

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, September 26, 2011
City Hall, Council Chambers
Meeting No. 19-11

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

1. *Acknowledgement of Maplewood Residents Serving the Country.*

C. ROLL CALL

Mayor's Address on Protocol:

“Welcome to the meeting of the Maplewood City Council. It is our desire to keep all discussions civil as we work through difficult issues tonight. If you are here for a Public Hearing or to address the City Council, please familiarize yourself with the Policies and Procedures and Rules of Civility, which are located near the entrance. Before addressing the council, sign in with the City Clerk. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.”

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. Approval of September 12, 2011 City Council Workshop Minutes
2. Approval of September 12, 2011 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Appointments to Boards and Commissions
 - a. Business & Economic Development Commission
 - b. Environmental & Natural Resources Commission
 - c. Housing Redevelopment Authority

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval Of Claims
2. Approval of Resolution Certifying Election Judges for the November 8, 2011 General Election
3. Approval of Resolution Accepting Donation from Friends of Maplewood Nature to Maplewood Nature Center Preserve
4. Stillwater Road/TH 5 Improvements, City Project 09-04
 - a. Approval of Resolution Directing Modification of Existing Contract, Change Order Numbers 4 and 5
 - b. Approval of Resolution Approving Final Payment and Acceptance of Project

H. PUBLIC HEARINGS

1. Renewable Energy Ordinance – First Reading

I. UNFINISHED BUSINESS

1. Trash Collection System Analysis - Request for Authorization to Negotiate a Draft Trash Collection Contract with the Top Ranked Proposer

J. NEW BUSINESS

1. Reciprocal Easement Agreement, Design Review and Right-of-Way Vacation – Beam Avenue Medical Building, north side of Beam Avenue, east of White Bear Avenue

K. VISITOR PRESENTATIONS

L. AWARD OF BIDS

1. Award Construction Contract – Maplewood Mall Sidewalk Improvements, City Project 11-09

M. ADMINISTRATIVE PRESENTATIONS

1. Recommendation to Cancel Council Workshop on Monday October 3, 2011

N. COUNCIL PRESENTATIONS

O. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2001 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR OUR COMMUNITY

Following are some rules of civility the City of Maplewood expects of everyone appearing at Council Meetings – elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles: Show respect for each other, actively listen to one another, keep emotions in check and use respectful language.

**MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP**

5:15 p.m., Monday, September 12, 2011
Council Chambers, City Hall

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:18 p.m. by Mayor Rossbach.

B. ROLL CALL

Will Rossbach, Mayor	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present
John Nephew, Councilmember	Present

C. APPROVAL OF AGENDA

The order of the agenda was changed to hear unfinished business last.

Councilmember Nephew moved to approve the agenda as amended.

Seconded by Councilmember Koppen Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

1. **5:50 pm – Wipers Recycling v. City of Maplewood**
 - a. Declaration of Intent to Close Meeting for Attorney Update

Mayor Rossbach closed the meeting at 6:47 p.m. as permitted by Minnesota State Statute 13D.05 subd. 5 for the purpose of discussing litigation.

Mayor Rossbach reopened the closed session meeting at 7:00 p.m.

E. NEW BUSINESS

1. **Board & Commission Interviews**

The council interviewed the following two candidates for reappointment to the Housing Redevelopment Authority Commission:

1. Beth Ulrich
2. Joy Tkachuck

The council interviewed the following candidate for reappointment to the Business & Economic Development Commission:

1. Warren Wessel

- 2. Cable Franchise Renewal Presentation**

IT Director Fowlds addressed and answered questions of the council. Ramsey/Washington Suburban Cable Commission Executive Director Tim Finnerty presented a brief overview of the process and answered questions of the council.

F. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 7:01 p.m.

DRAFT

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 p.m., Monday, September 12, 2011
Council Chambers, City Hall
Meeting No. 18-11

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:12 p.m. by Mayor Rossbach.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Will Rossbach, Mayor	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present
John Nephew, Councilmember	Present

D. APPROVAL OF AGENDA

Councilmember Llanas moved to approve the agenda as submitted.

Seconded by Councilmember Nephew Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. Approval of August 22, 2011, City Council Workshop Minutes

Councilmember Juenemann moved to approve the August 22, 2011, City Council Workshop Minutes as submitted.

Seconded by Councilmember Nephew Ayes – All

The motion passed.

2. Approval of August 22, 2011, City Council Meeting Minutes

Councilmember Juenemann moved to approve the August 22, 2011, City Council Meeting Minutes as submitted with the addition of the word Approve added to the motion for I1 Organized Trash Collection System Analysis – Update on Trash Collection Proposals and Approval of Budget for Next Phase of Analysis.

Seconded by Councilmember Llanas Ayes – All

The motion passed.

NOW, THEREFORE, be it further resolved that this Resolution by the City Council of Maplewood, Minnesota, be forwarded to the Gambling Control Division for their approval.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

- 7. County Road D, T.H. 61 to Hazelwood Street, Project 02-07**
 - a. Approval of Resolution Directing Modification of Existing Contract, Change Order Numbers 41, 42, 43 and 44**

Councilmember Juenemann moved to approve the Resolution Directing Modification of the Existing Contract, Change Order Numbers 41, 42, 43 and 44.

RESOLUTION 11-9-621
 DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT,
 CHANGE ORDER NUMBERS 41, 42, 43 and 44
 CITY PROJECT 02-07

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 02-07, County Road D, T.H. 61 to Hazelwood Street, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvement Project 02-07, Change Order Numbers 41, 42, 43, and 44.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that:

- 1. The mayor and city clerk are hereby authorized and directed to modify the existing contract by executing said Change Order Numbers 41, 42, 43, and 44 which is an increase of \$28,285.09.

The revised contract amount is \$3,075,474.66

Approved this 12th day of September 2011.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

- b. Approval of Resolution Approving Final Payment and Acceptance of Project**

Councilmember Juenemann moved to approve the Resolution Approving Final Payment and Acceptance of the Project.

RESOLUTION 11-9-622
 APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT
 CITY PROJECT 02-07

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered made Improvements Project 02-07, County Road D, T.H. 61 to Hazelwood Street, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Projects of the Municipality of Maplewood in an amount up to \$1,789,250. I hereby authorize repayments from subsequent accruals to the Municipal State Aid Street Construction Account of said Municipality in accordance with the schedule herein indicated:

Repayment from entire future year allocations until fully repaid

I HEREBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the Municipality of Maplewood, County of Ramsey, State of Minnesota, at a duly authorized Municipal Council Meeting held in the Municipality of Maplewood, Minnesota on the 12th day of September, 2011, as disclosed by the records of said Municipality on file and of record in the office.

Municipality of Maplewood

Municipal Clerk

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

9. Approval to Accept Donation of Toys to Police Department

Police Chief Thomalla presented the staff report.

Councilmember Juenemann moved to accept the Donation of Toys to Police Department.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

H. PUBLIC HEARING

1. Gladstone Area Redevelopment Improvements, Project 04-21

a. Assessment Hearing, 7:00 p.m.

b. Approve Resolution for Adoption of Assessment Roll

Mayor Rossbach reopened the public hearing. No one spoke.

Councilmember Koppen moved to approve the Resolution for Adoption of Assessment Roll.

Seconded by Councilmember Nephew

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

1. Conditional Use Permit Review – The Shores at Lake Phalen, 940 Frost Avenue

Councilmember Nephew moved to extend the approval of the Conditional Use Permit for The Shores at Lake Phalen, 940 Frost Avenue.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

J. NEW BUSINESS

1. Approval of Liquor License – White Bear Liquor, 2223 White Bear Avenue – Leatte Lovelace

City Clerk Guilfoile presented the council with the staff report. Leatte Lovelace was present and answered questions of the council.

Councilmember Nephew moved to approve the Off-Sale Liquor License for White Bear Liquor, 2223 White Bear Avenue - Leatte Lovelace.

Seconded by Mayor Rossbach

Ayes – All

The motion passed.

2. Conditional Use Permit Revision—Maplewood Toyota Service Entrance Addition, 2873 Maplewood Drive

City Planer Ekstrand presented the council with the staff report; Planning Commissioner Boeser presented the council with the planning commission report; and Community Design Review Board member Shankar presented the Community Design Review Board report. Present from Maplewood Toyota was Steve McDaniels who addressed and answered questions of the council.

Councilmember Nephew moved to approve the Conditional Use Permit Revision for Maplewood Toyota Service Entrance Addition, 2873 Maplewood Drive.

**RESOLUTION 11-9-624
CONDITIONAL USE PERMIT RESOLUTION**

WHEREAS, Steve McDaniels of Maplewood Toyota, applied for a conditional use permit revision for a service entrance addition and pervious paver improvements.

WHEREAS, this permit applies to property located at 2873 Maplewood Drive. The property identification number identifying this property is:

04-29-22-41-0006

WHEREAS, the history of this conditional use permit is as follows:

1. On August 16, 2011, the planning commission held a public hearing to review this proposal. City staff published a notice in the paper and sent notices to the surrounding property owners as required by law. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission also considered the report and recommendation of the city staff. The planning commission recommended that the city council approve this permit.
2. The city council held a public meeting on September 12, 2011, to review this proposal. The council considered the report and recommendations of the city staff and planning commission.

NOW, THEREFORE, BE IT RESOLVED that the city council approve the above-described conditional use permit because:

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.
4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
5. The use would not exceed the design standards of any affected street.
6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
7. The use would not create excessive additional costs for public facilities or services.
8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
9. The use would cause no more than minimal adverse environmental effects.

Approval is subject to the following conditions (additions are underlined and deletions are crossed out):

1. All construction shall follow the site plan date-stamped August 9, 2011. ~~approved by the city.~~ The director of community development may approve minor changes.
2. The proposed construction must be substantially started within one year of council approval or the conditional use permit revision for the service entrance addition and related site work shall end. ~~or the permit shall end.~~ The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. Beam Avenue shall not be used for loading or unloading.
5. ~~The applicant shall be required to submit a drainage and utility plan to the city engineer for review and approval as noted in condition 2b on page 4 of the staff report. The city engineer shall require the applicant to implement storm water quality improvements into the final drainage and utility plan that shall include the addition of rainwater gardens, an improvement and regarding of the storm water outlet pond and other reasonable (as determined by the city engineer) storm water quality improvements such that the site begins to implement runoff standards typical to property within the shoreland district. If a reasonable agreement with the property owner cannot be achieved by the city engineer, this conditional use permit revision and design approval shall be returned to the city council for consideration.~~

The Maplewood City Council approved this resolution on September 12, 2011.

Seconded by Councilmember Koppen

Ayes – All

The motion passed.

3. Approval of Waiver to Wetland Ordinance – Wakefield Lake Experimental Storm Water Treatment Basin

Public Works Deputy Director Thompson presented the council with the staff report. Cliff Aichinger addressed and answered questions of the council.

Councilmember Llanas moved to approve the Waiver to the Wetland Ordinance for Wakefield Lake Experimental Storm Water Treatment Basin and also the Memorandum of Understanding in the packet between the Watershed District and the City.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

Mayor Rossbach asked Boy Scout John Wolfgraham to address the council to talk about his assignment to attend the council meeting.

4. Preliminary Approval of Proposed Tax Levy Payable in 2012 and Setting Budget Public Hearing Date

Councilmember Rossbach moved to approve the Maximum Proposed Tax Levy Payable in 2012 at 2% and Set the Budget Public Hearing Date for December 5, 2011.

Seconded by Councilmember Koppen Ayes – Mayor Rossbach, Councilmembers Koppen and Nephew
Nays – Councilmembers Juenemann and Llanas

The motion passed.

5. Consider Authorizing EUF Funds for Investigation into City Dump Remediation Project

Assistant City Manager Ahl presented the staff report and answered questions of the council.

Councilmember Juenemann moved to authorize \$24,000 from the EUF Funds for Investigation into City Dump Remediation Project.

Seconded by Councilmember Nephew Ayes – All

The motion passed.

K. VISITOR PRESENTATIONS

- 1. Gaoly Yang, Maplewood
- 2. Bob Zick, North St. Paul

L. AWARD OF BIDS

None.

M. ADMINISTRATIVE PRESENTATIONS

1. Recap of the Taste of Maplewood

Citizen Services Director Guilfoile presented a report and answered questions of the council.

N. COUNCIL PRESENTATIONS

1. Councilmember Juenemann announced that the Grand Reopening for the MCC is October 8, 2011.

O. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 9:36 p.m.

DRAFT

Agenda Report

TO: James W. Antonen, City Manager
FROM: Chuck Ahl, Assistant City Manager
 Sarah Burlingame, Senior Administrative Assistant
DATE: September 20, 2011
SUBJECT: **Appointments to Boards and Commissions**
 a. **Business & Economic Development Commission**
 b. **Environmental & Natural Resources Commission**
 c. **Housing Redevelopment Commission**

INTRODUCTION/SUMMARY

There are a total of seven (7) openings due to commissioner terms ending: Three (3) on the Housing Redevelopment Authority, two (2) on the Environmental and Natural Resources Commission and two (2) on the Business and Economic Development Commission.

The City has advertised and accepted applications from interested individuals. The City Council then interviewed the candidates during Council-Manager Work Sessions on September 12 and 26, 2011 and filled out ballots, which staff has tallied.

Currently, the Housing Redevelopment Authority (HRA) has three of its five members' terms expiring simultaneously. Commissioner term length on the HRA is five years. Staff would recommend that the new term expiration dates reflect a staggering these terms. It is recommended, if the candidates are reappointed, then the staggering be done according to seniority in regards to years of service on the commission. Current commissioner terms are as follows and seniority:

Name	Term Expiration	Member Since
Gary Pearson	9/25/2011	11/13/1989
Beth Ulrich	9/25/2011	5/22/2000
Joy Tkachuck	9/25/2011	9/25/2006
Dennis Unger	9/30/2012	7/25/2011
Tammy Wilde	9/30/2016	4/11/2011

RECOMMENDATION

Staff recommends the City Council approve the attached resolution to appoint the following candidates to the commissions indicated.

Business & Economic Development Commission

- Warren Wessel, term expires September 30, 2014

Environmental & Natural Resources Commission

- _____, term expires September 30, 2014
- _____, term expires September 30, 2014

Housing Redevelopment Authority

- Gary Pearson, term expires September 30, 2015
- Beth Ulrich, term expires September 30, 2014
- Joy Tkachuck, term expires September 30, 2013

Attachments:

1. Resolution for Appointment

RESOLUTION NO. _____

BE IT RESOLVED THAT THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

Hereby appoints the following individuals, who have interviewed with the Maplewood City Council, to serve on the following commissions:

Business & Economic Development Commission

- Warren Wessel, term expires September 30, 2014

Environmental & Natural Resources Commission

- _____, term expires September 30, 2014
- _____, term expires September 30, 2014

Housing Redevelopment Authority

- Gary Pearson, term expires September 30, 2015
- Beth Ulrich, term expires September 30, 2014
- Joy Tkachuck, term expires September 30, 2013

AGENDA REPORT

TO: City Council
FROM: Finance Manager
RE: APPROVAL OF CLAIMS
DATE: September 26, 2011

Attached is a listing of paid bills for informational purposes. The City Manager has reviewed the bills and authorized payment in accordance with City Council approved policies.

ACCOUNTS PAYABLE:

\$ 137,978.18	Checks # 85156 thru # 85191 dated 09/06/11 thru 09/13/11
\$ 1,304,185.79	Disbursements via debits to checking account dated 09/01/11 thru 9/09/11
\$ 1,329,755.62	Checks # 85192 thru # 85257 dated 09/13/11 thru 09/20/11
\$ 165,493.47	Disbursements via debits to checking account dated 09/09/11 thru 09/16/11
\$ 2,937,413.06	Total Accounts Payable

PAYROLL

\$ 514,383.84	Payroll Checks and Direct Deposits dated 09/16/11
\$ 2,375.01	Payroll Deduction check # 9984886 thru # 9984888 dated 09/16/11
\$ 516,758.85	Total Payroll
\$ 3,454,171.91	GRAND TOTAL

Attached is a detailed listing of these claims. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

kf
attachments

Check Register
City of Maplewood

09/09/2011

Check	Date	Vendor	Description	Amount	
85156	09/06/2011	04926	TIVOLITOO INC.	MCC MURAL DOWN PMT	45,000.00
85157	09/09/2011	04849	RICHARD NIELSEN	TEXAS HOLD'EM INSTRUCTOR - AUG	108.00
85158	09/13/2011	04842	MARY JOSEPHINE ANDERSON	ZUMBA INSTRUCTION NSP AUGUST	240.00
85159	09/13/2011	00157	BARR ENGINEERING CO	PROJ 10-14 PROF SRVS 06/18 - 07/15	10,462.95
85160	09/13/2011	00240	C.S.C. CREDIT SERVICES	APPLICANT BACKGROUND CHECKS	60.00
85161	09/13/2011	04572	ETTEL & FRANZ	REPAIR WORK CITY HALL ROOF	8,221.00
85162	09/13/2011	03365	NICK FRANZEN	REIMB FOR MILEAGE & INTERNET 5/26-9/7	202.60
85163	09/13/2011	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - AUGUST	955.75
85164	09/13/2011	03789	MICHAEL NYE	REIMB FOR TUITION & BOOKS 5/10-8/18	1,745.70
85165	09/13/2011	04265	MARIA PIRELA	ZUMBA INSTRUCTION - AUGUST	356.50
85166	09/13/2011	01337	RAMSEY COUNTY-PROP REC & REV	PROJ 08-13 PLANTINGS	1,114.71
	09/13/2011	01337	RAMSEY COUNTY-PROP REC & REV	PLANTS FOR JOY PARK RAINGARDEN	320.63
85167	09/13/2011	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE/MESB FEE - AUG	654.08
	09/13/2011	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPORT FEE/MESB FEE - AUG	595.84
85168	09/13/2011	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	820.30
85169	09/13/2011	04845	TENNIS SANITATION LLC	RECYCLING - AUGUST	27,499.50
85170	09/13/2011	04192	TRANS-MEDIC	EMS BILLING - AUGUST	3,690.00
85171	09/13/2011	00116	APPEARANCE PLUS CAR WASH CORP	CAR WASHES JUNE & JULY	281.35
85172	09/13/2011	04047	ASHLAND PRODUCTIONS	SOUND TECH FOR MCC AUG 10	195.00
85173	09/13/2011	00171	JAMES BEHAN	REIMB FOR MILEAGE 5/26 - 5/27	36.72
85174	09/13/2011	00211	BRAUN INTERTEC CORP.	PROJ 04-21 PROF SRVS THRU 08/12	5,395.75
85175	09/13/2011	04549	JAN ALICE CAMPBELL	ZUMBA INSTRUCTION AUGUST	133.50
85176	09/13/2011	04374	EMS TECHNOLOGY SOLUTIONS, LLC	AMBUTRAK LICENSE FEE	399.00
85177	09/13/2011	00509	FIRE MARSHAL ASSN OF MN	MEMBERSHIP FEE	35.00
85178	09/13/2011	01401	FIRST STUDENT INC	DAY CAMP BUS FEE - VALLEYFAIR	405.00
	09/13/2011	01401	FIRST STUDENT INC	DAY CAMP BUS FEE - MN ZOO	286.00
	09/13/2011	01401	FIRST STUDENT INC	DAY CAMP BUS FEE - THEATER ROSEVILLI	145.00
85179	09/13/2011	00612	GYM WORKS INC	REPAIR WORK NAUTILUS ELLIPTICAL	298.59
85180	09/13/2011	03507	MOGREN HOUSING DEVELOPMENT LLC	ESCROW RELEASE 2940 COUNTRY VIEW I	18,307.81
85181	09/13/2011	00001	ONE TIME VENDOR	REFUND AFTERMATH CLAIM TRANS MEDI	1,296.20
85182	09/13/2011	00001	ONE TIME VENDOR	REIMB R MILLER IRRIGATION SYS REPAIR	1,075.00
85183	09/13/2011	00001	ONE TIME VENDOR	REIMB T AZZONE IRRIGATION SYS REPAIR	505.00
85184	09/13/2011	00001	ONE TIME VENDOR	REFUND S SOLLIE P TRAINER	320.00
85185	09/13/2011	00001	ONE TIME VENDOR	REFUND T RYAN MEMBERSHIP ERROR	121.42
85186	09/13/2011	00001	ONE TIME VENDOR	REFUND R VOELKER - TREE REBATE	100.00
85187	09/13/2011	00001	ONE TIME VENDOR	REFUND W DORGAN - TREE REBATE	100.00
85188	09/13/2011	01836	CITY OF ST PAUL	RECORD MGMT SOFTWARE FEE - SEPT	3,798.00
85189	09/13/2011	04568	ST. PAUL BOUNCING TEAM	BOUNCING AT THE TASTE OF MW	500.00
85190	09/13/2011	03869	JOE STEINER	REIMB FOR TUITION & BOOKS 5/18-8/18	1,746.28
85191	09/13/2011	04570	WOODRUNN/WOODLOCH INC.	DAY CAMP AUG 23-24	450.00
				137,978.18	

36 Checks in this report.

137,978.18

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

<u>Transmitted</u> <u>Date</u>	<u>Settlement</u> <u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
9/1/2011	9/1/2011	Commercial Partners Title	Easements The Shores	1,000,000.00
8/31/2011	9/6/2011	U.S. Treasurer	Federal Payroll Tax	96,181.62
8/31/2011	9/6/2011	P.E.R.A.	P.E.R.A.	87,661.71
8/31/2011	9/6/2011	MN State Treasurer	State Payroll Tax	20,671.19
8/31/2011	9/6/2011	Labor Unions	Union Dues	16,718.38
9/2/2011	9/6/2011	MN State Treasurer	Drivers License/Deputy Registrar	19,974.00
9/6/2011	9/7/2011	MN State Treasurer	Drivers License/Deputy Registrar	24,473.81
9/7/2011	9/8/2011	MN State Treasurer	Drivers License/Deputy Registrar	20,626.70
9/8/2011	9/9/2011	MN State Treasurer	Drivers License/Deputy Registrar	17,878.38
TOTAL				<u><u>1,304,185.79</u></u>

Check Register
City of Maplewood

09/16/2011

Check	Date	Vendor	Description	Amount	
85192	09/13/2011	02464	US BANK	FUNDS FOR ATMS	10,000.00
85193	09/20/2011	00216	BRIGGS & MORGAN, P.A.	2011A BONDS FEES	15,000.00
85194	09/20/2011	00283	CENTURY COLLEGE	ACLS CARDS/HEALTHCARE PROVIDER CA	408.00
85195	09/20/2011	04137	THE EDGE MARTIAL ARTS	KARATE INSTRUCTION - AUGUST	267.50
	09/20/2011	04137	THE EDGE MARTIAL ARTS	KARATE INSTRUCTION - JULY	232.50
85196	09/20/2011	01973	ERICKSON OIL PRODUCTS INC	POLICE DEPT CAR WASHES - AUG	60.00
85197	09/20/2011	04572	ETTEL & FRANZ	GUTTER REPAIR CITY HALL POLICE LOT	392.00
85198	09/20/2011	02396	SHANN FINWALL	REIMB FOR MILEAGE 6/13 - 8/30	25.65
85199	09/20/2011	00687	HUGO'S TREE CARE INC	TREE TRIMMING ODAY & HIGHWOOD	1,442.81
	09/20/2011	00687	HUGO'S TREE CARE INC	TREE TRIMMING DESOTO	427.50
	09/20/2011	00687	HUGO'S TREE CARE INC	TREE TRIMMING BARTELMY/LAKEWOOD	320.63
85200	09/20/2011	00393	DEPT OF LABOR & INDUSTRY	MONTHLY SURTAX AUG 12329123035	2,305.68
85201	09/20/2011	04917	LUNDA CONSTRUCTION CO.	PROJ 04-21 GLADSTONE 1 PARTPMT#2	939,887.06
85202	09/20/2011	01819	PAETEC	LOCAL PHONE SERVICE 7/16 - 8/15	1,530.43
85203	09/20/2011	01409	S.E.H.	FISH CREEK ENVIRONMENTAL ASSESSME	5,160.00
	09/20/2011	01409	S.E.H.	GOODRICH PARK IMPROVEMENT FINAL PN	3,675.59
	09/20/2011	01409	S.E.H.	WETLAND MONITORING JOY & CO D	1,933.07
85204	09/20/2011	01463	SISTER ROSALIND GEFRE	MCC MASSAGES AUG 16-31	740.00
85205	09/20/2011	01546	SUBURBAN SPORTSWEAR	YOUTH VOLLEYBALL SHIRTS	491.00
85206	09/20/2011	01574	T.A. SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS NOT TO EXCEED	2,753.20
	09/20/2011	01574	T.A. SCHIFSKY & SONS, INC	BASE/ASPHALT TRAIL RESTORATION	683.42
85207	09/20/2011	01190	XCEL ENERGY	ELECTRIC UTILITY	1,394.54
85208	09/20/2011	00504	1ST LINE/LEEWES VENTURES LLC	MDSE FOR RESALE	291.13
85209	09/20/2011	04401	ADMIN-IPA	OPEN MEETING LAW WORKSHOP	150.00
85210	09/20/2011	02310	ANDERSEN CABINETS INC	MCC BATHROOM PROJ	6,781.22
85211	09/20/2011	00111	ANIMAL CONTROL SERVICES	ANIMAL CONTROL FEES 8/15 - 9/5	1,980.00
	09/20/2011	00111	ANIMAL CONTROL SERVICES	BOARDING & DESTRUCTION FEES	1,716.50
85212	09/20/2011	03623	BOB WOLLER & SONS BLACKTOPPING	PROJ 10-19 CONCRETE WORK	1,800.00
85213	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	34,005.72
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	21,508.59
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	8,656.24
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	5,909.26
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	5,850.42
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	4,839.62
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	2,765.39
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	1,224.10
	09/20/2011	03310	CDW GOVERNMENT INC	IMATION DVD/CD DUPLICATORS LEGAL	549.34
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	387.23
	09/20/2011	03310	CDW GOVERNMENT INC	PHONE EQUIPMENT	86.03
85214	09/20/2011	04213	COMMUNITY LIVING PARTNERSHIPS	DEVELOPER ESCORW COMFORTS HOME	215.21
85215	09/20/2011	04911	DECKCI DECOR	CHAIR COVERS MCC SEPT 24 BRIDE PD	546.34
85216	09/20/2011	00420	DOWNTOWNER DETAIL CENTER	POLICE VEHICLE CLEANING & DETAILING	299.19
85217	09/20/2011	03619	DRAIN KING INC	PROJ 10-14 TELEVISION	390.00
85218	09/20/2011	04928	FIRST CHOICE ENTERTAINMENT	DJ WONEMS EXOP OCT 15	495.00
85219	09/20/2011	03339	GRAFFIC TRAFFIC LLC	SHIRTS FOR NSP 5K	902.00
85220	09/20/2011	00809	TOMMY KONG	SECURITY OFFICER MCC SEPT 10	160.00
85221	09/20/2011	00827	L M C I T	WORK COMP QTR SEPT-DEC 2011	105,371.75
	09/20/2011	00827	L M C I T	INSURANCE QTR PREMIUM JUL-DEC 11	93,089.00
85222	09/20/2011	04900	LASTING IMPRESSIONS BY AMY LLC	CEILING DRAPING MCC SEPT 9 BRIDE PD	400.00
85223	09/20/2011	04903	TAYLOR LECY	SOCCER CLINIC INSTRUCTION	432.00
85224	09/20/2011	00932	MAPLEWOOD BAKERY	MDSE FOR RESALE	423.38
	09/20/2011	00932	MAPLEWOOD BAKERY	COOKIES FOR TOWN HALL/ PIE PICNIC	157.09
85225	09/20/2011	04790	MAYER ARTS, INC.	DANCE INSTRUCTION	530.00

85226	09/20/2011	00983	METRO SALES INC	COPY MACHINE IN CITIZEN SERVICES	775.00
85227	09/20/2011	04193	MIDAMERICA AUCTIONS	FORFEITED VEHICLE STORAGE FEE-SEPT	2,250.00
85228	09/20/2011	01060	MN STATE FIRE CHIEFS ASSOC	REGISTRATION FEE	175.00
85229	09/20/2011	04307	NORTHEAST SOCCER ASSOCIATION	SOCCER COACHES SPRING/SUMMER	2,500.00
85230	09/20/2011	00001	ONE TIME VENDOR	REFUND P ANDREWS TRANS MEDIC	2,163.86
85231	09/20/2011	00001	ONE TIME VENDOR	REFUND K SANDBERG - TREE REBATE	117.80
85232	09/20/2011	00001	ONE TIME VENDOR	REFUND J LETOURNEAU PRICE DIFF	62.44
85233	09/20/2011	00001	ONE TIME VENDOR	REFUND M BARBARIS MEDICA BENEFIT	60.00
85234	09/20/2011	00001	ONE TIME VENDOR	REFUND A STEWART VOLLEYBALL	54.00
85235	09/20/2011	00001	ONE TIME VENDOR	REFUND M GRAMENZ EVENT CANCELLED	45.00
85236	09/20/2011	00001	ONE TIME VENDOR	REFUND M SCHARSTROM EVENT CANCEL	45.00
85237	09/20/2011	00001	ONE TIME VENDOR	REFUND B GLAEUE PRICE DIFF MEMBERS	44.65
85238	09/20/2011	00001	ONE TIME VENDOR	REFUND PECHMANN HP BENEFIT	40.00
85239	09/20/2011	00001	ONE TIME VENDOR	REFUND A SHAUL EVENT CANCELLED	35.00
85240	09/20/2011	00001	ONE TIME VENDOR	REFUND FLEISCHER UCARE	30.00
85241	09/20/2011	00001	ONE TIME VENDOR	REFUND M KIRCHER UCARE BENEFIT	30.00
85242	09/20/2011	00001	ONE TIME VENDOR	REFUND SCHWIETZ UCARE BENEFIT	30.00
85243	09/20/2011	00001	ONE TIME VENDOR	REFUND L FRASCONE HP BENEFIT	20.00
85244	09/20/2011	00001	ONE TIME VENDOR	REFUND M KAUFENBERG HP BENEFIT	20.00
85245	09/20/2011	00001	ONE TIME VENDOR	REFUND J SMITH MEDICA BENEFIT	20.00
85246	09/20/2011	00001	ONE TIME VENDOR	REFUND T RYAN MEDICA BENEFIT	20.00
85247	09/20/2011	00001	ONE TIME VENDOR	REFUND R VOLKMAN BCBS BENEFIT	20.00
85248	09/20/2011	04502	BRADLEY REZNY	REGISTRATION FEE	95.00
85249	09/20/2011	04929	KELLY SANDBERG	ESCROW RELEASE 2581 FLANDRAU	3,528.93
85250	09/20/2011	01836	CITY OF ST PAUL	RADIO SHOP SERVICES - AUGUST	225.41
85251	09/20/2011	01573	TOM SZCZEPANSKI	SECURITY OFFICER MCC SEPT 10	245.00
85252	09/20/2011	04926	TIVOLITOO INC.	AQUATIC CENTER WALL MURAL 20%	15,000.00
85253	09/20/2011	04096	TJ CONEVERA'S, INC.	DUTY & TRAINING RIFLE AMMUNITION	7,600.00
85254	09/20/2011	01647	TRI-COUNTY LAW ENFORCEMENT	ANNUAL DUES	50.00
85255	09/20/2011	02464	US BANK	PAYING AGENT FEES	431.25
	09/20/2011	02464	US BANK	PAYING AGENT FEES	431.25
	09/20/2011	02464	US BANK	PAYING AGENT FEES	431.25
	09/20/2011	02464	US BANK	PAYING AGENT FEES	431.25
	09/20/2011	02464	US BANK	PAYING AGENT FEES	431.25
85256	09/20/2011	03247	WINNICK SUPPLY INC	POLY PIPE E SHORE STORM SEWER	867.83
	09/20/2011	03247	WINNICK SUPPLY INC	POLY PIPE E SHORE STORM SEWER	124.08
	09/20/2011	03247	WINNICK SUPPLY INC	COUPLERS E SHORE STORM SEWER	14.04
85257	09/20/2011	03948	AARON WULFF	BALLROOM INSTRUCTION	249.00

66 Checks in this report.

1,329,755.62

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

<u>Transmitted Date</u>	<u>Settlement Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
9/9/2011	9/12/2011	MN State Treasurer	Drivers License/Deputy Registrar	14,701.96
9/9/2011	9/12/2011	MN Dept of Natural Resources	DNR electronic licenses	777.50
9/9/2011	9/12/2011	Optum Health	DCRP & Flex plan payments	4,232.63
9/12/2011	9/13/2011	MN State Treasurer	Drivers License/Deputy Registrar	22,321.05
9/12/2011	9/14/2011	US Bank VISA One Card*	Purchasing card items	7,305.21
9/13/2011	9/14/2011	MN State Treasurer	Drivers License/Deputy Registrar	19,966.25
9/14/2011	9/15/2011	MN State Treasurer	Drivers License/Deputy Registrar	16,523.44
9/14/2011	9/15/2011	VANCO	Billing fee	115.25
9/14/2011	9/15/2011	Pitney Bowes	Postage	2,985.00
9/14/2011	9/16/2011	ING - State Plan	Deferred Compensation	27,732.00
9/14/2011	9/16/2011	ICMA (Vantagepointe)	Deferred Compensation	4,312.76
9/14/2011	9/16/2011	US Bank VISA One Card*	Purchasing card items	32,015.12
9/15/2011	9/16/2011	MN State Treasurer	Drivers License/Deputy Registrar	12,040.80
9/15/2011	9/16/2011	MN Dept of Natural Resources	DNR electronic licenses	464.50
TOTAL				<u>165,493.47</u>

*Detailed listing of VISA purchases is attached.

