,006.40
10/14/11	DUCHARME, JOHN	2,713.97
10/14/11	ENGSTROM, ANDREW	2,530.95
10/14/11	JACOBSON, SCOTT	2,484.80
10/14/11	JAROSCH, JONATHAN	2,925.67
10/14/11	KREGER, JASON	2,667.04
10/14/11	KUMMER, STEVEN	3,123.79
10/14/11	LINDBLOM, RANDAL	2,713.97
10/14/11	LOVE, STEVEN	3,281.20
10/14/11	THOMPSON, MICHAEL	4,228.27
10/14/11	ZIEMAN, SCOTT	191.70
10/14/11	KONEWKO, DUWAYNE	4,590.46
10/14/11	SCHOENECKER, LEIGH	1,554.16
10/14/11	EDSON, DAVID	2,170.59
10/14/11	HINNENKAMP, GARY	2,137.38
10/14/11	MARUSKA, MARK	3,183.11
10/14/11	NAUGHTON, JOHN	2,126.44
10/14/11	NORDQUIST, RICHARD	2,127.66
10/14/11	BIESANZ, OAKLEY	1,520.05
10/14/11	DEAVER, CHARLES	595.76
10/14/11	GERNES, CAROLE	523.69
10/14/11	HAYMAN, JANET	1,212.17
10/14/11	HUTCHINSON, ANN	2,622.79
10/14/11	SOUTTER, CHRISTINE	102.38

10/14/11	WACHAL, KAREN	879.08
10/14/11	GAYNOR, VIRGINIA	3,211.95
10/14/11	KROLL, LISA	1,882.15
10/14/11	SINDT, ANDREA	2,013.80
10/14/11	THOMPSON, DEBRA	752.86
10/14/11	EKSTRAND, THOMAS	3,800.52
10/14/11	FINWALL, SHANN	3,202.15
10/14/11	MARTIN, MICHAEL	2,682.95
10/14/11	BRASH, JASON	2,259.75
10/14/11	CARVER, NICHOLAS	3,211.95
10/14/11	FISHER, DAVID	3,778.99
10/14/11	SWAN, DAVID	2,738.96
10/14/11	WELLENS, MOLLY	1,611.70
10/14/11	ALLEN, KATELYN	274.76
10/14/11	BERGER, STEPHANIE	418.01
10/14/11	BJORK, BRANDON	392.50
10/14/11	FRANK, PETER	500.00
10/14/11	LUBKE, COLLEEN	144.00
10/14/11	MILTON, SCOTT	53.75
10/14/11	MUELLNER, CHADD	67.50
10/14/11	ROBBINS, AUDRA	2,847.74
10/14/11	ROBBINS, CAMDEN	48.00
10/14/11	SCHALLER, SCOTT	126.31
10/14/11	SCHALLER, TYLER	121.44
10/14/11	TAYLOR, JAMES	2,592.58
10/14/11	ADAMS, DAVID	1,768.93
10/14/11	GERMAIN, DAVID	2,134.60
10/14/11	HAAG, MARK	2,288.55
10/14/11	KLOOZ, AUSTIN	920.00
10/14/11	SCHULTZ, SCOTT	3,060.34
10/14/11	ANZALDI, MANDY	1,262.23
10/14/11	BRENEMAN, NEIL	1,603.71
10/14/11	CRAWFORD - JR, RAYMOND	500.81
10/14/11	EVANS, CHRISTINE	1,391.18
10/14/11	GLASS, JEAN	2,103.68
10/14/11	HER, PETER	418.90
10/14/11	HOFMEISTER, MARY	1,052.19
10/14/11	HOFMEISTER, TIMOTHY	418.88
10/14/11	KULHANEK-DIONNE, ANN	481.63
10/14/11	PELOQUIN, PENNYE	655.33
10/14/11	PENN, CHRISTINE	2,199.26
10/14/11	SHERRILL, CAITLIN	787.43
10/14/11	STARK, SUE	46.25
10/14/11	VANG, KAY	89.81
10/14/11	VUE, LOR PAO	242.25
10/14/11	ANDERSON, MAXWELL	235.60
10/14/11	BAUDE, SARAH	73.00
10/14/11	BEITLER, JULIE	18.55
10/14/11	BRUSOE, CRISTINA	9.30
10/14/11	BUCKLEY, BRITTANY	208.80
10/14/11	BUTLER, ANGELA	51.00
10/14/11	CRANDALL, KRISTA	177.43

10/14/11	DAYTON, HEATHER	25.00
10/14/11	DEMPSEY, BETH	227.25
10/14/11	DIONNE, DANIELLE	87.60
10/14/11	DUNN, RYAN	971.12
10/14/11	ERICKSON-CLARK, CAROL	24.50
10/14/11	FONTAINE, KIM	196.00
10/14/11	GRUENHAGEN, LINDA	356.48
10/14/11	HEINRICH, SHEILA	540.00
10/14/11	HOLMBERG, LADONNA	470.50
10/14/11	HORWATH, RONALD	2,589.01
10/14/11	IVES, RANDY	90.00
10/14/11	JOHNSON, BARBARA	97.43
10/14/11	KOHLER, ROCHELLE	36.00
10/14/11	KOLLER, NINA	175.75
10/14/11	KRONHOLM, KATHRYN	702.25
10/14/11	LAMSON, ELIANA	72.00
10/14/11	MCCANN, NATALIE	38.00
10/14/11	NADEAU, KELLY	48.60
10/14/11	NELSON, ELEONOR	50.00
10/14/11	NORTHOUSE, KATHERINE	18.13
10/14/11	PROESCH, ANDY	291.30
10/14/11	RESENDIZ, LORI	2,129.22
10/14/11	RICHTER, DANIEL	113.40
10/14/11	RONNING, ISAIAH	281.05
10/14/11	RONNING, ZACCEUS	21.90
10/14/11	SCHREIER, ROSEMARIE	166.00
10/14/11	SCHREINER, MARK	18.25
10/14/11	SJERVEN, BRENDA	36.00
10/14/11	SMITH, ANN	121.80
10/14/11	SMITLEY, SHARON	336.70
10/14/11	TAYLOR, JASON	9.10
10/14/11	THORWICK, MEGAN	88.20
10/14/11	TREPANIER, TODD	286.00
10/14/11	TRUE, ANDREW	31.36
10/14/11	TUPY, HEIDE	91.60
10/14/11	TUPY, MARCUS	308.75
10/14/11	WARNER, CAROLYN	316.80
10/14/11	DANIEL, BREANNA	22.00
10/14/11	HITE, ANDREA	492.50
10/14/11	PENN, CAYLA	65.25
10/14/11	BEHAN, JAMES	2,473.18
10/14/11	COLEMAN, PATRICK	127.50
10/14/11	DOUGLASS, TOM	1,320.90
10/14/11	LONETTI, JAMES	480.00
10/14/11	MALONEY, SHAUNA	241.88
10/14/11	PRINS, KELLY	1,270.89
10/14/11	REILLY, MICHAEL	1,950.81
10/14/11	SCHULZE, KEVIN	522.00
10/14/11	THOMPSON, BENJAMIN	358.50
10/14/11	VANG, PETER	72.50
10/14/11	AICHELE, CRAIG	2,308.83
10/14/11	PRIEM, STEVEN	2,392.46

	10/14/11	WOEHRLE, MATTHEW	2,178.95
	10/14/11	BERGO, CHAD	2,651.63
	10/14/11	FOWLDS, MYCHAL	3,669.86
	10/14/11	FRANZEN, NICHOLAS	2,646.97
9984933	10/14/11	AYD, GWEN	60.00
9984934	10/14/11	BOEHM, BRIAN	15.00
9984935	10/14/11	CATTANACH, SETH	60.00
9984936	10/14/11	COLLOVA, MATT	108.00
9984937	10/14/11	ELLWANGER, HOLLY	39.00
9984938	10/14/11	FEIST, ASHLEY	117.00
9984939	10/14/11	KRENZ, CLARA	78.00
9984940	10/14/11	MASON, KYLE	160.00
9984941	10/14/11	MEISSNER, MICHAEL	82.50
9984942	10/14/11	MIELZAREK, MAGGIE	65.00
9984943	10/14/11	O'BRIEN, PATRICIA	82.50
9984944	10/14/11	O'BRIEN, REBECCA	75.00
9984945	10/14/11	PETERSON, HAYLIE	130.00
9984946	10/14/11	RITCHIE, KALLY	39.00
9984947	10/14/11	ROKKE, MARINA	117.00
9984948	10/14/11	VUKICH, CANDACE	45.00
9984949	10/14/11	YANG, CHINU	108.00
9984950	10/14/11	VANG, TIM	342.00
9984951	10/14/11	FLUEGEL, LARISSA	37.75
9984952	10/14/11	MCMAHON, MICHAEL	22.05
9984953	10/14/11	POVLITZKI, MARINA	19.00
9984954	10/14/11	RANEY, COURTNEY	90.00
9984955	10/14/11	ROSTRON, ROBERT	577.05
9984956	10/14/11	AUMOCK, KELLY	63.00
9984957	10/14/11	MCGUIRE, LISA	63.00
9984958	10/14/11	STEFFEN, MICHAEL	87.00
			497,732.68

MEMORANDUM

TO: James Antonen, City Manager
FROM: Michael Martin, AICP, Planner
Charles Ahl, Assistant City Manager
SUBJECT: **Conditional Use Permit Review – Xcel Energy Substation Facility**
LOCATION: 1480 County Road D
DATE: October 18, 2011

INTRODUCTION

The conditional use permit (CUP) for the Xcel Energy Substation Facility is due for its annual review. The CUP allows Xcel Energy to operate and expand the electrical substation and related electrical system operations on the existing 28-acre site. In addition, the CUP allows Xcel Energy to operate its wood chip and brush transfer operation on the property.

BACKGROUND

February 3, 1972: The city council approved a special use permit (now known as a conditional use permit) for NSP (now Xcel Energy) to construct an electric substation for the site on County Road D.

March 10, 2008: The city council approved a conditional use permit for Xcel Energy to have and expand the electrical substation and related electrical system operations and a wood chipping and transfer operation on the property at 1480 County Road D.

March 23, 2009: The council reviewed this CUP and agreed to review it again in one year.

March 22, 2010: The council reviewed this CUP and agreed to review it again in one year.

April 25, 2011: The council reviewed this CUP and agreed to review again in six months to check on the status of ten replacement trees that needed to be planted.

DISCUSSION

This CUP was reviewed in April of this year. Staff had determined with Xcel that the 10 required trees on the site had died and needed to be replaced. Xcel has planted 10 new trees and staff has confirmed that they currently appear to be in good health. Staff recommends reviewing this permit again in one year to check on the status of the trees.

The conditions of the CUP require that Xcel Energy prepare an annual report and submit it to the city regarding the wood chipping and chip removal activities on their site. Xcel submitted its 2010 report during the April review of this permit. A report for 2011 will be submitted during the CUP review next year.

RECOMMENDATION

Review the conditional use permit for Xcel Energy's electrical substation and related electrical system operations in one year to check on the status of the 10 trees that were planted this summer and to receive a report on the wood chipping and chip removal activities on their site.

p:sec 3/Xcel Substation – CUPRev1011

Attachments:

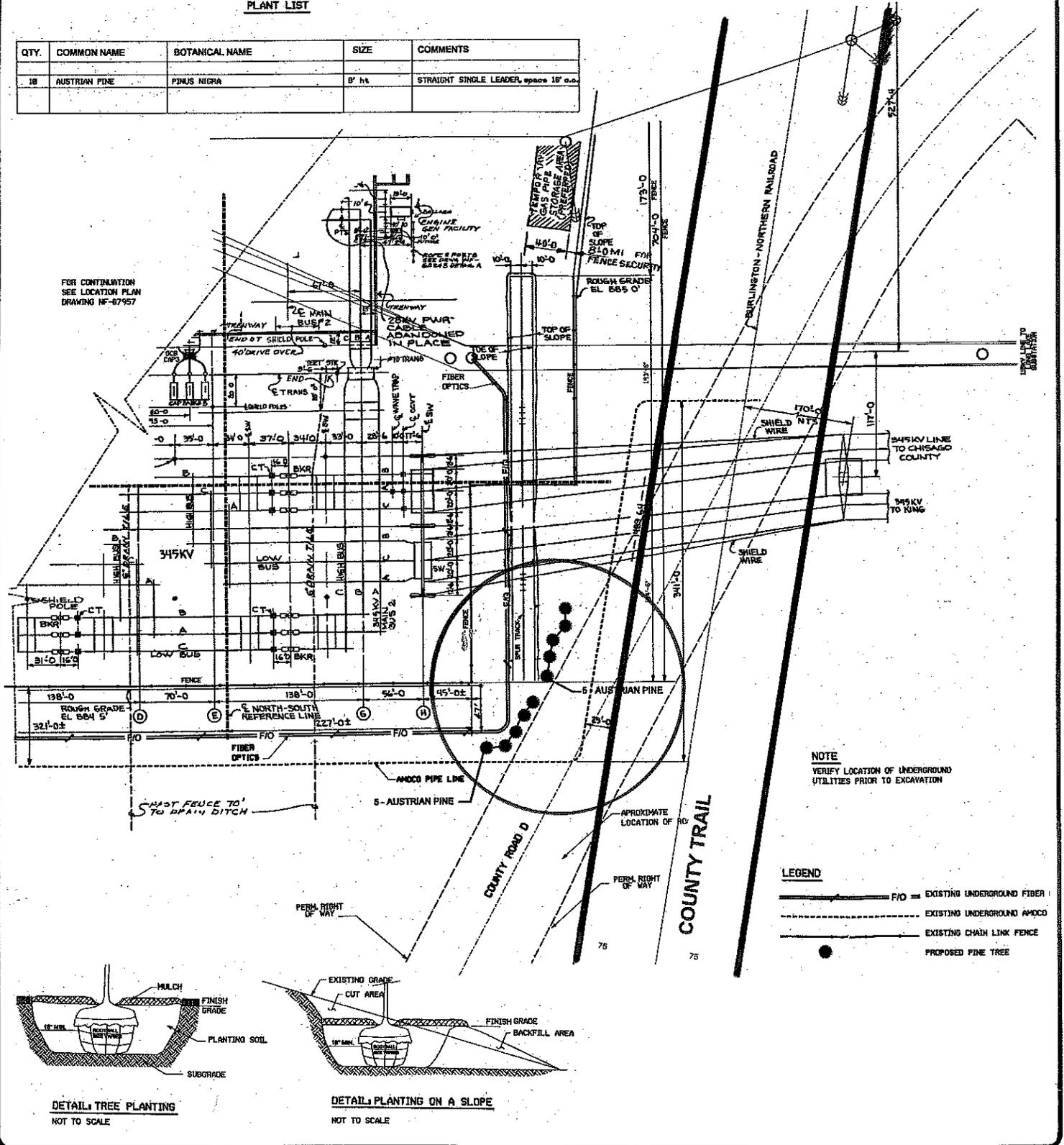
1. Location Map
2. Site Plan
3. Planting Plan
4. City council minutes, March 10, 2008



Location Map
1480 County Road D East
Xcel Substation

PLANT LIST

QTY.	COMMON NAME	BOTANICAL NAME	SIZE	COMMENTS
18	AUSTRIAN PINE	PINUS NIGRA	8' ht	STRAIGHT SINGLE LEADER, space 18' o.c.



PLANTING PLAN



MINUTES
MAPLEWOOD CITY COUNCIL
 7:00 p.m., Monday, March 10, 2008
 Council Chambers, City Hall
 Meeting No. 08-08

J. UNFINISHED BUSINESS

1. Conditional Use Permit – Xcel Energy Electrical Substation (1480 County Road D).

- a. Planner, Ken Roberts gave the report and answered questions of the council.
 - i. Dale Trippler, Planning Commission representative gave a report from the Planning Commission.
 - ii. Chris Rogers, Siting and Land Rights Agenda representing Xcel Energy, addressed the council.
 - iii. Dennis Phalen, Supervisor of Vegetation Management for Xcel Energy, addressed and answered questions of the council.
 - iv. Elizabeth Sletten, 2747 Clarence Street North, Maplewood. Ms. Sletten spoke regarding her strong disapproval of this project due to alleged health concerns.

Mayor Longrie moved to approve the resolution approving a conditional use permit for Xcel Energy to have and expand the electrical substation and related electrical system operations and a wood chipping and transfer operation on their property at 1480 County Road D. The city bases this approval on the findings required by the ordinance and is subject to the following conditions:

CONDITIONAL USE PERMIT RESOLUTION 08-03-032

WHEREAS, Mr. Chris Rogers, representing Xcel Energy, applied to Maplewood for a conditional use permit for the expansion of the existing electrical substation and for a wood chipping and transfer operation at 1480 County Road D.

