

AGENDA
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
5:15 P.M. Monday, September 26, 2011
Council Chambers, City Hall

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA**
- D. UNFINISHED BUSINESS**
 - 1. Board & Commission Interviews
- E. NEW BUSINESS**
 - 1. Discussion on Stop Sign Policy
 - 2. Discussion on Renaming a Maplewood Park to Veterans Memorial Park
- F. ADJOURNMENT**

***Times Listed Are Approximate**

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AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
Sarah Burlingame, Senior Administrative Assistant
DATE: **September 20, 2011**
SUBJECT: **Board & Commission Interviews**

INTRODUCTION

The City Council will be conducting a continuation of interviews of candidates for the Housing Redevelopment Authority and the Environmental and Natural Resources. Interviews were also conducted during the September 12 Council Workshop. There are a total of seven (7) openings due to commissioner terms ending: Three (3) on the Housing Redevelopment Authority, two (2) on the Environmental and Natural Resources Commission and two (2) on the Business and Economic Development Commission. Applicants are given 15 minutes to interview.

RECOMMENDATION

Staff recommends that the Council interview the candidates as indicated in the schedule below. The suggested questions will be submitted under separate cover to the Council. During the interview process, Council Members should fill out their ballots. Once the interviews have concluded, Council Members should submit their ballots to staff, which will be tallied with the results brought back to the Council during a regular meeting at a later date with recommendations for appointments.

Time	Candidate	Commission
5:15pm	Question Selection	
5:20pm	Nick Nelson	Environmental & Natural Resources
5:35pm	*Judith Johannessen	Environmental & Natural Resources
5:50pm	*Bill Schreiner	Environmental & Natural Resources
6:05pm	Lisa Hlavenka	Environmental & Natural Resources
6:20pm	*Gary Pearson	Housing Redevelopment Authority

** Indicates Candidate is Seeking Reappointment*

Attachments:

1. Candidate Applications in order of interview schedule
2. Applications from interviews on September 12, 2011



**CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION FORM**



Name: Nick Nelson

Date: 9/9/2011

Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and*
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.*

ADDRESS: [REDACTED] Zip 55119

PHONE: Home [REDACTED] Work [REDACTED] Cell [REDACTED]

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- | | |
|--|--|
| <input type="checkbox"/> Business & Economic Development Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 8 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?

I would like to promote environmentally sustainable practices in Maplewood. Promote awareness and education on renewable energy and energy conservation measures. Help to initiate renewable energy and energy conservation measures in Maplewood public buildings. Promote awareness and use of the outdoors facilities in Maplewood and the Nature Center.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

I would like to help frame the environmental priorities for Maplewood. Initiate energy conservation measures in our public buildings and establish a plan for implementing renewable energy in our public buildings.

6. List any community organizations or activities in which you have recently or are now an active participant.

I have been a youth soccer coach for the Oakdale Athletic Association and have volunteered to work in the Faith Lutheran Church shelter.

Please share any additional comments on why you should be selected by the City Council.

I have 2 years experience as a civil engineer, 8 years experience as a commercial general contractor, and am currently working for a renewable energy company that focuses on solar energy. I am a certified LEED Accredited Professional for sustainable design and believe that I will be able to take the knowledge that I have obtained professionally and help apply it to the City of Maplewood in practical and pragmatic ways.

THE INFORMATION CONTAINED IN THIS APPLICATION SHALL BE CLASSIFIED AS PUBLIC EXCEPT FOR HOME AND WORK TELEPHONE NUMBERS, HOME ADDRESS AND E-MAIL ADDRESS.

Return or mail this application to: *City of Maplewood, 1630 County Road B East, Maplewood, MN 55109*



**CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION FORM**



Name: JUDITH JOHANNESSEN Date: August 30, 2011

Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: [REDACTED] Zip [REDACTED]

PHONE: Home [REDACTED] Cell [REDACTED]

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- | | |
|--|--|
| <input type="checkbox"/> Business & Economic Development Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 33 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?

As a member of the ENR Commission for the past 3 years, I have had experience with the relationships between the environmental and natural resources of Maplewood and the citizens of the city. I believe that I can help Commission and city staff provide information and service to groups and individuals.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

I am interested in the educational aspect of environmental responsibility, in particular the development of neighborhood groups for the purpose of working together on environmental concerns.

6. List any community organizations or activities in which you have recently or are now an active participant.

Worked on several subcommittees within the Commission (Greenways, Neighborhood Groups), worked with staff members on specific projects, promoted participation of my own neighborhood in environmental projects, participated in meetings.

Please share any additional comments on why you should be selected by the City Council.

and activities of sustainability groups in the metro area, worked with businesses to develop environmental projects (e.g. Xcel's Home Energy Squad).

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Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109



CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM



Name: William R. Schreiner Date: _____

Personal Information

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ADDRESS: [REDACTED] Zip [REDACTED]

PHONE: Home [REDACTED] Work [REDACTED] Cell [REDACTED]

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- | | |
|--|--|
| <input type="checkbox"/> Business & Economic Development Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 6.5 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?
To continue to move forward with the current and future agenda of the Commission for the protection and improvement of the city's natural resources and our environment

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

6. List any community organizations or activities in which you have recently or are now an active participant.

- Saint Croix Yacht Club
- Coon Lake Improvement Association
- Minnesota Toward Zero Deaths Program

Please share any additional comments on why you should be selected by the City Council.

As current Chair of the Commission, I would like to continue to assist in what I believe are significant contributions by the commission for the preservation and improvement of our city and its natural resources.