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>
	09/16/11	HILL, DAVID	50.00
	09/16/11	JUENEMANN, KATHLEEN	416.42
	09/16/11	KOPPEN, MARVIN	416.42
	09/16/11	LLANAS, JAMES	416.42
	09/16/11	NEPHEW, JOHN	416.42
	09/16/11	ROSSBACH, WILLIAM	473.15
	09/16/11	STRAUTMANIS, MARIS	130.00
	09/16/11	VALLE, EDWARD	50.00
	09/16/11	AHL, R. CHARLES	4,958.72
	09/16/11	ANTONEN, JAMES	5,300.00
	09/16/11	BURLINGAME, SARAH	1,966.90
	09/16/11	KANTRUD, HUGH	184.62
	09/16/11	CHRISTENSON, SCOTT	1,962.49
	09/16/11	FARR, LARRY	3,030.67
	09/16/11	JAHN, DAVID	1,840.37
	09/16/11	RAMEAUX, THERESE	3,030.67
	09/16/11	BAUMAN, GAYLE	4,014.97
	09/16/11	FORMANEK, KAREN	682.92
	09/16/11	ANDERSON, CAROLE	1,243.38
	09/16/11	DEBILZAN, JUDY	1,270.60
	09/16/11	JACKSON, MARY	2,115.27
	09/16/11	KELSEY, CONNIE	2,569.24
	09/16/11	RUEB, JOSEPH	2,493.80
	09/16/11	ARNOLD, AJLA	1,551.69
	09/16/11	CAREY, HEIDI	2,005.19
	09/16/11	GUILFOILE, KAREN	4,176.43
	09/16/11	NEPHEW, MICHELLE	1,630.15
	09/16/11	SCHMIDT, DEBORAH	2,719.20
	09/16/11	SPANGLER, EDNA	997.89
	09/16/11	CORTESI, LUANNE	1,082.34
	09/16/11	LARSON, MICHELLE	1,758.15
	09/16/11	MECHELKE, SHERRIE	1,129.29
	09/16/11	MOY, PAMELA	1,482.11
	09/16/11	OSTER, ANDREA	1,886.77
	09/16/11	RICHTER, CHARLENE	1,055.90
	09/16/11	WEAVER, KRISTINE	2,288.55
	09/16/11	CARLE, JEANETTE	120.00
	09/16/11	JAGOE, CAROL	191.25
	09/16/11	CORCORAN, THERESA	1,890.16
	09/16/11	KVAM, DAVID	4,188.29
	09/16/11	PALANK, MARY	1,894.77
	09/16/11	POWELL, PHILIP	2,903.66
	09/16/11	SVENDSEN, JOANNE	2,081.79
	09/16/11	THOMALLA, DAVID	4,936.26
	09/16/11	YOUNG, TAMELA	1,890.16
	09/16/11	ABEL, CLINT	3,112.25
	09/16/11	ALDRIDGE, MARK	3,104.31
	09/16/11	BAKKE, LONN	2,941.40
	09/16/11	BARTZ, PAUL	4,492.27
	09/16/11	BELDE, STANLEY	3,172.28
	09/16/11	BENJAMIN, MARKESE	3,084.60
	09/16/11	BIERDEMAN, BRIAN	3,507.58
	09/16/11	BOHL, JOHN	3,170.17
	09/16/11	BUSACK, DANIEL	3,313.05

09/16/11	COFFEY, KEVIN	4,342.03
09/16/11	CROTTY, KERRY	3,575.20
09/16/11	DEMULLING, JOSEPH	3,182.93
09/16/11	DOBLAR, RICHARD	3,886.81
09/16/11	DUGAS, MICHAEL	5,605.85
09/16/11	ERICKSON, VIRGINIA	3,112.67
09/16/11	FLOR, TIMOTHY	2,006.36
09/16/11	FORSYTHE, MARCUS	2,140.84
09/16/11	FRASER, JOHN	3,492.24
09/16/11	FRITZE, DEREK	2,785.00
09/16/11	GABRIEL, ANTHONY	3,444.12
09/16/11	HAWKINSON JR, TIMOTHY	2,785.00
09/16/11	HER, PHENG	2,786.69
09/16/11	HIEBERT, STEVEN	4,044.68
09/16/11	JOHNSON, KEVIN	4,976.80
09/16/11	KALKA, THOMAS	913.09
09/16/11	KONG, TOMMY	3,122.62
09/16/11	KREKELER, NICHOLAS	842.40
09/16/11	KROLL, BRETT	2,921.60
09/16/11	LANGNER, SCOTT	3,054.26
09/16/11	LANGNER, TODD	2,943.49
09/16/11	LU, JOHNNIE	3,052.70
09/16/11	LYNCH, KATHERINE	2,502.79
09/16/11	MARINO, JASON	4,088.57
09/16/11	MARTIN, JERROLD	3,918.10
09/16/11	MCCARTY, GLEN	3,414.33
09/16/11	METRY, ALESIA	3,001.43
09/16/11	NYE, MICHAEL	3,823.17
09/16/11	OLSON, JULIE	3,079.52
09/16/11	PARKER, JAMES	2,165.81
09/16/11	REZNY, BRADLEY	4,865.23
09/16/11	RHUDE, MATTHEW	3,106.17
09/16/11	SHORTREED, MICHAEL	4,060.51
09/16/11	STEINER, JOSEPH	3,658.12
09/16/11	SYPNIEWSKI, WILLIAM	2,785.00
09/16/11	SZCZEPANSKI, THOMAS	2,954.18
09/16/11	TAUZELL, BRIAN	2,817.27
09/16/11	THEISEN, PAUL	3,223.07
09/16/11	THIENES, PAUL	5,265.91
09/16/11	TRAN, JOSEPH	2,955.28
09/16/11	WENZEL, JAY	2,927.84
09/16/11	XIONG, KAO	3,017.74
09/16/11	ACOSTA, MARK	72.00
09/16/11	ANDERSON, BRIAN	96.00
09/16/11	BAHL, DAVID	348.00
09/16/11	BAUMAN, ANDREW	3,112.67
09/16/11	BIGELBACH, ANTHONY	168.00
09/16/11	BOURQUIN, RON	576.00
09/16/11	BRADBURY, RYAN	150.00
09/16/11	BRESIN, ROBERT	210.00
09/16/11	CAPISTRANT, JACOB	144.00
09/16/11	CAPISTRANT, JOHN	560.00
09/16/11	CRUMMY, CHARLES	525.00
09/16/11	DAWSON, RICHARD	2,976.56
09/16/11	DIERICH, REBECCA	300.00
09/16/11	EATON, PAUL	264.00
09/16/11	EVERSON, PAUL	3,266.71
09/16/11	FOSSUM, ANDREW	2,844.11
09/16/11	HAGEN, MICHAEL	252.00
09/16/11	HALE, JOSEPH	30.50
09/16/11	HALWEG, JODI	3,393.33
09/16/11	HAWTHORNE, ROCHELLE	48.00
09/16/11	HENDRICKSON, NICHOLAS	2,504.52
09/16/11	HERLUND, RICK	264.00

09/16/11	HUTCHINSON, JAMES	448.00
09/16/11	IMM, TRACY	154.00
09/16/11	JANSEN, CHAD	312.00
09/16/11	JOHNSON, JAMES	687.00
09/16/11	JONES, JONATHAN	288.00
09/16/11	KANE, ROBERT	392.00
09/16/11	KARRAS, JAMIE	504.00
09/16/11	KERSKA, JOSEPH	186.00
09/16/11	KONDER, RONALD	360.00
09/16/11	KUBAT, ERIC	2,659.08
09/16/11	LINDER, TIMOTHY	2,663.01
09/16/11	LOCHEN, MICHAEL	1,208.00
09/16/11	MELLEN, CHRISTOPHER	216.00
09/16/11	MELLEN, RICHARD	336.00
09/16/11	MILLER, LADD	294.00
09/16/11	MILLER, NICHOLAS	429.00
09/16/11	MONDOR, MICHAEL	3,089.18
09/16/11	MONSON, PETER	234.00
09/16/11	MORGAN, JEFFERY	416.00
09/16/11	NIELSEN, KENNETH	168.00
09/16/11	NOVAK, JEROME	2,924.74
09/16/11	NOWICKI, PAUL	168.00
09/16/11	OLSON, JAMES	2,860.90
09/16/11	OPHEIM, JOHN	441.00
09/16/11	PACHECO, ALPHONSE	150.00
09/16/11	PETERSON, MARK	224.00
09/16/11	PETERSON, ROBERT	3,572.40
09/16/11	PLACE, ANDREA	3,090.44
09/16/11	POWERS, KENNETH	454.31
09/16/11	RAINEY, JAMES	510.00
09/16/11	RANK, NATHAN	672.00
09/16/11	RANK, PAUL	768.00
09/16/11	RAVENWALD, CORINNE	348.00
09/16/11	REYNOSO, ANGEL	24.00
09/16/11	RICE, CHRISTOPHER	450.00
09/16/11	RODRIGUEZ, ROBERTO	24.00
09/16/11	SCHULTZ, JEROME	198.00
09/16/11	SEDLACEK, JEFFREY	3,356.57
09/16/11	STREFF, MICHAEL	2,844.11
09/16/11	SVENDSEN, RONALD	3,271.62
09/16/11	WESSELS, TIMOTHY	456.00
09/16/11	GERVAIS-JR, CLARENCE	3,867.86
09/16/11	LUKIN, STEVEN	4,475.33
09/16/11	ZWIEG, SUSAN	2,234.16
09/16/11	KNUTSON, LOIS	2,034.95
09/16/11	NIVEN, AMY	1,411.62
09/16/11	PRIEFER, WILLIAM	2,713.17
09/16/11	BRINK, TROY	2,873.17
09/16/11	BUCKLEY, BRENT	1,986.95
09/16/11	DEBILZAN, THOMAS	2,125.35
09/16/11	EDGE, DOUGLAS	2,104.20
09/16/11	HAMRE, MILES	1,269.00
09/16/11	JONES, DONALD	2,125.35
09/16/11	MEISSNER, BRENT	1,930.15
09/16/11	NAGEL, BRYAN	3,408.40
09/16/11	OSWALD, ERICK	2,337.97
09/16/11	RUNNING, ROBERT	2,489.29
09/16/11	SETNES, SAMUEL	560.00
09/16/11	TEVLIN, TODD	2,125.35
09/16/11	BURLINGAME, NATHAN	2,006.40
09/16/11	DUCHARME, JOHN	2,713.98
09/16/11	ENGSTROM, ANDREW	2,530.95
09/16/11	JACOBSON, SCOTT	2,484.80
09/16/11	JAROSCH, JONATHAN	2,977.09

09/16/11	KREGER, JASON	2,744.54
09/16/11	KUMMER, STEVEN	3,123.78
09/16/11	LINDBLOM, RANDAL	2,713.97
09/16/11	LOVE, STEVEN	3,281.21
09/16/11	THOMPSON, MICHAEL	4,028.28
09/16/11	ZIEMAN, SCOTT	198.80
09/16/11	KONEWKO, DUWAYNE	4,390.46
09/16/11	SCHOENECKER, LEIGH	1,547.03
09/16/11	EDSON, DAVID	2,173.83
09/16/11	HINNENKAMP, GARY	2,133.06
09/16/11	MARUSKA, MARK	3,183.11
09/16/11	NAUGHTON, JOHN	2,126.43
09/16/11	NORDQUIST, RICHARD	2,127.66
09/16/11	SCHINDELDECKER, JAMES	492.60
09/16/11	BIESANZ, OAKLEY	1,365.66
09/16/11	DEAVER, CHARLES	541.97
09/16/11	GERNES, CAROLE	7.88
09/16/11	HAYMAN, JANET	1,268.31
09/16/11	HUTCHINSON, ANN	2,622.79
09/16/11	SOUTTER, CHRISTINE	358.32
09/16/11	WACHAL, KAREN	964.68
09/16/11	GAYNOR, VIRGINIA	3,211.95
09/16/11	KROLL, LISA	1,882.15
09/16/11	SINDT, ANDREA	2,013.80
09/16/11	THOMPSON, DEBRA	821.71
09/16/11	EKSTRAND, THOMAS	3,800.52
09/16/11	FINWALL, SHANN	3,202.15
09/16/11	MARTIN, MICHAEL	2,621.51
09/16/11	BRASH, JASON	2,259.75
09/16/11	CARVER, NICHOLAS	3,211.95
09/16/11	FISHER, DAVID	3,778.99
09/16/11	SWAN, DAVID	2,738.95
09/16/11	WELLENS, MOLLY	1,644.36
09/16/11	BERGER, STEPHANIE	465.51
09/16/11	BETHEL III, CHARLES	110.50
09/16/11	BJORK, BRANDON	550.00
09/16/11	GERMAIN, BRADY	114.00
09/16/11	JANASZAK, MEGHAN	427.00
09/16/11	ROBBINS, AUDRA	2,847.74
09/16/11	ROBBINS, CAMDEN	48.00
09/16/11	SCHALLER, SCOTT	172.00
09/16/11	TAYLOR, JAMES	2,466.23
09/16/11	ADAMS, DAVID	1,923.37
09/16/11	GERMAIN, DAVID	2,134.60
09/16/11	HAAG, MARK	2,288.55
09/16/11	KLOOZ, AUSTIN	782.00
09/16/11	SCHULTZ, SCOTT	3,032.02
09/16/11	ANZALDI, MANDY	1,262.21
09/16/11	BRENEMAN, NEIL	1,811.31
09/16/11	CRAWFORD - JR, RAYMOND	506.99
09/16/11	EVANS, CHRISTINE	1,593.87
09/16/11	GLASS, JEAN	2,103.67
09/16/11	HANSEN, LORI	2,464.10
09/16/11	HER, PETER	403.70
09/16/11	HOFMEISTER, MARY	271.65
09/16/11	HOFMEISTER, TIMOTHY	403.75
09/16/11	KULHANEK-DIONNE, ANN	528.38
09/16/11	OLSON, SANDRA	28.00
09/16/11	PELOQUIN, PENNYE	616.48
09/16/11	PENN, CHRISTINE	2,199.26
09/16/11	SHERRILL, CAITLIN	864.83
09/16/11	STARK, SUE	46.25
09/16/11	VANG, KAY	271.13
09/16/11	VUE, LOR PAO	272.00

09/16/11	ANDERSON, MAXWELL	271.95
09/16/11	BAETZOLD, SETH	32.63
09/16/11	BAUDE, SARAH	54.50
09/16/11	BEITLER, JULIE	15.00
09/16/11	BUCKLEY, BRITTANY	303.25
09/16/11	BUTLER, ANGELA	52.00
09/16/11	CRANDALL, KRISTA	192.53
09/16/11	DAYTON, HEATHER	31.25
09/16/11	DEMPSEY, BETH	113.63
09/16/11	DUNN, RYAN	1,118.18
09/16/11	ERICKSON-CLARK, CAROL	61.00
09/16/11	FLACKEY, MAUREEN	42.63
09/16/11	FONTAINE, KIM	306.13
09/16/11	GRAY, MEGAN	72.15
09/16/11	GRUENHAGEN, LINDA	195.80
09/16/11	HANSEN, HANNAH	229.20
09/16/11	HEINRICH, SHEILA	405.00
09/16/11	HOLMBERG, LADONNA	414.00
09/16/11	HORWATH, RONALD	2,589.01
09/16/11	JOHNSON, BARBARA	126.25
09/16/11	JOYER, ANTHONY	77.70
09/16/11	JOYER, JENNA	111.27
09/16/11	KOHLER, ROCHELLE	66.00
09/16/11	KOLLER, NINA	381.50
09/16/11	KRONHOLM, KATHRYN	626.57
09/16/11	LAMEYER, ZACHARY	64.40
09/16/11	LAMSON, ELIANA	54.00
09/16/11	MCCANN, NATALIE	380.00
09/16/11	NADEAU, KELLY	152.30
09/16/11	NADEAU, TAYLOR	43.80
09/16/11	NELSON, ELEONOR	68.00
09/16/11	NORTHOUSE, KATHERINE	244.00
09/16/11	PROESCH, ANDY	502.64
09/16/11	RESENDIZ, LORI	2,129.22
09/16/11	RICHTER, DANIEL	75.60
09/16/11	RONNING, ISAIAH	223.30
09/16/11	RONNING, ZACCEUS	160.60
09/16/11	SCHREIER, ROSEMARIE	166.00
09/16/11	SCHREINER, MARK	62.05
09/16/11	SCHREINER, MICHELLE	72.56
09/16/11	SJERVEN, BRENDA	18.00
09/16/11	SMITH, ANN	121.80
09/16/11	SMITLEY, SHARON	302.90
09/16/11	THORWICK, MEGAN	79.01
09/16/11	TREPANIER, TODD	474.00
09/16/11	TUPY, HEIDE	91.60
09/16/11	TUPY, MARCUS	237.50
09/16/11	WARNER, CAROLYN	308.40
09/16/11	BOSLEY, CAROL	52.50
09/16/11	DANIEL, BREANNA	310.00
09/16/11	HITE, ANDREA	106.00
09/16/11	BEHAN, JAMES	2,525.78
09/16/11	COLEMAN, PATRICK	150.00
09/16/11	DOUGLASS, TOM	1,320.90
09/16/11	FULFORD, ZAHKIYA	206.63
09/16/11	LONETTI, JAMES	420.00
09/16/11	MALONEY, SHAUNA	52.50
09/16/11	PRINS, KELLY	1,255.63
09/16/11	REILLY, MICHAEL	1,915.75
09/16/11	SCHULZE, KEVIN	480.00
09/16/11	THOMPSON, BENJAMIN	327.56
09/16/11	VANG, PETER	101.50
09/16/11	XIONG, NAO	101.50
09/16/11	ZIELINSKI, JESSICA	50.75

	09/16/11	AICHELE, CRAIG	2,196.23
	09/16/11	PRIEM, STEVEN	2,390.15
	09/16/11	WOEHRLE, MATTHEW	2,287.24
	09/16/11	BERGO, CHAD	2,651.63
	09/16/11	FOWLDS, MYCHAL	3,469.86
	09/16/11	FRANZEN, NICHOLAS	2,509.90
9984875	09/16/11	MUELLNER, CHADD	180.00
9984876	09/16/11	VUKICH, CANDACE	45.00
9984877	09/16/11	VANG, TIM	379.00
9984878	09/16/11	DIONNE, DANIELLE	164.25
9984879	09/16/11	FLUEGEL, LARISSA	67.95
9984880	09/16/11	MCMAHON, MICHAEL	110.25
9984881	09/16/11	ROSTRON, ROBERT	545.05
9984882	09/16/11	ROTH, DEEPALI	78.00
9984883	09/16/11	WEINHAGEN, SHELBY	137.98
9984884	09/16/11	PETERSON, KELLY	36.00
9984885	09/16/11	STEFFEN, MICHAEL	65.25
			514,383.84

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
08/30/2011	08/31/2011	CUB FOODS, INC.	\$18.16	MANDY ANZALDI
08/31/2011	09/02/2011	DOLRTREE 4713 00047134	\$47.14	MANDY ANZALDI
09/01/2011	09/02/2011	TARGET 00011858	\$64.62	MANDY ANZALDI
08/29/2011	08/30/2011	HENRIKSEN ACE HARDWARE	\$3.20	JIM BEHAN
08/29/2011	08/31/2011	THE HOME DEPOT 2801	\$85.87	JIM BEHAN
08/29/2011	08/31/2011	THE HOME DEPOT 2810	\$77.04	JIM BEHAN
08/30/2011	08/31/2011	HENRIKSEN ACE HARDWARE	\$55.80	JIM BEHAN
08/30/2011	09/01/2011	PARK SUPPLY OF AMERICA IN	\$1,400.23	JIM BEHAN
08/31/2011	08/31/2011	STATE SUPPLY	\$87.04	JIM BEHAN
09/07/2011	09/09/2011	BLOOMINGTON SECURIT	\$107.50	JIM BEHAN
09/08/2011	09/09/2011	HENRIKSEN ACE HARDWARE	\$28.27	JIM BEHAN
09/08/2011	09/09/2011	HENRIKSEN ACE HARDWARE	\$7.06	JIM BEHAN
09/06/2011	09/07/2011	PETSMART INC 461	\$24.96	OAKLEY BIESANZ
09/01/2011	09/05/2011	SWANK MOTION PICTURES	\$343.87	NEIL BRENEMAN
08/26/2011	08/29/2011	JOHN DEERE LANDSCAPES530	\$83.02	TROY BRINK
09/07/2011	09/09/2011	THE HOME DEPOT 2801	\$77.13	BRENT BUCKLEY
09/07/2011	09/09/2011	THE HOME DEPOT 2801	\$10.55	BRENT BUCKLEY
08/29/2011	08/30/2011	CUB FOODS, INC.	\$56.44	SARAH BURLINGAME
08/31/2011	09/02/2011	OFFICE DEPOT #1090	\$19.29	SARAH BURLINGAME
08/31/2011	09/02/2011	OFFICE DEPOT #1080	\$26.13	SARAH BURLINGAME
09/02/2011	09/05/2011	OFFICE DEPOT #1090	\$18.59	SARAH BURLINGAME
08/30/2011	08/31/2011	LA POLICE GEAR INC	\$179.52	DAN BUSACK
09/01/2011	09/05/2011	UNIFORMS UNLIMITED INC	\$2,000.00	DAN BUSACK
09/01/2011	09/05/2011	UNIFORMS UNLIMITED INC	\$346.98	DAN BUSACK
08/31/2011	09/02/2011	MICHAELS #2744	\$14.97	HEIDI CAREY
09/06/2011	09/07/2011	THE UPS STORE 2171	\$25.96	HEIDI CAREY
08/26/2011	08/29/2011	BREDEMUS HARDWARE CO	\$129.15	SCOTT CHRISTENSON
08/30/2011	08/31/2011	STATE SUPPLY	\$64.37	SCOTT CHRISTENSON
08/30/2011	09/01/2011	THE HOME DEPOT 2801	\$6.06	SCOTT CHRISTENSON
09/02/2011	09/05/2011	STATE SUPPLY	(\$107.73)	SCOTT CHRISTENSON
09/01/2011	09/02/2011	UPS*1Z18T95Y0390224048	\$9.06	KERRY CROTTY
08/26/2011	08/29/2011	MOGREN TURF LLP	\$16.60	THOMAS DEBILZAN
09/01/2011	09/05/2011	TRI-STATE BOBCAT INC.	\$122.91	THOMAS DEBILZAN
09/02/2011	09/05/2011	ESS BROS AND SONS	\$189.17	THOMAS DEBILZAN
08/29/2011	08/30/2011	AMERICAN SECURITY EDUC	\$164.95	RICHARD DOBLAR
08/29/2011	08/31/2011	UNIFORMS UNLIMITED INC	\$77.34	RICHARD DOBLAR
08/30/2011	08/31/2011	HENRIKSEN ACE HARDWARE	\$12.69	RICHARD DOBLAR
08/29/2011	08/31/2011	LAW ENFORCEMENT TARGETS	\$49.16	MICHAEL DUGAS
09/06/2011	09/08/2011	THE HOME DEPOT 2801	\$20.33	DOUG EDGE
09/06/2011	09/09/2011	OAKDALE RENTAL CENTER	\$186.40	DOUG EDGE
09/06/2011	09/07/2011	HENRIKSEN ACE HARDWARE	\$17.12	DAVE EDSON
09/07/2011	09/08/2011	MENARDS 3059	\$4.26	ANDREW ENGSTROM
08/27/2011	08/30/2011	THE TRANE COMPANY	\$384.00	LARRY FARR
08/29/2011	08/31/2011	NORTHERN TOOL EQUIP-MN	\$878.38	LARRY FARR
08/30/2011	08/31/2011	TARGET 00000687	\$11.02	LARRY FARR
08/31/2011	09/02/2011	CVS PHARMACY #1751 Q03	\$10.13	LARRY FARR
09/02/2011	09/05/2011	CINTAS #470	\$88.21	LARRY FARR
09/02/2011	09/05/2011	CINTAS #470	\$41.71	LARRY FARR
09/02/2011	09/05/2011	CINTAS #470	\$77.71	LARRY FARR
09/03/2011	09/05/2011	THE HOME DEPOT 2801	\$66.51	LARRY FARR
09/07/2011	09/09/2011	THE HOME DEPOT #2843	(\$8.55)	LARRY FARR
09/06/2011	09/07/2011	PAYPAL *MNAPA	\$260.00	SHANN FINWALL
08/30/2011	08/31/2011	ACT*MINNESOTA ENVIRONM	\$105.00	DAVID FISHER
09/06/2011	09/08/2011	WM EZPAY	\$447.04	DAVID FISHER
08/29/2011	08/31/2011	LABEL OUTFITTERS INC	\$65.50	KAREN FORMANEK
09/02/2011	09/05/2011	ASSET RECOVERY	\$33.57	MYCHAL FOWLDS