WHEREAS, this permit applies to the property on the south side of old County Road D and north and west of new County Road D in Maplewood. The legal description is:

Registered Land Survey 262, Subject to Roads, Tract A (PIN 03-29-22-21-0002)

WHEREAS, the history of this conditional use permit is as follows:

1. On February 2, 1972, the Maplewood City Council approved a special use permit for NSP (Northern States Power) to construct an electrical substation on the subject property.
2. On February 19, 2008, the planning commission held a public hearing. The city staff published a notice in the paper and sent notices to the surrounding property owners. The planning commission gave persons at the hearing a chance to speak and present written statements. The commission also considered reports and recommendations of the city staff. The planning commission recommended that the city council approve the conditional use permit.
3. On March 10, 2008, the city council discussed the proposed conditional use permit. They considered reports and recommendations from the planning commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit revision, because:

March 10, 2008
 City Council Meeting Minutes

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the city's comprehensive plan and code of ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would generate only minimal vehicular traffic on local streets and would not create traffic congestion or unsafe access on existing or proposed streets.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause minimal adverse environmental effects.

Approval is subject to the following conditions:

1. All construction and activities on the site shall follow the site and project plans dated January 18, 2008 as approved by the city. City staff may approve minor changes to these plans and the city council must approve major changes to the approved plans. These plans shall include the planting of at least 10 trees on the southeast corner of the site as shown on submitted planting plan. Xcel Energy shall replace any of the trees they plant if they are damaged or die.
2. Any fence over six feet tall requires a building permit issued by the city. The city building official will require the submittal of a structural plan for the proposed fence approved by a registered engineer with the building permit materials.
3. Xcel Energy must start the installation of the new transformer and associated site work within one year of council approval or the permit shall become null and void. The council may extend this deadline for one year.
4. Xcel Energy shall prepare an annual report and submit it to the city about the wood chipping and chip removal activities on their site. This report shall include documentation about the dates and amount of materials the contractor removes from the site.
5. The city council shall review this permit in one year.

The Maplewood City Council approved this resolution on March 10, 2008.

Seconded by Councilmember Rossbach.
The motion passed.

Ayes – All

MEMORANDUM

TO: James Antonen, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
SUBJECT: **Renewable Energy Ordinance Summary Publication (Super Majority Vote)**
DATE: October 18, 2011 for the October 24 City Council Meeting

INTRODUCTION

The City Council adopted the renewable energy ordinance on October 10, 2011. The ordinance goes into effect upon publication. According to state law, the City Council may direct that a summary of an ordinance be published rather than the entire ordinance text. The renewable energy ordinance contains 12 pages of text which would be costly to publish. As such, staff is recommending the City Council authorize a summary ordinance for publication.

DISCUSSION

State statute requires that summary ordinances give an accurate synopsis of the essential elements of the ordinance. Staff proposes the following language for the summary ordinance:

Ordinance No. 914

Renewable Energy Ordinance

On October 24, 2011, the Maplewood City Council adopted an ordinance which creates regulations for wind turbines, solar systems, and geothermal ground-source heat pumps. The City strongly encourages increased energy conservation and improved energy efficiency, but also finds that increased use of appropriate renewable energy systems will be an important part of improving urban sustainability. The ordinance will encourage renewable energy systems that have a positive impact in energy conservation, with limited adverse impact on the community. A summary of the ordinance follows:

Wind

Large Wind Energy Conversion Systems: Ground mounted large wind energy conversion systems (WECS) of equal to or greater than 100 kW in total nameplate generating capacity and up to 125 feet in height and roof mounted large WECS are allowed with approval of a conditional use permit in the following properties: commercial or industrial zoned properties, multiple dwelling residential or planned unit development zoned properties (for shared energy production among the properties), government or institution guided properties.

Small Wind Energy Conversion Systems: Ground mounted small WECS of less than 100 kW in total nameplate generating capacity and up to 60 feet in height and

roof mounted small WECS are a permitted use in any zoning district, with the exception of small ground mounted WECS in residential zoning districts that require approval from 100 percent of surrounding property owners prior to construction.

WECS Standards: The ordinance allows 1 large or small ground mounted WECS on a single lot up to 5 acres and 1 large or small ground mounted WECS per 5 acres of land area thereafter. The ordinance also specifies regulations for placement, design, and general standards for all WECS.

Solar

Solar energy systems are a permitted use in any zoning district. The ordinance also specifies regulations for ground and roof mounted solar energy systems including placement, height, and coverage.

Geothermal

Geothermal ground source heat pump systems (closed loop only) are a permitted use in any zoning district. The ordinance also specifies regulations for ground source heat pump systems including placement and design.

The renewable energy ordinance goes into effect after publication. An official copy of the renewable energy ordinance is on file in the office of the Maplewood Community Development Department at 1830 County Road B East, Maplewood, or can be obtained on the city's website at www.ci.maplewood.mn.us/energy. Questions regarding this ordinance should be directed to Shann Finwall, Environmental Planner at (651) 249-2304 or shann.finwall@ci.maplewood.mn.us.

RECOMMENDATION

Adopt the above-mentioned renewable energy ordinance summary publication. Once approved by the City Council, staff will publish the summary ordinance in the City's official newspaper.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Gayle Bauman, Finance Manager
RE: Approval of 2011 Transfers
DATE: October 13, 2011

DISCUSSION

The 2011 Budget calls for transfers from the General Fund to the Park Development, Open Space, Redevelopment and Legal Contingency Funds as directed by the Council during the preparation of the budget document. Staff has also discussed with Council that current year reductions in police and parks operating expenditures will be used to begin funding future public safety and aging parks infrastructure needs.

The transfers needed are as follows:

Amount	From		To	
	Fund		Fund	
\$ 30,000	101	General Fund	403	Park Development (<i>equipment replacement</i>)
5,000	101	General Fund	410	Open Space
10,000	101	General Fund	430	Redevelopment (<i>housing replacement</i>)
10,000	101	General Fund	430	Redevelopment (<i>commercial redevelopment</i>)
60,000	101	General Fund	705	Risk Management (<i>legal contingency</i>)
50,000	101	General Fund	405	Capital Improvement (<i>parks infrastructure</i>)
150,000	101	General Fund	442	Public Safety Expansion

FINANCIAL IMPACT

There is no financial impact to the city as the proposal is to transfer money between funds.

RECOMMENDATION

It is recommended that the Council authorize the transfers listed above and direct the Finance Manager to make the appropriate budget adjustments if needed.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer / Dep. Director of Public Works
SUBJECT: TH 36/English Street Interchange Improvement, City Project 09-08, Resolution Authorizing Additional Consulting Services and Adopting Project Budget
DATE: October 10, 2011

INTRODUCTION

The council will consider authorizing additional consulting service in addition to setting a preliminary project budget for the Highway 36 and English Street Interchange project, slated for 2013-2014 construction.

BACKGROUND

On August 23, 2010 the council appropriated \$300,000 to proceed with tasks generally described as feasibility study, pursuing additional project funding, public involvement, design surveys, preliminary layouts and approvals, environmental assessment documentation, and other associated tasks to move this project forward in coordination with project stakeholders.

Since that time a number of public open-house and one on one neighborhood meetings have been held to shape this into a successful project that balances impacts yet accomplishes the goals of the project such as improved mobility along Highway 36, and providing access to local businesses and residents. A public hearing for the environmental assessment portion of the project is expected later this year or early next, in addition to an overall project Public Hearing. The Public Hearing, expected to occur early next year, will serve as the official vote by the City Council in moving the project into final design and construction.

The interchange originally was to be a split diamond, however, through the Mn/DOT review process and neighborhood meetings a full access interchange at English Street is now the preferred alternative. Layout approvals and environmental work is being finalized; and now the detailed survey, and preliminary roadway, drainage and bridge plan designs through 30% plans is required. This also includes design tasks associated with the main line roadway being shifted slightly south and becoming an urban section as requested by Mn/DOT.

WORK ORDER

Attached are work orders from SEH, Inc. and Kimley-Horn and Associates to move this project into the next phase which will position the City to begin final design plans and right of way acquisition in 2012. The deliverables are all outlined in each respective work order. The combined work order fees are \$382,380.

In addition to these work orders Braun Intertec and AET provided quotes to complete the geotechnical analysis this fall and Braun had the lowest competitive quote of \$139,360, about \$9,000 lower than AET. A signed contract with Braun will be required and work is to be started soon given the extent of drilling and testing services needed for this project.

The attached work orders essentially take the project through all of the final environmental and preliminary roadway, drainage, and bridge design work; up to a 30% set of plans.

It should also be noted that previous work orders were executed with SEH, Inc. in the amount of \$197,000

and \$57,000; and with Kimley-Horn in the amount of \$103,000. It should be noted that Mn/DOT has agreed to pay the soft costs associated with additional environmental and preliminary design costs SEH, Inc. incurred as a result of requested main line Highway 36 changes (refer to attached letter).

The following is a summary of contract work:

	<u>SEH, Inc.</u>	<u>Kimley-Horn and Associates</u>	<u>Braun Intertec</u>
Existing	\$254,000	\$103,000	----
New	\$233,500	\$148,880	\$139,360

BUDGET

As this project has moved forward a draft financing plan has been developed as we are now able to better define the work scope. The construction cost is estimated at just over \$14.5 million with a total project cost estimate of roughly \$18 million; at this time just under \$16 million is identified in funding sources. This leaves a \$2 million gap that must be filled between now and the project letting.

	Total Cost	STP Interchange \$	STP Water Quality \$	MNDOT SRC (1)	Ramsey County	Cooperative Agreement (2)	City	RWMWD	Total Sources
Total Project Cost	\$17,780,000	\$7,350,000	\$248,000	\$4,500,000	\$250,000	\$708,000	\$2,050,000	\$732,000	\$15,838,000

The table above is a very preliminary budget and a revised budget would be adopted as the budget becomes more defined. The action requested at this time is for the council to approve a preliminary project budget and authorize additional work orders to move the project forward. It should be noted that the likely City portion is generated by potential TIF, special assessments to businesses, and MSA Bonds. These amounts and sources will be further defined when the feasibility is finalized next year and a public hearing is held by the City Council.

RECOMMENDATION

It is recommended that the council adopt the attached resolution setting a preliminary budget in addition to authorizing SEH, Inc. and Kimley-Horn and Associates services in an amount of \$233,500 and \$148,880 respectively, and also authorize Braun Intertec to perform drilling and testing services estimated in an amount of \$139,360 for the TH 36/English Street Interchange Improvement, City Project 09-08.

Attachments:

1. Resolution Authorizing Consultant Services and Adopting Project Budget
2. Consultant Work Summary
3. SEH Work Order
4. Kimley-Horn Work Order
5. Braun Intertec Contract
6. Letter to Mn/DOT
7. Location Map

**RESOLUTION
AUTHORIZING CONSULTING AND TESTING SERVICES AND
ADOPTING PRELIMINARY BUDGET**

WHEREAS, the City has received \$7,350,000 in Surface Transportation Program Funding and has worked cooperatively with project partners including Ramsey County, Ramsey-Washington Metro Watershed, and Mn/DOT in securing additional funding for the TH 36/English Street Interchange Improvement, City Project 09-08.

AND WHEREAS, consulting services are needed for the next phase of the improvement project, and SEH, Inc. and Kimley-Horn and Associates have provided previous work on this project and have presented a work orders to continue project implementation;

AND WHEREAS, Braun Intertec provided the lowest responsive quote to perform drilling and testing services for the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. The City's pool consultants, SEH, Inc. and Kimley-Horn and Associates are the designated firms for the next phase of project implementation and the City shall execute the attached work orders estimated in an amount \$233,500 and \$148,880 respectively, in order to begin said work plan.

2. Braun Intertec is the designated firm to perform drilling and testing services estimated in an amount of \$139,360 and the City shall execute a contract for said services.

2. The finance director is hereby authorized to make the financial transfers necessary to implement the preliminary financing plan for the project. A budget of \$17,780,000 shall be established. The proposed financing plan is as follows with the understanding that the approval does not financially obligate project stakeholders until final agreements are made. In addition this preliminary budget shows a funding gap of \$2 million:

	Total Cost	STP Interchange \$	STP Water Quality \$	MNDOT SRC (1)	Ramsey County	Cooperative Agreement (2)	City	RWMWD	Total Sources
Total Project Cost	\$17,780,000	\$7,350,000	\$248,000	\$4,500,000	\$250,000	\$708,000	\$2,050,000	\$732,000	\$15,838,000

Adopted by the City Council this 24th day of October 2011.



Kimley-Horn
and Associates, Inc.

October 4, 2011

RE: Maplewood, Minnesota
TH 36/English Street
CP 09-08

Mr. Michael Thompson, PE
City Engineer/Deputy Director of Public Works
City of Maplewood
1830 East County Road B
Maplewood, MN 55109

Dear Mr. Thompson:

Background

With the imminent completion of the Preliminary Design and Environmental Assessment for the TH 36 and English Street interchange, you have asked SEH and KHA to review the schedule and next steps to achieve a February 2013 construction letting. This specific letting date is driven by the need to coordinate the interchange project construction with three other public works projects in the same area with similar construction timelines. By doing this, traffic impacts can be coordinated and public perception will be improved. The other three projects include:

1. TH 36 bridges over the channel between Keller and Spoon Lakes
2. Closure of the Keller Lake Golf Course for renovations and entrance road construction
3. Water quality improvements in the TH 36/TH 61 interchange by the RWMWD

The attached schedule documents the status of our current work, critical next steps to be initiated this year before winter, and the final design and right-of-way process to be completed next year. Based on this, the critical work to be completed this year includes field surveys, geotechnical investigation, and preparation of 30% design (construction limits). By conducting this work now, the project will be in position for acquiring right-of-way starting in January.

SEH and KHA have assessed our relative strengths and project knowledge and arrived at a proposed division of work that will optimize the schedule and provide the best service at the lowest cost.

Project Scope

The overall summary of tasks involved in the 30% design along with the division of work is shown on the following table:

Task	SEH Role	KHA Role
Project Management	Lead	Support
Design Survey	Lead	
Foundation Design	Lead	
Roadway Design	Interchange/Mainline	Local Roads

Task	SEH Role	KHA Role
Construction Staging	Lead	
Drainage	Interchange/Mainline	Local Roads
Cost Estimate	Interchange/Mainline	Local Roads
Preliminary Bridge Plan	English Street	Vento Trail Bridge
Aesthetics		Lead
Public Involvement	Support	Lead
Right-of-Way Process		Lead

The attached exhibit further illustrates our proposed work split.

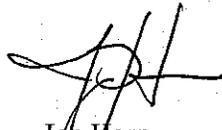
Detailed breakdowns of the tasks including hours by staff category are included in our individual Supplemental Agreements.

Summary

We collectively believe that this proposed work split is the most efficient and cost effective way for Maplewood to use the combined resources of SEH and KHA and we request your concurrence with our approach.. Thank you for the opportunity to continue to provide professional services to the City of Maplewood.