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**CITY OF MAPLEWOOD
BOARDS AND COMMISSIONS
APPLICANT INFORMATION FORM**



Name: Lisa M Hlavenka

Date: 7 Sep 2011

Personal Information

Minnesota State Statute §13.601 states that once an individual is appointed to a public body, the following additional items of data are public:

- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS [REDACTED] Zip [REDACTED]

PHONE: Home [REDACTED] Work [REDACTED] Cell [REDACTED]

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- | | |
|--|--|
| <input type="checkbox"/> Business & Economic Development Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? Since 2007

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?

I believe I have the dedication and diverse work background serving in the U.S. Air Force, as a pharmacist and toxicologist to help identify and improve policies, procedures and programs to best serve the community.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

My interests involve assisting in renewable energy programs as well as evaluation and optimization of sustainable, Minnesota-native gardening to reduce water consumption while improving erosion control. Collaborate with other city commissions to preserve and protect current environmental standards and resources.

6. List any community organizations or activities in which you have recently or are now an active participant.

Currently a toxicology instructor developing educational course that will be available in near future to local law enforcement, emergency responders and healthcare providers on toxicology and trends in drugs of abuse.

Please share any additional comments on why you should be selected by the City Council.

Our family participates and whole-heartedly believes in practicing and teaching sustainability in home/community gardening, composting and water conservation. We feel that learning sustainability is via education and enjoy the environmentally related articles such as "Renewable Energy" in the Fall 2011 Maplewood Monthly.

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Return or mail this application to: **City of Maplewood, 1830 County Road B East, Maplewood, MN 55109**

Lisa M Hlavenka



EDUCATION

- May 2010 **UNIVERSITY OF MINNESOTA**
Doctor of Pharmacy
- June 2005 **WICHITA STATE UNIVERSITY**
Bachelor of Science, Biology
- March 2002 **COMMUNITY COLLEGE OF THE AIR FORCE**
Associate of Applied Science, Avionic Systems Technology
- December 2001 **WICHITA STATE UNIVERSITY**
Associate of Arts

CERTIFICATES AND LICENSURE

- 2010 – Present Minnesota Board of Pharmacy
Pharmacist License #120198
- 2010 – Present Wisconsin Board of Pharmacy
Pharmacist License #16080-040
- 2009 – Present Colorado Board of Pharmacy
Pharmacy Intern #2004028
- 2008 – Present Immunization Certification
- 2007 – Present Minnesota Board of Pharmacy
Pharmacy Intern #808165
- 1994 – Present Basic Life Support Provider
American Heart Association

HEALTHCARE-RELATED PROFESSIONAL EXPERIENCE

Aug 2010-
Present **SAFETYCALL INTERNATIONAL –POISON CONTROL, BLOOMINGTON, MN (PART-TIME/25HRS/WK)**
Staff Pharmacist/Toxicologist

- Intake and management of human and veterinary calls to poison control center. Participation in weekly journal clubs, forensic toxicology conferences, chapter reviews, consulting projects and appointment as an adjunct instructor to the Department of Clinical Pharmacology at the University of Minnesota.
- Duties to include complex patient case management, complete patient assessment, medication history and triaging for appropriate care. Understanding of regulatory affairs, adverse event reporting and provision of supervisory skills during evening hours and weekend shifts. Extensive resource utilization of medical literature and medical staff, as well as the ability to multi-task and effectively communicate.
- Extensive knowledge of both human and veterinary pharmacology.

2005-2006 **JAMES A. HALEY VETERANS HOSPITAL—TAMPA, FL (PART-TIME/25HRS/WK)**
Pharmacy Technician

- All the same duties as noted above for filling and dispensing prescriptions, also to include serving in two separate outpatient service windows, coordinating transport of controlled substances, arranging special orders to veterans assisted living facilities and social workers for homeless veterans

EXPERIENTIAL ROTATIONS—December 2009 through May 2010

- Regions Hospital Intensive Care Unit – St. Paul, MN. **Focus:** Toxicology patient management in ICU
- Acute Patient Care—United Hospital—St. Paul, MN. **Focus:** Oncology, Surgery, Cardiac ICU
- Community Pharmacy—Setzer Pharmacy—St. Paul, MN. **Focus:** Medication Therapy Management, dispensing
- Institutional Pharmacy—St. John’s Hospital—Maplewood, MN. **Focus:** Palliative care, IV compounding, Oncology
- Elective—Prime Therapeutics—Bloomington, MN. **Focus:** Depression profile publication update, literature review
- Elective—Minneapolis VAMC—Minneapolis, MN. **Focus:** Pharmacoeconomics/health outcomes projects
- Elective—Regions Hospital—St. Paul, MN. **Focus:** Toxicology
- Patient Care—Methodist Hospital—St. Louis Park, MN. **Focus:** Parenteral nutrition
- Ambulatory Patient Care—Maplewood Outpatient Clinic. **Focus:** Coumadin clinic, Lyme disease presentation