09/02/2011	09/05/2011	XP SOLUTIONS	\$599.25	MYCHAL FOWLDS
09/02/2011	09/05/2011	QWESTCOMM*TN651	\$75.95	MYCHAL FOWLDS
09/03/2011	09/05/2011	WP-ONLINE MEDIA TE	\$59.00	MYCHAL FOWLDS
09/02/2011	09/05/2011	IDU*PUBLIC SECTOR	\$10.05	NICK FRANZEN
09/02/2011	09/05/2011	IDU*PUBLIC SECTOR	\$18.37	NICK FRANZEN
09/02/2011	09/05/2011	IDU*PUBLIC SECTOR	\$257.80	NICK FRANZEN
08/27/2011	08/29/2011	RED WING SHOE STORE	\$148.74	MARK HAAG
08/30/2011	09/01/2011	FORESTRY SUPPLIERS	\$110.05	MILES HAMRE
09/06/2011	09/08/2011	THE HOME DEPOT 2801	(\$60.87)	DAVID JAHN
09/01/2011	09/02/2011	NRPA HOUSING	\$205.85	DUWAYNE KONEWKO
09/09/2011	09/09/2011	COMCAST CABLE COMM	\$143.76	DUWAYNE KONEWKO
08/30/2011	08/31/2011	THE UPS STORE 2171	\$2.95	NICHOLAS KREKELER
08/31/2011	09/02/2011	OFFICE MAX	\$11.86	NICHOLAS KREKELER
08/25/2011	08/29/2011	UNIFORMS UNLIMITED INC	\$52.29	DAVID KVAM
08/26/2011	08/29/2011	THE GRAFIX SHOPPE	\$335.00	DAVID KVAM
08/26/2011	08/29/2011	CLASSIC COLLISION CTR	\$401.60	DAVID KVAM
08/30/2011	09/01/2011	SHRED IT	\$49.00	DAVID KVAM
08/31/2011	09/01/2011	EMERGENCY AUTOMOTIVE	\$1,558.72	DAVID KVAM
09/02/2011	09/05/2011	THE GRAFIX SHOPPE	\$416.81	DAVID KVAM
09/07/2011	09/08/2011	THOMSON WEST*TCD	\$266.81	DAVID KVAM
09/01/2011	09/02/2011	METRO FIRE	\$102.98	STEVE LUKIN
09/01/2011	09/02/2011	OVERHEAD DOOR COMP	\$264.35	STEVE LUKIN
09/01/2011	09/02/2011	OVERHEAD DOOR COMP	\$131.95	STEVE LUKIN
09/02/2011	09/05/2011	MENARDS 3059	\$100.63	STEVE LUKIN
08/29/2011	08/30/2011	CUB FOODS, INC.	\$19.25	JERROLD MARTIN
08/26/2011	08/29/2011	APA - MEMBERSHIP ONLINE	\$405.00	MIKE MARTIN
09/02/2011	09/05/2011	PAYPAL *MNAPA	\$260.00	MIKE MARTIN
08/26/2011	08/29/2011	LTG POWER EQUIPMENT	\$49.33	MARK MARUSKA
09/06/2011	09/08/2011	WM EZPAY	\$877.02	MARK MARUSKA
09/08/2011	09/09/2011	HUNT ELECTRIC CORPORATION	\$368.00	MARK MARUSKA
09/01/2011	09/02/2011	MINNESOTA FALL EXPO	\$225.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
09/08/2011	09/09/2011	U OF M CCE NONCREDIT	\$25.00	BRYAN NAGEL
08/31/2011	09/01/2011	MEGA ACCESS CONTROLS	\$257.45	MICHAEL NYE
09/07/2011	09/08/2011	AUTOZONE3948	\$8.56	MICHAEL NYE
09/07/2011	09/09/2011	FOX INTERNATIONAL LTD INC	\$81.85	MICHAEL NYE
08/25/2011	08/29/2011	OAKDALE RENTAL CENTER	\$207.82	ERICK OSWALD
08/25/2011	08/29/2011	THE HOME DEPOT 2801	\$22.75	ERICK OSWALD
08/29/2011	08/31/2011	ORIENTAL TRADING CO	\$166.41	CHRISTINE PENN
08/31/2011	09/01/2011	JAI*JERRYS CATALOG	\$55.85	CHRISTINE PENN
09/05/2011	09/06/2011	JAI*JERRYS CATALOG	\$39.72	CHRISTINE PENN
09/06/2011	09/07/2011	CUB FOODS, INC.	\$9.87	CHRISTINE PENN
09/06/2011	09/08/2011	CUB FOODS, INC. SSS	(\$9.87)	CHRISTINE PENN
09/06/2011	09/08/2011	HEJNY RENTAL INC	\$351.66	CHRISTINE PENN
08/28/2011	08/29/2011	SHORTSTOP GAS - AMSTAR	\$20.38	ROBERT PETERSON
09/01/2011	09/05/2011	OFFICE MAX	\$43.90	ROBERT PETERSON
08/26/2011	08/29/2011	AMAZON.COM	\$47.96	PHILIP F POWELL
08/28/2011	08/29/2011	AMAZON.COM	\$59.97	PHILIP F POWELL

08/30/2011	08/31/2011	RADIOSHACK COR00161455	\$62.10	PHILIP F POWELL
08/25/2011	08/29/2011	KREMER SERVICES	\$115.43	STEVEN PRIEM
08/26/2011	08/29/2011	TURF WERKS OMAHA	\$690.74	STEVEN PRIEM
08/26/2011	08/29/2011	BAUER BUILT TIRE 18	\$1,844.66	STEVEN PRIEM
08/26/2011	08/29/2011	BAUER BUILT TIRE 18	\$324.00	STEVEN PRIEM
08/26/2011	08/30/2011	BAUER BUILT TIRE 18	(\$458.73)	STEVEN PRIEM
08/29/2011	08/30/2011	CERTIFIT AUTO PARTS-MN	\$28.66	STEVEN PRIEM
08/29/2011	08/30/2011	BAUER BUILT TIRE 18	\$430.17	STEVEN PRIEM
08/29/2011	08/31/2011	TURF WERKS OMAHA	\$357.42	STEVEN PRIEM
08/30/2011	08/31/2011	M/A ASSOCIATES	\$100.36	STEVEN PRIEM
08/30/2011	08/31/2011	AUTO PLUS NO ST PAUL	\$11.70	STEVEN PRIEM
08/31/2011	09/01/2011	POMPS TIRE SERVICE, INC	\$584.90	STEVEN PRIEM
08/31/2011	09/01/2011	AUTO PLUS NO ST PAUL	\$134.92	STEVEN PRIEM
08/31/2011	09/01/2011	AUTO PLUS NO ST PAUL	\$6.42	STEVEN PRIEM
08/31/2011	09/01/2011	FORCE AMERICA DISTRIB LLC	\$435.74	STEVEN PRIEM
08/31/2011	09/02/2011	DIESEL COMPONENTS INC-MOT	\$20.70	STEVEN PRIEM
09/01/2011	09/02/2011	HENRIKSEN ACE HARDWARE	\$25.00	STEVEN PRIEM
09/01/2011	09/05/2011	TRI-STATE BOBCAT INC.	\$181.26	STEVEN PRIEM
09/02/2011	09/05/2011	BOYER TRUCK PARTS	\$105.48	STEVEN PRIEM
09/06/2011	09/07/2011	AUTO PLUS NO ST PAUL	\$74.71	STEVEN PRIEM
09/06/2011	09/07/2011	AUTO PLUS NO ST PAUL	\$10.50	STEVEN PRIEM
09/06/2011	09/07/2011	BAUER BUILT TIRE 18	\$412.86	STEVEN PRIEM
09/06/2011	09/08/2011	KREMER SERVICES	\$1,738.29	STEVEN PRIEM
09/07/2011	09/08/2011	OREILLY AUTO 00020743	\$30.00	STEVEN PRIEM
09/07/2011	09/09/2011	TOUSLEY FORD I27228006	\$390.22	STEVEN PRIEM
09/08/2011	09/09/2011	ZIEGLER INC COLUMBUS	\$585.95	STEVEN PRIEM
09/02/2011	09/05/2011	MINNESOTA OCCUPATIONAL HE	\$91.00	TERRIE RAMEAUX
08/30/2011	08/31/2011	HILLYARD INC MINNEAPOLIS	\$1,055.33	MICHAEL REILLY
08/26/2011	08/29/2011	AMERICAN COUNCIL ON EX	\$99.00	LORI RESENDIZ
08/26/2011	08/29/2011	CUB FOODS, INC.	\$19.50	AUDRA ROBBINS
08/26/2011	08/29/2011	WALGREENS #01751	\$16.56	AUDRA ROBBINS
08/29/2011	08/30/2011	FIRSTSTDNT#11762 OAKDA	\$212.50	AUDRA ROBBINS
08/29/2011	08/30/2011	FIRSTSTDNT#11762 OAKDA	\$267.50	AUDRA ROBBINS
08/31/2011	09/01/2011	CUB FOODS, INC.	\$11.51	AUDRA ROBBINS
08/31/2011	09/01/2011	LITTLE CAESARS 1456 0006	\$71.77	AUDRA ROBBINS
08/31/2011	09/02/2011	AMC ROSEDALE 101006519	\$250.00	AUDRA ROBBINS
09/02/2011	09/05/2011	KWIK TRIP 45400004549	\$8.97	AUDRA ROBBINS
08/29/2011	08/31/2011	OAKDALE RENTAL CENTER	\$394.22	ROBERT RUNNING
08/31/2011	09/01/2011	LILLIE SUBURBAN NEWSPAPE	\$123.38	DEB SCHMIDT
09/02/2011	09/05/2011	T-MOBILE.COM*PAYMENT	\$38.54	DEB SCHMIDT
08/30/2011	08/31/2011	VIKING INDUSTRIAL CENTER	\$351.70	SCOTT SCHULTZ
09/07/2011	09/08/2011	BORDER STATES ELECTRIC	\$359.60	SCOTT SCHULTZ
09/07/2011	09/08/2011	FLEXIBLE PIPE TOOL CO	\$210.14	SCOTT SCHULTZ
09/07/2011	09/08/2011	U OF M ARBORETUM ADLT ED	\$50.00	CHRISTINE SOUTTER
09/07/2011	09/08/2011	PAYPAL *HOME LINE	\$24.00	JOANNE SVENDSEN
09/08/2011	09/09/2011	PAYPAL *OBSERVATION	\$100.00	JOANNE SVENDSEN
08/25/2011	08/29/2011	GRUBERS POWER EQUIPMENT	\$18.80	RONALD SVENDSEN
08/30/2011	08/31/2011	METRO ATHLETIC SUPPLY	\$270.35	JAMES TAYLOR
08/25/2011	08/29/2011	QUILL CORPORATION	\$75.51	SUSAN ZWIEG
08/25/2011	08/29/2011	QUILL CORPORATION	\$139.75	SUSAN ZWIEG
08/29/2011	08/31/2011	SEARS ROEBUCK 1122	\$96.37	SUSAN ZWIEG
08/29/2011	08/31/2011	OFFICE MAX	\$13.47	SUSAN ZWIEG
09/08/2011	09/09/2011	BREEZY POINT RESORT FRON	\$555.00	SUSAN ZWIEG
09/08/2011	09/09/2011	BREEZY POINT RESORT FRON	\$555.00	SUSAN ZWIEG
09/08/2011	09/09/2011	BREEZY POINT RESORT FRON	\$555.00	SUSAN ZWIEG

TOTAL \$32,015.12

AGENDA REPORT

TO: Jim Antonen, City Manager
FROM: Karen Guilfoile, City Clerk
DATE: September 21, 2011
SUBJECT: Approval of Resolution Certifying Election Judges for the November 8, 2011 General Election

RESOLUTION ACCEPTING ELECTION JUDGES

RESOLVED, that the City Council of Maplewood, Minnesota, accepts the following list of Election Judges for the 2011 General Election to be held on Tuesday, November 8, 2011.

Ahrens, Fran	Duellman, Audrey	Hines, Constance
Aikens, Meridith	Eickhoff, Carolyn	Hinnenkamp, Gary
Albu, Josephine	Erickson, Elizabeth	Horgan, Gerald
Anderson, Beverly	Erickson, Eric	Horgan, Sharon
Anderson, Elsie	Erickson, Sue	Horwath, Ivori
Anderson, Nancy	Evans, Carol	Hulet, Jeanette
Anderson, Suzanne	Fernholz, Jean	Hulet, Robert
Anderson, Vivian	Finch, Roberta	Iversen, Mildred
Ansari, Ahsan	Fischer, Mary	Jaafaru, Timothy
Arnold, Ajla	Fischer, Lorraine	Jago, Carole
Arnold, Carole	Fischer, Peter	Jahn, David
Bartelt, Joan	Fitzgerald, Delores	Jefferson, Gwendolyn
Bedor, David	Fosburgh, Anne	Jensen, Robert
Behr, Jeanette	Fowler, Cynthia	Johannessen, Judith
Belland, Jaime	Franzen, James	Johansen, Kathleen
Berry, Robert	Freer, Mary Jo	Johnson, Barbara
Bjorklund, Diane	Friedlein, Charlene	Johnson, Warren
Bolden, Donita	Friedlein, Richard	Jones, Shirley
Bortz, Albert	Fuller, Mary Katherine	Jurmu, Joyce
Bortz, Jeanne	Galligher, Patricia	Kaul, Shirley
Bunkowske, Bernice	Gebauer, Victor	Kirchoff, Harold
Carbone, Joyce	Gierzak, Sister Clarice	Kliethermes, Jami
Carle, Jeanette	Gipple, Kristine	Knauss, Carol
Carson, Fannie	Golaski, Diane	Knutson, Lois
Cleland, Ann	Gudknecht, Jamie	Koch, Rosemary
Combe, Edward	Guthrie, Rosie	Kramer, Dennis
Connelly, Thomas	Haack, Donita	Kramer, Patricia
Connolly, Colleen	Hafner, Michael	Krekelberg, Mona Lou
D'Arcio, India	Hahn Ohs, Sandra	Kwapick, Clemence
Deeg, Edward	Hanson, Joan	Kwapick, Jackie
Demko, Fred	Hart, Barbara	Lackner, Marvella
Desai, Kalpana	Herber, Darlene	Lampe, Charlotte
DeZelar, Phil	Hickey, Donna	Larson, Michelle
Dickson, Helen Jean	Hill, Jan	Lauren, Lorraine
Droeger, Diane	Hilliard, Barb	LaValle, Faylene

Lawrence, Donna
Leiter, Barbara
Leo , Pati
Leonard, Claudette
Letourneau, Sandra
Lincowski, Steve
Lincowski, Vi
Liptak, Marianne
Lockwood, Jackie
Loipersbeck, Darlene
Loipersbeck, Jules
Lowe-Adams, Shari
Lucas, Lydia
Luttrell, Shirley
Mahowald, Valerie
Mahre, Jeri
Manthey, John
Marsh, Delores
Maskrey, Thomas
Mauston, Shelia
McCann, John
McCarthy, Peggy
McCauley, Judy
McCormack, Melissa
Mealey, Georgia
Mechelke, Geraldine
Mechelke, Mary Lou
Miller, Charlotte
Moen, Bill
Moenck, Mary Ann
Moreno, Marlene
Mudek, Dolores
Mudek, Leo
Muraski, Gerry
Myster, Thomas
Nephew, Shelly
Nettleton, Janet
Newcomb, Mary
Nichols, Miranda
Nieters, Louise

Nissen, Helen
Niven, Amy
Norberg, Ann
Noyes, Douglas
O'Brien, D. William (Bill)
Olson, Norman
Olson, Lois
Olson, Anita
Olson, Stacy
Oslund, Kathryn
Paddock, Ken
Parent, Dian
Peitzman, Lloyd
Peper, Marilyn
Philbrook, Frances
Pickett, William
Priefer, Bill
Renslow, Rita
Rieper, Allan
Rodriguez, Vincent
Rohrbach, Charles
Rohrbach, Elaine
Roller, Carolyn
Rudeen, Elaine
Saltz, Rosalie
Sandberg, Janet
Satriano, Pauline
Sauer, Elmer
Sauer, Kathleen
Sauro, Janet
Scheunemann, Marjorie
Schiff, Marge
Schluender, Cynthia
Schneider, Mary Ann
Schultz, Louise
Scott, Jacobs
Shores, Teresa
Skaar, Delaney
Skaar, Susan
Smart, Katherine

Spangler, Bob
Spies, Louis
Stafki, Tim
Steenberg, Judith
Steenberg, Richard
Stenson, Karen
Stevens, Sandra
Storm, Mary
Strack, Joan
Sweningeon, Rudolph
Taylor, Lori
Taylor, Rita
Thormforde, Faith
Tolbert, Franklin
Trippler, Dale
Tschida, Micki
Urbanski, Carolyn
Urbanski, Holly
Urbanski, Michelle
Urbanski, William
VanBlaricom, Beulah
Vanek, Mary
Volkman, Phyllis
Wasmundt, Gayle
Webb, Paulette
Weiland, Connie
Wessell, Warren
Whitcomb, Larry
Witschen, Delores
Wold, Hans
Wood, Susan
Yorkovich, Cindy
Zacho, Karen
Zager, Scott
Zian, Helen

Recommendation of the approved list of election judges is requested. Approval of this Resolution does not qualify individuals to serve as election judges. Appointments will be made from this list to fill the needed positions but not everyone on this list will be appointed. Additionally, individuals that have not completed the required election judge training and completed the paperwork required by the city will not be permitted to work unless they have met these requirements.

MEMORANDUM

TO: James Antonen, City Manager
FROM: Ann Hutchinson, Lead Naturalist
DuWayne Konewko, Parks and Recreation Director
DATE: Monday, September 19, 2011
RE: Approval of Resolution Accepting Donation from Friends of Maplewood Nature to Maplewood Nature Center

Introduction

Friends of Maplewood Nature has given three donations to the Maplewood Nature Center:

1. \$1,000 in support of alternative energy education programs;
2. Used camera equipment valued at \$585, including a Nikon D70 Digital SLR Camera, Quantary 18-200 mm lens, Nikon MH18 battery charger, Sandisk 2GB Ultrall Compact Flash Car, and extra battery.
3. 300 plants valued at \$1150 to be planted by volunteers at Lion's Park including strawberries, raspberries, and blackberries.

Minnesota State Statute 465.03 states that gifts to municipalities shall be accepted by the governing body in the form of a resolution by a two-thirds vote.

Consideration

Approve the following resolution accepting the donation to Maplewood Nature Center of \$1,000 in support of alternative energy education programs, camera equipment, and plants.

**RESOLUTION
ACCEPTANCE OF DONATION**

WHEREAS the City of Maplewood and the Parks and Recreation Department has received donations including: \$1,000 in support of alternative energy education programs; camera equipment; and plants;

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood, Parks and Recreation Department to accept these donations.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer/Deputy Director of Public Works
SUBJECT: **Stillwater Road/TH 5 Improvements, City Project 09-04**
 a. **Approval of Resolution Directing Modification of Existing Contract, Change Order Numbers 4 and 5**
 b. **Approval of Resolution Approving Final Payment and Acceptance of Project**
DATE: September 20, 2011

INTRODUCTION

The contractor, T.A. Schifsky and Sons, has completed the project improvements for the Stillwater Road/TH 5 Improvements, City Project 09-04. The city council will consider approving the attached resolution directing modification of the existing construction contract. These change orders reflect an increase in the construction contract due to the work items listed in this report.

The city council will also consider approving the attached resolution for acceptance of the project and approving final payment to the contractor.

BACKGROUND

On March 22, 2010, the council awarded a construction contract to T.A. Schifsky & Sons, Inc. in the amount of \$1,331,999.99. The construction contract included mill and overlay, grading, and new walkway along Stillwater Road from Lakewood Drive to Century Avenue and the mill and overlay of Stillwater Road from Minnehaha Avenue to Lakewood Drive as shown on the attached location map. Three previous change orders have increased the contract amount by \$57,284.75, from \$1,331,999.99 to \$1,389,284.74.

Change Orders No. 4 and 5, now being considered, reflect additional work performed by T.A. Schifsky & Sons, Inc. Below is a detailed description of items included in Change Orders No. 4 and 5.

Change Order No. 4

\$60,564.10

After the construction contract was awarded, MnDOT requested that the city include additional improvements to the intersections of Stillwater Road/Lakewood Drive and Stillwater Road/Century Avenue and that this work be added to the construction contract. These additional improvements included upgrades to the pedestrian facilities to meet current ADA requirements and additional signal system improvements.

MnDOT agreed to fund 100% of the cost of this change order.

Change Order No. 5

\$8,364.66

Change order number 5 included work orders 17, 18, and 19.

Work Order 17 – After the dynamic speed display signs were constructed along Stillwater Road, the city received feedback from residents in the area requesting that one of the dynamic speed display signs be relocated. After review of the situation and consultation with MnDOT, the sign was relocated.

Work Order 18 – During their final project review, MnDOT staff requested the construction of additional split rail fence above one of the retaining walls along the project. This work order included the additional construction of this fence as well as additional irrigation repairs and turf establishment required in the spring of 2011.

Work Order 19 – After the pavement striping was completed at the Stillwater Road/Lakewood Drive intersection, city staff received a request to stripe the pedestrian movements between the pork chop islands at this intersection. After review of the situation, the contractor was directed to perform this additional striping.

Construction began in April 2010 and was completed in June 2011. With the approval of Change Orders No. 4 and 5, the total construction contract will be \$1,458,213.50. The final construction cost is \$1,418,268.45, which is \$39,945.05 below the revised contract amount.

BUDGET

The current approved budget for the project is \$2,500,000. The expenses incurred to date total \$2,167,000. No budget adjustments are required at this time. Once all final payments are made and the contract is closed, an updated financing plan will be presented to council for adoption.

RECOMMENDATION

It is recommended that the city council approve the attached Resolution Directing Modification of Existing Construction Contract, Change Orders No. 4 and 5 and Resolution Approving Final Payment and Acceptance of Project, for City Project 09-04.

Attachments:

1. Resolution – Change Order No. 4 and 5
2. Resolution - Final Payment and Acceptance of Project
3. Location Map
4. Change Order No. 4
5. Change Order No. 5
6. Engineer's Recommendation for Final Acceptance
7. Final Payment Application

RESOLUTION
DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT
CITY PROJECT 09-04

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered Improvement Project 09-04, the Stillwater Road/TH 5 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, it is now necessary and expedient that said contract be modified and designated as Improvements Project 09-04, Change Orders No. 4 and 5.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that

1. The mayor and city engineer are hereby authorized and directed to modify the existing contract by executing said Change Orders No. 4 and 5 in the amounts of \$60,564.10 and \$8,364.66 respectively. The revised contract amount is \$1,458,213.50.

Approved this 26th day of September, 2011.

RESOLUTION
APPROVING FINAL PAYMENT AND ACCEPTANCE OF PROJECT
CITY PROJECT 09-04

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered Improvement Project 09-04, the Stillwater Road/TH 5 Improvements, and has let a construction contract pursuant to Minnesota Statutes, Chapter 429, and

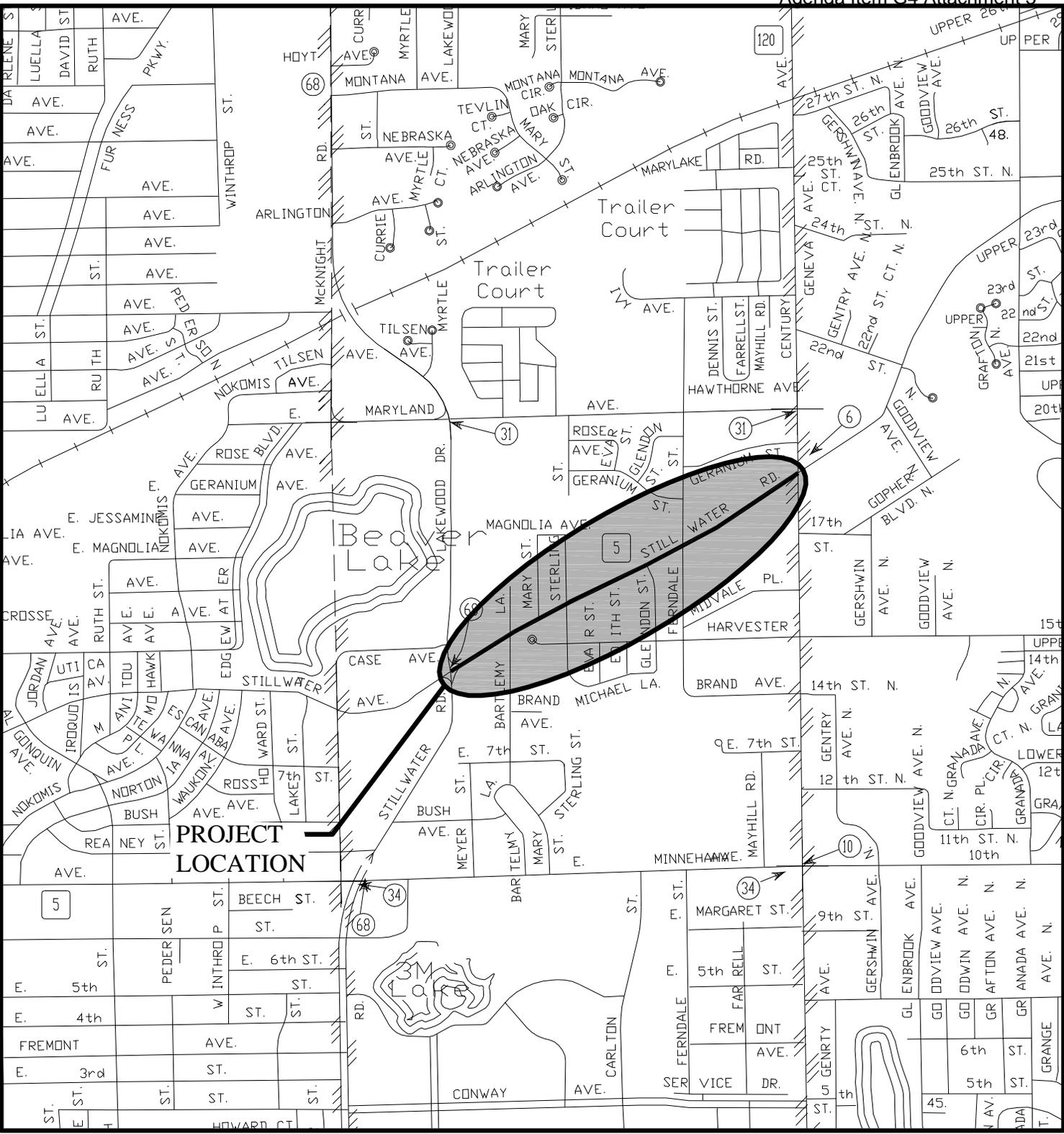
WHEREAS, the City Engineer for the City of Maplewood has determined that the Stillwater Road/TH 5 Improvements, City Project 09-04, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that

1. City Project 09-04 is complete and maintenance of these improvements is accepted by the city; and the final construction cost is \$1,418,268.45. Final payment to T.A. Schifsky and Sons, Incorporated, and the release of any retainage or escrow is hereby authorized.

Approved this 26th day of September, 2011.

K:\TWC_Civil\City\Maplewood\STILLWATER_RD\CADD\EXHIBITS\FEASIBILITY\STILL_TRAIL_LOC-MAP.dwg July 22, 2009 - 2:06pm



City of Maplewood, Minnesota
 Department of Public Works
 Engineering Division



Kimley-Horn
 and Associates, Inc.

2250 UNIVERSITY AVE. WEST, SUITE 349N
 ST. PAUL, MINNESOTA 55114
 TEL. NO. (651) 645-4197
 FAX. NO. (651) 645-5116



PROJECT LOCATION MAP
 STILLWATER ROAD
 STREET, SIDEWALK, AND
 DRAINAGE IMPROVEMENTS
 CITY PROJECT 09-04
 SP NO. 138-010-17
 EXHIBIT 1

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Stillwater Road/TH 5 Improvements
PROJECT NO: City Project 09-04, S.P. 6230-28/138-010-17
CONTRACTOR: T.A. Schifsky and Sons, Inc.
CHANGE ORDER NO.: Four (4)
DATE: September 16, 2011

The following changes shall be made in the contract documents:

ADD BID SCHEDULE – CHANGE ORDER #4

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Remove Curb and Gutter	LF	440	\$2.06	\$906.40
2	Remove Bituminous Pavement	SY	165	\$2.47	\$407.55
3	Remove Concrete Pavement	SY	240	\$2.06	\$494.40
4	Sawing Bituminous Pavement	LF	650	\$1.91	\$1,241.50
5	Salvage Delineator	EA	5	\$25.75	\$128.75
6	Aggregate Base, Class 5	TON	80	\$10.30	\$824.00
7	4" Concrete Walk	SF	2,650	\$3.24	\$8,586.00
8	Bituminous Patching Mixture	TON	40	\$72.10	\$2,884.00
9	Concrete Curb and Gutter, B624	LF	475	\$18.50	\$8,787.50
10	Truncated Domes	SF	160	\$30.00	\$4,800.00
11	Install Salvaged Delineator	EA	5	\$90.00	\$450.00
12	Traffic Control	DAY	21	\$500.00	\$10,500.00
13	Adjust Handhole	EA	4	\$451.00	\$1,804.00
14	Pedestrian Push Buttons	(Force Account)		\$18,750.00	\$18,750.00

TOTAL CHANGE ORDER #4 **\$60,564.10**

CONTRACT STATUS:

Original Contract: \$1,331,999.99
Net Change of Prior Change: \$57,284.75
Change this Change Order: \$60,564.10
Revised Contract: \$1,449,848.84

Recommended By: Kimley-Horn and Associates, Inc.

By: _____ Date: _____

Agreed to By: T.A. Schifsky and Sons, Inc.

By: _____

Date: _____

Approved By: City of Maplewood

By: _____
Mayor

Date: _____

By: _____
City Engineer

Date: _____

**CHANGE ORDER
CITY OF MAPLEWOOD
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME: Stillwater Road/TH 5 Improvements
PROJECT NO: City Project 09-04, S.P. 6230-28/138-010-17
CONTRACTOR: T.A. Schifsky and Sons, Inc.
CHANGE ORDER NO.: Five (5)
DATE: September 20, 2011

The following changes shall be made in the contract documents:

ADD BID SCHEDULE – CHANGE ORDER #5

Item No.	Item Description	Unit	Quantity	Unit Price	Amount
1	Work Order #17	LS	1	\$1,897.50	\$1,897.50
2	Work Order #18	LS	1	\$2,167.26	\$2,167.26
3	Work Order #19	LS	1	\$4,299.90	\$4,299.90

TOTAL CHANGE ORDER #5 **\$8,364.66**

CONTRACT STATUS:

Original Contract: \$1,331,999.99
Net Change of Prior Change: \$117,848.85
Change this Change Order: \$8,364.66
Revised Contract: \$1,458,213.50

Recommended By: Kimley-Horn and Associates, Inc.

By: _____ Date: _____

Agreed to By: T.A. Schifsky and Sons, Inc.

By: _____ Date: _____

Approved By: City of Maplewood

By: _____ Date: _____
Mayor

By: _____ Date: _____
City Engineer



Kimley-Horn
and Associates, Inc.