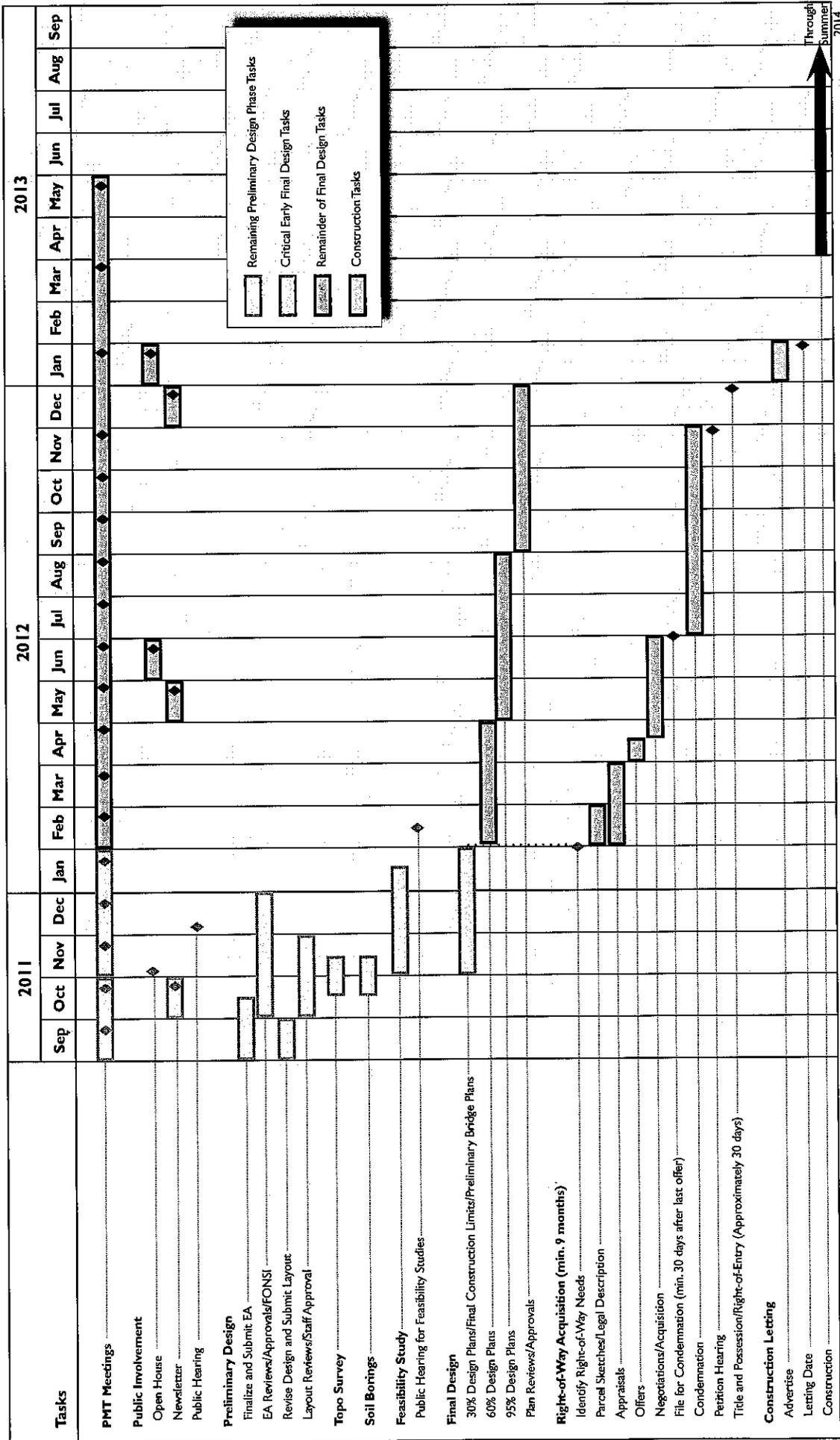
Sincerely,


Mark Benson
SEH Project Manager


Jon Horn
KHA Project Manager

Attachments

TH 36/English Street Interchange and Associated Work
Final Design Schedule to Achieve February 2013 Letting



September 2011 Draft



October 4, 2011

RE: Maplewood, Minnesota
TH 36 / English Street Improvements
Supplemental Letter Agreement No. 84D
SEH No. 113910
City No. 09-08

Mr. Michael Thompson, P.E.
City Engineer/Deputy Public Works Director
City of Maplewood
1902 East County Road B
Maplewood, Minnesota 55109

Dear Mr. Thompson:

This Supplemental Letter Agreement No. 84D is an extension of and in accordance with our standard Agreement for Professional Engineering Services. This agreement pertains to professional services for assisting the City with implementation of the TH 36 / English Street Interchange Preliminary Design and amends our original scope of services dated September 15, 2010.

Scope of Work and Compensation Summary

Our scope of work is provided in attached Exhibit A. Compensation shall be on an hourly basis, based on the actual hours worked for SEH personnel assigned to the project, plus reimbursable expenses and subcontract costs. The total estimated fee for the additional services described in Exhibit A is \$233,500 as summarized below:

TASK 1.	Project Manangement	\$17,700
TASK 2.	Design Survey	\$35,500
TASK 3.	Foundation Design	\$43,100
TASK 4.	30% Roadway Design	\$75,600
TASK 5.	Construction Staging	\$7,800
TASK 6.	Drainage	\$24,200
TASK 7.	Cost Estimating	\$2,500
TASK 8.	30% English Street Bridge Design	\$19,900
TASK 9.	Aesthetics	\$0
TASK 10.	Public Involvement	\$7,200
TASK 11.	Right-of-Way Process	\$0
TOTAL ESTIMATED FEES		\$233,500

Mr. Michael Thompson
October 4, 2011
Page 2

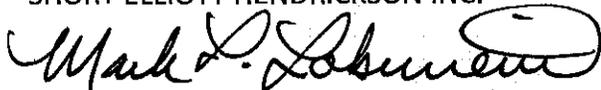
Summary

This Supplemental Letter Agreement shall be the basis of work by SEH. If you are in agreement with the terms, please execute both originals and return one original to our offices.

We look forward to continuing our work with the City of Maplewood.

Respectfully submitted,

SHORT ELLIOTT HENDRICKSON INC.



Mark L. Lobermeier, PE
Principal | Client Service Manager

CITY OF MAPLEWOOD

By _____

Accepted this ____ day of _____, 2011

c: Mark Benson, PE – SEH

Enclosure: Exhibit A

TH 36/English Street 30% Design Work Plan
Exhibit A

Client: City of Maplewood

	PM/ Principal	Sr. P. E.	P.E./R.L.S.	Engineer	Surveyor	Senior Technician	Technician	Clerical	TOTAL
1.1 Project Management - includes approximately 3 PMT meetings, 3 other meetings, project coordination, scheduling and invoicing for about three months.	60	40	0	0	0	0	0	4	104
1.2 Design Survey - Complete design survey to supplement available mapping for entire project area. Includes topographic features, drainage elements, utilities and detailed shots and tie-ins. Also includes finding existing R/W monumentation, plat review, and preparation of a corrected in-place R/W file for the entire project area.	4	0	40	0	224	76	0	0	344
1.3 Foundations and Pavement Design - Oversee the soil boring program (Braum) for bridges, retaining walls, noise walls and all roadways. Prepare pavement designs for TH 36 and ramps, and foundation recommendations for all walls and bridges on project.	4	279	0	0	0	0	32	16	331
1.4 Roadway Design - includes - Finalize roadway alignments, profiles, and typical sections. Prepare semi-final cross sections, advance the design to a point that allows for development of construction limits from which to purchase R/W and easements.	10	80	350	0	0	260	0	0	700
1.5 Construction Staging - Prepare staging concepts and coordinate with MnDOT to ensure viability and compatibility with the TH 36 Bridge project. Ensure that staging construction does not require additional R/W.	10	0	40	0	0	0	20	0	70
1.6 Drainage - Prepare 30% drainage design including pond configurations, final drainage patterns and destinations, and plan view location of trunk sewer lines and other critical features. Incorporate Truck Utilities flood improvement into the design. Coordinate with construction limits and R/W needs. Coordinate with Kimley Horn to ensure consistency of drainage system design with overall drainage plan.	0	50	140	0	0	0	20	0	210
1.7 Construction Cost Estimate - Prepare a 30% estimate of construction cost.	4	0	16	0	0	0	0	0	20
1.8 Preliminary Bridge Plan - Prepare a preliminary bridge plan for the English Street bridge over TH 36 and submit to MnDOT for approval.	0	80	0	0	0	100	0	0	180
1.9 Aesthetics - No hours									0
1.10 Public Involvement - Prepare for and attend one public open house and provide support for up to six local or business meetings.	20	20	0	0	0	0	8	0	48
1.11 Right-of-Way Process - No hours									0
Total 30 % Design Hours	112	549	586	0	224	436	80	20	2007
Average Hourly Rates:	\$59.0	\$45.0	\$36.0	\$28.0	\$27.0	\$28.0	\$23.0	\$19.0	

Total Estimated Labor: \$225,944
 Survey Expenses \$4,900
 Reimbursable Expenses: \$2,604
TOTAL SEH COST: \$233,448

INDIVIDUAL PROJECT ORDER (IPO) NUMBER 38A

Describing a specific agreement between Kimley-Horn and Associates, Inc. ("Consultant" or "KHA"), and the City of Maplewood ("City") in accordance with the terms of the Agreement for Professional Services dated December 9, 2002, which is incorporated herein by reference.

Identification of Project: TH 36 and English Street Interchange Improvements
City Project No. 09-08

General Category of Services: 30% Preliminary Design Services

Specific Scope of Basic Services: Provide project management, roadway design, drainage analysis, construction cost estimates, preliminary bridge design, aesthetics, public involvement, and right-of-way services for the 30% preliminary design of the TH 36 and English Street interchange improvements project as described in the attached scope of services (See Exhibit A).

Additional Services if Required: None identified at this time

Deliverables: 30% Roadway Design Plans
30% Drainage Plans
Preliminary Cost Estimates
Preliminary Plan for Vento Trail Bridge
Aesthetic Concept Development
Open House Notice/Newsletter
Preliminary Right-of-Way/Easement Plan

Method of Compensation: To be billed on an hourly (cost plus) basis as detailed in the attached Estimated Costs summary (See Exhibit B)

Schedule: See attached Project Schedule (See Exhibit C)

Special Terms of Compensation: None

Other Special Terms of Individual Project Order: None

ACCEPTED:

CITY OF MAPLEWOOD

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____

TITLE: _____

TITLE: Vice President

DATE: _____

DATE: 10/4/11

EXHIBIT A
SCOPE OF SERVICES

INDIVIDUAL PROJECT ORDER (IPO) NO. 38A
TH 36 AND ENGLISH STREET INTERCHANGE IMPROVEMENTS
CITY PROJECT NO. 09-08

The Kimley-Horn (KHA) and Short Elliott Hendrickson (SEH) team will provide 30% preliminary design services for the TH 36 and English Street interchange improvement project. The roles and responsibilities of each firm for this phase of the project are detailed in the SEH/KHA memo dated October 3, 2011. This IPO details KHA's scope of work for the 30% design phase of the project. SEH will provide the City with a separate work order for their 30% design tasks.

30% PRELIMINARY DESIGN PHASE

KHA's services for the 30% preliminary design phase of the project include the following work tasks:

- 1.1 Project Management
 - Attend up to 3 PMT Meetings
 - Attend up to 3 additional coordination meetings
 - General project coordination/scheduling/invoicing
 - Prepare STP application for sidewalk and trail improvements in area
- 1.2 Design Survey – SEH TASK (No KHA services)
- 1.3 Foundations and Pavement Design – SEH TASK (No KHA services)
- 1.4 Roadway Design
 - Prepare 30% roadway design plans for the following roadway segments:
 - TH 61 and County Road B including trail improvements
 - Gervais Avenue/Viking Drive extension
 - Viking Drive west of English Street
 - English Street between Gervais Avenue and Cope Avenue
- 1.5 Construction Staging – SEH TASK (No KHA services)
- 1.6 Drainage
 - Prepare 30% drainage design plans for the following roadway segments:
 - TH 61 and County Road B including trail improvements
 - Gervais Avenue/Viking Drive extension
 - Viking Drive west of English Street
 - English Street between Gervais Avenue and Cope Avenue

1.7 Construction Cost Estimate

- Prepare preliminary cost estimates for the following roadway segments:
 - TH 61 and County Road B including trail improvements
 - Gervais Avenue/Viking Drive extension
 - Viking Drive west of English Street
 - English Street between Gervais Avenue and Cope Avenue

1.8 Preliminary Bridge Plan

- Prepare preliminary State Aid bridge plans for the proposed Bruce Vento Trail bridge crossing of TH 36
- Prepare preliminary cost estimate for the bridge

1.9 Aesthetics

- Develop a concept plan for the aesthetic treatments to be implemented as a part of the project

1.10 Public Involvement

- Prepare neighborhood meeting notice, reproduce and mail
- Attend the neighborhood meeting
- Coordinate and attend up to six (6) additional property and/or business owner meetings

1.11 Right-of-Way Process

- Prepare a preliminary right-of-way/easement acquisition plan
- Coordinate O & E reports
- Coordinate efforts to request MnDOT reconveyance of excess right-of-way/easement along TH 61 and Viking Drive to Maplewood

A more detailed summary of our proposed scope of work and the estimated hours to accomplish each work task is attached to this IPO.

The scope of services included in this IPO does not include any of the following services:

- Final design services
- Construction observation and administration

An additional IPO can be prepared in the future for final design and construction phase services if the City desires these services.

EXHIBIT B
ESTIMATED COSTS

INDIVIDUAL PROJECT ORDER (IPO) NO. 38A
TH 36 AND ENGLISH STREET INTERCHANGE IMPROVEMENTS
CITY PROJECT NO. 09-08

Kimley-Horn proposes to perform all services included in this IPO on an hourly (cost plus) basis. The following is a summary of our estimated costs.

<u>Work Task</u>	<u>Estimated Fee</u>
1.1 Project Management	\$ 16,160
1.2 Design Survey	\$ 0
1.3 Foundations and Pavement Design	\$ 0
1.4 Roadway Design	\$ 45,680
1.5 Construction Staging	\$ 0
1.6 Drainage	\$ 17,860
1.7 Construction Cost Estimate	\$ 2,320
1.8 Preliminary Bridge Plan	\$ 19,680
1.9 Aesthetics	\$ 10,600
1.10 Public Involvement	\$ 12,080
1.11 Right-of-Way Process	\$ 12,300
Subtotal	\$136,680
Newsletter Printing and Mailing	\$ 4,000
Reimbursable Expenses	\$ 8,200
Total Estimated Cost	\$148,880

Work will be performed on an hourly basis using our current standard hourly rate schedule. Reimbursable expenses (copy/printing charges, plotting, mileage, delivery charges, faxes, etc.) will be charged as an office expense at 6.0% of the labor fee.

Our total estimated cost for the Scope of Work included as a part of this IPO is, therefore, \$148,880 including all labor and reimbursable expenses.

A more detailed cost estimate summary is attached to this IPO.

**EXHIBIT C
PROPOSED SCHEDULE**

**INDIVIDUAL PROJECT ORDER (IPO) NO. 38A
TH 36 AND ENGLISH STREET INTERCHANGE IMPROVEMENTS
CITY PROJECT NO. 09-08**

Work will be completed based on a schedule agreed upon with the City of Maplewood. A possible schedule for the project is detailed below.

Begin Work	October 2011
30% Preliminary Design Phase Complete	February 3, 2012
Begin Final Design	February 2012
Complete Final Design	December 2012
Construction	2013

TH 36/English Street 30% Design Work Plan

Client: City of Maplewood

	PM/Principal	Sr. P. E./L. A.	P.E.	Engineer/Landscape Architect	Senior Technician	Technician	Clerical	TOTAL
1.1 Project Management - Includes attendance at three (3) PMT meetings, three (3) other meetings, project coordination, scheduling, and invoicing for three (3) months. As directed by City staff, we will prepare a federal STP application for sidewalk and trail improvements in the project area.	40	0	32	24	0	16	8	120
1.2 Design Survey - SEH TASK	0	0	0	0	0	0	0	0
1.3 Foundations and Pavement Design - SEH TASK	0	0	0	0	0	0	0	0
1.4 Roadway Design - Includes finalizing roadway alignments, profiles, and typical sections. Prepare semi-final cross sections, advance the design to a point that allows for development of construction limits from which to purchase right-of-way and easements.	32	0	80	120	120	40	8	400
1.5 Construction Staging - SEH TASK	0	0	0	0	0	0	0	0
1.6 Drainage - Prepare 30% drainage design including pond configurations, final drainage patterns and destinations, and plan view location of trunk sewer lines and other critical features. We are assuming that the drainage improvements to be included in the individual roadway segments will be consistent with the overall drainage plan prepared by SEH.	4	0	40	80	24	0	4	152
1.7 Construction Cost Estimate - Prepare a 30% estimate of construction cost.	2	8	0	0	8	0	0	18
1.8 Preliminary Bridge Plan - Prepare a preliminary bridge plan and submit to MnDOT for approval.	4	20	60	0	80	0	4	168
1.9 Aesthetics - Up to two (2) concepts will be developed for aesthetic treatments to the proposed English Street and Venito Trail bridges. Treatments to be considered include surface textures and color, railing designs, and lighting. We have assumed that the treatments used at the TH 36 and Rice Street interchange will serve as a starting point for the concepts. We will also develop aesthetic treatment concepts for other project elements such as retaining walls, noise walls, pavements, and landscaping. The scope of work includes attendance at up to two (2) PMT meetings and three (3) other City staff/board/commission meetings. Based on input from the PMT and the staff/board/commission meetings, concepts will be refined to illustrate the desired approach.	4	32	0	36	0	8	4	84
1.10 Public Involvement - Prepare notice for one (1) neighborhood meeting and print and mail the notice assuming a mailing area consistent with that previously used for the project. Staff the neighborhood meeting with up to three (3) staff members. Coordinate and attend up to six (6) additional property and/or business owner meetings.	24	16	24	8	0	8	8	88

TH 36/English Street 30% Design Work Plan

Client: City of Maplewood

	PM/ Principal	Sr. P. E./L. A.	Pt.	Engineer/Landscape Architect	Senior Technician	Technician	Clerical	TOTAL
1.11 Right-of-Way Process - Prepare a preliminary right-of-way plan detailing proposed permanent and temporary easements that will be required for the project. The preliminary plan will detail the parcels that will be impacted by the project and identify the estimated permanent and temporary easement acquisition areas. Coordinate with City staff to have Owners and Encumbrances (O & E) reports ordered for each parcel that will be impacted by the project. Coordinate with MnDOT regarding the possible reconveyance of portions of the existing MnDOT right-of-way/easement to the City of Maplewood along Viking Drive and TH 61.	32	0	24	0	32	0	4	92
Subtotal 30% Design Hours:								1122

Total Estimated Labor: \$136,680
 Newsletter Printing and Mailing \$4,000
 Reimbursable Expenses: \$8,200
TOTAL KHA COST: \$148,880

Total Estimated Labor:
 Newsletter Printing and Mailing
 Reimbursable Expenses:
TOTAL KHA COST:



Braun Intertec Corporation
11001 Hampshire Avenue S
Minneapolis, MN 55438

Phone: 952.995.2000
Fax: 952.995.2020
Web: braunintertec.com

October 13, 2011

Proposal BL-11-06382

Michael Thompson, PE
City Engineer / Dep. Director of Public Works
City of Maplewood
1902 County Rd B East
Maplewood, MN 55109

Re: Proposal for Soil Borings and Laboratory Testing
TH 36 and English Street Interchange
Maplewood, Minnesota

Dear Mr. Thompson:

As requested by Short Elliott Hendrickson, Inc. (SEH), Braun Intertec is pleased to submit this proposal to complete soil borings and laboratory testing for the Trunk Highway 36 and English Street Reconstruction Project in Maplewood, Minnesota.