PUBLICATIONS, POSTERS AND PRESENTATIONS

- Apr 2011 **“A COST COMPARISON OF FOMEPIZOLE AND HEMODIALYSIS IN THE TREATMENT OF METHANOL AND ETHYLENE GLYCOL TOXICITY”—ABSTRACT CO-AUTHOR**
- Apr 2011 **“10 UNITS/KILOGRAM/HOUR OF HIGH DOSE INSULIN IS SUPERIOR TO 1 UNIT/KILOGRAM/HOUR IN A BLINDED, RANDOMIZED, CONTROLLED TRIAL IN POISON-INDUCED CARDIOGENIC SHOCK”—RESEARCH CO-INVESTIGATOR & CO-AUTHOR**
- Apr 2010 **“LYMES DISEASE”**
- Case presentation and topic discussion of current treatment guidelines to ambulatory clinic staff
- Dec 2009 **“BASICS OF PHARMACOECONOMICS”**
- Student discussion presentation on different types of pharmacoeconomic evaluation
- Nov 2009 **“DEPRESSION PROFILE UPDATE”**
- Complete revision of depression publication to Prime Therapeutics network healthcare providers
- Oct 2009 **“DEPRESSION WEBINAR UPDATE”**
- Complete revision of depression online webinar viewed by Prime Therapeutics-Blue Cross Blue Shield plan members
- Sep 2009 **“HELLP SYNDROME”**
- Case presentation to pharmacy staff at Setzer Pharmacy
- Aug 2009 **“HERBAL INTERACTIONS”**
- Presentation to pharmacy staff at Setzer Pharmacy
- Jul 2009 **“A RANDOMIZED, DOUBLE-BLIND TRIAL OF CEFTOBIPROLE TREATMENT OF COMPLICATED SKIN AND SKIN STRUCTURE INFECTIONS CAUSED BY GRAM-POSITIVE BACTERIA”**
- Journal article presentation to pharmacy staff at United Hospital

Curriculum Vitae-Aug 2011
Lisa Hlavenka

- 2003-2010 **UNITED STATES AIR FORCE READY RESERVES**
- 2001-2003 **UNITED STATES AIR FORCE**
22nd Air Mobility Wing Squadron Ancillary Training Manager
- Coordinated, scheduled and tracked all ancillary training programs for 500 personnel
- 1994-2001 **UNITED STATES AIR FORCE**
Avionics Guidance and Control Technician, KC-135R Refueling Aircraft
- Analyzed, tested, troubleshoot and maintained navigational systems
 - Recommended methods to improve equipment performance, often in crisis situations
 - Received continuous promotions/awards based upon technical knowledge and performance

PROFESSIONAL AFFILIATIONS

- 2010-Present North American Congress of Clinical Toxicology
- 2008-Present American Society of Health System Pharmacists
- 2008-Present Academy of Managed Care Pharmacy/Foundation for Managed Care Pharmacy
- 2007-Present Medical Reserve Corps-Metro Pharmaceutical Cache
- 2007-Present Oncology Journal Club
- 2006-Present American Pharmacists Association
- 2006-Present Minnesota Society of Health-System Pharmacists
- 2006-Present Minnesota Pharmacy Student Alliance
- 2006-Present American Pharmacist Association
- 2003-Present Disabled American Veterans
- 2002-Present American Chemical Society

ACADEMIC HONORS/AWARDS

- 2010 Honorable Discharge—United States Air Force Reserves
- 2010 Emergency Department/Toxicology Residency—Awarded by SafetyCall Int'l & Regions Hospital
- 2009 Dean's List—University of Minnesota
- 2008 AMCP/FMCP/Pfizer Summer Internship—Selected as intern from a nation-wide pool of applicants
- 2006 Paddock Laboratories Scholarship
- 2003 Honorable Discharge—United States Air Force Active Duty
- 2002 Department of the Air Force Commendation Medal, Operation Southern Watch, Saudi Arabia
- 2001 Distinguished Graduate—Airman Leadership School, McConnell Air Force Base
- 2000 Dean's Academic Commendation—Wichita State University
- 1998 Armed Forces Expeditionary Medal—Operation Southern Watch, Saudi Arabia

VOLUNTEER EXPERIENCE

- 2007-2010 Veterans Transition Center—Minneapolis, MN
- 2004-2006 Temple Terrace Community Emergency Response Team—Tampa, FL
- 2004-2005 University Emergency Medical Services/University of South Florida—Tampa, FL
- 2002-2003 Activity Assistant, Via Christi Good Shepherd Hospital—Wichita, KS
- 1997-1999 Big Brothers/Big Sisters—Wichita, KS

REFERENCES

AVAILABLE UPON REQUEST



CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Gary A Pearson

Date: 09-09-11

Personal Information

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ADDRESS: _____

Zip _____

PHONE: Home _____

Work _____

Cell _____

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)

- | | |
|---|---|
| <input type="checkbox"/> Business & Economic Development Commission | <input checked="" type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative | <input type="checkbox"/> Resident |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 29 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?

To continue initiatives in "truth in housing", "senior housing" inspection programs to prevent "delighted neighborhoods".

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

as above, and continuing to provide support for affordable housing.

6. List any community organizations or activities in which you have recently or are now an active participant.

Planning Commission, City Manager search team

Please share any additional comments on why you should be selected by the City Council.

continuity of programs, historical perspectives

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Return or mail this application to: City of Maplewood, 1830 County Road B East, Maplewood, MN 55109



CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Beth Ulrich

Date: 9/1/2011

Personal Information

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ADDRESS: [REDACTED]

PHONE: [REDACTED] Work [REDACTED]

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)
- | | |
|--|---|
| <input type="checkbox"/> Business & Economic Development Commission | <input checked="" type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 18 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?

I try to be an active participant in my community. For over 20 years, I have worked in the housing industry. My experience ranges from real estate finance to housing development. I've even taught home-buyer education classes to new, would-be home owners. I believe with my housing knowledge and experience, I am an asset to the HRA.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

I am particularly interested in the Neighborhood Stabilization activities that are currently taking place in the city. I'm also interested in future housing development in the City of Maplewood and the financing tools associated with those developments.