September 16, 2011

Mr. Michael Thompson, P.E.
City of Maplewood
1902 East County Road B
Maplewood, MN 55109

■
Suite 238N
2550 University Avenue West
St. Paul, Minnesota
55114

Re: Engineer's Recommendation for Final Acceptance
Stillwater Road/TH 5 Improvements
City Project 09-04

Dear Mr. Thompson:

I have viewed the work under contract for the Stillwater Road/TH 5 Improvements City Project No. 09-04 and find that the project has been fully completed in all respects according to the contract. I therefore recommend that the final payment be made from the fund for the improvements to T.A. Schifsky & Sons for the balance of the contract as follows:

Contract Price	\$1,331,999.99
Contract Amendments	\$ 126,213.51
Contract Amount to Date	\$1,458,213.50
Final Amount for Work Completed	\$1,418,268.45
Less Previous Payments	<u>\$1,320,003.88</u>
Total Due for Final Payment	\$ 98,264.57

The contractor has reviewed the final payment and is in agreement on all of the final quantities. We have requested that the contractor provide the Contractor's Affidavit of Release of Liens, Consent to Final Payment, and Contractor's Withholding Affidavits prior to issuing the final payment. Please call me if you have any questions or you need any additional information.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Chadd B. Larson, P.E.
Project Manager

■
TEL 651 645 4197
FAX 651 645 5116

**APPLICATION FOR PAYMENT
PAYMENT NO. 10 - FINAL**

Contract: 09-04
 Owner: City of Maplewood
 Contractor: T.A. Schifsky & Sons, Inc.
 Project: Stillwater Road/TH 5 Improvements
 KHA Job No. 160500031

Application Date: 9/16/2011
 For Period Ending: 6/10/2011

Original Contract Amount:	\$	1,331,999.99
Contract Amendments:	\$	126,213.51
Contract Amount to Date:	\$	1,458,213.50
Total Amount of Work Completed to Date:	\$	1,418,268.45
Material Stored On-Site but not in Work:		
Gross Amount Due to Date:	\$	1,418,268.45
Less 0.00% Retainage:		
Amount Due to Date:	\$	1,418,268.45
Less Previous Payments:	\$	1,320,003.88
Total Due This Application:	\$	98,264.57

I hereby certify that all items and amounts shown are correct for the work completed to-date.

Contractor: T.A. SCHIFSKY & SONS, INC.

By: _____ Date: _____

The Work on this project and application for payment have been reviewed and the amount shown is recommended for payment.

Engineer: KIMLEY-HORN AND ASSOCIATES, INC.

By: _____ Date: _____

APPROVED FOR PAYMENT

Owner: CITY OF MAPLEWOOD

By: _____ Date: _____

PAYMENT HISTORY

Payment No.	Payment End-Date	Payment Application Date	Amount
1	5/28/2010	6/16/2010	\$ 35,356.99
2	6/30/2010	7/9/2010	\$ 192,177.44
3	7/31/2010	8/10/2010	\$ 210,321.62
4	8/31/2010	9/14/2010	\$ 222,814.84
5	9/30/2010	10/19/2010	\$ 106,118.47
6	10/31/2010	11/16/2010	\$ 249,754.68
7	11/30/2010	2/11/2011	\$ 93,370.03
8	3/31/2011	4/6/2011	\$ 20,579.99
9	5/31/2011	6/7/2011	\$ 189,509.82
10	6/10/2011	9/16/2011	\$ 98,264.57
Total Payments: \$			1,418,268.45

FINAL PAYMENT NO. 10

CONTRACT: CITY PROJECT 09-04, KHA JOB NO. 160500031
OWNER: CITY OF MAPLEWOOD
PROJECT: Stillwater Road/TH 5 Improvements

Schedule: A
Description: SANITARY SEWER IMPROVEMENTS

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Contract		To-Date	
					Unit Price	Amount	Quantity	Amount
1	2104.523	SALVAGE CASTING	EACH	30	\$ 80.80	\$ 2,424.00	29.00	\$2,343.20
2	2503.511	8" PVC PIPE SEWER SERVICE, SCH 40	LIN FT	30	\$ 34.34	\$ 1,030.20	43.00	\$1,476.62
3	2503.602	SANITARY SEWER SERVICE REPAIR	EACH	3	\$ 2,020.00	\$ 6,060.00	5.00	\$10,100.00
4	2506.516	CASTING ASSEMBLY	EACH	65	\$ 535.50	\$ 34,807.50	64.00	\$34,272.00
5	2506.522	ADJUST FRAME AND RING CASTING	EACH	5	\$ 287.85	\$ 1,439.25	31.00	\$8,923.35
6	2506.602	SEAL STRUCTURE	EACH	70	\$ 131.30	\$ 9,191.00	52.00	\$6,827.60
7	2506.503	RECONSTRUCT MANHOLES	LIN FT	93	\$ 202.00	\$ 18,786.00	13.50	\$2,727.00
Schedule A Subtotal:						\$ 73,737.95		\$66,669.77

Schedule: B
Description: WATER MAIN IMPROVEMENTS

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Contract		To-Date	
					Unit Price	Amount	Quantity	Amount
1	2504.602	ADJUST CURB STOP	EACH	20	\$ 95.95	\$ 1,919.00	25.00	\$2,398.75
2	2504.602	ADJUST GATE VALVE BOX	EACH	2	\$ 242.40	\$ 484.80	3.00	\$727.20
3	2504.602	ADJUST HYDRANT	EACH	2	\$ 388.85	\$ 777.70		\$0.00
Schedule B Subtotal:						\$ 3,181.50		\$3,125.95

Schedule: C
Description: STORM SEWER IMPROVEMENTS

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Contract		To-Date	
					Unit Price	Amount	Quantity	Amount
1	2104.501	REMOVE METAL CULVERT	LIN FT	1065	\$ 8.08	\$ 8,605.20	1335.00	\$10,786.80
2	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	293	\$ 11.11	\$ 3,255.23	191.00	\$2,122.01
3	2104.509	REMOVE MANHOLE	EACH	1	\$ 505.00	\$ 505.00	1.00	\$505.00
4	2104.509	REMOVE METAL APRON	EACH	4	\$ 80.80	\$ 323.20	10.00	\$808.00
5	2451.511	COARSE FILTER AGGREGATE (CV)	CU YD	250	\$ 35.35	\$ 8,837.50	42.13	\$1,489.30
6	2501.515	12" RC PIPE APRON	EACH	5	\$ 656.50	\$ 3,282.50	5.00	\$3,282.50
7	2501.515	18" RC PIPE APRON	EACH	1	\$ 707.00	\$ 707.00	1.00	\$707.00
8	2501.602	12" PIPE APRON	EACH	59	\$ 217.15	\$ 12,811.85	52.00	\$11,291.80
9	2501.602	12" SAFETY APRON	EACH	17	\$ 464.60	\$ 7,898.20	14.00	\$6,504.40
10	2501.603	12" PIPE CULVERT	LIN FT	1203	\$ 11.11	\$ 13,365.33	1357.00	\$15,076.27
11	2503.541	12" RC PIPE SEWER DESIGN 3006 CL II	LIN FT	1068	\$ 20.20	\$ 21,573.60	985.00	\$19,897.00
12	2503.541	15" RC PIPE SEWER DESIGN 3006 CL II	LIN FT	1301	\$ 22.22	\$ 28,908.22	1407.00	\$31,263.54
13	2503.541	18" RC PIPE SEWER DESIGN 3006 CL III	LIN FT	991	\$ 23.23	\$ 23,020.93	907.00	\$21,069.61
14	2503.541	24" RC PIPE SEWER DESIGN 3006 CL III	LIN FT	761	\$ 28.28	\$ 21,521.08	743.00	\$21,012.04
15	2503.602	CONNECT TO EXISTING MANHOLES	EACH	3	\$ 1,111.00	\$ 3,333.00	3.00	\$3,333.00
16	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 1,111.00	\$ 1,111.00	4.00	\$4,444.00
17	2503.602	CONSTRUCT BULKHEAD	EACH	3	\$ 252.50	\$ 757.50	3.00	\$757.50
18	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 108-4020	LIN FT	4.73	\$ 1,065.55	\$ 5,040.05	4.70	\$5,008.09
19	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	106.2	\$ 225.23	\$ 23,919.43	103.84	\$23,387.88
20	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	15.6	\$ 272.70	\$ 4,254.12	14.20	\$3,872.34
21	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	11.9	\$ 429.25	\$ 5,108.08	11.84	\$5,062.32
22	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	LIN FT	24.1	\$ 274.72	\$ 6,620.75	25.00	\$6,968.00
23	2506.503	RECONSTRUCT DRAINAGE STRUCTURE	LIN FT	1	\$ 595.90	\$ 595.90		\$0.00
Schedule C Subtotal:						\$ 205,354.66		\$198,568.39

Schedule: D
Description: ROADWAY IMPROVEMENTS

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2021.501	MOBILIZATION	LUMP SUM	1	\$ 34,953.21	\$ 34,953.21	1.00	\$34,953.21
2	2041.610	TRAINEES	hour	450	\$ 1.00	\$ 450.00	210.25	\$210.25
3	2101.502	CLEARING	TREE	22	\$ 139.05	\$ 3,059.10	25.00	\$3,476.25
4	2101.507	GRUBBING	TREE	22	\$ 82.40	\$ 1,812.80	25.00	\$2,060.00
5	2104.501	REMOVE CHAIN LINK FENCE	LIN FT	250	\$ 3.09	\$ 772.50	37.00	\$114.33
6	2104.501	REMOVE CURB AND GUTTER	LIN FT	620	\$ 2.06	\$ 1,277.20	1708.00	\$3,518.48
7	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	1932	\$ 1.03	\$ 1,989.96	2197.88	\$2,263.82
8	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	8669	\$ 2.47	\$ 21,412.43	11290.50	\$27,887.54
9	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	205	\$ 2.06	\$ 422.30	200.00	\$412.00
10	2104.505	REMOVE CONCRETE PAVEMENT (REINFORCED)	SQ YD	4400	\$ 4.12	\$ 18,128.00	5165.00	\$21,279.80
11	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	7000	\$ 1.91	\$ 13,370.00	10187.00	\$19,457.17
12	2104.521	SALVAGE CHAIN LINK FENCE	LIN FT	150	\$ 3.09	\$ 463.50	97.00	\$299.73
13	2104.523	SALVAGE DELINEATOR	EACH	4	\$ 25.75	\$ 103.00	4.00	\$103.00
14	2104.523	SALVAGE MARKER	EACH	1	\$ 25.75	\$ 25.75	1.00	\$25.75
15	2104.523	SALVAGE SIGN TYPE C	EACH	14	\$ 25.75	\$ 360.50	16.00	\$412.00
16	2104.523	SALVAGE SIGN TYPE D	EACH	1	\$ 25.75	\$ 25.75	1.00	\$25.75
17	2105.501	COMMON EXCAVATION (P)	CU YD	6860	\$ 7.21	\$ 49,460.60	6860.00	\$49,460.60
18	2105.507	SUBGRADE EXCAVATION (P)	CU YD	8700	\$ 6.70	\$ 58,290.00	8700.00	\$58,290.00
19	2105.515	UNCLASSIFIED EXCAVATION	CU YD	350	\$ 10.30	\$ 3,605.00	239.97	\$2,471.69
20	2105.521	GRANULAR BORROW (CV)	CU YD	8700	\$ 8.24	\$ 71,688.00	4887.60	\$40,273.82
21	2105.523	COMMON BORROW (CV) (P)	CU YD	1332	\$ 2.06	\$ 2,743.92	1332.00	\$2,743.92
22	2105.525	TOPSOIL BORROW (LV)	CU YD	1100	\$ 9.27	\$ 10,197.00	1158.00	\$10,734.66
23	2105.604	GEOTEXTILE FABRIC TYPE V	SQ YD	600	\$ 1.55	\$ 930.00		\$0.00
24	2105.607	CRUSHED ROCK	CU YD	200	\$ 26.78	\$ 5,356.00	1.00	\$26.78
25	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	hour	75	\$ 92.70	\$ 6,952.50	48.50	\$4,495.95
26	2130.501	WATER	MGAL	250	\$ 22.66	\$ 5,665.00	10.50	\$237.93
27	2211.501	AGGREGATE BASE CLASS 5	TON	4000	\$ 10.30	\$ 41,200.00	6152.36	\$63,369.31
28	2231.501	BITUMINOUS PATCHING MIXTURE	TON	30	\$ 72.10	\$ 2,163.00	69.63	\$5,020.32
29	2232.501	MILL BITUMINOUS SURFACE (2")	SQ YD	27986	\$ 0.98	\$ 27,426.28	28192.00	\$27,628.16
30	2331.603	JOINT ADHESIVE	LIN FT	26100	\$ 0.52	\$ 13,572.00	11095.00	\$5,769.40
31	2350.501	TYPE MV 3 WEARING COURSE MIXTURE (B)	TON	550	\$ 65.92	\$ 36,256.00	585.99	\$38,628.46
32	2350.503	TYPE LV 4 WEARING COURSE MIXTURE (B) 3.0" THICK	SQ YD	1932	\$ 13.39	\$ 25,869.48	2012.71	\$26,950.19
33	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,E)	TON	6200	\$ 59.00	\$ 365,800.00	5857.33	\$345,582.47
34	2521.501	4" CONCRETE WALK	SQ FT	1190	\$ 3.24	\$ 3,855.60	1228.64	\$3,980.79
35	2531.501	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	4000	\$ 10.61	\$ 42,440.00	4157.00	\$44,105.77
36	2531.501	CONCRETE CURB AND GUTTER DESIGN B624 (SPECIAL)	LIN FT	620	\$ 16.22	\$ 10,056.40	1656.00	\$26,860.32
37	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	1000	\$ 3.86	\$ 3,860.00	1231.09	\$4,752.01
38	2531.804	CONCRETE DRIVEWAY	SQ YD	205	\$ 34.76	\$ 7,125.80	329.50	\$11,453.42
39	2531.818	TRUNCATED DOMES	SQ FT	120	\$ 29.36	\$ 3,523.20	96.00	\$2,818.56
40	2557.603	INSTALL CHAIN LINK FENCE	LIN FT	150	\$ 7.21	\$ 1,081.50	60.00	\$432.60
41	2583.501	TRAFFIC CONTROL	LUMP SUM	1	\$ 16,480.00	\$ 16,480.00	1.00	\$16,480.00
42	2583.602	DYNAMIC SPEEQ DISPLAY SIGN	EACH	2	\$ 8,137.00	\$ 16,274.00	2.00	\$16,274.00
43	2584.537	INSTALL SIGN TYPE C	EACH	14	\$ 128.75	\$ 1,802.50	16.00	\$2,060.00
44	2584.602	INSTALL DELINEATOR	EACH	4	\$ 25.75	\$ 103.00	4.00	\$103.00
45	2584.602	INSTALL MARKER	EACH	1	\$ 77.25	\$ 77.25	1.00	\$77.25
46	2585.602	ADJUST HANDHOLE	EACH	2	\$ 360.50	\$ 721.00	4.00	\$1,442.00
47	2585.602	NMC LOOP DETECTOR 6' X 6'	EACH	26	\$ 751.90	\$ 19,549.40	24.00	\$18,045.60
48	2585.602	PVC HANDHOLE	EACH	1	\$ 1,236.00	\$ 1,236.00	1.00	\$1,236.00
49	2571.501	CONIFEROUS TREE 8' HT B&B	TREE	25	\$ 226.60	\$ 5,665.00	4.00	\$906.40
50	2571.502	DECIDUOUS TREE 2' CAL. B&B	TREE	22	\$ 226.60	\$ 4,985.20	4.00	\$906.40
51	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	1700	\$ 1.75	\$ 2,975.00	839.00	\$1,468.25
52	2573.512	TEMPORARY DITCH CHECK TYPE 2	LIN FT	645	\$ 3.61	\$ 2,328.45	631.00	\$2,277.91
53	2573.530	STORM DRAIN INLET PROTECTION	EACH	59	\$ 92.70	\$ 5,469.30	30.00	\$2,781.00
54	2575.501	SEEDING MIXTURE 150	ACRE	1.3	\$ 772.50	\$ 1,004.25		\$0.00
55	2575.502	SEED	POUND	65	\$ 1.80	\$ 117.00	25.00	\$45.00
56	2575.505	SODDING TYPE LAWN	SQ YD	9500	\$ 2.16	\$ 20,520.00	15398.00	\$33,259.68
57	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	500	\$ 1.18	\$ 590.00		\$0.00
58	2575.525	EROSION STABILIZATION MAT CLASS 3	SQ YD	50	\$ 8.24	\$ 412.00		\$0.00
59	2575.570	RAPID STABILIZATION METHOD 1	ACRE	2.6	\$ 515.00	\$ 1,339.00		\$0.00
60	2575.571	RAPID STABILIZATION METHOD 3	MGAL	10	\$ 360.50	\$ 3,605.00		\$0.00

61	2575.572	RAPID STABILIZATION METHOD 4	SQ YD	1000	\$ 2.78	\$ 2,780.00	915.00	\$2,543.70
62	2575.604	COMPOST GRADE 2 (SPECIAL)	SQ YD	500	\$ 3.09	\$ 1,545.00	307.00	\$948.63
63	2575.604	MULCH MATERIAL TYPE 6	SQ YD	500	\$ 3.09	\$ 1,545.00	307.00	\$948.63
64	2582.501	PAVEMENT MESSAGE (LEFT ARROW) EPOXY	EACH	4	\$ 128.75	\$ 515.00	4.00	\$515.00
65	2582.501	PAVEMENT MESSAGE (LEFT ARROW) POLY PREFORM	EACH	5	\$ 309.00	\$ 1,545.00	5.00	\$1,545.00
66	2582.502	12" SOLID LINE YELLOW EPOXY	LIN FT	145	\$ 5.15	\$ 746.75	105.00	\$540.75
67	2582.502	12" SOLID LINE YELLOW - POLY PREFORM	LIN FT	90	\$ 7.21	\$ 648.90	71.00	\$511.91
68	2582.502	4" BROKEN LINE WHITE - EPOXY	LIN FT	120	\$ 0.36	\$ 43.20	30.00	\$10.80
69	2582.502	4" BROKEN LINE WHITE-POLY PREFORM	LIN FT	1100	\$ 2.21	\$ 2,431.00	1050.00	\$2,320.50
70	2582.502	4" BROKEN LINE YELLOW-POLY PREFORM	LIN FT	630	\$ 2.21	\$ 1,392.30	266.00	\$587.86
71	2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN FT	1960	\$ 0.74	\$ 1,450.40	1725.00	\$1,276.50
72	2582.502	4" DOUBLE SOLID LINE YELLOW - POLY PREFORM	LIN FT	2040	\$ 4.43	\$ 9,037.20	2198.00	\$9,737.14
73	2582.502	4" SOLID LINE WHITE - EPOXY	LIN FT	14000	\$ 0.36	\$ 5,040.00	13921.00	\$5,011.56
74	2582.502	4" SOLID LINE YELLOW - EPOXY	LIN FT	350	\$ 0.37	\$ 129.50	1640.00	\$606.80
75	2582.502	4" SOLID LINE YELLOW - POLY PREFORM	LIN FT	550	\$ 2.21	\$ 1,215.50	500.00	\$1,105.00
76	2582.503	CROSSWALK MARKING - EPOXY	SQ FT	1110	\$ 3.50	\$ 3,885.00	828.00	\$2,898.00
77	2582.503	CROSSWALK MARKING - POLY PREFORM	SQ FT	550	\$ 10.30	\$ 5,665.00	639.00	\$6,581.70

Schedule D Subtotal: \$1,042,611.38 \$1,027,638.18

Schedule: CO#2
Description: CHANGE ORDER NO. 2

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1		WORK ORDER #1	LUMP SUM	1	\$ 2,624.00	\$ 2,624.00	1.00	\$2,624.00
2		WORK ORDER #2	LUMP SUM	1	\$ 2,885.35	\$ 2,885.35	1.00	\$2,885.35
3		WORK ORDER #3	LUMP SUM	1	\$ 2,750.00	\$ 2,750.00	1.00	\$2,750.00
4		WORK ORDER #4	LUMP SUM	1	\$ 3,388.00	\$ 3,388.00	1.00	\$3,388.00
5		WORK ORDER #5	LUMP SUM	1	\$ 4,111.25	\$ 4,111.25	1.00	\$4,111.25
6		WORK ORDER #6	LUMP SUM	1	\$ 4,644.75	\$ 4,644.75	1.00	\$4,644.75
7		WORK ORDER #7	LUMP SUM	1	\$ 4,669.50	\$ 4,669.50	1.00	\$4,669.50
8		WORK ORDER #8	LUMP SUM	1	\$ 3,055.25	\$ 3,055.25	1.00	\$3,055.25
9		WORK ORDER #9	LUMP SUM	1	\$ 4,721.75	\$ 4,721.75	1.00	\$4,721.75
10		WORK ORDER #10	LUMP SUM	1	\$ 4,999.50	\$ 4,999.50	1.00	\$4,999.50
11		WORK ORDER #11	LUMP SUM	1	\$ 4,886.75	\$ 4,886.75	1.00	\$4,886.75

Schedule CO#2 Subtotal: \$ 42,736.10 \$ 42,736.10

Schedule: CO#3
Description: CHANGE ORDER NO. 3

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1		WORK ORDER #12	LUMP SUM	1	\$ 4,259.57	\$ 4,259.57	1.00	\$4,259.57
2		WORK ORDER #13	LUMP SUM	1	\$ 4,259.87	\$ 4,259.87	1.00	\$4,259.87
3		WORK ORDER #14	LUMP SUM	1	\$ 4,345.11	\$ 4,345.11	1.00	\$4,345.11
4		WORK ORDER #15	LUMP SUM	1	\$ 4,149.00	\$ 4,149.00	1.00	\$4,149.00
5		WORK ORDER #16	LUMP SUM	1	\$ 4,649.60	\$ 4,649.60	1.00	\$4,649.60

Schedule CO#3 Subtotal: \$ 21,663.15 \$ 21,663.15

Schedule: CO#4
Description: CHANGE ORDER NO. 4 - SUPPLEMENTAL AGREEMENT NO. 2 - INTERSECTION WORK

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Unit Price	Amount	To-Date Quantity	To-Date Amount
1	2104.501	REMOVE CURB AND GUTTER	LIN FT	440	\$ 2.06	\$ 906.40	422.00	\$869.32
2	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	165	\$ 2.47	\$ 407.55	54.19	\$133.85
3	2104.505	REMOVE CONCRETE PAVEMENT	SQ YD	240	\$ 2.06	\$ 494.40	281.17	\$579.21
4	2104.513	SAWING BITUMINOUS PAVEMENT	LIN FT	650	\$ 1.91	\$ 1,241.50	665.00	\$1,270.15
5	2104.523	SALVAGE DELINEATOR	EACH	5	\$ 25.75	\$ 128.75	5.00	\$128.75
6	2211.501	AGGREGATE BASE, CLASS 5	TON	80	\$ 10.30	\$ 824.00	48.22	\$496.67
7	2521.501	4" CONCRETE WALK	SQ FT	2650	\$ 3.24	\$ 8,586.00	1999.00	\$6,476.76
8	2231.501	BITUMINOUS PATCHING MIXTURE	TON	40	\$ 72.10	\$ 2,884.00	23.82	\$1,717.42
9	2231.618	CONCRETE CURB AND GUTTER, B624	LIN FT	475	\$ 18.50	\$ 8,787.50	424.00	\$7,844.00
10	2563.601	TRUNCATED DOMES	SQ FT	160	\$ 30.00	\$ 4,800.00	96.00	\$2,880.00
11	2564.602	INSTALL SALVAGED DELINEATOR	EACH	5	\$ 90.00	\$ 450.00	5.00	\$450.00
12	2564.602	TRAFFIC CONTROL	DAY	21	\$ 500.00	\$ 10,500.00	19.00	\$9,500.00
13	2565.602	ADJUST HANDHOLE	EACH	4	\$ 451.00	\$ 1,804.00	3.00	\$1,353.00

MEMORANDUM

TO: James Antonen, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
SUBJECT: **Renewable Energy Ordinance – First Reading**
DATE: September 20, 2011 for the September 26 City Council Meeting

INTRODUCTION

The City adopted an energy efficiency and conservation strategy in December 2009. The strategy was required as part of the City's energy efficiency conservation block grant. One purpose for the strategy is to help establish policies and priorities to move Maplewood in the direction of improved long-term operational energy efficiency.

Implementation of the strategy includes the adoption of energy policies that will ensure achievement of the City's energy goals. The renewable energy ordinance, which will assist in the promotion of renewable energy sources throughout the City, will help Maplewood meet that goal and will address regulations for wind, solar and geothermal energy sources.

BACKGROUND

December 9, 2010, the Environmental and Natural Resources (ENR) Commission recommended approval of the draft renewable energy ordinance.

In January and February 2011, the Planning Commission began review of the renewable energy ordinance. During the review, the Planning Commission expressed concern over the wind regulations in the ordinance which would allow wind turbines in residential zoning districts. (January and February 2011 Planning Commission minutes attached [Attachments 1 and 2]).

On March 7, 2011, the City Council held a workshop to review the draft renewable energy ordinance (Attachment 3). Following is a summary of the City Council's comments and recommendations during the workshop:

1. The ordinance should promote wind turbines in residential zoning districts.
2. To address concerns about residential wind turbines, the ordinance could require a neighborhood petition.
3. How does the ordinance address solar panels that are mounted on the side of a building?
4. The ordinance should allow wind turbines in planned unit developments and multiple dwelling zoning districts to promote shared wind energy projects.
5. Review the definition of solar energy system – it could be describing a window.
6. Why does the ordinance prohibit the removal of significant trees with the installation of a wind turbine? The City's tree preservation ordinance should cover this type of construction project, just as it does with any other project.
7. The ordinance will help promote renewable energy sources in the City. However, the City shouldn't spend too much time on the ordinance, particularly the wind section

because there is limited wind capacity in the City. What the City really needs are incentives to encourage renewable energy.

On April 19, 2011, the Planning Commission recommended approval of the renewable energy ordinance (Attachment 4). The Commission approved the ordinance with the following changes:

1. Wind Section:
 - a. Prohibit wind turbines on residential zoned property.
 - b. Allow wind turbines on commercial or industrial zoned property, subject to conditional use permit (CUP) approval.

During the months of June, July, and August 2011 (Attachments 5, 6, and 7), the ENR Commission reviewed the renewable energy ordinance and discussed and debated issues that were brought up during the City Council workshop and Planning Commission meetings. On August 15, 2011, the ENR Commission recommended approval of the final version of the renewable energy ordinance. The final version includes the following modifications:

1. Wind Section:
 - a. Allow small wind turbines on residential property with approval by 100 percent of surrounding property owners.
 - b. Allow large and small wind turbines with CUP approval on commercial and industrial zoned property, multiple dwelling residential and PUD zoned property (for shared energy production among the properties), and in properties guided as Government or Institutional in the City's Land Use Designation of the Comprehensive Plan. The CUP must be reviewed by the ENR Commission, in addition to a public hearing with the Planning Commission, and final approval by the City Council.

DISCUSSION

Following is a brief summary of the regulations proposed for wind, solar, and geothermal energy in the renewable energy ordinance:

Wind

Large Wind Energy Conversion System (WECS):

Definition: *Large WECS* - A WECS of equal to or greater than 100 kW in total nameplate generating capacity. These are commercial grade wind turbines. The energy must be used on-site with excess energy distributed into the electrical grid.

Location: Allowed with a CUP in the following properties: commercial or industrial zoned properties, multiple dwelling residential or planned unit development zoned properties (for shared energy production among the properties), or properties guided as government or institution in the City's Land Use Designations of the Comprehensive Plan. CUPs must be reviewed by the ENR Commission, in addition to a public hearing with the Planning Commission, and final approval by the City Council.

Height: *Ground mounted* - 125 feet, as measured from ground grade to the blade tip at its highest point of travel. *Roof mounted* – 25 feet, as measured from the top of the roof to the blade tip at its highest point of travel.

Number: *Ground mounted* – 1 on a single lot of 1 to 5 acres; 1 per 5 acres of land area thereafter. *Roof mounted* – number approved through the CUP process.

Placement: *Ground mounted* – Must be located entirely in the rear or side yard, have a minimum setback distance from the base of the monopole of 1 times the height from any property line, public right-of-way, electric substation, transmission line, principal structure, or other WECS. The setback distance must be increased by 25 feet from any property that is zoned or planned for residential. In addition, the setback distance from any park or open space in the City's Land Use Designation of the Comprehensive Plan is 600 feet, and setback distance from a bluff is ¼ mile. *Roof mounted* – Must be erected on the roof of a building or structure.

Small Wind Energy Conversion Systems (WECS):

Definition: *Small WECS* - A WECS of less than 100kW in total nameplate generating capacity. These are residential grade wind turbines. The energy must be used on-site with excess energy distributed into the electrical grid.

Location: A permitted use in any zoning district, with approval by 100 percent of surrounding property owners.

Height: *Ground mounted* - 60 feet, as measured from the ground grade to the top of the blade tip at its highest point of travel. *Roof mounted* – 25 feet, as measured from the top of the roof to the blade tip at its highest point of travel. In addition, for residentially installed small roof mounted WECS, the height of the WECS and the structure on which it is attached must not exceed the maximum height allowed in the residential zoning district for which it is installed.

Number: *Ground mounted* – 1 on any single lot up to 5 acres; 1 per 5 acres of land area thereafter. *Roof mounted* - 3 on any rooftop.

Placement: *Ground mounted* - Be located entirely in the rear or side yard, have a minimum setback distance of 1 times the height from any property line, have a minimum setback distance of 600 feet from any property guided as park or open space in the City's land use designations, and have a minimum setback distance of ¼ mile from any bluff. *Roof mounted* - Be erected on the roof of a building or structure.

Solar

Definition: *Solar Energy System (SES)* - Solar Energy System (SES). An active solar energy system that collects or stores solar energy and transforms solar energy into another form of energy or transfers heat from a collector to another medium using mechanical, electrical, or chemical means. The energy must be used on site with excess energy distributed into the electrical grid.

Location: A permitted use in any zoning district.

Height: *Ground mounted* - 15 feet. *Building or roof mounted* - not to exceed the maximum height in any zoning district.

Coverage: *Ground mounted* - not to exceed the area restrictions placed on accessory structures within the subject district.

Placement: *Ground mounted* - setback the required distance of an accessory structure in the zoning district in which it is installed. *Building or roof mounted* - not to extend beyond the exterior perimeter of the building.

Geothermal

Definition: *Ground Source Heat Pump System (GSHPs)* - A system that uses the relatively constant temperature of the earth or a body of water to provide heating in the winter and cooling in the summer. System components include closed loops of pipe coils or plates and fluid that absorb and transfers heat and a heat pump unit that processes heat for use or disperses heat for cooling and an air distribution system. The energy must be used on site.

Location: A permitted use in any zoning district.

Placement: Setback at least 5 feet from interior and rear lot lines. GSHPs can be located within stormwater ponds.