Our Understanding of Project

We understand the Minnesota Department of Transportation (MnDOT) and City of Maplewood are proposing to reconstruct the interchange of TH 36 and English Street. The project will also include improvements at the interchange of TH 36 and US 61, reconstruction of Gervais Avenue, improvements to County Road B and Viking Drive, and construction of a pedestrian bridge over TH 36 at the Vento Trail.

As part of the project, the geotechnical design consultant, Short Elliott Hendrickson, Inc. (SEH), on behalf of the City of Maplewood, has requested soil borings and laboratory testing.

Purpose

The purpose of the soil borings and laboratory testing is to characterize subsurface geologic conditions at selected exploration locations and provide geotechnical information to the City of Maplewood and SEH.

Scope of Services

Our scope of services for the project is based on the TH 36 and English Street Interchange Work Scope for Drilling and Laboratory Testing, including Table 1, provided by SEH and dated October 13, 2011.

The following tasks are proposed to help achieve the stated purpose. If unfavorable or unforeseen conditions are encountered at any point during the completion of the tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming work.

Soil Borings

As requested, we propose to complete a total of 147 soil borings for the project. The borings will be combination of standard penetration tests (SPT) and flight auger (FA) borings. Coring of the bedrock will also be performed at select boring locations. The borings will be performed with a combination of truck mounted and off-road vehicle mounted drill rigs.

Table 1 provides a summary of the anticipated boring quantities, types, depths and locations. Borings R- to R-41, P-1 to P-3, and S-1 to S-48 will be performed in general accordance with the Mn/DOT Consultant Specifications for Subsurface Investigation.

Table 1. Soil Boring Summary

Location	Borings	Truck Rig		All Terrain Drill Rig		Night/ Wknd*	
		SPT No.	FA Depth	SPT No.	FA Depth		
Cope & English	B-1 to B-11	5	10	3	10		
		1	20	2	20		
Cope & Cnty Rd B	B-11 to B-21	5	10	5	10		
Viking Drive	B-22 to B-24	3	15				
English, N of TH 36	B-25 to B-27			3	15		
Gervais Ave	B-28 to B-48	13	10	2	20		
		4	25	2	25		
Bridge	R-1 to R-3	3	80			Y	
Retaining Walls	R-4 to R-17	8	60	6	60		
Noise Walls	R-18 to R-39			12	10		
				10	20		
Ped Bridge	R-40 to R-41			2	40		
Ponds	P-1 to P-3			3	20		
TH 36	S-1 to S-29		29	10		Y	
TH 36, WB to TH 61 NB	S-30 to S-34		5	5		Y	
TH 61 NB to TH 36 EB	S-35 to S-48		3	5	11	10	Y
Viking Drive	S-49 to S-55		7	2			

*Borings may require night or weekend drilling to meet MnDOT traffic control requirements for drilling on TH 36 and US 61.

Table 2. Coring Summary

Location	Borings	Truck Rig		AT Drill Rig	
		No.	Depth	No.	Depth
Ped Bridge	R-40 to R-41	-	-	2	10



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Standard Penetration Test Borings

For the SPT borings, we have assumed hollow stem auger or mud rotary drilling methods will be used to advance the borings. Casing of the boreholes is not anticipated or included in our scope of services. The penetration tests will be performed at 2 1/2 foot intervals to a depth of 50 feet and then at 5 foot intervals to the boring termination depths. For Borings R-1 to R-41, sampling will include standard penetration tests samples and thinwall samples within identifiable plastic or organic soils in general accordance with MnDOT Consultant Specifications for Subsurface Investigation.

Approximate pavement section materials, if present, will be measured in the boreholes. If groundwater is encountered in the boreholes, the depth where it is observed will be recorded on the boring logs.

If existing fill, organic materials or other structurally unfavorable soils are not penetrated above the intended boring termination depths (for the SPT borings), we will extend the borings to obtain at least five feet of penetration into more competent materials at greater depths. In addition, Borings R-1 to R-3 and R-40 to R-41 will be performed to a depth to meet MnDOT's aggregate blow count criteria for structures, assuming bedrock coring is not performed.

If deeper borings (or additional borings) are needed, we will contact you prior to increasing our total estimated drilled footage and submit a Change Order summarizing the anticipated additional effort and the associated cost, for your review and authorization.

Rock Coring

Coring of the bedrock will be performed upon auger refusal at the 2 SPT borings included in Table 2, assuming bedrock is encountered prior to the boring termination depth. The cores will be performed to a depth of 10 feet and upon core extraction, each hole will be grouted. Rock cores will be returned to our laboratory for classification. We will prepare a core noting the rock name, group or formation, its lithology and physical characteristics, percent recovery, Rock Quality Designation (RQD), Average Core Length (ACL), and number of core breaks, among other criteria.

Auger Borings

Auger borings will be performed continuously with hollow or solid stem auger. Representative jar samples from the auger cuttings will be collected.

Approximate pavement section materials, if present, will be measured in the boreholes. If groundwater is encountered in the boreholes, the depth where it is observed will be recorded on the boring logs.

Borehole Abandonment

Minnesota Department of Health Well Code requires sealing of any boring or core that encounters groundwater and is either greater than 25 feet deep or penetrates a confining layer.

Based on the intended exploration depths and provided site information, we have assumed sealing of all boreholes proposed to a depth of 25 feet or greater with bentonite grout.

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Boring Staking and Utility Clearance

We understand SEH will stake the boring locations and determine ground surface elevations at the boring locations. Depending on access requirements, ground conditions or potential utility conflicts, our field crew may alter the exploration locations from those proposed to facilitate accessibility.

We will coordinate the clearing of public utilities. Prior to drilling, we will contact Gopher State One and request they notify the appropriate utility vendors to mark and clear the exploration locations of public underground utilities. We request you or your authorized representative notify Braun Intertec immediately of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies. Braun Intertec will take reasonable precautions to avoid underground objects. In authorizing this contract, you agree to waive any claims against Braun Intertec and will indemnify and hold Braun Intertec harmless for any claims or liability due to the injury or loss allegedly arising from our damaging of underground objects that were not called to our attention prior to the beginning of work.

Site Access

We understand most of the borings are located within MnDOT or City of Maplewood right-of-way; however, we also understand several of the borings may potentially be located on private property. We have assumed the City will acquire permission from the property owners for access prior to drilling.

Permits

We will obtain a MnDOT Right-of-Way permit prior to performing the soil borings within the TH 36 and US 61 right-of-ways. We also will obtain a Ramsey County permit (if required) for borings located within County Road B.

Traffic Control

Braun Intertec will provide temporary traffic control, either directly or as a subcontracted service during completion of the soil borings in accordance with MnDOT requirements. Traffic control is anticipated to consist of cones, signs and barrels as required per MnDOT Temporary Traffic Control Plates.

The traffic control is also anticipated to include temporary closure of single lanes of travel within TH 36 for up to a total of 9 days.

Flagmen (2-man crew) are also anticipated for a period of up to 4 1/2 days during completion of 25 borings located within City streets.

Sample Review and Laboratory Testing

Soil samples will be returned to our laboratory, where they will be visually classified and logged by a geotechnical engineer in accordance with the MnDOT Triangular Textural Soil Classification System (for borings within MnDOT right-of-way) and the Unified Soil Classification System (for borings within City or private property).

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 October 13, 2011
 Page 5

Laboratory testing will then be performed on the recovered samples as requested by SEH. SEH has provided a general laboratory testing budget of \$17,900. In addition, laboratory testing has also been requested to be provided in general accordance with the MnDOT Consultant Specifications for Subsurface Investigation for Borings R-1 to R-17 and R-40 to R-41. We have estimated a MnDOT laboratory testing budget of \$11,670 for these borings. Our total estimated laboratory testing budget is \$29,570.

Reporting

A letter-style factual report will be prepared after completion of the borings and requested laboratory testing. The report will include a soil boring location sketches and summarize the subsurface soil and groundwater conditions at the boring locations, laboratory test results and our drilling procedures.

One original report and one copy of our report will be submitted to you and two copies to SEH. At your request, additional copies can be prepared for other project team members. Electronic copies of the report will also be provided to all parties.

Cost

We will furnish the services described in this proposal for a fee of **\$138,810**. Table 3 provides a breakdown of the proposed costs for the project.

Table 3. Proposed Costs

Service	Proposed Cost
1. Drilling Services	\$75,180
Truck	\$45,255
AT	\$29,925
2. Utility Clearance and Permitting	\$1,800
3. Traffic Control	\$20,335
General Signage	\$6,460
Lane Closure	\$9,000
Flagmen	\$4,875
4. Laboratory Testing	\$29,570
SEH	\$17,900
MnDOT	\$11,670
5. Sample Review, Management/Coordination, Factual Report	\$12,000
Total	\$138,815

Our work may extend over several invoicing periods. For work that is performed during the course of each invoicing period, we will submit partial progress invoices.



City of Maplewood
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Schedule

We anticipate the field exploration (drilling) will take approximately five to six weeks to complete; however, actual completion time will be dependent on traffic control and access constraints. Sample classification and laboratory testing will likely take an additional three weeks after completion of the drilling. We will pass along what results we have, however, as they are obtained and reviewed. We anticipate we can submit our factual report approximately eight to nine weeks after the start of the field exploration, depending on the project schedule.

If our proposed scope of services cannot be completed according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

General Remarks

We appreciate the opportunity to present this proposal to you. It is provided in duplicate so the original can be retained for your records and the ***copy can be signed and returned to us. Please return the signed copy in its entirety.***

The proposed fee is based on the scope of services described and the assumptions that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

City of Maplewood
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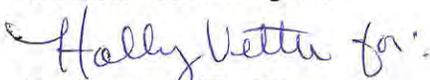
We included the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please call Josh Van Abel at 952.995.2310 or Matt Ruble at 952.995.2224.

Sincerely,

BRAUN INTERTEC CORPORATION


Joshua J. Van Abel, PE
Associate - Senior Engineer


Matthew P. Ruble, PE
Principal Engineer

c: Ron Farmer, PE; SEH, Inc.
Brent Theroux, PE; SEH, Inc.

The proposal is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Proposal-TH 36 and English St

Cost Estimate Table
 TH 36 and English Street Interchange
 Soil Borings and Laboratory Testing
 BL-11-06382
 JV 9/27/11



Service	Estimated Fee	
	MnDOT Portion	City Portion
1. Drilling Services	\$57,880	\$16,840
Truck	\$29,250	\$10,655
Truck OT/Prem	\$7,565	\$0
AT	\$21,065	\$6,185
2. Utility Clearance, Permitting	\$1,000	\$800
3. Traffic Control	\$10,775	\$8,695
General Signage	\$3,210	\$1,585
Lane Closure	\$7,565	\$0
Flagmen	\$0	\$7,110
4. Laboratory Testing	\$18,570	\$12,600
5. Sample Review, Management/Coordination, Factual Report	\$7,500	\$4,700
Subtotal	\$95,725	\$43,635
Total	\$139,360	



September 30, 2011

Attn: Jennie Read
Mn/DOT Area Engineer
1500 West County Road B2
Roseville MN 55113

RE: MnDOT Cost Participation Update
TH36/English Street Interchange Improvement
City Project 09-08

Dear Ms. Read:

As requested by Mn/DOT the City and its consultant have a breakdown of cost associated with the various elements of the main line highway including the lowering of the profile and the horizontal adjustment with centerline narrowing to create a true urban section in the subject area.

Provided in the attachments is a summary memo outlining the costs incurred by our consulting team for these changes, of which MnDOT stated it had an obligation, in addition to the construction cost of the components mentioned above. They can be summarized as follows:

- Preliminary re-design and revised EA associated with main line changes = \$59,000.
- Estimated construction cost associated with main line highway changes = \$3,500,000.

In addition to the identified costs above MnDOT has conveyed it is willing to contribute the construction administration which the City has a placeholder in the draft financing plan in an amount of \$1,000,000. I have attached the DRAFT financing plan that was recently discussed at our September 2011 project management team meeting.

The City looks forward to the continued partnership with MnDOT in moving this project towards construction in 2013. If you have any questions or would like additional information please do not hesitate to contact me directly at 651-249-2403.

Sincerely,

Michael Thompson, P.E.
City Engineer / Dep. Director of Public Works

Cc: Chuck Ahl, Public Works Director / Assistant City Manager
Wayne Norris, Mn/DOT North Area Manager



MEMORANDUM

TO: Michael Thompson
FROM: Mark Benson
DATE: September 30, 2011
RE: TH 36/English Street
SEH No. 113910

As the Highway 36/English Street interchange has progressed through the MnDOT review process, changes to the project scope occurred that impacted our consultant budget and fees. The first change was the decision by MnDOT to lower the TH 36 profile after the layout was completed. After revising the layout to reflect lowering the profile, the layout was resubmitted. During the second review of the layout Mn/DOT requested that the centerline be narrowed to create an urban section from the TH 61 interchange to tie in at the railroad bridge. These mainline changes affected both the previously completed drainage analysis and Environmental Assessment documentation. While these changes have resulted in an improved design, our project budget was impacted. Summarized below are costs we incurred due to these changes:

- Re-design associated with the lowering of Highway 36 - \$10,000
- Re-design and new layout process associated with the narrowing of TH 36 - \$30,000
- Hydraulic analysis, design and updated report associated with these changes - \$10,000
- Revised analysis and text for Environmental Assessment associated with these changes - \$9,000

Total cost for preliminary design rework associated with TH 36 mainline changes = \$59,000