6. List any community organizations or activities in which you have recently or are now an active participant.

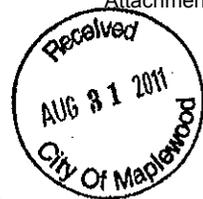
I am a current BEDC member. I am a Girl Scout Leader and Service Unit Team Member. I am a 20 year member of the American Legion Auxiliary.

Please share any additional comments on why you should be selected by the City Council:

I have been an HRA member for a number of years now and have an exemplary record, not just with attendance, but also participation.

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CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: JOY TRACHUCK Date: 8/28/11

Personal Information

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- (1) residential address; and
- (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

ADDRESS: [REDACTED] Zip [REDACTED]

PHONE: Home [REDACTED] Work [REDACTED] Cell [REDACTED]

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)
- | | |
|--|---|
| <input type="checkbox"/> Business & Economic Development Commission | <input checked="" type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 18 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?

My past term on the HRA has been a learning experience. I have requested information reports that ^{are} ~~could be~~ used by the HRA Board to access + monitor housing + foreclosures within the Maplewood area.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?

- Affordable housing
- Resources for home owners
- Monitoring foreclosures
- Attracting families to Maplewood.
- Maintaining an attractive + inviting community

6. List any community organizations or activities in which you have recently or are now an active participant.

Gladstone neighborhood task force, Gladstone neighborhood community. Always an active community member.

Please share any additional comments on why you should be selected by the City Council.

I feel my presence on the HRA Board is positive, I ask relevant questions for our community. I funnel questions from our community to the appropriate Maplewood staff.

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CITY OF MAPLEWOOD BOARDS AND COMMISSIONS APPLICANT INFORMATION FORM

Name: Warren Wessel Date: 8/19/11

Personal Information

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ADDRESS: _____ Zip _____
 PHONE: Home _____ Work _____ Cell _____

You may attach a resume or other summary of your background and experience for appointment to this Commission

1. On which board are you interested in serving? (please check)
- | | |
|--|--|
| <input checked="" type="checkbox"/> Business & Economic Development Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Business Representative <input type="checkbox"/> Resident | <input type="checkbox"/> Human Rights Commission |
| <input type="checkbox"/> Community Design Review Board | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Environmental & Natural Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Heritage Preservation Commission | <input type="checkbox"/> Police & Civil Service Commission |

2. How long have you lived in Maplewood? 14 1/2 years

3. Will other commitments make regular attendance at meetings difficult? Yes No

4. Please list specific reasons why you would like to serve on this Board or Commission?
I am currently a commissioner and haven't missed a meeting. I am both a resident and small business man here in Maplewood.

5. Do you have any specific areas of interest within the Board's or Commission's scope of responsibilities?
Fiscal matters.

6. List any community organizations or activities in which you have recently or are now an active participant.
I am very involved with my church, I am a member of the DBPA, in Oakdale

Please share any additional comments on why you should be selected by the City Council.
I believe I can help keep our city on a fiscally responsible track.

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AGENDA REPORT – COUNCIL WORKSHOP

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer/ Dep. Public Works Director
SUBJECT: **Stop Sign Policy Discussion**
DATE: September 19, 2011

INTRODUCTION

The council will discuss possible revisions to the current stop sign policy.

BACKGROUND

The City receives a handful of requests each year mostly for installing neighborhood intersection controls, such as stop signs. Proponents of stop sign installation typically present a relatively emotional appeal based on a recent accident or series of “near misses”. Likewise, opponents to stop signs voice their dissatisfaction with the inconvenience, noise, pollution, and determined motorists who simply ignore or circumvent stop signs. Over the past few years the City often has installed intersection controls at the request of neighborhood residents per the current policy, only to be opposed by other residents with a dueling petition.

In 1992 a neighborhood stop sign policy (see attached) was adopted by the City to accomplish the following objectives:

1. Provide the opportunity to consider any proposal that demonstrates reasonable neighborhood support.
2. Provide information to the entire community about the proposals under consideration.
3. Provide for open discussion before the city council representing all sides of the issue.
4. Utilize the city council's and staff's time most effectively.

The following approach was then adopted in 1992 by the city council:

1. At least 12 signatures required to show neighborhood support.
2. Response mailed to requesting party about public meeting time.
3. Article published in the city newsletter about stop sign pros and cons, along with subject area of consideration.
4. Either a special meeting or regular city council meeting would serve as the open meeting for the public discussion and consideration.

DISCUSSION

The current policy is dated and does not reflect best practices regarding regulatory intersection control and sign applications. A majority of the petitioner requests do not meet regulatory sign warrants. Research suggests that at most locations, increasing the level of intersection control will not improve safety (FHWA-RD-81-084 Stop, Yield, and No Control at Intersections).

According to the Minnesota Manual on Uniform Traffic Control Devices (MnMUTCD), stop signs cause a substantial inconvenience to motorists and should be used only where warranted by facts and field studies. A stop sign may be warranted at an intersection where one or more of the following conditions exist:

1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
2. Street entering a through highway or through street;
3. Unsigned intersection in a signalized area; and/or
4. High speed, restricted view, or crash records that indicate a need for control by the STOP sign.

The following is the guidance from the MnMUTCD for multi-way stop applications:

GUIDANCE:

The decision to install Multi-way stop control should be based on an engineering study.