RECOMMENDATION

Adopt the first reading of the attached renewable energy ordinance (Attachment 8). The ordinance creates a new renewable energy ordinance which will be placed in the Environment Chapter (Chapter 18) of the City code. The ordinance also places all environmental ordinances under the Environment Chapter (Chapter 18) by adding Article V (Environmental Protection and Critical Areas) and including the following existing ordinances: wetlands and streams, tree protection, slopes, Mississippi Critical Area, Flood Plain Overlay District, Shoreland Overlay District, and Renewable Energy.

Attachments:

1. January 18, 2011 Planning Commission Minutes
2. February 15, 2011 Planning Commission Minutes
3. March 7, 2011, City Council Workshop Minutes
4. April 19, 2011, Planning Commission Minutes
5. June 20, 2011 ENR Commission Minutes
6. July 18, 2011 ENR Commission Minutes
7. August 15, 2011 ENR Commission Minutes
8. Draft Renewable Energy Ordinance

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, JANUARY 18, 2011
(PARTIAL MINUTES)**

1. CALL TO ORDER

A meeting of the Commission was held in the City Hall Council Chambers and was called to order at 7:00 p.m. by Chairperson Fischer.

2. ROLL CALL

Al Bierbaum, Commissioner	Present
Joseph Boeser, Commissioner	Present
Tushar Desai, Commissioner	Absent
Lorraine Fischer, Chairperson	Present
Robert Martin, Commissioner	Absent
Tanya Nuss, Commissioner	Absent
Gary Pearson, Commissioner	Present
Dale Trippler, Commissioner	Present
Jeremy Yarwood, Commissioner	Present

Staff Present: Tom Ekstrand, Senior Planner
Shann Finwall, Environmental Planner

6. NEW BUSINESS

a. Renewable Energy Ordinance

- i. Environmental Planner, Shann Finwall gave the Renewable Energy Ordinance report and answered questions of the commission.
- ii. ENR Commissioner, Ginny Yingling answered questions of the commission.

Planner Finwall gave an introduction of the renewable energy ordinance. The Environmental and Natural Resources Commission reviewed the ordinance during several meetings in 2010 and recommended approval of the ordinance in December 2010. The ordinance will help the city promote and regulate renewable energy sources including wind, solar, and geothermal. This is the first time the planning commission will review the ordinance. Because of the detail involved, staff is hoping to touch on the highlights and gain initial feedback on the ordinance during this meeting.

Questions and items discussed by the planning commission in regard to the ordinance include:

- Roof mounted turbine heights.
- City liability issues for turbines that fall over.
- Aesthetics of turbines.
- Ice throws from turbines.
- How will the city enforce the noise ordinance with wind turbines?
- Turbines will require large equipment to maintain. Is this appropriate in residential areas?

- Allowing wind turbines in residential areas does not seem like an acceptable use. There are too many nuisance issues that could result from this.
- Turbines in planned unit developments.

Planner Finwall summarized that the planning commission's main concern with the proposed ordinance which had to do with allowing wind turbines in residential districts. During the next planning commission review of the ordinance, staff will discuss this issue further including requiring certain lot sizes, increased setbacks, or neighborhood approval.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, FEBRUARY 15, 2011
(Partial Minutes)**

1. CALL TO ORDER

A meeting of the Commission was held in the City Hall Council Chambers and was called to order at 7:00 p.m. by Chairperson Fischer.

2. ROLL CALL

Al Bierbaum, Commissioner	Present
Joseph Boeser, Commissioner	Present at 7:08 p.m.
Tushar Desai, Commissioner	Present
Lorraine Fischer, Chairperson	Present
Robert Martin, Commissioner	Present
Tanya Nuss, Commissioner	Present
Gary Pearson, Commissioner	Present
Dale Trippler, Commissioner	Present
Jeremy Yarwood, Commissioner	Present

Staff Present: Tom Ekstrand, Senior Planner
Shann Finwall, Environmental Planner

3. Renewable Energy Ordinance

Environmental Planner, Shann Finwall gave the report on the renewable energy ordinance. During this month's review of the ordinance staff requested that the planning commission discuss whether or not the city should allow wind turbines in residential districts.

Commission comments included:

- Several commissioners commented that a conditional use permit should be required for wind turbines in residential zoning district.
- Include a maximum blade length for wind turbines.
- How are the wind turbines going to be monitored as far as upkeep and possible abandonment issues?
- Limit the kilowatt use of wind turbines for residential homes to 25kw.
- The City of Maplewood should be on the front end of the curve rather than the back end of the curve. How can we protect our homes and the impact these turbines would have on the neighborhoods.

- The city does not have to allow wind turbines in Maplewood. These turbines generate noise, the units throw ice in the winter, and it will be difficult to ensure they are maintained properly.
- In Maplewood there is not very good wind coverage, unless you live on a hill.
- One commissioner commented that he can't support large WECS in planned unit developments.
- The large wind turbine systems don't have a place in residential or multi-family districts.
- Roof mounted wind turbines should be allowed to be mounted on the side of a wall also.

This renewable energy ordinance will go to the city council for their first review during a workshop on March 7, 2011.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
5:15 p.m., Monday, March 7, 2011
Council Chambers, City Hall
(Partial Minutes)

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:15 p.m. by Mayor Rossbach.

B. ROLL CALL

Will Rossbach, Mayor	Present
Kathleen Juenemann, Councilmember	Present
Marvin Koppen, Councilmember	Present
James Llanas, Councilmember	Present until 6:45 p.m.
John Nephew, Councilmember	Present

C. APPROVAL OF AGENDA

Mayor Rossbach requested that the agenda items be renumbered after adding a new D1. Discussion of Visitor Presentations.

Councilmember Nephew moved to approve the agenda as amended.

Seconded by Councilmember Koppen. Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

1. Renewable Energy Ordinance Update

- a. Environmental Planner, Shann Finwall gave the update report on the Renewable Energy Ordinance and answered questions of the council.
- b. Assistant Building Official, Nick Carver answered questions of the council.
- c. Environmental and Natural Resources Commission Member, Carol Mason Sherrill addressed the council.
- d. City Manager, James Antonen answered questions of the council.

E. NEW BUSINESS

None.

F. ADJOURNMENT

Mayor Rossbach adjourned the meeting at 7:39 p.m.

**MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, APRIL 19, 2011
(Partial Minutes)**

1. CALL TO ORDER

A meeting of the Commission was held in the City Hall Council Chambers and was called to order at 7:00 p.m. by Chairperson Fischer.

2. ROLL CALL

Al Bierbaum, Commissioner	Present
Joseph Boeser, Commissioner	Present
Tushar Desai, Commissioner	Present
Lorraine Fischer, Chairperson	Present
Robert Martin, Commissioner	Present
Tanya Nuss, Commissioner	Present
Gary Pearson, Commissioner	Present
Dale Trippler, Commissioner	Present
Jeremy Yarwood, Commissioner	Present

Staff Present: Tom Ekstrand, Senior Planner
Shann Finwall, Environmental Planner

3. Renewable Energy Ordinance

Environmental Planner, Shann Finwall gave the report on Renewable Energy Ordinance and answered questions of the commission.

Commissioners recommended various changes or clarifications for staff to make to the renewable energy ordinance. Here were some of the commissioner's comments:

1. The city should allow wind turbines on residential lots of 5 acres or more. But it would be better if the city just prohibited them altogether.
2. Where should the city measure the setback, from the blade or the pole?
3. The city should prohibit wind turbines in residential zoning districts.
4. The city should prohibit wind turbines in PUD and multi-family zoning districts.
5. The city should ensure there is fencing around the base of large wind turbines.
6. Why would the city require a wind turbine be 750 feet from a building? Change that to 1.1 times the height.
7. How will the city enforce abandonment of wind turbines?

Commissioner Martin moved to prohibit wind turbines in residential zoned areas of the city.

Seconded by Commissioner Nuss.

After further discussion amongst the commission, Commissioner Nuss removed her second to the motion.

The motion failed for lack of a second.

Commissioner Boeser moved to prohibit all wind energy turbines in the City of Maplewood . Any existing wind energy turbines that are currently erected shall be grandfathered in. And he recommended striking the section in the energy section of the wind energy turbines.

Seconded by Commissioner Yarwood.

Ayes – Commissioner’s Bierbaum,
Boeser, Martin,
& Yarwood

Nay – Chairperson Fischer,
Commissioner’s Desai,
Nuss, Pearson
& Tripler

The motion failed.

Commissioner Boeser moved to approve the renewable energy ordinance with the noted changes as it relates to the wind energy turbine section of the ordinance. The motion is to allow wind energy turbines in properties zoned commercial or industrial only subject to CUP approval.

Seconded by Commissioner Yarwood.

Ayes – Chairperson Fischer,
Commissioner’s Bierbaum,
Boeser, Desai, Martin, Nuss,
Pearson, Yarwood,

Nay – Commissioner Tripler

The motion passed.

The Renewable Energy Ordinance will go back to the ENR Commission for final review and then onto the city council later this summer.

**MINUTES
CITY OF MAPLEWOOD
ENVIRONMENTAL AND NATURAL RESOURCES COMMISSION**

7:00 p.m., Monday, June 20, 2011
Council Chambers, City Hall
1830 County Road B East
(Partial Minutes)

A. CALL TO ORDER

A meeting of the Environmental and Natural Resources Commission was called to order at 7:00 p.m. by Chair Schreiner.

B. ROLL CALL

Bill Schreiner, Chair	Present
Randee Edmundson, Vice Chair	Present
Judith Johannessen, Commissioner	Present
Carol Mason Sherrill, Commissioner	Present
Dale Trippler, Commissioner	Present
Ginny Yingling, Commissioner	Present

Staff Present

Shann Finwall, Environmental Planner

F. UNFINISHED BUSINESS

1. Renewable Energy Ordinance

- a. Environmental Planner, Shann Finwall gave the update on the renewable energy ordinance and answered questions of the Commission.

The Commission requested the following changes to the ordinance:

- Allow wind turbines in residential zoning districts with neighborhood consent.
- Require that all commercial wind turbines that require a CUP come before the ENR Commission in addition to the Planning Commission and City Council.
- Placement of wind turbines should be clarified for commercial turbines, some businesses might not have a rear or side yard.
Minimum setback for a wind turbine to residential should be the height of the turbine plus 25 feet.
- Colors allowed on wind turbines should be colors that have the least amount of impact on birds and bats.
- Commercial wind turbines should be required to have a shut off mechanism during high bird migration periods.

Commissioner Edmundson moved to approve the renewable energy ordinance with the changes outlined above.

Seconded by Commissioner Trippler.

The motion passed.

Ayes – All

**MINUTES
CITY OF MAPLEWOOD
ENVIRONMENTAL AND NATURAL RESOURCES COMMISSION**

7:00 p.m., Monday, July 18, 2011
Council Chambers, City Hall
1830 County Road B East
(Partial Minutes)

A. CALL TO ORDER

A meeting of the Environmental and Natural Resources Commission was called to order at 7:02 p.m. by Chair Schreiner.

B. ROLL CALL

Bill Schreiner, Chair	Present
Randee Edmundson, Vice Chair	Present
Judith Johannessen, Commissioner	Present
Carol Mason Sherrill, Commissioner	Absent
Dale Trippler, Commissioner	Present
Ginny Yingling, Commissioner	Absent

Staff Present

Shann Finwall, Environmental Planner

City Council Liaison Present:

Kathleen Juenemann

C. UNFINISHED BUSINESS**1. Renewable Energy Ordinance**

- i. Environmental Planner, Shann Finwall gave an update on the Renewable Energy Ordinance and answered questions of the commission.
- ii. ENR Liaison and City Councilmember, Kathleen Juenemann addressed the commission and discussed changes proposed to the ordinance.

The commission reviewed the following changes to the ordinance:

- Allow wind turbines in residential zoning districts with neighborhood consent.
- Require that all commercial wind turbines requiring a CUP come before the ENR Commission in addition to the Planning Commission and City Council.
- Placement of wind turbines should be clarified for commercial turbines, some businesses might not have a rear or side yard.
- Minimum setback for a wind turbine to residential should be the height of the turbine plus 25 feet.
- Colors allowed on wind turbines should have the minimal impacts on birds and bats.
- Commercial wind turbines should be equipped with a shut off mechanism during high bird migration periods.

The commission approved the changes and requested the ordinance be brought before the commission one last time to review research on the proposed shut off mechanisms.

**MINUTES
CITY OF MAPLEWOOD
ENVIRONMENTAL AND NATURAL RESOURCES COMMISSION**

7:00 p.m., Monday, August 15, 2011
Council Chambers, City Hall
1830 County Road B East
(Partial Minutes)

A. CALL TO ORDER

A meeting of the Environmental and Natural Resources Commission was called to order at 7:02 p.m. by Chair Schreiner.

B. ROLL CALL

Bill Schreiner, Chair	Present
Randee Edmundson, Vice Chair	Present
Judith Johannessen, Commissioner	Present
Carol Mason Sherrill, Commissioner	Present
Ann Palzer, Commissioner	Present
Dale Trippler, Commissioner	Present
Ginny Yingling, Commissioner	Present

Staff Present

Shann Finwall, Environmental Planner
Nick Carver, Assistant Building Official
Steve Kummer, Civil Engineer

Kathleen Juenemann, City Council Liaison

C. Renewable Energy Ordinance

- a. Environmental Planner, Shann Finwall gave the update on the Renewable Energy Ordinance and answered questions of the Commission.
- b. City Councilmember Liaison, Kathleen Juenemann addressed the Commission regarding the ordinance.

The Commission discussed final language needed in the ordinance to ensure birds and bats are protected as much as possible from mortality from large wind turbines. The Commission agreed to add language requiring applicants to install turbine cut in speed strategies where feasible. This strategy and other new technologies to protect birds and bats from wind turbine mortality can be reviewed with each conditional use permit process for large turbines.

Commissioner Yingling moved to approve the renewable energy ordinance as amended through discussions during the ENR meeting.

Seconded by Commissioner Trippler.
The motion passed.

Ayes – All

ORDINANCE NO. XXX

AN ORDINANCE TO THE MAPLEWOOD MUNICIPAL CODE REGARDING RENEWABLE ENERGY SYSTEMS (Wind, Solar, Geothermal)

The Maplewood City Council approves the following addition to the Maplewood Code of Ordinances. This ordinance creates a new renewable energy ordinance which will be placed in the Environment Chapter (Chapter 18) of the city code.

Section 1. Scope.

This ordinance applies to the regulations of on-site renewable energy systems within the City of Maplewood, Ramsey County, MN. The ordinance focuses on wind turbines, solar photovoltaic systems, and geothermal ground-source heat pumps which are located on the site for which the generation of energy will be used, with excess energy distributed into the electrical grid.

Section 2. Purpose and Intent.

It is the goal of the city to provide a sustainable quality of life for the city's residents, making careful and effective use of available natural resources to maintain and enhance this quality of life. Cities are enabled to regulate land use under Minnesota Statutes 394 and 462 for the purpose of "promoting the health, safety, morals, and general welfare of the community."

As part of this regulatory power, Maplewood believes it is in the public interest to encourage renewable energy systems that have a positive impact in energy conservation, with limited adverse impact on the community. While Maplewood strongly encourages increased energy conservation and improved energy efficiency, the city also finds that increased use of appropriate renewable energy systems will be an important part of improving urban sustainability.

The renewable energy regulations are intended to supplement existing zoning ordinances and land use practices, and ensure these systems are appropriately designed, sited and installed. These regulations are in place to balance the need to improve energy sustainability through increased use of renewable energy systems with concerns for preservation of public health, welfare, and safety, as well as environmental quality, visual and aesthetic values, and existing neighborhood social and ecological stability. With these regulations, Maplewood is concerned that renewable energy systems, particularly wind energy systems, be designed to minimize the negative impacts on bird and bat species which are vulnerable to mortality from these energy gathering machines.

Section 3. Wind Energy Sources and Systems

a. Definitions, Wind Energy Sources and Systems

The following words, terms and phrases, when used in this Section, shall have the meaning provided herein, except where the context clearly indicates otherwise:

Feeder Line. Any power line that carries electrical power from one or more wind turbines or individual transformers associated with an individual wind turbine to the point of interconnection with the electric power grid. In the case of interconnection with the high voltage transmission systems the point of interconnection shall be the substation serving the WECS.

Front Yard. A front yard is any part of a yard located between a structure and a street right-of-way line. A corner lot shall have a front yard on each street frontage.

Ground mounted WECS. Freestanding WECS mounted to the ground with footings or other apparatus.

Large WECS. A WECS of equal to or greater than 100 kW in total nameplate generating capacity. The energy must be used on-site with excess energy distributed into the electrical grid. Large WECS are limited to one-hundred twenty five (125) feet in height.

Property Line. The boundary line of the area over which the entity applying for WECS permit has legal control for the purposes of installation of a WECS. This control may be attained through fee title ownership, easement, or other appropriate contractual relationship between the project developer and landowner.

Rear Yard. A rear yard is the yard that is opposite and most parallel to the front yard.

Roof Mounted WECS. A WECS utilizing a turbine mounted to the roof of a structure.

Side Yard. A side yard is any yard between any part of a structure and the side property line.

Significant Tree. Significant Tree means a healthy tree measuring a minimum of six (6) inches in diameter for hardwood deciduous trees, eight (8) inches in diameter for coniferous/evergreen trees, twelve (12) inches diameter for softwood deciduous tree, and specimen tree of any species twenty-eight (28) inches in diameter or greater as defined herein. Buckthorn or others noxious woody plants as determined by the city not considered a significant tree species at any diameter.

Small WECS. A WECS of less than 100kW in total nameplate generating capacity. The energy must be used on-site with excess energy distributed into the electrical grid. Small WECS are limited to sixty (60) feet in height.

Tower. Vertical structures that support the electrical generator, rotor, and blades, or the meteorological equipment.

Tower Height. The total height of the WECS, including tower, rotor, and blade to its highest point of travel.

Turbine Cut-In Speed. The lowest wind speed at which turbines generate power to the utility system.

Wind Energy. Kinetic energy present in wind motion that can be converted into electrical energy.

WECS. A Wind Energy Conversion System which is an electrical generating facility comprised of one or more wind turbines and accessory facilities, including but not limited to, power lines, transformers, substations and metrological towers that operate by converting the kinetic energy of wind into electrical energy. The energy must be used on-site with excess energy distributed into the electrical grid.

Wind Energy System. An electrical generating facility that consists of a wind turbine associated controls and may include a tower.

Wind Turbine. A wind turbine is any piece of electrical generating equipment that converts the kinetic energy of blowing wind into electrical energy through the use of airfoils or similar devices to capture the wind.

Zoning Official. Zoning official is any person designated by the city manager to administer and enforce the city's zoning code.

b. WECS Districts

1. Large WECS Districts.

(a) Ground and Roof Mounted Large WECS shall be allowed with approval of a conditional use permit as outlined in section d (conditional use permit procedure) in the following zoning districts and land use designations:

(1) In all properties located in commercial zoning districts (Heavy Manufacturing, Light Manufacturing, Business Commercial, Business Commercial Modified, Limited Business Commercial, Commercial Office, Neighborhood Commercial, Shopping Center).

(2) In all properties located in multiple dwelling residential zoning districts (Multiple Dwelling Residential and Multiple Dwelling Residential Townhouse) for purposes of shared WECS energy production among the residential dwelling units.

(3) In all properties approved as a planned unit development for purposes of shared WECS energy production among the businesses/organizations, residential dwelling units, or adjoining businesses/organizations/residential dwelling units.

(4) In all properties guided as Government or Institutional in the city's Land Use Designations of the Comprehensive Plan.

(b) Ground and Roof Mounted Large WECS shall be prohibited in all properties guided as park or open space in the city's Land Use Designations of the Comprehensive Plan.

2. Small WECS Districts.

(a) Roof Mounted Small WCES shall be deemed permissible in all zoning districts.

- (b) Ground Mounted Small WECS shall be deemed an accessory structure, permissible in the following zoning districts and land use designations:
 - (1) In all properties located in commercial zoning districts (Heavy Manufacturing, Light Manufacturing, Business Commercial, Business Commercial Modified, Limited Business Commercial, Commercial Office, Neighborhood Commercial, Shopping Center).
 - (2) In all properties located in multiple dwelling residential zoning districts (Multiple Dwelling Residential and Multiple Dwelling Residential Townhouse) for purposes of shared WECS energy production among the residential dwelling units.
 - (3) In all properties approved as a planned unit development for purposes of shared WECS energy production among the businesses/organizations, residential dwelling units, or adjoining businesses/organizations/residential dwelling units.
 - (4) In all properties guided as Government or Institutional in the city's Land Use Designations of the Comprehensive Plan.
 - (5) In all properties guided as park in the city's Land Use Designations of the Comprehensive Plan.
- (c) Ground Mounted Small WECS shall be deemed an accessory structure, permissible in double or single dwelling residential zoning districts if the following neighborhood consent requirements are met:

Written consent of one hundred (100) percent of the owners or occupants of privately or publicly owned real estate that are located adjacent (i.e., sharing property lines) on the outer boundaries of the premises for which the permit is being requested.

Where an adjacent property consists of a multiple dwelling or multi-tenant property, the applicant need obtain only the written consent of the owner or manager, or other person in charge of the building. Such written consent shall be required on the initial application and as often thereafter as the officer deems necessary.

c. Placement and Design

- 1. Ground Mounted WECS.
 - (a) Height
 - (1) Large WECS shall have a total height, including tower and blade to its highest point of travel, of no more than one-hundred twenty five (125) feet.
 - (2) Small WECS shall have a total height, including tower and blade to its highest point of travel, of no more than sixty (60) feet.

(b) Placement

(1) Large WECS shall be located as follows:

- a) Shall not be located between a principal structure and a public street, unless the city determines that such a location would lessen the visibility of the Large WECS or would lessen the negative impacts of such a WECS on nearby properties.
- b) Have a minimum setback distance from the base of the monopole of one (1) times the height from any property line, public right-of-way, electric substation, transmission line, principal structure, or other WECS. In addition, the setback distance must be increased by twenty-five (25) feet from any property that is zoned or planned for residential.
- c) Have a minimum setback distance from the base of the monopole of six hundred (600) feet from any property guided as park or open space in the city's Land Use Designations of the Comprehensive Plan.
- d) Have a minimum setback distance from the base of the monopole of one-fourth ($\frac{1}{4}$) mile or one thousand three hundred and twenty (1,320) feet from any bluff.

(2) Small WECS shall be located

- a) Be located entirely in the rear or side yard (not including side yards on corner properties where the side yard is adjacent a street).
- b) Have a minimum setback distance from the base of the monopole of one (1) times the height from any property line, public right-of-way, electric substation, transmission line, or other WECS.
- c) Have a minimum setback distance from the base of the monopole of six hundred (600) feet from any property guided as park or open space in the city's Land Use Designations of the Comprehensive Plan.
- d) Have a minimum setback distance from the base of the monopole of six hundred (600) feet from any bluff.

(c) Number

- (1) Large WECS. One (1) large WECS shall be allowed on a single lot of one (1) to five (5) acre(s). All other larger parcels will be limited to one (1) large WECS per five (5) acres of land area.

(2) Small WECS. One (1) small WECS shall be allowed on a single lot up to one (1) acre in size. All other larger parcels will be allowed one (1) small WECS per five (5) acres of land area.

(d) Design

(1) Tower Configuration. All ground mounted WECS shall:

- a) Be installed with a tubular, monopole type tower.
- b) Have no guyed wires attached to the tower or other components.
- c) Have no ladder, step bolts, rungs, or other features used for tower access to extend within eight (8) feet of the ground. Lattice-style towers shall have a protective barrier to prevent unauthorized access to the lower eight (8) feet of the tower.

(2) Signs. A WECS operator is required to provide a single posting, not to exceed four (4) square feet, at the base of a WECS prohibiting trespassing, warning of high voltage, and providing the emergency contact information for the operator.

2. Roof Mounted WECS.

(a) Height

(1) Large roof mounted WECS:

- a) Total height of not more than twenty-five (25) feet, measured from the top of the roof to the blade tip at its highest point of travel.

(2) Small roof mounted WECS:

- a) All small roof mounted WECS: Shall have a total height of not more than twenty-five (25) feet, measured from the top of the roof to the blade tip at its highest point of travel.
- b) Residential Installation: In addition to the twenty-five (25) foot height restriction for the small roof mounted WECS, the height of the WECS and the structure on which it is attached must not exceed the maximum height allowed in the residential zoning district for which it is installed.

(b) Placement

Roof mounted WECS must be erected above the roof of a building or structure. The mounts associated with the WECS may extend onto the side of the building or structure.

- (c) Number
 - (1) Large Roof Mounted WECS. The maximum number of Large Roof Mounted WECS shall be approved through the conditional use permit process.
 - (3) Small Roof Mounted WECS. No more than three (3) roof mounted Small WECS shall be installed on any rooftop.

d. Conditional Use Permit Procedure. Procedures for granting conditional use permits from this ordinance are as follows:

- 1. The city council may approve conditional use permit requirements in this ordinance.
- 2. Before the city council acts on a conditional use permit the environmental and natural resources commission and the planning commission will make a recommendation to the city council.
- 3. In reviewing the conditional use permit the environmental and natural resources commission, planning commission, and city council will follow the requirements for conditional use permit approvals as outlined in Article V (conditional use permits).

e. General Standards

The following provisions will apply to all WECS erected under the provisions of this ordinance:

- 1. Noise: Have a maximum noise production rating of fifty-five (55) dB fifty (50) dBA and shall conform to this standard under normal operating conditions as measured at any property line.
- 2. Color:
 - (a) Large WECS: Turbine paint color and high levels of ultraviolet and infrared components of paint could have an impact on the attraction of insect species to the structure, which may attract birds and bats and cause bird and bat mortality. As such, turbine paint color may be approved as part of the conditional use permit process and must be shown to reduce the negative impacts to birds and bats and be a non-obtrusive color so not to cause negative visual impacts to surrounding properties.
 - (b) Small WECS: Turbine paint color must be a non-obtrusive color so not to cause negative visual impacts to surrounding properties.
- 3. Over Speed Controls: Shall be equipped with manual and automatic over speed controls to limit the blade rotation within design specifications.

4. Lighting: Have no installed or accessory lighting, unless required by federal or state regulations.
5. Intent to Install: Prior to the installation or erection of a WECS, the operator must provide evidence showing their regular electrical service provider has been informed of the customer's intent to install an interconnected, customer-owned generator. Off-grid systems shall be exempt from this requirement.
6. Signs: The placement of all other signs, postings, or advertisements shall be prohibited on the units. This restriction shall not apply to manufacturer identification, unit model numbers, and similar production labels.
7. Commercial Installations: All WECS shall be limited to the purpose of on-site energy production, except that any additional energy produced above the total on-site demand may be sold to the operator's regular electrical service provider in accordance with any agreement provided by the same or applicable legislation.
8. Feeder Lines: Any lines accompanying a WECS, other than those contained within the WECS' tower or those attached to on-site structures by leads, shall be buried within the interior of the subject parcel, unless there are existing lines in the area which the lines accompanying a WECS can be attached.
9. Clearance: Rotor blades or airfoils must maintain at least 20 feet of clearance between their lowest point and the ground.
10. Blade Design: The blade design and materials must be engineered to insure safe operation in an urban area.
11. Warnings: For all large WECS, a sign or signs shall be posted on the tower, transformer and substation warning of high voltage. Signs with emergency contact information shall also be posted on the turbine or at another suitable point.
12. Energy Storage: Batteries or other energy storage devices shall be designed consistent with the Minnesota Electric Code and Minnesota Fire Code.
13. Environmental Standards for Large WECS: The applicant shall provide the following information in the application to minimize impacts on the environment:
 - (a) Natural Heritage Review by the Minnesota Department of Natural Resources.
 - (b) Lands guided as park or open space in the city's Land Use Designation of the Comprehensive Plan that are located within one (1) mile of the project.
 - (c) Conservation easements and other officially protected natural areas within a quarter mile of the project.
 - (d) Shoreland, Mississippi Critical Area, Greenways, wetland buffers, wildlife corridors and habitat complexes.

- (e) All significant trees impacted by the project.
- (f) A plan for turbine-cut in speed strategies where feasible in order to reduce bird and bat deaths. Studies have shown that bird and bat fatalities would be significantly reduced by changing turbine cut-in speed and reducing operational hours during low-wind periods, evening hours (one-half hour before sunset to one-half hour after sunrise-only in spring, summer, and early fall), and migration times in spring and fall.

e. Abandonment

A WECS that is allowed to remain in a nonfunctional or inoperative state for a period of twelve (12) consecutive months, and which is not brought in operation within the time specified by the city after notification to the owner or operator of the WECS, shall be presumed abandoned and may be declared a public nuisance subject to removal at the expense of the operator.

Section 4. Solar Energy Sources and Systems

a. Definitions, Solar Energy Sources and Systems

The following words, terms and phrases, when used in this Section, shall have the meaning provided herein, except where the context clearly indicates otherwise:

Building-Integrated Photovoltaic System. An active solar system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated systems include, but are not limited to, photovoltaic or hot water solar systems that are contained within roofing materials, windows, skylights, and awnings.

Ground mounted Panels. Freestanding solar panels mounted to the ground by use of stabilizers or similar apparatus.

Photovoltaic System. An active solar energy system that converts solar energy directly into electricity.

Roof or Building Mounted SES. Solar energy system (panels) that are mounted to the roof or building using brackets, stands or other apparatus.

Roof Pitch. The final exterior slope of a building roof calculated by the rise over the run, typically, but not exclusively, expressed in twelfths such as 3/12, 9/12, 12/12.

Solar Access. A view of the sun, from any point on the collector surface that is not obscured by any vegetation, building, or object located on parcels of land other than the parcel upon which the solar collector is located, between the hours of 9:00 AM and 3:00 PM Standard time on any day of the year.

Solar Collector. A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

Solar Energy. Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

Solar Energy System (SES). An active solar energy system that collects or stores solar energy and transforms solar energy into another form of energy or transfers heat from a collector to another medium using mechanical, electrical, or chemical means.

Solar Hot Water System. A system that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.

Zoning Official. Zoning official is any person designated by the city manager to administer and enforce the city's zoning code.

b. Districts

Solar energy systems (SES) shall be allowed as an accessory use in all zoning districts.

c. Placement and Design

1. Height

- (a) Roof or building mounted SES shall not exceed the maximum allowed height in any zoning district. For purposes for height measurement, solar systems other than building-integrated systems shall be considered to be mechanical devices and are restricted consistent with other building-mounted mechanical devices.
- (b) Ground mounted SES shall not exceed the height of an allowed accessory structure within the zoning district, or fifteen (15) feet in height, whichever is greater, when oriented at maximum tilt.