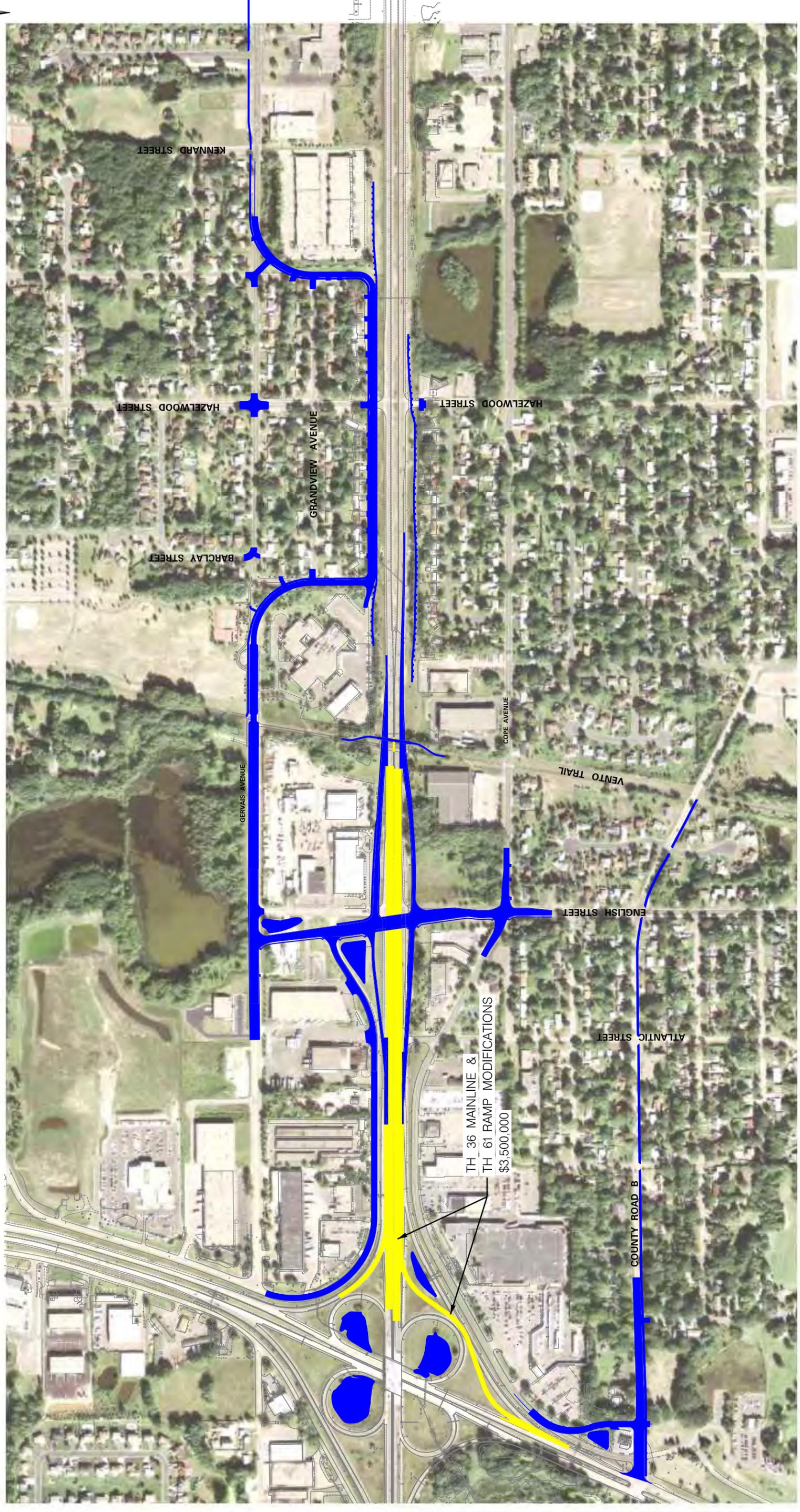
MnDOT has requested that we provide a construction cost for the project elements involved in the lowering of TH 36 and the mainline centerline narrowing. We completed an updated construction cost for the project using the LWD methodology. The cost estimate for the MnDOT portion of the project is \$3.5 million. The attached exhibit reflects the area that was included in the LWD estimate.

mdb

Enclosures: Cost split area and LWD form

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TH 36 / ENGLISH ST. INTERCHANGE
 TH 36 MAINLINE CONSTRUCTION



MEMORANDUM

TO: James Antonen, City Manager
FROM: Karen Guilfoile, City Clerk
RE: Temporary Gambling Resolution and Permit Fee Waiver
DATE: October 19, 2011

Tom Bye on behalf of MMFL Media (Minnesota Metro Fastpitch League), has applied for a temporary gambling license to be used at the Dog House Bar and Grill, 2029 Woodlyn Avenue, on November 19, 2011 from 4:00 p.m. to 7:00 p.m.

The temporary gambling permit will be used to conduct a raffle for a fund raiser being held for Shoua Yang. Miss Yang is a Maplewood resident that was diagnosed with cancer and is facing mounting medical bills that her three part-time jobs do not cover. Several surrounding business are donating goods and services for the event.

On behalf of the organizers, staff is requesting that the permit fee be waived.

BE IT HEREBY RESOLVED, by the City Council of Maplewood, Minnesota, that the temporary premises permit for lawful gambling is approved for MMFL Media (Minnesota Metro Fastpitch League), to be used at the Dog House Bar and Grill, 2029 Woodlyn Avenue, Maplewood, MN, on November 19, 2011 from 4:00 p.m. to 7:00 p.m.

FURTHERMORE, that the Maplewood City Council waives any objection to the timeliness of application for said permit as governed by Minnesota Statute §349.213.

FURTHERMORE, that the Maplewood City Council requests that the Gambling Control Division of the Minnesota Department of Gaming approve said permit application as being in compliance with Minnesota Statute §349.213.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

Recommendation

Approve the above resolution for temporary gambling and waive related fee as requested.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
SUBJECT: **Trash Collection System Analysis – Update on Contract Negotiations with Allied Waste Services**
DATE: October 19, 2011 for the October 24 City Council Meeting

INTRODUCTION

Since March of this year the City has been analyzing trash collection systems. One track of the analysis includes studying the feasibility of an organized system where the City contracts with one or several trash haulers to service residential properties in the City. The analysis included the release of a Request for Proposal (RFP) for city-wide residential trash collection. The City received six responses to the RFP. Allied Waste Services (“Allied”) was chosen as the top ranked proposer based on the evaluation criteria specified in the RFP. The City Council authorized staff to begin negotiations with Allied for a draft trash collection contract. This report is intended to update the City Council on the negotiations between the City of Maplewood and Allied for the draft trash collection contract.

Background

On July 11, 2011, the City Council authorized the release of an RFP for residential trash collection.

On August 19, 2011, the City received six responses to the RFP from the following companies:

- Allied Waste Services
- Dick’s Sanitation, Inc.
- Highland Sanitation and Recycling
- Tennis Sanitation, LLC
- Walters Recycling and Refuse, Inc.
- Waste Management, Inc.

On September 13, 2011, the Trash Hauling Working Group met to review and rank the proposals based on the evaluation criteria specified in the RFP. Allied was chosen as the top ranked proposer.

On October 10, 2011, the City Council authorized staff to negotiate with the top ranked proposer, Allied, for city-wide residential trash collection services.

DISCUSSION

Since October 10, 2011, staff and Rich Hirstein of Allied have been working on a draft city-wide residential trash collection contract. The contract work and negotiations have been very productive with no insurmountable issues raised between the parties. As of the writing of this staff report, most of the contract language has been successfully negotiated. Additional legal review is in progress to finalize the draft contract.

If successful negotiations with Allied continue to progress, staff will present the draft contract to the City Council on November 14, 2011. This is an accelerated schedule from the previous timeline which called for the draft contract to be presented to the City Council on November 28, 2011. This will allow additional time to review the details of the draft contract prior to the November 28, 2011, City Council meeting. November 28 has been scheduled as the date the City Council will decide on a trash collection system (i.e., improved open system or organized system).

RFP Requirements

The draft contract is based on the July 11 RFP and Allied's August 19 proposal. The RFP was drafted by the Trash Hauling Working Group and approved by the City Council and specified the following minimum requirements:

- City-wide trash collection for all single-family residential properties (properties with one to four units).
- Proposal options include: a contract for the entire City; or a contract for one to three of the City's existing day certain trash pickup districts.
- Term of Contract: Five years with two one-year extensions possible.
- Proposals can be submitted by one hauler or a joint proposal from up to four haulers. Joint proposals can be submitted for the entire City contract option only.
- RFP specifies billing directly by the Contractor to the residents.
- RFP specifies City-owned trash carts.
- RFP requires the vendor to submit a fixed base collection fee for all properties, with variable disposal fee pricing depending on cart sizes (i.e., 20/30/60/90 gallon).
- Added service requirements include pick up of yard waste, bulky items, extra bags, Christmas trees, e-waste.
- RFP does not include trash collection from City buildings or City clean-up events.

Contract Summary

Based on the RFP and Allied's proposal, following are the highlights of the draft trash collection system contract:

- Five-year contract, with two one-year extension options. Competitive purchase of services after the term of this contract ends.
- One-hauler, city-wide trash collection for all eligible, single-family residential properties (10,126 single-family households estimated).
- Townhomes and manufactured homes and other planned unit developments that currently have trash collection contracts are excluded from this contract (1,808 townhome, manufactured home, or PUD estimated). However, these developments can opt into the City's system at a later point in time under a procedure yet to be established by the City.
- City will purchase and own the trash carts, but they will be delivered, maintained, and inventoried by the Contractor. The Contractor will assist and advise the City on the survey of City residents to select the cart size of their choice.

- Contractor will do the billing.
- Collection hours from 6 a.m. to 6 p.m.
- Same day collections corresponding to the City recycling collection areas.
- Cost of trash collection will be based on a flat base collection fee, disposal costs for 20, 30, 60, or 90 gallon service levels, and annual consumer price index (CPI) and fuel adjustments.
- Residents are given credit on their trash bill for extended vacations of at least three weeks or more.
- Collection of yard waste based on a yearly fee. A separate yard waste cart (purchased and provided by the Contractor) plus up to five bags of yard waste are allowed per week as part of the base yearly fee.
- Collection of bulky items and e-waste based on a set fee per item.
- Collection of one Christmas tree as part of a resident's base collection fee.
- Future organic waste pilot collection program to be negotiated as part of the planning for this project in future years (possibly 2013 or 2014).
- Monthly and annual reports to verify items such as total quantities of trash, yard waste, and bulky waste collected, etc.
- Annual work plans which specify public education tools and other service improvements the Contractor could implement to assist the City in meeting waste reduction goals.
- Annual performance review will be required by the Environmental and Natural Resources (ENR) Commission and the City Council. The objective of the review is to review Contractor's performance, annual report, and work plan.
- Public education requirements to include an annual flyer and education tags to be left by Contractor's collection crew to instruct residents why certain materials were not collected and instructions for special collection.
- Customer complaints will be handled by the Contractor between the hours of 7 a.m. to 5 p.m. with a live person rather than a recording within an average of one minute of call connection.
- Disposal of all trash collection in the City at a resource recovery facility consistent with the current Minnesota Waste Management Act, Ramsey County Solid Waste Master Plan, Ramsey County facility operating contracts, and other Ramsey County policies.
- Trucks:
 - The Contractor will purchase new trucks for the Maplewood contract.
 - Trucks will run on B2 Bio diesel fuels.
 - Trucks will be equipped with:
 - Automatic lifters
 - Radio Frequency Identification (RFID) systems to read the RFID tags installed in the City trash carts
 - Automatic overload prevention devices that shut off the truck's packer system when the load reaches its maximum capacity
 - Windscreen attachments to reduce litter and blowing debris
- The Contractor will submit a detailed safety plan to the City for review and approval that will address all elements of the contract including trash, yard waste, and bulky waste collection operations.

- Liquidated damages are specified in the contract for violations such as failure to collect properly notified missed collections, failure to provide monthly and annual reports, failure to clean litter or spills that knowingly occur during collection operations, etc.
- Performance bond and insurance requirements.

Cost Analysis

Dan Krivit of Foth Infrastructure and Environment conducted a cost analysis of the draft contract to determine the total five-year contract costs to the City based on variables such as:

- Prices for each type and level of service as proposed.
- Assumed number of eligible households for each type and level of service as per the RFP.
- Assumed, forecasted changes in:
 - Disposal costs
 - Cost of living adjustments (via CPI index)
 - Fuel cost adjustments (via diesel fuel index)

The draft contract includes all prices as proposed by Allied and as per the RFP. The proposed Contract cost to residents, including all taxes and other surcharges, is estimated to be approximately \$1.1 million per year less than the current average published rates and approximately \$1.6 million per year less than the average actual rates.

RECOMMENDATION

Review and comment on this City staff summary memo of the draft trash collection contract between the City of Maplewood and Allied Waste Services.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
 Sarah Burlingame, Senior Administrative Assistant
DATE: October 18, 2011
SUBJECT: Approval of Charitable Gambling Fund Proposed Awards

INTRODUCTION

Each year the Maplewood City Council solicits requests for charitable gambling funds. Every year the requests for funds have exceeded the available funds. That is the case this year. The city received 17 applications with \$53,091 in requests. The amount of funds available is \$30,000.

BACKGROUND

On October 10, 2011, the City Council was presented with the applications for 2012 Charitable Gambling Funds. The Council reviewed the requests and submitted to City Staff their individual voting sheets on award amounts. The votes were combined into one spreadsheet and an average of the suggested award amounts was used to total the award amounts presented today. This spreadsheet is provided, for reference, as an attachment.

Each of the organizations requesting funds is listed below, as well as their requested amounts and the final suggested award amounts tallied from the City Council’s vote.

Organization	Amount Requested	Proposed Award
American Red Cross - TC Area Chapter	\$2,500	\$600
Boy Scout Troop 461	\$2,500	\$1,250
Dispute Resolution Center	\$3,000	\$1,300
District 622 ADD/ADHD Support Group	\$600	\$300
District 622 Education Foundation	\$2,500	\$1,085
Friends of Ramsey County Libraries	\$4,500	\$1,690
Maple Tree Monastery Childcare Center	\$3,176	\$385
Maplewood Area Historical Society	\$7,614	\$4,483
Maplewood Mall - Simon Youth Foundation	\$500	\$280
Maplewood Police Explorers	\$8,000	\$4,950
Maplewood Police Reserves	\$5,000	\$3,900
Maplewood Youth Scholarship Fund	\$3,000	\$1,760
North St. Paul Area Food Shelf	\$1,000	\$900
Ramsey County Fair	\$3,200	\$2,100
Second Chance Animal Rescue	\$2,000	\$650
Tubman Family Alliance	\$3,500	\$1,800
Weaver Elementary PTA	\$500	\$250
Fund Reserves		\$2,317
TOTAL	\$53,091	\$30,000

RECOMMENDATION

Staff recommends the approval of the proposed awards amounts as listed above.

Attachments:

1. Charitable Gambling Funds Proposed Awards for 2011 Spreadsheet

2012 Charitable Gambling Funds Score Sheet

Organization	Amount Requested	WR	KJ	JL	MK	JN	Proposed Award
American Red Cross - TC Area Chapter	\$2,500.00	\$1,000	\$1,000	\$1,000	\$0	\$0	\$600
Boy Scout Troop 461	\$2,500.00	\$500	\$1,000	\$1,500	\$2,500	\$750	\$1,250
Dispute Resolution Center	\$3,000.00	\$1,000	\$1,500	\$2,000	\$1,000	\$1,000	\$1,300
District 622 ADD/ADHD Support Group	\$600.00	\$300	\$200	\$600	\$0	\$400	\$300
District 622 Education Foundation	\$2,500.00	\$1,500	\$1,800	\$1,000	\$0	\$1,125	\$1,085
Friends of Ramsey County Libraries	\$4,500.00	\$2,700	\$2,000	\$1,000	\$500	\$2,250	\$1,690
Maple Tree Monastery Childcare Center	\$3,176.50	\$0	\$800	\$0	\$0	\$1,125	\$385
Maplewood Area Historical Society	\$7,614.00	\$5,000	\$3,200	\$1,000	\$7,614	\$5,600	\$4,483
Maplewood Mall - Simon Youth Foundation	\$500.00	\$0	\$500	\$500	\$0	\$400	\$280
Maplewood Police Explorers	\$8,000.00	\$5,750	\$3,000	\$2,000	\$8,000	\$6,000	\$4,950
Maplewood Police Reserves	\$5,000.00	\$3,750	\$5,000	\$2,000	\$5,000	\$3,750	\$3,900
Maplewood Youth Scholarship Fund	\$3,000.00	\$2,000	\$1,800	\$3,000	\$0	\$2,000	\$1,760
North St. Paul Area Food Shelf	\$1,000.00	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$900
Ramsey County Fair	\$3,200.00	\$3,000	\$2,200	\$500	\$3,200	\$1,600	\$2,100
Second Chance Animal Rescue	\$2,000.00	\$0	\$1,000	\$1,000	\$0	\$1,250	\$650
Tubman Family Alliance	\$3,500.00	\$3,000	\$1,500	\$2,000	\$1,000	\$1,500	\$1,800
Weaver Elementary PTA	\$500.00	\$0	\$500	\$500	\$0	\$250	\$250
Fund Reserves		\$0	\$2,000	\$9,400	\$186	\$0	\$2,317
TOTAL AMOUNT OF REQUESTS	\$53,091	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000

An estimated **\$30,000** is available revenue from proceeds of the 10% Charitable Gambling Tax. Any reduction in available funds will result in a proportional reduction of the award amount.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer/ Dep. Public Works Director
Steven Love, Assistant City Engineer
Jon Jarosch, Staff Engineer
SUBJECT: **2012 Mill & Overlays, City Project 11-15, Resolution Accepting Feasibility Study and Calling for Public Hearing**
DATE: October 12, 2011

INTRODUCTION

The feasibility study for the 2012 Mill and Overlays, City Project 11-15, is complete and available in the office of the city engineer. Copies will be distributed to council members prior to the meeting. The study includes information on the proposed improvements, costs, and proposed financing. An executive summary of the feasibility study is attached to this report. The city council will consider accepting the feasibility study, authorizing the preparation of plans and specifications, and ordering a public hearing to be held on November 14, 2011.