The following criteria should be considered in the engineering study for a multi-way STOP sign installation:

- A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- B. A crash problem, as indicated by 5 or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right- and left-turn collisions as well as right-angle collisions.
- C. Minimum volumes:
 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
- D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

It is important to remember that installing unwarranted intersection control signage (i.e... stop signs) does not control speed and can have a number of negative outcomes such as:

- Increased traffic noise (braking and accelerating)
- Increased traffic speeds to make up for lost time
- Increased automobile pollution
- Stop compliance is poor because drivers feel it serves no purpose

- Pedestrians get a false sense of security at the intersection because they expect all vehicles to stop when signed as such (but many drivers do not)
- Increased costs to the local jurisdiction for sign installation, maintenance, and replacement. Also, there are associated costs for enforcement.

RECOMMENDATION

It is recommended that the city council and staff conduct a discussion about the current policy and possible revisions. The current policy does not reflect best practices. The MnMUTCD should be the guide to all requests, including neighborhood stop signs. A possible direction moving forward is that the engineering staff reviews each request and response to the requestor according to best practices. If regulatory signs are warranted the recommendation would be brought to the city council for action. If the request is found to be unwarranted, then the engineering staff would notify the requestor(s) that no further action will be taken.

Attachments:

- 1) Stop Sign Policy
- 2) MnMUTCD (Stop Sign Information)

AGENDA REPORT

TO: City Manager
FROM: City Engineer
SUBJECT: Stop Sign Request Procedure
DATE: December 7, 1992

Each year the city receives several requests for installing or removing stop signs. These requests are usually handled on a case-by-case basis. Proponents of stop sign installation typically present a relatively emotional plea based on a recent accident or series of "near misses." Likewise, opponents to stop signs voice their dissatisfaction with the inconvenience, noise, and pollution.

The city council has asked for a plan to effectively deal with the stop sign issue. The plan must accomplish the following items:

1. Provide the opportunity to consider any proposal that demonstrates reasonable neighborhood support.
2. Provide information to the entire community about the proposals under consideration.
3. Provide for open discussion before the city council representing all sides of the issue.
4. Utilize the city council's and staff's time most effectively.

There may be a number of ways to meet these criteria. However, utilizing "in-place" resources would seem best. The following is recommended:

1. A minimum of 12 signatures required to show neighborhood support to qualify as a request.
2. A response would be sent to the requesting party indicating that a public meeting will be held the following July.
3. A special article will be published in the June Maplewood in Motion providing a discussion of stop sign pros and cons, along with a list of areas to be considered.
4. Depending on the number of requests, either a special meeting or a regular council meeting would serve as the open meeting for public discussion.

KGH

jc

PROJECT NO. Adm
FOLDER NO. 7.136
INITIALS _____

12-14-92

5. Stop Sign Request Procedure

- a. Manager McGuire presented the staff report.
- b. Councilmember Carlson moved to table this item.

Seconded by Mayor Bastian

Ayes - Councilmembers Carlson, Juker,
Rossbach
Nays - Councilmember Zappa

Chapter 2B. REGULATORY SIGNS

2B.1 Application of Regulatory Signs

STANDARD:

Regulatory signs shall be used to inform road users of selected traffic laws or regulations and indicate the applicability of the legal requirements.

Regulatory signs shall be installed at or near where the regulations apply. The signs shall clearly indicate the requirements imposed by the regulations and shall be designed and installed to provide adequate visibility and legibility in order to obtain compliance.

Regulatory signs shall be retroreflective or illuminated to show the same shape and similar color by both day and night, unless specifically stated otherwise in the text discussion of a particular sign or group of signs (see Section 2A.8).

The requirements for sign illumination shall not be considered to be satisfied by street, highway, or strobe lighting.

2B.2 Design of Regulatory Signs

SUPPORT:

Most regulatory signs are rectangular, with the longer dimension vertical. The shapes and colors of regulatory signs are listed in Tables 2A-4 and 2A-5, respectively. Exceptions are specifically noted in the following Sections.

The use of educational plaques to supplement symbol signs is described in Section 2A.13.

GUIDANCE:

Changeable message signs displaying a regulatory message incorporating a prohibitory message that includes a red circle and slash on a static sign should display a red symbol that approximates the same red circle and slash as closely as possible.

2B.3 Size of Regulatory Signs

SUPPORT:

The Mn/DOT "Standard Signs Manual" (see Map & Manual Sales Unit, page ii) and the Federal "Standard Highway Signs" (see Government Printing Office, page ii) book contains sign sizes and letter heights for regulatory signs.

STANDARD:

The sizes for regulatory signs used on conventional roads, expressways, freeways, and low-volume roads, and under special conditions shall be as shown in Appendix C at the back of this Manual.

Compliance Date: December 22, 2013

GUIDANCE:

The Expressway and Freeway sizes should be used for higher-speed applications to provide larger signs for increased visibility and recognition.

OPTION:

The Minimum size may be used on low-speed roadways where reduced legend size would be adequate for the regulation or where physical conditions preclude the use of the other sizes.

The Oversized size may be used for those special applications where speed, volume, or other factors result in conditions where increased emphasis, improved recognition, or increased legibility would be desirable.

Signs larger than those shown in this chapter may be used (see Section 2A.12 and Appendix C).