2. Placement

- (a) Ground mounted SES must meet the accessory structure setback for the zoning district in which it is installed.
- (b) Roof or Building Mounted SES. The collector surface and mounting devices for roof or building mounted SES shall not extend beyond the required building setbacks of the building on which the system is mounted.

3. Coverage

Ground mounted SES may not exceed the area restrictions placed on accessory structures within the subject district.

4. Visibility

- (a) SES shall be designed to blend into the architecture of the building or be screened from routine view from public right-of-ways other than alleys.

The color of the solar collector is not required to be consistent with other roofing materials.

- (b) Building Integrated Photovoltaic Systems - Building integrated photovoltaic solar systems shall be allowed regardless of visibility, provided the building component in which the system is integrated meets all required setback, land use or performance standards for the district in which the building is located.
- (c) Ground mounted SES shall be screened from view to the extent possible without reducing their efficiency. Screening may include walls, fences, or landscaping.

d. General Standards

1. Notification. Prior to the installation or erection of a SES, the operator must provide evidence showing their regular electrical service provider has been informed of the customer's intent to install an interconnected, customer-owned SES. Off-grid systems shall be exempt from this requirement.
2. Feeder lines. Any lines accompanying a SES, other than those attached to on-site structures by leads, shall be buried within the interior of the subject parcel, unless there are existing lines in the area which the lines accompanying an SES can be attached.
3. Commercial. All SES shall be limited to the purpose of on-site energy production, except that any additional energy produced above the total onsite demand may be sold to the operator's regular electrical service provider in accordance with any agreement provided by the same or applicable legislation.
4. Restrictions on SES Limited. No homeowners' agreement, covenant, common interest community, or other contract between multiple property owners within a subdivision of Maplewood shall restrict or limit solar systems to a greater extent than Maplewood's renewable energy ordinance.
5. Maplewood encourages solar access to be protected in all new subdivisions and allows for existing solar to be protected consistent with Minnesota Statutes. Any solar easements filed, must be consistent with Minnesota Statutes, Chapter 500, Section 30.

e. Abandonment

A SES that is allowed to remain in a nonfunctional or inoperative state for a period of twelve (12) consecutive months, and which is not brought in operation within the time specified by city officials, shall be presumed abandoned and may be declared a public nuisance subject to removal at the expense of the operator.

Section 5. Geothermal Energy Sources and Systems

a. Definitions, Geothermal Energy Sources and Systems

The following words, terms and phrases, when used in this Section, shall have the meaning provided herein, except where the context clearly indicates otherwise:

Closed Loop Ground Source Heat Pump System. A system that circulates a heat transfer fluid, typically food-grade antifreeze, through pipes or coils buried beneath the land surface or anchored to the bottom in a body of water.

Geothermal Energy. Renewable energy generated from the interior of the earth and used to produce energy for heating buildings or serving building commercial or industrial processes.

Ground Source Heat Pump System (GSHPs). A system that uses the relatively constant temperature of the earth or a body of water to provide heating in the winter and cooling in the summer. System components include closed loops of pipe, coils or plates; a fluid that absorbs and transfers heat; and a heat pump unit that processes heat for use or disperses heat for cooling; and an air distribution system. The energy must be used on-site.

Heat Transfer Fluid. A non-toxic and food grade fluid such as potable water, aqueous solutions of propylene glycol not to exceed twenty percent (20%) by weight or aqueous solutions of potassium acetate not to exceed twenty percent (20%) by weight.

Stormwater Pond. These are ponds created for stormwater treatment. A stormwater pond shall not include wetlands created to mitigate the loss of other wetlands.

b. Districts

Ground source heat pump systems (GSHPs) shall be deemed an accessory structure, permissible in all zoning districts.

c. Placement and Design

1. Placement

- (a) All components of GSHPs including pumps, borings and loops shall be set back at least five (5) feet from interior and rear lot lines.
- (b) Easements. All components of GSHPs shall not encroach on easements.
- (c) GSHPs are permitted in stormwater ponds.

2. Design

- (a) Only closed loop GSHPs utilizing Minnesota Department of Health approved heat transfer fluids are permitted.

- (b) Screening. Ground source heat pumps are considered mechanical equipment and subject to the requirements of the city's zoning ordinance.

d. General Standards

- 1. Noise. GSHPS shall comply with Minnesota Pollution Control Agency standards outlined in Minnesota Rules Chapter 7030.

e. Abandonment

A GSHPS that is allowed to remain in a nonfunctional or inoperative state for a period of twelve (12) consecutive months, and which is not brought in operation within the time specified by the city after notification to the owner or operator of the GSHPS, shall be presumed abandoned and may be declared a public nuisance subject to removal at the expense of the operator.

Section 6. General Ordinance Provisions

a. Interpretation

In interpreting this ordinance and its application, the provisions of these regulations shall be held to be the minimum requirements for the protection of public health, safety and general welfare. This ordinance shall be construed broadly to promote the purposes for which it was adopted.

b. Conflict

This ordinance is not intended to interfere with, abrogate or annul any other ordinance, rule or regulation, statute or other provision of law except as provided herein. If any provision of this ordinance imposes restrictions different from any other ordinance, rule or regulation, statute or provision of law, the provision that is more restrictive or imposes high standards shall control.

c. Severability

If any part or provision of this ordinance or its application to any developer or circumstance is judged invalid by any competent jurisdiction, the judgment shall be confined in its operation to the part, provision or application directly involved in the controversy in which the judgment shall be rendered and shall not affect or impair the validity of the remainder of these regulations or the application of them to other developers or circumstances.

Section 7. Ordinance Placement

The ordinance places all environmental ordinances under the Environment Chapter (Chapter 18) by adding Article V (Environmental Protection and Critical Areas) and including the following ordinances under the new Article: wetlands and streams, tree protection, slopes, Mississippi Critical Area, Flood Plain Overlay District, Shoreland Overlay District, and Renewable Energy. Following is the revised Chapter 18 Article headings (additions are underlined):

Chapter 18

ENVIRONMENT

Article I. In General

Sec. 18-1 - 18-25. Reserved.

Article II. Nuisances

Division 1. Generally

Sec. 18-26 Unlawful to cause, create or commit.
Sec. 18-27 Common law and statutory nuisances adopted by reference.
Sec. 18-28 Unlawful to permit; cellars, drains cesspools or sewers.
Sec. 18-29 Rental agents to disclose name of owner or principal to city manager upon request.
Sec. 18-30 Public nuisances generally.
Sec. 18-31 Nuisances affecting health, safety, comfort or repose.
Sec. 18-32 Nuisances affecting morals and safety.
Sec. 18-33 Enforcement of article generally.
Sec. 18-34 Continuing violations.
Sec. 18-35 Notice to abate.
Sec. 18-36 Abatement by council.
Sec. 18-37 Abatement on premises.
Sec. 18-38 Violations of article.
Sec. 18-39 Loitering.
Sec. 18-40 - 18-65. Reserved.

Division 2. Abandoned Motor Vehicles

Sec. 18-66 Purpose.
Sec. 18-67 Definitions.
Sec. 18-68 Violation.
Sec. 18-69 Taking into custody and impoundment.
Sec. 18-70 Certain vehicles declared nuisances; abatement; removal.
Sec. 18-71 Immediate sale of certain vehicles.
Sec. 18-72 Additional remedies.
Sec. 18-73 Police reports.
Sec. 18-74 Notice to owner and lienholders.
Sec. 18-75 Reclamation by owner or lienholder; preservation of lien rights.
Sec. 18-76 Sale of vehicle.
Sec. 18-77 Designation of poundkeeper.
Sec. 18-78 Bond of poundkeeper.
Sec. 18-79 Insurance of poundkeeper.
Sec. 18-80 Towing and storage charges generally.
Sec. 18-81 Release of vehicle and service fee before vehicle towed away.
Sec. 18-82 Abatement of towing and storage charges.
Sec. 18-83 Release of vehicles.
Sec. 18-84 Release form.

Sec. 18-85 Police records.
Sec. 18-86 - 18-110. Reserved.

Division 3. Noise Control

Sec. 18-111 Prohibition generally; exception.
Sec. 18-112 Construction activities.
Sec. 18-113 Enforcement.
Sec. 18-114 -18-140. Reserved.

Article III. Erosion and Sedimentation Control

Sec. 18-115 Purpose.
Sec. 18-116 Scope.
Sec. 18-117 Erosion and sediment control plan.
Sec. 18-118 Review of plan.
Sec. 18-119 Modification of plan.
Sec. 18-120 Escrow requirement.
Sec. 18-121 Enforcement; penalty.
Sec. 18-122 -18-175. Reserved.

Article IV. Air Pollution Control

Sec. 18-176 Short title.
Sec. 18-177 State regulations adopted.
Sec. 18-178 Approval required to start fire.
Sec. 18-179 Penalties for violations.
Sec. 18-180 -18-XXX. Reserved.

Article V. Environmental Protection and Critical Areas

Division 1. Stormwater Management

Division 2. Wetlands and Streams

Division 3. Tree Protection

Division 4. Slopes

Division 5. Mississippi Critical Area

Division 6. Flood Plain Overlay District

Division 7. Shoreland Overlay District

Division 8. Renewable Energy

The city council approved the first reading of this ordinance on _____.

The city council approved the second reading of this ordinance on _____.

Signed:

Will Rossbach, Mayor

Date

Attest:

Karen Guilfoile, City Clerk

MEMORANDUM

TO: James Antonen, City Manager
FROM: Shann Finwall, AICP, Environmental Planner
SUBJECT: **Trash Collection System Analysis - Request for Authorization to Negotiate a Draft Trash Collection Contract with the Top Ranked Proposer**
DATE: September 20, 2011 for the September 26 City Council Meeting

INTRODUCTION

On March 28, 2011, the City Council adopted a Resolution of Intent to Organize Trash Collection. The adoption of this resolution is required by Minnesota Statutes, Section 115A.94, subdivision 4 to begin the planning process for organized trash collection. The City Council adopted goals for the City's trash collection system as follows: 1) Economic, 2) Service, 3) Environment, 4) Safety, 5) Efficiency, 6) Planning Process*, 7) Aesthetics, and 8) Hauler Impacts*.

*These goals are required by state statute.

On April 25, 2011, the City Council approved a scope of work for the Trash Collection System Analysis. The scope included the formation of a Trash Hauling Working Group made up of two City Councilmembers, two Environmental and Natural Resources Commissioners, and two City staff. Dan Krivit of Foth Infrastructure & Environment, LLC, participated in the Working Group meetings as the City's solid waste management consultant.

DISCUSSION

The Trash Hauling Working Group was charged with analyzing two areas of trash collection systems including improvements to the City's existing subscription (or "open trash hauling") system and a contractual (or "organized trash hauling") system.

Review and Analysis of Existing Subscription System

The Trash Hauling Working Group gave a report to the City Council on August 29, 2011, regarding possible improvements that could be made to the City's subscription system. That discussion will continue during a workshop on October 24, 2011, with final analysis of both the subscription and the contracted systems coming before the City Council in November 2011.

Review and Analysis of Contractual Systems

Request for Proposal

The analysis of a contractual system included the creation of a request for proposal (RFP) for residential trash collection. On July 11, 2011, the City Council authorized the release of a Comprehensive, Residential Trash Collection System RFP. A summary of the RFP content follows:

- City-wide trash collection for all single-family residential properties (properties with one to four units).
- Proposal options include: a contract for the entire City; or a contract for one to three of the City's existing day certain trash pick up districts.
- Term of Contract: Five years with two one-year extensions possible.
- Proposals can be submitted by one hauler or a joint proposal from up to four haulers. Joint proposals can be submitted for the entire City contract option only.
- RFP specifies billing directly by the Hauler to the residents.
- RFP specifies City-owned trash carts.
- RFP requires the vendor to submit a fixed base collection fee (BCF) for all properties, with variable disposal fee pricing depending on cart sizes (i.e., 20/30/60/90 gallon).
- Added service requirements include pick up of yard waste, bulky items, extra bags, Christmas trees, e-waste.
- RFP does not include trash collection from City buildings.

Responses to the RFP

August 19, 2011, was the deadline for proposal responses to the RFP. On August 19 the City received six responses to the RFP from the following companies:

- Allied Waste Services
- Dick's Sanitation, Inc.
- Highland Sanitation and Recycling
- Tennis Sanitation, LLC
- Walters Recycling and Refuse, Inc.
- Waste Management, Inc.

Proposal Review and Ranking

On September 13, 2011, the Trash Hauling Working Group met to review and rank the proposals based on the following evaluation criteria specified in the RFP:

Criteria	Points
1. Proposed prices	<i>32 points</i>
<ul style="list-style-type: none"> • Competitiveness of the proposed collection service fees relative to other proposals over the life of the contract. • Competitiveness of the proposed trash disposal fees relative to other proposals over the life of the contract. • Amount of the fee to deliver a replacement or additional cart to an existing household. 	

Criteria	Points
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- Competitiveness of the proposed fees for other services (e.g., yard waste, bulky items, clean-up events, etc.) relative to other proposals over the life of the contract

2. Qualifications	10 points
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- Demonstrated, successful experience (including that of key staff) establishing working relationships with public agencies
- Demonstrated successful operations of similar materials collection system(s)
- Techniques and controls for project management, such as: reporting samples provided, payment, and monitoring responsibilities
- Demonstrated capability to provide a performance bond
- Demonstrated good credit references and the ability to finance all the capital investments required
- Aggregate age of truck equipment proposed
- Any lawsuits that may impact the proposer's ability to perform the services specified in this RFP and/or the Contract

3. Service	20 points
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- Proposed customer service plans (e.g., office administration, phone response system, etc.).
- Proposed plans to implement a fully automated collection system.
- Proposed plans to implement yard waste collection services.
- Proposed plans to implement other on-route collection services (e.g., bulky items, etc.).
- Proposed public education services.
- Proposed plans to implement a RFID system.

4. Environmental benefits and street impacts	19 points
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- Proposed plans to implement alternative fuel vehicles (e.g., CNG, biodiesel, etc.)
- Other proposed pollution abatement plans
- Proposed equipment (e.g., type of tires, number of axles) to reduce road impacts
- Proposed plans to control and manage litter
- Stated plans and commitment to help the City implement a future organic waste (e.g., food waste) recovery program
- Other proposed environmental policies, programs and proposals specific to the City of Maplewood

Criteria	Points
5. Safety	<i>8 points</i>
<ul style="list-style-type: none"> • Safety record on Minnesota operations • Proposed safety plan concept for City of Maplewood operations • Other safety policies, programs and proposed operations 	
6. Aesthetics	<i>5 points</i>
<ul style="list-style-type: none"> • Stated plans to help the City implement a standardized trash cart system • Stated plans to collect overflow trash, bulky items, and yard waste in a timely manner 	
7. Proposal content and overall responsiveness	<i>6 points</i>
<ul style="list-style-type: none"> • Degree of exceptions • Thoroughness of written proposal (e.g., lack of omissions) 	
<i>TOTAL POINTS</i>	
	<i>100</i>

The proposal ranking system was per the criteria weightings and other procedures in the RFP. The Working Group was diligent in evaluating the relative strengths and weaknesses of each proposal as fairly and objectively as possible. Based on the Trash Hauling Working Group’s review of the responses received, the Group determined that there were four responsive proposals submitted. All four responsive proposals were cost competitive. The companies were thorough and very thoughtful in completing their proposals.

Top Ranked Proposal

As a result of the Working Group’s careful proposal evaluations, Allied Waste Services (“Allied”) was ranked as the number one proposer. Allied had the best overall score when evaluated against all seven criteria as per the RFP, including the lowest price.

Summary of Proposals

Upon initial analysis many of the proposals, if implemented, would save resident’s money and meet all of the goals outlined by the City Council for a trash collection system. Several of the proposals would save City residents a significant amount of money if a contract were executed as per their proposal. For example, when comparing the average proposed prices of the top three proposals to the current, average published rates as reported by the licensed haulers to the City for 2011, residents collectively could save over \$500,000 per year. If the City is able to

successfully negotiate with the top ranked proposer, Allied, this savings compared to average reported rates could be over \$800,000 per year. It is recommended that further details of proposals and proposed prices not be released publicly until such time as a contract is successfully negotiated and executed.

Timeline for Completion of the Trash Collection System Analysis

Following is the proposed timeline for the completion of the Trash Collection System Analysis:

- Sept. 26, 2011: City Council Meeting - Authorize Contract Negotiations
- October 24, 2011: City Council Workshop or Meeting – Continued Review of Existing Subscription System
- Nov. 21, 2011: 90-day negotiation period ends (90 days from Aug. 19 RFP deadline)
- Nov. 28, 2011: City Council Meeting – Decide on System (1. Review Draft Contract, 2. Review Statutory Findings, 3. Decide on System – Contracted or Improved Subscription)
- Dec. 12, 2011: City Council Meeting: Authorize Implementation of Selected System
- October 1, 2012: New Service Implemented if City Council Chooses Contracted System

RECOMMENDATION

The Trash Hauling Working Group recommends that the City Council authorize staff to negotiate with Allied Waste Services for City-wide Residential Trash Collection Services. This recommendation and the evaluation process are consistent with the requirements of the City's RFP. If City staff and Allied Waste Services are unable to negotiate the details of a final draft contract based on the RFP and Allied's proposal, then City staff should have the authority to end negotiations with Allied and begin negotiations with the second ranked proposer, and so on, as outlined in the RFP.

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MEMORANDUM

TO: James Antonen, City Manager
FROM: DuWayne Konewko, Parks and Recreation Director
Jim Taylor, Recreation Program Supervisor
Michael Martin, AICP, Planner
SUBJECT: Reciprocal Easement Agreement, Design Review and Right-of-Way Vacation – Beam Avenue Medical Building
LOCATION: Northeast of Beam and White Bear avenues, between Walgreens and Maplewood Heights Park
DATE: September 19, 2011

INTRODUCTION

Project Description

Dan Regan, of Airlake Development, is proposing to construct a 13,728-square-foot medical building on a vacant lot located northeast of the Beam and White Bear avenues intersection, east of Walgreens and west of Maplewood Heights Park. The proposed medical building will potentially be a Veterans Affairs Clinic which is to be awarded later this year. Mr. Regan has indicated he would move forward with this building regardless of the Veterans Affairs decision.

As part of this proposal, Mr. Regan has been negotiating with the Parks Department to share parking facilities and to utilize some of the park land for the parking lot. The requirements outlined for a Veterans Affairs Clinic building in combination with the city's parking requirements make it impossible for the applicant to fit everything within his site, thus the negotiations with the city's Parks Department. The property is guided in the city's comprehensive plan as Commercial (C) and zoned as Limited Business Commercial (LBC), which allows for offices, medical or health-related clinics, day care centers, or similar uses.

Requests

To build this development, the applicant is requesting the following city approvals:

1. Design plans
2. Vacation of unused right-of-way
3. Reciprocal easement agreement

BACKGROUND

December 11, 2006: The city council approved a lot division to split this site from the Walgreens to the west.

May 23, 2011: The city council directed the city manager to draft a letter of support for a potential Veterans Affairs medical office building to be located behind the Walgreen's building on Beam and White Bear avenues.

DISCUSSION

Design Review

Curb Cuts/Driveways

The current site does not have a curb cut. The parking lot serving Maplewood Heights Park does have a curb cut. The proposed site plan will have one curb cut off of Beam Avenue with the park and medical buildings sharing parking facilities. The city and Mr. Regan will need to execute an easement agreement outlining the terms of the shared access and parking facilities. There will be an additional access point from the access road on the Walgreens property.

Sidewalks and Trails

There is an existing six-foot-wide concrete sidewalk located along Beam Avenue. There will be an internal concrete sidewalk to serve the building. There will also be a five-foot-wide bituminous trail on the east side of the site connecting the sidewalk along Beam Avenue and the parking lot to the ring trail around the pond within Maplewood Heights Park. There is a proposed retaining wall on the east side of the site which will work to keep the grades of the trails and sidewalks accessible. For retaining walls more than four feet in height a fence on the top is required by building code. Staff is recommending a fence be installed on top of the retaining wall regardless of the final height because of the proximity of the nearby tennis and basketball courts.

Site Layout

The original site plan submitted to the city did not meet all the setback and parking requirements. Staff has worked with Mr. Regan to ensure these standards are now met. The revised site plan is attached to this report but staff is recommending that approval be conditioned on the applicant resubmitting a revised set of plans to reflect the current proposed site plan.

The building and parking lot meet or exceed required setbacks of 30 feet and 15 feet to the right-of-way respectively. The proposed drive aisle through the parking lot meets the city minimum requirement of 24 feet. There is a small portion of unused right-of-way between the applicant's parcel and the city park parcel that must be vacated.

Parking

City code requires medical office buildings to have one parking stall per 200 square feet of office space. The proposed development requires 69 parking stalls based on this requirement. The applicants are proposing 70 parking stalls, which includes eight handicap accessible stalls. The parking stalls will be 9.5 feet wide by 18 feet deep, which meets city code requirement for a medical office (low turnover) use. In addition to the 70 stalls for the medical building, four stalls are proposed to be exclusive for the park. These stalls will have signs indicating for park use only. The current park parking lot has 10 stalls but the city's parks department staff is comfortable with having four stalls exclusively assigned to the park because of the amount of street parking nearby and the ability for park goers to use other parking spaces at the medical building during non-

business hours. The official shared parking agreement between the city and Mr. Regan will be memorialized through the easement agreement.

Landscaping

The landscape plan shows 17 trees, including 11 deciduous trees, and various shrubs. The plan also calls out underground irrigation for all landscaping as required by code. Staff is comfortable with the layout and design of the internal site landscaping but recommends the following additions to the landscape plan:

1. Submit revised landscape plan to reflect updated site layout.
2. Additional trees to be planted along Beam Avenue at a rate of 30-feet at center apart from one another.
3. Applicant shall submit a planting plan to be approved by the city's naturalist for the area northeast of the proposed building where grading will disturb land within the wetland buffer area.

Lighting

City code requires the submittal of a lighting and photometrics plan which ensures all freestanding lights maintain a height of 25 feet or less and that the maximum foot candles of illumination at all property lines does not exceed .4-foot-candles. The submitted photometrics plan shows the applicant meeting the code requirement. However, the applicant should be required to submit a revised plan to reflect the updated site layout. The plan should also clearly mark light types, heights and locations.

Trash Handling

The applicant has indicated all trash facilities will be located within the building. If at any time trash facilities are located outside of the building it will need to be located within an enclosed structure which must be approved by the city.

Building Elevations

The exterior of the building will be constructed with face brick, limestone, EIFS and clear anodized aluminum windows. The building elevations also propose a 19-foot-high entryway with horizontal siding. Staff finds the proposed buildings elevations to be an attractive design.

Vacation of Unused Right-of-Way

Unused Right-of-Way

Mr. Regan is also requesting the city vacate a street right-of-way. This unused right-of-way is located between an undeveloped parcel Mr. Regan owns and the parcel which Maplewood Heights Park is located. The west 30 feet of this unused right-of-way had previously been vacated and attached to Mr. Regan's parcel. The east 30 feet still exist as right-of-way and is proposed to be vacated and attached to the Maplewood Heights Park parcel. Please see the attached drawings.

Existing Utility Easement

Covering the right-of-way area that has already been vacated and attached to Mr. Regan's parcel and the portion of right-of-way that is proposed to be vacated and attached to the park's parcel is a utility easement that the city will need to keep in place. There is a 66-inch diameter outfall pipe from Heights Pond that is about 16-18 feet deep. The easement is needed in case there was ever a need to excavate the pipe either for repair or for maintenance. The easement width of 60 feet – both the vacated and proposed vacated right-of-way – is needed to meet the standards of providing a safe area while working on the pipe.

Reciprocal Easement Agreement

Mr. Regan is requesting a reciprocal easement agreement with the City of Maplewood at Maplewood Heights Park. This agreement would be for shared parking to serve the proposed 13,728 square foot medical building on the vacant lot adjacent to the park. As part of the proposal, Mr. Regan is negotiating with City staff to share parking facilities and to utilize some of the park land for the parking lot.

Currently the park has an existing parking lot that is 4,600 square feet in size and has 10 parking stalls. The proposed new joint use lot would have 7,500 square feet and 21 stalls on park property. To complete the proposed parking area the current trail will need to be relocated to the east side of the lot. This relocation will actually better suit our patrons with direct access from the sidewalk on Beam. As part of the proposed agreement the City will receive site improvements related to the parking area, exclusive use of 4 parking stalls in the new proposed lot, and improvements to the tennis and basketball courts not to exceed \$20,000. The developer will also be responsible for dealing with the year round maintenance of the parking lot resulting in a cost savings to the City. It is important to note that the improvements to the tennis and basketball court would normally come from General Tax levy dollars and not out of PAC. These improvements will allow us to spend the dollars we receive from the General Levy in other needed areas.

At the September meeting of the Planning Commission they discussed the street right-of-way vacation as well as the overall project. It is important to note the Planning Commission did not know the extent that City staff was negotiating with the developer for the added improvements.

Staff recognizes that the park is well used and that the parking lot is necessary. Most of the usage comes in the evening and on weekends when the clinic is closed and Park patrons will have use of all the stalls within the lot. In addition to the parking lot there is also adequate parking on Beam Avenue. Parks staff believes that through our negotiations with the developer we have alleviated the Planning Commission's concerns.

The Parks and Recreation Commission will be taking action on this subject at their September 21 meeting. Staff will give a report on the result of their discussion to the City Council on Monday, September 26.

OTHER COMMENTS

Fire Department: Butch Gervais, fire marshal, reviewed the development proposal and has the following comments: 1) install fire protection per code; 2) alarm panel per code.

Police Department: Lieutenant Richard Doblak had the following comments: Construction site thefts and burglaries are a large business affecting many large construction projects throughout the Twin Cities metro area. The contractor/developer should be encouraged to plan and provide for site security during the construction process. On-site security, alarm systems, and any other appropriate security measure would be highly encouraged to deter and report theft and suspicious activity incidents in a timely manner.

Engineering Department: Steve Kummer, staff engineer, has reviewed this project. Mr. Kummer's comments and requirements are attached to this report.

COMMITTEE ACTION

Community Design Review Board

On August 23, 2011 the community design review board recommended approval of the site and design plans for the medical office building. The CDRB did show general support for the collaboration between Mr. Regan and the city for use of the parking lot.

Business and Economic Development Commission

On August 25, 2011 the business and economic development commission informally reviewed this project and showed general support. The commission did not make any recommendations since code does not direct this commission to review anything related to this project. The project was brought to this commission due to staff's effort to keep the BEDC up to date regarding development projects in the city.

Planning Commission

On September 6, 2011, the planning commission held a public hearing and recommended approval of the proposed right-of-way vacation. The planning commission did ask questions about what the city's benefit would be for assisting with this project. At the time of this meeting, parks staff was still negotiating with the applicant.

Parks and Recreation Commission

The parks and recreations commission will be considering the proposed reciprocal easement agreement at its September 21, 2011 meeting. This report was sent out to the city council prior to this meeting. Staff will provide the commission's recommendations and any comments at the city council September 26, 2011 meeting.

RECOMMENDATIONS

1. Approve the site and design plans for the medical office building to be located northeast of the Beam and White Bear avenues intersection, east of the Walgreens. Approval is subject to the applicant doing the following:
 - a. Repeat this review in two years if the city has not issued a building permit for this project.
 - b. Prior to issuance of a grading or building permit, the applicant must submit to staff for approval the following items:
 - 1) Revised grading/drainage/utility plans which comply with all city engineering department requirements as specified in the July 28, 2011, engineering report.
 - 2) Revised landscaping and photometric plans to reflect the updated site plan.
 - 3) Revised landscape plan showing the following:
 - a. Submit revised landscape plan to reflect updated site layout.
 - b. Additional trees to be planted along Beam Avenue at a rate of 30-feet at center apart from one another.
 - c. Applicant shall submit a planting plan to be approved by the city's naturalist for the area northeast of the proposed building where grading will disturb land within the wetland buffer area.
 - 4) Any needed watershed district approval.
 - 5) A cash escrow or an irrevocable letter of credit for all required exterior improvements. The amount shall be 150 percent of the cost of the work.
 - 6) Submit to community development staff, an approved easement agreement between the applicant and the city outlining the use and maintenance of city park land and the shared parking lot.
 - 7) The city council must approve the vacation of the unused right-of-way between the applicant's parcel and the city park parcel.
 - 8) Approved revised site plan presented at the meeting and the applicant shall work with staff regarding how deliveries are done on site.

- 9) Revise the site plan to extend the sidewalk to access the road and explore the potential of cross stripping for pedestrian access to Walgreens, subject to staff approval.
- d. The applicant shall complete the following before occupying the building:
 - 1) Replace any property irons removed because of this construction.
 - 2) Provide continuous concrete curb and gutter around the parking lot and driveways.
 - 3) Install all required landscaping and underground irrigation.
 - 4) Screen or paint the rooftop mechanical equipment to match the building color.
 - 5) Install all required outdoor lighting.
 - 6) Install fencing along any retaining walls built as part of this project, subject to staff approval.
 - e. If any required work is not done, the city may allow temporary occupancy if:
 - 1) The city determines that the work is not essential to the public health, safety or welfare.
 - 2) The above-required letter of credit or cash escrow is held by the City of Maplewood for all required exterior improvements. The owner or contractor shall complete any unfinished exterior improvements by June 1 if occupancy of the building is in the fall or winter, or within six weeks of occupancy of the building if occupancy is in the spring or summer.
 - f. All work shall follow the approved plans. The director of community development may approve minor changes.
2. Approve the resolution attached to this report. This resolution is for the vacation of unused right-of-way, north of Beam Avenue and east of White Bear Avenue. The reasons for the vacation are as follows:
 - a. It is in the public interest.
 - b. The city is not using the right-of-way for a public street.
 - c. The right-of-way is not needed for street access purposes as the adjacent properties have street access on Beam Avenue.

This approval is subject to:

- a. Ensure the continued dedication of the utility easement covering the area of the unused right-of-way.