BACKGROUND

It is important that the city maintains its infrastructure valued at a little under \$200 million. The streets associated with the 2012 Mill and Overlay project have continued to deteriorate over the years with the streets having a current weighted average PCI rating of 63 (on a scale of 1 to 100) as indicated on the approved 2012 -2016 CIP. The public works department routinely fields calls from residents on the current conditions of these roads. The maintenance staff spends a considerable amount of time maintaining these streets by patching minimum depth surface failures, which are visually apparent especially along Highwood and Linwood Avenues. The majority of the streets associated with project are classified as major collectors. Major collectors see a higher level of daily traffic than a local road, which adds to the time and cost spent each year to perform the necessary patching maintenance.

The streets associated with the proposed project can be seen on the attached project location maps and are listed below:

- Conway Avenue – (McKnight Road to Century Avenue)
- Highwood Avenue – (McKnight Road to Farrell Street)
- Linwood Avenue – (McKnight Road to Century Avenue)
- Maryland Avenue – (McKnight Road to Lakewood Drive)
- Roselawn Avenue – (Rice Street to Highway 61)
- Stillwater Avenue – (McKnight Road to Lakewood Drive)
- Southlawn Drive – (Beam Avenue to Legacy Parkway)

The feasibility report was ordered at the July 27, 2011 city council meeting. A letter and information packet was mailed to the residents on August 9, 2011 to provide information on the council's action and to notify them that preliminary engineering and site review would begin within the neighborhood. The informational packet contained a questionnaire, information about proposed the mill and overlay project, a project location map, and a letter explaining assessments.

Informational neighborhood meetings were held September 19 and 20, 2011 at the Maplewood Community Center. Staff mailed out the invitation to 324 property owners. Approximately 50 residents attended the September meetings. Meetings generally ran from 5:00pm to 7:00pm including a presentation, question and answer session, neighborhood brainstorming session, and one-on-one conversations with city staff. Items presented at these meetings included the public improvement process, an explanation of why these streets were chosen for improvements, project scope, proposed assessments, and an estimated project timeline. Staff also solicited feedback from residents on whether or not there was anything additional residents felt could be addressed by this project.

From discussion with the residents there are concerns over the proposed assessments, traffic speeds, and volume of bus/truck traffic. During the design phase of the project staff will review traffic calming measures that were discussed at the neighborhood meeting, such as dynamic speed signs, to determine if they can be incorporated into the project. A summary of the response to the questionnaires sent to the residents on the project streets, along with a summary of written comments, are attached to this report.

DISCUSSION

According to the approved 2012 – 2016 CIP the proposed mill and overlay project was to be split over the 2012 and 2013 construction seasons. However, due to the volume of complaints on the subject roadways and in the interest of creating efficiencies and cost savings by minimizing administration costs, it has been proposed to construct all of the improvements in 2012.

The main focus of the proposed project is the rehabilitation of the pavement surface. Staff is proposing to remove the top 2 inches of existing bituminous by milling (i.e. grinding) and thereby removing the damaged surface. Following the milling operation the milled pavement surface will be inspected for subgrade failures and additional corrective measures will be applied as necessary.

With the goal of the project being pavement rehabilitation there are no major utility upgrades proposed as part of this project. Minor upgrades associated with this project include the replacement of outdated sanitary sewer castings with castings meeting current city standards and replacement of damaged storm sewer castings. Prior to the placement of the new bituminous overlay all castings will be adjusted to their appropriate heights.

For those streets with existing concrete curb and gutter it is proposed to remove and replace damaged or broken panels prior to the placement of the new bituminous overlay. It is estimated that approximately 10% of the existing concrete curb and gutter will need to be replaced. Staff also recommends replacing all bituminous curb on the project streets as milling along the base of the curb can further damage the curb and would result in a seam in the bituminous near the base of the curb. Curbing is often used to contain and help transmit storm-water runoff. Having a seam where the water is concentrated increases the risks of degradation to the roadway.

Existing pedestrian curb ramps will be reviewed and evaluated to ensure they meet current ADA requirements. The final steps of the project will be the placement of a new 2-inch bituminous overlay and the restriping of the road way. The project street widths range from 30 to 44 feet wide and are proposed to remain similar. Striping may be adjusted to narrow driving lanes in order to create wider shoulders for bikers to follow a complete streets approach.

BUDGET

The total project cost as identified through the feasibility process is \$3,194,800. The project budget detailed in the City’s Capital Improvement Plan is \$2,140,000. The project budget is higher than the Capital Improvement Plan estimate due to the following reasons:

- The Capital Improvement Plan estimated the proposed work based on a cost per mile of road. Conway Avenue and Southlawn Drive account for 1.4 of 5.7 miles of the proposed project. These are 4-lane streets and will therefore cost twice that of a two lane street to perform the proposed improvements.
- The majority of the streets, with the exceptions of Conway Avenue and Southlawn Drive, have a large amount of bituminous curb that is proposed to be removed and replaced as part of the proposed project. Staff believes this to be appropriate design item to be included as part of the mill and overlay as it will allow for the replacement of broken or damaged curb and eliminate issues that may arise by having a pavement seam adjacent to the curb line.

The following is a comparison of the current feasibility costs and those in the adopted Capital Improvement Plan:

ESTIMATED PROJECT COST RECOVERY		
FUNDING SOURCE	TOTAL AMOUNT	% OF TOTAL PROJECT
M.S.A. BONDS	\$1,266,400	40%
SANITARY SEWER FUND	\$59,900	2%
ENVIRONMENTAL UTILITY FUND	\$46,200	1%
SPECIAL BENEFIT ASSESSMENT	\$1,146,000	36%
W.A.C. FUND	\$26,300	1%
3M TAX INCREMENT FINANCING	\$650,000	20%
TOTAL FUNDING	\$3,194,800	100%

A portion of the project costs, not previously shown in the CIP Funding plan, will be funded through special benefit assessments, consistent with the City’s assessment policy, in addition to potential 3M TIF Funds. If the 3M TIF funding is not available, the remaining project costs would be recovered by increasing the M.S.A. bonding. It is important to note this funding plan does not utilize general tax levy dollars.

It is important to note that an independent appraisal firm was hired to ascertain the special benefit as a result of proposed project. This information was used to set the proposed special benefit assessment amounts for the project area.

Even though this project does not utilize general tax levy money, the intent is to design this project with a number of bid alternate options. This would allow the City to reduce the scope of improvements by eliminating bid alternates, such as Conway Avenue and/or Southlawn Drive, if necessary. In essence, this would allow the bids to be received and the city can choose the design based on the cost it is comfortable with in order to proceed.

RECOMMENDATION

It is recommended that the city council approve the attached resolution accepting the feasibility report, authorizing the preparation of plans and specifications, and calling for a public hearing for 7:00 p.m., Monday, November 14, 2011, for the 2012 Mill and Overlays, City Project 11-15.

Attachments:

1. Resolution
2. Executive Summary
3. 2012-2016 CIP Sheet
4. Questionnaire Results
5. Location Map

**RESOLUTION
ACCEPTING FEASIBILITY STUDY AND CALLING FOR PUBLIC HEARING**

WHEREAS, pursuant to resolutions of the council adopted June 27, 2011, a report has been prepared by the city engineering division with reference to the improvement of the 2012 Mill and Overlays, City Project 11-15, and this report was received by the council on October 24, 2011, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

1. The council will consider the 2012 Mill and Overlays, City Project 11-15 in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$3,194,800.
2. The city engineer, or designated staff engineer, is the engineer for this improvement and is hereby directed to prepare final plans and specifications for the making of said improvement.
3. The finance director is hereby authorized to make the financial transfers necessary for the preparation of plans and specifications. A proposed budget of \$3,194,800 shall be established. The proposed financing plan is as follows:

ESTIMATED PROJECT COST RECOVERY		
FUNDING SOURCE	TOTAL AMOUNT	% OF TOTAL PROJECT
M.S.A. BONDS	\$1,266,400	40%
SANITARY SEWER FUND	\$59,900	2%
ENVIRONMENTAL UTILITY FUND	\$46,200	1%
SPECIAL BENEFIT ASSESSMENT	\$1,146,000	36%
W.A.C. FUND	\$26,300	1%
3M TAX INCREMENT FINANCING	\$650,000	20%
TOTAL FUNDING	\$3,194,800	100%

4. A public hearing shall be held on such proposed improvement on the 14th day of November, 2011 in the council chambers of city hall at 7:00 p.m., and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Approved this 24th day of October 2011

**FEASIBILITY REPORT
2012 MILL AND OVERLAYS
CITY PROJECT 11-15**

CONWAY AVENUE, HIGHWOOD AVENUE, LINWOOD AVENUE, MARYLAND AVENUE, ROSELAWN AVENUE, SOUTHLAWN DRIVE, STILLWATER AVENUE

EXECUTIVE SUMMARY

Project Summary

This feasibility report has been prepared for the 2012 Mill and Overlays, City of Maplewood Project 11-15. The above referenced streets total approximately 5.7 miles in length. The proposed improvements include the following:

- 1) A 2" mill and overlay of all project streets. Sub-grade repairs would be performed in areas of failure as necessary to support the overlay.
- 2) Removal and replacement of damaged sections of concrete curb and gutter.
- 3) Removal and replacement of all bituminous curbing.
- 4) Replacement of outdated sanitary sewer castings.
- 5) Replacement of damaged storm sewer castings.
- 6) Replacement of pedestrian curb ramps as necessary.
- 7) Consider the installation of traffic control measures such as dynamic speed display signs and stop signs.
- 8) Consider the installation of additional street lighting.
- 9) Consider the extension of water and sewer service to properties at the east end of Linwood Avenue.

Project Cost

The estimated project cost is \$3,194,800 and is outlined as follows:

PROPOSED IMPROVEMENTS	TOTAL AMOUNT	% OF TOTAL PROJECT
STREET IMPROVEMENTS	\$ 3,062,400.00	95.9%
DRAINAGE IMPROVEMENTS	\$ 46,200.00	1.4%
SANITARY SEWER IMPROVEMENTS	\$ 59,900.00	1.9%
WATER SYSTEM IMPROVEMENTS	\$ 26,300.00	0.8%
TOTAL ESTIMATE OF PROJECT COSTS	\$3,194,800	100%

The estimated costs includes 8% contingencies and 15% overhead, which include engineering, administrative, legal, and fiscal expenses.

Proposed Financing

The improvements are proposed to be financed through a combination of special assessments to the benefiting properties, Municipal State Aid Bonds (M.S.A.), Sanitary Sewer Fund, Environmental Utility Fund, W.A.C. and potential 3M TIF funds. The following is a summary of the estimated financing for the proposed project.

ESTIMATED PROJECT COST RECOVERY		
FUNDING SOURCE	TOTAL AMOUNT	% OF TOTAL PROJECT
M.S.A. BONDS	\$1,266,400	40%
SANITARY SEWER FUND	\$59,900	2%
ENVIRONMENTAL UTILITY FUND	\$46,200	1%
SPECIAL BENEFIT ASSESSMENT	\$1,146,000	36%
W.A.C. FUND	\$26,300	1%
3M TAX INCREMENT FINANCING	\$650,000	20%
TOTAL FUNDING	\$3,194,800	100%

Schedule

The following schedule may be implemented, should it be determined to proceed with the project:

Receive feasibility study	10/24/2011
Order public hearing	10/24/2011
Public hearing	11/14/2011
Authorize preparation of plans and specifications	11/14/2011
Approve plans and specifications/Authorize advertisement for bids	2/13/2012
Bid date	3/30/2012
Assessment hearing	4/9/2012
Accept bids/award contract	4/9/2012
Begin construction	May 2012
Complete construction	September 2012
Assessments certified to Ramsey County	November 2012



Photo of distresses on Linwood Avenue

CITY OF MAPLEWOOD CAPITAL IMPROVEMENT PLAN 2012 - 2016

PROJECT TITLE: Mill and Overlays **TOTAL COST:** \$2,140,000

PROJECT NUMBER: PW12.010 **PROJECT CATEGORY:** Public Works

DESCRIPTION: Mill and Overlay of Collector Streets

JUSTIFICATION:

The following collector streets are in need of mill and overlay to rehabilitate the deteriorating surface of the pavement: Highwood Avenue (from McKnight to New Century), Southlawn Drive (from Legacy Parkway to Beam Avenue), Maryland Avenue (from McKnight to Lakewood), Conway Avenue (from McKnight to Century), Linwood Avenue (from McKnight to Century), Roselawn Avenue (from Highway 61 to Rice Street), and Stillwater Avenue (from McKnight to Lakewood) 5.7 miles of street, Average PCI: 63

PROJECT COSTS AND FUNDING SOURCES BY YEARS:

Funding Source	Prior Years	2012	2013	2014	2015	2016	Funding Total
St. Paul W.A.C. Fund	0	21,400	25,000	0	0	0	46,400
Environmental Utility Fund	0	30,000	34,200	0	0	0	64,200
Sanitary Sewer Fund	0	23,600	19,200	0	0	0	42,800
Bonds-M.S.A.	125,000	800,000	1,061,600	0	0	0	1,986,600

PROJECT STARTING DATE: June 2011	PROJECT COSTS	
	Preliminaries:	\$300,000
	Land Acquisition:	\$0
	Construction:	\$1,840,000
	Equipment and Other:	\$0
PROJECT COMPLETION DATE: October 2013	Project Costs:	\$2,140,000
NEIGHBORHOOD: Not Designated		

2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Conway	Conway Avenue	none		none			Are they going to have turn off our utilities on the frontage road.
Conway	Conway Avenue	none		none		none	
Conway	Conway Avenue	None		None		On street ponding at end of driveway and in front of mailbox	
Conway	Conway Avenue	none		none		none	
Conway	Conway Avenue	Other	Utilities should be below grade far enough as not to interfere with Road Work. Contact S. Maleitzke with questions.				
Highwood	Beth Court						Why? The road surface west of Dahl is in good condition and has a low traffic count.
Highwood	Crestview Dr.	none		medical	Chemo Treatments		
Highwood	Farrell St.			Other	Have new development at Farrell St. S. And have to make sure we have access for our model home.		Just as noted above that the entrance to Farrell is not blocked by trucks and that Highwood is open to Century.
Highwood	Ferndale St.	Sprinkler System, Invisible Fence					
Highwood	Ferndale St.	none		none		no	
Highwood	Highwood Ave.			other	school transportation		Please work closely with us to determine if we need to move student bus stops.
Highwood	Highwood Ave.	none		none		no drainage issues	
Highwood	Highwood Ave.	sprinkler system					Are you also putting curbs in?
Highwood	Highwood Ave.						This should be taken out of the State and City taxes which we already paid for street repair.
Highwood	Highwood Ave.						I am not in favor of this project. It is unnecessary, and I cannot afford the assessment. I am unemployed and have no money in which to pay it.
Highwood	Highwood Ave.	none		none			The way the economy is today it's really unreasonable to expect people to pay \$2500 for a road that was improved not that long ago.