2B.4 STOP Sign (R1-1, R1-3, R1-4)



R1-1
750 x 750 mm
30" x 30"



R1-3
300 x 150 mm
12" x 6"



R1-4
450 x 150 mm
18" x 6"

STANDARD:

When a sign is used to indicate that traffic is always required to stop, a STOP (R1-1) sign shall be used.

The STOP sign shall be an octagon with a white legend and border on a red background. Secondary legends shall not be used on STOP sign faces. If appropriate, a supplemental plaque (R1-3 or R1-4) shall be used to display a secondary legend. Such plaques shall have a white legend and border

on a red background. If the number of approach legs controlled by STOP signs at an intersection is three or more, the numeral on the supplemental plaque, if used, shall correspond to the actual number of legs controlled by STOP signs.

At intersections where all approaches are controlled by STOP signs (see Section 2B.7), a supplemental plaque (R1-3 or R1-4) shall be mounted below each STOP sign.

Compliance Date: January 17, 2004

OPTION:

The ALL WAY (R1-4) supplemental plaque may be used instead of the 4-WAY (R1-3) supplemental plaque.

SUPPORT:

The design and application of Stop Beacons are described in Section 4K.5.

2B.4.1 CROSS TRAFFIC DOES NOT STOP Plaque (R1-X2)



R1-X2
600 x 300 mm
24" x 12"

OPTION:

The CROSS TRAFFIC DOES NOT STOP sign may be used at intersections where geometric, topographic or other conditions exist and motorists approaching a STOP sign may expect cross traffic to stop. When used, it shall be installed on the same structure as the STOP sign beneath all other supplemental plaques.

STANDARD:

Its use shall be limited to those intersections where an engineering and traffic investigation indicate a need.

2B.5 STOP Sign Applications

GUIDANCE:

STOP signs should be used if engineering judgment indicates that one or more of the following conditions exist:

- A. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
- B. Street entering a through highway or through street;
- C. Unsignalized intersection in a signalized area; and/or
- D. High speeds, restricted view, or crash records that indicate a need for control by the STOP sign.

STANDARD:

Because the potential for conflicting commands could create driver confusion, STOP signs shall not be installed at intersections where traffic control signals are installed and operating except as noted in Section 4D.1.

Portable or part-time STOP signs shall not be used except for emergency and temporary traffic control zone purposes.

GUIDANCE:

STOP signs should not be used for speed control.

STOP signs should be installed in a manner that minimizes the numbers of vehicles having to stop. At intersections where a full stop is not necessary at all times, consideration should be given to using less restrictive measures such as YIELD signs (see Section 2B.8).

SUPPORT:

In many low volume situations with no unusual history of intersection crashes, no control at the intersections is a cost effective strategy. Research suggests that at most locations, increasing the level of intersection control will not improve safety (see FHWA-RD-81-084 Stop, Yield and No Control at Intersections).

GUIDANCE:

Once the decision has been made to install two-way stop control, the decision regarding the appropriate street to stop should be based on engineering judgment. In most cases, the street carrying the lowest volume of traffic should be stopped.

A STOP sign should not be installed on the major street unless justified by a traffic engineering study.

SUPPORT:

The following are considerations that might influence the decision regarding the appropriate street upon which to install a STOP sign where two streets with relatively equal volumes and/or characteristics intersect:

- A. Stopping the direction that conflicts the most with established pedestrian crossing activity or school walking routes;
- B. Stopping the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds;
- C. Stopping the direction that has the longest distance of uninterrupted flow approaching the intersection; and
- D. Stopping the direction that has the best sight distance to conflicting traffic.

The use of the STOP sign at highway-railroad grade crossings is described in Section 8B.7. The use of the STOP sign at highway-light rail transit grade crossings is described in Section 10C.4.

2B.6 STOP Sign Placement

STANDARD:

The STOP sign shall be installed on the right side of the approach lane to which it applies. When the STOP sign is installed at this required location and the sign visibility is restricted, a Stop Ahead sign (see Section 2C.29) shall be installed in advance of the STOP sign.

The STOP sign shall be located as close as practical to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.

STOP signs and YIELD signs shall not be mounted on the same post.

GUIDANCE:

There should be no sign mounted back-to-back with a STOP sign in a manner that obscures the shape of the STOP sign.

Compliance Date: December 22, 2013

SUPPORT:

Section 2A.16 contains additional information about separate and combined mounting of other signs with STOP signs.

GUIDANCE:

Stop lines when used to supplement a STOP sign, should be located at the point where the road user should stop (see Section 3B.16).

If only one STOP sign is installed on an approach, the STOP sign should not be placed on the far side of the intersection.

Where two roads intersect at an acute angle, the STOP sign should be positioned at an angle or shielded so that the legend is out of view of traffic to which it does not apply.

Where there is a marked crosswalk at the intersection, the STOP sign should be installed approximately 1.3 m (4 ft) in advance of the crosswalk line nearest to the approaching traffic.

OPTION:

At wide-throat intersections or where two or more approach lanes of traffic exist on the signed approach, observance of the stop control may be improved by the installation of an additional STOP sign on the left side of the road and/or the use of a stop line. At channelized intersections, the additional STOP sign may be effectively placed on a channelizing island.

SUPPORT:

Figure 2A-2 shows examples of some typical placements of STOP signs.

2B.7 Multi-way Stop Applications

SUPPORT:

Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with Multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.

The restrictions on the use of STOP signs described in Section 2B.5 also apply to Multi-way stop applications.

GUIDANCE:

The decision to install Multi-way stop control should be based on an engineering study.