3. Authorize the City Manager to enter into a Reciprocal Easement Agreement with Airlake Properties at Maplewood Heights Park for the use of 7,500 square feet of park land for a shared parking lot. Approval is subject to the applicant doing the following:
 - a. Provide improvements around the parking lot, as agreed upon with parks department staff.
 - b. Four exclusive use spots for park patrons, to be indicated by a permanent sign.
 - c. Trail relocation, as agreed upon with parks department staff.
 - d. Improvements made by the developer to the tennis and basketball courts, not to exceed \$20,000.
 - e. Developer agrees to provide year round maintenance of the proposed parking lot and allow the City access to all of the additional parking stalls.

REFERENCE

SITE DESCRIPTION

Site size: 1.23 Acres
Existing Use: Vacant Land

SURROUNDING LAND USES

North: Maplewood Heights Park
South: Beam Avenue and Premier Bank across the street (Zoned LBC)
East: Maplewood Heights Park
West: Walgreens (Zoned BC)

PLANNING

Future Land Use Commercial (C)
Zoning: Limited Business Commercial (LBC)

Application Date

The city received the complete application for the medical building on July 20, 2011. The initial 60-day review deadline was September 18, 2011. The city has extended its review an additional 60 days, as allowed by Minnesota State Statute 15.99 and the new deadline is now November 17, 2011.

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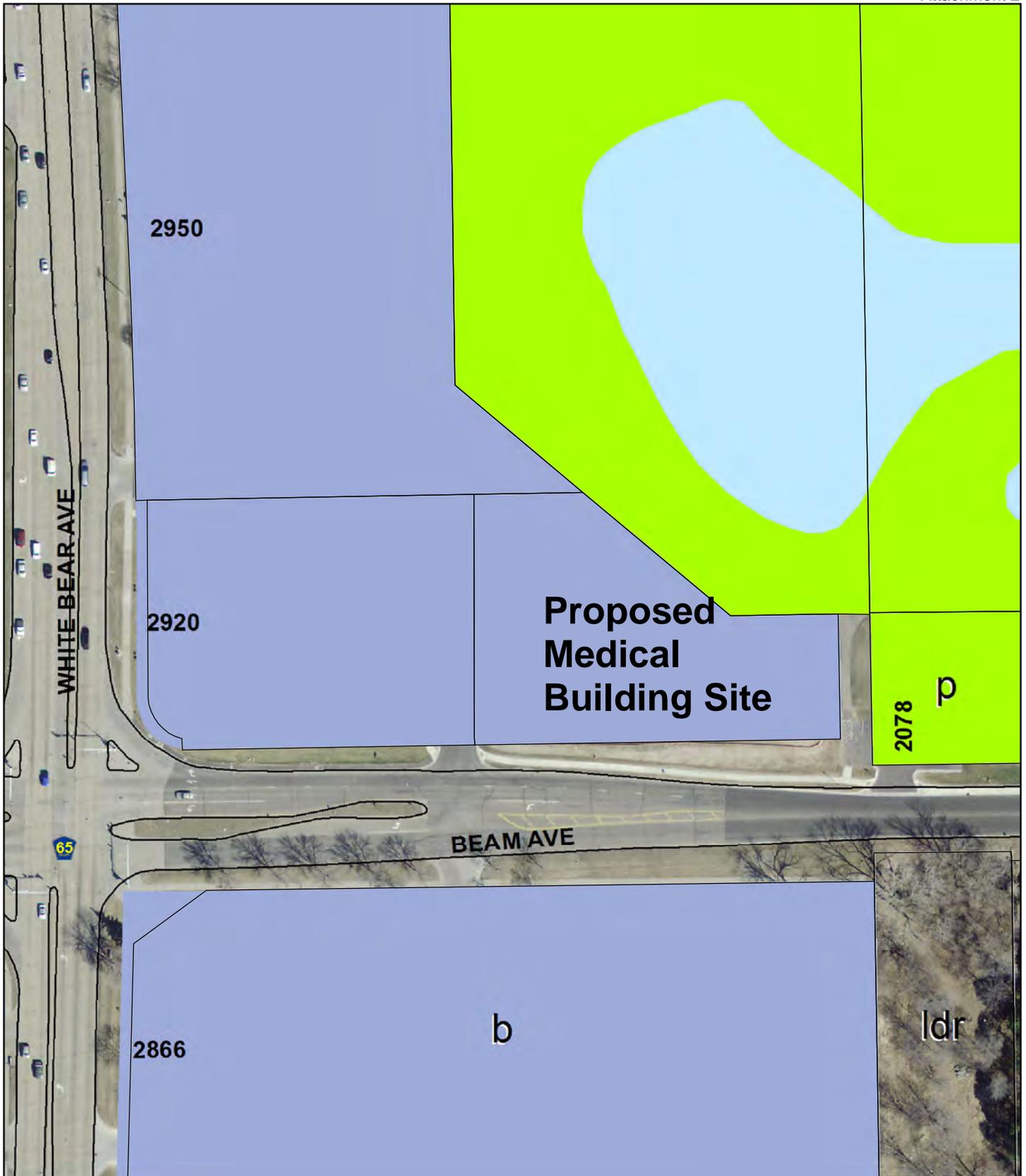
Attachments:

1. Zoning Map
2. Land Use Map
3. Location Map
4. Applicants' Development Statement
5. Site Plan
6. Lighting Plan
7. Landscape Plan
8. Building Elevations
9. Engineering Plan Review
10. Kimley-Horn Traffic Comments
11. Site Survey with Proposed Vacation
12. Community Design Review Board Draft Minutes, August 23, 2011
13. Planning Commission Draft Minutes, September 6, 2011
14. Public Right-of-Way Vacation Resolution



Beam Avenue Medical Building Design Review

Zoning Map



Beam Avenue Medical Building Design Review

Land Use Map



Street Right-of-Way Vacation

Location Map and Aerial Photo

Master Development Plan

The City of Maplewood's unique landscape of architecture surrounded by a spectacular natural environment occasionally presents opportunities for localized rebirths, developments that can create new and revitalized neighborhoods, projects that can spur additional development and create a new identity for a district. Our Maplewood Heights Park property, with its numerous nearby amenities, is one such opportunity. I am proud to present our vision for a proposed development that will truly effectuate completion and achieve a grand development vision for a state of the art medical office building.

Our Master Development Plan will bring 13,728 square feet of new construction to the 1.3 acre property in a balance of Class A office, exterior design elements that honor the community's expectation of safe, high quality healthcare delivery, and responds to the need to feel connected to nature and the outside world. The unique setting of the site allows the masterplan to take advantage of prominent views to the busy intersection of White Bear and Beam Avenues, to create a scale to the development that responds to and compliments neighboring properties, while still providing the feel of a parkland setting just steps away.

Our vision for the development extends beyond our on-site Master Development Plan. We have crafted our site design in a way that links the building site to the park amenities offered just outside the door. This integration responds to the needs of today's employees and patients by offering access to a paved, pedestrian and bicycle-friendly trail that encircles the entire Maplewood Heights Park. The paved trail also provides linkages to all Maplewood Heights Park has to offer, including outdoor grilling areas, playgrounds, tennis and basketball courts.



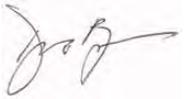
There are several significant design decisions informing the masterplan that help create the attractive architecture of the proposed development. These are reinforced by a focused consideration on the architecture of the individual building and site improvements. Understanding the need for critical attention to architectural design issues paves the way for a signature design that adds interest and identity to the architectural landscape. These architectural issues, outlined below, focus on the character of the buildings and public spaces.

Above grade, exterior siding materiality and texture, shall be integrally colored block and brick, with prominent natural stone and wood design features. The color of the exterior walls will be earth-tone and consistent and complimentary to the natural surroundings. All plantings of flowers, vegetation, and trees will be generally consistent with the natural environment and the landscaping plan will include an outdoor seating environment with a memorial to honor our nation's fallen heroes.

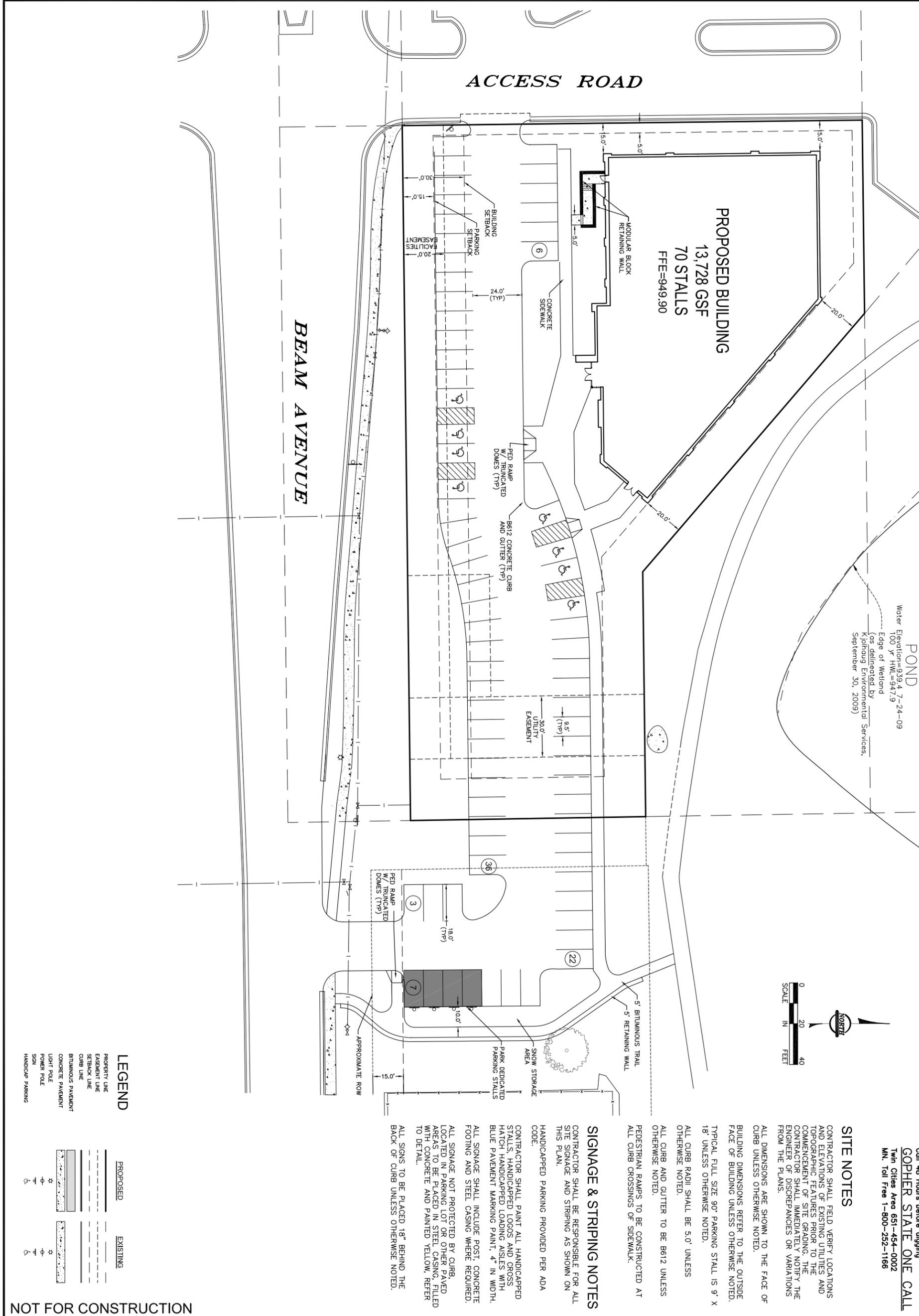
The opportunity to create a new development that uses the most up-to-date sustainable building practices cannot be missed. The proposed development of the site and building offers many chances to employ practices that achieve responsible usage of the land and provide efficiencies for the building occupants. State of the art stormwater management on the outside and HVAC and plumbing systems on the interiors, will result in an environment that is pleasing to customers and employees. The end result of the energy efficient design elements will be a structure that is the first LEED Silver Certified building in the City of Maplewood.

I am confident that working in collaboration with City of Maplewood Staff and our development team, our efforts will result in completion of the building and occupancy in the short timeframe. Upon successful City of Maplewood approvals, construction will commence shortly after consummation of a tenant lease. The development team is committed to pursuing the earliest possible start date, pending resolution to the relevant aspects of the project. Pending a lease transaction date, completion of construction and occupancy could come as early as March 2012.

Sincerely,



Daniel O. Regan
Vice President
Reco Real Estate, LLC
Airlake Development, Inc.
2866 White Bear Ave
Maplewood, MN 55109
dan.regan@airlakedevelopment.com
(612)987-9966



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SITE NOTES

CONTRACTOR SHALL FIELD VERIFY LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES AND TOPOGRAPHIC FEATURES PRIOR TO THE COMMENCEMENT OF SITE GRADING. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF DISCREPANCIES OR VARIATIONS FROM THE PLANS.

ALL DIMENSIONS ARE SHOWN TO THE FACE OF CURB UNLESS OTHERWISE NOTED.

BUILDING DIMENSIONS REFER TO THE OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.

TYPICAL FULL SIZE 90° PARKING STALL IS 9' X 18' UNLESS OTHERWISE NOTED.

ALL CURB RADIUS SHALL BE 5.0' UNLESS OTHERWISE NOTED.

ALL CURB AND GUTTER TO BE B612 UNLESS OTHERWISE NOTED.

PEDESTRIAN RAMPS TO BE CONSTRUCTED AT ALL CURB CROSSINGS OF SIDEWALK.

SIGNAGE & STRIPING NOTES

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL SITE SIGNAGE AND STRIPING AS SHOWN ON THIS PLAN.

HANDICAPPED PARKING PROVIDED PER ADA CODE.

CONTRACTOR SHALL PAINT ALL HANDICAPPED STALLS, HANDICAPPED LOGOS AND CROSS HATCH HANDICAPPED LOADING AISLES WITH BLUE PAVEMENT MARKING PAINT, 4" IN WIDTH.

ALL SIGNAGE SHALL INCLUDE POST, CONCRETE FOOTING AND STEEL CASING WHERE REQUIRED.

ALL SIGNAGE NOT PROTECTED BY CURB, LOCATED IN PARKING LOT OR OTHER PAVED AREAS TO BE PLACED IN STEEL CASING, FILLED WITH CONCRETE AND PAINTED YELLOW, REFER TO DETAIL.

ALL SIGNS TO BE PLACED 18" BEHIND THE BACK OF CURB UNLESS OTHERWISE NOTED.

NOT FOR CONSTRUCTION

SHEET # 4	VA OUT-PATIENT CLINIC
PROJECT # 2011137M	MAPLEWOOD, MINNESOTA
DATE 7/15/11	CONCEPT PLAN A

AIRLAKE DEVELOPMENT, INC.
 2866 WHITE BEAR AVE
 MAPLEWOOD, MN 55109

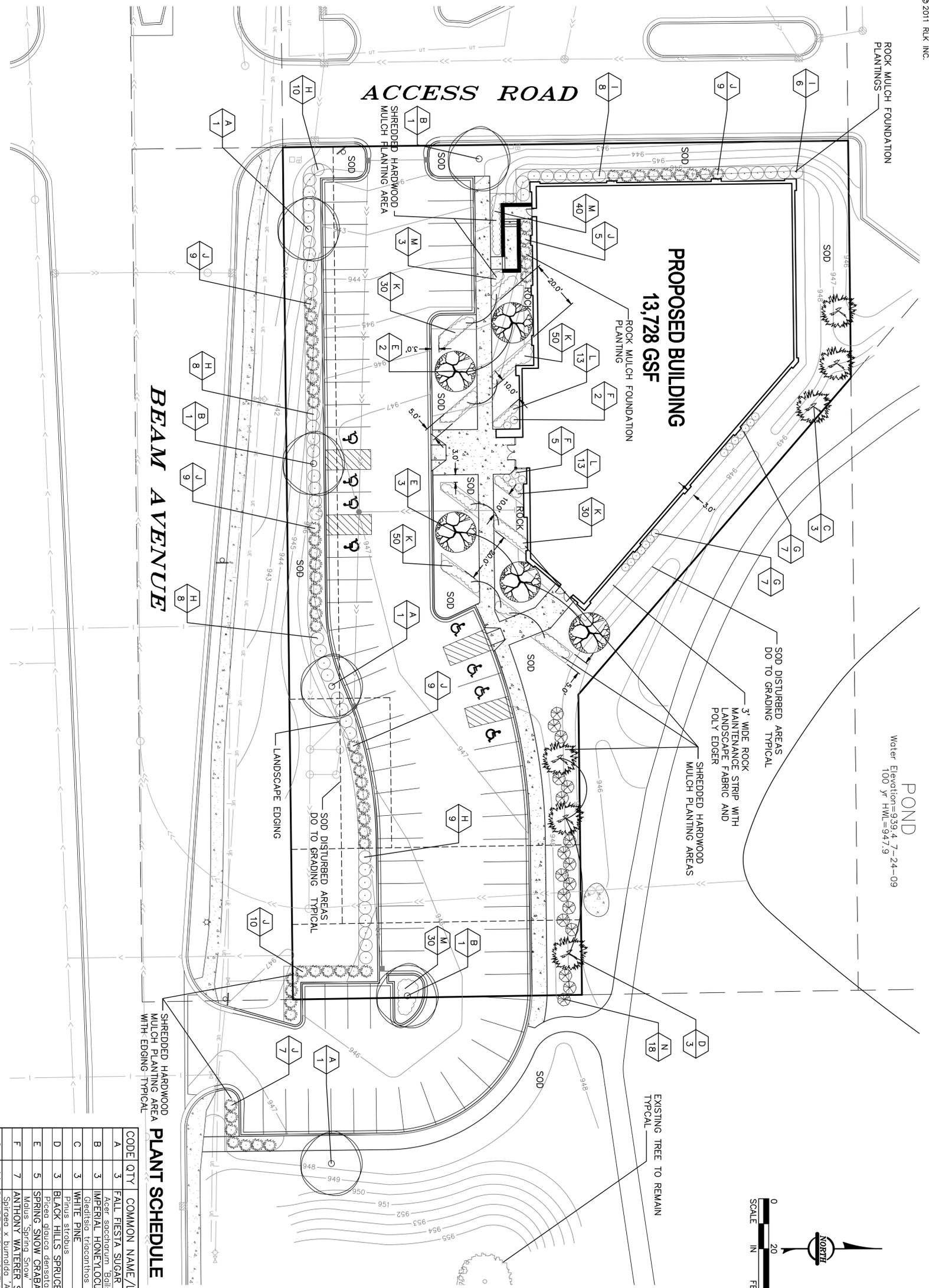
REVISIONS	SURVEYED	RLK	DATE
	DESIGNED	PLC	
	DRAWN	TBR	
	CHECKED		

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Patrick L. Carpenter
 DATE _____ LIC. NO. 14256

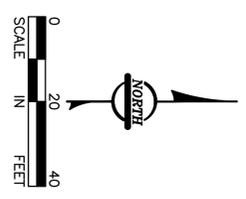
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 18849th Ave, St. Paul, MN 55124
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POND
 Water Elevation=939.4
 7'-24"-09
 100 yr HWL=947.9



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IRRIGATION NOTES
 LANDSCAPE CONTRACTOR SHALL SUBMIT A SHOP DRAWING OF THE IRRIGATION PLAN TO THE LANDSCAPE ARCHITECT FOR REVIEW.
 CONTRACTOR SHALL PROVIDE PVC SLEEVES UNDER PAVEMENT AND DRIVE AISLE FOR IRRIGATION AND ELECTRIC POWER.
 LIMIT OF IRRIGATION IS AREA OF IMPROVEMENT FOR THE NEW SITE DEVELOPMENT AS DENOTED ON PLAN. VERIFY LIMITS WITH LANDSCAPE ARCHITECT.
 IRRIGATION DESIGN AND CONSTRUCTION IS TO BE PROVIDED BY CONTRACTOR FOR TURF AND PLANTING AREAS.
 IRRIGATION SYSTEM IS TO BE DESIGNED AND CONSTRUCTED PER REGIONAL CONDITIONS AND LOCAL REGULATIONS.

LANDSCAPE NOTES
 ALL TREES NOT IN PLANTING BEDS TO RECEIVE SHREDDED HARDWOOD MULCH RINGS WITH A MIN. OF 3" IN DIA.
 EDGER SHALL SEPARATE ALL SOD AND MULCH AREAS WHERE SHRUBS AND MULCH MEET SOD. EDGER SHALL SEPARATE ALL HARDWOOD MULCH FROM ROCK MULCH AREAS.
 REFER TO LANDSCAPE DETAIL SHEET FOR GENERAL PLANTING NOTES, IRRIGATION NOTES AND PLANTING DETAILS.
 ALL OPEN SPACE NOT IN PARKING LOT ISLANDS OR PLANTERS TO BE SODDED UNLESS OTHERWISE NOTED.
 ALL PARKING LOT ISLANDS AND PLANTING BEDS SHALL RECEIVE 4" OF SHREDDED HARDWOOD MULCH OVER LANDSCAPE FABRIC UNLESS OTHERWISE NOTED.
 ALL PLANTING AREAS TO BE IRRIGATED.
 FIRE HYDRANTS SHALL HAVE MIN. 3' CLEARANCE OF ANY LANDSCAPING TO ENSURE FIRE DEPARTMENT ACCESS.

PLANT SCHEDULE

CODE	QTY	COMMON NAME/LATIN NAME	SIZE	ROOT	REMARKS
A	3	FALL FIESTA SUGAR MAPLE	2.5" CAL.	B&B	STRAIGHT LEADER
B	3	IMPERIAL HONEYLOCUST	2.5" CAL.	B&B	AND FULL CROWN
C	3	WHITE PINE	6"	B&B	STRAIGHT LEADER AND FULL CROWN
D	3	BLACK HILLS SPRUCE	6"	B&B	FULL FORM TO GRADE
E	5	SPRING SNOW CRABAPPLE	1.5" CAL.	B&B	TREE FORM AND FULL CROWN
F	7	ANTHONY WATERER SPIREA	#5	CONT.	PLANT 3'-0" O.C. IN MASS OR AS SHOWN
G	14	DWARF BUSH HONEYSUCKLE	#5	CONT.	PLANT 3'-0" O.C. IN MASS OR AS SHOWN
H	35	MISS KIM LILAC	#5	CONT.	PLANT 5'-0" O.C. IN MASS OR AS SHOWN
I	14	COMPACT EUROPEAN VIBURNUM	#5	CONT.	PLANT 5'-0" O.C. IN MASS OR AS SHOWN
J	58	MINT JULEP JUNIPER /SEA GREEN	#5	CONT.	PLANT 5'-0" O.C. IN MASS OR AS SHOWN
K	160	KARL FOERSTER GRASS	#1	CONT.	PLANT 2'-0" O.C. IN MASS OR AS SHOWN
L	26	STELLA D'ORO DAYLILY	#1	CONT.	PLANT 1'-6" O.C. IN MASS OR AS SHOWN
M	72	BAJA DAYLILY	#1	CONT.	PLANT 1'-6" O.C. IN MASS OR AS SHOWN
N	18	CARDINAL DOGWOOD	#1	CONT.	PLANT 1'-6" O.C. IN MASS OR AS SHOWN

NOTE: THE ABOVE LANDSCAPE TOTALS ARE GIVEN AS A CONVENIENCE TO THE LANDSCAPE CONTRACTOR. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR VERIFYING COUNTS WITH LANDSCAPE PLAN.

NOT FOR CONSTRUCTION

SHEET # **9**
 PROJECT # **2011137M**
 DATE **7/15/11**

VA OUT-PATIENT CLINIC
 MAPLEWOOD, MINNESOTA
 LANDSCAPE PLAN

AIRLAKE DEVELOPMENT, INC.
 2866 WHITE BEAR AVE
 MAPLEWOOD, MN 55109

REVISIONS

NO.	DESCRIPTION

SURVEYED **RLK**
 DESIGNED **JRW**
 DRAWN **JRW**
 CHECKED

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.
 Jeffrey R. Westendorf
 DATE _____ LIC. NO. **44018**

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Engineering Plan Review

PROJECT: Beam/White Bear Medical Office (VA Outpatient Clinic)

PROJECT NO: 11-20

COMMENTS BY: Steve Kummer, P.E. – Staff Engineer

DATE: 7-28-11 rev. 8-16-11

PLAN SET: Design Review Dated 7-15-11

REPORTS: None

Summary

Airlake Development is proposing a 13,700 square foot medical clinic/office building on a vacant parcel east of Walgreens near the intersection of White Bear Avenue and Beam Avenue.

Request

The applicant is requesting design review.

The scope of this review includes aspects of site design including, but not limited to, geometrics, paving, grading, utilities, temporary sediment and erosion control and permanent storm water management. This engineering review also includes comments regarding floodplain interactions and considerations.

The following are Engineering review comments on the design review, and act as conditions to be addressed prior to issuing any City permits:

General

- 1) Provide perpetual easements for all permanent improvements occurring on Maplewood Park Lands. Coordinate all improvements with the Maplewood Parks and Recreation Director. Any improvements on Park lands shall not disrupt normal park operations or occur outside of park hours.
- 2) Provide “true” scale drawings. The reduced drawings submitted do not match the scale as specified on the plans.
- 3) Coordinate all improvements on Maplewood Park Property with the Parks and Recreation Director.
- 4) Provide a copy of the geotechnical evaluation to the City.

Flood Protection

- 5) The 100-year high-water level (HWL) of the Maplewood Heights Pond is elevation 947.9. The proposed building finished floor elevation (FFE) is proposed at elevation 948.9 with no basement. The minimum separation between the FFE and HWL allowed by Maplewood Engineering standards is 2 feet.

- 6) Provide or show a route for the Maplewood Heights Pond emergency overflow (EOF) through the site. EOF route shall be contained within existing easements recorded against the property.
- 7) Provide volume mitigation computations for the excavation and filling within the 100-year HWL of the pond.

Storm Water Management

- 8) No rate control or adequate storm water BMP's are shown with this plan set. Site must comply with Maplewood storm water management regulations including but not limited to rate control and treatment before issuing a permit. The City encourages the use of pervious pavements on the site.
- 9) The Walgreens stormwater management plan does not appear to include assumptions for this site regarding the EcoStorm unit. This treatment capacity of this unit may not include the future development of this site.

Wetlands

- 10) Coordinate all grading and land disturbance within the wetland area with Shann Finwall, Environmental Planner. Wetland buffer and disturbance is subject to the City's Wetland Ordinance.

Removals Plan – Sheet 3

- 11) Place a note on the plan indicating reference to the Storm Water Pollution Prevention Plan and Erosion Control Plan for placement of erosion control devices.
- 12) Provide note: "Perform all work in conformance to applicable City of Maplewood and State of Minnesota requirements."
- 13) Perform condition survey and televising of existing sewer service.
- 14) Verify condition of existing water service with St. Paul Water prior to connecting.
- 15) Indicate limits of construction along north and east sides of the site. Provide orange safety fencing along limits.
- 16) Obtain temporary construction easement from City Parks department prior to start of any work on park property.
- 17) Add note to plans: "Contractor shall coordinate all street sign removals and replacements with the appropriate authority maintaining the signage. Sign removal and replacement by the contractor is not allowed under any circumstances. Contact the Maplewood streets department at (651) 249-2420."

Site Plan – Sheet 4

- 18) It appears that the site has no dedicated delivery entrance, and that delivery/emergency traffic will mingle with patient traffic – especially in areas of handicapped-designated parking stalls. Provide information on the largest truck that will be providing deliveries and services to the site and where deliveries will occur.
- 19) Provide truck-turning template for largest truck through the eastern parking lot curve.
- 20) Provide a wider drive-aisle width in front of the building or short-term parking cut-outs for drop-off, courier traffic, and fire/police/rescue access in front of the main entrance to the building.
- 21) Move the pedestrian ramp to the north side of the eastern parking stalls. Place a drop-down and ramp at the corner point where the north and east lots meet.

Grading and Erosion Control Plan – Sheet 5

- 22) Provide note: “Contractor must schedule a pre-construction meeting with the City of Maplewood and Ramsey-Washington Metro Watershed District inspectors/reviewers prior to any land disturbance activities. The contractor shall be prepared to discuss construction phasing and sequencing activities as well as erosion and sediment mitigation measures accommodating those activities. The contractor shall also discuss other storm water pollution prevention measures such as fuel, washing and concrete mixing containment procedures, dust control and prevention of street tracking.”
- 23) Show construction site erosion control measures on the Grading plan. Items such as silt fencing, rock construction entrance location and other measures should be shown on this plan.
- 24) Show permanent embankment establishment measures on all steep slopes. Provide measures such as staked sod or blanketing.
- 25) Provide native seeding and erosion blanket establishment on Maplewood Park land. Coordinate seeding and landscaping with the Parks and Recreation Director.
- 26) All retaining walls over 4 feet in height will require an engineered plan submission and separate building permits. Retaining wall plans shall indicate extension of geogrid from the back of walls relative to the property lines.
- 27) Provide site import/export computations including assumed compaction factors.

Utility Plan – Sheet 7

- 28) Provide fixture unit and fire flow computations for the building to verify that the sewer and water service provide adequate utility services for the building.
- 29) Provide additional sewer cleanout riser 5-10 feet east of 2nd 45-degree bend out of building in landscaped area.

General Details – Sheet 8

- 30) Provide pavement section for bituminous trail consistent with Maplewood Std Plate 230. Provide SP-mix in lieu of Marshall mix for bituminous.
- 31) Provide thicknesses for pavement section and concrete sidewalk base thickness.
- 32) The dimensions of walks on the site plan vary, but detail PVMT-17 shows a 5-foot width for the walk. Provide consistency between the detail and dimension plan.

Other

- 33) Submit a signed copy of the MPCA construction storm water permit prior to grading permit issue.
- 34) Satisfy requirements of all permitting authorities associated with this project. Provide copies of written approval letters and permits.
- 35) The applicant shall enter into a maintenance agreement with the City. The City shall either prepare the agreement or coordinate preparation of the maintenance agreement with the Watershed District.
- 36) The applicant shall provide a letter of credit or cash escrow for 125% of the proposed site improvements including earthmoving, grading, erosion control, minimal site establishment, gravel base and paving.