2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Highwood	Highwood Ave.			Medical, handicapped	wife has handicap, stroke		How dare you since the worst economic times since the great depression you charge \$2500 for a street that is very serviceable. What about the people that are in the culdesacs that use the street as their main outlet. You are leaving this cost to a few residents to pay for (not charging homeowners that do not have a driveway but have property on it) an unnecessary improvement with main outlet. This was NOT thought out at all!! The curbs on this street are fine. There is no reason for you to spend the few homeowners money for the cost of something that is not necessary! Why are you not charging by the foot? Homeowners are barely hanging on to their homes and you want to add extra that they cannot afford. Charge everyone not just a few if this is necessary, which it is not! The new developments made this worse. Why are they not paying?!?
Highwood	Highwood Ave.	none		no			
Highwood	Highwood Ave.	I believe only utilities, gas, electric, cable tv, for public use in street. I have gas an water to my house/cable tv overhead.		none		none	Very expensive! I can't afford it!
Highwood	Highwood Ave.	none			just be able to get one of us out for work each day.	There is a ridge in front of our driveway to keep rain water from running into our driveway and creating wash outs on the side of our house. During the last full road construction project (1998) we were having house remodeling done and the city said they would be back to finish but they never showed up. I finally had to call to get someone out to look at how badly our side yard was being damaged by the street runoff which is when the ridge was placed. Please be aware of that.	Please have an assessment hearing in the south end of Maplewood as there are many of us that live south of I-94.
Highwood	Highwood Ave.	NA		NA		We currently have a small curb lip on the front of the driveway as w/o it all the street run off drains down driveway. Please replace.	The speed on Highwood is currently 30 mph. However, during peak times (early morning/evening) they increase dramatically. Could we get a stop sign somewhere to slow vehicles as with new pavement they will only increase? Or could we receive additional patrols after work completed.
Highwood	Highwood Ave.						Please consider widening the street or adding sidewalk. There is a substantial pedestrian and bike use. Speed bumps needed. The road is very straight and only the current rough condition slows the traffic to a safe level.
Highwood	Highwood Ave.	none		none			I was wondering if power lines will be buried with this project?
Highwood	Highwood Ave.			home business			
Highwood	Highwood Ave.	none		none		none	
Highwood	Highwood Ave.	irrigation system					

2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Highwood	Highwood Ave.	Sprinkler system					I see someone was smart enough to put a return name and address on the info letter. Duh!
Highwood	Highwood Ave.	invisible fence		graduation party			
Highwood	Highwood Ave.	Other	Lamp post wiring from lamp post to driveway for future light project				I was under the impression that Highwood Ave. was a county road and wouldn't be charged for improvements when I bought my home - 1971 or so.
Highwood	Highwood Ave.	Other					Are sidewalks or walkways in the plan for Highwood?
Highwood	Marnie St.	none		none		None	
Highwood	McClelland St.	none		handicapped	handicapped child		
Highwood	McClelland St.	none		N/A			
Highwood	Red Pine Circle	none		none		none	
Highwood	Schaller Dr.	none		medical, handicapped			I am very much opposed to the project as I stated in my previous correspondence.
Linwood	Beth Court						The need is not apparent.
Linwood	Dahl Ave.	N/A		Home business	We just need to get to our house.	No.	It really needs this work. Thank you!
Linwood	Dahl Ave.			graduation party			
Linwood	Farrell St.			Other	My new development has a model home that is open Thurs. - Sun.		I would like to discuss access to my development, Cardinal Cottagewood.
Linwood	Linwood Ave.			not at this time		Storm sewer located at corner of McKnight and Linwood, overflow runs into yard and boulevard.	
Linwood	Linwood Ave.						Not convinced we need concrete curbs, etc. Will encourage traffic. Do not want to pay extra so others in neighborhood or outside of neighborhood would benefit. Linwood already is a route for Woodbury people - do not want to foster this.
Linwood	Linwood Ave.						Linwood has become a main thoroughfare for Woodbury residents and others to get to McKnight. Heavy traffic of cars and trucks with nobody enforcing the speed limit and axle weights. With the land development in the area, has increased the traffic. Why should the people who live on Linwood have to pay for others that tear up the street. Linwood was resurfaced less than 8 years ago, why does it need to be done again? Probably because of such high flow of traffic. Again, this should not be the responsibility of the Linwood residents to pay. Our property taxes have increased substantially, the city needs to figure out how to allocate monies so that we don't have to pay extra to fix Linwood Avenue.
Linwood	Linwood Ave.						
Linwood	Linwood Ave.	none		none		none	Not good timing with the current economy. Street was very poor when we moved here in 1986. No gutters & broken blacktop. Actually conditions now are a big improvement. Family up the street washes garden produce for sale which is eroding the gutters on our hill to the street drain. Otherwise no problems. Really thinking this project is not critical at this time. Possibly in 4 to 5 years.
Linwood	Linwood Ave.	none		none		none	

2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Linwood	Linwood Ave.	none		none		none	Concerns with our responsibility to pay for it and how our family will be able to afford it.
Linwood	Linwood Ave.	none		no			City and/or contractor employees have permission to access 2425 Linwood Ave. E property as necessary to accomplish their jobs.
Linwood	Linwood Ave.	none		none		none	I believe the costs should be assessed on a "per frontage foot" basis instead of a "by the lot" basis.
Linwood	Linwood Ave.	none		none			This is the 4th time in 25 years I've been assessed. The burden on budget is extreme.
Linwood	Linwood Ave.	drain tile system	follows east side of driveway almost to curb	home business	piano students during afternoon/evening hours MTWT		
Linwood	Linwood Ave.	irrigation system		Handicapped	Jeffrey Battey is in a wheelchair, picked up M-F by large bus going to training center in St. Paul (8:45 - 3:45)		For retired people this is a big extra burden. Property taxes are 9% over last year, \$2660 on my 1300 sq foot house making a total of \$5000+ for the year. At my age (83) deferred payment doesn't make sense. I think the pain should be spread. People living on Linwood Ct., Dahl, Plano, police firing range, golf course, etc. use Linwood more than I do. The cul de sacs all use Linwood as their access. Many cars use our street as an entrance to the freeway.
Linwood	Linwood Ave.	none		none		none	Nothing says "Welcome to Maplewood" to a brand new homeowner like an assessment! It is NOT needed, Linwood is perfectly serviceable. All making that road smooth as glass will do is encourage more people to blow the stop sign at Linwood & Sterling. When someone gets hurt or injured at that intersection I will be at the council meeting to make this point again. There are plenty of crappy streets in Maplewood. Why re-do this one that doesn't need it? I work from home, I don't want the hassle, cost or increased traffic this proposal will bring. Find a better spot that needs this to spend mine and city funds. Please reconsider this unnecessary project and don't make us sorry we chose Maplewood to live.
Linwood	Linwood Ave.						2578-2588-2596 Linwood was completely redone for new Sanitary Sewer and Water 2008
Linwood	Linwood Ave.		I choose not to respond or cooperate. What is being proposed is grossly unfair to Linwood property owners.		I choose not to respond or cooperate. What is being proposed is grossly unfair to Linwood property owners.		Linwood is no longer a residential street or even a neighborhood feeder street. With the completion of the Lake Road Access from Woodbury and the variance granted New Century to vacate an East-West feeder, Linwood has become a major thoroughfare. It would be criminal to assess Linwood residents for an improvement to assess Linwood residents for an improvement that increases the traffic on Linwood by non-Linwood residents.
Linwood	Linwood Ave.		If the plan is to assess only the residents with properties abutting Linwood, I chose not to respond or cooperate. The city is responsible for making Linwood a thoroughfare. It is not a residential street.		If the plan is to assess only the residents with properties abutting Linwood, I chose not to respond or cooperate. The city is responsible for making Linwood a thoroughfare. It is not a residential street.		
Linwood	Linwood Ave.			home business			

2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Linwood	Linwood Ave.	Other	comcast cable	none		none	It would be really nice to know what you are proposing to do on Linwood and know why we are being assessed for it when we haven't been in over 21 + years we have lived here.
Linwood	Linwood Ave.	drain tile system	under driveway to drain the ditch near the street				I do not want the end of my cement driveway disturbed during this project. Last time the street was resurfaced part of the cement driveway was removed which was completely unnecessary and it was not replaced with cement I do not want that to happen this time.
Linwood	Linwood Ave.			medical, handicapped			Keep 24 hour access to residence during construction.
Linwood	Linwood Ave.						In 2009 sewer and water were installed on our property. As part of this project, the street in front of our house (and 2 adjoining properties) was taken down to the road bed and rebuilt. All properties were assessed and 12 years remain on this assessment. We feel that according to your paper work properties that have previously been assessed for major street reconstruction will not be assessed for 35 years. Our property definitely falls into this category.
Linwood	Linwood Ave. E.	sprinkler system					The area immediately in front of our property was redone within the last 5 years. Will this be included in the project. If not, can we avoid the assessment on our property?
Linwood	Linwood Avenue	none				if you could lower the catch basin in front of our house the birdbath in my driveway would be eliminated.	I support the project - especially if you could lower our catch basin a ring or two. Thanks.
Linwood	Linwood Ct.						Concerned if school bus will have access to Linwood Ct. during construction.
Linwood	Linwood Ct.	NA		NA		don't know	
Linwood	Linwood Ct.	none		none			
Linwood	Linwood Ct.	none		none		none	Long overdue.
Linwood	Linwood Ct.	none		none		none	Great idea, long overdue.
Linwood	Sterling St.	drain tile system	underground drain tile to 10' from street	none		none	
Maryland	Maryland Ave.	none		none		none	
Maryland	Maryland Ave.	none		none		no	
Maryland	Maryland Ave.			Medical, handicapped	We are handicapped.		
Maryland	Maryland Ave.					All the rain water from 150' runs into our driveway. Fill it with water.	
Maryland	Maryland Ave.	none		Graduation Party, Home business			
Maryland	Maryland Ave.	none		none			
Maryland	Maryland Ave.	none		none		Water ponds on the foot of my driveway.	
Maryland	Maryland Ave.			home business	I have 2 driveways, I need access to home & garage.		The neighborhood people are all low income.

2012 Mill and Overlays, Project 11-15
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Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Maryland	Maryland Ave.	Other	Driveway has heated coils that run to the street.	Handicapped	Group home with individuals with wheelchairs.		Group home. Need safe place to transfer people in wheelchairs from bus to house.
Maryland	Maryland Ave.	other	driveway heated, (coils to end of driveway)	Handicapped	group home with people in wheelchairs - need safe place to transfer people from bus to		
Maryland	Maryland Ave.	sprinkler system	on my side of the curb			The house at 2355 Maryland has a heated driveway - when it snows the water flows down the driveway into the street and down the hill (east toward my house) makes it down just far enough for the plow to fill my driveway with slush. A drain at 2355 Maryland I think is in order.	Would like to see the "pork chop" removed at the corner of Lake wood & Maryland - it would help to slow traffic down going west on Maryland. This property (NW corner of Lakewood and Maryland) was assessed when Maryland had curbs put in going west for approx. 250 west, at that point the curbing stops.
Roselawn	Adolphus St.			Medical and Handicapped	Thank you.		
Roselawn	Adolphus St.	NA		NA		None	I am totally confused. We've already been assessed for the Western Hills Project. Is this a separate project?
Roselawn	Adolphus St.				We have a chain link fence around our yard. Our only exit & access is Roselawn Ave. We have not other way to get out of our property. Corner Lot.		
Roselawn	Arcade St.						
Roselawn	Arcade St.	none		none		Bad storm drain pipe that crosses from Roselawn to Arcade St.	
Roselawn	Arcade St.						Roselawn is a major artery between 61 and 35E, it is not a private residential street. I do not believe those of us w/houses on Roselawn should pay an additional assessment to subsidize what should be a project completely funded by the City of Maplewood.
Roselawn	Edgerton St.			other	driveway should be useable during memorial day weekend		
Roselawn	Edgerton St.	none		Home Business	Work at home office that needs phone/internet and cable/internet access uninterrupted.	Our corner. SW corner of Edgerton & Roselawn is a "gathering" place for sewer/waste water from nursing home, school, etc.	Having electrical power, cable/internet and phone/landline are of utmost importance for home business. More so than coming and going from driveway even. Thank you!
Roselawn	Edgerton St.			Other	School is out on June 8, 2012. Summer school likely starts June 26th. It would be good if the Roselawn major work could be done in this window of time.		
Roselawn	Jackson St.	none		none		none	
Roselawn	Rice			business	business access		David Parupsky is property owner. Carhop leases the business.

2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Roselawn	Rice			business			I do not believe that the project needs to be done on Roselawn ave. Roselawn is in good shape and does not need to be repaved. The project would be an unnecessary expense to the landowners on Roselawn. Please send me the list of other homeowners on Roselawn Ave. who received this notice.
Roselawn	Roselawn Ave.	none		medical	Boyfriend is 90% disabled veteran.		Can we make the road a non-trucking route? They are ruining the road I am going to have to pay for. They should have to take Hwy. 36. These roads are not meant for the heavy semi tankers.
Roselawn	Roselawn Ave.	none		medical, handicapped	Boyfriend is 90 % disabled and lives there too.		We are concerned about semi trucks and other large trucks. They have ruined the road already. Can we make it a non-truck route? And are the businesses these trucks are from going to help pay to fix the damage they have caused.
Roselawn	Roselawn Ave.	none		none		none	
Roselawn	Roselawn Ave.	none		none		none	
Roselawn	Roselawn Ave.	none		none		None	
Roselawn	Roselawn Ave.	none		none			Seems expensive for just a recover job. Seal coating is a good alternative.
Roselawn	Roselawn Ave.	none		none			Is questioning the competency of staff because of sending out 2 questionnaires.
Roselawn	Roselawn Ave.						
Roselawn	Roselawn Ave.						Our driveway is on Jackson St. We have already paid for the road on Roselawn approx. 22 years ago. Are you going to charge Centerline Bus or Schroeder Milk or the St. Paul Water Utilities? Milk Co. uses Roselawn 24/7 365 days per yr. We were told when there was a traffic study going on that large trucks could not be run near schools and daycares where children are present. Is it true?
Roselawn	Roselawn Ave.			handicapped	Elderly person at home		See Attached.
Roselawn	Roselawn Ave.						
Roselawn	Roselawn Ave.						I am concerned that the truck traffic will again damage the road prematurely. I detest being assessed for the work that is necessary due to the great number of heavy trucks using this road.
Roselawn	Roselawn Ave.	home daycare		none			
Roselawn	Roselawn Ave.	none		none		none	
Roselawn	Roselawn Ave.	none			I'm 93 years old. Who knows?		Unless this street is declared residential I see no need for this project as the trucks will have it wrecked in a year. Why should we improve the road for the trucking end. Also if this project does not install curbing forget it. Right now I have no curbing.
Roselawn	Roselawn Ave.	none	mailbox	Medical	?	Poor drainage. Everything ends up at the end of driveway.	If this is a county road then the county should be responsible for it. If it is a city street then all semi trucks and busses should be banned from it.
Roselawn	Roselawn Ave.	none		none			I think this is a good idea. It should help reduce street noise due to trucks and busses going over cracks and bumps. Roselawn is heavily used by bicyclists and pedestrians. The project will improve the road for them and increase the aesthetics of the street.
Roselawn	Roselawn Ave.	none		none		none	

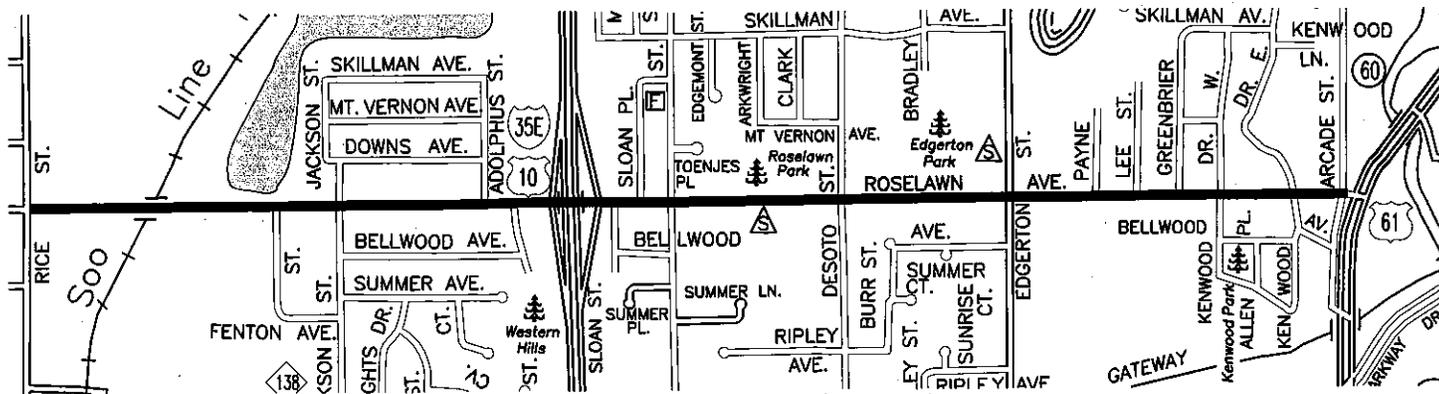
2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Roselawn	Roselawn Ave.	none		none		Ever since the street was repaved last time - we always have a large puddle at the bottom of the driveway 8 - 10' long. The front yard slopes after the re-paving also - collecting rain water across the bottom of the front yard by the street.	Hopefully we will be able to be notified when we cannot get into our driveway? We live in the middle of the block and would be a long walk w/groceries.
Roselawn	Roselawn Ave.					There is severe puddling/pooling at the end of our driveway.	We have major water pressure issues. So if there will be access to the water pipe, our pressure could us to be turned up.
Roselawn	Roselawn Ave.					Last project was over 2 inches too high. Resulting in water collecting at bottom of his and neighbor's driveways.	
Roselawn	Roselawn Ave.	sprinkler system		none		none	
Roselawn	Roselawn Ave.	none		none		We have a drainage problem in the spring in our back driveway, not Roselawn.	
Roselawn	Roselawn Ave.	Sprinkler system, other	4 signs and sprinkler system	none		none	
Roselawn	Roselawn Ave.			medical	We are expecting a baby at the end of the March.		I am going to be on maternity leave next spring/summer. With a new baby, we are going to need unrestricted access to our driveway. I am also going to need quiet and peace for recovery/maternity leave. Construction such as this tends to be extremely smelly and loud. I am particularly sensitive to such smells and would prefer to not have them during the time that I am home full-time with the baby.
Roselawn	Roselawn Ave.			medical	Need access to Roselawn due to bad legs. Need use of driveway.		
Roselawn	Roselawn Ave.	none		none	Metro Mobility services 4 days a week - don't want any road improvements to interfere with their ability to pick up disabled son	none	
Roselawn	Roselawn Ave.			handicapped	Health care facility - staff and guests come and go most of the day as well as emergency vehicles and	Curb at top of driveway to keep water from running down and into garage.	Why are we being assessed? Roselawn is a county road and building/improvement projects for the past 25 years have been paid for by the county.
Roselawn	Roselawn Ave.	sprinkler system		Medical, handicapped		Not aware of any.	
Roselawn	Roselawn Ave.						would like to know when this starts.
Roselawn	Roselawn Ave.	Other	Not near Roselawn Ave. but we have an antenna wire buried between satellite dish and house.		We do not have a driveway on Roselawn. Our driveway is on Lee St.		Roselawn is in bad shape in many areas and does not yet have curbs in our area.
Roselawn	Roselawn Ave.	NA		NA		NA	Please continue to mail correspondence to 2074 Edgerton.