The following criteria should be considered in the engineering study for a multi-way STOP sign installation:

- A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- B. A crash problem, as indicated by 5 or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right- and left-turn collisions as well as right-angle collisions.
- C. Minimum volumes:
 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
- D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

OPTION:

Other criteria that may be considered in an engineering study include:

- A. The need to control left-turn conflicts;
- B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;
- C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
- D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where Multi-way stop control would improve traffic operational characteristics of the intersection.

2B.8 YIELD Sign (R1-2)



R1-2
900 x 900 x 900 mm
36" x 36" x 36"

STANDARD:

The YIELD (R1-2) sign shall be a downward-pointing equilateral triangle with a wide red border and the legend YIELD in red on a white background.

SUPPORT:

The YIELD sign assigns right-of-way to traffic on certain approaches to an intersection. Vehicles controlled by a YIELD sign need to slow down or stop when necessary to avoid interfering with conflicting traffic.

2B.9 YIELD Sign Applications

OPTION:

YIELD signs may be used instead of STOP signs if engineering judgment indicates that one or more of the following conditions exist:

Compliance Date: January 11, 2011

- A. When the ability to see all potentially conflicting traffic is sufficient to allow a road user traveling at the posted speed, the 85th-percentile speed, or the statutory speed to pass through the intersection or to stop in a reasonably safe manner.
- B. If controlling a merge-type movement on the entering roadway where acceleration geometry and/or sight distance is not adequate for merging traffic operation.

- C. At the second crossroad of a divided highway, where the median width is 9 m (30 ft) or greater. A STOP sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway.
- D. At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.

STANDARD:

A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a roundabout intersection.

2B.10 YIELD Sign Placement

STANDARD:

The YIELD sign shall be installed on the right side of the approach to which it applies. YIELD signs shall be placed on both the left and right sides of approaches to roundabout intersections with more than one lane on the signed approach where raised splitter islands are available on the left side of the approach. When the YIELD sign is installed at this required location and the sign visibility is restricted, a Yield Ahead sign (see Section 2C.29) shall be installed in advance of the YIELD sign.

The YIELD sign shall be located as close as practical to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.

YIELD signs and STOP signs shall not be mounted on the same post.

GUIDANCE:

There should be no sign mounted back-to-back with a YIELD sign in a manner that obscures the shape of the YIELD sign.

Compliance Date: December 22, 2013

SUPPORT:

Section 2A.16 contains additional information about separate and combined mounting of other signs with YIELD signs.

GUIDANCE:

YIELD lines, when used to supplement a YIELD sign, should be located at a point where the road user should yield (see Section 3B.16).

Where two roads intersect at an acute angle, the YIELD sign should be positioned at an angle, or shielded, so that the legend is out of view of traffic to which it does not apply.

Except at roundabout intersections where there is a marked crosswalk at the intersection, the YIELD sign should be installed in advance of the crosswalk line nearest to the approaching traffic.

At a roundabout intersection, to prevent circulating vehicles from yielding unnecessarily, the face of the YIELD sign should not be visible from the circulatory roadway.

OPTION:

At wide-throat intersections or where two or more approach lanes of traffic exist on the signed approach, observance of the yield control may be improved by the installation of an additional YIELD sign on the left side of the road and/or the use of a yield line. At channelized intersections, the additional YIELD sign may be effectively placed on a channelizing island.

2B.11 Yield Here to Pedestrian Signs (R1-5, R1-5a)

This section has been removed because it is in conflict with Minnesota Statute 169.

2B.12 In-Street Pedestrian Crossing Sign (R1-6b)



R1-6b
300 x 1100 mm
12" x 44"

OPTION:

The In-Street Pedestrian Crossing (R1-6b) sign may be used to remind road users of laws regarding right of way.

STANDARD:

The In-Street Pedestrian Crossing sign shall only be used at mid-block locations or at intersection approaches not controlled by a STOP sign or a traffic control signal.

The In-Street Pedestrian Crossing sign shall only be installed at in-street locations. It shall not be installed on the outside shoulder nor in a parking lane.

GUIDANCE:

If an island (see Chapter 3G) is available, the In-Street Pedestrian Crossing sign, if used, should be placed on the island.

In order to avoid overuse, the In-Street Pedestrian Crossing sign should only be used at locations having high pedestrian crossings.

STANDARD:

If used, the In-Street Pedestrian Crossing (R1-6b) sign shall have a black legend and border on a white and fluorescent yellow-green background. According to State Statute, the legend STATE LAW and STOP FOR shall be included on the sign.

The In-Street Pedestrian Crossing sign shall have either the same sign message on the back side or a strip of retroreflective sheeting not less than 50 mm (2 in) in width. The color of this strip shall be the same as that of the lane line the on which the sign is placed.

If the In-Street Pedestrian Crossing sign is placed in the roadway, the sign support shall comply with the breakaway requirements of NCHRP-350, Category 2 for 70km/h (45 mph) (see Section 1A.11). The maximum mounting height from the roadway to the bottom of the sign shall be 0.6 m (2 ft).

The In-Street Pedestrian Crossing sign shall only be installed on roadways with posted speed limits of 35 mph or less and shall not impede normal through or turning traffic movements.

There shall be only one In-Street Pedestrian Crossing sign installed for each approach to marked crosswalks (see Figure 2B-2).

GUIDANCE:

In-Street Pedestrian Crossing signs should be mounted back-to-back only when used on two-lane, two-way roadways.

SUPPORT:

The Provisions of Section 2A.18 concerning mounting height are not applicable for the In-Street Pedestrian Crossing sign.