-END COMMENTS-

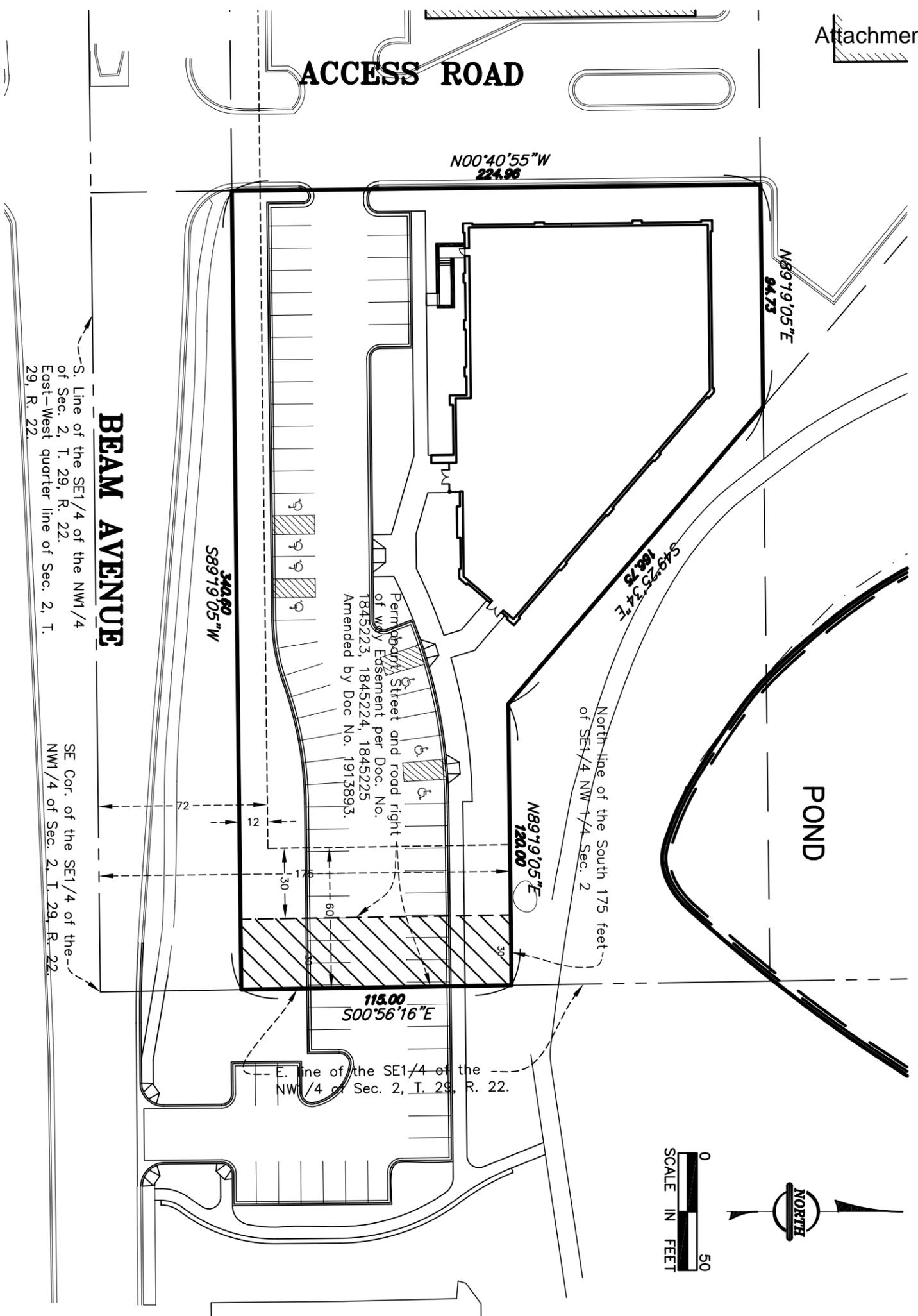
Brandon Bourdon at Kimley-Horn and Associates provided the following comments regarding traffic impacts:

“A 13,700 square foot outpatient medical clinic to be operated by the Department of Veterans’ Affairs has been proposed in the City of Maplewood. The site is located several hundred feet east of White Bear Avenue, on the north side of Beam Avenue, between the Walgreen’s and City park access. The objective of this review is to provide City staff input on whether operational concerns are anticipated at the proposed access points off Beam Avenue during the midday peak period. City staff requested this high-level review because congestion has been observed at the proposed western site access during the midday peak period. The proposed western access is the access located immediately east of White Bear Avenue on Beam Avenue and currently serves a Walgreens and Bank located on the north and south side of Beam Avenue, respectively. City staff said that there have not been any issues observed with the eastbound to northbound left turn (the movement that will access the proposed site) during the midday peak, but there has been congestion for eastbound to southbound right turning drivers accessing the bank during the midday peak. The eastbound left turn has a storage length of approximately 130’.

We have reviewed the Trip Generation Manual, 8th Edition published by ITE using land use codes 630 – Clinic and 720 – Medical – Dental Office Building, both of which have limited data points.

- Land Use Code 630 (Clinic) has 2 observations for the weekday and 1 observation for PM peak hour of adjacent street traffic. This results in an anticipated trip generation of 432 daily trips on a weekday and 71 total trips during the PM peak (no directional distribution is provided).
- Land Use Code 720 (Medical-Dental Office Building) has more observations. The average rate is higher for daily trip generation but lower for the PM peak as compared to land use code 630 (clinic). Using land use code 720, 496 trips generated daily (weekday), 47 in the PM peak hour of the adjacent street (13 in, 34 out), and 32 in the AM peak hour of the adjacent street (25 in, 7 out) are anticipated. Reviewing the peak hour of the generator (not the peak of the adjacent street) there are a total of 61 trips anticipated in the PM and 50 trips anticipated in the AM.

To be conservative we have assumed that 71 trips (the highest hourly value calculated above) was generated during the midday peak. During the midday peak we would anticipate the entering/existing trip distribution to be close to a 50% entering and 50% exiting. Assuming everyone would access the site at the west access point (the one that aligns with the bank) from White Bear Avenue, 36 trips would enter using the eastbound to northbound left (again a conservative assumption). Given there are no queuing concerns today (i.e. 1 to 2 vehicles max) during the midday peak we wouldn’t anticipate any operational concerns if another 36 trips entered the site using the western access during the midday peak. “



S. Line of the SE1/4 of the NW1/4 of Sec. 2, T. 29, R. 22. East-West quarter line of Sec. 2, T. 29, R. 22.

SE Cor. of the SE1/4 of the NW1/4 of Sec. 2, T. 29, R. 22.

E. line of the SE1/4 of the NW1/4 of Sec. 2, T. 29, R. 22.

Perpetual Street and road right of way Easement per Doc. No. 1845223, 1845224, 1845225. Amended by Doc No. 1913893.

North line of the South 175 feet of SE1/4 NW 1/4 Sec. 2



0 50
SCALE IN FEET

Easement Vacation

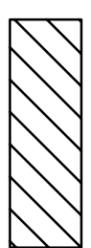
Sketch and Description with Site Plan Overlay

PROPOSED RIGHT OF WAY VACATION DESCRIPTION

The permanent street and right-of-way easement as described in Documents 1845223, 1845224, and 1845225 and amended in Document No. 1913893.

More particularly described as follows:

The East 30 feet of the southerly 175 feet of the Southeast Quarter of the Northwest Quarter of Section 2, Township 29, Range 22, lying North of Beam Avenue



Denotes Easement to be vacated

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DRAFT
MINUTES OF THE MAPLEWOOD COMMUNITY DESIGN REVIEW BOARD
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, AUGUST 23, 2011

6. DESIGN REVIEW

c. Beam Avenue Medical Building, Northeast of Beam and White Bear Avenues, between Walgreens

- i. Planner, Michael Martin gave the report and answered questions of the board.
- ii. Dan Regan of Airlake Development addressed and answered questions of the board.

Boardmember Wise moved to approve site plan date-stamped August 10, 2011 and the plans date-stamped July 20, 2011, for the medical office building to be located northeast of the Beam and White Bear avenues intersection, east of the Walgreens. Approval is subject to the applicant doing the following: (Changes are underlined and in bold)

- a. Repeat this review in two years if the city has not issued a building permit for this project.
- b. Prior to issuance of a grading or building permit, the applicant must submit to staff for approval the following items:
 - 1) Revised grading/drainage/utility plans which comply with all city engineering department requirements as specified in the July 28, 2011, engineering report.
 - 2) Revised landscaping and photometric plans to reflect the updated site plan, date-stamped August 10, 2011.
 - 3) Revised landscape plan showing the following:
 - a. Submit revised landscape plan to reflect updated site layout.
 - b. Additional trees to be planted along Beam Avenue at a rate of 30-feet at center apart from one another.
 - c. Applicant shall submit a planting plan to be approved by the city's naturalist for the area northeast of the proposed building where grading will disturb land within the wetland buffer area.
 - 4) Any needed watershed district approval.
 - 5) A cash escrow or an irrevocable letter of credit for all required exterior improvements. The amount shall be 150 percent of the cost of the work.
 - 6) Submit to community development staff, an approved easement agreement between the applicant and the city outlining the use and maintenance of city park land and the shared parking lot.

- 7) The city council must approve the vacation of the unused right-of-way between the applicant's parcel and the city park parcel.
- 8) **Approved revised site plan presented at the meeting and the applicant shall work with staff regarding how deliveries are done on site.**
- 9) **Revise the site plan to extend the sidewalk to access the road and explore the potential of cross stripping for pedestrian access to Walgreens, subject to staff approval.**

DRAFT
MINUTES OF THE MAPLEWOOD PLANNING COMMISSION
1830 COUNTY ROAD B EAST, MAPLEWOOD, MINNESOTA
TUESDAY, SEPTEMBER 6, 2011

5. PUBLIC HEARING

a. 7:00 p.m. or later: Right-of-Way Vacation, north side of Beam Avenue, east of White Bear Avenue

1. Senior Planner, Tom Ekstrand gave the report and answered questions of the commission.

Chairperson Fischer opened the public hearing.

There were no residents that came forward to address the commission.

Chairperson Fischer closed the public hearing.

The commission expressed that they would have preferred that this proposal should have been heard by the Park & Recreation Commission prior to it coming to the Planning Commission. The commission requested their concerns regarding the number of parking spaces and access to the trails and site be forwarded to the Park & Recreation Commission.

Commissioner Yarwood moved to approve the resolution for the vacation of unused right-of-way, north of Beam Avenue and east of White Bear Avenue. The reasons for the vacation are as follows:

1. It is in the public interest.
2. The city is not using the right-of-way for a public street.
3. The right-of-way is not needed for street access purposes as the adjacent properties have street access on Beam Avenue.

This approval is subject to:

1. Ensure the continued dedication of any utility easements within the area of the unused right-of-way.

Seconded by Commissioner Martin.

Ayes – All

The motion passed.

This item goes to the City Council on September 26, 2011.

VACATION RESOLUTION

WHEREAS, Dan Regan, of Airlake Development, applied for the vacation of the following:

The East 30 feet of the southerly 175 feet of the Southeast Quarter of the Northwest Quarter of Section 2, Township 29, Range 22, lying North of Beam Avenue.

WHEREAS, the history of this vacation is as follows:

1. On September 6, 2011, the planning commission held a public hearing. The city staff published a notice in the Maplewood Review and sent a notice to the abutting property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements.
2. On September 26, 2011, the city council considered reports and recommendations from the city staff and planning commission.

WHEREAS, after the city approves this vacation, public interest in the property will go to the following property, which is indicated by its property identification number:

PIN: 02-29-22-13-0035

NOW, THEREFORE, BE IT RESOLVED that the city council _____ the above-described vacation for the following reasons:

- a. It is in the public interest.
- b. The city is not using the right-of-way for a public street.
- c. The right-of-way is not needed for street access purposes as the adjacent properties have street access on Beam Avenue.

This vacation is subject to:

- a. Ensure the continued dedication of any utility easements within the area of the unused right-of-way.

The Maplewood City Council _____ this resolution on September 26, 2011.

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Michael Thompson, City Engineer/ Deputy Public Works Director
SUBJECT: Award Construction Contract – Maplewood Mall Sidewalk Improvements, Project 11-09
DATE: September 20, 2011

INTRODUCTION

Bids were received and subsequently opened on Thursday, June 30, 2011. The council will consider receiving the bids and awarding a construction contract.

BACKGROUND

The following 7 valid bids were received. Table 1 summarizes the bids that were received and read aloud on June 30, 2011.

TABLE 1: BID SUMMARY		
	Contractor	Bid Amount
1	Urban Companies	\$165,775.00
2	Bailey Construction	\$184,650.00
3	Gladstone Construction	\$184,952.94
4	Sunram Construction	\$188,700.00
5	Fitol Hintz Construction	\$194,900.00
6	O'Mailey Construction	\$201,468.40
7	Morcon Construction	\$234,936.50
	Engineer's Estimate	\$199,710.00

All bids have been checked and tabulated. The engineer's estimate for the work has been provided on the bottom row of Table 1 for comparison.

The engineer's estimate is \$199,710.00. The low bid from Urban Companies, LLC of \$165,775.00 is approximately 17% less than the engineer's cost estimate. The high number of bidders and low bid prices reflect the continuing competitive nature in the construction market.

The city has worked successfully with Urban Companies, LLC in the past; most recently on the Markham Pond retaining wall construction. The type of contract work that the Maplewood Mall Sidewalk Improvements provide is well suited for the type of construction that Urban Companies, LLC usually contracts.

The majority of the improvements are proposed to be constructed on commercial properties located on the north side of the Maplewood Mall. City staff has been working with these property owners to obtain the necessary easements to allow for the construction of these improvements. The contractor and city

have agreed to delay the start of this construction until the spring of 2012 to allow for additional time to obtain the necessary easements. Urban Companies has written the attached letter to document their agreement to delay construction until 2012.

BUDGET

In April of 2011 the council approved the TIF Plan for Economic Development TIF District 1-11 associated with the Mall Improvements. The District is anticipated to generate nearly \$1 million in TIF revenue with a portion going towards walkability enhancements within the Maplewood Mall Area consistent with the City's goal and objectives in the comprehensive plan.

An inter-fund loan was authorized in April 2011 in tandem with the TIF Plan approval in order to provide upfront capital to implement the project. The loan is to be paid off with the proceeds from the TIF as outlined in the approved TIF Plan.

The original estimated budget was \$400,000 for the construction of trails, sidewalks, and entry drive enhancements to make the site more walkable and accessible to walkers and bikers. This amount is proposed to remain the same until the project is completed.

RECOMMENDATION

It is recommended that the city council adopt a budget and approve the attached Resolution for Receiving Bids and Awarding a Construction Contract for the Maplewood Mall Sidewalk Improvements, City Project 11-09.

Attachments:

1. Resolution: Award of Bids
2. Bid Tabulation
3. Urban Company Letter
4. Location Map

**RESOLUTION
RECEIVING BIDS AND AWARDING CONSTRUCTION CONTRACT
CITY PROJECT 11-09**

BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, that the bid of Urban Companies, LLC in the amount of \$165,775.00 is the lowest responsible bid for the construction of Maplewood Mall Sidewalk Improvements – City Project 11-09, and the mayor and clerk are hereby authorized and directed to enter into a contract with said bidder for and on behalf of the city.

The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project.

FURTHERMORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA, as follows:

1. The finance director is hereby authorized to make the financial transfers necessary to implement the financing plan for this improvement project. A project budget of \$400,000 shall be established and financed consistent with the Inter-Fund Loan and TIF Resolutions adopted on April 25, 2011.

BID TABULATIONS

Contract: CITY OF MAPLEWOOD
 City: MAPLEWOOD
 Project: MAPLEWOOD MALL SIDEWALK IMPROVEMENTS
 KHA Job No: 160500029



Schedule A Description:	Item No.	Mn/DOT No.	Item Description	Contract Quantity	Engineer's Estimate		Urban Companies		Bailey Construction		Gladstone Construction		Sunnam Construction		Flori Hritz Construction		O'Malley Construction		Mercan Construction		
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price
	1	2021.501	MOBILIZATION	LUMP SUM	1	\$ 18,000.00	\$ 18,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 10,138.09	\$ 10,138.09	\$ 9,000.00	\$ 9,000.00	\$ 8,899.00	\$ 8,899.00	\$ 5,013.20	\$ 5,013.20	\$ 71,589.00	\$ 71,589.00	
	2	2101.502	CLEARING	TREE	22	\$ 250.00	\$ 5,500.00	\$ 125.00	\$ 2,750.00	\$ 100.00	\$ 1,798.50	\$ 1,798.50	\$ 165.00	\$ 3,630.00	\$ 195.00	\$ 4,290.00	\$ 646.36	\$ 14,219.92	\$ 93.50	\$ 2,057.00	
	3	2101.507	GRUBBING	TREE	22	\$ 250.00	\$ 5,500.00	\$ 125.00	\$ 2,750.00	\$ 100.00	\$ 599.50	\$ 599.50	\$ 105.00	\$ 2,310.00	\$ 195.00	\$ 4,290.00	\$ 262.32	\$ 5,771.04	\$ 31.00	\$ 682.00	
	4	2104.501	REMOVE CONCRETE CURB	LIN FT	450	\$ 4.00	\$ 1,800.00	\$ 12.00	\$ 5,400.00	\$ 5.00	\$ 2,250.00	\$ 7.90	\$ 3,555.00	\$ 14.56	\$ 6,547.50	\$ 4.40	\$ 1,980.00	\$ 4.98	\$ 2,241.00	\$ 6.25	\$ 2,812.50
	5	2104.503	REMOVE CONCRETE WALK	SQ FT	150	\$ 4.00	\$ 600.00	\$ 7.00	\$ 1,050.00	\$ 1.00	\$ 150.00	\$ 1.31	\$ 196.50	\$ 3.60	\$ 540.00	\$ 2.20	\$ 330.00	\$ 0.69	\$ 103.50	\$ 6.25	\$ 937.50
	6	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	120	\$ 3.00	\$ 360.00	\$ 10.00	\$ 1,200.00	\$ 10.00	\$ 1,200.00	\$ 6.93	\$ 831.60	\$ 30.50	\$ 3,660.00	\$ 3.30	\$ 396.00	\$ 6.70	\$ 1,044.00	\$ 22.50	\$ 2,700.00
	7	2104.523	SALVAGE SIGN	EACH	4	\$ 50.00	\$ 200.00	\$ 150.00	\$ 600.00	\$ 100.00	\$ 400.00	\$ 54.50	\$ 218.00	\$ 150.00	\$ 600.00	\$ 165.00	\$ 660.00	\$ 18.48	\$ 73.92	\$ 94.00	\$ 376.00
	8	2104.601	REMOVE WOODEN LANDSCAPE	LUMP SUM	1	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 981.00	\$ 981.00	\$ 1,800.00	\$ 1,800.00	\$ 1,100.00	\$ 1,100.00	\$ 504.00	\$ 504.00	\$ 623.00	\$ 623.00	
	9	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	\$ 125.00	\$ 2,500.00	\$ 100.00	\$ 2,000.00	\$ 125.00	\$ 2,500.00	\$ 136.25	\$ 2,725.00	\$ 120.00	\$ 2,400.00	\$ 132.00	\$ 2,640.00	\$ 99.40	\$ 1,988.00	\$ 156.00	\$ 3,120.00
	10	2130.501	WATER FOR TURF ESTABLISHMENT	MGAL	20	\$ 50.00	\$ 1,000.00	\$ 50.00	\$ 1,000.00	\$ 50.00	\$ 1,000.00	\$ 27.25	\$ 545.00	\$ 50.00	\$ 1,000.00	\$ 35.00	\$ 700.00	\$ 110.00	\$ 2,200.00	\$ 206.00	\$ 4,120.00
	11	2231.604	BITUMINOUS PATCH SPECIAL	SQ YD	120	\$ 30.00	\$ 3,600.00	\$ 60.00	\$ 7,200.00	\$ 130.00	\$ 15,600.00	\$ 87.20	\$ 10,464.00	\$ 70.60	\$ 8,472.00	\$ 87.60	\$ 10,512.00	\$ 54.45	\$ 6,534.00	\$ 78.00	\$ 9,360.00
	12	2411.618	MODULAR BLOCK RETAINING WALL (DRY CAST)	SQ FT	250	\$ 35.00	\$ 8,750.00	\$ 25.00	\$ 6,250.00	\$ 30.00	\$ 7,500.00	\$ 49.70	\$ 12,425.00	\$ 16.50	\$ 4,125.00	\$ 30.30	\$ 7,575.00	\$ 60.50	\$ 15,125.00	\$ 31.25	\$ 7,812.50
	13	2521.618	4" CONCRETE WALK (TYPE 3Y32)	SQ FT	18000	\$ 5.00	\$ 90,000.00	\$ 4.55	\$ 81,900.00	\$ 5.15	\$ 92,700.00	\$ 4.61	\$ 82,980.00	\$ 5.35	\$ 96,300.00	\$ 5.60	\$ 100,800.00	\$ 4.14	\$ 74,520.00	\$ 4.90	\$ 77,400.00
	14	2531.501	CONCRETE CURB & GUTTER (HAND POUR)	LIN FT	450	\$ 20.00	\$ 9,000.00	\$ 25.00	\$ 11,250.00	\$ 25.00	\$ 11,250.00	\$ 21.36	\$ 9,612.00	\$ 25.45	\$ 11,452.50	\$ 25.30	\$ 11,385.00	\$ 22.43	\$ 10,093.50	\$ 24.50	\$ 11,025.00
	15	2531.602	PEDESTRIAN CURB RAMP (MIDOT STD PLATE 7036G)	EACH	25	\$ 1,000.00	\$ 25,000.00	\$ 550.00	\$ 13,750.00	\$ 320.00	\$ 8,000.00	\$ 670.35	\$ 16,758.75	\$ 750.00	\$ 18,750.00	\$ 660.00	\$ 16,500.00	\$ 925.20	\$ 23,130.00	\$ 31.00	\$ 775.00
	16	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 7,500.00	\$ 7,500.00	\$ 2,616.00	\$ 2,616.00	\$ 3,400.00	\$ 3,400.00	\$ 7,200.00	\$ 7,200.00	\$ 8,964.00	\$ 8,964.00	\$ 3,100.00	\$ 3,100.00
	17	2564.537	INSTALL SIGN	EACH	4	\$ 200.00	\$ 800.00	\$ 100.00	\$ 400.00	\$ 100.00	\$ 400.00	\$ 163.50	\$ 654.00	\$ 150.00	\$ 600.00	\$ 165.00	\$ 660.00	\$ 44.55	\$ 178.20	\$ 93.00	\$ 372.00
	18	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	1500	\$ 2.00	\$ 3,000.00	\$ 3.50	\$ 5,250.00	\$ 1.30	\$ 1,950.00	\$ 1.58	\$ 2,370.00	\$ 2.20	\$ 3,300.00	\$ 2.20	\$ 3,300.00	\$ 3.85	\$ 5,775.00	\$ 1.80	\$ 2,700.00
	19	2573.530	STORM DRAIN INLET PROTECTION	EACH	8	\$ 200.00	\$ 1,600.00	\$ 200.00	\$ 1,600.00	\$ 75.00	\$ 600.00	\$ 245.25	\$ 1,962.00	\$ 150.00	\$ 1,200.00	\$ 176.00	\$ 1,408.00	\$ 220.39	\$ 1,763.12	\$ 250.00	\$ 2,000.00
	20	2575.505	SODDING, TYPE LAWN	SQ YD	2500	\$ 5.00	\$ 12,500.00	\$ 5.00	\$ 12,500.00	\$ 8.00	\$ 20,000.00	\$ 8.23	\$ 20,575.00	\$ 3.15	\$ 7,875.00	\$ 3.40	\$ 8,500.00	\$ 7.98	\$ 19,950.00	\$ 7.05	\$ 17,625.00
	21	2582.505	CROSS WALK MARKING - PAINT	SQ FT	1100	\$ 5.00	\$ 5,500.00	\$ 1.75	\$ 1,925.00	\$ 2.50	\$ 2,750.00	\$ 2.68	\$ 2,946.00	\$ 1.58	\$ 1,738.00	\$ 1.65	\$ 1,815.00	\$ 2.07	\$ 2,277.00	\$ 12.50	\$ 13,750.00
				Schedule A Subtotal:		\$ 199,710.00	\$ 199,710.00	\$ 165,775.00	\$ 165,775.00	\$ 184,650.00	\$ 184,650.00	\$ 184,952.94	\$ 184,952.94	\$ 188,700.00	\$ 188,700.00	\$ 194,900.00	\$ 194,900.00	\$ 201,468.40	\$ 201,468.40	\$ 234,936.50	\$ 234,936.50

BID SUMMARY

Contract: CITY OF MAPLEWOOD
 City: MAPLEWOOD
 Project: MAPLEWOOD MALL SIDEWALK IMPROVEMENTS

Schedule Description	Amount	Amount	Amount
A SIDEWALK IMPROVEMENTS	\$ 199,710.00	\$ 184,650.00	\$ 234,936.50
Total Base Bid	\$ 199,710.00	\$ 184,650.00	\$ 234,936.50



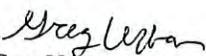
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Maplewood
Public Works

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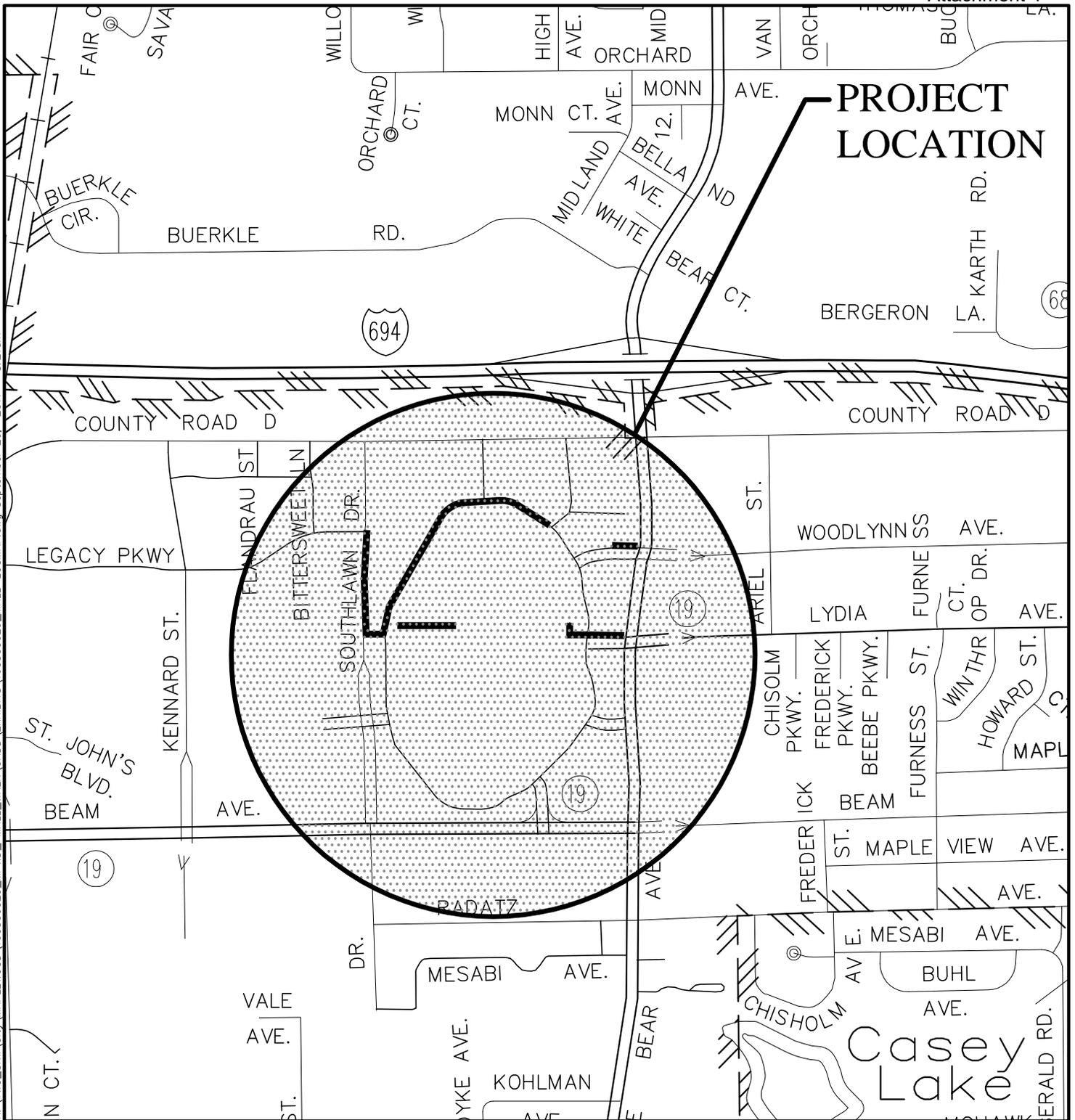
Per our conversation today I have no issue with being awarded the contract for the Maplewood Mall sidewalk improvements project and being given the notice to proceed in the spring with nothing other than the dates changing.


Greg Urban
Urban Companies

Landscaping • Excavating • Demolition • Topsoil • Turf Restoration

3781 Labore Road • St. Paul, MN 55110 • phone 651-248-9830 • fax 651-426-3554

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City of Maplewood, Minnesota
Department of Public Works
Engineering Division



PROJECT LOCATION MAP

MAPLEWOOD MALL SIDEWALK IMPROVEMENTS

CITY OF MAPLEWOOD PROJECT NO. 11-09



Kimley-Horn
and Associates, Inc.

EXHIBIT 1

AGENDA REPORT

TO: James Antonen, City Manager
FROM: Charles Ahl, Assistant City Manager
SUBJECT: **Recommendation to Cancel Council Workshop on Monday, October 3rd, 2011**
DATE: September 20, 2011

SUMMARY

Currently, staff does not have any time sensitive matters that would call for the need of a Council Manager Workshop. Because of this, staff recommends canceling the October 3, 2011 Council Manager Workshop. The next workshop and regular meeting is scheduled for Monday, October 10, 2011.

RECOMMENDATION

Staff recommends the cancellation of the Council Manager Workshop on Monday, October 3, 2011.