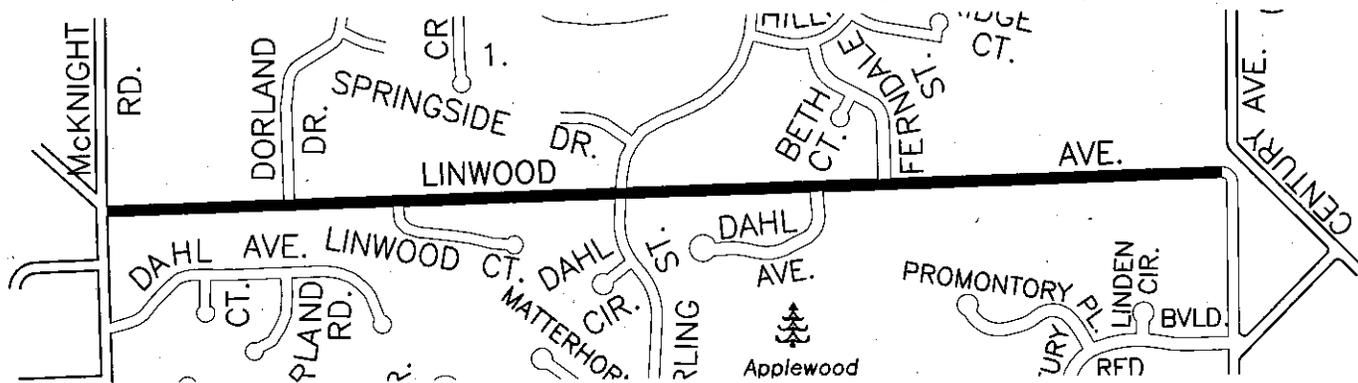
2012 Mill and Overlays, Project 11-15
Questionnaire Results

Proj. Street	Street	Private Utilities	Type	Access Needs	Type	Drainage Issue	General Comments
Roselawn	Roselawn Ave.	none		none		none	
Roselawn	Roselawn Ave.	none		none		none	We are concerned at having to pay the assessment fee given we may move in summer 2012 and not even enjoy the road we've paid for.
Roselawn	Roselawn Ave.	none				none	Fearful it will increase traffic on Roselawn- worse than it already is.
Roselawn	Roselawn Ave.	none		none			Would it be possible to fill in the ditch on N side of Roselawn between E and W Kenwood Drives. Would like slope to be 1/2 or less than it is now.
Roselawn	Roselawn Ave.	none		none		none	
Roselawn	Roselawn Ave.					Drainage ditch - can this be changed, partially or completely filled	
Roselawn	Roselawn Ave.						Keep busses off of Roselawn!
Roselawn	Roselawn Ave.			Other	Camper in driveway. Need access most weekends May - Oct.		
Roselawn	Roselawn Ave.			no		none	
Roselawn	Roselawn Ave.						
Roselawn	Roselawn Ave.	sprinkler system, private wiring	we have building signage that could be damaged during road work, please use care.				
Stillwater	Lakewood Dr.	none		graduation party			
Stillwater	Stillwater Ave.			Other	Service on Sundays, Preschool Sept - May no buses	We have concerns regarding drainage issues that will need to be addressed.	
Stillwater	Stillwater Ave.	none		Other	Sunday Services & Preschool access m-f no buses	Run off from Stillwater Rd. into our parking lot must be corrected. Access from Stillwater Rd. into our parking lot.	
Stillwater	Stillwater Ave.	none		no		included a diagram and pictures	
Stillwater	Stillwater Ave.						Street really needs the repair!
Stillwater	Stillwater Ave.	none		none		none	I'm wondering why residents are paying for this when a majority of the wear and tear on the street is due to transit busses, semi's, and other vehicles just passing through.

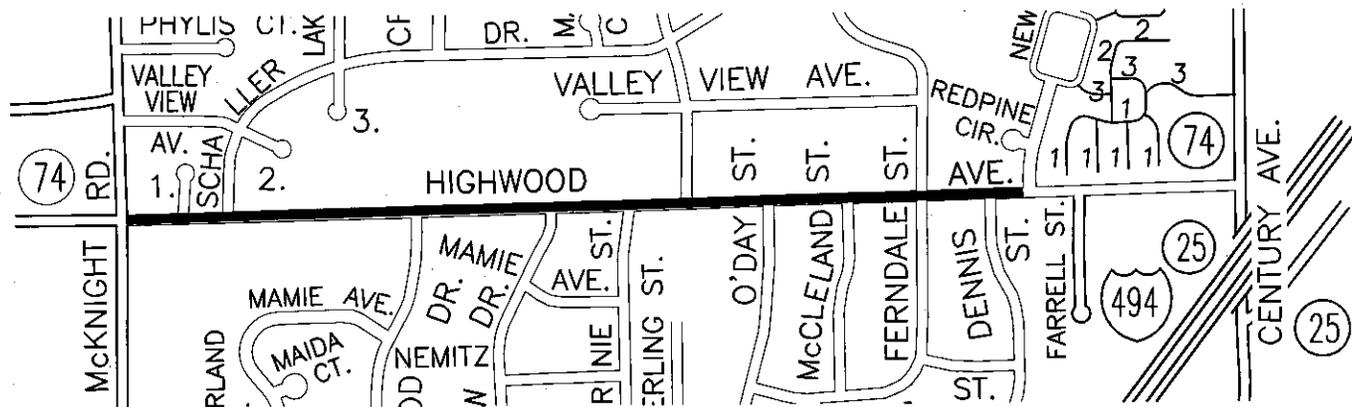
ROSELAWN AVENUE



LINWOOD AVENUE



HIGHWOOD AVENUE

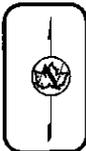


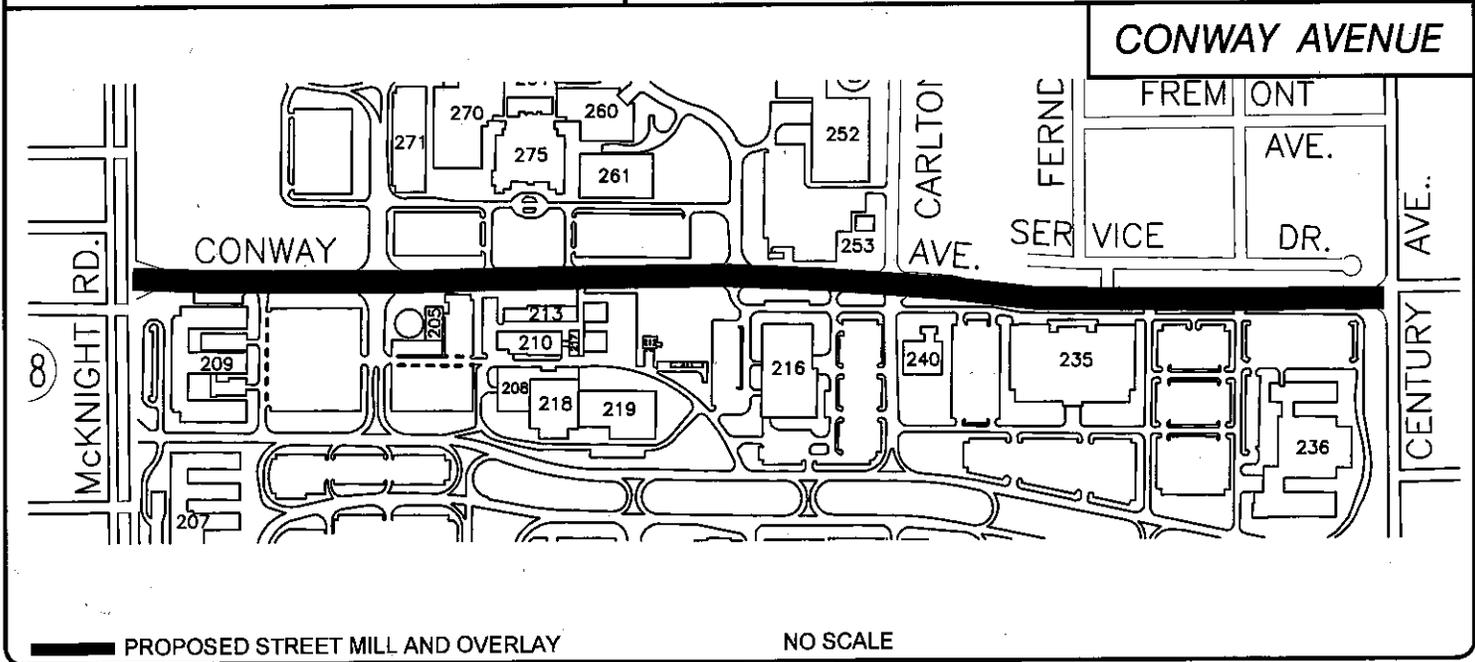
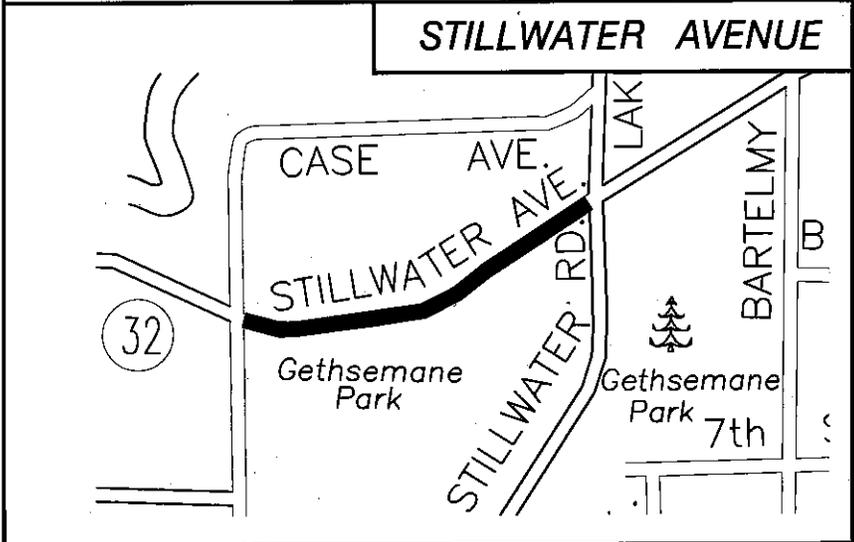
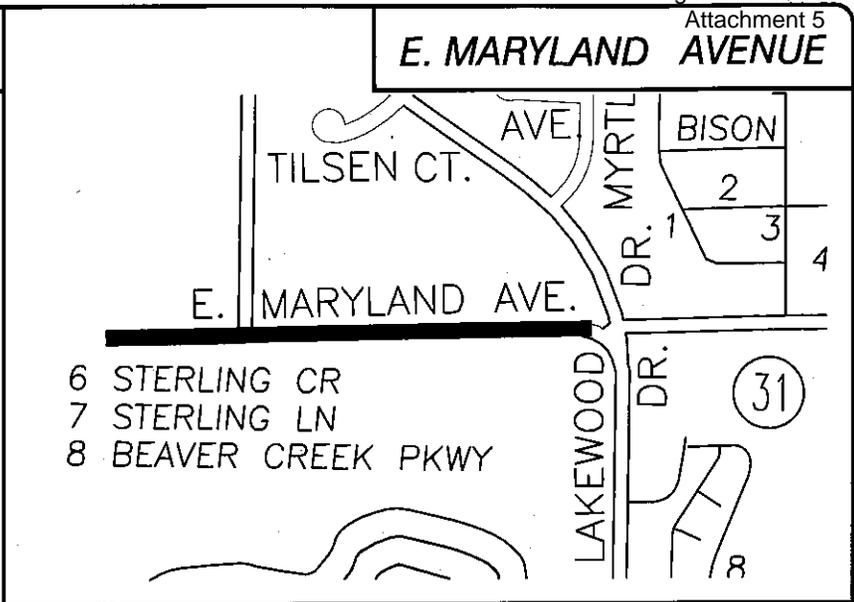
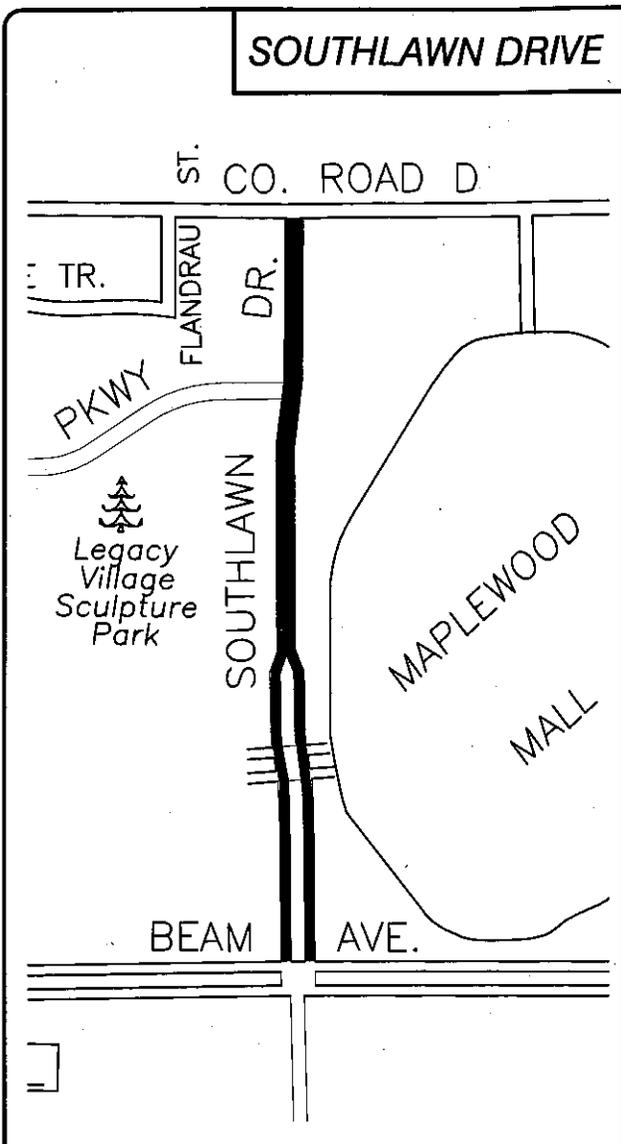
PROPOSED STREET MILL AND OVERLAY

NO SCALE

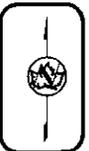
Capital Improvement Project for 2012

2012 Mill and Overlays
City Project 11-15





Capital Improvement Project for 2012
 2012 Mill and Overlays
 City Project 11-15



AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
SUBJECT: **Cancellation of November 7, 2011 City Council – Manager Work Session**
DATE: October 18, 2011

SUMMARY

The Minnesota General Election is scheduled for Tuesday November 8, 2011. Because of this, staff recommends canceling the November 7, 2011 Council Manager Workshop. The next workshop and regular meeting is scheduled for Monday, November 14, 2011.

RECOMMENDATION

Staff recommends the cancellation of the Council Manager-Workshop on Monday, November 7, 2011.