OPTION:

When used as an informational sign and not at pedestrian crosswalks, the In-Street Pedestrian Crossing sign may have the same legend on both sides.

The In-Street Pedestrian Crossing sign may be used seasonably to prevent damage in winter because of plowing operations, and may be removed at night if the pedestrian activity at night is minimal.

MIN Rev. 3

MIN Rev. 2

MIN Rev. 1

MIN Rev. 1

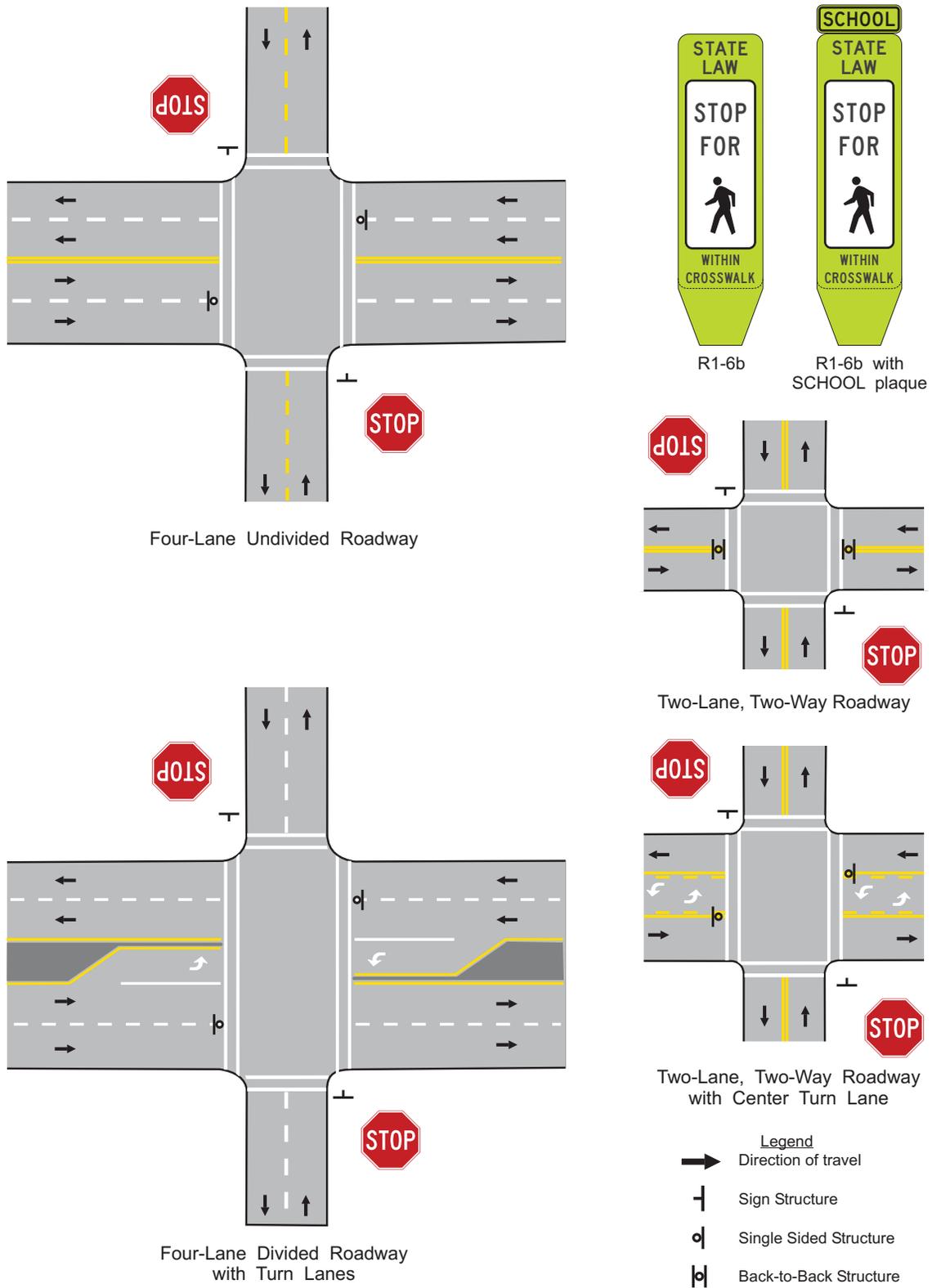


Figure 2B-2. Typical Placement of In-Street Pedestrian Crossing Signs

AGENDA REPORT

TO: James Antonen, City Manager
FROM: DuWayne Konewko – Parks and Recreation Director
Jim Taylor – Recreation Program Supervisor
SUBJECT: **Renaming a Maplewood park to Veterans Memorial Park**
DATE: September 20, 2011

INTRODUCTION

As per Council direction, staff would like to work with the Parks and Recreation Commission to rename an existing Maplewood Park “Veterans Memorial Park” in honor of our veteran’s. The mission of the park would be to honor Minnesota Veterans that have fought for our freedom, our State, and our great Nation.

DISCUSSION

Upon review of our parks system to find a park that would be not only highly visible but highly used, staff feels that Goodrich Park would fit the mold to accomplish these goals. Goodrich Park houses our entire adult softball program as well as many tournaments yearly for youth fastpitch softball. In addition to the athletic offerings Goodrich will be redeveloped over the next couple of years and we will be able to incorporate the memorial aspect into the redevelopment.

RECOMMENDATION

Staff is looking for Council’s direction on this matter.